



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 FEBRUARY 2015 COMMENCING AT 5.00 PM

12 February 2015

Dear Sir/Madam

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 FEBRUARY 2015**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 December 2014
- Extra Ordinary Mtg 30 January 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Australia Day Ctee Mtg, 16/12/2014
- Australia Day Ctee Mtg, 13/1/2015
- Local Emergency Management Ctee Mtg, 3/2/2015
- Bushfire Local Matters Ctee Mtg, 4/2/2015
- Tourism Ctee Mtg, 5/2/2015
- Heritage Ctee Mtg, 5/2/2015
- Grenfell Art Gallery Ctee Mtg, 6/2/2015
- Noxious Weeds Ctee Mtg, 16/2/2015
- Town Works Ctee Mtg, 16/2/2015
- Property & Development Ctee Mtg, 16/2/2015
- Manex Ctee Mtg, 16/2/2015
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, A C Griffiths, G B Halls, N W Hughes, G McClelland, J Parlett and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) Director Corporate Services (L Gibson)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

327 **RESOLVED:** Cr Best and Cr Griffiths that the Minutes of the Ordinary Meeting, held on 18 December 2014, and the Minutes of the Extra-Ordinary Meeting held 30 January 2015, be taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr M Liebich	Correspondence Item 8	President of the Show Society	Pecuniary	Yes
Cr N Hughes	Correspondence Item 10	President of Rotary	Non-Pecuniary	Yes

Cr Brown entered the meeting at this point 5.01 pm.

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE
WEDDIN SHIRE COUNCIL HELD, 19 FEBRUARY 2015.**

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 48/2014.
- A2. Local Government NSW, A3.8.2: Enclosing a copy of the LGNSW's *State Election Priorities* 2015 to be launched on Monday 15 December 2014.
- A3. East Coast Stockfeeds, T2.10/T2.11: Writing in response to Council's notice of intention to serve an order for East Coast Stockfeeds to cease using Lot 149 DP657756 Gooloogong Road Grenfell for the purposes of a grain handling and storage facility.
- A4. Weddin Community Native Nursery, E3.5.4: Advising at our last monthly meeting it was resolved that I would write to Council on behalf of the volunteer members of the Weddin Community Native Nursery (WCNN).
- A5. Arts OutsWest, C1.3.16: Advising Arts OutWest has been featured in a new national book about regional arts.
- A6. Kathy Parker, E3.5.4/E3.3.7: Advising we have contacted the Council on a number of occasions regarding a dangerous tree on the roadside near our mailbox (Council responsibility).
- A7. Colin and Pip Wood, E3.5.4: Advising Colin and I thoroughly agree with the article in the Grenfell Record (3rd December 2014) and with all the letters to the Editor.
- A8. RMS, T3.6.1: Advising Roads and Maritime would like to thank you for your participation in the 2014-2016 Grain Harvest Management Scheme.
- A9. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 49/2014.
- A10. Local Government NSW, C2.10.9: Advising Local Government in NSW is facing significant challenges that demand fresh thinking.
- A11. StateCover Mutual Limited, A3.11.3: StateCover strongly promotes injury prevention through effective WHS practices and provides an annual financial incentive.
- A12. NSW Environmental Protection Authority (EPA), A3.6.17: Writing to advise you about the commencement of the *Protection of the Environment Amendment Legislation Act 2014* (POELA Act).
- A13. NSW Government, Education & Communities Office of Education, P4.10223: Advising we have recently issued Isabel Holmes with her Certificate, following completion of her traineeship training.
- A14. Mr James Fennell, E3.4.6: Accepting the offer to 'crash graze' sheep on Bogolong Dam.
- A15. Grenfell Public School, C1.8.2: Advising the school community of Grenfell Public School wishes to thank your organisation for their generous donation towards our 2014 School Presentation Awards.

- A16. PJ & DA McFarlane, E3.5.4 Requesting Council to remove two very large trees on Council land at Star Street as they are dropping limbs and have become a threat to the safety of our home.
- A17. Lisa Varjavandi – Relieving Principal, C1.8.8: Advising the Quandialla Central School wish to thank you very much for your kind donation towards our 2014 Presentation Evening.
- A18. Community Health, H1.7.1: Advising we would like to take this opportunity to thank you for your generous assistance and time in repairing our drive way at Grenfell Community Health.
- A19. Roma Sinclair, C1.5.1: Forwarding a very belated note to thank you and your councillors for your letter dated 23 December 2014.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 1/2015.
- A21. LGNSW, C2.10.9: Advising LGNSW engaged John Comrie of JAC Comrie & Associates, to conduct an expert independent review of the methodology applied by TCorp in its financial sustainability assessment of NSW Councils.
- A22. Gordon Garling Moffitt, P2.5.4: Re: Council sale to Stevens, Property: Mary Gilmore Way, Grenfell. Lot 280 DP754578.
- A23. Centroc, C2.7.18: Thanking Mr Adrian Milne for his support and assistance provided during the review of the Centroc WHS Induction program.
- A24. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 2/2015.
- A25. Lachlan Regional Transport Committee Inc, T3.5.2: The next Ordinary Meeting of the Lachlan Regional Transport Committee Inc will be held on Saturday 14th February 2015 at the Harden Council Chambers.
- A26. NSW Government Valuer General, A3.6.34: Writing to let you know about the information we have available about land values, the valuation system and the review process.
- A27. Ambulance Service of NSW, T2.3.1: Advising NSW Ambulance is proposing to remove the underground fuel tank from the Grenfell Ambulance Station in the near future, under SEPP Infrastructure 2007 48 (1).
- A28. Destination NSW, T4.1.6: Re: Regional Visitor Economy Fund Application C14-15-2-0223 – O'Brien's Hill Project.

Unfortunately, your application was not successful in this round.

- A29. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 3/2015.
- A30. NSW Government, Trade & Investment Office of Liquor, Gaming & Racing, G2.55: Writing in reference to your submission for funding in the 2014/2015 ClubGRANTS Fund Category 3 funding round.

- A31. Michael Mitton, T2.1.10: We very much support Council's proposal to recommend to the Department of Planning to have Lot sizes reduced.
- A32. Adrian Dunn, T2.1.10: I would be in favour of this review for the minimum sized allotment standards to be changed to allow for smaller lots.
- A33. G.D & L Sinclair, T2.1.10: Advising I would like to see it rezoned to 1 acre blocks as long as it does not interfere with our existing use.
- A34. Lisa and Warren Schaefer, T2.1.10: Writing in response to your invitation to commence a consultative process to have land zoned RU1 Primary Production have its minimum allotment sizing standards changed.
- A35. I & K Brenner, T2.1.10: Advising as land holders in the area of study for the purpose of size allotment changes, we (Ian and Karen Brenner) would like to advise Council of our agreement to the proposal.
- A36. Lesley Sinclair, P4.20234: Writing to officially give notice that I will be ceasing employment at the caravan park as of 31 January 2015.
- A37. Narelle Gault and Bev Kelly, C1.1.3: Forwarding a brief note to thank you for your kind donation and support to the 2014 Christmas Displays, in and around the Weddin Shire.
- A38. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 4/2015.
- A39. Department of Family and Community Services, C1.4.15: Thank you for submitting an application for funding under the 2015 NSW Seniors Week grants program.
- A40. Brad and Liz Robinson, T2.1.10: Referring to your letter dated 16 January 2015 regarding the review of land availability and its zoning within Grenfell.
- A41. Robert Stein, T2.1.10: Advising we are zoned R5 Large Lot Residential which is 10 hectares. We would like to see this dropped back to 2 hectare blocks or smaller.
- A42. Ron and Jan McLelland, T2.1.10: Advising we would like to strongly support Council's effort to increase the availability of small and medium, high-quality residential lots.
- A43. Warwick Schneider, T2.1.10: Advising I have no objections to the proposed rezoning and would prefer the minimum size block option.
- A44. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 5/2015.
- A45. Regional Development Australia Central West, T4.1.13: attaching the updated Draft infrastructure list for Transport, Logistics and Freight projects across the region.
- A46. NSW Government, Office of Sport & Recreation: advising the Sport and Recreation Disability Grant is now open (closing date 2 April 2015).
- A47. NSW Scientific Committee, E3.7.8: The Committee has decided to change their procedures for providing advice to various organisations and will in future provide information via email.

SECTION B

Matters for Report

- B1. Kathy Parker, E3.3.7: (Refers to correspondence item A6)

My second concern is the fact that rural residents have still not received recycling bins we were promised many many months ago.

- B2. Tom Karplus, President, Birding NSW, E3.5.4: Advising members of Birding NSW were dismayed to learn that at least sixteen Yellow Box and Blakey's Red Gum trees had been cut down beside the sewage treatment works to facilitate the movement of trucks along Memory Street for a new industrial site.

- B3. Wellington Council, C2.7.16: Re: Centroc Weight of Loads Group – Disbursement of Member Funds.

- B4. Paul Curl, A4.4.1: Applying for application to continue to accommodate 3 dogs plus 1 sibling pup on my property at 19 Warraderry Street Grenfell.

- B5. Allen and Suzanne Yule, T5.50.2014: Writing in regards to a Development Application to the service station on the corner of Camp and Warraderry Streets Grenfell.

- B6. NSW Rural Fire Service, E1.3.4: Re: NSW Rural Fire Service Estimates 2015/2016.

- B7. Trevor Mawhinney, R2.10.091: Writing to you in reference to Councils misdirection of storm water on Manganese Road from Abbotts Lane to the stock route leading into Hargraves dam alongside Cotter's.

- B8. Cr Carly Brown, P2.3.14: Writing to you to advise that I wish to seek the committees support in my non continuation of the Volunteer Art Gallery Coordinators position.

- B9. NSW Government, Trade & Investment Crown Lands, R2.1.4: referring to a road closure application W537562 lodged by Glenview (Grenfell) Pty Limited & Scott to close the Crown public roads within their property.

328 **RESOLVED:** Cr McClelland and Cr Hughes that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Office of the Mayor, Forbes Shire Council, C2.10.9: Writing in regards to the Fit for the Future Local Government reforms and the preparation of our prospective submissions.

Copy forwarded to Councillors

Note: A reply was forwarded advising that the above offer would be accepted on the following basis and we are currently awaiting a reply:

- i) that Forbes Shire be advised that Weddin Shire Council vehemently opposes amalgamations.
- ii) that Forbes Shire be advised that Council is prepared to discuss various opportunities such as resource sharing, purchasing and training whereby each organisation would be able to gain efficiencies and economies of scale to assist us to stand alone as independent Councils in the long term.
- iii) a professional facilitator not be used.

RECOMMENDATION:

Confirm Action

329 RESOLVED: Cr Niven and Cr Brown that the action be confirmed.

2. NSW Government, Office of Local Government, C2.10.9: Inviting you to one of the regional workshops being held by the Office of Local Government to discuss Template 3 – “*Rural Council Proposal*”, which was released on Friday 30 January 2015, as part of the Government’s ‘Fit for the Future’ reform package.

The aim of the recent workshops has been to support senior Council staff in completing the templates. The main focus of this workshop will be in relation to the completion of *Template 3*.

Date	Time	Location	Venue
17 February 2015	10:00am – 1:00pm	Wagga	Wagga Wagga City Council

Note: It is proposed that Mr Stephen Sykes and the General Manager attend the Wagga Workshop and this action is recommended to be confirmed in the General Managers report.

For Information

Noted

3. Arts OutWest, C1.3.16: Advising the NSW Government has just announced \$19,405 in small projects funding to the NSW Central West Region through CASP, the Country Arts Support Program.

Nine applications for the Central West region were successful in the 2015 round, with projects spread across the region.

Projects funded include festivals, training for gallery volunteers, artists working in small communities and lots of hands-on local workshops.

The Grenfell Art Gallery received CASP Funding of \$360 for a four hour workshop for Art Gallery volunteers to develop skills in customer service and to build confidence and knowledge to support visitor experience of gallery exhibitions. The workshop is to be followed by an excursion to a regional art gallery.

For Information

Noted

4. Life Education, C1.7.4: Forwarding a copy of the 2015 Life Education Van moving schedule for the South West region for terms 1 to 4 with dates detailed below:-

- Monday, 3 August 2015 to Tuesday, 4 August 2015 - St Joseph's Catholic School
- Wednesday, 5 August - Caragabal Public School
- Thursday, 6 August - Quandialla Central School

Thank you for your continued support in providing the Life Education Program.

RECOMMENDATION: that approval to transport the Life Education Van be granted as requested.

330 **RESOLVED:** Cr Griffiths and Cr Hughes that approval to transport the Life Education Van be granted as requested.

5. TJ Pickwell, R2.4.35: Writing in respect of water problems caused by Council works.

Copy forwarded to Councillors

Referred to Director Engineering and Town Works Committee

Noted

6. Neville and Trevor Hargrave, P2.12.17: Writing to request the removal of the name "Hargrave & Son Pty Ltd" from the building in Burrangong Street, Grenfell, which is currently owned by Weddin Shire Council.

The family business Hargrave & Son ceased trading eight years ago and at that time all assets of the business were sold. It is therefore inappropriate for current signage to remain. In addition, it reflects badly on a business which was successful and served Grenfell and the Weddin Shire for a period of 45 years.

It is our wish that the signage be removed as soon as possible.

Your co-operation in this matter would be greatly appreciated.

Referred to Director Environmental Services and Town Works Committee.

RECOMMENDATION: that the signage be removed as requested.

Noted

7. Cowra and Grenfell Health Services, H1.7.1: Expressing our thanks and appreciation to the people involved in fixing the driveway into the Community Health Centre. The staff and clients of this service have made positive comments on the difference the repair of the area has made to accessing our services. This kind gesture reflects the benefits of living in the Weddin Shire.

Thank you for your continued support of the Grenfell Health Service.

Referred to Director Engineering

Noted

8. Grenfell PAH & I Association, S1.4.7: Advising we have recently received our Sewerage Charge Account for 2015 totalling \$1,990.00.

The committee has requested that we apply to the Council for a waiver or reduction in the fees for the coming year. We understand that Council also has costings that it has to meet and we are not the only community based association that would be requesting a variation in our fees.

Any assistance the Council can afford us in reducing our overheads will be greatly appreciated.

RECOMMENDATION:

For Council's Consideration

The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.

The Deputy Mayor Cr Niven took the chair.

331 RESOLVED: Cr McClelland and Cr Parlett that 50% of the charges be refunded.

The Mayor Cr Liebich returned to the room and resumed the chair.

9. Allen Stien, T3.4.9: Pointing out the lack of access for mobility scooters in part of the Main Street.

I refer to the northern side of Main Street between the Royal Hotel and the Railway Hotel. There is one access point in front of the Royal Hotel then no others in this block. There is one around the corner in George Street but this is awkward to negotiate and there are always chairs on the footpath blocking progress. The other half of Main Street going east from the Motel is adequately provided on both sides.

The access point in front of the Railway Hotel is suggested as a solution.

Referred to Director Engineering and Town Works Committee

Noted

10. Rotary Club of Grenfell, P2.1.2: Writing regarding ongoing work at Rotary Park.

Following a suggestion by Council's Engineering staff, the Rotary Club has now agreed to replace the aging triple swing set with a double set and a single child's swing. This would bring the total expenditure by Rotary to \$17,000 plus on-site costs plus GST.

The new swings may necessitate a further increase in the soft fall area above that previously agreed to by Council, to ensure adequate separation of the equipment.

In the circumstances, Council's approval would be appreciated to the following:-

- Removal of the existing swing set and concrete blocks by Council,
- Supply and installation of a new double swing and a child's single swing by Rotary, in liaison with Engineering staff,
- Extension of the soft fall area (including excavation, bordering and soft fall material) by Council, as required.

