



To Avoid Delay when
Replying or Telephoning

Please Quote:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 OCTOBER 2015 COMMENCING AT 5.00 PM

8 October 2015

Dear Sir/Madam,

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 OCTOBER, 2015**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES – Leave of Absence - Cllr N Hughes (Res No.139)
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 September 2015
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Grenfell Sesquicentenary Ctee Mtg, 24/9/15
- Art Gallery Ctee Mtg, 1/10/15
- Tourism Ctee Mtg, 1/10/15
- Heritage Ctee Mtg, 1/10/15
- Town Works Ctee Mtg, 12/10/15
- Property & Development Ctee Mtg, 12/10/15
- Manex Ctee Mtg, 13/10/15
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, J Parlett, G McClelland, A C Griffiths, C Brown and P H Best. General Manager (G Carroll), Director Environmental Services (B Hayes), Director Corporate Services (L Gibson), and Design Engineer (A Milne).

LEAVE: Clr N Hughes (Res. No. 139)

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

167 **RESOLVED:** Cr Griffiths and Cr Parlett that the Minutes of the Ordinary Meeting, held on 17 September 2015 be taken as read and **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2015.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 36/2015.
- A2. Office of Local Government, C2.10.9/A3.9.3: Advising a key milestone in the 'Fit for the Future' local government reforms has been reached.
- A3. NSW Roads and Maritime Services, T3.4.3: Advising a speed zone review has recently been conducted on Berrys Road and Murrays Lane, Grenfell.
- A4. Parkes Shire Council, T3.8.4: Advising the Inland Rail Implementation Group (IRIG) formally submitted the IRIG Report on Inland Rail to the Australian Government alongside the Inland Rail Business Case.
- A5. Essential Energy, U1.3.11: Advising Essential Energy has commenced a significant period of transformation.
- A6. Grenfell Senior Cricket Association, P2.1.6: Requesting permission to use Top Lawson Park.
- A7. The Hon. John Ajaka MLC, A3.6.57: Minister for Disability Services has written about the recent release of the *NSW Disability Inclusion Action Planning Guidelines*.
- A8. Bathurst Regional Council, C2.9.1: Advising at the Ordinary Meeting of Bathurst Regional Council Cr Gary Rush was elected as Mayor and Cr Ian North was elected as Deputy Mayor.
- A9. Blayney Shire Council, C2.9.1: Advising at the Special Meeting of Blayney Shire Council Cr Scott Ferguson was elected as Mayor and Cr Allan Ewin was elected as Deputy Mayor.
- A10. Hawkesbury City Council, C2.9.1: Advising at the Extra-Ordinary Meeting of Hawkesbury City Council Cr Kim Ford was elected as Mayor and Cr (Dr) Warwick Mackay OAM was elected as Deputy Mayor.
- A11. Bland Shire Council, C2.9.4: Advising at the Ordinary Meeting of Bland Shire Council Cr Neil Pokoney was elected as Mayor and Cr Liz McGlynn was elected as Deputy Mayor.
- A12. The Hon. Katrina Hodgkinson MP, A3.19.2: Advising the Hon. Katrina Hodgkinson MP is encouraging local Landcare networks and community-based organisations to consider applying to host a Local Landcare Co-ordinator in their community.
- A13. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 37/2015.
- A14. Mid-Western Regional Council, C2.9.1: Advising at the Ordinary Meeting of Mid-Western Regional Council Cr Des Kennedy was elected as Mayor and Cr Paul Cavalier was elected as Deputy Mayor.

- A15. Cootamundra Shire Council, C2.9.1: Advising at the Ordinary Meeting of Cootamundra Shire Council Cr Jim Slattery was elected as Mayor and Cr Dennis Palmer was elected as Deputy Mayor.
- A16. Harden Shire Council, C2.9.1: Advising at the Ordinary Meeting of Harden Shire Council Cr John Horton was elected as Mayor and Cr Neil Reid was elected as Deputy Mayor.
- A17. Young Shire Council, C2.9.3: Advising at the Ordinary Meeting of Young Shire Council Cr Brian Ingram was elected as Mayor and Cr Ben Cooper was elected as Deputy Mayor.
- A18. The Hon. Katrina Hodgkinson MP, A3.19.2/G2.55: Writing to inform you that applications for the next round of the 2015/2016 Community War Memorial Fund are now open.
- A19. The Destination NSW Board, A3.8.2: Advising the NSW Government is undertaking a review of Regional Tourism Organisations (RTOs).
- A20. Local Government NSW, A3.8.2: Reporting on last Friday's LGNSW Joint Organisation workshop.
- A21. NSW Roads and Maritime Services, T3.4.3: Advising a speed zone review has recently been conducted on Quondong Road, Grenfell.
- A22. Local Government NSW, A3.8.2: Enclosing the first report of Local Government NSW (LGNSW) covering the period 1 July 2014 to 30 June 2015.
- A23. NSW Roads and Maritime Services, R2.11.8: Regarding Roads and Maritime Services developing an innovative and cost effective solution to enable regional Councils to replace aging bridges.
- A24. Local Government NSW, A3.8.2.2/C2.10.9: Supporting the 'Inventing the Future' survey being conducted by Lake Macquarie's General Manager Brian Bell.
- A25. Parramatta City Council, C2.1.3: Thanking you for distributing information to Parramatta City Council regarding the results of the recent Mayoral Election at the Weddin Shire Council.
- A26. Cabonne Council, C2.9.1: Advising at the Ordinary Meeting of Cabonne Shire Council Cr Ian Gosper was elected as Mayor and Cr Lachie MacSmith was elected as Deputy Mayor.
- A27. The Hon. Katrina Hodgkinson MP, A3.19.2: Advising the Minister for Finance, Services and Property Dominic Perrottet today joined the the Hon. Katrina Hodgkinson MP to officially open the new Service NSW one-stop shop in Cowra.
- A28. Local Government NSW, A3.8.2.2: Inviting delegates to submit a question or two for possible use in our 'Q and A comes to Conference' session.
- A29. NSW Roads and Maritime Services, T3.4.2: Advising the school flashing lights are to be placed as listed.

- A30. NSW Resources & Energy, A3.6.45: Advising the NSW Government is planning on expanding the number of declared fossicking districts.
- A31. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 38/2015.
- A32. Department of Infrastructure and Regional Development, A3.6.58: Releasing the *State of Regional Australia 2015* report.
- A33. South Eastern Region Emergency Management Committee, E1.2.10: Confirming that REMO Di Gordon has recently transferred from her position as the Illawarra South Coast REMO to take up a REMO role in the Sydney Metropolitan Region.
- A34. TAFE NSW, T2.3.1: Writing in response to your letter regarding the proposal to establish a Food Hall in Building B at TAFE Western's Grenfell College.
- A35. Graham Roderick, T3.6.3: Tendering my resignation as taxi driver. My last day of taxi driving will be 23 October, 2015. **This item has been transferred to Section C**
- A36. The Hon. Katrina Hodgkinson MP, E3.4.1: Writing on behalf of my constituent in relation to his neighbour dumping rubbish on the adjacent up-stream paddock next to his paddock.
- A37. Hawkesbury City Council, C2.7.26: Advising at the Extra-Ordinary Meeting of Hawkesbury City Council Cr Kim Ford was elected as Mayor and Cr (Dr) Warwick Mackay OAM was elected as Deputy Mayor.
- A38. NSW Office of Local Government, A3.9.3: The Hon. Paul Toole MP has considered an independent review of backyard swimming pool barrier requirements.
- A39. Central NSW Councils, C2.7.3: Advising the Sustainable Economic Growth for Regional Australia (SEGRA) Conference will be held from 20 – 22 October 2015 at Charles Sturt University, Bathurst.
- A40. Weddin Development Committee, C2.6.33: Attaching the Agenda for the Weddin Development Committee AGM and monthly meeting.
- A41. Local Government NSW, A3.8.2: Advising the LGNSW's Annual Conference is to be held from 11 – 13 October 2015.
- A42. NSW Rural Fire Service, E1.3.8: Attaching the Agenda and the previous minutes for the upcoming Bushfire Management Committee meeting.
- A43. NSW Roadside Environment Committee, A3.6.65: Advising Travelling Stock Reserves (TSRs) are parcels of Crown Land reserved under legislation for use by travelling stock.
- A44. The Hon. Angus Taylor MP, A3.19.3: Advising the Hon. Angus Taylor MP said the NDIS was all about giving choice and control back to people with disabilities.
- A45. NSW Water Directorate, U1.6.6: Enclosing the Water Directorate's *Annual Review 2014/2015*.

- A46. Cowra Shire Council, C2.9.2: Advising at the Ordinary Meeting of Cowra Shire Council Cr Bill West was elected as Mayor and Cr Judi Smith was elected as Deputy Mayor.
- A47. Boorowa Council, C2.9.1: Advising at the Ordinary Meeting of Boorowa Shire Council Cr Wendy Tuckerman was elected as Mayor and Cr Christopher Corcoran was elected as Deputy Mayor.
- A48. NSW State Library, G2.6.1: Advising NSW local authorities are now invited to apply for a 2015/2016 Public Library Infrastructure Grant.
- A49. The Grenfell Record, A3.15.2: Advising the 2016-2017 Grenfell Record Community Guide is a local guide to all businesses and organisations in Grenfell and surrounds.
- A50. Hawkesbury City Council, C2.7.23: Advising the Mayor and Councillors of Hawkesbury City Council invite you to celebrate the launch of the Hawkesbury Australia Day Awards.
- A51. Adam Troy, P2.5.4: Advising that he accepts the Council's offer for an industrial block of land.
- A52. NSW Roads and Maritime Services, T3.5.4: Attaching presentations from the recent Regional Consultative Committee Meeting held in Dubbo on 9 September, 2015.
- A53. The Hon. Angus Taylor MP, A3.19.3: Advising the Hon. Angus Taylor MP is leading a call to changing outdated media laws to improve services for regional communities.
- A54. NSW Rural Fire Service, E1.3.22: Attaching the memo, agenda, previous minutes and the quarterly performance review for the upcoming Weddin Senior Management Team and Service Agreement meeting.
- A55. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 39/2015.
- A56. NSW Environment Protection Authority, A3.6.17: Advising WasteLocate is now being rolled out across NSW.
- A57. NSW Roads and Maritime Services, T3.5.4: Attaching part 2 of the presentations for the Regional Consultative Committee Meeting held in Dubbo on 9 September, 2015.
- A58. The Hon. Angus Taylor MP, A3.19.3: Advising the *Sky Muster* NBN satellite will deliver fast broadband for thousands of Hume residents and businesses.
- A59. Royal Agricultural Society Foundation NSW, G2.55: Advising the RASF Community Futures Grant Program is now open for applications.
- A60. The Hon Katrina Hodgkinson MP, A3.19.2: Advising the theme for Mental Health Month this October is *'Value Your Mind'*.
- A61. The Hon Katrina Hodgkinson MP, C2.1.3: Congratulating Cr Liebich on your re-election as Mayor of Weddin Shire Council.

