



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 AUGUST 2017 COMMENCING AT 5.00 PM

10 August 2017

«Name»
«Title»

Dear «Intro»,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 AUGUST, 2017**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 July 2017
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
9. MINUTES (d) Traffic Ctee Mtg
(e) Director Environmental Services
(f) Delegates
10. MINUTES - Art Gallery Ctee Mtg 03/08/2017
- Tourism Ctee Mtg 03/08/2017
- Heritage Ctee Mtg, 03/08/2017
- Planning & Development Ctee Mtg, 14/08/2017
- Manex Mtg, 15/08/2017
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, S O’Byrne, S McKellar, P Diprose and J Parlett.
General Manager (G Carroll), Director Engineering (R Ranjit), Director Environmental Services (B Hayes), and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

044 RESOLVED: Cr Niven and Cr McKellar that the Minutes of the Ordinary Meeting, held on 20 July 2017 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

Crs Bembrick and Brown entered the meeting at this point 5.01pm.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Parlett	C7	Signatory for account	Non-Pecuniary	No
Cr Diprose	C10	Negotiating the purchase of land for WLSC and wife is Chairperson of WCNN	Non-Pecuniary	No
Cr Diprose	NOM 3	Adjacent landholder via Goodes Lane who may benefit.	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 AUGUST 2017.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 27/2017.
- A2. The Hon Katrina Hodgkinson MP, A3.19.2: Advising a NSW Government funding splash will help overhaul Grenfell's Aquatic and Fitness Centre and deliver a healthy boost for the close-knit community, member for Cootamundra the Hon Katrina Hodgkinson MP announced today.
- A3. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has hailed as an "overwhelming success" a special forum on Tuesday night revealing more details about a once-in-a-generation grants scheme for local communities.
- A4. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson MP has called on local artists, performers and organisations to put their project wish lists "centre stage" and apply for a share of \$100 million in funding.
- A5. Essential Energy, G2.55: Advising applications for the 2017 Community Support Program will open 9am Tuesday, 1 August and close 5pm Friday, 15 September, 2017.
- A6. Dianne Hardy, C1.6.1: Writing in regards to the local parks around Grenfell.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2017.
- A8. The Hon Katrina Hodgkinson MP, A3.19.2: Advising golden grant opportunities continue to flow for community organisations in the Cootamundra electorate, with news the NSW Government's popular Infrastructure Grants have been streamlined.
- A9. Department of Human Services, P3.16: Advising The Australian Government of Human Services accepts the Offer of Weddin Shire Council ('Offer') to provide the Access Point Services at Grenfell, for the period 1 July 2017 to 30 June 2018.
- A10. Quandialla Progress Association, C1.3.12: Advising our hall is a significant building within our streetscape and community and well utilized.
- A11. Weddin Community Native Nursery, E3.7.1: The members of Weddin Community Native Nursery cordially invite you to join them in celebrating the 20th Birthday of the Grenfell Endemic Garden, on 16th August 2017, located at O'Brien's Hill, Mid-Western Highway, Grenfell.
- A12. Office of Local Government, A3.9.3: The new *Biodiversity Conservation Act 2016* (BC Act) and *Local Land Services Amendment Act 2016* passed through the NSW Parliament in November 2016.
- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2017.
- A14. Local Government NSW, A3.8.2: Local Government NSW (LGNSW) has applauded the announcement today from Premier Gladys Berejiklian and Minister Gabrielle Upton that the Government has abandoned the forced amalgamation of 14 metropolitan councils.

- A15. Local Government NSW, A3.8.2: Advising the Premier and Minister for Local Government have announced that the Government will not proceed with the five pending mergers in Metropolitan Sydney.
- A16. Local Government NSW, A3.8.2: Following our earlier message about the Government's announcement not to proceed with pending mergers in metropolitan Sydney, see the following media releases.
- A17. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 30/2017.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra The Hon Katrina Hodgkinson MP is encouraging community groups, local Councils and individuals to apply for funding to improve local fish habitats through the NSW Government's Habitat Action Grants Program.
- A19. Planning and Development, A3.6.57/E1.4: Writing to bring to your attention the attached advice from Fire & Rescue NSW (FRNSW) which highlights a potential fire safety risk for buildings that have used combustible external wall cladding.
- A20. P&R Greentree, T5.13.2016: Re DA 13/20/16. Review and modification of consent for development application 13/20/2016.
- A21. TAFE NSW, C1.8.7: Writing to update you on our significant progress in delivery a flexible, innovative and responsive TAFE NSW as identified in our Strategic Plan 2016-22.
- A22. Jan Wallace, P2.12.17: Congratulations to all responsible for the wonderful news of finance being granted for The Grenfell Medical Centre.

SECTION B - Matters for report

- B1. Cultural Infrastructure Program Management Office, G2.55: Advising the NSW Government is proud to launch the Regional Cultural Fund, which will invest \$100 million in galleries, museums, libraries and cultural organisations across regional NSW over the next four years. Up to \$25 million will be available in the first round of funding.
- B2. RMS, A3.6.1: Please see below for list of projects that have been approved for funding in 2017/2018 under the Active Transport Program.
- B3. Casey Stevens, Just Waste, E3.3.7: Please find attached report for the NetWaste kerbside audit from June.
- B4. The Hon Michael McCormack MP, G2.55/A3.193: Advising Mr McCormack is calling for expressions for interest for round three of the Federal Government \$22.5 million Stronger Communities Programme.
- B5. Planning and Environmental, T2.1.9: Planning Proposal (PP_2017_WEDDI_002_00) to amend Weddin Local Environment Plan 2011-1D North Street, Grenfell.
- B6. Transport Roads & Maritime Services, T3.7.3:
2017/18 Active Transport Program – Approved Projects
2017/18 Australian Government Black Spot Program – Approved Projects
- B7. Paul and Robyn Greentree, T5.13.2016: Objecting to the modification of development 13/2016.

045 **RESOLVED:** Cr Brown and Cr Parlett that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. The Hon Katrina Hodgkinson MP, A3.19.2: Advising after eighteen-and-a-half years representing the electorates of both Burrinjuck and Cootamundra, Katrina Hodgkinson has made the very difficult decision to retire from State Parliament.

Copy forward to Councillors

RECOMMENDATION: that Council write to the Hon Katrina Hodgkinson MP congratulating her on her career in State Politics, thanking her for her assistance to Weddin Shire Council over many years and wish her all the very best in her retirement.

046 **RESOLVED:** Cr Parlett and Cr Brown that Council write to the Hon Katrina Hodgkinson MP congratulating her on her career in State Politics, thanking her for her assistance to Weddin Shire Council over many years and wish her all the very best in her retirement.

2. The Hon Michael McCormack MP, A3.19.3: The Grenfell community has turned out to thank Member for Riverina Michael McCormack for delivering their desperately-needed medical centre.

Mr McCormack on Friday announced Weddin Shire Council would receive a \$950,000 grant through the Building Better Regions Fund for the \$2.75 million project.

Copy forward to Councillors

RECOMMENDATION: that Council write to the Hon Michael McCormack MP thanking the Federal Government for the \$950,000 grant under the Building Better Regions Fund (BBRF) and for attending Grenfell on Saturday 5 August 2017 to officially announce the funding.

047 **RESOLVED:** Cr Diprose and Cr Bembrick that Council write to the Hon Michael McCormack MP thanking the Federal Government for the \$950,000 grant under the Building Better Regions Fund (BBRF) and for attending Grenfell on Saturday 5 August 2017 to officially announce the funding.

3. Senator the Hon Fiona Nash, G2.55: Pleased to confirm that the Government has approved funding of up to \$950,000 (GST exclusive) to the Weddin Shire Council for the Weddin/Grenfell Health Hub – A Sustainable Modern Medical Facility project under the Building Better Regions Fund (BBRF) Round One.

The Government is committed to supporting local communities to prosper and grow. Local infrastructure projects like the Weddin/Grenfell Health Hub – A Sustainable Modern Medical Facility are critical to boost economic growth and improve local amenities and facilities.

Whilst this letter confirms the Government's commitment to your project I recommend that you do not enter into financial commitments or begin any construction work on the project until a Grant Agreement has been signed with the Government.

A Project Officer will contact you shortly to discuss the next steps, including undertaking any final due diligence and preparing a Grant Agreement.

I wish you every success and look forward to seeing the project completed.

RECOMMENDATION: that the Building Better Regional grant funding of \$950,000 (GST Excluded) be accepted and the grant funding agreement be signed under the seal of Council if necessary.

048 **RESOLVED:** Cr Diprose and Cr McKellar that the Building Better Regional grant funding of \$950,000 (GST Excluded) be accepted and the grant funding agreement be signed under the seal of Council if necessary.

4. Australian Local Government Association, A3.8.3: Advising the National Local Roads and Transport Congress theme this year is ‘*Shaping Transport’s Future*’.

One of the biggest challenges we face as councils is providing and maintaining our essential physical infrastructure – year in, year out.

The challenge to extract greater value, and the partnerships we need to create, are at the heart of ALGA’s Nation Local Roads and Transport Congress this year, from 6-8 November 2017 in Albany WA.

This Roads Congress is the platform for local government to stand up and be heard. Your attendance and active participation will help ALGA make the strongest case for local government roads and transport funding ahead of the 2018/19 Federal Budget.

Be inspired by the best, and make sure your voice is heard in Albany.

RECOMMENDATION: that the Mayor and Director Engineering be Councils representatives of the 2017 Local Roads and Transport Congress to be held in Albany WA from 6-8 November 2017.

049 **RESOLVED:** Cr Parlett and Cr Bembrick that the Mayor and Director Engineering be Councils representatives of the 2017 Local Roads and Transport Congress to be held in Albany WA from 6-8 November 2017.

5. Grenfell Preschool and Long Day Care Centre, C1.1.3: Commonly known as Australia’s “queen of common sense”, Maggie Dent is an author, educator, and parenting and resilience specialist with a particular interest in the early years and adolescence.

Copy forward to Councillors

RECOMMENDATION: for Councillors consideration.

050 **RESOLVED:** Cr Brown and Cr Parlett that Council donate \$500 towards the expenses associated with the visit by Maggie Dent and advise that Council would encourage the involvement of all the schools in the shire.

6. Weddin Mountain Muster, C1.4.13: Advising this year's Weddin Mountain Muster will run from Sunday 24th September through to Friday 29th September 2017. The event has 110 registered riders.

The committee are requesting the use of the Port-a-loo for the week of the muster.

We would also like to request the use of Council Wheelie Bins at the showground for the week of the muster, and the collection of the rubbish during the week and at the end of the event.

Your assistance with these matters would be greatly appreciated.

RECOMMENDATION: that approval for assistance be granted as requested at no charge.

Cr Liebich declared a conflict of interest as the Vice President of the Grenfell Show Society and left the room.

Cr Best took the chair.

051 RESOLVED: Cr Niven and Cr Diprose that approval for assistance be granted as requested at no charge.

Cr Liebich returned to the room and resumed the Chair.

7. Grenfell "Voices Against Violence" DV Committee, C1.1.3/C1.7.8: Advising the Grenfell Voices Against Violence committee is requesting support for two events we are facilitating in 2017.

Each year trained facilitators run a program for year 10 students, both female and male called LoveBites. The program provides education on Domestic Violence and Sexual Abuse.

We are seeking financial support from the Weddin Shire Council to assist with the implementation of the 2017 LoveBites program. The funding will assist with purchasing the resources required to facilitate the program such as canvases for painting, paints, brushes plus additional resources for the day.

The Grenfell Voices Against Violence Committee also require support with the 2017 White Ribbon Day. The previous two years have been seen us facilitate a successful White Ribbon Day event and we are anticipating a larger campaign in 2017. We are hoping to reach more community members in 2017 as Domestic Violence impacts adults, children, families and the community.

The cost to achieve these goals will be approximately \$400.00.

Any contribution from Weddin Shire Council will be greatly appreciated as it will assist us to continue educating the youth in Weddin Shire and to develop awareness for Domestic Violence and Sexual Assault throughout the Grenfell community as a whole.

Thank you for your consideration with this request.

Note: Council donated \$200 in 2016.

RECOMMENDATION:

for Councils consideration

Cr Parlett previously submitted a written declaration of interest and stayed in the room.

052 **RESOLVED:** Cr Bembrick and Cr Diprose that Council donate \$200 towards the 2017 LoveBites program and White Ribbon Day.

8. Caragabal Sheep Races, C1.2.9: Advising the Caragabal Country Golf Club has hosted the Caragabal Sheep races for the past 10 years (with the exception of last year being cancelled due to the floods) in an effort to provide a fun family day and raise funds to support the club and local community projects.

The Caragabal Sheep Races will be held on the 9th September. The Caragabal Country Golf Club would like to request the use of the Weddin Shire Council cool room and 10 rolls of barrier mesh for the event.

The 2017 Caragabal Country Golf Club is always very appreciative of all the assistance it receives from the Weddin Shire Council and surrounding community.

Thank you for considering this request.

RECOMMENDATION: that approval for assistance be granted as requested at no charge.

053 **RESOLVED:** Cr McKellar and Cr Brown that approval for assistance be granted as requested at no charge.

9. Grenfell Rugby League Incorporation, P2.1.6: Requesting Council's permission to use Lawson Oval and Top Lawson on Wednesday 25th October 2017 as NRL (Organiser Alex Prout – Game Development Officer) would like to host a School's League Tag Gala Day involving Primary and High School girls.

In the last few years the Gala Day proved to be a great success and was well supported by surrounding towns such as Young, Cowra, Parkes, Forbes, Cootamundra and Grenfell.

The club would like to thank Council for their continual support.

RECOMMENDATION: that approval be granted as requested subject to a copy of their public liability policy being obtained.

054 **RESOLVED:** Cr McKellar and Cr Niven that approval be granted as requested subject to a copy of their public liability policy being obtained.

