



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: [mail@weddin.nsw.gov.au](mailto:mail@weddin.nsw.gov.au)  
website: [weddin.local-e.nsw.gov.au](http://weddin.local-e.nsw.gov.au)  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 MAY 2015 COMMENCING AT 4.00 PM

14 May 2015

Dear Councillor,

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 MAY 2015**, commencing at **4.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 April 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS:(a) General Manager
  - (b) Director Corporate Services
  - (c) Director Engineering
  - (d) Director Environmental Services
  - (e) Delegates
9. MINUTES
  - Local Traffic Ctee Mtg, 15/4/2015
  - Henry Lawson Festival Ctee Mtg, 21/4/2015
  - Local Emergency Management Ctee Mtg, 5/5/2015
  - Local Government Reform Mtg, 15/5/2015
  - Town Works Ctee Mtg, 18/5/2015
  - Property & Development Ctee Mtg, 18/5/2015
  - Manex Ctee Mtg, 19/5/2015
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, J Parlett, C Brown and P H Best. General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson)

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**477** **RESOLVED:** Cr Brown and Cr Halls that the Minutes of the Ordinary Meeting, held on 16 April 2015, be taken as read and **CONFIRMED.**

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

---

The following requests have been received:-

Nil

### **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr N Hughes	Director Environmental Services Report Item B1 DA 6/2015	Relation of Applicant	Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE  
WEDDIN SHIRE COUNCIL HELD, 21 MAY 2015.**

---

**SECTION A -       Matters for information**

- A1.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 14/2015.
- A2.   Rural Financial Counselling Service, C1.7.8: Forwarding the Executive Officer Report to the Rural Financial Counselling Service, NSW – Southern Region Board for the period February 2015 – March 2015.
- A3.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 15/2015.
- A4.   Minister for Local Government, The Hon Paul Toole MP, A3.9.3: Advising in September last year, Premier Mike Baird and I announced a record \$1 billion investment to support Councils to become Fit for the Future and to strengthen communities across NSW.
- A5.   Local Land Services, A3.6.65: Encouraging you, or a representative from your Council, to submit a nomination to the Central West LLS Local Government Community Advisory Group.
- A6.   CENTROC, C2.7.3: Advising Centroc, in collaboration with Regional Development Australia Central West, has developed a framework (decision making matrix) to prioritise infrastructure projects across the region.
- A7.   Bev & Rod Kershaw, H2.5.2.12: Advising as ongoing managers of Iandra we continue in our attempt to maintain its history.
- A8.   Angus Taylor MP, A3.19.3: Federal Member for Hume Angus Taylor has congratulated Weddin Shire Council on securing \$230,000 in funding under the Federal Government's *Black Spot Programme*.
- A9.   Transport for NSW, T3.8.5: Thanking you for your letter to the Minister for Roads and Freight regarding the Cowra Lines.
- A10. Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra, Katrina Hodgkinson has welcomed \$28.5 million in new heritage funding from the NSW Government, and is encouraging local residents to put the Cootamundra electorate's heritage treasures forward for support.
- A11. St Joseph's Primary School P&F Association, C1.1.3/C1.8.4: Advising the Festival of Small Halls held in Grenfell on the 18<sup>th</sup> March 2015, proved to be a great success for our town.
- A12.   Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 16/2015.
- A13.   Weddin Development Committee, C2.6.33: Writing on behalf of the Weddin Development Committee to thank Weddin Shire Council for your generous sponsorship of the 2015 Weddin Business Awards held on April 18<sup>th</sup> at the Grenfell Bowling Club.

- A14. Rotary Club of Grenfell Inc., P2.1.2: Advising that the approved work at Rotary Park has been completed, apart from the attachment of the commemorative plaque which will be attended to when received.
- A15. The Hon Paul Toole MP, C2.10.9: Announcing that the NSW Government has accepted a proposal from the Independent Pricing and Regulatory Tribunal (IPART) to conduct the Fit for the Future assessment process, operating as the Expert Advisory Panel.
- A16. Local Government NSW, C2.10.9: Forwarding IPART's proposed Assessment Methodology. LGNSW is currently reviewing the detail of the Consultation Paper, and is committed to keeping members fully informed as information comes to hand.
- A17. NSW Office of Local Government, A3.9.3: Advising the Minister for Local Government has announced that the Independent Pricing and Regulatory Tribunal (IPART) will undertake the role of the Expert Panel in assessing councils' Fit for the Future proposals.
- A18. Grenfell RSL Sub-Branch, C1.3.26/C1.4.5: Thanking you for your assistance with the ANZAC Centenary Campout conducted at Proctor Park.
- A19. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 17/2015.
- A20. NSW State Training Services, P4.202.66: Advising we have recently issued Michael Walker with his Certificate, following completion of his traineeship training.
- A21. Norma Graham, P2.2.5: Advising last Tuesday 28 April my two sisters-in-laws and I visited Bimbi Cemetery to put flowers on family graves. The grounds looked absolutely wonderful and you have done an amazing job with the toilets.
- A22. Gulgong Heritage Harness Association Inc., C1.4.1: Advising due to changes within our Club that have altered some of our events, we regret to inform you that this year we are not holding a Henry Lawson Pilgrimage Drive.
- A23. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 18/2015.
- A24. NSW Roads and Maritime Services, T3.4.1: Advising Bike Week is to be conducted from Saturday 12 to Sunday 20 September, 2015.
- A25. The Hon Katrina Hodgkinson MP, C2.10.9: Thanking you for your recent correspondence in which you express your concerns about Council's proposals and assurances in relation to 'Fit for the Future'.

## **SECTION B**

## **Matters for Report**

- B1. Local Land Services, C2.8.1/A3.6.65: Writing responding a community meeting held at Bimbi to address the fencing issue on the TSR.
- B2. David Boughton, R2.4.90: Advising my wife and I visited Grenfell this week and met up with Bruce Robinson at Grenfell Museum, who was a delightful person and most helpful with our research on the Schweitzers family.
- B3. Deanne Freeman, T3.4.3: Attaching the approved speed zone reviews for Murrays Lane, Berrys Lane and Quondong Road.
- B4. Deanne Freeman, T3.4.3: Attaching a copy of the approved speed zone review for Mary Gilmore Way, Grenfell and Bimbi.
- B5. Joy and Quentin Murray, P2.12.4: Advising my husband and myself along with many others attended Dr Albadran's surgery in Weddin Street last week.
- B6. NSW Roads and Maritime Services, T3.7.3: Advising Roads and Maritime Services would like to thank Councils for their participation in the 2014/2015 Federal Black Spot Program and NSW Safer Roads Program, and for the project proposals received for the 2015/2016 programs.
- B7. Kathleen McCue, B1.11.2: Writing to request Council's permission to erect a sign stating 'GALLERY' on Melyra St, near or attached to the Cross St (Gooloogong Rd) sign.

**478**      **RESOLVED:** Cr Hughes and Cr Niven that Correspondence sections A and B be noted.

## **SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. Cowra Shire Council, C2.10.9: Writing in relation to the State Government's release in 2014 of the proposed Local Government Reform.

In keeping with the Independent Panel's recommendations for the future of our Councils, and the clear indication from the Government that these matters need to be at least considered, may I suggest that we at least meet to discuss the recommendations.

I take this opportunity to point out that at this stage Cowra Council is pursuing the standalone option.

### **RECOMMENDATION:**

- i) that Cowra Shire be advised that Weddin Shire Council vehemently opposes amalgamations.
- ii) that Cowra Shire be advised that Council is prepared to discuss various opportunities such as resource sharing, purchasing and training whereby each organisation would be able to gain efficiencies and economies of scale to assist us to stand alone as independent Councils in the long term.

### **479 RESOLVED: Cr Hughes and Cr Parlett that:-**

- i) Cowra Shire be advised that Weddin Shire Council vehemently opposes amalgamations.
- ii) Cowra Shire be advised that Council is prepared to discuss various opportunities such as resource sharing, purchasing and training whereby each organisation would be able to gain efficiencies and economies of scale to assist us to stand alone as independent Councils in the long term.

2. Grenfell Soccer Club Inc., P2.1.6: Advising on behalf of the Grenfell Soccer Club Inc. we would like to request permission to use Lawson Park soccer grounds for the winter soccer competition this year.

The senior competition starts on Sunday 12 April and finishes in late September 2015.

Also, we appreciate your maintenance of the grounds.

**Note: As the season has commenced permission was granted as requested subject to a copy of their Public Liability policy being forwarded to Council.**

### **RECOMMENDATION:**

Confirm Action

### **480 RESOLVED: Cr Best and Cr Niven that the action be confirmed.**

3. Grenfell Junior Rugby League, P2.1.6: Requesting permission from Weddin Shire Council for the use of Lawson Oval for the 2015 Lachlan District JRL competition.

In addition to the home/away season, we have submitted an application to hold the Grand Final on Saturday 19<sup>th</sup> September. Once we know if our submission is successful we will be in touch to discuss in further detail.

**Note: As the season has commenced permission was granted as requested subject to a copy of their Public Liability policy being forwarded to Council.**

**RECOMMENDATION:**

Confirm Action

**481 RESOLVED:** Cr Hughes and Cr Brown that the action be confirmed.

4. The Henry Lawson Festival of Arts Committee, C2.6.32: Writing on behalf of the Grenfell Henry Lawson Festival of Arts committee to ask for Council assistance with the installation of the festival themed street banners along Grenfell's Main Street.

Ideally we would like to ensure these banners are in place before the beginning of May.

We appreciate your consideration of this request.

**For Information**

**Noted**

5. Arts OutWest, C1.3.16: Advising we will be holding the Arts OutWest Annual General Meeting (AGM) on Saturday, 16 May at 2.00 pm at Mayfield Garden. We would like to extend an invitation to Weddin Shire Council to attend the meeting.

As Councillor Carly Brown is currently appointed to the Arts OutWest Board to represent Weddin there is no need for you to appoint a new representative this year unless you wish to change your nominated board member.

In addition to the named council representatives making up the Board, the Board also includes three elected positions. The AGM will include the election for these three positions.

**Note: Cllr Brown will be attending on Council's behalf.**

**RECOMMENDATION:**

Confirm Action

**482 RESOLVED:** Cr Halls and Cr Hughes that the action be confirmed.

**Clr McClelland entered the meeting at this point 4:06 pm.**

**Clr Griffiths entered the meeting at this point 4:06 pm.**

6. Southern Phone, U1.2.5: Advising we have noted your interest in Southern Phone and our future expansion planning. You can be assured as a shareholder, and soon to be customer of Southern Phone, we will be sharing our plans for the future with you.

Southern Phone products are going on sale in 50 Australia Post outlets as a trial for a period of 3 months; Southern Phone has aspirations that this trial will lead to a national rollout with Australia Post. We are about to start providing overflow and after hour call center support to Local/State and Federal Government Agencies through our subsidiary Southern Star contact centers. These strategies will stretch our current infrastructure and staffing levels.

In the meantime we are looking forward to working closely with you to grow the customer base amongst your shire.

**For Information**

**Noted**

7. NSW Roads and Maritime Services, T3.7.3: Roads and Maritime Services is pleased to confirm that funding has been approved for the delivery of the below listed projects by Council in 2015/2016 as part of the Australian Government Black Spot Program, New South Wales Safer Roads Program and Active Transport Program.

<b>Program</b>	<b>Project Number</b>	<b>Project</b>	<b>RMS Funding</b>	<b>RMS Contribution</b>
Australian Government Black Spot Program	S/08390	MR 239 S of Grenfell – shoulder widening and delineation	\$130,000	100%
Australian Government Black Spot Program	S/08391	Mary Gilmore Way S of Grenfell – shoulder widening and delineation	\$100,000	100%

Roads and Maritime look forward to working with Council to successfully deliver the 2015/2016 financial year program of works for the safety and traffic programs.

**RECOMMENDATION:** that approval be granted for the acceptance of the grant funding to be signed under the seal of Council if necessary.

**483** **RESOLVED:** Cr Best and Cr Brown that approval be granted for the acceptance of the grant funding to be signed under the seal of Council if necessary.



8. National Stronger Regions Fund (NSRF), H1.1.7/P2.12.17: Thanking you for your application for funding under Round One of the National Stronger Regions Fund (NSRF).

Following careful assessment of all applications, I regret to advise that, on this occasion, your project has not been selected for the funding.

Round One of the NSRF was heavily subscribed with 405 applications received by the Department, requesting approximately \$1.21 billion in grant funding. Details of projects which have received funding under Round One are available on the Department's Website at [www.infrastructure.gov.au/nsrf](http://www.infrastructure.gov.au/nsrf)

The Department is offering feedback to all applications on their NSRF application.

Round Two of the NSRF will open on 15 May, 2015 and closes on 31 July, 2015.

**Note: Feedback is being obtained.**

**Options:**

- i) **Grant funding application be re-submitted for the Medical Centre under NSRF Round Two; or**
- ii) **Council's funds be utilised to construct the Medical Centre to enable the project to commence.**

**RECOMMENDATION:**

For Council's Consideration

**484 RESOLVED:** Cr Parlett and Cr Brown that Council's commence the Grenfell Medical Centre project with funding to be sourced from Council's internal reserves.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 MAY 2015**

---

**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**485**     **RESOLVED:** Cr Niven and Cr Brown that the late correspondence be received and dealt with because of the urgency of the matters.

9.     Independent Pricing and Regulatory Tribunal (IPART), R1.4: Advising the outcome of Council's application for a special rate variation for 2015/2016.

**Copy forwarded to Councillors**

**For Information**

**Noted**

**486**     **RESOLVED:** Cr Hughes and Cr Halls that the Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTION

### **1. Grenfell Medical Centre, P2.12.17**

Notice is given of the following motion at the May 2015 Council Meeting:-

i) ***“that resolution 363 be rescinded”***

Signed: Cr Paul Best

Seconded by: Cr Geoff McClelland

Cr Alan Griffiths

**Note: Resolution 363 is as follows:**

*“that a single Building Contract be drafted for the proposed Grenfell Medical Centre Development to allow a single tender proposal with the tender specification documents to include a local contractor component to be considered in the tender assessment process.”*

**487 RESOLVED:** Cr Best and Cr McClelland that Resolution No. 363 be rescinded.

**488 RESOLVED:** Cr Best and Parlett that:-

- i) multiple contracts as required be developed for various components of the Grenfell Medical Centre development,
- ii) an Onsite Supervisor be engaged and a job description be developed for the position,
- iii) a Contract Manager be engaged,
- iv) in calling for quotations for the various components of the development all submissions will require labour and materials to be shown as separate items.

14 May 2015

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Local Government Reform – ‘Fit for the Future’ Proposal, C2.10.9**

The preparation of Council's 'Fit for the Future' submission, Rural Council proposal – Template 3 is continuing, with a community information session held Monday 27 April 2015 at the Grenfell Community Hub.

A Rural Council 'Options for Working Together' paper has been developed and placed on Council's website which outlines key issues and provides an approach for Rural Councils to respond and meet the 'Fit for the Future' criteria. Key issues being canvassed include a proposed variation to the rates, types and levels of service delivery, level of community involvement, governance including lowering the number of councillors and reduced formal meetings, and a greater emphasis on strategic planning. The paper has been forwarded to the other 10 potential Rural Councils to assist them in their deliberations. A compact has also been developed and forwarded to the other potential Rural Councils to include in our submissions which outlines the advantages of working together as well as identifying opportunities for collaboration.

Online engagement for the public to have input into the key issues and various options available to Council has also been arranged with feedback being received. Council has developed a Facebook page to provide information to the community and seek feedback on Council's Rural Council proposal. Residents appear very pleased that Council is pursuing the Rural Council option in regards to our future direction which will ensure we maintain our identity, services and jobs.

As well as engaging the community in regards to the Rural Council option, there are also a number of messages or 'bites' from Council's Mayor, Cr Mark Liebich, explaining Council's position on the future role that Council may play in the community. These 'bites' are being very well received as they explain Council's current position and future direction in a clear and concise manner.

A staff workshop was held in conjunction with Mr Stephen Sykes on Wednesday, 22 April 2015 to discuss our 'Fit for the Future' proposal. It is proposed to conduct a further Councillor Workshop mid-June to finalise Council's draft 'Fit for the Future' submission prior to it being submitted to the June Council Meeting for formal adoption. Council's proposal will then be submitted by 30 June 2015. It is also proposed to place our draft submission on public exhibition for twenty eight (28) days for public comment. A draft of our proposal will be also forwarded to Councillors for information and comment.

## THE GENERAL MANAGER'S REPORT

---

The Minister for Local Government the Hon Paul Toole MP has also announced that the Independent Pricing and Regulatory Tribunal (IPART) supported by South Australian Local Government expert Mr John Comrie will review all of the 152 Local Government 'Fit for the Future' submissions. IPART are currently requesting responses to their draft methodology. A draft response has been prepared and has been forwarded to the other 10 potential Rural Council's for comment before being submitted by 28 May, 2015. IPART's method will be as follows:

- Ensure we have the characteristics of a Rural Council
- Ensure we have a plan in place to become 'Fit for the Future'.
- Ensure we can obtain future targets for our ratios.
- Ensure in the next 3 - 4 years we can meet the 'Fit for the Future' criteria of:
  - Scale and Capacity
  - Efficiency
  - Asset/Financial Management
  - Service Delivery

In completing the Rural Council Proposal - Template 3 our submission will have to demonstrate that all the recommendations for Weddin Shire from the ILGRP's final report including proposed amalgamations have been properly assessed before being ruled out. In this regard and as previously approved by Council a meeting has been arranged with Forbes Shire Council to discuss Local Government Reform and a similar meeting with Cowra Shire Council will be considered in correspondence.

If we are to remain independent as a Rural Council it is imperative that in our submission due 30 June, 2015 we can demonstrate how we will in the future be 'Fit for the Future' and obtain scale and capacity, improve our asset management systems, improve efficiencies in service delivery as well as demonstrating how we will become financially sustainable in the long term.

**RECOMMENDATION:** that Council's draft Rural Council Proposal – Template 3 be placed on public exhibition for 28 days for public comment and then submitted to the June 2015 Council meeting for formal adoption.

**489 RESOLVED:** Cr McClelland and Cr Brown that Council's draft Rural Council Discussion paper be placed on public exhibition for 28 days for public comment.

### **2. Fees for Councillors and Mayors, C2.2.3**

The Local Government Remuneration Tribunal released its Report on 13 April 2015 and determined to increase fees payable to Councillors and Mayors by 2.5% from 1 July 2015.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2015/2016</u>	<u>Current (2014/2015)</u>
Councillor	\$8,330 - \$11,010	\$10,740
Mayor (additional)	\$8,860 - \$24,030	\$23,440

## THE GENERAL MANAGER'S REPORT

---

### **RECOMMENDATION:** that:-

- i) the fees for 2015/2016 be determined,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2015/2016.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2015 Council Meeting for formal adoption.

### **490** **RESOLVED:** Cr Halls and Cr Best that:-

- i) the fees for 2015/2016 remain the same as the 2014/2015 fees,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2015/2016.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2015 Council Meeting for formal adoption.

### **3. ANZAC Centenary, C1.3.26**

The ANZAC Centenary commemoration was held in a very dignified and respectful manner at Memorial Park on Saturday, 25th April 2015.

New Zealand Army Officer Squadron Leader Ronald Hunt attended the ANZAC Service, delivering a very enlightening and informative address. Mr Hunt also attended the dawn service and the luncheon on Saturday.

The Centenary of ANZAC Concert was also held on Friday night, 24th April at the Henry Lawson High School Auditorium and was very successful. Entertainment consisted of performances from local schools, the Grenfell Town and District Band, poetry from John Hetherington, Red Cross History with Beth Taylor and a sing-a-long. The concert concluded with the Australian and New Zealand National Anthems.

The ANZAC Centenary Campout held Friday 24th April 2015 was also very successful with a number of campers sleeping out. Family and friends camped out at Proctor Park next to the Scout Hall on ANZAC eve, before waking early, walking up to the Dawn Service at Memorial Park, then returning for breakfast.

