



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 MAY 2017 COMMENCING AT 5.00 PM

11 May 2017

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 MAY, 2017**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 April 2017
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Bogolong Dam Ctee Mtg 27/04/2017
- Noxious Weeds Ctee Mtg 15/05/2017
- Planning & Development Ctee Mtg, 15/05//2017
- Manex Mtg, 16/05/2017
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs P Best, J Niven, C Brown, S McKellar, C Bembrick, P Diprose, J Parlett and S O’Byrne.
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

460 RESOLVED: Cr Brown and Cr McKellar that the Minutes of the Ordinary Meeting, held on 20 April 2017 be taken and read as **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	C1	Vice President	Pecuniary	Yes
Cr Brown	C1	A committee member and husband is president.	Pecuniary	Yes
	C4	Current board member and delegate of Arts OutWest	Non-Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 MAY 2017.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 14/2017.
- A2. The Hon David Elliott MP, G2.55: Congratulating Weddin Shire Council on a successful Anzac Community Grants application.
- A3. The Henry Lawson High School, C1.1.3: On behalf of the students and staff of The Henry Lawson High School, thank you for the contribution towards transportation to Young for our swimming carnival.
- A4. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 15/2017.
- A5. Planning and Environment, T2.1.8: Writing in response to iPlan Projects submission on behalf of Council, received on 5 April 2017, requesting a Gateway determination under section 56 of the *Environmental Planning and Assessment Act 1979*.
- A6. The Hon Katrina Hodgkinson MP, A3.19.2: Advising four community groups and organisations in the Cootamundra electorate have been awarded funding to help deliver projects which commemorate the service and sacrifice of World War I and II veterans.
- A7. NSW EPA, S1.1.4: Advising in May 2017, the Environment Protection Authority (EPA) will commence its Strategic Environmental Compliance and Performance Review (“Review”) focussing on sewage treatment processing by small plants.
- A8. MBIRA, T3.8.4: Advising the Melbourne to Brisbane Inland Rail Alliance (MBIRA) has today welcomed the news of the construction of two new rail bridges along the Inland Rail route.
- A9. Western Region Academy of Sport, C1.2.1: Advising I have the pleasure of providing you with information about the 2016 Western Region Academy of Sport (WRAS) in your local government area.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 16/2017.
- A11. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP has encouraged community organisations in the electorate to apply for a share of nearly \$8 million of NSW Government funding under round three of the Social Housing Community Improvement Fund.
- A12. NSW Rural Fire Service, E1.3.1: Advising your application to be registered as a Heavy Plant Contractor to the NSW RFS has been accepted.
- A13. RMS, T3.7.3: Advising Councils are invited to submit proposals for the NSW Government’s Safer Roads Program and Australian Government’s Blackspot Program.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 17/2017.

- A15. Firewood Association of Australia Inc., A3.6.17: Enclosing a copy of the Local Government Guide for the Reduction of Domestic Wood Smoke. The Guide outlines a simple program to reduce the amount of nuisance wood smoke within your constituency.
- A16. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP has announced works on the \$9 million upgrade of the Grenfell Sewerage Treatment Plant are now underway, with contractors commencing their initial investigations for a new plant.
- A17. Local Government NSW, A3.9.3: Advising the NSW Government has announced a comprehensive review of the Travelling Stock Reserve (TSR) network across NSW.
- A18. Local Government NSW, E3.7.1: Circular No 17-06 advising the Office of Local Government has received questions about the commencement dates of amendments to the *Local Government Act 1993* made by the *Local Government Amendment (Governance and Planning) Act 2016* (the Phase 1 Amendments).
- A19. Le Tour de Greenethorpe, T3.4.1: Advising with regret that the Hall Committee announces that the le Tour de Greenethorpe will not be going ahead this year.
- A20. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra the Hon Katrina Hodgkinson MP is encouraging community organisations to apply for the NSW Government's \$1 million *Regional Growth – Marketing and Promotion Fund*, to encourage young workers and families to make a city change to regional NSW.
- A21. Mr Phillip Barr, P2.5.4: Re: Purchase of Industrial Land.
- A22. Gordon Garling Moffitt, P2.5.4: Re: Your sale to Frazer. Property: 15 Phil Aston Place, Grenfell.
- A23. Gordon Garling Moffitt, P2.5.4: Re: Your sale to Grentas Pty Limited. Property: 7 Phil Aston Place, Grenfell.
- A24. Julie Finn, C1.1.3: Thank you all for the gold watch presented to me on my retirement.
- A25. NSW Office of Environment and Heritage, A3.6.63: Advising the draft Biosecurity Conservation Regulation, Local Land Services Amendment Regulation and other key products to support the Government's new *Biodiversity Conservation Act 2016* and *Local Land Services Amendment Act 2016*, have been released for a six-week exhibition period from today.

SECTION B

Matters for Report

- B1. Caragabal Village Water Committee, U1.6.11: Advising in 1975 the community installed an independent village non potable water scheme.
- B2. RMS, R2.51.20: Advising an additional \$41,033 of 2016/2017 REPAIR Program funding has been made available for reallocation to an existing Council project in the current financial year.
- B3. Service NSW, A3.24.4: Referring to the current Service NSW (SNSW) Agency Agreement that is due to expire on 30 June 2017.
- B4. NSW Department of Primary Industries – Lands, R2.1.4: Attaching correspondence advising of proposed road closures and seeking Council’s consent to close roads under Council’s control.

461 RESOLVED: Cr Diprose and Cr Parlett that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Grenfell P.A.H & I Association Inc., C1.1.3/C1.3.19

Advising after a slightly wet but still very successful and enjoyable event in 2016, the Grenfell Show Committee is preparing for the Show to be held Friday 1st and Saturday 2nd September 2017.

We are offering you another opportunity to become part of our annual show whilst receiving the benefits of advertising opportunities that come with being a sponsor. There are three levels of sponsorship being offered:

GOLD SPONSORS: For this a donation of \$250 or equivalent in prizes is required.

SILVER SPONSORS: For this a donation of \$150 or equivalent in prizes is required.

BRONZE SPONSORS: For this a donation of \$100 or equivalent in prizes is required.

As you can see there a variety of packages on offer and we would be most appreciative of your support.

RECOMMENDATION:

For Council's consideration

Cr Liebich and Brown previously submitted written declarations of interest and left the room.

Cr Best took the Chair.

462 RESOLVED: Cr Niven and Cr Diprose that Weddin Shire Council be a gold sponsor and donate \$250.

Cr Liebich and Brown returned to the room with Cr Liebich resuming the chair.

2. Brett Causer - Motion as Medicine, P2.1.6

Advising that I'm about to start some group fitness classes in Grenfell in the near future.

I have attached a copy of my professional indemnity and public liability insurance certificate for your records.

RECOMMENDATION: that approval be granted and Mr Causer be advised accordingly.

463 RESOLVED: Cr Brown and Cr O'Byrne that approval be granted and Mr Causer be advised accordingly.

3. Weddin Mountain Performance Horse Club Grenfell N.S.W Inc, C1.2.1/C1.1.3

Advising the Weddin Mountains Performance Horse Club Grenfell NSW Inc is a newly formed club of Grenfell locals.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

Cr Best declared an interest as a relative to the executive of the club and left the room.

464 RESOLVED: Cr O'Byrne and Cr Parlett that Council assist by offering a coolroom, bins and toilets free of charge.

Cr Best returned to the room.

4. Arts OutWest, C1.3.16

Advising we will be holding the Arts OutWest Annual General Meeting (AGM) on Sunday 28 May within the Parkes Shire Council area at the Hart Bar at the Parkes Railway Hotel. We would like to extend an invitation to members of Weddin Shire Council to attend the meeting as well as other activities on the day.

At the moment Arts OutWest's Board continues to be made up of representatives from each of our Council areas, as well as one board member from CSU and three elected members. Although Arts OutWest is currently working on a new constitution moving to a skills based board in the future, for now we still require each of our councils to nominate someone to be on the Arts OutWest board. Councillor Carly Brown is council's current representative on the Arts OutWest board. This will remain the same after the AGM unless you contact us before the meeting to inform us of a change to a different representative.

RECOMMENDATION: that Councillor Brown remain as Council's delegate to Arts OutWest and be authorised to attend the Annual General Meeting (AGM) at Parkes on Sunday 28 May 2017.

Cr Brown previously submitted a written declaration of interest and left the room.

465 RESOLVED: Cr Diprose and Cr Niven that Councillor Brown remain as Council's delegate to Arts OutWest and be authorised to attend the Annual General Meeting (AGM) at Parkes on Sunday 28 May 2017.

Cr Brown returned to the room.

5. Audit Office of New South Wales, A1.2.1

Advising recent amendments to the Local Government Act 1993 have made the Auditor-General of NSW the Auditor of Local Councils in NSW.

Copy forwarded to Councillors

For Information

Noted

6. Grenfell Soccer Club Inc. C1.1.3

Advising the Grenfell Soccer Club pay an annual fee of \$1120 to the Weddin Shire Council for the use of the Henry Lawson Oval. This is a wonderful facility and we are so appreciative of the way that it is maintained for our players. Volunteers from the club have always marked the field for games, ensured that players respect the fields and keep them tidy throughout the season.

To ensure that we can remain financially viable and continue to provide the opportunity for over 100 local residents / children and their families to play soccer we are requesting that:-

- The 2017 charges for the use of the Henry Lawson Oval be waived by the Weddin Shire Council.

Thank you for considering our request.

RECOMMENDATION: that the request be refused for the following reasons and the Grenfell Soccer Club be advised accordingly:

- i) Council is endeavouring to remain ‘Fit for the Future’ and financially sustainable,
- ii) The waiving of the fees may set a precedent for other sporting clubs to follow.

Cr Best declared an interest as family members are involved in the club and left the room.

466 RESOLVED: Cr Diprose and Cr O’Byrne that the request be refused for the following reasons and the Grenfell Soccer Club be advised accordingly:

- i) Council is endeavouring to remain ‘Fit for the Future’ and financially sustainable,
- ii) The waiving of the fees may set a precedent for other sporting clubs to follow.

Cr Best returned to the room.

7. Weddin Development Committee, C2.6.33

Writing on behalf of the Weddin Development Committee to inform Council that our committee is proposing an event for the evening of Saturday 7 October, 2017 called “Business Under the Stars”, a dinner held in Grenfell’s Main Street similar to the 100 Mile Dinner in Canowindra.

The committee is aiming to close Main Street to traffic, set up long tables with chairs and quality table settings, provide entertainment, possibly live music or a guest speaker and encourage local businesses to sell dinner hampers that attendees can eat at the tables.

The committee’s long term goal is for this event to be an experience with the ability to attract visitors from a large distance who contribute to the visitor economy.

In this first year the committee makes the following requests of Council:

1. Permission to close the Main Street between Teston Street and the Forbes Street roundabout on the evening of Saturday October 7th 2017
2. Temporary removal of the Main Street Alcohol Free Zone
3. That Council sponsor the event to the value of \$2,000.

RECOMMENDATION:

For Council's consideration

- 467 RESOLVED:** Cr Diprose and Cr O'Byrne that Council offer in principle support of items 1 & 2 and use of the coolroom, bins, toilets and traffic control, but decline item 3.
- 468 RESOLVED:** Cr McKellar and Cr Diprose that the Correspondence be noted except where otherwise resolved.

