



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 JULY 2009 COMMENCING AT 5.00 PM.

9 July 2009

«Name»
«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 JULY 2009**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 18 June 2009
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg, 19/05/09
- Art Gallery Ctee Mtg, 17/06/09
- Cinema Ctee Mtg, 26/06/09
- Cinema Ctee Mtg, 9/07/09
- Manex Ctee Mtg, 13/07/09
- Town Works Ctee Mtg, 13/07/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, D W Hughes, N W Hughes, R W Atchison, C M Lobb, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGY: Cllr Niven

001 **RESOLVED:** Cllr Hinde and Cllr N Hughes that the apology be accepted.

CONFIRMATION OF MINUTES:

002 **RESOLVED:** Cllr Atchison and Cllr Halls that the Minutes of the Ordinary Meeting, held on 18 June 2009 be taken as read and **CONFIRMED**.

At this point the Mayor made a presentation to Mr George Dumbrell and Mr Doug Pipe who were both long serving employees and have retired.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Cllr Simpson	Correspondence Item 2	Member of Grenfell Rotary Club	Pecuniary
	Late Correspondence Item 6	Member of Grenfell PAH & I	Pecuniary
	General Manager's Report Item 6	Member of Grenfell Rotary Club	Pecuniary
	General Manager's Report Item 7	Member of Grenfell Rotary Club	Pecuniary

	Town Works Committee Meeting Item 5.1	Member of Grenfell Rotary Club	Pecuniary
Clr Atchison	Correspondence Item 3	Member of SES	Non – Pecuniary
	Director Engineering’s Report Item 11	Employee of AR Penrose and Son	Pecuniary
Clr N Hughes	Correspondence Item 2	Member of Grenfell Rotary Club	Non-Pecuniary
	General Manager’s Report Item 6	Member of Grenfell Rotary Club	Non-Pecuniary
	General Manager’s Report Item 7	Member of Grenfell Rotary Club	Non-Pecuniary
Clr Lobb	Correspondence Item 2	Board Member and Husband is an Office Bearer of Grenfell Rotary Club	Pecuniary
	General Manager’s Report Item 6	Board Member and Husband is an Office Bearer of Grenfell Rotary Club	Pecuniary
	General Manager’s Report Item 7	Board Member and Husband is an Office Bearer of Grenfell Rotary Club	Pecuniary
	Town Works Committee Meeting Item 5.1	Board Member and Husband is an Office Bearer of Grenfell Rotary Club	Pecuniary
Clr McClelland	General Manager’s Report Item 1	Real Estate Agent in Negotiation	Pecuniary
	General Manager’s Report Item 2	Real Estate Agent	Pecuniary
	Closed Council	Real Estate Agent	Pecuniary
	General Manager’s Report Item 3	in Negotiation	
Clr Hinde	Manex Committee Meeting Item 11 (i)	Employee of Resources Ltd Pty	Pecuniary

Clr Crutcher entered the meeting at this point 5.11 pm.

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 16 JULY 2009.

CORRESPONDENCE

1. CENTROC, C2.7.3: Forwarding an invoice for fees for 2009/2010 in the amount of \$9,453.40 as agreed at the Board meeting of CENTOC 26 February 2009.

Besides the annual savings accruing to you from the training program and our grant funded activities such as the CENTROC Water Security Study, Enterprise Risk Management Program and the Urban Sustainability Program the recent work in telephony auditing is showing very good preliminary results.

We have also put together the regional electricity contract where collectively we saved \$20,000 just on advertising across the region.

Our staff will be circulating the region in August undertaking their annual consultation and feedback sessions with you.

Also, please note that there are no fees being charged for BLEG this year.

RECOMMENDATION: that membership be renewed and the invoice paid.

003 **RESOLVED:** *Clr D Hughes and Clr N Hughes that membership be renewed and the invoice paid.*

2. Rotary Club of Grenfell Inc, P2.1.2: Referring to its letter 16 June 2009, advising Council that the Rotary Club of Grenfell had been successful in obtaining a grant of \$10,000 for the upgrading of playground equipment in Rotary Park. The Director of Engineering has advised that the new equipment must comply with current safety standards, and we are very grateful indeed that Council has kindly agreed to ensure this by ordering it on our behalf.

The Rotary Club has undertaken to raise the matching funding, so that the upgrade may proceed. However, having heard that Weddin Shire Council has received a second Federal grant for community infrastructure, the Club respectfully requests that Council might consider allocating a contribution of \$5,000 to \$10,000 towards this project.

We feel that ours is especially worthy, because it will benefit the youngest members of our community who need nurturing and safe spaces in which to play. Also, the equipment will be sited in a public park, for the use of all children, at all times.

Your sympathetic consideration of this request would be very much appreciated.

Note: the General Manager declares a conflict of interest in this matter as an officer holder of the Grenfell Rotary Club.

RECOMMENDATION: that the request be listed for consideration.

Clrs Simpson, N Hughes and Lobb previously submitted written declarations of interest and left the room.

004 RESOLVED: Clr Crutcher and Clr Atchison that Clr McClelland take the Chair when the Mayor and Deputy Mayor are unavailable.

005 RESOLVED: Clr Atchison and Clr Halls that the request be listed for consideration.

Clrs Simpson, N Hughes and Lobb returned to the room with Clr Simpson resuming the Chair.

3. SES, E1.5: Advising that all controllers need to be appointed/reappointed for a maximum two year period commencing 1st August each odd year.

The reappointment process for Ray Cawthorne the Weddin Shire Local Controller has commenced and I now write to you to seek confirmation of the councils continued support for his reappointment to this position no later than 17 July 2009.

RECOMMENDATION: that Mr Cawthorne's reappointment as Local Controller be supported.

Clr Atchison previously submitted a written declaration of interest and did not leave the room.

006 RESOLVED: Clr McClelland and Clr N Hughes that Mr Cawthorne's reappointment as Local Controller be supported.

4. Bathurst Regional Council, P2.3.14: Writing in connection with your request to display the Bathurst Regional Art Gallery's (BRAG) exhibition A Generous Gift: the Gwen Frolich Bequest at the Grenfell Art Gallery.

The Gwen Frolich Bequest contains some of the "crown jewels" of BRAG's permanent collection including some 13 works by Fred Williams.

In principle BRAG is agreeable to the collection being exhibited at the Grenfell Gallery subject to provision of information and meeting of conditions.

Weddin Shire Council will need to ensure the collection for its full value while it is exhibited at the Grenfell Art Gallery. The collection is currently valued at \$879,040.

I would request that Weddin Shire Council assist with a contribution to the cost of hiring the transport vehicle (\$500) and also with Tim Pike's accommodation and meals during the 2 days he is at Grenfell.

BRAG is not charging an exhibition fee for the exhibition.

Note: Mr Pike has visited the Gallery and confirmed the exhibition.

RECOMMENDATION: that BRAG's offer of the Gwen Frolich Bequest exhibition be accepted as proposed.

007 RESOLVED: Clr N Hughes and Clr Atchison that BRAG's offer of the Gwen Frolich Bequest exhibition be accepted as proposed.

5. Lachlan Regional Transport Committee, T3.5.2: Inviting Council to renew its membership for the ensuing year 2009-2010.

The support, which your Council gave the LRTC when you were a member previously and which we know will continue in the future if you decide to rejoin, will allow the Committee to very effectively advance the cause of public transport in regional, rural and remote New South Wales.

Amount owing 2009 – 2010 \$250.00

RECOMMENDATION: that membership be renewed and the invoice paid.

008 RESOLVED: Clr D Hughes and Clr Lobb that membership be renewed and the invoice paid.

009 RESOLVED: Clr McClelland and Clr Atchison that Late Correspondence be received and dealt with.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 16 JULY 2009.

6. Weddin Mountain Muster, C1.4.13: Advising the Weddin Mountain Muster will be commencing its usual activities on Sunday 4 October 2009 and will finish on Friday evening the 9 October 2009.

All proceeds of the Muster support the continuation of the Annual PAH & I Grenfell Show and provides valuable funds for the ongoing maintenance to the Grenfell Showground and its facilities.

The influx of participants for the weeklong event has proved to be invaluable to the economy and tourism within the Weddin Shire.

We now have our own flashing warning signals and we also have the equipment to print most of our own advertising and promotional material that supports this event.

However, it would be most appreciated if were still able to have to use of a Council Portaloo and could the same arrangements be extended this year.

RECOMMENDATION: that a Portaloo be printed and the charges waived provided it is returned undamaged.

Clr Simpson previously submitted a written declaration of interest and left the room.

Clr N Hughes took the Chair.

010 RESOLVED: Clr Hinde and Clr McClelland that a Portaloo be printed and the charges waived provided it is returned undamaged.

Clr Simpson returned to the room and resumed the Chair.

7. Department of Local Government, G2.17.1: Advising that Council has been successful in its application for funding under Round 2 of the NSW Government's Local Government Playground Grants Program in the amount of \$20,000.

The funding is to be utilised in accordance with the Guidelines and the conditions outlined below for the playground at Vaughn Park, Grenfell.

Congratulations on the success of Council's application.

Referred to Director Engineering

Noted

- 011** **RESOLVED:** Cllr Atchison and Cllr Halls that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

Nil

MAYORAL MINUTE

Nil

9 July 2009

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Sale of Dalton Street Depot, P2.6.1

After unsuccessfully advertising for sale by tender, Council resolved at its September 2008 meeting: *“that the Executive be given delegated authority to consider and negotiate on any offers for purchase or lease which may be received.”*

Valuations were received as follows:-

Segment B (main depot)

Andersons	-	\$70,000 - \$80,000
Aston and Joyce	-	\$85,000 - \$90,000

(list price - \$75,000 plus GST)

Segment C (eastern side)

Andersons	-	\$20,000
Aston and Joyce	-	\$20,000 – \$25,000

(list price - \$20,000 plus GST)

Segment D (George Street corner)

Andersons	-	\$12,000
Aston and Joyce	-	\$10,000 - \$15,000

(list price - \$12,000)

Offers Received

- a) Segment D – sold to AN Walsh for \$10,000 (Res. 443 – Council Meeting 19 March 2009),
- b) Segment B – offer to rent by M Jones rejected, no price offered,
- c) Segment B – offer to rent by R Nealon at \$500 per month rejected,
- d) Segment B – offer to purchase through CJ Anderson at \$60,000 plus GST rejected, further negotiations invited.

For Information

Clr McClelland previously submitted a written declaration of interest and left the room.

Noted

Clr McClelland returned to the room.

THE GENERAL MANAGER'S ORDINARY REPORT

2. Report on Workshop – Country Living Expo, T4.3.10

A workshop was held on 2 July 2009 to discuss strategies for the 2009 Country Living Expo at Rosehill on 7-9 August 2009. My report (item 8) to Council's June meeting refers.

Councillors Simpson, McClelland, Hinde, Atchison, N Hughes, Niven and Halls were in attendance together with General Manager, Director Corporate Services, Director Engineering and Director Environmental Services. A representative of the Greenethorpe Farm House Project was unable to attend but Mr Peter Moffitt was present as a representative of the Grenfell Business Development Committee.

Outcomes from the workshop were as follows:-

- shortages were identified for a doctor, barber, dentist, vet, physiotherapist and a plumber,
- problem areas were identified in retaining locals, lack of accommodation, particularly rental, shortage of commercial properties for rent, lack of a development area and lack of jobs,
- residential aged care was proposed as a long – term objective,
- opinion was divided but there was majority support for free industrial land subject to conditions,
- the Country Week booth requires upgrading, however this is limited by budget,
- agreement was reached for:-
 - Option 1 – free industrial block
 - Option 6 – forced retirees
 - Option 7 – tradespeople
 - Current Strategy
 - retirees
 - new subdivision
 - location (proximity to large centres)
 - relocation with nest-egg

Draft conditions for the free industrial land have been separately circulated.

