



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 20 FEBRUARY 2014 COMMENCING AT 5.00 PM.

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 20 FEBRUARY 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 December 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Australia Day Ctee Mtg, 21/01/14
- Local Emergency Management Ctee Mtg, 4/02/14
- Tourism Ctee Mtg, 6/02/14
- Heritage Ctee Mtg, 6/02/14
- Noxious Weeds Ctee Mtg, 17/02/14
- Manex Ctee Mtg, 18/2/14
- Town Works Ctee Mtg, 19/02/14
- Property & Development Ctee Mtg 19/02/14
- INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
10. TENDERS AND QUOTATIONS
11. QUESTIONS
12. CLOSED COUNCIL
13. REPORT ON CLOSED COUNCIL
14. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

286 **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Ordinary Meeting, held on 19 December 2013 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	Director Environmental Services report item 7	President of Show Society	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 FEBRUARY 2014

SECTION A - **Matters for Information**

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

- A1. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 50/2013.
- A2. Department of Health, H1.6.6: Advising I have received a licence application (DIR 125) for Zoetis Australia Research & Manufacturing Pty Ltd (Zoetis) for the commercial release of a genetically modified (GM) poultry vaccine.
- A3. Grenfell Public School, C1.1.3: Advising the school community of Grenfell Public School wishes to thank your organisation for their generous donation towards our 2013 School Presentation Awards.
- A4. Dams Safety Committee, E2.9.6: Thanking Weddin Shire Council for its email of 4th November 2013 regarding Warraderry Street Detention Basin.
- A5. NSW Ministry of Health, H1.6.10: strongly urges all Local Councils to consider removing or relocating ashtrays from areas where smoking is banned.
- A6. Local Government NSW, A3.18.3: Advising the LGNSW 2014 Tourism Conference will be held from Monday 10 – Wednesday 12 March 2014, at the Crowne Plaza, Hunter Valley hosted by Cessnock City Council.
- A7. Grenfell Men's Shed Inc, C1.3.31/C2.6.26: Advising the Grenfell Men's Shed would like to check with the tourism committee regarding recovering the railway turntable and crane with the possible view of relocating these to the railway precinct.
- A8. Salinity and Water Quality Alliance, A3.6.65: Attaching a memo outlining the outcomes of early discussions on how the two LLS bodies across the Central West and Central Tablelands propose to continue to work with Local Government.
- A9. NSW Rural Fire Service, E1.3.4: Replying to your queries with respect to the 2013-14 NSW Rural Fire Fighting Fund Allocations.
- A10. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 51/2013.
- A11. StateCover Mutual Limited, G2.55: Informing that you have been successful in your application for the StateCover WHS Grant of \$3,962.
- A12. NSW Seniors Week Grants Program, C1.4.15: Thanking you for submitting an application for funding under the 2013 NSW Seniors Week Grants program. However, unfortunately your application was unsuccessful.
- A13. IPART, A3.6.64: Re: Review of a funding framework for Local Land Services NSW. Thanking you for your recent submission.
- A14. Quandialla Central School, C1.1.3: Thanking you for your kind donation towards our 2013 Presentation Evening, your continued support is greatly appreciated.

- A15. Environment Protection Authority (EPA), G2.4.1: Advising that the Minister for the Environment, the Hon. Robyn Parker MP, has announced the second round of grant funding under the *Waste Less, Recycle More* initiative.
- A16. StateCover Mutual Limited, A3.11.3: Council has satisfactorily completed the key performance indicators KPIs and we are pleased to enclose a cheque for **\$10,321.37**.
- A17. Grenfell Rugby League Football Club Inc, P2.1.6: Advising the Grenfell Goannas are holding a Poker Run on the Saturday of the Australia Day weekend as a fund raiser for the club and would like to use Lawson Park from 7.30am until 10.30am.
- A18. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 1/2014.
- A19. Quandialla Progress Association, C1.3.12: On behalf of the Quandialla Progress Association I would like to thank Council for its help in resolving the problem with Mr D Marshall's DA.
- A20. Wagga Wagga City Council, C2.10.9: Attaching a media Release from the Chairman of the Country Mayors Association of NSW for your information.
- A21. Rural Financial Counselling Service (RFCS), C1.7.8: Attaching the Executive Officer Report to the RFCS, NSW – Southern Region Board for October – November 2013 for your interest and information.
- A22. John Attenborough, Executive Officer, Statewide Mutual, A3.11.2: Advising the Board is pleased to enclose herewith cheques in the amounts of \$4,327.08 and \$3,822.17.
- A23. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 2/2014.
- A24. Environmental Protection Authority (EPA), A3.6.17: Writing to you in relation to the release of the risk assessment report for Phoslock™ conducted under the secondary notification requirements of the Australian Government's National Industrial Chemicals Notification and Assessment Scheme (NICNAS).
- A25. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 3/2014.
- A26. Mrs Chris Lobb, C2.6.35: submitting my resignation from the Art Gallery Committee as from 31 January 2014.
- A27. Mrs Judy Mitton, C2.6.35: Requesting that this letter be accepted as my resignation from the Art Gallery committee.
- A28. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 4/2014.
- A29. NSW Government, Ministerial Circular, A3.9.3: The NSW Government has released the full response to the Companion Animals Taskforce, supporting most of the Taskforce's 38 recommendations, in full or in part.
- A30. Vicki Hatherall, A3.30.13/127: Thanking Lisa for starting the ball rolling and Council for the slashing of the block next to my property in West Street.
- A31. Australian Red Cross, C1.3.0: On behalf of Grenfell Branch of Australian Red Cross I am writing to advise Council that Red Cross Calling will be held on 22 March, 2014.

- A32. Local Government NSW, A2.9.1: Forwarding Weekly Circular numbered 5/2014.
- A33. Australian Local Government Association, A3.8.3: 2014 National General Assembly of Local Government – Call for Motions.
- A34. Department of Primary Industries, A3.6.45: The NSW Government has recently passed a new legislation as part of its cemetery reform agenda.
- A35. Western NSW Local Health District, H2.7/H1.7.10: Regarding the Grenfell Maternity Cottage.
- A36. Essential Energy, U1.3.11: Advising every five years Essential Energy is required to submit a proposal to the Australian Energy Regulator (AER) that details our capital and operating plans and the revenue we are seeking to fund them.
- A37. National Tree Day, E3.7.1: Commending your efforts to make your region a great place to live, learn, work and play and thank the Council for its ongoing support of National Tree Day's work.
- A38. Angus Taylor MP, A3.19.3: Federal Member for Hume Angus Taylor says Grenfell's growth and low unemployment will be tied to local small businesses capturing fast growth markets.
- A39. Premier & Cabinet, A3.9.3: The Minister for Local Government has extended the deadline for receipt of public submissions on the Independent Local Government Review Panel and Local Government Acts Taskforce reports.
- A40. Office of Environment and Heritage, A3.6.63: writing to inform you that the NSW Government's Home Power Savings Program (HPSP) has successfully reached its targets and as a result will be winding down on the 28 February, 2014.
- A41. Ron and Jan McLelland, R2.10.047: expressing our sincere appreciation to Weddin Shire Council and its staff for the excellent upgrading of the gravel section of the Eualdrie Road carried out in December.

SECTION B - Matters for report

- B1. Envirowest Consulting Pty Ltd, E3.4.9: attaching a copy of the clearance and monitoring reports for Glasson Street Quandialla.
- B2. Envirowest Consulting Pty Ltd, E3.4.9: Attaching a copy of the clearance and monitoring reports of 33-35 Margaret Street Quandialla.
- B3. Cath Sullivan and Craig Day, T5.4.2008: seeking an extension on our development application (4/2008).
- B4. The Hon Don Page MP, C2.10.9: Advising that the final reports of the Independent Local Government Review panel and the Local Government Acts Taskforce have been released.
- B5. Gulgong Heritage Harness Association Inc, C1.4.1: seeking permission to conduct this year's annual pilgrimage drive, over the roads as mentioned in the attached itinerary.
- B6. Grenfell Rugby League Football Club Inc, P2.1.6: Requesting a meeting to talk over some concerns our club have with Lawson Park.
- B7. Weddin Community Native Nursery, G2.55: attaching our proposal to develop a commemorative avenue of trees for the Anzac Centenary.
- B8. NSW Government Food Authority, H1.6.8: Advising a voluntary trial program of Scores on Doors, a food hygiene rating system has been operating in NSW since 2011.
- B9. John Holland Rail, T3.5.7: Advising that changes in Rail Safety legislation covering responsibilities of Rail Infrastructure Managers (RIM) and Road Authorities for risk management of Road-Rail Interface Agreements (RRIA) has taken Place.
- B10. Grenfell Rugby Union Club, C1.2.4: Advising the Grenfell Rugby Club would like to thank Mr Bill Twohill for his time in regards to levels and his professional advice given at our ground and seeks Council to donate 75m³ road base/gravel and the club would pay for the spreading and grading.

287 **RESOLVED:** Cr Brown and Cr Parlett that Correspondence Sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Grenfell P.A.H & I Association Inc., C1.3.19: writing regarding our disposal of Waste at the Grenfell Waste Depot.

We were assured previously that when the rules changed at the Waste Depot that no Charity Organisation in Grenfell would be affected in a monetary way. It would be appreciated if Council could consider this matter and possibly review the \$100.00 fee applied for disposal of the Waste.

The Showground Trust is a not for profit organization and as such a majority of their accounts have to be paid for by our Association, which is run on a volunteer basis with its main aim being to maintain the local show and the showground facilities for the benefit of the whole community.

We would appreciate you taking time to consider this matter.

For Information

Note: This letter has been addressed in the Director Environmental Services Report - Item No. 7.

Noted

2. Henry Lawson Festival Committee, C1.1.3: Advising in previous years the Weddin Shire Council has generously offered the Henry Lawson Festival of Arts Committee \$1,500 sponsorship towards the Acquisitive Open Traditional Art Competition.

I am writing to ask Weddin Shire Council to consider the same generous offer of sponsorship as was made at the 2013 festival.

RECOMMENDATION: that Council donate \$1,500 towards the acquisitive art prize as requested.

288 **RESOLVED:** Cr Hughes and Cr Parlett that Council donate \$1,500 towards the acquisitive art prize as requested.

3. Henry Lawson Festival Committee, C1.4.1: seeking the usual generous assistance of the Weddin Shire Council towards the following:
 - The use of the Art Gallery and the Conference Room for the Art Exhibition from May 30th to June 10th.
 - Turning on the coloured lights in the Main Street for the festival week
 - Installation of port-a-loos as per last year
 - Regular emptying of bins in Main Street
 - Regular cleaning and refreshing of toilet paper and the relevant sections of Burrangong Street on Saturday 7th June
 - Main Street footpaths and gutters cleaned for the weekend
 - Health inspections of market stalls selling foods and safety inspections of the children's rides.

Many thanks for your attention to these matters.

RECOMMENDATION: that the requests be approved subject to the approval of the police and local traffic committee where required.

289 **RESOLVED:** Cr McClelland and Cr Parlett that the requests be approved subject to the approval of the police and local traffic committee where required.

4. Life Education NSW, C1.7.4: Forwarding a copy of the 2014 Life Education van-moving schedule for the South West region for terms 1 to 4 with dates detailed below:
- Thursday, 14 August 2014 – Greenethorpe Public School
 - Monday 18 August to Friday 22 August 2014 – St Joseph’s Primary School
 - Monday 25 August 2014 – Caragabal Public School
 - Tuesday 26 August to Wednesday 27 August 2014 – Quandialla Central School

Thank you again for your continued support in providing the Life Education Program.

RECOMMENDATION: that approval to transport the Life Education Van be granted as requested.

290 **RESOLVED:** Cr McClelland and Cr Halls that approval to transport the Life Education Van be granted as requested.

5. Roads and Maritime Services, R2.54.4: Forwarding Contractor Progress Performance Report to 1 December 2013 for the Single invitation Maintenance Contract.

Note: Council was rated as good in eleven key areas as well as overall performance and was also rated as being suitable for further work.

Noted

6. Grenfell Kart Club, C1.2.5: referring to our recent meeting at the Bogolong Kart Track and subsequent discussions regarding the Grenfell Kart Club hosting the 2014 NSW State Go Kart Championships.

Copy forwarded to Councillors

RECOMMENDATION: that Council offer its full support to the Grenfell Kart Club for the championships and events prior as requested.

291 **RESOLVED:** Cr McClelland and Cr Brown that Council offer its full support to the Grenfell Kart Club for the championships and events prior as requested.

7. Grenfell Kart Club, T5.51/2013: Advising the Grenfell Kart Club recently lodged a Development Application for new Scales Shed and Covered out Grid, along with the appropriate fees.

The Grenfell Kart Club would like to request the application fees be refunded.

Thankyou in anticipation of a favourable response.

RECOMMENDATION: that the fees be refunded as requested excluding the statutory fees.

292 **RESOLVED:** Cr Parlett and Cr Griffiths that the fees be refunded as requested excluding the statutory fees.

8. Weddin Community Services, P2.1.3/C1.4.15: Advising Grenfell HACC services are planning to celebrate Seniors Week this year with a BBQ in the park and seek permission to use Taylor Park on Wednesday 19 March, 2014. We expect to host approximately 80 seniors and plan to provide lunch and entertainment commencing at 11.30am.

RECOMMENDATION: that approval be granted as requested subject to a copy of their Public Liability Policy being forwarded to Council.

293 **RESOLVED:** Cr McClelland and Cr Hughes that approval be granted as requested subject to a copy of their Public Liability Policy being forwarded to Council.

