



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 DECEMBER 2018 COMMENCING AT 8.00 AM

13 December 2018

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 DECEMBER, 2018**, commencing at **8.00 AM** and your attendance is requested.

****PLEASE NOTE CHANGE OF TIME****

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 15 November 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Arts OutWest Advisory Ctee Mtg, 11/10/2018
- Weddin Landcare Steering Ctee Mtg, 12/11/2018
- Australia Day Ctee Mtg, 20/11/2018
- LEMC Ctee Mtg, 27/11/2018
- Noxious Weeds Ctee Mtg, 4/12/2018
- Art Gallery Ctee Mtg, 6/12/2018
- Tourism Ctee Mtg 6/12/2018
- Local Traffic Ctee Mtg, 13/12/2018
- Heritage Ctee Mtg, 13/12/18
- OLT Mtg, 19/12/2018
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, C Brown, C Bembrick, J Parlett, S O’Byrne, S McKellar, J Niven and P Diprose.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

244 **RESOLVED:** Cr Diprose and Cr Parlett that the Minutes of the Ordinary Meeting, held on 15 November 2018 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received: -

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No	Nature of Interest	Type	Left the Room
Cr Parlett	DE 21	Owns a business in the Main Street	Pecuniary	Yes
Cr Best	DE 21	Owns a business in the Main Street	Pecuniary	Yes
Cr Bembrick	DE 21	Owns a business in the Main Street	Pecuniary	Yes
Cr Best	GM 6	Australia Day nominee	Non-Pecuniary	Yes
General Manager Glenn Carroll	GM 6	Wife is an Australia Day nominee	Non-Pecuniary	Yes

This is Page No. 1 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018**.

.....General ManagerMayor

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 DECEMBER 2018.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 9 November 2018.
- A2. Central West Local Land Services, E3.9.2: Advising Central West Local Land Services is currently delivering a project to increase and improve the knowledge, management and condition of Grey Box Grassy Woodlands within the Central West region.
- A3. Jennifer Kelly, G2.1: Thank you for your communication re: our successful application.
- A4. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 16 November 2018.
- A5. NSW Planning and Environment, G2.17.11: Advising the NSW Government recently announced grants totalling \$4 million for 2018-2019 to fund Councils to upgrade existing and construct new inclusive playspaces.
- A6. The Hon Gabrielle Upton MP, Minister for Local Government, A3.6.54: NSW's local Council meetings will be webcast under the new Model Code of Meeting Practice released today.
- A7. The Hon Gabrielle Upton MP, Minister for Local Government, A3.6.54: Advising the NSW Government has announced sweeping new measures to ensure local Councils are properly managing credit card expenditure.
- A8. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced a \$500,000 Regional Business Event Development Fund to attract and create more business events in rural and regional areas.
- A9. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke today announced a new \$3.5 million grants program to help NSW Councils and communities with rising air conditioning power bills.
- A10. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has sung the praises of farmers in the Cootamundra electorate on National Agriculture Day for their contributions to the NSW primary industries sector.
- A11. Statewide Mutual, A3.11.2: Advising I am pleased to present you with the Statewide Mutual 2017 Annual Report.
- A12. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 23 November 2018.
- A13. Office of John Barilaro MP, G2.1: Thank you for your correspondence on 22nd November 2018 regarding the Stronger Country Communities Fund. We appreciate your letter and hearing how these infrastructure improvements to your sporting facilities will improve your local community.

This is Page No. 2 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

- A14. The Hon Gabrielle Upton, A3.6.54: NSW Local Councils are being encouraged to work with people who have unpaid rates to get on payment plans instead of taking ratepayers to court.
- A15. The Hon Gabrielle Upton, A3.6.54: Advising a scheme with the potential to dramatically reduce the amount of landfill from household waste has been boosted by a NSW Government \$4.9 million funding program.
- A16. Transport Roads and Maritime Services, A3.6.24: Advising in May 2017 all states and territories in Australia agreed to implement a Written-Off Heavy Vehicles Register (the Register), to prevent severely damaged or poorly-repaired heavy vehicles being re-registered and used. In NSW these changes will come into effect on 3 December 2018.
- A17. Grenfell RSL Sub-Branch, C1.3.26: Advising on behalf of the President and members of the Grenfell RSL Sub-Branch, we wish to convey to you and the members of Weddin Shire our appreciation and thanks for all the support given to our Sub-Branch during the year.
- A18. Lachlan Shire Council, C2.9.6: Advising it is with great sadness to inform you that Councillor Max Frankel passed away yesterday morning. A funeral service will be held 11am Friday 30th November at the Tullibigeal Memorial Hall.
- A19. Mrs Valerie Glanville, H1.8.1: Advising I have read with interest your article in today's Grenfell Record.
- A20. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced the first schools to receive air conditioning under its Cooler Classrooms program, with 63 schools in the Cootamundra electorate set to benefit.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 30 November 2018.
- A22. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has joined forces with Cootamundra electorate emergency services to urge the community to have a safe summer as the season kicks off tomorrow.
- A23. Neil Dufty, NSW Roadside Environment Committee, E3.7.8: Chair of Local Land Services, Richard Bull has announced a single statewide plan to allow consistent management of more than half a million hectares of travelling stock reserves (TSRs) across NSW.
- A24. The Grenfell Jockey Club (Inc), C1.1.3: Advising the running of the Henry Lawson "Loaded Dog" Handicap was held Saturday September 22 in glorious weather.
- A25. The Hon Michael McCormack MP, A3.19.3: Advising the Nationals' Riverina MP, Acting Prime Minister and Minister for Infrastructure, Transport and regional Development Michael McCormack said the Medical Centre, made possible through a \$950,000 Building Better Regions Fund grant, worth deliver the quality health care that local community deserves.

- A26. The Hon Gladys Berejiklian MP, G2.11.4: Advising Weddin Shire Council has been successful in its application for funding under the NSW Government's 2018 Community Building Partnership Program.
- A27. Department of Home Affairs, A3.3.1: Advising in celebration of the 70th anniversary of Australian citizenship, the Department has partnered with the Perth Mint to produce the enclosed commemorative one dollar coin.
- A28. The Hon Gabrielle Upton MP, A3.6.63: Advising Environment Minister Gabrielle Upton has confirmed that one billion drink containers have been processed since the Return and Earn scheme started.
- A29. National Heavy Vehicle Regulator (NHVR), T3.6.6: Advising the attached letter of changes coming to the process for the issuing of heavy vehicle road access permits in NSW.
- A30. Transport for NSW, T1.6.69: Advising in regards to your application for the Gibraltar Rocks Road Box Culvert Construction in Fixing Country Roads 2018, Tranche 1.
- A31. Australian Local Government Association, A3.8.3: Advising the Australian Local Government Association (ALGA is now calling for Notice of Motions for National General Assembly 2019 (NGA).
- A32. Local Government NSW, E3.7.1: Advising Local Land Services has announced a single statewide plan had been developed to allow consistent management of Travelling Stock Reserves across NSW.
- A33. Neil J. Carlton, A3.30.18/A3.30.86: Advising writing to say thanks for having done away with the dead tree outside 6 Edward Square.
- A34. Harvey Nicholson, R2.10.036: Advising to thank Weddin Council for their efforts in grading the main part of Claypit Road at Bumbaldry.
- A35. Judith Taylor, C1.1.3: Advising that the Christmas Decorations in the Main Street look impressive. Thank you to Council for doing so.
- A36. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 7 December 2018.
- A37. Audit Office of New South Wales, A1.2.1 Re: Management Letter on the Final Phase of the Audit for the Year Ended 30 June 2018.
- A38. Central Tablelands Water, U1.6.7: Re: Central Tablelands Water – Futures Strategic Workshop.
- A39. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has announced half a million dollars in funding is available to sports clubs in the Cootamundra electorate as part of the NSW Government's Local Sports Defibrillator Grant Program.
- A40. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra Steph Cooke has welcomed the announcement of Jock Laurie as the NSW Coordinator.

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.....General ManagerMayor

- A41. Environmental Trust, G2.14.1: Grants of up to \$200,000 are available to cover up to 75% of costs to consolidate, close and improve landfills and transfer stations.
- A42. StateCover, A3.11.1: Advising StateCover is committed to the safety, health and wellbeing of Council employees.
- A43. The Hon Steph Cooke MP, A3.19.2/G2.55: Advising that the Regional Cultural Fund for the Grenfell Art Gallery Climate Control Solution was unsuccessful.

SECTION B - Matters for report

- B1. Adam Wild, H1.10.1: Writing to let you know that I have had to sell and move away from Central West NSW. The new owners are very interested in taking over and making a new lease.
- B2. The Hon Steph Cooke MP, A3.19.2: Advising I am writing on behalf of my constituent Mr Peter Butcher, 21 Tyagong Street, Grenfell NSW 2810 in relation to the availability of disability parking in Grenfell.

245 **RESOLVED:** Cr Bembrick and Cr Brown that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Office of Local Government, A3.9.3: Advising the new *Model Code of Meeting Practice for Local Councils in NSW* (the Model Meeting Code) has been finalised and will soon be prescribed by the *Local Government (General) Regulation 2005*.

Copy forwarded to Councillors

**For Information
Noted**

2. Grenfell Lions Club Inc, C1.3.7: Seeking approval from Council to conduct the carnival in Vaughn Park as in previous years.

The time involved would be between 6pm – 10pm on 14 December 2018.

We also seek Council's assistance in providing extra Otto bins as well as barriers to block off the park side of Melyra Street to accommodate the SES vehicle etc.

Could we also ask that the toilet facilities remain open until 10pm?

Thanking you in anticipation.

Note: as the annual event was held on the 14 December approval was granted as requested subject to a copy of their public liability policy being provided.

RECOMMENDATION:

Confirm Action

246 RESOLVED: Cr Brown and Cr McKellar that the action be confirmed.

3. Suicide Prevention Project Lachlan & Weddin LGA's, C1.7.14: Requesting Weddin Shire Council to donate 5 park benches you have down in the depot which are no use to the Council.

The reason for the request is I would like to implement these benches into the schools throughout the Weddin Shire as part of an awareness and wellness being for the youth, as youth is one of the target groups for the suicide prevention project of the Weddin Shire and as this also co-insides with the Weddin Shire wellness plan.

Note: As the benches were required immediately approval was granted as requested.

RECOMMENDATION:

Confirm Action

247 RESOLVED: Cr Diprose and Cr Bembrick that the action be confirmed.

4. The Grenfell Jockey Club (Inc), C1.2.3: Advising the Grenfell Jockey Club intend to approach the Grenfell Racecourse Trust requesting to apply to the Crown Lands Department for a grant to upgrade the kitchen facilities at the racecourse.

Copy forwarded to Councillors

This is Page No. 6 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018**.

.....General ManagerMayor

RECOMMENDATION: that Council forward a letter of support to the Grenfell Jockey Club to be submitted with their grant funding application.

248 **RESOLVED:** Cr Brown and Cr Parlett that Council forward a letter of support to the Grenfell Jockey Club to be submitted with their grant funding application.

5. The Hon Steph Cooke MP, A3.19.2: Advising Round Two of the NSW Government Regional Cultural Fund is providing \$220,000 to renovate the Weddin Community Arts centre, which dates back to the 1920s, so that it can host the work of Grenfell Dramatic Society and Grenfell Arts and Crafts Group.

For Information

249 **RESOLVED:** Cr Parlett and Cr Bembrick that Council write a letter of thanks to Local Member the Hon Steph Cooke MP.

6. Grenfell Picnic Race Club, C1.2.3: The Grenfell Picnic Race Club has resolved to allocate financial resources, and to apply for grant funding, to be used to upgrade the facilities and infrastructure at the Grenfell Racecourse.

We are seeking Weddin Shire Council's endorsement and advocacy in regard to our grant applications and assistance in the future as the projects become realised. We would ask that a written reply to our request be forwarded to the Club at your earliest convenience.

RECOMMENDATION: that Council support the Grenfell Picnic Race Club facility upgrade project in principle and look to provide advocacy support to assist in achievement of these projects.

250 **RESOLVED:** Cr Parlett and Cr McKellar that Council support the Grenfell Picnic Race Club facility upgrade project in principle and look to provide advocacy support to assist in achievement of these projects.

7. Office of Local Government, A3.19.3/C2.1.11: Re: Councils decision on the administration of the September 2020 elections.
- Under section 296AA of the *Local Government Act 1993* (the Act), councils must make a decision on how their September 2020 ordinary elections are to be administered no later than **11 March 2019**.
 - Each council must resolve **either:**
 - to enter into an election arrangement with the NSW Electoral Commissioner (NSWEC) to administer all the council's elections, polls and constitutional referenda or
 - that the council's elections are to be administered by the general manager of the council.
 - If a council fails to resolve to engage the NSWEC to administer its elections by **11 March 2019**, it will be required to administer its own elections.

RECOMMENDATION: that Council:

1. pursuant to s. 296(2) and (3) of *The Local Government Act 1993 (NSW)* ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.

2. pursuant to s. 296(2) and (3) of *the Act*, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council polls of the Council.
3. pursuant to s. 296(2) and (3) of *the Act*, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

251 RESOLVED: Cr Diprose and Cr Brown that:

1. pursuant to s. 296(2) and (3) of *The Local Government Act 1993 (NSW)* (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. pursuant to s. 296(2) and (3) of *the Act*, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council polls of the Council.
3. pursuant to s. 296(2) and (3) of *the Act*, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

8. Brett Biddle, T3.4.13: Requesting that Weddin Shire Council consider supplying staff to operate in the role of traffic controllers for the Cargo 2 Grenfell fundraising walk.

This year there will be five Weddin Shire Council Employees participating in the event.

I am asking Council to instead of individually sponsoring each staff member that they allow up to between six and ten staff members with suitable accreditation to act as traffic controllers for the three day event. I am aware that the schedule for the event includes a Saturday in which staff are entitled to overtime, but I think the purpose and outcome of this fundraiser far outweighs the paying of overtime for the employees.

Copy forwarded to Councillors

RECOMMENDATION:

For Council’s consideration

252 RESOLVED: Cr Diprose and Cr O’Byrne that the item be deferred for consideration to the Director Engineering’s Report.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 DECEMBER 2018

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

253 **RESOLVED:** Cr Best and Cr O’Byrne that the late correspondence be received and dealt with because of the urgency of the matters.

9. Australia Day Committee, C2.6.34: Advising the Grenfell Australia Day Committee met recently to start preparations for the Australia Day ceremony on Saturday January 26th 2019 commencing at 8am in Taylor Park.

