



To Avoid Delay when  
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.nsw.gov.au](http://weddin.nsw.gov.au)  
A.B.N. 73 819 323 291

## MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 SEPTEMBER 2018 COMMENCING AT 5.03 PM

13 September 2018

Dear Councillors,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 SEPTEMBER, 2018**, commencing at **5.00 PM** and your attendance is requested.

**Note: Stephen Sykes and Leonard Lynch will be addressing Council at 4.00pm prior to the Council meeting.**

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

### BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 August 2018
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. ELECTIONS – Mayor, Deputy Mayor, Delegates and Committees
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES - Consultative Ctee Mtg, 21/8/18  
- WH&S Ctee Mtg, 21/8/18  
- LEMC Ctee Mtg, 28/8/18  
- Planning & Development Ctee Mtg, 17/9/2018  
- OLT Mtg, 18/9/2018
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, S O’Byrne, C Brown, S McKellar and P Diprose.  
General Manager (G Carroll), Director Engineering (R Ranjit), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

**APOLOGY:** Nil

**Cr Parlett has been granted leave of absence Resolution No. 053**

**Cr Bembrick has been granted leave of absence Resolution No. 054**

**CONFIRMATION OF MINUTES:**

**088 RESOLVED:** Cr Diprose and Cr O’Byrne that the Minutes of the Ordinary Meeting, held on 16 August 2018 be taken and read as **CONFIRMED**.

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

---

The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr Brown	7 (c)	Father is a nominee	Non-Pecuniary	Yes
Cr O’Byrne	C9	On the Board of Cricket Club	Pecuniary	Yes

# **GENERAL MANAGER'S REPORT FOR ANNUAL ELECTIONS OF MAYOR, DELEGATES AND COMMITTEES**

---

The Mayor & Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

## **1. Order of Business**

In accordance with the Local Government Act, the election by Councillors of the Mayor (and Deputy Mayor) is to be held during the month of September. Appointments of delegates and committee members are also usually made at this time.

**For Information  
Noted**

## **2. Election of Mayor and Deputy Mayor, C2.1.3**

### **a) General:**

Information to assist Councillors is as follows:-

- the former Mayor retains his role until a successor is elected, and he may preside at the meeting until this time;
- it is suggested that the first item of business after determining the method of voting, be the election of the Mayor;
- as per section 230(1) of the Local Government Act, 1993 the term of office for a Mayor elected by Councillors has been increased to two years,
- as per section 231(2) of the Local Government Act, 1993 the Deputy Mayor may be elected for the Mayoral term or a shorter term.
- the Mayoral Allowance has been fixed at \$25,880 pa (Councillor \$11,860 pa) for 2018/2019.
- the General Manager or a person appointed by the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer preferably before the meeting commences;
- where only one Councillor is nominated, the Councillor is elected;
- where there is more than one candidate the election is to proceed by ballot;
- the Council must resolve that the election proceed by either preferential ballot, ordinary ballot or open voting;
- the election procedure for the Deputy Mayor is the same as for the Mayor.

### **RECOMMENDATION: that:**

- i) the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.
- ii) the term of office for the Deputy Mayor be the same as the Mayoral term.

- 089 RESOLVED:** Cr Brown and Cr McKellar that:
- i) the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.
  - ii) the term of office for the Deputy Mayor be the same as the Mayoral term.

**3. Election of Mayor:**

The written nominations are dealt with as above.

At this point the Mayor thanked Council and Staff for their support during the past two years. The Mayor vacated the seat for the Mayoral Election with the General Manager the returning officer.

As there was only one nomination for the position of Mayor, that being Cr Liebich the General Manager declared Cr Liebich duly elected as Mayor unopposed.

**4. Election of Deputy Mayor:**

The written nominations are dealt with as above.

There were two nominations for the position of Deputy Mayor being Crs Best and Diprose.

An election was held using the ordinary ballot method with Cr Best elected as Deputy Mayor 4/3 for a two year period.

The Mayor Cr Liebich congratulated Cr Best on behalf of Council and thanked Cr Diprose for standing for the position of Deputy Mayor.

**5. Election of Delegates:**

Under the Local Government Act Council may only delegate to the General Manager. Where a staff member\* is to be selected as a delegate, the appointment should be for the “General Manager or delegate(s)”. It has previously been resolved by Council in 2016 that delegates be elected for a term of two years.

**(a) Arts OutWest, C1.3.16**

Delegate: Cr Brown  
Comment: Meets quarterly, usually in Bathurst.

**RECOMMENDATION:**

It is recommended that Council’s delegate be determined.

- 090 RESOLVED:** Cr Diprose and Cr McKellar that Cr Brown be appointed.

**(b) CENTROC (Central West Regional Organisation of Councils), C2.7.3**

Delegates: Mayor, General Manager (alternate – Deputy Mayor)  
Comment: Meets quarterly. An important example of local government cooperation. Delegates are one elected and one staff member.

**RECOMMENDATION:**

It is recommended that the Mayor and General Manager be appointed.

**091** **RESOLVED:** Cr McKellar and Cr Brown that the Mayor and General Manager be appointed with the Deputy Mayor appointed as the alternate delegate.

(c) **Central NSW Joint Organisation (JO), C2.7.3**

Delegates: Mayor, General Manager (alternate – Deputy Mayor)  
Comment: Meets quarterly. An important example of local government cooperation. Delegates are one elected and one staff member.

**RECOMMENDATION:**

It is recommended that the Mayor and General Manager be appointed.

**092** **RESOLVED:** Cr Diprose and Cr McKellar that the Mayor and General Manager be appointed with the Deputy Mayor appointed as the alternate delegate.

(d) **CENTROC Health Workforce Group, H1.7.12**

Delegates: Cr Parlett and General Manager  
Comment: Meets quarterly to discuss health and doctor related matters with health personnel and other Councils.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed.

**093** **RESOLVED:** Cr Brown and Diprose that Cr Parlett and the General Manager be appointed.

(e) **Inter-Agency Health, C1.3.9**

Delegate: Cr Parlett  
Comment: Meets quarterly or intermittently.

**RECOMMENDATION:**

It is recommended that Council's delegate be appointed.

**094** **RESOLVED:** Cr Diprose and Cr Niven that Cr Parlett be appointed.

(f) **Joint Council Rail Alliance, T3.8.5**

Delegates: Mayor and General Manager  
Comment: Working with the Councils of Blayney, Cowra, Hilltops to re-open the Blayney – Cowra – Demondrille rail line.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed.

**095** **RESOLVED:** Cr Niven and Cr McKellar that the Mayor and General Manager be appointed

(g) **Lachlan CMA Local Government Reference Group, E3.9.2**

Delegates: Cr Niven, General Manager (Director Environmental Services\*)  
Comment: Established by Lachlan Catchment Management Authority with one elected and one technical representative. Meets 2 – 3 times per year.

**RECOMMENDATION:**

It is recommended that Council's delegate be appointed with the General Manager (or delegate) as the staff member.

**096** **RESOLVED:** Cr O'Byrne and Cr McKellar that Cr Niven and General Manager (or delegate) be appointed

(h) **Lachlan Regional Transport Committee, T3.5.2**

Delegates: Crs O'Byrne, Bembrick  
Comment: Meets quarterly on Saturdays at centres throughout the region. Rail reopening is a priority.

**RECOMMENDATION:**

It is recommended that Council's two delegates be appointed.

**097** **RESOLVED:** Cr Best and Cr McKellar that Crs O'Byrne and Bembrick be appointed.

(i) **Lachlan Valley Noxious Plants Advisory Committee, C2.7.5**

Delegate: Cr McKellar  
Comment: Meets twice a year, with other Councils and some Government Authorities.

**RECOMMENDATION:**

It is recommended that Council's delegate be appointed.

**098** **RESOLVED:** Cr Niven and Cr O'Byrne that Cr McKellar be appointed.

(j) **Local Emergency Management Committee, E1.1.6**

Delegate: General Manager (Director of Engineering\*)  
Comment: Established by State Emergency Management Committee. The Director Engineering has been appointed as the Local Emergency Management Officer and Chair of the LEMC although some legislative changes are currently occurring.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

**099** **RESOLVED:** Cr Diprose and Cr Brown that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

(k) **Local Traffic Committee, C2.6.3**

Delegate: General Manager (Director Engineering\*)  
Other members: Police, RMS, Local Member's representative.  
Comment: Established by RMS. Meets as required, generally quarterly.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed.

**100** **RESOLVED:** Cr O'Byrne and Cr Niven that the General Manager (or delegate) be re-appointed.

(l) **Mid Lachlan Alliance (Forbes, Parkes, Lachlan, Weddin), C2.9.7**

Delegates: Mayor, Deputy Mayor and General Manager  
(alternates permissible).  
Comment: Meets quarterly. This Alliance has been valuable to Council.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed.

**101** **RESOLVED:** Cr O'Byrne and Cr McKellar that the Mayor, Deputy Mayor and General Manager be appointed.

(m) **Mid Lachlan Valley Team Bushfire Management Committee, E1.3.8**

Delegates: Cr McKellar, General Manager (Director Engineering\*)  
Comment: Established by Rural Fire Service. Meets two or three times a year with representatives of Rural Lands Protection Board, Country Energy, SRA, Department Bushfire Services, NPWS, Department Land and Water Conservation, Weddin Bush Fire Service and other bodies. Representative Rural Fire Service acts as Executive Officer. Combined committee with Forbes, Parkes and Lachlan Councils.

**RECOMMENDATION:**

It is recommended that the Council delegate be appointed with the General Manager (or delegate) as the staff member.

**102** **RESOLVED:** Cr O'Byrne and Cr Best that Cr McKellar be appointed with the General Manager (or delegate) as the staff member.

(n) **Weddin Rural Fire Service Senior Management Team, E1.3.22**

Delegates: Mayor and Deputy Mayor, General Manager (Director of Engineering\*)  
Comment: Established by Rural Fire Service. Meets once or twice a year to consider local resources.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

**103** **RESOLVED:** Cr Brown and Cr McKellar that the Mayor, Deputy Mayor and the General Manager (or delegate) be appointed.

(o) **Weddin Rural Fire Service Captains Meeting, E1.3.13**

Delegates: Cr McKellar, General Manager (Director of Engineering\*)  
Comment: Meets two or three times a year as arranged by Rural Fire Service.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

**104** **RESOLVED:** Cr O'Byrne and Cr Niven that Cr McKellar and the General Manager (or delegate) be appointed.

(p) **NetWaste, C2.7.4**

Delegate: General Manager (Director Environmental Services\*)  
Comment: Meets at venues around the region with other Council environmental officers. Joint waste tenders have been successfully arranged.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed.

**105** **RESOLVED:** Cr Brown and Cr Diprose that the General Manager (or delegate) be appointed.

(q) **Weddin Landcare Committee, E3.7.5**

Delegate: Cr Diprose (alternate - Cr Niven)  
Comment: Meets as required.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed.

**106** **RESOLVED:** Cr O'Byrne and Cr McKellar that Cr Diprose be appointed with Cr Niven appointed as the alternate delegate.

(r) **Police and Community Team (PACT), A3.6.25.3**

Delegates: Mayor, Deputy Mayor and General Manager  
Comment: Meets quarterly to discuss regional and local policing matters.

**RECOMMENDATION:**

It is recommended that Councils delegates be appointed with the General Manager (or delegate) as the staff member.

**107** **RESOLVED:** Cr Niven and Cr Brown that the Mayor, Deputy Mayor and the General Manager be appointed.

(s) **Gold Trails Committee, T4.3.1**

Delegates: T Lobb, J Wade, General Manager (Tourism Officer\*)  
Comment: Established to promote the gold trails in the central west involving 19 Local Government authorities.

**RECOMMENDATION:**

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

**108** **RESOLVED:** Cr Diprose and Cr O'Byrne that T Lobb, J Wade and the General Manager (or delegate) be appointed.

(t) **NSW Public Libraries Association (NSWPLA), P2.3.5**

Delegate: Cr Diprose  
Comment: The Central West Zone typically meets half yearly at locations throughout the zone.

**RECOMMENDATION:**

It is recommended that Council's delegate be appointed.

**109** **RESOLVED:** Cr Brown and Cr Niven that Cr Diprose be appointed.

**6. Appointment of Council Committee Members (under Clause 260 of the Local Government (General) Regulation 2005)**

For Council committees of which all the members are Councillors, the Mayor has the right to attend as a member, and to chair if he so desires. In addition, any Councillor may attend these committee meetings as an observer. These arrangements do not apply to committees with staff or community members.

Charters stipulating memberships have been adopted by Council for all committees. It has previously been resolved in 2016 by Council that Council representatives be elected for a term of two years.

(a) **Council Planning & Development Committee, C2.6.11**

Structure: Mayor and eight Councillors.  
Current appointees: Crs Liebich, Best, Parlett, Brown, Niven, Diprose, Bembrick, O'Byrne and McKellar.  
Comment: This committee considers, examines and makes recommendations in regards to planning and development matters.  
This committee has played an important role since it's commencement.

**RECOMMENDATION:**

It is recommended that the Council members be appointed.

**110** **RESOLVED:** Cr O'Byrne and Cr Best that Crs Liebich, Best, Parlett, Brown, Niven, Diprose, Bembrick, O'Byrne and McKellar be appointed.

**7. Appointment of Advisory Committee Members (under Section 355 of Local Government Act)**

The following committees contain representatives of external agencies or community representatives. Councillor and community representatives need to be determined. It has previously been resolved in 2016 by Council that Council and Community representatives be elected for a term of two years.

**(a) Bush Fire Local Matters Committee, C2.6.17**

Structure: 3 Councillors, 2 staff\* and Rural Fire Service representative.  
Current appointees: Crs Niven, McKellar and Bembrick  
General Manager, Director Engineering\*  
Representative Rural Fire Service.  
Comment: Meets as required to consider brigade requests, equipment allocations and grant programmes.  
Note: The same staff members are being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that the:-

- i) Council members be appointed.
- ii) General Manager or delegate be appointed.

**111 RESOLVED: Cr Diprose and Cr O’Byrne that:-**

- i) Crs Niven, McKellar and Bembrick be appointed
- ii) the General Manager (or delegate) be appointed.

**(b) Floodplain Committee, C2.6.38**

Structure: 3 Councillors, 3 staff\* and 5 agency representatives  
Current appointees: Crs Liebich, Niven and Brown  
General Manager, Director Environmental Services\*, Director Engineering\*.  
Representatives Catchment Management Board, State Emergency Service, Department of Planning, Grenfell Landcare Group, Office of Environment and Heritage.  
Comment: Meets as required to review consultancy.  
Note: The same staff members are being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that the:

- i) Council members be appointed.
- ii) General Manager be appointed.

**112 RESOLVED: Cr O’Byrne and Cr McKellar that:-**

- i) Crs Liebich, Niven and Brown be appointed
- ii) the General Manager be appointed.

(c) **Heritage Committee, C2.6.22**

Structure:	3 Councillors, 1 staff*, Historical Society representative, 3 community representatives, Heritage Advisor (non-voting)
Current appointees:	Crs Brown, Diprose and Parlett Director Environmental Services* Historical Society representative (I Pitt) Warwick Crampton, John Hetherington, Denise Yates Heritage Advisor.
Nominations:	John Hetherington, Denise Yates, Warwick Crampton, Robert McMillan, Andy Reidy, Margaret Nowlan-Jones, Sandra Hughes.
Comment:	This committee meets on a bi-monthly basis, to coincide with the visit of the Heritage Advisor.
Note:	The same staff member is being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.
- iii) the Historical Society representative be appointed.

**Cr Brown previously declared a written conflict of interest and left the room.**

**As there were seven (7) nominations for community representatives an election was held with Denise Yates, John Hetherington and Sandra Hughes elected.**

**113 RESOLVED:** Cr O’Byrne and Cr McKellar that:

- i) Crs Brown, Diprose and Parlett be appointed.
- ii) Denise Yates, John Hetherington and Sandra Hughes be appointed as community representatives.
- iii) Ian Pitt be re-appointed as the Historical Society representative.

**Cr Brown returned to the room.**

(d) **Internal Audit, Risk and Improvement Committee, A1.2.2**

Structure:	1 Councillor, 2 independent representatives (1 with financial expertise).
Current Appointees:	Cr Niven (Cr Diprose – alternate) Mr Ted Pickwell (chair), Ms Danni Millynn.
Comment:	Meetings are attended by the Internal Auditor and possibly the External Auditor (non-voting). The Chief Financial Officer (Director Corporate Services) should attend all meetings, as may the General Manager (non-voting). This committee commenced in 2012 and it would be advantageous to re-appoint the same independent community members for continuity.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council member (and alternate) be appointed,
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

- 114 **RESOLVED:** Cr Brown and Cr Best that Crs Niven and Cr Diprose be nominated as the Councillor representative.

**As there were two nominations an election was held by ordinary ballot with Cr Niven elected.**

- 115 **RESOLVED:** Cr O’Byrne and Cr Best that:
- i) Cr Niven be appointed with Cr Diprose as the alternate,
  - ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

(e) **Noxious Weeds Committee, C2.6.13**

Structure:	3 Councillors, 2 staff*, NSW Farmers Assoc. representative, Weddin Landcare Group representative, Community Representative.
Current appointees:	Crs Best, Niven, McKellar Director Engineering*, Noxious Weeds Officer* Mr H Matthews (NSW Farmers Assoc.) Mr K Starr (Weddin Landcare Group)
Comment:	Meets monthly or as required.
Note:	The staff members will be re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:

- i) the Council members be appointed,
- ii) the Community representative be appointed.

- 116 **RESOLVED:** Cr Brown and Cr O’Byrne that:
- i) Crs Best, Niven and McKellar be appointed,
  - ii) James Ingrey be appointed as the community representative.

