



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 OCTOBER 2016 COMMENCING AT 5.00 PM

13 October 2016

«Name»
«Title»

Dear «Intro»,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 OCTOBER, 2016**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 22 September 2016
3. OATH OR AFFIRMATION OF OFFICE BY A COUNCILLOR
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
10. MINUTES - Art Gallery Ctee Mtg, 6/10/2016
- Tourism Ctee Mtg, 6/10/2016
- Heritage Ctee Mtg, 6/10/2016
- Bogolong Dam Ctee Mtg, 12/10/2016
- Planning & Development Ctee Mtg, 17/10/2016
- Manex Mtg, 18/10/2016
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, J Parlett, C Brown, P H Best, S McKellar, C Bembrick, P Diprose and S O'Byrne.
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (Brendan Hayes) and Director Corporate Services (L Gibson).

The Mayor Cr Liebich welcomed Cr O'Byrne to his first meeting and wished him all the very best in his role as a Councillor.

APOLOGY: Nil

CONFIRMATION OF MINUTES:

168 **RESOLVED:** Cr Parlett and Cr Diprose that the Minutes of the Ordinary Meeting, held on 22 September 2016 be taken and read as **CONFIRMED**

OATH OR AFFIRMATION OF OFFICE BY A COUNCILLOR

In accordance with Sec 233A of the amended Local Government Act 1993, Councillors (including Mayors) are now required to take an oath or affirmation of office. The oath or affirmation of office must be taken by each Councillor at or before the first meeting of a newly-elected Council after being elected.

The General Manager must ensure that a record is kept of the taking of the oath or affirmation. This can be done by way of a signed statement containing the oath or affirmation or by recording the taking of the oath or affirmation by each Councillor in the minutes of the Council meeting.

A Councillor who fails, without a reasonable excuse, to take the oath or affirmation of office, will not be entitled to attend Council meetings until they do so and will be taken to be absent without leave. If a Councillor is absent without leave for three consecutive ordinary Council meetings their office is automatically declared vacant and a by-election must be held.

The oath or affirmation Councillors are required to take are listed below. Councillors may choose one of the options which will be duly recorded in the minutes of the Council Meeting.

OATH

I (name of Councillor) swear that I will undertake the duties of the office of councillor in the best interests of the people of Weddin Shire and the Weddin Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

AFFIRMATION

I (name of Councillor) solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Weddin Shire and the Weddin Shire Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

RECOMMENDATION: that the Oath or Affirmation of Office by Cr S O'Byrne be conducted.

169 **RESOLVED:** Cr Bembrick and Cr Diprose that the Oath or Affirmation of Office by Cr S O'Byrne be conducted.

At this point Cr S O'Byrne took the Affirmation of Office.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	Correspondence Item 11	Attends Meeting	Pecuniary	Yes
Cr Parlett	Correspondence Item 11	Committee Member	Non-Pecuniary	Yes
Cr Diprose	Tourism Minutes	Men’s Shed Treasurer	Non-Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 OCTOBER 2016.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 37/2016.
- A2. Essential Energy, G2.55: Advising applications for the 2016/2017 Community Support Program will open 9m Wednesday, 21 September 2016 and close 5pm Friday, 11 November 2016.
- A3. Carmel Roach, P2.3.12: Advising we own a Motor Home and we drive through Grenfell about every six weeks.
- A4. State Library NSW, G2.6.1: Writing to advise that NSW local authorities are now invited to apply for a 2016/2017 Public Library Infrastructure Grant.
- A5. Local Government NSW, A3.8.2: Forwarding LGNSW's annual report 2015/2016 which was produced in the interests of both transparency and to highlight work performed on your behalf.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 38/2016.
- A7. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra Katrina Hodgkinson is pleased to announce applications are now open under the *Community War Memorials Fund* and the *Anzac Community Grants Program*.
- A8. Jardine Lloyd Thomas, A3.11.2: Advising over the past 12 – 18 months, Councils have received communication from a particular insurance broker presenting their traditional insurance offering and the ineffectiveness of being part of a Mutual.
- A9. Office of Local Government, A3.9.3: More Phase 1 amendments to the Local Government Act commenced by proclamation.
- A10. Bathurst Regional Council, C2.9.1: Advising the Mayor and Deputy elections were conducted during the Bathurst Regional Council Meeting held Wednesday 21 September 2016.
- Councillor Gary Rush was re-elected unopposed as Mayor and Councillor Ian North was re-elected unopposed as Deputy Mayor.
- A11. Parkes Shire Council, C2.9.1: Advising the Mayor and Deputy Mayor elections were conducted during the Parkes Shire Council Meeting held on Tuesday 20 September 2016.
- Councillor Ken Keith OAM was re-elected unopposed as Mayor and Councillor Barbara Newton was re-elected as Deputy Mayor.
- A12. Blayney Shire Council, C2.9.1: Advising the Mayor and Deputy Mayor elections were held during the Blayney Shire Council Meeting held on Monday 19 September 2016.

Councillor Scott Ferguson was re-elected unopposed as Mayor and Councillor Allan Ewin was re-elected unopposed as Deputy Mayor.

- A13. Cowra Shire Council, C2.9.2: Advising the results of the Cowra Shire Council Mayoral elections for the 2016-2018 term were held at the Ordinary Council meeting on Monday 26 September 2016 are as follows:
- Cr Bill West elected as Mayor
 - Cr Judi Smith elected as Deputy Mayor.
- A14. National Parks and Wildlife, A3.6.18: Advising that due to the recent wet weather there is currently no vehicle access to Weddin Mountains National Park.
- A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 39/2016.
- A16. Office of Local Government, A3.9.3: Advising local authorities are required to develop and adopt a program for the inspection of swimming pools in their areas to ensure compliance with the requirements of section 22B of the *Swimming Pools Act 1992* (the Act).
- A17. Peter Boon, P2.4.3: Thank you for the assistance provided during our engagement at the Grenfell Medical Centre.
- A18. Office of Sport and Recreation, G2.55: Advising that the Local Sport Grant Program opened for applications on 26 September and will close 11 November 2016. The program will provide \$50,000 per NSW electorate for local sport club projects.
- A19. Tracey Hewen, R2.70.3: Writing on behalf of my parents Neville and Barbara Wood of 4 East Street Grenfell and next door neighbours Barry and Vern Ellis of 6 East Street Grenfell.
- A20. Residents of Bimbi and Surrounds, R2.70.3: Advising we the people of Bimbi and surrounds make application for Council to take appropriate action concerning flooding and damage of village, roads, crops, rural properties etc.
- A21. Cabonne Council, C2.9.1: Cabonne Council wishes to advise that at an Ordinary Council Meeting held on 27 September 2016 the election of Mayor and Deputy Mayor was held.
- Councillor Ian Gosper was re-elected Mayor and Councillor Lachie MacSmith was re-elected Deputy Mayor, both unopposed.
- A22. Hawkesbury City Council, C2.9.1: Advising the results of the Mayor and Deputy Mayor elections held at the Extra-Ordinary meeting of Council last night, Tuesday, 27 September 2016.
- Mayor – Cr Mary Lyons-Buckett
 - Deputy Mayor – Cr Barry Calvert
- A23. Lachlan Shire Council, C2.9.6: Advising Councillor John Medcalf has been elected as the Mayor of the Lachlan Shire with Councillor Paul Phillips elected as Deputy Mayor.
- A24. Bland Shire Council, C2.9.4: Advising the Mayor and Deputy Mayor elections for the 2 year term were conducted with the results as follows:
- Cr Tony Lord elected as Mayor
 - Cr Jan Wyse elected as Deputy Mayor

- A25. Forbes Shire Council, C2.9.5: Advising the results from the Election of Mayor and Deputy Mayor conducted at Council's Ordinary Meeting held Thursday 29 September 2016 are as follows:
- Councillor Graeme Millar – elected Mayor
 - Councillor Grant Clifton – elected Deputy Mayor
- A26. Graeme Halls, C2.2.1: Thank you for acknowledging my years on Council by putting on a "Thankyou" dinner at the Railway Hotel.
- A27. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 40/2016.
- A28. NSW Government, Planning and Environment, A3.6.57: Writing to remind Council that it is an appropriate time, following the recent Council election, for Council to nominate new members to the Western Joint Regional Planning Panel.
- A29. Quandialla Progress Association, C1.3.12: The Quandialla Progress Association wishes to congratulate all Councillors for their success at the recent elections.
- A30. Tourist Attraction Signposting Assessment Committee, T4.3.1/P2.3.12: Thank you for your application to the Tourist Attraction Signposting Assessment Committee (TASAC) regarding "white on brown" tourist attraction signposting for the Historic Railway Station.
- A31. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra, Katrina Hodgkinson has welcomed the announcement of joint State and Federal funding under the *Natural Disaster Relief and Recovery Arrangements* (NDRRA) for four more Local Government areas recently impacted by flooding.
- A32. Director Engineering, Mr Bill Twohill, P4.10059: Tendering my resignation as Director Engineering from Weddin Shire Council effective as from 9 July 2017.

SECTION B Matters for Report

- B1. Office of Environment and Heritage, T2.1.9: Please find attached OEH's comments on the two planning proposals.
- B2. Glenn Carroll, P4.10015: Requesting re-appointment to the position of General Manager as per clause 5.1 of my contract for a period of five (5) years.
- B3. A Penrose, R2.1.9: Advising some years ago the properties in this area had numbers put on their mailboxes to identify the address.

170 **RESOLVED:** Cr Brown and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. National Stronger Regions Fund Round Three, H1.1.7/P2.12.17: Thank you for your application for funding under Round Three of the National Stronger Regions Fund (NSRF).

Copy forwarded to Councillors

Feedback is currently being obtained.

Options:

- i) **Fund the new Medical Centre utilising resources**
- ii) **Resubmit the grant funding application**

RECOMMENDATION: that the grant funding application be re-submitted under the Building Better Regions Fund (BBRF) program.

171 **RESOLVED:** Cr Brown and Cr Bembrick that the grant funding application be re-submitted under the Building Better Regions Fund (BBRF) program, subject to funding not being received prior to submitting the grant funding application.

2. Transport Roads and Maritime Services, T3.5.4: Advising the next meeting of the Regional Consultative Committee (RCC) is to be held on Tuesday 1 November, 2016 at the Dubbo Zoo.

Please ensure your Council is represented by one elected representative and one or two senior technical staff members.

RECOMMENDATION: that the Mayor and Director Engineering be Councils representatives at the Regional Consultative Committee (RCC) meeting to be held on Tuesday 1 November, 2016 at Dubbo.

172 **RESOLVED:** Cr Niven and Cr Best that the Mayor and Director Engineering be Councils representatives at the Regional Consultative Committee (RCC) meeting to be held on Tuesday 1 November, 2016 at Dubbo.

3. The Hon Niall Blair MLC, S1.1.5: Reference: RNSW829 Restart NSW – Applications for funding for Water & Waste Water Projects: Grenfell Sewerage Scheme.

Advising that this project has successfully obtained approval for Restart NSW Water & Waste Water Infrastructure Funding.

Copy forwarded to Councillors

For Information

Noted

4. NSW Government, The Treasury, A3.6.1: Advising the NSW Government is undertaking major reform to the funding of fire and emergency services. From 1 July 2017 the insurance-based Emergency Services Levy (ESL) will be replaced by an Emergency Services Property Levy (ESPL) bringing NSW in line with all other mainland states.

I am writing to ask for your assistance in preparing for the move to a property-based emergency services levy. This proposed reform will result in a fairer and simpler way to fund our critical emergency services while at the same time improving the affordability of property insurance.

The Government is preparing legislation under which Councils will be responsible for collecting the levy from land owners. The Government expects the ESPL will appear as a separate line item on Council rate notices, distinct from Council rates and charges.

To assist in implementing the ESPL, the NSW Government will advance your Council \$7,701 to meet costs associated with land classification task and will be payable immediately upon signing the attached agreement.

Councils will also be reimbursed all reasonable start-up and ongoing costs associated with collecting the ESPL.

I would like to emphasise that the ESPL reform will be budget neutral to the Government and the level of funding provided to the fire and emergency services will of course not be adversely affected.

I very much appreciate your assistance in implementing this important reform.

Note: The MOU agreement was signed after written confirmation was received that Councils will be able to claim additional costs.

RECOMMENDATION:

Confirm Action

173 RESOLVED: Cr Best and Cr Brown that the action be confirmed.

5. NSW Rural Fire Service, E1.3.4: Advising the Minister for Emergency Services, the Hon David Elliott MP, has recently approved allocations for the 2016/2017 Rural Fire Fighting Fund.