11 May 2017

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Improvement Action Plan (IAP), C2.10.9

As previously reported a major component of Council's 'Fit for the Future' proposal is the Improvement Action Plan (IAP). The updated status of Council's IAP is detailed below:

Improvement Action Plan	
Actions	Status
1. Implementation approved SRV - to achieve a more robust revenue base.	Commenced 1 July 2015. To be progressively implemented over 4 years as approved.
2. Undertake collaborative Mid Lachlan Alliance 'Fitness Campaign' – Using a project agent the collaborative project will embed the fiscal responsibility principles into the organisation and undertake service reviews. These actions will facilitate increased strategic capacity to positively impact the organisations long term sustainability and ensure our structure is 'fit for purpose'.	Common Thread Consulting Pty Ltd engaged to undertake a FRAP and SRAP.
3. Review of Asset Management Plans and Asset Classes - Revalue infrastructure including assessment of useful lives after conducting condition assessments and then use this information to inform a review of Asset Management Plans (AMPs) and be articulated into the IP&R as part of an asset preservation strategy. The 'Fitness Campaign' will help link service level to depreciation policy and impact AMPs.	To be conducted annually in accordance with OLG guidelines. Note - Roads and Drainage impacts included in 2015-16 financials. Buildings assets class will be completed in the 2016-17 financial year.
4. Make strategic use of debt and comply with SRV approval - Utilise debt funding to facilitate building Grenfell Health (Medical Centre) and Grenfell Pool renewal.	Loan funding approved in relation to the Grenfell Pool upgrade with loan funds drawn down in the 2016/2017 financial year.
5. Achieve cost saving and efficiency gains – Innovation fund project and also ongoing Implementation of FFTF strategies - for example progressively implement findings of procurement road-mapping program to increase the organisations procurement capability.	Innovation fund financial sustainability fitness project to be implemented as per approved innovation fund project and other FFTF strategies implemented on an ongoing basis.

The Improvement Action Plan continues to be implemented with other strategies to increase efficiencies and income as well as reducing expenditure such as review of asset management and financial systems and processes, work force planning, fees and charges and procurement processes currently being considered.

THE GENERAL MANAGER'S REPORT

The actions in the action plan and other strategies are being incorporated into Councils Integrated Planning and Reporting (IP&R) process for the required funding and resources to be provided to allow Council to “work on the business” to ensure Weddin Shire Council remains ‘Fit for the Future’ i.e. systems review, organisational review. There is strong Community support for Council to retain its independence and remain a standalone entity into the future. Given this desire for Council to secure its future and remain standalone it is vital for Council to work on improving its systems and capabilities in order to meet its regulatory and reporting requirements as well as implementing the actions and strategies detailed above.

Other strategies included in Councils proposal was the reduction of Councillor numbers and the reduction in the number of Council meetings to assist in reducing expenditure and allowing Councils human resources to be reallocated to achieve Councils strategic objectives.

The proposed reduction in Councillor numbers and Council Meetings will be a one off opportunity for Councils to seek approval under the Local Government Act 1993. Councils will be further advised when these amendments are legislated and will be given sufficient notice to allow the amendments to be implemented.

For Information

469 RESOLVED: Cr Diprose and Cr Brown that Council investigate a reduction in the number of Council meetings with a report to be submitted back to Council.

2. Local Government Reform – Innovation Fund, C2.10.9

Reference is made to the April 2017 Council meeting whereby Council as the lead Council for the Mid Lachlan Alliance accepted the tender from Common Thread Consulting Pty Ltd to undertake two projects under the Innovation Fund as follows:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government’s Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993 amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.
A gap analysis will be required to be undertaken to determine what needs to be done at each Council to enable us all to become fiscally responsible.
2. Complete two comprehensive efficiency and service reviews on two of the Council’s largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

To facilitate the commencement of the projects a meeting was held in Grenfell on Monday 8 May 2017 with representatives from the successful tenderer Common Thread Consulting Pty Ltd, Project Agents Mr Stephen Sykes and Mr Alan McCormack and staff representatives from the Mid-Lachlan Alliance Councils.

The meeting was an introductory meeting whereby representations from Common Thread Consulting Pty Ltd outlined their approach to the project as well as indicating the process will

THE GENERAL MANAGER'S REPORT

commence in the near future. It is proposed to invite representatives from Common Thread Consulting Pty Ltd to address Council at a mutually agreeable time.

With the Auditor General now conducting financial and performance audits on Councils the appointment of Common Thread Consulting Pty Ltd is very timely particularly as the first performance audit will be in regards to 'Councils reporting to the community on service delivery.'

For Information

Noted

3. ANZAC Commemoration Service, C1.3.26

The 2017 ANZAC commemoration was held in a very dignified and respectful manner at Memorial Park on Tuesday, 25th April 2017 with a very large crowd in attendance despite the wet weather.

RSL Special Guest Howie Campbell spoke at both the ANZAC Service and official luncheon, delivering very enlightening and informative addresses. Mr Campbell also attended the Dawn Service and the service at Caragabal.

It was a very good day which afforded residents and visitors the opportunity to remember and honour the service and sacrifice of many Australians who lost their lives in the conflicts.

RECOMMENDATION: that Council write to the Grenfell RSL congratulating them on the outstanding success of the 2017 ANZAC commemoration service.

470 **RESOLVED:** Cr Parlett and Cr Bembrick that Council write to the Grenfell RSL congratulating them on the outstanding success of the 2017 ANZAC commemoration service.

4. 'BIMBI AND DISTRICT ANZACS' Launch, H2.6.1

Mr Bruce Robinson and Ms Margaret Nowlan-Jones previously secured a grant from the Department of Veterans Affairs that enabled them to write and publish the book 'BIMBI AND DISTRICT ANZACS'.

The book was launched at the Bimbi Anzac Day commemorations, following the usual Anzac Day Service by the Hon. Michael McCormack MP, Federal Member for Riverina, and Minister for Small Business, who also wrote the Foreword for the book. Council was represented by the Mayor Cr Mark Liebich and Councillor John Niven.

The book not only contains a history of all the soldiers who served overseas in 1914-18 and their families, but features a full account of the members of the Bimbi Red Cross and the other women who supported them throughout the war and importantly after the war, when many men returned with life changing disabilities. The book contains photos of most of the soldiers and many of the Red Cross women, and dozens of letters written between soldiers and their families.

A barbecue and afternoon tea was held to conclude the launch.

RECOMMENDATION: that Council write to Mr Bruce Robinson and Ms Margaret Nowlan-Jones congratulating them both on the successful launch of the 'Bimbi and District Anzacs' book.

THE GENERAL MANAGER'S REPORT

- 471 RESOLVED:** Cr McKellar and Cr Brown that Council write to Mr Bruce Robinson and Ms Margaret Nowlan-Jones congratulating them both on the successful launch of the 'Bimbi and District Anzacs' book.

5. Grenfell Sporting Hall of Fame Launch, C1.2.1

The official launch of the 'Grenfell Sporting Hall of Fame' was held on Saturday evening the 29 April, 2017 at the Grenfell Bowling Club.

A massive crowd of over two hundred people witnessed twenty three local sporting icons inducted into the Grenfell Sporting Hall of Fame. To have one person from a rural town represent Australia in their chosen sport is a great achievement but to have twenty three is truly remarkable. The inductees who are a real inspiration to other young local people endeavouring to realise their dreams.

It was an excellent evening and a credit to Mr Nevin Hughes and his wife Verona; Mr Skippy Mitton and his wife Barbara and various community members who assisted and worked tirelessly to bring this tremendous initiative to fruition.

RECOMMENDATION: that Council write to the organisers of the 'Grenfell Sporting Hall of Fame' launch congratulating them on an excellent evening and the tremendous success of the launch.

- 472 RESOLVED:** Cr Bembrick and Cr O'Byrne that Council write to the organisers of the 'Grenfell Sporting Hall of Fame' launch congratulating them on an excellent evening and the tremendous success of the launch.

6. Australian Local Government Association Conference, A3.8.3

Reference is made to Correspondence Item 1 from the April 2017 Council Meeting whereby Council resolved as follows:

“RESOLVED: Cr Niven and Cr McKellar that the Mayor and a second delegate to be determined attend the National General Assembly of Local Government (NGA) in Canberra from 18-21 June, 2017.”

Since the Council meeting, Deputy Mayor Cr Best has indicated he is available to attend which would be appropriate.

RECOMMENDATION:

For Council's consideration.

- 473 RESOLVED:** Cr Diprose and Cr McKellar that Deputy Mayor Cr Best be the second delegate.

7. Review of Council Policies – Sewerage, Parks, Signage, C2.4.15

My report item 6 to Council's April 2017 meeting refers.

Comments on the five (5) draft policies listed below were received and new drafts have been prepared which required minor changes only. The minor changes are detailed below:

THE GENERAL MANAGER'S REPORT

These drafts have been amended where required and are included in Councillors iPad Policy Register as "Draft Policies".

- 7.1.5 **Sewer Extensions and Connections** – no comments.
- 7.2.4 **Grenfell Sewer Contributions Plan** – Include NBN in table and EP in definitions.
- 7.4.4 **On-Site Sewage Management** – no comments.
- 8.3.7 **Use of Parks, Reserves and Sporting Grounds** – include Bogolong Dam.
- 8.4.2 **Policy for Signage as Remote Supervision** – Include flow chart in policy.

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

7.1.5	Sewer Extensions and Connections	18/04/2013	Sept 2017
7.2.4	Grenfell Sewer Contributions Plan	20/06/2013	Sept 2017
7.4.4	On-Site Sewage Management	18/04/2013	Sept 2017
8.3.7	Use of Parks, Reserves and Sporting Grounds	18/04/2013	Sept 2017
8.4.2	Policy for Signage as Remote Supervision	20/12/2012	Sept 2017

474 RESOLVED: Cr Brown and Cr Bembrick that the following draft policies be adopted:

7.1.5	Sewer Extensions and Connections	18/04/2013	Sept 2017
7.2.4	Grenfell Sewer Contributions Plan	20/06/2013	Sept 2017
7.4.4	On-Site Sewage Management	18/04/2013	Sept 2017
8.3.7	Use of Parks, Reserves and Sporting Grounds	18/04/2013	Sept 2017
8.4.2	Policy for Signage as Remote Supervision	20/12/2012	Sept 2017

8. Review of Council's Policies – Building and Development, Inspections and Construction, C2.4.15

It is proposed to review the following policies which are included in two further sections of the policy index:

10.1.11	Building and Development	18/04/2013	Sept 2017
10.2.3	Notification of Development	18/04/2013	Sept 2017
10.4.4	General Boundary Fencing	18/04/2013	Sept 2017
10.5.3	Boundary Fencing Heritage Conservations Areas	18/04/2013	Sept 2017
10.6.1	Swimming Pool Barrier Inspection	17/10/2013	Sept 2017
11.1.7	Construction of Kerb and Gutter, Footways, Accesses and Driveways	16/05/2013	Sept 2017
11.2.6	Design Standards for Rural Roads	16/05/2013	Sept 2017
11.3.3	Management of Street Trees	16/05/2013	Sept 2017
11.4.3	Public Gates and Motor Bypasses	16/05/2013	Sept 2017
11.5.1	Management of Trees and Tree Roots	16/05/2013	Sept 2017

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at the June meeting.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 2 June 2017.

475 RESOLVED: Cr McKellar and Cr Diprose that Councillors submit written comments on the listed policies by 2 June 2017.

9. Fees for Councillors and Mayors, C2.2.3

Pursuant to Sec 241 of the Local Government Act 1993 the Local Government Remuneration Tribunal released its Report on 12 April 2017 and determined to increase fees payable to Councillors and Mayors by 2.5% from 1 July 2017.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2017/2018</u>	<u>2016/2017</u>	<u>2015/2016</u>
Councillor	\$8,750 – \$11,570	\$8,540 – \$11,290	\$8,330 - \$11,010
Mayor (additional)	\$9,310 – \$25,250	\$9,080 – \$24,630	\$8,860 - \$24,030

RECOMMENDATION: that:-

- i) the fees for 2017/2018 be determined,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2017/2018.

476 RESOLVED: Cr Niven and Cr Brown that:-

- i) the Mayor and Councillors fees for 2017/2018 be set at the maximum amount,
- i) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2017/2018.

