



To Avoid Delay when
Replying or Telephoning

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 SEPTEMBER 2017 COMMENCING AT 5.00 PM

14 September 2017

Dear Councillors,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 SEPTEMBER, 2017**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 August 2017
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - LEMC Ctee Mtg 29/08/2017
- Planning & Development Ctee Mtg, 18/09//2017
- Manex Mtg, 19/09/2017
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, C Bembrick S O’Byrne, C Brown, S McKellar, P Diprose and J Parlett.
General Manager (G Carroll), Director Engineering (R Ranjit) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

103 **RESOLVED:** McKellar and Bembrick that the Minutes of the Ordinary Meeting, held on 20 July 2017 be taken and read as **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	DES B6	DA 30/2010	Pecuniary	Yes
Cr McKellar	DES B6	DA 30/2010	Pecuniary	Yes
Cr Brown	C7	Children attend the School	Non-Pecuniary	No

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 SEPTEMBER 2017.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 31/2017.
- A2. Transport Roads & Maritime Services, A3.6.61: Advising the use of heavy vehicles bring with it obligations on all parties in the chain of responsibility to ensure safe and compliant transport on NSW roads.
- A3. Optus Catalyst, U1.2.4: Writing on behalf of Optus Mobil Pty Ltd (Optus) to inform you of a proposal to construct a mobile phone base station nearby at the above address.
- A4. Dennis Hughes, T3.5.2: Please find attached response letter to the Minister Kevin Anderson MP from the Lachlan Regional Transport Committee.
- A5. Fabric Sauce Keryl McCann, P2.3.15: Thanking the Weddin Shire Council for your support with our Boomerang Bag project.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 32/2017.
- A7. Office of the advocate for Children and Young People, C1.5.1: This year as part of NSW Children's Week ACYP is launching a design competition for all children and young people under the age of 18 in NSW.
- A8. Department of Primary Industries, A3.6.63: Advising the NSW department of Primary Industries (the Department) has been working closely with Local Control Authorities (LCA's) to upload their local weed information to the NSW Biosecurity Information System (BIS).
- A9. Roads & Maritime: Please find enclosed the report for the NSW Grain Harvest Management Scheme July 2015 to June 2016 harvest period.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 33/2017.
- A11. Department of Primary Industries, A3.6.45: Advising the NSW Department of Primary Industries (the Department) has been working closely with Local Control Authorities (LCAs) to upload their local weed information to the NSW Biosecurity Information System (BIS).
- A12. Local Government NSW, A3.8.2: Advising new land management laws, which will improve both environmental outcomes and farmers' productivity, will begin from tomorrow.
- A13. Michael McCormack MP, A3.19.3/P2.12.17: Thank you for your letter August 22 thanking the Federal Government for the \$95,000 Building Better Regions Fund grant for the new Grenfell Medical Centre.
- A14. The Hon Katrina Hodgkinson MP: A3.19.2 Writing to thank you and the team at Weddin Shire Council after many years of working together on issues of importance to Grenfell and the district.

- A15. Office of Local Government, A3.9.3: Advising SafeWork NSW has updated the 2008 guidelines, which provide councils with a standard framework when deciding whether to raise an objection with SafeWork NSW about a fireworks display for which a council has received notification.
- A16. Transport for NSW, A3.6.62: Pleased to advise that after extensive consultation, the Point Transport (Taxis and Hire Vehicles) Regulation 2017 (the Regulation) has now been finalised.
- A17. City of Sydney, H2.7: Referring to your letter about the Sydney Writer Walk plaques.
- A18. Ian and Karen Brenner, P2.5.4: Thank you for your letter regarding the purchase of land in the industrial area.
- A19. Bruce Walker, A3.30.17/45: Please pass on our sincere thank you to the people responsible for organising the recent repair and grading of our lane (Hardemans Lane)
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 34/2017.
- A21. Graham Fisher, T5.13.2016: Advising I would like to take a few minutes of your time and draw your attention to the Greenethorpe shopping centre, consisting of one shop.
- A22. Tourist Signposting Application, T3.4.1/C1.4.1: Please refer to the attached letter regarding the outcome of your tourist signposting application.
- A23. Noelene Perceval, A3.30.17/95: thanking Council for organising the tree lopping next to her unit in Grafton Street, for the efficiency and manner in which it was conducted.
- A24. Alynn Pratt, A30.15/79: Many thanks for your quick response to my request for road repair of Simpson Drive.
- A25. Electoral Commission NSW, A3.6.44: Advising the New South Wales Electoral Commission (NSWEC) has important information for local Councillors about their obligation to submit an annual disclosure for political donations and electoral expenditure.
- A26. Office of Environment and Heritage, E2.9.4/A3.6.63: Advising the Office of Environment and Heritage (OEH), provides local councils with technical guidance and financial support to understand and manage their flood risk.
- A27. Regional Arts NSW, P2.3.13: Enclosing a copy of our 2016 Year in Review, a summary of our program of support for the regional arts development network during that period.
- A28. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 35/2017.
- A29. The Hon. Bronnie Taylor MLC, A3.19.2: Residents are being reminded it “business as usual” in the Cootamundra electorate offices despite the resignation of MP Katrina Hodgkinson and a looming by-election.
- A30. The Hon. Bronnie Taylor MLC, A3.19.2: Advising organisers of new or second-year events in the Cootamundra electorate, from January to June next year, can now apply for funding under round one of the 2018 Incubator Event Fund.

- A31. The Hon Bronnie Taylor MLC, A3.19.2: Advising new funding of \$175,000 is now available to help communities protect and repair local war memorials and to support projects which commemorate the service of current and former NSW serviced men and women.
- A32. NSW Local Government Capability Framework, A3.8.2: Advising that the NSW Local Government Capability Framework has been endorsed by the LGNSW Board and is now available on our website.
- A33. Regional Economic Development Strategies, A3.6.54: Writing to you to provide some information on the process that is being used to distribute the NSW Government's recently announced Growing Local Economies Fund, which aims to provide vital infrastructure to activate regional economies and support local jobs and small businesses.
- A34. Grenfell Commodities, C1.4.5/G2.55: Writing to you to advise you that we would be interested in having our silo's located West Street transformed with a Silo Art Project.
- A35. Central NSW Councils, C2.7.3: Advising the Minister of Planning, the Hon Anthony Roberts officially launched the plan 15 June at the SCT Logistics site in Parkes.
- A36. Property NSW, H2.7: Thank you for your letter dated 31 July 2017 to Mr Brett Newman, CEO Property NSW, regarding updating and ongoing maintenance of the Sydney Writer Plaques at Circular Quay.
- A37. The Hon Michael McCormack MP, A3.19.3: The Nationals' Member for Riverina Michael McCormack is encouraging parents and student in the Riverina and Central West to have their say in a landmark review spearhead by Mr David Gonski AC.
- A38. The Hon Bronnie Taylor MLC, A3.19.2: Advising the clock is ticking for local Councils and residents to nominate "big ticket" infrastructure projects for funding as part of a once-in-a-generation windfall for the bush.

SECTION B - Matters for report

- B1. Christine A Simpson, T5.30.2010: Advising I would like to make comment on the Development by Grenfell Commodities, DA30/2010. Modification – Relocate 2 Silos, new Shed Structure & Seed Cleaning Unit.
- B2. Ian Ryder, T5.30.2010: Refer to the letter sent to me regarding the Development Application 30/2010 and the development modifications to this DA and I wish to make the following point.
- B3. Phillip and Judith Taylor, T5.30.10: Advising as the silos, new shed structure and seed cleaning unit are already constructed and in use (possibly for the last 6/7 years) our concerns are listed below.
- B4. Transport Roads & Maritime Service, R2.10.061: Advising Roads and Maritime Services (RMS) is proposing to undertake works for the intersection upgrade of the Mid Western Highway and Greenethorpe-Bumbaldry Rd.
- B5. Audit Office of New South Wales, A1.2.1: The interim phase of the audit for the year ended 30 June 2017 is complete. This letter outlines:
- Unresolved matters identified during previous audits
 - Matters I am required to communicate under Australian Auditing Standards.
- B6. The Hon Katrina Hodgkinson MP, A3.19.2: Member of Cootamundra Katrina Hodgkinson today announced the opening of the Growing Local Economics Fund, which will use a new funding model to invest half a billion dollars in business-boosting infrastructure in regional NSW.
- B7. Office of Local Government, A3.9.3: Advising the NSW Container Deposit Scheme (the Scheme) will commence on 1 December 2017, with a 10 cent refund claimable on eligible containers.

104 **RESOLVED:** Niven and Diprose that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. The Hon Bronnie Taylor MLC A3.19.2: Advising speaker of the NSW Legislative Assembly Shelley Hancock today announced by-elections would be held for the electoral districts of Blacktown and Cootamundra following the receipt of resignations from sitting members.

Mrs Hancock said “subsequent upon receipt of the resignations of Mr John Robertson and the Hon Katrina Hodgkinson, I wish to announce that by-elections for the vacant seats of Blacktown and Cootamundra will be held on Saturday 14 October 2017.

“I also intend to call a by-election for the electoral district of Murray on Saturday 14 October 2017, pending receipt of the incumbent member’s formal resignation.

“Accordingly, today I advise the Electoral Commissioner of my intention to issue writs on Monday 25 September 2017 for by-elections in the electoral districts of Blacktown, Cootamundra and Murray.”

The particulars of the writ are as follows:

Issue of the writ - September 25, 2017
Open of nominations – September 25, 2017
Close of nominations – September 28, 2017
Early voting – October 2, 2017
Election Day- October 14, 2017
Return of writ – November 24, 2017

**For Information
Noted**

Director Environmental Services Mr Brendan Hayes entered the meeting at this point 5.03pm.

2. NSW Rural Fire Service, E1.3.4: Advising the Minister for Emergency Services, the Honourable Troy Grant MP, has approved the 2017-18 Rural Fire Fighting Fund which supports volunteer brigades who protect your local community.

Copy forward to Councillors

Referred to Director Engineering

Note: Councils contribution for 2017/2018 is \$187,055 with Council budgeting \$169,300.

**For Information
Noted**

Crs Best entered the meeting at this point 5.06pm.

3. The Grenfell Jockey Club (Inc), C1.2.3/C1.1.3: “Advising the next running of the Henry Lawson “Loaded Dog” handicap is set down for Saturday September 23.

This year marks the sesquicentenary of racing in Grenfell. The first race meeting was held in November 1867.

Council has assisted in past years by provision of litter-bins and sponsorship towards an actual race. Would Council continue this or similar assistance for 2017?

As 2017 marks the Sesquicentenary of racing in Grenfell, with the first meeting held in November 1867, we hope to make this year a very special meeting and welcome people to “Come Home to Grenfell” for the occasion.

Perhaps Council might consider raising their sponsorship in view of the importance of our 150 year’s anniversary?

The club is again seeking use of this cool room and checking in its availability?

Any assistance the Council could offer in this historic year would be greatly appreciated.

RECOMMEDATION: for Councils Consideration

105 **RESOLVED:** Cr Parlett and Cr O’Byrne that Council donate \$200 towards a race and supply the bins and cool room at no charge.

4. Gunyah Craft Shop Inc, C1.1.3: Gunyah Craft Shop Inc. being a not for profit business are asking if you will once again this year consider a rebate on our council rates.

Thank you for this consideration.

RECOMMENDATION: that the request be granted as per Council Policy.

106 **RESOLVED:** Cr Brown and Cr Bembrick that the request be granted as per Council Policy and the Gunyah Craft Shop be advised accordingly.

5. Janice Wallace, C1.1.3: Writing to you on behalf of the Grenfell Christian Bookshop Incorporated to ask is Weddin Shire Council could see its way to providing a rebate on our 2017/2018 Shire Rates.

Weddin Shire Council has generously provided a Rates rebate in the past, for which we are very grateful.

RECOMMENDATION: that approval be granted as per Council policy and the Grenfell Christian Bookshop be advised accordingly.

107 **RESOLVED:** Cr Diprose and Cr McKellar that approval be granted as per Council policy and the Grenfell Christian Bookshop be advised accordingly.

6. Grenfell Record Market Day, T4.3.1: Advising the Grenfell Record would like to ask permission to host a Market Day in Lower (Western) Main St on Saturday September 30 from 9am – 12pm.

The Market Day is a promotion for all of the West End Stores to remind members of the community about the great product and services available down that end of town and ALSO to assist the charity and non-profit businesses including The Salvation Army, Grenfell Gunyah Craft Shop and the Christian Bookshop.

This will be a low key event and we do not require any assistance from Council. We would like to have the Lion’s jumping castle set up in Rygate Square as well as their

BBQ outside the Grenfell Record on the footpath (Lion's have agreed to assist with these items). Business owners will set up a small specials table outside (similar to what Jan Parlett and Raffia do now) with some balloons?

We hope that this arrangement will be an accordance will any policies that needs to be adhered to. We eagerly await your reply.

RECOMMENDATION: that approval be granted subject to a copy of participating businesses public liability policies being forwarded to Council.

Cr Parlett declared a conflict of interest as a business owner in the Main Street and left the room.

108 **RESOLVED:** Cr Brown and Cr Diprose that approval be granted subject to a copy of participating businesses public liability policies being forwarded to Council.

Cr Parlett returned to the room.

7. The Henry Lawson High School Gala Day, P2.1.6: The Henry Lawson High School is wanting to access the soccer fields and rugby league oval at Lawson Park for a Soccer Gala Day on Friday 8th September. The day will involve a 7 aside competition between The Henry Lawson High School students and Canowindra High. We are expecting 200 students to participate. We held this day two years ago but only used the soccer fields.

I have been in contact with Soccer Club President Brent Cartwright and the club are happy to support is with marking fields and opening a canteen on the day.

I look forward to receiving your response to our request.

Note: as the event was held on 8 September approval was granted as requested.

RECOMMENDATION:

Confirm action

Cr Brown previously submitted a written declaration of interest and stayed in the room.

109 **RESOLVED:** Cr O'Byrne and Cr Diprose that the action be confirmed.

110 **RESOLVED:** Cr O'Byrne and Cr Bembrick that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Sydney Transport Routes, T3.5.1

I hereby give notice of the following motion at the September 2017 Council Meeting:

“that the Weddin Shire request Centroc to organise a meeting with the RMS to discuss the following with all Mayors and General Managers in attendance:

- Fast access to Sydney
- The RMS Preferred route
- Corridor Reservation
- Plans that have already been engineered

Signed: _____ Cr Mark Liebich _____

111 **RESOLVED:** Cr Liebich and Cr Niven that the Weddin Shire request Centroc to organise a meeting with key RMS personnel to discuss the following with all Mayors and General Managers in attendance:

- Fast access to Sydney
- The RMS Preferred route
- Corridor Reservation
- Plans that have already been engineered

MAYORAL MINUTE

14 September 2017

The Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. **CENTROC Board Meeting, C2.7.3**

The General Manager and I attended the Centroc Board meeting held in Canberra on the 10 August 2017 and I provide the following report for Council's information.