10. Weddin Landcare, E3.7.1: Weddin Landcare Steering Committee seeks Weddin Shire Council's endorsement on behalf of the local community with its proposed purchase from the NSW Government of Lot 22 DP 879815.

This is the parcel of land at 45 East Street Grenfell where the Weddin Community Native Nursery is based.

The purchase will provide the Nursery with security to tenure into the future.

RECOMMENDATION: that Council endorse Weddin Landcare's Steering Committee purchase of land located at 45 East Street Grenfell being Lot 22 in DP 879815.

Cr Diprose previously submitted a written declaration of interest and left the room.

- 055** **RESOLVED:** Cr Brown and Cr Parlett that:
- i) Council endorse Weddin Landcare's Steering Committee purchase of land located at 45 East Street Grenfell being Lot 22 in DP 879815.
 - ii) Council include a suggestion that the Weddin Landcare Steering Committee investigate the registration of a caveat to confirm ongoing use of the land for community use only.

Cr Diprose returned to the room.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 AUGUST 2017

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

056 **RESOLVED:** Cr O’Byrne and Cr Best that the late correspondence be received and dealt with because of the urgency of the matters.

11. ORIMA Research, A3.17: Writing to invite your Council to participate in the Audit Office of New South Wales’ Fraud Control Practice Survey.

Copy forward to Councillors

Referred to General Manager

For Information

Noted

057 **RESOLVED:** Cr McKellar and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Henry Lawson Birthplace, C2.6.32

I hereby give notice of the following motion at the August 2017 Council Meeting:

“that council write to the Henry Lawson Festival Committee and apologise for its failure to finish the birth site project for the long weekend in June.”

Signed: Cr Stuart McKellar

058 RESOLVED: Cr McKellar and Cr O’Byrne that Council write to the Henry Lawson Festival Committee and apologise for its failure to finish the birth site project for the long weekend in June.

2. Henry Lawson Festival, C2.6.32

I hereby give notice of the following motion at the August 2017 Council Meeting:

“that Council ask the Director Engineering to appoint a member of the engineering team to liaise with the Henry Lawson Festival Committee for the June long weekend and to have available a replacement if the first delegate is not available.”

Signed: Cr Stuart McKellar

059 RESOLVED: Cr McKellar and Cr Best that Council ask the General Manager to request the Director Engineering to appoint a member of the engineering team to liaise with the Henry Lawson Festival Committee for the June long weekend and to have available a replacement if the first delegate is not available.

3. Road Trains, R2.1.0

I hereby give notice of the following motion at the August 2017 Council Meeting:

“that Council ask the Director Engineering to inspect the Mid-Western Highway, form Marsden to Bogolong and the Forbes to Grenfell Highway to Bogolong, with the goal of opening these roads to Road Trains.

As part of this, seek funding to build a suitable parking for Road Trains at Bogolong.”

Signed: Cr Stuart McKellar

Cr Diprose previously submitted a written declaration of interest and left the room.

060 RESOLVED: Cr McKellar and Cr Brown that Council ask the General Manager to request the Director Engineering to inspect the Mid-Western Highway, form Marsden to Bogolong and the Forbes to Grenfell Main Road to Bogolong, with the goal of opening these roads to Road Trains.

As part of this, seek funding to build a suitable parking for Road Trains at Bogolong.

Cr Diprose returned to the room.

10 August 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are aware Common Thread Consulting Pty Ltd have commenced two projects under the Innovation Fund for the Mid Lachlan Alliance Councils as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.
A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.
2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

To facilitate the continuation of the projects representatives from Common Thread Consulting Pty Ltd will be attending Council on Thursday 17 August, 2017 to undertake the following:

- discuss with senior management their initial views on the current situation in regards to Council services and opportunities for improvement
- review and discuss the draft service dashboards, financial situation, infrastructure asset management and an organisational improvement program
- discuss the format of the fiscal responsibility program
- outline the intent of the leadership development program

Once this information is obtained it is envisaged the information will be refined and put into their final report. The consultants then plan to revisit to present the final report to Council.

As reported last meeting we are currently awaiting the outcome of a grant funding application submitted under the Smart Cities and Suburbs program for \$475,000 on behalf of the Alliance Councils to assist in ensuring we are able to access and use smart technology to enable us to become more productive and sustainable as well as being able to deliver services in a more efficient and effective manner.

For Information

Noted

2. Regional Growth Fund, G2.1/A3.19.2

Stronger Country Communities Fund

As reported last month, the “once-in-a-generation” *Stronger Country Communities Fund* which is part of the NSW Government’s \$1.3 billion Regional Growth Fund will support projects valued between \$100,000 and \$1 million, or even higher with financial co-contribution. Applications are now open for the first stage of the fund with Weddin Shire originally included in Tranche A.

As Council is currently constructing a new swimming pool, about to commence site preparation works for a new Medical Centre, is currently in the process of constructing a new sewerage treatment plant as well as undertaking various roadworks which includes flood damage works of approximately \$4m it was requested that the allocated funding under the above program for the Weddin Shire Council area be deferred for 12 months until the 2018/2019 financial year.

This would then enable us to have access to 2 years funding of approximately \$1.5m as well as allowing us to develop concept plans and undertake community consultation.

A response was received from the NSW Department of Industry that we have been moved into Tranche C which opens on 20 September and closes on 18 October 2017.

The Department were then advised that we were informed at the Cootamundra information evening that we could defer the funding if we so desire. We are currently awaiting a response.

It has been suggested that this is a great opportunity to commence the Main Street upgrade and it is proposed that upon a response from the Department we commence the process to develop the concept plans and undertake community consultation.

RECOMMENDATION:

Confirm Proposed Action

061 RESOLVED: Cr Parlett and Cr McKellar that:

- i) Council undertake the Main Street Improvement Project with funding to be sourced from the Stronger Country Communities Fund (SCCF).
- ii) Council apply for funding to undertake the Main Street Improvement Project as part of Tranche C in the SCCF.
- iii) a consultant be engaged to develop a concept design with options together with a total cost estimate.
- iv) the project be undertaken in stages depending on available funding.
- v) community consultation be undertaken as part of the process.

Regional Cultural Fund

Expression of Interest (EOI's) for the Regional Cultural Fund are open from the 17th July 2017 – 4th September 2017 with up to \$25m available this round.

The funding is available to build and upgrade arts and cultural venues including Art Gallery's, Libraries, performance spaces and cultural centres with round 1 funds to be allocated in four categories as follows:

- **Small scale regional cultural infrastructure** – grants of up to \$60,000 for improving arts and cultural infrastructure and purchasing equipment for arts and cultural purposes

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- **Medium scale regional cultural infrastructure** – grants of between \$60,000 and \$1 million to improve arts and cultural infrastructure and revitalize local communities through strategic investment
- **Large scale regional cultural infrastructure** – grants of over \$1 million for cultural infrastructure in regional NSW, with a strong focus on partnerships with local councils and communities
- **Operational** – grants to support the delivery of arts, cultural, screen and heritage projects

At this stage the Grenfell Dramatic Society has indicated they would like to apply for funding to upgrade the Grenfell Community Arts Centre, the Grenfell Community Health Service are advocating for the O'Briens Hill redevelopment while the Grenfell Art Gallery Committee have resolved that funding be sourced from the small scale Regional Cultural fund to install solar power and temperature control for the entire community hub building.

It is proposed to submit an Expression of Interest for the three projects.

RECOMMENDATION:

Confirm Action

062 RESOLVED: Cr Brown and Cr O'Byrne that the proposed action be confirmed.

Regional Sports Infrastructure Fund

Expressions of Interest (EOI's) for the Regional Sports Infrastructure Fund are open all year round with the fund targeting investments over \$1m.

If applicants are short listed they will be then required to develop a business case for assessment for final funding decisions. Applicants are also encouraged to make a significant financial or in-kind contribution towards the project cost. Organisations can make a joint application with project nominations involving partnerships of eligible groups encouraged.

In this regard it is proposed to submit an EOI titled 'Weddin Shire Sporting Infrastructure Upgrades' for the upgrade of the Henry Lawson Oval grandstand/amenities/change rooms in a joint application with other local sporting clubs who wish to express an interest to obtain funding to undertake major upgrades of their sporting infrastructure.

RECOMMENDATION:

Confirm Action

063 RESOLVED: Cr O'Byrne and Cr Parlett that the proposed action be confirmed.

3. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2017.

Draft forms have been separately forwarded. To date, completed returns for the 2016/2017 financial year have been received from: -

THE GENERAL MANAGER'S REPORT

Crs Hughes, Diprose, McClelland, Griffiths, Brown, Niven, McKellar, Best and Messrs Carroll, Hayes and Gibson.

The returns once received are available for inspection by the public.

For Information

Noted

4. Local Government NSW Annual Conference, A3.18.3

As reported to the July 2017 Council meeting the 2016 Local Government NSW Annual Conference will be held at the Hyatt Regency Sydney, 4 – 6 December 2017.

Council's Mayor Cr Mark Liebich will be nominated as Councils official delegate for voting purposes when nominations open at the end of August, 2017.

The Mayor, Deputy Mayor and General Manager will also be registered to attend.

For Information

Noted

5. NSW Local Government Week 2017, C1.4.3

NSW Local Government Week was held from 1 August – 7 August 2016.

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

6. Review of Council Policies, Various C2.4.15

My report item 8 to Council's July 2017 meeting refers.

Comments on the draft policies listed below were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

These drafts are included in Councillors iPad Policy Register as "Draft Policies".

14.2.4	Statements of Liability	- no comments
14.9.2	Injury Management and Return to Work (Rehabilitation)	- no comments
14.11.2	Smoke Free Areas	- include 2 existing doctor surgeries
14.12.3	CCTV Workplace Surveillance	- no comment
14.13.4	Telephone Reimbursement	- no comment
14.14.4	Opening Tenders and Quotations	- include confidentiality of tenders and quotes is to be maintained at all times during this process.

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14.15.4	Training and Education Expenses	- increase private vehicle usage to 50% of the state award ie. \$0.34/km
14.16.3	Staff Recruitment and Selection	- no comment
14.18.3	Equal Employment Opportunity	- no comment
14.20.4	Salary System	- no comment
14.21.3	Resolution of Grievances	- no comment
14.22.4	Public Interest Disclosures	- no comment
14.23.2	Private Use of Vehicles	- include home to work as private use
14.24.4	Alcohol and Other Drugs	- minor change identified
14.25.2	Loss of Drivers Licence	- no comment
14.26.2	Child Protection	- no comment
14.27.2	Procedure for Alcohol and Other Drugs	- no comment

RECOMMENDATION:

It is recommended that:

i) the following draft policies be adopted as amended:

14.2.4	Statements of Liability	17/08/2017	Sept 2021
14.9.2	Injury Management and Return to Work (Rehabilitation)	17/08/2017	Sept 2021
14.11.2	Smoke Free Areas	17/08/2017	Sept 2021
14.12.3	CCTV Workplace Surveillance	17/08/2017	Sept 2021
14.13.4	Telephone Reimbursement	17/08/2017	Sept 2021
14.14.4	Opening Tenders and Quotations	17/08/2017	Sept 2021
14.15.4	Training and Education Expenses	17/08/2017	Sept 2021
14.16.3	Staff Recruitment and Selection	17/08/2017	Sept 2021
14.18.3	Equal Employment Opportunity	17/08/2017	Sept 2021
14.20.4	Salary System	17/08/2017	Sept 2021
14.21.3	Resolution of Grievances	17/08/2017	Sept 2021
14.22.4	Public Interest Disclosures	17/08/2017	Sept 2021
14.23.2	Private Use of Vehicles	17/08/2017	Sept 2021
14.24.3	Alcohol and Other Drugs	17/08/2017	Sept 2021
14.25.2	Loss of Drivers Licence	17/08/2017	Sept 2021
14.26.2	Child Protection	17/08/2017	Sept 2021
14.27.2	Procedure for Alcohol and Other Drugs	17/08/2017	Sept 2021

064 RESOLVED: Cr Diprose and Cr Bembrick that:

i) the following draft policies be adopted as amended:

14.2.4	Statements of Liability	17/08/2017	Sept 2021
14.9.2	Injury Management and Return to Work (Rehabilitation)	17/08/2017	Sept 2021
14.11.2	Smoke Free Areas	17/08/2017	Sept 2021
14.12.3	CCTV Workplace Surveillance	17/08/2017	Sept 2021
14.13.4	Telephone Reimbursement	17/08/2017	Sept 2021
14.14.4	Opening Tenders and Quotations	17/08/2017	Sept 2021
14.15.4	Training and Education Expenses	17/08/2017	Sept 2021
14.16.3	Staff Recruitment and Selection	17/08/2017	Sept 2021
14.18.3	Equal Employment Opportunity	17/08/2017	Sept 2021
14.20.4	Salary System	17/08/2017	Sept 2021
14.21.3	Resolution of Grievances	17/08/2017	Sept 2021

THE GENERAL MANAGER'S REPORT

14.22.4	Public Interest Disclosures	17/08/2017	Sept 2021
14.23.2	Private Use of Vehicles	17/08/2017	Sept 2021
14.24.3	Alcohol and Other Drugs	17/08/2017	Sept 2021
14.25.2	Loss of Drivers Licence	17/08/2017	Sept 2021
14.26.2	Child Protection	17/08/2017	Sept 2021
14.27.2	Procedure for Alcohol and Other Drugs	17/08/2017	Sept 2021

7. Review of Council's Policies Management Plans – C2.4.15

It is proposed to review the following policies which are included in the next section of the policy index:

16.2.1	Pollution Incident Response Management Plan	21/02/2013	Sept 2017
16.3.1	Pesticide Use Notification Plan	21/06/2013	Sept 2017
16.4.1	Privacy Management Plan	21/03/2013	Sept 2017
16.6.1	Local Companion Animals Management Plan	21/06/2013	Sept 2017
16.7.1	Management Plan for Community Lands	21/06/2013	Sept 2017
16.8.1	Work Health & Safety Management Plan	20/12/2012	Sept 2017
16.13.1	Management Plan for Gravel Pits and Quarries	20/12/2012	Sept 2017
16.14.1	Plan of Management – Henry Lawson Oval	21/07/2016	Sept 2017

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at the September meeting.