The Committee resolved to ask you for your assistance with the following:

- Arrange for bins to be delivered to Taylor Park
- Arrange for the chain across the driveway into Taylor Park to be removed prior to 8am on Australia Day to allow the Lions Club with their BBQ access to the park.
- Confirm the power box on the bandstand is operational and that all community groups will be able to access power from this box
- Check that the automatic sprinklers in Taylor Park will not come on from 8am to 12 noon on Saturday 26th January 2019.

RECOMMENDATION: that the requests be approved.

254 **RESOLVED:** Cr Brown and Cr Diprose that the requests be approved.

10. Caragabal Promotion Group, R1.9: Caragabal Promotion Group are aware that Wyalong Street, Lot 8 Sec 2 DP 758224, Caragabal is currently listed to be auctioned at the sale of land due to unpaid rates and charges.

Copy forwarded to Councillors

RECOMMENDATION: that Council agree “in principle” to refund the rates subject to the future use of the building.

255 **RESOLVED:** Cr Parlett and Cr Diprose that Council agree “in principle” to consider refunding the rates subject to the future use of the building.

256 **RESOLVED:** Cr Diprose and Cr McKellar that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Marketing Strategy Report, C2.8.1

I hereby give notice of the following motion at the December 2018 Council Meeting:

“that a report be initiated incorporating a marketing strategy targeted at attracting residents and business to the Weddin Shire”.

Comments: The Shire’s population has been stable at just above 3,600 for the past 10 years or so. The Community Strategic Plan contains the following Overarching Objective: “To grow our total resident population to in excess of 4,700 people by 2026”.

A considerable amount of work has been completed and is underway and planned to significantly improve the level of amenity in the community; such as: Grenfell Aquatic Centre, Grenfell Health Hub, Grenfell Ambulance Station, Grenfell TAFE Connected Learning Centre, recent sports related grants etc.

If the community’s objective is to be achieved it seems reasonable that we look at options for attracting residents and businesses to the Shire; whilst of course retaining a focus on retention. It is critical that any marketing efforts be targeted and that we engage the community in the process. As a first step it is proposed that a marketing strategy is developed. If we start the process now it will enable us to define the scope and obtain cost estimates for inclusion in the estimates for the 2019/2020 financial year.

Signed: Cr Phillip Diprose

257 RESOLVED: Cr Diprose and Cr O’Byrne that a report be initiated incorporating a marketing strategy targeted at attracting residents and business to the Weddin Shire.

13 December 2018

The Mayor and
Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government NSW (LGNSW) Annual Conference, A3.18.3

The Local Government NSW (LGNSW) Annual Conference was held in Albury from the 21-23 October 2018 and Council was represented by Cr Liebich, Cr Best and myself.

The conference provided attendees the opportunity to discuss significant issues affecting the Local Government Sector.

Matters of significance that occurred or were raised at the conference are as follows:

- The conference was officially opened by the president of LGNSW Cr Linda Scott who also delivered a presentation on association initiatives
- The Premier of NSW the Hon Gladys Berejiklion MP addressed the Presidents welcome on Sunday evening assuring Councils the Government is committed to rural NSW evidenced by the investment in the area
- The Minister for Local Government the Hon Gabrielle Upton MP reiterated the policy of “No forced Amalgamations” and advised in regards to reviews of the Code of Conduct, Code of Meeting Practice where it is proposed to introduce mandatory Web castings of meetings in the future and advised of draft guidelines for Councillor induction training and professional development
- The LGNSW board is as follows:
 - Cr Linda Scott (President)
 - Cr Keith Rhoades (Immediate Past President) on the Board of LGNSW
 - Cr Angelo Tsirekas (Vice President - Metro/Urban)
 - Cr Scott Ferguson (Vice President - Rural/Regional)
 - Cr Marjorie O’Neill (Treasurer)

Directors for the Rural/Regional area are as follows:

- Darriea Turley
- Phyllis Miller
- Marianne Saliba
- Ruth Fagan
- Ben Shields
- Rod Kendall
- Paul Harmon.

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

- Fairfield City Council won the A.R Bluett Award for the City and Regional Councils category while Narrabri Shire Council won the award for the Rural Councils category.
- Other speakers at the conference included the Hon Bridget McKenzie Federal Minister for Local Government, the Hon Peter Primrose Shadow Minister for Local Government and Mr David O'Loughlin Australian Local Government Association president.
- Various motions were considered and dealt with by the conference in the business sessions.

Improvement continued at the conference in regards to various procedural matters such as dealing with motions with 100 motions dealt with at the conference. The content of the conference was excellent and certainly well worth while attending.

**For Information
Noted**

2. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported proposals to operate the Weddin Regional Health Hub have been previously received by Council.

The proposal/s are currently being negotiated and a further report has been included in the Closed Council section.

**For Information
Noted**

3. Weddin Wellness Plan, H1.7.1

The Weddin Wellness Plan was adopted by Council at the November 2018 Council Meeting. The plan will assist to facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

A skeleton business plan will now be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants.

Consideration will now also be given to the appointment of a partnership agent for an initial period of 12 months (part time) and the establishment of the Weddin Wellness Planning Network.

**For Information
Noted**

4. A Better Community Strategy (ABC's), H1.12

Council previously resolved to develop A Better Community Strategy (ABC's) which is a high level living document that simplifies the process of identifying and reporting on actions Council will take in pursuit of a Better Community. The ABC's provide defined actions to be fed into Council's Integrated Planning and Reporting (IP&R) and dashboards. The structure of the ABC's reflects the structure of Council's IP&R documents and picks up key supporting documents such as the Local Economic Development Strategy. The

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

ABC's supplements Council's IP&R documents and brings into one document the key elements of the supporting plans (e.g. sport and recreation and economic development etc.)

The ABC's encompasses the following key areas:

1. Economic Development (including Main Street & Agriculture)
2. Wellness
3. Sport and Recreation (including Asset Management)
4. Tourism
5. Culture

Actions identified in these key areas are summarised in the ABC's along with a number of Council services and facilities.

Over time, it is envisaged that the structure of the IP&R documents and ABCs will be revised to clarify the alignment between these documents. At this stage, a set of matrices is provided in the ABC's to facilitate referencing between the ABC's and IP&R.

The ABC's will provide base data for a range of community areas that can be used to inform other spheres of government on the Community needs as well as to capture data that is needed to make applications for grant funding.

RECOMMENDATION: that:

- i) the ABC's be adopted.
- ii) Council notes that the ABC's will be reviewed in line with the next review of Councils Integrated Planning and Reporting (IP&R) documents.

258 RESOLVED: Cr Bembrick and Cr McKellar that:

- i) the ABC's be adopted.
- ii) Council notes that the ABC's will be reviewed in line with the next review of Councils Integrated Planning and Reporting (IP&R) documents.

5. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

As reported to the November 2018 Council Meeting, Council's grant funding application under Round 1 of the Stronger Country Communities Fund (SCCF) which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenity.

It was also reported to the November 2018 Council Meeting that Council's grant funding application under Round 2 of the Stronger Country Communities Fund (SCCF) was successful with Council and community groups to receive \$1.537 million as follows:

Project Title	Grant Value
Lawson Park Amenities Renewal	\$820,000
Lawson Park Spectator facility	\$110,000
Lawson Park Fitness Circuit	\$50,000
Bogolong Dam site access and water access upgrade	\$110,000
Grenfell Squash Courts walls renew and	\$62,500

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

upgrade	
Rugby Union Upgrade and Renewal	\$101,040
Caragabal Country Club green and club house renewal	\$150,000
Quandialla Pool	\$84,000
Grenfell Tennis Courts Renewal	\$50,424

To assist in administering the grants Mrs Karen Pollock has been engaged as a project officer to liaise between the State Government, the local community groups and Council to ensure the projects are completed and the grant funding acquitted in the required time frames.

**For Information
Noted**

Regional Cultural Fund

An Expression of Interest (EOI) under Round 2 of this fund has been submitted on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

Unfortunately we have been advised that we were unsuccessful in our application for the Art Gallery.

Council has been successful with the Grenfell Community Arts Centre building application which is great news.

**For Information
Noted**

Regional Sports Infrastructure Fund

A detailed grant funding application for the Grenfell Go Kart Club project was submitted.

Unfortunately, advice has been received that the application was unsuccessful.

**For Information
Noted**

Growing Local Economies Fund

An expression of Interest (EOI) for an Economic Renewal and Digital Connectedness Project as part of Grenfell's Main Street upgrade valued at \$2.2mil has been submitted.

Unfortunately, advice has been received that the application was unsuccessful.

**For Information
Noted**

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

6. Australia Day Awards, C1.5.2

My report to Council's October meeting refers.

The following nominations have been received:-

Nomination for Awards:

Category	Nominee
Citizen of the Year	Kim Broomby Paul Best Elizabeth Carroll Chad White
Senior Citizen of the Year	Richard Loader Chris Lobb
Community Event/Organisation of the Year	Grenfell Garden Club Grenfell Picnic Race Club
Community Achievement Award	
Youth Achievement Awards	Sadie McCahon Phoebe Heathcote Anna Hunt Annabella Taylor Hugh Nowlan

Winners of the various awards were to be determined by the nominated selection committee however, as Councillor Best and myself will have conflicts of interest it is recommended that Council nominate two other representatives to be members of the selection panel.

The awards will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

Council has also previously resolved to authorise the selection committee to award "Community Achievement Awards" in any category.

RECOMMENDATION: that Council:

- i) rescind resolution 185 iv) "winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager."
- ii) nominate the Mayor and two other representatives to be members of the selection committee to replace the Deputy Mayor and General Manager.

Cr Best and the General Manager previously submitted written declarations of interest and left the room 8.27am.

- 259 RESOLVED:** Cr Diprose and Cr Parlett that the General Manager's Report Item 6 be referred to Closed Council for consideration as per Sec 10A 2(a): *personnel matters concerning particular individuals (other than councillors)*.

Cr Best and the General Manager returned to the room 8.29am.

This is Page No. 15 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018**.

.....General ManagerMayor

7. January Council Meeting, C2.8.1

For various reasons a January Council Meeting was not held in past years. Whilst this places a small amount of additional work on the February meeting, it has not been a major problem.

Under the Local Government Act 1993, Council is required to meet at least ten times a year. Cancelling the January Meeting will not conflict with the Act.

RECOMMENDATION: that Council cancel the ordinary monthly meeting for January 2019.

260 **RESOLVED:** Cr Brown and Cr Best that Council cancel the ordinary monthly meeting for January 2019.

8. Organisational Review, C2.5.1

Weddin Shire Council (WSC) led and participated in the Mid Lachlan Alliance (MLA) 'Fitness Campaign' which provided a range of tools to assess priority issues for WSC linked to its current resource capability.

The assessment of the organisational capacity, asset management plans and community feedback provided information that is summarised in Council's dashboards which are now included as part of Councils Resourcing Strategy.

The final Resourcing Strategy includes an improvement plan that sets out agreed actions to support Council to achieve the objectives of our Community Strategic Plan. It also links with the A Better Community Strategy (ABCS), which also summarises and prioritises a range of actions that need to be resourced in order to ensure efficient and effective service delivery facilitating the realisation of our strategic objectives.

The Resourcing Strategy (incorporating our improvement plan) is thus an important resource to inform an organisational review which is the next logical step.

To complete the process each of the MLA Councils have now looked to review how their organisational structure can ensure that resources are best targeted to delivering the agreed actions/outcomes.

At a recent Councillor leadership workshop (led By Dr. David Goulay), the Councillors confirmed many of the issues that were identified in the Fitness Campaign as matters that require appropriate resources. The Council also agreed that they needed a small but diverse consultancy team to undertake an organisational review, specifically to:

- Prepare a communications plan to ensure that the organisation is effectively informed of the planned review, its intent and progress
- Review the structure against the existing (Fitness Campaign) information and data including the Resources Strategy and Asset Management Plans
- Identify gaps and undertake a high-level assessment of those emerging issues and consider them in any organisational review within the resources of the organisation
- Craft key Position Descriptions in the organisation to reflect the resources required and the outcomes to be delivered (likely to level 3) and establish a framework and process for undertaking this into the future

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

- Develop an action plan setting out the steps to implement the organisational review including allocating desired outcomes to be resourced and delivered within the Integrated Planning and Review and related strategies over the next 4-10 years.

Attached is a review of the key issues that are seen as valuable outcomes identified by Councillors at the leadership workshop on 7 November 2018, in Grenfell.

At the leadership workshop the Council indicated that it was important to have a team whose skills encompassed an understanding of the private sector as well as local government service delivery and recruitment.

To implement this critical final step, the Mayor with the support of all the Councillors present asked Mr. Stephen Sykes to consult with the General Manager and subject to my concurrence ascertain the availability and interest of experienced external skills that can undertake an organisational review. Mr. Sykes has spoken to the people that were identified and advises that they are interested. This team have previously been engaged following a competitive tender process in developing the base information through the MLA Fitness Campaign process allowing the General Manager to facilitate the engagement, based on the previous tender determination.

I have informed the staff of the importance of reviewing the organisational structure in delivering the best outcome for the community and indicated that the process will commence in February 2019, with a view to it being part of the budget and IP&R process from June 2019.

RECOMMENDATION:

- i. that Mr. Stephen Sykes as Project Agent, principal Nyrang PTY LTD, be engaged and bring together the following team:
 - Mr. Glenn Inglis as the Local Government recruitment and salary specialist to bring a critical view to the process
 - Mr. Chris Stratten the Human Resources specialist formally with Mitsubishi Australia and with extensive Local Government experience and who has assessed possible areas for joint ventures between councils
 - Mr. Ben Lawson to provide information on the Resources Strategy and implications for the structure.
- ii. the General Manager be authorised to negotiate a formal proposal, consistent with this report, with Nyrang PTY LTD, as an extension of the work previously tendered, having consideration to WSC budget allocation(s).
- iii. that the Project Agent report to the General Manager who is required under the Local Government Act to consult with the Council on the organisational structure.

261 RESOLVED: Cr Diprose and Cr Best that:

- i. Mr. Stephen Sykes as Project Agent, principal Nyrang PTY LTD, be engaged and bring together the following team:
 - Mr. Glenn Inglis as the Local Government recruitment and salary specialist to bring a critical view to the process
 - Mr. Chris Stratten the Human Resources specialist formally with Mitsubishi Australia and with extensive Local Government experience and who has assessed possible areas for joint ventures between councils
 - Mr. Ben Lawson to provide information on the Resources Strategy and implications for the structure.