The vote for Country Week was deleted from the 2009/2010 draft budget and now needs to be reinstated, together with provision for the industrial land. This may be best done from the reserve for local development assistance.

RECOMMENDATION:

It is recommended that:-

- i) the 2009 strategy be based around options 1, 6 and 7 in addition to the current strategy, all as outlined in my previous report,**
- ii) for option 1, Council agree to offer up to two industrial blocks of 1,000 sq metres at no cost, subject to conditions to be determined by staff.**
- iii) the required vote be provided from reserves at the September Review.**

Clr McClelland previously submitted a written declaration of interest and left the room.

THE GENERAL MANAGER'S ORDINARY REPORT

012 RESOLVED: Cllr Atchison and Cllr N Hughes that:-

- i) the 2009 strategy be based around options 1, 6 and 7 in addition to the current strategy, all as outlined in my previous report,
- ii) for option 1, Council agree to offer up to two industrial blocks of 1,000 sq metres at no cost, subject to conditions to be determined by staff.
- iii) the required vote be provided from reserves at the September Review.

Cllr McClelland returned to the room.

3. Code of Conduct Training, C2.4.1:

Council's Code of Conduct was adopted on 17 July 2008 and reviewed on 20 November 2008. Councillors have all received the latest copy.

Item 5 of the Action Plan from the Department's Promoting Better Practice Review requires Council to:-

“develop procedures to record training in relation to its Code of Conduct, to ensure relevant parties receive adequate initial and refresher training”.

This training has been deferred pending the updating by the Department of the Facilitator's Guide.

The updated guide was released in late March and a copy has been forwarded to Council. A session may now be arranged at Council's convenience and (a) further session(s) will be required for staff. The last session took approximately two hours.

All councillors attended the Department Local Government Information Seminar at Forbes on 6 November 2008 and it may be premature to hold another session so soon.

RECOMMENDATION:

For Council's Consideration

013 RESOLVED: Cllr Atchison and Cllr D Hughes that the matter be deferred until the new year for further consideration.

4. Membership of Council Committees, C2.6.1

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates.

Council normally invites community members to nominate (or renominate) for the available positions on its committees which are:

Heritage	- 3 positions
Tourism	- 3 positions plus 1 village representative
Cinema	- 4 positions
Art Gallery	- 3 positions

THE GENERAL MANAGER'S ORDINARY REPORT

RECOMMENDATION:

It is recommended that applications be invited for the positions of community members on Council committees up until 30 September 2010.

- 014** **RESOLVED:** Clr McClelland and Clr Hinde that applications be invited for the positions of community members on Council committees up until 30 September 2010 excluding the Art Gallery and Cinema Committees.

5. Declaration of Political Donations, A3.27.3

As previously reported, Councillors are now required to submit half yearly declarations of political donations and associated contributions.

The return for the period up to 30 June 2009 is now due and must be lodged with the Election Funding Authority by 25 August 2009. Forms for this purpose are being separately forwarded by the EFA.

For Information

Noted

6. Community Infrastructure Program (Round 2), G2.18.1

The General Manager declares a conflict of interest with parts of this matter as an office bearer of the Grenfell Rotary Club.

Correspondence item A21 refers.

Council has received \$30,000 in the latest round of funding which will not fund any significant projects. At this stage the guidelines are not available and the closing date is unknown, but this information will be released "later in 2009".

It is presumed that the list of possible projects for Round 1 will be referred to in allocating this funding. Eligible low cost Council projects (as presented to Council's December 2008 meeting) were as follows:-

i)	Burrangong Surgery – disabled entrance	\$15,000
ii)	Sewage Treatment Works – new pond	\$30,000 (not recommended)
iii)	Taylor Park – new playground equipment	up to \$50,000 (\$32,000 approved)
iv)	Grenfell Pool – heating (solar)	\$30,000 (minimum)
v)	Main Street – bead lighting	\$30,000

Other projects suggested for consideration are:-

vi)	Taylor Park – extend softfall area	\$8,200
vii)	Taylor Park – sunshade	\$11,000
viii)	Rotary Park – playground equipment (50%)	up to \$10,000
ix)	Rotary Park – sunshade	\$11,000
x)	Technology Centre and villages – new computers	\$20,000
xi)	Lawson Bust – sound system	\$10,000 (\$7,000 available)
xii)	Village Sites – as notified	

THE GENERAL MANAGER'S ORDINARY REPORT

A decision on this Program is not required at this stage, but it may be advantageous to discuss priorities which may then affect the Community Building Partnership Programme (see following report item).

RECOMMENDATION:

It is recommended that Council indicate tentative priorities for the Community Infrastructure Programme.

Clrs Simpson, N Hughes and Lobb previously submitted written declarations of interest for Items 6 and 7 and left the room.

Clr McClelland again took the chair.

MOTION: Clr Hinde that \$3,000 be allocated to the Lawson Bust Sound System with the remaining to be spent on Vaughn Park.

Motion lapsed for want of a seconder.

015 RESOLVED: Clr Halls and Clr Atchison that the tentatively allocations be \$3,000 to Lawson Bust, \$11,000 to Taylor Park - sunshade with \$16,000 to Vaughn Park playground.

7. Community Building Partnership Program, G2.11.4

The General Manager declares a conflict of interest with parts of this matter as an office bearer of the Grenfell Rotary Club.

Member for Burrinjuck Katrina Hodgkinson has invited Council to apply for funding under the Community Building Partnership Program that was announced in the recent State budget. A total of \$300,000 is available for the electorate which is comprised of eleven councils, but community organisations may also apply. Councils may submit a single project but are required to provide matching funding.

It would seem that the maximum likely grant would be in the order of \$10,000 - \$20,000, with Council having to provide a similar amount. Applications close on 10 August 2009, so the decision needs to be made at the July meeting, or delegated.

Some of the previously unfunded projects listed in the preceding report may be suitable for this programme, except that Council has to have half the estimated cost as matching funds. These funds are only available for a limited number of these projects being:-

- Rotary Park – playground equipment (50%) up to \$10,000 (\$10,000 available)
- Lawson Bust – sound system \$10,000 (\$7,000 available)

RECOMMENDATION

For Council's Consideration

016 RESOLVED: Clr Atchison and Clr Crutcher that a funding application be submitted for Rotary Park playground equipment.

Clr Simpson, N Hughes and Lobb returned to the room with Clr Simpson resuming the Chair.

8. Local Infrastructure Fund, G2.50.2

The NSW State budget confirmed provision for a \$200M Local Infrastructure Fund as a one-off program to provide free loans to councils.

Conditions for the fund are:-

- it is designed to leverage section 94 funds,
- projects should already be identified in existing contributions plans,
- road water, sewerage, drainage and other infrastructure is eligible,
- eligible projects must cost a minimum of \$1M,
- priority will be given to ready-to-start projects in growth areas,
- repayment period is ten years,
- applications close 31 August 2009.

The only infrastructure project identified in the Grenfell Sewer Contributions Plan is “STP, effluent disposal and reticulation” which is not scheduled until approximately 2020. Accordingly Council does not appear to be eligible to apply.

For Information

Noted

9. Retirement of Employees, P4.20151, P4.20224

Two long serving employees Doug Pipe (commenced 17 October 1977) and George Dumbrell (commenced 26 June 1978) have both recently advised their retirements.

Subject to their availability a short presentation is being arranged for the meeting, to acknowledge their service.

For Information

Noted

10. Management Plan 2008/2009 – June 2009 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 30 June 2009 are as follows:

Part A - Management Plan

1. Administration

- a) Management Plan including three year programme budget for 2009/2010 completed and adopted by Council. New server purchased. Obtained a new Canon photocopier.
- b) Annual Statements for 2007/2008 completed, audited and submitted to the Department.
- c) Ongoing training arranged by CENTROC as required. Job assessments completed. Consultative Committee meeting held on 12 May 2009. Safe Work Method Statements review completed.

THE GENERAL MANAGER'S ORDINARY REPORT

- d) All plant maintained in good order.
 - e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.
 - f) New depot – operating well. Beautification ongoing, old steel to be removed. Old depot advertised for sale, one block disposed of to date. Old fuel tanks to be tested for leaks. Emulsion tank sold to Cooma – Monaro Shire Council for \$3,300 incl GST.
 - g) 2008 Local Government elections and referendum conducted successfully.
2. Public Order and Safety
- a) Attend meetings when scheduled with Rural Fire Service. Upgrade/replacement (as required) to be reviewed 1 July 2009. New agreement with Rural Fire Service signed for period 1 July 2009 to 30 June 2014.
 - b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.
 - c) Provide assistance to SES as required. One LEMC meeting held on 1 June 2009.
3. Health
- a) Public nuisances attended to as required. Complaints dealt with as received.
 - b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received.
 - c) Pool regulations and editorials have been publicised in local media.
 - d) Inspections and enforcement for noxious weeds continuing. Noxious Weeds advertised in local newspaper.
 - e) Dental equipment relocated to Burrangong Street Surgery, replacement dentist to be sought.
 - f) Doctors surgeries maintained as required. Maintenance review to be conducted and works prioritised. Preliminary investigation for possible Medical Centre commenced.
4. Community Services and Education
- a) No funding identified for aged housing.
 - b) Youth on Line facilities continue to operate from the Community Technology Centre, now reinstated to Community Hub.
 - c) Social Plan elements reported in Part B.
5. Housing and Community Amenities
- a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted. New local heritage grants being advertised.
 - b) State of Environment Regional report prepared for 2008/2009.
 - c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. Master Plan adopted for Grenfell landfill, with works commenced and planned for completion by August 2009. Manning of the facility to commence in August 2009. Proposal for kerbside recycling services to commence in Grenfell in July 2009.
 - d) Maintenance of cemeteries continuing. About 90% of graves excluding the general cemetery have been verified in the field.
 - e) Public conveniences maintained satisfactorily.
 - f) Pollution complaints attended to as received.
 - g) Repairs and minor maintenance carried out at Council's residences.

THE GENERAL MANAGER'S ORDINARY REPORT

- h) State Government and Council funding available to commence the Floodplain Risk Management Study. Warraderry Street drainage to be constructed in 2009/2010 under the FAG Program.

- 6. Sewerage
 - a) Sewer mains breaks and blockages repaired as required. Some sewer mains have been inspected by camera. Sewer main in lane behind Bogolong Street excavated and replaced. Some sewer lids have been replaced.
 - b) Soil and water samples analysed and annual report submitted.
 - c) All employees accredited for sewer works and mains maintenance. Department of Commerce conducted OH &S audit with report submitted.

- 7. Recreation and Culture
 - a) Refurbishment and upgrade of Library building completed. New books and equipment purchased.
New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public.
New conference room in use, utilisation as cinema in progress with volunteer management committee.
 - b) Museum Advisor working well with local committee. Tourism Officer assisting local committees.
 - c) Grenfell and Quandialla Pools closed 29 March with no major problems during the season. Further OHS improvements to be undertaken in off season. Concept plan prepared for grant submission, with further consideration if funding successful.
 - d) Parks and ovals satisfactorily maintained. Upgrade of Taylor Park playground equipment to commence shortly. Inspections and required maintenance completed.
 - e) Grant funding application again submitted for O'Brien Hill upgrade, not successful. Application for funding is currently being submitted to the Heritage Projects (jobs fund) Program.

- 9. Mining, Manufacturing and Construction
 - a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements.