Work is proposed to commence in late February/early March this year.

I look forward to hearing from you.

RECOMMENDATION: that the requests and assistance be approved and provided.

Cr Hughes previously submitted a written declaration of interest and left the room.

- 332** **RESOLVED:** Cr Parlett and Cr Halls that the requests and assistance be approved and provided.

Cr Hughes returned to the room.

11. Grenfell Rugby League Football Club Inc, P2.1.6: Writing on behalf of the Grenfell Rugby League Football Club seeking permission to use Lawson Oval for the 2015 Woodbridge Cup season.

At this stage training will be held on Tuesday and Friday evenings with game days to be Sundays, with the odd Saturday game in the draw.

The Woodbridge Cup are yet to finalise the draw and a copy will be forwarded to Council once received.

RECOMMENDATION: that approval be granted as requested subject to the provision of a copy of their Public Liability Policy.

- 333** **RESOLVED:** Cr McClelland and Cr Best that approval be granted as requested subject to the provision of a copy of their Public Liability Policy.

12. ClubGRANTS, G2.55: Providing some feedback which is detailed below:-

The grants round was very competitive. We invited 91 applications and approximately one third were successful so unfortunately many projects with merit were not successful. Unfortunately, many projects with merit were not successful in securing grant funding.

Successful projects were those that were strongest in demonstrating their capacity against the two criteria outlined in the guidelines, community need and project readiness. While your application demonstrated a strong community need and was well supported with community consultation and community demographics and geographic isolation, the area where your application was not as competitive as others was in terms of demonstrating project readiness. The following comments were made regarding demonstration of project readiness compared to other applications:-

- Limited detailed is provided in the project plan
- No risk management plan is provided
- Limited evidence of post construction planning, including management, maintenance and funding

I hope this feedback is helpful.

RECOMMENDATION: that:-

- i) the feedback be noted.
- ii) Council reapply for ClubGrants funding in the next round if appropriate.

334 **RESOLVED:** Cr Parlett and Cr Hughes that:-

- i) the feedback be noted.
- ii) Council reapply for ClubGrants funding in the next round if appropriate.
- iii) Council respond to the feedback provided and advise that two of the areas were not required as part of the grant funding application.

13. Trevor Lobb, C1.4.5: Advising I have been appointed by the local RSL Sub-branch to organise a sleep over for the 2015 ANZAC Day, which as you know will be a centenary celebration.

Copy forwarded to Councillors

Referred to Director Engineering and Town Works Committee

RECOMMENDATION: that assistance be provided as requested and the request be approved subject to the concurrence of the police.

335 **RESOLVED:** Cr McClelland and Cr Halls that assistance be provided as requested and the request be approved subject to the concurrence of the police.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 FEBRUARY 2015

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

336 **RESOLVED:** Cr Hughes and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

14. St Joseph's P & F, C1.1.3: Advising the community event Festival of Small Halls is to be held on the 18 March 2015 at the Grenfell Showground.

St Joseph's P & F will be hosting the festival and are seeking assistance and support from the Weddin Shire Council for some of the practical aspects of the event.

We are specifically requesting the use of the cool room for storage of drinks and food supplies. One portable toilet for the artists convenience on the night, extra bins for disposal of general waste and recycling, to be delivered to the showground and collected the following day ready for waste disposal. Continued support from the tourism office for promotion of the event is also required.

One last request is to switch on the coloured festoon lighting in Main Street for the evening. We feel this would be a great touch for guests as they leave town and it that it would reflect the style of décor that the Festival of Small Halls crew use to decorate all the halls they visit.

We are appreciative of any assistance from the Weddin Shire Council and know that with your support St Joseph's P & F will deliver a quality event for our local residents and surrounding communities.

RECOMMENDATION: that the requests be approved and assistance provided as requested.

337 **RESOLVED:** Cr Brown and Cr Parlett that the requests be approved and assistance provided as requested.

15. The Hon Warren Truss MP, R2.11.8: Thanking you for your Council's interest in Australian Government's Bridges Renewal Programme. The Australian Government has committed \$300 million over five years from 2014-15 to this programme which is focussed on contributing to the productivity of bridges serving local communities. Over 250 proposals were received from state, territory and local governments across Australia for Round One.

Following assessment of proposals against the Programme Criteria I am please to advise that your proposal below was successful.

- Beazleys Lane Bridge, Caragabal Creek - \$50,000 (\$ for \$)

I look forward to hearing about the progress on your bridge project in the near future.

Referred to Director Engineering

338 **RESOLVED:** Cr Hughes and Cr Halls that delegated authority be granted for the Grant Funding Deed of Agreement to be signed under the seal of Council if necessary.

16. Weddin Development Committee, C2.6.33: Writing on behalf of the Weddin Development Committee to invite Weddin Shire Council to sponsor the “Best Business in the Weddin Shire” category at the upcoming Weddin Business Awards on 18 April 2015.

The “Best Business in the Weddin Shire” category is the most prestigious category at the business awards and it makes sense that Weddin Shire Council, the major organisation in the Shire would be the sponsor of this category.

RECOMMENDATION:

For Consideration

339 **RESOLVED:** Cr Brown and Cr Griffiths that Council donate \$500 towards the “Best Business in the Weddin Shire” Category.

340 **RESOLVED:** Cr McClelland and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTION

1. Visitor Information Centre, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that Council bring forward from 2017 to 2015 it's Delivery Program target for 1.2.1: 'Create a Visitor Information Centre that would meet minimum tourist information centre requirements (including staffing), train volunteers, improved information maps, signage and web presence', to address the the pressing need for Council to establish a Visitor Information Centre that is professionally staffed, accredited and open 7 days."

Signed: Cr Brown

Note: Supporting document attached

341 **RESOLVED:** Cr Brown and Cr McClelland that the above motion be considered in conjunction with the Tourism Committee Minutes.

12 February 2015

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Australia Day Celebrations, C1.5.2

Australia Day celebrations were held on Monday 26 January, 2015 at Taylor Park in glorious weather conditions with a very good crowd in attendance.

The Australia Day Ambassador Benjamin Veness was very well received by the crowd and MC Tracey Robinson carried out her duties in a very articulate and efficient manner.

Winners of the main awards are detailed below:

- | | |
|--|---|
| • Citizen of the Year | - Cathie Logan |
| • Senior Citizen of the Year | - Barry Franklin |
| • Community Event/Organisation of the Year | - The Quandialla Centenary Committee |
| • Community Achievement | - Danny Joyce |
| | - Kerrie Ham |
| | - Weddin Community Native Nursery |
| | - The Grenfell Kart Club |
| | - The Caragabal Memorial Hall Committee |
| | - Ryan Galvin |
| | - Garth England |
| | - Bruce Buchanan |
| | - Robert Reeves |
| | - Marlene Taylor |
| | - Sue Priestley |

Winners of the student awards were as follows:

- | | |
|--|------------------|
| • Best pass in Higher School Certificate | - Grace Best |
| • Henry Lawson High School | - Clare Hunt |
| • St Joseph's Primary School | - Olivia Beasley |
| • Grenfell Public School | - Jade Hooper |
| • Quandialla Central School | - Sarah Penfold |
| • Caragabal Public School | - Hamish Napier |
| • Greenethorpe Public School | - Charlie Allen |

The award winners from Caragabal, Greenethorpe and Quandialla were presented with their awards at the village ceremonies respectively.

THE GENERAL MANAGER'S REPORT

It was wonderful to recognise, acknowledge and reward our residents who give freely of their time to volunteer in our community which is very much part of the Australian way of life. All of the award winners were congratulated and thanked for their contribution to the Weddin Shire Community during 2014.

For Information

Noted

2. Local Government Reform – “Fit for the Future” Proposal, C2.10.9

As Councillors are aware Council has to submit a “Fit for the Future” proposal to the Division of Local Government by the 30 June 2015.

As Council has previously vehemently opposed amalgamations the two options available to Council appear to be:-

- Council improvement programmes (existing structure)
- Rural Council proposal (final template now released)

To assist Council to determine the direction our “Fit for the Future” proposal will take a workshop has been organised for 9.00 am Wednesday, 18 February 2015 at the Council Chambers. Mr Glenn Inglis who was a member of the Local Government Independent Review Panel who wrote the final report will be in attendance together with Mr Stephen Sykes. The workshop will allow the options available to Council to be fully explained as well as affording Councillors the opportunity to be able to ask questions and seek clarification on any issues or concerns they may have.

The Division of Local Government also released the outcomes report from the Rural Council Workshop held in Dubbo on the 3 December 2014 and requested a response. A response was submitted on behalf of Council by Mr Stephen Sykes and a copy is available to Councillors for their information if so desired. It was critical that Council forwarded this submission as it not only allowed Council input into the template, it also demonstrated that there is interest in the Rural Council Model.

To also allow Council to prepare its “Fit for the Future” proposal, Local Government NSW (LGNSW) and the Division of Local Government are also conducting various workshops which should assist in the process. As we are possibly a potential Rural Council it is proposed that the Mayor and I attend the “Fit for the Future – Rural Council Bootcamp” in Sydney on 12 – 13 March 2015.

The Division of Local Government are also conducting a Rural Council Workshop – Template 3 in Wagga on Tuesday, 17 February 2015. It is proposed that Council be represented by Mr Stephen Sykes and myself as the workshop will be primarily focussed on assisting Councils complete template 3.

The attendance at these workshops will be critical particularly if Council resolves that the Rural Council proposal is the direction Council takes in its “Fit for the Future” proposal.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that Council:-

- i) endorse the action in submitting a response to the Rural Council's Workshop outcomes report.
- ii) endorse the actions of the General Manager and Mr Stephen Sykes attending the Rural Council Workshop – Template 3 at Wagga on Tuesday, 17 February 2015.
- iii) determine the direction Council's "Fit for the Future" proposal will take.
- iv) grant approval for the Mayor and General Manager to attend the "Fit for the Future – Rural Council Bootcamp" in Sydney on the 12 – 13 March 2015.

342 **RESOLVED:** Cr Best and Cr Hughes that Council:

- i) endorse the action in submitting a response to the Rural Council's Workshop outcomes report.
- ii) endorse the actions of the General Manager and Mr Stephen Sykes attending the Rural Council Workshop – Template 3 at Wagga on Tuesday, 17 February 2015.
- iii) complete the Rural Council proposal – Template 3 as proposed in the NSW State Governments 'Fit for the Future' programme.
- iv) grant approval for the Mayor and General Manager to attend the "Fit for the Future – Rural Council Bootcamp" in Sydney on the 12 – 13 March 2015.
- v) grant authority for the commencement of communications with the other 10 Category C Councils.

3. Local Government Reform – Central West Joint Organisation (JO) Pilot Update, C2.10.9

As previously reported the Minister for Local Government, Mr Paul Toole MP recently announced the five successful Joint Organisation (JO) pilots to be trialled across New South Wales, as part of the NSW Government's "Fit for the Future" reform package.

Centroc was selected as one of the successful JO Pilots and to enable Central West JO member Councils to be kept informed of the progress of the JO a communique has been developed.

The communique essentially advises the status of the project is as follows:-

- Currently developing the model and progressing the draft action plan for the JO.
- Developing Management, Risk Management and Communication Plans for the JO.

A copy of the communique is available to Councillors if so desired.

For Information

Noted

4. 2015/2016 Operational Plan, A3.4

The annual draft Operational Plan is normally presented to Council's May Meeting (21st) and submitted for adoption at Council's June Meeting (18th). Unfortunately, there is only a 27 day gap between the May and June meetings and it will not be possible to comply with the statutory 28 days public exhibition period in this time.

It is therefore proposed that the June 2015 Council Meeting be deferred to Thursday, 25 June 2015 with the amended date to be advertised accordingly.

THE GENERAL MANAGER'S REPORT

It has been recent practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual Plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 13 March
- Workshop – 26 March (Chambers)
- Extra-ordinary Meeting – 9 April (Chambers)

RECOMMENDATION: that:-

- i) the following dates be adopted for the 2015/2016 Operational Plan:
13 March – closing date for new projects
26 March – workshop (5.00pm)
9 April – Extra-ordinary meeting for priorities (5.00pm)
- ii) the June 2015 Council Meeting date be changed to Thursday, 25 June 2015 at 5.00 pm.

343 **RESOLVED:** Cr McClelland and Cr Halls that:-

- i) the following dates be adopted for the 2015/2016 Operational Plan:
13 March – closing date for new projects
27 March – workshop (9.00am)
9 April – Extra-ordinary meeting for priorities (5.00pm)
- ii) the June 2015 Council Meeting date be changed to Thursday, 25 June 2015 at 5.00 pm.

5. Conduct of the 2016 Local Government Election, C2.1.9

Section 296 of the Local Government Act provides that Council elections are to be administered by the General Manager of the Council. Councils do, however, have an option to enter into a contract or make arrangements with the NSW Electoral Commissioner (NSWEC) to administer the Council elections.

Council's 2012 Election – Administered by NSWEC

Council engaged the NSWEC to administer its 2012 Local Government Elections. The level of service provided by the NSWEC in administering Council's 2012 election was very good and saw relevant Council staff working well with the appointed Returning Officer who was based in Grenfell.

The Returning Officer was considered adequately knowledgeable, experienced and efficient. Although key staff had regular update meetings with the Returning Officer, there was little other impact on the staff's time which left them available to carry out their usual Council duties.

The election itself ran very smoothly, with no major issues being experienced. Following the election, notification of results by the NSWEC was efficient and timely. During the whole pre-election, election, and post-election process, any issues, concerns and questions from the public were dealt with by the Returning Officer and/or her staff.

Costings for the 2012 Local Government Elections are detailed below:-

\$	\$	
(GST Exc)	(GST Exc)	
Budget	Final Costing	
<hr/>	<hr/>	
\$28,162	\$24,301	NSW Electoral Commission

THE GENERAL MANAGER'S REPORT

The final cost to conduct the Election was 13.71% below the budget. This was reflected State wide as the cost of these elections came in at average of 4.1% below budget.

It is very pleasing that the Weddin Shire Council Election was not only conducted in an outstanding manner but also came in under budget.

Joint Returning Officer

For the 2012 election the Councils of Cowra, Young, Boorowa and Weddin utilised a Joint Returning Officer.

Contact has been made with the General Managers of the other three Councils and they expect their respective Councils to agree to the Joint Returning Officer arrangement being in place again for the 2016 election.

Other Council Elections Run by the NSWEC in 2012

The NSWEC administered elections in 136 council areas in 2012 - which was 91.6% of the required elections across NSW. In overall terms, the cost of NSWEC run elections reduced from \$25.9 million in 2008 to \$23.4 million in 2012. This cost saving can partly be attributed to a reduction in the total number of elections run by the NSWEC, but also incorporates substantial efficiency savings on big expenditure items such as ballot paper production, use of regional returning officers, etc.

Metropolitan councils were cheaper to service on average at \$6.21 per elector, rising to \$6.53 on average per elector for regional councils and \$7.30 on average per elector for rural councils.

Following the 2012 election, the NSWEC sought feedback from General Managers of all councils who used the services of the NSWEC to run their elections. A response rate to the survey of 82.5% was achieved. Results from the survey were compared to targets for service standards set out by the NSWEC prior to the election, with an average 90% satisfaction rate being achieved across 14 different specific measures. As a result of the survey, the NSWEC has indicated that some of the areas for improvement that it will strive for in future elections include:

- more timely provision of cost estimates to councils
- increased public awareness of elections
- flexible options for returning officers' accommodation
- greater liaison with councils in respect of location of pre-poll and polling places as well as timing and location of candidate seminars
- better timing and content of candidate seminars
- increased communication and dedicated contact persons at both the NSWEC and Councils.

