



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 MAY 2014 COMMENCING AT 5.00 PM.

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 15 MAY 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 17 April 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 15/4/2014
- Local Emergency Management Ctee Mtg, 6/5/2014
- Noxious Weeds Ctee Mtg, 12/5/2014
- Town Works Ctee Mtg, 12/5/2014
- Property & Development Ctee Mtg, 12/5/2014
- Manex Ctee Mtg, 13/5/2014
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

At this point a minutes silence was held for former employee Gordon “Jacko” Birch who recently passed away.

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

448 RESOLVED: Cr Parlett and Cr McClelland that the Minutes of the Ordinary Meeting, held on 17 April 2014 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Niven	Correspondence Item 1	Self	Non-Pecuniary	Yes
Cr Hughes	DES B1, 16/2014	Owner	Pecuniary	Yes
Cr Parlett	DES B1, 13/2014	Owner	Pecuniary	Yes
Cr Brown	Late Correspondence Item 5	Committee Member	Non-Pecuniary	Yes
Cr Brown	GM Item 4	Personal/Applicant	Non-Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 MAY 2014.

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding weekly circular numbered 14/2014.
- A2. CENTROC, C2.7.3: advising Central NSW Councils (Centroc) represents over 220,000 people covering an area of more than 64,000sq comprising various Local Government Areas.
- A3. Local Government NSW, A3.9.1: Forwarding weekly circular numbered 15/2014.
- A4. Judy McAlister, R2.12.1: Bringing to the attention of the Weddin Shire Council the state of the footpaths in Quandialla's Main Street.
- A5. Cr Keith Rhoades, AFSM, A3.8.2: writing regarding new Premier Mike Baird's Cabinet reshuffle.
- A6. Ministry for Police and Emergency Services, C1.5.1: advising that entries for the 2014 Resilient Australia Awards are now open.
- A7. Keep NSW Beautiful, E3.4.5: writing to thank you for your ongoing support of Tidy Towns and advising we appreciate your efforts as we all work together to make NSW the least littered state in Australia.
- A8. NSW EPA, A3.6.17: advising that the NSW Environment Protection Authority (EPA) has commenced consultation on a range of amendments to the waste regulatory framework for NSW.
- A9. Sheree Logan, P4.20271: Submitting my formal resignation to Weddin Shire Council as Patch truck driver.
- A10. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 16/2014.
- A11. Noel and Sharon Cartwright, C1.1.3: Congratulating Council on the wonderful work your gardeners are doing in our parks and gardens.
- A12. Weddin Community Native Nursery, E3.7.1: Advising the Weddin Community Native Nursery specialises in the propagation of local native flora.

SECTION B - Matters for report

- B1. NSW EPA, A3.6.17: advising that the Environment Protection Authority (EPA) is commencing a targeted consultation program with regional Councils regarding changes to the scope of the NSW waste levy.
- B2. Clr Carly Brown, P2.3.14: forwarding my Expression of Interest in the Art Gallery Coordinators position.

449 RESOLVED: Cr Brown and Cr Hughes that Correspondence Sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Clr John Niven, C2.2.6: applying for leave of absence from the June 2014 monthly Council meeting.

RECOMMENDATION: that the leave be granted as requested.

Cr Niven previously submitted a written declaration of interest and left the room.

450 RESOLVED: Cr Parlett and Cr Best that the leave be granted as requested.

Cr Niven returned to the room.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 15 MAY 2014

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

451 RESOLVED: Cr McClelland and Cr Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

2. Ablex Pty Ltd, T2.3.1: Advising that further to our advertisements of 26 February in the “Grenfell Record” and 27 February in “The Land” newspapers concerning our application for an Exploration Licence in over an area at Grenfell, we wish to advise that the NSW Department of Trade and Investment, Regional Infrastructure and Services (DTIRIS) has granted Exploration Licence No. 8263 in respect of the application.

The Exploration Licence covers an area of approximately 11.4 square kilometres and is located at Grenfell as shown on the attached map.

Exploration has been permitted for Group 1 metallic minerals which include gold which is the principal metal to be targeted by the exploration activities.

Information regarding exploration licence and landholders’ rights is available from the Department of Trade and Investment, Regional Infrastructure and Services website www.dpi.nsw.gov.au/Minerals/Titles

Referred to Director Environmental Services

Noted

3. Weddin Development Committee, C2.6.33: Writing on behalf of the Weddin Development Committee (WDC) to advise Weddin Shire Council that Grenfell’s ANZ bank will be closing 2 days per week. The WDC has encouraged all local ANZ customers to write and protest the decision and the committee will be advising local media of the decision.

The WDC also resolved to write to Weddin Shire Council and request that Council writes to ANZ and recommends that the decision be reconsidered.

RECOMMENDATION: that Council write to the ANZ bank protesting and objecting to the proposed decision to close the Grenfell ANZ branch two days a week and request that the decision be reconsidered.

452 RESOLVED: Cr Parlett and Cr Griffiths that Council write to the ANZ bank protesting and objecting to the proposed decision to close the Grenfell ANZ branch two days a weeks and request that the decision be reconsidered.

4. Quandialla 2014 Centenary Committee, C1.3.12: Writing concerning ways which Council may be able to assist our committee with our Centenary celebrations.

Firstly, thank you for Council's help with the repositioning of two town signs, organising the closing of Second and Margaret Street and the start up of our recycling depot.

The next three issues I would like to deal with are the availability of a portable coolroom, portable toilets and extra garbage bins for Sunday the 5 and Monday 6 October.

Council kindly gave us the use of the single axle coolroom trailer last year when we were fundraising and we were hoping that it may be available again for the October long weekend. We realise that Grenfell has a big weekend event as well in October but were hoping that both of Council's mobile coolrooms would not be in use.

We are planning to have a central food area near the Quandialla Soldiers Memorial Hall and the trailer would allow us to store all perishable goods at this central location giving easy access to the groups involved.

Also we would like to ask if Council has any portaloos available for use over the long weekend.

We were also hoping that Council may have extra bins with lids that could be used for food scraps and other rubbish which may have an offensive odour and attract flies.

Thank you for your help in this matter.

RECOMMENDATION: that the requests be approved at no charge.

453 RESOLVED: Cr Brown and Cr Hughes that the requests be approved at no charge.

5. Madeleine Griffiths, C1.3.22: Writing on behalf of the Pinnacle Guinea Pig Race Club requesting the use of some of Council's portable toilets.

Last year we had an issue with 2 toilets, we are endeavouring to rectify the problem before the annual Guinea Pig Races, which are synonymous with the Henry Lawson Festival, but with the shortage of "manpower" it may not be possible.

If Council could grant us the use of possibly 3-4 portable toilets on Sunday the 8th of June, free of charge, it would also be a great help. It would also be very beneficial if Council staff could provide the delivery and pickup of the toilets.

I do apologise for the late notice of our request.

RECOMMENDATION: that the request be approved.

Cr Brown previously submitted a written declaration of interest and left the room.

454 RESOLVED: Cr Halls and Cr McClelland that the request be approved.

Cr Brown returned to the room.

455 RESOLVED: Cr Best and Cr Griffiths that the Correspondence be noted except where otherwise resolved.

8 May 2014

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Fees for Councillors and Mayors, C2.2.3

The Local Government Remuneration Tribunal has handed down its 2014 Report and Determination increasing fees payable to Councillors and Mayors by 2.5% from 1 July 2014.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2014/2015</u>	<u>Current (2013/2014)</u>
Councillor	\$8,130 - \$10,740	\$10,480
Mayor (additional)	\$8,640 - \$23,440	\$22,870

RECOMMENDATION: That:-

- i) the fees for 2014/2015 be determined,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2014/2015.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2014 Council Meeting for formal adoption.

456 RESOLVED: Cr Niven and Cr McClelland that:

- i) the fees for 2014/2015 be - Councillor - \$10,740
- Mayor - \$23,440
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2014/2015.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2014 Council Meeting for formal adoption

2. Grenfell Sesquicentenary, C1.4.16

As previously reported the Grenfell Sesquicentenary which is the 150th Anniversary of Grenfell's settlement will occur in 2016.

An advertisement was recently placed in the Grenfell Record formally seeking expressions of interest from community members who would like to be part of the organising committee. Fifteen expressions of interest were received from community members to be part of the committee which have now all been accepted including representatives from the Grenfell Historical Society which is very much appreciated.

The inaugural meeting of the committee will be held after the Henry Lawson Festival and is scheduled for 5.30 pm on Thursday 26 June, 2014 at the Council Chambers.

For Information

Noted

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3. Quandialla Centenary 2014, C1.3.12

The arrangements for the Quandialla Centenary celebration to be held on the October 2014 long weekend are well underway.

Mr Robert Reeves a Centenary committee member has previously addressed Councils Tourism Committee and advised the following:

- Approximately 1000 attendees expected over the weekend
- Highlights of the program to include a bush dance, exhibition of a centenary quilt, Fettle and Settlers Hall, 1930's rail motor rides to Bribbaree, Cobb & Co Coach rides, heritage book, church service, golf challenge and much more.