It was an excellent way to celebrate the sacrifices of the ANZACs and experience some of the living conditions they endured.

It was a very good weekend which afforded residents and visitors the opportunity to remember and honour the service and sacrifice of many Australians who lost their lives in the conflict.

**RECOMMENDATION:** that Council write to the Grenfell RSL congratulating them on the outstanding success of the ANZAC Centenary Commemoration.

### **491** **RESOLVED:** Cr McClelland and Cr Hughes that Council write to the Grenfell RSL congratulating them on the outstanding success of the ANZAC Centenary Commemoration.

## THE GENERAL MANAGER'S REPORT

---

### 4. Weddin Business Awards, C2.6.33

The Weddin Business Awards were held on Saturday 18<sup>th</sup> April, 2015 at the Grenfell Bowling Club and were very successful.

Special guest Mr Kerry O'Keefe's wit and humour certainly entertained the crowd as he proved to be very popular with attendees.

The awards which were embraced by the local business sector will certainly encourage and motivate local businesses to strive for excellence in their respective businesses in the future.

It was an excellent evening and a credit to Mr Bruce Buchanan from the Orange BEC, Mr Peter Moffitt Chairman of the Weddin Development Committee, various committee members and Councils Economic Development Officer Auburn Carr who all worked tirelessly to bring this tremendous initiative to fruition.

**RECOMMENDATION:** that Council write to the Weddin Development Committee and Mr Bruce Buchanan congratulating them on the outstanding success of the 2015 Weddin Business Awards.

**492** **RESOLVED:** Cr Brown and Cr Best that Council write to the Weddin Development Committee and Mr Bruce Buchanan congratulating them on the outstanding success of the 2015 Weddin Business Awards.

### 5. Citizenship Ceremony, A3.3.1

A citizenship ceremony for Xiuhua Huang, Ganlong Xia, Ximing Xia, Yongyan Xia was carried out by the Mayor in conjunction with the General Manager on Tuesday, 5 May 2015. The ceremony was attended by various friends and invoked a delighted response from the new citizens.

**For Information**

**Noted**

### 6. Central West Local Land Services Community Advisory Group, A3.6.65

Central West Local Land Services recently wrote to Council seeking a Council representative to submit a nomination to the Central West LLS Local Government Community Advisory Group.

Membership in this Community Advisory Group will ensure that Local Councils are contributing advice to Central West LLS to assist in the provision of innovative services to Local Government communities and to enable them to better manage Natural Resources.

## THE GENERAL MANAGER'S REPORT

---

The purpose of the group is to:

- a) Provide advice and strategic support to the Central West LLS Board and staff on matters relating to Local Government within the normal operations of the LLS;
- b) Improve customer service to Local Government by creating networking opportunities and partnerships to address local and regional issues;
- c) Provide a forum for a positive exchange of ideas between Central West LLS and Local Government in relation to strategies, policies, projects and best practice; and
- d) Maximise opportunities for Local Government and CWLLS to assist the wider community to increase relevant skills and knowledge, and build capacity.

As the nomination had to be submitted by Friday 24<sup>th</sup> April, 2015 Council's Mayor Cr Liebich was nominated. We are currently awaiting advice on the outcome of the nomination.

### **RECOMMENDATION:**

Confirm Action

**493 RESOLVED:** Cr Hughes and Cr Niven that the action be confirmed.

### **7. Cowra Rail Lines, T3.8.5**

The Minister for Roads, Maritime and Freight the Hon Duncan Gay MP advised in a meeting at Cowra on Thursday 7 May 2015 attended by the Mayor and General Manager that the tender process for the Cowra Rail Lines has been completed and unfortunately a suitable private sector operator could not be found.

Minister Gay advised that there was too much uncertainty in the ability of the tenderers to operate and maintain the lines on a commercially sustainable basis in the long term without significant taxpayer support.

Transport for NSW received two tenders to restore, maintain and operate the Cowra Lines and neither was able to sufficiently demonstrate they could manage the lines on a commercially sustainable basis. The tenders were thoroughly assessed against criteria such as a strong business case, technical ability, financial backing and the ability to manage operational risks.

While the announcement was very disappointing, the Government has committed \$400 million to the Fixing Country Rail Program while \$153 million will be invested over the next three years to continue fast tracking upgrade and repairs to the NSW grain lines which is very encouraging. Minister Gay did indicate that the Cowra Rail Lines may still be re-opened in the future as the tender process generated market interest and provided valuable information.

It is critical that the five Councils of Blayney, Cowra, Harden, Young and Weddin remain resolute in pursuing the re-opening of the rail lines which will bring many benefits to a number of areas in NSW.

**For Information**

**Noted**



### 8. Westpac Grenfell In-Store Closure, A1.6

Informal advice has been received that the Grenfell Westpac in-store branch together with 147 other branches Australia wide will be closing on Friday 25 September, 2015 and will be transferred to Australia Post.

Advice from Westpac is that:

- the decision has been made and is final.
- the decision was about finding a solution to creating a long term sustainable face-to-face presence for their customers.
- the partnership with Australia Post significantly increases their points of presence (147 in-stores versus 3200 Australia Post outlets).
- the majority of banking services will still be available at Australia Post
- a number of in-store proprietors were choosing to leave the business due to increased regulatory compliance etc.

While the decision to transfer the service is a business decision it was very disappointing that there was no community consultation with community members prior to the decision being made.

It is expected Council will be formally advised of the decision in the near future.

**RECOMMENDATION:** that Council write to Westpac objecting to the decision and express Council's disappointment in the lack of community consultation prior to the decision being made to close the Grenfell Westpac in-store service.

### 494 **RESOLVED:** Cr Parlett and Cr Griffiths that Council:-

- i) write to Westpac objecting to the decision and express Council's disappointment in the lack of community consultation prior to the decision being made to close the Grenfell Westpac in-store service,
- ii) request that the decision be reconsidered,
- iii) advise Westpac that if the decision cannot be reconsidered Council is investigating transferring Council's business elsewhere.

### 9. Integrated Planning and Reporting, A3.4.4

Council's integrated planning and reporting process is continuing with the following documents previously adopted or endorsed by Council:

- Community Strategic Plan 2013/2023
- Delivery Program 2013/2017
- Operational Plan 2014/2015
- Asset Management Strategy
- Asset Management Plans for:
  - Drainage
  - Parks and Gardens
  - Sewer
  - Buildings

## THE GENERAL MANAGER'S REPORT

---

- Waste
- Plant and Equipment
- Workforce Management Plan
- Long Term Financial Management Plan

The 2013/2017 Delivery Program has been reviewed and the 2014/2015 Operational Plan will be replaced by the 2015/2016 Operational Plan. The Asset Management, Workforce and Long Term Financial Plans have also all been reviewed and updated as required.

Copies of these documents are available on Councillors iPads in the IPR section.

**495** **RESOLVED:** Cr Brown and Cr Niven that Council's Asset Management Strategy and Plans, Workforce Management Plan and Long Term Financial Management Plan as reviewed be approved for public exhibition.

### **10. Delivery Program 2013/2017, A3.4.13**

The Delivery Program is a fixed term four year plan to align with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity .....

Priorities and activities for the Delivery Program were determined at the workshop on 31 January 2013. Council's consultant prepared a draft Delivery Program incorporating these activities and the 2013-2017 Delivery Program was adopted by Council on the 21 June 2013.

The 2013-2017 Delivery Program has been reviewed and is forwarded separately for Councillors perusal. The Delivery Program meets the general requirement of the Local Government Act, 1993 in that it is a four year plan that describes the principal activities and actions Council will undertake to achieve the objectives of the 2013-2023 Community Strategic Plan as well as outlining the resourcing options available to fund these projects and activities.

The 2013-2017 Delivery Program also meets the general requirements of the Integrated Planning and reporting manual for Local Government in NSW in that it:

- Directly addresses the objectives and strategies of the Community Strategic Plan
- Identifies actions Council will take in achieving these objectives
- Addresses Council's operations.

## THE GENERAL MANAGER'S REPORT

---

It is proposed to incorporate the first three priorities of the Delivery Program being the establishment of the Grenfell Medical Centre, continue the development of a Visitor Information Centre (VIC) over a period of time with a “step by step” approach and the upgrade of the Grenfell Swimming Pool into the 2015/2016 operational plan.

**RECOMMENDATION:** that the Delivery Program 2013/2017 as reviewed be approved for public exhibition.

**Clr Halls left the room at this point 5:21 pm**

**496 RESOLVED:** Cr McClelland and Cr Parlett that the Delivery program 2013/2017 as reviewed be approved for public exhibition.

**Clr Halls returned to the room at this point 5.22 pm.**

### **11. Draft Operational Plan 2015/2016, A3.4.14**

#### **a) Introduction**

The 2015/2016 Operational Plan has been prepared under the Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents:-

(Local Government Act Section 405:)

- “details the activities to be engaged in by the Council during the year as part of the delivery program covering that year”
- “... must include a statement of the council’s revenue policy.....”
- “....must be publicly exhibited for at least 28 days....”

(Local Government Regulation Clause 201:)

- “....includes details of:-
  - Estimated income and expenditure
  - Ordinary rates and special rates
  - Proposed fees and charges
  - Council’s proposed pricing methodology
  - Proposed borrowings”

(Planning and Reporting Guidelines:)

- 3.13 “...be prepared as a sub-plan of the Delivery Program.”
- 3.14 “...must allocate responsibilities for each project, program or activity.”
- 3.15 “...must identify suitable measures.....”
- 3.16 “...must include a detailed budget for the activities to be undertaken in that year”.

(Planning and Reporting Manual:)

- “There is no set format for the Operational Plan, councils are free to develop the format that best suits their existing business systems.”

## THE GENERAL MANAGER'S REPORT

---

The draft plan will be placed on public exhibition and then formally adopted at the June Council meeting after consideration of any submissions.

**For Information**

**Noted**

### **b) Rating System**

There are four prime **categories** of land as per Sec 493 of the Local Government Act 1993 for 2015/2016, being:

- farmland
- residential
- mining
- business

Alternatives for rate adjustments and increases are discussed in the following reports. The particular option adopted by Council will be incorporated into the Operational Plan.

**For Information**

**Noted**

### **c) Consideration of General Fund Rates for 2015/2016**

IPART has already announced its determination of the maximum permissible rate increase for 2015/2016 as being 2.4% which will raise an additional \$50,746 in the General Fund. The approved figure for 2014/2015 was 2.3% which raised an additional amount of \$47,500.

As Councillors are aware Council has applied for a Special Rate Variation (SRV) of 6.4% for the next financial year which includes the rate peg. If approved an additional amount of approximately \$84,000 will be raised in 2015/2016. The outcome of the SRV variation will be known on the 19<sup>th</sup> May, 2015.

Two scenarios will have to be advertised during the exhibition period, one with the SRV and one without.

### **Options for 2015/2016 Rates**

Table 1 (following) gives details of the two scenarios for rate increases for 2015/2016 being:

1. the rate peg increase of 2.4%; and
2. the special rate variation (SRV) increase of 6.4% including the rate peg.

It should be noted that our SRV application was on the basis of applying the SRV as a general increase across all rating categories.

**RECOMMENDATION:** that Council adopt the table of rates scenarios for inclusion in the draft Operational Plan for 2015/2016.

**497      RESOLVED:** Cr Brown and Cr McClelland that Council adopt the 6.4% increase including the SRV and the rate peg of 2.4% for inclusion in the draft Operational Plan for 2015/2016.

**Table 1 - Schedule of Rating Options 2015/2016**

Category	2014/2015				2.4% Increase (Rate Peg)				6.4% Increase (SRV)			
	Increase	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase %	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.0	257	0.8621	537,718	2.4	263	0.9647	550,636	6.4	273	1.0033	572,140
Ordinary Residential	6.0	244	0.5025	126,840	2.4	250	0.5140	129,889	6.4	260	0.5336	134,931
Main Street Business	0.0	265	2.1578	63,337	2.4	271	2.2410	64,860	6.4	282	2.3269	67,391
Ordinary Business	1.0	263	1.9257	64,878	2.4	269	2.0860	66,428	6.4	280	2.1670	69,039
Bimbi Residential	0.0	65	0.8871	2,856	2.4	67	0.9489	2,925	6.4	69	0.9919	3,039
Caragabal Residential	0.0	65	1.1858	8,648	2.4	67	1.7938	8,855	6.4	69	1.8772	9,198
Greenethorpe Residential	7.0	86	1.0431	26,086	2.4	88	1.1500	26,704	6.4	92	1.1910	27,750
Quandialla Residential	0.0	80	1.3489	13,217	2.4	82	1.5340	13,532	6.4	85	1.5977	14,063
Farmland	2.0	211	0.2650	1,265,758	2.4	216	0.2490	1,296,134	6.4	225	0.2586	1,346,784
Mining	7.0	722	7.2266	5,058	2.4	739	7.4000	5,179	6.4	768	7.6900	5,382
<b>TOTAL</b>	2.30			2,114,396	2.4			2,165,142	6.4			2,249,717

## THE GENERAL MANAGER'S REPORT

---

### d) Consideration of Sewer Fund Rates for 2015/2016

The rate peg of 2.4% does not apply to sewer (or water) funds.

In accordance with Council's new draft Strategic Business Plan for Sewer, the annual charge has been increased by 20%. This level of increase is necessary to fund the eventual replacement of the plant. The Grenfell Sewerage Scheme performs very well in the operational compliance field but is marked down in the areas of sewer charges being too low.

A comparison of 2014/2015 and 2015/2016 charges is shown in the following Table 2.

**Table 2 – 2014/2015 and 2015/2016 Sewer Charges**

Rate Name	2014/2015	2015/2016
Sewerage Charges		
- Connected:		
Residential	427	512
Non Residential	468	561
- Unconnected:		
Residential	151	181
Non – Residential	154	184

**RECOMMENDATION:** that the sewer charges in Table 2 be included in the draft Operational Plan for 2015/2016.

**498** **RESOLVED:** Cr Hughes and Cr Best that the sewer charges in Table 2 be included in the draft Operational Plan for 2015/2016.

### e) Consideration of Domestic Waste Management (DWM) Charges for 2015/2016

Domestic Waste Management charges are levied under Sec 496 of the Local Government Act, 1993. Sec 504 stipulates that income obtained from charges for domestic use must be calculated so as to not exceed the reasonable cost to Council in the provision of these services.

The reasonable cost calculation has been undertaken and complies with Sec 504 of the Local Government Act, 1993.

A comparison of 2014/2015 and 2015/2016 charges is shown in the following Table 3.

## THE GENERAL MANAGER'S REPORT

**Table 3 – 2014/2015 and 2015/2016 Domestic Waste Management Charges**

Area of Waste	2014/2015	2015/2016
Domestic Waste/Recycling - Grenfell	\$260 per annum/bin (\$3.33 per service)	\$270 per annum/bin (\$3.46 per service)
Domestic Waste - Greenethorpe	\$235 per annum/bin (\$9.04 per service)	\$245 per annum/bin (\$9.42 per service)
Commercial Waste/Recycling Grenfell	\$232 per annum/bin bulk (\$2.97 per service)	\$242 per annum/bin bulk (\$3.10 per service)
Rural Garbage Charge	\$25	\$25
Vacant Land Charge	\$25	\$25

### **RECOMMENDATION:**

That the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2015/2016.

**499 RESOLVED:** Cr Niven and Cr Parlett that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2015/2016.

### **f) 2015/2016 Budget**

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 9 April 2015. A balanced draft budget has been prepared and is being forwarded as part of the draft Operational Plan.

All category A projects have been included. Category B projects were able to be included to B14.

The Category B projects which have received funding are as follows:

	Project Description	Ccl funds
B1	Weddin Street surgery – upgrade (c/o \$6,000)	Nil
B2	Quandialla Pool – upgrade amenities (c/o \$20,000)	Nil
B3	Administration Building – structural repairs (c/o \$10,000)	Nil
B4	Bogolong Dam – management (c/o \$20,000)	Nil
B5	Street signs – replace with theme (c/o \$5,000)	Nil
B6	Henry Lawson Oval – Toilet Block (Ex-reserves)	62,500
B7	Arts and Tourism Officer – Plan A	84,500
B8	Village Maintenance Operator - Greenethorpe	12,000
B9	Forbes Street Caravan Parking Beautification Works	20,000
B10	Henry Lawson Birthplace upgrade	10,000
B11	Taylor Park – replace toilet block (provision) (c/o \$20,000)	20,000
B12	Improvement Programs Quandialla & Caragabal Tips	15,000
B13	Planning Proposal for Large Lot Residential Study	12,000
B14	Cover and Cell work at Grenfell Waste Facility	20,000

## THE GENERAL MANAGER'S REPORT

---

The Category B projects which have not received funding are as follows:

B15	Grenfell Cemetery – tree planting	5,000
B16	Henry Lawson Oval – Scoreboard/Goalposts (c/o \$10,000)	10,000
B17	Server Hostings for DA Tracking and EHC	3,000
B18	Town clean up (bulk waste)	10,000
B19	Grenfell Floodplain Maintenance (c/o \$20,000)	25,000
B20	Rugby Union Oval – Scoreboard/Goalposts (c/o \$10,000)	10,000
B21	Battery Replacement for Solar Power System at Tip	5,000
B22	Dog Pound Upgrades	3,000
B23	Arts and Tourism Officer – Plan B	60,400
B24	Council Chambers - replace A/C (provision)	7,000

These proposals may be altered by Council if desired however any additions will need to be offset by a corresponding reduction.

**For Information**

**Noted**

### **g) Licence Fees and Charges 2015/2016**

The draft schedule of fees and charges for the 2015/2016 Operational Plan has been included in the draft Operational Plan.

Increases have generally been kept up to 3%, with all categories being reviewed. The section 64 sewer headworks charge of \$3,730 has not been increased which should assist in stimulating development.

#### **RECOMMENDATION:**

That the draft schedule of fees and charges be included in the draft Operational Plan for 2015/2016.

**500** **RESOLVED:** Cr Hughes and Cr Niven that the draft schedule of fees and charges be included in the draft Operational Plan for 2015/2016.

### **h) Draft Operational Plan 2015/2016**

#### **RECOMMENDATION:**

That the draft Operational Plan for 2015/2016 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2015 Council meeting for formal adoption.

**501** **RESOLVED:** Cr Brown and Cr Hughes that the draft Operational Plan for 2015/2016 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2015 Council meeting for formal adoption.



## THE GENERAL MANAGER'S REPORT

---

### 12. **Organisational Structure, C2.5.1**

The Organisation Structure adopted in 2014 is still applicable with one change proposed.

It is proposed to change the Arts and Events Officers position to Arts and Tourism Officer to assist with the Tourism activities to be held in the next year.

A copy is included in the Operational Plan.

#### **RECOMMENDATION:**

That the Organisational Structure be included in the draft Operational Plan for 2015/2016.

**502**     **RESOLVED:** Cr McClelland and Cr Hughes that the Organisational Structure be included in the draft Operational Plan for 2015/2016.