(f) **Tourism Committee, C2.6.26**

Structure:	4 Councillors, 2 staff*, 3 community representatives, 1 village representative (optional)
Current Appointees:	Crs Parlett, Best, Brown and O’Byrne Director Corporate Services* and TPO*, Mr W Crampton, Mrs C Logan
Nominations:	Warwick Crampton, Denise Yates, Alan Griffiths, Tina Cooper, Margaret Nowloan-Jones.
Comment:	This committee meets on a bi-monthly basis to coincide with the Heritage Committee.
Note:	The staff members will be appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council members be appointed,
- ii) the village representative be appointed,
- ii) the Community members be appointed.

**As there were five (5) nominations for community representatives an election was held with Warwick Crampton, Denise Yates and Alan Griffiths elected.**

- 117 RESOLVED:** Cr Diprose and Cr Niven that:-
- i) Crs Parlett, Best, Brown and O’Byrne be appointed,
  - ii) Tina Cooper be appointed as the village representative,
  - iii) Warwick Crampton, Denise Yates and Alan Griffiths be appointed as the community representatives.

**(g) Art Gallery Committee, C2.6.35**

Structure:	3 Councillors, 1 staff*, 3 community members
Current appointees:	Crs Parlett, Brown and Niven General Manager Mr H Moffitt, Mrs M Moffitt and Mr W Crampton
Nominations:	Hugh Moffitt, Mary Moffitt, Warwick Crampton, Andy Reidy, Jillian Reidy.
Comment:	This committee meets on a bi-monthly basis on the same day as the Tourism and Heritage meetings.
Note:	The staff member will be appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the structure of the Art Gallery Committee be changed whereby the number of staff members be increased from 1 to 2 and the Art Gallery Charter be amended accordingly.
- ii) the Council members be appointed,
- iii) the Community members be appointed.
- iv) the General Manager be appointed.

**As there were five (5) nominations for community representatives an election was held with Mary Moffitt, Hugh Moffitt and Warwick Crampton elected.**

- 118 RESOLVED:** Cr Best and Cr Niven that:-
- i) the structure of the Art Gallery Committee be changed whereby the number of staff members be increased from 1 to 2 and the Art Gallery Charter be amended accordingly.
  - ii) Crs Parlett, Brown and Niven be appointed,
  - ii) Mary Moffitt, Hugh Moffitt and Warwick Crampton be appointed as the community representatives,
  - iv) the General Manager be appointed.

**(h) Bogolong Dam Committee, C2.6.44**

Structure:	3 Councillors, 2 staff*, 3 community representatives
Current appointees:	Crs Liebich, Best and O’Byrne. General Manager, Director Engineering* Darren Nealon, Robert Grimm and James Fennell
Nominations:	Darren Nealon, Robert Grimm, John Hetherington, Alan Griffiths and Andy Reidy.
Comment:	This committee is established to plan and co-ordinate the operation of Bogolong Dam.
Note:	The staff member will be appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council members be appointed,
- ii) the Community members be appointed.
- iii) the General Manager be appointed.

**As there were five (5) nominations for community representatives an election was held with Darren Nealon, Robert Grimm and Alan Griffiths elected.**

**119 RESOLVED:** Cr Brown and Cr McKellar that:-

- i) Crs Liebich, Best and O’Byrne be appointed,
- ii) Darren Nealon, Robert Grimm and Alan Griffiths be appointed as the community representatives,
- iii) the General Manager be appointed.

**8. Appointment of Operational Committees (under Section 355 of the Local Government Act)**

On advice from the Division of Local Government, operational committees report to the General Manager and should not include Councillors as members. These committees deal with operational matters only. Minutes of meetings are referred to Council meetings for information, not for adoption.

Appointments to the following committees are being made under delegated authority where applicable:

**(a) Australia Day Committee, C2.6.34**

Structure: 1 staff\* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets.  
Current appointees: Council – TPO\*  
Other representatives as nominated by clubs.  
Comment: Meets as required to organise the annual Australia Day ceremony and activities.  
Note: The same staff member is being re-appointed by the General Manager.

**(b) Caragabal Recreation Ground Committee, C2.6.40**

Structure: s.355 committee with a separate constitution.  
Membership: Financial members in accordance with constitution.  
Comment: Functions as an independent committee.

**(c) Caragabal Water Supply Committee, U1.6.11**

Structure: s.355 committee under a separate constitution (under preparation).  
Purpose: to provide raw water supply for garden use to residents of Caragabal.  
Membership: Financial members in accordance with the constitution.  
Comment: Functions as an independent committee under historical arrangements.

**(d) Cinema Management Committee, C2.6.36**

Structure: up to 4 community members, 1 staff\*  
Current appointees: Mrs J Hodgson,  
Director Corporate Services\*  
Nomination: Nil  
Comment: Meets as required to organise showings at the Cinema.  
Note: Mrs J Hodgson (subject to her agreement) and the staff member will be appointed by the General Manager.

**(e) Conduct Review Committee, C2.6.37**

Structure: sole reviewer, or minimum 3 appointees, from approved pools  
Current appointees: appointed as and when required  
Pool of sole reviewers: Messrs David Clarke, Gary Byrne, Glenn Inglis, Paul Crennan.  
Pool of panel members: As above, and also:-  
Mesdames Alicia Hendy, Rosemary Walter, Messrs Graham Grimm, Ted Franks, Barry Jones (senior), Keith Engelsman.  
Comment: Appointed by General Manager from the approved pools as required.

**(f) Consultative Committee, C2.6.12**

Structure: 1 employer representative (staff\*)  
5 employee representatives (DEPA 1, LGEA 1, USU 3,)  
Previous appointees: employer – Director Corporate Services\*  
DEPA – Director Environmental Services  
LGEA – Director Engineering  
USU – B Biddle, V Carter  
Comment: Required by Local Government (State) Award 2017. Meets 3-4 times per year.  
Note: The employer representative will be appointed by the General Manager.

**(g) Work, Health & Safety Committee, C2.6.14**

Structure: 3 employer representatives (staff\*),  
3 employee representatives (staff).  
Previous appointees: employer – Director Corporate Services\*, Director Engineering\*,  
Director Environmental Services\*  
employee - L Logan, M Rassack  
Comment: Required under the new Work Health and Safety Act. Meets three or four times per year.  
Note: The same employer representatives are being re-appointed by the General Manager.

**(h) Lawson Festival Committee, C2.6.32**

Structure: s.355 committee with separate constitution (adopted January 2006).  
Membership: Financial members in accordance with constitution.  
Comment: Functions as an independent committee under the approved constitution.

(i) **Organisational Leadership Team (OLT) Committee, C2.6.10**

Structure: 4 staff\*.  
Current appointees: General Manager and 3 Directors\*.  
Comment: Meets monthly to review the Operational Plan, consider corporate and organisational matters affecting all departments and advise Council where appropriate.  
Note: The four staff members are being re-appointed by the General Manager.

(j) **Quandialla Pool Committee, C2.6.39**

Structure: s.355 committee with separate constitution.  
Membership: Financial members in accordance with constitution.  
Comment: Functions as an independent committee under the approved constitution, with appropriate delegations from the General Manager.

**For Information  
Noted**

**9. Community Organisations as Section 355 Committees or agents:**

Organisations: Grenfell Historical Society (for Grenfell Museum)  
Grenfell Rotary Club (for Rotary Park, Rest Area)

New committees: Nil

Comments: - the Grenfell Historical Society and Grenfell Rotary Club are incorporated bodies and are not covered under Council's insurances. The appointment as Sec 355 committee allows Council to delegate various functions to the organisations in regards to their areas of respective responsibilities.

**RECOMMENDATION:** it is recommended that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

**120 RESOLVED:** Cr Diprose and Cr O'Byrne that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

## 10. Nomination of Voluntary Workers, C1.3.0

**RECOMMENDATION:** it is recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee  
Grenfell Tidy Towns Committee  
Greenethorpe Tidy Towns Committee  
Quandialla Tidy Towns Committee  
Bimbi Tidy Towns Committee  
Quandialla Progress Association  
Greenethorpe Hall Committee  
Endemic Garden Committee  
Quandialla Pool Committee  
Grenfell Historical Society  
Caragabal Recreation Ground Committee  
Grenfell Rotary Club  
Grenfell Lions Club  
Caragabal Promotions Group  
Grenfell Urban Landcare Group  
Friends of Grenfell Library  
Mens Shed Committee  
Art Gallery Committee and Volunteers  
Cinema Committee and Volunteers  
Caragabal Water Committee and Volunteers  
Iris Garden Volunteers  
Bogolong Aquatic Club Committee Volunteers  
Bogolong Dam Volunteers  
Australia Day Volunteers  
Gold Fest Volunteers

**121** **RESOLVED:** Cr Best and Cr Brown that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee  
Grenfell Tidy Towns Committee  
Greenethorpe Tidy Towns Committee  
Quandialla Tidy Towns Committee  
Bimbi Tidy Towns Committee  
Quandialla Progress Association  
Greenethorpe Hall Committee  
Endemic Garden Committee  
Quandialla Pool Committee  
Grenfell Historical Society  
Caragabal Recreation Ground Committee  
Grenfell Rotary Club  
Grenfell Lions Club  
Caragabal Promotions Group  
Grenfell Urban Landcare Group  
Friends of Grenfell Library  
Grenfell Men's Shed  
Art Gallery Committee and Volunteers  
Cinema Committee and Volunteers  
Caragabal Water Committee and Volunteers  
Iris Garden Volunteers  
Bogolong Aquatic Club Committee Volunteers  
Bogolong Dam Volunteers  
Australia Day Volunteers  
Gold Fest Volunteers

**11. Weddin Shire Council Crown Reserves Trust, P2.8.6**

The Weddin Shire Council Crown Reserves Trust is comprised of all the members of the Council and is established under Section 48 of the Local Government Act, 1993.

Council is responsible for a number of crown reserves spread around the Shire, several of which are leased to members of the public for periods of one year, usually from 1 October to 30 September. Longer leases are held by the Grenfell Country Club and the Caragabal Country Golf Club, under formal arrangements approved by the Minister for Lands.

Rentals collected for these leases are applied to the maintenance of reserves.

From time to time it will be necessary to arrange a meeting of the Trust. These meetings are usually quite short and have been held immediately following a monthly Council Meeting.

**For Information  
Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 SEPTEMBER 2018.**

---

**SECTION A - Matters for information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2018.
- A2. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP today welcomed the NSW Government's new improved access for heavy vehicles carrying supplies and stock to drought-affected areas.
- A3. The Hon Steph Cooke MP, A3.6.51/T1.6.69: Forwarding letter of support for an application from Weddin Shire Council under Round 3 of Fixing Country Roads.
- A4. The Hon Michael McCormack MP, A3.19.3: Advising the Federal Liberal and Nationals' Government has announced funding of \$2 million for the development of a Newell Highway Corridor Strategy.
- A5. Melbourne – Brisbane Inland Rail Alliance, T3.8.4: Advising the Melbourne to Brisbane Rail Alliance (MBIRA) has congratulated the Australian Logistics Council and Australian Railway Association on the success of the inaugural Inland Rail Conference held in Parkes.
- A6. Essential Energy, G2.55: Advising applications for the 2018 Community Hall Program open 9am Wednesday, 8 August and close 5pm Sunday, 23 September.
- A7. Ann Vicary, R2.10.123: Many thanks for the great work carried out on Peaks Creak Road.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 32/2018.
- A9. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP today announced \$100 million is available for new regional tourism projects including large scale projects in Cootamundra with round two of the Regional Growth – Environment and Tourism Fund now open.
- A10. The Hon Michael McCormack MP, A3.19.3: Advising the Nationals' Member for Riverina and Deputy Prime Minister the Hon Michael McCormack MP is urging local volunteer organisations to apply for funding under the Volunteer Grants round.
- A11. The Hon Michael McCormack MP, A3.19.3: Local Nationals' MP and Deputy Prime Minister the Hon Michael McCormack MP is urging Councils and organisations to apply for funding to further safeguard their communities.
- A12. The Hon Michael McCormack MP, A3.19.3: Local sporting group are being encouraged to apply for funding under the Federal Government's \$29.7 million Community Sport Infrastructure grant program.
- A13. Department of Primary Industries, C3.6.45: Advising local Councils as road authorities will play an important role in the implementation of the Department of Primary Industries' recently launched Cattle Underpass Scheme (CUPS).

- A14. NSW Government Planning and Environment, T2.3.1: Planning proposal (PP\_2017\_WEDDI\_002\_00) – Alteration of Gateway determination – to rezone land at 1D North Street, Grenfell.
- A15. Keep Australia Beautiful NSW, E3.4.5:We would like to thank you and your Council for supporting Keep Australia Beautiful NSW (KAB NSW) by becoming a 2018/2019 financial member, your contribution enables us, as an organisation to continue with our work and programs across both regional and metropolitan NSW.
- A16. Grenfell Commodities, T3.6.6: Writing to you in support of the proposed road train access into Bogolong.
- A17. Deanne Madgwick, P2.1.6: Writing to hopefully push the agenda of completing work in the Grand Stand at the Henry Lawson Oval.
- A18. Lachlan Regional Transport Committee (LRTC), T3.5.2: Advising following the LRTC meeting is a list of matters that our delegation will be taking to the Minister for Transport.
- A19. Caragabal Promotion Group, C1.3.14: Writing to you today on behalf of the Caragabal village residents.
- A20. Adam Donnelly, P4.20378: Advising I would like to inform you of my intentions to resign form patchtruck driver at Weddin Shire Council effective from the week ending 19 August 2018.
- A21. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 33/2018.
- A22. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP has said the NSW Government is providing \$1.75 million to improve the safety of the Hume Highway near the famous Dog on the Tuckerbox monument at Gundagai.
- A23. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP is encouraging local business to register their interest in mentoring and building vocational skills in young people to help divert them away from crime and into education and employment opportunities.
- A24. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP today announced public libraries in NSW will be able to expand their collections, carry out major upgrade works and extend their services thanks to a record \$60 million investment from the NSW Government.
- A25. The Hon Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP has announced the Cootamundra electorate will get its fair share of the State’s rapidly growing tourism pie with the NSW Government announcing the State’s first regional tourism target to double the current spend.
- A26. Local Government NSW, A3.8.2: Renew Our Libraries has today welcomed a \$60 million funding commitment for NSW public libraries as an important first step in the right direction and has thanked Councils and supporters for their efforts so far.

- A27. Lachlan Fertilizers Rural, R2.4.19/R2.8.1: Writing to convey my concerns around the intersections, Main Street and Mid Western Highway adjacent our business Lachlan Fertilizers Rural.
- A28. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 31 August 2018.
- A29. Gabrielle Upton, Minister for the Environment, A3.6.63: Advising Wagga Wagga is one of seven regions that will soon be participating in a program that has already converted some 11,000 hectares of private land into conservation areas.
- A30. Steph Cooke MP, Member for Cootamundra, A3.19.2: Member for Cootamundra Steph Cooke MP has announced that farming communities facing pressure in the wake of severe drought conditions will have access to 20 new ‘farm gate’ counsellors and frontline mental health workers as part of a \$6.3 million commitment from the NSW Government, with one counsellor to be based in Temora.
- A31. Office of Local Government, A3.9.3: Advising the new 2018 *Model Code of Conduct for Local Councils in NSW* (the Model Code) and *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (Procedures) have been finalised and will soon be prescribed by the *Local Government (General) Regulation 2005*.
- A32. Office of Local Government, A3.9.3: Advising under section 230(1) of the *Local Government Act 1993*, Mayors elected by Councillors now hold office for 2 years.
- A33. Mr David Troy, P4.20248: Please accept this letter as notice of my resignation from my full-time position as Loader Operator. My last day of employment will be Friday 20<sup>th</sup> September 2018 as I am leaving my position to retire.
- A34. Mr Paul Gavin, P4.20160: Informing you of my intention to resign from the position of Labourer at Weddin Shire Council, effective from the 7<sup>th</sup> September, 2018.
- A35. Local Government NSW, A3.9.1: Forwarding Weekly Circular dated 7 September 2018.
- A36. Office of Local Government, A3.9.3: Advising Amendments to the *Local Government Act 1993* (the Act) by the *Local Government Amendment (Governance and Planning) Act 2016* in August 2016 saw the inclusion in the prescribed role of Councillors under section 232 a responsibility “to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of Councillor”.
- A37. Office of Local Government, A3.9.3: Advising on **31 August 2018** amendments to the *Companion Animals Act 1998* commenced, and the *Companion Animals Regulation 2018* wholly replaced the former *Companion Animals Regulation 2018* wholly replaced the former *Companion Animals Regulation 2008*.
- A38. Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP today welcomed the announcement farmers in the Cootamundra electorate will receive free registration over the next two years for their heavy vehicles as part of a package of measures designed to put more money into farmers’ pockets.
- A39. Steph Cooke MP, A3.19.2: Member for Cootamundra the Hon Steph Cooke MP has encouraged community organisations looking to build new or upgrade current facilities to apply for funding from the NSW Government’s Infrastructure Grants program.

A40. NSW EPA, A3.6.17: Advising the NSW EPA has released a framework for seeking monetary benefits orders (MBOs) from the Land and Environment Court, for offences under the *Protection of the Environment Operations Act 1997* (POEO Act).

**SECTION B - Matters for report**

- B1. Greenethorpe Residents, T2.3.1: We, the undersigned residents of Greenethorpe, would like to express our concerns about the burnt out building at the above address.
- B2. SmartGrants, G2.19.1: The Minister for Transport & Infrastructure has announced the successful applicants for the 2017-2019 Country Passenger Transport Infrastructure Grants Scheme.
- B3. Transport for NSW, G2.19.1: Advising your submission for funding under the Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) has been successful.
- B4. WaterNSW, P2.1.7: Advising WaterNSW (formerly State Water Corporation) was contracted by CENTROC in May 2014 to carry out annual (intermediate) and 5-yearly surveillance, as well as to act in the role of nominated Dams Engineer for the CENTROC group of Councils in NSW for the next 5 years.
- B5. Grenfell Garden Club Inc., C1.3.28: As you are aware, the Grenfell Garden Club is undertaking a major project to celebrate the 100<sup>th</sup> anniversary of Armistice Day (now Remembrance Day) on 11<sup>th</sup> November 2018.
- B6. Transport, Roads and Maritime Services, T3.7.3: Advising the nomination period for the 2019/2020 Australian Black Spot Programme and NSW Government Safer Roads Program has been extended.