This event together with the 2014 NSW Go-Kart State Titles to be held at the Bogalong race track will see a massive influx of people which will be an excellent opportunity to promote and showcase the Weddin Shire to these visitors.

Council has previously resolved to support both these events where possible which will hopefully assist in the outstanding success of both events.

For Information

Noted

4. Art Gallery Co-Ordinator, C2.6.35

Expressions of interest for an Art Gallery Coordinator to undertake the role on a voluntary basis were recently called.

Expressions of interest closed on Wednesday 30 April, 2014 with one expression received being Cr Carly Brown. Cr Brown's experience in the arts includes:-

- Weddin Shire Council Delegate for Arts Outwest
- 8 years experience coordinating Poetry on the Boards at The Grenfell Henry Lawson Festival of Arts
- 4 years experience Social Media coordinator for The Grenfell Henry Lawson Festival of Arts
- Provided artistic direction - Henry Lawson Statue
- Successful Quick Response Grant provided by Regional Arts NSW
- Successful TAFE Artstart and Arts NSW - Free Street Theatre and Film Making Workshops funded by the NSW Government - in conjunction with the Bathurst Theatre Company - January 2012
- Successful Country Arts Support Program CASP applicant 2011/Poetry Slam under the auspice of The Grenfell Henry Lawson Festival of Arts

If offered the role it is not expected that Cr Brown would commence until after the Henry Lawson Festival Art Exhibition.

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RECOMMENDATION: that Council:-

- i) offer the Art Gallery Coordinator's position to Cr Brown to be undertaken on a voluntary basis,
- ii) thank Cr Brown for expressing an interest in the Art Gallery Co-ordinator position.

Cr Brown previously submitted a written declaration of interest and left the room.

457 **RESOLVED:** Cr Best and Cr Halls that Council:-

- i) offer the Art Gallery Coordinator's position to Cr Brown to be undertaken on a voluntary basis,
- ii) thank Cr Brown for expressing an interest in the Art Gallery Co-ordinator position.

Cr Brown returned to the room.

5. Grenfell RSL Grant Funding Application, C1.8.3

A letter of support has been forwarded to the Grenfell RSL in their application for grant funding under the Anzac Centenary Local Grants programme to give due recognition to WWI soldiers.

If successful the grant funding will be utilised to mount proper polished headstones and bronze plaques on every soldier's grave in every cemetery in the Weddin Shire. The project will give due recognition to these brave men who sacrificed their lives for our country and allowed us to enjoy the freedom we have today.

RECOMMENDATION:

Confirm Action

458 **RESOLVED:** Cr McClelland and Cr Best that the action be confirmed.

6. Henry Lawson High School Grant Funding Application, C1.8.3

A letter of support has also been forwarded to the Henry Lawson High School in their application for grant funding under the Rural Education Australia Program to upgrade the curtains on the stage in the school hall.

The Henry Lawson Festival committee which is a Sec 355 Committee of Council utilises the school hall for its annual Henry Lawson Festival concert and the upgrading of the front curtains would be very beneficial. It would not only allow the concert to run in a more efficient manner, it would increase the professionalism of the concert and allow the entertainers to perform in a State-of-the-Art setting.

RECOMMENDATION:

Confirm Action

459 **RESOLVED:** Cr McClelland and Cr Halls that the action be confirmed.

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7. Integrated Planning and Reporting, A3.4.4

Council's integrated planning and reporting process is continuing with the following documents previously adopted or endorsed by Council:

- Community Strategic Plan 2013/2023
- Delivery Program 2013/2017
- Operational Plan 2013/2014
- Asset Management Strategy
- Asset Management Plans for:
 - Drainage
 - Parks and Gardens
 - Sewer
 - Buildings
 - Waste
- Plant and Equipment
- Workforce Management Plan
- Long term Financial Management Plan

The 2013/2017 Delivery Program has been reviewed and the 2013/2014 Operational Plan will be replaced by the 2014/2015 Operational Plan

With the proposal to bring forward the Grenfell Swimming Pool upgrade the Asset Management and Long Term Financial Plans have also been amended to reflect this change.

Copies of these documents are available on Councillors iPads in the IPR section.

For Information

Noted

8. Delivery Program 2013/2017, A3.4.13

The Delivery Program is a fixed term four year plan to align with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity

Priorities and activities for the Delivery Program were determined at the workshop on 31 January 2013. Council's consultant prepared a draft Delivery Program incorporating these activities and the 2013-2017 Delivery Program was adopted by Council on the 21 June 2013.

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The 2013-2017 Delivery Program has been reviewed and is forwarded separately for Councillors perusal. The Delivery Program meets the general requirement of the Local Government Act, 1993 in that it is a four year plan that describes the principal activities and actions Council will undertake to achieve the objectives of the 2013-2023 Community Strategic Plan as well as outlining the resourcing options available to fund these projects and activities.

The 2013-2017 Delivery Program also meets the general requirements of the Integrated Planning and reporting manual for Local Government in NSW in that it:

- Directly addresses the objectives and strategies of the Community Strategic Plan
- Identifies actions Council will take in achieving these objectives
- Addresses Council's operations.

It is proposed to incorporate the first three priorities of the Delivery Program being the establishment of the Grenfell Medical Centre, commence the development of a Visitor Information Centre (VIC) over a period of time with a "step by step" approach and the upgrade of the Grenfell Swimming Pool into the 2014/2015 operational plan.

RECOMMENDATION:

That the Delivery Program 2013/2017 as reviewed be approved for public exhibition.

460 **RESOLVED:** Cr McClelland and Cr Brown that the Delivery Program 2013/2017 as reviewed be approved for public exhibition.

9. Draft Operational Plan 2014/2015, A3.4.14

a) Introduction

The 2014/15 Operational Plan has been prepared under the Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents:-

(Local Government Act Section 405:)

- "details the activities to be engaged in by the Council during the year as part of the delivery program covering that year"
- "... must include a statement of the council's revenue policy....."
- "....must be publicly exhibited for at least 28 days...."

(Local Government Regulation Clause 201:)

- "...includes details of:-
 - Estimated income and expenditure
 - Ordinary rates and special rates
 - Proposed fees and charges
 - Council's proposed pricing methodology
 - Proposed borrowings"

(Planning and Reporting Guidelines:)

- 3.13 "...be prepared as a sub-plan of the Delivery Program."
- 3.14 "...must allocate responsibilities for each project, program or activity."
- 3.15 "...must identify suitable measures...."

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3.16 "...must include a detailed budget for the activities to be undertaken in that year".

(Planning and Reporting Manual:)

- "There is no set format for the Operational Plan, councils are free to develop the format that best suits their existing business systems."

There is sufficient time to place the draft plan on public exhibition and then formally adopt it at the normal June meeting after consideration of any submissions. A special meeting would only be required if a delay occurs.

For Information

Noted

b) Rating System

There are four prime **categories** of land as per Sec 493 of the Local Government Act 1993 for 2014/2015, being:

- farmland
- residential
- mining
- business

Alternatives for rate adjustments and increases are discussed in the following reports. The particular option adopted by Council will be incorporated into the Operational Plan.

For Information

Noted

c) Consideration of General Fund Rates for 2014/2015

IPART has already announced its determination of the maximum permissible rate increase for 2014/2015 as being 2.3% which will raise an additional \$47,500 in the General Fund. The approved figure for 2013/2014 was 3.4% which raised an additional amount of \$71,000.

As Councillors are aware Council has applied for a Special Rate Variation (SRV) of 7% over the next four years which includes the rate peg. If approved an additional amount of approximately \$92,000 will be raised in 2014/2015. The outcome of the SRV variation will be known mid-June, 2014.

Two scenarios will have to be advertised during the exhibition period, one with the SRV and one without.

Review of 2013 Rates

The following Table 1 compares the valuations, rate yield (income) and the yield to valuation ratio for 2013/2014.

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Table 1 - 2013/2014 Rates

Category	Valuation \$ (Ave)	Yield \$ (Ave)	Yield/Val (%)
Grenfell Residential	31,973	522	1.63
Ordinary Residential	84,617	631	0.75
Main Street Business	27,651	862	3.12
Ordinary Business	44,430	1,107	2.49
Bimbi Residential	10,560	159	1.51
Caragabal Residential	6,160	138	2.24
Greenethorpe Residential	14,911	225	1.51
Quandialla Residential	6,771	171	2.53
Farmland	407,877	1,265	0.31
Mining	60,000	4,727	7.88

Comments on the table are:-

- the Valuation column shows the average valuation (VG) per property in each rating category.
- the Yield column shows the average yield (rates levied) per property in each rating category.
- it needs to be accepted that rates are simply a form of taxation based on property values (unimproved).
- the Yield/Valuation column above enables comparisons to be made between the different rating categories. Note that there is no ideal arrangement.
- the Yield/Valuation ratio for Ordinary Residential has been progressively increased in recent years but is still low by comparison with Grenfell Residential.
- the Yield/Valuation ratio for Greenethorpe Residential has been progressively increased in recent years but is still well below the other comparable villages.

Options for 2014/2015 Rates

Table 2 and Table 3 (following) gives details for two options for rates for 2014/15 with and without the Special Rate Variation (SRV).