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.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

- ii. the General Manager be authorised to negotiate a formal proposal, consistent with this report, with Nyrang PTY LTD, as an extension of the work previously tendered, having consideration to WSC budget allocation(s).
- iii. that the Project Agent report to the General Manager who is required under the Local Government Act to consult with the Council on the organisational structure.

9. Chiropractor Lease, H1.10.1

Vivaci Industries Pty Ltd have recently advised that they are now operating Dr Adam Wild's practice.

Negotiations concerning a new lease incorporating the relocation of a chiropractor to the new Medical Centre has revealed Vivaci are not willing to incorporate any clauses that require relocation.

It is considered appropriate that a lease with the current terms and conditions be offered to Vivaci Industries Pty Ltd to maintain the service in Grenfell with further discussions to take place around relocation at a later date.

RECOMMENDATION:

Confirm Action

262 **RESOLVED:** Cr Bembrick and Cr Diprose that the action be confirmed.

10. Leave Application, P4.10015/P4.10059

Application is made for leave from 14 – 18 January 2019.

RECOMMENDATION: that:-

- i) the application for leave be approved.
- ii) Mr Raju Ranjit be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

263 **RESOLVED:** Cr Best and Cr Parlett that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

11. The Henry Lawson Festival Committee, C2.6.32

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday 16 October 2018.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2018 are attached for Councillors information.

**For Information
Noted**

This is Page No. 18 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018**.

.....General ManagerMayor

THE GENERAL MANAGER'S REPORT

12. Season's Greetings

On behalf of the Directors and staff I would like to take this opportunity to wish all Councillors and their families a Merry Christmas and a Happy New Year.

**For Information
Noted**

**GLENN CARROLL
GENERAL MANAGER**

264 **RESOLVED:** Cr Brown and Cr McKellar that except where otherwise dealt with the General Manager's Report be adopted.

This is Page No. 19 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018**.

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' REPORT

13 December 2018

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 November 2018:

Bank Account	
Westpac	\$941,703.46
Investments	
CBA	<u>6,250,000.00</u>
Total Investments	<u>\$6,250,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information
Noted**

2. Statement of Loan Balances as at 30 November 2018:

Loans	
ANZ Loan No...43092	1,922,761.01
ANZ Loan No...43084	<u>1,935,695.60</u>
Total Loans	<u>\$3,858,456.61</u>

**For Information
Noted**

3. A Summary of Income for The Month of November follows:

Rates Receipts	505,798.71
Credit Union Agency Commission	607.20
Service NSW Agency Commission	4,829.38
Interest on Investments	6,464.93
FAG Grant Instalment	347,942.00
Pensioner Rebate	77,505.12
Roads to Recovery Instalment	20,096.00
Caragabal Park Grant	18,397.50
Development & Building Application Fees	10,210.00
CTC Income	5,386.50
Section 64 Contributions	3,730.00

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.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' REPORT

Caravan Park Fees	7,482.00
Swimming Pool Entrance Charges	7,851.00
Other	8,579.40
Total	<u>\$1,024,879.74</u>

**For Information
Noted**

4. Roads and Other Expenditure 2018/2019:

Following are the up to date maintenance figures as at 30 November 2018:

Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	278,315
Grenfell Town Streets Maintenance	181,319	55,192
Village Maintenance - Caragabal	8,069	15,696
Village Maintenance - Greenethorpe	7,000	5,303
Village Maintenance - Quandialla	7,000	4,704
Garbage / Recycling Collection	148,425	53,020
Quandialla Recycling Station	8,000	1,850
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	2,959
Commercial Waste Collection	18,000	4,679
Grenfell Waste Depot Manning / Plant Hire	135,000	41,093
Tips Working Expenses	68,000	30,784
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	72,000	23,164
Cemetery Sites etc. income	(49,000)	(27,602)
Noxious Plants	84,500	26,436
Noxious Plants - Extra	20,000	1,172
Parks & Gardens	244,846	107,332
Library Expenditure	103,680	40,872
Baths Income	(40,000)	(21,952)
Baths Expenditure	173,350	63,993
Caravan Park Income	(65,000)	(30,425)
Caravan Park Expenditure	110,800	45,574

RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	230,882	230,882
2018/19 National Roads (SH17)	151,362	151,362
2018/19 Regional Roads Block Grant	830,000	124,678

2018/19 Rural Local Roads (FAG)	Vote	Expenditure
Reseals	217,000	8,689
New Forbes Road - Widen and Strengthen Pavement	108,500	111,099
Gravel Resheeting	195,300	122,003
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	0
Grenfell Streets Footpaving	27,776	0

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.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' REPORT

Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	1,688
Sucker Removal/Shoulder Grading/Spraying	32,550	0
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Roacks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	0
QUANDIALLA DRAINAGE (17/18 C/Over)	68,139	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	10,183
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	0
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	14,321
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	11,761
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	4,274
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	32,010	32,010
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	50,267
Total	1,668,333	369,467
		0
2018/19 Roads to Recovery	Vote	Expenditure
GIBRALTOR ROCKS BRIDGE/CULVERT	214,266	348
Total	214,266	348

**For Information
Noted**

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

16 referred to Outstanding Collections

- 8 paid
- 2 arrangements
- 6 no response – further action

47 one-month demand letters sent

2 new arrangements made

Continued monitoring of existing arrangements, following up with further action where required.

Continued liaison with Council's Debt Recovery Firm and other debt collection activity of routine nature.

**For Information
Noted**

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.....General ManagerMayor

Cr Diprose left the room at this point 8.42am.

6. Population Changes, T4.4.3

Reference is made to the attached reports on population changes both within our Local Government Area and also the state more generally which provides context to the current population change and migration patterns Council currently faces.

**For Information
Noted**

Cr Diprose returned to the room at this point 8.45am.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

The cinema/movies continued with good numbers for most of the screenings. Movies have been announced for December.

Preschool Story time has continued with great numbers and new families joining us this month.

Christmas craft activities have been announced and the summer holiday craft has been locked in and will be announced upon reopening of Library in December.

New library bags have arrived. New library cards are planned to be next.

The annual funding forms and statistical return have all been completed and submitted.

**For Information
Noted**

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Media release for Grenfell Record about Christmas Display competition & locked in judge.

Started FRRR Tackling Tough Times Together grant application – met with various community group representatives to discuss partnering and ideas. Contacted organisations and businesses to run workshops. Drafted letters of support for businesses and community groups. Gathered quotes

Organised Main Street Christmas decorations. Sent suggestions to Director Engineering / Overseer for round-about Christmas tree. Arranged volunteers and assisted with decorating 101 wrap around garlands for Main Street. Liaised with property owners and also with the overseer regarding installation of the garlands.

**For Information
Noted**

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

THE DIRECTOR CORPORATE SERVICES' REPORT

Australia Day

- Prepared agenda and attended Nov meeting
- Drafted Letters to community members to assist with day

Finalised Endemic Garden signage, arranged for signage to be printed.

Contacted Google with changes to directions given to the Weddin Mountains.

Arranged for updates to visitcentralnsw website.

Arranged volunteers and assisted to decorate 101 Christmas garlands that will be installed in main street.

Conducted 'Streets of Grenfell' interviews on 2LF while Deidre Carroll was away.

**For Information
Noted**

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

Finalised the 'The Call of the Wild' Exhibition

Assisted with set up, running and finalisation of the 'Poppies for Remembrance' Exhibition

Assisted with the set up for 'SEWN: A Textile Journey' Exhibition.

'A Portrait of Landscape and Time in Hill End' Exhibition - Liaised with THLHS art teacher about a visit with year 11 students and a talk with artist.

Spoke with Orange Art Gallery about a volunteer workshop.

Updated Exhibition Details and Agreement Form as required by WSC accounts.
Submitted suggestions to Director Engineering work program for 2019 event.

Completed tasks from AGM and general meeting

- Letter to possible special guest
- Quotes for fireworks
- Called nominated co-ordinators to ask if they accept position nomination
- Research into entertainment ideas

Prepared and distributed November agenda. Attended meeting.

Organised 2017&2018 official guest plaques with Overseer.

Contacted Trundle Abba Fest ticketing company to discuss wrist band options.

Letter to WSC re stall dates.

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.....General ManagerMayor

Contacted: Director Engineering re Sunday road closures.

**For Information
Noted**

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 20 residential clients and 1 business client
- Replaced 1 mobile phone screens
- Sold laptops/computers to 1 residential client
- Sold ESET Internet Security to 5 residential clients and 3 business clients
- Sold software, parts, and accessories to 9 residential clients
- Sold ink and toner cartridges to 13 residential clients
- Internet Café used by 47 clients for internet access and printing

Printing

- Order of service booklets Remembrance Day.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Regular Monthly Maintenance to Grenfell Rugby Club Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates (WSUS) – Server Clean-up
- Plugin updates, and content management software updates (Website)
- Vulnerability and Malware scan (Website)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 334 times by 312 Users

Google Summary

- 234 people saw Grenfell Internet Centre via Google Search
- 183 people saw Grenfell Internet Centre on Google Maps
- 4 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Upgrade Library Management System
- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)

This is Page No. 25 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

THE DIRECTOR CORPORATE SERVICES' REPORT

- Decline superseded updates (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)

**For Information
Noted**

12. Sale of Land for Overdue Rates, R1.9

Reference is made to the report in the September 2018 Council Meeting in regard to the sale of land for overdue rates to be held at the Grenfell Community Hub on Friday 15 November 2018.

Council staff are currently continuing with the arrangements.

RECOMMENDATION: that Council grant delegated authority to the General manager or his delegate to:

- determine the reserve prices for land listed for sale for unpaid rates;
- negotiate acceptable payment arrangements prior to sale;
- negotiate the disposal of land for overdue rates;
- the ability to refuse any offer;
- to execute the contracts on Council's behalf; and
- to finalise and execute any and all matters relevant to the process of sale or acquisition.

265 RESOLVED: Cr Best and Cr McKellar that Council grant delegated authority to the General manager or his delegate to:

- determine the reserve prices for land listed for sale for unpaid rates;
- negotiate acceptable payment arrangements prior to sale;
- negotiate the disposal of land for overdue rates;
- the ability to refuse any offer;
- to execute the contracts on Council's behalf; and
- to finalise and execute any and all matters relevant to the process of sale or acquisition.

**LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES**

266 RESOLVED: Cr McKellar and Cr Niven that except where otherwise dealt with the Director Corporate Service's Report be adopted.

This is Page No. 26 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Works Report (1st November 2018 to 30th November 2018)

1.1 Highways - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- SH6 (Mid-Western Highway)
- General maintenance
 - Brundah Rehab Service locating at Mid-Western has been done; lodged claim for payment to RMS.
 - Lodged claim for payment for accident 5 to RMS.
 - Traffic management services at _ - Lignum Creek by Pass - on going up to March 2019.

- SH17 (Newell Highway)
- General maintenance
 - Reseal work order of \$315000 has been received for Segment 17550, 17555 of Newell Highway. The work order includes Line Marking and RPM as well.
 - Reseal has been done on December 3rd & 4th.

1.2 Regional Roads - Capital and Maintenance Works

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- MR398 (Mary Gilmore Way)
- general maintenance
 - Preparation of reseals continuing
 - Slashing Programme commencing
 - Sucker control and table drains

- MR236 (Henry Lawson Way)
- General maintenance
 - Resealing complete
 - Slashing Programme complete
 - Line marking complete

- MR237 (Gooloogong Road)
- General maintenance
 - Resealing complete
 - Slashing Programme complete

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.....General ManagerMayor

THE DIRECTOR ENGINEERING REPORT

- MR239 (Henry Lawson Way
/ Young Road)
- Line marking complete
 - general maintenance
 - Preparation for reseals continuing
 - Slashing Programme commencing
 - Tree removed

1.3 Rural Local Roads - Capital Works

- Roadside spraying program continuing
- Sucker control Various roads
- Installation of Gravel Road warning signs on rural road network
- New Forbes Rd strengthening and widening complete
- Culverts inspected previously logged onto Fulcrum data base
- New Forbes Rd resealed (Ref. Photo 1.3)
- Bewleys road upgrade project – resealing completed and line marking will be on 19th and 20th December 2018.

1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- grading of Gerrybang Rd, Hancock Flynns Rd, Yambira Rd, Manganese Rd and Schneiders Ln
- Signs inspected and documented on Fulcrum system to create data base
- Firebreaks commenced and completed

1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Sewer lines and man holes cleaned in various locations
- Sewer lines inspected
- Sewer lines logged on Fulcrum system to create data base
- SES driveway shaped and sealed (Ref. photo 1.5)
- Provided traffic control for TAFE Kerb and Gutter
- Kerb and guttering work in Bogalong Street – design is progress
- Bradley street Sewer Main Extension- design, costing and meeting with the concerned residents have been completed. Waiting for 2019/2020 estimates for consideration of funding to complete the project.
- Disabled car parking in Forbes Street, Short Street and Weddin Street are in design phase.

**For Information
Noted**

This is Page No. 28 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

THE DIRECTOR ENGINEERING REPORT

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Emu Creek rehabilitation continuing- Mile stone and 1 and 2 completed.
- Trees raised and trimmed various locations (Ref. photo 2.1)
- Weed spraying of Parks and Ovals
- Gutters cleaned in various locations
- Tree trimming program completed
- Trees removed around cricket nets

2.2 Cemeteries

The following graves have been prepared from; 01 November 2018 to 30 November 2018

Grenfell Lawn	–	1
Grenfell	–	0
Bimbi	–	0
Caragabal	–	Nil
Ashes Internment	-	Nil
Private property	–	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- Tree removed in close proximity to graves
- Plaques fitted to headstones

2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Supply and delivery of gravel to a number of rate payers
- One driveway graded

2.5 Village Area - Capital and Maintenance Works

- general maintenance
- Quandialla drainage continuing
- Caragabal Park upgrade continuing
- Parks sprayed and mowed

This is Page No. 29 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

THE DIRECTOR ENGINEERING REPORT

4. RMS RMCC Contract, R2.54.4

Draft estimate for Bumbaldry Greenethorpe road intersection upgrade has been submitted to RMS. RMS is seeking a second quotation from Cowra Council.
Lodged claim for payment to RMS.