**122** **RESOLVED:** Cr Brown and Cr O'Byrne that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

1. Australian Local Government Association, A3.8.3: Writing to invite you to attend to the 2018 National Local Roads and Transport Congress in Alice Springs, Northern Territory from 20-22 November 2018.

The Congress, which is attended by up to 300 Mayors, Councillors and senior council staff from across Australia, is convened annually by the Australian Local Government Association (ALGA). This year's Congress, themed *Connecting Transport Networks Now and into the Future*, explores the future of transport mobility in Australia, the importance of working with all levels of government and the private sector to plan and deliver integrated infrastructure and exciting new innovations in the road and transport sector.

This year's Congress is hosted by Alice Springs Town Council.

**RECOMMENDATION:** that the Mayor and Director Engineering be Councils representatives at the 2018 National Roads and Transport Congress to be held in Alice Springs, Northern Territory from 20-22 November, 2018.

**123** **RESOLVED:** Cr O'Byrne and Cr Niven that the Mayor and Director Engineering be Councils representatives at the 2018 National Roads and Transport Congress to be held in Alice Springs, Northern Territory from 20-22 November, 2018.

2. NSW Rural Fire Service, E1.3.4: Advising the Minister for Emergency Services, the Honourable Troy Grant MP, has approved allocations for the 2018 – 2019 Rural Fire Fighting Fund which supports volunteer brigades who protect your local community.

**Copy forwarded to Councillors**

**Referred to Director Engineering**

**Note: Council's contribution for 2018/2019 is \$181,677 with Council budgeting \$187,055.**

**Noted**

3. Local Government, IPART, A3.6.64: Advising IPART has set the 2019-2020 rate peg for NSW Councils at 2.7%.

**Copy forwarded to Councillors**

**Noted**

4. Gabrielle Upton, Minister for Local Government, A3.6.54: Tough new codes of conduct for local councillors are coming into force that crack down on gifts and benefits and require formal training for Councillors and Mayors.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Mr Glenn Inglis be engaged to undertake Code of Conduct training for Councillors prior to the adoption of the code.

**124** **RESOLVED:** Cr Diprose and Cr O'Byrne that Mr Glenn Inglis be engaged to undertake Code of Conduct training for Councillors prior to the adoption of the code.

5. Rebecca Woodrow, Mobile Services Team, T3.4.4: Advising Australian Government Mobile Service Centres travel to rural and regional communities to provide community members with information and access to government services.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Council approve and confirm the location as being opposite the Library in front of the Old National Bank in Main Street, Grenfell.

**125** **RESOLVED:** Cr McKellar and Cr Diprose that Council approve and confirm the location as being opposite the Library in front of the Old National Bank in Main Street, Grenfell.

6. Local Government NSW, A3.8.2: Writing to request your assistance with legal costs incurred by the above Councils in respect of an appeal of the Land and Environment Court's decision in *Karimbla Properties v Council of the City of Sydney; Bayside City Council and North Sydney Council* (2017) NSWLEC 75.

**Copy forwarded to Councillors**

**RECOMMENDATION:**

For Council's consideration

**126** **RESOLVED:** Cr Niven and Cr McKellar that Council contribute to the legal costs as requested.

7. Caragabal Village Water Scheme Committee, U1.6.11/C1.1.3: Advising the Caragabal Village Water Scheme is a voluntary not for profit community based organisation which has been independently providing non potable water for sanitation and garden purposes to Caragabal households and businesses since 1975.

With the rapid rise of energy and spare part costs we are finding it extremely difficult to remain independent and cost effective. The committee therefore wish to submit the following for consideration by Council.

- That Weddin Shire Council consider a permanent exemption on issuing council rate notices on Lots 20 and 21, 45 Railway Street Caragabal which is where the village concrete water storage tank is located.
- The committee also request a refund of the current rates for the period of July 1<sup>st</sup> 2018 to 30<sup>th</sup> June 2019 which was paid this month.

**Note: 2018 Rates \$177.92.**

**RECOMMENDATION:** that:

- i) the request be approved as per Council Policy.
- ii) the Caragabal Village Water Scheme Committee be requested to apply for the rebate annually.

**127** **RESOLVED:** Cr Best and Cr Brown that:  
i) the request be approved as per Council Policy.  
ii) the Caragabal Village Water Scheme Committee be requested to apply for the rebate annually.

8. Justine Booth, Charles Sturt University, P2.1.3: Seeking permission to use Taylor Park for a stress relief day for farmers as a community project. This community project will be hosted by CSU Student Services and Res Life members. We are wishing to hold a fund day/afternoon with some fun activities followed by a chilled evening BBQ and music.

We are hoping to create a bit of drought stress relief for families in your community. The afternoon will be provided for all in the community who would like to just get out for the day and have a bit of fun.

I have attached our Public Liability policy.

**Note: Approval was granted as requested to allow time for preparations.**

**RECOMMENDATION:**

Confirm Action

**128 RESOLVED:** Cr McKellar and Cr Brown that the action be confirmed.

9. Grenfell Cricket Club, P2.1.6: The Grenfell Cricket Club would like to apply for permission to use Top Lawson Park.

The Cricket Club would be using the ground on Saturdays during the 2018/2019 cricket season between 1<sup>st</sup> October 2018 and 30<sup>th</sup> March 2019 for games.

Also, the Club would be using the Cricket pitches and practice nets on Wednesday afternoons for training with juniors and seniors from September 2018 to March 2019. A and B grade would also like to use the training nets and oval on Thursdays from 5pm.

The Cricket Club will endeavour to leave the fields as we find them.

**RECOMMENDATION:** that the requests be approved with usage on Thursdays to commence from 6pm.

**Cr O'Byrne previously submitted a written declaration of interest and left the room.**

**129 RESOLVED:** Cr Best and Cr Diprose that the requests be approved with usage on Thursdays to commence from 6pm.

**Cr O'Byrne returned to the room.**

10. Health, Western NSW Local Health District, C1.7.8: Advising Grenfell Voices Against Violence Committee are seeking support with road closure for 30 minutes from the Weddin Shire Council for White Ribbon Day on November 21<sup>st</sup> 2018.

This year Grenfell Voices Against Violence Committee have proposed a march from the Main Street Medical Centre to the Grenfell Community Hub/Library. We are hoping to begin the march at 9:30am and conclude at 10:00am.

The Weddin Shire Council will be invited to participate along with Emergency Services, a number of local services, schools, Community Health, Grenfell MPS, HACC services and community members. This Grenfell Voices Against Violence Committee envisage a large attendance on the day.

Thank you for your consideration with this request.

**RECOMMENDATION:** that the request be approved subject to Local Traffic Committee approval.

**130** **RESOLVED:** Cr Brown and Cr Diprose that the request be approved subject to Local Traffic Committee approval.

11. Grenfell RSL Sub-Branch, C1.1.3/C1.3.26: Advising the Grenfell RSL Sub-Branch requests, financial assistance from the Weddin Shire Council with the updating of veterans names, on the Grenfell Soldiers Memorial/wall at Memorial Park Grenfell.

**Copy forwarded to Councillors**

**RECOMMENDATION:** that Council apply for grant funding under the Anzac Community Grants Program for the project as requested.

**131** **RESOLVED:** Cr O’Byrne and Cr McKellar that Council apply for grant funding under the Anzac Community Grants Program for the project as requested.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 SEPTEMBER 2018**

---

**RECOMMENDATION:** that the late correspondence be received and dealt with because of the urgency of the matters.

**132** **RESOLVED:** Cr O’Byrne and Cr Diprose that the late correspondence be received and dealt with because of the urgency of the matters.

12. Ellmore Driving Club, C1.1.3/C1.2.1: The Ellmore Driving Club is hosting the NSW State Driven Dressage Championships on Hinemoa on Saturday 6<sup>th</sup> October 2018. We anticipate numerous entries from NSW and interstate. Some will be camping on Hinemoa, and others will stay in Grenfell. For the comfort of competitors and spectators we would like to hire two of your portable toilets.

We understand that you sometimes waive the rental fees for organisations hosting significant events. It is requested our Club receive a similar concession for this prestigious event.

**RECOMMENDATION:** that the requests be approved.

**133** **RESOLVED:** Cr Brown and Cr Diprose that the requests be approved.

13. Regional Sports Infrastructure Fund, G2.1: Thank you for taking the time and effort to apply for the Regional Sports Infrastructure Fund – Bogolong Dam Upgrade.

Demand for grants under the Regional Sports Infrastructure Fund has been exceptionally high. A total of \$531 million has been requested from an available funding pool of \$100 million.

I regret to inform you that on this occasion your application was unsuccessful.

**For Information  
Noted**

**140** **RESOLVED:** Cr Best and Cr O’Byrne that the Correspondence be noted except where otherwise resolved.

## MAYORAL MINUTE

---

13 September 2018

The Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### 1. **CENTROC Board Meeting, C2.7.3**

The General Manager and I attended the Centroc and Central NSW Joint Organisation Board meetings at Parliament House Canberra on the 23 August 2018 and I provide the following report for Council's information.

**Transport Infrastructure** – The Centroc Board continue advocating regarding the need for a safe swift link between Central NSW and Western Sydney.

**Water Infrastructure** - A verbal update on the strategies and actions for the CWUA Strategic Business Plan review to be undertaken as part of the Joint Organisation strategic process.

The Board resolved that Advocacy for water for our region in this catastrophic drought is to be ramped up. This includes the work through the Drought Subcommittee that are to meet again early September.

It was resolved that a media release be developed for members for the greater water security and potentially revisit the cases like raising the wall at Wyangala as an urgent step.

The Chair and Executive will nominate a representative to LGNSW for their Water Subcommittee.

**Health** – The Board resolved to review the Beyond the Range, program and build broader health skills for the region. The Board will seek advice from Health Councils on this matter.

**JO Report** - The Chair gave an update on the recent joint meeting of Joint Organisations held in Sydney the week beforehand. Where the general feedback was the Office of Local Government have been working well with the JOs.

**Tourism** – The Board resolved to resubmit the application for the Building Better Regions Fund.

**Operational** – The Board were updated on the \$6.8m in grant funding that Centroc has assisted members in obtaining since 2009.

Included in the briefing material to Ministers was the Southern Lights Project, where significant effort is being undertaken across Southern NSW on a collaborative project to deliver LED with smart controls street lighting leveraging State and Federal funding where possible.

The Board resolved to write to the Minister for Environment and Energy, the Hon Angus Taylor, as well as The Hon Michael McCormack regarding the support for small load metering for streetlighting.

**Financial** – The Board noted the 2017/2018 budget result of a cumulative anticipated surplus of \$197,881. It was agreed that Tourism funds remaining at 30 June 2018 estimated at \$96,223 be reserved for that project.

All activities through Centroc and the Central NSW Joint Organisation are progressing well.

I commend this report to you.

**RECOMMENDATION:** that the Mayoral Minute be adopted.

**141 RESOLVED:** Cr Best and Cr Diprose that the Mayoral Minute be adopted.

**2. Additional funding for Councils in drought affected areas, A3.19.3/C2.9.14**

A letter has been forwarded to the member for Riverina the Hon Michael McCormack MP requesting that Weddin Shire Council be considered for the \$1m additional funding for drought affected areas.

A copy of the letter has been forwarded to Councillors and a copy has been included as an attachment to this Mayoral Minute.

**RECOMMENDATION:**

Confirm Action

**142 RESOLVED:** Cr McKellar and Cr Brown that the action be confirmed.

CLR MARK LIEBICH  
MAYOR

**143 RESOLVED:** Cr Best and Cr McKellar that except where otherwise dealt with the Mayoral Minute be adopted.

13 September 2018

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Local Government Reform – Connected Leadership Program, C2.10.9**

As Councillors are aware a Connected Leadership Program was undertaken as part of the Fitness Campaign and was an integral part of the Campaign because each Council recognised that we need to think and work differently.

The program included a combination of one-on-one coaching and development as well as group workshops. The one-on-one sessions focussed on developing the behaviours of individual leaders to support a shift in organisational culture. Group workshops focussed on developing a shared vision and purpose within each Council and across the MLA. Lead Consultant Mr David Gourlay conducted the one-on-one coaching sessions and workshops with staff prior to a Councillor workshop.

The one-on-one coaching sessions and workshops were excellent and designed to ensure that Weddin Shire Council has stronger social structures to support organisational change, support a cultural shift as well as strengthening the organisation's understanding of the benefits and opportunities of the Mid Lachlan Alliance and the Central NSW JO which will all result in increased performance right across the organisation.

It is imperative that we review the program, assess progress made to date and undertake further development sessions to assist in continuing to change our organisational culture.

In this regard Mr Gourlay is planning to return to Australia in November 2018 and it is proposed to engage Mr Gourlay for further sessions with Councillors and staff from the 5 -7 November to review the progress to date and provide further assistance for the future.

**RECOMMENDATION:**

Confirm Proposed Action

**144** **RESOLVED:** Cr McKellar and Cr Diprose that the proposed action be confirmed.

**2. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17**

As previously reported proposals to operate the Weddin Regional Health Hub have been previously received by Council.

The proposal/s are currently being evaluated and Mr Stephen Sykes plans to address Council prior to the September 2018 Council Meeting in this regard.

## **THE GENERAL MANAGER'S REPORT**

---

A further report has been included in the Closed Council section.

**For Information  
Noted**

### **3. Weddin Wellness Plan, H1.7.1**

As reported to the August 2018 Council meeting, a draft Wellness Plan has been prepared to better facilitate coordination of health services in the Weddin Shire, to better understand the future health needs of an ageing community and to provide data for informed advocacy and improved health service delivery.

The plan was advertised for public comment for 28 days and closed Friday 10 August 2018. The plan has been distributed among health agencies that impact and deliver services in the region. It is now proposed to conduct a meeting co-ordinated by Mr Stephen Sykes with various health professionals to discuss the Wellness Plan with a particular focus on the future health needs of the Weddin Shire, likely in early October 2018 as some of the Agencies are still working on input. A report will then be provided to Council to enable the Weddin Wellness Plan to be formally adopted.

Following adoption a skeleton business plan will be prepared to inform potential investors in health or aged care service providers of opportunities that exist in the Weddin Shire. This can then be used by potential investors to make applications for financial support or grants. Following agreement from the sector that Council will only have a facilitation role consideration will then be given to the appointment of a partnership agent for an initial period of 12 months (part time) and the establishment of the Weddin Wellness Planning Network.

**For Information  
Noted**

### **4. Regional Growth Fund, G2.1/A3.19.2**

#### **Stronger Country Communities Fund**

Council's grant funding application under the Stronger Country Communities Fund which is part of the NSW Government's \$1.3 billion Regional Growth Fund was successful with Council to receive \$768,982 under Round 1 to undertake the Main Street infrastructure project. The project will involve upgrading drainage and guttering infrastructure in the Main Street as well as improving Main Street amenities.

Grant funding applications have been submitted under the Stronger Country Communities Program Round 2 in priority order as reported to the June 2018 Council meeting with \$1.537m available. When the outcome of the grant funding applications are known Council will have to decide if the \$1.537m will be spent on sporting projects or allocate half to the Main Street project if funding is not available under the Growing Local Economies Fund.

It is anticipated the outcome of the grant funding applications will be known by September/October 2018.

**For Information  
Noted**

## **THE GENERAL MANAGER'S REPORT**

---

### **Regional Cultural Fund**

An Expression of Interest (EOI) under Round 2 of this fund is currently being submitted on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building and on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

The submission of the expression is currently in progress and closes on Friday 21 September 2018.

**For Information  
Noted**

### **Regional Sports Infrastructure Fund**

Detailed grant funding applications for both the Grenfell Go Kart Club project and the Bogolong Dam project have been submitted as reported to the June 2018 Council meeting.

It is anticipated the outcome of the grant funding applications will be known by September/October 2018.

**For Information  
Noted**

### **Growing Local Economies Fund**

An expression of Interest (EOI) for an Economic Renewal and Digital Connectedness Project as part of Grenfell's Main Street upgrade valued at \$2.2mil has been submitted.

We are currently awaiting the outcome.

**For Information  
Noted**

## **5. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2018.

Draft forms have been separately forwarded. To date, completed returns for the 2017/2018 financial year have been received from: -

Crs Liebich, Parlett, Brown, Diprose, McKellar, Niven, O'Byrne, Best, Bembrick, Messrs Carroll, Hayes, Gibson and Ranjit.

The returns once received are available for inspection by the public.

**For Information  
Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**145 RESOLVED:** Cr Diprose and Cr Best that except where otherwise dealt with the General Manager's Report be adopted.

# DIRECTOR CORPORATE SERVICES REPORT

---

13 September 2018

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 August 2018:**

Bank Account	
Westpac	\$1,447,383.31
Investments	
CBA	<u>6,000,000.00</u>
<b>Total Investments</b>	<b><u>\$6,000,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2018.

The investments shown above are made with the Commonwealth Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information  
Noted**

**2. Statement of Loan Balances as at 31 August 2018:**

Loans	
ANZ Loan No...43092	1,932,719.64
ANZ Loan No...43084	<u>1,944,063.96</u>
<b>Total Loans</b>	<b><u>\$3,876,783.60</u></b>

**For Information  
Noted**

**3. A Summary of Income for The Month of August follows:**

Rates Receipts	1,145,065.48
Credit Union Agency Commission	607.20
Service NSW Agency Commission	3,786.24
Interest on Investments	20,332.06
FAG Grant Instalment	347,942.00
Medical Centre Grant Instalment	138,412.00
Development & Building Application Fees	5,983.40

## DIRECTOR CORPORATE SERVICES REPORT

Heavy Vehicle Productivity Grant	500,000.00
Heritage Grant	6,000.00
CTC Income	9,670.45
Caravan Park Fees	6,466.00
Other	12,025.51
<b>Total</b>	<b><u>\$2,196,290.34</u></b>

**For Information  
Noted**

#### 4. Roads and Other Expenditure 2017/2018:

Following are the final maintenance figures as at 30 June 2018.