10. Policy for Fees, Expenses and Facilities for Councillors 2017/2018, C2.4.10

A copy of the 2016/2017 Policy (No.1.6.11) is included in Councillors' Policy Folders. Council is required to review its policy for each financial year by the preceding 30 June and within twelve (12) months of an ordinary election. Comments on the policy from Councillors are detailed below:

Councillor Comments	Response
Introduce a section in the policy specifically relating to "Travel arrangements and Expenses Specifically within the Weddin Shire LGA"	This is not considered necessary as the travel expenses section details arrangements for official business which is deemed to be adequate. Travelling within/around the shire is at the individual Councillors discretion and is not considered official business unless approved by Council.
Policy to include a copy of expenses forms	Agreed.
Approval of travel expenses should be delegated to the General Manager	This is done providing the expenses are in accordance with Council's Policy. Claims outside Council Policy need to be considered by Council.
Previously suggested that the Deputy Mayor receive an annual fee	Section 249(5) of the Local Government Act stipulates:

THE GENERAL MANAGER'S REPORT

	<p>“A council may pay the Deputy Mayor (if there is one) a fee determined by the Council for such time as the Deputy Mayors acts in the office of the Mayor. The amount of the fee so paid must be deducted from the Mayor’s annual fee.”</p> <p>As this is legislated it is considered if this situation does arise the matter could be considered by Council as per Sec 249(5) of the Local Government Act, 1993.</p>
--	---

The draft policy is required to be placed on public exhibition for a minimum of 28 days and will be resubmitted to the June 2017 Council Meeting for formal adoption.

RECOMMENDATION: that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy as amended be placed on public exhibition for comment and resubmitted to the June 2017 Council Meeting for formal adoption.

477 RESOLVED: Cr Diprose and Cr Parlett that Council investigate the definition of “official business” for the purpose of travel reimbursement.

Crs McKellar, Niven and O’Byrne requested that their names be recorded as being against the motion.

478 RESOLVED: Cr Niven and Cr Bembrick that the draft policy as amended be placed on public exhibition for comment and resubmitted to the June 2017 Council Meeting for formal adoption.

11. Integrated Planning and Reporting (IP&R), A3.4.4

Council’s integrated planning and reporting process is continuing with the following documents previously adopted or endorsed by Council:

- Community Strategic Plan 2013/2023
- Delivery Program 2013/2017
- Operational Plan 2016/2017
- Asset Management Strategy
- Asset Management Plans for:
 - Drainage
 - Parks and Gardens
 - Sewer
 - Buildings
 - Waste
 - Plant and Equipment
- Workforce Management Plan
- Long Term Financial Management Plan

The 2013/2023 Community Strategic Plan (CSP) is being reviewed and will be replaced by the Weddin 2026 CSP. The 2013/2017 Delivery Program (DP) will expire at the 30 June 2017 and

THE GENERAL MANAGER'S REPORT

will be replaced by the 2017/2021 DP. The 2017/2018 Operational Plan will also be developed. The Asset Management, Workforce and Long Term Financial Plans have also all been reviewed and updated as required.

Copies of these documents are available on Councillors iPads in the IPR section.

RECOMMENDATION: that the draft Resourcing Strategy including the Asset Management Plans and Strategy, Workforce Management Plan and Long Term Financial Management Plan be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal adoption.

479 **RESOLVED:** Cr Brown and Cr McKellar that the draft Resourcing Strategy including the Asset Management Plans and Strategy, Workforce Management Plan and Long Term Financial Management Plan be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal adoption.

12. Weddin 2026 Community Strategic Plan, A3.4.11/A3.4.12

As Councillors are aware the Community Strategic Plan (CSP) for 2013/2023 is required to be reviewed with the Weddin 2026 CSP to be developed and endorsed by Council.

Community consultation was conducted by way of a Community Panel which is a new way of consulting with our community. The Community Panel was established based on a sample that is most representative of the Weddin community. The issues included in the community panel survey related to broad areas, but included questions and explanations of – effective customer service levels as well as addressing possible efficiencies.

The survey results effectively endorsed Councils current strategic direction. The establishment of a Health Centre, Grenfell Swimming Pool redevelopment, aged care facilities and the Main Street upgrade were rated as the top priorities. The participants also recognised the need for advocacy plans, health outcomes into the future and the need to ‘bed down’ and complete existing capital works prior to commencing new projects. The need for effective Asset Management Planning and improved financial systems was also recognised as being very important together with the need to source new income streams.

Various community workshops/meetings have also been held in Caragabal and Quandialla with input also received from Greenethorpe residents. The village’s priorities have been included in the CSP and village community members are also part of the Community Panel.

It is proposed to place the Community Strategic Plan on public exhibition for comment prior to it being resubmitted to the June 2017 Council Meeting for Council endorsement.

RECOMMENDATION: that the draft Weddin 2026 Community Strategic Plan be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal endorsement.

480 **RESOLVED:** Cr O’Byrne and Cr Bembrick that the draft Weddin 2026 Community Strategic Plan be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal endorsement.

THE GENERAL MANAGER'S REPORT

13. 2017/2021 Delivery Program, A3.4.13

The Delivery Program is a fixed term four year plan to align with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council with a new Delivery Program developed every four years.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity

The draft 2017-2021 Delivery Program also meets the general requirements of the Integrated Planning and reporting manual for Local Government in NSW in that it:

- Directly addresses the objectives and strategies of the Community Strategic Plan ie. Weddin Health Hub, Grenfell Swimming Pool redevelopment.
- Identifies actions Council will take in achieving these objectives
- Addresses Council’s operations.

Priorities and activities for the Delivery Program were determined at the workshop on 3 February 2017 with the main points as follows:

- The existing priorities were confirmed with additional ideas raised
- ‘Fit for the Future’ (FFTF) actions will have to be incorporated into Council’s IP&R process

The draft Delivery Program incorporating these activities has been developed and it is proposed the draft 2017/2021 Delivery Program be placed on public exhibition for comment prior to it being submitted to the June Council meeting for formal adoption.

RECOMMENDATION: that the Draft Delivery Program 2017/2021 be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal adoption.

481 RESOLVED: Cr McKellar and Cr Bembrick that the Draft Delivery Program 2017/2021 be approved for public exhibition and resubmitted to the June 2017 Council Meeting for formal adoption.

THE GENERAL MANAGER'S REPORT

14. 2017/2018 Draft Operational Plan, A3.4.14

a) Introduction

The 2017/2018 Operational Plan has been prepared under the Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents:-

(Local Government Act Section 405:)

- “details the activities to be engaged in by the Council during the year as part of the delivery program covering that year”
- “... must include a statement of the council’s revenue policy....”
- “...must be publicly exhibited for at least 28 days....”

(Local Government Regulation Clause 201:)

- “...includes details of:-
 - Estimated income and expenditure
 - Ordinary rates and special rates
 - Proposed fees and charges
 - Council’s proposed pricing methodology
 - Proposed borrowings”

(Planning and Reporting Guidelines:)

- 3.13 “...be prepared as a sub-plan of the Delivery Program.”
- 3.14 “...must allocate responsibilities for each project, program or activity.”
- 3.15 “...must identify suitable measures....”
- 3.16 “...must include a detailed budget for the activities to be undertaken in that year”.

(Planning and Reporting Manual:)

- “There is no set format for the Operational Plan, councils are free to develop the format that best suits their existing business systems.”

The draft plan will be placed on public exhibition and then formally adopted at the June Council meeting after consideration of any submissions.

**For Information
Noted**

b) Rating System

There are four prime **categories** of land as per Sec 493 of the Local Government Act 1993 for 2017/2018, being:

- farmland
- residential
- mining
- business

Rate adjustments and increases are discussed in the following reports. The option adopted by Council will be incorporated into the Operational Plan.

**For Information
Noted**

THE GENERAL MANAGER'S REPORT

c) Consideration of General Fund Rates for 2017/2018

The rate peg maximum permissible rates increase for 2017/18 is 1.5%. However in May 2015 Council received approval for a Special Rate Variation (SRV) of 7%.

This increase raises an additional \$168,504 (approximately) in the General Fund with total rates income totalling approximately \$2,575,702.

Table 1 (following) outlines the rating increase for 2017-18 being the approved SRV increase of 7.0%. The table also includes the rate peg increase of 1.5% as a point of comparison. As per Council's SRV approval the increase has been applied evenly across all rating categories.

RECOMMENDATION:

That Council adopt the table showing the proposed rate increase for the 2017-18 year for inclusion in the draft Operational Plan for 2017/2018.

482 RESOLVED: Cr Niven and Cr Best that Council adopt the table showing the proposed rate increase for the 2017-18 year for inclusion in the draft Operational Plan for 2017/2018.

Table 1 – Rating Increase 2017/2018

Category	2016/2017			1.5% Increase (Rate Peg)			7.0% Increase Approved SRV				
	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase %	Base Charge	Ad Valorem	Yield
Grenfell Residential	292	1.0735	612,190	1.5	296	1.0787	621,373	7.0	313	1.1372	655,043
Ordinary Residential	278	0.5710	144,377	1.5	282	0.5364	146,542	7.0	298	0.5655	154,483
Main Street Business	74	2.0086	9,842	1.5	75	1.9177	9,990	7.0	79	2.0216	10,531
Ordinary Business	98	1.2744	29,692	1.5	100	1.2522	30,138	7.0	105	1.3201	31,771
Bimbi Residential	91	1.7095	15,048	1.5	92	1.7134	15,273	7.0	97	1.8062	16,101
Caragabal Residential	74	1.0613	3,252	1.5	75	1.1964	3,300	7.0	79	1.2612	3,479
Greenethorpe Residential	302	2.4898	72,108	1.5	306	2.5931	73,190	7.0	323	2.7337	77,156
Quandialla Residential	300	2.3187	73,872	1.5	304	2.0719	74,980	7.0	321	2.1841	79,043
Farmland	241	0.2767	1,441,059	1.5	244	0.2146	1,462,674	7.0	258	0.2262	1,541,933
Mining	822	8.2283	5,759	1.5	834	6.4244	5,845	7.0	879	6.7725	6,162
TOTAL			2,407,198	1.5			2,443,306	7.0			2,575,702

THE GENERAL MANAGER’S REPORT

d) Consideration of Sewer Fund Rates for 2017/2018

The rate peg of 1.5% does not apply to sewer (or water) funds.

In accordance with Council’s Strategic Business Plan for Sewer, the annual charge has not been increased and remains the same as the 2017/18 year.

A comparison of 2016/2017 and 2017/2018 charges is shown in the following Table 3.

Table 3 – 2016/2017 and 2017/2018 Sewer Charges

Rate Name	2016/2017	2017/2018
Sewerage Charges		
- Connected:		
Residential	512	512
Non Residential	561	561
- Unconnected:		
Residential	181	181
Non – Residential	184	184

RECOMMENDATION:

It is recommended that the sewer charges in Table 3 be included in the draft Operational Plan for 2017/2018.

483 RESOLVED: Cr Brown and Cr Bembrick that the sewer charges in Table 3 be included in the draft Operational Plan for 2017/2018.

e) Consideration of Domestic Waste Management (DWM) Charges for 2017/2018

Domestic Waste Management charges are levied under Sec 496 of the Local Government Act, 1993. Sec 504 stipulates that income obtained from charges for domestic use must be calculated so as to not exceed the reasonable cost to Council in the provision of these services.

The reasonable cost calculation has been undertaken and complies with Sec 504 of the Local Government Act, 1993.

A comparison of 2016/2017 and 2017/2018 charges is shown in the following Table 3.

THE GENERAL MANAGER'S REPORT

Table 3 – 2016/2017 and 2017/2018 Domestic Waste Management Charges

Area of Waste	2016/2017	2017/2018
Domestic Waste/Recycling - Grenfell	\$275 per annum/bin (\$3.52 per service)	\$283 per annum/bin (\$3.63 per service)
Domestic Waste - Greenethorpe	\$250 per annum/bin (\$9.62 per service)	\$258 per annum/bin (\$9.92 per service)
Commercial Waste/Recycling Grenfell	\$247 per annum/bin bulk (\$3.17 per service)	\$254 per annum/bin bulk (\$3.26 per service)
Rural Garbage Charge	\$25	\$25
Vacant Land Charge	\$25	\$25

RECOMMENDATION: that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2017/2018.

