



To Avoid Delay when
Replying or Telephoning

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 22 SEPTEMBER 2016 COMMENCING AT 5.00 PM

15 September 2016

«Name»
«Title»

Dear «Intro»,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 22 SEPTEMBER, 2016**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 August 2016
3. OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS
4. ELECTIONS – Mayor, Deputy Mayor, Delegates and Committees
5. QUESTIONS FROM THE PUBLIC
6. DECLARATIONS OF INTEREST
7. CORRESPONDENCE (As per Precis attached)
8. MOTIONS WITH NOTICE
9. MAYORAL MINUTE
10. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
11. MINUTES - Consultative Ctee Mtg, 23/08/2016
- Work Health Safety Ctee Mtg, 23/08/2016
- Sesquicentenary Ctee Mtg, 25/08/2016
- Noxious Weeds Ctee Mtg, 5/09/2016
- Floodplain Ctee Mtg, 6/09/2016
- Bogolong Dam Ctee Mtg, 8/09/2016
12. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
13. TENDERS AND QUOTATIONS
14. QUESTIONS
15. CLOSED COUNCIL
16. REPORT ON CLOSED COUNCIL
17. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, J Parlett, C Brown, P H Best, S McKellar, C Bembrick, P Diprose.
General Manager (G Carroll), Director Engineering (W Twohill) and Director Corporate Services (L Gibson).

APOLOGY: Cr S O'Byrne

090 **RESOLVED:** Cr Diprose and Cr Niven that the apology be accepted.

CONFIRMATION OF MINUTES:

091 **RESOLVED:** Cr Parlett and Cr Niven that the Minutes of the Ordinary Meeting, held on 18 August 2016 be taken and read as **CONFIRMED**

OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS

In accordance with Sec 233A of the amended Local Government Act 1993, Councillors (including Mayors) are now required to take an oath or affirmation of office. The oath or affirmation of office must be taken by each Councillor at or before the first meeting of a newly-elected Council after being elected.

The General Manager must ensure that a record is kept of the taking of the oath or affirmation. This can be done by way of a signed statement containing the oath or affirmation or by recording the taking of the oath or affirmation by each Councillor in the minutes of the Council meeting.

A Councillor who fails, without a reasonable excuse, to take the oath or affirmation of office, will not be entitled to attend Council meetings until they do so and will be taken to be absent without leave. If a Councillor is absent without leave for three consecutive ordinary Council meetings their office is automatically declared vacant and a by-election must be held.

The oath or affirmation Councillors are required to take are listed below. Councillors may choose one of the options which will be duly recorded in the minutes of the Council Meeting.

OATH

I (name of Councillor) swear that I will undertake the duties of the office of councillor in the best interests of the people of Weddin Shire and the Weddin Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

AFFIRMATION

I (name of Councillor) solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Weddin Shire and the Weddin Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

RECOMMENDATION: that the Oath or Affirmation of Office by Councillors be conducted.

092 **RESOLVED:** Cr Parlett and Cr Brown that the Oath or Affirmation of Office by Councillors be conducted.

At this point the Mayor, Cr Liebich and Crs Parlett, McKellar and Brown took the Oath and Crs Diprose, Niven, Best and Bembrick took the Affirmation of Office.

GENERAL MANAGER'S REPORT FOR ANNUAL ELECTIONS OF MAYOR, DELEGATES AND COMMITTEES

The Mayor & Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

1. Order of Business

In accordance with the Local Government Act, the election by Councillors of the Mayor (and Deputy Mayor) is to be held during the month of September. Appointments of delegates and committee members are also usually made at this time.

For Information

Noted

2. Election of Mayor and Deputy Mayor, C2.1.3

a) General:

Information to assist Councillors is as follows:-

- the former Mayor retains his role until a successor is elected, and he may preside at the meeting until this time;
- it is suggested that the first item of business after determining the method of voting, be the election of the Mayor;
- as per section 230(1) of the Local Government Act, 1993 the term of office for a Mayor elected by Councillors has been increased to two years,
- the Mayoral Allowance has been fixed at \$24,630 pa (Councillor \$11,290 pa) for 2016/2017.
- the General Manager or a person appointed by the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer preferably before the meeting commences;
- where only one Councillor is nominated, the Councillor is elected;
- where there is more than one candidate the election is to proceed by ballot;
- the Council must resolve that the election proceed by either preferential ballot, ordinary ballot or open voting;
- the election procedure for the Deputy Mayor is the same as for the Mayor.

RECOMMENDATION: that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

093 **RESOLVED:** Cr Niven and Cr McKellar that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

The current Mayor Cr Liebich vacated the chair for the elections with the General Manager acting as the Returning Officer.

3. Election of Mayor:

The written nominations are dealt with as above.

As there was only one nomination for the position of Mayor, that being Cr Liebich the General Manager declared Cr Liebich duly elected as Mayor unopposed.

Mayor Cr Liebich resumed the chair and thanked Council and staff for their support during the past four years and advised he looked forward to continuing to work with Council.

4. Election of Deputy Mayor:

The written nominations are dealt with as above.

As there was only one nomination for the position of Deputy Mayor, that being Cr Best the General Manager declared Cr Best duly elected as Deputy Mayor unopposed.

The Mayor Cr Liebich on behalf of Council congratulated Cr Best.

Cr Best thanked Council and advised he will continue to give the Mayor and Council his full support.

094 RESOLVED: Cr Best and Cr McKellar that Cr Niven be authorised to attend the Local Government NSW Annual Conference in Wollongong from 16 – 19 October, 2016 as a Weddin Shire Council representative.

5. Election of Central Tablelands County Council Members, U1.6.7

a) General

Information to assist councillors is as follows:-

- the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer, preferably before the meeting commences;
- two councillors are to be elected for the full four year term;
- where only one or two Councillors are nominated, those Councillors are elected;
- where there is more than two candidates the election is to proceed by preferential ballot;
- the allowance for members has been set at \$9,410 pa for 2016/2017;
- the previous members were Clr McClelland and Clr Griffiths;
- the next scheduled meeting of Central Tablelands Water is on 12 October 2016;
- Central Tablelands Water has previously advised Council of their resolution that all appointed members should preferably be consumers of the county council.

b) Election of Members

The written nominations are dealt with as above.

There were three nominations being Crs Bembrick, Best and Brown.

An election was held using the preferential voting system with Cr Best and Cr Bembrick elected as Council's representatives on the Central Tablelands Water County Council for the four year period.

6. Election of Delegates:

095 RESOLVED: Cr Brown and Cr Bembrick that Delegates, Council and Community representatives be elected for a term of two years.

Under the Local Government Act Council may only delegate to the General Manager. Where a staff member* is to be selected as a delegate, the appointment should be for the "General Manager or delegate(s)".

(a) Arts OutWest, C1.3.16

Delegate: Cr Brown
Comment: Meets quarterly, usually in Bathurst.

RECOMMENDATION:

It is recommended that Council's delegate be determined.

096 RESOLVED: Cr Diprose and Cr Niven that Cr Brown be appointed.

(b) Bland Creek Catchment Committee, E3.9.4

Delegate: Cr Niven
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

097 RESOLVED: Cr Niven and Cr Best that the Bland Creek Catchment Committee be deleted from the list of committees as it no longer exists.

(c) CENTROC (Central West Regional Organisation of Councils), C2.7.3

Delegates: Mayor, General Manager (alternate – Deputy Mayor)
Comment: Meets quarterly. An important example of local government cooperation. Delegates are one elected and one staff member.

RECOMMENDATION:

It is recommended that the Mayor and General Manager be appointed.

098 RESOLVED: Cr Niven and Cr Brown that the Mayor and General Manager be appointed.

(d) **CENTROC Health Workforce Group, H1.7.12**

Delegates: Crs Hughes, Parlett
Comment: Meets quarterly to discuss health and doctor related matters with health personnel and other Councils.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

099 **RESOLVED:** Cr Brown and Cr Diprose that Cr Parlett and the General Manager be appointed.

(e) **Inter-Agency Health, C1.3.9**

Delegate: Cr Parlett
Comment: Meets quarterly or intermittently.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

100 **RESOLVED:** Cr Best and Cr Diprose that Cr Parlett be appointed.

(f) **Joint Council Rail Alliance, T3.8.5**

Delegates: Mayor and General Manager
Comment: Working with the Councils of Blayney, Cowra, Harden and Young to re-open the Blayney – Cowra – Demondrille rail line.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

101 **RESOLVED:** Cr Best and Cr Niven that the Mayor and General Manager be appointed

(g) **Lachlan CMA Local Government Reference Group, E3.9.2**

Delegates: Cr Niven, General Manager (Director Environmental Services*)
Comment: Established by Lachlan Catchment Management Authority with one elected and one technical representative. Meets 2 – 3 times per year.

RECOMMENDATION:

It is recommended that Council's delegate be appointed with the General Manager (or delegate) as the staff member.

102 **RESOLVED:** Cr Parlett and Cr Best that Cr Niven and the General Manager (or delegate) be appointed.

(h) **Lachlan Regional Transport Committee, T3.5.2**

Delegates: Crs Halls, Best
Comment: Meets quarterly on Saturdays at centres throughout the region. Rail reopening is a priority.

RECOMMENDATION:

It is recommended that Council's two delegates be appointed.

103 **RESOLVED:** Cr Brown and Cr Niven that Crs O'Byrne and Bembrick be appointed.

(i) **Lachlan Valley Noxious Plants Advisory Committee, C2.7.5**

Delegate: Cr Halls
Comment: Meets twice a year, with other Councils and some Government Authorities.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

104 **RESOLVED:** Cr Bembrick and Cr Best that Cr McKellar be appointed.

(j) **Local Emergency Management Committee, E1.1.6**

Delegate: General Manager (Director of Engineering*)
Comment: Established by State Emergency Management Committee. The Director Engineering has been appointed as the Local Emergency Management Officer and Chair of the LEMC although some legislative changes are currently occurring.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

105 **RESOLVED:** Cr Niven and Cr Parlett that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

(k) **Local Traffic Committee, C2.6.3**

Delegate: General Manager (Director Engineering*)
Other members: Police, RTA, Local Member's representative.
Comment: Established by RTA. Meets as required, generally quarterly.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

106 **RESOLVED:** Cr Brown and Cr McKellar that the General Manager (or delegate) be re-appointed.

(l) **Mid Lachlan Alliance (Forbes, Parkes, Lachlan, Weddin), C2.9.7**

Delegates: Mayor, Deputy Mayor and General Manager (alternates permissible).
Comment: Meets quarterly. This Alliance has been valuable to Council.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

107 **RESOLVED:** Cr Niven and Cr Best that the Mayor, Deputy Mayor and General Manager be appointed.

(m) Mid Lachlan Valley Team Bushfire Management Committee, E1.3.8

Delegates: Cr Hughes, General Manager (Director Engineering*)
Comment: Established by Rural Fire Service. Meets two or three times a year with representatives of Rural Lands Protection Board, Country Energy, SRA, Department Bushfire Services, NPWS, Department Land and Water Conservation, Weddin Bush Fire Service and other bodies. Representative Rural Fire Service acts as Executive Officer. Combined committee with Forbes, Parkes and Lachlan Councils.

RECOMMENDATION:

It is recommended that the Council delegate be appointed with the General Manager (or delegate) as the staff member.

108 **RESOLVED:** Cr Parlett and Cr Bembrick that Cr McKellar and the General Manager (or delegate) be appointed.

(n) NetWaste, C2.7.4

Delegate: General Manager (Director Environmental Services*)
Comment: Meets at venues around the region with other Council environmental officers. Joint waste tenders have been successfully arranged.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

109 **RESOLVED:** Cr Best and Cr McKellar that the General Manager (or delegate) be re-appointed.

(o) Weddin Landcare Committee, E3.7.5

Delegate: Cr Niven (alternative - Cr Griffiths)
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

110 **RESOLVED:** Cr Parlett and Cr Best that Cr Diprose be appointed with Cr Niven appointed as the alternate delegate.

(p) Weddin Rural Fire Service Captains Meeting, E1.3.13

Delegates: Cr Hughes, General Manager (Director of Engineering*)
Comment: Meets two or three times a year as arranged by Rural Fire Service.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

- 111** **RESOLVED:** Cr Best and Cr Niven that Cr McKellar and the General Manager (or delegate) be appointed.

(q) Weddin Rural Fire Service Senior Management Team, E1.3.22

Delegates: Mayor and Deputy Mayor, General Manager (Director of Engineering*)
Comment: Established by Rural Fire Service. Meets once or twice a year to consider local resources.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

- 112** **RESOLVED:** Cr Diprose and Cr Bembrick that the Mayor, Deputy Mayor and the General Manager (or delegate) be appointed.

(r) Police and Community Team (PACT), A3.6.25.3

Delegates: Mayor, Deputy Mayor and General Manager
Comment: Meets quarterly to discuss regional and local policing matters.

RECOMMENDATION:

It is recommended that Councils delegates be appointed with the General Manager (or delegate) as the staff member.

- 113** **RESOLVED:** Cr Bembrick and Cr McKellar that the Mayor, Deputy Mayor and the General Manager be appointed.

(s) Gold Trails Committee

Delegates: T Lobb, J Wade, General Manager (Tourism Officer*)
Comment: Established to promote the gold trails in the central west involving 19 Local Government authorities.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

- 114** **RESOLVED:** Cr Best and Cr Bembrick that T Lobb, J Wade and the General Manager (or delegate) be appointed.

7. Appointment of Council Committee Members (under Clause 260 of the Local Government (General) Regulation 2005)

For Council committees of which all the members are Councillors, the Mayor has the right to attend as a member, and to chair if he so desires. In addition, any Councillor may attend

these committee meetings as an observer. These arrangements do not apply to committees with staff or community members.

Charters stipulating memberships have been adopted by Council for all committees.

(a) **Council Planning & Development Committee, C2.6.11**

Structure: Mayor and eight Councillors.
Current appointees: Crs Liebich, McClelland, Parlett, Griffiths, Best, Brown, Niven, Halls and Hughes
Comment: This committee considers, examines and makes recommendations in regards to planning and development matters.
This committee has played an important role since it's commencement.

RECOMMENDATION:

It is recommended that the Council members be appointed.