SRV Not Included

Option 1

- uniform 2.3% increase over all categories,
- does not address anomalies and can be improved upon.

Option 2

- continuation of the objectives applied since 2008/2009,
- application of the same increases as for 2013/2014,
- the resulting increase in Farmland is 2%.

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SRV Included

Option 1

- uniform 7% increase over all categories,
- does not address anomalies and can be improved upon.

Option 2

- continuation of the objectives applied since 2008/2009,
- application of the same increases as for 2013/2014,
- the resulting increase in Farmland is 6%.

Summary

Option 2 in both scenarios continues the action taken by Council over the last several years to progressively address long – standing anomalies without applying excessive increases to any particular category. Option 2 is considered to offer the best overall outcome.

RECOMMENDATION:

That the table of rates for inclusion in the draft Operational Plan for 2014/2015 be based on Option 2 for both scenarios.

461 **RESOLVED:** Cr Hughes and Cr Best that the table of rates for inclusion in the draft Operational Plan for 2014/2015 be based on Option 2 for both scenarios.

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Table 2 - Schedule of Rating Options 2014/2015 – 2.3% Increase (No Special Rate Variation)

Category	2013/2014				OPTION 1				OPTION 2			
	Increase	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase %	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.50	252	0.8452	526,430	2.3	258	0.8656	538,300	2.0	257	0.8621	536,401
Ordinary Residential	7.00	230	0.4741	116,022	2.3	235	0.4850	120,239	6.0	244	0.5025	124,588
Main Street Business	2.00	265	2.1578	64,027	2.3	271	2.2074	65,065	0.0	265	2.1578	63,602
Ordinary Business	2.00	260	1.9066	64,212	2.3	266	1.9505	65,688	1.0	263	1.9257	64,854
Bimbi Residential	0.00	65	0.8871	2,856	2.3	66	0.9075	2,922	0.0	65	0.8871	2,856
Caragabal Residential	0.00	65	1.1858	8,835	2.3	66	1.2131	8,846	0.0	65	1.1858	8,648
Greenethorpe Residential	7.00	80	0.9749	24,339	2.3	82	0.9983	24,915	7.00	86	1.0431	26,043
Quandialla Residential	0.00	80	1.3489	13,021	2.3	82	1.3799	13,211	0.0	80	1.3489	12,914
Farmland	3.67	207	0.2598	1,240,955	2.3	212	0.2651	1,268,899	2.00	211	0.2650	1,267,873
Mining	7.00	675	6.7538	4,727	2.3	691	6.9091	4,836	7.0	722	7.2266	5,058
TOTAL	3.60			2,065,424	2.3			2,112,923	2.30			2,112,836

Table 3 - Schedule of Rating Options 2014/2015 – 7 % Increase (Special Rate Variation)

Category	2013/2014				OPTION 1				OPTION 2			
	Increase	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase	Base Charge	Ad Valorem	Yield
Grenfell Residential	2.50	252	0.8452	526,430	7.0	270	0.9044	562,695	9.0	275	0.9213	573,212
Ordinary Residential	7.00	230	0.4741	116,022	7.0	246	0.5083	125,919	14.0	262	0.5405	133,991
Main Street Business	2.00	265	2.1578	64,027	7.0	284	2.3088	68,055	0	265	2.1578	63,602
Ordinary Business	2.00	260	1.9066	64,212	7.0	278	2.0401	68,706	2.0	265	1.9447	65,496
Bimbi Residential	0.00	65	0.8871	2,856	7.0	70	0.9492	3,056	0.0	65	0.8871	2,856
Caragabal Residential	0.00	65	1.1858	8,835	7.0	70	1.2688	9,253	0.0	65	1.1858	8,648
Greenethorpe Residential	7.00	80	0.9749	24,339	7.0	86	1.0501	26,156	9.0	87	1.0626	26,530
Quandialla Residential	0.00	80	1.3489	13,021	7.0	86	1.4433	13,818	0.0	80	1.3489	12,914
Farmland	3.67	207	0.2598	1,240,955	7.0	221	0.2773	1,327,279	6.0	219	0.2754	1,317,593
Mining	7.00	675	6.7538	4,727	7.0	722	7.2266	5,058	9.0	736	7.3616	5,153
TOTAL	3.60			2,065,424	7.0			2,209,995	7.0			2,209,995

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d) Consideration of Sewer Fund Charges for 2014/2015

The rate peg of 2.3% does not apply to sewer (or water) funds.

In accordance with Council’s new draft Strategic Business Plan for Sewer, the annual charge has been increased by 20%. This level of increase is necessary to fund the eventual replacement of the plant.

The Grenfell Sewerage Scheme performs very well in the operational compliance field but is marked down in the areas of sewer charges being too low and trade waste charges not being implemented. To address previous shortfalls as part of achieving best practice, a non-residential charge has been previously levied.

A comparison of 2013/2014 and 2014/2015 charges is shown in the following Table 4.

Table 4 – 2013/2014 and 2014/2015 Sewer Charges

Rate Name	2013/2014	2014/2015
Sewerage Charges		
- Connected:		
Residential	356	427
Non Residential	390	468
- Unconnected:		
Residential	126	151
Non – Residential	129	154

RECOMMENDATION:

That the sewer charges in Table 4 be included in the draft Operational Plan for 2014/2015.

462 RESOLVED: Cr Halls and Cr Best that the sewer charges in Table 4 be included in the draft Operational Plan for 2014/2015.

e) Consideration of Domestic Waste Management (DWM) Charges for 2014/2015

Domestic Waste Management charges are levied under Sec 496 of the Local Government Act, 1993. Sec 504 stipulates that income obtained from charges for domestic use must be calculated so as to not exceed the reasonable cost to Council in the provision of these services.

The reasonable cost calculation has been undertaken and complies with Sec 504 of the Local Government Act, 1993.

A comparison of 2013/2014 and 2014/2015 charges is shown in the following Table 5.

THE GENERAL MANAGER'S REPORT

Table 5 – 2013/2014 and 2014/2015 Domestic Waste Management Charges

Area of Waste	2013/2014	2014/2015
Domestic Waste/Recycling - Grenfell	\$247 per annum/bin (\$3.17 per service)	\$260 per annum/bin (\$3.33 per service)
Domestic Waste - Greenethorpe	\$232 per annum/bin (\$8.92 per service)	\$235 per annum/bin (\$9.04 per service)
Commercial Waste/Recycling Grenfell	\$220 per annum/bin bulk (\$2.82 per service)	\$232 per annum/bin bulk (\$2.97 per service)
Rural Garbage Charge	\$25	\$25
Vacant Land Charge	\$25	\$25

RECOMMENDATION:

That the Domestic Waste Management charges in Table 5 be included in the draft Operational Plan for 2014/2015.

463 RESOLVED: Cr Brown and Cr Parlett that the Domestic Waste Management charges in Table 5 be included in the draft Operational Plan for 2014/2015.

f) 2014/2015 Budget

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 10 April 2014. A balanced draft budget has been prepared and is being forwarded as part of the draft Operational Plan.

All category A projects have been included. Category B projects were able to be included to B19.

The Category B projects which have received funding are as follows:

Item	Project Description	Ccl funds
B1	Weddin Street surgery – upgrade (c/o \$6,000)	Nil
B2	Lawn Cemetery – new beam (c/o \$30,000))	Nil
B3	Quandialla Pool – upgrade amenities (c/o \$20,000)	Nil
B4	Administration Building – structural repairs (c/o \$10,000)	Nil
B5	Greenethorpe Hall – upgrade toilets (c/o \$20,000)	Nil
B6	Bogolong Dam – management (c/o \$32,000)	Nil
B7	Main Street - bead lighting (Council buildings) (c/o \$5,000)	Nil
B8	Medical Centre (if no grant) (loan repayment) Ex-Reserves	134,000
B9	Forbes Street Caravan Parking	\$14,000
B10	Upgrade/Redesign Council Websites	\$10,000
B11	O'Briens Hill upgrade (Ex-Reserves)	*\$165,000
B12	Henry Lawson Oval – Toilet Block (Ex-reserves)	\$100,000
B13	Grenfell Floodplain Maintenance	\$25,000
B14	Street signs – replace with theme	5,000
B15	Taylor Park – replace toilet block (provision)	20,000
B16	Waste Disposal and Construction of Domestic Garbage Cells	\$15,000
B17	Grenfell Cemetery – tree planting	\$5,000
B18	Henry Lawson Oval – Scoreboard/Goalposts	*\$10,000
B19	Rugby Union Oval – Scoreboard/Goalposts	*\$10,000

THE GENERAL MANAGER'S REPORT

The Category B projects which have not received funding are as follows:

B20	Greenethorpe - Edward Square Shade Cloth over playground	\$20,000
B21	Visitor Information Centre (VIC) – Provide (CSP)	\$500,000
B22	Henry Lawson Birthplace upgrade	\$10,000
B23	DCP Development	\$5,000
B24	Main Street - total reconstruction (loan repayment)	250,000
B25	Council Chambers - replace A/C (provision)	7,000
B26	Town clean up (bulk waste)	10,000
B27	Main/George Street - total reconstruction (reserves, FAG, loan)	\$2.5M
B28	Council Chambers – new tables	18,000

These proposals may be altered by Council if desired however any additions will need to be offset by a corresponding reduction.

g) Licence Fees and Charges 2014/2015

The draft schedule of fees and charges for the 2014/2015 Operational Plan is being separately forwarded.