Transport Infrastructure – The issue of the Bells Line connectivity from Central NSW to Sydney was raised with the majority of Ministers throughout the day with encouragement from Mayors across the region to continue progressing this initiative.

A meeting for all interested Mayors to discuss further progress will be called as soon as possible.

Water Security – Advice received from the Deputy Prime Minister, the Hon Barnaby Joyce, prompted an urgent meeting to be held with Minister Niall Blair to provide feedback on the status of Federal water infrastructure funding in the context of the Lachlan Valley Water Security Investigations.

Health – the Board resolved to reiterate its support for the Murray Darling Medical School, and to undertake further advocacy work with the Member for Calare, Mr Andrew Gee.

Regional Development – Discussion was held in regards to the Economic Development Plans based on Functional Economic Regions rolling out across the region. The Board will be seeking further follow up with DPC regarding the purpose and optimisation of this work by the State given funding will be contingent on this State led initiative.

Planning – The Board was thanked for their support for the Regional Plan (Central West and Orana Regional Plan). A significant amount of programming will occur in Central NSW as a result.

Tourism – Members were encouraged to attend the next Tourism Managers Group meeting on 6 September. A meeting with Andrew Gee will be arranged to discuss ways the region can support Tourism Data.

Operational – A high level business case was provided for a combined LED with Smart Controls project across four neighbouring ROCS, called 'Southern Lights'. The Board adopted this document and also approved the next steps in researching this opportunity.

Financial – The Board anticipates a full year profit after 2016/2017 reserves of \$18,843 against a budgeted loss of \$697.

The visit to Parliament house was very successful and the support from the Hon Michael McCormack MP was very much appreciated. There is a lot of valuable regional collaborative activity going on and Centroc members should be congratulated for their ongoing ability to work together for better outcomes for the region.

CLR MARK LIEBICH
MAYOR

112 **RESOLVED:** Cr Liebich and Cr Bembrick that the Mayoral Minute be adopted.

14 September 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware Common Thread Consulting Pty Ltd have commenced two projects under the Innovation Fund for the Mid Lachlan Alliance (MLA) Councils as part of a 'Fitness Campaign' as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments.
2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programs being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

The Fitness Campaign will strengthen the case for councils to remain independent with a focus on financial sustainability and improved service delivery. It is founded upon simple documents (Service Dashboards) that will form part of each council's integrated planning and reporting framework, helping us to better understand our business and that of our partners in the MLA.

Detailed reviews are currently being carried out in several areas including ICT (Information Communications and Technology), Civica Authority (corporate computer system), roads, parks and customer service. Higher level reviews are also being carried out of all services to identify areas to explore further.

Where a potential opportunity for improvement is identified, a business case will be developed (either for our Council or for a number of Councils in the Alliance) that considers the costs, benefits and risks. If the business case is positive, it will then be recommended to Council for approval. A Program Management Office will be established in each Council to coordinate the development of business cases, develop project documentation and monitor the progress of each project.

A robust project management approach is an important part of the Fitness Campaign as this will help keep projects on track and ensure desired outcomes are realised. The result will be a sustainable Council with the capability and capacity to deliver better value for our local community.

A Connected Leadership Program is also being developed as part of the Fitness Campaign. The Connected Leadership Program is an integral part of the Fitness Campaign because each Council has recognised that we need to think and work differently. The program includes a combination of one-on-one coaching and development as well as group workshops. The one-on-one sessions

THE GENERAL MANAGER'S REPORT

will focus on developing the behaviours of individual leaders to support a shift in organisational culture. Group workshops will focus on developing a shared vision and purpose within each Council and across the MLA.

As reported last meeting we are also currently awaiting the outcome of a grant funding application submitted under the Smart Cities and Suburbs program for \$475,000 on behalf of the Alliance Councils to assist in ensuring we are able to access and use smart technology to enable us to become more productive and sustainable as well as being able to deliver services in a more efficient and effective manner.

**For Information
Noted**

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

The “once-in-a-generation” *Stronger Country Communities Fund* which is part of the NSW Government’s \$1.3 billion Regional Growth Fund will support projects valued between \$100,000 and \$1 million, or even higher with financial co-contribution.

As confirmed at the August 2017 Council Meeting it is proposed to submit a grant application to upgrade the Main Street.

A response was previously received from the NSW Department of Industry that we have been moved into Tranche C which opens on 20 September and closes on 18 October 2017. It was also confirmed that the funding of \$1.5m over two years can be deferred to the second year and the funding can be brought forward to the first year. However, if the funding is brought forward there will be no funding in the second year which may be a concern for the Department as it appears they would prefer the funding to be spread over the two years.

In this regard it is proposed that we apply under Tranche C as per the NSW Department of Industries time frames. Mr. Michael McFeeters from MJM Consulting Engineers attended Grenfell on 28 August 2017 to inspect the Main Street to allow the development of the concept plans and total cost to be estimated. Mr. McFeeters submitted a quote for \$10,400 (GST inc) which has been accepted. A survey will be required to be undertaken which will be a further cost.

This is a great opportunity to commence the Main Street upgrade which is a high priority in our Community Strategic Plan (CSP).

RECOMMENDATION:

Confirm Action

113 RESOLVED: Cr Parlett and Cr McKellar that the proposed action be confirmed.

Regional Cultural Fund

Expression of Interest (EOI's) for the Regional Cultural Fund opened on the 17th July 2017 and closed on the 4th September 2017 with up to \$25m available this round.

THE GENERAL MANAGER'S REPORT

The funding is available to build and upgrade arts and cultural venues including Art Gallery's, Libraries, performance spaces and cultural centres with round 1 funds to be allocated in four categories as follows:

- **Small scale regional cultural infrastructure** – grants of up to \$60,000 for improving arts and cultural infrastructure and purchasing equipment for arts and cultural purposes
- **Medium scale regional cultural infrastructure** – grants of between \$60,000 and \$1 million to improve arts and cultural infrastructure and revitalize local communities through strategic investment
- **Large scale regional cultural infrastructure** – grants of over \$1 million for cultural infrastructure in regional NSW, with a strong focus on partnerships with local councils and communities
- **Operational** – grants to support the delivery of arts, cultural, screen and heritage projects

An Expression of Interest (EOI) was submitted on behalf of the Grenfell Dramatic Society to upgrade the Grenfell Community Arts Centre building. An EOI was also submitted on behalf of the Grenfell Art Gallery Committee to install solar power for the community hub building and temperature control for the Art Gallery.

The Grenfell Community Health Service advocated for the O'Briens Hill redevelopment which will be referred to the Growing Local Communities Fund to determine if it fits the funding criteria.

RECOMMENDATION:

Confirm Action

114 RESOLVED: Cr O'Byrne and Cr Bembrick that the proposed action be confirmed.

Regional Sports Infrastructure Fund

Expressions of Interest (EOI's) for the Regional Sports Infrastructure Fund are open all year round with the fund targeting investments over \$1m.

If applicants are short listed they will be then required to develop a business case for assessment for final funding decisions. Applicants are also encouraged to make a significant financial or in-kind contribution towards the project cost. Organisations can make a joint application with project nominations involving partnerships of eligible groups encouraged.

In this regard it is proposed to submit an EOI titled 'Weddin Shire Sporting Infrastructure Upgrades' for the upgrade of the following local sporting clubs infrastructure:

- Caragabal Sports Club
- Grenfell Rugby Union Club
- Grenfell Rugby League Club
- Grenfell Soccer Club
- Grenfell Kart Club
- Grenfell Tennis Club
- Grenfell Squash Club

THE GENERAL MANAGER'S REPORT

As this fund is open all year round the Expression of Interest (EOI) will be submitted as soon as possible.

RECOMMENDATION:

Confirm Action

115 RESOLVED: Cr Diprose and Cr Bembrick that the proposed action be confirmed.

Growing Local Economies Fund

The Growing Local Economies Fund was established to develop infrastructure to grow regional centres.

The fund is administrated by the Office of Regional Development whereby there is a two step process to apply for funding as follows:

- i) Contact the Office of Regional Department to discuss proposed projects
- ii) Submit a business case

Eligible projects will be then assessed against four program criteria's:

- Strategic Assessment
- Economic Assessment
- Affordability
- Deliverability

In regards to the application process advice has been received from the Department of Premier and Cabinet that funding will be distributed on a regional basis. This is a key change for this particular fund as it is a move away from the rounds-based, whole-of-State competitive process to a new process that will see a notional allocation made to each regional economic area. This approach gets rid of the need to meet deadlines or competing against other regional areas, and will enable a planned, whole-of-region approach to growing our community and economy.

A draft set of regional economic areas called Functional Economic Regions (FERs) have been identified after examining a range of economic factors including labour flows, population and market characteristics, communities of interest and supply chains. These regional economic areas are usually comprised of a number of smaller towns surrounding a larger town (hub and spoke) and may cross Local Government boundaries. Weddin Shire has been included in the South West Slopes FER with Bland, Cootamundra, Hilltops and Temora Shires.

To enable the Government to move away from a state-wide approach and to approve projects related to growing economies in each of these areas, each FER will need to have a current Regional Economic Development Strategy (REDS) that clearly articulates key economic priorities and the enablers that are required to deliver them.

The Department want to make the development of the REDS as simple as possible and so they have appointed economic consultants to guide the process in order to reduce the administrative burden on Councils and other community organisations. It is recognised that many Local Government areas have existing, well developed strategies and that many of these will have a section which considers neighbouring Local Government Areas. In such cases, the process should

THE GENERAL MANAGER'S REPORT

be quite quick because this material will be used in the REDS. Applicants must demonstrate how projects will improve economic outcomes for communities and where possible projects should support local procurement, job creation and skills development.

As the process will be finished within 4-8 weeks it is critical that we have input into the process to ensure our projects are included in the REDS. The Department will lodge the strategy with Infrastructure NSW and the projects will then commence.

**For Information
Noted**

3. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2017.

Draft forms have been separately forwarded. To date, completed returns for the 2016/2017 financial year have been received from: -

Crs Liebich, Hughes, Diprose, McClelland, Parlett, Halls, O'Byrne, Griffiths, Brown, Niven, McKellar, Best and Messrs Carroll, Hayes and Gibson.

The returns once received are available for inspection by the public.

**For Information
Noted**

4. Cowra Rail Lines, T3.8.5

A Cowra Rail Line meeting was held in Young on Wednesday 16 August 2017 attended by the Minister for Roads Maritime and Freight the Hon Melinda Pavey MP with Council represented by Cr Niven and myself.

The meeting was held to essentially update the new Minister in regards to the Cowra Rail Lines project and the Lycopodium report which is a Blayney to Demondville Line Re-opening transport study. The Minister was advised that we are currently awaiting the outcome of a \$10m grant funding application submitted under the Fixing Country Rail Program.

The Minister appeared very interested in the project and appreciated the opportunity to be briefed on the project.

**For Information
Noted**

5. Local Land Service (LLS) Meeting, A3.6.65

A meeting was held on Monday 28 August 2017 at the Council Chambers to update Council on Local Land Service (LLS) issues attended by Susan Madden Chair of Central West LLS, Andrew Mulligan LLS General Manager with Council represented by the Mayor Cr Liebich and myself. The following matters were discussed:

THE GENERAL MANAGER'S REPORT

- LLS is represented by the Chair and seven (7) board members
- LLS is responsible for management of TSR's
- LLS is responsible for activities such as clearing under the new Bio-Diversity Act, 2015
- advised a ten (10) year program is being developed for the area within the Bimbi Fence

It was proposed that a LLS workshop be held at the Grenfell Bowling Club to allow residents the opportunity to be updated on LLS activities and issues which will be arranged by LLS.

For Information

116 RESOLVED: Cr Brown and Cr Niven that Council request the Local Land Service (LLS) to conduct a workshop at the Grenfell Bowling Club.

6. Local Government Performance Audits, A1.2.1

As Councillors are aware the Auditor General is now responsible for the auditing of Councils annual financial statements as well as conducting Performance Audits on Councils in the following areas:

- Councils reporting on Service Delivery
- Fraud controls
- Current shared services arrangements

The first audit was conducted by way of a Fraud Control Practice survey undertaken by ORIMA research which was completed by Mr Lachlan Gibson and myself on Wednesday 23 August 2017. The audit looked at Fraud Control practices in place at Council and provided the auditor general with a snapshot of Fraud Control systems in local government and an analysis of Councils Fraud Controls against the criteria included in the Audit Office's Fraud Control Improvement Kit.

The results of the survey will be reported to State Parliament on an industry wide basis in March 2018.

**For information
Noted**

7. Review of Council Policies, Various C2.4.15

My report item 7 to Council's August 2017 meeting refers.

Comments on the draft policies listed below were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

These drafts are included in Councillors iPad Policy Register as "Draft Policies".

16.2.1	Pollution Incident Response Management Plan	- no comments
16.3.1	Pesticide Use Notification Plan	- no comments
16.4.1	Privacy Management Plan	- no comment
16.6.1	Local Companion Animals Management Plan	- no comment

THE GENERAL MANAGER'S REPORT

- 16.7.1 **Management Plan for Community Lands** - include Bogolong Dam and Community Arts Centre, Arboretum, Off leash area and leased Railway land
- 16.8.1 **Work Health & Safety Management Plan** - various minor changes required.
- 16.13.1 **Management Plan for Gravel Pits and Quarries** - various minor changes required.
- 16.14.1 **Plan of Management – Henry Lawson Oval** - no comment

RECOMMENDATION:

It is recommended that:

- i) the following draft policies be adopted as amended:

16.2.1	Pollution Incident Response Management Plan	21/09/2017	Sept 2021
16.3.1	Pesticide Use Notification Plan	21/09/2017	Sept 2021
16.4.1	Privacy Management Plan	21/09/2017	Sept 2021
16.6.1	Local Companion Animals Management Plan	21/09/2017	Sept 2021
16.7.1	Management Plan for Community Lands	21/09/2017	Sept 2021
16.8.1	Work Health & Safety Management Plan	21/09/2017	Sept 2021
16.13.1	Management Plan for Gravel Pits and Quarries	21/09/2017	Sept 2021
16.14.1	Plan of Management – Henry Lawson Oval	21/09/2017	Sept 2021

117 RESOLVED: Cr Diprose and Cr Niven that:

- i) the following draft policies be adopted as amended:

16.2.1	Pollution Incident Response Management Plan	21/09/2017	Sept 2021
16.3.1	Pesticide Use Notification Plan	21/09/2017	Sept 2021
16.4.1	Privacy Management Plan	21/09/2017	Sept 2021
16.6.1	Local Companion Animals Management Plan	21/09/2017	Sept 2021
16.7.1	Management Plan for Community Lands	21/09/2017	Sept 2021
16.8.1	Work Health & Safety Management Plan	21/09/2017	Sept 2021
16.13.1	Management Plan for Gravel Pits and Quarries	21/09/2017	Sept 2021
16.14.1	Plan of Management – Henry Lawson Oval	21/09/2017	Sept 2021

8. National Local Roads and Transport Congress, A3.8.3

Attendance at the National Local Roads and Transport Congress was considered by Council at the August 2017 Council meeting whereby council resolved as follows:

Resolution 049 - “that the Mayor and Director Engineering be Councils representatives at the 2017 Local Roads and Transport Congress to be held in Albany WA from 6-8 November 2017”.