Item	Vote	Expenditure
Rural Roads Maintenance	680,731	800,615
Grenfell Town Streets Maintenance	207,090	216,376
Village Maintenance - Caragabal	6,000	4,931
Village Maintenance - Greenethorpe	6,000	14,371
Village Maintenance - Quandialla	6,000	11,256
Garbage / Recycling Collection	130,000	163,113
Quandialla Recycling Station	8,000	3,795
Greenethorpe Recycling Station	6,000	553
Greenethorpe Collections	8,000	8,079
Commercial Waste Collection	18,000	12,006
Grenfell Waste Depot Manning / Plant Hire	135,000	132,570
Tips Working Expenses	66,000	70,551
Grenfell Tip Green Waste Processing	20,000	1,391
Cemetery Maintenance & Operating Expenditure	69,000	67,557
Cemetery Sites etc. income	(49,000)	(45,677)
Noxious Plants	84,500	87,582
Noxious Plants - Extra	20,000	9,005
Parks & Gardens	218,262	276,051
Library Expenditure	100,480	68,845
Baths Income	(25,000)	(40,158)
Baths Expenditure	174,000	197,768
Caravan Park Income	(65,000)	(71,658)
Caravan Park Expenditure	110,300	95,579

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	915,349	915,349
2017/18 National Roads (SH17)	430,310	430,310
2017/18 Regional Roads Block Grant	778,000	778,000
Repair Program - MR239 Pavement Rehab	162,507	68,485
Active Transport Plan	34,000	34,150
Bewleys Road - HVSP Grant	800,000	0
Bewleys Rd - Fixing Country Roads	1,000,000	911,214

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
---------------------------------	------	-------------

## DIRECTOR CORPORATE SERVICES REPORT

RECONSTRUCT VILLAGE STREETS (16/17 C/Over)	36,520	3,930
QUANDIALLA DRAINAGE (16/17 C/Over)	105,001	17,563
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (16/17 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (16/17 C/Over)	108,495	0
GRENFELL KERB & GUTTER (16/17 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (16/17 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (16/17 C/Over)	160,083	137,581
BLACKS BRIDGE (16/17 C/Over)	3,609	3,609
ACTIVE TRANSPORT PLAN	19,750	19,750
CARAGABAL PARK UPGRADE	16,725	4,964
CARAGABAL PARK SHADE SAIL	17,094	12,821
GRAVEL RESHEETING (16/17 C/Over)	(0)	0
GRENFELL STREETS - FOOTPAVING (16/17 C/Over)	86,054	3,503
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING (16/17 C/Over)	15,754	15,754
QUANDIALLA FOOTPATHS RECONSTRUCTION (16/17 C/Over)	38,896	26,185
INDUSTRIAL AREA ROAD	139,348	76,306
Total	<b>990,797</b>	<b>321,966</b>

<b>2017/18 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
RESEALS (R2R)	229,017	190,941
KEITHS LANE	163,756	258,604
BEWLEYS ROAD	200,000	200,000
CARAGABAL - PULLABOOKA	202,820	131,997
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	262,567
Total	<b>895,593</b>	<b>1,044,110</b>
<b>Item</b>	<b>Vote</b>	<b>Expenditure</b>
Flood Damage Untied Funding	1,000,000	1,000,000
Flood Damage - Regional Roads	409,502	409,502
Flood Damage - Rural Roads	985,059	985,059

**For Information  
Noted**

**DIRECTOR CORPORATE SERVICES REPORT**

---

**5. Roads and Other Expenditure 2018/2019:**

**RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2017/2018**

<b>Item</b>	<b>2017/2018 Vote</b>	<b>2017/18 Exps</b>	<b>Surplus</b>	<b>Deficit</b>	<b>2018/19 Vote</b>	<b>Carry- Over</b>	<b>2018/19 Revised</b>
Rural Roads	680,731	800,615		119,884	682,154	-119,884	562,270
Grenfell Town Streets Maintenance	207,090	216,376		9,286	190,605	-9,286	181,319
Caragabal Village M&R	6,000	4,931	1,069		7,000	1,069	8,069
Greenethorpe Village M&R	6,000	14,371		8,371	7,000	-	7,000
Quandialla Village M&R	6,000	11,256		5,256	7,000	-	7,000

## THE DIRECTOR CORPORATE SERVICES' REPORT

Following are the up to date maintenance figures as at 31 August 2018:

### Roads & Other Expenditure 2018/19

Item	Vote	Expenditure
Rural Roads Maintenance	562,270	183,276
Grenfell Town Streets Maintenance	181,319	24,430
Village Maintenance - Caragabal	8,069	1,666
Village Maintenance - Greenethorpe	7,000	2,133
Village Maintenance - Quandialla	7,000	1,235
Garbage / Recycling Collection	148,425	23,806
Quandialla Recycling Station	8,000	576
Greenethorpe Recycling Station	6,000	0
Greenethorpe Collections	8,000	1,307
Commercial Waste Collection	18,000	2,003
Grenfell Waste Depot Manning / Plant Hire	135,000	13,683
Tips Working Expenses	68,000	12,000
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	72,000	12,258
Cemetery Sites etc income	(49,000)	(15,146)
Noxious Plants	84,500	8,472
Noxious Plants - Extra	20,000	0
Parks & Gardens	244,846	38,253
Library Expenditure	103,680	19,340
Baths Income	(40,000)	0
Baths Expenditure	173,350	(4,306)
Caravan Park Income	(65,000)	(9,356)
Caravan Park Expenditure	110,800	18,191

### RTA Grant Works

Item	Vote	Expenditure
2018/19 State Roads (SH6)	86,483	86,483
2018/19 National Roads (SH17)	20,914	20,914
2018/19 Regional Roads Block Grant	830,000	29,005

## THE DIRECTOR CORPORATE SERVICES' REPORT

<b>2018/19 Rural Local Roads (FAG)</b>	<b>Vote</b>	<b>Expenditure</b>
Reseals	217,000	1,674
New Forbes Road - Widen and Strengthen Pavement	108,500	0
Gravel Resheeting	195,300	31,579
Grenfell Streets Construction	86,800	0
Grenfell Kerb & Gutter	54,250	0
Grenfell Streets Footpaving	27,776	0
Village Streets Reconstruction	10,850	0
Weddin/Camp/Church Street Replace Footpaving	27,776	0
Thuddungara Road Safety Improvement	32,550	0
Sucker Removal/Shoulder Grading/Spraying	32,550	402
Industrial Area Sub Division Driveway Construction	10,850	0
Gibraltar Roacks Road Bridge Sized Culvert Replacement	195,300	0
RECONSTRUCT VILLAGE STREETS (17/18 C/Over)	32,590	0
QUANDIALLA DRAINAGE (17/18 C/Over)	87,438	3,173
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (17/18 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (17/18 C/Over)	108,495	0
GRENFELL KERB & GUTTER (17/18 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (17/18 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD (17/18 C/Over)	22,503	3,813
CARAGABAL PARK UPGRADE (17/18 C/Over)	11,761	0
CARAGABAL PARK SHADE SAIL (17/18 C/Over)	4,274	0
GRENFELL STREETS - FOOTPAVING (17/18 C/Over)	82,551	0
QUANDIALLA FOOTPATHS RECONSTRUCTION (17/18 C/Over)	12,711	0
INDUSTRIAL AREA ROAD (17/18 C/Over)	63,042	0
Total	<b>1,668,333</b>	<b>40,641</b>
		0
<b>2018/19 Roads to Recovery</b>	<b>Vote</b>	<b>Expenditure</b>
GIBRALTOR ROCKS BRIDGE/CULVERT	214,266	348
Total	<b>214,266</b>	<b>348</b>

For Information  
Noted

**6. Debt Recovery – Rates and Debtors, A1.7**

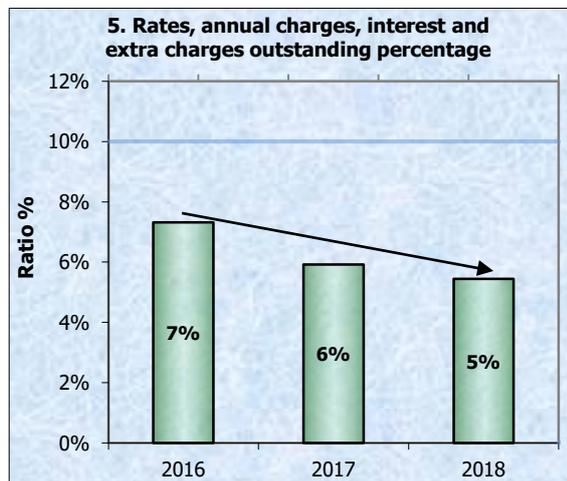
Debt recovery activity is as follows:

27 - 2nd reminder letters sent

- 4 paid
- 1 response
- 22 no response

Continued monitoring of existing arrangements, following up with further action where required.

The 30 June 2018 outstanding rates & charges percentage as per the draft financial statements was 5.44% compared to 2017 – 5.92%, 2016 – 7.32%, 2015 – 8.03% & 2014 – 10.62%. Again it is pleasing to see the outstanding percentage continue to decrease (albeit at a slower rate) as shown on the following graph. This reflects the continued effort and focus that has been placed on Debt Recovery activity by Council staff.



Continued liaison with Council’s Debt Recovery Firm and other debt collection activity of routine nature.

**For Information  
Noted**

**7. Preparation of the 2017/2018 Financial Statements, A1.6**

In preparing the 2017/2018 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare and sign a statement in the approved form as to its opinion on the general purpose financial reports.

The declaration states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council’s financial position and operating result for the year.

**RECOMMENDATION:** that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council’s behalf.

**146** **RESOLVED:** Cr Best and Cr Diprose that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council’s behalf.

### 8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:

A regular Friday afternoon of board games and Lego is being held every fortnight during the school term. A great turnout of kids has continued this month.

We have been notified that we are to receive the full funding allocation for Tech Savvy Seniors for year two.

Preschool story time has continued with great success.

Book Week was held while I was away on leave with a great turn out for story time with 23 children attending.

I would like to acknowledge Erica Moore, Alicia Hunter and Verdel Maclean who staffed the library whilst the librarian was on leave.

**For Information  
Noted**

### 9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Circulated grant information

Circulated mobile coverage and digital connectivity survey

Provided images for Country NSW website

Delivered WLT Go Grenfell posters to shops announcing card expiry 30<sup>th</sup> September

Circulated drought survey

Handled relocation enquiries – 2

Small business Month –

- Research and booked facilitators for workshops
- Registered events with Floktu as required
- Listed events on Grenfell.org.au
- Designed, printed and distributed flyers and posters

**For Information  
Noted**

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

---

### **10. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

Organised and held official launch for the interpretive signage in Main Street & George Street

Weddin Workshop Month – re-organised workshops for September and arranged new workshops for those that were cancelled.

Liaised with organisers of the National Veteran Vehicle rally visiting Grenfell in September

Started procurement process for new Endemic Garden signage

Attended CENTROC Tourism meeting in Parkes

Further investigations for O'Brien time capsule enquiry

Assisted CSU with drought event for families in Weddin Shire to be held in September

Maintained and updated websites and Wikipedia listing.

Assisted Senior Magazine with image requests for Chrysler Car Museum story

Liaised organisers of Alpine Classic passing through Grenfell and Director Engineering

**For Information  
Noted**

### **11. Arts/Tourism, C2.8.11**

Council's Arts/Tourism Officer has been involved in the following activities:-

#### **Art & Art Gallery**

- 'Art & Science: The Nature of Documentation' Exhibition
  - Liaised with artists
  - Sent letter of payment and account details to accounts
- 'Call of the Wild' Exhibition
  - Designed and distributed opening invite & poster
  - Assisted with hanging exhibition
  - Ran opening morning tea
- Liaised with 2018/2019 exhibitors
- Finalised, printed and distributed September to January program
- Sent exhibition information to Discover Magazine
- Created new nameplate template

#### **Visitor Information Centre**

- Answered visitor enquiries
- Installed new state map
- Managed hub bookings

**Henry Lawson Festival**

- Started analysis of festival survey to inform future planning
- Updated Festival manual notes
- Researched and enquired about CSU CUP Art & Culture
- Submitted Bendigo Bank funding application for 2019

**For Information  
Noted**

**12. Purchase of Christmas Decorations, C2.8.11**

As per resolution number 421 from Council's April 2018 Meeting.

We are now planning the purchase of the Main Street Christmas decorations and need to have Council formally resolve the transfer of the money out of the Economic Development Reserve to fund the purchase.

**RECOMMENDATION:** that Council approve the transfer of \$11,130 out of the Economic Development Reserve to fund the purchase of Main Street Christmas decorations as per resolution 421 from the April 2018 Council Meeting.

- 147** **RESOLVED:** Cr Brown and Cr McKellar that Council approve the transfer of \$11,130 out of the Economic Development Reserve to fund the purchase of Main Street Christmas decorations as per resolution 421 from the April 2018 Council Meeting.

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

- 148** **RESOLVED:** Cr O'Byrne and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 September 2018

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Works Report (1<sup>st</sup> August 2018 to 31<sup>st</sup> August 2018)**

**1.1 Highways - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- |                           |   |  |
|---------------------------|---|--|
| SH6 (Mid-Western Highway) | - | general maintenance  |
|                           | - | Draft Work Proposal of Heavy Patching approx. \$73,000.00 has been submitted to RMS and processed for approval. Heavy Patching will be commenced on 18/09/2018 and sealing on 25/09/2018.  |
| SH17 (Newell Highway)     | - | general maintenance  |
|                           | - | Draft Work Proposal of Heavy Patching approx. \$174,000.00 has been submitted to RMS and processed for approval. Heavy Patching will be commenced on 18/09/2018 and sealing on 25/09/2018. |

**1.2 Regional Roads - Capital and Maintenance Works**

Routine maintenance such as rest area maintenance, patching and guide-posting has continued on a majority of classified roads during the month

- |                          |   |                                 |
|--------------------------|---|---------------------------------|
| MR398 (Mary Gilmore Way) | - | general maintenance             |
|                          | - | Preparation of reseals          |
|                          | - | Culvert inspections carried out |
| MR236 (Henry Lawson Way) | - | general maintenance             |
|                          | - | Preparation of reseals          |
|                          | - | Culvert inspections carried out |
|                          | - | Sucker Control                  |
| MR237 (Gooloogong Road)  | - | general maintenance             |
|                          | - | Preparation for reseals         |
|                          | - | Culvert inspections carried out |
|                          | - | Sucker Control                  |

## **THE DIRECTOR ENGINEERING REPORT**

---

MR239 (Henry Lawson Way	-	general maintenance
/ Young Road)	-	Preparation for reseals
	-	Culvert inspections carried out

### 1.3 Rural Local Roads - Capital Works

- Roadside spraying program continuing
- Sucker control Pullabooka Rd
- Installation of Gravel Road warning signs on rural road network (ref. photo)
- New Forbes Rd edges repaired

### 1.4 Rural Local Roads – Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month.

- general maintenance
- grading of Halls Ln, McDonalds Ln, Adelargo Rd, Barkers Ln, Bald Hills Rd, Grants Ln, Brundah Hall Rd, Bobelar Rd, Greenethorpe Wirriga Rd, Mogongong Rd and Arramagong Rd
- Culvert inspections carried out on a number of roads
- Culvert cleaning on McDonald's Ln
- Iandra Rd culvert replaced

### 1.5 Urban Area - Capital and Maintenance Works

- general maintenance
- Medical Centre construction continuing
- Damaged footpath replaced Main St
- Culvert in Berrys Ln repaired (Ref. photo)
- Medical centre sewer connection installed
- Sewer lines and man holes cleaned in various locations

**For Information  
Noted**

## **2. Other Works**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

Caragabal park;

Old swing set and springer have been replaced with new equipment

Caragabal Park upgrade continuing

- general maintenance
- Trees raised and trimmed various locations
- GTA drains cleared
- Fixed toilets Taylor Park

## THE DIRECTOR ENGINEERING REPORT

---

- Fixed overheads Rotary Park
- Fixed broken pipe Council Chambers
- Replaced soft fall Rotary Park
- Repaired drainage North Street

### 2.1.1 Emu Creek rehabilitation

Flood mechanisms have been surveyed and are being designed by consultant.

### 2.2 Cemeteries

The following graves have been prepared from; 01 August 2018 to 31 August 2018

- |                    |   |     |
|--------------------|---|-----|
| • Grenfell Lawn    | – | 3   |
| • Grenfell         | – | 0   |
| • Bimbi            | – | 1   |
| • Caragabal        | – | Nil |
| • Private property | – | Nil |

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- cemetery beam construction continuing

### 2.3 Sewer Mains

Nine (9) sewer chokes have been attended to during the last month, none in the relined sections.

### 2.4 Private Works

- Two driveways concreted Quandialla
- Supply and delivery of gravel

### 2.5 Village Area - Capital and Maintenance Works

- general maintenance
- Quandialla footpath construction completed (Ref. photo)
- Quandialla drainage continuing
- Second and Third Street in Quandialla have been swept

### 2.6 Vandalism

Urban - Nil  
Rural - Nil

Progressive Cost Urban: \$0.00  
Progressive Cost Rural: \$0.00

## **THE DIRECTOR ENGINEERING REPORT**

---

### 2.7 Sewer Main extension

Bradley Street Sewer Main Extension survey completed.

Design and costings for the sewer main and Kerb & channel are in progress.

### 2.8 Disabled Parking in Grenfell

Design of a Disable Parking in Weddin Street (in front of Council building) has been completed and will be discussed in October 2018 Traffic Committee meeting.

