



MINUTES

Ordinary Council Meeting Thursday, 16 June 2022

Date: Thursday, 16 June 2022

Time: 5:00pm

**Location: Council Chambers
Cnr Camp & Weddin Streets
GRENFELL NSW 2810**

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**MINUTES OF WEDDIN SHIRE COUNCIL
ORDINARY MEETING
HELD AT THE COUNCIL CHAMBERS, CNR CAMP & WEDDIN STREETS, GRENFELL NSW 2810
ON THURSDAY, 16 JUNE 2022 AT 5:00PM**

1 OPENING

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

2 ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

3 ATTENDANCE AND APPLICATIONS FOR LEAVE**ATTENDANCE****PRESENT:**

Cr Craig Bembrick (Mayor), Cr Paul Best (Deputy Mayor), Cr Jason Kenah, Cr Michelle Cook, Cr Phillip Diprose, Cr Glenda Howell, Cr Stuart McKellar, Cr Warwick Frame, Cr Jan Parlett

IN ATTENDANCE:

Mr Max Kershaw (Acting General Manager), Mr Michael Chalmers (Director Corporate Services), Mr Luke Sheehan (Director Environmental Services), Mr Jaymes Rath (Director Infrastructure Services)

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

LEAVE OF ABSENCE APPLICATION

4 CONFIRMATION OF MINUTES

RESOLUTION 173/22

Moved: Cr Diprose

Seconded: Cr McKellar

That Minutes of the Ordinary Council Meeting held 26 May 2022, with the below amendments be taken as read and CONFIRMED.

CARRIED

Amendments:

5 – Disclosures of Interest

Item 12.1

Cr Craig Bembrick, Shop Owner

Item 12.8

Cr Craig Bembrick, Shop Owner

10.7 Community Reps to Council Committees

Crs Parlett and Frame and did not leave the room

Director Infrastructure (J Rath) left the room at 5.59pm and returned to the room at 6.02pm

Tourism Community Members: Judith Bryant and Margaret Nowlan-Jones.

10.8 Councillor delegates

Weddin Landcare –Cr McKellar alternative

NSW Public Libraries – (alternate – Cr Cook)

Item 12.8 – Main Street Upgrade – Trees

Cr Diprose nominated to take the Chair for consideration of this report.

5 DISCLOSURES OF INTEREST

Item 11.4

Cr Paul Best, Family members involved with Club

Item 12.5

Cr Paul Best, Owner of property in Main Street

Cr Jan Parlett, Owner of property in Main Street

Cr Craig Bembrick, Property owner

Item 13.2

Cr Jason Kenah, Discussion on toilets in Cemetery

Cr Warwick Frame, Work for local funeral service

6 PUBLIC FORUM

Anthony (Tony) James Hardman

SPELLING CORRECTION OF HARDEMANS LANE WIRRIMAH

7 MAYORAL REPORTS/MINUTES**0.0 MAYORAL MINUTE - GRENFELL PRESCHOOL + LONG DAY CARE CENTRE****File Number: C1.8.5****Author: Mayor****Attachments: Nil****CSP Objective: Shire assets and services delivered effectively and efficiently****Precis: Grenfell Preschool + Long Day Care Centre****Budget: Nil at this point in time, but if required such will be reported to Council.****RECOMMENDATION**

That:

1. Council indicates it's support in assisting the Grenfell Preschool and Long Day Care Centre to explore all possible options for the future expansion of this service.
2. Council authorise the Mayor; Deputy Mayor and Council's Director of Environmental Services to be this Council's delegation to assist in this endeavour.

RESOLUTION 174/22

Moved: Cr Bembrick

Seconded: Cr Parlett

That:

1. Council indicates it's support in assisting the Grenfell Preschool and Long Day Care Centre to explore all possible options for the future expansion of this service.
2. Council authorise the Mayor; Deputy Mayor and Council's Director of Environmental Services to be this Council's delegation to assist in this endeavour.

CARRIED**BACKGROUND**

Recently I met with the representatives of the Grenfell Preschool and Long Day Care Centre on site in conjunction with our local State Member Ms Steph Cooke, MP to discuss the existing site limitations for this vital community service.

Basically, the community demand for this service far exceeds the current on-site facilities. At this meeting, I indicated that Council would be supportive of assisting them to explore all possible options to meet this challenge.

I am sure all Councillors would be well aware of the importance of this service, especially noting that it is a community based organisation run by the parents. Thus, the need for our assistance, as well as our local State Member.

CONCLUSION

Thus I would strongly recommend that:

1. Council indicates it's support in assisting the Grenfell Preschool and Long Day Care Centre to explore all possible options for the future expansion of this service.
2. Council authorise the Mayor; Deputy Mayor and Council's Director of Environmental Services to be this Council's delegation to assist in this endeavour.

8 MOTIONS/QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - TRAFFIC COUNTER**

File Number:	C2.8.1
Mover:	Cr Stuart McKellar
Attachments:	1. Notice of Motion - Stuart McKellar Traffic Counter 2. MetroCount
CSP Objective:	Collaborative wealth building (strong, diverse and resilient local economy)
Budget:	\$ -

MOTION

That Council look at purchasing a traffic counter to help with road maintenance.

RESOLUTION 175/22

Moved: Cr McKellar

Seconded: Cr Diprose

That:

1. Council receive and note the information on Council's existing suite of Traffic Counters.
2. A quarterly report on data emanating from these traffic counters be reported to Council for review.

CARRIED

SUPPORTING COMMENTS**STAFF COMMENTS**

Comments from the AGM

Councillors, I am pleased to be able to address this request mainly as a means of emphasising the importance of the data collected by these electronic devices in assisting Council make informed decisions on resource allocation in a strategic manner for this Council's road network.

Attached is a report from Council's Asset Officer providing a broad overview of the functions of these measuring devices. These traffic counters are an invaluable information tool as they:-

- Collect accurate data on vehicle speeds, time of measurement; volumes of traffic; vehicle classification et al
- Are reliable in all forms of weather
- Data collected is reliable and easily downloaded and analysed

- Are portable and can be moved to other sites expeditiously.

As indicated, the data collected forms a valuable tool in assessing traffic usage as part of road maintenance and funding allocation.

Council currently owns six (6) units which are fully deployed at all times. I believe that it would be beneficial for Council to receive a quarterly report on the disposition and analysis of its bank of traffic counters as part of Council's constant review process of its road assets.

9 CORRESPONDENCE

Nil

10 GENERAL MANAGER REPORTS**10.1 RESOLUTION REGISTER PERIOD ENDING 31/5/2022**

File Number:	C2.3.3
Author:	Acting General Manager
Authoriser:	Acting General Manager
Attachments:	Nil
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Review of actions taken in respect of the Resolution Register.
Budget:	\$ nil

RECOMMENDATION

That:

1. The Resolution Register for period ending 30th May 2022 be received and noted.
2. Council Resolution No 021/2022 subject matter being a volunteers training program be included in the Resolution Register.
3. The items marked as completed be deleted from the Resolution Register.

RESOLUTION 176/22

Moved: Cr Cook

Seconded: Cr Kenah

That:

1. The Resolution Register for period ending 30th May 2022 be received and noted.
2. Council Resolution No 021/2022 subject matter being a volunteers training program be included in the Resolution Register.
3. The items marked as completed be removed from the Resolution Register.

CARRIED

PURPOSE

The purpose of this report is to review the monthly resolution register for the period ending 31/5/2022. The register provides a search and review tool for Council meeting resolutions, with links to agendas that generated that resolution.

BACKGROUND

As previously reported to Council this monthly register will include all formal resolutions of Council. This register and its relevance will be reviewed by Council and the new General Manager in September 2022.

This register, which is included as an attachment, will enable Councillors and the broader community to track progress of Council determinations.

It is anticipated that this register will eventually be replaced by a formal electronic documentation management system once one has been installed.

