



To Avoid Delay when
Replying or Telephoning

Please Quote:

WEDDIN SHIRE COUNCIL

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 APRIL 2015 COMMENCING AT 5.00 PM

9 April 2015

Dear Coucillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 APRIL 2015**, commencing at **5.00 PM** and your attendance is requested.

Note: Arts OutWest Presentation, 4.00 pm

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 March 2015
- Extra-Ordinary Mtg 9 April 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 17/3/2015
- Art Gallery Ctee Mtg, 26/3/2015
- Tourism Ctee Mtg, 26/3/2015
- Heritage Ctee Mtg, 26/3/2015
- Grenfell Sesquicentenary Ctee Mtg 26/3/2015
- Town Works Ctee Mtg, 13/4/2015
- Property & Development Ctee Mtg, 13/4/2015
- Manex Ctee Mtg, 14/4/2015
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, A C Griffiths, G B Halls, N W Hughes, G McClelland, J Parlett, C Brown and P H Best. General Manager (G Carroll), Director Engineering (W Twohill), Director Environmental Services (B Hayes) and Director Corporate Services (L Gibson)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

445 **RESOLVED:** Cr Parlett and Cr Niven that the Minutes of the Ordinary Meeting, held on 19 March 2015, and the Minutes of the Extra-Ordinary Meeting held 9 April 2015, be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Halls	Director Engineering's Report Item 12	Landholder in Caragabal Water Area	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 16 APRIL 2015.

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 10/2015.
- A2. The Hon Warren Truss MP, G2.9.2: Thanking you for your letter regarding the National Stronger Regions Fund (NSRF) for the Grenfell Medical Centre project.
- A3. The Hon Stuart Ayres MP, P2.1.6: Advising that the Grenfell Rugby League Football Club Incorporated has been successful in securing funds under the NSW Footy Facilities Fund 2014/2015 for the Lawson Oval toilet block upgrade.
- A4. Office of Local Government, A3.6.54/P2.12.17: Thanking you for your letter about a capital expenditure review for the construction of the Weddin Regional Medical Centre.
- A5. Office of Local Government, A3.6.54/P2.12.17: Thanking you for your letter about a capital expenditure review for the reconstruction of the Weddin Aquatic Centre.
- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 11/2015.
- A7. Local Government NSW, C2.10.9: Advising Local Government NSW (LGNSW) considers it illogical for the finances and assets of Local Water Utilities (LWUs) to be excluded from calculations in the *Fit for the Future* assessment process.
- A8. NSW Government, Planning & Environment, C2.10.9: Advising that the Hon Pru Goward, Minister for Planning, has re-appointed all State members and alternates of the Joint Regional Planning Panels for a further period of 12 months up to 31 December 2015.
- A9. NSW Government, Department of Primary Industries Office of Water, S1.1.3: Advising the Grenfell wastewater treatment plant was inspected on the 24th February 2015 by Chris Carlon regional inspector of the NSW Office of Water.
- A10. NSW Environment Protection Authority (EPA), A3.6.17: Advising that the Environment Protection Authority (EPA) has released the draft Solid Waste Landfill Guidelines (2015) for consultation.
- A11. NSW Environment Protection Authority (EPA), A3.6.17: Advising of the release *Changing Behaviour Together, the Draft Waste Less, Recycle More Education Strategy 2015-17* (the draft Strategy) for community consultation.
- A12. NSW Government, Fire & Rescue NSW, E1.4: Advising as part of Fire & Rescue NSW's (FRNSW) restructure of its fire safety business units, the role of Regional Fire Safety Coordinator has been established on a trial basis to improve the range and level of service delivery to Regional NSW.
- A13. Grenfell Lions Club Inc, T4.3.1: Advising the Grenfell Lions Club read with interest a recent article in the Grenfell Record which stated that the Day Branch of the Country Women's Association was disbanding and would be closing the information centre from March 31.

- A14. Gold Trails Inc, T4.3.1: Advising the Gold trails is a regional tourism promotion between 19 Local Government organisations, highlighting the gold mining history of our region.
- A15. Jill Hamilton, T2.1.10: Forwarding a reply to your letter dated 16 January re: Weddin Shire Council land use review.
- A16. Hon Katrina Hodgkinson MP, C2.10.9/C2.10.7: Thanking you for your recent letter in which you raised concerns about local government reforms.
- A17. Cr Keith Rhoades AFSM, President, Local Government NSW, C2.1.5: Advising LGNSW has today received the Baird Governments response on *LGNSW's State Election Priorities 2015*.
- A18. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 12/2015.
- A19. Rob Stokes MP, G2.14.1: Advising that the NSW Environmental Trust has approved a grant of \$3,703 for your project entitled *Weddin Shire Council Environmental Improvements* under the Landfill Consolidation and Environmental Improvements grants program.
- A20. Geoff Cunningham, R2.10.150: Advising I have spoken to you on a number of occasions in the past about road safety issues on Tyagong Hall Road which is the road that my property entrance fronts.
- A21. Quandialla Progress Association, C1.3.12: Forwarding a cheque for the amount of \$4,255 which is the exact amount we received for the Keep Australia Beautiful grant.
- A22. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 13/2015.
- A23. Harvey Matthews, P4.20248: Harvey Matthews, Captain of Glenelg Fire Brigade thanked Bill Twohill for the use of the Council loader in the fire and also for volunteering as catering officer in his own time.

SECTION B

Matters for Report

- B1. NSW Government, Department of Primary Industries, Office of Water, P2.1.7: Enclosing the 2015 Inspection Report in respect of the dam safety inspection carried out on 10th February 2015 at the above mentioned dam by our Urban Water Branch Safety Unit engineer and accompanied by Council's dam operations personnel.
- B2. Caragabal Water Inc., U1.6.11: Advising our community formed a working committee of landholders and village residents in the Caragabal area wanting to establish a reliable and cost effective joint water supply scheme.
- B3. Harley Tom, Regional Local Government Programs Coordinator, R2.51.18: Advising \$180,000 of 2014/2015 REPAIR Program funding has been made available for reallocation to other Council projects in the current financial year.

446 **RESOLVED:** Cr Hughes and Cr Niven that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

1. Western Region Academy of Sport, C1.2.1: Writing regarding Weddin Shire Council's 2015/16 possible contribution to the Western Regional Academy of Sport's (WRAS) operations.

We are very appreciative of this contribution as it allows us to ensure quality sports development for the region's many talented athletes and coaches. I have taken the liberty of enclosing a tax invoice of the amount of \$194.00.

On behalf of the Board and athletes of WRAS, I thank you for your past contributions and look forward to your ongoing support.

Note: 2014 donation \$190.00

RECOMMENDATION: that Council donate \$194.00 to the Western Region Academy of Sport as requested.

447 **RESOLVED:** Cr Parlett and Cr Best that Council donate \$194.00 to the Western Region Academy of Sport as requested.

2. St Joseph's Catholic School, C1.1.1/C1.8.4: Advising on Tuesday, 31 March 2015 St Joseph's School will host the Catholic Schools Western Region Cross Country event – involves 12 schools; approximately 300 – 350 children at the Grenfell Country Club Gooloogong Road.

It would be appreciated if Council would supply additional garbage bins at the Country Club on Tuesday morning.

Thank you for your support in this matter.

Note: the request was approved.

RECOMMENDATION:

Confirm Action

448 **RESOLVED:** Cr McClelland and Cr Hughes that the action be confirmed.

3. Terry Carroll, R2.4.37: Advising during a very heavy downpour our backyard was completely underwater and only sandbags prevented the water entering a large family room at the rear of the house.

The flooding was surface water from Grafton Street, which flows down the back lane and from the property on the corner of Grafton and Tyagong Streets, through 15 Tyagong Street and then into ours and subsequently into 19 and 21 Tyagong Street.

The back lane has a crown in the centre and this directs the water to the side and into these backyards. We note that some of the back lanes around town that have been tarred have had a dish incorporated into them. This would solve a lot of the problem.

We would appreciate if the appropriate engineering staff could investigate and report on the situation.

Referred to Director Engineering and Town Works Committee

Note: Mr Carroll has been advised that the back lane has been included in the 2015/2016 Town Works reconstruction programme.

