



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 AUGUST 2008 COMMENCING AT 5.00 PM.

14 August 2008

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 AUGUST 2008**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES (Note: Cllr D Taylor has leave of absence)
2. CONFIRMATION OF MINUTES- Ordinary Mtg 17 July 2008
3. QUESTIONS FROM THE PUBLIC (if any)
4. DECLARATIONS OF INTEREST (if any)
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 15/07/08
- Environmental Planning and Stormwater Levy Workshop, 24/7/08
- Weddin Local Traffic Ctee Mtg, 8/08/08
- Noxious Weeds Ctee Mtg, 12/08/08
- Tourism Ctee Mtg, 12/08/08
- Heritage Ctee Mtg, 12/08/08
- Manex Ctee Mtg, 18/08/08
- Town Works Ctee Mtg, 18/08/08
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS (if any)
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs D W Hughes, N W Hughes, G B Halls, J C Niven, G A Grimm, R Atchison, G McClelland and B R Hinde. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (C Slade).

LEAVE: Cllr D R Taylor (Res 010)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

048 **RESOLVED:** Cllr D Hughes and Cllr Hinde that the Minutes of the Ordinary Meeting, held on 17 July 2008 be taken as read and **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Cllr Atchison	Correspondence Item C7 and C8	Member of SES	Non-Pecuniary
	Closed Council Director Corporate Services Report Item 1	Employee of a debtor	Pecuniary
Cllr Simpson	Correspondence Item C7 and C8	Member of SES	Non-Pecuniary
Cllr Hinde	Manex Item 8.1	Employee of Resource Base Ltd	Pecuniary
	Closed Council Director Environmental Services Report Item 1	Employee of Resource Base Ltd	Pecuniary

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 AUGUST 2008.

CORRESPONDENCE

1. CENTROC, C2.7.3: Concerning HML roads and advising that CENTROC has resolved as follows:-

“That until guidelines for vehicles with Higher Mass Limits are developed, CENTROC commends members Councils adopt an approach that HML applicants pay for conditions assessments if they are required, particularly in relations to bridges and culverts.”

By adopting a regional approach to this issue, costs to Council will be minimised and transport companies will have a consistency of experience in Central NSW. It is therefore commended to you as a member Council of CENTROC.

RECOMMENDATION: that the recommendation of CENTROC be adopted.

049 **RESOLVED:** Cllr Atchison and Cllr Grimm that the recommendation of CENTROC be adopted.

2. Gordon Birch, P4.20117: Advising you of my resignation on the 28 August 2008. Thank you for 44 years and 10 months employment. I also wish to advise I do not want any presentation.

RECOMMENDATION: that a formal reference be provided.

050 **RESOLVED:** Cllr D Hughes and Cllr Atchison that a formal reference be provided.

3. Australian Family Matters, C1.7.8: Regarding the presentation by Australian Family Matters at the CENTROC meeting at Parkes on 29 May 2008 and enclosing a copy of the information package that was handed out on the day.

Can I ask if you can consider becoming a sponsor of the Family Friendly page on our website?

Copy forwarded to Councillors

Note: a link to the website can be provided on Council's website at minimal cost.

RECOMMENDATION: that the request for sponsorship be declined but a link to their website be provided.

051 **RESOLVED:** Cllr Niven and Cllr Halls that the request for sponsorship be declined but a link to their website be provided.

4. Department of Ageing, Disability and Home Care, C1.4.12: Calling for applications for the 2009 NSW Seniors Week Grants program.

In 2009 NSW Seniors Week will be held from 15-22 March.

Applications must be received by DADHC no later than 5 pm on Friday 19 September 2008.

RECOMMENDATION: that Council again agree to act as the official sponsor if requested.

052 **RESOLVED:** Clr N Hughes and Clr McClelland that Council again agree to act as the official sponsor if requested.

5. Allen Stien, H1.1.7: Concerning the possibility of establishing medical centre in Grenfell.

One site that is at present available for sale is that previously occupied by the Beaurepaires Tyre Co in Short Street.

It is suggested that Council give the possible purchase urgent consideration before it is snapped up for some other purpose.

RECOMMENDATION: that this site be included on the list of possible sites for future consideration.

053 **RESOLVED:** Clr Atchison and Clr Hinde that this site be included on the list of possible sites for future consideration.

6. LGSA, C2.1.7: Concerning indicative costs for the 2008 Local Government Elections.

Copy forwarded to Councillors

RECOMMENDATION: that Council consider the matter of payment for the election (and referendum) over two years.

054 **RESOLVED:** Clr D Hughes and Clr Niven that Council seek approval from the Electoral Commission to pay the election costs over two years and also apply for a reduction in costs due to the reduction in the number of ward elections required.

7. SES Lachlan Region, E1.5: Referring to previous correspondence to relocate the Grenfell unit from their current accommodation to the recently vacated works yards.

The SES is prepared to undertake the work necessary to bring the back section of the old works yard up to the standard required by the service (approximately \$46,000).

The work the council was requested to undertake was the removal of an old petrol tank and pump, the securing of the back compound by fencing between the workshops and provision of driveway access to the compound.

Can you please approach the council in relation to this request as I have funding available to me until 30 September 2008 to undertake this work.

RECOMMENDATION: that fresh expressions of interests be invited for the sale of the old depot.

Clr Simpson previously submitted a written declaration of interest and did not leave the room.

Clr Atchison previously submitted a written declaration of interest and did not leave the room.

055 RESOLVED: Clr N Hughes and Clr Grimm that fresh expressions of interests be invited for the sale of the old depot.

8. SES Lachlan Region, E1.5: Referring to previous discussions on the purchase of a secondary response vehicle.

The SES has funding in the 2008/09 financial year, to purchase a secondary response vehicle on a shared cost basis with the Council.

Can you please approach the Council in relation to the funding for the vehicle, which I understand would be \$15,000.

If funding is not available this financial year but the Council can give a commitment to providing funding in the 09/10 financial year I have funds available to me until 30 September 2008 to purchase the base model vehicle without the purpose built back.

Clr Simpson previously submitted a written declaration of interest and did not leave the room.

Clr Atchison previously submitted a written declaration of interest and did not leave the room.

056 RESOLVED: Clr N Hughes and Clr McClelland that the matter be deferred until the September 2008 Council meeting.

9. Department of Local Government, A3.9.3: Forwarding Circular No. 08-45 concerning the commencement of Local Government and Planning Legislation Amendment (Political Donations) Act 2008.

Copy forwarded to Councillors

Noted

10. Legacy, T4.3.1: Taking this opportunity to introduce the Operation Pilgrimage Group and our current project "Following the Krait" Australia to Singapore 2008.

I invite your council to provide an insert for our Treasure Chest Time Capsule which is to be buried beside the War memorial in Hyde Park Sydney on our return from this nine month voyage.

The cost is \$550 which will be allocated to paying our project costs. The Time Capsule is to be retrieved in 2110, 101 years from burial.

Clr Simpson declared a non-pecuniary interest as a member only of the RSL and stayed in the room as he holds no official position.

057 RESOLVED: Clr N Hughes and Clr Grimm that the letter be referred to the RSL for their consideration and that Legacy be advised accordingly.

058 RESOLVED: Clr Atchison and Clr Hinde that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

Nil

MAYORAL MINUTE

Nil

14 August 2008

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Planning and Environmental Law Conference, A3.18.1

The Mayor and General Manager attended the Marsden Law Group Planning and Environmental Law Conference in Bankstown on 25 July 2008. Speakers at the conference included Hon Craig Knowles, Hon Paul Lynch (Minister for Local Government), Chris Wheeler (Deputy Ombudsman), Hon Justice Terry Sheehan (Land and Environment Court), Ross Woodward (Deputy Director General, Department Local Government), Gena McCaffery (President, Local Government Association), as well as various Mayors, General Managers and Solicitors.

Matters of significance were as follows:-

- consequences of the NSW taxation review,
- rate increase comparisons of NSW (28% in 8 years) with other states (60%),
- the new model Code of Conduct,
- new provisions for non-pecuniary conflict of interest, including a requirement to leave the room for a “significant” interest, and the need to give reasons if not,
- the need to declare political donations or expenditure,
- the need for Council (ie General Manager) to keep a register of declarations,
- the need to note the councillors’ names for and against all planning decisions and to maintain a public register,
- a complaint that donations to political parties do not have to be declared,
- a complaint that expenditure of personal money needs to be declared,
- advice that IHAPs (Independent Assessment Panels) are generally working well,
- a summary of structural and staff changes at Wollongong City Council,
- a review of the FOI Act and its relationship to other similar Acts is under way,
- consequences of “full” and “partial” apologies,
- the growth of Alternative Dispute Resolution, with a consequent decrease in the adversarial approach,
- progress with the strategic planning process,
- a review of recently sacked councils,
- support for resource sharing rather than forced amalgamations.

As in the past, this conference features high profile speakers and offers a wealth of information and a wide range of viewpoints on matters important to local government. It was a very worthwhile conference.

For Information

Noted

2. Climate Change Workshop, E3.10.1

On 28 July 2008 I attended a Climate Change workshop at Cowra, organised by LGSA. Speakers included representatives from Department Primary Industries, Echelon (insurance), Phillips Fox (solicitors), NSW Health, Department Environment and Climate Change, Waste Management Association Australia, Aurora (Solar) and Planet Footprint.

A number of speakers presented information to demonstrate changes in temperature (upwards), rainfall (downwards), and extreme weather events (upwards). The joint conclusion was that **climate change** is definitely occurring, but there is uncertainty about whether it is due to a **natural cycle** or **global warming**.

Comments and information presented by the speakers included:-

- Australia already has the most variable rainfall of any continent,
- minimum and maximum temperatures are rising,
- there has been a marked decline in autumn rainfall,
- small changes usually have high impact,
- responses can be either **adaptation** or **mitigation**,
- there is a big increase in insurance claims from natural events,
- councils need to be able to demonstrate they have taken reasonable precautions to minimise damage, give information in certificates, or not approve development at risk,
- flood lines need review in light of new standards,
- Australia is expected to be affected by climate change more than any other country,
- increasing temperatures and hot spells affect health, disease and deaths.

