



To Avoid Delay when
Replying or Telephoning

Please Quote:

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 MARCH 2017 COMMENCING AT 5.00 PM

9 March 2017

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 MARCH, 2017**, commencing at **5.00 PM** and your attendance is requested.

****PLEASE NOTE THE COUNCIL PHOTOGRAPH WILL BE TAKEN PRIOR TO THE MEETING AT 4.30PM.****

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 February 2017
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - WHS Ctee Mtg, 21/02/2107
- Consultative Ctee Mtg 21/02/2017
- Bogolong Dam Ctee Mtg 10/03/2017
- Planning & Development Ctee Mtg, 13/03//2017
- Manex Mtg, 14/03/2017
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, C Brown, S McKellar, C Bembrick, P Diprose, J Parlett and S O’Byrne.
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

358 **RESOLVED:** Cr Diprose and Cr Bembrick that the Minutes of the Ordinary Meeting, held on 16 February 2017 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	DES 5	Father and father in law of letter writer	Pecuniary	Yes
Cr Niven	GM 9	Policy 1.2.4 – Family may have stall	Pecuniary	Yes
Cr McKellar	DES B7	Business Interest – Friend	Pecuniary	Yes
Cr Diprose	GM 9	Policy 1.2.4 – Treasurer of Mens Shed	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
THE WEDDIN SHIRE COUNCIL HELD, 16 MARCH 2017.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 5/2017.
- A2. The Hon Michael McCormack, A3.19.13: Advising the Nationals' Member for Riverina and Minister for small business, Michael McCormack has echoed calls for rural and regional communities to make their voices heard about moving jobs to the regions.
- A3. The Hon Michael McCormack, A3.19.3: Advising the Coalition Government is delivering on its election commitment to appoint a National Rural Health Commissioner.
- A4. Mr Robert Death, Caragabal, R2.10.018: Writing to raise my concerns in regard to recent flooding where some of the cropping land on farms on the northern side and western end of the Bimbi Caragabal Road were inundated and made unproductive.
- A5. NSW Government Premier of NSW, Gladys Berejiklian, C2.10.9: Advising all merged Councils across NSW will remain in place as communities continue to enjoy the benefits of savings and improvements to services, Premier Gladys Berejiklian, Deputy Premier John Barilaro and Minister for Local Government Gabrielle Upton announced today.
- A6. Local Government NSW, A3.8.2: LGNSW President Keith Rhoades said today's announcement about the future of forced amalgamations was clearly a political compromise – and like most compromises, was likely to leave a great many people dissatisfied.
- A7. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has called for nominations for the 2017 NSW Seniors Local Achievement Awards.
- A8. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 6/2017.
- A9. Office of Environment and Heritage, A3.6.63: Advising the *Weddin Mountains National Park Plan of Management Draft Amendment for Horse Riding* is being exhibited in accordance with *National Parks and Wildlife Act 1974*.
- A10. Office of Environment and Heritage, G2.2.5: Advising we are pleased to advise the opening of applications for two of the Heritage Near Me grant streams, which will see nearly \$5 million available in the next financial year for local heritage projects.
- A11. Optus, U1.2.4: Re: Notification of proposed fixed radio link (radiocommunications dish) on an existing telecommunications facility at Lot 197 Mid Western Highway, Grenfell NSW 2810 (Lot 197 DP752939).
- A12. John Holland Rail, T3.5.7: Advising Transport for NSW and its contractor John Holland Rail (JHR) are removing signage from 16 level crossing on non-operational CRN railway lines in the following locations:

- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 7/2017.
- A14. Southern Phone, U1.2.5: Confirming payment of your 2015/2016 Southern Phone Company dividend. Your \$24,712.21 dividend represents 1.24% of the total dividend pool for this year of \$2,000,000.
- A15. Quandialla Progress Association, C1.3.12: On behalf of the Quandialla Community the Quandialla Progress Association asks that the Weddin Shire Consider the following points as they organise their budgets and planning for the year ahead.
- A16. Caragabal Promotion Group, C1.3.14: Attached is a list of items for your consideration for inclusion in the current planning process, specific to the community of Caragabal.
- A17. The Hon Michael McCormack MP, H1.1.7: Writing this letter of support for the Weddin Shire Council and its submission under the Building Better Regions Fund (BBRF) to develop the Weddin Health Hub (Grenfell Medical Centre).
- A18. NSW Rural Doctors Network, H1.1.7: Advising the NSW Rural Doctors Network supports Weddin Shire Council's application for funding under the Building Better Regions Fund to construct a Health Hub in the town of Grenfell to provide modern clinical consulting areas for a range of primary healthcare professionals, including GP's, nurses and a dentist.
- A19. Grenfell Pharmacy, H1.1.7: Writing on behalf of the Grenfell Pharmacy in support of the Weddin Shire Council's grant funding application under the 'Building Better Regions Fund (BBRF)' for the development of the Weddin Health Hub (Grenfell Medical Centre).
- A20. Regional Development Australia Central West, H1.1.7: Writing on behalf of the Regional Development Australia Central West (RDACW) in support of the Weddin Shire Council's application under the Building Better Regions Fund (BBRF).
- A21. Central Councils NSW (CENROC), H1.7.1: Re: Support to Weddin Shire Council for the Building Better Regions Fund (BBRF).
- A22. Weddin Development Committee, H1.1.7: Writing on behalf of the Weddin Development Committee to provide a Statement of Support for the Weddin Shire Council's grant funding application under the Building Better Regions Fund (BBRF) for the development of the Weddin Health Hub (Grenfell Medical Centre).
- A23. Weddin Health Council, H1.1.7: Writing on behalf of the Weddin Health Council (WHC) in support of the Weddin Shire Council's application under the Building Better Regions Fund (BBRF) for the development of the Weddin Health Hub (Grenfell Medical Centre).
- A24. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP is encouraging owners and managers of local heritage items to consider applying for more than \$4million in funding for local conservation projects.
- A25. The Greenethorpe Soldiers Memorial Hall, C1.5.2: Many thanks for your support for the awards ceremony for Greenethorpe on 26th January.

- A26. Local Government NSW, A3.9.1: Forwarding weekly circular numbered 8/2017.
- A27. Christian and Marnie Moore, R2.4.18.1.1: Advising at the time of purchasing our block of land on the corner of Murrays Lane and Grimshaw Lane we were one of two residences accessing Grimshaw Lane.
- A28. Mr Robert Pace, P2.5.4: Advising I Robert Pace accept Council's offer to purchase a block of land in the Industrial Estate.
- A29. The Treasury, S1.1.5: Confirming that on behalf of the Treasurer of NSW, I have executed the Restart NSW Funding Deed which was approved by Weddin Shire Council.
- A30. Cabonne Council, C2.9.1: Cabonne Council wishes to advise that at an Ordinary Council Meeting held on 28 February, 2017 the election of Deputy Mayor was held with Councillor Kevin Walker elected Deputy Mayor, unopposed.
- A31. Bathurst Regional Council, C2.9.1: Advising at an extra ordinary meeting of Bathurst Regional Council held on 1 March 2017, Cr Graeme Hander OAM was elected to the position of Mayor, and Cr Michael Coote was elected as Deputy Mayor.
- A32. Alan Griffiths, C2.2.1: Would you please convey my thanks to Weddin Shire Councillors for the lovely gift I received on my retirement from being on Council.

SECTION B Matters for Report

- B1. NSW Government Valuer General, R1.6: Advising that the 1 July 2016 valuation list provided to the Weddin Shire Council is completed and the land values it contains are fit for the purpose.
- B2. Weddin Development Committee, C2.6.33: Advising the Weddin Development Committee (WDC) is writing to Council to highlight some frequently discussed items impacting small business viability in Grenfell.
- B3. NSW Government Planning and Environment, T2.1.9: Writing in response to Council's request for a Gateway determination under section 56 of the *Environmental Planning and Assessment Act 1979* (the Act) in respect of the planning proposal to amend the Weddin LEP 2011.
- B4. Joshua and Courtney Liebich, T2.3.1: requesting that Weddin Shire Council resolve to engage a planner to correct the zoning mistake made by Council 2012 on 1D North Street Grenfell and return it to a residential property as it was when we purchased in 2011.
- B5. Central Tablelands Water, E3.3.2: Referring to your letter dated the 22 December 2016 regarding a water connection to the Grenfell Waste Facility.

359 RESOLVED: Cr Brown and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Hilltops Council, T4.1.13: Advising at a meeting in Cowra Shire Council on Wednesday, 15 February, 2017 there was a unanimous decision of the Cowra Lines Alliance member Councils present on the day, namely Blayney, Cowra and Hilltops to equally and jointly fund a study by Lycopodium Infrastructure Pty Ltd to deliver a “line re-opening study to gain an understanding of the order of the magnitude costs (+/- 30%) associated with reopening of the non-operational Blayney to Demondrille line to support required operations.

Hilltops Council, as the lead Council, will enter the agreement with Lycopodium to proceed with the study and pay the fees associated with it on receipt of written confirmation from Blayney, Cowra and Weddin Shire Councils.

It is understood the study will be delivered at an upper cost estimate of \$31,350 (ex GST).

Please confirm in writing that your Council is willing to pay a quarter of the final cost for Lycopodium Pty Ltd to provide the study.

RECOMMENDATION: that Council approve the payment of a quarter of the final cost to a maximum of \$8,000 for Lycopodium Pty Ltd to provide a line re-opening study with funding to be sourced from the Economic Development Fund reserve.

360 RESOLVED: Cr Niven and O’Byrne that Council:

- (i) advise while Council supports the project the request for payment is declined;
- (ii) advise Council is currently endeavouring to maintain our current status of being ‘Fit for the Future’ and as such it is critical Council controls its expenditure;
- (iii) advise that the State Government has contributed approximately \$3.6m to the upgrade of the Greenethorpe-Bumbaldry Road and as a consequence it is unlikely they will fund the upgrade of the Greenethorpe-Koorawatha rail line; and
- (iv) suggest that in future a fairer contribution be calculated, possibly on a population pro-rata basis

2. Weddin Health Council, H1.7.15: Advising that Nevin Hughes was in effect the Weddin Shire Council’s representative on the Weddin Health Council but as Nevin is no longer a Councillor (but remains a member of the Health Council) it would be appreciated if Council would nominate a replacement for him.

I acknowledge that Mayor Mark Liebich since becoming Mayor has attended many of the Health Council meetings which is greatly appreciated.

It is important to have a Council representative as it ensures that communication can be maintained at that level between the Health Council and the Shire Council so we can more fluently work together to achieve our respective objectives.

I look forward to hearing from you.

RECOMMENDATION: that the Mayor Cr Liebich be Council’s representative on the Weddin Health Council with Cr Parlett as the alternate representative.

361 **RESOLVED:** Cr Diprose and Cr Brown that Cr Parlett be Council’s representative on the Weddin Health Council with the Mayor Cr Liebich as the alternate representative.

3. Grenfell Henry Lawson Festival Committee, C1.4.1: Advising the Grenfell Henry Lawson Festival Committee would like to make the following requests:

The committee would like Council’s assistance with the installation of the festival themed street banners along Main Street.

It would be great if the Festival entrance to town banners could go up by the beginning of May.

RECOMMENDATION: that the request be approved and the Henry Lawson Festival Committee be advised accordingly.

362 **RESOLVED:** Cr Niven and Cr Parlett that the request be approved and the Henry Lawson Festival Committee be advised accordingly.

4. The Henry Lawson High School, P2.1.6: Advising they would like to book the use of Lawson Park and facilities for Tuesday 21st March for an u14’s Rugby League game.

The time of the game will be held between school hours.

RECOMMENDATION: that permission be granted subject to a copy of their public liability policy being provided.

363 **RESOLVED:** Cr Parlett and Cr Bembrick that permission be granted subject to a copy of their public liability policy being provided.

5. Grenfell Rodeo Club Inc., C1.2.1: Advising the Grenfell Rodeo is being held on Saturday 25th March 2017 at the Grenfell Showground and the rodeo committee would like to request the use or hire of your 3 port-a-loo’s, garbage bins, bunting and coolroom for this event.

RECOMMENDATION:

For Council’s consideration

Cr Liebich declared a conflict of interest as a major sponsor of the event and left the room.

Cr Best took the chair.

364 **RESOLVED:** O’Byrne and Cr Bembrick that Council hire the requested equipment on the basis that Council has previously donated \$1,000.

Cr Liebich returned to the room and resumed the chair.

6. Rachel Gillard, Grenfell MPS Festival Queen Entrant, P2.1.3: Advising I have been nominated for Henry Lawson Festival Queen Entrant for the Grenfell MPS 2017. The Social Club and myself are in the process of fundraising and would like to host an event for the many children and families of this town. We have come up with the idea of an “Easter Family Fun Day”. There are many beautiful areas in town that would be

satisfactory but Taylor Park has stood out as a very central and convenient avenue for all with regards to space, amenities and safe parking for families.

We have the date of 9th April starting approximately 1pm till 4.30pm in mind for the proposed event.

RECOMMENDATION: that permission be granted for the Grenfell MPS to utilise Taylor Park on 9th April 2017 subject to the provision of a copy of their public liability policy.

365 **RESOLVED:** Cr Brown and Cr Bembrick that permission be granted for the Grenfell MPS to utilise Taylor Park on 9th April 2017 subject to the provision of a copy of their public liability policy.

7. Grenfell Picnic Race Club, C1.2.3 / C1.1.3: Seeking assistance and approval on behalf of our Grenfell Picnic Race Club committee for the following:

1. Extra 20 bins and bin liners for race day
2. 2 x Portal-toilets for race day
3. Cool room
4. Donation from Weddin Shire Council to pay for Lions Club children's rides

We would like to again propose that if Council decides to donate the toilets, bins and cool room that we would have "Proudly supported by Weddin Shire Council" printed in the race books as well as printed signs.

As in the past Weddin Shire Council have also donated money that has been used to pay for the hire of the Lions Club of Grenfell children's rides. We would like to continue this arrangement for 2017 if Council agrees.

We appreciate your previous support and any support you can provide is welcomed to our volunteer committee.

Note: 2016 Donation \$200

RECOMMENDATION: that the requests be approved and Council donate \$200 towards the hire of the children's rides.

366 **RESOLVED:** Cr Diprose and Cr Best that the requests be approved and Council donate \$200 towards the hire of the children's rides.

8. National Servicemen's Association South West Slopes, C1.3.26: Advising that we are applying for permission to use the Cenotaph for a Thanks Giving service on Sunday 9th April 2017 commencing at 0900hrs.

RECOMMENDATION: that approval be granted subject to a copy of their public liability policy being obtained.

367 **RESOLVED:** Cr McKellar and Cr Bembrick that approval be granted subject to a copy of their public liability policy being obtained.

9. Grenfell Preschool & Long Day Care Centre, P2.3.15: Advising since 2011 we have held an Art Exhibition called the Little Picasso Art Show in the Grenfell Community Hub to showcase the art of the children of the Weddin Shire.

We would like to hold the Little Picasso Art Show as part of Children Week starting Monday 23rd October to Friday 27th October 2017.

We are very grateful to the shire for allowing us the use of the hub for a reduced cost for the last 5 years and again ask would you consider doing it again this year for us.

We look forward to your reply.

RECOMMENDATION: that the request be approved and the hire charge be \$30 for the week.