Noted

4. Sarah Clifton, P2.3.12/C1.1.3: Advising on Sunday 26th April 2015 we will be hosting another Breakfast Table event at the Railway Station Park.

We would like to book the park including access to power from the railway building and the toilets. We would also require the use of the toilets and request that Council provides additional rubbish bins.

We have our own event organisers insurance and we require all stall holders to have their own insurance.

RECOMMENDATION: that approval and assistance be provided as requested.

449 RESOLVED: Cr McClelland and Cr Brown that approval and assistance be provided as requested.

450 RESOLVED: Cr Best and Cr Griffiths that the Correspondence be noted except where otherwise resolved.

9 April 2015

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Local Government Reform – ‘Fit for the Future’ Proposal, C2.10.9

The preparation of Council's 'Fit for the Future' submission, Rural Council proposal – Template 3 is continuing with an open discussion day currently being planned to be held in the near future. Other opportunities such as online engagement for the public to have input into the various options available to Council has also be arranged with feedback being received.

A critical component of being 'Fit for the Future' is being able to demonstrate that we can manage our assets in an efficient and cost effective manner to provide quality services to our ratepayers. The Assets Workshop held on Wednesday, 8 April 2015 enabled us to have a critical look at how we manage our assets as well as undertaking a review of our Financial Assets. The various options available to Council in regards to managing our assets in terms of levels of service will be discussed at the open discussion day where residents will be able to provide feedback on the day as well as online.

An action plan has also been developed to ensure we are able to submit our 'Fit for the Future' submission by 30th June, 2015.

For Information

Noted

2. 2015/2016 Operational Plan, A3.4

An estimates workshop was held on Friday, 27 March 2015 and an extra-ordinary meeting was held on Thursday 9 April 2015 to determine priorities and funding for various projects and to facilitate the development of the draft 2015/2016 Operational Plan.

The draft Operational Plan will now be presented to the May 2015 Council meeting before being placed on public exhibition and presented to the June 2015 Council Meeting for formal adoption.

For Information

451 **RESOLVED:** Cr McClelland and Cr Halls that the May 2015 Council meeting commence at 4:00pm.

THE GENERAL MANAGER'S REPORT

3. Grenfell's Sesquicentenary, C1.4.16

As reported to the March 2014 Council Meeting the Grenfell Sesquicentenary which is the 150th Anniversary of Grenfell's settlement will occur in 2016.

As Councillors are aware a Sec 355 Committee of Council was formed and is currently operating very effectively. An extensive "brain storming" or collecting ideas process was undertaken whereby these ideas have been prioritised and placed on an action list.

The ideas will eventually be placed on a calendar of events planner to ensure all of the events are coordinated in an efficient and timely manner.

For Information

Noted

4. Picnic Day, P1.2.2/P1.5.1

The United Services Union applied to hold the union picnic day on Tuesday, 7 April 2015, as provided under the Local Government (State) Award 2014.

Arrangements were be made for various outdoor staff to be available if required. Arrangements were also made with employees to roster the administration staff so that the main office remained open.

Accordingly the Office, Internet Centre and the Library remained open.

For Information

Noted

5. ANZAC Centenary, C1.3.26

The Grenfell RSL with assistance from local community members are currently arranging the Anzac Centenary commemoration which will be held at Memorial Park on Saturday 25 April 2015.

Cr Nevin Hughes is Council's representative on the committee who have all been very active in making arrangements for the day. Council has assisted by supplying and installing a third flagpole to fly the New Zealand flag and will provide assistance with other activities as required.

The day will be an opportunity to remember and honour the service and sacrifice of many Australians who lost their lives in the conflict.

For Information

Noted

THE GENERAL MANAGER'S REPORT

6. Arts OutWest Presentation, C1.3.16

Councillors are advised that representatives from Arts OutWest will conduct a presentation at 4.00pm prior to the Council Meeting.

The presentation will include discussion on their new strategic plan, new MOUs between Arts OutWest and Council and the proposed new Arts OutWest constitution.

For Information

Noted

7. Weddin Business Awards, C2.6.33

The Weddin Business Awards to be held on Saturday 18 April, 2015 at the Grenfell Bowling Club are certainly creating a lot of excitement and interest in our Shire particularly with the announcement Kerry O'Keefe will be the special guest.

The awards will comprise fifteen categories all of which have been generously sponsored by Council and various businesses. Residents are being given the opportunity to vote for their favourite businesses in two peoples choice categories "Excellence in customer service" and "Excellence in Business" via coupons from the Grenfell Record or from hard copies available from local businesses in the Shire. The remaining awards which will be judged by Economic Development Officers from neighbouring Councils are also an opportunity to recognise and acknowledge our local businesses which will give the Weddin Shire business sector a tremendous boost.

The awards will also encourage and motivate local businesses to strive for excellence in their respective businesses which will also have a positive effect on our local business sector.

For Information

Noted

GLENN CARROLL
GENERAL MANAGER

452 RESOLVED: Cr Brown and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

9 April 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 March 2015:

Bank Account	
Westpac	\$456,371.86
Investments	
Westpac	<u>5,000,000.00</u>
Total Investments	<u>\$5,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of March follows:

Rates Receipts	129,286.38
Credit Union Agency Commission	607.20
Interest on Investments	31,619.58
Roads to Recovery Instalment	155,000.00
RMS Works	161,388.70
Development & Building Application Fees	2,959.00
CTC Income	3,268.55
Caravan Park Income	5,683.00
Grenfell Baths Entry Fees	817.30
Other	15,426.49
Total	<u>\$506,056.20</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 31 March 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	692,505	610,154
Grenfell Town Streets Maintenance	159,137	97,700
Village Maintenance - Caragabal	15,138	11,929
Village Maintenance - Greenethorpe	8,609	7,450
Village Maintenance - Quandialla	18,138	13,608
Garbage / Recycling Collection	120,873	94,172
Quandialla Recycling Station	8,000	3,576
Greenethorpe Collections	8,000	3,809
Commercial Waste Collection	18,000	8,194
Grenfell Waste Depot Manning / Plant Hire	130,000	94,045
Tips Working Expenses	48,000	36,004
Grenfell Tip Green Waste Processing	20,000	520
Grenfell Cemetery Maintenance	29,000	12,193
Grenfell Lawn Cemetery Maintenance	40,000	12,899
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(26,077)
Noxious Plants	84,500	53,056
Noxious Plants - Extra	20,000	21,486
Parks & Gardens	204,262	168,163
Library Expenditure	121,763	56,263
Baths Income	(25,000)	(19,760)
Baths Expenditure	134,050	104,784
Caravan Park Income	(57,000)	(50,628)
Caravan Park Expenditure	98,004	62,925

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	737,828	666,903
2014/2015 National Roads (SH 17)	596,880	405,356
2014/2015 Regional Roads Block Grant	737,000	526,351

2014/2015 Rural Local Roads (FAG)	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	264,745	162,169
BALLANDENE ROAD	98,038	153,875
MARTINS LANE	0	0
PINNACLE ROAD	239,397	160,770
DRIFTWAY ROAD	172,703	42,337
OLD YOUNG ROAD	17,993	0
GRENFELL STREETS CONSTRUCTION	127,159	0
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	0
NOWLANS ROAD	217,584	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	151,657	0
GRAVEL RESHEETING	135,992	112,474
ROADSIDE VEGETATION MGMT PLAN	4,608	0
Total	1,807,946	852,872

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	200,000
Rural Roads Reseals	100,000	100,000
Driftway Road	150,876	150,876
Total	450,876	450,876

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for March is as follows:

Continued liaison with Council's Debt Recovery Firm Outstanding Collections, monitoring payments, and following up with further action.

14 day letter sent to ratepayers who haven't paid or made suitable arrangement to 2nd Instalment reminders.

Monitoring of arrangements and a phone trial was conducted on ratepayers that had failed to stick to their agreed arrangements with a positive result experienced.

Other debt collection activity has been of routine nature.