9. Quandialla 2014 Centenary, C1.3.12: Advising the last Quandialla Centenary meeting involved issues where Council assistance would be needed by us to ensure that our Centenary weekend will be a great success. It is hoped that Council will be able to help us with the following:-

1. The closing off of the Main Street and Margaret Street to traffic during our Centenary celebrations on Sunday October 5th 2014.
2. Provision of portable toilets for Sunday 5 October 2014.
3. Provision of bunting for Sunday 5 October 2014.
4. Use of a portable coolroom for Sunday 5 and 6 October 2014.
5. Provision of a tent to be used as an information base during Sunday 5 October 2014.
6. Mowing area of the showground around the amenities block and pavilion where visitors will be camping as well as town surrounds, helping us to ensure that Quandialla is looking as tidy as possible.
7. Publicity about the Centenary and special events be included on the Weddin Shire website.
8. Extra garbage bins for use over the Centenary weekend.
9. Approval for construction of the Fettleers and Settlers wall.
10. Free standing partitions which can be used as noticeboards for history information
11. Assistance with cleaning up and removal of garbage bins after the weekend.

We realise that this list is quite extensive and will involve many different sections of Council.

Thank you for your help in this matter and I look forward to hearing from you soon regarding these matters.

RECOMMENDATION: that:-

- i) the requests be approved subject to the concurrence of the Police and Local Traffic Committee where appropriate
- ii) any charges be waived.

294 **RESOLVED:** Cr Halls and Cr Parlett that:-

- i) the requests be approved subject to the concurrence of the Police and Local Traffic Committee where appropriate
- ii) any charges be waived.

10. Grenfell Girl Guides, E3.5.4/A3.27.2: Advising Grenfell Girl Guides would like to ask Council for their assistance in two matters that are a concern to us.

The Guide and Scout hall has recently been a target for graffiti on all side doors of the hall. We would seek Council's assistance with the graffiti removal.

We would also appreciate Council's assistance with the removal of three shrubs immediately out the front of the Guide Hall on the roadside in East Street. These shrubs have been deemed a WHS issue by local Support and Guide Leaders. Vision is limited when pulling out as you are unable to see until your vehicle is almost half way from the kerb and we are concerned that it is only a matter of time before an accident happens. Parents dropping off and picking up Guides and also other uses of the hall have issues with not being able to see clearly and safely before pulling out. We would appreciate Council's assistance with the removal of the three shrubs.

RECOMMENDATION:

For Council's Consideration

295 **RESOLVED:** Cr McClelland and Cr Best that the three shrubs be trimmed and the Grenfell Girl Guides be advised accordingly.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 FEBRUARY 2014

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

296 **RESOLVED:** Cr Niven and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

11. Local Government NSW, A3.8.2: Advising the former Associations' Joint Committee considered a report and resolved to approve an application for legal assistance by Canterbury City Council (the Council).

The matter concerns a land locked piece of land that was purchased by a private owner with no legal access to a public road. The land was previously owned by the RTA, who informed Council of their intention to sell the land to adjoining owners. In 2006 the land was subject to an LEP that rezoned the land as residential and included a provision requiring the land have suitable road access before any approval could be given.

The RTA proceeded to sell the property on the open market without consulting Council. The new owner contacted Council and sought an easement to the public road over land zoned as Open Space and classified as Community land. Council informed the owner that it did not have the power to do this. The owner then made an application to the Supreme Court of NSW to impose an easement over the Council land, which was granted.

Council has argued that, if allowed to stand, the decision will lower the bar for people seeking easements over community land and that the decision could have major adverse implications for other councils in terms of undermining their attempts to protect public recreation land from alienation for private purposes.

RECOMMENDATION: that Council contribute the amount of \$190.81 as requested.

297 **RESOLVED:** Cr McClelland and Cr Best that Council contribute the amount of \$190.81 as requested.

298 **RESOLVED:** Cr Hughes and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Forbes Street – Caravan Parking, R2.4.15

Notice is given of the following motions at the February Council Meeting:-

- i) *“that resolutions 235, 236 and 237 be rescinded”.*

Signed: _____ Mayor Cr Mark Liebich

_____ Cr Geoff McClelland

_____ Cr Carly Brown

Note: Resolution 235 is as follows:-

“that plan No. 3 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.”

Resolution 236 is as follows:-

“that plan No. 4 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.”

Resolution 237 is as follows:-

“that plan No. 5 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan as well as a community consultation session being arranged.”

299 RESOLVED: Cr Liebich and Cr McClelland that resolution 235, 236 and 237 be rescinded.

- ii) **New Motion (if the motion above is passed):**

“that plan No. 3 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan.”

Signed: _____ Mayor Cr Mark Liebich

Comments:

- This was our first option when the plans were put before us.
- This option has traffic in both directions, not “one way”

300 RESOLVED: Cr Best and Cr Parlett that plan No. 3 be selected as an option for Forbes Street caravan parking and Council proceed with public exhibition of the plan.

2. Relocating IT and Tourist Information Centres, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

- "1. that when the new Medical Centre is completed the IT Centre – Josh Dawes – get relocated to the vacant room in the new centre.*
- 2. that we set up a Tourist Information Centre in the existing IT Centre and be a combination voluntary – paid positions."*

Signed: _____ Cr Alan Griffiths

Comments by General Manager:-

- i) As Council is currently planning to transfer the weekend Visitor Information Service (VIC) to the Community Hub it may be best to hold this motion in abeyance for the time being and reconsider it when the Medical Centre is completed.

MOVED: Cr Griffiths and Cr McClelland that:

1. when the new Medical Centre is completed the IT Centre – Josh Dawes – get relocated to the vacant room in the new centre.
2. we set up a Tourist Information Centre in the existing IT Centre and be a combination voluntary – paid positions.

Upon being put to the meeting the motion was **LOST**.

3. Commonwealth Bank Building, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that the Shire sell the old Commonwealth Bank Building"

Signed: _____ Cr Alan Griffiths

Comments by General Manager:

- i) A Council employee is currently renting the upstairs residential area of the building and any proposal of sale should consider his welfare.

Cr McClelland declared a conflict of interest as a real estate agent and left the room.

MOVED: Cr Griffiths and Cr Brown that the Shire sell the old Commonwealth Bank Building.

Upon being put to the meeting the motion was **LOST**.

Cr McClelland returned to the room.

4. Meeting Times, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that November and December Council and Committee Meetings, where appropriate have morning meetings."

Signed: _____ Cr Alan Griffiths

301 **RESOLVED:** Cr Griffiths and Cr Parlett that the November and December Council and Committee Meetings, where appropriate have morning meetings.

5. Plastic Shopping Bags, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that Council investigate the feasibility of having the Weddin Shire a plastic bag free shire."

Signed: _____ Cr Alan Griffiths

302 **RESOLVED:** Cr Griffiths and Cr Hughes that Council investigate the feasibility of having the Weddin Shire a plastic bag free shire.

6. Grenfell Swimming Pool Upgrade, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that Council hire a bus and invite all Weddin Shire Councillors to an arranged meeting with the Cabonne Shire Mayor, General Manager and Engineer at the Canowindra Pool to discuss the problems and positives with their new pool upgrade."

Signed: _____ Cr Alan Griffiths

303 **RESOLVED:** Cr Griffiths and Cr Brown that Council hire a bus and invite all Weddin Shire Councillors to an arranged meeting with the Cabonne Shire Mayor, General Manager and Engineer at the Canowindra Pool and the Bland Shire Mayor, General Manager and Engineer at the West Wyalong Pool to discuss the problems and positives with their new pool upgrade."

7. Audit of Causeways, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

"that the Engineer do an audit of all the causeways in the Shire and report back to Council."

Signed: _____ Cr Alan Griffiths

MOVED: Cr Griffiths that the Engineer do an audit of all the causeways in the Shire and report back to Council.

The motion lapsed for want of a seconder.

8. Future economic development workshop, C2.8.1

I hereby give notice of the following motion for Council's next meeting::

“that Council resolve to hold a workshop(s) with Councillors and appropriate staff to discuss the current and future economic development strategy and to discuss Councils financial situation and internal restrictions on Councils reserves.”

Comments:

Council are no longer supporting the ‘Open Day’ theme that has been successful in the past in attracting business to town and alternatives need to be looked at.

All Councillors need an understanding of all Council reserves especially if general rates are to be increased in order to fund proposed capital works.

Signed: Cr Paul Best

304 **RESOLVED:** Cr Best and Cr Hughes that Council hold a workshop with Councillors and appropriate staff to discuss the current and future economic development strategy and to discuss Councils financial situation and internal restrictions on Councils reserves.”

13 February 2014

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Australia Day Celebrations, C1.5.2

Australia Day celebrations were held on Sunday 26 January 2014 at Taylor Park in glorious weather conditions with a very good crowd in attendance.

The Australia Day Ambassador Noeline Brown was very well received by the crowd and MC Peter Stephens carried out his duties in a very articulate and efficient manner.

Winners of the main awards are detailed below:

- | | |
|------------------------------|--|
| • Citizen of the Year | - Jan Myers |
| • Senior Citizen of the Year | - Eunice Clarke |
| • Community Achievement | - Michele Johnson |
| | - Betty McSpadden |
| | - Elaine Hocking |
| | - Don Macgillcuddy |
| | - Ivy Macgillcuddy |
| | - The Weddin Mountain Muster Committee |
| | - Dr Rosalind Bullock |
| | - Dr Mark Gray |

Winners of the student awards were as follows:

- | | |
|--|-------------------|
| • Best pass in Higher School Certificate | - Henry Knowles |
| • Henry Lawson High School | - Clare Hunt |
| • St Joseph's Primary School | - Natalie Cotter |
| • Grenfell Public School | - Stirling Taylor |
| • Quandialla Central School | - Emma Dixon |

Australia Day Ceremonies were also held in Caragabal, Quandialla and Greenethorpe with Australia Day Awards presented to Judith Gorton and Dennis Hughes at Caragabal and Greenethorpe respectively.

It was wonderful to recognise, acknowledge and reward our residents who give freely of their time to volunteer in our community which is very much part of the Australian way of life. All of the award winners were congratulated and thanked for their contribution to the Weddin Shire Community during 2013.

For Information

Noted

THE GENERAL MANAGER'S REPORT

2. **Grenfell Doctor Situation, H1.1.11**

Dr Patrick Akhiwu was given formal approval to commence full time as of Monday 3 February, 2014 from the Main Street Surgery and provide VMO Services to the Grenfell MPS.

This is fantastic news and to reach this point was a real team effort with the Nationals Member for Burrinjuck, the Hon Katrina Hodgkinson, Western NSW Local Health, Grenfell MPS, Medicare Local, the local Health Council, Weddin Shire Council and various local residents working together to achieve this excellent result.

It is a real credit to these organisations, individuals and Dr Akhiwu and his family who has persevered and overcome many hurdles to achieve this great result. Not only is it an excellent result from a health perspective as the hospital section will now re-open it is also a great result from an economic and social perspective.

Dr Akhiwu and his family have expressed their thanks and appreciation to the Weddin Shire Community on many occasions and are no doubt relieved we have finally achieved our goal and that he is now practicing in Grenfell on a permanent full time basis.

For Information

Noted

3. **Local Government Independent Review Panel's Report, C2.10.9**

The NSW Independent Local Government Review Panel's final report has been released and recieved by Council.

The panel made 65 recommendations and unanimously agreed that wide ranging and concerted action is required to make NSW Local Government sustainable and fit-for-purpose into the 21st Century.

The key recommendations for Weddin Shire Council are that we be a Rural Council in the Central West Regional Joint Organisation (RJO) or merge with Forbes or Cowra. Explanations of the new proposals or concepts are explained below with Council no doubt aware of the detrimental and disastrous consequences an amalgamation of our Shire would have:

- **Regional Joint Organisation (RJO's)** - would be formed whereby there would be 17 RJO's statewide. The RJO would be a statutory grouping of Councils established under the Local Government Act, 1993 that undertake a range of high level functions on behalf of their members.
- **Rural Councils** – would work as part of the RJO with reduced legislative and compliance responsibilities as well as having a lower cost base which would be more appropriate for rural areas. Rural Councils would also have a maximum of five Councillors including the Mayor and no more than 6 Council meetings a year.

It is important to realise that this report has been prepared by an independent review panel and the Minister for Local Government the Hon Don Page has not as yet responded to the report. Minister Page has however reiterated the government's policy of no forced amalgamations during this term of government which is very encouraging and reassuring.

THE GENERAL MANAGER'S REPORT

As Weddin Shire Council vehemently opposes amalgamations we have to develop an alternative solution to present to Minister Page by way of a submission. Advice has been received from LGNSW that the due date for submissions has been extended to Friday 4 April, 2014 with LGNSW holding a series of forums throughout NSW in March.

In this regard it is planned to hold an Extra-Ordinary meeting tentatively on 27 March 2014 to review the report and develop a solution which will hopefully allow Weddin Shire Council to stand alone in the long term as an independent Council.

RECOMMENDATION: that an Extra-Ordinary meeting be held tentatively on Thursday 27 March, 2014 at 5.00 pm to review the Independent Local Government Review Panel's final report and develop an alternative solution for Weddin Shire Council.

305 **RESOLVED:** Cr Griffiths and Cr Parlett that an Extra-Ordinary meeting be held on Thursday 27 March, 2014 at 5.00 pm to review the Independent Local Government Review Panel's final report and develop an alternative solution for Weddin Shire Council.

