



To Avoid Delay when  
Replying or Telephoning

Please Quote:

## WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:  
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Camp Street or P.O. Box 125  
GRENFELL NSW 2810

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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 DECEMBER 2014 COMMENCING AT 8.30 AM

11 December 2014

Dear Councillor

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 DECEMBER 2014**, commencing at **\*8.30 AM** and your attendance is requested.

Yours faithfully

GLENN CARROLL  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 November 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Grenfell Sesquicentenary Ctee Mtg, 30/10/2014  
- Australia Day Ctee Mtg, 18/11/2014  
- Henry Lawson Festival Ctee Mtg, 18/11/2014  
- Consultative Ctee Mtg, 25/11/2014  
- Work, Health and Safety Ctee Mtg, 25/11/2014  
- Grenfell Art Gallery Ctee Mtg, 4/12/2014  
- Tourism Ctee Mtg, 4/12/2014  
- Heritage Ctee Mtg, 4/12/2014  
- Grenfell Floodplain Ctee Mtg, 10/12/2014  
- Grenfell Sesquicentenary Ctee Mtg, 11/12/2014  
- Town Works Ctee Mtg, 15/12/2014  
- Property & Development Ctee Mtg, 15/12/2014  
- Manex Ctee Mtg, 16/12/2014
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Cr M Liebich in the Chair, Crs J C Niven, A C Griffiths, G B Halls, N W Hughes, C Brown, G McClelland and P H Best. General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes)

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**268** **RESOLVED:** Cr Hughes and Cr McClelland that the Minutes of the Ordinary Meeting, held on 20 November 2014 be taken as read and **CONFIRMED.**

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr Hughes	Correspondence Item 8	President of Rotary	Non-Pecuniary	Yes

**CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 DECEMBER 2014.**

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**SECTION A - Matters for Information**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 44/2014.
- A2. StateCover, A3.11.3/C2.6.15: Forwarding StateCover's annual Workers Compensation and WHS Performance Report for your Council.
- A3. Aurecon, U1.2.3: Regarding a Consultation Plan and details of proposed new low power mobile data technology at the existing Telstra Exchange, 40 Greenethorpe Koorawatha Road Greenethorpe NSW 2809 (Proposed Facility).
- A4. Office of Environment and Heritage, E2.9.6: Regarding funding under the 2012/2013 Floodplain Management Program. Investigations and designs for Emu Creek/O'Brien Tributary Drainage Improvements.
- A5. Rod Kershaw, H2.7: Advising we would like to thank you for your acknowledgement of the passing of Mrs Morris.
- A6. Greenethorpe Public School, C1.8.9: Advising our Annual Presentation Day which is to be held on Wednesday 17 December at 9.30 am at the Soldiers Memorial Hall.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 45/2014.
- A8. The Hon Katrina Hodgkinson MP, A3.19.2: Nationals Member for Burrinjuck, Katrina Hodgkinson MP, today welcomed the release of three self-assessable native vegetation codes, which place trust in landholders to manage their land and sustainably and protect the environment.
- A9. Essential Energy, U1.3.11: Advising in accordance with Section 45, subsection (4) of the Electricity Supply Act 1995, Essential Energy wishes to notify you that electrical works are proposed to be carried out as follows:
- A10. Gail Clough, C1.1.3: congratulating Council on their quick response to complaints and requests for work done.
- A11. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 46/2014.
- A12. Hon Katrina Hodgkinson MP, P2.3.1: Writing to you concerning Council's application through the ClubGRANTS Category 3 Programme for funding for the Weddin Aquatic Centre.
- A13. Destination NSW, G2.7.2: Writing in relation to the Grenfell Henry Lawson Festival application for funding through the 2015 Regional Flagship Events Program.
- A14. Benjamin Dewer, P4.20146: Forwarding letter of resignation.
- A15. Quandialla Centenary Committee, C1.1.3: Advising we appreciate your support in helping make our Centenary Celebrations an overwhelming success.

- A16. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 47/2014.
- A17. Office Of Local Government, A3.9.3: The office of Local Government has released a Workshop Outcomes Paper presenting the ideas and options discussed at the recent Rural Council Workshops.
- A18. Colin Meyers, C1.1.3: Advising whilst I was out of town, a large truck got bogged in the footpath in front of my property, churning up a great mess.
- A19. Office of Environment and Heritage, G2.14.1: Confirming receipt of your email submitting an application to the Landfill Consolidation – Stream 2 Grants Programme.
- A20. The Hon Angus Taylor MP, A3.19.3: Advising funding applications are being invited for regional GP training facilities.
- A21. John Wade, Gold Trails Inc, T4.3.7: Referring to the report in yesterday's Grenfell Record that the decision has been taken not to hold the Grenfell Gold Fest in 2015.
- A22. NSW Ministry of Health, H1.7.1: Advising you of a useful resource for older people in your community; the Active and Healthy website ([www.activeandhealth.nsw.gov.au](http://www.activeandhealth.nsw.gov.au)) and to seek your assistance in promoting this resource.

## **SECTION B**

### **Matters for Report**

- B1. Donna Wilson, Cowra Shire Council, T2.3.1: Writing regarding a DA for a property located in Weddin Shire (with access in Cowra Shire), Warraderry Way – Lot 149 DP 657756. The property is the site of a temporary grain dump.
- B2. Count Alexei G Schmidt, T3.4.9: Writing in relation to the lack of textile's placed around the business district of Grenfell, not only for those who are visually impaired, but also the aged and parents with prams.
- B3. NSW Environment Protection Authority (EPA), S1.1.4: Grenfell Sewage treatment Plant – Licence variation issued.
- B4. Department of Primary Industries, Office of Water, S1.1.3: Re: Periodical Inspection of the Grenfell WWTP.
- B5. Jenn Graham, E3.5.4: Writing to express my concern and anger at the removal of the native trees at the Sewage Treatment Works in Memory Street, Grenfell, at the beginning of December 2014.
- B6. Sonia Groen, Agriculture and Environment Officer, Grenfell CWA, E3.5.4: Writing regarding cutting down of some old growth native trees.
- B7. Therese Smith, E3.5.4: Advising that I have once again witnessed the destruction of trees and remnant vegetation in the Grenfell Shire.
- B8. Wayne Lavers, E3.5.4: Forwarding a quick note to suggest some environmental recompense for the damage done to Memory Street.

**269**      **RESOLVED:** Cr Brown and Cr Hughes that Correspondence sections A and B be noted.

**SECTION C - Matters for consideration**

A précis of correspondence to be considered at the meeting is as follows:

1. The Henry Lawson Festival Committee, C1.4.1: Advising in previous years the Weddin Shire Council has generously offered the Henry Lawson Festival of Arts Committee \$1,500 sponsorship towards the Acquisitive Open Traditional Art Competition.

I am writing to ask Weddin Shire Council to consider the same generous offer of sponsorship as was made at the 2014 festival.

**RECOMMENDATION:** that Council donate \$1,500 towards the acquisitive art prize as requested.

**270** **RESOLVED:** Cr Best and Cr McClelland that Council donate \$1,500 towards the acquisitive art prize as requested.

**Cr Parlett entered the meeting at this point 8.32am.**

2. The Henry Lawson Festival Committee, C1.4.1: Advising The Henry Lawson Festival Committee is considering the purchase of a large professional stage to use at the 2015 festival. This stage would be available to hire by other local and regional organisations.

A consideration prior to the decision is where the stage would be stored and who would take responsibility for annual maintenance of the stage, including inspections or certifications.

The festival would like to know if a stage was purchased, would Council assist with its storage and management.

**RECOMMENDATION:**

For Council's consideration

**271** **RESOLVED:** Cr Griffiths and Cr Parlett that Council agree "in principal" subject to further information.

3. Bruce Simpson, Grenfell Association of Churches, P2.1.3 Advising the Grenfell Association of Churches is planning "Carols in the park" for Saturday 13 December 2014, from 6.30pm to 9.30pm at Taylor Park and we request Council's permission to conduct a similar activity to previous years.

**Note: The request was approved upon receipt of a copy of their Public Liability Policy.**

**RECOMMENDATION:**

Confirm Action

**272** **RESOLVED:** Cr McClelland and Cr Halls that the action be confirmed.

4. Allan Stien, R2.8.1: Advising at the November Council meeting I was relieved to hear that the Council gave unanimous objection to renaming the Mid Western Highway to Wiradjuri Way. The present name is very descriptive of its location, thus avoiding any confusion.

I have an alternative proposition that may interest the indigenous community.

As you are aware several of the main roads in the shire now have names added to them, such as Mary Gilmore Way and Henry Lawson Way.

As far as I am aware the road from Grenfell to Gooloogong is only known as MR 237. It may be acceptable to the indigenous community to call this road Wiradjuri Way.

**Note: MR 237 that extends into Cabonne Shire is called Warraderry Way.**

**RECOMMENDATION:**

For Council's consideration

**273** **RESOLVED:** Cr Griffiths and Cr McClelland that Council not request the name of MR237 to be changed and Mr Stein be advised accordingly.

5. National Servicemen's Association of Australia, South West Slopes Sub Branch, C1.3.26

Advising our Sub-Branch requests permission to hold a Commemoration Service to honour National Servicemen's Day at the Grenfell Cenotaph between the 9.00 am and 10.00 am on Sunday 22 February 2015.

We plan to try for a feature story in the Grenfell Record to encourage all former National Servicemen to attend, letters will also be sent to the Grenfell RSL Sub-Branch and the officer in charge of the Grenfell Police Station (the flow of traffic will not be affected in anyway).

We have enclosed two copies of our current certificate of currency.

Thank you for considering our request.

**RECOMMENDATION:** that the request be approved and the National Servicemen's Association be advised accordingly.

**274** **RESOLVED:** Cr McClelland and Cr Hughes that the request be approved and the National Servicemen's Association be advised accordingly.

6. Ann Phillips, P2.2.6: Seeking Council's permission to allow The Office of Australian War Graves (OAWG) to place an official plaque on the grave of Allan Clyde Huckel, who is interred in the lawn cemetery. Allan is eligible for this plaque as he served his country in World War 2 and was a Prisoner of War for three and a half years in Changi. He was possibly one of the last surviving prisoners of war, and as such, Council would be unlikely to have similar requests.

I realise that Council has a policy of using their own supplier of plaques so that they are uniform. The plaque supplied by the OAWG, however, is a bronze plaque the same size as those in the lawn cemetery. It would look the same as those that are already there and have the advantage that once placed it would be maintained in perpetuity by OAWG.

I am aware that Council plaques may display RSL badges but feel that as Allan was a member of this community all his life it would be fitting that his grave had official recognition for the years he served his country.

**Referred to Director Engineering and Town Works Committee**

**Noted**

7. Grenfell Men's Shed and Grenfell Branch RSL, C1.3.26/C1.3.31: Regarding Len Wallace Sculpture – "Tyranny of War".

Advising Jan Wallace on behalf of her family recently offered to donate to Grenfell one of Len's sculptures titled above as a commemorative work.

**Copy forwarded to Councillors**

**Referred to Director Environmental Services, Director Engineering and Town Works Committee.**

**Noted**

8. Grenfell Rotary Club, R2.1.2: Referring to your letter dated 27 August 2014 advising approval to ongoing work at Rotary Park.

