



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 MARCH 2010 COMMENCING AT 5.00 PM.

11 March 2010

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 March 2010**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 February 2010
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES
  - Henry Lawson Festival Ctee Mtg 16/02/10
  - LEMC Mtg, 8/03/10
  - Manex Ctee Mtg, 15/03/10
  - Town Works Ctee Mtg, 15/03/10
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS WITH NOTICE
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**419** **RESOLVED:** Cllr Atchison and Cllr Halls that the Minutes of the Ordinary Meeting, held on 18 February 2010 be taken as read and CONFIRMED.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

<u>Councillor</u>	<u>Item No.</u>	<u>Nature of Interest</u>	<u>Type</u>	<u>Left the Room</u>
Cllr D Hughes	Director Corporate Service Report Item 6	Brother-In-Law to Taxi Driver	Non Pecuniary	Yes
Cllr N Hughes	Correspondence Item 4	Chairman Carewest Committee	Pecuniary	Yes
Cllr C Lobb	Correspondence Item 4	Committee Member Carewest Committee	Pecuniary	Yes
	General Manager's Report Item 7	Wife of General Manager Councillor named in correspondence	Non Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2010.**

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**CORRESPONDENCE**

1. NSW Rural Fire Service, File E1.3.11: Advising that in the next 6-12 month period it is expecting to changeover 17 tankers in the MLVT area. The usual process once approval is gained for the sale of old tankers is that each council tender the vehicles through their normal procedures. To streamline this process and save Councils time in arranging tenders it has been suggested that a joint auction for the four Councils be arranged to dispose of the replaced tankers.

Your approval is required for this to happen and it would be appreciated if you could advise me so that arrangements can be made.

**Noted**

2. Delta Electricity, T2.2.4: Inviting the Mayor to attend the launch of a trial program to plant and harvest Mallee Eucalypt trees (in Western NSW) which can potentially be used as a biomass fuel source at Delta Electricity's Wallerawang Power Station.

This trial, supported by the NSW Department of Industry and Investment, involves the planting of about 200,000 Mallee trees to demonstrate the principles of farming Mallee as an energy crop. The trial aims to prove the farming model, verify propagation, planting productivity and survival rates.

Details of the launch event are as follows:

**Where: "Glen Yarra" – Marsden Road), Forbes on Tuesday 9 March 2010.**

**Note: the launch was attended by Clr Halls.**

**Noted**

**420 RESOLVED:** Clr D Hughes and Clr N Hughes that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 18 MARCH 2010**

**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**421      RESOLVED:** Clr N Hughes and Clr Halls that Late Correspondence be received and dealt with because of the urgency of the matters.

3.      Parkes Shire Council, A3.18.2: Forwarding the Meeting Notice and Meeting Agenda for the E Division Conference scheduled to be held in Molong on Friday 26 March 2010.

**RECOMMENDATION:** that the Mayor be appointed as Council's delegate.

**422      RESOLVED:** Clr N Hughes and Clr Lobb that the Mayor be appointed as Council's delegate.

4.      Railway Hotel, T3.3: Concerning the Carewest Car Rally visiting Grenfell 9 April 2010.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the request from the Railway Hotel to close the roadway and use the grassed area adjacent to the hotel be approved subject to the following conditions;

1.      The Alcohol Free provision NOT be lifted or varied,
2.      Any entertainment or sound equipment be removed by 10pm,
3.      The Rygate Square area be fenced to prevent people wandering onto the roadway at applicants cost,
4.      \$20 million Public Liability insurance be extended over the area to indemnify council and be provided prior to the event.

**Clr N Hughes and Clr Lobb previously submitted written declarations of interest and left the room.**

**423      RESOLVED:** Clr McClelland and Clr Atchison that the request from the Railway Hotel to close the roadway and use the grassed area adjacent to the hotel be approved subject to the following conditions;

1.      The Alcohol Free provision NOT be lifted or varied,
2.      Any entertainment or sound equipment be removed by 10pm,
3.      The Rygate Square area be fenced to prevent people wandering onto the roadway at applicants cost,
4.      \$20 million Public Liability insurance be extended over the area to indemnify council and be provided prior to the event.

**Clr N Hughes and Clr Lobb returned to the room.**

5.      APA Group, U1.5.1: Concerning the proposed Gas Pipeline from Young to Wellington.

APA's design is for the off-take for a new pipeline to Wellington to be located at Young. Young is the hub of NSW gas transmission pipeline network. There are three pipelines that radiate from the Young hub namely, the Young to Bathurst-Orange, the Young to Culcairn and the Young to Wilton pipelines. Therefore, the ideal location for the Wellington pipeline is to interconnect at Young where it can supply (or be supplied) from the hub. The existing infrastructure at Young, including the Control Centre, compressor stations and scrapper

stations means there are significant construction and operating benefits in utilising this existing location.

A lateral from the Young-Wellington Pipeline to Grenfell would be approximately \$8m plus the off-take station (\$500k to \$1,000k). The off-take station will be required irrespective of the location.

**424**      **RESOLVED:** Cllr McClelland and Cllr Hinde that the APA Group be invited to address Council in regard to the matter.

6.      Division of Local Government, A3.9.3: Advising that the Minister for Local Government has announced a 2.6% increase for the rating year commencing 1 July 2010.

The Minister has not specified a percentage by which the amounts of annual charges for domestic waste management services may be varied.

**Noted**

**425**      **RESOLVED:** Cllr D Hughes and Cllr N Hughes that the late correspondence be noted except where otherwise resolved.

#### **NOTICE OF MOTIONS**

Nil

#### **MAYORAL MINUTE**

Nil

11 March 2010

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. **Blayney-Cowra-Demondrille Rail Line, T3.8.5:**

Previous reports refer.

The Mayors and General Managers of Blayney, Cowra, Harden, Young and Weddin Councils met with the Hon. David Campbell, Minister for Transport and Roads at Parliament House on Wednesday 24 February, to present their completed revival study for the Blayney-Cowra-Demondrille rail line.

The Council representatives were accompanied by the member for Bathurst, Gerard Martin and parliamentary secretary, Mick Veitch who have given strong support throughout the project.

The Minister on receipt of the report gave the following assurances and commitments:

- he expressed his appreciation of the work done by the 5 councils in commissioning the report with their own funds
- he committed a grant of \$15,000 towards the project
- he undertook to have the report reviewed by his department within 2 weeks
- he will have his department check whether survey information for the Carcoar tunnel is already held
- he agreed to consider a suitable structure for a steering committee to progress the project
- he undertook to meet with the Councils again in approximately 4 weeks

The consultants' report was then presented to the public at a launch in Cowra on 20 February 2010.

The report demonstrates a strong economic case for reopening the line as a fit-for-purpose railway restricted to a 60 kph travel speed. It identifies two distinct major rail flows.

The first is for the transport of grain for export and domestic consumption, with a single train set operating up to four times per week between Blayney, Bathurst, Manildra, Young and Port Kembla.

A second train set would be required to transport containerised freight between Cowra and Blayney, up to 5 times per week. This train would link the existing container terminal at Blayney with a proposed new container terminal at Cowra, and may ultimately run to Young.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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The report demonstrates that the line can return a modest cash profit and has a significant Net Community Benefit after social and environmental factors are included, once essential upgrading works are carried out to the infrastructure.

The next meeting with the Minister is scheduled for 22 March 2010 and will hopefully involve representatives from the Department of Transport and Infrastructure so that negotiations can commence on the required business plan and steering committee.

Weddin Council has been requested to continue to act as the secretariat and financial administrator for the group.

### **RECOMMENDATION:**

It is recommended that the action to date be confirmed and the General Manager be authorised to deal with correspondence and finances on behalf of the group of five councils.

**426** **RESOLVED:** Cllr D Hughes and Cllr Atchison that the action to date be confirmed and the General Manager be authorised to deal with correspondence and finances on behalf of the group of five councils.

### **2. Code of Meeting Practice, C2.4.2:**

The Code of Meeting Practice was amended to comply with the Division of Local Government's latest Practice Note and was adopted at the February Council Meeting.

A copy of the amended Code is being forwarded to all councillors. Please replace the superseded copy.

The provisions of the amended Code are now in place, particularly in relation to questions without notice.

For Information  
**Noted**

### **3. Code of Conduct Training, C2.2.4:**

My report to Council's February meeting refers.

Following advice that all councillors could attend, arrangements have been made for Mr Gerry Holmes to conduct this training on Thursday, 25 March 2010 commencing at 11.30 am.

The agenda for the day will be distributed when the details are finalised.

One of the sessions will also be suitable for members of the Conduct Review Committee and invitations will be forwarded to those people for that session.

For Information.  
**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **4. Young to Wellington Gas Pipeline, U1.5.1:**

Previous reports refer.

Council resolved at the last meeting that staff meet with ERM Power to discuss the pipeline route.

A representative of ERM Power has advised that the company is only licensed for a dedicated pipeline to Wellington and is not a gas distributor. He has referred me to the Australian Pipeline Trust who apparently control the pipeline through Bimbi.

A meeting will be arranged with APT once the company has responded.

For Information.

**Noted**

### **5. Acquisition from Country Energy, R21.3/U1.3.9:**

In response to a request from the then Central West Electricity in 1994, Council resolved to upgrade the access road to the substation on O'Briens Lookout in return for a small area of land to widen the footpath of Cowra Road.

Progress on the acquisition became stalled with the restructuring of Central West Electricity to become Advance Energy to become Country Energy. However the required plan of survey has now been registered.

At this point the lots in question are still owned by Country Energy and a signed Transfer has been received which will place the lots into Council's ownership for a nominal amount.

#### **RECOMMENDATION: It is recommended that:**

- (i) the Transfer be signed and submitted on behalf of Council, and;**
- (ii) lots 2 and 3 of DP 1132801 be dedicated as public road under section 10 of the Roads Act 1993 on completion of the transfer.**

#### **427 RESOLVED: Clr N Hughes and Clr Atchison that:**

- (iii) the Transfer be signed and submitted on behalf of Council, and;**
- (iv) lots 2 and 3 of DP 1132801 be dedicated as public road under section 10 of the Roads Act 1993 on completion of the transfer.**



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **6. Workshop for Policy Review, C2.4.12:**

Council resolved at its January Meeting that a workshop be arranged to discuss assistance for development.

To date the following policies have been nominated for consideration:

- (i) 7.2.1 Grenfell Sewer Contributions Plan
- (ii) 8.3.4 Use of Parks, Reserves and Sporting Grounds
- (iii) 12.3.2 Incentives for New Business (Shops)
- (iv) 12.4.2 Incentives for New Business (General)
- (v) 12.5.2 Incentives for Expansion of Existing Businesses.

Item (ii) does not appear to be related to the purpose of the workshop and will not be included. At this stage no explanatory information has been submitted regarding the nature of the review of the other policies.

As previously advised to Councillors, the workshop has been arranged for Tuesday 6 April at 6.00 pm.

### **RECOMMENDATION: Confirm action.**

**428 RESOLVED:** Cllr Hinde and Cllr McClelland that Policy 8.3.4 be included in the Policy Review Workshop.

**429 RESOLVED:** Cllr Hinde and Cllr Crutcher that the Policy Review Workshop be held if possible on 25 March 2010 at a time to be determined.

### **7. Complaint from Developers, A3.26.6:**

Developers Peter Mawhinney and Greg Oliver have submitted a letter expressing their disappointment with Council's decision regarding the Grenfell Sewer Contributions Plan. A copy of the letter is being separately forwarded to councillors.

The letter also makes allegations about the General Manager and Cllr Lobb. The allegations are being investigated and will be further reported in due course.

For Information.

**Cllr Lobb previously submitted a written declaration of interest and left the room.**

**Noted**

**Cllr Lobb returned to the room.**

**430 RESOLVED:** Cllr Atchison and Cllr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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11 March 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Statement of Bank Balances as at 28 February 2010:**

Bank Account	
Westpac	<b><u>\$797,748.44</u></b>
Investments	
LGIS	
<b>Total Investments</b>	<b><u>\$3,500,000.00</u></b>

### **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2010.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information  
**Noted**

### **2. A Summary of Income For The Month of February follows:**

Rates Receipts	211,126.28
Accounts Receivable	39,097.55
Government Grants	804,688.55
Agency Collections	99,343.57
Caravan Park Fees	2,781.00
Grenfell Baths Entry Fees	1,382.60
Interest on Investments	11,445.21
Other Income	11,430.91
<b>Total</b>	<b><u>\$1,181,295.67</u></b>

For Information  
**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **3. Roads and Other Expenditure 2009/2010:**

Following are the up to date maintenance figures as at 28 February 2010.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	541,565	376,796
Grenfell Town Streets Maintenance	161,993	98,212
Village Maintenance - Caragabal	6,000	4,498
Village Maintenance - Greenethorpe	6,000	2,552
Village Maintenance - Quandialla	6,000	6,945
Garbage/Recycling Collection	92,400	47,911
Greenethorpe Collections	8,500	4,460
Trade Waste Collection	23,000	7,881
Grenfell Waste Depot Manning/Plant Hire	84,000	54,404
Tips Working Expenses	29,000	26,645
Noxious Plants	74,000	27,873
Parks & Gardens	178,028	137,298
Library Expenditure	110,755	64,043
Baths Income	-22,000	23,445
Baths Expenditure	106,514	78,171
Caravan Park Income	-32,000	41,181
Caravan Park Expenditure	64,691	43,114

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6)	410,000	211,600
2009/10 National Roads (SH 17)	410,000	156,256
2009/10 Regional Roads Block Grant	425,000	200,459
2009/2010 REPAIR Program MR398	300,000	245,834
3 x 3 Program - MR 398	68,000	8,088

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	22,891
Reseals	99,000	33,119
Caragabal - Quandialla	33,000	2,970
Gerrybang Road	64,000	5,760
Pinnacle Road	67,000	105,972
Driftway Road	90,000	114,071
Grenfell Streets Construction	39,000	36,851
Grenfell Kerb and Gutter	29,000	12,521
Grenfell Streets - Footpaving	33,000	24,923
Warraderry Street Drainage	111,000	9,990
Reconstruct Village Streets	5,864	527
Taylor Park Playground Equipment	9,000	9,988
Manganese Road Drainage	27,000	32,389
Burrett/Vaughn Streets	5,000	450
Gravel Resheeting	110,000	78,126
Overexpenditure 2008/2009	53,096	53,096
<b>Total</b>	<b>796,960</b>	<b>543,644</b>

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	10,579
Gerrybang Road	122,000	120,686
Rural Roads Reseals	120,000	23,265
Old Young Road	128,876	123,150
<b>Total</b>	<b>450,876</b>	<b>277,680</b>

For Information  
**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the February 2010 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the February meeting the debt recovery process is ongoing and a new round of debt recovery for both debtors and rates has commenced which is following the same debt recovery process as has previously occurred.

Judgement on the five (5) debtors who have not responded to the Statement of Liquidated Claim or Summons recently issued will now be obtained before proceeding with further legal action.

The sale of land for overdue rates will be conducted in 2010.

For Information  
**Noted**

### **5. Open Day/Market Day/Country Week Review, T4.3.7**

Reference is made to the November 2009 Council meeting whereby it was resolved to conduct the 2010 Open Day/Market Day “in principle” subject to a full review of the event being conducted by Council.

A comprehensive review which also included Country Week was conducted by Clr N Hughes, Clr Niven, Clr Lobb and Clr Atchison, Mr Peter Moffitt, Ms Auburn Carr, the General Manager and the Director Corporate Services on Friday 5 March 2010.

After reviewing the events the general consensus was that the Open Day/Market Day should proceed with various changes and Council attendances at Country Week in 2010 be further considered. If Council resolves not to attend Country Week in 2010 it could be replaced with a regional TV promotion of the Weddin Shire or a half page advertising campaign in a major Sydney Metropolitan newspaper which could co-incide with the Open Day Campaign.

From the review various ways of improving the Open Day/Market Day were identified and are detailed over page:-

#### **Open Day**

- in regard to publicity endeavour to ensure interviews are held with high profile people such as Alan Jones, Ray Hadley and our TV coverage to again include A Current Affair if possible.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure website is updated regularly.
- ensure facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business.

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- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- further utilise our schools and low crime rate as selling points.
- encourage other workers such as truck drivers to live in the Weddin Shire.
- promote shearing as an occupation and encourage shearing teams to also reside in Grenfell or our villages.
- target workers with families who have recently been made redundant in Sydney with factory closures and relocations eg. Bonds, Boeing Factory.

### **Market Day**

- further encourage greater business participation particularly in the Market Day by maintaining the customer service competition amongst business people which entails shop presentation, quality of products and customer service. The competition could again be judged by local people and people attending the Open Day/Market Day with three separate cash prizes totalling \$1,000 on offer.
- maintain the voucher draw totalling \$1,000 to be spent in local stores. Everybody in attendance on the day will be eligible to go in the draw.
- close the Main Street off this year between the Forbes Street Roundabout and the Railway Hotel to allow businesses to showcase their goods and services available as well as having jumping castles etc to make it more of a family friendly event.
- again invite the local town band, local performers and schools to provide the entertainment.

The review proved to be very beneficial and recognised that if we are prepared to continually change the Open Day/Market Day campaigns are well worth persevering with as the potential benefits to the Shire are enormous. The campaigns in the past have been very successful with the key objectives such as increasing our population, attracting new business and raising awareness of our Shire by promoting our lifestyle, location and cheaper housing prices are being achieved in an outstanding manner.

### **Country Week**

Consideration was also given as to whether Council attends the Country and Regional Living Expo (Country Week) to again be conducted at the Rosehill Racecourse from 6-8 August 2010.

