



MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 MARCH 2021 COMMENCING AT 5:00 PM

11 March 2021

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 MARCH 2021**, commencing at **5:00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES
 - Ordinary Mtg 18/02/2021
 - Extra-Ordinary Mtg 25/02/2021
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Quandialla Swimming Pool Ctee Extra-Ordinary Mtg, 05/02/2021
 - The Grenfell Henry Lawson Festival of Arts Ctee Mtg, 03/03/2021
 - Quandialla Swimming Pool Ctee Mtg, 05/03/2021
 - Award Restructuring Consultative Ctee Mtg, 10/03/2021
 - OLT Mtg, 16/03/2021
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, P Diprose, S McKellar, J Parlett, C Brown, and J Niven.
General Manager (G Carroll), Director Environmental Services (L Sheehan), Director Corporate Services (M Chalmers) and Director Engineering (J Rath).

At this point the Mayor welcomed everyone to the meeting and in particular the new Director Environmental Services, Mr Luke Sheehan and wished him all the best in his new role.

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

At this point the Mayor advised that as per Council’s Code of Meeting Practice, Council wishes to advise that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

306 RESOLVED: Cr Diprose and Cr Parlett that the Minutes of the Ordinary Meeting, held on 18 February 2021 be taken as read and **CONFIRMED**.

307 RESOLVED: Cr Brown and Cr Diprose that the Minutes of the Extra-Ordinary Meeting, held on 25 February 2021 be taken as read and **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Previously Declared

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Best	MM4	Owner of business in Main Street	Pecuniary	Yes
	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr Bembrick	MM4	Owner of business in Main Street	Pecuniary	Yes
	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr O’Byrne	MM4	Owner of business in Main Street	Pecuniary	Yes
	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr Parlett	MM4	Owner of business in Main Street	Pecuniary	Yes
	DE7	Owner of business in Main Street	Pecuniary	Yes
Cr McKellar	DCS11	Brother of Club member	Pecuniary	Yes

Declared During the Meeting

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Liebich	DCS11	Club member	Pecuniary	Yes

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

18 March 2021

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. Railway Crossings Safety, C2.2.7/T3.8.1

I hereby give notice of the following motion for Council's next meeting: -

“that Council advocate to: -

- the local Federal Member and Deputy Prime Minister the Hon. Michael McCormack MP that flashing lights or a boom gate railway crossing be installed on the Bimbi - Morangarell railway crossing.
- the local State Member the Hon. Steph Cooke MP that legislation be changed to necessitate that all private rail crossings be fitted with stop signs and lookout for train signs. We do not wish these crossings to be closed as this will inhibit the day-to-day operations of farmers.”

308 RESOLVED: Cr Liebich that Council advocate to: -

- the local Federal Member and Deputy Prime Minister the Hon. Michael McCormack MP that flashing lights or a boom gate railway crossing be installed on the Bimbi - Morangarell railway crossing.
- the local State Member the Hon. Steph Cooke MP that legislation be changed to necessitate that all private rail crossings be fitted with stop signs and lookout for train signs. We do not wish these crossings to be closed as this will inhibit the day-to-day operations of farmers.

2. Funding Inspection, C2.2.7/C2.11.1

I hereby give notice of the following motion for Council's next meeting: -

“that: -

- a day be arranged for Councillors to inspect the achievements of recent State and Federal Government funding within the Weddin Shire and a bus be organised and a timetable be planned.
- the Executive of each Community group be invited to attend to meet with Councillors on this trip.”

309 RESOLVED: Cr Liebich that: -

- a day be arranged for Councillors to inspect the achievements of recent State and Federal Government funding within the Weddin Shire and a bus be organised and a timetable be planned.
- the Executive of each Community group be invited to attend to meet with Councillors on this trip.

MAYORAL MINUTE

3. 2022 Henry Lawson Festival, C2.2.7/C1.4.1

I hereby give notice of the following motion for Council's next meeting: -

“that Council play a leading major role in staffing and funding the 2022 Henry Lawson Festival which will be the 100th year of Henry's passing, and that progress be reported to Council in our Business Paper each month to inform Councillors of progress.”

Supporting comments:

This will give direction to the *Tilma Group* and the Weddin Shire Community that the Weddin Shire Council is 100% behind the Henry Lawson Festival. The Henry Lawson Festival has run concurrently for 62 years up until the break due to COVID-19. At our recent Festival 355 Review it was suggested that everyone wants the Festival we just need to fix the resource problem. Weddin Shire Council has a responsibility to the Community to make sure this Festival takes place.

- 310 RESOLVED:** Cr Liebich that Council play a leading major role in staffing and funding the 2022 Henry Lawson Festival which will be the 100th year of Henry's passing, and that progress be reported to Council in our Business Paper each month to inform Councillors of progress.
- 311 RESOLVED:** Cr Diprose and Cr Parlett that any Council funding requirements for the 2022 Festival be determined as part of the September 2021 Quarterly Budget Review process.

4. Grenfell Main Street Renewal - Modification, C2.2.7/P2.3.18

I hereby give notice of the following motion for Council's next meeting: -

“that a modification be made to the Main Street Renewal plans to include a conduit pipe run across the Main Street roundabout linking lower Forbes Street to upper Forbes Street centre parking for the possible future provision of car charging stations.”

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written declarations of interest and left the room.

- 312 RESOLVED:** Cr Liebich that a modification be made to the Main Street Renewal plans to include a conduit pipe run across the Main Street roundabout linking lower Forbes Street to upper Forbes Street centre parking for the possible future provision of car charging stations.

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

M J LIEBICH
MAYOR

MOTIONS WITH NOTICE

1. Grenfell MPS Clinical Services Plan, H1.7.1

We hereby give notice of the following motion for Council's next meeting: -

“that: -

- Council request that the Weddin Wellness Network review the *Clinical Services Plan* at its April 2021 meeting, especially the potential impact of the 2019 Planning NSW Population projections on future health infrastructure.
- the General Manager facilitate a report setting out implications and options for the Network's comments and a subsequent report with a recommendation to Council for their consideration.”

Funding source (where expenditure is sought):

Within existing operational budgets.

Supporting comments:

The recently released *Grenfell MPS Clinical Services Plan 2020-2030* provides the basis for future planning of health facilities for the Weddin Shire and Grenfell. It incorporates the projected population of Weddin as set out in the 2019 Planning NSW population projections; with the key sentence being: -

“According to the NSW Department of Planning, Industry and Environment (2019), it is anticipated that in 2031, the population of the Grenfell MPS catchment area will decrease by 14% to 3,172 persons.”

Whilst we acknowledge that these projections are based on trend analysis and assumptions known by the Department at the time of publication, the population projections are at odds with the overarching population goal (calling for population growth) in our *Community Strategic Plan* and supporting Council planning documentation and activities in recent years. Council is heavily focussed on renewing and building community amenity and supporting business activity to enable future population growth and there is a risk in the *Clinical Service Plan* assumptions that there will be a real reduction in health and medical service provision to our community.

Signed: Cr Phillip Diprose

Signed: Cr Jan Parlett

313 **RESOLVED:** Cr Diprose and Cr Parlett that: -

- Council request that the Weddin Wellness Network review the *Clinical Services Plan* at its April 2021 meeting, especially the potential impact of the 2019 Planning NSW Population projections on future health infrastructure.
- the General Manager facilitate a report setting out implications and options for the Network's comments and a subsequent report with a recommendation to Council for their consideration.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2021.**

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 12 February 2021.
- A2. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 19 February 2021.
- A3. Office of Local Government, A3.6.54: Forwarding fortnightly e-Newsletter dated 19 February 2021.
- A4. The Hon. Michael McCormack MP, A3.19.3: Advising the Australian Government's rollout of the COVID-19 vaccines across the country is moving closer.
- A5. The Hon. Michael McCormack MP, A3.19.3: Advising residents in Wagga Wagga will be amongst the first in Australia to receive a COVID-19 vaccination.
- A6. NSW Local Government Remuneration Tribunal, P1.1.10: Advising the Minister for Local Government has appointed the Local Government Remuneration Tribunal.
- A7. Weddin Community Transport, C1.7.6: Writing to thank you so much for the wonderful job done replacing the footpath in front of our Community Centre.
- A8. Grenfell Lions Club Inc., G2.19.1: Advising the Grenfell Lions Club Inc. wholeheartedly support Council's application for the upgrade of the Driver Reviver/Rest Stop.
- A9. Quandialla Progress Association, C1.3.12: Writing regarding signage in Quandialla.
- A10. Australian Native Landscapes, E3.4.6: Forwarding letter sent to adjacent landowners.
- A11. The Hon. Steph Cooke MP, A3.19.2: Advising 20 new online Vocational Education and Training (VET) courses will be available to high school student in 2022.
- A12. The Hon. Steph Cooke MP, A3.19.2: Calling on locals to nominate seniors who are helping their communities thrive for the NSW Seniors Festival Local Achievement Awards.
- A13. The Hon. Michael McCormack MP, A3.19.3: Advising the Federal Government is supporting hotels in the Riverina and Central West to lower power bills.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 26 February 2021.
- A15. The Hon. Mark Coulton MP, A3.19.3: Advising rural communities continue to be central to the phased rollout of Australia's COVID-19 vaccine.
- A16. Western NSW Local Health District, H1.7.17: Advising the Clinical Services Plan (CSP) Summary is now available on the WNSWLHD website.
- A17. Parliamentary Secretary to the Treasurer, A3.6.50: Thanking you for your correspondence regarding the Emergency Services Levy (ESL).
- A18. Skillset, P1.6.1: Referring to your letter of support of our grant application to the National Careers Institute.
- A19. Central NSW Joint Organisation, C2.7.3: Advising Blayney will be hosting a Communications Information Forum.
- A20. The Hon. Michael McCormack MP, A3.19.3: Advising hundreds of road safety projects are rolling out across New South Wales.
- A21. Transport for NSW, R2.72: Writing to notify you that the Traffic Route Lighting Subsidy Scheme payment to Weddin Shire Council for 2020/2021 will be \$35,000.
- A22. Essential Energy, G2.55: Advising earlier this month Essential Energy launched its Community Hall program for 2021.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2021.**

- A23. Grenfell Rugby League Club, P2.1.6: Writing to you concerning the condition of the playing surface at Lawson Oval.
- A24. Greenethorpe Guardians Ltd, C1.3.0: Advising Greenethorpe Guardians Ltd wishes to obtain ongoing support from Weddin Shire Council.
- A25. Quandialla Progress Association, E2.9.3: Requesting advice on when the Quandialla Drainage System is due to be completed.
- A26. Lisa Bernard, P4.10028: Confirming that I will be resigning on 9 July 2021.
- A27. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 8 March 2021.
- A28. Office of Local Government, A3.6.54: COVID-19 Council update as at 5 March 2021.
- A29. Office of Local Government, A3.6.54: Forwarding fortnightly e-Newsletter dated 5 March 2021.
- A30. Office of Local Government, A3.6.54: Council Circular regarding transitioning back to in-person council and committee meetings.
- A31. The Hon. Steph Cooke MP, A3.19.2: Announcing Grenfell's new state-of-the-art ambulance station is up and running, officially opened on 8 March 2021.
- A32. The Hon. Michael McCormack MP, A3.19.3: Advising Forbes, Parkes and the surrounding communities will benefit from new primary health care models.
- A33. Inland Rail NSW, T3.8.1: Updating you on Inland Rail's Stockinbingal to Parkes (S2P) project.
- A34. Dennis Hughes, T3.5.2: Attaching a receipt for \$300.00 membership fee for the Lachlan Regional Transport Committee for 2021.
- A35. Gordon Garling Moffitt Lawyers, P2.5.4: Writing regarding Weddin Shire Council sale of Lot 25 Phil Aston Place, Grenfell.
- A36. Kim Broomby, P4.20124: Writing to inform you that I am officially resigning from my position as Manager/Lifeguard at the Quandialla Swimming Centre as of 31 March 2021.
- A37. Quandialla Progress Association, C1.3.12: Writing to ask that you act on our behalf regarding the poor Telstra service we receive within the village of Quandialla and surrounding areas.
- A38. The Hon. Steph Cooke MP, A3.19.2: Promoting gender equality during NSW Women's Week under the theme #ChooseToChallenge.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2021.**

SECTION B - Matters for Report

- B1. NSW Department of Planning, Industry and Environment, A3.6.52: Forwarding a letter from Crown Lands advising of approval for the operational land requests submitted by Council.
- B2. Caragabal Progress Group, C1.3.14: Advising the community of Caragabal, together with several other project partners has recently installed the Bird Art at Caragabal.
- B3. Erica Kearnes, T5.10.2021: Writing regarding Development Proposal DA 10/2021.
- B4. Alana and Ken Costello, T5.11.2021: Writing in regards to the DA for Peppertree Cottage in Northcote Street, Greenethorpe.
- B5. Grenfell Car Club, C1.3.0: Referring to our earlier correspondence regarding proceeding with the car show on the Sunday of the 2021 June long weekend.
- B6. The Criterion Hotel, C1.3.0: Writing to seek Council's approval to temporarily close Teston Street on Saturday 12 June 2021 from 8:00am to 5:00pm.
- B7. Jude Bryant, T3.4.15: Advising in 2017 I participated in the Greenethorpe Focus Group to formulate an Active Transport Plan for our area.
- B8. Maria Paterson & Terry Harris, T5.11.2021: Advising we object to the current proposed Development Application for change of use and community garden.

314 RESOLVED: Cr Bembrick and Cr Diprose that Correspondence sections A and B be noted.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2021.**

SECTION C - Matters for Consideration

C1. The Hon. Steph Cooke MP, A3.19.2: Advising the NSW Nationals have established a \$20 million Regional Events Acceleration Fund as part of the recharged \$2 billion Regional Growth Fund.

Copy forwarded to Councillors

RECOMMENDATION: that a grant funding application be submitted for The Grenfell Henry Lawson Festival of Arts event.

315 RESOLVED: Cr Brown and Cr McKellar that a grant funding application be submitted for The Grenfell Henry Lawson Festival of Arts event.

C2. Home-Start National Inc., C1.1.3: Submitting an application for a community project for monetary and/or in-kind support from Council.

Copy forwarded to Councillors

RECOMMENDATION: that Council advise while the project has merit the request for funding is declined as funding for educational projects are the responsibility of the State Government.

316 RESOLVED: Cr Brown and Cr Parlett that: -

- i) Council donate \$200 from its donations budget to *Home-Start National Inc.* for its Weddin Wiradjuri Story Poles Project
- ii) *Home-Start National Inc.* be encouraged to contact Arts OutWest to seek further possible financial support for this cultural arts project
- iii) Council offer a written letter of support for the project should *Home-Start National Inc.* pursue (ii).