484 RESOLVED: Cr McKellar and Cr O'Byrne that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2017/2018.

f) 2017/2018 Budget

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 10 April 2017. A balanced draft budget has been prepared and is being forwarded as part of the draft Operational Plan.

All category A projects have been included. Category B projects were able to be included to B13.

The Category B projects which have received funding are as follows:

	Project Description	Ccl funds
B1	Weddin Street surgery – upgrade (c/o \$5,689)	Nil
B2	Quandialla Pool – upgrade amenities (c/o \$0)	Nil
B3	Administration Building – structural repairs (c/o \$10,000)	Nil
B4	Improvement Programs Quandialla & Caragabal Tips (c/o \$15,000)	Nil
B5	Grenfell Floodplain Maintenance (c/o \$26,000)	Nil
B6	Rural Tips (c/o \$5,000)	Nil
B7	Grenfell Swimming Pool Entrance Beautification (c/o \$12,000)	Nil
B8	Bogolong Dam – management (c/o \$9,000)	10,000
B9	Provision for Purchase of Industrial Land	20,000
B10	Taylor Park – replace toilet block (provision) (c/o \$60,000)	20,000
B11	Cemetery Beam	32,000
B12	Quandialla Pool Upgrades	20,000
B13	Investigation of future use of rural tips	20,000

The Category B projects which have not received funding are as follows:

B14	Council Chambers - replace A/C (provision)	10,000
B15	Recycling Station at Caragabal	10,000
B16	Christmas Decoration in Main Street Roundabout	5,500
B17	Caragabal Park Upgrade	30,000
B18	Rugby Union Oval – Scoreboard/Goalposts (c/o \$10,000)	10,000
B19	Grenfell Cemetery – tree planting	5,000
B20	Heritage building information signs	10,000
B21	Office Upgrades	10,000
B22	Town clean up (bulk waste)	10,000

THE GENERAL MANAGER'S REPORT

These proposals may be altered by Council if desired however any additions will need to be offset by a corresponding reduction.

Noted

g) Licence Fees and Charges 2017/2018

The draft schedule of fees and charges for the 2017/2018 Operational Plan has been included in the draft Operational Plan.

Increases have generally been kept up to 3%, with all categories being reviewed. The section 64 sewer headworks charge of \$3,730 has not been increased which should assist in stimulating development.

RECOMMENDATION:

That the draft schedule of fees and charges be included in the draft Operational Plan for 2017/2018.

485 RESOLVED: Cr Bembrick and Cr Best that the draft schedule of fees and charges be included in the draft Operational Plan for 2017/2018.

h) Draft Operational Plan 2017/2018

RECOMMENDATION:

That the draft Operational Plan for 2017/2018 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2017 Council meeting for formal adoption.

486 RESOLVED: Cr Parlett and Cr McKellar that the draft Operational Plan for 2017/2018 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2017 Council meeting for formal adoption.

15. Organisational Structure, C2.5.1

The Organisation Structure previously adopted has been reviewed as per Sec 333 of the Local Government Act, 1993 and is still applicable. The structure has however been expanded to include staff positions.

It is proposed to review the organisational structure again as part of the future organisational review.

A copy is included in the Operational Plan.

The General Manager is the only staff member designated as Senior Staff as per Sec 332 of the Local Government Act, 1993 and it is proposed that this remain as is.

RECOMMENDATION: that:

- i) the Organisational Structure be included in the draft Operational Plan for 2017/2018.
- ii) the General Manager be the only staff member designated as Senior Staff as per Sec 332 of the Local Government Act, 1993.

487 RESOLVED: Cr O'Byrne and Cr Brown that:

- i) the Organisational Structure be included in the draft Operational Plan for 2017/2018.
- ii) the General Manager be the only staff member designated as Senior Staff as per Sec 332 of the Local Government Act, 1993.

THE GENERAL MANAGER'S REPORT

At this point the General Manager thanked Councillors and staff for their input into the Integrated Planning and Reporting (IP&R) process.

At this point the Director Environmental Services left the room 6.14pm.

**GLENN CARROLL
GENERAL MANAGER**

488 RESOLVED: Cr McKellar and Cr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

At this point the Director Environmental Services returned to the room 6.15pm.

THE DIRECTOR CORPORATE SERVICES' REPORT

11 May 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 April 2017:

Bank Account	
Westpac	\$1,119,663.56
Investments	
CBA	<u>7,750,000.00</u>
Total Investments	<u>\$7,750,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2017.

The investments shown above are made with CBA & Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of April follows:

Rates Receipts	38,759.17
Credit Union Agency Commission	607.20
Service NSW Agency Monthly Fee	4,767.40
Interest on Investments	14,583.16
Block Grant Instalment	191,000.00
RMS Works	821,138.90
CTC Income	8,046.40
Fuel Tax Credit	12,262.02
Development & Building Application Fees	6,405.00
Caravan Park Income	6,058.00
Other	12,023.67
Total	<u>\$1,115,650.92</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 30 April 2017.

Item	Vote	Expenditure
Rural Roads Maintenance	652,498	533,853
Grenfell Town Streets Maintenance	190,605	140,030
Village Maintenance - Caragabal	6,000	8,648
Village Maintenance - Greenethorpe	6,000	11,095
Village Maintenance - Quandialla	6,000	8,930
Garbage / Recycling Collection	130,000	117,633
Quandialla Recycling Station	8,000	6,412
Greenethorpe Collections	8,000	4,813
Commercial Waste Collection	18,000	9,148
Grenfell Waste Depot Manning / Plant Hire	135,000	97,242
Tips Working Expenses	63,000	45,308
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	63,351
Cemetery Sites etc. income	(49,000)	(45,624)
Noxious Plants	84,500	51,758
Noxious Plants - Extra	20,000	20,135
Parks & Gardens	218,262	198,856
Library Expenditure	98,900	68,484
Baths Income	(25,000)	0
Baths Expenditure	174,000	74,801
Caravan Park Income	(65,000)	(50,453)
Caravan Park Expenditure	110,300	69,864

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA Grant Works		
Item	Vote	Expenditure
2015/16 State Roads (SH6)	1,806,437	1,493,240
2016/17 National Roads (SH17)	837,030	528,665
2016/17 Regional Roads Block Grant	791,000	659,806
Repair Program - MR239 Pavement Rehab	121,474	0

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
RECONSTRUCT VILLAGE STREETS (15/16 C/Over)	36,520	0
QUANDIALLA DRAINAGE (15/16 C/Over)	137,047	32,046
GRENFELL MEDICAL CENTRE - K&G & FOOTPATH (15/16 C/Over)	130,000	0
GRENFELL STREETS CONSTRUCTION (15/16 C/Over)	116,035	7,539
GRENFELL KERB & GUTTER (15/16 C/Over)	102,231	0
MEMORY ST/HOLY CAMP ROAD CONSTRUCTION (15/16 C/Over)	11,237	0
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	464,347
GRAVEL RESHEETING	103,327	0
GRENFELL STREETS - FOOTPAVING	92,183	6,129
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	5,704
FORBES STREET BEAUTIFICATION	95,055	86,195
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	43,703
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	4,807
Total	1,588,441	650,472

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	311,431
GRAVEL RESHEETING	100,000	44,229
KEITHS LANE	300,000	210,315
BEWLEYS ROAD	200,000	33,176
GREENETHORPE BUMBALDRY ROAD	425,000	425,000
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	11,000
Total	1,477,353	1,035,151

Item	Vote	Expenditure
Flood Damage Untied Funding	1,000,000	0
Flood Damage – Regional Roads	614,558	52,491
Flood Damage – Rural Roads	1,524,462	410,417

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity is as follows:

Continued liaison with Council's Debt Recovery Firm

- 18 Assessments referred to Outstanding Collections
 - 9 Paid
 - 5 referred further action
 - 4 Arrangement

Skip trace performed

Continued monitoring of existing payment arrangements, following up with further action where required

Other debt collection activity of a routine nature.

For Information

Noted

5. Quarterly Budget Review Statement (QBRS) – March 2017, A1.6

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement – By Type
3. Income and Expenditure Budget Review Statement - By Activity
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the March 2017 Quarterly Budget Review Statement be adopted as presented.

489 RESOLVED: Cr Bembrick and Cr Diprose that the March 2017 Quarterly Budget Review Statement be adopted as presented.

6. Service NSW Agency Agreement,

Service NSW have advised Council of the renewal of our Service NSW Agency Agreement for the period of one year commencing 1 July 2017 to 30 June 2018.

Service NSW also acknowledged Councils support in the delivery of essential state government services to our local community and advised they look forward to continuing the partnership.

The Service NSW agency arrangement is a good example of a collaborative service delivery arrangement that provides many positive benefits to our community and is a credit to the staff involved in its delivery.

For Information

Noted

7. Related Party Transactions, A1.6

From the 2016-17 year on Weddin Shire Council's Financial Statements must contain disclosures necessary to comply with the Australian Accounting Standard AASB 124 - Related Party Disclosures. The objective of this accounting standard is to ensure Council's transactions with related parties are properly disclosed, thereby ensuring transparency in these dealings and their effect on Council's financial reports. These disclosures draw attention to the possibility that Council's financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Accordingly related parties are likely to include the mayor, councillors, senior staff and directors, their close family members and any entities that they control or jointly control.

Any transactions with these parties, whether monetary or not, will need to be identified and then assessed as to whether they require disclosure.

This process and information will be audited as part of the annual external audit and as such from 1 July 2016 each council will need to have systems to identify related parties and capture transactions with them.

Councillors and senior staff will shortly be requested to complete a Related Party Declaration.

Reference is made to the attached information which provides further detail. Although some of this documentation relates to Local Government Queensland it is informative and the information contained therein is relevant.

Reference is also made to the attached DRAFT Policy for Related Party Disclosure.

RECOMMENDATION:

that the DRAFT Policy for Related Party Disclosures be placed on public exhibition for comment and be resubmitted to the June 2017 Council meeting for formal adoption.

490 RESOLVED: Cr Diprose and Cr Parlett that the DRAFT Policy for Related Party Disclosures be placed on public exhibition for comment and be resubmitted to the June 2017 Council meeting for formal adoption.

8. Grenfell Festival of Fitness/Reggie McNamara Cycling Race, C1.4.5

The Grenfell Active Festival is Weddin Shire Council's first attempt at working with a professional event management company, in this instance Elite Energy, to deliver a professional event in the Weddin Shire. The event proposed is two days of running and cycling races targeting a range of demographics from elite competitors to 'for fun' participants. The event would leverage our connection with cycling star Reggie McNamara who was born near Grenfell.

The Grenfell Active Festival is an example of sports tourism, a high value tourism market and an event with the potential to contribute significantly to the visitor economy of Grenfell. Council has been working with Elite Energy since late 2015 to bring this event to fruition. Council has previously agreed to sponsor the event to the value of \$15,000 which has already been paid. Prior to payment an Event Support Funding Deed was prepared and signed by both Weddin Shire Council and Elite Energy confirming the agreed conditions of the funding. As part of the deed the location of the event was to be 'within the Weddin Shire', the name of the event was to acknowledge the Grenfell personality Reggie McNamara and a key outcome was 'to increase tourism visitation to the Weddin Shire resulting in measurable positive economic impact.'

The date of the event has already been changed 3 times this year by Elite Energy due to date clashes with similar events in the region and their potential to affect attendance at, and thus the economic impact of, the Grenfell event. The original date of March 18 & 19 2017 was abandoned due to the scheduling of the NSW Triathlon Championships in Orange. The next proposed date of March 25 & 26th 2017 was abandoned due to the scheduling of a triathlon in Forbes and the Cherry Chase fun run in Young. Ultimately both of these events were rescheduled away from this March 2017 date.