ISSUES AND COMMENTS

As previously resolved by Council, the register commenced from 1st May 2022. However, it has been brought to my attention that during the February, 2022 Council meeting the following resolution was adopted:

RESOLUTION 021/2022

Moved: Cr Cook

Seconded: Cr Diprose

That Council engage Justice Connect to run a 'Governing a Not-for-profit and Top Legal Issues in Managing Volunteers' face to face training program for interested local community groups and young aspiring leaders.

CARRIED

I can confirm that this resolution has not been enacted as the Round 4 Stronger Country Communities funding will not be released until the Round 3 Stronger Country Communities funding which was allocated to the Main Street Project has been completed. This resolution should now be included in the resolution register.

INTERNAL/EXTERNAL CONSULTATION

The register has been reviewed by all Directors prior to reporting to this month's Council meeting.

CONCLUSION

Submitted for Council's review and adoption.

10.2 APPOINTMENT OF NEW GENERAL MANAGER

File Number:	P1.4.290
Author:	Acting General Manager
Authoriser:	Acting General Manager
Attachments:	1. Weddin Shire Council Delegate Register
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Delegate authority of General Manager to Ms Noreen Vu
Budget:	\$ nil

RECOMMENDATION

That:

1. In accordance with Section 334 of the Local Government Act, 1993, Ms Noreen Vu has been appointed to the role of General Manager and will be commencing duties on 4 July 2022 and in accordance with Section 335 of the same Act, Ms Noreen Vu be granted the delegations of the General Manager, including all functions listed under the Act.
2. Council note that the current Acting General Manager, Mr Maxwell Kershaw, will cease his role at the close of business on 3 July 2022.

RESOLUTION 177/22

Moved: Cr McKellar

Seconded: Cr Parlett

That:

1. In accordance with Section 334 of the Local Government Act, 1993, Ms Noreen Vu has been appointed to the role of General Manager and will be commencing duties on 4 July 2022 and in accordance with Section 335 of the same Act, Ms Noreen Vu be granted the delegations of the General Manager, including all functions listed under the Act.
2. Council note that the current Acting General Manager, Mr Maxwell Kershaw, will cease his role at the close of business on 3 July 2022.

CARRIED

PURPOSE

That the delegations of General Manager be granted to Ms Noreen Vu from her commencement date of 4 July 2022.

BACKGROUND**ISSUES AND COMMENTS****POLICY/LEGAL IMPLICATIONS****Local Government Act 1993 No 30****334 Appointment of general manager**

- (1) A council must appoint a person to be its general manager. The person must not be a body corporate.
- (2) The position of general manager is a senior staff position.

335 Functions of general manager

The general manager of a council has the following functions—

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
- (b) to implement, without undue delay, lawful decisions of the council,
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,
- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
- (f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
- (g) to exercise any of the functions of the council that are delegated by the council to the general manager,
- (h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
- (i) to direct and dismiss staff,
- (j) to implement the council's workforce management strategy,
- (k) any other functions that are conferred or imposed on the general manager by or under this or any other Act.

FINANCIAL/RESOURCE IMPLICATIONS**INTERNAL/EXTERNAL CONSULTATION****CONCLUSION**

That Council notes that the current Acting General Manager, Mr Maxwell Kershaw will remain with Council to assist with the handover to Ms Vu for a period of no more than one week, at the same rate of remuneration and conditions previously agreed to with Council.

10.3 NAIDOC WEEK

File Number:	C1.7.2
Author:	Acting General Manager
Authoriser:	Acting General Manager
Attachments:	1. NAIDOC week 4 - 11 July 2022
CSP Objective:	Culturally rich, vibrant and inclusive community
Precis:	Recognition of the 2022 NAIDOC Week
Budget:	\$1,000 FROM 2022/2023 BUDGET

RECOMMENDATION

That:

1. The report on NAIDOC 2022 be received and noted.
2. Council authorise the Mayor and Acting General Manager to liaise with local indigenous elders of this Shire to celebrate this week.

RESOLUTION 178/22

Moved: Cr Diprose

Seconded: Cr Kenah

That:

1. The report on NAIDOC 2022 be received and noted.
2. Council authorise the Mayor and Acting General Manager to liaise with local indigenous elders of this Shire to celebrate this week.

CARRIED

PURPOSE

The purpose of this report is to advise Council on the upcoming NAIDOC week celebrations which are being held nationally from 4 through to 11 July 2022.

BACKGROUND

NAIDOC week celebrates the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. This week is celebrated not just in the Indigenous Australian communities but also in increasing numbers of Government Agencies, Schools, Local Councils and work places.

NAIDOC is an acronym for National Aborigines and Islanders Observance Committee.

NAIDOC activities are held across Australia, activities include cultural and education activities in schools, workplaces and public displays.

The theme for this year's celebration is "Get Up. Stand Up. Show Up." All the local schools will be recognising this event as part of their school activities.

ISSUES AND COMMENTS**POLICY/LEGAL IMPLICATIONS****FINANCIAL/RESOURCE IMPLICATIONS**

Council has a small allocation of \$1,000 in its upcoming 2022/2023 budget. I anticipate the lodgement of a community grant application to secure same for this 2022 event.

CONCLUSION

This is an important local and national event and after two (2) years of Covid even more so. As Councillors would be aware, the renewed Council website has been developed with an increased presentation of this Shires indigenous culture. It would be worthwhile to engage with the local elders of the Shire to discuss ways of recognising this event in a mutually beneficial manner.

10.4 FEES FOR COUNCILLORS & MAYOR - 2022/2023 FINANCIAL YEAR

File Number:	C2.2.3
Author:	Acting General Manager
Authoriser:	Acting General Manager
Attachments:	1. Local Government Remuneration Tribunal 20 April 2022
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Local Government Remuneration Tribunal 20 April 2022
Budget:	\$ Amount equivalent to a 2% increase in the current Mayoral and Councillors remuneration has been included in the 2022/2023 budget.

RECOMMENDATION

That Council:

1. Receive the report on Fees for Councillors and Mayor 2022/23 Financial Year.
2. Note the Local Government Remuneration Tribunal's determination for a 2% increase in Mayoral and Councillor fees for the 2022/23 financial year.
3. Set the annual Councillor fee for the period 1 July 2022 to 30 June 2023 at \$12,648 in accordance with the provisions of Section 248 of the Local Government Act 1993.
4. Set the annual Mayoral Fee for the period 1 July 2022 to 30 June 2023 at \$27,600 in accordance with the provisions of Section 249 of the Local Government Act 1993.
5. Approve to pay the Deputy Mayor the proportion of the Mayoral fee for such time as the Deputy Mayor acts in the office of the Mayor, which is to be deducted from the Mayor's annual fee, following a Council resolution at the time.

RESOLUTION 179/22

Moved: Cr Diprose

Seconded: Cr Best

That Council:

1. Receive the report on Fees for Councillors and Mayor 2022/23 Financial Year.
2. Note the Local Government Remuneration Tribunal's determination for a 2% increase in Mayoral and Councillor fees for the 2022/23 financial year.
3. Set the annual Councillor fee for the period 1 July 2022 to 30 June 2023 at \$12,648 in accordance with the provisions of Section 248 of the Local Government Act 1993.
4. Set the annual Mayoral Fee for the period 1 July 2022 to 30 June 2023 at \$27,600 in accordance with the provisions of Section 249 of the Local Government Act 1993.
5. Approve to pay the Deputy Mayor the proportion of the Mayoral fee for such time as the Deputy Mayor acts in the office of the Mayor, which is to be deducted from the Mayor's annual fee, following a Council resolution at the time.

CARRIED

PURPOSE

The purpose of this report is to advise Council on the annual report and determination of the Local Government Remuneration Tribunal issued on 20 April 2022. A copy of that report is included as an attachment. Reference is also made to the Office of Local Governments Circular No 22-14 of 23 May 2022 advising Councils of this determination. A copy of that Circular has been previously sent to all Councillors.

BACKGROUND

The 2022 Determination of the Tribunal has been released, setting the scale for fees payable to elected representatives for all Councils in NSW under Sections 239 and 241 of the Local Government Act 1993 (the Act).