The Rural Fire Fighting Fund for 2016/2017 is \$314,533 million.

The NSW Rural Fire Service has moved to a percentage based allocation for the Rural Fire Fighting Fund. Accordingly, for your Council I hereby advise the:

Rural Fire Fighting Fund Allocation:	\$1,557,037
Council Contribution:	\$182,173
Percentage rate assigned:	0.495%

Note: Centroc has submitted objections to the Minister for Emergency Services to the new methodology and the removal of the VASS grant on Councils behalf.

For Information

174 RESOLVED: Cr Parlett and Cr McKellar that Council write to Centroc and the NSW Rural Fire Service objecting to the new methodology utilised in determining Council's contribution.

6. Caitlin Batkin, P2.1.3: Advising I have attached our certificate of insurance and we are hoping to hold more nights at Taylor Park throughout this term but haven't yet sorted out the dates, but we will keep you in the loop.

Note: As the first event was scheduled for 14 October, approval was granted. A copy of their public liability certificate was obtained.

RECOMMENDATION:

Confirm Action

175 RESOLVED: Cr McKellar and Cr Diprose that the action be confirmed.

7. Grenfell Christian Bookshop, C1.1.3: Writing to you on behalf of the Grenfell Christian Bookshop Incorporated to ask if Weddin Shire Council could see its way to providing a rebate on our 2016/2017 Shire Rates.

The Christian Bookshop has been a part of Main Street for over 42 years and like other businesses has been finding it difficult to meet costs.

Weddin Shire Council has generously provided a rates rebate in the past for which we are very grateful and we hope that a rebate will be possible for this year.

RECOMMENDATION: that the request be approved as per Council policy.

176 RESOLVED: Cr Brown and Cr Bembrick that the request be approved as per Council policy.

8. Grenfell Junior Rugby League, P2.1.6: Requesting Council's permission to use Lawson Oval and Top Lawson on Thursday 20 October, 2016 as NRL (Organiser Alex Prout – Game Development Officer) would like to host a School's League Tag Gala Day involving Primary and High School girls.

Also the Club is looking at running a Mixed League Tag Summer Competition commencing on Monday 24 October, 2016 and running throughout the summer months.

The Club would like to thank Council for their continual support.

Note: Approval was granted as requested due to the timeframe.

RECOMMENDATION:

Confirm Action

177 RESOLVED: Cr O'Byrne and Cr McKellar that the action be confirmed.

9. The Hon Michael Keenan MP and The Hon Troy Grant MP, R2.70.3: Advising the Minister for Justice Michael Keenan and NSW Deputy Premier and Minister for Justice and Police Troy Grant today announced that disaster assistance has been made available for seven additional flood affected communities across New South Wales.

Copy forwarded to Councillors

For Information

Noted

10. The Hon Paul Toole MP, C2.2.4: Inviting you to attend one of the Office of Local Government's one-day Hit the Ground Running workshops, which are being conducted during October and November 2016 in collaboration with Local Government NSW.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

178 RESOLVED: Cr Niven and Cr Bembrick that Councillors interested in attending be authorised to attend.

11. Weddin Development Committee, C2.6.33: Advising the Weddin Development Committee (WDC) received notification that the annual renewal for the Why Leave Town (Grenfell Go Card) scheme is due. The fee for participation in this scheme this year is \$1,975 (inc GST).

Last year the Weddin Shire Council and the Central NSW BEC supported this scheme financially, by covering the cost of the first year fees and purchase of the initial set of gift cards.

We believe the scheme has been beneficial to local businesses keeping the dollars spent in town with over \$10,000 being spent through the scheme to date.

The Central NSW BEC has indicated they may be able to provide some financial support towards the scheme this year and we also plan to seek committee approval from the WDC to contribute towards its cost, although our funds are limited.

We are seeking financial support from Council for the remaining balance on the yearly fee which is expected to be no more than \$1,500.

Thank you kindly for your consideration and we look forward to your early reply.

Note: Council contributed \$1,487.50 in 2015.

The Mayor Cr Liebich and Cr Parlett previously submitted written declarations of interest and left the room.

The Deputy Mayor Cr Best took the Chair.

RECOMMENDATION:

For Council's Consideration

179 RESOLVED: Cr Brown and Cr Niven that Council contribute \$1,500 as requested with funding to be sourced from the Economic Development reserve.

Cr Liebich and Cr Parlett returned to the room with Cr Liebich resuming the Chair.

180 RESOLVED: Cr Best and Cr Bembrick that the Correspondence be noted except where otherwise resolved.

13 October 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – Future Direction, C2.10.9

As Councillors are aware Councils 'Fit for the Future' (FFTF) proposal was resubmitted to the Office of Local Government by the due date of Friday, 29 July 2016.

It was anticipated Council would be advised of the outcome of the reassessment by 30 September 2016 however at this stage we are still awaiting the outcome.

A copy of the resubmission is available on Council's website: <http://www.weddin.nsw.gov.au>

For Information

Noted

2. Local Government Reform – Innovation Fund, C2.10.9

Reference is made to the report to the September 2016 Council meeting in regards to the above and I can now further advise as follows:

The Mid Lachlan Alliance (MLA) is a long standing association of the Councils of Weddin, Forbes, Lachlan and Parkes. Interest in the MLA has been somewhat sporadic over the years with the most recent sustained work occurred in promoting drought relief measures. However, the innovation fund grant should assist in re-invigorating the alliance as we all work to become and remain 'Fit for the Future' (FFTF).

The State Government's Fit For the Future campaign has shone new light on the efficiency of Councils. Although none of the MLA Councils were included in the recent mergers, by making the application the member Councils acknowledged there is still a need for all Councils to embrace continuous improvement and be prepared to change to achieve and then sustain the benchmarks established in FFTF.

The \$4M Innovation Fund grant funding will "help small councils in regional NSW to develop new ways of working and improve their performance to benefit their communities".

Funding of \$400,000 has been provided by the OLG and each member Council has contributed \$30,000 (\$20,000 cash and \$10,000 in kind). The Campaign Budget is attached. (Annexure No.1). As the lead Council the MLA Councils have agreed that Weddin Shire Council is to manage the program, including the finances and the delivery contracts.

Funding has been approved for two Projects:

1. To deliver a Fiscal Responsibility Action Plan (FRAP) ensuring that each of the Councils adopt sound financial principles, are fiscally responsible and meet the NSW Government's Financially sustainable requirements, particularly in regard to submitted FFTF proposals and the new legislation set out in the recent Local Government Act, 1993

THE GENERAL MANAGER'S REPORT

amendments. The outcome of this will assist the Government in determining challenges and opportunities for smaller Councils that are capable of being implemented in other organisations.

2. Complete two comprehensive efficiency and service reviews on two of the Council's largest recurrent operational programmes being Roads Infrastructure Maintenance and Parks and Gardens Infrastructure Maintenance.

It was previously decided to appoint a Project Agent to manage the collaboration between Councils and deliver the Campaign outcomes. As confirmed at the September 2016 Council Meeting the Project Agent tender process was completed with the contract awarded to Stephen Sykes as the lead agent assisted by Alan McCormack.

Also as previously advised Weddin Shire Council will be the lead Council throughout the Campaign and agreed staff teams will be appointed by the General Managers and guide each of the projects. The General Managers will form a co-ordination group overseeing both projects and project evaluation.

The Action Plan approved by the NSW Government is also attached (Annexure No 2) and as can be seen from the Action Plan there are tight timeframes especially in the early stages.

The two major pieces of work under the campaign (FRAP development and service reviews) will be undertaken by consultants after an appropriate procurement process, managed by the project teams guided by the Project Agent and authorised by the lead council on advice of the General Managers . The costs will be confined to the amounts available under the approved Budget.

Mr Sykes and Mr McCormack will visit each Council in the next few weeks and periodic reports will be made to Councils.

RECOMMENDATION: that:

- (i). this report be received and noted.
- (ii). that where not already approved the administrative arrangements proposed in this report be approved.

181 RESOLVED: Cr Parlett and Cr Diprose that:

- (i). this report be received and noted.
- (ii). that where not already approved the administrative arrangements proposed in this report be approved.

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

The final documents which will facilitate the request for proposals to operate the Weddin Regional Health Hub have been forwarded to the proponents who had until Thursday, 13 October 2016 at 3.00 pm to submit their proposals. However, due to time constraints on proponents it is proposed to extend the deadline one week to Thursday 20 October, 2016 which will then see the evaluation process commence to allow a final decision to be made.

This extension will be granted to all proponents to ensure the process is fair and equitable.

RECOMMENDATION:

Confirm Action

182 RESOLVED: Cr Brown and Cr McKellar that the action be confirmed.

4. Australia Day Awards, C1.5.2

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting.

The open awards are for:-

- Citizen of the Year
- Senior Citizen of the Year
- Community Event/Organisation of the Year
- Community Achievement Awards in any category.
- Achievement Award – each secondary and primary school in the Shire.
- HSC Academic Award – Henry Lawson High School

Selection of all winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

RECOMMENDATION:

It is recommended that:-

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

183 RESOLVED: Cr Brown and Cr O’Byrne that:-

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.
- v) a welcome to country or acknowledgement be included in the Australian Day ceremony.

5. Australia Day 2017 Ceremonies, C1.4.2

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the historical society.

THE GENERAL MANAGER'S REPORT

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisations will again organise the village ceremonies.

RECOMMENDATION: that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2017 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose.

184 **RESOLVED:** Cr Diprose and Cr Bembrick that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2017 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose.

6. Christmas Competition – Grenfell, T4.3.1

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas displays in Grenfell over the last few years, with some prizes being privately sponsored.

The competition has been keenly contested and adds to the season's festivities. The winner has previously been chosen by a "People's Choice" competition in the Grenfell Record and the prizes presented at the Vaughn Park Combined Christmas Party.

RECOMMENDATION: that:-

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Vaughn Park Combined Christmas Party.

185 **RESOLVED:** Cr McKellar and Cr Niven that:-

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Vaughn Park Combined Christmas Party.

7. Christmas Competitions – Villages, T4.3.1

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the three villages. Bimbi has previously been combined with the Quandialla competition.

RECOMMENDATION: that:-

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi,
- ii) the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees,
- iv) prizes be presented at the Australia Day or other local ceremony.

THE GENERAL MANAGER'S REPORT

186 **RESOLVED:** Cr Brown and Cr O'Byrne that:-

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi,
- ii) the organising committees be appointed as Section 355 committees of Council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees,
- iv) prizes be presented at the Australia Day or other local ceremony.

8. Christmas Arrangements, P1.5.1

- (a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December.

In 2015 the Councillors dinner was held at the Grenfell Bowling Club in conjunction with senior staff, committee members and retired employees. The outdoor and indoor staff held their own respective functions in Grenfell with Council making a \$300 donation to both functions.

RECOMMENDATION: that:-

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees,
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

187 **RESOLVED:** Cr Diprose and Cr Best that:-

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees,
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

- (b) Council offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 28, 29 and 30 December 2016. It is proposed that the office will reopen on the 3 January 2017.

RECOMMENDATION: that Council offices be closed from 23 December 2016 until 3 January 2017 and office staff be granted 3 days special leave for the 28 – 30 December 2016 in lieu of overtime worked.

188 **RESOLVED:** Cr O'Byrne and Cr Bembrick that Council offices be closed from 23 December 2016 until 3 January 2017 and office staff be granted 3 days special leave for the 28 – 30 December 2016 in lieu of overtime worked.

9. Code of Conduct Complaints – Annual Report, C2.4.1

Clause 12.33 of Council's Code of Conduct requires the General Manager to report annually on code of conduct complaints.

There were nil complaints for 2015/2016.

For Information

Noted

THE GENERAL MANAGER'S REPORT

10. Grenfell Sesquicentenary Celebrations, C1.4.16

The Grenfell Sesquicentenary 150th anniversary celebrations were held over the long weekend from 1-3 October 2016 and were an outstanding success.

The weather conditions just kept getting better and better as right on cue just prior to the official opening on Saturday the skies opened up which allowed the opening to be held at the Railway Station as planned. The weather conditions on Sunday were absolutely perfect which allowed the excellent crowd the opportunity to enjoy the day reminiscing with family and friends.

The celebrations included a Grenfell art and photo exhibition, meet and greet bush dance, bus tour and activities in Taylor Park on the Sunday, which was the main day of the celebrations. The 2016 Grenfell Sesquicentenary was a fantastic event and it is a credit to the committee and all of the volunteers who all worked tirelessly to make it such a great success.