4. Rail Branch Lines, T3.8.5

As previously reported Transport for NSW (TfNSW) conducted presentations and briefing sessions in Young on Thursday and Friday the 21/22 November 2013 for three of the proponents who submitted Registration Of Interests (ROI's) to restore, operate, and maintain the railway lines from Blayney to Demondrille and Koorawtha to Greenethorpe.

TfNSW forwarded the ROI's to the Hon Duncan Gay Minister for Roads and Ports who has now approved the calling of open tenders for the line.

The calling of tenders is expected within the next few months and is a significant step in the right direction to having the lines re-opened.

For Information

Noted

5. 2014/2015 Operational Plan, A3.4

The annual draft Operational Plan is normally presented to Council's May Meeting (15th) and submitted for adoption at Council's June Meeting (19th). There is a five week gap between the May and June meetings and it will be possible to comply with the statutory 28 days public exhibition period in this time.

It has been recent practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual Plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 14 March
- Workshop – 31 March (Hub)
- Extraordinary Meeting – 7 April (Chambers)

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that the following dates be adopted for the 2014/2015 Operational Plan:

14 March – closing date for new projects

31 March – workshop (5.00pm)

7 April – Extraordinary meeting for priorities (5.00pm)

306 **RESOLVED:** Cr McClelland and Cr Brown that the following dates be adopted for the 2014/2015 Operational Plan.

14 March – closing date for new projects

31 March – workshop (5.00pm)

10 April – Extraordinary meeting for priorities (5.00pm)

6. 2014 NSW Go-Kart Championships, C1.2.5

The Grenfell Kart Club held a meeting at the Grenfell Bowling Club Wednesday 5 February, 2014 to provide information to the public regarding the upcoming 2014 NSW State Go-Kart Championships at the Bogolong Kart track which was very well attended by an enthusiastic group of people.

President Craig Sargent addressed the attendees and advised that this is one of the largest events on the national karting calendar and together with the events leading up to the Championships will bring a lot of people to Grenfell.

The club is seeking assistance from the community particularly in the area of volunteers for various duties, accommodation and catering.

There will be further meetings in the future as well as updates in the Grenfell Record to keep the Councillors and Community informed.

For Information

Noted

7. NSW Grenfell Farmers Dinner.

The NSW Grenfell Farmers dinner with NSW Farmers President Fiona Simpson as special guest held at the Grenfell Bowling Club on Thursday 6 February, 2014 was an outstanding success with Council represented by the Mayor, Deputy Mayor and General Manager.

Fiona addressed the large crowd in regards to various agricultural issues however focussed on the following two issues:

- The current drought being experienced in far North Western NSW particularly in Bourke, Brewarinna and Walgett as well as the enormous amount of work being undertaken by the Hon Barnaby Joyce to endeavour to obtain assistance for rural landowners in those and other areas
- The newly formed Local Land Services (LLS) which now undertakes the role previously conducted by Catchment Management Authorities (CMA), Livestock, Health and Pest Authority (LHPA) and the Department Primary Industries (DPI).

THE GENERAL MANAGER'S REPORT

Fiona also recognised the excellent work being undertaken locally by Grenfell NSW Farmers and in particular the outstanding work being done by Harvey Matthews and Daniel Cooper at a local and federal level.

It was an excellent evening and I'm sure all there in attendance found it to be very informative and interesting. To be able to have the President of NSW Farmers in Grenfell for a dinner was a remarkable achievement and a credit to our local Grenfell NSW Farmers branch.

For Information

Noted

8. Local Land Services Meeting, A3.6.65

An introductory meeting was held on Wednesday 12 February, 2014 at the Council Chambers with the Chair of the Central West Local Land Service (LLS) Mr Tom Gavel and the General Manager Mr Laurie Dwyer with Council represented by the Mayor and General Manager.

The meeting was part of a series of meetings LLS are conducting throughout the Central West LLS region with the following discussed:

- LLS are the new regional service delivery bodies that have replaced Catchment Management Authorities (CMA's), Livestock Health and Pest Authority (LHPA) and Department Primary Industries extension staff (DPI's).
- Eleven regions statewide
- Consideration still being giving to the most effective and efficient manner in which rates will be collected.
- Regional Boards with seven members (four government appointed and three ratepayer elected)
- Election to be held with votes received by post up until 5.00pm 12 March, 2014.
- Services provided include veterinary, ranger and agronomy with no fee for service
- A total of 80 employees in the Central West region.
- Grenfell to have a LLS presence with an office remaining open with two employees.

It was a very informative meeting and certainly gave us a clearer understanding of how the new service will operate.

For Information

Noted

THE GENERAL MANAGER'S REPORT

9. Grenfell's Sesquicentenary, C1.4.16

Grenfell Sesquicentenary which is the 150th Anniversary of Grenfell's settlement will occur in 2016.

To facilitate the celebrations an organising committee will need to be formed to make the necessary arrangements.

An article was recently placed in the Grenfell Record seeking expressions of interest from community members who would like to be part of the organising committee. Seven expressions of interest have been received from community members at this point.

It is proposed to formally advertise for Expressions of Interest with a subsequent report to be then submitted to Council formalising the committee as a Sec 355 Committee of Council.

RECOMMENDATION: that Council formally advertise for Expressions of Interest from community members to be part of the Grenfell Sesquicentenary organising committee and that a subsequent report be submitted to Council formalising the committee as a Sec 355 Committee of Council.

307 **RESOLVED:** Cr McClelland and Cr Brown that Council formally advertise for Expressions of Interest from community members to be part of the Grenfell Sesquicentenary organising committee and that a subsequent report be submitted to Council formalising the committee as a Section 355 Committee of Council.

10. CENTROC Presentation, C2.7.3

Jenny Bennett CEO of CENTROC has offered to conduct her annual presentation to Council.

Ms Bennett would like to give Council an update on savings achieved through CENTROC as well outlining CENTROC's future direction.

The CENTROC presentation is usually conducted in November each year.

RECOMMENDATION: that Council invite Ms Bennett to address Council at the November 2014 Council Meeting.

308 **RESOLVED:** Cr McClelland and Cr Niven that Council invite Ms Bennett to address Council at the November 2014 Council Meeting.

GLENN CARROLL
GENERAL MANAGER

309 **RESOLVED:** Cr Niven and Cr Griffiths that except where otherwise dealt with the General Manager's report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

13 February 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2014:

Bank Account	
Westpac	<u>\$196,045.00</u>
Investments	
Westpac	<u>7,000,000.00</u>
Total Investments	<u>\$7,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of January follows:

Rates Receipts	35,307.23
Accounts Receivable	37,602.03
Government Grants	534,132.72
Agency Collections	607.20
Caravan Park Fees	5,777.00
Interest on Investments	17,164.38
OHS Incentive Rebate	10,321.37
Property Insurance Rebate	3,822.16
Public Liability Insurance Rebate	4,327.08
Grenfell Baths Entry Fees	5,056.00
Section 64 Contributions	12,160.00
Other Income	21,312.75
Total	<u>\$687,589.92</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 31 January 2014.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	765,006	368,664
Grenfell Town Streets Maintenance	165,568	102,148
Village Maintenance - Caragabal	4,551	2,693
Village Maintenance - Greenethorpe	7,525	1,778
Village Maintenance - Quandialla	3,542	7,531
Garbage/Recycling Collection	107,152	71,115
Greenethorpe Collections	8,500	3,838
Commercial Waste Collection	31,000	5,632
Grenfell Waste Depot Manning/Plant Hire	125,000	75,943
Tips Working Expenses	32,000	44,017
Grenfell Cemetery Maintenance	29,000	5,156
Grenfell Lawn Cemetery Maintenance	14,000	8,775
Noxious Plants	82,000	45,593
Noxious Plants Extra	20,000	16,232
Parks & Gardens	188,262	137,895
Library Expenditure	105,172	48,839
Baths Income	25,000	20,306
Baths Expenditure	132,616	120,594
Caravan Park Income	57,000	36,026
Caravan Park Expenditure	79,449	55,040

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	507,148
2013/2014 National Roads (SH 17)	1,605,638	293,613
2013/2014 Regional Roads Block Grant	556,000	144,193
2013/2014 REPAIR Program MR398	200,000	46,939
3 x 3 Program - MR 398	68,000	68,000

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	215,606	9,834
BALLANDENE ROAD	89,776	0
MARTINS LANE	59,137	0
PINNACLE ROAD	231,529	59,008
DRIFTWAY ROAD	160,193	207,355
OLD YOUNG ROAD	78,706	0
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	450
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	139,633	0
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	2,999
GRAVEL RESHEETING	284,946	150,995
Total	1,888,837	538,620

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	331,885	31,898
Rural Roads Reseals	100,000	0
Total	431,885	31,898

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the December 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported the debt recovery process for the previous round has been exhausted and a new round has commenced with initial letters forwarded to rate debtors.

For Information

Noted

5. Quarterly Budget Review Statement (QBRs) – 31 December 2013, A1.6

The QBRs is a new financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRs is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

RECOMMENDATION: that the Quarterly Budget Review Statement to the 31st December 2013 be adopted as presented.

310 **RESOLVED:** Cr McClelland and Cr Parlett that the Quarterly Budget Review Statement to the 31st December 2013 be adopted as presented.

6. Grenfell Goldfest Review, T4.3.7

Reference is made the Director of Corporate Services report to the November 2013 Council meeting in regard to the above whereby it was resolved that a full review of the Goldfest be conducted and submitted to the March 2013 Council meeting.

To facilitate the review process it is planned to invite Councillors and various community representatives to a debriefing session to be held at 8.00 am on Tuesday 25th February 2014 at the Grenfell Community Hub. The debrief session will review last year's event and assist in identifying various ways of improving the event should Council resolve to proceed in 2014.

The full review of Goldfest would then be presented to the March 2014 Council meeting and a final decision can then be made on whether or not we proceed with Goldfest in 2014.

RECOMMENDATION:

Confirm Action

311 **RESOLVED:** Cr McClelland and Cr Hughes that the action be confirmed.

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Summer Reading Club – 35 people registered for the summer reading club (16 adults & 19 children) just over half the number of 2012/13. Participants have read at least 10 books (often more) and have been very enthusiastic. This program is generated by State Library and is invaluable for promoting local libraries. The final Awards event will be held in May during Library Week.
- Book Sale – The sale of weeded/discarded stock continues, which gives the Friends of the Library a boost to their funds
- Proposed Medical Centre Plans – The plans on display at the Library are generating some interest and discussion.
- Forward Planning includes Senior's Week in March and Library Week in May.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from Economic Development Strategic Plan are being implemented. Business breakfasts will recommence bimonthly providing good speakers can be sourced.
- Weddin Business Awards were launched by the Weddin Development Committee on 4th February. There are 14 categories and all sponsors have been secured. Entry forms are available across the shire and strong interest has been shown. The awards evening will be April 5th at the Bowling Club.
- The Weddin Development Committee is also planning a local shopping promotion in July and a Christmas street party in December. A local shopping promotion may also be held in conjunction with the go kart race in October.
- The Economic Development Officer has been nominated as the Weddin representative on the Blayney - Demondrille rail project.
- A Grenfell Business prospectus is being developed to assist with business and residential relocations. An initial meeting has been held with Sarah and a draft is expected by mid-February.
- Peter Bailey will visit Grenfell on February 13th in relation to the Country and Regional Living Expo which will be held in Sydney Olympic Park on the 2nd and 3rd of August. Cost of a small stall is approximately \$2,200.
- An Economic Development Forum is to be held in Parkes on February 14th at 10am.
- The EDO will be attending a 'meeting procedure and minute taking' workshop run by CENTROC on March 13th.

For Information

Noted

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- The full launch of the Gold Trails has been proposed for 5th of March in Parliament House.
- The statue of Henry Lawson has been delivered to Grenfell. Final payment has been made. Successfully applied for Community Building Partnership funding for \$10,000 plus GST for the statue and associated site works. The statue is to be installed by June 2014.
- Henry Lawson Festival – Continued participation in the planning for the Henry Lawson Festival. Mark Grentell from Backyard Ashes has accepted the offer to be the 2014 festival guest. All positions except for photography are now filled.
- The application for Flagship Funding for the Henry Lawson Festival was unsuccessful. Awaiting feedback on the application.
- Continued involvement in the working group which is documenting and categorising by market segment the existing and potential tourism attractions, events and facilities in the shire. This will provide invaluable information and allow more focused strategic marketing. A guided tour of heritage woolsheds was suggested. Subcommittee to pursue.
- CWA craft shop ceased opening on weekends after October 27. Short term weekend Visitor Information Centre (VIC) is available in the Caltex. The Caltex has a blue 'I' sign to use on weekends and a new brochure stand to display a larger range. Steve O'Byrne is happy to continue the weekend arrangement for the foreseeable future.
- Continued research into Visitor Information Centre's and models adopted by surrounding areas and liaising with Central NSW Tourism regarding VIC's.
- An afternoon tea for craft shop volunteers has been organised for February 20th 2014.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis. The new brochure has been well received.
- The LGNSW Tourism Conference will be held from Monday 10 - Wednesday 12 March 2014 at the Crown Plaza Hunter Valley.
- Facebook (www.facebook.com/tourismgrenfell) & twitter (www.twitter.com/tourismgrenfell) accounts are active. Twice weekly facebook updates are being made about events during peak seasons and once a week updates during off peak season.
- The company who is undertaking the tourism and heritage plan for stage two at O'Brien's Hill is David Scobie.
- Australia Day was a success with Ambassador Noeline Brown enjoying her visit to Grenfell and being a very popular guest.
- Met with the Go Kart Club and attended the Go Kart Club public meeting on February 5th. Assistance from Council sought to provide information bags for competitors. Maps and eating out guides to be sourced and included in bags for June, September and October events.
- Attended the tourism manager's forum in Orange on January 30th.
- Gold Fest - a review will be held on 4th March 2014 in the Hub. Proposed 2014 date is October 25th.