115 **RESOLVED:** Cr Diprose and Cr Brown that Crs Liebich, Parlett, Best, Brown, Niven, Diprose, Bembrick, O'Byrne and McKellar be appointed.

8. Appointment of Advisory Committee Members (under Section 355 of Local Government Act)

The following committees contain representatives of external agencies or community representatives. Councillor and community representatives need to be determined.

(a) **Bush Fire Local Matters Committee, C2.6.17**

Structure: 3 Councillors, 2 staff* and Rural Fire Service representative.
Current appointees: Crs Hughes, Halls and Griffiths
General Manager, Director Engineering*
Representative Rural Fire Service.
Comment: Meets as required to consider brigade requests, equipment allocations and grant programmes.
Note: The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the:-

- i) Council members be appointed.
- ii) General Manager or delegate be appointed.

116 **RESOLVED:** Cr Parlett and Cr Best that:-
i) Crs Niven, McKellar and Bembrick be appointed
ii) the General Manager (or delegate) be appointed.

(b) Floodplain Committee, C2.6.38

Structure:	3 Councillors, 3 staff* and 5 agency representatives
Current appointees:	Crs Brown, Niven and Hughes General Manager, Director Environmental Services*, Director Engineering*. Representatives Catchment Management Board, State Emergency Service, Department of Planning, Grenfell Landcare Group, Office of Environment and Heritage.
Comment:	Meets as required to review consultancy.
Note:	The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the:

- i) Council members be appointed.
- ii) General Manager be appointed.

117 RESOLVED: Cr Bembrick and Cr Best that:-

- i) Crs Liebich, Brown and Niven be appointed
- ii) the General Manager (or delegate) be appointed.

(c) Heritage Committee, C2.6.22

Structure:	3 Councillors, 1 staff*, Historical Society representative, 3 community representatives, Heritage Advisor (non-voting)
Current appointees:	Crs Brown, Hughes and Parlett Director Environmental Services* Historical Society representative (I Pitt) Pam Livingstone, John Hetherington, Denise Yates Heritage Advisor.
Nominations:	John Hetherington, Denise Yates and Warwick Crampton
Comment:	This committee meets on a bi-monthly basis, to coincide with the visit of the Heritage Advisor.
Note:	The same staff member is being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.
- iii) the Historical Society representative be appointed.

118 RESOLVED: McKellar and Cr Niven that:

- i) Crs Brown, Parlett and Diprose be appointed,
- ii) John Hetherington, Denise Yates and Warwick Crampton be appointed as the community representatives.
- iii) Mr Ian Pitt be appointed as the Historical Society representative.

(d) Internal Audit Committee, A1.2.2

Structure: 1 Councillor, 2 independent representatives (1 with financial expertise).

Current Appointees: Cr Halls (Cr Hughes – alternate)
Mr Ted Pickwell (chair), Ms Danni Millynn.

Comment: Meetings are attended by the Internal Auditor and possibly the External Auditor (non-voting). The Chief Financial Officer (Director Corporate Services) should attend all meetings, as may the General Manager (non-voting).
This committee commenced in 2012 and it would be advantageous to re-appoint the same independent community members for continuity.

RECOMMENDATION:

It is recommended that:-

- i) the Council member (and alternate) be appointed,
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

119 RESOLVED: Cr Parlett and Cr Best that:

- i) Cr Niven be appointed with Cr Diprose appointed as the alternate delegate
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

(e) Noxious Weeds Committee, C2.6.13

Structure: 3 Councillors, 2 staff*, NSW Farmers Assoc. representative, Weddin Landcare Group representative.

Current appointees: Crs Griffiths, Niven, Halls
Director Engineering*, Noxious Weeds Officer*
Mr H Matthews (NSW Farmers Assoc.)
Mr K Starr (Weddin Landcare Group)

Comment: Meets monthly or as required.

Note: The staff members will be re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

120 RESOLVED: Cr Brown and Cr Diprose that Crs Best, Niven and McKellar be appointed.

(f) Tourism Committee, C2.6.26

Structure: 5 Councillors, 2 staff*, 3 community representatives, 1 village representative (optional)

Current Appointees: Crs Parlett, Hughes, Brown, Best and McClelland
Director Corporate Services* and TPO*,
Mr W Crampton, Mr P Diprose, Mrs C Logan

Nominations: Warwick Crampton, Cathie Logan

Comment: This committee meets on a bi-monthly basis to coincide with the Heritage Committee.

Note: The staff members will be appointed by the General Manager.
There were no nominations for a village representative.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the Community members be appointed.

- 121 RESOLVED:** Cr Diprose and Cr Best that the structure of the Tourism Committee be changed whereby the number of Councillors be reduced from 5 to 4 and the Tourism Committee Charter be amended accordingly.
- 122 RESOLVED:** Cr Niven and Cr McKellar that Crs Best, O'Byrne, Parlett and Brown be appointed.
- 123 RESOLVED:** Warwick Crampton and Cathie Logan be appointed as community representatives.

(g) Art Gallery Committee, C2.6.35

Structure:	3 Councillors, 1 staff*, 3 community members
Current appointees:	Crs Parlett, Brown and Griffiths General Manager Mr H Moffitt, Mrs M Moffitt and Mr W Crampton
Nominations:	Hugh Moffitt, Mary Moffitt and Warwick Crampton,
Comment:	This committee meets on a bi-monthly basis on the same day as the Tourism and Heritage meetings.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the Community members be appointed.
- iii) the General Manager be appointed.

- 124 RESOLVED:** Cr Bembrick and Cr Diprose that:
- i) Crs Parlett, Brown and Niven be appointed
 - ii) Hugh Moffitt, Mary Moffitt and Warwick Crampton be appointed as community members
 - iii) the General Manager be appointed.

(h) Bogolong Dam Committee, C2.6.44

Structure:	3 Councillors, 2 staff*, 3 community representatives
Current appointees:	Crs Liebich, Halls and Best General Manager, Director Engineering* Darren Nealon, Robert Grimm and James Fennell
Nominations:	Darren Nealon, Robert Grimm and James Fennell
Comment:	This committee is established to plan and co-ordinate the operation of Bogolong Dam.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the Community members be appointed.
- iii) the General Manager be appointed.

125 RESOLVED: Cr Brown and Cr Parlett that:

- i) Crs Liebich, Best and O'Byrne be appointed
- ii) Darren Nealon, Robert Grimm and James Fennell be appointed as community members
- iii) the General Manager be appointed.

9. Appointment of Operational Committees (under Section 355 of the Local Government Act)

On advice from the Division of Local Government, operational committees report to the General Manager and should not include Councillors as members. These committees deal with operational matters only. Minutes of meetings are referred to Council meetings for information, not for adoption.

Appointments to the following committees are being made under delegated authority where applicable:

(a) Australia Day Committee, C2.6.34

Structure: 1 staff* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets.
Current appointees: Council – TPO*
Other representatives as nominated by clubs.
Comment: Meets as required to organise the annual Australia Day ceremony and activities.
Note: The same staff member is being re-appointed by the General Manager.

(b) Caragabal Recreation Ground Committee, C2.6.40

Structure: s.355 committee with a separate constitution.
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee.

(c) Caragabal Water Supply Committee, U1.6.11

Structure: s.355 committee under a separate constitution (under preparation).
Purpose: to provide raw water supply for garden use to residents of Caragabal.
Membership: Financial members in accordance with the constitution.
Comment: Functions as an independent committee under historical arrangements.

(d) Cinema Management Committee, C2.6.36

Structure: up to 4 community members, 1 staff*
Current appointees: Mrs J Hodgson,
Director Corporate Services*
Nomination: Nil
Comment: Meets as required to organise showings at the Cinema.
Note: Mrs J Hodgson (subject to her agreement) and the staff member will be appointed by the General Manager.

(e) **Conduct Review Committee, C2.6.37**

Structure: sole reviewer, or minimum 3 appointees, from approved pools
Current appointees: appointed as and when required
Pool of sole reviewers: Messrs David Clarke, Gary Byrne, Paul Crennan.
Pool of panel members: As above, and also:-
Mesdames Alicia Hendy, Rosemary Walter, Messrs Doug
Freudenstien, Graham Grimm, Ted Franks, Barry Jones (senior),
Keith Engelsman.
Comment: Appointed by General Manager from the approved pools as
required.

(f) **Consultative Committee, C2.6.12**

Structure: 1 employer representative (staff*)
5 employee representatives (DEPA 1, LGEA 1, USU 3.)
Previous appointees: employer – Director Corporate Services*
DEPA – Director Environmental Services
LGEA – Director Engineering
USU – W Schneider, D Anderson and V Carter
Comment: Required by Local Government (State) Award 2014. Meets 3-4
times per year.
Note: The employer representative will be appointed by the General
Manager.

(g) **Work, Health & Safety Committee, C2.6.14**

Structure: 3 employer representatives (staff*),
3 employee representatives (staff).
Previous appointees: employer – Director Corporate Services*, Director Engineering*,
Director Environmental Services*
employee - N Baker, L Logan, D Anderson.
Comment: Required under the new Work Health and Safety Act. Meets three
or four times per year.
Note: The same employer representatives are being re-appointed by the
General Manager.

(h) **Lawson Festival Committee, C2.6.32**

Structure: s.355 committee with separate constitution (adopted January 2006).
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved
constitution.

(i) **Manex Committee, C2.6.10**

Structure: 4 staff*.
Current appointees: General Manager and all 3 Directors*.
Comment: Meets monthly to review the Operational Plan, consider corporate and organisational matters affecting all departments and advise Council where appropriate.
Note: The four staff members are being re-appointed by the General Manager.

(j) **Quandialla Pool Committee, C2.6.39**

Structure: s.355 committee with separate constitution.
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved constitution, with appropriate delegations from the General Manager.

(k) **Grenfell Sesquicentenary Committee, C1.4.16**

Structure: s.355 committee
Membership: Various community members.
Comment: Functions to organise the Grenfell Sesquicentenary celebrations in October 2016.

RECOMMENDATION:

It is recommended that the General Manager's actions be confirmed.

126 **RESOLVED:** Cr Best and Cr Brown that the General Manager's actions be confirmed.

10. Community Organisations as Section 355 Committees or agents:

Organisations: Grenfell Historical Society (for Grenfell Museum)
Grenfell Rotary Club (for Rotary Park, Rest Area)

New committees: Nil

Comments: - the Grenfell Historical Society and Grenfell Rotary Club are incorporated bodies and are not covered under Council's insurances. The appointment as Sec 355 committee allows Council to delegate various functions to the organisations in regards to their areas of respective responsibilities.

RECOMMENDATION: it is recommended that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

127 **RESOLVED:** Cr McKellar and Cr Parlett that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

11. Nomination of Voluntary Workers, C1.3.0

RECOMMENDATION: it is recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee
Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group
Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers
Grenfell Sesquicentenary Committee Volunteers
Iris Garden Volunteers
Bogolong Aquatic Club Committee Volunteers
Bogolong Dam Volunteers
Australia Day Volunteers
Gold Fest Volunteers

128 **RESOLVED:** Cr Best and Cr McKellar that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee

Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group
Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers
Grenfell Sesquicentenary Committee Volunteers
Iris Garden Volunteers
Bogolong Aquatic Club Committee Volunteers
Bogolong Dam Volunteers
Australia Day Volunteers
Gold Fest Volunteers

12. Weddin Shire Council Crown Reserves Trust, P2.8.6

The Weddin Shire Council Crown Reserves Trust is comprised of all the members of the Council but is established under the Crown Lands Act, not the Local Government Act.

Council is responsible for a number of crown reserves spread around the Shire, several of which are leased to members of the public for periods of one year, usually from 1 October to 30 September. Longer leases are held by the Grenfell Country Club and the Caragabal Country Golf Club, under formal arrangements approved by the Minister for Lands.

Rentals collected for these leases are applied to the maintenance of reserves.

From time to time it will be necessary to arrange a meeting of the Trust. These meetings are usually quite short and have been held immediately following a monthly Council Meeting.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

129 **RESOLVED:** Cr Best and Cr Niven that that except where otherwise dealt with the General Manager's report be adopted

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Brown	Correspondence Item 1	President of The Henry Lawson High School P & C	Pecuniary	Yes
	Correspondence Item 6	Committee Member	Non-Pecuniary	No
Cr Parlett	Correspondence Item 6	Committee Member	Non-Pecuniary	No

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF
THE WEDDIN SHIRE COUNCIL HELD, 22 SEPTEMBER 2016.**

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 32/2016.
- A2. The Hon Rob Stokes MP, Minister for Planning, A3.6.57: Advising of the appointment of State members and alternates to the Western Joint Regional Planning Panels for a period of three years, ending 30 June 2019.
- A3. Essential Energy, U1.3.11: Advising Essential Energy has a regular vegetation management program, through which powerlines are visually inspected and nearby vegetation is trimmed to improve power supply reliability and maintain fire safety clearances.
- A4. NSW Government, Department of Industry, A3.6.52: Referring to Weddin Shire Council's application (in relation to Brundah Reserve) for support from the 2016/2017 Public Reserves Management Fund Program (PRMFP).
- A5. NSW Rural Fire Service, T2.1.9: Reference is made to Council's correspondence seeking comments in relation to the above planning proposal which seeks to modify land use zones and minimum lot sizes for the identified study areas located to the north, north east, east and south of Grenfell.
- A6. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson has announced the State Government will invest a total of \$174,344 for 5 projects at public reserves in the Bland, Weddin and Cowra region under the Public Reserves Management Fund Program (PRMF).
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 33/2016.
- A8. Local Government Grants Commission, A3.6.4: Advising the NSW Minister for Local Government, the Hon Paul Toole MP and the Commonwealth Minister for Infrastructure and Transport, the Hon Darren Chester MP, have approved the Grants Commission's recommendations for the 2016/2017 financial assistance grants.
- A9. Office of Local Government, A3.9.3: Advising the NSW Government is pleased to have received 63 submissions and heard from Local Councils, regional bodies, peak sector bodies and agencies at 10 consultation sessions across the State, on the way forward for Joint Organisations (JOs).
- A10. Department of Infrastructure and Regional Development, G2.55: Advising the Department of Infrastructure and Regional Development is currently providing advice to the Australian Government on NSRF Round Three applications.
- A11. Kathryn Smith, Secretary Quandialla Rural Fire Service, E3.3.4: Writing regarding the overgrowth of vegetation at the Quandialla Tip.
- A12. NSW Government, The Treasury, A3.6.1: Advising the NSW Government is undertaking major reform to the funding of fire and emergency services.