**For Information
Noted**

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT NO	PLANT	DETAILS
Quandialla Pool	Pump Room	Full strip out of pump room for replacement system completed, pool roller machine repaired
4103	New Holland Tractor	Door glass replaced from breakage, injector pump repair
1127	Toyota Kluger	40,000km service carried out
3964	Water Cart	Hazard switch repaired, vent cable replaced, air con repaired, repairs to the watering system, wheel bearings replaced
BFO 6752	Fire Truck	Main pump overhaul, electrical repairs
2097	Nissan Navara	Scheduled servicing completed
9900	Workshop	Setting product link with CAT including parts store and electronic technician
2082	Nissan Patrol	Service and repairs
3963	Izuzu NPR 200	Service and repairs
1123	Toyota Kluger	Service and repairs
2096	Nissan Navara	Handbrake and break adjustment
1119	Toyota Kluger	Service and repairs
4107	Patch Truck	Major service and repairs completed
4095	John Deere Tractor	Service and repairs
1124	Toyota Kluger	Service and repairs
4105	CAT 120M	Service and repairs
2096	Nissan Navara	Scheduled service completed
2099	Toyota Hilux	Service and repairs
Town Pool	Vacuum	Diagnosis and organised repair
4101	Volvo Loader	Hydraulic hose replacement

**For Information
Noted**

This is Page No. 31 of the Minutes of the Ordinary Meeting of Weddin Shire Council held, **20 December 2018.**

.....General ManagerMayor

THE DIRECTOR ENGINEERING REPORT

6. Noxious Weed Report

Activity	Location
Administration	Monthly report, mapping, BIS uploads, Inspections & weeds loaded on Roam, email replies to relevant emails, review weed spraying program & plan of action, start on weed risk assessments & review relevant budget totals
Publicity	Trifold pamphlets – organise mail out for non rate payers
Mapping	Inspections mapped & weed information mapped, Synced & uploaded to DPI
Meeting	LVNPAC meeting at Cowra – Weddin hold the Chair position
Training	Leadership & Management ,first aid & native roadside field day with landcare & LLS
Property inspections	5 re inspections & relevant advice provided
Roadside Inspections & treat weeds if required	SH6, Clay Pit Rd, Grahams Lane, Dodds Lane,McSpaddens Lane,Lynchs Lane, cemeteries & Grenfell town area
High Risk Road Inspections	SH6– Priority weeds
Weeds Treated	Scotch Thistle, Blackberry & St Johns Wort, Sweet Briar
Council owned land	Vacant land Greenethorpe area, vacant land Bumbaldry area, Bogolong Dam, Grenfell town area & cemeteries
TSR Inspections	SH6, Henry Lawson Way, Reserves in Greenethorpe area
Rail Inspections	Grenfell/Koorawatha line- parts of
Other High Risk Sites	Cemetery, Silos, Camping areas & rest areas
Slashing Spraying Program	Slashing finished & roadside spraying has begun & will continue until all sealed roads sprayed – weather permitting
Sucker Control Fulcrum Program	Sucker spraying ongoing when suckers are observed on roads currently being worked on by teams with spray equipment, Mapping & recording with Fulcrum program

**For Information
Noted**

7. Road Train from Forbes

Council and RMS are working actively for Type 1 Road train from Forbes to Grenfell.

**For information
Noted**

8. Bus Shelter in Forbes Street - G2.19.1

A draft design of the bus shelter has been prepared based on the following criteria to line up with Heritage Planning's requirement which are;

- Minimalist within the streetscape
- Echo traditional forms e.g. curved roof (corrugated metal or clear), rafter overhangs
- In street furniture 'teal colour

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.....General ManagerMayor

THE DIRECTOR ENGINEERING REPORT

- Use slim-line steel sections
- Open passive surveillances from all sides
- Function and minimal maintenance
- Town identification only: no advertising

The community consultation has been scheduled on following dates and time:

1. Grenfell – 18th Feb 2019 at 1 pm – 5 pm
2. Greenethorpe -19th Feb 2019 at 1 pm – 5 pm
3. Quandialla- 20th Feb 2019 at 1- 5 pm
4. Caragabal 21st Feb 2019 at 1 – 5 pm

RECOMMENDATION: that Council note and approve the plan, date, time and venue for the community consultation.

- 267** **RESOLVED:** Cr Brown and Cr McKellar that Council note and approve the plan, date, time and venue for the community consultation at Grenfell on 18 February, 2018 from 1:00pm – 5:00pm.

9. Purchase of New Garbage truck

Purchase order has been placed. The tentative delivery time is April 2019.

For information

- 268** **RESOLVED:** Cr McKellar and Cr O’Byrne that Council approve the use of the demonstration garbage truck for two weeks commencing 21 December, 2018.

10. Sewer Relining Project

Proposal from Interflow for the sewer relining project has been received. A review of the proposal is in progress.

**For information
Noted**

11. Roads to Recovery, R2.56

The works in progress as of 30th December 2018 is as follows:

THE DIRECTOR ENGINEERING REPORT

Work Location	Scope of works	Budget for 2017/2018	Budget for 2018/2019	Revised Proposed Expenditure	Complete	Start Works	Complete Works	Funding Type	Exp to Date	Forecast Exp Next Period	Remarks
Greenethorpe-Bumbaldry Road, Rural Road ,measured from the Mid Western Highway 0.00 km - 11.50 km the rail way crossing in Greenethorpe	Centre line , placing of warning signs before narrow bridges and low level crossings	\$ 25,976.00		\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Gibraltar Rocks Road (Rural Road), work is located 0.37 km from the Mid Western Highway Intersection	Demolish and construct of new box culvert		\$240,928.00	\$ 240,928.00	No			JF		\$ 240,928.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	Rehabilitation works	\$ 29,338.00		\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Drivway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 73,589.00		\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Drivway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	Rehabilitation works	\$ 19,395.00		\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Balldene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	Rehabilitation works	\$ 80,719.00		\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
Subtotal		\$ 229,017.00		\$ 469,945.00					\$ 203,041.00	\$ 266,904.00	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	Rehabilitation works	\$ 163,756.00		\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
Subtotal		\$ 163,756.00		\$ 233,272.00					\$ 233,272.00	\$ -	
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	Rehabilitation works	200000		200000 Yes		43132	43435	JF	200000	0	
Subtotal		\$ 200,000.00		\$ 200,000.00					\$ 200,000.00	\$ -	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	Rehabilitation works	202820		202820 Yes		43132	43191		202820	0	
Subtotal		\$ 202,820.00		\$ 202,820.00					\$ 202,820.00	\$ -	
Drivway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Bimbi-Q	Rehabilitation works	\$ 44,350.00		\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	Rehabilitation works	\$ 25,650.00		\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	Rehabilitation works	\$ 30,000.00		\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
Subtotal		\$ 100,000.00		\$ 213,137.00					\$ 213,137.00	\$ -	
TOTAL		\$ 895,593.00	\$240,928.00	\$1,319,174.00					\$1,052,270.00	\$ 266,904.00	

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.....General ManagerMayor

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The additional work on Greenethorpe – Bumbaldry Road will be completed by December 2018.

**For Information
Noted**

12. Grenfell Main Street Renewal, R2.4.19

A late report will be submitted prior to the Council meeting with the Traffic Committee Minutes.

269 RESOLVED: Cr Diprose and Cr Bembrick that the late report be accepted because of the urgency of the matter.

270 RESOLVED: Cr Bembrick and Cr Diprose that the Director Engineering's Item 12 be deferred for consideration to the late report.

13. The Rotary Club of Grenfell – C1.3.6

An application has been received for an approval to use Taylor Park for community markets organised and managed by the Rotary Club of Grenfell on the 3rd Sunday of;

- March,
- May,
- September and
- November in 2019.

Note: Approval has been granted as the organiser had to organise for the markets

RECOMMENDATION:

Confirm action

271 RESOLVED: Cr Brown and Cr McKellar that the action be confirmed.

14. Caragabal Park Upgrade, G2.11.4

The Caragabal park upgrade project is in progress. The details are;

- 2x Timber slatted picnic tables and BBQ are installed
- Timber lengths around soft-fall need to be replaced
- Backfill to be levelled around BBQ area
- Turf to be laid over back filled area
- Sprinkler order and installation

For Information

272 RESOLVED: Cr McKellar and Cr Diprose that Council contact Public Works regarding the Caragabal town water supply shortage.

15. Drainage work in Quandialla, E2.9.3

In relation to the works in Quandialla, Footpath work has been completed. First stage of drainage has been completed except the Kerb / Gutter work in Second street (in front of

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.....General ManagerMayor

THE DIRECTOR ENGINEERING'S REPORT

park) which will be done in the second week of February 2019. The drainage work in Third street that is the part of second stage will be carried out on third week of February 2019.

**For Information
Noted**

16. Asset Management, A3.4.12

Formation of an Asset management team is in progress. The following data collection is in progress

- Sewer Man holes are currently being audited with photographs and condition reports being compiled with 'fulcrum'.
- All Culverts data have been collected and is currently in the phase of conducting a cost analysis.
- Stormwater system is currently being pieced together from old data. On completion an onsite assessment will be conducted of all pits and pipes to confirm data.

**For Information
Noted**

17. Tree plantation in Forbes Street, western side of Grenfell Aquatic Centre, E3.5.2

In relation to the Tree replantation on Forbes Street western side of Grenfell Aquatic Centre, four options have been investigated. Option 1 and 2A are feasible to recommend.

RECOMMENDATION: that Council note the options and approval be granted on one of the following options.

1. Option 1 or
2. Option 2A

273 RESOLVED: Cr Brown and Cr McKellar that Council adopt Option 1.

18. Alteration of stop signs in the Intersection of Melyra and Forbes Street (Ref. draft plan), T3.4.6

A late report will be submitted prior to the Council meeting with the Traffic Committee Minutes.

**For Information
Noted**

19. Cargo 2 Grenfell Fundraising walk, T3.4.13

A late report will be submitted prior to the Council meeting with the Traffic Committee Minutes.

**For Information
Noted**

20. Removal of trees on Weddin Street, E3.5.4

Replacement of concrete foot path on west bound of the Weddin Street between Middle Street and Camp Street is in the planning stage. The nine trees (Ref. Photo 19) on the footpath are impacting the footpath and council's building. Hence replacement of the trees with ornamental pears trees with a proper root guiding system is required.

RECOMMENDATION: that Council note the matter and approval be granted to replace the trees as per Council tree removal and replacement policy subject to available funding.

274 **RESOLVED:** Cr Diprose and Cr Brown that Council note the matter and approval be granted to replace the trees as per Council tree removal and replacement policy subject to available funding.

RECOMMENDATION: that the Director Engineering's late reports be received and dealt with because of the urgency of the matters.

275 RESOLVED: Cr Best and Cr McKellar that the Director Engineering's late reports be received and dealt with because of the urgency of the matters.

21. Grenfell Main Street Renewal, R2.4.19

This report sets out the technical advice relating to Grenfell Main Street redevelopment central to Weddin Shire Councils economic revitalisation. One of the items in the Main Street redevelopment scheme is re formatting of the car parks.

The consultants who have been engaged by Council have given several options. One of the options was parallel kerb side and central parking. This would be the best option for an area where there are constraints of existing infrastructure, limited budget and short time frame for implementing any works if residents agree and the concept does meet the ideal design standards.

As per the guide to the delegation to Councils for the regulation of traffic, the trial proposal of the parallel and central parking in the Main street has been re- submitted with the amended design satisfying with all the RMS's comments to the Traffic Committee meeting held on 13th December 2018. The amended drawing was well prepared by satisfying RMS's comments except standard width of the road (kerb to kerb) and does not support the trial parallel and central parking proposal as the site does not meet the standard and advised to investigate option for 45-degree reverse angle parking.

During last few weeks, many residents have approached councillors and myself to oppose the proposal.

RECOMMENDATION: that:

- I. The resolution no 199 be rescinded
- II. The plan with 45-degree reverse angled parking (Option A mentioned previously) be investigated.;

Crs Parlett, Best and Bembrick previously submitted written declarations of interest and left the room 9.29am.

276 RESOLVED: Cr Diprose and Cr Brown that:

- I. The resolution no 199 be rescinded
- II. The plan with 45-degree reverse angled parking (Option A mentioned previously) be investigated together with other options and considerations by the consultant following Traffic Committee and community feedback.
- III. Options of staging the project be included if necessary.

Crs Parlett, Best and Bembrick returned to the room 9.59am.

Crs McKellar and O'Byrne left the room at this point 9.59am.

22. Give Way signs in Melyra Street (intersection of Forbes Street and Melyra Street (Ref. drat plan)

The Melyra Street is a heavy vehicle bypass route and a busy route compared to Forbes Street. It has been investigated that the Give way signs and line should be deleted and should be introduced on Forbes Street side.

The matter has been discussed in the Traffic Committee meeting held on 13th December 2018 and the Committee advised to investigate and re submit to Traffic Committee with Traffic Count report, detailed plan with refuge island in Melyra Street for further discussion.

RECOMMENDATION: that Council note and approval be granted to relocate the Give Way signs from the existing location to the Forbes Street subject to the Traffic Committee support.

Cr O'Byrne returned to the room at this point 10.01am.

Cr McKellar returned to the room at this point 10.02am.

277 RESOLVED: Cr Brown and Cr Niven that Council note the proposal and approval be granted to relocate the Give Way signs from the existing location to Forbes Street subject to Traffic Committee approval.

23. Cargo 2 Grenfell Fundraising walk

Council has received an application to conduct a 96 km fundraising walk over three days from Cargo to Grenfell. A similar event was conducted in 2017/2018 and was a success despite some issues with the TCP.

The matter was discussed in the Traffic Committee meeting held on 13th December 2018. The Committee recommended that Council request more information from the event organiser including an updated TCP and clarification how participants will stay within the walking areas.

Council's insurer has offered to assist in the completion of a risk assessment to go with the TCP. The organiser has also requested Council to provide traffic control, vehicles for traffic control and a port-a-loo for the last two days of the event.

RECOMMENDATION: that:

- i) Council note the proposal
- ii) approval be granted to conduct the event subject to the Traffic Committees approval after further information has been obtained from the event organiser
- iii) Council authorise the General Manager to approve up to six (6) to ten (10) staff members with suitable accreditations to be paid to drive the vehicles and act as traffic controllers for the three (3) day event on the Thursday, Friday and Saturday
- iv) Council provide vehicles for traffic control as requested

THE DIRECTOR ENGINEERING'S LATE REPORT

- v) Council donate the use of a port-a-loo for the last two (2) days of the event as requested.

278 RESOLVED: Cr Niven and Cr Diprose that Council decline the request due to the Traffic Committees concerns, a lack of information and a lack of time to consider the request.
Cr Parlett requested that her name be recorded as being against the motion.

279 RESOLVED: Cr Bembrick and Cr McKellar that Council delegate authority to the General Manager to support the event with two people and two vehicles subject to compliance with the Traffic Committee recommendations and advise that support will be withdrawn for future events if the event does not comply.

