



WEDDIN SHIRE COUNCIL

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY OCTOBER 2021 MEETING HELD THURSDAY 21 OCTOBER 2021 COMMENCING AT 5:00PM

14 October 2021

Dear Councillor

NOTICE is hereby given that a **MEETING** of the **COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **21 OCTOBER 2021** commencing at **5:00PM** and your attendance is requested.

Yours faithfully

JAYMES RATH
ACTING GENERAL MANAGER

ORDER OF BUSINESS

- 01. Opening**
- 02. Acknowledgement of Country**
- 03. Apologies and Applications for Leave**
- 04. Confirmation of Minutes** of previous meeting(s)
 - 04.01.** Ordinary September 2021 meeting held 16/09/2021
- 05. Matters Arising** from Minutes
- 06. Disclosures of Interest**
- 07. Public Forum**
- 08. Mayoral Minute(s)**
- 09. Motions with Notice**
- 10. Correspondence**
- 11. Reports**
 - 11.AGM** Acting General Manager
 - 11.DCS** Director Corporate Services
 - 11.ADE** Acting Director Engineering
 - 11.DES** Director Environmental Services
- 12. Action List**
- 13. Minutes of Committee Meetings**
 - 13.01.** Quandialla Swimming Pool Committee held 24/09/2021
 - 13.02.** Weddin LEMC held 06/10/2021
 - 13.03.** Weddin Rescue Committee held 06/10/2021
 - 13.04.** Tourism Committee held 07/10/2021
 - 13.05.** Bogolong Dam Precinct Committee held 11/10/2021
 - 13.06.** Floodplain Management Advisory Committee held 13/10/2021
 - 13.07.** Heritage Committee held 14/10/2021
 - 13.08.** OLT held 18/10/2021
- 14. Tenders and Quotations**
- 15. Questions with Notice**
- 16. Closed Council**
 - 16.MM** Mayoral Minute(s)
 - 16.ADE** Acting Director Engineering's Report
- 17. Return to Open Council**
- 18. Report on Closed Council**
- 19. Closure**

OPENING

00. PRESENT

The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O'Byrne, P Diprose, S McKellar, J Parlett, C Brown, and J Niven.

Acting General Manager (J Rath), Director Corporate Services (M Chalmers), Acting Director Engineering (L Woods) and Director Environmental Services (L Sheehan).

01. OPENING by Mayor Mark Liebich

Ordinary October 2021 meeting of the Council of the Shire of Weddin

In accordance with the WSC Code of Meeting Practice, this meeting will be recorded for the purposes of audio-visual livestreaming via Council's website and Facebook page. Those in attendance are asked to refrain from making any defamatory statements and comply with all relevant WSC codes, policies and procedures at all times.

02. ACKNOWLEDGEMENT OF COUNTRY

Weddin Shire Council would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land.

Weddin Shire Council would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.

03. APOLOGIES AND APPLICATIONS FOR LEAVE

Nil

04. CONFIRMATION OF MINUTES

04.01. Ordinary September 2021 meeting held 16/09/2021

MOVED: Cr Diprose **SECONDED:** Cr McKellar

The Minutes of the Ordinary September 2021 meeting held 16 September 2021 be taken as read and **CONFIRMED.**

107 CARRIED

05. MATTERS ARISING

Nil

06. DISCLOSURES OF INTEREST

10.C08 Request for waiver or reduction to sewerage charges
Cr Liebich as Vice President of P. A. H. & I. Association

ADE.08 GRENFELL MAIN STREET RENEWAL
Crs Best, Bembrick, O'Byrne and Parlett as owners of property in Main Street

PUBLIC FORUM

In accordance with the WSC Code of Meeting Practice, members of the public are invited to speak on items of business to be considered at the meeting.

To speak at a public forum, a person must first make an application to the General Manager in writing that specifies the item of business concerned and includes a brief overview of the address.

A person may apply to speak on no more than one item of business. Speakers must not digress from the item of business specified in their application.

Speakers at public forums cannot ask questions of the council, Councillors or council staff.

Each speaker will be allowed a maximum of three (3) minutes to address Council.

07. APPROVED PUBLIC FORUM APPLICATIONS

Nil

CORRESPONDENCE

RECOMMENDATION:

Correspondence sections A and B be noted.

MOVED: Cr Parlett **SECONDED:** Cr McKellar

Correspondence sections A and B be noted.

108 CARRIED

A: MATTERS FOR INFORMATION

- A01. Subject:** LGNSW Weekly dated 14 September 2021
Author: Local Government NSW
File: A3.9.1
- A02. Subject:** Fortnightly eNewsletter dated 10 September 2021
Author: NSW Office of Local Government
File: A3.6.54
- A03. Subject:** WNSWLHD COVID-19 Update as at 9 September 2021
Author: Western NSW Local Health District
File: H1.7.17
- A04. Subject:** COVID-19 Council Update as at 9 September 2021
Author: NSW Office of Local Government
File: A3.6.54
- A05. Subject:** NSW DPI COVID-19 Update as at 10 September 2021
Author: NSW Department of Primary Industries
File: A3.6.45
- A06. Subject:** NSW DPI COVID-19 Update as at 13 September 2021
Author: NSW Department of Primary Industries
File: A3.6.45
- A07. Subject:** COVID-19 Council Update as at 14 September 2021
Author: NSW Office of Local Government
File: A3.6.54
- A08. Subject:** COVID-19 Council Update as at 14 September 2021
Author: NSW Office of Local Government
File: A3.6.54
- A09. Subject:** WNSWLHD vaccination rate increases are among the state's best
Author: Western NSW Local Health District
File: H1.7.17
- A10. Subject:** WNSWLHD piloting COVID-19 surveillance testing
Author: Western NSW Local Health District
File: H1.7.17
- A11. Subject:** Extension to partnership between WNSWLHD and the ADF announced
Author: Western NSW Local Health District
File: H1.7.17
- A12. Subject:** Circular to Councils regarding Guide for the Use and Management of Credit Cards
Author: NSW Office of Local Government
File: A3.9.3
- A13. Subject:** Scheduled election notice
Author: Local Government NSW
File: C1.3.11

CORRESPONDENCE

- A14. Subject:** Concerns about legislative amendment regarding office of mayor
Author: Local Government NSW
File: A3.8.2
- A15. Subject:** Registrations for annual ICAC Corruption Prevention Forum open
Author: NSW Independent Commission Against Corruption
File: A3.6.12
- A16. Subject:** Free online corruption prevention workshops for individual NSW public officials
Author: NSW Independent Commission Against Corruption
File: A3.6.12
- A17. Subject:** BBRF Round 5 assessment process is being finalised
Author: Building Better Regions Fund Assessments Office
File: G2.55
- A18. Subject:** This month is Rural Road Safety Month
Author: Member for Riverina, The Hon. Michael McCormack MP
File: A3.19.3
- A19. Subject:** New round of Smart Farms Grants Program now open
Author: Member for Riverina, The Hon. Michael McCormack MP
File: A3.19.3
- A20. Subject:** Voluntary Assisted Dying Bill expected to be tabled in NSW Legislative Assembly
Author: Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2
- A21. Subject:** RDA Central West eNewsletter dated 9 September 2021
Author: Regional Development Australia
File: T4.1.13
- A22. Subject:** ALGA News dated 17 September 2021
Author: Australian Local Government Association
File: A3.8.3
- A23. Subject:** LGNSW Weekly dated 21 September 2021
Author: Local Government NSW
File: A3.9.1
- A24. Subject:** WNSWLHD COVID-19 Update as at 20 September 2021
Author: Western NSW Local Health District
File: H1.7.17
- A25. Subject:** COVID-19 Council Update as at 21 September 2021
Author: NSW Office of Local Government
File: A3.6.54
- A26. Subject:** WNSWLHD is expanding COVID-19 surveillance testing across District
Author: Western NSW Local Health District
File: H1.7.17
- A27. Subject:** NSW DPI COVID-19 Update as at 22 September 2021
Author: NSW Department of Primary Industries
File: A3.6.45
- A28. Subject:** COVID-19 Council Update as at 23 September 2021
Author: NSW Office of Local Government
File: A3.6.54

CORRESPONDENCE

- A29. Subject:** WNSWLHD COVID-19 Update as at 23 September 2021
Author: Western NSW Local Health District
File: H1.7.17
- A30. Subject:** Cr Sam Paine re-elected as Deputy Mayor
Author: Mid-Western Regional Council
File: C2.9.1
- A31. Subject:** Cr Chris Roylance re-elected Deputy Mayor
Author: Forbes Shire Council
File: C2.9.5
- A32. Subject:** Cr Scott Ferguson re-elected Mayor and Cr Allan Ewin re-elected Deputy Mayor
Author: Blayney Shire Council
File: C2.9.1
- A33. Subject:** Rural Positive campaign to thank and praise rural health professionals
Author: Rural Doctors Network
File: H1.1.6
- A34. Subject:** Local hero and grassroots organisation provided funding
Author: Essential Energy
File: U1.3.11
- A35. Subject:** Future Drought Fund's Networks to Build Drought Resilience grant program
Author: Foundation for Rural & Regional Renewal
File: G2.11.1
- A36. Subject:** 2021-2022 Environmental Education Grants Program now open
Author: NSW Environmental Trust
File: G2.14.1
- A37. Subject:** Blue Plaques program
Author: Heritage NSW
File: H2.7
- A38. Subject:** Major step in transition away from paper-based registration of land titles in NSW
Author: NSW Land Registry Services
File: A3.6.46
- A39. Subject:** TfNSW is installing 1000 static mobile speed camera signs across NSW
Author: Transport for NSW
File: A3.6.62
- A40. Subject:** RDA Central West eNewsletter dated 22 September 2021
Author: Regional Development Australia
File: T4.1.13
- A41. Subject:** LGNSW Weekly dated 29 September 2021
Author: Local Government NSW
File: A3.9.1
- A42. Subject:** ALGA News dated 1 October 2021
Author: Australian Local Government Association
File: A3.8.3
- A43. Subject:** A number of changes to stay-at-home orders for regional NSW LGAs
Author: Western NSW Local Health District
File: H1.7.17

CORRESPONDENCE

- A44. Subject:** WNSWLHD COVID-19 Update as at 4 October 2021
Author: Western NSW Local Health District
File: H1.7.17
- A45. Subject:** Resignation of John Barilaro
Author: Chairman of NSW Nationals
File: A3.19.3
- A46. Subject:** Extension to Eligible Construction Time Period of LRCI Phases 1 and 2
Author: Deputy Prime Minister, The Hon. Barnaby Joyce MP
File: R2.52.1
- A47. Subject:** Upcoming changes to operation and management of Country Rail Network
Author: John Holland Rail
File: T3.5.7
- A48. Subject:** Crown reserve management news – Crown Land Managers
Author: Department of Planning, Industry and Environment
File: A3.6.52
- A49. Subject:** Expressions of Interest for membership on Heritage Council of NSW
Author: Heritage NSW
File: A3.6.63
- A50. Subject:** Artspeak news and opportunities in NSW Central West dated 29 September 2021
Author: Arts OutWest
File: C1.3.16
- A51. Subject:** September eNewsletter
Author: Foundation for Rural and Regional Renewal
File: T4.5.1
- A52. Subject:** Overhaul of incentive system in NSW public schools
Author: Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2
- A53. Subject:** LGNSW Weekly dated 6 October 2021
Author: Local Government NSW
File: A3.9.1
- A54. Subject:** Fortnightly eNewsletter dated 11 October 2021
Author: NSW Office of Local Government
File: A3.6.57
- A55. Subject:** LGNSW Weekly dated 12 October 2021
Author: Local Government NSW
File: A3.9.1
- A56. Subject:** WNSWLHD COVID-19 Update as at 5 October 2021
Author: Western NSW Local Health District
File: H1.7.17
- A57. Subject:** COVID-19 Council Update as at 5 October 2021
Author: NSW Office of Local Government
File: A3.6.54
- A58. Subject:** NSW DPI COVID-19 Update as at 5 October 2021
Author: NSW Department of Primary Industries
File: A3.6.45

CORRESPONDENCE

- A59. Subject:** NSW on the road to reopening
Author: NSW Premier, The Hon. Dominic Perrottet MP
File: H1.7.17
- A60. Subject:** COVID-19 Council Update as at 7 October 2021
Author: NSW Office of Local Government
File: A3.6.54
- A61. Subject:** Guidance for Crown land managers on easing COVID-19 restrictions
Author: NSW Department of Planning, Industry and Environment – Crown Lands
File: A3.6.52
- A62. Subject:** NSW DPI COVID-19 Update as at 13 October 2021
Author: NSW Department of Primary Industries
File: A3.6.45
- A63. Subject:** WNSWLHD COVID-19 Update as at 13 October 2021
Author: Western NSW Local Health District
File: H1.7.17
- A64. Subject:** Congratulations to the newly elected Leader and Deputy Leader of NSW Nationals
Author: Chairman of NSW Nationals
File: A3.19.2
- A65. Subject:** Variation of the contractual agreement between NSWEC and Council
Author: NSW Electoral Commissioner
File: C2.1.11
- A66. Subject:** Circular to Councils regarding Pre-Election Guide
Author: NSW Office of Local Government
File: A3.9.3
- A67. Subject:** Circular to Councils regarding Post-Election Guide
Author: NSW Office of Local Government
File: A3.9.3
- A68. Subject:** Review of local government rate peg methodology to include population growth
Author: NSW Office of Local Government
File: A3.6.54/A3.9.3
- A69. Subject:** Unsuccessful Building Better Regions Fund (BBRF) Round 5 application
Author: NSW Department of Industry, Science, Energy and Resources
File: G2.55
- A70. Subject:** Successful School Zone Infrastructure Sub-Program Round 2 application
Author: Transport for NSW
File: G2.19.1
- A71. Subject:** Greenethorpe Public School to receive new LED lighting
Author: Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2
- A72. Subject:** Southern NSW drought hub to broaden its focus
Authors: Minister for Agriculture, The Hon. David Littleproud MP
Member for Riverina, The Hon. Michael McCormack MP
File: A3.19.3
- A73. Subject:** Another lifeline for Riverina and Central West agricultural shows
Author: Member for Riverina, The Hon. Michael McCormack MP
File: A3.19.3