- A13. IPART, A3.6.64: Advising on 22 August 2016, IPART released its Draft Report for the *Review of the Local Government Rating System*.
- A14. Local Government NSW, A3.8.2: Advising that Local Government sector has welcomed a series of recommendations aimed at increasing flexibility in rate determination for Local Councils, contained in the Independent Pricing and Regulatory Tribunal (IPART) Draft Report released today.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 34/2016.
- A16. Office of Local Government, A3.9.3: Advising ordinary Local Government elections in NSW are scheduled to occur on 10 September 2016 for Councils that have not been merged and that are not subject to a merger proposal.
- A17. Local Government NSW, E1.3.4: Advising I have written to RFS's Commissioner, Shane Fitzsimmons AFSM, to express my strong objection to the RFS's misrepresentation of LGNSW's position on the new Rural Fire Fighting Fund (RFFF) contribution methodology.
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson is encouraging local community groups, sports clubs and Councils to apply for up to a million dollars to help them deliver an important sports infrastructure project in their community.
- A19. Kevin Abbott, P4.20102: I Keven Abbott tender my resignation effective from 2 September 2016.
- A20. Janelle Harris and Sarah Clifton, R2.10.008/R2.10.087: Writing to express our concerns as road users of Lynches Road and Back Piney Range Road, and residents of Piney Range, Grenfell.
- A21. Orange City Council, C2.7.5: Advising Orange City Council is once again seeking your support to be involved in a regional Noxious Weeds advertising campaign to be run in September through to November 2016.
- A22. Gai Lander, P2.3.14/C2.6.35: Writing to express my appreciation to you and all the members of the Art Gallery Committee for giving me the opportunity to write the Tromoy Quilt story, draft the designs for the brochure and storyboard and for the Committee giving the public presentation.
- A23. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 35/2016.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 36/2016.
- A25. Office of Local Government, A3.9.3: Advising as a result of amendments to the Local Government Act 1993, Councillors (including Mayors) are now required to take an oath or affirmation of Office.
- A26. Office of Local Government, A3.9.3: The NSW Parliament has passed amendments to the Local Government Act 1993 (the LGA) known as the Phase 1 reforms, focussing mainly on improving Council governance and strategic business planning.

- A27. RMS, T3.6.1: Enclosing a report for the NSW Grain Harvest Management Scheme January to June 2015 Harvest Period.
- A28. The Hon Katrina Hodgkinson MP, A3.19.2: Advising Member for Cootamundra, Katrina Hodgkinson together with her Federal parliamentary colleagues Senator the Hon Fiona Nash, Minister for Regional Development, Minister for Local Government and Territories, Minister for Regional Communications, Deputy Leader of the Nationals and the Hon Michael McCormack MP, Minister for Small Business and Member for Riverina, has officially opened her new electorate office at Young.
- A29. Weddin Mountain Muster Committee, C1.4.13: Due to the extreme wet weather events of the past few months, the 2016 Weddin Mountain Muster has been cancelled due to safety concerns for the riders and their horses.
- A30. Rick and Margot Gora, R2.10.159: Advising we have spoken today to Bill Twohill regarding the above as we are again flooded in.
- A31. Office of Local Government, A3.9.3: In collaboration with Local Government NSW, OLG will again be providing support to Council and Councillors to help them in their roles by conducting *Hit the Ground Running* Councillor workshops following Local Government elections of Saturday 10 September, 2016.
- A32. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson MP is encouraging local organisations and Councils to apply for up to \$300,000 under the NSW Government's 2016/2017 ClubGRANTS program to help them deliver an important emergency relief infrastructure project.
- A33. Orange City Council, C2.9.1: Advising that as the result of Mayoral Elections held on Tuesday 6 September 2016, Orange City Council Mayor and Deputy Mayor were elected as follows:
- Cr John Davis OAM (Mayor)
Cr Jason Hamling (Deputy Mayor)

SECTION B Matters for Report

- B1. Michael Graham, A4.4.1: Re: Off leash area. Lot 133 DP 1081488 at the end of Stan McCabe Drive, the biggest problem is going to be the amount of extra traffic coming and going all day and all week.
- B2. Grenfell Town & District Band Inc., C1.1.3: Enquiring if it is possible for Council to consider increasing their generous annual subsidy to the Grenfell Town & District Band?
- B3. Lyn Martens, A4.4.1: Advising I am strongly opposed to the suggested location at the end of Stan McCabe Drive.
- B4. Dean and Phoebe Baker, A4.4.1: Writing to submit our comments regarding the above proposal.
- B5. Local Land Services, A3.6.65/E3.3.1: Advising Central West Local Land Services (CWLLS), manages the Travelling Stock Reserves (TSR) within your Local Government area.
- B6. Transport Roads and Maritime Services, T2.1.5: Thanking you for your letter dated 18 August 2016 to Roads and Maritime Services for comment.

130 **RESOLVED:** Cr Best and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. The Henry Lawson High School, C1.8.3: Advising the Henry Lawson High School's Annual Presentation Day Ceremony will be held on Thursday 15 December, 2016 at 11.00am.

We are very proud of the long tradition of academic, school citizenship, sporting, leadership and musical excellence of our school. Recognising the achievements of students is both essential and exciting and a highlight of the school year.

The school relies almost entirely on the generosity of parents, interested citizens, business houses and other organisations to provide these students awards, and is very appreciative of support given in the past. Your donation will be acknowledged in the school's Annual Presentation Day program.

Any assistance in this way will be greatly appreciated.

RECOMMENDATION: That Council donate \$100.00 to each of the six schools in the Shire towards their annual presentation days.

Cr Brown previously submitted a written declaration of interest and left the room.

- 131 RESOLVED:** Cr Parlett and Cr Bembrick that Council donate \$100.00 to each of the six schools in the Shire towards their annual presentation days.

Cr Brown returned to the room.

2. Department of Industry, T4.3.1: Advising the Small Biz Bus will soon be visiting the Central West region. Location details have been confirmed as follows:-

Date: 29 September 2016
Location: Main Street (outside NAB), Grenfell
Time: 9.00 am to 3.00 pm

RECOMMENDATION: that approval be granted as detailed above.

- 132 RESOLVED:** Cr Brown and Cr Diprose that approval be granted as detailed above.

3. Grenfell Eels Junior Cricket Club, P2.1.6: Advising as a new junior cricket club that is totally geared to the youth of our shire ie, Grenfell Eels Junior Cricket Club in we herewith request usage of a playing field for our junior teams for both practice (Thursday 4.00 to 6.00 pm) and game day Saturday (8.00 am to 12.30 pm).

The Lawson Oval cricket nets and wicket playing field would be ideal.

RECOMMENDATION: that approval be granted as requested subject to a copy of their public liability policy being obtained.

- 133** **RESOLVED:** Cr Brown and Cr McKellar that approval be granted as requested subject to:
- i) a copy of their public liability policy being obtained
 - ii) an agreement between the two junior cricket teams being made regarding usage of grounds.

4. Grenfell Senior Rugby League, P2.1.6: Advising we have been allocated a Semi Final of the Woodbridge Cup to be played at Lawson Oval this Saturday.

Will the new toilet block be ready for use? If not would we be able to have use of the Port a Loos? Also we will require some extra garbage bins.

Note: As the game was played on the 3 September 2016 approval was granted.

RECOMMENDATION:

Confirm Action

- 134** **RESOLVED:** Cr Best and Cr Diprose that the action be confirmed.

5. Le Tour de Greenethorpe, T3.4.1/C1.1.3: Advising the Greenethorpe Hall Association will again be holding the Le Tour de Greenethorpe bike ride and family fun day this year Saturday, 24 September.

This event aims to showcase our town and provides an opportunity to promote healthy living and active communities. It also doubles as the major fundraising activity for the year to enable the hall to function as the vital town hub that it is.

Partners are being sought to contribute \$200 each to the advertising costs, insurance and running costs on the day. This important donation can be provided as cash or by purchasing items such as BBQ consumables, race prizes etc.

For your contribution you will receive:-

1. Acknowledgement in any pre-race advertising (local papers, the land newspaper etc.)
2. Access to start/finish point to place any banners/logos you wish to provide.
3. A stall site will be available to you on the day. Please confirm if a site is required.
4. A certificate as an office race day sponsor.
5. Free entry into the ride.
6. Acknowledgment in the race day program.

RECOMMENDATION: that Council donate \$200 to the Greenethorpe Hall Association to assist with expenses associated with the le Tour de Greenethorpe Bike Ride.

- 135** **RESOLVED:** Cr Diprose and Cr Parlett that Council donate \$200 to the Greenethorpe Hall Association to assist with expenses associated with the le Tour de Greenethorpe Bike Ride.

6. Grenfell Sesquicentenary Committee, C1.4.16: Reference is made to the above and I am writing on behalf of the Sesquicentenary Committee to request the use of Council's

coolroom and approximately (20) garbage bins. It is also requested that the bins be emptied after the event which would be very much appreciated.

Note: the General Manager and Director Engineering declare conflicts of interest as Secretary and a Committee Member respectively of the Sesquicentenary Committee.

RECOMMENDATION: that the requests be approved at no charge.

Crs Brown and Parlett previously submitted written declarations of interest and stayed in the room.

136 RESOLVED: Cr Best and Cr Bembrick that the requests be approved at no charge.

7. The Hon Darren Chester MP, Minister for Infrastructure and Transport, R2.76: Thank you for your application for funding under Round Five of the Heavy Vehicle Safety and Productivity Programme (HVSPP). I am pleased to advise you that your application for \$800,000 of Australian Government funding to support the construction of the project has been successful.

Initially you will receive an Offer of Funding which must be returned to the Department by 30 September 2016 to accept the funding offer and settle the conditions of the Project Agreement.

A list of all projects that have been successful under Round Five is available on the Department's website at <http://investment.infrastructure.gov.au/funding/Heavyvehicles/>

Thank you again for partnering with the Australian Government and I wish you every success with the project.

RECOMMENDATION: that the offer of funding be accepted and signed under the seal of Council if necessary.

137 RESOLVED: Cr Diprose and Cr McKellar that the offer of funding be accepted and signed under the seal of Council if necessary.

8. MeasureUp, H1.7.1: Advising MeasureUp is a Mobile DEXA Service used to determine the diagnosis of Osteoporosis for our patient demographic aged 70 years of age and over.

The Medical Centres that we will be attending are both the "Grenfell Medical Centre and Main Street Medical Services".

The desired parking location would be "street parking in front of the swimming pools on Melyra Street, Grenfell NSW 2810."

The dates and times that MeasureUp will require parking permission are as below:

Tuesday 8th November: 9am – 5.30pm

Wednesday 9th November: 9am – 5.30pm

Thursday 10th November: 9am – 5.30pm.

Note: A copy of their Public Liability Policy was provided.

RECOMMENDATION: that approval be granted as requested.

138 **RESOLVED:** Cr Brown and Cr Niven that approval be granted as requested.

9. Australian Local Government Association (ALGA), A3.8.3: Advising the ALGA's Local Roads and Transport Congress is our opportunity to meet, collaborate and represent the sector's interests. I invite you to attend the 2016 Roads Congress, which will take place in Toowoomba Queensland from 9 to 11 November.

Your Council's attendance at this year's Roads Congress strengthens the work that ALGA and your state and territory association is doing to secure better funding for Local Government roads and infrastructure. Your voices and your knowledge will show the Commonwealth Government the value you place on working together to deliver positive results for all our communities.

A key role of events like the Roads Congress is to help the ALGA Board to develop informed policies that positively impact communities across the country. These have recently included new funding for bridges, a longer term commitment to the Roads to Recovery program as well as a massive injection of extra funding for that vital program, but there is much more to do.

The Roads Congress will be an important opportunity to engage with the Government on how its policies will impact on the provision and maintenance of local roads as well as the broader infrastructure and transport agenda.

I look forward to seeing you in Toowoomba in November.

RECOMMENDATION: That the Mayor and Director Engineering be Council's representatives at the 2016 Local Roads and Transport Congress to be held in Toowoomba, Qld from 9 – 11 November, 2016.

139 **RESOLVED:** Cr Brown and Cr Bembrick that the Deputy Mayor and Director Engineering be Council's representatives at the 2016 Local Roads and Transport Congress to be held in Toowoomba, Qld from 9 – 11 November, 2016.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 22 SEPTEMBER 2016

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

140 **RESOLVED:** Cr Best and Cr Diprose that the late correspondence be received and dealt with because of the urgency of the matters.

10. Grenfell Public School, C1.8.2/C1.1.3: Advising Grenfell Public School is seeking your assistance in a matter that concerns students of Grenfell Public School. Each year our whole school participates in a valuable and necessary Swimsafe program.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's consideration

141 **RESOLVED:** Cr Diprose and Cr Parlett that Council provide funding for the total cost of the coach travel associated with the Swimsafe program, with funding to be sourced from the Grenfell Swimming Pool vote.

142 **RESOLVED:** Cr Brown and Cr Best that the Correspondence be noted except where otherwise resolved.

15 September 2016

The Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting, C2.7.3

The General Manager and I attended the Centroc Board meeting held at the Cowra Services Club on the 25 August 2016 and I provide the following report for Council's information.

Transport Infrastructure – Blayney-Demondrille Stage 1 funding was announced earlier this month, a significant milestone as it will be the first rail line re-opened in 20 years. Follow up meetings are underway with State ministers to progress the next stage.

Concern was expressed as to the status of the corridor for a future upgrade of the Bells Line. The Chair will be undertaking further advocacy in this regard.

A Regional Freight Movement Map has been developed in collaboration with National Heavy Vehicle Regulator by the Centroc Road Transport Technical Committee.

The Centroc Transport Group have been advocating for best possible outcomes on the Road/Rail Interface Agreements.

Water Security – Correspondence was sent to the Minister regarding an update on the Centroc Water Security Study.