The following information is provided to assist in making the decision to attend or not:-

- Country Week's timing allows a perfect lead into our Open Day/Market Day.
- Of the 35 people registering for the 2009 Open Day five (5) of these people emanated from Country Week.
- The total cost of attending Country Week 2009 was approximately \$8,600.00.
- Weddin Shire has been attending Country Week for six (6) years with the total cost to date being \$47,151.58.
- It is understood other Council's in the Mid Lachlan Alliance have determined and are still determining their positions. Parkes are attending and Forbes are currently considering their options.

It was suggested that if we did not attend this years Country Week the money saved could go towards a regional advertising Campaign promoting Grenfell and the Weddin Shire

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similar to Young's local promotion. The indicative cost of such a promotion for two weeks prior to a major event such as the Open Day is approximately \$25,000. As mentioned previously the other alternative is to arrange a half page advertisement in a major Sydney Metropolitan newspaper prior to the Open Day Campaign. These initiatives could be funded from the savings from Country Week as well as from the Economic Development Fund reserve which currently has a balance of \$78,789.53.

The regional promotion of the local area would certainly appeal to local businesses and could be run to co-incide with the Open Day/Market Day campaign where local business people will be showcasing their respective businesses. The Western Sydney Market would still be targeted as part of the Open Day promotion and publicity and this would effectively allow us to promote the Weddin Shire on a metropolitan and regional basis.

### **RECOMMENDATION: that Council:-**

- i) proceed with the Open Day/Market Day Campaign on Saturday 30 October 2010 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) that Council not attend Country Week in 2010 and that a regional advertising campaign or an extensive Sydney Metropolitan newspaper advertising campaign promoting the Weddin Shire be arranged and launched to co-incide with the Open Day campaign.**

### **431 RESOLVED: Clr Crutcher and Clr Lobb that Council:-**

- i) proceed with the Open Day/Market Day Campaign on Saturday 30 October 2010 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) that Council not attend Country Week in 2010 and that a regional advertising campaign or an extensive Sydney Metropolitan newspaper advertising campaign promoting the Weddin Shire be arranged and launched to co-incide with the Open Day campaign.**

### **6. Taxi Service, T3.6.3**

Expressions of Interest for the operation of the Taxi Service closed on Tuesday 9 March 2010 with one interest received from Mr John Grogan.

<b>Terms</b>	<b>Current Agreement</b>
Lease fee	Nil
Fuel - Council Depot (exc GST)	95c/litre
Servicing	Council
Repairs - Minor body damage	Council
- Tyres	Council
Advertising/Publicity	Council
Bond (Refundable)	Nil

The above terms and conditions which are exactly the same as the previous agreement were discussed with Mr Grogan who subsequently indicated he would accept an offer based on

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those terms. It should be noted that Council is currently subsidising the service to an amount of 20c/litre.

While this may appear to be exorbitant Mr Grogan (who is currently driving the Taxi during the week) is providing an excellent 24 hour a day service which many ratepayers in our shire are dependant on. It is imperative that the service remains available not only for our residents but the fact that it exhibits a perception of a town "on the move" and that the town is part of a progressive shire.

**RECOMMENDATION:** that under the circumstances Council formally offer Mr John Grogan a two (2) year lease of the Taxi Service which will expire on 17 March 2012 with the terms and conditions as listed above.

**Clr D Hughes previously submitted a written declaration of interest and left the room.**

**432 RESOLVED:** Clr McClelland and Clr N Hughes that under the circumstances Council formally offer Mr John Grogan a two (2) year lease of the Taxi Service which will expire on 17 March 2012 with the terms and conditions as listed above.

**Clr D Hughes returned to the room.**

### **7. Economic Development Strategic Plan Review, T4.5.1:**

A community consultation meeting to review Councils Economic Development Strategic Plan is to be held on Thursday, March 11 2010 at the Grenfell Bowling Club.

The meeting will be facilitated by Mr Ian Mackay from Cre8 Community Growth and Development. Mr Mackey will specifically be liaising with local business people and residents to obtain vital information to facilitate the review of the plan.

The total cost of the review is \$11,000 (GST Inc) and grant funding of \$5252.50 (GST Inc) has been previously obtained.

The review of the Strategic Plan is vital to ensure we have a very clear strategic direction in regards to Economic Development for the next five years.

For Information  
**Noted**

### **8. Grenfell Library, C2.6.29**

Activities by the Librarian over the last month include the following:-

- Organised the Family History Research Seminar which was held on 20<sup>th</sup> February 2010. The seminar was very successful with over sixty people attending and the presenters being well-received.
- Three puppeteers have been approached as possible guest performers at a Summer Reading Club Awards Afternoon Tea later in the year. It is likely that an extra performance or two for local Preschoolers/Kindergarten classes will be included to make the visit more attractive to the artist.



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- In the six months since the Deposit Station at Caragabal was relocated to the Royal Hotel only one person has used it despite the move being notified in the Caragabal School newsletter, advised by word-of-mouth to all Caragabal residents attending the Grenfell Library and being promoted locally. For these reasons the Deposit Station has been closed.
- Two sets of wall display tiles were installed, one in the junior area and one in the local/family history room. Purchase of these was funded by the Friends of Grenfell Library.
- The display table purchased in 2008 and put in storage due to damage has been repaired and is now in use. It has been well-received by library users who see it as more convenient than the two small tables previously used.
- The required installation of additional memory capacity in the server has been completed and all is in readiness for the system upgrade.
- The traditional Seniors Morning Tea has been set down for 23<sup>rd</sup> March, 2010.

**RECOMMENDATION:** that a letter of appreciation and thanks be forwarded to Ms Anne Gault for the outstanding manner in which the Family History Research Seminar was conducted.

**433** **RESOLVED:** Cllr Lobb and Cllr Atchison that a letter of appreciation and thanks be forwarded to Ms Anne Gault for the outstanding manner in which the Family History Research Seminar was conducted.

### **9. Economic Development, C2.6.21:**

Council's Economic Development Manager has been involved in the following activities:-

- Council's Economic Development Strategy review in progress. Ian Mackay from Cre8 Community Growth and Development will conduct a community consultation meeting in Grenfell on Thursday 11 March 2010.
- The next GBDC breakfast session will be held on 15<sup>th</sup> April 2010 and the guest speaker will be Mr Bruce Buchanan. The topic will be the '7 habits of highly effective people'.
- The Communities in Transition Community Economic Development Conference will be held in Broken Hill from the 4-6 May 2010.

For Information  
**Noted**

### **10. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. A bird fair will be held at Leeton in September 2010.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

- The Weddin Shire Tourism brochures are currently being distributed to surrounding areas.
- Meeting held in Yass to discuss the Gold Trail Projects future direction. Feedback has been received and the application is to be resubmitted.
- Awaiting further information on the “Embrace the Lachlan” tourism proposal.
- The Henry Lawson Bust project is progressing with the contractor expected to commence in the near future.
- “Information Bay” signage from Civic Guide currently being ordered. The signs to be placed at the Obelisk and Railway Station.
- The “What’s On in Grenfell” newsletter for April to be forwarded to recipients on the mailing list.
- Attended an Agri-tourism conference in Forbes on February 9th which encouraged Farmstay accommodation as an alternative income source.
- Planning to attend the LGSA Tourism Conference in Cowra on 10-12 March 2010.
- Proposal for Council to participate with Forbes and Cabonne Shires to establish a Ben Hall Trail within the region accepted. Sites nominated for inclusion in the brochure are the Historical Museum, Ben Halls Cave and Mt Wheoga.

For Information  
**Noted**

### **11. Grenfell Internet Centre, C2.6.28**

Council’s Internet Centre Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and various cards.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on choosing a GPS will be published in March. They are being well received by the public.
- Seniors Week classes planned for 23 – 26 March with topics to include Basic computer Skills, Emailing with Hotmail, getting started on Facebook and texting with a mobile phone.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information  
**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DCS Report Item 5 Refers.

### 2009 Open Day/Market Day Campaign Financial Statement

		\$
<b>Income</b>		
Council contribution	15,000.00	
Transfer from Reserves	434.59	
		<hr/> 15,434.59
<b>Expenditure</b>		
Advertising	8,301.00	
Reimbursement - Travelling Vouchers	1,076.60	
Rates/Trades People Reimbursement	1,900.00	
Customer Service/Voucher Draw	2,000.00	
Miscellaneous	80.08	
Donation to Local Organisations	350.00	
Entertainment	534.55	
Balloons	656.36	
Catering	181.00	
Staff Wages	355.00	
		<hr/> 15,434.59
<b>Net Result</b>		<hr/> <b>0.00</b>

### Draft Budget 2010 Open Day/Market Day Campaign

		\$
<b>Income</b>		
Council contribution	15,000.00	
Transfer from Reserves	5,000.00	
		<hr/> 20,000.00
<b>Expenditure</b>		
Advertising	10,000.00	
Catering	200.00	
Reimbursement - Travelling Vouchers	2,000.00	
Potential Liability - Rates/Additional Incentives	2,000.00	
Website Upgrade	1,000.00	
Bus Hire	200.00	
Printing Costs	1,000.00	
Potential Market Day Expenses	1,500.00	
Customer Service / Voucher Draw	2000.00	
Miscellaneous	100.00	
		<hr/> 20,000.00

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

**434** **RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

11 March 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (8 March 2010)**

**Classified Roads Maintenance**

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

- SH6 - General Maintenance
  - Removed a large tree branch urban.
  - Removed several large trees after severe wind storm
  - Removed small suckers from table drain for sight and drainage
- SH17- General Maintenance
  - Repaired shoves
- MR398- General Maintenance
- MR236- General Maintenance
- MR237- General Maintenance
  - Attend minor flooding issue
- MR239- General Maintenance
  - Complete re-sheeting
  - Resealing between 44.45 km and 46.31 km from Young.

**1.2 Rural Local Roads Programme**

- Gravel re-sheeted 1km of Barkers Road

**1.3 Rural Maintenance**

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- General Maintenance
- Gravel & Seal McDonalds Lane Causeway
- Gravel & Seal Lynchs Lane Causeway
- Maintenance graded Quondong Road, Lynchs Lane, Adelargo Road, McDonalds Lane & Peaks Creek Road
- Preparing Gerrybang Road for sealing

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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- Removed fallen trees Adelargo Road, Birchs Lane, Hunters Lane, Dodds Lane & Quondong Road

### **1.4 Urban Maintenance/Construction**

- General maintenance
- Tree lifting for Urban resealing programme
- Lowered sewer manhole in Dagmar Street back lane
- Continued cathead spraying
- Repaired manhole cover in Forbes Street

**Noted**

## **2. Other Works:**

### **2.1 Parks & Ovals Report**

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General Maintenance
- Sprayed parks & surrounds for catheads
- Repaired rails in Rotunda
- Repaired leak in concrete tank outlet in Taylor Park

#### **a. Cemeteries**

The following graves have been prepared from: 6-12-09 to 10-01-2010

Grenfell Lawn	–	Nil
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	1

#### **b. Sewer Mains**

One (1) sewer choke has been attended to during the month.

### **2.2 Private Works**

- Cleared a sewer choke for a ratepayer
- Sealed 4 accesses for ratepayers
- Constructed culvert access for ratepayer
- Constructed car park for age units Forbes Street

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 2.3 Vandalism

- Remove Graffiti in Vaughn Park twice \$350.00
- Damaged & Graffiti on seats in Taylor Park \$300.00
- \$650.00
  
- Remove graffiti from play equipment Caragabal Park \$100.00

Progressive Cost Urban: \$5,200.00

Progressive Cost Rural: \$200.00

(from 1/7/2009 to date)

**Noted**

### 3. Future Works

#### 3.1 Rural

- General Maintenance
- Seal Gerrybang Road construction
- Repair roads after more heavy rain
- Maintenance grading/General re-sheeting to continue

#### 3.2 Urban

- General Maintenance
- Carry out line marking of intersections
- Commence Holy Camp intersection construction
- Weddin Street (MR239) reconstruction from Rose Street to Roundabout.
- Vaughan Park

For Information

**Noted**

### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC WOLG detected one (1) breach totalling \$816.00.

For Information

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance.
PI 4098	ISUZU Patch Truck	Repair conveyer belt and rear motor wiring fault, service.
PI 3826	Old Garbage Truck	Replaced head gasket.
PI 4070	Cat Grid Roller	Weld door hinges to battery box. Repair air leaks.
PI 4094	Case Backhoe 580SLE	Replace bucket bushes and pin.
	RFS Twincab	Start to fit out.
	All registered plant and equipment	Registration checks

For Information

**Noted**

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9**

The Roads Asset Management Plan and the Fair Value for Roads are still being prepared.

For Information  
**Noted**

### **7. RTA RMCC Contract, R2.54.4**

Routine maintenance works on SH6 and SH17 continue.

Reseals on SH6 and SH17 have been completed before the deadline of 31 March 2010.

For Information  
**Noted**

### **8. Noxious Weed Report – January, C2.6.16**

The Noxious Weeds Officer has carried out the following works:-

- Final inspections carried out for last month.
- Spraying Bathurst Burr, Devils Claw on Gooloogong Road.
- Noxious weeds budget prepared for next financial year.
- Removal/spraying suckers, Gooloogong Road.
- Sprayed Bimbi Cemetery vegetation control.
- Sprayed Grenfell Cemetery Spiney Burrgrass.
- Sprayed roadside Bimbi Road, Saint Johns Wart, Bathurst Burr, Devils Claw.
- Sprayed O'Briens Hill for Bathurst Burr, Scotch Thistle.
- Sprayed Bimbi village for Cat Heads, and Khaki Weed.
- Removal/spraying suckers Bimbi Road.
- Eualdrie Road spraying Bathurst Burr.
- Sprayed Adelargo Road for St Johns Wort.
- Attended weed budget training at Forbes.
- Sprayed Claney's Road for St Johns Wort.
- Sprayed McDonalds Lane for Devils Claw, Bathurst Burr.

For Information  
**Noted**

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **9. CENTROC Weight of Loads Group Meeting, C2.7.16:**

The Director Engineering attended the CENTROC WOLG Meeting at Wellington on Friday 26 February 2010.

The following matters were discussed:-

- Weight in Motion sites – Councils to pinpoint prospective areas as required.
- Deed of Agreement – CENTROC's Solicitor to advise re: Council Seal.
- RTA to fund an extra \$24,575 as a result of two (2) member Councils resigning.
- RTA Sanctions Management Unit be requested to take further action re: court case result.
- Graincorp be requested to provide policy on overweight grain trucks at Silos.
- 2010/2011 budget to be adjusted to be balanced and not result in a loss.
- RTA memorandum has now been signed.

For Information  
**Noted**



## **THE DIRECTOR ENGINEERING'S LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 435 RESOLVED:** Cllr McClelland and Cllr D Hughes that the Director Engineering's Late Report be received and dealt with because of the urgency of the matters therein.

### **Correspondence Item 1 Refers**

#### **10. NSW Rural Fire Service, E1.3.11**

NSW Rural Fire Service Vehicle Changeover.

In the past the NSW Rural Fire Service has given Council approval to sell old tankers using the tender process. This year the Rural Fire Service proposes to changeover 17 tankers in the Mid Lachlan Valley Team area and suggests that it may be more efficient to have a joint auction to as to streamline the process.

There is a benefit to this Council as there would only be one combined advertisement to be placed.

The disadvantage would be that not all local property owners will see the advertisement and may not get the opportunity to tender for the tankers.

In order to try to advise local property owners of the proposed sale of tankers, it may be appropriate to request Rural Fire Service to place the advertisement in "Glowing Embers" so as to notify local landholders.

**RECOMMENDATION:** That Council offer no objection to the proposed joint auction of the old tankers subject to the advertisement being placed in "Glowing Embers" so as to notify local landholders.

- 436 RESOLVED:** Cllr McClelland and Cllr D Hughes that Council offer no objection to the proposed joint auction of the old tankers subject to advertisements being placed in "Glowing Embers" and the local paper so as to notify local landholders.

### **W TWOHILL DIRECTOR ENGINEERING**

- 437 RESOLVED:** Cllr Atchison and Cllr Niven that except where otherwise dealt with the Director Engineering's Ordinary Report be adopted.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

11 March 2010

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

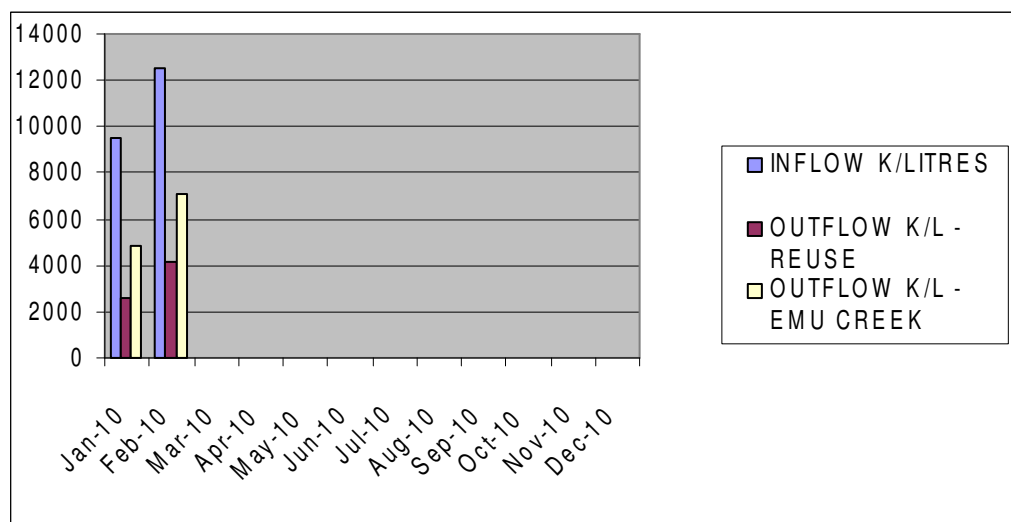
### A. Public Health and Environmental Matters

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2010 was 12,519 k/litres with the daily average of 447.10 k/litres. With outflow for irrigation for reuse being 4169 k/litres and discharge to Emu Creek being 7087 k/litres.