368 **RESOLVED:** Cr Parlett and Cr Brown that the request be approved and the hire charge be \$30 for the week.

369 **RESOLVED:** Cr Diprose and Cr Niven that the Correspondence be noted except where otherwise resolved.

9 March 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Improvement Action Plan (IAP), C2.10.9

As previously reported a major component of Council's 'Fit for the Future' proposal is the Improvement Action Plan.

The Improvement Action Plan continues to be implemented with other strategies to increase efficiencies and income as well as reducing expenditure such as review of asset management and financial systems and processes, work force planning, fees and charges and procurement processes currently being considered.

It is imperative that the actions in the action plan and other strategies are incorporated into Councils Integrated Planning and Reporting (IP&R) process for the required funding and resources to be provided to allow Council to "work on the business" to ensure Weddin Shire Council remains 'Fit for the Future.'

For Information

Noted

2. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware grant funding has been approved under the Innovation Fund for two projects as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.
A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.
2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

The Request for Tender (RFT) Documentation for the Fiscal Responsibility Action Plan (FRAP) and the Service Review Action Plan (SRAP) has been developed with the tender currently being advertised through Tenderlink.

Tenders close on Monday 10 April, 2017.

For Information

Noted

THE GENERAL MANAGER'S REPORT

3. Integrated Planning and Reporting (IPR) – Community Strategic Plan, 2017/2027, A3.4.11/A3.4.12

As Councillors are aware the Community Strategic Plan (CSP) for 2013/2023 is required to be reviewed with the 2017/2027 CSP developed and endorsed by Council.

Community consultation was conducted by way of a Community Panel which is a new way of consulting with our community. The Community Panel was established based on a sample that is most representative of the Weddin community. The issues included in the community panel survey related to broad areas, but include questions and explanations of – effective customer service levels as well as addressing possible efficiencies.

The survey results are attached for Councillors information and effectively endorsed Councils current strategic direction. The establishment of a Health Centre, Grenfell Swimming Pool upgrade and aged care facilities were rated as the top priorities. The participants also recognised the need for advocacy plans, health outcomes into the future and the need to ‘bed down’ existing capital works prior to commencing new projects. The need for effective Asset Management Planning and improved financial systems was also recognised as being very important together with the need to source new income streams.

Various community workshops/meetings have also been held in Caragabal and Quandialla and a meeting will also be held in Greenethorpe in the near future. The village’s priorities emanating from these meetings have been forwarded to Council for consideration as part of the IPR process. Members of the villages have or are also currently nominating members to be on the community panel.

The Community Panel survey results and information received regarding the village’s priorities will be utilised to review the Community Strategic Plan (CSP) before it is submitted to Council prior to it being placed on public exhibition for comment.

RECOMMENDATION:

Confirm Proposed Action

370 **RESOLVED:** Cr Bembrick and Cr O’Byrne that the action be confirmed.

4. Delivery Plan, 2017/2021, A3.4.13

The 2017/2021 Delivery Plan will also need to be developed and adopted by Council.

The ‘Fit for the Future’ (FFTF) actions emanating from the Improvement Action Plan (IAP) will need to be incorporated into the draft Delivery Plan.

The survey results will assist in informing the development of the draft Delivery Plan before it is submitted to Council prior to it being placed on public exhibition for comment.

For Information

Noted

THE GENERAL MANAGER'S REPORT

5. 2017/2018 Operational Plan, A3.4

As resolved at Council's February Meeting, the first step in the 2017/2018 Operational Plan process will be a workshop to be held at 9.30am on Thursday, 30 March 2017.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2017/2018. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 10 March 2017.

The Extra Ordinary estimates meeting has been scheduled for Monday 10 April 2017 at the Council Chambers.

For Information

Noted

6. Review of Delegations, C2.5.2

Executive Summary Section 380 of the Local Government Act 1993 states that "each council must review all its delegations during the first 12 months of each term of office". Bearing in mind that the last ordinary council election was held in September 2016 Council is required to review its delegations by September 2017.

A council may, pursuant to Section 377 of the Local Government Act, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- a) the appointment of a general manager,
- b) the making of a rate,
- c) a determination under section 549 as to the levying of a rate,
- d) the making of a charge,
- e) the fixing of a fee,
- f) the borrowing of money,
- g) the voting of money for expenditure on its works, services or operations,
- h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
- i) the acceptance of tenders to provide services currently provided by members of staff of the council,
- j) the adoption of an operational plan under section 405,
- k) the adoption of a financial statement included in an annual financial report,
- l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
- m) the fixing of an amount or rate for the carrying out by the council of work on private land,
- n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
- o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
- p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,

THE GENERAL MANAGER'S REPORT

- q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
- r) a decision under section 234 to grant leave of absence to the holder of a civic office,
- s) the making of an application, or the giving of a notice, to the Governor or Minister,
- t) this power of delegation,
- u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.

With the reappointment of the General Manager this is an opportune time to update the delegations extended by Council and also comply with the requirements of Section 380 of the Local Government Act, 1993.

Council may by resolution under section 377 of the Local Government Act delegate to the General Manager various functions of Council.

The following recommended delegations have been prepared by updating the current delegations. Once determined, it is intended to sub-delegate certain specific responsibilities to Directors and some other staff.

RECOMMENDATION:

It is recommended that the General Manager, Mr Glenn Anthony Carroll, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise or perform on behalf of Council the following powers, authorities, duties and functions:

Administration

1. To determine matters which are included in the Business Papers of the Council and its Committees, subject to the inclusion of the following items when they arise, namely:
 - (i) reports on matters which cannot be determined under delegated authority;
 - (ii) reports required to be submitted under any Act or Regulation;
 - (iii) matters requiring a determination of Policy;
 - (iv) reports directed by the Council to be submitted;
 - (v) matters essential for the Council's information;
 - (vi) matters requested by the Mayor.
2. To invite a group or individual to address any Council Meeting or Committee meeting.
3. To appoint members and approve and implement recommendations of operational committees such as the Award Restructuring, Occupational Health and Safety and management committees.
4. To affix the Council's Common Seal to documents in accordance with the Local Government Act 1993 pursuant to a resolution of Council.
5. To disclose Council records pursuant to Section 12(6) of the Local Government Act 1993 in accordance with any legal obligations of the Government Information (Public Access) Act 2009 or any other Act or Regulations and any resolution of the Council.
6. To designate an employee of Council as the responsible accounting officer in accordance with Clause 4 of the Local Government Act.

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7. To decide each parcel of rateable land in the Weddin Council area to be within one or other of the following categories:
 - ◆ farm land
 - ◆ residential
 - ◆ mining
 - ◆ business
8. To accept payment of rates and charges due and payable by a person in accordance with an agreement made with the person and to write off or reduce interest accrued on rates or charges to a maximum of \$200 if the person complies with the agreement.
9. To invest money in accordance with Section 625 of the Local Government Act, 1993 and as in accordance with the adopted Investment Policy.
10. To approve the submission of tenders and quotations by Council for private or contract works.
11. To authorise the release of any bond or bank guarantee where the required works or services, have been completed in accordance with approvals granted by Council.
12. To reject applications for approval pursuant to Section 85 of the Local Government Act, 1993 as unclear or illegible.
13. To give approval to “approved forms” as defined by the Local Government Act, 1993.
14. To arrange suitable presentations for long serving employees (over 20 years).

Building

15. To approve places of public entertainment pursuant to the Building Code of Australia and the Environmental Planning and Assessment Act, 1979.
16. To approve the classification or re-classification of buildings under the provision of the Environmental Planning and Assessment Act, 1979 and the issue of appropriate certificates and statements.
17. To authorise the service of notices and/or orders on owners, builders or other persons to correct any breach of any approval or defects in buildings and structures.
18. To approve unconditionally or subject to conditions or refuse applications received in respect to the construction of fences, advertising signs and street banners.
19. To approve, subject to the payment of fees fixed by Council from time to time, all matters under Section 68 of the Local Government Act, 1993.
20. To consider applications and to issue unconditionally or subject to conditions or refuse applications for the occupation of caravans or other temporary accommodation on building sites.
21. To grant or refuse the extension/renewal of approvals issued by Council.

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22. To approve the variation of building lines and building zones where such variation is of a minor significance.
23. To exercise the assumed concurrence of the Department of Energy, Utilities and Sustainability pursuant to Section 90 of the Local Government Act 1993 for the approval of trade waste applications under such Act.
24. To accept or reject certifications submitted under Section 93 of the Local Government Act, 1993. (qualified persons)
25. To recommend and sign applications for Building Surveyors to apply for accreditation, under the Building Professionals Act 2005 and Building Professionals Amendment (Accreditation of Council Employees) Regulation 2010.

Development Control

26. To determine the amount of any bond required to be lodged by developers as security for completion of works.
27. To determine development applications, either unconditionally or subject to conditions, pursuant to the Environmental Planning and Assessment Act 1979 and Regulations thereunder and Council's planning instruments, for;
 - a) subdivisions, provided that no new infrastructure is created or existing infrastructure adversely affected,
 - b) dwellings and other domestic structures,
 - c) non-domestic works up to \$200,000,
 - d) Council developments on Council owned lands or land for which Council is Trustee.
 - e) extension, renewal, modification or review of any previous approval given, other than as stipulated by s82A (6)(b),
28. To reject a development application pursuant to Section 77(3B) of the Environmental Planning and Assessment Act, 1979.
29. To provide determinations under Council's Tree Preservation Policy.
30. To deal with all matters relating to the alteration or deletion of easements or restrictions as to use pursuant to Section 88(b) of the Conveyancing Act.
31. To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant.
32. To determine any objections received in respect of adjoining owner notification for any development applications.
33. To approve, issue or refuse the issue, pursuant to the Environmental Planning and Assessment Act 1979 and Regulations thereunder, of:
 - a) Building Certificates,
 - b) Planning Certificates,
 - c) Complying Development Certificates,

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- d) Part 4A Certificates,
 - e) Subdivision Certificates,
 - f) Construction Certificates,
 - g) Occupation Certificates,
- provided all relevant conditions have been complied with.
34. To implement the provisions relating to Weddin Local Environmental Plan, 2011.
35. To assume:
- (a) the concurrence of the NSW Director of Planning in accordance with the provisions of Section 81 of the Environmental Planning and Assessment Act; in respect of specific development applications as set out in Department of Planning Circular No. D4,
 - (b) the function conferred on the NSW Director of Planning by Section 65 of the Environmental Planning and Assessment Act and Clause 17(6) of the Regulation, and Section 69 of the Environmental Planning and Assessment Act.

Emergency Management

36. In relation to the Rural Fires Act 1997 (as amended), to issue any notice, direction or order by or on behalf of the Council; to lay information and to make complaints in respect of any offence; to institute and carry on any proceedings and to represent the Council in any Local Court.
37. To enter upon land and do any such acts, matters and things as the owner or occupier was required to do in satisfaction of the provisions of the Rural Fires Act, 1997.
38. To authorise the release of Council plant and other resources to assist fire fighting and emergency work.
39. To authorise the use of Council's resources to support the Weddin Shire Local Emergency Management Committee, the Weddin Shire Local Emergency Operations Controller, the Local Controller of the State Emergency Services, and the Team Leader of the Rural Fire Service.

Legal

40. To lay information, to make application for search warrants, to make complaints, to initiate and carry on any proceedings and to represent Council in any court on any matter.
41. To appoint Impounding Officers and authorised persons to impound and /or destroy certain animals and articles pursuant to the Impounding Act, 1993.
42. To issue approvals and certificates or serve notices and orders under the provision of Chapter 7 of the Local Government Act, 1993 and regulations thereunder including the extension, renewal, modification and revocation of any approval granted.
43. To issue compliance certificates under the Water Management Act, 2000, pursuant to Section 64 of the Local Government Act, 1993.

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44. To determine applications under Section 22 (Exemptions) and 24 (Certificates of compliance) of the Swimming Pools Act 1992.
45. To implement the provisions of the Companion Animals Act and Regulations and serve any notice for breaches of the subject Act and Regulations, and to declare dogs to be dangerous.
46. To revoke Dangerous Dog Declarations under Section 39 of the Companion Animals Act 1998.
47. To exercise the power of entry and to authorise other employees of Council to exercise the power of entry under:
 - (a) the provisions of the Local Government Act, 1993.
 - (b) the provisions of Section 117A of the Environmental Planning and Assessment Act, 1979.
 - (c) the provisions of the Swimming Pools Act, 1992.
 - (d) the provisions of the Rural Fires Act, 1997.
 - (e) the provisions of the Food Act, 2003.
 - (f) the provisions of the Public Health Act, 1991.
 - (g) the provisions of the Environmentally Hazardous Chemicals Act, 1985.
 - (h) the provisions of the Roads Act, 1993.
 - (i) the provisions of the Impounding Act, 1993.
 - (j) the provisions of the Companion Animals Act, 1998.
 - (k) the provisions of the Protection of the Environment Operations Act 1997.
 - (l) any Regulations made under the above Acts.
48. To exercise the powers of an authorised officer/person, inspector, impounding officer, enforcement officer, environmental health officer, special constable and appoint such persons under:
 - (a) the Local Government Act, 1993; (Authorised Officer)
 - (b) the Impounding Act, 1993, (Authorised person and impounding Officer)
 - (c) the Roads Act, 1993; (Authorised Officer)
 - (d) the Food Act, 2003; (Authorised Officer)
 - (e) the Swimming Pools Act, 1992; (inspector)
 - (f) the Public Health Act, 1991; (Authorised Officer and Environmental Health Officer)
 - (g) the Rural Fires Act, 1997 (Authorised Officer)
 - (h) the Road Transport (General) Act, 2005 (authorised officer)
 - (i) the Road Transport Safety and Traffic Management) Act 1999 (authorised officer);
 - (j) the Recreational Vehicles Act 1983 (Authorised Officer)
 - (k) the Environmental Planning and Assessment Act 1979 (authorised person);
 - (l) the Police (Special Provisions) Act 1901 (special constable);
 - (m) the Protection of the Environment Operations Act 1997 (authorised officer and enforcement officer)
 - (n) the Companion Animals Act 1998.(Authorised officer)
 - (o) the Crown Lands (General Reserves) By-law 2001 (authorised person);
 - (p) the State Emergency Services Management Act 1989
 - (q) any Regulations made under the above Acts.
49. To authorise the use of Council's resources and exercise the powers conferred under Section 36 of the Environmentally Hazardous Chemicals Act, 1985.

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50. To implement the provisions of the Environmental Trust Act, 1998 as an authorised delegate under such Act.
51. To authorise the carrying out of work by Council pursuant to Section 678 of the Local Government Act, 1993. (public places)
52. To issue, on Council's behalf, Self Enforcement Infringement Notices.
53. To serve any notices or orders or intention of any notice or order under the provisions of:
 - (a) the Local Government Act 1993,
 - (b) Public Health Act 1991,
 - (c) Food Act 2003,
 - (d) Protection of the Environment Operations Act 1997;
 - (e) Environmental Planning and Assessment Act 1979;
 - (f) Swimming Pools Act 1992;
 - (g) Rural Fires Act 1997
 - (h) Companion Animals Act 1998.
 - (j) any Regulations made under the above Acts.
54. To seek legal or other advice from suitably qualified persons or establishments, when considered appropriate for Council business.

