



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 AUGUST 2019 COMMENCING AT 5.00 PM

08 August 2019

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 AUGUST, 2019**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

1. OPENING MEETING
2. ACKNOWLEDGEMENT OF COUNTRY
3. APOLOGIES AND COUNCILLOR LEAVE APPLICATIONS
4. CONFIRMATION OF MINUTES – Ordinary Mtg 18 July 2019
5. MATTERS ARISING
6. DISCLOSURES OF INTEREST
7. PUBLIC FORUM
8. MAYORAL MINUTE(S)
9. MOTIONS WITH NOTICE
10. CORRESPONDENCE (as per precis attached)
11. REPORTS:
 - (A) General Manager
 - (B) Director Corporate Services
 - (C) Director Engineering
 - (D) Director Environmental Services
 - (E) Delegates
12. ACTION LIST
13. COMMITTEES MINUTES
 - Bogolong Dam Ctee Mtgs, 22/07/2019
 - LEMC Ctee Mtg, 30/07/2019
 - Floodplain Ctee Mtg, 31/07/2019
 - Art Gallery Ctee Mtg, 01/08/2019
 - Tourism Ctee Mtg, 01/08/2019
 - Heritage Ctee Mtg, 01/08/2019
 - OLT Mtg, 13/08/2019
14. TENDERS AND QUOTATIONS
15. QUESTIONS WITH NOTICE
16. CLOSED COUNCIL
17. RETURN TO OPEN COUNCIL
18. REPORT ON CLOSED COUNCIL
19. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Bembrick, S O’Byrne, J Parlett, C Brown, P Diprose and J Niven.
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Environmental Services (B Hayes) and Director Engineering (J Rath).

ACKNOWLEDGEMENT OF COUNTRY:

The Mayor read out the following:

“I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Aboriginal Australians who are present.”

APOLOGY: Nil

Cr McKellar entered the meeting at this point 5.01pm.

CONFIRMATION OF MINUTES:

040 RESOLVED: Cr Diprose and Cr Brown that the Minutes of the Ordinary Meeting, held on 18 July 2019 be taken as read as **CONFIRMED**.

DISCLOSURES OF INTEREST

Disclosure of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Mark Liebich	C3	Vice President of Show Society	Pecuniary	Yes
Cr Carly Brown	C2	Club Member and Husband is Club Coach	Non - Pecuniary	Yes
	C3	Show Society Member	Non - Pecuniary	Yes
Cr Diprose	C7	Council delegate to Weddin Landcare Steering Committee and wife is Chairperson of the Nursery	No - Pecuniary	Yes
	C11	Nominated by Grenfell Preschool & Long Daycare to negotiate purchase of 45 East Street Grenfell from TAFE	Non - Pecuniary	Yes
Cr Bembrick	C2	Life Member of Grenfell Rugby Club	Non - Pecuniary	No

PUBLIC FORUM

The Council may hold a public forum prior to or part of each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to or part of Extraordinary Council meetings and meetings of committees of the Council.

To speak at a public forum, a person must first make an application to the council in the approved form. Applications to speak at the public forum must be received by at least 10 days before the date on which the public forum is to be held, and must be accompanied by a brief description of the topic and/or a copy of any question.

A person may apply to speak on no more than one item of business on the agenda of the council meeting.

The following applications have been received: -

Nil

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 AUGUST 2019.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 11 July 2019.
- A2. The Hon Steph Cooke MP, A3.19.2: Advising for the first time ever, residents can choose what community projects they would like funded thanks to the NSW Government's My Community Project program.
- A3. The Hon Steph Cooke MP, A3.19.2: Advising a study looking into the feasibility of reopening rail lines from Blayney to Demondrille, Cowra to Eugowra and Koorawatha to Grenfell has commenced following strong community interest.
- A4. NSW Environmental Protection Authority (EPA), A3.6.17: Writing to inform you of recent changes to Schedule 1 of the *Protection of the Environment Operations Act 1997* and Schedule 1 of the *Protection of the Environment Operations (General) Regulation 2009 (General Regulation)* and upcoming administrative fee increases.
- A5. Leanne Massey, H2.6.1: Advising I was recently in Grenfell visiting my family and noticed a concrete cross in Priddles Reserve.
- A6. Alan Griffiths, C2.6.26: Notifying the Chairman of the Tourism Committee that I am resigning from the committee.
- A7. Bradley Scott, P4.20263: Please accept this letter as formal notice of my resignation from my position as Grader Operator at Weddin Shire Council.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 18 July 2019.
- A9. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced a push to bring Federal and State Governments together to establish a nationwide income protection scheme to safeguard farmers.
- A10. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has welcomed the introduction of new penalties against protesters who choose to invade hard-working farmers' property.
- A11. Greg Warren MP, A3.6.1: As you may be aware I have recently been appointed Labor's Shadow Minister for Local Government under our new leader Jodi McKay.
- A12. Jenny Bennett – Central NSW Councils (Centroc), T4.3.1: Just passing this advice on to you from the NRMA.
- A13. Mrs Jan Jones, P2.3.18/P4.1027: Advising I read with interest in the Grenfell Record about plans for Main Street, in particular parking and the suggested 45 degrees angle parking.
- A14. NSW DPI, NSW Government Water A3.6.45: Advising Department of Industry – Water and WaterNSW held 15 public meetings from 22 May to 7 June 2019 to advise communities in drought-affected river systems of the current water availability and outlook.
- A15. Parkes Shire Council, T3.6.6: You are invited to attend the 2019 Be Road Ready for Harvest Field Day.
- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 25 July 2019.

- A17. Trudi Beck, Fridays for Future Committee, E3.10.1: Wagga Wagga Fridays for Future is a community interest group in Wagga Wagga.
- A18. The Hon Steph Cooke MP, A3.19.2: Creative Kids vouchers have been a big hit in the Cootamundra electorate, says Member for Cootamundra Steph Cooke.
- A19. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging residents to highlight the brilliant women in their personal and professional lives, with nominations now open for the 2020 NSW Women of the Year Awards.
- A20. V Gregory, R2.11.5: Advising I would like to thank you so much for cutting down the tree at the Euroka Bridge, Euroka Road a few kilometres outside Quandialla on the way to Morangarell.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 1 August 2019.
- A22. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has welcomed the theme for the 65th Education Week, 'Every Student, Every Voice'.
- A23. The Hon Steph Cooke MP, A3.19.2: Volunteers play key roles in our communities and now there's a chance to help shape how volunteering will look in the future.
- A24. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has invited community organisations across the Cootamundra electorate to apply for a share of \$12.5 million funding scheme to bring their projects closer to fruition.
- A25. Chad White, C1.7.5: Please share with relevant community groups and parents please.
- A26. NSW Environment Protection Authority (EPA), S1.1.4: Writing to inform you of recent changes the EPA has made to the RBL System, which are relevant to your organisation and environment protection licence.
- A27. Cr Parlett, Weddin Health Council C1.3.9: Forwarding minutes of a meeting held on Monday 24 June, 2019.
- A28. Ms Auburn Carr, T4.3.1: Tourism Signage Strategy Community Consultation.

SECTION B - Matters for Report

- B1. Intentus Chartered Accountants, A1.2.1: Forwarding our interim management letter.
- B2. Mrs B Dykhoff, T5.21.2019: Subject: Development Application 21/2019
- B3. The Hon Michael McCormack MP, A3.19.3: Forwarding Media Release advising local communities throughout the Riverina and Central West are set to share in \$150,000 of funding under the latest round of the popular Stronger Country Communities Programme.
- B4. The Hon Michael McCormack MP, A3.19.3: Please find attached a letter from Member for Riverina Michael McCormack regarding the opening of Round Five of the Stronger Communities Programme.

041 RESOLVED: Cr Diprose and Cr Parlett that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Australian Local Government Association, A3.8.3: Writing to invite you to join our annual National Local Roads and Transport Congress this November and be among up to 300 of Australia's Local Government Mayors, Councillors and senior Council staff who are helping shape the future of the Roads and Transport sector.

The 2019 National Local Roads and Transport Congress will be in the beautiful and historic Hahndorf, South Australia from 18 – 20 November.

This year's congress, themed *Breaking Through for Modern Transport*, explores the future of transport mobility in Australia and the importance of all levels of government and the private sector working together to plan and deliver integrated infrastructure.

The Australian Local Government Association (ALGA) convenes the annual gathering, which is hosted this year by Mount Barker Council.

RECOMMENDATION: that the Mayor and Director Engineering be Councils representatives at the 2019 National Local Roads and Transport Congress to be held in Hahndorf, South Australia from 18 – 20 November, 2019.

- 042 RESOLVED:** Cr O'Byrne and Cr Brown that the Mayor and General Manager be Councils representatives at the 2019 National Local Roads and Transport Congress to be held in Hahndorf, South Australia from 18 – 20 November, 2019.

2. Mr Glenn Ivins, G2.55: Writing this letter on behalf of the President and Members of the Grenfell Rugby Union Football Club (GRUFC). We are requesting letters of support, for a grant application we are submitting in the Round 3 of the Stronger Country Communities Fund.

Copy forwarded to Councillors

RECOMMENDATION: that the letter of support be provided as requested.

Cr Brown previously submitted a written declaration of interest and left the room.

Cr Bembrick previously submitted a written declaration of interest and stayed in the room.

- 043 RESOLVED:** Cr Parlett and Cr McKellar that the letter of support be provided as requested.

3. Weddin Mountain Muster Committee, C1.4.13: Advising this year's Weddin Mountain Muster will run from Sunday 29th September through to Friday 4 October 2019.

The committee are requesting the use of two port-a-loo's for the week of the muster. We greatly appreciate your assistance with this matter. We would also like to request the use of Council wheelie bins at the showground for the week of the muster, and the collection of the rubbish during the week and at the end of the event.

Due to the ongoing drought and water shortage, the committee would also like to request the use of the trailer with the 1000L tank and pump, so we can cart water for the horses during the event.

Your assistance with these matters would be greatly appreciated.

RECOMMENDATION: that the requests be approved.

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the chair.

044 RESOLVED: Cr McKellar and Cr O’Byrne that the requests be approved.

Crs Liebich and Brown returned to the room with Cr Liebich resuming the chair.

4. Mr Harvey Matthews, U1.2.3: Advising at our Glenelg Bushfire Brigade Annual General Meeting held 5th July the issue of mobile phone coverage in our brigade area was raised with much concern.

RECOMMENDATION: that Council write to the Hon Michael McCormack and the Hon Steph Cooke supporting the Glenelg Bushfire Brigades endeavours to remedy the mobile phone coverage issues.

045 RESOLVED: Cr Brown and Cr McKellar that Council write to the Hon Michael McCormack and the Hon Steph Cooke supporting the Glenelg Bushfire Brigades endeavours to remedy the mobile phone coverage issues.