I was not able to remain for the latter sessions but information from these presentations is as follows:-

- public and private assets can be affected by rising sea level, higher floods, higher runoff, rising water table, storm damage, etc,
- assets affected include roads, buildings, drains, beaches, riverbanks, cars, etc,
- waste disposal provides high greenhouse gas emissions.

The affects of climate change were predicted to be the biggest single issue for local government in the medium term.

For Information

Noted

3. Central NSW Transport Study, T3.6.4

The introductory meeting of the Council Reference Group was held at Orange on 31 July 2008, with representatives of the RTA and Sinclair Knight Merz, the successful consultant. The Council Reference Group comprises all councils from the CENTROC group, as well as Hawkesbury City and Blue Mountains Councils, and the Department of Planning. Its main purpose is to identify land transport needs in the Central West over the next twenty five years.

THE GENERAL MANAGER'S ORDINARY REPORT

The timetable for meetings with Sinclair Knight Merz is as follows:-

13 August	–	Council Reference Group Meeting, Blue Mountains
22 August	–	Gap Analysis Workshop, Orange
28 August	–	Council Reference Group Meeting, Grenfell
11 September	–	Options Analysis Workshop, Orange
1 October	–	Council Reference Group Meeting, Cowra
17 October	–	first draft (to RTA)
14 November	–	final report (to RTA)

The study will include, but not be limited to, the Bells Line of Expressway.

Federal funding (\$20B) will be available through Infrastructure Australia, and the CENTROC area would be hopeful of some success after being one of only two regions chosen for study.

For Information

Noted

4. Council Meeting Dates, C2.8.1:

As councillors are aware, the local government elections will be held on 13 September 2008.

The September Council meeting would normally fall on 18 September 2008.

The September meeting would include the election of the Mayor, Council committees and community representatives for the ensuing year.

The dates of the election and the first scheduled meeting do not give sufficient time for the minimum notice stipulated in the Code of Meeting Practice. Accordingly it would be preferable to defer the September meeting by one week.

If this meeting is deferred, it will then be three weeks to the October meeting, and another five weeks to the November meeting.

RECOMMENDATION:

It is recommended that:-

- i) the September ordinary meeting be deferred to 25 September 2008; and**
- ii) consideration be given to also deferring the October ordinary meeting to 23 October 2008.**

059 RESOLVED: **Clr Hinde and Clr Atchison that:-**

- i) the September ordinary meeting be deferred to 25 September 2008; and**
- ii) the October ordinary meeting be deferred to 23 October 2008.**

THE GENERAL MANAGER'S ORDINARY REPORT

5. Annual Returns of Disclosure of Interest, C2.2.2

My report to Council's July meeting refers.

Completed returns for 2007/2008 have been received from:-

Clrs McClelland, Atchison, N Hughes, Halls, D Hughes, Grimm, Simpson, Niven and Hinde.
Messrs T Lobb, W Twohill, G Carroll, C Slade and A Lindsay.

All returns are due by 30 September 2008, following which they are available for inspection by the public.

For Information

Noted

6. Declaration of Conflict of Interest, C2.2.5

The newly adopted Code of Conduct contains new requirements for Councillors declaring a non-pecuniary conflict of interest. These requirements are summarised as follows:-

- 7.13 - it must be disclosed fully and in writing, even if not significant,
- 7.14 - it must be recorded in the minutes,
- 7.16 - examples given of "significant" non-pecuniary conflicts,
- 7.17 - options given for dealing with significant non-pecuniary conflicts,
- 7.18 - if less than significant and does not require further action (such as leaving the room),
"you must provide an explanation of why you consider that the conflict does not require further action in the circumstances".

The pro-forma for written declarations of interest has been amended to allow for these comments, and a copy is being separately forwarded with the business paper.

It is recommended that Councillors familiarise themselves with the new Code of Conduct requirements.

For Information

Noted

7. Conduct Review Committee, A3.26.6

In response to my report to Council's July meeting, Council resolved as follows:-

"that Councillors forward nominations to the General Manager in regards to possible appointments to the Conduct Review Committee, for a further report."

Nominations received to date are:-

Mr Terry Carroll
Mr Ted Franks
Mr Barry Jones (Snr)

THE GENERAL MANAGER'S ORDINARY REPORT

A submission has also been received from Holmes and Reynolds Pty Ltd (Solicitors) offering a panel of three independent appropriately qualified persons:-

Mr Gerry Holmes, Lawyer
Mr David Clarke, Lawyer
Mr Garry Byrne, Consultant (previously LGSA)

Presumably these people would come at a cost for time, travel and accommodation.

Another option is to negotiate an agreement with another council, possibly within the Alliance, to provide panels or individuals on an exchange basis. The next meeting of the Mid Lachlan Alliance is scheduled for 22 August 2008.

RECOMMENDATION:

It is recommended that the matter be referred to the Mid Lachlan Alliance for consideration.

The General Manager advised that a further nomination had been received for Miss Alicia Hendy.

060 RESOLVED: Cllr Atchison and Cllr McClelland that the matter be referred to the Mid Lachlan Alliance for consideration.

8. Presentation by Country Energy, C2.8.1, U1.3.9

The Regional General Manager of Country Energy Mr Chas McPhail has requested the opportunity to address Council.

There is no mutually convenient date in 2008 and arrangements will be made for Mr McPhail to address councillors in 2009, immediately prior to a meeting.

For Information

Noted

9. Bells Line Expressway, C2.7.11

A new DVD has been produced by the Bells Line Expressway Group.

The DVD will be available for showing at supper during the August meeting.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

10. Area Consultative Committee (ACC), A3.7.12

The ACC Community Forum was held at Grenfell on 5 August 2008 and was attended by most councillors and a good number of members of the public.

The ACC is being restructured by the new Federal Government and will in future be known as the local Regional Development Australia (RDA) Committee. The purpose of the forum was to consider:-

- the proposed role of the RDA
- priorities for the RDA
- local community infrastructure.

Contributions at the forum were positive and comprehensive, and were appreciated by the visiting staff.

For Information

Noted

11. School Exchange Proposal, C1.8.1

My report to Council's July meeting, refers. Council resolved as follows:-

"that Council express interest "in principle" to the "Regional Bound" Program subject to:-

- i) review and modification of the guidelines to suit local circumstances, and;*
- ii) further information on the overall cost of the Program."*

A response from the proposer, Cockatoo Network, has been separately forwarded.

RECOMMENDATION:

It is recommended that the General Manager discuss this matter with representatives of The Henry Lawson High School and Quandialla Central School, for report to a future meeting.

061 RESOLVED: Cllr N Hughes and Cllr D Hughes that the General Manager discuss this matter with representatives of The Henry Lawson High School and Quandialla Central School, for report to a future meeting.

12. Central NSW Transport Study, T3.6.4

Item 3 above refers.

On 13 August 2008 the Mayor and General Manager attended the first formal meeting of the Council Reference Group (CRG) for the Central West Transport Needs Study.

The meeting was attended by representatives of SKM (the consultant), the RTA, Infrastructure Australia, and the Councils of Bathurst, Forbes, Parkes, Oberon, Wellington and Blue Mountains.

THE GENERAL MANAGER'S ORDINARY REPORT

Unfortunately the presentation was the same one given at Orange on 31 July. There was some clarification of the strategy for the study, considerations with rail transport and environmental matters, and the composition of the Steering Committee.

Councillors may care to attend the Grenfell meeting on 28 August 2008.

For Information

Noted

T V LOBB
GENERAL MANAGER

062 **RESOLVED:** Clr McClelland and Clr Hinde that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

14 August 2008

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2008:

Bank Account	
Westpac	<u>\$451,691.37</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2008.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of July follows:

Rates Receipts	28,855.28
Accounts Receivable	265,273.13
Government Grants	724,856.09
Agency Collections	4,675.84
Interest on Investments	24,503.02
Sale of Garbage Truck	12,617.00
Workers Compensation Reimbursement	5,778.88
Other Income	26,449.52
Total	<u>\$1,093,008.76</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2007/2008:

Following are the up to date figures as at 30 June 2008.

ITEM	VOTE	EXPENDITURE
"A" Ward	314,236	257,542
Gravel Resheeting "A" Ward	0	0
"B" Ward	226,913	198,436
Gravel Resheeting "B" Ward	0	0
"C" Ward	219,660	196,907
Gravel Resheeting "C" Ward	0	0
"D" & "E" Ward	126,580	122,539
Village Maintenance - Caragabal	6,000	4,829
Village Maintenance - Greenethorpe	6,932	12,354
Village Maintenance - Quandialla	6,000	16,977
Reconstruct Village Streets - Caragabal	621	0
Reconstruct Village Streets - Greenethorpe	16,000	0
Reconstruct Village Streets - Quandialla	711	0
Town Streets Construction	88,754	70,011
Kerb & Gutter Construction	93,519	46,656
Footpath Construction	36,000	0
Main Street Project	118	0
Garbage Collection	49,000	44,517
Greenethorpe Collections	8,500	5,144
Trade Waste Collection	22,000	10,728
Tips Working Expenses	80,000	87,068
Noxious Plants	72,000	68,980
Parks & Gardens	152,930	140,843
Library Expenditure	105,472	90,851
Baths Income	-24,000	18,614
Baths Expenditure	106,327	68,187
Caravan Park Income	-33,500	40,911
Caravan Park Expenditure	59,294	51,105

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2007/08 State Roads (SH 6) Maintenance	100,000	76,006
2007/08 National Roads (SH 17) Maintenance	100,000	29,441
2007/08 State Road (SH6) Ordered Work	711,722	711,722
2007/08 National Road (SH17) Ordered Work	308,081	205,876
2007/08 Regional Roads Block Grant	441,387	355,092
2007/2008 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2006/2007 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	250,163	250,163
Reseals	81,000	81,000
Caragabal - Quandialla	70,000	70,000
Gambara Road	33,000	33,000
Nowlans Road	55,000	52,615
Sandy Creek Road	55,000	113,864
Bimbi - Quandialla	55,000	22,475
Pinnacle Road	36,000	36,000
Gravel Resheeting	70,000	46,046
Total	705,163	705,163

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	0
Sandy Creek Road	186,000	79,203
Bimbi - Quandialla	55,000	199
Pinnacle Road	29,000	13,754
Gravel Resheeting	108,000	0
Total	736,543	329,259

2007/2008 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	100,000	109,404
Greenethorpe – Gambara Road 2 km	100,000	124,230
Caragabal Reseals	10,000	4,991
Greenethorpe Reseals	10,000	9,587
Rural Roads Reseals	140,000	139,222
Gerrybang Road Causeway	42,000	14,566
Total	402,000	402,000

2006 - 2009 Roads to Recovery – Supplementary Programme	VOTE	EXPENDITURE
Caragabal – Quandialla Road	56,700	34,800
Bimbi – Quandialla Road	56,700	48,756
Tyagong Creek Road	18,307	12,279
Sandy Creek Road	118,000	118,000
Gambara Road	60,000	60,936
Derribong Lane	40,000	48,128
Ballendene Road	50,000	76,808
Total	399,707	399,707

For Information
Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

4. Grenfell Community Hub, C1.6.7

Work is continuing on the Community Hub with the contractors making excellent progress.