ISSUES AND COMMENTS

Section 239 of the LG Act provides for the Tribunal to determine the categories of Councils and Mayoral offices and allocates each Council and Mayoral office into one of those categories. The categories are to be determined at least once every 3 years.

Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under Section 239, the maximum and minimum amount of fees to be paid to Mayors and Councillors.

The Tribunal has determined that there will be a 2% increase in Mayoral or Councillor Fees for the 2022/23 financial year.

In 2017, the Tribunal made revisions of the categorisation of Councils following the Statewide amalgamation process. This Council is classified under the "Rural Council" category. Currently, both Mayor and Councillor fees are paid at the maximum rate against the current determination.

Pursuant to Section 241 of the Local Government Act 1993, the Tribunal’s 2022 annual determination has set the annual fees to be paid in each of the categories to Mayors and Councillors effective from 1 July 2022.

The Act states that if Council does not fix the fees for the Mayor and Councillors by resolution, the minimum rate is automatically applied.

The Tribunal has determined that the range of annual fees payable to Councillors and Mayors, for the 2022/23 financial year in the “Rural Council” category is as follows:

Councillor Annual Fee		Mayor Additional Fee*	
Minimum	Maximum	Minimum	Maximum
\$9,560	\$12,650	\$10,180	\$27,600

*The Mayoral fee must be paid in addition to the fee paid to the Mayor as a Councillor in accordance with Section 249(2) of the Local Government Act.

This report recommends that Council adopt the maximum annual fees set by the Tribunal on the following basis:

- The substantial geographic size of the Local Government Area
- The responsibilities associated with the Delivery Plan, the Long Term Financial Plan, annual Operation Plan and budget.
- The large variety and level of services delivered by Council.
- The increased commitment of time required for the Mayor and Councillors to fulfil their civic duties effectively.

Adopting the report recommendations will ensure the remuneration of the Weddin Shire Council elected officials appropriately reflects the responsibilities and time commitment required to undertake their civic duties.

Additionally, Section 249(5) of the Act states that :

- (5) A Council may pay the Deputy Mayor (if there is one) a fee determined by the Council for such time as the Deputy Mayor acts in the Office of the Mayor. The amount of the fee so paid must be deducted from the Mayor’s annual fee.

This report recommends that Council approves payment from the Mayoral annual fee for any time that the Deputy Mayor acts in the Office of the Mayor.

POLICY/LEGAL IMPLICATIONS

Section 248 of the Local Government Act, 1993 require Councils to fix and pay an annual fee based on the Tribunal’s determination for a 2% increase for the 2022/23 financial year to Councillors.

FINANCIAL/RESOURCE IMPLICATIONS

Council currently pays the maximum for both the Mayor and Councillors and a 2% increase of those amounts have been included in next year’s budget.

11 CORPORATE SERVICES REPORTS**11.1 STATEMENT OF BANK BALANCES****File Number:****Author:** Director Corporate Services**Authoriser:** Director Corporate Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Statement of Bank Balances**Budget:** \$ Nil

Bank Account	
Westpac	2,408,234.37
Short Term Deposits	
CBA	11,500,000.00
Total	<u>13,908,234.37</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2022.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

11.2 COMMUNITY SUPPORT APPLICATION - GREENETHORPE SOLDIERS MEMORIAL HALL COMMITTEE

File Number:	C1.1.1
Author:	Director Corporate Services
Authoriser:	Director Corporate Services
Attachments:	1. Community Support Application - Greenthorpe Soldiers Memorial Hall Committee
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Community Support Application
Budget:	\$ 5,000 to be sourced from Community Donation Budget

RECOMMENDATION

That:

1. That Council donates \$3,120 to Greenethorpe Soldiers Memorial Hall Committee for the grounds maintenance of the hall and surrounds and request the Committee submit a further application for the remaining budget allocation of \$1,880.
2. That Council deny the request for the hall's toilet pathway upgrade.
3. That Council deny the request for signage and the hand basin.
4. That a further report be submitted to Council when the funds are acquitted.

That Council move into open discussion Moved: Cr Diprose, Seconded: Cr Kenah

Council closed open discussion and proceeded to move to the following resolution.

RESOLUTION 180/22

Moved: Cr Diprose

Seconded: Cr Cook

That:

That Council donates \$3,120 to Greenethorpe Soldiers Memorial Hall Committee for the grounds maintenance of the hall and surrounds and the balance of \$1,880 remaining in the 2021/2022 vote allocation be placed in restricted funds.

CARRIED

PURPOSE

The purpose of this report is to present Council with a Community Support Application from the Greenethorpe Soldiers Memorial Hall Committee.

BACKGROUND

As per Council Resolution 52/2021 on 26 August 2021 Council established a Community Donation Budget for the maintenance of Non-Council owned community assets for the townships of

Quandialla (\$5,000), Caragabal (\$5,000), Greenethorpe (\$5,000), and Bimbi (\$1,000). Additionally, Council Resolution 85/2022 allows Greenethorpe Soldiers Memorial Hall Committee to manage Greenethorpe's budget allocation.

The application is for the following projects:

- To maintain the appearance of the Hall and surrounds to allow safe access to honour boards and History Room (\$3,120)
- To construct an all-weather and inclusive access path to the Hall toilets (\$6,556)
- That Council provide and erect signage to the toilet (no cost provided)
- That a hand basing be fitted in the male public toilet by Council (no cost provided).

ISSUES AND COMMENTS

The request for the construction of a path to the toilets exceeds the \$5,000 budget allocation. Additionally, the request for signage and installation of a hand basin includes Council in-kind support and as per section vi of resolution 52/2021, "any such application cannot request in-kind support from Council".

POLICY/LEGAL IMPLICATIONS

Nil

FINANCIAL/RESOURCE IMPLICATIONS

Nil

INTERNAL/EXTERNAL CONSULTATION

Nil

CONCLUSION

To adopt the resolution as recommended.

11.3 COMMUNITY SUPPORT APPLICATION - QUANDIALLA PROGRESS ASSOCIATION

File Number:	C1.1.1
Author:	Director Corporate Services
Authoriser:	Director Corporate Services
Attachments:	1. Community Support Application - Quandialla Progress Association
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Community Support Application
Budget:	\$ 5,000 to be sourced from Community Donation Budget

RECOMMENDATION

That:

1. That Council donates \$2,200 to Quandialla Progress Association for the window maintenance of the Quandialla Soldiers Memorial Hall and request the Committee submit a further application for the remaining budget allocation of \$2,800.
2. That Council deny all requests for insurance re-imburement.

That Council move into open discussion Moved: Cr Cook, Seconded: Cr Frame

Council closed open discussion and proceeded to move to the following resolution.

RESOLUTION 181/22

Moved: Cr Diprose
Seconded: Cr McKellar

That:

1. Council donates \$5,000 to the Quandialla Progress Association for expenditure on the Quandialla Soldiers Memorial Hall and any other village projects as determined by the local Progress Association.
2. Council seeks acquittance of these funds once completed.

CARRIED

PURPOSE

The purpose of this report is to present Council with a Community Support Application from the Quandialla Progress Association.

BACKGROUND

As per Council Resolution 52/2021 on 26 August 2021 Council established a Community Donation Budget for the maintenance of Non-Council owned community assets for the townships of Quandialla (\$5,000), Caragabal (\$5,000), Greenethorpe (\$5,000), and Bimbi (\$1,000). Additionally, Council Resolution 85/2022 allows Greenethorpe Soldiers Memorial Hall Committee to manage Greenethorpe's budget allocation.

The application is for the following projects:

- Local Community Insurance (\$800.68)
- Voluntary Workers Insurance (\$721.74)
- Building and Contents Insurance (\$1,800.98)
- Materials and labour to replace and repair Hall outside window architraves and front porch ceiling (\$2,200).

ISSUES AND COMMENTS

The request for insurance reimbursement fails to meet the requirements of section ii of resolution 52/2021, “for the maintenance of Non-Council owned Community assets”.

POLICY/LEGAL IMPLICATIONS

Nil

FINANCIAL/RESOURCE IMPLICATIONS

Nil

INTERNAL/EXTERNAL CONSULTATION

Nil

CONCLUSION

To adopt the resolution as recommended.