5. The Hon John Barilaro MP, A3.6.1: Writing to you with an update about the \$4.2 billion Snowy Hydro Legacy Fund.

Copy forwarded to Councillors

For Information

046 RESOLVED: Cr McKellar and Cr Parlett that Council write to the Hon John Barilaro suggesting funding from the \$4.2b Snowy Hydro Legacy fund be allocated for a fast access linkage to Sydney via the Blue Mountains from the Central West of NSW.

6. Janice Wallace, Secretary Grenfell Christian Bookshop Inc, C1.1.3: Writing to you on behalf of the Grenfell Christian Bookshop Incorporated seeking Weddin Shire Councils approval for a rebate on our 2019/2020 Shire Rates.

Weddin Shire Council has generously provided a rates rebate in the past, for which we are very grateful.

RECOMMENDATION: that the request be approved as per Council Policy.

047 RESOLVED: Cr Best and Cr Diprose that the request be approved as per Council Policy.

7. Weddin Community Native Nursery, C1.1.3: Advising we are in receipt of the above Rates and Charges annual assessment and intend processing payment by the due date of 31 August, 2019.

It is our understanding that Council is prepared to consider requests for concessions on rates and charges for not-for-profit community organisations. That being the case we would be

most grateful if you could review our assessment in this light and advise the outcome in due course.

RECOMMENDATION: that the request be approved as per Council Policy.

Cr Diprose previously submitted a written declaration of interest and left the room.

048 RESOLVED: Cr Bembrick and Cr McKellar that the request be approved as per Council Policy.

Cr Diprose returned to the room.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 AUGUST 2019

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

049 RESOLVED: Cr Niven and Cr O’Byrne that the late correspondence be received and dealt with because of the urgency of the matters.

8. Caragabal Country Golf Club, C1.2.9: The Caragabal Country Golf Club has hosted the Caragabal Sheep races for over 11 years in an effort to provide a fun family day and raise funds to support the club and local community projects. This annual event has been very successful, attracting a large crowd from across the Central West and beyond.

The 2019 Caragabal Sheep Races will be held this year on 14 September 2019. The Caragabal Country Golf Club would like to request the use of the Weddin Shire Council cool room. The Caragabal Country Golf Club is very appreciative of all the assistance it receives from the Weddin Shire Council and surrounding community.

RECOMMENDATION: that the request be approved at no charge.

050 RESOLVED: Cr O’Byrne and Cr Brown that the request be approved at no charge.

9. The Hon Shelley Hancock MP, A3.6.54: the NSW Government announced this week that it will fund the first year increase of the Emergency Services Levy for all local Councils to meet the cost of new workers’ compensation arrangements for firefighters.

Copy forwarded to Councillors

RECOMMENDATION: that:

- i) Council write to the Minister for Local Government the Hon Shelley Hancock MP thanking the State Government for funding the first year increase of the ESL and encourage the Minister to work with LGNSW in the next 12 months to find a long term solution to the funding issue.
- ii) a copy be forwarded to the Hon Steph Cooke MP.

051 RESOLVED: Cr McKellar and Cr Niven that:

- i) Council write to the Minister for Local Government the Hon Shelley Hancock MP thanking the State Government for funding the first year increase of the ESL and encourage the Minister to work with LGNSW in the next 12 months to find a long term solution to the funding issue.
- ii) a copy be forwarded to the Hon Steph Cooke MP.

10. The Hon Steph Cooke MP, A3.19.2: Advising the NSW Government will help fund the increase in the Emergency Services Levy for Cootamundra-Gundagai, Narrandera, Junee, Cowra, Temora, Bland, Weddin, Hilltops and Coolamon Councils to meet the costs of new workers’ compensation for firefighters.

Copy forwarded to Councillors

For Information

Noted

11. Paul Andersen, TAFE NSW, C1.8.7: Enquiring if Council would be unlikely to accept the NSW Government's offer to purchase 45 East Street Grenfell, should TAFE NSW's Minister declare the property surplus to needs.

RECOMMENDATION: that Council advise it would not accept NSW Government's offer to purchase 45 East Street, Grenfell should TAFE NSW's Minister declare the property surplus to needs.

Cr Diprose previously submitted a written declaration of interest and left the room.

052 RESOLVED: Cr Brown and Cr Bembrick that Council:

- i) advise it would not accept NSW Government's offer to purchase 45 East Street, Grenfell should TAFE NSW's Minister declare the property surplus to needs
- ii) request that favourable consideration be given to the Grenfell Pre-school & Long Day Care Centre to purchase the building.

Cr Diprose returned to the room.

12. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke joined Minister for Water Melinda Pavey today to help Weddin Shire Council Mayor Mark Liebich celebrate \$12.3 million in funding for a new sewerage treatment plant.

Copy forwarded to Councillors

For Information

Noted

053 RESOLVED: Cr McKellar and Cr Niven that the Correspondence be noted except where otherwise resolved.

8 August 2019

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. A request has been submitted to extend milestone 2 by six months which will allow more time for planning the project. We are currently awaiting a response.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

Project Title	Grant Value
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

Listed below is an update on the Community projects:

- Squash Courts - still waiting on approval for A/C variation.
- Rugby Club - scoreboard will be erected shortly. Waiting to see if DCP is successful for poles before proceeding with light installation.
- Caragabal Country Golf Club - green is scheduled to be replaced from 8th July - 8th August. Club refurbishment will start in next few weeks.
- Grenfell Tennis Club - waiting to see if they are successful with DCP so that they can do all 6 courts at once.

Mrs Karen Pollock is currently engaged as a project officer to liaise between the State Government, the local community groups and Council. Karen is currently ensuring the projects are completed and will also ensure the grant funding is acquitted in the required time frames.

Planning is currently underway for Council's projects.

THE GENERAL MANAGER'S REPORT

Round 3 of the Stronger Country Communities Fund (SCCF) opened on the 1 July, 2019 and closes on 27 September, 2019.

The grant funding for projects in the Weddin Shire is \$766,618 which is available for Council and the Community whereby 50% of the grant funding is required to be spent on youth related projects. Community organisations are able to apply for projects directly to the fund.

Two projects which could be considered by Council are the Main Street infrastructure project which is a high priority in our Community Strategic Plan (CSP) and the upgrade of Bogolong Dam as a youth related project. Both of these projects would benefit the community significantly.

Councillors may wish to submit other projects which could be considered and prioritized by Council.

RECOMMENDATION:

For Councils Consideration

- 054** **RESOLVED:** Cr O'Byrne and Cr McKellar that the projects to be included in Councils grant funding application under Round 3 of the Stronger Country Communities Fund (SCCF) be the Main Street Infrastructure project and the Bogolong Dam upgrade project.

Regional Cultural Fund

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed for the upgrade of the Community Arts Centre.

For Information

Noted

2. Drought Communities Program, C2.9.14

Council previously resolved to adopt the following projects to receive funding under the Drought Communities Program.

Project Description	Ccl funds
Greenethorpe Memorial Hall upgrades	\$50,648.55
Weddin Mountain Muster – Stable project	\$81,769.09
Taylor Park toilets – disabled toilet	\$200,000
Grenfell Showground – 6 portable grand stands	\$30,000
Netball courts upgrade	\$113,045.50
Grenfell Country Club – Upgrade tennis courts	\$80,806.91
Caragabal Memorial Hall upgrades	\$52,355.50
Quandialla Memorial Hall upgrades	\$59,000.82
Grenfell Preschool and Long Day Care – Green Space Project	\$31,146.64
Grenfell Rugby Club – Replace light poles	\$44,740.00
Grenfell Soccer Club – Club House building extension	\$40,000
Bembrick Oval Watering System	\$82,463.59
Quandialla Water - Highflow Standpipe	\$52,011.70
Grenfell Water – Standpipe	\$52,011.70
Caragabal Village water security – repairs to water supply	\$30,000
Total	\$1,000,000

THE GENERAL MANAGER'S REPORT

A grant funding application has been submitted to ensure the projects applied for meet the grant funding criteria. Once the grant funding application has been approved, the grant funding deed will be signed with works commencing immediately thereafter.

Project funding is intended to provide short-term support by boosting local employment and procurement, and addressing social and community needs. Council is required to complete the proposed local projects by 31 December 2019.

Mrs Karen Pollock has been engaged to administer the projects particularly with the community groups. Karen will also ensure the projects are completed and the grant funding is acquitted in the required time frames.

For Information

Noted

3. Weddin Wellness Plan, H1.7.1

The Weddin Wellness Plan was adopted by Council at the November 2018 Council Meeting. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

It is proposed to appoint Mr Stephen Sykes as the partnership agent for an initial period of 12 months (part time) which will initially assist in establishing the Weddin Wellness Planning Network and then together with the network implement the Weddin Wellness Plan.

A skeleton business plan will also be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants.

RECOMMENDATION:

Confirm Proposed Action

055 **RESOLVED:** Cr Diprose and Cr Best that the action be confirmed.

4. Local Government Reform – New Improvement Plan, C2.10.9

A new Improvement Plan is currently being developed which will include recommendations from Councils 'Fit for the Future' program, Innovation Fund program, Organisational review, Auditor General report on Local Government as well as actions identified against the fifteen (15) sustainability objectives in the Sustainable Best Value Policy previously adopted by Council.

The new Improvement Plan will be submitted to Council for endorsement upon its completion.

For Information

Noted

5. Local Government NSW A R Bluett Memorial Award Entry, A3.8.2

At the June 2019 Council meeting, Council resolved as follows:

“that Council make a submission with external support and \$10,000 funding to be sourced from the Economic Development Reserve.”

THE GENERAL MANAGER'S REPORT

Mr Stephen Sykes was engaged to submit Councils entry which was submitted on the 31 July, 2019.

It is anticipated winners will be announced at the LGNSW conference in October, 2019.

For Information

Noted

6. Citizenship Ceremony, A3.3.1

A citizenship ceremony for Mrs Milagros Minogue was carried out by the Mayor in conjunction with the General Manager on Thursday, 8 August 2019. The ceremony was attended by various family and friends and evoked a delighted response from the new citizen.

For Information

Noted

7. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2019.

Draft forms have been separately forwarded. To date, completed returns for the 2018/2019 financial year have been received from: -

Crs O'Byrne, Diprose, Messrs Carroll, Gibson, Hayes.

The returns once received are available for inspection by the public.

For Information

Noted

8. Local Government NSW Annual Conference, A3.18.3

As reported to the July 2019 Council meeting the 2019 Local Government NSW Annual Conference will be held at the William Inglis Hotel, Warwick Farm from the 14 – 16 October 2019.

Council's Mayor Cr Mark Liebich has been nominated as Councils official delegate for voting purposes.

The Mayor, Cr Bembrick and the General Manager have also been registered to attend.

For Information

Noted

9. NSW Local Government Week 2019, C1.4.3

NSW Local Government Week was held from 29 July – 4 August 2019.