The new Library brickwork will be completed this week and the front of the building has been repainted in accordance with the Heritage Officers recommendations which certainly gives the front facade a great lift.

The new Library will be gyprocked and fitted out this month and should be ready for the library to relocate during September. The conference/cinema room and CTC offices are completed except for carpet and the existing library amenities have also been 90% completed.

The design work on the new stormwater drainage in George Street has been completed and this work will be carried out in the near future.

The contractor is still on schedule and the project is going very well at this stage.

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the July 2008 Council meeting advising of the status of debt recovery in regard to rates and debtors.

A new round of debt recovery for both rates and debtors has commenced with letters issued requesting payment of outstanding monies.

Legal action is now in progress for ratepayers and debtors who have not responded. The process will begin with the issue of a statement of liquidated claim or summons.

Due to a staff resignation the sale of land for overdue rates which was to be held later this year will now be deferred until May 2009.

For Information

Noted

6. Reconciliation of Rate Levies, R1.4

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2008 and the financial year commencing 1 July 2008.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager.

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented and the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

063 **RESOLVED:** Cllr Grimm and Cllr Atchison that Council adopt the Rate Reconciliations as presented and the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

7. Country Week T4.3.7

All attendees at Country Week which was held from 8th – 10th August 2008 at Rosehill Racecourse have reported that the event was very successful and certainly worth attending again next year.

It is estimated that 10,000 people attended Country Week with a total of 84 groups exhibiting.

The University of NSW conducted exit surveys of visitors. This information is not available at present and will be forwarded to participating Councils immediately it becomes available.

Council's Economic Development Manager Ms Auburn Carr is currently pursuing attendees who included:

- Nurses
- Mechanic
- Retirees
- Plumber
- Glazier
- Financial Consultant's
- Truck Driver's
- Undertaker

Ms Carr will contact all attendees who registered their interest in Grenfell with a view to inviting them to attend our Open Days/Market Day.

For Information

Noted

8. Open Days/Market Day T4.3.7

The Open Days/Market Day are to be held on the 24-25th October 2008 and the planning process is underway with the following arrangements to be made.

- A meeting of the Open Days/Market Day sub-committee is to be held in the near future to plan and organise the event.
- The results of the recent community consultation process (ie survey) conducted by Council's Economic Development Manager in regards to the participation of local business people, the Market Day to be held on the Friday and any other feedback will be submitted to this meeting.
- A letter will be written to all business people explaining the Market Day concept and inviting them to participate.
- A meeting of all business people will then be convened to further explain the concept and answer any questions the business people may have.

We are still endeavouring to source grant funding from the Department of State and Regional Development (DSRD) to assist in off setting expenses associated in conducting the event.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9. Mayoral Round Table, C2.7.9

A Mayoral Round Table was held at Bethungra (in Junee Shire) on Monday 21 July 2008 and Council was represented by the Mayor and Director Corporate Services.

The meeting was addressed by the Hon Nathan Rees, MLA, Minister for Water and Emergency Services in regard to the following matters:-

- the inquiry into the NSW Planning Framework is being conducted by the State Development Committee of the Legislative Council who will report in December 2009.
- the inquiry into Water and Sewer provision is being conducted by an independent panel which includes the Hon Ian Armstrong OBE. It is expected the panels report will be forwarded to the Minister during August 2008.

For Information

Noted

10. Grenfell Library, C2.6.29

Arrangements are continuing for the Central West Zone meeting to be held in Grenfell on Friday, 31 October 2008.

An invitation has been extended to the newly-elected Chair of Public Libraries NSW-Country, Cllr Graham Smith from Cessnock City Council, to attend the meeting. The four panel speakers have been confirmed and preparation of the programme/information leaflet has commenced.

The traditional Children's Book Week poster competition is going ahead with the posters displayed in the Library and CTC windows. The feasibility of class visits will be assessed closer to the time.

An informal poll of clients regarding the installation of an automated, i.e. card-operated, after hours return chute over one week was conducted which produced the following results: In Favour 37, Opposed 17, Undecided 21. This will be now further investigated.

The librarian has completed the six week Internet-delivered course in family history research offered by the library training CAVAL Institute from Victoria.

The librarian has continued to prepare for relocation.

For Information

Noted

11. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Reviewing Council's Economic Development Strategy
- Making arrangements for Country Week to be held 8-10 August 2008
- Perusing the Open Days/Market Day review in preparation for this years event
- Currently visiting local businesses to encourage greater participation in the Market Day to be held in October 2008 and conduct the business and skills audit.

For Information

Noted

12. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Currently writing an article and designing an advertisement for Wingspan Magazine as well as arranging for our bird routes to be listed on the Birds Australia website. Other bird groups will now be invited to the Weddin Shire.
- Awaiting the outcome of the grant applications submitted under the Regional Achievements Awards program for the Community of the Year and Event of the Year for the Spirit of the Bush concert and the 50th Henry Lawson Festival. Also awaiting the outcome of an application for funding submitted under the Regional Flagship Events Programme for the Henry Lawson Festival.
- Weddin Shire Tourism brochures will now be printed commercially by Progress Printing of Condobolin due to the cost of printing the brochures internally at the CTC.
- Currently visiting local businesses to discuss advertising in the Tourism Brochure.
- Caravan and Motorhome Association are intending to send a two man film crew to Grenfell to film a promotional DVD on Central NSW. They intend to film the Caravan Park (features/amenities, etc) and show travellers where they can stay while they're travelling through the Weddin Shire. Each Caravan Park will receive a one minute scripted advertisement on the DVD in exchange for free accommodation at the Caravan Park if approved by Council. This will require consideration by Council.

RECOMMENDATION:

For Council's Consideration

064 **RESOLVED:** Cllr McClelland and Cllr D Hughes that free accommodation at the Caravan Park be provided to representatives of the Caravan and Motorhome Association on Tuesday 26 August 2008.

13. Community Technology Centre (CTC), C2.6.28

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- The CTC has printed approximately 200 Grenfell brochures as well as carrying out printing for Country Week.
- Currently visiting local businesses to discuss services available at the CTC.

For Information

Noted

14. Local Government Elections, C2.1.7

Further information in regard to the Local Government Election to be held on Saturday 13 September 2008 is detailed below:-

- Councillor nominations opened on Monday 4 August 2008 and closed noon Wednesday 13 August 2008 with the following nominations:

A Ward: G Grimm, G Halls and J Niven
B Ward: N Hughes and D Hughes
C Ward: M Simpson and W Atchison
D Ward: M Crutcher, G Oliver and C Lobb
E Ward: G McClelland and B Hinde

There will now be an election held in "A" and "D" wards with all electors in the Shire required to vote in the referendum.

- Rolls closed Monday 4 August 6.00 pm.
- Pre-poll voting will be conducted from the Council Chambers from Monday 1 September – Friday 12 September 2008.
- Postal vote applications close 5.00 pm Monday 8 September 2008.
- Postal votes close Monday 15 September 2008.

For Information

Noted

15. Statement of Values (No. 15.1.3), C2.4.15

The Promoting Better Practice Review Report by the Department of Local Government recommends that Council prepare a Statement of Values which will clearly communicate Council's values and expectations prior to any contact or dealings with Staff, Councillors or the Community (Recommendation 4).

A draft Statement has been prepared and a copy has been forwarded to Councillors.

RECOMMENDATION:

It is recommended that the Statement of Values be adopted.

065 **RESOLVED:** Clr Niven and Clr Grimm that the Statement of Values be adopted.

16. Statement of Business Ethics, (No. 15.1.4), C2.4.15

The Department's Promoting Better Practice Review Report recommends that Council prepare a Statement of Business Ethics which will clearly communicate Council's values and expectations prior to any contact or dealings with Staff, Councillors, Contractors, Consultants, Suppliers, Tenderers or the Community (Recommendation 4).

A draft Statement has been prepared and a copy has been forwarded to Councillors.

RECOMMENDATION:

It is recommended that the Statement of Business Ethics be adopted.

066 **RESOLVED:** Clr D Hughes and Clr Grimm that the Statement of Business Ethics be adopted.

17. Policy for Privacy Management Plan (No. 1.11.1), C2.4.9

The Department's Promoting Better Practice Review recommended that Council review its Privacy Management Plan adopted on 30 June 2000. (Recommendation 20).

Council's adopted Plan is based on the Department's Model Privacy Management Plan which is still current.

Accordingly the current Plan has been re-formatted into the new standard form, but with no change to the text as it did not appear to require any amendments.

A draft copy of the amended policy has been forwarded to Councillors.

RECOMMENDATION:

It is recommended that the amended Privacy Management Plan be adopted.

067 **RESOLVED:** Clr N Hughes and Clr Niven that the amended Privacy Management Plan be adopted.

18. Shires Association of NSW Membership A3.8.1

The annual subscription fees for 2008/2009 in the amount of \$13,842.40 (GST Inc.) have been received which is made up as follows: -

	\$
Subscriptions	12,584.00
GST	<u>1,258.40</u>
	<u>13,842.40</u>

The subscription fees for 2007/2008 were \$12,793.00 (GST Inc.) which equates to an approximate increase of 7.5% which is much higher than the previous years increase of 3.4%.