CORRESPONDENCE

- A74. Subject:** More support for flood-hit Riverina and Cootamundra electorate industries
Authors: Member for Riverina, The Hon. Michael McCormack MP
Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2/A3.19.3
- A75. Subject:** Funding support for vulnerable and multicultural communities
Author: Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2
- A76. Subject:** 2021 Remembrance Day
Author: Minister for Veterans Affairs and Defence Personnel, The Hon. Andrew Gee MP
File: A3.6.1
- A77. Subject:** Call out phone scammers and help stop them in their tracks
Author: Member for Riverina, The Hon. Michael McCormack MP
File: A3.19.3
- A78. Subject:** Regional Housing Taskforce findings released
Author: Member for Cootamundra, The Hon. Steph Cooke MP
File: A3.19.2
- A79. Subject:** 2021 Start Strong Capital Works Grants Program now open
Author: NSW Department of Education
File: G2.55
- A80. Subject:** RDA Central West eNewsletter dated 7 October 2021
Author: Regional Development Australia
File: T4.1.13
- A81. Subject:** Visual Artist call out
Author: Arts OutWest
File: C1.3.16
- A82. Subject:** Anti-Poverty Week 2021 campaign – A Pink Hi-Vis Recovery
Author: NSW Council of Social Service
File: C1.7.8
- A83. Subject:** Formal notice of resignation
Author: Warwick Oldfield
File: P4.20282
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CORRESPONDENCE

B: MATTERS FOR REPORT

- B01. Subject:** Organics Infrastructure Grants Program – Stream 1 Processing Infrastructure
Author: NSW Environmental Trust
File: G2.14.1
- B02. Subject:** Suggestion in regard to Main Street Furniture Family
Author: Valerie Glanville
File: P2.3.18
- B03. Subject:** Organics Collections Grants Program – Household Stream
Author: NSW Environmental Trust
File: G2.14.1
- B04. Subject:** Request to provide a grant to Ronald McDonald House Charities - Orange
Author: Ronald McDonald House Charities - Orange
File: C1.1.3
- B05. Subject:** Event Application for Cri Christmas Market
Author: Criterion Hotel Grenfell
File: C1.4.5
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CORRESPONDENCE

C: MATTERS FOR CONSIDERATION

C01. Subject: Council's Fixing Local Roads Program Round 3 application was successful

Author: The Hon. Paul Toole MP and The Hon. Steph Cooke MP

File: R2.52.1/A3.19.3

Attachments: Correspondence Item C01.1_The Hon. Paul Toole MP
Correspondence Item C01.2_The Hon. Steph Cooke MP
Correspondence Item C01.3_Funding agreement

RECOMMENDATION:

- (i) Council write to The Hon. Paule Toole MP and The Hon. Steph Cooke MP thanking the Federal and State Governments for the funding under Round 3 of the Fixing Local Roads Program
- (ii) The Acting General Manager be authorised to sign the grant funding agreement.

MOVED: Cr Brown **SECONDED:** Cr McKellar

- (i) Council write to The Hon. Paule Toole MP and The Hon. Steph Cooke MP thanking the Federal and State Governments for the funding under Round 3 of the Fixing Local Roads Program
- (ii) The Acting General Manager be authorised to sign the grant funding agreement.

109 CARRIED

C02. Subject: ANZAC Community Grants Program is now open for applications

Author: The Hon. Steph Cooke MP

File: A3.19.2

Attachments: Correspondence Item C03

RECOMMENDATION:

- (i) Council notify the Historical Society of the grant funding opportunity and suggest that a digital scanner for photographs may be an eligible project
- (ii) Council offer to provide a letter of support for such a project.

MOVED: Cr McKellar **SECONDED:** Cr Parlett

- (i) Council notify the Historical Society of the grant funding opportunity and suggest that a digital scanner for photographs may be an eligible project
- (ii) Council offer to provide a letter of support for such a project.

110 CARRIED

C03. Subject: Reducing Social Isolation for Seniors Grant Program Round 2 is now open for applications

Author: NSW Department of Communities and Justice

File: G2.55

Attachments: Correspondence Item C04

RECOMMENDATION:

For Council's consideration.

MOVED: Cr Brown **SECONDED:** Cr Parlett

- (i) Council investigate expanding the scope of its Mobile Library Van project under this funding program in consultation with the Librarian
- (ii) The grant funding opportunity be advertised in Council's weekly newsletter.

111 CARRIED

CORRESPONDENCE

C04. Subject: Request for use of Grenfell Aquatic Centre for 2021/2022 season

Author: Grenfell Amateur Swimming Club

File: P2.3.1

Attachments: Correspondence Item C05

Notes: Approval was granted as the Club required the Aquatic Centre from 15 October 2021.

RECOMMENDATION:

The request be approved.

MOVED: Cr O'Byrne **SECONDED:** Cr McKellar

The request be approved.

112 CARRIED

C05. Subject: Request for use of Henry Lawson Oval and amenities for 2021/2022 season

Author: Grenfell Cricket Club

File: P2.1.6

Attachments: Correspondence Item C06

RECOMMENDATION:

The request be approved.

MOVED: Cr O'Byrne **SECONDED:** Cr Bembrick

The request be approved.

113 CARRIED

C06. Subject: 2021 Remembrance Day Services

Author: Grenfell RSL Sub-Branch

File: C1.3.26

Attachments: Correspondence Item C07.1_Request for usage of Memorial Park
Correspondence Item C07.2_Request for placement of roundabout items
Correspondence Item C07.2_Invitation to attend Commemorative Service

RECOMMENDATION:

The requests be approved.

MOVED: Cr Brown **SECONDED:** Cr McKellar

The requests be approved.

114 CARRIED

C07. Subject: Requesting waiver to 2021 rates

Author: Caragabal West Water

File: C1.1.3

Attachments: Correspondence Item C08

RECOMMENDATION:

Council approve a 25% rebate as per Council policy.

MOVED: Cr McKellar **SECONDED:** Cr Diprose

Council approve a 25% rebate as per Council policy.

115 CARRIED

CORRESPONDENCE

C08. Subject: Requesting waiver or reduction to sewerage charges

Author: Grenfell P. A. H. & I. Association

File: C1.1.3

Attachments: Correspondence Item C09

RECOMMENDATION:

Council approve a 25% rebate as per Council policy.

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the Chair.

MOVED: Cr McKellar **SECONDED:** Cr Parlett

Council approve a one-off, increased rebate of 75% as a show of support given the COVID-19 pandemic has prevented the Association holding events in 2020 and 2021.

116 CARRIED

Cr Liebich returned to the room and resumed the Chair.

C09. Subject: Request to broadcast from Council site

Author: Vision Christian Media

File: P2.3.16

Attachments: Correspondence Item C10

RECOMMENDATION:

For Council's consideration.

MOVED: Cr Diprose **SECONDED:** Cr Bembrick

Council donate its broadcasting infrastructure given Vision Christian Media arrange its removal at their own expense.

117 CARRIED

RECOMMENDATION:

The Correspondence be noted except where otherwise dealt with.

MOVED: Cr Niven **SECONDED:** Cr McKellar

The Correspondence be noted except where otherwise dealt with.

118 CARRIED

REPORTS

AGM: ACTING GENERAL MANAGER'S REPORT

RECOMMENDATION:

Items 1 - 2 of the Acting General Manager's Report be noted.

MOVED: Cr Parlett **SECONDED:** Cr Niven

Items 1 - 2 of the Acting General Manager's Report be noted.

119 CARRIED

AGM.01. COVID-19 CORONAVIRUS

File No.: H1.6.1

Attachments: nil

Precis: An update on the current COVID-19 situation in the Weddin Shire.

Budget: \$ -

For information

As Councillors are aware the NSW Government has released its 'Reopening NSW Roadmap' and has taken the first step, marked by the population passing the 70% double vaccination target, in easing restrictions for the fully vaccinated from Monday 11 October 2021. Those who are fully vaccinated will be able to enjoy further freedoms once the State reaches the next double vax target of 80%, and it is anticipated that NSW will be fully reopened by 1 December 2021.

Weddin Shire Council continues to comply with all COVID-19 rules as well as taking a number of safety measures to safeguard the health and wellbeing of Councillors, staff and community members in the provision of services: -

- Sewer and waste collection services and the Shire's Waste Depots continue to be maintained, as well as road maintenance and construction.
- Council's Administration Office including the Service NSW Agency remains open with face-to-face service returning. All customers attending in-person are still required to wear a face mask and check-in to the premises.
- The second pop-up vaccination clinic was co-ordinated by Council's Director Engineering with the assistance of a number of Council staff. The clinic was again highly successful with Weddin Shire achieving one of the highest vaccination rates in the Central West.
- The Grenfell Community Hub has reopened to those who are fully vaccinated as well as non-vaccinated young people under the age of 16 when accompanied by a fully vaccinated member of their household. All visitors to the building are required to wear a face mask and check-in to the premises.

The situation will continue to be monitored and Council will respond as it develops to protect the health and safety of Councillors, staff and community members; this remains Council's top priority.

REPORTS

AGM.02. NOVEMBER COUNCIL MEETING

File No.: C2.8.1

Attachments: nil

Precis: November 2021 Ordinary Council meeting will commence at 8:00am.

Budget: \$ -

For information

Council has previously resolved that its November Ordinary meeting be a morning/day meeting to allow Council's external Auditor to conduct a presentation in regards to the Financial Statements as well as allowing rural Councillors to attend to harvest.

It is proposed that the meeting commence at 8:00am on 18 November 2021 with the change to be advertised accordingly.

REPORTS

AGM.03. AUSTRALIA DAY AWARDS

File No.: C1.5.2

Attachments: nil

Precis: Council traditionally presents a number of Australia Day Awards, with preparations beginning in October.

Budget: \$ -

RECOMMENDATION:

- (i) Nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year
- (ii) The selection committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category
- (iii) Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
- (iv) Winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager or Acting General Manager.

MOVED: Cr Brown **SECONDED:** Cr McKellar

- (i) Nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year
- (ii) The selection committee be authorised to award 'Community Achievement Awards' to deserving nominations in any category
- (iii) Nominations be invited for the Youth Achievement Award from each primary and secondary school in the Shire, and the HSC Academic Achievement Award from The Henry Lawson High School
- (iv) Winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager or Acting General Manager.

120 CARRIED

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

The award categories are as follows: -

- Citizen of the Year
- Senior Citizen of the Year
- Community Event/Organisation of the Year
- Community Achievement Awards in any category
- Youth Achievement Award – each secondary and primary school in the Shire
- HSC Academic Achievement Award – The Henry Lawson High School

Nominations are normally invited during November, and reported to the December meeting.

Selection of all winners is usually decided by a committee comprising of the Mayor, Deputy Mayor and General Manager.

REPORTS

AGM.04. AUSTRALIA DAY CEREMONIES 2022

File No.: C1.4.2

Attachments: nil

Precis: Arrangements for the 2022 Australia Day ceremonies in Grenfell and the villages.

Budget: \$ 750

RECOMMENDATION:

- (i) The arrangements outlined below for Grenfell be confirmed
- (ii) Council offer a donation of \$250 towards the 2022 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla.

MOVED: Cr McKellar **SECONDED:** Cr Diprose

- (i) The arrangements outlined below for Grenfell be confirmed
- (ii) Council offer a donation of \$250 towards the 2022 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla.

121 CARRIED

Given COVID-19 restrictions are eased in December 2021 as anticipated in the current 'Reopening NSW Roadmap', the events in Grenfell and the villages of Greenethorpe, Quandialla and Caragabal should be able to go ahead mostly as usual.

The Grenfell ceremony will be organised by the Australia Day Executive Committee, with the event taking place in Taylor Park and catering provided by the local service clubs, the CWA and the Historical Society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall/Progress committees as a contribution towards Australia Day celebrations in these villages. It is anticipated that these organisations will again organise their respective village ceremonies.

Australia Day Volunteers have been listed on Council's Voluntary Workers list for insurance purposes.

REPORTS

AGM.05. CHRISTMAS DISPLAY COMPETITION – GRENFELL

File No.: T4.3.1

Attachments: nil

Precis: Council traditionally holds an annual Christmas Display Competition in Grenfell.

Budget: \$ 175

RECOMMENDATION:

- (i) Council again hold its Christmas Display Competition in Grenfell with prize money of \$100, \$50 and \$25 offered for the 1st, 2nd and 3rd best displays respectively, unless otherwise sponsored
- (ii) The prize money be sourced from the Town Maintenance Vote
- (iii) The winners be chosen by an independent judge from a surrounding town
- (iv) Prizes be presented at the Vaughn Park Combined Christmas Party, given the event proceeds.