Increases have generally been kept to 5%, but a number of categories are being reassessed and some new ones have been inserted, to take account of new or amended legislation: such as the new private swimming pool registration fees.

The section 64 sewer headworks charge of \$3,040 has been recalculated in light of the updated estimates from the review of the Strategic Business Plan for the sewage treatment works. The new figure is \$3,730.

RECOMMENDATION:

That the draft schedule of fees and charges be included in the draft Operational Plan for 2014/2015.

464 **RESOLVED:** Cr Best and Cr Niven that the draft schedule of fees and charges be included in the draft Operational Plan for 2014/2015.

h) Draft Operational Plan 2014/2015

RECOMMENDATION:

That the draft Operational Plan for 2014/2015 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2014 Council meeting for formal adoption.

465 **RESOLVED:** Cr McClelland and Cr Hughes that the draft Operational Plan for 2014/2015 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2014 Council meeting for formal adoption.

THE GENERAL MANAGER'S REPORT

10. Organisational Structure, C2.5.1

The Organisation Structure adopted in 2013 is still applicable with one change proposed.

It is proposed to change the Arts and Cultural Officers position to Arts and Events Officer to assist with the plethora of events to be held in the next year.

A copy is included in the Operational Plan.

RECOMMENDATION: That the Organisational Structure be included in the draft Operational Plan for 2014/2015.

466 **RESOLVED:** Cr Best and Cr Niven that the Organisational Structure be included in the draft operational Plan for 2014/2015.

GLENN CARROLL
GENERAL MANAGER

467 **RESOLVED:** Cr McClelland and Cr Hughes that except where otherwise dealt with the General Manager's report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

8 May 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. **Statement of Bank Balances as at 30th April 2014:**

Bank Account Westpac	\$791,265.31
Investments Westpac	<u>\$6,000,000.00</u>
Total Investments	<u>\$6,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. **A Summary of Income For The Month of April follows:**

Rates Receipts	31,322.69
Accounts Receivable	66,033.56
Government Grants - Agency Collections	215,506.06
Caravan Park Fees	607.20
Interest on Investments	5,636.00
Grenfell Baths Entry Fees	19,868.77
Other Income	1,728.00
Total	<u>\$353,734.71</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 30th April 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	591,354
Grenfell Town Streets Maintenance	165,568	148,649
Village Maintenance - Caragabal	4,551	5,596
Village Maintenance - Greenethorpe	7,525	3,404
Village Maintenance - Quandialla	3,542	5,353
Garbage/Recycling Collection	107,152	101,180
Greenethorpe Collections	8,500	5,041
Commercial Waste Collection	31,000	8,462
Grenfell Waste Depot Manning/Plant Hire	125,000	105,677
Tips Working Expenses	32,000	42,066
Grenfell Cemetery Maintenance	29,000	6,562
Grenfell Lawn Cemetery Maintenance	14,000	17,164
Noxious Plants	82,000	62,375
Noxious Plants Extra	20,000	20,986
Parks & Gardens	188,262	199,644
Library Expenditure	105,172	65,844
Baths Income	25,000	23,918
Baths Expenditure	132,616	164,634
Caravan Park Income	57,000	51,001
Caravan Park Expenditure	79,449	85,995

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	810,318
2013/2014 National Roads (SH 17)	1,605,638	398,983
2013/2014 Regional Roads Block Grant	556,000	246,438
2013/2014 REPAIR Program MR398	200,000	69,377
3 x 3 Program - MR 398	68,000	68,000

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	215,606	38,516
BALLANDENE ROAD	89,776	0
MARTINS LANE	59,137	0
PINNACLE ROAD	231,529	41,900
DRIFTWAY ROAD	160,193	208,345
OLD YOUNG ROAD	78,706	0
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	1,476
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	0
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	355
GRAVEL RESHEETING	284,946	268,098
ROADSIDE VEGETATION MGMT PLAN	21,608	0
Total	1,888,837	666,669

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	331,885	216,570
Rural Roads Reseals	100,000	71,000
Total	431,885	287,571

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

We have received a good response in relation to those ratepayers referred to the debtor collection agency. Of the 8 ratepayers referred we have received 5 responses. 2 ratepayers paid amounts off their outstanding balance and 3 are entering payment arrangements.

Other outstanding payments have been followed up as per normal procedures.

For Information

Noted

5. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The Library's Facebook page and blog are being regularly updated, the former at least weekly.
- A programme has been drawn up for Library Week in May including an afternoon tea with an author, puppet show and puppet-making workshop, National Simultaneous StoryTime to which the older group from the Preschool come, and the Summer Reading Club Awards Afternoon Tea. Promotion of events is continuing.
- There was substantial weeding of the large print and biography collections during the month and light weeding of the CDs and toys. Some of the large print books are being offered to the Young Library and the toys will be given to the local Salvation Army store.
- The replacement printer has been installed and the Wi-Fi service reconnected.
- Mrs. Margaret Spratt has taken on the task of sorting the books for the stock exchanges with the Quandialla Library Deposit Station, and a letter of thanks has been sent to Mrs Geraldine Brown who has retired from the position after a number of years.
- A review of Library service fees was undertaken with recommendations made for inclusion in the 2014/15 operational plan
- Otherwise activities have been of a routine nature.

For Information

Noted

6. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Participated in Weddin Development Committee meetings which occurred regularly through April to organise, execute and debrief over the Business Awards. The next project of the Weddin Development Committee will be a shop local promotion in July.
- Liaised with consultants engaged to prepare the business and relocation prospectus. Sarah Clifton has prepared the content and passed this on to Michael Yates who received this in April. Michael has advised he is confident of meeting the June delivery deadline.
- Liaised with a potential business owner regarding a Main Street shop front. The potential business owner is awaiting advice on Main Street zoning. He may be interested in the Industrial Estate if the zoning of Main Street presents an issue.
- Country NSW Expo is to be held on the 2nd and 3rd August.
This event has had a shift in focus to include tourism and is now focused on visiting and living due to the strong links between Tourism, Relocations and Investment.
Given we are no longer holding the Open Day it is proposed to participate in this year's Country NSW Expo. With the Medical Centre and other proposed developments such as the swimming pool it is an opportune time to market our town and revisit participation in this expo. It is proposed to fund participation in this Expo out of the Economic Development fund internal reserve.

THE DIRECTOR CORPORATE SERVICES' REPORT

Expense	Price
<u>Cost of 3x2m stand</u>	\$3,450
<u>Hire of furniture for stand</u>	
Brochure stand	\$100
Chairs	\$190
Bench	\$226
<u>Travel to Sydney</u> (347k @47c/k), 2 vehicles	\$652.36
<u>Accommodation</u> (2x night, 4 people)	\$1,440
<u>Sustenance allowance</u> 2x night, 4 people	\$400
<u>Brochures to distribute</u>	No new purchases required
Total	\$7,104.20

RECOMMENDATION: that council approve participation in the Country NSW Expo to be held on the 2nd & 3rd of August.

468 **RESOLVED:** Cr Brown and Cr Niven that Council approve participation in the Country NSW Expo to be held on the 2nd & 3rd of August.

7. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Facebook (www.facebook.com/tourismgrenfell) and twitter (www.twitter.com/tourismgrenfell) accounts are active with once weekly posts.
- Ongoing management and co-ordination of the Art Gallery. The new exhibition is by the local art group and is proving very popular with two sales made.
- A letter has been sent to community groups about the TV screen in the Community Hub window to encourage use of the TV as the community notice board and also as a central calendar of events. Assistance has been offered to all community groups to prepare information for display on the TV.
- Attended a Gold Trails meeting on May 1st in Temora to discuss how the \$3,000 won at the Tourism Conference will be spent. The group voted in favour of making the website more user friendly.

THE DIRECTOR CORPORATE SERVICES' REPORT

- Co-ordinating the unveiling of the Henry Lawson Statue which will be officially unveiled on May 21st with Katrina Hodgkinson. Katrina will be in Grenfell from 2pm to 2.45pm. An official afternoon tea will be held.
- Organising a morning tea to be held on May 22nd in the Community Hub Building at 10.30 to thank the art gallery volunteers for their efforts this year as per the tourism committees recommendation.
- Visitation to the Craft Shop decreased slightly in April 2014 compared to the previous year.
- Supervised a student from the Henry Lawson High School (Rachel Timms) who undertook a 5 day tourism work placement in April.
- Ongoing planning and co-ordination of the Henry Lawson Festival which is progressing well.

