



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.local-e.nsw.gov.au](http://weddin.local-e.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 NOVEMBER 2009 COMMENCING AT 8.00 AM.

12 November 2009

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 NOVEMBER 2009**, commencing at **8.00 AM\*** and your attendance is requested.

- \* **Note:** 9.50 am – presentation to Joy and Quentin Murray  
9.55 am – presentation to Art Gallery committee  
10.30 am - presentation by Auditor

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 15 October 2009
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 20/10/09  
- Annual General Meeting Henry Lawson Festival Ctee Mtg, 20/10/09  
- Special Local Emergency Management Ctee Mtg, 21/10/09  
- Art Gallery Ctee Mtg, 6/11/09  
- Consultative Ctee Mtg, 11/11/09  
- Occupational Health and Safety Ctee Mtg, 11/11/09  
- Manex Ctee Mtg, 16/11/09  
- Town Works Ctee Mtg, 16/11/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cllr M A Simpson in the Chair, Cllrs J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

The Mayor noted the recent passing of Angela Halls who was a former employee of Weddin Shire Council.

**APOLOGY:** Cllr Halls

**243** **RESOLVED:** Cllr Atchison and Cllr Lobb that the apology be accepted.

**CONFIRMATION OF MINUTES:**

**244** **RESOLVED:** Cllr Niven and Cllr D Hughes that the Minutes of the Ordinary Meeting, held on 15 October 2009 be taken as read and **CONFIRMED**.

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>
Cllr McClelland	Director Environmental Services Report Item B3	Agent for Applicant	Pecuniary
Cllr D Hughes	Correspondence Item 9	Member of Grenfell Rugby Union Club	Non-Pecuniary
Cllr Lobb	Closed Council – General Manager’s Report Item 2	Wife of General Manager	Pecuniary

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 NOVEMBER 2009.**

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**CORRESPONDENCE**

1. Department of Local Government, A3.6.8: Concerning the implementation of the integrated planning and reporting framework.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Council nominate for Group 3.

**245** **RESOLVED:** Clr N Hughes and Clr Atchison that Council nominate for Group 3.

2. Museums and Galleries NSW, C1.5.1: Advising we are pleased to inform you that Grenfell Art Gallery has been awarded a Highly Commended at this year's IMAGinE awards for Organisation Award for Excellence – Volunteer Organisation.

The category was particularly competitive and Grenfell Art Gallery is to be congratulated for its achievements across the board of its operations. The IMAGinE awards judging panel was particularly impressed with the dedication of volunteers Chris Lobb and Joan Bolton, OAM. They have demonstrated leadership in the work they have done and have made a valuable contribution to the arts community in Grenfell.

**RECOMMENDATION:** that the certificate be presented at a suitable occasion.

**246** **RESOLVED:** Clr Crutcher and Clr McClelland that the certificate be presented at a suitable occasion.

3. Quandialla Central School, C1.8.8: Advising our Presentation Evening will be held on Thursday, 10 December 2009 at 5.00 pm in the Quandialla Memorial Hall.

If you are able to make a contribution towards prizes for our students it would be greatly appreciated and will be acknowledged in our Presentation Evening program.

**RECOMMENDATION:** that Council donate \$100 to the Quandialla Central School and each of the shire's Primary Schools as a contribution towards their Presentation Days.

**247** **RESOLVED:** Clr Crutcher and Clr Atchison that Council donate \$100 to the Quandialla Central School and each of the Primary Schools in the shire as a contribution towards their presentation days.

4. The Henry Lawson High School, C1.8.3: Advising that the annual Presentation Day Ceremony will be held on Wednesday 16 December 2009 at 10.00 am.

The school relies almost entirely on the generosity of parents, interested citizens, business houses and other organisations to provide these student awards, and is very appreciative of support given in the past.

If you are able to assist us by making a donation towards this year's function, please send your contribution to the school by Monday 16 November so that necessary organisational arrangements can be made.

**Note: 2008 donation - \$100**

**RECOMMENDATION:** that Council donate \$200 to the Henry Lawson High School as a contribution towards Presentation Day.

**248**     **RESOLVED:** Clr McClelland and Clr N Hughes that Council donate \$200 to the Henry Lawson High School as a contribution towards Presentation Day.

5.     NSW Commission for Children and Young People, C1.4.8: Regarding the 2010 Youth Week being held from Saturday 10 to Sunday 18 of April 2010. Funding for 2010 Youth Week events in your area are available again to Councils on a dollar for dollar basis.

The grant available to Weddin Shire Council for 2010 Youth Week is \$1,230.

To receive this Youth Week funding, please complete the attached funding agreement and return to the NSW Youth Week Coordinator by Friday 4 December 2009.

**RECOMMENDATION:** that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

**249**     **RESOLVED:** Clr N Hughes and Clr Lobb that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

6.     Department of State and Regional Development, G2.11.1: Referring to your recent application for funding under the Department of Industry and Investment (I & I NSW) Community Economic Development Program.

I am pleased to inform you that your application has been successful. I & I NSW is prepared to provide up to \$4,775 plus GST under the Community Economic Development Program. This assistance is specifically towards the cost of employing a consultant to:-

- Conduct a BRE survey; and
- Undertake a review of the Weddin Shire's Economic Development Strategic Plan.

It is offered subject to your written agreement with thirty days from the date of this letter.

The Department wishes Weddin Shire every success with this project.

**RECOMMENDATION:** that the offer be accepted.

**250**     **RESOLVED:** Clr Niven and Clr D Hughes that the offer be accepted.

7. Department of State and Regional Development, G2.5.1: Concerning the Grenfell Tourist “Information Bay” Signage and referring to your application under the second funding round of the Department of Industry and Investment (I & I NSW) Small Chambers of Commerce Fund (SCCF).

As you are aware, your application has been successful. I & I NSW is prepared to provide up to \$5,000 under the SCCF toward the abovementioned project.

This assistance is offered subject to your written agreement to the conditions within thirty days from the date of this letter.

The Department wishes your organisation every success with this project.

**RECOMMENDATION:** that the offer be accepted.

**251 RESOLVED:** Clr Hinde and Clr McClelland that the offer be accepted.

8. CENTROC, C2.7.3: Concerning a regional tribute to Robert Wilson OAM.

The Executive of CENTROC resolved to seek feedback from members regarding a suitable option.

As you are aware, Robert was a driving force in the development of CENTROC and held in high regard by all members.

Options you could consider are:-

1. A letter to Parkes Shire Council,
2. A letter to the Parkes Champion from the Mayors of the region,
3. A memorial prize for services to the region to a Parkes School or community Group for 5 years,
4. A Robert Wilson memorial prize for services to the region for any Councillor or community member for 5 years.

Could you please get responses back to CENTROC by the end of November.

**252 RESOLVED:** Clr D Hughes and Clr Lobb that Council decline.

9. Grenfell Rugby Union Club, C1.2.4: Concerning a reimbursement of rates.

It has been traditional in the past that Grenfell Rugby Club be reimbursed shire rates as a gesture and contribution towards upkeep and maintenance on Bembrick Field.

Thank you for your interest and attention to this matter.

**Note: 2008 donation was \$311.15 (25%)**

**Clr D Hughes previously submitted a written declaration of interest and stayed in the room.**

**253**     **RESOLVED:** Clr McClelland and Clr N Hughes\_that a 25% rates donation be made as per Council's policy.

10.   Grenfell Town and District Band, C1.1.3:   Advising the Band conducts a monster Christmas raffle every year with prizes displayed in IGA and tickets sold in the weeks running up to Christmas to be drawn in the Main Street on Christmas eve.

I would like to approach the Council for a donation of a family season ticket to the pool to add to our prize.

**Note: an amount of \$500 has been allocated to the Town Band for 2009/2010.**

**254**     **RESOLVED:** Clr McClelland and Clr Atchison that Council decline the request and forward the \$500 subsidy allocated in the 2009/2010 budget.

**255**     **RESOLVED:** Clr Niven and Clr Atchison that the Correspondence be noted except where otherwise resolved.

## **NOTICE OF MOTIONS**

### **1. Vehicle for Mayor, C2.8.1**

Notice is hereby given of the following motion:

“that the Weddin Shire Council Mayor be supplied a dedicated, serviced and fuelled motor vehicle.”

Signed: CLR MR CRUTCHER

### **Comments by General Manager:**

1. Provision of a vehicle for the Mayor is “generally” recommended in the Department of Local Government’s “Guidelines for the payment of expenses and the provision of facilities for Mayors and Councils in NSW”.
2. Almost all the surrounding large councils provide a Mayoral car but several small councils do not.
3. There is at present a “spare” car which will be allocated to a new staff member on appointment. It may not be worthwhile replacing the “spare” vehicle if a mayoral car is purchased.

**Note: the matter was deferred to the General Manager’s Report for consideration.**

### **MAYORAL MINUTE**

Nil

## THE GENERAL MANAGER'S ORDINARY REPORT

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12 November 2009

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### 1. **Rail Branch Lines, T3.8.5**

Previous reports refer.

The Federal Government's NSW Grain Freight Review was finally released on 20 October, and assesses the Cowra to Demondrille line as of uncertain viability. With the addition of the Blayney to Cowra section, the report recommends that an independent study be carried out to investigate container and non-grain freight, and if viability is demonstrated, that the line be reopened and restored at the State Government's cost. Presumably the study commissioned by the five councils will satisfy this requirement. The consultants themselves have accepted the findings of the Government's report and are confident they can establish viability.

The consultants have indicated that their study should be completed in mid November.

For Information

Noted

### 2. **Grenfell Hospital/MPS, H1.7.10**

Previous reports refer.

Council resolved at its October Meeting as follows:-

*"that a meeting with the CEO of Greater Western Area Health Service be arranged and if the outcome of this meeting is unsatisfactory Council seek an urgent meeting with the Minister for Health."*

A letter requesting a meeting with the Chief Executive of Greater Western Area Health Service was forwarded the next day but the meeting was declined. This disappointing decision indicates that Greater Western Area Health Service has not taken the matter seriously enough and is not actively trying to resolve the problem with Dr Albadran.

The matter has since been taken up with the local State Member for Burrinjuck, Katrina Hodgkinson, to seek a meeting with the Minister for Health. At the time of writing a response is still awaited.

For Information

Noted



## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **3. Mid Lachlan Alliance Meeting, C2.9.7:**

The quarterly meeting of the Mid Lachlan Alliance, originally set down for Grenfell, was held at Orange on 29 October 2009, immediately following a special CENTROC meeting.

The meeting was attended by the Mayor and General Manager as well as representatives of the other three councils.

Matters discussed or decided are summarised as follows:-

- JRPP members – Weddin is the only Council with community members,
- the Mayors are to meet with the RTA to discuss contractual problems,
- NSW Farmers has organised a drought meeting at Griffith on 4 November, to be attended by Cllr Simpson,
- a letter of support to be forwarded for Parkes Cllr John Magill's meeting with the Federal Minister for Agriculture at Bathurst on 9 November,
- a letter concerning water rights to be forwarded to the Minister for Water and the Premier,
- Lachlan Shire to hold a Code of Conduct training session run by Gerry Holmes: Weddin's community members have been invited to attend,
- alternatively the community members could be included in Council's next Code of Conduct training session,
- Parkes Shire Council reported on a successful public consultation meeting where targeted community members were invited.

For Information

Noted

### **4. Conduct Review Committee, C2.6.37**

Council appointed eight community members to its Conduct Review Committee in January 2009. These people have also offered to serve on the committees of Forbes, Lachlan and Parkes Shires if required.

The delegates of the four councils agreed at the Mid Lachlan Alliance Meeting on 29 October that training in the Code of Conduct should be offered to these people, and Lachlan Shire has already organised a session with Gerry Holmes.

Weddin Council has resolved to conduct training for Councillors in the New Year and the community members have been invited to attend in lieu of having to travel to the other towns. Alternatively a separate session could be arranged.

#### **RECOMMENDATION:**

It is recommended that the community members of the Conduct Review Committee be invited to attend Council's Code of Conduct training in the New Year.

**256**      **RESOLVED:** Cllr Niven and Cllr Atchison that the community members of the Conduct Review Committee be invited to attend Council's Code of Conduct training in the New Year.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **5. CENTROC Water Security Study, C2.7.27**

The consultant's report on the regional water security study was presented to a special meeting of CENTROC at Orange on 29 October 2009. The presentation was attended by the Mayor and General Manager.

Some of the main infrastructure recommendations for Option 2(a) include:-

- augmenting Lake Rowlands from 4,500 ML to 26,500 ML,
- pipeline from Bathurst to Oberon,
- pipeline from Chifley Dam to Bathurst,
- pipeline from Burrendong Dam to Wellington
- pipeline from Lake Rowlands to Orange
- pipeline from Gooloogong to Forbes (then Parkes)

A copy of the Executive Summary has been forwarded to Councillors. The full report is available for perusal if desired.

Option 2(a) in the report was unanimously adopted in principle with the acknowledgement that some aspects may require further work and could change in time.

There are no major infrastructure works identified for Grenfell although the eventual upgrading of the main from Gooloogong will have to be programmed by Central Tablelands Water.

Comments from councils were invited by 12 November 2009 and these will be considered at the next CENTROC meeting on 26 November. No comments were received from Weddin Shire Councillors.

For Information

[Noted](#)

### **6. Joint Regional Planning Panel, T2.3.14**

Membership of the Western Region Joint Planning Panel was advised by NSW Planning to Council's October meeting (correspondence item 10) and Council resolved to consider the matter of remuneration for community members at the November meeting.

Both nominees have indicated that a fee of \$1,000 per day would be appropriate, plus GST plus expenses. This is considered a reasonable arrangement for professional people who would be out of pocket in their jobs if required to convene.

#### **RECOMMENDATION:**

It is recommended that remuneration of \$1,000 per day be set for community members of the JRPP, plus GST plus expenses.

**257** **RESOLVED:** [Clr N Hughes and Clr Crutcher that remuneration of \\$1,000 per day be set for community members of the JRPP, plus GST plus expenses.](#)

## **THE GENERAL MANAGER'S ORDINARY REPORT**

### **7. Policy for Fees, Expenses and Facilities for Councillors 2009/2010, C2.4.10**

Council's Policy No. 1.6.3 for 2009/2010 was adopted on 21 May 2009.

As reported to the October Council meeting (correspondence item 7), the Division of Local Government has issued new guidelines under cover of Circular No. 09-36. Whilst there is no immediate requirement to amend the policy, it is considered preferable that the process be carried out now rather than be left for when it will coincide with the preparation of the Management Plan for 2010/11.

The current policy has been reviewed in the light of the new guidelines and a number of changes are suggested or required determination.

A copy of the policy is being forwarded separately to Councillors, marked as follows:-

- text for deletion has been crossed out by a horizontal line,
- new text is shown in italics.

A summary of the main changes is as follows:-

- 3. Purpose – replacement section added,
- 5. Associated Legislation and Other References – reformatted,
- 6. Definitions – new section added,
- 7.2 Expenses – additional explanation included,
- 7.2 (b) Conferences, Seminars, Training etc – additional inclusions,
- 7.2 (g) Insurance – new section added,
- 7.2 (h) Miscellaneous – additional items included,
- 7.2 (i) Limits – additional items included,
  - some limits upgraded,
- 7.2 (j) Claims – new section added,
- 7.3 Provision of Facilities – replacement section added,
  - consider office for Mayor,
  - consider vehicle for Mayor,
  - consider ceremonial clothing/chain,
  - additional section added.

The extent of the changes means that the amended policy will have to be put on public exhibition before adoption.

### **RECOMMENDATION:**

It is recommended that:-

- i) Council review and decide the suggested amendments,
- ii) the resulting amended policy be placed on public exhibition for the stipulated 28 days,
- iii) the amended policy be considered for adoption after consideration of any submissions received.

**258 RESOLVED:** Clr N Hughes and Clr Atchison that the draft policy be amended to include provision of a dedicated room for the Mayor.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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- 259 RESOLVED:** Clr Crutcher and Clr McClelland that the draft policy be amended to include provision of a car for the Mayor.
- 260 RESOLVED:** Clr D Hughes and Clr N Hughes that the draft policy be amended to provide private use of the car for the Mayor if desired.
- 261 RESOLVED:** Clr N Hughes and Clr Lobb that the draft policy be amended to include corporate clothing for Councillors.
- 262 RESOLVED:** Clr Crutcher and Clr Niven that:-
- i) the resulting amended policy be placed on public exhibition for the stipulated 28 days,
  - ii) the amended policy be considered for adoption after consideration of any submissions received.

### **8. Applications for Industrial Land, P2.5.4**

Council resolved at its July meeting to offer up to two industrial blocks of 1,000 m<sup>2</sup> at no cost, subject to conditions. The conditions require the purchaser to sign up for the lots at face value, and then receive a reduction provided the property is developed within two years of purchase.

Two applications were received, summarised as follows:-

- a) **Anthony Pritchard – Langham:**
  - inspected on the Grenfell Open Day,
  - interested in 2,000 m<sup>2</sup> (face value \$20,000, net price \$10,000)
  - required for panel beating business,
  - further details of business requested.
- b) **William J Scott III**
  - inspected on the Grenfell Open Day,
  - interested in 1,000 m<sup>2</sup> (face value \$10,000, net price nil)
  - required for film making base,
  - anticipates a secretary and security person,
  - five children in the family,
  - copy of letter dated 29 October previously forwarded to Councillors.

### **Comments**

Neither business may turn out to be a big employer so there may not be many flow-on benefits into the future. The panel beating business will also be in competition with existing businesses but this aspect is always a possibility and always difficult to manage. Council could be accused of discrimination if it made selections based on local competition, and it is considered better to leave these issues to market forces.

Despite the low employment prospects, there seems to be no reason not to accept either of the applications if Council is satisfied the developments will be in the best interests of the shire: however further negotiation with both parties will be required prior to signing contracts.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **RECOMMENDATION:**

It is recommended that:-

- i) both applications be accepted in principle,
- ii) negotiations continue with both applicants to finalise the size and locations of the blocks,
- iii) on finalisation of negotiations, approval be given for the required subdivision(s) and contract documents to be prepared.
- iv) the final subdivision plan(s) and contract documents be signed under seal.

**263** **RESOLVED:** Cllr Atchison and Cllr D Hughes that:-

- i) both applications be accepted in principle,
- ii) negotiations continue with both applicants to finalise the size and locations of the blocks,
- iii) on finalisation of negotiations, approval be given for the required subdivision(s) and contract documents to be prepared.
- iv) the final subdivision plan(s) and contract documents be signed under seal.

### **9. Arts OutWest, C1.3.16**

Council resolved at its March 2009 meeting:-

*“that Council offer to join Arts OutWest on a pro-rata basis for the remainder of the 2009 calendar year”.*

The offer was accepted and the proportional membership fee of \$1,184 paid. An additional \$888 would be applicable up until 30 June 2010 and has been included in the budget.

Arts OutWest has organised two seminars in Grenfell to date and has included several local promotions in their monthly magazine, including the Art Gallery and the Lawson Festival. No grant applications have been submitted at this stage.

The new executive is working cooperatively with council and local organisations, and the renewal of membership is considered to have been worthwhile.

### **RECOMMENDATION:**

It is recommended that membership of Arts OutWest now be continued on an annual basis with the ongoing monitoring of benefits and costs.

**264** **RESOLVED:** Cllr Lobb and Cllr Atchison that membership of Arts OutWest now be continued on an annual basis with the ongoing monitoring of benefits and costs.

### **10. Annual Report, 2008/2009, C2.3.1**

The 2008/2009 Annual Report is required to be submitted to the Department of Local Government by 30 November 2009.

The report is currently being prepared and a draft copy will be on display at the Council meeting. A copy of the final Annual Report will be provided to all Councillors after adoption.

The comprehensive State of Environment report and the Financial Statements for 2008/2009 have also been prepared as Appendices to the Annual Report, and copies of these documents are available on request.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **RECOMMENDATION:**

It is recommended that the Annual Report for 2008/2009 be adopted.

**265**     **RESOLVED:** Cllr N Hughes and Cllr McClelland that the Annual Report for 2008/2009 be adopted.

### **11. Summer Council Meetings, C2.8.1**

The December meeting is scheduled for 17 December 2009 and the January meeting is scheduled for 21 January 2010.

Because of the five week gap, there is considered no need to alter any of the normal meeting dates this summer.

For Information

Noted

### **12. Council Photograph, C2.2.1**

Council resolved at its May meeting to have a second photograph taken. This was done prior to the October meeting.

The two selected photographs are now available and are on display at the Council Chambers.