MOVED: Cr McKellar **SECONDED:** Cr Diprose

- (i) Council again hold its Christmas Display Competition in Grenfell with prize money of \$100, \$50 and \$25 offered for the 1st, 2nd and 3rd best displays respectively, unless otherwise sponsored
- (ii) The prize money be sourced from the Town Maintenance Vote
- (iii) The winners be chosen by an independent judge from a surrounding town
- (iv) Prizes be presented at the Vaughn Park Combined Christmas Party, given the event proceeds.

122 CARRIED

Over the past few years, Council has awarded prizes of \$100, \$50 and \$25 for the 1st, 2nd and 3rd best Christmas displays in Grenfell, respectively, with some prizes being privately sponsored. Previous winners have been selected by an independent judge from a surrounding town and announced at the Vaughn Park Combined Christmas Party.

The competition has previously been strongly contested and adds to the season's festivities.

REPORTS

AGM.06. CHRISTMAS DISPLAY COMPETITIONS – VILLAGES

File No.: T4.3.1

Attachments: nil

Precis: In the past Council has donated prize money to the Christmas Display Competitions held in the villages.

Budget: \$ 600

RECOMMENDATION:

- (i) Council donate a total of \$200 towards each of the village Christmas Display Competitions, with \$100 being awarded to each of the winners of the two (2) display categories per village
- (ii) The prize money be sourced from the Village Maintenance Vote.

MOVED: Cr Niven **SECONDED:** Cr McKellar

- (i) Council donate a total of \$200 towards each of the village Christmas Display Competitions, with \$100 being awarded to each of the winners of the two (2) display categories per village
- (ii) The prize money be sourced from the Village Maintenance Vote.

123 CARRIED

In recent years Council has donated prize money of \$100, with the exception of 2019 in which Council donated \$200 for each of the Christmas Display Competitions held in the villages of Greenethorpe, Caragabal and Quandialla/Bimbi.

The competitions in each of the villages have previously been split into two (2) categories, with prize money offered to the best display in the village area and the best mailbox display in the surrounding area.

It is proposed to again donate a total of \$200 towards each of the village Christmas Display Competitions, with \$100 being awarded to each of the winners of the two (2) display categories.

REPORTS

AGM.07. COUNCIL CHRISTMAS FUNCTIONS

File No.: P1.5.1

Attachments: nil

Precis: Arrangements for the annual Christmas functions for Councillors and staff.

Budget: \$ 1,000

RECOMMENDATION:

- (i) Subject to COVID-19 restrictions, Councillors hold a Christmas function in conjunction with senior staff, Committee members and partners at the Grenfell Country Club on Thursday 2 December 2021
- (ii) Council donate \$1,000 towards the outdoor and indoor combined function for 2021.

MOVED: Cr Niven **SECONDED:** Cr McKellar

- (i) Subject to COVID-19 restrictions, Councillors hold a Christmas function in conjunction with senior staff, Committee members and partners at the Grenfell Country Club on Thursday 2 December 2021
- (ii) Council donate \$1,000 towards the outdoor and indoor combined function for 2021.

124 CARRIED

The Christmas function for Councillors, senior staff and partners has usually been held in late November or early December. Given COVID-19 restrictions are expected to ease from 1 December 2021, it is proposed that this year's Christmas function be held at the Grenfell Country Club on Thursday 2 December 2021. It is proposed that Committee members and their partners again be invited.

In 2020 the outdoor and indoor staff held a combined function at the Criterion Hotel with Council making a \$600 donation towards the function.

REPORTS

AGM.08. CHRISTMAS CLOSURES

File No.: P1.5.1

Attachments: nil

Precis: Council's Administration Office closure over the Christmas/New Year period.

Budget: \$ -

RECOMMENDATION:

- (i) Council's Administration Office be closed for the Christmas/New Year break from 12:00pm on Friday 24 December 2021 and reopen on Tuesday 4 January 2022
- (ii) Office staff be granted 3 days' special leave for 29 – 31 December 2021 in lieu of overtime worked.

MOVED: Cr Parlett **SECONDED:** Cr Diprose

- (i) Council's Administration Office be closed for the Christmas/New Year break from 12:00pm on Friday 24 December 2021 and reopen on Tuesday 4 January 2022
- (ii) Office staff be granted 3 days' special leave for 29 – 31 December 2021 in lieu of overtime worked.

125 CARRIED

Council's Administration Office is normally closed over the Christmas/New Year period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 29, 30 and 31 December 2021.

It is proposed that the office will reopen on Tuesday 4 January 2022.



JAYMES RATH
ACTING GENERAL MANAGER

MOVED: Cr O'Byrne **SECONDED:** Cr Brown

Except where otherwise dealt with, the Acting General Manager's Report be adopted.

126 CARRIED

REPORTS

DCS: DIRECTOR CORPORATE SERVICES' REPORT

RECOMMENDATION:

Items 1 - 8 of the Director Corporate Services' Report be noted.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Items 1 - 8 of the Director Corporate Services' Report be noted.

127 CARRIED

DCS.01. STATEMENT OF BANK BALANCES

File No.: N/A

Attachments: nil

Precis: Statement of Council's bank balances as at 30 September 2021.

Budget: \$ -

For information

Bank Account	
Westpac	\$1,612,840.89
Short Term Deposits	
CBA	12,500,000.00
Total	\$14,112,840.89

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2021.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

REPORTS

DCS.02. STATEMENT OF LOAN BALANCES

File No.: N/A

Attachments: nil

Precis: Statement of Council's current loan balances as at 30 September 2021.

Budget: \$ -

For information

Loans

ANZ Loan No...43092

1,779,897.88

ANZ Loan No...43084

1,805,872.35

Total

\$3,585,770.23

REPORTS

DCS.03. SUMMARY OF INCOME

File No.: N/A

Attachments: nil

Precis: Summary of income for the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Rates Receipts	301,958.35
Service NSW Agency Commission	5,103.65
Access Point Payment	792.00
Interest on Investments	3,253.95
Bimbi Flood Study	9,428.57
Property Rental	1,530.10
Section 138 Road Permits	83.80
Noxious Weeds Certificates	80.00
Section 10.7 Certificates	1,018.00
Section 603 Certificates	1,616.00
Development & Building Application Fees	6,331.80
Sewer Diagram Fees	292.00
Tip Fees	155.00
Companion Animals Regos and Fees	546.00
Trap Hire	50.00
Library Fines and Fees	21.60
CTC Income	6,968.00
Caravan Park Fees	2,216.00
Cemetery – Monumental Applications	744.00
Lions Box Income/Donations	287.30
Total	\$342,476.12

REPORTS

DCS.04. DEBT RECOVERY – RATES

File No.: A1.7

Attachments: nil

Precis: Council's debt recovery activities during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Debt recovery activity has only been of a routine nature due to the COVID-19 Legislative Amendments made by the Office of Local Government. An update of debt recovery activity that commenced prior to this is as follows: -

- 1st Instalment Outstanding reminder letters sent
- 33 referred to Debt Recovery firm Recoupa
 - 15 paid in full
 - 9 part payments
 - 7 no response
 - 2 arrangements
- Late intervention visits regarding above no responses - ReCoupa visited rate payers and spoke to ratepayers to arrange payments or scheduled follow-ups
- Continued monitoring existing payment arrangements, following up with further action where required.

REPORTS

DCS.05. GRENFELL LIBRARY

File No.: C2.8.15

Attachments: nil

Precis: Grenfell Library statistics for the period 1 September 2021 to 30 September 2021 and current COVID-19 arrangements.

Budget: \$ -

For information

STATISTICS

Circulation: 594 (including 0 ILL) over 14* days at a daily average of 44.43 (August 2021 – 44.52, September 2020 – 45.77). *Only available for deliveries/collect services.

Library Visits: 0 (August 2021 – 139, September 2020 - 395). Phone enquiries: 109. Reference enquiries: 12. Internet desktop: 0. Internet Wi-Fi: 0. Kids Games: 0. Word: 0. eResources: 2.

Social Media Engagement: Facebook visits: 11,015 (9,774 Aug 2021). Facebook followers: 487 (476 Aug 2021). Instagram followers: 55 (25 Aug 2021).

Bag Delivery: 91 (August 2021 - 46).

Cost-Recovery Activities: Printing: \$13.80. Lamination: \$1.

Interlibrary Loans: 0 requests.

Registrations: New registrations during September – 1 (1 Senior). Total registrations as of 30 September 2021 – 741 (348 Adult, 10 Housebound, 7 Institutions, 65 Junior, 259 Seniors, 52 Young Adult).

Additions of Stock: 154 new and 4 donated items valued at \$2,110.05 (6 BC, 2 DVD, 12 E, 1 ER, 26 F, 3 JDVD, 10 JF, 2 J MAG, 31 JTBPL, 19 LP, 22 MAGS, 12 NF, 4 YADVD, 6 YF, 1 YA MAG, 1 YTBPL).

Deletions of Stock: 3 items valued at \$55.85.

Discretionary Spending as at 30.09.2021:

Book Vote: 2021/22 - \$31,500 – Includes \$1,500 FOLA grant.

Book Vote \$14,421.18 committed this includes standing orders set up for the year.

Magazines: \$600.66 committed.

BorrowBox

Circulation: 71 eAudiobooks and 65 eBooks (Aug 2021 56 eAudiobooks and 82 eBooks).

Reservations: 22 eAudiobooks and 20 eBooks (Aug 2021 24 eAudiobooks and 29 eBooks).

Stock: 5295 eAudiobooks and 4572 eBooks (Aug 2021 5218 eAudiobooks and 4525 eBooks).

Users: 118 (Aug 2021 117)

Story Box Library: Site Access: 33 (64 July 2021).

indyreads™: Loans: 4 (2 Aug 2021). Reservations: 3 (1 Aug 2021). Users: 14 (13 Aug 2021).

CURRENT COVID-19 ARRANGEMENTS

As per the current COVID-19 restrictions in NSW, all visitors to the premises must: -

1. wear a face mask whilst indoors and check-in; and
2. **be fully vaccinated** or have a medical exemption; or
3. be under the age of 16 and accompanied by a fully vaccinated member of their household.

Those who are **not fully vaccinated** wishing to borrow item(s) are requested to contact the Librarian via phone, email or Facebook messenger so appropriate arrangements can be made.

REPORTS

DCS.06. ECONOMIC DEVELOPMENT

File No.: C2.8.11

Attachments: nil

Precis: Economic Development Officer's activities during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Economic Development Officer's Activities

- Recorded and cancelled conference room bookings.
- Finalised feedback on marketing video including scene selection.
- Participated in the LGNSW tourism webinar on events.
- Participated in JO tourism webinars and contributed to reopening campaign, including applying for a permit to film in the National Park, securing revised Certificate of Currency and preparation of COVID safety plan.
- Assessed all submissions for the branding project including reference checks, contacted successful and unsuccessful applicants. Commenced work on the branding project with successful contractor, including attending inception webinar.
- Researched and prepared report on possible Christmas community event, including sourcing quotes and confirming compliance with Service NSW.
- Prepared agenda for October Tourism meeting, including sourcing appropriate supporting documents.
- Prepared rates notice insert.
- Participated in Regional Events bounce back webinars.
- Researched and prepared content for update to canola brochure.
- Pursued white on brown tourism signage to Grenfell Commodities Silo.
- Registered Grenfell for the Australia Day Ambassador program.
- Researched indicative quotes for new Grenfell website.
- Circulated relevant funding, financial support, and business skills development opportunities to business and community groups.
- Sourced content for WSC ED Facebook group.
- Participated in ED Managers webinars.
- Rescheduled ICN business meeting until early in 2022 to escape the impact of COVID lockdown.
- Rescheduled the RDA grants workshop until early 2022 to escape the impact of the COVID lockdown.
- Registered for the Commonwealths Go Local First shop local campaign. This will likely be incorporated into a JO response for the region in the lead up to Christmas.

REPORTS

DCS.07. ARTS AND TOURISM

File No.: C2.8.11

Attachments: nil

Precis: Arts and Tourism Officer's activity and Visitor Information Centre (VIC) statistics during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Art & Art Gallery Activities

- 'Views and Realms' exhibition
 - Liaised with artist
- 'Contours: Interpretations of Australian Landscapes' exhibition
 - Liaised with artists
- Updated website / Gallery page
- Looked into eligibility of grants available

Tourism Activities

- COVID-19:
 - Monitored evolving situation around us in regards to reopening Community Hub. Spoke with surrounding VICs about the processes they went through to make their decision not to open. Relevant report sent to Acting General Manager.
- Answered enquiries – email, phone and face to face
- Social media:
 - 15 Facebook posts
 - 16 Instagram posts
 - 3 posts to the Weddin Shire Council Economic Development business Facebook page
 - 4 WSC Facebook posts
 - Social media engagement
- Website updates, including:
 - Business directory
 - Event listings
 - Grenfell Art Gallery exhibition information
 - Community Guide updates
- Contacted Community Hub bookings regarding hub closures
- August report
- Gather canola/wheat/harvest images and content for brochure
- Looked for new display options for VIC
- Participated in NSW first webinar
- Researched souvenir ideas
- Started rEvents Academy 7-week intensive event management course – completed modules and participated in live weekly webinars
- Followed up Company Dam signage installation

REPORTS

- Reviewed destination branding applications
- Main Street Christmas tree quotes and research
- Sought quotes for community street Christmas party / main street celebration
- Compiled and submitted July / August stats
- Organised get connected invoice for ATDW listings
- HLF enquiries
- Participated in initial Wisdom Destination Brand Strategy Workshop
- Pulled together portfolio of images and videos for Wisdom

Visitor Information Centre (VIC) Statistics

In September 2021 the Grenfell VIC was closed to visitors given the COVID-19 lockdown in Weddin Shire and the surrounding regions.