- 10. Transport and Communications
 - a-i) All programmes undertaken, Rural Local Roads program to continue.
 - g) Tree planting - minimal trees planted due to continuing drought.
 - i) Streetlighting provided and maintained by Country Energy.

- 11. Economic Affairs
 - a) Caravan Park facilities maintained. Current operations under review with a facility upgrade proposed for next four years.
 - b) Meeting of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Installation of sound system of Henry Lawson Bust to commence in near future. Open Day/Market Day held on 25 October 2008 with two telecasts by "A Current Affair". Policies adopted by Council to encourage developers.
 - c) Bank building residence occupied by Council staff member. Leasing of commercial area to be considered.

THE GENERAL MANAGER'S ORDINARY REPORT

- d) Industrial blocks offered for sale as enquiries received. Purchase of additional industrial land to be considered as land is sold. Industrial Estate drainage plan being prepared.
- e) Investigation and testing of old gasworks site completed, report received. Final report submitted to DECC, remediation action plan pending.
- f) New equipment and software to be obtained at the CTC to provide state-of-the-art equipment and a higher standard of service. Training to continue in new building. Regular CTC column in local paper making people aware of government service available. Photographic printing, computer repairs and sales in progress.
- g) Taxi service operating well. Lease extended for a further twelve months.
- h) Henry Lawson Festival plaque for 2008 guest installed. Arrangements progressing for the plaque to be installed for the 2009 Festival guest. Festival held 5 -8 June and was an outstanding success.

12. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

Part B - Social Plan

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease renewed. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement. Disabled toilets in Main Street upgraded and publicised.
- g) CTC obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. New printer purchased. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

11. Acquisition in Memory Street, R2.1.3

Arrangements were made in 1996 to acquire a parcel of land from the then owners of portion 342 on the corner of South and Memory Streets, Grenfell. The land was required for widening when Memory Street was reconstructed and sealed.

The arrangements were finalised at the time of the property's transfer to the present owners in 2000. The acquired parcel (lot 10 in DP 1127067) is now owned by Council but requires a specific resolution of Council to permit its dedication as road.

RECOMMENDATION:

It is recommended that lot 10 in DP 1127067, being owned by Council, be dedicated as public road under section 10 of the Roads Act 1993.

THE GENERAL MANAGER'S ORDINARY REPORT

- 017** **RESOLVED:** Clr Hinde and Clr Lobb that lot 10 in DP 1127067, being owned by Council, be dedicated as public road under section 10 of the Roads Act 1993.

T V LOBB GENERAL MANAGER

- 018** **RESOLVED:** Clr D Hughes and Clr Atchison that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9 July 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 June 2009:

Bank Account	
Westpac	<u>\$204,275.93</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 June 2009.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of June follows:

Rates Receipts	92,370.53
Accounts Receivable	133,098.57
Government Grants	517,241.00
Agency Collections	11,661.81
Workers Compensation Reimbursement	12,347.97
Interest on Investments	13,138.36
Other Income	16,201.81
Total	<u>\$796,060.05</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2008/2009:

Following are the up to date maintenance figures as at 30 June 2009.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,824	564,640
Grenfell Town Streets Maintenance	146,536	184,476
Village Maintenance - Caragabal	7,118	10,069
Village Maintenance - Greenethorpe	6,000	11,768
Village Maintenance - Quandialla	6,000	14,194
Garbage Collection	51,000	46,367
Greenethorpe Collections	8,500	5,523
Trade Waste Collection	23,000	10,346
Tips Working Expenses	82,000	85,952
Noxious Plants	73,000	55,721
Parks & Gardens	163,000	171,105
Library Expenditure	108,090	106,301
Baths Income	-21,000	20,053
Baths Expenditure	112,127	92,522
Caravan Park Income	-31,500	46,523
Caravan Park Expenditure	67,113	59,486

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2008/09 State Roads (SH 6) Maintenance	190,000	182,939
2008/09 National Roads (SH 17) Maintenance	100,000	56,385
2008/09 State Road (SH6) Ordered Work	450,000	423,252
2008/09 National Road (SH17) Ordered Work	308,081	237,042
2008/09 Regional Roads Block Grant	496,393	294,933
2008/2009 REPAIR Program MR398	300,000	201,432
3 x 3 Program - MR 398	68,000	0

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	96,996
Gambara Road	46,000	72,107
Nowlans Road	109,000	109,000
Sandy Creek Road	186,000	124,169
Bimbi - Quandialla	55,000	55,000
Pinnacle Road	29,000	29,000
Gravel Resheeting	108,000	108,000
Total	736,543	736,543

2008/2009 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	30,000	29,801
Reseals	95,000	97,167
Caragabal - Quandialla	95,000	68,299
Nowlans Road	65,000	100,465
Sandy Creek Road	180,000	192,844
Bimbi - Quandialla	35,000	19,558
Pinnacle Road	60,000	1,559
Driftway Road	42,521	18,542
Grenfell Streets Construction	66,104	57,384
Grenfell Kerb and Gutter	61,964	30,099
Grenfell Streets - Footpaving	44,000	727
Reconstruct Village Streets – Ex - Reserves	0	0
Gravel Resheeting	100,000	98,582
Total	874,589	715,027

2008/2009 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	80,185
Greenethorpe – Gambara Road 4 km	72,000	75,277
Rural Roads Reseals	150,000	151,919
Gerrybang Road Causeway	100,000	106,595
Total	402,000	413,976

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the June 2009 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the June meeting the debt recovery process is on-going and a new round of debt recovery for both debtors and rates has commenced which will follow the same debt recovery process as has previously occurred.

The sale of land for overdue rates will be conducted in 2010.

For Information

Noted

5. Insurance Renewals 2009/2010 A3.11.1

Quotations were received on the 29 June 2009 for Council's Insurance Renewals for the 2009/2010 financial year.

Councillors may be aware that Insurance cover for Public Liability/Professional Indemnity, Fidelity Guarantee and Industrial Special Risks (property) classes of insurance is provided through "Statewide" Mutual Liability Scheme which is administered through Jardine Lloyd Thompson Insurance Brokers. There are no recognised Insurance Companies willing to underwrite Primary Liability Insurance for the Local Government Sector in New South Wales.

In the past the continuation of Public Liability premium increases may have resulted from the continuing escalation of claims incurred by Councils, the generous attitude of the Courts in handing down favourable awards to plaintiffs and more recently insurance companies endeavouring to recoup monies from previous massive payouts. However, with the introduction of the new State Government Legislation in regard to Public Liability Insurance effective from 1 July 2002 and a refreshing change in attitude of the courts Council's premium has actually decreased from the 2008/2009 financial year.

Council also qualified for the bonus under Statewides "Risk Management Bonus System" introduced in the 2004/2005 financial year which resulted in a reimbursement of \$11,389. It is anticipated we will again qualify for the bonus in the 2009/2010 financial year. With the Public Liability/Professional Indemnity excess remaining at \$10,000 Council staff certainly need to ensure that all proper Risk Management Practices are in place.

Renewal terms offered to Council for the 2009/2010 financial year are detailed below:

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Table 1:

Class of Insurance	Insurer	2008/2009 Premium (GST Inc)	2009/2010		
			Premium	GST	Total
Public Liability/ Professional Indemnity	Statewide Mutual	97,130.00	83,885.00	8,388.50	92,273.50
Fidelity Guarantee	Statewide Mutual	664.18	764.76	76.48	841.24
Councillors and Officers Liability	Comm of Australia/St Pauls International	8,522.97	7,071.48	707.15	7,778.63
Members Accident	Mercantile Mutual	1,963.50	1,785.00	178.50	1,963.50
Industrial Special Risks (property)	Statewide Mutual	47,752.71	48,392.14	4,839.21	53,231.35
Motor Vehicles	Zurich	39,236.08	38,677.95	3,867.80	42,545.75
Workers Compensation	StateCover Mutual	159,362.60	TBA	TBA	TBA

Council's Motor Vehicle Insurance premium has increased by \$3,309.67 due to a general increase and Council insuring more units this year. Council's Property Insurance premium increased by \$5,478.64 due to an increase in the State Governments Fire Service Levy together with the introduction of the SES Levy. The Mutual schemes are generally working very effectively as they are returning bonuses to Council as well as keeping premiums to a reasonable level.

Workers Compensation is the one class of insurance where Council has in the past made significant savings with the introduction of State Cover Mutual Limited effective from July 2001. However, with an increase in claims in the last twelve (12) months there was dramatic increase in Council's premium in the 2008/2009 financial year and it is expected a similar cost will be incurred in the 2009/2010 financial year.

StateCover is a mutual self insurance scheme for Workers Compensation and has been implemented by the Local Government and Shires Association of NSW (LGSA) to establish a specialised insurer for Local Government Authorities. This has the benefit of:

- The delivery of a wider range of services on an integrated and coordinated basis tailored to suit the industry's needs;
- A more responsive and consultative level of service;
- The provision of in-house and external loss management services, including the development of accident prevention strategies to tackle industry specific problems and the sharing of such solutions amongst all member Councils;
- The provision of in-house and external rehabilitation services, specialising in local government and the development of industry based rehabilitation strategies;
- The establishment of a local government specific workers compensation claims data base and a comprehensive Occupational Health and Safety information data base, accessible to all member councils;
- Greater "ownership" and accountability towards the costs of work related injuries by participating Councils; and
- Real and sustainable cost savings arising out of a reduction in claims frequency and severity.

RECOMMENDATION: that Council endorse the actions of the General Manager in accepting the Insurance Premium Renewals as listed in Table 1 for the 2009/2010 financial year.

- 019** **RESOLVED:** Clr Crutcher and Clr Lobb that Council endorse the actions of the General Manager in accepting the Insurance Premium Renewals as listed in Table 1 for the 2009/2010 financial year.

6. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Housebound members have been invited to an inspection of the Community Hub on the morning of Tuesday, 7th July. A group of ten is coming from the MPS and three members from the community.
- Only five entries were received for the Drug Week@Your Library Quizzes sponsored by the State Library despite extensive advertising in the Grenfell Record and at The Henry Lawson High School. The prizes will be handed out to those involved at a small function at the Library on Monday 6th July and the quizzes will not be offered in future years.
- A letter has been sent to Shire primary schools explaining that the absence of suitable wall display space in the new library has forced an end to the traditional Book Week class poster competition. All schools have been invited to visit the library during Book Week as there will be a display of the short-listed books inside the library.
- Children from Classes 3-6 from the Quandialla Central School visited the library on the morning of 19th June as part of a day-long excursion looking at Council facilities.
- Nerissa Kinnear from The Henry Lawson High School, accompanied by Mrs Barbara Mitton, spent two hours in the library on 12th, 19th and 26th June as part of an outreach programme.
- The Caragabal Post Office will be changing hands in August. The new owners wish to continue hosting the Deposit Station. As soon as they have taken over the librarian will go to Caragabal to meet them and discuss how the service may best be developed.
- The librarian attended a two-hour workshop on utilizing State Archives records held at Parkes on 24th June. It provided a very useful overview of the State Archives kit and website and as a result the librarian has printed off a number of research guides for placement in the Local and Family History Room.
- The possibility of a Family History Workshop/Seminar Day to launch and showcase the new Local and Family History Room is being investigated.
- The foreshadowed weeding programme has commenced with the adult fiction. Weeded books will be offered for sale in the first instance and then recycled. It is also planned to weed the large print and audiovisual collections.
- Exchanges of stock were made with all three Deposit Stations during the month.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

7. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Updating Council's Economic Development Strategy. Review to be arranged. Funding to be sourced.
- Pursuing people interested in relocating to the Weddin Shire emanating from the Open Day Campaign.
- Held the Grenfell Business Development Committee (GBDC) breakfast meeting on Wednesday 10 June 2009 with the guest speaker being Mr Peter Gordon from the Orange Business Enterprise Centre (BEC). Mr Gordon again conducted one on one sessions with business people when he attended Grenfell on 10 June. Mr Gordon will return on Wednesday 8 July.
- "Start your Business Here" online program to be placed on Council's website.
- Preparations for Country Week are continuing.