280 RESOLVED: Cr Niven and Cr Bembrick that the meeting be adjourned 10.41am.

281 RESOLVED: Cr Diprose and Cr McKellar that the meeting resume 11.08am.

RAJU RANJIT
DIRECTOR ENGINEERING

282 RESOLVED: Cr Diprose and Cr Parlett that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows: -

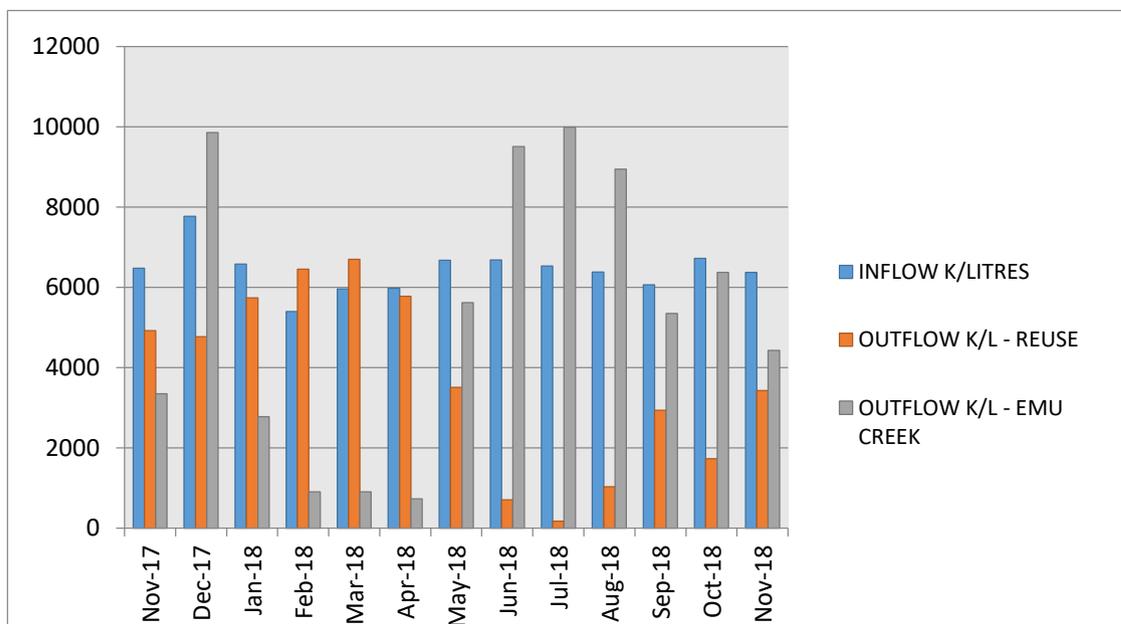
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2018 was 6,377 kl with the daily average of 212.56 kl. Outflow for irrigation for reuse was 3,431 kl and discharge to Emu Creek 4,429.6 kl.

The highest daily recording of 335 kl occurred for the 24 hours ending 6.30 am on 29 November 2018 and the lowest of 182 kl for the 24 hours ending 6.30 am on 2 November 2018.

A total rainfall of 68 mm was recorded for the month.



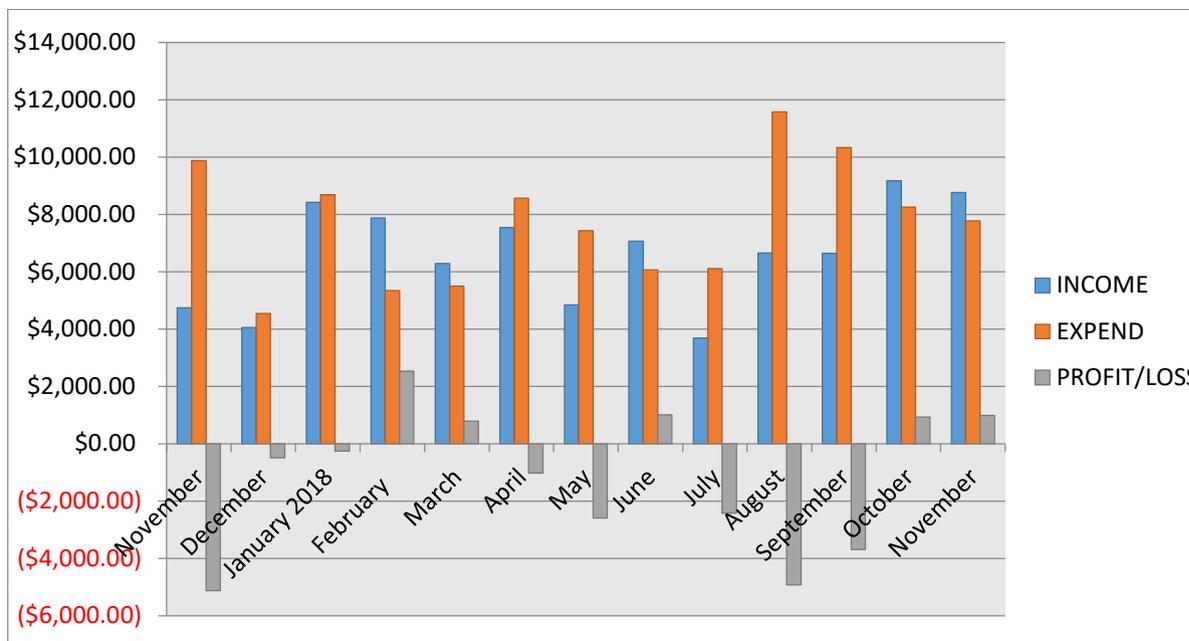
For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of November 2018 was \$8,766.00 with expenditure of \$7,77.45 resulting in an operational profit of \$988.55 the month.

There were 252 sites occupied for the month of November 2018.



**For Council's Information
Noted**

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :		Animals Destroyed: 1 (Cats)
Animals Straying/Returned to Owners immediately:		Animals Released: 6 (Dogs)
Animals Straying and Impounded:	7 (Dogs) 5 (Pups)	Animals Rehomed: 5 (Pups)
Animals Surrendered:	1 (Cat)	Animals Sold:

**For Council's Information
Noted**

4. Grenfell Aquatic Centre, P2.3.1

Total Attendance:	3693	Other Usage:	734
Daily Average:	123	School Usage:	644
Cash Attendance:	305 Child/Pensioner	Season Ticket Sales:	
	134 Adult	Child:	0
Season Ticket Attendance:	1054 Child	Adult:	2
	822 Adult	Family:	15
		Pensioner:	15

Activities for the month -
School Swimming programs
Gentle Exercise
Aqua Aerobics

For Council's Information
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
17/2018	Mr BR & Mrs SM Hinde	Change of Use (Bus Depot) & Extension of Shed	\$5,000	LOT: 1164 DP: 754578 5402 Mid Western Highway GRENFELL NSW 2810
42/2018	Andys Design & Drafting	New Dwelling	\$70,992	LOT: 2 SEC: H DP: 6279 40 Edward Square GREENETHORPE 2809
59/2018	Mr B Hunt	Transportable Dwelling	\$125,000	LOT: 817 DP: 754578 3 Hilder Road GRENFELL NSW 2810
61/2018	Mr AJ & Mrs MA Stokes	New Shed/Garage with Amenities	\$32,200	LOT: 2 SEC: 33 DP: 758473 50 Brundah Street GRENFELL NSW 2810
62/2018	Mr B Walker	Transportable Dwelling	\$225,910	LOT: 104 DP: 754583 Henry Lawson Way GRENFELL NSW 2810
63/2018	Mr DM & Mrs KL Nealon	Extension/Addition to Dwelling	\$218,000	LOT: 2 DP: 595663 1268 Gooloogong Road GRENFELL NSW 2810
64/2018	Mr D Lennane	Internal Shed Alterations (Bathroom & Storage Mezzanine)	\$8,000	LOT: B DP: 339953 29 Star Street GRENFELL NSW 2810
65/2018	Mr D Erskine	Storage Shed	\$19,800	LOT: 9 DP: 1229401 11 Walsh's Lane GRENFELL NSW 2810
66/2018	Mr D Lyons & Ms D Patterson	Storage Shed	\$11,400	LOT: 782 DP: 754578 782 Quondong Road GRENFELL NSW 2810

For Council's Information
Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
Nil				

For Council's Information
Noted

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.....General ManagerMayor

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3. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
43/2016	Off Track Investments PL	Proposed Shed with Awning, 5 Silos, Office and Amenities for Storage facility for Grain - Minor processing and packing (Excluding Smoke Hazard Management)	LOTS: 1-6 SEC: 35 DP: 758473 & LOT: 1 DP: 539199 Brundah Street GRENFELL NSW 2810
38/2018	Mr WM Kohlen & Ms W Little	New Dwelling	LOT: 1 DP: 1069026 Bradley Street GRENFELL NSW 2810
52/2018	Mr GJ Hunter	Garage and Carport	LOT: 3 DP: 832349 1G North Street GRENFELL NSW 2810
55/2018	Mr DE Murray	Shed	LOT: 1208 DP: 661790 8 Sullivan Street GRENFELL NSW 2810
57/2018	Mrs D Madgwick	Demolish Existing Sheds, Erect Colorbond Shed for Storage and Awning	LOT: 1 DP: 303934 3 Dalton Street GRENFELL NSW 2810
58/2018	Mr H & Mrs RC Clarke	New Dwelling	LOT: 107 DP: 1081488 24 Stan McCabe Drive GRENFELL NSW 2810
61/2018	Mr AJ & Mrs MA Stokes	New Shed/Garage with Amenities	LOT: 2 SEC: 33 DP: 758473 50 Brundah Street GRENFELL NSW 2810

For Council's Information
Noted

4. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5

The Concept Design Review workshop was held on 5 December 2018 with Council's design consultants, peer reviewers and state agencies. The workshop ensured agency support for Council's program prior to detailed design commencing and all issues around process have been reviewed and discussed. Copy of the minutes of the meeting are attached.

There were several points to be determined especially around the treatment of sludge either through sludge lagoons or screw press technology. Both have advantages and disadvantages especially around capital cost verse operating costs. Another option is the use of an aerobic digester as part of the system to reduce sludge lagoon construction.

Council has submitted an application for funding by way of Expression of Interest to the Safe and Secure Water Program for the Grenfell Sewer Treatment Plant Redevelopment. This will now progress through the EOI assessment process and Council will be advised accordingly as to the outcome as forwarding to the full application stage.

A neighbourhood meeting is planned in December to provide an update to the immediate landowners on the concept design and the next stage.

For Council's Information
Noted

5. Grenfell Medical Centre, P2.12.1

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.....General ManagerMayor

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The site continues to progress with the veranda framework completed and roofing scheduled shortly with external painting of both verandas and buildings set down for January. All vinyl and carpet has been completed with tiling to be grouted.

It is noted that the building component of the project as specified will be completed by 1st February 2019, however the provision of extensive fixed furniture and IT fixtures for the various consultant rooms, dental and administration areas that was not previously included as part of the construction brief is now being quoted for procurement. There will be delays to the provision of these units and the dental chairs and as such the occupation of the fully fitted out building will be delayed by at least 1 month.

In addition, Council footpath, kerb and guttering and landscaping will also be required to be completed.

To assist with signage development Council also needs to determine to name of these facilities.

Cr Diprose left the room at this point 11.30am.

For Council's Consideration

Cr Diprose returned to the room at this point 11.33am.

283 RESOLVED: Cr Parlett and Cr Bembrick:

- i) that Council rescind part 2 of Resolution No.182 2015 "*the Centre be named Grenfell Health.*"
- ii) that the name be Grenfell Medical Centre if available.

6. Grenfell (Land Use) Urban Strategy, T2.1.13

The Grenfell (Land Use) Urban Strategy aims to guide appropriate land use controls to facilitate the desired types and form of development across the town. Grenfell does not currently have an integrated land use strategy yet it has the greatest potential for growth and change in the Shire and this change may need a clear vision and objectives to maximise opportunities and address challenges.

Some of the key reasons for preparation of a Land Use Strategy for Grenfell are as follows:

1. There is currently no land use strategy for the urban areas of Grenfell (the Rural Settlement Strategy and later Addendums deal with Zone R5 Large Lot Residential lands and rural lands and villages but not Grenfell itself);
2. Better outcomes are likely to result from having a community-led vision for desired future growth and land use policy that integrates land use, urban design, economics and infrastructure for sustainable growth consistent with the desired character for Grenfell that attracts people and investment and promotes amenity;
3. Suggestion that while rural population may be falling, Grenfell population is static or has the potential to grow so that growth needs to be managed;
4. There has been some reasonable take-up of industrial land in Grenfell so there needs to be a consistent strategy to grow industrial land supply and employment that integrates with other land uses and minimises the potential for land use conflict;

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.....General ManagerMayor

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

5. The Main Street Renewal Study creates an opportunity to revitalise the town centre and investigate its broader functioning and capacity to adapt to changing retail and commercial needs;
6. The new Medical & Healthcare Centre and Regional Aquatic & Fitness Centre are opportunities to leverage growth and amenity for the community;
7. There is a clear demographic trend towards an ageing population and increase in lone person households that may not be met by current housing stock. If supply doesn't meet demand, then it may result in people moving away from the Shire in later years. A review of ways to promote infill and medium density housing consistent with Council's Wellness Strategy for ageing-in-place;
8. Infrastructure provision may be restricting efficient development of land (particularly urban residential) in certain areas;
9. The Community Strategic Plan 2017-2026 sets out a number of strategies and projects that should be integrated into land use strategies;
10. There are some inconsistencies in community/operational land and intended land use, particularly in the industrial zoned lands;
11. This work can inform the requirement to prepare Local Strategic Planning Statement (land use) by 1 July 2020 – as a 20-year vision for land use in the local area.

Below is a list of the identified preliminary matters for report consideration:

Preliminary Matters for Review in B2 Zone(Business)

1. Changing Retail:
2. Supply/Demand:
3. Zone RU5:
4. Mixed-Use Precinct:
5. Growing Business outside Zone B2
6. Main Street Renewal / Heritage / Accessibility:
7. Use of public footpaths
8. Incentives:
9. Surrounding Uses:

Preliminary Matters for Review in IN 1 Zone(Industrial)

1. Demand/Supply
2. Industry in Rural areas
3. Land use Conflict
4. Access
5. Overlap with Business uses
6. Incentives for Growth

Preliminary Matters for Review in R1 Zone(Residential)

1. Guidelines
2. Supply/Demand
3. Infrastructure
4. Housing Type

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.....General ManagerMayor

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 5. Alternative Housing Types
- 6. Aged Care

Further investigations will be carried out with a view for update of a consultation strategy and initial outcomes to the February meeting.