REPORTS

DCS.08. COMMUNITY TECHNOLOGY CENTRE (CTC)

File No.: C2.8.14

Attachments: nil

Precis: CTC Officer's activity during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Helpdesk & System Administration

This month:

- Replace batteries in duress pad (Library)
- Install Switch (Depot)
- Configure Email (Weeds)
- Configure Laptop (Weeds)
- Configure Email Forwarder (Workshop)
- Troubleshoot File Share and Outlook issues (Engineering)
- Upgrade Windows, Configure Domain and Email (Aquatic Centre)
- Troubleshoot failover outage (Library)
- Configure Surface Book (GM Secretary)

Ongoing:

- Install Operating System & Software Updates for On-Prem Servers
 - Domain Controller x 2
 - Windows Update Updates Services
 - Hyper-V
 - Libero
 - AV Security Management Centre
- Manage Operating System & Software Updates for Workstations via WSUS
 - Evaluate Latest Updates (Staging Environment)
 - Approve Evaluated Updates (Library, EDO, Internet Centre)
 - Decline Superseded Updates
 - WSUS Clean-up
 - Investigate PCs not connecting back to WSUS
- Maintenance of Websites (Internet Centre, Library, Caravan Park)
 - Install latest content management software
 - Install latest plugins
 - Investigate abnormalities detected by web application firewall
- Software Development
 - PowerShell – update Automated Client Install Script (CTC)

Marketing (Internet Centre)

- Search Engine Optimisation on Blog Posts
- www.grenfellinternetcentre.com.au visited 462 times by 427 Users

REPORTS

Sales and Services

Client Enquires:

- 192 clients made enquires via telephone
- 59 clients made enquires in store
- 47 clients made enquires via email/website

Sales and Services:

- Conducted Computer Repairs for 7 residential clients
- Conducted Mobile Phone and Tablet repairs for 9 residential clients and 1 business clients
- 1 Mobile Phone screen replacement
- Laptop sold to 1 business client
- ESET Products sold to 2 residential clients
- Software, parts, and accessories sold to 11 residential clients and 1 business clients
- Ink and toner cartridges sold to 2 residential clients
- 4 Clients used printing and photocopying services
- Recover online account for 1 client

Computer Tuition:

- Delivered 2 individual lessons.

Human Services Access Point:

- Assist human services clients with access point usage

Client Websites:

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

REPORTS

DCS.09. DRAFT FINANCIAL STATEMENTS

File No.: A1.6

Attachments: 1_Draft consolidated Income Statement (net operating result for the year)
2_Draft Statement of Financial Position (balance sheet)
3_Letter to Office of Local Government

Precis: Council's draft Financial Statements for the year ended 30 June 2021 have been prepared.

Budget: \$ -

RECOMMENDATION:

Provided there are no material changes from the draft Financial Statements:

- (i) Council confirm referral of the draft Financial Statements for the year ended 30 June 2021 for Audit
- (ii) Council confirm that the draft Financial Statements for the year ended 30 June 2021 have been prepared in accordance with: -
 - (a) the *Local Government Act 1993* and Regulations;
 - (b) the Australian Accounting Standards and professional pronouncements; and
 - (c) the Local Government Code of Accounting Practice and Financial Reporting
- (iii) Council confirm that: -
 - (a) the statements present fairly the operating result and financial position for the year;
 - (b) the statements present fairly the operating result and financial position for each of Council's declared business activities (Sewerage Services) for the year; and
 - (c) the statements accord with Council's accounting and other records
 - (d) Council is not aware of any matter that would render the statements false or misleading in any way
- (iv) The General Manager or Acting General Manager be authorised to finalise the date on which the Auditor's Report and Financial Statements are to be presented to the public.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Provided there are no material changes from the draft Financial Statements:

- (i) Council confirm referral of the draft Financial Statements for the year ended 30 June 2021 for Audit
- (ii) Council confirm that the draft Financial Statements for the year ended 30 June 2021 have been prepared in accordance with: -
 - (a) the *Local Government Act 1993* and Regulations;
 - (b) the Australian Accounting Standards and professional pronouncements; and
 - (c) the Local Government Code of Accounting Practice and Financial Reporting
- (iii) Council confirm that: -
 - (a) the statements present fairly the operating result and financial position for the year;
 - (b) the statements present fairly the operating result and financial position for each of Council's declared business activities (Sewerage Services) for the year; and
 - (c) the statements accord with Council's accounting and other records
 - (d) Council is not aware of any matter that would render the statements false or misleading in any way
- (iv) The General Manager or Acting General Manager be authorised to finalise the date on which the Auditor's Report and Financial Statements are to be presented to the public.

128 CARRIED

REPORTS

Purpose:

To confirm that the Financial Statements for the year ended 30 June 2021 were prepared in accordance with the *Local Government Act 1993* and Regulations, the Australian Accounting Standards and professional pronouncements, and the Local Government Code of Accounting Practice and Financial Reporting, as well as to request Council formally refer the Financial Statements for Audit.

Background:

Section 413 of the *Local Government Act 1993* stipulates that Council must formally refer the annual financial statements for Audit and make a resolution that the Annual Financial Statements have been prepared in accordance with:

- (a) the *Local Government Act 1993* and Regulations;
- (b) the Australian Accounting Standards and professional pronouncements; and
- (c) the 'Local Government Code of Accounting Practice and Financial Reporting'

It is further stipulated that Council must also confirm by resolution that:

- (a) the statements present fairly the operating result and financial position for the year;
- (b) the statements present fairly the operating result and financial position for each of Council's declared business activities (Sewerage Services) for the year;
- (c) the statements accord with Council's accounting and other records; and
- (d) Council is not aware of any matter that would render the statements false or misleading in any way.

Policy/Legal Implications:

There are no policy implications

Council is required by the *Local Government Act 1993* and associated Regulations to lodge its audited Financial Statements with the Office of Local Government within four months of the end of the relevant financial year. This year, due to the impact of the COVID-19 crisis a general extension of one month has been requested.

Financial and Resource Implications:

While there are no known matters of concern, there is the risk of misstatement and unidentified fraud. The audit process gives assurance but does not guarantee that fraud or error will not occur. An analysis of the 2021 financial result will be presented to Council and the public after the 2021 audit is finalised.

Internal/External Implications:

Due to issues with Senior Staff at the start of the current financial year finance staff has consulted with the NSW Audit Office and sought an extension to ensure the statements are audited in a timeframe that will allow for proper analysis. The NSW Office of Local Government has approved a one-month extension. The Financial Statements will be presented to the public in due course after finalisation of the 2021 audit.

Conclusion:

Section 413 of the *Local Government Act 1993* requires that Council must formally refer the annual Financial Statements for Audit and make a resolution that the Annual Financial Statements have been prepared in accordance with the Act, accounting codes, policies and guidelines. The external Audit will commence Thursday, 1 November 2021. Upon receipt of the Auditor's Report, the statements will be lodged with the Office of Local Government and will be included in the Annual Report.

REPORTS

DCS.10. TAXI SERVICE

File No.: T3.6.3

Attachments: nil

Precis: Council's agreement with the current Taxi Operator is due to expire in December 2021.

Budget: \$ -

RECOMMENDATION:

- (i) Council advertise an Expression of Interest (EOI) for a licensed Taxi Operator with the below terms
- (ii) The Acting General Manager be given delegated authority to sign an agreement with a suitable candidate.

MOVED: Cr Brown **SECONDED:** Cr Parlett

- (i) Council advertise an Expression of Interest (EOI) for a licensed Taxi Operator with the below terms
- (ii) The Acting General Manager be given delegated authority to sign an agreement with a suitable candidate.

129 CARRIED

On 15 September 2021 Council received notice that the current Taxi Operator, Mr Paul van der Made does not intend to renew the contract between himself and Council. The agreement ends Sunday, 19 December 2021.

If Council chooses to continue the service, an Expression of Interest (EOI) will need to be advertised immediately with the following terms:

- Remuneration \$750 per week (GST Exc)
- Retain earnings
- Hours of Operation as follows:

Hours of Operation				
	Service Available		Taxi Rank	
	Start	Finish	Start	Finish
Monday	8:30 AM	5:30 PM	9:00 AM	5:00 PM
Tuesday	8:30 AM	5:30 PM	9:00 AM	5:00 PM
Wednesday	8:30 AM	5:30 PM	9:00 AM	5:00 PM
Thursday	8:30 AM	5:30 PM	9:00 AM	5:00 PM
Friday	9:00 AM	9:30 PM	9:00 AM	5:00 PM
Saturday	8:30 AM	9:30 PM	9:00 AM	12:00 PM
Special Events	9:00 AM	6:30 PM	9:00 AM	5:00 PM

*Fares can be pre-booked outside of these hours.

REPORTS

- Expenses to be covered as follows:

	Council	Operator
Registration Costs	✓	
Workers compensation (if applicable) & Personal Insurance		✓
Fuel – full cost		✓
Oil/servicing	✓	
Tyres – repair & replacement	✓	
Repairs – mechanical/minor damage/windscreen/insurance excesses	✓	
Repairs - disallowed insurance claims		✓
Telephone and radio costs	✓	
Advertising, publicity	✓	
Operators accreditation fee as per Department of Transport		✓

- The agreement will be three (3) years with an option for a further three (3) years.



MICHAEL CHALMERS
DIRECTOR CORPORATE SERVICES

MOVED: Cr McKellar **SECONDED:** Cr Bembrick

Except where otherwise dealt with, the Director Corporate Services' Report be adopted.

130 CARRIED

REPORTS

ADE: ACTING DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION:

Items 1 - 13 of the Acting Director Engineering's Report be noted.

ADE.01. WORKS REPORT

File No.: N/A

Attachments: nil

Precis: Works undertaken on Weddin Shire road network during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Noted

01.01. Highways: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on major highways.

- SH6 (Mid Western Highway)
 - Significant cold mix bitumen patching due to wet weather (emergency repairs)
- SH17 (Newell Highway)
 - Significant cold mix/hot mix bitumen patching due to wet weather (emergency repairs)

01.02. Regional Roads: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance has continued on regional roads.

- MR398 (Mary Gilmore Way)
 - Pavement maintenance
- MR236 (Henry Lawson Way/Forbes Road)
 - Shoulder widening

01.03. Rural Local Roads: Capital Works

Nil capital works were undertaken on rural local roads.

REPORTS

01.04. Rural Local Roads: Maintenance

Routine maintenance such as slashing, bitumen patching, guide posting and tree maintenance has continued on rural local roads.

- Maintenance Grading:
 - Chappels Lane
 - Wilsons Lane
 - Sunnyside Lane
 - Watts Lane
 - Adams Lane
- Shoulder Maintenance:
 - Iandra Road
 - Gambarra Road
 - Mortray Road
- Tree Maintenance:
 - Gambarra Road
- Signs/Guidepost Maintenance:
 - Nowlans Road
- Culvert/Drainage Maintenance:
 - Nowlans Road
 - New Forbes Road
 - Back Piney Range Road
 - Hancock Flinns Road

REPORTS

ADE.02. OTHER WORKS

File No.: N/A

Attachments: nil

Precis: Other works undertaken during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Noted

02.01. Parks & Ovals

- Parks: routine mowing, whipper snipping, edging, weeding, furniture maintenance
- Grenfell town area: tree trimming, sucker removal, leaves removal, centre islands maintenance
- Irrigation systems maintenance
- Parks: soft fall maintenance around swings
- Grenfell, Bimbi and Caragabal Cemeteries: mowing and weeding
- General mowing and whipper snipping carried out
- Bimbi and Caragabal town area: mowing and weeding

02.02. Cemeteries

The following graves have been prepared:

Grenfell Lawn	- 2
Grenfell	- 0
Bimbi	- 0
Caragabal	- 0
Ashes Internment	- 0
Private Property	- 0

The following maintenance has been carried out:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

02.03. Sewer Mains

Three (3) sewer chokes have been attended to. The cause of all chokes was root intrusion. The chokes have been noted and will be prioritised in future sewer relining programs.

02.04. Private Works

Nil private works have been carried out.

REPORTS

02.05. Village Area: Capital and Maintenance Works

- Caragabal: mowing and maintenance
- Bimbi: mowing and maintenance

02.06. Vandalism

Rural	-	Nil
Urban	-	Nil
Progressive Cost Rural	\$	0.00
Progressive Cost Urban	\$	0.00

REPORTS

ADE.03. FUTURE WORKS

File No.: N/A

Attachments: nil

Precis: Works scheduled to be undertaken from 1 October 2021, subject to weather conditions and availability of resources.

Budget: \$ -

For information

Noted

03.01. Highways: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance will continue on major highways.

- SH6 (Mid Western Highway)
 - Heavy patching program
 - Table drains/shoulder construction program for reseals
 - Reseal program
 - Guard rail/timber posts replacement program
 - Clearys Bridge guard rail repair program
- SH17 (Newell Highway)
 - Heavy patching program

03.02. Regional Roads: Capital and Maintenance Works

Routine maintenance such as rest area maintenance, bitumen patching, guide posting and tree maintenance will continue on regional roads.