For Information

Noted

8. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- The advertisement for Wingspan Magazine has been published and enquiries are still being received requesting brochures. It is planned to attend a small bird fair at Rankin Springs on 3 October to further promote the Weddin Bird Trails. All bird groups in Australia have been sent invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochure is currently being distributed to local and surrounding Visitor Information Centres with excellent feedback received.
- Henry Lawson Festival was held from 4 - 8 June 2009 and was an outstanding success.
- Attended the Gold Trail meeting in Young on 16 June 2009. Audit of local attractions completed. Regional funding of \$500,000 being sourced of which 10% must come from the local region. Next meeting to be held in Boorowa on Tuesday 14 July.
- Awaiting further information on the "Embrace the Lachlan" tourism proposal.
- Commenced the Henry Lawson Bust project.
- Currently submitting a funding application for the O'Brien's Hill project under the Heritage Projects (Jobs Fund).
- Developed a newsletter detailing upcoming events and activities in the Weddin Shire. Mailing list developed from attendees at the Hawkesbury Show who expressed an interest in Weddin Shire's attractions and events.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and various cards which are selling well. Grenfell themed calendars are being investigated.
- CTC membership renewed.
- Tech Talk articles submitted in the Grenfell Record on a regular basis, with an article on technology tax tips recently published. They are being well received by the public.
- A flyer mail out to households promoting the services available will be conducted.
- Currently investigating funding opportunities to upgrade the equipment at the Grenfell Internet Centre and Greenethorpe, Quandialla and Caragabal CTC's. The equipment is very old and unable to run basic functions for customers. Funding of \$20,000 will be required.
- Window displays addressed.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

10. Discharge of Mortgage – DW and SA Brown, Lot 13 Davies Place Grenfell, P2.5.4

A request was received from Council's solicitor to sign a discharge of mortgage to allow the title deeds for the above property to be returned to Mr and Mrs Brown.

As the land has been paid in full the discharge was signed by the Mayor and General Manager as requested.

RECOMMENDATION:

Confirm Action

020 RESOLVED: Clr N Hughes and Clr Atchison that the action be confirmed.

11. Half Yearly Audit, A1.2

Council's auditors Morse Group of Orange have forwarded the interim audit report for the year ending 30 June 2009.

The auditors report stated that "our audit established that the financial management procedures and systems have been controlled effectively in a manner relevant to Council's structure and resources". However, there was one minor matter of concern regarding the authorisation of journals which has since been rectified.

The audit report was an excellent result and a credit to all the staff concerned and it certainly typifies the manner in which the staff carry out their duties. The same amount of time and effort will be required to ensure our end of year audit achieves the same result.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

The audit report can be perused by Councillors if so desired.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 021** **RESOLVED:** Clr Crutcher and Clr McClelland that except where otherwise dealt with the Director Corporate Services' Report be adopted.

9 July 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

- SH6
 - general maintenance
 - remove unwanted road signs
 - painted 50/80/100 km speed signs on the roadway
- SH17
 - general maintenance
 - provide traffic control for vehicle accident
- MR398
 - general maintenance
 - cleared blocked culverts
- MR236
 - general maintenance
 - remove leaning and dangerous trees
 - repaired seats at Landers Rest Area
- MR237
 - general maintenance
 - resealed 750 metres with an emulsion seal
- MR239
 - general maintenance
 - removed a dead tree near the Cemetery

1.2 Rural Local Roads Programme

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

- commenced widening 1.5 kms Pinnacle road
- commenced widening 1.5 kms Driftway Road
- crushed Matthews Pit

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- removed fallen tree Holy Camp Road

THE DIRECTOR ENGINEERING ORDINARY REPORT

- maintenance graded Hunters, Dean-Malloy, Hancock-Flynns, Hancock-Williams, Barkers and Stumpy Lanes
- cleared culverts Sandy Creek Road and Piney Range Road
- replaced pipe culvert Driftway Road
- repaired broken causeway Keiths lane

1.4 Urban Maintenance

- general maintenance
- repaired rubbish bin holder in the Main Street
- burnt green waste Grenfell Tip
- replaced damaged bollard Main Street
- started paving Taylor Park footpaths
- removed several dead trees from the Grenfell town area
- delivered recycle bins to all residences

For Information

Noted

2. Future Works

2.1 Rural

- general maintenance
- complete 1.5 kms widening Driftway Road
- complete 1.5 kms widening Pinnacle Road
- crush Eppelstun's Pit

2.2 Urban

- general maintenance
- complete paving Taylor Park
- complete kerb and guttering Wood Street
- complete repair work and replanting Main Street

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- top dressed part of Taylor Park
- lifted several trees

THE DIRECTOR ENGINEERING ORDINARY REPORT

3.2 Cemeteries

The following graves have been prepared from 7 June 2009 to 6 July 2009:-

Grenfell Lawn	– 1 plus 1 internment of ashes
Grenfell	– 2
Bimbi	– Nil
Caragabal	– Nil

3.3 Sewer Mains

Eight (8) sewer choke has been attended to during the month.

3.4 Private Works

- sold crushed gravel to a rate payer
- sealed around bollards in Main Street in front Criterion Hotel

3.5 Vandalism

Nil

Total Cost: \$00.00

Progressive Cost: \$00.00

(from 1/7/2009 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

There have been several reports of B – Doubles using unauthorised roads around Greenethorpe.

In each case the CENTROC Weight of Loads Group has been advised, with extra patrols scheduled by CENTROC to follow up reports. CENTROC officers have since advised that the drivers were reverting to using the correct route (Young Road and Tyagong Creek Road) and none were apprehended off route.

CENTROC officers are continuing to patrol the area.

For Information

Noted

THE DIRECTOR ENGINEERING ORDINARY REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	Various Bushfire Trucks (20 plus)	Annual service.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

It is proposed to commence collection of Road Asset Data for inclusion in an Asset Register.

The information will also be used for the Fair Value of Roads which is required by 30 June 2010.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Planning is still continuing for the resealing and heavy patching in 2009/2010.

RTA has indicated that funds may be available in 2009/2010 for rehabilitation work on SH17

For Information

Noted

8. Noxious Weed Report – June, C2.6.16

Noxious Weeds Officer currently on alternative duties.

Coolatai grass has been found on the Newell Highway, 1/2 km from the shire boundary and will be treated.

LVWAC has applied to have Spiny burrgrass, Blue heliotrope and Golden dodder upgraded to Class 3 noxious weeds

For Information

Noted

9. Burrett Street/Vaughn Street Laneway, E3.3.1

Agreement has now been reached with the owner of the land for the resumption of approximately 16 m² of land from lot 7 in DP 6820.

It is now proposed that a DA be lodged for the subdivision of the lot into two lots, with lot 1 to be dedicated to the public as road, and lot 2 to be the residue.

The estimated cost to resume the land and construct the road is \$4,200.

RECOMMENDATION: that:-

- a) Council proceed to resume approximately 16 m² of land from lot 7 in DP 6820 with the purchase price of the land being \$251.41,
- b) funding totalling approximately \$4,200 for the work be from the Grenfell streets construction.

022 RESOLVED: Clr Atchison and Clr Crutcher that:-

- a) Council proceed to resume approximately 16 m² of land from lot 7 in DP 6820 with the purchase price of the land being \$251.41,
- b) funding totalling approximately \$4,200 for the work be from the Grenfell streets construction.

10. Taylor Park – New Playground Equipment, P2.1.3

It is proposed to erect the new playground equipment in Taylor Park in August/September 2009.

It is also proposed to remove the old equipment as the new equipment will take up the space of the old equipment. Due to the age of the equipment, it may be damaged during removal.

The fall zone is deficient in area and will have to be extended towards the east.

The pine tree will have to be removed as the root system is extending into the sand softfall. Any removal of roots may destabilise the tree. One branch has already fallen, and the tree is a possible hazard to the public and the new playground equipment. Approval is being sought to remove the tree.

Further trees will be planted in accordance with the original master plan.

For Information

Noted

11. Weddin Shire Council Cemetery Operations Plan, P2.2.1

The draft Weddin Shire Council Cemetery Operations Plan has been advertised for comment, and closed on Wednesday 1 July 2009 at 4.00 pm.

Comments were subsequently received from the local Funeral Director in relation to the amount of time available prior to the interment and responsibilities on site.

Some other minor changes have been made.

THE DIRECTOR ENGINEERING ORDINARY REPORT

A copy will be available at the meeting or by contacting the Director beforehand.

RECOMMENDATION: that Council adopt the Weddin Shire Council Cemetery Operations Plan as amended.

Clr Atchison previously submitted a written declaration of interest and left the room.

023 **RESOLVED:** Clr Crutcher and Clr Lobb that Council adopt the Weddin Shire Council Cemetery Operations Plan as amended.

Clr Atchison returned to the room.

12. Proposed Grenfell Boundary for Town Streets Expenditure Purposes, R2.2.1

There has been some confusion over the years about the boundaries for town streets expenditure in Grenfell. The original boundary was the former Municipal boundary. It is proposed to adopt the Grenfell Scavenging area as the area that will be covered by the town streets expenditure. The remainder of the Shire will be covered by the rural roads maintenance expenditure.

A map of the proposal boundary is shown at **Fig 1** (July 2009).

RECOMMENDATION: that Council adopt the proposed Grenfell boundary as **Fig 1** (July 2009) for town streets expenditure purposes.

024 **RESOLVED:** Clr Atchison and Clr N Hughes that Council adopt the Grenfell garbage scavenging area as the boundary for town streets expenditure purposes.

13. Proposed Extension of Garbage Scavenging Rights, E3.3.1

A request has been received from a resident on the western end of North Street for the provision of a garbage service. The current service extends to lot 1247 North Street which is just to the west of Bradley Street.

The proposed extension will also include one other residence at the end of North Street.

The garbage truck is able to turn around at the end of North Street satisfactorily.

A further request has been received from a resident living in Abbots Lane for the provision of a garbage service. This proposed extension will affect four other residents on Abbots Lane and Holy Camp Road.

The garbage truck can travel along Abbots Lane with a small amount of limb trimming.

The proposed extension is shown dotted on **Fig 1** (July 2009)

RECOMMENDATION: that the Council extend the garbage service along North Street to the end of the bitumen, Abbots Lane and Holy Camp Road (Between Mary Gilmore Way and Abbots Lane) and advertise the proposal for comment.

THE DIRECTOR ENGINEERING ORDINARY REPORT

025 **RESOLVED:** Clr Lobb and Clr Atchison that the Council extend the garbage service along North Street to the end of the bitumen, Abbotts Lane and Holy Camp Road (between Mary Gilmore Way and Abbotts Lane), east of Lawson Drive (between Young Road and the railway line), and advertise the proposal for comment.

026 **RESOLVED:** Clr McClelland and Clr D Hughes that the extension of the garbage service to Radio Tower Road and upper Melyra Street be investigated and reported back to Council.

14. Regional and Local Community Infrastructure Program – Taylor Park, G2.18.1/P1.2.3

As resolved at the Town Works Committee meeting, an inspection has been carried out on the existing playground equipment in Taylor Park.

In summary, all play equipment is in fair to good condition. However, the jungle gym needs some minor works to be carried out, such as putting caps in holes, and the metal strip at the top of the steps needs to be filled in. Also, the jungle gym requires painting to freshen the metal up. The plastic components, whilst faded, are not dangerous and are usable.