Centroc will be writing to DPI Water seeking a targeted stakeholder session with Centroc representatives on the review of the Lachlan Water Sharing Plan. Submissions to the IPART Review of Water NSW operating licences and the Inquiry into the argumentation of water supply for rural and regional NSW will be lodged.

Health – The Beyond the Range Program is gaining a strong response through Social media. Fee Jennings is employed to post and promote the region attracting health professionals. A recent post reached 34,125 people.

The Board welcomed Mr Glenn Carroll, General Manager of Weddin, as the new sponsoring General Manager for Health.

Regional Development – There are a number of different State led initiatives underway which include:

- Phase One Amendments to the Local Government Act;
- Joint Organisation Reform including the potential "Planning Agreements" between the State and Local Government working regionally;
- Changes to the regional planning framework;
- Changes to regional governance from both DPC and Regional Development;

- Changes to how tourism is supported regionally; and
- Changes to State funding arrangements for Regional Development Australia.

Rural Fire Service – The Board is most concerned with the changes to funding for the Rural Fire Service, especially in the context of the Emergency Services Property Levy. A letter will be written to the relevant Ministers and the RFS expressing concerns.

Operational – A substantial amount of work has been undertaken in the Energy program, particularly in Street lighting.

Centroc staff continue to maintain savings for the Region. Over 5 years the calculated net savings since 2009 for Centroc Members is \$3.2 million dollars.

Over 5000 courses have been completed since the online training system began in 2012, and over 1500 employees have been trained in 2015/2016 for various courses, with over \$180,000 in savings been achieved for this financial year.

Financial – The anticipated full year profit for 2015/2016 is \$1539, against a budgeted profit of \$5470. The accounts will be audited in September, 2016.

There is a lot of valuable collaborative activity continuing to go on through this challenging reform of Local Government. Centroc members should be congratulated for their collaborative efforts for better outcomes for the region.

I commend this report to you.

CLR MARK LIEBICH
MAYOR

143 **RESOLVED:** Cr Liebich and Cr Parlett that except where otherwise dealt with the Mayoral Minute be adopted.

15 September 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2016.

Draft forms have been separately forwarded. To date, completed returns for the 2015/2016 financial year have been received from:-

Crs Liebich, Niven, McClelland, Brown, Griffiths, Hughes, Parlett, Best, Halls and Messrs Carroll, Gibson, Hayes and Twohill.

The returns once received are available for inspection by the public.

For Information

Noted

2. Local Government Reform – Future Direction, C2.10.9

As Councillors are aware Councils 'Fit for the Future' (FFTF) proposal was resubmitted to the Office of Local Government by the due date of Friday, 29 July 2016.

It is anticipated Council will be advised of the outcome of the reassessment by 30 September 2016.

A copy of the resubmission is available on Council's website: <http://www.weddin.nsw.gov.au>

For Information

Noted

3. Local Government Reform – Innovation Fund, C2.10.9

As Councillors are also aware Council was recently successful in its joint grant funding application under the NSW Government's \$4m Innovation Fund with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan.

THE GENERAL MANAGER'S REPORT

A brief together with an advertisement was developed to appoint a project agent who's role will be to facilitate the tender/quotation process to engage consultants to conduct efficiency/service/organisational/IT reviews and develop and implement policies and procedures to enable Councils to become fiscally responsible which is a requirement of the amended Local Government Act, 1993.

The Alliance Councils sought to engage a Project Agent (PA) with experience in collaborative processes, a capacity to undertake a learning and discovery approach to gap analysis and the development of an action plan to manage collaboration and be responsible for the delivery of the project outcomes.

The role was advertised through TenderLink and also print media including The Parkes Champion Post, The Grenfell Record, The Forbes Advocate, The Condobolin Argus, The Sydney Morning Herald and the Western Magazine.

One proposal was received from Mr Stephen Sykes for Nyrang Pty Ltd Trading as Sykes Peer Review in collaboration with Mr Alan McCormack.

Whilst the number of proposals was disappointing the application that was received was of a very high standard. The number of proposals must also be considered in the context of the specialist skills and experience that were being requested. It is likely there will be increased interest from suitably qualified consultants to undertake individual project elements such as efficiency and service reviews.

After assessing the proposal and consulting with the other three Mid Lachlan Alliance Councils the proposal was accepted.

RECOMMENDATION:

Confirm Action

144 **RESOLVED:** Cr Diprose and Cr McKellar that the action be confirmed.

4. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

Final documents have been finalised which will facilitate the request for proposals to operate the Weddin Regional Health Hub.

The documents have been forwarded to the proponents who have until Thursday, 13 October 2016 at 3.00 pm to submit their proposals which will allow a final decision to be then made.

For Information

Noted

5. Grenfell Sesquicentenary Celebrations, C1.4.16

The Grenfell Sesquicentenary 150th anniversary celebrations are only three (3) weeks away and the Committee led by Chairman Mr Peter Moffitt are hard at work planning the various projects and events that are to take place on the October 2016 Long Weekend as part of the celebrations.

THE GENERAL MANAGER'S REPORT

The Sesquicentenary theme 'Come Home to Grenfell' has been incorporated into many of the events and activities held by various community groups throughout 2016. The celebrations will culminate on the long weekend on 1 – 3 October, 2016 with an Official opening, a Grenfell photo exhibition, family friendly bushdance, bus tour and many more activities planned on Sunday, 2 October 2016 in Taylor Park, which will be the main day of the celebrations.

There is a lot of excitement and anticipation building in the community and the theme of the Sesquicentenary event will hopefully encourage past and present residents to come together to celebrate the rich history of Grenfell.

For Information

Noted

6. Councillors Farewell, C2.2.1

Councillors McClelland and Halls have elected not to re-nominate for Council which effectively saw them finish their time on Council on Saturday 10 September, 2016.

Cr McClelland and Cr Halls have served Council for 33 and 21 years respectively with both Councillors carrying out their duties with distinction. To formally recognise the contributions of Councillors McClelland and Halls for their many years of service to the Weddin Shire, an appreciation dinner was held at the Railway Hotel on Friday, 9 September 2016.

Both Councillors have been involved with many major projects some of which are detailed below:

- Local Government Reform – assisting Council to remain as a stand-alone independent Council
- Community Hub Development – Art Gallery, Library, Conference Room and IT Centre
- New Depot
- Grenfell Swimming Pool Redevelopment
- Weddin Health Hub Development
- Grenfell Visitor Information Centre (VIC) Development and accreditation
- Road Construction
- Kerb and Guttering and Footpath construction
- Industrial Land Development

While Councillor McClelland and Halls can be justifiably proud of their remarkable achievements they can be particularly proud of being part of a team that has seen Weddin Shire develop and grow into the vibrant, progressive shire it is today.

For Information

145 **RESOLVED:** Cr Bembrick and Cr Diprose that letters of appreciation signed by the Mayor be forwarded to N Hughes and A Griffiths for their years of service to Weddin Shire Council.

7. Induction Session for New Councillors, C2.2.4

An Induction Session will be held for all new councillors on Monday 19, September 2016 at 2.00pm at the Council Chambers. The main purpose of this session is to give new councillors an understanding of the local government system, including meeting procedure, prior to the first meeting.

A brief summary of matters to be dealt with is as follows:

- Local Government Reform
- Local Government Act, 1993
- Environmental Planning & Assessment Act
- Code of Conduct
- Code of Meeting Practice
- Business Paper
- Ipads
- Policies
- Integrated Planning & Reporting
- Associations & Alliances
- Road Programmes and Funding

New councillors are requested to advise their attendance to Nichola or Katherine.

For Information

Noted

8. Council Policies, C.2.4.3

Council has adopted many policies covering a wide range of activities. These policies provide guidance and direction to staff in the day-to-day running of the Council.

A folder containing the current policies was previously provided to all prior Councillors and is being provided to all new Councillors. It would be advantageous for Councillors to familiarise themselves with the range of policies.

It is a requirement under the Local Government Act that all policies be reviewed within the first year of a new Council. This process will commence progressively in the next twelve months.

For Information

Noted

9. Community Strategic Plan – End of Term Report, A3.4.11

This report was submitted to the August 2016 Council meeting and is being resubmitted to this meeting for the benefit of the new Councillors and to facilitate the review of Council's Integrated Planning and Reporting documents.

New South Wales Councils are required to include in their Annual Report in the year in which an Ordinary Election is held an End of Term Report as per s428(2) of the Local Government Act, 1993.

THE GENERAL MANAGER'S REPORT

The End of Term Report is a report on the outgoing Council's achievements in implementing the Community Strategic Plan over the previous four years. As with the Annual Report the End of Term Report is a key point of accountability between a council and the community it represents. It is therefore not a report to the Office of Local Government or the NSW Government it is a report to the community.

Unlike the Council's Annual Report which reports on the progress of the Council's 4-year Delivery Plan and Annual Operational Plan achievements, the End of Term Report is a report on the implementation and more importantly the effectiveness of the Community Strategic Plan Weddin Shire 2013 - 2023 in achieving its social, environmental, economic and civic leadership objectives.

The End of Term Report is a snap shot of the Council's performance in the past 4-years against Weddin Shire 2013 - 2023 Headline / Key Performance Indicators. It also includes for each strategic outcome a brief report on the actions taken by Council and our communities that contribute to Weddin Shire 2013 - 2023 strategic outcomes, the vision and the preferred futures of our local communities.

The End of Term Report which was adopted by Council at the August 2016 Council meeting is detailed below for Councillors information.

ITEM	STRATEGY	REPORT
SO#1	Strong, Diverse and Resilient Local Economy	
1.1	Strong and progressive agricultural sector	Lobbying continued to reopen the Blayney-Demondrille rail line.\$5m granted for the Maimuru to Demondrille section of the line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads to support agriculture.
1.2	Maximise the Weddin Shire's tourism potential	Established accredited VIC in hub building. Continued supporting local events including but not limited to Henry Lawson Festival, Gold Fest, Grenfell Sesquicentenary, Race days etc. Continued active involvement in Gold Trails including contribution to upgrade of Gold Trails website and ongoing support provided by Internet Officer to Gold Trails. Planning and negotiations carried out for the establishment of "Grenfell Festival of Fitness" event. Active social media presence maintained with regular updates. Participation in Central NSW unearthed campaign and co-ordinated workshop with tourism providers to maximise outcomes from this campaign. Industrial Estate land promoted resulting in sales. Forbes Street caravan parking currently being implemented to attract caravaners. Applications for Local Heritage Grants and Heritage Advisor Grants submitted.

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
1.3	Infrastructure and services to support business activity	<p>Meetings held with TAFE to discuss training possibilities.</p> <p>TAFE programs promoted internally to staff and to wider community.</p> <p>Support provided to staff members to undertake training via the training and expenses policy.</p> <p>One employee trained as a horticulturist, two employees trained as supervisors, two school based students employed in parks and garden and workshop.</p> <p>Recycling at Quandialla being monitored and working well.</p>
1.4	Support existing business & encourage new industries	<p>Weddin Development Committee supported and support provided to implementation of 'Go Grenfell' shopping cards.</p> <p>Continued liaison with and support of Central West BEC.</p> <p>Potential investors made aware of Council's incentive policies and opportunities.</p> <p>Council's economic development strategic plan currently being reviewed.</p> <p>Industrial Estate being further developed.</p>
1.5	Promote land zoned for development	<p>Industrial land promoted. Prospectuses distributed to promote the Weddin Shire.</p>
1.6	Foster partnerships to advance economic activity	<p>Weddin Development Committee supported to conduct Weddin Business Awards.</p> <p>Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire.</p> <p>Continued liaison with and support of Central West BEC.</p>
1.7	Support expanded aged care facilities & services	<p>New contractor for the local Taxi Service engaged to maintain a subsidised form of public transport for the community including the aged.</p> <p>IT classes maintained including free classes in Seniors Week.</p> <p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Library village deposit stations and house bound service maintained.</p> <p>Seniors resources maintained at the library.</p> <p>Department of Human Services Access Point operated out of Grenfell Internet Centre.</p>
1.8	Support responsible mining	<p>Site meeting with existing mining operations regarding life span and closure and rehabilitation plan.</p>
1.9	Encourage renewable energy development	<p>CEEP grant obtained through CENTROC for sewer relining and smoke detection.</p> <p>DA packs including renewable advice.</p>

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
SO#2	Healthy, safe, and educated community	
2.1	Encourage provision of quality medical facilities	Plans developed for new Grenfell Medical Centre which will include GP's, visiting specialists and a dental surgery. Work undertaken to prepare and release an Expression of Interest for the management of the new Medical Centre to maximise outcomes of this facility. New doctor continues to operate from Main Street Surgery. Local GP's being supported with subsidised accommodation and housing.
2.2	Promote and develop health education	Health education conducted in conjunction with Health agencies.
2.3	Support community transport	Subsidised local taxi service maintained. Advertising and negotiations undertaken to establish a new provider to maintain this service.
2.4	Support provision of adequate aged care service	Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. House bound library service maintained as well as village deposit stations. Seniors resources maintained at the library.
2.5	Maximise public health and safety	Complaints and inspections attended to as appropriate. Home swimming pool inspections program developed and adopted, inspections to commence. RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted. All meetings attended by delegates and Director Engineering. Co-operation with Local Units as requested. Cleaning schedule for toilets and street cleaning etc adhered to, including for special events. Street lighting operating satisfactorily.
2.6	Support local education institutions	Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement. Education and training opportunities for Council staff supported and encouraged. Australia Day academic award presented to recognise academic achievement.
2.7	Provide lifelong learning opportunities	Library resources continually reviewed and updated. Access maintained to the State Library of NSW online resources via State Library E-Resources. Library supports special event and programs for all ages. The Grenfell Internet Centre supports the ongoing development of IT skills in the community.

