



To Avoid Delay when
Replying or Telephoning

Please Quote:

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 MARCH 2016 COMMENCING AT 5.00 PM

10 March 2016

Dear Councillor,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 MARCH, 2016**, commencing at **5.00 PM*** and your attendance is requested.

***Note: Representatives from Service NSW to address Council at 4.00 pm.**

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 February 2016
- QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 16/02/2016
- Consultative Ctee Mtg 23/02/2016
- Work Health and Safety Ctee Mtg 23/02/2016
- Sesquicentenary Ctee Mtg 25/02/2016
- Bushfire Local Matters Ctee Mtg, 2/03/2016
- Noxious Weeds Ctee Mtg, 14/03/2016
- Planning and Development Ctee Mtg, 14/03/2016
- Manex Ctee Mtg, 15/03/2016
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, G B Halls, A C Griffiths, N W Hughes, G McClelland, J Parlett, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

At this point a minutes silence was held for former Town Clerk/Shire Clerk/General Manager Mr John Phillips who recently passed away.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

388 **RESOLVED:** Cr Halls and Cr McClelland that the Minutes of the Ordinary Meeting, held on 18 February 2016 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

| Councillor | Item No. | Nature of Interest | Type | Left the Room |
|-------------------|-----------------------|---------------------------|-------------|----------------------|
| Cr Best | Correspondence Item 3 | President of Committee | Pecuniary | Yes |
| Cr Hughes | Correspondence Item 3 | Relation to Cub Leader | Pecuniary | Yes |

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 MARCH 2016.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 6/2016.
- A2. Local Government NSW, C2.1.5: Notice to all Members of the Local Government and Shires Association of New South Wales and candidates in its 2015 elections.
- A3. Rural Financial Counselling Service, C1.7.8: Forwarding the Executive Officer Report to the Rural Financial Counselling Service, NSW – Southern Region Board for the period December 2015 – January 2016.
- A4. Office of Local Government, C2.10.9: Thank you for your interest in the development of new local government legislation.
- A5. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra, Katrina Hodgkinson is calling on peak environmental groups to apply for a grant to support their work with communities to conserve the environment.
- A6. The Hon Angus Taylor MP, A3.19.3: Advising Federal funding grants of between \$5,000 and \$20,000 for small capital projects are available under Round 2 of the *Stronger Communities Programme*.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 7/2016.
- A8. The Henry Lawson Festival of Arts Committee, C1.4.1: writing on behalf of the Grenfell Henry Lawson Festival of Arts Committee to thank Council for the generous sponsorship of the Acquisitive Open Traditional Art Competition.
- A9. Mr Jack Black, C1.5.2: thank you all very much for your consideration and presentation to me of an Australia Day certificate for Community Achievement award 2015.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 8/2016.
- A11. Local Government NSW, A3.8.2: Advising on 5 February 2016, the Local Government New South Wales (LGNSW) Board approved an application made by Cowra Shire Council for Legal assistance under the LGNSW Legal Assistance Policy & Guidelines.
- A12. Paul McKnight, P2.3.14: Firstly I would like to extend my sincere gratitude to Council, Auburn, Carly, Claire and all the wonderful gallery volunteers for their support and enthusiasm in promoting my recent exhibition at the Grenfell Art Gallery.
- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 9/2016.
- A14. Central Tablelands Water, U1.6.7: Advising at its meeting in Grenfell on 18 February 2016, the Council of Central Tablelands Water (CTW) resolved the following:
- A15. The Hon Paul Toole MP, C2.10.9: Advising that the deadline for submissions to delegates on the Government's 35 original merger proposals has now closed, so it is timely to provide an update on the Government's Fit for the Future reforms.

- A16. The Hon Katrina Hodgkinson MP, A3.19.2: Thank you for your recent correspondence dated 23 February 2106 in which you express your concerns about Services NSW relocating from the Grenfell Courthouse.
- A17. Trade and Investment Crown Lands, A3.6.45: The Aboriginal Land Claim Investigation Unit (ALCIU) as the responsible authority for the investigation of Aboriginal Land Claims has been notified by the Office of the Registrar Aboriginal Land Rights Act of the following Aboriginal Land Claims within the Weddin Local Government Area.

SECTION B

Matters for Report

- B1. NetWaste, E3.3.7.1: Requesting Council participate in the joint tender for the *NetWaste Collection and Disposal of Used Motor Oil*.
- B2. MJ & MO Oliver, R2.4.15: Advising my wife and I would like to request the van parking on the East side of Forbes Street, North of our driveway, be shortened by approximately 2.5 meters.
- B3. Christopher Carlon, Water and Sewerage Treatment Officer, S1.1.1: Forwarding the periodical inspection reports by NSW Office of Water.
- B4. Infrastructure NSW, S1.1.5: RNSW829 Restart NSW application for funding for Grenfell Sewerage.
- B5. RMS, T3.6.2: Referring to your correspondence regarding road trains using the Weddin Shire Council roads.
- B6. Transport NSW, A3.6.51/R2.75: Thanking you for your interest in the Fixing Country Roads Program. This year 194 expression of interest were received and 122 have been selected for the development of a full application.

389 **RESOLVED:** Cr Hughes and Cr Brown that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. NSW Office of Environment and Heritage, E2.9.4: Application for funding under the 2015/2016 Floodplain Management Program Emu Creek Stream Management Plan Implementation.

Referring to Weddin Shire Council's application requesting financial assistance under the 2015/2016 Floodplain Management Program for the above project, and earlier advice indicating this project had been placed on the reserve list.

I am now pleased to advise this application has been activated from the reserve list and you are being offered financial assistance of up to \$255,429 for this project. This offer is subject to you undertaking to meet the balance of funds for the project, as outlined in your application, and agreeing to the terms set out in the attached *Funding Agreement for Financial Assistance* (the Agreement).

You may accept this offer by signing both copies of the enclosed Agreement and returning one copy to the address noted at the bottom of the Agreement by **15 April 2016**.

I would like to draw your attention to condition 3.1 of Agreement, which outlines the requirement to submit a Work Plan.

The Work Plan should be prepared in consultation with your Office of Environment and Heritage and be submitted by **4 August 2016**.

Note: Councils contribution \$42,571

RECOMMENDATION: that Council accept the offer and approve the signing of the funding agreement under the seal of Council if necessary.

390 **RESOLVED:** Cr Brown and Cr Best that Council accept the offer and approve the signing of the funding agreement under the seal of Council if necessary.

2. Grenfell Preschool and Long Day Care Centre, C1.8.5: Advising that since 2011 we have held an Art Exhibition called the Little Picasso Art Show in the Grenfell Community Hub to showcase the art of the children of the Weddin Shire.

We would like to hold the Little Picasso Art show again as part of Children's Week starting Monday 24th October 2016 – Friday 28th October 2016.

As you are aware the Grenfell Pre School and Long Day Care Centre is a community based non-profit service catering for the families of the shire. We are very grateful to the shire for allowing us the use of the hub for a reduced cost for the last 4 years and ask would you consider doing it again this year for us.

Note: Council has previously charged \$30/week for the room hire.

RECOMMENDATION: that the request be approved and Council charge \$30 room hire for the week.

391 RESOLVED: Cr Hughes and Cr Parlett that the request be approved and Council charge \$30 room hire for the week.

3. 1st Grenfell Cub Scout, C1.1.3: Advising we have recently paid fees to the Weddin Shire Council for the 2015 year:

| | |
|--------------|------------------|
| \$242 | Commercial Waste |
| <u>\$386</u> | Sewer Charges |
| \$628 | Total |

As you are aware the 1st Grenfell Cubs is a non-profit Community Organisation which currently has 10 cubs and a small committee of parents and helpers.

Our main revenue comes from fund raising and is used to cover the maintenance and costs of the Scout Hall and to help with activities run for the cubs.

It would be of great assistance to the group if you would consider a reduction or subsidisation in the cost of the charges applied and any assistance would be appreciated.

We thank you for your time and consideration in this matter.

RECOMMENDATION: that the request be approved as per Council's policy.

Crs Hughes and Best previously submitted written declarations of interest and left the room.

392 RESOLVED: Cr Halls and Cr Parlett that the request be approved as per Council's policy.

Crs Hughes and Best returned to the room.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 MARCH 2016

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

393 **RESOLVED:** Cr Griffiths and Cr Brown that the late correspondence be received and dealt with because of the urgency of the matters.

4. ClubGrants Category 3, G2.55: Thank you for your recent submission for funding in the 2015/16 ClubGRANTS Category 3 Sport and Recreation funding round.

Altogether 34 organisations submitted applications, seeking \$27.5 million. All were assessed by the ClubGRANTS Fund Committee against the criteria outlined in the applicant information pack. The quality and range of requests was impressive and, as a result with \$8 million available the process was highly competitive.

I regret to advise that your application for \$950,000.00 for the Weddin Aquatic and community Fitness Centre was unsuccessful.

Note: Feedback will be obtained.

Noted

5. NSW Justice Court Service, A3.24.4: Referring to your letter received on 1 March 2016 regarding the future of Grenfell Court.

There are currently no plans to close Grenfell Local Court.

Sittings of the Local Court are determined by the Chief Magistrate and a registry service will continue to be provided at Grenfell whilst the court sits at Grenfell.

Court registry opening hours are reviewed regularly based on court sitting days and level of demand for face to face court registry services. When the Government Access Centre is transferred from the Local Court, the opening days of the Grenfell Local Court registry will be reviewed.

Thank you for taking the time to write to me about this issue.

Noted

6. Grenfell Men's Shed, C1.3.31: Advising on Monday, 4 April 2016 60-70 members of the Taree Vintage Car Club will be in Grenfell as part of an 8 day trip through various parts of the State.

During their annual trips they like to support community groups and approached the Grenfell Men's Shed to see if we could arrange catering for lunch.

Arrangements are presently in place for us to arrange catering at Wallangreen Sculpture Garden. It is anticipated that they will be at Jan Wallace's for about an hour all up – allowing time for both lunch and a tour of the garden and gallery.

Due to the size of the group we will need to hire two port-a-loos and set them up at Wallangreen.

Shed members were wondering if Council might be able to reduce the rental. Any assistance you can give along these lines would be very much appreciated.

RECOMMENDATION:

For Council's Consideration

394 RESOLVED: Cr Halls and Cr Brown that Council donate the hire of two (2) port-a-loos.

7. Grenfell Junior Soccer Club, P2.1.6: The Grenfell Soccer Club, representing both the junior and senior clubs, would like to request permission to use the usual Lawson Park grounds for training and matches this year.

In previous correspondence to the Council we expressed our interest in renovating the old canteen complex by painting it the same external colour as the new one and repainting the inside.

We would like Council to look at the existing toilet facilities and to consider the possibility of giving them a make over. The women's toilets are in need of new toilets (both toilets leak), doors (one does not close), vanity and some tiling and I am sure the men's toilets also need an overhaul.

Copy forwarded to Councillors

RECOMMENDATION: that:-

- i) the Grenfell Soccer Club be authorised to use Lawson Oval as requested subject to provision of a copy of their Public Liability Policy.
- ii) the renovation to the canteen complex and toilets upgrade be referred to the 2016/2017 estimates process for consideration.
- iii) the toilets maintenance be undertaken immediately.

395 RESOLVED: Cr Hughes and Cr Parlett that:-

- i) the Grenfell Soccer Club be authorised to use Lawson Oval as requested subject to provision of a copy of their Public Liability Policy.
- ii) the renovation to the canteen complex and toilets upgrade be referred to the 2016/2017 estimates process for consideration.
- iii) the toilets maintenance be undertaken immediately.

396 RESOLVED: Cr Hughes and Cr McClelland that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Grenfell Caravan Park, P2.3.3/C2.8.1

Notice is given of the following motion at the March 2016 Council Meeting:-

- i) *“that Council research an alternate way of running the Grenfell Caravan Park.”*

Signed: _____ Cr Alan Griffiths

Supporting Comments:

- Council makes a \$40,000 loss per year
- Coin in the slots for power and water
- Tourism Officer to administer or;
- A Pensioner on a commission

397 **RESOLVED:** Cr Griffiths and Cr Niven that Council research an alternate way of running the Grenfell Caravan Park.

2. Roadside Spraying, C2.8.1/E3.7.1

Notice is given of the following motion at the March 2016 Council Meeting:-

- i) *“that saplings and scrub be sprayed along roads to ensure a clear corridor of a least 16 metres.”*

Signed: _____ Cr John Niven

Supporting Comments:

- Basic tidiness
- Traffic will be able to see animals on the side of the road.

398 **RESOLVED:** Cr Niven and Cr Hughes that the Director Engineering report back to the next meeting with a solution to deal with trees in the table drains.

10 March 2016

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Board Meeting, C2.7.3

The General Manager and I attended the Centroc Board meeting at the Blayney Shire Community Centre on the 25 February 2016. The meeting was hosted by Central Tableland's Water.

I provide the following report for Council's information.

Transport Infrastructure

The Advocacy Plan for transport was adopted by the Board as summarised below:

As part of its role as a potential Joint Organisation, Centroc is keen to work more collaboratively with relevant State, Federal and other agencies to improve transport infrastructure outcomes for the region. Reviewing the electoral cycle, the key event for this year is the Federal election... most important will be seeking to optimise opportunities for member Councils and their communities.

Advocacy will be ramped up for further upgrade to the Bells Line of Expressway.

Water Security

The Centroc Water Utilities Alliance continues to work on delivering cost savings to its members, training has had high numbers for the Water sampling courses and Drinking water guidelines.

A revised Advocacy Plan for water was also adopted by the Board.

A Submission to IPART on the regulatory burden was lodged on Centroc's behalf including challenging the suggestion that structural reform of NSW's LWUs is required to resolve issues relating to capacity to meet regulatory objectives.

Health

The Centroc Health Workforce Group meeting is being scheduled for the first quarter of the year. Each council has been asked to give updates to their current Health workforce issues.

Members were given advice on marketing the Beyond the Range program including its significant results in social media particularly facebook metrics. A series of Beyond the range videos have been posted over the last few months each gaining over 5600 views.

I encourage interested Councillors, staff and community members to engage in the promotion of the Beyond the Range campaign.

MAYORAL MINUTE

Regional Development

The Board resolved to progress the development of an Options Paper on Local Government's Role in supporting agriculture building on the recommendations of the report from the Workshop 11 November 2015 in Forbes. The next step will be arranging a Government Stakeholder meeting.

Members were updated on the Community Infrastructure Priorities across the region, the ranked order of priority is near completion.

Planning

A report to the Minister for Local Government on the Joint Organisation was approved by the Board, for presentation to the Minister at a meeting on the 29th of February in his Bathurst Electoral office.

Advocacy Report

The Board were give options on policy and procedure on advocacy going forward. Please see the minutes for the full list. The Board will continue to support brining the Joint Organisation from the State together until some more permanent structure is confirmed.