For Information

Noted

5. Policy for Rates & Charges Pensioner Rebate, R1.3

Section 579 of the Act prescribes that the rebate for pensioner concessions can be limited by regulation. As there is no regulation that puts a time limit on the backdating of the pensioner concession, the time limit is required to be set by way of council resolution. It is open to a council to adopt a policy of allowing pensioner rates reductions in respect of previous year's rates.

The attached Policy for Rates & Charges Pensioner Rebate for consideration by Council formalises the current pensioner rebate concession arrangements and includes a limit of two years in respect of previous year's rates.

RECOMMENDATION: that the Policy for Rates & Charges Pensioner Rebate be approved for public exhibition.

453 RESOLVED: Cr Niven and Cr Griffiths that the Policy for Rates & Charges Pensioner Rebate be approved for public exhibition.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

Over twenty people attended the **author visit** featuring Margareta Osborn on Tuesday, 3rd March, a pleasing response. She was a popular speaker.

The annual **Seniors Morning Tea** held on Tuesday, 10th March, attracted fifty-four attendees and was again a much commended event. John Willems, John Hetherington and two students from T.H.L.H.S. provided the entertainment and the Friends of Grenfell Library the catering.

Two schools have accepted for the primary students' performance by the **Sydney Puppet Theatre** on 26th May but it is expected that most if not all Shire schools will attend. Participants are still being sought for the proposed puppet-making workshop – a decision on its future will have to be made soon.

Two groups from the **Grenfell Preschool** are visiting the library on 1st and 2nd April.

Reviews from Summer Reading Club members are **being published** regularly in the Grenfell Record.

Additional **gift packs for Babies** have been prepared and given to the Early Childhood Nurse for distribution.

The **glass display cabinet** from the library was used by the Grenfell Rotary Club for their anniversary display and will be used in April for ANZAC-related material.

THE DIRECTOR CORPORATE SERVICES' REPORT

A new **Library Newsletter** was published late in March and stock exchanges made with both **Deposit Stations**.

Otherwise activities have been of a routine nature.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas for March Weddin Development Committee meetings. Prepared minutes for March WDC meeting. Prepared and sent correspondence as secretary of the WDC.

Collated 2015 Weddin Business Awards applications and people's choice votes. Secured 15 category sponsors. Launch was held March 3rd, judging will be held on April 9th and awards will be presented on April 18th. Awards will be judged by economic development officers from Young and Cabonne.

Distributed funding opportunities to interested community groups.

For Information

454 **RESOLVED:** Cr Best and Cr Parlett that Council write to Southern Phone Co. expressing an interest in the proposed call centre.

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Worked with Five Hours West on the new tourism website. Website is now live.

Took Community Hub bookings, distributed and collected paperwork from clients. Moved conference room chairs and unlocked conference room on the weekend as required.

Researched and recorded 4 radio interviews, 5 Facebook posts and updated TV screen 6 times.

Acted as secretary for the Henry Lawson Festival Committee. Met with Catriona Glanville to develop a plan for proposed improvements to Henry Lawson birth site for 150th anniversary of Lawson's birth in 2017. Met with Director of Engineering to discuss traffic management plans for Henry Lawson Festival and Henry Lawson Festival bike race. Promoted film The Dish as a fundraiser for the Lawson festival. Commenced booking Henry Lawson festival advertising.

Attended local Government Tourism Conference in Bathurst.

THE DIRECTOR CORPORATE SERVICES' REPORT

Prepared agenda and minutes for March Tourism Committee meeting.

Promoted and aired free Young at Heart Seniors' Film Festival during senior's week and completed acquittal.

Attended Gold Trails meeting to discuss new website.

Distributed paperwork for 'Bespoke Affair' quilting exhibition in the art gallery between the end of the 'Conflict and Compassion' ANZAC exhibition and the beginning of the Henry Lawson Festival exhibition.

Collected data on visitor nights from accommodation providers.

Attended March sesquicentenary meeting.

Arranged for brochure stand and brochures to be moved from CWA craft shop into hall of Community Hub Building. Recycled out of date brochures.

For Information

Noted

9. Arts & Events Officer, C2.8.11

Council's Arts & Events Officer has been involved in the following activities:-

- Organised and ran the Art Gallery Volunteers Workshop 2 March
- Organised and ran the Art Gallery Volunteers Excursion 16 March
- Ran a campaign (article, phone calls emails) to fill the Art Gallery roster for weekends
- Promoted the 'Friends of Grenfell' FOG fundraising initiative and updated website with donors
- Updated and distributed Eating Out Guides for Autumn
- Secured more sponsorship money for the Festival
- Assisted Auburn with Weddin Business Awards handouts
- Promoted the 'Rare Films' fundraising film night
- Prepared and launched various 'media releases' for Festival and Grenfell Events

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 30 residential customers and 1 business customer.

Sold computers and accessories to 44 residential customers and 5 business customers.

Delivered 2 individual lessons, 4 Computer Club group lessons and 5 group lessons for Senior's week.

The group lessons for Seniors Week covered the following subjects:

- Computer Basics (11 Seniors Registered)
- Downloading Apps (14 Seniors Registered)
- Organising Files (14 Seniors Registered)
- Emailing with a Tablet (14 Seniors Registered)
- Tablet Photography (11 Seniors Registered)

Printed 2 lots of service booklets and 1 lot of envelopes.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

455 **RESOLVED:** Cr Griffiths and Cr Brown that except where otherwise dealt with the Director Corporate Services report be adopted.

9 April 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 April 2015)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
 - line marking
 - shoulder widening and seal at Gambarra Road intersection
 - shoulder widening and sealing west of Caragabal
 - attended car accident at Bumbaldry
 - removed fallen tree

SH17 - general maintenance

MR398 - general maintenance
 - line marking
 - removed fallen tree

MR236 - general maintenance
 - attended car accident
 - attended fire

MR237 - general maintenance
 - removed fallen tree and suckers
 - line marking

MR239 - general maintenance
 - line marking

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month

- complete 1.4 km widening and sealing of Driftway Road
- complete 2.0 km widening and sealing of Gooloogong Road
- started 1.8 km of Gooloogong Road widening

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance graded Adams Lane
- repaired scour on Gap Road
- removed suckers on Mortray Road

1.4 Urban Maintenance/Construction

- general maintenance
- remove old fence at Railway Station
- installed concrete slab and statue near Men's Shed
- Manganese Road-drainage improvements
- clear footpaths Main Street

For Information

Noted

2. Other Works

- removed rubbish Tip surrounds
- Rose Street Theatre drainage pit repairs

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- Rotary Park extend softfall, install new play equipment and seating (with Rotary Club assistance)
- Taylor Park irrigation tank repairs

2.2 Cemeteries

The following graves have been prepared from: 8 March 2015 to 9 April 2015:-

Grenfell Lawn	–	4
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- Installed row markers in general cemetery to remove trip hazards
- Mowed the lawn cemetery & general cemetery

THE DIRECTOR ENGINEERING'S REPORT

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the last month, none in the relined sections.

2.4 Private Works

- Repaired Mobil Service Station bitumen driveway
- Cleared 5 sewer chokes for a ratepayer

2.5 Village Maintenance

Nil

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$1,900.00

Progressive Cost Urban: \$2,900.00

Progressive Cost Rural: \$2,100.00

(from 1/7/2014 to date)

2.7 Other

- Supplied port-a-loos, bins & cool rooms and turned on Main Street coloured lights for Festival of Small Halls.

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Driftway Road widening and strengthening
- continue MR 237 Gooloogong Road widening and strengthening

3.2 Urban

- general maintenance
- lane construction – between West Street and Wood Street) Following completion of
- road construction Melyra Street (opposite Rifle Range)) Driftway Road or
- Manganese Road – drainage upgrade) Gooloogong Road
- Footpath construction – Primary School

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 3826	Old Garbage Truck	Rebuild engine, tune engine and road test.
PI 4105	Cat 120M Grader	Major service.
PI 4107	Isuzu Jet Master	Registration inspection, repair leaks.
PI 3960	Dog Trailer	Adjust airbag heights, grease.
PI 3952	Kenworth Truck	Adjust clutch.
PI 3953	Garbage Truck	Repair electrical issues.
	All Plant	Fit registration stickers as required.
PI 5200	Sign Trailer	Repair brakes.
PI 3961	Isuzu Truck	Fitout radio.
PI 4104	Bomag Rubber Tyred Roller	Full service.
PI 5322	Gravelly Mower	Reassemble Motor, tune.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

A work order has been issued for the remainder of the work for the culvert replacement just east of Murrays Creek.