Administering Weddin's 2016 Election

In determining who should run Council's 2016 elections, consideration has been given to the following points:

- the NSWEC successfully administered Council's 2012 election.

THE GENERAL MANAGER'S REPORT

- it is prudent that Council remain at arms' length from the election process, ensuring openness and accountability. By Council engaging the NSWEC and not being directly involved in the running of its own election, such openness and accountability is clearly demonstrated to the community.
- if the NSWEC is contracted it would wear all the risks associated with running and managing the full election process. If Council runs its own election, it is accountable under the Local Government Act.
- if engaged, the NSWEC would manage all interfaces with the public. Their appointed staff would be responsible for responding to questions and enquiries from the public, ensuring all relevant information is loaded to our website, etc. leaving Council staff free to carry on with their usual duties.
- with the engagement of the NSWEC, any problems and issues would be handled by them, with back up able to be provided readily by their head office if required.
- the NSWEC have effectively adopted an "all or nothing" approach. In other words, if councils choose not to engage the NSWEC, the NSWEC is not responsible for providing any advice, assistance or materials whatsoever in relation to the election. The only thing provided through the NSWEC is the electoral roll, which is a legislative requirement.
- based on 2012 election costs and estimates, there do not appear to be significant savings that Council can achieve by choosing to run its own election in 2016.

Centroc/HROC Tender

Various Centroc Councils agreed to participate in a joint tender with Regional Procurement, a division of Hunter Councils Inc, for the Provision of Local Government Election Services to participating member councils.

Tenders closed 10.00 am Tuesday 16 December 2014. The tenders were considered by a panel of staff from across the region. Only one tenderer was deemed to be conforming.

Centroc General Managers Advisory Committee met on 5 February 2015 and resolved that Councils engage the NSW Electoral Commission to conduct the 2016 election.

Estimated Cost

The NSWEC has provided a timely response to Council's request for an estimate to conduct the election. This is in stark contrast to the unwillingness to provide estimates prior to the 2012 election. This markedly improved client service is likely a result of the significant industry pressure brought to bear by the industry and particularly LGNSW in regards to the 2012 election.

The estimated cost received from the NSWEC for the 2016 election is \$26,778 (GST Exc).

Conclusion

It is recommended that the NSWEC be engaged to administer Council's 2016 election. The NSWEC successfully administered Council's 2012 elections and it will allow Council to remain at arms' length from the election process, ensuring openness and accountability. The NSWEC will wear all the risks associated with running and managing the election, with experienced and substantial back up readily available if necessary.

THE GENERAL MANAGER'S REPORT

It also allows Council's Human Resources to be allocated elsewhere as well as eliminating a major resourcing issue that Council could incur whilst also participating in the NSW Government's 'Fit for the Future' initiatives.

RECOMMENDATION: that Weddin Shire Council ("the Council") resolves:-

- i) Pursuant to Section 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act), that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
- ii) Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a Council poll arrangement be entered into by contract for the Electoral Commission to administer all Council polls of the Council.
- iii) Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

344 **RESOLVED:** Cr Best and Cr Griffiths that Weddin Shire Council ("the Council") resolves:-

- i) Pursuant to Section 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act), that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
- ii) Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a Council poll arrangement be entered into by contract for the Electoral Commission to administer all Council polls of the Council.
- iii) Pursuant to Section 296(2) and (3) of the Act, as applied and modified by Section 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

6. Bogolong Dam Committee, C2.6.44

Nominations for three (3) community representatives for the above committee closed at 4.00pm on Friday, 9 January 2015 with four nominations received.

Matt McLelland, James Fennell, Darren Nealon and Robert Grimm were nominated for the committee who would all be excellent community representatives.

As there are four nominations and only three vacancies an election will have to be held.

RECOMMENDATION: that an election be held for three community representatives to be included as members of the Bogolong Dam Committee.

345 **RESOLVED:** Cr Parlett and Cr McClelland that an election be held for three community representatives to be included as members of the Bogolong Dam Committee.

An election was held with Robert Grimm, Darren Nealon and James Fennell the successful community representatives.

346 **RESOLVED:** Cr Hughes and Cr Griffiths that Robert Grimm, Darren Nealon and James Fennell be appointed as community representatives on the Bogolong Dam Committee.

7. Assets Workshop, A3.4.4

Similar to the Financial Workshop conducted in 2014 it is now proposed to conduct an Asset Management Workshop as part of Council's "Fit for the Future" proposal to be submitted by 30 June 2015.

In the past Local Government was primarily involved in the provision of services. However, since the introduction of the Integrated Planning and Reporting (IPR) process Asset Management is now vitally important in providing these services to our residents.

It is proposed the workshop will be conducted over two hours with the first part reviewing Council's Asset Management Plan and the second part reviewing Council's financial assets.

It will be critical to be able to demonstrate that we have the ability to manage our assets and provide quality services to our ratepayers as part of our 'Fit for the Future' proposal.

For Information

Noted

8. Art Gallery Co-Ordinators Resignation, C2.6.35

Cr Carly Brown has submitted her letter of resignation as Art Gallery Co-ordinator effective from 12 March 2015.

The letter was accepted with regret at the Art Gallery Committee Meeting held on Friday, 6 February 2015. The committee also expressed their appreciation for the work undertaken by Cr Brown and resolved to thank her for her excellent coordination of the Grenfell Art Gallery.

It was also acknowledged that Cr Brown undertook the role in a very capable manner and she will certainly be missed in the Art Gallery Co-ordinators role.

For Information

Noted

9. Art Gallery Co-Ordinator, C2.6.35

With Cr Brown's resignation effective from 12 March 2015 it will be necessary to make interim arrangements mid-way through the "Reef Dreamscapes II" exhibition and the "Conflict and Compassion" exhibition which is to run from 14 April to 27 April 2015.

It is propose to utilise Council's staff to run these exhibitions as well as organising a quilting exhibition from the end of April to the beginning of the Henry Lawson Festival Art exhibition.

To operate the Art Gallery from the 1 July 2015 Council may have to engage another staff member three/four days per week to co-ordinate the Gallery in conjunction with the current Arts and Events Officer. The roles may need to be changed to the Arts and Tourism Officer where they will also be involved in the Visitor Information Centre (VIC) as well as the organising of events.

THE GENERAL MANAGER'S REPORT

This will need to be determined as part of the 2015/2016 estimates process.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

347 **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

12 December 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2015:

Bank Account	
Westpac	\$851,760.92
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of January follows:

Rates Receipts	35,051.80
Credit Union Agency Commission	607.20
Interest on Investments	15,133.01
RMS Works Income	782,040.91
Block Grant Instalment	184,250.00
Diesel Fuel Rebate	3,520.00
Development & Building Application Fees	1,252.00
CTC Income	2,283.45
Caravan Park Income	7,043.00
Grenfell Baths Entry Fees	2,613.50
Other	17,655.29
Total	<u>\$1,051,450.16</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 31 January 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	692,505	520,906
Grenfell Town Streets Maintenance	159,137	67,159
Village Maintenance - Caragabal	15,138	10,511
Village Maintenance - Greenethorpe	8,609	3,689
Village Maintenance - Quandialla	18,138	12,193
Garbage / Recycling Collection	120,873	75,959
Quandialla Recycling Station	8,000	3,178
Greenethorpe Collections	8,000	2,948
Commercial Waste Collection	18,000	7,249
Grenfell Waste Depot Manning / Plant Hire	130,000	73,883
Tips Working Expenses	48,000	37,239
Grenfell Tip Green Waste Processing	20,000	520
Grenfell Cemetery Maintenance	29,000	9,027
Grenfell Lawn Cemetery Maintenance	40,000	7,036
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(17,045)
Noxious Plants	84,500	44,775
Noxious Plants - Extra	20,000	9,008
Parks & Gardens	204,262	127,950
Library Expenditure	121,763	45,373
Baths Income	(25,000)	(16,978)
Baths Expenditure	134,050	72,776
Caravan Park Income	(57,000)	(41,914)
Caravan Park Expenditure	98,004	53,171

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	425,000	266,974
2014/2015 National Roads (SH 17)	425,000	185,053
2014/2015 Regional Roads Block Grant	745,000	193,310

2014/2015 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	264,745	4,313
BALLANDENE ROAD	98,038	89,679
MARTINS LANE	0	0
PINNACLE ROAD	239,397	0
DRIFTWAY ROAD	172,703	183
OLD YOUNG ROAD	17,993	0
GRENFELL STREETS CONSTRUCTION	127,159	0
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	0
NOWLANS ROAD	217,584	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	151,657	0
GRAVEL RESHEETING	135,992	78,168
ROADSIDE VEGETATION MGMT PLAN	4,608	0
Total	1,807,946	393,589

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	192,667
Rural Roads Reseals	100,000	0
Driftway Road	150,876	183
Total	450,876	192,850

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report made to the December meeting. Updated status of the current batch of assessments referred to the debt collection agency is as follows

- 11 arrangements
- 21 paid
- 8 pending response
- 2 part payments – pending arrangements
- 1 rent for rates

2nd Instalment reminder letters sent out.

Otherwise debt collection activity has been of a routine nature.

For Information

Noted

5. Quarterly Budget Review Statement (QBRs) – 31 December 2014, A1.6

The QBRs is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the Quarterly Budget Review Statement to the 31 December 2014 be adopted as presented.

348 **RESOLVED:** Cr McClelland and Cr Best that the Quarterly Budget Review Statement to the 31 December 2014 be adopted as presented.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

The 2014/5 Summer Reading Club has drawn to a close although an Awards event will be held in May during Library Week. Fifty-two members registered of which thirty-two were junior members, and thirty-one reading logs have been returned. The ice-cream/ice block gift voucher has proved popular and the four book gift vouchers for an online book review by a junior member have been claimed.

Margareta Osborn will be featuring in an author visit on Tuesday, 3rd March, from 12.30 pm in the Hub Conference Room with a light luncheon to follow.

The annual Seniors Morning Tea will be held on Tuesday, 10th March. Front desk promotion has commenced.

THE DIRECTOR CORPORATE SERVICES' REPORT

An Annual Report for 2014 has been compiled. It showed a continued significant decline in circulation and visitation.

The librarian is currently preparing a Social Media Policy for the library.

The task of checking our older holdings on Libraries Australia, the national database, for currency continues.

Otherwise activities have been of a routine nature.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas and took minutes for the December Weddin Development Committee meeting. Prepared and sent correspondence as secretary of the WDC. Planning for the 2015 Weddin Business Awards is underway; currently seeking sponsors for the award categories.

Distributed funding opportunities to interested community groups.

Provided clarification on Office of State Revenue Skilled Regional Relocation Incentives, for one family considering relocating to Grenfell in the coming months.

RECOMMENDATION: that Council donates an amount towards the 'Best Business in the Weddin Shire' Category.

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Finalised report on a Level 2 Accredited VIC in the Community Hub Building, for the tourism subcommittee.

Confirmed Five Hours West as the successful tender for the new tourism website. Website to be live by the end of February.

Took Community Hub bookings, distributed and collected paperwork from clients.

Researched and recorded 5 radio interviews, 11 Facebook posts and updated TV screen 7 times.

Acted as secretary for the Henry Lawson Festival Committee. Currently seeking an official guest compatible with the theme 'Our Kiwi Mates'.

THE DIRECTOR CORPORATE SERVICES' REPORT

Prepared and distributed agenda for the February Tourism Committee meeting.

Prepared minutes for the December B&B networking group.

Prepared and distributed agenda for the December and January Australia Day Committee meetings. Organised Australia Day ceremony program and visit by Australia Day ambassador Dr Ben Veness.

Although successful, the Australia Day ceremony is becoming stale. The organising committee could be expanded to include another community organisation. The refreshed committee may then consider new activities to make the day more appealing to the wider community. Possibilities include thong throwing, all Australian car display and best hat for adults and egg and spoon race, 3 legged race and sack race for children.

Finalised Grenfell Christmas Display Competition with certificates and prize money presented to the Grenfell winners in Vaughn Park on Friday December 19th at the Combined Service Clubs Christmas Carnival. The Christmas display competition is stale and could use a refresh. There are few houses participating and very few people voting for the displays. Planning has commenced for Gold Fest. Numerous community volunteers have assisted with the organisation of this event in the past and it is planned to expand volunteer involvement in this year's event.

RECOMMENDATION: that the Australia Day organising committee be refreshed with a representative of the Native Nursery or other suitable organisation invited to join the committee.

Noted

RECOMMENDATION: that the prize money for the Christmas display competition is doubled and that an out of town judge is invited to Grenfell. (Currently \$450 in total).

- 349** **RESOLVED:** Cr Parlett and Cr Brown that:-
- i) the prize money for the Christmas display competition in Grenfell be doubled
 - ii) a broader range of categories be explored
 - iii) an out of town judge be invited to Grenfell.

RECOMMENDATION: that Gold Fest volunteers be added to Councils list of approved volunteers for insurance purposes.

- 350** **RESOLVED:** Cr Best and Cr Niven that Gold Fest volunteers be added to Councils list of approved volunteers for insurance purposes.

9. Arts & Events Officer, C2.8.11

Council's Arts & Events Officer has been involved in the following activities:-

Again a busy time with Festival Sponsorship, Street Stalls and Art Gallery administration:

- Completed 'Dining out Guide' for visitors info advice
- Distributed Dining out Guide to selected places where visitors may inquire

THE DIRECTOR CORPORATE SERVICES' REPORT

- Organised speaker for fundraising film night for Festival
- Sent out sponsor requests to more potential big sponsors
- Chased up IGA, Metcash
- Put Grenfell 'on the books' for consideration of NSW Travelling exhibitions
- Formulated 'Friends of Grenfell' fundraising web based initiative
- Completed and promulgated Art Gallery Roster
- Revamped Street Stalls application kit
- Mailed Street stalls to previous stall holders
- Investigated Crowdfunding suppliers – decided not needed for Festival ongoing funding
- Organised regular and relevant updates to the Festival Website

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 60 residential customers and 4 business customers.

Sold computers and accessories to 82 residential customers and 4 business customers.

Delivered 4 individual lessons. Sold 2 vouchers for 1 hour lessons, both yet to be redeemed.

Printing of 4 sets of service booklets, 1 set of baptism booklets and 2 sets of newsletters.

Computer club will commence February 2015.

Have applied for funding to hold 5 classes during seniors week March 16-20.