Noxious Weeds (sub-delegation not permissible)

55. To exercise, pursuant to section 68 of the Noxious Weeds Act 1993;
 - (a) authority to initiate prosecutions under sections 12,15,16A,19,28,29,30,32,54 & 55,
 - (b) power to issue notices under section 12 and section 18,
 - (c) authority to amend or revoke weed control notices under section 18.
 - (d) authority to issue prior notices and consider submissions under section 18A,
 - (e) power to authorise work under section 20,
 - (f) responsibility to issue notices to land owners prior to action under section 20,
 - (g) authority to recover expenses under section 26,
 - (h) responsibility for monitoring and reporting under section 37,
 - (i) power to authorize draining of swamps under section 38.
 - (j) power to appoint inspectors under the Noxious Weeds Act for the local control authority under section 41,
 - (k) power to authorise the use of force to gain entry to premises under section 46,
 - (l) responsibility to notify an occupier of the use of force under section 47,
 - (m) power to use Certificate of Authority for Inspectors under the Noxious Weeds Act, under section 50,
 - (n) power to issue certificates under section 64.

Plant and Equipment

56. To approve the loan of bunting, barrier mesh and rubbish bins to community organisations for community projects.

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57. To give assistance in the form of mowers and similar small plant to organisations undertaking voluntary work to the benefit of the community.
58. To approve the hire of Council plant (with approved volunteer operator(s)) to approved sporting and community groups for the cost of fuel only, outside of normal working hours.
59. To approve the purchase and disposal of light vehicles and minor plant, small plant and sundry plant as required from time to time subject to the acquisition being in accordance with Council's policies and specifications for light vehicles and minor.

Public Health

60. Pursuant to Council's Food Partnership Agreement with the NSW Food Authority, to issue clean up notices and closure notices under the Food Act, 2003.
61. To approve or refuse applications for the installation of waste treatment devices and human waste storage facilities (Section 68 LGA).
62. To appoint authorised officers under Section 114 of the Food Act 2003.
63. To serve Prohibition Orders under Section 60 of the Food Act 2003.
64. Pursuant to Section 378 (2) of the Local Government Act 1993 and conditional upon advice from the NSW Food Authority to sub-delegate the power to serve Prohibition Orders under Section 60 of the Food Act 2003 to the Director Environmental Services.
65. Pursuant to Section 381(3) of the Local Government Act 1993, to approve the NSW Food Authority's delegation to the General Manager to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).
66. Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority, to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental Services.

Roads, Reserves, Property

67. To close roads temporarily or impose load limits subject to the provisions of the Roads Act 1993, and Regulations thereunder.
68. To approve applications for permission to open roads or streets, subject to the proviso that applications received from private individuals ie other than from State, Federal or Local Government authorities, shall not be approved until the cost of reinstatement has been paid.
69. To determine applications under the Roads Act 1993 for the use of public roads for street stalls, walkathons, charitable collections, motor car trials, bicycle races and the like where the involvement of the Weddin Local Traffic Committee is not specifically required.

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70. To issue approvals for restaurants and structures on footways pursuant to Sections 125 and 126 of the Roads Act, 1993.
71. To give direction to remove obstructions or encroachments on a public road pursuant to Section 107 of the Roads Act, 1993.
72. To require the lodgement of a cleaning deposit for the hiring of Council's parks, ovals or sporting facilities.
73. public places in accordance with Section 632 of the Local Government Act 1993.
74. To determine the dates of opening and closing of Council's swimming pools.
75. Pursuant to any delegation from the Director-General of the Department of Health, to close and re-open public swimming pools under clause 8 of the Public Health (Swimming Pools and Spa Pools) Regulation 2000.
76. To appoint by instrument in writing a specified person or persons of a specified class who is employed by a local council and who is an authorised person (within the meaning of the Local Government Act 1993) as an authorised officer for the purposes of the following sections of the Road Transport (General) Act 2005:
- Section 136: Direction to stop vehicle or combination: to enable exercise of other powers
 - Section 137: Direction to move vehicle or combination: to enable exercise of other powers
 - Section 138: Direction to move vehicle or combination: where danger or obstruction
 - Section 140: Manner of giving directions under this Division
 - Section 171: Authorised officer may require production of driver licence and name and address from driver or rider
 - Section 173: Authorised officer may require responsible person for vehicle and others to disclose identity of driver who commits offence
77. To perform the function described in the Roads and Maritime Service's instrument of delegation dated 31 October 2011, subject to the prescribed limitations.
- This comprises the exercise of all the functions of the RMS under:-
1. Division 2 of Part 8 (Regulation of traffic by road authorities) of the Roads Act 1993.
 2. Division 1 of Part 4 (Traffic control devices) of the Road and Transport (Safety and Traffic Management) act 1999.
 3. Division 2 of Part 5 (Special event parking schemes) of the Road Transport (Safety and Traffic Management) Regulation 1999.
78. To approve the leasing of Council - owned lands for up to five (5) years, with all such approvals to be reported to the next Council Meeting.

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371 **RESOLVED:** Cr Brown and Cr Parlett that the General Manager, Mr Glenn Anthony Carroll, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise or perform on behalf of Council the following powers, authorities, duties and functions 1-78 listed above.

7. Delegations from Council (Purchasing), C2.5.2

Tendering in local government is controlled by s55 of the Local Government Act and the Local Government (General) Regulation 2005: this covers work in excess of \$150,000. Council is not able to delegate the acceptance of such tenders.

It is desirable for efficiency and convenience that staff be empowered to arrange purchases up to this amount, subject to any relevant policies. Following is my recommendation for ongoing delegations from Council to the General Manager, based on delegations previously approved. I then propose to sub-delegate lesser authorities to Directors and some other staff.

RECOMMENDATION:

It is recommended that the General Manager, Mr Glenn Anthony Carroll, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise on behalf of Council the following functions:-

1. to purchase goods, materials or services up to \$20,000 with a minimum of one quotation (see also 7 and 8 below).
2. to purchase goods, materials or services up to \$100,000 with a minimum of two quotations (see also 7 and 8 below).
3. to purchase goods, materials or services over \$100,000 (up to \$150,000) subject to:-
 - i) formal specification and public advertising, or:
 - ii) written request to all known suppliers (see also 7 and 8 below).
4. to purchase new vehicles as approved in the annual Plant Replacement Program, and in accordance with Council's Policy for the Purchase and Replacement of Motor Vehicles (see also 8 below).
5. to purchase minor plant items up to \$20,000 provided funding is available in the annual Plant Replacement Program (see also 7 and 8 below).
6. to dispose of replaced or surplus vehicles, minor plant items, equipment and materials, by trade-in, action or sale, to Council's best advantage (see also 8 below).
7. where applicable, quotations are to be sought from all known suppliers from within the shire.
8. the accepted quotation is to be to Council's best overall advantage in terms of price, workmanship, quality and reliability, with due regard to any relevant policies of Council.

372 **RESOLVED:** Cr Best and Cr Diprose that the General Manager, Mr Glenn Anthony Carroll, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise on behalf of Council the following functions 1-8 as listed above.

8. Policy for Fees, Expenses and Facilities for Councillors 2016/2017, C2.4.10

A copy of the 2016/2017 Policy (No.1.6.11) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June and within twelve (12) months of an ordinary election therefore the 2017/2018 policy is due to be considered shortly. The policy is required to be placed on public exhibition each year.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

RECOMMENDATION: that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2017/2018 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

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RESOLVED: Cr Best and Cr McKellar that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2017/2018 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

9. Review of Council Policies – Administration, Public Order and Safety, C2.4.15

My report item 8 to Council's February 2017 meeting refers.

Comments on the twenty (20) listed policies were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

- 1.2.4 **Street Stalls** – increased public liability to \$10m, four (4) chairs, approval of shop proprietor not required, list placed on Council's website.
- 1.4.5 **Legal Action for Outstanding Debts** – debts able to be recovered from estates.
- 1.5.3 **Enforcement** – issue of non-compliance with DA Conditions of consent raised. Due to limited resources the majority of Councils compliance work is complaint based.
- 1.8.6 **Purchase and Replacement of Motor Vehicles** – no comments.
- 1.9.5 **Undertaking Private Works** – no comments.
- 1.10.5 **Records Management** – no comments.
- 1.13.3 **Credit Card Use** – expenditure by the General Manager to be approved by the Mayor.
- 1.14.3 **Email Communications with Council** – Emails to be initially directed to mail@weddin.nsw.gov.au, acceptability of emails covered in 6.1, 6.2 and 6.3.
- 1.15.3 **Information Services Usage** – no comments.
- 1.16.3 **Communication & Consultation** – conduct digital workshops and establish community panel.
- 1.17.3 **Investment** – no comments.
- 1.18.3 **Asset Management** – no comments.
- 1.19.2 **Policy for Gathering Information** – no comments.
- 1.20.2 **Policy for Hardship Assistance** – no comments.
- 1.21.2 **Policy for Taking Photographs in the Grenfell Art Gallery** – no comments.
- 1.22.2 **Rates and Charges Pensioner Rebate** – no comments.
- 1.23.2 **Procurement** – no comments.
- 1.24.2 **Local Preference** – set up a register of goods and services local businesses provide.
- 2.2.6 **Keeping of Animals** – no comments.
- 2.3.3 **Travelling Stock in Grenfell** – Local Land Services (LLS) replaced Livestock Health and Pest Authority (LHPA).

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These drafts have been amended where required and are included in Councillors iPad Policy Register as "Draft Policies".

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

- 1.2.4 Street Stalls
- 1.4.5 Legal Action for Outstanding Debts
- 1.5.3 Enforcement
- 1.8.6 Purchase and Replacement of Motor Vehicles
- 1.9.5 Undertaking Private Works
- 1.10.4 Records Management
- 1.13.3 Credit Card Use
- 1.14.3 Email Communications with Council
- 1.15.3 Information Services Usage
- 1.16.3 Communication & Consultation
- 1.17.3 Investment
- 1.18.3 Asset Management
- 1.19.2 Policy for Gathering Information
- 1.20.2 Policy for Hardship Assistance
- 1.21.2 Policy for Taking Photographs in the Grenfell Art Gallery
- 1.22.2 Rates and Charges Pensioner Rebate
- 1.23.2 Procurement
- 1.24.2 Local Preference
- 2.2.6 Keeping of Animals
- 2.3.3 Travelling Stock in Grenfell

Cr Diprose previously submitted a written declaration of interest and left the room for the discussion of policy 1.2.4.

Cr Niven previously submitted a written declaration of interest and left the room for the discussion of policy 1.2.4.

Cr Parlett declared a conflict of interest and left the room for the discussion of policy 1.2.4.

Noted

Crs Diprose, Niven and Parlett returned to the room.

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374 **RESOLVED:** Cr Diprose and Cr O'Byrne that the following draft policies be adopted:

- 1.2.4 Street Stalls
- 1.4.5 Legal Action for Outstanding Debts
- 1.5.3 Enforcement
- 1.8.6 Purchase and Replacement of Motor Vehicles
- 1.9.5 Undertaking Private Works
- 1.10.4 Records Management
- 1.13.3 Credit Card Use
- 1.15.3 Information Services Usage
- 1.17.3 Investment
- 1.18.3 Asset Management
- 1.19.2 Policy for Gathering Information
- 1.20.2 Policy for Hardship Assistance
- 1.21.2 Policy for Taking Photographs in the Grenfell Art Gallery
- 1.22.2 Rates and Charges Pensioner Rebate
- 1.23.2 Procurement
- 1.24.2 Local Preference
- 2.2.6 Keeping of Animals
- 2.3.3 Travelling Stock in Grenfell

375 **RESOLVED:** Cr Brown and Cr Niven that Draft Policy 1.16.3 Communication & Consultation be re-submitted to the April 2017 Council Meeting.

10. Review of Council's Policies – Health, Housing and Community Amenities, C2.4.15

It is proposed to review the following policies which are included in two further sections of the policy index:

Health		
3.2.2	No Smoking – Public Places and Council Owned Land	18/04/2013
3.5.5	Management of Noxious Weeds on Private Property	18/04/2013
3.6.1	Weeds Inspection Programme	16/05/2013

Housing and Community Amenities		
5.1.3	Tree Preservation & Removal	21/06/2013
5.1.4	Tree Preservation, Removal & Replacement Planting	18/02/2016
5.4.3	Footpath, Restaurants and Street Trading	18/04/2013
5.5.2	Cemetery Operations Plan	17/10/2013
5.6.2	Waste and Recycling Service	18/04/2013
5.7.1	Management of Asbestos	16/05/2013
5.8.1	Heritage Restoration	18/7/2013
5.9.1	Contaminated Land	17/11/2016

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at the April meeting.

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RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 7 April 2017.

376 **RESOLVED:** Cr Brown and Cr Best that Councillors submit written comments on the listed policies by 7 April 2017.

11. Delivery Program – Report to 31 December 2016

Under section 404 of the Local Government Act, Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2016 is set out below:

ITEM	ACTION	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads.
1.2	Maximise the Weddin Shire's tourism potential	Continued support provided to local events including but not limited to Henry Lawson Festival, Gold Fest, Grenfell Sesquicentenary, Race days etc. Continued active involvement in Gold Trails including contribution to upgrade of Gold Trails website and ongoing support provided by Grenfell Internet Centre Officer to Gold Trails. Fortnightly grant funding information distributed as well as targeted grant information distributed to relevant groups when opportunities identified. Grenfell "Have you been?" advertising campaign as well as active marketing of Grenfell to interest groups. Continued operation of accredited VIC. Ongoing support of "Grenfell Festival of Fitness" event. Active social media presence maintained with regular updates. Ongoing participation in Central NSW unearthed campaign and co-ordinated workshop with tourism providers to maximise outcomes from this campaign. Industrial Estate sign land promoted resulting in sales. Forbes Street caravan parking trial working well. Applications for Local Heritage Grants and Heritage Advisor Grants submitted.
1.3	Infrastructure and services to support business activity	Meetings held with TAFE to discuss training possibilities. TAFE programs promoted internally to staff and to wider community. Support provided to staff members to undertake training via the training and expenses policy. Development of new economic development strategy completed. Industrial waste management services provided. Grenfell Internet Centre maintained to provide continued IT services support to local businesses. Liaised and supported NBN Co with roll out of NBN infrastructure.

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ITEM	ACTION	REPORT
		One school based student employed in parks and garden. Recycling at Quandialla being monitored and working well.
1.4	Support existing business & encourage new industries	Weddin Development Committee supported, including on-going support of 'Go Grenfell' shopping cards. Continued liaison with and support of Central West BEC. Potential investors made aware of Council's incentive policies and opportunities. Industrial Estate being Phil Aston Place currently being developed. Two (2) blocks sold, three (3) blocks currently being sold. Funding received for upgrade of economic development strategy. Grant funding information distributed fortnightly as well as targeted grant information distributed to relevant groups when opportunities identified.
1.5	Promote land zoned for development	Industrial land promoted. Prospectuses distributed to promote the Weddin Shire. Potential new businesses contacted by EDO.
1.6	Foster partnerships to advance economic activity	Weddin Development Committee supported, including on-going support of 'Go Grenfell' shopping cards. Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire. Continued liaison with and support of Central West BEC. Enrolment in Central NSW Tourism unearthed campaign. Grenfell "Have you been?" marketing campaign. New economic development strategy developed with funding from the Murray Darling Basin Authority. Support provided to host NSW Department of Industry Business Connect Business Bus. Service NSW agency implemented and operating out of Council's administration office.
1.7	Support expanded aged care facilities & services	Advertising and negotiations carried out for establishment of new contractor for the local Taxi Service so as to maintain a subsidised form of public transport for the community including the aged. IT classes maintained. Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. Library village deposit stations and house bound service maintained. Seniors resources maintained at the library. Department of Human Services Access Point operated out of CTC. Taxi Service maintained. Grenfell Internet Centre services maintained including individual IT skills lessons, IT information distribution and free IT classes in seniors week.
1.8	Support responsible mining	Site meeting with existing mining operations regarding life span and closure and rehabilitation plan.
1.9	Encourage renewable energy development	CEEP grant obtained through CENTROC for sewer relining and smoke detection. DA packs including renewable advice.