C3. Grenfell Junior Rugby League Inc., P2.1.6: Requesting permission from Weddin Shire Council for the use of Lawson Oval and its facilities for the purpose of training and home games for the 2021 season.

The draw as received from Lachlan District JRL has been attached for Council's information as well as a copy of the 2021 Certificate of Currency.

On behalf of Grenfell JRL we would like to thank the Weddin Shire Council and staff for their ongoing support of our Club.

RECOMMENDATION: that approval be granted as requested.

317 RESOLVED: Cr O'Byrne and Cr Diprose that approval be granted as requested.

**LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
WEDDIN SHIRE COUNCIL HELD, 18 MARCH 2021.**

RECOMMENDATION: that the late Correspondence be received and dealt with because of the urgency of the matter.

318 RESOLVED: Cr O'Byrne and Cr Best that the late Correspondence be received and dealt with because of the urgency of the matter.

C4. The Hon. Steph Cooke MP, A3.19.2: Advising 28 schools across the Cootamundra electorate are set to receive new and improved facilities as part of the NSW Government's \$120 million Regional Renewal Program.

Copy forwarded to Councillors

RECOMMENDATION: that Council write to the Hon. Steph Cooke MP thanking the State Government for the grant funding.

319 RESOLVED: Cr Diprose and Cr Bembrick that Council write to the Hon. Steph Cooke MP thanking the State Government for the grant funding.

320 RESOLVED: Cr Niven and Cr McKellar that the Correspondence be noted expect where otherwise resolved.

11 March 2021

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows: -

1. 2021/2022 Operational Plan, A3.4

As resolved at Council's February 2021 meeting, the first step in the 2021/2022 Operational Plan process will be a workshop to be held on Thursday 25 March 2021 commencing at 9:30am.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2020/2021. Councillors cannot make decisions or determine priorities at the workshop.

Councillors' suggestions for new projects for next year were previously requested to be submitted in writing by Friday 5 March 2021.

The Extra-Ordinary estimates meeting has been scheduled for 9:30am on Thursday, 8 April 2021 at the Council Chambers.

**For Information
Noted**

2. Policy for Fees, Expenses and Facilities for Councillors 2021/2022, C2.4.10

A copy of Policy No.1.6.15 for 2020/2021 is included in Councillors' GOVERNANCE folder.

Council is required to review its Policy for each financial year by the preceding 30 June and within twelve (12) months of an ordinary election. The Policy is required to be placed on public exhibition each year.

An amended draft Policy will be submitted to a subsequent Council meeting. Once adopted in principle, the draft Policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

RECOMMENDATION: that: -

- i) any amendments to the current Policy be determined
- ii) the draft Policy for 2021/2022 be resubmitted to Council for approval for public exhibition
- iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

321 RESOLVED: Cr Brown and Cr Diprose that: -

- i) any amendments to the current Policy be determined
- ii) the draft Policy for 2021/2022 be resubmitted to Council for approval for public exhibition
- iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

3. COVID-19 Coronavirus, H1.6.1

The COVID-19 Coronavirus is continuing to have an impact on Communities and Council services although restrictions are gradually being lifted as we are endeavouring to return to normality.

Essential Council services continue to be maintained with social distancing measures and protective screens in place at various service counters. Residents are also being encouraged to exercise caution and continue to practice good hygiene and social distancing measures.

Councillors, together with the Community and Council staff both indoor and outdoor are doing an excellent job continuing to provide these services to the community in these difficult times. The situation will continue to be monitored and decisions will be made accordingly in accordance with Federal and State Government directives.

**For Information
Noted**

4. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under **Round 1** of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project, which involves upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity is in progress.

Progress on the project is detailed further in the Director Engineering's report.

Council's grant funding application under **Round 3** of the Stronger Country Communities Fund (SCCF) was successful with Council receiving \$479,961 for the Main Street infrastructure project, which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam.

The projects are in progress and further reported in the Director Engineering's report.

A grant funding application will be submitted under **Round 4** of the Stronger Country Communities Fund (SCCF) in the near future.

**For Information
Noted**

THE GENERAL MANAGER'S REPORT

Regional Cultural Fund

Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application.

Works are in progress and the project is further reported in the Acting Director Environmental Services' report.

**For Information
Noted**

5. Drought Communities Program – Extension, C2.9.14

The following projects have been approved under the Drought Communities Program (DCP) – Extension.

Project Description	Funds requested	Status
Grenfell Main Street upgrade – trees purchasing/planting	\$200,000	In progress
Leash free dog area – fencing, seats, trees	\$100,000	In progress
Quandialla Hall – painting inside and out	\$36,750	In progress
Grenfell Kart Club –facilities upgrade	\$80,000	In progress
Upgrade to Company Dam Amenities	\$100,000	In progress
Caragabal Country Club – Multi purpose shed	\$31,500	In progress
Vintage sign project	\$10,000	Completed
Bogolong Dam upgrade	\$100,000	In progress
Grenfell Racecourse – new toilet block	\$105,000	Completed
Caragabal – Historic signage park, median strip etc	\$25,000	In progress
Civic Sign at Railway Park	\$10,000	In progress
Walking and cycling path	\$90,000	In progress
Works at Grenfell Railway Park (sealing area adjacent to amenities area)	\$30,000	Completed
Grenfell Aquatic Centre - additional shade area	\$30,650	Completed
Henry Lawson Oval – top dressing	\$30,000	Completed
Cleaning of Community Curtain at Grenfell Art Gallery	\$8,500	Completed
Contribution to Scout/Guide Hall air conditioned room project	\$12,600	Completed
Total	\$1,000,000	

Works are in progress with Council required to ensure the projects are completed by 30 June 2021. The status of the Council projects is further reported in the respective Directors' reports and the status of the community projects is as follows: -

- Quandialla Hall – painting in progress. Expected to be complete by late March 2021.
- Grenfell Kart Club - drainage and track remediation works have begun. It is expected that the project will be completed by April/May 2021.
- Caragabal Country Club Storage Shed – shed has been ordered and is ready for delivery. Pad has been levelled ready for concrete to be poured in March 2021. Build to take place in April/May 2021.
- Grenfell Racecourse Toilet Block – completed.

THE GENERAL MANAGER'S REPORT

- Caragabal Signage – printing and installation of history signs will now take place in April/May 2021.
Billboard has been printed. Surface to be prepared and installation to be carried out in March/April 2021.
- Scout and Guide Hall – completed.

Mrs Karen Pollock is again administering the projects with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

**For Information
Noted**

6. Local Government Reform – Organisational Improvement Plan (OIP), C2.10.9

The Organisational Improvement Plan (OIP) was adopted by Council at its September 2020 meeting and an Action Plan for 2020/2021, detailing who will be responsible for delivery and in what timeframe was developed and adopted at the November 2020 Council meeting.

The Action Plan has been reviewed and is attached for information. Two (2) projects have been completed with the remaining projects in progress.

The OIP has allowed Council to begin a path of continuous improvement which will see Council continue to improve as an organisation in the future.

**For Information
Noted**

7. Weddin Wellness Plan, H1.7.1

As Councillors are aware the Weddin Wellness Network Action Plan was adopted by Council at its December 2020 meeting; the Plan is a dynamic document that sets out the delivery activities required to achieve the agreed highest priority outcomes for the Weddin community, informed by the Weddin Wellness Plan.

The Action Plan looks to link a wide variety of Wellness-related outcomes underpinned by training up local people into qualified roles to support aged and disability care, providing skills to deliver services in the community. The Plan has the scope to meet a variety of needs from:

- Disadvantaged supported accommodation - Grenfell Senior Citizens
- High Care as identified in the Clinical Services Plan – NSW Health
- In-home support for NDIS and Home Care Packages
- Exploration of private sector Residential Aged Care and related support
- Council and community advocacy to secure resources
- Ensuring smart use of technology and collaboration to deliver integrated wellness services

The Weddin Wellness Network has been established and meets every 2 months to review outcomes, to facilitate strategic collaboration (big picture thinking on service delivery) and to re-visit the emerging priorities of the Action Plan. The Wellness Network operates as an informal collaboration, where the Action Plan defines who is leading which activity. Action Plan milestones will be reported to Council by Council's EDO.

THE GENERAL MANAGER'S REPORT

The Weddin Wellness Network met on Thursday 11 February 2021 with the Mayor as the Chair. The Network provided positive feedback on the Wellness Action Plan, especially recommending that Social and Emotional Wellbeing Action 4 be reviewed with a view to recognising the importance of Youth Services, training and support – especially outside traditional sports activities.

The next meeting of the Network will be held on Thursday 15 April 2021 with a focus on the NSW Health Grenfell Clinical Services Plan recently released.

**For Information
Noted**

8. The Grenfell Henry Lawson Festival of Arts Review, C1.4.1

My report to the February 2021 Council meeting refers whereby Council resolved as follows: -

“that: -

- i) the 2021 Grenfell Henry Lawson Festival of Arts be cancelled due to the COVID-19 Coronavirus pandemic*
- ii) a full strategic review of the Festival be undertaken*
- iii) Council fund the review to expedite the process and that funding be sourced at a subsequent Quarterly Budget Review*
- iv) the Festival website be reviewed/upgraded upon completion of the review*
- v) if grant funding cannot be obtained, Council fund the website upgrade with funding to be sourced at a subsequent Quarterly Budget Review.”*

Council further resolved: -

“that Council accept the proposal from Tilma Group to undertake The Grenfell Henry Lawson Festival of Arts strategic review.”

The *Tilma Group Pty Ltd* has been advised accordingly and an Instrument of Agreement was forwarded for signing whereby it was anticipated that the review process will commence Monday 1 April 2021 and be completed by 30 June 2021.

The signed Instrument of Agreement has been received from the *Tilma Group Pty Ltd* which includes the project timeline confirming the commencement date. The timeline is attached for Councillors' information.

**For Information
Noted**

9. Crown Reserves – Classification and Categorisation for Reserve 61137: Quandialla Recreation Reserve (LOTS 124-133, 190 DP 750600, LOT 7009 DP 1029266), P2.7.9

This report provides an update on the process of categorising Crown Reserves prior to drafting a Plan of Management for each and moves to adopt a category for the above reserve following feedback received from Crown Lands.

Crown Lands has given priority to assessing the operational land requests submitted by Councils first. As such, the Reserves submitted by Council to be classified operational have all been approved with the exception of the Quandialla Recreation Reserve.

THE GENERAL MANAGER'S REPORT

Quandialla Recreation Reserve is located on the south-western edge of Quandialla and is an open grassed reserve containing an unfenced dam. The dam is currently used as a raw water supply for local road and dust-suppression works. Crown Lands initially gave this Reserve a purpose of public recreation; this would have a large bearing on the decision for this Reserve to be retained as community land. See following image identifying the Reserve.



Council is now tasked with categorising this Reserve in accordance with the Guidelines issued by the Office of Local Government – the same way as the other Reserves have been categorised. The guidance category for a Reserve with a purpose of public recreation is ‘Park’. The objectives under Section 36G of the *Local Government Act* for community land categorised as **Park** are:

- (a) *to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and*
- (b) *to provide for passive recreational activities or pastimes and for the casual playing of games, and*
- (c) *to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.*

Following categorisation of this Reserve, notification is to be sent to Crown Lands for their endorsement of the categorisation. Following receipt of this endorsement, Council is then to continue with writing the Plan of Management for this, and all Crown Reserves in accordance with the *Local Government Act* and *Crown Land Management Act*.

Aside from the above, Council is yet to receive a response from Crown Lands regarding categorisations of the other Crown Reserves previously reported to Council. Despite this, work is progressing on the development of the Plans of Management.

RECOMMENDATION: that: -

- i) Council endorse the category of **Park** for Reserve 61137, being the Quandialla Recreation Reserve (Lots 124-133, 190 DP 750600 & Lot 7009 DP 1029266)
- ii) the General Manager be authorised to provide written notice of initial categorisation for Reserve 61137 to the Department of Planning, Industry and Environment (Crown Lands) in accordance with Section 3.23 of the *Crown Land Management Act*.

322 **RESOLVED:** Cr Diprose and Cr McKellar that: -

- i) Council endorse the category of **Park** for Reserve 61137, being the Quandialla Recreation Reserve (Lots 124-133, 190 DP 750600 & Lot 7009 DP 1029266)
- ii) the General Manager be authorised to provide written notice of initial categorisation for Reserve 61137 to the Department of Planning, Industry and Environment (Crown Lands) in accordance with Section 3.23 of the *Crown Land Management Act*.

10. Australia Day Committee – Charter, C2.6.34

As per the recommendations arising from the Section 355 Committees Review Report previously adopted by Council, the Charter of the Australia Day Committee has been developed and is attached for Council's consideration.

RECOMMENDATION: that the Charter for the Australia Day Committee be adopted as presented.

323 **RESOLVED:** Cr Bembrick and Cr McKellar that the Charter for the Australia Day Committee be adopted as presented.

11. Noxious Weeds Committee – Charter, C2.6.13

As per the recommendations arising from the Section 355 Committees Review Report previously adopted by Council, the Charter of the Noxious Weeds Committee has been reviewed and is attached for Council's consideration.

RECOMMENDATION: that the Charter for the Noxious Weeds Committee be adopted as reviewed.

324 **RESOLVED:** Cr McKellar and Cr Diprose that the Charter for the Noxious Weeds Committee be adopted as reviewed.

12. Grenfell Kart Club – Letter of Support, C1.2.5

The Grenfell Kart Club has applied for grant funding under the Greater Cities and Regional Sports Facility Fund to upgrade the Bogolong track with Council forwarding a letter of support. The letter was also forwarded to the Hon. Steph Cooke MP seeking support.

THE GENERAL MANAGER'S REPORT

The letter has been previously forwarded to Councillors for information.

RECOMMENDATION:

Confirm Action

325 RESOLVED: Cr Brown and Cr McKellar that the action be confirmed.

13. 2017-2022 Delivery Program – Report to 31 December 2020, A3.4.13

Under Section 404 of the *Local Government Act 1993* Council is required to provide program reports at least every six months, with respect to the principle activities detailed in the Delivery Program.

The report to 31 December 2020 is set out as follows.