SECTION B

Matters for Report

- B1. Jeff Roorda & Associates, R2.11.8: Requesting to seek your approval to provide Council's 2014 data return for the IPWEA *Road and Timber Bridge Benchmarking Report*.
- B2. Blayney Shire Council, E3.4.9: Advising that SafeEnvironments has been selected as the successful applicant for Request for Quotation 19/2015 – Development of Asbestos Management Plans.
- B3. Ivan Spyrdz, C1.2.1: Advising our Cricket NSW representative in your region is Matthew Tabbemor.
- B4. Phillip Diprose, R2.10.58: Advising it has now been over 2 ½ years since Council agreed to change the spelling of Goodes Lane to Goods Lane.

168 **RESOLVED:** Cr McClelland and Cr Brown that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. NSW National Servicemen's Association South West Slopes Sub-Branch, C1.1.3/C1.3.26: Advising it is nearly thirteen years since our sub-branch (consisting of ex-Servicemen from Boorowa, Grenfell, Young and Cowra) was formed and, in that time, has grown to become a well-known regional entity.

Operating costs have been mainly funded by small raffles throughout the year and a large annual fundraising raffle. The results of the raffle's ticket sales within our region over the last few years have declined so much that we are asking if we could please:

- a) receive a very welcome donation from the Weddin Shire Council for our operating costs.
- b) be placed upon your annual list of donation receivers.

RECOMMENDATION:

For Council's Consideration

- 169** **RESOLVED:** Cr McClelland and Cr Halls that Council write to NSW National Serviceman's Association South West Slopes Sub-Branch and request further information.

2. Grenfell Christian Bookshop Inc., C1.1.3: Writing on behalf of the Grenfell Christian Bookshop Incorporated to ask if Weddin Shire Council could see its way to providing a rebate on our 2015/2016 Shire Rates.

The Christian Bookshop has been a part Main Street for over 36 years and, like other businesses, has been finding it difficult to meet costs.

Weddin Shire Council has generously provided a Rates rebate in the past, for which we are very grateful, and we hope that a rebate will be possible this year.

RECOMMENDATION:

For Council's Consideration

- 170** **RESOLVED:** Cr Halls and Cr McClelland that the request be approved as per Council policy.

3. NSW Roads and Maritime Services, R2.54.4: Forwarding a copy of your Contractor Performance Report for the four monthly period ending 1 August 2015.

This report is part of requirements of the Road Maintenance Council Contract for works on roads and bridges on State Roads.

Note: Council was rated as Acceptable in 11 areas and Unsatisfactory in 2 areas (Environment and Quality). These two areas are currently being addressed. Council's overall performance was acceptable and Council was deemed to be suitable for further work.

Noted

4. Narrandera Shire Council, C1.8.7: Inviting your Council to work with Narrandera Shire Council in advocating for the retention of TAFE Facilities and Services in our Shires being Bourke, Corowa, Forbes, Goulburn Mulwaree and Weddin Shire.

These TAFE facilities have all been noted in recent media stories as earmarked for closure at some stage in the future.

A response would be appreciated by the 27 November as to whether your Council would like to work with Narrandera Shire and the other affected Shires to jointly lobby the NSW Government on this very important issue.

RECOMMENDATION: that Council:-

- i) write to the Hon. Katrina Hodgkinson MP objecting to the proposed closure of the Grenfell TAFE.
- ii) work with Narrandera Shire and the other affected Shires to jointly lobby the NSW Government.

171 **RESOLVED:** Cr Brown and Cr Parlett that Council:-

- i) write to the Hon. Katrina Hodgkinson MP objecting to the proposed closure of the Grenfell TAFE.
- ii) work with Narrandera Shire and the other affected Shires to jointly lobby the NSW Government.

5. MeasureUp, H1.7.1: MeasureUp is a Mobile DEXA Service used to determine the diagnosis of Osteoporosis for our patient demographic aged 70 years of age and over.

MeasureUp will be attending the “Grenfell Medical Centre located at 3 Weddin Street, Grenfell. We are requesting parking permission in Melyra Street on Monday, 2 November 2015 between 3.00 pm and 5.30 pm and Tuesday, 3 November between 9.00 am to 5.30 pm.

Note: Permission was granted as the service needs to be advertised.

RECOMMENDATION:

Confirm Action

172 **RESOLVED:** Cr McClelland and Cr Brown that the action be confirmed.

6. Macquarie and Lachlan Weeds Advisory Committees, C2.7.5: Advising funding of \$743,787 for 2015-2016 for the Central West WAP 1520 Project. This is 24% less than requested.

The Central West region will need to amend and resubmit its WAP1520 application based on the lower grant amount. Each agency will need to go back to their original worksheet to adjust their grant request.

RECOMMENDATION: that Council write to the Minister objecting to the reduction in grant funding to Weddin Shire Council.

173 **RESOLVED:** Cr Halls and Cr Griffiths that Council write to the Minister objecting to the reduction in grant funding to Weddin Shire Council.

7. Electrical Trades Union, NSW Branch, H1.3.11: Raising concerns regarding the recent announcement by Essential Energy to axe 1,400 regional jobs across NSW. It is now clear that no regional town will be spared from the loss of highly skilled good quality jobs from your local community.

The recent announcement by Essential Energy is that local councils will be slugged millions of dollars in additional costs relating to street lighting. In essence Essential Energy, supported by the NSW Government, are increasing cost pressures on regional communities while cutting vital regional jobs.

The ETU is seeking your support to save local jobs.

RECOMMENDATION: that Council offer a letter of support as requested.

174 **RESOLVED:** Cr Best and Cr Parlett that Council offer a letter of support as requested.

8. Grenfell Soccer Club Inc, P2.1.6: Grenfell Soccer Club would like to request permission to use Lawson Park grounds for the 7-a-side competition from Wednesday, 7 October 2015 and finishes in late February 2016. These games will be played on the league ground each Wednesday from 6.00 pm. We are also requesting permission to use the lights.

Juniors will play from 6.00 pm to 6.45 pm and the adult mixed comp will play from 6.45 pm till 8.30 pm.

We appreciate your maintenance of the grounds. We play on fields in many different towns during the winter season and our grounds certainly rate highly in comparison.

Note: Due to the competition starting on Wednesday, 7 October 2015 approval has been granted.

RECOMMENDATION:

Confirm Action

175 **RESOLVED:** Cr Brown and Cr Griffiths that the action be confirmed.

9. Graham Roderick, T3.6.3: Advising that I intend to cease work in the near future due to personal reasons and therefore tendering my resignation as taxi driver. My last day of taxi driving will be 23 October 2015.

RECOMMENDATION: that Expressions of Interest (EOI) be called to operate the Grenfell Taxi Service.

176 **RESOLVED:** Cr Brown and Cr Parlett that:-

- i) Expressions of Interest (EOI) be called to operate the Grenfell Taxi Service.
- ii) a letter of thanks be forwarded to Mr Roderick.

10. Local Government NSW, A3.8.2.2: Inviting you to attend our Mayor's Weekend Seminar in Sydney on 14-15 November, 2015.

This seminar reflects a widespread view that the role of Mayors is becoming even more important and demanding. It addresses issues faced by Mayors in metropolitan and rural and regional settings, and covers the vital skills and knowledge they require in order to perform their varied tasks effectively and in a thoroughly professional manner.

This program is designed specifically for Mayors, Deputy Mayors and those Councillors who are considering standing in the position of Mayor in the near future.

RECOMMENDATION:

For Council's Consideration

Noted

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 OCTOBER 2015

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

177 **RESOLVED:** Cr Griffiths and Cr McClelland that the late correspondence be received and dealt with because of the urgency of the matters.

11. Grenfell Mens Shed, C1.3.31: Forwarding an update on progress with the organising of the unveiling ceremony – Len Wallace Memorial Sculpture and to seek some assistance with a few minor aspects.

Copy forwarded to Councillors

RECOMMENDATION: that Council assist as requested.

178 **RESOLVED:** Cr Halls and Cr Brown that Council assist as requested.

12. MeasureUp, H1.7.1: MeasureUp is a Mobile DEXA Service used to determine the diagnosis of Osteoporosis for our patient demographic aged 70 years of age and over.

The Service is very similar to that which is provided to the community by Breast Screen and mobile Blood Bank Laboratories.

MeasureUp will be attending the “Main Street Medical Centre located at 139 Main Street, Grenfell. We are requesting parking permission in Melyra Street on:-

Wednesday, 4 November 2015 between 9.00 am to 5.30 pm

Thursday, 5 November 2015 between 9.00 am to 5.30 pm

Friday, 6 November 2015 between 9.00 am to 11.30 am

Note: Permission was granted as the service needs to be advertised.

RECOMMENDATION:

Confirm Action

179 **RESOLVED:** Cr Brown and Cr Griffiths that the action be confirmed.

13. Clr J Niven, C2.2.6: Writing to apply for a Leave of Absence from the November Meeting of the Weddin Shire Council in order to attend a Roads to Recovery conference.

RECOMMENDATION: that the leave be granted as requested.

180 **RESOLVED:** Cr McClelland and Cr Best that the leave be granted as requested.

14. Stephen Sykes, P2.12.17: Forwarding presentation documents regarding the future operation of the Grenfell Medical Centre.

Copy forwarded to Councillors

Noted

181 **RESOLVED:** Cr McClelland and Cr Best that the Correspondence be noted except where otherwise resolved.