- MR398 (Mary Gilmore Way)
 - Shoulder maintenance
 - Heavy patching program
 - Table drains/shoulder construction program for reseals
 - Reseal program
- MR236 (Henry Lawson Way/Forbes Road)
 - Sucker spraying and removal to continue
 - Shoulder maintenance
 - Heavy patching program
 - Table drains/shoulder construction program for reseals
 - Safer Road Grant Project:
 - ♦ Shoulder/culvert/guard railing works to commence
- MR237 (Gooloogong Road)
 - Shoulder maintenance
 - Heavy patching program
 - Table drains/shoulder construction program for reseals
 - Reseal program
 - Regional Roads Rehab Project
- MR239 (Henry Lawson Way/Young Road)
 - Heavy patching program
 - Table drains/shoulder construction program for reseals
 - Reseal program
 - Hunters Bridge approach works to commence

REPORTS

03.03. Rural Local Roads: Capital and Maintenance Works

Routine maintenance such as slashing, bitumen patching, guide posting and tree maintenance will continue on rural local roads.

- Maintenance Grading:
 - Barrs Lane
 - Lewis Lane
 - Newmans Lane
 - Bobelar Lane
 - Bembrick Lane
 - Mogongong Road
- Shoulder Maintenance:
 - Quandialla-Caragabal Road
 - Pinnacle Road
 - Greenethorpe Bumbaldry Road
 - Gambarra Road
 - Bimbi Thuddungra Road
 - Iandra Road
 - Bimbi-Quandialla Road
- Heavy Patching:
 - Quandialla-Caragabal Road
 - Pinnacle Road
 - Mortray Road
 - Greenethorpe Bumbaldry Road
 - Gambarra Road
 - Bimbi Thuddungra Road
 - Iandra Road
 - Bimbi-Quandialla Road
- Culvert/Drainage Maintenance:
 - New Forbes Road
 - Arramagong Road
 - Nowlans Road
 - Pullabooka Road
- Gravel resheeting as per Operational Plan
- Sucker control and table drain maintenance ongoing
- Back Piney Range Road: culvert replacement
- Hancock Flinns Road: culvert replacement
- Arramagong Road: culvert replacement
- Heathcotes Lane: culvert replacement

03.04. Urban and Village

Routine maintenance such as slashing, patching, guide posting and tree maintenance will continue.

REPORTS

ADE.04. TRANSPORT FOR NSW (TFNSW) RMCC CONTRACT

File No.: R2.54.4

Attachments: nil

Precis: RMCC works undertaken during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Noted

04.01. Ordered Works

Nil ordered works were carried out.

REPORTS

ADE.05. WORKSHOP OPERATIONS

File No.: P6.1.1

Attachments: nil

Precis: Workshop staff's activities during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Noted

PLANT NO	PLANT	DETAILS
5315	TRAFFIC LIGHTS	REPLACE INTERNAL CHARGE, TESTED AND OK
Light Vehicle/Small Plant	VARIOUS	SERVICING AND REPAIRS OF LIGHT VEHICLES AND SMALL PLANT ITEMS
ADMIN	WORKSHOP/PLANT	PLANT REPLACEMENT PROGRAM, QUOTING, PROCUREMENT & NEW PLANT COMMISSIONING ETC.
3965	GARBAGE TRUCK	BRAKE ACTUATING SWITCHES AND SERVICE
4110	MOWER	SERVICE MAINTENANCE AND REPAIRS
4116	MOWER	SERVICE MAINTENANCE AND REPAIRS
4096	ROLLER	NEW RADIOS AND ELECTRICAL REPAIRS
4109	ROLLER	HYDRAULIC REPAIRS AND SERVICE
1114	TAXI	SERVICE AND ROUTINE MAINTENANCE
4102	GRADER	SERVICE AND REPAIRS
4107	PATCH TRUCK	ELECTRICAL & COOLING SYSTEM REPAIRS
4108	ROLLER	SERVICE
4113	ROLLER	SERVICE
3964	WATER TRUCK	SERVICE
3952	FLOAT	MAINTENANCE ON ELECTRICAL SYSTEM
3957	GRAVEL TRUCK	REPAIR BRAKE BOOSTER
5204	TRUCK	MAINTENANCE AND REPAIRS
HIRED	STREET SWEEPER	REPAIR
-	TOWN POOL	INSTALL NEW PUMP MOTORS
2104	RANGERS UTE	LOGOS AND FIRST INSPECTION
5436	HONDA 4IN1	INTO SERVICE
5220	WEED SPRAY UNIT	INSTALL C/TEC CHARGER
5438	HONDA MOWER	SERVICE AND NEW BLADES
5437	STHIL BRUSH CUTTER	SERVICE
4111	ROLLER	REPAIRS TO SEAT

REPORTS

ADE.06. BIOSECURITY OPERATIONS

File No.: C2.8.12

Attachments: nil

Precis: Biosecurity staff's activities during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Noted

<u>Activity</u>	<u>Location</u>
Administration	Monthly reporting
	Mapping
	BIS uploads
	Email replies to relevant emails
Publicity	Working on Cactus awareness publicity options Blue heliotrope TV campaign MVWC - Weeds TV advertisement campaign Crimestoppers - Cactus selling campaign
Mapping	BIS compliance - all fields working well & uploads completed each month
Meeting	CWRWC - via Microsoft Teams WAP Operational group
Training	ChemCert training completed.
Parish Area Inspections & Reactive Treatment of Weeds if required	Eurabba area Bimbi area Weddin area Bribaree area Eualdrie area Yuline area Bogalong area Birangan area Maudry area Bolungerai area Barbingal area Wheoga area
Other High Risk Weed Sites Inspections	Grenfell Showground Grenfell Racecourse Campgrounds Rest areas Tourist parking areas Sporting grounds Cemeteries Grain storage areas
Council Owned Land Inspections	Rest areas Dog Park Bogolong Dam Company Dam Cemeteries (Grenfell, Caragabal and Bland)

REPORTS

<u>Activity</u>	<u>Location</u>
TSR Inspection	SH06 SH17 894 - Driftway Road 933 - Gooloogong Road 1036 - Mary Gilmore Way 1143- Stock Route Road 836 - Bimbi-Quandialla Road 1068 – Mortray Road
Weeds Treated	Bridal Creeper Various cactus African Boxthorn Sweet Briar
Sucker Control	Continuous sucker control on various roads On request or sightings

REPORTS

ADE.07. WASTEWATER TREATMENT WORKS OPERATIONS

File No.: S1.1.1

Attachments: nil

Precis: Summary of Wastewater Treatment Works operations during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

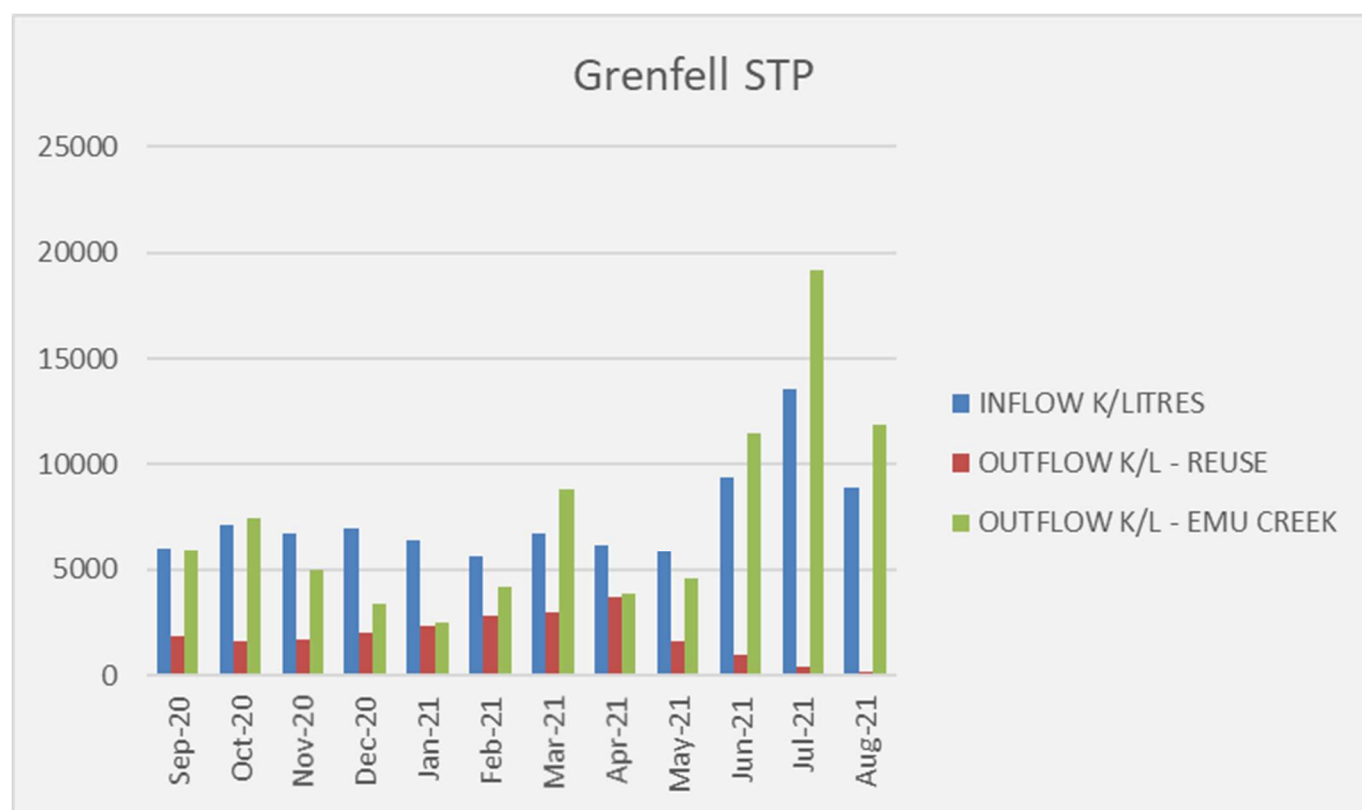
For information

Noted

Total inflow through the Works was 8,319kL with a daily average of 277.3kL. Outflow for irrigation for reuse was 289kL and discharge to Emu Creek was 8,527.5kL.

The highest daily recording of 450kL occurred for the 24 hours ending 6:30am on 5 September 2021 and the lowest of 233kL for the 24 hours ending 6:30am on 2 September 2021.

A total rainfall of 64mm was recorded for the month.



REPORTS

ADE.08. GRENFELL MAIN STREET RENEWAL

File No.: R2.4.19
Attachments: nil
Precis: An update on the Grenfell Main Street Renewal project.
Budget: \$ -

For information

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written disclosures of interest and left the room.

Noted

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

A lack of contractor availability has slowed works on the Main Street Renewal.

The new critical path to delivery is the placement of the kerb and gutter; this is preventing the commencement of pavement works. The agreement between Council and the initial concreting contractor was ended and, as such a skilled replacement had to be found. This proved difficult during COVID-19 lockdown restrictions and the delays pushed construction milestones back. A new concreting contractor has now been engaged and the placement of kerb and gutter has commenced.

This month works completed include: installation of stormwater pits and pipes, installation of smaller (225mm diameter) concrete and uPVC pipes for use in future garden beds, empty electrical conduits installation and first stage of irrigation installation, pouring of kerb and gutter near Railway Hotel.

The new timeline has been amended with the completion date now being forecast for December. This allows minimal further contingency for inclement weather.

Council is regularly updating the project webpage to give frequent updates to the community and enable any member of the public to ascertain the latest project information. The URL of the webpage is <https://grenfell-main-street-renewal-weddin.hub.arcgis.com/>

The Project timeline is as follows: -

Main Street Renewal Works Tentative Schedule	
<u>Date</u>	<u>Activity</u>
January 2021	Re-establish and commence deconstruction/construction
March 2021	Relocate Other services
April 2021	Disestablish for Easter, re-establish and continue with preliminaries and stormwater installation
July 2021	Finalise stormwater installation
	Demolition and conduit installation
September/October 2021	Pavement work
December 2021	Handover

REPORTS

ADE.09. **FIXING LOCAL ROADS PROGRAM: ROUND 1**

File No.: R2.52.1

Attachments: nil

Precis: An update on projects funded under Round 1 of the Fixing Local Roads Program.

Budget: \$ -

For information

Noted

Council has secured \$4.83 million under the Fixing Local Roads program which will see a positive impact on tourism and heavy vehicle routes. The projects which received funding under this program are:

- \$3,898,702 for Pullabooka Road Rehabilitation
 - works have commenced
- \$504,800 for Nowlans Road Resheeting
 - project now 80% complete
- \$213,410 for Back Piney Range Road Sealing
 - project is complete

REPORTS

ADE.10. LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM

File No.: R2.78

Attachments: nil

Precis: An update on projects funded under the LRCI Program.

Budget: \$ -

For information

Noted

Council has received \$635,335 under the Local Roads and Community Infrastructure (LRCI) Program. The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The projects which received funding under this program are as follows: -

- \$117,655 for the Replacement of Back Piney Range Road Culvert (ID: CU0084)
 - precast box culvert installation has been completed; remaining works will commence once the flow of water in creek bed reduces.