Management Plan

There is only minor changes to the Management Plan for 2016-2017 until the reform period is over.

Operation report JO Pilot

Total net savings for Centroc Members on Regional Procurement since inception of the program in December 2009 is \$2.8 million dollars.

Matters raised by members

Weddin Shire Council raised the idea of shared services in the context of the Fit for the Future proposals and the potential to access innovation funding. There was robust discussion noting that there were a variety of responses expected back from Councils to the Office of Local Government on their fitness where the guidance for this process is yet to be provided.

Cr P Miller, Mayor of Forbes was interested in feedback on election timing so she could provide it to the LGNSW Board.

Cr K Keith, Mayor of Parkes raised concerns from the Executive with the recent Infrastructure Australia report, particularly is metro-centricity and the Board resolved to advocate in this regard.

The next Centroc Board meeting will be in Parliament House on 12 May 2016.

For Information

CLR MARK LIEBICH
MAYOR

399 **RESOLVED:** Cr Hughes and Cr Niven that except where otherwise dealt with the Mayoral Minute be adopted.

10 March 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform, C2.10.9

As reported to the February 2016 Council meeting Council will have to re-submit our 'Fit for the Future' submission.

Reassessment guidelines to facilitate the resubmission will be issued in due course and pre-assessment workshops will be held in March-April. The revised improvement plans are to be re-submitted in May with the reassessment of the plans to be undertaken in June 2016.

In resubmitting our 'Fit for the Future' submission it will be very important to be able to demonstrate that we have commenced instigating various actions detailed in our action plan and have dates determined when other actions will be instigated. eg organisational review. In this regard a workshop will be held at 9.30am on Monday, 21 March 2016 run by Mr Glenn Inglis and Mr Stephen Sykes to assist in developing our "Fit for the Future" re-submission as well as reviewing and determining the action plan.

In regards to the NSW Governments \$4 million Innovation Fund it was resolved at the February 2016 Council Meeting as follows:

"that a grant funding application be submitted on a Regional basis with other interested Councils under the NSW Government's \$4 million Innovation Fund to conduct organisational and service delivery reviews."

The main features of the innovation fund are as follows:

Up to \$2 million is available in each round and one-off grants can be applied for:

- Up to \$150,000 for individual councils
- Up to \$400,000 for projects involving more than one council (at least one of which must have a population of <10,000).

For each grant, a co-contribution of at least 30% is required from the Council or Council group. This co-contribution can be either cash or in-kind contributions, such as labour, equipment, facilities, land/property or other resources.

The grants are mainly for implementation costs, but up to 20% can be allowed for project planning and administration.

THE GENERAL MANAGER'S REPORT

After discussions with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan it is proposed to engage Mr Stephen Sykes to submit a joint application under the fund to conduct organisational and service delivery reviews as well as look at other initiatives such as upgrading our IT systems so we can work in a much more efficient and effective environment.

RECOMMENDATION: that a grant funding application be submitted in conjunction with Parkes, Forbes and Lachlan Shire Councils under the NSW Governments \$4 million Innovation Fund.

400 RESOLVED: Cr Parlett and Cr Niven that:

- i) a grant funding application be submitted in conjunction with Parkes, Forbes and Lachlan Shire Councils under the NSW Governments \$4 million Innovation Fund.
- ii) the application focus on actions detailed in participating Councils action plans and in particular:
 - Improved Governance
 - Systems Improvement
 - Service delivery
 - Innovative Infrastructure
 - Creative use of technology
 - Performance improvement
 - Capacity building and sharing innovation

2. 2016/2017 Operational Plan, A3.4

As resolved at Council's February Meeting, the first step in the 2016/2017 Operational Plan process will be a workshop to be held at 9.30 am on Thursday, 31 March 2016.

In accordance with the Division's Meeting Practice Note No. 16, the workshop will be an informal meeting conducted by staff to enable Councillors to discuss and ask questions about the list of possible works for 2016/2017. The workshop cannot make decisions or determine priorities.

As previously requested, it would be appreciated if Councillors' suggestions for new projects for next year could be submitted in writing by 11 March 2016.

The Extra Ordinary estimates meeting has been scheduled for Monday 11 April 2016 at the Council Chambers.

For Information

Noted

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported to Council consideration is currently being given to the future operation of the Weddin Regional Health Hub.

Expressions of Interest (EOI's) were recently re-called to engage a Service Provider as there was only one expression previously received.

Council at its February 2016 Council Meeting resolved to invite Mr Stephen Sykes and Ms Helen Milne (an advisor to the Federal Government in regards to the establishment of Primary Healthcare Networks who has been assisting Stephen in the process) to address Council in regards to the process and our future direction.

Unfortunately, Ms Milne is unavailable until the 30th March 2016 so it is proposed to invite them both to address Council prior to the April 2016 Council Meeting.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that Council invite Mr Stephen Sykes and Ms Helen Milne to address Council prior to the April 2016 Council Meeting.

401 RESOLVED: Cr Best and Cr Hughes that Council invite Mr Stephen Sykes and Ms Helen Milne to address Council prior to the April 2016 Council Meeting.

4. Cowra Rail Lines, T3.8.5

The Minister for Roads, Maritime and Freight the Hon Duncan Gay MP previously advised in a meeting at Cowra on Thursday 7 May 2015 attended by the Mayor and General Manager that the tender process for the Cowra Rail Lines had been completed and unfortunately a suitable private sector operator could not be found.

Minister Gay advised that there was too much uncertainty in the ability of the tenderers to operate and maintain the lines on a commercially sustainable basis in the long term without significant taxpayer support.

While the announcement was very disappointing, the Government has committed \$400 million to the Fixing Country Rail Program with \$153 million to be invested over the next three years to continue fast tracking upgrade and repairs to the NSW grain lines which is very encouraging. Minister Gay did indicate that the Cowra Rail Lines may still be re-opened in the future as the tender process generated market interest and provided valuable information.

On this basis a meeting of the Cowra Rail Lines Councils of Blayney, Cowra, Harden, Young and Weddin has been arranged for Wednesday, 23 March 2016 in Cowra to further pursue the process.

For Information

Noted

5. Model Code of Conduct, C2.4.1

The Office of Local Government (Circular No 15-41/17 December 2015) has advised Councils that a new Model Code of Conduct has been developed and is required to be adopted and implemented as soon as possible.

The Office of Local Government announced in late December that amendments to the Local Government Act 1993 had been made by the Local Government Amendment (Councillor Misconduct and Poor Performance) Act 2015.

The main changes as outlined in the circular from the Office of Local Government are as follows:

- As of the commencement date, Councillors who have previously been suspended on two or more occasions will be automatically disqualified from holding office in a Council for 5 years if they are suspended on a further occasion. The Office of Local Government has written directly to Councillors who have been suspended on two or more occasions to inform them of this change.
- The definition of "misconduct" has been expanded to include acts or omissions by Councillors that are intended to prevent the proper or effective functioning of a council or a committee of a Council (e.g. by disrupting decision making). Penalties for Councillor misconduct include suspension and disqualification from holding office.

THE GENERAL MANAGER'S REPORT

- Councillors will no longer be permitted to participate in the consideration of the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area they have pecuniary interests in unless:
 - the only interests affected by the changes are the interests they or their relatives have in their principal places of residence; and
 - they have made a special disclosure of the affected interests.
- This amendment is complemented by an amendment to clause 4.29 of the Model Code of Conduct for Local Councils in NSW which also commenced on 13 November 2015. The amendment will mean that councillors with significant non-pecuniary conflicts of interests in the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area will no longer be permitted to participate in the consideration of those matters unless:
 - the only interests affected by the changes relate to the interest a person (e.g. a close friend or affiliate of a Councillor) has in their principal place of residence; and
 - the Councillor has disclosed the affected interests.

As advised in the circular the revised Model Code of Conduct has been issued by the Office of Local Government and replaces the existing Model Code of Conduct currently in place.

Copies of the new Model Code have been included as an attachment for review by Councillors together with Circular 15/41 for Councillors information.

RECOMMENDATION: that the updated Model Code of Conduct as issued by the Office of Local Government be adopted.

402 **RESOLVED:** Cr Brown and Cr McClelland that the updated Model Code of Conduct as issued by the Office of Local Government be adopted.

6. Government Access Services, A3.24.4

Correspondence Item 5 to the February 2016 Council Meeting refers.

Service NSW have recently advised that they have been advised by the NSW Attorney General's Department that they have to relocate or transfer their services from the Grenfell Courthouse by 30 June 2016 and have requested the services be relocated to Council's administration building.

Unfortunately, as per the Services NSW (one-stop access to Government services) Regulation 2013 the services cannot be relocated or transferred to a private business as the services can only be provided in a Local Courthouse, Council or County Council. A major concern is whether or not the transfer of these services will facilitate or be the catalyst for the closure of the Grenfell Courthouse. A letter has been written to the Department of Justice requesting that they confirm that after the proposed transfer of these services there is no proposal to close the Grenfell Courthouse and that it will remain open for the long term. We are currently awaiting a reply.

THE GENERAL MANAGER'S REPORT

On a positive note the transfer of these services would not only ensure the services remain in the Weddin Shire it could also enhance Council's long term sustainability by assisting us to become 'Fit for the Future' and remaining as Weddin Shire Council in the long term. Service NSW has successfully integrated services into Warren, Lachlan (Lake Cargelligo), Moulamein and Bombala Shires with reports indicating they are all operating very well.

Other term and conditions of the offer include:-

- Service NSW will pay Weddin Shire Council, per annum, \$52,000.00 (excl GST) for the provision of services currently provided at the Grenfell Government Access Centre in fixed monthly instalments ie Roads and Maritime, NSW Fair Trading, Births Deaths and Marriages and Seniors Cards.

Service NSW will support the establishment of the new agency by working closely with Council to:

- provide necessary infrastructure including telecommunications and data access;
- Assist with the design and installation of a suitable service area including counter modifications;
- Provide and install signage and branding that is complementary to both the existing Council premises and the new service area once agreed, and at no cost to council;
- Provide and install all necessary IT equipment to ensure reliability and capacity that will allow customers to do more transactions over time, and at no cost to Council;
- Provide all necessary training and support, both initially and ongoing, to ensure that operational activities are managed in accordance with the agreement, and at no cost to Council; and
- Support council in the preparation of communication materials for the community, including web copy, letters, flyers, posters and other information requirements, at no cost to Council.

If agreement is reached there is an expectation that the agency would be operational by 1 July 2016.

Representatives from Service NSW will be in attendance at 4.00 pm prior to the Council Meeting to assist Council in deciding whether or not to accept the offer from Services NSW and authorise the signing of the Service NSW Agency Agreement.

RECOMMENDATION: that the signing of the Service NSW Agency Agreement be now considered by Council.

403 **RESOLVED:** Cr Hughes and Cr Best that Council give delegated authority to the General Manager to accept and sign the offer of the Service NSW Agency Agreement, after negotiating to the best advantage of Council.

THE GENERAL MANAGER'S REPORT

7. ANZ Bank Closure, A1.3

Verbal advice was recently received from the ANZ Bank that the Grenfell Branch will be closing and merging with Young's ANZ branch.

The bank has subsequently advised that they have experienced a significant decrease in the number of customers choosing to visit the Grenfell branch. At the same time, they have seen an increase in customers moving towards digital ways of banking, such as mobile phone banking app's ANZ goMoney™ and ANZ Smart ATMs. The branch at ANZ Young also offers a full range of customer services including cash transactions, home and investment loans and access to specialists.

The bank is writing to their customers to advise them of this decision and to let them know that they will automatically transfer customer accounts to ANZ Young, unless customers advise otherwise. Customer account number/s will remain unchanged, so there will be no impact on direct debits and credits. They are also providing information about ANZ branch locations and ATMs in the area.

In addition to their Young branch, ANZ services are also available at:

- Cowra Branch – Cowra Plaza, 59 Kendal Street, Cowra
- Forbes Branch – 74 Lachlan Street, Forbes
- ATM – Grenfell IGA, 110 Main Street, Grenfell
- ATM – 147 Boorowa Street, Young
- ATM – Cowra Metro Plaza, 95 Kendal Street, Cowra

From November 2015 ANZ customers have also been able to perform a number of transactions at more than 3,500 Bank@Post outlets across Australia. These services are available at the Grenfell Post Office.

There will also be changes to current staff employment arrangements as a result of the closure. The bank is endeavouring to provide roles for impacted staff within the district.

Unfortunately, the decision is final and the bank will be closing at 2.00 pm on Tuesday, 24 May 2016.

For Information

Noted

8. Southern Phone Grant Funding Scheme, U1.2.5

The presentation of the Southern Phone Grants held at the Council Chambers on Tuesday, 16 February 2016 was excellent.

Southern Phone Company Chairman Mr Bill Hilzinger presented the following organisations with their grants who were all delighted to receive the funding. They all advised they certainly appreciated the grant monies which will assist their respective organisations enormously.

THE GENERAL MANAGER'S REPORT

| APPLICANT | AMOUNT ALLOCATED |
|--|------------------|
| Grenfell Senior Rugby League Club Inc. | \$5,000 |
| Grenfell Junior Rugby League Football Club | \$5,000 |
| Grenfell Rugby Union Club | \$5,000 |
| Grenfell Country Club Tennis Centre | \$5,000 |
| Quandialla Swimming Pool | \$5,000 |
| TOTAL | \$25,000 |

Mr Hilzinger advised there are 41 Councils that hold two \$1 shares in Southern Phone with Weddin Shire Council being a shareholder. Weddin Shire will receive approximately \$52,000 in the 2015/2016 financial year including the \$25,000 grant which is a terrific return on our investment.

Mr Hilzinger also advised that the number of Southern Phone customers in the Weddin Shire is increasing and if this number could be increased even further Council's dividend would also increase.

For Information

Noted

9. Policy for Fees, Expenses and Facilities for Councillors 2016/2017, C2.4.10

A copy of the 2015/2016 Policy (No.1.6.10) is included in Councillors' Policy Folders.

Council is required to review its policy for each financial year by the preceding 30 June therefore the 2016/2017 policy is due to be considered shortly. The policy is required to be placed on public exhibition each year.

An amended draft policy will be submitted to a subsequent council meeting. Once adopted in principle, the draft policy is required to be placed on public exhibition for a minimum of 28 days. This will not take place until the annual fees for Mayors and Councillors have been determined.

RECOMMENDATION: that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2016/2017 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

404 RESOLVED: Cr Best and Cr Halls that:

- (i) any amendments to the current policy be determined, and;
- (ii) the draft policy for 2016/2017 be resubmitted to Council for public exhibition,
- (iii) the annual fees for the Mayor and Councillors be inserted when determined by Council.

THE GENERAL MANAGER'S REPORT

10. Citizenship Ceremony, A3.3.1

A citizenship ceremony for Mr James Roche was carried out by the Deputy Mayor in conjunction with the General Manager on Tuesday, 1 March 2016. The ceremony was attended by various friends and evoked a delighted response from the new citizen.