In recent months a date of 5 & 6 August 2017 was confirmed by Elite Energy. Despite this Elite Energy has recently highlighted a desire to again change the date and this time the structure of the event.

These most recent communications show

- 1) Elite Energy's desire to again change the event date
- 2) Elite Energy's desire to shift away from the previously agreed Event Support Funding Deed,
- 3) acknowledgement that Grenfell lacks accommodation facilities necessary for an event of this size and
- 4) the unmistakable influence of a surrounding Council on Elite Energy.

This raises the question of whether continuing to pursue this event is a wise use of Weddin's resources?

Staff feel there are currently four options open to Weddin Shire Council with the potential outcome of each option summarised for your information:

- 1) Continue with the current August date as per the funding deed
- Pros - Council is seen as innovative for taking a chance on a new exciting event
- Cons - Event is an economic failure due to high numbers of attendees not being able to find accommodation in Grenfell and their lack of desire to drive backwards and forward to accommodation in surrounding towns
- Elite Energy give enough effort to meet the contract, but not sufficient effort to achieve the economic benefits we anticipated.
 - Event is a one off as Elite Energy fail to profit from the initial event

THE DIRECTOR CORPORATE SERVICES' REPORT

- The event is held in Cowra and rebranded in 2018
 - Grenfell establishes a reputation as a town where it's difficult to get new events off the ground
 - August is notoriously cold meaning fewer 'for fun' participants may enter compared to a warmer time of the year
- 2) Push for a date change to September with the event fully within the Weddin Shire as per the funding deed
- Pros - Council is seen as innovative for taking a chance on a new exciting event
- Good weather and picturesque countryside means the shire offers entrants a good experience with many 'for fun' participants entering.
- Cons - Event is an economic disappointment due to high numbers of attendees not finding accommodation in Grenfell and their reluctance to drive backwards and forward to accommodation in surrounding towns.
- Elite Energy give enough effort to meet the contract, but not sufficient effort to achieve the economic benefits we anticipate
 - Establish a reputation as a town where it's difficult to get new events off the ground
 - Event is a one off as Elite Energy fail to profit from the initial event
 - The event is held in Cowra and rebranded in 2018
- 3) Accept the September date with one day of racing within Cowra Shire and one within Weddin Shire
- Pros - Something is better than nothing
- Cons - Event is not successful for the Grenfell visitor economy due to all visitors choosing Cowra accommodation over Grenfell Accommodation
- Sunday of the event has poor entries if people are injured/ tired after the Saturday activities in Cowra
 - Few Grenfell businesses open on a Sunday to benefit economically from any crowd that might be attracted
 - Weddin is seen as a push over for not enforcing the original funding deed
- 4) Abandon the event and withdraw from the contract and seek a refund of the funds already paid.
- Pros - 'cutting our losses' when we presume Elite Energy have already lost interest in the event in Grenfell
- Allow us to redirect these funds to an alternative tourism project or potentially a different company to deliver a similar event
 - Weddin is seen as taking back control after an 18-month process of being on the receiving end of constant change
 - Weddin is sending a message to surrounding councils that we will not be manipulated into funding events that directly benefit surrounding towns with little or no economic impact in Weddin Shire
- Cons - Council may be seen as too risk averse
- There has been sufficient promotion of this event that there will have to be a curated response / announcement of its cancellation to mitigate negative PR.
 - The event is held in Cowra and rebranded in 2018

THE DIRECTOR CORPORATE SERVICES' REPORT

While option 1 and option 3 exist, staff feel that neither are desirable. Elite Energy has in essence indicated that if they are forced to honour the event funding deed by holding the event in August entirely in the Weddin Shire, they anticipate the event will fail and thus will put only minimal effort into its planning and execution, and will not consider running it in 2018. Option 3 means a significant change from the funding deed and thus the economic modelling used to justify the development of this event is nullified.

Accordingly, staff feel council is left with only two feasible options;

2) to incur yet another date change to September 16 & 17 2017 but to enforce all other aspects of the funding deed or

4) to withdraw from the arrangement and seek reimbursement of the \$15,000.

RECOMMENDATION:

That Council withdraw from the arrangement and seek reimbursement of the \$15,000

491 RESOLVED: Cr Diprose and Cr Brown that Council withdraw from the arrangement and seek reimbursement of the \$15,000.

9. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following: -

The new photocopier arrived mid-month and is working well. It has a number of new features including the ability to print in colour.

Stools to match the existing children's stools proved unobtainable and so two children's chairs were ordered. Their arrival has finalized the children's computer with Magic Desktop software project.

Invitations have been sent out to Summer Reading Club members for the Awards Afternoon Tea on 22nd May. Two acceptances have been received from schools for the schools' puppet performance on Tuesday, 23rd May, but it is anticipated that all will attend. The Preschool visit for National Simultaneous StoryTime on the 24th has been postponed due to the puppet performance at the Preschool on that day but it is planned to have a Preschool visit sometime in the following month.

Residents from the MPS are visiting the library on 2nd May to see the Henry Lawson display and enjoy morning tea.

Otherwise activities were of a routine nature.

For Information

Noted

10. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed funding opportunities to interested community groups.

Continued delivering the workshop series under round 3 of the Energise Enterprise fund. These sessions have focused on themes which our business community identified in the new economic

THE DIRECTOR CORPORATE SERVICES' REPORT

development strategic plan. These workshops are being delivered regularly until the end of May. The second session was on April 3rd with Liz Ward from Tourism Tribe, and was attended by 9 business owners. The third session was on April 27th with Charlotte Prouse from Destination Marketing Store and attended by 2 business owners and the 4th session was on April 28th, again with Charlotte Prouse and was only attended by 1 business owner. Each of these sessions was promoted via the development of posters distributed throughout Grenfell and development of a flyer distributed directly to businesses in hard copy, electronically, via WDC co-promotion, via promotion in the Grenfell Record and the council column, online on the Grenfell website and the Grenfell Tourism and Weddin Shire Council Facebook pages. Developed flyers and commenced promotion of the May 17th, May 25th and May 31st workshops via development of flyers distributed electronically, via WDC co-promotion, via promotion in the Grenfell Record and council column and online. Details of the remaining workshops are:

- May 17th - "Let's Get Digital" session 1, presenter is Simone Eyles from Workings Spaces HQ.
- May 25th- Agricultural Clustering, guest speakers are Ann Aldersey and Peter Stock from Limestone Coast Red Meat Cluster.
- May 31st- "Let's Get Digital" session 2, presenter is Simone Eyles, from Workings Spaces HQ.

These workshops have been scheduled to ensure they do not clash with the three workshops Business HQ (previously the BEC) will run in Grenfell on the first Wednesday of March, April and May.

Coordinated a hand over of secretarial materials from the outgoing WDC secretary.

Promoted the attendance of the Small Business Bus in Grenfell on May 22nd.

For Information

Noted

11. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities: -

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared minutes and correspondence for the April tourism meeting.

Acted as secretary for the Henry Lawson Festival committee. Prepared and distributed April agenda and correspondence. Took telephone and email enquiries relating to Henry Lawson Festival application forms. Distributed entry forms via email and post in response to enquiries. Sought quotes on 'entrance to town' signage.

Recorded Community Hub bookings, distributed and collected paperwork from clients. Shifted chairs, tables and whiteboard and locked building after hours as required.

Researched and recorded two radio interviews.

Provided feedback on first version of the new visitor guide.

Provided information to Central NSW Tourism as requested for the Unearth Campaign.

Liaised with documentary producer over feedback on sesquicentenary documentary.

Attended meeting with Elite Energy on April 3rd and maintained open communication in the lead up to the event on August 5th and 6th.

For Information

Noted

12. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Arranged and assisted with bump out of 'Into the Forest' exhibition. Organised artists to collect works.
- Arranged letter of payment to Kathleen Scott McCue for sold artworks.
- Arranged bump in for 'Paintings From Nature – The Central West' exhibition
- Created name plates for exhibition
- Sent event details to Arts Outwest for their newsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Designed and sent invitation for exhibition opening to volunteers, art gallery committee, Mayor, GM, Grenfell Record and other interested parties – email and post
- Arranged hanging team to hang exhibition
- Hosted exhibition opening
- Designed gallery exhibition poster to be displayed in businesses
- Continued planning for 2018 exhibitions
- Contacted Sylvia about Community Curtin interpretive board
- Sent Discover Magazine content for article in May edition about 'Painting from Nature – The Central West'
- Arranged check on petty cash expenses
- Followed up on lead lighting in gallery display window
- Send draft roster to volunteers for comments/feedback. Collated feedback/changes

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Added and updated ATDW listings for visitnsw.com.au
- Managed Facebook account
- Managed Instagram account
- Researched and created Henry Lawson Facts for Facebook posts
- Liaised workshop facilitators for workshop details for the Weddin Workshop Weekend, including images
- Designed poster and flyer for Weddin Workshop Weekend
- Updated front window TV slide and posters displayed
- Proofed and made suggestions for Visitor guide draft design
- Organised revision of plaques for Henry Lawson birth site redevelopment and re-emailed them to director Engineering
- Arranged flyers for Wallangreen Sculpture Garden to hand out to a group visiting
- Organised brochures for Grenfell Hall as requested for display in B&B

THE DIRECTOR CORPORATE SERVICES' REPORT

- Sourced quotes for advertising Weddin Workshop Weekend
- Delivered Art Gallery, Weddin Workshop Weekend and other event posters around the businesses of Grenfell

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries (walk in, phone and email)
- Sent weekly email requesting information from business in the Shire about their availability, offers, news etc. and collated the replies
- Organised staff and their weekend tasks. Replied to their enquiries
- Ordered more visitor guides for the towns we had run out of.
- Sent out our brochures to VIC's as requested
- Sent out weekly email to surrounding VIC's outlining our weekend's events
- Ordered more Jute bags
- Submitted VIC March statistics to The Tourism Group
- Organised staff to work public holidays
- Requested maps from Orange VIC for visitor
- Gathered contact details for DJ's as requested for a local group organising an event
- Ordered more souvenirs

Henry Lawson Festival

- Managed Facebook account
- Updated website and arranged other updated with John Webb
- Contacted and confirmed all events with organisers and businesses for program
- Updated website with confirmed sponsors as necessary
- Sent sponsorship invoices as requested
- Chased sponsorship
- Received and recorded stall application forms. Replied to applicants who had sent forms and enquiries. Requested further information from some stall applications received
- Sent out more application forms
- Revised multiple TVC drafts from producers before approving commercial and sending it to required sponsors and Tara's agent for approval
- Liaised with Tara Moss's publisher about selling books at Henry Lawson Festival
- Requested logos from sponsors for advertising
- Accepted funding from CSU. Arranged invoice and finalised paperwork
- Collated information for 2017 program. Sent this to designers.
- Revised multiple versions of the program from designers
- Responded to general Festival enquiries
- Updated anthology front cover for Short Story & Verse Co-ordinator
- Sent program to SWSCU for approval
- Arranged for program to be converted into a flip book for website and to be added to website

For Information

Noted

13. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities: -

Sales and Services

- Conducted computer services and repairs for 24 residential customers.
- Replaced 1 mobile phone screens
- Sold ESET Internet Security to 6 residential customers
- Sold software, parts, and accessories to 34 residential customers and 3 business customers
- Sold ink and toner cartridges to 37 residential customers and 3 business customers
- Internet Café used by 46 clients for internet access and printing

Computer Tuition

- Delivered 2 individual lessons.

