

1. FORM CATEGORY: Councillor
2. FORM NUMBER: 1.1.5
3. FORM NAME: Written Return of Interests 2022 - 2023
4. VERSION DATE: 7 July 2023

WRITTEN RETURN OF INTERESTS DISCLOSED BY COUNCILLORS AND DESIGNATED PERSONS

The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct).

This form is set out according to Schedule 2 of the Model Code of Conduct and in accordance with the Office of Local Government's "Model Code of Conduct for Local Councils in NSW – A Guide to Completing Returns of Interest".

DIRECTIVES

If this is the first return you have been required to lodge with the General Manager after becoming a Councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a Councillor or designated person.

If you have previously lodged a return with the General Manager and you are completing this return for the purposes of **disclosing a new interest** that was not disclosed in the last return you lodged with the General Manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a Councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

If you have previously lodged a return with the General Manager and are submitting a **new return for the new financial year**, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

This form must be completed using block letters or typed.

If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

Further information and guidelines in regards to the matters to be disclosed in this form is available from The Office of Local Government's website

<https://www.olg.nsw.gov.au/councils/governance/model-code-of-conduct/model-code-of-conduct-and-procedures-2018/>. A copy of the "Model Code of Conduct for Local Councils in NSW – A Guide to Completing Returns of Interest" will also be provided with this form.

IMPORTANT INFORMATION

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the General Manager at the Council Chambers in a register of returns. The General Manager is required to table all returns at a Council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURE FORM

Disclosure of pecuniary interests and other matters

by Glenda [redacted] Howell
[full name of Council [redacted] nated person]

as at 30/6/2023 in respect of the period from 1 July 2022 to 30 June 2023.
[return date]

[redacted]
[signature [redacted] or designated person]

17/7/2023
[date]

A. REAL PROPERTY	
Street address of each parcel of real property in which I had an interest at [return date] and any time since 1 July 2022	Nature of interest
<u>[redacted] Weddin Street, Grenfell</u>	<u>owner</u>

B. SOURCES OF INCOME

1. Sources of income I reasonably expect to receive from an occupation at any time during the period _____ [return date] to 30 June 2023 and sources of income I received from an occupation since 1 July 2022

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
NA		

2. Sources of income I reasonably expect to receive from a trust at any time during the period _____ [return date] to 30 June 2023 and sources of income I received from a trust since 1 July 2022

Name and address of settlor	Name and address of trustee
NA	

3. Sources of other income I reasonably expect to receive at any time during the period _____ [return date] to 30 June 2023 and sources of other income I received since 1 July 2022
(Include description sufficient to identify the person from whom or the circumstances in which that income was received)

NA

C. GIFTS

Description of each gift I received at any time since 1 July 2022	Name and address of donor
NA	

D. CONTRIBUTIONS TO TRAVEL		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 1 July 2022	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NA		

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at _____ [return date] or at any time since 1 July 2022	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			

F. PROPERTY DEVELOPMENT
Were you a property developer or a close associate of a property developer on 1 July 2022? [Yes/No]
No

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS	
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at _____ [return date] and at any time since 1 July 2022	Description of position
N/A	

H. DEBTS

Name and address of each person to whom I was liable to pay any debt at _____ [return date] and any time since 1 July 2022

N/A

I. DISPOSITIONS OF PROPERTY

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 1 July 2022 as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time.

N/A

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 1 July 2022 as a result of which I obtained, either wholly or in part, the use and benefit of the property.

N/A

J. DISCRETIONARY DISCLOSURES