Cr P Best declared a conflict of interest in Item 11.4 (detailed in Item 5) and left the room at 5:39 pm.

11.4 COMMUNITY SUPPORT APPLICATION - GRENFELL SOCCER CLUB

File Number:	C1.1.3
Author:	Director Corporate Services
Authoriser:	Director Corporate Services
Attachments:	1. Community Support Application - Grenfell Soccer Club
CSP Objective:	Shire assets and services delivered effectively and efficiently
Precis:	Community Support Application
Budget:	Nil

RECOMMENDATION

That:

1. That Council deny the request.

That Council move into open discussion Moved: Cr Diprose, Seconded: Cr McKellar

Council closed open discussion and proceeded to move to the following resolution.

RESOLUTION 182/22

Moved: Cr Parlett

Seconded: Cr Kenah

That:

1. In recognition of the current social economic difficulties confronting the Grenfell Soccer Club and the Grenfell Football Club and taking into account the significant volunteer input provided to the broader community by those organisations, that Council waive the current annual fee for both organisations, but clearly on the basis that this is a one off gesture to assist those clubs to reactivate post Covid.

CARRIED

PURPOSE

The purpose of this report is to present Council with a Community Support Application from the Grenfell Soccer Club.

BACKGROUND

The Grenfell Soccer Club is a not-for-profit organisation operated by community members and families that are interested in and enjoy playing soccer. The club as a whole is run by volunteers performing such tasks as coaching, line marking, operating the canteen, refereeing, and organising fundraisers to help upgrade and maintain the facilities and equipment. Without this help, our club would struggle to operate and provide a sporting avenue for the youth of Grenfell.

The Club is seeking Council waive or reducing the annual fee of \$1,692 for the use of Henry Lawson Oval.

ISSUES AND COMMENTS

No other sporting organisation that has the use of Henry Lawson Oval and pays a user fee and charge have received a discount or has had their fee waived in the past.

POLICY/LEGAL IMPLICATIONS

NIL

FINANCIAL/RESOURCE IMPLICATIONS

If the fee is discounted or waived all other clubs that use oval will expect the same treatment.

INTERNAL/EXTERNAL CONSULTATION

Nil

CONCLUSION

Council is appreciative of the volunteer's hard work and dedication to the local soccer-playing community. Council is not in a position to offer a discount or waive the fee for the 2022 season.

[Cr P Best returned to the room 5.42pm](#)

11.5 GRENFELL TAXI SERVICE

File Number: T3.6.3
Author: Director Corporate Services
Authoriser: Director Corporate Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Taxi Services Contact
Budget: Nil

Council is pleased to announce that Coast and Country Community Services Ltd have been awarded the Grenfell Taxi Services Contract and will commence on 1 July 2022.

Coast and Country Community Services Ltd. (CCCSL) was formed in 2014 and is made up of longstanding local Community Transport Services that have joined together to provide quality transport to the Local Government Areas of the Hilltops, Shoalhaven, Weddin and Bega Valley regions.

CCCSL will be looking at expanding low-cost subsidised taxi vouchers which are a great way for eligible residents to get out and about. Many of their customers use our vouchers on the weekend or in the evenings.

There will be one change to the service. To make the contract viable and sustainable the taxi will no longer be parked at the Taxi Rank when does not have a booking. All bookings will be done via telephone.

The hours of operation **do not change**. The hours of operation will be as follows;

Hours of Operation		
	Service Available	
	Start	Finish
Monday	8:30 AM	5:30 PM
Tuesday	8:30 AM	5:30 PM
Wednesday	8:30 AM	5:30 PM
Thursday	8:30 AM	5:30 PM
Friday	9:00 AM	9:30 PM
Saturday	8:30 AM	9:30 PM
Special Events	9:00 AM	6:30 PM
*Fares can be pre-booked outside these hours		

Council will advertise and place signage at the Taxi Rank to advertise the change in service and a reminder to residents that don't have a mobile phone that there is a free Telstra public phone across the road.

12 INFRASTRUCTURE SERVICES REPORTS**12.1 ROADS REPORT****File Number:****Author:** Projects Engineer**Authoriser:** Director Infrastructure Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Update on Roads Projects**Budget:** \$ -**a. Highways: Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on major highways.

- SH06 (Mid Western Highway)
 - Bitumen Patching
 - Pothole Maintenance
 - Guidepost Maintenance
 - Slashing
- SH17 (Newell Highway)
 - Bitumen Patching
 - Pothole Maintenance
 - Guidepost Maintenance
 - Slashing

b. Regional Roads: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on regional roads.

- MR236 (Henry Lawson Way/Forbes Road)
 - Tree Maintenance
 - Guidepost Maintenance
 - Sign Maintenance
 - Pothole Patching
 - Culvert Maintenance
- MR237 (Gooloogong Road)
 - Guidepost Maintenance
 - Pothole Patching
- MR239 (Henry Lawson Way/Young Road)
 - Tree Maintenance
 - Pothole Patching
 - Guidepost Maintenance

- MR398 (Mary Gilmore Way)
 - Pothole Maintenance
 - Guide Post Maintenance

c. Rural Local Roads: Capital Works

Back Piney Range Road - Culvert upgrade

The month of May showed relentless inclement weather conditions for all Culvert projects meaning minimal progress was completed. Water is still flowing through many of the creeks. The contractors will complete the back filling and road works after the water levels drop to a level which will allow the work to be undertaken.

Project Budget	Current Expenditure
\$230,232.00	\$132,866.00



Photo : Back Piney Range Road - Culvert Site

Hancock-Flinns Road - Culvert upgrade

Contractors will complete the back filling and road works after the water levels drop to a level which will allow the work to be undertaken.

Project Budget	Current Expenditure
\$224,500.00	\$134,826.00



Photo : Hancock-Flinns Road - Culvert Site

Pullabooka Road – Fixing Local Road (Round -1)

Drainage improvement works and shoulder widening works are ongoing. The inclement weather is causing minor project pushbacks. Coming up in the Months of May/June a 4 km section will be stabilised and sealed at Caragabal section of the project.

Project Budget	Current Expenditure
\$4,095,702.00	\$627,042.00





Photo : Pullabooka Road Improvement

New Forbes Road - Fixing Local Road (Round-2)

Final design of the road is complete. Procurement works for drainage and road improvement is in progress.

Works progress has been impeded by inclement weather conditions.

Project Budget	Current Expenditure
\$4,305,839.00	\$367,849.00



Photo : New Forbes Road – Culvert Replacement Site

Greenethorpe – Koorawatha - Fixing Local Road (Round -3)

Council have been awarded \$2,942,133 to update the Greenethorpe-Koorawatha road for heavy vehicle safety.

Road design has commenced and Survey is currently underway. Council expects to have preliminary designs back within six (6) weeks to which they will then be consulted to affected property owners.



Figure 1 - Member for Cootamundra Steph Cooke announcing the funding for Greenethorpe Koorawatha Road Project

Adelargo Road Culvert Replacement - (Bridge Renewal Program)

The existing culvert has been demolished and the new pre-cast concrete culvert has been delivered to site. Works will resume once the water level of the creek will allow the work to be undertaken safely, for the Month of May the water level did not allow access to the site.

Project Budget	Current Expenditure
\$623,876.00	\$93,971.90



Photo : Adelargo Road Culvert Site

d. Rural Local Roads: Maintenance

Routine maintenance such as slashing, bitumen patching, guide posting and tree maintenance has continued on rural local roads.

- **Maintenance Grading:**
 - Hunters Road
 - Berendebba Road
- **Culvert/Drainage Maintenance:**
 - New Forbes Road
- **Tree Maintenance:**
 - New Forbes Road
 - Henry Lawson Way (MR236)
 - Gooloogong Road

12.2 UPCOMING ROADWORKS PROGRAM**File Number:****Author:** Contracts Engineer**Authoriser:** Director Infrastructure Services**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Roadworks scheduled to be undertaken during the period 1/5/22 – 31/5/22**Budget:** \$ 0 to be sourced from not applicable**a. Highways: Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on major highways.