Printing

- Bulk photocopying Grenfell Country Club
- ANZAC Day Service Booklets RSL Club
- Bulk A3 Printing (Various) – Tourism

Human Services Access Point

- Assisted human services clients with access point usage

Client Websites

- Regular Monthly Maintenance to Gold Trail Website
- Regular Monthly Maintenance to Hillbilly Customs Website

Technology Centre Maintenance

- Installation of software patches Windows workstations
- Decline superseded updates Server 2016 (WSUS) – Server Clean-up
- Installation of patches, plugin and content management software updates (Webserver)
- Vulnerability scan (Webserver)
- Installation of patches (Backup System)
- Installation of patches (Test & Internal Wiki)
- Published blog posts on following subjects:
 - Staying Secure on Public WiFi - <https://www.grenfellinternetcentre.com.au/staying-secure-on-public-wifi/>
 - Windows Updates April 2017 - <https://www.grenfellinternetcentre.com.au/windows-updates-april-2017/>
 - Windows 10 Creators Update - <https://www.grenfellinternetcentre.com.au/windows-10-creators-update/>
- Performed Search Engine Optimisation tasks
- www.grenfellinternetcentre.com.au visited 262 times by 202 Users
- Blog Posts Shared on Facebook, Twitter, and Google Plus

Google Summary

- 99 people saw Grenfell Internet Centre via Google Search
- 19 people saw Grenfell Internet Centre on Google Maps
- 3 people found Grenfell Internet Centre on Google and called your business

Support of Other Council Departments

- Provided Tech Support to Tourism & Economic Development, & Library
- Installation of software patches (Library)
- Decline superseded updates Server 2008R2 (WSUS) – Server Clean-up (Library)
- Configure WSUS for Windows 10 Updates
- Updates to Website x 5 (Library)
- Setup Magic Desktop (Library)

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

- 492** **RESOLVED:** Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Corporate Services' report be adopted.

11 May 2017

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report 7 May 2017

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---|
| SH6 | - | general maintenance |
| | - | removed pine trees for sight distance |
| | - | commenced side track at Caragabal railway line. Replacement on 17/18 May 2017 |
| SH17 | - | general maintenance |
| MR398 | - | general maintenance |
| | - | heavy patching flood repairs ongoing |
| | - | removed fallen tree |
| MR236 | - | general maintenance |
| MR237 | - | general maintenance |
| MR239 | - | general maintenance |
| | - | removed fallen tree |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- flood repairs on various roads ongoing
- carrying out gravel resheeting in various locations
- continue widening and sealing of Keiths Lane
- continue Greenethorpe-Bumbaldry Road Rehabilitation – completed construction of three causeways, one remaining
- completed Blacks Bridge
- repaired side track on Gibraltar Rocks Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- removed fallen trees on various roads
- maintenance grading continuing at various locations

1.4 Urban Maintenance/Construction

- general maintenance
- access road construction to Industrial Estate ongoing
- constructed new blisters on Forbes Street

For Information

Noted

2. Other Works

- erected road closure signs for ANZAC commemorations

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance

2.2 Cemeteries

The following graves have been prepared from: 2 April 2017 to 7 May 2017:-

Grenfell Lawn	–	3
Grenfell	–	1
Bimbi	–	Nil
Caragabal	–	Nil
Private property	–	Nil

The following maintenance has been carried out in the last month:

- general maintenance
- topped up graves
- mowed Lawn Cemetery
- slashed Bimbi Cemetery
- removed fallen tree at general cemetery Grenfell

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

Nine (9) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

Nil

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - toilet damage **\$1000.00**

Rural - Nil

Total Cost: \$1000.00
Progressive Cost Urban: \$6,350.00
Progressive Cost Rural: \$0.00
(from 1/7/2016 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe – Bumbaldry Road upgrade (Stage 2)
- continue repairs to flood damaged roads
- commence Quandialla Second Street drainage
- complete Lignum Creek side track
- complete Warraderry Grain entrance
- complete industrial area
- complete Caragabal railway line side-track

3.2 Urban

- general maintenance
- complete Forbes Street beautification
- continue Henry Lawson Birthplace construction

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI.3952	Kenworth Prime Mover	Replace sensors, wiring
PI.3956	Low Loader	Repair hinges, repair torn floor tie-down points
PI.410v	Cat 120M grader	Recalibrate grader

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Lignum Creek bypass construction is completed including the sealing works.

Heavy patching on SH17 will be commencing shortly. At late notice extra funds are available to carry out further Heavy Patching on SH17 and SH6 through and near town.

For Information

Noted

6. Noxious Weed Report – April 2017, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Sweet Briar, Devils Claw, Johnson Grass, St Barnabys Thistle, Bathurst Burr, Silverleaf nightshade, Spiny burr grass and Grenfell town area.
- Areas sprayed – cemetery, Maudry, Yuline, Euroka, Bimbi, Berrendebba, Caragabal, Berrangan, Pullabooka, Tirranna and Grenfell town area.
- Red guide posts have been placed for Coolatai grass along Young Road.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Property inspections will begin in May and recorded on Roam weed program.
- Training for weed officers ready for the transition between the old Act (Noxious Weeds Act 1993) to the new Act (NSW Biosecurity Act 2015) – 10 online e-training modules completed and face to face training also completed at Orange DPI office.

For Information

Noted

7. Forbes Street Beautification, R2.4.15

Kerb works and paving works have been completed.

An amended planting schedule is currently being prepared and will be circulated to Councillors prior to planting taking place.

The reseal of Forbes Street has been delayed due to wet weather and availability of the contractor.

Water is now connected to the top section of Forbes Street.

For Information

Noted

At this point Cr Diprose left the room 6.38pm.

8. Henry Lawson Birthplace, C2.6.32

The footpath and birth rectangle has been completed and all plants and posts ordered. The plaques will be ordered when the wording is approved.

The project is still on target to be completed by late May.

At this point Cr Diprose returned to the room 6.42pm.

For Information

Noted

9. Flood Damage, C2.70.3

The following badly damaged roads have been repaired to a trafficable state under flood damage:

- Urgent repairs during flood event
- Stewarts Road
- Stock Route Road
- Barkers Road
- Holy Camp Road
- Goodes Lane
- Arramagong Road
- Schneiders Lane
- Hancock-Williams Lane
- Lynchs Road
- Eves Lane
- Gap Road
- Hoctors Road
- Lynchs Lane
- Woodgates Road
- Hancock-Williams Road
- Bembricks Lane
- Wilsons Lane

THE DIRECTOR ENGINEERING'S REPORT

- Bobelar Lane
- Lewis Lane
- Greenethorpe-Wirriga Road

The work was undertaken by Council staff and contractors.

Total expenditure to date \$462,908.

Further works as detailed in the RMS claim will be carried out in the next 14 months.

For Information

Noted

10. Proposed Short Street Parking Layout, R2.4.32

An investigation has been carried out on improving the Short Street parking capacity in conjunction with the Grenfell Medical Centre future operation.

The study area extends from George Street to the northern boundary of the accountants' office, but could be extended to the north in the future if necessary.

Excluding the existing car parking and disabled parking outside the Health and Community Centre, the existing 45 degree parking available provides 12 spaces (Plan 1).

Short Street is approximately 23 metres wide and can accommodate parallel parking and centre parking with approximately 5m wide travel lanes. This option will provide a total of 27 car spaces plus two (2) disabled carparks on the southern end of the centre parking (Plan 2).

The parking is proposed to be line marked, with painted islands on either end.

An estimated cost to complete the work for Plan 1 is \$1,000 and for Plan 2 \$2,500.

The proposed parking arrangement will not affect the Henry Lawson Festival procession.

RECOMMENDATION: that Council advertise both Short Street car parking layouts (Plans 1 &2) for comment.

493 **RESOLVED:** Cr Brown and Cr Parlett that Council advertise Short Street car parking layout plan 2 for comment.

11. 2016/2017 Repair Program, R2.51.20

Council has been formally advised that additional RMS funding of \$41,033 is available for reallocation to Council's existing rehabilitation project or MR239 (currently \$162,507 RMS funding with Council matching the funding from the Block Grant). Council is able to match the funding under the current Block Grant funding. The total project value is now \$325,014.

As there was a requirement to accept the extra grant at short notice, the grant was formally accepted.

RECOMMENDATION:

Confirm Action

494 RESOLVED: Cr Diprose and Cr McKellar that the action be confirmed.

12. Caragabal Village Water Supply, U1.6.11

A request has been received from the Caragabal Village Water Committee for assistance to:

- Remove and replace the roof cover over the village water holding tank
- Improve the water pump sheds to comply with “Work Health and Safety” legislation
- Install water flow isolating junctions in order to minimise disruptions of supply to customers

The Caragabal Village Water Scheme has operated for 43 years with minimal financial input other than what it self generates from customers. Major upgrades to the water infrastructure have been minimal and there is now a high risk of equipment and infrastructure failure.

The Caragabal Village Water Scheme representatives were advised that financial assistance may be available from Department Primary Industries.

For Information

Noted

13. Mid Lachlan Valley Bushfire Management Committee Meeting, E1.3.8

The Director Engineering attended the meeting of the Mid Lachlan Valley Bushfire Management Committee in Forbes on Wednesday 10 May, 2017.

Matters discussed included:

- North and West Grenfell Showground burn in next couple of weeks
- New policy for fire trails, village protection, tips and road slashing
- Stop harvesting when 35 and greater
- Weddin Shire has completed 2016/2017 Bushfire Mitigation Programme (\$30,000) and has submitted the 2017/2018 Programme for \$46,000.
- Weddin Shire is now on the Heavy Vehicle Plant Register
- Bushfire Risk Management Plan for the Mid Lachlan Valley has been submitted.

The RFS will supply official minutes in due course.

For Information

Noted

14. Road Closure Application, R2.1.4

Council has received advice from Department of Primary Industries that the Minister for Lands requires Council's consent to the closure of unconstructed Council roads at Grenfell:

- Within and north of Lot 111 DP752945 and north of Lot 7006 DP1030825

THE DIRECTOR ENGINEERING'S REPORT

Case Officer: DMTAYLOR Date: 07/03/2017 File ref: 09/11026



The road has been inspected by the Director Engineering. Councillors may inspect the road where possible. No objection is offered to the closure of road.

RECOMMENDATION: that Council offer no objection to the closure of unconstructed Council roads at Grenfell:

- Within and north of Lot 111 DP752945 and north of Lot 7006 DP1030825

495 RESOLVED: Cr McKellar and Cr Diprose that Council offer no objection to the closure of unconstructed Council roads at Grenfell:

- Within and north of Lot 111 DP752945 and north of Lot 7006 DP1030825

Subject to the closure not causing landlocked blocks.

Cr Bembrick requested that his name be recorded as being against the motion.

WILLIAM TWOHILL
DIRECTOR ENGINEERING

496 RESOLVED: Cr Diprose and Cr McKellar that except where otherwise dealt with the Director Engineering's report be adopted.