For Information

Noted

8. Arts and Culture Officer, C2.6.43

Council's Arts and Culture Officer has been involved in the following activities:

- Assisted with Weddin Business Development Meetings – sent out reminders, and prepared agendas.
- Updated listings on visitnsw.com.au
- Pulled together content for the official 2014 Henry Lawson Festival program
- Followed up 2013 stall holders to see if they were attending this year's festival
- Sent out more stall holder application forms. Received and recorded returned stall holder booking forms. Liaised with stall holders.
- Sent out, received, recorded and followed up 2014 HLF sponsorship forms.
- Collated sponsors for program
- Attended the HLF meeting
- Collated feedback from newspaper article about having an evening screening of Backyard Ashes.
- Put together editorial and images for Discover feature
- Booked TV advertising and worked with company for add design
- Collated information to update HLF website
- Put together and sent out April/May newsletter
- Booked and put together content for 2CA radio commercial for the HLF

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during April. There is a constant work flow which reflects the fact that a good customer base has developed.
- Have printed several sets of funeral service booklets and Henry Lawson Festival entry forms.
- A grant of \$750 plus GST has been acquitted and received from CTC Association.
- Holding Seniors Computer Club sessions every Tuesday since mid-March. These sessions have been progressing well and positive feedback has been received from attendees. Contact has also been made with potential attendees to make them aware of the sessions being held.
- An article on Windows Updates is about to be published in The Grenfell Record.

For Information

Noted

10. Tender – Auditors, T1.6.27

Tenders for the above closed on Friday, 21 April 2014 with three (3) tenders received.

A separate report has been completed for Council's consideration in closed Council.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

469 **RESOLVED:** Cr Best and Cr Halls that except where otherwise dealt with the Director Corporate Services' report be adopted.

8 May 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (4 May 2014)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
- culvert SH6 east temporarily propped up
- culvert SH6 west - headwalls and cells delivered

SH17 - general maintenance
- cracking repaired

MR398 - general maintenance
- linemarking completed

MR236 - general maintenance

MR237 - general maintenance
- linemarking commenced

MR239 - general maintenance

470 **RESOLVED:** Cr Halls and Cr Hughes that Council write to the Minister for Roads and Freight the Hon. Duncan Gay MP seeking flood proofing work on SH17.

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- 2 km Pinnacle Road widening continuing
- 1.3 km Ballendene Road widening continuing

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- maintenance grading of Mountain Road, McDonalds Lane and Lynchs Road
- culvert repairs on Pinnacle Road and Hancock-Williams Road
- removal of overhanging branches on various roads

1.4 Urban Maintenance/Construction

- general maintenance
- O'Briens Hill paths repaired and widened
- damaged signs replaced
- removal and resheeting of various shoves on various streets
- sweeping of loose gravel on various intersections

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance

2.2 Cemeteries

The following graves have been prepared from 6 April to 4 May 2014:-

Grenfell Lawn	–	1
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- mowed lawn cemetery and surrounds
- potholes repaired

2.3 Sewer Mains

Seven (7) sewer chokes have been attended to during the last month, which were not in the relined sewer mains.

THE DIRECTOR ENGINEERING'S REPORT

2.4 Private Works

- two sewer chokes cleared for ratepayers

2.5 Village Maintenance

- general maintenance

2.6 Other

- Quandialla recycling commenced

2.7 Vandalism

Urban

Nil

Rural

Nil

Total Cost: Nil
Progressive Cost Urban: \$4,775.00
Progressive Cost Rural: \$4,410.00
(from 1/7/2013 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- continue widening Ballendene Road
- replace culvert SH6 west
- repair two culverts on Pinnacle Road

3.2 Urban

- general maintenance
- install Henry Lawson Statue
- call for quotations for kerb and gutter construction

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 529	Quandialla Recycling Trailer	Modified tailgate to reduce steepness and remove tip point replace brake.
BFO 2229	Fire Truck	Replace brakes.
PI 4101	Volvo L603 Loader	Repair electrics and shuttle lower issues.
PI 4070	Cat 613B Grid Roller	Electrical repairs transmission seal replacement.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Following the last monthly meeting with RMS, the RMS agreed to accept the work as is, with a small deduction. This deduction has been covered by the bonus allocated for the high standard of work completed in the remainder of the job.

Council has received approval to carry out extra heavy patching on SH6.

For Information

Noted

6. Noxious Weed Report – April, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –Bathurst Burr, Blackberry, Devils Claw, Johnson Grass,
- Areas sprayed – Bumbaldry, Cudgymaguntry, Bungalong, Wheoga, Yuline, Yambira, Bryndah, Wallah Wallah, Melyra
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.
- 46 property inspections – resulting in 5 re- inspections and one 18 notice

For Information

Noted

7. **B-Double Trucks Using Unapproved Roads, T3.6.2**

Council has received a number of reports of B-Double trucks using non B-Double approved routes in Weddin Shire over the last few months. These roads include:-

- Tyagong Hall Road
- Greenethorpe – Bumbaldry Road
- Iandra Road
- Bewleys Road

There were also two road trains using roads in Weddin Shire east of the Newell Highway, which is also unapproved.

The reports are routinely referred to NSW Police Force as these matters fall under the NSW Police Force jurisdiction.

Council has an ongoing programme of widening and strengthening roads in Weddin Shire to B-Double standards and approving routes as funds become available.

For Information

Noted

8. **Grenfell Sewer Chokes, S1.2.1**

Director Engineering report item 2.3 April Council Meeting refers.

There were eight (8) sewer chokes in Grenfell as reported in the April Council Meeting.

These were in the following locations:-

- Council Chambers – 5 chokes in Council's sewer service at various locations (roots)
- Sewer main downstream from Taylor Park toilets – 1 choke
- 5 Dagmar Street – 1 choke
- Treatment Works – 1 choke

None of the sewer blockages were in relined sections of the sewer in Grenfell.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

9. Weddin Senior Management Team and Service Level Agreement Committee, E1.3.22.

The Director Engineering attended the Weddin Senior Management Team and Service Level Agreement Committee meeting at 'Umaria' (John Johnson's property) on Friday 4 April, 2014 from 8am to 10am.

The following matters were discussed:

- Hazmat Presentation
- Quarterly Performance Review
- 13/14 and 14/15 Estimates
- Inspected new Cat 6 Tanker (situated at Baratta) – has a monitor at the front of the truck which is operated from inside the cab.

I asked the question about how many fire trucks were not under cover in Weddin Shire. The captains present advised that they were not aware of any tankers which were not in either private sheds or RFS constructed sheds.

A full set of minutes will be available from RFS in due course.

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

471 **RESOLVED:** Cr Hughes and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

The General Manager
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

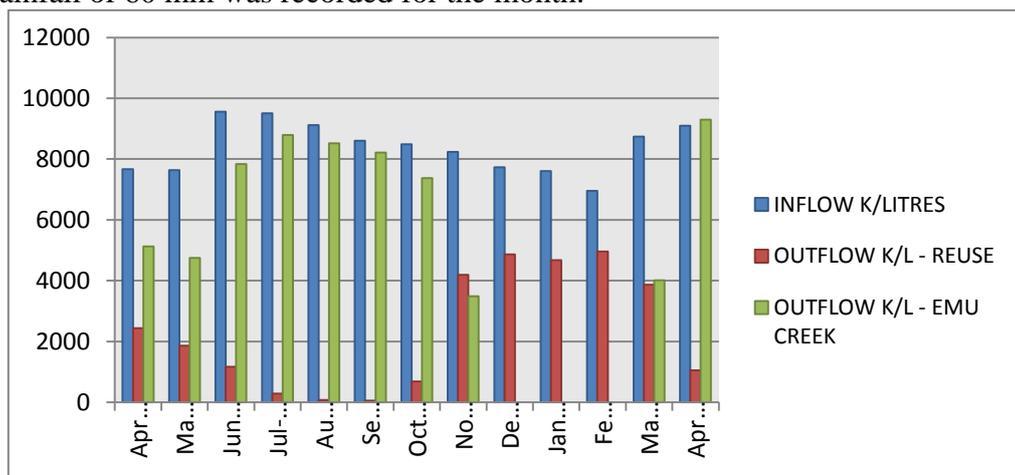
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during April 2014 was 9,099 kl with the daily average of 303.3kl. Outflow for irrigation for reuse was 1,055 kl and discharge to Emu Creek 9,292.3 kl.

The highest daily recording of 421 kl occurred for the 24 hours ending 6.30 am on 12 April 2014 and the lowest of 262 kl for the 24 hours ending 6.30 am on 3 April 2014.