For Information

Noted

11. Delivery Program – Report to 31 December 2015

Under section 404 of the Local Government Act, Council is required to provide program reports at least every 6 months, with respect to the principal activities detailed in the Delivery Program.

The report to 31 December 2015 is set out below:

| ITEM SO#1 | ACTION | REPORT |
|--------------|--|---|
| | Strong, Diverse and Resilient Local Economy | |
| 1.1 | Strong and progressive agricultural sector | Lobbying continued to reopen the Blayney-Demondrille rail line. Continue to carry out road upgrades under the FAG, R2R, Regional Roads, State Highway and National Highway programme and Fixing Country Roads. |
| 1.2 | Maximise the Weddin Shire's tourism potential | Continued work on establishing VIC in hub building. Submitted VIC accreditation application which was accepted subject to action plan. Grant opportunities distributed where relevant. Continued support provided to local events including but not limited to Henry Lawson Festival, Gold Fest, Grenfell Sesquicentenary, Race days etc. Continued active involvement in Gold Trails including contribution to upgrade of Gold Trails website and ongoing support provided by CTC Officer to Gold Trails. Planning and negotiations carried out for the establishment of "Grenfell Festival of Fitness" event. Active social media presence maintained with regular updates. Participation in Central NSW unearthed campaign and co-ordinated workshop with tourism providers to maximise outcomes from this campaign. Industrial Estate sign land promoted resulting in sales. Forbes Street caravan parking trial working well. Applications for Local Heritage Grants and Heritage Advisor Grants submitted. |
| 1.3 | Infrastructure and services to support business activity | Meetings held with TAFE to discuss training possibilities. TAFE programs promoted internally to staff and to wider community. Support provided to staff members to undertake training via the training and expenses policy. One employee now fourth year apprentice, two employees trained as supervisors, two school based students employed in parks and garden workshop. Recycling at Quandialla being monitored and working well. |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|-------------|--|--|
| 1.4 | Support existing business & encourage new industries | Weddin Development Committee supported and support provided to implementation of 'Go Grenfell' shopping cards. Continued liaison with and support of Central West BEC. Potential investors made aware of Council's incentive policies and opportunities. Potential funding identified to Weddin Development Committee to fund an update of Council's economic development plan. Industrial Estate being further developed. |
| 1.5 | Promote land zoned for development | Industrial land promoted. Prospectuses distributed to promote the Weddin Shire. |
| 1.6 | Foster partnerships to advance economic activity | Weddin Development Committee supported generally and support provided to implement the "Go Grenfell" shopping cards. Networks maintained with surrounding shires in order to leverage these partnerships to the benefit of our shire. Continued liaison with and support of Central West BEC. |
| 1.7 | Support expanded aged care facilities & services | Advertising and negotiations carried out for establishment of new contractor for the local Taxi Service so as to maintain a subsidised form of public transport for the community including the aged. IT classes maintained including free classes in Seniors Week. Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members. Library village deposit stations and house bound service maintained. Seniors resources maintained at the library. Department of Human Services Access Point operated out of CTC. |
| 1.8 | Support responsible mining | Site meeting with existing mining operations regarding life span and closure and rehabilitation plan. |
| 1.9 | Encourage renewable energy development | CEEP grant obtained through CENTROC for sewer relining and smoke detection. DA packs including renewable advice. |
| SO#2 | Healthy, safe, and educated community | |
| 2.1 | Encourage provision of quality medical facilities | Work undertaken to prepare and release an Expression of Interest for the management of the new Medical Centre to maximise outcomes of this facility. New doctor continues to operate from Main Street Surgery. Plans developed for new Grenfell Medical Centre which will include GP's, visiting specialists and a dental surgery. Local GP's being supported with subsidised accommodation and housing. |
| 2.2 | Promote and develop health education | No local health courses proposed at this stage. |
| 2.3 | Support community transport | Subsidised local taxi service maintained. Advertising and negotiations undertaken to establish a new provider to maintain this service. |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|-------------|---|--|
| 2.4 | Support provision of adequate aged care service | <p>Support provided to numerous community organisations with strong connections to aged community members supporting social cohesion and connections for our elderly community members.</p> <p>Department of Human Services Access Point operated out of CTC.</p> <p>House bound library service maintained as well as village deposit stations.</p> <p>Seniors resources maintained at the library.</p> |
| 2.5 | Maximise public health and safety | <p>Complaints and inspections attended to as appropriate.</p> <p>Home swimming pool inspections program developed and adopted, inspections to commence.</p> <p>RFS SLA completed, RFS meetings attended, assistance given to SES as required. Public toilets maintained. SLA adopted.</p> <p>All meetings attended by delegates and Director Engineering.</p> <p>Co-operation with Local Units as requested.</p> <p>Cleaning schedule for toilets and street cleaning etc adhered to, including for special events.</p> <p>Street lighting operating satisfactorily.</p> <p>No new streetlights installed.</p> |
| 2.6 | Support local education institutions | <p>Support provided to all schools within the shire for their presentation days to assist in encouraging educational achievement.</p> <p>Education and training opportunities for Council staff supported and encouraged.</p> <p>Australia Day academic award continued to recognise academic achievement.</p> |
| 2.7 | Provide lifelong learning opportunities | <p>Library resources continually reviewed and updated.</p> <p>Access maintained to the State Library of NSW online resources via State Library E-Resources.</p> <p>Library supports special event and programs for all ages.</p> <p>The Grenfell Internet Centre supports the ongoing development of IT skills in the community.</p> <p>IT classes regularly held including free seniors week classes.</p> <p>IT articles submitted to the Grenfell Record, School Newsletters etc. and presentations and training conducted for community projects.</p> <p>TAFE courses advertised internally and to wider community to support ongoing provision of TAFE services in Grenfell.</p> |
| SO#3 | Democratic and engaged community | |
| 3.1 | Develop leadership skills in the community | <p>Council staff encouraged and supported to take an active role in the community.</p> <p>Volunteers of community organisations encouraged and supported.</p> <p>Staff actively participate in numerous community organisations and by doing so foster the development of community leadership skills.</p> |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|-------------|--|--|
| 3.2 | Implement the integrated planning and reporting | IP & R documents implemented and reviewed on an ongoing basis. Ongoing liaison with Councils auditor undertaken to ensure Councils accounting practices conform to best practice. Accounting standards are monitored and any new requirements incorporated into Councils procedures. |
| 3.3 | Support village progress organisation activities | Annual meetings to be arranged. |
| 3.4 | Harness and leverage existing leadership network | Information on grant funding opportunities distributed to community groups. Community networks leveraged to inform and subsequently support Council's 'Fit for the Future' submission. Ongoing support provided to community groups and their initiatives for example the "Go Grenfell" shopping cards project. |
| 3.5 | Community consultation on major decisions | Community groups consulted where appropriate e.g Local Government reform public meeting. Community groups are encouraged to provide feedback to and assist Council where relevant eg. Local Government reform survey. Survey undertaken and public meeting held to inform Council's "Fit for the Future" submission. Council policies and projects advertised publically for feedback and comment. Community members welcomed to address Council. Social media and website presence maintained to engage with and inform the community. |
| 3.6 | Educate Community on role of Council & Councillors | Weekly column placed in Grenfell Record and website. Website and social media presence in addition to weekly column. |
| 3.7 | Leverage internet and social media to engage community in local leadership and communication | Regular updates made via website and other social media platforms such as facebook and twitter to engage and inform the community. Survey Monkey surveys undertaken to inform the Council planning and decision making process. Regular website, facebook and twitter updates completed on an ongoing basis in addition to consistent Grenfell Record articles. |
| SO#4 | Culturally rich, vibrant and inclusive community | |
| 4.1 | Maintain & develop sporting facilities & events | Amenities at Quandialla Pool upgraded as requested. Regularly monitor facilities. No complaints received. |
| 4.2 | Maintain & develop recreational facilities & events | Ongoing maintenance at Grenfell Pool. Reserves and all parks mowed and maintained with no complaints. Free usage by schools granted as requested. Skate park maintained in a clean condition. Youth Week grant obtained. Applied for grants for scoreboards/goal posts at Henry Lawson Oval and Rugby Union Oval. |
| 4.3 | Maintain & develop cultural & arts facilities & events | Arts and Tourism Officer appointed. Gold Fest event organised and held. Support provided to Henry Lawson Festival and Art Gallery. Planning and negotiations undertaken for the establishment of a new sporting tourism event. |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|-------------|---|--|
| | | Numerous events supported financially as well as with promotional support. |
| 4.4 | Develop strategy for attracting diverse cultures | Prospectus developed and distributed to market the Weddin Shire to a diverse range of prospective residents. |
| 4.5 | Encourage sense of community & connectiveness | Community members encouraged to join community and Council committees and groups. Support provided to numerous community groups. Special events held and supported for all age groups and interests. Community volunteers invited to assist with events where appropriate. Staff encouraged to be actively involved in community groups. |
| 4.6 | Implement a social activities planning program | Seniors Weeks IT classes held in addition to regular IT Classes. Taxi service maintained to provide access to a form of public transport. Movie service maintained at Community Hub. Conference room made available for employment agencies and social groups/activities. Access Point Services established in CTC for the Department of Human Services. |
| SO#5 | Cared for natural, agricultural & built environments | |
| 5.1 | Implement environmental regs & control in Council operations | DA's being processed in appropriate and timely manner. State of Environment Report completed. Heritage advice applied to applicable DA's. Urban stormwater maintained. Emu Creek maintenance plan adopted. Grenfell sewerage scheme operating well and within statutory limits. Bogolong Dam Management Plan to be developed. Storm water systems maintained satisfactorily. IWCM actions to be carried out as funds become available. Domestic and commercial waste as well as recycling collected as per schedule. |
| 5.2 | Encourage waste reduction & recycling | Grenfell, Greenethorpe and Quandialla recycling services operating well. Caragabal services deferred. Program for education for recycling in schools and reminders to residents as to recyclable materials. |
| 5.3 | Raise awareness of sustainable practices | No grants available at this stage. |
| 5.4 | Improve environmental outcomes of Council operations. | Garbage collection services operating well. Landfills operated as prescribed. Mulching of Greenwaste and construction of new putrescible waste cell undertaken. Domestic, commercial waste and recycling carried out satisfactorily including E waste, oils, chemicals and metal/steel recycling programs. Improvement plans being developed for Grenfell, Caragabal and Quandialla facilities. Trees planted depending on climatic conditions. |
| 5.5 | Inform local ag industry about sustainable practices | Local forums publicised in Council newsletter. Tree planting carried out as season allows. |
| 5.6 | Preserve the heritage of built areas | Free Heritage Advisory service provided. Local heritage grants programs administered. |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|-------------|--|---|
| 5.7 | Preserve broader landscape connectivity for native fauna | Agreement signed with Weddin Native Nursery to supply trees and shrubs as required. Support given to schools for Tree Day as required. Roadside vegetation study for all roads in Weddin Shire completed. |
| SO#6 | Well maintained & improving Shire assets and services | |
| 6.1 | Council operations meet reasonable community expectations | Hub building services operated and maintained. Property/rating maintained up to date. All rates notices issued on time. Emu Creek Management Plan adopted and O'Briens Tributary drainage improvement being completed. Grant opportunities constantly reviewed. Hub building services maintained and operated. |
| 6.2 | Maintain & improve Council's transport infrastructure | All drainage and channels in Grenfell and Villages maintained. State, Regional, urban and rural roads, footpaths and drainage structures maintained in good order. Company Dam grounds and facilities maintained. Streetlight faults reported as required. Footpaths maintained as required. Grant reclined for Lawson Oval toilets. Tender being prepared. Re-evaluation of all road assets in Weddin Shire being carried out on an ongoing basis. |
| 6.3 | Maintain structural assets | All structural assets maintained as funds permit within the relevant asset management plans levels of service. Grenfell, Bimbi and Caragabal Cemeteries maintained to a high level. Cemetery records maintained. |
| 6.4 | Position Weddin Shire as "employer of choice" | Employees encouraged and supported to identify and undertake continuing professional development and training. Two WHS meetings held. High level of WHS attained. |
| 6.5 | Provide a modern plant fleet | Light vehicles replaced as per policy. Plant maintained to high order. |
| 6.6 | Manage classified road on behalf of RMS | State, National and regional roads maintained within RMS standards. |
| 6.7 | Participate in, & support, Localising NSW 2021 | Centroc membership maintained and activities supported where relevant to our Shire, including JO pilot planning and development, community infrastructure prioritisation matrix development, joint tenders and joint initiatives. CENTROC membership maintained and activities well supported. Joint tenders with CENTROC such as smoke testing, best practice and road signs tenders undertaken. |
| 6.8 | Liaison & partnership with NSW State & federal govts | Continued liaison with key health sector stakeholders for the planning of the new Medical Centre. Liaison with and participation in Central NSW Tourism initiatives. Liaison with political representatives regarding the 'Fit for the Future' process and Council's submission informed by the community's wishes. Continued lobbying efforts in regard to Weddin Shire Council activities, grant submissions, capital projects with |

THE GENERAL MANAGER'S REPORT

| ITEM | ACTION | REPORT |
|------|--------|---|
| | | all levels of government. Liaison with State and Federal Government departments undertaken where appropriate eg. Liaison with RMS in regards to the management of Bogolong Dam, liaison with NSW Medicare Local and NSW Rural Doctors Network regarding planning of proposed Medical Centre, NSW Trade and Investment for potential presenters to Weddin Development Committee, Central NSW Tourism in relation to provision of VIC services etc. Utilise Floodplain grant from Office of Environment and Heritage for Emu Creek Management Plan and O'Briens Tributary Drainage Improvement. |

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

405 **RESOLVED:** Cr Parlett and Cr Halls that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

10 March 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 29 February 2016:

| | |
|--------------------------|------------------------------|
| Bank Account | |
| Westpac | \$1,493,894.08 |
| Investments | |
| Westpac | <u>6,000,000.00</u> |
| Total Investments | <u>\$6,000,000.00</u> |

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 29 February 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of February follows:

| | |
|--|------------------------------|
| Rates Receipts | 433,568.31 |
| Credit Union Agency Commission | 607.20 |
| Interest on Investments | 13,321.09 |
| FAG Grant Instalment | 301,291.25 |
| Roads to Recovery Instalment | 447,043.00 |
| RMS Works | 151,600.00 |
| Southern Phone Dividend | 30,237.75 |
| Capital Contribution – HL Oval Scoreboard... | 10,000.00 |
| Development & Building Application Fees | 3,557.80 |
| CTC Income | 7,295.50 |
| Caravan Park Income | 5,524.00 |
| Swimming Pool Entrance Charges | 1,949.00 |
| Other | 10,620.12 |
| Total | <u>\$1,416,615.02</u> |

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 29 February 2016.