- SH06 (Mid Western Highway) - Bitumen Patching / Guide Posting / Slashing
- SH17 (Newell Highway) - Bitumen Patching / Guide Posting / Slashing

b. Regional Roads: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on regional roads.

- MR236 (Henry Lawson Way/Forbes Road) - Sealing Safer Roads Project / Reseal Safer Roads Project.
- MR237 (Gooloogong Road)
- MR239 (Henry Lawson Way/Young Road) - Reseal Young Road / Holy Camp Rd Intersection

- MR398 (Mary Gilmore Way)
-

c. Rural Local Roads: Capital Works

- Back Piney Range Road - Culvert upgrade
- Hancock-Flinns Road - Culvert upgrade

d. Rural Local Roads: Maintenance

Routine maintenance such as slashing, bitumen patching, guide posting and tree maintenance has continued on rural local roads.

- Maintenance Grading:
As Required
- Shoulder Maintenance:
 - Nil

- Signs/Guidepost Maintenance:
 - As Required
- Culvert/Drainage Maintenance:
 - As Required
- Tree Maintenance:
 - Council Depot
- Slashing
 - Mary Gilmore Way
 - Memory Street
 - O'briens Hill
 - Manganese Road
 - Stan McCabe Drive Block

12.3 TRANSPORT FOR NEW (TFNSW) RMCC WORKS

File Number: R2.54.4
Author: Contracts Engineer
Authoriser: Director Infrastructure Services
Attachments: Nil
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis:
Budget:

Ordered Works:

- Mid Western Highway (SH06) - Complete Sign Replacement Program (Newell Highway to Cowra Shire Council Boundary) - 150 Signs & 48 Chevron Boards.





12.4 OTHER WORKS REPORT**File Number:****Author:** Director Infrastructure Services**Authoriser:** Acting General Manager**Attachments:** Nil**CSP Objective:** Shire assets and services delivered effectively and efficiently**Precis:** Other works undertaken during the period 1/5/22 – 31/5/22**Budget:** \$ 0 to be sourced from not applicable**a. Urban Area: Maintenance**

Routine maintenance such as slashing, patching, guide posting and tree maintenance has continued.

b. Parks & Ovals

- Parks: routine mowing, whipper snipping, edging, weeding, furniture maintenance
- Irrigation systems maintenance
- Parks: soft fall maintenance around swings
- General mowing and whipper snipping carried out
- Top up of mulch Tayler Park garden beds
- Top up mulch Main Street centre garden beds

c. Cemeteries

The following graves have been prepared:

Grenfell Lawn	2
Grenfell	1
Bimbi	-
Caragabal	-
Ashes Interment	1
Private Property	-

The following maintenance has been carried out:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

d. Sewer Mains

Four (4) sewer chokes have been attended to. The cause of each individual choke was:

- 1 Internal;
- 2 Debris, etc;
- 3 Mud; and
- 4 Root intrusion.

e. Private Works

One (1) private work has been carried out.

- Seal driveway

f. Vandalism

Rural - Nil
 Urban - Nil

Progressive Cost Rural	\$0.00
Progressive Cost Urban	\$0.00

Cr P Best declared a conflict of interest in Item 12.5 (detailed in Item 5) and left the room at 5.49.

Cr C Bembrick declared a conflict of interest in Item 12.5 (detailed in Item 5) and left the room at 5.49.

Cr J Parlett declared a conflict of interest in Item 12.5 (detailed in Item 5) and left the room at 5.49.

Cr S McKellar was nominated and appointed to take the Chair and assumed the Chair during discussion and voting on this item.

12.5 GRENPELL MAIN STREET RENEWAL

File Number:

Author: Director Infrastructure Services

Authoriser: Acting General Manager

Attachments: Nil

CSP Objective: Shire assets and services delivered effectively and efficiently

Precis: Update to the Grenfell Community on the status of the Main Street Renewal Project

Budget: \$ - to be sourced from -

This report was noted as information.

PURPOSE

The purpose of this report is to inform the community on the status of the Grenfell Main Street Renewal project.

BACKGROUND

Public Work Advisory (PWA) have been providing instructions to contractors to rehabilitate the Main Street for the Henry Lawson Festival long weekend. The works are now completed and ready for the Festival.

ISSUES AND COMMENTS

The current engagement with PWA is scoped for the remediation of Main Street. They are currently preparing a letter of engagement to the Council for the Construction of the Main Street Project. Council is thankful for the professional assistance being provided by PWA, this will be crucial in delivering the project effectively and efficiently.

POLICY/LEGAL IMPLICATIONS

Nil

FINANCIAL/RESOURCE IMPLICATIONS

A snapshot of the budget is below. The unforeseeable geotechnical conditions have significantly affected the budget in this project.

Grenfell Main Street Renewal Budget Snapshot	
Budget (Fully Grant Funded)	\$3,323,503.00

Expenditure to date	\$2,422,245.62
Remaining Budget	\$901,257.38

There is \$635,000 tentatively reserved in the operational plan next year through the roads to recovery program to go toward along with \$700,000 from southern phone shares recently acquired.

The original estimation for the project was \$3,200,000. This was under the impression that all geotechnical conditions matched the conducted testing.

INTERNAL/EXTERNAL CONSULTATION

New updates on the Main Street Project are being advertised through the Council news section in the Grenfell Record.

CONCLUSION

Council is looking forward to a successful Henry Lawson Festival event and long weekend to provide economic boost back into the business community.

Cr's P Best, C Bembrick and J Parlett returned to the room the time being 5.51pm.

Cr Bembrick resumed the chair.

12.6 SPELLING CORRECTION OF HARDEMANS LANE WIRRIMAH

File Number: R2.10.072
Author: Team Leader - Infrastructure (Acting Director Infrastructure Services)
Authoriser: Director Infrastructure Services
Attachments: 1. Hardemans Lane - GNB
2. Newspaper Weddin
3. Hardemans Lane Correspondence
CSP Objective: Shire assets and services delivered effectively and efficiently
Precis: Spelling correction of Hardemans Lane
Budget: \$ nil

RECOMMENDATION

That:

1. That Council authorise changing the name from “Hardemans Lane” to “Hardman Lane” subject to the applicant paying \$300 toward the cost of new signage.

RESOLUTION 183/22

Moved: Cr Diprose
Seconded: Cr Parlett

That:

1. That Council authorise changing the name from “Hardemans Lane” to “Hardmans Lane” subject to the applicant paying \$300 toward the cost of new signage.

CARRIED

PURPOSE

Council has received a request to have the spelling of “Hardemans Lane” changed to “Hardman Lane”.

BACKGROUND

Council has previously been requested to correct the spelling of “Hardemans Lane” in the June 2018 Council meeting reported as below-

8. Spelling correction of Hardemans Lane, R2.10.072

Council wrote to landowners on Hardemans Lane requesting their opinion on the proposed changes of name.

Two responses were received as follows: -

- *One response requests the reason for the change. In the response, it also has been questioned that is the change due to misspelt originally?*
- *The name should be changed to Hardman's Lane.*

RECOMMENDATION:

For Council's Consideration.

The Director Environmental Services returned to the room 5.07pm.

MOVED: Cr Diprose and Cr Parlett that Council change the name to Hardman's Lane subject to the applicant paying all costs.

Upon being put to the meeting the motion was LOST.

ISSUES AND COMMENTS

Naming and renaming of roads is the responsibility of Council as it is the Road Naming authority for roads.

Crownlands have advised Council that there is no record of a gazette for the road naming of this road.

The Geographical Names Board have advised that "Hardemans Lane" has been in their system since 18 September 2010 as a 'name in use', and that it is not a gazetted road name.

Council's historical rural addressing records indicates that the Lane was called "Hardmans Lane".

The Grenfell historical society have advised that there is no record of "Hardeman" but there is records of "Hardman" families in the shire.