**GLENN CARROLL**  
**GENERAL MANAGER**

**503**     **RESOLVED:** Cr Best and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

14 May 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### 1. **Statement of Bank Balances as at 30 April 2015:**

Bank Account	
Westpac	<b>\$468,825.73</b>
Investments	
Westpac	<u>4,500,000.00</u>
<b>Total Investments</b>	<b><u>\$4,500,000.00</u></b>

### **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

### 2. **A Summary of Income for The Month of April follows:**

Rates Receipts	37,696.99
Credit Union Agency Commission	607.20
Interest on Investments	2,410.13
Block Grant Instalment	184,250.00
Rotary Club – Rotary Park Capital Contribution	13,111.00
Development & Building Application Fees	4,729.00
CTC Income	3,575.45
Caravan Park Income	6,791.00
Diesel Fuel Rebate	7,981.21
Sale of Scrap Metal	7,058.83
Other	13,884.83
<b>Total</b>	<b><u>\$282,095.64</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

### 3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 30 April 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	692,505	633,959
Grenfell Town Streets Maintenance	159,137	117,647
Village Maintenance - Caragabal	15,138	12,659
Village Maintenance - Greenethorpe	8,609	8,877
Village Maintenance - Quandialla	18,138	14,584
Garbage / Recycling Collection	120,873	106,555
Quandialla Recycling Station	8,000	3,998
Greenethorpe Collections	8,000	4,241
Commercial Waste Collection	18,000	9,320
Grenfell Waste Depot Manning / Plant Hire	130,000	109,244
Tips Working Expenses	48,000	63,409
Grenfell Tip Green Waste Processing	20,000	520
Grenfell Cemetery Maintenance	29,000	18,729
Grenfell Lawn Cemetery Maintenance	40,000	29,549
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(28,950)
Noxious Plants	84,500	58,348
Noxious Plants - Extra	20,000	21,486
Parks & Gardens	204,262	195,306
Library Expenditure	112,763	62,617
Baths Income	(25,000)	(19,760)
Baths Expenditure	134,050	110,317
Caravan Park Income	(57,000)	(56,802)
Caravan Park Expenditure	98,004	70,789

## THE DIRECTOR CORPORATE SERVICES' REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	737,828	714,231
2014/2015 National Roads (SH 17)	596,880	431,134
2014/2015 Regional Roads Block Grant	737,000	400,076

2014/2015 Rural Local Roads (FAG)	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	264,745	198,724
BALLANDENE ROAD	98,038	117,751
MARTINS LANE	0	0
PINNACLE ROAD	239,397	168,228
DRIFTWAY ROAD	172,703	156,893
OLD YOUNG ROAD	17,993	0
GRENFELL STREETS CONSTRUCTION	127,159	13,591
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	29,307
NOWLANS ROAD	217,584	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	151,657	0
GRAVEL RESHEETING	135,992	120,424
ROADSIDE VEGETATION MGMT PLAN	4,608	0
<b>Total</b>	<b>1,807,946</b>	<b>1,026,164</b>

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	200,000
Rural Roads Reseals	100,000	100,000
Driftway Road	150,876	150,876
<b>Total</b>	<b>450,876</b>	<b>450,876</b>

For Information

Noted

### **4. Debt Recovery – Rates and Debtors, A1.7**

Debt recovery activity for April is as follows:

5 traces performed by Outstanding Collections resulting in 2 rate payers being located pending further response for arrangement or payment

One month letters of demand sent

14 new referrals to debt collection agency – response as follows - 4 paid in full, 3 part payments and 7 pending response/further action

2 new payment arrangements confirmed

Continued liaison with Council's Debt Recovery Firm Outstanding Collections, monitoring payment arrangements, and following up with further action where required.  
Other debt collection activity has been of routine nature.

**For Information**

**Noted**

### **5. Quarterly Budget Review Statement (QBRS) – 31 March 2015, A1.6**

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 31 March 2015 be adopted as presented.

**504** **RESOLVED:** Cr McClelland and Cr Griffiths that the Quarterly Budget Review Statement to the 31 March 2015 be adopted as presented.

### 6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Two schools have accepted for the primary students' performance by the Sydney Puppet Theatre on 26th May but it is expected that most if not all Shire schools will attend. Invitations have been sent out for the Summer Reading Club Awards Afternoon Tea on 25th May and the puppet-making workshop has been thrown open to adult participants resulting in the minimum number required registering.

Two groups from the Grenfell Preschool visited the library on 1st and 2nd April. The Star Room students will be visiting the library on Wednesday 27th May for National Simultaneous Story Time.

A Young Mothers group visited the library on 24th April. They were reminded of the value of reading to babies and toddlers and of the potential of the library as a comfortable location for resting and caring for their baby.

As a contribution to ANZAC Day the library offered an ANZAC biscuit to all visitors on the two days prior and loaned the display cabinet to the Art Gallery for their ANZAC display.

The library will be supporting the Henry Lawson Festival by accepting art subscriptions later in May.

The library Facebook page continues to attract friends and some posts achieved a good reach.

Otherwise activities have been of a routine nature.

**For Information**

**Noted**

### 7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Prepared minutes for March 31st WDC meeting. Distributed agendas for May Weddin Development Committee meetings. Prepared correspondence as secretary of WDC.

Coordinated 2015 Weddin Business Awards. Judging was held on April 9th by economic development officers from Young and Cabonne. Assisted with set up of Bowling Club on Saturday April 18th. Compiled feedback on awards process, awards debrief will be held on August 4th.

Distributed funding opportunities to interested community groups.

Attended Economic Development Forum in Cowra. On April 21st.

**For Information**

**Noted**

### 8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Acted as secretary for the Henry Lawson Festival Committee. Finalised copy for Henry Lawson festival advertising in Discover Magazine. Confirmed this year's TV advert and liaised with Five Hours West over festival program and online promotion.

'Conflict and Compassion' ANZAC exhibition was very popular. The RSL have requested that Council donate money raised (\$162.70) during the Conflict and Compassion exhibition, to the local RSL.

Coordinated set up and promotion of Bespoke Affair exhibition that will run until May 23rd.

Collected data on visitor nights from accommodation providers.

Took Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 2 radio interviews, 8 Facebook posts and updated TV screen 3 times.

Arranged for tourism flyers to be distributed with the rates notices.

Attended 2 Gold Trails meetings to discuss new website.

**For Information**

**Noted**

### 9. Arts & Events Officer, C2.8.11

Council's Arts & Events Officer has been involved in the following activities:-

Returned acquitted documents for the Art Gallery Workshop to both funding bodies

Organised and mailed Art Gallery Volunteers Roster for April including the Anzac weekend exhibit, and roster with alternative Mondays, updated till end June

Ran a campaign seeking businesses and community organisations to enter a float in the Festival procession: 64 letters, special poster, updated entry forms

Drafted and sent the next 'Mailchimp' promotional emails to the Tourism mailing list

Liaised with various Festival coordinators and assisted them where needed

Made a final big push on Festival sponsorship, with some success

Prepared and distributed the posters and did support jobs for the Bespoke Affair exhibition

## THE DIRECTOR CORPORATE SERVICES' REPORT

---

Reviewed Festival website and ensured pages updated for various events for 2015

Assisted with the tasks needed to organize the various Art exhibitors for the rest of 2015

Circulated promotional posters of the 'Grenfell Remembers' fundraising film night.

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 28 residential customers 1 business customers.

Sold computers and accessories to 48 residential customers and 4 business customers.

Delivered 5 individual lessons and 4 Computer Club group lessons.

Printing of 2 lots of Service Booklets and 1 set of Newsletters

**For Information**

**Noted**

### **LACHLAN GIBSON DIRECTOR CORPORATE SERVICES**

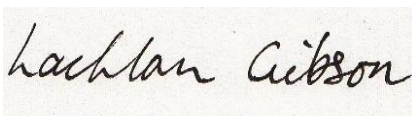
**505** **RESOLVED:** Cr Parlett and Cr Hughes that except where otherwise dealt with the Director Corporate Services report be adopted.



**Quarterly Budget Review Statement – 31 March 2015**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/03/15 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

Date: 13/04/2015

Responsible Accounting Officer  
Weddin Shire Council

## Weddin Shire Council

### Budget review for the quarter ended – 31 March 2015

#### Income & Expenses

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
<b>Income</b>						
<i>Rates and Annual Charges</i>	2,797	17	2,815	-1	2,814	2,811
<i>User Charges and Fees</i>	1,487	25	1,512	518	2,030	1,814
<i>Interest and Investment Revenue</i>	260	0	260	0	260	132
<i>Other Revenues</i>	109	41	150	41	191	178
<i>Grants &amp; Contributions - Operating</i>	3,438	20	3,459	2	3,461	1,879
<i>Grants and Contributions - Capital</i>	6,155	-1,028	5,127	-593	4,534	2,431
<i>- Contributions (S94)</i>	0	0	0	0	0	0
<i>Net gain from the disposal of assets</i>	5	0	5	0	5	0
<i>Share of interests in joint ventures</i>	0	0	0	0	0	0
<b>Total Income from continuing operations</b>	<b>14,252</b>	<b>-925</b>	<b>13,327</b>	<b>-32</b>	<b>13,295</b>	<b>9,245</b>
<b>Expenses</b>						
<i>Employee costs</i>	3,786	0	3,786	18	3,303	1,623
<i>Borrowing Costs</i>	0	0	0	0	0	0
<i>Materials &amp; Contracts</i>	2,969	107	3,076	257	3,833	3,437
<i>Depreciation</i>	3,596	0	3,596	0	3,596	2,697
<i>Legal Costs</i>	0	0	0	0	0	0
<i>Consultants</i>	0	0	0	0	0	0
<i>Other Expenses</i>	854	0	854	0	854	547
<i>Interest and Investment Losses</i>	0	0	0	0	0	0
<i>Net Loss from Disposal of Assets</i>	0	0	0	0	0	0
<i>Share of interests in joint ventures</i>	0	0	0	0	0	0
<b>Total Expenses from continuing operations</b>	<b>11,204</b>	<b>107</b>	<b>11,311</b>	<b>275</b>	<b>11,586</b>	<b>8,304</b>
<b>Net Operating Result from continuing operations</b>	<b>3,048</b>	<b>-1,032</b>	<b>2,016</b>	<b>-307</b>	<b>1,708</b>	<b>941</b>
<b>Net Operating Result before capital items</b>	<b>-3,112</b>	<b>-4</b>	<b>-3,116</b>	<b>285</b>	<b>-2,831</b>	<b>-1,491</b>

## Weddin Shire Council

### Budget review for the quarter ended – 31 March 2015

#### Income & Expenses

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
<b>Income</b>						
<i>Administration</i>	4,333	25	4,358	34	4,392	3,532
<i>Public Order &amp; Safety</i>	406	0	406	0	406	64
<i>Health</i>	1,695	0	1,695	-333	1,362	136
<i>Community Services &amp; Education</i>	2	0	2	0	2	1
<i>Housing &amp; Community Amenities</i>	573	19	592	17	609	540
<i>Water Supplies</i>	0	0	0	0	0	0
<i>Sewer Services</i>	635	103	738	31	769	672
<i>Recreation and Culture</i>	2,083	-999	1,083	-299	784	171
<i>Mining, Manufacturing &amp; Construction</i>	1	0	1	0	1	0
<i>Transport and Communication</i>	4,363	907	5,270	509	5,779	3,984
<i>Economic Affairs</i>	162	7	168	8	177	145
<b>Total Income</b>	<b>14,252</b>	<b>62</b>	<b>14,313</b>	<b>-32</b>	<b>14,281</b>	<b>9,245</b>
<b>Expenses</b>						
<i>Administration</i>	2,199	15	2,213	30	2,243	1,868
<i>Public Order &amp; Safety</i>	585	0	585	0	585	429
<i>Health</i>	458	2	460	1	461	257
<i>Community Services &amp; Education</i>	27	0	27	0	27	0
<i>Housing &amp; Community Amenities</i>	1,170	2	1,172	1	1,173	775
<i>Water Supplies</i>	0	0	0	0	0	0
<i>Sewer Services</i>	272	0	272	0	272	174
<i>Recreation and Culture</i>	906	0	906	1	906	661
<i>Mining, Manufacturing &amp; Construction</i>	22	0	22	0	22	1
<i>Transport and Communication</i>	5,111	82	5,193	242	5,435	3,843
<i>Economic Affairs</i>	456	7	462	0	462	296
<b>Total Expenses</b>	<b>11,204</b>	<b>107</b>	<b>11,311</b>	<b>275</b>	<b>11,586</b>	<b>8,304</b>

## Weddin Shire Council

### Budget review for the quarter ended - 31 March 2015

#### Capital Budget

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
<b>Capital Funding</b>						
<i>Rates and other untied funding</i>	0	0	0	0	0	0
<i>Capital Grants &amp; Contributions</i>	5,395	-1,028	4,367	-624	3,744	1,299
<i>Internal Restrictions</i>						
- renewals	270	905	1,175	0	1,175	925
- new assets	313	0	313	0	313	0
<i>External Restrictions</i>	176	82	258	31	289	208
<i>Other Capital Funding Sources</i>	0	0	0	0	0	0
<i>Income from sale of assets</i>						
- plant and equipment	0	0	0	0	0	0
- land and buildings	5	0	5	0	5	0
<b>Total Capital Funding</b>	<b>6,160</b>	<b>-42</b>	<b>6,118</b>	<b>-593</b>	<b>5,525</b>	<b>2,431</b>
<b>Capital Expenditure</b>						
<i>New Assets</i>						
- Plant and Equipment	0	0	0	0	0	0
- Land and Buildings	1,572	0	1,572	-350	1,222	115
- IT Equipment	0	0	0	0	0	0
- Sewerage	52	1	53	0	53	3
- Recreation & Culture	511	0	511	2	513	16
- Other	56	15	71	10	81	69
<i>Renewals (Replacement)</i>						
- Plant and Equipment	815	0	815	0	815	282
- Land and Buildings	6	0	6	0	6	0
- IT Equipment	60	-2	59	0	59	13
- Roads, Bridges, Footpaths	1,854	893	2,747	0	2,747	1,219
- Recreation and Culture	1,552	-1,000	552	-298	253	174
- Sewerage	141	82	223	41	264	249
- Other	0	0	0	0	0	0
<i>Loan Repayments (principal)</i>	25	0	25	0	25	0
<b>Total Capital Expenditure</b>	<b>6,644</b>	<b>-11</b>	<b>6,633</b>	<b>-595</b>	<b>6,038</b>	<b>2,139</b>

## Weddin Shire Council

### Budget review for the quarter ended - 31 March 2015

#### Cash & Investments

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
<b>Unrestricted</b>	<b>908</b>		<b>908</b>		<b>908</b>	<b>1,160</b>
<b>Externally restricted</b>						
<i>RTA Contributions</i>	0		0		0	
<i>Developer contributions</i>	0		0		0	
<i>Domestic waste management</i>	0		0		0	
<i>Special Rates</i>	0		0		0	
<i>Sewerage Services</i>	712	(178)	534	(57)	477	477
<i>Special purpose grants</i>	15		15		15	15
<b>Total Externally restricted</b>	<b>727</b>	<b>(178)</b>	<b>549</b>	<b>(57)</b>	<b>492</b>	<b>492</b>
<b>Internally restricted</b>						
<i>Employee Leave entitlements</i>	1,101		1,101		1,101	1,101
<i>Replacement of Plant and Vehicles</i>	97	27	124		124	124
<i>Future Capital Projects</i>	1,829	82	1,911	(122)	1,789	1,789
<i>Local Development Assistance</i>	67	(7)	60		60	60
<i>Town and Shire Works</i>	1,423	(1,123)	300	(58)	242	242
<i>Superannuation</i>	57	(57)	0		0	0
<b>Total Internally restricted</b>	<b>4,574</b>	<b>(1,078)</b>	<b>3,496</b>	<b>(180)</b>	<b>3,316</b>	<b>3,316</b>
<b>Total Restricted</b>	<b>5,301</b>	<b>(1,256)</b>	<b>4,045</b>	<b>(237)</b>	<b>3,808</b>	<b>3,808</b>
<b>Total cash and investments</b>	<b>6,209</b>	<b>(1,256)</b>	<b>4,953</b>	<b>(237)</b>	<b>4,716</b>	<b>4,968</b>
<b>Available cash</b>	<b>908</b>	<b>0</b>	<b>908</b>	<b>0</b>	<b>908</b>	<b>1,160</b>

## Budget review for the quarter ended - 31 March 2015

[illegible]

### PART B - Consultancy and Legal expenses

#### Weddin Shire Council

Budget review for the quarter ended – 31 March 2015

#### Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	52	Y
Legal Fees	28	Y

14 May 2015

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

### **1. Works Report (10 May 2015)**

#### **1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6           - general maintenance  
              - supplied labour and materials to Central Tablelands Water to repair a broken water main in the middle of the road on a Sundry Debtor  
              - reshape and sealed a driveway to stop water flow

SH17         - general maintenance

MR398       - general maintenance

MR236       - general maintenance

MR237       - general maintenance

MR239       - general maintenance  
              - remove a fallen tree

#### **1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month

- erect Roads to Recovery signs in various locations

#### **1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- Maintenance graded Wheatleys Road, Adelargo Road, Clayneys Road, Eurabba Lane, McAlisters Lane, Nowlans Road, Gannons Lane



## THE DIRECTOR ENGINEERING'S REPORT

---

### 1.4 Urban Maintenance/Construction

- general maintenance
- completed footpath in Melyra Street
- repairs to footpath in South Street
- repaired blister in Burrangong Street
- painted guide posts Grenfell Town Area
- constructed drainage for Wood Street back lane
- constructed driveway and raised levee bank in Manganese Road
- reshaped and sealed top end of Melyra Street
- cleaned Main Street footpaths in preparation for the Henry Lawson Festival
- trimmed trees in back lanes

**For Information**

**Noted**

### 2. Other Works

- cleaned blocked drainage Grenfell Town Area
- repairing seats and pavers for Anzac Day
- erected soccer goal posts Top Lawson Oval
- covered tip face with soil
- lowered four manhole lids in Wood Street back lane

#### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- removed dead trees and rubbish from O'Briens Hill

#### 2.2 Cemeteries

The following graves have been prepared from: 9 April 2015 to 10 May 2015:-

Grenfell Lawn	–	1
Grenfell	–	4
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- Erecting row markers
- Slashing grounds

#### 2.3 Sewer Mains

Five (5) sewer chokes have been attended to during the last month, none in the relined sections.

## THE DIRECTOR ENGINEERING'S REPORT

---

2.4 Private Works  
Nil

2.5 Village Maintenance  
Nil

2.6 Vandalism

Urban - Nil

Rural - Nil

**Total Cost: \$1,900.00**

**Progressive Cost Urban: \$2,900.00**

**Progressive Cost Rural: \$2,100.00**  
(from 1/7/2014 to date)

2.7 Other  
Nil

**For Information**

**Noted**

### 3. Future Works

#### 3.1 Rural

- general maintenance
- continue MR 237 Gooloogong Road widening and strengthening
- SH6 culvert replacement
- SH6 heavy patching

#### 3.2 Urban

- general maintenance
- prepare for Henry Lawson Festival
- back lane construction:
  - Wood Street (two sections)
  - Alexandra Street
- Manganese Road drainage upgrade

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S REPORT

---

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3957	Western Star	Fit cockerel box aggregate spreader
PI 4098	Old Patch Truck	Remove patch unit from cab chassis
PI 4107	AusRoads Patch Truck	Major service
PI 3958	Western Star	Fit cockerel box aggregate spreader
PI 3952	Kenworth	Refit turntable
PI 3826	Old Garbage Truck	Repair hydraulics Service gearbox Re-tension engine sump bolt
PI 4095	John Deere Tractor	Replace reverse switch and fabricate a plate to protect the switch Fuel issues
PI 5300	Husqvarna Mower	Repair steering

Vehicle replacement:

- Toyota Kluger (DES)

Purchase	\$38,511.00
Trade-in Kluger (120,640 km)	\$22,160.00
<b>Total</b>	<b>\$16,351.00</b>

- Toyota Kluger (Overseer)

Purchase	\$39,700.00
Trade-in Kluger (129,367 km)	\$22,000.00
<b>Total</b>	<b>\$17,700.00</b>

For Information

Noted

## **THE DIRECTOR ENGINEERING'S REPORT**

---

### **5. RMS RMCC Contract, R2.54.4**

Routine maintenance on SH6 and SH17 continues.

The culvert replacement just East of Murrays Creek on SH6 commenced on Monday 11 May, 2015. Most of the culverts are delivered. The works are planned to be completed by 30 June, 2015.

RMS has also advised that approximately \$150,000 of extra heavy patching is to be carried out prior to 30 June, 2015.

The meeting with the RMS Manager is arranged for 26 May, 2015.