At the request of Clrs Lobb and Atchison, an on-site meeting occurred at on Wednesday 15 July 2009 with the Director Engineering. The General Manager and Ben Gibbons also attended.

It was suggested that the jungle gym should be kept, and that the swing and the three spring rides be removed, and the new playground equipment be placed so that the jungle gym could be incorporated into the total project.

The retention of the jungle gym into the project will necessitate the provision of further extra works to be carried out as follows:-

a)	excavate for extra softfall 35 @ 0.3m average depth	\$1,000
b)	construct 24m of extra border at \$100/m	\$2,400
c)	supply place 10m ³ of softfall	\$800
d)	provision of a 7m long garden bed 1m wide between to two levels of playground, including plants	\$800
e)	relocate sprinkler services	\$500

RECOMMENDATION: that the extra works to retain the jungle gym totalling \$5,500 in Taylor Park be funded from the infrastructure funds.

027 **RESOLVED:** Clr Atchison and Clr Lobb that the extra works to retain the jungle gym totalling \$5,500 in Taylor Park be funded from the Federal Governments Infrastructure Program (Round 1).

W TWOHILL
DIRECTOR ENGINEERING

028 **RESOLVED:** Clr N Hughes and Clr Crutcher that except where otherwise dealt with the Director Engineering's Report be adopted.

GRENFELL SCAVENGE SERVICE



WEDDIN SHIRE COUNCIL

AMENDED SCAVENGE AREA JULY 2009

--- PROPOSED EXTENSION



JULY 2009

Figure 1

9 July 2009

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

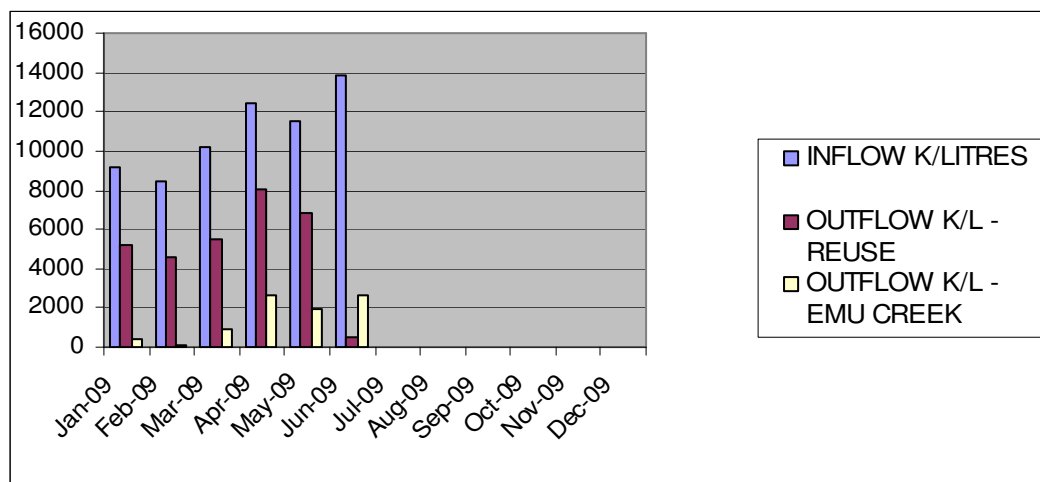
A. Public Health and Environmental Matters.

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during June 2009 was 13863 k/litres with the daily average of 462.10 k/litres. With outflow for irrigation for reuse being 554 k/litres and discharge to Emu Creek being 2648 k/litres.

The highest daily recording of 694 k/litres occurred for the 24 hours ending 6.30 am on 10 June 2009 and the lowest of 386 k/litres for the 24 hours ending 6.30 am on 1 June 2009.

A total rainfall of 79.5 mm was recorded for the month.



For Council's Information

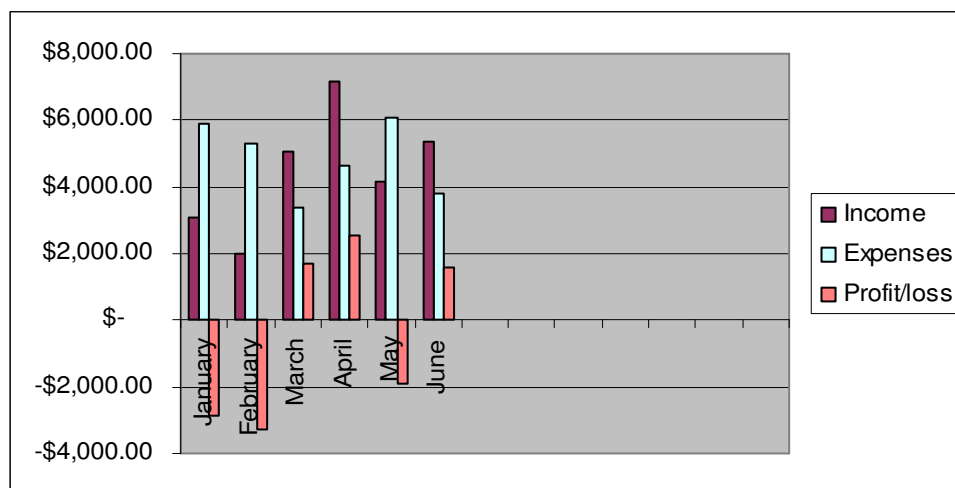
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of June 2009 was \$5,354.00 with expenditure of \$3,801.29 resulting in an operational loss of \$1,552.71 for the month.

There were 183 sites occupied for the month of June 2009.



Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for June 2009 were:

a. Companion Animals

Animals Impounded:	5 (1 Cat, 4 Dogs)
Animals Sold:	2
Animals Surrendered:	2
Animals Destroyed:	0
Animals Released:	6

For Council's Information

Noted

4. Berrys Road Dogs, A3.22.6

As advised at the last Council meeting the Class 4, Land & Environment Court action was held over to allow the respondent to apply to Council for a variation to the Local Orders Policy "Keeping of Animals".

An application for a variation to the policy was received by Council the day before the court listing of 26 June 2009. At this listing the matter was set down for a hearing on 22 September 2009, this was to allow adequate time for Council to determine the application to vary the policy.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

All adjoining properties are currently being notified about the application and a period of 14 days given in which any submissions can be made. A further report will be submitted at the August meeting to determine the application.

For Council's Information

Noted

5. Notice to prohibit Alcohol consumption in Council Parks, H1.6.9

Council resolved at the June 2009 meeting that the following Parks be signposted to prohibit the drinking of alcohol by order of Council as detailed under Section 632 of the Local Government Act 1993.

The following are proposed to be alcohol free zones between the hours of 9 pm and 7 am:

- ◆ Taylor Park
- ◆ Memorial Park
- ◆ Proctor Park
- ◆ Rotary Park

The following is proposed to be alcohol free zones at all times;

- ◆ Vaughn Park

The proposed orders were advertised for the regulated period, with No submissions being received at the close of the advertising period.

RECOMMENDATION: that Council prohibits the drinking of alcohol in the following parks between the hours of 9 pm and 7 am:

- ◆ Taylor Park
- ◆ Memorial Park
- ◆ Proctor Park
- ◆ Rotary Park

The following is proposed to be alcohol free zones at all times;

- ◆ Vaughn Park

029 **RESOLVED:** Clr McClelland and Clr Atchison that Council prohibit the drinking of alcohol in the following parks between the hours of 9 pm and 7 am:

- ◆ Taylor Park
- ◆ Memorial Park
- ◆ Proctor Park
- ◆ Rotary Park

and the following be alcohol free at all times;

- ◆ Vaughn Park

6. Grenfell Commodities, DA 72/2002

Council has again received both written and verbal complaints about the operations of the Grenfell Commodities site located at 1 Grafton Street, Grenfell.

These complaints are related to dust that is allegedly emanating from the land.

The site was visited on Tuesday 30 June 2009, at which time Mr Peter Mawhinney gave a verbal undertaking to have a prototype of the dust containment system constructed (as advised to Councillors).

A further email was received from Peter Mawhinney, in which he confirms that an order has been placed for one prototype and once received (estimated one week) he will contact me to inspect the unit. If the prototype is adequate then the remaining hoppers will be similarly treated.

I will continue to work towards a positive outcome for all parties in relation to this problem.

For Council's Information

Noted

7. Country – City Alliance - Heritage Committee Visit, H1.6.9

On the 25 - 26 June 2009, seven members of the Weddin Shire Council Heritage Committee undertook a heritage based visit with our City Alliance Council, Hawkesbury.

On the first day we arrived at around lunch time with the following activities attended:

- ◆ Light lunch and tour of the modern Hawkesbury Regional Museum.
- ◆ Visit to Hawkesbury Local Studies section at the Windsor Central library.
- ◆ Presentation and talks about the approaches used by Hawkesbury City Council to ensure their heritage and history is protected.
- ◆ Meet and greet at the council with the Hawkesbury Heritage Committee.
- ◆ Dinner was at the Red Rum restaurant which was the old North Richmond Police lockup.

Day two started at around 8:30:

- ◆ Tizzana Winery, which is one of the first wineries in Australia.
- ◆ Ebenezer Church, this is the oldest Church in Australia.
- ◆ The result of the day was a guided tour of selected historic buildings that have been renovated or had additions added. There were a number of very good examples of how modern architecture can be achieved without compromising the heritage significance of the building.

The visit was very well organized by Hawkesbury City Council and equally well received by all of our Council that attended.

For Council's Information

Noted

030 RESOLVED: Cllr Halls and Cllr D Hughes that Council adjourn for supper.

Council adjourned for supper: 6.49 pm
Council resumed at: 7.19 pm

031 RESOLVED: Cllr Atchison and Cllr McClelland that Council resume.

8. Food Safety, H1.6.1

I attended the Council Food Regulatory Liaison Regional meeting in Orange on the 24th June 2009. This session covers general food safety issues within the region and involves all Central West Councils and the NSW Food Authority. The following matters were of note.

- How consistency can be achieved through the region
- Method and interpretation problems being experienced by some Council's, thus food premises are showing a high failure rate during food inspections.
- Proposed mandatory training requirement for "Food Safety Supervisors" this is likely to be gazetted by the end of the year with a prescribed period of time available for all hospitality businesses to be qualified.

Over the past month there have been a number of inquiries about food safety training and alike.

It is proposed that a course be run on the 17th August 2009; this will be for community organisation and commercial businesses alike. The commercial businesses will obtain the required competency in advance of the pending "Food Safety Supervisors" requirements.

Further information about either of these topics is available by request through the Director Environmental Services.

For Council's Information

Noted

9. Joint Regional Planning Panels & Plan Making

The General Manager and I attended an information session in Dubbo on the 6th July 2009. This session was put on by NSW Planning and covered the following matters.

Joint Regional Planning Panels

- Expected to commence in the Western Region late August – September 2009,
- Panel only required to assess Major development:
 - Designated development
 - Development with a Capital Investment Value (CIV) over \$10 million

The following development with a CIV over \$5 million:

- Certain public and private infrastructure
- Crown development
- Development where council is the proponent or has a conflict of interest
- Ecotourism
- Subdivision of land into more than 250 lots

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

- Certain coastal developments previously assessed as Major Projects to be determined by the Minister under the Environmental Planning & Assessment Act (EP&A Act).
- Council must cover all cost for the Council Elect Members.
- Applications for development that are to be decided by the Panels will first be assessed by Councils in accordance with accepted procedure.
- As is the case with Councils, the Panels will be required to provide opportunities for both proponents and objectors to represent their views on developments.