Photo 1: Back Piney Range Road culvert

- \$117,655 for the Replacement of Hancock-Flinns Road Culvert (ID: CU0532)
 - precast box culvert installation has been completed; remaining works will commence once the flow of water in creek bed reduces.



Photo 2: Hancock Flinns Road culvert

REPORTS

- \$21,000 for the Geometry Rectification through Stabilisation of Hancock-Flinns Road
 - works completed.
- \$259,025 to go toward the Main Street Renewal
 - works currently in progress.
- \$120,000 to go toward the Grenfell Signage Rollout
 - contractor has been engaged; works to commence.

REPORTS

ADE.11. LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM EXTENSION

File No.: R2.78

Attachments: nil

Precis: An update on projects funded under the LRCI Program Extension.

Budget: \$ -

For information

Noted

Council has secured a further \$518,531 in funding under the Local Roads and Community Infrastructure (LRCI) Program Extension. The projects which received funding under this program are as follows: -

- \$518,531 to go toward the Main Street Renewal Project
 - works are currently in progress

REPORTS

ADE.12. 2018-2019 BIMBI FLOODPLAIN MANAGEMENT PROGRAM

File No.: T1.6.75

Attachments: nil

Precis: An update on the 2018-2019 Bimbi Floodplain Management Program project.

Budget: \$ -

For information

Noted

As previously reported Council has awarded the successful tenderer for the project. The project timeline and status report is shown below.

Milestone number	Milestone	Activities	Outputs	Projected completion date	Status
1	Data collection review	Hydrologic and hydraulic data collection, inception meeting, field inspection	Progress Report Stage 1	20-08-20	Completed
2	Hydrologic and hydraulic modelling, community survey	Model for different design storm events on existing conditions, hydrographs, flood mapping, hazard assessment, community survey submissions assessed, submit draft Flood Study, initial FRMC meeting	Initial community consultation, draft Flood Study	21-05-21	Completed
3	Flood damages, hazard category and FRM options assessment	Assessment of floodplain risk management options	Draft Flood Risk Management Study (FRMS) report completed, progress on Flood Risk Management Plan (FRMP)	30-07-21	Completed
4	Public exhibition of draft FRMS	Community consultation, FRMC meeting, public exhibition of draft FRMS	Final Flood Study report and draft Flood Risk Management Study publically exhibited	TBA	
5	Final FRMS and draft FRMP	Assessment of exhibition comments, FRMC meeting, final assessments of future management options, preparation of final FRMP, prepare files for handover	Public submissions assessed and FRMP finalised based on submissions, final FRMS&P completed	TBA	
6	Completion of Flood Study, Flood risk Management study and plan	Submit final plan to Council for adoption. Handover Study Material	Flood Risk Management Study & Plan adopted by Council, handover materials submitted to Council and uploaded to NSW DPIE portal	TBA	
7	Final Report		Grant acquitted	TBA	

REPORTS

ADE.13. MASTERPLAN DEVELOPMENT FOR WEDDIN SHIRE CEMETERIES

File No.: T3.6.103

Attachments: nil

Precis: An update on the development of Masterplans for all cemeteries in the Weddin Shire.

Budget: \$ -

For information

Noted

As Councillors are aware, *Moir Landscape Architecture Pty Ltd* has been engaged to undertake the Grenfell Cemetery Masterplan Development as well as that of the Bimbi and Caragabal Cemeteries.

Moir has submitted DRAFT Masterplans for each cemetery, which have all been forwarded to local funeral directors to review.

REPORTS

ADE.14. MASTERPLAN DEVELOPMENT FOR BOGOLONG DAM PRECINCT

File No.: E3.6.4/T1.6.101

Attachments: 1_DRAFT Bogolong Dam Precinct Masterplan
2_Water Skiing Site Analysis

Precis: An update on the Bogolong Dam Precinct Masterplan project.

Budget: \$ -

RECOMMENDATION:

Council endorse the Bogolong Dam Precinct Committee's recommendation that Council: -

- (i) place the DRAFT Bogolong Dam Precinct Masterplan on public exhibition for a period of 28 days before being resubmitted to Council for consideration
- (ii) hold a community consultation session at the Community Hub that addresses the DRAFT Masterplan.

MOVED: Cr McKellar **SECONDED:** Cr Parlett

- (i) place the DRAFT Bogolong Dam Precinct Masterplan on public exhibition for a period of 28 days before being resubmitted to Council for consideration
- (ii) hold a community consultation session at the Community Hub that addresses the DRAFT Masterplan.

131 CARRIED

As Councillors are aware, *Civille Pty Ltd* has been engaged for the Site Visit/Consultation and Masterplan/Technical Design Development of the Bogolong Dam Precinct. *Civille* have put together a DRAFT Masterplan for the development of Bogolong Dam Precinct as a Recreational Hub as well as a desktop study for the provision of skiing facilities.

The DRAFT Masterplan and desktop study was considered by the Bogolong Dam Precinct Committee at its meeting on 11 October 2021. The Committee resolved to recommend that Council place the DRAFT Bogolong Dam Precinct Masterplan on public exhibition for a period of 28 days before being resubmitted to Council for consideration. The Committee also recommends that Council hold a community consultation session at the Community Hub that addresses the DRAFT Masterplan.

REPORTS

ADE.15. **FIXING LOCAL ROADS PROGRAM: ROUND 3**

File No.: R2.52.1

Attachments: nil

Precis: Council has secured funding under Round 3 of the Fixing Local Roads Program.

Budget: \$ -

RECOMMENDATION:

Council endorse the grant funding of \$2,942,133 for Greenethorpe-Koorawatha Road Rehabilitation under Round 3 of the Fixing Local Roads Program.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Council endorse the grant funding of \$2,942,133 for Greenethorpe-Koorawatha Road Rehabilitation under Round 3 of the Fixing Local Roads Program.

132 CARRIED

Council has secured \$2.942 million under Round 3 of the Fixing Local Roads Program for the following projects: -

- \$2,942,133 for Greenethorpe-Koorawatha Road Rehabilitation

This funding will allow Council to undertake key safety improvements, including reshaping the pavement, shoulders and batters to improve drainage, which will benefit users of the road and better connect the townships of Greenethorpe and Koorawatha. This will in turn increase access to education and encourage economic growth.

REPORTS

ADE.16. EVENT APPLICATION: CRITERION HOTEL GRENFELL CHRISTMAS MARKET

File No.: C1.4.5

Attachments: 1_Letter from Criterion Hotel Grenfell
2_Event Application Form EA1
3_Christmas Market Map

Precis: Council has received a request from *Criterion Hotel Grenfell* to hold a Christmas Market event on 11 December 2021.

Budget: \$ -

RECOMMENDATION:

- (i) Council approve the request from *Criterion Hotel Grenfell* to close Teston Street and hold an event on Saturday 11 December 2021 from approximately 3:00pm to 9:00pm, pending: -
 - (a) the provision of a Certificate of Currency
 - (b) the provision of all necessary COVIDSafe Plans
 - (c) endorsement of the Traffic Management Plan(s) by the Weddin Local Traffic Committee
- (ii) Council provide in-kind support for the event through the provision of a coolroom, portaloo and bins as requested.

MOVED: Cr Brown **SECONDED:** Cr Niven

- (i) Council approve the request from *Criterion Hotel Grenfell* to close Teston Street and hold an event on Saturday 11 December 2021 from approximately 3:00pm to 9:00pm, pending: -
 - (a) the provision of a Certificate of Currency
 - (b) the provision of all necessary COVIDSafe Plans
 - (c) endorsement of the Traffic Management Plan(s) by the Weddin Local Traffic Committee
- (ii) Council provide in-kind support for the event through the provision of a coolroom, portaloo and bins as requested.

133 CARRIED

Criterion Hotel Grenfell has requested to temporarily close the length of Teston Street, Grenfell on Saturday 11 December 2021 from 3:00pm to 9:00pm so as to hold a Christmas Market involving market stalls, food vans and live music.

The Criterion has also requested the use of Council's coolroom, portaloo and bins for the event, as was provided for its June long weekend Market.

The closure will not interfere with Grenfell Main Street Renewal works.

REPORTS

ADE.17. SCHOOL ZONE INFRASTRUCTURE SUB-PROGRAM: ROUND 2

File No.: G2.19.1

Attachments: nil

Precis: Council has secured funding under Round 2 of the School Zone Infrastructure Sub-Program.

Budget: \$ -

RECOMMENDATION:

Council endorse the grant funding of \$364,979 for the construction of footpaths and replacement of school zone signs at Grenfell Public School, St Joseph's Primary School Grenfell and The Henry Lawson High School under Round 2 of the School Zone Infrastructure Sub-Program.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Council endorse the grant funding of \$364,979 for the construction of footpaths and replacement of school zone signs at Grenfell Public School, St Joseph's Primary School Grenfell and The Henry Lawson High School under Round 2 of the School Zone Infrastructure Sub-Program.

134 CARRIED

Council has secured \$364,979 under Round 2 of the School Zone Infrastructure Sub-Program for the following projects: -

- \$171,897 for the construction of footpaths and replacement of school zone signs at Grenfell Public School
- \$86,721 for the construction of footpaths and replacement of school zone signs at St Joseph's Primary School Grenfell
- \$106,361 for the construction of footpaths and replacement of school zone signs at The Henry Lawson High School

The completion of these projects will see key safety improvements around the three local schools and increase access to education.

REPORTS

RECOMMENDATION:

The Acting Director Engineering's late report be received and dealt with because of the urgency of the matter.

MOVED: Cr Brown **SECONDED:** Cr McKellar

The Acting Director Engineering's late report be received and dealt with because of the urgency of the matter.

135 CARRIED

ADE.18. AMENDED PLANT REPLACEMENT PROGRAM 2021/2022

File No.: P6.1.3

Attachments: AMENDED Plant Replacement Program

Precis: 2021/2022 Plant Replacement Program now includes additional items.

Budget: \$ 133,820 (existing Plant Replacement Budget)

RECOMMENDATION:

Council approve the amended Plant Replacement Program for the 2021/2022 financial year.

MOVED: Cr McKellar **SECONDED:** Cr Diprose

Council approve the amended Plant Replacement Program for the 2021/2022 financial year.

136 CARRIED

The Plant Replacement Program for 2021/2022 has been amended to include:

- a set of Portable Traffic Signal Trailers to the value of \$34,460;
- a Remote-Control Track Mower to the value of \$80,000; and
- an additional Weed Spray Unit to the value of \$19,360.



LINDA WOODS
ACTING DIRECTOR ENGINEERING

MOVED: Cr McKellar **SECONDED:** Cr Niven

Except where otherwise dealt with, the Acting Director Engineering's Report be adopted.

137 CARRIED

REPORTS

DES: DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION:

Items 1 - 3 of the Director Environmental Services' Report be noted.

MOVED: Cr McKellar **SECONDED:** Cr Bembrick

Items 1 - 3 of the Director Environmental Services' Report be noted.

138 CARRIED

DES.01. CARAVAN PARK OPERATIONS

File No.: P2.3.3

Attachments: nil

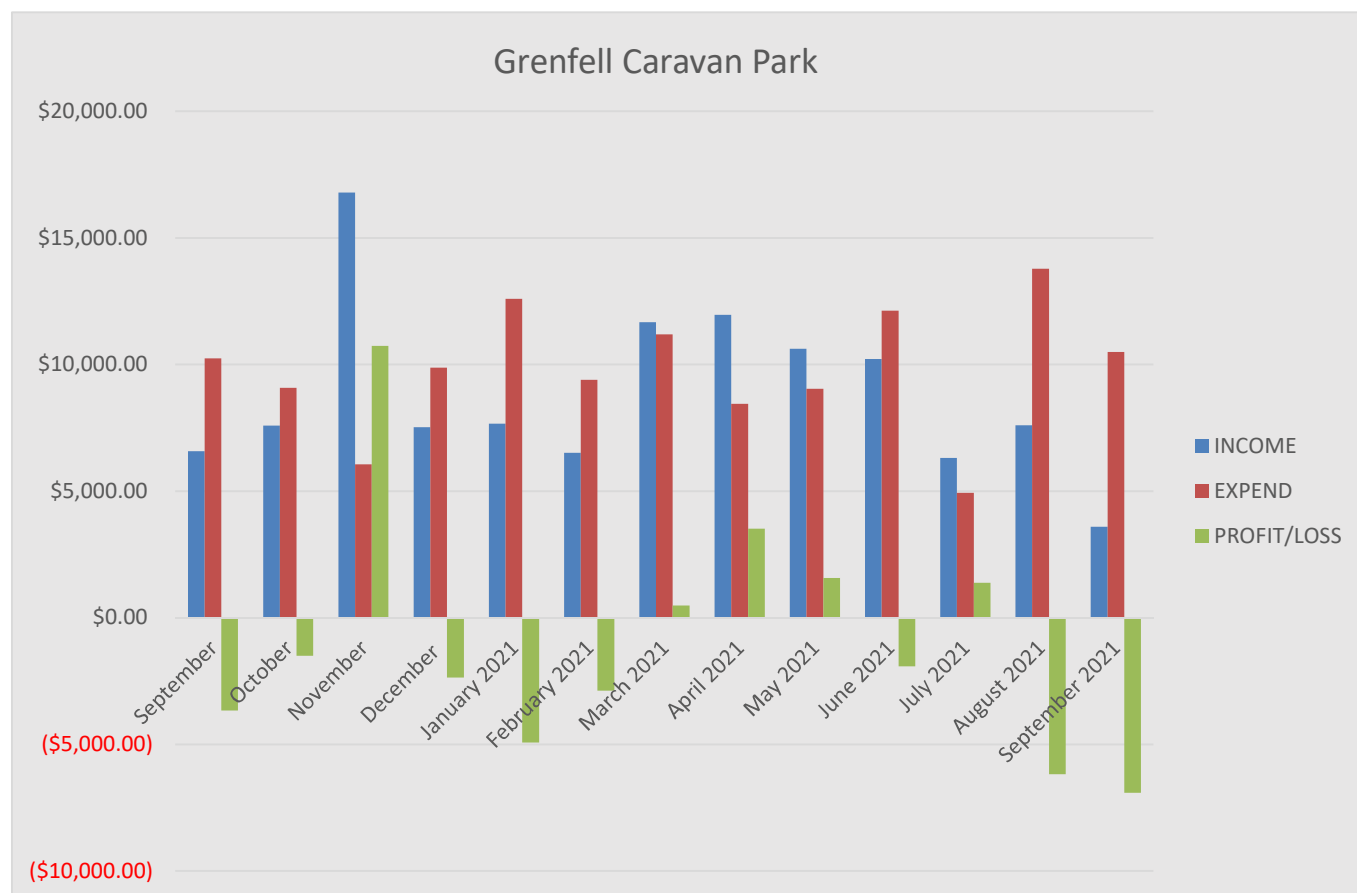
Precis: Summary of Caravan Park operations during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

Income was \$3,596.36 with expenditure of \$10,503.41 (includes electricity) resulting in an operational loss of \$6,907.05 for the month.