The inaugural meeting of the Grenfell Sesquicentenary Committee was held on the 26 June 2014 to commence planning the event.

The committee has been operating for well over two years which is an absolutely phenomenal effort. The committee led by Chairman Mr Peter Moffitt should be very proud of themselves for staging such a magnificent weekend of celebrations particularly as the majority of committee members are on other committees in town as well.

The 2016 Grenfell Sesquicentenary October long weekend celebrations were a great success and it is a credit to everyone that was involved.

RECOMMENDATION: that Council write to the Grenfell Sesquicentenary Committee congratulating them on the outstanding success of the October long weekend celebrations and thank them for their efforts.

189 **RESOLVED:** Cr McKellar and Cr Niven that Council write to the Grenfell Sesquicentenary Committee congratulating them on the outstanding success of the October long weekend celebrations and thank them for their efforts.

11. Star Street Residence, P2.4.14

As Mr Adrian Milne has vacated the Star Street residence the house has been offered to Mr Lachlan Gibson who has subsequently accepted.

Mr Gibson and his family will be relocating to the residence mid October, 2016 on the same rental agreement as the previous tenant.

RECOMMENDATION:

Confirm Action

190 **RESOLVED:** Cr O'Byrne and Cr McKellar that the action be confirmed.

12. Citizenship Ceremony, A3.3.1

A citizenship ceremony for Mr Mylvaganam Nirupan, Mrs Kirushanthi Nirupan, and Mr Christian Moore was carried out by the Mayor in conjunction with the General Manager on

THE GENERAL MANAGER'S REPORT

Wednesday, 28 September 2016. The ceremony was attended by various family and friends and evoked a delighted response from the new citizens.

For Information

Noted

13. November Council Meeting C2.8.1

Councillors are reminded that it was resolved at the February 2014 Council Meeting that the November Meeting be a morning/day meeting to allow Councils external auditor to conduct a presentation in regards to the Financial Statements as well as allowing rural Councillors to attend to harvest.

It is proposed that the meeting commence at 8.00am on the 17 November, 2016 with the change to be advertised accordingly.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

191 **RESOLVED:** Cr Best and Cr Diprose that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

13 October 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2016:

Bank Account	
Westpac	\$611,569.46
Investments	
Westpac	<u>5,250,000.00</u>
Total Investments	<u>\$5,250,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of September follows:

Rates Receipts	153,940.19
Credit Union Agency Commission	607.20
Interest on Investments	26,780.81
Development & Building Application Fees	8,880.66
Staff Training Incentives	6,000.00
Refund of Weed Mapping Software Charges	7,344.70
CTC Income	2,547.90
Caravan Park Income	6,566.00
Other	8,912.27
Total	<u>\$231,579.73</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2016/2017:

Following are the up to date maintenance figures as at 30 September 2016.

Item	Vote	Expenditure
Rural Roads Maintenance	677,334	190,830
Grenfell Town Streets Maintenance	207,267	19,773
Village Maintenance - Caragabal	6,000	2,553
Village Maintenance - Greenethorpe	6,000	2,164
Village Maintenance - Quandialla	6,000	1,907
Garbage / Recycling Collection	130,000	34,829
Quandialla Recycling Station	8,000	1,371
Greenethorpe Collections	8,000	1,603
Commercial Waste Collection	18,000	3,401
Grenfell Waste Depot Manning / Plant Hire	135,000	31,247
Tips Working Expenses	63,000	9,788
Grenfell Tip Green Waste Processing	20,000	0
Cemetery Maintenance & Operating Expenditure	69,000	16,938
Cemetery Sites etc. income	(49,000)	(13,745)
Noxious Plants	84,500	16,827
Noxious Plants - Extra	20,000	0
Parks & Gardens	218,262	52,957
Library Expenditure	98,900	23,012
Baths Income	(25,000)	0
Baths Expenditure	174,000	9,322
Caravan Park Income	(65,000)	(13,425)
Caravan Park Expenditure	110,300	23,684

RTA Grant Works

Item	Vote	Expenditure
2016/17 State Roads (SH6)	12,300	75,465
2016/17 National Roads (SH17)	0	202,414
2016/17 Regional Roads Block Grant	791,000	176,625

2016/17 Rural Local Roads (FAG)	Vote	Expenditure
GREENETHORPE BUMBALDRY ROAD	191,202	0
BLACKS BRIDGE	464,347	16,195
GRAVEL RESHEETING	28,524	0
GRENFELL STREETS - FOOTPAVING	55,722	0
SUCKER REMOVAL/SHOULDER GRADING/SPRAYING	21,852	0
FORBES STREET BEAUTIFICATION	95,055	24,807
INDUSTRIAL AREA SUB DIVISION ROAD CONSTRUCTION	43,703	0
QUANDIALLA FOOTPATHS RECONSTRUCTION	43,703	0
Total	944,107	41,002

THE DIRECTOR CORPORATE SERVICES' REPORT

2016/17 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	352,353	0
GRAVEL RESHEETING	100,000	1,164
KEITHS LANE	300,000	95,598
BEWLEYS ROAD	200,000	3,836
GREENETHORPE BUMBALDRY ROAD	425,000	8,326
HEAVY PATCHING - PINNACLE & DRIFTWAY ROAD	100,000	0
Total	1,477,353	108,924

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for September is as follows:

Update of the latest batch of 12 that were referred to Council's debt recovery firm:

- 3 paid in full
- 3 arrangements
- 2 pending arrangements
- 4 no response to date

Continued monitoring of existing payment arrangements, 2 arrangements made with following up with further action where required

Continued liaison with Council's debt recovery firm and other debt collection activity of a routine nature.

The outstanding rates & charges percentage as at 30 June 2016 per the draft financial statements was 7.32% compared to the 30 June 2014 figure of 8.03%. Again it is pleasing to see the outstanding percentage continue to decrease which reflects the continued effort and focus that has been placed on Debt Recovery activity by Council staff. It is hoped that a sustained focus on debt recovery will continue to improve the outstanding rates percentage however it is anticipated that the outstanding percentage will plateau at some point.

For Information

Noted

5. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

The library's **automated system was upgraded** to the most recent version on 5th September on a dial-in basis. The few minor glitches have been resolved with the supplier.

The librarian will be doing an online **webinar training** session on using the new e-book database now available through NSW.net on 17th October.

THE DIRECTOR CORPORATE SERVICES' REPORT

Consultation has begun with the Internet Centre manager on the possibility of installing one or more computers with **Magic Desktop software** in the children's area, to be funded from this year's Local Priority Project/s grant.

Compiling the statistics for the annual Public Libraries statistical return has also commenced.

Stock exchanges were made with both village **deposit stations**.

Otherwise activities were of a routine nature.

For Information

Noted

6. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Go Grenfell Card update - there has been \$11,525 loaded onto the cards and \$7,326 has been redeemed. The cards are being used in 28 of the 49 registered stores.

Continued work on the development of the new economic Development Strategy including Liaison with the consultant and workshop participants including the distribution of an online workshop and organisation of two in-person workshops. Unfortunately we have seen a lack of commitment from local stakeholders and both of the workshops were cancelled.

Distributed funding opportunities to interested community groups.

Assisted with coordination of WDC feature in Discover Magazine.

For Information

Noted

7. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Staffed the Grenfell Accredited Visitor Information Centre as required.

Prepared agenda for October tourism committee meeting.

Recorded community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 3 radio interviews.

Attended September Sesquicentenary Committee meetings.

Finalised marketing and promotion of the Grenfell Sesquicentenary celebrations and the bush dance on radio, press and social media, specifically The Land, Grenfell Record, Discover NSW, 2LF, 2PK and ABC radio.

THE DIRECTOR CORPORATE SERVICES' REPORT

Coordinated updates to Sesquicentenary program on website.

Liaised with Lions Club over development of new sign for the railway station precinct.

Coordinated official opening ceremony including chairs, stage, stage decorations, PA, lectern, gifts for guests, mayor's speech, national anthem, poetry reading.

Provided briefs to photographer and videographer for Sesquicentenary weekend.

Finalised sesquicentenary weekend program of events and activities including live music, face painting, petting zoo, balloon twisting, magician, band, damper bake off, guineapig races, blade shearing, dancing, bushranger talks, costume competitions, scones, etc.

Assisted with time capsule content.

Organised second official guest to give speech.

Researched and reported on the acquisition of a temporary ATM.

Distributed Sesquicentenary posters.

Supported sesquicentenary volunteers with their individual requirements.

Developed Sesquicentenary banners.

Completed TASAC application for retention of white on brown sign for Grenfell Railway Station, including the research and preparation of an A3 folded to DL flyer and an interpretive sign.

Liaised with outdoor staff over requirements for Sesquicentenary weekend.

Serviced public toilets as required.

Resolved insurance invoice for Guineapig race club.

For Information

Noted

8. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Facilitated payment for previous exhibitor
- Oversaw bump out of exhibition 'When Two Worlds Meet – The Ethereal and the Earthly' by Kim Bagot-Hiller and Kim Heath
- Spoke with Roslyn Elms regarding 'Shades of Light' exhibition and Elaine being ill and not being able to take part
- Sent event details to Arts Outwest for their enewsletter
- Arranged replacement volunteers when rostered volunteers were not available
- Designed and distributed invitation for Sesqui exhibition morning tea

THE DIRECTOR CORPORATE SERVICES' REPORT

- Liaised with potential 2017 exhibitors
- Discussed options for lighting in gallery for grant application with tradesmen who could assist with the upgrade.
- Designed and sent Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Sent email to Director Engineering requesting that the paint holes in the back wall need re painting, and the skirting board needs a touch up.
- Liaised with Lisa Schaefer about an exhibition with Emily Hunters winning dress and fascinator to be on display in Hub hallway with other dresses she has worn to various functions since winning
- Arranged the Henry Lawson Festival Council acquisitives to be hung in conference room for the Sesqui weekend

Tourism

- Updated business listings on Grenfell.org.au
- Added and updated event listings on Grenfell.org.au
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au and created new listings
- Manage Facebook account
- Manage Instagram account
- Gathered stall applications for sesqui. Answered stall enquiries
- Sent out further Sesqui stall information to potential stall holders
- Liaised with sign writer about Railway Station sign
- Sent out visitor guides to VIC's
- Requested visitor guides and event programs as released
- Contacted local community groups, schools and clubs about stalls for Sesqui event
- Had teleconference with V3 and operator to get operator online with a 'book now' button
- Organised and ran staff training day which included visiting attractions, B&B's etc that were not seen on the first family
- Organised operator training session with Aurora Research
- Liaised with designers for Railway Station sign
- Made changes to Railway Station flyer
- Sent updates for Screen Central website
- Sent information to Deidre Carrol for Wednesday radio segment
- Attempted changes to Gold Trails website
- Put together 'Did You Know' points for the Beyond the Ranges campaign
- Communicated with community about cancelled events due to rain/flooding
- Contacted 20+ cycling/running/fitness clubs within a 2-3hr radius about the Grenfell Active Festival to lock in the date
- Created poster listing what was on and what we have to offer that was put on display when the roads and caravan parks around us were closed. These were hung in the toilets at the Railway Station, Caravan Park and Lawson Oval. Maps outlining the temporary overnight area at Lawson Park and the Railway Station (due to Company dam being too wet) were delivered to all petrol stations.
- Updated Walk of Fame brochure
- Email to businesses outlining the upcoming events in Grenfell
- Hosted Katrina Hodgkinson at Gallery for heritage announcement
- Weekly staff meeting with Director of Corporate Services

THE DIRECTOR CORPORATE SERVICES' REPORT

Visitor Information Centre

- Greeted visitors at VIC and handled enquiries
- Updated the weekend staff information and to-do folder – this is updated weekly with new tasks and information
- Continued with weekly email requesting information from businesses in the Shire about their availability, news etc. and collated the replies
- Ordered and designed new souvenir bag
- Organised red carpet for red carpet day for Sesqui and purchased carpet
- Organised staff and their weekend tasks. Replied to their enquiries
- Due to the recent flooding experienced in the surrounding shires, which resulted in many road closures, much of September was helping advise travellers of alternate routes and road closure updates. I was in constant contact with the surrounding councils gathering up to date information to advise visitors. This was an extremely busy time for weekend staff as well.

