



WEDDIN SHIRE COUNCIL
SEEKING COMMUNITY REPRESENTATIVE FOR THE
WEDDIN SHIRE COUNCIL HERITAGE COMMITTEE

Council appoints community representatives to a number of Council Committees. The Weddin Shire Heritage Committee has a position vacant for a community representative.

The Weddin Shire Heritage Committee is a s.355 Committee under the *Local Government Act 1993*. All members must adhere to Council's Model Code of Conduct and Procedures.

The Weddin Shire Heritage Committee meets in February, April, May, August, October and December. The endorsed Charter is attached.

Nomination Forms are available on Council's website <http://www.weddin.nsw.gov.au/council/forms> or alternatively at Council's Administration Building.

Nominations will be accepted until 5:00PM Friday 31 March 2023.



DRAFT CHARTER FOR THE WEDDIN SHIRE COUNCIL HERITAGE COMMITTEE

- Membership**
- Three (3) Councillors
 - One (1) Staff member (General Manager or delegate)
 - One (1) Historical Society representative
 - Three (3) community representatives
 - Council's Heritage Advisor (non-voting)
- Appointment**
- Councillors and community members appointed biennially at Council's September meeting, unless otherwise resolved by Council.
- Chair**
- elected biennially by Committee at its first meeting after appointment, or at each meeting.
- Quorum**
- Six (6) members.
- Meetings Held**
- bi-monthly on the first Thursday of the months of February, April, June, August and October unless otherwise arranged.
- Notice**
- 3 business days
- Conduct of Meetings**
- Meetings shall be conducted in accordance with Council's adopted Code of Meeting Practice, as amended from time to time.
 - Members are also to comply with Council's current Model Code of Conduct & Procedures, as amended from time to time.
- Copies of these Codes are available on Council's website as well as from the General Manager's Executive Assistant.
- Type of Committee**
- s.355 Committee of Council
- Committee Operations**
- to operate in accordance with Weddin Shire Council's s.355 Committee Operational Manual
- Reports to**
- Council
- Functions**
- to oversee the preparation of heritage studies, heritage DCPs, etc.
 - to advise on possible listings for heritage schedules.
 - to advise on heritage matters affecting development applications, when referred.
 - to oversee heritage grant programs in conjunction with the Heritage Advisor.
 - to assess and prioritise applications for heritage grant assistance in conjunction with the Heritage Advisor.



- to promote heritage conservation within the Shire.
- to identify and prioritise heritage projects for consideration in Council's annual Management Plan.
- to advise the Council on relevant policy issues.
- to oversee the preparation of heritage studies, heritage DCPs, etc.

Executive

- **Chairperson:** Director Environmental Services

Attendance

- other Councillors may attend meetings of this Committee as observers.
- Members of the public may not attend meetings of this Committee unless otherwise resolved by the Committee.
- The General Manager or delegate may attend meetings of the Committee (s.376).