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
		<p>IT classes regularly held including free seniors week classes.</p> <p>IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects.</p> <p>TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.</p>
SO#3	Democratic and engaged community	
3.1	Develop leadership skills in the community	<p>Council staff encouraged and supported to take an active role in the community.</p> <p>Volunteers of community organisations encouraged and supported.</p> <p>Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.</p>
3.2	Implement the integrated planning and reporting	<p>IP & R documents implemented and reviewed on an ongoing basis.</p> <p>Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice.</p> <p>Accounting standards are monitored and any new requirements incorporated into Councils procedures.</p>
3.3	Support village progress organisation activities	Supported by various Councillors on an on-going basis.
3.4	Harness and leverage existing leadership network	<p>Information on grant funding opportunities distributed to community groups.</p> <p>Community networks leveraged to inform and subsequently support Council's 'Fit for the Future' submission.</p> <p>Ongoing support provided to community groups and their initiatives. eg the "Go Grenfell" shopping cards project.</p>
3.5	Community consultation on major decisions	<p>Community groups consulted where appropriate e.g Local Government reform public meeting.</p> <p>Community groups are encouraged to provide feedback to and assist Council where relevant eg. Local Government reform survey.</p> <p>Survey undertaken and public meeting held to inform Council's "Fit for the Future" submission.</p> <p>Council policies and projects advertised publically for feedback and comment.</p> <p>Community members welcomed to address Council.</p> <p>Social media and website presence maintained to engage with and inform the community.</p>
3.6	Educate Community on role of Council & Councillors	<p>Weekly newsletter placed in Grenfell Record and website.</p> <p>Website and social media presence in addition to weekly newsletter.</p>

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
3.7	Leverage internet and social media to engage community in local leadership and communication	Regular updates made via website and other social media platforms such as facebook and twitter to engage and inform the community. Survey Monkey surveys undertaken to inform the Council planning and decision making process. Regular website, facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles.
SO#4	Culturally rich, vibrant and inclusive community	
4.1	Maintain & develop sporting facilities & events	Master Plan adopted by Council for Henry Lawson Oval. Amenities at Quandialla Pool upgraded as requested. Facilities regularly maintained.
4.2	Maintain & develop recreational facilities & events	Redevelopment of Grenfell Swimming Pool commenced. Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant obtained. Scoreboards/goal posts and new toilet block completed at Henry Lawson Oval.
4.3	Maintain & develop cultural & arts facilities & events	Arts and Tourism Officer appointed. Gold Fest event organised and held. Support provided to Henry Lawson Festival and Art Gallery. Planning and negotiations undertaken for the establishment of a new sporting tourism event. Numerous events supported financially as well as with promotional support.
4.4	Develop strategy for attracting diverse cultures	Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents.
4.5	Encourage sense of community & connectiveness	Community members encouraged to join community and Council committees and groups. Support provided to numerous community groups. Special events held and supported for all age groups and interests. Community volunteers invited to assist with events where appropriate. Staff encouraged to be actively involved in community groups.
4.6	Implement a social activities planning program	Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Cinema service maintained at Community Hub. Conference room made available for employment agencies and social groups/activities. Access Point Services established in CTC for the

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
		Department of Human Services.
SO#5	Cared for natural, agricultural & built environments	
5.1	Implement environmental regs & control in Council operations	DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan currently being developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule.
5.2	Encourage waste reduction & recycling	Grenfell, Greenethorpe and Quandialla recycling services implemented and operating very well. Program for education for recycling in schools and reminders to residents as to recyclable materials conducted.
5.3	Raise awareness of sustainable practices	Environmental education undertaken.
5.4	Improve environmental outcomes of Council operations.	Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Improvement plans being developed for Grenfell, Caragabal and Quandialla facilities. Trees planting programmes undertaken.
5.5	Inform local ag industry about sustainable practices	Local forums publicised in Council newsletter. Tree planting carried out.
5.6	Preserve the heritage of built areas	Free Heritage Advisory service provided. Local heritage grants programs administered.
5.7	Preserve broader landscape connectivity for native fauna	Support given to schools for Tree Days. Roadside vegetation study for all roads in Weddin Shire completed.
SO#6	Well maintained & improving Shire assets and services	
6.1	Council operations meet reasonable community expectations	Hub building services operated and maintained. Property/rating maintained up to date. All rates notices issued on time. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed. Hub building services maintained and operated.
6.2	Maintain & improve Council's transport infrastructure	All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures upgraded and maintained in good

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
		order. Company Dam grounds and facilities maintained. Footpaths upgraded and maintained. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis.
6.3	Maintain structural assets	All structural assets maintained as funds permit within the relevant asset management plans levels of service. Beasleys Bridge upgraded. Grant funding received to upgrade Blacks Bridge. Grant funding application submitted to upgrade the Grenfell Sewerage Treatment Works.
6.4	Position Weddin Shire as “employer of choice”	Employees encouraged and supported to identify and undertake continuing professional development and training. High level of WHS attained.
6.5	Provide a modern plant fleet	Plant purchased to maintained high standard. Purchased patch truck, two western star trucks and two tipping super dog trailers to increase efficiencies.
6.6	Manage classified road on behalf of RMS	State, National and regional roads maintained within RMS standards.
6.7	Participate in, & support, Localising NSW 2021	Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. Sewer mains upgraded. Joint tenders with CENTROC such as smoke testing, best practice and road signs tenders undertaken.
6.8	Liaison & partnership with NSW State & federal govts	Continued liaison with key health sector stakeholders for the planning of the new Medical Centre. Liaison with and participation in Central NSW Tourism initiatives. Liaison with political representatives regarding the ‘Fit for the Future’ process and Council’s submission informed by the community’s wishes. Successful in receiving grant funding of \$400,000 under the State Government’s Innovation Fund in conjunction with Parkes, Forbes and Lachlan Shires. Continued lobbying efforts in regard to Weddin Shire Council activities, grant submissions, capital projects with all levels of government. Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of SH Contracts and Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed new Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee, Central NSW Tourism in relation to provision of VIC services etc.

THE GENERAL MANAGER'S REPORT

ITEM	STRATEGY	REPORT
		Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement.

For Information

Noted

10. Integrated Planning and Reporting – 2017/2021 Delivery Program, A3.4.13

The 2017/2021 Delivery Program is required to be developed prior to 1 July 2017. The Delivery Program is a fixed term four year plan which aligns with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity

The Delivery Program is required to meet the general requirements of the Local Government Act, 1993 in that it is a four year plan that describes the principal activities and actions Council will undertake to achieve the objectives of the 2013-2023 Community Strategic Plan as well as outlining the resourcing options available to fund these projects and activities.

It is proposed to commence the development of the 2017/2021 Delivery Program in the near future.

RECOMMENDATION:

That the development of the 2017/2021 Delivery Program be undertaken.

146 **RESOLVED:** Cr Brown and Cr Best that the development for the 2017/2021 Delivery Program be undertaken.

11. Tromoy Quilt Project, P2.3.14

The Tromoy Quilt Project Interpretive Display story board and brochure was launched on Tuesday, 16 August 2016 at the Grenfell Art Gallery.

The Tromoy Quilt project was initiated by the local quilting group as part of the Henry Lawson Festivals 50th year celebrations. The local group began a cultural exchange with a Norwegian based quilting group to recognise Henry Lawson's Norwegian heritage.

THE GENERAL MANAGER'S REPORT

The quilt was framed and gifted to Council several years ago and has been on display in the Hub for several years now. The new storyboard and flyer project was initiated by the Grenfell Art Gallery Committee to assist the art gallery volunteers when speaking to visitors in regards to the quilt. The storyboard and flyer explain the story of the Tromoy Quilt project and why a quilt from Norway is hanging in the Grenfell Art Gallery. It is a great way to represent Grenfell's connection to Norway via Henry Lawson.

There was an excellent crowd in attendance and it was great to see a number of members from the original quilting group present as well as Gai Lander and members of the Grenfell Art Gallery Committee, whose drive and determination ensured this fantastic project has been brought to fruition.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

- 147** **RESOLVED:** Cr Diprose and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

15 September 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 August 2016:

Bank Account	
Westpac	\$1,100,730.06
Investments	
Westpac	<u>5,250,000.00</u>
Total Investments	<u>\$5,250,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of August follows:

Rates Receipts	1,173,720.38
FAG Grant Instalment	598,234.25
Block Grant Instalment	191,000.00
Innovation Fund Grant Instalment	300,000.00
Credit Union Agency Commission	607.20
Interest on Investments	6,276.16
Development & Building Application Fees	4,866.00
CTC Income	8,093.05
Caravan Park Income	4,047.00
Other	10,729.83
Total	<u>\$2,297,573.87</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2015/2016:

Following are the up to date maintenance figures as at 30 June 2016.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	717,479	692,643
Grenfell Town Streets Maintenance	168,722	152,060
Village Maintenance - Caragabal	6,000	5,048
Village Maintenance - Greenethorpe	6,000	10,277
Village Maintenance - Quandialla	6,000	13,793
Garbage / Recycling Collection	129,000	132,866
Quandialla Recycling Station	8,000	4,491
Greenethorpe Collections	8,000	5,903
Commercial Waste Collection	18,000	9,911
Grenfell Waste Depot Manning / Plant Hire	135,000	136,288
Tips Working Expenses	49,000	57,019
Grenfell Tip Green Waste Processing	20,000	13,927
Cemetery Maintenance	69,000	71,453
Cemetery Sites etc. income	(33,000)	(63,114)
Noxious Plants	84,500	80,964
Noxious Plants - Extra	20,000	20,389
Parks & Gardens	206,262	199,491
Library Expenditure	95,053	80,638
Baths Income	(25,000)	(19,780)
Baths Expenditure	134,909	113,154
Caravan Park Income	(57,000)	(69,762)
Caravan Park Expenditure	103,635	80,488

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	603,180	607,242
2015/16 National Roads (SH17)	809,504	704,399
2015/16 Regional Roads Block Grant	907,584	603,838

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets	36,520	0
Quandialla Drainage	151,657	14,610
Greenethorpe - Bumbaldry road	500,000	500,000
Grenfell Medical Centre - K&G & Footpath	142,036	12,036
Grenfell Streets Construction	121,507	5,472
Grenfell Kerb & Gutter	104,545	2,315
Grenfell Streets - Foot paving	37,387	926
Gravel Resheeting	175,984	101,180
Asbestos Mgmt. Plan	6,800	6,748
Memory St/Holy Camp Road Construction	30,000	18,815
Total	1,306,436	662,102

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	213,517
BALLENDENE ROAD (R2R)	345,593	227,309
DRIFTWAY ROAD (R2R)	512,292	617,571
TYAGONG CREEK ROAD (R2R)	221,393	221,393
Total	1,279,278	1,279,791

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2015/2016

Item	2015/2016 Vote	2015/16 Exps	Surplus	Deficit	2016/17 Vote	Carry- Over	2016/17 Revised
Rural Roads	717,479	692,643	24,836		652,498	24,836	677,334
Grenfell Town Streets Maintenance	168,722	152,060	16,662		190,605	16,662	207,267
Caragabal Village M&R	6,000	5,048	952		6,000	952	6,952
Greenethorpe Village M&R	6,000	10,277		4,277	6,000	-	6,000
Quandialla Village M&R	6,000	13,793		7,793	6,000	-	6,000

THE DIRECTOR CORPORATE SERVICES' REPORT

4. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 31 August 2016.

Item	Vote	Expenditure
Rural Roads Maintenance	652,498	146,055
Grenfell Town Streets Maintenance	190,605	10,253
Village Maintenance - Caragabal	6,000	1,486
Village Maintenance - Greenethorpe	6,000	245
Village Maintenance - Quandialla	6,000	1,160
Garbage / Recycling Collection	130,000	22,968
Quandialla Recycling Station	8,000	954
Greenethorpe Collections	8,000	820
Commercial Waste Collection	18,000	1,610
Grenfell Waste Depot Manning / Plant Hire	135,000	15,622
Tips Working Expenses	63,000	7,461
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	11,955
Cemetery Sites etc. income	(49,000)	(9,482)
Noxious Plants	84,500	8,650
Noxious Plants - Extra	20,000	0
Parks & Gardens	218,262	37,131
Library Expenditure	98,900	16,095
Baths Income	(25,000)	0
Baths Expenditure	174,000	7,167
Caravan Park Income	(65,000)	(7,455)
Caravan Park Expenditure	110,300	18,738

RTA Grant Works

Item	Vote	Expenditure
2016/17 State Roads (SH6)	12,300	35,197
2016/17 National Roads (SH17)	0	111,572
2016/17 Regional Roads Block Grant	791,000	142,898

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	15,581
GRAVEL RESHEETING	28,524	0
GRENFELL STREETS - FOOTPAVING	55,722	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	0
FORBES STREET BEAUTIFICATION	95,055	10,815
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	0
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	0
Total	944,107	26,395

THE DIRECTOR CORPORATE SERVICES' REPORT

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	0
GRAVEL RESHEETING	100,000	1,164
KEITHS LANE	300,000	70,624
BEWLEYS ROAD	200,000	2,573
GREENETHORPE BUMBALDRY ROAD	425,000	348
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	1,477,353	74,709

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for August is as follows:

Batch of 12 ratepayers referred to Council's debt recovery firm with the following results:

- 1 paid in full
- 3 arrangements
- 2 pending arrangements
- 6 no response to date

1st instalment reminder letters sent

Continued monitoring of existing payment arrangements with follow up and further action where required.

3 new payment arrangements made.

Continued liaison with Council's debt recovery firm and other debt collection activity of a routine nature

For Information

Noted

6. Local Government Elections, C2.1.10

The Local Government Elections were held on Saturday 10 September 2016 with the successful candidates listed below:

Mark Liebich
Paul Best
Craig Bembrick
Stephen O'Byrne
Stuart McKellar
Carly Brown
Jan Parlett
Phillip Diprose
John Niven

THE DIRECTOR CORPORATE SERVICES' REPORT

Congratulations to the successful candidates and I wish you all the best in your endeavours during the next four years.

I would also like to acknowledge the work done by Councils employees in helping to administer the elections and in particular hosting the pre-poll. This work was conducted in addition to normal work duties at a time we also had staff members away at training. The excellent work completed by staff in these circumstances is appreciated and a credit to them.

For Information

Noted

7. Preparation of the 2015/2016 Financial Statements, A1.6

In preparing the 2015/2016 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare and sign a statement in the approved form as to its opinion on the general purpose financial reports.

The declaration states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

148 **RESOLVED:** Cr Parlett and Cr McKellar that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

8. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Vigorous weeding of all print collections continued through August. A substantial amount of the junior material was given to a local school. Some of the adult material will be sold but inevitably most will be taken to Young for recycling.