Henry Lawson Festival

- Managed Facebook account
- Made contact with 2017 Official Guest, Mem Fox, regarding flights

Sesquicentenary

- Researched and purchased lanterns for cemetery and ghost tours
- Made certificates for beard growing competition
- Attended executive committee meetings
- Proofed brochure and program
- Arranged a community group to run a BBQ on the Sunday
- Arranged the Lions Club of Grenfell to have their jumping castle on the Sunday
- Enquired with Council about new/changed food stall regulations
- Arranged for Mayor to attend Gallery exhibition opening
- Arranged morning tea for opening
- Designed and distributed poster for 'Our Heritage, Our History' exhibition
- Delivered posters to businesses in Main Street as well as hospital and petrol stations
- Designed cards to go with medallions and pins
- Managed stall bookings for Sunday of the celebrations

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 38 residential customers and 2 business customers.

Sold laptops/computers to 3 residential customers and 1 business customers.

Sold software, parts and accessories to 27 residential customers 2 business customers.

Sold ink and toner cartridges to 32 residential customers and 1 business customers.

THE DIRECTOR CORPORATE SERVICES' REPORT

Delivered 1 individual lesson.

Printed 2 lot of Newsletters

For Information

Noted

10. 2015/2016 Financial Statements, A1.6

The 2015/2016 Financial Statements have been completed and Council's external auditors Intentus Chartered Accountants have indicated that they will conduct the audit commencing 13 - 14 October 2016.

Following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public. Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

It is anticipated a formal presentation of the accounts will be made by Council's auditors at the November 2016 Council Meeting.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

192 **RESOLVED:** Cr Bembrick and Cr O'Byrne that except where otherwise dealt with the Director Corporate Services' report be adopted.

13 October 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 October 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- SH6
 - general maintenance
 - flooding in many locations
 - clear fallen tree
 - flood diversion signs manned

- SH17
 - general maintenance
 - erection of flood diversion signs
 - road closure
 - extra maintenance due to wet weather
 - sealed heavy patching
 - traffic control provided during flooding while road closure in place

- MR398
 - general maintenance
 - minor flooding
 - road closed due to flooding in Temora Shire Council
 - major heavy patching conducted due to wet road

- MR236
 - general maintenance
 - minor flooding
 - road closed due to major flooding in Forbes Shire Council

- MR237
 - general maintenance
 - excess patching due to wet weather

- MR239
 - general maintenance
 - removed fallen trees
 - extra patching maintenance due to wet conditions

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

THE DIRECTOR ENGINEERING'S REPORT

- general maintenance
- works delayed due to flooding
- repaired Kangaroooby and Yambira Roads
- conducted temporary repairs on many roads in the shire as a result of 5 months of wet weather

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- extra maintenance needed on all roads – patching, drainage and signs
- removed several fallen trees
- repaired major scour on Peaks Creek Road
- resheet Berendebba Lane
- clear floodway culverts debris

1.4 Urban Maintenance/Construction

- general maintenance
- repaired drainage sump North Street
- constructed time capsule vault
- placed Sesquicentenary rock plinth and the tree at Railway Station
- repaired toilet door at Taylor Park

For Information

Noted

2. Other Works

- erect signs for Le Tour de Greenethorpe
- Quandialla drainage continuing
- prepare for Sesquicentenary (Taylor Park, Railway Park and approaches to town)

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- continuing new toilet block construction at Henry Lawson Oval
- removed two broken limbs in Vaughn Park on two separate occasions

2.2 Cemeteries

The following graves have been prepared from: 12 September 2016 to 9 October 2016:-

THE DIRECTOR ENGINEERING'S REPORT

Grenfell Lawn	–	1
Grenfell	–	1
Bimbi	–	1
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery
- mowed Lawn Cemetery

2.3 Sewer Mains

Nine (9) sewer chokes have been attended to during the last month, none in the relined section. Insituform continuing to sewer lateral relining. Sewerage Treatment Works have been cleaned up again after flooding.

2.4 Private Works

- sold gravel to ratepayers
- hired a roller and operator to ratepayer

2.5 Village Maintenance

- general maintenance
- cleaning and refilling Quandialla Pool
- clear drainage structures in Caragabal

2.6 Vandalism

Urban - gate and seat in Vaughn Park - \$500.00
- shade sail damage - Cost to be determined

Rural - Nil

Total Cost: \$500.00
Progressive Cost Urban: \$1,450.00
Progressive Cost Rural: \$0.00
(from 1/7/2016 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- commence Greenethorpe – Bumbaldry Road upgrade (Stage II)
- Young Road – commence REPAIR works

THE DIRECTOR ENGINEERING'S REPORT

- repair damaged roads due to flooding once grant is approved
- commence Warraderry Grain entrance work (subject to conditions)

3.2 Urban

- general maintenance
- continue Forbes Street beautification
- complete Alexandra Street intersection improvements
- complete toilet construction Henry Lawson Oval
- widen and complete road access and cul-de-sac in Industrial area
- complete Lawson Estate private works

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 5322	Gravelly Mower	Rebuild engine
PI 1107	Toyota Aurion Taxi	Major service, fit new roof lights, stickers
PI 3957	Western Star Struck	Warranty repairs at Wagga
PI 4097	Toro Mower	Repair A/C shroud, replace revolving light, deck repairs
	RFS Trucks	Annual inspections
PI 3952	Kenworth truck	Engine misfiring no.3 cylinder injector valve retainer smashed. Requires rebuild/long motor
PI 4107	Isuzu Patch Truck	Warranty repairs carried out on cooling system
PI 3953	Garbage truck	Clear transmission fault codes, repaired earth problems.

It is proposed to replace PI 1118 (DES Kluger)

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

RMS has been advised that it has received funding of \$650,000 from the Australian Government, together with its own funding of \$650,000, totalling \$1.3 million under the Heavy Vehicle Safety and Productivity Programme for the upgrade of the SH6 Greenethorpe-Bumbaldry Road intersection upgrade. This will allow the Greenethorpe – Bumbaldry Road to be B-Double approved once all works are completed.

THE DIRECTOR ENGINEERING'S REPORT

Guardrail works on SH6 is completed. Awaiting work order for culvert repairs.

Work orders have been issued for heavy patching in reseal areas of SH6 and the overtaking lane in SH17. Further work orders will be issued when the water recedes

Reseal works on Sh6 and SH17 will be determined following the flood damage assessment.

For Information

193 **RESOLVED:** Cr Diprose and Cr Parlett that a verbal report on the Newell Highway be accepted as a late report.

194 **RESOLVED:** Cr McKellar and Cr Best that Council request Minister Duncan Gay MP to consider funding the provision of culverts over the four (4) causeways on the Newell Highway in the Weddin Shire so as to flood proof that section of road.

6. Noxious Weed Report – September, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – African Boxthorn, Scotch thistle, Bridal creeper, Wild radish, Blackberry
- Areas sprayed – Eualdrie, Bimbi, Weddin, Bribaree, Eurabba, Euroka, Melyra, Wallah Wallah, Warraderry, Yambira, Bumbaldry, Bungalong & Grenfell town area
- Getac tablet arrived & Chartis Technology Roam program loaded & attended training. Will start the uploading to DPI next month when familiar with the program.
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Forbes Street – B Double Route, T3.6.2

Council has recently been advised that Forbes Street from Camp Street to Melyra Street has been de-proclaimed as a B Double route.

However, it still has Regional Road status, and is on the RMS list of roads to be considered to be declassified to a local road.

For Information

Noted

8. NSW Rural Fire Service (RFS) Forum – Dubbo, E1.3.1

The Director Engineering attended the NSW RFS Local Government Forum at Dubbo on 20 September 2016.

The following matters were discussed:

- 2015/2016 season overview

THE DIRECTOR ENGINEERING'S REPORT

- NSW Rural Fire Fighting Fund allocation model – changed to reduce the funding peaks and troughs. Based on a 20 year history of allocations, investments over time, turnover of vehicles. Council now do not have to sign off on estimate bids. District Manager in next 12 months to develop a medium to long term replacement programme. Next year the increase will be approximately 1.8%. Next year the allocation letter and contribution notification will be sent in August. Not possible to get letter in April (Council's budget preparation time). There will be no 2015/2016 VASS reimbursement.
- Emergency Services Property Levy – Assistance will be provided to Councils to administer Levy and forward as Levy received.
- Councils could ask for more Hazard Reduction funds in 2017/2018.
- Local Government Amalgamations and effects on NSW RFS.

For Information

Noted

9. Heavy Vehicle Forum – Temora, T3.6.6

Cr Niven and the Director Engineering attended the Heavy Vehicle Forum at Temora on 16 September 2016, which was organised by the Livestock and Bulk Carriers Association.

A number of speakers representing State Government, RMS, National Heavy Vehicle Register and Transport for NSW spoke on the following topics:

- State and Federal funding for roads
- Productivity/Safety Gains
- National Heavy Vehicle Register issues
- First and last mile
- Council issues with aging infrastructure and lack of funds to replace them
- Funding programmes

For Information

Noted

10. Change of Rural Address, R2.1.9

A request has been received from a ratepayer for the rural address for "Delaniowna" to be changed from 469 Sandy Creek Road, PULLABOOKA 2810 to 469 Sandy Creek Road, GRENFELL 2810.

No objection is raised to the proposed change.

RECOMMENDATION: that Council support the request to change the rural address for "Delaniowna" to be changed from "Delaniowna" 469 Sandy Creek Road, PULLABOOKA 2810 to "Delaniowna" 469 Sandy Creek Road, GRENFELL 2810.

195 RESOLVED: Cr Best and Cr McKellar that Council support the request to change the rural address for "Delaniowna" to be changed from "Delaniowna" 469 Sandy Creek Road, PULLABOOKA 2810 to "Delaniowna" 469 Sandy Creek Road, PINEY RANGE 2810.

THE DIRECTOR ENGINEERING'S REPORT

11. Grenfell RSL – Grant, G2.55

Council in conjunction with the Grenfell RSL is planning to submit a grant funding application under the Community War Memorials Fund and the Anzac Community Grants Programme to:

- a) provide three (3) plaques and extra lighting in Memorial Park for the Dawn Service and other services.
- b) upgrade the Bofors Gun and provide safety fencing in Vaughn Park.

If the grants are successful the proposal will be referred to Elena Grimm (original designer) for her comment on the Memorial Park works.

RECOMMENDATION:

Confirm Action

196 **RESOLVED:** Cr Best and Cr Bembrick that the action be confirmed.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION: that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

197 **RESOLVED:** Cr Brown and Cr Parlett that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

12. Forbes Street Parking Plan, R2.4.15

The amended Forbes Street Parking Plan incorporating the garden plan, as agreed at the site meeting on 13 October 2016, was circulated to Councillors for comment.

The suggested mirroring of *Nandina domestica* 'Blush' and *Juniperous horizontalis* "Glauca" has been incorporated into the amended plan (copy attached).

RECOMMENDATION: that the amended Forbes Street Parking Plan with the mirroring of *Nandina domestica* 'Blush' and *Juniperous horizontalis* "Glauca" be adopted.

198 **RESOLVED:** Cr Brown and Cr O'Byrne that the amended Forbes Street Parking Plan with the mirroring of *Nandina domestica* 'Blush' and *Juniperous horizontalis* "Glauca" be adopted.

WILLIAM TWOHILL
DIRECTOR ENGINEERING

199 **RESOLVED:** Cr Diprose and Cr O'Byrne that except where otherwise dealt with the Director Engineering's report be adopted.