Cr Liebich has subsequently advised that he is unavailable to attend.

Council will be required to rescind resolution number 049 and nominate a replacement. In this situation it would be appropriate that the Deputy Mayor attend if available.

RECOMMEDATION: that:

THE GENERAL MANAGER'S REPORT

- i) Council rescind resolution number 049
- ii) the Deputy Mayor and Director Engineering be Councils representatives at the 2017 Local Roads and Transport Congress to be held in Albany WA from 6-8 November 2017

118 **RESOLVED:** Cr O'Byrne and Cr McKellar that:

- i) Council rescind resolution number 049
- ii) the Deputy Mayor and Director Engineering be Councils representatives at the 2017 Local Roads and Transport Congress to be held in Albany WA from 6-8 November 2017
- iii) Cr Niven attend as an alternate delegate if the Deputy Mayor is unable to attend.

GLENN CARROLL
GENERAL MANAGER

119 **RESOLVED:** Cr Bembrick and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

14 September 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 August 2017:

Bank Account	
Westpac	\$1,429,277.15
Investments	
CBA	<u>8,750,000.00</u>
Total Investments	<u>\$8,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2017.

The investments shown above are made with the CBA Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information
Noted**

2. A Summary of Income for The Month of August follows:

Rates Receipts	1,201,582.98
Credit Union Agency Commission	607.20
Service NSW Agency Fee	4,891.36
Interest on investments	15,310.96
FAG Grant Instalment	313,321.25
Roads to Recovery Instalment	325,724.00
Flood Damage Payments	164,558.00
RMS Works	371,376.24
Heavy Vehicle Productivity Program Payment	20,000.00
Fuel Tax Credit	11,986.71
Development & Building Application Fees	24,651.10
CTC Income	5,840.90
Caravan Park Income	4,855.28
Other	10,283.60
Total	<u>\$2,474,989.04</u>

**For Information
Noted**

THE DIRECTOR CORPORATE SERVICES' REPORT

3.1 Roads and Other Expenditure 2016/2017:

Following are the maintenance figures as at 30 June 2017.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	652,498	634,052
Grenfell Town Streets Maintenance	190,605	174,120
Village Maintenance - Caragabal	6,000	9,253
Village Maintenance - Greenethorpe	6,000	15,809
Village Maintenance - Quandialla	6,000	14,906
Garbage / Recycling Collection	130,000	147,044
Quandialla Recycling Station	8,000	6,878
Greenethorpe Collections	8,000	5,779
Commercial Waste Collection	18,000	11,254
Grenfell Waste Depot Manning / Plant Hire	135,000	121,838
Tips Working Expenses	63,000	53,318
Grenfell Tip Green Waste Processing	20,000	18,457
Cemetery Maintenance	69,000	79,452
Cemetery Sites etc. income	(49,000)	(53,138)
Noxious Plants	84,500	69,115
Noxious Plants – Extra	20,000	21,072
Parks & Gardens	218,262	247,807
Library Expenditure	98,900	86,930
Baths Income	(25,000)	0
Baths Expenditure	174,000	79,062
Caravan Park Income	(65,000)	(64,484)
Caravan Park Expenditure	110,300	94,388

RTA Grant Works		
Item	Vote	Expenditure
2015/16 State Roads (SH6)	2,210,962	2,135,304
2015/16 National Roads (SH17)	849,253	673,920
2015/16 Regional Roads Block Grant	791,000	761,907
Repair Program - MR239 Pavement Rehab	121,474	0

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (15/16 C/Over)	36,520	0
QUANDIALLA DRAINAGE (15/16 C/Over)	137,047	32,046
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (15/16 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (15/16 C/Over)	116,035	7,539

THE DIRECTOR CORPORATE SERVICES' REPORT

GRENFELL KERB & GUTTER (15/16 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (15/16 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD	191,202	31,118
BLACKS BRIDGE	464,347	371,149
GRAVEL RESHEETING	103,327	0
GRENFELL STREETS - FOOTPAVING	92,183	6,129
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	6,097
FORBES STREET BEAUTIFICATION	95,055	95,055
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	43,703
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	4,807
Total	1,588,441	597,644

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	322,607
GRAVEL RESHEETING	100,000	45,327
KEITHS LANE	300,000	260,358
BEWLEYS ROAD	200,000	22,000
GREENETHORPE BUMBALDRY ROAD	425,000	425,000
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	11,000
Total	1,477,353	1,086,292
Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage – Regional Roads	614,558	205,056
Flood Damage – Rural Roads	1,524,462	539,403

**For Information
Noted**

RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2016/2017

Item	2016/2017 Vote	2016/17 Exps	Surplus	Deficit	2017/18 Vote	Carry- Over	2017/18 Revised
Rural Roads	652,498	634,052	18,446		662,285	18,446	680,731
Grenfell Town Streets Maintenance	190,605	174,120	16,485		190,605	16,485	207,090
Caragabal Village M&R	6,000	9,253	-	3,253	6,000	-	6,000
Greenethorpe Village M&R	6,000	15,809	-	9,809	6,000	-	6,000
Quandialla Village M&R	6,000	14,906	-	8,906	6,000	-	6,000

THE DIRECTOR CORPORATE SERVICES' REPORT

3.2 Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 31 August 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	662,285	66,640
Grenfell Town Streets Maintenance	190,605	33,349
Village Maintenance - Caragabal	6,000	1,015
Village Maintenance - Greenethorpe	6,000	1,647
Village Maintenance - Quandialla	6,000	2,978
Garbage / Recycling Collection	130,000	20,936
Quandialla Recycling Station	8,000	405
Greenethorpe Collections	8,000	873
Commercial Waste Collection	18,000	1,735
Grenfell Waste Depot Manning / Plant Hire	135,000	15,652
Tips Working Expenses	66,000	13,294
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	6,257
Cemetery Sites etc. income	(49,000)	(10,655)
Noxious Plants	84,500	10,216
Noxious Plants - Extra	20,000	0
Parks & Gardens	218,262	46,483
Library Expenditure	100,480	39,109
Baths Income	(25,000)	0
Baths Expenditure	341,934	1,146
Caravan Park Income	(65,000)	(9,990)
Caravan Park Expenditure	110,300	22,743

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	335,858	42,672
2017/18 National Roads (SH17)	106,653	105,813
2017/18 Regional Roads Block Grant	778,000	91,787
Repair Program - MR239 Pavement Rehab	162,507	36,680

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets (16/17 c/over)	36,520	0
Quandialla Drainage (16/17 c/over)	105,001	13,797
Grenfell Medical Centre - K&G & footpath (16/17 c/over)	130,000	0
Grenfell Streets Construction (16/17 c/over)	108,495	0
Grenfell Kerb & Gutter (16/17 c/over)	102,231	0
Memory St/Holy Camp Road Construction (16/17 c/over)	11,237	0
Greenethorpe Bumbaldry Road (16/17 c/over)	160,083	3,434
Blacks Bridge (16/17 c/over)	93,198	1,854

THE DIRECTOR CORPORATE SERVICES' REPORT

Gravel Resheeting (16/17 c/over)	103,327	0
Grenfell Streets - Footpaving (16/17 c/over)	86,054	0
Sucker removal/shoulder grading/spraying (16/17 c/over)	15,754	0
Quandialla Footpaths Reconstruction (16/17 c/over)	38,896	0
Total	990,797	19,085

2017/18 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	229,017	0
KEITHS LANE	163,756	96,827
BEWLEYS ROAD	200,000	0
CARAGABAL - PULLABOOKA	202,820	0
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	895,593	96,827

Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	106,399
Flood Damage - Regional Roads	409,502	220,275
Flood Damage - Rural Roads	985,059	151,563

**For Information
Noted**

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

3 referred to outstanding collections

- 1 - part payment
- 2 - referred for further action

5 referred to outstanding collections

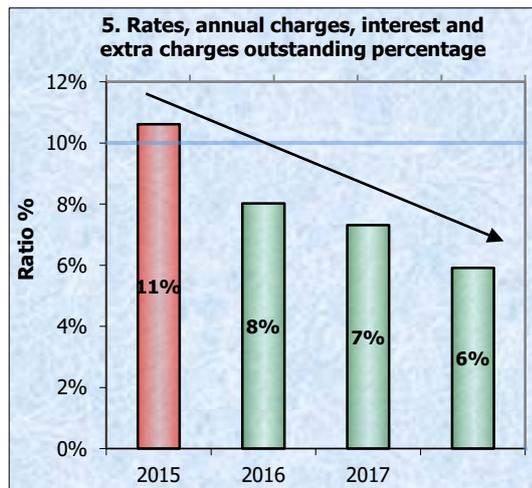
- 1 - no response
- 2 - part payment
- 1 - paid
- 1 - arrangement

Continued liaison with Council's Debt Recovery Firm Outstanding Collections

Continued monitoring of existing payment arrangements, following up with further action where required

The 30 June 2017 outstanding rates & charges percentage as per the draft financial statements was 5.92% compared to 2016 – 7.32%, 2015 – 8.03% & 2014 – 10.62%. Again it is pleasing to see the

outstanding percentage continue to decrease (as shown on the following graph) which reflects the continued effort and focus that has been placed on Debt Recovery activity by Council staff.



For Information
Noted

5. Preparation of the 2016/2017 Financial Statements, A1.6

In preparing the 2016/2017 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare and sign a statement in the approved form as to its opinion on the general purpose financial reports.

The declaration states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

120 **RESOLVED:** Cr Niven and Cr Diprose that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

6. DRAFT Council Policy for Provision of Community Project Support, C2.4.15

A DRAFT policy, guidelines and Application form have been prepared to establish a framework for Council to consider, assess and determine the provision of Community Support.

RECOMMENDATION: that Council advertise the DRAFT policy for provision of Community Support and invite the submission of written comments.

121 **RESOLVED:** Cr Diprose and Cr Brown that Council advertise the DRAFT policy for provision of Community Support and invite the submission of written comments.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following: -

As mentioned last month, the contract for the **Zone consortia for e-resources** has been signed and returned to Bolinda. The launch will be during September with a visit from Bolinda to provide myself with training the week of the 11th. Grenfell will be the first library of the Zone to go live. Marketing plans are coming together with the help from fellow Zone Librarians.

The **Facebook** account has been actively used to promote new materials and events in the Library. These posts are reaching more of the community and have helped this month's numbers to increase.

The library hosted a Board games and Lego morning on Saturday 26 August with huge success. The library was filled with family laughter with various board games and Lego on offer. This will be offered on a regular basis during school terms.

Preparation for the September/October and the Summer School holidays are underway.

Otherwise activities were of a routine nature.

**For Information
Noted**

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to interested community groups.

Acted as secretary for the Weddin Development Committee including preparing minutes and correspondence from August meeting and preparing September agenda, coordinating venue for September meeting, preparing content for September edition of Discover Magazine and investigated NSW Business Chamber on request of WDC.

Continued to promote survey on local support for the development of an agriculture cluster.

Researched possible project for upcoming Connecting Country Communities funding opportunity, including coordinating two 'information gathering' meetings.

Sourced quotes and prepared draft submission for the regional Cultural Fund application.

Met with Department of Premier and Cabinet to discuss the Regional Economic Development Strategy.

**For Information
Noted**

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities: -

THE DIRECTOR CORPORATE SERVICES' REPORT

Staffed the Grenfell Accredited Visitor Information Centre as required. Liaised with casual staff over their weekend shifts including key handover etc. Prepared tasks for weekend staff.

Prepared minutes and correspondence for the August tourism meeting.

Acted as secretary for the Henry Lawson Festival committee including co-signing cheques, approving electronic payments, distributing agenda and preparing minutes for the August meeting. Updated position descriptions for vacant coordinator roles, prepared media release on upcoming AGM, booked AGM meeting advert, contacted current coordinators to confirm their intentions for 2018.

Submitted EOI for Flagship Funding in 2018 for the Festival.

Recorded Community Hub bookings, distributed and collected paperwork from clients. Shifted chairs, tables and whiteboard as required.

Researched and recorded 4 radio interviews.

Chaired B&B networking group meeting, prepared and enacted minutes including investigating Expedia as a booking platform.

Nominated Henry Lawson Festival for the NSW/ACT Regional Achievement and Community Awards.

Submitted successful TASAC application for the Henry Lawson birthplace project.

Attended CENTROC meeting in Cowra on the future direction of Central NSW Tourism.

Briefed Mayor and GM on changes to regional tourism.

Liaised with engineering department over preparation of up-to-date plan of the Railway Station precinct.

Sourced advert in Central West Lifestyle Magazine.

Supplied information to the Tourism Group as requested.

Supplied information to Central NSW Tourism and Centroc as requested.

Made contact with the Destination NSW Get Connected team to make changes to online listing of Herons Rest and James Cottage B&Bs.

Gave ABC radio interview on the festival.