8 October 2015

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Office of Local Government – ‘Fit for the Future’ Proposal, C2.10.9

As Councillors are aware Council's 'Fit for the Future' submission, Rural Council Proposal – Template 3 was submitted to the Independent Pricing and Regulatory Tribunal (IPART) on Friday 26 June, 2015.

Council's submission essentially illustrated that Council will endeavour to work as part of the proposed Central West Joint Organisation (JO), sub-regionally with neighbouring Councils in the (JO) and outside the (JO) with the other ten (10) proposed Rural Councils.

Council's proposal also included a comprehensive plan to ensure we will become 'Fit for the Future' by meeting all of the other required targets for our ratios over the next three to four years.

IPART are currently reviewing all of the 144 (there were 8 Far West Councils not required to submit proposals) submissions and will report to the Minister for Local Government the Hon Paul Toole MP by Friday 16 October, 2015, whereby the Minister will then respond to the report.

For Information

Noted

2. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

As previously reported to Council consideration is currently being given to the future operation of the Weddin Regional Health Hub.

A draft business plan has been developed and placed on public display for comment. It is planned to present and discuss the draft plan at a workshop to be held at 3:30pm on Thursday 15 October, 2015 prior to the Council meeting.

Discussions have been held with our local doctors, Western area health services, headspace and other medical practitioners i.e. chiropractor, dentist, podiatrist during the exhibition period to seek their input and ensure they have a thorough understanding of the models proposed in the business plan.

THE GENERAL MANAGER'S REPORT

After the business plan is adopted by Council it is envisaged that a service provider will be engaged. Expressions of interest (EOI's) will be then called for medical practitioners to operate from the Weddin Regional Health Hub.

RECOMMENDATION: that Council:-

- i) adopt the business plan as presented.
- ii) proceed to develop a tender process for the delivery of services in the Weddin Regional Health Hub.

182 **RESOLVED:** Cr Brown and Cr McClelland that:-

- i) Council adopt the business plan as presented.
- ii) the Centre be named Grenfell Health.
- iii) Council proceed to tender to engage a service provider to deliver services for Grenfell Health.

3. Australia Day Awards, C1.5.2

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting.

The open awards are for:-

- Citizen of the Year
- Senior Citizen of the Year
- Community Event/Organisation of the Year
- Community Achievement Awards in any category.
- Achievement Award – each secondary and primary school in the Shire.
- HSC Academic Award – Henry Lawson High School

Selection of all winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

RECOMMENDATION:

It is recommended that:-

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

183 RESOLVED: Cr McClelland and Cr Halls that:-

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- ii) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.
- iii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- iv) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.

4. Australia Day 2016 Ceremonies, C1.4.2

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the historical society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisations will again organise the village ceremonies.

RECOMMENDATION: that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2016 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose.

184 RESOLVED: Cr Halls and Cr McClelland that:-

- i) the arrangements outlined above for Grenfell be confirmed,
- ii) Council offer a donation of \$250 towards the 2016 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- iii) the village organising committees be appointed as section 355 committees of Council for this purpose.

5. Christmas Competition – Grenfell, T4.3.1

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas displays in Grenfell over the last few years, with some prizes being privately sponsored.

The competition has been keenly contested and adds to the season's festivities. The winner is chosen by a “People's Choice” competition in the Grenfell Record and the prizes presented at the Vaughn Park Combined Christmas Party.

RECOMMENDATION: that:-

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Vaughn Park Combined Christmas Party.

185 RESOLVED: Cr Parlett and Cr Brown that:-

- i) Council offer prize money of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas displays in Grenfell, unless otherwise sponsored.
- ii) Council invite an out-of-town judge to adjudicate the competition.
- iii) prizes be presented at the Vaughn Park Combined Christmas Party.

6. Christmas Competitions – Villages, T4.3.1

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the three villages. No competition was held in Bimbi last year, as Bimbi was combined with the Quandialla competition.

RECOMMENDATION: that:-

- i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees,
- iv) prizes be presented at the Australia Day or other local ceremony.

186 RESOLVED: Cr Halls and Cr Brown that:-

- i) Council offer \$100 prize money from the donations vote for Christmas competitions in Greenethorpe, Caragabal, and Quandialla/Bimbi,
- ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate.
- iii) the competitions be locally judged as arranged by the committees,
- iv) prizes be presented at the Australia Day or other local ceremony.

7. Christmas Arrangements, P1.5.1

- (a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December.

In 2014 the Councillors dinner was held at the Grenfell Country Club in conjunction with senior staff, committee members and retired employees. The outdoor and indoor staff held their own respective functions in Grenfell with Council making a \$300 donation to both functions.

RECOMMENDATION: that:-

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees,
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

187 RESOLVED: Cr Parlett and Cr Niven that:-

- i) Councillors hold a Christmas function in conjunction with senior staff, committee members and retired employees,
- ii) Council note the arrangements for the outdoor and indoor functions and donate \$300 to each function.

THE GENERAL MANAGER'S REPORT

- (b) Council offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 29, 30 and 31 December 2015. It is proposed that the office will reopen on the 4 January 2016.

RECOMMENDATION: that Council offices be closed from 25 December 2015 until 4 January 2016 and office staff be granted 3 days special leave for the 29 – 31 December 2015 in lieu of overtime worked.

- 188** **RESOLVED:** Cr Best and Cr Halls that Council offices be closed from 25 December 2015 until 4 January 2016 and office staff be granted 3 days special leave for the 29 – 31 December 2015 in lieu of overtime worked.

8. Code of Conduct Complaints – Annual Report, C2.4.1

Clause 12.33 of Council's Code of Conduct requires the General Manager to report annually on code of conduct complaints.

There were nil complaints for 2014/2015.

For Information

Noted

9. November Council Meeting C2.8.1

Councillors are reminded that it was resolved at the February 2014 Council Meeting that the November Meeting be a morning/day meeting.

The meeting will commence at 9:00am on the 19 November, 2015 and the change will be advertised.

For Information

- 189** **RESOLVED:** Cr Halls and Cr McClelland that the Ordinary November Council meeting commence at 8:00am on the 19 November, 2015 and that the change be advertised.

GLENN CARROLL
GENERAL MANAGER

- 190** **RESOLVED:** Cr Best and Cr Griffiths that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

8 October 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2015:

Bank Account	
Westpac	- \$ 35,937.64
Investments	
Westpac	<u>6,500,000.00</u>
Total Investments	<u>\$6,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2015.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for the Month of September follows:

Rates Receipts	183,479.32
Credit Union Agency Commission	607.20
Interest on Investments	23,476.43
Development & Building Application Fees	12,563.00
CTC Income	5,729.80
Caravan Park Income	8,039.65
Other	<u>5,547.58</u>
Total	<u>\$239,442.98</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 30 September 2015.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	517,479	199,222
Grenfell Town Streets Maintenance	168,722	35,912
Village Maintenance - Caragabal	6,000	2,094
Village Maintenance - Greenethorpe	6,000	957
Village Maintenance - Quandialla	6,000	2,112
Garbage / Recycling Collection	129,000	30,320
Quandialla Recycling Station	8,000	1,221
Greenethorpe Collections	8,000	1,357
Commercial Waste Collection	18,000	2,854
Grenfell Waste Depot Manning / Plant Hire	135,000	27,128
Tips Working Expenses	49,000	13,989
Grenfell Tip Green Waste Processing	20,000	0
Grenfell Cemetery Maintenance	39,000	2,663
Grenfell Lawn Cemetery Maintenance	30,000	18,691
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(14,141)
Noxious Plants	84,500	17,462
Noxious Plants - Extra	20,000	0
Parks & Gardens	206,262	45,281
Library Expenditure	95,053	23,733
Baths Income	(25,000)	0
Baths Expenditure	134,909	15,719
Caravan Park Income	(57,000)	(18,637)
Caravan Park Expenditure	103,635	21,543

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	49,301	92,102
2015/16 National Roads (SH17)	44,349	46,387
2015/16 Regional Roads Block Grant	768,000	132,229

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Greenethorpe - Bumbaldry road	546,291	0
Grenfell Medical Centre - K&G & Footpath	142,036	0
Grenfell Streets Construction	64,579	0
Grenfell Kerb & Gutter	27,315	0
Grenfell Streets - Foot paving	10,926	0
Gravel Resheeting	152,961	22,431
Total	944,107	22,431

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	0
BALLENDENE ROAD (R2R)	345,593	0
DRIFTWAY ROAD (R2R)	533,685	0
TYAGONG CREEK ROAD (R2R)	200,000	169,275
Total	1,279,278	169,275

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for September has been of a routine nature and is as follows:

- Continued liaison with Council's Debt Recovery Firm Outstanding Collections
- Continued monitoring of existing payment arrangements, establishment of new arrangements and following up with further action where required
- Outstanding Instalment letters issued
- One month letters of demand issued

Other debt collection activity has been of routine nature.

The outstanding rates & charges percentage as at 30 June 2015 was 8.03% compared to the 30 June 2014 figure of 10.62%. This is a good result and reflects the effort and focus that has been placed on Debt Recovery activity by Council staff. It is hoped that a sustained focus on debt recovery will continue to improve the outstanding rates percentage.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

5. Preparation of the 2014/2015 Financial Statements, A1.6

In preparing the 2014/2015 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare and sign a statement in the approved form as to its opinion on the general purpose financial reports.

The declaration states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

191 RESOLVED: Cr Brown and Cr McClelland that Council endorse the Mayor, Deputy Mayor, General Manager and Director Corporate Services to sign the statement on Council's behalf.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- A quote for a subscription to Wavesound's ZINIO e-magazine database has been received. Current planning is to use part of the 2015/16 Local Priority Projects grant to fund a twelve-month subscription as a trial to assess interest in this service provision.
- The Young Library has chosen to send written notes regarding accessing the State Library e-book collection rather than a member of staff for onsite training. It is anticipated that the librarian may visit the Young Library for further assistance in the future.
- The pasta-making demonstration and author visit on Friday, 18th September, attracted a small attendance but attendees enjoyed the morning and the presenters commended the organization of the event.
- The programme of weeding across the print collections has been completed with weeded stock being offered for sale or donation. Weeding of audio-visual collections will be undertaken next year.
- A twenty page Procedures Manual has been prepared and with the draft currently being reviewed by the casual library staff before final publication. This will assist in the training staff in the future.
- The public access computer has been repaired and re-installed.
- The Friends of Grenfell Library have begun planning for the 2016 Seniors Morning Tea.
- The librarian will be absent on leave for two weeks from 28th September, with Ms Christine Cuddihy and Mrs Trish Stevens relieving.