13 October 2016

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

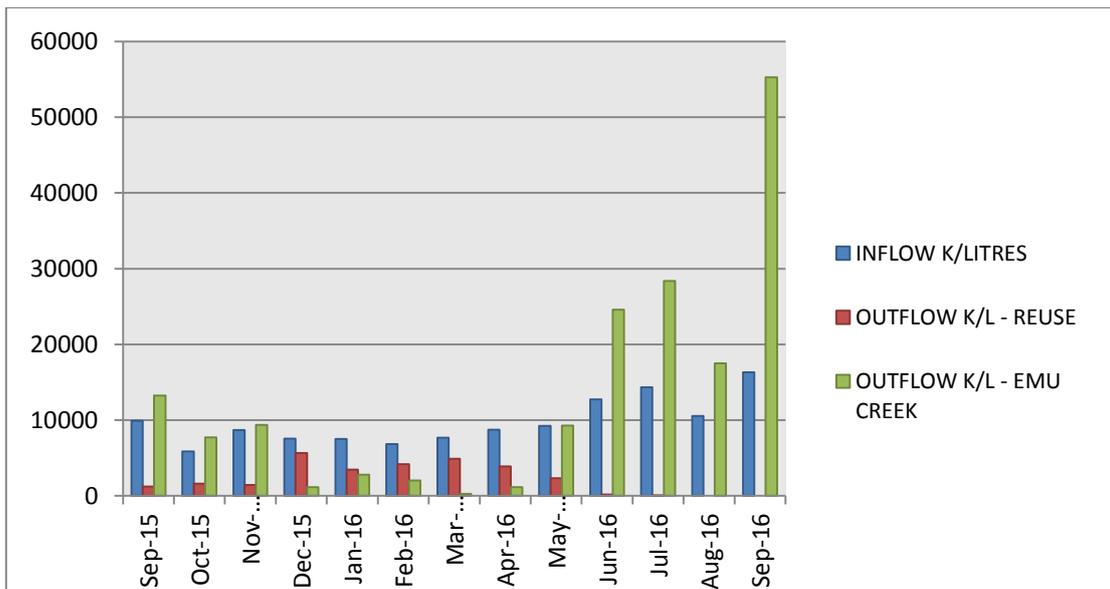
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2016 was 16,340kl with the daily average of 544.66kl. Outflow for irrigation for reuse was 0kl and discharge to Emu 55,286.9kl.

The highest daily recording of 662 kl occurred for the 24 hours ending 6.30 am on 23 September 2016 and the lowest of 346 kl for the 24 hours ending 6.30 am on 2 September 2016.

A total rainfall of 228 mm was recorded for the month.



For Council's Information

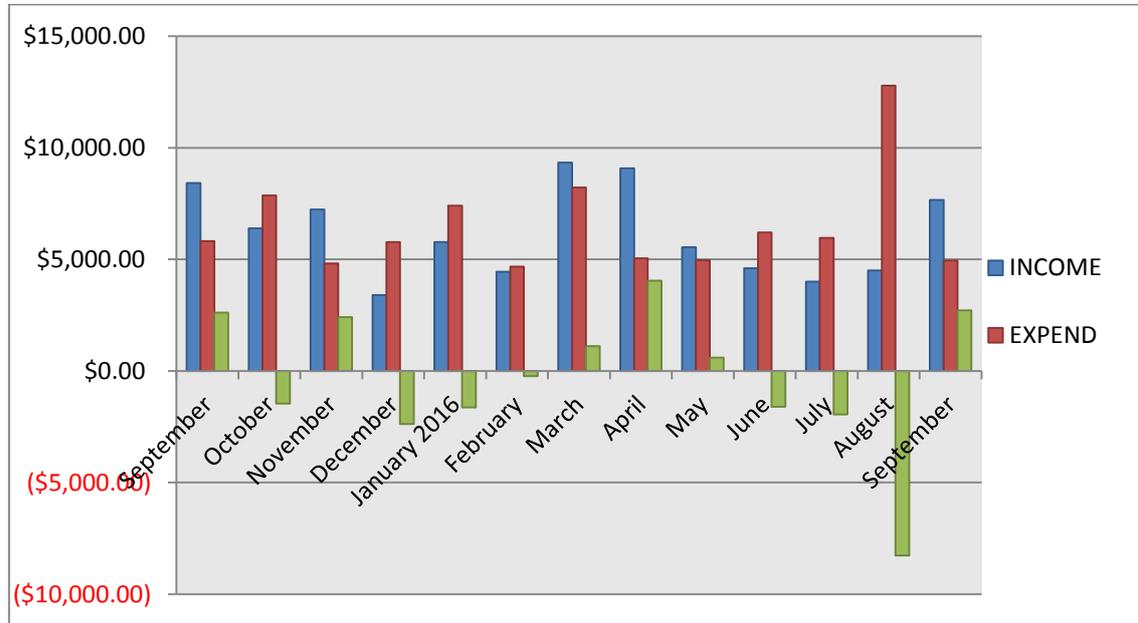
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of September 2016 was \$7,657.00 with expenditure of \$4,946.48 resulting in an operational profit of \$2,710.52 the month.

There were 178 sites occupied for the month of September 2016.



For Council's Information

Noted

3. Animal Control, A4.4.4

a. Companion Animals

Animals Seized:	0	Animals Destroyed:	1
Animals Returned to Owners:	0	Animals Released:	3 (Dogs)
Animals Straying & Impounded:	4 (Dogs)	Animals Rehomed:	0
Animals Sold:	0		
Animals Surrendered:	1		

Other activities carried out by the Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re companion animal legislation
- Acting and advising public in accordance with Companion Animals Act.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Exercise with microchipping – local implanter

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Communication/assistance with RSPCA Illawarra (South Coast) – stray dog picked up Bimbi by person passing by. Handed in to RSPCA Illawarra. Successfully returned to owner residing in Grenfell).
- Communication with State Debt Recovery Office – Penalty Infringement Notices.
- Registration and microchipping notices issued
- Wide consultation with landowners – dogs harassing/threatening/attacking/killing livestock, consequences and penalties
- Consultation/discussion with members of NSW Australian Institute of Local Government Rangers – Statewide recognised uniform for qualified Rangers.
- Assistance given to Blayney Shire Council – impounded dog (owners contact details)
- Working with Cowra Pet Rescue to rehome 3 animals (successful)
- Show cause correspondence issued (dogs straying, harassing public)
- Co-operation sought from GGM Solicitors – removal of cat from deceased estate

Media Releases

- Article published – Responsible Dog Ownership – Livestock

Recycling

- Recycling bin checks for contaminated waste, correspondence issued to property owners.
- Correspondence issued re contaminated bins to property owners.
- Bins delivered to properties.

For Council's Information

Noted

4. Mosquitoes, H1.6.1

With the extensive wet weather period and presence of water pooling mosquitoes have become prevalent.

The following guidelines are recommended to assist in control and personal protection:

- 1) Use a repellent
The key time to take special care against mosquito bites is just prior to and for two hours after dusk
- 2) Cover up and Take Care
Ensure you cover all windows, doors, chimneys, vents and other entrances with insect screens that are in good condition.
Cover up as much as possible. Wear light coloured, loose fitting clothing and sensible footwear.
- 3) Creating a Mosquito Free Zone
Mosquitoes breed in still or stagnant water. Their breeding sites include swamps, ground pools, gutters and containers. Clean up your yard and remove all water-holding rubbish, regularly flush out potplant bases, keep house guttering clear and make sure openings of septic tanks and water tanks are covered and screened securely.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

Council has been working with the Quandialla Swimming Pool Committee in making alterations to the pool in preparation for the 2016/17 Season.

This work involved re-grouting of tiles, chemical bunding areas, removal and replacement of starting blocks and concreting around the concourse areas.

The planned opening date is 20 October 2016. With the closure of the Grenfell Pool, it is envisaged that the Quandialla Pool will be used as an alternative facility. School programs have already been booked for this year.

With this increased activity it has been recommended that the facility extend its opening hours to 7 days a week 10am to 6.30pm Monday to Friday and 10am to 7.30pm Saturday and Sunday.

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
33/2016	Mrs KL Sturgiss	5 Lot Subdivision, 5 x Multi Dwelling Housing & Demolish existing Dwelling	\$330,000	LOT: 10 DP: 870230 44/46 Warraderry Street GRENFELL NSW 2810
35/2016	Mr WF Holz	Change of Use – Bus Depot (1 Bus)	\$0	LOT: 15 SEC: 1 DP: 7763 Second Street GRENFELL NSW 2810
37/2016	Ms K Luthje	Alt/Add to Dwelling	\$10,000	LOT: 2 DP: 527011 7A Young Street GRENFELL NSW 2810
38/2016	Andy's Design & Drafting	Alt/Add to Secondary Dwelling	\$20,000	LOT: 3 DP: 263310 3 Makins Street GRENFELL NSW 2810
41/2016	Mr GP Toole	Swimming Pool	\$28,000	LOT: 2 DP: 562416 110 Muncks Lane PULLABOOKA NSW 2810

For Council's Information

Noted

2. Weddin Aquatic Centre, P2.3.1

The Project Control Group meeting took place on 13/10/16 at which time the following matters were discussed:

- i) Construction program
- ii) Shade sail design and position
- iii) Lighting design and position

The excavation of redundant plant and pipework in the vicinity of the 50m pool, seating and program pool has required additional DGB to be placed.

It is noted that blinding slabs have been completed for all pools and reinforcement placement commenced for the main pool slab.

The program of concrete pours has been set, starting with the first pour on Thursday 20 October 2016 with all water bodies and plant room to be completed by Christmas break (envisaged to be 2 weeks).

The tiling has been set to commence after the Christmas break and will take up to 12 weeks.

The delays caused by the subsoil water egress, drainage design work, bringing forward of Stage 3 and the extensive impact of the rain events have given rise to the completion date being extended to late March 2017. This will effectively hold over the use of the new facility to season

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2017/18 and therefore will not be able to accommodate social swimming, functions or school swimming carnivals programmed for 2016/17.

For Council's Information

Noted

3. National Broadband Network, T2.3.1

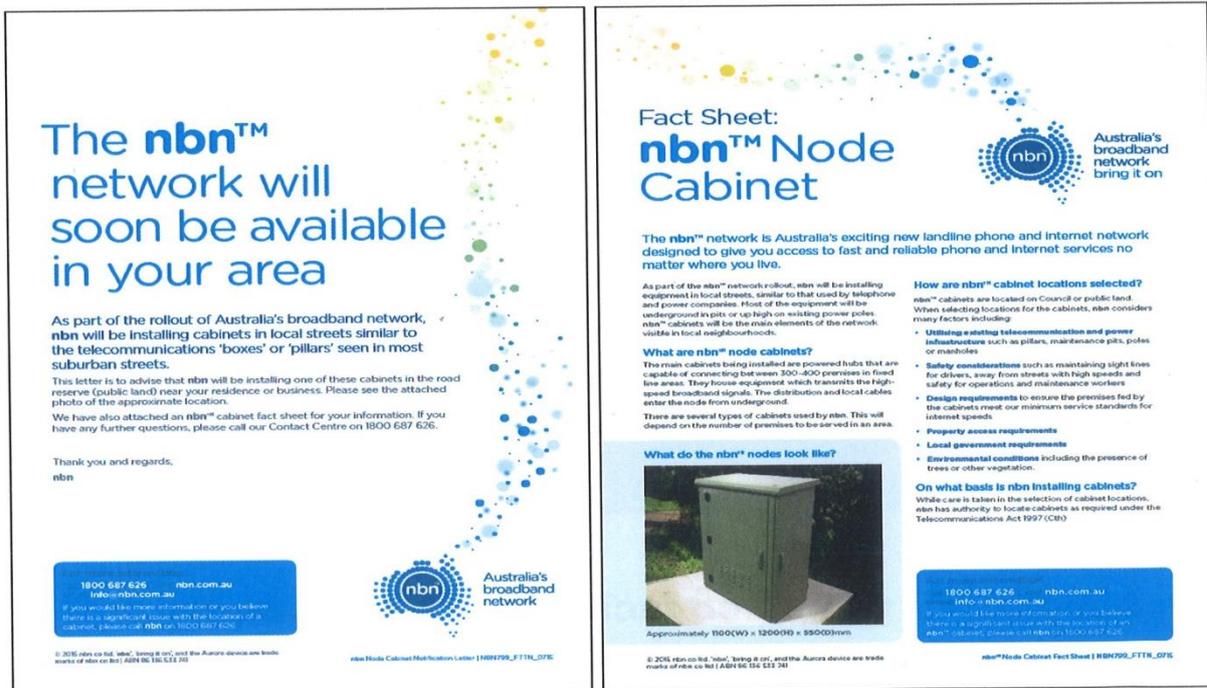
Council has had several contacts with NBN Co Ltd regarding the rollout of the infrastructure required for the system with Grenfell.

The proposed infrastructure will be installed using a combination of above and below ground equipment. This will be achieved by utilising a combination of existing underground infrastructure and new underground infrastructure.

Ten (10) above ground housings will be installed within, or close to, the road reserve.

It is proposed to locate the Fibre Access Node (FAN) facility inside the existing exchange building at Camp Street, Grenfell NSW 2810.

As part of the design process a courtesy notice will be delivered to properties directly adjoining the proposed above ground housing locations. Their comments will be considered as part of the final siting of cabinets where relevant. See attachment (Low Impact Facility Report).



For Council's Information

Noted

4. Modification Of Development Application, DA 74/2007

Proposed Change of Business Hours of Operation for Grain Handling Facility
Lot 2 DP 1142180, Davies Place Grenfell.