For Information

Noted

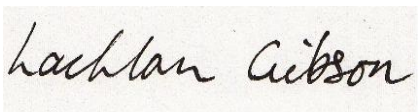
LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

351 **RESOLVED:** Cr Hughes and Cr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

Quarterly Budget Review Statement – 31 December 2014

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/12/14 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____

Date: 11/02/15

Responsible Accounting Officer
Weddin Shire Council

Weddin Shire Council

Budget review for the quarter ended – 31 December 2014

Income & Expenses

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended Changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
Income						
<i>Rates and Annual Charges</i>	2,797	17	2,814	1	2,815	2,813
<i>User Charges and Fees</i>	1,487	0	1,487	25	1,512	840
<i>Interest and Investment Revenue</i>	260	0	260	0	260	75
<i>Other Revenues</i>	109	10	119	31	150	114
<i>Grants & Contributions - Operating</i>	3,438	-27	3,411	48	3,459	1,792
<i>Grants and Contributions - Capital</i>	6,155	-1	6,154	-41	6,113	1,453
<i>- Contributions (S94)</i>	0	0	0	0	0	0
<i>Net gain from the disposal of assets</i>	5	0	5	0	5	0
<i>Share of interests in joint ventures</i>	0	0	0	0	0	0
Total Income from continuing operations	14,252	-1	14,251	63	14,313	7,088
Expenses						
<i>Employee costs</i>	3,786	0	3,786	0	3,786	1,163
<i>Borrowing Costs</i>	0	0	0	0	0	0
<i>Materials & Contracts</i>	2,969	6	2,975	101	3,076	1,952
<i>Depreciation</i>	3,596	0	3,596	0	3,596	1,798
<i>Legal Costs</i>	0	0	0	0	0	0
<i>Consultants</i>	0	0	0	0	0	0
<i>Other Expenses</i>	854	0	854	0	854	419
<i>Interest and Investment Losses</i>	0	0	0	0	0	0
<i>Net Loss from Disposal of Assets</i>	0	0	0	0	0	0
<i>Share of interests in joint ventures</i>	0	0	0	0	0	0
Total Expenses from continuing operations	11,204	6	11,210	101	11,311	5,332
Net Operating Result from continuing operations	3,048	-7	3,040	-38	3,002	1,756
Net Operating Result before capital items	-3,112	-7	-3,119	3	-3,116	302

Weddin Shire Council

Budget review for the quarter ended – 31 December 2014

Income & Expenses

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
Income						
<i>Administration</i>	4,333	-6	4,327	32	4,358	3,508
<i>Public Order & Safety</i>	406	0	406	0	406	63
<i>Health</i>	1,695	0	1,695	0	1,695	131
<i>Community Services & Education</i>	2	0	2	0	2	0
<i>Housing & Community Amenities</i>	573	13	585	6	592	471
<i>Water Supplies</i>	0	0	0	0	0	0
<i>Sewer Services</i>	635	5	640	98	738	629
<i>Recreation and Culture</i>	2,083	0	2,083	-999	1,083	37
<i>Mining, Manufacturing & Construction</i>	1	0	1	0	1	0
<i>Transport and Communication</i>	4,363	-20	4,344	926	5,270	2,148
<i>Economic Affairs</i>	162	7	168	0	168	101
Total Income	14,252	-1	14,251	63	14,313	7,088
Expenses						
<i>Administration</i>	2,199	6	2,205	9	2,213	1,407
<i>Public Order & Safety</i>	585	0	585	0	585	292
<i>Health</i>	458	2	460	0	460	165
<i>Community Services & Education</i>	27	0	27	0	27	0
<i>Housing & Community Amenities</i>	1,170	0	1,170	2	1,172	515
<i>Water Supplies</i>	0	0	0	0	0	0
<i>Sewer Services</i>	272	0	272	0	272	130
<i>Recreation and Culture</i>	906	0	906	0	906	438
<i>Mining, Manufacturing & Construction</i>	22	0	22	0	22	0
<i>Transport and Communication</i>	5,111	-8	5,103	90	5,193	2,173
<i>Economic Affairs</i>	456	7	462	0	462	211
Total Expenses	11,204	6	11,210	101	11,311	5,332

Weddin Shire Council

Budget review for the quarter ended - 31 December 2014

Capital Budget

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
Capital Funding						
<i>Rates and other untied funding</i>	0	0	0	0	0	0
<i>Capital Grants & Contributions</i>	5,395	-1	5,395	-1,027	4,367	367
<i>Internal Restrictions</i>						
- renewals	270	0	270	905	1,175	905
- new assets	313	0	313	0	313	0
<i>External Restrictions</i>	176	0	176	82	258	182
<i>Other Capital Funding Sources</i>	0	0	0	0	0	0
<i>Income from sale of assets</i>						
- plant and equipment	0	0	0	0	0	0
- land and buildings	5	0	5	0	5	0
Total Capital Funding	6,160	-1	6,159	-41	6,118	1,453
Capital Expenditure						
<i>New Assets</i>						
- Plant and Equipment	0	0	0	0	0	0
- Land and Buildings	1,572	0	1,572	0	1,572	97
- IT Equipment	0	0	0	0	0	0
- Sewerage	52	0	52	1	53	3
- Recreation & Culture	511	0	511	0	511	7
- Other	56	11	66	5	71	32
<i>Renewals (Replacement)</i>						
- Plant and Equipment	815	0	815	0	815	201
- Land and Buildings	6	0	6	0	6	0
- IT Equipment	60	-2	59	0	59	8
- Roads, Bridges, Footpaths	1,854	-12	1,842	905	2,747	501
- Recreation and Culture	1,552	0	1,552	-1,000	552	116
- Sewerage	141	0	141	82	223	190
- Other	0	0	0	0	0	0
<i>Loan Repayments (principal)</i>	25	0	25	0	25	0
Total Capital Expenditure	6,644	-2	6,641	-8	6,633	1,156

Weddin Shire Council

Budget review for the quarter ended - 31 December 2014

Cash & Investments

	ORIGINAL Budget 1/07/2014 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2015 (000's)	ACTUAL YTD (000's)
Unrestricted	908		908		908	767
Externally restricted						
<i>RTA Contributions</i>	0		0		0	
<i>Developer contributions</i>	0		0		0	
<i>Domestic waste management</i>	0		0		0	
<i>Special Rates</i>	0		0		0	
<i>Sewerage Services</i>	712	(25)	687	(153)	534	687
<i>Special purpose grants</i>	15		15		15	15
Total Externally restricted	727	(25)	702	(153)	549	702
Internally restricted						
<i>Employee Leave entitlements</i>	1,101		1,101		1,101	1,101
<i>Replacement of Plant and Vehicles</i>	97		97	27	124	97
<i>Future Capital Projects</i>	1,829	(62)	1,767	144	1,911	1,767
<i>Local Development Assistance</i>	67		67	(7)	60	67
<i>Town and Shire Works</i>	1,423	(16)	1,407	(1,107)	300	1,407
<i>Superannuation</i>	57		57	(57)	0	57
Total Internally restricted	4,574	(78)	4,496	(1,000)	3,496	4,496
Total Restricted	5,301	(103)	5,198	(1,153)	4,045	5,198
Total cash and investments	6,209	(103)	6,106	(1,153)	4,953	5,965
Available cash	908	0	908	0	908	767

PART A - Contracts Listing

Weddin Shire Council

Budget review for the quarter ended – 31 December 2014

Contracts

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
There were no contracts entered into during the quarter.					

THE DIRECTOR CORPORATE SERVICES' REPORT

PART B - Consultancy and Legal expenses

Weddin Shire Council

Budget review for the quarter ended – 31 September 2014

Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	<u>11</u>	<u>Y</u>
Legal Fees	<u>19</u>	<u>Y</u>

12 February 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 February 2015)

1.1 Classified Roads Maintenance

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

- SH6 - General Maintenance
 - Clear storm damage
 - Resealed in various locations
 - Removed fallen trees on several occasions
 - Cleared several drainage structures
 - Replaced signage at Caragabal School

- SH17 - General Maintenance
 - Completed resealing
 - Removed caravan debris
 - Removed rubbish from rest areas

- MR398- General Maintenance
 - Removed trees on several occasions
 - Completed reseals

- MR236- General Maintenance
 - Removed fallen tree

- MR237- General Maintenance
 - Removed trees on several occasions
 - Completed reseals

- MR239- General Maintenance
 - Removed several trees
 - Repaired guard rails
 - Completed reseals

THE DIRECTOR ENGINEERING'S REPORT

1.2 Rural Local Roads Programme

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- Completed re-sheeting programme
- Completed widening & sealing 1 Km of Ballendene Road
- Completed widening & sealing 1.2 Km of Pinnacle Road
- Started 1.2 Km of widening of Driftway Road
- Started next 1.3 Km widening of Pinnacle Road
- Completed local roads resealing programme

1.3 Rural Maintenance

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- General Maintenance
- Removed trees & debris after storm
- Removed several trees on various occasions on local roads
- Cleared drainage structures
- Repaired pipe culvert on Pinnacle Road

1.4 Urban Maintenance/Construction

- General maintenance
- Repaired washout in Alexandra Street
- Replaced footpath in Burrangong Road (trip hazard)
- Repaired/replaced road & directional signage
- Completed reseals

For Information

Noted

2. Other Works

- Replaced drainage pipe at the Sewer Works
- Raised sewer manholes as part of sewer pipe infiltration improvement programme
- Filled & sealed washout in Wood Street

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General Maintenance
- Repaired broken pipe Taylor Park
- Repaired float in water tank at Taylor Park
- Repaired/painted park seats
- Repaired sprinkler system in garden beds

THE DIRECTOR ENGINEERING'S REPORT

2.2 Cemeteries

The following graves have been prepared from 8 December 2014 to 8 February 2015

Grenfell Lawn	–	2
Grenfell	–	Nil
Bimbi	–	1
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- Mowed & slashed general cemetery
- Mowed the Lawn cemetery
- Topped up fresh graves

2.3 Sewer Mains

Ten (10) sewer chokes have been attended to during the last 2 months, none in the relined sections.

2.4 Private Works

- Constructed 6 driveways for rate payers
- Constructed & sealed a driveway for a rate payer
- Cleared 2 sewer chokes for rate payers

2.5 Village Maintenance

Nil

2.6 Vandalism

Urban – Damage to Henry Lawson Oval gates by a caravan - \$700.

Rural – Removed dumped rubbish from Gooloogong Road - \$400.

Total Cost: \$1,100.00

Progressive Cost Urban: \$1,000.00

Progressive Cost Rural: \$2,100.00

(from 1/7/2014 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Driftway Road widening and strengthening
- continue Pinnacle Road widening and strengthening

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- lane construction – between West Street and Wood Street
- road construction (opposite Rifle Range)

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
	All Plant	Conduct annual RMS inspections and pink slips prior to re-registration of all plant on 18 March 2015.
PI 1107	Taxi	Repair electrical faults and replaced meter.
PI 4104	Bad Boy Mower	Repair electrical problems.
PI 3826	Old Garbage Truck (cardboard collection)	Motor started and working well. Completed the cardboard collection around town then proceeded towards Greenethorpe to pick up cardboard before going to Cowra. Sump plug was dislodged on the trip causing motor to seize. Motor stripped and another crankshaft and big ends sourced. Motor to be rebuilt.
PI 4106	CAT 120M Grader	2000 hour major service.
	Sewage Treatment Plant	Major overhaul of sludge pump.
PI 4102	CAT 120m Grader	Major Service.
PI 3953	Garbage Truck	Repair electrical faults. Removed and replaced hydraulic pump
PI 4058	Massey Ferguson Tractor (Proline)	Replace head gasket.

It is proposed to replace PI 1111 Toyota Kluger (Overseer) and PI 1112 (Director Environmental Services) as both vehicles are still within warranty and have travelled in excess of 100,000 km.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Reseals on SH6 and SH17 have been completed.

A work order has been issued by RMS for the design of the culverts and supply of the crowns and headwalls for the culvert replacement just east of Murrays Creek.

Phil Standen, RMS Parkes advised that he would be available for a meeting on Thursday, 22 January 2015, but this was not suitable for Weddin.

He advised that he would not be available for some time after this date.

For Information

Noted

6. Noxious Weed Report – December/January, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –Silverleaf Nightshade, St Johns Wort, Sweet Briar, African Boxthorn, Scotch Thistle, Spiny Burrgrass, Devils Claw, Bathurst Burr, Johnsons Grass, St Barnaby's Thistle, Blue Heliotrope
- Areas sprayed – Trigalana, Marsden, Berrigan, Caragabal, Pullabooka, Wheoga, Barbingal, Yuline, Bolungerai, Bogalong, Eualdrie, Melyra, Brundah, Wallah Wallah, Yambira, Bungalong, Bumbaldry, Cudgymaguntry Weddin, Bimbi, Euroka, Bribaree, Berendebba, Iandra, Grenfell Town area
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Biological control – Horehound Bio control research for resident
- 4 Property re- inspections carried out during this month.
- Once again the extra person on at this time of year has seen a lot of ground covered with great results.
- Attended Lachlan Valley Noxious Plants Advisory Committee Meeting at Forbes discuss Weed Action Plan funding and requirement changes.

For Information

Noted

7. Manganese Road Drainage, R2.10.091

Letter B7 refers.

Improvements to the drainage in Manganese Road from the Stock Route to the drain to the main dam were carried out in 2009 following a meeting with residents to discuss stormwater issues.

(Map showing lots annexed with report)

Culverts were also constructed to No's 69, 71 & 75 Manganese Road and the drain along the Crown Road to the dam was reshaped to further improve stormwater flow to the dam.

THE DIRECTOR ENGINEERING'S REPORT

It was further deemed unnecessary to construct culverts to No.81, No.89 and No.88 as these two entrances were to be causeways.

Written advice was given to both those lot owners to that affect, but small pipes were installed and the tabledrain filled in by the owners.

On Tuesday 27 January 2015, approximately 78mm of rain was recorded by residents in Manganese Road over a short period of time, causing flooding from Manganese Road, to a portion of No.81 and No.75.

Whilst it is not possible to totally protect properties from large rainfall events, it is proposed to carry out the following works: -

- Deepen and clean out the tabledrain on the northern side of Manganese Road and improve the dam diversion.
- Remove the small pipe and gravel in the tabledrains at the driveway of Lots 81 and 88 and reform as a graveled and sealed causeway at Councils cost of \$1,500 each so as to allow the efficient movement of stormwater.
- Increase the embankment level on the western end of No. 75 by approximately 300mm to contain the stormwater in the tabledrain.
- Lower old access to No.74 by 100mm.
- Lower part of tabledrain from driveways of No.81 to No. 75.
- The drain at the intersection of Abbotts Lane and Manganese Road will also be cleaned out and reshaped as part of the works.

It is noted that some pepper trees, kurrajong and fallen timber should be removed from the southern side of Manganese Road, but the remainder of the trees and shrubs are assessed as endangered and should not be touched.

Discussions held with the owners of No.81 have revealed that he would like to have a culvert constructed at his driveway so that his children can cross the table drain to the school bus during inclement weather. It is suggested that a suitably sized culvert could be placed in the causeway at his cost.

RECOMMENDATION: That Council:

- i) deepen and clean out the north side tabledrain from No.88 Manganese Road to the dam – at an estimated cost of \$2,000.
- ii) improve and reinstate the tabledrain from No.89 to No.75 Manganese Road at an estimated cost of \$1,500.
- iii) remove the small pipe and gravel in the tabledrains at the driveway of Lots 81 and 88 and reform as a graveled and sealed causeway at Councils cost of \$1,500 each. Residents to be advised prior to work being carried out.
- iv) approval be granted to remove the trees as detailed above.
- v) funding for the works to be from Town Street Construction Fund.

352 RESOLVED: Cr McClelland and Cr Best that Council:

- i) deepen and clean out the north side tabledrain from No.88 Manganese Road to the dam – at an estimated cost of \$2,000.
- ii) improve and reinstate the tabledrain from No.89 to No.75 Manganese Road at an estimated cost of \$1,500.
- iii) remove the small pipe and gravel in the tabledrains at the driveway of Lots 81 and 88 and reform as a graveled and sealed causeway at Councils cost of \$1,500 each. Residents to be advised prior to work being carried out.
- iv) approval be granted to remove the trees as detailed above.
- v) funding for the works to be from Town Street Construction Fund.

8. Industrial Land, P2.5.4

Director Engineering report December 2014 Council Meeting refers.

The proposed road layout for the industrial area has now been amended to delete the access onto Memory Street and to construct a cul-de-sac on the northern side of the waterway (amended plan attached Director Engineering Report Item 8).