The meeting with RMS will be organised in April 2015.

For Information

Noted

6. Noxious Weed Report – February, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- General spraying and inspections.

For Information

Noted

7. Forbes Street Caravan Parking, R2.4.15

The Forbes Street Caravan Parking is being used by caravans and motorhomes with no issues at this stage.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

8. Weddin Senior Management Team and Service Agreement Committee Meeting, E1.3.22

The Director Engineering and Deputy Mayor attended the meeting of the Senior Management Meeting at the Weddin Fire Control Centre on Tuesday, 17 March 2015.

The following matters were discussed:-

- Quarterly Performance Report
- 2015/2016 Estimates
- Four (4) Cat 7 Tankers now delivered (2013 & 2014 allocations)
- The purchase of a Cat 6 Tanker for Caragabal was discussed.
- 2013/2014 Annual Report
- Stubble piles end stubble strips – issues with smoke for many days
- Pullabooka and Caragabal amalgamation finalised.

For Information

456 RESOLVED: Cr Parlett and Cr Hughes that Council write to the RFS:

- i) Expressing its concern in regards to the fire events which occurred at the end of the 2014/2015 fire season.
- ii) Conveying its support of extending the fire season next year as required.
- iii) Suggesting the inspection of fire breaks for properties that had fire events in the 2014/2015 season due to poor maintenance of firebreaks, with an appropriate fee to be charged.
- iv) Expressing its support of fire Captains in taking action they deem necessary.

9. 2014/2015 REPAIR Programme, R2.51.18

Council has since been advised that funds have since been made available under the 2014/2015 REPAIR Programme to continue MR 237 road widening and sealing programme.

Council will be able to complete the works by 30 June 2015.

Council did miss out on this funding in the last round, however, as another council was unable to complete a project, funding became available to carry out Council's project this year.

This is a great result for road grant funding.

For Information

Noted

10. Local Land Services Meeting, A3.6.65

The Deputy Mayor and the Director Engineering attended an on-site meeting at Bimbi with representatives from Local Land Services, NSW Rural Fire Service and local residents to discuss the fencing around the TSR at Bimbi at 10.30 am on Tuesday, 31 March 2015.

Stephen Pereira chaired the meeting and asked the group to discuss the five issues as detailed in Deborah Bates' letter to Council.

Issue 1 - Fencing outside the TSR – to be reassessed.

Issue 2 - Stock movements from Bribbaree will be forced through Bimbi – it is easier to move stock straight past Bimbi on the Mary Gilmore Way than to use the designated stock route around the village.

Issue 3 - Recently attempts have been made to alleviate the fire threat in this fenced area. No attempt has been made to manage the area fenced off south of the bridge two years ago. A strategic livestock grazing plan was tabled.

Issue 4 - Stock have been shut in this area and caused environmental damage that would not have occurred in the normal grazing situation. Grazing plan may address this issue.

Issue 5 - The fencing stops stock from grazing close to the road.

The community members and the Rural Fire Service representatives were adamant that the fence should be removed so that the area could be managed as it had for many years, and that funds could be better spent on removing the many pepper trees and other weeds in the area. Potential flooding and fire risks were also of major concern to the residents and Council.

The Local Land Services will conduct another meeting in the future whereby the removal of the fence will be considered.

For Information

Noted

11. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1

There will be a number of road closures for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:-

- 6.30 am and 5.30 pm on Saturday 6 June 2015 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.
- 8.00 am to 5.00 pm on Saturday 6 June 2015 **Camp Street (SH6)** from Weddin Street to Grafton Street (parking only), **Grafton Street (SH6)** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Camp Street.

THE DIRECTOR ENGINEERING'S REPORT

Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street (detour will be available).

- 8.30 am to 5.00 pm on Sunday 7 June 2015 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.
- 8.30 am to 10.00 am Sunday 7 June 2015 a childrens bicycle ride will take place in the block described by **Wood Street, South Street, West Street and Camp Street** in an anticlockwise direction with the start/finish being at the Railway Station. No roads will be blocked but marshalls will be in attendance.
- 9.30 am to 1.00 pm Sunday 7 June 2015 a cycle ride will take place starting at the Railway Station travelling along **West Street, Camp Street, Mary Gilmore Way to Bimbi**. The ride will turn into **Grenfell Street, Caldwell Street and Young Street** and onto **Mary Gilmore Way** and return to **Grenfell** by the same route. A shorter cycle course will travel the same route as far as Dicks Bridge. Moving escorts will be in attendance.

Dedicated car parking for the Festival on Saturday 6 June 2015 will be available in Camp Street from Weddin Street to Wood Street. Access will be via Weddin Street and Forbes Street. Camp Street will be closed at Wood Street.

The existing taxi rank in Main Street will be temporarily relocated into Forbes Street (east side) just south of Main Street on Saturday 6 June 2015.

Disabled car parking will be available in Forbes Street between Camp Street and Main Street.

Note: The Weddin Local Traffic Committee will also consider the proposal and provide comments.

RECOMMENDATION: that Council approve the road closures for the 2015 June Long Weekend as listed above.

457 **RESOLVED:** Cr Brown and Cr Hughes that Council approve the road closures for the 2015 June Long Weekend as listed above.

12. Caragabal Water Scheme Project, U1.7.5

Caragabal Water Inc has written to Council requesting support in principle to a proposal to supply water to approximately 42 rural landholders and 2 residents in Caragabal, similar to the Ooma Scheme.

No objection is raised to the proposal subject to the submission and approval of a formal Development Application.

Special consideration should be given to the route of the pipeline to be through private property with appropriate easements. Road reserve crossings are to be minimised, with road crossings to be subject to conditions.

This scheme will certainly benefit affected landholders and Caragabal residents and provide increased productivity and drought resistance.

RECOMMENDATION: that Council support in principle the proposal to provide water to properties in the Caragabal area subject to the submission of a formal Development Application.

Cr Halls previously submitted a written declaration of interest and left the room.

- 458 RESOLVED:** Cr Hughes and Cr Parlett that Council support in principle the proposal to provide water to properties in the Caragabal area subject to the submission of a formal Development Application.

Cr Halls returned to the room.

13. 2015 Dam Safety Report for Company Dam, P2.1.7

A dam safety inspection was carried out on 10 February 2015 by the Urban Water Branch Dam Safety Unit engineer, and was accompanied by the Director Engineering.

The report indicated a number of minor issues to be addressed over a period of time. These works will be carried out within the confines of Council's budget.

The report also highlights the fact that the recommended telemetry installation at Company Dam has not been installed and has been considered for a number of years in Council's estimates but has not been funded to date.

For Information

Noted

14. Road Closure Application, R2.1.4

Adrian William Dun has requested that an unconstructed Council Public Road (Brickfield Road) traversing his property be closed. This road is off Quondong Road (Lot 4, DP 1193297).

Crown Lands seeks support from Council for the proposed road closure keeping in mind at this stage the road upon closure will vest in Crown Lands for sale to the adjoining land holder.

No objection is raised to the proposed road closure.

RECOMMENDATION: That Council offer no objection to the sale of the unconstructed road (Lot 4, DP1193297).

- 459 RESOLVED:** Cr Griffiths and Cr Halls that Council offer no objection to the sale of the unconstructed road (Lot 4, DP1193297).