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ITEM	ACTION	REPORT
SO#2	Healthy, safe, and educated community	
2.1	Encourage provision of quality medical facilities	<p>Plans developed for new Grenfell Medical Centre which will include GP's, Dentist, Chiropractor, visiting specialists and a dental surgery. Grant funding application re-submitted under the Building Better Regions Fund (BBRF). Expressions of Interest for the management of the new Medical Centre received. Proposals received. Operator to be determined.</p> <p>Ongoing advocacy for funding of Medical Centre.</p> <p>Dr Patrick Akhiwu continues to operate from Main Street Surgery. Dr Neil Premaratne engaged to operate from the Weddin Street Surgery.</p> <p>Local GP's being supported with subsidised accommodation and housing.</p> <p>Chiropractor operating out of Council premises.</p>
2.2	Promote and develop health education	No local health courses proposed at this stage.
2.3	Support community transport	<p>Taxi service maintained.</p> <p>Advertising and negotiations undertaken to establish a new provider to maintain this service.</p>
2.4	Support provision of adequate aged care service	<p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>House bound library service maintained as well as village deposit stations.</p> <p>Seniors resources maintained at the library.</p>
2.5	Maximise public health and safety	<p>Complaints and inspections attended to as appropriate.</p> <p>Home swimming pool inspections program developed and adopted, inspections to commence.</p> <p>RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained.</p> <p>SLA adopted.</p> <p>All meetings attended by delegates and Director Engineering.</p> <p>Co-operation with Local Units s as requested.</p> <p>Cleaning schedule for toilets and street cleaning etc adhered to, including for special events.</p> <p>Street lighting operating satisfactorily.</p> <p>No new streetlights installed.</p> <p>Finance and administrative support provided to facilitate RFS activities.</p>
2.6	Support local education institutions	<p>Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement.</p> <p>Education and training opportunities for Council staff supported and encouraged.</p> <p>Australia Day academic award continued to recognise academic achievement.</p> <p>Student work experience placements facilitated at Council administrative offices.</p> <p>THLHS classes hosted for careers information session at Council administrative offices.</p>

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ITEM	ACTION	REPORT
2.7	Provide lifelong learning opportunities	<p>Library resources continually reviewed and updated. Access maintained to the State Library of NSW online resources via State Library E-Resources.</p> <p>Library supports special event and programs for all ages. The Grenfell Internet Centre supports the ongoing development of IT skills in the community.</p> <p>IT classes regularly held including free seniors week classes.</p> <p>IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects.</p> <p>TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.</p> <p>Planning for implementation of children's magic desktop computer station at Library.</p> <p>Liaised with youth development officer/social worker re: establishment of an at risk youths computer group.</p>
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	<p>Council staff encouraged and supported to take an active role in the community.</p> <p>Volunteers of community organisations encouraged and supported.</p> <p>Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.</p> <p>New economic development strategy developed including a focus on skill and capacity building.</p> <p>Successful grant funding application for skill and capacity building workshops submitted.</p>
3.2	Implement the integrated planning and reporting	<p>IP & R documents implemented and reviewed on an ongoing basis. Preparations in place to review Community Strategic Plan (CSP) and develop the 2017-2021 Delivery Program.</p> <p>Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice.</p> <p>Accounting standards are monitored and any new requirements incorporated into Councils procedures.</p> <p>FFTF action plan developed, articulated and being implemented to improve the Council into the future.</p>
3.3	Support village progress organisation activities	Annual meetings to be arranged.
3.4	Harness and leverage existing leadership network	<p>Information on grant funding opportunities distributed to community groups on a fortnightly basis and individually where a specify opportunity has been identified.</p> <p>Community networks leveraged to inform and subsequently support Council's 'Fit for the Future' submission.</p> <p>Ongoing support provided to community groups and their initiatives for example the "Go Grenfell" shopping cards project.</p> <p>Administrative and other support provided to community groups.</p>
3.5	Community consultation on major decisions	Community groups consulted where appropriate e.g Local Government reform public meeting, Special Rate Variation (SRV).

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		<p>Community groups are encouraged to provide feedback to and assist Council where relevant eg. Local Government reform survey.</p> <p>Survey undertaken and public meeting held to inform Council's "Fit for the Future" submission.</p> <p>Council policies and projects advertised publically for feedback and comment.</p> <p>Community members welcomed to address Council.</p> <p>Social media and website presence maintained to engage with and inform the community.</p> <p>Council is increasingly using technology platforms to engage and consult with our community.</p>
3.6	Educate Community on role of Council & Councillors	<p>Weekly column placed in Grenfell Record and website.</p> <p>Website and social media presence in addition to weekly column.</p>
3.7	Leverage internet and social media to engage community in local leadership and communication	<p>Regular updates made via website and other social media platforms such as facebook and twitter to engage and inform the community.</p> <p>Survey Monkey surveys undertaken to inform the Council planning and decision making process.</p> <p>Regular website, facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles.</p> <p>Council is increasingly using technology platforms to engage and consult with our community.</p>
SO#4	Culturally rich, vibrant and inclusive community	
4.1	Maintain & develop sporting facilities & events	<p>Amenities at Quandialla Pool upgraded as requested.</p> <p>Regularly monitor facilities. No complaints received.</p>
4.2	Maintain & develop recreational facilities & events	<p>Reserves and all parks mowed and maintained with no complaints.</p> <p>Free usage by schools granted as requested. Skate park maintained in a clean condition.</p> <p>Youth Week grant obtained.</p> <p>Applied for grants for scoreboards/goal posts at Henry Lawson Oval and Rugby Union Oval.</p>
4.3	Maintain & develop cultural & arts facilities & events	<p>Arts and Tourism Officer appointed.</p> <p>Gold Fest event organised and held.</p> <p>Support provided to Henry Lawson Festival and Art Gallery.</p> <p>Planning and negotiations undertaken for the establishment of a new sporting tourism event.</p> <p>Numerous events supported financially as well as with promotional support.</p> <p>Ongoing support of the Art Gallery and Henry Lawson Festival.</p> <p>Active support of Grenfell Sesquicentenary as a Sec 355 Committee of Council.</p> <p>Tourism staff organise promotional support of numerous local events and maintain an event calendar.</p> <p>Numerous events supported financially and through in kind support.</p>
4.4	Develop strategy for attracting diverse cultures	<p>Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents.</p>
4.5	Encourage sense of community & connectiveness	<p>Community members encouraged to join community and Council committees and groups.</p>

THE GENERAL MANAGER'S REPORT

ITEM	ACTION	REPORT
		<p>Support provided to numerous community groups. Special events held and supported for all age groups and interests.</p> <p>Community volunteers invited to assist with events where appropriate.</p> <p>Staff encouraged to be actively involved in community groups.</p>
4.6	Implement a social activities planning program	<p>Seniors Weeks IT classes held in addition to regular IT Classes.</p> <p>Taxi service maintained to provide access to a form of public transport.</p> <p>Movie service maintained at Community Hub.</p> <p>Conference room made available for employment agencies and social groups/activities.</p> <p>Access Point Services established in CTC for the Department of Human Services.</p> <p>Volunteer thank you events held.</p> <p>Knit, natter and nibble book week events for the youth hosted by the library.</p>
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regs & control in Council operations	<p>DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's.</p> <p>Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits.</p> <p>Bogolong Dam Management Plan to be developed.</p> <p>Storm water systems maintained satisfactorily.</p> <p>IWCM actions to be carried out as funds become available.</p> <p>Domestic and commercial waste as well as recycling collected as per schedule.</p>
5.2	Encourage waste reduction & recycling	<p>Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials.</p>
5.3	Raise awareness of sustainable practices	<p>No grants available at this stage.</p>
5.4	Improve environmental outcomes of Council operations.	<p>Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken.</p> <p>Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs.</p> <p>Improvement plans being developed for Grenfell, Caragabal and Quandialla facilities.</p> <p>Trees planted depending on climatic conditions.</p>
5.5	Inform local ag industry about sustainable practices	<p>Local forums publicised in Council newsletter.</p> <p>Tree planting carried out as season allows.</p>
5.6	Preserve the heritage of built areas	<p>Free Heritage Advisory service provided. Local heritage grants programs administered.</p>
5.7	Preserve broader landscape connectivity for native fauna	<p>Agreement signed with Weddin Native Nursery to supply trees and shrubs as required. Support given to schools for Tree Day as required.</p> <p>Roadside vegetation study for all roads in Weddin Shire completed.</p>

THE GENERAL MANAGER'S REPORT

SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations	Property/rating maintained up to date and approved SRV implemented. All rates notices issued on time. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed and information distributed. Hub building services maintained and operated.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Company Dam grounds and facilities maintained. Streetlight faults reported as required. Footpaths maintained as required. Grant reclined for Lawson Oval toilets. Tender being prepared. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis.
6.3	Maintain structural assets	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Grenfell, Bimbi and Caragabal Cemeteries maintained to a high level. Cemetery records maintained.
6.4	Position Weddin Shire as "employer of choice"	Employees encouraged and supported to identify and undertake continuing professional development and training. Two WHS meetings held. High level of WHS attained.
6.5	Provide a modern plant fleet	Light vehicles replaced as per policy. Plant maintained to high order.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards.
6.7	Participate in, & support, Destination 2036	Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. Council deemed 'Fit for the Future' (FFTF). FFTF action plan developed to ensure ongoing financial sustainability and continuous improvement. Weddin Shire Council lead Council in FFTF innovation fund project.
6.8	Liaison & partnership with NSW State & federal govts	Continued liaison with key health sector stakeholders for the planning of the new Medical Centre. Liaison with and participation in Central NSW Tourism initiatives. Liaison with political representatives regarding the 'Fit for the Future' process and Council's submission informed by the community's wishes. Continued lobbying efforts in regard to Weddin Shire Council activities, grant submissions, capital projects with all levels of government. Implemented Service NSW outlet from Council's administrative offices.

THE GENERAL MANAGER'S REPORT

		Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee, Central NSW Tourism in relation to provision of VIC services etc. Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.
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For Information

Noted

12. Council Photograph, C2.2.1

As Councillors are aware it is proposed to have a photograph taken of the current Council prior to the March Council meeting at 4.30pm.

Gentlemen are reminded it would be appreciated if they could please wear a jacket.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

377 **RESOLVED:** Cr O'Byrne and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

9 March 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 28 February 2017:

Bank Account	
Westpac	\$1,421,779.15
Investments	
CBA	<u>8,750,000.00</u>
Total Investments	<u>\$8,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2017.

The investments shown above are made with CBA & Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of February follows:

Rates Receipts	470,963.50
Credit Union Agency Commission	607.20
Service NSW Agency Monthly Fee	4,767.40
Interest on Investments	15,990.41
Southern Phone Dividend	24,712.21
FAG Grant Instalment	598,234.25
RMS Works	122,636.25
RMS Flood Damage Payment	250,000.00
CTC Income	8,385.50
Contributions to Visitor Information Guide	7,400.00
Development & Building Application Fees	6,327.00
Caravan Park Income	4,372.00
Section 64 Contributions	3,730.00
Other	7,053.51
Total	<u>\$1,525,179.23</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 28 February 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	652,498	387,126
Grenfell Town Streets Maintenance	190,605	141,872
Village Maintenance - Caragabal	6,000	7,751
Village Maintenance - Greenethorpe	6,000	6,175
Village Maintenance - Quandialla	6,000	7,679
Garbage / Recycling Collection	130,000	93,978
Quandialla Recycling Station	8,000	5,635
Greenethorpe Collections	8,000	3,948
Commercial Waste Collection	18,000	6,909
Grenfell Waste Depot Manning / Plant Hire	135,000	79,334
Tips Working Expenses	63,000	26,345
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	45,974
Cemetery Sites etc. income	(49,000)	(34,064)
Noxious Plants	84,500	41,573
Noxious Plants - Extra	20,000	14,786
Parks & Gardens	218,262	143,838
Library Expenditure	98,900	55,729
Baths Income	(25,000)	0
Baths Expenditure	174,000	56,563
Caravan Park Income	(65,000)	(39,616)
Caravan Park Expenditure	110,300	57,350

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA Grant Works		
Item	Vote	Expenditure
2015/16 State Roads (SH6)	450,696	779,251
2016/17 National Roads (SH17)	837,030	525,108
2016/17 Regional Roads Block Grant	791,000	385,215
Repair Program - MR239 Pavement Rehab	121,474	0

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (15/16 C/Over)	36,520	0
QUANDIALLA DRAINAGE (15/16 C/Over)	137,047	32,046
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (15/16 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (15/16 C/Over)	116,035	0
GRENFELL KERB & GUTTER (15/16 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (15/16 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	357,314
GRAVEL RESHEETING	103,327	0
GRENFELL STREETS - FOOTPAVING	92,183	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	0
FORBES STREET BEAUTIFICATION	95,055	40,435
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	0
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	0
Total	1,588,441	429,795

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	199,529
GRAVEL RESHEETING	100,000	30,091
KEITHS LANE	300,000	113,097
BEWLEYS ROAD	200,000	11,176
GREENETHORPE BUMBALDRY ROAD	425,000	356,127
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	1,477,353	710,020
Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage – Regional Roads	614,558	52,491
Flood Damage – Rural Roads	1,524,462	258,718

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for February is as follows:

Continued liaison with Council's Debt Recovery Firm

18 Assessments referred to Outstanding Collections

- 7 Paid
- 2 Response – pending payment
- 5 No response
- 4 Arrangements

1 arrangement made

Continued monitoring of existing payment arrangements, following up with further action where required

Other debt collection activity of a routine nature.

For Information

Noted

5. New Land Valuations, R1.6

Council has been provided with an updated general valuation for 1 July 2016. The 1 July 2016 will be used for rating from 1 July 2017. 2016 land values in the Weddin area were prepared by Aspect Property Consultants Pty Ltd.

Reference is made to the attached Valuation report for the Weddin Local Government Area and Newsletter from the NSW Valuer General January 2017 which are also available on the Valuer General's website at:

<http://www.valuergeneral.nsw.gov.au>

General information from the valuation report for the Weddin Local Government Area prepared by Valuation Services, a division of Property NSW, who manages the valuation system on behalf of the Valuer General follows:

General overview

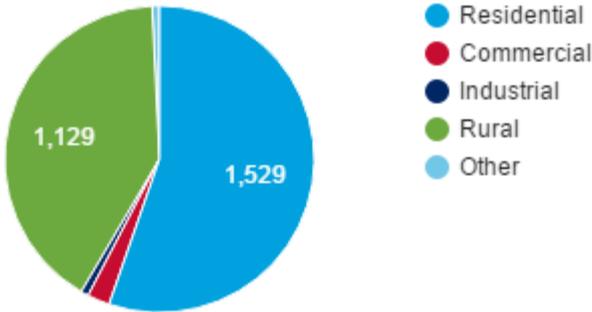
Overall, land values in the Weddin local government area saw a very strong increase which can mainly be attributed to the very strong increases in rural land values. Residential, commercial and industrial zoned lands remained steady. Large lot residential sites over 4,000m² saw a moderate increase due to increased popularity of rural sites within close proximity to Grenfell township.