For Council's Information
Noted

B J HAYES
DIRECTOR ENVIRONMENTAL SERVICES

284 **RESOLVED:** Cr O'Byrne and Cr Bembrick that except where otherwise dealt with the Director Environmental Services' report be adopted.

ARTS OUTWEST (AOW) ADVISORY COUNCIL MINUTES

Date: Thursday 11 October 2018, 1pm

At: West Room, Orange Regional Art Gallery

Present: Carly Brown (Chair – Weddin), Tracey Callinan (AOW), Libby Oldham (Cabonne), Heather Blackley (Lachlan), Steve Ring (Lithgow), Scott Maunder (Orange), Warwick Tom (Parkes), Fran Charge (Oberon).

Apologies: Monica Morse (Bathurst), Brian Langer (Cowra)

Absent: Penny May. No Forbes representative appointed

Welcome – Carly Brown welcomes attendees to the Advisory Council meeting. Special welcome to Steve Ring representing Lithgow.

Item 1. Apologies

Item 2. Regional Round Up – These are brief notes. Please see the attached Regional Round Up pdf.

Bathurst – not present

Blayney – not present

Cabonne

- Inaugural Spring Molong Arts Festival (SMARTS) held at Molong School on Sep 21.
- Mocs and Docs 2804 Film Fest will be held at the Age of Fishes Museum at Canowindra on 13 Oct
- Big Little Histories of Canowindra will be held 19-21 Oct
- Canowindra Baroque Fest also on 19-21 Oct
- Cabonne Council starting an acquisitive art prize

Cowra – not present

Forbes – not present

Lachlan

- Jo Clancy has been working with Aboriginal dancers preparing for Artstate
- Outback Theatre: successful workshops with Alison Nevens (STC) in Lake Cargelligo, Condobolin and Tottenham
- Successful ‘Cushion Concerts’ extended to Lake Cargelligo
- Touring performances: Carpe Diem and Good with Maps
- Exhibition in hospital at Condobolin installed by Christine McMillan (AOW)

Lithgow

- Lithgow Arts Trail start 3 November
- Zig Zag Railway Exhibition to Commence at Gang Gang Gallery
- Gary Petit Art Exhibition Gang Gang Gallery closed Oct 8
- Lithgow Skulls opens Friday 12 October Lithgow Library

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.....General ManagerMayor

- John Barnes Exhibition closed 7 October Kirkley gardens
- “1918 – Back from the brink” Lithgow Musical by Lithgow City Band just completed
- The Glenn Museum Portland opened

Oberon

- Oberon 20140 – Road Map to the Future – consultation underway planning for the next 20+ years
- Addition to Fluoride: although not an arts issue, this issue has dominated much discussion in Oberon recently
- Drought assistance underway
- Movember happening to support cancer research
- Australia Day nominations open
- Arts program at Oberon Hospital with AOW going very well
- Malachi Gilmore Hall revival

Orange

- Kevin Connors exhibition on at Orange Regional Art Gallery
- Kedumba collection – expansion
- Re-hang of work completed at Orange Hospital
- Banjo Festival in planning
- Armistice re-enactment planned

Parkes

- Parkes Library is conducting quite a few activities for the school holidays as is the PCYC, providing art programs for Juniors.
- The Dish and CW Astronomical Society are having talks and viewing over the holidays.
- Trundle CWA held a successful Art Exhibition last Saturday to raise funds for their Respite Care facility.
- Parkes M & D is staging Goose Bumps as from the 19th October with a special Gala Night on the 20th to celebrate the installation of tiered seating and revamped foyer.
- PCYC activities
- Made and accident awareness video
- Libraries working with country unis
- M7D building development

Weddin

- Weddin Workshop month: Japanese Shibori Dyeing workshop; craft workshop, millinery workshop
- Crafty Kids School Holidays workshop 9th Oct
- Grenfell Art Gallery: current exhibition: The Call of the Wild – 14th Sep – 14th Oct
- Poppies project nearing completion, to be exhibited at Grenfell Art Gallery - Poppies for Remembrance – 16th Oct – 25th Nov to commemorate Armistice Day
- Grenfell Leisure Group
- Weddin Day Therapy program with Kathleen McCue

CSU

- Working in the arts through providing loans of equipment, volunteers

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.....General ManagerMayor

- New auditions underway
- Contributing to Artstate and Inland Sea of Sound

Item 3. New strategic plan

Members discussed the draft plan

- Agreed to develop plan as a 2020-23 four year plan to cover 2020 roll-over and the following 3 year multi-year funding agreement
- Develop a vision statement
- Our values:
 - o Professionalism
 - o Inclusive, connected and collaborative
 - o Innovative and inspiring
 - o Sustainable, providing good value
 - Goals
 - o Add to Goal 5 advocacy – Links between Advisory Council and councils, providing a conduit
 - o Clarify wording of Goal 6b (Management) – the percentage of funding from Create NSW
 - Strategic initiatives: agreed to reduce focus areas to only three:
 - o Aboriginal arts development
 - o Arts and Health
 - o Cultural Tourism

Item 4. Activity Plan

Members went through the list of activities planned for 2019 and agreed on the plan, noting that in the column “location”: rather than listing the location as ‘all areas’ it would be better to list each LGA.

Next meeting: May 2019. This meeting will be held in early to mid-May, before the AGM in late May/early June.

The meeting concluded at 3pm.

Appendix One: Strategic Plan 2020 planning document (Attachment)

Appendix Two: Draft 2019 Activity Plan (Attachment)

285 RESOLVED: Cr McKellar and Cr Parlett that the minutes of the Arts Outwest (AOW) Advisory Council be noted.

MINUTES OF WEDDIN LANDCARE STEERING COMMITTEE HELD 12TH NOVEMBER 2018

Present:

Geoff Draffin, Keith Starr, Clemence Matchett, Mikla Lewis, Rob Grimm, James Maslin, Lindy Maslin, Jan Diprose, Phil Diprose, Allan Griffiths

Apologies:

Stephen Pereira, John Johnson

Minutes of previous meeting were read and accepted. **Moved** Jan Diprose **Seconded** Lindy Maslin.

Still need to contact Guy Webb re soil fungi.

Waiting for new fox baiting officer to be appointed by LLS

Correspondence:

Mikla received quote from Neophema Environmental for the Preparation of a plan of management for Vaughn Dam Reserve, Grenfell

Treasurers Report:

Rob Grimm tabled the current financial report and **moved** that it be accepted. **Seconded** Phil Diprose

WLSC owes 3 years membership to Lachlandcare.

Nursery Report:

Jan Diprose presented this report. Nursery has 2 new volunteers.

Dennis Simpson has nearly completed the fencing around the Brundah Mint Bush area.

Co Ordinator's Report:

Tabled

Mikla reported that Matt Doyle from Yass has been appointed as the new chairman of LachLandcare Inc.

Funding should be available for the Ooma bus trip.

Mikla will send out quote from Neophema Environmental re Vaughn Dam TSR. The decision was made to defer any action on the project until the next meeting.

General Business:

Nursery Site

Phillip Diprose updated all present on the negotiations and research over the past two and a half years regarding Weddin Landcare Steering Committee Inc.'s possible purchase of the land at 43 East Street, Grenfell from TAFE NSW for a nominal amount for on-going use as the Weddin Community Native Nursery.

Some of the key points included:

- Substantial changes in our favour have been made to the contract and whilst the site contamination clause remains and will transfer any liability to us (none known presently) the document and deal is as good as we can reasonably expect
- Changes in our favour were also negotiated with the wording of the restrictive covenant and whilst the usage restriction is narrow it aligns with Council's DA approval and is considered reasonable
- Our lawyer Vanessa Gibson has reviewed the documentation, is comfortable with the wording of both the contract and restrictive covenant and has also identified several queries and concerns. The main outstanding concern is that there could be a stamp duty payment required if we cannot satisfy Revenue NSW that WLSC is exempt from duty. Vanessa will not be able to advise on this until we receive the documents from the Department of Fair

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Trading. Stamp duty, if payable, is based on the market value as assessed by a Registered Valuer.

- Approval has been obtained from TAFE NSW for the removal of trees along the revised southern boundary, subject to compliance with Weddin Shire Council’s tree removal policy.
- (Hopefully worst case) Cost estimates have been calculated for both WLSC and WCNN and these are seen as acceptable.

In short, it was felt that we have before us the best deal we can get, and we have sufficient information to make a decision on acquiring the site.

The following motions were each put separately to the meeting and carried unanimously.

1. Moved: Phillip Diprose. Seconded: Clemence Matchett - That WLSC acquire the site occupied by the WCNN at 43 East Street, Grenfell from TAFE NSW for a nominal amount, recognising that:
 - the site will have a 15 year restrictive covenant limiting use,
 - there are still some details to be resolved at our end, and
 - it is likely that further resolutions will be required in respect of the transaction.
2. Moved: Phillip Diprose. Seconded: Robert Grimm - That Phillip Diprose be reimbursed \$86.34 being the cost of NSW Fair Trading supplying certified a copy of Weddin Landcare Steering Committee Inc. original “Application for Incorporation (including Objects)” and “Constitution.”
3. Moved: Phillip Diprose. Seconded: Keith Starr - That Phillip Diprose be authorised to instruct Property NSW to commence registration of the proposed restrictive covenant.
4. Moved: Phillip Diprose. Seconded: Robert Grimm - That Phillip Diprose be authorised to research additional insurance requirements in respect of the property purchase.

It was acknowledged that Phillip will continue to liaise with Vanessa Gibson and others, and ‘stay on the case’ re progressing the purchase transaction.re TAFE Site.

A vote of thanks was moved thanking Phil for his time and effort spent dealing with the TAFE site matter. **Moved** Clemence Matchet **Seconded** Rob Grimm

Weeds Report:

Keith is hoping that we can keep in contact with Peter Turner who is the weeds Co Ordinator.

Red Card Program

Phil Diprose mentioned the Red Card program in WA as something we might consider replicating locally. It is a community-based feral animal management program that operates on a broad scale across the agricultural regions of WA. It was agreed to discuss further at a later meeting.

Bogolong Dam

Rob Grimm advised that Council will be receiving a \$110,000 grant for site access and water access upgrade etc to Bogolong Dam.

The meeting closed at 8.33 pm

Next meeting 11th February 2019

286 **RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Weddin Landcare Steering Committee be noted.

MINUTES OF THE WEDDIN SHIRE COUNCIL AUSTRALIA DAY COMMITTEE MEETING HELD TUESDAY 20TH NOVEMBER 2018, 9AM IN THE COUNCIL MEETING ROOM

1. Present: K Engelsman, R Craven (on behalf of Peter Moffitt), I Pitt, C McCann.

2. Apologies: Camille Baldwin, Oriel Draffin

Resolved: K Engelsman/ I Pitt that the apology's be accepted.

3. Confirmation of Minutes January 16th 2018

Resolved: K Engelsman/ I Pitt that the minutes be confirmed.

4. Correspondence

In: - Australia Day Committee- introduction, marketing and communication
- Committee representative notification: Lions Club - Keith Engelsman, Rotary – Peter Moffitt, Cadets – Camille Baldwin

Out:
Ambassador application stage 1

Resolved: C McCann/ I Pitt that the correspondence be accepted

5. Program for 2019

- Set up
 - Historical Society to provide flag for cadets, flag for side of rotunda, bunting and award table. Rotary to provide BBQ
 - Lions to provide chairs (50) and tables (6)
 - Cadets to provide power cords for urn,
 - Claire to provide tablecloth for awards table
 - Keith to provide rostrum
- Theme- “Everyone, Every Story”
- Ceremony
 - Master of Ceremonies - Peter Moffitt and Danny Joyce to be invited in that order.
 - Ambassador- an ambassador is yet to be allocated
 - Award Nominees - to be handled by Weddin Shire Council. Nomination forms currently available on the website
 - National Anthem - Carly Brown, Shannon Best and Stephanie Moffitt to be approached in that order
 - Flag raising - Cadets. Girl Guides have already indicated they are unable to help
 - Prayer of thanks - Prayer to be retained on the program however a written copy of the prayer to be submitted to council for approval prior to the ceremony. William Morrow to be invited as he is finishing in April next year. Rob Newton then Ross Craven to be approached is William unavailable
- Entertainment
 - Music - Town Band to be invited to perform before the ceremony

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.....General ManagerMayor

- Poetry - John Hetherington to be invited
- Children's Competition - Chris Lobb and Roma Sinclair to be invited to coordinate including deciding on their theme and activities.

- Catering

- BBQ - Lions Club of Grenfell
- Damper - CWA Night Branch
- Tea, coffee and cold drinks - Cadets

4. General Business

- All public buildings in the town to be encouraged to display Australian Flags on the day.
- Peter Mitton to be approached to provide the PA system.
- K Engelsman to organise Soldiers Memorial Hall (cnr Middle St & Church St) as wet weather venue.
- L Mason to be approached to provide short flagpole for wet weather venue.
- If January 26th is wet G Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- Director of Engineering to be advised about Taylor Park maintenance - bins, power box, chain over driveway, sprinklers etc.

- **Next Meeting** December 18th 2018, 9am in the Council Meeting Room.

Meeting closed at 9.25am

287 **RESOLVED:** Cr Niven and Cr McKellar that the Minutes of the Weddin Shire Council Australia Day Committee be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 27 NOVEMBER
2018 COMMENCING AT 4.30 PM (E1.1.5)**

1. PRESENT: Raju Ranjit (Chair - Weddin Shire Council)
Paul Lloyd (Police- REMO)
Michael Madgwick (LEOCON)
Andrew Noble (NSW Ambulance)
David Sheehan (State Emergency Service)
Craig Johnson (Fire & Rescue NSW)
Angus Nielsen (Rural Fire Service)

2. APOLOGIES:
Trish Malone (State Emergency Service),
Mark Hughes (Fire and Rescue, NSW)
Karen Hancock (Health)
Brendan Haynes (WSC-Public Health)
W. Simpson (SES)
Bruce Fitzpatrick (Fire & Rescue NSW)
Maurice Simpson (Observer – State Emergency Services)

Resolved: Michael Madgwick and Andrew Noble that the apologies be accepted.

Note: Craig Johnson arrived meeting room at 4:45 pm

3. MINUTES:

Resolved: Michael Madgwick and Andrew Noble that the minutes of meeting held on 28 August 2018 be adopted as read.