RECOMMENDATION: that the actions in renewing the membership of the Shires Association at a cost of \$13,842.40 (GST Inc.) for the 2008/2009 financial year be endorsed.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- 068** **RESOLVED:** Clr Grimm and Clr Halls that the actions in renewing the membership of the Shires Association at a cost of \$13,842.40 (GST Inc.) for the 2008/2009 financial year be endorsed.
- 069** **RESOLVED:** Clr Halls and Clr Atchison that Council protest in regards to the increase and enquire why there has been a significant increase in the fees.

19. 2007/2008 Financial Statements Audit, A1.2

Work on the 2007/2008 Financial Statements has commenced and Council's auditors have indicated they will be attending Council mid October 2008 to conduct the audit.

The audit will entail a comprehensive review of Council's systems and procedures as well as the Financial Statements and associated works.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 070** **RESOLVED:** Clr Grimm and Clr Halls that except where otherwise dealt with the Director Corporate Services' Report be adopted

14 August 2008

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (10 August 2008)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

1.2 Classified Roads Reconstruction

SH17 ready for sealing turning lanes at Bewleys intersection, weather permitting.

1.3 Rural Local Roads Programme

Derribong Lane ready for sealing weather permitting.

Gerrybang Road causeways ready for sealing weather permitting.

1.4 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- gravel resheeting has been carried out on Boundary Road 2.5 km, Bradfords Lane 1.4 km, Hoctors Road 0.5 km, and Goodes Lane 1.5 km
- maintenance grading has been carried out on Adams Lane, Baass Lane, Barkers Lane, Browns Lane, Davies Lane, Dykes Lane, Greenethorpe – Wirega Road, Hunters Lane, McKays Lane, Muncks Lane, Stewarts Lane, Sunnyside Lane, Swinbournes Lane, Thompsons Lane and Trigalana Lane.
- repair two causeways on Bembricks Lane
- remove suckers Quondong Road and Back Piney Range Road

1.5 Urban Maintenance - Grenfell

- general maintenance
- cleared drainage after rain
- maintenance graded Melyra Street (east end)
- removed stump in Memory Street
- poured North Street kerb and gutter

**For Information
Noted**

2. Future Works

2.1 Rural

- general maintenance
- SH17 seal Bewleys intersection
- gravel resheeting
- maintenance grading
- seal Derribong Lane

2.2 Urban - Grenfell

- general maintenance
- back fill and complete roadworks in North Street at new kerb and gutter
- grade back lanes

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- lifted tree in Memory Street
- planted numerous trees SH6 rest area
- installed sprinkler system SH6 rest area
- repaired trip hazard in Taylor Park
- planted trees at rubbish tip

3.2 Cemeteries

The following graves have been prepared:

Grenfell Lawn	– nil
Grenfell	– 4
Bimbi	– nil
Caragabal	– nil

A cemetery maintenance schedule is currently being developed.

3.3 Sewer Mains

Eleven (11) sewer chokes have been attended to during the month.

THE DIRECTOR ENGINEERING ORDINARY REPORT

3.4 Private Works

- sold 212 m³ gravel to various landowners
- gravelled and graded access for two landholders
- constructed walkway for Grenfell Hospital

3.5 Vandalism

Vaughn Park burnt toilet rolls, clothes stuffed down toilet bowls and graffiti on the walls. Four hours clean up \$350.

Taylor Park graffiti. One hour to clean up \$100.

SH6 rest area graffiti and replace two door latches. Two and a half hours to clean up \$250.

Total: \$700

Progressive Cost: \$700

(from 1/7/2008 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	Town Pool	Annual service.
	New Depot	Complete move and set up workshop.
	Bushfire Tankers	Annual service.
PI. 4099	Tip Compactor	Bleed fuel system, changed batteries.
	Sewerage Treatment Works	Repaired pump fault.
PI. 4102	Cat 120M Grader	Westrac replaced hydraulic pump and steering under warranty. Operating satisfactorily now.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Asset Management Plan for roads is still being prepared.

For Information

Noted

7. RTA SIM Contract, R2.54.1

Routine maintenance works on SH6 and SH17 continues.

The SH17/Bewleys Road intersection widening continues. The gravel works have been completed with excellent compaction results being obtained. However, the rain has precluded the primer sealing, sign erection, linemarking and guideposts being carried out to date.

The Joint Planning Assessment for 2008/2009 for SH6 and SH17 has been carried out. This provides preliminary details for the 2008/2009 heavy patching, reseals and construction works. The programmes will be formalised in due course.

The new contract has still not been sighted.

For Information

Noted

8. Noxious Weed Report, C2.6.16

- Sprayed Grenfell Cemetery with residual chemical.
- Sprayed Bimbi Cemetery
- Started sucker spraying
- Sprayed Company Dam bank
- Completed Regional Group Project reports
- Completed Regional Plan distribution maps for co-coordinator
- LVNPAC looking at changing Blue Heliotrope, Golden Dodder and Spiny Burrgrass to Class 3

For Information

Noted

9. New Depot, P2.6.4

The new Depot was officially opened at 3.30 pm on Monday 28 July 2008. Approximately 70 people attended the opening.

The plaque was unveiled by Mayor Maurice Simpson. The old grader looked magnificent on its concrete slab.

The concrete slab has been poured for the emulsion tank. The tank will be erected in several weeks time.

Beautification will commence shortly, and should be established by the end of this year.

For Information

Noted

10. Warraderry Street Drainage, P2.1.12, R2.4.23

Director Engineering's report to Council meeting February 2002, September 2003, September 2004, January 2005 and July 2005 refers.

Council approved six three bedroom residential units at 26-28 Warraderry Street on 20 October 2003.

Two stormwater drainage easements were created as part of the development consent for 26-28 Warraderry Street so as to convey the stormwater from the upstream catchment to Warraderry Street.

As this land is at the lowest point of the catchment (area 77.5 ha), the then Department of Infrastructure, Planning and Natural Resources provided written details on the design and cross sections of the proposed two stormwater easements.

The Department advised that the cross sections required for the 1 in 50 year event must have the capacity to handle 2.62m³/second discharge moving at a velocity of 1.5m/second. A sketch of the recommended cross section was also provided.

A recent inspection of the two easements has indicated the following:-

- a) the northern 4 metre wide stormwater easement and the southern 3 metre wide stormwater easement have not been constructed in accordance with the recommendations of the Department and would seriously reduce the capacity of the easements to carry the flow. Further both easements have not been shaped to control the stormwater within the easements.
- b) a set of steps from Unit 1 and Unit 2 encroach into the northern easement.
- c) there are three colorbond fences erected across the northern easement which will also have an effect on the capacity of the easement.
- d) there is a gap under the rear colorbond fence which will allow some discharge under the fence, but it is unclear whether the design discharge for a 1 in 50 year event could pass under the fence.
- e) a garden shed has been constructed across the 3 metre wide stormwater easement in the south east corner of Unit 4.
- f) three colorbond fences have been erected across the 3 metre wide southern easement which will have an effect on the capacity of the easement.
- g) a steel plate approximately 400 mm high has been erected across a side doorway to Unit 5, possibly to stop water entering this unit.
- h) it would appear that in a large storm event, stormwater may build up and flow along the centre driveway to Warraderry Street.

THE DIRECTOR ENGINEERING ORDINARY REPORT

RECOMMENDATION: that the development be examined for compliance with the development consent and any unauthorised work on the site.

- 071** **RESOLVED:** Clr N Hughes and Clr Grimm that the development be examined for compliance with the development consent and any unauthorised work on the site.

11. Apprenticeship Horticulturist, P4.20163

Council's apprentice Horticulturist Jeremy Hall has received his mid year results for his first year which show that he has satisfactorily completed the first six months.

A letter of congratulations has been forwarded to Jeremy Hall.

For Information

Noted

12. Quandialla Progress Association, P2.1.40

Council has received a request from the Quandialla Progress Association for a proposed shade cloth for Blamey Park, Quandialla.

The Progress Association received a quotation from Canobolas Canvas for the supply of a 16.1m x 10.6m sail at a cost of \$3,015 (incl GST).

The Progress Association has set aside \$1,000 towards the cost of this project and request Council to cover the balance of \$2,015 plus equipment and labour for the construction.

The estimated cost to excavate four holes 600 mm dia, 1800mm deep, provide 2m³ concrete and provide 4 post, 219 mm dia and construct the structure is \$7,100 incl GST, bringing the total cost to Council as \$9,115.

It would be preferable for Council to provide a contribution towards the provision of shade at Blamey Park under OH & S requirements and under StateCover guidelines for the safe provision of parks in the Weddin Shire.

RECOMMENDATION: that:-

Council either defer the matter to the 2009/2010 estimates, or contribute to the project by providing a Vote of \$10,000 at the September 2008 review by transfer from the Rural Road Vote.

- 072** **RESOLVED:** Clr D Hughes and Clr N Hughes that the Quandialla Progress Association be requested to investigate possible grant funding and the matter be reported back to Council in two months.

13. Lot 1 DP 1084756 Licence No. 408299 (Radio Reserve), A3.6.46

The Department of Lands has offered Council a 20 year head licence for the use of the reserve on which the radio tower is located on SH6 as a communication site. This offer is available for 28 days

THE DIRECTOR ENGINEERING ORDINARY REPORT

from the date of this letter, being 22 July 2008. However, an extension of two weeks has been granted by the Department.

A recent inspection of the site has indicated that the following users have active communications on the small tower:-

AG Mitton
Telstra
RTA
Country Energy

The Police have a separate site on the reserve.

The Department of Lands has indicated that the head licence is a base licence for the site, and that individual sites will form part of this agreement by means of a site appendix linked to the head licence.

It is to be noted that Council will need to carry out an investigation into the OH & S requirements for the operation and upgrade of the site.

This site is able to be used by the Shire in the future as a communications site.

The cost is \$1,500 pa for 20 year head licence, adjusted every 5 years.