THE DIRECTOR CORPORATE SERVICES' REPORT

Land value trends

Property zone	01 Jul 2015	01 Jul 2016	% change
Residential	\$46,369,735	\$46,767,445	0.9%
Commercial	\$1,756,840	\$1,744,940	-0.7%
Industrial	\$1,131,720	\$1,131,720	0.0%
Rural	\$439,645,141	\$574,832,226	30.8%
Other	\$1,733,030	\$1,733,030	0.0%
Total	\$490,636,466	\$626,209,361	27.6%

Number of properties by zone



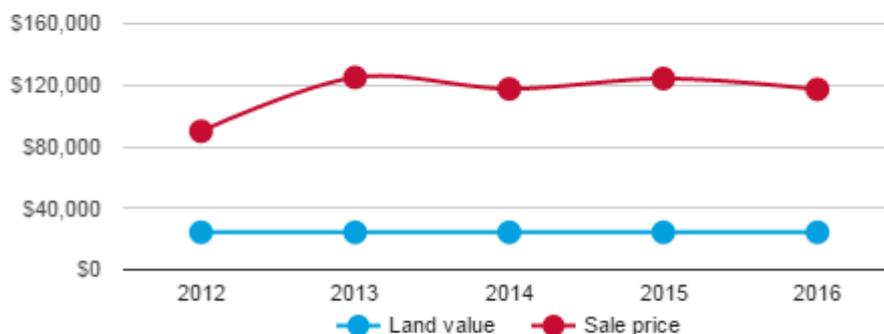
Total number of properties: **2,766**

Residential overview

The Grenfell residential market has remained relatively steady since 2014 due to a thinly traded market with limited demand in the town.

Village properties have also remained thinly traded with stable land value levels over the period.

Median land values and sale prices



The above chart shows movement in the property market and land values over a five year period. In areas where there are a low number of sales, median sale prices may not accurately reflect the property market. Land values may not always move directly in line with sale prices due to the influence of other factors, such as building costs.

Typical residential land values

Address	Zone	Area	01 Jul 2015	01 Jul 2016	% change
East St, Greenethorpe	RU5	1341 m ²	\$4,910	\$4,910	0.0%
East St, Grenfell	R1	1012 m ²	\$24,300	\$24,300	0.0%
Gooloogong Rd, Grenfell	R1	4047 m ²	\$38,000	\$38,000	0.0%
Henry Lawson Way, Grenfell	R5	2.027 ha	\$69,000	\$75,210	9.0%
Huckel Cl, Grenfell	R1	1156 m ²	\$33,800	\$33,800	0.0%
Quondong Rd, Grenfell	R5	10.61 ha	\$90,000	\$90,000	0.0%
Simpson Dr, Grenfell	R5	5.588 ha	\$54,000	\$54,000	0.0%

THE DIRECTOR CORPORATE SERVICES' REPORT

Commercial overview

Commercial values have remained steady with low demand.

Typical commercial land values

Address	Zone	Area	01 Jul 2015	01 Jul 2016	% change
Burrangong St, Grenfell	B2	246.6 m ²	\$21,400	\$21,400	0.0%

Industrial overview

Industrial land values generally remained steady, with the market for industrial land remaining subdued with adequate supply meeting limited demand.

Typical industrial land values

Address	Zone	Area	01 Jul 2015	01 Jul 2016	% change
Mary Gilmore Way, Grenfell	IN1	1.2 ha	\$28,800	\$28,800	0.0%

Rural overview

Rural land value experienced very strong increase due to good seasonal conditions strong demand, and high livestock and commodity prices.

Typical rural land values

Address	Zone	Area	01 Jul 2015	01 Jul 2016	% change
Adams Lane, Greenethorpe	RU1	93.15 ha	\$238,000	\$309,400	30.0%
Bland Rd, Quandialla	RU1	247 ha	\$300,000	\$396,000	32.0%

All enquiries regarding land values should be directed to the NSW Valuer General who can be contacted as follows:

☎ 1800 110 038
8.30am - 5.00pm Mon - Fri
✉ Valuation Services
Property NSW
PO Box 745
BATHURST NSW 2795
@ valuationenquiry@property.nsw.gov.au

For Information

Noted

6. Grenfell Accommodation Online Searches, T4.5.1

Reference is made to the February Council meeting and the attached report into Grenfell Accommodation Online Searches.

For Information

Noted

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following: -

Thirty-six reading logs for the **Summer Reading Club** were returned. All prize vouchers and the shortbread for adults have been given out and the junior cash prizes are available for collection. Award and participation certificates will be presented at the Awards Afternoon Tea in Library Week.

The proposed puppet-making workshop on Tuesday, 23rd May, is fully booked and the Sydney Puppet Theatre is also performing independently at the Grenfell Preschool and Daycare Centre on the Wednesday morning, meaning that the traditional National Simultaneous StoryTime visit will be put back twenty-four hours. Publication of the Summer Reading Club book reviews in the Grenfell Record has commenced.

The traditional **Seniors Morning Tea** will be held on 7th March, and follow the usual format.

The local **Skywriters Project launch** will be held in the Library on Monday, 20th March.

The hardware for the **children's computer with Magic Desktop software** has been purchased and the benchtop should be installed within the next week. It is hoped that the Art Gallery will be able to utilize the community display cabinet.

The **CDs and toys** were **weeded** during the month. Weeded toys were washed and donated to the Salvation Army in Young and weeded CDs are being offered for sale in the library at \$1.00 each or 3 for \$2.00 – perhaps a dozen have been sold.

The librarian will be attending the autumn **meeting** of the NSW Public Libraries **Central West Zone** at Parkes on Friday, 3rd March and has submitted a summary report of events since the last Zone meeting.

Otherwise activities were of a routine nature.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Go Grenfell Card update: \$505 was loaded during February and \$620 was redeemed during February. There has been a total of \$15,942 loaded onto the cards and \$11,753 has been redeemed. The cards are being used in 31 of the 49 registered stores.

Sent fortnightly grants information email and distributed funding opportunities to community groups where relevant.

Attended February Weddin Development Committee meeting.

Finalised workshop series to be delivered under round 3 of the Energise Enterprise fund. These sessions will focus on themes identified in the economic development strategic plan. The workshops will be delivered during March – May with the project acquittal submitted by the end of June. The first session is March 8th with Gary Cattran from Main Street Australia from 6-8pm in the Community Hub Building. Promotion of this workshop has been via email, Grenfell Record media release, WDC co-promotion, council column and personal invitation during a street walk. The remaining workshops will be:

- April 3rd- Online Booking of Accommodation, presenter is Liz Ward from Digital Coaching International
- April 27th- Product Bundling and Package, presenter is Charlotte Prouse from Destination Marketing Store.
- April 28th- Branding Farm Produce, presenter is Charlotte Prouse from Destination Marketing Store.
- May 17th- "Let's Get Digital" session 1, presenter is Simone Eyles from Workings Spaces HQ.
- May 25th- Agricultural Clustering, guest speakers are Ann Aldersey and Peter Stock from Limestone Coast Red Meat Cluster.
- May 31st- "Let's Get Digital" session 2, presenter is Simone Eyles, from Workings Spaces HQ.

These workshops have been scheduled to ensure they do not clash with the 3 workshops Business HQ (previously the BEC) will be running in Grenfell on the first Wednesday of March, April and May.

Organised Business HQ, to deliver the Back to Business Week session on March 2nd. The session will be a breakfast workshop. The theme is 'Developing Business Strategies for 2017' focused on the smaller issues identified in the economic development strategic plan including social media, online selling/ paypal and weekend trading.

Sourced letters of support from RDA, Business HQ and WDC for funding applications for medical centre and the pool amenities block.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared minutes and correspondence for the February tourism meeting.

Acted as secretary for the Henry Lawson Festival committee. Prepared and distributed February agenda. Prepared minutes and prepared and distributed correspondence. Took telephone and email enquiries relating to Henry Lawson Festival application forms. Distributed entry forms via email and post in response to enquiries. Researched history of previous festivals in response to enquiries. Worked with potential performers and provided guidance on submission of performance proposals. Organised accommodation and transport for festival patron on June long weekend. Ordered statuettes, assisted with development of entry form for busking and street stalls, assisted with development of marketing budget, sourced quotes for marketing, provided guidance to new logo design.

Prepared content for Discover Magazine feature as requested by WDC.

Managed and recorded Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews.

Assisted with content for advertising rate card for new visitor guide. Utilised media releases, email distribution and street walks to sell 38 adverts in new visitor guide. Coordinating advertising imagery, content, and contact details for the designer. Coordinated images and content for brochure editorial. Sourced a quote for ongoing licensing of Grenfell imagery.

Sent thankyou letters to people and organisations involved in Australia Day ceremony. Recorded feedback for 2018 ceremony.

Provided information to Central NSW tourism as requested for the Unearthed campaign.

Attended training session on visual merchandising for visitor centres in Orange.

Met with 'Heritage Near Me' advisers to discuss funding opportunities.

Sourced imagery for use in Main Street interpretive signs.

Distributed posters for 'Into the Forest' Art Gallery Exhibition.

For Information

Noted

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged bump out of 'Indigo Blue' exhibition.
- Arranged letters of payment to Maureen Locke-Maclean sold artworks
- Arranged bump in for 'Into the Forest' exhibition with artists
- Sent event details to Arts Outwest for their enewsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Designed gallery exhibition poster to be displayed in businesses
- Chased details from artists required for program for 2017
- Designed program and arranged printing
- Arranged for statistics to be broken up into days of week
- Attended Art Gallery Committee meeting
- Liaised with artists for 2018 exhibitions
- Designed and distributed opening morning tea invitation for 'Into the Forest'
- Hosted opening morning tea
- Provided image and text for ad in visitor guide for art gallery

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Added and updated ATDW listings for visitnsw.com.au
- Managed Facebook & Instagram accounts
- Sent out visitor guides to VIC's as requested
- Sent information to Deidre Carroll for Wednesday radio segment
- Collected the business ads booking forms and payments for new visitor guide
- Dealt with enquiries about advertising in visitor guide
- Put together 5 images and text for Screen Central to use about Grenfell
- Liaised with workshop facilitators for the Weddin Workshop Weekend
- Contacted artists to be involved in Weddin Workshop Weekend
- Contacted various venues in Grenfell to about the possibility of hosting workshops.
- Designed business workshop poster template
- Updated front window TV slide and posters displayed
- Filled in for Deidre Carroll on 2LF for a radio segment while she was away
- Drafted a submission to Weddin Mountains National Park Plan of Management draft amendment for horse riding on behalf of the Tourism Committee. Also sent link to draft amendment to Weddin Mountain Muster Committee secretary
- Liased with overseer re: Company Dam toilets given feedback received from a visitor

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Ordered more visitor guides for the towns we had run out of
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Sent draft Main Street walk to Museum/Historical Society to gather missing information required and for the details already included to be checked

THE DIRECTOR CORPORATE SERVICES' REPORT

- Sent information about available grants to Showground Trust, Racecourse Trust and Preschool/ Long Day Care Centre
- Completed spreadsheet about visitor statistics from July 2016 to December 2016 for Grenfell VIC as requested

Henry Lawson Festival

- Managed Facebook account and Website including adding of festival queen/king form to website
- Coordinated signing of contract for Tara Moss as Official Guest for 2017.
- Created mailchimp newsletter, prepared recipient list and sent out VSS entry form to database for co-ordinator
- Arranged for updates to festival email re-directs
- Updated street stall application form. Had food stall section updated by Environmental Services department at Council
- Sent out sponsorship letters to 2016 sponsors, potential new sponsors and previous years sponsors informing them of the special milestone this year and encouraging them to sponsor
- Recorded sponsorship reply's
- Updated website with confirmed sponsors as necessary
- Sent sponsorship invoices as requested
- Provided editorial and booked ads for Australian Markets & Fairs magazine
- Arranged TV advertising quotes from Prime, Win and Southern Cross Aus.
- Arranged a quote for TV commercial design
- Updated Children's competition page on website with information from coordinator
- Contacted National Gallery of Australia and Royal Botanic Garden Sydney for permission to use text and image from website for Facebook post
- Contacted Bunnings Forbes about donation of prizes for raffle
- Updated stall holder database
- Sent out stall application forms
- Received and recorded stall application forms. Replied to applicants who had sent forms and enquiries
- Requested approval for content about Tara Moss from her agent for use on website and for Grenfell Record feature. Updated website and sent text and image to Grenfell Record
- Responded to general Festival enquiries
- Liaised with designers on logo update for 2017 festival material including website, facebook page and entry forms with new 2017 logo
- Wrote and sent media release to Grenfell about new look logo for 2017 and the theme of the festival, encouraging businesses to get involved in the festivities
- Wrote proposal for RM Williams to sponsor 2017 Festival
- Created social media post schedule for Facebook and Instagram that included posts about Tara Moss for February to June and sent to her agent for approval

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

THE DIRECTOR CORPORATE SERVICES' REPORT

- Conducted computer services and repairs for 28 residential customers and 4 business customers
- Replaced 3 mobile phone screens
- Sold laptops/computers to 1 residential customers and 2 business customers
- Sold software, parts, and accessories to 39 residential customers 7 business customers
- Sold ink and toner cartridges to 35 residential customers and 1 business customers
- Internet Café used by 35 clients for internet access and printing

Computer Tuition

- Delivered 5 individual lessons.