| ITEM | VOTE | EXPENDITURE |
|---|-------------|--------------------|
| Rural Roads Maintenance | 717,479 | 487,898 |
| Grenfell Town Streets Maintenance | 168,722 | 119,502 |
| Village Maintenance - Caragabal | 6,000 | 3,899 |
| Village Maintenance - Greenethorpe | 6,000 | 6,563 |
| Village Maintenance - Quandialla | 6,000 | 9,171 |
| Garbage / Recycling Collection | 129,000 | 80,376 |
| Quandialla Recycling Station | 8,000 | 3,097 |
| Greenethorpe Collections | 8,000 | 4,374 |
| Commercial Waste Collection | 18,000 | 6,782 |
| Grenfell Waste Depot Manning / Plant Hire | 135,000 | 84,661 |
| Tips Working Expenses | 49,000 | 39,978 |
| Grenfell Tip Green Waste Processing | 20,000 | 7,090 |
| Grenfell Cemetery Maintenance | 39,000 | 13,763 |
| Grenfell Lawn Cemetery Maintenance | 30,000 | 37,104 |
| Grenfell Lawn Cemetery Sites etc. income | (33,000) | (41,614) |
| Noxious Plants | 84,500 | 48,407 |
| Noxious Plants - Extra | 20,000 | 10,724 |
| Parks & Gardens | 206,262 | 119,771 |
| Library Expenditure | 95,053 | 53,653 |
| Baths Income | (25,000) | (19,290) |
| Baths Expenditure | 134,909 | 91,520 |
| Caravan Park Income | (57,000) | (43,940) |
| Caravan Park Expenditure | 103,635 | 54,214 |

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

| Item | Vote | Expenditure |
|------------------------------------|---------|-------------|
| 2015/16 State Roads (SH6) | 542,708 | 476,103 |
| 2015/16 National Roads (SH17) | 637,984 | 407,628 |
| 2015/16 Regional Roads Block Grant | 907,584 | 284,385 |

| 2015/16 Rural Local Roads (FAG) | Vote | Expenditure |
|--|------------------|----------------|
| Reconstruct Village Streets | 36,520 | 0 |
| Quandialla Drainage | 151,657 | 0 |
| Greenethorpe - Bumbaldry road | 500,000 | 500,000 |
| Grenfell Medical Centre - K&G & Footpath | 142,036 | 0 |
| Grenfell Streets Construction | 121,507 | 0 |
| Grenfell Kerb & Gutter | 104,545 | 2,315 |
| Grenfell Streets - Foot paving | 37,387 | 0 |
| Gravel Resheeting | 175,984 | 101,514 |
| Asbestos Mgmt Plan | 6,800 | 6,748 |
| Memory St/Holy Camp Road Construction | 30,000 | 0 |
| Total | 1,306,436 | 610,577 |

| 2015/16 Roads to Recovery | Vote | Expenditure |
|---------------------------|------------------|----------------|
| RESEALS (R2R) | 200,000 | 22,774 |
| BALLENDENE ROAD (R2R) | 345,593 | 38,281 |
| DRIFTWAY ROAD (R2R) | 512,292 | 0 |
| TYAGONG CREEK ROAD (R2R) | 221,393 | 221,393 |
| Total | 1,279,278 | 282,448 |

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for February has been ongoing and is as follows:

Batch of 21 that were referred to Outstanding Collections for further action with results to date:

- 12 paid in full, 2 part payments
- 1 response pending payment
- 1 no response
- 2 notifications of bankruptcy
- 3 responses – action held – pending sale

Batch of 15 referred to Outstanding Collections for further action with results to date:

- 4 paid in full
- 3 arrangements
- 7 no response
- 1 pending further action – garnishee

Continued liaison with Council's Debt Recovery Firm Outstanding Collections.

THE DIRECTOR CORPORATE SERVICES' REPORT

Internal review of debt recovery in relation to Debtors and improvement of procedures where appropriate.

Continued monitoring of existing payment arrangements and following up with further action where required and other debt collection activity of a routine nature

For Information

Noted

5. Library Annual Report, C2.8.15

Reference is made to the attached annual report compiled by the Librarian covering the year ending 31 December 2015 which is provided for Councillors information.

I would also like to publicly acknowledge the work and dedication of the Librarian over this period.

For Information

Noted

6. Loan Borrowing Negotiations, A1.5

Reference is made to resolution 292 from Councils December 2015 Council meeting whereby approval was given for negotiations be carried out with appropriate lending institutions regarding the establishment of loan facilities to fund capital project expenditure.

RECOMMENDATION: that due to commercial in confidence reasons, the loan negotiations report be deferred to closed Council.

406 **RESOLVED:** Cr Best and Cr McClelland that due to commercial in confidence reasons, the loan negotiations report be deferred to closed Council.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

A date in May is being negotiated with local children's entertainer Paul Westman to perform at a **Summer Reading Club Awards** Afternoon Tea. Thirty-six reading logs were returned from the fifty-seven members registering. The junior cash prizes are now available. Prize and participation certificates have been prepared and are currently being inscribed by a local calligrapher prior to lamination. Publication of the submitted book reviews in the Grenfell Record has commenced.

Preparations are well advanced for the **Seniors Morning Tea** to be held on 29th March.

A performance of "The Loaded Dog" by Christopher John from Splash Theatre has been booked for 7th July. This is a **storytelling performance** advertised as suited to all ages.

THE DIRECTOR CORPORATE SERVICES' REPORT

An expression of interest has been lodged for the new State Library **travelling panel exhibition**, "Australian Inspiration", which portrays how the waratah and koala have been utilized in Australian art and design over two centuries.

The toy **collection** was **weeded and cleaned** during the month with those discarded given to the local Salvation Army. Well over half the CDs weeded in January have been sold.

Fifty-six library **satisfaction/awareness surveys** were returned, most of which were distributed from the library circulation desk. At first glance they are overwhelmingly complimentary which while nice provides no pointers to desirable changes. The approach of using the doctors' surgeries to obtain input from a cross-section of the community was only marginally successful as few surveys were returned from there (two from Dr Ismael's surgery, perhaps ten from Dr Patrick's).

Mr Phillip Diprose has enquired with this library and the State Library about possible **options for digitizing** local rate books and other records. A representative from the State Library is expected to visit this library later in the year and if possible a meeting will be set up between Phillip and the State Library representative on that day.

In an effort to increase the impact of the library blog a "Picks of the Week" article featuring three collection items and/ or library services is being published with a link from the library Facebook page.

Summer hours which involve earlier opening to the public on week days operated throughout the month, ceasing on 27th February.

The librarian will be absent on **leave** from 9th to 29th March. During this time the library will be operated by Ms Christine Cuddihy.

Otherwise activities were of a routine nature.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Grenfell Go Card has been working well with updated the updated figures being \$7,885 loaded onto the cards and \$4,197 redeemed. A Valentine's Day promotion was held during February and an Easter promotion is planned for March. The cards are being used widely with 27 of the 49 registered stores having redeemed the cards.

Researched content for Weddin Development Committee feature in Discover Magazine.

Distributed funding opportunities to interested community groups.

THE DIRECTOR CORPORATE SERVICES' REPORT

Assisted the Weddin Development Committee with organisation of the upcoming Weddin Business Awards including preparation of business database, distribution of application forms, distribution of people's choice forms, securing judges, ordering trophies, sourced quotes for TV advertising, winners backing banner and table displays, distributed people's choice entry boxes and prepared and distributed awards dinner tickets.

Attended February Weddin Development Committee Meeting.

Met with local business and Alvaro Marques from the Department of Industry to discuss a potential new business and a possible application for Murray Darling Basin Regional Business Investment Fund.

Attended information session on Murray Darling Basin funding in Forbes. Completed an application to the Energise Enterprises stream of the Murray Darling Basin funding for a new Economic Development Strategic Plan.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Assisted with Henry Lawson Festival planning - Prepared agenda and minutes for the February meeting and actioned February minutes. Prepared committee member database, updated festival manual and invited numerous celebrities as the official guest. Commenced investigation of new statuette procurement process.

Assisted with development of sesquicentenary sticker project including formulating pricing, developing order forms and sourcing logo redevelopment.

Attended Tourist Attraction Signposting Assessment Committee meeting in Cowra and discussed requirements to maintain Grenfell's brown tourism signage.

Distributed advertising opportunities to businesses not in the current tourism brochure in preparation for the brochures reprint.

Reviewed draft Central NSW Tourism Destination Management Plan and provided feedback.

Prepared and actioned minutes from February Tourism agenda.

Conducted handover of Art Gallery coordinator information including contacts for exhibitions booked in the coming year.

Took community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 5 radio interviews and updated community noticeboard TV screen 2 times.

Distributed tourism brochures to surrounding visitor centres.

For Information

Noted

10. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

Attended Art Gallery Committee meeting.

Finished putting together action plan for the Art Gallery - developed from motions put forward at previous meetings.

Met with graphic designer and local contributor regarding Norway quilt promotional material. Sent upcoming exhibition details to Arts Out West for their monthly e-newsletter.

Made contact with new Art Gallery exhibitors and arranged dates and times for delivery of their artworks.

Arranged hanging team for new exhibition, designed name plate template and name plates for new exhibition, put together record of sales list for Art Gallery volunteers for new exhibition. Designed and sent Art Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post.

Designed, printed and delivered posters to local businesses in Main Street about Art Gallery opening. Arranged bump out of previous exhibition.

Contacted media outlets about Art Gallery exhibition opening.

Posted Art Gallery programs to surrounding VIC's, art groups and rotary clubs inviting them to come and see the new exhibition.

Explored funding through ClubGRANTS Category 3 (Arts & Culture Infrastructure) – looked into possible funding for drama society rooms.

Set up and attended Art Gallery opening.

Tourism

Assisted in preparing business case for cycling event for Council meeting.

Contacted Quandialla Progress Association about letter of support for cycling event.

Attended Tourism Committee meeting.

Updated business listings on Grenfell.org.au.

Oversaw installation of office storage.

THE DIRECTOR CORPORATE SERVICES' REPORT

Visitor Information Centre

Made contact with Aurora regarding Visitor Information Centre accreditation.

Prepared to-do list and reviewed budget required to get the Grenfell Visitor Information Centre open.

Discussed signage options with Aurora, prepared a report for Brendan Hayes on the required signage for Grenfell VIC.

Contact made with Murray Views Souvenirs regarding souvenirs for VIC.

Developed a report and recommendations for Tourism committee regarding the wall imagery in the new VIC.

Researched, gathered quotes and contacted suppliers for:

- Custom brochure display system with cupboards for new VIC
- Storage for office
- EFTPOS machine for VIC, Art Gallery and Internet Centre
- Grenfell UBD map for use in new VIC
- VIC counter equipment – computer system, phone system, printer
- Building signage – designed 3 options with quotes for each option
- site visit with contractor regarding power to the VIC reception desk for quote
- Numerous meetings with contractors regarding VIC imagery development and fitout
- Put together job description for casual weekend staff for VIC

Liaison with Bill Twohill and Auburn Carr regarding advisory VIC signage.

Drafted VIC Strategic Business Plan and Operations Manual.

Henry Lawson Festival

Attended Henry Lawson Festival meeting where I took on the position of Sponsorship coordinator.

Arranged for email redirects for new Henry Lawson Festival coordinators and internal emails.

Updated Henry Lawson Festival sponsorship database and updated 2016 Henry Lawson Festival Sponsorship prospectus.

Sent out 106 letters to previous years sponsors and some potential new sponsors.

Updated 2016 Henry Lawson Festival street parade booking form for volunteer co-ordinator and assisted in hand over of street stall coordinator.

Updated henrylawsonfestival.com.au sponsorship page. Looked at 2015 sponsors and started adding in confirmed 2016 sponsors as they come in.

Sort sponsorship for Henry Lawson Festival Awards Night.

Sort sponsorship for Photography competition from previous years sponsors as well as explored other potential sponsors.

THE DIRECTOR CORPORATE SERVICES' REPORT

Sent out invoices to new HLF sponsors.

Received sponsorship money for HLF and updated appropriate spreadsheets. Sent receipts.

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 51 residential customers and 3 business customers.

Sold laptops/computers to 4 residential customers.

Sold software, parts and accessories to 36 residential customers and 5 business customers.

Sold ink and toner cartridges to 24 residential customers and 1 business customers.

Delivered 4 individual lessons.

1 lot of Thank you cards.

Bulk printing for Grenfell Business Development Committee.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

407 **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

10 March 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 March 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- | | | |
|-------|---|---|
| SH6 | - | general maintenance |
| | - | painted segment markers |
| SH17 | - | general maintenance |
| | - | attended stock truck rollover |
| | - | patch new rehabilitation work carried out by RMS at Marsden |
| MR398 | - | general maintenance |
| | - | continue blackspot construction |
| MR236 | - | general maintenance |
| | - | removed trees after wind storm |
| MR237 | - | general maintenance |
| MR239 | - | general maintenance |
| | - | continue blackspot construction |

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- started Driftway Road rehabilitation
- started Ballendene Road rehabilitation
- sealed last 2.5 kms of Greenethorpe-Bumbaldry Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- repaired back lanes in Quandialla
- edge repairs to Keiths Lane
- removed fallen trees in Campbells Lane, Koorawatha Road and Gaults Lane
- completed culvert on Greenethorpe-Bumbaldry Road

1.4 Urban Maintenance/Construction

- general maintenance
- removed pepper tree from Lawson Oval prior to toilet construction

For Information

Noted

2. Other Works

- conducted repairs to the dog pound
- placed a storage container at Vaughn Park for the Pool

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- sprayed back lanes
- repaired watering system Lawson Park
- watering of street trees is continuing

2.2 Cemeteries

The following graves have been prepared from: 7 February 2016 to 6 March 2016:-

| | | |
|---------------|---|-----|
| Grenfell Lawn | – | 1 |
| Grenfell | – | 1 |
| Bimbi | – | Nil |
| Caragabal | – | Nil |

The following maintenance has been carried out in the last month:

- topped up graves
- sprayed and mowed

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined section.

Constructed a sewer extension from Bowling Club main

2.4 Private Works

- sold gravel to a ratepayer
- cleared a creek for a ratepayer
- repaired road surface for RMS

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$6,800
Progressive Cost Rural: \$0.00
(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- blackspot MR239 - signs and linemarking
- blackspot MR398 - signs and linemarking
- continue Ballendene Road widening
- continue Driftway Road widening

3.2 Urban

- general maintenance
- complete sewer extension in Vaughn Park
- demolish swimming pool and buildings
- widen access road and construct cul-de-sac in Industrial land

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

| Plant No | Plant Item | Maintenance |
|----------|---------------------------------|--|
| | General Plant | General Maintenance |
| PI 4103 | New Holland Tractor | Split tractor to replace clutch |
| PI 3953 | Garbage Truck | Pre - registration check, tension bin grab and hinge joints. |
| | All Plant | Carry out annual registration checks including RFS troop carriers. |
| PI 3952 | Kenworth Prime Mover | Pre – registration check, major service. |
| PI 3249 | Toyota Dyna (Parks and Gardens) | Registration check, replaced drag link, front shackle bushes. |
| | Town Pool | Clear blockage. |
| | Quandialla Pool | Repair chlorine leaks. |
| PI 4099 | Tip Compactor | Radiator repairs. |
| PI 4101 | Volvo Loader | 7500 hour service. |

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Council continues to request Work Orders from RMS.