RECOMMENDATION: that Council:-

- a) **sign under seal the head licence for a communication site at Lot 1 in DP 1084756 (licence No. 408299),**
- b) **investigate the purchase of the land, being 6.1 ha.**

073 RESOLVED: Clr N Hughes and Clr Atchison that Council:-

- a) **sign under seal the head licence for a communication site at Lot 1 in DP 1084756 (licence No. 408299),**
- b) **investigate the purchase of the land, being 6.1 ha.**

W TWOHILL

DIRECTOR ENGINEERING

074 RESOLVED: Clr Hinde and Clr Grimm that except where otherwise dealt with the Director Engineering's Report be adopted.

075 RESOLVED: Clr D Hughes and Clr Niven that Council adjourn for supper.

Council adjourned for supper: 6.54 pm
Council resumed at: 7.29 pm

076 RESOLVED: Clr Grimm and Clr Hinde that Council resume.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

12 August 2008

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

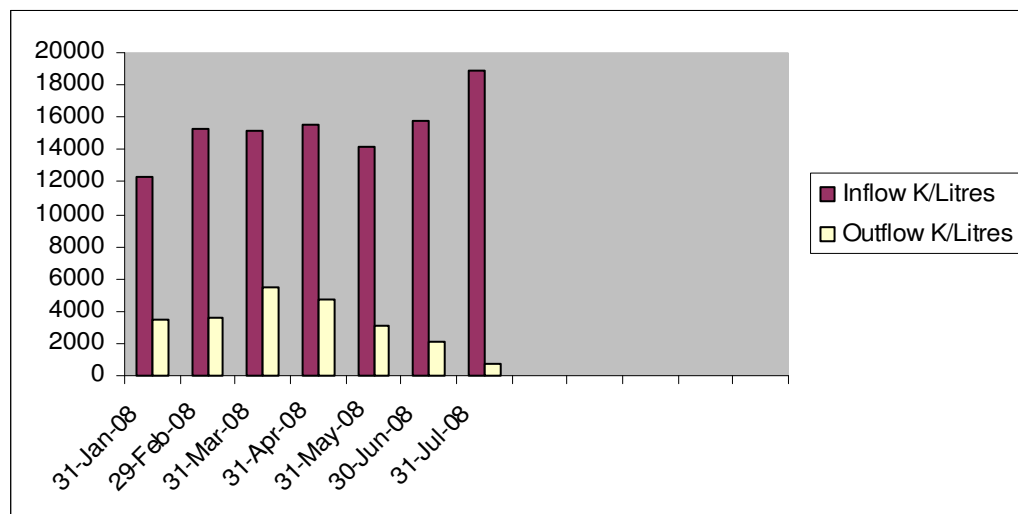
1. Public Health and Environmental Matters.

A. Sewerage Treatment Works, S1.1.1:

Total inflow through the Works during July was 18944 K/Litres with the daily average of 611 k/litres. With outflow for irrigation being 743.98 k/litres.

The highest daily recording of 1408 k/litres occurred for the 24 hours ending 6.30 am on 22 July 2008 and the lowest of 400 k/litres for the 24 hours ending 6.30 am on 7 July 2008.

A total rainfall of 53 mm was recorded for the month.



For Council's Information

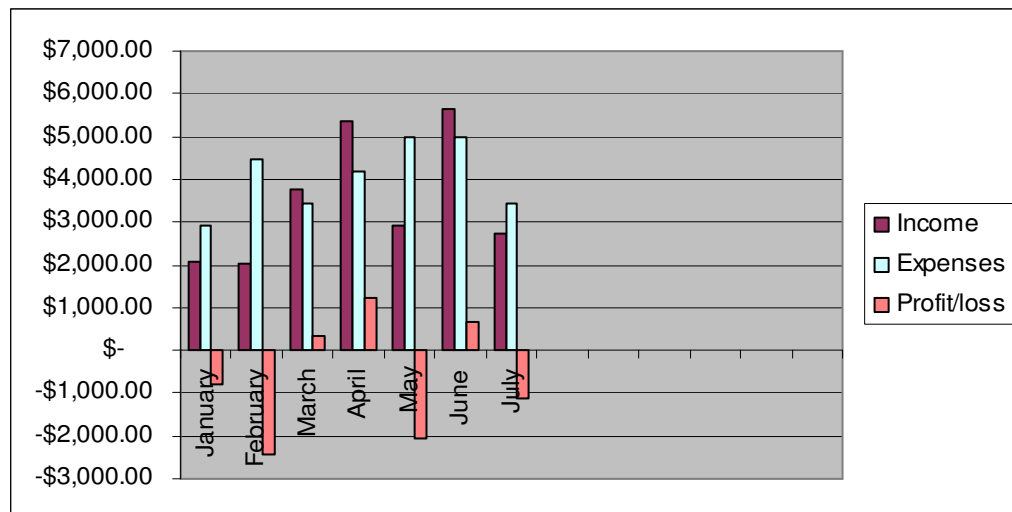
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Caravan Park Operations, P2.3.3:

Income for the month of July 2008 was \$2,737.00 with expenditure of \$3,842.12 resulting in an operational loss of \$1105.12 for the month.

There were 94 sites occupied for the month of July 2008.



For Council's Information

Noted

C. Animal Control, A4.4.4

Animal control activities for July 2008 were:

a. Companion Animals

Animals impounded: 6 (4 dogs, 2 cats)

Animals Sold: 1

Animals surrendered: 0

Animals destroyed: 0

Animals released: 4 (3 dogs, 1 cat)

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Development Applications – Building Matters:

- 1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 17 January 2002 (Res. No. 369):**

Clr McClelland declared a pecuniary interest as the applicant for DA 43/2008 is his step-son and left the room.

DA NO.	Applicant	Construction	Value (\$)	Address
23/2008	SJ & AP Nowlan & BH Brand & JA	Subdivision		Lot 2 in DP 712149 “Wentworth” BIMBI NSW 2810
34/2008	Newcastle Commodities P/L	Subdivision		Lot 1 in DP 1077547 14 O’Brien Street GRENFELL NSW 2810
35/2008	Mr CF & Mrs DT Millynn	Alterations/Additions to Dwelling	\$145,000	Lot 727 in DP 754578 42 Weddin Street GRENFELL NSW 2810
43/2008	Mr MR & Mrs KJ Crutcher	Installation of ATM	\$12,500	Lot 6 in DP 449868 110 Main Street GRENFELL NSW 2810
44/2008	Graincorp Operations Ltd	Transportable Office	\$125,000	Lot 1 in DP 919833 CARAGABAL NSW 2810
45/2008	Mr KD Harris & Ms SM Peterson	Shed	\$6,989	Lot 1 in DP 479476 816 Quondong Road GRENFELL NSW 2810
48/2008	Miss AL Hendy	New Dwelling	\$474,869	Lot 898 in DP 754578 Adelargo Road GRENFELL NSW 2810

For Information

Noted

Clr McClelland returned to the room.

3. Other Matters

1. Grenfell Museum Reroofing P2.12.8

Work has been completed replacing roof sheets and flashings. As the roof sheets were removed it was revealed that many of the screw fixings and lap joints were the cause of the leaks. The trusses were pooling water towards the mid span of the truss. The gutter on the museum roof was to be adjusted to allow proper fall to the downpipe, unfortunately the gutter has rusted and requires complete replacement. A variation of three hundred dollars to supply and install new gutter has been approved. I am very satisfied with the detail and workmanship of the soaker flashing over the internal face and top of the masonry block work.

For Council's Information

Noted

2. Grease Arrestors, S1.4.5

Two premises have installed above ground grease arrestors, The Criterion Hotel and Munch Time Cafe are to be congratulated in the manner they have approached the work.

For Council's Information

Noted

3. Library Extension, P2.12.10

A stage inspection of the framework and roof trusses was completed on 6 August 2008. The work was found to be satisfactory. The energy efficiency provisions of the Building Code are being observed with the inclusion of Air Cell Thermal Insulation into the cavity of the double brick walls and insulated wool blanket under the roof. The internal brick worn walls have been pressure cleaned. The Library is now ready for gyprock internal linings.

For Council's Information

Noted

4. Grenfell Gasworks, E3.2.2

Ms Jennifer Neill of URS Australia conducted a site inspection and records research of The Grenfell Gasworks site on 5 August. The drilling rig is booked to start work on the site for the first week of September. Soil samples will be collected for analysis and later on groundwater bores established. Local residents will be notified prior to any works commencing on the site.

For Council's Information

Noted

5. Draft – Grenfell Sewer Contribution Plan, S1.4.7

Council has been required to prepare a draft contributions plan as a result of conditions imposed under the Country Towns Water Supply and Sewerage Program Financial Assistance for the Company Dam construction safely upgrade, June 2003, and Council Strategic Business Plan for Sewerage April 2004.

The draft plan has been prepared in conjunction with the NSW Water Directorate Guidelines "Section 64 Determination of Equivalent Tenements". The draft plan sets a contribution rate of \$2800.00.

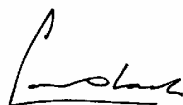
Developer charges are up front charges to recover part of the infrastructure costs incurred in servicing new developments or additions/change to existing developments.

Developer charges:

- Provide a source of funding for infrastructure
- They provide signals regarding the cost of urban development

RECOMMENDATION: that the draft Grenfell Sewer Contribution Plan is advertised for public consultation for the prescribed time period.

077 **RESOLVED:** Cllr N Hughes and Cllr McClelland that the draft Grenfell Sewer Contribution Plan be advertised for public consultation for the prescribed time period.



COLIN SLADE
DIRECTOR
ENVIRONMENTAL SERVICES

078 **RESOLVED:** Cllr Atchison and Cllr Halls that except where otherwise dealt with the Director Environmental Services' Report be adopted.

REPORT ON THE CANCER COUNCIL MEETING HELD AT DUBBO ON 1 AND 2 AUGUST 2008 (H1.7.13)

I attended a Meeting of the Cancer Council in Dubbo on the 1st and 2nd of August, 2008.

A dinner was held on the Friday night with a trivia section involving knowledge of the Western Region. Hon Ian Armstrong, Patron, spoke to the assembly giving an overview of the Cancer Council in the Western Region and the staff were also introduced. Councils that were represented included Cowra, Nyngan, Dubbo and Weddin. The Mayor of Dubbo opened the forum.