In conjunction with adopting the proposed road layout Council should consider adopting the following:-

- Minimum lot size 3,000m² – 5,000m² .
- Provision of services to lots (water, sewer, underground power, telephone).
- No access from Memory Street or Mary Gilmore Way allowed.
- Provision of a 7 metre wide sealed access road within the industrial area.
- Access gates to each lot to be a minimum of 20 metres from the edge of seal with the sealed access. to be a minimum 4 metres wide.
- Easements for stormwater to be created.
- Dam to be identified with an 88B restriction as to user.
- Provision of fencing along roadway.

The estimates are as follows:-

Electricity	\$200,000
Water (CTW)	\$100,000
Sewer	\$175,000
Telecom	\$50,000
Road Construction	\$100,000
Fencing along roadway	<u>\$11,000</u>
	<u>\$636,000</u>

The provision of these services will assist in the future sale of the proposed lots.

Central Tablelands Water has since advised that all blocks on the perimeter can be services from existing Mains (They could be connected at buyers cost). Council only need a main of 300m down Road A, to Road B cul de sac, with hydrants and five (5) services to the five (5) centrally located lots.

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: that Council:

- i) adopt the proposed road layout and minimum lot size of 3,000 m² to 5,000m² in principle
- ii) adopt no access from Memory Street or Mary Gilmore Way to the proposed lots
- iii) refer the estimates for roadworks and services to the Estimates Meeting.

Noted

9. FAG Approved Works – Kerb and Gutter, Road Shoulder and Footpaths, G2.50.1

The following kerb and gutter, road shoulder and footpaths have been approved by Council but are yet to be completed.

a) Kerb and Gutter

Street Name	Location	Length	Amount
Alexandra Street	West side From 11 Alexandra Street to Showground	101 metres	\$11,800
Brundah Street	East side From 12 Brundah Street to Melyra Street	125 metres	\$16,300
Tyagong Street	West side From Grafton Street to Melyra Street	120 metres	\$17,000
Brundah Street	West side From Grafton Street to Manganese Road	135 metres	\$18,500
North Street	South side From Bradley Street to last new house	115 metres	\$15,000
North Street	South side From Warraderry Street to East Street	137 metres	\$17,200
Melyra Street	South side From Tyagong Street to Brundah Street	107 metres	\$15,000
South Street	South side Outside Shire Works Depot	90 metres	\$15,000
Total		829 metres	\$125,800

2014/2015 Budget \$127,158

b) Concrete Footpath Construction

Street Name	Location	Length	Amount
Melyra Street	North side From Warraderry Street to teachers car park	110 metres	\$16,500
Total		110 metres	\$16,500

2014/2015 budget \$57,669.14

THE DIRECTOR ENGINEERING'S REPORT

c) Grenfell Streets Construction

Street Name	Location	Length	Amount
Melyra Street	South side Between Tyagong Street and Brundah Street	107 metres	\$15,000
South Street	Outside depot	90 metres	\$4,000
Lane between North and Melyra Streets	Cross / Bogalong Streets	200 metres	\$9,600
Lane between North and Melyra Streets	East / Bogalong Streets	200 metres	\$9,600
Lane between Rose and South Streets	Wood / West Streets	120 metres	\$6,000
Brundah Street	West side Between Grafton and Manganese Road	140 metres	\$7,000
North Street	South side From Bradley Street to last new house	115 metres	\$20,000
North Street	South side from Warraderry Street to East Street	137 metres	\$3,000
Lane between Young and Camp Streets	Wood / West Streets	260 metres	\$12,500
Forbes Street	East side Outside No. 2 Forbes Street (old bank building)		\$2,000
Brundah Street	East side From No. 12 to Melyra Street		\$4,500
Tyagong Street	West side From Grafton Street to Melyra Street		\$7,500
Alexandra Street	West side from North Street northerly to end	93 metres	\$6,000
	Total	1462 metres	\$106,700

2014/2015 Budget \$127,158

For Information

Noted

10. Proposed Future Works 2014/2015 Financial Year,

Council's organisational strategic planning in regards to Councils works programme, is critical in the allocation of our human resources.

The proposed program for works to be carried out to 30 June 2015 has been strategically planned and has been forwarded to Councillors and is summarised as follows:

THE DIRECTOR ENGINEERING'S REPORT

- Pinnacle Road widening straightening
- Driftway Road widening and strengthening
- Quandialla drainage improvements
- Gravel resheeting of various roads
- Reconstruct village Streets
- Rural road maintenance
- Grenfell town streets maintenance
- Grenfell kerb and guttering (see cause 9 report)
- Grenfell footpath (see cause 9 report)
- Grenfell road construction (see cause 9 report)
- MR237 Gooloogong Road widen and strengthen
- SH6 & SH17 contract maintenance works and work orders
- Street sweeping – Grenfell
- MR237 Gooloogong Road – remove suckers and overhanging limbs from 100kph zone northerly for approximately 7kms
- Other minor works

RECOMMENDATION: that Council's organisational strategic plan in regards to Council's works programme be noted.

353 **RESOLVED:** Cr Niven and Cr Brown that Council's organisational strategic plan in regards to Council's works programme be noted.

11. Forbes Street Caravan Parking, R2.4.15

The Forbes Street Caravan Parking is working well, but with a perceived lesser usage due to the seasonal movements of caravaners.

The centre parking in Forbes Street at the Melyra Street has been shortened by approximately 10m so as to improve sight distance for motorists in Melyra Street.

For Information

Noted

12. Grenfell Mens Shed – Len Wallace Statue

Jan Wallace, Phil Diprose and the Director Engineering met near the Mens Shed on Wednesday, 11 February 2015 to pick a proposed location of Len Wallace's 'Tyranny of War' Sculpture.

It was agreed that the most appropriate place for the sculpture would be near the large gold pan.

Phil Diprose has since requested that Council erect the sculpture as it is quite large.

The estimated cost to carry out the works is as follows:

a) Prepare, form and concrete plinth approximately 4.5m x 2.5m	\$2,000.00
b) Transport and install statue	<u>\$900.00</u>
TOTAL	<u>\$2,900.00</u>

THE DIRECTOR ENGINEERING'S REPORT

The Grenfell Mens Shed will arrange to purchase a suitable plaque which Council can affix if required.

RECOMMENDATION: that Council supply a concrete plinth and install the statue 'Tyranny of War' near the gold pan at the Grenfell Mens Shed at a total cost of \$2,900, with funding for the work to be from Town Streets construction.

354 RESOLVED: Cr Hughes and Cr Brown that Council supply a concrete plinth and install the statue 'Tyranny of War' near the gold pan at the Grenfell Mens Shed at a total cost of \$2,900, with funding for the work to be from Town Streets construction.

13. CENTROC Weight of Loads Group, C2.7.16

Director Engineering Report Item 7 to the February 2014 Council meeting refers.

Council has received disbursement funds of \$24,092 from Wellington Council following the wind up of the CENTROC Weight of Loads Group.

This figure is in line with the payout figure advised last February.

As the group is also liable for a \$46,000 additional defined super top-up payment obligation for one of the group's staff, Wellington Council has retained these funds for that purpose.

Any further funds received by Wellington Council as a result of ongoing fines will be distributed on a 12.67% basis on 31 May annually when the value of any funds in the account reach \$10,000.00, or after a maximum of 5 years.

For Information

Noted

14. Road Closure Application, R2.1.4

Letter B9 refers.

Council has received advice from Trade & Investment Crown Lands, in regards to a road closing application W537562 lodged by Glenview (Grenfell) Pty Limited & Scott to close the Crown public roads within their property.

During investigations Council roads have been identified within the applicant's property boundaries.

Whilst under Council's control the road appears to be unconstructed; see attached aerial photograph Diagram B. Under the provisions of *Section 38 (2)(b) Road Act, 1993* if the Council road is closed the land within the road reserve becomes vested in the Crown.

The Crown may then dispose of the land under the *Crown Lands Act 1989* to the adjoining land owner.

The department therefore requests Weddin Shire Council consent to the Department dealing with the subject unconstructed Council roads.

THE DIRECTOR ENGINEERING'S REPORT

The road was inspected by the Director Engineering. A copy of the all the plans are attached.

The road is off the extension of Gannon Road and has not been used or maintained as a road.

RECOMMENDATION: that Council has no objection to the closing of the above listed road.

355 **RESOLVED:** Cr Halls and Cr McClelland that Council has no objection to the closing of the above listed road.

THE DIRECTOR ENGINEERING'S LATE REPORT

RECOMMENDATION:

It is recommended that the late report be received and dealt with because of the urgency of the matters.

- 356** **RESOLVED:** Cr Niven and Cr McClelland that the late report be received and dealt with because of the urgency of the matters.

15. Driftway Road – Removal of Trees, R2.10.044

As part of the Driftway Road reconstruction, it is proposed to remove one tree, some suckers in the tabledrains and trim three trees as follows:-

- One large Yellow Box –review of environmental factors indicates that it has been assessed as part of an ecological community but has been deemed as in medium condition. As it is approximately five metres from the centre of the road, it is considered to be a traffic hazard. It does not have hollows and it is not critical to the community. For these reasons it should be removed.
- Three trees (Yellow Box, Grey Box and Weeping Myall) overhanging the roadway – limbs to be removed. These limbs have been hit by large trucks previously and the problem will be exasperated with the widening of the roads. A review of environmental factors has been prepared for the removal and trimming works.

RECOMMENDATION: that Council remove one Yellow Box, suckers and trim three tree limbs.

- 357** **RESOLVED:** Cr Halls and Cr Niven that Council remove one Yellow Box, suckers and trim three tree limbs.

W TWOHILL DIRECTOR ENGINEERING

- 358** **RESOLVED:** Cr McClelland and Cr Hughes that except where otherwise dealt with the Director Engineering's report be adopted.

12 February 2015

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

December 2014

Total inflow through the Works during December 2014 was 8,596 kl with the daily average of 277.29 kl. Outflow for irrigation for reuse was 3,318 kl and discharge to Emu Creek 5,082.6 kl.

The highest daily recording of 486 kl occurred for the 24 hours ending 6.30 am on 1 December 2014 and the lowest of 233 kl for the 24 hours ending 6.30 am on 3 December 2014.

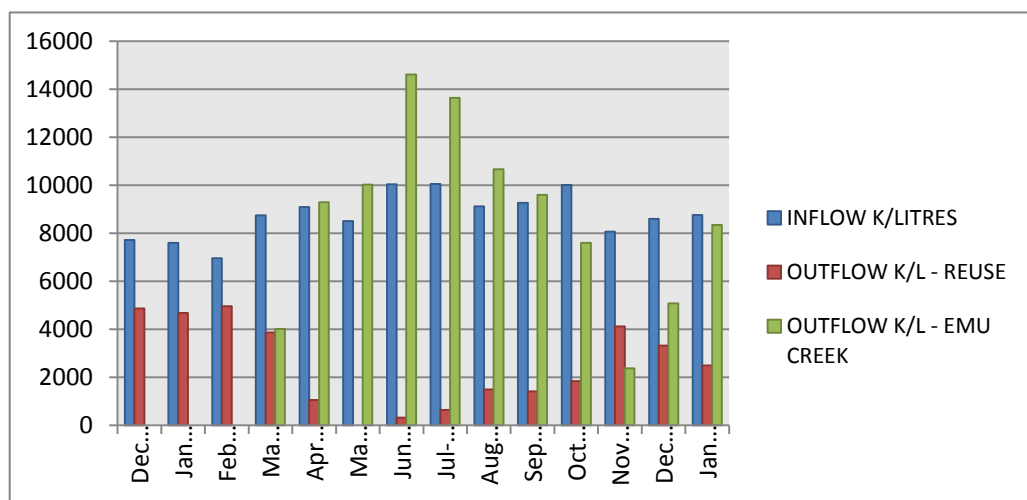
A total rainfall of 93.5 mm was recorded for the month.

January 2015

Total inflow through the Works during January 2015 was 8,757 kl with the daily average of 282.48 kl. Outflow for irrigation for reuse was 2,499 kl and discharge to Emu Creek 8,340.7 kl.

The highest daily recording of 416 kl occurred for the 24 hours ending 6.30 am on 28 January 2015 and the lowest of 36 kl for the 24 hours ending 6.30 am on 22 January 2015.

A total rainfall of 129 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities were:

December 2014:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	0	Animals Destroyed:	8 (Puppies)
Animals Sold:	0	Animals Released:	0
Animals Surrendered:	11 (8 Puppies, 3 Kittens)	Animals handed to Rescue Org:	3 (Kittens)

January 2015:

a. Companion Animals

Animals Seized:	8 (Dogs)	Animals Returned to Owners:	2 (Dogs)
Animals Impounded:	0	Animals Destroyed:	1 (Dog)
Animals Sold:	0	Animals Released:	5 (Dogs)
Animals Surrendered:	1 (Dog)	Animals handed to Rescue Org:	1

For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

December 2014

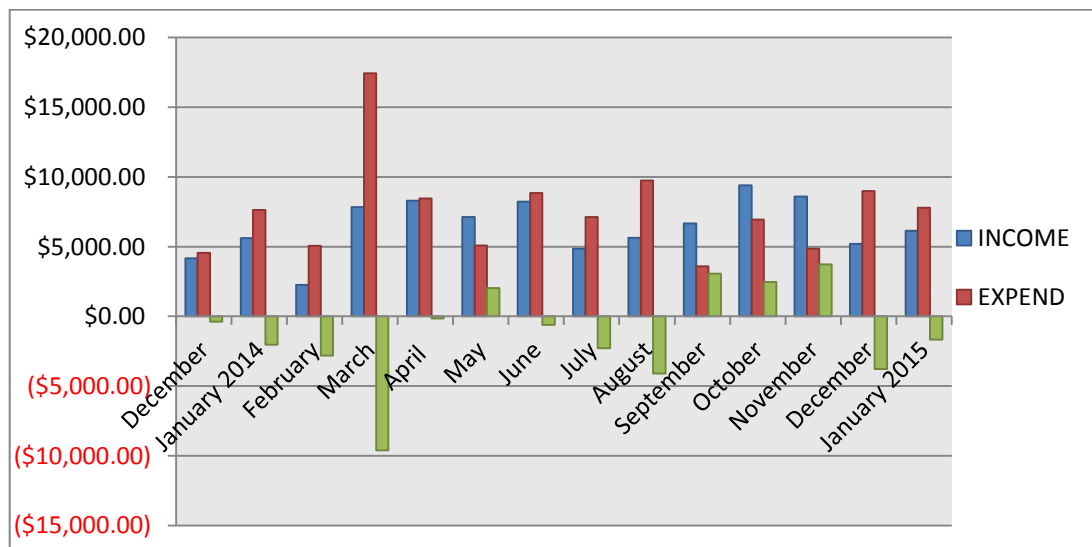
Income for the month of December 2014 was \$5,204.00 with expenditure of \$8,987.64 resulting in an operational loss of \$3,783.64 for the month.

There were 248 sites occupied for the month of December 2014.

January 2015

Income for the month of January 2015 was \$6,142.00 with expenditure of \$7,795.69 resulting in an operational loss of \$1,653.69 for the month.