There were 126 sites occupied.



REPORTS

DES.02. DEVELOPMENT AND CONSTRUCTION APPLICATIONS

File No.: N/A

Attachments: nil

Precis: List of development and construction applications determined during the period 1 September 2021 to 30 September 2021.

Budget: \$ -

For information

02.01. Development Applications

The undermentioned applications were received and determined subject to specified conditions by the Acting General Manager under delegated authority issued on 3 September 2021 (Res. No. 075).

DA NO.	Applicant	Construction	Value (\$)	Address
42/2021	Mr RE Osmand	Shed	\$30,000	LOT: 6 DP: 1229401 1 Walsh's Lane GRENFELL NSW 2810
43/2021	Graincorp Operations Limited	Earthworks	\$500,000	LOTS: 20 & 21 DP: 1021581 1109 Bimbi-Quandialla Road QUANDIALLA NSW 2724
44/2021	Mr MG Hughes	Shed Extension	\$12,000	LOT: 2 DP: 532117 53 Melyra Street GRENFELL NSW 2810
45/2021	Mr TM O'Brien	Carport	\$10,000	LOT: 1 DP: 667696 41 Rose Street GRENFELL NSW 2810
46/2021	Mr CM McMahon	Inground Swimming Pool	\$50,000	LOT: 11 DP: 1212714 84 Manganese Road GRENFELL NSW 2810

02.02. Construction Certificates

The undermentioned applications were received and determined under delegation.

CC NO.	Applicant	Construction	Address
13/2021	Andy's Design & Drafting	Alts & Adds to Residential	LOT: 105 DP: 1173339 284 Goodes Lane GRENFELL NSW 2810
38/2021	Mr LP & Mrs L DeValk	New Pavilion & Garage	LOT: 386 DP: 754578 5005 Henry Lawson Way GRENFELL NSW 2810
40/2021	Ms JE Milne	Garage & Alts & Additions	LOT: 2 DP: 510070 28 Forbes Street GRENFELL NSW 2810
41/2021	Mr NP Hutson	Garage & Carport with Amenities	LOTS: 7-8 SEC: 28 DP: 758473 1-3 Tyagong Street GRENFELL NSW 2810
45/2021	Mr TM O'Brien	Carport	LOT: 1 DP: 667696 41 Rose Street GRENFELL NSW 2810

REPORTS

DES.03. DEVELOPMENT APPLICATION 37/2021: SOLAR FARM

File No.: T5.37/2021

Attachments: 1_Solar Farm Assessment
2_Solar Farm Conditions of Consent

Precis: Council has received a development application (DA37/2021) for a solar farm that is regionally significant.

Budget: \$ -

For information

Council received a development application (DA37/2021) on 5 July 2021 seeking consent for a 5MW solar farm and associated infrastructure along with a minor boundary realignment on Lots 1112 and 1113, DP 754578, Mary Gilmore Way, Grenfell.

The proposed development consists of the following:

- Solar array consisting of 12,000 solar modules installed in 138 rows that are approximately 104 metres long;
- Two (2) 3.4MW inverter stations that are 3 metres high, each mounted on a 12.2 metre long skid, located in the centre of the array;
- A 2.9 metres high kiosk to convert high and medium voltage to low voltage electricity suitable for connection to the local system;
- DC-DC converters which are 2.4 metres high and mounted on a 9.3 metre skid;
- Underground high voltage cables to connect to the existing grid;
- A temporary car parking and materials laydown area;
- A 1.8 metre high security fence topped with three rows of barbed wire to give a total height of 2.3 metres;
- Perimeter landscaping on the western side of the security fence with shrubs that will grow to a height of 2.5-3 metres;
- The removal of approximately 7 trees; and
- Upgrades to the existing vehicular access to the property from Mary Gilmore Way.

As the proposed development involves private infrastructure with a capital investment value of more than \$5 million, clause 5 of schedule 7 of the *State Environmental Planning Policy (State and Regional Development) 2011* declares the development to be regionally significant and therefore the Western Regional Planning Panel is the relevant consent authority for the application.

An assessment of the development application has been completed and referred to the Western Regional Planning Panel for determination along with recommended consent conditions.

REPORTS

DES.04. LIQUOR AND GAMING NSW APPLICATIONS

File No.: H1.4.2

Attachments: nil

Precis: Council has been notified of a number of Liquor and Gaming NSW applications that concern premises in Grenfell.

Budget: \$ -

RECOMMENDATION:

For Council's consideration.

MOVED: Cr Diprose **SECONDED:** Cr Brown
Council endorse the applications.

139 CARRIED

Council has been notified that the following applications have been submitted to Liquor and Gaming NSW for assessment:

04.01. Criterion Hotel, 104 Main Street, Grenfell: Change of Premises Boundaries

This application includes a variation to the licensed area to include a proposed upstairs function room and associated verandah area. Details of the application can be viewed at -

<https://lngnoticeboard.onegov.nsw.gov.au/searchresult/details/SR0000740096>

A development application is currently being assessed by Council for the change of use of the first floor area to a function area.

The submission period relating to this application ends on 11 November 2021.

04.02. Criterion Hotel, 104 Main Street, Grenfell: Minors Area Authorisation – Hotel

The application includes a variation to the area of the hotel which minors are permitted to enter to include a proposed upstairs function room and associated verandah area. Details of the application can be viewed at -

<https://lngnoticeboard.onegov.nsw.gov.au/searchresult/details/SR0000740120>

The submission period relating to this application ends on 11 November 2021.

04.03. The Cordial Factory, 18 George Street, Grenfell: New Licence – On Premises

This application requests authorisation to serve liquor to customers at the listed premises during liquor trading hours, but this must not be the main or primary function of the business. The application lists the proposed liquor trading hours as being 10:00am - 12:00am Monday to Saturday and 10:00am - 10:00pm on Sundays.

Development Consent 60/2020 has previously been issued by Council for the change of use of the premises to a live music venue. The consent was issued subject to conditions which restrict the operating hours of the business.

Details of the application can be viewed at -

<https://lngnoticeboard.onegov.nsw.gov.au/searchresult/details/APP-0008808512>

The submission period relating to this application ends on 23 September 2021.

REPORTS

DES.05. PROPOSED EXTENSION OF KERBSIDE WASTE COLLECTION SERVICES

File No.: E3.3.1

Attachments: nil

Precis: Proposal to extend the kerbside general waste and recycling collection services to the villages of Bimbi, Caragabal, Greenethorpe and Quandialla.

Budget: \$ 13,572 to be sourced from Domestic Waste Management Reserve

RECOMMENDATION:

Council place the extension of kerbside general waste and recycling collection services for Bimbi, Caragabal, Greenethorpe and Quandialla proposal, including the recommended annual village waste levy of \$350.00, on public exhibition for a period of 28 days before being resubmitted to Council for consideration.

MOVED: Cr Niven **SECONDED:** Cr Bembrick

Council place the extension of kerbside general waste and recycling collection services for Bimbi, Caragabal, Greenethorpe and Quandialla proposal, including the recommended annual village waste levy of \$350.00, on public exhibition for a period of 28 days before being resubmitted to Council for consideration.

140 CARRIED

Council currently provides kerbside general waste and recycling collection services to the township of Grenfell and a kerbside general waste collection service to the village of Greenethorpe.

Council has previously installed a bank of recycling bins at Greenethorpe and Quandialla which are collected every second Wednesday using Council's garbage truck. Council has also previously resolved to install a bank of recycling bins at Caragabal. All recycling material received is currently taken to Cowra Shire Council's Material Recycling Facility for processing.

Currently, residents of Quandialla and Bimbi can take their rubbish to Quandialla Waste Facility, while residents in Caragabal can take their rubbish to the Caragabal Waste Facility. All residents, including those living at Bumbaldry have access to the Grenfell Waste Facility.

Both the Quandialla and Caragabal Waste Facilities rely on an excavated waste cell to deposit waste into. The current cells have reached their capacity and investigations are underway to identify the best options for the management of the facilities moving forward.

It has been identified that reducing the amount of waste required to be disposed of at both the Quandialla and Caragabal Waste Facilities would have environmental and economic benefits. In order to achieve this, it is recommended that Council extend the domestic waste management service to include the villages of Bimbi, Caragabal, Greenethorpe and Quandialla. Such a service would include a general waste and recycling kerbside pick-up service on an alternating weekly basis. These services would be confined to the village areas and not extend into the rural areas surrounding the villages.

An assessment was completed to determine if the kerbside collection service could be extended to include the village of Bumbaldry. Unfortunately, due to many of the residential properties fronting the Mid Western Highway or narrow unsealed laneways, it was concluded that suitable safe pull-off points for the garbage truck were not available. Furthermore, a suitable location for a bank of recycling bins was also not able to be identified.

REPORTS

An assessment has identified the following number of residential services that are available within the villages of Bimbi, Caragabal, Greenethorpe and Quandialla:

Village	Approximate No. of Residential Services
Bimbi	10
Caragabal	42
Greenethorpe	58
Quandialla	45
Total	155

The above figures do not take into account likely business services at each of the villages such as schools and other businesses.

The additional cost to Council for completing a general waste and recycling run to the abovementioned villages is shown below. The costs have been estimated on 155 services and include both employee and vehicle related operational costs. The estimates do not take into account the costs that Council is already incurring for the collection of the bank of recycling bins at Greenethorpe and Quandialla and the proposed bank at Caragabal, which are currently un-costed.

Estimated Cost			
	Per Run	Per Bin	Per Year
Recycling	\$ 772.50	\$ 4.98	\$ 20,085.01
Waste	\$ 662.91	\$ 4.28	\$ 17,235.73
Total			\$ 37,320.74

In the event that a kerbside collection service is provided to the above-mentioned villages, it is recommended that the bank of recycling bins be removed from within the villages and relocated to the Caragabal and Quandialla Waste Facilities. This would provide rural residents in those areas the opportunity to utilise this service while attending these facilities.

Under clause 496 of the *Local Government Act 1993*, Council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available. Under clause 504(3) of the Act, income obtained from charges for domestic waste management must be calculated so as to not exceed the reasonable cost to Council for providing those services.

Based on a total cost per annum of approximately \$35,858.43, the following options for domestic waste management charges for the villages have been identified:

Option	Annual Levy	Total Return
1	\$ 350.00	\$ 40,600.00
2	\$ 400.00	\$ 46,400.00
3	\$ 472.00	\$ 54,752.00

It is recommended that an annual levy of \$350.00 per village domestic waste management service would be appropriate. This would be less than the current levy of \$372 per service in Grenfell and only an additional \$20.00 above the current \$330.00 levy imposed for Greenethorpe. It is considered that a \$350.00 levy would not exceed the reasonable cost to Council for providing the services. Any levy imposed during the current financial year would be on a pro rata basis and would be re-evaluated in conjunction with all fees and charges during the annual budget process.

REPORTS

As part of a new service Council has historically provided residents with a general waste bin and a recycling bin. In providing the proposed new services this would equate to 155 recycling bins and 98 general waste bins, taking into account that residents at Greenethorpe have already been provided with a general waste bin. The total costs associated with providing each residential service with bins has been estimated at \$13,572.00. Suitable funds are available in the Domestic Waste Management Reserve to account for this one-off cost.

As part of the proposed new service, village residents will also have the ability to pay for additional services. Interested businesses within the villages will also be offered the service.



LUKE SHEEHAN
DIRECTOR ENVIRONMENTAL SERVICES

MOVED: Cr Brown **SECONDED:** Cr McKellar

Except where otherwise dealt with, the Director Environmental Services' Report be adopted.

141 CARRIED

ACTION LIST

12. OUTSTANDING ACTIONS as at 14 October 2021

RECOMMENDATION:

The Action List as at 14 October 2021 be noted.