The program on Saturday was broad based. I learnt a lot from the breakout sessions about the organisation that I did not understand before. The Cancer Council is no doubt made up of very dedicated employees as well as volunteers. They have very determined aims and objectives to assist people suffering with cancer. Some of the areas that the Council has targeted and had success in include the Smoke free areas, Sun Protection and Childhood Obesity, and it is currently working towards the removal of cigarettes from customers' view.

As well as very effective communication and staff the service also includes:

- Publications
- Individual Counselling
- Help Line
- Transport Service
- Group Counselling
- Community Events eg Relay for Life, Daffodil Day
- Research

I was very impressed with this organisation and I see the Weddin Council's role as a supportive one more so than as a financial supporter at this stage, but this will be a decision for Council as a whole.

CLR N HUGHES
DELEGATE

079 **RESOLVED:** Clr McClelland and Clr Hinde that the Report on the Cancer Council meeting be adopted.

Report on the P.A.C.T. Meeting held at Gundagai on Wednesday 13th August, 2008
commencing at 10.10 am

Police Commander, Supt Shane White reported that crime in the Cootamundra L.A.C. is the lowest it has been for three years. Break & enter has decreased by 68%, vandalism has decreased by 40% since July 2007 whilst theft has decreased over the past four months. A number of assaults & domestic violence incidents have been alcohol related.

Police are concerned about road safety. Despite a large police presence on our roads and advertising on both TV and radio, there have been twelve arrests for drink driving over the past week.

It was reported that the staffing levels at both Young and Grenfell are down. Const. Dillon Hopkins from Hornsby is due to commence duties at Grenfell before the end of August. The position of lock-up keeper for Grenfell has been advertised and should be filled in the next two months. This will bring the staffing levels at Grenfell to normal.

The staffing level across the L.A.C. is 95 Officers. At the present time there are 105 officers, but with some being on restricted duties, there are 88 officers available for road duties.



CLR RW ATCHISON
DELEGATE

080 **RESOLVED:** Clr Halls and Clr D Hughes that the Report on the PACT meeting be adopted.

**Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held
Tuesday 15th July 2008**

Present: C. Brown, J. Graham, M. Roper, E. Needham- G. Rolls, J. Milton, J. Black, G. Carroll, R. Cawthorne, J. Smith, A. Carr and T. Lobb,

Apologies: were received from G. England, K. Smith, P. Solev. J. Hetherington, P. Brind and C. Lobb. Moved J. Graham R. Cawthorne. Carried.

Minutes of the previous meeting: were confirmed. Moved J. Needham / E Needham. Carried.

Business arising:

NSW Fire Brigade Band: President Jenny Smith read and subsequently tabled a letter emailed to her from Ian Anderson, Secretary / Manager NSW Fire Brigade Band and Marching Team. The letter informed that a Saturday in March 2009 may be a possibility with the following requirement.

1. The cost of accommodation for the Saturday night – 30 rooms at a minimum 3 star rating.
2. One afternoon performance plus an evening concert to make it worth the travel and commitment of the band members.
3. The two performances would need to be on the Saturday, Jenny suggested that any performances would have to be at the Henry Lawson High School.

Treasurer's Report: As per list for May and June. Moved Glenn / C. Brown that his report be adopted and that 85% be reimbursed to the Queen Entrants. Carried.

Correspondence: As per list. Moved E. Needham M. Roper that the inwards correspondence be received as read and the outwards correspondence be endorsed. Carried.

ANZ Seeds for Renewal Grant: was not successful.

Co-ordinators Reports:

Art: Margret presented a written report on the 2008 Art Exhibition. The report included a thank you to Trevor Lobb for acquiring a Ute for the transport of the paintings from the Council Chambers to the Scout Hall. Entries were down on last year, primary and secondary school entries were up on last year. John Sharman from Mogo won the Statuette with his work "Abandoned Tractor". Visitor numbers and sales were down on 2007.

Festival Raffle: Bill Rudd in his report stated they raffle and street stalls were once again well Supported, raised in excess of \$2000.00. The raffle was drawn by Katrina Hodgkinson MP. Bill thanked the business houses for their support in donating prizes.

Poetry on the Boards: Carly Brown reported that she has some very clear photos of the day and would like them to be displayed. President Jenny suggested to Carly that she take them to the CTC office and see if Josh we can arrange the display.

Craft Activities: Jenn Graham considered hiring, the Exhibition Centre for next year's festival display would be a good idea and informed the meeting that she has approached Geoff McClelland re hiring it for a week. Jenn also enquired about the electricity account and who pays. Glenn advised that the festival had paid it.

Window Dressing: Elaine Needham advised that she is happy to go with the same theme (choose you own theme) for next year's festival.

Procession: Gordon Rolls praised the assistance given by the Grenfell Fire Brigade members and the Shire Council workers who worked well all day. Gordon stated there was no problem with the procession and entrants with no insurance were voluntarily incorporated with others who had insurance. The only problem was the picking up of the bunting following the procession, he also suggested that Short Street be closed for the public Parking, and used for procession vehicles only. This matter should be referred to the traffic committee.

Festival of 2008: President Jenny submitted her report to the committee. The report included a thank you to the committee members for the work contributed to the successful running of the festival it also included a list of functions that Jenny attended. Jenny also gave a report on the concert and the "Wheelers and Dealers".

Official Luncheon: It was reported that thirty five people attended the Festival's **Official Luncheon**.

General Business:

Grant Application: Auburn Carr advised the meeting of a \$5000.00 award for the community of the year and event of the year with the availability of such things as TV advertising as regards a grant application for the festival, which is the major event on Grenfell's calendar each year. Auburn advised the committee should establish what it is working for, what are its goals and to develop a marketing plan to include in the application. Jenny Smith advised that Auburn would like a contribution from the committee. Moved C. Brown / M. Roper that the afternoon of Saturday 23rd August 2008 at 1.30 pm be set aside for discussion. Jenny Smith in her report suggested that at the above meeting a SWOT analysis of each of our events be carried out. Trevor Lobb reminded the committee that Auburn should not be overloaded with the requirements of the festival committee, Auburn thanking, for his stance.

Car Club:

Gordon Rolls reported that the Grenfell Car Club committee still considered that they didn't get enough encouragement and advertising from the festival committee.

Official Guest: Moved C. Brown I/ M. Roper that Colin Wilson (Blue the Shearer) be invited as our Official Guest for the 2009 festival

Photography: Carly Brown advised that she approached Denise McClelland to run a website for next year. No confirmation to date

The committee was advised that Joy Wood was ill and it was agreed a get well card be sent to her. There being no further business the meeting-, closed at 8.30 pm

Next meeting to be held on Tuesday 19th August at 7.30 pm.

081 RESOLVED: Cllr Atchison and Cllr Halls that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE ENVIRONMENTAL PLANNING AND STORMWATER LEVY WORKSHOP HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 24 JULY 2008 COMMENCING AT 6.00 PM.

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs D W Hughes, N W Hughes, G B Halls, J C Niven, G A Grimm, R Atchison, G McClelland and B R Hinde.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (C Slade).

APOLOGY: Clr D R Taylor

RESOLVED: Clr Halls and Clr Niven that the apology be accepted.

BUSINESS: - A presentation on matters identified in the Department Local Government's Promoting Better Practice Review, in particular environmental planning and stormwater levy

THE GENERAL MANAGER'S REPORT: Was here submitted

1. **Promoting Better Practice Review Report, C2.10.8**

Noted

PRESENTATION BY DIRECTOR ENVIRONMENTAL SERVICES – ENVIRONMENTAL PLANNING: Was here submitted

Noted

RESOLVED: Clr Atchison and Clr Halls that Council adjourn for supper.

Council adjourned for supper: 6.51 pm
Council resumed at: 7.21 pm

RESOLVED: Clr Halls and Clr Niven that Council resume.

PRESENTATION BY DIRECTOR ENGINEERING – STORMWATER LEVY: Was here submitted

Noted

CLOSURE: There being no further business the workshop closed at 7.41 pm.

082 **RESOLVED:** Clr Hinde and Clr Niven that the Minutes of the Environmental Planning and Stormwater Levy Workshop be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON FRIDAY, 8 AUGUST 2008 (C2.6.3)**

1. **PRESENT:** W Twohill, Patrick Smith (Police), David Vant (RTA) and Doug Freudenstein (Local Member's Representative).

2. **APOLOGIES:** Clr Simpson (Observer).

Resolved: D Freudenstein and D Vant that the apology be accepted.

3. **MINUTES:**

Resolved: P Smith and D Vant that the minutes of the meeting held 27 June 2008 be adopted as read.

4. **MATTERS ARISING**

4.1 **SH17 - Lows Road Intersection**

Upgrade nearing completion.

Noted

4.2 **SH6 – No Parking Required**

MR 337 form given to RTA.

Noted

4.3 **Proposed Directional Sign – Cowra**

Erected.

Noted

4.4 **Glasson Street Quandialla**

Traffic counters to be placed on Glasson Street.

Noted

4.5 **Higher Mass Limits (HML) Routes Approval**

Contact RTA.

Noted

4.6 **Quandialla Progress Association – 40 Km/h Zone on Bland Road**

RTA have inspected and will follow up

Noted

4.7 **Richard Rozyn**

Letter sent advising deficient sight distance at “Old Rosewood Cottage” entrance for school bus. He will provide a further proposal.

Noted

4.8 **Main Street – Truck Parking**

Loading zones in place as from Monday 4 August 2008.

Noted

4.9 **Elmore Driving Club**

The committee offered no objection to the proposed event subject to written approval from the Police and RTA and submission of insurance details, a traffic control plan and a rating matrix.

Noted

4.10 Greenethorpe Centenary 14 September 2008

The committee offers no objection to the proposed event subject to:-

- approval from the Police
- submission of a traffic control plan for the event taking place
- submission of a \$10M Public Liability insurance policy
- details on numbers of visitors, buses and car parking, and the form of the proposed celebrations being submitted.

The road closure must be advertised prior to the event.

This is a Class 3 Special Event.