THE GENERAL MANAGER'S REPORT

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

056 **RESOLVED:** Cr O'Byrne and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

08 August 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2019:

Bank Account	
Westpac	\$ 277,763.58
Short Term Deposits	
CBA	<u>6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. Statement of Loan Balances as at 31 July 2019:

Loans	
ANZ Loan No...43092	1,897,347.12
ANZ Loan No...43084	<u>1,909,999.72</u>
Total Loans	<u>\$3,807,346.84</u>

For Information

Noted

3. A Summary of Income for The Month of July follows:

Rates Receipts	163,941.52
Credit Union Agency Commission	607.20
Service NSW Agency Commission	2,289.63
Interest on Investments	6,492.47
Block Grant Instalment	405,000.00
Fuel Tax Credit	12,717.00
Development & Building Application Fees	8,115.00
CTC Income	3,765.25
Dept. Human Services CTC Access Point Allowance	5,614.10
Caravan Park Fees	6,988.00
Other	8,097.99
Total	<u>\$623,628.16</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 31 July 2019:

Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	564,790
Grenfell Town Streets Maintenance	181,319	175,574
Village Maintenance - Caragabal	8,069	8,069
Village Maintenance - Greenethorpe	7,000	7,000
Village Maintenance - Quandialla	7,000	7,000
Garbage / Recycling Collection	148,425	123,985
Quandialla Recycling Station	8,000	4,648
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	6,445
Commercial Waste Collection	18,000	10,561
Grenfell Waste Depot Manning / Plant Hire	135,000	115,496
Tips Working Expenses	68,000	88,371
Grenfell Tip Green Waste Processing	20,000	27,828
Cemetery Maintenance & Operating Expenditure	72,000	63,630
Cemetery Sites etc. income	(49,000)	(57,999)
Noxious Plants	84,500	62,332
Noxious Plants - Extra	20,000	3,900
Parks & Gardens	244,846	273,951
Library Expenditure	103,680	86,901
Baths Income	(40,000)	(40,729)
Baths Expenditure	173,350	230,114
Caravan Park Income	(65,000)	(68,333)
Caravan Park Expenditure	110,800	96,866

RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	1,204,054	1,204,054
2018/19 National Roads (SH17)	340,199	340,199
2018/19 Regional Roads Block Grant	830,000	833,077

Other Grants

Item	Vote	Expenditure
Bewleys Road - HVSP Grant (17/18 C/Over)	800,000	724,786
Bewleys Rd - Fixing Country Roads (17/18 C/Over)	88,786	88,786
Repair Program - MR239 Pavement Rehab	135,000	0
Drought Relief HVAP - Forbes Rd Widening & Strengthening	298,830	298,830

THE DIRECTOR CORPORATE SERVICES' REPORT

2018/19 Rural Local Roads (FAG)	Vote	Expenditure
Reseals	217,000	57,341
New Forbes Road - Widen and Strengthen Pavement	108,500	108,500
Gravel Resheeting	195,300	195,300
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	5,968
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	8,631
Sucker Removal/Shoulder Grading/Spraying	32,550	12,159
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Rocks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	31,565
QUANDIALLA DRAINAGE (17/18 C/Over)	68,139	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	111,605
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	9,548
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	22,503
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	11,761
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	4,274
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	6,111
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	32,010	32,010
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	55,272
Total	1,668,333	675,719

0

2017/18 Roads to Recovery	Vote	Expenditure
GIBRALTOR ROCKS BRIDGE/CULVERT	240,928	155,476
GREENETHORPE BUMBALDRY RESEAL	25,976	25,976
Total	266,904	181,452

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections

12 referred to Council Debt Collection Agency

4 Paid

2 responses to pay

6 no response – further action required

2nd arrears letter sent – follow up from 4th instalment

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

For Information

Noted

6. Interim Audit, A1.2.1

Council's external auditors the Auditor General have completed the interim phase of our audit for the year ending 30 June 2019. Reference is made to the attached Management Letter.

It is noted that the Auditor General is increasingly examining governance controls across all areas of the organisation. This external review highlights the need for Council to allocate resources towards satisfying these governance requirements and emphasises the importance of our Resourcing Strategy incorporating our improvement plan. Staff will work on the improvement opportunities identified in accordance with the improvement plan in due course.

For Information

Noted

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

Implemented the Acquisitions module within Libero this month to facilitate better tracking of orders and public access within the catalogue to see what is on order. This has been a big process to switch over however it has already delivered benefits at the ordering stage instead of when the items arrive. Items will also be processed a lot quicker upon receipt than previously.

During the school holidays several movies were screened which were popular as always especially with the kids. August to November movies have been planned out.

Celebrated the 50th Anniversary of the moon landing with a colouring in competition. A number of entries were received from children of all ages.

THE DIRECTOR CORPORATE SERVICES' REPORT

FOGL hosted their AGM and elected a new committee comprising of Jasmine Pipe President, Geoff Earl Vice President, Naomi Steinhardt Secretary, Ross Craven Treasurer and Ray Smith Publicity.

Preschool Storytime celebrated the moon landing anniversary with lots of interest shown by the children in the astronaut's outfits.

Subscriptions to both Find my past and Ancestry have commenced this year for all of those interested in family history research.

As previously advised on Friday 27 September our librarian is hosting the next Central West Zone meeting for Librarians and Councillors.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to relevant local organisations.

Prepared report on economic value of silo art for Central NSW Councils.

Provided information as requested to RDA Central West on mobile blackspots in the shire.

Prepared letter to Trade and Investment in relation to the state governments decision not to fund small business month this year

Provided email database to Grenfell Action Group for direct communication to local business.

Sought support for local business from rural financial council John Beer.

Completed DHS Access Point 2019/2020 Learning Program

Developed advocacy correspondence in relation to participation in the Regional Digital Connectivity Program Pilot.

Met with HLHS student to discuss visitor economy and business planning. Provided Destination NSW reports on visitor spend.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities: -

Staffed the Grenfell Accredited Visitor Information Centre as required, including weekends. Liaised with casual staff over weekend shift including filling gaps in the roster, key handover and preparation of tasks. Assisted new staff member by conducting full day familiarisation of the shire, prepared and distributed weekly Wednesday questions email and responses. Approved payment of AVIC invoices and undertook AVIC survey. Prepared instructions on new ledger system for casual staff. Ordered uniform and name badge for new staff member.

THE DIRECTOR CORPORATE SERVICES' REPORT

Acted as secretary for the Henry Lawson Festival committee including attending July debrief and extraordinary meetings and distributing minutes and copies of the constitution to WSC, approving electronic payments. Prepared joint statement for the festival committee and WSC on the July 30 forum and distributed to Grenfell Record. Distributed meeting invitation to HLF executive, and recorded responses. Communicated with HLF committee over resignations of HLF President, Treasurer and Minutes Secretary. Checked HLF mailbox and collected invoices to pay. Communicated with editor of Grenfell Record. Communicated with Stephen Sykes in relation to Community Forum on the future direction of the Grenfell Henry Lawson Festival. Responded to general Festival enquiries.

Coordinated the development and purchase of 3x silo art street signs.

Prepared and distributed agenda for August tourism meeting including sourcing a guest speaker and preparing a background report on event establishment -astro tourism.

Submitted CASP application for astro photography workshop and exhibition, including securing letters of support from community stakeholders.

Sought Mayor and GMs approval for publication of 2x good news media releases.

Coordinated meeting between astro tourism guest speaker and local tourism operator.

Clarified invoices received for website hosting with service provider.

Sought further design updates to silo flyer in response to stakeholder feedback.

Recorded Community Hub bookings, distributed and collected paperwork from clients.

Responded to social media enquiries about historic graves and bus groups visiting in 2020.

Attended Weddin Mountain Muster meeting to discuss event data collection opportunity by Destination Network Country and Outback.

Participated in promotions for Central NSW Councils including sharing social media content.

Researched information for Grenfell Tourism events calendar.

Continued to research possible development at the Weddin Mountains National Park including meeting with local and regional stakeholders.

Assessed submissions received in response to tourism signage audit and concept plan request for quote, including preparing assessment criteria and assessment table, contacted referees and clarified questions. Notified successful and unsuccessful applicants, confirmed date for initial community consultation session, confirmed venue and start time and promoted date to community stakeholders including villages progress associations, senior staff and councillors, prepared and distributed a media release, posted on facebook, added to events calendar, direct emails etc.

Prepared and distributed request for quote document for development of Destination Management Plan. Addressed questions raised by firms considering submitting proposals.

Researched 'ghost sign' advertising on Testons Lane, including sourcing quotes, confirming text, seeking images and communicating with relevant community organisations and members.

For Information

Noted

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities: -

Art Gallery

- Assisted Art Gallery volunteers
- Organised replacement volunteers throughout the month when rostered volunteers were not available
- 'Art of Ageing' exhibition
 - Phone calls & emails, regarding transportation
 - Liaised with next location contact
 - Bumped out exhibition
 - Packaged artwork for transportation
- 'PLACE' exhibition
 - Liaised with curators
 - Emails
 - Invitations
 - A3 posters to businesses
 - Media release, Grenfell Record
 - Bumped in exhibition
- 'Grenfell Dramatic Society' exhibition
 - Phone calls
- Liaised with artist for 2020 calendar
- Community Curtain
 - Notes/report for Art Gallery meeting
-
- Recorded Art Gallery visitor statistics
 - Daily, on occasions when volunteers were absent
 - Monthly total
- Greeted visitors & locals to the Gallery
- Handled general enquiries
- Handled Gallery Sales
- Monitored Gallery Donations

Promotions

- Media release on EOIs for Heritage Grants Program
- Media release on Ambulance station construction progress
- Event promotion on social media and website

Visitor Information Centre

- Hub bookings
- Grenfell tourism information for visitors
- Responded to tourism enquiries via phone and email.
- Checked and maintained brochures from other towns and districts
- Contacted other Visitor Information Centres regarding supplies
- Maintained and printed Grenfell brochures & maps
- Weekly emails to businesses regarding 'What's on in Grenfell'
- Recorded information from businesses for the week-end VIC staff

THE DIRECTOR CORPORATE SERVICES' REPORT

- Recorded daily VIC counter statistics
- Collated Monthly statistics
- Emailed survey to The Tourism Group with statistic totals
- Recorded free camping statistics
- The Hub room hire
 - Bookings
 - Room setups
 - Emails & phone calls
- Souvenir sales
- End of day reconciliations

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities: -

Tech Support for Council Departments

- Provide Tech Support to Tourism & Economic Development, Council, & Library
 - Change Website Banner (Library)
 - Change Printer Drums (VIC)
 - Troubleshoot Issue with Libero VM not starting

Client Enquires

- 132 clients made enquires via telephone
- 284 clients made enquires in store
- 49 clients made enquires via email

Sales and Services

- Conducted computer services and repairs for 25 residential clients and 3 business clients
- Replaced 3 mobile phone screens
- Sold laptops/computers to 1 residential client
- Sold ESET Internet Security to 3 residential clients
- Sold software, parts, and accessories to 22 residential clients and 3 business clients
- Sold ink and toner cartridges to residential clients
- Internet Café used by 62 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website
- Make changes to Garden Room Website

THE DIRECTOR CORPORATE SERVICES' REPORT

Maintenance

- Installation of software patches Workstations (CTC, VIC, Library)
- Installation of software patches Servers (Domain Controller x 2, WSUS, Libero)
- Decline superseded updates (WSUS)
- Website plugin updates, and content management software updates (CTC, VIC)
- Website vulnerability and malware scan (CTC, Library)
- Installation of patches (Internal Wiki, Helpdesk)
- Publish blog posts on following subjects:
 - “But I don’t have anything a hacker would want” - <https://www.grenfellinternetcentre.com.au/but-i-dont-have-anything-a-hacker-would-want/>
 - Remove Previous Build Version of Windows 10 - <https://www.grenfellinternetcentre.com.au/remove-previous-build-versions-of-windows-10/>
 - (Repost) Password Tips - <https://www.grenfellinternetcentre.com.au/passwords/>
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 560 times by 508 Users
- Blog Posts Shared on Facebook, and Twitter

Google Summary

- 169 people saw Grenfell Internet Centre via Google Search
- 132 people saw Grenfell Internet Centre on Google Maps
- 10 people found Grenfell Internet Centre on Google and called your business

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

057 **RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Corporate Services’ report be adopted.

