



To Avoid Delay when  
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.nsw.gov.au](http://weddin.nsw.gov.au)  
A.B.N. 73 819 323 291

## **MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 FEBRUARY 2019 COMMENCING AT 5.00 PM**

14 February 2019

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 FEBRUARY, 2019**, commencing at **5.00 PM** and your attendance is requested.

**Note: There will be an Organisational Review Workshop with Stephen Sykes commencing at 4.00pm.**

Yours faithfully

**GLENN CARROLL**  
**GENERAL MANAGER**

### **BUSINESS**

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 December 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Australia Day Ctee Mtg, 18/12/2018  
- Australia Day Ctee Mtg, 15/01/2019  
- Local Traffic Ctee Mtg, 29/01/2019  
- Art Gallery Ctee Mtg, 7/02/2019  
- Tourism Ctee Mtg 7/02/2019  
- Heritage Ctee Mtg, 7/02/2019  
- HLF Ctee Mtg – 20/11/2019  
- OLT Mtg, 20/02/2019
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs P Best, C Brown, C Bembrick, J Parlett, S O’Byrne, S McKellar, J Niven and P Diprose.  
General Manager (G Carroll), Director Corporate Services (L Gibson),  
Director Environmental Services (B Hayes) and Acting Director Engineering  
(S Khaled).

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**297** **RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Ordinary Meeting, held on 20 December 2018 be taken as read and **CONFIRMED** as **AMENDED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

---

The following requests have been received: -

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr Diprose	DES B7	Tourism operation may benefit	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 FEBRUARY 2019.**

---

**SECTION A - Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 14 December 2018.
- A2. Central Tablelands Water, U1.6.7: Advising as Lake Rowlands is well below historical levels leading into the peak summer demand period, Council resolved at its December Council meeting last week to implement Level 2 water restrictions for the entire CTW supply network effective from 1 January, 2019.
- A3. Office of Environment and Heritage, G2.14.1: Re Application for funding under the 2018/2019 Floodplain Management Program Bimbi Floodplain Risk Management Study and Plan – Grant Reference no. 2018-19-FM-007.
- A4. Australian Native Landscapes (ANL), E3.4.6: Advising Australian Native Landscapes (ANL) is planning to apply biosolids fertiliser to paddocks on “Elambone” on Gerrybang Rd.
- A5. Small Business Commissioner, A3.6.1: Wishing you a Merry Christmas and best wishes for a wonderful, successful 2019.
- A6. The Hon Michael McCormack MP, A3.19.3: As 2018 draws to a close, I would like to wish all my constituents all the best for the coming festive season.
- A7. The Hon Steph Cooke MP, A3.19.2: With Christmas and New Year quite literally on our doorsteps, it’s time to look back at what we have achieved together and look forward to what we can achieve in 2019.
- A8. St Joseph’s School Grenfell, C1.8.4: Thanking you for the Shire’s fantastic ongoing support of St Joseph’s School.
- A9. The Hon Steph Cooke MP, A3.19.2: Writing to congratulate you on your successful application for \$220,000 toward the refurbishment of the Grenfell Community Arts Centre.
- A10. Local Government Remuneration Tribunal, P1.1.10: Writing to advise that the Local Government Remuneration Tribunal has commenced its review for the 2019 annual determination.
- A11. Grenfell Public School, C1.8.2: On behalf of the school community of Grenfell Public School, we would like to thank you for your continued support of our School Presentation Awards this year.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 21 December 2018.
- A13. The Hon Michael McCormack MP, A3.19.3: The National’s Riverina MP and Deputy Prime Minister, Michael McCormack, through the Stronger Communities Programme

delivered various projects which included a new artificial cricket pitch at Grenfell's Henry Lawson Oval (\$10,000 grant).

- A14. NSW Government Planning & Environment, G2.7.1: Re: Grenfell Art Gallery Climate Control Solution.
- A15. StateCover, A3.11.2: We are pleased to advise that your Council is eligible to receive the 2017/2018 Hindsight Performance Payment.
- A16. Trevor Ryan, P4.20259: Writing to inform you of my intention to resign from the position of Mechanic at Weddin Shire Council, effective from the 3<sup>rd</sup> January, 2018.
- A17. Quandialla Public School, C1.8.8: The students and staff of Quandialla Public School wish to thank you very much for your kind donation towards our 2018 Presentation Day.
- A18. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 11 January 2019.
- A19. Department of Home Affairs, A3.3.1: Please find attached a letter from Minister Coleman regarding proposed changes to the Australian Citizenship Ceremonies Code and a copy of the new Code for Local Government feedback.
- A20. Office of Sport, Chief Executive's Office, A3.6.2: On 1 December 2018 the Minister for Sport, the Hon Stuart Ayres MP, launched the NSW Women in Sport Strategy – *Her Sport Her Way*.
- A21. Local Government NSW, P1.1.10: The Local Government Remuneration Tribunal (the "Tribunal") has commenced its 2019 review of the fees payable to Mayors and Councillors.
- A22. Family & Community Services, C1.4.15: This year's NSW Senior Festival runs from Wednesday 13 February to Sunday 24 February 2019.
- A23. NSW Government, Valuer General, A3.6.34: Advising 1 July 2018 land values for all land in NSW were released in early January 2018.
- A24. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke is encouraging children and their parents to take advantages of a \$250,000 swimming initiative which could save lives.
- A25. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 18 January 2019.
- A26. Transport Roads & Maritime Services, R2.51.22: The 2018/2019 REPAIR Program allocations have been approved.
- A27. NSW Government Food Authority, H1.6.8: Thank you for the food surveillance work undertaken by Weddin Shire Council in 2017-2018 as an enforcement agency under the *Food Act 2003*.
- A28. Grenfell Men's Shed, C1.3.31: Forwarding a copy of the letter to the Hon Steph Cooke MP.

- A29. The Hon Gabrielle Upton MP, Minister for Local Government, A3.6.54: Local Councils have been given stronger powers to protect their communities from irresponsible share bike operators.
- A30. Vesna Gregory, R2.11.5: Re: Maintenance of the Euroka Bridge, Quandialla.
- A31. RFSA, E1.3.1: The NSW Rural Fire Service Association (RFSA) will be hosting a Volunteers Family Day on Sunday, 3 March 2019 at Burcher Community Hall, Bena Street, Burcher from 11.00am – 3.00pm.
- A32. TAFE NSW, C1.8.7: We are pleased to invite you to the Official Opening of the TAFE NSW Grenfell Connected Learning Centre.
- A33. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 25 January 2019.
- A34. The Hon Michael McCormack MP, A3.19.3: Riverina MP and Deputy Prime Minister Michael McCormack says this year's Australia Day Award recipients are a testament to the community spirit for which regional and rural Australians are renowned.
- A35. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP today turned the sod at the construction site of Grenfell's new NSW Ambulance Station.
- A36. Grenfell Commodities Pty Ltd, P2.3.3: Advising from the 17<sup>th</sup> February 2019 for the period of 3 – 4 weeks I have the artist Hesco in Grenfell painting murals on our West Street Silo's.
- A37. Dennis Hughes, LRTC, T3.5.2: Please find attached Minutes, Agenda and Venue for the next meeting of the Lachlan Regional Transport Committee.
- A38. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP joined Minister responsible for TAFE Adam Marshall to herald a new era of learning at the opening of Grenfell TAFE's new Connected Learning Centre today.
- A39. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke MP joined Minister responsible for TAFE Adam Marshall today to hand over former TAFE land to a native plant nursery group.
- A40. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 1 February 2019.
- A41. The Hon Michael McCormack MP, A3.19.3: Advising about 18,000 small businesses in the Riverina and Central west are now set to benefit from taxation reforms delivered by the Australian Government, to boost the national economy.
- A42. Benjamin Walker, P4.20386: Please accept this letter as my formal resignation to become effective as of Friday the 8<sup>th</sup> February 2019.
- A43. The Hon Steph Cooke MP, A3.19.2: Landholders across NSW will start to receive their Local Land Services (LLS) rates notices in the mail but this year, there will be a welcome number – zero.

- A44. St Joseph's Catholic School, H2.5.2.16: Reference: The Local Heritage Funding Offer – Project name St Joseph's Catholic Church Project No 2.
- A45. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 8 February 2019.
- A46. Office of Local Government, A3.9.3: IPART review of the costs of conducting local government elections and extension of the deadline for Councils to make a decision on the administration of their elections.
- A47. The Hon Michael McCormack MP, A3.19.3: National's Riverina MP and Deputy Prime Minister Michael McCormack is urging farmers in the Riverina and Central West to take advantage of a new drought assistance online resources.
- A48. Department of Justice, G2.55: Advising grants of \$10,000 are available to support the repair and conservation of war memorials across New South Wales.
- A49. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP has welcomed the National and Liberal Government's investment in local agricultural businesses, following the announcement that the Farm Innovation Fund will be boosted to \$1 billion.

## **SECTION B - Matters for report**

- B1. Office of Local Government, A3.9.3: Advising the new 2018 *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct) and *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (Procedures) have now been prescribed under the *Local Government (General) Regulation 2005*.
- B2. Office of Local Government, A3.9.3: Advising Amendments made to the *Local Government (Governance and Planning) Act 2016* (the Phase 1 amendments) provide for a model code of meeting practice (Model Meeting Code) to be prescribed by the Regulation.
- B3. Office of Local Government, A3.9.3: Amendments made to the *Local Government Act 1993* (the Act) by the *Local Government Amendment (Governance and Planning) Act 2016* in August 2016 saw the inclusion in the prescribed role of Councillors under section 232 a responsibility “to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor”.
- B4. Robert Bailey, E3.3.1: Advising Bob Amaral and I have completed our strategic review of Council’s waste infrastructure and services and two copies of the review are attached.
- B5. The Hon Michael McCormack MP, R2.56: Writing to advise you of your Council’s funding allocation under the Roads to Recovery Program from 1 July 2019 to 30 June 2024.
- B6. Grenfell Garden Club, C1.3.28: As discussed on site with you on 12 November, the Grenfell Garden Club is offering to provide three sculptured flowers by local artist Kathleen McCue, for erection with the sculptured eagle previously approved.
- B7. Transport Roads and Maritime Services, R2.51.23: Advising the purpose of this letter is to request proposals for projects for inclusion in the 2019/2020 Regional Roads REPAIR Program.
- B8. Inland Rail, T3.8.4: Writing to provide an update about the Stockinbingal to Parkes (S2P) section of Inland Rail, and proposed works within the Weddin Shire Council LGA.
- B9. NSW Department of Industry, S1.1.5: Forwarding a letter inviting Weddin Shire Council to submit a detailed application to the Safe and Secure Water Program for the Grenfell Sewer Treatment Plant Redevelopment (SSWP164).
- B10. Jodie Russell, Caragabal Public School, U1.6.11: Writing on behalf of the Caragabal Public School to notify you of an ever increasing issue at our school.
- B11. Grenfell Lions Club Inc, P2.3.12: Enclosing plans and an estimated costing for the erection and fit out of proposed coin operated hot water shower facility at the Lions Club Railway Park.

## **SECTION C - Matters for consideration**

1. Department of Industry, Innovation and Science, G2.55: Advising I am pleased to advise you that your application for a grant under the Stronger Communities Programme (SCP) Round 4 for the upgrade of the Cricket Pitch and Nets at Lawson Oval has been successful.

**RECOMMENDATION:** that Council write to the Federal Member for Riverina the Hon Michael McCormack MP thanking the Federal Government for the grant funding.

**299** **RESOLVED:** Cr Best and Cr Bembrick that Council write to the Federal Member for Riverina the Hon Michael McCormack MP thanking the Federal Government for the grant funding.

2. Bland Shire Council, C2.9.4: Council at its meeting held 18 December 2018 resolved to conduct a forum for the benefit of Bland Shire Council ratepayers living close to the border of Weddin Shire in the vicinity of Quandialla.

The Council decision however, was subject to the concurrence of Weddin Shire Council. Council was conscious of not wanting to upset their presence in your Shire.

The format of the community forum is quite informal with the Mayor opening up the forum to questions from those in attendance. In 99% of cases the issues relate to the road network and we have our Engineer in attendance to field most of the questions. There is no formal agenda as such. The forum will run for about 1 to 1 ½ hours.

Council is looking to hold this forum at the Bland Hotel in Quandialla on Wednesday 6<sup>th</sup> March, 2019 commencing at around 6.00pm.

**RECOMMENDATION:** that Council concur with the request and thank Bland Shire Council for giving advanced notice of the proposed forum.

**300** **RESOLVED:** Cr Parlett and Cr McKellar that:

- i) Council concur with the request and thank Bland Shire Council for giving advanced notice of the proposed forum,
  - ii) Cr Niven be authorised to attend the forum as a representative of Weddin Shire Council.
3. NSW Government, Roads and Maritime Services, A3.6.24: Advising you that your Council has been successful in gaining funding for the following project through the NSW Government's Drought Relief Heavy Vehicle Access Program for the 2018-2019 financial year.