There were 205 sites occupied for the month of January 2015.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

November 2014, December 2014 & January 2015

Total Attendance:	1275 (Nov)	Daily Average:	42.5 (Nov)
	1634 (Dec)		54.5 (Dec)
	1276 (Jan)		41 (Jan)

Season Ticket Sales: 18 (Family) – Nov
1 (Single) - Nov
6 (Family) - Dec
3 (Single) – Dec
Nil - Jan

Activities during the November & December were:

- Quandialla Central, Caragabal Public and Bribbaree Public Schools had 2 weeks of intensive swimming lessons
- Swimming Club was held on Wednesday and Friday evenings
- Aqua exercises were held 3-4 times a week
- Active After School Communities continued twice a week until end of school term

Activities during the January were:

- Swimming Club held its annual regional swimming carnival on the 25th January
- Aqua fitness lessons (a “Men’s Only” class as well)
- Learn to swim lessons
- Extended opening hours on Australia Day

For Council’s Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance:	6903 (Dec)	School Usage:	1021 (Dec)
	5722 (Jan)		0 (Jan)
		Other Usage Groups	319 (Dec)
			440 (Jan)

Cash Attendance:	248 & 286 (Child)	Season Ticket Sales (Dec & Jan)
	159 & 213 (Adult)	Adult: 0 & 1
		Pensioner: 0 & 0

Season Ticket Attendance:	3472 & 3079 (Child)	Family: 1 & 2
	1684 & 1704 (Adult)	Child: 0 & 1

For Council’s Information

Noted

6. Clean Up Australia Day 2013, E3.3.8

The 2015 Clean Up Australia Day event will be held on Sunday 1st March 2015 with details to be finalised and advertised in the Grenfell Record.

Other Clean Up Days are: Schools – 27th February 2015 and Business 24th February 2015.

Clean Up Australia Day is the perfect opportunity for everyone to come together and help clean up our local parks and waterways and think about how we can reduce our impact on the environment.

For Council's Information

Noted

7. Local Government Training, P4.10223

Council is advised that through its support of staff and ongoing learning, Isabel Holmes, Secretary to Director Environmental Services, has duly completed and been awarded Certificate IV in Local Government (Health & Environment).

The Certificate is issued from State Training Services and is recognised through the Local Government Training Institute.

This training and proficiency will assist the department in future inspection programs relating to Food Premises, Onsite Sewerage Systems and Public Health issues.

Isabel is to be congratulated for her efforts.

For Council's Information

Noted

8. Public Reporting System for Littering from Motor Vehicles, A3.6.17

The new system will enable the issuing of a penalty notice based on a public report of littering from a motor vehicle. Currently NSW issues warning letters based on public reports.

The new reporting system was launched on the **1st of February** with a one month amnesty where advisory letters will continue to be issued based on any reports received from the public.

As of **1 March**, the EPA will commence issuing penalty notices.

A person will need to report either directly through the EPA website (a new reporting portal) or through a mobile app which, once downloaded, will take a person to the reporting portal - <http://www.epa.nsw.gov.au/litter/from-vehicle.htm>

The information required about an incident is the same as the previously existing Report to EPA system where warning letters were issued.

A new reporter (aged 18+) will have to register their personal details, agree to Terms and Conditions, and declare understanding of the responsibilities associated with reporting which includes:

- That the information provided is true and correct

- it is an offence under the Crimes Act 1900 to knowingly provide false or misleading information to the EPA
- that another person cannot submit a report on their behalf or use their login / password
- can only submit reports that they have witnessed
- they are prepared to attend court if a penalty notice is challenged by the alleged offender, based on the report they have submitted.

This is important because a reporter may be called upon as a witness in any court proceedings and the EPA needs to be confident in the quality of the information provided in order to issue a penalty notice. A reporter will have to sign the above declaration each time before submitting a report.

For Council's Information

Noted

9. Waste 2 Art 2015, E3.3.15

Council has been invited to participate in Waste 2 Art 2015 "Year of Scrap Metal".

This exhibition and competition gives aspiring and professional artists the chance to explore and share their waste reduction message and provides a wonderful opportunity for all community members to showcase their artistic ability.

The WASTE 2 ART Community Art Exhibition is open to all individuals, community members, artists and schools who currently reside in the NetWaste region.

Local Competition

The most inspiring work from section in all categories will receive a prize. The most inspiring work from all 5 Categories will be entered into the Regional Competition. A 3 day exhibition will be held at the HUB Conference Room from Wednesday 20th May – Friday 22nd May 2015.

Regional Waste 2 Art Competition

The Regional Competition to be held in Bathurst 2015 will offer cash prizes for the most inspiring artwork in each section, for an overall winner and for a people's choice award.

At the local level there will be 4 Categories: High School, Community, Open & Building or Element of Buildings/Large Sculpture with 3 in each – 2D (Poster/Painting/Collage/Drawing), 3D (Sculpture/Installation/Video/Soundscape), Functional (Furniture/Craftworks & Wearable Objects) supported by Council. NetWaste & Weddin Landcare is coordinating the Primary School Groups.

It is considered that an appropriate prizes of \$30 per level be provided to a total of \$360.

RECOMMENDATION: that Council sponsor prizes to the total amount of \$360 for first place prizes in Waste to Art 2015.

359 **RESOLVED:** Cr Brown and Cr Parlett that Council sponsor prizes to the total amount of \$360 for first place prizes in Waste to Art 2015.

10. Keeping of Animals - 19 Warraderry Street, Grenfell, A4.4.1

Council is in receipt of a request from Mr Paul Curl owner and occupier of the abovementioned property, seeking Councils approval to house 4 dogs at the property.

Council became aware of the number of animals on the site by way of complaint from an adjoining neighbour.

Council's Policy No. 2.2.5, Policy for Keeping Animals does restrict the number of dogs at any premises to 2. Council may approve requests to keep additional dogs where adequate yard size relative to the size and number of dogs, proper care and desexing can be demonstrated.

The owners have indicated proper care is taken to house and control the animals.

While the animals are microchipped they are required to be registered as companion animals. Council has not received any complaints over the last month.

RECOMMENDATION: That a maximum of 3 dogs be allowed to be kept at the premises, and all dogs identified, microchipped and registered. Once any of these animals are no longer housed on the property, the maximum number shall revert back to 2 dogs.

360 **RESOLVED:** Cr Hughes and Cr Griffiths that the matter be deferred to the March 2015 Council meeting for further consideration.

11. Proposed off Leash area in Greenethorpe, A4.4.1

Council has received a request from a number of Greenethorpe residents in relation to having an approved off leash area for dogs. After an inspection at a number of sites by Council's Animal Control Officer, it was suggested that an area in the Showground would be the most suitable area.

Council conducted a letter drop to all residents in Greenethorpe area seeking comments regarding the proposal. Eight written responses were received, six in support, two against.

There is currently a fence surrounding the boundary of the Showground that is stock proof.

The use of the showground is considered appropriate for the off leash use. Signage will need to be erected consistent with other areas in the Shire.

Access to the off leash area shall be gained through the Fitzroy Street gate. This is to assist minimise the general concerns in relation to safety, disturbance and the dogs becoming a nuisance.

RECOMMENDATION: Council approve the use of the Greenethorpe showground as an off leash area for a trial period of 12 months and review the operation of the facility after that time for consideration as a permanent area.

361 **RESOLVED:** Cr Hughes and Cr Best that Council approve the use of the Greenethorpe showground as an off leash area for a trial period of 12 months and review the operation of the facility after that time for consideration as a permanent area.

12. Rural Recycling, E3.3.7

Council has received several requests for the commencement of the Rural Recycling service.

It has been identified in Council's Policy for Waste & Recycling Services Policy No 5.6.2:

"7. Rural Households

A rural land holder may elect (via a written application) to receive one recycling bin for their property which will be recorded against the property and an annual charge imposed as per the Management Plan. This service will require the bin, once full to be exchanged at the Grenfell Waste Depot at no additional charge to the property owner."

The issue of placement and storage of bins at the waste depot has not been addressed.

Civil works will be required to allocate an appropriate storage and exchange area for the designated rural recycling bins.

RECOMMENDATION: that consideration of the rural recycling to delayed and civil works be considered in 2015/16 budget preparations.

362 **RESOLVED:** Cr Hughes and Cr Best that consideration of the rural recycling be delayed and civil works be considered in 2015/2016 budget preparations.

B. Planning and Development Matters:**1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
49/2014	Mr FJ & Mrs JM Stevens	Industrial Shed & Landscaping Supplies	\$65,000	Lot: 280 DP: 754578 Mary Gilmore Way GRENFELL NSW 2810
52/2014	CPC Land Development Consultants	Subdivision	\$5,000	Lot: 2 DP: 868990 Eurabba Parish GRENFELL NSW 2810
1/2015	Mr D & Mrs A Dinham	Relocation of Dwelling & Shed	\$70,000	Lot: 6 SEC: 1 DP: 758473 10 West Street GRENFELL NSW 2810
2/2015	Mr GJ Beasley	Swimming Pool	\$25,000	Lot: 5 DP: 839227 50 Melyra Street GRENFELL NSW 2810

For Council's Information

Noted

2. Greenethorpe Community Hall, P2.13.2

Council contracted a local tradesman to complete the upgrading of the toilets at the abovementioned premises.

The work included the construction of an accessible toilet to service both the public and the patrons at functions, upgrading the existing male toilet, concrete paths, an internal ramp, upgrading facilities with the existing ladies toilets.

The work has been completed to Council's satisfaction and at an overall cost of \$18,000.

For Council's Information

Noted

3. Grenfell Medical Centre, P2.12.17

Council is in the process of developing contract and tender documentation for the abovementioned project.

It is appropriate at this time to determine the way in which Council wishes the contract for construction and therefore the tender process to be prepared.

It is seen that a single contract for entire project is the most appropriate and manageable for the tender process, and whilst the development is in progress internally and onsite.

RECOMMENDATION: that a single Building Contract be drafted for the proposed Grenfell Medical Centre Development to allow a single Tender proposal.

- 363** **RESOLVED:** Cr Halls and Cr Parlett that a single Building Contract be drafted for the proposed Grenfell Medical Centre Development to allow a single tender proposal with the tender specification documents to include a local contractor component to be considered in the tender assessment process.

4. Policy for Tree Preservation, C2.4.15

Council adopted the aforementioned policy to assist in the security and preservation of trees within the shire area relating to residential and village zones.

There have been several changes since the adoption of the policy and are outlined as follows:

- i) Term 'Order' changed to 'Policy'
- ii) Zone 2(t) & 2(v) changed to R1 & RU5
- iii) Weddin Shire Council LEP 2011
- iv) Department of Bush Fire Services to NSW Rural Fire Services

RECOMMENDATION: that Council adopt the suggested changes to its Policy for Tree Preservation Policy No 5.1.2, and note review date of September 2017.

- 364** **RESOLVED:** Cr McClelland and Cr Hughes that Council adopt the suggested changes to its Policy for Tree Preservation Policy No 5.1.2, and note review date of September 2017.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

- 365** **RESOLVED:** Cr Griffiths and Cr Brown that except where otherwise dealt with the Director Environmental Services' report be adopted.

REPORT ON CENTROC HEALTH WORKFORCE MEETING HELD THURSDAY, 12 FEBRUARY 2015 AT FORBES COMMENCING AT 10.00 AM.

Attended by: Clr Nevin Hughes, Clr Jan Parlett

Speakers and Presentations

Ms Jenny Bennett, Executive Officer, Centroc - gave a briefing on the Joint Organisation and opportunities for collaboration

Mr Stephen Jackson, Acting Chief Executive Western Medicare Local - provided an update on the transition from Medicare Locals to Primary Health Networks

Dr Ian Cameron, CEO NSW Rural Doctors' Network - Provided an update to members on progress to a replacement for PGPPP (Prevocational General Practice Placements Program), the implications of a new rurality index to replace ASGC (Australian Standard Geographical Classification), changes to allow Bonded Medical Place doctors to practice in small towns, process for change from Medicare Locals to Primary Health Networks and update on RDN Bush Bursary and Cadet programs.

Dr Estrella Lowe, Manager Rural Medical Services Initiatives, NSW Rural Doctors Network Gave a presentation and Q&A - "What's Council Got to Do With It? - the role of local government in health services"

Topics covered included:- the range of people involved in health services, public and private, where GPs fit into that, not just any GP will do - proceduralists, VMOs, junior doctors, registrars, aboriginal health services, How many is enough?, **To build or not to build - the value of infrastructure**, The role of council and community in making doctors "stick" and registrars want to stay • Where to get information and help.

NB Mentioned GP ratio (no accepted ratio) 1 full time GP to 1200-1500 population (consider time out/ away/ specialist...in our case MPS) Good Physical Infrastructure increases chances of recruitment.

Beyond the Range – Website update/ upgrade, New Facebook Page launched request Council LIKE & SHARE

Reports:

- Report on the key messages to State and Federal Government in the new Centroc Health Advocacy Plan **NB** requesting a Regional medical School in Central NSW & reintroduce PGPPP that provide experiences for junior doctors in training in regional general practice.
- Advice on the new Federal Health Minister, The Hon Sussan Ley MP
- Background on the Australian Standard Geographical Classification-Remoteness Area (ASGR-RA) changes
- Update on Primary Health Networks boundary sizes and tenders **NB** New Western NSW Primary Healthcare Network boundary represents a massive 2/3 of the State of NSW
- Prevocational General Practice Placements Program (PGPPP)
- Rural and Regional Teaching Infrastructure Grants

CLRS J PARLETT AND N HUGHES

DELEGATES

366 RESOLVED: Cr Niven and Cr McClelland that the delegates report be noted.

1. **Present:** L Mason, R Sinclair, E Baker, I Pitt, A Carr.

2. **Apologies**

3. **Confirmation of Minutes** November 18th 2014

Resolved: R Sinclair/ E Baker that the minutes of November 18th 2014 be adopted.

4. **Correspondence**

In: Australia Day stage 2 and 3
Grenfell Guides- declining flag raising
William Morrow- accept prayer of thanks
Mark Leibich accept role in program
Town Band accept invitation
Tracey Robinson- yes
Chris Lobb- Yes
Alice Fennell- Yes
Belinda Day/ Lawson Shire- No
John Hetherington-yes

Out: Ambassador application stage 2
John Hetherington
William Morrow
Grenfell Guides
Chris Lobb
Alice Fennell
Lawson Shire
Tracey Robinson
Peter Mitton
Town Band

5. **Program for 2015**

- Set up - Historical Society to provide flag, bunting and award table.
Lions to provide chairs
Rotary to provide tables
- Theme- National theme. 'Aussie Fan- telling the world why we a fan of this great nation'
Prepare media release on theme for local paper.
- Ceremony
 - Master of Ceremonies –Tracey Robinson accepted and has sought guidance. Would like her to accentuate the positives and celebrate what we have as a nation. End of ceremony to be made more distinct.
 - Ambassador- To be advised
 - Awards –Nominations to be handled by Weddin Shire Council.
 - National Anthem – Alice Fennell has accepted, is considering if she wants to perform with the town band or acapella.
 - Flag raising- Cadets accepted as Guides declined. Lorraine to use flag from Historical Society, Lorraine to organise short flagpole for use inside if it rains.
 - Prayer of thanks- William Morrow, accepted.
- Entertainment
 - Music – Town Band has accepted. Lawson Shire and Belinda Day declined. Will approach Alice Fennell about performing some extra songs.
 - Poetry –John Hetherington accepted.
 - Children's Competition- Chris Lobb has accepted, Roma provide prizes. Jenny Hetherington to be asked to judge, if ambassadors companion cannot.
- Catering
 - BBQ- Lions

- Damper- CWA
- Tea, coffee and cold drinks- Cadets

6. General Business

- Peter Mitton yet to confirm PA system.
- If January 26th is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- Bill Twohill to be reminded about Taylor Park maintenance- bins, power box, chain over driveway etc.
- Letter has been received from RFS confirming gas BBQ can be used in Taylor Park during total fire ban.

Next Meeting January 13th 2015 9 am in the Council Meeting Room.