**For Information**

**Noted**

### **6. Noxious Weed Report – March/April, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the last two months:-

- Weeds sprayed –African Boxthorn, Silverleaf Nightshade, Bathurst Burr, Johnson Grass, Blackberry, Devils Claw, Noogoora Burr, Bridal Creeper
- Area's sprayed – Birangan, Warraderry, Bogalong, Melyra, Yambira, Brundah, Bumbaldry, Maudry, Yuline, Bolungerai, Grenfell town area Cudgymaguntry, Bungalong, Wheoga, Wallah Wallah, Bribaree, Euroka, Weddin, Bimbi, Berrendebba, Brundah, Tyagong and Coba
- Contacted several landholders, regarding control of Noxious Weeds on their property.
- Inspected high risk areas such as railway corridors, water courses, highways and travelling stock routes. Also inspected Council owned land and Crown land
- 13<sup>th</sup> March at Dubbo –workshop WAP 1520 application process and guidelines
- 25th March at Cumnock – Tr@cer presentation and LVNPAC meeting.
- Areas sprayed –
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Four property re-inspections.
- Parthenium weed discovered on Bland Road just over boundary. Monitoring program in place for area extending into Weddin shire. Pamphlets on Parthenium weed left at Delta Ag in Quandialla and Lachlan Fertilizer in Grenfell.

**For Information**

**Noted**

### 7. **Forbes Street Caravan Parking, R2.4.15**

The Forbes Street Caravan Parking is operating well, with noticeable increase in usage over the last month.

It is to be noted that the Weddin Local Traffic Committee considered the trial and noted that verbal comments had been received by the Police that, although the centre parking at the Melyra Street end had been shortened by approximately 10m so as to improve sight distance at the intersection, the sight distance was insufficient. Accordingly, the Committee recommended that this section of centre parking be deleted following the trial.

Also, the Committee felt that the existing Give Way configuration should remain for safety reasons.

These considerations will be taken into account in a future report to Council upon finalisation of the trial period.

**For Information**

**Noted**

### 8. **Proposed Kerb and Gutter and Footpath Construction, R2.4.5, R2.4.33, R2.12.2**

The adopted 2014/2015 construction programme refers.

Council plans to construct kerb and gutter in South Street along the Depot frontage under this programme and in Melyra Street (South side) from Tyagong Street to Brundah Street (107m).

The footpath construction in Melyra Street adjacent to the Grenfell Public School has been completed in an excellent manner.

**RECOMMENDATION:** That the kerb and gutter works listed below be carried out:-

- Melyra Street (South side) from Tyagong Street to Brundah Street (107m)

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

**506 RESOLVED:** Cr McClelland and Cr Best that the kerb and gutter works listed below be carried out:-

- Melyra Street (South side) from Tyagong Street to Brundah Street (107m)

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

## THE DIRECTOR ENGINEERING'S REPORT

---

### 9. BreastScreen Mobile Van, C1.7.12

A request has been received from BreastScreen Greater Western to move the Mobile Van from Canowindra Showground to Grenfell on Monday 25 May, 2015.

Council did resolve at the November 2014 Council meeting to move the Mobile Van from Cowra to Grenfell.

As this is a minor variation to previously approved move, BreastScreen Greater Western has been advised that Council will carry out the move.

#### RECOMMENDATION:

Confirm Action

**507** **RESOLVED:** Cr Hughes and Cr McClelland that the action be confirmed.

### 10. Black Spot and Safer Roads Programs, T3.7.3

RMS has recently advised that Council was successful in obtaining a 100% grant to improve the safety under the Black Spot Program at specific locations as follows:

- \$130,000 – Henry Lawson Way (MR 239) from 16.1km to 19.2km South of Grenfell
- \$100,000 – Mary Gilmore Way (MR 398) from 12.7km to 13.8km South of Grenfell

The work includes widening of the shoulders of the curves and installation of curve alignment markers at each project. It is likely that this work will be commenced after June 2015.

Council also attended a workshop in Parkes which called for the nomination of project proposals for 2016/2017.

For Information

**508** **RESOLVED:** Cr Best and Cr Parlett that the development of a round-a-bout at the bottom of the Main Street be raised at the meeting with RMS on Tuesday 26<sup>th</sup> May, 2015

### 11. Speed Zone Review – Mary Gilmore Way (MR 398) at Bimbi, T3.4.3

RMS has provided a draft review of the speed zone through Bimbi. The draft proposes to increase the speed limit through Bimbi to 80km/hr and to shorten the 80km/hr zone.

The Weddin Local Traffic Committee was not in favour of this as there is a sharp corner near Grenfell Street and a slow T-intersection with Bimbi-Quandialla Road. The Weddin Local Traffic Committee requested that RMS reconsider the proposal to retain a shortened 50km/hr zone.

For Information

Noted

### **12. Speed Zone Review – Mary Gilmore Way (MR 398) between Berrys Lane and Holy Camp Road, T3.4.3**

RMS has completed the review of the speed zone on Mary Gilmore Way (MR 398) between Berrys Lane and Holy Camp Road and recommended that, based on the amount of development, no street lighting and no crash rate, that the speed limit from 40m South-West of Berrys Lane to 100m South of Holy Camp Road remain at 100km/hr, and that the signage be updated.

The Weddin Local Traffic Committee has endorsed the proposal change.

Council is currently requesting approval from RMS for access from the industrial area onto Mary Gilmore Way which may necessitate in a reduction in the speed limit.

**RECOMMENDATION:** that Council adopt the updated speed limit of 100km/hr on Mary Gilmore Way (MR 398), Grenfell between 40m South-West of Berrys Lane and 100m South of Holy Camp Road with signage update.

**509** **RESOLVED:** Cr McClelland and Cr Best that the proposal to relocate the 100km/hr speed zone sign on the Mary Gilmore Way (MR398) to 100m past Holy Camp Road be raised at the meeting with RMS on Tuesday 26<sup>th</sup> May, 2015.

### **13. Speed Zone Review – Quondong Road, T3.4.3**

RMS has completed a review of the speed zone on Quondong Road East of Brickfield Road and recommended that the speed limit on Quondong Road, Grenfell be changed from 100km/hr to 50km/hr from 50m East of Brickfield Road to 625m South-East of this point.

The Weddin Local Traffic Committee has endorsed the proposed change.

**RECOMMENDATION:** that Council adopt the speed limit change on Quondong Road to 50km/hr from 50m East of Brickfield Road to 625m South-East of this point.

**510** **RESOLVED:** Cr McClelland and Cr Best that Council adopt the speed limit change on Quondong Road to 50km/hr from 50m East of Brickfield Road to 625m South East of this point.

### **14. Speed Zone Review – Murrays Lane and Berrys Lane, T3.4.3**

RMS has completed a review of the speed zones in Murrays Lane and Berrys Lane and recommended that the speed limit be changed from the default speed limit of 100km/hr to 50km/hr from 50m South of the intersection with Holy Camp Road to the intersection with Henry Lawson Way (MR 239 – Young Road).

The Weddin Local Traffic Committee has endorsed the proposed change.

**RECOMMENDATION:** that Council adopt the speed limit change in Murrays Lane and Berrys Lane to 50km/hr from 50m South of the intersection with Holy Camp Road to the intersection with Henry Lawson Way (MR 239 – Young Road).

**Cls Liebich and McClelland declared conflicts of interest as nearby residents and stayed in the room.**

- 511** **RESOLVED:** Cr Best and Cr Halls that Council adopt the speed limit change in Murrays Lane and Berrys Lane to 50km/hr from 50m South of the intersection with Holy Camp Road to the intersection with Henry Lawson Way (MR 239 – Young Road).

**15. Local Land Services – Bimbi Fence, C2.8.1/A3.6.65**

Local Land Services has recently written to Council again and summarised the issues raised at the recent community meeting held at Bimbi and attended by the Deputy Mayor and the Director Engineering.

The letter details the main issues being the management of fire, flood and weeds as follows:

- Fire – a draft grazing management plan was tabled, which could be managed by the Bimbi RFS Captain
- Weeds – stem injecting the pepper trees is being investigated
- Flood – LLS wants to work with Council, local residents and the State Emergency Services to find a solution

In all, the letter did not satisfactorily address any of the main issues raised at the on-site meeting particularly the removal of the fence. All in attendance felt that the fence should be removed, which would solve the problem.

**RECOMMENDATION:** that Council advise Local Land Services that it is committed to the removing of the fence, based on community concerns, community safety and possible fire and flood issues in the future.

- 512** **RESOLVED:** Cr Niven and Cr Brown that Council advise Local Land Services that it is committed to the removing of the fence, based on community concerns, community safety and possible fire and flood issues in the future.

**16. Naming of Schweitzer Lane - letter B2 refers, R2.4.90/R2.1.5**

Council has received a request for the formal naming of the lane between Forbes Street and Burrangong Street, South of Main Street, as Schweitzer Lane.

If Council decides to formally name this section of lane, the name can be advertised for public comment prior to Council submitting the name to the Geographical Names Board and Department of Lands for comment.

**RECOMMENDATION:** that Council name the lane between Forbes Street and Burrangong Street, South of Main Street, as Schweitzer Lane and advertise the naming for public comment prior to submitting the name to the Geographical Names Board and the Department of Lands for comment.

- 513** **RESOLVED:** Cr McClelland and Cr Best that Council name the lane between Forbes Street and Burrangong Street, South of Main Street, as Schweitzer Lane and advertise the naming for public comment prior to submitting the name to the Geographical Names Board and the Department of Lands for comment.



## **THE DIRECTOR ENGINEERING'S REPORT**

---

### **17. Bushfire Management Committee Meeting, E1.3.8**

The Mayor and the Director Engineering attended a 6 monthly meeting of the Bushfire Management Committee at Forbes on Wednesday 13<sup>th</sup> May, 2015.

The following matters were discussed:\

- Fence at Bimbi – a grazing plan to be developed by Local Land Services. If the area is not managed effectively, to reduce bushfire risk, RFS will send a notice.
- Removal and replacement of Neighbourhood Safer Places signs in Weddin Shire – now completed.
- John Holland Rail – Heath Hotham new Bushfire Management Committee representative.
- Weddin Shire Council – notice of motion to remove fencing at Bimbi.
- Crown Lands – has requested funding to maintain four Fire Trails behind Company Dam and slashing Crown blocks in Quandialla.
- Bushfire Risk Management Plan 2015 – tabled.
- Post-season briefing – burning rows and mounds discussed. Possibly could start burns earlier that 3:00pm.
- Escape burns- warning letters and/or penalties sent depending on circumstances.  
Firebreaks not always effective depending on conditions.

RFS will issue a minutes in due course.

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S LATE REPORT

---

### **RECOMMENDATION:**

It is recommended that the Director Engineering's late report be received and dealt with because of the urgency of the matters.

- 514**     **RESOLVED:** Cr Niven and Cr Hughes that the late report be received and dealt with because of the urgency of the matters.

### **18.    NSW Rural Fire Service – Additional Staff Member, C2.6.9, E1.3.4**

NSW Rural Fire Service has recently advised that there is now funding available for an extra staff member in the Mid Lachlan Valley Team.

The estimated extra cost to Council would be \$4,388.

Council did resolve in the Minutes of the Bushfire Local Matters Committee Meeting held on 14 October 2008 as follows:-

*“that Council approve the estimates of \$106,460.63 for 2009/2010 including two extra staff positions in the Weddin, Forbes, Parkes and Condobolin Shires.”*

Council has several choices:-

- a)     vary the 2015/2016 Estimates to fund the new position, or
- b)     consider the position in the 2016/2017 Estimates, or
- c)     not agree to funding the extra position. In this case a rescission notice will be required to vary the original 2008 resolution.

### **RECOMMENDATION:**

For Council's Consideration

- 515**     **RESOLVED:** Cr Halls and Cr Hughes that Council not agree to funding the extra position and the NSW Rural Fire Service be advised accordingly.

### **W TWOHILL** **DIRECTOR ENGINEERING**

- 516**     **RESOLVED:** Cr Best and Cr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

14 May 2015

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

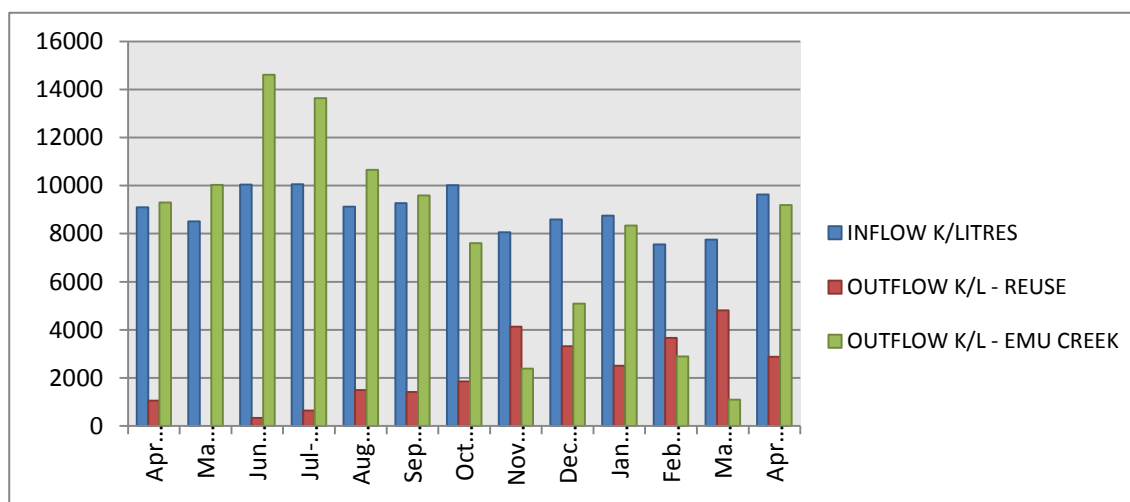
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during April 2015 was 9,626 kl with the daily average of 320.86 kl. Outflow for irrigation for reuse was 2,871 kl and discharge to Emu Creek 9,187.8kl.

The highest daily recording of 490 kl occurred for the 24 hours ending 6.30 am on 21 April 2015 and the lowest of 263 kl for the 24 hours ending 6.30 am on 4 April 2015.

A total rainfall of 123.5mm was recorded for the month.



**For Council's Information**

**Noted**

**2. Animal Control, A4.4.4**

Animal control activities were:

**a. Companion Animals**

Animals Seized: 1 (Dog)  
 Animals Impounded: 1 (Dog)  
 Animals Sold: 0  
 Animals Surrendered: 0

Animals Returned to Owners: 1 (Dog)  
 Animals Destroyed: 0  
 Animals Released: 1 (Dog)  
 Animals handed to Rescue Org: 0

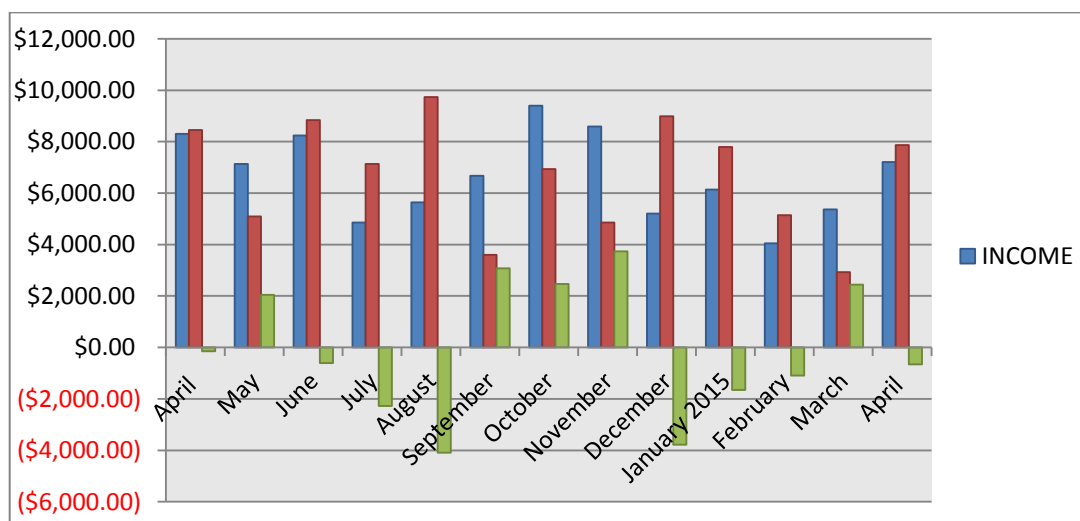
**For Council's Information**

**Noted**

**3. Caravan Park Operations, P2.3.3**

Income for the month of April 2015 was \$7,205.00 with expenditure of \$7,863.39 resulting in an operational loss of \$658.39 for the month.

There were 207 sites occupied for the month of April 2015.



**For Council's Information**

**Noted**

**4. Grenfell Swimming Pool, P2.3.1**

**Total Attendance:** 2606 (March)

**School Usage:** 232

**Daily Average:** 86

**Other Usage Groups** 20

**Cash Attendance:** 64 (Child)  
 40 (Adult)

**Season Ticket Sales**  
 Family: 1

**Season Ticket Attendance:** 1314 (Child)  
 936 (Adult)

### End of Season 2014/15

<b>Total Attendance:</b>	<b>26629</b>	<b>School Usage:</b>	3927
<b>Daily Average:</b>	<b>158</b>	<b>Other Usage Groups</b>	1865
<b>Cash Attendance:</b>	1125 (Child) 757 (Adult)	<b>Season Ticket Sales</b>	
		Adult: 21	
		Child: 17	
<b>Season Ticket Attendance:</b>	12336 (Child) 6619 (Adult)	Family: 54	
		Pensioner: 6	

**For Council's Information**

**Noted**

### **5. Risk-based licensing – Improving environmental regulation in NSW, S1.1.4**

The Environment Protection Authority (EPA) has introduced a risk-based licensing system which aims to ensure that all environment protection licence holders receive an appropriate level of regulation based on the level of risk that they pose to human health and the environment.

The move to risk-based licensing is a change to the environment protection licensing system in NSW.

When determining the risk posed by the activity or activities undertaken at a premise, the EPA will assess the risks relating to the day-to-day operations as well as the pollution incident risk at the premises. The environmental management performance of the licence holder at Council's STP will also be used to determine the level of risk.

A risk assessment of the STP has been undertaken by EPA officers in consultation with Council Officers. Council will be advised of the outcome.

In assessing the day-to-day operations and the pollution incident risk, the EPA considers the types and nature of emissions from the premises, what pollution control measures are in place, the proximity of the premises to sensitive environments and receivers, and the level of sensitivity of those environments and receivers.

Environmental management performance was also assessed by considering the enforcement history and any regulatory actions taken by the EPA in relation to the premises.

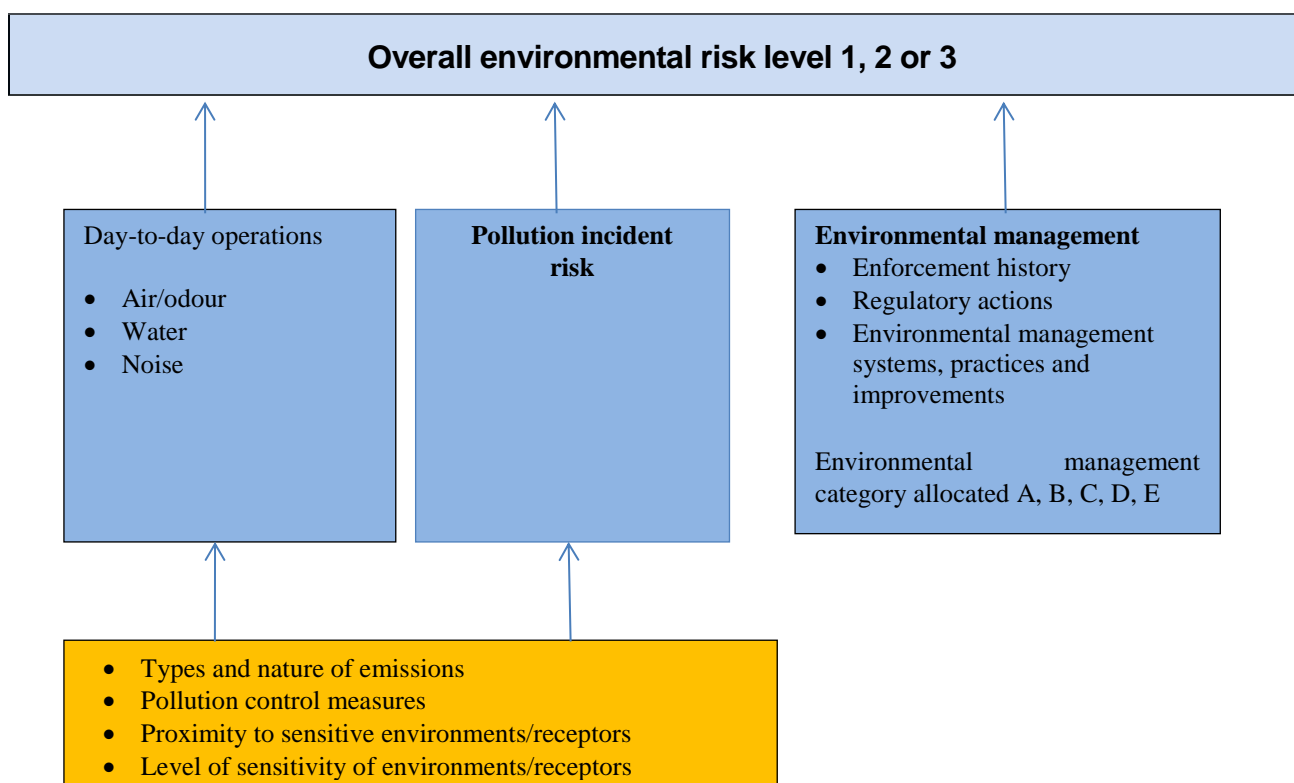
In addition, recognition is given to environmental management systems and practices implemented at the premises as well as any environmental improvements undertaken or put in place to control or minimise environmental risks.