8 August 2019

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st July 2019 to 31st July 2019)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

SH6 (Mid-Western Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program under review

SH17 (Newell Highway)

- General Maintenance
- Asphalt repairs
- 2019-2020 Slashing program under review

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on major highways this month:

MR398 (Mary Gilmore Way)

- General maintenance
- Asphalt Repair
- REPAIR application lodged for 2019/2020
- Slashing and Spraying program under review

MR236 (Henry Lawson Way)

- General maintenance
- Indicative signage on back order
- Table Drain maintenance complete
- Asphalt Repair

THE DIRECTOR ENGINEERING'S REPORT

MR237 (Gooloogong Road)

- General maintenance
- REPAIR application lodged for 2019/2020

MR239 (Henry Lawson Way / Young Road)

- General maintenance
- Table drain maintenance
- REPAIR grant construction underway, completed a 1.5km rehabbed section and now focusing on shoulder widening similar to MR236.

1.3 Rural Local Roads - Capital Works

- New Forbes Rd –
 - Preparing a scope of works for:
 - Culvert Replacements
 - Vertical/Horizontal alignment correction
 - Erosion Controls
- Re-Sheeting Program Scoping –
 - Adelargo Road (2km)
 - Arramagong Road (2km)
 - Bald Hills Road (1km)
 - Barkers Road East (2.2km)

1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on rural local roads during the month:

- Drainage maintenance on Driftway Road
- Guide Posting –
 - Driftway Road
 - Bimbi-Quandialla Road

1.5 Urban Area - Capital and Maintenance Works

- General maintenance
- Eagle donated by the Grenfell garden club to be installed

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General maintenance
- Sprinklers performance checked and replaced if needed at:
 - Rotary Park
 - Vaughn Park

2.2 Cemeteries

The following graves have been prepared from; 1st July 2019 to 31st July 2019:

Grenfell Lawn	–	2
Grenfell	–	0
Bimbi	–	0
Caragabal	–	1
Ashes Internment	–	1
Private property	–	0

The following maintenance has been carried out in the last month:

- General Maintenance:
 - Mowing / Slashing
 - Facilities Maintenance
- Topped up graves
- Plaques fitted

2.3 Sewer Mains

Fifteen (15) sewer chokes have been attended to during the month of July 2019. None were in the relined sections. The cause of all chokes were roots.

Sewer relining for 2019/2020 financial year has now been scoped and sent to Interflow for quotation. The finalised program will be put to the September council meeting.

2.4 Private Works

The following private works were carried out from the 1st July 2019 to 31st July 2019:

- WO 226 - Sewer Cleaning Work
- WO 227 – Gravel Sales
- WO 256 – Private driveway grading
- WO 287 – Gravel Sales
- WO 288 – Internal Sewer Line Cleaning

THE DIRECTOR ENGINEERING'S REPORT

2.5 Village Area - Capital and Maintenance Works

- General maintenance
- Quandialla drainage is in design
- Caragabal Park upgrade continuing
- Drainage work completed Greenethorpe

2.6 Vandalism

Rural - Nil
Urban - Nil

Progressive Cost Urban: \$0.00
Progressive Cost Rural: \$0.00

For Information

Noted

3. Future Works (01.08.2019 onwards)

3.1 Highways

- Heavy patching program is in draft stages in collaboration with RMS
- Tree trimming is currently being scoped for the Brundah Rehabilitation job.

3.2 Regional Roads

- General maintenance
- Sucker spraying and removal to continue
- Rehab Program MR239 (REPAIR Program) (In progress)
- Tree Trimming Program on MR239

3.3 Rural

- General maintenance
- Maintenance grading
- Gravel re-sheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing
- Hancock Flinns Rd – Rectifying road geometry (F.A.G & R2R)

3.4 Urban and Village

- General maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Caragabal Park Upgrade to continue
- Tree trimming in various locations

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. RMS RMCC Contract, R2.54.4

- Greenethorpe Bumbaldry Road Intersection is complete (Awaiting the time lapse footage from RMS)
- Brundah School Rehabilitation has a tentative start date of late Septmeber (3.5km x full width 100mm overlay)

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT No	PLANT ITEM	DETAILS
5264	SEWER MACHINE	MAJOR REPAIRS TO ENGINE, ELECTRICAL, PRESSURE AND FUEL SYSTEMS. SERVICE
5366	VMS BOARD	REPAIRS DUE TO VANDALISM & ELECTRICAL REPAIRS
5367	VMS BOARD	MAJOR REPAIRS -ACCIDENT/STORM DAMAGE
3957	GRAVEL TRUCK	REMOVAL OF COCKERAL SYSTEMS
3958	GRAVEL TRUCK	REMOVAL OF COCKERAL SYSTEMS ,BODY/CAB ,AIR SYSTEM REPAIRS & CLUTCH REPAIRS
5328	COCKERAL	PREP FOR DISPOSAL
5329	COCKERAL	PREP FOR DISPOSAL
4058	TRACTOR	GEARBOX REPAIRS TO PROLINE
4070	GRID ROLLER	FINISH MAJOR OVERHAUL OF SEGMENTS
4108	ROLLER	HYDRAULIC, ELECTRICAL AND MISC REPAIRS
4094	BACKHOE	DRIVELINE, HYDRAULIC AND BRAKE REPAIRS SERVICE
RFS	TRUCKS	SERVICING, MAINTENANCE ,REPAIRS AND REGISTRATION INSPECTIONS
3965	GARBAGE TRUCK	SERVICE, WARRANTY REPAIRS,AIR LEAK REPAIRS
3952	PRIME MOVER	BRAKE AND DRIVELINE REPAIRS
5296	TRAFFIC LIGHTS	ELECTRICAL REPAIRS ,FABRICATION WORKS,BATTERY REPAIRS
4106	BACKHOE	BOOM OVERHAUL, HYDRAULIC REPAIRS
4101	LOADER	PIN REPAIRS
4104	MOWER	HYDRO DRIVE , BRAKE REPAIRS, DECK REPAIRS AND SERVICE
2083	UTE	FIT SIDE STEPS, BRAKE LINE REPAIR,FITMENT OF EQUIPMENT
4102	GRADER	REPAIRS TO STEERING AND HYDRAULICS
4107	PATCH TRUCK	REPAIRS TO EMULSION & AIR SYSTEMS, ELECTRICALS, HYDRAULICS, BELTS, AUGERS AND HYDRAULICS. MAJOR SERVICE OF TRUCK AND JETPATCHER
3962	TRUCK	SERVICE AND MAINTENANCE
5306	STP PUMP	SERVICE AND MAINTENANCE
3955	TRUCK	SERVICE AND MAINTENANCE
1120	CAR	SERVICE AND MAINTENANCE
2097	UTE	SERVICE AND MAINTENANCE
1127	CAR	SERVICE AND MAINTENANCE

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

6. Noxious Weed Report – 1st July – 31st July 2019

<u>Activity</u>	<u>Location</u>
Administration	<ul style="list-style-type: none"> • Monthly reporting • Mapping • BIS uploads • Inspections & weeds loaded on Roam • Email replies to relevant emails • Finalised weed spraying program
Publicity	New Weed Awareness Merchandise located at various locations across the shire.
Mapping	'GETAC' tablet ordered. Mounts have been installed and awaiting antenna install on the vehicle
Meeting	Attended Lachlan Valley Weeds committee meeting at Molong
Training	NSW Weeds Conference - Jaymes & Kellie to attend (26th - 29th August 2019)
Property Inspections	Monitoring 3 properties with current weed issues.
Roadside Inspections & Reactive Treatment of weeds if required	Inspections: <ul style="list-style-type: none"> • Cemeteries • State Highway SH6 • Regional Roads (MR236,MR239,MR398) • Driftway Road
High Risk Weed Road Inspections	<ul style="list-style-type: none"> • Henry Lawson Way (MR239) – Weed marker maintenance
Weeds Treated	<ul style="list-style-type: none"> • Quickspray is in for maintenance as it is being mounted to a new vehicle. <i>NOTE – Limited growth due to drought/winter conditions</i>
Council Owned Land Inspections	<ul style="list-style-type: none"> • Grenfell Town Area • Bimbi town Area • Company Dam • O'Briens Hill
TSR Inspection	<ul style="list-style-type: none"> • SH6 • Henry Lawson Way • Mary Gilmore Way • Bimbi Rd • Quandi Rd
Rail Inspection	<ul style="list-style-type: none"> • Quandialla Town Area
Other High Risk Weed Sites Inspected	<ul style="list-style-type: none"> • Cemetery • Silos • Rest Areas
Slashing Spraying Program	Reviewing the 2019-2020 Program
Sucker Control	Reviewing the 2019-2020 Program
Vehicle	Vehicle is currently being upgraded with side boom spray for roadside maintenance sprays. Side steps have been mounted.

**For information
Noted**

7. Roads to Recovery, R2.56

The 2019-2020 Roads to Recovery program is in the review stage. Attached for interest are the works being considered. We are still in the process of liaising with key individuals to ensure our program will deliver what is required.

Proposed Works Schedule Roads to Recovery 2019-2020		
As per 2019-2020 Operational Plan		
Site	Description	Price
Gibraltar Rocks Road	Bridge Sized Culvert Stage 2 (R2R/FAG)	\$ 215,115.00
Driftway Road	Stabilise and Rehab 200m Section	\$ 45,000.00
Quandialla-Caragabal Road Upgrade	Widen and renew small culverts	\$ 70,000.00
Industrial Area Road	Kerb and Guttering Approx 800m	\$ 120,000.00
Borehams Road	Re-Sheeting	\$ 42,000.00
Boundary Road	Re-Sheeting	\$ 20,895.00
Eves Lane	Re-Sheeting	\$ 15,000.00
Goodes Lane	Re-Sheeting	\$ 14,852.00
Re-seals		\$ 200,000.00
Approximate Total		\$ 635,304.50

For Information

Noted

8. Grenfell Main Street Renewal, R2.4.19

Council has put forward the draft design concept to RMS before public consultation takes place. They have now agreed to the design with only a few minor concerns, which will all be cleared up in the final design, post consultation.