Program	Project Description	2018-2019 Funding Offered (\$)
Drought Relief	Shoulder widening and strengthening of Henry Lawson Way (Forbes Road)	\$298,830

**Copy forwarded to Councillors**

**Note: The funding has been accepted together with a financial forecast and key milestone dates.**

**RECOMMENDATION:**

Confirm Action

**301 RESOLVED:** Cr Brown and Cr Best that the action be confirmed.

4. Roads and Maritime Service, R2.54.4: Forwarding Weddin Shire Council's Quarter 2 Contractor Performance Report (CPR).

**Copy forwarded to Councillors**

**Note: Council was rated good in 2 categories, acceptable in 10 with the performance score rated as acceptable.**

**For Information**

**Noted**

5. Henry Lawson Festival Committee, C1.4.1: Advising the Committee is currently in the process of gathering sponsorship for the 2019 Henry Lawson Festival and I am contacting previous sponsors to see whether they would like to support the Festival again this year.

**Copy forwarded to Councillors**

**Note: Council's previous donations was \$1500 towards the Art Competition's acquisitive prize.**

**RECOMMENDATION:**

For Council's consideration

**302 RESOLVED:** Cr Parlett and Cr Diprose that Council donate \$1500 towards the Henry Lawson Festival acquisitive art prize.

6. Grenfell Senior League, P2.1.6: Advising on behalf of Grenfell Senior League and Woodbridge Cup we would like to apply for the use of the ground on Saturday 16 February to hold 3 Women's League Tackle games being U15s, U18s and Opens starting around 4pm.

**Note: As the request was for the 16 February, permission was granted as requested.**

**RECOMMENDATION:**

Confirm Action

**303 RESOLVED:** Cr Niven and Cr Best that the action be confirmed.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 FEBRUARY 2019**

---

**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**304** **RESOLVED:** Cr Diprose and Cr Bembrick that the late correspondence be received and dealt with because of the urgency of the matters.

7. Alvaro Marques, P2.3.18: **Re: Grenfell Main Street Infrastructure Revitalisation.**

Pleased to advise that Council's request for an extension to the Milestone 2 dates and corresponding claim for payment has been approved by the Department of Premier and Cabinet.

All other terms and conditions of the funding deed remain the same.

**For Information**

**Noted**

8. The Hon Niall Blair MLC, U1.6.8: Thank you for Weddin Shire Council's letter regarding financial assistance towards the cost of water cartage to maintain essential supplies of water to the village of Caragabal.

**Copy forwarded to Councillors**

**For Information**

**Noted**

9. Events Infrastructure, A3.19.3: confirming that the Hon Michael McCormack MP is confirmed to attend your official opening of the Grenfell Medical Centre event at 11am Friday 3 May, 2019.

**For Information**

**Noted**

**305** **RESOLVED:** Cr Diprose and Cr Niven that the Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTION

### 1. Caragabal Water Supply, C2.8.1/U1.6.11

I hereby give notice of the following motion for Council's next meeting:

“That Council write to the Federal Member for Riverina the Hon Michael McCormack MP requesting that \$100k be granted to Council from the Drought Communities Program to fund the undertaking of a feasibility study to supply reliable potable water to Caragabal.”

Signed: \_\_\_\_\_ Cr Liebich

Signed: \_\_\_\_\_ Cr Best

**306** **RESOLVED:** Cr Liebich and Cr Best that Council write to the Federal Member for Riverina the Hon Michael McCormack MP requesting that \$100k be granted to Council from the Drought Communities Program to be put towards a solution to supply reliable potable water to Caragabal.

### 2. Australian Citizenship Ceremonies, C2.8.1/A3.3.1

I hereby give notice of the following motion for Council's next meeting:

“That we discuss the proposed changes to the Australian Citizenship Ceremonies Code and determine whether we wish to provide feedback to the Minister for Immigration, Citizenship and Multicultural Affairs, The Honourable David Coleman MP.”

#### Supporting Comments:

We were recently advised that the following key changes are proposed to the Australian Citizenship Ceremonies Code and that Councils are, if they choose, to provide feedback by 28<sup>th</sup> February 2019 via email to [natoceremonies@homeaffairs.gov.au](mailto:natoceremonies@homeaffairs.gov.au):

- “Local Government Council will be required to hold a citizenship ceremony on Australia Day (26 January) and Australian Citizenship Day (17 September).
- Federal members of Parliament, if attending a ceremony, should read the Minister's message at citizenship ceremonies.
- There will be a recommended standard of dress for ceremonies, which will be set by Councils. The attire of attendees at citizenship ceremonies should reflect the significance of the occasion. Conferees may wear national or cultural dress if they wish.
- Ceremonies must be scheduled to avoid parliamentary days.”

NOTE: The Australian Citizenship Ceremonies Code document that accompanied the letter received from Minister Coleman is slightly at variance to the above and states in part that the

“Minister’s message at citizenship ceremonies” is to be read, in the absence of the Minister, by the Presiding Officer “in its entirety and without amendment”.

Signed:           Cr P Diprose          

**307**     **RESOLVED:** Cr Diprose and Cr Best that:

- i) Council discuss the proposed changes to the Australian Citizenship Ceremonies Code and determine whether we wish to provide feedback to the Minister for Immigration, Citizenship and Multicultural Affairs, The Honourable David Coleman MP.
- ii) Weddin Shire Council not set a dress standard for Australia Citizenship Ceremonies and advise the Department of Home Affairs accordingly.

# THE GENERAL MANAGER'S REPORT

---

14 February 2019

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

## **1. Australia Day Celebrations, C1.5.2**

Australia Day celebrations were held on Saturday, 26 January, 2019 at Taylor Park in very hot weather conditions with a very good crowd in attendance.

The Australia Day Special Guest Zoe Naylor was very well received by the crowd and MC Peter Moffitt carried out his duties in a very articulate and efficient manner.

Winners of the main awards are detailed below:

- |  |                                 |
|--|---------------------------------|
| • Citizen of the Year                      | - Liz Carroll                   |
| • Senior Citizen of the Year               | - Richard Loader                |
| • Community Event/Organisation of the Year | - The Grenfell Garden Club      |
| • Community Achievement                    | - Paul Best                     |
|  | - Chad White                    |
|  | - Chris Lobb                    |
|  | - The Grenfell Picnic Race Club |
|  | - Kim Broomby                   |

Winners of the student awards were as follows:

- |  |                    |
|--|--------------------|
| • Best pass in Higher School Certificate | - Sarah Knight     |
| • Henry Lawson High School               | - Anna Hunt        |
| • St Joseph's Primary School             | - Phoebe Heathcote |
| • Grenfell Public School                 | - Annabella Taylor |
| • Quandialla Central School              | - Hugh Nowlan      |
| • Caragabal Public School                | - Sadie McCahon    |

It was wonderful to recognise, acknowledge and reward our residents who give freely of their time to volunteer in our community which is very much part of the Australian way of life.

All of the award winners were congratulated and thanked for their contribution to the Weddin Shire Community during 2018.

**For Information**

**Noted**

### 2. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported proposals to operate the Weddin Regional Health Hub have been previously received by Council.

The proposal/s are currently being negotiated and a further report has been included in the Closed Council section.

**For Information**

**Noted**

### 3. Model Code of Meeting Practice, C2.4.1

Amendments made to the Local Government Act 1993 (LGA) in August 2016 by the Local Government Amendment (Governance and Planning) Act 2016 (the Phase 1 amendments) provide for a model code of meeting practice (Model Meeting Code) to be prescribed by the Regulation.

Following an extensive consultation process, a Model Meeting Code has been prescribed under the Local Government (General) Regulation 2005 (the Regulation) and the existing meetings provisions of the Regulation have been repealed. The new Model Meeting Code is available on OLG's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

The Model Meeting Code has two elements:

- It contains mandatory provisions (indicated in black font) that reflect the existing meetings provisions of the Act and update and enhance the meetings provisions previously prescribed under the Regulation to reflect contemporary meetings practice by councils.
- It contains non-mandatory provisions (indicated in red font) that cover areas of meetings practice that are common to most councils but where there may be a need for some variation in practice between councils based on local circumstances. The non-mandatory provisions also operate to set a benchmark based on what OLG sees as being best practice for the relevant area of practice.

The Model Code of Meeting Practice has to be adopted by the 14 June 2018. Council will also be required to exhibit the code for 28 days and provide members of the public 42 days to comment on the draft code.

It is anticipated the draft code will be presented to the March 2019 Council Meeting before being placed on public exhibition prior to being submitted to the May 2019 Council Meeting for formal adoption.

Mr Glenn Inglis is available to undertake training for Councillors prior to the adoption of the Code on a date to be determined which would be very beneficial.

**RECOMMENDATION:** that Mr Glenn Inglis be engaged to undertake Model Code of Meeting Practice training for Councillors prior to the adoption of the code.

**308** **RESOLVED:** Cr McKellar and Cr Bembrick that Mr Glenn Inglis be engaged if necessary to undertake Model Code of Meeting Practice training for Councillors prior to the adoption of the code.

## THE GENERAL MANAGER'S REPORT

---

### 4. Weddin Wellness Plan, H1.7.1

The Weddin Wellness Plan was adopted by Council at the November 2018 Council Meeting. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

A skeleton business plan will now be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants.

Consideration now needs to be given to the appointment of a partnership agent for an initial period of 12 months (temporary/part time) and the establishment of the Weddin Wellness Planning Network.

The source of the associated funding required for the partnership agent also needs to be considered. The funding could be sourced by way of the quarterly budget review process or it could be deferred for consideration as part of the 2019/2020 estimates process.

**RECOMMENDATION:** that the funding required for the appointment of a partnership agent for an initial period of 12 months (temporary/part time) and the establishment of the Weddin Wellness Planning Network be deferred for consideration as part of the 2019/2020 estimates process.

**309** **RESOLVED:** Cr Brown and Cr Parlett that the funding required for the appointment of a partnership agent for an initial period of 12 months (temporary/part time) and the establishment of the Weddin Wellness Planning Network be deferred for consideration as part of the 2019/2020 estimates process.

### 5. Regional Growth Fund, G2.1/A3.19.2

#### Stronger Country Communities Fund

Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity. As resolved by Council a request has been submitted to extend the milestone periods by six months which will allow more time for planning the project. We are currently awaiting a response.

Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was also successful with Council and community groups to receive \$1.537 million as follows:

<b>Project Title</b>	<b>Grant Value</b>
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and upgrade	\$62,500

## **THE GENERAL MANAGER'S REPORT**

---

Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

Mrs Karen Pollock is currently engaged as a project officer to liaise between the State Government, the local community groups and Council to complete the grant funding deed and to ensure the projects are completed and the grant funding acquitted in the required time frames.

**For Information**

**Noted**

### **Regional Cultural Fund**

As previously advised Council has been successful with the Grenfell Community Arts Centre building refurbishment grant funding application which is great news.

Plans are currently being developed and it is anticipated works will commence in due course.

**For Information**

**Noted**

### **6. 2019/2020 Operational Plan, A3.4**

The annual draft Operational Plan will be presented to Council's May Meeting (16<sup>th</sup>) and submitted for adoption at Council's June Meeting (20<sup>th</sup>).

It has been previous practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 8 March
- Workshop – 28 March (Chambers)
- Extra-ordinary Meeting – 11 April (Chambers)

#### **RECOMMENDATION:** that: -

- i) the following dates be adopted for the 2019/2020 Operational Plan:  
8 March – closing date for new projects  
28 March – workshop (9.30am)  
11 April – Extra-ordinary estimates meeting (5.00 pm)

#### **310 RESOLVED:** Cr Brown and Cr Diprose that: -

- i) the following dates be adopted for the 2019/2020 Operational Plan:  
8 March – closing date for new projects  
28 March – workshop (9.30am)  
11 April – Extra-ordinary estimates meeting (5.00 pm)

## **THE GENERAL MANAGER'S REPORT**

---

### **7. Organisational Review, C2.5.1**

The organisational review has commenced with Mr Stephen Sykes, Mr Glenn Inglis, Mr Ben Lawson and Chris Stratton attending Council from the 30 January – 1 February 2019.

The panel interviewed members of the Organisational Leadership Team (OLT) and met with the Organisational Engagement Team (OET) to obtain their input into the review process. Mr Sykes will also arrange a meeting with all other staff on Thursday 28 February, 2019 to allow them input into the process.

It is proposed to conduct a workshop for Councillors at 4.00 pm prior to the Council Meeting facilitated by Mr Stephen Sykes to allow Councillors to have input into the process.