Councils Licence administrative fees will be calculated based on the number of fee units (fee units are set out in Schedule 1 of the Protection of the Environment Operations (General) Regulation 2009). Fee units are determined for the activity being undertaken on a premise (based on the type and scale of the activity) multiplied by the fee unit amount, and then multiplied by a factor associated with the environmental management category:

- Category A— current administrative fee x 0.95
- Category B — current administrative fee x 1.0
- Category C — current administrative fee x 1.3
- Category D — current administrative fee x 1.6
- Category E — current administrative fee x 2.0

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

These will commence on 1/7/2016. Council is waiting for its Categorization regarding to multiplier for its administration fee.



The environmental management categories (A, B, C, D or E) allocated to the licensees as part of the third component of the risk assessment process will also be used to calculate the licence administrative fees.

Council also has the ability to introduce Environmental Management activities and improvements to assist with its categorization. These may include work statements, upgrades to systems and infrastructure. Council will be working on these improvements such as effluent chlorination and work statements to include in its submission for next year's return to ensure the minimal fee possible for the licence.

**For Councils Information**

**Noted**

### **6. Environmental Development and Allied Professionals, C2.9.10**

The 15<sup>th</sup> EDAP Western Group Conference incorporating the 66<sup>th</sup> Western Group Regional Conference was held at the Event Centre at Panthers, Penrith from Wednesday 29 April to Friday 1 May 2015. The conference was hosted by Penrith City Council and Lachlan Shire Council as part of their friendship alliance.

The conference included the Quarterly Meeting of the Western Food Group coordinating with the Western Metropolitan Group.

The program was extensive and included all aspects of the Environmental and Development roles.

The Department of Planning, DEPA, AIBS, Pikes Veriker Solicitors and AIH all contributed in presentations. This rural and regional interaction is vital for staff to maintain their continued professional development and staff thanks Council for its ongoing support.

**For Councils Information**

**Noted**

**7. Keeping of Animals - 19 Warraderry Street, Grenfell, A4.4.1**

Council is in receipt of a request from Mr Paul Curl owner and occupier of the abovementioned property, seeking Councils approval to house 4 dogs at the property.

Council became aware of the number of animals on the site by way of complaint from an adjoining neighbour.

Council's Policy No. 2.2.5, Policy for Keeping Animals does restrict the number of dogs at any premises to 2. Council may approve requests to keep additional dogs where adequate yard size relative to the size and number of dogs, proper care and desexing can be demonstrated.

The owners have indicated proper care is taken to house and control the animals.

While the animals are microchipped they are required to be registered as companion animals. Council has not received any complaints over the last month.

Adjoining neighbours have been notified without any response.

**RECOMMENDATION:** That a maximum of 3 dogs be allowed to be kept at the premises, and all dogs identified, microchipped and registered. Once any of these animals are no longer housed on the property, the maximum number to be kept on the premises shall revert back to 2 dogs.

**517** **RESOLVED:** Cr McClelland and Cr Best that a maximum of 3 dogs be allowed to be kept at the premises, and all dogs identified, microchipped and registered. Once any of these animals are no longer housed on the property, the maximum number to be kept on the premises shall revert back to 2 dogs.

**8. Weddin Shire Council Procurement Policy, C2.4.15**

Weddin Shire Council Procurement Policy and related procedures ensure expenditure of public funds results in the most advantageous outcomes for the community. These outcomes will be achieved when procurement is conducted by staff using Council's Procurement Policy framework and apply Council's Procurement Procedures.

Council's procurement function operates within legislative controls and regulatory framework. This Procurement Policy aims to demonstrate Council understands the framework and that advice is issued to Council staff to assist them in understanding and adopting the framework.

The Procurement Policy outlines approved parameters within which all goods and services required by Council must be obtained. When staff undertakes procurement in accordance within these parameters, Council will obtain the most advantageous outcomes for the community.

All purchases of goods and services must be carried out in compliance with the Local Government Act 1993 and Local Government Regulation 2005 as amended from time to time.

The Weddin Shire Council Procurement Policy reflects five fundamental principles in the Local Government Act 1993 governing the making of contracts, namely:

- Open and effective competition
- Value for money
- Enhancement of the capabilities of local business and industry
- Environmental protection, and
- Ethical behaviour and fair detailing

**RECOMMENDATION:** That Council place on Public Exhibition Draft Weddin Shire Council Procurement Policy for 28 days for public comment.

**518** **RESOLVED:** Cr Niven and Cr Brown that:-

- i) Council place on public exhibition the draft Weddin Shire Council Procurement Policy for 28 days for public comment.
- ii) plant hire be included in the draft policy.

### **9. Weddin Shire Council Local Preference Policy, C2.4.15**

The purpose of this policy is to assist and ensure that Council achieves the best 'overall value-for-money' in its procurement of goods and services, while (where possible) giving preference to local suppliers, and non-local suppliers using local content, to support the Shires economic development.

The Council's Local Preference policy recognises that 'overall value-for-money' is about broader economic benefits to the Shire and not just the lowest price. Council acknowledges that economic benefits flow to all local businesses where Council maximises opportunities for local suppliers to compete for Council's business on the basis of value-for-money.

The policy also aims to use Council's procurement actions to encourage and support local suppliers and support economic activity within the Shire where it is efficient to do so, while achieving the Council's overall 'value-for-money' objectives. This approach seeks to maximise overall community benefit for the Shire.

**RECOMMENDATION:** That Council place its Draft Local Preference Policy on Public Exhibition for 28 days for public comment.

**519** **RESOLVED:** Cr Niven and Cr Best that Council place its draft Local Preference Policy on public exhibition for 28 days for public comment.



### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
66/2013 - Modification	Andys Design & Drafting	New Dwelling & Shed	\$190,000	Lot: 2 DP: 1134749 1 Sloane Street GRENFELL NSW 2810
6/2015	DD & CL Reid	Use of Land for Plant Nursery & erection of Shade House	\$10,000	Lot: 1 DP: 1150974 George Street GRENFELL NSW 2810
7/2015	AW Dunn	Shed	\$32,000	Lot: 2 DP: 1193297 Quondong Road GRENFELL NSW 2810

**Clr Hughes previously submitted a written declaration of interest and left the room.**

**520 RESOLVED:** Cr Best and Cr Parlett that the table drain be repaired by Council and fill be placed to alleviate the drainage problem in relation to DA number 6/2015.

**Clr Hughes returned to the room.**

#### **2. Grenfell Medical Centre Development, P2.12.17**

At its February General Meeting Council resolved:

*“That a single Building Contract be drafted for the proposed Grenfell Medical Centre Development to allow a single tender proposal with the tender specification documents to include a local contractor component to be considered in the tender assessment process”*

Since that meeting representations have been made to Council that further consideration is given to the breaking of the single contract into smaller “trade” contracts to assist in local tradesmen being more involved in the development.

A meeting was arranged with all local tradesmen invited at which Council explained the development, with the plans and specifications that have been developed available for review, seek local interest in the work on the project and answer questions relating to the process. The outcome of the meeting was positive with a consensus of interest.

Council needs to be aware of the issues that may arise from the proposal relating to the use of several contracts for the various trades in the development.

The proposed structures in relation to the contract options are as follows:

1. Council enters into separate contracts with trade contractors, or
2. Council enters into separate contracts with trade contractors and a construction management contract with a builder, or
3. Council enters into a lump sum contract with a builder for the whole of the works

It is recommended that Council do not proceed entering into separate trade contracts with each of the contractors for the following reasons:

1. Negotiating separate tenders and contracts

In accordance with the provisions of the Local Government Act 1993 and Regulations Council would need to go to tender for any contract over \$150000.00. Several of the trade components would be in excess of this figure and as such Council would have the issue of several tenders in conjunction with quotes to cover the various aspects of the development.

Council would need to negotiate separate contracts with each of the trade contractors which would be time consuming and costly as Council would need to obtain legal advice in relation to these contracts. It is also likely that each of the trade contractors would not agree to a rate for liquidated damages if they fail to complete their portion of the work on time because there may be delays which are out of their control (delays from other contractors) which prevent them from completing their work on time. It is in Council's best interests to have a rate of liquidated damages should the project not reach practical completion on time to give certainty to a timely completion.

2. Security of Payment legislation

The proposed contract is for a construction on commercial premises and therefore falls under the *Building and Construction Industry Security of Payment Act NSW (1989)* ("the Act"). The object of the Act is to ensure that any person who undertakes to carry out construction work (or who undertakes to supply related goods and services) under a construction contract is entitled to receive, and is able to recover, progress payments in relation to the carrying out of that work and the supplying of those goods and services. Under the Act, if Council sub contracts directly with the contractors, the contractors could issue payments claims to the Council to which Council would have ten business days to respond with payment schedules if Council disputed the claim. If Council does not provide a payment schedule within ten business days, and does not pay the claimed amount, **the trade contractors could serve a notice under the Act suspending work and the whole of the claimed amount will become due and payable and recoverable as a debt in a court from Council.** This means that Council would have to process and respond to many payment claims each month from every trade contractor which would be very time consuming and costly. If there was one contract with a builder, Council would only have to respond to one payment claim per month from the builder or any other time agreed upon in the contract.

3. Claims for defects against multiple defendants:

If there was defective work, Council may need to litigate against multiple defendants pursuant to each trade contract. The complexity and cost of multi-party litigation would probably outweigh the claim for defects itself. Further, the trade - contractors may try and shift responsibility to each other should there be any issues with the quality of the work. The preferred option is to have one contract and one potential defendant should there be any issues with the quality of the work.

4. Co - ordination issues

It is usual that once a contract is entered into, the builder then has exclusive possession of the site which enables the builder to control the site and to co - ordinate and programme the works to ensure that the works come in on time and on budget. It is in the builder's interests to ensure that this happens because any delays can impact the builder's profit margin for the job. If there were separate trade contracts, the trade contractors have no responsibility to co - ordinate to ensure that the project came in on time and on budget and further, there would be no incentive for them to do so. In that situation it is human nature to therefore try and pass on any increase in cost due to delay and increase in the contract price to Council because no one has the ultimate responsibility.

5. Insurance

Council would need to ensure that each trade contractor was appropriately insured for public liability insurance, worker compensation insurance and contractors work insurance. The exercise in insuring that all of the trade contractors are compliant and remain compliant during the course of the project would be costly and time consuming for the Council.

6. Council's concerns about a builder engaging sub contractors from the area can be addressed because the Australian Standards contracts provide that the principal (the Council) may include in the invitation to tender a list of one or more selected sub contractors for particular work. These contracts also provide that the builder is required to subcontract that work to one of the selected sub contractors named by Council.

In summary, it is not in Council's interests for it to enter into separate contracts with each of the trade contractors. It would place all of the risk on Council and very little on the trade contractors. It is likely that there would also be increases in the cost and delays if separate contracts were entered into with the trade contractors.

As per Council's previous resolution, the development is recommended to be carried out by entering into a lump sum contract with the builder for the whole of the works. Council should issue tenders for a design and construct contract listing all of the local trade contractors and indicating that Council will novate the agreements with the architect and the engineer to the builder who takes responsibility for the completion of the project. This would make the builder responsible for any defects in the design and not Council.

**For Information**

**Noted**

### 3. Development Application, DA No 10/2015

Proposed 13 Lot Subdivision of Existing Lot 132 DP 1081488, Huckel Close, Stan McCabe drive and Walsh's Lane, Grenfell.

#### **Purpose**

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

**Development Application:** 10/2015

**Applicant:** Mark Crutcher

**Owner:** Crutcher Constructions P/L

**Site:** Huckel Close, McCabe Drive and Walsh's Lane

**Proposed Development:** 13 Lot Subdivision of existing Lot 132 DP1081488

**Proposed Use:** Residential and large lot residential living

**Current Use:** Vacant residential land

#### **Introduction**

The development application as lodged comprises the following information:

- Plan of subdivision and related Services prepared by Land Development Consultants P/L
- Statement of Environmental effects prepared by SBM Planning

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

#### **Background**

Development consent was granted on 19th April 2004 for DA 61/2004 to permit an 80 Lot Subdivision at Lot 7 in DP 855481 Henry Lawson Way, Grenfell.

The Applicant of DA 61/2004 was Midji Developments Pty Ltd.

- Approval was granted for the subdivision in 3 Stages as follows:
  - Stage 1 — Lots 101 — 131 (31 lots);
  - Stage 2 — Lots 201 — 235 (33 lots, lots 207 and 233 were excluded); and
  - Stage 3 — Lots 301 — 316 (16 lots).

- The lots proposed varied in size between 1019m<sup>2</sup> (lot 114) to 1983m<sup>2</sup> (lot 313).
- DA 61/2004 also included the development of access roads, stormwater, sewer, power and water supply infrastructure:
- Construction Certificate was issued on 27 July in respect of DA 61/2004 certifying that the plans were in accordance with S81A (5) of the Environmental Planning and Assessment Act 1979.
- Subsequently works began on the site including the provision of the services and roads as part of Stage 1 and the subdivision of the lots within Stage 1.
- The approved lots within Stage 1 and residual development lot know as Lot 132 in DP 1081488 (incorporating Stage 2 and 3 of the development) were registered with NSW Land and Property Information on the 23rd March 2005.
  - Lot 132 of DP 1081488 was intended for release as part of Stage 2 and Stage 3 but has not been commenced.
  - Lot 132 in DP 1081488 is now the subject of this DA for an alternative subdivision layout under the new owner: Crutcher Constructions Pty Ltd.

### Subject Site

The subject site comprises the Lot 132 in DP 1081488 and is located south of Grenfell CBD near the intersection of the Henry Lawson Way and Stan McCabe Drive. It occupies a position at the end of the newly formed Huckel Close and at the end of Stan McCabe Drive via Guy Crescent.

The site itself is irregular in shape and has an area of approximately 7.032 hectares. It has a frontage of approximately 301.95 metres to Walsh's Lane to the south although it is currently accessed via Huckel Close and Stan McCabe Drive to the north.

The site adjoins the Koorawatha / Grenfell Railway land to the east which is owned by the Australian Rail Track Corporation (ARTC) and is currently not utilised. The north eastern portion of the site borders Lot 133 in DP 1081488 which is approximately 3.001 hectares and is a public reserve.

The site itself is not developed without any substantial vegetation. There is an existing boundary fence enclosing the site which is open to the Stan McCabe and Huckel Close access points.

The land has an undulating topography and falls from a contour of 392 metres at the south eastern corner to 383 metres at the north western corner of the site

The area is characterised by the residential subdivision of Henry Lawson Estate and a mixture of large lot residential subdivision. There are areas of open space nearby including playing fields, parks and a cemetery and some rural land uses to the east and south.

The site and the land surrounding it are zoned R1 General residential and with R5 Large Lot Residential creating a combination of lot sizes and densities in the immediate vicinity.

**Proposed Development**

The subject development application seeks to gain approval for the subdivision of Lot 132 in DP 1081488 into 13 allotments of various sizes. The land is located to the east of the Henry Lawson Way and is accessed via Stan McCabe Drive, Huckel Close and Guy Crescent.

The proposal adjoins the Koorawatha to Grenfell rail corridor to the east (which is disused) and public reserve land also to the east and is otherwise surrounded by residential land.

The proposal seeks to replace the existing approval for the provision of 49 allotments and remove the requirement for the approved road 3 and part of road 2. In addition, the proposal seeks to utilise the services and infrastructure provided as part of the completed Stage 1 works to the extent that it is possible to do so.

The proposal includes the subdivision of the land into the following lots.

<b>Lot Number:</b>	<b>Lot Area (m2)</b>	<b>Access from:</b>
1	2039	Huckel Close
2	1513	Huckel Close
3	1531	Huckel Close
4	1819	Huckel Close
5	1222	Huckel Close
6	2288	Walsh's Lane
7	7212	Walsh's Lane
8	8331	Walsh's Lane
9	8042	Walsh's Lane
10	8041	Walsh's Lane
11	8523	Walsh's Lane
12	8746	Guy Crescent (Stan McCabe Dr)
13	10130 (1.013ha)	Guy Crescent (Stan McCabe Dr)

Key Points of Difference from Approved DA	Description
Number of Lots	Proposed difference of 36, from 49 lots to 13.
Lot Size	Size range of approved: 1019m <sup>2</sup> to 1983m <sup>2</sup> . Size range of proposed: 1,222m <sup>2</sup> to 10,130m <sup>2</sup>
Roads	Due to reconfiguration and expansion of lot sizes the continuation of Huckel Close and Guy Crescent will be no longer necessary.  The extent of the proposed road works will include the completion of the Cul de Sac head to Huckel Close and the proposed upgrade of Walsh's Lane.
Infrastructure	The approved sewer and water mains and the stormwater drainage was designed to service 49 lots.  The proposed sewer, water and the stormwater reticulation will only be required to service the proposed 13 lots and will utilise the existing infrastructure where possible.  A new water main is proposed along Walsh's Lane to service the proposed lots 6-11 (inclusive).

### Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

#### 1. Environmental Planning and Assessment Act, 1979 (as amended)

**The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW**

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

The subject development application has been lodged as a Local development

#### 2. State Environmental Planning Policies

**All appropriate SEPPs shall be considered**

##### **State Environmental Planning Policy No. 55 - Remediation of Land**

SEPP 55 includes state-wide planning controls for the remediation of contaminated land. SEPP 55 requires that contaminated land be remediated before it is developed in accordance with the provisions of the policy.

It is relevant to consider SEPP 55 in this application. Any potential contamination of the land has been assessed as part of DA 61/2004 which approved the subdivision of land for residential land

use. Accordingly no further assessment is required.

### **State Environmental Planning Policy (Infrastructure) 2007**

State Environmental Planning Policy (infrastructure) 2007 (SEPP 2007) applies to all development within NSW which affects the provision or existence of infrastructure.

The following clauses within SEPP 2007 apply and are addressed below.