Otherwise activities were of a routine nature.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Prepared minutes for September Weddin Development Committee and agenda for AGM and Weddin Development Committee meeting to be held on 6 October 2015. Prepared correspondence as secretary of WDC.
- Finalised card design for Why Leave Town shopping card promotion. Co-ordinated guest speaker Stephen Sykes for the October meeting who is to talk on the Grenfell Medical Centre and its economic development impacts.
- Prepared content for Weddin Development Committee feature in Discover Magazine.
- Distributed funding opportunities to interested community groups.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Prepared and actioned minutes for August tourism meeting including sourcing of quote for brochure display wall. Prepared agenda for October Tourism meeting. Prepared content for Grenfell Personalities page of Grenfell website.
- Coordinated Gold Fest on September 26th including demonstrations of gold panning, furniture, saddler, blacksmithing, sign writing, blade shearing and spinning, millinery and whip making expert talks on bushranger and rail, re-enactments, petting zoo, musicians, artefact displays, bus tour, promotion.
- Actioned Art Gallery Committee minutes including sourcing of quotes for frosting removal. Prepared letter of payment for t.Arts exhibition. Prepared Art Gallery coordinator report. Prepared agenda for October Art Gallery meeting.
- Prepared Sesquicentenary agenda. Presented merchandise and signage quotes.
- Took community hub bookings, distributed and collected paperwork from clients.
- Researched and recorded 6 radio interviews, 8 Facebook posts and updated TV screen 5 times.
- Updated Weddin Shire attractions on Visit NSW website.
- Coordinated Weddin Mountain Muster bus trip to Iandra Castle. Sourced and provided maps for Weddin Mountain muster committee.
- Liaised with community groups over professional photography offer.
- Placed HLF AGM advert.

THE DIRECTOR CORPORATE SERVICES' REPORT

- Liaised with a company who runs endurance sporting events over the development of a Reggie McNamara themed cycling race and a half marathon running race. Proposed attendance at the event would be 450 cyclists and 550 runners. Whilst a full economic impact has yet to be completed this event could conservatively bring \$167,000 to the town. (Current Central NSW visitor expenditure is \$167/ trip). The event management company will work closely with the local traffic committee to determine if Grenfell is a viable town to base this race event.
- Distributed tourism brochures to surrounding visitor centres.
- Attended AVIC training day in Temora.

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Conducted services and repairs for 34 residential customers 8 business customers.
- Sold laptops/computers to 1 residential customer and 2 business customers.
- Sold software, parts and accessories to 39 residential customers and 11 business customers.
- Sold ink and toner cartridges to 19 residential customers and 1 business customers.
- Delivered 4 individual lessons.
- Ran 5 Computer Club group lessons covering Search Engines, Web browsers, Importance of computer security and passwords.
- Have had multiple enquiries from surrounding towns including Cowra and Young, resulting in sale of parts and services.
- Newspaper article submitted to paper covering Mobile Device Security.

For Information

Noted

10. 2014/2015 Financial Statements, A1.6

The 2014/2015 Financial Statements have been completed and Council's external auditors Intentus Chartered Accountants have indicated that they will conduct the audit commencing 8 - 9 October 2015.

Following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public. Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

THE DIRECTOR CORPORATE SERVICES' REPORT

It is anticipated a formal presentation of the accounts will be made by Council's auditors at the November 2015 Council Meeting.

For Information

Noted

LACHLAN GIBSON **DIRECTOR CORPORATE SERVICES**

- 192** **RESOLVED:** Cr Parlett and Cr Niven that except where otherwise dealt with the Director Corporate Services' report be adopted.

The Mayor welcomed Mr Adrian Milne to present the Director Engineering report.

8 October 2015

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (4 October 2015)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
 - repair edge break
 - trimmed over hanging tree branches
 - sprayed under guardrails for weeds

SH17 - general maintenance
 - extra road maintenance required due to wet weather
 - sprayed under guardrails for weeds

MR398 - general maintenance

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- sealed Beazleys Bridge approaches
- sealed Tyagong Creek Road heavy patches
- started Greenethorpe-Bumbaldry rehabilitation

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- maintenance graded Nowlans Lane, Beazleys Lane, Arramagong Road, McCanns Lane, Gannons Lane, Maddens Lane, Nealons Lane, Napiers Lane, Reeves Lane Gaults Lane, Hamptons Lane, Schneiders Lane and Lynchs Lane
- spraying road shoulders

1.4 Urban Maintenance/Construction

- general maintenance
- replace Grenfell Town Area alcohol signs

For Information

Noted

2. Other Works

- conducted first aid course
- reinstate barrier Top Lawson Oval after car park use
- preparation for Gold Festival
- supply bins for Weddin Mountain Muster and Jockey Club
- erect shade sail, new swings, new rocker, bubbler at Greenethorpe
- pool repairs/maintenance

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- lifted street trees
- planted trees at the Railway Station

2.2 Cemeteries

The following graves have been prepared from: 6 September 2015 to 4 October 2015:-

Grenfell Lawn	–	1
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- topped up sunken graves
- attached several plaques
- sprayed cemetery
- replace damaged trees around new section lawn cemetery

2.3 Sewer Mains

One (1) sewer choke has been attended to during the last month, none in the relined section.

2.4 Private Works

- sold two loads of gravel to a rate payer
- cleared a sewer choke for a rate payer

2.5 Village Maintenance

- general maintenance

2.6 Vandalism

Urban - Damaged to Vaughn Park fence \$1,000

Rural - Nil

Total Cost: \$1,000

Progressive Cost Urban: \$2,000

Progressive Cost Rural: \$0.00

(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Greenethorpe-Bumbaldry Road project
- continue maintenance grading
- spraying and slashing road shoulders

3.2 Urban

- general maintenance

THE DIRECTOR ENGINEERING'S REPORT

3.3 Villages

- general maintenance
- slashing and grading firebreaks

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 5258	Bogey Axle Coolroom	Repair tow hitch.
BFO 6752	RFS Truck	Replace fuel hose, rego, rebuild foot valve.
PI 5301	Quandialla Ride On Mower	Repair deck.
PI 3954	Tip Trailer	Repair tailgate.
PI 2095	Nissan Ute	Fit ute out.
PI 2094	Nissan Ute	Fit ute out.
PI 3826	Old Garbage Truck	Repair wiring.
PI 4100	Bromag BW 20 Roller	Repair steering arm, change batteries.
PI 4098	Isuzu Cab Chassis (Water Cart)	Modify tray.
PI 2087	Ute	Strip ute.
PI 3958	Western Star	Free up tailgate, replace air lines.
PI 3960	Superdog	Weld "A" frame.
PI 3953	Garbage Truck	Repair electrics, test power supply.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Heavy patching on SH17 and SH6 is planned to commence on 19 October 2015.

Reseal works are still being planned.

Eight kilometres of tree trimming on SH6 East has been completed by Council staff and is very effective.

For Information

Noted

6. Noxious Weed Report – September, C2.8.12

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Bridal Creeper, Prickly Pear, Scotch Thistle, Wild Radish, African Boxthorn, Green Cestrum
- Grenfell cemetery & Bimbi cemetery sprayed with a residual to reduce Spiny Burrgrass during summer months.
- Areas sprayed – Marsden, Berrigan, Tiranna, Caragabal, Pullabooka, Barbingal, Wheoga, Yuline, Bolungerai, Bogalong, Eualdrie
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.

For Information

Noted

7. Western Star, P4.20264

One of Council's employees, Mr John Brandt, requested permission to enter Council's Western Star truck in the recent Grenfell Show in his own time.

He detailed the truck in his own time and achieved "Best Working Truck" in the Grenfell Transport Show.

A letter of congratulations has been sent to Mr Brandt.

For Information

Noted

8. IPART – Request for Data, R2.11.8

Council, on an annual basis, completes a data return for the IPWEA Road and Timber Bridge Benchmarking Report.

A request has been received from Jeff Roorda and Associates on behalf of IPART for Council to provide the 2014 data at individual Council level as part of their assessment of Council's Fit for the Future proposals and sign a Data Release Assessment with the following conditions:

1. The data and information requested shall not be shared with any third party without written approval.
2. It is understood that this data and information is the Intellectual Property of Council.
3. This agreement is effective when the request is approved and signed by all parties.

RECOMMENDATION: that Council sign the Data Release Agreement for the IPWEA (NSW) 2014 Road and Timber Bridge Benchmarking Report.

193 RESOLVED: Cr McClelland and Cr Brown that Council sign the Data Release Agreement for the IPWEA (NSW) 2014 Road and Timber Bridge Benchmarking Report.

THE DIRECTOR ENGINEERING'S REPORT

9. Request for Quotation 19/2015 – Development of Asbestos Management Plan, E3.4.9

Blayney Shire Council has coordinated quotations from firms to develop Asbestos Management Plans for Blayney, Cabonne, Oberon and Weddin Councils and Central Tablelands Water with Safe Environments Pty Ltd being the successful applicant.

The quoted cost of the plan is \$5118.79 which will be funded from the 2015 Financial Assistance Grants (FAG) Program.

Council will now engage Safe Environments Pty Ltd to prepare the Plan.

RECOMMENDATION: that Council engage Safe Environments Pty Ltd to prepare the Asbestos Management Plan for Weddin Shire building at a quoted cost of \$5118.79, with funding to be from the Financial Assistance Grants (FAG) Program

194 **RESOLVED:** Cr Parlett and Cr Best that Council engage Safe Environments Pty Ltd to prepare the Asbestos Management Plan for Weddin Shire building at a quoted cost of \$5118.79, with funding to be from the Financial Assistance Grants (FAG) Program

10. Proposed Stan McCabe Junior Development Programme, C1.2.1

The Director Engineering contacted the General Manager – Game Development, Cricket NSW who advised that the representative for this region is Matthew Tabbemor.