**For Information
Noted**

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged replacement volunteers when rostered volunteers were not available
- Advised Arts of up and coming art focused events
- Sent September events to Arts Outwest for calendar
- Created name plates for 'Through Different Eyes' exhibition
- Designed and distributed invitation to 'Through Different Eyes' exhibition
- Organised a successful exhibition opening for Kangaroo Valley Artists.
- Liaised with Sarah from Bathurst Regional gallery and they will advise dates for next year's training of volunteers.
- Conducted regular communication with the Artists of 'Kangaroo Valley Artists' regarding any sales, enquiries etc.
- Prepared letters of payment to artists of 'Kangaroo Valley Artists' for works sold during exhibition
- Coordinated hanging team for 'Through Different Eyes' Exhibition
- Sent out Media Release for 'Through Different Eyes' Exhibition
- Organised invitation and confirmation of attendees, apologies, totals of those attending for opening night for 'Through Different Eyes'.
- Liaised with artist for 'Through Different Eyes' exhibition
- Processed Art Gallery Sales and the collection of works from 'Reflections' exhibition
- Handled sales and checked paper work for submission to accounts department

Tourism

- Updated business listings on Grenfell.org.au
- Updated and increased Facebook posts with content and images
- Added and updated event listings on Grenfell.org.au
- Posted letters to auto car clubs marketing Grenfell as a destination to visit.
- Posted out letters to various VIC's and art societies to display up and coming exhibition details

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, news etc. and collated the replies
- Sent out new Grenfell visitor guide to surrounding VIC's that had requested them
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Submitted VIC July statistics to The Tourism Group
- Updated brochures where required, printed out low stock for display area
- Ordered tourism booklets from surrounding VIC's that we have on display
- Replied to various correspondence in a prompt manner

**For Information
Noted**

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 43 residential clients and 3 business clients
- Replaced 3 mobile phone screens
- Sold laptops/computers to 2 business clients
- Sold ESET Internet Security to 4 residential clients and 2 business clients

THE DIRECTOR CORPORATE SERVICES' REPORT

- Sold software, parts, and accessories to 24 residential clients and 2 business clients
- Sold ink and toner cartridges to 23 residential clients and 2 business clients
- Internet Café used by 56 clients for internet access and printing

Computer Tuition

- Delivered 4 individual lessons.

Human Services Access Point

- Assisted human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates Server 2016 (WSUS) – Server Clean-up
- Installation of patches, plugin updates, and content management software updates (Websserver)
- Vulnerability scan (Websserver)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Set up Mailing list sign up for Technology Centre Website
<https://www.grenfellinternetcentre.com.au/subscribe-mailing-list/>
- Performed Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 198 times by 188 Users

Google Summary

- 177 people saw Grenfell Internet Centre via Google Search
- people saw Grenfell Internet Centre on Google Maps
- 13 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates Server 2008R2 (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)

**For Information
Noted**

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

122 **RESOLVED:** Cr Diprose and Cr Best that except where otherwise dealt with the Director Corporate Services' report be adopted.

14 September 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 07 August 2017

1.1 Classified Roads - Capital and Maintenance Works

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 (Mid-Western Highway)	-	general maintenance
	-	repaired Caragabal toilet
	-	installed signs at Lignum Creek Bypass Road
SH17 (Newell)	-	general maintenance
	-	Marked out heavy patching areas
	-	Cracked sealing at Marsden in progress
MR398 (Mary Gilmore Way)	-	general maintenance
MR236 (Henry Lawson Way)	-	general maintenance
	-	completed heavy patching of 23 patches
MR237 (Gooloogong Road)	-	general maintenance
	-	completed heavy patching works on MR237
MR239 (Henry Lawson Way / Young Road)	-	general maintenance
	-	completed 0.74km rehabilitation works

1.2 Rural Local Roads - Capital Works

- flood damage restoration works in various locations in progress
- widening works on Keiths Lane (Roads to Recovery) in progress
- patches gravelled Hardman's Lane, Simpson's Drive and Clayneys Road
- Pinnacle Road shoulders rehabilitation (Roads to Recovery) - stage 1 completed and stage 2 in progress
- completed resheeting works on Wheatleys Road, McDonalds's Lane as part of flood damages
- maintenance graded Barrs Lane and Adelargo Road
- extended the culverts on Keiths Lane and Pinnacle Road
- commenced heavy patching on rural local roads
- blasted Brundah School Pit

THE DIRECTOR ENGINEERING REPORT

1.3 Rural Local Roads - Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed three trees in Keith's Lane
- tree trimmed in Watts Lane
- repaired/widened side-track on Gibraltar Roads culvert and sealed

1.4 Urban Area - Capital and Maintenance Works

- general maintenance
- trees trimmed in various locations in Grenfell town
- replaced a section of guardrail in Forbes Street
- repaired retaining wall at Sewage Treatment Plant
- commenced installing bins and bollards at Henry Lawson Birthplace

**For Information
Noted**

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance

2.2 Cemeteries

The following graves have been prepared from: 08 August to 08 September 2017

Grenfell Lawn	–	1
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil
Private property	–	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the last month, none in the relined sections.

THE DIRECTOR ENGINEERING REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
3955	Isuzu Truck	Gears sticky to shift in & out of, Drained & inspected oil ,Checked cables operations
5107	Pacific 3” Pump & trailer – F54359	Tyres flat pumped up and checked over at the same time
5291	Recycling trailer- custom made BOXO7A	Handbrake/override layer broken through pivot hole.3 out of four wheel bearings are loose. Safety chains worn form being dragged on the roads.
4096	Roller Multi Tyred VP 2400	Brake master cylinder mounts modified & bolted to machine plumbed up links. bled hydraulic circuit. Adjusted shoes cleanings, fitted drums, wheels , interior floor and road test around depot yard
BFO 5863 Weddin HQ1	Isuzu- Fy	Annual service, Rego Inspection, Renewed Engine heat shielding under cabin floor
3952	Kenworth Prime Mover T401-QTM831	Driveline vibration complaints around 90kmph, inspected & Greased in workshop, tyres inspected & pressure checked, only possible cause noticed was front universal joint has slight axial problem, road tested
3957	Western Star Tipper- CA70BP	Roll over Tarp tensioners rekitted

**For Information
Noted**

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Crack sealing at Marsden is in progress. Raised pavement markers on the concrete section of Newell Highway was completed.

**For Information
Noted**

6. Noxious Weed Report – August 2017

ACTIVITY	LOCATION
African Boxthorn	Morangarell Road, Mary Gilmore Way, Pinnacle Road, Bimbi Quandialla Road, Bland Road, Gibraltar Rocks Rd, Driftway Rd, SH6 & SH17
Bridal Creeper	Morangarell Road, Mary Gilmore Way, Pinnacle Road, Bimbi Quandialla Road, Bland Road, Gibraltar Rocks Rd, Driftway Rd, SH6 & sH17

THE DIRECTOR ENGINEERING REPORT

Wild Radish	Morangarell Road, Mary Gilmore Way, Pinnacle Road, Bimbi Quandialla Road, Bland Road, Gibraltar Rocks Rd, Driftway Rd, SH6 & SH17
Scotch Thistle	Morangarell Road, Mary Gilmore Way, Pinnacle Road, Bimbi Quandialla Road, Bland Road, Gibraltar Rocks Rd, Driftway Rd, SH6 & sH17
CWRWC	Dubbo
LVNPAC	Cowra
Forbes Shire & Weddin Shire	Collaborative weed mapping training
Inspections	High risk Roadside inspections, TSR's, Rail corridors, Council owned land.
Property Reinspections	6 properties reinspected

**For Information
Noted**

7. Hire of Plant – T5/2017

T5/2017 for Hired Plant and Minor Works on a Casual Basis was originally called for in May 2017 for the period of 1 July 2017 to 30 June 2018. A number of local parties have submitted late tenders (offers) for Council approval. In the same time, Stabilco Pty Ltd, Troth Equipment and Dugs Bobcat have been prequalified, also submitted their new plants for Council approval. Following submissions were received.

S.NO	Contractors	Items	Rego. no	Remark
1	Weddin Agricultural Chemical Services	Spraying Unit Nissan patrol	YSA485	Late Submission
2	Wilson Spraying Services	Road side spray Toyota Lancruiser	XUP514 BJ71G2	Late Submission
3	Troth Equipment	Mitsubishi SM600 - 2006	CH57XF	Upgrade
4	Stabilco Pty Ltd	Stabiliser Wirtgen WR2000 Spreader Truck Stabiliser Wirtgen WR2400	Various “ “ “ “	Upgrade
5	Dugs Bobcat & Tipper	Truck and Dog 27 ton: Rigid truck 12 ton Trailer	 WZX- 935 TC89BD	upgrade

RECOMMENDATION: That Council accept the submissions as tabled.

123 **RESOLVED:** Cr Brown and Cr Bembrick that Council accept the submissions as tabled.

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8. Roads to Recovery, R2.56

The works progress as of 31 July 2017 is as follows:

Description of works	Location	2017/2018 Budget	Progress (%)	Remarks
Reseals	Greenethorpe-Bumbaldry Road, Greenethorpe-Koorawatha Road, Dritway Road, Ballendene Road and Walshs Lane	\$229,017		Commencing from November 2017
Widening and strengthening	Keiths Lane	163,756	60 %	In progress
Shoulders Widening	Caragabal-Pullabooka	\$202,820	0 %	Will be commenced after completing the Keiths Lane
Widening and strengthening	Bewleys Road	\$200,000	0 %	Planning Stage
Heavy Patching	Pinnacle Road/ Driftway Road	\$100,000	60 %	
Total		\$895,593		

**For Information
Noted**

9. Monthly Flood Works Report

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
	Section 1					
1	Tyagong Hall Rd	HP, Rehab	69,061.00			
2	Roberts Rd	RS	9,486.00	9,486.00	100	Completed
3	Greenethorpe-Koorawatha Rd	HP, RG, RG & PG	17,197.00	17197.00	100	Completed
4	Iandra Rd	HP	43,560.00	43560.00	100	Completed
5	Parnells Ln	RS	7,293.00			
6	Barrs Ln, Gerrybang Rd II	RS, RG & PG	20,976.00	20,976.00	100	Completed
7	Dunkleys Ln	RS, RG, RG & PG	18,027.00	18,027.00	100	Completed
8	Barrs Ln	Replace Causeway	18,000.00	18,000.00	100	Completed
9	Stanifords Ln, Wilson Ln	RS	16,274.00	16,274.00	100	Completed
10	Sunnyside Ln, Watts Ln	RS, RG & PG	6,385.00	6,385.00	100	Completed
11	Adams Ln (East)	RS	16,065.00	16,065.00	100	Completed
12	Freebairns Ln, Chappells Ln	RS, RG & PG	6,997.00			

THE DIRECTOR ENGINEERING REPORT

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
13	Greenethorpe-Wirega Rd	RS, RG, RG & PG	23,181.00	23,181.00	100	Completed
14	Lewis Rd	RG & PG	10,807.00	10,807.00	100	Completed
15	Barkers Rd (East), McKays Rd	RG, RG & PG	18,567.00	18,567.00	100	Completed
16	Browns Ln	RG & PG	9,337.00	9,337.00	100	Completed
17	Bobelar Ln, Brundah Hall Rd	RG, RG & PG	21,930.00	21,930.00	100	Completed
18	Bembricks Ln	RS	6,632.00	6,632.00	100	Completed
19	Mogongong Ln	RS, RG, RG & PG	8,265.00	8,265.00	100	Completed
20	Mogongong Rd	RS, RG	12,434.00	12,434.00	100	Completed
21	Derribong Rd, Quondong Rd	HP, RS, RG & PG, SCR	23,360.00			
	Section 2					
22a	Oloumlin Ln	HP	6,000.00			
22b	Adelargo Rd	RS	6,000.00	6000.00	100	Completed
22c	Mcdonalds Lane	RS	6,624.00	6624.00	100	Completed
23	Peaks Creek Rd	RS, RG, Recon	49,147.00	49,147.00	100	Completed
24	Kanagrooby Rd, Clay Pit Rd	RS, RG & PG, Recon	27,102.00	21,681.60	100	Completed
25	Kanagrooby Rd	Collapsed Pipe 450mm	2,220.00	2,220.00	100	Completed
26	Keewong Crossing on Yambira Rd	Casueway, Stabilise Bank	61281 including flood works budget of 16,500.00		60	In progress
27	Yambira Rd	RS, RG	9,721.00	9,721.00	100	Completed
28	Adams Ln (North)	RG & PG	8,226.00	8,226.00	100	Completed
	Section 3					
29	Wheatleys Rd	RG & PG	6,484.00	6,484	100	Completed
30	Grants Ln, Borehams Rd	RG, RG & PG	12,498.00			
31	New Forbes Rd	HP, GS	153,551.00	153,551.00	100	
32	Barkers Rd (North)	RG & PG, Recon	107,225.00	107,225.00	100	Completed
33	Bald Hills Rd	RG, RS, PG	68,058.00	68,058.00	100	Completed
34	Matchetts Rd, Hunts Rd, Bradfords Ln	RS	12,998.00			
	Section 4					

THE DIRECTOR ENGINEERING REPORT

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
35	Piney Range Hall Rd, Pinnacle Rd	HP, Rehab	55,478.00			
36	Goodes Ln	HP, RS	13,880.00			
37	Hoctors Ln, Mittions Ln, Boundary Rd	RS, RG, PG	16,714.00	16,714.00	100	Completed
38	Gap Rd, Ballendene Rd	HP, Rehab	9,909.00	9,909.00	100	Completed
39	Hancock Flinns Rd, Hancock Williams Rd	RS	12,848.00	12,848.00	100	Completed
40	Sandy Creek Rd	HP	50,850.00			
41	Deans-Malloys Rd, Davies Lane, Baas Rd	RG	7,605.00			
	Section 5					
42	Woodgates Rd, Muncks Ln	RG, RG & PG, Recon	28,155.00	28,155.00	100	Completed
43	Porters Mount Rd, Stewarts Rd, Taroon Ln	RG, RG & PG	16,340.00	16,340.00	100	Completed
	Section 6					
44	Thompsons Ln, Schneiders Ln, Andersons Ln	RS, RG, RG & PG	8,707.00			
45	Martins Ln, Hamptons Ln	HP, RS, RG & PG	14,513.00		40	In progress
46	Rumbles Ln, Arramagong Rd, McCanns Ln	RS, RG, RG & PG	46,707.00	46,707.00	100	Completed
47	Stock Route Rd, Eualdrie Rd, Milnes Rd	HP, RS, RG	43,478.00		30	
48	Holy Camp Rd, Campbells Ln	HP, RG, RG & PG, Recon	48,961.00		100	
49	Thuddungra Rd, Heathcotes Ln	HP, RS, RG, RG & PG, Recon	36,609.00			
50	Nowlans Rd, Lynchs Rd	RS, RG, RG & PG, Recon	56,827.00	28,413.50	50	
51	Back Piney Range Rd, Eves Ln	HP, RS, RG, RG & PG	37,234.00	7,500.00	20	work in progress
	Section 7					
52	Driftway Rd	HP, GS	34,762.00			
53	Millars Ln, Gibraltar Rocks Rd, Taylors Rd	HP, RS, RG	18,763.00	18,763.00	100	Completed
54	Grenfell St (Garagabal), Grimms Rd	RG, TDR	13,078.00	13,078.00	100	Completed

THE DIRECTOR ENGINEERING REPORT

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
55	Beazleys Ln, Caragabal-Bimbi Rd	HP, RS, RG, RG & PG	15,371.00	15,371.00	100	Completed
56	Nealons Ln, Maddens Ln, Napiers Rd	RS, RG, RG & PG	31,970.00	9,591.00	30	
57	Maddens Ln	Causeway Replace	7,200.00			
58	Caragabal-Quandialla Rd, Scotts Ln	HP, RG, RG & PG	40,765.00			
59	Berendebba Ln, McNamaras Rd	RG, RG & PG	27,592.00	13,796.00	50	work in progress
60	Hanstocks Ln, McAllisters Rd	HP, RS, RG	49,400.00	0.00		
61	Trounsons Ln, Wards Rd, Hazells Rd	RFG, RG, RG & PG	24,218.00	0.00		
62	Eurabba Ln	RS, RG	17,047.00	8,523.50	50	work in progress
63	Stewarts Road	RG	4,400.00			
		Total Amount	1,710,350.00	918,673.20		

Remaining work

783,664.40

**For information
Noted**

10. Keewong Creek Crossing (Causeway) on Yambira Road

The work progress in Keewong Creek Crossing (Causeway) is in progress. All the concrete work has been completed and in curing stage till 23 September 2017. After this, u/s and d/s gabion works will be commenced and completed by 24 September 2017. By the first week of October, the project will be completed. Attached is the picture of the current status of the project.