### 2.9 Traffic related matters:

Design for following traffic related matters have been completed and waiting for response from Traffic Committee;

- Advance warning sign for Mary Gilmore Way near rail way track.
- School bus symbol at the school bus stop area on Mary Gilmore way after old young road towards Bimbi.
- Advance warning sign on intersection of Holy camp road and Mary Gilmore Way.

**For Information  
Noted**

## **3. Future Works (01.09.2018 onwards)**

### 3.1 Highways

- Heavy patching works – 1300 sq. m in Mid-Western Highway
- Heavy Patching works 3000 sq. m in Newell highway
- Tree trimming

### 3.2 Regional Roads

- general maintenance
- Spraying program to continue
- Sucker spraying and removal to continue
- 1km of New Forbes Rd to be strengthened and widened

### 3.3 Rural

- general maintenance
- Maintenance grading
- Gravel resheeting
- Bewleys Road - resealing work will be done on November 2018

### 3.4 Urban and Village

#### Caragabal park;

- 2x Timber slatted picnic tables and BBQ are awaiting installation
- Septic overflow needs to be redirected
- Timber borders around soft-fall need to be replaced
- Backfill to be levelled around BBQ area
- Turf to be laid over back filled area

## THE DIRECTOR ENGINEERING REPORT

---

- general maintenance
- Quandialla drainage program to continue
- Quandialla footpath construction completed
- Quandialla kerb and gutter replacement to commence
- Caragabal Park Upgrade to continue

**For Information  
Noted**

#### 4. RMS RMCC Contract, R2.54.4

Greenethorpe Bumbaldry road intersection upgrade is in the planning and estimation stages and actual work in the field will be commenced on January 2019. Tree trimming in that section is planning to be done in November 2018 subject to the approval of work order by RMS.

**For Information  
Noted**

#### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

PLANT NO	PLANT	DETAILS
Town Pool	Pump Repair	Recirculate pump, dosing valve and feeder repair
3964	Water Cart	Air brake repairs, air compressor repair
4070	Grid Roller	Fuel system overhaul including new tank and delivery system
4094	Backhoe	Hydraulic repairs
4105	Cat Grader	Hydraulic and steering repairs, full service and tyre replacement
4107	Patch Truck	DPF repairs and air valve repairs
4053	Cat Grader	Hydraulic ram overhaul, start solenoid
4106	Backhoe	Belt and radiator repair, fuel system cleanout
3960	Dog Trailer	Air bag/suspension modifications
1107	Taxi	Front end repairs, wheel alignment and servicing
5200	Fuel Trailer	Full trailer overhaul
3953	Garbage Truck	Actuator assembly rebuild kit
4104	Bad Boy Mower	Hydrostatic repairs
BFO 6203	Izuzu Fire Truck	LED flasher upgrade, new batteries and heavy vehicle inspection

**For Information  
Noted**

## THE DIRECTOR ENGINEERING REPORT

---

### 6. Noxious Weed Report, C2.8.12

Activity	Location
Sucker Control Fulcrum Program	Sucker spraying on Henry Lawson Way, Gooloogong Road. Mapping & recording with Fulcrum program
High Risk Road Inspections	Henry Lawson Way (Young Rd), Red guide post maintenance for Coolatai Grass
Publicity	Design Tri fold pamphlet & organise graphic designer & printing
Training	Mapping practice & review how to calculate totals
RWCM	Dubbo
MVWC	Narromine
Weed Meeting	Grenfell
Administration	Mapping, reports, BIS uploads, Inspections loaded on Roam organise registration & accommodation for compliance training in Dubbo & Australasian weed conference.
Drone Training	Grenfell
High Risk Roadside Inspections	SH6, SH17, Henry Lawson Way & Bland Rd
TSR Inspections	SH17, Part of SH6, Driftway Rd, Henry Lawson Way (Forbes Rd), Mary Gilmore Way, part of Gooloogong Road, Stock Route Rd, Bimbi Quandt Rd & Bland Rd
Council owned land	Obriens hill, Bumbaldry, Greenethorpe, Quandialla, Caragabal & Grenfell town area
Rail Inspections	Quandiall & Koorawatha lines
Other High Risk Sites	Cemetery, Silos, Camping areas & rest areas
Slashing Spraying Program	Review roadside growth and prepare for slashing spraying program to begin again in Spring

- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

**For Information  
Noted**

# THE DIRECTOR ENGINEERING REPORT

## 7. Roads to Recovery, R2.56

The works in progress as of 31<sup>st</sup> August 2018 is as follows:

Work Location	Expenditure - Roads to Recovery Funding - 2017/2018						Exp to Date	Forecast Exp Next Period	Remarks
	Budger for 2017/2018	Revised Proposed Expenditure	Comple te	Start Works	Complete Works	Funding Type			
Greenethorpe-Bumbaldry Road, Rural Road - Chainage 10.85 km to 11.7 km measured from start point 0.0	\$ 25,976.00	\$ 25,976.00	No	May-18	May-18		\$ -	\$ 25,976.00	
Greenethorpe-Koorawatha Road, Rural Road - Chainage 0.000 km to 0.900 km measured from start point 0	\$ 29,338.00	\$ 29,338.00	Yes	Nov-17	Nov-17		\$ 29,338.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 12.690 km to 15.270 km measured from start point 0.000km at Mid-	\$ 73,589.00	\$ 73,589.00	Yes	Nov-17	Nov-17		\$ 73,589.00	\$ -	Completed
Dritway Road, Rural Road - Chainage 15.670 km to 16.350 km measured from start point 0.000km at Mid-	\$ 19,395.00	\$ 19,395.00	Yes	Nov-17	Nov-17		\$ 19,395.00	\$ -	Completed
Ballendene Road, Rural Road - Chainage 4.790 km to 7.620 km measured from start point 0.000km at Mid	\$ 80,719.00	\$ 80,719.00	Yes	Nov-17	Nov-17		\$ 80,719.00	\$ -	Completed
<b>Subtotal</b>	<b>\$ 229,017.00</b>	<b>\$ 229,017.00</b>					<b>\$ 203,041.00</b>	<b>\$ 25,976.00</b>	
Keiths Lane, Rural Road - Chainage 0km to 1.825km measured from start point 0.000km at Sandy Creek R	\$ 163,756.00	\$ 233,272.00	Yes	Jul-17	Oct-17		\$ 233,272.00	\$ -	Completed
<b>Subtotal</b>	<b>\$ 163,756.00</b>	<b>\$ 233,272.00</b>					<b>\$ 233,272.00</b>		
Bewleys Road, Rural Road - Chainage 0km to 9.750km measured from start point 0.000km at Newell Highw	\$ 200,000.00	\$ 200,000.00	No	Feb-18	Dec-18	JF	\$ 200,000.00	\$ -	Completed
<b>Subtotal</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>					<b>\$ 200,000.00</b>	<b>\$ -</b>	
Caragabal-Pullabooka Road, Rural Road - Chainage 0.000 km to 5.600 km measured from start point 0.00	\$ 202,820.00	\$ 202,820.00	No	Feb-18	Apr-18		\$ 202,820.00	\$ -	
<b>Subtotal</b>	<b>\$ 202,820.00</b>	<b>\$ 202,820.00</b>					<b>\$ 202,820.00</b>		
Driftway Road, Rural Road - Chainage 1.825km to 3.140km measured from start point 0.000km at Birubi-Q	\$ 44,350.00	\$ 90,000.00	Yes	Sep-17	Nov-17		\$ 90,000.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 11.770km to 12.530km measured from start point 0.000km at Henry	\$ 25,650.00	\$ 50,137.00	Yes	Jul-17	Aug-17		\$ 50,137.00	\$ -	Completed
Pinnacle Road, Rural Road - Chainage 13.200km to 14.090km measured from start point 0.000km at Henry	\$ 30,000.00	\$ 73,000.00	Yes	Aug-17	Oct-17		\$ 73,000.00	\$ -	Completed
<b>Subtotal</b>	<b>\$ 100,000.00</b>	<b>\$ 213,137.00</b>					<b>\$ 213,137.00</b>		
<b>TOTAL</b>	<b>\$ 895,593.00</b>	<b>\$1,078,246.00</b>					<b>\$1,052,270.00</b>	<b>\$ 25,976.00</b>	

The resealing work on Greenethorpe – Bumbaldry Road will be completed in November 2018.

**For Information  
Noted**

## 8. Caragabal Park Upgrade, P2.1.50

- Concrete work for BBQ shelter and footpath have been completed
- BBQ shelter has been constructed
- Shade sails and poles have been installed
- 2x Timber slatted picnic tables have been ordered and will arrive in the next 7 weeks to be installed immediately upon delivery.
- Double burner BBQ will arrive in the next 2 weeks ready for installation.

**For Information  
Noted**

## **THE DIRECTOR ENGINEERING REPORT**

---

### **9. Bus Stop - Caragabal Primary School, C1.8.10/T3.4.7**

Amendment in the bus lane design in progress.

**For Information  
Noted**

### **10. Road Train from Forbes and West Wyalong, T3.6.6**

Council and RMS are working actively on Road Train access to Grenfell.

**For information  
Noted**

### **11. 2017-2019 Country Passenger Transport Infrastructure Grants Scheme, G2.19.1**

Weddin Shire Council has been successful in receiving a grant of \$10,000 for the 2017- 2019 Country Grant Scheme to build a new bus shelter in Forbes Street, Grenfell. This is fully funded project (List of successful application attached).

Council is required to seek an approval from the TfNSW CPTIGS Administrator for any variation to the original application.

**RECOMMENDATION:** that Council accept the funding of \$10,000 to build a bus shelter in Forbes Street adjacent to the Commonwealth Bank building.

#### **149** **RESOLVED:** Cr Best and Cr Diprose that Council:

- i) accept the funding of \$10,000 to build a bus shelter in Forbes Street adjacent to the Commonwealth Bank building.
- ii) commence community consultation regarding the location.

### **12. Removal of Tree located in the Grenfell Cemetery Entrance, E3.5.4**

A tree (ref. Photo) located in the north side of the cemetery access is damaging the spoon drain and road pavement. The tree is already in unhealthy condition and could cause serious problem in future and hence is recommended for removal the tree.

**RECOMMENDATION:** that Council note and approval be granted to remove the tree in accordance with Council's Tree Removal Policy.

#### **150** **RESOLVED:** Cr Diprose and Cr O'Byrne that Council note and approval be granted to remove the tree in accordance with Council's Tree Removal Policy, including replacing the tree as per the Policy.

### **13. Company Dam - 2017 Intermediate Surveillance Report – P2.1.7**

The Water NSW was contracted by CENTROC in May 2014 to carry out annual (intermediate) and 5 yearly surveillance inspections, as well as to act in the role of nominated Dam Engineer for the CENTROC group of Councils in New South Wales for the next 5 years.

The Water NSW carried out the 2017 Intermediate Surveillance Inspection on 5<sup>th</sup> December 2017.

## **THE DIRECTOR ENGINEERING REPORT**

---

The recommendations from the audit were of a medium nature, such as

- implementing a seepage measuring device at the downstream toe to monitor embankment seepage flow during routine inspections,
- trimming of vegetation to facilitate and enable effective routine inspections,
- providing rock protection on the upstream face to prevent further beach erosion at FSL.

These items will be addressed as funds become available.

**For Information  
Noted**

### **14. Grenfell Garden Club, C1.3.28**

The Grenfell Garden Club has requested Council for an approval to use two roundabouts and Rygate Square gardens for a small display of a memorial cross, silhouette of a soldier and poppies in each. The display would be in place from about 16<sup>th</sup> October until about 19<sup>th</sup> November.

Placement and removal of the display will be undertaken by club members approved by Council.

**RECOMMENDATION:** that Council note and approval be granted to use the two Roundabouts and Rygate Square Garden as requested.

**151** **RESOLVED:** Cr Diprose and Cr O’Byrne that Council note and approval be granted to use the two Roundabouts and Rygate Square Garden as requested.

### **15. Nominations for Australian Government Blackspot Program and NSW Safer Roads Program- 2019/2020, T3.7.3**

Roads and Maritime Services are inviting nominations for new projects for the 2019/2020 Australian Government Blackspot Program and New South Wales Safer Roads Program.

It is proposed to nominate improvements on a S-bend on Pullabooka Road and construction of a Roundabout in the intersection of Camp Street and Main street, so as to improve the safety for motorists.

Nominations are to target pedestrian crashes, motorcycle crashes, crashes on rural curves in high speed zones (over 80km/h) and fatigue-related crashes.

As nominations for the projects must be in by Friday, 5<sup>th</sup> October 2018, Councillors are invited to advise the Director Engineering of any other projects which could be submitted under the guidelines.

**RECOMMENDATION:**

Confirm Proposed Action

**151** **RESOLVED:** Cr McKellar and Cr O’Byrne that the proposed action be confirmed.

## **THE DIRECTOR ENGINEERING REPORT**

---

### **16. Nomination for Safer Communities Fund Round 3- Infrastructure Grants, G2.55**

The Minister for Home Affairs is inviting nominations for projects activities such as:

- installation of fixed or mobile CCTV cameras
- installation of security lighting
- installation of bollards
- installation of security and alarm systems, intercoms and swipe access attached to a public or community space
- crime prevention through environmental design (CPTED) including changing environmental characteristics in public or community spaces, such as a lack of lighting or poor natural surveillance, that can facilitate street crime and violence.

It is proposed apply for grant funding to install 3 lights in the Henry Lawson Drive way as Council has been requested by residents of Henry Lawson Drive regarding the installation of street lights in Henry Lawson Driveway. Engineering department has estimated for 3 lights. The cost is \$14,000. This includes survey, design and installation.

As nominations for the projects must be in by Tuesday, 25th September 2018, Councillors are invited to advise the Director Engineering of any other projects which could be submitted under the guidelines

#### **RECOMMENDATION:**

Confirm Proposed Action

**152 RESOLVED:** Cr Brown and Cr McKellar that the proposed action be confirmed.

### **17. Permission for Street parking for Screening Vehicle – T3.4.4**

Council has received a request from Logistics team to park a Mobile Measure Up Laboratory Vehicle at the following locations, dates and times;

Locations	Date	Time
In front of the Medical Centre at 3 Weddin Street at the northern end	Tuesday 2 <sup>nd</sup> October to Thursday 4 <sup>th</sup> of October 2018	8:30 am to 5 pm
On the southern end of Cross Street	Friday 5 <sup>th</sup> October 2018	8:30 am to 11 am

**RECOMMENDATION:** that Council note and approval be granted for the parking on these locations, dates and time:

Locations	Date	Time
In front of the Medical Centre at 3 Weddin Street at the northern end	Tuesday 2 <sup>nd</sup> October to Thursday 4 <sup>th</sup> of October 2018	8:30 am to 5 pm
On the southern end of Cross Street	Friday 5 <sup>th</sup> October 2018	8:30 am to 11 am

- 153 **RESOLVED:** Cr Best and Cr Diprose that Council note and approval be granted for the parking on these locations, dates and time:

Locations	Date	Time
In front of the Medical Centre at 3 Weddin Street at the northern end	Tuesday 2 <sup>nd</sup> October to Thursday 4 <sup>th</sup> of October 2018	8:30 am to 5 pm
On the southern end of Cross Street	Friday 5 <sup>th</sup> October 2018	8:30 am to 11 am

### 18. Grenfell Main Street Renewal, R2.4.19

Pedestrian and Public Domain Improvements: Concept Trials and Community Consultation

#### **Background**

Council has been granted NSW Government Community Strengthening Program funds in the order of \$750,000 - and is currently awaiting determination (*January 2019*) on its application for a further \$1,200,000 grant - to assist with environmental and economic enhancements through a renewal program for Grenfell's CBD.

Investment in this initiative, primarily focussed on Main Street, is seen as a vital contribution to a more comprehensive, integrated program of Council, envisaging Shire wide benefits. This is expressed in the programs overarching aim, namely:

#### **Aim**

*To Reinforce Grenfell's function and image as the heart of Weddin Shire, through renewal of the CBD and its business linkage to the villages and agriculture*

In this context, streetscape infrastructure improvements are proposed to provide direct functional benefits and character enhancement for the CBD, but will also be catalysts for delivering economic and social gains for the Shire and regional community. Notwithstanding the significance of such a program, the total budget likely to be available to Council for the project requires clear design priorities and budgetary discipline for ensuring an economic and sustainable outcome.

To this end, the Main Street Renewal project is guided by a number of more specific planning and design objectives. These have been derived from Council's own policy and planning framework, community expectations and analysis of current Main Street functions, assets and opportunities, all underpinned by the requirement to be fiscally responsible. The recommended streetscape improvement '*Draft Design Concept*' for the length of Main Street as discussed in the presentation reflects these objectives, or makes allowance within the public domain of the CBD for future development and management initiatives to meet them.

#### **Objectives**

*Encourage development of the town's economy and services to reinforce Grenfell's status as the popular business and services hub of the district*

*Support programs and projects which integrate the CBD with its district through social connectivity, physical connectivity and digital connectivity*

*Prioritise projects and activities offering skills development and employment opportunities to help grow the local economy*

## THE DIRECTOR ENGINEERING REPORT

---

*Amend land-use zoning around Main Street to facilitate mixed use development and specifically deliver a variety of new residential options*

*Identify and promote opportunities in Grenfell for tourism accommodation, aged accommodation and convenient access to medical facilities*

*Adopt planning and traffic management initiatives that encourage investment in conservation of the CBD to broaden tourist appeal*

*Respect the architectural character, pedestrian amenity and social activity that distinguish Grenfell to reinforce local pride and enhance the towns liveability*

*Build on Grenfell's heritage and the creative culture of the Weddin community to ensure the centre's streetscapes maintain an authentic identity and tourist appeal.*

### **Draft Design Concept**

The recommended Design Concept for Main Street's renewal is fully described in the pre-council presentation ref. *CLOUSTON Associates S18\_0050 (Issue D: 15.08. 2018)*.