The Mayor and the Director Engineering met with Matthew on Friday 2 October, 2015 to discuss Ray Smith's proposal for cricket in Grenfell. Cllr N Hughes was an apology.

Matthew was supportive of Ray's proposal but was not supportive of the proposal taking over from the existing Cricket NSW programs such as Milo Cricket, or Junior Cricket.

Matthew advised that Cricket NSW had plans for major facilities to be built in the metropolitan area (10) and 10 in regional areas such as Orange, Wagga Wagga, Dubbo and Tamworth, subject to funding in the future, and these facilities would only be constructed if they made a return on investment.

Matthew noted the increase in numbers of children of all abilities from 19 to 46 and requested that if extra facilities over and above what was available now were required, he may be able to provide some assistance in applying for grants.

Matthew said that he would be happy to meet with Council's delegates to further the matter as the need arose.

For Information

Noted

11. 2015 RMS Regional Consultative Committee, T3.5.4

The Mayor and Director Engineering attended the annual RMS 2015 Regional Consultative Committee meeting at Dubbo on Wednesday 9 September, 2015.

The following matters were discussed:

- RMS has been provided significant extra funds for projects throughout the Western Region and will rely on all Councils to assist in the delivery of these projects.
- Australian Government Black Spot funding continues – now addresses the reduction of the likelihood of severe casualties as well as deaths.
- Active Transport - \$3 million available for Pedestrian Access and Mobility Plans (PAMP) for Councils. It is proposed to seek funds under this program for a PAMP for Grenfell which will address conflict points for pedestrians, mobile scooters and motorists.
- REPAIR Program – submit proposals by the end of November 2015.
- Block Grant Agreement to be sent to Councils by 1 November, 2015 (late).
- New round of Fixing Country Roads – by November 2015.
- Review of Natural Disaster Program being carried out.
- Bridge Renewal Program – announced shortly.
- Newell Highway Corridor Strategy completed.
- Heavy Vehicle Access – requesting consent from Councils on Performance Based Standards
- Planning – RMS requires electronic referrals.

The meeting was informative and very different from previous Regional Meetings.

For Information

Noted

12. Forbes Street Caravan Parking, R2.4.15

The Forbes Street caravan parking continues to be well patronised.

Sally Bourne has been engaged to prepare several concept plans for the beautification of Forbes Street. The concept plans will be reported to Council when received.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

13. NSW RFS 2015 Local Government Forum, E1.3.1

The Director Engineering attended the NSW RFS 2015 Local Government Forum at Forbes on Tuesday 6 October, 2015. The Mayor was an apology.

Jason Heffernan, Assistant Commissioner, spoke on the following topics:

- Social Media being used much more frequently during fires
- A large air tanker (Hercules C-130J) carrying 15,000L and a very large air tanker (Rockwell Turbo Commander 690B DC 10) carrying 43,900L will be deployed this year to fight fires with travel times being 1 hour to anywhere in the State
- Hazard reduction works being commenced
- 10.2% increase in 2015/2016 budget (per brigade stations and Fire Control Centres)
- Red fleet on Council's books showing depreciation. The Assistant Commissioner stated that many Councils do not account for this as the red fleet is not a Council asset
- Section 44 funding and reimbursements – a number of requirements to be met
- 10/50 Vegetation Clearing Legislation
- \$22.9 million carried forward from 2014/2015 for Stations and Centres not spent and \$20.1 million allocated for Stations and Centres in 2015/2016. The Assistant Commissioner commented that his department was slow in paying Councils as in previous years and he said he would look into it

For Information

Noted

14. Tree Trimming – Greenethorpe, C1.1.3

The Greenethorpe Hall Committee has requested that two trees on the southern side of the hall be trimmed to reduce the risk of limb damage to the building.

The Committee has obtained two quotations and are seeking financial support to help meet the cost of the trees' removal. The quote is approximately \$3,600 including stump grinding and the Committee would be happy with a 50% donation towards the work.

The yellow-box trees have been assessed as in poor condition requiring attention.

The Hall Committee arranged for the trees to be removed on 6 October, 2015 and 8 October, 2015.

RECOMMENDATION: that Council:-

- a) donate 50% towards the cost of removal of the trees
- b) fund the donation from the Rural Local Roads vote.

195 **RESOLVED:** Cr Brown and Cr Best that Council:-

- a) donate 50% towards the cost of removal of the trees.
- b) fund the donation from the Rural Local Roads vote.
- c) advise the Greenethorpe Hall Committee that the correct procedure was not followed to remove the trees.

15. O'Brien Tributary Public Information Session, E2.9.6

Following the advertising of the proposed O'Brien Tributary Drainage Improvements which closed on 31 July, 2015, no comments were received.

A public information session was convened on Wednesday 23 September, 2015 at the Hub with representatives from Lyall & Associates addressing the session on the various proposed schemes. A representative from the Office of Environment was also in attendance to answer any funding questions. The Director Engineering and M Nirupan were also in attendance. There were approximately 19 residents and Crs McClelland and Brown in attendance.

A number of questions were answered, and the meeting progressed smoothly with the preferred option being to construct a detention basin above Brickfield Road to attend to the flows and pipelines constructed along the southern stormwater easement of Oliver Court and along the northern boundary of 30 Warraderry Street.

The Director Engineering and A Milne subsequently met with Mr and Mrs Barr on Tuesday 29 September, 2015 to discuss the proposed works.

The Public Information Session will be discussed at the next meeting of the Floodplain Committee.

For Information

Noted

16. Naming of Goodes Lane, R2.10.058

Mr Diprose has written to Council enquiring as to when the Goodes Lane name change will occur.

Council previously resolved as follows:

“that Council agree to the correction subject to no contrary submissions being received”

The advertising process will now go ahead as resolved.

For Information

Noted

WILLIAM TWOHILL
DIRECTOR ENGINEERING

196 **RESOLVED:** Cr McClelland and Cr Griffiths that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

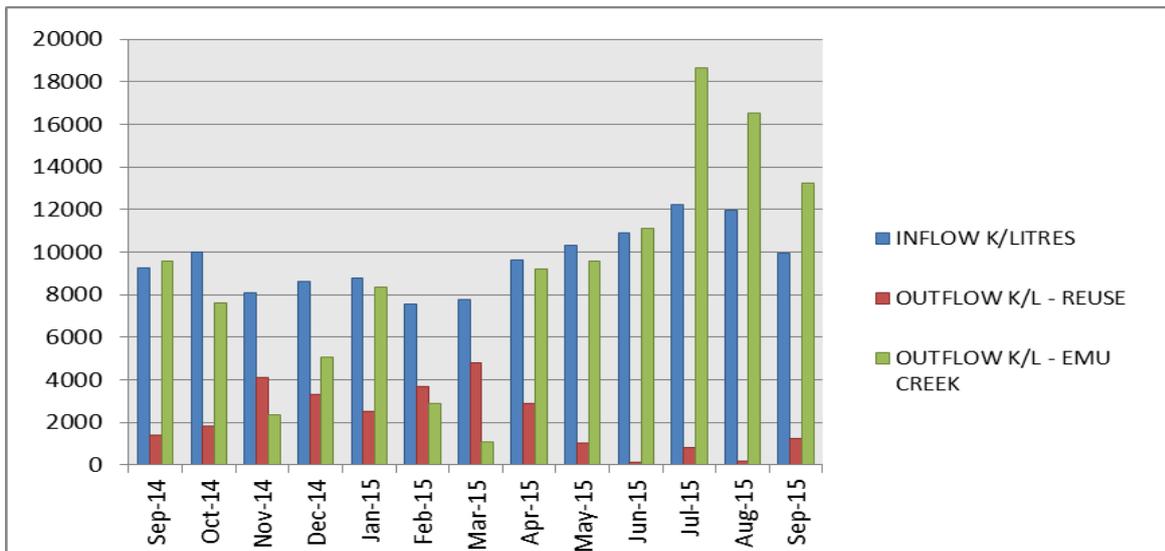
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2015 was 9,940kl with the daily average of 331.33kl. Outflow for irrigation for reuse was 1,229kl and discharge to Emu Creek 13,247.20kl.

The highest daily recording of 432kl occurred for the 24 hours ending 6.30 am on 1 September 2015 and the lowest of 285kl for the 24 hours ending 6.30 am on 25 September 2015.

A total rainfall of 7mm was recorded for the month.



For Council's Information

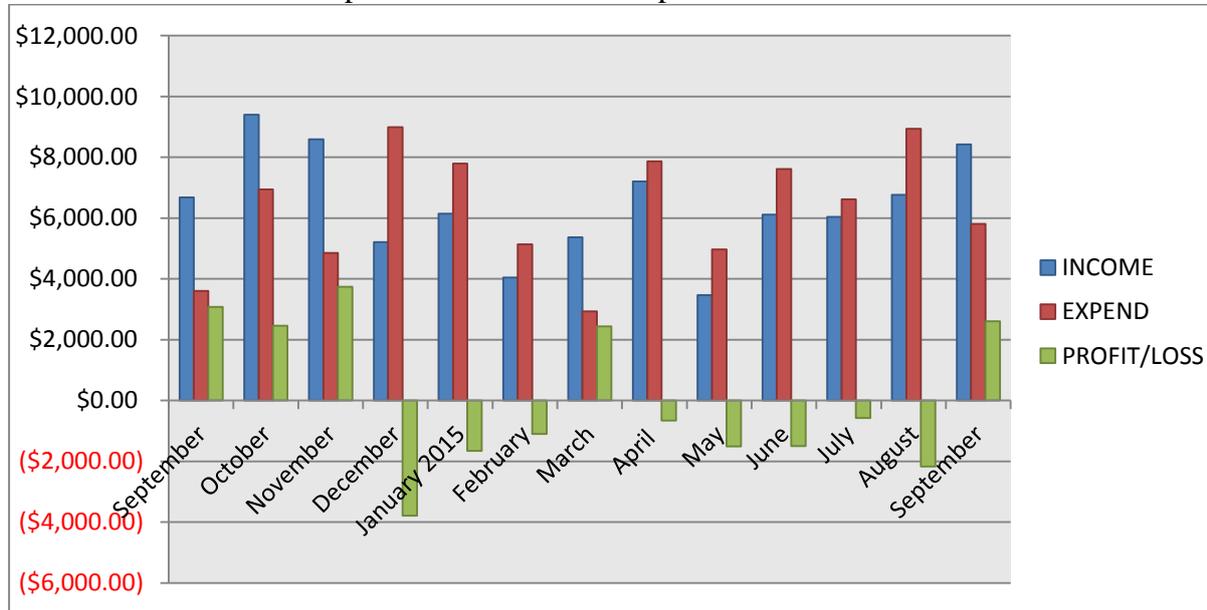
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Caravan Park Operations, P2.3.3

Income for the month of September 2015 was \$8,418.00 with expenditure of \$5,811.24 resulting in an operational profit of \$2,606.76 the month.