The subject land is located adjacent to a rail corridor land in keeping with the definition as per Clause 78 of SEPP 2007 as follows:

*"Clause 78 Rail corridor means land:*

- (a) that is owned, leased, managed or controlled by a public authority for the purpose of a railway or rail infrastructure facilities, or*
- (b) that is zoned under an environmental planning instrument predominantly or solely for development for the purpose of a railway or rail infrastructure facilities, or*
- (c) in respect of which the Minister has granted approval under Part 3A or Part 5.1 or (before its repeal) Division 4 of Part 5 of the Act, or consent under Part 4 of the Act, for the carrying out of development (or for a concept plan for a project comprising or including development) for the purpose of a railway or rail infrastructure facilities.*

As the site is adjacent to "rail corridor" land Clause 85 of SEPP 2007 applies:

*"85 Development immediately adjacent to rail corridors*

- (1) This clause applies to development on land that is in or immediately adjacent to a rail corridor, if the development:*
  - (a) is likely to have an adverse effect on rail safety, or*
  - (b) involves the placing of a metal finish on a structure and the rail corridor concerned is used by electric trains, or*
  - (c) involves the use of a crane in air space above any rail corridor\_*
- (2) Before determining a development application for development to which this clause applies, the consent authority must:*
  - (a) within 7 days after the application is made, give written notice of the application to the chief executive officer of the rail authority for the rail corridor, and*
  - (b) take into consideration:*
    - (i) any response to the notice that is received within 21 days after the notice is given, and*
    - (ii) any guidelines that are issued by the Director-General for the purposes of this clause and published in the Gazette"*

The proposal will not have any adverse effect on rail safety and will not involve any work which would impact upon the rail corridor land. Accordingly, it will not be necessary for the chief executive officer of the rail authority be notified.



Division 18 pertaining to Sewage Systems refers to sewage reticulation which has the following definition under Clause 105:

*"a facility for the collection and transfer of sewage to a sewage treatment plant or water recycling facility for treatment, or transfer of the treated water for use or disposal, including associated: (a) pipelines and tunnels, and*

Clause 106 requires that *"development for the purpose of sewage reticulation systems"* may be carried out with development consent.

Accordingly, development consent is sought from Weddin Shire Council in this development application.

Clause 111 pertaining to Stormwater Management permits the development of stormwater management systems without development consent and states that *"development for the purpose of stormwater management systems may be carried out by or on behalf of a public authority without consent on any land,"*

### **3. Weddin Local Environmental Plan 2011**

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site. The site is zoned R1 General residential and maintains the following objectives. Any application must be consistent with the objectives and permissible within the zone.

#### **Councils Land Use Table**

##### **Zone R1 General Residential**

##### **1 Objectives of zone**

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provides facilities or services to meet the day to day needs of residents.

##### **2 Permitted without consent**

Environmental protection works; Home-based child care; Home occupations

##### **3 Permitted with consent**

Attached dwellings; Boarding houses; Building identification signs; Business identification signs; Child care centres; Community facilities; Dwelling houses; Food and drink premises; Group homes; Home industries; Hostels; Kiosks; Multi dwelling housing; Neighbourhood shops; Places of public worship; Residential flat buildings; Respite day care centres; Roads; Semi-detached dwellings; Seniors housing; Shop top housing; Waste or resource transfer stations; Water recycling facilities; Any other development not specified in item 2 or 4

### 4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Car parks; Charter and tourism boating facilities; Commercial premises; Correctional centres; Crematoria; Depots; Eco-tourist facilities; Extractive industries; Farm buildings; Farm stay accommodation; Forestry; Freight transport facilities; Heavy industrial storage establishments; Helipads; Highway service centres; Industrial retail outlets; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Port facilities; Public administration buildings; Recreation facilities (major); Research stations; Restricted premises; Rural industries; Rural workers' dwellings; Service stations; Sewerage systems; Sex services premises; Signage; Storage premises; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Warehouse or distribution centres; Waste or resource management facilities; Water treatment facilities; Wharf or boating facilities; Wholesale supplies

### "2.6 Subdivision—consent requirements

Clause 2.6 (1) of the WLEP 2011 permits the subdivision of land as follows:

- (1) Land to which this Plan applies may be subdivided, but only with development consent;
  - 1 If a subdivision is specified as exempt development in an applicable environmental planning instrument, such as this Plan or State Environmental Planning Policy (Exempt and Complying Development Codes) 2008, the Act enables it to be carried out without development consent
  - 2 Part 6 of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 provides that the strata subdivision of a building in certain circumstances is complying development."

The subject site will be adjacent to land occupied by a disused rail corridor, which is zoned SP2 (Infrastructure). The objectives of the SP2 zone are:

- To provide for infrastructure and related uses.
- To prevent development that is not compatible with or that may detract from the provision of infrastructure.

It is considered the subdivision will not conflict with the rail corridor land adjacent and will not impinge upon the future use of that land for "infrastructure and related uses".

The applicant has provided an assessment of the applicable Development Standards and Special Provisions and Council notes compliance.

Clause	Provision	Complies	Notes
4.1 Minimum Subdivision Lot size	In accordance with the Lot Size Map the minimum lot size is 900m <sup>2</sup> .	Yes Yes	The minimum lot size proposed is 1,222m <sup>2</sup> (lot 5).
5.9 Preservation of Trees	The removal of any tree (prescribed by the DCP) must be approved by Council.	Yes Yes	No trees are proposed for removal.
5.10 Heritage Conservation	A heritage assessment is required for sites identified as heritage items or within a conservation zone as depicted by the Heritage Map.	Yes Yes	The site is not located within a Conservation zone or within the vicinity of any heritage item.
5.12 Infrastructure Development	WLEP 2011 does not restrict or prohibit the provision of any infrastructure which is permissible under SEPP (Infrastructure 2007).	Yes Yes	The proposal being for a new subdivision will entail the provision of infrastructure in accordance with SEPP (Infrastructure) as discussed above
6.1 Biodiversity Protection	Development within sensitive land must not result in any adverse environmental impact to terrestrial biodiversity including native flora and fauna.	Yes Yes	The site is not located within an area of High or Moderate Biodiversity Sensitivity as identified by the Natural Resources Biodiversity Map.
6.3 and 6.4 Riparian Land & Watercourses and Groundwater vulnerability	Development within sensitive land must not result in any adverse environmental impact to water quality, the stability of water courses or aquatic and riparian habitats. Map	Yes Yes	The site is not located within an area affected by a watercourse or groundwater vulnerability as indicated by the Natural Resources Water Map or the Groundwater
6.5 Flood planning	Development within a flood prone area must not increase the risk of flooding or result in adverse impacts to the flood behaviour.	Yes Yes	The site is not within a flood prone area as shown by the Flood Planning Map.  There is some flood affected land to the east of the site fronting Henry Lawson Way.  The proposed subdivision will not result in any adverse flood impacts to that land.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Clause	Provision	Complies	Notes
6.6 Essential Services	Essential services including the supply of water and electricity and the disposal and management of sewage and stormwater must be able to be provided if necessary.	Yes Yes	The plans included show how the provision of water can be accommodated as well as the management of stormwater and sewage. The previously approved DA 61/2004 demonstrates that the provision of these essential services can be accommodated. Details will be provided in regards to the supply of electricity in relation to more detailed construction certificate drawings.
6.7 Earthworks	Development consent is required for earthworks unless the work is exempt or is ancillary to another development for which development consent has been given.	Yes Yes	The proposed excavation Associated with the provision of Underground reticulation will be exempt.

### Council Codes and Development Control Plans

#### 1. Grenfell Sewer Contribution Plan

The plan is applicable for this development and payment of the appropriate fees shall be applied as conditions.

#### 2. Weddin Shire Council Development Control Plan 2014

The applicant has provided an assessment of the proposal in accordance with the key planning policy and controls affecting the site included within the Weddin Shire Council DCP 2014 and Council has noted its comments in bold.

The assessment of the relevant controls and guidelines follow:

Clause	Control	Complies	Notes
<i>Chapter 3 — Subdivision</i>			
3.2 Physical Constraints	Consideration of physical constraints to the site which will impact upon allotment boundaries. Site Analysis Plan to be provided.	Yes	The physical constraints of the land have been considered in the formulation of the proposed design and are indicated by the site plan showing a topographic overlay and the contour lines and the other existing site constraints. <b>Agree</b>

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Clause	Control	Complies	Notes
3.3 Size of Allotments	<p>3.7.1 Residential</p> <p>Minimum residential lot size to be 900m<sup>2</sup>,</p> <p>These lots to have minimum frontage of 20 metres and minimum depth of 45 metres</p> <p>Cul-de-sac lots to have mean width of 18 metres and a width of 16 metres at a distance 6 metres from the street alignment.</p>	<p>Yes</p> <p>Yes/No</p> <p>Yes</p>	<p>The minimum lot size proposed is 1,222m<sup>2</sup> which complies.</p> <p>All lots proposed will have a minimum frontage of approximately metres.</p> <p>With the exception of lots 2-6 (inclusive) all lots will have a minimum depth of 45 metres.</p> <p>The lots encompassing the proposed cul-de-sac head do not meet the minimum of 45 metres. This is the result of the circular cul-de-sac shape which will result in one side boundary being shorter than the other. However, the average depth of these lots will be at least 45 metres.</p> <p>Lot 6 will have a minimum depth of 32 metres and this is due the elongated frontage of the lot. The proposed lot depth at this location will not result in any adverse environmental or amenity impacts.</p> <p>Lots 1-5 encompassing the proposed cul-de-sac head will <b>all</b> a mean width of at least 18 metres and a minimum width of 16 metres at 6 metres from the street alignment.</p> <p><b>Agree</b></p>
	<p>3.7.2 Large Lot Residential</p> <p>This control applies to the creation of large lots as per the WLEP 2011 minimum lot size map.</p>	<p>Yes</p>	<p>Although some large lots are proposed the subject site has a minimum lot size of 900m<sup>2</sup> in accordance with the WLEP 2011 and therefore this control is not relevant. <b>Agree</b></p>

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Clause	Control	Complies	Notes
3.4 Roads	<p>R1 — Residential</p> <p>The following shall be provided at no cost to Weddin Council:</p> <p>Sealed roads, kerb and guttering; footpath; electricity; telephones; water and sewerage; gas; street lights and new street identification signs.</p>	Yes	<p>The proposal will cover the cost of Completing the cul-de-sac to Accommodate access to the Proposed lots 1-5 and also the Surfacing of Guy Crescent to accommodate access to lots 12 and 13.</p> <p>All kerb and guttering to these roads will be provided at no cost to Weddin Shire Council.</p> <p>No electricity, gas, telephone, or footpaths are proposed at this stage.</p> <p>Street lighting and street identification signs were provided in relation to Stage 1 of the original DA 61/2004 and therefore no new lights and signs are required.</p> <p>It is proposed that the upgrade of Walsh's Lane be a shared cost with Weddin Shire Council as it is an existing road and services many other properties in addition to the six new allotments proposed (lots 6-11 inclusive). <b>See conditions</b></p>
	<p>Road Hierarchy</p> <p>Huckel Close (minor cul-de-sac) should have a minimum road reserve width of 17m</p> <p>Stan McCabe Drive and Walsh's Lane (local roads) should have a minimum road reserve width of 18m.</p>	<p>Yes/No</p> <p>Yes</p>	<p>Huckel Close will have a minimum width of 15 metres wide. This is the existing road width as approved by DA 61/2004. Agree</p> <p>Stan McCabe Drive and Walsh's Lane will have minimum widths of 18 metres and 20 metres respectively. <b>Agree</b></p>
3.9 Stormwater Drainage	<p>Subdividers to show management of natural and increased run off.</p> <p>Internal stormwater drainage including internal pipelines to be paid for by the subdivider although costs may be shared with neighbouring land.</p>	Yes	<p>The management and disposal of stormwater is shown on the plans included as Anneuxre A and has been discussed in detail in section 4.2.3 above. <b>Agree</b></p>
3.10 Trees	Existing trees to be preserved as far as possible.	Yes	<p>No trees are proposed to be removed. <b>Agree</b></p>
3.11 Land for Public Recreation	Council may require the subdivider to provide land to cater for public recreation or to make an equivalent financial contribution.	Yes	<p>Land and 1 or financial contributions were negotiated with Weddin Shire Council in relation to the original DA 61/2004.</p> <p>This application relates to the same land and as such it is not considered that further contribution will be necessary. <b>No dedication is required. No contribution plan</b></p>

<i>Chapter 5 — Urban Residential Development</i>			
5.17 Lawson Estate	There are controls within the WDCP 2014 which specifically relate to residential development in the R1 zone within the Henry Lawson Estate.  These controls are not applicable at this stage as the subject application relates only to the subdivision of the land and not the construction of new dwellings.	Yes	Should the new subdivision approved the existing map and the accompanying controls within section 5.17 of the WDCP 2014 would require amendment Weddin Shire Council. <b>Agree</b>

### Consultation in respect of Development Application

#### Public Exhibition

The development application was placed on public exhibition in accordance with Councils Development Control Plan Chapter 15, immediately adjoining property owners of the development site were notified of the proposed development and an advertisement placed in the Grenfell Record from 3/4/15 to 17/4/15 for the duration of the exhibition period.

Council received no submissions in respect of the application.

### Internal Assessment

#### Engineering Assessment

Councils Engineering Department have assessed the proposed development and recommended several conditions regarding services and roads access be applied to the proposed development.

### ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

#### **79C (1)(a) (i) any Environmental Planning Instrument**

Weddin Local Environmental Plan 2011

#### **S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.**

Nil

#### **S79C(1)(a) (iii) any Development Control Plan (DCP)**

Detailed consideration of relevant Council Codes and Development Control Plans was provided earlier in this report.

**S79C(1)(a) (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F**

The applicant has not offered, nor is it necessary for the applicant to enter into any form of planning agreement to accommodate the proposed development.

**S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)**

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

**S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

The potential environmental impacts of the proposed development upon the both the natural and built environment and social and economic impacts are minimal and do not warrant specific detailed consideration.

**Environmental Impacts – Natural**

The subject site shall require inter allotment stormwater control

**Environmental Impacts – Built Environment**

A traffic impact assessment has been not been prepared in support of the proposed development as the original approval was assessed and impacts regarding internal traffic movements have been reduced and impacts on major intersections dealt with and put in place with the previous approval.

**Social and Economic Impacts**

The proposal is considered as beneficial and positive in relation to the social and economic impacts

**S79C(1)(c) the Suitability of the Site for the Development**

The site is considered suitable for the development subject to conditions and development envelopes being applied.

**S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations**

Nil

**S79C(1)(e) the Public Interest**

The proposal is seen to be in the public interest.

<b>CONCLUSION</b>
-------------------

This development application proposes to supply a variety of lot sizes within Grenfell's current new residential estate. Council has previously approved a regular residential estate maintaining an appropriate lot size of an approximately 1000m<sup>2</sup> to 1300m<sup>2</sup>.

As part of its pre lodgement advice Council met with the proponent to discuss the relevant issues of the development.



## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

---

The following formed part of the advice;

- a) The original development application for subdivision was considered and approved by Council, Development Application 61/2004 on 19 April 2004 subject to 27 conditions.
- b) The development of the land is shown as a three stage development as per the subdivision plan – General arrangements Job No 10060 Sheet 1 Rev A – 16.03.04.
- c) Construction Certificate was issued for the stormwater, sewer and road services for the entire development.

It is noted that these services have only been completed to service Stage 1 of the development being Lots 101 – Lot 131. These show the extent of works and design for extension of the next stages.

In relation to discussions regarding the future of the subdivision, the following is noted:

The approved subdivision plan identifies this land as appropriate for an estate of residential allotments. **It is the only new general residential subdivision within the shire.**

It is acknowledged that the take up rate has been slow however lots are being developed.

There is a very important consideration of the availability of future residential development of this block size in the Shire. Any change to the approved subdivision layout will require an amended development application. This application will need to consider the following:

- i) Size and shapes of new lots and overall lot layout.
- ii) Road position and construction with possible Road Dedication on development Blocks.
- iii) Servicing ie Sewer, Water, Stormwater and appropriate designs
- iv) Building envelopes to allow for future development
- v) Staging of the development.
- vi) Sewer headwork charges will be applicable as per Council's Policy
- vii) Appropriate buffer landscaping corridors for larger lot separation.
- viii) Appropriate Easements, Covenants and restriction as to users.

### Assessment

In assessing the proposal the following is noted;

- i) The proposed layout, as previously noted, reduces the appropriate and primary residential lots available for development in the Shire.
- ii) Further investigation must be undertaken as to the possible redevelopment of Lot 133 DP 1081488 for the purpose of residential development Consideration may be given for this land to be utilized for residential subdivision purposes subject to appropriate reclassification being achieved.
- iii) In relation to proposed road works, should the subdivision pattern be determined appropriate, full completion of turning heads in Huckel Close and Guy Crescent will be required. The standard will be as the approved design on the existing subdivision.
- iv) It is noted that several lots have proposed accesses to Walsh's Lane. This lane is currently a minimum standard unsealed road. Should the subdivision pattern be determined appropriate, the lane will require upgrading to 8m seal for the length of the development. An estimate of \$45000.00 has been provided and would form conditions.

- v) All lots would require to be serviced by reticulated water.
- vi) All lots would require to be serviced by reticulated sewer.
- vii) Interallotment stormwater drainage and control would be required for overland stormwater and stormwater disposal from dwellings/buildings.

Should the subdivision pattern be determined appropriate, Council will require the placement on title the following:

- a) Development envelopes that permit the further subdivision of lots and
- b) The dedication of a central road corridor (forming the originally approved Guy Crescent) that provides the existence of road access on title. Both these provide the ability for future subdivision with planned road access and recognition of property boundaries. Services including power, water and sewer will be provided to the proposed subdivision, therefore this scenario can be properly planned for.
- c) Sewer headwork charges will be applicable as per Council's Policy
- d) Appropriate 2 meter wide landscaping buffer corridors will be required along all boundaries of the existing subdivision and Lot 133. This will assist in the protection of the amenity of the existing residential lots from activities carried out on the larger lots and for larger lot separation.
- e) Appropriate Easements, Covenants and restriction as to users.

This proposal varies greatly in its lot size proposal from the original lot layout. The 20 residual vacant lots from Stage One are slowly being taken up however would form at the current rate of two per year a ten year supply.

The subdivision area is Grenfell's premium residential site and maintains the only residential greenfield site.

It is considered appropriate that the lot size and layout can be amended through the use of development envelopes that permit future planned subdivision should land owners find lot sizes are too large. There would still be only 13 lots but the use of the development envelopes makes provision for future subdivision. This concept could allow up to 20 lots and see more appropriate sized lots in the purely residential area. Consideration in service design must take into account the possibility of these new lots and can be supplied with minimal impact on the position of services.

This consideration allows future growth in more appropriate residential density and provides options for land owners, more in keeping with LEP objectives for general residential zoned land and more in keeping with the existing lot size and residential area.

The dedication of road reserves will be required from Guy Crescent to service any new lots.

It is considered that the use of 6metre battle-axe access from Walsh's Lane to serve possible lots is appropriate in this case.

The use of 2m wide landscape buffer to interface with smaller lots in subdivision allows a disconnection for the Huckel Close residents and protection of their amenity.

It is deemed appropriate that Council to resolve to prepare planning proposal to reclassify lot 133 DP 1081488 from community to operational so as to provide appropriately positioned and developable land resource to meet the future needs for a minimum general residential size lot estate.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

---

It is considered that existing recreation land resources will be adequate to service this and any new subdivision. Consideration of connections to this area would be considered of any new subdivision application.

### **RECOMMENDATION:** that

1. Council resolve to prepare planning proposal to reclassify Lot 133 DP 1081488 from community to operational so as to provide appropriately positioned and developable land resource to meet the future needs for a minimum general residential size lot estate.
2. Development Application 10/2015 for the subdivision of Lot 132 in DP 1081488 into 13 allotments of various sizes be approved subject to the conditions detailed below, including the following amendments:

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**Clr McClelland declared a conflict of interest in Item B3 as his step son is the applicant and Item B4 as a real estate agent and left the room.**

- 521 RESOLVED:** Cr Best and Cr Parlett that the following amendments to the conditions be made:
- i) Council gravel 150mm thick and seal Walsh's Lane 7m wide from Young Road to Railway land, including a hammer head turning area on eastern end of Walsh's Lane and construct table drains along Walsh's Lane (Laneway to be constructed in Walsh's Lane near Western end). Council shall pay for half the cost of the upgrades.
  - ii) Garbage services for Lots 12 and 13 shall be collected on the corner of Stan McCabe drive and Guy Crescent.
  - ii) A dedicated road 15m wide and 150m long shall be placed on the proposed Lots 13 and Lot 12 and shown on Linen plans to permit access to the rear of these proposed lots.
- 522 RESOLVED:** Cr Best and Cr Brown that the Development Application 10/2015 for the subdivision of Lot 132 in DP 1081488 into 13 allotments of various sizes be approved subject to the following conditions:

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**FOR:** Crs M Liebich, J C Niven, A C Griffiths, G B Halls, N W Hughes, J Parlett, C Brown and P H Best.