### **RECOMMENDATION:**

For Council's Consideration

**266**     **RESOLVED:** Cllr Lobb and Cllr N Hughes that Option 2 be the preferred option.

### **13. Public Meeting for Grenfell Hospital, H1.7.10**

Over 560 concerned local residents attended a public meeting in Taylor Park Grenfell on 5 November, to seek the restoration of VMO services to the Grenfell Hospital and to protest against any proposal to close it or reduce services.

The meeting was addressed in turn by the Mayor, Cllr Maurice Simpson; the State Member for Burrinjuck, Katrina Hodgkinson MLA; and the Chair of the Weddin Health Council, Mr Peter Moffitt. The meeting was advised of action to date at the local level with senior management of Greater Western Area Health Service and at the political level with the Minister's office.

A number of people took the opportunity to ask questions or give their opinions about the hospital situation, and there was strong criticism of the way that Greater Western Area Health Service was allowing the matter to drag out.

At the end of the meeting four motions were passed as follows:-

1. That this meeting acknowledge the valued contributions of Dr AlBadran and Dr Varejka to the health care and wellbeing of the local community.
2. That this meeting call on Greater Western Area Health Service to accept responsibility for quickly resolving the current dispute with Dr AlBadran at the Grenfell Hospital.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

3. That this meeting pass a vote of “no confidence” in GWAHS, to apply if the matter has not been resolved within one week, and it then be conveyed to the Minister for Health with a request that she intervene.
4. That this meeting strongly oppose any proposal to close or reduce services at the Grenfell Hospital.

At the end of the meeting Dr AlBadran came forward to reassure Council that he was not intending to move away, but would be staying in Grenfell for the foreseeable future.

It is understood that since the public meeting Greater Western Area Health Service has contacted Dr AlBadran several times but no settlement has been reached to date.

Both Mr Moffitt and the General Manager have also contacted Dr AlBadran to encourage him to negotiate a quick solution. However the matter seems to have stalled and further action is being considered to break the deadlock.

For Information

Noted

### **14. Presentation – Joy and Quentin Murray, C1.5.1**

Joy and Quentin Murray have recently sold the grocery store they have operated for 35 years under the name of “Murrays Store”. During that time they have enjoyed an enviable reputation for reliability and service.

A presentation to Joy and Quentin is being arranged for 9.50 am on meeting day.

For Information

Noted

### **15. Citizenship Ceremony, A3.3.1**

Council has been notified that a resident, Tanya Whatman, has successfully applied for citizenship.

The ceremony has been organised for 10.00 am on Monday 16 November 2009 at the Council Chambers. Councillors may attend as observers.

For Information

Noted

### **16. Replacement of Vehicles, P6.1.5.1**

The Director Engineering's report (Item 12) to Council's October meeting refers. On consideration of this report Council resolved as follows:-

*“that Council vary its policy on the replacement of vehicles from base vehicles to mid range vehicles and report the results to Council at the next change over.”*

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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Since that meeting contact has been made with three separate car dealers who have all advised that there is usually no better value in mid range models.

For the medium size cars currently being purchased, the optimum replacement time was recommended as two years or 80,000 km which could reduce the changeover cost to less than \$10,000 per year per vehicle except for high mileage vehicles.

A review of used car prices from the NRMA indicates that the category of Sports Utility Vehicle (SUV) is trading very well, with some models dropping less than \$5,000 after one year. This category of vehicle has a similar cost to the cars currently being purchased and would be suitable for most uses. On this basis it is proposed to:-

- i) retain the present vehicles for two years or 80,000 km,
- ii) include a selection of SUVs in future changeover quotations,
- iii) monitor the used car market and major auction houses for other favourable purchases.

### **RECOMMENDATION:**

Confirm Action

**267**     **RESOLVED:** Clr Crutcher and Clr Atchison that the action be confirmed.

### **17. Weddin Shire Council Crown Reserves Trust, C2.6.25/P2.8.2**

Council has been appointed by the Minister for Lands as the reserve trust and the trust manager for a list of public reserves as notified in the Government Gazette on 26 April 2002. Consequently matters relating to these reserves must be dealt with under the Crown Lands Act 1989 by Council sitting as the Trust (not as Council under the Local Government Act).

When a meeting of the Trust is required, it has usually been scheduled to follow immediately after a monthly Council meeting.

On this basis a meeting of the Weddin Shire Council Crown Reserves Trust has been arranged for Thursday 19 November 2009 and a separate agenda has been forwarded.

For Information

Noted



## **THE GENERAL MANAGER'S LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

**268**     **RESOLVED:** Cllr D Hughes and Cllr Atchison that the following reports be received and dealt with because of the urgency of the matters therein.

### **18.     Grenfell Hospital/MPS, H1.7.10**

Previous reports refer.

The Mayor and General Manager met with the Chair of the Weddin Health Council on 16 November 2009 to discuss action by Greater Western Area Health Service since the public meeting.

Mr Moffitt advised that Greater Western Area Health Service had made several contacts with Dr AlBadran by telephone and email, and most issues had been resolved. However full agreement had not been reached within the week stipulated in the motion.

It was decided to take the following actions:-

- to forward a letter to the Minister for Health advising of the vote of no confidence and requesting urgent intervention,
- to support Greater Western Area Health Service's proposal to engage a mediator (with the consent of the doctor) to help resolve the dispute,
- to encourage both parties to negotiate in good faith to ensure that an early settlement is reached.

For Information

Noted

### **19.     Applications for Industrial Land, P2.5.4**

My report Item 8 above refers.

A further application was received on Friday 13 November, well after the closing date of 31 October. The application is for a combined air conditioning installation, towing and scrap metal business from Donald Murray, currently in Young. No blocks size is stated on the submission. Mr Murray has stated that he may be interested in a block even if the promotion is closed.

Conditions of the Open Day scheme placed a limit of two blocks on the promotion, which may be taken up by the two formal applications reported above. If so, then it is proposed to approach Mr Murray to ascertain his interest in purchasing a block under Council's normal terms and incentives.

### **RECOMMENDATION:**

It is recommended that Mr Murray's submission be declined but he be offered a block under Council's normal terms and incentives.

## THE GENERAL MANAGER'S LATE REPORT

---

- 269 **RESOLVED:** Clr Crutcher and Clr McClelland that Mr Murray's submission be declined but he be offered a block under Council's normal terms and incentives.

### 20. Visit by Hawkesbury City Council, C2.7.26

Grenfell was visited on 31 October and 1 November by a delegation from the Hawkesbury area comprised of representatives of the Hawkesbury City Eisteddfod, the Hawkesbury Sister City Association and the Windsor Rotary Club. The visitors met in the Community Hub with representatives of Council, The Henry Lawson High School, Grenfell Public School, Grenfell Music Club and Grenfell Rotary Club.

The two local schools were very receptive to proposals for the eisteddfod and a student exchange programme, and the Music Club also made some useful contacts. The visitors appeared pleased with the outcome and considered their trip was well worthwhile.

These sorts of opportunities from the alliance will continue to be explored and supported. Although the initial response has been slow, there appear to be positive benefits to our citizens, particularly the younger members.

For Information

Noted

### 21. Rail Branch lines, T3.8.5

The consultants have notified the five councils of some delays in their report, some of which is due to the need to ensure it is compatible with the Federal Government's Grain Freight Review. As Councillors are aware, this review recommends the closure of the Cowra to Demondrille line unless an independent report can demonstrate viability, so the extra time taken to get the report right is considered to be time well spent. The report is now expected by 4 December 2009.

Meanwhile Lachlan Valley Railway is negotiating with Rail Infrastructure Corporation to lease the line from Blayney to Demondrille, including Greenethorpe, and has requested the councils to consider assistance with the maintenance of the rail corridors eg for "vegetation management" and "noxious weeds". A joint meeting to consider this request will be held at next week's CENTROC meeting in Boorowa.

For Information

Noted

**T V LOBB**  
**GENERAL MANAGER**

- 270 **RESOLVED:** Clr Niven and Clr Atchison that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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12 November 2009

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Statement of Bank Balances as at 31 October 2009:**

Bank Account	
Westpac	<b><u>\$638,345.22</u></b>
Investments	
LGIS	
<b>Total Investments</b>	<b><u>\$3,000,000.00</u></b>

### **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2009.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

### **2. A Summary of Income For The Month of October follows:**

Rates Receipts	25,951.52
Accounts Receivable	88,969.82
Government Grants	-
Agency Collections	29,812.86
Liability/Workers Compensation Reimbursements	11,875.70
Sale of Industrial Land	32,000.00
Interest on Investments	13,105.76
Other Income	23,446.55
<b>Total</b>	<b><u>\$225,162.21</u></b>

For Information

Noted

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### 3. Roads and Other Expenditure 2009/2010:

Following are the up to date maintenance figures as at 31 October 2009.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,565	195,111
Grenfell Town Streets Maintenance	161,993	41,130
Village Maintenance - Caragabal	6,000	3,140
Village Maintenance - Greenethorpe	6,000	1,094
Village Maintenance - Quandialla	6,000	4,057
Garbage/Recycling Collection	92,400	20,098
Greenethorpe Collections	8,500	2,181
Trade Waste Collection	23,000	4,047
Grenfell Waste Depot Manning/Plant Hire	84,000	24,049
Tips Working Expenses	29,000	12,422
Noxious Plants	74,000	10,728
Parks & Gardens	178,028	75,216
Library Expenditure	110,755	39,677
Baths Income	-22,000	2,462
Baths Expenditure	106,514	21,996
Caravan Park Income	-32,000	19,467
Caravan Park Expenditure	64,691	21,666

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6) Maintenance	200,000	54,131
2009/10 National Roads (SH 17) Maintenance	200,000	23,047
2009/10 State Road (SH6) Ordered Work	210,000	63,114
2009/10 National Road (SH17) Ordered Work	210,000	79,158
2009/10 Regional Roads Block Grant	425,000	91,092
2009/2010 REPAIR Program MR398	300,000	161,234
3 x 3 Program - MR 398	68,000	0

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	3,550
Reseals	99,000	32,798
Caragabal - Quandialla	33,000	0
Gerrybang Road	64,000	0
Pinnacle Road	67,000	99,942
Driftway Road	90,000	105,971
Grenfell Streets Construction	39,000	32,711
Grenfell Kerb and Gutter	29,000	11,216
Grenfell Streets - Footpaving	33,000	23,867
Warraderry Street Drainage	111,000	0
Reconstruct Village Streets	5,864	0
Taylor Park Playground Equipment	9,000	0
Manganese Road Drainage	27,000	27,119
Burrett/Vaughn Streets	5,000	0
Gravel Resheeting	110,000	3,261
Overexpenditure 2008/2009	53,096	53,096
<b>Total</b>	<b>796,960</b>	<b>393,531</b>

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	3,060
Gerrybang Road	122,000	0
Rural Roads Reseals	120,000	9,172
Old Young Road	128,876	109,193
<b>Total</b>	<b>450,876</b>	<b>121,425</b>

For Information

Noted

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the October 2009 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the October meeting the debt recovery process is ongoing and a new round of debt recovery for both debtors and rates has commenced which is following the same debt recovery process as has previously occurred.

The outstanding rates percentage as at 30<sup>th</sup> June 2009 has been confirmed at 9.55% as compared to 9.57% the previous year.

The sale of land for overdue rates will be conducted in 2010.

For Information

Noted

### **5. Budget Review, 30 September 2009, A1.6**

The budget review for the period ended 30 September 2009 is now presented for Council adoption with the variations to the original budget summarised.

**RECOMMENDATION:** that the budget review for the period ending 30 September 2009 be adopted as presented including the variations therein.

**271** **RESOLVED:** Cllr Lobb and Cllr McClelland that the budget review for the period ending 30 September 2009 be adopted as presented including the variations therein.

### **6. Budget Review Variances - Administration - A1.6**

Please find detailed below explanations regarding variances in the budget review dated 30 September 2009 for the administration department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Country Week Expenditure** – additional expenditure of \$8,607 due to Council's attendance at Country Week which was not originally planned.

For Information

Noted

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### 7. Council's Internal Reserves Review, A1.6

With the 2008/2009 Financial Statements being completed a review of the level of Council's reserves has been carried out and is listed below:

Year	Total Cash Balance \$'000	Internal Restrictions \$'000	External Restrictions \$'000	Balance Unrestricted Cash \$'000
2009	<b>4,205</b>	3,335	539	331
2008	<b>4,356</b>	3,121	890	345
2007	<b>5,925</b>	4,610	1,062	253
2006	<b>5,840</b>	4,446	1001	393
2005	<b>5,095</b>	4,157	539	399

Council's overall cash position and level of reserves increased over the three years prior to 2008 with decreases in 2008 and 2009. However, Council is still in a very healthy financial position with our reserves and in particular our employee leave entitlements 100% fully cash backed.

While our total cash has decreased as at 30 June 2009 our current financial situation is particularly pleasing as we expended approximately \$156,000 and \$707,000 finalising the New Depot and Library upgrades respectively, and approximately \$90,000 on the Grenfell Tip upgrade as well as transferring \$200,000 to reserves to fund future capital projects. The amount in this account as at 30 June 2009 was \$200,000 which will assist Council in funding future capital projects.

While we are currently in an excellent financial position the current financial year however could see a further decrease in Council's cash position and internal reserves as the following projects that are proposed for the current financial year are to be funded from reserves:

	\$	
O'Briens Hill Development	70,000	
Railway Park Upgrade	30,000	
Grenfell Tip Improvements (Final Stage)	200,000	Possible Internal Loan
Sewer Mains Rehabilitation	100,000	
	<b>\$400,000</b>	

The projects currently in progress would ideally need to be completed before other Capital Projects are instigated. However, the project listed below is another capital project that may need to be undertaken and funded from either:-

- i) Internal Reserves
- ii) Loan Funding
- iii) Grant Funding (Medical Centre Upgrade)

	\$
Purchase Land – Doctor Housing	100,000
Construct (2) Doctors Residences	550,000
Upgrade Medical Centre - Weddin Street	200,000
	<b>\$850,000</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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Council has in the past funded our capital works in a planned and systematic manner secure with the knowledge that the projects can be funded from the Future Capital Projects Account in our internal reserves. It is critical that we continue with our strategic approach to funding future capital projects and it is also critical that we maintain a strict financial control over our expenditure to ensure we obtain an internal surplus at the end of the financial year to enable us to transfer monies to the Future Capital Projects reserve.

However, if Council wishes to proceed with the above project it may not be possible to fund the project from our internal reserves and other sources of funding such as loan funding and grant funding may need to be considered.

Council's auditor will also be in attendance at the December Meeting to comment on Council's strategic direction in regard to its financial resources and answer any queries Councillors may have.

For Information

Noted

### **8. Proposed Doctors Housing/Medical Centre Upgrade Funding, H1.7.1**

Reference is made to the Notice of Motion submitted to the October 2009 Council meeting whereby Council resolved to investigate the possibility of borrowing funds if required to construct up to two houses for doctors who provide medical and VMO services to Weddin Shire residents.

The process to borrow funds has changed significantly since 2007 whereby the administrative requirements for Ministerial approval for councils to obtain loan funding ceased.

The process to borrow funding is detailed below:-

- Councils wishing to borrow funds during the financial year are required to advise the Department by submitting the "Proposed Borrowing Return" with additional comments on the purpose of the borrowings.
- The borrowings are to be resolved by Council prior to submitting the return as the borrowing of money is not a function that Council can delegate.
- Once the borrowings have been drawn down councils are then required to advise the Department of amounts borrowed in accordance with the regulations (clause 230 of the Local Government (General) regulation 2005) outlining the amount, interest rate and term of the loan.

Assuming there would be no internal reserves or grant funding available the amount of loan funding required as illustrated in the previous report item would be approximately \$850,000. If Council borrowed \$850,000 over 20 years at a fixed rate of 8.9% the average repayments per year would be as detailed below:-

Principal	Interest	Total
\$42,500.00	\$49,951.89	\$92,451.89



## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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From the table the total yearly repayment figure would be \$92,451.89 and the average yearly interest would be \$49,951.89. If Council did have to borrow the funds the interest foregone on the repayment figure would also have to be taken into account. The interest repayment figure while quite significant would then be offset by there being no opportunity cost or interest foregone as Council has not had to use our own funds to fund the project.

Consequently the average annual net cost to Council would be as follows:-

		\$
	Interest	49,951.89
<b>Add:</b>	Interest forgone – Annual Repayment Figure	<u>3,698.08</u>
	<b>Average Cost Per Year</b>	<b><u>53,649.97</u></b>
<b>Less:</b>	Interest not foregone (4%) – Council Funds	<u>34,000.00</u>
	<b>Net Additional Average Cost Per Year</b>	<b><u>19,649.97</u></b>

If Council chose to borrow the funds the annual repayment amount of \$92,451.89 could be funded by a special rate variation, reducing various works or by budgeting for a deficit. The special rate variation option would need to see rates increased by approximately 5% over and above the normal annual rate increase which would be very difficult to justify and sell in these difficult economic times.

For Information

[Noted](#)

### 9. Open Day/Market Day, T4.3.7

The Weddin Shire Open Day/Market Day was held on Saturday 24 October 2009 and from Councils perspective was reasonably successful with 35 people registering for the day and approximately 16 attending of which five (5) emanated from Country Week.

The number of people attending is what we now expect as we have deliberately refocussed our campaign to attract tradespeople, business people and people that are interested in buying a block of land to build a new home. People that expressed an interest in relocating to the Weddin Shire included:-

- Panel Beater
- Film Producer
- Journalist
- Aged Care Workers
- Cleaning Consultant
- Road Construction Worker
- Vet Nurse
- Retirees

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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The Market Day is improving every year and while we will have to keep fine tuning the event it is definitely worthwhile persevering with as the potential benefits to our business people are enormous. The highlights of the day were the Customer Service promotion and voucher draws, the local performers and the live broadcast by 2PK. The entertainment was fantastic and entertained shoppers throughout the day while 2PK's live broadcast gave our shire tremendous publicity and exposure. There were quite a few people who assisted in organising the event and making it a great day particularly Councils Economic Development Manager Ms Auburn Carr, all the Councillors in attendance and the business people that involved themselves in the Market Day. Ms Carr will now pursue all the people interested in relocating to the Weddin Shire.

Due to the continued success of the Open Day/Market Day campaign and to capitalise and keep the momentum going that has been built up, it is planned to again hold the Open Day/Market Day in 2010 as the on-going benefits to the Weddin Shire are tremendous. In the last seven (7) years two (2) electricians, two (2) builders, one (1) mechanic, one (1) registered nurse, one (1) plant operator and their families have relocated to the Weddin Shire which has been tremendous particularly for the schools.

Weddin Shire and in particular Grenfell has also received a massive amount of exposure over the last seven years. It is imperative that we continue to capitalise on this exposure, continue to change and fine tune our campaign particularly our Market Day to achieve our objectives. We also need to ensure our infrastructure is continually upgraded to service the needs of potential new residents and business people. We also need to remain positive to ensure we continue to increase our population and attract new business so that Weddin Shire will continue to grow and remain viable for the next 10 to 20 years.

### **RECOMMENDATION:**

- i) that a full review of the 2009 Open Day/Market Day be conducted and submitted to the February 2010 Council Meeting.
- ii) that Council endorse the concept of running the Weddin Shire Open Day/Market Day Campaign in 2010 "in principle" subject to final costings for 2009 being prepared and submitted to the February 2010 Council Meeting for a final decision.
- iii) that Council adopt the attached list of registered participants in the 2009 Open Day/Market Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day/Market Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

### **272 RESOLVED: Clr Atchison and Clr N Hughes that:-**

- i) a full review of the 2009 Open Day/Market Day be conducted and submitted to the February 2010 Council Meeting.
- ii) Council endorse the concept of running the Weddin Shire Open Day/Market Day Campaign in 2010 "in principle" subject to final costings for 2009 being prepared and submitted to the February 2010 Council Meeting for a final decision.
- iii) Council adopt the attached list of registered participants in the 2009 Open Day/Market Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day/Market Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

### **10. M Loftus – Purchase of Land for Unpaid Rates, R1.9**

Council's solicitor has contacted Council advising that he has been contacted by Mr Loftus in regards to the whereabouts of the title deeds for land he purchased at auction for sale of land for unpaid rates on 5 November 1969.

Council's solicitor advised that unfortunately after such a lapse of time their files relating to the sale have been destroyed however it was their understanding that Mr Loftus purchased the following lands:-

Lots 26, 27, 28 and 29 Section E in DP 7892 (presently in the name of Alfred Roy Heidtmann) being part of the land comprised in Auto Consol 4935 – 243

and

Lots 22, 23, 24 and 25 Section E in DP 7892 (presently in the name of Catherine Mary Pratt) being the whole of the land comprised in Auto Consol 2568 – 184

Investigations from Council's perspective have revealed our files have also been destroyed however a copy of a list of properties for sale on the day, the Government Gazette and deposits paid has been located.