### **RECOMMENDATION:**

Confirm action

**311 RESOLVED:** Cr Diprose and Cr McKellar that the action be confirmed.

### **8. Official Opening of Connected Learning Centre (CLC) in Grenfell, C1.8.7**

Tuesday 29 January 2019 was a significant day for education in the Weddin Shire with the Assistant Minister for Skills the Hon Adam Marshall MP in conjunction with the Member for Cootamundra the Hon Steph Cooke MP officially opening a new, modern vocational education campus, called a Connected Learning Centre (CLC) in Grenfell. Council was represented Cr Liebich, Cr Best, Cr Bembrick, Cr Diprose and myself.

The delivery of one of these innovative, next generation learning environments in Grenfell is absolutely terrific with students now able to experience digitally enabled facilities capable of reflecting real-world work and social environments. Students will also have access to a flexible learning and assessment model that will provide personalised and connected learning experiences, better access to teachers both on and off site, and the skills they need for real life jobs in regional communities. In addition to providing local students with access to a greater range of learning and course options, the CLCs are designed to be easily reorganised to suit a variety of community needs. This approach, supported by the NSW Government, will allow TAFE NSW to significantly enhance its service and presence across regional NSW, with a focus on communities where TAFE NSW doesn't already have a presence or where out-dated facilities are not meeting the needs of students, employers and local communities.

**For Information**

**Noted**

### **9. Weddin Community Native Nursey - Official Land Transfer, E3.7.1**

In other good news on the same day Mr Marshall in conjunction with Ms Cooke also formally handed over land previously owned by TAFE which was purchased by the Weddin Community Native Nursery to enable them to remain on their current site with Council represented by Cr Liebich, Cr Diprose and myself.

The acquisition of the land will give the nursery volunteers' surety and peace of mind knowing they will be able to stay at their current location which is tremendous.

**For Information**

**Noted**

## THE GENERAL MANAGER'S REPORT

---

### 10. New Ambulance Station, A3.19.2

The official 'turning of the sod' was conducted on site at the hospital precinct on 24 January 2019 with Council represented by Cr Liebich, Cr Best, Cr Bembrick, Cr Brown, Cr Diprose and myself.

It is anticipated construction works will commence in the very near future.

**For Information**

**Noted**

### 11. Drought Information Night, C2.9.14

A Drought Information Night is currently being arranged to be held at the Grenfell Bowling Club on Monday 25 February 2019 at 7.00pm.

The Member for Cootamundra the Hon Steph Cooke MP and a representative from the Rural Resilience Program are working with Council to help organise this event. There will be a number of speakers from different organisations who will take the audience through what is available in terms of funding, assistance, counselling services and to answer any questions the community may have.

Funding for the evening is currently being sourced.

**RECOMMENDATION:** that approval be granted for Council to contribute \$300 towards the cost of the evening if required.

**312** **RESOLVED:** Cr O'Byrne and Cr McKellar that approval be granted for Council to contribute \$300 towards the cost of the evening.

**GLENN CARROLL**  
**GENERAL MANAGER**

**313** **RESOLVED:** Cr Bembrick and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

# THE DIRECTOR CORPORATE SERVICES' REPORT

---

14 February 2019

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 January 2019:**

Bank Account	
Westpac	\$ 356,632.59
Investments	
CBA	5,750,000.00
<b>Total Investments</b>	<b><u>\$5,750,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2019.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. Statement of Loan Balances as at 31 January 2019:**

Loans	
ANZ Loan No...43092	1,912,865.45
ANZ Loan No...43084	<u>1,927,431.32</u>
<b>Total Loans</b>	<b><u>\$3,840,296.77</u></b>

**For Information**

**Noted**

**3. A Summary of Income for The Month of January follows:**

Rates Receipts	100,450.86
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,829.38
Interest on Investments	9,157.26
Block Grant Instalment	195,000.00
Medical Centre Grant Instalment	101,408.00
Crown land Plans of management Grant	65,375.00
Fuel Tax Credit	13,467.00
Caragabal Park Grant	10,560.00
Development & Building Application Fees	2,381.00
CTC Income	4,522.40
Caravan Park Fees	5,032.50
Swimming Pool Entrance Charges	11,232.10
Other	3,857.19
<b>Total</b>	<b><u>\$527,879.89</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

### 4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 31 January 2019:

#### Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	355,550
Grenfell Town Streets Maintenance	181,319	91,515
Village Maintenance - Caragabal	8,069	8,069
Village Maintenance - Greenethorpe	7,000	7,000
Village Maintenance - Quandialla	7,000	7,000
Garbage / Recycling Collection	148,425	73,315
Quandialla Recycling Station	8,000	2,477
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	3,663
Commercial Waste Collection	18,000	5,961
Grenfell Waste Depot Manning / Plant Hire	135,000	64,333
Tips Working Expenses	68,000	48,809
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	72,000	34,470
Cemetery Sites etc. income	(49,000)	(29,600)
Noxious Plants	84,500	39,823
Noxious Plants - Extra	20,000	1,700
Parks & Gardens	244,846	149,431
Library Expenditure	103,680	53,539
Baths Income	(40,000)	(36,356)
Baths Expenditure	173,350	130,194
Caravan Park Income	(65,000)	(40,448)
Caravan Park Expenditure	110,800	63,158

#### RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	296,196	296,196
2018/19 National Roads (SH17)	298,178	298,178
2018/19 Regional Roads Block Grant	830,000	282,289

2018/19 Rural Local Roads (FAG)	Vote	Expenditure
Reseals	217,000	40,486
New Forbes Road - Widen and Strengthen Pavement	108,500	111,099
Gravel Resheeting	195,300	182,602
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	0
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	5,050
Sucker Removal/Shoulder Grading/Spraying	32,550	5,279
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Rocks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	25,273
QUANDIALLA DRAINAGE (17/18 C/Over)	68,139	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH	130,000	23,408

## THE DIRECTOR CORPORATE SERVICES' REPORT

(17/18 C/Over)		
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	0
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	40,115
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	11,761
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	4,274
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	32,010	32,010
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	50,267
Total	<b>1,668,333</b>	<b>534,796</b>

<b>2018/19 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
GIBRALTOR ROCKS BRIDGE/CULVERT	214,266	4,848
Total	<b>214,266</b>	<b>4,848</b>

**For Information  
Noted**

### **5. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity is as follows:

16 previously referred to Outstanding Collections

- 11 paid
- 1 arrangement
- 4 no response – further action

27 new referrals to Council's Debt Collection Agency

2<sup>nd</sup> Instalment letters sent.

2 new arrangements made.

Continued monitoring of existing payment arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm Outstanding Collections and other debt collection activity of routine nature.

**For Information**

**Noted**

### **6. Quarterly Budget Review Statement (QBRS) – 31 December 2018, A1.6**

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Income and Expenditure Budget Review Statement - By Activity
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 31 December 2018 be adopted as presented.

**314** **RESOLVED:** Cr Diprose and Cr O'Byrne that the Quarterly Budget Review Statement to the 31 December 2018 be adopted as presented.

### **7. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:

The cinema has continued with good numbers for most of the screenings. A new ticketing system has been implemented for the February movie due to its popularity.

Weeding program continues with DVDs to make room for new titles.

The summer holidays have been a hectic time with several craft sessions all booked out and the Summer Reading Bingo Challenge accepted by 20 school children with 8 completing the challenge.

Planning of the 2019 programs have begun with announcements of dates. Programs announced so far include Preschool Storytime, Tech Savvy Seniors and our first author visit by Jonathan Gravenor in March.

Introduction of a monthly e-newsletter has been launched this month. This will give a monthly overview of events and collections in the one location.

**For Information**

**Noted**

### **8. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

FRRR Tackling Tough Times Together grant application – gathered quotes, letters of support, and other required information and submitted application.

Managed Christmas light competition

- Media release x 2
- Judging
- Announcement and prizes for winners at Christmas Carnival
- Liaised with village representatives about their village competitions

Gathered permission to attach Christmas garlands from all Main Street business owners who have veranda poles and coordinated installation and removal with the outdoor workforce.

Distributed grant opportunity information.

Handled enquiry into possible filming project in Weddin Shire and Councils requirements, fees etc.

**For Information  
Noted**

### **9. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

Provided content for Jan / Feb Discover Central NSW magazine

Participated in CENTROC regional passport project  
Attended CENTROC Regional Tourism teleconference meeting

Created and distributed posters for poster holders around town in public amenities

Australia Day tasks

- Attend meetings and took minutes
- Coordinated activities with community groups, individuals, ambassador and Australia Day Council
- Organised all aspects of the ambassador's visit
- Organised prize for children's competition
- Distributed finalised schedule to all involved

**For Information  
Noted**

### **10. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities:-

#### **Art & Art Gallery**

'A Portrait of Landscape and Time in Hill End' Exhibition - Arranged for the artist Rebecca Wilson to hold a talk about her exhibition with students from THLHS and open to the general public

Began organising 2020 exhibitions

Drafted February to July 2019 exhibition program for printing. Gathered content from artists  
Enquired into Bald Archy for 2020

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

### **Tourism**

Provided content for Jan / Feb Discover Central NSW magazine  
Participated in CENTROC regional passport project  
Attended CENTROC Regional Tourism teleconference meeting  
Created and distributed posters for poster holders around town in public amenities  
Added and updated event listings on Grenfell.org.au  
Managed Facebook account

### **Visitor Information Centre**

Greeted visitors at VIC and handled enquiries (walk in, phone and email)  
Weekly email requesting information from business in the Shire about their availability, what's on, news etc. and collated the replies  
Liaised with surrounding VIC's outlining our weekend's events, brochures etc.  
Assisted with continuing enquiry into O'Brien's time capsule in Grenfell

### **Henry Lawson Festival**

Added Short Story and Verse entry form to website.  
Updated, printed and posted sponsorship forms  
Updated and distributed street stall application form. Answered enquiries.  
Requested quotes for merchandise, marketing material, street entertainment, portable ATM machine, photography and statuettes.  
Prepared and distributed December agenda. Attended meeting  
Updated Street parade entry form.  
Approached potential official guests – Norwegian Ambassador, Leah Purcell, Zoe Naylor  
Undertook a volunteer recruitment drive to fill coordinator rolls.  
Attended Weddin Local Traffic Committee meeting to discuss 2019 Festival road closures.  
Worked on festival budget with the festival treasurer.  
Investigated potential paid entry formats for Festival – quotes, research, consultation etc.  
Discussions with event management/transformation consultant Linda Tilma from Tilma Group about the Festivals future direction  
Sent food street stall form to DES assistant Isabel for review and approval.  
Liaised with graphic designer

**For Information**

**Noted**

## **11. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

### **Sales and Services**

- Conducted computer services and repairs for 20 residential clients and 1 business client
- Replaced 1 mobile phone screens
- Sold laptops/computers to 1 residential client
- Sold ESET Internet Security to 5 residential clients and 3 business clients
- Sold software, parts, and accessories to 9 residential clients
- Sold ink and toner cartridges to 13 residential clients
- Internet Café used by 47 clients for internet access and printing

### **Printing**

- Order of service booklets Remembrance Day.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

### **Human Services Access Point**

- Assist human services clients with access point usage

### **Client Websites**

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

### **Technology Centre Maintenance**

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Perform Search Engine Optimisation tasks
- [www.grenfellinternetcentre.com.au](http://www.grenfellinternetcentre.com.au) visited 334 times by 312 Users

### **Google Summary**

- 234 people saw Grenfell Internet Centre via Google Search
- 183 people saw Grenfell Internet Centre on Google Maps
- 4 people found Grenfell Internet Centre on Google and called your business

### **Support of Other Council Departments**

- Upgrade Library Management System
- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**315** **RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Corporate Service's Report be adopted.

Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

## **1. Works Report (1<sup>st</sup> November 2019 to 30<sup>th</sup> November 2018)**

### **1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

SH6 (Mid-Western Highway)

- General maintenance
- Claim for traffic management of Lignum and Routine Maintenance of the duration October 18 to December 18 has been lodged to RMS.
- Draft works order for backfilling of Burundah service relocation has been lodged to RMS.
- Slashing and spraying program in progress

SH17 (Newell Highway)

- General maintenance
- Claim for Resealing including linemarking & RPM installation and Routine Maintenance of the duration October 18 to December 18 has been lodged to RMS.
- Slashing and spraying program in progress

### **1.2 Regional Roads - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

MR398 (Mary Gilmore Way)

- general maintenance
- Preparation of reseals continuing
- Sucker control and table drains
- Spot spraying completed
- Lodged application for grants under REPAIR programme

MR236 (Henry Lawson Way)

- general maintenance
- Resealing complete
- Line marking complete
- Shoulder widening and strengthening planning stage
- Spot spraying completed
- Received Grants (\$298k) under Drought Relief Programme for shoulder widening, strengthening, culver widening & sealing – has to be completed by June 2019.

