



GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

FORMAL ACCESS APPLICATION

Weddin Shire Council

P.O. Box 125, GRENFELL NSW 2810

Telephone: (02) 6343 1212

Email: mail@weddin.nsw.gov.au

Please complete this form to apply for **formal** access to government information under the *Government Information (Public Access) Act 2009 (GIPA Act)*. If you need help filling out this form, please contact the Responsible Information Officer on 02 6343 1212 or visit our website at www.weddin.nsw.gov.au

1. Organisation Details

Organisation:

Type of applicant:

- Media Representative Member of Parliament Legal Representative
 Private Sector Member of the Public

Postal address:

Postcode:

Suburb:

Telephone:

Email:

- I agree to receive correspondence at the above email address

2. Individual Applicant Details

Type of information: Personal Other

Title : Mr Mrs Miss Ms

Surname:

Other names:

Postal address:

Postcode:

Day-time telephone:

Mobile:

Email:

The questions below are optional and the information will only be used for the purposes of providing better service.

Place of birth:

Main language spoken:

Aboriginal or Torres Strait Islander: Yes No

Do you have special needs for assistance with this application?

- I agree to receive correspondence at the above email address

3. Proof of Identity

Only required when an applicant is requesting information on their own behalf.

When seeking access to personal information, an applicant must provide proof of identity in the form of a certified copy of any one of the following documents:

- Australian driver's licence with photograph, signature and current address Current Australian passport
 Other proof of signature and current address details



4. Government Information

Please describe the information you would like to access in enough detail to allow us to identify it.

Note: If you do not give enough details about the information, the agency may refuse to process your application.

Are you seeking personal information? Yes No

5. Form of access

How do you wish to access the information?

- Inspect the document(s) A copy of the documents(s)
(please note: charges will apply as per Council's fees and Charges)
- Access in another way (please specify)

6. Application Fee

I attach payment of the **\$30 application fee** by Cash Electronic Transfer Money Order
(Note: please do NOT send cash by post)

7. Disclosure Log

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the agency's 'disclosure log'. This is published on the agency's website.

Do you object to this? Yes No

8. Discount in processing charges

If you are given access to the information sought, you may be asked to pay a charge for processing the application (\$30 / hour). Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason:

- Financial hardship – please attach supporting documentation (eg a pension or Centrelink card)

■ AND ■ OR

- Special benefit to the public – (Access in another way (please specify))

Applicant's signature:

Date:



Please post this form or lodge it at:

Weddin Shire Council
Corner Camp & Weddin Street
PO Box 125
GRENFELL NSW 2829

General information about the GIPA Act is available by calling the Office of the Information Commissioner on freecall 1800 463 626) or at it website: www.ipc.nsw.gov.au

Office Use Only

Date applications received:

Amount paid:

Receipt number:

Note: Date application received is the date that the Application Fee is paid.