11 May 2017

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

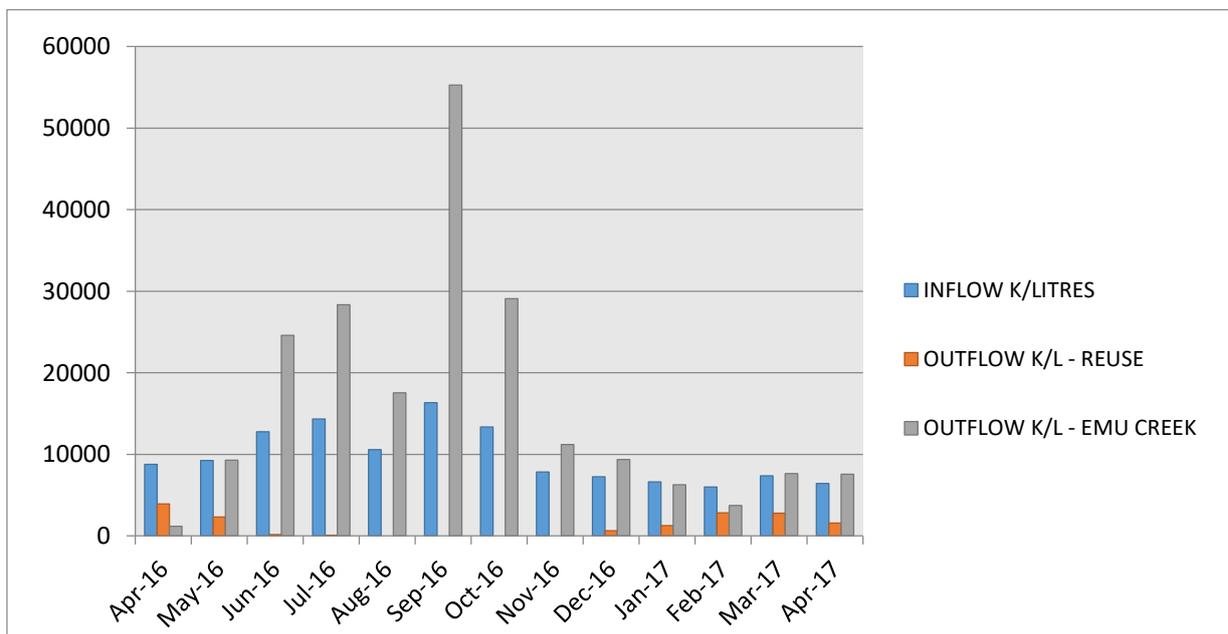
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during April 2017 was 6,422 kl with the daily average of 214.06 kl. Outflow for irrigation for reuse was 1,576 kl and discharge to Emu Creek 7,451.6 kl.

The highest daily recording of 251 kl occurred for the 24 hours ending 6.30 am on 4 April 2017 and the lowest of 191 kl for the 24 hours ending 6.30 am on 17 April 2017.

A total rainfall of 27.5 mm was recorded for the month.



For Council's Information

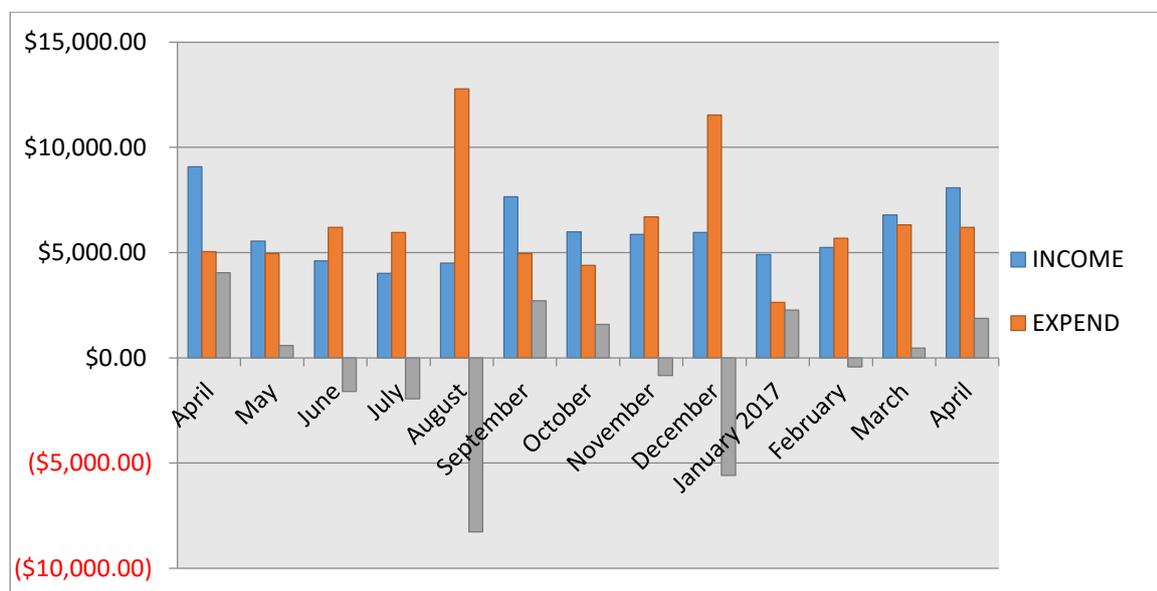
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of April 2017 was \$8,072.00 with expenditure of \$6,193.18 resulting in an operational profit of \$1,878.82 the month.

There were 192 sites occupied for the month of April 2017.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Impounded :	0	Animals Destroyed:	0
Animals Straying/Returned to Owners immediately:	1	Animals Released:	1
Animals Straying and Impounded:	1	Animals Rehomed:	0
Animals Surrendered:	0		

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on the NSW Pet Registry as per required under NSW Companion Animals Act legislation.
- Entering new data on NSW Pet Registry as per legislative requirements.
- Communication with community re action that may be taken regarding dogs attacking livestock.
- Acting and advising public in accordance with Companion Animals and impounding Acts.
- 1 dog attack reported McSpaddens Lane, investigation handed over to Grenfell Police
- 1 dog attack reported Cowra Road, enquiries/investigation continuing, action pending.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Contemporaneous note taking.
- Direction to remove poultry – Neds Café. Compliance received.

Overgrown blocks

- Nil requests received. Nil outstanding.

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.

For Council's Information

Noted

4. Grenfell Sewer Treatment Plant Renewal, S1.1.5

Council has progressed the investigation stage of the project with an inspection of the Griffith MBR Sewerage Treatment Plant carried out by DES and Councils Sewer Plant operators.

Additional inflow data including volumes, temperature, effluent quality and ph is being obtained to assist with recommendations for design and type of plant. MCA meeting set down for early June with consultants and staff.

For Council's Information

Noted

5. Disability Inclusion Action Plan (DIAP), H1.11

In August 2014 the NSW Disability Inclusion Act 2014 was passed. This Act requires Council to develop a Disability Inclusion Action Plan to help remove barriers and enable people with a disability to participate fully in their communities. This covers not only access but also include services and employment.

This Disability Inclusion Action Plan has been developed through a community consultation and research process. Council carried out two online surveys focusing firstly on the agencies and stakeholders directly impacted and secondly on general community. The initial survey incorporated both paper and online survey with 52 responses received over the two mediums. The second online survey utilized Council's Community Panel and we received 29 responses.

Council has developed actions from the results and are incorporated into the plan (see attachments).

RECOMMENDATION: that Council adopt the Draft Disability Inclusion Action Plan (DIAP) and place on Exhibition for 28 Days.

497 RESOLVED: Cr Best and Cr Diprose that Council adopt the Draft Disability Inclusion Action Plan (DIAP) and place on Exhibition for 28 Days.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
39/2016 – Mod	Mr GD & Mrs L Sinclair	Modification - Change Build Site	\$248,306	LOT: 2 DP: 1142374 164 Quondong Road GRENFELL NSW 2810
9/2017	Mrs JM Hetherington	Demolition of old Garage and Carport & replace with new Shed and Workshop	\$12,000	LOT: 10 SEC: 7 DP: 758473 18 Young Street GRENFELL NSW 2810
14/2017	Mr GT & Mrs SJ Quarm	Change of Use – Shed to Dwelling	\$0	LOT: 1 DP: 874404 686 Major West Road BUMBALDRY NSW 2794
15/2017	Mr RP Silburn & Ms VJ Bell	Transportable Dwelling	\$40,000	LOT: 41 DP: 793922 O'Brien Street GRENFELL NSW 2810
16/2017	Mr M Neil	Deck & Verandah	\$18,640	LOT: 29 DP: 1063500 122 Simpson Drive GRENFELL NSW 2810
17/2017	Andys Design & Drafting	Addition to Verandah and Proposed Carport	\$17,400	LOT: 2 DP: 383023 29 Brundah Street GRENFELL NSW 2810
18/2017	Cunningham Homes PL	Transportable Dwelling	\$270,000	LOT: 44 DP: 750582 1068 Back Piney Range Road GRENFELL NSW 2810
19/2017	Mr BC & Mrs CI Crossingham	New Dwelling	\$200,000	LOT: 11 DP: 1186800 35 Grimshaw Lane GRENFELL NSW 2810
20/2017	Mr LS & Mrs ML Smith	Shed	\$17,000	LOT: 2 DP: 1200092 212 Gooloogong Road GRENFELL NSW 2810
22/2017	Mr IA Walker	Shed	\$19,900	LOT: 1296 DP: 754578 224 Adelargo Road GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2017	Mr TJ & Mrs BL McCann	Swimming Pool	\$39,350	LOT: 4 DP: 872222 3650 Henry Lawson Way GRENFELL NSW 2810

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Activities on the site have continued over the last month with the following actions occurring:

- i) Tiling of 50m pool 98 %completed
- ii) Ramps to 50m and program pool completed.
- iii) Several splash pad water features and diving blocks received and installed shortly.
- iv) Formwork and steel reinforcement commenced for plant room.

The design of the plant room has been amended to match the design of the amenities building in that the concrete parapet to the northern and southern elevations has been deleted and will incorporate steel construction and cladding.

For Council's Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 498 RESOLVED:** Cr Brown and Cr Bembrick that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD THURSDAY,
27 APRIL 2017 IN THE COMMITTEE ROOM COMMENCING AT 8.05 AM (C2.6.44)**

1. **PRESENT:** Cr Liebich, Cr O’Byrne, D Nealon, R Grimm, J Fennell, G Carroll and W Twohill.
2. **APOLOGY:** Nil
3. **MINUTES:** 10 March 2017

Resolved: Cr O’Byrne and R Grimm that the Minutes from 10 March 2017 be adopted.

4. **MATTERS ARISING**
Nil

Noted

5. **CORRESPONDENCE:**
- Karl Lupis

Noted

6. **GENERAL BUSINESS:**

6.1 Survey of Bogolong Dam - Noted

Noted

6.2 Temporary Lease of Land - Letter signed to 31 December 2017.

Noted

6.3 Meetings with:

- NSW Public Works
- NSW Roads and Maritime Service (Report to Council attached)
- Mr Paul Heinrichs

Noted

6.4 Bogolong Creek Rehabilitation – Community Environment Grant status report. – \$2,500 expended on bank construction and fence clearing.

Noted

- 6.5 Update - Bogolong Dam Water leaks - at least halved the leaks.
- Earthworks – road construction. Approach Council workers to supply labour.
- Fencing – most of fencing materials donated.

Resolved: S O’Byrne and R Grimm that 2 access roads be formed, 7m wide with table drains. Dry hire Council plant with Council staff first option. Council to supply gravel. External contractors be requested to assist.

Noted

6.6 Clubs

- Aquatic Club (Rob), Recreation Club (Dean), Environmental Club (James). Each club to elect Chair and Secretary/Treasurer.

Resolved: S O’Byrne and J Fennel that all written nominations submitted to Council be accepted as members and further nominations be called.

- Media response to be included in Council news.

Resolved: R Grimm and D Nealon that the Aquatic Club priority timeframe for the use of Bogolong Dam be 1st Dec – 1st April.

Resolved: D Nealon and J Fennell that from 1st April to 1st December the Recreation and Environment Committees have priorities for the use of the dam.

Resolved: D Nealon and J Fennell that requests for special events to be held not in their allocated time be made to the individual group leaders prior to the application being made to the Bogolong Dam Committee.

Resolved: G Carroll and R Grimm that individual committees determine fees and charges within own committee and make a recommendation to the main committee.

Resolved: S O’Byrne and D Nealon that the nomination form to go into the Charter so everyone is covered.

- Welcome meeting to be held 10 May, 2017 at 7.00pm at the Bowling Club in the Panther Pit. Nominated people only.

Resolved: R Grimm and S O’Byrne that an application for Better Boating Funding June/July be submitted.

Resolved: R Grimm and D Nealon that an application for a Cycling track be submitted.

6.7 Naming of Road - to be formally named as Bogolong Dam Road.

Noted

6.8 Master Plan - to be finalised.

Noted

6.9 Tree Planting Proposal – to be determined.

Noted

7. **NEXT MEETING:** Wednesday 10 May 2017 following the welcome meeting.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.30 am.

6.5 Update - Bogolong Dam Water leaks - at least halved the leaks.

- Earthworks – road construction.