For Information

Noted

10. Arts and Culture Officer, C2.6.43

Council's Arts and Culture Officer has been involved in the following activities:

- Assisted with Weddin Business Development Meetings – email reminders, agendas, sponsorship letters.
- Submitted individual sponsorship proposals addressing the individual criteria for each of the following businesses for the 2014 HLF – Commonwealth Bank, Fairfax, NAB, Westpac and Telstra.
- Worked with the EDO/TPO to organise the ongoing operation of the Art Gallery.
- Added Grenfell's Big Gold Pick and Pan to free 'Big Things in Australia' listings online.
- Started compiling a business directory with all Weddin Shire businesses adding email addresses. Ongoing.
- Sent new images to Destination NSW for the Grenfell listing on the visitnsw.com.au website.
- Started working with and assisting the Grenfell Kart Club to organize the upcoming meetings and state championships in October. Attended meetings with the Go Kart Club and attended the Go Kart Club public meeting on February 5th.
- Researched Art grants for the Henry Lawson Festival.
- Contacted festival co-ordinators to gather 2014 festival information and entry forms from them.
- Had Brendan Hayes update the Weddin Shire Council Temporary Food Inspection Sheet to be sent out to stall holders.
- Updated and distributed the 2014 HLF street stall application form via both email and post.
- Booked advertising and provided content for the Markets and Fairs newsletter calling for stall holders.

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Low sales during December and January due to the heat and holiday period, repairs remained steady. It was pleasing to see customers wait for the CTC to re-open after the Christmas break in order to get repairs done. A good customer base being developed across businesses, farmers and residents.
- Tech Tips articles continue to be submitted to the Grenfell Record on a regular basis. Articles are being well received by the public. Most recent article was 'Social media, online privacy and your online identity'. Next article will be on 'Windows XP Support'.
- Window displays addressed and constantly changing. Specials are updated each week.
- Several commercial printing jobs completed including several sets of funeral service booklets.
- A new workbench has been installed in the CTC workshop.
- Seniors Week, March 17-21st 2014 - Offering 5 free senior's week training sessions. A grant of \$750 plus GST will be received from CTC Association. Topics will be:
 - Monday 17th 10am to midday, Emailing with a tablet PC
 - Tuesday 18th 10am to midday, Working with files
 - Wednesday 19th 10am to midday, Using Dropbox to store files in the cloud
 - Thursday 20th 10am to midday, Facebook Privacy
 - Friday 21st 10am to midday, Computer Basics

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

312 **RESOLVED:** Cr Hughes and Cr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

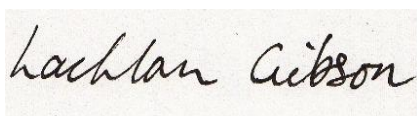
The Mayor thanked the Director Corporate Services for his excellent report.

Quarterly Budget Review Statement – 31 December 2013

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/12/13 indicates that Council's projected financial position at 30/6/14 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

A rectangular box containing a handwritten signature in black ink that reads "Lachlan Gibson".

Date: 13/02/14

Responsible Accounting Officer
Weddin Shire Council

Weddin Shire Council

Budget review for the quarter ended – 31st December 2013

Income & Expenses

	ORIGINAL		REVISED	Recommended changes for Council Resolution	PROJECTED year end Result	ACTUAL
	Budget 1/07/2013 (000's)	Revotes	Budget (000's)	(000's)	30/06/2014 (000's)	YTD (000's)
Income						
<i>Rates and Annual Charges</i>	2,477	191	2,668		2,668	2,673
<i>User Charges and Fees</i>	3,471	(1,973)	1,498		1,498	785
<i>Interest and Investment Revenue</i>	342	(59)	283		283	126
<i>Other Revenues</i>	964	(857)	107		107	76
<i>Grants & Contributions - Operating</i>	3,845	(906)	2,939		2,939	1,307
<i>Grants and Contributions - Capital</i>	847	850	1,697	5	1,702	107
<i>- Contributions (S94)</i>	0		0		0	0
<i>Net gain from the disposal of assets</i>	0	5	5		5	0
<i>Share of interests in joint ventures</i>	0		0		0	0
Total Income from continuing operations	11,946	(2,749)	9,197	5	9,202	5,074
Expenses						
<i>Employee costs</i>	3,820	230	4,050	25	4,075	1,096
<i>Borrowing Costs</i>	0		0		0	
<i>Materials & Contracts</i>	3,451	(664)	2,806	64	2,870	1,921
<i>Depreciation</i>	3,618	(75)	3,543		3,543	1,771
<i>Legal Costs</i>	0		0		0	
<i>Consultants</i>	0		0		0	
<i>Other Expenses</i>	250	413	663	1	664	423
<i>Interest and Investment Losses</i>	0		0		0	0
<i>Net Loss from Disposal of Assets</i>	0		0		0	0
<i>Share of interests in joint ventures</i>	0		0		0	0
Total Expenses from continuing operations	11,139	(77)	11,062	90	11,152	5,211
Net Operating Result from continuing operations	807	(2,672)	(1,865)	(85)	(1,950)	(137)
Net Operating Result before capital items	(40)	(3,522)	(3,562)	(90)	(3,652)	(244)

Weddin Shire Council

Budget review for the quarter ended - 31st December 2013

Income & Expenses

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
Income						
<i>Administration</i>	4,441	(469)	3,972		3,972	2,817
<i>Public Order & Safety</i>	490	(74)	416		416	63
<i>Health</i>	6	72	78	5	83	54
<i>Community Services & Education</i>	52	(50)	2		2	0
<i>Housing & Community Amenities</i>	502	30	532		532	447
<i>Water Supplies</i>	0		0		0	
<i>Sewer Services</i>	416	(20)	396		396	376
<i>Recreation and Culture</i>	65	5	70		70	41
<i>Mining, Manufacturing & Construction</i>	1		1		1	1
<i>Transport and Communication</i>	5,629	(3,079)	2,550		2,550	616
<i>Economic Affairs</i>	344	836	1,180		1,180	659
Total Income	11,946	(2,749)	9,197	5	9,202	5,074
Expenses						
<i>Administration</i>	2,211	181	2,392	12	2,404	1,341
<i>Public Order & Safety</i>	523		523		523	285
<i>Health</i>	305	1	306	21	327	120
<i>Community Services & Education</i>	34	(7)	27		27	25
<i>Housing & Community Amenities</i>	1,090	33	1,123	25	1,148	550
<i>Water Supplies</i>	0		0		0	0
<i>Sewer Services</i>	265		265	2	267	148
<i>Recreation and Culture</i>	797	8	805	49	854	464
<i>Mining, Manufacturing & Construction</i>	23		23		23	21
<i>Transport and Communication</i>	4,393	(286)	4,107	(19)	4,088	1,556
<i>Economic Affairs</i>	1,498	(7)	1,491		1,491	701
Total Expenses	11,139	(77)	11,062	90	11,152	5,211

THE DIRECTOR CORPORATE SERVICES' REPORT

Weddin Shire Council

Budget review for the quarter ended - 31st December

Capital Budget

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	Approved Changes		REVISSED Budget (000's)	Recommended change for Resolution (000's)	PROJECTED year end Result 30/06/2013 (000's)	ACTUAL YTD (000's)
			Sept	Dec				
			Review (000's)	Review (000's)				
Capital Funding								
<i>Rates and other untied funding</i>	0				0		0	
<i>Capital Grants & Contributions</i>	180				180		180	107
<i>Internal Restrictions</i>								
- renewals	820				820		820	146
- new assets	1,520				1,520		1,520	956
<i>External Restrictions</i>	180				180		180	66
<i>Other Capital Funding Sources</i>	0				0		0	0
<i>Income from sale of assets</i>								
- plant and equipment	60				60		60	39
- land and buildings	0				0		0	0
Total Capital Funding	2,760	0	0	0	2,760	0	2,760	1,314
Capital Expenditure								
<i>New Assets</i>								
- Plant and Equipment	290				290		290	138
- Land and Buildings	0				0		0	0
- IT Equipment	60				60		60	6
<i>Renewals (Replacement)</i>								
- Plant and Equipment	0				0		0	0
- Land and Buildings	0				0		0	110
- Roads, Bridges, Footpaths	1,700				1,700		1,700	570
- Recreation and Culture	450				450		450	35
- Sewerage	210				210		210	12
- Other	50				50		50	35
<i>Loan Repayments (principal)</i>	0				0		0	
Total Capital Expenditure	2,760	-	-	-	2,760	-	2,760	906

Weddin Shire Council

Budget review for the quarter ended - 31st December 2013

Cash & Investments

	ORIGINAL Budget 1/07/2013 (000's)	Revotes	REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2014 (000's)	ACTUAL YTD (000's)
Unrestricted	3,623		3,623		3,623	2,132
Externally restricted			0		0	
<i>RTA Contributions</i>	0		0		0	
<i>Developer contributions</i>	0		0		0	
<i>Domestic waste management</i>	0		0		0	
<i>Special Rates</i>	0		0		0	
<i>Sewerage Services</i>	417		417	(47)	370	500
<i>Special purpose grants</i>	19		19	(4)	15	15
Total Externally restricted	436		436	(51)	385	515
Internally restricted						
<i>Employee Leave entitlements</i>	1,248		1,248	(147)	1,101	1,101
<i>Replacement of Plant and Vehicles</i>	0		0		0	0
<i>Future Capital Projects</i>	667		667	(24)	643	1,733
<i>Local Development Assistance</i>	32		32		32	41
<i>Town and Shire Works</i>	2,586		2,586	(1,090)	1,496	1,617
<i>Superannuation</i>	57		57		57	57
Total Internally restricted	4,590		4,590	(1,261)	3,329	4,549
Total Restricted	5,026		5,026	(1,312)	3,714	5,064
Total cash and investments	8,649		8,649	(1,312)	7,337	7,196
Available cash	3,623		3,623		3,623	2,132

PART A - Contracts Listing

Weddin Shire Council

Budget review for the quarter ended – 31st December 2013

Contracts

Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
There were no contracts entered into during the quarter.					

PART B - Consultancy and Legal expenses

Weddin Shire Council

Budget review for the quarter ended – 31st December 2013

Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	31	Y
Legal Fees	0	

13 February 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 February 2014)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - removed several fallen trees
 - cleared table drains

SH17 - general maintenance
 - supplied traffic control for traffic accident in Bland Shire

MR398 - general maintenance
 - removed several fallen trees

MR236 - general maintenance
 - removed several fallen trees
 - repaired washout on culvert abutment

MR237 - general maintenance
 - remove fallen trees

MR239 - general maintenance
 - remove fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- completed 2.5 km widening Pinnacle Road
- gravel resheeting has been carried out on Adelargo Road (3.5 km), Barkers Road (1.4 km), Bald Hills Road (1 km) and Hancock-Williams Road (300 m).
- erected Roads to Recovery signs on several jobs
- extended pipes on Peaks Creek Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- general maintenance
- repaired a culvert on Pinnacle Road
- removed large fallen tree branches from many local roads which have fallen because of dry weather and strong winds
- cleaned and cleared entrances and repainted the cemetery gates at Bimbi and Caragabal

1.4 Urban Maintenance/Construction

- general maintenance
- cast 2013 Henry Lawson plaque
- repainted Grenfell holding lines
- replaced rotten bollards in Main Street
- repaired/relayed pavers in Main Street due to trip hazards
- ground trip hazards on concrete footpaths at various locations
- removed three plaques outside the old Hargraves Building in preparation for the demolition works
- lifted trees in Grenfell Town area

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- repainted park benches
- topped up soft fall in park play area
- replace motor for pump at Rotary Park
- relayed pavers in Memorial Park due to trip hazards.

2.2 Cemeteries

The following graves have been prepared from 9 December 2013 to 9 February 2014

Grenfell Lawn	–	4
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- ### 2.3 Sewer Mains

2.4 Private Works

- ## 2.5 Village Maintenance

- ## 2.6 Other

- ## 2.7 Vandalism

Rural Nil

For Information

3. Future Works

3.1 Rural

- 38

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- continue Alexandra Street kerb and gutter

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	Grenfell Pool	Repair backwash system, modify for Council's air compressor
PI 4096	Multipac VP2400 Roller	Repair brakes, fuel system
PI 3953	Garbage Truck	Fit new paddle bearings, remove and replace bin lifter with new seals.
	Rural Fire Service Truck	Pump and seals replaced.
PI 4101	Volvo Loader	Major service.
PI 4070	Cat 613B Grid Roller	Major service.
PI 4099	Cat 518C Tip Compactor	Clean machine and radiator, repair air conditioning.

Tenders for the tipping truck replacement closes on 13 February 2014. A report will be submitted to the March Council Meeting.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

The SH6 rehabilitation works west of Porter Mount Road commenced on 10 February 2014. The work is expected to take five to six weeks.