Four new databases have been made available through the library's website, all with off-site access.

The library's automated system will be upgraded to the most recent version on 5th September on a dial-in basis.

Otherwise activities were of a routine nature.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

9. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Grenfell Go Card update - there has been \$10,535 loaded onto the cards and \$6,738 has been redeemed. The cards are being used in 28 of the 49 registered stores.

Continued work on the development of the new economic Development Strategic Plan and ongoing liaison with the engaged consultant and local stakeholders.

Distributed funding opportunities to interested community groups.

Attended August Weddin Development Committee Business Engagement Evening meeting.

Assisted with coordination of WDC feature in Discover Magazine.

For Information

Noted

10. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Coordinated Aurora visit for staff training and additional operator session on the role of the AVIC.

- Staffed the Grenfell Accredited Visitor Information Centre as required.
- Prepared minutes for August tourism committee meeting.
- Recorded community hub bookings, distributed and collected paperwork from clients.
- Researched and recorded 4 radio interviews.
- Prepared agenda for and attended August Henry Lawson Festival meeting. Prepared correspondence as secretary of the Grenfell Henry Lawson Festival.
- Nominated the Grenfell Henry Lawson Festival for the NSW/ACT Regional Achievement and Community Awards.
- Attended August Sesquicentenary Committee meetings.
- Sought promotion of Sesquicentenary in various 'In Search' columns in Sydney, Canberra and Melbourne newspapers.
- Finalised marketing and promotion of the Grenfell Sesquicentenary celebrations on radio, press and social media.
- Coordinated updates to Sesquicentenary program on website.
- Finalised sesquicentenary weekend program of events and activities including live music, children's corner, guineapig races, blade shearing, dancing etc.
- Coordinated the preparation and printing of Sesquicentenary posters.
- Developed and ordered Sesquicentenary guest books.
- Developed Sesquicentenary pull up banner.
- Commenced TASAC application for retention on white on brown sign for Grenfell Railway Station, including research and preparation of a flyer and interpretive sign.

THE DIRECTOR CORPORATE SERVICES' REPORT

- Coordinated announcement of Grenfell Active Festival on front page of Grenfell Record on 31st August 2016.

For Information

Noted

11. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery:

- Arranged letter of payment for previous exhibitor
- Made contact with Artists for 2017 exhibitions
- Organised Tromoy Quilt launch
- Contacted Grenfell quilters and obtained postal addresses
- Oversaw hanging of 'When Two Worlds Meet – The Ethereal and the Earthly' by Kim Bagot-Hiller and Kim Heath
- Requested painting of back wall as well as hanging of wires in storage
- Made further contact with next artists Elaine and Roslyn
- Sent event details to Arts Outwest for their enewsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Designed and distributed invitation for Sesqui exhibition morning tea
- Organised another Tromoy Quilt poster to be printed and taken to Tromoy
- Liaised with potential exhibitors
- Counted Perspex name plates for Sesqui exhibition
- Applied for Regional Capital funding for Gallery lighting upgrade
- Discussed options for lighting in gallery for grant application with tradesmen who could assist with the upgrade.
- Designed and sent Gallery exhibition opening invitation by email and post
- Sent upcoming exhibition details to Arts OutWest for their monthly enewsletter

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au and created new listings
- Replied to visitor enquires
- Wrote Facebook posts and scheduled posts
- Arranged for google analytics reporting
- Managed TVC – arranged TVC to be sent to stations
- Arranged for access to our listings on App N Go
- Distributed stall holder application form for Sesqui event
- Wrote article about stalls for sesqui for Grenfell Record
- Sent our Weekly Wednesday Questions and collated reply's
- Had TVC added to website
- Remade contact with Ancestry.com to arrange speaker at Sesqui celebrations
- Gathered stall applications for sesqui. Answered stall enquiries
- Liaised with V3 to find out requirements for B&B's to do online bookings
- Looked into helicopter rides for Sesqui weekend
- Gathered quotes for lanterns for Sesqui event
- Assisted B&B to obtain listing on trip advisor
- Forwarded on grant information to museum

THE DIRECTOR CORPORATE SERVICES' REPORT

- Created brochure templates for casual staff member
- Made contact with lady on Facebook about her local family history university project
- Liaised with David Armstrong about proposed map project for Sesqui exhibition
- Forwarded grant details onto Union Club
- Gathered quotes and samples of red carpet for red carpet day
- Sent out further Sesqui stall information to potential stall holders
- Gathered further quotes for interpretive signage for railway station
- Sent out visitor guides to VIC's
- Requested visitor guides and event programs as released
- Ordered red helium balloons and accessories for red carpet day
- Organised operator information session with Aurora
- Contacted local community groups, schools and clubs about stalls for Sesqui event
- Had teleconference with V3 and operator to get operator online with a 'book now' button
- Weekly staff meeting with Director of Corporate Services

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries
- Update the weekend staff information and to-do folder – this is updated weekly with new asks and information for them
- Continued with weekly email requesting information from business in the Shire about their availability, news etc.
- Gathered quotes for new souvenir bag
- Designed print for new souvenir bag
- Organised staff training with Aurora

Henry Lawson Festival

- Applied for Regional Arts Fund - Small Regional Festival Support
- Drafted letters of support
- Made contact with RM Williams for 2017 sponsorship
- Facebook posts

For Information

Noted

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 52 residential customers and 7 business customers.
- Sold laptops/computers to 3 residential customers and 2 business customers.
- Sold software, parts and accessories to 55 residential customers and 5 business customers.
- Sold ink and toner cartridges to 16 residential customers and 1 business customers.
- Delivered 2 individual lessons.
- Printed 1 lot of Service Booklets.

For Information

Noted

LACHLAN GIBSON

DIRECTOR CORPORATE SERVICES

149 **RESOLVED:** Cr Best and Cr Diprose that except where otherwise dealt with the Director Corporate Services' report be adopted.

15 September 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (11 September 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- SH6
 - general maintenance
 - flooding in many locations
 - clear fallen tree

- SH17
 - general maintenance
 - extra maintenance due to wet weather
 - sealed heavy patching
 - traffic control during flooding while road closure in place

- MR398
 - general maintenance
 - minor flooding,
 - road closed due to flooding in Temora Shire Council

- MR236
 - general maintenance
 - minor flooding
 - road closed due to major flooding in Forbes Shire Council

- MR237
 - general maintenance

- MR239
 - general maintenance
 - traffic accident
 - removed fallen trees
 - sealed rehabilitation

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- sealed Driftway Road
- sealed Ballendene Road
- completed rehabilitation on MR239

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance graded Barkers Lane, Goodes Lane and Dunkleys Lane
- extra maintenance needed on all roads – patching, drainage and signs
- removed several fallen trees
- repaired major scour on Peaks Creek Road
- resheet Berendebba Lane

1.4 Urban Maintenance/Construction

- general maintenance
- repaired drainage sump North Street
- continuing Forbes Street blister construction
- relocated taxi rank and removed old taxi rank

For Information

150 **RESOLVED:** Cr Parlett and Cr Brown that the agreed Forbes Street Caravan Parking and beautification plans be implemented and Council issue a public apology for the diversion from the plans.

151 **RESOLVED:** Cr Brown and Cr Best that Council provide a press release regarding the Forbes Street Works to the Grenfell Record.

2. Other Works

- delivered Life Education Van to Caragabal and Quandialla Schools
- refix banners for the Grenfell Sesquicentenary
- Quandialla drainage continuing
- Repaired water pipe at Council Chambers

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- continuing new toilet block construction at Henry Lawson Oval
- tree lifted
- trees for Forbes Street have been relocated to the Railway Station
- completed tree planting in Forbes Street, laid irrigation pipe

THE DIRECTOR ENGINEERING'S REPORT

2.2 Cemeteries

The following graves have been prepared from: 7 August 2016 to 11 September 2016:-

Grenfell Lawn	–	1
Grenfell	–	Nil
Bimbi	–	1
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery
- erected seat in Lawn Cemetery
- sprayed between graves for weeds
- mowed and sprayed Bimbi Cemetery

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the last month, none in the relined section. Insituform continuing to sewer lateral relining. Sewerage Treatment Works has been cleaned up twice after flooding.

2.4 Private Works

- sold gravel to ratepayers
- cleared a sewer choke for a rate payer

2.5 Village Maintenance

- general maintenance
- cleaning Quandialla Pool

2.6 Vandalism

Urban - repair toilet door at top Lawson Oval \$150.00

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$950.00
Progressive Cost Rural: \$0.00
(from 1/7/2016 to date)

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

3. Future Works

3.1 Rural

- general maintenance
- commence Greenethorpe – Bumbaldry Road upgrade (Stage II)
- continue Quandialla drainage
- commence Warraderry Grain entrance works (subject to weather)
- Young Road – commence REPAIR works

3.2 Urban

- general maintenance
- Forbes Street beautification
- complete Alexandra Street intersection improvements
- complete toilet construction Henry Lawson Oval
- widen and complete road access and cul-de-sac in Industrial area
- complete Lawson Estate private works
- Grenfell Sesquicentenary preparations

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4107	Patch Truck	Venturi repairs, cleaned strainer, blower.
PI 4105	Cat 120M Grader	Major Service
PI 5322	Gravelly Mower	Rebuild motor (dropped valve).
PI 5300	Husqvarna Mower	Replace steering bearings, drag links, bushes.
PI 3953	Garbage Truck	Harness Repair
BFO 0583	Pullabooka Fire Truck	Major service
PI 4070	Cat 613B Grid Roller	Repairs to air conditioning
PI 4108	Multipac Roller	Repair cooling issues (top radiator hose)
PI 3953	Garbage Truck	Electrical repairs, replaced front spring shackles.
PI 3952	Kenworth Prime Mover	Diagnose computer fault

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching on SH17 is completed.

Work Orders for guardrail repair work received. Culvert repair Work Orders pending. RMS to provide Work Order for new SH6 signage in Grenfell.

Work Orders for heavy patching on SH6 and SH17 for 2016/2017 submitted to RMS.

For Information

Noted

6. Noxious Weed Report – August, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – African Boxthorn, Scotch thistle, Bridal creeper
- Areas sprayed – Trigalana, Tirranna, Pullabooka, Wheoga, Yuline, Brundah, Yambira, Bumbaldry, Bungalong & Grenfell town area
- Alternate bio security information system (BIS) compatible mapping program research & purchase. Charters technology supplying the program. Awaiting Getac tablet to load mapping.
- Noxious Weeds Officer attended WAP workshop and MVNPAC at Cobar. WAP – workshop - six mandatory documents finalised by WAP 1520 partners. The documents include High risk pathways and sites management plan, list of high risk weeds, incursion plan, rapid response plan, regional inspection plan, communication strategy.
- Biological control – rust & leaf hopper transfer to other areas
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. 2016/2017 RMS REPAIR Grant, R2.51.20

Council has been advised that the bid for the 2016/2017 REPAIR Grant for rehabilitation works on Young Road between chainage 19.2 km to 20.5 km has been approved (total grant \$200,000 on a 1:1 basis).

Due to the current wet conditions throughout the Shire, Council may have to commence these works earlier as they are in a relatively dry area.

The works will include stabilization.

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

- 152** **RESOLVED:** Cr Diprose and Cr Bembrick that except where otherwise dealt with the Director Engineering's report be adopted.

15 September 2016

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

A. Public Health and Environmental Matters

The General Manager presented the report in the absence of the Director Environmental Services.

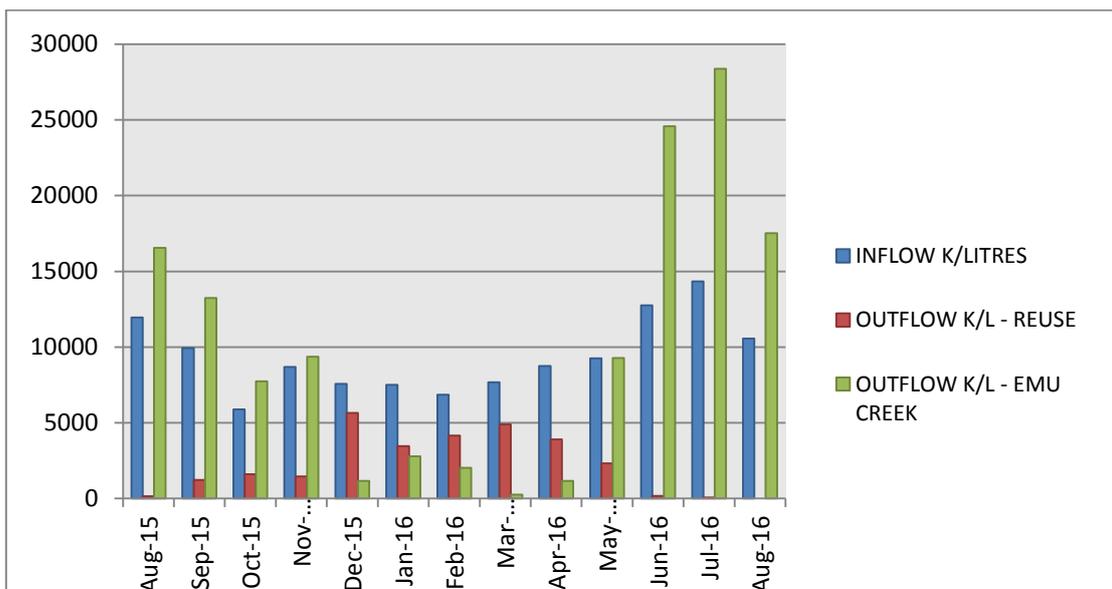
1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during August 2016 was 10,566.5kl with the daily average of 340.85kl. Outflow for irrigation for reuse was 0kl and discharge to Emu 17,526.95kl.

The highest daily recording of 434.5 kl occurred for the 24 hours ending 6.30 am on 1 August 2016 and the lowest of 275 kl for the 24 hours ending 6.30 am on 30 August 2016.

Council's PIRMP has been activated in the month of August due to outflow exceedances with the EPA being advised and appropriate sampling carried out post discharge point. All testing results are within Councils water quality discharge requirements under its licence.