The Grenfell Rotary Club now proposed to carry out additional work as follows:

- Extend softfall on south-west corner by approximately 50sq m
- Install additional "Plane Rocker" and Gyro Disc"
- Install children's picnic table and seats on western side
- Actual locations subject to approval by Council staff

The Rotary Club will pay the cost of the equipment and the softfall (estimated at over \$10,000) but request that Council remove the topsoil and deliver the softfall to the site. Assistance would also be appreciated with the ordering of the required materials.

Council's early approval to the above proposal would be appreciated.

**RECOMMENDATION:** that the requests and assistance be approved and provided.

**Cr Hughes previously submitted a written declaration of interest and left the room.**

**275 RESOLVED:** Cr Best and Cr Halls that the requests and assistance be approved and provided.

**Cr Hughes returned to the room.**

## SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 DECEMBER 2014

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### **RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**276** **RESOLVED:** Cr Niven and Cr McClelland that the late correspondence be received and dealt with because of the urgency of the matters.

9. Premier of New South Wales, Mike Baird MP, G2.11.4: Writing to offer my congratulations on your organisation's successful application CBP14-1098 for "Greenethorpe – Edward Square Park Shade Structure and Equipment" in the 2014 NSW Government's Community Building Partnership (CBP) program.

The CBP demonstrates the NSW Government's commitment to rebuilding NSW through the renovation of infrastructure and improvement of local facilities. I am pleased that we are able to support your organisation's worthwhile project through the CB program.

A draft contract offer will be forwarded to you by the end of April for funding of \$14,472 for your organisation.

I wish you every success with your project which I am sure will provide improved local infrastructure for the benefit of your community.

### **Referred to Director Engineering**

**Noted**

10. John Wade, Gold Trails Inc, T4.3.7: Referring to the report in yesterday's Grenfell Record that the decision has been taken not to hold the Grenfell Gold Fest in 2015.

The Weddin Shire was one of the original Councils which formed the Gold Trails Committee: there are now 19 member Councils involved, and both the President and Secretary/Treasurer reside in this local government area.

The Weddin Shire, and Grenfell in particular, are well placed to benefit from the joint promotional activities of the Gold Trails Committee. We intend to concentrate marketing emphasis on the ACT for day and weekend trips, and the Grenfell Gold Fest in September/October seems to be the ideal event at the ideal time to capitalise on this market as it grows. An event of this type does need time to develop properly and needs the strong support of all the business community.

The Gold Trails Committee cordially requests the Weddin Shire to reconsider the reported decision not to hold the Grenfell Gold Fest in 2015.

**Noted**

11. Grenfell B & B Networking Group, T4.3.7: Advising the Grenfell B & B Networking Group is an informal alliance between all B & B owners in Grenfell.

The Grenfell B & B Networking group met recently and resolved to write and express their full support for the continuation of Gold Fest in 2015.

The 2014 Gold Fest was successful for all B & B's in Grenfell with the majority booked to capacity. The Gold Fest crowd has grown over the years and this event appears to have potential to grow further. It is important for Grenfell to provide events to attract visitor's year round rather than placing increased emphasis on the June long weekend; a time when we are already booked to capacity.

The cancellation of the Gold Fest in 2015 would have detrimental effects on booking for all B & B owners in Grenfell, with flow on economic effects on other businesses providers in Grenfell including petrol stations, cafes and retail outlets.

Our group would like Council to demonstrate their support for tourism operators in the shire by continuing with Gold Fest in 2015.

**Noted**

12. Grenfell CWA, T4.3.1/C1.3.4: Confirming our intention to close the CWA Craft and Information Centre.

We are closing the Grenfell Branch of Country Women's Association on the 31 March 2015 which of course makes it necessary to close the craft shop.

We are saddened to have this situation however age and lack of volunteers has caused this action.

The closing date of the Craft Shop will take place on the 30 April 2015.

**Referred to Director Corporate Services and Tourism Committee**

**RECOMMENDATION:** that Council:-

- i) accept the letter with regret.
- ii) develop a Visitor Information Centre (VIC) in the Grenfell Community Hub in conjunction with the Tourism Committee.
- iii) write to the Grenfell CWA thanking them for their assistance in providing Visitor Information Centre services over many years and wish them well in their future endeavours.

**277** **RESOLVED:** Cr Brown and Cr Parlett that Council:-

- i) accept the letter with regret.
- ii) develop a Visitor Information Centre (VIC) in the Grenfell Community Hub in conjunction with the Tourism Committee.
- iii) write to the Grenfell CWA thanking them for their assistance in providing Visitor Information Centre services over many years and wish them well in their future endeavours.

**278** **RESOLVED:** Cr Brown and Cr Best that the Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTION

### 1. Burrangong Creek, Bimbi, C2.8.1

I hereby give notice of the following motion for Council's next meeting:

*“that the fencing recently erected by Local Land Services around the Burrangong creek be removed.”*

Signed: Cr J Niven

### **Supporting Comments**

- The fencing is well outside Portion DP 1134557, it has been constructed in the table drain of the Bimbi/Grenfell road and expected to compromise the flood mitigation arrangements of the Shire.
- Stock movements from Hunters Lane and Bribbaree heading towards Grenfell will be forced through the village of Bimbi and residents have strongly voiced their concerns, shrubs etc on nature strips will be trampled and damaged.
- Recently attempts have been made to alleviate the fire threat on this recently fenced area. No attempt has been made to address the problem south of the bridge which has been fenced off and abandoned for 2 years.
- Stock have been shut in this area and caused environmental damage that would not have occurred in a normal grazing situation.
- The fencing on the Grenfell road has also stopped stock from grazing closer to the road. This is more likely to cause accidents as kangaroos are harder to see coming from tall grass.

**Note: Supporting Photos attached**

**279** **RESOLVED:** Cr Niven and Cr Hughes that Local Land Services (LLS) be requested to remove the fencing recently erected around the Burrangong Creek.

11 December 2014

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### 1. Centroc Annual General Meeting and Board Meeting, C2.7.3

The General and Annual Centroc Board meetings were held in Blayney on Thursday, 27 November 2014 and the following report is now provided for Council's information.

#### **Centroc Annual General Meeting**

At the Annual General Meeting the following members were elected as the Centroc Executive:-

- Cr Bill West as Chair
- Cr G Rush as Deputy Chair
- Cr K Keith as immediate past Chair
- Cr J Davis Centroc Executive Member
- Cr R Penny Centroc Executive Member
- Cr M Statham Centroc Executive Member
- Mr P Devery Secretary/Treasurer and Chair of GMAC
- Messrs Sherley, Bailey, Styles and Steffen forming the balance of the Executive

Cr Ken Keith immediate past Chair of Centroc was thanked for his leadership and advocacy work to date for the Centroc region while Mid Western Regional Council was welcomed as a member.

The Board intends to meet again in both Parliament House NSW and Parliament House Canberra in 2015.

#### **Centroc Board Meeting**

Matters discussed and resolved at the Board meeting included:

**Water Security** – two workshops conducted by State Water held in Forbes progressed the investigation of a possible site for a future water storage for the region.

**Transport Infrastructure** – Centroc representatives will be meeting with Transport for NSW on 3 December in Orange for an update on the Bells line of Road and the Outer Sydney Orbital corridor projects.

The Chair will then meet with Angus Taylor on 16 December to discuss in further detail freight rail, particularly seeking advice on pathways to improve the freight rail issues in Central NSW.

**Health** – Follow up continues in advocating to the Federal Government in regards to the Funding for the Beyond the Range project and funding for health and medical infrastructure for Councils.

**Regional Development** - The development of an Infrastructure Priority List for the region, a joint project with RDA Central West, is near completion for the water and transport components.

**Member Council operational support** - noting the substantial amount of activity being undertaken collaboratively in support of member operations. This includes net savings to members under these programs since December 14 2009 of \$2.89m.

There is a lot of valuable collaborative activity occurring in this region which is certainly benefiting all member Councils.

**For Information**

**280** **RESOLVED:** Cr Brown and Cr Parlett that a letter of congratulations be forwarded to the Centroc Executive on their election.

### **2. Local Government Reform – Pilot Joint Organisation (JO) Workshop, C2.10.9**

As reported to the November Council Meeting the Minister for Local Government, Mr Paul Toole MP recently announced the five successful Joint Organisation (JO) pilots to be trialled across New South Wales, as part of the NSW Government's "Fit for the Future" reform package.

Centroc was selected as one of the successful JO pilots and a workshop was subsequently conducted in Blayney in conjunction with the Centroc Annual General Meeting and Board Meeting on Thursday, 27 November 2014. The JO Pilot Workshop was facilitated by an independent consultant on behalf of the Office of Local Government (OLG). The purpose of the workshop was to:-

- Progress the JO pilot model and develop a draft charter;
- Prepare a draft Action Plan for the Central West JO;
- Identify information, resources and tools needed for the pilot to be successful;
- Identify draft measures for success and consideration in the evaluation of the pilot; and
- Discuss collaboration arrangements and behaviours to support the pilot process.

Considerable progress was made at the workshop to initiate the process with the above objectives to be finalised in the New Year in readiness for the commencement of the Pilot Joint Organisations (JO) in early 2015.

**For Information**

**Noted**

### **3. Local Government Reform Workshop – 'Fit for the Future Proposal', C2.10.9**

To assist Council in preparing our 'Fit for the Future' proposal a workshop was held in Dubbo on Wednesday, 3 December 2014 and Council was represented by the Director Corporate Services and myself. The following points were discussed:-

- 'Fit for the Future' overview
- Criteria
  - Scale and capacity
  - Financial Sustainability

## THE GENERAL MANAGER'S REPORT

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- Effective Services and Infrastructure
- Efficiency
- Council's self assessment
- Options
  - Council improvement programmes (existing structure)
  - Merger proposal
  - Rural Council proposal (final template now expected to be released mid-late January 2015)
- Incentives to merge

As previously reported Council will have to undertake a self assessment in regards to being 'Fit for the Future' and then make a decision on the direction our 'Fit for the Future' proposal will take which is to be submitted by 30 June 2015.

**For Information**

**281** **RESOLVED:** Cr Hughes and Cr Parlett that a workshop be conducted to discuss the 'Fit for the Future' proposal and the options available to Council at 8.30 am on Wednesday, 18 February 2015 at the Council Chambers.

#### **4. Australia Day Awards, C1.5.2**

My report to Councils October meeting refers.

The following nominations have been received:-

##### **Nomination for Awards:**

<b>Category</b>	<b>Nominee</b>
Citizen of the Year	Barry Franklin Cathie Logan Daniel Joyce Kerrie Ham
Senior Citizen of the Year	Barry Franklin Kerrie Ham
Community Event/Organisation of the Year	Quandialla Centenary Committee The Grenfell Kart Club Weddin Community Native Nursery (WCNN)
Community Achievement Award	The Caragabal Memorial Hall Committee Bruce Buchanan Garth England Ryan Galvin
Youth Achievement Awards	Clare Hunt Charlie Allen Sarah Penfold Jade Hooper Hamish Napier Olivia Beasley

## THE GENERAL MANAGER'S REPORT

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Winners of the various awards will be determined by the nominated selection committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

Council has also previously resolved to authorise the selection committee to award "Community Achievement Awards" in any category.