Essentially, the improvements to the streetscape are proposed with limited intervention into the carriageway or disturbance of existing service infrastructure of Main Street or its major intersections. Parking and traffic circulation are rearranged, predominately within the existing kerb and roundabout provisions. A summary of the key function and character features of the concept include:

- footpath area and safety optimised by removing vehicle overhangs and exhaust gases
- increased frequency of pedestrian (shorter) road crossings provided at central islands
- vehicle speed reduced through narrow entrances to Main Street and car movement
- parking is parallel, standard size bays, along both kerb sides the length of Main Street
- central ninety-degree parking, extra wide bays (3m), along the full street length
- provision of ample numbers of disabled parking bays at optimum locations
- incorporation of enhanced street tree planting pattern kerb side and centrally
- reservation of ample green islands and road crossing refuges as median features
- flexible activity and events space incorporated in footpath extensions and median

As described in the report, the concept aims to be most cost effective in consideration of the limited construction budget, and to maintain high car parking yields for peak usage periods, with increased disabled provisions.

Overall the concept achieves this, with the added benefit of the return to pedestrian priority of the existing wide footpath now safer, cleaner and enjoying more shade and opportunity for socialising, event pop-up or public art and interpretation installations.

### Next Steps

With the provisions of the streetscape improvement Grant funds already allocated to Council requiring an expenditure of 50% by January 2109, there is now some urgency to adopt a concept and initiate works as soon as practical. Although the determination of the additional grant funding will not be known for some time, this does not preclude proceeding with evaluation of the current Draft Design Concept with a view to implementation in part or whole as the budget permits.

The concept as it stands can be applied in a pared back fashion, albeit with lesser embellishment, to achieve the basic parking and traffic management benefits. This would require Council's direction on priorities and preferences for a low budget version, and should form part of the 'next steps' process

First and foremost, however, the Concept should be reviewed for operational practicality and for community appreciation.

### Concept Evaluation and Community Consultation

#### 1. Dimensional Confirmation - Off Street

An off-street 'mock up' of the proposed parking and carriageway dimensions should be marked out and tested for practicality with a variety of vehicles and drivers, including use at night. The mock-up should be based on the actual dimensions and slope of a representative section of Main Street and provide a space equivalent to 4 to 5 kerb-side parallel parking bays with resultant traffic lanes and central 90% bays (around 30m long and 22m wide).

The area should include kerb barriers, verandah/light post elements, and incorporate tree planting and disabled parking features. Temporary materials and markings should be employed for this trial, so they can be readily rearranged, remeasured and evaluated

While the Concept dimensioning is based on a mix of both current advisory standards and some over-sized, further variation from this is also possible. For this reason, the optimum dimensions for parking practicality should be established pragmatically and safely at the outset, prior to any concepts being trialled in a real situation.

At the conclusion of this evaluation a preferred (refined) dimensional model should be adopted. Two sequential trials of this model should be undertaken in Main Street, allowing community use, appreciation and feedback on the Concept Design.

#### 2. West End Trial - Railway Hotel to Exchange Hotel

One full public trial should be carried out across a consolidated block in the precinct between the Railway Hotel and Exchange Hotel. The precise area should be determined on site, allowing for the most practical boundaries and avoiding potential confusion from other established impediments, parking/access requirements, etc.

In this precinct the trial area should be large, extending over approximately 10 parallel parking bays with as many of the associated design features identified in the Concept as practical.

The bay markings and parking limitation signs should appear as normal as possible in the circumstances, giving the area the impression of formality and permanence for the period of the trial, which should extend for two full weeks.

Identification of the place, the trial's purpose and clear details of how to use it should be actively promoted by Council to encourage the widest testing and community reporting on the experience. At the beginning of the two-week trial Council's officers should provide a program of short induction sessions for key stakeholder groups and demographic sectors of the community

Regular monitoring on a regularly schedule, at predictably significant intervals, should be undertaken. Officers should record numbers of cars, locational preferences, compliance or apparent operational issues, and photograph general and detailed characteristics to illustrate usage. All markings and signage should be removed at the completion of the two weeks and the community notified that the West End trial had been completed and the East End trial is to begin.

### **3. East End Trial - Union Bank to Grenfell Art Gallery**

A two-week trial in the East end of Main Street, on exactly the same basis as the West end exercise should follow immediately after its closure. The selection of the exact site here should also be dependent on the local situation and could be smaller, extending over a precinct the length of 5 or 6 parallel parking bays.

Marking out, community introduction sessions, promotion, monitoring and evaluation should follow exactly the same process as the West end trial.

### **4. Community Consultation**

During the two on site trial periods to evaluate the Concept Design, the scheme should be on public display and community feedback sought on the proposal. The Consultation period should begin with a community presentation of the full Grenfell Main Street Renewal report and Draft Design Concept.

That should be followed with public display in Council and in Main Street (at the Hub) of the plans of the general arrangement of the Concept. This should be augmented perspective illustrations of and key details and dimensions to assist understanding. The location of the full report should be made known for any interested people to access further detail and be encouraged to make comment.

Weddin Shire's Council's Digital Panel should be circulated with similar information during the on-site trials and invited to both try out the trial precincts in Main Street and make comment through the digital feedback process.

## **Evaluation and Council Direction**

At the conclusion of the trials and Community consultation process, in approximately 6 weeks' time, a summary report should be put to Council with a recommendation from Council's Officers on how to proceed with the Design Concept – in whole, in part or with some variation accommodating valid feedback from the process.

## **THE DIRECTOR ENGINEERING REPORT**

---

The implications of Council not proceeding with haste at this juncture are significant, given the grant program's requirement for 50% of funds then needing to be spent in approximately 10 weeks, including the Christmas holiday and contractor shut down period.

**RECOMMENDATION:** that Council:

- i) urgently proceed with the Concept Evaluation and Community Consultation process for the Grenfell Main Street Draft Design Concept, as detailed in tasks 1 to 4 above, to enable a decision to be made by late October 2018 on the streetscape design and the program for its implementation, as the only technically viable and affordable option.
- ii) conduct public trials as per point 1 – 3 above.
- iii) undertake community consultation during the trial periods.
- iv) refer the proposal to the Traffic Committee for confirmation of action.

**154** **RESOLVED:** Cr Diprose and Cr Brown that Council:

- i) refer the proposal to the Traffic Committee for confirmation of action.
- ii) request an extension of the milestone dates under the grant program.
- iii) urgently proceed with the Concept Evaluation and Community Consultation process for the Grenfell Main Street Draft Design Concept, as detailed in tasks 1 to 4 above, to enable a decision to be made by late October 2018 on the streetscape design and the program for its implementation, as the only technically viable and affordable option.
- iv) conduct public trials as per point 1 – 3 above, but modifying point 3 above to be at least 4 weeks if permissible, once authorised by the Traffic Committee.
- v) undertake community consultation during the trial period as per point 4 above.

**RAJU RANJIT**  
**DIRECTOR ENGINEERING**

**155** **RESOLVED:** Cr McKellar and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

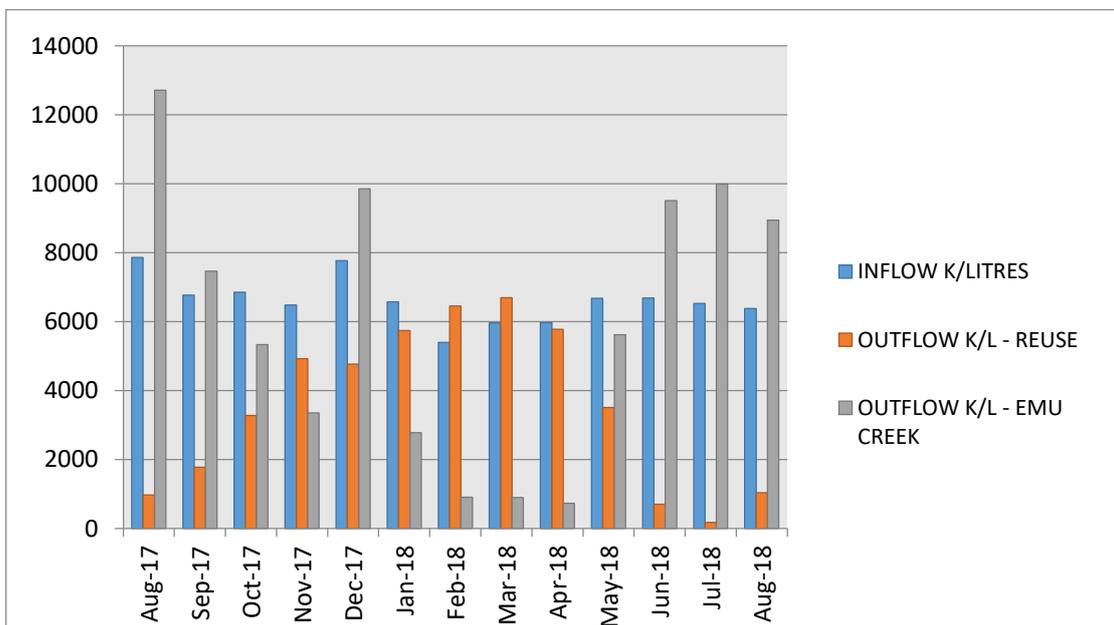
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during August 2018 was 6,383 kl with the daily average of 205.90 kl. Outflow for irrigation for reuse was 1,033 kl and discharge to Emu Creek 8,946.1 kl.

The highest daily recording of 236 kl occurred for the 24 hours ending 6.30 am on 4 August 2018 and the lowest of 183 kl for the 24 hours ending 6.30 am on 24 August 2018.

A total rainfall of 16.2 mm was recorded for the month.



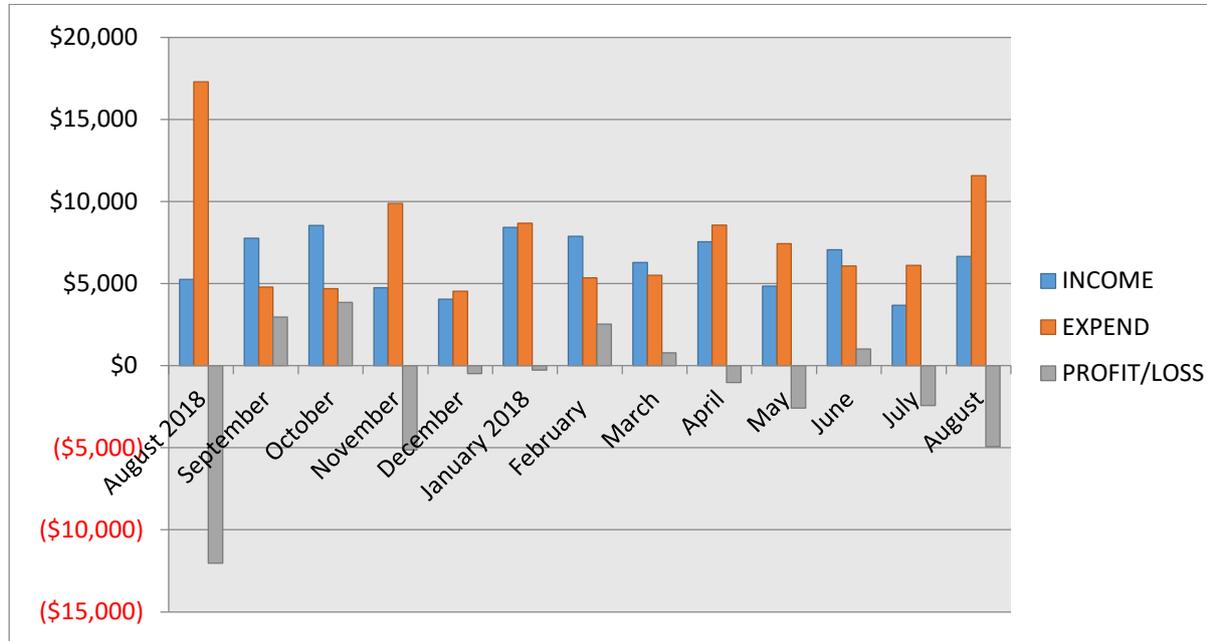
**For Council's Information**  
**Noted**

# THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

## 2. Caravan Park Operations, P2.3.3

Income for the month of August 2018 was \$6,646.00 with expenditure of \$11,576.54 (\$5,286.64 – Rates) resulting in an operational loss of \$4,930.54 the month.

There were 124 sites occupied for the month of August 2018.



For Council's Information  
Noted

## 3. Animal Control, A4.4.4

### a. Companion Animals (July 2018)

Animals Seized & Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	0	Animals Released:	3
Animals Straying and Impounded:	3	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0

### Other Activities:

#### Stock callouts

- Stray cattle – Bimbi area – action pending
- 2 x lambs unattended public place – Gooloogong Road – owner informed, contained.
- Stray sheep – action pending (Bimbi)

#### Environmental

- Rubbish dumped Tyagong Hall Creek Bus stop. Removed
- Rubbish dumped – Company Dam – removed

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

### Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's).
- Communication with GM Secretary – date confirmed authority letters to issue (slashing of vacant land)

### Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

### Training

- Annual Australian Institute Local Government Rangers Conference held – Rydges Parramatta Tuesday 24 July – Thursday 26 July 2018.

**For Council's Information  
Noted**

## **4. Animal Control, A4.4.4**

### **a. Companion Animals (August 2018)**

Animals Seized & Impounded :	1	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	1	Animals Released:	1
Animals Straying and Impounded:	2	Animals Rehomed:	0
Animals Surrendered:	0	Animals Sold:	0
		Animals Stolen:	2

### **Other Activities:**

### Stock

- Stray cattle – Bimbi area – PIN issued
- Stray sheep – PIN issued (Bimbi)
- Stray cattle – Show cause issued – Manganese Road
- Notice of Intention issued – to fence land – Order No. 7 Local Government Act
- Research conducted Local Land Services legislation, penalties – Stock Grazing Public Roads/Permits

### Environmental

- Conversation/communication EPA – Illegal rubbish dumping

### Overgrown blocks – Vacant Land

- Inspection of vacant land – Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's).
- Communication with GM Secretary – authority letters received (slashing of vacant land)

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

### Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Collection of Recycling Fact Sheets collated – Education program – Grenfell Pre School

### Advertising

- Letterbox drop – 50 flyers Greenethorpe Residents – Offences under Companion Animals Act 1998
- Grenfell show – Fireworks reminder – please contain animals
- Stock Grazing Permits

### Companion Animals Regulation 2018

The Companion Animals Regulation 2008 was repealed on the 31 August 2018 and was replaced by the Companion Animals Regulation 2018.

Changes have occurred within the new Regulation. Please note most Penalties have been increased. Some examples are set out below:

<b>Offence (Dogs)</b>	<b>Old Penalty amount</b>	<b>New Penalty amount</b>
Sell unidentified companion animal – Not dangerous/menacing restricted dog	\$165.00	\$180.00
Owner of dog not under effective control in Public place	\$220.00	\$330.00
Companion Animal not registered as Prescribed	\$275.00	\$330.00
Dog not wear collar and name tag	\$165.00	\$180.00
<b>Offence (Dogs) Continued</b>	\$1,320.00	\$1,760.00
Own/be in charge of dog which rushes at/attacks/bites Harasses/chases any person/animal	\$550.00	\$1,320.00

<b>Offence (Cats)</b>	<b>Old Penalty amount</b>	<b>New Penalty amount</b>
Cat not wear identification	\$110.00	\$180.00

### Fees

Under Part 3 Section 18(1)(c) – A late fee of \$15.00 will be charged if the registration fee has not been paid 28 days after the date on which the companion animal is required to be registered.

Under Part 4 Section 11N(d) - Annual Permits required from July 2019.

The fee required to be paid for the issue of a permit for a companion animal is:

- (a) \$80.00 in the case of a cat that is not desexed
- (b) \$195.00 in the case of a dangerous dog
- (c) \$195.00 in the case of a restricted dog

**For Council's Information  
Noted**

### 5. Household Chemical Cleanout, E3.3.14

NetWaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of-date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

Materials that can be dropped off include:

- Paint & paint related products (strippers, thinners, varnish etc)
- Pesticides, herbicides and poisons
- Solvents and household cleaners
- Household batteries (not lead acid)
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis; hobby chemicals (eg. Photography chemicals)
- Fluorescent tubes and smoke detectors
- Pharmaceuticals

Items NOT accepted include:

- Tyres
- Asbestos
- General rubbish
- Infectious waste
- Empty containers
- Explosives
- Flares
- Mobile phones

Household waste only – NO Commercial waste.

Collection will take place at the Grenfell Waste Depot on:

**Tuesday 20 November 2018, between 10am – 1pm**

Appropriate advertisements shall be placed in the local paper, website and social media sites.

**For Council's Information**  
**Noted**

### 6. Quandialla Swimming Pool, P2.3.2

Council continues to focus on upgrading on the community pool at Quandialla.

In this regard an upgrade of the filtration plant has commenced with the pool emptied and sandblasting carried out in preparation for painting.

Opening 3 November 2018

Weekend Hours 10am - 12.30pm and 2.30pm -7.30pm

Weekdays 3.00pm - 6.30pm

**For Council's Information**  
**Noted**

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

### **7. Grenfell Aquatic Centre, P2.3.1**

In conjunction with Council's Pool Manager and community interest in the facility, it is proposed the Season 2018/19 will run from 1/10/2018 to 31/03/2019 and to provide the hours of opening:

#### **Proposed**

Monday to Thursday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 7.00pm

Friday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 6.00pm

Saturday: 6.00am – 8.00am, 10.00am – 7.00pm

Sunday: 11.00am – 7.00pm

Public Holidays: 11.00am – 7.00pm

It is also noted that Council's Pool Manager has made a recommendation that during the Christmas School Holidays alter the Opening Hours during the week.