A total rainfall of 40 mm was recorded for the month.



For Council's Information

Noted

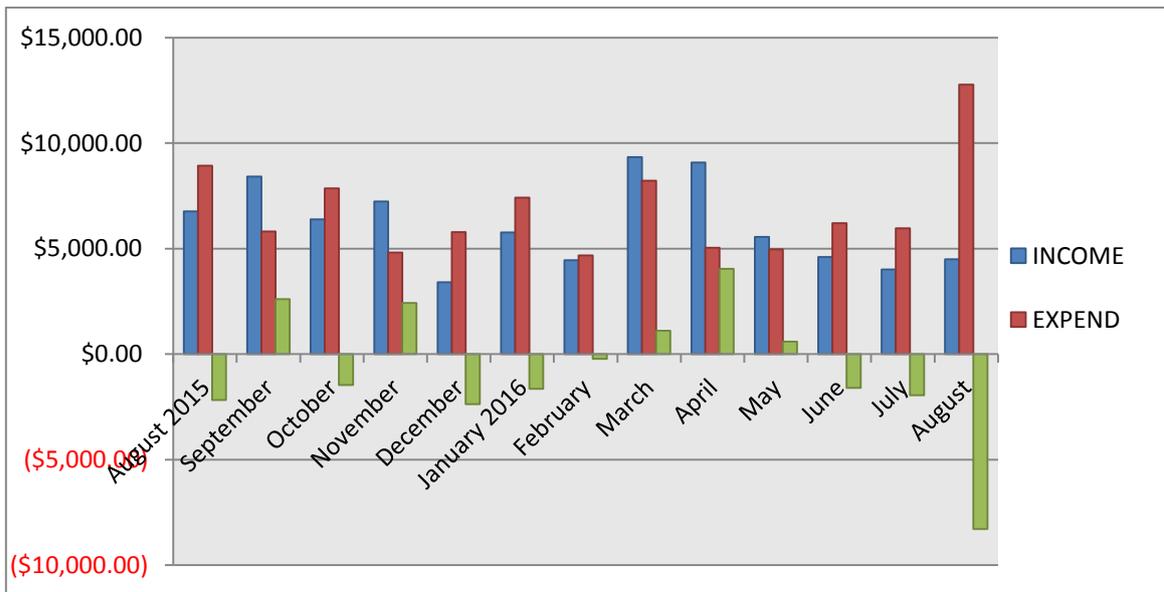
THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of August 2016 was \$4,500.00 with expenditure of \$12,778.57 resulting in an operational loss of \$8,278.57 the month.

The major components of the operating loss were council rates at \$5,100.00 and sewer rectification works at \$2,000.00

There were 107 sites occupied for the month of August 2016.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized:	0	Animals Destroyed:	0
Animals Returned to Owners:	0	Animals Released:	1 (Dog)
Animals Straying & Impounded:	1 (Dog)	Animals Rehomed:	0
Animals Sold:	0		
Animals Surrendered:	0		

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated
- Maintenance and record keeping of activities for impounding facility
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation
- Entering new data on NSW Pet Register as per legislative requirements
- Communication with community re companion animal legislation
- Acting and advising public in accordance with Companion Animals Act

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Scanning of lost animals, investigation of ownership and returning to owners
- Exercise with microchipping – local implanter
- Communication/assistance with RSPCA
- Research – Guidelines to the Exercise and Functions under the Companion Animals Act 1998.
- Show cause issued – non-compliance microchipping and registration

Media Releases

- Article published – Responsible Dog Ownership – Livestock
- Grenfell Show – Dogs and Fireworks don't mix.
- 2LF radio announcement – reminder to dog owners – Grenfell Show Fireworks

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Correspondence issued re contaminated bins to property owners.

Comparison Table – Dog Seizure Activity Report - (Submitted Annually OLG)

	2014/15	2015/16
Total Impounding (Incl. stray, abandoned, seized)	59	57
Dogs immediately returned to owner (already microchipped & registered)	5	11
Qualify for rehoming	5	5
Sold	4	5
Destroyed	18	7
Dogs released from Pound (after microchipping and registration compliance met)	12	20
Given to other Organisations	15	9

	2014/15	2015/16
Dogs surrendered	24	13
Recorded dog attacks	12 (4 identified)	11 (11 identified)

For Council's Information

Noted

4. Household Chemical Cleanout, E3.3.14

Netwaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of- date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Materials that can be dropped off include:

From home:

- Solvents and household cleaners
- Floor care products
- Ammonia based cleaners
- Fluorescent globes and tubes

From car:

- Car batteries
- Motor oils, fuels and fluids

From garage:

- Paint & paint related products
- Pesticides, herbicides
- Poisons
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis
- Hobby chemicals

Including materials with the following logos:



Only household quantities accepted 20kg or 20L maximum container size – this service is not available to businesses or for commercial quantities.

NetWaste will commence a media campaign shortly.

Collection will take place at the Grenfell Waste Depot on:

Tuesday 18 October between 10am – 1pm.

For Council's Information

Noted

5. Off Leash Area, C2.8.1

Council resolved at its Ordinary July Council meeting to commence public consultation to seek community opinion regarding designating the below described areas as “Off Leash” areas under the Companion Animals Act 1998.

Lot 133 DP 1081488 at the end of Stan McCabe Drive, bounded by public land to the north, rail corridor to the east and private land to south and west.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Lot 1 DP 126544 on the corner of West Street and South Street, bounded by Council Depot to the West and private land to the South.

In conjunction with advertising the proposal in the Grenfell record, neighbours adjoining the proposed areas were directly notified.

Council received several negative submissions regarding the area near Stan McCabe Drive, outlining impacts of noise, traffic and security in and around their residential properties. The proposed area in South and West Street received no submissions.

It is identified that the site near Stan McCabe Drive will negatively impact on adjoining residents, and its proximity to the Lawson Oval precinct may cause conflict.

The South/West Street site is the preferred option and should be trialed for 12 months.

RECOMMENDATION: that Council:

- 1) Declare and signpost Lot 1 DP 126544 on the corner of West Street and South Street, bounded by Council Depot to the West and private land to the South as a Council approved off Leash Area for a trial period of 12 months and review.
- 2) Advertise all approved off Leash Areas.
- 3) Advertise the cessation of the off leash area at Lawson Oval and remove all signage.

153 **RESOLVED:** Cr Best and Cr Diprose that Council:

- 1) Declare and signpost Lot 1 DP 126544 on the corner of West Street and South Street, bounded by Council Depot to the West and private land to the South as a Council approved off Leash Area for a trial period of 12 months and review.
- 2) Advertise all approved off Leash Areas.
- 3) Advertise the cessation of the off leash area at Lawson Oval and remove all signage.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
31/2016	Mr GT Sadler	Shed	\$18,100	Lot: 1 DP: 1215070 Alexandra Street GRENFELL NSW 2810
34/2016	Mr BJ Bradtke	Garage	\$10,400	Lot: 11 DP: 7623 3 Vaughn Street GRENFELL NSW 2810
36/2016	Mr SJ & Mrs BL Hughes	New Dwelling & Shed	\$350,000	Lot: 3 DP: 1087920 11 Murrays Lane GRENFELL NSW 2810

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with minor actions occurring in the reporting period.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

The Project Control Group meeting took place on 15/9/16 at which time the following matters were discussed:

- i) Site Management
- ii) Construction program
- iii) Status of filling works
- iv) Shade sail design
- v) Discovery of previous plant piping and septic tank
- vi) Lighting design and position
- vii) Access to existing facilities

It is to be noted that all piercing has been completed in conjunction with Stages 1 and 2 of the subsurface drainage. The completion of the Stage 2 drainage incorporating access to the creek and installation of secondary pit shall be carried out shortly. Blinding slabs have been completed on the program pool and commenced on the main pool.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

It is envisaged that the plant room slab and blinding slab for the splash pad will be completed after the main slab has been completed. Filtration equipment has also been received by council.

For Council's Information

Noted

4. 2016/17 Local Heritage Grant Funding Allocation, H2.5.2.14

Further to Councils resolution of its June meeting, the application period for submissions for Councils Local Heritage Grant funding programme closed on the 9th September 2016.

At the end of the application period, Council had received 2 submissions. Those submissions were assessed in accordance with the Office of Heritage guidelines.

The results and recommendations are compiled in the attached table (Attachment B4).

RECOMMENDATION: that Council note and endorse the 2016/17 Local Heritage Grant Funding Allocations.

154 **RESOLVED:** Cr Brown and Cr Diprose that Council note and endorse the 2016/17 Local Heritage Grant Funding Allocations.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

155 **RESOLVED:** Cr Bembrick and Cr Diprose that except where otherwise dealt with the Director Environmental Service's report be adopted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING
HELD ON TUESDAY, 23 AUGUST 2016 IN THE COMMITTEE ROOM AT 3.00 PM (C2.6.12)**

1. **PRESENT:** B Hayes (Chair), B Twohill, L Gibson, D Anderson, V Carter

2. **APOLOGIES:** Brett Biddle

3. **MINUTES:**

Resolved: B Twohill and V Carter that the minutes of the meeting held on 24 May 2016 be adopted as read.

4. **MATTERS ARISING:**

4.1 Constitution review dealt with as agenda item

4.2 Drug and Alcohol Policy and Procedure

It was expressed to the committee that the policy and procedure will be introduced with the following procedures:

- a) Training on the policy will be given to all staff
- b) Post Incident Testing will be carried out by appropriately trained Council staff
- c) Only once these steps have been carried out then Random Testing will be introduced and carried out by an external provider

5. **GENERAL BUSINESS**

Nil

6. **CORRESPONDENCE**

Nil

7. **BUSINESS WITH NOTICE**

7.1 Constitution – Review

The constitution and charter was forwarded to members for consideration and returned to this meeting with unanimous endorsement.

Resolved: B Twohill and D Anderson

7.2 Award changes

General discussion took place regarding award changes and their benefits to employees and employers

7.3 Award Negotiations

General update was given by the chair as to the current award negotiations and ongoing log of claims

8. **ACTION LIST**

Human resources register within Authority developed to track training

Noted

9. **NEXT MEETING:** Tuesday, 22 November 2016 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.30pm.

156 **RESOLVED:** Cr Best and Cr Brown that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 23 AUGUST 2016 COMMENCING AT 3:32PM (C2.6.14)

1. **PRESENT:** B Hayes , L Gibson, N Baker and B Twohill.

2. **APPOINTMENT OF CHAIR:** Bill Twohill

Resolved: B Hayes and L Gibson that Bill Twohill be appointed as Chair.

3. **APOLOGY:** D Anderson and L Logan

Resolved: B Hayes and N Baker that the apologies be accepted.

4. **MINUTES:**

Resolved: L Gibson and B Hayes that the minutes of the meeting held on 24 May 2016 be adopted.

5. **MATTERS ARISING:**

5.1 **Grenfell Community Hub**

Two back to base duress fobs for employees have been purchased for the Community Hub with monthly testing carried out.

6. **GENERAL BUSINESS**

6.1 **Injury/Incident Forms**

PI 1114 – Hit a bump in a causeway, broken splash tray.

D McCue – Injury to right side of groin whilst cleaning.

PI 5105 – Trailer came off tow ball causing trailer to jack knife – Dent to motor cover.

Noted

6.2 **Inspections**

Henry Lawson Oval (DES/D McCue) – Not completed

Haysen Park (DES) – Not Completed

SH6 Rest Area (N Baker/L Logan) – Not Completed

Depot (DES/D McCue) – Not Completed

Main Office (L Logan/D McCue) – Not Completed

Hub/CTC/EDO (N Baker/L Logan) – Not completed

Sewerage Treatment Works (DES/DE) - Completed

Caravan Park (DES/D McCue) - Completed

Grenfell Cemetery (N Baker/DE) - Completed

Bimbi Cemetery (N Baker/DE) - Completed

Caragabal Cemetery (DES) – Completed

Grenfell Tip (DES/D McCue) – Completed

Quandialla Tip (DES) - Completed

Caragabal Tip (DES) - Completed

Greenethorpe Recycling Centre (DE/DCS) - Completed

Quandialla Recycling Centre (DES) - Completed

To be completed by next meeting.

Noted

- 6.3 Future Inspections
Henry Lawson Oval (DES/D McCue) – Not completed
Haysen Park (DES) – Not Completed
SH6 Rest Area (N Baker/L Logan) – Not Completed
Depot (DES/D McCue) – Not Completed
Main Office (L Logan/D McCue) – Not Completed
Hub/CTC/EDO (N Baker/L Logan) – Not completed

Noted

7. CORRESPONDENCE:
Nil

Noted

8. BUSINESS WITH NOTICE

8.1 Return to Work Program

The Return to Work Program was reviewed and considered satisfactory.

Noted

9. ACTION LIST

As noted.

10. NEXT MEETING: Tuesday, 22 November 2016 at 3.45 pm.

11. CLOSURE: There being no further business the meeting closed at 3.55 pm.

157 **RESOLVED:** Cr Niven and Cr Brown that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 25 AUGUST 2016 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. **PRESENT:** H Moffitt, J Hetherington, L Carroll, J Black, T Robinson, J Mitton, P Grossman, J Parlett, L Thomas, C Brown, A Carr, W Twohill and G Carroll.

2. **APOLOGIES:** P Moffitt, P Livingstone, K Starr, P Starr, M Nicoll and G Nicoll.

Resolved: L Thomas and H Moffitt that the apologies be accepted.

3. **MINUTES:** 28 July 2016

Resolved: C Brown and L Thomas that the minutes from 28 July be adopted with the addition of T Robinson as an attendee.

4. **BUSINESS ARISING:**
Nil

5. **CORRESPONDENCE:**

J Parlett entered the meeting at this point.

Inwards - The Hon David Hurley – Responding to invitation
- The HLHS P&C – Design a Postcard competition
- David Armstrong – Aerial photography quote

Resolved: C Brown and B Twohill that the offer be declined as there is no budget for the expenditure.

Resolved: J Hetherington and J Parlett that the committee accept J Black's offer of providing local town plans.