Plan Making

This part of the information session covered the newly legislated requirements that must be followed whilst preparing a modification or new Local Environmental Plan.

Further information about either of these topics is available by request through the Director Environmental Services.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Development Applications – Building Matters:

- 1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

DA NO.	Applicant	Construction	Value (\$)	Address
19/2009	Mrs V Osborne	Extension/Addition to Dwelling	\$24,500	Lot: 2 DP: 383023 29 Brundah Street GRENFELL NSW 2810
CD 10/2009	Mr Athony Cirillo	Demolition of existing Admin/Library & build new Admin/Library	\$750,000	Lot: 1 Sec: 12 DP: 758473 Weddin Street GRENFELL NSW 2810
CD 11/2009	Mr RW Goodsell	New Shed	\$10,000	Lot: 16 DP: 752944 Goodes Lane Henry Lawson Way GRENFELL NSW 2810
CD 12/2009	Mr S Liebich	New Dwelling	\$180,000	Lot: 2 DP: 855481 20 Henry Lawson Way GRENFELL NSW 2810
CD 13/2009	Mr P Keppie	Addition to Dwelling	\$11,000	Lot: 4 DP: 566345 22 Sullivan Street GRENFELL NSW 2810

For Council's Information

Noted



S WILSON
DIRECTOR ENVIRONMENTAL SERVICES

- 032** **RESOLVED:** Clr Atchison and Clr Lobb that that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Delegates' Report - Central Tablelands Water

The following is a précis of the items discussed at the June 2009 meeting of Central Tablelands Water and is submitted for Council's information:

2009/2010 Management Plan

Council resolved to formally adopt the 2009/2010 Draft Management Plan without change. The Management Plan incorporates a capital works program of \$601,758.

The 2009/2010 Management Plan reflects an estimated surplus of \$25,885.

Budget Review Statement to March 2009

The Budget Review Statement, to the 31st March 2009, was presented to Council with a revised estimated surplus for the year of \$322,087. This revised estimate represents an increase of \$3,682 on the original budget surplus of \$318,405.

Country Energy – 3 Year CENTROC Electricity Contract

The General Manager reported to Council on the outcome of the electricity tendering process conducted by CENTROC. There were only two complying tenders, namely, Country Energy and Energy Australia with Country Energy being the recommended tenderer.

Council resolved to sign a new three contract with Country Energy for the period 1 July 2009 to 30 June 2012.

NSW Government Inquiry into Provision of Water & Sewerage Services

The Minister for Water, announced at the CENTROC Summit in Bathurst on Friday 22 May that the submissions received on the 'Inquiry Report' were being analysed and a further draft Cabinet report would be circularized for comment before submission to Cabinet hopefully in November of this year.

Lake Rowlands Safety Review

The General Manager reported that consulting engineers GHD had completed and submitted the draft report on the flood and dambreak studies carried out on Lake Rowlands Dam as required by the NSW Dam Safety Committee.

The Dambreak Study has determined Lake Rowlands Dam as having a 'Low' Flood Consequence Category for a Sunny Day scenario and a 'High C' for both incremental and total Population at Risk (PAR).

The Embankment Section Stability Analysis has determined that *the downstream dam embankment does not meet recommended criteria*.

GHD are of the view that a flood security study should be undertaken which would incorporate increasing the stability of the embankment.

The General Manager will be forwarding the both of these reports to the NSW Dam Safety Committee and the Department of Water and Energy for review and determination. A further report will be submitted to Council once those determinations are received.

WBC Alliance – Project Officer

The WBC Project Officer's report for the June council meetings was presented highlighting the activities during April and May. Not the least of the achievements during this period was the winning of a National Award within local government in the category "Improving Service Delivery through Collaboration".

Reservoir Levels

All reservoir levels have been maintained between 50% and 100% capacity.
Lake Rowlands level at 29 May was 74% of capacity.

Cr. G McClelland

Cr. B Hinde

033 **RESOLVED:** Cllr McClelland and Cllr Hinde that the Delegates Report – Central Tablelands be noted.

REPORT ON THE COUNCIL OF LOCAL GOVERNMENT MEETING IN CANBERRA ON 24 AND 25 JUNE 2009

The meeting at the great hall in Parliament House Canberra commenced with a dinner starting at 6 pm on the 24 June.

PM Kevin Rudd addressed the meeting which was chaired by Ellen Fanning.

The next address by the Hon Anthony Albanese stressed the importance of local government in the eyes of the Federal Government, and assured everyone that the future of local government was secure.

This of course depends on a new level of financial support from the Federal Govt. which seemed to hinge on local government compliance with the development of effective Asset Management Plans which will form the base on which applications for funding can be planned for the future. He stressed that he called for the adoption of an Asset Management Plan for all councils at the last meeting towards the end of 2008 and he said very few had finished their plans.

The Mayor of Gloucester gave me her card and said that their plan had been completed and that we could apply to her for a copy which may be of interest.

The Minister is not keen on using a common template for all councils as he feels that they should be individual documents which truly show the conditions of all assets in the Shire.

One of the speakers was Maxine McKew who has now been appointed to the position of Parliamentary Secretary to the Hon Anthony Albanese to look after the interests of local government. She said her door will always be open to local government.

The final day saw the groups divided into many parts with a consultant/leader taking charge of the questions which were different for every group. The Minister attending our session was the Hon Nicola Roxon which saw a lot of questions being directed to the Minister about health though that was not the aim or wish of the leader.

The previous night at the dinner was arranged so that a minister sat at each table and at our table we had Greg Combet who proved to be a genial host.

The Tuesday and Wednesday before my attendance saw the Australian Local Government Association hold their meeting which most likely should have been attended as some very serious discussions took place on Carbon Trading and Climate Change. I spoke to many councils who did attend and they thought that the extra time was well spent.

There are two pools of funds available now. The first is the \$30,000 which was given out on a population basis (base figure of 5000 residents) which does not seem very fair when a council such as Lachlan with about 50% more residents than Weddin obtained eight times the amount of money.

The next is a sum of about \$200 - \$250 million which will once again be a contestable amount and the terms and conditions of the spending of each amount of money should by now be known to the GM. They stressed that it was for new projects which did not divert labour from normal council duties (cost shifting) and created much local employment.

These conditions will prove difficult to meet as the schools stimulus programs (Federal Funded) is coming into heavy criticism right now about the lack of local employment.

CLR MA SIMPSON
MAYOR

034 **RESOLVED:** Clr Atchison and Clr Halls that the report on the Council of Local Government Meeting be noted.

REPORT ON THE ARTS OUTWEST WORKSHOP AT BATHURST ON 30 JUNE 2009

Regional Arts Australia organised a National Consultation Day with Arts OutWest, to inform future directions for work aimed at strengthening regional communities through arts and culture.

Bathurst was selected as one of only two regional locations in NSW to host the consultations.

This extensive national consultation explored the role of arts and culture for regional Australians and considered how the arts intersect with areas such as health, education, environment, tourism, technology, indigenous culture and economic development.

Facilitator was Ann Dunn, with Bob Debus also in attendance as well as 80 people from all parts of the region and from a wide cross-section of interests.

Discussions were very extensive and included:

- Current Issues and challenges in our communities
- What do arts mean to the current government
- Regional assistance – funding/finance
- Integrating arts into health, especially mental health
- Networking/link
- Partnerships with business/private sector
- Collaborate/formulate strategic plans

Other areas of discussion were:

- Arts in education
- Support for artists
- Engaging young people in arts
- Developing partnerships between arts and non-arts groups

A survey will be taken on the needs of Regional Arts, and a report written after the 37 consultations which are being held across Australia.

Regional Arts Australia will use this to focus their lobbying of the Federal Government for more funding of the Arts

CLR C LOBB
DELEGATE

035 **RESOLVED:** Clr N Hughes and Clr D Hughes that the Report on the Arts OutWest Workshop be noted.

Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held Tuesday 19th May 2009

Welcome: President Jenny welcomed everyone to the meeting.

Present: G. England, R. Munck, C. Lobb, M. Bucknell, K. Smith, J. Graham, E. Needham, Merle Simpson, R. Cawthorne, Maurice Simpson, T. Lobb, J. Hetherington, K. Brus, A. Carr, C. Brown, R. Gardner, T. Matthews, G. Lander, C. Gardner, T. Silvester, Tim Wood, G. Carroll, J. Smith, J. Mitton and J. Black.

Apologies: were received from S. Jackman, J. Wood and P. Fletcher. **Moved** E. Needham / C. Gardner. Carried.

Business arising:

National Anthem: Stephanie Moffitt to sing the National Anthem.

Treasurer's Report: As per attached sheet. Glenn advised that the fixed deposit had been reinvested for three months and that tax invoices are available to go out to sponsors. **Moved** G. Carroll / Merle Simpson. Carried.

Correspondence: As per list. **Moved** C. Gardner / J. Hetherington that the inwards correspondence be received as read and that the outwards correspondence be endorsed. Carried.

Co-ordinator's Reports:

King/Queen: Cate reported that she has two female and one male Judges who will judge at 2.00 pm Saturday 30th May.

Poetry on the Boards: Carly reported that safety issues have been agreed upon. Laurance Ryan has a laptop screen for use. Lion's toilets not yet completed — to approach Shire's Director of Engineering Bill Twohill.

Window Dressing: Elaine advised that there were five entries to date and she is to go around next week to find additional entries.

Official Luncheon: Merle advised everything still going to plan.

Art: **Moved** C. Lobb / E Needham that the entry fee to the Art Exhibition be \$2 for adults and \$1 for students and catalogues sell for 50c each. Carried. Chris also advised a large number of entries had arrived, catalogues are being formulated and one hundred and fifty to be printed. Door Roster completed, group of volunteers organised for hanging. Art Judge to be home hosted by Pam Kemp, Porcelain Judge requires two nights motel accommodation, committee asked to supply savouries and sponsorship money is coming in.

Award's Dinner: Tristen advised that tickets are available at the Weddin Shire Council. Article to go in the Grenfell Record next week.

Craft Activities: Jenn advised that a Watercolour Artist and an Airbrush Artist, plus others are coming.

Craft Activities: Tanya advised that all is in hand. **Moved** T. Silvester / G. England that Tanya get the Torson Dancers, at a cost of \$350. Carried.

V.S.S. Judy advised that the Certificates are done and everything is organised.

Photography: Tim advised that three judges are coming on Saturday. Plenty of entries — all going well.

Procession: Joy Wood via Jenny advised that helpers are required for Saturday morning. Ray Cawthorne requires helpers. Hugh Moffitt, John Bucknell will help on the day.

Street Stalls: Gaynor reported thirty one stalls, nine doubles and one triple, about half are gazebos or caravans. David Troth to clear block free of charge.

Book Launch: Gaynor advised a second placegetter in the short story section sought to launch his book at the festival. Publisher advised that it was not appropriate literature.

Television Awards: Gaynor reported that Jo Porter, producer of "Packed to the Rafters" will be attending to collect the Statuette. Not yet knowing if any cast members are coming,

Car Club: Keith advised all in under control, the car club would like some advertising and recognition on Sunday.

Helicopter: Ron Gardner advised that a lot on the corner of Grafton and Tyagong Streets was suitable and safety precautions taken in hand. Will be available Sunday for aerial photography.

Children's Competition: Jenny Hetherington advised that she is to pick up entries from schools on Friday.

Promotions: Auburn Carr advised that with the assistance of Tania a Festival feature will be published in the Grenfell Record and other towns' papers as well, plus a Festival add (about \$600 worth) will be on the Grenfell Record website. Competition winners at Hawkesbury Show are coming on Saturday, they will be given identification. Glenn will sort out accommodation etc. Festival will receive airtime by Radio Station 2GB in Sydney.