Purpose

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

Development Application:	74/2007
Applicant:	AJ and MP Ray
Owner:	M Ray
Site:	Lot 2 DP 1142180 - Davies Place, Grenfell
Proposed Development:	Extension of Operating Hours
Proposed Use:	Industrial Bulk Store (Silos) Grain Handling Facility
Current Use:	Industrial Bulk Store (Silos) Grain Handling Facility

Introduction

The development application as lodged comprises the following information:

- Statement of Environmental effects prepared by AJ and MP Ray

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

Background

The existing premises have been used for the receipt, storage and out loading of grain for approximately 9 years subject to Development Application 74/2007.

Subject Site

The subject site comprises the Lot 2 in DP 1142180 and is located in the industrial subdivision in Davies Place. It occupies a position next to several industrial lots and uses and adjoins Councils subdivision for extension of the industrial subdivision.

The site itself is irregular in shape and has an area of approximately 1.11 hectares. It has a frontage of approximately 40m to Davies Place.

The site itself is developed with several silos and ground storage bags with a storage shed and weighbridge.

The area is characterised by the industrial land use with the extension of Councils industrial subdivision to the south and west. There are several homes located to the north of the site and industrial precinct to the northern side of Memory Street. The site and the land surrounding it are zoned IN1 General Industrial with R1 General residential across Memory Street.

Councils Sewer Treatment Plant is located to the west of the site.

Proposed Development

The subject development application seeks to gain approval for the extension of existing operating hours to accommodate the appropriate timeframes for grain receipt storage and out loading taking into account the increased operating requirement during the harvest season.

The proposal seeks to have two streams of operating hours;

1. Normal Operating Hours- 7.00am to 6.00pm Monday to Saturday
2. Harvest Operating Hours- 7.00am to 9.00pm, Monday to Sunday (From 1 September to 31st December)

Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

The subject development application has been lodged as a Local development

2. State Environmental Planning Policies

All appropriate SEPPs shall be considered

State Environmental Planning Policy No. 55 - Remediation of Land

SEPP 55 includes state-wide planning controls for the remediation of contaminated land. SEPP 55 requires that contaminated land be remediated before it is developed in accordance with the provisions of the policy.

It is relevant to consider SEPP 55 regarding the use of the land as Industrial maintaining the same use. Accordingly no further assessment is required.

3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site. The site is zoned IN1 General Industrial and maintains the following objectives. Any application must be consistent with the objectives and permissible within the zone.

Councils Land Use Table

Zone IN1 General Industrial

1 Objectives of zone

- To provide a wide range of industrial and warehouse land uses.

- To encourage employment opportunities.
- To minimise any adverse effect of industry on other land uses.
- To support and protect industrial land for industrial uses.

2 Permitted without consent

Environmental protection works

3 Permitted with consent

Animal boarding or training establishments; Aquaculture; Depots; Freight transport facilities; Funeral homes; Garden centres; General industries; Hardware and building supplies; Heliports; Industrial training facilities; Kiosks; Landscaping material supplies; Light industries; Neighbourhood shops; Places of public worship; Roads; Rural supplies; Take away food and drink premises; Timber yards; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Cemeteries; Charter and tourism boating facilities; Child care centres; Commercial premises; Eco-tourist facilities; Entertainment facilities; Exhibition homes; Exhibition villages; Extractive industries; Farm buildings; Forestry; Function centres; Health services facilities; Home-based child care; Home businesses; Home occupations; Home occupations (sex services); Information and education facilities; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Port facilities; Public administration buildings; Registered clubs; Residential accommodation; Respite day care centres; Schools; Tourist and visitor accommodation; Wharf or boating facilities

Council Codes and Development Control Plans

1. Weddin Shire Council, Development Control Plan 2014

The applicant has provided an assessment of the proposal in accordance with the key planning policy and controls affecting the site included within the Weddin Shire Council DCP 2014. Council confirms the application is consistent with the policy.

2. The facilities operation is consistent with the previous use and consistent with Council's Policy 12.6.3 for Retention of Grain Handling Facilities in Grenfell. The original development application carry's several conditions of approval that deal with traffic, dust, noise and operational issues. Council has the ability to ensure compliance with determined operational conditions through its consent.

Consultation in respect of Development Application

Public Exhibition

The development application was notified in accordance with Council's Development Control Plan Chapter 15, immediately adjoining property owners of the development site were notified of the proposed development.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council received one objection in respect of the application. The submission raised the following concerns:

Impact upon adjoining residential homes regarding hours of operation.

Assessment Response: Consent conditions may be applied to restrict the hours and non-compliance can be monitored.

Impact upon adjoining residential homes regarding noise dust.

Assessment Response: Consent conditions may be applied to assist in controlling these impacts and non-compliance can be monitored.

Internal Assessment

Engineering Assessment

No internal referrals were required

ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

79C (1)(a) (i) any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.

Nil

S79C(1)(a) (iii) any Development Control Plan (DCP)

Detailed consideration of relevant Council Codes and Development Control Plans was provided earlier in this report.

S79C(1)(a) (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not offered, nor is it necessary for the applicant to enter into any form of planning agreement to accommodate the proposed development.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The potential environmental impacts of the proposed development upon the both the natural and built environment and social and economic impacts are consistent with the existing use and those associated with the operation of the facility can be controlled by appropriate conditions.

Environmental Impacts – Natural

The subject site shall requires stormwater control

Environmental Impacts – Built Environment

A traffic impact assessment has been not been prepared in support of the proposed development as the proposal was assessed and impacts regarding internal and external traffic movements are minimal and no impacts on major intersections. Access/egress shall be via existing road infrastructure.

Social and Economic Impacts

The proposal is considered as beneficial and positive in relation to the social and economic impacts

S79C(1)(c) the Suitability of the Site for the Development

The site is considered suitable for the development subject to conditions.

S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations

Nil

S79C(1)(e) the Public Interest

The proposal is seen to be in the public interest.

CONCLUSION

This development application proposes to gain approval for the extension of operating hours for the existing Grain Handling Facility to be consistent with working requirements of the harvest season and with the operation of two other facilities within the immediate precinct.

The proposal seeks to have two streams of operating hours;

- 1 Normal Operating Hours- 7.00am to 6.00pm Monday to Saturday
- 2 Harvest Operating Hours- 7.00am to 9.00pm, Monday to Sunday (From 1 September to 31st December)

The original development consent had ambiguity in relation to the operating hours of the facility. Several attempts were tried to confirm and validate these restrictions however there was confusion from both applicant and adjoining residences as to the approved times. Council has received several complaints regarding the operation of the facility and has been limited in its compliance action due to the previous consent.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

This application provides for the ability to accommodate extended operational activity while applying appropriate conditions to address the issue raised in the submission. It also provides Council with the ability to properly require compliance with conditions to assist in reducing the impacts of the development.

The site is within Council's Industrial precinct and adjoins Council's proposed extension to its industrial land. The operation of the facility is consistent with the grain facilities in West and Brundah Streets regarding hours of operation and conditions.

The operation is consistent with Council's Policy 12.6.3 for Retention of Grain Handling Facilities in Grenfell.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

RECOMMENDATION:

- 1) That Modified Development Application 74/2007 for the extension of existing operating hours to accommodate the appropriate timeframes for grain receipt storage and out loading incorporating changes to hours of operation be approved subject all previous conditions and including the following additional conditions:

1. POEO

- (1) The applicant will ensure that all machinery is controlled and traffic movement areas are continually watered when in use in order to prevent raised dust from becoming a nuisance to neighbouring properties.

Reason: Statutory requirement and Public interest

- (2) The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:

- (3) In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority's Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:

2. PLANNING GENERAL

- (1) The development shall only be conducted in two streams of operating hours:
- 1) Normal Operating Hours – 7.00am to 6.00pm, Monday to Saturday
 - 2) Harvest Operating Hours – 7.00am to 9.00pm, Monday to Sunday (From 1 September to 31st December)

Reason: Statutory requirement and Public interest

The Mayor Cr Liebich declared a conflict of interest as a client and left the room.

Cr McKellar declared a conflict of interest as a client and left the room.

The Deputy Mayor Cr Best took the Chair.

200 RESOLVED: Cr Diprose and Cr Bembrick that:

- 1) That Modified Development Application 74/2007 for the extension of existing operating hours to accommodate the appropriate timeframes for grain receipt storage and out loading incorporating changes to hours of operation be approved subject all previous conditions and including the following additional conditions:

1. POEO

- (1) The applicant will ensure that all machinery is controlled and traffic movement areas are continually watered when in use in order to prevent raised dust from becoming a nuisance to neighbouring properties.

Reason: Statutory requirement and Public interest

- (2) The proposed use of the premises and the operation of all plant and equipment shall not give rise to an 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 and Regulations.

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Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:

2. PLANNING GENERAL

- (1) The development shall only be conducted in two streams of operating hours:

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- 1) Normal Operating Hours – 7.00am to 6.00pm, Monday to Saturday (excluding public holidays)
- 2) Harvest Operating Hours – 7.00am to 9.00pm, Monday to Sunday (From 1 September to 31st December, excluding public holidays)

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

FOR: Crs Best, Bembrick, Diprose, Niven and O'Byrne

AGAINST: Crs Parlett and Brown

Crs Liebich and McKellar returned to the room with Cr Liebich resuming the chair.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

201 RESOLVED: Cr O'Byrne and Cr Diprose that except where otherwise dealt with the Director Environmental Service's report be adopted.

At this point Cr Bembrick left the room.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 6 OCTOBER, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. PRESENT: H Moffitt, M Moffitt, Cr Niven, Cr Parlett, Cr Brown, W Crampton, C Myers and G Carroll.

2. ELECTION OF CHAIRPERSON:

Resolved: Cr Parlett and M Moffitt that G Carroll be elected as Chairman.

3. APOLOGY: Nil

4. MINUTES: 4 August 2016

Resolved: Cr Brown and H Moffitt that the minutes of the meeting held on 4 August 2016 be adopted.

5. MATTERS ARISING:
Nil

6. CORRESPONDENCE:

Inwards - Nil

Outwards - Letter of support – Weddin Shire Council
- Letter of support – Grenfell Art Gallery Committee
- Gai Lander – Letter of thanks

Resolved: W Crampton and M Moffitt that the correspondence be adopted.

7. ART GALLERY – CO-ORDINATORS REPORT:

Resolved: Cr Parlett and M Moffitt that a letter be forwarded to Chris Lobb and Joan Bolton thanking them for their contribution to the ‘Our Heritage, Our History’ exhibition.

Resolved: C Myers and H Moffitt that the Art Gallery Co-ordinator’s Report be adopted as presented.

8. ART GALLERY – FINANCIAL STATEMENT:

Resolved: W Crampton and Cr Brown that the Art Gallery Financial Statement be adopted as presented.

9. GENERAL BUSINESS:
9.1 - Action Plan

Noted

10. NEXT MEETING: Thursday 1 December, 2016 at 8.30 am at the Council Chambers.

11. MEETING CLOSED: There being no further business to discuss the meeting closed at 8.52am.

202 **RESOLVED:** Cr Parlett and Cr O’Byrne that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 6TH OCTOBER 2016 AT 3PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr J. Parlett, Clr S. O'Byrne, Clr C. Brown, W. Crampton, C. Logan, C. Myers, A. Carr.
Observer: Clr M. Liebich

2. **APOLOGY:** Clr. P Best, L Gibson.

Resolved: Clr S. O'Byrne / W. Crampton that the apologies be accepted.

3. **ELECTION OF INTERIM CHAIR**

Resolved: Clr C Brown/ Clr J Parlett that Clr M Liebich be elected interim chair.

4. **ELECTION OF CHAIR:**

Resolved: Clr J. Parlett/ C. Logan that L Gibson be nominated for the position of Chair.

There were no further nomination and L. Gibson was elected.

5. **CHARTER:** See attached.

Resolved: C Logan/ Clr J Parlett that the following amendments are made to the charter:

- C Myers is added as a staff member.
- Appointments to the committee are for two years.

6. **CODE OF MEETING PRACTICE:** Available at the following link

<http://www.weddin.nsw.gov.au/Media/WeddinShireCouncil/Council/Policies/15.2.1CodeofMeetingPractice2013.pdf>

Noted

7. **CONFIRMATION OF MINUTES:** 4th August 2016

Resolved: W Crampton/ Clr C Brown that the minutes of the 4th August 2016 meeting be confirmed.