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 8 September 2017.

065 **RESOLVED:** Cr Brown and Cr Parlett that Councillors submit written comments on the listed policies by 8 September 2017.

GLENN CARROLL
GENERAL MANAGER

066 **RESOLVED:** Cr Diprose and Cr O'Byrne that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

10 August 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2017:

Bank Account	
Westpac	\$827,092.38
Investments	
CBA	<u>8,750,000.00</u>
Total Investments	<u>\$8,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2017.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of July follows:

Rates Receipts	17,916.30
Credit Union Agency Commission	607.20
Service NSW Agency Fee	4,767.40
RMS Works	486,762.43
Development & Building Application Fees	3,180.00
CTC Income	4,178.15
Access Point Service Income	5,370.09
Caravan Park Income	3,237.00
Other	2,834.32
Total	<u>\$528,852.89</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2017/2018:

Following are the up to date maintenance figures as at 31 July 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	662,285	17,825
Grenfell Town Streets Maintenance	190,605	17,105
Village Maintenance - Caragabal	6,000	769
Village Maintenance - Greenethorpe	6,000	962
Village Maintenance - Quandialla	6,000	1,544
Garbage / Recycling Collection	130,000	7,604
Quandialla Recycling Station	8,000	135
Greenethorpe Collections	8,000	415
Commercial Waste Collection	18,000	735
Grenfell Waste Depot Manning / Plant Hire	135,000	6,708
Tips Working Expenses	66,000	7,784
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	15,919
Cemetery Sites etc. income	(49,000)	(2,991)
Noxious Plants	84,500	2,667
Noxious Plants - Extra	20,000	0
Parks & Gardens	218,262	12,675
Library Expenditure	100,480	10,307
Baths Income	(25,000)	0
Baths Expenditure	341,934	0
Caravan Park Income	(65,000)	(5,576)
Caravan Park Expenditure	110,300	5,465

RTA Grant Works		
Item	Vote	Expenditure
2017/18 State Roads (SH6)	335,858	19,717
2017/18 National Roads (SH17)	106,653	9,138
2017/18 Regional Roads Block Grant	778,000	57,300
Repair Program - MR239 Pavement Rehab	162,507	0

2017/18 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets (16/17 c/over)	36,520	0
Quandialla Drainage (16/17 c/over)	105,001	7,815
Grenfell Medical Centre - K&G & footpath (16/17 c/over)	130,000	0
Grenfell Streets Construction (16/17 c/over)	108,495	0
Grenfell Kerb & Gutter (16/17 c/over)	102,231	0
Memory St/Holy Camp Road Construction (16/17 c/over)	11,237	0
Greenethorpe Bumbaldry Road (16/17 c/over)	160,083	1,230
Blacks Bridge (16/17 c/over)	93,198	720
Gravel Resheeting (16/17 c/over)	103,327	0
Grenfell Streets - Footpaving (16/17 c/over)	86,054	0
Sucker removal/shoulder grading/spraying (16/17 c/over)	15,754	0
Quandialla Footpaths Reconstruction (16/17 c/over)	38,896	0
Total	990,797	9,766

THE DIRECTOR CORPORATE SERVICES' REPORT

2017/18 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	229,017	0
KEITHS LANE	163,756	29,348
BEWLEYS ROAD	200,000	0
CARAGABAL - PULLABOOKA	202,820	0
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	4,099
Total	895,593	33,447

Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage - Regional Roads	409,502	9,110
Flood Damage - Rural Roads	985,059	58,497

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for July is as follows:

3 referred to outstanding collections

1 - part payment

2 – no response so referred for further action

5 referred to outstanding collections

3 - no response to date

1 - part payment

1 – new arrangement

19 follow up reminder letters

Continued monitoring of existing payment arrangements with follow up with further action where required.

Other debt collection activity has been of routine nature.

For Information

Noted

5. Reconciliation of Rate Levies, R1.4

Presented to the meeting are the reconciliation of rate levies for the year ended 30 June 2017 and the financial year commencing 1 July 2017.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

067 RESOLVED: Cr McKellar and Cr Bembrick that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

A contract for the proposed **Zone consortia for e-resources** has been received from Bolinda. Because of the high cost of subscribing as an individual library the consortia offer represents the only realistic opportunity for our library access this type of resource. This is another positive example of collaborative work we have been doing to improve the services available to our residents. Networking with other libraries pursuing the same course should also assist in promotion and problem-solving – plans are already in hand for Zone-wide marketing of the new service. E-books, e-magazines and e-audio books are included.

The library hosted the **Australian Inspiration travelling exhibition** during the second half of the month. It was a five-panel display showing how the Australian icons, the koala and waratah, have been portrayed in Australian art and literature over the past two centuries an exhibition that proved popular with the public.

The traditional “**Knit, Natter and Nibble**” initiative took place weekly on the four Wednesdays in July, commencing on the 5th. By the last day twenty-six wraps had been completed and there were sufficient squares on hand for five or six more. There was good coverage in local print and social media.

Much time during the month was devoted to sorting resources and otherwise preparing for the **manager handover**.

Ms Erica Kearnes will commence as librarian on 1st August. Welcome Erica.

At this point it is important to acknowledge the many years **of loyal and dedicated service provided by the outgoing Librarian Anne Gault**. Anne always performed her work in a diligent and professional manner and the smooth running of the library service was a credit to her.

Otherwise activities were of a routine nature.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to interested community groups.

Submitted remaining support documents for Energise Enterprise workshop series and chased payment for unpaid funding invoices.

Acted as secretary for the Weddin Development Committee including preparing agenda and correspondence from July meeting and preparing August agenda, coordinating venue for August meeting, and preparing content for August edition of Discover Magazine.

Arranged for rates notice insert to be included by Forms Express in the processing of rates notices.

Released survey on local support for the development of an agriculture cluster. Promoted the survey in the Grenfell Record and Lachlan Fertiliser and by direct email approached to local farmers who registered interest in the May clustering meeting.

Researched possible project for upcoming Connecting Country Communities funding opportunity.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required. Liaised with casual staff over their weekend shifts including key handover etc. Prepared tasks for weekend staff.

Prepared and distributed agenda for the August tourism meeting.

Acted as secretary for the Henry Lawson Festival committee including co-signing cheques, approving electronic payments and planning then cancelling a coordinator dinner. Prepared August meeting agenda. Liaised with Engineering Department over finalisation of the birthdate project.

Coordinated Community Hub bookings as required.

Researched and recorded 5 radio interviews.

Liaised with Elite Energy over Grenfell Active Festival.

Approved script for sesquicentenary documentary including sourcing still images of events where footage is not available. Coordinated the voice over re-recording to take place in Bathurst in early August.

Liaised with members of the B&B networking group to reactivate the group, prepared an agenda and scheduled a meeting.

THE DIRECTOR CORPORATE SERVICES' REPORT

Prepared TASAC application for the Henry Lawson birthplace project including developing a flyer and preparing content for a webpage.

Attended CENTROC meeting in Blayney on the future direction of Central NSW Tourism.

Prepared report on changes to regional tourism with CENTROC taking over the role of Central NSW Tourism.

Liaised with the engineering department over preparation of an up-to-date plan of the Railway Station precinct.

For Information

Noted

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged replacement volunteers when rostered volunteers were not available
- Pursued Arts Outwest regarding 'Reflections' exhibition for banking details, artist profiles and promotional images
- Sent August events to Arts Outwest for calendar
- Designed and distributed invitation to 'Kangaroo Valley Artists' exhibition
- Created name plates for 'Kangaroo Valley' exhibition
- Liaised with Arts Outwest about 2018 Portrait Competition
- Liaised with Lance Brown re: artist paperwork, i.e. Artist profiles, images and list of works
- Liaised with electrician regarding the new lighting project in the Art Gallery.
- Wrote letters of payment to artists of 'Reflections' for works sold during exhibition
- Organised invitation and confirmation of attendees, apologies, totals of those attending for opening night for 'Kangaroo Valley Artists'
- Liaised with artist for 'Through Different Eyes' exhibition
- Processed Art Gallery Sales and the collection of works from 'Reflections' exhibition

Tourism

- Updated business listings on Grenfell.org.au
- Updated Facebook posts with content and images
- Added an updated event listing on Grenfell.org.au
- Collected additional letters of support for CASP funding application for workshop month for 2018 and submitted grant application

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, news etc. and collated the replies
- Sent out new Grenfell visitor guide to surrounding VIC's that had requested them
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Submitted June VIC statistics to The Tourism Group

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Sales and Services

- Conducted computer services and repairs for 36 residential customers and 4 business customers
- Replaced 3 mobile phone screens
- Sold laptops/computers to 1 residential customers and 1 business customers
- Sold ESET Internet Security to 9 residential customers and 1 business customer
- Sold software, parts, and accessories to 32 residential customers and 2 business customers
- Sold ink and toner cartridges to 10 residential customers and 2 business customers
- Internet Café used by 49 clients for internet access and printing

Computer Tuition

- Delivered 1 individual lessons.

Human Services Access Point

- Assist human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates Server 2016 (WSUS) – Server Clean-up
- Installation of patches, plugin updates, and content management software updates (Webserver)
- Vulnerability scan (Webserver)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Publish blog posts on following subjects:
 - Perform a Malware Scan with Microsoft Malicious Software Removal Tool:
<https://www.grenfellinternetcentre.com.au/perform-malware-scan-microsoft-malicious-software-removal-tool/>
 - Windows Updates July 2017:
<https://www.grenfellinternetcentre.com.au/windows-updates-july-2017/>
- Perform Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 169 times by 150 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 182 people saw Grenfell Internet Centre via Google Search
- 24 people saw Grenfell Internet Centre on Google Maps
- 9 people found Grenfell Internet Centre on Google and called your business

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Support of Other Council Departments

- Provide Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates Server 2008R2 (WSUS) – Server Clean-up (Library)
- Updates to Website (Library)

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

068 RESOLVED: Cr Bembrick and Cr Diprose that except where otherwise dealt with the Director Corporate Services' report be adopted.

10 August 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 07 August 2017

1.1 Classified Roads and Capital Works and Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
- Lignum Creek Bridge bypass road signage works in progress

SH17 - general maintenance
- Marsden – slab jacking works completed

MR398 - general maintenance

MR236 - general maintenance
- commenced heavy patching at 23 patches
- completed Pinnacle Road intersection upgrade works

MR237 - general maintenance
- commenced heavy patching of 24 patches

MR239 - general maintenance
- commenced 0.74km rehabilitation works
- attended an accident
- trees planted near cemetery

1.2 Rural Local Roads Capital Works

- flood damage restoration works in various locations in progress
- continue widening works on Keiths Lane (Roads to Recovery)
- maintenance graded Dodds Lane
- commenced Pinnacle Road shoulders widening (Roads to Recovery)
- completed Adelargo Road, Mogongong Road, Barkers Road as part of flood damages

1.3 Rural Local Roads Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

THE DIRECTOR ENGINEERING REPORT

- general maintenance
- remove Gum trees in Holy Camp Road
- commenced Back Piney Range Road edge repairs

1.4 Urban Area – Capital and Maintenance Works

- general maintenance
- lifted tress in Young Street and East Street
- repaired Henry Lawson Oval entrance pillar
- attended an accident spot and cleared area at Holy Camp Road (burnt truck)

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- shade structure and sail installed in Railway Park

2.2 Cemeteries

The following graves have been prepared from: 02 July to 07 august 2017

Grenfell Lawn	–	3
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil
Private property	–	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves

2.3 Sewer Mains

Seven (7) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- repaired an access for a ratepayer

2.5 Village Area Capital and Maintenance Works

THE DIRECTOR ENGINEERING REPORT

- general maintenance
- Quandialla Drainage Works at Second Street in completion stage
- lifted trees in Greenthorpe area

2.6 Vandalism

Urban - Nil

Rural - Nil

Progressive Cost Urban: \$4800.00

Progressive Cost Rural: \$0.00

(to 07 August 2017)

For Information

Noted

3. Future Works

3.1 Rural and Regional

- general maintenance
- continue Keiths Lane
- complete Young Road Rehabilitation Works
- complete MR236 heavy patching works
- commence heavy patching works on Rural Roads
- complete heavy patching works on MR237
- continue repairs to flood damaged roads
- continue Quandialla Second Street drainage

3.2 Urban and Village

- general maintenance
- complete Henry Lawson Birthplace construction

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month: -

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
4104	Bad boy Mower AOS 60"35 hp	Deck mounted onto mower. Adjust levels and tensioner aligning gauge wheels tightened up

THE DIRECTOR ENGINEERING REPORT

BFO-2573	ISUZU FY	Rego inspection and annual service, Pump ignition switch collapsed internally. R & R switch
BFO-3864	ISUZU FY	Annual Service, Rego inspection, Cabin pump priming, pilot light detect.
2094	Nissan Nivara NP300 – 4 x	Tray upbolted and slid backwards for rear cabin windscreen replacing, resecured wiring fuel filter neck
4096	Roller Multi Tyred VP 2400	Brake master cylinder removed, diagnosed TH front engine issues fixed
3953	Truck-Garbage Collection	Rear beacon globe renewed, assisted to diagnose other issues
4111	Multipac 524 E Multi Tyred	Repair broken gear port, drill remove
4108	Car 120 M loader	Inspection , repair , wiring

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Line marking and signage for Lignum Bridge by pass road completed. Line marking on heavy patched area on SH68SIH7 in progress.