**For Information**

**Noted**

### **5. Nomination of Voluntary Workers, C1.3.0**

Reference is made to the September Council meeting whereby various organisations were authorised as voluntary workers for approved projects.

While the Australia Day Committee is listed under operational committees volunteers have not been included on the volunteer list and should be listed.

**RECOMMENDATION:** that the Australia Day volunteers be authorised as voluntary workers in organising Australia Day ceremonies and activities in the Weddin Shire and Councils insurance policies be so noted.

**282** **RESOLVED:** Cr Best and Cr Brown that the Australia Day volunteers be authorised as voluntary workers in organising Australia Day ceremonies and activities in the Weddin Shire and Councils insurance policies be so noted.

### **6. Council Christmas Party, P1.5.1**

The Council Christmas Party was held on Thursday, 4 December 2014 and was well attended by Councillors, senior staff, retired employees and committee members.

The Christmas Party was very enjoyable with retired employees and committee members very appreciative of being recognised by Council for the outstanding work they have done and are doing for Council.

**For Information**

**Noted**

### **7. January Council Meeting, C2.8.1**

For various reasons a January Council Meeting was not held in the past four years. Whilst this places a small amount of additional work on the February meeting, it has not been a major problem.

Under the Local Government Act 1993, Council is required to meet at least ten times a year. Cancelling the January Meeting will not conflict with the Act.

**RECOMMENDATION:** that Council cancel the ordinary monthly meeting for January 2015.

**283** **RESOLVED:** Cr Hughes and Cr Niven that Council cancel the ordinary monthly meeting for January 2015.

## **THE GENERAL MANAGER'S REPORT**

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### **8. Leave Application, P4.10015/P4.10059**

Application is made for leave from 21 – 23 January 2015.

**RECOMMENDATION:** that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

**284** **RESOLVED:** Cr Parlett and Cr Best that:-

- i) the application for leave be approved.
- ii) Mr Brendan Hayes be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

### **9. Season's Greetings**

On behalf of the Directors and staff I would like to take this opportunity to wish all Councillors and their families a Merry Christmas and a Happy New Year.

**For Information**

**Noted**

**GLENN CARROLL**  
**GENERAL MANAGER**

**285** **RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the General Manager's Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' REPORT

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11 December 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### 1. Statement of Bank Balances as at 30 November 2014:

Bank Account	
Westpac	<b>\$631,634.36</b>
Investments	
Westpac	<u>5,500,000.00</u>
<b>Total Investments</b>	<b><u>\$5,500,000.00</u></b>

### CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

### 2. A Summary of Income for The Month of November follows:

Rates Receipts	327,831.29
Credit Union Agency Commission	607.20
Interest on Investments	4,365.21
RMS Works Income	163,939.85
FAG Grant	610,162.00
Roads to Recovery Program Instalment	200,000.00
Insurance Incentive Rebates	23,059.61
Diesel Fuel Rebate	7,636.90
Development & Building Application Fees	4,234.95
Sec 64 Contributions	3,730.00
CTC Income	3,347.65
Caravan Park Income	7,552.00
Grenfell Baths Entry Fees	7,461.70
Other	6,008.99
<b>Total</b>	<b><u>\$1,369,937.35</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure 2014/2015:

Following are the up to date maintenance figures as at 30 November 2014.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	667,505	460,954
Grenfell Town Streets Maintenance	159,137	45,455
Village Maintenance - Caragabal	6,138	9,208
Village Maintenance - Greenethorpe	8,609	3,414
Village Maintenance - Quandialla	6,138	9,181
Garbage / Recycling Collection	120,873	52,937
Quandialla Recycling Station	8,000	2,110
Greenethorpe Collections	8,000	1,977
Commercial Waste Collection	18,000	5,940
Grenfell Waste Depot Manning / Plant Hire	130,000	53,340
Tips Working Expenses	35,000	23,053
Grenfell Tip Green Waste Processing	20,000	0
Grenfell Cemetery Maintenance	29,000	5,590
Grenfell Lawn Cemetery Maintenance	40,000	4,921
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(13,086)
Noxious Plants	84,500	26,639
Noxious Plants - Extra	20,000	2,535
Parks & Gardens	204,262	89,632
Library Expenditure	121,763	34,426
Baths Income	(25,000)	(12,356)
Baths Expenditure	134,050	45,030
Caravan Park Income	(57,000)	(30,067)
Caravan Park Expenditure	98,004	35,627

## THE DIRECTOR CORPORATE SERVICES' REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2014/2015 State Roads (SH 6)	425,000	219,283
2014/2015 National Roads (SH 17)	425,000	158,432
2014/2015 Regional Roads Block Grant	745,000	138,555

2014/2015 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	264,745	1,922
BALLANDENE ROAD	98,038	6,279
MARTINS LANE	0	0
PINNACLE ROAD	339,814	0
DRIFTWAY ROAD	172,703	183
OLD YOUNG ROAD	63,993	0
GRENFELL STREETS CONSTRUCTION	127,159	0
GRENFELL KERB & GUTTER	82,684	3,662
GRENFELL STREETS - FOOTPAVING	57,669	0
NOWLANS ROAD	117,168	217,584
RECONSTRUCT VILLAGE STREETS	37,715	0
WEDDIN/CAMP/CHURCH FOOTPAVING	200,000	0
QUANDIALLA DRAINAGE	163,282	0
GRAVEL RESHEETING	135,992	40,183
ROADSIDE VEGETATION MGMT PLAN	4,608	0
<b>Total</b>	<b>1,865,571</b>	<b>269,813</b>

2014/2015 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	200,000	165,461
Rural Roads Reseals	100,000	0
Driftway Road	150,876	0
<b>Total</b>	<b>450,876</b>	<b>165,461</b>

For Information

Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report made to the November meeting. Updated status of the current batch of assessments referred to the debt collection agency is as follows:

- 11 arrangements
- 4 paid
- 21 pending response
- 6 part payments – pending arrangements
- 1 rent for rates

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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A review of all current payment arrangements has been undertaken to check the payment amounts meet the minimum required levels and to ensure all arrangements have been adhered to.

We are currently evaluating whether conducting a Sale of Land for Rates (SLR) is appropriate. The last SLR was undertaken 26th November 2010. It is time to re-assess this course of action to determine if it will be of benefit to the debt collection program.

**For Information**

**Noted**

### **5. Special Rate Variation Application, R1.4**

Reference is made to the Council meeting held 18 June 2014 whereby Council resolved to re-apply for a Special Rate Variation (SRV) for the 2015-16 year.

Council's previously unsuccessful SRV was for a permanent increase of 4% above the rate peg limit for four years commencing in 2014-15. Feedback received from the previously unsuccessful application has provided a basis for improvements to be made to the SRV application process for the reapplication. To make the best use of this feedback and to ensure the application process is valid the current SRV application has been prepared on the same basis being a permanent 4% increase above the rate peg for each of 4 years commencing in 2015-16.

Whilst the community consultation process is ongoing the SRV Fact Sheet and Community Survey have been distributed to the community. The community survey undertaken in relation to the SRV closed on Friday 5<sup>th</sup> December 2014 with 365 responses received. Reference is made to the report on the results of the survey which has been separately forwarded for Councillors information.

A community information session is also to be held from 9.30am – 12.00pm on Friday 19<sup>th</sup> December to share the preliminary results of the community survey and to offer the opportunity for further community consultation and input. It is also planned to arrange another opportunity for community input in early February 2015.

As part of the SRV application process Council was required to notify the Independent Pricing & Regulatory Tribunal (IPART) of their intention to apply for a SRV by 12<sup>th</sup> December 2014. A copy of Council's notification letter is attached to the business papers.

**RECOMMENDATION:** that Council confirm the actions of the General Manager in notifying IPART of Councils intention to apply for a permanent Special Rate Variation under section 508A of the Local Government Act 1993 of 4% above the rate peg cap for each of the four years 2015-16, 2016-17, 2017-18 & 2018-19.

**286** **RESOLVED:** Cr Best and Cr Brown that Council confirm the actions of the General Manager in notifying IPART of Councils intention to apply for a permanent Special Rate Variation under section 508A of the Local Government Act 1993 of 4% above the rate peg cap for each of the four years 2015-16, 2016-17, 2017-18 & 2018-19.

### **6. Procurement (Purchasing) Roadmap Workshop, T1.3.2**

The General Manager, Director Engineering and Director Corporate Services attended a regional procurement road mapping workshop at Blayney on 26<sup>th</sup> November 2014.

The aim of the workshop was to establish opportunities for collaboration, development and support of procurement (purchasing) activities within the Centroc group of councils.

The workshop included a discussion of the key findings, opportunities and challenges from the individual Council road map workshops. In this regard it was very interesting that some of the larger Councils identified challenges not altogether different from those faced by Weddin Shire despite the additional resources at their disposal.

There was also the presentation of a regional spend analysis which was enlightening and aided the identification of collaboration opportunities. Discussion included consideration as to how Councils can incorporate participation in this program into their individual 'Fit for Future' proposals. There was a clear indication that most of the attending Councils were incorporating the road mapping program into their 'Fit for Future' proposals.

Overall it was a very productive day which dovetails very well with the Centroc Joint Organisation of Councils pilot and indeed the 'Fit for Future' proposals generally.

The workshop will also result in the release of a regional procurement roadmap program which will outline the next steps in achieving regional collaboration.

The workshop facilitators also indicated they will release the presentation materials (including the regional spend analysis subject to agreement by the individual Councils) however this information has not yet been received. It will be made available to Councillors if and when it is received.

As a refresher and for those interested, further general information on the Procurement Roadmap and Development Program can be found on the following website link:

<http://www.lgp.org.au/councils/roadmap-program>

**For Information**

**Noted**

### **7. Gold Fest Review, T4.3.1**

The Gold Fest Review was undertaken on Tuesday the 9<sup>th</sup> December at the Community Hub with minutes of the meeting and associated information attached to the business papers. Reference is also made to the report on Gold Fest presented to the October 2014 Council meeting (DCS report item no 5). The earlier review in December was undertaken to allow more time to plan the 2015 event to facilitate the attraction of improved and expanded entertainment.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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Generally the review acknowledged the 2014 event as a successful event which had built some momentum with increased community participation. The change of date showed a lot of promise as did the compressed schedule. The success of the concurrent Art Exhibition, the artefacts display and the historical demonstrations were also acknowledged.

Whilst some ideas of improvements were made with respect to next year's event a recommendation to cease the 2015 event and approach the Henry Lawson Festival about incorporating Gold Fest into the activities to be held on the Sunday of the festival weekend was voted on and carried.