Meeting closed at 9.2 am

367 **RESOLVED:** Cr McClelland and Cr Hughes that the Minutes of the Australia Day Committee Meeting be noted.

Minutes of the Weddin Shire Council Australia Day Committee Meeting Held Tuesday 13th January 2015, 9am in the Council Meeting Room

1. **Present:** L Mason, K Engelsman, R Sinclair, E Baker, I Pitt, A Carr.
2. **Apologies:** Nil
3. **Confirmation of Minutes** December 16th 2014

Resolved: R Sinclair/ I Pitt that the minutes of December 16th 2014 be confirmed.

4. Correspondence

In: Australia Day stage 4

Out: Nil

Noted

5. Program for 2015

- Set up - Historical Society to provide flag, bunting and award table.
 - Lions to provide chairs
 - Rotary to provide tables
- Theme- National theme. 'Aussie Fan- telling the world why we a fan of this great nation'
- Ceremony
 - Master of Ceremonies –Tracey Robinson accepted.
 - Ambassador- To be advised. Local 'special guests' have been approached including Damien de Montemas, Mitch Livingston, Sam Myers who have all declined. Waiting to hear back from Bryce England. Margery Nicoll and Geoff Nicoll to be invited, Tracey Robinson and Margery and Geoff Nicoll to be asked to nominate a contact from their time in Canberra.
 - Awards –Nominations to be handled by Weddin Shire Council.
 - National Anthem – Alice Fennell has accepted, to perform with the town band.
 - Flag raising- Cadets accepted. Lorraine to use flag from Historical Society, Lorraine to organise short flagpole for use inside if it rains.
 - Prayer of thanks- William Morrow accepted.
- Entertainment
 - Music –Alice Fennell declined, will approach Holly Shaw to perform two extra songs.
 - Poetry –John Hetherington accepted.
 - Children's Competition- Jenny Hetherington to be asked to judge.
- Catering
 - BBQ- Lions
 - Damper- CWA
 - Tea, coffee and cold drinks- Cadets

6. General Business

- Peter Mitton has confirmed PA system.
- If January 26th is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall. He will notify Keith Engelsman on 63433292, Mayor Mark Liebich 63432600, Nevin Hughes 63431544, Peter Mitton 6343 2147, Tracey Robinson 63432402 and John Hetherington 63431576 of the changed venue.
- Bill Twohill's replacement Adrian Milne to be reminded about Taylor Park maintenance- bins, power box, chain over driveway etc.
- Keith Engelsman to check PA in Memorial Hall to ensure it works.
- Welcome dinner at Railway Hotel to be held for ambassador by Council on January 25th.

Meeting closed at 9.20am

Next Meeting January 13th 2015 9am in the Council Meeting Room.

368 **RESOLVED:** Cr McClelland and Cr Griffiths that the Minutes of the Australia Day Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 3 FEBRUARY 2015
COMMENCING AT 4.30 PM (E1.1.5)**

1. **PRESENT:** Bill Twohill (LEMO, Chair - Weddin Shire Council), Michael Madgwick (NSW Police LEOCON), Craig Johnson (Fire & Rescue NSW), Maurice Simpson (Observer - State Emergency Service), Andrew Noble (NSW Ambulance), Mark Hughes (Observer – Fire & Rescue NSW), Ray Cawthorne (Grenfell State Emergency Service), David Sheehan (Observer – State Emergency Services) , Garry Tye (Observer – Fire & Rescue NSW), Bill Atchison (Observer – State Emergency Service), Angus Nielsen (Rural Fire Service) and Brendan Hayes (Weddin Shire Council, Public Health Officer).

2. **APOLOGIES:** Warren Goodall, Nicole Richardson and Karen Hancock.

Resolved: B Twohill and A Nielsen that the apologies be accepted

3. **MINUTES:**

Resolved: M Madgwick and R Cawthorne that the minutes of meeting held on 7 October 2014 be adopted as read.

4. **MATTERS ARISING**

- 4.1 **Local Displan – Now EMPLAN**

Tabled – Table to be emailed to members.

Noted

- 4.2 **Draft Recovery Document**

To be included in EMPLAN.

Noted

5. **GENERAL BUSINESS**

- 5.1 **Exercise 23 October 2014**

Overall very beneficial. Will try for a desktop exercise this year.

Noted

6. **CORRESPONDENCE**

Inwards

Weddin Shire Council Flood Emergency Sub Plan tabled by SES.

To be endorsed at the next LEMC if possible.

Comments to LEMO by 3.3.2015, then back to Nicole Richardson.

7. **MEMBERS REPORT**

- 7.1 **Police** - One vacancy in Grenfell

- 7.2 **NSW Fire & Rescue**

- Zone requested to be added to mail out list and provide members contact list for this meeting to NSW Fire & Rescue.

- Full crew, assisted ambulance where required.

- 7.3 **SES** – Two road accidents, four call outs during storms and one flood call out.

7.4 RFS – Season very mild. Could shorten up the bushfire season.

7.5 AMBULANCE - Full complement of staff.
- Fire & Rescue NSW has helped.

8. NEXT MEETINGS: - Tuesday, 5 May 2015 (to be confirmed).

9. CLOSURE: There being no further business to discuss the meeting closed at 5.04pm.

**W TWOHILL
(LEMO)**

369 RESOLVED: Cr Halls and Cr Brown that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 4 FEBRUARY 2015 COMMENCING AT 8.00 AM (C2.6.9)

1. **PRESENT:** Crs Griffiths, Niven and Hughes.
Messrs Glenn Carroll (General Manager), W Twohill (Chair - Director Engineering) and K Neville (RFS)

2. **APOLOGIES:** Cr Halls

Resolved: Cr Hughes and Cr Niven that the apology be accepted.

3. **MINUTES:**

Resolved: Cr Griffiths and Cr Niven that the minutes of 2 April 2014 be adopted.

4. **MATTERS ARISING:**

- 4.1 **Spreadsheet – Tankers and Shed Replacement**

Ken Neville tabled a spreadsheet showing the approximate dates of shed construction and tanker replacements from 2000 to 2020.

Approximately eight sheds to build. Tankers to be run out to 25 years with a refurbishment at about 15 years.

Four group vehicles in Weddin.

New Glenelg Cat 7 Tanker will be here shortly. After this no outstanding tankers as at 2014/2015.

Cat 6 Tanker proposed for Caragabal in 2015/2016 (9000L capacity).

Ken Neville be requested to ask why the Cat 6 cost has increased from \$330,000 to \$409,000 in one year.

Noted

- 4.2 **Shedding of Fire Vehicles**

Group Captains advised at the Group Captains meeting in April 2014 that they were not aware of any tankers or group vehicles not being housed in sheds.

Noted

5. **WEDDIN SHIRE 2015/2016 RURAL FIRE FIGHTING FUND ESTIMATES**

It was noted that the 2014/2015 nett cost to Council was \$127,688.

Four options were tabled for the 2015/2016 estimates.

Option two included a new Cat 6 Tanker for Caragabal, no new stations, and the remainder of the items generally remaining the same as for 2014/2015.

The other options included another group vehicle (not required at this stage) and another station.

It was noted that there was still approximately \$150,000 available for the fitout of the Quandialla station and for the additions and fit out of the Caragabal Station. New stations will be considered in the 2016/2017 estimates.

The nett cost to Council for Option two is \$136,301 (strategic plan amount \$121,715).

Resolved: Cr Griffiths and Cr Niven that Council adopt Option 2 with a total contribution of \$136,301.

6. **OTHER MATTERS** - Nil

7. **NEXT MEETING:** To be advised.

8. **CLOSURE:** There being no further business to discuss the meeting closed at 8.42 am.

370 **RESOLVED:** Cr Hughes and Cr Griffiths that the Minutes of the Bushfire Local Matters Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 5th FEBRUARY 2015 AT 3.30PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr M Liebich, Clr J. Parlett, Clr C Brown, P. Diprose, L. Gibson, A. Carr.
2. **APOLOGY:** Clr N. Hughes, W Crampton, M. Aspin.

Resolved: P Diprose/ Clr C Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 4th December 2014

Resolved: P Diprose/ Clr J Parlett that the minutes of the 4th December 2014 meeting be confirmed.

4. **MATTERS ARISING:**

P Diprose- Len Wallace Statue- A meeting will soon be held between representatives of Council, RSL, Men's Shed and Jan Wallace to discuss a site for the Len Wallace statue.

P Diprose- Central NSW Tourism Destination Management to be further discussed at the August meeting.

5. **CORRESPONDENCE:**

In: CWA- Closure of Craft Shop

Out: CWA- Closure of Craft Shop

Noted

6. **PROJECTS:**

- Visitor Information Centre- Secure written quote and commence renovation of the spare office immediately using funds from reserves. Tourism services including brochures to be available in the Hub from the end of April 2015 when the Craft Shop closes. Council will meet with art gallery volunteers to negotiate assistance on an interim basis with visitors during May and June 2015, Tourism Officer and Arts & Events Officer on hand to answer more difficult enquires. Funding for staffing of Level 2 accredited VIC to be confirmed during the March estimates process, with Accredited VIC to be running from 1st July 2015.

Resolved: Clr J Parlett/ P Diprose that renovations to the spare office be undertaken prior to April to facilitate a smooth transition for the VIC.

- Gold Fest- Attempt to involve a range of local community groups, including the Weddin Mountain Muster Committee, informally in the planning of the program.

Resolved; Clr C Brown/ Clr J Parlett that September 26th 2015 be confirmed as the date for this year's Gold Fest.

- Website – Quote for \$9945 from Five Hours West was accepted. New website should be live by the end of February.
- Tourism "Mapping" exercise. Could tie in with sesquicentenary book on homes. Mapping progress will be slow in coming months due to limited resources in the engineering department. A database of rates notices may be prepared as a sesquicentenary project.

- Social Media – Currently 1 post per week, frequency will increase in March when there is more to promote.
- Central NSW Tourism Update- 2015 Unearth Central campaign featuring heritage is still not confirmed and may not proceed.
- Gold Trails- A new more user friendly website is in about to be developed.
- Railway Station Development- Funding is dependent on the estimates process. Area would make a great camp site close to Main Street.
- ‘Grenfell Record’ Updates- Updates on new website and VIC changes will be submitted in due course.

7. PRIORITISING PROJECTS:

- Priorities Attached

Add descriptive text to Reggie McNamara Project

8. UPCOMING EVENTS:

- Hospital Valentine’s Day Ball 14th February 2015
- Festival of Small Halls 18th March
- Grenfell Picnic Races 11th April
- Weddin Business Awards 18th April
- ANZAC Centenary 2015
- Len Wallace Fundraiser 26th March 2016
- Grenfell’s Sesquicentenary 2016

Noted

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: Thursday 2nd April 2015 3.30pm at the Council Chambers

13. CLOSURE: 4.45pm

6. PROJECTS:

The Visitors Information Centre (VIC) Notice of Motion was here dealt with.

MOVED: Cllr Brown and Cllr McClelland that Council bring forward from 2017 to 2015 its Delivery Program target for 1.2.1: 'Create a Visitor Information Centre that would meet minimum tourist information centre requirements (including staffing), train volunteers, improved information maps, signage and web presence', to address the the pressing need for Council to establish a Visitor Information Centre that is professionally staffed, accredited and open 7 days."

Upon being put to the meeting the motion was **LOST**.

- 371 RESOLVED:** Cr Hughes and Cr Parlett that in regards to the Visitors Information Centre (VIC) a Plan B be developed by the Tourism Committee.
- 372 RESOLVED:** Cr McClelland and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 5 February 2015 at 5.00 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr J Parlett, Clr Brown, Mr I Pitt, Mrs P Livingstone, Mr Mr B Hayes (DES), Mrs S Jackson-Stepowski (HA) and Clr M Liebich (Mayor)
Observer: Mrs I Holmes

2. **APOLOGIES:** Clr N Hughes, Mr M Aspin and Mr J Hetherington

Resolved: Mrs Livingstone and Mr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 4 December 2014

Resolved: Clr Parlett and Mr Pitt that the minutes 4 December 2014 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that Council still has not received a response from the Heritage Office.

Noted

4.2 Display – Date their Shop Building

Mrs Jackson-Stepowski submitted an updated version. Mr Pitt advised that the list still requires updating.

Resolved: Clr Parlett and Clr Brown that Mr Phillip Diprose be approached about obtaining any shop building history/dates that he received from Mr Lamkin.

4.3 2015 Heritage Festival (Conflict & Compassion)

Mr Hayes advised that the Heritage Office sent through a draft of activities for proof reading/changes before final is printed.

Noted

4.4 Grenfell Maternity Cottage

Mrs Jackson-Stepowski spoke about previous uses and discussions with Mr P Moffitt (Chairman – Grenfell Hospital Committee) regarding application for State Heritage Listing. Discussions were had on the possible expansion of the age care facility.

Resolved: Clr Parlett and Mrs Livingstone that Mr Hayes and Mrs Jackson-Stepowski visit the site and look at locations for possibly building extensions and report to the next heritage meeting.

4.5 R & B Kershaw

Mr Hayes advised that a letter was forwarded to Mr and Mrs Kershaw regarding funding.

Noted

5. **CORRESPONDENCE:**

5.1 Heritage Referral Memo – December Visit

Noted

5.2 Heritage Referral Memo – Grenfell Maternity Cottage

Noted

5.3 Heritage Rerral Memo – ANZ Bank Sign

Mrs Jackson-Stepowski has reviewed the sign and advised that it needs further investigation.

Noted

Resolved: Clr Parlett and Mrs Livingstone that a letter of acknowledgment be sent to Mr Fraser for bringing it to Council's attention and that further investigation is needed.

- 5.4 Heritage Referral Memo – Grenfell Library/Art Gallery/IT
Mr Hayes spoke about a request for opening hours to be placed on a sign in front of each building. Mrs Jackson-Stepowski will look into a suitable location and type of sign.
Noted
- 5.5 Heritage Funding - Uniting Church **Noted**
- 5.6 Heritage Funding – Grenfell Preschool & LDC Centre
Mrs Jackson-Stepowski advised that she has visited the site today and is satisfied that they have met the funding requirements.

Resolved: Mr Pitt and Mrs Livingstone that payment be made as per 2014/15 funding agreement.

6. BUSINESS WITH NOTICE

- 6.1 Art Gallery Hub Signage
As discussed above in 5.4 **Noted**

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Site visit to Grenfell Preschool & LDC Centre
- Colour scheme for 43-49 Main Street (CASE Building)
- Site visit to Lachlan Fertilizers and spoke with Michael Skipper regarding weighbridge, flooding at back portion and fencing.

8. QUESTIONS WITH NOTICE:

- 9. NEXT MEETING:** Thursday 2 April 2015 at 5.00pm

Resolved: Mrs Livingstone and Cllr Brown that the April meeting be brought forward to Thursday 26 March 2015 and the June Meeting be brought forward to Thursday 28 May 2015.

- 10. CLOSURE:** There being no further business the meeting closed at 5.50pm.

373 RESOLVED: Cr Parlett and Cr McClelland that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD
FRIDAY 6 FEBRUARY, 2015 AT THE COUNCIL CHAMBERS COMMENCING AT
8.30 AM (C2.6.35)**

- 1. PRESENT:** Mary Moffitt, Lisa Schaefer, Cr Alan Griffiths, Cr Jan Parlett, Cr Carly Brown, Hugh Moffitt and Glenn Carroll.
- 2. APOLOGY:** Nil
- 3. MINUTES:**

Resolved: H Moffitt and M Moffitt that the minutes of the meeting held 4 December 2014 be adopted.