Slab jacking on concrete pavements on SH17 Marsden Area was carried out. Crack sealing and replacement of raised pavement marks on that section to be carried out.

For Information

Noted

6. Noxious Weed Report – July, 2017

- Weeds sprayed – Bridal creeper, African Boxthorn, Wild Radish
- Areas sprayed – Eurabba, Euroka, Berendebba, Caragabal, Bimbi, Bribaree, Weddin & Grenfell town area
- Bio control-transfer Bridal Creeper rust
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Reinspection letters have been issued to some properties after inspections
- Ongoing training and practice with mapping program
- Registered to attend NSW weed conference
- WAP 1520 – year 2 completed and submitted
- New authorisation under bio security Act 2015 completed & new Act commenced 1st July 2017

For Information

Noted

7. 2017 / 2018 Active Transport Program

Transport - Road and Maritime Services (RMS) has offered Council funding to develop an Active Transport Plan for the Weddin Shire and surrounding towns through the NSW Government's Active Transport Program and the Australian Government Black Sport Program for the 2017/ 2018 financial year.

The level of RMS funding is 75% which is \$34,000. Council is required to contribute 25% ie \$11,333.33 to match the funding requirement.

The project is required to complete by 30 April 2018 and no funds will be rolled over to the next financial year.

RECOMMENDATION: that:

1. Council accept the RMS funding of \$34,000 to develop an Active Transport Plan for the Weddin Shire and surrounding towns
2. Council approves an additional budget of \$11,333.33 (25%) to contribute towards the project at the September quarterly budget review.

069 **RESOLVED:** Cr McKellar and Cr Best that:

1. Council accept the RMS funding of \$34,000 to develop an Active Transport Plan for the Weddin Shire and surrounding towns
2. Council approves an additional budget of \$11,333.33 (25%) to contribute towards the project at the September quarterly budget review.

8. 2017/2018 Work Program

Council has several projects for 2017/2018 to be addressed and they have been prioritised as shown in the attached works program.

The project budget for 2017/2018 is;

1. Flood damage – Regional Roads	\$ 710,612
2. Flood damage – Local Roads	\$ 1,289,787
3. Other capital works (Construction including RMCC)	\$2,338,073
Total	\$4,338,472

RECOMMENDATION: that Council adopt the proposed 2017/2018 Work Programs for flood works and other construction works.

070 **RESOLVED:** Cr Brown and Cr Diprose that Council adopt the proposed 2017/2018 Work Programs for flood works and other construction works.

9. Stronger Communities Programme Round 3, G2.55

Australian Government - Department of Industry Innovation and Science and Department of Infrastructure and Regional Development has announced Stronger Communities Programme Round 3. The Programme's intended outcomes are to improve local community participation and

THE DIRECTOR ENGINEERING REPORT

contribute to vibrant and viable communities. The programme will fund small capital projects and will contribute up to 50 percent of eligible project costs. The maximum grant amount is \$20,000.

It is proposed that Council apply for funding to upgrade the Caragabal Park in Caragabal. The activities involved are Fence and Shade Structure.

The estimated cost for the project \$40,000

Applications close on Thursday, 28th September 2017 at 5:00 PM

RECOMMENDATION: that Council make an application under the Stronger Communities Programme Round 3 to build a fence and Shade Structure to upgrade the Caragabal Park.

080 RESOLVED: Cr Parlett and Cr Bembrick that Council make an application under the Stronger Communities Programme Round 3 to build a fence and Shade Structure to upgrade the Caragabal Park.

10. NSW Boating NOW- Round 2, G2.55

NSW Boating NOW (New South Wales Office of Water)- Roads and Maritime Services have opened applications for round 2 for boat ramp projects from Local Government, other authorities, community groups and boating stakeholders for funding assistance to deliver recreational boating infrastructure projects across the state.

Funding of \$17 million has been allocated to Round 2 of the NSW Boating NOW Program to support the delivery of recreational boating infrastructure projects in the final two years of the program (2018-2019).

Grants are available for up to 75% of the estimated total project cost. In limited circumstances, exceptions to this funding ratio contribution will be considered if the project scores highly on other assessment criteria and the applicant is able to demonstrate why it cannot make the minimum financial contribution.

It is proposed that Council apply for funding to upgrade Bogolong Dam in Grenfell. The Scope of the works involved in the project are;

- Access road with 5m wide x 150mm thick gravel
- Intersection Upgrade (Intersection of Bogolong Dam Road and Mid-Western Highway)
- Sealed car park – 100m x 100m
- Replacement of existing concrete boat ramp
- Jetty, Shed, bench, table, BBQ, water tank, Pontong, fish cleaning table and Toilet

The estimated cost for the project is \$705,300 (ref. map and estimate)

Applications close on Sunday 20 August 2017

RECOMMENDATION: that Council make an application under the NSW Boating NOW- Round 2 to upgrade the Bogolong Dam in Grenfell.

081 RESOLVED: Cr O'Byrne and Cr Bembrick that Council make an application under the NSW Boating NOW- Round 2 to upgrade the Bogolong Dam in Grenfell.

THE DIRECTOR ENGINEERING REPORT

11. Roads to Recovery, R2.56

The works progress as of 31 July 2017 is as follows:

Description of works	Location	2017/2018	Progress (%)	Remarks
Reseals	Greenethorpe-Bumbaldry Road, Greenethorpe-Koorawatha Road, Dritway Road, Ballendene Road and Walshs Lane	\$229,017		Commencing from November 2017
Widening and strengthening	Keiths Lane	163,756	40 %	
Shoulders Widening	Caragabal-Pullabooka	\$202,820	0 %	Will be commenced after completing the Keiths Lane
Widening and strengthening	Bewleys Road	\$200,000	0 %	Gravel testing has been organised
Heavy Patching	Pinnacle Road/ Driftway Road	\$100,000	30 %	
Total		\$895,593		

For Information

Noted

12. Monthly Flood Works Report

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
	Section 1					
1	Tyagong Hall Rd	HP, Rehab	69,061.00			
2	Roberts Rd	RS	9,486.00	9,486.00	100	Completed
3	Greenethorpe-Koorawatha Rd	HP, RG, RG & PG	17,197.00			
4	Iandra Rd	HP	43,560.00			
5	Parnells Ln	RS	7,293.00			
6	Barrs Ln, Gerrybang Rd II	RS, RG & PG	20,976.00	20,976.00	100	Completed

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S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
7	Dunkleys Ln	RS, RG, RG & PG	18,027.00	18,027.00	100	Completed
8	Barrs Ln	Replace Causeway	18,000.00	18,000.00	100	Completed
9	Stanifords Ln, Wilson Ln	RS	16,274.00	16,274.00	100	Completed
10	Sunnyside Ln, Watts Ln	RS, RG & PG	6,385.00	6,385.00	100	Completed
11	Adams Ln (East)	RS	16,065.00	16,065.00	100	Completed
12	Freebairns Ln, Chappells Ln	RS, RG & PG	6,997.00			
13	Greenethorpe-Wirega Rd	RS, RG, RG & PG	23,181.00	23,181.00	100	Completed
14	Lewis Rd	RG & PG	10,807.00	10,807.00	100	Completed
15	Barkers Rd (East), McKays Rd	RG, RG & PG	18,567.00	18,567.00	100	Completed
16	Browns Ln	RG & PG	9,337.00	9,337.00	100	Completed
17	Bobelar Ln, Brundah Hall Rd	RG, RG & PG	21,930.00	21,930.00	100	Completed
18	Bembricks Ln	RS	6,632.00	6,632.00	100	Completed
19	Mogongong Ln	RS, RG, RG & PG	8,265.00	8,265.00	100	Completed
20	Mogongong Rd	RS, RG	12,434.00	12,434.00	100	Completed
21	Derribong Rd, Quondong Rd	HP, RS, RG & PG, SCR	23,360.00			
	Section 2					
22a	Olouglin Ln	HP	6,000.00		30	Work in progress
22b	Adelargo Rd	RS	6,000.00			Completed
22c	Mcdonalds Road	RS	6,624.00			
23	Peaks Creek Rd	RS, RG, Recon	49,147.00	49,147.00	100	Completed
24	Kanagrooby Rd, Clay Pit Rd	RS, RG & PG, Recon	27,102.00	21,681.60	80	
25	Kanagrooby Rd	Collapsed Pipe 450mm	2,220.00	2,220.00	100	Completed
26	Keewong Crossing on Yambira Rd	Casueway, Stabilise Bank	16,500.00			

THE DIRECTOR ENGINEERING REPORT

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
27	Yambira Rd	RS, RG	9,721.00	9,721.00	100	Completed
28	Adams Ln (North)	RG & PG	8,226.00	8,226.00	100	Completed
	Section 3					
29	Wheatleys Rd	RG & PG	6,484.00			
30	Grants Ln, Borehams Rd	RG, RG & PG	12,498.00			
31	New Forbes Rd	HP, GS	153,551.00	153,551.00	100	
32	Barkers Rd (North)	RG & PG, Recon	107,225.00	107,225.00	100	Completed
33	Bald Hills Rd	RG, RS, PG	68,058.00	68,058.00		
34	Matchetts Rd, Hunts Rd, Bradfords Ln	RS	12,998.00			
	Section 4					
35	Piney Range Hall Rd, Pinnacle Rd	HP, Rehab	55,478.00			
36	Goodes Ln	HP, RS	13,880.00			
37	Hoctors Ln, Mittions Ln, Boundary Rd	RS, RG, PG	16,714.00	16,714.00	100	Completed
38	Gap Rd, Ballendene Rd	HP, Rehab	9,909.00	9,909.00	100	Completed
39	Hancock Flinns Rd, Hancock Williams Rd	RS	12,848.00	12,848.00	100	Completed
40	Sandy Creek Rd	HP	50,850.00			
41	Deans-Malloys Rd, Davies Lane, Baas Rd	RG	7,605.00			
	Section 5					
42	Woodgates Rd, Muncks Ln	RG, RG & PG, Recon	28,155.00	28,155.00	100	Completed
43	Porters Mount Rd, Stewarts Rd, Taroon Ln	RG, RG & PG	16,340.00	16,340.00	100	Completed
	Section 6					
44	Thompsons Ln, Schneiders Ln, Andersons Ln	RS, RG, RG & PG	8,707.00			
45	Martins Ln, Hamptons Ln	HP, RS, RG & PG	14,513.00			
46	Rumbles Ln, Arramagong Rd, McCanns Ln	RS, RG, RG & PG	46,707.00	46,707.00	100	Completed
47	Stock Route Rd, Eualdrie Rd, Milnes Rd	HP, RS, RG	43,478.00			

THE DIRECTOR ENGINEERING REPORT

S.No	Road Name	Treatment Option	Project cost (\$)	Expenditure till 31th July 2017	Progress (%)	Project status
48	Holy Camp Rd, Campbells Ln	HP, RG, RG & PG, Recon	48,961.00			
49	Thuddungra Rd, Heathcotes Ln	HP, RS, RG, RG & PG, Recon	36,609.00			
50	Nowlans Rd, Lynchs Rd	RS, RG, RG & PG, Recon	56,827.00	28,413.50	50	work in progress
51	Back Piney Range Rd, Eves Ln	HP, RS, RG, RG & PG	37,234.00	7,500.00	20	work in progress
	Section 7					
52	Driftway Rd	HP, GS	34,762.00			
53	Millars Ln, Gibraltar Rocks Rd, Taylors Rd	HP, RS, RG	18,763.00	18,763.00	100	Completed
54	Grenfell St (Garagabal), Grimms Rd	RG, TDR	13,078.00	13,078.00	100	Completed
55	Beazleys Ln, Caragabal-Bimbi Rd	HP, RS, RG, RG & PG	15,371.00	15,371.00	100	Completed
56	Nealons Ln, Maddens Ln, Napiers Rd	RS, RG, RG & PG	31,970.00	9,591.00	30	work in progress
57	Maddens Ln	Causeway Replace	7,200.00			
58	Caragabal-Quandialla Rd, Scotts Ln	HP, RG, RG & PG	40,765.00			
59	Berendebba Ln, McNamaras Rd	RG, RG & PG	27,592.00	13,796.00	50	work in progress
60	Hanstocks Ln, McAllisters Rd	HP, RS, RG	49,400.00	0.00		
61	Trounsons Ln, Wards Rd, Hazells Rd	RFG, RG, RG & PG	24,218.00	0.00		
62	Eurabba Ln	RS, RG	17,047.00	8,523.50	50	work in progress
63	Stewarts Road	RG	4,400.00			
		Total Amount	1,665,569.00	881,904.60		

Remaining work 783,664.40

RECOMMENDATION: That Council receive and note the monthly flood restoration works report for July 2017.

082 RESOLVED: Cr O'Byrne and Cr Best that Council receive and note the monthly flood restoration works report for July 2017.

13. Blacks Bridge, R2.11.3

Blacks Bridge was officially opened on Monday 24 July 2017 by the Member for Riverina the Hon Michael McCormack MP who also addressed the crowd.

THE DIRECTOR ENGINEERING REPORT

Council Mayor Cr Mark Liebich formally welcomed everyone and presented an overview of the project which was funded under Round Two of the Australian Government's Bridges Renewal Programme with 50% funding from the Federal Government and 50% funding from Council.

Murray Constructions were engaged in September 2016 to remove the old timber bridge and design and construct the new reinforced concrete bridge. Bridge works Commenced on 18 January 2017 and were completed on 7 April 2017 on time and within budget with the approach road works and guard railing works completed on 12 May 2017.

Community Representative Jack Chapple addressed the crowd in regard to the history of the bridge while ex Director of Engineering Bill Twohill also addressed the crowd in regards to the construction of the bridge before the Official opening by Mr McCormack.