The records reveal Mr Loftus paid a deposit of \$5 for the above mentioned lands which was also the actual purchase price. It appears as though the lodgement of Notice of Sale was not completed and as a consequence the Certificate of Title has never been changed.

As Mr Loftus has been paying the rates since 1969 Council may wish to approve the transfer of the subject lands to Mr Loftus.

**RECOMMENDATION:** that Council authorise the transfer of the subject lands to Mr Loftus and that the transfer of land be signed as requested with Council's seal affixed to the transfer document.

**273** **RESOLVED:** Cllr McClelland and Cllr Hinde that Council authorise the transfer of the subject lands to Mr Loftus and that the transfer of land be signed as requested with Council's seal affixed to the transfer document.

### **11. Valuer Generals Valuation Cycle, R1.6**

The Valuer General has requested that Council consider adopting a three year valuation cycle for rating purposes.

The Valuer General has advised that a more frequent valuation cycle will help ensure periodic fluctuations in the local property market are more regularly reflected in Council's rates model.

Council's current valuation cycle is a four year period and I believe should be maintained for the following reasons:-

- if Council reverted to a three year valuation cycle there would possibly be an increase in valuation fees,
- periodic fluctuations would not be as significant in the Weddin Shire as compared to a city council therefore reducing the need for a more frequent valuation process,

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- the administration work associated with the valuation process is quite significant and time consuming.

**RECOMMENDATION:** that the Valuer General be advised that Council wishes to maintain the four year valuation cycle for the above reasons.

**274** **RESOLVED:** Cllr Lobb and Cllr McClelland that the Valuer General be advised that Council wishes to maintain the four year valuation cycle for the above reasons.

### **12. Grenfell Library – Naming of Local History Room, P2.3.5**

Mrs Lyn Cook was the Librarian at Grenfell for many years and during that time became something of an iconic figure in the town.

Council's Librarian Ms Anne Gault has suggested that the family/local history room in the new library be named the Lyn Cook Memorial Family and Local History Room in her honour, subject to the agreement of her daughter.

It is planned to have a Family History Research Seminar on Saturday 20 February 2010 at which the library's new subscription to Ancestry.com will be launched.

It would seem an appropriate occasion for a brief ceremony to name the room with her daughter invited to the official naming ceremony.

### **RECOMMENDATION:**

For Council's Consideration

**MOVED:** Cllr Hinde and Cllr N Hughes that the offer be declined and a plaque depicting past librarians be arranged.

Upon being put to the meeting the motion was **LOST**.

### **13. Grenfell Library, C2.6.29**

Activities by the Librarian over the last month include the following:-

- The first Grenfell StoryTime was held on 28<sup>th</sup> October and was a big success with some fifty children and carers attending and front page media coverage. The next session will be on 11<sup>th</sup> November and will incorporate a simple craft activity.
- The proposed Family History Research Seminar has been set for Saturday 20<sup>th</sup> February 2010. It is anticipated that speakers from the Parkes Library and Cowra Family History Group will support the State Library Family History Service representatives.
- The traditional Summer Reading Club will commence on Wednesday 16<sup>th</sup> December. The theme this year is "Read on the Wild Side".
- The library has committed to a software upgrade of Libero and the Cache operating system Insight have not indicated a preferred date although November was mentioned in earlier correspondence. During the month a new anti-virus programme was installed.
- Following on from the Web 2.0 Internet-based course presented by the State Library in 2008 a similarly organized course in Web 2.1 has recently commenced and the librarian anticipates attempting it. It is a free self-paced course.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Staffing unavailability issues prevented the librarian from attending the NSW Public Libraries – Country Central West Zone meeting in Bathurst on 30<sup>th</sup> October.

For Information

Noted

### **14. Economic Development, C2.6.21**

Council's Economic Development Manager has been involved in the following activities:-

- Updating Council's Economic Development Strategy. Review to be arranged. Quotes obtained. Funding application submitted. Awaiting response.
- Facilitated the Open Day/Market Day held on Saturday 24 October 2009 and currently pursuing people interested in relocating to the Weddin Shire.
- Mr Peter Gordon from the BEC held an evening session on October 14<sup>th</sup> regarding 'cost versus price' and business growth. The session was focused on younger business owners in the region particularly those in agri- service industries with five (5) business people attending. Mr Gordon will also be in Grenfell for one on one sessions on November 18<sup>th</sup> and for the next breakfast session on December 9<sup>th</sup>.
- Advice has been received that the grant funding application for tourism signage was successful with \$5,000 allocated.

For Information

Noted

### **15. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Planning to attend the Leeton Bird Fair in mid November to further promote the Weddin Bird Trails which should generate interest. All bird groups in Australia have been sent invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochure is currently being printed with significant internal changes. Advertising sold to cover printing costs.
- Regional funding of \$500,000 being sourced for the Gold Trail Project of which 10% must come from the local region. Awaiting result of funding application which should be announced during November. Next meeting to be held in Yass after the funding announcement.
- Awaiting further information on the "Embrace the Lachlan" tourism proposal.
- The Henry Lawson Bust project is progressing.

For Information

Noted

### 16. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and various cards which are selling well. Christmas cards are currently being investigated. Recently completed the printing of funeral booklets for a customer. Very good result.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

### 17. 2008/2009 Financial Statements, A1.6

The 2008/2009 Financial Statements have been completed and audited with the reports sent to the Department of Local Government. A copy of the audit report is being forwarded separately for Councillors information with a copy of the Annual Statements being tabled at the meeting.

Section 418 of the Local Government Act (1993) requires that as soon as practical after Council receives a copy of the audit report it must fix a date for the meeting at which it proposes to present its audited financial reports together with the audit report to the public. Furthermore, Council must give notice of the date fixed. The Financial Statements have been advertised in the Grenfell Record with the date of the presentation to the public being 19 November 2009.

Mr John O'Malley of Morse Group will be in attendance at the meeting at 10.30 am to deliver a presentation in regard to the reports and answer any queries Councillors may have.

**RECOMMENDATION:** that Council formally adopt the Auditors Report and present the 2008/2009 Financial Statements to the public.

**275** **RESOLVED:** Cllr McClelland and Cllr Atchison that Council formally adopt the Auditors Report and present the 2008/2009 Financial Statements to the public.

### 18. The Henry Lawson Festival Committee, C2.6.32

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday, 20 October 2009.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2009 are attached for Councillors information.

For Information

Noted

## **THE DIRECTOR CORPORATE SERVICES' LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 276**     **RESOLVED:** Cllr N Hughes and Cllr D Hughes that the following report be received and dealt with because of the urgency of the matters therein.

### **19.     Social/Community Plan, C1.7.10**

Council's Social/Community Plan has been reviewed and is tabled for Councillors information and perusal.

Under the new Integrated Planning and Reporting framework there is no longer a requirement for a separate Social/Community Plan. However, as social planning continues to be a critical part of Council's business it will be integrated into the new planning framework resulting in a more strategic and streamlined approach to social planning.

The current plan is required to be submitted to the Department by 30 November 2009.

**RECOMMENDATION:**     that Council's amended Social/Community Plan be adopted as presented.

- 277**     **RESOLVED:** Cllr N Hughes and Cllr Lobb that Council's amended Social/Community Plan be adopted as presented.

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

- 278**     **RESOLVED:** Cllr Atchison and Cllr McClelland that except where otherwise dealt with the Director Corporate Services' Report be adopted.

**STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND**

RESERVE	BALANCE AS AT 1/07/2009	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 30/09/2009	VARIATION
E.L.E.	1,329,968.00			1,329,968.00	0.00
OFFICE EQUIPMENT	106,307.00			106,307.00	0.00
PLANT	361,137.72			361,137.72	0.00
RURAL/TOWN/VILLAGE FUNDS	17,450.00			17,450.00	0.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	155,879.00		143,124.00	12,755.00	143,124.00
SHIRE WORKS - Internal Loan Repayment	-7,787.02			-7,787.02	0.00
GRAVEL PIT MAINTENANCE	22,539.80			22,539.80	0.00
RLR PROGRAMME	517,242.00			517,242.00	0.00
MISCELLANEOUS WORKS	352,328.00		8,599.00	343,729.00	8,599.00
LOCAL DEVELOPMENT ASSISTANCE	81,179.00			81,179.00	0.00
FUTURE CAPITAL PROJECTS	200,000.00			200,000.00	0.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53			78,789.53	0.00
<b>TOTAL</b>	<b>3,335,338.03</b>	<b>0.00</b>	<b>151,723.00</b>	<b>3,183,615.03</b>	<b>151,723.00</b>



## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### List of Uncompleted Works as at 30 September 2009

	\$
• Grenfell Flood Study	36,227
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Quandialla Pool Upgrade	4,275
• Sloanes Cottage Upgrade	14,292
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Administration Building – Replace Air Conditioners	6,000
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	21,824
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	6,500
• Rural Heritage Study	10,000
• Administration Buildings M & R	3,273
• Sale of Land Overdue Rates	12,000
• Dog Pound Upgrade	10,000
• Housing M & R	6,647
• Town Planning – Prepare LEP	10,000
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	16,627
• Company Dam Upgrade – Surveillance Report	20,000
• Henry Lawson Bust Sound System	7,000
<b>Total</b>	<b><u>\$343,729</u></b>

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **SUMMARY OF VARIANCES TO 30th SEPTEMBER 2009**

	\$
<b><u>2009/2010 Budget Estimated Result</u></b>	0.00
 <b><u>Additional Revenue /Savings</u></b>	
DWM/Recycling Charges	2,073.00
Sewerage Rates	300.00
Grenfell Swimming Pool - Cleaner	3,250.00
General Rates	663.00
	<hr/> 6,286.00
 <b><u>Additional Expenditure/Costs</u></b>	
Administration Building Insurance	533.00
Valuation Fees	2,620.00
SES Contribution	16,162.00
Noxious Plants Grant	2,000.00
Library Building Insurance/Rates	664.00
Caravan Park - Rates & Insurance	12.00
Country Week Expenses	8,607.00
	<hr/> 30,598.00
 <b>Deficit as at 30/09/09</b>	<hr/> <hr/> -24,312.00

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

<b>WEDDIN SHIRE COUNCIL</b>							
<b>BUDGET REVIEW AS AT 30th SEPTEMBER 2009</b>							
		2009/2010 ESTIMATES			AS PER REVIEW		
		Income	Expenses	NET	Income	Expenses	NET
<b>Operating Income &amp; Expenditure</b>							
Administration - Corporate Services		36,460	1,037,965	(1,001,505)	36,460	1,041,118	(1,004,658)
Administration - Engineering		260,460	1,112,208	(851,748)	260,460	1,112,208	(851,748)
Public Order and Safety		60,900	431,530	(370,630)	60,900	447,692	(386,792)
Health		50,700	219,133	(168,433)	48,700	219,133	(170,433)
Community Services and Education		1,300	26,300	(25,000)	1,300	26,300	(25,000)
Housing and Community Amenities		423,734	748,234	(324,500)	425,807	748,234	(322,427)
Sewerage Service		234,100	293,256	(59,156)	253,881	312,737	(58,856)
Recreation and Culture		64,500	622,897	(558,397)	64,500	623,561	(559,061)
Mining, Manufacture & Construction		1,200	23,000	(21,800)	1,200	23,000	(21,800)
Transport and Communication		2,970,020	4,767,578	(1,797,558)	2,965,020	4,762,578	(1,797,558)
Economic Affairs		96,927	288,618	(191,691)	103,467	303,777	(200,310)
General Purpose Revenues		3,321,251	0	3,321,251	3,321,914	0	3,321,914
<b>TOTAL OPERATING BUDGET</b>		<b>7,521,552</b>	<b>9,570,719</b>	<b>(2,049,167)</b>	<b>7,543,609</b>	<b>9,620,338</b>	<b>(2,076,729)</b>
<b>Capital Funding &amp; Expenditure</b>							
Administration - Corporate Services		105,434	75,000	30,434	105,434	75,000	30,434
Administration - Engineering		50,000	248,000	(198,000)	50,000	248,000	(198,000)
Public Order and Safety		370,000	375,000	(5,000)	370,000	375,000	(5,000)
Health		0	0	0	0	0	0
Community Services and Education		0	0	0	0	0	0
Housing and Community Amenities		0	33,767	(33,767)	143,124	176,891	(33,767)
Sewerage Service		194,000	180,000	14,000	194,000	180,000	14,000
Recreation and Culture		113,100	173,100	(60,000)	175,537	232,287	(56,750)
Mining, Manufacture & Construction		0	0	0	0	0	0
Transport and Communication		1,128,000	1,110,000	18,000	1,128,000	1,110,000	18,000
Economic Affairs		5,000	20,300	(15,300)	11,950	27,250	(15,300)
General Purpose Revenues		0	0	0	0	0	0
<b>TOTAL CAPITAL BUDGET</b>		<b>1,965,534</b>	<b>2,215,167</b>	<b>(249,633)</b>	<b>2,178,045</b>	<b>2,424,428</b>	<b>(246,383)</b>
<b>OPERATING RESULT</b>		<b>9,487,086</b>	<b>11,785,886</b>	<b>(2,298,800)</b>	<b>9,721,654</b>	<b>12,044,766</b>	<b>(2,323,112)</b>
<b>ADD : Total Depreciation</b>			<b>2,298,800</b>	<b>2,298,800</b>		<b>2,298,800</b>	<b>2,298,800</b>
<b>CONSOLIDATED BUDGET RESULT</b>		<b>9,487,086</b>	<b>9,487,086</b>	<b>0</b>	<b>9,721,654</b>	<b>9,745,966</b>	<b>(24,312)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
CORPORATE SERVICES		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Certificate Fees - Sec. 603	1/350	8,000		2,500	5,500	8,000	
Sundry Income	1/1250	12,000		4,589	7,411	12,000	
Lease of Council Property	1/1251	1,200		320	880	1,200	
Merchant Service Fee Recovery	1/1252	500		167	333	500	
Tsf from Reserves - Office Equipment		0		0	0	0	
Tsf from Reserves - Asset Valuation		6,500		0	6,500	6,500	
Agency Fee Commission	1/600	8,260		2,402	5,858	8,260	
<b>TOTAL OPERATING REVENUE</b>		<b>36,460</b>	<b>0</b>	<b>9,978</b>	<b>26,482</b>	<b>36,460</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
Administration Buildings M & R	1/2500	7,000		6,040	960	7,000	
Furniture M & R	1/2550	1,000		212	788	1,000	
Office Equipment M & R	1/2600	44,000		32,208	11,792	44,000	
Map Info - Annual Maintenance & Licence Fee		9,000			9,000	9,000	
Administration Buildings Cleaning	1/2850	15,000		4,156	10,844	15,000	
Administration Buildings Rates	1/3000	2,131		1,399	732	2,131	
Administration Building Light & Power	1/3050	12,300		1,219	11,081	12,300	
Administration Building Insurance	1/3100	8,700		9,233	0	9,233	533
Depreciation - Buildings,F&F,Office Equipment		56,000		0	56,000	56,000	
Salaries & Allowances	1/3400	488,746		154,351	334,395	488,746	
Travelling	1/3420	16,200		8,167	8,033	16,200	
Accrual of Leave	1/3430	58,037		9,021	49,016	58,037	
Consultancy Fees - Asset Valuation		6,500		0	6,500	6,500	
Consultancy Fees - Provision for 10 Year Strategic Plan		25,000		0	25,000	25,000	
Advertising	1/3500	18,200		9,254	8,946	18,200	
Printing & Stationery	1/3510	14,700		8,800	5,900	14,700	
Postages	1/3520	10,700		3,272	7,428	10,700	
Telephone	1/3530	14,200		3,944	10,256	14,200	
Bank Charges	1/3580	6,000		2,486	3,514	6,000	
Valuation Fees	1/3590	15,500		18,120	0	18,120	2,620
Audit Fees	1/3600	24,000		0	24,000	24,000	
Legal Expenses	1/3620	12,400		5,933	6,467	12,400	
Sundry Administration Expenses	1/3610	12,000		6,884	5,116	12,000	
Insurance : Fidelity Guarantee	1/3650	860		764	96	860	
Insurance : Misc. Members' Accident	1/3660	9,300		7,778	1,522	9,300	
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,300		7,218	82	7,300	
Interest on Overdraft	1/3900	500		0	500	500	
Mayoral Allowance	1/4000	19,500		5,070	14,430	19,500	
Members Fees	1/4010	89,000		23,226	65,774	89,000	
Members Travelling & Subsistence	1/4020	4,000		523	3,477	4,000	
Delegates Expenses	1/4030	7,700		3,556	4,144	7,700	
Members Insurances	1/4040	1,900		1,785	115	1,900	
Members Training		5,000		0	5,000	5,000	
Subscription to Shires Association	1/4050	13,591		13,591	0	13,591	
Hawkesbury City Council Alliance	1/4070	5,000		0	5,000	5,000	
Miscellaneous Expenses - Donations	1/5600	9,500		2,016	7,484	9,500	
<b>Operating Expenses</b>		<b>1,050,465</b>	<b>0</b>	<b>350,226</b>	<b>703,392</b>	<b>1,053,618</b>	<b>3,153</b>
<b>Less : Contribution by Other Functions</b>		<b>(12,500)</b>		<b>0</b>	<b>(12,500)</b>	<b>(12,500)</b>	
<b>TOTAL OPERATING EXPENSES</b>		<b>1,037,965</b>	<b>0</b>	<b>350,226</b>	<b>690,892</b>	<b>1,041,118</b>	<b>3,153</b>
<b>CAPITAL REVENUE</b>							
Internal Loan Repayment -No.1 Grenfell Tip		7,836		0	7,836	7,836	
Internal Loan Repayment -No.2 Grenfell Tip		11,856		0	11,856	11,856	
Internal Loan Repayment -No.3 Grenfell Tip		4,075		0	4,075	4,075	
Transfer from Reserves -Office Equipment		66,000		0	66,000	66,000	
Income from Loans Repaid	1/2302	15,667		0	15,667	15,667	
<b>TOTAL CAPITAL REVENUE</b>		<b>105,434</b>	<b>0</b>	<b>0</b>	<b>105,434</b>	<b>105,434</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Office/ IT Equipment	1/6400	66,000		0	66,000	66,000	
Council Chambers - Replace Airconditioners		9,000		0	9,000	9,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>75,000</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(971,071)</b>	<b>0</b>	<b>(340,248)</b>	<b>(633,976)</b>	<b>(974,224)</b>	<b>(3,153)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
ENGINEERING & WORKS		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Private Works	1/2000	120,000		13,840	106,160	120,000	
Apprenticeship Subsidy	1/1350	1,500		0	1,500	1,500	
Diesel Fuel Rebate Grant	1/1351	14,500		0	14,500	14,500	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		420	3,580	4,000	
Tsf from Reserves - Superannuation		113,000		0	113,000	113,000	
Vehicle Lease Back	1/5908	5,460		2,259	3,201	5,460	
<b>TOTAL OPERATING REVENUE</b>		<b>260,460</b>	<b>0</b>	<b>16,519</b>	<b>243,941</b>	<b>260,460</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
Engineering Staff Salaries	1/5010	370,349		102,226	268,123	370,349	
Engineering Leave Entitlements	1/5040	52,576		4,418	48,158	52,576	
Less : contbn by Domestic Waste M'tment	1/5060	(7,500)		0	(7,500)	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		0	(8,000)	(8,000)	
Engineering Office Expenses	1/5100	10,000		895	9,105	10,000	
Engineering Travel Expenses	1/5450	45,000		17,990	27,010	45,000	
Depreciation - Buildings,F&F,Equipment		13,350		0	13,350	13,350	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000		14,994	97,006	112,000	
Works Depot Expenses -Dalton Street	1/5300	5,000		4,785	215	5,000	
Dalton Street Depot - Remove Fuel Tanks		25,000		9,606	15,394	25,000	
Works Depot Expenses -South Street	1/5315	130,000		37,196	92,804	130,000	
LESS : charges to works (overheads)	1/5907	(290,000)		0	(290,000)	(290,000)	
Engineers Other Expenses	1/5460	3,000		184	2,816	3,000	
ELE - Annual Leave	1/5710	79,048		20,303	58,745	79,048	
ELE - Sick Leave	1/5720	41,000		2,904	38,096	41,000	
ELE - Long Service Leave	1/5730	55,000		55,380	(380)	55,000	
Superannuation	1/5760	410,000		151,216	258,784	410,000	
Public Holidays	1/5770	48,000		4,172	43,828	48,000	
Workers' Compensation	1/5790	160,000		19,431	140,569	160,000	
OHS Requirements	1/5795	27,000		2,044	24,956	27,000	
Accident Pay	1/5780	5,000		2,689	2,311	5,000	
Fringe Benefits Tax	1/5810	8,000		4,546	3,454	8,000	
Staff Training	1/5900	44,000		12,791	31,209	44,000	
LESS : charges to works (oncost)	1/5906	(270,000)		(116,923)	(153,077)	(270,000)	
Plant Running Expenses	1/6010	770,000		300,238	469,762	770,000	
Plant Depreciation		290,000		0	290,000	290,000	
LESS : Plant Hire charged to works	1/1700	(1,100,000)		(485,413)	(614,587)	(1,100,000)	
Sundry Expenses	1/5550	500		0	500	500	
<b>TOTAL OPERATING EXPENSES</b>		<b>1,112,208</b>	<b>0</b>	<b>249,557</b>	<b>862,651</b>	<b>1,112,208</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
Transfer from Reserves - Plant Purchases		50,000		0	50,000	50,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Plant Replacement	1/6500	248,000		42,142	205,858	248,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>248,000</b>	<b>0</b>	<b>42,142</b>	<b>205,858</b>	<b>248,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(1,049,748)</b>	<b>0</b>	<b>(275,180)</b>	<b>(774,568)</b>	<b>(1,049,748)</b>	<b>0</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
PUBLIC ORDER & SAFETY		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUES</b>							
<b>Fire Protection</b>							
Grants & Subsidies	1/7050	55,000		0	55,000	55,000	
Sundry Income	1/7300	1,000		0	1,000	1,000	
<b>Animal Control</b>							
Dog Registration Fees	1/7400	3,200		1,340	1,860	3,200	
Dog Impounding Fees	1/7420	1,600		309	1,291	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
<b>TOTAL OPERATING REVENUE</b>		<b>60,900</b>	<b>0</b>	<b>1,649</b>	<b>59,251</b>	<b>60,900</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
<b>Fire Protection</b>							
Board of Fire Commissioners Levy	1/8050	21,170		10,508	10,662	21,170	
RFS : Fire Fighting Fund Contribution	1/8100	75,710		56,000	19,710	75,710	
Bush Fire Equipment M & R	1/8200	55,000		27,877	27,123	55,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		1,437	3,563	5,000	
Bush Fire Depreciation		232,000		0	232,000	232,000	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
<b>Animal Control</b>							
Impounding Expenses	1/8550	30,000		10,758	19,242	30,000	
Straying Livestock	1/8600	1,000		782	218	1,000	
<b>Emergency Services</b>							
S.E.S. Working Expenses	1/8930	7,800		1,743	6,057	7,800	
SES Contribution	1/8950	0		8,081	8,081	16,162	16,162
S.E.S. Depreciation		850		0	850	850	
<b>TOTAL OPERATING EXPENSES</b>		<b>431,530</b>	<b>0</b>	<b>117,186</b>	<b>330,506</b>	<b>447,692</b>	<b>16,162</b>
<b>CAPITAL REVENUE</b>							
Bushfire Equipment	1/7055	370,000		0	370,000	370,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>370,000</b>	<b>0</b>	<b>0</b>	<b>370,000</b>	<b>370,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Dog Pound Upgrade		5,000		0	5,000	5,000	
Bushfire Equipment	1/8297	370,000		0	370,000	370,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>375,000</b>	<b>0</b>	<b>0</b>	<b>375,000</b>	<b>375,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(375,630)</b>	<b>0</b>	<b>(115,537)</b>	<b>(276,255)</b>	<b>(391,792)</b>	<b>(16,162)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
HEALTH		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Fines &amp; Costs</b>							
Licenses & Fees	1/9350	3,000		400	2,600	3,000	
Septic Tank Inspection Fees		10,000		4,447	5,553	10,000	
Tsf from Reserves - Septic Tank Inspections		5,000		0	5,000	5,000	
<b>Noxious Plants &amp; Environmental Protect.</b>							
Grant	1/9700	22,000		20,000	0	20,000	(2,000)
Fees & Fines	1/9750	1,000		0	1,000	1,000	
<b>Medical Centres</b>							
Rent	1/9950	9,700		3,230	6,470	9,700	
<b>TOTAL OPERATING REVENUE</b>		<b>50,700</b>	<b>0</b>	<b>28,077</b>	<b>20,623</b>	<b>48,700</b>	<b>(2,000)</b>
<b>OPERATING EXPENDITURE</b>							
Health Department Salaries	1/10210	129,192		39,818	89,374	129,192	
Health Surveyor Travel	1/10220	8,000		101	7,899	8,000	
Leave Entitlements	1/10230	15,341		1,247	14,094	15,341	
Environmental Assistance - Septic Tanks	1/10240	15,000		709	14,291	15,000	
Health Office Expenses	1/10250	3,500		1,034	2,466	3,500	
Less : contribution by other functions							
-: Building Inspections	1/10283	(20,000)		0	(20,000)	(20,000)	
-: Garbage	1/10284	(5,000)		0	(5,000)	(5,000)	
-: Sewerage	1/10286	(10,000)		0	(10,000)	(10,000)	
-: Town Planning	1/10282	(15,000)		0	(15,000)	(15,000)	
Destruction of Noxious Plants	1/10410	74,000		10,728	63,272	74,000	
Destruction of Noxious Pests	1/10350	2,500		0	2,500	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Medical Centre Expenses - Weddin Street	1/10766	5,000		2,788	2,212	5,000	
Medical Centre Expenses - Main Street		5,000		3,432	1,568	5,000	
Medical Centre Depreciation		10,600		0	10,600	10,600	
<b>TOTAL OPERATING EXPENSES</b>		<b>219,133</b>	<b>0</b>	<b>59,857</b>	<b>159,276</b>	<b>219,133</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
Medical Centre Improvements -Tsf from Reserves		0		0	0	0	
<b>TOTAL CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Medical Centre Improvements		0		0	0	0	
<b>TOTAL CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(168,433)</b>	<b>0</b>	<b>(31,780)</b>	<b>(138,653)</b>	<b>(170,433)</b>	<b>(2,000)</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
HOUSING & COMMUNITY AMENITIES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Dwellings</b>							
Dwelling Rents	1/12200	12,385		2,245	10,140	12,385	
<b>Town Planning</b>							
Development Application Fees	1/12310	16,000		6,892	9,108	16,000	
Construction Certificate Fees		17,000		9,933	7,067	17,000	
Planning Certificates	1/12320	7,000		2,080	4,920	7,000	
Subdivision Fees	1/12330	2,500		670	1,830	2,500	
Local Heritage Fund -Grant	1/12250	8,200		0	8,200	8,200	
Local Heritage Advice		7,000		0	7,000	7,000	
<b>Garbage Services</b>							
Domestic Waste/Recycling Charges	1/12500	223,186		225,259	0	225,259	2,073
Commercial Waste Collection Charges	1/12700 et al	31,553		31,414	139	31,553	
Other Tip Income - Tip Fees		10,000		1,700	8,300	10,000	
Rural Garbage Levy		24,260		24,230	30	24,260	
Waste Management Sundry Income	1/12650	2,500		0	2,500	2,500	
Tip Recycling Revenue		15,000		0	15,000	15,000	
<b>Cemeteries</b>							
Site Fees	1/13600	4,600		0	4,600	4,600	
Gravedigging	1/13615	12,600		0	12,600	12,600	
Lawn Cemetery	1/13630	29,000		4,513	24,487	29,000	
<b>Sundry</b>							
Sundry Income	1/13800	950		191	759	950	
<b>TOTAL OPERATING REVENUE</b>		<b>423,734</b>	<b>0</b>	<b>309,127</b>	<b>116,680</b>	<b>425,807</b>	<b>2,073</b>
<b>OPERATING EXPENSES</b>							
<b>Dwellings</b>							
Housing M & R	1/14010	12,000		3,372	8,628	12,000	
Housing Insurance & Rates	1/14020	5,650		3,690	1,960	5,650	
Housing Depreciation	1/14030	7,000		0	7,000	7,000	
<b>Town Planning</b>							
Salaries (Contribution to Health Salaries)	1/14100	15,000		0	15,000	15,000	
Office Expenses	1/14150	3,000		667	2,333	3,000	
Heritage Operations - Local Building Fund	1/14159	16,400		0	16,400	16,400	
Heritage Costs - Advice	1/14156	14,000		2,179	11,821	14,000	
Town Planning - Consultancy Fees	1/14170	12,000		0	12,000	12,000	
Sundry Expenses	1/14160	100		0	100	100	
<b>Waste Management</b>							
Administration (Contribution to Admin.)	1/14500	4,000		0	4,000	4,000	
Supervision (Contribution to Health)	1/14510	5,000		0	5,000	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		0	7,500	7,500	
Garbage/Recycling - Employee Costs	1/14610	46,000		7,466	38,534	46,000	
Leave Entitlements	1/14615	9,400		5,159	4,241	9,400	
Garbage/Recycling Vehicle Running Expenses	1/14650	37,000		8,306	28,694	37,000	
Greenethorpe Collections	1/14723	8,500		2,181	6,319	8,500	
Domestic Waste Depreciation	1/14680	10,000		0	10,000	10,000	
Grenfell Depot Manning/Plant Hire		84,000		24,049	59,951	84,000	
Grenfell Depot Maintenance	1/14700	10,000		9,702	298	10,000	
Depot (Tip) - Caragabal	1/14710	9,500		1,733	7,767	9,500	
Depot (Tip) - Quandialla	1/14730	9,500		987	8,513	9,500	
Interest on Internal Loan -No.1	1/14990	509		0	509	509	
Interest on Internal Loan -No.2		10,400		0	10,400	10,400	
Interest on Internal Loan -No.3		3,575		0	3,575	3,575	
Recycling Expenses	1/14565	8,000		7,868	132	8,000	
Greenethorpe - Recycling Station		4,000		363	3,637	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Street Cleaning	1/15000	18,000		1,910	16,090	18,000	
Trade Waste Employee Costs	1/15500	14,000		1,877	12,123	14,000	
Trade Waste Vehicle Running Expenses	1/15510	9,000		2,422	6,578	9,000	



## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES		Budget	Variation	Actual	Revised	Revised	Variation
(Continued)		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
Drainage Assets Depreciation	1/16010	205,000		0	205,000	205,000	
Pollution Control	1/16600	15,500		3,067	12,433	15,500	
<b>Cemeteries</b>							
M & R	1/16800	15,000		3,836	11,164	15,000	
Lawn Cemetery	1/16830	13,000		2,809	10,191	13,000	
Grave Digging	1/16815	13,000		866	12,134	13,000	
Lawn Cemetery Grave Digging	1/16835	7,000		1,648	5,352	7,000	
Cemeteries Depreciation	1/16850	5,000		0	5,000	5,000	
<b>Sundry</b>							
Public Conveniences	1/17000	70,000		24,930	45,070	70,000	
Public Clock	1/17500	500		0	500	500	
Public Clock Depreciation		200		0	200	200	
Tidy Towns	1/16610	1,000		453	547	1,000	
Other Land & Buildings	1/17700	7,000		2,710	4,290	7,000	
State of Environment Report	1/16650	2,000		0	2,000	2,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>748,234</b>	<b>0</b>	<b>124,250</b>	<b>623,984</b>	<b>748,234</b>	<b>0</b>
<b>CAPITAL REVENUE</b>							
Tsf from Reserves - Grenfell Tip Improvements		0		143,124	0	143,124	143,124
<b>TOTAL CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>143,124</b>	<b>0</b>	<b>143,124</b>	<b>143,124</b>
<b>CAPITAL EXPENSES</b>							
Grenfell Tip Improvements		0		143,124	0	143,124	143,124
Transfer to Reserves - Compactor Replacement		10,000		0	10,000	10,000	
Internal Loan Repayment - No.1 Principal		7,836		0	7,836	7,836	
Internal Loan Repayment - No.2 Principal		11,856		0	11,856	11,856	
Internal Loan Repayment - No.3 Principal		4,075		0	4,075	4,075	
<b>TOTAL CAPITAL EXPENSES</b>		<b>33,767</b>	<b>0</b>	<b>143,124</b>	<b>33,767</b>	<b>176,891</b>	<b>143,124</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(358,267)</b>	<b>0</b>	<b>184,877</b>	<b>(541,071)</b>	<b>(356,194)</b>	<b>2,073</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
SEWERAGE SERVICES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Rates	3/81001	221,850		222,150	0	222,150	300
LESS : Pensioner Rebates	3/81003	(32,000)		(27,058)	(4,942)	(32,000)	
Charges : Non-Ratable Properties	3/81201	15,000		14,038	962	15,000	
Interest on Investments, etc	3/81305	7,000		0	7,000	7,000	
Fees & Fines	3/81740	1,000		402	598	1,000	
Sewer Connection Fees	3/81745	3,150		0	3,150	3,150	
Tsf from Reserves - ELE		0		19,481	0	19,481	19,481
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	17,600		0	17,600	17,600	
<b>TOTAL OPERATING REVENUE</b>		<b>234,100</b>	<b>0</b>	<b>229,013</b>	<b>24,868</b>	<b>253,881</b>	<b>19,781</b>
<b>OPERATING EXPENSES</b>							
<b>Management</b>							
Administration (Contribution)	3/82100	8,000		0	8,000	8,000	
Health (Contribution)	3/82200	10,000		0	10,000	10,000	
Engineering (Contribution)	3/82250	8,000		0	8,000	8,000	
<b>Operations</b>							
Treatment Works : Energy Costs	3/82301	6,800		219	6,581	6,800	
Treatment Works: Repairs, etc	3/82305	15,100		1,749	13,351	15,100	
Treatment Works : Wages	3/82303	41,517		16,137	25,380	41,517	
Treatment Works : Other Costs	3/82309	4,000		685	3,315	4,000	
Treatment Works : Develop Sec 64 Plans		5,000		0	5,000	5,000	
Mains : M & R	3/82321	28,000		3,601	24,399	28,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	139,000		0	139,000	139,000	
<b>Miscellaneous</b>							
Rates	3/83531	4,250		3,375	875	4,250	
Other	3/83571	500		0	500	500	
<b>Employment</b>							
Employee's Leave Entitlement	3/83591	9,389		28,870	0	28,870	19,481
Workers' Compensation	3/83594	2,000		0	2,000	2,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
<b>TOTAL OPERATING EXPENSES</b>		<b>293,256</b>	<b>0</b>	<b>54,636</b>	<b>258,101</b>	<b>312,737</b>	<b>19,481</b>
<b>LESS : Depreciation</b>		<b>139,000</b>		<b>0</b>	<b>139,000</b>	<b>139,000</b>	
<b>Net Operating Result</b>		<b>79,844</b>	<b>0</b>	<b>174,377</b>	<b>(94,233)</b>	<b>80,144</b>	<b>300</b>
<b>CAPITAL REVENUE</b>							
Sec 64 Developer Charges		14,000		5,600	8,400	14,000	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		0	100,000	100,000	
Transfer from Reserves -Sewer Treatment Works Upgrade		10,000		0	10,000	10,000	
Transfer from Reserves - OHS Improvements		50,000		16,372	33,628	50,000	
Transfer from Reserves - Review Strategic Plan		10,000		0	10,000	10,000	
Transfer from Reserves -Sewer Mains Extensions		10,000		0	10,000	10,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>194,000</b>	<b>0</b>	<b>21,972</b>	<b>172,028</b>	<b>194,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Sewer Mains - Rehabilitate		100,000			100,000	100,000	
Sewerage Treatment Works - Provision for Upgrading		10,000			10,000	10,000	
Sewer Treatment Works - OHS Improvements		50,000		16,372	33,628	50,000	
Sewer Treatment Works - Review Strategic Plan		10,000			10,000	10,000	
Sewer Mains Extension	3/84001	10,000			10,000	10,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>180,000</b>	<b>0</b>	<b>16,372</b>	<b>163,628</b>	<b>180,000</b>	<b>0</b>
<b>Net Capital Result</b>		<b>14,000</b>	<b>0</b>	<b>5,600</b>	<b>8,400</b>	<b>14,000</b>	<b>0</b>
<b>Funds Available to</b>							
<b>Rates &amp; General Revenue</b>		<b>93,844</b>	<b>0</b>	<b>179,977</b>	<b>(85,833)</b>	<b>94,144</b>	<b>300</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Library</b>							
Grants/Subsidy	1/20100	20,000		0	20,000	20,000	
User Charges & Fines	1/20200	4,000		664	3,336	4,000	
Other	1/20300	500		165	335	500	
<b>Museum</b>							
Sundry Income	1/20750	500		0	500	500	
Art Gallery Income		5,000		1,709	3,291	5,000	
Conference Room/Cinema Income		10,000		1,346	8,654	10,000	
<b>Baths</b>							
Baths Fees	1/20801	22,000		7,996	14,004	22,000	
<b>Parks, Gardens &amp; Open Space</b>							
Parks, Gardens & Sporting Grounds	1/20900	2,500		0	2,500	2,500	
<b>TOTAL OPERATING REVENUES</b>		<b>64,500</b>	<b>0</b>	<b>11,880</b>	<b>52,620</b>	<b>64,500</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
<b>Library</b>							
Administration (Contribution)	1/23000	500		0	500	500	
Printing, Stationery & Advertising	1/23010	1,500		18	1,482	1,500	
Telephone & Postage	1/23020	2,600		633	1,967	2,600	
Salaries	1/23050	45,100		15,744	29,356	45,100	
Temporary Assistants	1/23055	3,000		0	3,000	3,000	
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		0	2,000	2,000	
Leave Entitlements	1/23065	5,355		2,617	2,738	5,355	
Buildings M & R, Insurance, Rates etc	1/23110	6,500		7,164	0	7,164	664
Furniture & Fittings M & R	1/23120	2,000		0	2,000	2,000	
Equipment M & R	1/23125	7,000		5,097	1,903	7,000	
Depreciation - Building,Books,Equipment	1/23130	58,000		0	58,000	58,000	
Maintenance of Books	1/23200	1,400		0	1,400	1,400	
Purchase of Periodicals	1/23220	1,500		371	1,129	1,500	
Lighting Power & Heating	1/23240	5,000		408	4,592	5,000	
Cleaning Expenses	1/23250	3,000		1,807	1,193	3,000	
Other	1/23260	2,800		1,299	1,501	2,800	
<b>Sundry</b>							
Subsidy to Band	1/24500	500		0	500	500	
Community Arts Centre Expenses	1/24502	500		0	500	500	
Arts Out West Expenses		1,800		1,050	750	1,800	
Art Gallery Expenses		5,000		1,062	3,938	5,000	
Conference Room/Cinema Expenses		10,000		1,469	8,531	10,000	
Railway Station Expenses	1/23610	3,000		1,652	1,348	3,000	
Festival Expenses	1/25000	5,000		172	4,828	5,000	
<b>Museum</b>							
Museum Building M & R, Rates	1/23510	4,500		1,655	2,845	4,500	
Museum Advisor (Shared)		2,000		2,000	0	2,000	
Museum Depreciation	1/23530	4,800		0	4,800	4,800	
<b>Swimming Pools</b>							
Wages	1/26000	48,192		11,248	36,944	48,192	
Leave Entitlements		5,722		1,904	3,818	5,722	
Buildings M & R	1/26010	8,600		1,731	6,869	8,600	
Grenfell Swimming Pool - Leak Repairs		10,000		0	10,000	10,000	
Operating Expenses	1/26025	44,000		8,796	35,204	44,000	
Quandialla Baths Subsidy	1/26100	18,500		18,500	0	18,500	
Depreciation - Buildings,Pools	1/26015	85,000		0	85,000	85,000	
<b>Parks &amp; Gardens</b>							
Expenses	1/27500	170,000		73,820	96,180	170,000	
Employee Leave Entitlements	1/27875	8,028		3,772	4,256	8,028	
Contribution to Library by Community Services		(5,000)		0	(5,000)	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		0	(10,000)	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		0	(10,000)	(10,000)	
Depreciation - Buildings,Equipment	1/27900	64,000		0	64,000	64,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>622,897</b>	<b>0</b>	<b>163,989</b>	<b>459,572</b>	<b>623,561</b>	<b>664</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
(Continued)		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>CAPITAL REVENUE</b>							
Local Special Projects Grant	1/20120	7,600		0	7,600	7,600	
Tsf from Reserves - Quandialla Pool OHS Upgrade		5,500		423	5,077	5,500	
Tsf from Reserves - Taylor Park Improvements		0		8,176	0	8,176	8,176
Tsf from External Restrictions - LCIF Program		0		28,948	0	28,948	28,948
NSW Playground Grant - Vaughn Park		0		16,000	0	16,000	16,000
Tsf from External Restrictions - Vaughn Park Upgrade		0		513	0	513	513
Capital Contribution - Grenfell Swimming Club		0		8,800	0	8,800	8,800
Railway Park Complex - Seal Access & Carpark Ex-Reserves		30,000		0	30,000	30,000	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		70,000		0	70,000	70,000	
		<b>113,100</b>	<b>0</b>	<b>62,860</b>	<b>112,677</b>	<b>175,537</b>	<b>62,437</b>
<b>CAPITAL EXPENSES</b>							
Library Books Purchase	1/29100	17,000		5,555	11,445	17,000	
Local Special Projects	1/29106	7,600		0	7,600	7,600	
Library Equipment Purchase	1/29110	3,000		0	3,000	3,000	
Grenfell Swimming Pool - OHS Improvements		10,000		0	10,000	10,000	
Grenfell Swimming Pool - Replace Cleaner		20,000		16,750	0	16,750	(3,250)
Grenfell Swimming Pool - Amenities Block Investigation		10,000		0	10,000	10,000	
Quandialla Pool - OHS Upgrade		5,500		423	5,077	5,500	
Local Community Infrastructure Program	1/29130	0		37,748	0	37,748	37,748
Vaugh Park Upgrade		0		513	0	513	513
Tsf to External Restrictions - Vaughn Park Grant		0		16,000	0	16,000	16,000
Taylor Park Improvements		0		8,176	0	8,176	8,176
Railway Park Complex - Seal Access & Carpark Ex-Reserves		30,000		0	30,000	30,000	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		70,000		0	70,000	70,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>173,100</b>	<b>0</b>	<b>85,165</b>	<b>147,122</b>	<b>232,287</b>	<b>59,187</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(618,397)</b>	<b>0</b>	<b>(174,414)</b>	<b>(441,397)</b>	<b>(615,811)</b>	<b>2,586</b>
DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
MINING, MANUFACTURING & CONSTRUCTION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Building Certificates	1/30060	1,000		0	1,000	1,000	
Sundry Income	1/30200	200		10	190	200	
<b>TOTAL OPERATING REVENUES</b>		<b>1,200</b>	<b>0</b>	<b>10</b>	<b>1,190</b>	<b>1,200</b>	<b>0</b>
<b>OPERATING EXPENSES</b>							
Building Control Staff (Contribution)	1/31050	20,000		0	20,000	20,000	
Building Office Expenses	1/31200	3,000		0	3,000	3,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>23,000</b>	<b>0</b>	<b>0</b>	<b>23,000</b>	<b>23,000</b>	<b>0</b>
<b>CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(21,800)</b>	<b>0</b>	<b>10</b>	<b>(21,810)</b>	<b>(21,800)</b>	<b>0</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
TRANSPORT & COMMUNICATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
Regional Roads (Block Grant)	1/35410	580,000		287,500	287,500	575,000	(5,000)
RLR (FAG Component)-2009/2010	1/83001	835,520		149,432	686,088	835,520	
Roads to Recovery Programme		402,000		0	402,000	402,000	
State Highway 6 - M & I	1/35310	445,000		85,935	359,065	445,000	
State Highway 17 - M & I	1/35210	445,000		85,935	359,065	445,000	
Repair Program(MR 398)		160,000		80,000	80,000	160,000	
3x3 Council Determined Works	1/35700	68,000		34,000	34,000	68,000	
Street Lighting Subsidy	1/32100	32,000		0	32,000	32,000	
Sundry Sales(Royalties)	1/49000	2,500		374	2,126	2,500	
<b>TOTAL OPERATING REVENUE</b>		<b>2,970,020</b>	<b>0</b>	<b>723,176</b>	<b>2,241,844</b>	<b>2,965,020</b>	<b>(5,000)</b>
<b>OPERATING EXPENSES</b>							
Regional Roads (Block Grant)	1/50973	580,000		91,092	483,908	575,000	(5,000)
Rural Local Roads (FAG Component)- 2009/2010		835,520		393,536	441,984	835,520	
Roads to Recovery Programme		402,000		121,425	280,575	402,000	
State Highway 6 - M & I	1/50970	410,000		117,244	292,756	410,000	
State Highway 17 - M & I	1/50972	410,000		102,205	307,795	410,000	
Repair Program(MR 398)		160,000		80,617	79,383	160,000	
3x3 Council Determined Works		68,000		0	68,000	68,000	
Town Streets	1/53110	161,993		41,130	120,863	161,993	
Rural Roads	1/53310	541,565		195,111	346,454	541,565	
Village Streets	1/53110	18,000		8,291	9,709	18,000	
Street Lighting Charges	1/53190	66,000		10,794	55,206	66,000	
Footpaths M & R	1/53140	3,000		0	3,000	3,000	
Car Park Maintenance	1/69000	1,500		1,170	330	1,500	
Depreciation - Roads,Bridges,Footpaths		1,100,000		0	1,100,000	1,100,000	
Tree Planting M & R	1/53170	10,000		282	9,718	10,000	
<b>TOTAL OPERATING EXPENSES</b>		<b>4,767,578</b>	<b>0</b>	<b>1,162,897</b>	<b>3,599,681</b>	<b>4,762,578</b>	<b>(5,000)</b>
<b>CAPITAL REVENUE</b>							
K & G Contributions	1/34006	20,000		0	20,000	20,000	
Footpath Contribution		8,000		0	8,000	8,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
<b>TOTAL CAPITAL REVENUE</b>		<b>1,128,000</b>	<b>0</b>	<b>0</b>	<b>1,128,000</b>	<b>1,128,000</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>							
Tree Planting Construction	1/63170	10,000		0	10,000	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>1,110,000</b>	<b>0</b>	<b>0</b>	<b>1,110,000</b>	<b>1,110,000</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(1,779,558)</b>	<b>0</b>	<b>(439,721)</b>	<b>(1,339,837)</b>	<b>(1,779,558)</b>	<b>0</b>