**AGAINST:** Nil

### **1. MANDATORY GENERAL**

- (1) Development is to take place in accordance with the attached stamped plans (Ref No 18021 Sheets 1, 2, 3), Documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.

*NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.*

*Reason: Statutory requirement and Public interest*

- (2) That an original plan of subdivision be submitted for Council's registration.

*Reason: Statutory requirement and Public interest*

4.

- (3) Prior to the commencement of works, the applicant shall install and maintain adequate sediment and soil erosion controls.

*Reason: Statutory requirement and Public interest*

5.

- (4) The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority.

*Reason: Public interest*

## **2. WATER SUPPLY, SEWAGE & STORM WATER DRAINAGE WORK**

- (1) All Plumbing and Drainage works are to be carried out in accordance with Australian Standard 3500 – Plumbing and Drainage. It is noted that all plumbing and drainage work must be inspected by Council prior to backfilling.

*Reason: to ensure compliance with Australian Standard 3500 – Plumbing and Drainage.*

- (2) Prior to the commencement of plumbing and drainage works, a notice of work is to be submitted to Council.

*Reason: to ensure compliance with the Plumbing and Drainage Act 2011.*

## **3. NOISE**

- (1) Construction or demolition work must only be carried out within the following times:
- a) Monday to Friday – 7:00 am to 7:00 pm;
  - b) Saturday – 8:00 am to 1:00 pm if audible on other residential premises, otherwise 7:00 am to 5:00 pm;
  - c) No work to be carried out on Sunday or Public Holidays if it is audible on other residential premises.

*Note: The principal contractor shall be responsible to instruct and control their sub-contractors regarding the hours of work.*

*Reason: Statutory requirement and Public interest*

## **4. PLUMBING - BUILDING**

- (1) The construction of a sewer extension to serve the development.

*NOTE 1: The developer is to construct a 150 mm sewer riser at each property junction; each riser is to be constructed so that riser cap finishes 150 mm above the finished surface level of each allotment created.*

*NOTE 2: This work will be carried out at full cost to the developer either by Council or the developer.*

*Reason: Statutory requirement and Public interest*

### **5. DRAINAGE – SUB-DIVISION**

- (1) The developer is to construct inter allotment drainage to drain all lots not draining naturally to a public road. The drainage system is to include grated inlet pits with a 100 mm diameter pipe connection to all such lots. All drainage works are to comply with the provisions of AS/NZS 3500.

*Reason: Statutory requirement*

- (2) Road and inter allotment drainage is to be conveyed to:
  - (a) a legal point of discharge,

*Reason: Statutory requirement and Public interest*

### **6. PLUMBING – SUB-DIVISION**

- (1) The construction of sewer mains such that there is a separate and distinct sewer connection wholly within the boundary of each proposed residential lot, in accordance with the Local Government (Approvals) Regulation 1999.

*NOTE: The developer is to construct a 150 mm sewer riser at each property junction; each riser is to be constructed so that riser cap finishes 150 mm above the finished surface level of each allotment created.*

*Reason: Statutory requirement and Public interest*

- (2) Plumbing work is to be carried out so that each lot has a separate and distinct house drainage service connected to Council's sewer main within the boundaries of that lot, in accordance with the Local Government (Approvals) Regulation 1999.

*Reason: Statutory requirement and Public interest*

- (3) The construction of water and sewerage reticulation to serve each residential lot and, where required, each open space lot. NOTE: The developer is to construct a 150 mm sewer riser at each property junction; each riser is to be constructed so that riser cap finishes 150 mm above the finished surface level of each allotment created.

*Reason: Statutory requirement and Public interest*

### 7. PLANNING GENERAL

- (1) The applicant is to surrender Notice of Determination No. 61/2004 dated 19/04/2004 to Council pursuant to Section 80A of the Environmental Planning and Assessment Act, as amended, together with a copy of Form 6 in the Regulations of the same Act signed by the owner(s) of the land.

*Reason: Statutory requirement*

### 8. SUB-DIVISION GENERAL

- (1) Prior to release of the subdivision certificate the applicant is required to fence the boundaries of the newly created Lot(s) and road reserve to a stock/dog proof standard.

*Reason: Public Interest*

- (2) Water services are to be provided to each allotment prior to the issue of the Subdivision Certificate. All costs are to be met by the applicant.

*Reason: Statutory requirement*

### 9. EASEMENT

- (1) Where a sewer main and stormwater lines cross private land, the creation of an easement under Section 88B of the Conveyancing Act 1919, will be required. The easement will be in favour of Council, it will have a minimum width of 3 metres and be centrally located over the sewer main.

*Reason: Statutory requirement*

- (2) The applicant will meet any costs associated with connection of the dwelling to the electricity supply. Documentary evidence from the Power Authority is to be submitted detailing connection.

*Reason: Public Interest*

- (3) The applicant is to obtain a subdivision certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended from Council. The final survey plan and two paper copies are to be submitted to Council along with the application for the subdivision certificate prior to its lodgement with the Lands Titles Office.

*NOTE: Council will only consider issuing a subdivision certificate in relation to this subdivision when it is satisfied that all conditions of development consent have been complied with and the appropriate fee paid.*

*Reason: Statutory requirement and Public interest*

### 10. ENGINEERING GENERAL

- (1) The applicant is to obtain a compliance certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended, from either Council or an accredited certifying authority, certifying that the engineering work has been constructed in accordance with the approved plans.

*NOTE: Where Council is the Certifying Authority in relation to engineering works fees will be payable in accordance with Council's Revenue Policy.*

*Reason: Statutory requirement and Public interest*

- (2) The applicant is to submit to Council an electronic copy of the works as executed plans for all service works required.

#### OPTIONAL NOTE

The provision of a table on the works as executed plan which details: the distance from the centre of the downstream manhole/pit to each sideline, house connection, and dead end; the depths to invert; and the length of such sidelines.

#### OPTIONAL NOTE

The provision of information on the works executed plan which details: road levels, road crossfalls & longitudinal grades

*Reason: Statutory requirement and Public interest*

- (3) The applicant is to arrange an inspection of the
- (a) development
  - (b) subdivision

works by Council's Engineering Department at the following stages of the development. This condition applies notwithstanding any private certification of the engineering works.

	COLUMN 1	COLUMN 2
A	Road Construction	<ul style="list-style-type: none"><li>* Following site regrading, and prior to installation of footway services;</li><li>* Excavation and trimming of subgrade;</li><li>* After compaction of subbase;</li><li>* After compaction of base, and prior to sealing;</li><li>* Establishment of line and level for kerb and gutter placement;</li><li>* Subsoil Drainage;</li><li>* Road pavement surfacing;</li><li>* Pavement test results (compaction, strength).</li></ul>
B	Drainage	<ul style="list-style-type: none"><li>* After laying of pipes and prior to backfill;</li><li>* Pits after rendering openings and installation of step irons.</li></ul>
C	Sewerage	<ul style="list-style-type: none"><li>* After laying of pipes and prior to backfill;</li><li>* Main - air pressure testing;</li><li>* Manhole - water test for infiltration, exfiltration.</li></ul>
D	All Development & or Subdivision Works	<ul style="list-style-type: none"><li>* Practical completion.</li></ul>

*Reason: Statutory requirement and Public interest*

- (4) Council gravel 150mm thick and seal Walsh's Lane 7m wide from Young Road to Railway land, including a hammer head turning area on eastern end of Walsh's Lane and construct table drains along Walsh's Lane (Laneway to be constructed in Walsh's Lane near Western end). Council shall pay for half the cost of the upgrades.
- (5) Garbage services for Lots 12 and 13 shall be collected on the corner of Stan McCabe drive and Guy Crescent.
- (6) Huckel Close – Construct Cul de Sac min 12.5 m radiuses with Kerb and Gutter.
- (7) Access from Huckel Close to Lots 1 to 5 – to be gravelled 150mm thick and min 3m wide.
- (8) Access from Guy Crescent to Lots 12 and 13 – to be gravelled 150mm thick and min 3m wide.
- (9) Access from Walsh's lane to Lots 7 to 11 – to be gravelled 150mm thick and min 3m wide.
- (10) Sewer, Stormwater as detailed in proposal.

*Reason: Statutory requirement and Public interest*

### 11. CONTRIBUTIONS

- (1) That the applicant contributes \$44,760 towards sewer head works pursuant to the Grenfell Sewer Contribution Plan (Section 64). The amount applicable will be dependant upon the date on which payment is made and will be as per Council's adopted fees and charges for the financial year in which payment is made.

*Reason: Statutory requirement and Public interest*

### 12. OTHER

- (1) Unless the development is deemed as exempt, the applicant is to obtain a construction certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance prior to any subdivision works commencing.

*NOTE 1: No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificate or certificates have been obtained.*

*NOTE 2: YOU MUST NOT COMMENCE WORK UNTIL YOU HAVE RECEIVED THE CONSTRUCTION CERTIFICATE, even if you made an application for a construction certificate at the same time as you lodged this development application.*

*NOTE 3: It is the responsibility of the applicant to ensure that the development complies with the provision of the Building Code of Australia in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.*

*Reason: Statutory requirement and Public interest*



- (2) The applicant is advised that appropriately sized development envelopes be placed on the lots to allow for future subdivision and appropriate planned development of the sites. These envelopes will be a minimum of 2000m<sup>2</sup> with 10m setbacks between each envelope on each specific block. Appropriate restrictions as to user shall be applied to title.
- (3) A 2m wide landscaped buffer shall be provided to the following areas of the development:
  - Western boundary of proposed Lot 13 and Lot 7
  - Eastern boundary of proposed Lot 7
  - Northern boundary of proposed Lots 9, 10 & 11
- (4) A dedicated road 15m wide and 150m long shall be placed on the proposed Lots 13 and Lot 12 and shown on Linen plans to permit access to the rear of these proposed lots.
- (5) A minimum Building setback of 12m shall be applied to all buildings in Walsh's Lane relating to Lots 7, 8, 9, 10 & 11 and appropriate restriction as to user attached to title.
- (6) No internal lot domestic services shall be located within the proposed second development envelope and appropriate restriction as to user attached to title.

*Reason: Statutory requirement and Public interest*

**RECOMMENDATION:**

It is recommended that the Director Environmental Services' late report be received and dealt with because of the urgency of the matters.

- 523**     **RESOLVED:** Cr Parlett and Cr Best that the late report be received and dealt with because of the urgency of the matters.

**B.     Planning and Development Matters:**

**4.     LOT: 1 & 2 DP: 569688, Berrys Road GRENFELL, DA 11/2015**

Council has recently determined Development Application 11/2015 for the subdivision of Lots 1 & 2 DP 569688 Berrys Road, Grenfell.

As part of the determination Council applied the following condition 4.(1):

*“Each Lot to be serviced by a 5000mm wide (min) driveway, 200mm thick gravel and sealed from the edge of bitumen of Berry’s Road to the boundary and constructed as a V Drain”.*

Council has previously deleted the requirement for the length of the access to be 20m from the edge of bitumen.

A request has been submitted by the owner of the property to delete the requirement for vehicular access to be provided to either of the lots.

It is considered the requirement is a minimum standard for subdivision development and should be maintained within the consent.

**RECOMMENDATION:** that Council support the requirement for the vehicular access to be provided to each lot and maintain condition 4.(1) of the consent.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

- 524**     **RESOLVED:** Cr Brown and Cr Best that Council support the requirement for the vehicular access to be provided to each lot and maintain condition 4.(1) of the consent.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**FOR:**            Crs M Liebich, J C Niven, A C Griffiths, G B Halls, N W Hughes, J Parlett, C Brown and P H Best.

**AGAINST:**    Nil

**Clr McClelland returned to the room.**

B J HAYES

**DIRECTOR ENVIRONMENTAL SERVICES**

- 525**     **RESOLVED:** Cr Griffiths and Cr Parlett that except where otherwise dealt with the Director Environmental Services' report be adopted.

## **REPORT ON THE ANZAC COMMEMORATIONS HELD ON THE ANZAC WEEKEND COMMENCING FRIDAY, 24 APRIL 2015.**

---

As Council's representative at the Anzac Commemorations, I attended the Henry Lawson High School's Ceremony, along with the Concert on Friday Night, the Service on Saturday morning and the luncheon that followed. I was also privileged to attend the display at the Hub

The High School ceremony was very moving and 179 poppies representing those that didn't return to Grenfell were placed on the honour Roll at the back of the stage. The concert and Saturdays March and service demonstrated the community support we have and both were very well attended.

Our local lads, Mitchell Livingstone and Maurice Reynolds that have been on active service overseas, and Squadron Leader Ronald Hunt, NZ Airforce, all spoke very well at the luncheon.

I would like to congratulate the Grenfell RSL Sub Branch for organising a very successful and thought provoking weekend. I am very grateful for the opportunity to be Councils Representative at functions so important to our history.

CLR HUGHES  
DELEGATE

**526**      **RESOLVED:** Cr Halls and Cr McClelland that the delegates report be noted.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE  
MEETING HELD IN THE COMMITTEE ROOM AT 10.00 AM ON WEDNESDAY, 15 APRIL  
2015 (C2.6.3)**

---

1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), S Grierson (RMS) and Maurice Simpson (Local Member's Representative)

2. **APOLOGIES:** Nil

3. **MINUTES:**

**Resolved:** M Madgwick and M Simpson that the minutes of the meeting held 5 August 2014 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**  
Signs to be checked

**Noted**

4.2 **Quandialla 2014 Centenary**  
Traffic arrangements worked very well.

**Noted**

4.3 **Grenfell Kart Club**  
Traffic arrangements worked very well.

**Noted**

4.4 **le Tour de Greenthorpe**  
No feedback on event.

**Noted**

4.5 **Weddin Mountain Muster**  
Traffic arrangements worked very well.

**Noted**

4.6 **Kristie Hodges – Bumbaldry Bus Interchange**  
Requests a slip lane – RMS to investigate.

**Noted**

4.7 **Bridge over Brundah Creek (Hunts Bridge)**  
Signs updated, further alignment road works to be investigated.

**Noted**

4.8 **2014 Grenfell Goldfest**  
Went very well, no issues.

**Noted**

5. **CORRESPONDENCE**

5.1 **The Henry Lawson Festival – 6 June 2015 – 7 June 2015**

i) **Traffic Control Plan for the Festival on Saturday 6 June 2015**  
Traffic Control Plan for the Festival on Saturday 6 June 2015 tabled.

The committee offered no objection to the plan subject RMS and Police approval and conditions.

- ii) **Traffic Control Plan for the car display on Sunday 7 June 2015**  
Traffic Control Plan for the car display in the lower Main Street on Sunday 7 June 2015 tabled.
- The committee raised no objection.
- iii) **Traffic Control Plan for the Bimbi Bike Ride on Sunday 7 June 2015**  
Organisers to clarify:
- Whether the event is a race.
  - If the bikes will be travelling in one lane only.
  - How far the bikes will be spread apart.
  - How many participants are expected.
  - How the organisers will manage the intersections.
- iv) **Town Bike Ride on Sunday 7 June 2015**  
The committee was not in favour of the children travelling along Camp Street. The event is to use Young Street instead of Camp Street.
- v) **Masonic Hall Photography Exhibition on Saturday 6 June 2015**  
The committee noted that viewers could walk through the road closure on Camp Street and cross Weddin Street safely at the roundabout, with necessary sign-posting.

**Noted**

**5.2 Tyagong Hall Road – B-Doubles using a non-approved route**

The committee noted that there was a school bus interchange at the intersection of Tyagong Hall Road and Young Road.

The Police and RMS to follow up the B-Double usage.

**Noted**

**5.3 Simpson Drive – Speed to be reduced from 100kph to 50kph**

The committee was not in favour of a speed reduction on Simpson Drive as it is not warranted. However, drivers should drive to the conditions at this stage.

**Noted**

**5.4 Caragabal Primary School – Formalise school bus zone 8:00 – 9:30am and 2:30 - 4:00pm on the southern side of SH6**

The committee agreed to formalise the school bus zone and confirm deletion of school crossing.

**Noted**

**5.5 Bowmans Lane – Safety mirror or one-way sign**

No action at this stage.

**Noted**

**5.6 Burrangong Street – Provision of a dedicated Doctor Parking bay**

The committee was not in favour of a dedicated Doctor car park as there is no provision in the Motor Traffic Act for Doctor Parking signs.

**Noted**

**5.7 Main Street – Provision of a kerb ramp outside the Railway Hotel to allow mobility scooters to cross Main Street at the lower end**

The committee was not in favour as it is not a safe access at this stage.

**RECOMMENDATION:** that Council consider the provision of a Pedestrian Action Management Plan and a Cycleway Plan.

**5.8 Speed zone reviews:**

**i) Mary Gilmore Way between Berrys Lane and Holy Camp Road**

Review completed and speed limit to remain at 100km/hr. Heavy vehicle signage to be updated.

**ii) Mary Gilmore Way at Bimbi**

Review not completed, however, the draft proposes to increase the speed limit through Bimbi to 80km/hr and to shorten the 80km/hr zone. The committee was not in favour of this as there is a sharp corner near Grenfell Street and a slow T-intersection with Bimbi-Quandialla Road. The committee requests that RMS reconsider the proposal to retain a shortened 50km/hr zone.

**iii) Quondong Road – Brickfield Road to Derribong Lane**

Review completed and speed limit to be changed from 100km/hr to 50km/hr from 50m East of Brickfield Road (current 50km/hr change) to 625m South-East from this point.

**iv) Berrys Road and Murrays Lane**

Review completed and speed limit to be changed from the default speed limit of 100km/hr to 50km/hr from 50m South of the intersection with Holy Camp Road to the intersection with Henry Lawson Way (Young Road).

**Noted**

**5.9 Rygate Square (SH6 and Main Street/Camp Street intersection) – Update road markings**  
RMS to advise.

**5.10 Forbes Street Caravan parking trial (to finish on 30 June 2015)**

The Forbes Street Caravan parking is working well but centre parking near Melyra Street is still a problem for sight distance. Suggest deletion.

The give ways are not to change – to be reviewed at a later date.

**RECOMMENDATION:** that at the end of the review date the Forbes Street Caravan parking be formalised subject to the changes: deletion of the centre car parking at the lower end of Forbes Street and the give way signs at Melyra Street to remain.

**5.11 Sullivan Street “Hospital Outpatient Car Parking” for 4 vehicles trial to end 30 June 2015**

The Hospital Manager has advised that the trial is working well. The committee resolved to formalise the parking.

**6. GENERAL BUSINESS:**

Nil

**7. NEXT MEETING:** Date to be advised

**CLOSURE:** There being no further business to discuss the meeting closed at 12.06 pm.

**527 RESOLVED:** Cr Hughes and Cr Brown that the Minutes of the Local Traffic Committee be adopted including the recommendations therein, except where otherwise resolved.

## **Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 21<sup>st</sup> April 2015 at the Grenfell Community Hub at 7.30 pm.**

---

**Welcome:** Vice President Glenn Carroll commended members for attending on such a cold evening.

**Present:** A Carr, G Carroll, P. Starr, J Hetherington, J Mitton, D Donohue, M Johnson, M Roper, V Gregory, C Myers, M Liebich, A Griffiths, T Carroll, C Brown, B Day, P. Livingstone, P Moffitt {7.50-8.15}

**Apologies:** L Gibson, J Hunter, A Hunter, D Millynn, L Carroll, T McMahon, C Lobb

Moved : J Hetherington

Seconded : J Mitton that the apologies be accepted.

Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved : J Mitton

Seconded : M Johnson

Carried.