This is a terrific outcome for residents along the Gambarra Road as this particular bridge has long been an issue for local residents as well as there being issues with freight logistics for local primary producers. The grant has also assisted in upgrading our assets to assist council to remain "Fit for the Future" as well as ensuring local property owners have access to a state of the art bridge that will service local residents for many years to come.

All the works have been completed except re sealing work on approach road and Plaque.

For Information

Noted

14. Regional Contracts for Bitumen Emulsion and Cold Mix, T1.8.23

Central NSW Councils (Centroc) represents over 236,000 people covering an area of more than 70,000 sq. km comprising Bathurst Regional, Blaney, Cabonne, Cowra, Forbes, Hilltops, Lachlan, Lithgow, Oberon, Parkes, Upper Lachaln, Weddin Shire and Central Tablelands County Council.

Centroc exists to do things such as advocate on behalf of the regions and support member operations through regional cooperation and resource sharing.

To support member operations, a Compliance and Cost Savings Program has been created to add better value to members and generate more cost savings to individual councils. The program is being funded in part from the Centroc surplus and comes at no extra cost to members.

The Program has been in operation since 14 December 2009 and has saved over \$3,500,000 for the region.

Centroc members currently procuring the bitumen emulsion and cold mix under this arrangement. The following Council are participating to procure the bitumen emulsion and cold mix.

Council	Participating in Current Bitumen Emulsion Contract
Bathurst	yes
Boorowa	yes
Cabonne	yes
Cowra	yes

THE DIRECTOR ENGINEERING REPORT

Forbes	yes
Hilltops	yes
Lachlan	yes
Lithgow	yes
Oberon	yes
Orange	yes
Parkes	yes
Upper Lachlan	No
Weddin	yes

At the meeting of 27 July 2017, GMAC resolved to conduct a procurement process for both Bitumen Emulsion and Cold Mix. As the current contract is nearing to the completion, Centroc seeks to repeat the process.

If Council participates in Centroc's region contracts for Bitumen Emulsion and Cold Mix, benefits of the larger buying power of multiple councils will be seen in the purchase price as well as time savings for council staff in not having to retrieve quotes each time a purchase of bitumen emulsion is required.

RECOMMENDATION: that Council agree to participate in regional contracts for Bitumen Emulsion and Cold Mix

083 **RESOLVED:** Cr Brown and Cr Niven that Council agree to participate in regional contracts for Bitumen Emulsion and Cold Mix.

15. Regional Contracts for Road Signs, T1.8.24

Council has participated in Centroc's region contract for the purchase of road signs for the past 12 years and has received significant benefits. The current contract expires on 30 September 2017.

Central NSW Councils (Centroc) represents over 236,000 people covering an area of more than 70,000 sq. km comprising Bathurst Regional, Blayney, Cabonne, Cowra, Forbes, Hilltops, Lachlan, Lithgow, Oberon, Parkes, Upper Lachlan, Weddin Shire and Central Tablelands County Council.

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Centroc members are currently procuring the Road Signs under this arrangement. Weddin Shire Council has spent \$29,107 during 1 July 2015 to 30th June 2016.

THE DIRECTOR ENGINEERING REPORT

At the meeting of 27 October 2016, GMAC resolved to commence a new procurement process in 2017 with the intent for a new contract to commence on 1 October 2017.

If Council participates in Centroc's region contracts, benefits of the larger buying power of multiple councils will be seen in the purchase price as well as time savings for council staff in not having to retrieve quotes each time a purchase of signs is required.

RECOMMENDATION: that Council agree to participate in regional contracts for Road Signs.

084 RESOLVED: Cr Diprose and Cr Parlett that Council agree to participate in regional contracts for Road Signs.

16. Tree Removal in Keiths Lane, R2.10.081

Works in Keiths Lane are in progress under 2017/2018 Construction Program (Capital Program). Two trees located (Ref. Photos) on the middle of the table drains are posing danger to the traffic on widened road and also blocking the flow on the table drain and hence it is recommended to remove the trees.

RECOMMENDATION: that Council note the matter and approval be granted to remove the trees on Keiths Lane.

085 RESOLVED: Cr Niven and Cr Diprose that Council note the matter and approval be granted to remove the trees on Keiths Lane.

17. Removal of Trees from the rear of the SES Property, E1.5

SES Controller, David Sheehan has requested to remove 6 trees from the rear of the property due to the problems they are having with leaves and debris continually blocking gutters causing water to enter the main office areas and sheds causing damage to walls and carpet.

The SES members are qualified to fall the trees and are quite willing to cut them down, however SES would require the Shire to move them across the creek and take them away.

RECOMMENDATION: that Council note the matter and permits the removal of the trees.

086 RESOLVED: Cr Bembrick and Cr O'Byrne that Council note the matter and permits the removal of the trees.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

087 RESOLVED: Cr Diprose and Cr Brown that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

18. Proposed intersection upgrade at HW6 and Bumbaldry Road

Roads and Maritime Services (RMS) is proposing to undertake works for the intersection upgrade of the Mid-Western Highway and Greenethorpe- Bumbaldry Road.

The proposed project may involve connection to, a use of a substantial volume of water from the council owned water system.

Under the State Environmental Planning Policy (Infrastructure) 2007, RMS is required to consult with Weddin Shire Council under clause 13 due to the potential impacts on council infrastructure. RMS is seeking comments from Council regarding the project proposal.

RECOMMENDATION: that Council provide comments on the proposed project.

088 RESOLVED: Cr Diprose and Cr Brown that Council provide comments on the proposed project if any.

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DIRECTOR ENGINEERING

089 RESOLVED: Cr O'Byrne and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

MINUTES OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER AT 10.00 AM ON TUESDAY, 15 AUGUST 2017 (C2.6.3)

1. **PRESENT:** Clr. Mayor Mark Liebich, R Ranjit (Director Engineering), Patrick Smith (NSW Police), Deanne Freeman (RMS), Maurice Simpson (Local Member's Representative)
2. **APOLOGIES:** Nil
3. **MINUTES:** 2 November 2016

Resolved: Patrick Smith and D Freeman that the minutes of the meeting held 2 November 2016 be adopted as read.

4. **MATTERS Outstanding**

4.1 **Grenfell Schools - Bus zone signage and other items**

Resolved: D Freeman and Patrick Smith that the bus zone signage and other items be checked and a report be submitted to the next committee meeting.

5. **CORRESPONDENCE:**

5.1 **Compression brake signs and 50 kmph signs be installed in Greenethorpe**

Request received to install compression braking signs and 50 kmph signs in Greenethorpe town.

Resolved:

- (i) The committee recommend Council not to install any compression braking signs.
- (ii) The Committee request RMS to review the 50 KMPH speed limit signs installation.

5.2 **“No Stopping Signs” be installed in Greenethorpe**

The committee felt there was no need to install the “No stopping Signs”.

Resolved: Maurice Simpson and Patrick Smith that the “No Stopping Signs” not be installed in the requested location.

5.3 **“No Stopping Signs” be relocated in front of 8 Third Street, Quandialla**

Request received to relocate the No stopping signs in front of 8 Third Street in Quandialla because the house owner cannot park his car in front of his property.

Resolved: Maurice Simpson and Patrick Smith that Council consult with the school principal, bus operator and other concerned parties and report back to the committee.

5.4 Weddin Mountain Muster 25th September 2017 to 29th September 2017 Event

Request from the Committee of the Grenfell PAH & I Association received for an approval for the event.

Resolved: D Freeman and Patrick Smith that Council request the full application document form including Risk matrix from the event organiser and email all these documents to the committee members for quick action.

5.5 “No Through Road When wet or “Impassable when wet” signs on dirt road intersections

Request received to install signs “No Through Road When wet or “Impassable when wet” signs on dirt road intersections to warn road users during wet weather for safety reasons.

The Committee recommend Council to find out who exactly owned what roads and status of these roads, TRS or Council Roads or Crown land Road.

5.6 Replacement or placement of road signs on various streets in town

A list of defective signs has been submitted by Director Engineer for approval by the committee.

Resolved: D Freeman and Maurice Simpson that the map of locations and details of these signs be prepared and resubmitted to the committee for further discussion.

5.7 Led Digital Signs installation for school intersection of South and Weddin Street

Request received to install a Led Digital Signs installation for school intersection of South and Weddin Street in Council land (nature Strip).

Resolved: D Freeman and Maurice Simpson that the sign not be approved in its current location and the school advised the sign would not be approved on Council land.

6. GENERAL BUSINESS:

6.1 Maurice Simpson raised a concern that the intersection Henry Lawson Way and Lynchs Road, South of Grenfell needs a stop sign to create safe environment for motorists.

7. NEXT MEETING: Tuesday, 14 November 2017

8. CLOSURE: There being no further business to discuss the meeting closed at 11.15 am.

090 RESOLVED: Cr McKellar and Cr O’Byrne that the Minutes of the Local Traffic Committee be adopted including the recommendations therein, except where otherwise resolved.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

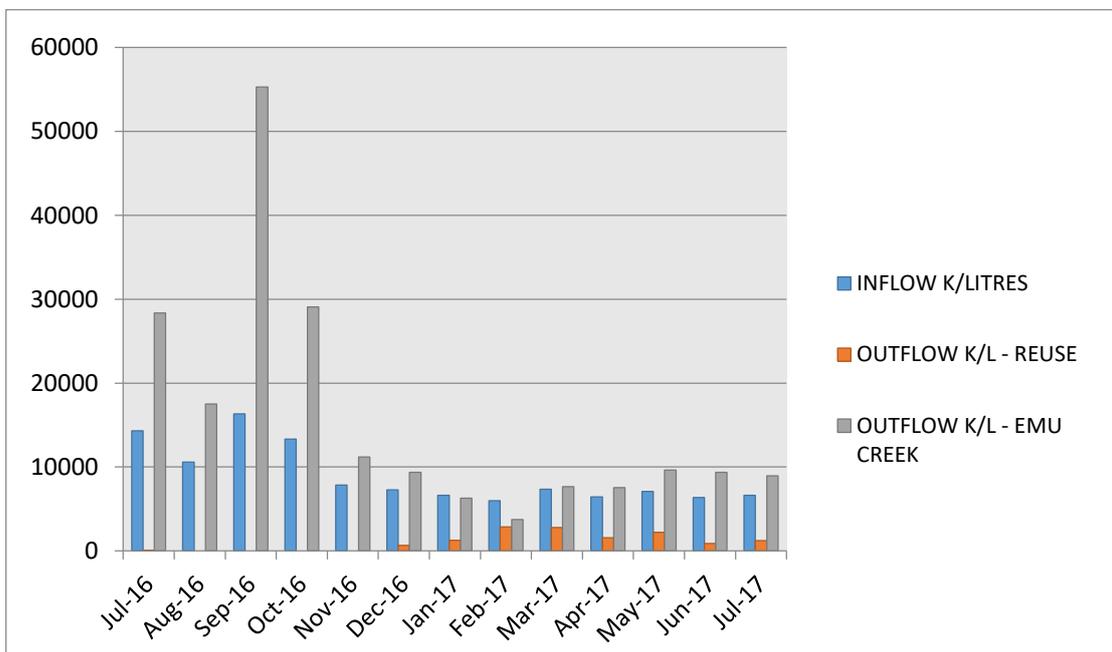
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2017 was 6,630 kl with the daily average of 213.87 kl. Outflow for irrigation for reuse was 1243 kl and discharge to Emu Creek 8,950.6 kl.

The highest daily recording of 241 kl occurred for the 24 hours ending 6.30 am on 31 July 2017 and the lowest of 201 kl for the 24 hours ending 6.30 am on 22 July 2017.

A total rainfall of 24.8 mm was recorded for the month.



For Council's Information

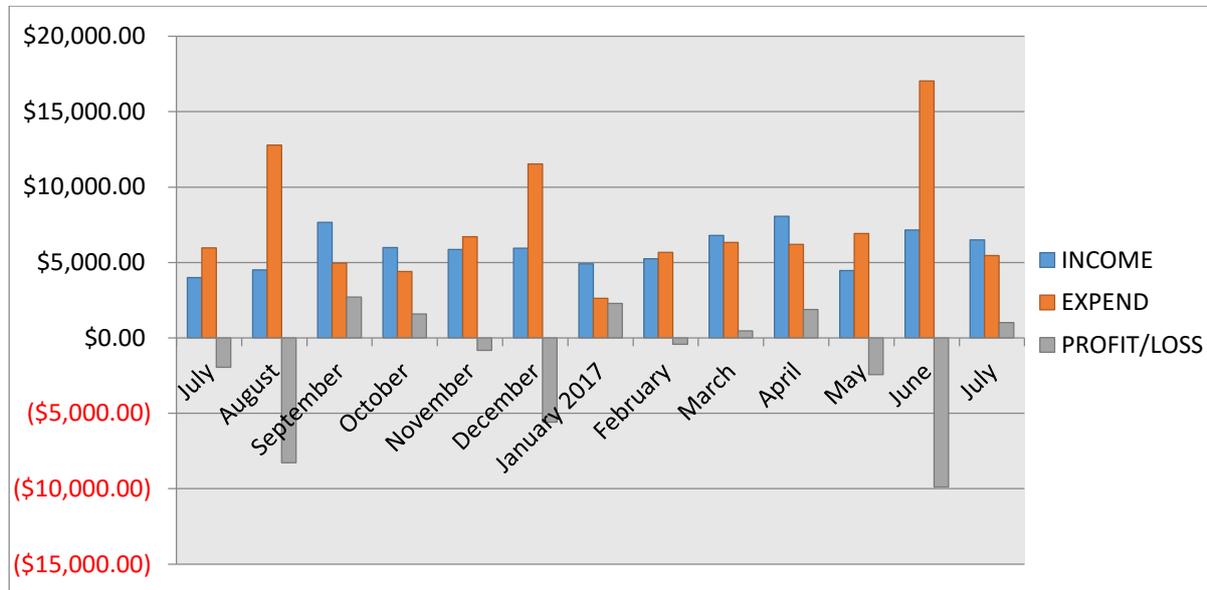
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of July 2017 was \$6,488.00 with expenditure of \$5,464.71 resulting in an operational profit of \$1023.29 the month.