**It must be noted that this recommendation has not yet been referred to the tourism committee for their consideration given the next tourism committee meeting is not until February 2015.**

To aid discussion of this recommendation some advantages and disadvantages of this strategy are:

### Advantages:

- May encourage visitors to the Festival to extend their stay and remain in town for the additional Sunday events resulting in increased spend.
- It would capitalise on the existing visitors to the HLF and in doing some efficiency may be gained.
- Some of the Gold Fest Budget may be reallocated noting that some of the existing budget would still be required to establish the event as part of the HLF (e.g. payments to exhibitors). As an indicative estimate it is anticipated that the marketing budget of approximately \$7,500 could be reallocated.
- Avoids the effort required to establish and build a new event.

### Disadvantages:

- Additional workload it may place on the festival volunteers.
- Additional workload it would place on Council staff in particular Council's EDO/TPO who in the past has coordinated the Gold Fest event.
- Removal of an event from the annual calendar which is at odds with the tourism committee strategic goal of establishing one major event each month.
- Placing an even greater reliance on the festival weekend.
- The Gold Fest event replaced the open day and has links with Gold Trails which will be lost.
- Unknown effects on existing Festival activities.
- Limited alignment of the HLF & Gold Fest themes with the risk of diluting both.
- A subjective calculation using Young's visitor information shows the loss of the 800 visitors spending an average of \$94 for a day visit may mean the loss of approximately \$75,000 to the local economy. It is unclear how many additional visitors will be attracted &/or what the increased length of stay will be with a change to the Festival weekend in order to allow the difference to be calculated.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Accommodation providers who have in the past had bookings for the Gold Fest event may lose these bookings.
- Accommodation constraints may impact on the ability of visitors to extend their stay on the festival weekend.

### **RECOMMENDATION:**

For Council's Consideration

**287** **RESOLVED:** Cr Hughes and Cr Parlett that Gold Fest be held again in 2015 as an independent event with the date to be determined.

### **8. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

The librarian attended the NSW Public Libraries Conference in Mudgee from 11th to 14th November. It has been adjudged one of the best conferences ever with quality speakers, an extensive trade exhibition and a well-balanced programme in a good venue. She also attended the Central West Zone Spring Meeting in Dubbo on 28th November.

The Sydney Puppet Theatre has been booked for a return visit in Library Week 2015 to again be funded from the Local Priority Project/s grant.

Preparations are in hand for the 2014/5 Summer Reading Club. The theme this year is "Adventure" and the traditional format will be pursued although ideas for innovation are being actively sought. Potential entertainers for the Seniors Morning Tea in March have also been contacted.

Otherwise activities have been of a routine nature.

**For Information**

**Noted**

### **9. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas and took minutes for the Weddin Development Committee meeting. Wrote and sent correspondence as secretary of the WDC.

Distributed funding opportunities to interested community groups.

Sought clarification for Office of State Revenue Skilled Regional Relocation Incentives, for two families considering relocating to Grenfell in the coming months.

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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### **10. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

Reviewed draft report on a Level 2 Accredited VIC in the Community Hub Building, for the tourism subcommittee.

Prepared tourism website brief and distributed to three website designers.

Took Community Hub bookings, distributed and collected paperwork from clients.

Attended CENTROC social media training in Bathurst.

Researched and recorded 4 radio interviews, 4 Facebook posts and updated TV screen 3 times.

Prepared and distributed agenda for Gold Fest review.

Acted as secretary for the Henry Lawson Festival Committee.

Prepared and distributed agenda for the December Tourism Committee meeting.

Prepared and distributed agenda for the Australia Day Committee meeting.

Prepared and distributed agenda for the B&B networking group.

Commenced promoting Grenfell Christmas Display Competition

**For Information**

**Noted**

### **11. Arts & Events Officer, C2.8.11**

Council's Arts & Events Officer has been involved in the following activities:-

November has been a busy time with Festival Sponsorship and Art Gallery administration

Expanded the suite of Art Gallery forms for prospective exhibitors and sales processing

Organised the preparation of an emergency evacuation diagram and instructions for Hub Gallery volunteers

Met with Bill Twohill to discuss WHS aspects relevant to Hub-based volunteers

Refined the Festival Sponsorship general proposal for 2015

Prepared the Sponsorship tracking spreadsheets for 2015

Explored major and alternative funding strategies for the Festival

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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Contacted key people in from potential major sponsors and canvassed the suitability of their organisations sponsoring the Festival

Had a face to face meeting with the Bendigo Bank to canvass their major sponsorship

Launched a number of major sponsorship applications covering local, regional and national potential sponsors

Drafted and sent out sponsorship request letters for a selection of local Festival sponsors who generally support the Art and Awards evening

Assisted the Craft Shop with Tourist booklets and info

**For Information**

**Noted**

### **12. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 42 residential customers and 1 business customers.

Sold computers and accessories to 53 residential customers and 2 business customers.

Delivered 5 individual lessons.

Printed 3 sets of service booklets.

Printed 1 set of business cards.

Seniors Computer Club lessons have concluded for 2014. Will recommence in January 2015.

Attended the Henry Lawson High School in a mentoring capacity - as a successful former Henry Lawson High School student, Josh was invited to the school to speak to 'at risk' year 9 and 10 students and encourage them to consider options for continuing education.

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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### **13. The Henry Lawson Festival Financial Statements, C2.6.32**

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday 21 October 2014.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2014 are separately forwarded for Councillors information.

**For Information**

**Noted**

**LACHLAN GIBSON**  
**DIRECTOR CORPORATE SERVICES**

**288** **RESOLVED:** Cr Best and Cr Hughes that except where otherwise dealt with the Director Corporate Services report be adopted.

11 December 2014

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (7 December 2014)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

- |       |   |  |
|-------|---|--|
| SH6   | - | general maintenance                          |
|       | - | remove three fallen trees                    |
|       | - | start annual reseals                         |
| SH17  | - | general maintenance                          |
|       | - | completed annual reseals                     |
|       | - | graded shoulders for clear zone              |
| MR398 | - | general maintenance                          |
|       | - | remove a tree on fire after lightning strike |
|       | - | remove fallen tree                           |
| MR236 | - | general maintenance                          |
| MR237 | - | general maintenance                          |
|       | - | remove two fallen branches                   |
| MR239 | - | general maintenance                          |

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching & guide posting has continued on a majority of classified roads during the month

- started gravel re-sheeting programme Stewarts Road and Berendebba Road
- started widening 1 km Ballendene Road
- repaired edges on Deaths Lane

## **THE DIRECTOR ENGINEERING'S REPORT**

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching & guide posting has continued on a majority of classified roads during the month

- general maintenance
- maintenance graded Williams Crossing, Millars Road, Porters Mount Road, Wheatleys Road, Nowlans Road, McDonalds Lane, Grimms Lane and Kerrs Lane
- slashed Greenethorpe area
- removed fallen trees Back Piney Range Road and Mogongong Road
- removed shrubs from Eves Lane intersection for sight distance.
- sealed footpath Caragabal
- completed Traffic control updates
- Beazleys Bridge, with minor repairs, has been temporarily opened to light traffic with a 2 tonne load limit.

### 1.4 Urban Maintenance/Construction

- general maintenance
- removed dangerous trees Forbes Street (white ants) and East Street (dying)
- repaired table drain Holy Camp Road
- removed trees Memory Street
- erected new caravan parking signs in Forbes Street
- cleaned Main Street footpaths for Christmas

**For Information**

**Noted**

## 2. Other Works

- removed damaged guttering Hargraves building
- re-sheeted Grenfell Hospital access
- removed trees at the Sewer Treatment Works for new fence
- erected a man-proof fence at the treatment works
- lifted Caravan Park trees and street trees

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- removed Rotary Park pump for repairs
- installed new timer for Taylor Park watering system

## THE DIRECTOR ENGINEERING'S REPORT

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### 2.2 Cemeteries

The following graves have been prepared from: 9 November 2014 to 7 December 2014

Grenfell Lawn	–	1
Grenfell	–	1
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- mowed general cemetery and Lawn cemetery
- completed new beam in the Lawn cemetery
- replaced damaged sprinklers in the watering system

### 2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last month. None were in the relined parts of the system.

### 2.4 Private Works

Nil

### 2.5 Village Maintenance

Nil

### 2.6 Vandalism

Urban – Nil

Rural – wheat spill Bimbi – Quandialla Road, approximately 4 tonnes 100 metres long, two men and a mechanical broom needed. \$900.00

**Total Cost: \$900.00**

**Progressive Cost Urban: \$300.00**

**Progressive Cost Rural: \$1,700.00**

(from 1/7/2014 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- Bimbi Cemetery to be maintained for Christmas
- Continue widening Ballendene Road
- Purchase and install new concrete deck for Beazleys Bridge pending final approval from a structural Engineer.

## THE DIRECTOR ENGINEERING'S REPORT

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### 3.2 Urban

- general maintenance
- coloured lights to be turned on for Christmas on Monday 15 December 2014
- Grenfell cemetery to be maintained for Christmas

**For Information**

**Noted**

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

<b>Plant No</b>	<b>Plant Item</b>	<b>Maintenance</b>
	General Plant	General Maintenance
PI 4107	Patch Truck	Major Service
	Grenfell Pool	Remove blockage from suction line, repair chlorine pump backwash
PI 4058	Massey Ferguson (Proline)	Remove Cylinder head and send away for Machining
PI 4069	Ford 3000 Tractor (Caragabal)	Replace hydraulic pump, repair electrics, service
PI 3826	Old Garbage Truck	Fit out motor and start up
PI 3955	ISUZU Truck (Culverts)	70,000 km service
PI 4067	Toyota Forklift	Replace water pump and flush
	Quandialla Pool	Repair chlorine tank connections

The two dog trailers have been picked up and are operating satisfactorily.

**For Information**

**Noted**

### 5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Reseals on SH6 and SH17 are currently being carried out.

I was verbally advised by RMS that it had let a rehabilitation project on SH17, totalling about \$2m, to the construction arm of RMS. I questioned why Council was not offered the work as Council is considered suitable and capable to carry out this work and was rated R2 by RMS, but was given no answer.

Council did experience higher than normal roughness counts on its last two rehabilitation jobs, which were accepted by RMS but investigations led to grader issues which have since been addressed.

## **THE DIRECTOR ENGINEERING'S REPORT**

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It may be appropriate for Council to seek clarification from RMS as to why the work was not offered to Council.

**RECOMMENDATION:** That council seek a meeting with RMS to discuss the proposed rehabilitation works on SH17.

**289 RESOLVED:** Cr Hughes and Cr Halls that the Mayor, General Manager and Director Engineering meet with RMS to discuss the proposed rehabilitation works on SH17.

### **6. Noxious Weed Report – November, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, St Johns Wort, Scotch Thistle, Blackberry, Wild Radish, Sweet Briar, Spiny Burrgrass and Silverleaf Nightshade
- Areas sprayed – Iandra, Bungalong, Cudgymaguntry, Bumbaldry, Yambira, Tyagong, Coba, Brundah, Bogalong, Maudry, Wallah Wallah, Weddin, Melyra, Birangan
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.
- Bio control – Check on beetle population. Increase in beetles with excellent results in some infestations.
- Attended Chilean Needle Grass field day at Cowra
- Two Property re inspections carried out during this month.
- Once again the extra person on at this time of year has seen a lot of ground covered with great results.