W TWOHILL
DIRECTOR ENGINEERING

- 460 RESOLVED:** Cr Brown and Cr McClelland that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

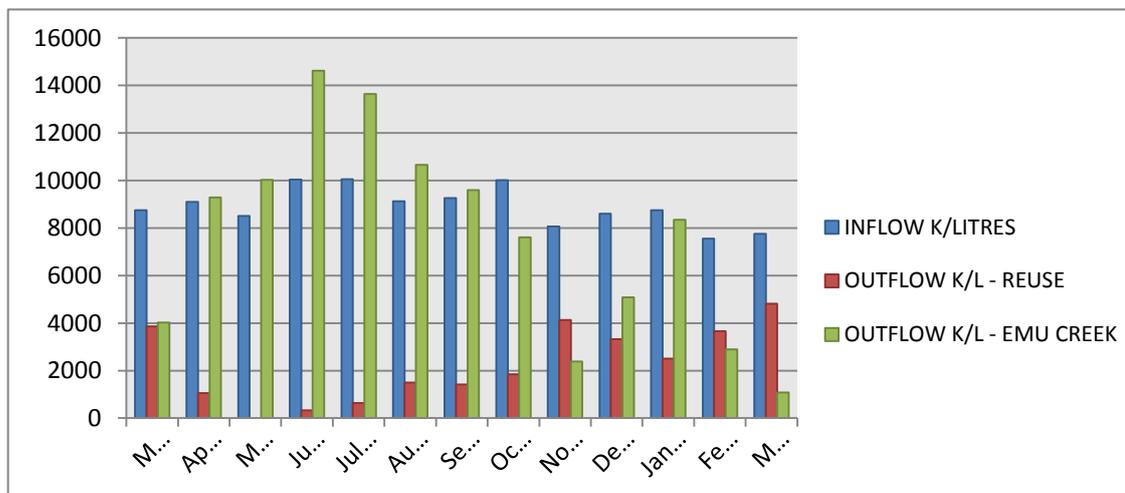
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during March 2015 was 7,752 kl with the daily average of 250.6 kl. Outflow for irrigation for reuse was 4,809 kl and discharge to Emu Creek 1,085.5kl.

The highest daily recording of 296 kl occurred for the 24 hours ending 6.30 am on 26 March 2015 and the lowest of 190 kl for the 24 hours ending 6.30 am on 10 March 2015.

A total rainfall of 15 mm was recorded for the month.



For Council's Information

Noted

- Pool Committee held a fundraising afternoon tea. “Wellness in Weddin” being the theme, with 4 guest speakers talking about mental wellness, dietary and nutrition needs, basic health and exercise and a Bowen therapist was also present.

Pool closed on Sunday 15th March, with shutdown done on Wednesday 18th March.

For Council’s Information

461 **RESOLVED:** Cr Brown and Cr Parlett that Council write a letter of congratulations to the Quandialla Pool Committee on their successful 2014/2015 season.

5. Private Swimming Pools Update, T2.1.12

The Government is providing an additional twelve months to give property owners more time to ensure that their swimming pool is compliant before their property is sold or leased. Provisions that require a property with a swimming pool to have a certificate of compliance before it can be sold or leased will now commence on 29 April 2016.

NSW Councils and private certifiers indicate they are still experiencing over 95% non-compliance in all pools at first inspection. Also, owners are facing difficulties in securing contractors and materials to rectify their swimming pool barriers.

The Government has provided a new E1 pool certifier classification to ensure additional inspections services are available to pool owners and courses have recently commenced to train new certifiers. As well as this further work will be done to promote the importance of effective barriers around backyard pools and consideration will also be given to increasing penalties for non-compliant pool owners.

Meanwhile, council is continuing its risk based inspection programme and will continue to inspect pools and issue certificates of compliance. All pools must be registered on the NSW Swimming Pool Register.

For Council’s Information

Noted

6. Grenfell, Caragabal & Quandialla Waste Facility Management Plans, E3.3.10

Council has reviewed its operations at all of its waste facilities and has developed, in conjunction with Robert Bailey Consulting draft Management plans for each facility.

These plans have been developed to assist Council in its compliance requirements under the Protection of the Environment Operations Act (1997), and deliver cost effective and sustainable waste management services.

RECOMMENDATION: that Council adopt the Grenfell, Caragabal and Quandialla Waste Facility Management Plans.

462 **RESOLVED:** Cr Best and Cr Brown that Council adopt the Grenfell, Caragabal and Quandialla Waste Facility Management Plans.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
5/2015	Mr DJ Forsyth	ANZAC DAY Campout	\$Nil	LOTS: 1, 2 & 3 SEC: 45 DP: 758473 Short Street (Procter Park) GRENFELL NSW 2810

For Council's Information

Noted

2. Weddin Development Committee Small Grants - Main Street Painting, H2.7

In conjunction with the Weddin Development Committee Small Grants to paint in Grenfell Main Street program. Council has developed a memorandum of understanding to assist in expediting approvals for external painting works.

A procedure has been developed to assist the applicant to provide Council with minimal information for assessment and concurrence of colour scheme. This information is required due to the position of the building within Council's Heritage Conservation Area and the subsequent impact on the Heritage amenity of the Streetscape.

RECOMMENDATION: that Council adopt the Memorandum of Understanding for the Weddin Development Committee Small Grants to paint in Grenfell Main Street Program.

463 **RESOLVED:** Cr Brown and Cr Hughes that Council adopt the Memorandum of Understanding for the Weddin Development Committee Small Grants to paint in Grenfell Main Street Program with any footpath closures affecting street traffic to be referred to Council for approval.

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

464 **RESOLVED:** Cr Halls and Cr Brown that except where otherwise dealt with the Director Environmental Services' report be adopted.

Photography: no entries yet, but Men's shed to make display boards

Program: J Mitton has program written out, any information from co-ordinators appreciated

Promotions/ Publicity/ Sponsorship: to supplement sponsorship, the "Friends of Grenfell" site is up & running

Motion: that committee endorse the actions of a "pay pal" a/c for Friends of Grenfell

Moved: G Carroll Seconded: D Donohue

Fund raising FILM NIGHT, thanks to Historical Society, Friday, 15th May, at the Hub \$20

7.00pm screening of "The Dish" promoting guest Roy Billing, Saturday, 2nd May \$10 & matinee

Thursday, 30th April at the Hub, usual movie cost.

Queen/King competition; known as "ROYAL" has 4, possibly 5 entrants, an entry form to be sent to Auburn for website

Raffle: ticket price \$2.00, more sellers requested [contact Bill Rudd]

Social /Media /Engagement; Statistics: 1,000 likes for Roy Billing.

Motion: that \$200 be taken from the promotions budget, as a trial, & put towards posts that target areas, such as writing/photography groups to encourage entries in the competitions before the closing dates.

Moved: A Hunter Seconded: G Carroll Carried

Street Activities: Request for a truck for entertainers preferably with some sort of cover.

Volunteers needed to run the "Gumboot Toss". Blade shearing, Torsion Dancers, Cobb & Co + "pooper scoopers"

Motion: That the Caricature Artist be invited to attend, paying all his expenses & retaining all his takings, Option 3

Moved: T Carroll Seconded: G Carroll Carried

Verse & Short Story Competition: Di expecting entries soon, especially from schools. Comment that this competition is not a budget winner.

General Business: Motion: That the Festival Committee permit use of its computer & software by the Sesqui-Centenary Committee.

Moved: D Millynn Seconded: Di Donohue Carried

Motion: that purchase of car fresheners [with moustache logo] be purchased as merchandise.

Moved: D Millynn Seconded: C Brown Carried

Meeting closed : 9.04

Next meeting date: The next meeting will be held at 7.30 pm on Tuesday 21st April 2015 at the Community Hub.

465 **RESOLVED:** Cr Hughes and Cr Halls that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 26 MARCH, 2015 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. **PRESENT:** Hugh Moffitt, Cr Jan Parlett, Cr Carly Brown, and Glenn Carroll.

2. **APOLOGY:** M Moffitt

Resolved: H Moffitt and Cr Brown that the apology be accepted.

3. **MINUTES:**

Resolved: Cr Parlett and H Moffitt that the minutes of the meeting held 6 February 2015 be adopted.

Cr Griffiths entered the meeting at this point 8.31am.

4. **MATTERS ARISING**

4.1 **Fresh coat paint/rear gallery wall** – Very good result. Works undertaken “in house” and were very effective.

Lisa Schaefer entered the meeting at this point 8.37am.

5. **CORRESPONDENCE:**

Inwards

- Maureen Locke-Maclean – ‘Indigo Blue – Down Under’

Resolved: Cr Parlett and Cr Brown that the letter be reconsidered at the August 2015 meeting and Maureen Locke-Maclean be advised accordingly.