4. MATTERS ARISING

REMO briefed about the following matters;

- NSW State Rescue Policy,
- Incident Management Road Safety Emergency Service Organisations Guiding Principles
- Disaster Preparedness Program

5. GENERAL BUSINESS

SES presented a SES Transformation states that the State Emergency Services has been preparing to undergo an organisational transformation for several months now under the SES Commissioner mark Smethurst. The beginning of the Transformation commenced on 2nd October 2018.

One of the significant changes is moving away from the present 17 Regins. Grenfell previously being part of the Lachlan Region.

Under the Transformation the SES has now moved to 5 Geographical Zones.

Grenfell is now part of the Southern Zone there will be 41 Units in the Southern Zone. Each of the Zones will have a Zone Commander.

The Southern zone commander will be Nichole Priest. Nichole was the previous Lachlan Region Controller since 2015 and is well known to all local units. I know Nichole very well and have worked with her for several years. She is a very capable person with excellent management and organisational skills and came from a background of volunteering in the SES.

Inside the Southern Zone Local units will also be formed into Clusters. Grenfell will be included in a Cluster called BINDA which will comprise. GRENFELL, COWRA, GOOLOOGONG, FORBES PARKES, PEAK HILL.

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These Clusters will work together to help each other out should the need arise, and also interact with joint training needed by members of these units, by utilising the qualified trainer and assessors in these units when running training courses.

These changes do not impact in any way on the relationship that the Grenfell SES has with the Weddin Shire Council, and the Council remains fundamental to our service delivery for the Shire.

NSW Ambulance raised a concern about the road surface on Hancock Flinns Road and requested to Council for urgent attention.

Note: Andrew left the room at 5:10 pm

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police

All good and has one extra staff.

7.2 Council

All good

7.3 NSW Ambulance

Nil

7.4 REMO

All good

7.5 Fire & Rescue NSW

- 9 jobs between August and October
- Fire in Quandialla School
- Refresher training on 15/12/2018 for working in height
- One-person down

7.6 SES

- 9 incident
- 2 road crashes
- 1 Support job

7.7 Rural Fire Service

All good

8. NEXT MEETINGS:

Tuesday, 26 February 2019 @ 4:30 PM

10. CLOSURE: There being no further business to discuss the meeting closed at 5:38 pm.

**R RANJIT
(WEDDIN SHIRE COUNCIL)**

288 RESOLVED: Cr Bembrick and Cr McKellar that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

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.....General ManagerMayor

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 4 DECEMBER 2018, COMMENCING AT 5:00 PM (C2.6.13)

1. **PRESENT:** Kellie Frost (Noxious Weed Officer- Weddin Shire Council),
Clr John Niven (Weddin Shire Council)
Raju Ranjit (Chair- Weddin Shire Council)
Clr. Stuart McKellar (Weddin Shire Council)
Keith Starr (Landcare- Grenfell)

- 2 **APOLOGY:** Harvey Matthews (NSW farmers), Clr. Paul Best (Weddin Shire Council) and James Ingrey (Agronomist),

Resolved: Clr. John Niven and Clr. Stuart McKellar that the apologies be accepted.

3. **MINUTES:** 2nd October 2018

Resolved: Keith Starr and Clr John Niven that the Minutes of 2nd October 2018 be adopted.

4. **MATTERS ARISING:**

Kellie mentioned that the weeds risk assessment has been completed. Next step Kellie will contact DPI (Phil and Pete Turner) for advice for weeds management plan.

The contractor for John Holland will be in Grenfell to inspect the Koorawatha railway line. He will be accompanied by Keith Starr.

Kellie will be going off for 4 weeks at least. During this time Matt Conway and Ross Greenway will be spraying.

Committee advise to check with Pau Best whether he has contacted with Mid Lachlan Alliance in regards to the weeds management plan.

5. **CORRESPONDENCE:**

Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

October 2018
November 2018

Noted

7. **NOXIOUS WEEDS BUDGET**

2018/2019 Vote - \$ 84,500

- Expenditure to 28th November 2018 - \$ 25,773.91

2018/2019 Noxious Plants Extra Vote - \$ 20,000

- Expenditure to 28th November 2018 – \$ 1,172.11

Noted

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.....General ManagerMayor

Clr. John Niven advised to show the expenditures on sucker control in Noxious weeds budget.

8. BUSINESS WITH NOTICE

Biosecurity Act 2015

Committee has advised that the Biosecurity Act 2015 is new for everyone and is required to keep this item as an active until further notice.

Committee is looking into creating a local weed plan under the Biosecurity Act 2015.

9. QUESTIONS WITH NOTICE

Nil

11. NEXT MEETINGS:

Day	Date	Month	Year	Time	Venue
Tuesday	5	February	2019	5:00 PM	Council Chambers

12. CLOSURE: There being no further business to discuss the meeting closed at 6:05 pm.

289 **RESOLVED:** Cr McKellar and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 6 DECEMBER 2018 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. **PRESENT:** Cr Niven, Cr Brown, Cr J Parlett, M Moffitt, W Crampton and C McCann

2. **ELECTION OF CHAIRPERSON:**

Resolved: Cr Brown and M Moffitt that Cr Niven be elected as Chairperson in G Carroll's absence.

3. **APOLOGY:** G Carroll.

Resolved: M Moffitt and W Crampton that the apology be accepted.

4. **MINUTES:** 4 October 2018

Resolved: Cr Brown and M Moffitt that the minutes of the meeting held on 4 October 2018 be adopted.

5. **DECLARATIONS OF INTEREST:**

Nil

6. **MATTERS ARISING:**

Nil

7. **CORRESPONDENCE:**

Inwards

Nil

Outwards

Nil

Noted

8. **ART GALLERY – CO-ORDINATORS REPORT:**

Resolved: C McCann and W Crampton that the Art Gallery Co-ordinators report be adopted as presented.

8.38am Cr J Parlett entered

9. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: W Crampton and M Moffitt that the Art Gallery Financial Statement be adopted as presented.

10. **NEW PROJECTS:**

Nil

Noted

11. **GENERAL BUSINESS:**

8.45am Director Corporate Services, Lachlan Gibson, was invited into the meeting to discuss commission from gallery sales. Left at 9.09am

Item to be added to February agenda – Prioritised list of projects

Noted

12. **NEXT MEETING:** Thursday 7th February at 8.30am at the Council Chambers.

13. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.15am

290 RESOLVED: Cr Brown and Cr Bembrick that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

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.....General ManagerMayor

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE
MEETING HELD ON THURSDAY 6th DECEMBER 2018 AT 3PM AT THE
COUNCIL CHAMBERS**

NOTE: For this and future meetings, please enter via stairs near the Camp Street roundabout.

1. PRESENT: L Gibson, Clr J Parlett, Clr C Brown, Clr P Best, C McCann, T Cooper, A Griffiths, W Crampton, D Yates

Resolved: Clr J Parlett / W Crampton that L Gibson be elected as Chairperson.

2. APOLOGY: Nil

3.04pm - Clr P Best entered

3. CONFIRMATION OF MINUTES: 7th June 2018

Resolved: Clr C Brown / Clr J Parlett that the minutes of the 7th June 2018 meeting be confirmed.

3.06pm – D Yates entered

4. MATTERS ARISING:

5. CORRESPONDENCE:

In: - CMCA – Caravan Dump Point Subsidy Scheme
 - WLT Promotions - Go Grenfell Card
 - Destination NSW - networking function meet: the Destination NSW Board and Destination Country & Outback Board members
 - Feedback from Mens Shed donation bo

Out: - Gold Trails – Website Hosting
 - Margaret Nowlan-Jones – Bird Trails

Resolved: Clr C Brown / T Cooper that the correspondence be accepted

6. TOURISM STRATEGIC PLAN- PIORITISING PROJECTS

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets, bird watching event. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short	Community, TPO & Tsm Committee	

			breaks, Over 55's, NSW Family, accessible.		
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station and track converted to cycling rail trail.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	Objective 2	Creation of a better visitor experience			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage. Main Street upgrade.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/ drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite signage	Review of signage to be completed	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia. Proposed Gilli & Marc collaboration.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm. Increase networking with National Parks and Wild Life services	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event-sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site.	Caravan & camping, Culture & Heritage,	Council & TPO	\$200,000 first stage

		Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Short breaks, Over 55's, NSW Family,		
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Centroc Tourism Group campaigns that offer measurable benefit to the Weddin Shire. Draft Destination Network Country & Outback DMP is available.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

Resolved: D Yates / T Copper Council consider a contribution to Shire wide garlands or alternative decorations as part of 2019/2020 estimates process.

7. REPORTS: Nil

8. UPCOMING EVENTS: visit www.grenfell.org.au/attractions/events

- May Gibbs Display in the Grenfell Library- 19 January – 2 February
- Community Arts & Craft Group- Grenfell Art Gallery Exhibition 16 January - 25 February
- Swimming Carnival 10 February
- Woodland Plains - Grenfell Art Gallery Exhibition - 27 February
- Grenfell Tennis Centre Quiz Night - 1 March
- Small Business Bus -14 March
- Grenfell Speed Shear- 31 March
- Grenfell Picnic Races- 14 April
- Millinery Workshop 21 April
- Weddin Business Awards 28th April
- Shared Observations - Grenfell Art Gallery Exhibition 17 April - 1 June
- 2018 Weddin Business Awards- April 28
- Grenfell Rodeo- 26 May

- Henry Lawson Festival of Arts- 7 - 11 June
- Commonality Grenfell Art Gallery Exhibition - 13 June - 22 July
- Art and Science: The Nature of Documentation- Grenfell Art Gallery Exhibition- 24 Jul-2 Sep
- Annual Anglican Church Fete -28 July

9. BUSINESS WITH NOTICE:

9.1 Railway Station Precinct.

Contact made via introduction from Councillor Brown with Dan Champness who works for Transport NSW with his work role being about the repurposing of redundant railway infrastructure towards community uses. They have some potential seed funding available that may be able to fund a Master Plan for the Grenfell Railway Station precinct (obviously no guarantees on this). Dan used to work for ARTC/John Holland Rail and so has the necessary contacts to assist in completing projects and he indicated they were in the process of conducting some pilot projects. This appears to be a worthwhile opportunity to pursue.

Resolved: Clr C Brown / D Yates Investigate the possibility to develop a plan of management for Historic Railway Station precinct.

10. QUESTIONS WITH NOTICE: Nil

11. NEXT MEETING: Thursday 7th February 2019 at 3pm at the Council Chambers

12. Closure: 4.13pm

291 **RESOLVED:** Cr Niven and Cr McKellar that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER AT 10.00 AM ON THURSDAY, 13th DECEMBER 2018 (C2.6.3)

1. **PRESENT:** Clr. Mayor Mark Liebich, R Ranjit (Director Engineering), Michael Madgwick (NSW Police), Deanne Freeman (RMS), Maurice Simpson (Local Member’s Representative), Clr. Carly Brown (Observer), Claire McCann (Henry Lawson Festival)
2. **APOLOGIES:** Patrick Smith, (NSW Police)

2.1 WELCOME & APOLOGIES

Committee welcomed to observer
Apologies: Patrick Smith (NSW Police)

Apologies – 13 December 2018
<p>Recommendation:</p> <p>That apologies received from Patrick Smith (NSW Police) be accepted.</p> <p>Moved:</p> <p>Seconded:</p>

3. **DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**
 Nil

4. CONFIRMATIONS OF MINUTES OF PREVIOUS MEETING

Minutes of Local Area Traffic Committee Meeting – 4th October 2018
<p>Recommendation:</p> <p>1. That the minutes of the Local Area Traffic Committee Meeting held 4th October 2018 , having been circulated be confirmed as a true and accurate record of that meeting.</p> <p>Moved: Clr. Mayor Mark</p> <p>Seconded : Deanne Freeman</p>

5. OUTSTANDING BUSINESSES

5.1 4th October 2018 - Traffic Committee Outstanding Matters

Executive Summary

The following matters are outstanding from previous meetings of the Weddin Traffic Committee.

Date	Item no	Description	Recommendation	Status
1/02/2018		Pedestrian Safety Assessment in Main street to be conducted	a) Council to carry out an observation survey including a pedestrian and traffic count.	Done
			b) Council to investigate trimming trees or shrubs in the pedestrian crossing in main street.	Done
			c) Council to update the crossing to relevant standard and bring to committee meeting the changes	in progress
			d) Council to look in to requesting RMS introduce a 40 KMPH I pedestrian activity area.	in progress

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.....General ManagerMayor

Date	Item no	Description	Recommendation	Status
26-07-18			e) Council to email survey data to traffic committee members for comments	Done
05-04-18		Disable car park in Forbes street near the ramp to Pool in Grenfell. (Ref. attachment 1)	Council to provide final design to committee members for comments and approval	In progress
26-07-18		Disable car park in Weddin Street (Front of council building)	That council provide a final plan for one disable car park with ramp to comply the standard	In progress
26-07-18		Holy Camp Road and Mary Gilmore way intersection	After site inspection, the committee members recommended to develop and submit a plan to committee with amendment of the existing intersection sign to a give way ahead sign.	In progress
26-07-18		Advance warning sign at Railway crossing on Mary Gilmore Way near Bribbaree	That the Council to inspect the site and provide a plan as per standard for to the committee.	In progress
26-07-18		Construction of a School Bus Stop opposite of the Laughlin's lane in Grenfell	Council to collect more information from school bus operator and history about the school bus stop area and forward to RMS if required.	in progress
26-07-18	6.4	Moving of 100 km sign north of the garbage tip turn off on the Gooloogong Road	Council to Submit a speed zone request to RMS	Request submitted
26-07-18		More signage regarding the caravan park on Forbes Street	Council to prepare a draft plan regarding the locations. The Proposed location on Highway be submitted to Deanne Freeman (RMS) and other locations be submitted to committee members for comments.	on going
08-08-18		Weddin Mountain Muster 2018	That the Local Area Traffic Committee recommend approval subject to: RMS consenting to closure of Mid-Western Highway	Done
1/10/2018		Main street parallel parking	An appeal has been lodged by RMS	Resolved on 13/12/2018

6. COMMITTEE BUSINESS

6.1 Henry Lawson Festival (Ref. attachment 1)

The 2019 Henry Festival starts on Thursday 6th June and runs until Monday 10th June. Road closures are only on Saturday 8th and Sunday 9th June. A complete application including TCP has been received for 2019 Henry Festival.