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
ECONOMIC AFFAIRS		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/09	Approved	To Date	Estimate	Budget	Inc-(Dec)
<b>OPERATING REVENUE</b>							
<b>Caravan Park</b>							
Income	1/70050	32,000		21,949	10,051	32,000	
<b>Tourism &amp; Industry Promotion</b>							
Sundry Income	1/70300	100		0	100	100	
Tourism - New Brochure Contributions	1/70307	0		3,120	0	3,120	3,120
Small Chamber of Commerce Grant		0		3,420	0	3,420	3,420
Sale of Books, etc	1/70310	100		0	100	100	
<b>Other</b>							
Bank Building Rent	1/70750	4,727		1,727	3,000	4,727	
Local Development Assistance -Tsf from Reserves		10,000		0	10,000	10,000	
Open Day/Country Week -Transfer From Reserves		5,000		0	5,000	5,000	
Grenfell Internet Centre - Revenue		45,000		19,577	25,423	45,000	
<b>TOTAL OPERATING REVENUE</b>		<b>96,927</b>	<b>0</b>	<b>49,793</b>	<b>53,674</b>	<b>103,467</b>	<b>6,540</b>
<b>OPERATING EXPENSES</b>							
<b>Caravan Park</b>							
Wages	1/72000	33,513		13,803	19,710	33,513	
Employee Leave Entitlements	1/72011	3,978		589	3,389	3,978	
Electricity & Gas	1/72050	8,200		557	7,643	8,200	
Rates & Insurance	1/72060	5,000		5,012	0	5,012	12
Working Expenses	1/72040	14,000		2,478	11,522	14,000	
Depreciation - Buildings, Other Structures	1/72030	15,000		0	15,000	15,000	
<b>Tourist &amp; Industry Promotion</b>							
Advertising Advantages of Area	1/72130	14,000		4,693	12,427	17,120	3,120
Contribution to Tourist Association	1/72300	1,625		1,625	0	1,625	
Office Expenses	1/72120	1,000		99	901	1,000	
Development/Tourism Officer		54,417		20,849	33,568	54,417	
Leave Entitlements		6,461		68	6,393	6,461	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Local Development Assistance		20,000		0	20,000	20,000	
Small Chamber of Commerce Workshops		0		258	3,162	3,420	3,420
Grenfell Open Day/Market Day		20,000		10,394	9,606	20,000	
Country Week Expenses		0		8,607	0	8,607	8,607
Centroc Contribution		10,024		8,594	1,430	10,024	
Grenfell Internet Centre - Expenses		50,000		25,518	24,482	50,000	
<b>Bank Building</b>							
M&R, Insurance, Rates	1/10760	13,100		5,164	7,936	13,100	
Depreciation	1/10762	3,000		0	3,000	3,000	
<b>Industrial Subdivision</b>							
Rates & Current Costs	1/72601	3,500		3,479	21	3,500	
<b>Other</b>							
Taxi - Operating Expenses	1/70800	6,800		3,499	3,301	6,800	
<b>TOTAL OPERATING EXPENSES</b>		<b>288,618</b>	<b>0</b>	<b>115,286</b>	<b>188,491</b>	<b>303,777</b>	<b>15,159</b>
<b>CAPITAL REVENUE</b>							
Tsf from External Restrictions - Old Gas Works		0		6,950	0	6,950	6,950
Net Income - Sales of Industrial Land	1/70700	5,000		0	5,000	5,000	
		<b>5,000</b>	<b>0</b>	<b>6,950</b>	<b>5,000</b>	<b>11,950</b>	<b>6,950</b>
<b>CAPITAL EXPENSES</b>							
Main Street Promotion - Henry Lawson Festival Plaques		300		0	300	300	
Old Gas Works Site Remediation		0		6,950	0	6,950	6,950
Caravan Park Upgrading - Stage 1		20,000		0	20,000	20,000	
<b>TOTAL CAPITAL EXPENSES</b>		<b>20,300</b>	<b>0</b>	<b>6,950</b>	<b>20,300</b>	<b>27,250</b>	<b>6,950</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>(206,991)</b>	<b>0</b>	<b>(65,493)</b>	<b>(150,117)</b>	<b>(215,610)</b>	<b>(8,619)</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2009							
<b>GENERAL PURPOSE REVENUES</b>		<b>Budget</b>	<b>Variation</b>	<b>Actual</b>	<b>Revised</b>	<b>Revised</b>	<b>Variation</b>
		<b>1/7/09</b>	<b>Approved</b>	<b>To Date</b>	<b>Estimate</b>	<b>Budget</b>	<b>Inc-(Dec)</b>
<b>OPERATING REVENUES</b>							
General Rates	1/81001	1,813,500		1,814,163	0	1,814,163	663
LESS : Pensioner Rebates	1/81003	(105,000)		(97,278)	(7,722)	(105,000)	
Extra Charges	1/81101	12,500		5,950	6,550	12,500	
Legal Fees Raised	1/81201	6,000		0	6,000	6,000	
Interest on Investments	1/82020	160,000		39,063	120,937	160,000	
Interest from Internal Loan - No.1	1/82050	509		0	509	509	
Interest from Internal Loan - No.2		10,400		0	10,400	10,400	
Interest from Internal Loan - No.3		3,575		0	3,575	3,575	
Interest on Advances/Loans		803		0	803	803	
FAG (General Purpose Component)	1/83000	1,361,214		241,481	1,119,733	1,361,214	
Pension Rate Subsidy	1/83500	57,750		0	57,750	57,750	
<b>TOTAL OPERATING REVENUES</b>		<b>3,321,251</b>	<b>0</b>	<b>2,003,379</b>	<b>1,318,535</b>	<b>3,321,914</b>	<b>663</b>
<b>OPERATING EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CAPITAL EXPENSES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funds Available to/(Required from)</b>							
<b>Rates &amp; General Revenue</b>		<b>3,321,251</b>	<b>0</b>	<b>2,003,379</b>	<b>1,318,535</b>	<b>3,321,914</b>	<b>663</b>

12 November 2009

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (2 November 2009)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

SH6 - general maintenance  
- commenced and completed heavy patching

SH17 - general maintenance  
- commenced and completed heavy patching  
- repaired damaged culvert

MR398 - general maintenance  
- constructed and sealed next 0.5 kms of widening

MR236 - general maintenance

MR237 - general maintenance  
- removed fallen tree

MR239 - general maintenance

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

**1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- cleared blocked culverts on Major West Road
- maintenance graded Adelargo Road, Bogolong Dam Road, Chapples Lane, Roberts Road and Major West Road



## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 1.4 Urban Maintenance/Construction

- graded access road off eastern end of South Street to entrance to residence
- completed back filling fuel tank excavations at the old depot
- repair Grenfell town area signs (faded, bent and turned)
- cleaned kerb and gutter with Young Shire Council's street sweeper
- arranged local contractor Anthony Wilson to spray to Lawson Ovals 1 and 2 as well as main oval with Kamba M to eradicate broadleaf and clover
- sprayed Grenfell town area back lanes for weeds
- sprayed frontage of shire depot and Mitton Brothers foot path and railway crossing for general weed maintenance

For Information

Noted

## 2. Other Works

### 2.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- lifted street trees
- removed dead tree from Henry Lawson Oval
- replaced trees with appropriate trees in some parks and streets

### 2.2 Cemeteries

The following graves have been prepared from 4 October 2009 to 1 November 2009:-

Grenfell Lawn	– 1
Grenfell	– 1
Bimbi	– Nil
Caragabal	– Nil

### 2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the month.

### 2.4 Private Works

- slashed Go-Kart track
- sealed a ratepayers driveway
- graded access for a ratepayer
- slashed several blocks for ratepayers
- constructed and sealed driveway for ratepayer
- positioned a bench seat at Bimbi

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 2.5 Vandalism

Quandialla toilet block damaged with fire and debris \$100.00

Vaughn Park and Taylor Park burnt toilet paper holders, removed and repaint \$180.00

Main Street toilets graffiti removed and repaint \$120.00

**Total Cost (Urban): \$300.00**

**Total Cost (Rural): \$100.00**

**Progressive Cost (Urban): \$1070.00**

**Progressive Cost (Rural): \$100.00**

(from 1/7/2009 to date)

For Information

Noted

**279 RESOLVED:** Cllr Atchison and Cllr N Hughes that Council adjourn for morning tea.

**Council adjourned for morning tea: 9.49 am**

At this point the Mayor on behalf of Council made presentations to Joy and Quentin Murray on their retirements and Joan Bolton and Chris Lobb on receiving a highly commended at this years IMAGinE awards.

**Council resumed at: 10.19 am**

**280 RESOLVED:** Cllr Atchison and Cllr Lobb that Council resume.

### **ADDRESS BY MR J O'MALLEY - MORSE GROUP**

Council's Auditor Mr John O'Malley from Morse Group delivered a power-point presentation in regards to Council's 2008/2009 Financial Statements and answered questions from Councillors.

The Mayor thanked Mr O'Malley for his informative presentation.

## **3. Future Works**

### 3.1 Rural

- general maintenance
- extra heavy patching SH6 town area
- complete next 2 kms MR 398 widening
- grade fire breaks
- gravel resheet 1.7 kms Arramagong Road where required.

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 3.2 Urban

- general maintenance
- complete Manganese Road drainage
- continue Warraderry Street drainage
- complete Taylor Park beautification
- remove dead trees on Brickfield Road

For Information

Noted

### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches

For Information

Noted

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance.
PI 4098	Isuzu Jet Patcher	Repairs to air conditioner.
PI 4082	Case Vibromax Roller	Major service.
PI 5088	Howard Slasher	Resealed gearbox.
PI 4097	Toro GroundsMaster	Repairs to deck and repair electrical faults.
PI 1083	Ford Taxi	Full service, replace lower ball joint, four new tyres and replace shock absorbers.
PI 5085	Howard Slasher	Repairs to gearbox and blade assembly
PI 4094	Case 580 SLE	Repairs to rear differential.
PI 5135	Cockerell Aggregate Spreader	Straighten frame.
PI 3826	Old Garbage Truck	Rebuild second hand diff, assemble prior to replacing into truck.
PI 3954	Bogie Tipper	Repair lights, wiring and brakes.

For Information

Noted

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### **6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9**

Approximately 25% of the information for the Roads Asset Management Plan has been collected.

The Fair Value for Roads is still on track to be completed by 30 June 2010.

For Information

Noted

### **7. RTA RMCC Contract, R2.54.4**

Routine maintenance works on SH6 and SH17 continue.

The approved heavy patching on SH6 and SH17 was completed within specification and budget. The RTA has approved extra heavy patching in Grenfell. This work will be carried out in the next several weeks.

RTA is still to provide a Work Order for the resealing works.

For Information

Noted

### **8. Noxious Weed Report – October, C2.6.16**

- Sprayed Barbingal Creek guard rail on SH6 where roadside spraying could not reach over grown grasses
- Inspected culverts stock pile sites at SH17 for Spiny Burr grass and Blue Heliotrope
- Contacted 2 property owners on awareness of Wild Radish in paddocks and what procedure was taken to eradicate
- Weed training Dubbo on new mapping system and classification of weeds program
- Sprayed Scotch Thistle(Variegated Thistle) Greenethorpe district surrounds
- Orange Field Days LVNWC meeting including further discussions on weed mapping program

For Information

Noted

### **9. Mid Lachlan Valley Team Bushfire Management Committee Meeting, E1.3.8**

The Deputy Mayor and the Director Engineering attended the Mid Lachlan Valley Team Bushfire Management Committee Meeting in Forbes on Wednesday 4 November 2009.

The following matters were discussed:-

- neighbourhood safer places,
- permits can be obtained on very high fire danger periods for stubble burns (ie business as usual),

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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- TOBANS – old system used at this stage,
- Bushfire Risk Management Plan – no submissions received,
- Operations Plan – amended plan adopted,
- Lachlan River – ceasing to flow at Condobolin after 20 November 2009 but town water supply secure,
- State Forests – Bogolong and Caragabal State Forests fire trails to be maintained soon,
- National Parks and Wildlife Services – 250,000l water tank to be placed at Ben Halls camping area for fire fighting purposes
  - completion of Stoney Creek fire trail,
  - fire hazard signs to be placed through Weddin Mountain National Park,
- Lachlan Livestock and Pest Authority – TSRs to go back to Lands Department after 2012
  - bushfire units can use TSR dams if required but advise Lachlan Livestock and Pest Authority,
- ARTC – closed railway lines –ARTC has a statutory requirement to maintain the land (every six months),
- meeting closed at 11.44 am.

The Rural Fire Service took official minutes which will be available in due course.

For Information

**281**     **RESOLVED:** Clr N Hughes and Clr D Hughes that a letter be written to ascertain if there is a weed spraying program for the Greenethorpe line as well as other lines.

### **10.     Budget Review Variances - Engineering - A1.6**

Please find detailed below explanations regarding variances in the budget review dated 30 September 2009 for the engineering department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

#### **Additional Revenue**

Nil

#### **Additional Expenses/Costs**

- **SES Contribution** - \$16,162 – not budgeted for in 2008/2009. This is the first time that this contribution has been requested.

For Information

Noted

### 11. Regional and Local Community Infrastructure Program, G2.18.1

The General Manager's report (Item 6) to Council's July 2009 meeting refers. On consideration of this report Council resolved as follows:-

*"that the tentative allocations be \$3,000 to Lawson Bust, \$11,000 to Taylor Park - sunshade with \$16,000 to Vaughn Park playground."*

The Department hotline has verbally advised that the Lawson Bust sound system would be considered under the artwork and IT and communications category which is not eligible under this program.

It is suggested that the \$3,000 be reallocated to the Vaughn Park playground.

Council proposes to make an application for funding under Round 2 Regional and Local Community Infrastructure Program for the following projects (closing date 20 November 2009):-

\$11,000 Taylor Park Sunshade  
\$19,000 Vaughn Park Playground

**RECOMMENDATION:** that Council submit the following projects for funding under the Regional and Local Community Infrastructure Program:-

- i) \$11,000 Taylor Park Sunshade
- ii) \$19,000 Vaughn Park Playground

**282** **RESOLVED:** Cllr Atchison and Cllr Lobb that Council submit the following projects for funding under the Regional and Local Community Infrastructure Program:-

- i) \$11,000 Taylor Park Sunshade
- ii) \$19,000 Vaughn Park Playground

### 12. National Local Roads and Transport Congress 2009, R2.56

The Mayor and the Director Engineering attended the 10<sup>th</sup> National Local Roads and Transport Congress 2009 in Mackay, Queensland on 8 to 10 November 2009.

The following speakers presented as follows:-

- Catherine King, MP, Chair of the House of Representatives Standing Committee on Infrastructure, Transport – opening address,
- John Anderson – gave history of the Congress and his thoughts on the future of the Congress (upgrade of access between Sydney and western NSW, need to reduce funding gap),
- Lawrence Yule, President of Local Government, New Zealand – gave an insight into the way Local Government is funded in New Zealand,
- Murray Kidnie, Executive Director, Austroads – advised on Austroads publications,
- Stuart St Clair, Australian Trucking Association – the association is in favour of longer, larger trucks (increased efficiency) and that the industry was indeed paying its way. The association was not aware of the proposal to reduce the speed limit on the Newell Highway, from 110 km/h to 100 km/h,

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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- Murray Erbs, Director Engineering Services, Moree Plains Shire Council – presented a case study of which showed that the Roads to Recovery funding addressed the current road needs of Moree but does not address the renewal gap. This gap is becoming larger and requires larger Roads to Recovery funding each year to address the shortfall.