Photo of Keewong Creek Crossing (Causeway - Photo taken 10 September 2017)

**For information
Noted**

11. Contract T07-2014 – SPRAYED BITUMINOUS SURFACING: T1.3.6.11

T07-2014 - Sprayed Bituminous Surfacing contract was given to Boral Asphalt for the bitumen resurfacing of roads at various locations within the Weddin Shire Council from 1 January 2015 to 31 December 2017. The Boral Asphalt is providing service to Council satisfactorily. Based on the performance basis, the contract contains an option to extend for additional 12 months (Ref. clause 3.3 - Period of Contract of the tender specification).

RECOMMENDATION: that Council exercise the option to extend the contract for an additional 12 months until 31 December 2018

124 **RESOLVED:** Cr Best and Cr O’Byrne that Council exercise the option to extend the contract for an additional 12 months until 31 December 2018

12. Culvert on Gibraltar Rocks Road, R2.10.057

The access on Gibraltar Rocks Road via the culvert has been closed for all traffic for safety reason. In order to provide reasonable access, Council have built a sealed side track which has been open for all approved traffic.

**For Information
Noted**

13. Proposal of Road Train, R2.8.1

Mid-Western Highway from Marsden to Bogolong and Henry Lawson Way from Forbes to Bogolong have been inspected with the goal of opening these roads to Road Train. A couple of constraints of these routes have been determined.

- Access onto Henry Lawson Way from Forbes should be accessed via Wirinya/Red Bend Road then Lachlan Valley Way. Due to structure, roundabout, intersections and public amenity through Forbes (Ref. map).
- Access along the Mid Western Highway from the intersection of Henry Lawson Way to Marsden (Newell Hwy) has a rail crossing at Caragabal. ARTC who are the rail authority need to consent access, in which the RMS are consulting (reg. Map).

Council’s Road Manager is consulting with NHVR (National Heavy Vehicle Regulator) regarding a process to obtain approval to open these roads to Road Trains. The detail of the process and applications form will be submitted to Council by the Road Manager prior to submission to NHVR.

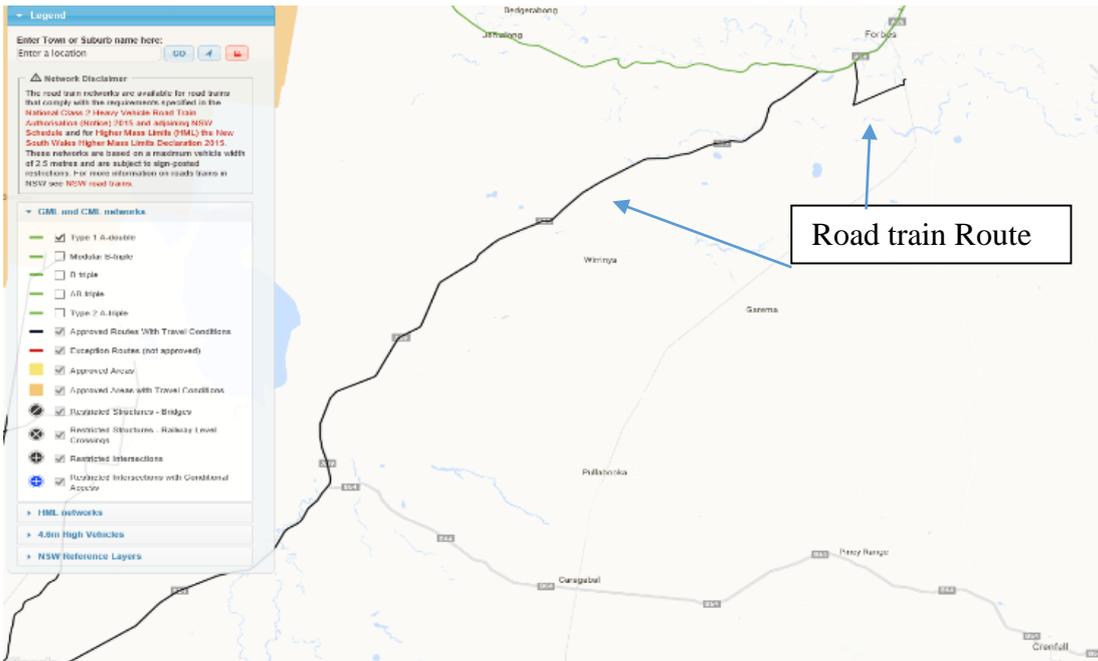


Fig 1



Fig 2

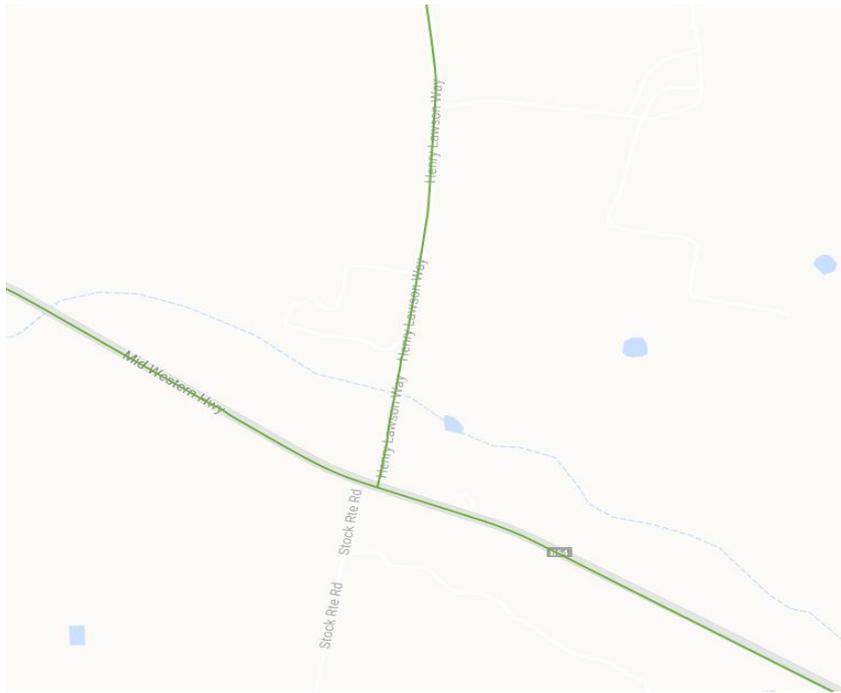


Fig 3

**For information
Noted**

RAJU RANJIT
DIRECTOR ENGINEERING

125 **RESOLVED:** Cr Parlett and Cr Diprose that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

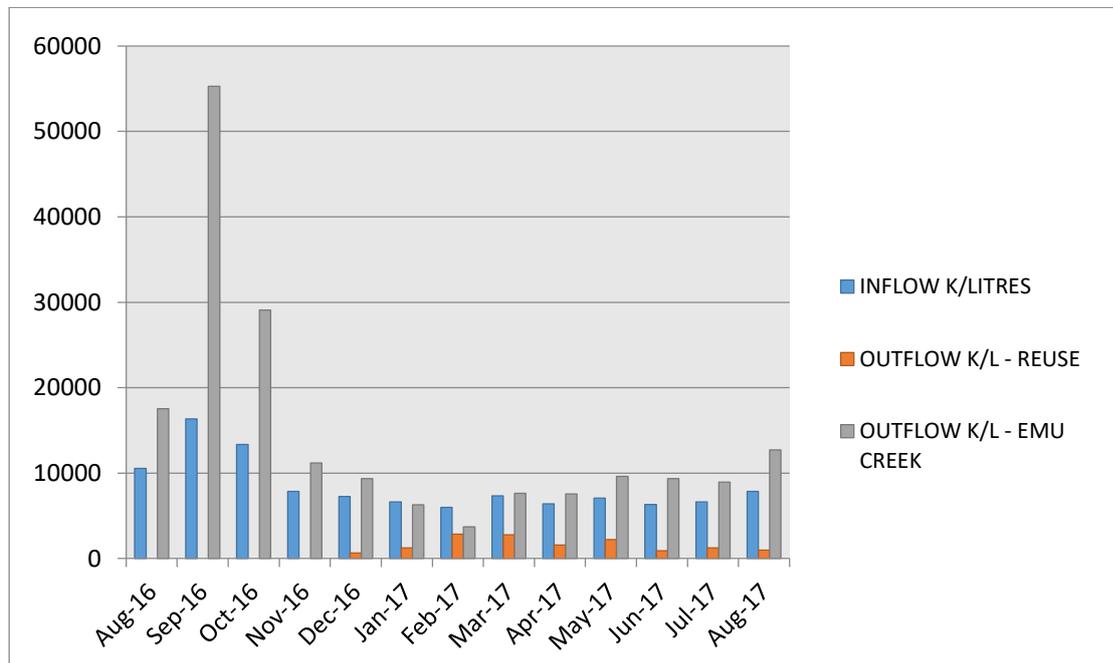
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during August 2017 was 7,861 kl with the daily average of 253.58 kl. Outflow for irrigation for reuse was 969 kl and discharge to Emu Creek 12,715.3 kl.

The highest daily recording of 366 kl occurred for the 24 hours ending 6.30 am on 4 August 2017 and the lowest of 222 kl for the 24 hours ending 6.30 am on 24 August 2017.

A total rainfall of 60 mm was recorded for the month.



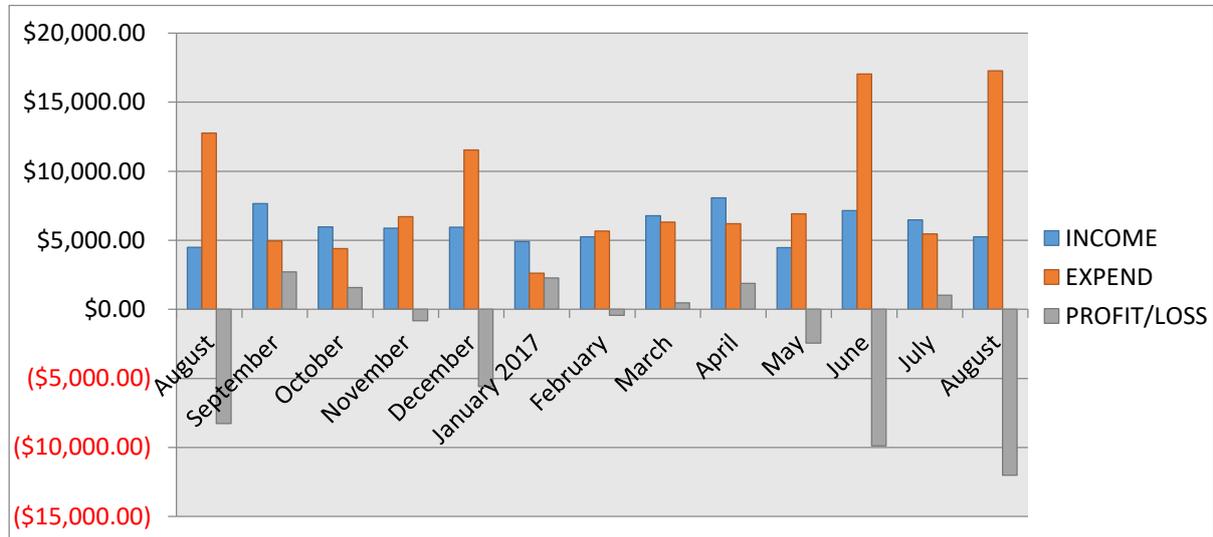
**For Information
 Noted**

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of August 2017 was \$5,254.00 with expenditure of \$17,278.72 resulting in an operational loss of \$12,024.72 the month.

There were 157 sites occupied for the month of August 2017.



For Information
Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	0	Animals Destroyed:	2
Animals Straying/Returned to Owners immediately:	2	Animals Released:	2
Animals Straying and Impounded:	2	Animals Rehomed:	2
Animals Surrendered:	4	Animals Sold:	0

Other Activities:

Companion Animals

- Maintenance and record keeping of activities for impounding facility
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation
- Entering new data on NSW Pet Registry as per legislative requirements
- Registration check cross reference
- Entering records on Council authority
- Communication with community re dogs attacks/dog off leash areas, dogs straying onto private property
- Acting and advising public in accordance with Companion Animals Act and Local Orders for the keeping of Animals Policy

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Liaising with public regarding Impounding Act
- Correspondence issued, interview conducted regarding 1 dog attack – Quandialla. Determination
- Contemporaneous note taking
- Assistance and success with rehoming kelpie pups
- 5 Notices to “Register” issued
- 1 stray dog letter issued and show cause. Action pending
- Barking dog diary issued – Quandialla
- Verification of microchip/registration status
- NSW Rangers Institute web page update
- Communication with “Australian Working Dog Rescue Association”
- Statement preparation
- OLG Financial Report (registrations – July)
- 2 x “Notices to microchip” issued

Environmental

- Notice to remove 1 unregistered vehicle left unattended public place (Impounding Act). Mary Gilmore Way. Compliance met
- Investigation/communication, verbal direction given to remove accumulation of rubbish – Caragabal. Compliance met
- Investigation/communication, letter of request to remove accumulation of items – West Street, 28 days to comply. Further action pending
- Communication with Grenfell Police – Burnt out vehicle – West Street
- Communication/verbal direction backyard burning – East Street

Overgrown blocks

- Communication with CJ Anderson Stock, Station & Real Estate Agent Grenfell. Private contractor engaged to maintain Sale Street vacant blocks.
- Communication with DE Department
- Inspection of vacant land at Grenfell, Greenethorpe, Quandialla & Caragabal. Condition recorded. To monitor (NOI's).