8. **MATTERS ARISING:**

Nil

9. **CORRESPONDENCE:**

In: Carmel Roach- motorhome feedback

Resolved: Clr S. O'Byrne/ W Crampton that a letter is sent thanking Carmel for her feedback and enclosing a Grenfell brochure and bumper sticker.

Out: Nil

Resolved: Clr C Brown/ W Crampton that the correspondence is endorsed.

10. TOURISM STRATEGIC PLAN- PRIORITISING PROJECTS

Discussion was had over the new Cowra Tourism brochure.

Resolved: Clr C Brown/ Clr J Parlett that a letter is sent to Cowra Tourism expressing disappointment that Grenfell was excluded from the new brochure's map, emphasising the importance of strengthening regional relationships and stating that Grenfell looks forward to working closely with Cowra in the future.

	<u>Objective 1</u>	<u>Double overnight visitor expenditure by 2020</u>			
Priority	Projects	Context	Target Consumer Segment	Responsibility	Estimated Cost
1	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the Accommodation Providers Networking Group.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
2	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – February, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
3	Develop packages for visitors	Encourage the development of collaborative packages for visitors by operators.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	
4	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Maintain the Standard of the AVIC.	Continue to operate a level 2 VIC that meets accreditation requirements.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
6	Develop relationships with surrounding AVIC's.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
7	Online bookings for tourism operators.	Training and promotion for the uptake of online bookings for tourism operators.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	
8	Railway Station precinct	Enhance the Railway Station precinct as a rest stop.	Caravan & camping, , Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee	\$200000
9	Target Caravan & Motor home user groups	Promote short term parking in Forbes Street	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, accessible.	Council, TPO	\$5000
10	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
11	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	80000
	<u>Objective 2</u>	<u>Creation of a better visitor experience</u>			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over	Community & Tourism Committee	\$10,000

			55's,		
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Develop a DMP for Weddin featuring data collection	Prepare a Destination Management Plan for Weddin that includes a research component	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, Community, TPO & Tsm Committee	
6	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
7	Special Interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motorhome owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
8	Shire wide signage study and concept plan	Undertake a stocktake of existing tourism related signs, undertake a needs analysis and prioritise these needs. Use this study as a basis for possible funding applications.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO & Tsm Committee	
9	4x4 club events in the Weddin Mountains National Park	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, NSW Family.	Community, TPO & Tsm Committee	
10	Railway Turntable including crane	To be restored and relocated from the gravel pit to the Railway Station	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	
11	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the B&B network.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
12	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
13	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
14	Self guided tours: drives	Promote self-guided walks and drive tours, including Main Street walks and heritage tours. Use brochures websites and target Canberra day trippers.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family,	TPO, Tourism Committee	
15	Accredited Visitor Centre	Once operating, the centre would be listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	
	Objective 3	Attract & enhance product and events			
1	Henry Lawson Birthsite redevelopment	Ideally project will be completed by June 2017, which will mark 150 years since Henry Lawson's birth.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, TPO & Tourism Committee, HLFC.	
2	Stan McCabe Development	Famous cricketer Stan McCabe was born in Grenfell We could draw on his tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's	Community & Tourism Committee	\$84,000 plus installation
3	Jan Lehane Development	Tennis player Jan Lehane was born in Grenfell We could draw on her tourism potential by establishing a monument or some kind of memorabilia	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	\$10,000
4	Reggie McNamara	Life size bronze interactive statue of Reggie in a bike riding position.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's,	Community & Tourism Committee	
5	Event Establishment	Aiming to establish one major event each month including Reggie McNamara cycling race, farmers markets. Months that need events – Feb, March, May, July, August, November	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Community, TPO & Tsm Committee	\$10,000
6	Weddin Mountain Promotion	Promote camping, bush walking bird watching and Seaton's Farm.	Caravan & camping, Culture & Heritage, Nature, Short breaks,	TPO, Tourism Committee	

			Over 55's, NSW Family,		
7	Assist with the development of workshop weekends	Provide encouragement and support to the operators in Grenfell developing a program of workshops weekends ie gardening, art, photography, quilting, metal sculpture.	Culture & Heritage, Short breaks, Over 55's.	Community, TPO & Tsm Committee	
8	Installation of consistent signage shire wide	Develop funding application to install all signage identified during the signage needs analysis.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Council, TPO & Tsm Committee	
9	Weddin Mountains based professionally run event- sporting/ horse-riding/ 4x4 etc.	Negotiate with National Parks over broadening the conditions of use of the Weddin Mountains National park and then promoting these new uses to appropriate user groups.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO & Tsm Committee, Council	
10	Railway Turntable including crane	To be restored relocated from the gravel pit to the Railway Station	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	
11	Encourage Improved accommodation	Organise workshops with guest speakers on the benefits of running a B&B or Farm stay. Support the B&B network.	Short breaks, Over 55's, NSW Family, Accessible.	Council & TPO	
12	Main Street Beautification	Including shop windows and empty shop signage.	Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Tsm Committee	
13	O'Brien's Hill Project	Development is planned for O'Brien's Mine, an historic disused mining site. Plans have been drawn and approved by council. Waiting for a suitable funding to reopen. If approved council will need to match the grant \$ for \$.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family,	Council & TPO	\$200,000 first stage
	Objective 4	Building community awareness and participation			
1	Work closely with regional groups ie car clubs	Develop good relationships with local and regional groups: Probus, Car Clubs etc to facilitate club visits to Grenfell.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Community, TPO	
2	Support VFR via regular community communication and invitations to the AVIC.	Develop community support devices to encourage the VFR market ie rates notice inserts, social media platforms, training on how to improve local photography for social media	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
3	Backyard Champions campaign	Educate locals on things to see and do when they have VFR	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Gateway/Entry signage	Develop funding application to install unique and inspirational entrance to town signage	Caravan & camping, Short breaks, Over 55's, NSW Family,	Council, Tourism Committee & TPO	
5	Accredited Visitor Centre	The centre is listed with other accredited visitor centres. Train local residents as tour guides for town tours and trips to villages and the Weddin Mountains.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's, NSW Family, Accessible.	Council, TPO & Tourism Committee	
	Objective 5	Establish strong industry ties in the region			
1	Develop relationships with Forbes/ Cowra/ Young AVICs that lead to referrals.	Conduct famils and consider training with staff from surrounding AVICs to strengthen relationships leading to greater numbers of recommendations.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family.	TPO	
2	Grow the perception of Grenfell in the minds of caravan and motorhome owners	Develop facilities that attract and retain caravan and motorhome users.	Caravan & camping, Culture & Heritage, Short breaks, Over 55's.	Council, Community, TPO & Tsm Committee	
3	Develop a Tourism Operators networking group	Encourage the expansion of the B&B group to become a Tourism Operators networking group.	Caravan & camping, Food & Wine, Culture & Heritage, Short breaks, Over 55's, NSW Family.	Community, TPO	
4	Special interest Tours and packages	Target sporting groups, clubs, organisations, schools, social groups, bowls clubs, caravan and motor home owners.	Caravan & camping, Culture & Heritage, Nature, Short breaks, Over 55's,	TPO, Tourism Committee	
5	Participate in all appropriate regional tourism campaigns	Participate in all appropriate Central NSW Tourism campaigns what offer measurable benefit to the Weddin Shire	Caravan & camping, Culture & Heritage, Short breaks, Over 55's, NSW Family, accessible.	Council, Community, TPO & Tsm Committee	

Discussion was had over the usefulness of livetraffic.com as an up-to-date resource on road closure information, given its lack of information on local and regional roads.

Resolved: Clr C Brown /W Crampton that Council write to RMS requesting an improved updating system for their website during emergency situations.

Discussion was had over the need for the Lawson birth site project to be completed prior to the 2017 Henry Lawson Festival.

Resolved: Clr C Brown/ W Crampton that the Lawson birth site project is added to the list of deferred activities.

Discussion was had over the development of a new strategic plan for the railway station precinct, including the water tank paddock, to manage current and future installations.

Resolved: Clr S O'Byrne/ W Crampton that council requests the Men's Shed move their sign and donation box to within 20 meters of the Men's Shed building and that the Lions Club and Men's Shed are advised that all future installations at the site require council approval as council is in the process of developing a plan.

Discussion was had over the new structure for regional tourism with the introduction of Destination Networks as administrative areas with no marketing role. The retention of Central NSW Tourism as a marketing body may be worthwhile. Information on recent changes will be circulated.

Resolved: Clr S O'Byrne / Clr J Parlett that Council write to CENTROC expressing strong support for the retention of Central NSW Tourism as a marketing body when the Country and Outback NSW Destination Network is introduced.

11. UPCOMING EVENTS: visit www.grenfell.org.au/attractions/events

- 'Our Heritage, Our History' - Grenfell Art Gallery Exhibition 14 September - 9 October
- Junior Farmer / Rural Youth Reunion 8 October
- 'Shades of Light' - Grenfell Art Gallery Exhibition 11 October - 20 November
- Grenfell Music Club - Concert 15 October
- Lions Market Day 23rd October
- Grenfell Kart Club Race Day 22 - 23 October
- Meet and Greek 19th November
- Grenfell Community Arts & Craft Group - Gallery Exhibition 22 November -8 January
- Breakfast Table Farmers Market- 27th November
- Grenfell Kart Club Christmas Meet 3 December
- Grenfell Music Club - Concert 17 December
- 'Indigo Blue' - Grenfell Art Gallery Exhibition 10 January - Sunday, 19 February 2017
- Grenfell Active Festival March 18th & 19th 2017
- Grenfell Rodeo 18th March 2017 (TBC)
- Grenfell Picnic Races 8th April 2017
- Grenfell Henry Lawson Festival 8-12th June 2017
- Henry Lawson Sesquicentenary June 2017
- Grenfell Shire 1st September 2017
- Grenfell Jockey Club Races 16 September 2017
- Weddin Mountain Muster 24-29th September 2017

4.15pm Clr C Brown declared a conflict of interest and left the room.

Discussion was had over the potential for the Grenfell Rodeo and Grenfell Active Festival to share the Grenfell Showgrounds venue.

4.20pm C Myers left the room and did not return.

4.21pm Clr C Brown re-entered the room.

12. BUSINESS WITH NOTICE:

Nil

13. QUESTIONS WITH NOTICE:

Nil

14. NEXT MEETING: Thursday 1st December 2016 3pm at the Council Chambers

15. CLOSURE: 4.25pm

Cr Bembrick returned to the room.

Cr Diprose previously submitted a written declaration of interest and left the room.

[Men's Shed Sign and Donation Box.](#)

Noted

203 RESOLVED: Cr O'Byrne and Cr Bembrick that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

Cr Diprose returned to the room.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 6 OCTOBER 2016 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

ELECTION OF CHAIRPERSON

Resolved: Mr Crampton and Clr Parlett that Mrs I Holmes be appointed as Acting Chair.

Resolved: Clr Parlett and Mrs Yates that Mr B Hayes (DES) be appointed as Chairman of Heritage.

1. **PRESENT:** Clr J Parlett, Clr P Diprose, Clr C Brown, Mr J Hetherington, Mr I Pitt (Historical Society), Mrs D Yates, Mr W Crampton, Mrs I Holmes and Mayor M Liebich (Observer)
2. **APOLOGIES:** Mr B Hayes (DES/Chair) & Mrs S Jackson-Stepowski (Heritage Advisor)

Resolved: Clr C Brown and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 4 August 2016

Resolved: Clr Brown and Clr Parlett that the minutes 4 August be adopted.

4. **CONFLICTS OF INTEREST:**

Nil

5. **MATTERS ARISING:**

- 5.1 Medical Centre Historic Reference Panels

Some discussion was had on the panels and the Committee wanting to see a draft display at the next meeting.

Resolved: Clr Parlett and Mrs Yates that draft panels be formatted and presented to the December meeting.

Resolved: Clr Brown and Clr Diprose that Mr Trevor Hargraves, Mrs Carol Hargraves and Mrs Dot Lamkin be consulted as a resource for the panels.

- 5.2 NSW Heritage Grants 2016/17

Mrs Holmes advised that 2 grant applications were received at the close and that Mr Hayes made a recommendation to the September Council Ordinary Meeting which was resolved. Funding has been allocated to IGA Building (Mark Crutcher) and Grenfell Shoes (Maria Neill). Mrs Holmes advised that a couple of other shops received applications but ran out of time to submit their application. Mrs Holmes advised that there is still grant funding remaining. Mrs Yates declared an interest and stayed in the room.