The highest daily recording of 1150 k/litres occurred for the 24 hours ending 6.30 am on 15 February 2010 and the lowest of 300 k/litres for the 24 hours ending 6.30 am on 1 February 2010.

A total rainfall of 157.5mm was recorded for the month.



For Council's Information  
**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **2. Animal Control, A4.4.4**

Animal control activities for February 2010 were:

#### **a. Companion Animals**

Animals Impounded:	3 (Dogs)	Animals Destroyed:	0
Animals Sold:	2 (Dog)	Animals Released:	2 (Dogs)
Animals Surrendered:	0		

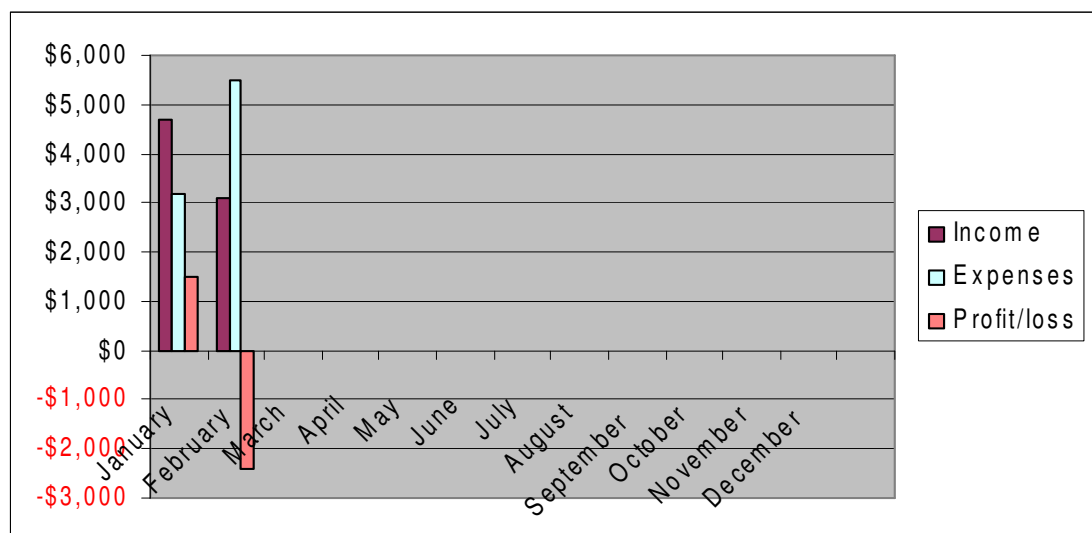
For Council's Information

**Noted**

### **3. Caravan Park Operations, P2.3.3**

Income for the month of February 2010 was \$3,096.00 with expenditure of \$5,511.68 resulting in an operational loss of \$2,415.68 for the month. This loss is predominately due to the electrical charges being paid.

There were 87 sites occupied for the month of February 2010.



For Council's Information

**Noted**

### **4. Quandialla Swimming Pool, P2.3.2**

**Total Attendance:** 1022

**Daily Average:** 41

90% of patrons were season ticket holders for the month.

Quandialla Central School held a carnival on 5 February and came for sport on Monday afternoons while Caragabal Public School came on Friday afternoons.

The pool committee has decided that the pool will close for the season on 16 March 2010.

For Council's Information

**Noted**

**5. Grenfell Swimming Pool, P2.3.1**

**Total Attendance: 3014**

Daily Average: 108

**Gate Entries:**

Adult: 62

Child: 105

**Season Ticket Attendance:**

Adult: 760

Child: 939

**School Usage: 802**

**Other Usage: 346**

The facility hosted all school carnivals during this month without any incidents, also varied user groups have utilised the pool this month.

The opening hours were reduced to 6pm close due to lack of attendance, and the season closure will occur on 28 March 2010.

For Council's Information

**Noted**

**6. Netwaste Forum, C2.7.4**

On 26 February 2010 I attended the Netwaste Forum in Bathurst. Some of the items discussed are detailed below:

- Regional Contracts – of which Weddin are involved in 5 of the 9 currently running.
- HHW Storage Units – designs and specifications.
- Home composting
- E-Waste 2010

If you have any questions or wish to know more please contact the Director.

For Council's Information

**Noted**

**7. Landfill Environmental Management Plan (LEMP) – Netwaste, E3.3.10**

Via the Netwaste alliance, Councils with small landfill sites were invited to be involved in the development of a Landfill Environmental Management Plan template. Weddin accepted that offer to be involved in this project and it has now been selected that the LEMP template be based upon the Grenfell Waste Depot.

Impact Environmental has been engaged to prepared the document and as part will be visiting Grenfell and liaising with the DES to ensure that all required areas are included within the LEMP.

It is hoped that this plan will be completed in late May 2010, for possible adoption by Council shortly after that.

For Council's Information

**Noted**

### **8. Clean Up Australia Day 2010, E3.3.8**

The 2010 Clean Up Australia Day event was held on Sunday 7 March 2010.

The event was supported by 18 volunteers, who managed to collect 40 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, with certificates of thanks provided to all the children and supporting schools.

A letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

For Council's Information  
**Noted**

### **9. Grenfell Swimming Pool – Capital Works, P2.3.1**

As advised at the start of the 2010 swim season, the Grenfell Swimming Pool would and has been losing water throughout the summer. In an attempt to determine the exact cause of the leakage, Aquaris Pool Solutions were engaged to investigate and report on the locations, plus treatment methods for any leaks. This saw them visit the pool and dye test all possible points of leakage, with their findings and recommendations detailed below:

#### **Findings**

- There are several cracks and expansion joints that have been painted over which has sealed the surface with no notable leaking.
- The joint between the scum gutter and the main body of the pool is a likely place for leakage on the western side of the pool.
- The main feeder pipe to the return outlets is leaking and is the major reason for the water loss in the pool.

#### **Recommendations**

- The return pipe on the eastern wall be dug up and replaced all the way to the filter.
- Consider taking the scum gutters off and replacing with a wet deck system instead.
- When painting again, the joints should not be painted over as they need to be flexible.

Having considered the findings it is believed that the 300mm drainage return lines that run from the pump house across the southern end and entire length of the eastern side, with some 47 50mm branches that penetrate through the pool wall are predominantly responsible for the leaks.

Prior to determining the extent of renewal required, it is proposed to camera the line to try and indentify any major break or failure, this however requires the pool to be closed and the sealed drainage system accessed. This will occur once the pool has closed for the season.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

Should it be found that the entire system is at fault then the required replacement of this drainage will require some 77 l/m of main 300mm drains, 47 x 50mm tapings with returns, the removal and replacement of 93m<sup>2</sup> (1.2m wide) concrete paving.

It is estimated that this replacement will cost around \$50,000 and has been proposed in the upcoming estimates deliberations for the 2010/2011 management plan.

For Council's Information

**Noted**

### **10. Building Professionals Board (BPB) Accredit Council Building Surveyors, A3.34**

As Council is aware and has been previously reported, the independent accreditation of Council Building Surveyors has been on the agenda for a number of years. Council resolved to make a further submission to the BPB at the January meeting in relation to the 3<sup>rd</sup> version of the proposed changes, which closed on 12 February 2010.

Advice was received on the 1<sup>st</sup> of March 2010 that changes to the Act and Regulations had in fact been made and were effective as that day, with a transition period.

In short all building certification work done by Council from 1 September 2010 must be done by an accredited Council or Private Building Surveyor, and all Council Building Surveying staff is required to be accredited before 1 March 2013, in one of the four categories. This process requires Council to make a recommendation to the suitability of the person to the selected category.

A greater importance must now be placed upon training and alike in the building surveying area for staff, as there are Continuing Professional Development points that must be achieved and this will require either, formal courses to be undertaken or conferences, workshops to attended to obtain the required points to retain accreditation.

For further information please contact the Director.

For Council's Information

**Noted**

### **11. Cancer Council – Community Partnership, C2.4.15**

Further to the presentation given to Council at the February 2010 meeting at which Kathy Perry from the Cancer Council gave to explain to Council the benefits and requirements of enter into a community partnership with the Cancer Council NSW. I have now provided a detailed report for Councils consideration.

#### **Background**

Cancer directly affects one in three people in our local community, and everyone else will see and feel the impact in physical and emotional suffering, premature death and financial burden. Australians have identified it as their number one health concern (Roy Morgan poll).

Fortunately, Local Government bodies are uniquely placed to work with The Cancer Council NSW to lessen that impact and provide a real boost to the wellbeing of residents.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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As you may know, the Cancer Council NSW have been working in informal partnerships with Local Government for a long time – be it through events like Relay For Life, advice on sun safety for workers or the provision of free cancer information materials to your local libraries.

They would like to invite councils that are concerned about cancer to become an official Cancer Council Community partner. While the Cancer Council NSW understands that Local Government doesn't have control over spending in hospitals, or on Medicare, there are many ways that by working together we will be able to make a difference, and together reduce the impact of cancer on our community.

### **Comment**

The Cancer Council NSW has approached Council to enter into a community partnership: a formal relationship between The Cancer Council NSW and Weddin Shire Council. This involves Council affirming its commitment to reduce the impact of cancer in the local community by –

- Learning about and adopting new policies that will lead to a reduction in the incidence of cancer;
- Supporting Cancer Council advocacy campaigns that benefit the residents of the Weddin Shire LGA;
- Using Council communication channels, venues, staff and networks to disseminate Cancer Council health promotion and patient support materials;
- Helping the Cancer Council to support patients and their families in our community by allowing use of Council venues for support group meetings and education programs; and
- Supporting Cancer Council efforts to raise money in the local area.

When Council becomes a Community Partner, The Cancer Council NSW will provide materials, draft policies, and a suggested range of activities free of charge. Each year, new programs will be developed to help educate and support councils, their residents and their staff.

In the coming year these will include the provision of cancer information and support centres in local libraries; advice on shade provision in childcare centres and skin cancer prevention materials for older residents.

Council will be required to nominate two senior staff as Relationship Managers with the Cancer Council. These people will receive all correspondence from The Cancer Council NSW regarding the Partnership, and will facilitate future contact with appropriate Council staff as needed.

The Cancer Council NSW will provide information updates on a quarterly basis to Council's Relationship Managers. Council will then be able to decide which programs to participate in.

By becoming a Cancer Council Community Partner, Council would be undertaking to help lower the impact of this insidious disease in our community by –

1. Learning about and adopting new policies that will help reduce the incidence of cancer in our area.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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2. Supporting Cancer Council advocacy campaigns that will benefit the people of our community.
3. Using our communication channels, venues and networks to help deliver Cancer Council information and education.
4. Allowing free use of Council venues and other resources for support group meetings, education programs and other activities that benefit cancer patients and their families in our area.
5. Supporting Cancer Council efforts in our area to raise money for cancer research, prevention and support.

There are no substantial budgetary implications to Council as a result of becoming a Cancer Council Community partner.

### **Conclusion**

There are many benefits for our community by becoming a Cancer Council Community Partner, through the availability of resources, information and a greater awareness of Councils commitment to assisting in the fight against Cancer.

### **RECOMMENDATION:** that Council resolves to:

1. Acknowledge the high level of physical and emotional suffering, premature death and financial burden caused by cancer in this community.
2. Become a Cancer Council Community Partner,
3. Delegate the General Manager or his delegates to be the Relationship Managers with the Cancer Council.

### **438 RESOLVED:** Cllr Lobb and Cllr Atchison that Council:

1. Acknowledge the high level of physical and emotional suffering, premature death and financial burden caused by cancer in this community.
2. Become a Cancer Council Community Partner,
3. Delegate the General Manager or his delegates to be the Relationship Managers with the Cancer Council.



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **B. Development Applications – Building Matters:**

1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
53/2009	TJ & DR Galvin	Alteration to Shopfront	\$10,000	Lot: 1 DP: 931725 93 Main Street GRENFELL NSW 2810
2/2010	P Napier	Shed	\$11,500	Lot: 3 DP: 1113505 6 Lawson Drive GRENFELL NSW 2810

For Council's Information  
**Noted**

2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2010	TG Mawhinney	Outdoor Entertainment Area	\$11,900	Lot: 5 DP: 1060910 81 Manganese Road GRENFELL NSW 2810

For Council's Information  
**Noted**

S WILSON  
**DIRECTOR ENVIRONMENTAL SERVICES**

- 439 **RESOLVED:** Clr N Hughes and Clr Atchison that except where otherwise dealt with the Director Environmental Services Report be adopted.

**DELEGATES REPORT ON THE CENTRAL TABLELANDS WATER MEETING  
HELD 10 FEBRUARY 2010 IN THE WEDDIN SHIRE COUNCIL CHAMBERS AT  
10.00AM.**

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The following is a précis of the items discussed at the February 2010 meeting of Central Tablelands Water and is submitted for Council's information:

**Budget Review Statement to 31 December 2009**

The Budget Review Statement (BRS) to the 31<sup>st</sup> December 2009 was presented to Council with a revised estimated surplus for the year of \$78,516.

**Investments**

The General Manager reported that the value of the investments acquired through Lehman's continues to improve with the latest valuations, received as at 31 December 2009, showing a further improvement in the total net valuations from \$873,084 at 31 October 2009 to \$883,201 at 31 December 2009. Valuations are now valued at 62.20% of par value. Whilst the total net valuations continue to improve, concern is held for investments totalling \$350,000 in Aphex Glenelg and Morgan Stanley Aces which continue to deteriorate.

Legal action is continuing.

**Orange City Council – Emergency Water Situation**

Council reaffirmed its resolution of December 2009 which indicated that Council was prepared to assist Orange City Council by supplying water to the City in an emergency situation if required.

**Reservoir Levels**

All reservoir levels have been maintained between 50% and 100% capacity.

Lake Rowlands level was at 74% of capacity as at 1 February.

Cr. B Hinde

Cr G McClelland

**440 RESOLVED:** Clr Hinde and Clr McClelland that the delegates report – Central Tablelands Water be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held  
on Tuesday 16<sup>th</sup> February 2010 at the Grenfell Community Hub at 8 pm**

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**Welcome:** President Gai Lander welcomed everyone to the meeting.

**Present:** Gai Lander, Maurice Simpson, Denise Fennell, James Fennell, Glenn Carroll, Tim Wood, Nevin Hughes, Trevor Lobb, Chris Lobb, Carly Brown, Robyn Munck, Elaine Needham, Mary Moffitt, Tanya Silvester, Judy Mitton, Scott Baty, Jenny Hetherington.

**Apologies:** were received from Tristen Matthews, Margret Roper, Samantha Timbs, Merle Simpson, Auburn Carr, Kath Smith, Mardi Bucknell, Ray Cawthorne

**Minutes of the previous meeting:** were read and motion moved that the minutes be amended to include that Maurice Simpson left the meeting room when the discussion about quote for the purchase of a computer from MidWest Computer Consultants took place. **Moved** Maurice Simpson/Glenn Carroll. Carried.

**Business Arising:** Laptop computer

**Motion:** We apply for the Small Equipment Grant for laptop and pending the outcome of the application we proceed to obtain further quotes for the purchase of the laptop and software only as printer not considered necessary at this time. **Moved** DFennell/Carly Brown. Carried.

Quiz night fundraiser – deferred until later in the year as Margret Roper advised she is not in a position to organize it this month due to work commitments.

**Treasurer's Report:** See attached revised budget for 2009/2010. Changes have been made for several reasons – Radio Players costs, Miles Merrill, no income from king/queen competition

Query re: no income received from quilting exhibition in 2009

Meeting advised that monies have now been forwarded to the festival treasurer from 2009.

**Moved:** Glenn Carroll, Maurice Simpson.

**Correspondence In:**

WSC – Street Stall application – dates are 28/29 May and 11/12 June

National Folk Festival – Canberra – info pamphlet & festival guide

Email – from Max and Jacqui Merckenschlager

The Lawsonian – Issue 554 – December 2009

Email – from Annette Eassie – Regional Arts Fund – response to secretary's email about missing out on New Initiatives grant

Arts OutWest – Invitation to 'Crafting the Lachlan: An Arts & Crafts Network meeting day on Saturday 20 March at Condobolin

Words out West - newsletter from the Central West Writers' Centre in Orange

Arts OutWest – Artspeak – Issue 90 – February 2010

John Allen – email – Local Govt & Shires Assoc. conference on 10 March

**Motion:** That correspondence in be received. **Moved:** Jenny Hetherington, CBrown. Carried.

**Correspondence Out:**

Email – Annette Eassie – Regional Arts Fund- why we missed out on New Initiatives grant

WSC – Street stall application  
 WSC - art sponsorship  
 WSC – use of Art Gallery for Art Exhibition  
 Rotary Club of Grenfell - art sponsorship  
 Grenfell Lions Club – art sponsorship etc  
 Grenfell Teachers Assoc – art sponsorship  
 Adrian Capra – art sponsorship  
 Roma Sinclair – art sponsorship  
 CWA Grenfell – art sponsorship  
 Mrs G Lobb – art sponsorship

**Motion:** That correspondence out be endorsed. **Moved:** DFennell/ CBrown. Carried.

### **Coordinators Reports:**

**Motion:** That Mary Moffitt be appointed Verse & Short Story coordinator for 2010  
**Moved:** C Brown/E Needham. Carried.