There were 249 sites occupied for the month of September 2015.



For Council’s Information

Noted

3. Quandialla Swimming Pool, P2.3.2

The Quandialla Swimming Pool will open for the 2015/16 season on Saturday 31st October 2015.

Chemicals have been delivered and a technician is due to service the chlorinator before starting up the plant, which should happen by mid-October.

Repairs to concrete concourse, facilities, new doors to shop and storage areas, new filter cartridges, new septic effluent pump, tile removal and rendering of blocks, tidying up of grounds and general maintenance are being carried out.

For Council’s Information

Noted

4. Grenfell Swimming Pool, P2.3.1

Preparation for the 2015/16 season has commenced. The pool will open on Monday 12th October 2015.

Repairs have been carried out in the pool incorporating treatment of expansion plate covers, painting of lane lines, concrete shaving for trip hazards and general maintenance.

For Council's Information

Noted

5. Household Chemical Cleanout, E3.3.14

Netwaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of- date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

You can drop off these materials:

From your home:

- Solvents and household cleaners
- Floor care products
- Ammonia based cleaners
- Fluorescent globes and tubes

From your car:

- Car batteries
- Motor oils, fuels and fluids

From your garage:

- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis
- Hobby chemicals
- Paint & paint related products
- Pesticides, herbicides
- Poisons

Including materials with the following logos:



Only household quantities accepted 20kg or 20L maximum container size – this service is not available to businesses or for commercial quantities.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Media campaign will involve the following:

- TV advertisements will air on PRIME and WIN TV from 18 October for 3 weeks
- Advertisements in local paper
- Advertisements on all relevant radio stations from 1 November
- NetWaste will also issue a regional media release toward end of October.

Collection will take place at the Grenfell Waste Depot on **Tuesday 17 November 2015 between 8am – 11am.**

For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
29/2015	Andys Design & Drafting	Alteration of Roof Structure & Install Storage Silo	\$40,000	Lot: 2 DP: 819405 West Street GRENFELL NSW 2810
31/2015	SA & CL Lawler	Swimming Pool	\$16,000	Lot: 358 DP: 754578 16 Dagmar Street GRENFELL NSW 2810
32/2015	R McClintock & Co Pty Ltd	Use of land/building with building alterations/addition	\$50,000	Lots: 1 & 2 DP: 569688 Berrys Road GRENFELL NSW 2810
33/2015	SA Mawhinney	New Shed	\$15,000	Lot: 450 DP: 754578 39 Bradley Street GRENFELL NSW 2810
34/2015	DA Reid	New Shed	\$18,500	Lot: 1 DP: 364179 43 Wood Street GRENFELL NSW 2810
35/2015	PJ Rolls	New Shed	\$15,000	Lot: 561 DP: 754578 63 Melyra Street GRENFELL NSW 2810

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

Brickwork to parapet level has been completed with appropriate flashings completed to weatherproof the adjoining building.

Council's structural engineer has inspected the site and is satisfied the works are structurally adequate and will provide further advice regarding the final demolition stage.

Timber framing has been constructed to support this brick wall prior to continuing through the roof with the construction of the parapet wall.

Council has requested that the standard subcontract agreement be prepared for the various works and it is envisaged three major components will be awarded shortly.

The request for quotes that were forwarded to contractors with the capacity to carry out works has been continued with several responses received.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

- Stage 1 – 50m pool, plant and concourse
- Stage 2 – Amenities
- Stage 3 – Splash Pad and Program Pool

Council's intention is to go to tender in October with an 8 week process looking to assess and recommend determination at Special Council Meeting in late January/early February 2016.

Council has also resolved to demolish the shell and concourse outside the tender process and handover the cleared site to the builder.

Work has been carried out internally and on site to verify the extent of the Stage 1 works and their interaction with the remainder of the site.

After consideration of the staging proposal and its impacts on the existing buildings and concourse areas, Council resolved to:

- Demolish the pool and concourse, amenities and existing Plant room/supers office.
- Install temporary amenity buildings, swim club room and Managers office at the southern end of site, very much in the positions set out in the final plan.
- The existing wading pool will remain and be serviced with the appropriately sized plant and housed in a prefabricated shed. The pool will be re plumbed to this unit. This work will be outside the contract and carried out by Council.
- There may be an extent of concreting outside the staged area to allow appropriate access and weather proofing and control of stormwater and this will be carried out by council.
- The kiosk will also be demolished.
- Temporary power box will be required as the existing is in the manager's office. It is appropriate to keep the supply at this point and provide underground supply to the plant room.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Amended documentation has been prepared recognising the staging of the development and will be forwarded to Council's Solicitor for compilation prior to the formal tender being advertised on 23 October 2015 for eight weeks ending on 18 December 2015.

For Council's Information

Noted

BRENDAN HAYES
DIRECTOR ENVIRONMENTAL SERVICES

197 **RESOLVED:** Cr Halls and Cr Brown that except where otherwise dealt with the Director Environmental Services' report be adopted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 24 SEPTEMBER 2015 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. **PRESENT:** P Moffitt, J Hetherington, L Thomas, K Starr, J Mitton, P Starr, P Grossman, H Moffitt, P Livingstone, J Black, A Carr and W Twohill.

2. **APOLOGIES:** G Carroll, J Parlett, C Brown, L Carroll, G Nicoll and M Nicoll.

Resolved: L Thomas and H Moffitt that the apologies be accepted.

3. **MINUTES**

Resolved: P Grossman and L Thomas that the minutes of 30 July, 2015 be adopted.

4. **BUSINESS ARISING:**

4.1 **Tree, Rock, Time Capsule and Concrete Plinth**

a) Tree – a number of species were discussed. It was agreed that Roma Sinclair would turn the first sod, and that the Grenfell Record will photograph the event.

Resolved: J Hetherington and P Starr that a 1m high flowering gum be planted in September/October 2015 with Roma Sinclair to turn the first sod.

b) Rock – photographs of rocks were tabled and it was agreed that the Committee meet at 9:00am on Monday 28 September 2015 at the depot to view the rocks.

c) Time Capsule – a concrete pipe or box be buried in the ground at the same time as the tree is planted to minimise disturbance to the tree roots.

d) Concrete Plinth – held in abeyance until rock is decided.

5. **CORRESPONDENCE:**

Inwards

5.1 - GBDC Grenfell Sesquicentenary acknowledgement – the 3rd Annual Business Awards will be held on April 30th, 2016 at the Grenfell Country Club and in addition the Weddin Development Committee will advise all businesses in the Weddin Shire about this exciting yearlong celebration in 2016.

5.2 - Grenfell Historical Society 2016 Dates – the Grenfell Museum will be open at the following times during 2016:

- All day on Australia Day
- Between the hours of 9:00am and 4:00pm on Saturday, Sunday and Monday during the Henry Lawson Festival
- Between the hours of 9:00am and 4:00pm on Saturday, Sunday and Monday during the Grenfell Sesquicentenary long weekend in October (back door from the park will be opened as well as the front door)

5.3 - Lloyd Thomas – advising newspaper articles as follows:

- Every Business, Club, Emergency Service and Schools along with any other willing participants are encouraged to have a photo taken in front of their establishments with their employees, students etc. with their names listed underneath to be placed in a Time Capsule that will be opened in 50 years' time.
- A Beard-Growing competition will be held that will commence on Australia Day 2016 with the completion and judging taking place during the Sesquicentenary long weekend in October

Resolved: L Thomas and J Hetherington that both articles be placed in the Grenfell Record with the Sesquicentenary logo attached.

5.4 - Guinea Pig Race Club Committee – advising Pinnacle Guinea Pig Race Club Committee would be more than happy to co-operate with the Grenfell Sesquicentenary Committee to stage Guinea Pig Races in Grenfell during the Sesquicentenary long weekend in October.

5.5 - Weddin Geranium & Garden Club – advising the Weddin Geranium & Garden Club will be holding the Open Garden on the Sesquicentenary long weekend in October 2015 to help celebrate the occasion.

5.6 - Grenfell Car Club – Advising we hold our major annual event, the car show, in conjunction with the Henry Lawson Festival on the Sunday of the June long weekend. The Grenfell Car Club would welcome the opportunity of hosting the Car Show as a Sesquicentenary event and look forward to any promotion from your Committee in order to make this a successful event. P Moffitt is to clarify the matter with Col Meyers.

5.7 - THLHS Parents & Citizens' Association – Advising our next meeting is set down for the 6th October and your invitation to host an event will be discussed at this meeting and an answer will be forthcoming after that date if suitable.

5.8 - P Moffitt advised that the Grenfell Rugby Club will carry out some activity for the event.

Outwards

5.9 - Grenfell Sesquicentenary Events Planning and Invitations to local organisations

6. FINANCIAL STATEMENT

P Starr reported that during the July/August period, a \$10,000 income contribution was received from Weddin Shire Council to go with the current \$10,000 in the account but the Committee will require further funds to hold the event – balance \$18,552 to date

Resolved: P Starr and P Livingston that the financial statement be adopted as presented.

7. GENERAL BUSINESS:

7.1 Toilets in Taylor Park and rear of Council Chambers

Resolved: J Mitton and K Starr that the Committee write to the Weddin Shire Council requesting the upgrade of the toilets in Taylor Park as well as the painting and tidying up of the rear of the Council Chambers.