Noted

5. CORRESPONDENCE

5.1 Richard Rozyn – school bus stop

The committee considered the letter received today and offered no objection to the proposed amendment to the school bus route subject to a satisfactory site inspection, and a demonstration of the bus turn around movement be required.

Noted

6. GENERAL BUSINESS

Nil

NEXT MEETING: Friday, 24 October 2008.

CLOSURE: there being no further business to discuss the meeting closed 11.35 pm.

083 RESOLVED: Cllr Grimm and Cllr Niven that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES FOR THE NOXIOUS WEEDS COMMITTEE MEETING HELD AT
3.00 PM ON TUESDAY, 12 AUGUST 2008 (C2.6.13)**

1. PRESENT: Clrs D Hughes, G Halls and M Simpson (Observer).
Messrs W Twohill and M Martens.

2. APOLOGIES: Clrs Taylor and Grimm.

As there was no quorum, no meeting occurred.

Noted

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON
TUESDAY 12 AUGUST 2008 AT 4pm AT THE COUNCIL CHAMBERS.**

Present:Clr John Niven, Clr N Hughes, Clr G McClelland, Sadie Mearns, Lisa Eastaway, Auburn Carr. Clr M Simpson, Colleen White (Observer)

1. Apology: J Hetherington

Resolved: L Eastaway/ S Mearns that the apology be accepted.

2. Adoption of Minutes:

Resolved: L Eastaway/S Mearns that the minutes of the 8 July 2008 meeting be adopted.

3. Business Arising: - Nil

4. Correspondence:

In

- Jenny Smith - suggesting Murals, Sculptures and Silhouettes for Grenfell. Clr McClelland to pursue. Jenny Smith to be advised accordingly.**Noted**

Out

- Nil

5. Projects:

- **Grenfell brochure** - reprint currently being undertaken at the CTC. Brochures to be printed commercially by Condobolin Progress Printing. To include promotion of villages.

Advertising to be included in brochure upon payment. Advertising Squares cost \$77.00. Auburn currently visiting local businesses to source advertising. Printing of brochure to then commence.

- **Weddin Mountains Tours** - tours to be arranged by contacting Matthew Makeham, Ranger for Weddin Mountains National Park. Pam Livingstone available as a tour guide.
- **O'Brien's Hill funding application** -funding application to be re-submitted when programme re-opens.
- **Sound for Henry Lawson's Bust** - Funding of \$7000 approved by Council. Require an additional \$13000 to commence project. Lisa suggested we apply for further funding.

Resolved: N Hughes/L Eastaway that Council apply for funding through the ACCC at the earliest opportunity.

- **Bird Routes** - The advertisement to be inserted in Wings Magazine was tabled. Other species to be included in the editorial.

Landcare supplied examples of stickers they would like to see attached to the signs. Committee supported this "in principle" pending available space.

Other bird watching groups to be now invited to the Weddin Shire.

- **Railway Station Development** - The Australian Rail Track Corporation (ARTC) have provided funding for the refurbishment of the toilet block. The project is being undertaken in conjunction with Council and the Lions Club. In progress.

- **Brochure for Henry Lawson Festival Plaques Noted**
- **Website** – attractions and events to be promoted utilising the www.grenfell.org.au site.

6. Prioritising Events: Noted

7. Upcoming Events: Noted

- Grenfell Show – 29th & 30th August 2008
- Weddin Mountain Muster – 29 September – 3 October 2008
- Grenfell Guineas – 27 September 2008
- Open Gardens - Cancelled
- Open Days/Market Day – 24/25 October 2008
- Quandialla Rodeo – No event this year – possibly in 2009.

8. Tourism Strategic Plan – the twelve month review of the Tourism Strategic Plan was conducted.

Resolved: L Eastaway/J Niven that:

- O'Brien's Hill be included in the strategic plan.
- Mary Watt's grave be included as it can be viewed from the road even though it is on private property.
- The committee work more closely with Iandra. This could be instigated by inviting them to the Tourism meeting when it is held at Greenethorpe.
- The committee investigate what Old Richmond cottage is. If of no significance remove from the plan.

Plan to be submitted to the September 2008 Tourism meeting and then submitted to Council for formal adoption.

9. Self Contained Camping on TSR's – draft letter to be forwarded to Katrina Hodgkinson tabled.

10. General business:

- It was again suggested that lanes adjacent to the Main Street be named after Henry Lawson Festival special guests that are featured on plaques near the laneway.
- The Historical Society conducted the official opening of "Above the Shaft".

Next Meeting: 9 September, 2008 at 4 pm.

Meeting Closed: 4.50 pm

084 RESOLVED: Cllr N Hughes and Cllr McClelland that the Minutes of the Weddin Shire Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY, 12 AUGUST 2008 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clrs M Simpson, G Grimm, N Hughes, G McClelland
Mr C Slade (DES)(Chair), Mr I Pitt and Mrs P Livingstone
Observers: TV Lobb, I Holmes

2. **APOLOGIES:** Mr J Hetherington, Clr D Taylor

Resolved: Clr N Hughes and Clr G McClelland that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 8 July 2008.

Resolved: Mrs P Livingstone and Mr I Pitt that the minutes of 8 July 2008 be adopted.

4. **MATTERS ARISING:**

- 4.1 Old Morgue

At July meeting it was advised that G.W.A.H.S met with the Executive on 11 June at 9.30am. G.W.A.H.S is preparing a report for Council.

No correspondence has been received to date.

- 4.2 Village Heritage Study

Heritage Advisor Mrs S Jackson to review studies.

- 4.3 “Canoe” Tree

National Parks & Wildlife were approached to document the scar trees in the area. National Parks & Wildlife are checking if trees are registered. If trees are not registered National Parks & Wildlife will require a site inspection.

- 4.4 Sloane’s Cottage

Mr Slade inspected the cottage and advised that the perspex was broken on the windows and the surrounding land needs cleaning. Clr Simpson suggested that the land to be sprayed. DES to check if there are any budget funds available from past years.

5. **CORRESPONDENCE:**

- 5.1 Heritage Festival Dates **Noted**

- 5.2 Judy Bryant – Historic Site Sign Post

Motion: Clr N Hughes and Clr G McClelland that a sign be supplied and should be standard through out the Shire. Motion **WITHDRAWN** with the consent of the seconder.

Resolved: Clr N Hughes and Clr G McClelland that a site inspection be conducted.

- 5.3 Heritage Advisor's Report – Visit 8th & 9th July
Mr Ian Pitt advised that he was not at the Men's Shed Meeting on 8 July 2008.**Noted**
- 5.4 HA Referral Memo – Weddin Village Heritage Study**Noted**
- 5.5 HA Referral Memo - Tammy's Hair Design, 111 Main Street**Noted**
- 5.6 HA Referral Memo - J Heathcote, 18 Dalton Street**Noted**

Clr Hughes declared a conflict of interest as they are related and left the room.

- 5.7 HA Referral Memo – P McKnight, 86 George Street**Noted**
- 5.8 Art Deco Tile Design Guidelines **Noted**

6. GENERAL BUSINESS

- 6.1 Strategic Heritage Plan 2008-2011

Resolved: Mrs P Livingstone and Clr Hughes that the recommended insert be adopted as part of Weddin Shire Council Strategic Heritage Plan 2008-2011.

7. QUESTIONS

- Clr Grimm asked about the village signs at Quandialla, Greenethorpe and Bimbi. The signs have faded and are hard to see. Refer to Engineering for maintenance.
- Mrs Livingstone commented on the façade at the Library looking fabulous.
- Mr Lobb advised that the Men's Shed is working on a response to Council's letter.

8. **NEXT MEETING:** Tuesday, 9 September at 5.00 pm

9. **CLOSURE:** There being no further business the meeting closed at 5.40 pm.

085 RESOLVED: Clr D Hughes and Clr Atchison that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON MONDAY, 18 AUGUST 2008 AT 2.30 PM (C2.6.10).

Present: Ctrs Simpson, N Hughes, Messrs T Lobb, G Carroll, W Twohill and C Slade.

Apologies: Nil

Minutes:

Resolved: Ctr N Hughes and G Carroll that the minutes of 14 July 2008 be adopted as circulated.

Review of Job List

Noted

General Business:

1A Administration

- (i) Inter Council Friendship Agreement – local organisations that had a “matching” organisation in the Hawkesbury City Council area notified. Opportunities to be pursued.

Resolved: Ctr Simpson and Ctr N Hughes that Council initially consider sending the Heritage Committee to the Hawkesbury City Council area for a visit.

- (ii) Annual Statements – valuations of property, land and buildings at fair value completed. Awaiting report. Sewer assets valued internally. Forwarded to Councils auditors for verification. Director Corporate Services and Director Engineering to pursue.
- (iii) Business Continuity Plan – development of plan commenced 10 July 2008. Awaiting further contact from consultant.
- (iv) Council Meeting(s) Deferral – due to the date of Council elections the September 2008 Council meeting will need to be deferred until Thursday 25 September 2008.

1B Human Resources

- (i) Vacancies
 - Administration – Denise Galvin appointed as cashier/customer service officer on a casual basis. To be advertised in due course.
 - Engineering – three positions vacant. To be advertised in near future.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – legal advice received. Legal action to proceed. Director Environmental Services to submit report to September 2008 Council meeting.
- (ii) Dagmar Street (Dogs) – legal action under Local Government Act 1993 to be considered. Director Environmental Services to pursue.

3. Health

- (i) Grease Traps – financial assistance to business people considered, but not considered appropriate for several reasons. Extension of time for grease traps installation to be considered. Cheaper grease traps may also be considered by business people. Director Environmental Services to pursue.

4. Community Services and Education

- (i) Website – links for various community organisations can be placed on Councils website.

Resolved: Ctr Simpson and Ctr N Hughes that links to selected organisations be placed on Councils website.

5. Housing and Community Amenities

- (i) Dagmar Street Residence – no recent offers. Yard requires attention. Director Engineering to pursue.
- (ii) Recycling Options – Cowra option may be preferable. Director Environmental Services to report to a future Council meeting.
- (iii) Warraderry Street Drainage – reported in Director Engineering's report.

6. Sewerage

- (i) Water Grant for Effluent – extension of time granted to expend grant monies. Mains design in progress. Quote for fencing being sought.