## **THE DIRECTOR ENGINEERING REPORT**

---

- MR237 (Gooloogong Road)
- general maintenance
  - Sucker control
  - Table drain maintenance
  - Spot spraying completed
  - Lodged application for grants under REPAIR programme.
- MR239 (Henry Lawson Way / Young Road)
- general maintenance
  - Preparation for reseals continuing
  - Heavy patching preparation
  - Spot spraying completed
  - Received Grants (\$135k) under REPAIR Programme to strengthen the pavement by heavy patching & sealing – has to be completed by June 2019.

### 1.3 Rural Local Roads - Capital Works

- Roadside spraying program continuing
- Sucker control various roads
- Installation of Gravel Road warning signs on rural road network
- Culverts inspected previously logged onto Fulcrum data base

### 1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance / slashing
- grading of Berendebba Rd, Hancock Flynns Rd, Kangaroooby Rd, Thuddungra Rd, Scotts Ln, Major West Rd and McCallisters Ln
- Firebreaks commenced and completed
- Sucker control and table drain maintenance commenced Sandy Creek Rd

### 1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Sewer lines and man holes cleaned in various locations
- Sewer lines inspected
- Sewer lines logged on Fulcrum system to create data base
- Medical Centre Kerb & Gutter completed (George St)
- Medical Centre Footpath commenced (George St)
- Cleaning & preparation of CCTV footage of Sewer Mains of 3420m (375mm Sewer Mains – 1409m, 300mm SM – 912m, 225mm SM – 73m & 150mm SM – 1027m) has been completed by the contractor – Interflow. They have also been engaged to reline 832m Sewer Main (375mm Sewer Main – 212m, 300mm SM – 79m & 150mm SM – 541m) on the basis of their condition report and council's budget of \$200k this year. Awaiting schedule of works prior to works commencing.

**For Information**

**Noted**

# THE DIRECTOR ENGINEERING REPORT

---

## **2. Other Works**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- All pump stations cleaned out
- Taylor Park Rotunda floor fixed and post replaced
- Water pipe fixed Vaughan Park
- Gutters cleaned in various locations
- Tree trimming program completed
- HLO water pipe fixed
- Sprinkler locations mapped HLO
- Broken sail removed Blamey Park Quandialla
- Taylor effluent line repaired
- Tree trimming HLO
- Tree trimming GTA

### 2.2 Cemeteries

The following graves have been prepared from; 01 November 2018 to 30 November 2018

Grenfell Lawn	–	1
Grenfell	–	0
Bimbi	–	0
Caragabal	–	Nil
Ashes Internment	–	Nil
Private property	–	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- Tree removed in close proximity to graves
- Plaques fitted to headstones
- Contour bank installed south eastern corner to try and alleviate washouts around graves

### 2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined sections.

### 2.4 Private Works

- Clean up of hay from truck fire Adelargo Road



## THE DIRECTOR ENGINEERING REPORT

---

### 3.3 Rural

- general maintenance
- Maintenance grading
- Gravel resheeting
- Gravel Rd signage installation to continue
- Sucker control and table drain maintenance ongoing

### 3.4 Urban and Village

- general maintenance
- Emu Creek rehabilitation to continue
- Quandialla drainage program to continue
- Quandialla kerb and gutter replacement to commence
- Caragabal Park Upgrade to continue
- Tree trimming in various locations
- Kerb & Gutter and footpath to commence Medical Centre (Main & Short Streets)

**For Information**

**Noted**

## **4. RMS RMCC Contract, R2.54.4**

Draft estimate for Bumbaldry Greenethorpe Road intersection upgrade has been submitted to RMS at \$1.13 million. Council has now been advised that our proposal has been accepted by RMS and Council have approval to undertake construction of the work.

**For Information**

**Noted**

## **5. Plant Report**

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT NO	PLANT	DETAILS
4105	Cat Grader	1000hr Service
4102	Cat Grader	Replaced tyre, joystick malfunction repaired
1125	Toyota Kluger	Service
2082	Nissan Patrol	Gearbox overhaul
1114	Toyota Aurion	Blue slip
3957	Western Star Tipper	No manual burn, booked into manufacturer for warranty work
4104	Bad Boy mower	Drive and belts inspected, beacon repaired
3952	Kenworth Prime Mover	Condensor/Intercooler rubbing, hitch issues resolved
4107	Jetmaster Patch Truck	Gate problems resolved, voltage problem identified and rectified
Pool	Town pool	Vacuum test, self test and program
3964	Water cart	Brakes repaired, air conditioning repairs

## THE DIRECTOR ENGINEERING REPORT

---

1124	Kluger	Service
4108	Multipac Roller	Air conditioning repaired
5367	VMS Board	Parts ordered for damage from storm (insurance)
4106	Cat Backhoe/loader	Transmission checks and oil replacement
3953	Garbage Truck	New beacon fitted, hydraulic leaks repaired
5104	Fuel trailer	Dismantle and rebuild of fuel trailer

**For Information**

**Noted**

### **6. Road Train from Forbes**

Council and RMS are working actively for Type 1 Road train from Forbes to Grenfell.

**For information**

**Noted**

### **7. Purchase of New Garbage truck**

Purchase order has been place. The tentative delivery time is April 2019.

**For information**

**Noted**

### **8. Roads to Recovery, R2.56**

The works in progress as of 30<sup>th</sup> November 2018 is as follows:

# THE DIRECTOR ENGINEERING REPORT

Work Location	Scope of works	Budget for 2017/2018	Budget for 2018/2019	Revised Proposed Expenditure	Complete	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road ,measured from the Mid Western Highway 0.00 km - 11.50 km the rail way crossing in Greenethorpe	Centre line , placing of warning signs before narrow bridges and low level crossings	\$ 25,976.00		\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Gibraltar Rocks Road ( Rural Road), work is located 0.37 km from the Mid Western Highway Intersection	Demolish and construct of new box culvert		\$240,928.00	\$ 240,928.00	No			JF		\$ 240,928.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	Rehabilitation works	\$ 29,338.00		\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 73,589.00		\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 19,395.00		\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Baildene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	Rehabilitation works	\$ 80,719.00		\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal		\$ 229,017.00		\$ 469,945.00					\$ 203,041.00	\$ 266,904.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	Rehabilitation works	\$ 163,756.00		\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal		\$ 163,756.00		\$ 233,272.00					\$ 233,272.00		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	Rehabilitation works	200000		200000	Yes	43132	43435	JF	200000	0	
Subtotal		\$ 200,000.00		\$ 200,000.00					\$ 200,000.00	\$ -	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	Rehabilitation works	202820		202820	Yes	43191	43191		202820	0	
Subtotal		\$ 202,820.00		\$ 202,820.00					\$ 202,820.00	\$ -	
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	Rehabilitation works	\$ 44,350.00		\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	Rehabilitation works	\$ 25,650.00		\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	Rehabilitation works	\$ 30,000.00		\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal		\$ 100,000.00		\$ 213,137.00					\$ 213,137.00		
TOTAL		\$ 895,593.00	\$240,928.00	\$1,319,174.00					\$1,052,270.00	\$ 266,904.00	

## THE DIRECTOR ENGINEERING'S REPORT

---

The additional work on Greenethorpe – Bumbaldry Road will be completed by March 2019.

**For Information**

**Noted**

### 9. Grenfell Main Street Renewal, R2.4.19

Clouston Associates has been requested to carry out the detail investigation for the plan with 45-degree reverse angled parking (Option A mentioned previously) together with other options and considerations by the consultant following Traffic Committee and community feedback

**For Information**

**Noted**

### 10. Sealing of Streets

Council has received a petition and service request forms from residents to seal the following roads.

- Grimshaws lane = 380 m x 6 m ( \$ 24,000)
- Memory Street = 395 m x 6 m (26,000)
- Simpson Drive (Upper section) = 635 x 6 m (36,000)

Dust from traffic is an ongoing nuisance and issue and impacting to health as well. Due to the budget constraint, these works cannot be carried out in this financial year.

**RECOMMENDATION:** that Council defer the requests for consideration as part of the 2019/2020 estimates process.

**316** **RESOLVED:** Cr Diprose and Cr Best that Council defer the requests for consideration as part of the 2019/2020 estimates process.

### 11. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre

Tree plantation will be carried out in March 2019.

**For Information**

**Noted**

### 12. Alteration of stop signs in the Intersection of Melyra and Forbes Street.

Process to relocate give way signs is in progress.

**For Information**

**Noted**

### 13. Total loss of taxi TC025

The Taxi TC025 was involved in an accident on 28<sup>th</sup> September 2018. The vehicle was a total write off.

## **THE DIRECTOR ENGINEERING'S REPORT**

---

Council has received a payout figure of \$ 6,749. In addition, Council is entitled to reinstallation (\$300 max) & reinstallation (2,950 max) costs for the accessories. Council in process to claim \$ 150 under deinstallation and \$ 1,050 under reinstallation costs.

**For Information**

**Noted**

### **14. Caragabal Water Supply – U1.6.8**

Council forwarded a request on 30<sup>th</sup> January 2019 for financial assistance to the Minister Hon Niall Blair MP, Hon Stephanie Cooke MP and DPI NSW to supply water to the Caragabal Water Supply. The Village of Caragabal has almost run out of water. There are 61 residents living in the village and 22 non-residents school children attend the Caragabal Public School.

We are currently awaiting a response.

**For Information**

**Noted**

**SHAHAB KHALED**  
**ACTING DIRECTOR ENGINEERING**

**317** **RESOLVED:** Cr Diprose and Cr Bembrick that except where otherwise dealt with the Acting Director Engineering's report be adopted.

14 February 2019

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

December 2018

Total inflow through the Works during December 2018 was 5,986 kl with the daily average of 193.09 kl. Outflow for irrigation for reuse was 3,806 kl and discharge to Emu Creek 3,215.9 kl.

The highest daily recording of 317 kl occurred for the 24 hours ending 6.30 am on 14 December 2018 and the lowest of 164 kl for the 24 hours ending 6.30 am on 29 December 2018.

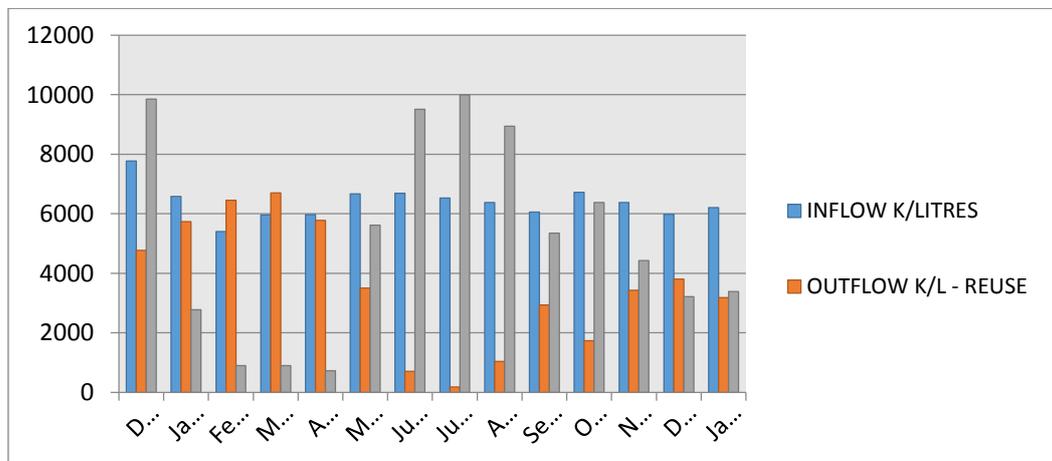
A total rainfall of 68 mm was recorded for the month.

January 2019

Total inflow through the Works during January 2019 was 6,212 kl with the daily average of 200.38 kl. Outflow for irrigation for reuse was 3,181 kl and discharge to Emu Creek 3,386.6 kl.

The highest daily recording of 301 kl occurred for the 24 hours ending 6.30 am on 7 January 2019 and the lowest of 167 kl for the 24 hours ending 6.30 am on 16 January 2019.

A total rainfall of 68 mm was recorded for the month.