Resolved: Clr Brown and Mrs Yates that the 2 Shops (Grenfell Furniture & Whitegoods, Louisa's Locker) be given an extension until 3 November to lodge applications for consideration.

5.3 HNM Activation Grants 2016/17

Mrs Holmes advised that Council has received no response. Cllr Brown advised that she had phoned the Office of Environment and Heritage and that recommendations have been made. Applicants will be advised next week.

5.4 Grenfell Rural Youth Reunion

Mrs Holmes advised that a response letter as per resolution was forwarded on the 19 August 2016.

5.5 Heritage Markers – Application of use

Mrs Holmes advised that an updated version had been given to Claire (Arts & Culture) for their use and information.

5.6 Strategic Plan Development for direction of Heritage

Mrs Holmes advised that due to Council and Committee elections that an email was forwarded to the existing Committee advising a delay to the resolution.

Resolved: Cllr Brown and Mrs Yates that a Committee Workshop be set to discuss and Mr Hayes be consulted to set an appropriate date/time for Workshop and advise Committee.

6. CORRESPONDENCE:

Nil

7. BUSINESS WITH NOTICE:

7.1 2016 Heritage Charter

Mrs Holmes advised that a copy of the current Charter was forwarded to Committee Members and briefly went through the Charter.

8. HERITAGE ADVISORS REPORT

Nil. Heritage Advisor was absent due to road floods.

9. QUESTIONS WITH NOTICE:

Nil

10. NEXT MEETING: Thursday 1 December 2016 at 4.30pm.

11. CLOSURE: There being no further business the meeting closed at 6.00 pm.

204 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

At this point Cr Diprose left the room.

MINUTES OF THE BOGOLONG DAM COMMITTEE MEETING HELD WEDNESDAY 12 OCTOBER, 2016 AT THE COUNCIL CHAMBERS COMMENCING AT 8.00 AM (C2.6.44)

1. **PRESENT:** Cr Liebich, Cr O'Byrne, R Grimm, G Carroll and W Twohill.

2. **APOLOGY:** D Nealon.

Resolved: Cr O'Byrne and R Grimm that the apology be accepted.

3. **MINUTES:** 8 September 2016

Resolved: G Carroll and R Grimm that the Minutes from 8 September 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **GENERAL BUSINESS:**

6.1 Survey of Bogolong Dam: Karl Lupis has been engaged to carry out the survey.

Noted

6.2 R Grimm: Whites Rural Community Grants

Resolved: G Carroll and Cr O'Byrne that R Grimm submit a grant proposal for Whites Rural Community Grants.

6.3 Temporary Lease of Land

Noted

6.4 Meetings with:

- NSW Public Works
- NSW Roads and Maritime Service (Report to Council attached)
- Mr Paul Hienrichs

Noted

6.5 Bogolong Dam Rehabilitation – Community Environment Grant status report. – works planning continuing.

Noted

6.6 Bogolong Dam Water Leaks: update. Polymer Innovations were contacted regarding their product which will seal the dam wall where the leaks are.

Resolved: G Carroll and Cr O'Byrne that the product be investigated and obtain recommendations from past users.

6.7 Bogolong Dam Master Plan: Roadwork plans to be incorporated into the Master Plan.

Noted

6.8 Soilcon: Peter Kirwin be asked what services can be provided, including leak sealing.

Noted

7. **NEXT MEETING:** Wednesday, 14 December 2016, at 8.00 am.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 8.42 am.

205 **RESOLVED:** Cr McKellar and Cr O'Byrne that the Minutes of the Bogolong Dam Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 17 OCTOBER 2016 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Crs Best (Chair), Parlett, Brown, O’Byrne, McKellar, Bembrick and Diprose. Messrs W Twohill, B Hayes and L Gibson (observers).

2. **APOLOGIES:** Cr M Liebich, Cr J Niven and Mr G Carroll.

As the Mayor Cr Liebich was an apology Deputy Mayor Cr Best took the chair and chaired the meeting.

Resolved: Cr Parlett and Cr Bembrick that the apologies be accepted.

3. **MINUTES:** 15 August 2016

Resolved: Cr Brown and Cr Parlett that the minutes from 15 August 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Nil

Noted

6.2 **Corporate Services Department:**
Report on Town Costings.

Noted

6.3 **Director Engineering:**
Reports on Works, Other Works, Future Works, RMS RMCC Contract, Blacks Bridge Renewal, Forbes Street B Double Routes, RFS Forum Dubbo, Heavy Vehicle Forum Temora, Change of Rural Address and Grenfell RSL Grant.

Noted

6.4 **Director Environmental Services:**
Reports on Sewerage Treatment Works, Caravan Park Operations, Animal Control, Grenfell Waste Depot, Grenfell Medical Centre Development, Weddin Aquatic Centre, Grenfell Caravan Park and Town DAs.

Noted

7. **GENERAL BUSINESS:**

7.1 **Bogolong Dam Status**

Noted

8. **DEVELOPMENT ENQUIRIES**

Over the last month Council has had enquiries for development at the following premises:

- Iandra Castle Shed Proposal

- Simpson Drive Dwelling
- Gooloogong Road Zoning
- Grimshaw Lane Shed
- West Street Shed
- Holy Camp Road Subdivision
- Grain Corp Site Quandialla Site Developments
- Muncks Lane Pool
- 1 Main Street Site Development Enquiries
- Greenethorpe Proposed Pool
- Dagmar Street Fencing

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Monday, 14 November 2016 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5.44 pm.

206 RESOLVED: Cr Brown and Cr O’Byrne that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 18 OCTOBER 2016
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs W Twohill, B Hayes and L Gibson.

Apology: G Carroll

Resolved: L Gibson and B Hayes that the apology be accepted.

Minutes: of meeting 16 August 2016

Resolved: B Hayes and L Gibson that the minutes from 16 August 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal resubmitted by Friday, 29 July 2016 with the proposal to be reassessed. Council was to be advised of the outcome of the re-assessment by 30 September 2016. Awaiting outcome.
Innovation Fund grant funding application with Parkes, Forbes and Lachlan Shire Councils successful. Project agent appointed to undertake fiscal responsibility and services review processes.
- (ii) 2016/2017 Operational Plan – in progress. Capital projects to be now instigated.
- (iii) 2015/2016 Annual Report – to be forwarded to the Division of Local Government by 30 November 2016. General Manager to pursue.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Engineering Traineeship – to be readvertised in October/November 2016.
 - Parks and Gardens Apprentice – to be advertised in October/November 2016.
 - Water Cart Operator –advertised. Closes 2/11/2016.
 - Roller Operator –advertised. Closes 2/11/2016.
 - Grader Operator – advertised. Closes 2/11/2016.
 - Design Engineer – to be re-advertised.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under Round 3 of (NSRF) unsuccessful. Feedback being obtained.
- (ii) Grenfell Medical Centre Operation – documents prepared and have been forwarded to proponents to facilitate submission of proposals. General Manager and Director Corporate Services pursuing. Closes 20 October 2016.
- (iii) Weddin Street Medical Centre – currently in the process of sourcing a doctor. General Manager pursuing.

4. Community Services and Education

Nil

5. **Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Process in progress to reduce minimum lot sizes in large lot residential zone (R5). The Minister for Planning and Environment approved a Gateway Determination for the draft addendum and planning proposal. Planning proposal publicly exhibited and community consultation to commence after being referred to government agencies.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding of \$255,429 available with Council's contribution being \$42,571 to undertake works as prioritised in Emu Creek Stream Management Plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Meeting to be held with landowners at the Hub on Thursday 3 November, 2016 who have not signed agreements to further explain Councils plans. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. **Sewerage**

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.
- (iii) Sewer Main Connections – relining of lateral connections currently being undertaken by Insituform. Director Engineering pursuing.

7. **Recreation and Culture**

- (i) Art Gallery – 'Shades of Light' by Roslyn Elms and Elaine Dowd is on display until 20 November, 2016.
- (ii) Cinema – next movie 'Me before You' to be held on Wednesday, 19 October 2016.
- (iii) Henry Lawson Oval Master Plan – plan adopted. Works priorities and associated funding to be considered. Director Engineering to pursue.
- (iv) ClubGrants Category 3 Funding – Expression of Interest (EOI) submitted for Stage 2 of the Grenfell Swimming Pool upgrade. Awaiting outcome.

8. **Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. **Transport and Communication**

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – Blacks Bridge construction is to commence as scheduled in January 2017 with preliminary works already commenced.
- (vi) Caravan Parking Forbes Street – upgrade works commenced. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land – four sales currently pending. Linen plans to be forwarded to Lands Titles Office (LTO). Sale process to be initiated upon advice from LTO. Internal roadworks to commence in November 2016.
- (ii) Henry Lawson Festival – Annual General Meeting (AGM) to be held Tuesday, 18 October 2016.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – project agent appointed for Innovation Fund program.

13. Other Matters

- (i) Overgrown Blocks – letters seeking approval to slash blocks sent. Closes 19 October 2016. Awaiting replies.
- (ii) Village/Roadside Slashing/Spraying – in progress.

14. Job List: review

Noted

Next Meeting: Tuesday, 15 November 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 8.37am.

207 RESOLVED: Cr Best and Cr McKellar that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- September 2016 1. Australian Local Government Association: Deputy Mayor and Director Engineering to attend the 2016 Local Roads and Transport Congress at Toowoomba from 9-11 November, 2016.

In Progress

2. DEFERRED ACTIVITIES:

- April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

In Progress

- November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

In Progress

- February 2014 3. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

In Progress

- June 2015 4. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).

In Progress

5. Grenfell Medical Centre Operation: invite a representative from the NSW Rural Doctors Network to address Council (GM).

In Progress

6. Pigeon Control – Main Street: continue to investigate options (DES).

In Progress

- March 2016 7. Contaminated Land: place the policy on public exhibition. Resubmit to Council for formal adoption (DES).

In Progress

- April 2016 8. Grenfell Caravan Park: investigate alterations to dwelling and cost of a Manager's office (DES).

In Progress

- May 2016 9. Bogolong Dam: meet with Paul Heinrichs at his preferred location (DE).

In Progress

- June 2016 10. Memorial Park Flagpole: adjust flagpole (DE).

In Progress

11. Short Street Parking Plan: develop plan (DE).

In Progress

12. Lawn Cemetery Seat: purchase and install new seat (DE).
In Progress
- July 2016
13. Endemic Garden: install new plaques (DE).
In Progress
14. Weddin Land Classification: prepare planning proposals (DES).
In Progress
15. Weddin Local Environment Plan: forward planning proposal to Rural Fire Service for comment. Commence community consultation (DES).
In Progress
- August 2016
16. Grenfell Sesquicentenary: conduct a red carpet Open Day in VIC on October 2016 long weekend (DCS).
Carried Out
- Cr Diprose returned to the room.**
17. Policy for Planting of Vegetation along Kerbsides: develop policy (DE/GM).
In Progress
18. Fencing Bimbi State Forest: request fencing to be replaced (DE).
In Progress
19. Weddin Aquatic Centre: resubmit grant funding application (GM/DCS).
In Progress
20. Grenfell Waste Depot: call tenders for operation of Grenfell Waste Depot (DES).
Carried Out
- September 2016
21. Heavy Vehicle Safety and Productivity Programme: accept offer of funding for Bewleys Road (DE/GM).
Carried Out
22. Off Leash Area: declare, signpost and advertise the proposed trial off leash area (DES).
Carried Out

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

208 **RESOLVED:** Cr Best and Cr Bembrick that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGERS REPORT

1. **Weddin Street Surgery, P2.12.4**
Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

1. **Grenfell Waste Depot, E3.3.2**
Reason for confidentiality: commercial information (Section 10A(2)(d))

MAYORAL MINUTE

1. **General Manager – Contract of Employment, P4.10015**
Reason for confidentiality: staff matter (Section 10A(2)(a))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council

GENERAL MANAGERS REPORT

1. Weddin Street Surgery, P2.12.4

Reason for confidentiality: commercial information (Section 10A(2)(d)(i))

RESOLVED: that the request be confirmed.

DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT

1. Grenfell Waste Depot, E3.3.2

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council award the tender for the Contract for the Operations of the Grenfell Waste Depot to Calvani Haulage P/L.

MAYORAL MINUTE

1. General Manager – Contract of Employment, P4.10015

Reason for confidentiality: staff matter (Section 10A(2)(a))

Noted

CLOSURE: There being no further business the meeting closed at 8.30pm.

Taken as read and confirmed as a true record this day 17 November 2016.

..... General Manager.....Mayor