ITEM	ACTION	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Maintain strong and progressive agricultural sector	<p>Lobbying continued to reopen the Blayney-Demondrille rail line.</p> <p>Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads.</p> <p>Secured funding for a Shire wide connectivity project that will support agricultural innovation to be delivered in partnership with the Department of Regional NSW.</p> <p>Skill and Capacity Building workshops conducted with the support of a Small Business Week grant.</p> <p>Lobbying for exceptional circumstances assistance conducted.</p> <p>Delivered first round of Drought Communities Program funding with a second round in progress. This included water access improvements.</p> <p>Council facilitated emergency water carting to the Caragabal village and surrounds with the support of NSW State Government emergency funding.</p>
1.2	Maximise Weddin Shire's tourism potential	<p>Continued support provided to local events including maintaining an events calendar and promotion of local events and the Shire generally.</p> <p>Fortnightly grant funding information distributed as well as targeted grant information distributed to relevant groups when opportunities identified.</p> <p>Continued operation of accredited VIC, liaised with local stakeholders regarding current "what's on" information and liaised with/distributed relevant information to surrounding VIC's.</p> <p>Industrial Estate land promoted resulting in sales.</p> <p>Caravan Park operating and maintained to 3 Star Standard.</p> <p>Applications for Local Heritage Grants and Heritage Advisor Grants submitted.</p> <p>Active social media presence maintained with regular updates.</p> <p>Participated in Centroc tourism group initiatives, in particular the successful #wewantyouback campaign.</p> <p>Planned and carried out various tourism signage upgrades throughout the Shire.</p> <p>Developed a new Destination Management Plan (DMP) in consultation with the Shire community to provide future strategic direction for tourism.</p>

THE GENERAL MANAGER'S REPORT

1.3	Provide infrastructure and services to support business activity	<p>Secured funding for Grenfell Main Street Renewal project. Planning and consultation process completed. Works to commence next financial year.</p> <p>TAFE programs promoted internally to staff and to wider community.</p> <p>Numerous staff undertaking TAFE training.</p> <p>Support provided to staff members to undertake training via the training and expenses policy.</p> <p>Industrial waste management services provided.</p> <p>Grenfell Internet Centre maintained to provide continued IT services support to local businesses. Group and individual training conducted by Centre.</p> <p>Skill and capacity building workshops held including workshop to maximise local impact of the buy from the bush campaign.</p> <p>Recycling at Caragabal and Quandialla being monitored and working well.</p> <p>Quandialla drainage plan developed.</p> <p>Secured funding for a Shire wide connectivity project that will support innovation in business to be delivered in partnership with the Department of Regional NSW.</p>
1.4	Support and encourage existing businesses and new industries	<p>Continued liaison with and support of Central NSW BusinessHQ and RDA Central West.</p> <p>Created a virtual Weddin Shire Council Economic Development group to use as a forum for the distribution of relevant information. This was of particular importance given the impact of the COVID-19 pandemic.</p> <p>Potential investors made aware of Council's incentive policies and opportunities.</p> <p>Grant funding information distributed fortnightly as well as targeted grant information distributed to relevant groups when opportunities identified.</p> <p>All Industrial Estate land sales completed. Funding provision made for future purchase of industrial land, Council facilitated access to power and making provisions for future NBN.</p> <p>Health and aged care needs analysis completed (Weddin Wellness Plan).</p> <p>Medical Centre operating well.</p> <p>Upgrades to Shire sporting, recreational and cultural facilities being undertaken with the support of various grant programs.</p>
1.5	Provide and promote land zoned for development and vacant premises	<p>Industrial land promoted. Prospectuses distributed to promote the Weddin Shire.</p> <p>Strategies being developed for Businesses, Industrial and Residential zones to support LEP Review.</p> <p>Potential new businesses contacted by EDO.</p> <p>LSPS in progress with extensive consultation completed.</p> <p>Meetings held with property owners to outline positive impact of zoning changes.</p>

THE GENERAL MANAGER'S REPORT

1.6	Foster partnerships to advance economic activity	<p>Networks maintained with surrounding Shires in order to leverage these partnerships for the benefit of our Shire.</p> <p>Continued liaison with and support of Central NSW BusinessHQ and RDA Central West.</p> <p>Support provided to host NSW Department of Industry Business Connect Business Bus.</p> <p>Service NSW agency operating out of Council's administration office.</p> <p>Village progress societies consulted.</p> <p>Department of Human Services Access Point provided out of Community Technology Centre.</p> <p>Participated in review of strategy for new Functional Economic Region.</p> <p>Participated in planning for the delivery of Inland Rail.</p> <p>Explored potential opportunities flowing from Inland Rail and the Parkes Special Activation Precinct (SAP).</p> <p>Extensive consultation with various partnering stakeholders in relation to the new Destination Management Plan (DMP).</p> <p>Secured various funding partners and via these partnerships delivered numerous upgrades to public infrastructure throughout the Shire including to non-Council owned assets.</p>
1.7	Provide expanded aged care facilities and services	<p>Weddin Wellness Plan completed and project agent engaged.</p> <p>Taxi Service maintained so as to maintain a subsidised form of public transport for the community including the aged.</p> <p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Library house bound and MPS service maintained.</p> <p>Seniors resources maintained at the library.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>Grenfell Internet Centre services maintained including individual IT skills lessons, IT information distribution and free IT classes in seniors week.</p> <p>Seniors IT classes held.</p> <p>Donation and assistance provided to the Grenfell and District Senior Citizens association to facilitate a grant funding application for the expansion of aged care housing.</p>
1.8	Support responsible mining	<p>Mining operations are in closure and care mode.</p>
1.9	Encourage renewable energy development	<p>CEEP grant obtained through CENTROC for sewer relining and smoke detection.</p> <p>DA packs including renewable advice.</p> <p>Contact made with OEH to investigate solar Power Purchase Agreement (PPA).</p> <p>Council continues to plan for the roll out of renewable energy and has had discussions with a renewable energy provider regarding the installation of solar power at Council facilities.</p>
1.10	Prepare and action advocacy strategies for all capital funding and policy initiatives	<p>Grants applications and approaches for funding supported by ongoing use of advocacy strategies.</p> <p>Council also continues to provide advocacy support for community groups and other stakeholders to secure funding for infrastructure and services within the Weddin Shire.</p> <p>Successful grants received including Stronger Country Community Funds, Drought Communities Program and Regional Cultural Fund.</p>

THE GENERAL MANAGER'S REPORT

SO#2	Healthy, safe and educated community	
2.1	Encourage quality medical facilities	<p>Grenfell Medical Centre completed.</p> <p>Negotiations for lease of new Medical Centre completed.</p> <p>Dr Patrick Akhiwu continues to operate from the Main Street Surgery. Dr Neil Premaratne is operating from the Weddin Street Surgery.</p> <p>Local GP's also being supported with subsidised housing.</p> <p>Chiropractor operating out of Council premises. Dental Services being provided to residents out of Council premises.</p> <p>Health and Aged Care future needs analysis undertaken with Weddin Wellness Plan completed and project agent appointed.</p>
2.2	Promote and develop health education	<p>Council continues to actively liaise with the various health service providers within the Shire to drive improvements in health.</p> <p>Council staff continue to be involved in the suicide prevention project.</p> <p>Wellness Plan to be used to develop health education opportunities.</p>
2.3	Encourage community and local transport	<p>Taxi service maintained to provide subsidised form of public transport.</p> <p>Assistance provided to Community Transport to try and secure grant funding.</p>
2.4	Provide adequate aged care services	<p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Donation and assistance provided to the Grenfell and District Senior Citizens association to facilitate a grant funding application for the building of more units.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>House bound and MPS library service maintained.</p> <p>Seniors resources maintained at the library.</p> <p>Ongoing advocacy support via Council's Wellness Plan to drive improvements in health services including aged care services.</p> <p>Weddin Wellness Planning Network established to implement Plan.</p>
2.5	Maximise public health and safety	<p>Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence.</p> <p>RFS SLA adopted and completed with no complaints, all RFS meetings attended, assistance given to SES as required. Public toilets maintained.</p> <p>All meetings attended by delegates and Director Engineering.</p> <p>Co-operation with local emergency services units as requested. Annual contributions submitted to facilitate local emergency activities.</p> <p>Cleaning schedule for toilets and street cleaning etc adhered to, including for special events.</p> <p>Street lighting operating satisfactorily.</p> <p>No new streetlights installed.</p> <p>Finance and administrative support provided to facilitate RFS activities.</p>

THE GENERAL MANAGER'S REPORT

2.6	Support local education institutions	<p>Support provided to all schools within the Shire for their presentation days to assist in encouraging educational achievement.</p> <p>Education and training opportunities for Council staff supported and encouraged.</p> <p>Australia Day academic award continued to recognise academic achievement.</p> <p>THLHS classes hosted for careers information session at Council administrative offices.</p> <p>Students hosted for school-based traineeships and work experience placements where appropriate.</p>
2.7	Provide lifelong learning opportunities	<p>TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.</p> <p>Library resources continually reviewed and updated with various e-resources implemented.</p> <p>Library supports special events and programs for all ages.</p> <p>Children's magic desktop computer station at Library implemented.</p> <p>Borrow Box eBooks subscription implemented via a library zone collaborative.</p> <p>The Grenfell Internet Centre supports the ongoing development of IT skills in the community.</p> <p>IT classes regularly held including free seniors week classes.</p> <p>IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects.</p> <p>Support provided to the local Country Education Foundation to support educational opportunities of the Shire's youth</p>
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	<p>Council staff encouraged and supported to take an active role in the community.</p> <p>Volunteers of community organisations encouraged and supported.</p> <p>Community volunteer database maintained.</p> <p>Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.</p>
3.2	Implement integrated planning and reporting process	<p>IP & R documents implemented and reviewed on an ongoing basis. The 2017-2026 Community Strategic Plan (CSP) and the 2017-2021 Delivery Program commenced 1 July 2017.</p> <p>Ongoing liaison with Council's auditor undertaken to ensure Council's accounting practices conform to best practice.</p> <p>Accounting standards are monitored and any new requirements incorporated into Councils procedures.</p> <p>New Improvement Plan being developed out to be incorporated into Councils Resourcing Strategy.</p>
3.3	Support Village Progress Societies' activities	<p>Liaison undertaken with village progress associations.</p> <p>Grant funding for village improvements facilitated by Council.</p>
3.4	Harness existing leadership network across the Shire	<p>Leadership encouraged within and across community groups.</p>

THE GENERAL MANAGER'S REPORT

3.5	Consult with community on major decisions	<p>Community groups consulted where appropriate e.g. Main Street Upgrade, Quandialla regarding drainage improvements.</p> <p>Community networks leveraged to inform Council's strategic planning including in the development of Council's Destination Management Plan (DMP).</p> <p>Community groups are encouraged to provide feedback to and assist Council where relevant.</p> <p>Council policies and projects advertised publically for feedback and comment.</p> <p>Community members welcomed to address Council.</p> <p>Social media and website presence maintained to engage with and inform the community.</p> <p>Council is increasingly using technology platforms to engage and consult with our community e.g. use of Digital Community Panel.</p>
3.6	Educate community on the role of Councillors and Council	<p>Weekly Council news placed in Grenfell Record and website.</p> <p>Website and social media presence in addition to weekly news.</p> <p>Council webcasting it's meetings to enhance its engagement with the community.</p>
3.7	Leverage internet and social media to engage community in local leadership and communication	<p>Regular updates made via website and other social media platforms such as Facebook in addition to consistent Grenfell Record articles to engage and inform the community.</p> <p>Survey Monkey surveys undertaken to inform the Council planning and decision making process.</p> <p>Council is increasingly using technology platforms to engage and consult with our community.</p>
3.8	Advocate internet access in the villages and rural sector	Funding secured for a Shire connectivity project to be delivered in partnership with the Department of Regional NSW.
3.9	Review internal systems and efficiencies	Systems being reviewed on an ongoing basis to improve efficiencies.
3.10	Review service level efficiencies	Service levels reviewed as part of the Innovation Fund program to improve efficiencies.
SO#4	Culturally rich, vibrant & inclusive community	
4.1	Maintain and develop sporting facilities and events	<p>Numerous sporting facilities throughout the whole Shire have been upgraded with the assistance of grant funding facilitated by the Council.</p> <p>All sporting facilities mowed, cleared and maintained regularly, including for special events, with no complaints.</p>
4.2	Maintain and develop recreational facilities and events	<p>Numerous recreational facilities throughout the whole Shire have been upgraded with the assistance of grant funding facilitated by the Council.</p> <p>Reserves and all parks mowed and maintained with no complaints.</p> <p>Free usage by schools granted as requested. Skate park maintained in a clean condition.</p> <p>Sporting groups consulted to inform recreational and sporting needs analysis/strategy/plan being completed.</p> <p>Bogolong Dam construction works ongoing. Precinct management plan to be developed.</p> <p>Youth Week grant obtained.</p> <p>Marketing and promotional support provided to various events.</p>

THE GENERAL MANAGER'S REPORT

4.3	Maintain and develop cultural and arts facilities and events	<p>Arts and Tourism Officer position supported.</p> <p>Numerous events supported financially as well as with administrative and promotional support.</p> <p>Ongoing support of the Art Gallery and Museum. Secured a grant to purchase new technology to facilitate virtual Art Gallery Exhibitions.</p> <p>Tourism staff organised promotional support of numerous local events and maintained an event calendar.</p> <p>Grant to fund Community Arts Centre repairs/upgrades secured. Works underway.</p>
4.4	Ensure people from diverse cultures find Weddin a welcoming and accepting place	Prospectus distributed to market the Weddin Shire to a diverse range of prospective residents.
4.5	Ensure Weddin is seen as encouraging a strong sense of community and connectedness	<p>Community members encouraged to join community and Council committees and groups.</p> <p>Support provided to numerous community groups.</p> <p>Special events held and supported for all age groups and interests.</p> <p>Community volunteers invited to assist with events where appropriate via volunteer database. A Better Community Strategy (ABC's) developed to pursue a better community.</p> <p>Staff encouraged to be actively involved in community groups.</p> <p>Council have facilitated various community assets upgrades fostering social connectedness and providing opportunities for our community members to come together which has been of particular importance given the impact of the recent drought.</p>
4.6	Implement an inclusive social activities planning programme	<p>Seniors Weeks IT classes held in addition to regular IT Classes.</p> <p>Taxi service maintained to provide access to a form of public transport.</p> <p>Movie service maintained at Community Hub.</p> <p>Conference room made available for employment agencies and social groups/activities.</p> <p>Access Point Services established in CTC for the Department of Human Services.</p> <p>Volunteer "thank you" events held.</p> <p>Various social connectedness events hosted by the library for all ages.</p>
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regulations and control in Council's sphere of operations	<p>DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's.</p> <p>Urban stormwater maintained. Emu Creek maintenance plan adopted.</p> <p>Grenfell sewerage scheme operating well and within statutory limits.</p> <p>Bogolong Dam Management Plan to be developed.</p> <p>Storm water systems maintained satisfactorily.</p> <p>IWCM actions to be carried out as funds become available.</p> <p>Domestic and commercial waste as well as recycling collected as per schedule.</p> <p>Excellent control of Bio-Security risk maintained within the LGA driven by a strong Weeds Committee presence.</p>
5.2	Encourage waste reduction and recycling	Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials.
5.3	Educate the community on sustainable practices	No grants available at this stage.

