



WEDDIN SHIRE COUNCIL

POLICY NUMBER: 1.26.2

POLICY FOR COMMUNITY PROJECTS SUPPORT

Adopted: 21/12/2017

POLICY FOR COMMUNITY PROJECTS SUPPORT (NO 1.26.2)

1. OBJECTIVE

The objective of this policy is to outline the framework for the various types of support offered by Weddin Shire Council to its community.

2. SCOPE

This policy applies to councillors, council staff administering the community support and relevant community organisation's and/or members applying for support.

3. POLICY

3.1 BACKGROUND

Weddin Shire Council is committed to the continued development of community capacity and sustainable communities through the provision of support to community organisations.

The provision of community support by the Weddin Shire Council is based on a philosophy of partnership, whereby council provides opportunities for funding and in-kind assistance to encourage, engage and support groups within the community to make a positive and on-going contribution to economic, social, cultural, recreational and environmental outcomes that are in line with the Weddin Shire Community Strategic Plan.

3.2 COMMUNITY SUPPORT FUNDING

The allocation of funds to community support will be in accordance with Council's budget priorities and the objectives of Council's Strategic and Operational Plans. The amount of funding made available each year will be determined by Council in its annual budget process. This allocated amount to community support is capped each Financial Year. Council may determine not to use the entire budgeted allocation within a Financial Year.

Nothing in this policy prohibits Council from considering financial assistance or in-kind support outside the scope of this policy. Council will consider each case on its merits and any assistance provided will be without precedent.

3.3 GUIDELINES

Weddin Shire Council community project support is administered in accordance with the Weddin Shire Council Community Project Support Guidelines. The guidelines set out eligibility requirements, assessment criteria, payment details, reporting and acquittal process and the terms and conditions attached to any community project support.

3.4 ASSESSMENT PROCESS

Grant applications will be considered against the eligibility and assessment criteria contained within the Weddin Shire Council Community Project Support Guidelines.

3.5 CONDITIONS

1.3.1. Funding agreement

Successful applicants will abide by the General Terms and Conditions and any Specific Conditions of a funding approval. An undertaking to abide by the General Terms and Conditions forms part of the application form which can be found on Council's website.

Funds must be spent on the activity described in the application. Any variation to a project must be approved by Council.

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1.3.2. Reporting

Successful applicants must report on (acquit) grant/donation monies spent. A final report must be received within one month of the completion of the project.

Groups who do not submit a final report will not be eligible to apply for further funding from Council until final reports are submitted for previous funding.

1.3.3. Incomplete projects and unspent funds

Applicants must return funds to Council if:

- a project can no longer be completed
- not all funds have been spent.

1.3.4. Permits, insurance and authorisations

The applicant is responsible for any regulatory and statutory requirements associated with the project/activity, such as planning and building permits and public liability insurance.

4. DEFINITIONS

Community Group/Organisation: is an entity that carries on activities for a public purpose; or another entity whose primary object is not directed at making a profit (non-profit).

Donation/Grant: is a sum of money given to organisations or individuals for a specific purpose directed at achieving goals and objectives consistent with Council's strategic direction. The recipient is selected on merit against a set of criteria and funding is subject to entering a written agreement with Council that outlines accountability requirements.

In-Kind Assistance: is the supply of support in the form of staff time, Council equipment, donation of decommissioned equipment. Costs of these services will be accounted for internally so as to transparently track and report on Council's support for the community.

Non-profit: is an organisation that is not carried on for the direct or indirect profit or gain of its members, both in its operations and winding up.

5. RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 1993

Local Government Regulation 2005

Weddin Shire Council Operating Policies

Weddin Shire Council Community Support Guidelines

Weddin Shire Council Community Support Application Form

6. REVIEW AND AMENDMENT

This policy will be reviewed at 4 yearly intervals, to ensure it meets all statutory requirements and the needs of Council.

This policy may be amended or cancelled by Council at any time without prior notice or obligation.

7. HISTORY

Version	Details
1.26.2	21 December 2017