For Information

Noted

6. Noxious Weed Report – February 2016, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last two months:-

- Weeds sprayed – Noogoora Burr, African Boxthorn, Sweet Briar, St Johns Wort, Silver Leaf Nightshade, Blue Heliotrope, Spiny Burrgrass, Bathurst Burr, Scotch Thistle, Johnson Grass, Devils Claw
- Areas sprayed – Pullabooka, Caragabal, Berendebba, Barbingal, Marsden, Berrigan, Trigalana, Tirranna, Wheoga, Bolungerai, Yuline, Maudry, Brundah, Coba, Bimbi, Euroka, Eurabba, Maraowrie, Weddin & Grenfell town area
- Attended the inaugural Regional Weed Committee meeting at Dubbo on 11 February 2016 with the Direction Engineering. The outcome was to determine regional weed management strategies, WAP funding and reporting and the operation of the NSW Biosecurity which will replace the Noxious Weeds Act.

THE DIRECTOR ENGINEERING'S REPORT

- 3 property inspections.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Naming of Road – Industrial Area, R2.1.5

It is proposed to name the access road in the industrial subdivision so that lots to be sold can be given a street address.

Council will need to determine a name and advertise the name for comment.

RECOMMENDATION:

For Council's Consideration

408 **RESOLVED:** Cr McClelland and Cr Halls that the name Phil Aston Place for the industrial subdivision access road be advertised for public comment.

8. Forbes Street Parking and Beautification, R2.4.15

The Forbes Street Parking and Beautification Plan was advertised for comment, and closed on Wednesday, 2 March 2015.

One comment was received as follows:-

A request for the parking to be shortened at the rear entrance to the old State Bank by 2.5 metres northerly, and the provision of the white line, not a median strip in the centre to allow easier caravan access into the property.

Both these requests are considered reasonable.

RECOMMENDATION: that Council adopt the Forbes Street Parking and Beautification Plan, with the shortening of parking on the east side of Forbes Street at the old State Bank building, and the deletion of the median strip.

409 **RESOLVED:** Cr McClelland and Cr Brown that Council adopt the Forbes Street Parking and Beautification Plan, with the shortening of parking on the east side of Forbes Street at the old State Bank building, and the deletion of the median strip.

9. Fixing Country Roads – Round 2, A3.6.51

Director Engineering report to December 2015 Council Meeting refers Report Item 20.

Council has recently been advised that the application for funding 50% of Bewleys Road upgrade totalling \$1m has been shortlisted for Council to submit a full application for the 2015/2016 round of Fixing Country Roads.

There were 194 Expressions of Interest and 122 have been selected for the development of a full application. The due date is 2 May 2016.

THE DIRECTOR ENGINEERING'S REPORT

Council is awaiting the result of its application under the National Heavy Vehicle Funding Programme.

RECOMMENDATION: that Council submit a full application for funding of Bewleys Road totalling \$1m under the 2015/2016 round of Fixing Country Roads.

410 RESOLVED: Cr Hughes and Cr Halls that Council submit a full application for funding of Bewleys Road totalling \$1m under the 2015/2016 round of Fixing Country Roads.

10. Road Train Access in Weddin Shire, T3.6.2

Council has received advice from Roads and Maritime Services that, apart from the Newell Highway, there is no road train access on the state network within the Weddin Shire Council LGA.

However, the issue of road trains allegedly using Weddin Shire roads has not been addressed and is currently being pursued.

The advice included specific conditions that road trains need to comply with as part of the assessment of roads. These conditions may allow roads such as Bewleys Road to be used by road trains once Bewleys Road is upgraded.

For Information

Noted

11. Taylor Park – Toilet, P2.1.3

The estimated cost to replace the toilet block, based on the recent quote for the new Henry Lawson Oval toilet, is \$90,000 and demolition \$10,000 totalling \$100,000.

For Information

Noted

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late reports be received and dealt with because of the urgency of the matters.

411 **RESOLVED:** Cr Hughes and Cr Best that the Director Engineering's late reports be received and dealt with because of the urgency of the matters.

12. Blacks Bridge, R2.11.3

Council has recently carried out testing of Blacks Bridge on Gambara Road to determine the maximum allowable loading on the bridge, as the bridge has some defects.

The maximum gross vehicle mass that the bridge can withstand is 6 Tonnes.

It is proposed to place a load limit on the bridge of 6 Tonnes for safety reasons until such time as the bridge is replaced.

RECOMMENDATION: that Council place a 6 Tonne load limit on Blacks Bridge.

412 **RESOLVED:** Cr Halls and Cr Griffiths that Council:

- i) place a 6 Tonne load limit on Blacks Bridge.
- ii) write to the Department of Infrastructure to request the funding process be expedited given safety concerns on the bridge.

13. Simpson Drive – Proposed New Speed Limit, R2.10.160

Roads and Maritime Services NSW (RMS) have recently carried out a speed review of the bitumen section of Simpson Drive as a result of a request from a resident to lower the speed limit.

The review has indicated that the 1.28km bitumen section of Simpson Drive should be reduced to 60 kph, taking into account the curves, crests and steepness of the section of road and the clear zone.

If Council supports the speed reduction, RMS will advertise the changes and provide signage for the change.

The unsealed section of Simpson Drive wasn't reviewed, as the preferred option in the NSW speed zoning guidelines is to use the end speed limit sign (R4-12) and the Reduce Speed to Conditions sign (G9-318-1). The use of these signs allows the driver to select an appropriate speed as conditions on unsealed roads can vary significantly.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that Council support the reduction of the speed limit on the 1.28km bitumen section of Simpson Drive from 100kph to 60kph.

- 413** **RESOLVED:** Cr McClelland and Cr Niven that Council support the reduction of the speed limit on the 1.28km bitumen section of Simpson Drive from 100kph to 60kph.

WILLIAM TWOHILL DIRECTOR ENGINEERING

- 414** **RESOLVED:** Cr Best and Cr Parlett that except where otherwise dealt with the Director Engineering's report be adopted.

10 March 2016

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

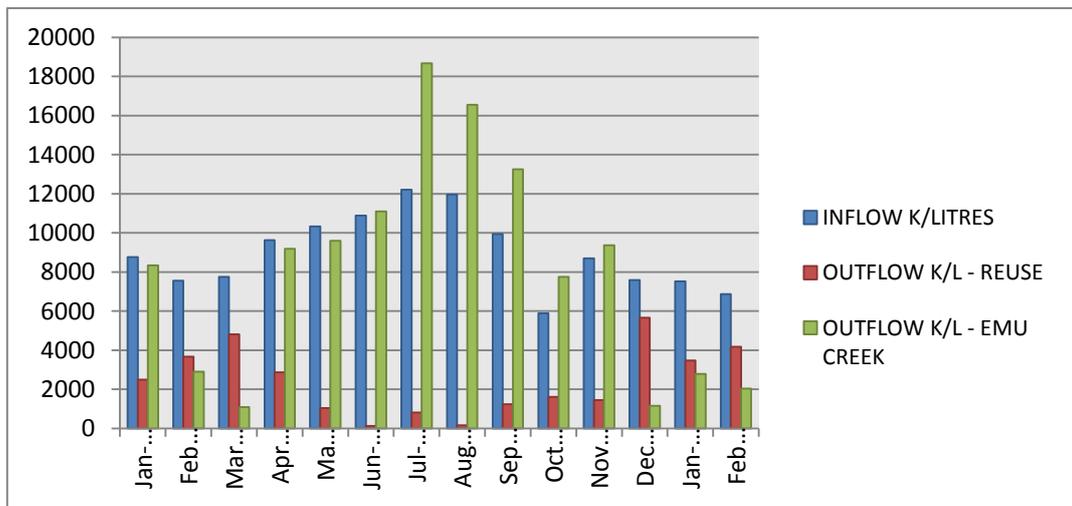
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2016 was 6,860 kl with the daily average of 236.55 kl. Outflow for irrigation for reuse was 4,168kl and discharge to Emu 2,027.8 kl.

The highest daily recording of 269 kl occurred for the 24 hours ending 6.30 am on 2 February 2016 and the lowest of 213 kl for the 24 hours ending 6.30 am on 26 February 2016.

A total rainfall of 6 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

a. Companion Animals

| | | | |
|----------------------|----------|-----------------------------|----------|
| Animals Seized: | 3 (Dogs) | Animals Returned to Owners: | 3 (Dogs) |
| Animals Impounded: | 0 | Animals Destroyed: | 1 (Cat) |
| Animals Sold: | 0 | Animals Released: | 0 |
| Animals Surrendered: | 1 (Cat) | Animals Rehomed: | 0 |
| Animals Straying: | 0 | | |

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Other activities carried out by Council Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re *Impounding Act 1993* (public and /or private land).
- Acting and advising public in accordance with *Local Orders Policy for the keeping of Animals*.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Declaration of Restricted Dog Breed. Data entry as required per *Companion Animals Act 1998* legislation to Director General on NSW Pet Registry.

Stock callouts

- Attended stock truck rollover containing 430 sheep on Newell Highway. Assisted Forbes Police, Lachlan Valley Vet in yarding live sheep and destruction of injured livestock.

Media Releases

- Through Grenfell Record – Dog offences and penalties.
- Recycling rules.

Recycling

- Recycling bin checks for contaminated waste.
- Correspondence issued re contaminated bins to property owners.
- Communication with public through letter box drop with flyers.

Notice of Intentions

2 Notices issued

For Council's Information

Noted

3. Grenfell Swimming Pool, P2.3.1

| | | | |
|----------------------------------|------------------------------|---|-----|
| Total Attendance: | 4994 | School Usage: | 671 |
| Daily Average: | 172 | Other Usage: | 398 |
| Cash Attendance: | 146 (Adult) 114 (Child) | Season Ticket Sales | |
| Season Ticket Attendance: | 1638 (Adult) 2037 (Child) | Adult: 0 Pensioner: 0 Family: 2 Child: 1 | |

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Activities for the month:

- Grenfell Amateur Swimming Club – Friday Nights
- Squad training is held on Monday, Wednesdays and Saturdays
- Local school carnivals

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.1

Total Attendance: 1063

Average: 37

Season Ticket Sales

Adult: 0

Family: 0

Activities for the months:

- Swimming Club held Wednesday and Friday evenings
- Aqua Fitness Classes
- Caragabal Primary School held its school swimming carnival
- Bribbaree Public School held weekly visits during February
- Private swimming lessons (2 x Austswim qualified girls)
- Sunday afternoons – Volleyball games

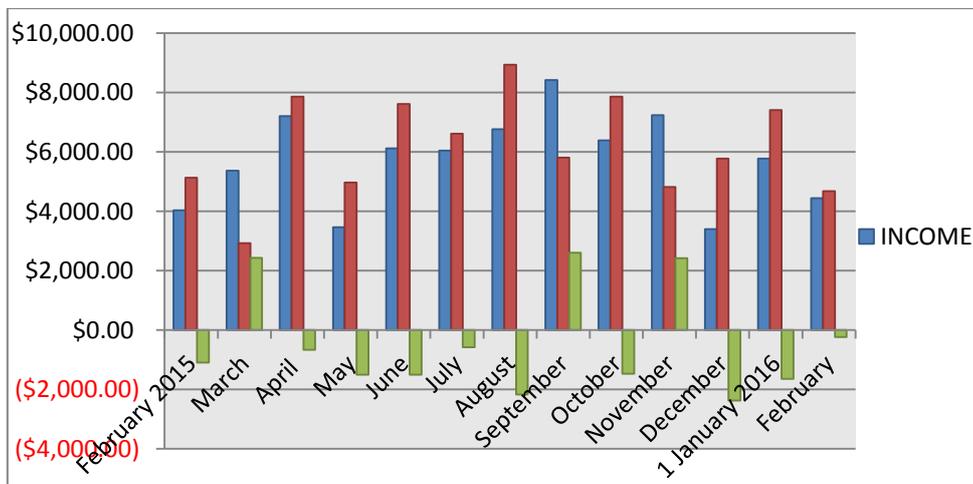
For Council's Information

Noted

5. Caravan Park Operations, P2.3.3

Income for the month of February 2016 was \$4,446.00 with expenditure of \$4,674.55 resulting in an operational loss of \$228.55 the month.

There were 136 sites occupied for the month of February 2016.



For Council's Information

Noted

6. Container Deposit Scheme, E3.3.7

The Environmental Protection Authority has prepared a discussion paper for the key design elements and two models for a Container Deposit Scheme to be introduced in NSW.

Model 1: Refund CDS

This option has a number of similarities with the South Australian and Northern Territory schemes, but also some key differences.

This option proposes a NSW Refund CDS model that is based on a financial incentive of 10 cents, similar to that in the South Australian and Northern Territory schemes. Under this model, a consumer would pay an additional 10 cents on the price of a drink and receive it back if and when the empty container is returned to a designated collection site.

Model 2: Thirst for Good

This option would build on existing infrastructure and current levels of investment in litter management, rather than replacing it. The aim would be to add infrastructure and resources where there is currently an under-investment, such as along highways, where the National Litter Index indicates the largest amount of drink container litter volume is found, and other litter hot spots.

A collective submission was prepared by NetWaste in which the following major issues raised were:

The introduction of a Container Deposit Scheme (CDS) based on the concept of extended producer responsibility. In supporting the introduction of a CDS there are identified two key aspects that must be addressed:

- 1. All communities in NSW should have fair and equitable access to participating in this scheme including small communities in central and western NSW. The scheme should have adequate infrastructure available and small communities shouldn't be disadvantaged due to their geographical locations.***
- 2. No costs associated with the scheme should be borne by local government including financial, regulatory and administrative. All costs of implementing and operation the scheme should be borne by the producers of the containers.***

In addition to the two key aspects above a number of additional issues raised in the discussion paper are addressed below:

- Cash incentives in line with South Australia and the Northern Territory introduced to ensure consistency and to address any cross border arbitrage.
- The NSW government should be responsible for both management and enforcement of the relevant legislation and regulations associated with the CDS.
- The CDS should be designed to complement but not compete with the kerbside recycling system, as the kerbside is an effective and cost efficient system already operating in a number of areas.
- Local Councils should have the ability to claim the full value of containers recovered through the kerbside recycling system as this will allow the money saved to be utilised for improved waste services and recovery operations subject to existing contractual arrangements.