A total rainfall of 60 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities were:

a. Companion Animals

Animals Seized: 1 (Cat)
 Animals Impounded: 2 (Dogs)
 Animals Sold: 1 (Dog)
 Animals Surrendered: 1 (Dog)

Animals Returned to Owners:
 Animals Destroyed: 2 (Dog and Cat)
 Animals Released: 1 (Dog)
 Animals handed to Rescue Org:

For Council's Information

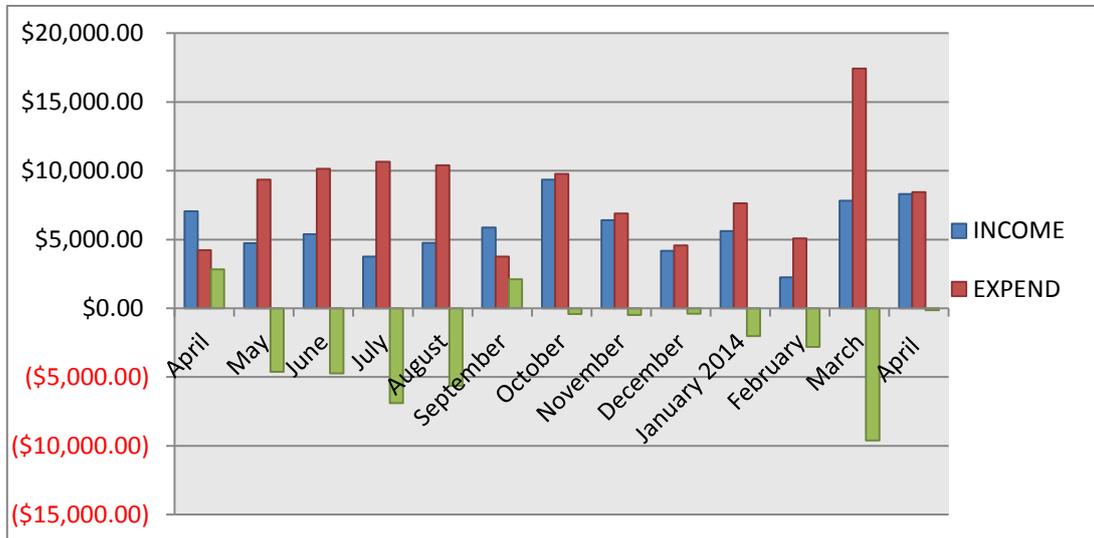
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of April 2014 was \$8,299.00 with expenditure of \$8,451.88 resulting in an operational loss of \$152.88 for the month.

There were 252 sites occupied for the month of April 2014.



For Council's Information

Noted

4. Inspections of Food Premises, H1.6.7

As part of Council's ongoing commitments under the Food Regulation partnership with the NSW Food Authority, Council has begun to conduct routine food inspections on all retail food premises within the Weddin Shire.

A majority of premises have been inspected with results showing generally good compliance and increased food handling understanding. Further inspections will be completed over the coming weeks to ensure compliance with the requirements of the NSW Food Act 2003 and the National Food Standards Codes.

For Council's Information

Noted

5. Waste Levy in New South Wales, A3.6.17

In 2012 the Minister for the Environment commissioned the consultancy firm KPMG to undertake an independent review of the waste levy. The waste levy is a fee chargeable per tonne of waste received through a waste facility. It is currently restricted to the regulated area incorporating the Sydney region and east coast. As part of the review, KPMG recommended extending the waste levy across the whole of NSW, exempting small regional landfills receiving less than 5,000 tonnes per annum from the requirement to pay the levy.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

In response to the review, the NSW Government supported 15 of the 17 recommendations made by KPMG to reform the operation of the levy and use of its revenue. However, the NSW Government did not support the KPMG recommendation to extend the levy across the State and instructed the EPA to undertake an extensive consultation process with potentially affected councils.

As part of the consultation process, EPA representatives will be conducting face to face consultation sessions with regional councils across the State. A session for councils in the NetWaste Waste Group will be held on Thursday, 15 May 2014 in Dubbo.

A levy of \$10 per tonne has been suggested. This would see Council liable for an amount in the vicinity of \$30,000. This cost would need to be covered by increases in tipping fees and waste collection fees.

In conjunction with this consultation process, an options paper has been prepared and Councils are encouraged to provide submissions in relation to the options proposed by 20 June 2014.

The options are:

- 1) No expansion of the levy. This option maintains the current geographical coverage of the levy.
- 2) Extend levy across the state. All landfills across NSW would be required to pay the waste levy.
- 3) Extend levy exempting non-regulated facilities that receive less than 5000 tonnes of waste per year.
- 4) Opt in Levy System. Councils could opt in to pay the levy.

RECOMMENDATION: that Council make a submission to the EPA regarding the Extension of Waste Levy Options paper supporting Option 1.

472 **RESOLVED:** Cr Niven and Cr Halls that Council make a submission to the EPA regarding the Extension of Waste Levy Options paper supporting Option 1.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
16/2013	Mr M & Mrs F Drummond	Alteration/Addition to Dwelling	\$60,255	Lot: 165 DP: 754579 2700 Mid Western Highway BUMBALDRY NSW 2794
13/2014	Mr G & Mrs J Parlett	Alterations/Additions to Commercial Premises	\$39,600	Lot: 5 DP: 792168 29 Main Street GRENFELL NSW 2810
14/2014	Mr G Oliver (Grenfell Rugby Club Inc)	Replacement of goal posts & Upgrading of Scoreboard	\$10,000	Lot: 2 DP: 1126750 Grafton Street GRENFELL NSW 2810
15/2014	Mr DJ & Mrs CM McKellar	New Dwelling	\$150,700	Lot: 5 DP: 754610 Mid Western Highway GRENFELL NSW 2810
16/2014	Mr NW Hughes	New Dwelling	\$190,000	Lot: 2 DP: 791781 Mid Western Highway GRENFELL NSW 2810

For Council's Information

Crs Parlett and Hughes previously submitted written declarations of interest and left the room.

Noted

Crs Parlett and Hughes returned to the room.

2. EDAP Conference 2014,

I attended the EDAP Conference held in Cowra on the 1st May 2014. The program was extensive, and for the first time incorporated concurrent presentations along the building and environmental health streams.

Both Private sector and Government agencies presented. This allowed all delegates to have the most up to date information regarding development and environmental matters.

For Council's Information

Noted

3. Weddin Local Environmental Plan 2011, T2.1.9

The Weddin Local Environmental Plan 2011 was made on 5 December 2011. In conjunction with this plan, several areas of the shire were identified for large lot residential zoning.

Council resolved at its Ordinary December Council Meeting:

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

“Council identify land currently zoned for large lot living that may be considered inappropriate and identify new areas for inclusion in Councils preparation for an addendum to its Draft Rural Settlement Supply and Demand Analysis.”

After inspection of existing R5 zoned land, it has been identified that large portions of R5 land to the north of Grenfell is considered inappropriate and unlikely to be developed.

It was also identified that land to the south of Grenfell bordered by Henry Lawson Way, Mary Gilmore Way and Thompsons Lane is an appropriate replacement. It is envisaged the site could incorporate a combination of lot sizes graduating from the existing R5 zone with 4000m² to 10 hectares.

This proposed zoning change allows the progression of appropriate land development with minimum restrictions regarding environmentally sensitive land use.

RECOMMENDATION: That Council:

- a) Prepare a Planning Proposal in accordance with Section 55(1) at the Environmental Planning & Assessment Act 1979 to identify land currently zoned for R5 Large Lot Residential that is inappropriate and map new areas of R5 Large Lot Residential zoned land for inclusion as an addendum to Council’s Draft Rural Settlement Supply & Demand Analysis.
- b) Forward the planning proposal to the Minister for Planning & Infrastructure in accordance with Section 56(1) of Environmental Planning & Assessment Act 1979.
- c) Request that the Local Planning making functions in relation to this planning proposal be delegated to Council.

Noted

B J HAYES
DIRECTOR ENVIRONMENTAL SERVICES

473 **RESOLVED:** Cr Parlett and Cr McClelland that except where otherwise dealt with the Director Environmental Services’ report be adopted.

**MINUTES OF THE MONTHLY MEETING OF THE GRENFELL HENRY LAWSON
FESTIVAL OF ARTS HELD ON TUESDAY 15 APRIL AT THE COMMUNITY HUB AT
7.30PM. C2.6.32**

Welcome: from vice president Glenn Carroll, who thanked people for their attendance.

Present: Liz Carroll, Glenn Carroll, Claire Myers, Carly Brown, Billo Wheatley, Terry Carroll, Jenny Hetherington, Danielle Millynn, Penelope Starr, Judy Mitton, Di Donohue, Belinda Day, Pam Livingstone, Tamara Mc Mahon, Michele Johnson, Auburn Carr, Mark Liebich, R Ashby

Apologies: Gordon Rolls, John Hunter, Angela Hunter, Cathy Gilbert, Amanda Brenner, Deidre Carroll, Chris Lobb, Lachlan Gibson

Moved: Carly Brown, seconded : T Carroll that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed.

Moved : Liz Carroll Seconded : Claire Myers Carried.

Business Arising: carried over to general business

Communication:

Inwards: Cootamundra Wattle Country Music club

Festival guest, Mark Grentell & his wife will be staying Friday & Saturday night & requesting that co-writer Peter Cox also be invited to attend.

Letter from Grenfell Lions indicating that they are entering a Queen & donating \$1350 towards the Big Air School performance

From Weddin Shire Council:” Backyard Ashes” screening 2pm April 24

Motion “That the inwards communication be received.”

Moved : A Carr Seconded : J Hetherington Carried

Outwards: to WSC asking for permission & assistance for the banners to be erected in early May.

Invitations to patrons Kath Smith & Hilarie Lindsay to attend the festival.