**Verse & short story** – Mary advised that entry forms have been posted or emailed  
 Thanks to Josh Dawes for assistance with emails.  
 Short Story judge – yet to be advised  
 Poetry judge – David Gilby – Senior Lecturer at CSU & book reviewer  
 9 entries received to date

**Youth Events** – Tanya reported that Samantha Timbs in Year 11 at THLHS attended the John Allen workshop & is keen to give input on ideas re: festival youth program. She responded to an item in the daily notices at school from Margret Roper asking for any youth interested in being involved in the festival to talk to Samantha.

**Poetry on the boards** – Carly presented a proposal to the meeting about engaging Miles Merrill, a performance poet, to come to the festival

Carly has been speaking with Tracey Cartwright, Head Teacher of English at THLHS re: writing and performing poetry workshops with Miles Merrill & school students – the school is prepared to pay for the workshop component of \$572.00

Poetry on the Boards would run as last year for the morning  
 Flag raising and Town and District Band to perform Advance Australia Fair plus Poets breakfast  
 The Miles Merrill component of poetry at festival would run after the parade at the railway station at around 3pm  
 It would target the youth from the workshop to be held at the High School on Friday where students would be encouraged to participate at the festival.

Young adults and older festival goers at Poetry on the Boards would be encouraged to return in the afternoon for the Poetry Slam

Costs:	Wordshop/Slam	1000.00
	Per Diem	100.00
	Travel	511.00
	Accommodation	<u>60.00</u>
	Total	1671.00
	Wordshop (school)	<u>(572.00)</u>
	Cost to festival	<u>1099.00</u>

**Motion:** That Miles Merrill be engaged for 2010 festival to conduct workshops and that Carly's actions thus far be endorsed by the committee. **Moved:** C Brown/Maurice Simpson

### **Youth/Street Stall/Street Entertainment**

Possibility of getting youth involved in festival by collecting entry gold coins and handing out surveys to visitors. Tanya to contact THLHS with ideas for involvement.

**Motion:** Tanya to be formally appointed Youth Event Coordinator. **Moved:** Elaine Needham/Jenny Hetherington. Carried.

Street stalls – application form is on website. Tanya checked out mini market day in Young last weekend & handed out forms & is going to Cowra farmers market this weekend to look for new street stall holders. Tanya said she's not sure how the whole street stall thing works and how to attract new street stall people. Tanya said it would be helpful for her if she had some business cards printed that she could hand out to people. Gai raised the importance of attracting new blood on the street stalls and raising the standard of fare on offer. There was discussion about the charge for street stall and that raising the fee may deter people with lower quality goods for sale. Glenn advised that the budget for income from street stalls is \$3000.

**Motion:** That the fee for stallholders be increased to \$50/stall. **Moved:** T Silvester/Jenny Hetherington. Carried

**Blue Mountains Radio Players** – Maurice advised that Margaret Bradshaw-Jones has agreed to be the coordinator & will also handle the promotion/advertising. Anglican church has agreed to provide morning tea/afternoon tea to cover their insurance costs. Radio player costs are \$100/day x 8 people + fuel + incidentals = \$2000.00.

Shows would likely be late Sunday pm and late Saturday pm – after the procession.  
4 of the players have been home-hosted so far and looking for accommodation for another 4.

**Motion:** that we proceed with engaging the Radio Players for a minimum of 2 performances. **Moved:** Trevor Lobb/Carly Brown. Carried.

**Motion:** that Margaret Bradshaw-Jones be appointed coordinator of Blue Mountains Radio Players visit including publicity of same. **Moved:** Maurice Simpson/Nevin Hughes. Carried.

**Photography** – Tim advised that they still have no venue for the photography exhibition. Looking at a Main Street venue possible the shop next to Maria's shoes. Also Wazza's Auto Parts perhaps. The Masonic hall a back-up plan if all else fails. Scott offered Lawson on Main but can't guarantee that it will be ready in time. Tim asked if the judging day could be held in the hub cinema room on 29<sup>th</sup> May. Glenn said he would book the cinema room for 29<sup>th</sup> May for photography judging. Tim advised that equipment needs to be moved out of Masonic Hall – he will contact Howard Hunter. Tim advised that he has secured a major sponsor – LJW Solar – for \$2000. Tim wants to clarify sponsorship arrangements and the gold/silver/bronze structure in particular. He's concerned that major sponsors should get what they pay for and also that when we ask for \$2000 in sponsorship we then send a tax invoice with GST totaling \$2200.00.

**Motion:** That we update the sponsorship structure form with details of what sponsors get for their money and also clarify the issue of charging GST on sponsorship invoices. **Moved:** Chris Lobb/Maurice Simpson. Carried

Tim asked if we are we still having an awards dinner. Gai advised that there will still be an award ceremony but in a different format. Tim would like a photo of the statuette's from the 'history book' from Judy scanned & emailed to him.

**Busking** – email from Sue Moffatt re: U3A group of recorder players who wish to perform at festival. Meeting agreed suitable to perform in a park but 2 big a group for the main street. Trophies have been ordered.

**Art** – copy of programme given to secretary for the record. Porcelain entry form on website. Judge will be Jenni Ford.

Art entry forms also ready. Judge will be Richard Perram.

**Motion:** That report be accepted and actions endorsed. **Moved:** Chris Lobb/Tim Wood. Carried.

**Concert** - Nevin advised that the folk band have been booked for the concert at \$560.00. Also \$550.00 will be charged by the school for hire of the school hall.

**Children's Competition** – Jenny advised that the theme this year is Australian Wildflowers – copy of letters sent to schools given to secretary and copy of entry form

**Window Competition** – Elaine questioning whether prizemoney is necessary when it is mainly businesses who get involved who are not doing it for the prizemoney. Elaine asked if anyone might suggest a theme ‘...and the rain came down’ was suggested. Elaine asked the secretary to write to the CWCU on her behalf requesting sponsorship and if a representative would come to judge entries on the Tuesday before the festival.

#### **General business:**

**Branding** – Angela Spedding has provided a quote for artwork – Gai tabling for discussion at a later meeting. Estimated cost \$1144 - \$1584 incl. GST.

**Fundraising** – Gai suggested a gourmet bus run to wineries in Cowra/Canowindra as a fundraiser. Also the Melbourn Scottish Fiddlers will be touring through this area in September – we could possibly use this as a fundraising concert

**Food Court** – Gai spoke with Bob Craven from Taste Canowindra re; bringing food to the festival – Scott said the Kitchen Table might be an option but again can't guarantee it will be ready by then.

#### **Communication**

Gai asked that everyone lets her know what they're doing in preparation for the festival so that she is able to oversee operations. Also can coordinators give her hard copies of their reports each month please.

**Meeting closed:** 9.56 pm

**441 RESOLVED:** Clr N Hughes and Clr Niven that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 8 MARCH  
2010 COMMENCING AT 4.30 PM (E1.1.5)**

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- 1. PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO, Mark Blacker (NSW Police Force), Dylan Hopkins (NSW Police Force), John Connell (DEMO – Southern Highlands), Angus Nielsen (Rural Fire Service), Shane Wilson (Weddin Shire Council), Ray Cawthorne (State Emergency Service) and Keith White (NSW Fire Brigades).

- 2. APOLOGIES:** Maurice Simpson

**Resolved:** A Nielsen and K White that the apology be accepted.

- 3. MINUTES:**

**Resolved:** R Cawthorne and A Nielsen that the minutes of meeting held on 7 December 2009 be adopted as read.

- 4. MATTERS ARISING**

- 4.1 Local Displan**

To be updated at the next meeting.

**Noted**

- 4.2 SES Fitout**

Telstra completed.

**Noted**

- 4.3 Weddin Emergency Risk Management Plan**

Now signed off.

**Noted**

- 4.4 Weddin Shire Local Flood Plan**

SES to provide draft copy.

**Noted**

- 4.5 Police Radio**

Shire after hours number to be investigated.

**Noted**

- 4.6 Special Meeting – Neighbourhood Safer Places.**

Metadata table to go to John with Longitude/Latitude digital degrees.

**Resolved:** A Nielsen and R Cawthorne that the Neighbourhood Safer Places meeting place for Greenethorpe be changed from Greenethorpe Community Hall to Greenethorpe Rural Fire Service Station.

## **5. MEMBERS REPORTS**

### **5.1 Police**

- Mark Blacker now LEOCON for Weddin Shire Council.

### **5.2 Rural Fire Services**

- Fire Season Cancelled as of 1 March 2010.

### **5.3 SES**

- Storms and Trees
- Moving into the new building
- Training ongoing.

### **5.4 NSWFB**

- new building approved.

### **5.5 DEMO – District Meeting**

- new SITREP form
- new Part 6 of State Displan

## **6. NATURAL DISASTER RESILIENCE GRANTS SCHEME**

**RESOLVED:** S Wilson and R Cawthorne that we submit grant on basis of using Council chambers.

## **7. EOC AWARENESS**

John Connell gave a desktop overview of setting up and running an effective Emergency Operations Centre. It needs to be away from other combat agencies, be a secure facility, and not be accessed by unauthorised personnel. Training is available in EOC operation.

John was thanked for his presentation.

- 8. NEXT MEETING:** Monday, 31 May 2010  
Monday, 6 September 2010  
Monday, 29 November 2010

- 9. CLOSURE:** There being no further business to discuss the meeting closed at 6.13 pm.

**BILL TWOHILL  
(LEMO)**

- 442 RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Local Emergency Management Committee Meeting be noted with the resolution in Item 6 varied to delete the use of the Council Chambers.



**MINUTES OF MANEX MEETING HELD ON MONDAY, 15 MARCH 2010 AT 2.00 PM (C2.6.10).**

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**Present:** Messrs T Lobb, G Carroll, W Twohill, S Wilson.

**Apologies:** Nil

**Minutes:**

**Resolved:** G Carroll and W Twohill that the minutes of 15 February 2010 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – Training Courses to be attended. Preliminary programme of implementation to be prepared.
- (ii) Car for Mayor – Director Engineering pursuing.
- (iii) 2010/11 Management Plan – extra-ordinary estimates meeting to be held on Monday 29 March 2010 at 6.00pm. General Manager currently conducting meetings with Directors prior to estimates meeting.
- (iv) Code of Meeting Practice – effect of changes to Council and S.355 committees to be determined. General Manager pursuing.
- (v) ICAC Workshops – to be held in Orange on Tuesday 11 and Wednesday 12 May 2010. Directors to consider attending.

**1B Human Resources**

- (i) Vacancies
  - Administration – interviews for Cashier/Customer Services Officer fixed term position to be held Wednesday 17 March 2010. Director Corporate Services pursuing.
  - Engineering – Yardman/Sewer Attendant and Patching Truck Operator interviews held Friday 12 March 2010. Director Engineering pursuing.
- (ii) Workers Compensation Claim – termination process and options being investigated. Director Engineering pursuing.
- (iii) Industrial Claim – an ex-employee has submitted a claim. Hearing to be held in Sydney on Monday 12 April 2010. Director Environmental Services pursuing.

**The Mayor entered the meeting at this point (2.55pm) as an observer.**

**2 Public Order & Safety**

- (iv) Berrys Lane (Dogs) – judgement obtained by Local Court to recover legal costs. Centrelink payments are not able to be garnisheed. Director Environmental Services pursuing.

**3 Health**

- (i) Medical Centre – grant funding application submitted. Result should be announced at the end of May 2010.
- (ii) Hospital Dispute – next meeting to be held with GWAHS on Thursday 25 March 2010. A further meeting with the CEO of GWAHS to be held on Tuesday 30 March 2010. General Manager pursuing.

**4. Community Services & Education**

Nil.

**5. Housing & Community Amenities**

- (i) Recycling Collection – sorting table ordered by Cowra Shire should be operating at the end of March. Director Environmental Services pursuing.

**6. Sewerage**

- (i) Pump Failure – occurred at the Sewerage Treatment Works. Failure declared to the EPA as per Councils licence conditions. Now fully operational.

**7. Recreation & Culture**

- (i) Art Gallery – Netwaste's Waste to Art Exhibition concludes 17 March. New exhibition commences 23 March 2010.
- (ii) Cinema – patronage increasing. Films advertised and shown on a regular basis. Free films will be shown during Senior Citizens Week.
- (v) Railway Park – restoration works around the footpath to be completed. Works to seal the access and carpark to commence in the near future.

**8. Mining**

Nil

**9. Transport & Communication**

- (i) RTA Contract – reported in Director Engineering report.
- (ii) Other Programs - nil
- (vi) Rail Branch Lines – follow up meeting with the Minister to be held 22 March 2010. Steering committee structure and Business plan to be resolved. General Manager pursuing.

**10. Economic Affairs**

- (i) Industrial Estate – negotiations in progress with prospective purchaser. Awaiting draft contracts. General Manager pursuing.
- (ii) Economic Development Strategic Plan Review – meeting held Thursday 11 March 2010 with thirty seven (37) people attending. Railway Station as a visitors centre, Medical Centre and Tourism Signs were major priorities. Consultant to now conduct survey and use this information to review and develop plan. Director Corporate Services pursuing.

**11. General Purpose Revenues**

Nil

**12. Alliance**

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – no recent activities. Meetings to be organised.
- (iii) Centroc – meeting held for 25 February 2010 at Molong.
- (iv) "E" Division Conference – to be held 26 March 2010 at Molong.

**13. Other Matters**

- (i) Clean Up Australia Day – held Sunday 7 March 2010. Very successful.
- (ii) Easter Arrangements – directors to ensure arrangements are in place for respective departments. Copy of emergency call out list to be developed and distributed.

**14. Job List**

**Noted**

**Next Meeting:** Monday 12 April 2010 at 2.30pm or as otherwise arranged.

**Closure:** There being no further business the meeting closed at 3.39 pm.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
15 MARCH 2010 AT 5.00 PM (C2.6.8).**

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1. **PRESENT:** Clrs M Simpson (Chair), B Hinde, C Lobb, W Atchison  
Messrs T Lobb, G Carroll, W Twohill, S Wilson and M Nirupan.

2. **APOLOGY:**  
Nil

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr Hinde and Clr Atchison that the minutes of 15 February 2010 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

**Clr McClelland entered the meeting at this point at 5.06pm.**

Clr McClelland advised that Clr Crutcher was an apology.

**Resolved:** Clr Hinde and Clr McClelland that the apology be accepted.

6. **REPORTS:**

6.1 **General Manager's Report**

Reports on Young to Wellington Gas Pipeline and Acquisition from Country Energy.

**Noted**

6.2 **Director Corporate Services' Report**

Reports on Roads and Other Expenditures 2009/2010 and Taxi Service.

**Noted**

6.3 **Director Engineering**

Reports on Works Report, Other Works and Future Works.

**Noted**

Clr Hinde advised the footpaths require attention. Director Engineering to investigate

6.4 **Director Environmental Services**

Reports on Sewer Treatment Works, Caravan Park Operations, Grenfell Swimming Pool,  
Grenfell Swimming Pool – Capital Works and Town DAs.

**Noted.**

7. **BUSINESS WITH NOTICE**

Nil

8. **QUESTIONS**

**Clr Atchison** – advised the Grenfell Tip is a credit to all concerned and commended the  
Director Environmental Services.

**NEXT MEETING:** Monday 12 April 2010 at 5.00pm or as otherwise arranged.

**CLOSURE:** There being no further business to discuss the meeting closed at 5.16 pm.

**444 RESOLVED:** Clr Niven and Clr McClelland that the Minutes of the Town Works Committee Meeting be adopted including the recommendations there-in.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |  |
|---------------|--|
| October 2007  | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br><b>In Progress</b> |
| December 2009 | 2. <u>Grenfell and Village Heritage Studies:</u> arrange meetings with affected property owners (DES).<br><b>In Progress</b>   |
| January 2010  | 3. <u>Workshop on Incentives Policies:</u> arrange when all Councillors are available (GM).<br><b>In Progress</b>              |
| February 2010 | 4. <u>Country Energy:</u> invite to address May Council Meeting (GM).<br><b>In Progress</b>                                    |
|               | 5. <u>Gas Pipeline:</u> staff to meet with ERM Power (GM).<br><b>In Progress</b>   |
|               | 6. <u>Management Plan 2010/2011:</u> arrange Extraordinary Meeting on 29 March (GM).<br><b>In Progress</b>                     |

### 2. DEFERRED ACTIVITIES:

- |               |   |
|---------------|---|
| July 2009     | 1. <u>Code of Conduct Training:</u> defer until New Year (GM).<br><b>In Progress</b>                  |
| November 2009 | 2. <u>Open Day/Market Day:</u> submit review to February Council meeting (DCS).<br><b>Carried Out</b> |

## QUESTIONS WITH NOTICE

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor,*  
*and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

**Note:** *Questions may only be asked in relation to business already before the Council. Normal notice is required in all other circumstances. Matters of urgency are to be dealt with under clause 17(3).*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
*(a) a motion is passed to have the business transacted at the meeting, and*  
*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*

*Such a motion can be moved without notice.*

- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

**Nil**

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Other items may be referred to closed council during the course of the meeting.

**CLOSURE:** There being no further business the meeting closed at 6.29pm.

Taken as read and confirmed as a true record this day 15 April 2010.