- Fencing – most of fencing materials donated.

499 **Resolved:** Cr O’Byrne and Cr McKellar that 2 access roads be formed, 7m wide with table drains. Dry hire Council plant as per Council policy. Council to supply gravel. External contractors be requested to assist.

Cr Diprose requested that his name be recorded as being against the motion.

500 **RESOLVED:** Cr O’Byrne and Cr McKellar that the Minutes of the Bogolong Dam Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON MONDAY, 15 MAY 2017, COMMENCING AT 3.38 PM (C2.6.13)

1. **PRESENT:** Clr Niven, K Starr (Landcare), K Frost (Noxious Weed Officer) and W Twohill (Chair)
2. **APOLOGY:** Nil
3. **MINUTES:** 5 September 2016

Resolved: Clr Niven and K Frost that the Minutes of 5 September 2016 be adopted.

4. **MATTERS ARISING:**
Nil
5. **CORRESPONDENCE:**
Nil
6. **NOXIOUS WEEDS OFFICERS REPORT:**
September 2016 Report
October 2016 Report
November 2016 Report
December 2016
February 2017
March 2017

Noted

7. **NOXIOUS WEEDS BUDGET**
2016/2017 Vote - \$84,500
Expenditure to 30 April 2017 - \$51,758
2016/2017 Noxious Plants Extra Vote - \$20,000
Expenditure to 30 April 2017- \$20,135

Noted

8. **BUSINESS WITH NOTICE**

- 8.1 **Director Engineering Report – Biosecurity Act 2015**

The Committee was advised that under the Biosecurity Act 2015, weeds from interstate, the coast, foxes, hendravirus, pigs, dogs and foot in mouth were required to be inspected and reported upon to the Department of Primary Industries. Concerns were raised that some common weeds such as St Johns Wart, Bathurst Burr etc were not considered a problem.

Resolved: Clr Niven and K Starr that Council refer the implementation and practicality of the Biosecurity Act 2015 to CENTROC for comment.

9. **QUESTIONS WITH NOTICE**
Nil

NEXT MEETING: To be advised.

CLOSURE: There being no further business to discuss the meeting closed at 4.09 pm.

501 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 15 MAY 2017 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Liebich, Parlett, Diprose, Niven, Best, O’Byrne, Brown and Bembrick Messrs G Carroll and W Twohill (observers).
2. **APOLOGIES:** Nil
3. **MINUTES:** 18 April 2017.

Resolved: Cr Brown and Cr Bembrick that the minutes from the 18 April 2017 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Nil.

Noted

6.2 **Corporate Services Department:**

In the absence of the Director Corporate Services, the General Manager presented the Corporate Services reports on Roads and Other Expenditure 2016/2017 and Grenfell Festival of Fitness/Reggie McNamara Cycling Race.

Noted

6.3 **Director Engineering:**

Reports on Works, Other Works, Future Works, Naming of Bogolong Dam Road, Blacks Bridge, Weddin Senior Management Team/Service Agreement Meeting, Bridges Renewal Programme Round 3, RMS RMCC Contract, Forbes Street Beautification, Phil Aston Place, Henry Lawson Birthplace, Flood Damage, Proposed Short Street Parking Layout, 2016/2017 Repair Program, Caragabal Village Water Supply and Road Closure Application.

Noted

6.4 **Director Environmental Services:**

In the absence of the Director Environmental Services, the General Manager presented the Environmental Services reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Sewer Treatment Plant Renewal, Weddin Aquatic Centre, Town DA’s and Disability Inclusion Action Plan (DIAP).

Noted

7. **GENERAL BUSINESS:**
Nil

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|------------------------|-------------------------------------|
| • Mid Western Hwy | Dwelling Queries |
| • Mid Western Hwy | Meteorology Tower Queries |
| • Ambulance | Ambulance possible locations |
| • Star Street | Shed |
| • Bribbaree | Dwelling & Shed permissibility |
| • Main Street | ANZ permissibility |
| • Bimbi | Subdivision |
| • Greenethorpe | Zoning/Subdivision enquiry |
| • Camp Street | Shed permissibility |
| • Quondong Road | Dog Breeding Establishment |
| • Quondong/Hilder Road | Zoning permissibility |
| • Henry Lawson Way | Dwelling Additions |
| • North Street | Fencing |
| • George Street | Building permissibility |
| • Iandra Road | Farm Shed |
| • Huckel Close | Dwelling |
| • Gibraltar Rock Road | Dwelling |
| • Gooloogong Road | Pool Enquiry |
| • Mid Western Hwy | Dwelling/Subdivision permissibility |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. **NEXT MEETING:** Tuesday, 13 June 2017 at 4.30 pm.

13. **CLOSED:** There being no further business to discuss the meeting closed at 5.37pm.

502 RESOLVED: Cr Parlett and Cr Niven that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON WEDNESDAY, 17 MAY 2017
COMMENCING AT 9.15AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 19 April 2017.

Resolved: L Gibson and B Hayes that the minutes from 19 April 2017 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' (FFTF) action plan to be further implemented. GM and Directors pursuing. Innovation Fund programme continuing. Common Thread Consulting engaged to undertake fiscal responsibility and service review processes which is a requirement of the FFTF action plan. Desktop review of other services to be also undertaken. Organisational review to be then undertaken.
- (ii) Integrated Planning and Reporting (IPR) – draft Weddin 2026 Community Strategic Plan (CSP) developed. Plan to be presented to the May Council Meeting in draft form. To be then placed on public exhibition for comment and resubmitted to the June 2017 Council meeting for formal endorsement. Draft 2017/2021 Delivery Program and draft 2017/2018 Operational Plan (including revenue policy) developed. Plans to be presented to the May Council Meeting in draft form. To be then placed on public exhibition for comment and resubmitted to the June 2017 Council meeting for formal adoption.
- (iii) Resourcing Strategy - Asset Management Plan (AMP), Long Term Financial Plan (LTFP) and Workforce Management Plan to be presented to the May Council Meeting in draft form. Plans to be placed on public exhibition for comment and resubmitted to the June 2017 Council meeting for formal adoption.
- (iv) Disability Inclusion Action Plan – draft developed. Plan to be presented to the May Council Meeting in draft form. Plan to be placed on public exhibition for comment and resubmitted to the June 2017 Council meeting for formal adoption.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Roller Operators – one position to be readvertised. One position to be advertised.
 - Truck Driver – to be advertised.
 - Labourer – to be advertised.
 - Librarian – currently being advertised. Closes 4.00pm, 9 June 2017.
- (ii) Appointments
 - Nicole Oddy appointed as Engineering Assistant on a temporary/casual basis replacing Aaron Heatley.

2. Public Order and Safety

- (i) Emergency Services Property Levy (ESPL) – to be implemented from 1 July 2017 to replace the Emergency Services Levy (ESL). All property owners will contribute as

the levy will be included in council rate notices. Director Corporate Services and General Manager pursuing.

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under the Building Better Regions Fund (BBRF). Awaiting outcome.
- (ii) New Ambulance Station – advice received from Katrina Hodgkinson MP that Grenfell will be receiving a new Ambulance Station under the Rural Ambulance Infrastructure Reconfiguration (RAIR) programme. Planning scheduled to begin shortly. Community consultation to be undertaken in regards to proposed site.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Response received from Minister for Planning and Environment advising the reduction of minimum lot size is not justified in a strategic context. Advice as to reducing the minimum lot size being sought.
Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Draft maps received and planning proposal to be now implemented. LEP to be updated after advice received from parliamentary counsel.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes being considered by Floodplain committee. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage to be undertaken in 2017/2018 based on previous and recent CCTV works.
- (iii) Sewer Main Connections – relining of lateral connections completed by Insituform. Director Engineering to submit report to Council.
- (iv) Sewerage Treatment Works Upgrade – investigation stage in progress. Envisaged this stage will take six (6) months to complete. Director Environmental Services and Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – ‘Painting from Nature – the Central West’ is on display until 1 June, 2017.
- (ii) Cinema – the movie “La La Land” to be held on 31st May at 2pm.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Further work priorities and associated funding to be considered. Director Engineering to pursue.
- (iv) ClubGrants Category 3 Funding – grant funding application submitted on 10 February, 2017. Awaiting outcome.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – Blacks Bridge official opening currently being arranged. Director Engineering pursuing.
- (vi) Bridge Renewal Program Round 3 – funding application submitted for the replacement of the Gibraltar Rocks Road bridge culvert. Director Engineering pursuing.
- (vii) Caravan Parking Forbes Street – works in progress. Director Engineering pursuing.
- (viii) Quandialla Drainage – stage 1 completed. Stage 2 to commence in May 2017. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – three sales completed. Three others currently in progress. Internal preliminary works in progress.
- (ii) Henry Lawson Festival - meeting to be held on Tuesday, 16 May 2017. Arrangements for Festival progressing very well. Directors to ensure arrangements are in place for their respective departments
- (iii) Henry Lawson Birthplace Upgrade – works in progress. Director Engineering pursuing.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – previously reported that a Fiscal Responsibility Action Plan (FRAP) and a Service Review Action Plan (SRAP) to be undertaken. Stephen Sykes in collaboration with Alan McCormack pursuing.

13. Other Matters

- (i) Drug and Alcohol Testing – undertaken by an external company on Monday 6 February, 2017. Further testing to be undertaken.

14. Job List: review

Noted

Next Meeting: Wednesday, 14 June 2017 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 10.16am.

503 RESOLVED: Cr Brown and Cr Bembrick that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2017 1. National General Assembly of Local Government (NGS):
Mayor and Deputy Mayor to attend (GM).
In Progress

2. DEFERRED ACTIVITIES:

April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress

November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress

February 2014 3. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
Carried Out

June 2015 4. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).
In Progress

5. Pigeon Control – Main Street: continue to investigate options (DES).
In Progress

April 2016 6. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).
In Progress

June 2016 7. Memorial Park Flagpole: purchase and install new flagpole (DE).
Carried Out

8. Short Street Parking Plan: develop plan (DE).
Carried Out

July 2016 9. Weddin Land Classification: prepare planning proposals (DES).
In Progress

August 2016 10. Policy for Planting of Vegetation along Kerbsides: develop policy (DE/GM).
In Progress

October 2016 11. Forbes Street Parking Plan: undertake as per amended plan (DE).
In Progress

- | | | |
|---------------|---|--------------------|
| | 12. <u>Henry Lawson Birth Site Upgrade</u> : undertake as per plan (DE). | In Progress |
| November 2016 | 13. <u>Grenfell Town Band</u> : consider subsidy increase in 2017/2018 estimate process (DCS). | Carried Out |
| December 2016 | 14. <u>Waste Depot Fire Precautions</u> : investigate provision of water for firefighting purposes (DES). | In Progress |
| | 15. <u>Community Support Method</u> : investigate new method and develop funding policy (DCS/GM). | In Progress |
| February 2017 | 16. <u>Breastscreen Mobile Van</u> : transfer from Canowindra to Grenfell on 3 May 2017 (DE). | Carried Out |
| March 2017 | 17. <u>Blacks Bridge</u> : arrange official opening (DE). | In Progress |
| April 2017 | 18. <u>Bridges Renewal Programme Round 3</u> : submit grant funding application for Gibraltar Rocks Road bridge culvert (DE). | Carried Out |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

504 RESOLVED: Cr Bembrick and Cr Diprose that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENVIRONMENTAL SERVICE'S REPORT

- Stage 2 Amenities Buildings – Weddin Aquatic Centre**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

DIRECTOR ENVIRONMENTAL SERVICE'S REPORT

1. **Stage 2 Amenities Buildings – Weddin Aquatic Centre**
Reason for confidentiality: commercial information (section 10A(2)(d))

Noted

CLOSURE: There being no further business the meeting closed at 7.43pm.

Taken as read and confirmed as a true record this day 15 June 2017.

..... General Manager.....Mayor