4. MATTERS ARISING

4.1 CASP grant - successful application - \$1,350 – arts workshop to be held in conjunction with Bathurst City Council on 2 March 2015. Visit to Bathurst Regional Art Gallery on 16 March 2015 being arranged.

4.2 Gallery art sales – training to be incorporated into workshop.

4.3 Fresh coat paint/rear gallery wall

Resolved: Cr Parlett and H Moffitt that the rear gallery wall be re-painted at an estimated cost of \$300.

4.4 D.A Yates Logo designs – 3 options tabled.

Resolved: L Schaefer and M Moffitt that option 1 as amended be the preferred option.

Resolved: L Schaefer and M Moffitt that the geometric design for the logo be incorporated into the floor space of the gallery entrance.

Resolved: M Moffitt and H Moffitt that a story board be developed and placed on the Art Gallery wall and website.

4.5 Norwegian Quilt information request

Resolved: Cr Brown and L Schaefer that G Lander be formally approached to develop a story board on the Norwegian Quilt.

4.6 VIC - Art Gallery volunteers assistance

Resolved: Cr Griffiths and H Moffitt that assistance be sought from the Art Gallery volunteers in the operation of the VIC and a morning tea be arranged on Friday, 27 February 2015 in anticipation of their assistance.

4.7 Heritage Advisor Report – Signage – currently being developed in conjunction with the Heritage Advisor.

4.8 Review Resolution October 2014 Meeting – “Resolved: Cr Parlett and M Moffitt that prior to the opening of each new exhibition a meet the Artist Workshop and morning tea be conducted with a \$10 charge for non-volunteers.”
Charge clarified to only apply to organised groups.

4.9 Volunteer Information and Privacy

Resolved: L Schaefer and Cr Brown that the volunteer kit be amended to include permission to disclose contact information to other volunteers.

5. CORRESPONDENCE:

Resolved: H Moffitt and Cr Griffiths that the late correspondence be accepted.

Cr Brown left the room at this point.

Inwards

- Carly Brown, Volunteer Art Gallery Coordinator – Resignation Letter

Resolved: Cr Griffiths and M Moffitt that:

- i) Cr Brown's resignation be accepted with regret and a letter thanks be forwarded to Cr Brown for her excellent co-ordination of the Grenfell Art Gallery.
- ii) the committee's support of Cr Brown be acknowledged.

Cr Brown returned to the room.

Outwards

- Letter of thanks – Christine McMillan and Arts OutWest
- Letter of thanks – Steven Cavanagh

Resolved: H Moffitt and Cr Parlett that the correspondence be adopted as presented.

6. ART GALLERY – CO-ORDINATORS REPORT

Resolved: L Schaefer and Cr Parlett that the Art Gallery Co-ordinators report be adopted as presented.

7. ART GALLERY – FINANCIAL STATEMENT

Resolved: H Moffitt and Cr Griffiths that the Art Gallery Financial Statement be adopted as presented and amended.

8. GENERAL BUSINESS

8.1 Volunteer coordinator May position review – superseded.

8.2 Volunteer coordinator leave - superseded.

9. NEXT MEETING: Thursday, 26 March 2015 at 8.30 am at the Council Chambers.

10. MEETING CLOSED: There being no further business to discuss the meeting closed at 10.29am.

374 **RESOLVED:** Cr Niven and Cr Parlett that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 16 FEBRUARY 2015 COMMENCING AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Halls and Griffiths, W Twohill (Chair), K Frost (Noxious Weeds Officer), H Matthews (NSW Farmers) and K Starr (Weddin Landcare).

2. **APOLOGY:** Nil

3. **MINUTES:** 15 September 2015

Resolved: Clr Halls and K Starr that the Minutes of 15 September 2015 be adopted.

4. **MATTERS ARISING:**

4.1 **Local Government NSW**
Red guideposts to be installed. First site to be on Young Road – African Lovegrass (to be reported in Grenfell Record).

5. **CORRESPONDENCE:**

5.1 **Lachlan Valley Weeds Advisory Committee**
The Noxious Weeds summarised the outcome of the meeting held at Forbes, including the Weed Action Plan 2015 – 2020.

The Committee also considered the purchase of a Weed Mapping Program, being Tracer or Weed Map Pro, and requested that an investigation be made on the systems that Forbes, Parkes, Lachlan and Orange use as part of resource sharing.

6. **NOXIOUS WEEDS OFFICERS REPORT:**
October, November, December 2014 and January 2015 Reports

Noted

7. **NOXIOUS WEEDS BUDGET**
2014/2015 Vote - \$84,500
Expenditure to 31 January 2015 - \$44,775.41
2014/2015 Noxious Plants Extra Vote - \$20,000
Expenditure to 31 January 2015 - \$17,299

Noted

8. **BUSINESS WITH NOTICE**
Nil

9. **QUESTIONS WITH NOTICE**
Nil

NEXT MEETING: Monday, 16 March 2015 at 3.30 pm

Keith Starr advised that he would be an apology for the March Meeting.

CLOSURE: There being no further business to discuss the meeting closed at 4.05 pm.

375 **RESOLVED:** Cr McClelland and Cr Hughes that the minutes of the Noxious Weeds Committee be adopted including the recommendations therein, except where otherwise resolved

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 16 FEBRUARY, 2015 COMMENCING AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich (Chair), McClelland, Parlett, Best and Brown.
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers)

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 15 December 2015

Resolved: Clr Brown and Clr Parlett that the minutes of 15 December 2015 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

- 5.1 **TJ Pickwell, R2.4.35 (C5):**

Resolved: Clr Brown and Clr McClelland that the Director Engineering and Clr McClelland investigate a possible solution and a report be submitted back to Council.

- 5.2 **Neville and Trevor Hargrave, P2.12.17(C6): r**

Resolved: Clr McClelland and Clr Best that the signage be removed as part of the demolition process and Mr Hargrave be advised accordingly.

- 5.3 **Allen Stien, T3.4.9 (C9):**

Resolved: Clr Brown and Clr McClelland that the issue be referred to the Traffic Committee to investigate the request regarding disabled access in the Main Street.

- 5.4 **Trevor Lobb, C1.4.5 (C13):**

Resolved: Clr Parlett and Clr McClelland that assistance be provided as requested and the request be approved subject to the concurrence of the police.

Resolved: Clr Parlett and Clr McClelland that the \$220 DA fee be waived.

6. **REPORTS:**

- 6.1 **General Manager:**
Nil

Noted

- 6.2 **Corporate Services Department:**
Report on Town Costings.

Noted

- 6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Manganese Road Drainage, FAG Approved Works – Kerb and Gutter, Shoulder and Footpaths, Forbes Street Caravan Parking.

Noted

Industrial Land

Resolved: Cllr McClelland and Cllr Parlett that the proposal be deferred for further consideration.

Grenfell Mens Shed – Len Wallace Statue

Resolved: Cllr Brown and Cllr McClelland that Council supply a concrete plinth and install the statue “Tyranny of War” near the gold pan at the Grenfell Mens Shed at a total cost of \$2,900, with funding for the work to be from Town Streets Construction.

6.4 Director Environmental Services’:

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Clean Up Australia Day, Public Reporting System for Littering from Motor Vehicles, Waste 2 Art, Keeping of Animals – 19 Warraderry Street Grenfell, Grenfell Medical Centre, Policy for Tree Preservation and Town DAs.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Monday, 16 March 2015 at 4.30 pm.

10. CLOSURE: There being no further business to discuss the meeting closed at 5.19 pm.

376 **RESOLVED:** Cr McClelland and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 16 FEBRUARY 2015 COMMENCING AT 5.20 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths, McClelland, Best and Brown (observer).
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers)

2. **Apology:** Nil

3. **Minutes:**

Resolved: Clr Parlett and Clr Hughes that the minutes of the 15 December 2014 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 Medical Centre – Burrangong Street

- Contractors in regard to remediation works have advised they will be available in April.
- Plans and specifications currently being finalised.
- Grant funding application under the National Stronger Regions Fund (NSRF) submitted. Awaiting outcome.
- Preliminary works can commence upon grant funding being exhausted.
- Construction of footpath to be considered.
- Future operations – information to be obtained in regards to the operation of Medical Centres in surrounding towns. Future operational aspects to be determined.

Noted

Clr Hughes left the meeting at this point 5.29 pm.

5.2 Grenfell Pool Upgrade

- Grant funding application under ClubGRANTS Category 3 Programme unsuccessful. To be resubmitted next round subject to it being for sport and recreation projects.
- Plans and specifications to be reviewed to endeavour to find savings.
- Tenders to be recalled September 2015.

5.3 Bogolong Dam Purchase

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Meeting to be arranged with representatives from RMS and Mr Paul Heinrichs to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed
- Sec 355 Committee currently being established. Advertised for community representatives. To be considered at the February Meeting.
- Council to then consider future uses of the dam.

6. **Development Enquiries**

Over the last month Council has had enquiries for development at the following premises:

• 6295 Mary Gilmore Way, Grenfell	Dwelling
• Lawson Estate	Subdivision
• Alexandra Street, Grenfell	Roofing to Mill Area/Fencing
• Forbes Street, Grenfell	Preschool & LDC
• Bradley Street, Grenfell	Subdivision, Sewer Issues
• Bradley Street, Grenfell	Vacant land - Dwelling
• West Street, Grenfell	Dwelling – Construction Status
• Sale Street, Grenfell	Dwelling – Construction Status
• Adelargo Road, Grenfell	Dwelling
• Main Street, Grenfell	Business/Dwelling
• Main Street, Grenfell	Use of Buildings
• Main Street, Grenfell	Food Premises
• Mary Gilmore Way, Grenfell	Farm Shed
• Makins Street, Grenfell	Farm Shed
• Adelargo Road, Grenfell	Commercial Kitchen
• Young Street, Grenfell	Subdivision
• Quandi Café, Quandialla	Shop Access Ramp
• Greenethorpe	Internal ramp to hall

Noted

7. **Next Meeting:** Monday, 16 March 2015 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 6.04 pm.

377 **RESOLVED:** Cr Griffiths and Cr Niven that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 16 FEBRUARY 2015 COMMENCING AT 2.00 PM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Apology: Nil

Minutes: of meeting 16 December 2014

Resolved: L Gibson and W Twohill that the Minutes from 16 December 2015 be adopted.

General Business:

1A Administration

- (i) NSW Government's – "Fit for the Future" Proposal – Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Final template for the Rural Council Model released. Workshop to be held 18 February 2015 to assist in determining Council's future direction. Further reported in General Manager's report.
- (ii) Integrated Planning and Reporting (IPR) – six month review of Delivery Plan to be submitted to March Council Meeting.
- (iii) 2015/2016 Operational Plan – workshop and extra-ordinary meeting to be held to commence prioritising for the annual plan.

1B Human Resources

- (i) Vacancies
 - Patch Truck Driver/Operator – currently being re-advertised.
 - Ganger – currently being advertised.
 - Plant Operator – Grid Roller – currently being advertised.
 - School Based Trainee/Parks and Gardens - to be pursued.
- (ii) Appointments
Nil
- (iii) Annual Assessments - status
 - Administration – nearing completion
 - Engineering – nearing completion
 - Environmental – nearing completion

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application submitted by 30 November 2014 under the National Stronger Regions Fund (NSRF) Programme. Awaiting outcome. Tenders to be then called and preliminary works can commence.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified. Community consultation currently being undertaken. Responses being received. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in the future.
- (iv) Emu Creek Storm Management Plan – formally adopted by Council. Director Engineering liaising with Council's solicitor and consultant in regards to obtaining written agreements to gain access to private land along Emu Creek.

6. Sewerage

- (i) Smoke Testing – properties being re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – current exhibition in progress until the 19 February 2015.
- (ii) Cinema – next film to be held March 2015.
- (iii) O'Briens Hill Upgrade - grant funding application unsuccessful.
- (iv) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (v) Club Grants Category 3 Funding – grant funding application unsuccessful for the Grenfell Swimming Pool upgrade. To be resubmitted if next round is for sport and recreation projects.
- (vi) Grenfell Swimming Pool – operating satisfactorily. Further reported in Director Environmental Services report.
- (vii) Quandialla Swimming Pool – operating satisfactorily. Further reported in Director Environmental Services report.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – two tenders evaluated by the tender evaluation panel with a preferred tenderer selected at this stage. However, TfNSW advised there are still potential issues and risks in a number of evaluation areas. Consultant subsequently engaged by TfNSW to complete the process resulting in a delay of approximately 12 weeks.
- (iv) Caravan Parking Forbes Street – operating very well. To be reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (vi) Bridge Renewal Program Round 1 – grant funding application successful for Beazleys Bridge. Excellent result.

10. Economic Affairs

- (i) Henry Lawson Festival – next meeting to be held on Tuesday, 17 February 2015. Arrangements for Festival in progress.

11. General Purpose Revenues

- (i) Special Rate Variation – application for a Special Rate Variation (SRV) submitted on Monday 16 February 2015 for the 2015/2016 financial year. Community consultation plan reassessed and further developed with a community survey conducted as part of the process. Community consultation sessions conducted on Friday 19 December 2014 and Thursday, 5 February 2015 at the Grenfell Community Hub.

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

- (i) Community Building Partnership Programme 2014 – application successful for Greenethorpe - "Edward Square Park Shade Structure and Equipment". Excellent result.
- (ii) Overgrown Blocks – works completed for this season.
- (iii) Village/Roadside Slashing/Spraying – works completed for this season.

14. Job List: review

Noted

Next Meeting: To be advised.

Closure: There being no further business to discuss the meeting closed at 3.09 pm.

378 RESOLVED: Cr Halls and Cr Griffiths that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|---|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| December 2014 | 2. <u>Local Government Reform:</u> arrange 'Fit for the Future' workshop on Wednesday 18 February, 2015 (GM). | Carried Out |
| | 3. <u>RMS Contract:</u> arrange meeting with RMS to discuss proposed rehabilitation works on SH17 (DE/GM). | In Progress |
| | 4. <u>Grenfell Aquatic Centre:</u> arrange an extra-ordinary meeting on 30 January 2015 to consider tenders (DES/DCS/GM). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 5. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE). | In Progress |
| | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | In Progress |
| June 2014 | 7. <u>Special Rate Variation Application:</u> reapply at appropriate time (DCS/GM). | Carried Out |

July 2014	8. <u>Henry Lawson Statue</u> : advertise and seek comments in regard to security camera (DE).	In Progress
	9. <u>Pigeon Control – Main Street</u> : investigate further options. Funding to be considered in the 2015/2016 estimates process (DES).	In Progress
August 2014	10. <u>Memorial Park – Flagpole</u> : purchase and erect flagpole (DE).	Carried Out
November 2014	11. <u>Bogolong Dam Committee</u> : advertise community representative vacancies and report back to Council (GM).	Carried Out
	12. <u>Railway Fence</u> : seek John Holland Pty Ltd approval and then remove fence (DE).	In Progress
	13. <u>Greenethorpe Off Leash Area</u> : consult with Greenethorpe community and report back to Council (DES).	Carried Out
	14. <u>Bogolong Dam</u> : invite RMS and Paul Heinrichs to address Council (DE).	In Progress
December 2014	15. <u>Industrial Estate</u> : amend proposed plans (DE/GM).	In Progress
	16. <u>Beazleys Bridge</u> : upgrade works to be held in abeyance until outcome of grant funding application is known (DE).	In Progress
	17. <u>Forbes Street Caravan Parking</u> : shorten parking bay at northern end (DE).	Carried Out

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

CLOSURE: There being no further business the meeting closed at 7.50 pm.

Taken as read and confirmed as a true record this day 19 March 2015.

..... General Manager.....Mayor