7.2 Action Plan

The Action Plan was reviewed with the following comments:

- Book in progress- 70 old homesteads to be featured in the book at this stage. Quotes being obtained from printers. Funding/grants being pursued. Royal Australian Historical Society grant of \$2,100 was received. Forward selling of book to be considered.
- Large photos of Grenfell completed and to be placed in the Grenfell Hub. P Grossman will sponsor the photo exhibition with thanks.
- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night. November Shorn band booked. Showground booked. Liquor Licence to be obtained. P Livingstone pursuing.
- Iandra Castle – agreed to be open during the Sesquicentenary long weekend in October
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue and time to be determined. J Black pursuing.
- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations. The committee has written to all community groups requesting they relate any events they have in 2016 to the Sesquicentenary celebrations and include the event in the calendar of events planner. Also encouraged clubs and groups to think of 2016 as a full year of celebrations.
- Additional book being developed by Peter Grossman is progressing well – currently being proof read - to be printed late 2015 and launched on 30 January 2016 at 7:00pm at the Exchange Hotel
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Art Gallery – exhibition to showcase Grenfell History. C Lobb has agreed to pursue.

Resolved: P Grossman and K Starr that permission be requested to close Church Street and Middle Street on the Sunday of the Sesquicentenary long weekend.

Resolved: J Black and L Thomas that special guests Marie Bashir and Jan Lehane be invited.

- Merchandise – ideas circulated amongst committee members.

Resolved: K Starr and L Thomas that A Carr investigate further prices for Grenfell Sesquicentenary merchandise such as lapel badges, mugs, pens, caps, scarves, keyrings etc.

- Banners for entrance to town – \$300 each
- Banners for Main Street – \$2,931

Resolved: L Thomas and K Starr that the Committee write to Weddin Shire Council requesting Council donate the Sesquicentenary banners as well as provide the labour to erect and take down the banners.

- Grenfell Special Plant – Grenfell Nursery pursuing
- Breakfast at O’Brien’s Hill – H Moffitt pursuing.

Resolved: A Carr and P Starr that the Committee consider holding a fundraising event (possibly wineries) preferably before Christmas and that P Livingston make enquiries.

7.3 Consideration for the next Agenda

- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend e.g. guinea pigs.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station.

8. DATE OF NEXT MEETING: Thursday, 29 October 2015, 7.30 pm at the Council Chambers.

9. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.02 pm.

198 RESOLVED: Cr McClelland and Cr Griffiths that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 1 OCTOBER, 2015 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)

1. **PRESENT:** Clrs A Griffiths, J Parlett and C Brown, M. Moffitt, W. Crampton, H Moffitt, A. Carr.

2. **APOLOGY:** G Carroll

Resolved: Clr C Brown and Clr J Parlett that the apology be accepted.

3. **MINUTES:**

Change 'due course' to 'October for November start, subject to a suitable candidate.'

Resolved: Clr C Brown and M Moffitt that subject to amendment, the minutes of the 6th August 2015 meeting be confirmed.

H Moffitt entered the room at this point.

4. **MATTERS ARISING**

4.1 **Future operation of Art Gallery** – Position to be advertised in October, for a November start, subject to the availability of a suitable candidate. Consider extending the December exhibition and /or starting the January exhibition early to avoid a gap in the program.

4.2 **Norwegian Quilt** – Gai Lander sourced high resolution photography suitable for reproduction and produced draft flyer and story board. Drafts to be forwarded to Michael Yates for production. Ensure Gai Lander is acknowledged on the final flyer and storyboard.

Resolved: Clr J Parlett and M Moffitt that a letter be written to Gai Lander thanking her for her assistance and for her coordination role with the quilting groups in Grenfell and Tromoy.

5. **CORRESPONDENCE:**

Inwards Nil

Outwards – Keryl McCann

Resolved: Clr C Brown and H Moffitt that the correspondence be adopted as presented.

6. **ART GALLERY – CO-ORDINATORS REPORT**

Awaiting quote on removal of window frosting and replacement with safety strip. Request quote from Label Everything in Gooloogong.

Discussion was had over closing the gallery on its normal midweek open days for exhibition bump in and out. Aim to keep bump ins to one day and a day when the gallery is already closed.

Resolved: Clr J Parlett and M Moffitt that bump in and out dates are renegotiated to Mondays for all future exhibitions.

7. ART GALLERY – FINANCIAL STATEMENT

Resolved: M Moffitt and H Moffitt that the Art Gallery Financial Statement be adopted as presented.

8. GENERAL BUSINESS

8.1 Welcome to new art gallery committee member Warwick Crampton and acknowledgement of past member Lisa Schaefer.

Resolved: Clr J Parlett and M Moffitt that a letter be written to Lisa Schaefer thanking her for her service as a gallery committee member.

8.2 The gallery is losing sales and presenting an unprofessional image by sending people to the Council to pay for their art purchases. An EFTPOS machine would improve the professionalism of the gallery.

Resolved: Clr C Brown and W Crampton that the committee investigate the costs associated with the installation of a mobile EFTPOS machine for the Community Hub Building.

8.3 The carpet in the gallery is often dirty. Gallery volunteers would like a dust buster to keep it tidy. The cleaners vacuum is in need of replacement as it does a poor quality job. Acquisition of a new vacuum for the cleaner may negate the need for a dust buster.

Resolved: Clr C Brown and Clr J Parlett that a letter be written to the Director of Environmental Services requesting a new vacuum for the cleaner in the Community Hub Building.

8.4 The leadlight windows at the entrance of the Community Hub Building are loose and may fall out.

Resolved: W Crampton and M Moffitt that a letter be written to the Director of Environmental Services requesting that the leadlight windows in the Community Hub Building receive maintenance.

8.5 The crack in gallery display window is growing and is becoming a safety hazard.

Resolved: Clr C Brown / W Crampton that a letter be written to the Director of Environmental Services requesting the replacement of the glass display window.

8.6 A Christmas thankyou function to be planned for volunteers. Consider a dinner at the Bowling Club dining room on December 10th with a possible creative activity.

8.7 Morning tea to be planned for the opening of the next exhibition on October 28th.

10. NEXT MEETING: Thursday 3 December, 2015 at 8.30am at the Council Chambers

11. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.25 am.

199 RESOLVED: Cr Parlett and Cr Brown that the Minutes of the Grenfell Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING
HELD ON THURSDAY 1 OCTOBER 2015 AT 3.30PM AT THE COUNCIL CHAMBERS**

1. **PRESENT:** Clrs G. McClelland, J. Parlett and C. Brown, Mr P. Diprose, Mr W. Crampton, Mr L. Gibson, Ms A. Carr.

2. **APOLOGY:** Nil

Returning and new community representatives were welcomed and retiring community representative M. Aspin was acknowledged for his contribution

Resolved: Clr J Parlett and W. Crampton that a letter of thanks be written to M. Aspin for his efforts on the Tourism committee.

3. **CONFIRMATION OF MINUTES:** 6th August 2015

Hard copy minutes to replace electronic version previously distributed.

Resolved: Clr J Parlett and P Diprose that the replacement minutes of the 6th August 2015 meeting be confirmed.

4. **MATTERS ARISING:**

Unveiling of monument near the Len Wallace sculpture will take place on 14th November 2015 at 11am by Katrina Hodgkinson. A lunch at the Grenfell Bowling Club will follow the ceremony.

5. **CORRESPONDENCE:**

In: Grenfell Show
Grenfell Museum
Le Tour de Greenethorpe
Unearth 2016 Campaign

Out: Mardie Bucknell - workshop
Promotional photography offer: Soccer Club
Rotary
Men's Shed
Weddin Community Native Nursery
Red Cross
RSL
Cubs
Weddin Wanderers

6. PROJECTS:

- Visitor Information Centre- application for accredited VIC has been circulated, there is much to do before the centre can open, in particular securing staff to open 7 days. New role to be advertised in October with appointment by November pending availability of suitable applicant. Aim to advertise casual positions before Christmas so they can be appointed early in the New Year. A quote for display shelving and plastic holders has been secured from ShopforShop, for \$1718.30. Purchase will be delayed until staff member is in place – they may have other suggestions. Themed areas for hallway are still being explored.
- Gold Fest- event attendance was lower than in 2014. Those who did attend had a good time and stayed until the event finished. Encouraging people to wear costumes makes it a cost prohibited event as they are expensive to hire or purchase. Gold Fest is difficult to distinguish from other gold /bushranger /history events. Difficult to quantify the benefit when crowd estimates are not maintained. Decision on continuing the event should be made after a review.
- Website –A Grenfell Personalities page has been added with profiles of Reggie McNamara, Jan Lehane, Stan McCabe and Henry Lawson.
- Tourism “Mapping” exercise- On hold. Geocaching is continuing in Grenfell.
- Social Media – averaging 2 posts per week. Uneath competition currently running, needs better promotion.
- Central NSW Tourism update- Uneath Central NSW Campaign 2015 and 2016. Funding application for Uneath campaign 2016 is currently being prepared. If Grenfell is going to participate it should confirm in the coming weeks.

Resolved: Clr J Parlett and W Crampton that Lucy White be invited to speak to local tourism operators on participating in next year’s Uneath campaign.

- Gold Trails- new website is live after a soft launch. Chair of the Gold Trails has offered to address the committee at the next meeting.

Resolved: P Diprose and Clr J Parlett that the Gold Trails chair be invited to speak at the next meeting.

- Central NSW Tourism Destination Management Plan- to be distributed to members for comment. DMP is currently being reviewed with an opportunity for input.
- Reggie McNamara- a cycling race is being investigated via a third party endurance event company. The weekend event would include a running race. The company has made contact with the traffic committee and has been invited to speak at the next meeting. It is important that the traffic committee understands the financial benefits this event can bring when considering the inconvenience this event may cause locally.

Resolved: P Diprose and W Crampton that the Tourism committee write a letter of support to the Traffic committee for the development of a Reggie McNamara themed cycling race, noting the tourism benefits to town and the Shire.

7. PRIORITISING PROJECTS:

Specifically mention Reggie McNamara cycling race under the event establishment priority.

Mention 'crane' in addition to the railway turntable.