The draft plans are to be placed on public exhibition for 28 days starting 14th August 2019 to the 11th September 2019, at the Community Hub and the Council Office. In this period a public forum day/afternoon will be organised with all key staff in attendance including the consultant to answer questions from the public.

For Information

Noted

9. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre

Tree plantation was to be carried out in July 2019, however due to a backorder on the root guard, it has been rescheduled to mid-August 2019.

For Information

Noted

10. Alteration of Give Way sign on the Intersection of Melyra and Forbes Street.

Process to relocate give way signs is in progress. Traffic counters are currently installed to determine the traffic volumes on each road to ensure it has a beneficial outcome. The traffic

volume data and proposed design will then be put forward to the next Traffic Committee meeting for approval.

For Information

Noted

11. Caragabal Water Supply – U1.6.8

Residents are now able to receive drinking water with partial funding from the Department of Primary Industries. There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School. The funding will cease at the end of 2019. An extension of time has been approved by the DPI (Department Primary Industries).

For Information

Noted

12. 2018-2019 Bimbi Floodplain Management Program

Council applied for financial assistance under the '2018-2019 Floodplain Management Program' and has been successful. An assistance of \$51,428.27 has been offered and the funding Agreement has been signed and lodged. The funding is a 5:1 ratio, where council will fund 1/6 of the total cost of the project. A work plan has been submitted to the Office of Environment and Heritage. Council will now obtain three (3) different quotations from consultants based on the work plan. Council will work within the procurement policy guidelines to select the consultant.

For Information

Noted

13. CCTV Installation in the Grenfell Main Street

Council was successful under the 'Safer Communities Fund Round 3 – Infrastructure Grants' in receiving approximately \$207,792.00, this project is 100% funded. Council has finalised the draft configuration of cameras. The public consultation will be delivered alongside with the Main St upgrade proposal.

For Information

Noted

14. Australian Government Blackspot Programme & NSW Government Safer Roads

Weddin Shire Council has lodged an application for the upgrade of 3.75 km of road on Henry Lawson Way (MR236). The proposed works meet all criteria under the programs on offer. An outcome of the application will be released in January 2020.

For Information

Noted

15. Stronger Communities Program (Round 4) – Upgrade of Cricket Pitches & Nets

Council has received grant funding for the update of existing cricket pitches and upgrade of practice net facilities. Upon demolishing the original practice nets, council liaised on site with all

THE DIRECTOR ENGINEERING'S REPORT

key stakeholders who are involved with the Henry Lawson Oval and its activities. From this meeting a new position was proposed and the works are due to be completed by the end of August 2019.

For Information

Noted

16. Amendment to Plant Replacement Program for 2019-2020

Due to ongoing maintenance costs and plant beyond their useful life I wish to propose and an amendment to 2019-2020 plant replacement program (Attachment). Changes to the program are highlighted grey.

#5328 – Sale of plant due to disuse

#5329 – Sale of plant due to disuse

#4070 – Sale of plant due to disuse

#4104 – Replace existing plant as it is beyond service life

RECOMMENDATION: That Council approve the Amended Plant Replacement Program for the 2019/2020 financial year.

058 **RESOLVED:** Cr Brown and Cr McKellar that Council approve the Amended Plant Replacement Program for the 2019/2020 financial year.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

059 **RESOLVED:** Cr Best and Cr Brown that the Director Engineering's late report be received and dealt with because of the urgency of the matter.

17. Eagle Statue Location – Grenfell Garden Club

Council at its July 2019 meeting approved the proposed location of the eagle statue (intersection of Warraderry and O'Brien Streets) put forward by the Grenfell Garden Club.

The Grenfell Garden Club have since advised they wish to have the following plaque attached to an ornamental rock near the base of the eagle sculpture.



RECOMMENDATION: that Council approve the wording and the placement of the above plaque to an ornamental rock near the base of the eagle sculpture.

060 **RESOLVED:** Cr Parlett and Cr Diprose that Council approve the wording and the placement of the above plaque to an ornamental rock near the base of the eagle sculpture.

JAYMES RATH
DIRECTOR ENGINEERING

061 **RESOLVED:** Cr Best and Cr Bembrick that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

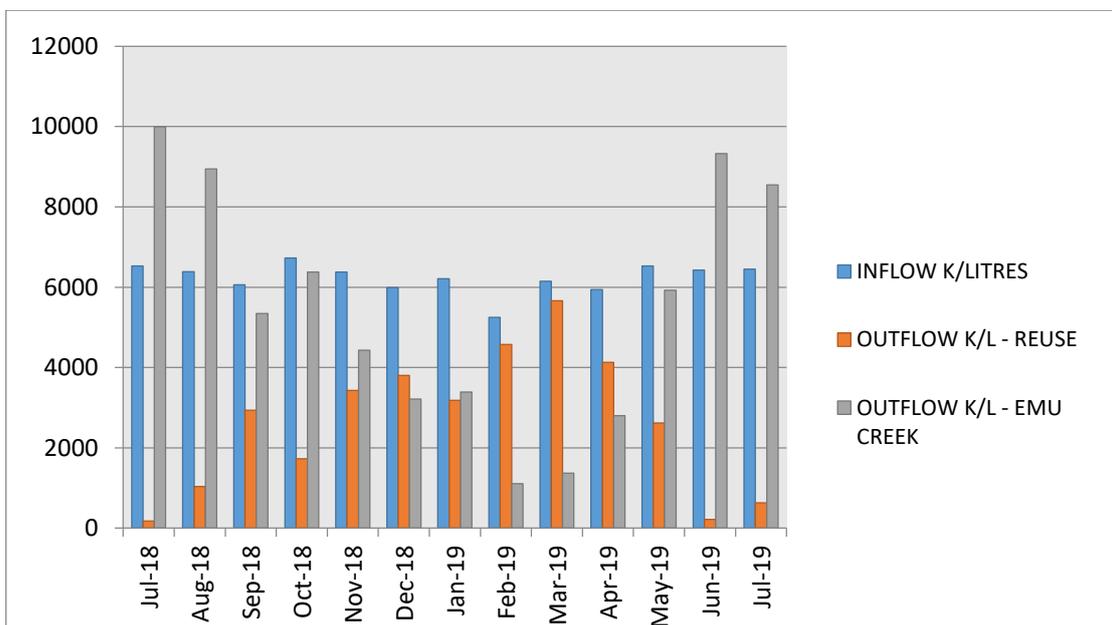
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2019 was 6,447 kl with the daily average of 207.96 kl. Outflow for irrigation for reuse was 635 kl and discharge to Emu Creek 8,547.3 kl.

The highest daily recording of 300 kl occurred for the 24 hours ending 6.30 am on 6 July 2019 and the lowest of 167 kl for the 24 hours ending 6.30 am on the 7 & 8 July 2019.

A total rainfall of 19 mm was recorded for the month.



For Council's Information

Noted

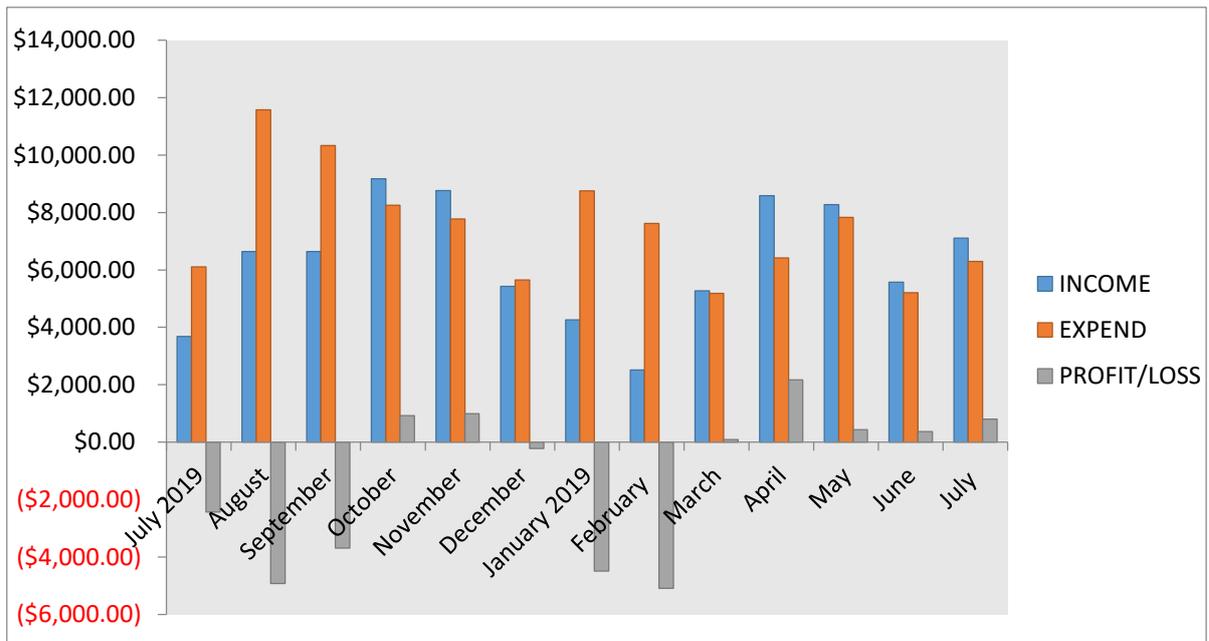
THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of July 2019 was \$7,104.00 with expenditure of \$6,297.16 resulting in an operational profit of \$806.84 the month.

There were 196 sites occupied for the month of July 2019.

The Caravan Park had its Star Rating visit during the month. The Park has increased to a 3.5 Star rating from 2.5 while the cabins remain the same at 3 stars.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	2
Animals Straying/Returned to Owners immediately:	4 (Dogs)	Animals Released:	2
Animals Straying and Impounded:	2	Animals Rehomed:	0
Animals Surrendered:	4 (3 Dogs, 1 Cat)	Animals Sold:	0

Other Activities:

Companion Animals

- 1 x alleged dog attack – investigation commenced
- 1 x surrender of offending dog (euthanized)
- Contemporaneous notetaking
- 4 x Penalty Infringement Notices issued (dog not under control public place \$330.00 each)
- 1 x possession notice issued
- 1 x show cause correspondence issued

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 2 x straying dog correspondence issued
- Pound duties
- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Verification of microchip/registration details

Training

- Australian Institute Local Government Rangers Annual Conference 30 July – 1 August Rydges Parramatta

For Council's Information

Noted

4. Rural Tips, E3.3.4/E3.3.5

Council has previously resolved to provide more security for Caragabal and Quandialla tips by restricting access to local users only, through a fob security lock system.