THE GENERAL MANAGER'S REPORT

5.4	Improve environmental outcomes of Council operations	<p>Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including e-waste, oils, chemicals and metal/steel recycling programs.</p> <p>Solid Waste Management strategic review carried out for Grenfell, Caragabal and Quandialla facilities.</p> <p>Review of revel tiles commenced.</p> <p>Trees planted depending on climatic conditions.</p>
5.5	Support the local agricultural industry in adopting sustainable and environmentally friendly farming practices	<p>Local forums publicised in Council newsletter.</p> <p>Tree planting carried out as season allows.</p> <p>Skill and capacity building workshops held.</p>
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Enhance broader landscape connectivity for native fauna	<p>Support given to schools for Tree Day as required.</p> <p>Roadside vegetation study for all roads in Weddin Shire completed.</p>
5.8	Review levels of parks services in villages	<p>Being reviewed as part of MLA 'Fitness Campaign' project.</p> <p>Upgrades made to Caragabal Park.</p>
5.9	Learning organisation practices from MLA Fitness Campaign implemented	Improvements from MLA Fitness Campaign being implemented.
SO#6	Well maintained & improving Shire assets and services	
6.1	Meet community expectations of Council operations	<p>Public facilities in Grenfell and the villages maintained and upgraded on equitable basis.</p> <p>Property/rating maintained up to date and all rates notices issued on time.</p> <p>Sewerage Treatment Plant detailed design phase completed. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed.</p> <p>Grant opportunities constantly reviewed and information distributed.</p> <p>Hub building services maintained and operated.</p> <p>861m of sewer pipe rehabilitated.</p> <p>Working with Centroc for sewer main rehabilitation and smoke detection project.</p> <p>Revaluation of road infrastructure in progress with output to inform maintenance programs and service levels.</p>
6.2	Maintain and improve Council's transport infrastructure	<p>All drainage and channels in Grenfell and Villages maintained. Emu Creek floodplain upgrade and maintenance works completed. Quandialla drainage plan developed.</p> <p>State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Completed 1 major culvert replacement.</p> <p>Company Dam grounds and facilities maintained.</p> <p>Streetlight faults reported as required.</p> <p>Preparation updating data base and existing road network is complete.</p> <p>Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis.</p> <p>Urban streets maintenance is in progress.</p> <p>Maintenance on rural roads in progress.</p> <p>Highways/regional roads improved in accordance with Council adopted standards.</p> <p>Secured funding for Grenfell Main Street Renewal project. Planning and consultation process completed. Works to commence next financial year.</p>

THE GENERAL MANAGER'S REPORT

6.3	Maintain and improve structural assets	<p>All structural assets maintained as funds permit within the relevant asset management plans levels of service.</p> <p>Grenfell, Bimbi and Caragabal cemeteries maintained to a high level.</p> <p>Cemetery records maintained.</p> <p>Construction at lawn cemetery beam has been installed from 26 February, 2018.</p> <p>Minor repairs carried out on Council Administration building.</p>
6.4	Position Weddin Shire Council as an 'employer of choice.	<p>Employees encouraged and supported to identify and undertake continuing professional development and training.</p> <p>Regular WHS meeting held.</p> <p>High level of WHS attained.</p> <p>PPE and all necessary tools is in progress.</p>
6.5	Maintain and improve a modern plant fleet	<p>Light vehicles replaced as per policy. Plant maintained to high order.</p> <p>Equipment has been provided to staff.</p>
6.6	Manage classified roads on behalf of Roads and Maritime Services	<p>State, National and regional roads maintained within RMS standards.</p> <p>Maintenance of state road in accordance with new RMCC with RMS in progress.</p> <p>No complaints from RMS have been received in terms of Regional Road maintenance.</p>
6.7	Support the 'Destination 2036' initiative	<p>Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives.</p> <p>Improvement Plan developed and incorporated into Resourcing Strategy to ensure ongoing financial sustainability and continuous improvement.</p>
6.8	Foster partnership with NSW State and Federal government departments	<p>Continued liaison with key health sector stakeholders via Council's Wellness Plan to advance health services in the Shire.</p> <p>Liaison with and participation in Central NSW JO Tourism and Country and Outback NSW tourism initiatives.</p> <p>Continued lobbying efforts in regard to Weddin Shire Council activities, grant funding submissions and capital projects with all levels of government.</p> <p>Service NSW outlet continues to operate from Council's administrative offices.</p> <p>Liaison with State and Federal Government departments undertaken where appropriate eg. Liaised with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee.</p> <p>Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.</p>
6.9	Assess water needs of Caragabal	<p>Continuing to work with Caragabal community members to deliver the water scheme.</p> <p>Committee currently being reviewed.</p>
6.10	Investigate freight hub opportunities	<p>Further investigations to be undertaken.</p>

**For Information
Noted**

**GLENN CARROLL
GENERAL MANAGER**

326 RESOLVED: Cr Parlett and Cr Bembrick that except where otherwise dealt with the General Manager's Report be adopted.

DIRECTOR CORPORATE SERVICES' REPORT

11 March 2021

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

1. **Statement of Bank Balances as at 28 February 2021:**

Bank Account	
Westpac	1,752,310.78
Short Term Deposits	
CBA	<u>9,000,000.00</u>
Total Investments	<u>\$10,752,310.78</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2021.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the *Local Government Act 1993*, the Regulations and Council's investment policies.

**For Information
Noted**

2. **Statement of Loan Balances as at 28 February 2021:**

Loans	
ANZ Loan No...43092	1,829,025.20
ANZ Loan No...43084	<u>1,855,844.05</u>
Total	<u>\$3,684,869.25</u>

**For Information
Noted**

DIRECTOR CORPORATE SERVICES' REPORT

3. Summary of Income - 1 February 2021 to 28 February 2021:

Rates Receipts	428,368.55
Service NSW Agency Commission	5,028.43
Interest on Term Deposits - Bank	869.04
FAG – General Component	229,895.00
FAG – Roads Component	126,863.25
Property Rental	1,265.56
Sec 603 Certificate	1,155.00
Section 10.7 Certificates	1,406.00
Noxious Weeds Certificate	40.00
Sewer Tank Installations/Diagram Changes	790.00
Development & Building Application Fees	4,589.70
Building Services Corp Commission	39.60
Dog/Cat Regos & Fees	712.00
Library - Fines & Fees	139.20
Grenfell Technology Centre Income	4,209.60
Community Hub Conference Room Hire	150.00
VIC Centre Income - Souvenirs/Advertising	184.50
Art Gallery Income	69.00
Grenfell Aquatic Centre Income	1,806.00
Quandialla Pool Income	246.00
Caravan Park Fees	6,516.00
Tip Fees	104.00
Sale of OTTO Bins and Lids	194.00
Other Sundry Income	2,868.03
Total	<u>\$817,508.46</u>

**For Information
Noted**

4. Quarterly Budget Review Statement (QBRS) – 31 December 2020, A1.6

The QBRS is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officer's Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Capital Budget Review Statement
4. Cash and Investments Budget Review Statement
5. Contracts and Other Expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the Responsible Accounting Officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the Quarterly Budget Review Statement as at 31 December 2020 be adopted as presented.

327 RESOLVED: Cr McKellar and Cr Bembrick that the Quarterly Budget Review Statement as at 31 December 2020 be adopted as presented.

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery is as follows: -

Debt recovery activity for the period 1 February 2021 to 28 February 2021 has only been of a routine nature due to the COVID-19 Legislative Amendments made by the Office of Local Government. An update of debt recovery activity that commenced prior to this is as follows: -

- 3rd Instalment notices sent
- 24 previously referred to Council Debt Collection Agency
 - 15 paid
 - 2 new arrangements
 - 1 part payment
 - 6 no response
- 1 new arrangement
- Co-ordinating late intervention visits

Continued liaison with Council's Debt Recovery Firm Outstanding Collections, however due to COVID-19 actions have been limited.

Continued monitoring of existing payment arrangements, following up with further action where required.

**For Information
Noted**

6. Grenfell Library, C2.8.15

Council's Librarian has been involved in the following activities during the last month:

STATISTICS

Circulation: 995 (including 0 ILL) over 20 days at a daily average of 49.75 (January 2021 – 59.53, February 2020 – 57.05)

Library Visits: 449 (January 2021 – 434, February 2020 - 745). Phone enquiries: 28. Reference enquiries: 47. Internet desktop: 9. Internet Wi-Fi: 11. Kids Games: 12. Word: 0. Facebook visits: 3,164.

DIRECTOR CORPORATE SERVICES' REPORT

Cost-Recovery Activities: Printing: \$54.90. Photocopy: \$21.90. Scan + email: \$15. Lamination: \$18. Inter-Library Loans: \$6. Library Bags: \$12.

Interlibrary Loans: 1 requests.

Registrations: New registrations during February– 2 (1 Senior and 1 Junior) Total registrations as of 28th February 2021 – 721 (339 adult, 10 Housebound, 6 Institutions, 74 Junior, 247 seniors, 45 Young Adult).

Additions of Stock: 132 and 29 donated items valued at \$4,527.08.

Deletions of Stock: 111 and 45 items valued at \$1,977.47

Discretionary Spending

Book Vote: 2020/21 - \$31,600

Book Vote \$22,948.20 committed this includes standing orders set up for the year

Magazines: \$1,348.78 committed

OTHER

- Visits to the library are now becoming a steady number above 400. I look forward to the day we are pre-COVID and above 700 each month.
- The following programs were held with great turnouts for all sessions:
 - Preschool Story time
 - PJ Story time
 - Junior Book Club
 - Cinema
- The usual programming of posts on Facebook and updates to the website have continued this month.
- Thank you goes out to the Grenfell Girl Guides for the recent donations of new titles. These included the full set of the Mary Poppins series and the Wombat board book set by Renee Treml.
- The next round of 20 boxes for the Sustainability program through James Bennett have been packed up and ready for collection in early March. This gave us a total 443 adult fiction titles on top of the 715 large print titles collected prior to Christmas.
- With COVID restrictions relaxing again I have been cleaning, sorting and releasing back into the library the Toy collection. This has also allowed me the opportunity to withdraw toys that are no longer borrowed or are more than 8 years old and create a toy sale.
- Cinema planning for the year has continued with the second Saturday of the month as prior to COVID. The movies so far are scheduled into May.
- The Premier's Reading Challenge starts again for 2021 on March 1. I have been working towards a more up to date availability book list on the library website and correct labels on items within the collection for ease of locating.
- The Summer Reading Club certificates are currently being handed out to those children who managed to complete the challenge this past summer holidays. Congratulations to all who took up the challenge this summer.
- The Friends of Grenfell Library (FOGL) have returned for 2021 with a face-to-face meeting. Unfortunately, only 4 turned up. A membership drive is being discussed as more members are required to ensure the continuation of the group.

**For Information
Noted**

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities during the last month:

- Distributed funding opportunities to relevant local organisations and businesses.
- Sourced content for WSC ED Facebook group.
- Coordinated a presentation from Inland Rail to the Councilors for the April workshop.
- Attended meeting of the Weddin Wellness Network and prepared minutes.
- Participating in Project Control Group briefings and reviewed relevant documentation. Sourced additional information as requested.

**For Information
Noted**

8. Tourism/Promotions, C2.8.11

Visitor Economic Contribution Update: -

- Coordinated casual staff in the VIC including allocating tasks and coordinating the key handover.
- Staffed VIC as required, including processing art gallery sales, conference room bookings and policing the hand sanitiser and electronic sign in station.
- Coordinated catering for Net Waste meeting.
- Addressed enquiries received from Grenfell websites and forwarded to relevant stakeholders.
- Completed acquittal of Australia Day grant funding.
- Submitted DA for railway station information sign to council.
- Oversaw finalisation of the vintage sign writing project funded under the DCP extension, including approval of final payment.
- Liaised with John Holland, and councils planning and engineering staff over the progress of the walking and cycling path including determining timeline for completion by the funding's June deadline.
- Attended Central NSW Tourism meeting in Forbes.
- Prepared report on projects for consideration at estimates, including sourcing indicative quotes for all projects.
- Secured quote for Autumn tourism photography and videography shoot.
- Met with representatives of National Parks to discuss internal processes. Coordinated a site visit in the Weddin Mountains National Park for late March with National Parks representatives to discuss projects identified in the DMP.
- Sourced promotional images for Environmental Services staff.

Statistics

Grenfell VIC visitation increased 43% on the same month in 2020 and increased 200% on February 2019 (before the Grenfell Commodities Silo was complete). There were 389 visitors informed in February 2021 and current Destination NSW data indicates a primary economic impact of \$76,858 to the Weddin visitor economy (domestic overnight visitor @ \$178, domestic day trip visitor @ \$167 (Central NSW visitor profile year ending June 2020)).

**For Information
Noted**

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities during the last month:

Art & Art Gallery

- Grenfell Artists Inc Exhibition
 - Liaised with group contact to organise bumping out the exhibition
- 'A Colourful Palette' exhibition
 - Liaised with artist
 - Designed and distributed invitation
 - Designed poster
- Answered enquiries
- Organise volunteers and roster gaps
- Distributed draft 2021/22 volunteer roster and requested feedback
- Distributed final 2021/22 volunteer roster
- Contacted potential artists for exhibitions in 2022
- Filmed exhibition and edited video for social media

Tourism & Visitor Information Centre

- COVID-19
 - Continued assisting/monitoring people entering the building (library, hub, gallery, VIC) to record their details for contact tracing as required by the NSW government and per our COVIDSafe Plan. Encouraged people entering the building for the library to sign in at library
- Answered enquiries (email, phone, and face to face).
- Social media:
 - Designed valentine's day slides (7) for post
 - 8 Facebook posts
 - 8 Instagram posts
 - Filed and/edited videos for posts
 - 2 post to the Weddin Shire Council Economic Development business Facebook page
 - Social media engagement.
- Website updates, including:
 - Business directory
 - Event listings
 - Grenfell Art Gallery exhibition information
- Weekly Questions email to database and collate replies.
- Managed community hub bookings.
- Organised GVIC staff training.
- Organised staff name badges and uniforms.
- Liaised with coach companies and planed their future visits to Grenfell.
- Followed up additional bird trail signs.
- Participated in zoom meeting with Storytowns to discuss the process and what they could offer Weddin.
- Liaised with walkers and riders providing details for company dam project.
- Distributed hotel grant information and answered enquiries.

**For Information
Noted**

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities during the last month:

Marketing (Internet Centre)

- Published Blog Posts: <https://www.grenfellinternetcentre.com.au>
- Fact Checking Online: <https://www.grenfellinternetcentre.com.au/fact-checking-online/>
- Shared Posts on Social Media:
 - o Facebook
 - o Twitter
 - o Google Business
 - o Instagram.
- www.grenfellinternetcentre.com.au visited 291 times by 275 Users

Sales and Services

Client Enquires

- 140 clients made enquires via telephone
- 165 clients made enquires in store
- 34 clients made enquires via email/website

Sales and Services

- Conducted Computer Repairs for 14 residential clients
- Conducted Mobile Phone and Tablet repairs for 8 residential clients
- Laptop sold to 1 residential client
- ESET Products sold to 7 residential clients
- Software, parts, and accessories sold to 22 residential clients
- Ink and toner cartridges sold to 2 residential clients
- 20 Clients used photocopying/scanning services

Computer Tuition

- Delivered 8 individual lessons.