For Information

Noted

6. Noxious Weed Report – December and January, C2.8.12

The Noxious Weeds Officer has carried out the following works during the months of December and January:-

- Weeds sprayed –African Boxthorn, St Johns Wort, Scotch Thistle, Blackberry, Wild Radish, Sweet Briar, Spiny Burrgrass, Blue Heliotrope, Devils Claw
- Areas sprayed – Iandra, Bungalong, Melyra, Cudgymaguntry, Bumbaldry, Yambira, Tyagong, Coba, Brundah, Birangan, Berrigan, Caragabal, Weddin, Bimbi, Bribbaree, Eurabba, Berrigan, Berendebba, Bogolong, Maudry, Yuline, Bolungerai, Eualdrie.
- Inspected high risk roadsides, TSRs, Council owned land and Rail land.
- Follow up on maps and phone calls supplied by Committee members
- 7 Property re inspections carried out during this month
- Railway contract spray operator sprayed rail land from town to Greenethorpe and received many favourable compliments
- Inspected high risk roadsides, TSRs, Council owned land, Rail & other high risk sites.
- Follow up on phone call by community member on unidentified weed.

For Information

Noted

7. CENTROC Weight of Loads Group, C2.7.16

The Director Engineering attended a meeting of the CENTROC Weight of Loads Group on Tuesday 21 January, 2014 at Wellington.

The purpose of the meeting was to go through the process of winding up the CENTROC Weight of Loads Group.

Whilst Weddin Shire resolved to resign from the CENTROC Weight of Loads Group in November 2012, the contribution paid by Council was up to 30 June 2013, which meant that Council was a financial member up to the date that the CENTROC Weight of Loads Group was to cease operating. Thus Council was entitled to a portion of the disbursement of assets.

As there are still some \$41,000 of active infringements outstanding, which may not be paid for up to five years, it was agreed that Wellington Council would accept the payments into trust and pay the disbursements to the participating Councils on 31 May of each year.

The group is also liable for a \$46,000 additional defined Superannuation top-up payment obligation for one of the group's staff.

This will be paid to Wellington Shire also from the groups resources and held in trust.

In the event that the extra Superannuation is not required in the future, any extra funds will be disbursed to the member Councils.

THE DIRECTOR ENGINEERING'S REPORT

The total group equity, after the superannuation payment, is \$194,000. This Council's formula for disbursement is 12.671%, with the final estimated pay out to this Council of \$24,500.

For Information

Noted

8. Industrial Estate Sign, P2.5.3

The proposed Industrial Estate sign has now been prepared which includes the names of businesses already in the Estate.

The sign will be approximately 3.6 metres by 1.8 metres and will be erected at the intersection of Mary Gilmore Way and South Street in the beautification area.

The sign indicates the existing lots and a possible future subdivision layout.

For Information

Noted

9. Henry Lawson Statue, C1.6.9

Mayoral minute December 2012 refers.

Council resolved that:

"The Henry Lawson Statue to be placed on the State Bank corner if completed before the proposed "New Island" area. The statue would then be moved once the island is complete."

The statue was delivered on 4 February 2014 and it is proposed to erect the statue in March 2014. Three (3) options for the placement of the statue are proposed:

Option 1.

Statue facing old State Bank. Advantages are the background of photos will show the Royal Hotel and the shop fronts further down Main Street and there is plenty of room for photographers. The disadvantage is that the statue will be facing the old State Bank.

This proposal would provide the least disturbance to the flow of pedestrian traffic, no garden adjustments and is the preferred option.

Option 2.

Statue facing up Main Street towards Neds Café. Advantages are background being old Commonwealth Bank and town clock, as well as the Royal Hotel and the shops westerly and there is plenty of room for photographers. The disadvantage is that a portion of the garden will have to be replaced and extra concrete will be required to replace the garden.

This is the second preference.

THE DIRECTOR ENGINEERING'S REPORT

Option 3.

In this case the statue is facing the old Commonwealth Bank. The advantage is that photos of the statue will have the eastern end of Main Street as the background and there is plenty of standing room for photographers. The disadvantages are that a larger amount of plant relocation will have to take place as well as additional footpath construction.

It is proposed to place the statue on a coloured concrete plinth 150mm high so as to further accentuate the statue.

RECOMMENDATION:

For Council's Consideration

313 **RESOLVED:** Cr Parlett and Cr Hughes that the Henry Lawson statue be placed facing a north westerly direction on a coloured concrete plinth 150mm high.

10. Weddin Community Native Nursery – Proposal, G2.55

Letter B7 refers.

The Weddin Community Native Nursery has proposed to plant a commemorative avenue of trees and shrubs on the eastern side of the Young Road between Walshs Lane and opposite the Cemetery gates and to seek a grant for the work under the ANZAC Centenary Local Grants Program.

As the grant application closing date was changed from 31 May 2014 to 15 February 2014, a straw poll was taken of Councillors to seek their comments on the proposal.

The overall feeling was that the Councillors were in support of a proposal from the nursery, but not in this particular location.

Concerns include:-

- On-going maintenance – this will be a significant cost to the ratepayers if Council has to take this role on.
- There is potential for a large lot subdivision (zone R5) to occur adjacent to the proposed planting.
- Safety concerns (fire hazard and pedestrian safety)
- Limited Parks and Gardens resources.

RECOMMENDATION: that Council advise the Weddin Community Native Nursery that it is not in favour of a mass planting of trees and shrubs along Young Road.

314 **RESOLVED:** Cr McClelland and Cr Niven that Council advise the Weddin Community Native Nursery that it is not in favour of a mass planting of trees and shrubs along the Young Road, however Council may support another suitable location.

11. Roadside Vegetation Management Plan, E3.9.2

Council has previously accepted the agreement and now needs to enter into a contract with Applied Ecology Pty Ltd to provide the Weddin Shire Roadside Corridors and Assessment Guidelines to a total cost of \$36,608 including GST. Council has previously received a grant of \$15,000 from Catchment Management Authority towards the project.

It is proposed to fund Council's portion being \$21,608 from the 2013/2014 FAG Grant. (Nowlans Road). Extra funding will be allocated in 2014/2015 to complete the Nowlans Road Job.

RECOMMENDATION: that Council:-

- i) enter into any agreement with Applied Ecology Pty Ltd to prepare the Weddin Shire Council Roadside Corridors and Assessment Guidelines at a cost of \$36,600
- ii) allocate \$21,608 from the 2013/2014 FAG Grant and reduce Nowlans Road widening by \$21,608.

315 RESOLVED: Cr McClelland and Cr Halls that Council:-

- i) enter into any agreement with Applied Ecology Pty Ltd to prepare the Weddin Shire Council Roadside Corridors and Assessment Guidelines at a cost of \$36,600
- ii) allocate \$21,608 from the 2013/2014 FAG Grant and reduce Nowlans Road widening by \$21,608.

12. Lawson Oval – Master Plan, P2.1.6

Letter B6 refers.

The Mayor, Director Engineering, Director Environmental Services and Adrian Milne met Garry Hewen, Gary Holmes and Trevor Mawhinney at Henry Lawson Oval on Thursday 6 February 2014 to discuss the points as outlined in the letter.

The following matters were discussed:-

- Toilet block – it was suggested that Council consider allocating \$30,000 in the 2014/2015 budget and the Club to seek a Department of Sport and Recreation Grant for \$100,000. Council offered to assist with the grant application.
- Canteen Range Hood – this is a matter for the Club.
- Playing surface – Some pop up sprinklers to be repaired and ground to be fertilised as required.
- Scoreboard/goalposts – to be considered for future funding.
- Dressing sheds – maintenance to be carried out on showerheads and taps.

Council also advised that a master plan is proposed to be developed over time for Henry Lawson Oval including input from the other clubs that use the complex. This will assist Council in determining future budgeting requirements.

There were a number of other small maintenance issues raised which will be attended to in due course.

For Information

Noted

13. Grenfell Rugby Union Club, C1.2.4

Letter dated 15 June 2013 and letter dated 11 February 2014 refers.

The Director Engineering met Joshua Taylor, Greg Oliver and Trevor Cooper at the Rugby Union Oval on Tuesday 28 January 2014 to discuss improvements to the carpark and drainage next to the clubhouse. They requested that Council provide some gravel for the carpark, which they would spread.

It was agreed that some levels would be taken by Council to determine how much gravel would be required. Approximately 150m³ of material is required.

It is proposed that approximately 75 m³ of excavated shoulder material from the Alexandra Street kerb and gutter construction job, which would normally be taken to the tip, be used on the carpark as fill, with a nominal 50 mm topping of gravel totalling 75 m³ be placed over the area.

The cost of the gravel would be 75 m³ x \$26 totalling \$1950.

The Club has now requested that Council donate the 75 m³ of gravel. This could be funded from Grenfell Streets Construction.

RECOMMENDATION: that Council:-

- i) deliver 75 m³ of excavated shoulder material from the Alexandra Street kerb and gutter construction to the Rugby Union carpark
- ii) donate 75 m³ of crushed gravel at a cost of \$1,950 to the Rugby Union carpark
- iii) fund the \$1,950 from the Grenfell Streets Construction Vote.

316 RESOLVED: Cr Brown and Cr Hughes that Council:-

- i) deliver 75 m³ of excavated shoulder material from the Alexandra Street kerb and gutter construction to the Rugby Union carpark
- ii) donate 75 m³ of crushed gravel at a cost of \$1,950 to the Rugby Union carpark
- iii) fund the \$1,950 from the Grenfell Streets Construction Vote.

14. John Holland – Updated Road – Rail Interface Agreement

John Holland Rail Pty Ltd has requested that Council sign an amended Road – Rail Interface Agreement.

The agreement is essentially the same as the earlier agreement which was referred to CENTROC for comment. The CENTROC Engineers Group did discuss the agreement in 2012 and agreed to refer the agreement to the IPWEA Roads and Transport Directorate for comment.

The Directorate met with LGNSW to discuss the agreement and the legal implications to Councils. LGNSW was to comment on the legal implications but to date this assessment has not yet been completed.

There are a number of other issues outstanding, such as insurance, zones of responsibility and Councils carrying out work on rail land at Council's cost. John Holland is currently considering these issues.

THE DIRECTOR ENGINEERING'S REPORT

Until these matters are finalised, it would be prudent for the agreement not to be signed.

For Information

Noted

15. Quandialla Drainage, E2.9.3

A plan has now been prepared for the drainage of Second Street and Third Street using 375mm spigot and socket rubber ringed concrete pipes to pits in Margaret Street.

The pits in Margaret Street would contain submersible electric pumps which will pump water via 50 mm poly pipe (Lilac) underground to the dam in the Sports Ground.

A plan of the proposal is on the noticeboard.

It is proposed to commence work in April 2014.

The Quandialla Progress Association will also be given a copy of the plan.

For Information

- 317** **RESOLVED:** Cr McClelland and Cr Hughes that the plans be redrafted and reported to the next Council meeting with a copy of the plans to be forwarded to the Quandialla Progress Association for comment.

16. Weddin Senior Management Team and Service Agreement Meeting, E1.3.22

The Mayor and the Director Engineering attended the Weddin Senior Management Team and Service Agreement meeting at the Grenfell Bowling Club on Thursday 12 December, 2013.

The following matters were discussed:

- Allocations – the changes by Head office to the estimates for Council were discussed.
- Warraderry Station being constructed
- Two new Cat 7 tankers to Eualdrie and Bimbi
- Pullabooka did not hold an AGM in 2013 and there is a possibility that it may amalgamate with Caragabal.
- Bald Hills Road creek crossing graded and awaiting gravel from land holder.
- New Cat 6 tanker (based in Lachlan Shire) to be available for inspection at next meeting.
- Weddin Fire Control Centre to be opened and manned on Mondays and Thursdays during fire season subject to staff availability.

For Information

Noted

W TWOHILL

DIRECTOR ENGINEERING

- 318** **RESOLVED:** Cr Griffiths and Cr Best that except where otherwise dealt with the Director Engineering's report be adopted.

13 February 2014

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

December 2013

Total inflow through the Works during December 2013 was 7,727 kl with the daily average of 249.25 kl. Outflow for irrigation for reuse was 4,866 kl and discharge to Emu Creek 0 kl.

The highest daily recording of 307 kl occurred for the 24 hours ending 6.30 am on 6 December 2013 and the lowest of 229 kl for the 24 hours ending 6.30 am on 19 December 2013.

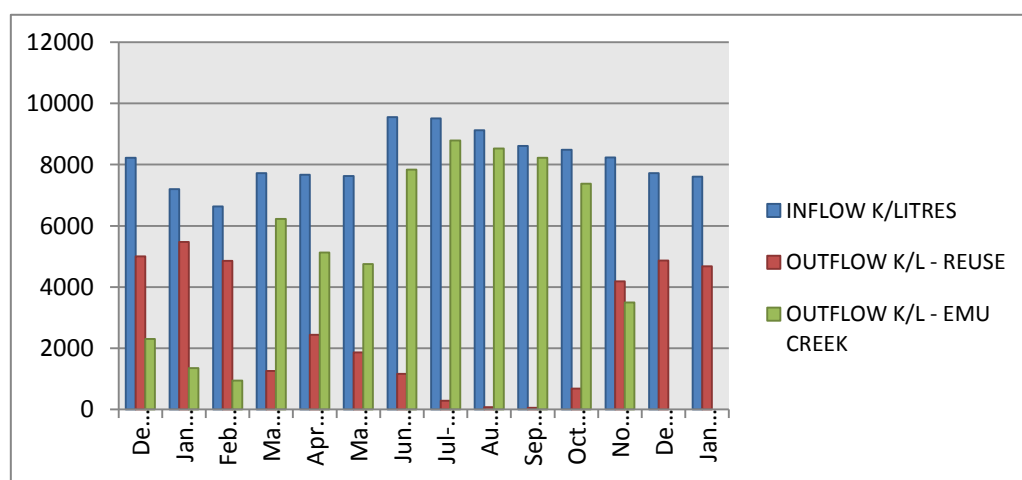
A total rainfall of 25 mm was recorded for the month.