A communiqué was developed from the Congress to present to the Australian Government.

The congress did take some time to attend, but the number of delegates present from all over Australia indicated to the Australian Government that councils are very keen for the Roads to Recovery Program to continue, and with an increase in funding to address the renewal gap.

For Information

**283**     **RESOLVED:** Clr Lobb and Clr Crutcher that the Mayor's attendance at the Congress be confirmed.

### **W TWOHILL DIRECTOR ENGINEERING**

**284**     **RESOLVED:** Clr Crutcher and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

12 November 2009

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

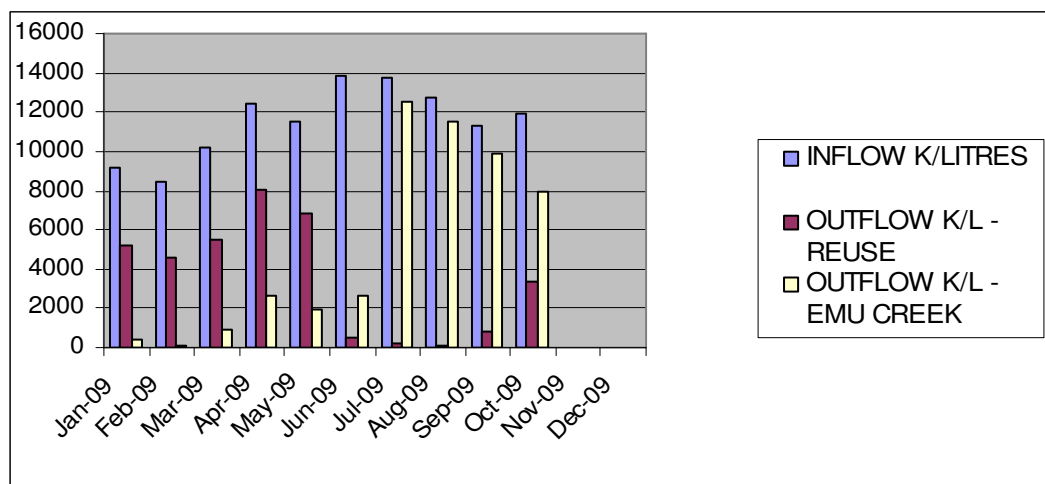
### A. Public Health and Environmental Matters.

#### 1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during October 2009 was 11887 k/litres with the daily average of 383.45 k/litres. With outflow for irrigation for reuse being 3360 k/litres and discharge to Emu Creek being 7958 k/litres.

The highest daily recording of 430 k/litres occurred for the 24 hours ending 6.30 am on 28 October 2009 and the lowest of 349 k/litres for the 24 hours ending 6.30 am on 22 October 2009.

A total rainfall of 21mm was recorded for the month.



For Council's Information

Noted

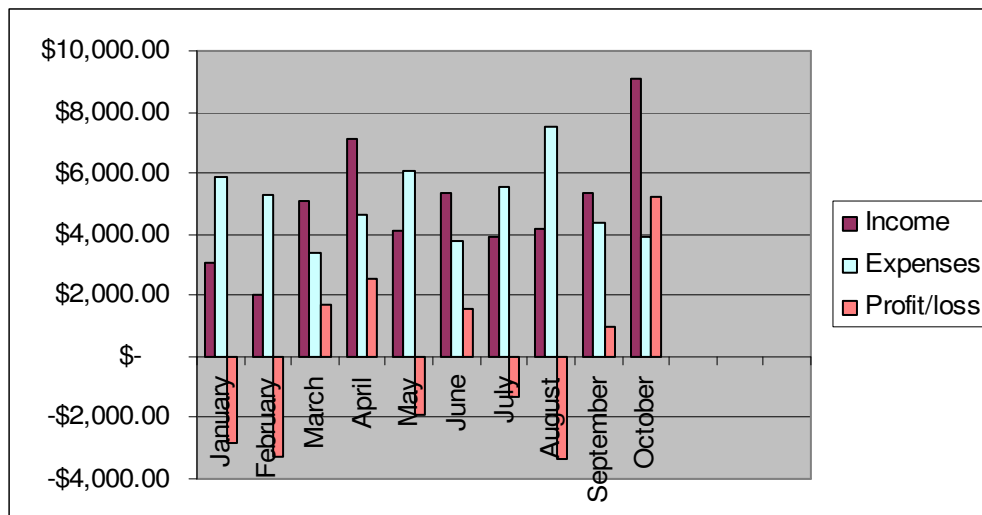


## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

### 2. Caravan Park Operations, P2.3.3

Income for the month of October 2009 was \$9,114.00 with expenditure of \$3,921.44 resulting in an operational profit of \$5,192.56 for the month.

There were 386 sites occupied for the month of October 2009.



For Council's Information

Noted

### 3. Animal Control, A4.4.4

Animal control activities for October 2009 were:

#### a. Companion Animals

Animals Impounded:	2 (1 Dog, 1 Cat)	Animals Destroyed:	1
Animals Sold:	1	Animals Released:	1 (Dog)
Animals Surrendered:	0	Animals Escaped:	1 (Cat)

For Council's Information

Noted

### 4. Quandialla Swimming Pool, P2.3.2

The pool opened on Sunday the 1 November 2009, with all operations going satisfactorily.

There has been some works undertaken in the off season to improve safety around the plant room. Just prior to opening the pool cleaner that was transferred from Grenfell ceased to operate and was not cost effective to repair, options are being considered for the replacement of this unit.

For Council's Information

Noted

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **5. Grenfell Swimming Pool, P2.3.1**

**Total Attendance:** 447

Daily Average: 74

**Cash Attendance:**

Adult: 19

Child: 69

**Season Ticket Sales:**

Family: 26

Adult: 5

Child: 7

Pensioner: 2

The pool opened on the 25 October 2009. The usage of the facility has started out above average due to the increase in water temperatures, the blankets have made a noticeable difference, from usually beginning the season with water at 17-20 degrees, we commenced with water at 22-25 degrees.

The patrons have been impressed with the increased fencing and the purchase of the Toddler Island, vacuum & now having a reliable hot water system (as the old units failed upon restart).

As a result of continuing community requests, the pool hours have been modified as of 14 November 2009 to:

MONDAY to THURSDAY	6am – 8am 11am – 1:30pm 3pm – 7pm	FRIDAY	6am - 8am 11am – 1:30pm 3pm – 6pm
SATURDAY	6am – 8am 11am – 8pm	SUNDAY	12pm – 7pm

All hours are subject to change without notice as a result of low patronage or poor weather.

This is a trial season for the new hours with a review to be conducted at the end of the 09/10 swim season.

For Council's Information

[Noted](#)

### **6. Country – City Alliance – Hawkesbury Staff Visit, H1.6.9**

On the 29-30 October 2009, two Hawkesbury City Council staff members, Gary Baldry – Manager Regulatory Services and Fiona Mann - Strategic Planner came and spent some time with the Environmental Services area of the Weddin Shire Council.

During their visit they were shown around the Council facilities, both public and operational and we had a driving tour around the Shire.

Both Fiona and Gary were surprised at the diverse role of the Environmental Services section of Council and how things can be achieved with such a small number of staff. Feedback from the Hawkesbury staff has been very positive and they express how much they enjoyed the visit.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

It has been suggested that the next visit may be the Director of Environmental Services some time in 2010.

For Council's Information

Noted

### **7. Grenfell Commodities, DA 72/2002**

Further to my last report in July 2009 in relation to dust associated problems allegedly emanating from Grenfell Commodities and the prototype of the dust containment system constructed as a trial.

I was contacted by Mr Mawhinney on the 6 November 2009, at which time he advised that all hoppers had now been fitted with a purpose built dust suppression hood. A subsequent inspection was conducted and the new units had changed in design from the test unit but appeared to fully enclose the collection pits. Photos have been placed upon the notice board for viewing.

I will continue to work towards a positive outcome for all parties in relation to this problem.

For Council's Information

Noted

### **8. Grenfell Waste Depot Contract/Operations, T1.6.31**

As reported last month, quotations for the manning of the waste depot had been called for a contract term of six months, which will allow a review of the operating hours and alike prior a further contract for a longer period.

The operational and contractual documentation for the quotations were the same as the previous tender, other than the length of contract.

At the close of the quotation period three quotations were received (details below), there were a total of eight parties invited to submit a quote.

#### **Company**

#### **Six month cost – ex GST**

• David Barratt & Lisa Baker (Carrion Enterprises P/L)	\$50,912
• Hadlow Earthmoving	\$62,518
• Troth Equipment	\$78,000

After careful consideration and reviewing relevant documentation, it was decided to accept the quotation from David Barratt & Lisa Baker (Carrion Enterprises P/L). In making this decision the cost, ability to undertake the works, insurance availability and any value adding were considered.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

As the insurance coverage had been such a major problem in the past, a copy for the proposed coverage was requested prior to the engagement of the contractor, the policy as provided clearly identified that Public and Pollution liability were covered to a sum of \$20,000,000 and appeared to be at the cost of standard type insurance cover.

Carrion Enterprises P/L commenced the manning of the tip on Tuesday 10<sup>th</sup> November 2009 for a period of six months, in which time I'm sure that improvements in the general condition and quantity and types wastes will be very noticeable.

For Council's Information

Noted

### **9. Natural Resource Management – Wetland Feasibility Study/Concept Design, E3.9.2**

Council resolved at the May 2009 Ordinary meeting to enter into a Partnership with the Lachlan Catchment Management Authority and carryout the activities as set out in the Natural Resource Delivery Plan and also enter into a contract with the LCMA for a Land and Biodiversity Audit.

Council has now prepared a consultants brief and has invited seven suitably qualified and experienced parties to submit a quotation to develop a Storm Water Improvement - feasibility study and Wetlands Concept Plan for the Township of Grenfell.

Quotations close on the 26 November 2009, and once assessed will be awarded to the most suitable company for commencement in early 2010.

Lachlan Catchment Management Authority contributed substantial money to this project, as the purpose is for stormwater retention, erosion reduction and improved water quality that discharges into Emu creek.

For Council's Information

Noted

### **10. Food Safety, H1.6.1**

I attended the Council Food Regulatory Liaison Regional meeting in Bathurst on the 21 October 2009. This session covers general food safety issues within the region and involves all Central West Councils and the NSW Food Authority. The following matters were of note:

- Food Authority update on the first 12 months of the Food Partnerships,
- NSW Local Council Regulatory Liaison Group Update,
- Standardised inspection forms,
- NSW Food Authority – name and shame register,
- Inspections of shows, markets and large events.

There was also general discussion and open forum about the food safety happenings in the central west region.

For Council's Information

Noted

### **11. Plumbing Reform, B1.3**

On the 5 November 2009, I attended a meeting/workshop in Orange to be informed about the upcoming changes to plumbing both technically and regulatory.

On the regulatory side the following are proposed:

- As of 1 July 2010, the Department of Fair Trading will become the sole regulator of Plumbing matters in NSW.
- A new Act and Regulations will be created, which will remove the current powers from Councils and other current plumbing regulators.
- Council will be given delegation to conduct the plumbing inspections and alike (similar to the Food Partnership)
- Sydney Water inspector and technical staff will be transferred to the new arm of the Department of Fair Trading; they will all however be located in Sydney.

I raised serious concern about the timings and whether a MOU or other type of agreement was to be entered into by Council and what would happen if Council failed to meet the obligations. I was advised that none of these matters had been considered as yet, but would be covered in the future.

It was quoted that no additional work will need to be conducted as a result of the new system; this is despite of the possible reporting requirements and additional forms that will be required to be used. Again they had not worked out the details of the reporting or alike at this stage.

On the technical side the following items were covered:

- The creation of a single Plumbing Code of Australia, this will replace AS3500 and the associated state variations.
- A technical support line to be established within Department of Fair Trading.
- Training will be provided to all plumbing inspection staff to ensure a consistent standard of interpretation is occurring.
- Increasing sewer chock problems are being experienced worldwide as a direct result of low water usage fittings and toilets.

The technical changes were generally well supported, as the benefit of having a National code would improve consistency around the State and Country.

It will now be a matter of waiting to be advised of the next step and for formal advice on the changes.

A copy of the presentation is available for viewing, by request of the Director Environmental Services.

For Council's Information

Noted

### **12. NSW Police – Review of Development Application Protocol, A3.6.25.1**

Council has received a letter from the Cootamundra LAC, requesting that a review and subsequent adoption of the Protocol for the Review of Development Application (DA).

A draft copy of the Protocol was provided by the Cootamundra LAC (See Appendix A.12), an internal review of this document has been conducted, with some minor grammatical error and positional descriptions requiring change. Otherwise the protocol is acceptable and gives clear guidance on the triggers and timings of referrals.

#### **RECOMMENDATION:** that:-

1. Council adopt the Protocol for the Review of Development Application (DA) referred to NSW Police by Weddin Shire Council, subject to minor variations, and
2. Authorise the General Manager to be nominate a representative for the protocol and sign the documentation.

#### **285 RESOLVED:** Clr McClelland and Clr Atchison that:-

1. Council adopt the Protocol for the Review of Development Application (DA) referred to NSW Police by Weddin Shire Council, subject to minor variations, and
2. Authorise the General Manager to nominate a representative for the protocol and sign the documentation.

### **13. Options for Medical Centre, H1.1.7**

Further to the General Managers report that was presented to the October meeting, an initial investigation and design has been undertaken for a medical centre to be established within the existing Weddin Street, surgery and residence.

The draft design (copy attached as Appendix A.13) has been prepared in accordance with the functional brief prepared by the Division of General Practice. A copy of the draft plan was forwarded to the Division of General Practice for review and comment with only two minor internal changes recommended.

The concept design utilises all of the existing building space with a small 33m<sup>2</sup> addition proposed on the southern side of the existing property. The estimated cost of the small addition and renovation/conversion to a medical centre is \$170,000, plus an additional \$50,000 for the specialist medical fit out.

The design and layout of the building lends itself to allowing the current practice to continue in the current rooms whilst the residence is renovated, thus reducing the impact on the Doctor and his staff and patients. A copy of the plan has been provided to Dr Al Badran for his review and comments.

Should Council wish to continue with the plan to utilise the existing building, then at least one new dwelling will need to be bought or built prior to the works commencing.

**RECOMMENDATION:** that Council give in-principle support to the Concept design for the existing Weddin Street Doctors Surgery and Residence to be converted into a multi user Medical Centre.

- 286**     **RESOLVED:** Cllr N Hughes and Cllr Atchison that Council give in-principle support to the concept design for the existing Weddin Street Doctors Surgery and Residence to be converted into a multi user Medical Centre.

**14.     Smoke-Free Outdoor Areas, C2.4.15**

**Background**

Council resolved at the October meeting (Resolution #226) to adopt the Draft - No Smoking Policy - Public Places and Council Owned Land, subject to a minor word change, conduct advertising and public consultation and apply for GWAHS and the Cancer Council NSW grant funding to assist in the implementation of the policy.

**Comment**

In accordance with the resolution the following actions were taken;

1. The wording was altered to explain that the Council building to be affected were only operational.
2. Advertisements were placed in the Grenfell Record and personalised letters were sent to most community, sporting and children's groups inviting comments or submissions to be submitted. The cut off date for such submissions was the 18 November 2009, with none being received at the time this report was written.
3. The grant application was submitted, with verbal advice being received that the funding was approved, with formal advice pending.

**RECOMMENDATION:** that Council adopt the No Smoking Policy - Public Places and Council Owned Land for the entire Weddin Shire Local Government area, with public notification and required signage to be completed.

- 287**     **RESOLVED:** Cllr Lobb and Cllr McClelland that Council adopt the No Smoking Policy - Public Places and Council Owned Land Policy for the entire Weddin Shire Local Government area, with public notification and required signage to be completed and 6.2 (3) be altered from ten metres to five metres.

**15.     Contaminated site investigation of former Grenfell Gasworks Site, E3.2.2**

Further to my report in February 2009, at which Council resolved to adopt the "Final Contaminated Site Investigation prepared by URS Australia Pty Ltd of former Grenfell Gasworks Site.

That report was forwarded to NSW DECC as required in the terms of the grant, with no formal advice on the outcome provided at this time. Initial conversation with DECC has confirmed that the site is unlikely to present a Significant Risk of Harm in the current condition and land use.

A Remediation Action Plan has been prepared by URS, which details the required remediation works for a number of different uses, these are detailed below:

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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1. Vacant land – no remediation would be required. The following control measures are recommended:
  - Fence the site to prevent public access and protect the current groundwater monitoring network;
  - Maintain vegetation cover to reduce dust and potentially contaminated storm water run-off;
  - Should persons require access to the site, they should use caution to prevent contact with soil/ surface water. In the event that contact occurs, the person should wash their hands and other exposed area before eating, drinking or smoking and upon leaving the site.
2. Car Park or alike – it is possible to cap the site for use as a car park or alike, with the surface material acting as a physical barrier to the contaminated soil. The finished surface would need to be routinely inspected and maintained to ensure it remains in good condition and does not erode or wear as to expose the contaminated soil below. Ground water monitoring wells should be kept in place for future monitoring, especially after prolonged rain fall events.

Environmental monitoring and associated testing that would be required during the construction of the car park, is estimated at approximately \$20,000. This does not include the construction costs associated with building the car park.

3. Commercial/Industrial Land Use, Residential or Public Open Space - for remediation of the former gasworks site to allow for one of these land uses the contaminated soil would need to be removed, treated/disposed and the site returned to a usable state. the estimated volume of soil requiring remediation on the site, may be estimated as:
  - Highly impacted soils and fill (hazardous waste): 100 m<sup>3</sup>
  - Moderately impacted soils and fill (general solid or restricted solid waste): 4,000-10,000 m<sup>3</sup>

Environmental monitoring and associated testing that would be required during the remediation of the site, is estimated at approximately \$50,000 – \$70,000, depending on the type of validation required at the completion. This does not include the extraction and removal costs associated with remediation of the site.

**RECOMMENDATION:** that Council acknowledges the options available for the former Grenfell Gasworks Site and continues to leave the land vacant at this time.

**288**      **RESOLVED:** Cllr Crutcher and Cllr Atchison that Council acknowledge the options available for the former Grenfell Gasworks Site and continue to leave the land vacant at this time.



## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

### **B. Development Applications – Building Matters:**

1. **The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
39/2009	SJ & TM O'Byrne	Alterations/Additions to Caltex Service Station	\$40,000	Lot: 1 DP: 931190 1 Main Street GRENFELL NSW 2810
41/2009	B McNickle	New Dwelling with attached garage	\$265,000	Lot: 114 DP: 1081488 2 Huckel Close GRENFELL NSW 2810

For Council's Information

Noted

2. **The undermentioned applications were received and determined as Complying Development subject to standard conditions.**

<b>CDC NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
19/2009	SM Eppelstun	Additions to Dwelling	\$33,977	Lot: 531 DP: 754578 39 Gooloogong Road GRENFELL NSW 2810

For Council's Information

Noted

3. **Review of determination (Condition) DA 24/2009 Proposed Staged development – 12 lot Strata Subdivision and Construction of 12 dwelling units**

#### **Background**

On the 1 July 2009 Council received a development application for a Staged development – 12 lot Strata Subdivision and Construction of 12 dwellings units.

The development was assessed and Council resolved at August ordinary meeting to grant conditional consent for the development, with consent being issued on 20 August 2009.

On the 7 October 2009, Council received a written request for two conditions to be reviewed.

#### **The Request and Review**

Section 82A of the Environmental Planning and Assessment Act 1979, allows an applicant to request a review of consent or parts thereof, and if Council changes a determination (as detailed in this report) then the earlier determination is automatically replaced, meaning that no rescission motion is required. So should Council resolve to alter or remove any of the two specific conditions are being challenged within this review, then the consent would be reissued and the review date placed upon the consent.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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These conditions are as detailed below, with the review following each of the conditions.