.....General Manager .....Mayor







## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.local-e.nsw.gov.au](http://weddin.local-e.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 MARCH 2010 COMMENCING AT 5.00 PM.

11 March 2010

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 March 2010**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 February 2010
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES
  - Henry Lawson Festival Ctee Mtg 16/02/10
  - LEMC Mtg, 8/03/10
  - Manex Ctee Mtg, 15/03/10
  - Town Works Ctee Mtg, 15/03/10
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS WITH NOTICE
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**419** **RESOLVED:** Cllr Atchison and Cllr Halls that the Minutes of the Ordinary Meeting, held on 18 February 2010 be taken as read and CONFIRMED.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

<u>Councillor</u>	<u>Item No.</u>	<u>Nature of Interest</u>	<u>Type</u>	<u>Left the Room</u>
Cllr D Hughes	Director Corporate Service Report Item 6	Brother-In-Law to Taxi Driver	Non Pecuniary	Yes
Cllr N Hughes	Correspondence Item 4	Chairman Carewest Committee	Pecuniary	Yes
Cllr C Lobb	Correspondence Item 4	Committee Member Carewest Committee	Pecuniary	Yes
	General Manager's Report Item 7	Wife of General Manager Councillor named in correspondence	Non Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2010.**

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**CORRESPONDENCE**

1. NSW Rural Fire Service, File E1.3.11: Advising that in the next 6-12 month period it is expecting to changeover 17 tankers in the MLVT area. The usual process once approval is gained for the sale of old tankers is that each council tender the vehicles through their normal procedures. To streamline this process and save Councils time in arranging tenders it has been suggested that a joint auction for the four Councils be arranged to dispose of the replaced tankers.

Your approval is required for this to happen and it would be appreciated if you could advise me so that arrangements can be made.

**Noted**

2. Delta Electricity, T2.2.4: Inviting the Mayor to attend the launch of a trial program to plant and harvest Mallee Eucalypt trees (in Western NSW) which can potentially be used as a biomass fuel source at Delta Electricity's Wallerawang Power Station.

This trial, supported by the NSW Department of Industry and Investment, involves the planting of about 200,000 Mallee trees to demonstrate the principles of farming Mallee as an energy crop. The trial aims to prove the farming model, verify propagation, planting productivity and survival rates.

Details of the launch event are as follows:

**Where: "Glen Yarra" – Marsden Road), Forbes on Tuesday 9 March 2010.**

**Note: the launch was attended by Clr Halls.**

**Noted**

**420 RESOLVED:** Clr D Hughes and Clr N Hughes that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 18 MARCH 2010**

**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**421**     **RESOLVED:** Clr N Hughes and Clr Halls that Late Correspondence be received and dealt with because of the urgency of the matters.

3.     Parkes Shire Council, A3.18.2: Forwarding the Meeting Notice and Meeting Agenda for the E Division Conference scheduled to be held in Molong on Friday 26 March 2010.

**RECOMMENDATION:** that the Mayor be appointed as Council's delegate.

**422**     **RESOLVED:** Clr N Hughes and Clr Lobb that the Mayor be appointed as Council's delegate.

4.     Railway Hotel, T3.3: Concerning the Carewest Car Rally visiting Grenfell 9 April 2010.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that the request from the Railway Hotel to close the roadway and use the grassed area adjacent to the hotel be approved subject to the following conditions;

1.     The Alcohol Free provision NOT be lifted or varied,
2.     Any entertainment or sound equipment be removed by 10pm,
3.     The Rygate Square area be fenced to prevent people wandering onto the roadway at applicants cost,
4.     \$20 million Public Liability insurance be extended over the area to indemnify council and be provided prior to the event.

**Clr N Hughes and Clr Lobb previously submitted written declarations of interest and left the room.**

**423**     **RESOLVED:** Clr McClelland and Clr Atchison that the request from the Railway Hotel to close the roadway and use the grassed area adjacent to the hotel be approved subject to the following conditions;

1.     The Alcohol Free provision NOT be lifted or varied,
2.     Any entertainment or sound equipment be removed by 10pm,
3.     The Rygate Square area be fenced to prevent people wandering onto the roadway at applicants cost,
4.     \$20 million Public Liability insurance be extended over the area to indemnify council and be provided prior to the event.

**Clr N Hughes and Clr Lobb returned to the room.**

5.     APA Group, U1.5.1: Concerning the proposed Gas Pipeline from Young to Wellington.

APA's design is for the off-take for a new pipeline to Wellington to be located at Young. Young is the hub of NSW gas transmission pipeline network. There are three pipelines that radiate from the Young hub namely, the Young to Bathurst-Orange, the Young to Culcairn and the Young to Wilton pipelines. Therefore, the ideal location for the Wellington pipeline is to interconnect at Young where it can supply (or be supplied) from the hub. The existing infrastructure at Young, including the Control Centre, compressor stations and scrapper

stations means there are significant construction and operating benefits in utilising this existing location.

A lateral from the Young-Wellington Pipeline to Grenfell would be approximately \$8m plus the off-take station (\$500k to \$1,000k). The off-take station will be required irrespective of the location.

**424**      **RESOLVED:** Cllr McClelland and Cllr Hinde that the APA Group be invited to address Council in regard to the matter.

6.      Division of Local Government, A3.9.3: Advising that the Minister for Local Government has announced a 2.6% increase for the rating year commencing 1 July 2010.

The Minister has not specified a percentage by which the amounts of annual charges for domestic waste management services may be varied.

**Noted**

**425**      **RESOLVED:** Cllr D Hughes and Cllr N Hughes that the late correspondence be noted except where otherwise resolved.

**NOTICE OF MOTIONS**

Nil

**MAYORAL MINUTE**

Nil

11 March 2010

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. **Blayney-Cowra-Demondrille Rail Line, T3.8.5:**

Previous reports refer.

The Mayors and General Managers of Blayney, Cowra, Harden, Young and Weddin Councils met with the Hon. David Campbell, Minister for Transport and Roads at Parliament House on Wednesday 24 February, to present their completed revival study for the Blayney-Cowra-Demondrille rail line.

The Council representatives were accompanied by the member for Bathurst, Gerard Martin and parliamentary secretary, Mick Veitch who have given strong support throughout the project.

The Minister on receipt of the report gave the following assurances and commitments:

- he expressed his appreciation of the work done by the 5 councils in commissioning the report with their own funds
- he committed a grant of \$15,000 towards the project
- he undertook to have the report reviewed by his department within 2 weeks
- he will have his department check whether survey information for the Carcoar tunnel is already held
- he agreed to consider a suitable structure for a steering committee to progress the project
- he undertook to meet with the Councils again in approximately 4 weeks

The consultants' report was then presented to the public at a launch in Cowra on 20 February 2010.

The report demonstrates a strong economic case for reopening the line as a fit-for-purpose railway restricted to a 60 kph travel speed. It identifies two distinct major rail flows.

The first is for the transport of grain for export and domestic consumption, with a single train set operating up to four times per week between Blayney, Bathurst, Manildra, Young and Port Kembla.

A second train set would be required to transport containerised freight between Cowra and Blayney, up to 5 times per week. This train would link the existing container terminal at Blayney with a proposed new container terminal at Cowra, and may ultimately run to Young.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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The report demonstrates that the line can return a modest cash profit and has a significant Net Community Benefit after social and environmental factors are included, once essential upgrading works are carried out to the infrastructure.

The next meeting with the Minister is scheduled for 22 March 2010 and will hopefully involve representatives from the Department of Transport and Infrastructure so that negotiations can commence on the required business plan and steering committee.

Weddin Council has been requested to continue to act as the secretariat and financial administrator for the group.

### **RECOMMENDATION:**

It is recommended that the action to date be confirmed and the General Manager be authorised to deal with correspondence and finances on behalf of the group of five councils.

**426** **RESOLVED:** Cllr D Hughes and Cllr Atchison that the action to date be confirmed and the General Manager be authorised to deal with correspondence and finances on behalf of the group of five councils.

### **2. Code of Meeting Practice, C2.4.2:**

The Code of Meeting Practice was amended to comply with the Division of Local Government's latest Practice Note and was adopted at the February Council Meeting.

A copy of the amended Code is being forwarded to all councillors. Please replace the superseded copy.

The provisions of the amended Code are now in place, particularly in relation to questions without notice.

For Information  
**Noted**

### **3. Code of Conduct Training, C2.2.4:**

My report to Council's February meeting refers.

Following advice that all councillors could attend, arrangements have been made for Mr Gerry Holmes to conduct this training on Thursday, 25 March 2010 commencing at 11.30 am.

The agenda for the day will be distributed when the details are finalised.

One of the sessions will also be suitable for members of the Conduct Review Committee and invitations will be forwarded to those people for that session.

For Information.  
**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **4. Young to Wellington Gas Pipeline, U1.5.1:**

Previous reports refer.

Council resolved at the last meeting that staff meet with ERM Power to discuss the pipeline route.

A representative of ERM Power has advised that the company is only licensed for a dedicated pipeline to Wellington and is not a gas distributor. He has referred me to the Australian Pipeline Trust who apparently control the pipeline through Bimbi.

A meeting will be arranged with APT once the company has responded.

For Information.

**Noted**

### **5. Acquisition from Country Energy, R21.3/U1.3.9:**

In response to a request from the then Central West Electricity in 1994, Council resolved to upgrade the access road to the substation on O'Briens Lookout in return for a small area of land to widen the footpath of Cowra Road.

Progress on the acquisition became stalled with the restructuring of Central West Electricity to become Advance Energy to become Country Energy. However the required plan of survey has now been registered.

At this point the lots in question are still owned by Country Energy and a signed Transfer has been received which will place the lots into Council's ownership for a nominal amount.

#### **RECOMMENDATION: It is recommended that:**

- (i) the Transfer be signed and submitted on behalf of Council, and;**
- (ii) lots 2 and 3 of DP 1132801 be dedicated as public road under section 10 of the Roads Act 1993 on completion of the transfer.**

**427 RESOLVED:** Clr N Hughes and Clr Atchison that:

- (iii) the Transfer be signed and submitted on behalf of Council, and;**
- (iv) lots 2 and 3 of DP 1132801 be dedicated as public road under section 10 of the Roads Act 1993 on completion of the transfer.**



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **6. Workshop for Policy Review, C2.4.12:**

Council resolved at its January Meeting that a workshop be arranged to discuss assistance for development.

To date the following policies have been nominated for consideration:

- (i) 7.2.1 Grenfell Sewer Contributions Plan
- (ii) 8.3.4 Use of Parks, Reserves and Sporting Grounds
- (iii) 12.3.2 Incentives for New Business (Shops)
- (iv) 12.4.2 Incentives for New Business (General)
- (v) 12.5.2 Incentives for Expansion of Existing Businesses.

Item (ii) does not appear to be related to the purpose of the workshop and will not be included. At this stage no explanatory information has been submitted regarding the nature of the review of the other policies.

As previously advised to Councillors, the workshop has been arranged for Tuesday 6 April at 6.00 pm.

### **RECOMMENDATION: Confirm action.**

**428 RESOLVED:** Cllr Hinde and Cllr McClelland that Policy 8.3.4 be included in the Policy Review Workshop.

**429 RESOLVED:** Cllr Hinde and Cllr Crutcher that the Policy Review Workshop be held if possible on 25 March 2010 at a time to be determined.

### **7. Complaint from Developers, A3.26.6:**

Developers Peter Mawhinney and Greg Oliver have submitted a letter expressing their disappointment with Council's decision regarding the Grenfell Sewer Contributions Plan. A copy of the letter is being separately forwarded to councillors.

The letter also makes allegations about the General Manager and Cllr Lobb. The allegations are being investigated and will be further reported in due course.

For Information.

**Cllr Lobb previously submitted a written declaration of interest and left the room.**

**Noted**

**Cllr Lobb returned to the room.**

**430 RESOLVED:** Cllr Atchison and Cllr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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11 March 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Statement of Bank Balances as at 28 February 2010:**

Bank Account	
Westpac	<b><u>\$797,748.44</u></b>
Investments	
LGIS	
<b>Total Investments</b>	<b><u>\$3,500,000.00</u></b>

### **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2010.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information  
**Noted**

### **2. A Summary of Income For The Month of February follows:**

Rates Receipts	211,126.28
Accounts Receivable	39,097.55
Government Grants	804,688.55
Agency Collections	99,343.57
Caravan Park Fees	2,781.00
Grenfell Baths Entry Fees	1,382.60
Interest on Investments	11,445.21
Other Income	11,430.91
<b>Total</b>	<b><u>\$1,181,295.67</u></b>

For Information  
**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **3. Roads and Other Expenditure 2009/2010:**

Following are the up to date maintenance figures as at 28 February 2010.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	541,565	376,796
Grenfell Town Streets Maintenance	161,993	98,212
Village Maintenance - Caragabal	6,000	4,498
Village Maintenance - Greenethorpe	6,000	2,552
Village Maintenance - Quandialla	6,000	6,945
Garbage/Recycling Collection	92,400	47,911
Greenethorpe Collections	8,500	4,460
Trade Waste Collection	23,000	7,881
Grenfell Waste Depot Manning/Plant Hire	84,000	54,404
Tips Working Expenses	29,000	26,645
Noxious Plants	74,000	27,873
Parks & Gardens	178,028	137,298
Library Expenditure	110,755	64,043
Baths Income	-22,000	23,445
Baths Expenditure	106,514	78,171
Caravan Park Income	-32,000	41,181
Caravan Park Expenditure	64,691	43,114

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6)	410,000	211,600
2009/10 National Roads (SH 17)	410,000	156,256
2009/10 Regional Roads Block Grant	425,000	200,459
2009/2010 REPAIR Program MR398	300,000	245,834
3 x 3 Program - MR 398	68,000	8,088

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	22,891
Reseals	99,000	33,119
Caragabal - Quandialla	33,000	2,970
Gerrybang Road	64,000	5,760
Pinnacle Road	67,000	105,972
Driftway Road	90,000	114,071
Grenfell Streets Construction	39,000	36,851
Grenfell Kerb and Gutter	29,000	12,521
Grenfell Streets - Footpaving	33,000	24,923
Warraderry Street Drainage	111,000	9,990
Reconstruct Village Streets	5,864	527
Taylor Park Playground Equipment	9,000	9,988
Manganese Road Drainage	27,000	32,389
Burrett/Vaughn Streets	5,000	450
Gravel Resheeting	110,000	78,126
Overexpenditure 2008/2009	53,096	53,096
<b>Total</b>	<b>796,960</b>	<b>543,644</b>

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	10,579
Gerrybang Road	122,000	120,686
Rural Roads Reseals	120,000	23,265
Old Young Road	128,876	123,150
<b>Total</b>	<b>450,876</b>	<b>277,680</b>

For Information  
**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the February 2010 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the February meeting the debt recovery process is ongoing and a new round of debt recovery for both debtors and rates has commenced which is following the same debt recovery process as has previously occurred.

Judgement on the five (5) debtors who have not responded to the Statement of Liquidated Claim or Summons recently issued will now be obtained before proceeding with further legal action.

The sale of land for overdue rates will be conducted in 2010.

For Information  
**Noted**

### **5. Open Day/Market Day/Country Week Review, T4.3.7**

Reference is made to the November 2009 Council meeting whereby it was resolved to conduct the 2010 Open Day/Market Day “in principle” subject to a full review of the event being conducted by Council.

A comprehensive review which also included Country Week was conducted by Clr N Hughes, Clr Niven, Clr Lobb and Clr Atchison, Mr Peter Moffitt, Ms Auburn Carr, the General Manager and the Director Corporate Services on Friday 5 March 2010.

After reviewing the events the general consensus was that the Open Day/Market Day should proceed with various changes and Council attendances at Country Week in 2010 be further considered. If Council resolves not to attend Country Week in 2010 it could be replaced with a regional TV promotion of the Weddin Shire or a half page advertising campaign in a major Sydney Metropolitan newspaper which could co-incide with the Open Day Campaign.

From the review various ways of improving the Open Day/Market Day were identified and are detailed over page:-

#### **Open Day**

- in regard to publicity endeavour to ensure interviews are held with high profile people such as Alan Jones, Ray Hadley and our TV coverage to again include A Current Affair if possible.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure website is updated regularly.
- ensure facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- further utilise our schools and low crime rate as selling points.
- encourage other workers such as truck drivers to live in the Weddin Shire.
- promote shearing as an occupation and encourage shearing teams to also reside in Grenfell or our villages.
- target workers with families who have recently been made redundant in Sydney with factory closures and relocations eg. Bonds, Boeing Factory.

### **Market Day**

- further encourage greater business participation particularly in the Market Day by maintaining the customer service competition amongst business people which entails shop presentation, quality of products and customer service. The competition could again be judged by local people and people attending the Open Day/Market Day with three separate cash prizes totalling \$1,000 on offer.
- maintain the voucher draw totalling \$1,000 to be spent in local stores. Everybody in attendance on the day will be eligible to go in the draw.
- close the Main Street off this year between the Forbes Street Roundabout and the Railway Hotel to allow businesses to showcase their goods and services available as well as having jumping castles etc to make it more of a family friendly event.
- again invite the local town band, local performers and schools to provide the entertainment.

The review proved to be very beneficial and recognised that if we are prepared to continually change the Open Day/Market Day campaigns are well worth persevering with as the potential benefits to the Shire are enormous. The campaigns in the past have been very successful with the key objectives such as increasing our population, attracting new business and raising awareness of our Shire by promoting our lifestyle, location and cheaper housing prices are being achieved in an outstanding manner.