- Maureen Locke-Maclean – ‘Reef Dreamscapes II’

Noted

Outwards

- Cr Carly Brown
- Mrs Gai Lander

Noted

6. **ART GALLERY – CO-ORDINATORS REPORT**

Resolved: H Moffitt and Cr Griffiths that the Art Gallery Co-ordinators report be adopted as presented.

7. **ART GALLERY – FINANCIAL STATEMENT**

Resolved: L Schaefer and Cr Griffiths that the Art Gallery Financial Statement be adopted as presented.

Di Donohue entered the meeting at this point 8.53am.

8. GENERAL BUSINESS

8.1 BRAG Volunteers Workshop Outcomes – Conducted Monday 2 March, 2015. Excellent day. Very professionally run by Emma Hill together with volunteers from the Bathurst Regional Art Gallery (BRAG). Very beneficial to our Art Gallery Volunteers.

Resolved: Cr Brown and Cr Parlett that a letter be written to Emma Hill and her volunteers thanking them for conducting the workshop in a very professional manner and advise it was very beneficial for our volunteers.

8.2 Bathurst Regional Art Gallery Excursion – Conducted Monday 16 March, 2015. Excellent day. Very beneficial for our volunteers to see how a regional art gallery is run. Very good learning experience.

Noted

8.3 Practicing Artists Register - to be pursued.

Di was thanked for her efforts in organising the Workshop and Excursion which were both excellent days.

Di Donohue left the meeting at this point 9.21am.

8.4 Future Operation of Art Gallery – Currently being operated with internal staff assistance. Options for future operation to be considered as part of the 2015/2016 estimates process.

9. NEXT MEETING: Thursday, 4 June 2015 at 8.30 am at the Council Chambers.

10. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.51am.

466 RESOLVED: Cr McClelland and Cr Parlett that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 26th MARCH 2015 AT 3.30PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clr N. Hughes, Clr J. Parlett, Clr C Brown, M. Aspin, P. Diprose, W Crampton, L. Gibson, A. Carr.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 5th February 2015

Resolved: Clr C Brown/ Clr J Parlett that the minutes of the 5th February 2015 meeting be confirmed.

4. **MATTERS ARISING:**

P Diprose- Len Wallace Sculpture has been installed near the railway station buy council staff.

Resolved: C Brown/ Clr N Hughes that a letter be written to council outdoor staff members David Wood, Michael Hampton and Peter Bean, congratulating them on the pride and respect displayed during the installation of the Len Wallace sculpture.

W. Crampton entered the room at 3.34 pm

5. **CORRESPONDENCE:**

It is recommended that the late correspondence be received and addressed because of the urgency of the matter.

Resolved: Clr N Hughes/ P Diprose that the late correspondence be accepted.

In: Gold Trails

Gold Trails are requesting a financial contribution to the development of a new website that will feature interactive map and a capacity to plan itineraries. Higher level of contribution will result in a higher level of coverage, including photography, on the new website

Resolved: W Crampton/ Clr J Parlett that a contribution of \$1000 be made to the Gold Trails for the new website.

Out: Nil

Noted

6. **PROJECTS:**

- Visitor Information Centre- Renovation of spare office has commenced. Roller door to be installed Mid April. Tourism services including brochures to be available Monday to Friday in the Hub from the first of April 2015. Opening 7 days with volunteers does not look likely due to rostering safety requirements. Art gallery volunteers to act as first point of contact for visitors, with Tourism Officer and Arts & Events Officer on hand to answer more difficult enquires. Caltex will continue to provide weekend services. Funding for staffing of Level 2 accredited VIC to be considered during the estimates process, with Accredited VIC to be running from 1st July 2015.

Resolved: Clr N Hughes/ Clr J Parlett that the DCS verbally explain the 7 day option at the estimates meeting to facilitate an informed decision as part of the estimates.

- Gold Fest- The attempt to involve a range of local community groups is on track with the car club, Rotary and Weddin Mountain Muster Committee's confirmed involvement. Railway history component to conference room artefact exhibition confirmed.
- Website – Website is finalised and ready to go live. Some minor changes are still required. New website to be promoted with flyers in rates notices to encourage the visiting friends and family demographic.

Resolved: P Diprose/ Clr N Hughes that subject to Carly's changes the new website can go live.

Resolved: Clr N Hughes/ Clr J Parlett: that a media release for the Grenfell Record be prepared to announce the new tourism website.

Resolved: Clr J Parlett/ W Crampton: that quarterly flyers in rates notices be produced and distributed.

- Tourism "Mapping" exercise. Recordings of Ron and Dot Lampkin have been edited down to 7.5 hours and are ready to be sold on thumb drives. A book based on the database of rates records to be prepared.

Resolved: Clr N Hughes/ Clr J Parlett that a letter of thanks be sent to Ron and Dot Lampkin.

- Social Media – Currently 2 post per week. New Grenfell Tourism platforms on Instagram and Pinterest have been introduced with the new website.
- Central NSW Tourism Update- Survey results for Central NSW Tourism 2014 Unearth campaign to be distributed. It may still be possible for Grenfell to feature in the 2015 Unearth Central campaign. Grenfell's project must demonstrate clear benefit to Grenfell.

Resolved: P Diprose/ Clr C Brown that Auburn liaise with Central NSW Tourism about developing a project with clear benefit for Grenfell, to the value of \$3000.

- Gold Trails- A new more user friendly website is in about to be developed. New website will use technology not currently used in Australia.

7. PRIORITISING PROJECTS:

- Priorities Attached
- Need to remove website as a project.

8. UPCOMING EVENTS:

- IBA Bird Survey 27th to 29th March
- Grenfell Kart Club Race Day - ANZAC Tribute Race 29th March
- Iandra Castle April 5th
- Grenfell Picnic Races April 11th
- Business Awards 6.30pm April 18th
- Roll up Roll Up Concert 24th April
- ANZAC Day April 25th
- Iandra Castle April 26th
- Conflict And Compassion bus tour. 26th April
- Go Karts May 17
- Henry Lawson Festival June 4-8th
- Iandra Castle June 7th

- Go Karts June 27th and 28th
- Go Karts August 2nd
- Go Karts September 4-6th
- Caragabal Sheep Races September 12th (TBC)
- Grenfell Show 4-5th September
- Jockey Club Races 19th September
- Tour De Greenethorpe 20th September (TBC)
- Weddin Mountain Muster 21-25 September
- Gold Fest September 26th
- Grenfell's Sesquicentenary October 1st-3rd 2016

Noted

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: Thursday 28th May 2015 3.30 pm at the Council Chambers

13. CLOSURE: 4.39 pm

467 **RESOLVED:** Cr Brown and Cr Hughes that the Minutes of the Tourism Committee be adopted as amended including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 26 March 2015 at 5.00 pm at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr J Parlett, Clr C Brown, Clr N Hughes, Mr I Pitt, Mrs P Livingstone, Mr M Aspin, Mr J Hetherington, Mr B Hayes (DES), Mrs S Jackson-Stepowski (HA)

2. **APOLOGIES:** Mrs I Holmes

Resolved: Clr Hughes and Mr Pitt that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 5 February 2015

Resolved: Clr Brown and Mrs P Livingstone that the minutes 5 February 2015 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that Council has sent invite to NSW Heritage Council via email and has been received and is being considered.

Noted

4.2 Display – Date their Shop Building

Mr Hayes submitted a list received from Mr P Diprose. List has been forwarded to Mr Pitt. Mr Pitt will continue to update list.

Noted

4.3 2015 Heritage Festival (Conflict & Compassion)

Mr Hayes tabled a copy of the events guide published by the National Trust for the Heritage Festival 2015.

Noted

4.4 Grenfell Maternity Cottage

Mr Hayes and Mrs Jackson-Stepowski attended site with Mrs Livingstone.

Resolved: Clr Brown and Mr Aspin that should any extension be carried out, it should be designed without impacting on Maternity Cottage.

4.5 ANZ Sign

Mr Hayes advised that an acknowledgment letter was forwarded to Mr Fraser.