Busking: Robyn advised fourteen entries, judges and locations all organised.

Concert: Jenny advised everything is in hand with the concert, stating the Wong Family will be performing at the concert.

Maurice Simpson suggested David Troth be regarded as a sponsor 'in kind' and should be given recognition

General Business:

Statuettes: Glen advised that cheque is in the mail, Judy to pick them up at Bathurst on 31st May.

Weddin Shire Arts Award: Nomination was received for Chris Lobb. **Moved** Maurice Simpson / E. Needham that Chris receive the award. Carried. President Jenny announced Chris as the recipient of The Weddin Shire Arts Award for 2009.

Raffles: General discussion on the number of raffles apart from festival raffles on festival day. Mardi Bucknell suggested a notice be placed in the Record relative to raffles available.

Motel Accommodation: Three rooms available, Tim Wood needs one for Photography on Saturday night. Maurice Simpson suggested that the three rooms be paid for.

Souvenirs: Jenny suggested take the opportunity to sell souvenirs over the festival.

Programme: Auburn reported that the programmes were done.

Review: Three submissions, retain John Allen to attend on Saturday of festival and see how festival is run, a meeting with him is sometime off Input for the three -year business plan –Department Regional Development Grant \$3000 to be considered – funding will come out of next years budget. **Moved** Maurice Simpson / C. Gardner that executive action be endorsed. Carried.

Jenn Graham asked about Thumberlina's idea to sell scarves and beanies with festival logo on them. Maurice suggested that as the festival logo is not registered, Fran should sell them in her own store. Jenn to check with Fran.

There being no further business the meeting closed at 8.40 pm.

Next meeting Tuesday 21st July, 7.30 pm

036 RESOLVED: Clr McClelland and Clr Crutcher that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE ART GALLERY COMMITTEE MEETING HELD ON WEDNESDAY, 17 JUNE 2009 AT 3.45 PM (C2.6.35)

1. **PRESENT:** C Lobb (Chair), J Bolton and T Lobb (General Manager).

2. **APOLOGIES:** Nil

3. **MINUTES:** of meeting 3 December 2008.

Resolved: J Bolton and C Lobb that the minutes of the meeting on 3 December 2008 be adopted, and the informal meetings on 12 February 2009 and 3 March 2009 be noted.

The volunteer members reported that the reduced committee was working satisfactorily.

4. REPORT ON EXHIBITIONS

- a) Exhibition 1 – Council works/photographs
 - attracted good local interest
 - 276 visitors.
- b) Exhibition 2 – McClure/Driscoll/McCue/Wallace
 - high standard, well patronised,
 - all artists present at official opening,
 - good sales \$3,915, commission \$783,
 - 384 visitors.
- c) Exhibition 3 - Festival
 - utilised gallery and conference room, ideal,
 - excellent feedback on venue, including people from out of town.
- d) Exhibition 4 – Morton/Rice/Newman/Carter
 - very high standard,
 - good immediate sales.
- e) Future Exhibitions
 - photography exhibition,
 - Gwen Frohlich Collection: paintings and sculptures valued at over \$800,000 from Bathurst Regional Art Gallery,
 - invited artists,
 - local artists,
 - Netwaste.

5. GENERAL BUSINESS

- a) Volunteers – now number 30, excellent response.
- b) Brochure – being designed, quotations to be obtained.
- c) Sponsorship – Country Energy has been approached for a competition in 2010.
- d) Website – permanent notice required with phone number and reference to sculptured curtain.
- regular exhibition notice required.
- e) Sculptured Curtain – continued interest.
- f) Telephone – number to be listed under Council.
- g) Photocopying – internal cost queried.
- h) Budgeting – monthly printout of expenditure and income required.
- i) Workload – the committee members are totalling 30 - 50 hours per week to ensure that high standards are maintained.

6. **NEXT MEETING:** to be advised.

7. **CLOSURE:** There being no further business the meeting closed at 4.35 pm.

037 RESOLVED: Cllr Crutcher and Cllr Atchison that the Minutes of the Art Gallery Committee Meeting be noted.

MINUTES OF THE CINEMA COMMITTEE MEETING HELD ON FRIDAY, 26 JUNE 2009 AT 1.00 PM (C2.6.36)

1. PRESENT:M Moffitt, J Mitton, W McSpadden and G Carroll.

2. APOLOGIES:Nil

3. MATTERS ARISING
Nil

4. GENERAL BUSINESS

- Ad for volunteers to be placed in Grenfell Record. Training to be then organised. G Carroll to pursue.
- Community survey amended. Now able to be distributed.
- Press release to be issued promoting opening of cinema as well as advising residents of survey. G Carroll to pursue.
- Copyright/licensing requirements investigated and licensing fee is included in movie fee. Films to be initially sourced from Amalgamated Movies.
- Issues regarding the security system to be further considered.
- Film nights to commence Friday 28 July 2009. W McSpadden to investigate availability of various films.
- Opening night to be smart casual dress.
- Frequency of films dependant on number of volunteers available.
- Primary school children to be accompanied by an adult.
- Eating/drinking to be further considered.
- Film clubs – formation to be considered.
- Advertising/marketing of films to be conducted well in advance.
- Police to be contacted to advise of film nights and to discuss their availability.
- No responsibility will be taken for attendees aged over twelve once they have left the building.
- Printing of tickets to be considered. Propose to sell tickets from CJ Anderson's.

5. OTHER MATTERS
Nil

6. NEXT MEETING: Thursday 9 July 2009 at 5.30 pm.

7. CLOSURE: There being no further business the meeting closed at 2.01 pm.

038 RESOLVED: Cllr Halls and Cllr Hinde that the Minutes of the Cinema Committee Meeting be noted.

MINUTES OF THE CINEMA COMMITTEE MEETING HELD ON THURSDAY 9 JULY 2009 AT 1.00 PM AT THE GRENFELL COMMUNITY HUB (C2.6.36)

1. **PRESENT:**M Moffitt, J Mitton, W McSpadden and G Carroll.
2. **APOLOGIES:**Nil
3. **MATTERS ARISING**
Nil
4. **GENERAL BUSINESS**
 - 4.1 **Press Release**
Press release issued promoting cinema as well as advising residents of survey. To be printed in Grenfell Record on Friday 10 July 2009.
 - 4.2 **Proposed Community Survey**
Community survey to be distributed on Friday 10 July 2009.
 - 4.3 **Advertisement for Volunteers**
Advertisement for volunteers to be placed in Grenfell Record. Training to be then organised. G Carroll to pursue.
 - 4.4 **Copyright/Licencing Requirements**
Copyright/licencing investigated and licensing fee is included in movie fee. Films to be initially sourced from Amalgamated Movies. W McSpadden to pursue.
 - 4.5 **Film Nights**
Date for opening night to be determined. Food and drink requirements to be considered. M Moffitt and J Mitton to pursue.
5. **OTHER MATTERS**
A demonstration of the equipment was given by Josh Dawes.
6. **NEXT MEETING:** Thursday 16 July 2009 at 1.00 pm.
7. **CLOSURE:** There being no further business the meeting closed at 2.09 pm.

039 **RESOLVED:** Clr Crutcher and Clr Lobb that the Minutes of the Cinema Committee Meeting be noted.

MINUTES OF MANEX MEETING HELD ON MONDAY, 13 JULY AT 2.30 PM (C2.6.10).

Present: Messrs T Lobb, G Carroll, W Twohill and S Wilson.
Observer: Clr M Simpson.

Apologies: Nil

Minutes:

Resolved: S Wilson and W Twohill that the minutes of 15 June 2009 be adopted as circulated.

General Business:

1A Administration

- (i) Telephone Audit – various telephone numbers currently being checked for usage. Disused numbers to be deleted to save on rental charges.
- (ii) Promoting Better Practice Review – action ongoing. General Manager and Directors to pursue.
- (iii) Vehicle Use – reconciliations to 31 March 2009 completed. Estimates for ensuing year also completed. Adjustments required.

1B Human Resources

- (i) Vacancies - Caragabal Tip Position – to be advertised.
 - Quandialla Tip Position – to be reviewed.
 - Various Engineering Positions – to be advertised.
- (ii) Job Evaluations
 - Administration – in progress.
 - Engineering – in progress.
- (iii) Annual Assessments for Directors – to be conducted upon completion of the General Manager's assessment.
- (iv) Code of Conduct – staff training to be considered.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – reported in Director Environmental Services report.

3. Health

- (i) Meeting with Doctors – meeting with Dr Varejka conducted. Meeting with Dr Albadran to be held on Monday 13 July 2009.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Recycling Collection – commenced Friday 10 July 2009. Very good initial response however further public education required. Director Environmental Services to pursue.
- (ii) Grenfell Tip Management – reported by Director Environmental Services in the tenders section.

6. Sewerage

- (i) Mains Investigation – rehabilitation report received. Sewerage Strategic Business Plan to be reviewed. Director Engineering and Director Environmental Services to pursue.
- (ii) Water and Sewerage Inquiry – no further action to date. General Manager to monitor.

7. Recreation and Culture

- (i) Art Gallery – exhibition from Bathurst Regional Art Gallery (BRAG) to be conducted in near future. Correspondence in business paper. Security deemed sufficient. Insurance company to be notified. General Manager and Director Corporate Services to pursue.
- (ii) Cinema – initial promotion in Grenfell Record on Friday 10 July 2009. Survey currently being conducted and ad for volunteers arranged. Date for opening night to be determined. Director Corporate Services to pursue.
- (iii) Railway Park – toilet cleaning to be arranged and rubbish bins to be provided. Opening ceremony to be considered. Director Engineering to pursue.

8. Mining Manufacture and Construction

Nil

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering's report.
- (ii) Other Programs – noted.
- (iii) Rail Branch Lines – no recent change. Consultant has prepared preliminary report for feasibility study. Minister awaiting Federal Grain Freight Review.

10. Economic Affairs

- (i) Industrial Estate – special sale conditions being formulated. New subdivision plan to be developed incorporating drainage easements. Director Engineering to pursue.

11. General Purpose Revenues

- (i) Rates – 2009/2010 rates currently being levied. Broula King Goldmine to be re-categorised to mining.

12. Alliances

- (i) Hawkesbury City Council – Heritage Committee visit reported in Director Environmental Services Report. Return visit currently being arranged.
- (ii) Mid Lachlan Alliance – next meeting scheduled for 31 July 2009 at Forbes. Environmental Services meeting to be arranged.
- (iii) CENTROC – internal audit to be organised with Council's external auditor. Enterprise Risk Management (ERM) arrangements proposed through CENTROC. Directors to pursue.

13. Other Matters

- (i) Community Broadband Development Fund – no advice to date.
- (ii) Visit by Quandialla Central School – conducted on Friday 19 June 2009, good feedback.
- (iii) Infrastructure Program - \$100,000 programme in progress. Director Engineering and Director Environmental Services pursuing.
- (iv) Infrastructure Grants – reported in General Manager's report.

14. Review of Job List

Noted

Next Meeting: Monday, 17 August 2009 at 2.30 pm

Closure: There being no further business to discuss the meeting closed at 4.11 pm.

040 RESOLVED: Clr Atchison and Clr N Hughes that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
13 JULY 2009 AT 5.00 PM (C2.6.8).**

1. PRESENT: Clrs Simpson (Chair), Atchison, Lobb, and Hinde.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. APOLOGY: Nil

3. CONFIRMATION OF MINUTES:

Resolved: Clr Atchison and Clr Lobb that the minutes of 15 June 2009 be adopted.

4. MATTERS ARISING:
Nil

Clr McClelland entered the meeting at this point 5.03 pm.