There is also evidence of an article in the "Young Witness and Burragong Argus" 14 July 1914 under the heading "Shire of Weddin". It was a report about Council's monthly meeting where the Shire Engineer reported on road works in the Shire. In the article "Hardman" of Greenethorpe was mentioned.

The applicant has advised that they are willing to make a financial contribution of \$300.00 towards the cost of new signage.

POLICY/LEGAL IMPLICATIONS

NIL

FINANCIAL/RESOURCE IMPLICATIONS

The applicant has advised that they are willing to make a financial contribution of \$300.00 towards the cost of new signage.

INTERNAL/EXTERNAL CONSULTATION

Geographical Names Board.

Grenfell Historical Society.

Crownlands.

CONCLUSION

That Council endorse the spelling correction of “Hardemans Lane” to “Hardmans Lane”.

13 ENVIRONMENTAL SERVICES REPORTS

13.1 DEVELOPMENT APPLICATIONS, CONSTRUCTION CERTIFICATES AND COMPLYING DEVELOPMENT CERTIFICATES

File Number: T5
Author: Executive Assistant to the Director Environmental Services
Authoriser: Director Environmental Services
Attachments: Nil
CSP Objective: Sustainable natural, agricultural and built environments
Precis: List of development application, construction certificate and complying development applications determined during the period 1 May to 30 May 2022.
Budget: Nil

01.01. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the Acting General Manager under delegated authority issued on 3 September 2021 (Res. No. 075):

DA NO.	Applicant	Construction	Value (\$)	Address
12/2022	Mr NT Stevens	Shed	\$13,000	LOT: 2 DP: 1070179 15 Bradley Street GRENFELL NSW 2810
13/2022	Mr WR Burstal	New Dwelling	\$375,000	LOT: 101 DP: 1081488 12 Stan McCabe Drive GRENFELL NSW 2810

02.02. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions:

CDC NO.	Applicant	Construction	Value (\$)	Address
NIL				

02.03. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
12/2019	Mrs JA Hamilton	Shed	LOT: 26 SEC: E DP: 6279 16 Griffith Street GREENETHORPE NSW 2809

CC NO.	Applicant	Construction	Address
7/2022	Ms S Christ	Garage	LOT: 7 DP: 1113505 14 Lawson Drive GRENFELL NSW 2810
8/2022	Ms JL McCue	Alterations & Additions to Dwelling and Retaining Wall	LOT: 1068 DP: 754578 9 McSpaddens Lane GRENFELL NSW 2810
12/2022	Mr NT Stevens	Shed	LOT: 2 DP: 1070179 15 Bradley Street GRENFELL NSW 2810
44/2020	Mr TM Harris	Shed	LOT: 17 Sec E DP: 6279 Griffith Street (3 Rawson Street) GREENETHORPE NSW 2809

Cr W Frame declared a conflict of interest in Item 13.2 (detailed in Item 5) and stayed in the room.

Cr J Kenah declared a conflict of interest in Item 13.2 (detailed in Item 5) and stayed in the room.

13.2 DEVELOPMENT APPLICATION 17/2022

File Number: DA 17/2022

Author: Director Environmental Services

Authoriser: Director Environmental Services

Attachments:

1. Development Plans
2. Statement of Environmental Effects

CSP Objective: Sustainable natural, agricultural and built environments

Precis: Development Application No. 17/2022 proposes a new amenities building at the Grenfell Cemetery. The application is reported to Council for determination due to application being submitted on behalf of Council.

Budget: Nil

RECOMMENDATION

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979.
2. Development Application No. 17/2022, being for a new amenities building on Lot 7369 DP 1179298, being the Grenfell Cemetery site, be approved subject to the following conditions:

RESOLUTION 184/22

Moved: Cr McKellar

Seconded: Cr Diprose

1. Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979.
2. Development Application No. 17/2022, being for a new amenities building on Lot 7369 DP 1179298, being the Grenfell Cemetery site, be approved subject to the following conditions:

Vote Recorded as: Unanimous For
CARRIED

GENERAL CONDITIONS

1. Development is to be in accordance with approved plans.

The development is to be implemented in accordance with the plans and supporting documents stamped and approved and set out in the following table except where modified by any conditions of this consent.

Plan No./ Supporting Document	Prepared by/Reference Details	Weddin Shire Council Reference
Schedule of Plans Sheet A001	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Site Plan Sheet A002	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Floor Plan Sheet A003	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Roof Plan Sheet A004	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Section Plans Sheet A005	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Accessible Facilities Plan Sheet A006	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Perspective Plans Sheet A007	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022
Sediment Erosion Control Plan Sheet A008	Warrick Morley Drafting Services Dated 12/4/2022	Stamped No. 17/2022

Plan No./ Supporting Document	Prepared by/Reference Details	Weddin Shire Council Reference
Statement of Environmental Effects	Arl Consulting Dated April 2022	Stamped No. 17/2022

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail.

2. The applicant shall comply with all relevant prescribed conditions of development consent under Part 6, Division 8A of the Environmental Planning and Assessment Regulation 2000 (see attached Advisory Note).

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF WORKS

3. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Weddin Shire Council Engineering Standards prior to any building and or subdivision works commencing. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
4. The Applicant is to submit to Weddin Shire Council, at least two days prior to the commencement of any works, a ‘Notice of Commencement of Building Works’.
5. The Applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from Weddin Shire Council prior to commencing works to and comply with any conditions of that permit. All work shall be carried out by a licensed plumber and drainer and to the requirements of the Plumbing Code of Australia. The licensed plumber or drainer must submit a Notice of Works form to Council prior to the commencement of any plumbing and drainage works and a Certificate of Compliance at the completion of the works. The plumbing and drainage works must be inspected by Council at the time specified below:
 - (a) Internal Drainage: When all internal drainage work is installed and prior to concealment. Pipes should be under water test.
 - (b) External Drainage: When all external drainage work is installed and prior to concealment. Pipes should be under water test.
 - (c) Water Supply: Hot and cold water supply pipework, when the pipework is installed and prior to concealment. Pipes should be under pressure test.
 - (d) Stormwater: When the stormwater and roof water drainage system has been completed.

6. The Applicant is to obtain all relevant approvals to Install and Operate an On-Site Sewage Management System from Weddin Shire Council prior to commencing works to install the system and comply with any conditions of that approval.

All work must be carried out by a licensed plumber or drainer and to the requirements of NSW Environment and Health Protection Guidelines, Plumbing Code of Australia and Australian Standard/ New Zealand Standard 1547:2000 On-Site Domestic Wastewater Management. The licensed plumber or drainer must notify Weddin Shire Council at least 48 hours before each required inspection needs to be carried out.

7. Prior to the commencement of work on the site, all erosion and sediment control measures shall be implemented and maintained prior to, during and after the construction phase of the development. Controls shall be installed in accordance with the 'Guidelines for Erosion and Sediment Control on Building Sites' developed by the Department of Land and Water Conservation 2001 as published on the NSW Department of Planning, Industry and Environment website - <https://www.environment.nsw.gov.au/-/media/OEH/Corporate-Site/Documents/Land-and-soil/guidelines-erosion-sediment-control-building-sites.pdf>

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

8. All construction work shall be carried out within the confines of the property unless separate written permission is obtained from the relevant landowner and/or authority in control of the land. A copy of any written notices authorising off-site construction operations shall be submitted to Council prior to any operations commencing on the affected land.
9. All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.
10. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
11. All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the Local Government Act 1993.
12. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.

13. All roofed and paved areas are to be properly drained in accordance with the Plumbing Code of Australia and discharged to a suitable location on the site approved by Council and in a manner that does not cause soil erosion or nuisance to adjoining properties.

CONDITIONS TO BE COMPLIED WITH PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

14. The Applicant must not commence occupation or use of the amenities building until a Whole or Partial Occupation Certificate has been issued from the Principal Certifier appointed for the subject development.

ADVICE

Aboriginal Heritage

If, during work, an Aboriginal object is uncovered then WORK IS TO CEASE IMMEDIATELY and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the National Parks and Wildlife Act 1974 it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with clause 80C of the NPW Regulation.

Dial Before You Dig

Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.