**For Council's Information  
Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 2. Caravan Park Operations, P2.3.3

#### December 2018

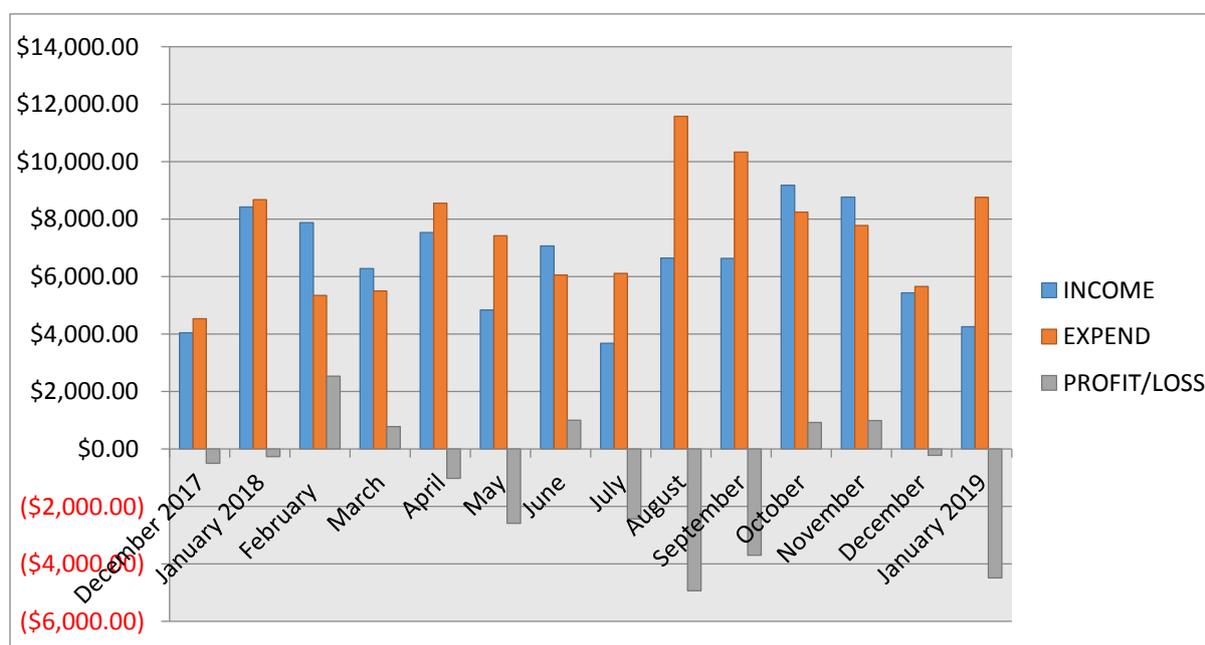
Income for the month of December 2018 was \$5,434.00 with expenditure of \$5,656.90 resulting in an operational loss of \$222.90 the month.

There were 129 sites occupied for the month of December 2018.

#### January 2019

Income for the month of January 2019 was \$4,262.00 with expenditure of \$8,752.04 resulting in an operational loss of \$4,490.04 the month.

There were 129 sites occupied for the month of December 2018.



For Council's Information

Noted

### 3. Animal Control, A4.4.4

#### a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	1 (Dog)
Animals Straying/Returned to Owners immediately:	2 (Dogs)	Animals Released:	1 (Dog)
Animals Straying and Impounded:	1 (Dog)	Animals Rehomed:	2 (Dogs)
Animals Surrendered:	3 (Dogs)	Animals Sold:	0

#### Companion Animals

- Commenced investigation into alleged dog attack – Grenfell
- Contemporaneous notetaking
- Statement preparation (Ranger and witness)
- Assistance to Sutherland Shire Council Ranger – dog incident

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

- 1 barking dog diary issued (Quandialla)
- 2 x barking dog correspondence issued
- 2 x straying dog correspondence issued
- 1 response issued – enquiry off leash area
- 1 response issued – enquiry straying cats
- 2 x possession notices issued
- 5 x registration notices issued
- 6 x microchipping notices issued
- 5 x Penalty Infringement Notices issued (*own dog uncontrolled public place*) CAA 1998 \$330.00 each
- Legislation amendments reviewed and noted (Impounding Act 1993)

### Companion Animals (cont'd)

- 1 show cause correspondence issued – stray dog
- Pound duties
- OLG Dog and Cat seizure reporting NSW OLG Database
- Hiring, collection and record keeping of animal traps
- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under the NSW Companion Animals Act legislation
- Entering new data on the NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Verification of microchip/registration details

### Stock

- 8 head Angus cattle unattended – Campbells Lane. Owner informed. Cattle contained
- Verbal warning given – stray sheep
- 2 stray horses Quondong Road. Owner informed. Horses contained

### Environmental

- 4 x “ Notice of Intentions” issued to serve Orders under Order No. 21 Local Government Act 1993.

### Recycling

- Recycle bins checked for contaminated waste

### Advertising

- Grenfell Record – Companion Animals Act 6 x Dog Offences
- Grenfell Record – Attention Dog Owners Fine Increase
- Grenfell Record – Remember Me? I'm your puppy!

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

### Interdepartmental Activities

- Assistance to Corporate Services Department, Rates area – stock inspection regarding sale of land

For Council's Information

Noted

#### 4. Grenfell Aquatic Centre, P2.3.1

December 2018

<b>Total Attendance:</b>	<b>6415</b>	<b>Other Usage:</b>	659
<b>Daily Average:</b>	<b>206</b>	<b>School Usage:</b>	1189
<b>Cash Attendance:</b>	837 Child/Pensioner	<b>Season Ticket Sales:</b>	
	646 Adult	Child:	0
<b>Season Ticket Attendance:</b>	1746 Child	Adult:	4
	1338 Adult	Family:	6
		Pensioner:	3

January 2019

<b>Total Attendance:</b>	<b>7636</b>	<b>Other Usage:</b>	590
<b>Daily Average:</b>	<b>246</b>	<b>School Usage:</b>	1189
<b>Cash Attendance:</b>	1216 Child/Pensioner	<b>Season Ticket Sales:</b>	
	1038 Adult	Child:	0
<b>Season Ticket Attendance:</b>	2618 Child	Adult:	1
	2174 Adult	Family:	3
		Pensioner:	2

The extended opening hours during School holidays was well supported and was definitely a draw card for out of town visitors to the centre showing a major increase in numbers.

For Council's Information

Noted

#### 5. Waste Collections, E3.3.1

Council has received internal advice as to future issues with its new Garbage truck and existing residential collection routes.

Currently, several collection points are located in rear lanes of properties. The new truck is larger than the existing vehicle and will be impacted by overhanging trees along the lanes. These trees are exclusively located on private property.

There are major concerns regarding the:

- 1) cost to trim the trees to remove the obstruction.
- 2) the damage to Council's New Garbage truck by these trees. (Due for delivery in April 2019)

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

The conclusion is that to reduce initial and ongoing maintenance costs of tree lopping and remove the issue of damage to Council's plant, the following practice needs to be adopted:

- i) that all residential waste collections occur in the street frontage of all premises
- ii) that Council provide 1-month notice for the change of collection procedure
- iii) that Council's collection routes be changed to reflect no more collections for residential in residential lanes.

In addition, the Council has received a request for domestic waste collection services to be provided to Henry Lawson Way in the vicinity of the Cemetery. There are several new dwellings in the area with the Rural Residential land to the western side fully developed.

It is considered appropriate that with the large number of dwellings and future potential of residential development that a domestic garbage and recycling service be provided to all properties to Lynch's Lane with all landowners advised services, are available at the standard domestic collection.

Further that with this development and garbage service provision that consideration be given to the alteration of speed limits to accommodate the safe collection process and reflect the residential use in this section of Henry Lawson Way.

### **RECOMMENDATION:** that:

- i) All residential waste collections occur in the street frontage of all premises
- ii) Council provide 1-month notice for the change of collection procedure
- iii) Council's collection routes be changed to reflect no more collections for dwellings from residential lanes
- iv) A domestic garbage and recycling service be provided to all properties to Lynch's Lane with all landowners advised services, are available at the standard domestic collection charge

### **318 RESOLVED:** Cr Diprose and Cr O'Byrne that:

- i) All residential waste collections occur in the street frontage of all premises
- ii) Council provide 1-month notice for the change of collection procedure
- iii) Council's collection routes be changed to reflect no more collections for dwellings from residential lanes
- iv) A domestic garbage and recycling service be provided to all properties to Lynch's Lane with all landowners advised services, are available at the standard domestic collection charge

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### B. Planning and Development Matters:

#### 1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

December 2018

DA NO.	Applicant	Construction	Value (\$)	Address
60/2018	Grenfell Senior Citizens Welfare	Demolition of Dwelling	\$0	LOT: 1 DP: 942201 3 Forbes Street GRENFELL NSW 2810
67/2018	Mrs PA Coffee	Garage	\$10,000	LOTS: 7 & 8 SEC: B DP: 7892 7 Railway Street CARAGABAL NSW 2810
68/2018	Mr DA Barratt	Alts to existing Unit Complex	\$7,500	LOT: 6 ALT: A SEC: 18 DP: 7584 LOT: 6 ALT: B SEC: 18 DP: 7584 80 George Street GRENFELL NSW 2810
69/2018	Mr AS Dixon & Miss B Mawhinney	Ext/Add to Dwelling	\$60,000	LOT: 1 DP: 100103 Eualdrie Parish GRENFELL NSW 2810

January 2019

DA NO.	Applicant	Construction	Value (\$)	Address
70/2018	Mr IC Brenner	Car Storage Shed	\$90,000	LOT: 2 DP: 1072519 56 Quondong Road GRENFELL NSW 2810
71/2018	Mr RZ Gora	New Dwelling	\$180,000	LOT: 12 DP: 1171193 293 Yambira Road GRENFELL NSW 2810
1/2019	Mr LJ Howell	New Shed	\$17,000	LOT: 7 SEC: 6 DP: 758473 14 Weddin Street GRENFELL NSW 2810
2/2019	Grenfell Rugby Club Incorporated	Awning & Scoreboard	\$30,000	LOT: 2 DP: 1126750 Grafton Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### 2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

**For Council's Information**

**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Construction Certificates

The undermentioned applications were received and determined under delegation:

December 2018

CC NO.	Applicant	Construction	Address
6/2018	Andys Design & Drafting	Dwelling & Shed	LOT: 130 DP: 1081488 3 Huckel Close GRENFELL NSW 2810
64/2018	Mr D Lennane	Internal Shed Alts (Bathroom & Storage Mezzanine)	LOT: B DP: 339953 29 Star Street GRENFELL NSW 2810
65/2018	Mr D Erskine	Storage Shed	LOT: 9 DP: 1229401 11 Walshs Lane GRENFELL NSW 2810
66/2018	Mr DW Lyons & Ms DL Patterson	Storage Shed	LOT: 782 DP: 754578 782 Quondong Road GRENFELL NSW 2810

**For Council's Information**

**Noted**

January 2019

CC NO.	Applicant	Construction	Address
Nil			

**For Council's Information**

**Noted**

### 4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

Council has recently lodged its application for additional funding under the Safe and Secure Water Program. The assessment will be carried out with advice received over the next two months.

A neighbourhood meeting was held in December utilizing the 3D Concept Design to show adjoining neighbours the concept of the plant. There were very positive responses.

Council's consultant and peer reviewers have completed their work review of the issues raised by DPI Water in the concept design. This will now be forwarded to DPI Water and allow the detailed design to be substantially commenced.

**For Council's Information**

**Noted**

### 5. Grenfell Medical Centre, P2.12.1

The external works continue with rendering and painting to be completed shortly.

Internal fitouts have been ordered with the following occurring:

- 1) Furniture fitout - early March 2019

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

- 2) IT & Phone installation - early March 2019
- 3) Medical fitout – mid March 2019
- 4) Interior wall treatments – late March 2019
- 5) Interpretation panels – early April

The kerb and guttering to George Street has been completed with the final selection of the appropriate concrete footpath mix decided.

The mix will include metal as the white stone creates a stark brightness in the concrete colour. There will be no surface treatment to remove any concrete due to consistency issues and impediment to appropriate pedestrian use. The finish will be a float coved affect set in a stretcher bond at sections of similar size be adjoining footpaths.

Council has indicated appropriate official opening dates through the BBRF Events Organiser, however due to Federal Election timetables confirmation is yet to be received. It is envisaged to occur in early May 2019.

**For Council's Information**

**Noted**

### **6. Grenfell (Land Use) Settlement Strategy, T2.1.13**

Council has continued to develop its strategy work with production of draft strategies covering Commercial, Residential and Industrial components.

The further development of these documents will allow full briefing of Councillors with a specific workshop organised to review the proposed recommendations prior to drafts being adopted and going on public exhibition.

**For Council's Information**

**Noted**

### **7. Lions Club - Railway Park , P2.3.12**

Council is in receipt of a request for consent to lodge a development application, a waiver of Development Application fees and contribution to costs for the construction and installation of a coin operated shower to the existing amenities at the abovementioned park. (Plans attached)

The current operation is that Council provides water, sewer and power at its cost. Additional operating costs will be borne by Council.

The Club has indicated that in 2018, \$2,905.50 was passed on to Council from its donation box.

Council needs to consider:

- i) Consent to the submission of Development Application
- ii) Development Application Fees being waved
- iii) Contribution to construction costs

**For Council's Consideration**

**Cr Diprose previously submitted a written declaration of interest and left the room.**

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

- 319** **RESOLVED:** Cr Parlett and Cr Brown that:
- i) Council consent to the submission of the Development Application,
  - ii) the Development Application and Construction Certificate fees be waived,
  - iii) Council provide a contribution of \$5,000 towards construction costs, to be funded from the Economic Development Fund,
  - iv) all monies be collected by Council as a contribution to servicing costs.