5. CORRESPONDENCE:

5.1 Rotary Club of Grenfell Inc, P2.1.2 (C2):

Clrs Simpson and Lobb declared conflicts of interest as members of the Grenfell Rotary Club however the matter was not discussed as a quorum could not be achieved if they left the room.

Note: the General Manager declared a conflict of interest in the matter as an officer holder of the Grenfell Rotary Club.

Noted

5.2 Bathurst Regional Council, P2.3.14 (C4):

Noted

The General advised that Council has been successful in obtaining a \$20,000 grant for softfall and paving works at Vaughn Park.

6. REPORTS

6.1 General Manager's Report
Nil

Noted

6.2 Director Corporate Services' Report
Report on Town Costings.

Noted

6.3 Director Engineering's Report
Reports on Works Report, Future Works, Other Works and Weddin Shire Council Cemetery Operations Plan.

Noted

Burrett Street/Vaughn Street Laneway

Resolved: Clr Hinde and Clr Atchison that:-

- a) Council proceed to resume approximately 16 m² of land from lot 7 in DP 6820 with the purchase price of the land being \$251.41,
- b) funding totalling approximately \$4,200 for the work be from the Grenfell streets construction.

Taylor Park – New Playground Equipment

Resolved: Clr Lobb and Clr Hinde that an inspection be conducted immediately after this meeting.

Proposed Grenfell Boundary for Town Streets Expenditure Purposes

Resolved: Clr McClelland and Clr Atchison that Council adopt the proposed Grenfell boundary as Fig 1 (July 2009) (as amended) for town streets expenditure purposes.

Proposed Extension of Garbage Scavenging Rights

Resolved: Clr McClelland and Clr Lobb that Council extend the garbage service along North Street to the end of the bitumen, Abbotts Lane, Holy Camp Road (between Mary Gilmore Way and Abbotts Lane), east of Lawson Drive and advertise the proposal for comment.

6.4 Director Environmental Services' Report

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Berrys Road Dogs, Notice to Prohibit Alcohol Consumption in Council Parks, Grenfell Commodities DA 72/2002 and Town DA's.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

Clr Lobb - enquired in regard to the status of the Main Street roundabout upgrade.
→ Director Engineering advised plants have been ordered and works are currently in progress.

NEXT MEETING: Monday, 17 August 2009 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.26 pm.

041 RESOLVED: Clr Hinde and Clr Halls that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|--------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). | In Progress |
| May 2009 | 2. <u>RLR Programme:</u> arrange inspection of priority works and projects (DE). | In Progress |
| | 3. <u>Meetings with Doctors:</u> to be arranged when mutually convenient (GM). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|---|--------------------|
| April 2008 | 1. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES). | In Progress |
| November 2008 | 2. <u>Village Heritage Study:</u> arrange public exhibition before adoption (DES). | In Progress |

TENDERS

1. NetWaste Tender 145/534/989/2 – Tender for Collection of Scrap Metal for Councils in the NetWaste Region, with Optional Collection of Lead Acid Batteries

NetWaste Councils currently manage collection and recycling of scrap metal material from nominated waste facilities under a single contract, with the current contract arrangement to expire on 30 June 2009. NetWaste recently undertook an open tender process on behalf of 22 of the 28 NetWaste Councils for this service, with Weddin Shire Council expressing interest in being involved in this Contract and therefore included in the tender process.

The tender process and evaluation of tender submissions has been undertaken in accordance with the requirements of Local Government Act 1993 and the Local Government (General) Regulation 2005. The resulting Contract is for an initial period of two (2) years, with the possibility of two extension periods of twelve months, which can occur on two successive occasions.

The purpose of this report is to seek Council's endorsement to engage a contractor to collect and recycle scrap metal material from the nominated Council Waste Facilities.

COMMENTARY

Tenders were called on Tuesday 12 May 2009 and closed on Tuesday 2 June 2009, which resulted in tender submissions from the following companies, being five (5) in total: CMA Recycling, Matthews Metal Management, Overland Recycling, Sell and Parker Pty Ltd and Sims Metal Management.

Tender submissions were evaluated by a sub-committee based on the conforming submissions, with the report considered by the NetWaste Steering Committee on Friday 12 June 2009. Each submission was evaluated based on common criteria, including:

- Tender Price/s
- Experience in relating to and working with multiple Councils individually and through a regional waste group such as NetWaste
- Evidence of capacity and experience in meeting Contract requirements
- Capability to provide backup service and resources
- Innovative submissions and/or ancillary opportunities for the NetWaste participating Councils

It is the recommendation of the NetWaste Steering Committee that the Contract be awarded to Sims Metal Management (SMM) for the following reasons:

- SMM tendered the highest rate per tonne to be paid to the Councils, being \$126.50 per tonne of scrap metal inclusive of GST, transport & set-up costs. SMM outlined that the price would be reviewed every 3 months as required by the Contract, but also indicated commitment to this being the floor price for the first 12 months. No other tendering Company indicated commitment to a floor price for the Contract;
- SMM offered a price of \$0.374 per kg (GST inc) for Lead Acid Batteries, with freight costs to be taken out of this price. This is an optional service for Councils to accept if desired.
- SMM have a strong history of working with groupings of Councils and known experience in providing the required services;
- Access Recycling have been identified as the sub-contractor who would be responsible for servicing the nominated NetWaste Councils, with a range of machinery equipment available for the work;

- Ancillary opportunities offered include:
 - Continued sponsorship of Waste 2 Art and the EDAP group
 - Sponsorship of the e-waste collection program, including media campaign
 - Special collections for regional community groups
 - Ad hoc work earthwork at landfills for Councils while on site by negotiation
 - Reasonable extra collections of small parcels from Council works depots and;
 - Assistance on special projects by negotiation eg demolition and removal of saleyard fencing.
- The full range of ferrous and non-ferrous metals would be accepted under the Contract, with items such as non-metallic refuse, steel framed mattresses and any hazardous material not eligible for collection.

Each participating Council to the resultant Contract will enter into a separate Contract in accordance with the General Conditions of Contract.

Engagement of Sims Metal Management will result in Weddin Shire Council being paid the per tonne rate for scrap metal as outlined in the report. Council will also be paid the per kg rate for lead acid batteries if this service is desired by the Council.

An initial two year contract will result from the appointment of the successful tenderer.

RECOMMENDATION: that Council:

1. **award the NetWaste Tender 145/534/989/2 – Collection of Scrap Metal, with optional collection of lead acid batteries to Sims Metal Management**
2. **confirm its involvement in the Contract and execute the Contract documents as appropriate**

042 RESOLVED: Cllr N Hughes and Cllr Atchison that Council:

1. **award the NetWaste Tender 145/534/989/2 – Collection of Scrap Metal, with optional collection of lead acid batteries to Sims Metal Management**
2. **confirm its involvement in the Contract and execute the Contract documents as appropriate**

2. Grenfell Waste Depot Operations Tender, T1.6.31

Council resolved at its last meeting to formally invite to tender six parties that submitted an expression of interest in the operations of the Grenfell Waste Depot. A period of not less than 21 days was given for the tendering to occur.

All six parties were invited to tender with five tenders being received at the closing date of the required tendering period.

The purpose of this report is to seek Council's endorsement to engage a contractor to operate the Grenfell Waste Depot.

Tenders were called on Thursday 11 June 2009, with a Pre-tender meeting conducted onsite on Friday 19 June 2009 and closed on Monday 6 July 2009, which resulted in tender submissions from the following companies, being five (5) in total:

<u>Tenders</u>	<u>Cost \$ p/a</u>
Mitton Bros Earthmoving	\$ 99,000
Leslie Burn	\$ 39,400
D. Barratt & L. Baker	\$ 196,470
TF Group P/L	\$ 84,710
Hadlow Earthmoving	\$ 188,276

Tender submissions were evaluated by a panel that consisted of Council staff (Director Engineering, Assistant Rate Clerk and Director Environmental Services), based on the conforming submissions. Each submission was evaluated based on common criteria, including:

- Tender Price/s
- Experience in relating to and working within the waste area.
- Evidence of capacity and experience in meeting Contract requirements
- Capability to provide backup service and resources
- Innovative submissions and/or ancillary opportunities for the Council

As can be seen from above the costs were spread from very low to high, with the higher two being excluded as they were some 2.25 times greater than the budgeted amount and thus failed to be considered as value for money. The lowest price failed to include all of the required criteria, such as plant and associated items and was therefore not considered to be acceptable.

Mitton Bros Earthmoving and TF Group P/L were both within the pre-tender estimates and had conforming tenders, however the tender documentation submitted by TF Group P/L was considered to be lacking in detail which made it difficult for the panel to determine what capacity the company had to operate the site.

It is the recommendation of the selection panel that the Contract be awarded to Mitton Bros Earthmoving for the following reasons:

- Mitton Bros Earthmoving detailed experience in working with multiple councils, which demonstrated personnel management.
- Mitton Bros Earthmoving has a current work force that will provide adequate and reliable workforce at the waste depot at all times as required, with additional staff available should the need arise.
- They detailed the plant that was to be permanently located on the site, which will be used to create and maintain storage areas. Additional plant is readily available, should they be required.
- In addition Mitton Bros Earthmoving proposes to create a number of new waste storage bays and aim to reuse, recycle or value add to the waste streams entering the waste depot.

The tender process and evaluation of tender submissions has been undertaken in accordance with the requirements of Local Government Act 1993 and the Local Government (General) Regulation 2005.

The resulting Contract is for an initial period of three (3) years, with the possibility of one extension period of three years.

RECOMMENDATION: that Council: -

- 1. award the Contract for the Operations of the Grenfell Waste Depot to Mitton Bros Earthmoving in the amount of \$99,000 per annum, with annual CPI adjustment,**
- 2. execute the Contract documents under seal.**

- 043** **RESOLVED:** Cllr Hinde and Cllr Atchison that Council: -
1. award the Contract for the Operations of the Grenfell Waste Depot to Mitton Bros Earthmoving in the amount of \$99,000 per annum, with annual CPI adjustment,
 2. execute the Contract documents under seal.



SHANE WILSON
DIRECTOR ENVIRONMENTAL SERVICES

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- | | | |
|--------------|---|---|
| Clr Crutcher | - | enquired if the culverts have been installed at Manganese Road.
→ Director Engineering advised that the work is in progress. |
| Clr Atchison | - | enquired if the soap dispensers have been installed at the Community Hub.
→ Director Environmental Services advised they have been received and are about to be installed. |
| Clr Halls | - | enquired if septic tank inspections will be conducted Shire wide.
→ Director Environmental Services advised that all septic tanks in the Shire will eventually be inspected. |

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

- 044** **RESOLVED:** Clr Atchison and Clr Lobb that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT FROM CLOSED COUNCIL

The Mayor read out the following resolution from the Closed Council:

GENERAL MANAGER'S REPORT

- | | | |
|----|---|--------------|
| 1. | <u>Contracts for Directors, P4.10015, P4.10059</u> | Noted |
| 2. | <u>Meeting with Dr Varejka, H1.1.2, H1.1.4</u> | Noted |
| 4. | <u>Meeting with Dr Albadran, H1.1.2, H1.1.10</u> | Noted |
| 3. | <u>Sale of Dalton Street Depot, P2.6.1</u> | |

Clr McClelland previously submitted a written declaration of interest and left the room and did not return to the meeting.

RESOLVED: that Council confirm the offer of interest free terms for a minimum price of \$70,000 plus GST.

Alternatively, Council accept the lower price of \$65,000 plus GST providing the purchaser obtains separate financing.

CLOSURE: There being no further business the meeting closed at 8.23 pm

Taken as read and confirmed as a true record this day 20 August 2009.

.....General Manager.....Mayor