**For Information**

**Noted**

### **7. Memory Street – Industrial Land, P2.5.4**

On-site discussions with the owner of Lot 280 DP754578 recently purchased from Council raised the following points.

- Trees to be removed from along the boundary for at least 3m.
- The owner would prefer to have access from Memory Street on the northern end of the lot rather than from the proposed new access road through the subdivision.

From Council's perspective, this would allow Council not to have to construct the proposed road from Memory Street through the subdivision and the watercourse.

However, a cul-de-sac would have to be constructed on the southern end of the proposed access road from South Street.

Amended plans attached – DE Report Item 7

**RECOMMENDATION:** that Council amend the proposed road lay out of the Industrial Estate to delete the access onto Memory Street and construct a cul-de-sac on the northern side on the waterway.

**290 RESOLVED:** Cr Best and Cr Brown that Council amend the proposed internal road lay out of the Industrial Estate to delete the access onto Memory Street and construct a cul-de-sac on the northern side on the waterway.

### **8. Memory Street – Removal of trees, P2.5.4**

Letters B5, B6, B7 and B8 refer

An assessment of the vegetation along 320m of Memory Street was carried out. During the Review of Environmental Factors there were numerous site visits conducted over a number of months, and published fauna and flora surveys were investigated. These investigations provided the following information.

- The roadside vegetation was a mixture of Yellow Box (*Eucalyptus Melliodora*), Blakelys Red Gum (*Eucalyptus Blakelyi*) and White Cedar (*Melia azedarach*) with and understory of exotic grasses and weeds.
- The area has the potential to provide habitat for a number of species.
- There was an absence of any threatened, vulnerable, endangered species or endangered populations detected along the site;
- Even though there were numerous Eucalypt trees along the corridor, the criteria for them to be classified as an “*endangered ecological community*” (ECC) were not met. Namely the absence of native understory, the presence of numerous weeds and the small size of the area. Whilst the trees are not insignificant, they do not meet the criteria to be classified as an ECC.
- The Settling Ponds at the Sewerage Treatment Works are listed as a Bird watching location by the Weddin Bird Trails organisation.

Following the assessment of the environment within the corridor, the impact of the proposed road construction and the fence installations were investigated. The proposed works along the corridor were 130m Road construction, 99m security fence for Lot 280 of the Industrial Estate and 230m security fence for the Sewerage Treatment Works.

The proposed works would require the removal of a number of *Eucalyptus Melliodora* and *Eucalyptus Blakelyi*. 16 Large trees and 30 medium and small trees were located within the corridor.

With all the proposed works considered, the following conclusions and recommendations were made.

- With modifications to the proposed works, the impacts can be reduced.
- The fence was deemed necessary for security and public safety and work health and safety. The fence line was moved 3m to the west to reduce the number of trees to be removed.
- Tree clearing for a fence line is permitted under certain circumstances. There are provisions within the Native Vegetation Act, called Routine Agricultural Maintenance Activity (RAMA), which allow for the clearing of a maximum of 6m either side of a boundary fence.

## THE DIRECTOR ENGINEERING'S REPORT

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- The road works are necessary to provide large freight access to an acceptable and safe standard. The road centerline has been moved 2m to the east to reduce the impact and removal of trees on the western edge of the road.
- The Roads Act permits the removal of some trees for the purpose of carrying out road works or removing a traffic hazard.
- With the amendments to the proposed works, the final numbers of Eucalyptus trees to be removed are 10 Large, and 18 medium and small. In addition 7 Eucalyptus needed to be trimmed.
- Impact of the works will be reduced through efficient construction measures, reuse of logs as roadside vegetation and wood chips. Further measures to the construction impact include erosion and sediment control measures and dust control measures.
- In addition to the planting that are proposed to surround the industrial area, by the Industrial Land owners, Council should consider the planting of *E. Melliodora* and *E. Blakelyi* trees to offset their removal. It is recommended that 10 trees be planted for every Large tree removed and 3 trees planted for every medium or small tree that has been removed. This will total 154 seedlings to be replanted.
- These plantings should be completed in areas supported by the Weddin Shire's Roadside Vegetation Assessment and Prioritisation for Rehabilitation Plan (Applied Ecology 2014), and in areas that are sympathetic to existing and future community infrastructure.

### **RECOMMENDATION:**

Confirm Action

**291** **RESOLVED:** Cr Parlett and Cr Halls that trees and shrubs which require removal on a non-urgent basis be referred to Council.

### **9. National Local Roads and Transport Congress 2014, A3.8.3**

The Director Engineering attended the National Local Roads and Transport Congress in Tamworth from 12 – 14 November 2014.

The following speakers present at the congress:

- Troy Pickard (new ALGA President) welcomed the delegates.
- The Hon Warren Truss MP spoke on FAG funding, Roads to Recovery now permanent, Bridge funding, National Black Spot funding, National Heavy Vehicle Program.
- Fiona Simpson, President NSW Farmers Association spoke on first and last mile, need to help farmers to be more efficient in integrated transport.
- John Anderson AO spoke on the proposed inland rail and the efficiencies gained in moving goods and produce from Brisbane to Perth and in between.
- Col Murray, Mayor of Tamworth spoke on cultural change after amalgamations, need to be Fit for the Future.
- Sal Petrocitto, National Heavy Vehicle Regulator CEO spoke on the 10 February 2014 failure of the computer system when the National Heavy Vehicle Register started, 100,000 permits provided per year.
- Jack Short, former Secretary General for International Transport spoke on transport issues in Europe and England.
- Jeff Roorda, JRA spoke on asset management.

## **THE DIRECTOR ENGINEERING'S REPORT**

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A media release communique was prepared which is available on the Australian Local Government Association website.

The next congress will be in Ballarat, VIC from 18 – 20 November 2015.

**For Information**

**Noted**

### **10. Sewer CEEP 2 Programme, T1.8.15**

Insituform will be commencing the junction sealing shortly.

A map of Grenfell showing the sewer relining carried out in 2009 (highlighted in grey: 0.6km), 2011 (highlighted in green: 0.5km) and 2014 (highlighted in red: 4.2km) is attached as DE Attachment – Item 7.

The total length of mains relined to date 5.3 km out of a total of 31.3km.

However, not all of the 31.3km is required to be relined.

**For Information**

**Noted**

### **11. Forbes Street Caravan Parking, R2.4.15**

The Forbes Street Caravan Parking is working well, with visitors with caravans using the parking constantly.

However, minor concerns have been raised regarding sight distance as a result of recent truck parking outside the motel, which will be investigated.

The two signs directing caravan parking in Forbes Street have been placed in Main Street.

**For Information**

**Noted**

### **12. Grenfell C.B.D – Tactile Markers, T3.4.9**

Letter B2 refers

A request has been received for Council to investigate the retrofitting of Tactile Markers in the Grenfell CBD for the visually impaired and those with a disability.

**RECOMMENDATION:** that Council investigate the retrofitting of Tactile Markers on the footpaths in the Grenfell CBD.

**292 RESOLVED:** Cr Brown and Cr Best that Council investigate the retrofitting of Tactile Markers on the footpaths in the Grenfell CBD.

## **THE DIRECTOR ENGINEERING'S REPORT**

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### **13 Beazleys Bridge, R2.10.14/R2.11.5**

DE Report to November Council meeting refers.

Following the recent rain, water flowed in the Barbingal Creek at Beazleys Bridge.

The decision was made to place large steel plates over the broken planks and to limit traffic to two (2) tonnes in the short term.

The broken girder should be capable of handling this loading, and will be monitored.

Also, the consultant who inspected and reported on Council's concrete bridges several years ago was requested to check and confirm that the existing concrete abutments were structurally capable of carrying a new concrete super structure.

The consultant has since advised that, based on the condition of the abutments and the original design, the abutments conform to the proposed loading.

On this basis, an order has been placed for a new concrete precast super structure, with a delivery date of late January 2015.

As previously stated, an application under the Bridges Renewal Program (Commonwealth) was submitted for the replacement of Beazleys Bridge (\$100,000 on a 1 for 1 basis).

**For Information**

**293** **RESOLVED:** Cr Halls and Cr Hughes that the bridge upgrade works be held in abeyance until notification of the outcome of the grant funding application is received.

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**294** **RESOLVED:** Cr Brown and Cr Griffiths that except where otherwise dealt with the Director Engineering's report be adopted.

11 December 2014

The General Manager  
 Weddin Shire Council  
 PO Box 125  
 GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

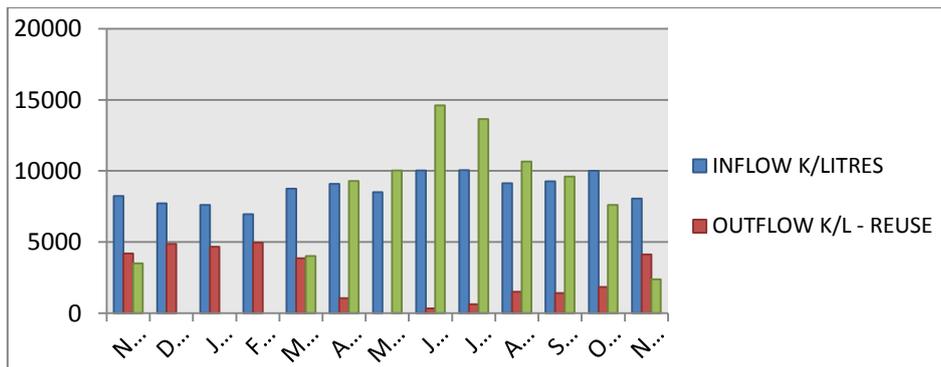
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during November 2014 was 8,063 kl with the daily average of 268.76 kl. Outflow for irrigation for reuse was 4,126 kl and discharge to Emu Creek 2,379.4 kl.

The highest daily recording of 347 kl occurred for the 24 hours ending 6.30 am on 3 November 2014 and the lowest of 232 kl for the 24 hours ending 6.30 am on 29 November 2014.

A total rainfall of 22 mm was recorded for the month.



**For Council's Information**

**Noted**

**2. Animal Control, A4.4.4**

Animal control activities were:

**a. Companion Animals**

Animals Seized:	4 (1 Dog, 3 Kittens)	Animals Returned to Owners:	0
Animals Impounded:	0	Animals Destroyed:	8 (Puppies)
Animals Sold:	0	Animals Released:	1 (Dog)
Animals Surrendered:	8 (Puppies)	Animals handed to Rescue Org:	3 (Kittens)

**For Council's Information**

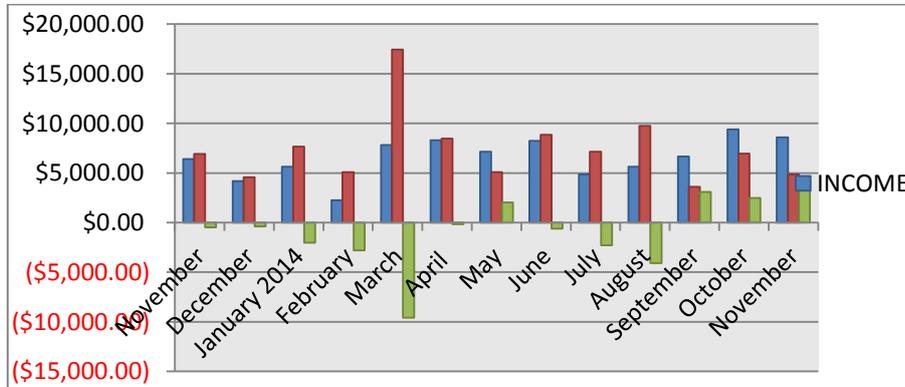
**Noted**

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

### 3. Caravan Park Operations, P2.3.3

Income for the month of November 2014 was \$8,588.00 with expenditure of \$4,851.81 resulting in an operational profit of \$3,736.19 for the month.