Monday – Thursday: 6.00am – 8.00am, 10.00am – 7.00pm

Friday: 6.00 - 8.00am, 10.00am – 6.00pm

**RECOMMENDATION:** that Council adopt the new pool opening hours for the 2018/19 season of:

Monday to Thursday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 7.00pm

Friday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 6.00pm

Saturday: 6.00am – 8.00am, 10.00am – 7.00pm

Sunday: 11.00am – 7.00pm

Public Holidays: 11.00am – 7.00pm

Christmas School Holidays Opening Hours during the week:

Monday – Thursday: 6.00 - 8.00am, 10.00am - 7.00pm

Friday: 6.00 – 8.00am, 10.00am – 6.00pm

**156** **RESOLVED:** Cr Diprose and Cr McKellar that Council adopt the new pool opening hours for the 2018/19 season of:

Monday to Thursday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 7.00pm

Friday: 6.00am – 8.00am, 10.00am – 1.00pm, 3.00pm – 6.00pm

Saturday: 6.00am – 8.00am, 10.00am – 7.00pm

Sunday: 11.00am – 7.00pm

Public Holidays: 11.00am – 7.00pm

Christmas School Holidays Opening Hours during the week:

Monday – Thursday: 6.00 - 8.00am, 10.00am - 7.00pm

Friday: 6.00 – 8.00am, 10.00am – 6.00pm

### **8. NetWaste Tender for Chipping of Garden Organics and Wood and Timber, E3.3.12**

A regional tender was coordinated by NetWaste in July 2018, with Orange City Council administering the tender process for the chipping of garden organics and wood and timber on behalf of seventeen (17) NetWaste Councils.

The services required under the Contract include the following primary elements:

- Chipping of the garden organics, wood and timber (the Material) in accordance with the standards outlined in the Technical Specifications for all of the Councils participating in the Contract;

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

- Responding to, and actioning Service Request Forms from the participating Councils for processing of Material within the specified time period;
- Provision of reports to the NetWaste Projects Coordinator outlining volumes of Material processed at each Council site as requested.

The term of the Contract is two (2) years, with the option of 12 months extension under the existing terms upon agreement by the Contractor and the Councils, which can happen on two (2) successive occasions.

Ausshredding Pty Ltd has been identified as the preferred tenderer through the evaluation process and are recommended to be awarded the NetWaste Contract.

### **RECOMMENDATION:**

- To accept the tender submitted by Ausshredding Pty Ltd dated 25 July 2018 for the initial two (2) year term and confirm Council's involvement to NetWaste Projects Coordinator.
- Delegate authority to the GM to sign the contract for Chipping of Garden Organics and Wood and Timber with Ausshredding Pty Ltd

**157 RESOLVED:** Cr O'Byrne and Cr McKellar that Council:

- Accept the tender submitted by Ausshredding Pty Ltd dated 25 July 2018 for the initial two (2) year term and confirm Council's involvement to NetWaste Projects Coordinator.
- Delegate authority to the GM to sign the contract for Chipping of Garden Organics and Wood and Timber with Ausshredding Pty Ltd

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### B. Planning and Development Matters:

#### 1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
32/2018	Gft & District Snr Citizens Welfare Committee	Carport	\$4,000	LOT: 1 DP: 533072 & LOT: B DP: 359308 98 & 94 George Street GRENFELL NSW 2810
35/2018	Weddin Shire Council	Subdivision	\$0	LOT: 28 DP: 1237971 Phil Aston Place GRENFELL NSW 2810
40/2018	Mrs PK Livingstone	Shed	\$30,000	LOT: 6 SEC: 6 DP: 758473 12 Weddin Street GRENFELL NSW 2810
41/2018	Mrs ZE Parkes	Storage Shed	\$9,000	LOT: B DP: 313933 48 East Street GRENFELL NSW 2810
43/2018	Mr GP Robbins	Garage	\$7,162	LOT: 21 SEC: D DP: 7892 32 Wyalong Street CARAGABAL NSW 2810
44/2018	Mr LJ Coady	Shed	\$20,000	LOT: 7 SEC: 1 DP: 758473 12 West Street GRENFELL NSW 2810
45/2018	Mr S Graham	Alteration to Dwelling	\$6,500	LOT: 1254 DP: 754578 12 North Street GRENFELL NSW 2810

**For Council's Information**  
**Noted**

#### 2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 4/2018	Mr CJ Moran & Mrs KM Williams	Storage Shed	\$25,000	LOT: 19 DP: 1063500 144 Simpson Drive GRENFELL NSW 2810
CD 7/2018	Mr RF & Mrs JL McLelland	Shed	\$27,000	LOT: 1 DP: 1188325 17 Lynch's Lane GRENFELL NSW 2810

**For Council's Information**  
**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Construction Certificates

The undermentioned applications were received and determined under delegation:

CC NO.	Applicant	Construction	Address
43/2016	Off Track Investments PL	Proposed Shed with Awning, 5 Silos, Office and Amenities for Storage facility for Grain - Minor processing and packing ( <b>Steel Frame only</b> )	LOTS: 1-6 SEC: 35 DP: 758473 & LOT: 1 DP: 539199 Brundah Street GRENFELL NSW 2810
43/2016	Off Track Investments PL	Proposed Shed with Awning, 5 Silos, Office and Amenities for Storage facility for Grain - Minor processing and packing ( <b>Silos only including Reinforced concrete slabs</b> )	LOTS: 1-6 SEC: 35 DP: 758473 & LOT: 1 DP: 539199 Brundah Street GRENFELL NSW 2810
56/2017	Ms CA Pulvirenti	New Dwelling	LOT: 11 DP: 224968 4 Sale Street GRENFELL NSW 2810
31/2018	Mr IM & Mrs WJ Taylor	Carport	LOT: 1 DP: 1140207 4475 Mid Western Highway CARAGABAL NSW 2810
36/2018	Ms KE Perrott	Close in Verandah	LOT: 2 SEC: A DP: 6820 39 South Street GRENFELL NSW 2810
37/2018	Mr PD & Mrs KF Wheeler	Storage Shed (Slab & Frame only)	LOT: 24 DP: 1043691 Yambira Parish GRENFELL NSW 2810
39/2018	Mr H Clarke	Shed	LOT: 107 DP: 1081488 24 Stan McCabe Drive GRENFELL NSW 2810
41/2018	Mrs ZE Parkes	Storage Shed	LOT: B DP: 313933 48 East Street GRENFELL NSW 2810
45/2018	Mr S Graham	Alteration to Dwelling	LOT: 1254 DP: 754578 12 North Street GRENFELL NSW 2810

**For Council's Information**  
**Noted**

### 4. Local Heritage Grants, H2.5.2.16

Council is in receipt of 9 Local Heritage Grant applications. The submissions are being assessed and a late report regarding the outcomes will be provided to Council at its Ordinary September 2018 Meeting.

**For Council's Information**  
**Noted**

**5. Grenfell Sewerage Treatment Plant (STP) Upgrades, S1.1.5**

Councils current program for the Detailed Design component:

- Tender period 21 days (as per LG Act), closing 11 September 2018
- Draft evaluation + report: 14 September 2018
- Selection committee meeting 18 September 2018
- Council meeting 20 September 2018

*It is noted that the assessment of the tender for the Detailed Design will be carried out on Tuesday 18 September 2018 with a late report being prepared for Councils consideration at the September meeting.*

Recycled Water Management Scheme:

- Stakeholders meeting (critical: Henry Lawson High School): 18 September 2018

In relation to the budget status of this project, it is considered that Council needs to be aware of the suggested CAPEX identified in the Concept Design.

Table 1 below:

**Table 1: Financial Summary**

<b>Stage</b>	<b>Cost to date</b>	<b>Budget</b>	<b>% spent</b>	<b>Remaining</b>
Investigation	\$69,870	\$69,870	100.0%	\$0
Concept Design + REF	\$114,900	\$300,000	38.3%	\$185,100
Detailed Design	\$0	\$550,000	0.0%	\$550,000
Construction	\$0	\$6,800,000	0.0%	\$6,800,000
Commissioning	\$0	\$120,000	0.0%	\$120,000
Project Management	\$91,533	\$250,000	36.6%	\$158,467
Contingencies	\$0	\$910,130	0.0%	\$910,130
<b>Total</b>	<b>\$276,303</b>	<b>\$9,000,000</b>	<b>3.1%</b>	<b>\$8,723,697</b>

Council completed the investigation and the Concept Design / REF. The remaining budget of this stage will be used for land acquisition and geotechnical investigation.

While Council has only spent 3.1% of the project budget, the planning work completed to date highlighted a potential shortfall in the construction budget.

Table 2 compares the latest estimate from the consultant who completed the concept design and the available budget. A copy of the cost estimates is included with this submission.

Table 2: Construction Cost Comparison

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

Component	Concept Design	Original Budget
Construction cost	\$7,662,000	\$6,800,000
Contingencies	\$1,916,000 <sup>1</sup>	\$910,000
Total	\$9,578,000	\$7,710,000

<sup>1</sup> 25% contingencies, as per the concept design cost estimates.

In a recent meeting with the Department of Industry Water confirmed that, in their view, the budget of \$6.8 million is likely to be insufficient to construct the proposed STP.

The figures in Table 2 indicate that the shortfall in the construction cost + contingencies is \$1,868,000.

Being a small council with only one sewerage scheme and limited reserves, Weddin Shire Council does not have the financial resources to fund this increase.

Council is taking actions to reducing the cost of the project to meet the budget. The brief for the detailed design, requires the designer to investigate strategies and design modifications to reduce the cost of the project. At the same time Council would not want that the project's quality and operability to be compromised.

Council has therefore made a request to INSW (Funding Body) for an increase to the grant amount of \$1,868,000.

**For Council's Information**  
**Noted**

### **6. Grenfell Medical Centre, P2.12.1**

Building activities continue on site with Gyprocking and ceiling placement, production of all joinery, installation of glazing to the front elevation, locating underground petrol tanks, pumping of liquids, testing and filling with appropriate concrete mix, removal of existing footpaths, Telstra upgrade and NBN connection.

Council has completed its contracting for the provision of floor finishes, PC items, tiling and communication systems for phone, Wifi and internet services.

In conjunction with the requirements for upgrading of the electricity supply to the facility, Council has received advice from Essential Energy that there will be two scheduled power outages that will impact on a substantial number of neighbouring properties in Main, George Nash and Short Streets.

The outage dates are as follows:

Outage 1- Sunday 18/11/18

Outage 2 - Sunday 2/12/18

Both outages will be minimum 6 hours depending on further advice. It is appropriate for council to notify the affected parties as well as the standard Essential Energy notification.

**For Council's Information**

**Cr Diprose left the room at this point 7.04pm.**

**Noted**

**7. LOT 1 DP 712149 – ‘Wentworth’, Bimbi-Caragabal Road Grenfell, DA 47/2006**

**Cr Diprose returned to the room at this point 7.06pm.**

Council is in receipt of correspondence from Gordon Garling Moffitt regarding the LOT 1 DP 712149 – ‘Wentworth’, Bimbi-Caragabal Road Grenfell and previous Development Application 47/2006.

The application was approved for the subdivision of the aforementioned land for the creation of lots as set out in relative wills of the Nowlan family.

The application expired on 2 March 2011 and Council has advised and confirmed as such.

The ability for Council to consider a similar proposal has been removed from the Weddin LEP 2011.

There is provision within the current LEP for Council to consider exceptions to the development standards around subdivisions pursuant to Part 4 – Clause 4.6 with the concurrence of the Secretary of Planning.

Council resolved, at its Ordinary July 2018 meeting that:

*“Council write to Department of Planning and Environment seeking advice regarding Council’s ability to consider an application for subdivision”.*

Council has received a reply from Director Region, Western Planning Services and advises:

*“It is noted that DA 47/2006 lapsed on 2 March 2011. To permit such a subdivision requires compliance with the current development provisions under an environmental planning instrument. I have reviewed Council’s advice and agree with the interpretation of Clause 4.6(6) based on the information provided.”*

**RECOMMENDATION:** that Council confirm that, under the current development provisions of its Local Environmental Plan, Weddin LEP 2011, it is unable to permit an application for subdivision as approved pursuant to DA 47/2006.

**158** **RESOLVED:** Cr O’Byrne and Cr Diprose that Council confirm that, under the current development provisions of its Local Environmental Plan, Weddin LEP 2011, it is unable to permit an application for subdivision as approved pursuant to DA 47/2006.

## THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

---

**RECOMMENDATION:** that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

**159 RESOLVED:** Cr Brown and Cr O'Byrne that the Director Environmental Services' late report be received and dealt with because of the urgency of the matter.

### **B8. 2018/19 Local Heritage Grant Funding Allocation, H2.5.2.16**

The application period for submissions for Councils Local Heritage Grant funding programme closed on the 31 August 2018.

At the end of the application period, Council had received 9 submissions. Those submissions were assessed in accordance with the Office of Heritage guidelines and assessed by Council's Heritage Advisor and Director Environmental Services.

The results and recommendations are compiled in the table below and will be subject to conditions:

	Project	Proposal	Grant Funding
1.	59 Camp Street	Painting roof – House and Garage	\$1450.00
2.	Catholic Church Weddin Street	Reseal front stained glass windows , repaint exterior portions of Church	\$4000.00
3.	Bimbi Post Office	Restoration of the hut/kitchen at the back of the old Bimbi Post Office	\$3000.00
4.	HC Brinsmead Plaque Bimbi	Erect Plaque	\$500.00
5.	Bimbi Public School Plaque	Erect plaque	\$500.00
6.	18 Dagmar Street	Reconstruction/restoration of original detail of building	\$1126.50
7.	Rose Street (Drama Society)	Restoration of external front entrance, other restoration work and signage	\$4465.75
8.	Presbyterian Church Weddin Street	Painting of exterior of church building	\$2300.00

**Note: The ninth application was unsuccessful due to limited information and the grant program being fully subscribed.**

**RECOMMENDATION:** that Council note and endorse the 2018/19 Local Heritage Grant Funding Allocations.

**160 RESOLVED:** Cr Diprose and Cr Brown that Council note and endorse the 2018/19 Local Heritage Grant Funding Allocations.

B J HAYES  
**DIRECTOR ENVIRONMENTAL SERVICES**

**161 RESOLVED:** Cr O'Byrne and Cr Brown that except where otherwise dealt with the Director Environmental Services report be adopted.

**MINUTES OF THE WEDDIN SHIRE COUNCIL CONSULTATIVE COMMITTEE  
MEETING HELD ON TUESDAY 21 AUGUST 2018 AT 2.30PM AT THE COUNCIL  
CHAMBERS**

---

As apologies were received from a number of committee members, there was no quorum and the meeting was not held.

**Noted**

**MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD  
IN THE COMMITTEE ROOM ON TUESDAY 21 AUGUST 2018 COMMENCING AT  
3:30PM (C2.6.14)**

---

As apologies were received from a number of committee members, there was no quorum and the meeting was not held.

**Noted**

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 28 AUGUST 2018  
COMMENCING AT 4.30 PM (E1.1.5)**

---

- 1. PRESENT:** Raju Ranjit (Chair - Weddin Shire Council)  
Michael Madgwick (LEOCON)  
Jodie Marshall (REMO)  
Mark Hughes (Fire and Rescue, NSW)  
Andrew Noble (NSW Ambulance)  
W. Simpson (SES)

**2. APOLOGIES:**

Trish Malone (State Emergency Service),  
Karen Hancock (Health)  
Brendan Haynes (WSC-Public Health)  
Angus Nielsen (Rural Fire Service)  
David Sheehan (State Emergency Service)  
Craig Johnson (Fire & Rescue NSW)  
Bruce Fitzpatrick (Fire & Rescue NSW)  
Maurice Simpson (Observer – State Emergency Services)

**Resolved:** Michael Madgwick and Andrew Noble that the apologies be accepted.

**3. MINUTES:**

**Resolved:** Michael Madgwick and Andrew Noble that the minutes of meeting held on 29 May 2018 be adopted as read.

**4. MATTERS ARISING**

Fire and Rescue, NSW has raised a matter relating Weddin Mountain Muster Camp Fire. Due to the drought situation, the event may need a fire permits.

SES commented on the matter that the situation may be changed in two weeks time and could be normal

**5. GENERAL BUSINESS**

Council presented the report of workplace injury or illness provided by NSW Rural Fire Services and has been noted.

**6. CORRESPONDENCE**

Nil

**7. MEMBERS REPORT**

**7.1 Police**

All good and has one extra staff.

## **7.2 Council**

All good

## **7.3 NSW Ambulance**

New Ambulance project is in progress.

## **7.4 REMO**

EMPLAN has been endorsed

## **7.5 Fire & Rescue NSW**

- 11 incidents were related to rescue calls
- 1 House fire in Greenethorpe
- 1 Gas fire on Hill Road
- One person wanting to join the team

## **7.6 SES**

- All good

**8. NEXT MEETINGS:** Tuesday, 27 November 2018 @ 4:30 PM

**9. CLOSURE:** There being no further business to discuss the meeting closed at 4:54 pm.

**R RANJIT**

**(WEDDIN SHIRE COUNCIL)**

**162 RESOLVED:** Cr Brown and Cr McKellar that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 17 SEPTEMBER 2018 COMMENCING AT 4.30 PM (C2.6.11)**

---

**1. PRESENT:** Crs Liebich, Best, Niven, Diprose, Brown and O’Byrne.  
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

**2. APOLOGY:** Cr McKellar

**Resolved:** Cr O’Byrne and Cr Niven that the apology be accepted.

**Cr Parlett has been granted leave of absence Resolution No. 053**

**Cr Bembrick has been granted leave of absence Resolution No. 054**

**3. MINUTES:** 13 August 2018

**Resolved:** Cr Diprose and Cr O’Byrne that the minutes from the 13 August 2018 be adopted.

**4. MATTERS ARISING:**  
Nil

**5. CORRESPONDENCE:**

Gabrielle Upton, Minister for Local Government, A3.6.54: Tough new codes of conduct for local councillors are coming into force that crack down on gifts and benefits and require formal training for Councillors and Mayors.

**Noted**

**6. REPORTS:**

**6.1 General Manager:**

Local Government Reform – Connected Leadership Program, Weddin Regional Health Hub Operation, Weddin Wellness Plan and Regional Growth Fund.