8. UPCOMING EVENTS:

- 'Moods Of The Riverina' Art Gallery Exhibition 16th September – 24th October
- Iandra Castle October 4th
- Grenfell Open Gardens October 10th and 11th.
- 'Grenfell Art and Craft Group' Art gallery Exhibition 28th October – 16th December
- Len Wallace Sculpture Unveiling November 14th 2015
- Australia day 26th January
- Iandra Castle 26 March 2016
- Grenfell Picnic races April 9th
- Iandra Castle 24 April 2016
- Weddin Business Awards April 30th
- Henry Lawson Festival 9-13 June 2016
- Iandra Castle 12 June 2016
- Blue VChurch centenary June 2016
- Weddin Wanderers Walk September 18th 2016
- Grenfell's Sesquicentenary October 1st-3rd 2016
- Iandra Castle 2 October 2016
- Henry Lawson Sesquicentenary June 2017

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: Thursday 3rd December, 2015 3.30pm at the Council Chambers

13. CLOSURE: There being no further business to discuss the meeting closed at 4.46pm.

200 **RESOLVED:** Cr McClelland and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON THURSDAY 1
OCTOBER 2015 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22)**

ELECTION OF CHAIR:

Mrs I Holmes was nominated as temporary chairperson for the meeting. Chairperson to be held over to the December meeting.

Resolved: Clr C Brown and Mrs P Livingstone that Mrs I Holmes chair the 1 October, 2015 meeting.

1. **PRESENT:** Clr J Parlett, Clr C Brown, Mrs P Livingstone, Mr J Hetherington, Mrs D Yates, Mrs S Jackson-Stepowski (HA) and Mrs I Holmes
2. **APOLOGIES:** Mr B Hayes (DES), Clr N Hughes and Mr I Pitt

Resolved: Clrs C Brown and J Parlett that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 6 August 2015

Resolved: Clr C Brown and Mrs P Livingstone that the minutes of the meeting held on 6 August, 2015 be adopted.

4. MATTERS ARISING:

4.1 NSW Heritage Council

Mrs I Holmes read out an email received from the Mrs S Jackson-Stepowski saying that “it is unlikely there will be a decision made anytime soon as the Chair of the NSW Heritage Council has been “vacant” for some months”.

Noted

4.2 2015/16 Heritage Funding Allocation

Mrs I Holmes advised that the agreement for 58 Main Street (Schaefer) was forwarded to applicant. Still finalising colours for 52 Main Street (Christian Bookshop) and the remaining 3 applications are still being discussed with applicants.

Noted

5. CORRESPONDENCE:

5.1 Inventory of Weddin Memorials (Weighbridge Scale and Hut)

Noted

6. BUSINESS WITH NOTICE:

6.1 Medical Centre Historical Reference Panels

Resolved: Clr C Brown and Mr J Hetherington that Mrs S Jackson-Stepowski commence investigation into the interpretive story for the 4 eastern panels to be placed onto the New Medical Centre.

6.2 58 Main Street (Schaefer) Payment

Mrs I Holmes advised that painting has been completed and the Heritage Advisor has advised that works are acceptable and satisfy the grants requirements.

Resolved: Mr J Hetherington and Mrs P Livingstone that payment be made.

7. HERITAGE ADVISORS REPORT

Mrs S Jackson-Stepowski gave a verbal report on:

- Spoke with Jenny Hetherington regarding Sesquicentenary Book
- Spoke with Mark Aspin regarding signage for “Mingle on Main”
- Meet with Sylvia Jones regarding Heritage Funding works
- Took photos for Inventory of Markers within the town

Resolved: Clr C Brown and Mrs D Yates that Council seek to clarify items of ownership on the Grenfell Motel as per Heritage Advisor’s Report – Inventory of Weddin Memorials (Grenfell Motel Multi Media).

- Spoke about the TAFE building for sale
- Advised that she has forwarded an email to Cameron Logan (Sydney University Co-ordinator of: Masters of Heritage programme) to request that Grenfell be considered as a regional project for Uni students completing the Masters of Heritage Management course.

Resolved: Clrs C Brown and J Parlett that in principle Grenfell would be a suitable regional project for Unit students completing the Masters of Heritage Management course.

8. QUESTIONS WITH NOTICE: Nil

9. NEXT MEETING: Thursday 3 December 2015 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 6.00pm.

201 RESOLVED: Cr Brown and Cr Parlett that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 12
OCTOBER, 2015 AT 4.30 PM (C2.6.8).**

As apologies were received from Clrs Liebich, Brown and McClelland. As there was no quorum, the meeting was not held.

Noted

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD
ON MONDAY, 12 OCTOBER 2015 COMMENCING AT 5.00 PM (C2.6.11)**

As apologies were received from Clrs Liebich, Hughes and McClelland. As there was no quorum, the meeting was not held.

Noted

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 13 OCTOBER 2015
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs W Twohill, B Hayes and L Gibson.

Apology: G Carroll

Resolved: W Twohill and L Gibson that the apology be accepted.

Minutes: of meeting 15 September 2015

Resolved: L Gibson and W Twohill that the minutes from 15 September 2015 be adopted.

General Business:

1A Administration

- (i) 2015/2016 Operational Plan – in progress. Capital projects now being instigated.
- (ii) 2014/2015 Annual Report – to be forwarded to the Division of Local Government by 30 November 2015. General Manager pursuing.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Noxious Weeds Labourer – interviews carried out, successful applicant yet to be advised.
 - School Based Traineeship Parks and Gardens – advertised at School, closes 4 November 2015.
 - School Based Traineeship Heavy Vehicle (Mechanical) – advertised at School, closes 4 November 2015.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Grenfell Medical Centre – site preparation works and remediation works in progress. Contracts for specific components of the project being developed. Quotations have been called for major components. Grant funding application submitted under Round 2 of (NSRF). Awaiting outcome.
- (ii) Grenfell Medical Centre Operation – currently being considered. Further reported in General Manager's report.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant appointed to prepare the planning proposal. Director Environmental Services pursuing.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding to be now sought together with Council's funds to undertake works as prioritised in plan. Written agreements developed

to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.

- (iv) O'Briens Tributary – consultant finalised the proposed plan. Public consultation process completed. No comments received. Preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance.

7. Recreation and Culture

- (i) Art Gallery – “Moods of the Riverina” is the current gallery exhibition and runs until the 24 October.
- (ii) Cinema – The next movie is “Women in Gold” which will be screened 14 October 2015.
- (iii) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (iv) Club Grants Category 3 Funding – grant funding application Expression of Interest has been submitted for the Grenfell Swimming Pool upgrade. Awaiting outcome for full submission.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – Greenethorpe to Bumbaldry upgrade. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings –held frequently to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2015/2016. Director Corporate Services and Director Environmental Services to be involved in regards to funding sources for projects, development application referrals and general development issues.

10. Economic Affairs

- (i) Henry Lawson Festival – Annual General Meeting (AGM) to be held 20 October, 2015.
- (ii) Industrial Land Sales – two sales currently proposed.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.
- (ii) CENTROC –last meeting held at Parliament House, Canberra on 12 August 2015.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Tuesday, 17 November 2015 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 9.20 am.

202 RESOLVED: Cr Niven and Cr McClelland that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | | |
|----------------|----|--|--------------------|
| April 2012 | 1. | <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| August 2015 | 2. | <u>Sewer Charges:</u> advise ratepayer and report back to Council (DCS). | In Progress |
| September 2015 | 3. | <u>NSW Rural Fire Service:</u> attend forum at Forbes on Tuesday 6 October, 2015 (DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | | |
|----------------|----|---|--------------------|
| September 2011 | 1. | <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. | <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| November 2013 | 3. | <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 4. | <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 5. | <u>Quandialla Drainage:</u> arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE). | In Progress |
| | 6. | <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE). | In Progress |
| July 2014 | 7. | <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE). | In Progress |
| | 8. | <u>Bogolong Dam:</u> invite RMS and Paul Heinrichs to address Council (DE). | In Progress |

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| May 2015 | <p>9. <u>Australian Government Black Spot Program</u>: arrange for grant funding agreement to be signed (DE).
Carried Out</p> <p>10. <u>Forbes Street Caravan Parking</u>: submit report to Council after expiration of trial period (DE).
In Progress</p> |
| June 2015 | <p>11. <u>RMS</u>: request roundabout to be considered at the end of the Main Street in Grenfell (ADE).
In Progress</p> <p>12. <u>Grenfell Medical Centre Operation</u>: invite a representative from the NSW Rural Doctors Network to address Council (GM).
In Progress</p> <p>13. <u>Pigeon Control – Main Street</u>: continue to investigate options (DES).
In Progress</p> |
| July 2015 | <p>14. <u>Construction Insurance</u>: take out insurance for Medical Centre construction (DCS).
Carried Out</p> <p>15. <u>Using Poultry Litter on Pastures</u>: develop guidelines and report to Council (DES).
In Progress</p> |
| August 2015 | <p>16. <u>Grenfell Medical Centre Operation</u>: further investigate options and report back to Council (GM).
Carried Out</p> <p>17. <u>Forbes Street Caravan Parking</u>: develop plan and report back to Council (DE).
In Progress</p> |
| September 2015 | <p>18. <u>ClubGRANTS Category 3 Program</u>: submit EOI for grant funding to upgrade Grenfell Swimming Pool (DES).
Carried Out</p> |

TENDERS

1. Tender T4/2015 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.49

Tenders closed at 12 noon on 24 September, 2015 for the purchase of one (1) 18-20T smooth drum roller.

Seven (7) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

203 **RESOLVED:** Cr Griffiths and Cr Parlett that, due to commercial in confidence reasons, the tender prices report will be referred to closed Council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

204 **RESOLVED:** Cr Griffiths and Cr Parlett that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

- 1. Tender T4/2015 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.49**
Reason for confidentiality: commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. Tender T4/2015 – Purchase of One 18-20 Tonne Smooth Drum Roller, T1.6.49

RESOLVED: that Council:-

- a) Accept the tender from G.C.M. Pty Ltd for the supply and delivery of one (1) only MultiPac 6118H Self Propelled Smooth Drum Vibratory roller at a cost of \$171,600 less trade-in Case-Vibromax Self Propelled Smooth Drum roller rego RVH118, \$22,000, totaling \$149,600 (including GST).
- b) fund the purchase from the Plant Fund as previously approved.

CLOSURE: There being no further business the meeting closed at 6:41 pm.

Taken as read and confirmed as a true record this day 19 November 2015.

..... General Manager..... Mayor