Printing

- Printed 80 Flyers for Grenfell Hall
- Printed 150 Funeral Service Booklets

Human Services Access Point

- Assisted Department of Human Services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Out of band updates to Gold Trails Website
- Regular Monthly Maintenance to Hillbilly Customs Website
- Updates to Lawson Hues Website

Technology Centre Maintenance

- Installed Microsoft Server 2016 Essentials
- Reimaged 4 Training Room computers
- Reimaged 2 CTC Laptops
- Configured Windows Server Update Services to manage updates for Server 2016 and Windows 10

Published blog posts on following subjects:

1. **myGov Phishing Email**
<https://www.grenfellinternetcentre.com.au/mygov-phishing-email/>
 2. **Free tools to keep your PC secure**
<https://www.grenfellinternetcentre.com.au/free-tools-to-help-keep-your-pc-secure/>
 3. **Windows Updates February 2017**
<https://www.grenfellinternetcentre.com.au/windows-updates-february-2017/>
 4. **Commbank Phishing Email**
<https://www.grenfellinternetcentre.com.au/commbank-phishing-email/>
 5. **Flash Player Update February 2017**
<https://www.grenfellinternetcentre.com.au/flash-player-update-february-2017/>
 6. **Office 2007 End of Support**
<https://www.grenfellinternetcentre.com.au/office-2007-end-of-support/>
- Perform Search Engine Optimisation tasks
 - Blog Posts Shared on Facebook, Twitter, and Google Plus

THE DIRECTOR CORPORATE SERVICES' REPORT

- www.grenfellinternetcentre.com.au visited 257 times by 183 Users

Google Summary

- 58 people saw Grenfell Internet Centre via Google Search
- 33 people saw Grenfell Internet Centre on Google Maps
- 6 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Installed Mortein Automatic Spray in under library storage area to avoid unnecessary alarm call outs.
- Provided Tech Support to Tourism & Economic Development and Library
- Bulk A3 Printing for Tourism & Economic Development
- Scanned photos for Tourism
- Replaced iPhone screen for Depot staff member
- Provide advice regarding possible Magick Desktop deployment in Library
- Updates to Library Website x 4

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

378 **RESOLVED:** Cr Niven and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

9 March 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 5 March 2017

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
- heavy patching flood repair completed
- removed several fallen trees
- commenced side track at Lignum Creek

SH17 - general maintenance

MR398 - general maintenance
- heavy patching flood repairs ongoing
- removed several fallen trees

MR236 - general maintenance
- removed fallen tree

MR237 - general maintenance
- heavy patching flood repairs ongoing
- removed fallen trees

MR239 - general maintenance
- removed fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs on various roads ongoing
- carrying out gravel resheeting in various locations
- continue widening and sealing of Keiths Lane
- continue Greenethorpe-Bumbaldry Road Rehabilitation – sealed 2kms, commenced constructed of two causeways

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs
- maintenance grading continuing

1.4 Urban Maintenance/Construction

- general maintenance
- stabilised Medical Centre fence
- sealed footpaths at Henry Lawson Oval toilets
- backfilled blisters in Alexander Street
- repaired toilets and fence at Henry Lawson Oval

For Information

Noted

2. Other Works

- removed trees and filled in dam in Industrial Estate
- repaired toilet at Greenethorpe Hall
- repaired broken pipe at Quandialla pool
- graffiti removed from O'Brien's Hill and Company Dam
- replaced lock on mine fence at O'Brien's Hill
- repaired round-about at Weddin Street

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- repaired effluent lines at Rotary Park and Henry Lawson Oval
- replaced stop valves in tank at Taylor Park

2.2 Cemeteries

The following graves have been prepared from: 5 February 2017 to 5 March 2017:-

Grenfell Lawn	–	3
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil
Private property	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- mowed Lawn Cemetery
- removed dangerous trees from near the new lawn cemetery
- constructed an access road around new lawn cemetery

2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined sections. Removed two (2) sewer stacks.

2.4 Private Works

- continuing entrance construction to Warraderry grain facility
- sold gravel to ratepayers
- cleared sewer choke for ratepayer
- constructed gravel driveway for ratepayer

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - graffiti **\$1,400.00**

Rural - Nil

Total Cost: \$1,400.00

Progressive Cost Urban: \$3,550.00

Progressive Cost Rural: \$0.00

(from 1/7/2016 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe – Bumbaldry Road upgrade (Stage 2)
- continue repairs to flood damaged roads
- complete Warraderry Grain entrance (private works)
- complete Keiths Lane widening and sealing
- village maintenance
- Lignum Creek side track
- Commence second stage Quandialla drainage

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- continue Forbes Street beautification
- complete Henry Lawson Oval toilet footpath paved access
- widen and complete road access and cul-de-sac in Industrial area
- commence Henry Lawson Birthplace construction

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4108	Multipac Multi-tyred Roller	350 Hour service
PI 5113	Trailer	Repair suspension, brake lights, wiring for rego
PI 3957	Western star truck	100,000 service (warranty)
PI 3952	Kenworth Primemover	Rego repairs
	All registered plant	carry out rego inspection and repairs for registration

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Linemarking to be carried out on reseals.

Work on the side track commence on 20 February, 2017 with a duration of approximately 4 weeks.

For Information

Noted

6. Noxious Weed Report – January, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Sweet Briar, Devils Claw, Johnson Grass, St Barnabys Thistle, Bathurst Burr Silverleaf nightshade & Spiny Burrgrass
- Areas sprayed – Warraderry, Marsden, Trigalana, Berrigan, Bribaree, Minijary, Pullabooka, Wheoga, Tirranna, Cudgymaguntry, Iandra, Bungalong, Tyagong, Coba,

THE DIRECTOR ENGINEERING'S REPORT

Caragabal, Pullabooka, Yuline, Wallah Wallah, Weddin, Bimbi, Euroka, Berendebba & Grenfell town area

- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information
Noted

7. Henry Lawson Oval Toilet Block, P2.1.6

The toilet block is now completed and operational with the exception that flashing is to be installed above the skylights.

The original tendered price was:	\$110,759
Instalments paid to CBC:	\$109,045
Two (2) variations were approved as follows:	
- facebrick, services to relocated building, additional lighting, internal water tap:	\$7,790
- Extra vents, fix bins, disabled toilet roll holder:	\$1,054
Total paid to CBC Innovations, including variations:	\$117,889
Total paid to other contractors:	
- M. Abbott – cleaning bricks	\$727
- M. McCann – floor topping	\$591
- Total for contractors:	\$1,318
<u>GRAND TOTAL:</u>	<u>\$119,207</u>
Demolition of old toilet block	<u>\$3424</u>

Budget \$125,000

(All figures excluding GST)

For Information
Noted

8. Memorial Park Flagpole, P2.1.8

A quotation has now been received for the replacement of the northernmost flagpole in Memorial Park for \$1,177 plus GST, plus installation (approximately \$300). This flagpole is approximately 9m long and the height will be the same as the other two flagpoles.

RECOMMENDATION: that the new flagpole be purchased and installed in Memorial Park at an estimated cost of \$1,500, with funding to be from the Town Vote.

379 **RESOLVED:** Cr Best and Cr Diprose that the new flagpole be purchased and installed in Memorial Park at an estimated cost of \$1,500, with funding to be from the Town Vote.

9. Forbes Street Islands, R2

The concrete kerb at the islands in Forbes Street between Camp Street and Main Street have been removed and the base has been prepared for the concrete kerb.

It is proposed to have an on-site meeting with all Councillors on Friday, 24 March 2017 at 9.30am, to inspect the layout prior to forming and pouring the kerbs.

The underboring of the water connection is planned to take place in the week commencing 27 March, 2017.

For Information

Noted

10. New SES Truck, E1.5

The SES Controller offered to demonstrate the new SES Truck to Council outside the Council Chambers prior to a future Council Meeting.

RECOMMENDATION: that Council accept the offer and that the demonstration take place prior to the April Council Meeting.

380 RESOLVED: Cr Brown and Cr McKellar that Council accept the offer and that the demonstration take place prior to the April Council Meeting.

11. Local Roads Flood Damage 2016, R2.70.3

The Director Engineering report to February Council Meeting refers.

It is proposed to allocate the flood damage funds as follows:

Local Roads as per RMS approved programme: \$1,553,462

\$1 million extra grant:

- remainder of flood damage works not funded by RMS: \$358,000
- T7/2017 win and crush gravel in:
 - Matthews Pit
 - Claphams Pit
 - Mendhams Pit\$158,545
- T8/2016 Gravel Resheeting:
 - Quondong Road, Barkers (N), Bald Hills Road, Adelargo Road\$206,533
- T9/2016 Gravel Resheeting:
 - Mogogond Road, Arramagong Road, Stock Route Road\$53,500
- T2/2017 Gravel Winning and Crushing:
 - Simpson's Pit\$81,750

THE DIRECTOR ENGINEERING'S REPORT

• T3/2017 Gravel Crushing:	
- Brundah School Pit	\$34,500
• T4/2017 Keewong Creek Crossing	\$60,000
Total	\$952,828
Contingency	\$47,172
	<u>\$1,000,000</u>

It is proposed to fund the Gibraltar Rocks Road culvert reconstruction using Roads To Recovery funds.

For Information

Noted

12. Essential Energy Bulk Lamp Replacement Program, U1.3.11

Council has received details on the Essential Energy (EE) bulk lamp replacement program for Grenfell to be completed in June 2017.

As part of the regular maintenance EE has provided an opportunity for Council to upgrade the street light network to Light Emitting Diode (LED) street lights as part of the bulk lamp replacement program.

EE have provided four options with different combinations of LED fittings for the LED bulk replacement as detailed in Table 2 below. The different combinations of LED light fittings have difference capital costs and also difference power consumption depending on the type of light.

Weddin Bulk LED Upgrade

Summary

Date of Report 5/01/2017
 Month of Stock Report Dec-16

	Number of Upgraded Luminaires	Cost of Upgrade	Discount for Tariff 2 Luminaires	Discount for Bulk Lamp	Residual Value	Total Cost for Council	Essential Energy's Contribution
Option 1	288	\$113,869.48	\$ 115.51	\$ (17,060.04)	\$54,985.33	\$151,910.28	\$ 16,944.53
Option 2	288	\$ 112,366.96	\$ 115.50	\$ (17,060.04)	\$54,985.33	\$150,407.75	\$ 16,944.54
Option 3	288	\$137,429.33	\$ 115.48	\$ (17,060.04)	\$54,985.33	\$175,470.10	\$ 16,944.56
Option 4	288	\$138,931.86	\$ 115.48	\$ (17,060.04)	\$54,985.33	\$176,972.63	\$ 16,944.56

The options relate to the types of luminaries which are available.

As Council has not budgeted for a bulk lamp replacement in Grenfell, it may be prudent to refer the matter to the 2017/2018 estimates for a future upgrade.

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: that Council:

- a) decline the bulk lamp replacement of street light lamps with Light Emitting Diode (LED) street lights,
- b) consider future replacements in the 2017/2018 Estimates.

381 **RESOLVED:** Cr Best and Cr Brown that Council:

- a) decline the bulk lamp replacement of street light lamps with Light Emitting Diode (LED) street lights,
- b) consider future replacements in the 2017/2018 Estimates.

13. Blacks Bridge, R2.11.3

Headstocks and super T-Beams have been placed. The main deck was poured on 7 March 2017, and the guard rail is currently being installed.

The approach slabs will be poured next week and Council will then carry out the gravel and seal approach works, guardrails and signs.

It is likely that the bridge will be opened to traffic in late March or early April.

Council may wish to consider an official opening, similar to the opening of the Bimbi Bridge.

RECOMMENDATION: that Council consider an official opening of Blacks Bridge.

382 **RESOLVED:** Cr Parlett and Cr Diprose that:

- (i) Council conduct an official opening of Blacks Bridge;
- (ii) the Greenethorpe Soldiers Memorial Hall Group be invited to cater for the event with Council to make a contribution towards the cost.

14. Weddin Development Committee, C2.6.33

The Weddin Development Committee has suggested that Council consider improvements and Main Street beautification such as parking, general street beautification (flowers and verandah posts) and decorations during special events / festive seasons.

As Council does not have a budget for these improvements, Council could consider these works in future estimates as part of the Main Street upgrade.

RECOMMENDATION: that the proposed Main Street improvements be considered in future estimates as part of the Main Street upgrade and the Weddin Development Committee be advised accordingly.

383 **RESOLVED:** Cr Diprose and Cr Bembrick that the proposed Main Street improvements be considered in future estimates as part of the Main Street upgrade and the Weddin Development Committee be advised accordingly.

WILLIAM TWOHILL
DIRECTOR ENGINEERING

384 **RESOLVED:** Cr O'Byrne and Cr Bembrick that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

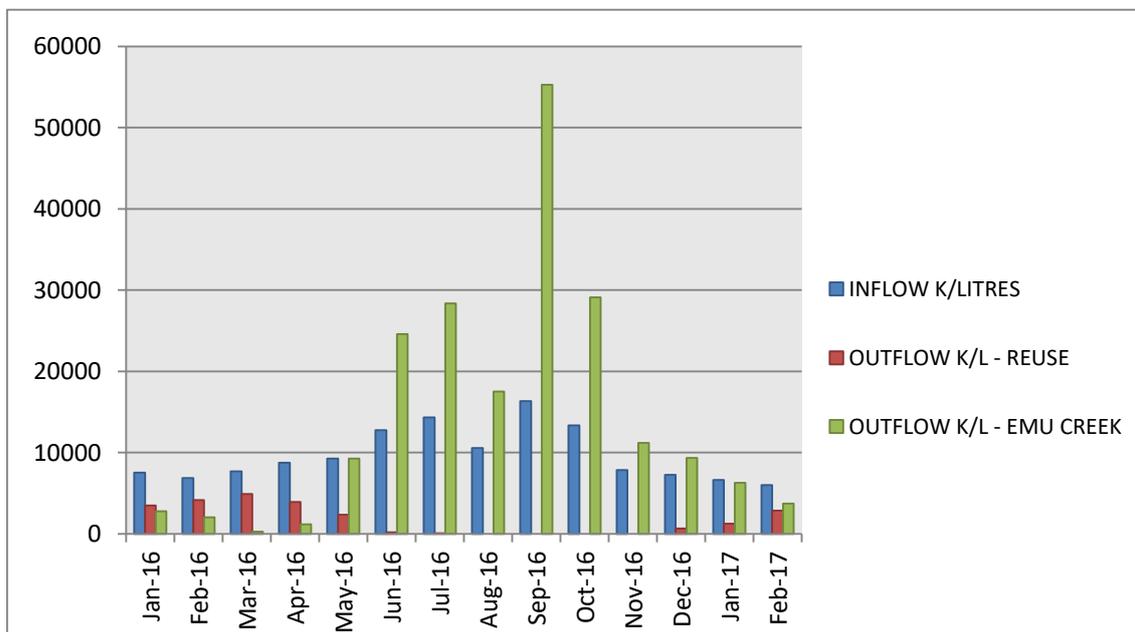
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2017 was 5,990 kl with the daily average of 213.92 kl. Outflow for irrigation for reuse was 2,844 kl and discharge to Emu 3,723.8 kl.

The highest daily recording of 232 kl occurred for the 24 hours ending 6.30 am on 19 February 2017 and the lowest of 189 kl for the 24 hours ending 6.30 am on 11 February 2017.

A total rainfall of 21 mm was recorded for the month.