**Noted**

**6.2 Corporate Services Department:**

Roads and Other Expenditure 2017/2018, Roads and Other Expenditure 2018/2019, Debt Recovery – Rates and Debtors and Purchase of Christmas Decorations.

**Noted**

**6.3 Director Engineering:**

Works Report, Other Works, Future Works, RMS RMCC Contract, Plant Report, Noxious Weed Report, Roads to Recovery, Caragabal Park Upgrade, Bus Stop – Caragabal Primary School, Road Train from Forbes and West Wyalong, 2017-2019 Country Passenger Transport Infrastructure Grants Scheme, Removal of Tree located in the Grenfell Cemetery Entrance, Company Dam - 2017 Intermediate Surveillance Report, Grenfell Garden Club, Nominations for Australian Government Blackspot Program and NSW Safer Roads Program- 2019/2020, Nomination for Safer Communities Fund Round 3- Infrastructure Grants, Permission for Street parking for Screening Vehicle and Grenfell Main Street Renewal.

**Noted**

#### 6.4 Director Environmental Services:

Sewerage Treatment Works, Caravan Park Operations, Animal Control, Household Chemical Cleanout, Quandialla Swimming Pool, Grenfell Aquatic Centre, NetWaste Tender for Chipping of Garden Organics and Wood and Timber, Construction Certificates, Local Heritage Grants, Grenfell Sewerage Treatment Plant (STP) Upgrades, Grenfell Medical Centre, LOT 1 DP 712149 – ‘Wentworth’, Bimbi-Caragabal Road Grenfell, DA 47/2006 and Town DA’s.

**Noted**

#### 7. GENERAL BUSINESS:

Nil

#### 8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- |                               |   |
|-------------------------------|---|
| • Greenethorpe                | Shed                                    |
| • Gooloogong Road             | Subdivision                             |
| • Edward Square, Greenethorpe | Shed                                    |
| • Henry Lawson Way            | Subdivision                             |
| • Rose Street                 | Demolish Existing Dwelling/New Dwelling |
| • Burrett Street              | Dual Occupancy                          |
| • Wood Street                 | New Deck                                |
| • North Street                | Garage/Carport                          |
| • Cross Street                | Bowling Club alts                       |
| • Lynch’s Lane                | Shed                                    |
| • West Street                 | Shed                                    |
| • Caragabal                   | Shed                                    |
| • Dalton Street               | Shed                                    |
| • Sullivan Street             | Shed                                    |
| • Main Street                 | Building permissibility                 |
| • Brundah Street              | Zoning permissibility                   |
| • Manganese Road              | Dwelling                                |
| • Manganese Road              | Subdivision                             |
| • North Street                | Subdivision                             |

**Noted**

#### 9. BUSINESS WITH NOTICE

##### 1. Anzac Memorial Fund, G2.55

I hereby give notice of the following motion at the September 2018 Planning and Development Meeting:

“that Weddin Shire Council discuss the possible application of grant funding under the Anzac Memorial Fund to be used at Memorial Park.”

Signed: \_\_\_\_\_ Cr Paul Best \_\_\_\_\_

**Resolved:** Cr Best and Cr Niven that Weddin Shire Council discuss the possible application of grant funding under the Anzac Memorial Fund to be used at Memorial Park.

## **2. Bogolong Dam, E3.6.4**

I hereby give notice of the following motion at the September 2018 Planning and Development Meeting:

“that Weddin Shire Council discuss the possibility of allowing community access to Bogolong Dam.”

Signed:           Cr Paul Best          

**Resolved:** Cr Best and Cr O’Byrne that Weddin Shire Council discuss the possibility of allowing community access to Bogolong Dam.

**Cr O’Byrne left the room during this item and did not return 6.34pm.**

### **10. QUESTIONS WITH NOTICE**

Nil

**11. NEXT MEETING:** Monday, 15 October 2018 at 4.30 pm.

**12. CLOSED:** There being no further business to discuss the meeting closed at 6.38pm.

**163** **RESOLVED:** Cr Diprose and Cr O’Byrne that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE ORGANISATIONAL LEADERSHIP TEAM (OLT) MEETING HELD ON TUESDAY, 18 SEPTEMBER 2018 COMMENCING AT 8.30AM (C2.6.10)**

**Present:** Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

**Apology:** Nil

**Minutes:** of meeting 14 August 2018.

**Resolved:** B Hayes and R Ranjit that the minutes from 14 August 2018 be adopted.

Theme	Item	Notes	Lead
People	Learning & development	i) <u>Traffic Control/Signage</u> – process implemented to ensure signage inspected on a regular basis. Training held. ii) <u>Henry Lawson Festival</u> - annual General Meeting (AGM) to be held 16 October, 2018.	DE GM
	Resource planning	i) <u>Resourcing Strategy</u> –formally adopted at the June 2018 Council meeting. ii) <u>New Improvement Plan</u> - new plan adopted as part of new Resourcing Strategy. Presented to August 2018 Council meeting advising of the status of the plan. iii) <u>2018/2019 Operational Plan</u> - in progress. Capital projects to be now instigated. iv) <u>2017/2018 Annual Report</u> – to be forwarded to the Division of Local Government by 30 November 2018. v) <u>2017/2018 Annual Financial Statements</u> – to be forwarded to the Office of Local Government by 31 October 2018. vi) <u>RMS Contract</u> – reported in Director Engineering’s report. vi) <u>Other Programs</u> – in progress. vii) <u>Overgrown Blocks</u> – letters seeking approval to slash blocks sent. Awaiting signed agreements prior to work commencing. viii) <u>Village/Roadside Slashing/Spraying</u> – works to commence in the near future. x) <u>Engineering Strategic Planning Meetings</u> – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2018/2019. Director Corporate Services and Director Environmental	GM GM All GM DCS DE DE DE

		Services are being involved in regards to funding sources for projects, development application referrals and general development issues.	DE
			DE
	Recruitment	i) <u>Loader Operator</u> – to be advertised. ii) <u>Labourer</u> - to be advertised.	DE DE
	Appointments	i) <u>Overseer</u> – Brett Biddle appointed.	DE
	Health & Wellbeing	i) <u>Grenfell Medical Centre</u> – Construction works in progress. Very good progress being made. Consideration currently being given to the operation of the centre.	DES
		ii) <u>New Ambulance Station</u> – a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme to be built in Grenfell. The site will be at the Grenfell MPS. Community Consultation in progress. DA submitted and currently on public exhibition.	DES
		iii) <u>Proposal for Health and Wellbeing</u> - Organisational Engagement Team (OET) have proposed a Health and Wellbeing program to be implemented to improve the Health and Wellbeing of staff as individuals and team members. The program will not only benefit the employees but Council as there will be reduced sick leave, improved work results while improving workplace satisfaction and culture at minimal cost to Council. It was unanimously agreed that the OLT support the program and the OET in its implementation. Awaiting OET response.	All
Resources	Finance	i) <u>Grant Funding Applications</u> – Council contribution required to be identified prior to application being submitted. ii) <u>2019/2020 Rates Peg</u> – Independent Pricing and Regulatory Tribunal (IPART) announced rates can be increased by a maximum of 2.7% in 2019/2020.	All GM/DCS
	Information		
	Assets	i) <u>Quandialla Recycling Depot</u> – operating very well. Director Engineering monitoring.	DE
		ii) <u>Smoke Testing</u> – next round of smoke testing to be undertaken when funding is available. Director Environmental Services pursuing internal compliance. Three properties yet to comply.	DE/ DES
		iii) <u>Sewer Mains Relining</u> – next stage to be undertaken in 2018/2019 under a Centroc contract based on previous and recent CCTV works.	DE
		iv) <u>Sewerage Treatment Works Upgrade</u> – Stage 2 commenced with concept design and REF completed. Tenders called for detailed design. Currently being assessed and determined.	DES
			DE

		<p>v) <u>Gibraltar Rocks Road Bridge Culvert</u> – grant funding application submitted under Fixing Country Roads program. Awaiting outcome. Tenders for the construction of the box culvert currently being re-considered. Works to be undertaken in 2018/2019.</p> <p>vi) <u>O’Briens Tributary</u> – preferred schemes currently being investigated by Floodplain committee. Funding to be then sourced.</p> <p>vii) <u>Emu Creek Project</u> – works continuing. Very good community response to the project.</p> <p>viii) <u>Industrial Land</u> – four sales completed. Three others currently in progress. 3 phase power currently being installed. Internal works completed.</p> <p>ix) <u>Quandialla Pool Upgrade</u> – a debrief meeting held with the pool manager to determine upgrade works required. Works in progress prior to the 2018/2019 season.</p> <p>x) <u>Quandialla Drainage</u> – stage 2 in progress.</p> <p>xi) <u>Quandialla Footpath Upgrade</u> – completed.</p> <p>xii) <u>Grenfell Main Street Upgrade</u> – funding obtained under Round 1 of the SCCF. Additional funding currently being sourced.</p>	<p>DE</p> <p>DE</p> <p>GM/DE/ DES</p> <p>DES</p> <p>DE</p> <p>DE</p> <p>DE</p>
	Investment		
Systems	Governance		
	Compliance	i) <u>Organisational Review</u> – to be undertaken in the 2018/2019 financial year.	GM
		ii) <u>Systems Review</u> – ledger restructure to be undertaken in the 2018/2019 financial year.	DCS
		iii) <u>Local Environment Plan (LEP) Review</u> – to be undertaken in the 2018/2019 financial year.	DES
iv) <u>Waste Strategy</u> – commenced with Netwastes support.		DES	
Risk	i) <u>Building Profession Board (BPB)</u> – compliance reporting systems regarding building inspections to be implemented. Monthly reporting will continue to be provided to the Department of Fair Trading through internal system.	DES	

Communication and Engagement	Communication plan		
	Staff engagement - Organisational Engagement Team (OET)	Recommendations: <ul style="list-style-type: none"> <li>• Store system / Depot Improvement Plan being reviewed and developed.</li> </ul>	DCS
	Community and stakeholder engagement	Community Engagement Strategy to be developed.	All
Summary of actions	Actions from meeting <ul style="list-style-type: none"> <li>▪ Task assignment</li> <li>▪ Delegation to OET</li> </ul>	Attend as allocated. GM and Directors to delegate where applicable.	All All
Communication	Communication plan from meeting – what; who; when; how?	GM and Directors to communicate with staff where applicable.	All
Forward planning	Next agenda Recurring items Non-recurring items	Next Meeting: Tuesday, 16 October 2018 at 8.30 am. Closed: 9.47am.	

**164 RESOLVED:** Cr Diprose and Cr Brown that the Minutes of the Organisational Leadership Team (OLT) Committee Meeting be noted.

## INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES ACTION PLAN

INSPECTIONS AND MEETINGS		STATUS	BY
May 2018	1. <u>Public Meeting Le Tour de Greenethorpe</u> : arrange meeting to discuss the event.	In Progress	DE
July 2018	2. <u>Local Government NSW Annual Conference</u> : Mayor, Deputy Mayor and General Manager to attend 21-23 October 2018.	In Progress	GM
<b>DEFERRED ACTIVITIES</b>			
April 2012	1. <u>Main Street Master Plan</u> : consider inclusion of heritage building signs.	In Progress	DE/DES
November 2013	2. <u>O'Brien's Tributary – Drainage Improvement</u> : refer matter back to floodplain committee for further consideration and other possible options.	In Progress	DE
June 2015	3. <u>RMS</u> : develop plans for a roundabout at the end of the Main Street in Grenfell and refer the proposal to RMS for their consideration.	Preparation for business case – In Progress	DE
	4. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	Investigation Continuing	DES
April 2016	5. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress	DES
August 2016	6. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy.	In Progress	DE/GM
November 2016	7. <u>NBN Fibre to the Premises</u> : make representations to ensure Industrial land vacant lots have access to NBN. Advocate for upgrade to the exchange to facilitate fibre to the premises.	In Progress	DES/GM
December 2016	8. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes.	In Progress	DES
July 2017	9. <u>Short Street Parking</u> : review parking layout.	In Progress	DE
September 2017	10. <u>Council Property Inspections</u> : request design for replacing of timber at the Lawson Oval grandstand.	Engineer Inspection.	DES
	11. <u>Council Property Inspections</u> : attend to provision of new subsurface drainage at Quandialla pool.	Awaiting Grant Outcome.	DES
November 2017	12. <u>Bus Shelter</u> : submit grant funding application.	Waiting for result.	DE
December 2017	13. <u>Weddin Shire Internet Connectivity Project</u> : submit grant funding application and develop advocacy plan.	It is planned to lodge this as a joint project with the Main Street to the Growing Local Economies Fund. EOI submitted. Awaiting outcome.	DCS/GM
March 2018	14. <u>Proposed NAB Closure</u> : write to banking royal commission.	In progress	GM
April 2018	15. <u>Bike Path in Weddin Street</u> : remove the bike path.	In Progress	DE
	16. <u>Rural Tips</u> : install padlocks, surveillance cameras and provide Fob keys for residents utilising Quandialla and Caragabal tips.	Surveillance cameras being installed. Gate and fencing being completed.	DES

May 2018	17. <u>Bimbi War Memorial ‘Avenue of Trees’</u> : refer proposal to Heritage Committee for further consideration and report back to Council.	In Progress	DE
June 2018	18. <u>Weddin Wellness Plan</u> : arrange meeting with health representative to discuss the plan. Further report be submitted to Council to adopt plan.	In Progress	GM
	19. <u>Stronger Country Communities Program</u> : submit grant funding application.	In Progress	DE
July 2018	20. <u>Regional Cultural Fund</u> : submit EOI under Round 2.	In Progress	GM/DCS
	21. <u>Local Government Reform – New improvement Plan</u> : submit to August 2018 Council Meeting.	Completed	GM
	22. <u>Application for a bus stop</u> : refer to Traffic Committee and report back to Council.	In Progress	DE
August 2018	23. <u>Local Government Reform – Connected Leadership Program</u> : engage Mr David Gourlay for further sessions with Councillors and staff on 5-7 November 2018.	In Progress	GM
	24. <u>Quandialla Swimming Pool</u> : upgrade filtration plant. Empty, clean and paint pool shell.	In Progress	DES
	25. <u>Railway Station Amenities</u> : seek further information.	Letter Sent	DES

**For Information  
Noted**

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor, and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**165** **RESOLVED:** Cr Best and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

## **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

### **MAYORAL MINUTE**

1. **General Manager – Review of Performance Agreement, P4.10015**  
Reason for confidentiality: staff matter (Section 10A(2)(a))

**\*CONFIDENTIAL – FORWARDED SEPARATELY TO COUNCILLORS BY EMAIL\***

### **GENERAL MANAGERS REPORT**

1. **Grenfell Health Hub – Operation proposals, H1.1.7**  
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
2. **Statement of Claim, A3.22.7**  
Reason for confidentiality: commercial information (Section 10A(2)(g))

### **DIRECTOR CORPORATE SERVICES**

1. **Sale of Land for Unpaid Rates, R1.9**  
Reason for confidentiality: personal hardship of a resident or ratepayer. (section 10A(2)(b))

### **DIRECTOR ENGINEERING REPORT**

1. **Tender T3/2018- Design, Construction and Demolition of Gibraltar Rocks Road Box Culvert- TL.6.69**  
Reason for confidentiality: commercial information (section 10A(2)(d))

### **DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT**

1. **STP Detailed Design Tender Assessment, S1.1.5**  
Reason for confidentiality: commercial information (section 10A(2)(d))

172 **RESOLVED:** Cr Brown and Cr McKellar that the meeting return to open Council.

### REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council.

### MAYORAL MINUTE

1. **General Manager – Review of Performance Agreement, P4.10015**

Reason for confidentiality: staff matter (Section 10A(2)(a))

166 **RESOLVED:** that the Performance Review be adopted and the General Manager’s total remuneration package be increased to \$200,000 per annum.

### GENERAL MANAGERS REPORT

1. **Grenfell Health Hub – Operation proposals, H1.1.7**

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

167 **RESOLVED:** that Council endorse the assessment committee comprising Mr Stephen Sykes and Ms Helen Milne with Dr Estrella Lowe as an advisor.

2. **Statement of Claim, A3.22.7**

Reason for confidentiality: commercial information (Section 10A(2)(g))

**Noted**

### DIRECTOR CORPORATE SERVICES

1. **Sale of Land for Unpaid Rates, R1.9**

Reason for confidentiality: personal hardship of a resident or ratepayer. (section 10A(2)(b))

168 **RESOLVED:** that:

- i) Council rescind resolution number 085
- ii) the lands listed above be sold for overdue rates;
- iii) the sale be conducted jointly by C J Anderson & Co and Aston & Joyce at the Grenfell Community Hub on Friday 15 February 2019;
- iv) Council solicitors Gordon Garling Moffitt be formally engaged to act on Council’s behalf.

### DIRECTOR ENGINEERING REPORT

1. **Tender T3/2018- Design, Construction and Demolition of Gibraltar Rocks Road Box Culvert- TI.6.69**

Reason for confidentiality: commercial information (section 10A(2)(d))

169 **RESOLVED:** that Council:

- a) rescind resolution No. 087
- b) accept the letter from Jeni Construction Pty Ltd
- c) not accept any tenders from Tender T3/2018
- d) call fresh tenders for the Demolition and Construction of the Gibraltar Rocks Road Box Culvert.

**DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT**

**1. STP Detailed Design Tender Assessment, S1.1.5**

Reason for confidentiality: commercial information (section 10A(2)(d))

- 171 RESOLVED:** that Council:
- i) accept the proposal from GANDEN P/L Engineers and Project Managers for the Grenfell STP Detailed Design for \$471,710. (Excl GST).
  - ii) Provide an allocation of \$80,000 for proposed process and technical reviews.

CLOSURE: There being no further business the meeting closed at 7.54pm.

Taken as read and confirmed as a true record this day 18 October 2018.

..... General Manager.....Mayor