- In general, the majority of Councils in the NetWaste region do not support the introduction of Reverse Vending Machines (RVM), particularly in regional and remote communities due to the service, maintenance, operational and security issues associated with them.
- The scheme should cover as broad a range of containers as possible in line with South Australia and Northern Territory schemes to avoid cross border arbitrage issues and any confusion with the general public.

For Council's Information

Noted

7. NSW Government Grant - Grenfell Sewerage, G2.14.1

Council has received notification that NSW Government has announced \$110 million in Restart NSW funding for the regional infrastructure projects to go towards clearing the backlog of projects in country towns affected by ongoing water quality and sewerage problems.

The eligible projects to apply for Restart NSW funding as part of this initiative are those previously remaining in the Country Towns Water Supply and Sewerage Scheme, which includes:

Weddin Shire Council Sewerage

This project was identified in the original program in 1994 but did not receive funding.

There were 71 projects that were identified as eligible for lodgement of an expression of interest.

Council resolved at its Ordinary September Meeting to confirm the submission of an Expression of Interest for the Restart NSW funding.

Infrastructure NSW has advised Council that:

“the project has been shortlisted for Restart NSW Water Security for Regions, Water and Waste Water Backlog Funding.

The next step is to prepare a detailed application containing additional project information to that provided in Council's Expression of Interest submission.

Council has been asked to review the likely maximum subsidy amount and its ability to meet the 50% required under the CTWSSS rules. DPI Water will discuss options and hardship considerations under the CTWSSS rules.

An asset procurement plan describing the proposed delivery approach and project delivery timeframe.

A risk assessment of Grenfell Sewerage and a risk management strategy.

Infrastructure NSW will provide a briefing for all shortlisted applicants to assist you to prepare this material.”

The overall cost of the project is in the vicinity of \$9 mil with Council having to fund 50%.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council's plan has the replacement of the plant in 2026/27 with appropriate funding from Council's Sewer Fund. The advice from INSW is that grant funding spend and project would need to be constructed within 5 years bringing a deadline of 2021/22.

With Councils current capital expenditure commitments, this is deemed not achievable and would compromise the financial sustainability of Council.

There is ability within the program to request funding options particularly relating to hardship considerations.

If Council were to consider the submission of any detailed application in this program, initial representations should be made to outline Councils hardship position indicating the adopted Capital Works Program and the current state of the plant. This submission may take the form of a request for 100% financing by INSW or the payment of 50% with an extension to 2026/27 construction for redevelopment.

Depending on the outcome of these representations Council may then appoint an appropriate consultant to submit the detailed application on behalf of Weddin Shire by 28 April 2016.

If INSW are unwilling to accede to the hardship request Council return to the adopted Capital Works Programme.

RECOMMENDATION: That Council:-

1. Make representation to INSW in accordance with its "hardship provisions" outlining its position indicating the existing Capital Works Program and the current state of the plant/replacement and request consideration is given to 100% financing by INSW or the payment of 50% with an extension to 2026/27 for redevelopment.
2. On determination of acceptable hardship provisions as outlined in point 1. Council engage an appropriate consultant to assist with its detailed submission for funding.

415 RESOLVED: Cr Parlett and Cr Niven that Council:-

1. Make representation to INSW in accordance with its "hardship provisions" outlining its position indicating the existing Capital Works Program and the current state of the plant/replacement and request consideration is given to 100% financing by INSW or the payment of 50% with an extension to 2026/27 for redevelopment.
2. On determination of acceptable hardship provisions as outlined in point 1. Council engage an appropriate consultant to assist with its detailed submission for funding.

8. Contaminated Land, E3.2.1

Since 1998 Councils have been afforded special exemption from liability in regards to planning functions and contaminated land. This exemption is set out in Part 7A of the Environmental Planning and Assessment Act 1979 (EP&A Act). In order to receive the exemption from liability a Council must carry out their planning functions substantially in accordance with the contaminated land planning guidelines. The Planning Guideline¹, published in 1998, recommends that Council's should have a Contaminated Land Policy and included numerous recommendations on what such a policy should include.

Council has responsibility to ensure that when exercising its statutory planning functions in relation to the development of contaminated land, all the relevant information is considered.

This policy will outline how Council will carry out the specific planning functions related to contaminated land and other matters such as the Underground petroleum Storage System (UPSS) regulation and dealing with illegal dumping of contaminated waste.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

In 2014, the NSW Environmental Trust funded the Environmental Protection Authority through the Regional Capacity Building Program. This program has funded projects in four regional including the NSW Central West known as Contaminated Central Project. One of the main objectives of the project has been to provide a template Contaminated Land Policy for each Council to adopt. Council staff from the Central West region have been working with Contamination Central to develop a policy template which is the basis of the Contaminated Land Policy before Council.

The draft Contaminated Land Policy, if adopted, will provide Council staff and the community with clear guidance on the application of planning legislation around Contaminated Land Management.

The policy identifies the type of past land uses that may contribute to land contamination and classifies land where those land uses or activities have occurred in the past or present and what actions have been undertaken to assess or remediate contamination as well as any contaminated land consultant's recommendation relating to suitability of future land uses.

The policy details what information should be recorded against a property and how that information is used to inform Development Application assessment or other planning decisions. The information also needs to be made available to the public and other agencies and the policy sets out what information will be provided and how it will be provided within the Council's privacy policy and the legislative requirements of *Government Information (Public Access) Act 2009* and *Privacy and Personal Information Protection Act 1998*.

Providing information about the contamination of land on planning certificates provides the prospective purchaser of land fair warning that in the event of a development application, Council may require specific contamination assessments to be carried out and/or remediation if warranted for that development.

The policy includes specific rezoning and DA procedures with details of when investigation might be triggered. This will provide more certainty for developers to know how to prepare a development application or planning proposal.

Other issues covered by the policy include the requirements for Contaminated Site Audits and regulation of the Underground Petroleum Storage System regulation in 2017 when responsibility is scheduled to come to Council. There are also details of how contaminated land standards relate to pollution investigations and clean-up of pollution incidents.

RECOMMENDATION: That Council place the document on exhibition from 26/3/16 until 25/4/16 with the draft policy made available on its website and hard copies available at the Administration Centre. Submissions made during the public exhibition period will be provided to Council at the next scheduled Council meeting following the exhibition period where the draft policy will be considered for adoption.

416 **RESOLVED:** Cr Hughes and Cr McClelland that Council place the document on exhibition from 26/3/16 until 25/4/16 with the draft policy made available on its website and hard copies available at the Administration Centre. Submissions made during the public exhibition period will be provided to Council at the next scheduled Council meeting following the exhibition period where the draft policy will be considered for adoption.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

| DA NO. | Applicant | Construction | Value (\$) | Address |
|---------------|----------------------------------|---------------------|-------------------|--|
| 1/2016 | J.A.K. Commodities Pty Ltd | New Dwelling | \$215,000 | Lot: 2 DP: 1070179 Bradley Street GRENFELL NSW 2810 |
| 5/2016 | Mr GT Wheatley | Shed | \$25,000 | Lot: 583 DP: 754578 32 Star Street GRENFELL NSW 2810 |
| 6/2016 | Mr CL Latham | Double Garage | \$7,000 | Lot: 6 Sec: D DP: 7915 4 Caragabal Street CARAGABAL NSW 2810 |
| 8/2016 | Mr W Paine | Garage | \$8,500 | Lot: 573 DP: 754578 5374 Mid Western Highway GRENFELL NSW 2810 |

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

The "Diaphragm Brace" has been installed and now the final demolition and commencement to work for slab and service preparation.

Council continues to assess quotes for various components and has appointed several sub-contractors.

Additional steel working drawings have been prepared to assist in that portion of the quoting process and have been forwarded to relative parties for consideration and price submission.

Council's Architect has been requested to amend the floor plans in accordance with Councils resolution to relocate the dentist surgery to the paired semi building and provide two new consulting rooms to the previously dedicated area. These plans will then be forwarded to various consultants for revision of their documents/specifications.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

- Stage 1 – 50m pool, plant and concourse
- Stage 2 – Amenities
- Stage 3 – Splash Pad and Program Pool

Council has resolved to demolish the entire facility excluding the Toddlers Pool, with the placement of temporary facilities for the 2016/17 season with handover of the cleared site to the builder on 1 April 2016.

Tenders were called for in October 2015 with an 8 week process closing on 18 December 2015 with assessment and recommendation for determination at Extraordinary Council Meeting on 1 February 2016.

Council resolved at its Extra Ordinary Meeting on 1 February 2016 to award Weddin Shire Council Tender 3/2015 for the contract to Design & Construct the Weddin Aquatic Centre Redevelopment Stage 1 – 50m Pool and associated Plant in Grenfell NSW to ICON Building Group.

Council has met with the ICON Group and it is anticipated the contract will be executed shortly.

The last day of operation shall be 13 March 2016, with demolition to commence on Wednesday 16 March 2016.

Further consideration has been given to the maintenance of the existing toddler's pool, with specific reference to the demolition process.

Due to the intrusive pipe connection and position of the water body in relation to the return pipes and demolition stages, the determination has been made that the toddler's pool will also need to be demolished.

This in effect deletes any provision of a shallow water body for infants and preschool children for the next season.

It is considered appropriate that Council bring forward Stage 3 of the redevelopment and construct all water bodies concurrently and the value of the construction will be in the vicinity of \$900k.

The process will require the production of new tender documents and procedure.

The benefits of bringing forward this stage allows continuity for construction, provision of appropriate water bodies for all community, reduced start-up cost impacts on any new construction with assumed price advantages for preferred tenderer.

RECOMMENDATION: That Council call Tenders for the Construction of Stage 3 of the Weddin Aquatic Centre, being Splash Pad and Programme Pool and associated Plant and Concourse.

- 417** **RESOLVED:** Cr McClelland and Cr Hughes that Council call Tenders for the Construction of Stage 3 of the Weddin Aquatic Centre, being Splash Pad and Programme Pool and associated Plant and Concourse.

4. Weddin Aquatic Centre Redevelopment, P2.3.1

Council has commenced contract negotiations with the selected tenderer ICON Building Group Pty Ltd.

To allow preliminaries and design details to be prepared a “Short Form Agreement” setting out the first activities on site needs to be executed. The value of the works is as adopted with the returnable schedule of prices accepted in the tender document. The agreement shall be valid from 1 March 2016 – 31 March 2016.

The final contract will supersede this agreement if executed prior to 31 March 2016.

RECOMMENDATION: That:

- 1) Council determine to execute the Short Form Agreement for Stage 1 – Design Construct, Weddin Aquatic Centre.
- 2) Affix Council Seal to this agreement and final contract when executed.

- 418** **RESOLVED:** Cr Parlett and Cr Niven that:

- 1) Council determine to execute the Short Form Agreement for Stage 1 – Design Construct, Weddin Aquatic Centre.
- 2) Affix Council Seal to this agreement and final contract when executed.

- 419** **RESOLVED:** Cr Best and Cr Parlett that stage 3 be included in letter to our Local Member seeking funding as part of the budget process.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 420** **RESOLVED:** Cr Griffiths and Cr McClelland that except where otherwise dealt with the Director Environmental Service's report be adopted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 16th February 2016 at the Grenfell Community Hub at 7.30 pm.

1. **Welcome:** Vice President G Carroll welcomed everyone to the meeting & thanked them for attending.
2. **Present:** P Starr, C Lobb, J Mitton, J Hetherington, G Carroll, L Carroll, J Hunter, C Myers, C Brown, D Donohue, A Hunter, J Fittler, B Fittler, J Niven, H Moffitt, J Montgomery, P Brind, S Jackman, T Carroll, G Howell, A Carr.
3. **Apologies:** G Rolls, D Carroll, D Millynn, P Livingstone

Resolved: J Hetherington/ L Carroll that the apologies be accepted.

4. **Minutes:** 17th November 2015

G Carroll, advised the meeting that the resolution to purchase the sesquicentenary banners conflicts with the Henry Lawson Festival constitution and is considered an invalid resolution.

Resolved: C Lobb/ L Carroll that subject to the removal of the sesquicentenary banner resolution, the minutes of 17th November 2015 be adopted.

5. **Business Arising:**
Nil

6. **Communication:**
Inwards:
T Lobb- resignation
D Donohue- resignation
B Fittler- resignation

Resolved: C Myers/ C Brown that the resignations be accepted.

Geoffrey Graham- Performance proposal
Alan Kash- Performance proposal
Dean Nealon- Cowal Cares
Michael Mandelc- statuettes
WSC- street stall dates
WSC- sponsorship
WSC- strengthening communities' grant
Northparkes Mine- sponsorship decline
Destination NSW – unsuccessful Flagship Funding application
Owen Jones- fireworks
Fairfax- new invoicing procedure
Busy bird publishing- workshops
Barry Humphries- decline official guest invite
Ita Buttrose- decline official guest invite
Kate Grenville- decline official guest invite
John Wood- decline official guest invite
Samuel Johnson- decline official guest invite
Shane Jacobson- decline official guest invite

Resolved: C Brown/ T Carroll that the inwards communication be received.

Outwards:

Di Donohue- thankyou letter
Barry Humphries- invite as official guest
Ita Buttrose- invite as official guest
Kate Grenville- invite as official guest
John Wood- invite as official guest
Samuel Johnson- invite as official guest
Shane Jacobson- invite as official guest
Craig McLachlan- invite as official guest

Resolved: C Brown/ T Carroll that the outwards communication be endorsed.

Business Arising from Communication:

New President and coordinators to be nominated.

A Carr/ J Hetherington that J Hunter be nominated as president, J Hunter accepted.
A Carr/ C Brown that S Jackman be nominated as VSS coordinator, S Jackman accepted.

Raffle Coordinator remains vacant.

C Myers / P Starr that J Montgomery be nominated as Street Stall Coordinator, J Montgomery accepted.

P Starr/ L Carroll that H Moffitt be nominated as procession coordinator, H Moffitt accepted.

G Carroll handed over the meeting to the new President. J Hunter thanked the committee for welcoming him back to the role.

7. Treasurer's Report: A detailed report was previously circulated. The Treasurer also reported that \$5,000 will be moved from the term deposit into the cheque account in the lead up to the festival.

Resolved: P Starr/ L Carroll that the treasurer's report be received and the funds transfer of \$5000 be confirmed.

8. Coordinator's Reports:

Art/ Porcelain: All entry forms are distributed and exhibition is being promoted in Arts Out West. Sponsorship money is being received.

Awards Dinner: L Carroll has booked the Bowling Club. Organisation is on track.

Busking: Dan Barclay from the high school to be approached as a possible coordinator.

Concert: A Hooper & J Kelly to co-ordinate.

Fun Run: Electronic timing to be perused. This will involve an annual hire charge of approximately \$2,000.

Resolved: P Starr/ C Myers that P Moffitt be granted authority to pursue the timing system to a value of \$2000.

King/Queen competition: M Johnson to co-ordinate with helper. Need to confirm if event is open to kings and queens or only queens this year.