For Council's Information

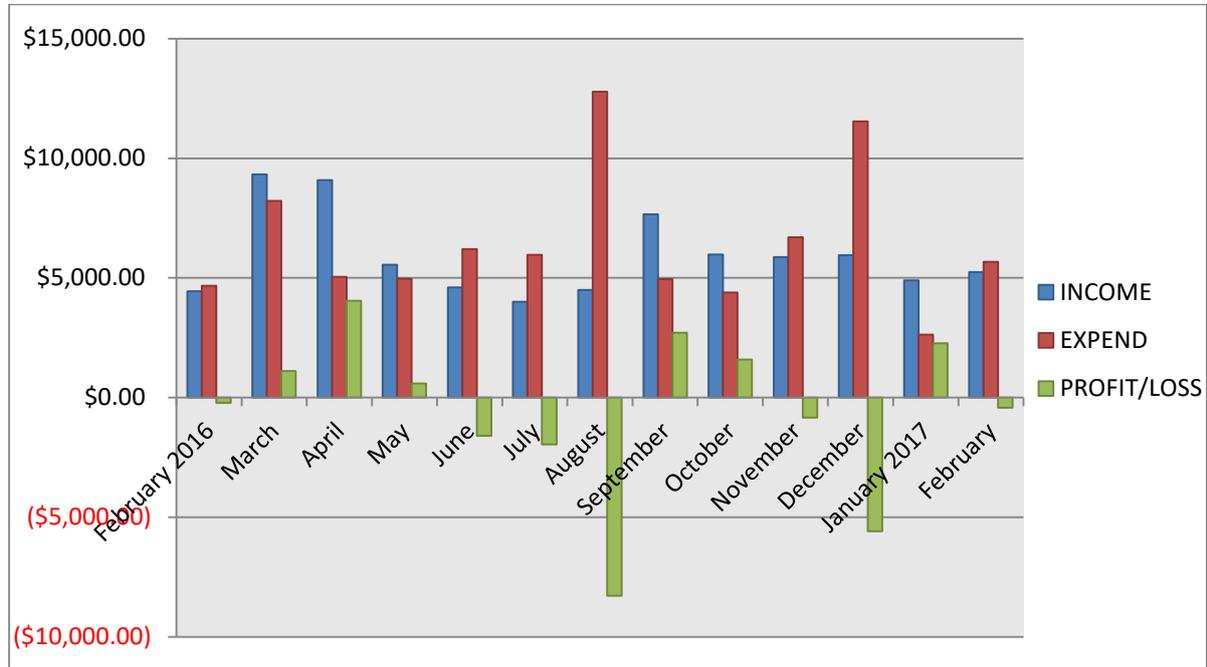
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of February 2017 was \$5,249.00 with expenditure of \$5,675.28 resulting in an operational loss of \$426.28 the month.

There were 78 sites occupied for the month of February 2017.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	2	Animals Released:	0
Animals Seized and Impounded:	0	Animals Rehomed:	0
Animals Surrendered:	0		

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Communication with community re compliance with CAA legislation.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Acting and advising public in accordance with Companion Animals and impounding Acts.
- Contemporaneous note taking.
- 1 Show Cause determination and response.
- 4 "Notices to Register" issued.
- 1 successful rehoming of retired Greyhound.
- 5 alleged dog attacks reported. Investigation, proofs, statements, action taken, 2 pending.

Stock

- 2 cattle callouts – Young Road & Mid Western Highway
- Stray goats wandering public place. Goats contained and relocated out of Shire.

Overgrown blocks

- 1 show cause issued for non-compliance regarding Order issued under Local Government Act.
- Complaint received accumulation of rubbish, vegetation Caragabal. Investigated and reported to DES.

Unattended/abandoned vehicles

- 3 directions to remove unregistered vehicles from public place/roadway. 2 removed immediately. 1 written notice served - hand delivered 2/3/17.

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- 1 bin confiscated due to continuous contaminated material.
- Domestic and recycle bins delivered to new dwellings.

Advertising

- Article printed Grenfell Record – Do's and Dont's of Recycling
- Article printed Grenfell Record – Attention Dog Owners specifically relating to dogs that attack livestock.

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

Total patrons - 1352, Daily Average - 48

Activities for the month were:

- Quandialla Swimming Club; Wednesday and Friday evenings. Extra clinic during February plus a coaching clinic from Les Barclay (Telopea Swim Club, Canberra)
- Aqua Fitness classes four times a week
- Swim school each Thursday and Saturday during February
- St Joseph's Catholic school held its annual swimming carnival on Thursday the 9th of February
- Grenfell Cub's visited on Monday the 13th of February

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

There is a lot of movement in the concrete on the western side of the swimming pool. Needs to be investigated as the pool is to be emptied, sandblasted and painted before winter.

Two leaks in the front garden were investigated and repaired early in February.

For Council's Information

Noted

5. Grenfell Sewer Treatment Plant Renewal, S1.1.5

Council has recently appointed the consultant to undertake the Investigation stage of the redevelopment. The successful tender was awarded to Mott MacDonald Australia PL at a price of \$41,470 (Excl GST).

The initial scoping meeting shall be held in Grenfell on 15 March 2017 with Council's Staff, Project Manager and Consultant.

The investigation stage will take up to 6 months to complete.

In addition to this study Council has received its signed funding deed from NSW Treasury and INSW. This agreement requires Council to undertake several commitments being monthly reporting, specific payment claim processing, erection of signage and milestone advertising.

For Council's Information

Noted

Cr McKellar left the meeting at this point 6.37pm.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
2/2017	Mr DN & Mrs MG Knapp	Extension/Additions to Dwelling	\$40,000	LOT: 1291 DP: 754578 Star Street GRENFELL NSW 2810
3/2017	Sumloe PL T/A Spanline	Glass Enclosed Patio	\$37,975	LOT: 1262 DP: 754578 Gooloogong Road GRENFELL NSW 2810
4/2017	Mr JW Gee	Transportable Dwelling	\$130,000	LOT: 6 SEC: 32 DP: 758473 2A Young Street GRENFELL NSW 2810
6/2017	Mr DW & Mrs PM Frost	Extension/Additions to Dwelling	\$190,000	LOT: 2 DP: 263310 9-11 Makins Street GRENFELL NSW 2810

For Council's Information

Noted

Cr McKellar returned to the room 6.39pm.

2. Development Application – 42 Main Street Grenfell , DA 64/2016

Council is in receipt of DA 64/2016 for the alterations and additions to the commercial building located on the premises.

The application includes changes to the front façade, external works and stair to the rear onto George Street.

The application for the alterations and addition was approved under delegation except for the stair to the rear. This was deferred pending further investigation.

The proposed stair will encroach on the George Street alignment by up to 1150mm.

In the vicinity are several power poles and unmade gravel road areas. The area supports a very low pedestrian number, would not encroach on any proposed kerb and gutter design and assist with building code requirements for fire egress from the building.

Council is requested to consider the approval of the external stair encroaching on George Street alignment. (See attachment)

For Council's Consideration

385 RESOLVED: Cr Bembrick and Cr O'Byrne that Council approve the construction of the stairs at the rear of the premises sited with an encroachment onto Councils Road Reserve by up to 1150mm subject to the following:

- a) Installation of single bollard to protect the accessibility of the staircase

- b) Provision of evidence of Public Liability Insurance.
- c) Ability to remove the staircase at Council's direction.

3. Weddin Aquatic Centre, P2.3.1

Activities on the site have been extensive over the last month with the following actions occurring:

- i) Tiling of 50m pool commenced
- ii) Slab poured for program pool
- iii) Slab prepared for splash pad, storage shed, plant room and balance tanks with concrete pours to be carried out over the next week
- iv) Installation of pipework for water reticulation to pools and plant room
- v) External drainage to pool shall and associated backfilling
- vi) Backfilling for seating area
- vii) Drilling of footings for shade structures

It is appropriate at this stage to outline the variation costs and for consideration of funding requirements to complete this development. (see attachment)

The construction of fencing to the western elevation, retaining walls, electrical and hydraulic works are provisional costs and will require further consideration shortly.

For Council's Information

Noted

4. Primary Production Strategy, T2.1.9

Council resolved, at its Ordinary December 2016 Meeting to:

- "a) Endorse the Draft Addendum to the Primary Production Strategy and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify controls for minimum lot size for the existing RUI Primary Production zoned land in the Weddin Shire.*
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.*
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.*
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.*
- e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;*
- f) Authorise the Director and/or General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP."*

Council has received a response from Department Planning and Environment:

"Following a review of the proposal in consultation with NSW Department of Primary Industries – Agriculture (DPI) I am returning it to Council recommending that it not proceed in this form at this time as the reduction of the minimum lot size is not justified in a strategic context. Reducing rural minimum lot size has potentially critical and permanent

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

implications for commercial agriculture and agribusiness, the principal economic driver and employer of the Weddin local government area.

The Department will assist Council to work with DPI to determine an appropriate lot size or sizes and evidence required."

Council will be meeting with the DPI Agriculture and Planning & Environment to seek advice as to progressing its proposal to reduce minimum lot sizes in the Shire.

It is seen as appropriate to amend the planning proposal to insert the model clause for boundary adjustment subdivision, intensive agriculture and development near zone boundaries. These model clauses should provide Council with a level of flexibility in rural subdivision while additional work relating to minimum lot size is undertaken with DPI and the Department.

RECOMMENDATION: that Council revise its Planning Proposal to insert model clauses for boundary adjustment subdivision, intensive agriculture and development near zone boundaries and submit to the Department of Planning & Environment for Gateway determination.

386 **RESOLVED:** Cr Diprose and Cr McKellar that Council revise its Planning Proposal to insert model clauses for boundary adjustment subdivision, intensive agriculture and development near zone boundaries and submit to the Department of Planning & Environment for Gateway determination.

5. LOT 72 DP 1148241 – 1D North Street, Grenfell, T2.3.1

Council is in receipt of a letter from Mr J & Mrs C Liebich requesting Weddin Shire Council resolve to engage a planner to correct the zoning mistake made by Council in 2012 on 1D North Street Grenfell and return it to a residential property as it was when purchased in 2011. The owner has indicated his desire to develop the land as residential lots.

It was resolved at its Ordinary August 2016 Meeting:

"That Council request the NSW Planning Department to rezone Lot 72 DP 1148241, North Street from Industrial to Residential after it was incorrectly changed to Industrial in the review of the Weddin LEP in 2011."

Department of Planning & Environment responded;

"The proposed rezoning would be required to be considered through the Gateway process with the submission of a planning proposal to the Department. The proposal will need to consider the existing surrounding zones and land uses as well as any existing and potential land use conflicts. Council will also need to comply with all relevant State Environmental Planning Policies and section 177 Directions.

It is however recommended that the proposed rezoning be considered in a strategic context as part of a broader review of the Weddin Local Environmental Plan 2011 for which Council has resolved to undertake in 2017. The Department is available to provide advice to Council when this project commences."

The land was previously zoned Town (T) under Council's 2002 Local Environmental Plan.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

In 2002 the Land use zoning was – 2(t) Township zone – which permitted Industry/Dwellings. Council approved a 5 Lot residential subdivision subject of DA 79/2005. This application was amended to be a 2 Lot subdivision approved in 2006 (Registered in 2009). The DA 63/2006 approved for the construction of Manager's Residence sited on same lot as the industrial shed. When the 2011 Local Environmental Plan was made, the zoning was changed to IN1 General Industrial.

Council has resolved to complete a comprehensive review of its existing 2011 Local Environmental Plan and this matter may be addressed at this time.

As part of Weddin LEP Review 2011, Council adopted a communication strategy for the process:

Exhibition Period

The public community consultation period shall be 28 days or greater as taken from the first public notice.

Public Notices

Community consultation is commenced by giving notice of the public exhibition of the planning proposal. This will be delivered through the local newspapers, community newsletters and on Weddin Shire Council's website.

Given that the planning proposal relates to the entire Weddin LGA it is considered impractical to notify landholders in writing.

Media

The Grenfell Record newspaper will be the primary print media, with community managed newsletters also being utilised.

Public Information Sessions

Two public information sessions will be conducted at the Grenfell Community Hub, with these sessions being on a selected day and occur at 2pm and 6pm.

The aim of the sessions to provide the interested public members the opportunity to have the WLEP 2011 and associated information explained and ask questions in relation to it.

General Information

During the exhibition period, the following material must be made available for inspection:

- *The planning proposal, in the form approved for community consultation by the Director General of Planning;*
- *The gateway determination; and*
- *Any studies relied upon by the planning proposal.*

RECOMMENDATION: Council note the request for rezoning of Lot 72 DP 1148241 North Street and include it in consideration for land use zone change in Council's Comprehensive Review of Weddin LEP 2011 as recommended by the Department of Planning and Environment.

Cr Liebich previously submitted a written declaration of interest and left the room.

Cr Best took the chair.

387 **RESOLVED:** Cr Parlett and Cr O'Byrne that Council prepare a Planning Proposal for rezoning of Lot 72 DP 1148241, 1D North Street GRENFELL from IN1 General Industrial to R1 General Residential with funding to be sourced from the Economic Development Reserve.

Cr Liebich returned to the room and resumed the chair.

6. Development Application, DA 55/2016

Council has received further information as requested by Roads and Maritime Services and forwarded for their further consideration.

Once the information has been assessed and further response received the application will be brought back to Council.

Further all residents who have made a submission have been advised of the status of the application.

For Council's Information

Noted

7. LOT 1159 DP 754578 – 1B Grafton Street, Grenfell, T2.3.1

Council is in receipt of several submissions regarding ongoing issues of the operation of the grain handling facility located at Lot 1159 DP 754578 1B Grafton Street, Grenfell.

Council is in receipt of an extensive number of complaints regarding the operation of the facility over an extended period of time.

A review of Council's records has been carried out in relation to previous development approvals with specific reference to finalization of the application and compliance with any associated conditions.

These are several recent approvals relevant to consideration:

- 1) DA 42/2001 – Office Extension
- 2) DA 25/2002 – Construction of Weighbridge, bitumen pavement and sampling stand
- 3) DA 86/2002 – Construction of Bulk Grain Shed and intake systems
- 4) DA 27/2005 – Office Extension
- 5) DA 30/2010 – Placement of 5 silos concrete driveway, tower conveyor belt
- 6) BA 12/1998 – Silos, hopper and 12m elevator

It is noted that none of these applications have been issued with occupation certificates.

In addition an assessment of existing boundary control practices regarding storage of empty chemical containers, control of stormwater, dust control, odour control and plant and machinery use has been carried out.

An inspection of the site has revealed the following:

- a) Portable seed cleaning unit provided in conjunction with DA 30/2010
- b) Existing milling plant requires extensive maintenance to assist with operation

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- c) Internal road surface as breaking up with larger vehicles. It is noted that the owner does provide water truck in harvest periods to assist with.
- d) Stormwater control and earthworks redirecting stormwater is concerning
- f) Review of landscaping to assist with neighbourhood impacts.
- g) Ad hoc storage of chemical drums/refuse from operation.
- h) Traffic control signage required

It is envisaged that with notification of the identified matters with particular reference to requirements for compliance with conditions and directions for appropriate upgrades in facilities and practices, the impacts of the facility can be reduced to an appropriate level.

RECOMMENDATION: that Council commence compliance action in relation to:

- i) The finalization of outstanding development approvals
- ii) Environmental control of dust, noise, odour through plant cleaning and maintenance
- iii) Direction to the provision of appropriate fencing, appropriate storage of used containers, and review stormwater control.
- iv) Sealing of Trafficable areas and provide traffic control signage

Cr McKellar previously submitted a written declaration of interest and left the room.

Cr Liebich declared a conflict of interest as a client and left the room.

Cr Best took the chair.

388 RESOLVED: Cr Diprose and Cr Brown that Council commence compliance action in relation to:

- i) The finalization of outstanding development approvals
- ii) Environmental control of dust, noise, odour through plant cleaning and maintenance
- iii) Direction to the provision of appropriate fencing, appropriate storage of used containers, and review stormwater control.
- iv) Sealing of Trafficable areas and provide traffic control signage
- v) A monitoring and review process be instigated with quarterly inspections for a period of two years.

Crs Liebich and McKellar returned to the room with Cr Liebich resuming the chair.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

389 RESOLVED: Cr O'Byrne and Cr Diprose that except where otherwise dealt with the Director Environmental Service's report be adopted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 21 FEBRUARY 2017 COMMENCING AT 3:53PM (C2.6.14)

1. **PRESENT:** B Hayes , L Gibson, L Logan and B Twohill.