Henry Lawson Festival

Recommendation:

1. That the Local Area Traffic Committee note and advised that the road closure on Sunday covers Mid-Western Highway that requires consent from RMS Sydney.
2. That Council as the event organiser o submit an updated TCP to LTC and amended Public liability insurance cover with RMS and Police NSW in the interested parties list.

Moved: Deanne Freeman

Seconded : Clr Mayor Mark Liebich

Note: Claire McCann **left** the meeting room at 10:17 am

Maurice left the meeting room at 10:18 am and entered at 10:22 am

6.2 Trail parallel and central parking in Main street (Ref. attachment 2)

Council wanted to trial for parallel and central parking in Main street as a part of main street upgrade project. It has been discussed in previous Traffic Committee meetings and special meeting and has been recommended for resubmission with revised plan.

Trail parallel and central parking in Main street

Recommendation:

1. That the Local Area Traffic Committee does not support the trail parallel and central parking proposal as the site does not meet the standard and advised to investigate option for 45-degree reverse angle parking.

Moved: Michael Madgwick

Seconded: Deanne Freeman

6.3 Parking and tree plantation in Forbes street (Ref. attachment 3)

Council removed four trees that were located in the parking area on Forbes Street, west of the Grenfell Aquatic Centre as they were damaging the concrete pavement and road pavement. Council has proposed to replant four Ornament Pear tree as per Tree removal and preservation policy on the central area of the road with new technique so that roots spread out vertically downward instead laterally.

Parking and tree plantation in Forbs street

Recommendation:

LTC support the parking arrangement remaining the same.

Moved: Maurice Simpson

Seconded: Michael Madgwick

6.4 Give Away signs in Melyra Street (intersection of Forbes Street and Melyra Street) (Ref. attachment 4)

The Melyra Street is heavy by pass route and busy route as comparing to the Forbes Street. It has been investigated that the Giveaway signs and line should be deleted and should be introduced on Forbes Street side.

Give Away signs in Melyra Street (intersection of Forbes Street and Melyra Street)

Recommendation:

1. That the Local Area Traffic Committee advised to investigate and re submit to Traffic Committee with Traffic Count report, detail plan with refuge island in Melyra Street.

Moved: Maurice Simpson

Seconded : Michael Madgwick

- 6.5 **Installation of deep signs on Bumbaldry – Greenethorpe Road (Ref. attachment 4)**
 After investigation, it has been determined that four deep warning signs are required to install on the Bumbaldry – Greenethorpe Road to give advanced information to the users about the existing flood gauges.

Installation of deep signs on Bumbaldry – Greenethorpe Road
<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That the Local Traffic Committee supports the proposal and email the locations of flood gauge plan to RMS for an approval. <p>Moved: Maurice Simpson Seconded : Deanne Freeman</p>

- 6.6 **Cargo 2 Grenfell Fundraising walk (Ref. attachment 6)**
 Council has received an application to conduct a 96 km walk over three days from Cargo to Grenfell NSW. It is fundraising walk. Similar event had been conducted in 2017/2018 and was completed successfully.

Cargo 2 Grenfell Fundraising walk
<p>Recommendation:</p> <ol style="list-style-type: none"> 1. That the Local Area Traffic Committee recommend Council request more information from the event organiser including an updated TCP and clarification how participants stayed within the walking areas. <p>Moved: Michael Madgwick Seconded : Maurice Simpson</p>

7. GENERAL BUSINESS

7.1 Directional sign to indicate Gooloogong Road

Clr Mayor requested to the committee about the need of a directional sign that directs to Gooloogong Road to Road users in the intersection of Brundah Street and Mid-Western Highway.

Resolved: Council will contact RMS for the additional signage.

7.2 Installation of wedge tail eagle and three Flower sculptures

A request has been received from Grenfell Garden Club regarding an installation of wedge tail eagle and three Flower sculptures in Council's land near the intersection of Warradery Road and Mid-Western Highway to attract tourists. Council has considered the request for installation of wedge tail eagle in last council meetings and resolved as follows;

“that Council agree to fund the installation costs and advise the Garden Club accordingly.

Resolved: Committee advised council to find out the owner of the site and analysis of sight distances.

8. **NEXT MEETING:** 14 February Thursday, 2019 at 10:00 am

9. **CLOSE OF MEETING:** 12:17 pm

292 RESOLVED: Cr Brown and Cr McKellar that the Minutes of the Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

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.....General ManagerMayor

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 13 December 2018 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

Due to special circumstances out of the Committee's control the meeting was not held.

Noted

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.....General ManagerMayor

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT)
MEETING HELD ON WEDNESDAY, 19 DECEMBER 2018 COMMENCING
AT 8.30AM (C2.6.10)**

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of 14 November 2018

Resolved: L Gibson and R Ranjit that the minutes from 14 November 2018 be adopted.

1. PEOPLE:

<u>Learning & development</u> - Strategic	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held. ii) <u>Annual Assessments</u> • Administration – in progress • Engineering – in progress • Environmental – in progress	DE GM/DE/ DES/DCS
<u>Resource planning</u> - Strategic	i) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. To be further pursued. ii) <u>RMS Contract</u> – reported in Director Engineering’s report. iii) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues. iv) <u>January Council Meeting</u> - consideration to be given to cancelling the January 2019 Council Meeting. Further reported in General Managers report.	GM DE DE GM
- Operational	viii) <u>Christmas Closedown</u> – arrangements to be made for respective departments. Emergency call out list to be compiled and distributed to Councillors and Senior Staff. ix) <u>Other Programs</u> – in progress. x) <u>Overgrown Blocks</u> – approvals to slash blocks being received. Works in progress. xi) <u>Village/Roadside Slashing/Spraying</u> – works in progress.	All DE DE DE
<u>Recruitment</u> - Operational	i) <u>Apprentice Gardener</u> - interviews held. Appointment to be made. ii) <u>Apprentice Mechanic</u> – to be re-advertised.	DE DE
<u>Appointments</u> - Operational	i) <u>Loader Operator</u> – Peter Markham appointed. Commenced 3 December, 2018. ii) <u>Labourer</u> - Francis Birch appointed. Commenced 3 December, 2018. iii) <u>Truck Driver</u> - Maurice Burns appointed. Commenced 10 December, 2018. iv) <u>Patch Truck Labourer</u> – Michael D’ombrain appointed. Commenced 3 December, 2018. v) <u>Patch Truck Operator</u> - Benjamin Walker appointed. Commenced 3	DE DE DE DE DE

	December, 2018.	
<u>Health and Wellbeing</u> - Strategic	<p>i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made. Consideration currently being given to the operation of the centre. To be added to insurance property list when completed.</p> <p>ii) <u>New Ambulance Station</u> – a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme to be built in Grenfell at the Grenfell MPS. DA approved.</p> <p>iii) <u>Proposal for Health and Wellbeing</u>- Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented to improve the Health and Wellbeing of staff as individuals and team members. The program will not only benefit the employees but Council as there will be reduced sick leave, improved work results while improving workplace satisfaction and culture at minimal cost to Council. It was unanimously agreed that the OLT support the program and the OET in its implementation. Awaiting OET response.</p>	DES/ GM/DCS DES All

2. RESOURCES

<u>Financial</u> - Strategic	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted.	All
<u>Information</u>	Nil	
<u>Physical - Assets</u> - Strategic	<p>i) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Detailed design in progress. Purchase of land completed. To be classified as operational land as per Local Government Act, 1993.</p> <p>ii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Options currently being considered.</p>	DES/GM/ DCS DE
- Operational	<p>iii) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.</p> <p>iv) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works. Contract signed. Awaiting commencement of works.</p> <p>v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program. Awaiting outcome. Works to be undertaken in 2018/2019 after grant funding is announced.</p> <p>vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Emu Creek Project</u> – works continuing. Very good community response to the project.</p> <p>viii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power installed. Internal works completed including conduit for possible NBN. Linen plans to be forwarded to Lands Titles Office after execution by Essential Energy to facilitate subdivision.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – operating very well.</p>	DE DE DE DE DE GM/DE/ DES DES

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.....General ManagerMayor

	x) <u>Quandialla Drainage</u> – stage 2 to commence in February 2019.	DE
Human Resources	i) <u>Organisational Review</u> – to be undertaken in the 2018/2019 financial year.	All
	ii) <u>Staff Resources</u> – to be reviewed as part of the organisational review.	All
Investment		

3. SYSTEMS

Governance	Nil	
Compliance - Strategic	i) <u>Systems Review</u> – ledger restructure to be undertaken in the 2018/2019 financial year.	DCS
	ii) <u>Local Environment Plan (LEP) Review</u> – in progress. Consultation to be undertaken.	DES
	iii) <u>Waste Strategy</u> – completed. To be reported to a future Council Meeting.	DES
Risk - Operational	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting continuing to be provided to the Department of Fair Trading through internal system.	DES

4. COMMUNICATION AND ENGAGEMENT

Agenda's for OLT and OET	Currently being developed.	GM
Charters for OLT and OET	Currently being developed.	GM
Communication Plan And Engagement Strategy	Currently being developed.	DCS
OLT and OET Terms of Reference	Currently being developed.	DES
Staff engagement – Organisational Engagement Team	<ul style="list-style-type: none"> • Store system / Depot Improvement Plan being reviewed and developed. • Other recommendations to be pursued when submitted. 	DCS/DE All

5. **NEXT MEETING:** Tuesday, 19 February 2019 at 8:30am

6. **CLOSED:** 10:46am

293 **RESOLVED:** Cr McKellar and Cr Bembrick that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

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.....General ManagerMayor

INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

INSPECTIONS AND MEETINGS		STATUS	BY
May 2018	1. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event.	In Progress	DE
September 2018	2. <u>Australian Local Government Association</u> : Mayor and Director Engineering to attend 2018 Local Roads and Congress from 20-22 November, 2018 in Alice Springs.	In Progress	DE
DEFERRED ACTIVITIES			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	In Progress	DES
	9. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool.	Awaiting Grant Outcome.	DES
November 2017	10. <u>Bus Shelter</u> : submit grant funding application.	Completed	DE
December 2017	11. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	Delete	DCS/GM
April 2018	12. <u>Bike Path in Weddin Street</u> : remove the bike path.	Completed	DE
	13. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	In Progress	DES
May 2018	14. <u>Bimbi War Memorial 'Avenue of Trees'</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	15. <u>Application for a bus stop O'Loughlins Lane</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
August 2018	16. <u>Railway Station Amenities</u> : seek further information.	In Progress	DES
September 2018	17. <u>New Code of Conduct</u> : Submit Code of Conduct to Council for formal adoption.	In Progress	GM
	18. <u>Grenfell RSL Sub-branch</u> : apply for grant funding under the Anzac Community grants program.	In Progress	DE

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.....General ManagerMayor

	19. <u>Christmas Decorations</u> : arrange purchase.	Completed	DCS
	20. <u>Forbes Street Bus Shelter</u> : conduct Community consultation in regards to the location and report back to Council.	In Progress	DE/GM
	21. <u>Removal of Tree – Grenfell Cemetery</u> : remove and replace tree.	In Progress	DE
	22. <u>Netwaste Tender – Garden Organics</u> : accept tender and sign contract.	In Progress	DES/GM
October 2018	23. <u>Trees near cricket nets</u> : remove and replant trees.	In Progress	DE
	24. <u>Amended plant Replacement program</u> : purchase new garbage truck.	In Progress	DE
	25. <u>Tree Plantation – Forbes Street</u> : report back to Council with an option for centre tree planting.	In Progress	DE
	26. <u>Grenfell Main Street Renewal</u> : proceed with on-street trials and community consultation.	In Progress	DE
November 2018	27. <u>Stronger Country Communities Program</u> : Appoint part-time administration officer to liaise with community groups.	Completed	GM
	28. <u>Drought Grants for Freight</u> – submit grant funding application.	In Progress	DE

For Information
Noted

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

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.....General ManagerMayor

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

294 **RESOLVED:** Cr Diprose and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGERS REPORT

1. **Grenfell Health Hub – Operation proposals, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Statement of Claim, A3.22.7**
Reason for confidentiality: commercial information (Section 10A(2)(g))
3. **Australia Day Awards, C1.5.2**
Reason for confidentiality: personnel matters concerning particular individuals (other than councillors) (Sec 10A 2(a))

DIRECTOR ENGINEERING REPORT

1. **Tender T5/2018- Sprayed Bituminous Surfacing Contract,**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council.

GENERAL MANAGERS REPORT

1. **Grenfell Health Hub – Operation proposals, H1.1.7**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
Noted

2. **Statement of Claim, A3.22.7**
Reason for confidentiality: commercial information (Section 10A(2)(g))
Noted

3. **Australia Day Awards, C1.5.2**
Reason for confidentiality: personnel matters concerning particular individuals (other than councillors) (Sec 10A 2(a))

Cr Best and the General Manager previously submitted written declarations of interest and left the room 11.56am

295

RESOLVED: that Council:

- i) rescind resolution 185 iv) “winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.”
- ii) nominate the Mayor and three other representatives to be members of the selection committee to replace the Deputy Mayor and General Manager with a list of reserves selected by way of ballot.

It was also agreed that:

- **The other representatives be prominent community representatives not known to have close personal relationships with the award nominees**
- **Councillors present would put forward community representative nominations. Seven (7) names resulted from these deliberations during the meeting.**
- **A ballot be conducted to rank the 7 community representative nominees. Ballot slips were privately completed by each Councillor and given to the Director Corporate Services.**
- **The ballot results be compiled by the Director Corporate Services after the meeting and then be circulated to Councillors who participated in the discussion.**
- **The community representatives be approached in the order of ranking from the ballot until the quota of 3 has been filled.**

The Mayor have the discretion to participate or otherwise in the selection committee category discussions.

Cr Best and the General Manager returned to the room 12.14pm.

DIRECTOR ENGINEERING'S REPORT

1. **Tender T5/2018- Sprayed Bituminous Surfacing Contract,**
Reason for confidentiality: commercial information (section 10A(2)(d))

296 RESOLVED: that Council accept and sign contracts with the Bitupave LTD T/A Boral Asphalt for the estimated amount of \$1,178,146.60 (exclusive of GST). The term of the contract is 3 years, from 1 January 2019 to 31 December 2021 with the option for a 12-month extension.

The Mayor thanked and commended Councillors and staff for their support and progress during the last 12 months particularly with the new projects that have been completed and are in progress.

Councillor Diprose thanked the Mayor for his efforts and contribution to Weddin Shire Council during the last 12 months.

CLOSURE: There being no further business the meeting closed at 12.21pm.

Taken as read and confirmed as a true record this day 21 February 2019.

..... General Manager.....Mayor