**Cr Diprose returned to the room.**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

- 320** **RESOLVED:** Cr McKellar and Cr Best that except where otherwise dealt with the Director Environmental Services' report be adopted.

## MINUTES OF THE WEDDIN SHIRE COUNCIL AUSTRALIA DAY COMMITTEE MEETING HELD TUESDAY 18<sup>TH</sup> DECEMBER 2018, 9AM IN THE COUNCIL MEETING ROOM

---

1. **Present:** I Pitt, P Moffitt, E Baker, C McCann

2. **Apologies:** K Engelsman

**Resolved:** P Moffitt / I Pitt that the apology's be accepted.

3. **Confirmation of Minutes** November 20<sup>th</sup> 2018

**Resolved:** I Pitt / C McCann that the minutes from November 20<sup>th</sup> 2018 be confirmed with the following amendments:

**Section 5 – Set Up** – Lions to provide the BBQ and Rotary's offer of assistance with chairs and tables appreciated.

4. **Correspondence**

**In:**

- Marketing & Communication
- Chris Lobb acceptance and suggestions for Children's competition prizes
- Letter from William Morrow – unable to accept invitation

**Out:**

- Letters to: Mayor, Chris Lobb, Carly Brown, John Hetherington, Peter Moffitt, Peter Mitton, Raju Ranjit (Director Engineering), Terry Carroll, William Morrow, Grenfell Town & District Band, Rob Newton

**Resolved:** P Moffitt / I Pitt that the correspondence be accepted

5. **Program for 2019**

- Set up
  - Historical Society to provide flag for cadets, flag for side of rotunda, bunting and award table – I Pitt confirmed.
  - Lions to provide BBQ, chairs (50) and tables (6)
  - Rotary offer of assistance with chairs and tables appreciated
  - Cadets to provide power cords for urn
  - Claire to provide tablecloth for awards table
  - Keith has organised rostrum
- Theme- “Everyone, Every Story”
- Ceremony
  - Master of Ceremonies – Peter Moffitt confirmed
  - Ambassador – an ambassador is yet to be allocated
  - Award Nominees – WSC to organize. Nominations now closed
  - National Anthem – Carly Brown confirmed. However, Carly may have to be called away with family matters. Committee discussed to arranged someone in her place to lessen the burden on her at this time. Shannon Best to be approached.
  - Flag raising – Cadets to be confirmed
  - Prayer of thanks – Rob Newton confirmed
- Entertainment
  - Music - Town Band confirmed

- Poetry - John Hetherington confirmed
- PA system – Peter Mitton confirmed
- Children’s Competition - Chris Lobb to coordinate confirmed. Chris indicated with things as they are with Roma at the moment that someone else be asked such as Council. She also recommended that prize money could be reduced.

**Resolved:** P Moffitt / E Baker that the prize money be reduced to \$20 for first prize and \$10 for second prize for both categories. And Council be approached to sponsor the prize money this year.

- Catering
  - BBQ - Lions Club of Grenfell confirmed
  - Damper - CWA Night Branch to be confirmed
  - Tea, coffee and cold drinks – Cadets to be confirmed

**6. General Business**

- All public buildings in the town to be encouraged to display Australian Flags on the day. C McCann to approach businesses.
- Wet Weather - If January 26<sup>th</sup> is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall. K Engelsman has organised Soldiers Memorial Hall (cnr Middle St & Church St). K Engelsman has been asked to be added to the contact list for notification from Glenn Carroll.
- L Mason to be approached to provide short flagpole for wet weather venue.
- Follow up Director of Engineering in regards to letter sent in November about Taylor Park maintenance , bins, power box, chain over driveway, sprinklers etc.

- **Next Meeting** January 15<sup>th</sup> 2019, 9am in the Council Meeting Room.

Meeting closed at 9.18am

**321 RESOLVED:** Cr Brown and Cr Diprose that the Minutes of the Weddin Shire Council Australia Day Committee be noted.

**MINUTES OF THE WEDDIN SHIRE COUNCIL AUSTRALIA DAY COMMITTEE  
MEETING HELD TUESDAY 15<sup>TH</sup> JANUARY 2019, 9AM IN THE COUNCIL  
MEETING ROOM**

---

**1. Present:** P Moffitt, E Baker, C McCann

**2. Apologies:** K Engelsman, I Pitt

**Resolved:** P Moffitt / E Baker that the apology's be accepted.

**3. Confirmation of Minutes** December 18<sup>th</sup>, 2018

**Resolved:** E baker / P Moffitt that the minutes from December 18<sup>th</sup> 2018 be confirmed

**4. Correspondence**

**In:**

- Letter from Director Engineering regarding Australia Day ceremony in Taylor Park
- Stage 4 correspondence from Australia Day Council regarding Ambassador

**Out:**

- Email to committee about 2019 ambassador allocation
- Email to ambassador with information on the Grenfell Australia Day Ceremony and her involvement

**Resolved:** C McCann / P Moffitt that the correspondence be accepted

**5. Program for 2019**

- Set up
  - Historical Society to provide flag for cadets, flag for side of rotunda, bunting and award table – I Pitt confirmed.
  - Lions to provide BBQ, chairs (50) and tables (6)
  - Rotary offer of assistance with chairs and tables appreciated
  - Cadets to provide power cords for urn
  - Claire to provide tablecloth for awards table
  - Keith has organised rostrum
- Theme- “Everyone, Every Story”
- Ceremony
  - Master of Ceremonies – Peter Moffitt confirmed
  - Ambassador – Zoe Naylor
  - Award Nominees – Nominations have been announced in Grenfell Record
  - National Anthem – Shannon Best confirmed
  - Flag raising – Cadets confirmed
  - Prayer of thanks – Rob Newton confirmed. Claire to get copy of Prayer beforehand
- Entertainment
  - Music - Town Band confirmed
  - Poetry - John Hetherington confirmed
  - PA system – Peter Mitton confirmed

- Children's Competition - Chris Lobb to coordinate confirmed. Prize money adjusted and Glenn agreed for WSC to sponsor this year considering the short time frame, however the committee need to write to Council next year in advance.
  - Catering
    - BBQ - Lions Club of Grenfell confirmed
    - Damper - CWA Night Branch confirmed
    - Tea, coffee and cold drinks – Cadets confirmed
- 6. General Business**
- All public buildings in the town have been encouraged to have a display in their shopfront windows. The Hub now have theirs done.
  - Wet Weather - If January 26<sup>th</sup> is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall. K Engelsman has organised Soldiers Memorial Hall (cnr Middle St & Church St). K Engelsman has been asked to be added to the contact list for notification from Glenn Carroll. C Baldwin will provide short flagpole for wet weather venue, but will need notice early.
  - Claire spoke with Overseer and everything requested will be taken care of. Claire to confirm with Overseer that the lawns will be mowed and the swings in the park be decommissioned for the ceremony only
7. **Next Meeting:** It was suggested that a wrap up meeting be held in February to discuss the 2020 ceremony format. Decreasing attendance numbers indicate a new format may be needed to encourage people to attend again.
- The meeting will be held on 19<sup>th</sup> February 2019, 9am in the Council Meeting Room. All committee members are encouraged to attend.**

Meeting closed at 9.10am

**322 RESOLVED:** Cr Brown and Cr McKellar that the Minutes of the Weddin Shire Council Australia Day Committee be noted.

**MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER AT 10.00 AM ON TUESDAY, 29 JANUARY 2019 (C2.6.3)**

1. **PRESENT:** Clr. Mayor Mark Liebich, R Ranjit (Director Engineering), Michael Madgwick (NSW Police), Deanne Freeman (RMS), Maurice Simpson (Local Member’s Representative), Jaymes Rath

2. **APOLOGIES:** Patrick Smith, (NSW Police)

**2.1 WELCOME & APOLOGIES**

**Apologies:** Patrick Smith (NSW Police)

<b>Apologies – 29 January 2019</b>
<p><b>Recommendation:</b> That apologies received from Patrick Smith (NSW Police) be accepted.</p> <p><b>Moved:</b> Michael Madgwick <b>Seconded:</b> Clr. Mayor Mark Liebich</p>

**3. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**4. CONFIRMATIONS OF MINUTES OF PREVIOUS MEETING**

<b>Minutes of Local Area Traffic Committee Meeting – 13<sup>th</sup> December 2018</b>
<p><b>Recommendation:</b> 1. That the minutes of the Local Area Traffic Committee Meeting held 13<sup>th</sup> December 2018, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b> Clr. Mayor Mark <b>Seconded :</b> Deanne Freeman</p>

**5. OUTSTANDING BUSINESSES**

**5.1 13<sup>th</sup> December 2018 - Traffic Committee Outstanding Matters**

Executive Summary

The following matters are outstanding from previous meetings of the Weddin Traffic Committee.

Date	Item no	Description	Recommendation	Status
1/02/2018		Pedestrian Safety Assessment in Main street to be conducted	a) Council to carry out an observation survey including a pedestrian and traffic count.	Done
			b) Council to investigate trimming trees or shrubs in the pedestrian crossing in main street.	Done
			c) Council to update the crossing to relevant standard and bring to committee meeting the changes	in progress
			d) Council to look in to requesting RMS introduce a 40 KMPH I pedestrian	in progress

Date	Item no	Description	Recommendation	Status
			activity area.	
26-07-18			e) Council to email survey data to traffic committee members for comments	Done
05-04-18		Disable car park in Forbes street near the ramp to Pool in Grenfell. (Ref. attachment 1)	Council to provide final design to committee members for comments and approval	In progress
26-07-18		Disable car park in Weddin Street (Front of council building)	That council provide a final plan for one disable car park with ramp to comply the standard	In progress
26-07-18		Holy Camp Road and Mary Gilmore way intersection	After site inspection, the committee members recommended to develop and submit a plan to committee with amendment of the existing intersection sign to a give way ahead sign.	Done
26-07-18		Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree	That the Council to inspect the site and provide a plan as per standard for to the committee.	In progress
26-07-18		Construction of a School Bus Stop opposite of the Laughlin's lane in Grenfell	Council to collect more information from school bus operator and history about the school bus stop area and forward to RMS if required.	in progress
26-07-18	6.4	Moving of 100 km sign north of the garbage tip turn off on the Gooloogong Road	Council to Submit a speed zone request to RMS	Request submitted
26-07-18		More signage regarding the caravan park on Forbes Street	Council to prepare a draft plan regarding the locations. The Proposed location on Highway be submitted to Deanne Freeman (RMS) and other locations be submitted to committee members for comments.	on going
1/10/2018		Main street parallel parking	An appeal has been lodged by RMS	Resolved on 13/12/2018
13/12/2018	6.1	Henry Lawson Festival 2019	<ol style="list-style-type: none"> <li>1. ROI to obtain</li> <li>2. Updated TCP to resubmit</li> <li>3. Public Liability Insurance cover to amend</li> </ol>	<p>Has been lodged</p> <p>Done</p> <p>Done</p>
	6.2	Trial parallel and central parking in Main street	Investigation for an option of 45-degree reverser angle parking.	In progress
	6.4	Give way signs in Melyra Street (Intersection of Forbes and Melyra Street)	Further investigation including traffic count in Melyra street and re submit to Traffic Committee for further discussion	In progress
	6.6	Cargo to Grenfell Fundraising walk	<ol style="list-style-type: none"> <li>1. Council to request for more information</li> <li>2. Updated TCP to submit</li> <li>3. Request to clarify regarding the</li> </ol>	<p>Done</p> <p>In progress</p>

Date	Item no	Description	Recommendation	Status
			walking area	Done

## 6 COMMITTEE BUSINESS

### 6.1 Trail parallel and central parking in Main street

The matter has been discussed in December 2018 Council meeting and has been resolved as follows;

- The resolution no 199 be rescinded
- The plan with 45-degree reverse angled parking (Option A mentioned previously) be investigated together with other options and considerations by the consultant following Traffic Committee and community feedback.
- Options of staging the project be included if necessary.

#### Trail parallel and central parking in Main street

##### Recommendation:

1. That the Local Area Traffic Committee note and advise that no additional pedestrian crossing should be installed as they wouldn't meet RMS warrants for pedestrian and vehicle numbers

**Moved:** Deanne Freeman

**Seconded:** Clr Mayor Mark Liebich

### 6.2 Giveway Sign in Melyra Street (intersection of Brundah Street and Melyra Street) (Ref. attachment 3)

The Melyra Street is a Heavy Vehicle Bypass route to Gooloogong and Cowra. The Giveway sign at the west end of the Melyra Street (intersection of Brundah Street and Melyra Street) is impacting the movements of the Heavy Vehicles. From the investigation, it has been revealed that the sign should be relocated to the South end of the Brundah Street in the same intersection to improve the traffic flow.