2. **APOLOGY:** Nil

3. **MINUTES:**

Resolved: L Gibson and B Hayes that the minutes of the meeting held on 23 August 2016 be adopted.

4. **MATTERS ARISING:**

Nil

5. **GENERAL BUSINESS**

5.1 **Injury/Incident Forms**

Animal Control – Minor vehicle damage.

John Deere Tractor – Broken light bracket.

Noxious Weeds Officer – Trip incident.

PI 1118 – Duck broke windscreen.

Depot – Employee fell into Beach Pit.

Quandialla Recycling – Further investigations on two incidents regarding Quandialla Recycling.

Noted

5.2 **Inspections**

Henry Lawson Oval (DES/I Holmes) – Not completed

Haysen Park (DE) – Not Completed

SH6 Rest Area (DE) – Not Completed

Depot (DES/L Logan) – Not Completed

Main Office (I Holmes) – Not Completed

Hub/CTC/EDO (DES) – Not completed

To be completed by next meeting.

Noted

5.3 **EAP** – 28 February, 2017 – last day for Insight Services Group.

Resolved: L Gibson and L Logan that an EAP provider appropriate for Council be submitted to the General Manager to replace the current EAP provider.

6. **CORRESPONDENCE:**

- Resignation of Nichola Baker

Resolved: L Logan and B Twohill that the resignation be noted and it be requested that the General Manager appoint an indoor staff member in accordance with the WHS Charter for WHS.

7. **BUSINESS WITH NOTICE**

Nil

8. **ACTION LIST**

As noted.

9. **NEXT MEETING:** Tuesday, 23 May 2017 at 3.30 pm.

10. **CLOSURE:** There being no further business the meeting closed at 4.22 pm.

390 **RESOLVED:** Cr Niven and Cr O’Byrne that the Minutes of the Work Health and Safety Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING
HELD ON TUESDAY, 21 FEBRUARY 2017 IN THE COMMITTEE ROOM AT 3.00 PM (C2.6.12)**

1. **PRESENT:** B Twohill, L Gibson, V Carter and B Biddle.

2. **APOLOGIES:**
Nil

3. **MINUTES:**

Resolved: L Gibson and V Carter that the minutes of the meeting held on 22 November 2016 be adopted as read with the inclusion of the matter of regrading a labourer's position and it was referred to the relevant Director for action.

4. **MATTERS ARISING:**

4.1 **Policy Review – Alcohol and Other Drugs** - The definition of incident within the policy will require review and will require reasonable test.

4.2 **Testing Unit Register** - All testing units and testing packs need to be registered for storage and confirm calibration and in date use. All units to be kept in Council safe.

5. **GENERAL BUSINESS**

5.1 Drug and Alcohol Training – random testing was carried out on 6 February 2017. Both outdoor and indoor staff were tested.
Medvet can do post incident testing up to a week after the incident if requested.

6. **CORRESPONDENCE**
Nil

7. **BUSINESS WITH NOTICE**
Nil

8. **ACTION LIST**

9. **NEXT MEETING:** Tuesday, 22 May 2017 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.45pm.

Noted

391 **RESOLVED:** Cr Diprose and Cr O'Byrne that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD FRIDAY, 10 MARCH 2017 IN THE COMMITTEE ROOM COMMENCING AT 8.00 AM (C2.6.44)

1. **PRESENT:** Cr Liebich, Cr O'Byrne, J Fennell, D Nealon, R Grimm, G Carroll and W Twohill.
2. **APOLOGY:** Nil
3. **MINUTES:** 12 October 2016

Resolved: Cr O'Byrne and R Grimm that the Minutes from 12 October 2016 be adopted.

4. **CORRESPONDENCE:**
Nil

5. **GENERAL BUSINESS:**

- 5.1 Survey of Bogolong Dam: attached

Resolved: D Nealon and J Fennell that the proposed plan of Bogolong Dam (no.16.053) be adopted with the eastern physical boundary to extend to the eastern end of 94.91m so as to allow privacy for the eastern residents.

Resolved: J Fennell and D Nealon that all boundaries be fenced on the correct adjustment.

Resolved: R Grimm and Cr O'Byrne that funds from the Landcare Grant be used for fencing as required.

Resolved: J Fennell and R Grimm that the fencing be 2 barb, 3 plain, 8 wire stocktite, 4m post spacing and that the donation of goods and materials for Bogolong Dam be advertised in the weekly News and Lachlan Fertilisers.

- 5.2 Temporary Lease of Land

Resolved: D Nealon and R Grimm that the Bogolong Dam Road be fenced with 2x14 foot gates and locked at the Mid Western Highway boundary.

Resolved: Cr O'Byrne and R Grimm that Mr J Fennell be offered crash grazing rights until 31 December, 2017 with 1 weeks notice prior to works being carried out.

- 5.3 Meetings with:

- NSW Public Works
- NSW Roads and Maritime Service (Report to Council attached)
- Mr Paul Hienrichs

Noted

- 5.4 Bogolong Creek Rehabilitation – Community Environment Grant status report. – works planning continuing.

Noted

- 5.5 Bogolong Dam Water Leaks: update.

Resolved: Cr O'Byrne and D Nealon that Council purchase 3 buckets of Aqua-Tech Agri.

6. **NEXT MEETING:** Thursday, 27 April 2017 at 8.00 am.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.13 am.

392 RESOLVED: Cr Bembrick and Cr Niven that the Minutes of the Bogolong Dam Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 13 MARCH 2017 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Best, Bembrick, Diprose, McKellar, Niven, O'Byrne and Brown. Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **APOLOGIES:** Cr Parlett.

Resolved: Crs Brown and O'Byrne that the apologies be accepted.

3. **MINUTES:** 13 February 2017.

Resolved: Cr Diprose and Cr Niven that the minutes from the 13 February 2017 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**

Reports on Community Strategic Plan 2017/2027, Delivery Plan 2017/2021, 2017/2018 Operational Plan

Noted

6.2 **Corporate Services Department:**

Reports on Roads and Other Expenditure 2016/2017 and New Land Evaluations.

Noted

6.3 **Director Engineering:**

Reports on Works, Other Works, Future Works, Henry Lawson Oval Toilet, Memorial Park Flagpole, Forbes Street Islands, New RFS Truck, Local Roads Flood Damage, Essential Energy Bulk Lamp Replacement Program, Blacks Bridge, Weddin Development Committee

Noted

6.4 **Director Environmental Services:**

Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Quandialla Swimming Pool, Grenfell Sewer Treatment Plant Renewal, Weddin Aquatic Centre, Primary Production Strategy, LOT 72 DP 1148241 – 1D North Street Grenfell, Town DA's

LOT 72 DP 1148241 – 1D North Street, Grenfell.

At this point, Cr Liebich declared a conflict of interest as his son is the letter writer, and left the room.

Cr Best took the chair.

Development Application, DA 55/2016 and LOT 1159 DP 754578 – 1B Grafton Street, Grenfell.

At this point, Cr Liebich returned to the room and resumed the chair.

Noted

7. GENERAL BUSINESS:

Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|-------------------------|----------------------------------------|
| • Main Street | Shop Alterations |
| • Tyagong Street | Proposed Dwelling |
| • Camp Street | Change of Use/Alt to Shop Front |
| • Huckel Close | Shed |
| • Young Street | Carport |
| • Simpson Drive | Shed |
| • Melyra Street | Dwelling/Shed |
| • Cowra Road | Farm Shed |
| • Star Street | Alterations/Additions to Dwelling |
| • Second St, Quandialla | Granny Flat |
| • West Street | Dwelling Enquiry |
| • Sale Street | Dwelling Enquiry |
| • Manganese Road | Flag Pole |
| • Grimshaw Lane | Retaining Wall |
| • Alexandra Street | Subdivision/Granny Flat Permissibility |
| • Grafton Street | Commercial Building |
| • Nash Street | Fence |
| • Manganese Road | Dwelling |
| • Bradley Street | Dwelling |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 17 April 2017 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 7.03pm.

393 **RESOLVED:** Cr Brown and Cr Best that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 14 ARCH 2017
COMMENCING AT 8.15AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 14 February 2017

Resolved: W Twohill and L Gibson that the minutes from 14 February 2017 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' (FFTF) action plan to be further implemented. GM and Directors pursuing. Innovation Fund programme continuing. Tenders currently being called through Tenderlink to undertake fiscal responsibility and service review process which is a requirement of the FFTF action plan.
- (ii) Integrated Planning and Reporting (IPR) – reported in General Manager's report.
- (iii) 2017/2018 Operational Plan – workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Roller Operator – to be readvertised.
 - Director Engineering – twelve (12) applications received. Interviews to be held Thursday 23 March, 2017.
- (ii) Appointments
 - General Managers Secretary – Kristie Armstrong appointed on a temporary/casual basis. To be advertised in due course.

2. Public Order and Safety

- (i) Emergency Services Property Levy (ESPL) – to be implemented from 1 July 2017 to replace the Emergency Services Levy (ESL). All property owners will contribute as the levy will be included on council rate notices. Director Corporate Services and General Manager pursuing.

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under the Building Better Regions Fund (BBRF). Awaiting outcome.

4. Community Services and Education

Nil

5. **Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Response received from Minister for Planning and Environment advising the reduction of minimum lot size is not justified in a strategic context. Advice as to reducing the minimum lot size being sought.
Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Draft maps received. Planning proposal to be now implemented.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O’Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.

6. **Sewerage**

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works for 2017.
- (iii) Sewer Main Connections – relining of lateral connections completed by Insituform. Director Engineering to submit report to Council.
- (iv) Sewerage Treatment Works Upgrade – consultant engaged for the investigation stage. Envisage this stage will take six (6) months to complete. Director Environmental Services and Director Engineering pursuing.

7. **Recreation and Culture**

- (i) Art Gallery – ‘Into the Forest’ is on display until 17 April, 2017.
- (ii) Cinema – “The Legend of Ben Hall” on 12th April at 2pm and the children’s movie “Trolls” on 19th April at 2pm.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Further work priorities and associated funding to be considered as part of the 2017/2018 estimates process. Director Engineering to pursue.
- (iv) ClubGrants Category 3 Funding – grant funding application submitted on 10 February, 2017. Awaiting outcome.
- (v) Quandialla Swimming Pool – pool to be closed to the public late March, 2017.

8. **Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. **Transport and Communication**

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs –. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – Blacks Bridge construction progressing well. Director Engineering pursuing.

- (vi) Caravan Parking Forbes Street – remediation works commenced. Director Engineering pursuing.
- (vii) Quandialla Drainage – stage 1 completed. Stage 2 to commence in March 2017. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – two sales completed. Three others currently in progress. Internal preliminary works commenced.
- (ii) Henry Lawson Festival - next meeting to be held on Tuesday, 21 March 2017. Arrangements for Festival in progress.
- (iii) Henry Lawson Birthplace Upgrade – scheduled to commence in March 2017. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – tenders currently being called through Tenderlink for the Fiscal Responsibility Action Plan (FRAP) and the Service Review Action Plan (SRAP) to be undertaken. Tenders close Monday 10 April, 2017. Stephen Sykes in collaboration with Alan McCormack pursuing.

13. Other Matters

- (i) Drug and Alcohol Testing – undertaken by an external company on Monday 6 February, 2017. Further testing to be undertaken.

14. Job List: review

Noted

Next Meeting: Tuesday, 18 April 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.59 am.

394 RESOLVED: Cr Parlett and Cr Diprose that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- February 2017
1. 2017/2018 Operational Plan: arrange workshop to be held at 9.30 am Thursday, 30 March 2017 (GM).
In Progress
 2. 2017/2018 Operational Plan: arrange extra – ordinary estimates meeting to be held at 5.00 pm Monday, 10 April 2017 (GM).
In Progress

2. DEFERRED ACTIVITIES:

- April 2012
1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress
- November 2013
2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress
- February 2014
3. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress
- June 2015
4. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).
In Progress
 5. Pigeon Control – Main Street: continue to investigate options (DES).
In Progress
- April 2016
6. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).
In Progress
- May 2016
7. Bogolong Dam: meet with Paul Heinrichs at his preferred location (DE).
Deleted
- June 2016
8. Memorial Park Flagpole: adjust flagpole (DE).
In Progress
 9. Short Street Parking Plan: develop plan (DE).
In Progress
 10. Lawn Cemetery Seat: purchase and install new seat (DE).
In Progress

- | | |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 2016 | 11. <u>Endemic Garden</u> : install new plaques (DE).
In Progress |
| | 12. <u>Weddin Land Classification</u> : prepare planning proposals (DES).
In Progress |
| August 2016 | 13. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy (DE/GM).
In Progress |
| | 14. <u>Fencing Bimbi State Forest</u> : request fencing to be replaced (DE).
Carried Out |
| October 2016 | 15. <u>National Stronger Regions Fund</u> : re-submit grant funding application under the Better Building Regions Fund (BBRF) (GM/DCS).
Carried Out |
| | 16. <u>Forbes Street Parking Plan</u> : undertake as per amended plan (DE).
In Progress |
| | 17. <u>Henry Lawson Birth Site Upgrade</u> : undertake as per plan (DE).
In Progress |
| November 2016 | 18. <u>Grenfell Town Band</u> : consider subsidy increase in 2017/2018 estimate process (DCS).
In Progress |
| | 19. <u>Council Photograph</u> : arrange for March 2017 prior to Council Meeting at 4:30pm (GM).
Carried Out |
| December 2016 | 20. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes (DES).
In Progress |
| | 21. <u>Community Support Method</u> : investigate new method and develop funding policy (DCS/GM).
In Progress |
| | 22. <u>Rate Notice Consolidation</u> : advise Shire residents in regards to consolidation of rate notices (DCS).
Carried Out |
| February 2017 | 23. <u>Amended Works Programme – Flood Damage</u> : submit report on the allocation of the extra \$1m (DE).
Carried Out |
| | 24. <u>Breastscreen Mobile Van</u> : transfer from Canowindra to Grenfell on 3 May 2017 (DE).
In Progress |

TENDERS

1. Tender T4/2017 - Keewong Creek Crossing, T1.6.65

Tenders closed at 10am, on Wednesday 8 March, 2017 for the removal and upgrade of the Keewong Creek Crossing on Yambira Road.

One (1) tender was received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

395 **RESOLVED:** Cr Diprose and Cr O'Byrne that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

396 **RESOLVED:** Cr Parlett and Cr Brown that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING'S REPORT

1. **Tender T4/2017 - Keewong Creek Crossing, T1.6.65**
Reason for confidentiality: commercial information (section 10A(2)(d))

398 **RESOLVED:** Cr Brown and Cr O'Byrne that the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

1. **Tender T4/2017 - Keewong Creek Crossing, T1.6.65**
Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that:

- a) Council accept the tender from Makrete Pty Ltd for the removal and upgrade of the Keewong Creek Crossing on Yambira Road for \$61,281.00;
- b) Council fund the project from the 30 August, 2016 flood damage event grant and the \$1million additional funding for Weddin Shire Roads;
- c) given it will not be practical to create a side lane access lane during construction residents are to be given appropriate notice of works commencement and works to be completed expeditiously.

CLOSURE: There being no further business the meeting closed at 7.27pm.

Taken as read and confirmed as a true record this day 20 April 2017.

..... General Manager.....Mayor