The system is ready for use and the following process for delivery of access fobs and community consultation regarding the use of the fob and locking mechanism is proposed.

1. Fobs mailed to registered owners 9th September 2019
2. Community Meetings re use 18th September 2019
3. Caragabal and Quandialla tips locked 23rd September 2019

For Council's Information

Noted

5. Alcohol Free Zones, H1.6.9

Council resolved at the September 2015 meeting to re-establish alcohol free zones within Grenfell. Under the Local Government Act these zones are for a period of four years, which ends on the 30th September 2019. To ensure adequate time for the required public consultation the council must determine if these zones are to be re-established in accordance with Section 644 of the Local Government Act 1993.

The Act allows for these zones to operate for a maximum period of four years, therefore the period for which the re-established alcohol free zones will run will be from 1 October 2019 to 30 September 2023.

Parks with alcohol prohibitions will remain as they are legislated under a separate section of the Act and do not expire.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

It is proposed that the following areas be re-established as alcohol free zones at all times:

- Main Street from the intersection of Camp and Grafton Streets including Rygate Square to Burrangong Street, **excluding** the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell
- Burrangong Street from Main Street to Weddin Street
- Weddin Street from Burrangong Street to Camp Street
- George Street from Grafton Street to Short Street
- Forbes Street from Camp Street to George Street
- Teston Street from Main Street to George Street
- Nash Street footway from Main Street to George Street
- Short Street from Burrangong Street to George Street
- Unnamed footway/ lane running south from Dalton Street between George Street and Main Street

The following area is proposed to be an alcohol free zone between the hours of 10pm and 9am:

- the pedestrian footway under the projecting verandah on the western end of the premises known as the Railway Hotel, between Main Street and George Street Grenfell.

The following area is proposed be re-established as alcohol free zones at all times:

- Cross Street from North Street to Melyra Street
- Forbes Street from George Street to North Street
- Melyra Street from Cross Street to Forbes Street

RECOMMENDATION: that:-

- i) the proposal to re-establish Alcohol Free Zones be advertised and exhibited in accordance with the Local Government Act 1993 and Ministerial Guidelines on Alcohol Free Zones and public comment be invited,
- ii) all interested parties as listed in the aforementioned Guidelines be advised of the proposal.

062 RESOLVED: Cr Diprose and Cr Bembrick that:-

- i) the proposal to re-establish Alcohol Free Zones be advertised and exhibited in accordance with the Local Government Act 1993 and Ministerial Guidelines on Alcohol Free Zones and public comment be invited,
- ii) all interested parties as listed in the aforementioned Guidelines be advised of the proposal.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
22/2019	Andys Design & Drafting	New Dwelling	\$233,940	LOT: 110 DP: 1081488 30 Stan McCabe Drive GRENFELL NSW 2810

For Council's Information

Noted

2. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
50/2018	Andys Design & Drafting	Extension/Additions to Dwelling	LOT: 1 DP: 331001 25 Tyagong Street GRENFELL NSW 2810
11/2019	Andys Design & Drafting	Primary & Secondary Dwelling only	LOT: 10 DP: 1186800 4951 Henry Lawson Way GRENFELL NSW 2810
11/2019	Andys Design & Drafting	Shed only	LOT: 10 DP: 1186800 4951 Henry Lawson Way GRENFELL NSW 2810
20/2019	Steadfast Homes PL	New Dwelling	LOT: 3 DP: 1229401 24 Huckel Close GRENFELL NSW 2810

For Council's Information

Noted

3. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

For Council's Information

Noted

4. Local Heritage Grants, H2.5.2.17

Council is in receipt of 11 Local Heritage Grant applications. The submissions are being assessed and a late report regarding the outcomes will be provided to Council at its Ordinary August 2019 Meeting.

For Council's Information

Noted

5. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council continues to work on the detailed design while awaiting the outcome application for additional funding under the Safe and Secure Water Program. The outcome of the application will be advised as soon as possible.

The Detailed Design program is 60% completed with a Design Team Meeting and HAZOP being held in Grenfell on the 19th and 20th August 2019. State agencies have been invited for input in the process.

For Council's Information

Noted

6. Henry Lawson Oval Redevelopment, P2.1.6

The purpose of the report is to provide an update on the activities for the Lawson Oval Amenities Building;

1. The final architectural plans have been completed for the amenities buildings. Full consultation with users has been completed and design accepted. Due to the levels of the oval the finished floor level of the amenities building has been raised to accommodate better viewing positions. This amendment will require the placement of a retaining wall on the western elevation. (plans attached for information)
2. Structural drawings have been completed
3. Working Drawings commissioned for steel work
4. Civil drawings are being prepared for the construction of the earthmound
5. Service identification and survey work has been completed
6. RFQ released for demolition
7. Soil testing commissioned
8. Quantity surveying completed.

Demolition will occur around the 26th August 2019 and has been advertised.

For Council's Information

Noted

7. Local Strategic Planning Statements, T2.3.1

In March 2018, amendments to the *Environmental Planning and Assessment Act 1979* (EP&A Act) introduced new requirements for councils to prepare and make Local Strategic Planning Statements.

Local Strategic Planning Statements (LSPS) will set out the 20-year vision for land use in the local area the special characteristics which contribute to local identity, shared community values to be maintained and enhanced, and finally how growth and change will be managed into the future.

A preliminary draft has been prepared with consultation meetings occurring with relevant staff members to provide specific input and commentary on the document. Further consultation will occur with the community and adjoining councils to ensure a regional focus forms part of the document.

For Council's Information

Noted

8. Drought Communities Program, C2.9.14

A grant funding application has been submitted under the Federal, Liberal and National Governments Drought Communities Program (DCP) to upgrade the Taylor Park toilets and we are currently awaiting approval.

The proposal incorporates the demolition of the existing facilities and construct a new and the upgraded set of facilities incorporating accessible design and access.

In anticipation of the project being approved and due to the requirements for completion of the projects by the end of the year, Council has commenced preliminary design works with input from Council's Heritage Advisor. A copy of the proposed facility is attached.

RECOMMENDATION: that:

- 1) Council approve the design of the proposed Taylor Park Toilet Block as set out in the attached plans.
- 2) Council confirm the Construction Delivery Process for the facility and endorse Councils role of Builder for the development and provide RFQs for all trades.
- 3) Council note the requirement of and approval for the demolition of the existing toilet block subject to a photographic testimonial being developed.

063 RESOLVED: Cr Diprose and Cr McKellar that:

- 1) Council approve the design of the proposed Taylor Park Toilet Block as set out in the attached plans with the deletion of the storage room and addition of a fourth water closet in the female toilets.
- 2) Council confirm the Construction Delivery Process for the facility and endorse Councils role of Builder for the development and provide RFQs for all trades.
- 3) Council note the requirement of and approval for the demolition of the existing toilet block subject to a photographic testimonial being developed.

9. Grenfell Community Arts Centre Refurbishment, C1.3.27

Council has received \$240,000 in funding through the Regional Cultural Fund - Round Two – for the restoration of the old Grenfell Public School building for use by Grenfell Dramatic Society and Grenfell Arts and Crafts. The project scope includes:

- Re-roof the building
- Paint the interior and exterior
- Build ramps to make the building accessible
- Upgrade the kitchen, lighting and sound equipment
- New storage space (Garage) with accessible entrance
- Refurbishment of an existing outbuilding for youth activities.

An assessment of the priorities has resulted in the conclusion that the immediate needs are as follows:

1. Weather and water proof the drama/arts building by re-roofing the structure
2. Provide basic services such as sinks, water supply and shelving to the arts area
3. Upgrade the electrical services in the building.
4. Paint the interior and exterior

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Once these are completed additional works may be funded subject to further report to council.

The refurbishment of the existing storage building will be delayed. The drama and arts community has capacity to include youth participation within its activities and it is viewed that this will satisfy grant provisions around youth inclusion. Any further refurbishment work on external buildings will depend on addition funding.

The project must be commenced by 31/12/20 and completed by 31/12/21.

RECOMMENDATION: that Council confirm the listed priorities for grant expenditure

1. Weather and water proof the drama/arts building by re-roofing the structure
2. Provide basic services such as sinks, water supply and shelving to the arts area
3. Upgrade the electrical services in the building.
4. Paint the interior and exterior

064 **RESOLVED:** Cr Best and Cr Bembrick that Council confirm the listed priorities for grant expenditure:

1. Weather and water proof the drama/arts building by re-roofing the structure
2. Provide basic services such as sinks, water supply and shelving to the arts area
3. Upgrade the electrical services in the building.
4. Paint the interior and exterior

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

RECOMMENDATION: that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

065 **RESOLVED:** Cr O'Byrne and Cr Best that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

10. 2019/20 Local Heritage Grant Funding Allocation, H2.5.2.17

The application period for submissions for Councils Local Heritage Grant funding programme closed on the 29 July 2019.

At the end of the application period, Council had received 11 submissions. Those submissions were assessed in accordance with the Office of Heritage guidelines and assessed by Council's Heritage Advisor and Director Environmental Services.

The results and recommendations are compiled in the table below and will be subject to conditions:

	Project	Proposal	Grant Funding
1.	111-115 Main Street, Grenfell	Exterior Painting	\$3900.00
2.	4-6 Edward Square, Greenethorpe	Replace gutter and down pipes	\$1100.00
3.	2 Edward Square, Greenethorpe	Repair Paint Roof	\$4000.00
4.	154 Burrangong Street, Grenfell	Signage	\$ 260.00
5.	126 Main Street, Grenfell	Exterior Painting	\$1750.00
6.	32 Wyalong Street, Caragabal	Replace Roof	\$2000.00
7.	176 Burrangong Street, Grenfell	Repair Roof	\$2050.00
8.	Grenfell St, Bimbi	Heritage Plaque	\$ 470.00
9.	Grenfell St, Bimbi	Heritage Plaque	\$ 470.00
10.	59 Camp Street, Grenfell	Repair Roof	\$2000.00

RECOMMENDATION: that Council note and endorse the 2019/20 Local Heritage Grant Funding Allocations.

066 **RESOLVED:** Cr Diprose and Cr Brown that Council note and endorse the 2019/20 Local Heritage Grant Funding Allocations.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

067 **RESOLVED:** Cr McKellar and Cr Diprose that except where otherwise dealt with the Director Environmental Services report be adopted.