Telecommunications Act 1997 (Commonwealth)

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on Phone Number 1800 810443.

Water Supply

Reticulated water mains in the Weddin Shire Council are controlled and managed by Central Tablelands Water. Where a new or modified connection to the water mains system is needed, you must contact Central Tablelands Water on 02 63917200 or at water@ctw.nsw.gov.au

Assessment Report

Introduction

Development Application No. 17/2022 proposes a new amenities building on Lot 7369 DP 1179298 (the development site), known as the Grenfell Cemetery. A copy of the submitted site plan, elevation plans and Statement of Environmental Effects are included in the Attachments to this report. The application was lodged by Mr Alan Lindsay.

Description of Site

The development site is Crown Land for which Weddin Shire Council is the Crown Land Manager. The site forms part of the Grenfell Cemetery which is located on the western side of Henry Lawson Way. The allotment has a total area of 11698.29m² and contains a small number of established trees. The allotment is boarded by internal roads to the south and west and contains a small number of graves on the northern portion of the site. The amenities building is proposed on the southern portion of the allotment, with a setback of approximately three (3) metres from the adjacent internal road. The site has a gentle fall from west to east.

Figure 1. includes a location plan and aerial photo indicating the location of the development site in relation to its surrounds. Figure 2 shows the location of the proposed amenities building on the development site.



Figure 1. Locality Map



Figure 2. Location of proposed amenities building on development site.
Description of Proposal

The development application proposes a brick and sheet roof amenities building on the development site with a setback of approximately three (3) metres from the southern allotment boundary which is bordered by an internal road. The main building will have dimension of 5.4 metres by 4.3 metres, and will contain a one (1) male and one (1) female accessible toilet. The roof of the building extends beyond the walls of the building by 900mm on the northern, eastern and western

sides and by 2.8 metres on the southern side. This will provide protection from the weather for the building and patrons while also providing additional articulation to aid in the visual appearance of the building.

The lower half of the external walls of the building will be face brick, with the upper portions being rendered brick. The building will be constructed on a concrete slab and will incorporate a hip style pitched roof.

Environmental Impact Assessment

In determining a development application, a consent authority is to take into consideration such of the matters as are of relevance to the development in accordance with Section 4.15(1) of the Environmental Planning and Assessment Act 1979. The following section provides an evaluation of the relevant Section 4.15 Matters for consideration for DA 17/2022:

S4.15(1)(a)(i) Any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

The subject land is zoned RU1 – Primary Production under the provisions of Weddin Local Environmental Plan 2011. The proposed amenities building which is associated with the Grenfell Cemetery, is permissible with consent in the RU1 Primary Production zone.

Clause 2.3(2) of the Weddin Local Environmental Plan 2011 requires that “The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within the zone”. The objectives of the RU1 Primary Production Zone are as follows:

Zone RU1 Primary Production

Objectives of zone

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

The development site forms part of the Grenfell Cemetery which was established in the 1800’s. A cemetery is permissible within the RU1 zone and therefore it is assessed that the proposed amenities building is consistent with the objectives of the land use zone.

Clause 5.10 Heritage Conservation

The subject allotment is not located within a Heritage Conservation Area and does not contain any listed heritage items. The design of the new amenities building does take into consideration the heritage significance of the Grenfell Cemetery and is consistent with designs which were incorporated in the master plan for the site.

State Environmental Planning Policies (SEPP)

The following State Environmental Planning Policies are considered relevant to Council's consideration:

State Environmental Planning Policy (Resilience and Hazards) 2021

Under Clause 4.6 of the SEPP a consent authority must not consent to the carrying out of any development on land unless:

- (a) it has considered whether the land is contaminated, and
- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.

There are no known prior land-uses on the site that are likely to have resulted in the contamination of the land. Site inspection carried out did not reveal any evidence of contamination of the site. The SEE submitted with the application does not mention any previous land uses that are likely to have resulted in contamination of the site. No further investigation is warranted in this instance.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapter 3 of the SEPP requires Council to assess if the development site is core Koala habitat and if the proposed development will have any impact on that habitat. The location of the proposed amenities building is clear of significant vegetation and will not require the removal of any trees. It is assessed that the proposed development will not impact any Koala habitat.

State Environmental Planning Policy (Transport and Infrastructure) 2021

The proposed development is not within or immediately adjacent to an easement for electricity purposes or an electricity substation, and is not within 5 metres of an exposed overhead electricity power line. Therefore the application is not required to be referred to the electricity supply authority.

S4.15 (1) (a) (ii) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the development.

S4.15 (1) (a) (iii) Any Development Control Plan (DCP)

Weddin Shire Development Control Plan 2014

Chapter 9 – Rural Development

It is assessed that the proposed development is consistent with the applicable requirements of Chapter 9 of the DCP.

Chapter 15 – Public Consultation

The development application was not required to be notified in accordance with Chapter 15 of the DCP. Further, Council has recently adopted a master plan for the Grenfell Cemetery which was previously placed on public exhibition. The design and location of the proposed amenities building is consistent with the options included in the master plan. It is therefore considered that no further public consultation is required in relation to the proposal.

S 4.15(1)(a)(iiia) provisions of any Planning Agreement(s)

There is no planning agreement that has been entered into under Section 7.4 of the Environmental Planning and Assessment Act 1979 by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

S4.15(1)(a)(iv) The EP & A Regulations

Section 4.15(1)(a)(iv) requires Council to also consider Clauses 61, 62, 63, & 64 of the Environmental Planning and Assessment Regulation 2021. The following provides an assessment of the relevant Clauses of the Regulation:

- Clause 61 –The proposal does not involve the demolition of a building and therefore the requirement to consider AS 2601 is not relevant.
- Clause 62 – The proposal does not involve the change of a building use for an existing building and therefore an assessment under the clause has not been undertaken.
- Clause 63 – The proposal does not involve the erection of a temporary structure and therefore the requirements to consider fire safety and structural adequacy is unnecessary.
- Clause 64 – The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building or place of public entertainment.

S4.15(1)(b) The likely impact on the natural and built environment(s) and the likely social and/or economic impact on the locality

Section 4.15(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality. The following provides an assessment of the likely impacts of the development:

Context and Setting

The development site forms part of the Grenfell Cemetery which is located on Henry Lawson Way, approximately 2.5km south of Grenfell town centre. The entire cemetery site has an area of approximately 7 hectares and was established in the 1800's. The location of the proposed amenities building is adjacent to an internal road on the site and is clear of significant vegetation and graves. The location has been chosen to be close to the lawn cemetery section of the site where the majority of burials now take place.

The allotment on which the proposed amenities building is to be constructed is surrounded by other land used in conjunction with the cemetery. The larger cemetery site is boarded by residential land to the north, Henry Lawson Way to the east and rural land to the south and west.

It is assessed that the proposed development is consistent with the character and setting of the area.

Access, Transport and Traffic

Vehicular access to the cemetery site is currently gained via Henry Lawson Way, which is a sealed classified road. Access to the location of the proposed amenities building can be gained by a number of internal sealed roads within the site.

It is assessed that the proposed development will not impact on the existing access arrangements for the site or significantly increase traffic in the area.

Public Domain

The proposal will not have a negative impact on public recreational opportunities or public spaces in the locality. The development will provide a significant improvement to the amenities available at the Grenfell Cemetery.

Heritage

The development site is not located within a heritage conservation area and does not contain any items of environmental heritage listed in schedule 5 of the Weddin Local Environmental Plan 2011. It is assessed that the proposed development will not impact on any heritage items in the vicinity and is consistent with the master plan developed for the site.

Other Land Resources

The land does not contain any recorded mineral deposits and the proposal will not negatively impact any water catchment areas.

Water, Sewerage and Stormwater

The application will not impact on existing water, sewer or stormwater infrastructure. The application is unlikely to create any adverse impacts on surface water or groundwater.

Soils

The application will not have a negative impact on soils in the locality.

Air and Microclimate

Minimal amounts of dust may be generated during the construction period. Once construction works are complete the development will not impact on air quality.