Stock callouts

- x 3 - Grenfell area, all sheep. Contained. Owners advised. Direction given – fencing.

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

Miscellaneous

- Commercial Client Web Portal created for Ranger – Revenue NSW (formally State Debt Recovery Office.)
- Inspection of new fencing to contain stock – property located at Bimbi (as directed by DES)

Advertising

- Off leash areas within Grenfell
- Dogs and Livestock – Article, offences, consequences
- Fireworks warning – Grenfell Show
- New homes wanted – 10 kelpie pups

**For Information
Noted**

4. Household Chemical Cleanout, E3.3.14

Netwaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of-date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

Materials that can be dropped off include:

- Paint & paint related products (strippers, thinners, varnish etc)
- Pesticides, herbicides and poisons
- Solvents and household cleaners
- Household batteries (not lead acid)
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis; hobby chemicals (eg. Photography chemicals)
- Fluorescent tubes and smoke detectors
- Pharmaceuticals

Items NOT accepted include:

- Tyres
- Asbestos
- General rubbish
- Infectious waste
- Empty containers
- Explosives
- Flares
- Mobile phones

Household waste only – NO Commercial waste.

Collection will take place at the Grenfell Waste Depot on:

Tuesday 18 October 2017, between 10am – 1pm

Appropriate advertisements shall be placed in the local paper, website and social media sites.

**For Information
Noted**

5. Container Deposit Scheme, E3.3.7

The NSW Container Deposit Scheme (the Scheme) will commence on 1 December 2017, with a 10 cent refund claimable on eligible containers.

The Container Deposit Scheme (the Scheme) is being implemented under the *Waste Avoidance and Resource Recovery Act 2001*. The Scheme will involve installing a network of collection points for empty eligible containers, such as:

- Reverse vending machines (RVMs)
- Other forms of low impact collection infrastructure such as container collection cages and mobile RVMs.

Under the Scheme, operators of Material Recovery Facilities (MRFs) will be able to claim a portion of the refund on containers collected from kerbside recycling using the MRF Protocol.

In relation to collection point operations, parties interested need to register with the EPA to be determined by the Network Operator – TOMRA Cleanaway.

These collection points will be coordinated regionally by Network Operators and managed locally by Collection Point Operators.

Council's current arrangement for household recycling is with Cowra Council and recycling is taken to their MRF and processed.

It is envisaged this practice will continue with negotiations around any costs for processing and refund proceeds claimed under the scheme.

**For Information
Noted**

6. Quandialla & Caragabal Tips, E3.3.4/E3.3.5

Council has previously requested the investigation of the proper securing of the abovementioned tips with consideration of locking and providing key access for the local residents and rural properties.

In order to limit its use and to at least have some control over the materials deposited there, a locking system with electronic access control has been investigated. This would allow users to access the facility by means of an authorised swipe card and the transaction would be recorded for monitoring purposes.

The cost of the locking system would be \$1000.00 plus \$10.00 per card issued. The software and equipment to download the information would be \$2200.00. Other matters to be decided with such a system would include:

- i) Appropriate public notification and the erection of signage at the site and on the access.
- ii) Process for application for a swipe ie. extent of the Caragabal/Quandialla locality, payment for swipe/replacement and misuse of swipe.

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Future discussions should be held with both communities concerning the waste facility and a possible collection system.

In addition, security cameras would need to be erected at the gate to assist with access confirmation and illegal dumping when the facility has been locked.

Both facilities will require upgrading around the entrance gate and fencing in the vicinity.

RECOMMENDATION: that Council:

- i) Coordinate a meeting with the Quandialla and Caragabal communities to discuss the locking of the tips and installation of the suggested control mechanisms for access.
- ii) Discuss the issue of possible collection system.

126 RESOLVED: Cr McKellar and Cr Best that Council:

- i) Coordinate a meeting with the Quandialla and Caragabal communities to discuss the locking of the tips and installation of the suggested control mechanisms for access.
- ii) Discuss the issue of a possible collection system.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
36/2017	Mr CM & Mrs TA McMahon	Garage/Carport and separate Carport	\$16,000	LOT: 11 DP: 1212714 84 Manganese Road GRENFELL NSW 2810
44/2017	Greenleaf Agriculture PL	Farm Fodder Shed	\$99,000	LOT: 122 DP: 750599 Eurabba Parish GRENFELL NSW 2810

**For Information
Noted**

2. Grenfell Medical Centre, P2.12.17

Council staff have met with the Design West Architects and have confirmed their appointment for the proposal for the design changes, management of consultants and contract management of the proposed Grenfell Medical Centre.

The outcomes of the agreement are as follows:

- Review the architectural documents and update as necessary
- Manage associated consultants in the updates of the relevant documents
- Review of recommended amendments to specifications for approval
- Attend the Project Review Group meetings on a regular basis to review the status of the project
- Assess staged and final construction for recommendation as to approval for payment for individual contracts
- Liaise with the on-site supervisor regarding any changes to the contract documents
- Provide written reports to the Council, regarding the on-site progress

They have indicated their Insurances do not permit overall Project Management of the development and as such other considerations need investigation.

The structural engineer will also be available under separate agreement for inspections as appropriate and initial milestones.

It is envisaged that the review of the plans and specifications shall be completed by 29 September 2017 for confirmation with the Quantity Surveyor.

The extent of the consultancy excludes overall project management and it is recommended the appointment of an external Project Manager. Appropriate consultants should be sought for this role. It is envisaged a 2 to 3 day a week appointment would be required.

Council is in the process of contacting all previously accepted contractors for confirmation of price and availability. In addition, further prices for unfilled trades will need to be sourced.

**For information
Noted**

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Grenfell Sewer Treatment Plant, S1.1.5

The redevelopment of the Grenfell STP has continued with the finalization of the Investigation phase of the program.

Council, in conjunction with its consultant has developed the Brief for the next phase, being the Concept Design and Review of Environmental Factors (REF).

The procurement of the appropriate consultant for this phase will be determined through open public tender.

The tender was loaded on Tenderlink on 8 September 2017 and will be open until the 2 October 2017 with assessment of the tender submissions carried out after this closing date.

In addition, Council has commenced its community consultation with the adjoining residences and is endeavouring to meet with the identified owners to provide an update of the process and answer any questions raised.

To assist with the design Council has had a flow meter installed and is currently taking measurements to inform the next concept stage with appropriate and up to date data.

Temperature recording continues to be carried out.

**For Council information
Noted**

4. Weddin Aquatic Centre, P2.3.1

Works carried out:

- Slab for amenities completed
- Frame and roof completed
- Internal frame commenced
- External Plumbing completed

The naming of the facility is required. Three options have been recommended:

- a) Grenfell Aquatic Centre
- b) Grenfell Swimming Centre
- c) Grenfell Swimming Pool

The use of Grenfell as the main description is deemed appropriate.

Council has completed its design for the entry to the facility with appropriate landscaping and is attached for consideration.

With the building activities increasing on site, it has been identified that due to the raising of the facility, treatment of existing buildings and additional structure requirements, several variations have been required and are listed below:

Painting of existing metal fence and existing accessible toilet roof, gutters etc	3,000
Security fencing to Forbes Street	18,000
Increased sewer sizing due to grease arrestor and required pipe ungrades	1,200
Relocation of seated area increasing size of grassed area requires additional turf	4,680

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Provision of sprinkler system for all lawn area	12,000
Backwash tanks relocated due to provision of vehicular access and additional slabs required	6,000

In addition, Council has purchased external to the contract:	6,000
• kitchen catering items for operation within the kitchen area	
• additional shade structures for the canteen/splash pad recreation area (offset by savings of \$4000 from the lighting)	4,000
• emergency shower/eye wash for the plant room for Work Health & Safety requirements	1,500

RECOMMENDATION: that Council:

- i) Adopt the Landscape Design and Access Design as attached
- ii) Adopt the naming of the facility as the “Grenfell Aquatic Centre” and approve signage as attached.

127 RESOLVED: Cr Diprose and Cr Parlett that Council:

- i) Adopt the Landscape Design and Access Design as attached
- ii) Adopt the naming of the facility as the “Grenfell Swimming Pool”

5. Council Property Inspections, P2.3.6/P2.1.6/P2.3.2

Council has had inspections carried out on three of its assets that have developed structural issues due to a range of circumstances.

1) Administration Building – Weddin Shire Council

The purpose of this inspection was to examine and report on cracking to the existing building, in particular cracking to a number of internal walls in the original section of the building.

- This inspection was limited to the central section of the western part of the original building, adjacent to the existing compactus.
- That leaking services were present beneath this area of the building, though that have since been repaired/diverted around this area of the building.
- Significant cracking, with some differential/lateral movement was noted in the walls of the General Manager’s office, the Director Engineer’s office, and the central office. In addition, all doors to this area were found to be out of square with the doors no longer able to be fully closed.
- Typically, it appears as though the central section of the building had dropped, relative to the perimeter walls.
- Render in a number of the rooms was found to be drummy.

Based upon the visual assessment, both internally and externally the damage was found to be limited to the central area of the western side of the hall of the original building, and is not considered structurally significant, and represents only an aesthetic and maintenance problem.

Stage 1 rectification works should include the following items:

1. Underpinning to foundations. This underpinning could use conventional type mass concrete piers; however, it may be more cost effective to investigate the use of a grout injection type of underpinning, such as Uretek. We note that this system has proven to

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

be relatively successful when adopted under the perimeter walls of the above building and as such is likely to be ideal for the internal walls. Furthermore, we note that this method of underpinning is usually significantly cheaper than conventional underpinning, creates minimal disruption at the time of its use, and typically reduces the amount of reconstruction works required.

2. Partial demolition and reconstruction of the northern wall of the central office, where lateral movement has occurred.
3. Repairs to cracking in internal walls and subsequent repainting.
4. Repair of internal floors, including re-packing and re-levelling of timber joists and bearers as required.

2. Lawson Oval Grandstand

An inspection of the interior of the building was limited due to the presence of internal lining material. However, the following items were noted:

- Most damage appeared to be concentrated towards the lower end of the tiered seating area.
- Termite damage was noted in a number of exposed timber elements. As a result, temporary repair works had been undertaken to maintain the structural integrity of the building.
- A panel of lining was removed from the ceiling of the referee's change room. The exposed timber framing was noted to be in poor condition with a number of members, including the ceiling battens virtually non-existent. Damage was believed to be due to both termite activity, and to a lesser extent water ingress.

An inspection of the exterior of the tiered seating area was limited to the lower front area due to safety reasons:

- An inspection of this area found that the original timber decking had been overlaid with fibre-cement sheeting.
- Removal of one of the pieces of fibre cement sheeting, covering the front riser, found the decking material to have significant water damage. An inspection of the framing revealed significant termite damage.
- The level of the seating towards the lower end of the tiered seating area was noted to have dropped by some 20-30mm along each of the two side walls. This settlement was not so apparent towards the rear of the structure.
- Typically, the masonry was found to be relatively sound.

As noted previously, present damage is believed to be attributable to a combination of dry rot, water ingress and termite activity.

Rectification works recommended:

1. Replacement of existing timber framing to the tiered seating area. Note this should be adequately sized in order to support the weight associated with the new fibre-cement sheeting in addition to the applicable live loads outlined in the relevant Australian Standards.
2. The decking material should be replaced with fibre-cement sheeting.
3. This new decking material should be suitably waterproofed in order to prevent the future ingress of stormwater, thus protecting the new timber framing in addition to the lower floor areas.

3. Quandialla Swimming Pool

The inspection revealed:

- A significant amount of cracking/movement to the apron slabs was noted along the length of the pool. In addition, there were notable signs of corrosion to the reinforcement in these areas.
- Differential movement in the apron slab was noted in a number of areas.
- It was noted in numerous areas around the apron slab that expansion joints in the slab had been filled with a non-compressible, cementitious type material.
- When sighting along the length of the pool it was noted that the southern northern and eastern edges of the pool were relatively level. The western side however was lifted by approximately 100mm towards mid-length.
- In September 2016 council emptied the pool to undertake maintenance. This process included draining water to a surface drain in an adjacent unpaved lane way, located to the west of the pool site. It was noted that the central section of the western side of the pool had lifted. Council then refilled the pool in an attempt to stabilize these movements.
- Although it was not possible to confirm at the time of the inspection, the central joint in the pool shell does leak, the extent of this leak is not known.
- A geotechnical investigation report undertaken by Keighran Geotechnics, dated 25th August 2017 (reference 17013/GK/7) has been carried out. In summary, the findings of this report were that wet to moist and soft/firm alluvial clay soils were present at surface level around the pool. These soils typically had an allowable bearing pressure of 50 to 60kPa. In addition, it was noted that groundwater monitoring well was installed to the west of the pool.

Rectification works recommended:

- 1) All apron slabs should be replaced along each side, with jointing (excluding expansion joints and sawn joints) provided at suitable spacing, including the location of the existing construction joint in the main pool structure.
- 2) The council should look at installing a ground water monitoring well to the east of the pool in order to help identify any differential levels in groundwater.
- 3) Should the pool be required to be emptied for maintenance purposes in the future, careful consideration should be given to the water levels observed in the adjacent monitoring wells and furthermore, water should be pumped to an area remote to pool site. Under no circumstances should the pool be emptied if ground water levels are found to be above the level of the base of the pool.
- 4) The council should look at installing a flexible type membrane/jointing material along the location of the existing construction joint.

RECOMMENDATION: that Council:

- 1) Seek quotes for the underpinning of the walls in Administration Building utilizing the Uretek process.
- 2) Request design for the replacement of the seating and supporting timber members in the Lawson Park Grandstand, then call for quotes for works.
- 3) Adopt the recommendations as set out in the attached report from Calare Civil for Quandialla Pool including the provision of new subsurface drainage to assist with groundwater issues.