January 2014

Total inflow through the Works during January 2014 was 7,604 kl with the daily average of 245.29 kl. Outflow for irrigation for reuse was 4,677 kl and discharge to Emu Creek 0 kl.

The highest daily recording of 352 kl occurred for the 24 hours ending 6.30 am on 13 January 2014 and the lowest of 210 kl for the 24 hours ending 6.30 am on 17 January 2014.

A total rainfall of 20 mm was recorded for the month.



For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

2. Animal Control, A4.4.4

Animal control activities were:

December 2013:

a. Companion Animals

Animals Seized:	1 (Dog)	Animals Returned to Owners:	0
Animals Impounded:	3	Animals Destroyed:	2
Animals Sold:	0	Animals Released:	4 (Dogs)
Animals Surrendered:	0	Animals handed to Rescue Org:	0

January 2014:

a. Companion Animals

Animals Seized:		Animals Returned to Owners:	0
Animals Impounded:	6 (Dogs)	Animals Destroyed:	1
Animals Sold:	0	Animals Released:	6 (Dogs)
Animals Surrendered:	1 (Dog)	Animals handed to Rescue Org:	0

For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

December 2013

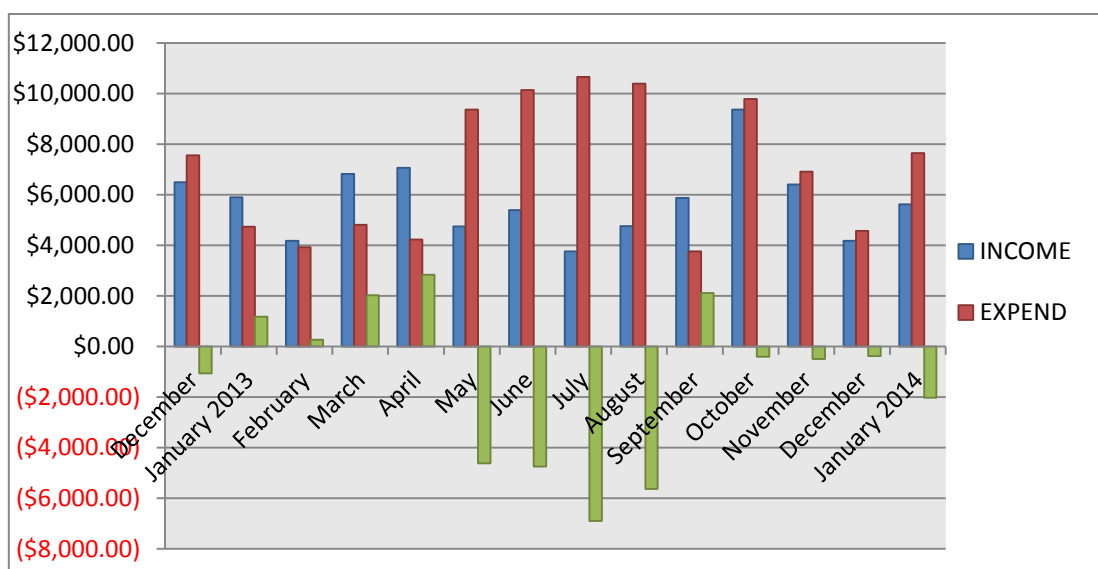
Income for the month of December 2013 was \$4,171.00 with expenditure of \$4,559.88 resulting in an operational loss of \$388.88 for the month.

There were 179 sites occupied for the month of December 2013.

January 2014

Income for the month of January 2014 was \$5,618.00 with expenditure of \$7,643.85 resulting in an operational loss of \$2,025.85 for the month.

There were 174 sites occupied for the month of January 2014.



For Council's Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

4. Quandialla Swimming Pool, P2.3.2

December 2013 & January 2014

Total Attendance:	1589(Dec)	Daily Average:	55 (Dec)
	1361 (Jan)		43 (Jan)

Season Ticket Sales: 3 (Family) - Dec
1 (Single) - Dec

Activities during the December were:

- Quandialla Central, Caragabal Public and Bribbaree Public Schools had 2 weeks of intensive swimming lessons
- Swimming Club was held on Wednesday and Friday evenings
- Lap swimming was held on Tuesday and Thursday mornings
- Aqua exercises were held on Friday mornings
- Community Christmas party was held on the 21st December.

Activities during the January were:

- Swimming Club was held on Wednesday mornings and Friday evenings
- Aqua exercises were held on Friday mornings
- Lap swimming was held on Tuesday and Thursday mornings
- Quandi Pool Swim Skool lessons from 13 – 17 January with 21 participants

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance:	6007 (Dec)	School Usage:	1798 (Dec)
	6130 (Jan)		0 (Jan)
		Other Usage Groups	310 (Dec)
			479 (Jan)

Daily Average:	200 (Dec)	Season Ticket Sales (Dec & Jan)
	197 (Jan)	Adult: 6 & 2

Cash Attendance:	407 & 504 (Child)	Pensioner: 1 & 0
	1141 & 325 (Adult)	Family: 7 & 5
		Child: 0 & 1

Season Ticket Attendance:	2075 & 3183
	(Child)
	1141 & 1639
	(Adult)

For Council's Information

Noted

6. Clean Up Australia Day 2013, E3.3.8

The 2014 Clean Up Australia Day event will be held on Sunday 2nd March 2014 with details to be finalised and advertised in the Grenfell Record.

Other Clean Up Days are: Schools – 28th February 2014 and Business 25th February 2014.

Mrs Pat Soley has volunteered to co-ordinate again this year.

Clean Up Australia Day is the perfect opportunity for everyone to come together and help clean up our local parks and waterways and think about how we can reduce our impact on the environment.

For Council's Information

Noted

7. Grenfell PAH & I Association, C1.3.19/E3.3.2

Council is in receipt of a request from the Grenfell P.A.H & I Association Inc for tip fees to be waived.

Council has previously required similar organisations to pay the tipping fees and a refund be provided in form of donation.

RECOMMENDATION: that Council provide a donation of \$100 to the Grenfell P.A.H & I Association Inc for tipping fees.

The Mayor Cr Liebich previously declared a written declaration of interest and left the room.

The Deputy Mayor Cr Niven took the chair.

319 RESOLVED: Cr McClelland and Cr Parlett that the \$100 tipping fee be refunded and the tipping fees be waived permanently for the Grenfell P.A.H & I Association.

The Mayor Cr Liebich returned to the room and resumed the chair.

8. Scores on Doors Program, H1.6.7

Food businesses form an important part of the local economy creating economic activity, employment, bringing people into the area and retaining those who live and work in it by providing reliable meal options.

Council and community benefit from the local food industry and rely on food premises and the part they play in the local economy.

Council's Officers already undertake food inspections to ensure compliance with hygiene and food safety requirements.

The opportunity exists for council to be proactive in taking part in the NSW Scores on Doors program.

Program details

Scores on Doors is the state-wide NSW program to display onsite the results of food premises inspections for hygiene and food safety. The program is focussed on retail food service businesses that process and sell food that is ready-to-eat, intended for immediate consumption.

These businesses include:

- restaurants
- pub bistros
- hotels
- cafes
- bakeries
- clubs, and
- takeaway outlets

The rating certificate that is displayed carries an explanation of what it represents, a warning about relying solely on the rating and a disclaimer from liability for the council for any acts by the food business or about the condition of the premises.

How would this work?

- Following council's existing routine inspections, eligible food premises would receive a hygiene and food safety rating based on points allocated under the Scores on Doors guidelines,
- NSW Food Authority provides the certificate free of charge to councils for each of the three ratings: Good, Very Good or Excellent;
- The rating certificate would be displayed on the front window or near the entrance to the premises.

RECOMMENDATION: that Council adopts the 'Scores on Doors' program for its food businesses to promote compliance with hygiene and food safety standards, promote consumer trust in food businesses and to further the reputation and economy of food businesses in the area.

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
59/2013	Gemfate Pty Ltd	Change of Use	\$15,000	LOTS: 2 & 3 DP: 227664 Burrangong Street GRENFELL NSW 2810
61/2013	Mr BJ Forwood	Shed & Awning	\$40,000	LOT: 2 DP: 1087920 Murrays Lane GRENFELL NSW 2810
64/2013	Mr CP & Mrs M Moore	Swimming Pool	\$20,000	LOT: 1 DP: 1087920 11 Grimshaw Lane GRENFELL NSW 2810
65/2013	Mr CM McMahon	Swimming Pool	\$23,638	LOT: 1 DP: 1103123 "KintAllen" 74 Manganese Road GRENFELL NSW 2810
66/2013	Newcastle Commodities Pty Ltd	New Dwelling	\$178,270	LOT: 2 DP: 1134749 1 Sloane Street GRENFELL NSW 2810
67/2013	Mr RF Penrose	Pergola	\$1,000	LOT: 1 DP: 377091 49 Forbes Street GRENFELL NSW 2810
1/2014	Mr TJ Jones	Garage	\$4,500	LOT: 2 SEC: 10 DP: 758473 13 Young Street GRENFELL NSW 2810
3/2014	Image Building Group Pty Ltd	New Dwelling	\$261,000	LOT: 17 DP: 224968 13 Sale Street GRENFELL NSW 2810
4/2014	Image Building Group Pty Ltd	New Dwelling	\$261,000	LOT: 16 DP: 224968 14 Sale Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 2/2013	Mr NC O'Brien	Patio Cover	\$4,879	LOT: 1 DP: 364179 43 Wood Street GRENFELL NSW 2810

For Council's Information

Noted

3. **Bush Fire Prone Land, E1.3.1**

Council currently maintains a Bush Fire Prone Land Map which identifies land impacted by bushfires threat in the Shire.

This map was developed in conjunction with the Rural Fire Service.

A review of the map has been completed by RFS and is provided to Council to concur with and request the Commissioner of the RFS recertify the document.

Council officers have reviewed the draft and note no changes to the existing mapped area.

RECOMMENDATION: that Council provide a letter to the Commissioner of Rural Fire Service requesting recertification of the Weddin Shire Bushfire Prone Land Map (Reference – print date 14/11/2013 12:16:19 PM)

320 **RESOLVED:** Cr Hughes and Cr Best that Council provide a letter to the Commissioner of Rural Fire Service requesting recertification of the Weddin Shire Bushfire Prone Land Map (Reference – print date 14/11/2013 12:16:19 PM)

4. **Grenfell Medical Centre - Burrangong Street, P2.12.17**

To assist Council with information as to the status of the abovementioned development, the following is advised:

- 1) Council has received quotes for plan preparation which is subject to a separate clause in my report.
- 2) Council has received a quote for the demolition of the Hargraves Building and associated timber framed building for \$28,000. Council will be providing fencing, road closures, service disconnection and water for dust suppression.
- 3) A site inspection with the design Engineer for the purpose of a Dilapidation Report has revealed that works will be required to be carried out on the party wall and roof sections of the paired buildings (butcher shop) prior to demolition occurring.
- 4) Best Western Petroleum Services are providing costing on the removal of tanks and waste disposal of petrol and water.
- 5) Envirowest Consulting has confirmed their work process for validation of the site both post demolition and post tank removal.

For Council's Information

Noted

5. Grenfell Medical Centre – Burrangong Street, P2.12.17

In conjunction with the Medical Centre construction, Council will require external project management to monitor the progress of the development for both contract and building site control.

Council has used Mr Alan Lindsay (ARL Consulting) for previous development and is considered an experienced and appropriate person for the role.

RECOMMENDATION: Council concur with the appointment of Mr Alan Lindsay (ARL Consulting) for the project management of the Grenfell Medical Centre Development.

321 **RESOLVED:** Cr Hughes and Cr Parlett that Council concur with the appointment of Mr Alan Lindsay (ARL Consulting) for the project management of the Grenfell Medical Centre Development.

6. Grenfell Medical Centre - Burrangong Street, P2.12.17

Council approved the Development Application for the redevelopment of abovementioned site at its December 2013 Council meeting.

The next step in the process is to develop plans and specifications to allow the consideration and approval of the Construction Certificate, and further to go to tender for the construction of the building.

The importance of having a set of documents that allows Council to fulfil its requirements in relating to compliance with the Building Code of Australia is paramount.

Secondly, to have a successful outcome within the tender process, there will be heavy reliance on the most correct and detailed plans and specifications. This ensures that full consideration can be given by prospective builders of Councils requirements.

The Development of a Medical Centre requires particular consideration to be given to special requirements both in construction and operation of the building.

With these factors in mind Council has requested and received a quote, for document preparation from Design West and Associated Consultants.

Design West have provided a quote of \$49,000 (copy attached B6) for the Architectural plan and specification preparation.

Also, quotes for the consultants plans/specification preparation has also been included at a total of \$51,950 (copy attached B6.1). These include electrical, hydraulic, mechanical engineering plan, structural plans, quantity surveying, air-conditioning plans, lighting plans and energy efficiency reporting.

This totals \$100,950 which represents a percentage of 6.73% of the \$1.5 million construction costs.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

A review of plan preparation in building projects generally are quoted between 5-10% depending on the complexity of the project. These figures quoted are consistent with this percentage.

The Council has worked successfully with Design West and it is considered appropriate to continue the professional relationship to carry the project forward. The quotes are considered appropriate for the standard of plan detail required for the scale and specialised nature of the project.

RECOMMENDATION: that Council accept the quote from Design West and Associated Consultants for plans/specification preparation at the cost of \$100,950.

- 322** **RESOLVED:** Cr Best and Cr Brown that another quote be obtained for the development of the plans and specifications.