Outwards - Ms R Sinclair – Invitation to 'turn a sod'
- Invitations to Politicians
- Grenfell Rugby Union Club – Golden Oldies Gala Day
- Weddin Shire Council – Red Carpet Open Day
- Grenfell Preschool and Long Daycare Centre – Kids Corner

Resolved: L Thomas and H Moffitt that the correspondence be noted accept where otherwise resolved.

6. **FINANCIAL STATEMENT**

Resolved: H Moffitt and L Carroll that the financial statement be adopted as presented and all payments be approved.

7. **GENERAL BUSINESS:**

7.1 Action Plan

The Action Plan was reviewed with the following comments:

- Additional 400 books printed to be sold. J Hetherington, H Moffitt and P Starr have been invited to the Royal Australian Historical Conference in Wollongong to undertake a power point presentation in regards to the book and have also been afforded the opportunity to sell the books.
- Tree Planting – Single tree to be planted.

Resolved: L Thomas and J Hetherington that the wording for the plaque be adopted as presented.

- Monument/Time Capsule – currently being arranged. L Thomas and W Twohill pursuing.

Resolved: B Twohill and L Thomas that the budget be varied by \$655 for the purchase of a time capsule.

J Hetherington requested that her name be recorded as being against the motion.

Resolved: B Twohill and L Thomas that the wording for the plaque be adopted as presented.

- Beard growing competition – 10 people registered. Judging to take place on the Sunday afternoon.
- Coin Memento – ordered and should arrive in 4 weeks.
- Large Pin – ordered and should arrive in 4 weeks.
- Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked. Liquor Licence being obtained. P Livingstone and L Carroll pursuing.

Resolved: L Carroll and J Parlett that a letter be written to Council requesting the use of a coolroom, extra otto bins and for the bins to be emptied.

- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – commencing at 11.00am. Venue will be adjacent to Nowlans' B & B. J Black and P Mitton pursuing.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend. Draft plan to be developed.
- Special guest - Jan Lehane invited to attend. Awaiting reply.
- Merchandise – various merchandise items available for sale.
- Shirts – to be ordered. L Carroll pursuing.
- Grenfell Special Plant – Grenfell Nursery investigating options.
- Window dressing display/exhibition – to be developed.
- Advertised Sesquicentenary in Sydney Morning Herald, Daily Telegraph, Herald Sun and Canberra Times in reunion section.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station. Civic Reception to be held prior at the Grenfell Bowling Club at 12 noon.
- Combined church service to be held in Taylor Park on the Sunday.
- Greek Weekend – currently being arranged.
- Faces in the Street – being developed and underway. Excellent concept.
- Visitors book developed – tabled. Very good result.
- Videoing weekend – quote obtained from professional company. A Carr pursuing.
- Photographer – for the weekend.

Resolved: L Carroll and H Moffitt that DA Yates be engaged as the official photographer for the weekend.

- Grenfell Memories afternoon – to be held Sunday 28 August, 2016 at the Community Hub.
- Montage – poster depicting newspaper clippings and photographs tabled. Copies to be obtained.

8. **DATE OF NEXT MEETING:** Thursday 29 September 2016, 7.30 pm at the Council Chambers.

9. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.19pm.

158 **RESOLVED:** Cr Parlett and Cr McKellar that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 5 SEPTEMBER 2016 COMMENCING AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Griffiths, Niven, W Twohill (Chair), K Frost, H Matthews and K Starr (Landcare).

2. **APOLOGY:** Clr Halls

Resolved: K Starr and H Matthews that the apology be accepted.

3. **MINUTES:** 16 May 2016

Resolved: K Frost and K Starr that the Minutes of 16 May 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 Orange City Council

Resolved: Clr Niven and H Matthews that Council participates in the 2016 Noxious Weeds Television campaign.

6. **NOXIOUS WEEDS OFFICERS REPORT:**

April 2016 Report

May 2016 Report

June 2016 Report

July 2016

Noted

7. **NOXIOUS WEEDS BUDGET**

2016/2017 Vote - \$84,500

Expenditure to 31 July 2016 - \$4,097

2016/2017 Noxious Plants Extra Vote - \$20,000

Expenditure to 31 July 2016- Nil

Noxious Weeds extra employee to start next month.

Noted

8. **BUSINESS WITH NOTICE**

8.1 Director Engineering Report – Biosecurity Act 2015

Noted

9. **QUESTIONS WITH NOTICE**

Nil

NEXT MEETING: Wednesday, 12 October 2016 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 4.18 pm.

159 **RESOLVED:** Cr Niven and Cr Bembrick that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 7 SEPTEMBER 2016 COMMENCING AT 8:00 AM (C2.6.27)

1. **Present:** Messrs Bill Twohill (Chair), Glenn Carroll (WSC), M Nirupan (Observer), Brendan Hayes (Observer), Kris Grbevski (NSW Office of Environment and Heritage), Bill Atchison (SES), Crs Niven and Brown.

2. **Apology:** Nil

3. **Minutes:**

Resolved: Cr Brown and G Carroll that the minutes of the last meeting held on 28 October 2016 be adopted.

4. **Matters Arising:**

4.1 **Mutual Agreement:**

Meeting was arranged with residents of Bradley Street and Memory Street on 3 November 2015. (copy of report attached) of the 13 people attending only one person signed the amended agreement.

Resolved: Clr Brown and Clr Niven that a meeting be arranged in the Community Hub with these residents, Kris Grbevski and Peter Moffitt to further explain the reasons for the work in Emu Creek to be carried out, funding requirements and the need to sign the agreement.

5. **Stream Management Plan for Emu Creek and some of its tributaries - Implementation**

Noted

6. **O'Brien's Tributary Drainage Improvement:**

The Committee that Geophysical Testing had been carried out in Brickfield Road and Lot 41 O'Brien Street and drilling works had also been carried out in Lot 41 to investigate an anomaly in the Geophysical Testing.

The drilling works indicated that in one location there was a small loosely filled area which may have been a well, but not a mine shaft. This will not affect the proposed embankment on Lot 41.

Noted

7. **Correspondence:** Nil

8. **Questions:** Nil

9. **Next Meeting:** To be advised.

10. **Closure:** there being no further business to discuss the meeting closed at 8.31 am.

160 **RESOLVED:** Cr Brown and Cr Niven that the Minutes of the Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD THURSDAY
8 SEPTEMBER, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.00 AM
(C2.6.44)**

1. **PRESENT:** Cr Liebich, Cr Halls, D Nealon, R Grimm, J Fennell, G Carroll and W Twohill

2. **APOLOGY:** Cr Best

Resolved: J Fennell and Cr Halls that the apology be accepted.

3. **MINUTES:** 4 August 2016

Resolved: Cr Halls and B Twohill that the Minutes from 4 August be adopted.

4. **CORRESPONDENCE:**
Nil

5. **GENERAL BUSINESS:**

5.1 Survey of Bogolong Dam – A site inspection of the Dam’s northern boundary was held on Tuesday 6 September, 2016 with the Mayor, James Fennell, Robert Grimm, Darren Nealon and Bill Twohill. All agreed on the boundary amendments.

Resolved: R Grimm and D Nealon that Surveyor Karl Lupis be engaged to carry out and complete a survey of the dam based on the site inspection 6 September 2016.

5.2 Temporary Lease of Land – J Fennell be allowed to zone graze up until 31 December 2016.

Noted

5.3 Meeting with:

- NSW Public Works – noted
- RMS – had no comments to add to the draft plan
- Mr Paul Heinrichs – another person to advise

Noted

5.4 Bogolong Dam Rehabilitation – Community Environment Grant status report. – works planning continuing.

Noted

5.5 Sub Committee Structure – The committee felt that Three (3) sub-committees of the Bogolong Dam Committee should be created as follows:

- Aquatic Club
- Recreation Club
- Environment Group;

and a written report be presented to the Bogolong Dam Committee.

A press release to be issued calling for interested people to apply.

Resolved: G Carroll and Cr Halls that:

a) Three (3) sub-committees of the Bogolong Dam Committee be created as follows:

- Aquatic Club
- Recreation Club
- Environment Group;

and a written report be presented to the Bogolong Dam Committee.
b) a press release be issued calling for interested people to apply.

5.6 Naming of Road

Resolved: Cr Halls and D Nealon that the road to Bogolong Dam be named Bogolong Dam Road and the naming be advertised for comment.

5.7 Fencing

J Fennell declared a conflict of interest left the meeting at 8.39 am.

It was suggested that a taller fence on the northern side of the dam be constructed to control kangaroo movement to the dam, including kangaroo entry and exit gates.

J Fennell requested to obtain the old fencing that is replaced.

Resolved: R Grimm and D Nealon that the old fencing be made available to J Fennell.

J Fennell returned to the meeting at 8.41 am.

5.7 Water Leaks from Bogolong Dam

Resolved: Cr Halls and J Fennell that Council investigate repairing the leaks in the dam wall.

5.9 Thank you to Cr Halls

Resolved: D Nealon and R Grimm that Cr Halls be thanked for his valuable assistance and input during his time on the committee.

6. NEXT MEETING: Wednesday, 12 October 2016, at 8.00 am.

8. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.15 am.

161 RESOLVED: Cr Niven and Cr Bembrick that the Minutes of the Bogolong Dam Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- August 2016
1. NSW Rural Fire Service: Mayor, Deputy Mayor and Director Engineering to attend forum at Dubbo on Tuesday, 20 September 2016.
Carried Out
 2. Livestock and Bulk Carriers: Mayor and Director Engineering to attend Heavy Vehicle Forum at Temora on Friday, 16 September 2016.
Carried Out

2. DEFERRED ACTIVITIES:

- April 2012
1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress
- November 2013
2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress
- February 2014
3. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress
- June 2015
4. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).
In Progress
 5. Grenfell Medical Centre Operation: invite a representative from the NSW Rural Doctors Network to address Council (GM).
In Progress
 6. Pigeon Control – Main Street: continue to investigate options (DES).
In Progress
- November 2015
7. Grenfell Sesquicentenary: arrange civic reception (GM).
Carried Out
- March 2016
8. Contaminated Land: place the policy on public exhibition. Resubmit to Council for formal adoption (DES).
In Progress
- April 2016
9. Taxi Rank: relocate to outside IGA (DE).
Carried Out
 10. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).
In Progress

May 2016	11. <u>Bogolong Dam</u> : meet with Paul Heinrichs at his preferred location (DE).	In Progress
June 2016	12. <u>Memorial Park Flagpole</u> : adjust flagpole (DE).	In Progress
	13. <u>Short Street Parking Plan</u> : develop plan (DE).	In Progress
	14. <u>Lawn Cemetery Seat</u> : purchase and install new seat (DE).	In Progress
July 2016	15. <u>Endemic Garden</u> : install new plaques (DE).	In Progress
	16. <u>Weddin Land Classification</u> : prepare planning proposals (DES).	In Progress
	17. <u>Weddin Local Environment Plan</u> : forward planning proposal to Rural Fire Service for comment. Commence community consultation (DES).	In Progress
August 2016	18. <u>Grenfell Sesquicentenary</u> : conduct a red carpet Open Day in VIC on October 2016 long weekend (DCS).	In Progress
	19. <u>Policy for Planting of Vegetation along Kerbsides</u> : develop policy (DE/GM).	In Progress
	20. <u>Fencing Bimbi State Forest</u> : request fencing to be replaced (DE).	In Progress
	21. <u>Local Government Reform</u> : appoint project agent (GM/DCS).	Carried Out
	22. <u>Weddin Aquatic Centre</u> : resubmit grant funding application (GM/DCS).	In Progress
	23. <u>September 2016 Meeting Date</u> : advertise change of date (GM).	Carried Out
	24. <u>2017/2018 Walking and Cycling Program</u> : submit project nomination for an Active Transport Plan (DE).	Carried Out
	25. <u>Grenfell Waste Depot</u> : call tenders for operation of Grenfell Waste Depot (DES).	In Progress

TENDERS

1. **Tender T4/2016 – Design, Construction and Demolition of Blacks Bridge, T1.6.55**
Reason for confidentiality: commercial information (section 10A(2)(d))

Tenders closed at 2.00 pm on 12 September, 2016 for the removal and replacement of Blacks Bridge.

Two (2) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

- 162** **RESOLVED:** Cr Parlett and Cr Brown that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

163 **RESOLVED:** Cr Niven and Cr Brown that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGERS REPORT

1. **Weddin Street Surgery, P2.12.4**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

DIRECTOR ENGINEERING'S REPORT

1. **Tender T4/2016 – Design, Construction and Demolition of Blacks Bridge, T1.6.55**
Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGERS REPORT

1. Weddin Street Surgery, P2.12.4

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that:

- i) subject to Dr Divinder being able to engage a doctor a new lease be prepared granting authority to Dr Divinder Grewal to occupy the surgery and residence at 3 Weddin Street Grenfell to provide Medical Services for a two year period with an option for a third year on the same/similar conditions as Dr Ishmaels lease.
- ii) Dr Divinder Grewal occupy the building at his own risk and provide evidence of all insurance policies, including public risk that Council may reasonably require.
- iii) if Dr Divinder is unable to source a doctor by Friday 23 September, 2016 the process to engage a doctor will commence through the NSW Rural Doctors Association (RDA) and the Primary Health Network.

RESOLVED: that Council write to the Hon Fiona Nash MP, the Hon Michael McCormack MP, the Hon Katrina Hodgkinson MP and the Hon Julian Skinner MP advising of the current Medical Services situation in the Weddin Shire.

DIRECTOR ENGINEERING'S REPORT

1. Tender T4/2016 – Design, Construction and Demolition of Blacks Bridge, T1.6.55

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that Council:

- a) Accept the quotation from Murray Construction Pty Ltd for the demolition and removal of the old Blacks Bridge over Tyagong Creek on Gambara Road at a total cost of \$14,000 + GST.
- b) Accept the Tender from Murray Construction Pty Ltd for the design and construction of a new bridge over Tyagong Creek on Gambara Road (Option 2) at a total cost of \$598,200 +GST.
- c) Funding for the works be from the Bridges Renewal Programme Round 2 – Blacks Bridge Renewal and the 2016/2017 Financial Assistance Grant.

CLOSURE: There being no further business the meeting closed at 7.43pm.

Taken as read and confirmed as a true record this day 20 October 2016.

..... General Manager.....Mayor