### **Communication:**

**Inwards:** *Governor General –not attending, Lawsonian magazine ,Geoffrey Graham, Weddin Shire Council: approval for Art Gallery & Hub, traffic closures, approval for Henry Lawson birthplace upgrade, subject to estimates*

**Outwards:** *Town Band: procession involvement & entry form.*

*Weddin Shire Council : bike ride assistance*

Motion “That the inwards & outwards communication be received & endorsed.”

Moved : A Carr

Seconded: C Myers

Carried

### **Business Arising from Communication:**

Moved : M Liebich Seconded: T Carroll

Carried

That Geoffrey Graham be advised we already have street entertainment booked this year. If he was to nominate his program earlier next year, it would be considered.

Moved: T Carroll Seconded: C Myers

That Terry contact the Williams Crossing Bike Ride sponsors re deferring to a date to be decided ie NOT Henry Lawson Festival weekend. Carried

**Treasurer’s Report:** Cash on hand: \$13,801, term deposits \$47,000

Pene commended Di [SSV] for the sale of anthologies & the 320 entries received.

Pene indicated that the cost to run the Festival is \$74,000 & we only have a budget of \$66,000, due to shortfall in sponsorship money.

Motion “That the treasurer’s report be received.”

Moved :P Starr

Seconded: A Griffiths

Carried

### **Coordinator’s Reports:**

**Publicity/Promotions/sponsorship:** *Sponsorship names needed by tomorrow to be in the program Di obtained \$500 sponsorship from South West Slopes Credit Union,*

*Fund raising Films: 30<sup>th</sup> April at 2.00 & Friday, 1<sup>st</sup> May at 7.30, screening of “The Dish”.*

*Saturday 15<sup>th</sup> May Historical Film Night @ \$20[quite a few bookings already made]*

*Di seeking accomm for Poetry Performers: suggest contact Kathy Simpson GO-Kart Club*

**Verse & Short Story:** *Entries are with the judges*

**Busking:** *1 definite entry, 2 of 3 judges booked, promotion through contact with previous entrants, newspaper & facebook*

**Awards Reception:** *Liz has under control*

**Street Stalls:** *32 stalls booked so far, price for smallest area currently \$50.[for Saturday, less for Sunday]*

*M Liebich asked that the cost of a stall site be reviewed for 2016*

**Children's Competition:** *Schools have been reminded that entries in the Art competition will be collected on 22<sup>nd</sup> May*

**Fun Run:** Peter Moffitt suggested that the fun run take advantage of a computer generated starting & recording system [Steve Martin ,Cowra] at a cost of \$2,000

Moved: C Brown    Seconded B Day that P Moffitt be delegated to set the entry fee, to cover the new cost.

Carried

**Program:** *Thanks to Judy & Claire, the draft program will be ready tomorrow*

**Official Luncheon:** A Griffiths asked how many cars might be needed to transport special guests from luncheon to Main St....he has x4 Daimlers, or sports cars, according to the weather!

**Social media/Social Engagement:** *paid promotions have reached a wider audience.*

*“friends of the Festival” has paid for itself.....on Entry forms next year: How did you hear about this competition?*

*Also on the merchandise & information stall, visitors could be asked if they would like to become "Friend of the Festival" & donate. Also, where did you find out about the Festival?*

**Royal Competition:** *x4 groups have entered: Lions, Rotary, The Henry Lawson High School, Grenfell Public School. Still waiting on all 4 names. Information session to be held 2<sup>nd</sup> May & judging to be at Hugh Moffitt's on May 30<sup>th</sup>*

**Photography:** *10 entries have been received but the closing date is not until the end of May*

### General Business:

Moved: T Carroll      Seconded: C Myers that Weddin Shire Council be contacted re the erection of the Festival Banners      Carried

The Guinea Pig Races probably will not be running this year, due to lack of supporters. Terry & Judy will make contact with Jack Black {if possible} by Thursday to be included in the program.

**Meeting Closed: 8.45**

**Next meeting: 7.30, Tuesday 19<sup>th</sup> May2015 at the Hub**

**528 RESOLVED:** Cr Brown and Cr Griffiths that the Minutes of the Henry Lawson Festival Committee Meeting be noted.



**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 5 MAY 2015 COMMENCING AT  
4.30 PM (E1.1.5)**

---

**1. PRESENT:** Bill Twohill (LEMO, Chair - Weddin Shire Council), Warren Goodall (REMO), Michael Madgwick (NSW Police LEOCON), Craig Johnson (Fire & Rescue NSW), Maurice Simpson (Observer - State Emergency Service), Andrew Noble (NSW Ambulance), Steven Hayes (Observer – Fire & Rescue NSW), David Sheehan (State Emergency Services), Bill Atchison (Observer – State Emergency Service), and Adrian Milne (Observer - Weddin Shire Council).

**2. APOLOGIES:** Brendan Hayes, Ray Cawthorne, Karen Hancock and Francine Hoy.

**Resolved:** M Madgwick and A Noble that the apologies be accepted

**3. MINUTES:**

**Resolved:** M Madgwick and C Johnson that the minutes of meeting held on 3 February 2015 be adopted as read.

**4. APA GROUP – Natural Gas**

Michael Parker (guest speaker) gave an informative presentation on emergency management of a natural gas pipeline break including a video. There are three natural gas pipelines traversing Weddin Shire, being Moomba – Sydney (2) and Marsden – Tamworth (1). In the event of a break, remain upwind and dial 000 or Gas Emergencies and Faults on 6382 8232.

**5. MATTERS ARISING**

**5.1 Local Displan – Now EMPLAN**

To be completed by mid-next year. One item to be identified and discussed per meeting.

**Noted**

**5.2 Weddin Shire Council Flood Emergency Sub Plan**

A number of comments were made on the document. 3.18.7 - SES wording to be changed to liaise. Subject to the inclusion of the comments, the Committee endorses the Weddin Shire Council Flood Emergency Sub Plan.

**Noted**

**5.3 Draft Recovery Plan**

To be included in EMPLAN.

**Noted**

**6. GENERAL BUSINESS** Nil

**7. CORRESPONDENCE** Nil

**8. MEMBERS REPORT**

**8.1 Police** - One new person coming soon.

**8.2 Fire & Rescue NSW** - Full crew, assisted ambulance where required.

**8.3 SES**

- attended one vehicle accident
- general training

**8.4 AMBULANCE - Full crew**

**8.5 WARREN GOODALL**

- Exercise Hydra 'Aeolus' on Wednesday 27 May, 2015 at Young
- Exercise details to be sent out with minutes

**9. NEXT MEETINGS:** - Tuesday, 4 August 2015.

**10. CLOSURE:** There being no further business to discuss the meeting closed at 5.39pm.

**W TWOHILL  
(LEMO)**

**529 RESOLVED:** Cr Hughes and Cr Niven that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MEETING BETWEEN FORBES SHIRE COUNCIL AND WEDDIN SHIRE COUNCIL HELD AT THE WEDDIN SHIRE COUNCIL CHAMBERS, GRENFELL ON FRIDAY 15 MAY 2015 COMMENCING AT 11.00 AM (C2.10.9/C2.9.5)**

---

1. **PRESENT:** Cllr Mark Liebich (WSC Mayor), Cllr Phyllis Miller (Forbes Mayor), Mr Brian Steffen (Forbes General Manager), Glenn Carroll (WSC General Manager)

2. **GENERAL BUSINESS:**

- Each Council's position and future direction in regards to Local Government Reform – Fit for the Future
  - **Weddin Shire Council** – pursuing the Rural Council – Template 3 option. Plan to work as part of the Central West Joint Organisation (JO) and also work collaboratively outside the JO with the other ten (10) proposed Rural Councils.
  - **Forbes Shire Council** – pursuing the stand alone – Template 2 option.
- Amalgamation option – possibility needs to be fully assessed:-
  - Benefits – it was agreed that there would not be one benefit for either community.
  - Loss of identity – it was agreed Councils would lose their identity in the event of an amalgamation.
  - Effect on employment – historically there have been jobs lost in an amalgamation which would be detrimental to both the Forbes and Weddin communities.
  - Effects on services – historically services lost as population declines. This then would have the effect of destroying the social fabric of our societies.
  - Effects on rates – rates would invariably increase dramatically particularly Weddin Shire's.

After critically assessing the amalgamation option it was agreed that the option was not appropriate for either Council.

- Stand alone option or Rural Council option – possibilities for both Councils were considered:-
  - Resource sharing – staff, plant
  - Bulk purchasing – such as bitumen contracts, plant and IT equipment could be undertaken resulting in massive savings.
  - Training – could be undertaken jointly i.e. RMS, purchasing and IT training.
  - RMS Contract – joint approach possible in the future.

3. **MID LACHLAN ALLIANCE (MLA) – FUTURE**

Both Councils agreed that we can achieve and clearly demonstrate increased scale and capacity by participating in the Central West Regional Joint Organisation (JO).

4. **CLOSURE:** There being no further business to discuss the meeting closed at 12:31 pm.

**530 RESOLVED:** Cr Griffiths and Cr Hughes that the Minutes of the meeting between Forbes Shire Council and Weddin Shire Council to discuss Local Government Reform be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 18 MAY, 2015 COMMENCING AT 4.30 PM (C2.6.8).**

---

1. **PRESENT:** Ctrs Liebich (Chair), McClelland and Brown.  
Messrs G Carroll, W Twohill, B Hayes and L Gibson.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 13 April 2015

**Resolved:** Clr McClelland and Clr Brown that the minutes of 13 April 2015 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

6. **REPORTS:**

6.1 **General Manager:**  
Nil

**Noted**

6.2 **Corporate Services Department:**  
Report on Town Costings.

**Noted**

6.3 **Director Engineering:**  
Reports on Works Report, Other Works, Future Works, Forbes Street Caravan Parking, Proposed Kerb and Gutter and Footpath Construction, BreastScreen Mobile Van.

**Clr Parlett entered the meeting at this point 4.49 pm.**

Speed Zone Review – Mary Gilmore Way (MR 398) between Berrys Lane and Holy Camp Road, Speed Zone Review – Quondong Road, Speed Zone Review – Murrays Lane and Berrys Lane, Naming of Schweitzer Lane.

**Noted**

6.4 **Director Environmental Services:**  
Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Keeping of Animals – 19 Warraderry Street, Grenfell and Town DAs.

**Noted**

**B3 Development Application, DA No 10/2015**

**Clr McClelland declared a conflict of interest as his son is the applicant and left the room.**

**Clr Griffiths entered the meeting as an observer at this point 5.00 pm.**

**Clr Hughes entered the meeting as an observer at this point 5.01 pm.**

**Clr Best entered the meeting at this point 5.01 pm.**

**Noted**

**Clr McClelland returned to the room.**

**7.     BUSINESS WITH NOTICE:**  
Nil

**8.     QUESTIONS WITH NOTICE:**  
Nil

**9.     NEXT MEETING:**   Monday, 22 June 2015 at 4.30 pm.

**10.    CLOSURE:** There being no further business to discuss the meeting closed at 5.20 pm

**531    RESOLVED:** Cr Brown and Cr Parlett that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 18 MAY 2015 COMMENCING AT 5.20 PM (C2.6.11)**

---

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, McClelland, Best and Brown (observer).  
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **Apology:** Nil

3. **Minutes:**

**Resolved:** Clr Parlett and Clr Hughes that the minutes of the 13 April 2015 be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Remediation works contractors have advised they are available when required.
- Plans and specifications currently being finalised.
- The Director Environmental Services discussed the pros and cons of a single contract versus multiple contracts.
- Grant funding application under the National Stronger Regions Fund (NSRF) unsuccessful.
- Preliminary works can commence upon grant funding being exhausted.
- Construction of footpath to be considered.
- Future operations – information to be obtained in regards to the operation of Medical Centres in surrounding towns. Future operational aspects to be determined.

**Resolved:** Clr Parlett and Clr Best that a Development Application for the demolition of the site only be prepared.

**Clr Hughes left the meeting at this point 5.29 pm.**

**5.2 Grenfell Pool Development**

- Grant funding application under ClubGRANTS Category 3 Programme to be resubmitted next round subject to it being for sport and recreation projects.
- Plans and specifications to be reviewed to endeavour to find savings.
- Tenders to be recalled September 2015.
- Staged development being considered.

**Resolved:** Clr McClelland and Clr Parlett that Council undertake Stage 1 which would incorporate the 50 metre pool, plant and coping.

**Resolved:** Clr McClelland and Clr Best that Council undertake the demolition works associated with the old pool.

**Resolved:** Clr Parlett and Clr Griffiths that Blayney's Mayor Mr Scott Ferguson be invited to address Council in regards to the matter.

### 5.3 Bogolong Dam Purchase

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Sec 355 Committee established. Inaugural meeting to be arranged.
- Meeting to be then arranged with representatives from RMS and Mr Paul Heinrichs to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed.
- Council to then consider future uses of the dam.

**Noted**

**Clr McClelland left the meeting at this point 6.09 pm.**

### 6. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- |                    |                            |
|--------------------|----------------------------|
| • 14 Melyra Street | Shed enquiry               |
| • 41 South Street  | Shed enquiry               |
| • Cowra Road       | Large Rural Shed           |
| • Adelargo Road    | Dwelling                   |
| • Adelargo Road    | Subdivision                |
| • Main Street      | Hairdressers               |
| • Main Street      | Use of Commercial premises |
| • Quandialla       | Men's Shed                 |
| • Greenethorpe     | Garage                     |
| • George St        | Dilapidated Premise        |

**Noted**

7. **Next Meeting:** Monday, 22 June 2015 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 6.20 pm.

**532 RESOLVED:** Cr Parlett and Cr Griffiths that the resolution relating to 5.1 be deleted.

**533 RESOLVED:** Cr Griffiths and Cr Parlett that the Minutes of the Property and Development Committee be adopted as amended including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 MAY 2015 COMMENCING AT 8.15 AM (C2.6.10)**

**Present:** Messrs G Carroll, W Twohill, and L Gibson

**Apology:** B Hayes

**Resolved:** W Twohill and L Gibson that the apology be accepted.

**Minutes:** of meeting 14 April 2015

**Resolved:** L Gibson and W Twohill that the minutes of 14 April 2015 be adopted.

**General Business:**

**1A Administration**

- (i) NSW Government's – "Fit for the Future" Proposal – Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Further reported in General Manager's report.
- (ii) Integrated Planning and Reporting (IPR) – 2013/2017 Delivery Program and 2015/2016 Operational Plan (including revenue policy) updated and developed. Plans to be presented to the May Council Meeting in draft form. To be then placed on public exhibition for comment and resubmitted to the June 2015 Council meeting for formal adoption.
- (iii) Resourcing Strategy - Asset Management Plan (AMP) and Long Term Financial Plan (LTFP) updated and presented to the May Council Meeting in draft form. To be placed on public exhibition for comment and resubmitted to the June 2015 Council meeting for formal adoption.

**1B Human Resources**

- (i) Vacancies
  - Patch Truck Labourer – to be advertised.
- (ii) Appointments  
Nil

**2. Public Order and Safety**  
Nil

**3. Health**

- (i) Grenfell Medical Centre – grant funding application submitted under the National Stronger Regions Fund (NSRF) Programme unsuccessful. Need to determine if Council re-submits the grant funding application under Round 2 of (NSRF) which closes 31 July 2015 or commence project utilising Council funds.

**4. Community Services and Education**  
Nil

**5. Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant to be appointed to prepare the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding to be now sought together with Council's funds to undertake works as prioritised in plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – consultant engaged to finalise the proposed plan prior to 30 June 2015.



**6. Sewerage**

- (i) Smoke Testing –properties being re-inspected by Contractor. Repairs currently being undertaken. Next round of smoke testing and repairs to be undertaken prior to 30 June 2015. Director Environmental Services pursuing.

**7. Recreation and Culture**

- (i) Art Gallery – new exhibition in progress until the 23 May 2015. Henry Lawson Festival Art Exhibition will be the next exhibition commencing 4 June 2015.
- (ii) Cinema – next film to be held after the Henry Lawson Festival. A Grenfell Remembers – rare film night held Friday, 15 May 2015 was very successful.
- (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (iv) Club Grants Category 3 Funding – grant funding application unsuccessful for the Grenfell Swimming Pool upgrade. To be resubmitted if next round is for sport and recreation projects.

**8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

**9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – successful tenderer unable to be appointed. Further reported in General Manager’s report.
- (iv) Caravan Parking Forbes Street – operating very well. Beautification works currently being considered in the 2015/2016 estimates process. To be reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

**10. Economic Affairs**

- (i) Henry Lawson Festival – next meeting to be held on Tuesday, 19 May 2015. Arrangements for Festival progressing very well. Directors to ensure arrangements are in place for their respective departments.

**11. General Purpose Revenues**

- (i) Special Rate Variation – application for a Special Rate Variation (SRV) submitted for the 2015/2016 financial year. Outcome should be known by today 19 May 2015.

**12. Alliances**

- (i) Mid Lachlan Alliance – no recent meetings.

**13. Other Matters**

Nil

**14. Job List:** review

**Noted**

**Next Meeting:** To be advised.

**Closure:** There being no further business to discuss the meeting closed at 9.41 am.

**534 RESOLVED:** Cr Hughes and Cr Griffiths that the Minutes of the Manex Meeting be noted.

## **LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.**

---

### **1. INSPECTIONS AND MEETINGS:**

- |               |  |                    |
|---------------|--|--------------------|
| April 2012    | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).                           | <b>In Progress</b> |
| December 2014 | 2. <u>RMS Contract:</u> arrange meeting with RMS to discuss proposed rehabilitation works on SH17 (DE/GM). | <b>In Progress</b> |
| February 2015 | 3. <u>Bogolong Dam Committee:</u> arrange inaugural committee meeting (GM).                                | <b>In Progress</b> |
| March 2015    | 4. <u>National General Assembly of Local Government:</u> Mayor to attend 14 – 17 June, 2015 (GM).          | <b>In Progress</b> |

### **2. DEFERRED ACTIVITIES:**

- |                |  |                    |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).  | <b>In Progress</b> |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).   | <b>In Progress</b> |
| November 2013  | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | <b>In Progress</b> |
| February 2014  | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE).  | <b>In Progress</b> |
|                | 5. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).                           |                    |

**535 RESOLVED:** Cr Parlett and Cr Hughes that the Mayor, Deputy Mayor and Director Engineering meet with the Quandialla Progress Association in regards to Quandialla drainage issues.

- |           |  |                    |
|-----------|--|--------------------|
|           | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | <b>In Progress</b> |
| July 2014 | 7. <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE).                                | <b>In Progress</b> |

8. Pigeon Control – Main Street: investigate further options (DES).

**536 RESOLVED:** Cr Parlett and Cr Brown that Council write to Young Shire Council in regard to their pigeon control program.

9. Bogolong Dam: invite RMS and Paul Heinrichs to address Council (DE).

**In Progress**

December 2014

10. Beazleys Bridge: upgrade works to be held in abeyance until outcome of grant funding application is known (DE).

**In Progress**

February 2015

11. Waste 2 Art 2015: arrange exhibition at the Community Hub from 20 - 22 May 2015 (DES).

**Carried Out**

12. Keeping of Animals: defer matter to a future Council meeting (DES).

**Carried Out**

13. Community Hub Renovations: to be undertaken in spare office (DES/DCS).

**Carried Out**

14. Industrial Land Proposal: deferred for further consideration. Site inspection to be arranged (DE).

**In Progress**

March 2015

15. Fixing Country Roads Program: arrange for grant funding deed of agreement to be signed (DE).

**Carried Out**

April 2015

16. Pensioner Rebate Policy: arrange public exhibition and resubmit to Council for adoption (DCS).

**In Progress**

## **QUESTIONS**

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

## **CLOSED COUNCIL**

### **THE LOCAL GOVERNMENT ACT**

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

*[s 10A] Which parts of a meeting can be closed to the public?*

#### **10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*[s 10C] Notice of likelihood of closure not required in urgent cases*

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

*[s 10D] Grounds for closing part of meeting to be specified*

**10D (1)****[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

**CLOSURE:** There being no further business the meeting closed at 7.12 pm.

Taken as read and confirmed as a true record this day 25 June 2015.

..... General Manager.....Mayor