7. Recreation and Culture

- (i) Library Upgrading – reported in Director Corporate Services' report.

Resolved: Clr Simpson and Clr N Hughes that the strength and durability of the new Library public toilet fixtures be investigated.

8. Mining Manufacture and Construction

- (i) Broula King Mine – reported by Director Environmental Services in Closed Council.

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering's report.
- (ii) Heavy Vehicle Routes – no recent action.
- (iii) Bimbi Bridge – design currently being modified.
- (iv) Other Programs – noted.

10. Economic Affairs

- (i) Country Week – reported in Director Corporate Services' report.
- (ii) Industrial Estate – restriction on sales to be considered.

Resolved: Clr Simpson and Clr N Hughes that the General Manager report to Council regarding restrictions on future sales of industrial land.

11. General Purpose Revenues

Nil

12. Other Matters

- (i) Energy Audit – Planet Footprint survey currently being conducted. Energy audit to then commence.
- (ii) Clr Simpson comments on increases in rents on Crown Land leases, Mayoral Elections, CDOs, Water and Sewer Authorities, RTA Forum, Request for keys to Grenfell Tip. → Director Engineering to investigate.

Noted

- (iii) Clr N Hughes advised a Drought meeting will be held at Forbes on Tuesday 19th August 2008.

Next Meeting: Monday, 22 September 2008.

Closure: There being no further business to discuss the meeting closed at 4.17 pm.

5. Housing and Community Amenities

(i) Dagmar Street Residence

Clr McClelland declared a pecuniary interest as a Real Estate Agent that the property is listed with and left the room.

Noted

Clr McClelland returned to the room.

8. Mining Manufacture and Construction

(i) Broula King Mine

Clrs Hinde previously submitted a written declaration of interest but did not leave the room as there was no discussion.

10. Economic Affairs

(i) Country Week

Clr McClelland declared a pecuniary interest as a Real Estate Agent and left the room.

Noted

Clr McClelland returned to the room.

12. Other Matters

(ii) Rents on Crown Land Leases

086 RESOLVED: Clr McClelland and Clr Grimm that Council write to Katrina Hodgkinson advising of the impact the increase in rents on Crown Land leases will have on local organisations with a copy of the letter forwarded to appropriate bodies.

087 RESOLVED: Clr Atchison and Clr Grimm that the Minutes of the Manex Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
18 AUGUST 2008 AT 5.00 PM (C2.6.8).**

1. PRESENT: Clrs Simpson, McClelland, Hinde and Atchison.
Messrs T Lobb, G Carroll, W Twohill and C Slade.

2. APOLOGIES: Nil

3 CONFIRMATION OF MINUTES:

Resolved: Clr Atchison and Clr Hinde that the minutes of 14 July 2008 be adopted.

4. MATTERS ARISING:
Nil

5. CORRESPONDENCE:
Nil

6. REPORTS

6.1 General Manager's Report
Nil

6.2 Director Corporate Services' Report
Reports on Town Costings and Grenfell Community Hub.

Noted

6.3 Director Engineering's Report
Reports on Works Report, Future Works, Other Works, Plant Report and New Depot.

Noted

6.4 Director Environmental Services' Report
Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Town DAs, Grenfell Museum Roofing, Grease Arrestors, Library Extension, Grenfell Gasworks, Draft Grenfell Sewer Contributions Plan.

Noted

7. BUSINESS WITH NOTICE:
Nil

8. QUESTIONS:

Clr McClelland

- enquired in regard to the status of roadworks adjacent to S Forde's property off Berrys Lane.
→ Director Engineering advised the works have not been programmed in the current financial years works programme.
- enquired if any assistance was granted to R Loader for his development.
→ General Manager advised assistance was provided with the sewer main extension.

Clr Hinde

- enquired in regard to the status of the footpaving construction programme.
→ Director Engineering advised tenders will be called in due course.
- expressed concern in regard to the painting of the Lawson Oval Grandstand.
→ Director Environmental Services to investigate.
- advised concrete and rubbish has been left on the footpaths on both corners of the Warraderry/Campbell Streets intersection.
→ Director Engineering and Director Environmental Services to investigate.

NEXT MEETING: To be advised.

CLOSURE: There being no further business to discuss the meeting closed at 5.36 pm.

088 RESOLVED: Clr Hinde and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | |
|---------------|--|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). |
| February 2008 | 2. <u>Workshop:</u> consider issues including regulations and stormwater levy (DES/DE) |

2. DEFERRED ACTIVITIES:

- | | |
|---------------|---|
| June 2007 | 1. <u>Dalton Street Depot:</u> defer consideration (GM). |
| February 2008 | 2. <u>Grenfell Open Days:</u> organise for 24, 25 October 2008 (DCS). |
| April 2008 | 3. <u>Good Sports Office:</u> consider contribution on acceptance of proposal (GM). |
| | 4. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES). |
| May 2008 | 5. <u>Country Week:</u> again participate 8-10 August 2008 (DCS). |
| July 2008 | 6. <u>National Trust Contribution:</u> defer pending further investigation (DES). |
| | 7. <u>Conduct Review Committee:</u> defer for further report with Councillors nominations (GM). |
| | 8. <u>Community Partnership – Cancer Council:</u> defer consideration until after attendance of Dubbo forum (GM). |
| | 9. <u>CENTROC Tender for Signs:</u> defer for further investigation (DE). |
| | 10. <u>Keeping of Dogs – B Jones:</u> executive to review legal advice and recommence legal action if appropriate (GM/DES). |

(a) **List of Inspections and Deferred Activities.**

1 INSPECTIONS AND MEETINGS:

- | | | |
|-----|---------------------------|--------------------|
| 1.1 | <u>Payne's Gravel Pit</u> | In Progress |
| 1.2 | <u>Workshop</u> | Carried Out |

2. DEFERRED ACTIVITIES:

2.1	<u>Dalton Street Depot</u>	In Progress
2.2	<u>Grenfell Open Days:</u>	In Progress
2.3	<u>Good Sports Office</u>	In Progress
2.4	<u>Keeping of Dogs – Dagmar Street</u>	In Progress
2.5	<u>Country Week</u>	Carried Out
2.6	<u>National Trust Contribution</u>	In Progress
2.7	<u>Conduct Review Committee</u>	In Progress
2.8	<u>Community Partnership – Cancer Council</u>	Carried Out
2.9	<u>CENTROC – Tender for Signs</u>	In Progress
2.10	<u>Keeping of Dogs – B Jones</u>	Carried Out

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- | | | |
|--------------|---|--|
| Clr Halls | - | enquired if a development application is required for a water tank on a farm.
→ Director Environmental Services advised the exemption provision is up to 25,000 litres. |
| Clr Atchison | - | enquired in regards to the status of the Main Street centre parking investigation.
→ Director Engineering to report to September 2008 Council meeting. |
| | - | enquired when the new beam plinths will be installed at the Grenfell Cemetery.
→ Director Engineering advised in the near future, as soon as received. |
| Clr Hinde | - | enquired in regards to the status of the beautification programme in the front of various industrial businesses.
→ Director Environmental Services to investigate. |
| Clr D Hughes | - | requested leave of absence from the September 2008 Council meeting. |

089 RESOLVED: Clr Halls and Clr Hinde that the leave be approved as requested.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) *the discussion of any matters listed in subclause (2), or*
 - (b) *the receipt or discussion of any of the information so listed.*
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) *personnel matters concerning particular individuals (other than councillors),*
 - (b) *the personal hardship of any resident or ratepayer,*
 - (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,*
 - (d) *commercial information of a confidential nature that would, if disclosed:*
 - (i) *prejudice the commercial position of the person who supplied it, or*
 - (ii) *confer a commercial advantage on a competitor of the council, or*
 - (iii) *reveal a trade secret,*
 - (e) *information that would, if disclosed, prejudice the maintenance of law,*
 - (f) *matters affecting the security of the council, councillors, council staff or council property,*
 - (g) *advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege*
 - (h) *information concerning the nature and location of a place or an item of Aboriginal significance on community land.*
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) *it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and*
- (b) *the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:*
 - (i) *should not be deferred (because of the urgency of the matter), and*
 - (ii) *should take place in a part of the meeting that is closed to the public.*

[s 10D] Grounds for closing part of meeting to be specified

10D (1)***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) *the relevant provision of section 10A(2),*
- (b) *the matter that is to be discussed during the closed part of the meeting,*
- (c) *the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.*

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

090 **RESOLVED:** Clr D Hughes and Clr Atchison that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT FROM CLOSED COUNCIL

The Mayor read out the following resolutions from the Closed Council:

DIRECTOR CORPORATE SERVICES' REPORT

1. Outstanding Debtors, A1.7

Resolution 092: that the outstanding debtors as listed in Table 1 be written off as per Section 15 of the Statute of Limitations Act, 1969.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. Broula King Mine/Environmental Defenders Office, T5.26.2005

Resolution 093: that:-

- i) Council accept the legal advice that the clearing in the TSR was disclosed in the EIS and approved by the development consent,
- ii) no action be taken against the mine developer.
- iii) the draft letter prepared by Pikes Lawyers be forwarded to the EDO under Council letterhead.

GENERAL MANAGER'S REPORT

1. Peter Johnson, P4.10043

Resolution 094: that Council approve an ex-gratia payment of \$5,000 to Peter Johnson's estate, for services rendered above and beyond the call of duty.

2. Performance Review – Director Corporate Services, P4.10015/2

Noted

3. Performance Review – Director Engineering, P4.10059/2

Noted

4. Performance Review – Director Environmental Services, P4.10219

Noted

Resolution 095: Clr N Hughes and Clr Grimm that except where otherwise dealt with the General Manager's report be adopted.

Further discussion took place on Broula King Mine.

Clr Atchison declared a pecuniary interest as a relative is an employee of Resource Base Ltd Pty and left the room.

097 RESOLVED: Clr McClelland and Clr N Hughes that Council write to the Minister for Lands requesting that the application for easement be expedited.

Clr Atchison returned to the room.

CLOSURE: There being no further business the meeting closed at 8.52 pm

Taken as read and confirmed as a true record this day 25 September 2008.

.....General Manager.....Mayor