### **Country Week**

Consideration was also given as to whether Council attends the Country and Regional Living Expo (Country Week) to again be conducted at the Rosehill Racecourse from 6-8 August 2010.

The following information is provided to assist in making the decision to attend or not:-

- Country Week's timing allows a perfect lead into our Open Day/Market Day.
- Of the 35 people registering for the 2009 Open Day five (5) of these people emanated from Country Week.
- The total cost of attending Country Week 2009 was approximately \$8,600.00.
- Weddin Shire has been attending Country Week for six (6) years with the total cost to date being \$47,151.58.
- It is understood other Council's in the Mid Lachlan Alliance have determined and are still determining their positions. Parkes are attending and Forbes are currently considering their options.

It was suggested that if we did not attend this years Country Week the money saved could go towards a regional advertising Campaign promoting Grenfell and the Weddin Shire

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

similar to Young's local promotion. The indicative cost of such a promotion for two weeks prior to a major event such as the Open Day is approximately \$25,000. As mentioned previously the other alternative is to arrange a half page advertisement in a major Sydney Metropolitan newspaper prior to the Open Day Campaign. These initiatives could be funded from the savings from Country Week as well as from the Economic Development Fund reserve which currently has a balance of \$78,789.53.

The regional promotion of the local area would certainly appeal to local businesses and could be run to co-incide with the Open Day/Market Day campaign where local business people will be showcasing their respective businesses. The Western Sydney Market would still be targeted as part of the Open Day promotion and publicity and this would effectively allow us to promote the Weddin Shire on a metropolitan and regional basis.

### **RECOMMENDATION: that Council:-**

- i) proceed with the Open Day/Market Day Campaign on Saturday 30 October 2010 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) that Council not attend Country Week in 2010 and that a regional advertising campaign or an extensive Sydney Metropolitan newspaper advertising campaign promoting the Weddin Shire be arranged and launched to co-incide with the Open Day campaign.**

### **431 RESOLVED: Clr Crutcher and Clr Lobb that Council:-**

- i) proceed with the Open Day/Market Day Campaign on Saturday 30 October 2010 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) that Council not attend Country Week in 2010 and that a regional advertising campaign or an extensive Sydney Metropolitan newspaper advertising campaign promoting the Weddin Shire be arranged and launched to co-incide with the Open Day campaign.**

### **6. Taxi Service, T3.6.3**

Expressions of Interest for the operation of the Taxi Service closed on Tuesday 9 March 2010 with one interest received from Mr John Grogan.

<b>Terms</b>	<b>Current Agreement</b>
Lease fee	Nil
Fuel - Council Depot (exc GST)	95c/litre
Servicing	Council
Repairs - Minor body damage	Council
- Tyres	Council
Advertising/Publicity	Council
Bond (Refundable)	Nil

The above terms and conditions which are exactly the same as the previous agreement were discussed with Mr Grogan who subsequently indicated he would accept an offer based on

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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those terms. It should be noted that Council is currently subsidising the service to an amount of 20c/litre.

While this may appear to be exorbitant Mr Grogan (who is currently driving the Taxi during the week) is providing an excellent 24 hour a day service which many ratepayers in our shire are dependant on. It is imperative that the service remains available not only for our residents but the fact that it exhibits a perception of a town "on the move" and that the town is part of a progressive shire.

**RECOMMENDATION:** that under the circumstances Council formally offer Mr John Grogan a two (2) year lease of the Taxi Service which will expire on 17 March 2012 with the terms and conditions as listed above.

**Clr D Hughes previously submitted a written declaration of interest and left the room.**

**432 RESOLVED:** Clr McClelland and Clr N Hughes that under the circumstances Council formally offer Mr John Grogan a two (2) year lease of the Taxi Service which will expire on 17 March 2012 with the terms and conditions as listed above.

**Clr D Hughes returned to the room.**

### **7. Economic Development Strategic Plan Review, T4.5.1:**

A community consultation meeting to review Councils Economic Development Strategic Plan is to be held on Thursday, March 11 2010 at the Grenfell Bowling Club.

The meeting will be facilitated by Mr Ian Mackay from Cre8 Community Growth and Development. Mr Mackey will specifically be liaising with local business people and residents to obtain vital information to facilitate the review of the plan.

The total cost of the review is \$11,000 (GST Inc) and grant funding of \$5252.50 (GST Inc) has been previously obtained.

The review of the Strategic Plan is vital to ensure we have a very clear strategic direction in regards to Economic Development for the next five years.

For Information  
**Noted**

### **8. Grenfell Library, C2.6.29**

Activities by the Librarian over the last month include the following:-

- Organised the Family History Research Seminar which was held on 20<sup>th</sup> February 2010. The seminar was very successful with over sixty people attending and the presenters being well-received.
- Three puppeteers have been approached as possible guest performers at a Summer Reading Club Awards Afternoon Tea later in the year. It is likely that an extra performance or two for local Preschoolers/Kindergarten classes will be included to make the visit more attractive to the artist.



## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

- In the six months since the Deposit Station at Caragabal was relocated to the Royal Hotel only one person has used it despite the move being notified in the Caragabal School newsletter, advised by word-of-mouth to all Caragabal residents attending the Grenfell Library and being promoted locally. For these reasons the Deposit Station has been closed.
- Two sets of wall display tiles were installed, one in the junior area and one in the local/family history room. Purchase of these was funded by the Friends of Grenfell Library.
- The display table purchased in 2008 and put in storage due to damage has been repaired and is now in use. It has been well-received by library users who see it as more convenient than the two small tables previously used.
- The required installation of additional memory capacity in the server has been completed and all is in readiness for the system upgrade.
- The traditional Seniors Morning Tea has been set down for 23<sup>rd</sup> March, 2010.

**RECOMMENDATION:** that a letter of appreciation and thanks be forwarded to Ms Anne Gault for the outstanding manner in which the Family History Research Seminar was conducted.

**433** **RESOLVED:** Cllr Lobb and Cllr Atchison that a letter of appreciation and thanks be forwarded to Ms Anne Gault for the outstanding manner in which the Family History Research Seminar was conducted.

### **9. Economic Development, C2.6.21:**

Council's Economic Development Manager has been involved in the following activities:-

- Council's Economic Development Strategy review in progress. Ian Mackay from Cre8 Community Growth and Development will conduct a community consultation meeting in Grenfell on Thursday 11 March 2010.
- The next GBDC breakfast session will be held on 15<sup>th</sup> April 2010 and the guest speaker will be Mr Bruce Buchanan. The topic will be the '7 habits of highly effective people'.
- The Communities in Transition Community Economic Development Conference will be held in Broken Hill from the 4-6 May 2010.

For Information  
**Noted**

### **10. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. A bird fair will be held at Leeton in September 2010.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

- The Weddin Shire Tourism brochures are currently being distributed to surrounding areas.
- Meeting held in Yass to discuss the Gold Trail Projects future direction. Feedback has been received and the application is to be resubmitted.
- Awaiting further information on the “Embrace the Lachlan” tourism proposal.
- The Henry Lawson Bust project is progressing with the contractor expected to commence in the near future.
- “Information Bay” signage from Civic Guide currently being ordered. The signs to be placed at the Obelisk and Railway Station.
- The “What’s On in Grenfell” newsletter for April to be forwarded to recipients on the mailing list.
- Attended an Agri-tourism conference in Forbes on February 9th which encouraged Farmstay accommodation as an alternative income source.
- Planning to attend the LGSA Tourism Conference in Cowra on 10-12 March 2010.
- Proposal for Council to participate with Forbes and Cabonne Shires to establish a Ben Hall Trail within the region accepted. Sites nominated for inclusion in the brochure are the Historical Museum, Ben Halls Cave and Mt Wheoga.

For Information  
**Noted**

### **11. Grenfell Internet Centre, C2.6.28**

Council’s Internet Centre Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and various cards.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on choosing a GPS will be published in March. They are being well received by the public.
- Seniors Week classes planned for 23 – 26 March with topics to include Basic computer Skills, Emailing with Hotmail, getting started on Facebook and texting with a mobile phone.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information  
**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DCS Report Item 5 Refers.

### 2009 Open Day/Market Day Campaign Financial Statement

		\$
<b>Income</b>		
Council contribution	15,000.00	
Transfer from Reserves	434.59	
		<hr/> 15,434.59
<b>Expenditure</b>		
Advertising	8,301.00	
Reimbursement - Travelling Vouchers	1,076.60	
Rates/Trades People Reimbursement	1,900.00	
Customer Service/Voucher Draw	2,000.00	
Miscellaneous	80.08	
Donation to Local Organisations	350.00	
Entertainment	534.55	
Balloons	656.36	
Catering	181.00	
Staff Wages	355.00	
		<hr/> 15,434.59
<b>Net Result</b>		<hr/> <b>0.00</b>

### Draft Budget 2010 Open Day/Market Day Campaign

		\$
<b>Income</b>		
Council contribution	15,000.00	
Transfer from Reserves	5,000.00	
		<hr/> 20,000.00
<b>Expenditure</b>		
Advertising	10,000.00	
Catering	200.00	
Reimbursement - Travelling Vouchers	2,000.00	
Potential Liability - Rates/Additional Incentives	2,000.00	
Website Upgrade	1,000.00	
Bus Hire	200.00	
Printing Costs	1,000.00	
Potential Market Day Expenses	1,500.00	
Customer Service / Voucher Draw	2000.00	
Miscellaneous	100.00	
		<hr/> 20,000.00

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

**434**     **RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

11 March 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (8 March 2010)**

**Classified Roads Maintenance**

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

- SH6 - General Maintenance
  - Removed a large tree branch urban.
  - Removed several large trees after severe wind storm
  - Removed small suckers from table drain for sight and drainage
- SH17- General Maintenance
  - Repaired shoves
- MR398- General Maintenance
- MR236- General Maintenance
- MR237- General Maintenance
  - Attend minor flooding issue
- MR239- General Maintenance
  - Complete re-sheeting
  - Resealing between 44.45 km and 46.31 km from Young.

**1.2 Rural Local Roads Programme**

- Gravel re-sheeted 1km of Barkers Road

**1.3 Rural Maintenance**

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- General Maintenance
- Gravel & Seal McDonalds Lane Causeway
- Gravel & Seal Lynchs Lane Causeway
- Maintenance graded Quondong Road, Lynchs Lane, Adelargo Road, McDonalds Lane & Peaks Creek Road
- Preparing Gerrybang Road for sealing

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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- Removed fallen trees Adelargo Road, Birchs Lane, Hunters Lane, Dodds Lane & Quondong Road

### **1.4 Urban Maintenance/Construction**

- General maintenance
- Tree lifting for Urban resealing programme
- Lowered sewer manhole in Dagmar Street back lane
- Continued cathead spraying
- Repaired manhole cover in Forbes Street

**Noted**

## **2. Other Works:**

### **2.1 Parks & Ovals Report**

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General Maintenance
- Sprayed parks & surrounds for catheads
- Repaired rails in Rotunda
- Repaired leak in concrete tank outlet in Taylor Park

#### **a. Cemeteries**

The following graves have been prepared from: 6-12-09 to 10-01-2010

Grenfell Lawn	–	Nil
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	1

#### **b. Sewer Mains**

One (1) sewer choke has been attended to during the month.

### **2.2 Private Works**

- Cleared a sewer choke for a ratepayer
- Sealed 4 accesses for ratepayers
- Constructed culvert access for ratepayer
- Constructed car park for age units Forbes Street

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 2.3 Vandalism

- Remove Graffiti in Vaughn Park twice \$350.00
- Damaged & Graffiti on seats in Taylor Park \$300.00
- \$650.00
  
- Remove graffiti from play equipment Caragabal Park \$100.00

Progressive Cost Urban: \$5,200.00

Progressive Cost Rural: \$200.00

(from 1/7/2009 to date)

**Noted**

### 3. Future Works

#### 3.1 Rural

- General Maintenance
- Seal Gerrybang Road construction
- Repair roads after more heavy rain
- Maintenance grading/General re-sheeting to continue

#### 3.2 Urban

- General Maintenance
- Carry out line marking of intersections
- Commence Holy Camp intersection construction
- Weddin Street (MR239) reconstruction from Rose Street to Roundabout.
- Vaughan Park

For Information

**Noted**

### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC WOLG detected one (1) breach totalling \$816.00.

For Information

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance.
PI 4098	ISUZU Patch Truck	Repair conveyer belt and rear motor wiring fault, service.
PI 3826	Old Garbage Truck	Replaced head gasket.
PI 4070	Cat Grid Roller	Weld door hinges to battery box. Repair air leaks.
PI 4094	Case Backhoe 580SLE	Replace bucket bushes and pin.
	RFS Twincab	Start to fit out.
	All registered plant and equipment	Registration checks

For Information

**Noted**

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9**

The Roads Asset Management Plan and the Fair Value for Roads are still being prepared.

For Information  
**Noted**

### **7. RTA RMCC Contract, R2.54.4**

Routine maintenance works on SH6 and SH17 continue.

Reseals on SH6 and SH17 have been completed before the deadline of 31 March 2010.

For Information  
**Noted**

### **8. Noxious Weed Report – January, C2.6.16**

The Noxious Weeds Officer has carried out the following works:-

- Final inspections carried out for last month.
- Spraying Bathurst Burr, Devils Claw on Gooloogong Road.
- Noxious weeds budget prepared for next financial year.
- Removal/spraying suckers, Gooloogong Road.
- Sprayed Bimbi Cemetery vegetation control.
- Sprayed Grenfell Cemetery Spiney Burrgrass.
- Sprayed roadside Bimbi Road, Saint Johns Wart, Bathurst Burr, Devils Claw.
- Sprayed O'Briens Hill for Bathurst Burr, Scotch Thistle.
- Sprayed Bimbi village for Cat Heads, and Khaki Weed.
- Removal/spraying suckers Bimbi Road.
- Eualdrie Road spraying Bathurst Burr.
- Sprayed Adelargo Road for St Johns Wort.
- Attended weed budget training at Forbes.
- Sprayed Claney's Road for St Johns Wort.
- Sprayed McDonalds Lane for Devils Claw, Bathurst Burr.

For Information  
**Noted**

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **9. CENTROC Weight of Loads Group Meeting, C2.7.16:**

The Director Engineering attended the CENTROC WOLG Meeting at Wellington on Friday 26 February 2010.

The following matters were discussed:-

- Weight in Motion sites – Councils to pinpoint prospective areas as required.
- Deed of Agreement – CENTROC's Solicitor to advise re: Council Seal.
- RTA to fund an extra \$24,575 as a result of two (2) member Councils resigning.
- RTA Sanctions Management Unit be requested to take further action re: court case result.
- Graincorp be requested to provide policy on overweight grain trucks at Silos.
- 2010/2011 budget to be adjusted to be balanced and not result in a loss.
- RTA memorandum has now been signed.

For Information  
**Noted**



## **THE DIRECTOR ENGINEERING'S LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 435 RESOLVED:** Clr McClelland and Clr D Hughes that the Director Engineering's Late Report be received and dealt with because of the urgency of the matters therein.

### **Correspondence Item 1 Refers**

#### **10. NSW Rural Fire Service, E1.3.11**

NSW Rural Fire Service Vehicle Changeover.

In the past the NSW Rural Fire Service has given Council approval to sell old tankers using the tender process. This year the Rural Fire Service proposes to changeover 17 tankers in the Mid Lachlan Valley Team area and suggests that it may be more efficient to have a joint auction to as to streamline the process.

There is a benefit to this Council as there would only be one combined advertisement to be placed.

The disadvantage would be that not all local property owners will see the advertisement and may not get the opportunity to tender for the tankers.

In order to try to advise local property owners of the proposed sale of tankers, it may be appropriate to request Rural Fire Service to place the advertisement in "Glowing Embers" so as to notify local landholders.

**RECOMMENDATION:** That Council offer no objection to the proposed joint auction of the old tankers subject to the advertisement being placed in "Glowing Embers" so as to notify local landholders.

- 436 RESOLVED:** Clr McClelland and Clr D Hughes that Council offer no objection to the proposed joint auction of the old tankers subject to advertisements being placed in "Glowing Embers" and the local paper so as to notify local landholders.

### **W TWOHILL DIRECTOR ENGINEERING**

- 437 RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Engineering's Ordinary Report be adopted.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

11 March 2010

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

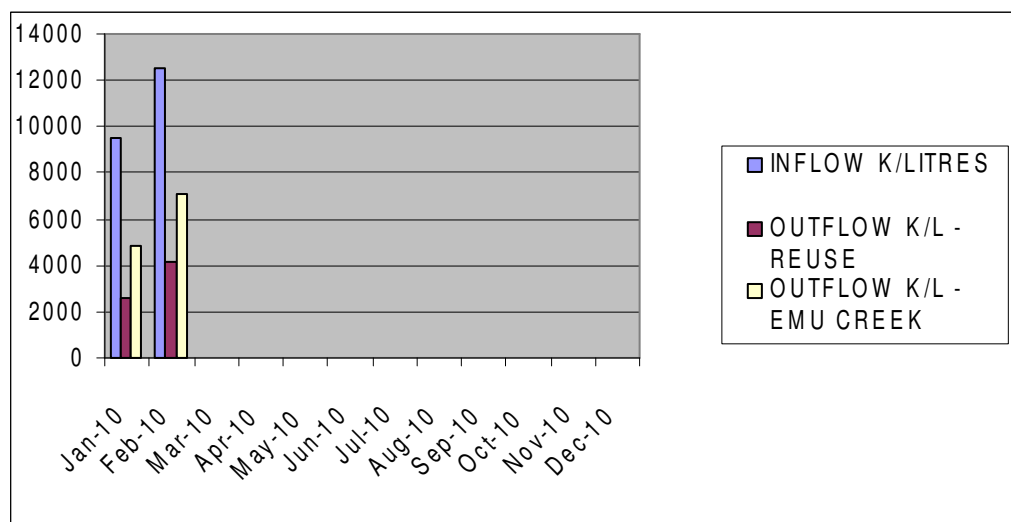
### A. Public Health and Environmental Matters

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2010 was 12,519 k/litres with the daily average of 447.10 k/litres. With outflow for irrigation for reuse being 4169 k/litres and discharge to Emu Creek being 7087 k/litres.