There were 202 sites occupied for the month of July 2017.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized & Impounded :	1	Animals Destroyed:	1 (Injured)
Animals Straying/Returned to Owners immediately:	2	Animals Released:	0
Animals Straying and Impounded:	0	Animals Rehomed:	0
Animals Surrendered:	0		

Other Activities:

Companion Animals

- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Registration check cross reference.
- Entering records on Council authority.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Communication with community re dogs attacks/dog off leash areas, dogs straying onto private property.
- Acting and advising public in accordance with Companion Animals Act and Local Orders for the keeping of Animals Policy.
- Liasing with public regarding Impounding Act.
- Communication with AILGR Institute regarding PROCTA protocols.
- Communication with RSPCA regarding PROCTA protocols.
- Communication with SDRO – penalty Infringements, access to user information.
- Investigation/statements/interviews regarding 1 dog attack – Quandialla. Action pending.
- Contemporaneous note taking.
- Assistance and success with locating and reuniting lost companion animal from Cootamundra area.
- Research – Exercise and Functions – CAA Guidelines.
- 1 stray dog letter issued and show cause. Action pending.

Environmental

- Communication with Mr Steve Pearson - Crown Lands Department Orange regarding accumulation of items/rubbish on various blocks at Bumbaldry. Co-operation to issue Penalties, NOI'S, Orders.

Overgrown blocks

- Nil requests received. Nil outstanding.

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

Advertising

- What Can Go In the Recycling Bin – Grenfell Record.
- Dog not under effective control – offence and Penalties.

AILGR Annual Rangers Conference

- Held at Rydges Parammatta 25, 26 & 27 July. Agenda and speakers included:
 - Brief Preparation, presented by NSW Police Prosecutor
 - Court submissions of Appeals under Companion Animals Act, presented by Mark Preece, Barrister at Law
 - Abandoned vehicles – process of impounding, presented by Mark Preece, Barrister at Law
 - Depositing Advertising Material, offences and action that may be taken, presented by Mark Preece, Barrister at Law
 - Powers of Entry for Authorised Officers and search warrants, presented by Mark Preece, Barrister at Law

Litter Offences and Enforcement, presented by EPA

- Recent changes to POEO legislation, presented by EPA
- Getting your Orders in Order, presented by EPA
- Investigative Techniques, presented by EPA
- Gaining Compliance – procedures and practice

RSPCA Update

- OLG update on activities including upgrade on NSW Pet Registry
- State Debt Recovery Office update (now known as NSW Revenue Dept)
- Animal Welfare Update, presented by Department Primary Industries

Other

- Issuing Penalty Infringements, completing correctly – presented by NSW Revenue Meagan Sunderland
- Stress and Anxiety in the Workplace, presented by Dr James Collison University of Sydney
- Risks and Hazards For Council Rangers, presented by Cassandra Boyce Gilgandra Council
- Dangerous Dog Demonstration – Steve Austin

For Council's Information

Noted

4. Grenfell Sewerage Treatment Plant (STP), S1.1.5

As part of the Grenfell Sewerage Plant Replacement Project an investigation of the site and treatment processes was undertaken by Mott McDonald.

The Grenfell Sewerage Treatment Plant (STP) was built in the 1940's and consists of primary sedimentation, secondary clarification and biological treatment in two parallel trickling filters.

Treated effluent passes through five effluent ponds operating in series and discharged to Emu Creek via an unnamed creek at the rear of the EPA licensed discharge point. A portion of treated effluent is taken from Pond 5, disinfected with UV then pumped to local parks in the Grenfell township for irrigation. Due to the assets reaching the end of their useful life, recent and predicted growth experienced in Grenfell, and more stringent discharge criteria the STP requires replacing.

Mott MacDonald was engaged to undertake a technology review for the Grenfell STP to identify a feasible process technology option to replace the existing treatment system which has reached the end of its useful life, considering economic, social and environmental factors, as well as the required level of service. The new treatment system is required to meet the tighter effluent quality limits for discharge to Emu Creek all year round, and be able to treat inflows of up to three times dry weather flow (DWF).

Three potential treatment options, plus a variation to one option, were identified, consisting of established treatment technologies in NSW. Only the options which were deemed capable of meeting the treatment requirements were considered, i.e. ability to meet the environmental discharge limits to Emu Creek and remain in budget. The options investigated included:

- Option 1: Membrane Bioreactor (MBR) + disinfection

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Option 2a: Sequential Batch Reactor (SBR) + filtration + disinfection
- Option 2b: Intermittently Decanted Aerated Lagoon (IDAL) + filtration + disinfection
- Option 3: Continuous Process + filtration + disinfection

Conceptual sizing of the options was carried out to identify an approximate plant footprint, major infrastructure requirements and capital (CAPEX) and operating expenditure (OPEX) estimates. The NPC's proved to be of very little variance and offered no discernible point of difference between the options.

A multi-criteria assessment (MCA) workshop was conducted with Weddin Shire Council and other key stakeholders to analyse the viability of the identified options. The options were assessed relative to each other and did not include common process units. The MCA workshop considered established triple bottom line principles and were assessed against four key assessment criteria, as follows:

- Economic, incorporating capital and operating expenditure expressed as a net present cost
- Social, incorporating Customer and Community values, Built Environment and Stakeholder Impacts
- Environment, incorporating impacts to Air, Land and Water discharges as well as Materials and Waste
- Level of Service, incorporating Safety, Operability and Maintainability, Flexibility and Modularity and Robustness

The assessment concluded that Option 2b (IDAL) is the preferred option, which was predominantly due to the social aspect largely in favour of the IDAL option as it is widely used within the neighbouring areas of Grenfell and therefore contains the most local operator knowledge. There was little distinguishing between the other options in particular the MBR option, which was ranked second in the MCA assessment. It was assessed that the IDAL option would cost approximately \$9,000,000 including a 30% contingency to build, which, is within Weddin Shire Council's project budget.

In identifying the requirements of Weddin Shire Council and utilising the described methodology, Mott MacDonald, in collaboration with Weddin Shire Council and other regulatory bodies, identified a process technology which satisfied the project drivers and met the performance requirements for treatment and reuse.

Option 2b (IDAL utilising diffused aeration) was deemed the most favourable and hence is the recommended option for the following reasons:

- High scores in all MCA categories (Economic, Social, Environmental and Level of Service), ranking the best in all categories, with a close second in Environment, and thus greatly meeting the project drivers required by Gippsland Water
- Comparable NPC to all options, taking into account the CAPEX and OPEX to Year 2050, and completed within budget.
- Power consumption of an IDAL process is comparable to an SBR process when using diffused aeration and is the most efficient in comparison to the MBR and Continuous Process.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- The IDAL option has the potential to use less concrete during construction if shallow lagoons are used instead
- Weddin Shire Council is familiar with the operation of IDAL systems through the local region with comparable plants at most of the neighbouring shires.

The IDAL option with filtration and disinfection is sized to treat up to 3xADWF, with storm flows bypassed through mechanical screens and discharged to creek. Provision for septic receipt has been included. The plant has been designed to meet the EPA and AGWR discharge quality to creek and reuse customers. It was determined that direct release of effluent to the licensed discharge point, and incorporating a new disinfection recycled water scheme which bypasses the ponds provides the best means of preserving effluent quality and minimising the pipe run length. The ponds would likely be retained for maintaining flora/fauna biodiversity and consideration could also be given to pumping some effluent back to the unused ponds to maintain flora/fauna biodiversity.

It is recommended the following steps be followed:

- Refine wastewater constituents, by extending the raw sewage sampling program.
- Consider changes in the nature of the wastewater, for example if industrial sources are introduced in the future.
- Monitoring plant inflows
- Perform a geotechnical investigation
- Investigate the use of new sludge lagoons
- Investigate viability of solar power to reduce reliance on non-renewable energy
- Investigate viability of the new plant to receive septic loads
- Review site topography and hydraulic profile of new plant to minimise pumping costs between new and existing process units, and prevent flooding
- Refine operational expense unit rates
- Consider the use of pressure media filters for tertiary filtration, in lieu of cloth filters

These recommendations will be discussed providing further input into the Concept Design Stage. (Full Report Attachment)

For Council's Information

Noted

5. Kerbside Audit Weddin Shire Council 2017, E3.3.1

The aim of the audit was to collect data of the composition and contamination of each bin to be able to identify opportunities for diversion through targeted community engagement and education programs

Weddin Shire Council offer a fortnightly kerbside recycling collection service and a weekly kerbside domestic waste collection service.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The visual assessment and the physical audit of the waste bins was conducted on Thursday 1st of June 2017.

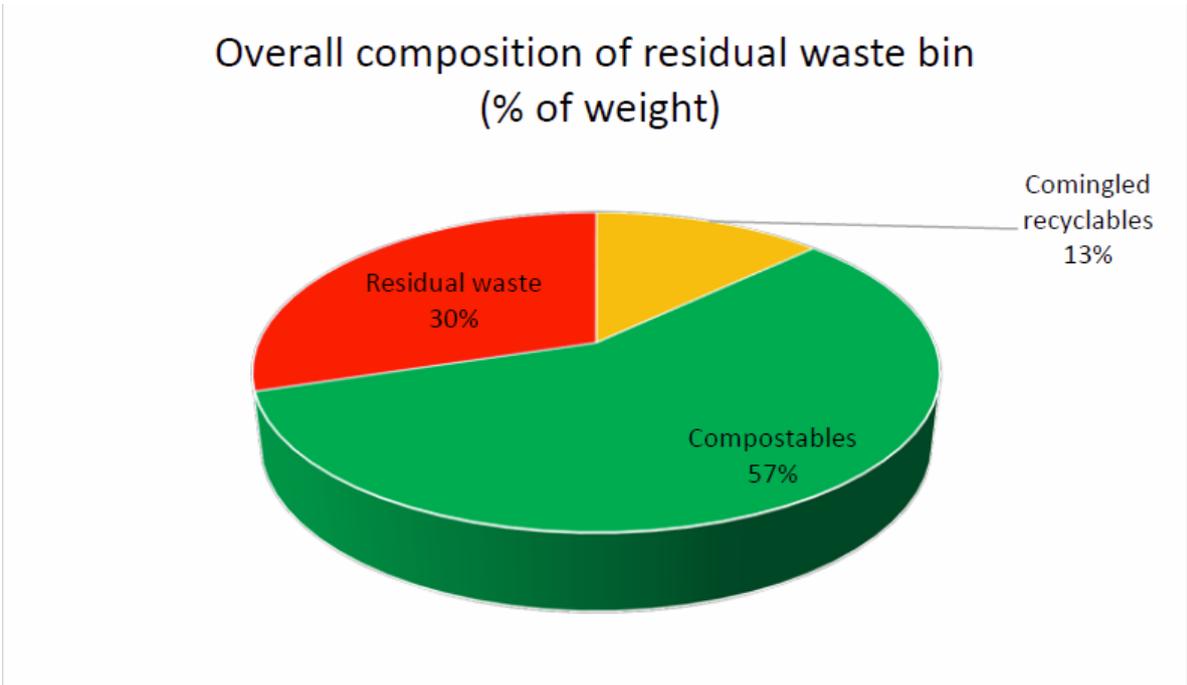
The visual assessment and the physical audit of the recycling bins was conducted on Friday 2nd June 2017.

As an aggregated sample, the collection procedures are the same as a normal collection where the truck empties the bins. JustWaste staff drove with the driver and conducted a visual assessment of capacity reached of each bin prior to collection. Further, JustWaste staff ensured that the household sample number was reached. The collected samples were deposited at Grenfell Waste Depot for auditing.

On average, the residual waste bins reached 58.75% of their capacity with a substantial level of comingled recyclable material in with the mixed waste.

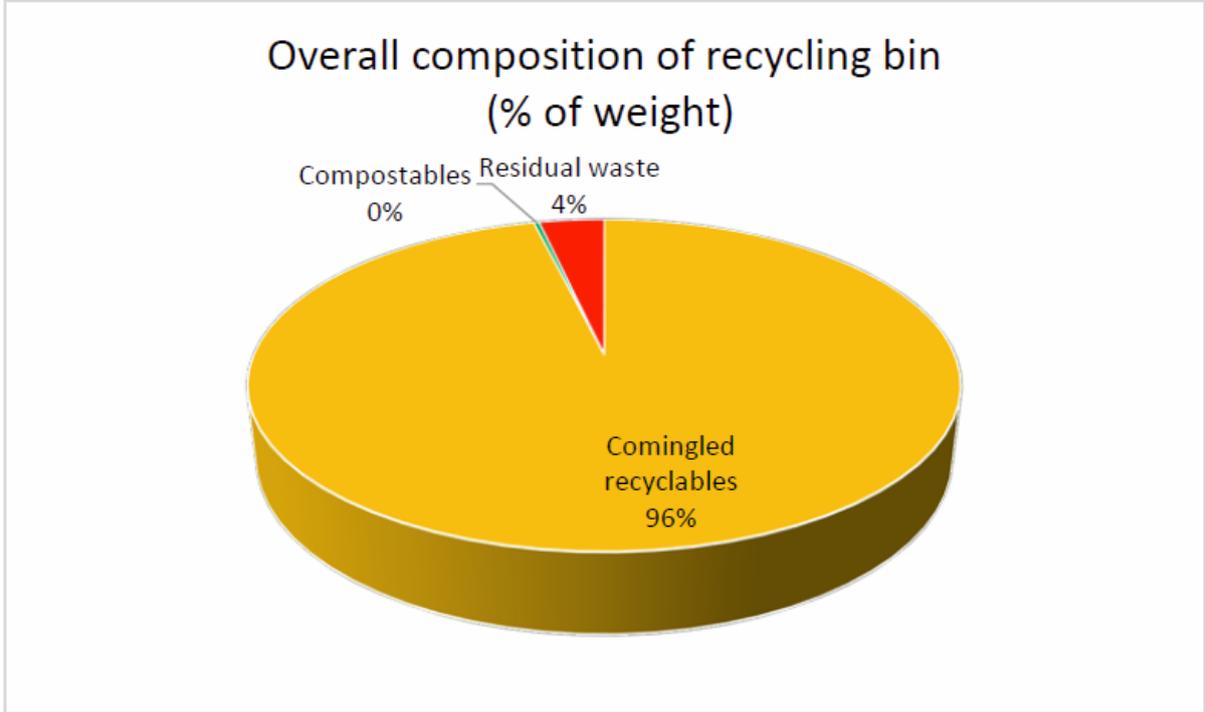


The overall composition showed that compostables dominated the sample with recyclables being present at 13% and residual waste at 30%.



THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

The overall composition showed that 96% of the recycling bin sample was true comingled recyclables. With 4% contamination made up of residual waste. There was 0.00% compostables found.



The report has key recommendations for council to consider in its ongoing waste collection process. These are:

- Investigate the implementation of a kerbside food and garden organics collection
- Educate residents on the green waste accepted at the Grenfell Depot
- Provide clear and readily available information about the services available and resources accepted at the various Depots in the region
- Create a modern education program for diversion of recyclables, highlighting identified material which often poses confusion

For Council’s Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
1/2017	Mr M & Mrs C Avalos	Granny Flat	\$85,000	PTL: 8 SEC: 2 DP: 7763 19 Second Street QUANDIALLA NSW 2721
32/2017	Mr S Rosato	Reconfigure Internal Shop layout and include Kitchen	\$70,000	LOT: 2 DP: 352088 83 Camp Street GRENFELL NSW 2810
33/2017	Mr GM Wood	Shed and Fence	\$17,000	LOT: 1278 DP: 754578 2 Bradley Street GRENFELL NSW 2810
34/2017	CPC Land Development Consultants	Subdivision	\$0	LOTS: 4 & 90 DP: 750600 Euroka Parish QUANDIALLA NSW 2721
35/2017	Mr M Duval	Shed	\$19,500	LOT: 8 DP: 1229401 7 Walshs Lane GRENFELL NSW 2810
37/2017	Grenfell Pre-School & LDC	Shed	\$19,305	LOT: 11 SEC: 10 DP: 758473 12 Dagmar Street GRENFELL NSW 2810
38/2017	Mr MA & Mrs KM Burn	Shed	\$16,000	LOT: A DP: 325809 15 North Street GRENFELL NSW 2810
39/2017	Greenethorpe Soldiers Memorial Hall Incorporated	Shed (Housing of Historical items)	\$19,000	LOT: 1 SEC: Q DP: 6279 7 Main Road GREENETHORPE NSW 2809

For Council's Information

Noted

2. Local Heritage Grants, H2.5.2.15

Council maintains a Local Heritage Grant program, funded by Council and Office of Environment and Heritage for the assistance of valuable works upgrading the built environment in Grenfell. This year council has received ten (10) applications for various works to be funded.

In conjunction with Council Heritage Advisor, Council Heritage Committee would usually concur with determine the applications. Council's Heritage Advisor has been able to determine the applications due to family reasons and as such a late report approving the applications and extent of funding will be provided to Council for its concurrence.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Activities on the site have continued over the last month with the following actions occurring:

- a) Completion of the Plant room building
- b) Fit out of filtration equipment and associated pipework
- c) Concrete seating area completed
- d) Several areas of concourse completed
- e) Storage shed completed
- f) Stainless steel railings and handrails completed
- g) Pad prepared for amenities with reinforced piers completed.
- h) All associated design drawings completed and contractors engaged
- i) Final design for Landscaping and entry ramp and stairs being completed for Council adoption in September
- j) Design for footpath and kerb and gutter to Forbes Street discussed with councils Engineers
- k) Internal finishes and colours have been chosen in conjunction with fittings within the canteen area.

The builder has provided a construction program for the completion of the amenities which incorporates the PC date of 1 November 2017. (Attachment)

For Council's Information

Noted

4. Grenfell Medical Centre, P2.12.17

Council has recently been notified as to the successful grant application under the Building Better Regions Fund that will allow council to complete its proposed medical centre. Council has scheduled a meeting with its architect to review the documentation previously prepared to ensure any applicable standards and legislation changes are incorporated into the projects scope. In addition, a draft construction program will be formulated. On confirmation of design documentation Council will need to revisit the various costings provided with the accepted contractors to allow review of quotes and confirm availability as to timeframes and commitment to the project.

With the proposed review actions, it is determined that an appropriate timeframe for the commencement of building work is February 2018 with a twelve month building construction program. This will also allow site preparation works such as site filling, consolidation and investigation of latent conditions in the footway area. This timeframe will also allow design work to be carried out regarding council's footpath and gutter infrastructure and incorporated into the construction program.

The commencement date will also allow contractors to commit to schedule work for the new year while not impacting on current activities.

For Council information

Noted

5. Review of Modified Development Consent (B Mort), DA 13/2016

Council at its Ordinary June 2017 Meeting approved the Modification of Development Application 13/2016 subject to a number of conditions. Several of these conditions relate to matters raised in previous submissions and were applied in response to concerns regarding impacts on the amenity of the adjoining precinct.

Council is in receipt of a request from the owner of the premises to review several of these conditions. An applicant who is dissatisfied with a determination for a modification may apply for a Review under Section 96AB of the Environmental Planning and Assessment Act 1979.

The formal letter of review was received at Council and concerned parties were notified of the review.

The applicant has requested the following conditions be reviewed and are as follows:

- 7(1) The general hours of operation for the premises including the Café and Postal Service will be from 8.00am to 9.00pm Monday to Sunday and to 10.00pm Wednesdays generally and 7.00am to 9.00pm, Monday to Sunday and 10.00pm Wednesday, from 1 September to 31 December (Harvest Season).

Reason: Statutory requirement and Public interest

Review Request: Closing time be extended to 10.00pm for period 1 September to 31 December being an identified harvest season to be able to service workers later in the evening.

Submission: More traffic noise, late night evenings causing noise impacts, disturbance of the area with vehicles and noise.

- 7(4) 'No Parking' signs shall be erected restricting parking opposite the subject site on the eastern side of Greenethorpe Bumbaldry Road from Edward square to Collon Street adjoining the property known as 42 Edward Square.

Reason: Statutory requirement and Public interest

Review Request: Restrictions on car parking be removed due to being kerb and gutter and allowing all weather parking, the ability for those travelling south to park without having to complete a u turn and are viable spaces for public parking. There would be a negative impact on the business due to vehicles not being able to park in close proximity.

Submission: Continued illegal parking with vehicles parking over driveways and left running, dangerous vehicle movements and increased fumes impacting on residential homes.

- 7 (7) The installation of a unisex accessible toilet facility shall be installed and use of second WC to service the café and outdoor area with maximum number of occupants being 25 in the café and the outdoor area shall have a maximum number of occupants being 40.

Reason: Statutory requirement and Public interest

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Review Request: Delete the provision of an accessible facility due to the provision of a toilet in the B and B section of the building with a second unisex toilet accessed from the back of the building.

Submission: No objection from one submission and required from the second.

7(9) Public Entertainment shall be restricted to the enclosed Café area only with doors to be closed while occurring.

Reason: Statutory requirement and Public interest

Review Request: Entertainment provided within the building as well as the courtyard area due to practical reasons for the use of the courtyard for music, on weekend afternoons from 12.00noon till 7.00pm and movies once a month.

Submission: The use of the outdoor area for functions, movies and music will add to the noise issues, increased traffic due to more crowds. The existing hall and hotel maintain appropriate areas for these functions.

7(10) Solid 1800mm high fence to be installed to the courtyard area.

Reason: Statutory requirement and Public interest

Review Request: Deletion of requirement for 1800mm solid fence as the court yard is currently fenced on three sides with 1800mm high fence and if continued would be out of keeping with the building.

Submission: The provision of the fence will assist in the control of noise, provide a level of privacy for the dwelling opposite and assist with windblown debris and protect patrons from activities on the footpath opposite.

In support of this review the applicant has made a submission outlining the reasons for review. (Attachment).

The applicant has requested council's determination of the meaning of the term Public entertainment. The previous definition has been removed from planning documents and consideration of activities is included in the approval of premises taking into account amenity issues and fire safety provisions.

It is considered reasonable that a commercial premises of this kind will have activities that will involve public attending the premises. These activities impact on the amenity of the neighbourhood at various levels and are controlled through assessment, approval of the premises and conditions.

In conjunction with the review the adjoining neighbours who lodged submissions on the modified consent were notified of the review and provided opportunity to make submissions. Council received responses from both the notified parties.

The submissions support the provision of all the conditions previously applied and state that should any of these change then there will be a further impact on the amenity of the area and particularly

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

their premises. Several photos of the impact of the parking on the eastern side of Bumbaldry Road have also be provided showing passenger and heavy vehicles illegally parked in the area.

RECOMMENDATION: That Council determine to refuse the application for Review of conditions of Consent for Modified Development Application 13/2016 and adhere to all previous conditions.

- 091 RESOLVED:** Cr Best and Cr O'Byrne that Council determine the application for review by:
1. Amending condition7(1) to allow general hours of operation of Café and Postal Service from 8.00am to 10.00pm Monday to Sunday and from 7.00am to 10.00pm Monday to Sunday from September 1st to December 31st.
 2. Deletion of Condition 7(4) relating to the placement of No Parking signage.
 3. All other conditions subject of the review remain unchanged.

THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

RECOMMENDATION: that the Director Environmental Services late report be received and dealt with because of the urgency of the matters.

092 RESOLVED: Cr O'Byrne and Cr Brown that the Director Environmental Services late report be received and dealt with because of the urgency of the matters.

B6. 2017/18 Local Heritage Grant Funding Allocation, H2.5.2.15

Further to Councils resolution of its June meeting, the application period for submissions for Councils Local Heritage Grant funding programme closed on the 28th July 2017.

At the end of the application period, Council had received 10 submissions. Those submissions were assessed in accordance with the Office of Heritage guidelines and assessed by Council's Heritage Advisor and Director Environmental Services.

The results and recommendations are compiled in the table below and will be subject to conditions:

	Project	Grant Funding
1.	Tammy's Hair Design	\$3,000.00 (subject to confirmation of finishes)
2.	22 Rose Street	\$3,500.00
3.	56 East Street	\$1,200.00
4.	104 Main Street	\$5,500.00
5.	74 Manganese Road	\$2,300.00
6.	Burrangong Street (Old Bakery)	\$2,500.00

RECOMMENDATION: that Council note and endorse the 2017/18 Local Heritage Grant Funding Allocations.

093 RESOLVED: Cr Best and Cr Brown that Council note and endorse the 2017/18 Local Heritage Grant Funding Allocations.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

094 RESOLVED: Cr Niven and Cr Bembrick that except where otherwise dealt with the Director Environmental Service's report be adopted.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 3 AUGUST 2017 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. **PRESENT:** H Moffitt, Cr Niven, M Moffitt, V Maclean and G Carroll.

2. **APOLOGY:** W Crampton

Resolved: Cr Niven and M Moffitt that the apology be accepted.

3. **MINUTES:** 1 June 2017

Resolved: H Moffitt and Cr Niven that the minutes of the meeting held on 1 June 2017 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **ART GALLERY – CO-ORDINATORS REPORT:**

Glenn welcomed Verdel on behalf of the committee and wished her all the very best in her future endeavours.

Crs Parlett and Brown entered the meeting during the presentation of the report at 8.34am.

Resolved: Cr Brown and M Moffitt that the committee write to Anthony and Jan Myers thanking them for their expertise and time in making and installing the curtain in the front window.

Resolved: V Maclean and H Moffitt that the Art Gallery Co-ordinators report be adopted as presented.

7. **ART GALLERY – FINANCIAL STATEMENT:**

Resolved: H Moffitt and Cr Brown that the Art Gallery Financial Statement be adopted as presented.

8. **NEW PROJECTS:** Nil

Noted

9. **GENERAL BUSINESS:**
9.1 – Action Plan

Noted

9.2 – Regional Growth Fund – Regional Cultural Fund

Resolved: M Moffitt and Cr Parlett that a grant funding application be submitted under the small scale Regional Cultural Infrastructure fund to install solar power at the Community Hub with a view to installing temperature control for the entire building.

10. **NEXT MEETING:** Thursday 5 October, 2017 at 8.30am at the Council Chambers.

11. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.28am.

095 RESOLVED: Cr Brown and Cr Niven that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 3RD AUGUST 2017 AT 3PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr C. Brown, Clr P Best, Clr J. Parlett, C. Logan, V. Maclean, L. Gibson, A. Carr.

2. **APOLOGY:** Clr S O’Byrne, W. Crampton.

Resolved: C Logan/ Clr P Best that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 1st June 2017

Resolved: Clr C Brown/ C Logan that the minutes of the 1st June 2017 meeting be confirmed.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

In: Kelly Luthje- rail trail
Paul Galea- service request

Resolved: Clr C Brown/ C Logan that council write to RMS and Cowra Tourism to seek clarification over who is responsible for the sign at Marsden and to investigate renewal of the sign.

The Wanderer July 2017

3.05pm Clr J Parlett entered the room

Low Ford- Positive feedback

Write to Low Ford thanking him for his positive feedback.