Printing

- Criterion Hotel

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Renewal of Spannerman Email Hosting
- Renewal of Quandialla Candle Co Email Hosting
- Renewal of Iandra Castle Email Hosting

**For Information
Noted**

RECOMMENDATION: that the Director Corporate Services' late report be received and dealt with because of the urgency of the matter.

11. Community Project Support Application – Grenfell Car Club, C1.1.3

Report to: Council
From: Director Corporate Services
Date: 16 March 2021
Attachments: Community Support Application – Grenfell Car Club
Community Support Scoring Matrix – Grenfell Car Club

Purpose:

The purpose of this report is to assess the application for support received from the Grenfell Car Club.

Background:

The Grenfell Car Club is a local community group administered by volunteers that run the Grenfell Car Show.

Issues:

Due to the COVID-19 pandemic and its impacts, the Car Club has been unable to hold events. Accordingly, the Car Club's income has been negatively impacted.

A COVID-19 Safe Management Plan has not been included. Additionally, the proposed event would not be compliant with the current Public Health Order from the NSW Government. The current rules stipulate that any gathering over 100 people is an event which requires: one person per 2 square meters, event must be enclosed by fencing or a form of barrier, can only be accessed with a ticket, and only electronic entry recording can be used.

Policy Implications:

There are no policy implications as all applications for Community support are considered on a case-by-case basis not to be taken as a precedent for any other application.

Financial and Resource Implications:

Council has a budget for donations but this request would exhaust the budget for the current financial year.

Internal/External Consultation:

There has not been any specific internal or external consultation carried out. However, Council can look to previous community consultation carried out as a guide. Support of the Car Club could be considered to align with the following strategic objectives within Council's Community Strategic Plan strategy:

- 1.2 Weddin Shire's tourism potential maximised through marketing, accommodation and activities.*
- 4.1 Sporting facilities and events are maintained and developed.*

Assessment of Application:

The application submitted was the Community Project Support Application – Large (> \$1,000). Reference is made to the attached scoring matrix, which provides a framework with which to assess the application.

DIRECTOR CORPORATE SERVICES' LATE REPORT

Community Need/Extent of Benefit – As detailed above the activities of the Car Club do align with several of the strategic objectives of Council.

Score 5/10

Project Viability – The application lacked information however, the amount of information provided is appropriate to the request being made.

Score 5/10

Financial Viability – The budget figures are not consistent within the application.

Score 4/10

Previous Funding – No previous funding has been requested (average score given).

Application Quality – The application lacked detail but there was enough information to make an informed decision. Additionally, the application lacked a request for waiving of portaloo hire that was requested after the application was submitted.

Score 4/10

Overall Score 23/50 (46%)

Options:

Options available to Council are:

- 1) **Council provide no support to the request from the Grenfell Car Club as the current application fails to meet current NSW Health regulations.**
- 2) **Council waives the amount for the portaloo hire and provide no further support.**
- 3) **Council waives the full portaloo hire and Donates to the Grenfell Car Club the cost of \$2,605.90 for Traffic Management provided by SJC Traffic Management.**

RECOMMENDATION: that Council adopt option 1: Council provide no support to the request from the Grenfell Car Club as the current application fails to meet current NSW Health regulations.

Cr McKellar previously submitted a written declaration of interest and left the room.

Cr Liebich declared a Pecuniary Conflict of Interest as a member of the Grenfell Car Club and left the room.

Cr Best took the Chair

328 RESOLVED: Cr Parlett and Cr Brown that Council support the Grenfell Car Club in principle subject to the Grenfell Car Club's application for an exemption being granted and the event being compliant with COVID-Safe regulations.

Cr Liebich and McKellar returned to the room with Cr Liebich resuming the Chair.

MICHAEL CHALMERS

DIRECTOR CORPORATE SERVICES

329 RESOLVED: Cr Best and Cr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

DIRECTOR ENGINEERING'S REPORT

1.3. Rural Local Roads – Capital Works

Capital works on the following rural local roads during the month were completed:

- New Forbes Road - Culvert replacement construction commenced, side track monitoring.
- Grants Lane – Gravel resheet

1.4. Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the period 1 February 2021 to 28 February 2021.

Maintenance Grading

- Bimbi-Caragabal Road
- Arramaong Road
- McDonalds Lane
- McCanns Lane
- Rumbles Lane
- Adelargo Road
- Wheatleys Road
- Grants Lane
- Hamptons Road
- Schneiders Lane
- Clayneys Road

Culvert-Drainage Maintenance

- Lynches Road
- Stewarts Road

Tree Maintenance

- Gooloogong Road
- Adelargo Road
- Gerrybang Road
- Bald Hill Road
- West Street
- Munger Street

**For Information
Noted**

2. Other Works:

2.1. Parks & Ovals Report

- Parks: routine mowing, whipper snipping, edging, weeding, furniture maintenance
- Grenfell town area: tree trimming, sucker removal
- Irrigation systems maintenance
- Parks: soft fall maintenance around swings
- Grenfell Cemetery: slashing
- General mowing and whipper snipping carried out

DIRECTOR ENGINEERING'S REPORT

2.2. Cemeteries

The following graves have been prepared during the period 1 February 2021 to 28 February 2021:

Grenfell Lawn	- 1
Grenfell	- 0
Bimbi	- 0
Caragabal	- 0
Ashes Internment	- 0
Private Property	- 0

The following maintenance has been carried out during the period 1 February 2021 to 28 February 2021:

- General maintenance
 - Mowing/slashing
 - Facilities maintenance
 - Weed spraying/removal
- Topped up graves
- Plaques fitted
- Sprinkler repairs

2.3. Sewer Mains

One (1) sewer choke has been attended to during the period 1 February 2021 to 28 February 2021. It was not in the relined sections. The cause of the choke was root intrusion. This choke has been noted and will be prioritised in future sewer relining programs.

2.4. Private Works

Two (2) private works were carried out during the period 1 February 2021 to 28 February 2021.

2.5. Village Area – Capital and Maintenance Works

- Nil

2.6. Vandalism

Rural	- Nil
Urban	- Nil
Progressive Cost Rural	\$ 0.00
Progressive Cost Urban	\$ 0.00

**For Information
Noted**

3. Future Works – 1 March 2021 onwards:

3.1. Highways

- General maintenance
- Weed spraying
- Tree maintenance
- Line marking – scheduled for March

3.2. Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Sigs and guidepost maintenance
- MR236 – Safer Road Grant project:
 - Survey complete
 - Design complete
 - RFQ prepared for culverts/gravel supply/guard railing

3.3. Rural

- General maintenance
- Maintenance Grading:
 - Eves Lane
 - Lynchs Road
 - Gannon Lane
 - Maddens Lane
 - Nealons Lane
 - Napiers Lane
 - Reeves Lane
 - Gaults Lane
- Culvert Drainage Maintenance:
 - New Forbes Road
 - Nowlans Road
- Slashing Maintenance:
 - As required, weather permitting
- Gravel re-sheeting as per Operational Plan
- Sucker control and table drain maintenance ongoing
- Back Piney Range Road Culvert replacement
- Hancock-Flinns Road Culvert replacement
- Arramagong Road Culvert replacement
- Heathcotes Lane Culvert replacement

DIRECTOR ENGINEERING'S REPORT

3.4. Urban and Village

- General maintenance
- Quandialla Drainage program in its final year
- Tree trimming in various locations

**For Information
Noted**

4. RMS RMCC Contract, R2.54.4

Ordered Works

- Reseal and line marking program on SH6 Mid Western Highway completed

**For Information
Noted**

5. Plant Report, P6.1.1

The following Plant Maintenance was carried out during the period 1 February 2021 to 28 February 2021 as outlined below:

PLANT NO	PLANT	DETAILS
4106	BACKHOE	BUCKET PINS, OIL LEAK REPAIRS
3957	GRAVEL TRUCK	ROUTINE MAINTENANCE
3958	GRAVEL TRUCK	ROUTINE MAINTENANCE, TARP REPAIRS
4102	GRADER	O/S WINDSCREEN REPLACEMENT
4110	MOWER	SERVICING, DECK AND DRIVE REPAIRS
4107	PATCH TRUCK	AIR CON DIAGNOSIS AND REPAIRS, ROUTINE MAINTENANCE, REGO PREP INC - DIFF REPAIRS, BRAKES, ELECTRICAL, AIR SYSTEM, DRIVELINE, BODY AND PANEL REPAIRS ETC - CONTINUED
Light Vehicle/Small Plant	NUMEROUS	SERVICING AND MINOR REPAIRS OF LIGHT VEHICLES AND SMALL PLANT ITEMS
3959	DOG TRAILER	REGO PREP & CLEARANCES
3960	DOG TRAILER	REGO PREP AND CLEARANCES
5240	SPRAY RIG	START PUMP AND MOTOR OVERHAUL
TOWN POOL	POOL	ONGOING WITH REPAIRS TO VACUUM
3955	TRUCK	AIR CONDITIONING REPAIRS
5196	TRAILER	FULL OVERHAUL
4116	MOWER	MAINTENANCE AND REPAIRS
5288	SLASHER	DAMAGE REPAIRS - FAB WORKS
3964	WATER PUMP	LIGHTS, MAINTENANCE AND CLEARANCES
3962	TRUCK	WINDSCREEN AND ENGINE / TURBO FAILURE REPAIRS
5200	TRAILER	FIT OUT AND STOCK WORKSHOP TRAILER
2097	UTE	MAINTENANCE AND WINDSCREEN
ADMIN	WORKSHOP/PLANT	PLANT REPLACEMENT PROGRAM, QUOTING, PROCUREMENT & NEW PLANT COMMISSIONING ETC
4112	MOWER	DECK AND DRIVE SYSTEM OVERHAUL / REPAIRS
4103	TRACTOR	CLUTCH AND PTO REPAIRS CARRY OVER
5084	ROAD BROOM	REPAIRS TO DRIVES AND BROOMS AS W.O.P
2100	UTE	ELECTRICAL REPAIRS
4108,4109, 4113	ROLLERS	ARTICULATION COUPLING FAULT - GROUNDED, ONGOING. PERFORM WORKS AND ASSIST IN REPORT WITH MECHANICAL ENGINEER

DIRECTOR ENGINEERING'S REPORT

PLANT NO	PLANT	DETAILS
3952	PRIME MOVER	MAJOR REPAIRS - DIFF SEALS, BRAKES FULL OVERHAUL, SUSPENSION, ENGINE OIL LEAK REPAIRS, HYDRAULIC REPAIRS, CLEARANCES, RE SIGN WRITE
1132	UTE	PANEL REPAIRS
3965	GARBAGE TRUCK	ROUTINE MAINTENANCE, SERVICE AND REPAIRS BIN LIFT SETTINGS / UPGRADE
2083	SPRAY UTE	REGISTRATION REPAIRS
4095	TRACTOR	AIR CONDITIONING AND HEATER CORE REPAIRS, REPAIR STEERING
4069	TRACTOR	ENGINE FAILURE - OVERHAUL PUMP AND COOLING SYSTEM, REPAIRS THROUGHOUT, CARRY OVER
5298	GENERATOR	BREAKDOWN REPAIRS, DIAGNOSE AND REPAIR ENGINE MGMT SYSTEM, PERFORM YEARLY SERVICE
4121	BACKHOE	PREP FOR WORK, INDUCT AND SIGN WRITE
4122	GRADER	PREP FOR WORK, INDUCT AND SIGN WRITE
WSC FLEET/RFS	ALL LIGHT/HEAVY PLANT	PERFORM REGISTRATION INSPECTIONS AND REPAIRS OF ALL COMMON EXPIRY PLANT, FINALISE AND CLEARANCES
PLANT INSPECTION	ROAD PLANT	INSPECTION FOR COMPLIANCE OF CONTRACTORS ROAD PLANT.

**For Information
Noted**

6. Noxious Weeds Report, C2.8.12

The following Noxious Weeds Activities were carried out during the period 1 February 2021 to 28 February 2021 as outlined below:

<u>Activity</u>	<u>Location</u>
Administration	Monthly reporting
	Mapping
	BIS uploads
	Email replies to relevant emails
Publicity	Public awareness: <ul style="list-style-type: none"> • Green Cestrum – still receiving numerous calls in regards to plant ID, sightings and control measures • Parthenium PowerPoint presentation completed
Mapping	BIS compliance - all fields working well & uploads completed each month
Meeting	MVWC meeting - Cowra CWRWC meeting - Dubbo
Training	Possible training opportunities provided by MVWC & CWWC - 4WD, Conflict resolution

DIRECTOR ENGINEERING'S REPORT

<u>Activity</u>	<u>Location</u>
Roadside Inspections & Reactive Treatment of Weeds if required	Gooloogong Road Grenfell Landfill Grenfell Cemetery
High Risk Weed Road Inspections	Gooloogong Road
Weeds Treated	Silverleaf nightshade, Spiny burrgrass, St Johns wort & Green cestrum.
Council Owned Land Inspections	Railway Park – Grenfell
TSR Inspection	Gooloogong Road
Other High Risk Weed Sites Inspections	Cemeteries
Sucker Control	Continuous sucker control on various roads On request or sightings Various vegetation control being carried out

**For Information
Noted**

7. Grenfell Main Street Renewal, R2.4.19

Works installing the stormwater in Stage 1 of the Project are approaching completion. Stage 2 (adjacent to the roandabout at Forbes Street) will commence mid-March.

This month works completed include: -

- further installation of stormwater pits and pipe, from near the newsagency to the roundabout;
- concrete encasement of asbestos telecommunications lines; and
- removal of a redundant waterline.

The installation of the stormwater pipes has continued to uncover various buried assets such as the obsolete water main and old cobblestones. These are being managed on a case-by-case basis as each is exposed.

The relocation of Essential Energy assets continues to be a limiting factor on the critical path. Pavement construction cannot commence before the electrical assets are relocated, however the approvals process for the relocation is controlled by Essential Energy. Council have engaged a contractor to undertake a 'design and construct' to manage both the relocation and approvals process; this is now scheduled to occur in mid-March with the pavement demolition to follow quickly thereafter.

Council is regularly updating the project webpage to give frequent updates to the community and enable any member of the public to ascertain the latest project information. The URL of the webpage is <https://grenfell-main-street-renewal-weddin.hub.arcgis.com/>

All major procurement for the Project has been secured, including:

- Stormwater Pipes
- Strata-Vault System for Trees
- Trees - (Being held by nursery until required)
- Street Signs

DIRECTOR ENGINEERING'S REPORT

Delivery of assets for installation has commenced with the last of the concrete pipes arriving within the next two weeks and nearly 1km of 'Draincoil' System now onsite. This will continue to expand as more deliveries arrive.