#### Giveway Sign in Melyra Street (intersection of Brundah Street and Melyra Street)

##### Recommendation:

1. That the Local Area Traffic Committee note and support the proposal pending a detailed plan being agree to by LTC including a swept path analysis.

**Moved:** Maurice Simpson

**Seconded:** Deanne Freeman

### 6.3 Central and parallel parking in Short Street

The Central and parallel parking in the Short Street has been trailed for one year and ended in October 2018. The parking bay width has been amended to 3 m from 2.5 after October 2018 Council meeting and Council wants to keep the parking system permanently as the new Medical Centre requires more parking facilities near by the Centre.

#### Central and parallel parking in Short Street

##### Recommendation:

1. That the Local Area Traffic Committee note and advised the Council to extent the trail

period by 9 months trial period.

2. That after trial period, the Council to review the parking configuration and need of 12 ton load limit provision.

**Moved:** Maurice Simpson

**Seconded :** Deanne Freeman

Recommendation: that the Late report be received and dealt with because of the urgency of the matter.

#### **6.4 Cargo 2 Grenfell Fundraising walk**

The event organiser has submitted all the information except the TCP as requested to Council and Traffic committee. Attached is updated TCP.

#### **Cargo 2 Grenfell Fundraising walk**

##### **Recommendation:**

1. That the Local Area Traffic Committee note and support the event subject to:
  - a. the submission of the updated TCP with 700 m between Lead vehicle and shadow vehicle (walking area).
  - b. A daily brief be held with participants to discuss the previous day's issues or safety matters
  - c. The debrief be held between Council staff involved, the event organiser and police

**Moved:** Maurice Simpson

**Seconded :** Michael Madgwick

### **7. GENERAL BUSINESS**

Clr Mayor Mark Liebich left the meeting room at 11:10 am

Michael Madgwick requested council to provide metro count data of young road and other major roads.

Deanne Freeman advised that RMS has secured funding for Road Safety audit for the intersection of Camp Street and Main Street near the Caltex Service station. She also suggested to Council that they investigate a stop sign for the intersection of Lynch Road and Mid-Western Highway and submit a report to the Traffic Committee for further discussion. She also suggested sealing a section of Lynches Road on approach to the Highway could also assist heavy vehicles in picking up speed when turning onto the Highway.

**8. NEXT MEETING:** Thursday, 4<sup>th</sup> April 2019 at 10:00 am

**9. CLOSE OF MEETING:** 11:28 am

**323** **RESOLVED:** Cr Brown and Cr McKellar that the Minutes of the Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD  
THURSDAY 7 FEBRUARY 2019 AT THE COUNCIL CHAMBERS COMMENCING  
AT 8.30 AM (C2.6.35)**

---

1. **PRESENT:** Cr Niven, Cr Brown, H Moffitt, M Moffitt, W Crampton, C McCann and G Carroll.
2. **APOLOGY:** Cr Parlett  
**Resolved:** Cr Brown and M Moffitt that the apology be accepted.
3. **MINUTES:** 6 December 2018  
**Resolved:** Cr Niven and W Crampton that the minutes of the meeting held on 6 December 2018 be adopted.
4. **DECLARATIONS OF INTEREST:**  
Nil
5. **MATTERS ARISING:**  
Nil
6. **CORRESPONDENCE:**  
**Inwards**  
Nil  
**Outwards**  
Nil  
**Noted**
7. **ART GALLERY – CO-ORDINATORS REPORT:**  
**Resolved:** C McCann and H Moffitt that the Art Gallery Co-ordinators report be adopted as presented.
8. **ART GALLERY – FINANCIAL STATEMENT:**  
**Resolved:** H Moffitt and W Crampton that the Art Gallery Financial Statement be adopted as presented.
9. **NEW PROJECTS:**  
Nil  
**Noted**
10. **GENERAL BUSINESS:**  
10.1 **ACTION PLAN** – attached.  
**Noted**  
10.2 **EXHIBITION BUMP IN/OUT & OPENING DAYS**  
**Resolved:** Cr Brown and W Crampton that the proposed Friday night openings be supported on a trial basis.  
10.3 **HANGING WIRES**  
**Noted**
11. **NEXT MEETING:** Thursday 4 April 2019 at 8.30am at the Council Chambers.
12. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.19am.

**324** **RESOLVED:** Cr Bembrick and Cr Parlett that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE  
MEETING HELD ON THURSDAY 7<sup>th</sup> FEBRUARY 2019 AT 3PM AT THE  
COUNCIL CHAMBERS**

---

**NOTE:** For this and future meetings, please enter via stairs near the Camp Street roundabout.

**1. PRESENT:** L Gibson, Clr C Brown, Clr P Best, D Yates, W Crampton, A Griffiths, C McCann

**2. APOLOGY:** T Cooper, Clr J Parlett

**Resolved:** A Griffiths / W Crampton that the apologies be accepted

**3. CONFIRMATION OF MINUTES:** 6<sup>th</sup> December 2018

**Resolved:** Clr C Brown / W Crampton that the minutes of the 6<sup>th</sup> December 2018 meeting be confirmed.

**4. MATTERS ARISING:** Nil

**5. CORRESPONDENCE:**

In:

- Tourist Feedback

Out:

- Nil

3.03pm – Clr S O’Byrne entered

**Resolved:** A Griffiths / Clr C Brown that the correspondence be accepted

**6. TOURISM STRATEGIC PLAN - PROJECTS**

Discussion held. Workshop to be held, dates to be circulated. Priorities to come out of workshop.

**7. REPORTS:** Nil

**8. UPCOMING EVENTS:** visit [www.grenfell.org.au/attractions/events](http://www.grenfell.org.au/attractions/events)

- Grenfell Community Arts & Craft Group - Grenfell Art Gallery Exhibition - 26 February – 14 April
- Grenfell Goannas Poker Run – 2 March
- Small Business Bus - 5 March
- Grenfell Tennis Centre Quiz Night - 7 March
- Cargo 2 Grenfell Finish Line Event – 9 March
- Movie – A Star is Born – 9 March
- Grenfell Rotary Markets – 10 March
- Movie – Tully – 12 March

- Women's Health Care – 29 March
- Grenfell Picnic Races - 13 April
- Landscape Shadows – Grenfell Art Gallery Exhibition – 16 April – 30 May
- Iandra Castle Open Day – 21 April
- Grenfell Rodeo- 11 May
- Grenfell Rotary Markets – 12 May
- Henry Lawson Festival of Arts- 6 - 10 June
- Iandra Castle Open Day – 9 June
- Art of Aging - Grenfell Art Gallery Exhibition- 17 June - 26 July
- Grenfell Show – 30 August – 31 August
- Grenfell Rotary Markets – 8 September
- Caragabal Sheep Races – 14 September
- Grenfell Jockey Club Races – 28 September
- Weddin Mountain Muster – 29 September – 4 October
- Grenfell Library Author Visit – Karly Lane – 5 November
- Grenfell Rotary Markets – 10 November

9. **BUSINESS WITH NOTICE:** Nil

10. **QUESTIONS WITH NOTICE:** Nil

11. **NEXT MEETING:** Thursday 4<sup>th</sup> April 2019 at 3pm at the Council Chambers

12. **Closure:** 3.53pm

**325**      **RESOLVED:** Cr Niven and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON  
THURSDAY 7 February 2019 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

---

**ELECTION OF CHAIRPERSON**

**Resolved:** Clr Diprose and Mr I Pitt that Mr Brendan Hayes (DES) be appointed as Chair.

1. **PRESENT:** Mr B Hayes (DES), Mrs S Jackson-Stepowski (Heritage Advisor), Clr P Diprose, Clr C Brown, Mrs D Yates, Mr I Pitt (Historical Society), Mr J Hetherington, Mrs S Hughes and Observer: Mrs I Holmes

2. **APOLOGY:** Clr J Parlett

**Resolved:** Clr Diprose and Mr Pitt that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 11 October 2018

**Resolved:** Clr Diprose and Mrs Yates that the minutes 11 October 2018 be adopted.

4. **CONFLICTS OF INTEREST:**

Mr Hayes advised that Five Hours West (Denise Yates) has an interest in 5.1. Mrs Yates will stay in the room during discussion.

5. **MATTERS ARISING:**

5.1 Medical Centre Historic Reference Panels

Mr Hayes spoke about the submissions received in relation to the advertisement of the panels and read out changes that were proposed for the Hargrave Building panel.

- Hargrave Building – Use Clr Diprose submission wording, photo to stay the same.
- Mechanical garages and filling services – No change
- Grenfell Motors – No change
- Transport & Agriculture – No change to wording, photo to be change showing tractor in front of building.
- Timber Cottage – No change to wording, possible photo change at the discretion of DES and Mrs Yates.

**Resolved:** Clr Diprose and Mrs Hughes that the above changes be made to the interpretation panels.

5.2 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

- i) **Heritage Promotion** – An article will be placed in the Grenfell Recording regarding the 2019 Heritage Festival
- ii) **Heritage Booklet for Owners/Purchasers** – No further progress to date.
- iii) **Building Plaques** – Mr Hayes advised that the first plaque has been ordered.

5.3 Bushell's re Coffee Sign (Grenfell Furniture & Whitegoods)

Mr Hayes advised that correspondence from Fresh Food has been received and that there is currently no funding. Mrs Jackson to follow up with Conservation Services.

5.4 The meaning of the word "Weddin"

Clr Diprose to contact Stan Grant Snr. Mrs Jackson spoke about Aboriginal and Torres Strait Island protocols.

**Resolved:** Clr Brown and Mr Pitt that Council look at adopting an Aboriginal & Torres Strait Island protocol.

5.5 Signage – Cobb & Co.

Discussions were had on the current signage. Mrs Hughes to look for a photo of the Cobb & Co sign for Mr Hayes. It was discussed in using the left over funding to restore the sign. Mrs Yates to forward the name and number of an artist coming to Grenfell.

5.6 Signage - Grenfell

Mr Hayes will follow up with the new Director of Engineering when appointed.

5.7 2018/19 Heritage Grants

Mr Hayes advised all funding offers have been sent out. The Catholic Church is unable to complete the project. Mr Hayes advised that he has applied for funding for the 2019 – 20 local grants and heritage advisor with the Heritage Office.

**6. CORRESPONDENCE:**

6.1 Medical Centre Signs Input **Noted**

6.2 Fresh Foods (Email) **Noted**

6.3 2019 Heritage Festival (18 April – 19 May 2019)

As part of the Heritage Festival week Mrs Jackson spoke about giving an illustrated talk on Playground Rockets: 50 years since the Moon landing. It was also suggested that owners from the homes in the Historical Houses book be approached regarding opening their homes. Look at open homes for next year.

**Resolved:** Clr Brown and Mrs Yates that Mrs Jackson organise the Playground Rockets talk to be held on 11 April.

6.4 2019 Heritage Awards

No projects will be entered into the awards this year. Discussion were had on considering the Medical Centre construction; interpretation panels to be entered in the 2020 Heritage Awards.

**Resolved:** Mrs Yates and Mrs Hughes that consideration be given for the construction and interpretation panels for the new medical centre be entered in the 2020 Heritage Awards.

6.5 Marker – Greenethorpe Public School **Noted**

6.6 Marker – Greenethorpe General Store Wall Sign **Noted**

6.7 HA Visit Report Oct18 **Noted**

6.8 HA Visit Report Dec18 **Noted**

**7. BUSINESS WITH NOTICE:**

Nil

**8. HERITAGE ADVISORS REPORT**

The Heritage Advisor gave verbal report on:

- ICOMOS 2020 Central West Tour
  - Clr Brown – wool classes, shearing sheds
  - Members to suggest venues

**9. QUESTIONS WITH NOTICE:**

**Resolved:** Mr Hetherington and Mr Pitt that an acknowledgment of support for the work done by Mr Hayes, Mrs Holmes and Mrs Jackson (HA).