The highest daily recording of 1150 k/litres occurred for the 24 hours ending 6.30 am on 15 February 2010 and the lowest of 300 k/litres for the 24 hours ending 6.30 am on 1 February 2010.

A total rainfall of 157.5mm was recorded for the month.



For Council's Information  
**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **2. Animal Control, A4.4.4**

Animal control activities for February 2010 were:

#### **a. Companion Animals**

Animals Impounded:	3 (Dogs)	Animals Destroyed:	0
Animals Sold:	2 (Dog)	Animals Released:	2 (Dogs)
Animals Surrendered:	0		

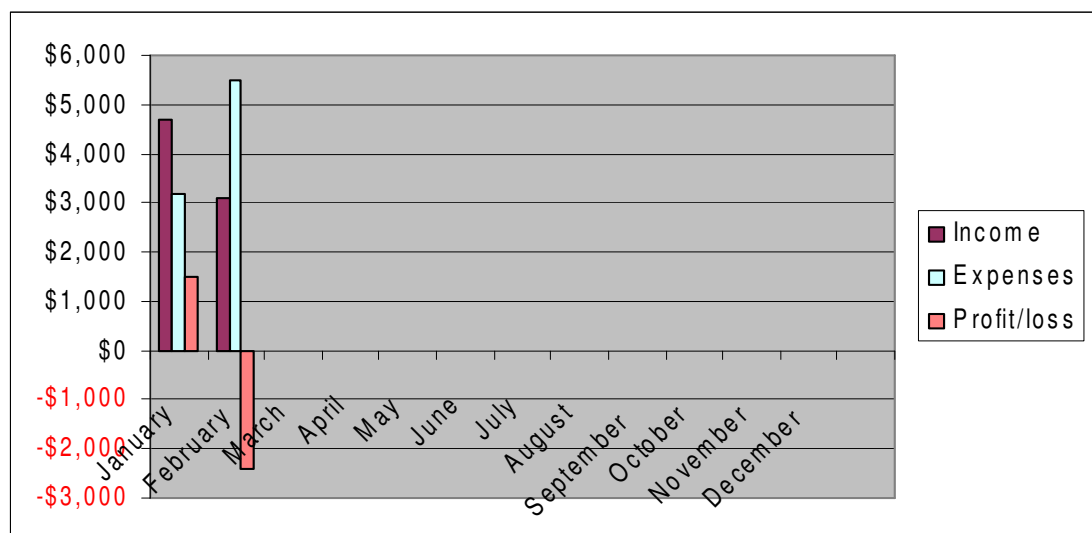
For Council's Information

**Noted**

### **3. Caravan Park Operations, P2.3.3**

Income for the month of February 2010 was \$3,096.00 with expenditure of \$5,511.68 resulting in an operational loss of \$2,415.68 for the month. This loss is predominately due to the electrical charges being paid.

There were 87 sites occupied for the month of February 2010.



For Council's Information

**Noted**

### **4. Quandialla Swimming Pool, P2.3.2**

**Total Attendance:** 1022

**Daily Average:** 41

90% of patrons were season ticket holders for the month.

Quandialla Central School held a carnival on 5 February and came for sport on Monday afternoons while Caragabal Public School came on Friday afternoons.

The pool committee has decided that the pool will close for the season on 16 March 2010.

For Council's Information

**Noted**

**5. Grenfell Swimming Pool, P2.3.1**

**Total Attendance: 3014**

Daily Average: 108

**Gate Entries:**

Adult: 62

Child: 105

**Season Ticket Attendance:**

Adult: 760

Child: 939

**School Usage: 802**

**Other Usage: 346**

The facility hosted all school carnivals during this month without any incidents, also varied user groups have utilised the pool this month.

The opening hours were reduced to 6pm close due to lack of attendance, and the season closure will occur on 28 March 2010.

For Council's Information

**Noted**

**6. Netwaste Forum, C2.7.4**

On 26 February 2010 I attended the Netwaste Forum in Bathurst. Some of the items discussed are detailed below:

- Regional Contracts – of which Weddin are involved in 5 of the 9 currently running.
- HHW Storage Units – designs and specifications.
- Home composting
- E-Waste 2010

If you have any questions or wish to know more please contact the Director.

For Council's Information

**Noted**

**7. Landfill Environmental Management Plan (LEMP) – Netwaste, E3.3.10**

Via the Netwaste alliance, Councils with small landfill sites were invited to be involved in the development of a Landfill Environmental Management Plan template. Weddin accepted that offer to be involved in this project and it has now been selected that the LEMP template be based upon the Grenfell Waste Depot.

Impact Environmental has been engaged to prepared the document and as part will be visiting Grenfell and liaising with the DES to ensure that all required areas are included within the LEMP.

It is hoped that this plan will be completed in late May 2010, for possible adoption by Council shortly after that.

For Council's Information

**Noted**

**8. Clean Up Australia Day 2010, E3.3.8**

The 2010 Clean Up Australia Day event was held on Sunday 7 March 2010.

The event was supported by 18 volunteers, who managed to collect 40 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, with certificates of thanks provided to all the children and supporting schools.

A letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

For Council's Information  
**Noted**

**9. Grenfell Swimming Pool – Capital Works, P2.3.1**

As advised at the start of the 2010 swim season, the Grenfell Swimming Pool would and has been losing water throughout the summer. In an attempt to determine the exact cause of the leakage, Aquaris Pool Solutions were engaged to investigate and report on the locations, plus treatment methods for any leaks. This saw them visit the pool and dye test all possible points of leakage, with their findings and recommendations detailed below:

Findings

- There are several cracks and expansion joints that have been painted over which has sealed the surface with no notable leaking.
- The joint between the scum gutter and the main body of the pool is a likely place for leakage on the western side of the pool.
- The main feeder pipe to the return outlets is leaking and is the major reason for the water loss in the pool.

Recommendations

- The return pipe on the eastern wall be dug up and replaced all the way to the filter.
- Consider taking the scum gutters off and replacing with a wet deck system instead.
- When painting again, the joints should not be painted over as they need to be flexible.

Having considered the findings it is believed that the 300mm drainage return lines that run from the pump house across the southern end and entire length of the eastern side, with some 47 50mm branches that penetrate through the pool wall are predominantly responsible for the leaks.

Prior to determining the extent of renewal required, it is proposed to camera the line to try and indentify any major break or failure, this however requires the pool to be closed and the sealed drainage system accessed. This will occur once the pool has closed for the season.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Should it be found that the entire system is at fault then the required replacement of this drainage will require some 77 l/m of main 300mm drains, 47 x 50mm tapings with returns, the removal and replacement of 93m<sup>2</sup> (1.2m wide) concrete paving.

It is estimated that this replacement will cost around \$50,000 and has been proposed in the upcoming estimates deliberations for the 2010/2011 management plan.

For Council's Information

**Noted**

### **10. Building Professionals Board (BPB) Accredit Council Building Surveyors, A3.34**

As Council is aware and has been previously reported, the independent accreditation of Council Building Surveyors has been on the agenda for a number of years. Council resolved to make a further submission to the BPB at the January meeting in relation to the 3<sup>rd</sup> version of the proposed changes, which closed on 12 February 2010.

Advice was received on the 1<sup>st</sup> of March 2010 that changes to the Act and Regulations had in fact been made and were effective as that day, with a transition period.

In short all building certification work done by Council from 1 September 2010 must be done by an accredited Council or Private Building Surveyor, and all Council Building Surveying staff is required to be accredited before 1 March 2013, in one of the four categories. This process requires Council to make a recommendation to the suitability of the person to the selected category.

A greater importance must now be placed upon training and alike in the building surveying area for staff, as there are Continuing Professional Development points that must be achieved and this will require either, formal courses to be undertaken or conferences, workshops to attended to obtain the required points to retain accreditation.

For further information please contact the Director.

For Council's Information

**Noted**

### **11. Cancer Council – Community Partnership, C2.4.15**

Further to the presentation given to Council at the February 2010 meeting at which Kathy Perry from the Cancer Council gave to explain to Council the benefits and requirements of enter into a community partnership with the Cancer Council NSW. I have now provided a detailed report for Councils consideration.

#### **Background**

Cancer directly affects one in three people in our local community, and everyone else will see and feel the impact in physical and emotional suffering, premature death and financial burden. Australians have identified it as their number one health concern (Roy Morgan poll).

Fortunately, Local Government bodies are uniquely placed to work with The Cancer Council NSW to lessen that impact and provide a real boost to the wellbeing of residents.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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As you may know, the Cancer Council NSW have been working in informal partnerships with Local Government for a long time – be it through events like Relay For Life, advice on sun safety for workers or the provision of free cancer information materials to your local libraries.

They would like to invite councils that are concerned about cancer to become an official Cancer Council Community partner. While the Cancer Council NSW understands that Local Government doesn't have control over spending in hospitals, or on Medicare, there are many ways that by working together we will be able to make a difference, and together reduce the impact of cancer on our community.

### **Comment**

The Cancer Council NSW has approached Council to enter into a community partnership: a formal relationship between The Cancer Council NSW and Weddin Shire Council. This involves Council affirming its commitment to reduce the impact of cancer in the local community by –

- Learning about and adopting new policies that will lead to a reduction in the incidence of cancer;
- Supporting Cancer Council advocacy campaigns that benefit the residents of the Weddin Shire LGA;
- Using Council communication channels, venues, staff and networks to disseminate Cancer Council health promotion and patient support materials;
- Helping the Cancer Council to support patients and their families in our community by allowing use of Council venues for support group meetings and education programs; and
- Supporting Cancer Council efforts to raise money in the local area.

When Council becomes a Community Partner, The Cancer Council NSW will provide materials, draft policies, and a suggested range of activities free of charge. Each year, new programs will be developed to help educate and support councils, their residents and their staff.

In the coming year these will include the provision of cancer information and support centres in local libraries; advice on shade provision in childcare centres and skin cancer prevention materials for older residents.

Council will be required to nominate two senior staff as Relationship Managers with the Cancer Council. These people will receive all correspondence from The Cancer Council NSW regarding the Partnership, and will facilitate future contact with appropriate Council staff as needed.

The Cancer Council NSW will provide information updates on a quarterly basis to Council's Relationship Managers. Council will then be able to decide which programs to participate in.

By becoming a Cancer Council Community Partner, Council would be undertaking to help lower the impact of this insidious disease in our community by –

1. Learning about and adopting new policies that will help reduce the incidence of cancer in our area.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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2. Supporting Cancer Council advocacy campaigns that will benefit the people of our community.
3. Using our communication channels, venues and networks to help deliver Cancer Council information and education.
4. Allowing free use of Council venues and other resources for support group meetings, education programs and other activities that benefit cancer patients and their families in our area.
5. Supporting Cancer Council efforts in our area to raise money for cancer research, prevention and support.

There are no substantial budgetary implications to Council as a result of becoming a Cancer Council Community partner.

### **Conclusion**

There are many benefits for our community by becoming a Cancer Council Community Partner, through the availability of resources, information and a greater awareness of Councils commitment to assisting in the fight against Cancer.

### **RECOMMENDATION:** that Council resolves to:

1. Acknowledge the high level of physical and emotional suffering, premature death and financial burden caused by cancer in this community.
2. Become a Cancer Council Community Partner,
3. Delegate the General Manager or his delegates to be the Relationship Managers with the Cancer Council.

### **438 RESOLVED:** Cllr Lobb and Cllr Atchison that Council:

1. Acknowledge the high level of physical and emotional suffering, premature death and financial burden caused by cancer in this community.
2. Become a Cancer Council Community Partner,
3. Delegate the General Manager or his delegates to be the Relationship Managers with the Cancer Council.



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **B. Development Applications – Building Matters:**

1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
53/2009	TJ & DR Galvin	Alteration to Shopfront	\$10,000	Lot: 1 DP: 931725 93 Main Street GRENFELL NSW 2810
2/2010	P Napier	Shed	\$11,500	Lot: 3 DP: 1113505 6 Lawson Drive GRENFELL NSW 2810

For Council's Information  
**Noted**

2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2010	TG Mawhinney	Outdoor Entertainment Area	\$11,900	Lot: 5 DP: 1060910 81 Manganese Road GRENFELL NSW 2810

For Council's Information  
**Noted**

S WILSON  
**DIRECTOR ENVIRONMENTAL SERVICES**

- 439 **RESOLVED:** Clr N Hughes and Clr Atchison that except where otherwise dealt with the Director Environmental Services Report be adopted.

**DELEGATES REPORT ON THE CENTRAL TABLELANDS WATER MEETING  
HELD 10 FEBRUARY 2010 IN THE WEDDIN SHIRE COUNCIL CHAMBERS AT  
10.00AM.**

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The following is a précis of the items discussed at the February 2010 meeting of Central Tablelands Water and is submitted for Council's information:

**Budget Review Statement to 31 December 2009**

The Budget Review Statement (BRS) to the 31<sup>st</sup> December 2009 was presented to Council with a revised estimated surplus for the year of \$78,516.

**Investments**

The General Manager reported that the value of the investments acquired through Lehman's continues to improve with the latest valuations, received as at 31 December 2009, showing a further improvement in the total net valuations from \$873,084 at 31 October 2009 to \$883,201 at 31 December 2009. Valuations are now valued at 62.20% of par value. Whilst the total net valuations continue to improve, concern is held for investments totalling \$350,000 in Aphex Glenelg and Morgan Stanley Aces which continue to deteriorate.

Legal action is continuing.

**Orange City Council – Emergency Water Situation**

Council reaffirmed its resolution of December 2009 which indicated that Council was prepared to assist Orange City Council by supplying water to the City in an emergency situation if required.

**Reservoir Levels**

All reservoir levels have been maintained between 50% and 100% capacity.

Lake Rowlands level was at 74% of capacity as at 1 February.

Cr. B Hinde

Cr G McClelland

**440 RESOLVED:** Clr Hinde and Clr McClelland that the delegates report – Central Tablelands Water be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held  
on Tuesday 16<sup>th</sup> February 2010 at the Grenfell Community Hub at 8 pm**

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**Welcome:** President Gai Lander welcomed everyone to the meeting.

**Present:** Gai Lander, Maurice Simpson, Denise Fennell, James Fennell, Glenn Carroll, Tim Wood, Nevin Hughes, Trevor Lobb, Chris Lobb, Carly Brown, Robyn Munck, Elaine Needham, Mary Moffitt, Tanya Silvester, Judy Mitton, Scott Baty, Jenny Hetherington.

**Apologies:** were received from Tristen Matthews, Margret Roper, Samantha Timbs, Merle Simpson, Auburn Carr, Kath Smith, Mardi Bucknell, Ray Cawthorne

**Minutes of the previous meeting:** were read and motion moved that the minutes be amended to include that Maurice Simpson left the meeting room when the discussion about quote for the purchase of a computer from MidWest Computer Consultants took place. **Moved** Maurice Simpson/Glenn Carroll. Carried.

**Business Arising:** Laptop computer

**Motion:** We apply for the Small Equipment Grant for laptop and pending the outcome of the application we proceed to obtain further quotes for the purchase of the laptop and software only as printer not considered necessary at this time. **Moved** DFennell/Carly Brown. Carried.

Quiz night fundraiser – deferred until later in the year as Margret Roper advised she is not in a position to organize it this month due to work commitments.

**Treasurer's Report:** See attached revised budget for 2009/2010. Changes have been made for several reasons – Radio Players costs, Miles Merrill, no income from king/queen competition

Query re: no income received from quilting exhibition in 2009

Meeting advised that monies have now been forwarded to the festival treasurer from 2009.

**Moved:** Glenn Carroll, Maurice Simpson.

**Correspondence In:**

WSC – Street Stall application – dates are 28/29 May and 11/12 June

National Folk Festival – Canberra – info pamphlet & festival guide

Email – from Max and Jacqui Merckenschlager

The Lawsonian – Issue 554 – December 2009

Email – from Annette Eassie – Regional Arts Fund – response to secretary's email about missing out on New Initiatives grant

Arts OutWest – Invitation to 'Crafting the Lachlan: An Arts & Crafts Network meeting day on Saturday 20 March at Condobolin

Words out West - newsletter from the Central West Writers' Centre in Orange

Arts OutWest – Artspeak – Issue 90 – February 2010

John Allen – email – Local Govt & Shires Assoc. conference on 10 March

**Motion:** That correspondence in be received. **Moved:** Jenny Hetherington, CBrown. Carried.

**Correspondence Out:**

Email – Annette Eassie – Regional Arts Fund- why we missed out on New Initiatives grant

WSC – Street stall application  
 WSC - art sponsorship  
 WSC – use of Art Gallery for Art Exhibition  
 Rotary Club of Grenfell - art sponsorship  
 Grenfell Lions Club – art sponsorship etc  
 Grenfell Teachers Assoc – art sponsorship  
 Adrian Capra – art sponsorship  
 Roma Sinclair – art sponsorship  
 CWA Grenfell – art sponsorship  
 Mrs G Lobb – art sponsorship

**Motion:** That correspondence out be endorsed. **Moved:** DFennell/ CBrown. Carried.

### **Coordinators Reports:**

**Motion:** That Mary Moffitt be appointed Verse & Short Story coordinator for 2010  
**Moved:** C Brown/E Needham. Carried.