There were 327 sites occupied for the month of November 2014.



For Council's Information

Noted

### 4. Grenfell Swimming Pool, P2.3.1

<b>Total Attendance:</b>	<b>6613</b>	<b>Other Usage:</b>	446
		<b>School Usage:</b>	1965
<b>Daily Average:</b>	220	<b>Season Ticket Sales</b>	
<b>Cash Attendance:</b>	238 (Child)	Adult: 12	
	168 (Adult)	Pensioner: 4	
		Family: 19	
<b>Season Ticket Attendance:</b>	2850 (Child)	Child: 5	
	946 (Adult)		

November has been a busy month with the start of the Swim/Survive programme: Grenfell Primary had an enrolment of 186 students.

For Council's Information

Noted

### 5. Grenfell Sewage Treatment Plant, S1.1.4

In response to several occurrences of non-compliance with Council's EPA Licence for its STP, Council requested a variation to increase its maximum permitted outflow to Emu Creek.

The application has been approved incorporating two environmental upgrades, being the relining of Council's Septic effluent receival pond and the relining of 500m of Council sewer main.

These actions will be completed by 30/4/15 and 30/12/16 respectively.

For Council's Information

Noted

### **6. Swimming Pool Information Evening, T2.1.12**

Council co-ordinated an information evening for the public regarding the upcoming series of inspections required for residential swimming pools in the Shire.

The evening was attended by 14 people and they heard about the requirements for pool registration and the inspection process. It included information regarding the standards to which pool fencing must meet, requirements for compliance certificates prior to sale/lease of properties and upgrading orders for non-compliance.

It was requested that anyone with queries on the approval or placement of a pool and associated fencing to contact Council.

**For Council's Information**

**Noted**

### **7. Weddin Community Native Nursery, E3.7.5**

Weddin Community Native Nursery has made written request to Council regarding the use of an unused toilet block associated with the old High School/TAFE buildings as a potting shed.

The toilet block is currently boarded up to exclude pigeons roosting and nesting in the roof area. The building would require upgrading and maintenance works for it to be occupied, particularly the ceiling and roof sections.

If Council was to allow occupation for the use it would need to be satisfied the building is of a standard appropriate taking into account the use and state of the structure.

**RECOMMENDATION:** that Council defer the determination of the use of the premises and consider upgrade works as part of 2015/16 Budget preparations.

**295** **RESOLVED:** Cr Brown and Cr Parlett that Council:-

- i) write to the Crown Lands Department seeking consent for use of the building.
- ii) defer the determination of the use of the premises and consider upgrade works as part of 2015/2016 Estimates process should consent be granted.

### **8. Egg Stamping, H1.6.8**

As part of the national Standard for eggs that commenced on 26 November 2012, there is a requirement to include a unique identifier (stamp) on eggs and containers of packaged egg pulp to assist with traceability.

The NSW Food Authority (the Food Authority) chose to delay the implementation of this requirement by two years to allow egg production and packaging businesses adequate time to budget for and install the required equipment.

As of 26 November 2014, all eggs and containers of packaged egg pulp sold in NSW must meet the requirements of Standard 4.2.5 – *Primary Production and Processing Standard for Eggs and Egg products* and be stamped with a unique identifier linking them to their place of production. This included eggs sold and used in the retail sector.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

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The NSW Government will make regulatory amendments to ensure small businesses that produce less than 20 dozen eggs a week, and sell those eggs direct from the **farm gate** for personal consumption only, will not be required to stamp.

Retailers should also be advised that from 26 November 2014, they should not be accepting eggs from suppliers that are not stamped.

If a retail food business is found to be selling or using unstamped eggs after 26 November 2014, Council may:

- Issue a warning notice in the first instance of non-compliance,
- Notify the Food Authority for follow up with the supplier, and
- Consider whether the eggs are suitable for use. If eggs are deemed unsuitable ie cracked or dirty, take appropriate enforcement action.

Eggs sold at farmers markets also need to meet the egg stamping requirement.

If an egg producer (such as a stall holder at a market) is found to be selling unstamped eggs to a food business (cafes, restaurants, bakeries and grocers), Council must:

- Issue a warning notice
- Notify the Food Authority for follow up with the supplier.

Egg businesses can be referred to the Food Authority to request a free manual egg stamp to ensure they meet the requirement.

**RECOMMENDATION:** that Council notify all food retail premises of the new requirements for Egg Stamping, and provide advice to appropriate community organisations regarding stamped egg use.

**296** **RESOLVED:** Cr McClelland and Cr Brown that Council notify all food retail premises of the new requirements for Egg Stamping, and provide advice to appropriate community organisations regarding stamped egg use.

## THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

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### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
23/2014 - Modification	Mr SA Holz	New Dwelling	\$270,175	LOT: 51 DP: 1009851 89 Lynch's Lane GRENFELL NSW 2810
45/2014	Mr RJ Vincent	New Shed	\$12,000	LOT: 1 DP: 1057604 15 Grafton Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### **2. Grenfell Medical Centre, P2.12.17**

Council is advised that a final set of documents including all architectural plans, engineering plans, specifications and service plans will be with Council in January 2015.

This will allow Council to prepare the appropriate tender documents.

It is envisaged the process will follow a timeline as below:

January 2015	-	Preparation of Tender Documents
1 March 2015	-	Invite EOI (3 Weeks)
30 March 2015	-	Call for Invited Tender (8 Weeks)
June	-	Assessment of Tenders
July	-	Council Meeting to determine successful Tenderer
August	-	Handover of site to builder

It is noted that the determination of Grant funding should occur in March 2015. This will allow the processes of demolition, tank and hoist removal, remediation and final validation to occur during April - June 2015 running concurrently with the tender process.

**For Council's Information**

**Noted**

#### **3. Greenethorpe Community Hall, P2.13.2**

Council has contracted a local tradesman to complete the upgrading of the toilets at the abovementioned premises.

The work includes the construction of an accessible toilet to service both the public and the patrons at functions, upgrading the existing male toilet, concrete paths, an internal ramp, upgrading facilities with the existing ladies toilets.

It is envisaged the work should be completed by 30 January 2015.

**For Council's Information**

**Noted**

**4. Quandialla Centenary Wall, DA 28/2014**

As part of the Quandialla Centenary Celebrations, a brick memorial known as the Quandialla Centenary's Fettle & Settlers Wall was constructed near the community hall.

The wall was subject to a development and construction certificate application, with fees totalling \$359.00.

The applicant was advised they could request Council to refund these fees. No final inspection has been completed on the structure.

**RECOMMENDATION:** that Council, on satisfactory final inspection and issue of approved occupation certificate, refund \$359.00 in development application fees.

**297** **RESOLVED:** Cr Parlett and Cr Hughes that Council, on satisfactory final inspection and issue of approved occupation certificate, refund \$359.00 in development application fees.

**5. Grenfell Aquatic Centre, P2.3.1**

The Tender for the redevelopment of the pool facility will close on 19 December 2014 with assessment of the tenders to commence immediately.

It is noted that handover of the site to the successful builder is proposed for the 16 March 2015. Taking this into account, Council will need to determine its successful tenderer in the last week of January. This will give time for the tenders to be assessed and report provided to Council.

The 30 January 2015 is seen as an appropriate date at an Extraordinary Meeting commencing at 8.30am.

**RECOMMENDATION:** that Council hold an Extraordinary Meeting on 30 January 2015 at 8.30am for the purpose of determining the tender process for the redevelopment at the Grenfell Aquatic Centre.

**298** **RESOLVED:** Cr Best and Cr Hughes that Council hold an Extraordinary Meeting on 30 January 2015 at 8.30am for the purpose of determining the tender process for the redevelopment at the Grenfell Aquatic Centre.

### **RECOMMENDATION:**

It is recommended that the late report be received and dealt with because of the urgency of the matters.

**299** **RESOLVED:** Cr Best and Cr McClelland that the late report be received and dealt with because of the urgency of the matters.

### **6. Lot 149 in DP 657756, Warraderry Way Grenfell, T2.10**

As a result of an enquiry from Cowra Shire Council, Council inspected the abovementioned property regarding an alleged illegal use.

The inspection revealed the property was being used for the purpose of a grain handling facility.

The operator was interviewed and indicated that they were unaware of any requirement for approval.

The inspection revealed extensive earthworks to facilitate several storage bunkers, substantial roadway construction, a weighbridge and office, and major works to allow access from Warraderry Way. The use and construction works all require development consent and construction certificate to be issued.

Council commenced appropriate compliance action by the service of a notice of intention on the operator.

The notice outlines the offence and Council's intention to issue an order to cease the operation of the illegal use within 30 days. It requests that the operator make submission to Council as to the aforementioned actions.

Council received a letter dated 12 December 2014 (annexure) from East Coast Stockfeeds setting out the way the facility was developed, grain capacity and operations.

They also indicate the engagement of a planner to assist with the submission of a development application prior to 31 December 2014.

In addition, a Management Plan of Operation has been developed to mitigate environmental conflicts and concerns until such time as an application is submitted and assessed.

Council's consideration of the illegal building works will require engineering certification and submission of a Building Certificate application.

The operator has indicated a long term vision for the site and committed to seeking all appropriate approvals. Any development application will require referral to RMS and Cowra Shire Council for conditions due to vehicular access from Warraderry Way. It is seen appropriate that this occurs concurrently so as to assist in coordination of referrals and a more timely outcome.

It is noted that the operation of the facility without consent is an offence pursuant to the Environmental Planning & Assessment Act 1979, and carries penalties up to \$1,100,000 and daily penalties of \$11,000. Council also has the ability to issue a penalty infringement notice with fine of \$3,000.

## **THE DIRECTOR ENVIRONMENTAL SERVICES' LATE REPORT**

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It is considered that Council should issue the order to cease the use of the premises however extend the time for compliance to 45 days subject to undertakings regarding the submission of a Management Plan for daily operations and submission of Development Application and Building Certificate.

**RECOMMENDATION:** that Council:-

- i) Serve an order pursuant to Section 121B of the EP & A Act 1979 requiring East Coast Stockfeeds cease the use of Lot 149 DP 657756 Warraderry Way, Grenfell for the purpose of a Grain Handling facility (Rural Industry) within 45 days of service of the order.
- ii) Advise East Coast Stockfeeds that a Development Application and Building Certificate shall be submitted by 31 December 2014.
- iii) Direct East Coast Stockfeeds to furnish Council with a Management Plan of Operation for the facility by 31 December 2014.
- iv) Note that should East Coast Stockfeeds not submit to Council its development application and building certificate or facility Management Plan by 31 December 2014, Council issue a penalty infringement notice for non-compliance with EP & A Act 1979 for the illegal operation of the facility.