128 RESOLVED: Cr Parlett and Cr Diprose that Council:

- 1) Seek quotes for the underpinning of the walls in Administration Building utilizing the Uretek process.
- 2) Request design for the replacement of the seating and supporting timber members in the Lawson Park Grandstand, then call for quotes for works.
- 3) Adopt the recommendations as set out in the attached report from Calare Civil for Quandialla Pool including the provision of new subsurface drainage to assist with groundwater issues.

**6. Proposed Modification to Development Application – No 30/2010
To Relocate 2 Silos, New Shed Structure And Seed Cleaning Unit**

Purpose

The purpose of this report is to provide the comprehensive consideration and assessment of the following Modification to Development Application 10/2015 including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

Development Application: 30/2010

Applicant: Trevor Mawhinney

Owner: P and S Mawhinney

Site: 1B Grafton Street Grenfell

Proposed Development: Relocate 2 Silos, New shed structure and Seed cleaning unit

Proposed Use: Commercial/Industrial

Current Use: Commercial/Industrial

Introduction

The modification to development application as lodged comprises the following information:

- Statement and modified site plan, elevation

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject modified development application.

Background

Development consent was granted on 18/11/10 for the placement of 5 grain silos and 13m high tower conveyor system. Modified Development consent was granted on the 21/4/11 for the construction of two additional silos and loading area under the tower conveyor system. Both these approvals were subject to several conditions including sealing of traffic areas.

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Subject Site

The subject site comprises the Lots 1159,461 and 462 DP754578.

The area is characterised by industrial land use with residential interface to the south, commercial to the east and rural residential to the west. The land is zoned IN 1 General Industrial and is a permissible use with consent.

Proposed Development

The applicant is requesting to seek approval for the relocation of 2 Silos, New shed structure and Seed cleaning unit. It is noted that these improvements have been already placed and constructed on site.

Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

The subject development application has been lodged as a Local development

2. State Environmental Planning Policies

All appropriate SEPPs shall be considered

State Environmental Planning Policy No. 55 - Remediation of Land

SEPP 55 includes state-wide planning controls for the remediation of contaminated land. SEPP 55 requires that contaminated land be remediated before it is developed in accordance with the provisions of the policy.

It is relevant to consider SEPP 55 as this application proposes to change the use of the land from rural land to residential land. Any potential contamination of the land has been assessed as part of the original DA which approved for the use of land for Industrial/commercial land use. Accordingly, no further assessment is required.

3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site. The site is zoned IN1 General Industrial and maintains the following objectives. Any application must be consistent with the objectives and permissible within the zone.

Councils Land Use Table

Zone IN1 General Industrial

1 Objectives of zone

- To provide a wide range of industrial and warehouse land uses.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- To encourage employment opportunities.
- To minimise any adverse effect of industry on other land uses.
- To support and protect industrial land for industrial uses.

2 Permitted without consent
Environmental protection works

3 Permitted with consent

Animal boarding or training establishments; Aquaculture; Depots; Freight transport facilities; Funeral homes; Garden centres; General industries; Hardware and building supplies; Heliports; Industrial training facilities; Kiosks; Landscaping material supplies; Light industries; Neighbourhood shops; Places of public worship; Roads; Rural supplies; Take away food and drink premises; Timber yards; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Cemeteries; Charter and tourism boating facilities; Centre-based child care facilities; Commercial premises; Eco-tourist facilities; Entertainment facilities; Exhibition homes; Exhibition villages; Extractive industries; Farm buildings; Forestry; Function centres; Health services facilities; Home-based child care; Home businesses; Home occupations; Home occupations (sex services); Information and education facilities; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Port facilities; Public administration buildings; Registered clubs; Residential accommodation; Respite day care centres; Schools; Tourist and visitor accommodation; Wharf or boating facilities

Consultation in respect of Development Application

Council notified 13 residents in the adjoining neighbourhood and received 4 submissions objecting to the application.

The objections related to the following:

1. Dust from traffic and operation of the plant
2. Noise from the traffic and operation of the plant
3. Facilities already on site
4. Fencing is inadequate
5. Waste products eg chemical drums not being disposed of properly
6. Hours of operation
7. Dust components and chemical residue.

It is considered that several of the matters raised can be addressed through the application of appropriate conditions such as those dust and offensive noise provisions. Further the applicant needs to be aware of the requirements for compliance with such conditions and the actions that may be instituted should noncompliance occur.

In addition, conditions around the restrictions of hours of operation, waste control and paving of the area will be applied.

ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

following matters are highlighted as being particularly relevant in the assessment of the proposed development.

79C(1)(a) (i) any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.

Nil

S79C(1)(a) (iii) any Development Control Plan (DCP)

Detailed consideration of relevant Council Codes and Development Control Plans was carried out with no comments required.

S79C(1)(a) (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not offered, nor is it necessary for the applicant to enter into any form of planning agreement to accommodate the proposed development.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The potential environmental impacts of the proposed development upon the both the natural and built environment and social and economic impacts have been considered and warrant specific conditions to address impacts on the amenity of the adjoining neighbourhood.

Environmental Impacts – Natural

Nil

Environmental Impacts – Built Environment

The impact of traffic impacts has been assessed and can be dealt with appropriate conditions regarding pavement treatment.

Social and Economic Impacts

The proposal is considered as beneficial and positive in relation to the social and economic impacts

S79C(1)(c) the Suitability of the Site for the Development

The site is considered suitable for the development subject to conditions.

S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations

Addressed in previous clauses.

S79C(1)(e) the Public Interest

The proposal is seen to be in the public interest subject to conditional approval.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Conclusion

This modified development application proposes to seek approval for the infrastructure being 2 silos, shed and seed cleaning unit within the existing Grain handling facility.

Council is in receipt of several submissions objecting to the modification with substantial and sustainable issues.

It is considered that the placement of the silos, while increasing capacity and operation will have minimal impact on the amenity of the adjoining neighbours.

In relation to the traffic issues particularly around dust coming off site, Council has issued an order on the owner to have the facility sealed by 31/11/17. The owner has confirmed that compliance with the order will occur. This requirement as well as the dust extraction control will assist in controlling the issue.

Inspections have revealed that the placement of the seed cleaning unit and associated dust extraction and partially enclosed shed has been carried out without the consent of council. The operation of the plant produces exposed dust at the cyclone collection point and will require work to achieve an appropriate seal and introduction of a misting unit to assist with the dust control. The construction of the shed is considered satisfactory for the site with minimal impact on the amenity of the adjoining neighbours.

The operation of the plant does produce levels of noise that have been subject of complaint and objection. In assessing the proposal several inspections were carried out at the boundaries of adjoining premises and revealed elevated levels of noise. The proper insulation of the enclosure and extraction unit will assist in this issue. A condition relating to the control of noise will be applied and appropriate monitoring to be carried out.

In relation to the hours of operation, the seed cleaning unit will need to be restricted to deliver an appropriate outcome for noise impact on the adjoining properties. To this effect the unit will be restricted to operation between 8.30am and 5.00pm Monday to Friday.

In addition, appropriate waste control services will be required for used chemical drums and dust collection unit.

Council notes the works and installation has been carried out with the consent of council. To this effect the applicant shall be required to submit an application for a building certificate for the structures placed and erected with appropriate engineering certification provided.

Subject to the application of these conditions to address amenity issues, it is recommended the application be approved.

RECOMMENDATION: That Modified Development Application 30/2010 to Relocate 2 Silos, New shed structure and Seed cleaning unit be approved subject to the following conditions:

All previous condition and the following:

- (1) The general hours of operation for the seed cleaning unit shall be from 8.30am to 5.00pm Monday to Friday. No work on Saturday, Sunday or Public holidays.

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- (2) The seed cleaning extraction vent and shed to be appropriately lined with sound absorbing material to assist with the noise produced in processing activity. Consideration should be given to the full enclosure of the shed taking into account operating and ventilation requirements.
- (3) Misting unit to be installed at the dust collection cyclone to assist with dust control.
- (4) All trafficable areas to be sealed by 31/11/17 in accordance with undertakings provided to Council and in accordance with Councils Order previously issued.
- (5) Council shall be provided with a waste management plan for the site involving the storage and disposal of all chemical drums and general refuse for consideration and approval
- (6) The applicant shall apply for a Building certificate pursuant to Section 149 of the Environmental Planning and Assessment Act 1979 with appropriate Engineers Certification as to the structural stability of the illegally erected structures.
- (7) The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.
- (8) In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority's Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

Note: The applicant shall provide to Council appropriate evidence as to compliance with this condition.

- (9) All roofed and paved areas are to be drained and the water from those areas and from any other drainage must be conveyed to:
 - (a) The existing inter allotment drains located on the land

Storm water disposal drains shall be connected to all roof gutter down pipes within fourteen (14) days of installation of the down pipes and/or the construction of hard standing areas, as may be appropriate, to discharge roof water to the approved method of disposal.

Where kerb and gutter is constructed, an approved PVC or galvanised steel kerb adaptor (either roll over kerb adaptor or upright kerb adaptor) shall be installed in the kerb.

Note 1: Two copies of a plan showing the location of the storm water disposal system are to be submitted to Council before occupation.

Note 2: 'Pump-out' storm water drainage systems are not acceptable.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.

Cr McKellar previously submitted a written declaration of interest and left the room.

The Deputy Mayor Cr Best took the Chair.

129 RESOLVED: Cr Diprose and Cr Niven that Modified Development Application 30/2010 to Relocate 2 Silos, New shed structure and Seed cleaning unit be approved subject to the following conditions:

All previous condition and the following:

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(3) Misting unit to be installed at the dust collection cyclone to assist with dust control.

(4) All trafficable areas to be sealed by 30/11/17 in accordance with undertakings provided to Council and in accordance with Councils Order previously issued.

(5) Council shall be provided with a waste management plan for the site involving the storage and disposal of all chemical drums and general refuse for consideration and approval

(6) The applicant shall apply for a Building certificate pursuant to Section 149 of the Environmental Planning and Assessment Act 1979 with appropriate Engineers Certification as to the structural stability of the illegally erected structures.

(7) The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

(8) In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority's Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

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THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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Note 2: 'Pump-out' storm water drainage systems are not acceptable.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

FOR: Crs Best, Bembrick, Diprose, Niven, Parlett, Brown and O'Byrne

AGAINST: Nil

- 130** **RESOLVED:** Cr Brown and Cr Diprose that Council investigate costings of an acoustic engineer to undertake independent auditory testing.

Cr Liebich returned to the room and resumed the chair.

Cr McKellar returned to the room.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 131** **RESOLVED:** Cr Brown and Cr McKellar that except where otherwise dealt with the Director Environmental Service's report be adopted.

REPORT ON ARTS OUTWEST BOARD MEETING HELD IN MOLONG ON TUESDAY 15 AUGUST 2017 COMMENCING AT 5.00 PM

Fran Charge, Chair (Oberon)
Carly Brown, Secretary (Weddin)
Heather Blackley (Lachlan)
Monica Morse (Bathurst)
Kylie Shead (General Membership)

Sharon Wilcox, Vice Chair (Cabonne)
Nyree Reynolds (Blayney)
Brian Langer (Cowra)
Kay Nankervis (CSU)
Warwick Tom (Parkes)

Attending: Tracey Callinan (Executive Director)

Apologies: Cr Susan Chau (Forbes); Bronwyn Giovenco (Treasurer); Scott Maunder (Orange)

Absent: Clr Stephen Lesslie (Lithgow)

New Chair Fran Charge welcomed everyone and congratulated Parkes and The Executive Director on a successful AGM and regional gathering.

Finances:

- 2017 expenditure progressing as would be expected at this point in the year with no major problems
- Most of the projects are in surplus with a few exceptions:
 - Artshed (disability group) has a small deficit because little funding has been secured for 2017, but the value is significant and the cost can be absorbed by AOW
 - LHS work is in deficit because the program works on a reimbursement basis

Executive Director's Report: Funding: Applications

- o RAF: applied to the Regional Art Fund for \$28,700 to extend the Musicians in Hospitals program across the AOW region.

Highlighted the following successful projects including slideshow:

- The AGM and regional gathering in Parkes
- Exhibitions of Aboriginal work at Kew-Y-Ahn Gallery, Hartley, Grenfell and Parkes
- Musicians in Hospitals training program
- House With No Steps mental health projects, including Grenfell song-writing project
- Hospital signage and artwork project in Blayney by Nyree Reynolds – a vote of thanks was given to Nyree for her work with Stan Grant here
- Big Skies progress including Skywriters groups, visual art with Scott Towney and The Big Gig in Parkes
- History Here project involving primary school students working with older people and making films exploring local history stories
- Artshed (Disability artist run initiative): Invincible exhibition at Tremain's Mill, Bathurst

General

- Two staff members left to take up positions at Bathurst Regional Art Gallery
 - Penny May became Audience Engagement Officer at BRAG
 - Jo Dicksen became Gallery Administrator
 - Bec Wilson has been appointed to work three days a week on Comms/Projects
 - Finance Officer Kathy Weekes will move to salary packaging.
 - We are moving the car insurance to Finsura and also taking out cyber insurance

- The Board agreed to set the new 2018 council contributions at the November meeting so that there is plenty of time to inform councils of the increased cost

Other agenda items

- Constitutional change: discussions and plans are progressing. There will be further planning done at the November meeting

Upcoming dates and other business 2017:

- Tuesday 14 November (Orange)

Project dates for events that committee members may like to attend:

Bathurst:

- Winter Arts Networking Night. Wednesday 16 August 2017, 5pm – 6.30pm, Webb & Co.
- Jimmy Little Gathering. Saturday 23 September 2017, Midday – 10pm, BMEC.
- Inland Sea of Sound Festival, 3-4 November, Mount Panorama/Wahluu

Blayney:

- Arts OutWest Sings. Sunday 10 June 2108, 2pm, Blayney Community Centre.

Cabonne:

- Canowindra Baroquefest. 13-15 October, 2017.
- Also, see Cowra for Wellbeing Choir

Cowra:

- AOW's Cowra Wellbeing Choir, this Sunday, August 13, 2pm at All Saints, Canowindra

Forbes:

- Kalari Lachlan River Arts Festival – main festival day: Saturday 23 September
- Kalari Lachlan River Arts Festival – Symposium (run by AOW): Sat 30 Sep, 9am - lunch

Lachlan:

- Possible exhibition of Scott Towney's Wiradjuri constellations artwork, Wiradjuri Study Centre, 7-8 October. Tbc

Lithgow:

- Winter Arts Networking Night. Wed 23 September 2017, 5pm-6.30pm, Eskbank House.
- Rydal Daffodils. ED's choir is singing on Sun afternoon 10 Sep, Pioneer Park amphitheatre.
- Kew-Y-Ahn Gallery. Aboriginal artists from our region on show. Hartley (in the Farmers Arms building where National Parks have their information), every day except Mondays.