A site on the western side of the Grenfell Railway Station has been cleared for road material during demolition.

Final work packages have been awarded with no more tenders for the works outstanding, including:

- Gravel Supply
- Pavement Demolition/Installation
- Tree Planting/Installation
- Electrical Conduit Installation
- Automated Irrigation System Design/Installation

The Project timeline is on schedule as per below:

Main Street Renewal Works Tentative Schedule	
<u>Date</u>	<u>Activity</u>
January 2021	Re-establish and commence deconstruction/construction
March 2021	Relocate Essential Energy
April 2021	Disestablish for Easter
	Re-establish and commence construction of pavement
May 2021	Landscaping and Asphaltting
June 2021	Handover

For Information

Crs Best, Bembrick, O'Byrne and Parlett previously submitted written declarations of interest and left the room.

Noted

Crs Best, Bembrick, O'Byrne and Parlett returned to the room.

8. Fixing Local Roads Program, R2.52.1

Council has secured \$4.83 million under the Fixing Local Roads program. The projects which received funding under this program are:

- Pullabooka Road Rehabilitation \$3,898,702
- due to commence in late March
- Nowlans Road Re-Sheeting \$504,800
- project has now commenced
- Back Piney Range Road Sealing \$213,410
- sealing now completed

The successful projects will see a positive impact on tourism and heavy vehicle routes.

**For Information
Noted**

9. Local Roads and Community Infrastructure Program, R2.78

Council has been offered \$635,335 under the Local Roads and Community Infrastructure (LRCI) Program. The program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The following projects have been resolved for construction:

- \$117,655 for the Replacement of Back Piney Range Road Culvert (ID: CU0084)
- \$117,655 for the Replacement of Hancock-Flinns Road Culvert (ID: CU0532)
- \$21,000 for the Geometry Rectification through Stabilisation of Hancock-Flinns Road
- \$259,025 to go toward the Main Street Renewal

As the winter crop harvest commences in October and will continue through to January, it is proposed to commence the culvert construction after this period so as to cause minimal disruption to farmers.

**For Information
Noted**

10. Local Roads and Community Infrastructure Program Extension, R2.78

Council has secured a further \$518,531 in funding under the Local Roads and Community Infrastructure (LRCI) Extension Program.

The following projects were resolved for construction:

- \$518,531 to go toward the Main Street Renewal Project

**For Information
Noted**

11. Bogolong Dam – Master Plan/Technical Design Development, E3.6.4/T1.6.101

Council released a Request for Quotation (RFQ) on 25 February 2021 for “Site Visit/Consultation and Master Plan/Technical Design of Bogolong Dam”. The RFQ closed on Thursday 11 March 2021. Tender evaluation with recommendation is within Closed Council.

**For Information
Noted**

12. 2018-2019 Bimbi Floodplain Management Program, T1.6.75

As previously reported Council has awarded the successful tenderer for the project. The project timeline is attached on the following page.

Consultation with the Bimbi community was held on 16 March 2021 from 4:00pm until 7:00pm.

**For Information
Noted**

DIRECTOR ENGINEERING'S REPORT

Milestone number	Milestone	Activities	Outputs	Projected milestone completion date (dd/mm/yyyy)
1	Data collection review	Hydrologic and hydraulic data collection, inception meeting, field inspection	Progress Report Stage 1	20-08-20
2	Hydrologic and hydraulic modelling, community survey	Model for different design storm events on existing conditions, hydrographs, flood mapping, hazard assessment, community survey submissions assessed, submit draft Flood Study, initial FRMC meeting	Initial community consultation, draft Flood Study	22-01-21
3	Flood damages, hazard category and FRM options assessment	Assessment of floodplain risk management options	Draft Flood Risk Management Study (FRMS) report completed progress on Flood Risk Management Plan (FRMP)	30-04-21
4	Public exhibition of draft FRMS	Community consultation, FRMC meeting, public exhibition of draft FRMS	Final Flood Study report and draft Flood Risk Management Study publically exhibited	30-07-21
5	Final FRMS and draft FRMP	Assessment of exhibition comments, FRMC meeting, final assessments of future management options, preparation of final FRMP, prepare files for handover	Public submissions assessed and FRMP finalised based on submissions, final FRMS&P completed.	30-09-21
6	Completion of Flood Study, Flood risk Management study and plan.	Submit final plan to Council for adoption. Handover Study Material	Flood Risk Management Study & Plan adopted by Council, handover materials submitted to Council and uploaded to NSW DPIE portal	30-11-21
7	Final Report		Grant acquitted	31-12-21

13. Walking and Cycling Program, T3.4.15

Walking and cycling are integral to the NSW transport system. Walking and cycling are the basis for place-making and access to public transport. Over 1.1 billion trips a year in NSW are made on foot or by bicycle, including around 600 million trips associated with a public transport journey. Over a million people in NSW ride a bike at least once a week (13 per cent of the population) and 2.6 million people ride a bike at least once a year.

The NSW Government is committed to continuing to encourage people to walk or cycle as part of their everyday commute. We recognise that not only does it help relieve pressure on our roads and public transport system, but walking and cycling are healthy, active ways to travel. By continuing to invest in the construction of new separated paths and infrastructure, we help keep people safe while enabling more people to walk and cycle for short trips.

The NSW Government has committed to investing a further \$197 million into walking and cycling infrastructure over the next four years. This brings the NSW Government's total commitment to walking and cycling infrastructure to well over \$600 million, the largest commitment in the State's history.

Council has created an Active Transport Plan (ATP) which outlines projects within Grenfell, Caragabal, Quandialla and Greenethorpe for Council to undertake in order to satisfy the aspirations of the community.

Council has applied for the following projects under the ATP program:

- Grenfell Project No.:
 - 1 - Proposed South Street footpath extension
 - 2 - Proposed Weddin Street shared path extension
 - 3 - Proposed Forbes Street pedestrian refuge installation
 - 4 - Proposed Camp Street / Railway Station shared path installation
 - 5 - Proposed shared path linking Caravan Park and Rugby Club to Main Street
 - 6 - Proposed Lawson Park shared path installation
 - 7 - O'Brien Street / Camp Street footpath extension
 - 8 - Main Street pedestrian crossing improvements
 - 9 - Melyra Street Bridge Widening and footpath installations (multiple locations).
- Caragabal Project No.:
 - 1 - Proposed shared path linking Caragabal Public School to Caragabal Memorial Hall.
 - 2 - Proposed shared path upgrade linking Gibson and Railway Streets.
 - 3 - Proposed Caragabal Country Club shared path installation
- Quandialla Project No.:
 - 1 - Quandialla Primary School shared path installation – Third Street West
 - 4 - Second Street shared path installation – East side
 - 6 - Blamey Park outdoor exercise equipment installations
- Greenethorpe Project No.:
 - 1 - Proposed shared path linking Greenethorpe Public School, Post Office and Greenethorpe Sports Oval
 - 2 - Proposed line-marking of Main Road with centreline, edge-line and cycling symbols within 50km/hour area.
 - 3 - Proposed bicycle racks and regional cycling map guide

The above projects have a total cost of \$2,670,010. Council is still awaiting the results of the Grant.

**For Information
Noted**

DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

330 RESOLVED: Cr Diprose and Cr Bembrick that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

14. Request for Assistance with Caragabal Bird Art, C1.3.14

Report to: Council
From: Director Engineering
Date: 16 March 2021
Attachments: Item 14_letter from CPG re Bird Art assistance.pdf

Purpose:

The purpose of this report is to inform Council of the impacts that would result if Council were to fully honour the request from the Caragabal Progress Group (CPG).

Background:

The CPG has lodged a letter formally requesting for Council to: -

- a) Provide topsoil and spread it level with the newly installed sign piers.
- b) Allow Council's village maintenance staff to maintain the Bird Art area.

Issues:

1. Council does not own or manage the land on which the Caragabal Bird Art is located.
2. The village maintenance staff are employed with an agreement reached at the inception of their employment for regular working hours.

Financial and Resource Implications:

The additional cost of maintenance cannot be charged to an asset which Council does not own or manage.

The additional work hours would be outside the village maintenance staff's normal working hours, therefore would be funded by overtime incurring higher employee wage costings.

Conclusion:

Council in the past have donated topsoil to other groups but not spread it. This case should be no different as Council have already set a precedent. Spreading of the soil should be conducted by the community group.

Council need to consider that by allowing this maintenance service, it may create a precedent for other non-Council owned assets within the Weddin Local Government Area that are managed by groups.

DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that Council: -

- i) donate and deliver the topsoil to the Caragabal Progress Group as requested
- ii) reject the requests to spread the topsoil and service the Bird Art area.

331 **RESOLVED:** Cr Diprose and Cr Parlett that Council: -

- i) donate and deliver the topsoil to the Caragabal Progress Group as requested
- ii) reject the requests to spread the topsoil and service the Bird Art area.

JAYMES RATH

DIRECTOR ENGINEERING

332 **RESOLVED:** Cr Best and Cr Brown that except where otherwise dealt with the Director Engineering's Report be adopted.

ACTING DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The Director Environmental Services Mr Luke Sheehan presented the report on behalf of the Acting Director Environmental Services Mr Alan Lindsay.

11 March 2021

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

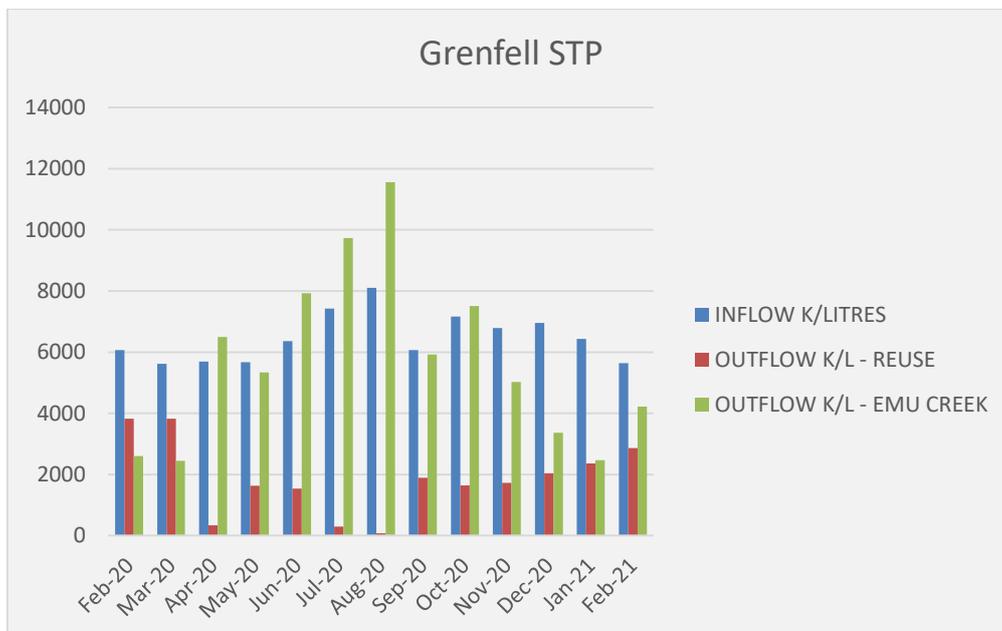
A Public Health and Environmental Matters

A1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during the period 1 February 2021 to 28 February 2021 was 5,644kL with a daily average of 201.575kL. Outflow for irrigation for reuse was 2,860kL and discharge to Emu Creek was 4,218.1kL.

The highest daily recording of 309kL occurred for the 24 hours ending 6:30am on 2 February 2021 and the lowest of 163kL for the 24 hours ending 6:30am on 26 February 2021.

A total rainfall of 91mm was recorded for the month.



For Information
Noted

ACTING DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A2. Caravan Park Operations, P2.3.3

Income during the period 1 February 2021 to 28 February 2021 was \$6,516.00 with expenditure of \$9,392.92 resulting in an operational loss of \$2,876.92 for the month.

There were 77 sites occupied during the period 1 February 2021 to 28 February 2021.



**For Information
Noted**

A3. Grenfell Aquatic Centre, P2.3.1

Total Attendance:	4174	School Usage:	655
Daily Average:	149	Other Usage:	959
Cash Attendance:	162 (Child) 195 (Adult)	Season Ticket Sales	
		Adult:	2
		Pensioner:	0
Season Ticket Attendance:	1125 (Child) 1078 (Adult)	Child:	1
		Family:	2

**For Information
Noted**

ACTING DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A4. Quandialla Swimming Pool, P2.3.2

Total Attendance:	1097	School Usage:	21 Bribbaree
Daily Average:	39.18		103 Quandialla
		Other Usage:	Aqua Fitness Classes
Cash Attendance:	53 (Child)	Season Ticket Sales	
	34 (Adult)	Adult:	0
		Pensioner:	0
Season Ticket Attendance:	496 (Child)	Child:	0
	285 (Adult)	Family:	1

For Information
Noted

B Planning and Development Matters

B1. Development Applications

The undermentioned applications were received and determined subject to specified conditions by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368).

DA NO.	Applicant	Construction	Value (\$)	Address
3/2019 - MOD	Mr GJ O'Shanassy	Ext/Add to Dwelling (Ext to Office & BI Robe)	\$170,000	LOT: 7 DP: 754610 3670 Mid Western Highway GRENFELL NSW 2810
28/2020	Mrs BA Stonestreet	New Dwelling	\$150,000	LOT: 798 DP: 1267735 16 Yorke Street GREENETHORPE NSW 2809
76/2020 - MOD	Mrs RL Conron	New Shed/Retail Premises & 2 Lot Subdivision	\$600,000	LOT: 1&2 DP: 569688 13 Berrys Road GRENFELL NSW 2810
2/2021	Weddin Shire Council	Improve Existing Path	\$90,000	LOT: 1 DP: 126544 LOT: 1 DP: 1093031 LOT: 1017 DP: 1164004 LOT: 159 DP: 920018 LOT: 1018 DP: 1163994 LOT: 2 DP: 1093031 South Street GRENFELL NSW 2810
8/2021	Mr D Lennane	New Dwelling	\$350,000	LOT: 2 DP: 1083840 Brundah Parish GRENFELL NSW 2810
9/2021	Mr RW Dawes	Transportable Dwelling	\$220,000	LOT: 1 DP: 724965 72 West Street GRENFELL NSW 2810
12/2021	Geerlings Filmworks Pty Ltd	Install Two Water Tanks	\$18,000	LOT: 2 DP: 377091 51 Forbes Street GRENFELL NSW 2810

For Information
Noted

ACTING DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B2. Construction Certificates

The undermentioned applications were received and determined under delegation.