Noted

4.6 Heritage Funding – Grenfell Preschool & LDC Centre

Payment has been finalised.

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – Grenfell Hospital Memorial **Noted**

After discussion it was recommended that:

- i) An Inventory of Memorials & Plaques be created
- ii) Copy of Mrs Jackson-Stepowski's Report regarding the Memorial windows be sent to RSL
- iii) Mrs Jackson-Stepowski to provide template for the inventory items
- iv) Inclusion in Website – Inventory

Resolved: Mrs Livingstone and Mr Pitt that above recommended items be carried out.

5.2 Heritage Referral Memo – Grenfell Library/Art Gallery/IT

Mr Hayes spoke about a request for opening hours to be placed on a sign in front of each building. Mrs Jackson-Stepowski has provided comment and will be forwarded to Tourism for information. **Noted**

5.3 Heritage Referral Memo – Armstrong Building, Main Street **Noted**

6. BUSINESS WITH NOTICE

6.1 Heritage Funding – Armstrong Building (McClintock), 47 Main Street

Mrs Jackson-Stepowski visited the site and is satisfied that they have met the funding requirements and recommends that payment be made.

Resolved: Cllr Hughes and Mr Pitt that payment be made as per heritage grant funding.

6.2 Sesquicentenary Book

Mrs Jackson-Stepowski has been requested to provide an introduction for the Sesquicentenary book and has agreed to do so.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Site visit to Grenfell Preschool & LDC Centre
- Colour scheme for 58-60 Main Street (Grenfell Emporium)
- Site visit to Armstrong Building, 47 Main Street – positive result
- Makin Street, Mill Relocation to Railway precinct.

8. QUESTIONS WITH NOTICE:

9. **NEXT MEETING:** Thursday 28 May 2015 at 5.00pm

10. **CLOSURE:** There being no further business the meeting closed at 5.50pm.

468 RESOLVED: Cr Brown and Cr Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 26 MARCH 2015 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. **PRESENT:** P Moffitt, G Carroll, J Hetherington, L Thomas, J Black, J Mitton, W Twohill, P Starr, K Starr, L Carroll, H Moffitt, A Carr and P Diprose (Observer).
2. **APOLOGIES:** G Nicoll, M Nicoll, P Grossman, P Livingstone, L Eastaway and T Robinson

Resolved: P Starr and L Carroll that the apologies be accepted.

3. **MINUTES**

Resolved: W Twohill and H Moffitt that the minutes of 12 February 2015 be adopted.

4. **BUSINESS ARISING:**
Nil

5. **CORRESPONDENCE:**

Inwards

- Nil

Outwards

- Nil

6. **GENERAL BUSINESS:**

6.1 Action Plan

The Action Plan was reviewed with the following comments:

- Book in progress- 69 old homesteads to be featured in book at this stage. Funding/grants to be pursued.
- Tree planting – L Thomas to arrange planting this year.

Resolved: L Thomas/B Twohill that a tree be planted as soon as possible.

- Monument/Time Capsule – L Thomas and B Twohill to pursue.
- Beard growing competition – L Thomas to pursue.
- People to write about Grenfell – G Nicoll to pursue.
- Large photos of Grenfell – in progress.
- Coin collection – B Twohill to pursue a coin memento.

Resolved: W Twohill and K Starr that the reference to the coin collection be deleted and we look at an alternative.

- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night. P Livingstone to pursue.

Resolved: L Thomas and L Carroll that a letter be written to the Show Society Trust to book the hall for Saturday, 1 October 2016.

- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr to pursue.
- Bus tour on Saturday – G McClelland and L Eastaway to pursue.
- Iandra – request it to be open Saturday.
- Guinea pigs at the Railway station on Sunday – J Black to pursue.
- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations.
- Website to be developed. In progress.
- Logo to be developed. In progress.
- Branding to be developed. In progress.

J Parlett and C Brown entered the meeting at this point 6.01 pm.

- Social media to be initiated/developed ie Facebook. To be pursued with M Yates.
- Grants to be pursued where possible. In progress.
- Budget to be developed. In progress.
- Bank account opened. Receipt, deposit and cheque books obtained.
- Robert Reeves to be invited to the next meeting. P Moffitt to pursue.
- Letter’s to be written to Angus Taylor MP and Katrina Hodgkinson MP. P Moffitt to pursue.
- Crowd sourcing function to be developed whereby people can donate \$2 or \$5 via a link on our website to go towards expenses associated with the celebration. Target groups to be identified. Arts OutWest to be contacted to provide assistance. In progress.
- An additional book to be developed- Peter Grossman’s book progressing well. To be printed October 2015.
- People who have left Grenfell to be invited back- Use reunions column in Telegraph, Herald and possibly Melbourne papers. Write to local schools and sporting groups encouraging them to hold reunions on the October long weekend in 2016. Promote on Facebook. In progress.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History.
- Main Day of Activities – Sunday to be the main day with activities to be held in Taylor Park.

Resolved: L Carroll and L Thomas that enquiries be made as to the availability of the Anglican Church’s spare block for use and that an application be made to close the two adjacent streets for the duration of activities.

- Literature- in progress. Progressing well.
- Old Days clothing to be highlighted- to be incorporated as part of Goldfest.
- Official Launch- to be at the Australia Day Ceremony in 2016. In progress.
- Special Guests- Peter Moffitt to approach Marie Bashir. Other names to be considered such as Jan Lehane. P Moffitt to pursue.
- Calendar of events- in progress.
- Cobb & Co Coach – currently being investigated.

Resolved: L Carroll and C Brown that the Cobb & Co Coach be booked at a cost of \$500.

- Street Chalk Art/Murals – to be further investigated.
- Merchandise ie Grenfell Scarf – to be investigated.
- Grenfell Special Plant – to be investigated.
- Breakfast at O’Brien’s Hill – to be considered for the Monday morning.

6.2 Bank Account Signatories

Resolved: L Carroll and H Moffitt that read only access to the bank account be approved.

Noted

7. DATE OF NEXT MEETING: Wednesday, 27 May 2015, 5.30 pm at the Council Chambers.

8. MEETING CLOSED: There being no further business to discuss the meeting closed at 6.39 pm.

469 RESOLVED: Cr Brown and Cr Griffiths that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 13 APRIL, 2015 COMMENCING AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich (Chair), Parlett, McClelland and Brown.
Messrs G Carroll, W Twohill, B Hayes and L Gibson.

2. **APOLOGY:** Clr Best

Resolved: Clr McClelland and Clr Parlett that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 16 March 2015

Resolved: Clr McClelland and Clr Parlett that the minutes of 16 March 2015 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 Terry Carroll, R2.4.37 (C3):

Noted

6. **REPORTS:**

6.1 **General Manager:**
Nil

Noted

6.2 **Corporate Services Department:**
Report on Town Costings.

Noted

6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Forbes Street Caravan Parking, The Henry Lawson Festival of Arts Proposed Road Closures and Road Closure Application.

Noted

6.4 **Director Environmental Services':**
Reports on Sewerage Treatment Works, Caravan Park, Private Swimming Pools Update, Weddin Development Committee Small Grants – Main Street Painting and Town DAs.

Noted

7. **BUSINESS WITH NOTICE:**
Nil

8. **QUESTIONS WITH NOTICE:**
Nil

9. **NEXT MEETING:** Monday, 18 May 2015 at 4.30 pm

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.55 pm.

470 **RESOLVED:** Cr McClelland and Cr Niven that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 13 APRIL 2015 COMMENCING AT 5.00 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, McClelland, and Brown (observer).
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **Apology:** Clr Best

Resolved: Clr Hughes and Clr McClelland that the apology be accepted.

3. **Minutes:**

Resolved: Clr Parlett and Clr Hughes that the minutes of the 16 March 2015 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 **Medical Centre – Burrangong Street**

- Remediation works contractors have advised they are available when required.
- Plans and specifications currently being finalised.

Resolved: Clr Parlett and Clr Hughes that the plans be amended to include timber frames in the internal walls.