B J HAYES
DIRECTOR ENVIRONMENTAL SERVICES

- 323** **RESOLVED:** Cr Hughes and Cr Niven that except where otherwise dealt with the Director Environmental Services report be adopted.

REPORT ON THE LACHLAN REGIONAL TRANSPORT COMMITTEE INC MEETING HELD ON SATURDAY 8 FEBRUARY 2014 AT KATOOMBA

Weddin Shire Council was represented by Clr Graeme Halls, together with Maurice Simpson (Chair), Dennis Hughes and John Hetherington who were also in attendance. Attendees were welcomed by the Mayor of The Blue Mountains City Council, Clr Greenhill.

The following items were discussed:-

- Gordon Bradbury, Mayor of Wollongong Council gave a report on the infrastructure needs for Port Kembla. He gave support for opening the Blayney-Demondrille line.
- Dom Figliomeni, from Port Kembla Port Authority, reported that freight will increase by two thirds fold in the next 30 years, and that lot of money is being spent at the port.
- The Blayney – Demondrille line has four groups interested in running the line. The NSW Government has decided to go through the tender process to achieve the best result.
- Judy Hannan, from Wollondilly Shire Council gave a report on Badgerys Creek Airport site, and stated that the main issues are transport to the city and freight congestion.
- Parkes Shire Council has approved B-Triples to use two main roads in their area.
- Dubbo Shire Council gave a report on Toongi rail line, with a local mine expressing interest in using it.

The next meeting is to be held in Dubbo on Saturday 24 May 2014.

CLR G HALLS
DELEGATE

324 **RESOLVED:** Cr Halls and Cr Best that the report on the Lachlan Regional Transport Committee Inc meeting be noted.

MINUTES OF THE WEDDIN SHIRE AUSTRALIA DAY COMMITTEE MEETING HELD ON TUESDAY 21 JANUARY, 2014 AT 9.00 AM IN THE COUNCIL CHAMBERS

1. **Present:** Ian Pitt, Keith Engelsman, Lorraine Mason, Roma Sinclair, Esma Baker, Auburn Carr
2. **Apologies**
3. **Confirmation of Minutes** December 17th 2013

Resolved: R Sinclair/ K Engelsman that the minutes of December 17th 2013 be adopted.

4. **Correspondence**

In: HLHS, Jennifer Kelly, Stephanie Moffitt, Peter Mitton, Grenfell Town Band, Elly Oliver, John Hetherington

Out: Elly Oliver, Jennifer Kelly, Stephanie Moffitt, Hannah Joyce

5. **Program for 2014**

- **Set up** -Historical Society - flags, bunting, award table, Lions to provide chairs and tables, CWA to provide damper, Cadets to provide hot and cold drinks, Rotary to provide BBQ.
- **Theme** *'Let's say thanks for our way of life'*
- **Ceremony**
 - Master of Ceremonies –Peter Stephens accepted
 - Awards –Nominations complete
 - National Anthem – Hannah Joyce accepted
 - Flag raising- Cadets accepted
 - Prayer of thanks- Rob Newton accepted
- **Entertainment**
 - Music – Hannah Joyce declined to perform entertainment, schedule to be amended accordingly.
 - Poetry –John Hetherington confirmed
 - Children's Competition- Chris Lobb to organize competition, Roma to provide prizes, Chris will require paper, textas etc for the artwork. Beth Taylor to judge.
- **Catering**
 - BBQ- Rotary
 - Damper/Tea & Coffee -CWA

6. **General Business**

- PA system Peter Mitton confirmed
- Keith Engelsman to organize Soldiers Memorial Hall (on the corner of Middle Street and Church Street) for wet weather back up venue.
- Lorraine to chase up short flagpole for wet weather venue.
- If January 26th is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- Accommodation has been booked at the Calico Duck B&B for the ambassador.
- Ambassador to be taken for dinner on Saturday night
- Bill Twohill to be reminded about Taylor Park maintenance- bins, power box, chain over driveway, sprinklers etc.

Meeting closed at 9.20 am

7. **Next Meeting** TBC

325 RESOLVED: Cr Brown and Cr Griffiths that except where otherwise dealt with the Australia Day Committee Minutes be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 4 FEBRUARY 2014 COMMENCING
AT 4.30 PM (E1.1.5)**

- 1. PRESENT:** Adrian Milne (Chair - Weddin Shire Council), Michael Madgwick (NSW Police LEOCON), Warren Goodall (REMO), Jeremy Hood (Observer – Fire & Rescue NSW), Keith White (Fire & Rescue NSW), Craig Johnson (Observer - Fire & Rescue NSW), Bill Atchison (Observer - State Emergency Services), Ray Cawthorne (State Emergency Services), Maurice Simpson (Observer - State Emergency Services) Andrew Noble (NSW Ambulance) and Troy Porter (NSW Rural Fire Service).

- 2. APOLOGIES:** Ashley Holmes, Bill Twohill, David Sheehan and Karen Hancock.

Resolved: M Madgwick and R Cawthorne that the apologies be accepted

- 3. MINUTES:**

Resolved: K White and A Noble that the minutes of meeting held on 25 November 2013 be adopted as read.

4. MATTERS ARISING

4.1 Local Displan

To be used with current pro-form until an update is available.

Noted

4.2 Draft Recovery Document

To be included in Local Displan.

Noted

4.3 Bimbi

Investigate a Flood study for Bimbi. Floor levels of houses to be taken as a starting point. Levels will be taken in near future.

Noted

5. CORRESPONDENCE

Nil

6. MEMBERS REPORTS

6.1 Police

- nil

6.2 Fire and Rescue NSW

- team members went to outside operations in the Blue Mountains
- minor callouts. Grass fire at Mens Shed
- new training and rescue trailer coming to town to visit, training to be conducted.

6.3 NSW Ambulance

- busy January
- new staff member 1 March 2014

6.4 SES

- many fallen trees
- truck accident on Melyra Street

6.5 RFS

- not many small fires across the shire.

7. EOC

Ready to go.

REMO has relocated from Goulburn to Bowral.

New postal address C/- Bowral Police Station.

Training for LEMC later in year with \$1,500 - \$2,000 grant funding available. Training will include test procedures, exercise training, Hazmat awareness training for Fire and Rescue and running scenarios. M Madgwick to organise scenarios.

Noted

8. NEXT MEETINGS: To be held Tuesday 6 May 2014 commencing at 4.30 pm

9. CLOSURE: There being no further business to discuss the meeting closed at 4.55 pm.

**A MILNE for
W TWOHILL
(LEMO)**

326 RESOLVED: Cr McClelland and Cr Hughes that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON THURSDAY 6th FEBRUARY 2014 AT 3.30 PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr M. Liebich, Clr. G. McClelland, Clr C. Brown, Clr N. Hughes, M. Aspin, P. Diprose, J. Hetherington, L. Gibson, A. Carr, G. Carroll.

2. **APOLOGY:** Nil

3. **ELECTION OF CHAIRMAN**

Resolved: Clr N Hughes/ P Diprose that L Gibson be elected as chair.

4. **CONFIRMATION OF MINUTES:** 5th December 2013

3.32pm Clr P Best and Clr J Parlett entered the room

Resolved: Clr C Brown/ P Diprose that the minutes of the 5th December 2013 meeting be adopted.

5. **MATTERS ARISING:**

- Clr C. Brown- enquired if the CNSWT report on funding a VIC will be addressed in today's meeting. A. Carr advised that it will be.

3.35 pm Robert Reeves entered the room

- Clr C. Brown- enquired as to the status of the large TV screen for the Community Hub Building which was to be installed in December. A. Carr advised that \$1000 budget proposed at December meeting was not sufficient to purchase a screen to fill the window. A 60 inch screen will cost \$1685.

Resolved: Clr C Brown/ Clr J Parlett that up to \$2000 be approved to source an appropriate sized TV screen for the Community Hub Building window.

- Clr P. Best- That Art Gallery stickers be trimmed rather than removed due to complaints from the art gallery volunteers.

Resolved: Clr P Best/ Clr N Hughes that removal of the frosting be deferred pending consultation with the art gallery volunteers to ascertain their opinion regarding the removal.

6. **QUANDIALLA CENTENARY FORUM**

Robert Reeves from the Quandialla Centenary addresses the meeting in regard to the following:

- Quandialla will celebrate their centenary on the October long weekend in 2014.
- Event to be run by the Quandialla Progress Association.
- 1000 attendees expected over the centenary weekend
- Highlights of the program to include a bush dance, centenary quilt, Fettle's and Settler Hall, 1930's rail motor rides to Bribbaree, Cobb & Co coach rides, heritage book, church service, fellowship, golf challenge and more.
- Letters have been sent to council requesting assistance over the weekend.
- The centenary and go kart race to be co-promoted so visitors know about other activities in the shire.

7. CORRESPONDENCE:

In: Grenfell Men's Shed
Chris Lobb
Judy Mitton

Out: Art Gallery volunteers- Visitor Information Centre relocation
Trevor Lobb- Gold Trails community representative
Robert Reeves- Quandialla centenary
Art Gallery Volunteers- current arrangements

Noted

8. COWRA TOURISM CORPORATION MODEL

A report was presented outlining how small VIC's in Harden, Boorowa, Canowindra, Molong, Cowra, Coolamon, Junee, Gulgong and Mudgee are managed. A financial breakdown for an accredited VIC was presented demonstrating the returns from an investment in tourism. Lucy White from Central NSW Tourism has offered to address the tourism committee in this regard.

Resolved: Clr N Hughes/ Clr C Brown that a planning workshop on introducing an accredited VIC be held on March 4th at 4.30pm with Lucy White from Central NSW Tourism and that two CWA representatives be invited to attend.

9. VISITOR INFORMATION CENTRE WEEKEND SERVICE

It was proposed that the weekend VIC stay at the Caltex until the end of June. It could then relocate to the Community Hub on weekends from July 1st 2014 if enough support is forthcoming from Art Gallery volunteers. The VIC will remain at the CWA Craft Shop from Monday to Friday for the foreseeable future.

10. PROJECTS:

- Henry Lawson Statue– Bronze statue has arrived in Grenfell. Aiming to install by May 2014. Three installation plans presented for corner of Main Street and Forbes Street.

Resolved: J Hetherington /Clr G McClelland that option 2 showcasing the clock tower be adopted as the preferred option for the installation of the Henry Lawson Statue.

Mark Aspin abstained from the vote.

4.52pm Clr G McClelland left the room and did not return.

- Gold Trails- progressing well.
- Railway Station Development - location of the turntable is known. Turntable to be stored until suitable funding is secured to relocate it.
- Gold Fest- Review to be held in March 2014.
- Website –Michael Yates webmaster- up to date.
- Tourism Committee 'Grenfell Record' updates - articles are up to date.
- Tourism "Mapping" exercise –awaiting database.
- Social Media – up to date.
- Central NSW tourism trails- up to date.

11. PRIORITISING PROJECTS:

- Priorities Attached.

Noted

12. UPCOMING EVENTS:

- Men's Shed Alliance meeting 8th February 2014
- Grenfell Picnics Great Gatsby Ball 22nd February 2014
- Go Kart Race February 23rd 2014
- Car Club Gathering 9th March 2014
- Bird Watching Survey March 29-30th 2014
- Go Kart Race April 6th 2014
- Grenfell Picnic Races 19th April 2014
- Regional Girl Guide Gathering 2-4 May 2014
- Go Kart Race May 4th 2014
- Go Kart Race May 24 & 25 2014
- Henry Lawson Festival 5-9 June 2014
- Go Kart Race June 28 & 29 2014
- Go Kart Race August 3rd 2014
- Go Kart Race September 6 & 7 2014
- Go Kart State Championships October 2-5th 2014
- Go Kart Race December 6 & 7 2014
- Quandialla Centenary Reunion, 4-6 October 2014
- Dodge Car Club National Meet- 13th October 2014
- ANZAC Centenary 2015
- Grenfell's Sesquicentenary 2016

Noted

13. REPORTS:

Nil

14. BUSINESS WITH NOTICE:

Nil

15. QUESTIONS WITH NOTICE:

Nil

16. NEXT MEETING: Thursday 3rd April 2014 3.30 pm at the Council Chambers

17. CLOSURE: 4.56 pm

327 **RESOLVED:** Cr McClelland and Cr Best that the minutes of the Tourism Committee be adopted including the recommendations therein, except the resolution in item 10 which is to be deleted.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
THURSDAY 6 FEBRUARY 2014 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clr M Liebich, Clr J Parlett, Clr C Brown, Mr I Pitt, Mr J Hetherington, Mrs P Livingstone and Mrs S Jackson-Stepowski (HA), Brendan Hayes (DES) (Chair)
Observer: Mr G Carroll

2. **APOLOGIES:** Mrs I Holmes

Resolved: Clr Parlett and Clr Hughes that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 5 December 2013

Resolved: Clr Brown and Clr Parlett that the minutes of 5 December 2013 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that Cowra Shire has been requested to join in the NSW Heritage Council rural meeting – no response yet.

Noted

4.2 DCP – Heritage Status

Mr Hayes provided copies of the Draft Heritage DCP and has requested comments from committee by 27 March 2014.

Noted

4.3 Building – 30 Main Street

Mr Hayes advised that no further action is required.

Noted

4.4 Grenfell Maternity Cottage

Mr Hayes advised 3 further letters were sent to Health Council, Western Area Health and MPS requesting concurrence for Grenfell Maternity Cottage to be placed on NSW State Heritage Register.