### **Condition # 5 – Sewer Connection Fee**

*Payment to Council pursuant to Section 306 of the Water Management Act 2000 and the Council's "Grenfell Sewer Contributions Plan" for sewer contribution charges. The current contribution rates for the current financial year for this development are as follows:*

*Sewer - contribution    \$33,600 (12 x \$2800)*

*The sewer charges are those that apply at the date of issue of this consent. Rates are adjusted annually on 1 July. Contributions will only be accepted at the rate applying at the date of payment. Council's Environmental Services should be contacted prior to payment to confirm the contribution amount.*

*The Council's "Grenfell Sewer Contributions Plan" can be inspected at Council's Offices, Corner Camp and Weddin Streets, Grenfell.*

*Contributions are required to be paid as follows:*

- *Development Applications involving subdivision – prior to the release of the plan of subdivision (i.e. issue of Subdivision Certificate)*
- *Development Applications involving building work – prior to the time of building approval (i.e. issue of Construction Certificate)*
- *Development Applications where no building approval is required – prior to the issue of an Occupation Certificate.*

*Reason: This development results in a new or increased demand on existing infrastructure.*

### **Reason for Review**

The applicant has requested that the conditioned charge of \$33,600 be waived or altered to \$2,800. The reason for the request is that there will only be one connection to Council's sewer main with no infrastructure cost to Council, bearing in mind that this is not a new subdivision.

### **Consideration/discussion**

This condition was imposed upon the consent as required under the Policy 7.2.1 – Grenfell Sewer Contribution Plan (section 64), which was adopted 23 October 2008 and effective from 1 July 2009.

When assessing whether or not the plan requirements are imposed, the following key areas are determined:

- Does the plan identify the development land as being affected or included?
- Does the development require the subdivision of land resulting in the creation of new allotments or the erection of dwellings on existing allotments?

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Both of these areas were considered and it was determined the application for the Staged (5 stages) 12 lot Strata Subdivision and Construction of 12 dwelling units on the specific 2(t) zoned land meant that the land and type of development was affected by the plan requirement, thus the sewer – contribution condition and associated charges were imposed. As this is a staged development the contribution would only need to be paid prior to the release of each the strata subdivision certificates and not in an entire lump sum.

The section 64 charge for the sewer is for the purpose of allowing Council to gain a reserve for the current and future demands of the sewer network and is one of the requirements of obtaining best practice, failing to obtain best practice will result in no funding support being available for major upgrades or associated works. Section 64 developer charges have already been imposed on other development such as the Lawson Estate, prior to the implementation of the current policy. Central Table Lands Water imposes a Developer Charges of \$8,085.00 per equivalent tenement (ET).

### **Conclusion**

As the charge has been correctly applied as per the *Grenfell Sewer Contributions Plan* requirements, and the fact that other development has also been conditioned to pay or have paid the required contribution, I don't believe that a variation to the Policy would be advisable or warranted.

Should Council wish to assist the developer to reduce the costs associated in undertaking this development, then Council could give consideration in making a donation or alike.

### **Condition # 9 – Drainage**

Drainage -

Levels of the existing laneway are to be taken, to ensure that adequate provision are made for surface water disposal across the proposed development should levels and drainage pattern deem it necessary.

*Reason: To ensure that adequate surface drainage is achieved to reduce any effects to occupants.*

### **Reason for Review**

The applicant has requested that the condition be removed as Council set the flood floor level heights. Therefore the Council's lane has no bearing on our development and we also believe it is Council's responsibility, not ours, to reshape and control surface drainage water as they see fit.

### **Consideration/discussion**

This condition was placed upon the consent as Councils Engineer was concerned that works on the site would create drainage problems within the lane. A subsequent review has found that the subject lot is higher than the dip in the lane and therefore no stormwater should flow over the block, some minor reshaping by Council would allow the water to flow to Melyra Street.

### **Conclusion**

As a result of the review it is now determined that this condition can be removed from the consent as per the applicant's request with no major on or off site drainage problems expected to be created by the proposed development in relation to the laneway.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **CONCLUSION**

Both of the conditions that were requested to be reviewed are fully detailed above, it is however noted that once this report and review have been considered that no further review can be conducted, and an appeal to the Court would need to be sought by the applicant.

### **RECOMMENDATION:** that:-

1. the request for the alteration or removal of Condition 5 – Sewer Connection Fee be REFUSED, as the development and associated Section 64 charging is lawful and consistent with Policy 7.2.1 – Grenfell Sewer Contribution Plan,
2. Subdivision Condition 9 – Drainage, be REMOVED from the consent of DA 24/2009 for the Staged development – 12 lot strata Subdivision and construction of 12 dwellings units at Lots 1 – 3 Sec. 47, DP 754578 Tyagong Street, Grenfell.

**Division required Local Government and Planning Legislation Amendment (Political Donations) Act 2008.**

**Clr McClelland previously submitted a written declaration and left the room.**

**289 RESOLVED:** Clr Lobb and Clr Atchison that:-

1. the request for the alteration or removal of Condition 5 – Sewer Connection Fee be REFUSED, as the development and associated Section 64 charging is lawful and consistent with Policy 7.2.1 – Grenfell Sewer Contribution Plan,
2. Subdivision Condition 9 – Drainage, be REMOVED from the consent of DA 24/2009 for the Staged development – 12 lot strata Subdivision and construction of 12 dwellings units at Lots 1 – 3 Sec. 47, DP 754578 Tyagong Street, Grenfell.

### **DIVISION REQUIRED:**

**Councillors For:** Clrs Simpson, Niven, D Hughes, N Hughes, Atchison, Lobb and Crutcher.

**Councillors Against:** Clr Hinde

**290 RESOLVED:** Clr Crutcher and Clr N Hughes that the Grenfell Sewer Contribution Plan be reviewed and submitted to the December 2009 Council meeting for consideration.

**Clr McClelland returned to the room.**

**S WILSON**

### **DIRECTOR ENVIRONMENTAL SERVICES**

**291 RESOLVED:** Clr D Hughes and Clr Atchison that except where otherwise dealt with the Director Environmental Services' Report be adopted.

## **Delegates' Report - Central Tablelands Water**

The following is a précis of the Special Meeting and the October 2009 ordinary meeting, held in Blayney on 14 October 2009.

### **Election of Chairman & Deputy Chairman.**

Cr. John Farr from Cabonne Shire was re-elected unopposed as Chairman and Cr. Geoff McClelland from Weddin Shire was re-elected unopposed as Deputy Chairman. (fifteenth (15<sup>th</sup>) consecutive term for both).

### **Meeting Dates**

Council meeting dates will continue to be held on the 2<sup>nd</sup> Wednesday of alternate months (Grenfell in February and August).

### **Annual Financial Statements – 30/6/2009**

Mr John O'Malley, partner with Alan Morse & Co, presented the 2008/2009 Annual Financial Statements to Council together with his Auditors Report.

### **Council's Investments**

The General Manager reported that legal processes were still continuing in regards to Council's investments through Lehman Bros and that the valuation of these investments had received a slight increase as at 31 August 2009.

### **Budget Review Statement - 30 September 2009**

The Finance Manager presented the Budget Review Statement for the period ending 30 September 2009 with a revised estimated surplus of \$17,661.00 for the year.

### **Lake Rowlands Enlargement Proposal**

The General Manager reported on various representations and lobbying that had taken place over the past two months with various members of parliament together with media interviews.

### **WBC Strategic Alliance**

At the recent Local Government Managers Australia Conference the WBC Strategic Alliance was again recognised for its outstanding achievement by receiving a Highly Commended Award. The Award was for Excellence in Management – Rural Councils.

This award follows on from the National Award that the Alliance received at the Australian Council of Local Government meeting in June.

### **2007/2008 NSW Water Supply & Sewerage Performance Monitoring Report**

The General Manager reported that the 2007/2008 Performance Report on all Local Government Water Utilities revealed that CTW is 100% compliant with the requirements of Best-Practice Management in Water Supply.

### **Reservoir Levels**

All reservoir levels have been maintained at or near 100% of capacity.

The level of Lake Rowlands was 100% on 24 September and, between 24 September and 5 October, 318 ML has been discharged from the dam to the Coombing Creek.

Cr G McClelland

Cr. B Hinde

**292**      **RESOLVED:** Cllr Hinde and Cllr McClelland that the Delegates Report – Central Tablelands Water be noted

## **REPORT ON THE LACHLAN REGIONAL TRANSPORT COMMITTEE MEETING HELD AT WOLLONDILLY ON THE 31 OCTOBER 2009**

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Clr D Hughes and the Mayor travelled on Saturday 31 October to Picton for the meeting of the Lachlan Regional Transport Committee held in the Wollondilly Council Chambers at 10.00 am.

The Mayor and General Manager of the Wollondilly Shire spoke of the great need to build the link between Maldon near Picton to Dombarton near Wollongong to carry heavy rail freight. The news of the partial success of our local Blayney to Demondrille line study by Samron was received with much praise and a motion was moved by the group to express the thanks of the Committee for the work carried out by the five Shires involved.

The Maldon/Dombarton line is partially constructed with signs of old construction still in evidence and a pre-viability study has been carried out with enough success to encourage the Government to commit \$3 million to a full study including engineering work required. The consultant is expected to be appointed before Christmas 2009.

The line would join the two points which are 35 kms apart but due to engineering needs would have a longer rail length and some experts suggested that a shorter travel time from Demondrille to Dombarton would enhance the prospect of rail use, and the taking of the trains off the outer South Western lines in Sydney where they now travel would have a great effect in freeing up that part of Sydney for expanded passenger rail travel.

The Wollondilly Shire is very concerned with the prospect of increased truck freight into Wollongong/Port Kembla area from the Central and South West of the State due to the rail line closures. They say that the Picton Road has a traffic volume of 14,000 vehicles a day at the present time of which 20% are heavy trucks. The portion of the road on which we drove was very similar to the Quandialla /Bimbi Road before it was widened but more twisting and more rising and falling.

Before travelling, we could not see why there was a need to travel to Picton but it is evident that the rail study now completed was essential to doing anything at all with the rail improvement into Wollongong /Port Kembla and the meeting was very productive and informative for all delegates. The Lachlan Valley Railway at Cowra said they were well into the application process to take out an operating lease on the Blayney/Demondrille line including the Koorawatha/Greenethorpe line. We were asked to bring to the attention of our consultants the fact that a great opportunity will take place if the Maldon/Dombarton line is opened for wheat and general freight from the Central West. The next meeting is expected to be in Blayney in February 2010 and if this cannot be arranged our delegates suggested that Weddin may agree to host the meeting which would give us a home meeting. Some people asked for a copy of the rail study and I pointed out that they would need to contact the General Manager who would decide on the release of the now very valuable document. Lachlan Valley Railway is one group seeking a copy of the rail study.

Clr Maurice Simpson

Clr Dennis Hughes

**293 RESOLVED:** Clr Niven and Clr D Hughes that the Report on the Lachlan Regional Transport Committee Meeting be noted.

## **REPORT ON DROUGHT EXCEPTIONAL CIRCUMSTANCES MEETING HELD IN GRIFFITH ON 4 NOVEMBER 2009**

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I was invited to attend a meeting on Exceptional Circumstances organised by NSW Farmers on 4 November 2009 at Griffith.

The gathering could not come up with a better alternative to Exceptional Circumstances.

The problems with Exceptional Circumstances were listed below:

1. The off farm income limits restrict a lot of possible applicants.
2. The superannuation aspect worries a lot of people. Should they spend super and end up with nothing or tough it out.
3. The amount of off farm infrastructure can be a deterrent. Flats, holiday homes etc.
4. Mixed partnerships where sons and daughters may be married and still be part of partnership and if they do not work they cannot exist but income limits apply.
5. There was some call for a re-planting grant but it was second after the need to continue EC.
6. The need to develop a withdrawal strategy which must be tapered.
7. A decision to be made by all spheres of Government if they really want farmers and will work to protect them.
8. More money for social aspects, mental health, counselling and family protection by more community involvement.
9. To develop a community /farmer relationship to ensure that no one is above any one else. We are all in this mess together. That a full understanding of problems in town and farm are well known.
10. More support for all rural business both big and small as a big business soon becomes small in a long drought.

There was a good number of top bankers in the room including a representative from the Reserve Bank and they all backed EC even though a lot of problems were identified with the scheme.

The outcome of the meeting seemed to be that it was better to fine tune EC than start off something new.

CLR MA SIMPSON  
DELEGATE

**294**     **RESOLVED:**    Clr Lobb and Clr Atchison that the Report on the Drought Exceptional Circumstances Meeting be noted.

## **Report of PACT Meeting Held at Tumut Shire Council 11 am 16<sup>th</sup> November 2009**

Meeting Chaired by Superintendent Maria Rustja

### **Agricultural Equipment Movements**

Study is continuing conducted by Police of all major roads in the Cootamundra area with at this stage a number of roads considered problem roads. Two of which are the Burley Griffin Way and the Henry Lawson Way which will be watched over the near future. After the study is completed some recommendations may be forwarded to the RTA.

### **Quandialla Police Station**

After the meeting held at Quandialla some weeks ago the Superintendent reported that the station at Quandialla would still be closed but would be serviced from Caragabal. The building will not be sold or pulled down so as to still have a visible Police shop front.

Senior Constable Mick Woods has been appointed as licensing officer and started in September.

### **Crime in the last 3 months**

Quandialla Crime has dropped from 10 down to 1 in August and nil in September.

Greenethorpe 1 Assault at the School 1 Car accident

Caragabal            1 Assault at the Country Club

Grenfell            1 Assault  
                         2 Brake and Enters  
                         6 Car Accidents  
                         4 Malicious Damages  
                         8 Stealings mainly from unlocked cars.

CLR D HUGHES  
DELEGATE

**295      RESOLVED:** Clr D Hughes and Clr N Hughes that the Report on the PACT Meeting be noted.



**Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held  
Tuesday, 20<sup>th</sup> October 2009**

**Welcome:** Jenny Smith standing in for Gai Lander (newly elected President) welcomed everyone to the Monthly Meeting.

**Present:** C. Brown, A. Carr, T. Sylvester, E. Needham, B. Clifford, G. Carroll, Merle Simpson, M. Roper, R. Cawthorne, M. Simpson, C. Lobb, J. Niven, T. Matthews, T. Lobb, J. Mitton, J. Smith, L. Wallace.

**Apologies:** were received from K. Smith, G. Rolls, J. Hetherington, C. Gardner, J. Wallace, J. Black. Moved Merle Simpson/E. Needham. Carried.

**Minutes of previous meeting:** were confirmed. Moved R. Cawthorne/E. Needham. Carried.

**Business Arising:**

**John Allen Strategic Review:** report by Jenny Smith that further information on the review will be discussed at the next meeting. Moved C. Brown. Carried.

**Treasurer's Report:** See attached sheet. Moved G Carroll/T. Sylvester. Carried. Glenn advised that the current balance totals \$43,724.81 including invested money. Glenn requested that any specific requests for the next year's budget be forwarded to him and coordinators to consider their budget for the next meeting. A draft budget for the 0910 year will be presented at next meeting. It was also discussed that the review by John Allen may affect the budget, and the first meeting after Christmas will confirm this further. Moved G. Carroll/M. Simpson. Carried.

**Correspondence:**

Letter received from Rotary re ownership of hessian and weldmesh frames for the photography exhibition. This letter to be forwarded to Tim Wood for his information.

Letter received from Gregory Bryan, University of Manitoba (Canada) regarding his "tramp" from Bourke to Hungerford, and his desire to complete the walk as if in "Henry's" footsteps, then create a manuscript of his experiences. He requested the possibility of sharing details of these experiences at the Henry Lawson Festival of Arts in 2010. Discussion confirmed that we would welcome his involvement in the forthcoming Festival. Jenny asked that the Secretary respond to his letter, and investigate the possibility of his involvement in next year's Festival. Moved M. Simpson/C. Brown. Carried.

Moved Maurice Simpson/J. Mitton that the inwards correspondence be received as read and outwards correspondence be endorsed. Carried.

**Coordinators reports:** Verbal report received from Carly Brown (Poetry) - she is awaiting information on the Grant Application submitted.

**General Business:**

**Strategic Review by John Allen:** A motion was put forward to the meeting that "The Review will be received by the Henry Lawson Festival of Arts Committee for consideration". Moved Maurice Simpson/E. Needham. Carried.

**Suggestions for Official Guests** for the 2010 Festival to be discussed at the next meeting.

**Discussion on the location** of the Henry Lawson Festival of Arts Committee meetings was raised at why it is held at the Council Chambers and the possibility of it being held at another location(s) around town to support other facilities etc. To be discussed at a future meeting.

There being no further business the meeting closed at 9.10 pm.

Next meeting to be held on Tuesday, 17 November at 8.00 pm.

**296**      **RESOLVED:** Clr Lobb and Clr Atchison that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

## **Minutes of the Annual General Meeting of the Henry Lawson Festival of Arts held on Tuesday 20<sup>th</sup> October 2009**

**Welcome:** President Jenny Smith welcomed everyone to the Annual General Meeting.

**Present:** C. Brown, A. Carr, T. Silvester, E. Needham, L. Wallace, B. Clifford, Merle Simpson, M. Roper, R. Cawthorne, Maurice Simpson, C. Lobb, J. Niven, T. Matthews, T. Lobb, J. Smith, G. Carroll and J. Mitton.

**Apologies:** were received from K. Smith, G. Rolls, J. Hetherington, C. Gardner, J. Wallace and J. Black. **Moved** C. Brown / E. Needham. Carried.

**Minutes of the previous meeting:** were confirmed. **Moved** Maurice Simpson / M. Roper. Carried.

**Business Arising:** Nil

**President's Report:** The President's report was read by Jenny Smith. **Moved** J. Smith / C. Lobb. Carried. Jenny was congratulated on her report and thanked for her leadership.

**Treasurer's Report:** As per attached sheet. A comprehensive report by Glenn Carroll accompanied by an Auditor's Report prepared by Bruce Clifford Glenn thanked Bruce for the audit of the festival book. Bruce said he would continue to audit the festival books and congratulated Glenn on his presentation of the books for audit. **Moved** G. Carroll / E. Needham. Carried.

**Election of Office Bearers:** President Jenny declared all positions vacant and invited Mayor Maurice Simpson to conduct the election of Office Bearers.

<b>Patrons:</b>	Mrs. H. Lindsay	- Nominated by J. Smith
	Mrs. K. Smith	- Nominated by J. Smith
<b>President:</b>	Gai Lander	- Nominated by J. Smith
<b>Vice President:</b>	Chris Lobb	- Nominated by E. Needham (declined)
	Jenny Smith	- Nominated by R. Cawthorne
<b>Secretary:</b>	Denise Fennell	- Nominated by M. Simpson (subject to approval)
<b>Treasurer:</b>	Glenn Carroll	- Nominated by T. Lobb
<b>Publicity Officer:</b>	Vacant	
<b>Promotions:</b>	Auburn Carr	- Nominated by E. Needham
<b>Honorary Auditor:</b>	Bruce Clifford	- Nominated by R. Cawthorne

### **Co-ordinator's:**

<b>Art:</b>	Chris Lobb	Nominated by J. Smith
<b>V.S.S.</b>	Vacant	
<b>Busking:</b>	Robyn Murphy	Nominated by E. Needham (subject to approval)
<b>King/Queen:</b>	Cate Gardner	Nominated by C. Lobb (subject to approval)
<b>Award's Dinner:</b>	Tristan Matthews	Nominated by J. Smith
<b>Street Activities:</b>	Tanya Silvester	Nominated by E. Needham
<b>Street Stalls:</b>	Vacant	

<b>Procession:</b>	Vacant	
<b>Procession Marshall:</b>	Vacant	
<b>Woodchop:</b>	Deidre Carroll	- Nominated by J. Mitton
<b>Official Luncheon:</b>	Vacant	
<b>Raffle:</b>	Bill Rudd and John Niven	- Nominated by M. Simpson
<b>Children's Competition:</b>	Jenny Hetherington	- Nominated by A. Carr
<b>Window Dressing:</b>	Elaine Needham	- Nominated by M. Simpson
<b>Fun Run:</b>	Peter Moffitt	- Nominated by G. Carroll (subject to approval)
<b>Drama/Recitation Day:</b>	Stephen Griffin	- Nominated by J. Mitton
<b>Safety Officer:</b>	R Cawthorne)	- Nominated by J. Smith
	T Lobb )	
	M Simpson )	
<b>Poetry in the Park:</b>	C Brown	- Nominated by J. Smith
<b>Concert:</b>	Nevin Hughes	- Nominated by C. Lobb (subject to approval)
<b>Quilting Exhibition:</b>	Hold over	
<b>Sunday Activities:</b>	Ron Gardner)	- Nominated by C. Lobb (subject to approval)
	Keith Brus )	
<b>Damper Breakfast:</b>	John Fittler )	- Nominated by T. Lobb
<b>Lawson Poetry:</b>	Betty Fittler )	
<b>Photography:</b>	Tim and Amy Wood	- Nominated by J. Smith

**Subscriptions:** **Moved** Glenn Carroll/E Needham that subscriptions be \$2.00. Carried

**General Business:** **Moved** Trevor Lobb /R. Cawthorne that two of the three signatures of Treasurer, President, Secretary to sign the cheques. Carried.