- The Director Environmental Services discussed the pros and cons of a single contract versus multiple contracts. To be further investigated and reported back to the May 2015 Council Meeting.
- Grant funding application under the National Stronger Regions Fund (NSRF) submitted. Outcome should be known in May 2015.
- Preliminary works can commence upon grant funding being exhausted.
- Construction of footpath to be considered.
- Future operations – information to be obtained in regards to the operation of Medical Centres in surrounding towns. Future operational aspects to be determined.

Noted

5.2 **Grenfell Pool Development**

- Grant funding application under ClubGRANTS Category 3 Programme to be resubmitted next round subject to it being for sport and recreation projects.
- Plans and specifications to be reviewed to endeavour to find savings.
- Tenders to be recalled September 2015.
- Staged development being considered.

Noted

5.3 **Bogolong Dam Purchase**

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Sec 355 Committee established. Inaugural meeting to be arranged.
- Meeting to be then arranged with representatives from RMS and Mr Paul Heinrichs to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.

- Risk Management Plan to be developed.
- Council to then consider future uses of the dam.

Noted

6. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- | | |
|-----------------------|---------------------|
| • 8 Warraderry Street | Carport Enquiry |
| • Adelargo Heights | Proposed Dwelling |
| • Yambira Parish | Zoning Enquiry |
| • Major West Road | Zoning, Subdivision |
| • HUB Building | Internal Works |
| • Murray Lane | Shed |
| • Mens Shed | Mill Relocation |
| • South Street | Pool Fencing |
| • Melyra Street | Pool |
| • Huckel Close | Dwelling |
| • Tyagong Street | Carport |
| • Brickfield Road | Land Use |
| • Quondong Road | Shed |

Noted

7. **Next Meeting:** Monday, 18 May 2015 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 5.59 pm.

471 RESOLVED: Cr Parlett and Cr Hughes that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 14 APRIL 2015 COMMENCING AT 8.15 AM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Apology: Nil

Minutes: of meeting 17 March 2015

Resolved: B Hayes and W Twohill that the minutes of 17 March 2015 be adopted.

General Business:

1A Administration

- (i) NSW Government's – "Fit for the Future" Proposal – Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Community consultation arranged online and public consultation sessions will be arranged. Further reported in General Manager's report.
- (ii) 2015/2016 Operational Plan – workshop held on Friday, 27 March 2015 and extraordinary meeting held on Thursday 9 April 2015 to undertake prioritisation for the annual Operational Plan. Draft Operational Plan to be submitted to the May 2015 Council Meeting. General Manager and Directors pursuing.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer
 - School Based Work Experience - Parks and Gardens - to be reassessed after each school term.
- (ii) Appointments
 - Grace Best – appointed as temporary/casual General Managers Secretary and Engineering Officer until 29 January 2016.
- (iii) Annual Picnic Day – held on Tuesday, 7 April 2015. Administration building remained open.

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – awaiting outcome of grant funding application submitted under the National Stronger Regions Fund (NSRF) Programme. Tenders to be then called and preliminary works can commence. Workshop held on Wednesday, 18 March 2015 to discuss the plans and tender process.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant to be appointed to prepare the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.

- (iii) Emu Creek Storm Management Plan – plan finalised. Grant funding to be now sought together with Council’s funds to undertake works as prioritised in plan. Written agreements developed to gain access to private land along Emu Creek. To be sent to private landowners in the near future. Director Engineering pursuing.
- (iv) O’Briens Tributary – consultant engaged to finalise the proposed plan prior to 30 June 2015.

6. Sewerage

- (i) Smoke Testing –properties being re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – new exhibition in progress until the 27 April 2015.
- (ii) Cinema – next films to be held 30 April 2015 and 1 May 2015.
- (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (iv) Club Grants Category 3 Funding – grant funding application unsuccessful for the Grenfell Swimming Pool upgrade. To be resubmitted if next round is for sport and recreation projects.
- (v) Grenfell Swimming Pool – closed Sunday, 29 March 2015.
- (vi) Quandialla Swimming Pool –closed Sunday, 15 March 2015.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – Mayors of five Councils submitted a joint letter expressing concern with the delay in the tender evaluation process. Awaiting a reply.
- (iv) Caravan Parking Forbes Street – operating very well. Beautification works currently being considered in the 2015/2016 estimates process. To be reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

10. Economic Affairs

- (i) Henry Lawson Festival – next meeting to be held on Tuesday, 21 April 2015. Arrangements for Festival in progress.

11. General Purpose Revenues

- (i) Special Rate Variation – application for a Special Rate Variation (SRV) submitted for the 2015/2016 financial year. Outcome should be known by 19 May 2015.

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: To be advised.

Closure: There being no further business to discuss the meeting closed at 9.36 am.

472 RESOLVED: Cr Parlett and Cr Griffiths that the Minutes of the Manex Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|---|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| December 2014 | 2. <u>RMS Contract:</u> arrange meeting with RMS to discuss proposed rehabilitation works on SH17 (DE/GM). | In Progress |
| February 2015 | 3. <u>2015/2016 Operational Plan:</u> estimates Workshop and Extra-Ordinary Meeting to be held (GM). | Carried Out |
| | 4. <u>Bogolong Dam Committee:</u> arrange inaugural committee meeting (GM). | In Progress |
| March 2015 | 5. <u>Assets Workshop:</u> arrange workshop (GM). | Carried Out |
| | 6. <u>National General Assembly of Local Government:</u> arrange for Mayor to attend 14 – 17 June, 2015 (GM). | In Progress |
| | 7. <u>Burrangong Creek Bimbi:</u> attend on-site meeting with Cr Niven regarding fencing (DE). | Carried Out |
| | 8. <u>Arts OutWest:</u> invite representatives from Arts OutWest to address Council prior to the April 2015 Council Meeting (GM). | Carried Out |
| | 9. <u>Sydney Water:</u> arrange meeting and farm visit (DES). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |

- February 2014
4. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).
In Progress
5. Quandialla Drainage: resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).
In Progress
6. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress
- July 2014
7. Henry Lawson Statue: advertise and seek comments in regard to security camera (DE).
In Progress
8. Pigeon Control – Main Street: investigate further options. Funding to be considered in the 2015/2016 estimates process (DES).
In Progress
9. Bogolong Dam: invite RMS and Paul Heinrichs to address Council (DE).
In Progress
- December 2014
10. Beazleys Bridge: upgrade works to be held in abeyance until outcome of grant funding application is known (DE).
In Progress
- February 2015
11. ‘Tyranny of War’ Statue: install at the Grenfell Mens Shed (DE).
Carried Out
12. Waste 2 Art 2015: arrange exhibition at the Community Hub from 20 - 22 May 2015 (DES).
In Progress
13. Keeping of Animals: defer matter to the March 2015 Council meeting (DES).
In Progress
14. Community Hub Renovations: to be undertaken in spare office (DES/DCS).
In Progress
15. Industrial Land Proposal: deferred for further consideration. Site inspection to be arranged (DE).
In Progress
- March 2015
16. Fixing Country Roads Program: arrange for grant funding deed of agreement to be signed (DE).
In Progress

TENDERS

1. Joint CENTROC Tender – Fuel, T1.8.14

CENTROC has previously managed the process of the fuel supply. The current contract with the DIP Group is due to expire on 30 June 2015 with a period of extended term of 12 months if agreed in writing by both parties.

The current contract is progressing favourably.

RECOMMENDATION: that Council:-

- i) endorse the extension of the current fuel contract with DIP Group
- ii) advise CENTROC of its decision.

473 **RESOLVED:** Cr Best and Cr Hughes that Council:

- i) endorse the extension of the current fuel contract with DIP Group
- ii) advise CENTROC of its decision.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

474 **RESOLVED:** Cr Brown and Cr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR OF ENGINEERING REPORT

1. **Payment Claim by State Asphalt Services, T1.3.6.09**
Reason for confidentiality: advice concerning litigation (Section 10A(2)(g))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR OF ENGINEERING REPORT

1. **Payment Claim by State Asphalt Services, T1.3.6.09**
Reason for confidentiality: advice concerning litigation (Section 10A(2)(g))

RESOLVED: that the action be confirmed.

CLOSURE: There being no further business the meeting closed at 7:05 pm.

Taken as read and confirmed as a true record this day 21 May 2015.

..... General Manager.....Mayor