Brian Langer, Art judge

Torsion Dancers offer accepted

Garry Barker steam roller accepted

Motion “That the outwards communication be endorsed.”

Moved : A Carr Seconded : J Hetherington Carried

Moved: Di Donohue , Seconded: D Millynn that Peter Cox be invited to attend the festival & his accommodation expenses be paid. Carried

Treasurer’s Report:

Motion “That the treasurer’s report be received.”

Moved : D Millynn Seconded : C Myers Carried

Coordinator’s Reports:

Publicity/Promotions/Sponsorship: Claire reported that sponsors would need to be identified by Thursday to be included in the program.

Promotion in the May edition of Discover magazine would cost \$550, with Henry’s Logo on the cover & a double page spread! The TV commercial would cost \$1200 to make & \$3,300 to air, advertising on 2CA would cost \$1200 & ROKKY FM \$800 –no live broadcast on the Saturday, but a pre-recorded or phone interview would be included.

Moved: Claire Myers, Seconded by J Mitton that the advertising schedule as above be adopted. Carried

Art/Porcelain: Chris Lobb reported that subscriber letters/tickets were printed & would be sent out after Easter. Anyone is welcome to become a subscriber and attend the opening night of the art exhibition On Thursday June 5th. Brian Langer will judge on the Monday, requiring travel costs of fuel & lunch.

Official opening & Cocktail Party will commence at the Gallery at 7.00, Thursday 5th June.

VSS: The entries have been catalogued and received by our judges: Andrew Galan for Verse, and Derek Motion for Short Stories. This year the festival received a significant increase in entries from students.

We had 36 schools with a total of 226 individual students who entered from NSW and most other states.

Busking: Belinda indicated that the trophies are ordered, posters are going up around town, info is on facebook, one judge has been sourced, schools will be e-mailed after the Easter break.

Awards Dinner: *Moved:* L Carroll, *Seconded:* Claire Myers that the cost for the finger food dinner be set at \$25 for adults & \$15 for students. Carried

For the next meeting, Liz will compile a list of people {Patrons, Queens, Special Guests} who will be entitled to complimentary tickets. Dinner commences at 6.00pm at the Grenfell Bowling Club. The Rinks restaurant is catering. Tickets go on sale at Maria's shoes in early May

Street Activities: Amanda sent in a list of proposed activities: BIG AIR CIRCUS-to be promoted throughout local & district schools & will be located at the end of George St, near Peter Mellon motors. Also, Feathered Friends, Torsion Dancers, Cobb & Co coach, Grigio the Great & the entertainment truck/stage at the Albion to operate from 1.45 – 4.00, except during formalities & procession.

Street Stalls: John Hunter to liaise with THLHS about providing chairs for the Main St area.

Raffle: already up & running

Children's Competition: all schools have information

Window Dressing: Joan Eppelstun advised theme will be "My favourite Movie"

Poetry on the Boards /Social Engagement: Carly reported that the Methodist Hall & the kitchen caterers are booked. The facebook site has 843 likes & extra publicity has been gained from: "You know you are from Grenfell if..."

Moved C Brown, *Seconded* : B Day that Claire Myers be endorsed as a contributor to the facebook site.

Program: Auburn & Claire are compiling the program with help from Judy Mitton. It is to be printed in Wagga.

Official luncheon: Judy Mitton advised that the Venue {Motel} has been booked for 12.00.

Concert: Format similar to last year with local talent on display. Andrew Hooper & Jennifer Kelly co-ordinating. Starting time of concert?

Queen Competition: Michele & Tamara advised that there are 5 candidates so far: Joy Wood: MPS, Georgia Robinson: Lions, Prue Hancock: Grenfell Picnic Race Club, Belinda Day: Grenfell Public School, Casey Patton: Caragabal PS. Judging will be held at Hugh Moffitt's at 2.30, Saturday June 3rd. *Moved:* Di Donohue, *Seconded:* Carly Brown that Tamara be given authority to seek free tickets for entrants to all Festival events. Carried

General Business: First screening of "Backyard Ashes" is to be 2.00 Thursday, 24th April, at the hub.

Moved: Carly Brown, *Seconded:* Belinda Day that the 2nd screening be at 7pm on Saturday, 24th May with a "canteen" operating. Committee members urged to attend & invite others. Carried

Launch of Statue: to be on site in Main St at 2.00, Wednesday 21st May. Katrina Hodgkinson unveiling. All members invited to attend

Moved: J Mitton, *Seconded:* D Millynnm that a letter be written to James Hetherington to thank him for the repairs made to Henry's seat. Carried

Photos: Any co-ordinators who have not had their photo taken to make an appointment with Denise Yates on Thursday, 1st May, between 4.30 & 5.30 or, Friday 2nd May between 11.30-12.30. phone 63432227.

Merchandise: *Moved:* C. Brown *Seconded:* Rita Ashby that Angela Hunter be given authority to investigate purchase & printing of Beanies & if possible to have them available at the Statue launch. Carried

Festival Sunday : Billo Wheatley asked that there be NO street stalls in lower Main St at the car show on Sunday, as the whole area is needed for cars.

Rita Ashby put forward a revenue raising idea of a Henry Lawson Book Depot where items of interest/memorabilia about Henry Lawson could be displayed & sold. Meeting noted the proposal but thought that another shop in Grenfell, staffed by volunteers would not be feasible.

Meeting closed: 8.55 pm

Next meeting date: The next meeting will be held at 7.30 pm on Tuesday, 20th May, 2014 at the Community Hub.

474 RESOLVED: Cr Brown and Cr Niven that the minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 6 MAY 2014 COMMENCING
AT 4.40 PM (E1.1.5)**

1. PRESENT: Bill Twohill (LEMO Chair - Weddin Shire Council), Michael Madgwick (NSW Police LEOCON), Warren Goodall (REMO), Ray Cawthorne (State Emergency Services), Angus Neilson (NSW Rural Fire Service), Craig Johnson (Fire & Rescue NSW) and Steven Hayes (Observer - Fire & Rescue NSW Services).

2. APOLOGIES: Brendan Hayes, Maurice Simpson, Keith White, David Sheehan and Karen Hancock.

Resolved: M Madgwick and A Neilson that the apologies be accepted

3. MINUTES:

Resolved: R Cawthorne and M Madgwick that the minutes of meeting held on 4 February 2014 be adopted as read.

4. MATTERS ARISING

4.1 Local Displan

To be used with current pro-form until an update is available (later this year).

Noted

4.2 Draft Recovery Document

To be included in Local Displan.

Noted

4.3 Bimbi

Levels tabled.

Resolved: R Cawthorne and A Neilson that it be referred to the SES for comment.

4.4 Training – Exercise for EOC

Local Emergency Management Committee to request funding for a tactical exercise. Possibly on a Saturday or an evening in the next financial year.

5. GENERAL BUSINESS

Nil

6. CORRESPONDENCE

Nil

7. MEMBERS REPORT

7.1 Police – Nil

7.2 RFS – Nil

7.3 SES – Nil

7.4 Fire and Rescue NSW

- assisted ambulance.
- 2 new people to come.

7.5 Warren Goodall

- Evacuation course in Young 21/22 August 2014.
- Manage an exercise course Gundagai.

8. NEXT MEETING: To be held Tuesday 5 August 2014 commencing at 4.30 pm

9. CLOSURE: There being no further business to discuss the meeting closed at 5.18 pm.

**W TWOHILL
(LEMO)**

475 RESOLVED: Cr Hughes and Cr Niven that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 12 MAY 2014 COMMENCING AT 3.34 PM (C2.6.13)

1. **PRESENT:** Clrs Niven and Griffiths,
W Twohill (Director Engineering), K Frost (Noxious Weeds Officer) and K Starr (Weddin Landcare).

2. **APOLOGY:** Clr Halls and H Matthews

Resolved: K Starr and Clr Niven that the apologies be accepted.

3. **MINUTES:** 31 March 2014

Resolved: Clr Niven and K Frost that the Minutes of 31 March 2014 be adopted.

4. **MATTERS ARISING:**

4.1 Natural Resources Commission – Review of Weed Management in NSW (Draft Report)

Submission forwarded to Natural Resources Commission.

Noted

5. **CORRESPONDENCE:**

Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**

April 2014 Report

Noted

7. **NOXIOUS WEEDS BUDGET**

2013/2014 Vote - \$82,000

Expenditure to 30 April 2014 - \$62,375

2013/2014 Noxious Plants Extra Vote - \$20,000

Expenditure to 28 February 2014 - \$20,986

8. **BUSINESS WITH NOTICE**

8.1 Noxious Weeds Trailer

Noxious Weeds Trailer to be used at the Henry Lawson Festival on Saturday 7 June 2014. Meeting at Depot at 4.00 pm on Monday 2 June 2014 to familiarise volunteers about the trailer.

Resolved: K Starr and K Frost that H Matthews and K Starr arrange roster for the manning of the trailer on Saturday, 7 June 2014.

9. **QUESTIONS WITH NOTICE**

Nil

NEXT MEETING: Monday, 18 August at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 3.52 pm.