MOVED: Cr Diprose **SECONDED:** Cr Best

Item 12.01.01 be deleted.

142 CARRIED

12.01. Inspections and Meetings

INSPECTION/MEETING	INCEPTION	STATUS	ACTION OFFICER
12.01.01. <u>Aboriginal Land Claims Investigation Unit:</u> Cr Diprose and a staff member to attend meeting in Dubbo.	March 2020	In Progress	AGM
12.01.02. <u>New Grenfell Sewer Treatment Plant:</u> Conduct a commissioning workshop for Councillors.	April 2021	In Progress	DES
12.01.03. <u>LGNSW Annual Conference Online Event:</u> Mayor, Cr Parlett and the Acting General Manager to attend on 28 November 2021.	July 2021	In Progress	AGM
12.01.04. <u>LGNSW Special Conference:</u> Mayor, Cr Parlett and the General Manager to attend 28 February – 2 March 2022.	July 2021	In Progress	AGM
12.01.05. <u>Country Mayor' Association:</u> Mayor and the Acting General Manager to attend on 5 November 2021.	September 2021	In Progress	AGM

12.02. Deferred Activities

ACTIVITY	INCEPTION	STATUS	ACTION OFFICER
12.02.01. <u>Bimbi War Memorial 'Avenue of Trees':</u> Refer proposal to Heritage Committee for further consideration and report back to Council.	May 2018	In Progress	ADE
12.02.02. <u>Marketing Strategy Report:</u> Initiate report.	December 2018	In Progress	DCS/AGM
12.02.03. <u>Give Way Signs – Melyra Street:</u> Relocate signs.	December 2018	In Progress	ADE
12.02.04. <u>Bogolong Dam (SCCF Round 2):</u> Commence excavation works once structural design plans developed.	November 2019	In Progress	ADE
12.02.05. <u>Council Meeting Agenda:</u> Alter Agenda and Reports to align with CSP.	March 2020	In Progress	AGM
12.02.06. <u>Annual Returns of Interest:</u> Review other positions.	August 2020	In Progress	AGM
12.02.07. <u>Council Meetings – Webcasting:</u> Investigate option to livestream remotely.	August 2020	In Progress	AGM/DCS
12.02.08. <u>Sec 355 Committees Review:</u> Submit draft Operational Manual and Event Management Guidelines to Council for formal adoption.	October 2020	In Progress	AGM
12.02.09. <u>Proposed Bumbaldry Recycling Service:</u> Extend garbage service to Bumbaldry area.	October 2020	In Progress	DES
12.02.10. <u>Historic Homes Books:</u> Develop options for memento acknowledging the Grenfell Sesquicentenary.	November 2020	In Progress	AGM

ACTION LIST

ACTIVITY	INCEPTION	STATUS	ACTION OFFICER
12.02.11. <u>Safety Audit – Adelargo Road:</u> Conduct road safety audit.	February 2021	Completed	ADE
12.02.12. <u>The Grenfell Henry Lawson Festival of Arts:</u> Undertake website upgrade.	February 2021	In Progress	AGM/DCS
12.02.13. <u>Grenfell Main Street Renewal Modification:</u> Run a conduit pipe for future electric car charging stations.	March 2021	Completed	ADE
12.02.14. <u>Policy for Naming/Renaming of Council Assets:</u> Resubmit policy to Council for formal adoption.	April 2021	In Progress	ADE
12.02.15. <u>Memorial Plaque – Lawson Oval:</u> Arrange plaque installation.	May 2021	Completed	DES
12.02.16. <u>Extension of DWM Service:</u> Extend service.	May 2021	In Progress	DES
12.02.17. <u>LiveBetter Proposal:</u> Sign the lease of the Grenfell Internet Centre.	June 2021	Completed	AGM
12.02.18. <u>Grenfell Main Street Renewal:</u> Engage a contractor to install private street lighting and liaise with Heritage Advisor to determine suitable colour.	June 2021	Completed	ADE
12.02.19. <u>Renewable Energy Action Plan:</u> Investigate implementation of Action Plan.	July 2021	In Progress	DES
12.02.20. <u>The Grenfell Henry Lawson Festival of Arts Strategic Review:</u> Submit further report on suggested Community Development Officer.	July 2021	In Progress	DCS
12.02.21. <u>The Grenfell Henry Lawson Festival of Arts Strategic Business Plan:</u> Resubmit to Council for consideration.	August 2021	In Progress	AGM
12.02.22. <u>Main Street Furniture Family:</u> Hold half-day consultation session. Resubmit new suite of designs to Council for consideration.	August 2021	In Progress	ADE
12.02.23. <u>Operation of Grenfell Caravan Park:</u> Conduct 6-month trial of changes.	August 2021	In Progress	DES
12.02.24. <u>Meeting Minutes:</u> Investigate the implementation of an agenda management solution.	September 2021	In Progress	AGM
12.02.25. <u>Audit, Risk and Improvement Committee:</u> Provide report on establishing and implementing ARIC.	September 2021	In Progress	AGM
12.02.26. <u>2021/2022 Public Library Infrastructure Grant:</u> Develop grant funding application.	September 2021	In Progress	DCS
12.02.27. <u>Quandialla Swimming Pool Facility:</u> Investigate cost of detailed structural engineering assessment.	September 2021	In Progress	DES
12.02.28. <u>Payments to Consultant:</u> Provide report to Council.	September 2021	In Progress	AGM/DCS

MINUTES OF COMMITTEE MEETINGS

13. COMMITTEE MEETINGS held since 16 September 2021

13.01. Quandialla Swimming Pool Committee held 24/09/2021

File No.: C2.6.39

Attachments: MINUTES_QuandiPool_24September2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Quandialla Swimming Pool Committee meeting be adopted as presented.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Except where otherwise dealt with, the Minutes of the Quandialla Swimming Pool Committee meeting be adopted as presented.

143 CARRIED

13.02. Weddin LEMC held 06/10/2021

File No.: E1.1.5

Attachments: MINUTES_LEMC_6October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Local Emergency Management Committee meeting be noted.

MOVED: Cr McKellar **SECONDED:** Cr Brown

Except where otherwise dealt with, the Minutes of the Local Emergency Management Committee meeting be noted.

144 CARRIED

13.03. Weddin Rescue Committee held 06/10/2021

File No.: E1.1.5

Attachments: MINUTES_Rescue_6October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Rescue Committee meeting be noted.

MOVED: Cr Diprose **SECONDED:** Cr McKellar

Except where otherwise dealt with, the Minutes of the Rescue Committee meeting be noted.

145 CARRIED

13.04. Tourism Committee held 07/10/2021

File No.: C2.6.26

Attachments: MINUTES_Tourism_7October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Tourism Committee meeting be adopted as presented.

MOVED: Cr Diprose **SECONDED:** Cr Best

Except where otherwise dealt with, the Minutes of the Tourism Committee meeting be adopted as presented.

146 CARRIED

MINUTES OF COMMITTEE MEETINGS

13.05. Bogolong Dam Precinct Committee held 11/10/2021

File No.: C2.6.44

Attachments: MINUTES_Bogolong_11October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Bogolong Dam Precinct Committee meeting be adopted as presented.

MOVED: Cr Best **SECONDED:** Cr McKellar

Except where otherwise dealt with, the Minutes of the Bogolong Dam Precinct Committee meeting be adopted as presented.

147 CARRIED

13.06. Floodplain Management Advisory Committee held 13/10/2021

File No.: C2.6.27

Attachments: MINUTES_Floodplain_13October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Floodplain Management Advisory Committee meeting be adopted as presented.

MOVED: Cr Brown **SECONDED:** Cr Bembrick

Except where otherwise dealt with, the Minutes of the Floodplain Management Advisory Committee meeting be adopted as presented.

148 CARRIED

13.07. Heritage Committee held 14/10/2021

File No.: C2.6.22

Attachments: MINUTES_Heritage_14October2021

RECOMMENDATION:

The Minutes of the Heritage Committee meeting be noted.

Noted

13.08. Organisational Leadership Team (OLT) held 18/10/2021

File No.: C2.6.10

Attachments: MINUTES_OLT_18October2021

RECOMMENDATION:

Except where otherwise dealt with, the Minutes of the Organisational Leadership Team meeting be noted.

MOVED: Cr Parlett **SECONDED:** Cr Best

Except where otherwise dealt with, the Minutes of the Organisational Leadership Team meeting be noted.

149 CARRIED

CLOSED COUNCIL

The authority for Council to close a meeting to the public is given under Section 10 of the *Local Government Act 1993*, for which the following excerpts apply: -

[s 10A] Which parts of a meeting can be closed to the public?

- (1) A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises—
 - (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following—
 - (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed—
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
 - (i) alleged contraventions of any code of conduct requirements applicable under section 440.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if—

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- (1) **[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following—
 - (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION:

The meeting now be closed to the public under Section 10 of the *Local Government Act 1993* to consider the items following because of their confidential nature.

MOVED: Cr O'Byrne **SECONDED:** Cr Bembrick

The meeting now be closed to the public under Section 10 of the *Local Government Act 1993* to consider the items following because of their confidential nature.

150 CARRIED

CLOSED COUNCIL

MM: MAYORAL MINUTE(S)**MM.01. GENERAL MANAGER'S EMPLOYMENT**

Closed under: s.10A(2)(a)

ADE: ACTING DIRECTOR ENGINEERING'S REPORT**ADE.01. T18/2021: STANDING OFFER FOR PLANT HIRE ON A CASUAL BASIS**

Closed under: s.10A(2)(d)(i)

ADE.02. LGP213-2 CONTRACT FOR STABILISATION OF PULLABOOKA ROAD

Closed under: s.10A(2)(d)(i)

ADE.03. T20/2021: TRUCK - WATER TANKER

Closed under: s.10A(2)(d)(i)

**ADE.04. T26/2021: STATE & REGIONAL ROADS HEAVY PATCHING PROGRAM
2021/2022**

Closed under: s.10A(2)(d)(i)

RETURN TO OPEN COUNCIL

MOVED: Cr Diprose **SECONDED:** Cr O'Byrne

The meeting return to Open Council.

158 CARRIED

18. REPORT ON CLOSED COUNCIL

The Mayor read out the following report on Closed Council: -

MM.01. GENERAL MANAGER'S EMPLOYMENT

MOVED:

The confidential recommendation of Council's solicitors, dated 21 October 2021 be adopted.

151 CARRIED

MOVED:

A division on the above motion be called.

152 CARRIED

FOR: Crs Liebich, Brown, Diprose, McKellar, O'Byrne and Niven

AGAINST: Crs Best, Bembrick and Parlett

ADE.01. T18/2021: STANDING OFFER FOR PLANT HIRE ON A CASUAL BASIS

MOVED:

Council endorse the recommendation of the Evaluation Committee that Council accept the offers and enter into a contract with the listed contractors for the supply of Casual Plant Hire Services.

153 CARRIED

ADE.02. LGP213-2 CONTRACT FOR STABILISATION OF PULLABOOKA ROAD

MOVED:

Council endorse the recommendation of the Evaluation Committee that Council: -

- (i) award the contract of works to *Downer EDI* for a price of \$488,475.60 (incl GST)
- (ii) authorize the Acting General Manager to engage *Stabilised Pavements Australia* for a price of \$529,353 (incl GST) in the event that *Downer* are unable to deliver contract milestones in a timely fashion.

154 CARRIED

ADE.03. T20/2021: TRUCK – WATER TANKER

MOVED:

- (i) Council accept the tender received from *Metele Pty Ltd T/A Wagga Trucks* of \$258,214.33 for '1 x new HINO FM 2632 MEDIUM SPRING WATERTRUCK'
- (ii) Council finance the purchase over a 60-month period with a 10% deposit upfront, and the remainder with an approximate 2.39% loan from *ANZ Banking Group*.
- (iii) Council authorise the Mayor and Acting General Manager to sign the loan documents.

155 CARRIED

RETURN TO OPEN COUNCIL

MOVED:

The Acting Director Engineering's late Closed Council report be received and dealt with because of the urgency of the matter.

156 CARRIED

ADE.04. T26/2021: STATE & REGIONAL ROADS HEAVY PATCHING PROGRAM 2021/2022

MOVED:

Council endorse the recommendation of the Evaluation Committee that: -

- (i) Council engage *Stabilised Pavements of Australia* to carry out Part A of the Heavy Patching Program on the Newell Highway within the required timeframe of approximately fifteen (15) days at a cost of \$381,645 (incl. GST) to be funded by TfNSW
- (ii) Council engage *Stabilised Pavements of Australia* to carry out Part B of the Heavy Patching Program on the Mid Western Highway within the required timeframe of approximately fifteen (15) days at a cost of \$322,278 (incl. GST) to be funded by TfNSW
- (iii) Council engage *Accurate Stabilising Pty Ltd* to carry out Part C of the Heavy Patching Program on Regional Roads (Gooloogong Road & Young Road) within the required timeframe of approximately six (6) days at a cost of \$115,005 (incl. GST) to be funded by the Regional Roads Block Grant and the Repair Program
- (iv) in the event that *Boral Road Services* is unable to deliver the Reseal Program within the required timeframe, Council authorise the Acting General Manager to seek other alternatives to complete the Heavy Patching Program in accordance with the TfNSW RMCC requirements.

157 CARRIED

19. CLOSURE

There being no further business the meeting closed at 7:16pm.