Flora and Fauna

The proposal does not require the removal of any trees. The development is not expected to impact on any critical habitats or threatened species.

Waste

Any construction waste will be removed from the site and appropriately recycled or catered for at a licensed waste management facility. It is considered that the development will only generate a small amount of waste during its use. The amenities building will be regularly cleaned by Council staff and waste removed and appropriately disposed of.

Energy

The proposed building is not expected to greatly increase the use of energy. The development is not BASIX affected development and therefore a BASIX certificate is not required under the Environmental Planning and Assessment Regulation 2021. The design of the amenities building incorporates solar tubes and LED lighting to reduce electricity consumption.

Noise and Vibration

Some noise will occur during the construction period, but is not expected to adversely impact on any surrounding land uses. Council's standard condition regarding construction hours is recommended. Construction noise will also be appropriately managed during any funerals which may take place during the construction of the building.

Natural Hazards

The land is not mapped as being bushfire prone or flood prone. There are no other identified natural hazards affecting the development site.

Technological Hazards

There are no identified technological hazards affecting the land.

Safety, Security and Crime Prevention

This development will not generate any activity likely to promote any safety or security problems to the subject land or surrounding area.

Social and Economic Impacts on the locality

The proposed development will not result in any negative social or economic impacts. The proposed amenities building will provide a significant improvement to amenities at the Grenfell Cemetery.

Site Design and Internal Design

The design of the development is satisfactory for the site and without any identified adverse impacts. The design and location is consistent with the master plan approved for the site.

Construction

The proposed development will be built in accordance with the Building Code of Australia. No adverse impacts are anticipated to occur as a result of the development.

Cumulative impacts

The proposal is not expected to generate any ongoing negative cumulative impacts. A minimal increase in traffic activity on site will occur during the construction phase. The amenities building will provide a significant improvement to the amenities available at the Grenfell Cemetery.

S4.15 (1)(c) The Suitability of the Site for the Development

The development is consistent with the zone objectives and consideration has been given to the impacts the development will have within the locality. It is considered that the proposed development will not create adverse impacts within its local setting. It is assessed that the development will not impact upon any existing services. The site is not constrained by natural features, and the design and location of the proposed amenities building is consistent with the approved master plan for the site. The proposed development is considered suitable subject to the imposition of appropriate conditions of consent.

S4.15 (1)(d) Any submissions made in accordance with the Act or Regulation(s)

Public Consultation

The Development Application was not required to be advertised or notified in accordance with Council's Development Control Plan 2014. Council has recently adopted a master plan for the Grenfell Cemetery which was previously placed on public exhibition. The design and location of the proposed amenities building is consistent with the options included in the master plan. It is therefore considered that no further public consultation is required in relation to the proposal.

Public Authority Consultation:

The development site is Crown Land for which Weddin Shire Council is the Crown land manager. Clause 2.23 of the Crown Land Management Act 2016 provides that the Minister is taken to have given written consent on behalf of the Crown for its Crown land manager to make a development application for certain types of development, which includes a toilet block. Therefore, consultation with the Department of Lands is not required for this application.

The subject development application did not require any other consultation with public authorities.

S4.15 (1)(d) The Public Interest

Community Interest

The proposed development has been considered in terms of the context and setting of the locality in previous sections to this report. The proposed development will not impose any identified adverse economic or social impacts on the local community. The amenities building will provide a significant improvement in the toilet facilities provided for visitors to the Grenfell Cemetery.

Section 7.11 & 7.12 Contributions

Council does not have a Section 7.11 or Section 7.12 Contributions Policy and therefore such contributions are not applicable to the proposed development.

Conclusion

Development Application No. 17/2022 proposes a new amenities building on Lot 7369 DP 1179298, Henry Lawson Way, Grenfell.

The application was supported by a Statement of Environmental Effects and development plans, which provide sufficient information to allow assessment of the proposal.

The proposed development has been assessed to be consistent with the requirements of the Weddin Local Environmental Plan 2011, relating to development in the RU1 Primary Production zone and is consistent with the existing land-use activities of the locality.

The application was not required to be notified and advertised in accordance with the requirements of the Weddin Shire Council DCP 2014. The development is consistent with the master plan development and approved for the Grenfell Cemetery.

Having considered the documentation supplied by the applicant, the findings of site inspection(s) and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse the development application. Accordingly, a recommendation of conditional approval is listed in the recommendation.

14 DELEGATE(S) REPORTS**14.1 DELEGATE REPORT - APRIL 2022 - WEDDIN LANDCARE****File Number:****Author:** Acting General Manager**Authoriser:** Acting General Manager**Attachments:** 1. DELEGATE REPORT APRIL 2022 - WEDDIN LANDCARE**CSP Objective:** Sustainable natural, agricultural and built environments**Precis:** Weddin Landcare April 2022 Report**Budget:** \$ 0

That the Delegate Report be noted as presented.

RESOLUTION 185/22

Moved: Cr Diprose

Seconded: Cr Frame

The delegates report be noted as presented.

CARRIED

14.2 DELEGATE REPORT - OFFICIAL LAUNCH OF THE “KEEPING CATS SAFE AT HOME PROJECT”

File Number:

Author: Cr

Authoriser: Acting General Manager

Attachments: 1. Delegate Report Phil Diprose Keeping Cats Safe At Home

RECOMMENDATION

The delegates report be noted as presented.

RESOLUTION 186/22

Moved: Cr Diprose

Seconded: Cr Kenah

The delegates report be noted as presented.

CARRIED

15 MINUTES OF COMMITTEE MEETINGS**15.1 REPORT FROM THE CHAIR CENTRAL NSW JOINT ORGANISATION BOARD MEETING 26 MAY 2022 IN SYDNEY****File Number: C2.7.3****Author: Acting General Manager****Authoriser: Acting General Manager****Attachments: 1. Report from CNSWJO Board Meeting 26 May 2022****RECOMMENDATION**

That Council note the report from the Chair of the Central NSW Joint Organisation Board meeting 26 May, 2022.

RESOLUTION 191/22

Moved: Cr McKellar

Seconded: Cr Best

That Council note the report from the Chair of the Central NSW Joint Organisation Board meeting 26 May, 2022.

CARRIED**HEADING**

Report Attached.

15.2 MINUTES OF THE HENRY LAWSON FESTIVAL OF ARTS HELD WEDNESDAY 1 JUNE 2022

File Number: T2.6.32
Author: Acting General Manager
Authoriser: Acting General Manager
Attachments: 1. HLF Minutes June 1 2022

RECOMMENDATION

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts held Wednesday 1 June 2022 be adopted as presented.

RESOLUTION 187/22

Moved: Cr Diprose
Seconded: Cr Parlett

Except where otherwise dealt with, the Minutes of the Henry Lawson Festival of Arts held Wednesday 1 June 2022 be adopted as presented.

CARRIED

16 CLOSED COUNCIL**RECOMMENDATION**

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 COUNCILLOR LEAVE OF ABSENCE

This matter is considered to be confidential under Section 10A(2) - f of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

RESOLUTION 188/22

Moved: Cr Best

Seconded: Cr Kenah

The meeting now be closed to the public under Section 10A(2) of the *Local Government Act 1993* to consider the items following because of their confidential nature:

16.1 COUNCILLOR LEAVE OF ABSENCE

This matter is considered to be confidential under Section 10A(2) - f of the *Local Government Act 1993*, and Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

CARRIED

17 RETURN TO OPEN COUNCIL

RECOMMENDATION

The meeting return to Open Council.

RESOLUTION 190/22

Moved: Cr Kenah

Seconded: Cr Frame

The meeting return to Open Council.

CARRIED

18 REPORT ON CLOSED COUNCIL

RESOLUTION 189/22

Moved: Cr Diprose

Seconded: Cr Frame

That the report on the leave of absence be approved.

CARRIED

19 CLOSURE

RESOLUTION 191/22

Moved: Cr McKellar

Seconded: Cr Best

The meeting now closed.

CARRIED

The Meeting closed at 6.21.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 July 2022.

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CHAIRPERSON