ACTION LIST

INSPECTIONS AND MEETINGS		STATUS	BY
March 2019	1. <u>Australian Local Government Association</u> : Clrs Liebich, Diprose and Brown to attend the National General Assembly of Local Government in Canberra from 16-19 June, 2019.	Completed	GM
June 2019	2. <u>Downer</u> : the Mayor and General Manager to meet with representatives to discuss proposed location for a mobile phone base station in Bumbaldry.	In Progress	GM
July 2019	3. <u>Mr Dennis Hughes</u> : Council to host and cater for the next meeting of the LRTC at Greenethorpe on Saturday 7 September, 2019.	In Progress	AGM
	4. <u>LGNSW Annual Conference</u> : Mayor, Cr Bembrick and the General Manager to attend from 14-16 October, 2019.	In Progress	GM
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Quote sourced from local plumber	DES
April 2018	9. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	10. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	11. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
September 2018	12. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	In Progress	DE
	13. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to	In Progress	DE/GM

	Council as part of Main Street Consultation to be held 3 September, 2019.		
October 2018	14. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for tree planting.	In Progress	DE
December 2018	15. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	16. <u>Removal of Trees – Weddin Street</u> : remove trees subject to available funding.	In Progress	DE
	17. <u>Grenfell Main Street Renewal</u> : investigate 45 degree reverse angle parking with other options.	Completed	DE
	18. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE
April 2019	19. <u>Grenfell Ambulance Station</u> : make enquires to purchase for \$1.	In Progress	GM
	20. <u>Grenfell Courthouse</u> : investigate proposed plans.	In Progress	GM
	21. <u>Grenfell Medical Centre Operation</u> : conduct a media and marketing campaign.	In Progress	DCS/GM
May 2019	22. <u>Councils Self Promotion</u> : take digital photos of Councils projects and display them in the Council Chambers.	In Progress	DCS/DE/ DES/GM
	23. <u>Henry Lawson Oval Redevelopment</u> : advertise plans for both projects. Demolish existing grandstand. Develop photographic testimonial.	In Progress	DES/GM
June 2019	24. <u>Clean Up Australia Day</u> : contact Pat Soley regarding 2020 event.	In progress	DES
	25. <u>Aboriginal Land Claims Investigation Unit</u> : invite representatives to address Council.	In Progress	GM
	26. <u>Local Government NSW</u> : make a submission for the AR Bluett Memorial Award.	Completed	GM
July 2019	27. <u>Councillors Professional Development</u> : engage Mr Glenn Inglis to conduct further Code of Conduct training for Councillors.	In Progress	GM
	28. <u>Main Street Renewal</u> : write to the Minister regarding various Councillors pecuniary interests.	Completed	GM
	29. <u>The Hon John Barilaro MP</u> : undertake community consultation and submit grant funding application under Round 3 of the Stronger Country Communities Fund (SCCF).	In Progress	GM/DCS
	30. <u>Grenfell Main Street Renewal</u> : place draft detailed design on public exhibition upon seeking RMS feedback. Consultation day to be held 3 September, 2019.	Completed	DE
	31. <u>CCTV Installation</u> : place draft design on public exhibition.	In Progress	DE
	32. <u>Australian Government Black Spot Program</u> : submit formal request for a roundabout at the bottom of the Main Street.	In Progress	DE
	33. <u>Grenfell (Land Use) Settlement Strategy</u> : place on public exhibition.	Completed	DES
	34. <u>Weddin Shire Community Participation Plan</u> : place on public exhibition.	Completed	DES

**For Information
Noted**

MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD MONDAY, 22 JULY 2019 IN THE COUNCIL CHAMBERS COMMENCING AT 3.30 PM (C2.6.44)

1. **PRESENT:** Cr Liebich, Cr Best, Cr O’Byrne, D Nealon, J Rath and G Carroll.

2. **APOLOGIES:** R Grimm and A Griffiths

Resolved: D Nealon and O’Byrne that the apologies be accepted.

3. **MINUTES:** 12 November 2018

Resolved: G Carroll and Cr O’Byrne that the Minutes from 12 November 2018 be adopted.

4. **MATTERS ARISING**

- RMS – Boating, signage and risk management issues to be considered.

Resolved: Cr Best and D Nealon that Mr Mike Hammond (RMS) and Mr Alistair McBurnie be invited to address the committee.

- RMS conformant signage to be purchased under the Bogolong Dam operational budget.

5. **CORRESPONDENCE:**

Nil

Noted

6. **GENERAL BUSINESS:**

6.1 Application for funding under the Department Primary Industries – Recreational Fishing Trusts funding

Resolved: G Carroll and Cr Best that the grant funding of \$15,000 be accepted.

6.2 Stronger Country Communities Fund (SCCF) Round 2

- Master plan to be developed and further grant funding to be sourced. Consideration to be given to the supply of electricity and water.

Resolved: D Nealon and Cr O’Byrne that Makrete’s offer of labour be accepted.

Resolved: Cr O’Byrne and D Nealon that a draft concept master plan with costings be developed.

Resolved: Cr Best and Cr O’Byrne that the water be drained out of the dam to a level to allow the desilting of the dam and pipe repairs.

6.3 Future Funding Opportunities

- Consideration to be given to applying for additional funding from the Recreational Fishing Trusts funding.

7. **NEXT MEETING:** To be advised.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 4.36 pm.

068 RESOLVED: Cr O’Byrne and Cr McKellar that the minutes of the Bogolong Dam Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 30 JULY 2019 COMMENCING AT 4.30 PM (E1.1.5)

1. PRESENT: Jaymes Rath (Chair - Weddin Shire Council)
Michael Madgwick (LEOCON)
David Sheehan (State Emergency Service)
Craig Johnson (Fire & Rescue NSW)
Robyn Favelle (Rural Fire Service)
Karen Hancock (Health)
Trish Malone (REMO)
Harvey Nicholson (Risk Manager – Cowra Shire Council)
Steven Pereira (Local Land Services)
Mark Hughes (Fire and Rescue, NSW)
Dean Campbell (Fire and Rescue, NSW)

2. APOLOGIES: Andrew Noble (NSW Ambulance)
Brendan Hayes (WSC-Public Health)
W. Simpson (SES)
Bruce Fitzpatrick (Fire & Rescue NSW)
Maurice Simpson (Observer – State Emergency Services)
Paul Lloyd (Police- REMO)
Angus Nielsen (Rural Fire Service)

Resolved: Michael Madgwick and David Sheehan that the apologies be accepted from 27th November 2018.

3. MINUTES:

Resolved: Michael Madgwick and Andrew Noble that the minutes of meeting held on 28 August 2018 be adopted as read.

4. MATTERS ARISING

EMOS;

- Investigate an emergency prompting system
- Converse with Forbes / Young / West Wyalong / Cowra and ensure there is unity between systems
- Interactive map – Weddin Shire Facebook & Website to display a link to an interactive map displaying road closures
- Warning Systems to investigate:
 - SMS / E-mail (Automatic 4 hourly updates)

5. GENERAL BUSINESS

Nil

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police

Henry Lawson Festival 2019 went well no issues. At the 2020 Henry Lawson Festival security will be ramped up in comparison to previous years. This is due to the threat of terrorism.

7.2 Council

New member – Jaymes Rath

Investigating a new Emergency Information management system to alert the public and key personnel.

7.3 NSW Ambulance

Nil - Apology

7.4 REMO

New member – Trish Malone

Training opportunities were mentioned (Intro to Emergency Management / Evacuation management)

7.5 Fire & Rescue NSW

New member – Dean Campbell

Down two men at the present time

7.6 SES

- 19 Callouts
- 2 road crash rescues
- 1 missing person (Found)
- Remaining callouts were fallen trees across council roads

7.7 Rural Fire Service

- New member – Robyn Favelle
- 50 incidents
- MDA's Tree fires
- Training opportunities
- RFS underwent a regional restructure. The driver was to allow Areas commander to have a more manageable area size.

7.8 Health

- SES helped locate missing individual from Grenfell Hospital

7.9 Local Land Services

- New member – Steven Pereira
- Steven Shared Deb Bate's mobile telephone number out of Forbes LLS (0427 933 338)
- Informed committee that under their jurisdiction they cannot attend or make decisions on animal accidents that involve the following. A qualified Veterinary is required to make any decision;
 - Stud animals
 - Horses

8. NEXT MEETINGS:

Tuesday, 12 November 2019 @ 4:30 PM

10. CLOSURE: There being no further business to discuss the meeting closed at 5:02 pm.

JAYMES RATH
(WEDDIN SHIRE COUNCIL)

069 RESOLVED: Cr Brown and Cr O'Byrne that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 31 JULY, 2019 COMMENCING AT 9.00AM (C2.6.27)

1. **Present:** Messers Jaymes Rath (Chair), Cr Liebich, Cr Niven, Cr Brown, D Sheehan (SES), C Ronan (SES), B Hayes, S Khaled and G Carroll.
2. **Introductions:** Jaymes Rath and Craig Ronan introduced themselves to the committee.
3. **Apology:** Nil
4. **Minutes:** 4 October 2017
Resolved: Cr Liebich and Cr Brown that the minutes from the 4 October 2017 be adopted.
5. **Matters Arising:** Nil
- 6.1 **O'Brien Tributary Drainage Improvement:** – preferred options being considered. Testing to be undertaken on eastern portion of lot 1396 for retention basin to be possibly located.
Noted
- 6.2 **Stream Management Plan for Emu Creek and some of its tributaries:** – Implementation works in progress.
Noted
- 6.3 **Bimbi Flood Study:** – grant received. Consultant to be engaged to undertake study. Consultation to be undertaken with the Bimbi community and Bimbi RFS.
7. **Questions:** Nil
8. **Date of Next Meeting:** to be advised.
9. **Closure:** meeting closed at 9.39am.

070 **RESOLVED:** Cr Bembrick and Cr Niven that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
THURSDAY 1 AUGUST 2019 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM
(C2.6.35)**

1. **PRESENT:** Cr Brown, M Moffitt, H Moffitt, W Crampton, S Tognetti and G Carroll.

2. **APOLOGY:** Cr Parlett

Resolved: Cr Brown and W Crampton that the apology be accepted.

3. **DECLARATIONS OF INTEREST:**

Nil

4. **MINUTES:** 24 May 2019

Resolved: Cr Brown and M Moffitt that the minutes of the meeting held on 24 May 2019 be adopted.

5. **MATTERS ARISING:**

Nil

6. **CORRESPONDENCE:**

Inwards

- Grenfell Community Curtain Estimate
- Grenfell Community Curtain Site Visit and Assessment
- ICS Remittance Advice
- ICS Terms and Conditions

Outwards

Nil

Noted

7. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: S Tognetti and H Moffitt that the Art Gallery Co-ordinators report be adopted as presented.

8. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: H Moffitt and W Crampton that the Art Gallery Financial Statement be adopted as presented.

9. **NEW PROJECTS:**

Noted

10. **GENERAL BUSINESS:**

10.1 **ACTION PLAN** – attached.

Noted

10.2 **PAINTING BY R WARD-THOMPSON:** offered to donate the ‘Spring Morning in Paris’ painting to raffle with proceeds to go towards drought relief.