**300** **RESOLVED:** Cr Brown and Cr Best that Council:-

- i) Serve an order pursuant to Section 121B of the EP & A Act 1979 requiring East Coast Stockfeeds cease the use of Lot 149 DP 657756 Warraderry Way, Grenfell for the purpose of a Grain Handling facility (Rural Industry) within 45 days of service of the order.
- ii) Advise East Coast Stockfeeds that a Development Application and Building Certificate shall be submitted by 31 December 2014.
- iii) Direct East Coast Stockfeeds to furnish Council with a Management Plan of Operation for the facility by 31 December 2014.
- iv) Note that should East Coast Stockfeeds not submit to Council its development application and building certificate or facility Management Plan by 31 December 2014, Council issue a penalty infringement notice for non-compliance with EP & A Act 1979 for the illegal operation of the facility.

**B J HAYES**

**DIRECTOR ENVIRONMENTAL SERVICES**

**301** **RESOLVED:** Cr McClelland and Cr Best that except where otherwise dealt with the Director Environmental Services' report be adopted.

**MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 30 OCTOBER 2014 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)**

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1. **PRESENT:** P Moffitt (Chair), Glenn Carroll, J Hetherington, T Robinson, P Livingstone, P Grossman, L Thomas, B Twohill, L Carroll, J Black, H Moffitt, C Brown and A Carr.

2. **APOLOGIES:** G McClelland, L Eastaway, S Ryder, G Nicoll and I Pitt.

**Resolved:** H Moffitt and L Thomas that the apologies be accepted.

3. **MINUTES**

**Resolved:** C Brown and P Grossman that the minutes of 28 August 2014 be adopted.

4. **BUSINESS ARISING:**  
Nil

5. **CORRESPONDENCE:**

**Inwards**

- Andi Mether

**J Mitton entered the meeting at this point 5.33 pm.**

**Outwards**

- Rudy Kistler – 3D Chalk Art.

**Noted**

6. **GENERAL BUSINESS:**

**M Nicoll entered the meeting at this point 5.42 pm.**

It was stipulated that to date we have been ‘brain storming’ or collecting ideas to be considered and prioritised by the committee. The ideas that gain approval will then be placed on a Calendar of Events Planner for action once they are prioritised with committee members allocated various tasks to be undertaken. In the future an action list will be developed and distributed after each meeting.

The committee then considered and approved the following activities:-

- Book in progress- sponsorship to be considered
- Tree planting – single tree
- Monument/Time Capsule
- Beard growing competition
- People to write about Grenfell
- Large photos of Grenfell
- Coin collection
- Reinstate turntable
- Grenfell Curtain promotion
- Bushdance with a folk band and an old fashioned supper to be held on the Friday night
- Link up with the Grenfell Gold Fest, dress up prizes etc
- Bus tour on Saturday

- Iandra – request it to be open Sunday
- Guinea pigs at the Railway station on Sunday
- Theme – ‘Coming Home to Grenfell’ or ‘Come Home to Grenfell’ to be determined. To be implemented for all major events in 2016 leading up to the celebrations
- Branding/Logo to be then developed
- Website to then be developed
- Social media to be initiated/developed ie Facebook
- Grants to be pursued where possible
- Budget to be developed ie income/expenditure
- Bank A/C to be opened. Receipt, deposit and cheque books to be obtained.
- Crowd sourcing function to be developed whereby people can donate \$2 or \$5 via a link on our website to go towards expenses associated with the celebration. Target groups to be identified. Arts OutWest to be contacted to provide assistance.
- An additional book being developed – ‘Walk through the past - Grenfell during the early years.’ with various photographs of years gone by.
- People who have left Grenfell to be invited back.
- Artefacts display to be held – Security to be considered
- Art Gallery exhibition – to be an exhibition showcasing Grenfell History
- Procession – to be held Saturday down the Main Street and finish at the Showground. Horses to be involved with activities where possible
- Stage hold up to be considered
- Literature
- Bottle collection
- Old days uniform/clothing etc to be highlighted
- Official launch of the 2016 Sesquicentenary celebrations to be held on Australia Day.
- Special Guest to be considered – Marion Bashir, Jan Lehane.
- Calendar of Events Planner to be developed to facilitate ‘Central Planning’
- Subcommittees to be developed for Finances/Sponsorship, Bush dance organising, scheduling etc. Liaison Officer to be appointed to liaise with other organisations ie Rotary, Lions.

7. **DATE OF NEXT MEETING:** Thursday, 11 December 2014, 5.30 pm at the Council Chambers.

8. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 6.56 pm.

**302 RESOLVED:** Cr Hughes and Cr Best that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

# **Minutes of the Weddin Shire Council Australia Day Committee Meeting Held Tuesday 18th November 2014, 9am in the Council Meeting Room**

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1. **Present:** L Mason, R Sinclair, E Baker, A Carr.

2. **Apologies** I Pitt, K Engelsman.

**Resolved:** R Sinclair/ E Baker that the apologies be accepted.

2. **Confirmation of Minutes** January 21st 2014

**Resolved:** R Sinclair/ E Baker that the minutes of January 21st 2014 be adopted.

## **4. Correspondence**

**In:** Australia Day Committee-Introduction, Marketing & Communication

**Out:** Ambassador application stage 1

## **5. Program for 2015**

- Set up - Historical Society to provide flag, bunting and award table.  
Lions to provide chairs  
Rotary to provide tables
- Theme- Withhold decision until national theme announced.
- Ceremony
  - Master of Ceremonies –Tracey Robinson, Matthew Lynch and Danny Joyce to be approached in that order.
  - Awards –Nominations to be handled by Weddin Shire Council.
  - National Anthem – Alice Fennell, Holly Shaw and Elly Oliver to be approached in that order.
  - Flag raising- Guides to be approached first. Cadets will accept if Guides decline.
  - Prayer of thanks- William Morrow, Rob Newton and Barry Howell to be approached in that order.
- Entertainment
  - Music – Town Band to be approached for music prior to ceremony. Lawson Shire, Belinda Day and Leather Grace to be approached in that order. Anthem singer to be invited to perform later in ceremony. Popular covers not original music to be encouraged.
  - Poetry –John Hetherington and Allan Drogemuller to be invited in that order.
  - Children’s Competition- Chris Lobb to be approached, R Sinclair to provide prizes. Theme to be decided at December meeting. Ambassadors companion to be invited to judge.
- Catering
  - BBQ- Lions
  - Damper- CWA
  - Tea, coffee and cold drinks- Cadets

## 6. General Business

- Peter Mitton to be approached about PA system.
- K Engelsman has organised Soldiers Memorial Hall (cnr Middle St & Church St) wet weather venue.
- K Engelsman has organised to use the lectern.
- Lorraine to chase up short flagpole for wet weather venue.
- If January 26<sup>th</sup> is wet Glenn Carroll will make the decision at 7am to move to the Soldiers Memorial Hall.
- Accommodation has been booked at the Calico Duck B&B for the ambassador.
- Bill Twohill to be reminded about Taylor Park maintenance- bins, power box, chain over driveway etc.
- Letter to be sought from RFS confirming gas BBQ can be used in Taylor Park during total fire ban.

**Next Meeting** December 16<sup>th</sup> 2014 9.00 am in the Council Meeting Room.

Meeting closed at 9.30 am

**303** **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Australia Committee Meeting be noted

# **Minutes of the General Meeting of The Henry Lawson Festival of Arts held on Tuesday, 18th November, 2014 at the Grenfell Community Hub commencing at 7.30 pm**

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**Vice president Glenn Carroll welcomed everyone to the meeting**

- 1. Attendance:** Danielle Millynn, Glenn & Liz Carroll, Jenny Hetherington, Di Donohue, Allan Hodgson, Margaret Roper, Pene Starr, Auburn Carr, Laura Cochrane, Belinda Cochrane, Pam Livingstone.
- 2. Apologies:** Michelle Johnson, Tamara McMahon, Chris Lobb, Carly Brown, John Hunter, Jennifer Kelly, Gordon Rolls, Judy Mitton, John Niven, Deidre Carroll, Lachlan Gibson

**Moved:** T Carroll **Seconded:** L Carroll that the apologies be accepted **Carried**

**Moved:** D Donohue **Seconded:** J Hetherington that the Minutes of the previous meeting be confirmed. **Carried**

- 3. Business arising:** A laptop & suitable program has been purchased for \$1192 by Treasurer, for the use of HL Festival Committee

**Moved:** Auburn Carr, **Seconded:** D Millynn that the 2015 Festival theme be “*Our Kiwi Mates*” **Carried**

**Angela Hunter entered the meeting.**

John Schumann from “Red Gum” has responded positively to the invitation to be Festival Guest. Auburn will correspond further regarding his travel costs from Adelaide & the possibility of also bringing the band.

**The Grenfell Bowling Club is to be approached via letter as the Venue for 2015 Awards reception.**

**Moved:** P Starr, **Seconded:** D Millynn that the Albion Hotel & Railway Hotel be approached as possible venues for the staging of “Poetry on the Boards” on Saturday morning 9.30 – 11.00.

**Financial members of the Committee who are carrying out Festival business are covered by Festival Insurance.**

Di Donohue has been able to locate the 1965 ABC Documentary about the HL Festival & for \$168 a copy can be obtained...{film footage only – no sound}..suggestion that we could provide our own commentary.

**Moved:** T Carroll, **Seconded:** D Millynn that a shire survey be conducted to gauge the feeling about changing the main day of the Festival to Sunday. **Carried**

#### **4. Communication:**

**In:** letters received from

- The Car Club & Guinea Pig Races to say they preferred their activities to be on the Sunday
- Les Hocking suggesting Peter Watt as a possible Festival Guest
- Jenn Kelly indicating that she will assist with staging the Friday night concert

- John Schumann with an entertainment proposal
- Art/Porcelain co-ordinator Chris Lobb requesting \$100 prize money for winner of “People’s Choice” {Sponsorship available for this}& letters to be written to Council, Rotary, Art of Espresso & Lions asking for sponsorship same as last year. Request for HLF of Arts Stationary& envelopes with logo & postal address for entry forms. Request for “Poetry on the Boards “to NOT use Library.

**Out:**

- **John Schumann**
- 

**Moved:** A Carr, **Seconded:** L Carroll that the communication be received & endorsed

5. P Starr read the Treasurer’s Report:

**Moved:** P Starr “that the Treasurer’s Report be received” **Seconded:** D Millynn **Carried**

6. **Coordinators’ Reports:**

**Art/Porcelain:** entry fees for Art & Porcelain to remain same as last year; High school section deleted

**Verse & Short Story:** Judge for Short Story Section has been resourced. Di thinks that the cost of statuette is too expensive

**Publicity/Promotions/Sponsorship:** If Di sends out letters of request, Liz will collect the money for Awards night presentation.

Di is investigating major sponsors: IGA, WSC, Essential Energy, Bendigo Bank. Also the idea of “Friends of Grenfell”: if 100 people give \$30 that would be the equivalent of a major sponsor. Auburn suggested the idea of “crowd funding”to be discussed at the next meeting.