**Verse & short story** – Mary advised that entry forms have been posted or emailed  
 Thanks to Josh Dawes for assistance with emails.  
 Short Story judge – yet to be advised  
 Poetry judge – David Gilby – Senior Lecturer at CSU & book reviewer  
 9 entries received to date

**Youth Events** – Tanya reported that Samantha Timbs in Year 11 at THLHS attended the John Allen workshop & is keen to give input on ideas re: festival youth program. She responded to an item in the daily notices at school from Margret Roper asking for any youth interested in being involved in the festival to talk to Samantha.

**Poetry on the boards** – Carly presented a proposal to the meeting about engaging Miles Merrill, a performance poet, to come to the festival

Carly has been speaking with Tracey Cartwright, Head Teacher of English at THLHS re: writing and performing poetry workshops with Miles Merrill & school students – the school is prepared to pay for the workshop component of \$572.00

Poetry on the Boards would run as last year for the morning  
 Flag raising and Town and District Band to perform Advance Australia Fair plus Poets breakfast  
 The Miles Merrill component of poetry at festival would run after the parade at the railway station at around 3pm  
 It would target the youth from the workshop to be held at the High School on Friday where students would be encouraged to participate at the festival.

Young adults and older festival goers at Poetry on the Boards would be encouraged to return in the afternoon for the Poetry Slam

Costs:	Wordshop/Slam	1000.00
	Per Diem	100.00
	Travel	511.00
	Accommodation	<u>60.00</u>
	Total	1671.00
	Wordshop (school)	<u>(572.00)</u>
	Cost to festival	<u>1099.00</u>

**Motion:** That Miles Merrill be engaged for 2010 festival to conduct workshops and that Carly's actions thus far be endorsed by the committee. **Moved:** C Brown/Maurice Simpson

### **Youth/Street Stall/Street Entertainment**

Possibility of getting youth involved in festival by collecting entry gold coins and handing out surveys to visitors. Tanya to contact THLHS with ideas for involvement.

**Motion:** Tanya to be formally appointed Youth Event Coordinator. **Moved:** Elaine Needham/Jenny Hetherington. Carried.

Street stalls – application form is on website. Tanya checked out mini market day in Young last weekend & handed out forms & is going to Cowra farmers market this weekend to look for new street stall holders. Tanya said she's not sure how the whole street stall thing works and how to attract new street stall people. Tanya said it would be helpful for her if she had some business cards printed that she could hand out to people. Gai raised the importance of attracting new blood on the street stalls and raising the standard of fare on offer. There was discussion about the charge for street stall and that raising the fee may deter people with lower quality goods for sale. Glenn advised that the budget for income from street stalls is \$3000.

**Motion:** That the fee for stallholders be increased to \$50/stall. **Moved:** T Silvester/Jenny Hetherington. Carried

**Blue Mountains Radio Players** – Maurice advised that Margaret Bradshaw-Jones has agreed to be the coordinator & will also handle the promotion/advertising. Anglican church has agreed to provide morning tea/afternoon tea to cover their insurance costs. Radio player costs are \$100/day x 8 people + fuel + incidentals = \$2000.00.

Shows would likely be late Sunday pm and late Saturday pm – after the procession.  
4 of the players have been home-hosted so far and looking for accommodation for another 4.

**Motion:** that we proceed with engaging the Radio Players for a minimum of 2 performances. **Moved:** Trevor Lobb/Carly Brown. Carried.

**Motion:** that Margaret Bradshaw-Jones be appointed coordinator of Blue Mountains Radio Players visit including publicity of same. **Moved:** Maurice Simpson/Nevin Hughes. Carried.

**Photography** – Tim advised that they still have no venue for the photography exhibition. Looking at a Main Street venue possible the shop next to Maria's shoes. Also Wazza's Auto Parts perhaps. The Masonic hall a back-up plan if all else fails. Scott offered Lawson on Main but can't guarantee that it will be ready in time. Tim asked if the judging day could be held in the hub cinema room on 29<sup>th</sup> May. Glenn said he would book the cinema room for 29<sup>th</sup> May for photography judging. Tim advised that equipment needs to be moved out of Masonic Hall – he will contact Howard Hunter. Tim advised that he has secured a major sponsor – LJW Solar – for \$2000. Tim wants to clarify sponsorship arrangements and the gold/silver/bronze structure in particular. He's concerned that major sponsors should get what they pay for and also that when we ask for \$2000 in sponsorship we then send a tax invoice with GST totaling \$2200.00.

**Motion:** That we update the sponsorship structure form with details of what sponsors get for their money and also clarify the issue of charging GST on sponsorship invoices. **Moved:** Chris Lobb/Maurice Simpson. Carried

Tim asked if we are we still having an awards dinner. Gai advised that there will still be an award ceremony but in a different format. Tim would like a photo of the statuette's from the 'history book' from Judy scanned & emailed to him.

**Busking** – email from Sue Moffatt re: U3A group of recorder players who wish to perform at festival. Meeting agreed suitable to perform in a park but 2 big a group for the main street. Trophies have been ordered.

**Art** – copy of programme given to secretary for the record. Porcelain entry form on website. Judge will be Jenni Ford.

Art entry forms also ready. Judge will be Richard Perram.

**Motion:** That report be accepted and actions endorsed. **Moved:** Chris Lobb/Tim Wood. Carried.

**Concert** - Nevin advised that the folk band have been booked for the concert at \$560.00. Also \$550.00 will be charged by the school for hire of the school hall.

**Children's Competition** – Jenny advised that the theme this year is Australian Wildflowers – copy of letters sent to schools given to secretary and copy of entry form

**Window Competition** – Elaine questioning whether prizemoney is necessary when it is mainly businesses who get involved who are not doing it for the prizemoney. Elaine asked if anyone might suggest a theme ‘...and the rain came down’ was suggested. Elaine asked the secretary to write to the CWCU on her behalf requesting sponsorship and if a representative would come to judge entries on the Tuesday before the festival.

#### **General business:**

**Branding** – Angela Spedding has provided a quote for artwork – Gai tabling for discussion at a later meeting. Estimated cost \$1144 - \$1584 incl. GST.

**Fundraising** – Gai suggested a gourmet bus run to wineries in Cowra/Canowindra as a fundraiser. Also the Melbourn Scottish Fiddlers will be touring through this area in September – we could possibly use this as a fundraising concert

**Food Court** – Gai spoke with Bob Craven from Taste Canowindra re; bringing food to the festival – Scott said the Kitchen Table might be an option but again can't guarantee it will be ready by then.

#### **Communication**

Gai asked that everyone lets her know what they're doing in preparation for the festival so that she is able to oversee operations. Also can coordinators give her hard copies of their reports each month please.

**Meeting closed:** 9.56 pm

**441 RESOLVED:** Clr N Hughes and Clr Niven that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 8 MARCH  
2010 COMMENCING AT 4.30 PM (E1.1.5)**

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- 1. PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO, Mark Blacker (NSW Police Force), Dylan Hopkins (NSW Police Force), John Connell (DEMO – Southern Highlands), Angus Nielsen (Rural Fire Service), Shane Wilson (Weddin Shire Council), Ray Cawthorne (State Emergency Service) and Keith White (NSW Fire Brigades).

- 2. APOLOGIES:** Maurice Simpson

**Resolved:** A Nielsen and K White that the apology be accepted.

- 3. MINUTES:**

**Resolved:** R Cawthorne and A Nielsen that the minutes of meeting held on 7 December 2009 be adopted as read.

- 4. MATTERS ARISING**

- 4.1 Local Displan**

To be updated at the next meeting.

**Noted**

- 4.2 SES Fitout**

Telstra completed.

**Noted**

- 4.3 Weddin Emergency Risk Management Plan**

Now signed off.

**Noted**

- 4.4 Weddin Shire Local Flood Plan**

SES to provide draft copy.

**Noted**

- 4.5 Police Radio**

Shire after hours number to be investigated.

**Noted**

- 4.6 Special Meeting – Neighbourhood Safer Places.**

Metadata table to go to John with Longitude/Latitude digital degrees.

**Resolved:** A Nielsen and R Cawthorne that the Neighbourhood Safer Places meeting place for Greenethorpe be changed from Greenethorpe Community Hall to Greenethorpe Rural Fire Service Station.

## **5. MEMBERS REPORTS**

### **5.1 Police**

- Mark Blacker now LEOCON for Weddin Shire Council.

### **5.2 Rural Fire Services**

- Fire Season Cancelled as of 1 March 2010.

### **5.3 SES**

- Storms and Trees
- Moving into the new building
- Training ongoing.

### **5.4 NSWFB**

- new building approved.

### **5.5 DEMO – District Meeting**

- new SITREP form
- new Part 6 of State Displan

## **6. NATURAL DISASTER RESILIENCE GRANTS SCHEME**

**RESOLVED:** S Wilson and R Cawthorne that we submit grant on basis of using Council chambers.

## **7. EOC AWARENESS**

John Connell gave a desktop overview of setting up and running an effective Emergency Operations Centre. It needs to be away from other combat agencies, be a secure facility, and not be accessed by unauthorised personnel. Training is available in EOC operation.

John was thanked for his presentation.

- 8. NEXT MEETING:** Monday, 31 May 2010  
Monday, 6 September 2010  
Monday, 29 November 2010

- 9. CLOSURE:** There being no further business to discuss the meeting closed at 6.13 pm.

**BILL TWOHILL  
(LEMO)**

- 442 RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Local Emergency Management Committee Meeting be noted with the resolution in Item 6 varied to delete the use of the Council Chambers.



**MINUTES OF MANEX MEETING HELD ON MONDAY, 15 MARCH 2010 AT 2.00 PM (C2.6.10).**

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**Present:** Messrs T Lobb, G Carroll, W Twohill, S Wilson.

**Apologies:** Nil

**Minutes:**

**Resolved:** G Carroll and W Twohill that the minutes of 15 February 2010 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – Training Courses to be attended. Preliminary programme of implementation to be prepared.
- (ii) Car for Mayor – Director Engineering pursuing.
- (iii) 2010/11 Management Plan – extra-ordinary estimates meeting to be held on Monday 29 March 2010 at 6.00pm. General Manager currently conducting meetings with Directors prior to estimates meeting.
- (iv) Code of Meeting Practice – effect of changes to Council and S.355 committees to be determined. General Manager pursuing.
- (v) ICAC Workshops – to be held in Orange on Tuesday 11 and Wednesday 12 May 2010. Directors to consider attending.

**1B Human Resources**

- (i) Vacancies
  - Administration – interviews for Cashier/Customer Services Officer fixed term position to be held Wednesday 17 March 2010. Director Corporate Services pursuing.
  - Engineering – Yardman/Sewer Attendant and Patching Truck Operator interviews held Friday 12 March 2010. Director Engineering pursuing.
- (ii) Workers Compensation Claim – termination process and options being investigated. Director Engineering pursuing.
- (iii) Industrial Claim – an ex-employee has submitted a claim. Hearing to be held in Sydney on Monday 12 April 2010. Director Environmental Services pursuing.

**The Mayor entered the meeting at this point (2.55pm) as an observer.**

**2 Public Order & Safety**

- (iv) Berrys Lane (Dogs) – judgement obtained by Local Court to recover legal costs. Centrelink payments are not able to be garnisheed. Director Environmental Services pursuing.

**3 Health**

- (i) Medical Centre – grant funding application submitted. Result should be announced at the end of May 2010.
- (ii) Hospital Dispute – next meeting to be held with GWAHS on Thursday 25 March 2010. A further meeting with the CEO of GWAHS to be held on Tuesday 30 March 2010. General Manager pursuing.

**4. Community Services & Education**

Nil.

**5. Housing & Community Amenities**

- (i) Recycling Collection – sorting table ordered by Cowra Shire should be operating at the end of March. Director Environmental Services pursuing.

**6. Sewerage**

- (i) Pump Failure – occurred at the Sewerage Treatment Works. Failure declared to the EPA as per Councils licence conditions. Now fully operational.

**7. Recreation & Culture**

- (i) Art Gallery – Netwaste's Waste to Art Exhibition concludes 17 March. New exhibition commences 23 March 2010.
- (ii) Cinema – patronage increasing. Films advertised and shown on a regular basis. Free films will be shown during Senior Citizens Week.
- (v) Railway Park – restoration works around the footpath to be completed. Works to seal the access and carpark to commence in the near future.

**8. Mining**

Nil

**9. Transport & Communication**

- (i) RTA Contract – reported in Director Engineering report.
- (ii) Other Programs - nil
- (vi) Rail Branch Lines – follow up meeting with the Minister to be held 22 March 2010. Steering committee structure and Business plan to be resolved. General Manager pursuing.

**10. Economic Affairs**

- (i) Industrial Estate – negotiations in progress with prospective purchaser. Awaiting draft contracts. General Manager pursuing.
- (ii) Economic Development Strategic Plan Review – meeting held Thursday 11 March 2010 with thirty seven (37) people attending. Railway Station as a visitors centre, Medical Centre and Tourism Signs were major priorities. Consultant to now conduct survey and use this information to review and develop plan. Director Corporate Services pursuing.

**11. General Purpose Revenues**

Nil

**12. Alliance**

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – no recent activities. Meetings to be organised.
- (iii) Centroc – meeting held for 25 February 2010 at Molong.
- (iv) "E" Division Conference – to be held 26 March 2010 at Molong.

**13. Other Matters**

- (i) Clean Up Australia Day – held Sunday 7 March 2010. Very successful.
- (ii) Easter Arrangements – directors to ensure arrangements are in place for respective departments. Copy of emergency call out list to be developed and distributed.

**14. Job List**

**Noted**

**Next Meeting:** Monday 12 April 2010 at 2.30pm or as otherwise arranged.

**Closure:** There being no further business the meeting closed at 3.39 pm.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
15 MARCH 2010 AT 5.00 PM (C2.6.8).**

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1. **PRESENT:** Clrs M Simpson (Chair), B Hinde, C Lobb, W Atchison  
Messrs T Lobb, G Carroll, W Twohill, S Wilson and M Nirupan.

2. **APOLOGY:**  
Nil

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr Hinde and Clr Atchison that the minutes of 15 February 2010 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

**Clr McClelland entered the meeting at this point at 5.06pm.**

Clr McClelland advised that Clr Crutcher was an apology.

**Resolved:** Clr Hinde and Clr McClelland that the apology be accepted.

6. **REPORTS:**

6.1 **General Manager's Report**

Reports on Young to Wellington Gas Pipeline and Acquisition from Country Energy.

**Noted**

6.2 **Director Corporate Services' Report**

Reports on Roads and Other Expenditures 2009/2010 and Taxi Service.

**Noted**

6.3 **Director Engineering**

Reports on Works Report, Other Works and Future Works.

**Noted**

Clr Hinde advised the footpaths require attention. Director Engineering to investigate

6.4 **Director Environmental Services**

Reports on Sewer Treatment Works, Caravan Park Operations, Grenfell Swimming Pool,  
Grenfell Swimming Pool – Capital Works and Town DAs.

**Noted.**

7. **BUSINESS WITH NOTICE**

Nil

8. **QUESTIONS**

**Clr Atchison** – advised the Grenfell Tip is a credit to all concerned and commended the  
Director Environmental Services.

**NEXT MEETING:** Monday 12 April 2010 at 5.00pm or as otherwise arranged.

**CLOSURE:** There being no further business to discuss the meeting closed at 5.16 pm.

**444 RESOLVED:** Clr Niven and Clr McClelland that the Minutes of the Town Works Committee Meeting be adopted including the recommendations there-in.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |  |
|---------------|--|
| October 2007  | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br><b>In Progress</b> |
| December 2009 | 2. <u>Grenfell and Village Heritage Studies:</u> arrange meetings with affected property owners (DES).<br><b>In Progress</b>   |
| January 2010  | 3. <u>Workshop on Incentives Policies:</u> arrange when all Councillors are available (GM).<br><b>In Progress</b>              |
| February 2010 | 4. <u>Country Energy:</u> invite to address May Council Meeting (GM).<br><b>In Progress</b>                                    |
|               | 5. <u>Gas Pipeline:</u> staff to meet with ERM Power (GM).<br><b>In Progress</b>   |
|               | 6. <u>Management Plan 2010/2011:</u> arrange Extraordinary Meeting on 29 March (GM).<br><b>In Progress</b>                     |

### 2. DEFERRED ACTIVITIES:

- |               |   |
|---------------|---|
| July 2009     | 1. <u>Code of Conduct Training:</u> defer until New Year (GM).<br><b>In Progress</b>                  |
| November 2009 | 2. <u>Open Day/Market Day:</u> submit review to February Council meeting (DCS).<br><b>Carried Out</b> |

## QUESTIONS WITH NOTICE

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor,*  
*and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

**Note:** *Questions may only be asked in relation to business already before the Council. Normal notice is required in all other circumstances. Matters of urgency are to be dealt with under clause 17(3).*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
*(a) a motion is passed to have the business transacted at the meeting, and*  
*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*

*Such a motion can be moved without notice.*

- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

**Nil**

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

***[s 10D] Grounds for closing part of meeting to be specified***

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Other items may be referred to closed council during the course of the meeting.

**CLOSURE:** There being no further business the meeting closed at 6.29pm.

Taken as read and confirmed as a true record this day 15 April 2010.

.....General Manager .....Mayor