Oberon:

- Winter Arts Networking Event. Date to be confirmed, Mayfield Garden. Tbc
- Tracey to open Tarana Art Show; Friday 29 September

Orange:

- Winter Arts Networking Night. Wed 30 Aug 2017, 5pm-6.30pm, Union Bank.

Parkes:

- Wellbeing visual arts workshops with Pol Cruz. Thursday mornings in August - September, 10am, Coventry Room
- Stone carving for the Aboriginal garden will be happening at Parkes Hospital, times tbc

Weddin:

- Song writing wellbeing project with Grenfell Men's Shed performance tbc

Other:

- Artstate. Speaker program and arts program. 30 Nov – 3 Dec 2017. Lismore. \$345 Early bird for RANSW members (AOW is a member)

Cr Brown

Arts OutWest Delegate

132 **RESOLVED:** Cr Brown and Cr Parlett that the Arts OutWest Workshop report be adopted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 29 AUGUST 2017 COMMENCING
AT 4.30 PM (E1.1.5)**

1. **PRESENT:** Raju Ranjit (Chair - Weddin Shire Council), Gary Arthur, Michael Madgwick (LEOCON), Andrew Noble (NSW Ambulance), Craig Johnson (Fire & Rescue NSW), Angus Nielsen (Rural Fire Service), and Maurice Simpson (Observer – State Emergency Services), David Sheehan (State Emergency Service) and Brendan Haynes (Public Health), Karen Hancock (Health) and Mark Hughes (Fire and Rescue, NSW)
2. **APOLOGIES:** Jodie Marshall (REMO), Bruce Fitzpatrick (Fire & Rescue NSW), Trish Malone (State Emergency Service),

Resolved: Michael Madgwick and A Nielsen that the apologies be accepted.

3. **MINUTES:**

Resolved: M Madgwick and A Nielsen that the minutes of meeting held on 30 May 2017 be adopted as read.

4. **MATTERS ARISING**

4.1 **Weddin EMPLAN**

Raju to send a draft copy of LEMP to Jodie Mashal for comments / action.

5. **GENERAL BUSINESS**

Nil

6. **CORRESPONDENCE**

Nil

7. **MEMBERS REPORT**

7.1 **Police**

No major issues.

7.2 **Fire & Rescue NSW**

Campbell Street house fire attended, car fire and chimney fire attended, two new staff working

7.3 **RFS**

Bush fire management plan approved, 8 incidents including motor vehicle accidents, structural fire, grass fire and tip fire. Exercise at Bedgerabong on 27 September 2017

7.4 **NSW Ambulance**

Business as usual and staff attended working in an emergency operation centre training day.

7.5 SES

Reported that SES has changed structure to allow corporate volunteer such as mining company. SES is talking to RFS and Bimbi Community regarding the establishments of a community cache for flooding resources to be kept at Bimbi.

8. **NEXT MEETINGS:** Tuesday 28 November, 2017 at 4:30pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4:58 pm.

133 **RESOLVED:** Cr McKellar and Cr Bembrick that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 18 SEPTEMBER 2017 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Niven, Diprose, Parlett, Brown, O’Byrne, McKellar, and Bembrick.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).
2. **APOLOGIES:** Nil
3. **MINUTES:** 14 August 2017

Resolved: Cr Diprose and Cr Parlett that the minutes from the 15 August 2017 be adopted as amended.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Local Government Reform – Innovation Fund and Regional Growth Fund.

Cr Best entered the meeting during the General Manager’s report 4.38pm.

Noted

6.2 **Corporate Services Department:**
Roads and Other Expenditure 2016/2017.

Noted

6.3 **Closed Committee**

Resolved: Cr Parlett and Cr Diprose that the meeting go into Closed Committee.

DIRECTOR CORPORATE SERVICES Report

1. **Rent of CTC, P2.12.10**
Reason for confidentiality: Commercial information (section 10A(2)(d)).

Noted

DIRECTOR ENVIRONMENTAL SERVICES Report

1. **Grenfell STP Redevelopment, S1.1.5**
Reason for confidentiality: Commercial information (section 10A(2)(d)).

Noted

Resolved: Cr Brown and Cr Bembrick that the meeting return to open committee.

6.4 Director Engineering:

Works Report, Other Works, Future Works, Plant Report, RMS RMCC Contract, Noxious Weed Report – July, Hire of Plant, Roads to Recovery, Monthly Flood Works Report, Keewong Creek Crossing (Causeway) on Yambira Road, Contract T07-2014 – Sprayed Bituminous Surfacing, Culvert on Gibraltar Rocks Road and Proposal of Road Train.

Noted

6.5 Director Environmental Services:

Sewerage Treatment Works, Caravan Park Operations, Animal Control, Household Chemical Cleanout, Container Deposit Scheme, Quandialla & Caragabal Tips, Development Applications, Grenfell Medical Centre, Grenfell Sewer Treatment Plan, Weddin Aquatic Centre, Council Property Inspections, and Proposed Modification to Development Application – No 30/2010 to Relocate 2 Silos, New Shed Structure and Seed Cleaning Unit.

Noted

7. GENERAL BUSINESS:

Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|-----------------------|-------------------------------|
| • Rose Street | Garden Shed Exemptions |
| • Sale Street | Proposed Dwelling |
| • Greenethorpe | Proposed Dwelling |
| • Gooloogong Road | Proposed Secondary Dwelling |
| • Tyagong Street | Proposed Shed - Exemptions |
| • Eurabba Parish | Proposed Farm Shed |
| • Quandialla | 2 x pool compliance enquiries |
| • Mid Western Highway | 1 x pool compliance enquiries |
| • Nash Street | Proposed property purchase |
| • Cross Street | Proposed property purchase |
| • Simpson Drive | Proposed Shed |
| • Bradley Street | Shed |
| • Grafton Street | Commercial/Industrial use |
| • Grafton Street | DA Compliance |
| • O'Brien Street | Shed |
| • Rose Street | Garden Shed Exemptions |
| • Sale Street | Proposed Dwelling |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 16 October 2017 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 6.38pm.

134 RESOLVED: Cr McKellar and Cr Bembrick that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 SEPTEMBER 2017
COMMENCING AT 8.30AM (C2.6.10)**

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 15 August 2017.

Resolved: L Gibson and R Ranjit that the minutes from 15 August 2017 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' (FFTF) action plan to be further implemented. GM and Directors pursuing.
- (ii) Local Government Reform – Innovation Fund - Innovation Fund programme continuing. Common Thread Consulting currently undertaking fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Desktop review of other services also being undertaken. Organisational review to be then undertaken.
- (iii) 2017/2018 Operational Plan – in progress. Capital projects to be now instigated.
- (iv) 2016/2017 Annual Report – to be forwarded to the Division of Local Government by 30 November 2017. General Manager pursuing.
- (v) 2016/2017 Annual Financial Statements – to be forwarded to the Office of Local Government by 31 October 2017. Director Corporate Services pursuing.

1B Human Resources

- (i) Vacancies
 - Projects Engineer – to be advertised.
- (ii) Appointments
 - Patch Truck Labourer – Adam Donnelly appointed.
 - Roller Operators – Glen Anderson and Simon Stewart appointed.
 - Truck Driver – John Brandt appointed.
 - Labourer – Katrina Johnstone appointed.
 - Casual Labourers – Benjamin Walker and Matthew Conway appointed.
 - Projects Engineer – Sujun Dhital appointed on a temporary/casual basis appointed.
 - General Manager Secretary – Maegan Rassack appointed on a temporary/casual basis appointed.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application successful under the Building Better Regions Fund (BBRF). Site preparation works to commence in October 2017. Construction works to commence February 2018. Grant Funding agreement currently being prepared. Director Environmental Services pursuing.
- (ii) New Ambulance Station – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning scheduled to begin shortly. Proposed site currently being determined.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – Response received from Minister for Planning and Environment advising the reduction of minimum lot size in rural zone (RU1) is not justified in a strategic context. Advice as to reducing the minimum lot size in rural zone (RU1) being sought.
Process completed to reduce minimum lot sizes in large lot residential zone (R5). Department Planning advised notification. The LEP has been made.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring. Excellent result.
- (iii) Emu Creek Storm Management Plan – written agreements to gain access to private land along Emu Creek all signed and received. Director Engineering pursuing.
- (iv) O’Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.
- (v) Annual Residence Inspections –undertaken by Director Environmental Services. All residences require painting. Director Environmental Services to pursue.

6. Sewerage

- (i) Sewer Mains Relining – next stage to be undertaken in 2017/2018 based on previous and recent CCTV works.
- (ii) Sewerage Treatment Works Upgrade – investigation stage nearing completion. Tenders called for concept design and REF. Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – "Through Different Eyes" exhibition is on display until 22nd October, 2017.
- (ii) Cinema – the movie “Red Dog - True Blue” held on 23rd August, 2017. Further movies to be planned in the school holidays.
- (iii) Grenfell Aquatic Centre Development – reported in Director Environmental Services report.

8. Mining Manufacture and Construction

Nil

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2017/2018. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (iv) Bridge Renewal Program Round 3 – funding application unsuccessful for the replacement of the Gibraltar Rocks Road bridge culvert.
- (v) Quandialla Drainage – stage 1 completed. Stage 2 in progress. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – four sales completed. Two others currently in progress. 3 phase power currently being installed. Internal preliminary works to then recommence. Director Engineering pursuing.
- (ii) Henry Lawson Festival –annual General Meeting (AGM) to be held Tuesday 17 October, 2017.
- (iii) Henry Lawson Birthplace Upgrade – works currently being finalised. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – a Fiscal Responsibility Action Plan (FRAP) and a Service Review Action Plan (SRAP) being undertaken by Common Thread Consulting Pty Ltd.
Grant funding application submitted under the Smart Cities and Suburbs program. Awaiting outcome.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 17 October 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 10.17 am.

135 RESOLVED: Cr Diprose and Cr Brown that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- July 2017 1. Local Government NSW Annual Conference: Mayor, Deputy Mayor and General Manager to attend 4-6 December 2017 (GM). **In Progress**
- August 2017 2. Australian Local Government Association: Mayor and Director Engineering attended 2017 Local Roads and Congress from 6/8 November, 2017 in Albany. **In Progress**

2. DEFERRED ACTIVITIES:

- April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES). **In Progress**
- November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE). **In Progress**
- June 2015 3. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE). **In Progress**
4. Pigeon Control – Main Street: continue to investigate options (DES). **In Progress**
- April 2016 5. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES). **In Progress**
- August 2016 6. Policy for Planting of Vegetation along Kerbsides: develop policy (DE/GM). **In Progress**
- October 2016 7. Henry Lawson Birth Site Upgrade: undertake as per plan (DE). **In Progress**
- November 2016 8. NBN Fibre to the Premises: make representations to ensure Industrial land vacant lots have access to NBN (DES). **In Progress**

136 RESOLVED: Cr Brown and Cr O'Byrne that Council advocate for an upgrade to the exchange to facilitate Fibre to the Premises.

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|---------------|--|
| December 2016 | <p>9. <u>Waste Depot Fire Precautions</u>: investigate provision of water for firefighting purposes (DES).
In Progress</p> <p>10. <u>Community Support Method</u>: investigate new method and develop funding policy (DCS/GM).
In Progress</p> |
| May 2017 | <p>11. <u>Local government Reform</u>: investigate possible reduction in the number of Council meetings and report back to Council (GM).
In Progress</p> <p>12. <u>Grenfell Festival of Fitness</u>: withdraw and seek reimbursement (DCS/GM).
In Progress</p> |
| June 2017 | <p>13. <u>Future Health Needs of the Weddin Shire</u>: arrange meeting to discuss future health needs of the Weddin Shire (GM).
In Progress</p> <p>14. <u>Contaminated Land</u>: investigate contamination levels in Council owned block no. 845130 (DES).
Carried Out</p> |
| July 2017 | <p>15. <u>Concrete Blisters in the Intersection of Camp and Forbes Street</u>: pave the brick pavement (DE).
In Progress</p> <p>16. <u>Community Builders Partnerships Program</u>: submit grant funding application for upgrade of Caragabal Park (DE).
In Progress</p> |
| August 2017 | <p>17. <u>Stronger Communities Program</u>: submit grant funding application for upgrade of Caragabal Park (DE).
In Progress</p> <p>18. <u>NSW Boating NOW Round 2</u>: submit grant funding application for upgrade of Bogolong Dam (DE).
In Progress</p> |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

137 **RESOLVED:** Cr Parlett and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager – Review of Performance Agreement, P10015**
Reason for confidential: staff matter (Section 10A(2)(a))

DIRECTOR CORPORATE SERVICES

1. **Rent of CTC, P2.12.10**
Reason for confidentiality: Commercial information (section 10A(2)(d)).

DIRECTOR ENVIRONMENTAL SERVICES

1. **Grenfell STP Redevelopment, S1.1.5**
Reason for confidentiality: Commercial information (section 10A(2)(d)).

141 **RESOLVED:** Cr Brown and Cr O’Byrne that the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

MAYORAL MINUTE

1. General Manager – Review of Performance Agreement, P10015

Reason for confidential: staff matter (Section 10A(2)(a))

RESOLVED: that the Performance Review be adopted and the proposed action be confirmed.

DIRECTOR CORPORATE SERVICES

1. Rent of CTC, P2.12.10

Reason for confidentiality: Commercial information (section 10A(2)(d)).

RESOLVED: that Council reject the lease proposal and offer support to assist in finding alternative premises.

DIRECTOR ENVIRONMENTAL SERVICES

1. Grenfell STP Redevelopment, S1.1.5

Reason for confidentiality: Commercial information (section 10A(2)(d)).

RESOLVED: that:

- i) Council commence purchase negotiations with the owner of Lot 268 DP 754578, Memory Street Grenfell
- ii) Council delegate to the General Manager the authority to purchase the Land within the agreed price range.
- iii) Classify the land as operational for Council ownership and Land use purposes as required by Local Government Act 1993.

CLOSURE: There being no further business the meeting closed at 7.33pm.

Taken as read and confirmed as a true record this day 19 October 2017.

..... General Manager.....Mayor