Noted

4.5 2013/14 – Grant Funding Allocation

Mr Hayes advised of current status of Heritage Funding grants

Noted

4.6 O'Brien's Hill & Environs Brief

Mr Hayes advised draft of Main Study recommendations and plans were nearing completion. Will be forwarded to Council for adoption of draft and exhibition.

4.7 Cemeteries & Crematoria Bill 2013 Draft

Mr Hayes advised of status of legislation – Council's Heritage Advisor indicated that protection for the cemeteries within Weddin should be considered in next review of LEP.

Resolved: Clr Brown and Clr Parlett that Council consider the inclusion of Bimbi, Caragabal and Grenfell Cemeteries in its next LEP review.

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – Brickwork Conservation Workshop

Resolved: Cllr Brown and Mr Pitt that on confirmation of the course being run that local bricklayers be advised.

5.2 Heritage Referral Memo – Cert IV Heritage Skills

Noted

5.3 Heritage Referral Memo – December Visit

Noted

6. BUSINESS WITH NOTICE

Nil

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Continuing advice to owners at “Summer Hill”.
- National Trust Heritage Festival Magazine
Note: Mr Hayes (DES) to confirm Weddin provide input in November each year.

Resolved: Cllr Parlett and Mr Hetherington that Council join National Trust.

(Note: Review of Council Records show existing Member)

- Advised satisfactory work at 104 George Street
- Conversation with DES regarding Medical Centre Development, amendments to, SEPP (Exempt and Complying) and several DA's

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Thursday 3 April 2014 at 5.00 pm

10. CLOSURE: There being no further business the meeting closed at 5.40 pm.

328 RESOLVED: Cr Hughes and Cr Best that the Minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON MONDAY, 17 FEBRUARY 2014 AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clrs Niven, Griffiths and Halls
W Twohill (Director Engineering), K Frost (Noxious Weeds Officer),
K Starr (Weddin Landcare) and H Matthews (NSW Farmers Assoc.).

- 2 **APOLOGY:** Nil

3. **MINUTES:** 16 December 2014

Resolved: H Matthews and K Starr that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 **Weddin Landcare**

Two letters written to Weddin Landcare with no reply to date.

Noted

- 4.2 **Weeds Trailer**

Lachlan Valley Weeds Display trailer has been booked for the June Long Weekend and the Grenfell Show day.

Council to write letters to the Henry Lawson Festival Committee and the Grenfell Show Committee advising that the trailer will be available for the Festival and the Show and requesting a suitable spot.

Volunteers are required to man the site.

Noted

5. **CORRESPONDENCE:**

Nil

6. **NOXIOUS WEEDS OFFICERS REPORTS:**

December 2013 and January 2014

Noted

7. **NOXIOUS WEEDS BUDGET**

2013/2014 Vote - \$82,000

Expenditure to 30 November 2013 - \$35,527

2013/2014 Noxious Plants Extra Vote - \$20,000

Expenditure to 30 November 2013 - \$10,219

The extra casual person will cease duties as of Friday 21 February 2014

Resolved: K Starr and H Matthews that an extra \$5,000 (one extra month of casual person employment) be considered by Council in the 2014/2015 estimates.

8. **BUSINESS WITH NOTICE**

Nil

9. **QUESTIONS WITH NOTICE**

Nil

NEXT MEETING: Monday, 2 June 2014 at 3.00 pm (inspection of weeds trailer commencing at 3.00 pm at the Council Chambers).

CLOSURE: There being no further business to discuss the meeting closed at 4.18 pm.

329 **RESOLVED:** Cr Griffiths and Cr Brown that the minutes of the Noxious Weeds Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON TUESDAY, 18 FEBRUARY 2014 AT 8.00 AM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson.

Apology: Nil

Minutes: of meeting 16 December 2013

Resolved: W Twohill and B Hayes that the minutes of the 16 December 2013 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) Delivery Plan – six monthly review for 2013/2014 financial year to be submitted to the March Council Meeting.
- (iii) Local Government Review – Independent Review Panel have released final report. Further reported in General Manager's report.
- (iv) 2014/2015 Operational Plan – workshop and extra – ordinary meeting to be held to commence prioritising for the annual plan.

1B Human Resources

- (i) Vacancies
 - Patchtruck Operator/Labourer
- (ii) Appointments

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – Dr Akhiwu commenced full time from the Main Street surgery on 3 February 2014 as reported in General Manager's report. Lease for surgery and residence currently being developed.
- (ii) Main Street Surgery – additional works undertaken at surgery to assist Dr Patrick to commence on a full time basis.
- (iii) Grenfell Medical Centre – quotes received for demolition works and remediation works. Quote received for plans and specifications. Further reported in Director Environmental Services report.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – letter forwarded to Department of Planning advising of Council's resolution from December 2013 Council Meeting. Awaiting response. Possible land rezoning opportunities to be identified. Director Environmental Services to pursue.
- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Director Environmental Services pursuing.

- (iii) Quandialla Recycling Depot – granite pad to be constructed to house 6 – 8 bins. Trailer and fencing material received. Director Engineering pursuing operational aspects.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.
- (vi) Emu Creek Easements – Director Engineering liaising with Council's solicitor and consultant in regards to obtaining easements over private land along Emu Creek.

6. Sewerage

- (i) Smoke Testing – landowners granted an additional 120 days to undertake repairs where defects were located. Director Engineering pursuing.
- (ii) Strategic Business Plan Review – draft plan currently on public exhibition for 28 days. To be resubmitted to Council for formal adoption.
- (iii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. Director Engineering to pursue.

7. Recreation and Culture

- (i) Art Gallery – new exhibition currently in progress.
- (ii) Art Gallery Operations - resignation of Art Gallery Co-ordinator and committee member received effective from 31 January 2014. It is planned to formally accept the resignations with regret together with a letter of thanks. The Art Gallery is currently being operated with internal staff assistance and volunteers for the time being. It is planned to seek an Art Gallery Co-ordinator to undertake the role on a voluntary basis.
A letter has been forwarded to the Art Gallery volunteers explaining the current situation and expressing Council's appreciation for their assistance.
- (iii) Cinema – next film to be held Tuesday 25 February 2014.
- (iv) Grenfell Swimming Pool – operating satisfactorily.
- (v) Bogolong Dam – a licencing issue with NSW Office of Water still being sorted out. General Manager pursued and currently awaiting a reply from the General Manager of Central Tablelands Water who has advised he is pursuing. Contract for sale can be then prepared.
- (vi) O'Briens Hill Upgrade – David Scobie Architects preparing heritage and tourism plans. Draft plans to be then submitted to Tourism and Heritage Meetings for consideration. The plans will enable a grant funding application to be submitted for Stage 2 of the project.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs – water becoming an issue.
- (iii) Rail Branch Lines – TfNSW conducted presentations and briefing sessions in Young on 21/22 November, 2013. Open tenders to be now called. Progressing very well.
- (iv) Caravan Parking Forbes Street – notice of motion to rescind previous motions and submit a new motion to be considered by Council. If new motion adopted by Council public exhibition of the plan to be arranged.

10. Economic Affairs

- (i) Henry Lawson Festival – next meeting to be held on Tuesday 18 February, 2014. Arrangements for festival in progress.
- (ii) Henry Lawson Statue – grant funding of \$10,000 received. Statue received. To be installed.
- (iii) Dentist – prospective dentist to be advised a dentist will be able to be accommodated in the new Grenfell Medical Centre. Grant funding options for equipment being considered.

11. General Purpose Revenues

- (i) Special Rate Variation – application for a Special Rate Variation for 2014/2015 in progress. Feedback from IPart NSW has indicated further work required. To be submitted by 24 February, 2014. Extension may be granted.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Further information requested. To be submitted by 28 February 2014. Director Corporate Services pursuing.

12. Alliances

- (i) Hawkesbury City Council – arrangements for representatives from Hawkesbury City Council to attend the 2014 Henry Lawson Festival in progress. General Manager pursuing.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) Centroc – no recent meetings.

13. Other Matters

- (i) Overgrown Blocks - approvals to slash blocks being received. Works in progress. Orders being served where there has been no response. Director Engineering and Director Environmental Services pursuing.
- (ii) Roadside Slashing/Spraying – in progress as allowed.

14. Job List: review

Noted

Next Meeting: To be Advised.

Closure: There being no further business to discuss the meeting closed at 9.34 am.

330 **RESOLVED:** Cr Parlett and Cr Brown that except where otherwise dealt with the Manex Committee Minutes be noted.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON WEDNESDAY, 19 FEBRUARY 2014 AT 8.30AM (C2.6.8).

1. **PRESENT:** Clrs Liebich, Best & Brown.
Messr G Carroll, W Twohill and L Gibson.

2. **APOLOGIES:** Clr McClelland & Clr Parlett.

Resolved: Clr Brown and Clr Best that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 16 December 2013

Resolved: Clr Best and Clr Brown that the Minutes of 16 December 2013 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

- 5.1 **Grenfell Girl Guides:**

Advising Grenfell Girl Guides would like to ask Council for their assistance in two matters that are a concern to us – Graffiti and Removal of shrubs.

- Director Engineering advised that the graffiti has been removed.
- In regard to the shrubs Director Engineering to investigate and report to Council meeting.

6. **REPORTS:**

- 6.1 **General Manager:**
Reports on Grenfell Doctor Situation.

Noted

- 6.2 **Director Corporate Services:**
Report on Town Costings.

Noted

- 6.3 **Director Engineering:**
Reports on Works Report, Other Works, Future Works, Draft Strategic Business Plan for Sewer, Grenfell Pool, Henry Lawson statue, Weddin Community Native Nursery proposal, Lawson Oval master plan and the Grenfell Rugby Union Club.

Noted

Industrial Estate Sign:

Resolved: Clr Brown and Clr Best that a temporary fence be constructed from across the end of the road and the lease agreement be investigated.

- 6.4 **Environmental Services' Department:**
Reports on Grenfell Medical Centre - -Burrangong Street.

Noted

7. **BUSINESS WITH NOTICE**
Nil

8. **QUESTIONS WITH NOTICE**
Nil

9. **NEXT MEETING:** to be advised.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 8.59 am.

331 RESOLVED: Cr Best and Cr Brown that the Minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD
ON WEDNESDAY, 19 FEBRUARY 2014 COMMENCING AT 9.00 AM**

1. **Present:** Ctrs Liebich (Chair), Best, Hughes, Griffiths, and Brown (observer).
Messrs G Carroll, W Twohill and L Gibson (observers)

2. **Apologies:** Clr McClelland and Clr Parlett

Resolved: Clr Hughes and Clr Griffiths that the apologies be accepted.

3. **Minutes:**

Resolved: Clr Griffiths and Clr Hughes that the minutes of the 16 December, 2013 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 **Medical Centre – Burrangong Street**

Resolved: Clr Best and Clr Griffiths that another quote be obtained for the development of the plans and specifications.

5.2 **Grenfell Pool Upgrade**

Noted

5.3 **Bogolong Dam Purchase**

Noted

6. **Next Meeting:** To be advised

7. **Closed:** There being no further business to discuss the meeting closed at 9.28 am.

332 RESOLVED: Cr Hughes and Cr Best that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

April 2012 1. Grenfell Cemetery Maintenance: further meeting to be held in May (DE).

In Progress

September 2013 2. Weight of Loads Group: meeting in Wellington to determine disposal of assets and disbursement of funds (DE).

Carried Out

2. DEFERRED ACTIVITIES:

September 2011 1. Lawson Oval: Cricket Association proposal to be referred to other users (DE).

In Progress

April 2012 2. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

In Progress

3. ARTC Interface Agreement: to be further reported (DE).

Carried Out

October 2013. Caravan Parking Signs: defer until Forbes Street proposal determined (DE).

In Progress

November 2013 5. Grenfell Goldfest: review to be conducted and reported to the March 2014 Council Meeting (DCS).

In Progress

6. Lane upgrade Quandialla: gravel the laneway (DE).

In Progress

7. Forbes Street Caravan Parking options: proceed with public exhibition of the three preferred plans and arrange a community consultation session. (GM/DE)

Carried Out

8. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

In Progress

December 2013 9. Draft Strategic Business Plan for Sewer: place on public exhibition for 28 days. Resubmit to Council for formal adoption. (DE).

In Progress

10. Weddin Primary Production Strategy: arrange inspection to identify appropriate and inappropriate large lot living land (DES).

In Progress

TENDERS

1. Tender T1/2014 Supply and Delivery of Sealing Aggregate, T1.3.5.14

Tenders closed 9.00 am on Tuesday 4 February, 2014 for the supply and delivery of sealing aggregate for bitumen sealing works to various stockpile sites within the Weddin Shire for the period of one year to 21 July, 2015 with the possible extension of one (1) year. At the close of the tender period a total of four (4) tenders were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

333 **RESOLVED:** Cr McClelland and Cr Niven that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)***[Record of grounds for closure]*** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) ***[Details to be specified]*** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

334 **RESOLVED:** Cr Best and Cr Brown that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENGINEERING REPORT

1. **Tender T1/2014 Supply and Delivery of Sealing Aggregate, T1.3.5.14**
Reason for confidentiality – commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. **Tender T1/2014 Supply and Delivery of Sealing Aggregate, T1.3.5.14**

Reason for confidentiality – commercial information (Section 10A(2)(d))

RESOLVED: that Council accept the tender from Miller Metals for the supply of sealing aggregate to various locations within the Weddin Shire to 21 July, 2015 with the possible extension of one (1) year at a tendered price of \$333,352 (inc GST).

CLOSURE: There being no further business the meeting closed at 7.33pm.

Taken as read and confirmed as a true record this day 20 March 2014.

..... General Manager.....Mayor