CC NO.	Applicant	Construction	Address
28/2020	Mrs BA Stonestreet	New Dwelling	LOT: 789 DP: 1267735 16 Yorke Street GREENETHORPE NSW 2809
72/2020	Mr CD Baker	New Dwelling	LOT: 1351 DP: 754578 5021 Henry Lawson Way GRENFELL NSW 2810
1/2021	Weddin Shire Council	New Amenities Block & Demolish Existing Block	LOT: 1 DP: 1172801 Brundah Parish GRENFELL NSW 2810
8/2021	Mr D Lenanne	New Dwelling	LOT 2 DP: 1083840 Brundah Parish GRENFELL NSW 2810

**For Information
Noted**

B3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
1/2021	Mr WR Burstal	Alts/ Adds to Dwelling (Additional Bathroom)	\$20,000	LOT: A DP: 341490 47 Rose Street GRENFELL NSW 2810

**For Information
Noted**

B4. Administration Building, P2.3.6

Executive Summary

The report provides a status update regarding the plans for the Administration Building re-design.

Report

As reported to the February 2021 Council meeting, expressions of interest have been sought from local draft persons and both Warwick Morley and Andy's Design & Drafting have shown interest in the proposal.

**For Information
Noted**

B5. NetWaste Forum, E3.3.12

Executive Summary

The report provides a report on the NetWaste Forum held in GRENFELL on Friday 26 February 2021.

Report

The NetWaste Group met in Grenfell on Friday the 26 February at the Community Hub. As this was the first face-to-face meeting of the NetWaste Group since Covid restrictions, the attendance was above expectations with twenty-two (22) delegates attending the Forum from Councils such as Bourke, Cobar, Walgett, Orange, Parkers, Cowra, Lachlan, Forbes, Narromine as well as representatives from Drum Muster, Sims Metal and Spectur. The Mayor officially opened the Forum and the delegates were provided with a tour of Council's new Sewer Treatment Plant at the completion of the Forum and Haslin Constructions provided a lunch at the end of the tour.

**For Information
Noted**

B6. Household Chemical Clean Out Day, E3.3.14

Executive Summary

The report provides a status update regarding the upcoming Chemical Clean Out Day for Weddin Shire.

Report

NetWaste have organised a Chemical Clean out day which will be held on Tuesday 4th May 2021 at the Grenfell Waste Facility between 10.00am - 1.00pm. The event will be advertised on Council's Facebook, Webpage and Council News in the local paper to ensure residents are notified of the event.

The NetWaste group will also be providing extensive media coverage of the Chemical Clean out during – **April/May 2021**.

Media:

- Television – 5-week campaign across the Orange/Dubbo market

Campaign commences with a heavy three-week schedule leading into the first pickups late April. This is followed by two lighter weeks which will take us through until the later pickups from 16th May. 30 second commercial which alerts viewers to the upcoming event and encourages them to contact their local council or go online to find out the date, time and location of the pickup specific to them.

- Radio and Newspaper will be scheduled the Week leading into/the week of, the scheduled pick up. This will advertise specific dates, times and pick up locations.

In areas where we don't have TV coverage, we have booked extra radio and newspaper.

- Social Media – Used to target each location/pick up day – specific dates, times, and location.

**For Information
Noted**

B7. Community Arts Building, Rose Street GRENFELL, P2.3.17

Executive Summary

The report provides a status update regarding the Community Arts Building renovations.

Report

Progress at the Community Arts building is nearing completion with the painting, new verandahs, new signage, and electrical works having the final touches. Progress photos have been distributed by email.

**For Information
Noted**

B8. Sewer Treatment Plant (STP), S1.1.5

Executive Summary

The report provides a status update regarding the progress of the new Sewer Treatment Plant.

Report

Progress at the new Sewer Treatment Plant is progressing steadily with the IDAL & Balance tank concrete work now completed and ready for hydrostatic testing, concrete blockwork to the drying beds completed by local contractor M Abbott. Drainage and electrical works have commenced. Septic receivable tank installation commenced the head of the works receivable tank completed Progress photos have been provided by email.

**For Information
Noted**

B9. Drum Muster, E3.3.13

Executive Summary

The report provides a status update regarding the Drum Muster cage at Grenfell Waste facility

Report

Vernon Keighley with Drum Muster have provided Weddin Shire Council with a new secure Drum Muster cage at the Grenfell Waste Management Facility. The cage was obtained from Barmedman and transported to Grenfell by Council staff and re-erected by Council staff photos have been distributed by email.

**For Information
Noted**

ALAN LINDSAY

ACTING DIRECTOR ENVIRONMENTAL SERVICES

333 RESOLVED: Cr O'Byrne and Cr Best that except where otherwise dealt with the Acting Director Environmental Services' Report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
March 2020	1. <u>Aboriginal Land Claims Investigation Unit</u> : Cr Diprose and a staff member to attend meeting in Dubbo.	In Progress	GM
February 2021	2. <u>2021/2022 Operational Plan</u> : arrange workshop to be held 9:30am Thursday 25 March 2021.	In Progress	GM
	3. <u>2021/2022 Operational Plan</u> : arrange Extra-Ordinary estimate meeting to be held 9:30am Thursday 8 April 2021.	In Progress	GM
	4. <u>Bimbi Floodplain Management Program</u> : undertake community consultation session Tuesday 16 March 2021.	In Progress	DE
DEFERRED ACTIVITIES			
April 2016	1. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	Completed	DES
May 2018	2. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
December 2018	3. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	4. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	5. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	6. <u>Grenfell Medical Centre Operation</u> : conduct a media and marketing campaign.	Delete	DCS/GM
October 2019	7. <u>National Heavy Vehicle Route Assessment</u> : investigate cost to carry out national heavy vehicle route assessment.	In Progress	DE
November 2019	8. <u>Bogolong Dam</u> : (SCCF Rd 2) commence excavation works once structural design plans developed.	In Progress	DE
March 2020	9. <u>Council Meeting Agenda</u> : alter Agenda and Reports to align with CSP.	In Progress	GM
August 2020	10. <u>Annual Returns of Interest</u> : place on Council's website. Review other positions.	In Progress	GM
	11. <u>Council Meetings – Webcasting</u> : investigate option to livestream remotely.	In Progress	GM/DCS
October 2020	12. <u>Sec 355 Committees Review</u> : submit draft Operational Manual and Event Management Guidelines to Council for formal adoption.	In Progress	GM
	13. <u>Destination Management Plan</u> : investigate the steps required to develop a feasibility study for a rail trail from Grenfell to Greenethorpe.	Completed	DCS
	14. <u>Proposed Bumbaldry Recycling Service</u> : extend garbage service to Bumbaldry area.	In Progress	DES
November 2020	15. <u>Historic Homes Books</u> : Develop options for memento acknowledging the Grenfell Sesquicentenary.	In Progress	GM
December 2020	16. <u>Building Better Regions Fund Round 5</u> : submit grant funding applications.	Completed	DES/DCS/ GM
	17. <u>NetWaste Chemical Cleanout</u> : participate in the 2021 Regional Household Chemical Cleanout.	In Progress	DES

ACTION LIST

February 2021	18. <u>Safety Audit – Adelargo Road</u> : conduct road safety audit.	In Progress	DE
	19. <u>Quandialla Pool Upgrade</u> : submit grant funding applications.	Completed	DES/GM
	20. <u>Grenfell RSL Sub-Branch</u> : place items in roundabouts for ANZAC Day.	In Progress	DE
	21. <u>The Grenfell Henry Lawson Festival of Arts</u> : undertake strategic review and upgrade website.	In Progress	GM/DCS
	22. <u>Draft Policy & Procedures for CCTV in Public Places</u> : place on public exhibition and resubmit to Council for formal adoption.	In Progress	DE
	23. <u>Stronger Communities Program – Round 6</u> : submit Expression of Interest (EOI).	Completed	DE
	24. <u>Joint Regional Planning Panel</u> : invite Mrs R Fagan to be a representative on Council’s planning panel.	Completed	DES
	25. <u>Administration Building</u> : seek expressions of interest from local architects and designers.	Completed	DES

**For Information
Noted**

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE EXTRA-ORDINARY MEETING
HELD FRIDAY 5 FEBRUARY 2021 COMMENCING AT 11:05 AM (C2.6.39)**

1. Present

- Angela Sweeny
- Anne Dixon
- Bronwyn Morley (via phone)
- Francesca Taylor
- Cr Phil Diprose
- Cr Carly Brown
- Cr John Niven
- Alan Lindsay
- Kim Broomby
- Stephen Sykes (Observer)
- Stephen Johansen (Observer)
- Warrick Morley (Observer)

2. Apologies

Nil

3. Confirmation of Minutes

As this was an Extra-Ordinary meeting, previous minutes were not reviewed.

4. Conflicts of Interest

Nil

5. General Business

5.1. Stephen Sykes re: facility upgrade: discussed with group developing a business case for upgrade of whole pool facility (pool, plant and amenities) and costing of same for effective political lobbying for funding. SS has had previous experience creating opportunities for economising projects of this nature in small villages.

Noted

5.2. Stephen Johansen from Facility Design Group: presented design concepts and options for upgrades to the group.

Noted

5.3. Upgrades discussion: discussions between Committee, SS and SJ with regard to design options, village requirements, pool and facility users. General discussion included:

- local swimming club are most prolific users
- requirement to keep 5 lanes for same
- combining splash/toddler pool and lane pool for simplification of filtration system
- serviceability of plant equipment is a consideration in a rural setting
- simple filtration (current staff have filtration expertise, however future staff may not and for ease of recruitment simple equipment is required)
- 1 employee is present at any given time so visibility from kiosk/entry area to the pool is vital
- passive surveillance should be encouraged by design
- asbestos removal

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE EXTRA-ORDINARY MEETING
HELD FRIDAY 5 FEBRUARY 2021 COMMENCING AT 11:05 AM (C2.6.39)**

- kiosk is located at the point of control
- beach entry to satisfy accessibility requirements
- first aid room and emergency services access
- potential season loss for project – proposed project timeline during off season only

Noted

5.4. DA approved plans for amenities block: group reviewed current plans. Discussion of community room to increase access to the facility. Group agreed that a simple design for best use of funds was amenable.

Decision/Action:
WM agreed to allow SJ to incorporate amenities block basic design into whole facility design.

Decision/Action: Moved by CB Seconded by PD
Recommendation: that Facility Design Group be engaged to present a whole facility design, incorporating the current DA approved plans for amenities block for Weddin Shire Council and the Quandialla Pool Committee to review.
Support for Recommendation: Unanimous

Decision/Action: Moved by AS Seconded by FT
Recommendation: that the Committee recommend to Council that the formal plan, redesigning the whole pool facility be adopted to seek funding opportunities for same.
Support for Recommendation: Unanimous

5.5. Site surveys/reports: AS requested that a Geotech report and site survey be completed, in addition to power supply report.

Decision/Action:
AL to arrange with SS a site survey and Geotech report as well as power supply report.

5.6. Committee role in funding applications: AS asked about the role of the Committee in future funding application (the first being due in three weeks' time). SS asked for any existing community engagement documents be sent to him and for the Committee to think creatively about community uses of the facility. SS asked for access to Survey Monkey results from 2020.

Decision/Action:
FT/BM to send pre-existing letters of support and request new ones of various community groups.

Decision/Action:
KB to request new letter of support from Active Farmers group.

Decision/Action:
FT to send SS survey monkey results.

5.7. Design concept approval: discussion regarding DA/DC approval to involve pool in new design concept.

Decision/Action:
Pool is an existing structure; AA and AL to discuss regarding appropriate progression.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE EXTRA-ORDINARY MEETING
HELD FRIDAY 5 FEBRUARY 2021 COMMENCING AT 11:05 AM (C2.6.39)**

- 5.8. Pool usage: discussion about community use of pool and surrounding Shires. Pool is accessed by residents of Hilltops, Bland and Weddin Shires including 3 schools and surrounding villages.

Decision/Action:
Committee to work with SS on submission information.

6. Closure

There being no further business, the meeting closed at 12:45pm.

- 334 RESOLVED:** Cr Diprose and Cr Brown that except where otherwise dealt with the Minutes of the Quandialla Swimming Pool Committee Extra-Ordinary meeting be adopted.

MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS COMMITTEE MEETING
HELD WEDNESDAY 3 MARCH 2021 COMMENCING AT 7:30 PM (C2.6.32)

- 1. ATTENDANCE:** Belinda Power, Kelly Hillsley, Chad White, Ray Smith, Cr Carly Brown, Amanda Kania, Glenn Carroll, Deb Stanton, Cr Mark Liebich, Glenda Howell, Grant Simpson, Cr Jan Parlett, Cr Stephen O'Byrne, Lance Troy
- 2. APOLOGIES:** Warwick Crampton, Terry Carroll, Deidre Carroll, Angela Hundy, Amanda Mason, Virginia Osborne, Liz Carroll, Cathy Gilbert

Resolved Glenn Carroll/Cr Mark Liebich that the apologies be accepted.

3. PRESIDENT'S WELCOME:

- President Belinda Power welcomed everyone to the meeting.

4. MINUTES OF PREVIOUS MEETING:

Resolved Cr Carly Brown/Chad White that the minutes of the meeting dated 6 January 2021 be confirmed.

5. BUSINESS ARISING FROM MINUTES:

Resolved Cr Mark Liebich/Lance Troy that Council correspondence be addressed in General Business. **CARRIED**

6. CORRESPONDENCE:

- Email received from Claire McCann from Grenfell Art Gallery asking for confirmation of cancellation of Art Gallery space 5/6/2021 to 14/6/2021.

Resolved Cr Jan Parlett/Glenn Carroll that the Committee reply with confirmation of cancellation, thanking them for their support and looking forward to 2022. **CARRIED**

- Email received from Richard Arnold, a US correspondent for Australian radio based in Southern California. He is writing a book on Donald Smith, a recipient of an Arts award in 1975, and is seeking more information. President Belinda Power stated that she forwarded his email to the Grenfell Museum for more information and was told they had also received his request for information and had replied.

Resolved Cr Carly Brown/Cr Mark Liebich that the President's actions be accepted and endorsed, and that the Committee enquire as to how the Museum responded. **CARRIED**

- Email received from Jim Guider of Capital Country Radio with a proposal for Radio, Social and Print media.

Resolved Cr Carly Brown/Cr Mark Liebich that the Committee reply with information on cancellation of 2021 Festival and invite resubmission for 2022. **CARRIED**

7. TREASURER'S REPORT:

- NAB account has been closed (statements attached)
- New Account and Signatories have been created with Bendigo Bank
- New contact at Weddin Shire Council - Michael Chalmers, Corporate Services Manager

Resolved Glenn Carroll/Chad White that the treasurer's report be accepted. **CARRIED**

**MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS COMMITTEE MEETING
HELD WEDNESDAY 3 MARCH 2021 COMMENCING AT 7:30 PM (C2.6.32)**

8. GENERAL BUSINESS:

- Email received from Council replying to recommendations from Committee meeting dated 6/1/2021 (attached).