**10. NEXT MEETING:** Thursday 11 April 2019 at 4.30pm.

**11. CLOSURE:** There being no further business the meeting closed at 5.50 pm.

**HERITAGE COMMITTEE MEETING – 7 February 2019 - ACTION PLAN**

<b>Item</b>	<b>Action</b>	<b>By</b>	<b>Date Completed</b>
Oct 5.1	<u>Medical Centre Historical Reference Panels</u>	DES/HA/Isabel	
Oct 5.2 (i)	<u>Heritage Promotion</u>	DES/Isabel	On going
Oct 5.2 (ii)	<u>Heritage Booklet</u>	DES/Isabel	On going
Oct 5.2 (iii)	<u>Building Plaques</u>	DES/HA/Isabel	
Oct 5.4	<u>Write to Stan Grant Snr re “Weddin” wording</u>	DES	
Oct 5.3	<u>Investigate quotes for preservation of – Bushell’s Coffee Sign</u>	HA	Completed
Feb 2019 6.5	<u>2019 Heritage Festival – Advertise Playground Rockets talk</u>	HA/Isabel	

**326 RESOLVED:** Cr Diprose and Cr O’Byrne that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL HENRY LAWSON FESTIVAL OF ARTS,  
TUESDAY, 20<sup>TH</sup> NOVEMBER, 2018 AT THE GRENFELL COMMUNITY HUB AT  
7:30**

---

**Present:** Alan & Di Griffiths, Claire McCann, Pam Livingstone, Pene Starr, Shirley Tognetti, Glenn & Liz Carroll, Judy Mitton, Mary Moffitt, Jenny Hetherington,

**Apologies:** Hugh Moffitt, Rachael Power, Mardie Bucknell, Billo Wheatley, Danni Millynn, Terry & Deidre Carroll, Vanessa Gibson, Keryl McCann, Helen Carpenter

**Moved:** G Carroll/C McCann that the apologies be accepted

**Minutes:**

**Resolved:** That the minutes from the meeting 16.10.18 be confirmed subject to x2 amendments:

That Helen Carpenter & Mardie Bucknell be added to the list of apologies

**Moved:** G Carroll/L Carroll

**Business Arising from the minutes:**

**Communication: Inwards:**

- Email – Helen Carpenter – enquiry in to apology for October meeting
- Email – Mardie Bucknell – enquiry in to apology for October Meeting
- Letter from Pene Starr thank you for Treasurer Award Nomination
- Email – Pam Livingstone – fundraiser ideas
- Email – Tina Cooper – Festival Theme ideas

**Outwards:**

Letter to Norwegian Ambassador

**Resolved:** P Livingstone/ C McCann: That the inwards communication be received & the outwards communication be endorsed.

**Treasurer's Report:**

Balance Sheet as of November, 2018

NAB cheque a/c: \$9,941.35 NAB Term Deposit: \$55,000,

Total Assets: \$64,945.35

**Resolved:** P Starr/ M Moffitt that the treasurer's report be adopted.

**General Business:**

+ Street Lighting – K McCann investigating- also Brett Biddle

+PROJECT- could be Street Lighting - Henry's Head or logo painted on Lachlan Ferts Flour Mill building idea to local manager, Anthony Dixon

+ President Alan offered FOUNTAIN idea as longer term project, perhaps in conjunction with 150<sup>th</sup> Committee

+ H Carpenter investigating Pipe Band

+ ENTRY FEE of \$5 per person, children free, be charged to attend Main St activities on Saturday – difficulty in How to collect – so many entry points – Who to do the collecting – need to start educating local people as to why Entry Fee required.

+ Thank you to Tina Cooper for theme idea: “ODE TO WINTER”

**Resolved:** P Livingstone/P Starr

+Street Stall Dates: Friday/Saturday:24th 25<sup>th</sup> May, Friday/Saturday:31st May/ 1<sup>st</sup> June.  
These dates are booked & could be used as Raffle Ticket Sales.  
Raffle Co-ordinators still to be advised.

+ Street Stall co-ordinator position still vacant

+Clarification of Road Closures on the Sunday sought by Car Club:

+ Need for more easy to move photographic stands for Photography Exhibition

**Meeting closed: 9:05**

**Next meeting date: Tuesday, 19<sup>th</sup> February, 2018**

**327** **RESOLVED:** Cr Bembrick and Cr Diprose that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT)  
MEETING HELD ON WEDNESDAY, 20 FEBRUARY 2019 COMMENCING AT  
8.30AM (C2.6.10)**

**Present:** Messrs G Carroll, B Hayes, L Gibson and S Khaled

**Apology:** Nil

**Minutes:** of 19 December 2018.

**Resolved:** B Hayes and L Gibson that the minutes from 19 December 2019 be adopted.

**1. PEOPLE:**

<p><b><u>Learning &amp; development</u></b> - Strategic</p>	<p>i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held.</p> <p>ii) <u>Annual Assessments</u></p> <ul style="list-style-type: none"> <li>• Administration – in progress</li> <li>• Engineering – in progress</li> <li>• Environmental – in progress</li> </ul>	<p>ADE</p> <p>GM/ADE/ DES/DCS</p>
<p><b><u>Resource planning</u></b> - Strategic</p>	<p>i) <u>New Improvement Plan</u>- new plan adopted as part of new Resourcing Strategy. To be further pursued.</p> <p>ii) <u>RMS Contract</u> – reported in Director Engineering’s report.</p> <p>iii) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.</p> <p>iv) <u>2019/2020 Operational Plan</u> - workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.</p>	<p>GM</p> <p>ADE</p> <p>ADE</p> <p>All</p>
<p>- Operational</p>	<p>v) <u>Other Programs</u> – in progress.</p>	<p>ADE</p>
<p><b><u>Recruitment</u></b> - Operational</p>	<p>i) <u>Director Engineering</u> – currently being advertised. Closes 1 March, 2019.</p> <p>ii) <u>Apprentice Gardener</u>- Taya Murchie appointed. Commenced 14 January, 2019.</p> <p>iii) <u>Apprentice Mechanic</u> – interviews to be conducted Wednesday 27 February, 2019.</p>	<p>GM</p> <p>ADE</p> <p>ADE</p>
<p><b><u>Appointments</u></b> - Operational</p>	<p>i) <u>Gary Arthur</u> – appointed as an Engineering Assistant on a temporary/casual basis.</p> <p>ii) <u>Clive Rassack</u> – appointed as an Engineering Assistant on a temporary/casual basis.</p>	<p>ADE</p> <p>ADE</p>

<b><u>Health and Wellbeing</u></b> - Strategic	i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made. Consideration currently being given to the operation of the centre. To be added to insurance property list when completed.	DES/ GM/DCS
	ii) <u>New Ambulance Station</u> – a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme to be built in Grenfell at the Grenfell MPS. DA approved. ‘Turning of a sod’ occurred on 24 January, 2019. Anticipated works will commence in the near future.	DES
	iii) <u>Proposal for Health and Wellbeing</u> - Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented to improve the Health and Wellbeing of staff as individuals and team members. The program will not only benefit the employees but Council as there will be reduced sick leave, improved work results while improving workplace satisfaction and culture at minimal cost to Council.  It was unanimously agreed that the OLT support the program and the OET in its implementation. Awaiting OET response.	All
	iv) <u>Health and Wellbeing training</u> – to be organised for relevant staff to equip them to do deal with various situations.	DES/DCS

## 2. **RESOURCES**

<b><u>Financial</u></b> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.	All
<b><u>Information</u></b>	Nil	
<b><u>Physical - Assets</u></b> - Strategic	i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Purchase of land completed. To be classified as operational land as per Local Government Act, 1993.	DES/GM/ DCS
	ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Options currently being considered. Milestones in funding deed have been deferred for six months to allow additional time for planning the project.	ADE
- Operational	iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.	ADE
	iv) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works. Contract signed. Awaiting commencement of works.	ADE
	v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program unsuccessful. Works to be undertaken in 2018/2019. Funding to be sourced from the Roads to Recovery and FAG Programmes.	ADE
	vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then	ADE

	sourced.	
	vii) <u>Emu Creek Project</u> – works continuing. Very good community response to the project.	ADE
	viii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Linen plans to be forwarded to Lands Titles Office after execution by Essential Energy to facilitate subdivision.	GM/DE/DES
	ix) <u>Quandialla Pool Upgrade</u> – completed.	DES
	x) <u>Quandialla Drainage</u> – stage 2 to commence in March 2019.	ADE
<b><u>Human Resources</u></b>	i) <u>Organisational Review</u> – currently in progress.	All
	ii) <u>Staff Resources</u> – currently being reviewed as part of the organisational review.	All
<b><u>Investment</u></b>		

### 3. **SYSTEMS**

<b><u>Governance</u></b>	Nil	
<b><u>Compliance</u></b> - Strategic	i) <u>Systems Review</u> – currently in progress.	DCS
	ii) <u>Local Environment Plan (LEP) Review</u> – in progress. Consultation to be undertaken.	DES
	iii) <u>Waste Strategy</u> – in progress. To be reported to a future Council Meeting.	DES
<b><u>Risk</u></b> - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system.	DES
	ii) <u>New Telephone System</u> – currently being installed to comply with the NBN.	DCS
	iii) <u>Submission of DA's</u> – on-line service available to specific Councils from December 2018. To be further investigated.	DES

### 4. **COMMUNICATION AND ENGAGEMENT**

<b><u>Agenda's for OLT and OET</u></b>	Developed.	GM
<b><u>Charters for OLT and OET</u></b>	Developed.	GM
<b><u>Communication Plan And Engagement Strategy</u></b>	Developed.	DCS

<b><u>OLT and OET Terms of Reference</u></b>	Developed.	DES
<b><u>Staff engagement – Organisational Engagement Team</u></b>	<ul style="list-style-type: none"> <li>• Meeting currently being arranged.</li> <li>• Store system / Depot Improvement Plan being reviewed and developed.</li> <li>• Other recommendations to be pursued when submitted.</li> </ul>	GM DCS/DE  All

5. **NEXT MEETING:** Tuesday, 19 March 2019 at 8:30am

6. **CLOSED:** 10.32 am.

**328** **RESOLVED:** Cr Niven and Cr Brown that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

## INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

<b>INSPECTIONS AND MEETINGS</b>		<b>STATUS</b>	<b>BY</b>
May 2018	1. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event.	Completed	DE
September 2018	2. <u>Australian Local Government Association</u> : Mayor and Director Engineering to attend 2018 Local Roads and Congress from 20-22 November, 2018 in Alice Springs.	Completed	DE
<b>DEFERRED ACTIVITIES</b>			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	Private connection required with onsite storage for pressure/supply	DES
	9. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool.	Filtration and Painting Completed Grant Funding Exhausted. Recommend Delete	DES
December 2017	10. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	This as a joint project with the Main Street to the Growing Local Economies Fund. EOI submitted. Application Unsuccessful.	DCS/GM
April 2018	11. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	12. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and	In Progress	DE

	report back to Council.		
June 2018	13. <u>Application for a bus stop O’Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
August 2018	14. <u>Railway Station Amenities</u> : seek further information.	Report to Council Recommend Delete	DES
September 2018	15. <u>New Code of Conduct</u> : Submit Code of Conduct to Council for formal adoption.	In Progress	GM
	16. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	In Progress	DE
	17. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council.	In Progress	DE/GM
	18. <u>Removal of Tree – Grenfell Cemetery</u> : remove and replace tree.	Completed	DE
	19. <u>Netwaste Tender – Garden Organics</u> : accept tender and sign contract.	Completed Recommend Delete	DES/GM
October 2018	20. <u>Trees near cricket nets</u> : remove and replant trees.	In Progress	DE
	21. <u>Amended plant Replacement program</u> : purchase new garbage truck.	In Progress	DE
	22. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for tree planting.	In Progress	DE
	23. <u>Grenfell Main Street Renewal</u> : proceed with on-street trials and community consultation.	In Progress	DE
November 2018	24. <u>Drought Grants for Freight</u> – submit grant funding application.	In Progress	DE
December 2018	25. <u>Marketing Strategy Report</u> : initiate report.	In Progress	DCS/GM
	26. <u>Organisational Review</u> : engage consultants to undertake review.	In Progress	GM
	27. <u>Sale of Land for Overdue Rates</u> : undertake sale on 15 February 2019.	In Progress	DCS/GM
	28. <u>Purchase of New Garbage Truck</u> : utilise demonstration truck. Purchase new truck.	In Progress	DE
	29. <u>Caragabal Town Water Supply</u> : write to Public Works regarding supply shortage.	Completed	DE/GM
	30. <u>Removal of Trees – Weddin Street</u> : remove trees subject to available funding.	In Progress	DE
	31. <u>Grenfell Main Street Renewal</u> : investigate 45 degree reverse angle parking with other options.	In Progress	DE
	32. <u>Give Way Signs – Melyra Street</u> : relocate signs.	In Progress	DE

### For Information

**329** **RESOLVED:** Cr O’Byrne and Cr Diprose that Item 19 be deleted.

**330** **RESOLVED:** Cr O’Byrne and Cr Diprose that Item 12 be referred to the Heritage Committee.

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)** **[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**331** **RESOLVED:** Cr Best and Cr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **GENERAL MANAGERS REPORT**

1. **Grenfell Medical Centre – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
  
2. **Statement of Claim, A3.22.7**  
Reason for confidentiality: commercial information (Section 10A(2)(g))

**REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council.

**GENERAL MANAGERS REPORT**

1. **Grenfell Medical Centre – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))  
**Noted**
  
2. **Statement of Claim, A3.22.7**  
Reason for confidentiality: commercial information (Section 10A(2)(g))  
**Noted**

CLOSURE: There being no further business the meeting closed at 6.58pm.

Taken as read and confirmed as a true record this day 21 March 2019.

..... General Manager.....Mayor