Resolved: Cr Brown and M Moffitt that the generous offer of the ‘Spring Morning in Paris’ painting by R Ward-Thompson to raffle be accepted and local service clubs be contacted to facilitate the distribution of funds to drought relief.

11. **NEXT MEETING:** Thursday, 3 October 2019 at 8.30am at the Council Chambers.

12. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.59 am.

071 RESOLVED: Cr Brown and Cr O’Byrne that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 1st AUGUST 2019 AT 3PM AT THE COUNCIL CHAMBERS

NOTE: For this and future meetings, please enter via stairs near the Camp Street roundabout.

1. **PRESENT:** Clr C Brown, D Yates, W Crampton, L Gibson, S Tognetti, A Carr.

2. **GUESTS:** Clr M Liebich, Donna Burton.

3. **APOLOGY:** Clr J Parlett, Clr P Best, Clr S O'Byrne, T Cooper.

Resolved: W Crampton / D Yates that the apologies be accepted

4. **CONFIRMATION OF MINUTES:** 30th May 2019

Resolved: Clr C Brown / W Crampton that the minutes of the 30th May 2019 meeting be confirmed.

5. **BUSINESS ARISING:**

Tourism Signage Concept Plan Community Consultation to be held August 13th.

Three silo art directional signs have been ordered.

6. **CORRESPONDENCE:**

Incoming:

Alan Griffiths- letter of resignation.

Resignation was accepted with regret. The vacancy created will be advertised in due course.

Jenny Bennett- letter of congratulations on the recent NRMA famil, mentioning Pam Livingstone by name.

Resolved: D Yates/ W Crampton that a letter of thanks is sent to Pam Livingstone.

Outgoing:

- nil

7. **TOURISM WORKSHOP:** (40 minutes)

Guest speaker Donna Burton from the Milroy Observatory at Coonabarabran led a discussion on astro tourism and dark night skies.

Outcomes

The establishment of a dark sky's community working party will be encouraged, with the expectation the group will meet to pursue the topic further.

Weddin to participate in the development of Destination Network Country and Outback 'Night Sky Experiences' Concept Plan.

Weddin will support existing events to capitalise on night sky opportunities.

Weddin to investigate the certification of WMNP as an international Dark Sky Park.

That astronomical events such as lunar eclipse be added to the events calendar.

8. CONFIRMATION OF NEXT WORKSHOP TOPIC:

Resolved: D Yates / Clr C Brown that we revisit 'dark sky's' at the October 2019 meeting.

9. REPORTS:

Nil

10. UPCOMING EVENTS:

For an up to date list visit www.grenfell.org.au/attractions/events

- Until 8 September- 'Place' Grenfell Art Gallery Exhibition
- 9 August- Grenfell Public School Trivia Night
- 13 August- Signage Strategy Community Consultation
- 15 August- Applied Suicide Intervention Skills Training (ASIST)
- 30 to 31 August- 143rd Annual Grenfell Show
- 8 September- Grenfell Rotary Markets
- 11 September- 'Our Wardrobe: Bringing Characters to Life for 60 years' Exhibition
- 14 September- Caragabal Sheep Races
- 14 September Vintage Jaguar Rally
- 15 September- Grenfell Kart Club Race Day
- 28 September- Grenfell Jockey Club Races
- 6 October- Iandra Castle Open Day
- 22 October- Earth and Water Gallery Exhibition
- 29 September to 4 October- Weddin Mountain Muster
- 5 November- Grenfell Library Author Visit - Karly Lane
- 10 November- Grenfell Rotary Markets
- 10 November- Grenfell Kart Club November Race Day
- 3 December to 11 January- Paris and Other Places - Gallery Exhibition
- 8 December- Grenfell Kart Club Christmas Race Meeting
- 8 December- Carols in Taylor Park
- 20 December- Combined Service Clubs Christmas Carnival
- 26 January- Australia Day Ceremony Taylor Park

11. BUSINESS WITH NOTICE:

Nil

12. QUESTIONS WITH NOTICE:

Nil

13. NEXT MEETING: Thursday 3rd October 2019, 3pm at the Council Chambers

14. CLOSURE: 4.10pm

072 **RESOLVED:** Cr Diprose and Cr Bembrick that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 1 August 2019 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

Apologies were received from Clrs J Parlett, Mr J Hetherington, Mr I Pitt (Historical Society Rep) and Mrs Jackson-Stepowski.(Heritage Advisor)

As there was no quorum, the meeting was not held.

Noted

MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 13 AUGUST 2019 COMMENCING AT 2.00PM (C2.6.10)

Present: Messrs G Carroll, B Hayes and L Gibson.

Apology: J Rath

Resolved: B Hayes and L Gibson that the apology be accepted.

Minutes: of 16 July 2019.

Resolved: L Gibson and B Hayes that the minutes from 16 July 2019 be adopted.

1. PEOPLE:

<p><u>Learning & development</u> - Strategic</p>	<p>i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.</p> <p>ii) <u>Henry Lawson Festival</u> - Annual General Meeting (AGM) to be held October, 2019. A workshop to review the future direction of the festival is to be held.</p>	<p>DE</p> <p>GM</p>
<p><u>Resource planning</u> - Strategic</p>	<p>i) <u>Resourcing Strategy</u> –formally adopted at the June 2019 Council meeting.</p> <p>ii) <u>New Improvement Plan</u>- currently being developed.</p> <p>iii) <u>2019/2020 Operational Plan</u> - in progress. Capital projects to be now instigated.</p> <p>iv) <u>Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2019.</p> <p>v) <u>RMS Contract</u> – reported in Director Engineering’s report.</p> <p>vi) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2019/2020. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.</p>	<p>GM</p> <p>GM</p> <p>All</p> <p>GM</p> <p>DE</p> <p>DE</p>
<p>- Operational</p>	<p>v) <u>Other Programs</u> – in progress.</p>	<p>DE</p>
<p><u>Recruitment</u> - Operational</p>	<p>i) <u>Corporate Services</u> – Team Leader Finance – to be advertised.</p> <p>ii) <u>Environmental Services</u> - Team Leader Environment – to be advertised.</p> <p>iii) <u>Engineering Department</u> – Special Projects Engineer – currently being advertised. – Apprentice Mechanic- currently being advertised. – Truck Driver – to be advertised. – Weeds Trainee – to be advertised. – Patch Truck Driver – to be advertised.</p>	<p>DCS</p> <p>DES</p> <p>DE</p>
<p><u>Appointments</u> - Operational</p>	<p>i) <u>Arts and Tourism Officer</u> – Alexandra Stone appointed on a temporary part-time basis.</p>	<p>DCS</p>

<u>Health and Wellbeing</u> - Strategic	i) <u>New Ambulance Station</u> – construction commenced to build a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme at the Grenfell MPS.	DES
	ii) <u>Proposal for Health and Wellbeing</u> - Health and Wellbeing program held on 6 August 2019 on a voluntary basis to improve the Health and Wellbeing of staff as individuals and team members. OZhelp provides programs that will be able to assist. The program includes a benchmarking report to employers giving them a snapshot of the overall health of their workforce.	All
	iii) <u>Health and Wellbeing/Mental Health training</u> – to be organised in 2019/2020 for relevant staff to equip them to do deal with various situations and to provide a mentally healthy workplace.	DES/DCS
	iv) <u>Dental Lease</u> – negotiations with prospective dentists in progress. Report to be submitted to the August 2019 Council meeting.	GM

2. RESOURCES

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. Future capital projects reserve established.	All
<u>Information</u>	Nil	
<u>Physical - Assets</u> - Strategic	i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Land to be classified as operational land as per Local Government Act, 1993.	DES/GM/DCS
	ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Milestones in funding deed have been deferred for six months to allow additional time for planning the project. Additional extension applied for. Consultant submitted draft plans which were forwarded to RMS for comment. Plans currently placed on public exhibition prior to being resubmitted to Council for formal adoption.	DE
- Operational	iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.	DE
	iv) <u>Gibraltar Rocks Road Bridge Culvert</u> – works in progress. Funding being sourced from the Roads to Recovery and FAG Programmes.	DE
	v) <u>O'Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.	DE
	vi) <u>Emu Creek Project</u> – works continuing. Very good progress.	DE
	vii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Linen plans forwarded to Lands Titles Office (LTO) after execution by Essential Energy to facilitate subdivision. Awaiting registration with LTO.	GM/DE/DES
	viii) <u>Quandialla Drainage</u> – stage 2 to commence in August 2019.	DE
	ix) <u>Quandialla Pool Upgrade</u> – upgrade works undertaken. A debrief meeting to be held with the pool manager to determine further upgrade works required prior to the 2019/2020 season.	DES
	x) <u>Annual Residence Inspections</u> – to be undertaken.	DES

<u>Human Resources</u>	i) <u>Organisational Review</u> – recommendations to be included in the new Improvement Plan.	All
<u>Investment</u>		

3. SYSTEMS

<u>Governance</u>	Nil	
<u>Compliance</u> - Strategic	i) <u>Systems Review</u> – currently in progress with general ledger being updated.	DCS
	ii) <u>Local Environment Plan (LEP) Review</u> – development of land use strategy in progress. Public consultation currently being undertaken.	DES DES
	iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting.	
	iv) <u>Webcasting of Council Meetings</u> – to be undertaken as per Councils Code of Meeting Practice. Systems currently being investigated.	GM/DCS
<u>Risk</u> - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system.	DES
	ii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated.	DES

4. COMMUNICATION AND ENGAGEMENT

<u>Agenda's for OLT and OET</u>	Being utilised.	GM
<u>Charters for OLT and OET</u>	Being utilised.	GM
<u>Communication Plan And Engagement Strategy</u>	Draft templates developed for use. Referred to OET for review.	DCS
<u>OLT and OET Terms of Reference</u>	Being utilised.	DES
<u>Staff engagement – Organisational Engagement Team</u>	<ul style="list-style-type: none"> • Meeting held. • Store system / Depot Improvement Plan being reviewed and developed. • Other recommendations to be pursued when submitted. • Quarterly meetings being held with indoor and outdoor staff. Next meeting to be held Wednesday 2 October, 2019. 	GM DCS/DE All All

5. **NEXT MEETING:** Tuesday 17 September 2019 at 8.30am

6. **CLOSED:** 3.59pm

073 RESOLVED: Cr Diprose and Cr Brown that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

074 **RESOLVED:** Cr Parlett and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager – Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

GENERAL MANAGERS REPORT

1. **Grenfell Dental Surgery Lease, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

MAYORAL MINUTE

1. **General Manager –Performance Review, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

075 RESOLVED: that the Performance Review be adopted and the proposed action be confirmed.

GENERAL MANAGERS REPORT

1. **Grenfell Dental Surgery Lease, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

077 RESOLVED: that Council authorise the signing of the lease by the Mayor and General Manager with Forbes Family Dentist Pty Ltd.

CLOSURE: There being no further business the meeting closed at 6.24pm.

Taken as read and confirmed as a true record this day 19 September 2019.

..... General Manager.....Mayor