476 **RESOLVED:** Cr Griffiths and Cr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 12 MAY, 2014 COMMENCING AT 4.34 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich (Chair), Parlett and Brown
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).
2. **APOLOGY:** Nil
3. **CONFIRMATION OF MINUTES:** 14 April 2014

Resolved: Clr Parlett and Clr Brown that the Minutes of the 14 April 2014 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

- 6.1 **General Manager:**
Nil

Noted

- 6.2 **Corporate Services Department:**
Report on Town Costings

Noted

Clr McClelland entered the meeting at this point 4.37 pm.

- 6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works and Grenfell Sewer Chokes.

Noted

- 6.4 **Director Environmental Services':**
Reports on Sewerage Treatment Works, Caravan Park, Inspections of Food Premises, Waste Levy in New South Wales, Weddin Local Environment Plan and Town DA's.

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**
Nil

9. **NEXT MEETING:** Monday, 16 June 2014 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 4.53 pm.

477 **RESOLVED:** Cr Parlett and Cr Brown that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 12 MAY 2014 COMMENCING AT 5.00 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), McClelland, Parlett, Hughes, Griffiths and Brown (observer).
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers)

2. **Apologies:** Nil

3. **Minutes:**

Resolved: Clr Hughes and Clr Parlett that the minutes of the 14 April 2014 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 **Medical Centre – Burrangong Street**

- Architects currently finalising plans and specifications. Architects to forward plans to Dr Akhiwu, Medicare Local and prospective dentist for their perusal and input.
- Awaiting announcement of possible Federal Government grant funding.

Noted

5.2 **Grenfell Pool Upgrade**

- Awaiting outcome of grant funding.
- Member for Burrinjuck the Hon Katrina Hodgkinson to inspect the current pool and plans and specifications for the new pool on Wednesday, 21 May 2014. We will also seek her support for our project.

Noted

5.3 **Bogolong Dam Purchase**

- Sale proceeding from Central Tablelands Water to Council.
- Operational aspects such as inspections, maintenance and signage to be considered upon purchase.
- Further meeting to be held with Robert Grimm from the Bogolong Aquatic Club to discuss various issues regarding ownership, use and risk management issues associated with the dam.
- Council to then consider future use of the dam.

Noted

6. **Next Meeting:** Monday, 16 June 2014 at 5.00 pm.

7. **Closed:** There being no further business to discuss the meeting closed at 5.09 pm.

478 **RESOLVED:** Cr Hughes and Cr Parlett that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 13 MAY 2014
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Apology: Nil

Minutes: of meeting 15 April 2014

Resolved: B Hayes and L Gibson that the Minutes of the 15 April 2014 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) Integrated Planning and Reporting (IPR) – 2013/2017 Delivery Program and 2014/2015 Operational Plan (including revenue policy) currently being updated and developed. Plans to be presented to the May Council Meeting in draft form. To be then placed on public exhibition for comment and resubmitted to June 2014 Council meeting for formal adoption.
- (iii) Resourcing Strategy - Asset Management Plan (AMP) and Long Term Financial Plan (LTFP) to be updated and presented to the May Council Meeting in draft form. To be placed on public exhibition for comment and resubmitted to the June 2014 Council meeting for formal adoption.

1B Human Resources

- (i) Vacancies
 - Patch Truck Driver/Operator – currently being advertised.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – lease for surgery and residence currently being developed by Council's Solicitor. To be effective from 3 February 2014. General Manager pursuing.
- (ii) Main Street Surgery – additional works at surgery finalised.
- (iii) Grenfell Medical Centre – draft plans forwarded to Medicare Local, Dr Akhiwu and prospective dentist for their perusal and comment. Awaiting possible grant funding programme to be announced.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – letter forwarded to Department of Planning advising of Council's resolution from December 2013 Council Meeting. Awaiting response. Possible land rezoning opportunities identified and will be reported to the May 2014 Council Meeting. Director Environmental Services pursuing.

- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Draft in final stages of completion. Director Environmental Services pursuing.
- (iii) Quandialla Recycling Depot – operating well. Director Engineering currently monitoring.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Storm Management Plan – draft study currently being finalised. Director Engineering liaising with Council’s solicitor and consultant in regards to obtaining written agreements to gain access to this land along Emu Creek.

6. Sewerage

- (i) Smoke Testing – properties re-inspected by Contractor. Repairs currently being undertaken. Director Engineering pursuing.
- (ii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. A contractor has been engaged. Director Engineering to pursue.

7. Recreation and Culture

- (i) Art Gallery – new exhibition currently in progress. One expression of interest received for an Art Gallery co-ordinator. Further reported in General Manager’s report.
- (ii) Cinema – next film “Philomena” to be screened Tuesday 20 May 2014. “Backyard Ashes” to be held Thursday, 24 May 2014 at 7.00 pm.
- (iii) Grenfell Swimming Pool – Pool closed 31 March 2014.
- (iv) Bogolong Dam – Contract for sale currently being prepared.
- (v) O’Briens Hill Upgrade Draft Plans – currently on public exhibition for comment. To be submitted to the June 2014 Council meeting for formal adoption.
- (vi) Henry Lawson Oval Master Plan – letters written to other users requesting input. Awaiting response. Plan to be then developed.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – TfNSW has called open tenders. Tenders close 2.00 pm Friday, 25 July 2014.
- (iv) Caravan Parking Forbes Street – approved by Council on a 12 month trial basis. To be then reconsidered after this period.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

10. Economic Affairs

- (i) Henry Lawson Festival – to be held 6 – 9 June 2014. Directors to ensure arrangements in place for their respective departments.
- (ii) Henry Lawson Statue – official unveiling of statue to be held Wednesday, 21 May 2014 at 2.00 pm. The Hon Katrina Hodgkinson to officially unveil the Statue.
- (iii) Dentist – prospective dentist to be accommodated in the new Grenfell Medical Centre. Grant funding options for equipment being considered.

11. General Purpose Revenues

- (i) Special Rate Variation – application for a Special Rate Variation for 2014/2015 submitted. Outcome should be known by June 2014.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known by June 2014.

12. Alliances

- (i) Hawkesbury City Council – arrangements for representatives from Hawkesbury City Council to attend the 2014 Henry Lawson Festival in progress. General Manager pursuing.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) Centroc – next meeting to be held in May 2014 at Parliament House.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: To be Advised.

Closure: There being no further business to discuss the meeting closed at 9.36 am.

479 **RESOLVED:** Cr Parlett and Cr Griffiths that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|------------|--|--------------------|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| April 2014 | 2. <u>Grenfell Sesquicentenary:</u> arrange inaugural meeting of committee (GM). | In Progress |
| | 3. <u>Council Meeting Dates:</u> advertise alterations to June and July 2014 Council Meeting dates and times (GM). | Carried Out |
| | 4. <u>Goldfest Planning Meeting:</u> to be held Tuesday 20 May 2014 at the Community Hub (DCS). | In Progress |
| | 5. <u>Grenfell Swimming Pool Inspection:</u> arrange inspection with the Hon Katrina Hodgkinson MP (GM). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| April 2012 | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| October 2013 | 3. <u>Caravan Parking Signs:</u> defer until Forbes Street proposal determined (DE). | In Progress |
| November 2013 | 4. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | In Progress |
| February 2014 | 5. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE). | In Progress |
| | 6. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE). | In Progress |

7. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress
8. Plastic Shopping Bags: investigate feasibility of having Weddin Shire a plastic bag free shire (DES).
In Progress
- April 2014
9. Henry Lawson Statue: arrange official unveiling (GM/DE).
In Progress
10. Grenfell Medical Centre: refer draft plans to Dr Akhiwu, Medicare Local and proposed Dentist for their input and comments (DES).
In Progress
11. O'Briens Hill - Tourism Interpretation and Asset Management Plan: place on public exhibition for comment. Resubmit to Council for formal adoption (DES).
In Progress
12. Art Gallery: arrange formal meeting to update volunteers (GM)
In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

480 RESOLVED: Cr McClelland and Cr Best that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **Grenfell Specialist Services, H1.10.1**
Reason for confidentiality: commercial advantage (Section 10A(2)(d)(i))

DIRECTOR CORPORATE SERVICES' REPORT

1. **Tender T3/2014 External Auditing Service for the six years ended 30 June 2019, T1.6.27**
Reason for confidentiality: commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

GENERAL MANAGER'S REPORT

1. Grenfell Specialist Services, H1.10.1

Reason for confidentiality: commercial advantage (Section 10A(2)(d)(i))

RESOLVED: that the proposed action be confirmed.

DIRECTOR CORPORATE SERVICES' REPORT

1. Tender T3/2014 External Auditing Service for the six years ended 30 June 2019, T1.6.27

Reason for confidentiality: commercial information (Section 10A(2)(d))

RESOLVED: that Council accept the tender of Intentus Chartered Accountants to provide audit services for a six year period ending 30 June 2019 for an initial fee on \$25,000 (GST Exc.). Subsequent fees to be adjusted with reference to movement in average weekly earnings as reported by ABS.

CLOSURE: There being no further business the meeting closed at 6.59 pm.

Taken as read and confirmed as a true record this day 18 June 2014.

..... General Manager.....Mayor