Out: Nil

6. TOURISM STRATEGIC PLAN- PIORITISING PROJECTS

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved Accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's.	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage,	Community, TPO & Tsm	

			Nature, Short breaks, Over 55's, NSW Family.	Committee	
6	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Railway Station precinct including turntable & crane	Enhance the Railway Station precinct as a rest stop, with turntable relocated from gravel pit to Railway Station and track converted to cycling rail trail.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
8	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	Objective 2	Creation of a better visitor experience			
1	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
2	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
3	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
4	Self-guided tours/drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
6	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
7	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
8	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
9	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with	Develop good relationships with local and regional groups:	Caravan & camping,	Community,	

	regional groups ie car clubs	Probus, Car Clubs etc to facilitate club visits to Grenfell.	Culture & Heritage, Short breaks, Over 55's.	TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Mid Lachlan Alliance/Forbes/ Cowra/ Young/ Parkes/ Lachlan AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users. Promote Forbes Street parking.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

Write to Grenfell Dramatic Society encouraging them to consider running with the workshops weekend concept.

7. **REPORTS:**

Marketing of Grenfell- Tourism staff are frequently presented with marketing opportunities which suit a target market approach to promotion but are less suited to awareness based marketing. Staff are seeking clarification on whether targeted marketing can be undertaken. The outcome of this decision will inform which marketing opportunities are a sound fit and which are not.

Resolved: Clr C Brown/ Clr P Best that

- the committee gives 'in principal' agreement to promoting Weddin Shire with targeted marketing,
- that guidelines be developed specifying how targeted marketing opportunities will be selected,
- that guidelines be developed specifying how businesses will be selected for inclusion in targeted marketing promotions.

8. **UPCOMING EVENTS:** visit www.grenfell.org.au/attractions/events

- Kangaroo Valley - Grenfell Art Gallery Exhibition 4th August – 10th September
- Song-writing for Wellbeing- 10th August
- Grenfell Kart Club August Club Race Day 13th August
- Endemic Garden - 20th Birthday Morning Tea & Tour- 16th August
- St Josephs School P&C Ball- 19th August
- Combined Clearing Sale for Cancer Research- 26th August
- Simple Mindful Drawing- 26th August
- Bryan Kest Power Yoga Masterclass- 29th August

- Grenfell Show 1st -2nd September
- Vintage Kart Racing 8-10th September
- Caragabal Sheep Races 9th September
- Landscapes and Nightscapes- 9th September
- Through Different Eyes - Grenfell Art Gallery Exhibition 12 Sep - 22 Oct
- Anglican Church Annual Fete- 16th September
- Grenfell Jockey Club Races 23rd September
- Weddin Mountain Muster 24th-29th September
- Grenfell Public School 150th Celebrations 13-15th October
- Basic Watercolour Introduction- 14th October
- Botanica Domestica - Grenfell Art Gallery Exhibition 24th October -3 December
- Grenfell Kart Club - Southern Star Series – 28th-29th October
- Community Music Event- 11th November
- Watercolour and Inks- 18th November
- Grenfell Kart Club Christmas Meeting 3rd December
- From Slate to Smart Board - Grenfell Art Gallery Exhibition 5 December - 14 January
- Carols in the Park 10 December

9. BUSINESS WITH NOTICE:

Nil

10. QUESTIONS WITH NOTICE:

Nil

11. NEXT MEETING: Thursday 5th October 2017 3pm at the Council Chambers

12. CLOSURE: 3.42pm

096 RESOLVED: Cr Parlett and Cr McKellar that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 3 August 2017 at 4.30 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Mr B Hayes (DES/Chair), Clr J Parlett, Clr P Diprose , Clr C Brown, Mr I Pitt (Historical Society), Mr J Hetherington and Mrs I Holmes (Observer)
2. **APOLOGIES:** Mr W Crampton, Mrs S Jackson-Stepowski (Heritage Advisor) and Mrs D Yates

Resolved: Mr Hetherington and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday,1 June 2017

Resolved: Clr Brown and Clr Parlett that the minutes 1 June 2017 be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

- 5.1 Medical Centre Historic Reference Panels

To be held over until next meeting when Heritage Advisor is present.

- 5.2 Strategic Plan Development for direction of Heritage

Mr Hayes discussed the following outcomes:

- i) **Heritage Promotion –**

Mr Hayes advised that he will place an article in the Grenfell Record within the next couple of months.

- ii) **Heritage Booklet for Owners/Purchasers –**

Mr Hayes advised that the Heritage Advisor is away and the booklets will be a work in progress.

- iii) **Building Plaques -**

Mr Hayes advised that the item will be held over until October meeting.

- 5.3 Nomination for Heritage Award – Books

Mr Hayes advised congratulation letters have been forwarded to the Sesquicentenary Committee.

- 5.4 Brass Plaque at Circular Quay

Mr Hayes advised that 7 letters have been forward to different Departments in relation to the plaque.

- 5.5 The meaning of the word “Weddin”

Mr Hayes that the Heritage Advisor will investigate on her return.

5.6 Local Heritage Grants 2017/18

Mr Hayes advertised that the grants were advertised in the Grenfell Record, Facebook and on Council's Website. Closed Friday 28 July 2017.

6. CORRESPONDENCE:

6.1 Heritage Referral Memo – 16-18 George Street

Noted

7. BUSINESS WITH NOTICE:

7.3 Local Heritage Grants 2017/18

Mr Hayes advised that 10 applications were received and gave a brief description on each. Funding allocation will be reported in the August Council meeting after the Heritage Advisor and himself have reviewed the applications.

8. HERITAGE ADVISORS REPORT

Nil

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 5 October 2017 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 5.00 pm.

HERITAGE COMMITTEE MEETING – 3 August 2017 - ACTION PLAN

Item	Action	By	Date Completed
Aug 5.1	<u>Medical Centre Historical Reference Panels</u>	DES/HA/Isabel	
Aug 5.2 (i)	<u>Heritage Promotion</u>	DES/Isabel	On going
Aug 5.2 (ii)	<u>Heritage Booklet</u>	DES/Isabel	On going
Aug 5.2 (iii)	<u>Building Plaques</u>	DES/HA/Isabel	
Aug 5.5	<u>Look into meaning of the word "Weddin"</u>	DES/HA	
Aug 7.1	<u>Local Heritage Grant Application 2017/18 – Report to Council</u>	DES	

097 RESOLVED: Cr Diprose and Cr Parlett that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 14 AUGUST 2017 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Niven, Diprose, Parlett, Brown and Bembrick.
Messrs G Carroll, R Ranjit, B Hayes and L Gibson (observers).

2. **ApologIES:** Nil

3. **Minutes:** 17 July 2017

Resolved: Cr Diprose and Cr Brown that the minutes from the 17 July 2017 be adopted.

4. **Matters Arising:**
Nil

5. **Correspondence:**
Nil

6. **Reports:**

6.1 **General Manager:**
Local Government Reform – Innovation Fund and Regional Growth Fund.

Cr Best and McKellar entered the meeting during the General Manager’s report 4.34pm.

Noted

6.2 **Corporate Services Department:**
Roads and Other Expenditure 2017/2018.

Noted

6.3 **Director Engineering:**
Works Report, Other Works, Future Works, Plant Report, RMS RMCC Contract, Noxious Weed Report – July, 2017, 2017 / 2018 Active Transport Program, 2017/2018 Work Program, Stronger Communities Programme Round 3, NSW Boating NOW- Round 2, Roads to Recovery, Monthly Flood Works Report, Blacks Bridge, Regional Contracts for Bitumen Emulsion and Cold Mix, Regional Contracts for Road Signs, Tree Removal in Keiths Lane and Removal of Trees from the rear of the SES Property.

Noted

6.4 **Director Environmental Services:**
Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Sewerage Treatment Plant (STP), Kerbside Audit Weddin Shire Council 2017, Development Applications, Local Heritage Grants, Weddin Aquatic Centre, Grenfell Medical Centre and Review of Modified Development Consent (B Mort), DA 13/2016.

Cr Brown left the meeting during the Director Engineering’s report 6.44pm.

Noted

7. **General Business:**
Nil

8. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- Dagmar Street Proposed Dwelling Alterations
- Main Street Shop Alterations
- Mid Western Hwy Demolition of old Building
- Brickfield Road Transportable Dwelling
- Greenethorpe Shed
- Manganese Road Subdivision/Compliance Cert
- Woodgates Road Proposed purchase
- George Street Shed
- Makin Street Flood Prone Area
- Gooloogong Road Fence
- Grafton Street Fire Servicing
- Grafton Street Building Upgrade
- Weddin Street School sign
- Wood Street Garage
- Short Street Redevelopment of Site
- Henry Lawson Way Dwelling
- Huckel Close Dwelling

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. **Next Meeting:** Monday, 18 September 2017 at 4.30 pm.

13. **Closed:** There being no further business to discuss the meeting closed at 6.55pm.

098 RESOLVED: Cr Brown and Cr Niven that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 15 AUGUST 2017
COMMENCING AT 8.15AM (C2.6.10)

Present: Messrs G Carroll, R Ranjit, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 18 July 2017.

Resolved: R Ranjit and B Hayes that the minutes from 18 July 2017 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' (FFTF) action plan to be further implemented. GM and Directors pursuing.
- (ii) Local Government Reform – Innovation Fund - Innovation Fund programme continuing. Common Thread Consulting currently undertaking fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Desktop review of other services also being undertaken. Organisational review to be then undertaken.
- (iii) 2017/2018 Operational Plan – in progress. Capital projects to be now instigated.
- (iv) Annual Report – to be forwarded to the Division of Local Government by 30 November 2017. General Manager to pursue.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – currently being advertised.
 - Roller Operators – currently being advertised.
 - Truck Driver – currently being advertised.
 - Labourer – currently being advertised.
 - Projects Engineer – to be advertised.
- (ii) Appointments
 - Contract Engineer – Mylvaganam Niurpan appointed on a permanent/full time basis.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application successful under the Building Better Regions Fund (BBRF). Excellent result.
- (ii) New Ambulance Station – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning scheduled to begin shortly. Proposed site currently being determined.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – Response received from Minister for Planning and Environment advising the reduction of minimum lot size in rural zone (RU1) is not

justified in a strategic context. Advice as to reducing the minimum lot size in rural zone (RU1) being sought.

Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Draft maps received and planning proposal to be now implemented. Draft LEP received. No objection to wording. Parliamentary Council advised the LEP can be made. Requested Department Planning to formalise the LEP.

- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – written agreements obtained to gain access to private land along Emu Creek. Work can now commence. Director Engineering pursuing.
- (iv) O’Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.
- (v) Annual Residence Inspections – to be undertaken. DES to pursue.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage to be undertaken in 2017/2018 based on previous and recent CCTV works.
- (iii) Sewerage Treatment Works Upgrade – investigation stage nearing completion. Development of brief for Concept Design and Review of Environmental Factors (REF) currently being undertaken to lead into Stage 2. Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – "Kangaroo Valley Artists" exhibition is on display until 10th September, 2017.
- (ii) Cinema – the movie “Red Dog - True Blue” to be held on 23rd August, 2017.
- (iii) ClubGrants Category 3 Funding – grant funding application successful. Excellent result.

8. Mining Manufacture and Construction

Nil

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2017/2018. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 3 – funding application submitted for the replacement of the Gibraltar Rocks Road bridge culvert. Awaiting outcome.
- (vi) Quandialla Drainage – stage 1 completed. Stage 2 in progress. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – four sales completed. Two others currently in progress. 3 phase power currently being installed. Internal preliminary works to then recommence. Director Engineering pursuing.
- (ii) Henry Lawson Festival – meeting to be held Tuesday 15 August, 2017. Annual General Meeting (AGM) to be held Tuesday 17 October, 2017.
- (iii) Henry Lawson Birthplace Upgrade – works currently being finalised. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – a Fiscal Responsibility Action Plan (FRAP) and a Service Review Action Plan (SRAP) being undertaken by Common Thread Consulting Pty Ltd.
Grant funding application submitted under the Smart Cities and Suburbs program. Awaiting outcome.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 19 September 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.46am.

099 RESOLVED: Cr Diprose and Cr Niven that except where otherwise dealt with the Manex Committee Minutes be noted.

- | | | |
|------------|--|--------------------|
| | 11. <u>Community Support Method</u> : investigate new method and develop funding policy (DCS/GM). | In Progress |
| March 2017 | 12. <u>Blacks Bridge</u> : arrange official opening (DE). | Carried Out |
| May 2017 | 13. <u>Local government Reform</u> : investigate possible reduction in the number of Council meetings and report back to Council (GM). | In Progress |
| | 14. <u>Grenfell Festival of Fitness</u> : withdraw and seek reimbursement (DCS/GM). | In Progress |
| June 2017 | 15. <u>Future Health Needs of the Weddin Shire</u> : arrange meeting to discuss future health needs of the Weddin Shire (GM). | In Progress |
| | 16. <u>Contaminated Land</u> : investigate contamination levels in Council owned block no. 845130 (DES). | In Progress |
| | 17. <u>Main Street Parking</u> : review the previous Main Street line marking/parking trial (DE). | Carried Out |
| July 2017 | 18. <u>Greenethorpe Compression Brakes Signs</u> : install signs for truck drivers to use compression brakes (DE). | Carried Out |
| | 19. <u>Concrete Blisters in the Intersection of Camp and Forbes Street</u> : pave the brick pavement (DE). | In Progress |
| | 20. <u>Community Builders Partnerships Program</u> : submit grant funding application for upgrade of Caragabal Park (DE). | In Progress |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

100 **RESOLVED:** Cr Brown and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **Grenfell Industrial Estate – Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))

102 **RESOLVED:** Cr O'Byrne and Cr Parlett that the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGER'S REPORT

1. **Grenfell Industrial Estate – Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that the proposed action be confirmed.

CLOSURE: There being no further business the meeting closed at 7.20pm.

Taken as read and confirmed as a true record this day 21 September 2017.

..... General Manager.....Mayor