There being no further business the meeting closed at 9.30 pm

**297** **RESOLVED:** Clr Niven and Clr McClelland that the Minutes of the Henry Lawson Festival Committee Annual General Meeting be noted.

**MINUTES OF THE SPECIAL MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 21 OCTOBER 2009 COMMENCING AT 4.30 PM (E1.1.5)**

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1. **PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Dylan Hopkins (NSW Police), Keith White (NSW Fire Brigades), Angus Nielsen (RFS), Jeff Hancock (GWAHS) and Ben Gibbons (SES).
2. **APOLOGIES:** Shane Wilson, John Sheehan and Lachlan Livestock Health and Pest Authority.

**Resolved:** D Hopkins and K White that the apologies be accepted.

**3. BUSHFIRE SURVIVAL PLAN – NEIGHBOURHOOD SAFER PLACES INTERIM POLICY**

The Committee considered six (6) exposed populations in the Weddin Shire and answered the three questions in relation to those exposed populations.

1. Is there a bushfire risk in the area?
2. Is there an exposed population who live in or visit the area?
3. Is there a community expectation for a neighbourhood safer place in the community?

The following exposed communities were examined.

- a) Grenfell
  1. Yes
  2. Yes
  3. Yes

There will be a direct threat to about 300 people north of North Street, Grenfell.

Taylor Park, Henry Lawson Oval and Vaughn Park could be considered, with Taylor Park the preferred point. (Bowling Club preferred evacuation area).

- b) Caragabal
  1. Yes
  2. Yes
  3. Yes

50 people affected, use centre island opposite Caragabal Royal Hotel

- c) Quandialla
  1. No
  2. Yes
  3. No

50 people affected, use Blamey Park.

- d) Bimbi
  - 1. No
  - 2. Yes
  - 3. Yes

30 people affected, use Rural Fire Service Brigade shed area.

- e) Greenethorpe
  - 1. Yes
  - 2. Yes
  - 3. Yes

70 people affected, use Community Hall or Bushfire shed area.

- f) Bumbaldry
  - 1. Yes
  - 2. Yes
  - 3. No

20 people affected, recreation areas not managed. No other area available, therefore evacuate.

**Resolved:** A Nielsen and K White that the Bushfire Survival Plan be adopted.

**7. NEXT MEETING:** Monday, 7 December 2009.

**8. CLOSURE:** There being no further business to discuss the meeting closed at 5.00 pm.

**BILL TWOHILL  
(LEMO)**

**298 RESOLVED:** Cllr Atchison and Cllr Niven that the Minutes of the Local Emergency Management Committee Special Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE ART GALLERY COMMITTEE MEETING HELD ON FRIDAY 6 NOVEMBER 2009 AT 12.15 PM (C2.6.35)**

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**PRESENT:** C Lobb (Chair), J Bolton and T Lobb (General Manager).

**APOLOGIES:** Nil

**1. MINUTES:** of meeting 25 August 2009.

**Resolved:** J Bolton and T Lobb that the minutes of the meeting 25 August 2009 be adopted.

**2. BUSINESS ARISING**

- a) lock on storeroom – not changed.
- b) touch up paint – tin removed.

**3. REPORT ON EXHIBITIONS**

- a) Gwen Frolich Bequest
  - opening night attended by 30 people,
  - officially opened by Richard Perram, Director Bathurst Regional Art Gallery,
  - total visitors 400.
- b) Exhibition 7 – Anderson/Shaw/Gilbert/Cessford
  - sales (5) \$1450, commission \$290 (to date),
  - visitors 670 (to date),
  - well received.
- c) Next Exhibition
  - local art groups,
  - to run from 17 November to 12 December

**4. GENERAL BUSINESS**

- a) Country Energy competition
  - entry forms printed by Country Energy,
  - Regional Manager to act as judge,
  - prizemoney: first \$800, second \$200.
- b) Petty Cash
  - float of \$50 requested.
- c) Exhibition Programme
  - printed by Court Press (\$250)
  - extends to July 2010
- d) Perspex title covers ordered.
- e) “Open” sign requires repair, to be altered.
- f) Hawkesbury City Council – exchange visits discussed during recent visit.
- g) Morning tea held for volunteers in September, well attended.
- h) Volunteers still coming forward.

**5. NEXT MEETING:** to be advised.

**6. CLOSURE:** There being no further business the meeting closed at 12.47 pm.

**299 RESOLVED:** Cllr Lobb and Cllr Niven that the Minutes of the Art Gallery Committee Meeting be noted.

**MINUTES OF CONSULTATIVE COMMITTEE MEETING HELD ON WEDNESDAY,  
11 NOVEMBER 2009 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)**

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1. PRESENT: W Twohill, M Martens, G Carroll, S Wilson, W Schneider and V Carter.

2. APOLOGIES: Nil

3. MINUTES:

**Resolved:** W Schneider and G Carroll that the minutes of the meeting held on 11 August 2009 be adopted as read.

4. MATTERS ARISING:

4.1 Induction Manual – in progress.

**Noted**

4.2 Job Re-evaluation

Director Corporate Services awaiting response from employee.

**Noted**

4.3. Review of Caravan Park

Review ongoing.

**Noted**

4.4 Grenfell Tip

Mittons Bros refused to sign contract. Carrion Enterprises were awarded a six month contract with a possible six month extension commenced 10 November 2009.

**Noted**

4.5 Sewerage Treatment Plant

Second person to be requested as required.

**Noted**

5. CORRESPONDENCE:

Nil

6. OTHER BUSINESS:

6.1 New Salary System

**Resolved:** S Wilson and W Schneider that the salary system for 1 November 2009 be ratified.

6.2 2009 Assessments

Employees on Step 4 will be required to request an assessment in writing if they wish to be assessed in 2009. 31 December 2009 is deemed to be the assessment date.

**Noted**

6.3 Proposed Draft Policy for CCTV

**Resolved:** M Martens and W Schneider that the Policy for CCTV be adopted.

6.4 Employee Assistance Program (EAP)

The committee consider the proposal from Insight Health to provide an EAP service to Weddin Shire Council at no upfront cost but at an hourly cost of \$150 - \$200 per hour for a maximum three hours per person. There is a requirement from Council's Insurer for councils include Weddin Shire Council to provide EAP to employees.

**Resolved:** V Carter and W Schneider that the EAP proposal from Insight Health be implemented.

6.5 Training for Code of Conduct Staff Presentation

**Noted**

6.6 Training Video Available

**Noted**

6.7 Grenfell Swimming Pool

Increase of two hours operating time per week and a variation of hours with operator agreement.

**Noted**

6.8 Review of Job Evaluation

The position of Contract Ganger/Grader Operator was reassessed to be a Grade 12 position.

**Resolved:** M Martens and W Twohill that the position Contract Ganger/Grader Operator be ratified at Grade 12.

6.9 Status of Cashier/Customer Service Officer and Payroll/Customer Service Officer

Applications closed and interviews to be arranged.

**Noted**

6.10 Special Projects Engineer

Readvertised.

**Noted**

NEXT MEETING: Tuesday, 10 February 2010 at 3.00 pm.

CLOSURE: There being no further business the meeting closed at 3.54 pm.

**300** **RESOLVED:** Clr N Hughes and Clr Crutcher that the Minutes of the Consultative Committee Meeting be noted.



**OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON WEDNESDAY, 11 NOVEMBER 2009 COMMENCING AT 3.57 PM (C2.6.14)**

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**1 PRESENT:** Messrs M Horne (chair), W Twohill, G Carroll, S Wilson, W Schneider and N Baker.

**2 APOLOGIES:** Nil

**3 MINUTES:**

**Resolved:** G Carroll and W Schneider that the minutes of the meeting held on 11 August 2009 be adopted.

**4 MATTERS ARISING**

**4.1 Evacuation plans**

New Depot and Commonwealth Bank to be completed.

**Noted**

**4.2 Business Continuity Plan**

In progress.

**Noted**

**4.3 Volunteers – training, SWMs**

Volunteer policy to be drawn up.

**Noted**

**4.4 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire**

Asbestos policy to be finalized.

**Noted**

**4.5 Future Inspection**

- Tip – Director Environmental Services to advise.
- Director Engineering to provide list of future inspections.

**Noted**

**5. GENERAL BUSINESS**

**5.1 Washbay**

Signs to be erected.

**Noted**

**6. INJURY FORMS**

**6.1** Ben Dewar – cement mortar burn/sand abrasion.

**Noted**

**6.2** David Strange – hurt foot when Council's aggregate truck reversed into the contractor's bitumen sprayed.

**Resolved:** S Wilson and W Twohill that the contractor be advised of the incident and that Statecover also be advised.

**7. NEXT MEETING:** Tuesday, 10 February 2009 at 3.30 pm.

**8. CLOSURE:** There being no further business the meeting closed at 4.13 pm.

**301 RESOLVED:** Clr N Hughes and Clr Atchison that the Minutes of the Occupational Health and Safety Committee Meeting be noted.

**MINUTES OF MANEX MEETING HELD ON MONDAY, 16 NOVEMBER 2009 AT 2.30 PM  
(C2.6.10).**

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**Present:** Messrs T Lobb, G Carroll, W Twohill, S Wilson and Clr M Simpson (observer).

**Apologies:** Nil

**Minutes:**

**Resolved:** G Carroll and S Wilson that the minutes of 12 October 2009 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Promoting Better Practice Review – action ongoing. Status report to be submitted to the Department by 30 November 2009. General Manager and Directors pursuing.
- (ii) Integrated Planning – guidelines and manuals not yet released.
- (iii) GIPA Act – changes will repeal the Freedom of Information Act 1989. Workshop to be held on Friday 20 November 2009. Director Corporate Services to attend if possible and report to the next Council meeting.
- (iv) Annual Report – nearing completion. To be submitted to the Department by 30 November 2009 together with the State of Environment Report. General Manager and Directors pursuing.
- (v) Social Plan – to be submitted to the Department by 30 November 2009. Director Corporate Services pursuing.
- (vi) Vehicle Replacement Program – reported in General Manager's report.
- (vii) Acts and Regulations – renewal of service to be cancelled. Significant savings. Acts and Regulations able to be accessed on website.
- (viii) Tendering Guidelines – to be implemented in due course. General Manager to report to future Council meeting.
- (ix) Sustainable Procurement – consideration to be given to join the programme. General Manager to report to December Council meeting.

**1B Human Resources**

- (i) Vacancies • Engineering – Project Engineer position readvertised.
  - Administration – six applications received for Payroll/Customer Service Officer and nineteen for Cashier/Customer Service Officer. Interviews to be arranged. Director Corporate Services pursuing.
- (ii) Job Evaluations • Administration – in progress.
  - Engineering – completed.
- (iii) Workers Compensation Claim – termination process to be verified. Director Engineering pursuing.
- (iv) Workers Compensation Notifications – StateCover have advised that a bonus of \$250 is available if claims are submitted within two working days of accident. Staff to attend.
- (v) StateCover Skin Cancer Program – grant funding application to fund skin cancer checkups for outdoor staff submitted by Director Engineering.
- (vi) Annual Performance Assessments – to be completed by 31 December 2009. Directors to pursue.

- (vii) Christmas Closedown – Directors to ensure arrangements are in place for respective departments. Copy of emergency call out list to be developed and distributed.
- 2. Public Order and Safety**
- (i) Berrys Lane (Dogs) – recent inspection revealed landowner complying with court order to reduce number of dogs. Legal fees due to be reimbursed to Council on 1 December 2009. Director Environmental Services pursuing.
- 3. Health**
- (i) Medical Centre – concept plan reported in Director Environmental Services report. Funding options reported in Director Corporate Services report. Since writing reports the Department of Health and Ageing have released the National Rural and Remote Health Infrastructure Program to enable Council to apply for grant funding. Funding available up to \$500,000. Applications for funding close Friday 29 January 2010.
- (ii) Hospital Dispute – no change. Reported in General Manager’s report.
- 4. Community Services and Education**
- Nil
- 5. Housing and Community Amenities**
- (i) Recycling Collection – situation with Cowra Shire Council to be ascertained. Director Environmental Services to pursue.
- (ii) Grenfell Tip Management – reported in Director Environmental Services report.
- (iii) Cemetery Payments – Funeral Director has proposed that payments for the old section at the Grenfell Cemetery be paid directly to Council similar to the Lawn Cemetery. To be pursued.
- 6. Sewerage**
- (i) Mains Investigation – Director Engineering to meet with representatives from Interflow Pty Ltd who conducted the mains investigation to discuss various issues with the rehabilitation process.
- 7. Recreation and Culture**
- (i) Art Gallery – new exhibition opened last weekend. Committee members have been awarded a highly commended at this years IMAGinE awards. Presentation to be made at Council meeting.
- (ii) Cinema – movie matinee held on 12 November reasonably well patronised. Movie to be held on 14 November cancelled due to no tickets being sold. Credit to be sought.
- (iii) Railway Park – Director Engineering liaising with Lions Club regarding the toilet block handing over to Council.
- (iv) O’Briens Hill – Council has allocated \$70,000 in current financial year. Currently pursuing other funding sources. Planning process to commence in near future to facilitate commencement of works. Director Corporate Services and Director Environmental Services to pursue.
- 8. Mining Manufacture and Construction**
- Nil

**9. Transport and Communication**

- (i) RTA Contract – reported in Director Engineering’s report.
- (ii) Other Programs – noted.
- (iii) Rail Branch Lines – reported in General Manager’s report.

**10. Economic Affairs**

- (i) Industrial Estate – new subdivision plan adopted by Council “in principle”. Quotations required for utilities, roads and stormwater infrastructure. Two applications received for industrial land. Reported in General Manager’s report.
- (ii) Open Day – reported in Director Corporate Services report.

**11. General Purpose Revenues**

Nil

**12. Alliances**

- (i) Hawkesbury City Council – their representatives recently visited Weddin Shire. Reported in Director Environmental Services report. General Manager also to report.
- (ii) Mid Lachlan Alliance – meeting held 29 October 2009 at Orange. Reported in General Manager’s report.
- (iii) CENTROC – special water meeting held 29 October at Orange. Next meeting to be held in Boorowa on 26 November 2009.

**13. Other Matters**

- (i) Community Infrastructure Program (Round 2) – reported in Director Engineering’s report.
- (ii) Gasworks Site – reported in Director Environmental Services report.

**14. Review of Job List**

**Noted**

**Next Meeting:** Monday, 14 December 2009 at 2.30 pm

**Closure:** There being no further business to discuss the meeting closed at 4.09 pm.

**302 RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON  
MONDAY, 16 NOVEMBER 2009 AT 5.00 PM (C2.6.8).**

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1. **PRESENT:** Clrs Simpson (Chair), McClelland, Hinde, Atchison, Lobb and Crutcher.  
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr McClelland and Clr Atchison that the minutes of 12 October 2009 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
  
Nil

6. **REPORTS**

6.1 **General Manager's Report**

Reports on Applications for Industrial Land and Presentation – Joy and Quentin Murray.

**Noted**

6.2 **Director Corporate Services' Report**

Report on Town Costings.

**Noted**

6.3 **Director Engineering's Report**

Reports on Works Report, Other Works, Future Works, Noxious Weeds Report and Regional and Local Community Infrastructure Program.

**Noted**

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Grenfell Swimming Pool, Options for Medical Centre, Contaminated Site Investigation of former Grenfell Gasworks Site and Town DAs.

**Noted**

7. **BUSINESS WITH NOTICE:**  
Nil

8. **QUESTIONS:**

Clr Atchison - advised the long grass at the corner of Bradley Street and Newtown Road requires attention.  
→ Director Engineering advised the landowner has received a letter and he will pursue.

- Clr Lobb
- enquired if Council can erect signage advising visitors where caravan parking is available.  
→ Director Engineering to investigate.
  - enquired in regard to the proposed Railway Station landscaping works.  
→ Director Engineering to investigate.
  - enquired why the works in the roundabout were not consistent with the landscaping plans ie colours of flowers.  
→ Director Engineering advised the flowers were ordered as per the plan and he will follow up.
  - advised the plants adjacent to the hospital are unsightly.  
→ Director Engineering to investigate.

**NEXT MEETING:** Monday, 14 December 2009 at 5.00 pm.

**CLOSURE:** There being no further business to discuss the meeting closed at 5.37 pm.

**303 RESOLVED:** Clr Atchison and Clr Lobb that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |              |   |                    |
|--------------|---|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).                          | <b>In Progress</b> |
| October 2009 | 2. <u>Grenfell Hospital:</u> request meeting with Chief Executive of Greater Western Area Health Service, then the Minister (GM). | <b>Carried Out</b> |
|              | 3. <u>November Council Meeting:</u> to commence at 8.00 am (DCS).   | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |               |  |                    |
|---------------|--|--------------------|
| November 2008 | 1. <u>Village Heritage Study:</u> arrange public exhibition before adoption (DES).                           | <b>In Progress</b> |
| July 2009     | 2. <u>Code of Conduct Training:</u> defer until New Year (GM).   | <b>In Progress</b> |
| October 2009  | 3. <u>Joint Regional Planning Panel Members:</u> consider remuneration at the November Council Meeting (GM). | <b>Carried Out</b> |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ..... *business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
  - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*

*Such a motion can be moved without notice.*

- (4) ..... *only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- |                          |   |  |
|--------------------------|---|--|
| Clr N Hughes             | - | advised that the Grenfell Pool upgrade requires serious consideration.<br>→ Director Environmental Service advised a grant funding application will be resubmitted and that other options will be submitted for consideration as part of the 2010/2011 estimates process.  |
| Clr Atchison<br>Clr Lobb | - | advised the roundabout near the Council Chambers requires attention.<br>enquired if funding from other funds (ie similar to other Councils using their water funds) could be utilised for the Grenfell Swimming Pool upgrade.<br>→ General Manager advised we wouldn't be able to use these funds as they are restricted for sewer purposes. |
| Clr Crutcher             | - | expressed concern in regard to our progress in regard to strategic planning.<br>→ General Manager explained that we have committed to Group 3 and the process will commence when the guidelines are released.  |
| Clr Hinde                | - | expressed concern in regard to the state of the Exchange Hotel.<br>→ Director Environmental Services advised he has written to the owners and is awaiting a reply.<br>- enquired in regard to the status of the repair works at the front of Dr Varejka's surgery.<br>→ Director Environmental Services is pursuing.                         |
| Clr McClelland           | - | advised Council should write to Mr P Mawhinney, G Oliver and S Batty congratulating them on their recent developments in the shire.  |



## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

***[s 10A1 Which parts of a meeting can be closed to the public?***

**10A**

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) *the discussion of any matters listed in subclause (2), or*
  - (b) *the receipt or discussion of any of the information so listed.*
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) *personnel matters concerning particular individuals (other than councillors),*
  - (b) *the personal hardship of any resident or ratepayer,*
  - (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
  - (d) *commercial information of a confidential nature that would, if disclosed:*
    - (i) *prejudice the commercial position of the person who supplied it, or*
    - (ii) *confer a commercial advantage on a competitor of the council, or*
    - (iii) *reveal a trade secret,*
  - (e) *information that would, if disclosed, prejudice the maintenance of law,*
  - (f) *matters affecting the security of the council, councillors, council staff or council property,*
  - (g) *advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege*
  - (h) *information concerning the nature and location of a place or an item of Aboriginal significance on community land.*
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

***[s 10C] Notice of likelihood of closure not required in urgent cases***

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) *it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and*
- (b) *the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:*
  - (i) *should not be deferred (because of the urgency of the matter), and*
  - (ii) *should take place in a part of the meeting that is closed to the public.*

***[s 10D] Grounds for closing part of meeting to be specified***

**10D (1)*****[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) *the relevant provision of section 10A(2),*
- (b) *the matter that is to be discussed during the closed part of the meeting,*
- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**304** **RESOLVED:** Clr Crutcher and Clr Atchison that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

## **REPORT FROM CLOSED COUNCIL**

The Mayor read out the following resolutions from the Closed Council:

### **DIRECTOR ENVIRONMENTAL SERVICES REPORT**

1. **DA 14/2008 – Shed in Weddin Street. T5.14.2008**

**RESOLVED:** that the action be confirmed.

### **GENERAL MANAGER'S REPORT**

1. **Renewal of Contract – Director Corporate Services, P4.10015/3**

Noted

2. **Request for Reappointment, P4.10041/3**

**RESOLVED:** that:-

- i) the remuneration package be increased by 3.2% as from 8 June 2010,
- ii) the General Manager be exempted from Council's policy of taking annual leave and long service leave as required be amended.

**CLOSURE:** There being no further business the meeting closed at 12.25 pm

Taken as read and confirmed as a true record this day 17 December 2009.

.....General Manager.....Mayor