Official Luncheon: A Hunter confirmed availability of Masonic Lodge with Monica as caterer. Quote to be obtained.

Photography: Entry form is on website and has been emailed to past entrants. Denise Yates has agreed to judge. No significant sponsorship has been secured.

Poetry: D Donohue reported that L Martens will use the \$580 of funding from 2015 to run a poetry workshop.

Procession: Entry form to be produced in the coming weeks. Business houses to be encouraged to participate via the introduction of a strong theme. The theme for the procession should be 'my favourite decade'.

Resolved: H Moffitt/ G Carroll that the procession theme be 'my favourite decade'.

Publicity/Promotions: Marketing plan has been prepared.

Raffle: 20 prizes will be offered, organisation is under way. Assistance is required to sell tickets.

Street Activities: A list of performers to be sought from Emily Hunter for the new co-ordinator. The festival manual to also be provided.

Street Stalls: Entry forms have been updated after handover from previous coordinator. Stall prices to increase slightly as they have remained static for 3 years. Power on offer will only be 240volt 10amp. 15 amp and three phone will no longer be available. Stall owners to provide their own generators.

Resolved: J Montgomery/C Brown that the stall costs be increased to \$60 for Saturday and \$20 for Sunday per 3m space.

Sponsorship: Letters have been sent to last year's sponsors except for large sponsors who need a sponsorship proposal. Consider lowering the major sponsor category from \$10000 to \$6000. Proposing that an exclusive area be developed for sponsors to watch the festival procession. Lisa Schaefer has offered her veranda and a drinks and nibble package should be organised. John Niven to provide a list of raffle sponsors to the Sponsorship coordinator.

Resolved: C Myers/ P Starr that major sponsorship becomes \$6000.

Window Dressing: Joan Eppelstun has the role in hand.

Woodchop: 2016 Festival completion has missed a crucial promotion in the Axeman's Journal. Will aim for a woodchop exhibition if a competition is no longer possible. Consider allocating some of the street entertainment budget to the woodchop to allow prize money to be increased. Check prize money at other events to see what is required to make our event attractive to competitors. Decision to be made on prize money the next meeting. Glen Ryan who assists with the coordination of the woodchop has recently been inducted into the Axeman's Hall of Fame.

Resolved: L Carroll/ H Moffitt that a letter of congratulations be written to Glen Ryan on his induction into the Axeman's Hall of Fame.

VSS: Entry form distributed to the database and on the website. Suggest that payment to judges remains the same as last year at \$350.

Resolved: S Jackman/ D Donohue that payment to judges be \$350 each.

President John thanked Di for the smooth handover of VSS to the new coordinator.

Damper and Billy Tea: All plans are well in hand.

Program: Under control. Coordinators will meet in the coming weeks to discuss further.

Children's art competition: Theme for this year is art and the topic will be 'a historic building in your town'. Art works will be displayed in shop windows.

Procession marshal: Under control.

Social media: Content is required for regular posting.

General Business:

Henry Lawson Birth site renovation- Council has funds committed in the current financial year. Plan was presented to the November Heritage Committee meeting with feedback on the design offered. Project to be pursued.

Resolved: C Brown / C Myers that the landscaping design from Catriona Glanville be paid for so the project can progress.

Coordinator Budget Meetings: P Star to receive budget requirements from each coordinators. Can be done over the phone if necessary and budgets are flexible to some extent.

Statuettes: Individual Statuettes to be maintained for Verse and Short Story as they are separate competitions. Michal Mandelc to be contacted to arrange handover of statuette mould to Crawfords Casting and to provide written permission to reproduce his work. Individual price should remain similar despite the new supplier.

An official guest is yet to be secured. Awaiting to hear back from Craig McLachlan. Approach Frankie J Holden and Troy Cassar Daley. Colin Buchanan to be contacted for possible contacts.

All Entertainment proposals to be given to Street Entertainment Coordinator.

Look into Dead Men Talking performance proposal.

Merchandise: Aim to sell merchandise that is already on hand. A Hunter and P Livingstone to prepare a proposal for one new line of merchandise to be presented at the next meeting for consideration.

9. Meeting closed: 8.45 pm

10. Next meeting date: 7.30 pm on Tuesday 15th March, 2016.

421 RESOLVED: Cr Brown and Cr Hughes that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING
HELD ON TUESDAY, 23 FEBRUARY 2016 IN THE COMMITTEE ROOM AT 3.00 PM (C2.6.12)**

1. **PRESENT:** B Hayes (Chair), B Twohill, L Gibson, W Schneider, and D Anderson

2. **APOLOGIES:** V Carter

Resolved: W Twohill and W Schneider that the apology be accepted.

3. **MINUTES:**

Resolved: L Gibson and D Anderson that the minutes of the meeting held on 24 November 2015 be adopted as read.

4. **MATTERS ARISING:**

4.1 Overtime/Call out Roster
Not completed.

Noted

4.2 General Manager Secretary
Katherine Baker was awarded the position.

Noted

4.3 Arts and Tourism Officer
Claire Myers (McCann) was awarded the position.

Noted

5. **GENERAL BUSINESS**
Nil

6. **CORRESPONDENCE**
Nil

7. **BUSINESS WITH NOTICE**

7.1 Drug and Alcohol Policy and Procedure
Draft for single document to be provided to next meeting.

Noted

7.2 Constitution – Review
To be reviewed and report to next meeting.

Noted

7.3 Training Education – Policy Review
Training Selection and Policy Review

Noted

8. **ACTION LIST**
General Manager to action.

Designated Human Resources position – Fit for the Future.

Constitution – Review

Training Education – Policy Review

Noted

9. **NEXT MEETING:** Tuesday, 24 May 2016 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.40pm.

422 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 23 FEBRUARY 2016 COMMENCING AT 3:45 PM (C2.6.14)

1. **PRESENT:** B Hayes (Chair), N Baker, W Twohill, L Gibson and L Logan.

2. **APOLOGY:** D McCue

Resolved: L Gibson and L Logan that the apology be accepted.

3. **MINUTES:**

Resolved: N Baker and L Gibson that the minutes of the meeting held on 24 November 2015 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

Noted

4.2 SWMS

To be reviewed for consistency

Noted

4.3 Future Inspections

Henry Lawson Oval (DES/D McCue)

Haysen Park (DES)

Caragabal Sports Ground (DES)

SH6 Rest Area (N Baker/L Logan)

Depot (DES/D McCue)

Main Office (L Logan/D McCue)

Hub/CTC/EDO (N Baker/L Logan)

Sewerage Treatment Works (DES/DE)

Caravan Park (DES/D McCue)

Grenfell Cemetery (N Baker/DE)

Bimbi Cemetery (N Baker/DE)

Caragabal Cemetery (DES)

Grenfell Tip (DES/D McCue)

Quandialla Tip (DES)

Greenethorpe Recycling Centre (DE/DCS)

Quandialla Recycling Centre (DES)

To be completed by next meeting.

Noted

4.4 Return To Work Program

To be provided to committee members for comment at the next meeting.

Noted

5. **GENERAL BUSINESS**

5.1 Injury/Incident

- Vehicle reversing Main Street – more care to be taken.

Noted

- Grenfell Internet Centre – verbal abuse of a staff member.

RESOLVED: N Baker and L Gibson that the Director Engineering investigate emergency contact and response for remote workplace.

- Dog Trailer – hit private vehicle in Weddin Street. More care to be taken.

- Vehicle hit Kangaroo – investigate fitting a bulbar.

5.2 Inspections
Nil

Noted

Noted

6. CORRESPONDENCE:
Nil

Noted

7. BUSINESS WITH NOTICE

7.1 Return to Work Program – for determination at next meeting.

Noted

8 ACTION LIST
As noted.

9. NEXT MEETING: Tuesday, 24 May 2016 at 3.45 pm.

10. CLOSURE: There being no further business the meeting closed at 4.12 pm.

423 **RESOLVED:** Cr McClelland and Cr Niven that the Minutes of the Work Health and Safety Committee Meeting be noted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 25 FEBRUARY 2016 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. **PRESENT:** P Moffitt, J Mitton, P Starr, J Parlett, H Moffitt, L Carroll, T Robinson, C Brown, J Black, P Livingston, L Thomas, J Hetherington and G Carroll.
2. **APOLOGIES:** G Nicoll, M Nicoll, W Twohill, P Grossman, K Starr and W Morrow.

Resolved L Thomas and C Brown that the apologies be accepted.

3. **MINUTES**

Resolved: P Starr and L Carroll that the minutes of 26 November 2015 be adopted.

4. **BUSINESS ARISING:**
Nil

5. **CORRESPONDENCE:**

Inwards

- 5.1 – Mr Geordie Williamson
- 5.2 – Gavin Johnson, Grenfell Rugby Club
- 5.3 – Gavin Johnson, Grenfell Rugby Club

Resolved: L Thomas and P Livingstone that the committee not fund the sesquicentenary logo design to be included on the Grenfell Rugby Union Clubs jerseys as requested as it may set a precedent for other organisations to follow.

Outwards

- 5.4 – Grenfell Town & District Band
- 5.5 – Mr Geordie Williamson
- 5.6 – The Secretary, Grenfell Country Club

Resolved: H Moffitt and J Black that the correspondence be adopted as presented except where otherwise resolved.

6. **FINANCIAL STATEMENT**

Resolved: P Starr and T Robinson that the financial statement be adopted as presented.

7. **GENERAL BUSINESS:**

7.1 **Action Plan**

The Action Plan was reviewed with the following comments:

- Book in progress- 70 old homesteads to be featured in the book at this stage. Quotes obtained from printers. Funding/grants being pursued. Royal Australian Historical Society grant of \$2,100 was received. Forward selling of book to be considered. Book to be launched in May 2016 by Geordie Williamson. Quote obtained from caterer, propose to charge \$20 per person. Cost of book - \$80. Gift voucher being arranged.

Resolved: P Starr and H Moffitt that the book run of 600 books at a cost of \$16,489.00 be approved.

Resolved: P Starr and L Carroll that:

- the quote for catering be accepted

- the charge for the book launch be \$20 per person
 - invitations be sent out. Priority bookings be made for contributors, committee members, historical society members, editors and proof readers. Further, that RSVP be 7 April 2016, then open to the public to 21 April 2016.
- Large photos of Grenfell completed and to be placed in the Grenfell Hub. P Grossman to sponsor the photo exhibition.
 - Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked with no hire fee. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.
 - Iandra Castle – agreed to be open during the Sesquicentenary long weekend in October.
 - 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
 - Bus tour on Saturday – G McClelland and L Eastaway arranging.
 - Guinea pigs on Sunday – venue will be adjacent to Nowlans’ B & B. To be held after plaque unveiling at Railway Station. J Black pursuing.
 - Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations. The committee has written to all community groups requesting they relate any events they have in 2016 to the Sesquicentenary celebrations and include the event in the calendar of events planner. Also encouraged clubs and groups to think of 2016 as a full year of celebrations.
 - Grenfell Picnic Races will be held on the 16 April, 2016 and will incorporate the theme “Come home to Grenfell”.
 - Additional book developed by Peter Grossman – launched on 30 January 2016 at the Exchange Hotel.
 - Artefacts- display to be held. Security to be considered. S Ryder pursuing.
 - Art Gallery – exhibition to showcase Grenfell History.
 - Advertise Sesquicentenary in Sydney Morning Herald and Daily Telegraph in reunion section.
 - Special guests Marie Bashir and Jan Lehane invited – Marie Bashir accepted. Awaiting reply from Jan Lehane.
 - Merchandise – currently being considered.
 - Banners for entrance to town – \$300 each
 - Banners for Main Street – \$2,931
 - Grenfell Special Plant – Grenfell Nursery investigating options.
 - Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend e.g. guinea pigs. Draft plan tabled. To be developed.
 - The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station.
 - Combined church service to be held in Taylor Park on the Sunday. Services also to be held on 10 April and 14 August, 2016.
 - Street stall to be held 26 and 27 August 2016.
 - Window dressing display – to be developed.

Resolved: C Brown and J Hetherington that we accept the quote from Abbey’s Label Everything for \$1,422.69 for business house display logos.

Resolved: P Livingstone and J Mitton that the Sesquicentenary Committee write to the Australia Day committee congratulating them on a successful Australia Day.

8. DATE OF NEXT MEETING: Thursday 31 March 2016, 7.30 pm at the Council Chambers.

9. MEETING CLOSED: There being no further business to discuss the meeting closed at 8:50pm.

424 RESOLVED: Cr Hughes and Cr Parlett that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 2 MARCH 2016 COMMENCING AT 8.00 AM (C2.6.9)

1. **PRESENT:** Crs Niven and Hughes.
Messrs Glenn Carroll (General Manager), W Twohill (Chair - Director Engineering) and K Neville (RFS)

2. **APOLOGIES:** Crs Halls and Griffiths.

Resolved: Cr Hughes and Cr Niven that the apologies be accepted.

3. **MINUTES:**

Resolved: Cr Griffiths and Cr Niven that the minutes of 4 February 2015 be adopted.

4. **MATTERS ARISING:**

Nil

Noted

5. **WEDDIN SHIRE 2016/2017 RURAL FIRE FIGHTING FUND ESTIMATES**

Three options were tabled for the 2016/2017 estimates.

Option one included a new station at Glenelg, a new Cat 1 Emu Creek 1A Tanker and an extra person at a nett estimated cost to Council of \$143,048.60.

Option two included a new Cat 1 Emu Creek 1A Tanker, no station and an extra person at a nett estimated cost to Council of \$135,519.65.

Option 3 included a new Cat 1 Emu 1A Tanker, no station and no hazard reduction funds (\$30,000) and an extra person at a nett estimated cost to Council of \$128,675.15.

The Committee was advised that the new policy on tankers was to extend their life to 25 years. Ken Neville agreed to provide the ages of all tankers in the Weddin Shire.

The Committee was also advised that there were staff movements; a retirement and the extra person position was not filled in 2015/2016, resulting in a reduced salary cost for 2015/2016.

Resolved: Cr Niven and Cr Hughes that:

- a) The ledger balance credit for the salary estimates be pursued on the basis that the staff member for 2015/2016 was not engaged.
- b) Option 1 be adopted with a total estimated contribution of \$143,048.60.

6. **OTHER MATTERS**

Grenfell Tip – Weddin Headquarters is now to be called to tip fires at the Grenfell Tip, not Warraderry and Brundah Brigades.

7. **NEXT MEETING:** To be advised.

8. **CLOSURE:** There being no further business to discuss the meeting closed at 8.56 am.

425 RESOLVED: Cr Niven and Cr Hughes that the Minutes of the Bushfire Local Matters Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 14 MARCH 2016 COMMENCING AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Halls, Griffiths and Niven, W Twohill (Chair) and K Starr (Landcare).

2. **APOLOGY:** K Frost (Noxious Weeds Officer)

Resolved: Clr Niven and K Starr that the apologies be accepted.