Council resolved that:

1. *the 2021 Grenfell Henry Lawson Festival of the Arts be cancelled due to the COVID-19 Coronavirus pandemic*
2. *a full strategic review of the Festival be undertaken*
3. *Council fund the review to expedite the process and that the funding be sourced at a subsequent Quarterly Budget Review*
4. *the Festival website be reviewed / upgraded upon completion of the review*
5. *if grant funding cannot be obtained, Council fund the website upgrade with funding to be sourced at a subsequent Quarterly Budget Review*

Council then considered the submissions received in response to the Request for Proposal HLF review and it was resolved to accept the proposal from Tilma Group. It is anticipated the review process will commence Monday 1st April 2021 and be completed by 30th June 2021.

Thanks go to the council staff who were involved in the research and processing of the proposals.

Resolved Cr Mark Liebich/Cr Steve O'Byrne that a media release be developed highlighting the positive plans for the future. **CARRIED**

Glenn Carroll and President Belinda Power will create and distribute draft copy to Committee members.

9. DATE FOR NEXT MEETING: Wednesday 5 May 2021 commencing at 7pm.

10. CLOSE: Meeting was closed at 7:50pm.

335 RESOLVED: Cr Parlett and Cr O'Byrne that except where otherwise dealt with the Minutes of The Grenfell Henry Lawson Festival of Arts Committee meeting be adopted.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 5 MARCH 2021 COMMENCING AT 3:00 PM (C2.6.39)**

1. Present

- Angela Sweeny
- Bronwyn Morley
- Francesca Taylor (via phone)
- Cr Phil Diprose
- Cr Carly Brown
- Cr John Niven
- Alan Lindsay
- Kim Broomby

2. Apologies

- Anne Dixon
- Jennifer Kelly
- Shea Broomby
- Jeremy Tancred

Apologies: 5 March 2021

Recommendation: that the apologies be accepted.

Support for Recommendation: Unanimous

3. Confirmation of Minutes

Executive Committee meeting held 23 October 2020

Previous Minutes: 23 October 2020

Recommendation: that the Minutes of the Executive Committee meeting held 23 October 2020 be accepted.

Support for Recommendation: Unanimous

Extra-Ordinary Committee meeting held 5 February 2021

Previous Minutes: 5 February 2021

Recommendation: that the Minutes of the Quandialla Pool Committee Extra-Ordinary meeting held 5 February 2021 be accepted as being a true and accurate reflection of the meeting.

Support for Recommendation: Unanimous

4. Matters Arising from the minutes

- 4.1. Engagement of FDG for whole facility design: to be presented at the February 2021 Council meeting. Stephen Sykes requested formal adoption of proposal for whole facility upgrade, incorporating WMDS amenities design and, in theory the beach entry 25m 5 lane pool to be submitted in grant application.

Decision/Action: Moved by CB Seconded by AL

Recommendation: that the Committee formally adopt proposal to submit whole facility upgrade grant application.

Support for Recommendation: Unanimous

Decision/Action:

Report and draft concept presented to Weddin Shire Council where no controversy was raised; grant submissions completed 26 February 2021 and 5 March 2021 for pool complex. Awaiting outcome.

- 4.2. AL to arrange with SS a site survey and Geotech report as well as power supply report: Survey was completed. Nil requirement for power supply report for this round of submissions.

Noted

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 5 MARCH 2021 COMMENCING AT 3:00 PM (C2.6.39)**

- 4.3. FT/BM to send pre-existing letters of support and request new ones of various community groups: Completed. **Noted**
- 4.4. KB to request new letter of support from Active Farmers group: Completed. **Noted**
- 4.5. FT to send SS survey monkey results: Completed. **Noted**
- 4.6. Committee to work with SS on submission information: Completed. **Noted**
- 4.7. FT to update the existing SWSCU bank account name to “Weddin Shire Council Quandialla Pool Committee”:

Decision/Action:
To be carried over to next meeting.

- 4.8. Concrete repairs especially western pool side: AL to engage contractor for immediate work:

Decision/Action:
Concrete repairs to be held until grant submission outcome is known.

- 4.9. Plumbing for all toilets: JT to engage plumber for works: Completed. **Noted**

5. Correspondence

- 5.1. Inwards WSC re: Engagement of Stephen Sykes to prepare grant submissions **Noted**
- 5.2. Inwards Bribbaree Pony Club re: Letter of support **Noted**
- 5.3. Inwards Support Officer re: Investigating Crown Land Reserves **Noted**

6. General Business

- 6.1. Vision for the future of Quandialla Pool: for use in correspondence with WSC and stakeholders for the purposes of fundraising

Decision/Action:
That the local Quandialla contingent provide a vision statement for input by the broader committee at the next meeting.

Decision/Action:
PD will circulate Shire vision and suggestions.

- 6.2. Draft concept design by Facility Design Group: inviting community members to comment on the draft design. Particular consideration needs to be given to Bryson Troy in the consultation process.

Decision/Action:
Being careful not to invite differing views, it was agreed to show Bryson the draft concept design.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 5 MARCH 2021 COMMENCING AT 3:00 PM (C2.6.39)**

6.3. Next season 50th Anniversary celebrations (post AGM discussion):

Decision/Action:
Sub-committee to be formed specifically to arrange celebration.

Decision/Action:
Invite local community members to submit an expression of interest to be voted on by the Pool Committee.

Decision/Action:
BM to advertise in the school newsletter and idle chatter as well as invite Bryson to be on sub-committee.

Decision/Action:
To be kept simple: BBQ on 6 November 2021.

Decision/Action:
Story board unveiling on the corner of Second St and West Wyalong Rd

6.4. Winter garden/pool grounds maintenance:

Decision/Action:
Winter maintenance will be a part of the groundskeeping role; AL will be ultimately responsible.

Decision/Action:
Committee to notify AL of any deviation from routine.

6.5. Committee Charter: suggested amendments.

Decision/Action:
Meeting date to be amended to the first week of the months in the Charter.

Decision/Action:
Version 3 to be submitted with these minutes.

7. Business Without Notice

7.1. Fundraising: funds received from Delta. Funds received from Grain Corp?

Decision/Action:
BM to write a thank you note to Delta

Decision/Action:
FT to check bank account and update at next meeting

7.2. Warrick Morley thank you:

Decision/Action: Moved by CB Seconded by AL
Recommendation: that a thank you be written to Warrick Morley for volunteering to draft initial design for amenities building.
Support for Recommendation: Unanimous

Decision/Action:
AL to arrange letter from Council.

7.3. Crown Land enquiry letter:

Decision/Action:
Council will respond.

**MINUTES OF THE QUANDIALLA SWIMMING POOL COMMITTEE MEETING
HELD FRIDAY 5 MARCH 2021 COMMENCING AT 3:00 PM (C2.6.39)**

7.4. Fundraising costs - Calcutta:

Decision/Action:
FT to verify with Jeremy Tancred re meal costs for 2020 Calcutta auction.

Decision/Action:
FT to pay progress association 50% of printing costs for tickets.

7.5. Kim Broomby resignation: Kim announced her resignation as Pool Manager effective as of the end of the season. The Committee thanked her for all her hard work and formally acknowledged her substantial commitment to the role.

Decision/Action:
AL will review staffing model to ensure best employment practice and suitability for the Quandialla community.

8. **Next Meeting** to be held Friday 26 March 2021 commencing at 10am.

9. **Closure**

There being no further business, the meeting closed at 4:00pm.

336 **RESOLVED:** Cr Diprose and Cr Bembrick that except where otherwise dealt with the Minutes of the Quandialla Swimming Pool Committee meeting be adopted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE
MEETING
HELD WEDNESDAY 10 MARCH 2021 COMMENCING AT 8:30 AM (C2.6.12)**

Apologies were received from a number of Committee Members.

As there was no quorum, the meeting was not held.

Noted

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 16 MARCH 2021 COMMENCING AT 8:30 AM (C2.6.10)**

1. **PRESENT:** G Carroll, M Chalmers, L Sheehan and J Rath
2. **APOLOGY:** Nil
3. **MINUTES:** 16 February 2021

Resolved: M Chalmers and J Rath that the minutes of the meeting held 16 February 2021 be adopted.

4. **PEOPLE:**

<u>Learning development</u> - Strategic	i) <u>Traffic Control/Signage:</u> process implemented to ensure signage inspected on a regular basis. ii) <u>Annual Assessments:</u> - Administration – in progress - Engineering – in progress - Environmental – completed iii) <u>Training Plans:</u> to be undertaken for individual employees emanating from Annual Assessments. iv) <u>Henry Lawson Festival:</u> meeting held 3 March 2021. Further reported in General Manager’s report.	DE All All All
<u>Resource planning</u> - Strategic	i) <u>New Improvement Plan:</u> action plan to be monitored and implemented. ii) <u>RMS Contract:</u> reported in Director Engineering’s report. iii) <u>Engineering Strategic Planning Meetings:</u> held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2020/2021. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues. iv) <u>2021/2022 Operational Plan:</u> Workshop and Extra Ordinary meeting to be held to commence prioritising for the annual Plan.	GM DE DE All
- Operational	v) <u>Other Programs:</u> in progress.	DE
<u>Recruitment</u> - Operational	i) <u>Engineering:</u> Contracts Engineer to be re-advertised. Prasanna Kariyawasam engaged during the interim. ii) <u>General Labourer - Civil Works:</u> interviews held 10 March 2021. Awaiting medical examination results. iii) <u>General Labourer - Parks & Gardens (Temporary):</u> interviews held 10 March 2021. Awaiting medical examination results. iv) <u>Trainee Biosecurity Officer:</u> interviews to be held 23 March 2021.	DE DE DE DE
<u>Appointments</u> - Operational	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 16 MARCH 2021 COMMENCING AT 8:30 AM (C2.6.10)**

<u>Health and Wellbeing</u> - Strategic	i) <u>Proposal for Health and Wellbeing:</u> Health and Wellbeing program previously developed on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce. Activity completed and overall acceptance of success of program. Results received. To be discussed and final outcomes to be presented to staff as soon as possible after COVID-19 restrictions are lifted.	All
	ii) <u>Health and Wellbeing/Mental Health training:</u> to be organised in 2020/2021 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS

5. RESOURCES:

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications:</u> Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<u>Information</u>	Nil	
<u>Physical – Assets</u> - Strategic	i) <u>Sewerage Treatment Works Upgrade:</u> in progress. Further reported in DES report.	DES
	ii) <u>Grenfell Main Street Renewal:</u> Project Management Office (PMO) engaged to analyse and estimate total project costing. Work packages also developed incorporating tender documents where appropriate for all components of the project. Further reported in DE report.	DE
- Operational	iii) <u>Quandialla Recycling Depot:</u> operating very well. Director Engineering monitoring.	DE
	iv) <u>O’Brien’s Tributary:</u> preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	v) <u>Industrial Land:</u> consideration being given to purchasing additional land.	GM/DE/DES
	vi) <u>Quandialla Drainage:</u> works nearing completion.	DE
	vii) <u>Annual Residence Inspections:</u> in progress.	DES
	viii) <u>Quandialla Pool:</u> operating very well. Grant funding application to upgrade pool submitted.	DES
<u>Human Resources</u>	i) <u>HR Resources:</u> Peter Quinn engaged to provide HR services. To be further considered as part of Year 3 of the Organisation Structure review.	All
<u>Risk Management</u>	i) <u>WHS Resources:</u> to be further considered as part of Organisation Structure review.	All
<u>Information Technology</u>	i) <u>IT Resources:</u> to be further considered as part of the Organisational Structure review.	All
<u>Investment</u>	Nil	

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING
HELD TUESDAY 16 MARCH 2021 COMMENCING AT 8:30 AM (C2.6.10)**

6. SYSTEMS:

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> : systems such as procurement and delegations to be reviewed. ii) <u>Local Environment Plan (LEP) Review</u> : development of land use strategy in progress. iii) <u>Waste Strategy</u> : actions in progress. iv) <u>Webcasting of Council Meeting</u> : currently being undertaken as per Councils Code of Meeting Practice.	DCS/DE/GM DES DES GM/DCS
<u>Risk</u> - Operational	i) <u>Department of Fair Trading (DFT)</u> : compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system. ii) <u>Submission of DA's</u> : on-line service available to specific Councils. To be instigated 1 July 2021 for all Councils.	DES DES

7. COMMUNICATIONS AND ENGAGEMENT:

<u>Agendas for OLT and OET</u>	Being utilised.	GM
<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan and Engagement Strategy</u>	Being utilised.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> • Meetings held. • Store system / Depot Improvement Plan being implemented. • Other recommendations to be pursued when submitted. • Quarterly meetings being held with indoor and outdoor staff. Meetings held Thursday 4 March 2021. Next meetings to be held Thursday 1 July 2021. 	GM DCS/DE All All

8. NEXT MEETING: Monday, 12 April 2021 at 8:30am.

9. CLOSURE: There being no further business to discuss the meeting closed at 10:33am.

337 RESOLVED: Cr Best and Cr Bembrick that except where otherwise dealt with the Minutes of the Organisational Leadership Team (OLT) meeting be noted.

QUESTIONS WITH NOTICE

Questions may be put to Councillors and Council employees in accordance with clause 9 of Council's **Code of Meeting Practice**, as follows: -

- “(9.14) A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.*
- (9.15) A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.*
- (9.16) A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.*
- (9.17) A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.*
- (9.18) Councillors must put questions directly, succinctly, respectfully and without argument.*
- (9.19) The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.”*

Questions should not be used to introduce **business without notice**. This is covered in clause 3 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C

- Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D

- (1) **[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

CLOSED COUNCIL

RECOMMENDATION: that Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

- 338 RESOLVED:** Cr Parlett and Cr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

DIRECTOR ENGINEERING'S LATE REPORT

1. **Q5/2021: Bogolong Dam – Masterplan/Technical Design Development, E3.6.4/T1.6.101**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

CLOSED COUNCIL

339 RESOLVED: Cr Brown and Cr Diprose that the meeting return to Open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from Closed Council: -

GENERAL MANAGER'S REPORT

1. **LiveBetter Proposal, H1.7.1**

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Noted

DIRECTOR ENGINEERING'S LATE REPORT

RESOLVED: that the Director Engineering's late Closed Council report be received and dealt with because of the urgency of the matter.

1. **Q5/2021: Bogolong Dam – Masterplan/Technical Design Development, E3.6.4/T1.6.101**

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that Council endorse the recommendation of the Evaluation Committee being that the Quotation received from '*CIVILLE Pty Ltd*' for \$44,292.00 INC GST be accepted.

CLOSURE: There being no further business the meeting closed at 6:11pm.