3. **MINUTES:** 15 February 2016

Resolved: Clr Halls and K Starr that the Minutes of 15 February 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**
February 2016 Report.

Noted

H Matthews entered the meeting at this point 3.38 pm.

7. **NOXIOUS WEEDS BUDGET**
2015/2016 Vote - \$84,500
Expenditure to 29 February 2016 - \$48,407.49
2015/2016 Noxious Plants Extra Vote - \$20,000
Expenditure to 29 February 2016- \$10,723.72

Noted

8. **BUSINESS WITH NOTICE**
Nil

9. **QUESTIONS WITH NOTICE**
Nil

NEXT MEETING: Monday, 9 May 2016 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 3.48 pm.

426 **RESOLVED:** Cr Halls and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 14 MARCH 2016 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Clrs Liebich (Chair), Halls, Niven, Hughes, Parlett, Griffiths, Best and Brown.
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **APOLOGY:** Clr McClelland

Resolved: Clr Hughes and Clr Parlett that the apology be accepted.

3. **MINUTES:** 16 February 2016

Resolved: Clr Niven and Clr Best that the minutes from 16 February 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **ADDRESS BY CARAGABAL WATER SCHEME REPRESENTATIVES:**
Representatives from the Caragabal Water Scheme addressed Council in regards to the current status of the Caragabal Water Scheme.

The Mayor thanked the representatives for addressing Council and advised Council will certainly assist their committee where possible.

Noted

6. **CORRESPONDENCE:**

Resolved: Clr Hughes and Clr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

Resolved: Cr Halls and Clr Griffiths that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

6.1 Weddin Street Surgery, P2.12.4
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Resolved: Clr Brown and Clr Parlett the meeting return to open Council.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

6.1 Weddin Street Surgery, P2.12.4
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

Resolved: that:-

- i) subject to Dr Ishmael vacating the premises and handing in the keys, Council authorise Medical Pathways Group Pty Ltd to occupy the premises being the surgery and residence at 3 Weddin Street until Council's March 2016 Council Meeting on the current lease terms and conditions including rental. Further, that Medical Pathways Group occupy the building at their own risk and provide evidence of all insurance policies including public risk that Council may reasonably require.
- ii) delegated authority be granted to the Mayor and General Manager to meet with the General Manager of Medical Pathways Group together with the Director Corporate Services to further discuss.

7. REPORTS:

7.1 General Manager:

Reports on Weddin Regional Health Hub Operation, Government Access Services and ANZ Bank Closure.

Noted

7.2 Corporate Services Department:

Report on Town Costings and Loan Borrowing Negotiations.

Noted

7.3 Director Engineering:

Reports on Naming of Road – Industrial Area, Forbes Street Parking and Beautification, Fixing Country Roads – Round 2, Road Train Access in Weddin Shire and Taylor Park –Toilet.

Noted

7.4 Director Environmental Services:

Reports on Sewerage Treatment Works, Grenfell Swimming Pool, Quandialla Swimming Pool, Caravan Park Operations, NSW Government Grant – Grenfell Sewerage, , Contaminated Land, Grenfell Medical Centre Development, Weddin Aquatic Centre, Weddin Aquatic Centre Redevelopment and Town DAs.

Noted

8. GENERAL BUSINESS:

8.1 Bogolong Dam Development

RMS and Paul Hierich to address Council separately at the end of March early April 2016.

Landcare commenced auxiliary works as part of the project. Meetings with volunteers held. Island to be built. Works commenced removing willows.

Noted

9. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- | | |
|---------------------------------------|---------------------------------|
| • Huckel Close, GRENFELL | Proposed Shed |
| • George Street, GRENFELL | Proposed extension to Band Hall |
| • Grimshaw Lane, GRENFELL | Drawing Levels |
| • Mary Gilmore Way, GRENFELL | Pool Fencing |
| • Henry Lawson Way, GRENFELL | Proposed New Dwelling |
| • Iandra Road GREENETHORPE | Dwelling Entitlement |
| • Greenethorpe Soldiers Memorial Hall | Proposed Memorial Wall |
| • George Street (Units) | Proposed Carports |
| • Wyalong Street, CARAGABAL | Dwelling Entitlement |
| • 50 Main Street, GRENFELL | S68 – Table & Sign |
| • Main Street, GRENFELL | Proposed Signage |
| • Adelargo/Cowra Road, GRENFELL | Antennae Exemptions |
| • Cowra Road, GRENFELL | Proposed Tower/Land Ownership |
| • Grafton Street, GRENFELL | Change of Use/Shed |

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 18 April 2016 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 7.10 pm.

427 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 15 MARCH 2016
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Minutes: of meeting 16 February 2016

Resolved: B Hayes and W Twohill that the minutes from 16 February 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal to be resubmitted by May 2016 with the proposal to be reassessed in June 2016. Grant funding application to be submitted under the \$4M Innovation Fund with Parkes, Forbes and Lachlan Councils. Further reported in General Manager's report.
- (ii) Integrated Planning and Reporting (IPR) – six month review of Delivery Plan to be submitted to March Council Meeting.
- (iii) 2016/2017 Operational Plan – workshop to be held on Friday, 31 March 2016. Extra-ordinary meeting to be held on Monday, 11 April 2016 to undertake prioritisation for the annual Operational Plan.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Parks and Gardens Apprenticeship – currently being re-advertised. Closes 16 March 2016.
 - School Based Traineeship Heavy Vehicle (Mechanical) – no interest at this stage. To be reconsidered in 2017.
- (ii) Appointments
 - School Based Traineeship Parks and Gardens – appointed Sarah LeBroque.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – Contracts for specific and major components of the project obtained. Grant funding application resubmitted under Round 3 of (NSRF). Awaiting a meeting date from the Hon Angus Taylor's office in regards to the assessment of Council's application under Round 2. General Manager pursuing.
- (ii) Grenfell Medical Centre Operation – Expressions of Interest (EOI's) currently being called and close on 31 March 2016. Further reported in General Manager's report.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant appointed and commenced preparing the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.

- (iii) Emu Creek Storm Management Plan – grant funding application to undertake works as prioritised in plan successful. Grant funding of \$255,429 available with Council’s contribution being \$42,571. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O’Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.

7. Recreation and Culture

- (i) Art Gallery – “A Journey Less Ordinary” is the current gallery exhibition and runs until the 16 April 2016.
- (ii) Cinema –the next movie is “Dress Maker” which will be screened Wednesday, 23 March 2016.
- (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (iv) Club Grants Category 3 Funding – grant funding application unsuccessful. Feedback to be obtained.
- (v) Grenfell Swimming Pool – pool closed for the season on Saturday, 12 March 2016.
- (vi) Quandialla Swimming Pool – pool to be closed to the public Saturday, 19 March 2016. To remain open to facilitate State squad training until early April 2016.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

Brendan Hayes left the meeting at this point and did not return.

- (iv) Engineering Strategic Planning Meetings – held frequently to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2015/2016. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – grant funding application successful for Blacks Bridge. Funding agreement to be signed. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land Sales – three sales currently proposed. Development Application for Subdivision of land to be lodged by week ending 18 March 2016. Internal roadworks will commence after DA approval. Sale process to be then initiated.
- (ii) Henry Lawson Festival – next meeting to be held on Tuesday, 15 March 2016. Arrangements for Festival in progress.

11. General Purpose Revenues

Nil

12. Alliances

(i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 18 April 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.37 am.

428 **RESOLVED:** Cr Griffiths and Cr Parlett that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| August 2015 | 2. <u>Sewer Charges:</u> advise ratepayer and report back to Council (DCS). | Carried Out |
| February 2015 | 3. <u>Local Government Reform:</u> arrange workshop to be held Monday, 21 March 2016 (GM). | In Progress |
| | 4. <u>2016/2017 Operational Plan:</u> arrange workshop to be held at 9.30 am Thursday, 31 March 2016 (GM). | In Progress |
| | 5. <u>2016/2017 Operational Plan:</u> arrange extra – ordinary estimates meeting to be held at 5.00 pm Monday, 11 April 2016 (GM). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 5. <u>Quandialla Drainage:</u> Resubmit plans to Council (DE). | In Progress |
| | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | In Progress |

| | | |
|---------------|--|--------------------|
| July 2014 | 7. <u>Henry Lawson Statue</u> : advertise and seek comments in regard to security camera (DE). | In Progress |
| | 8. <u>Bogolong Dam</u> : invite RMS and Paul Heinrichs to address Council (DE). | In Progress |
| May 2015 | 9. <u>Forbes Street Caravan Parking</u> : submit report to Council after expiration of trial period (DE). | Carried Out |
| June 2015 | 10. <u>RMS</u> : request roundabout to be considered at the end of the Main Street in Grenfell (DE). | In Progress |
| | 11. <u>Grenfell Medical Centre Operation</u> : invite a representative from the NSW Rural Doctors Network to address Council (GM). | In Progress |
| | 12. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES). | In Progress |
| July 2015 | 13. <u>Using Poultry Litter on Pastures</u> : develop guidelines and report to Council (DES). | Carried Out |
| November 2015 | 14. <u>Grenfell Sesquicentenary</u> : arrange civic reception (GM). | In Progress |
| | 15. <u>Taylor Park Toilets</u> : seek quotations for upgrade and renewal and report back to Council (DE). | Carried Out |
| December 2015 | 16. <u>National Stronger Region Fund (NSRF)</u> : resubmit grant funding application under Round 3 (GM/DCS). | Carried Out |
| | 17. <u>Weddin Regional Health Hub</u> : call tenders to engage a Service Provider (GM). | In Progress |
| | 18. <u>Capital Projects – Loan Funding</u> : negotiate establishment of loan facilities (DCS/GM). | Carried Out |
| | 19. <u>Forbes and Melyra Streets B-Double Routes</u> : investigate status and report back to Council (DE). | In Progress |
| | 20. <u>Caravan Park</u> : undertake review prior to the estimates process (DES). | In Progress |

February 2016

21. Office of Local Government: submit grant funding application under innovation fund (GM/DCS).
In Progress
22. Service NSW: invite representatives to address Council (GM).
Carried Out
23. Weddin Regional Health Hub: invite Mr Stephen Sykes and Ms Helen Milne to address Council (GM).
In Progress
24. Grenfell Festival of Fitness/Reggie McNamara Cycling Race: develop Memorandum of Understanding (MoU) (DCS/GM).
In Progress
25. Bridge Renewal Program – Blacks Bridge: accept the funding offer (DE/GM).
In Progress
26. Taylor Park Toilets: repair and repaint (DE).
In Progress
27. Caragabal Water Scheme: invite representatives to address Planning and Development Committee (GM).
Carried Out

TENDERS

1. Tender T1/2016 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.53

Tenders closed at 2.00pm on 10 March, 2016 for the purchase of one (1) 18-20T smooth drum roller.

Seven (7) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

429 **RESOLVED:** Cr Halls and Cr Brown that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Clr Paul Best - How much money has been spent over the last twelve month period on maintenance, servicing and repairs on the two current garbage trucks that the shire has. Note, exact figures not necessary.

The Director Engineering informed Council the maintenance, servicing and repair costs on the two current garbage trucks for the last 12 months are as follows:

- **Small Garbage truck - \$12,621**
- **Large Garbage truck - \$41,776**

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

430 **RESOLVED:** Cr Griffiths and Cr Parlett that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **Grenfell Industrial Estate – Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))
2. **Electricity Procurement, T1.8.7**
Reason for confidentiality: commercial information (section 10A(2)(c)(d)(i))

GENERAL MANAGER'S LATE REPORTS

3. **Weddin Street Surgery, P2.12.4**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))
4. **Superannuation Guarantee Contribution, P4.10237**
Reason for confidentiality: personnel matter (Section 10A(2)(a))

DIRECTOR ENGINEERING REPORT

1. **Tender T1/2016 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.53**
Reason for confidentiality: commercial information (Section 10A(2)(d))

DIRECTOR CORPORATE SERVICES REPORT

1. **Loan Borrowing Negotiations, A1.5**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

GENERAL MANAGER'S REPORT

1. Grenfell Industrial Estate – Purchase, P2.5.4

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that the proposed action be confirmed.

2. Electricity Procurement, T1.8.7

Reason for confidentiality: commercial information (section 10A(2)(c)(d)(i))

RESOLVED: that Council:

1. Acknowledge that there are extenuating circumstances surrounding the procurement of electricity and as such Council should be excused from the tendering requirements under S55 of the LG Act,
2. engage Energy and Management Services to conduct the procurement process for electricity for the next rounds of small sites, large sites and street lighting contracts, and
3. delegate the authority to execute the contracts for the supply of electricity to the Mayor and General Manager.

GENERAL MANAGER'S LATE REPORTS

3. Weddin Street Surgery, P2.12.4

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that:

- i) subject to Dr Ishmael vacating the premises and handing in the keys, Council authorise Medical Pathways Group Pty Ltd to occupy the premises being the surgery and residence at 3 Weddin Street until a new lease is executed, on the current lease terms and conditions including rental. Further, that Medical Pathways Group occupy the building at their own risk and provide evidence of all insurance policies including public risk that Council may reasonably require.
- ii) a new lease be prepared granting authority to Medical Pathways Group Pty Ltd to provide Medical Services at 3 Weddin Street Grenfell for 12 months or up until 31 March 2017 on the same/similar terms and conditions as Dr Ishmael's lease.

RESOLVED: that Council write to Dr Ishmael thanking him for his many years of service to the residents of the Weddin Shire.

4. Superannuation Guarantee Contribution, P4.10237

Reason for confidentiality: personnel matter (Section 10A(2)(a))

RESOLVED: that the request be granted.

DIRECTOR ENGINEERING REPORT

1. Tender T1/2016 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.53

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council:-

- a) Accept the tender from G.C.M. Pty Ltd for the supply and delivery of one (1) only MultiPac 118H Self Propelled Smooth Drum Vibratory roller at a cost of \$168,300 less trade-in BOMAG BW20 rubber tyred roller rego 55114C, \$19,800 totaling \$148,500 (including GST).
- b) fund the purchase from the Plant Fund as previously approved.

DIRECTOR CORPORATE SERVICES REPORT

1. Loan Borrowing Negotiations, A1.5

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED that Council:

- i. approve the borrowing and drawdown of a \$4,000,000 loan for the completion of the Weddin Aquatic Centre/Grenfell Pool capital project.
- ii. accept the offer from ANZ and establish a Variable Rate Facility for the construction period and then split the loan into two, \$2 million facilities. One to be a Fixed Rate for 5 years and the other to be a Fixed Rate for 19.5 years negotiating the facilities to the best advantage of Council.
- iii. give delegated authority for the General Manager to sign and execute, under Council Seal if required, the necessary documentation to confirm the offer acceptance and establish the loan facility.

CLOSURE: There being no further business the meeting closed at 7.46pm.

Taken as read and confirmed as a true record this day 21 April 2016.

..... General Manager.....Mayor