**Queen Competition: Moved:** D Donohue, **Seconded** T Carroll that male entries be invited to compete in a King/Queen competition **Carried**

**Children’s Competition:** To be Art only, on the theme “Our Kiwi Mates”

**Photography:** A Hunter is looking into judges & a suitable venue, possibly Masonic Lodge?

**Moved:** L Carroll, **Seconded:** T Carroll “That Belinda Cochrane be appointed as assistant co-ordinator of photography” **Carried**

**Social Media/ Engagement: Moved:** A Hunter, **Seconded:** D Millynn “ that Laura Cochrane be appointed as assistant co-ordinator for Social Media” **Carried**

7. **General Business: \***

**Co-ordinator vacancies:** Lachlan Gibson has agreed to be the co-ordinator of the Street Stalls. The Street entertainment co-ordinator position is still vacant, C Matchett & P Soley to be approached.

**Moved:** P Starr, **Seconded:** T Carroll that Di Donohue, VSS co-ordinator & Angela Hunter, Photography co-ordinator, may have access to statements {so they can see the entrants who have paid their entry fees by Direct Deposit} **Carried**

As the trucks formerly used as stages are no longer available, Auburn to please investigate quotes for the cost of building, buying, hiring a stage for the Saturday Main St activities

**Moved:** L Carroll, **Seconded:** D Donohue “that the official Luncheon, {formerly catered for by J Mitton} be held at the Motel Dining Room {as previously} & that caterers be approached with a budget of \$15 [approx] per head. “The list of invited guests to be decided by the committee. **Carried**

C Myers clarified that shop owners pay \$50 to have a stall in front of their shop, but they do have an option of writing for exemption. Service Clubs pay, or not, on a case by case basis.

The 2014 website is to be updated...C Myers will change the dates to 2015 & a quote is to be sought for a refresh of the site.

**Moved:** L Carroll, **Seconded:** D Millynn “that the executive have authority to upgrade the website”. **Carried**

**Meeting closed:** There being no further business the meeting closed at 9.02 pm

**Next Meeting Date:** The next meeting date will be held at the Community Hub at 7.30 on Tuesday, 17<sup>th</sup> February, 2015.

**304** **RESOLVED:** Cr McClelland and Cr Griffiths that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING HELD ON TUESDAY, 25 NOVEMBER 2014 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)**

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1. **PRESENT:** B Hayes (Chair), B Twohill, V Carter, W Schneider, and L Gibson.

2. **APOLOGIES:** D Anderson

**Resolved:** V Carter and W Schneider that the apology be accepted.

3. **MINUTES:**

**Resolved:** L Gibson and V Carter that the minutes of the meeting held on 26 August 2014 be adopted as read.

4. **MATTERS ARISING:**

4.1 **Alcohol and Drug Procedure**  
To be circulated to members.

**Noted**

4.2 **Review of Positions**

- Roller Driver – Grid Roller Operator position to be advertised.

**Noted**

5. **GENERAL BUSINESS**

V Carter advised that the award increase is effective from the first pay period after 1 July 2014.

**Noted**

6. **CORRESPONDENCE**

Nil

7. **BUSINESS WITH NOTICE**

7.1 **Designated Human Resource (HR) Position**

CENTROC Councils be asked if a part – time HR person is available.

**Resolved:** L Gibson and V Carter that the Human Resource Management module in Authority be investigated for possible use in this area.

7.2 **Plant Assessment Management Position**

Consideration be given to the provision of an Assets Maintenance position.

**Noted**

8. **ACTION LIST**

Updated

**Noted**

10. **NEXT MEETING:** Tuesday, 24 February 2015 at 3.00 pm.

11. **CLOSURE:** There being no further business the meeting closed at 3.35 pm.

**305 RESOLVED:** Cr Hughes and Cr Brown that the Minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE WORK HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 26 AUGUST 2014 COMMENCING AT 3.45 PM (C2.6.14)**

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1. **PRESENT:** D McCue (Chair), L Gibson, W Twohill, B Hayes and N Baker.

2. **APOLOGY:** L Logan

**Resolved:** B Hayes and L Gibson that the apology be accepted.

3. **MINUTES:**

**Resolved:** W Twohill and B Hayes that the minutes of the meeting held on 26 August 2014 be adopted.

4. **MATTERS ARISING:**

4.1 **Business Continuity Plan**

To be incorporated into the Internal Audit. Budget has been allocated to undertake plan.

**Noted**

4.2 **Volunteer Training**

L Logan and B Twohill to deliver. List of volunteers to be compiled and training carried out.

**Noted**

4.3 **Administration Office and Depot**

Training for use of fire extinguishers to be carried out in second week of December for Depot and Administration.

**Noted**

4.4 **External Training**

To be carried out.

**Noted**

4.5 **Testing and Tagging**

Grenfell Pool, Quandialla Pool, two Dr Surgeries, Commonwealth Bank (Chiropractor), Community Hub and Library testing and tagging completed.

**Noted**

5. **GENERAL BUSINESS**

5.1 **Incident/Injury**

- a) Animal Control – animal impacted vehicle.
- b) Grenfell Tip – contractor's employee struck by vehicle – reported to police.
- c) W Schneider – aggravated knee injury - restrict this type of work.
- d) W Schneider – burnt arm using brushcutter without muffler guard being fitted. Plant being repaired should be tagged out. Restrict access to workshop.

**Noted**

5.2 **Inspections**

The following inspections were carried out by W Twohill and L Logan with recommendations being referred to the appropriate director:-

- Grenfell Pool
- Quandialla Pool

**Noted**

5.3 **Future Inspections**

A Milne to inspect parks.

W Twohill and N Baker to inspect Bimbi, Caragabal and Grenfell Cemeteries

B Hayes to inspect Grenfell, Quandialla, Caragabal Tips, Quandialla and Greenethorpe Recycling.

**6. CORRESPONDENCE:**

6.1 Statecover 2013/2014 Workshop and WHS Performance Report

The Statecover 2013/2014 Workshop and WHS Performance Report was tabled.

**Noted**

**7. BUSINESS WITH NOTICE**

7.1 WHS Management Plan 2014

The Committed move to adopted the WHS Management Plan 2014.

**Resolved:** W Twohill and B Hayes that the WHS Management Plan 2014 be adopted and reviewed in 2 years.

7.2 SWMS

The Committee moved to adopt the SWMS 2014.

**Resolved:** W Twohill and B Hayes that the SWMS 2014 be adopted and reviewed in 2 years.

7.3 WSC WHS Policy November 2014

The Committee moved to adopt the WSC WHS Policy November 2014.

**Resolved:** B Hayes and W Twohill that the WSC WHS Policy November 2014 be adopted.

7.4 WHS Consult Policy November 2014

The Committee moved to adopt the WSC WHS Policy November 2014.

**Resolved:** L Gibson and B Twohill that the WHS Consult Policy November 2014 be adopted.

7.5 SWMS – Testing and Tagging of Defective Equipment

**Resolved:** B Hayes and N Baker that the SWMS – Testing and Tagging of Defective Equipment be adopted.

**8 ACTION LIST**

Updated

**9. NEXT MEETING:** Tuesday, 24 February 2014 at 3.45 pm.

**10. CLOSURE:** There being no further business the meeting closed at 4.30 pm.

**306 RESOLVED:** Cr Niven and Cr Parlett that the Minutes of the Work Health and Safety Committee Meeting be noted.

**MINUTES OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 4 DECEMBER, 2014 AT THE COUNCIL CHAMBERS COMMENCING AT 8.30 AM (C2.6.35)**

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1. **PRESENT:** Mary Moffitt, Lisa Schaefer, Cr Jan Parlett, Cr Carly Brown, Hugh Moffitt and Glenn Carroll.

2. **APOLOGY:** Nil

3. **MINUTES:**

**Resolved:** M Moffitt and Cr Brown that the minutes of the meeting held 2 October 2014 be adopted.

4. **MATTERS ARISING:**

4.1 **Logo Quotes**

**Resolved:** L Schaefer and Cr Parlett that the quote from DA Yates be accepted.

**Cr Griffiths entered the meeting at this point 8.39 am.**

4.2 **Art Gallery Signage** – Heritage Advisor to be contacted for advice.

4.3 **Art Gallery Opening Hours – amended Saturday 9.30 am – 12.00 pm to be ratified.**

**Resolved:** M Moffitt and Cr Parlett that the amendment to the hours on Saturday's be ratified.

4.4 **Art Gallery Volunteers Kit – to be adopted.**

**Resolved:** Cr Parlett and L Schaefer that the Art Gallery Volunteers Kit be adopted as amended.

4.5 **Exhibitor Documents**

**Resolved:** M Moffitt and H Moffitt that the Exhibitor Documents be adopted.

4.6 **Fair Work and Volunteer Obligations** - obligations to volunteers under Fair Work Australia to be investigated and reported back to February meeting.

**Resolved:** Cr Griffiths and Cr Brown that obligations to volunteers under Fair Work Australia be investigated and reported back to February meeting.

4.7 **Country Arts Support Program (CASP)** – grant funding application submitted for Arts Workshop and excursion. Awaiting outcome.

**Noted**

4.8 **Weddin Shire Council Develop a Weddin Shire Council Practicing Artists Register and call for interested Artists to apply with the intent to include this register on Councils new website.**

**Resolved:** Cr Brown and M Moffitt that:

- i) a Practicing Artists Register be developed
- ii) interest artists be invited to apply
- iii) artists to be approved by the committee for inclusion in the register
- iv) the register be included on the new website.

#### **4.9 Development of Art Trail – Canberra, Wagga Wagga, Young, Grenfell and Forbes.**

**Resolved:** M Moffitt and Cr Parlett that an Arts Trail be developed in partnership with regional centres such as Canberra, Wagga Wagga, Young, Cowra and Forbes.

#### **5 Art Gift to Council – Steven Cavanagh.**

**Resolved:** Cr Brown and Cr Griffiths that a formal letter of thanks be written to Steven Cavanagh for his gift to Council.

#### **6. CORRESPONDENCE:**

##### **Inwards**

- Weddin Shire Council’s Tourism and Economic Development Officer, Auburn Carr
- Gale Weekes, Western NSW Health District

**Noted**

**Resolved:** Cr Brown and L Schaefer that Council write to Arts out West recognising Christine McMillian’s contribution to the Grenfell Art Gallery, the Grenfell MPS visit and school workshops recently held.

- Chris Lobb, HLF Coordinator

**Noted**

##### **Outwards**

- HLF - locking in dates for festival exhibit.

**Noted**

**Hugh Moffitt left the meeting at this point and did not return 9.34 am.**

#### **7. ART GALLERY – CO COORDINATORS REPORT**

**Resolved:** L Schaefer and Cr Griffiths that the Art Gallery Co-ordinators report be adopted as presented.

#### **8. ART GALLERY – FINANCIAL STATEMENT**

**Resolved:** Cr Griffiths and M Moffitt that the Art Gallery Financial Statement be adopted as presented.

**Mary Moffitt left the meeting at this point and did not return 9.37am.**

#### **9. GENERAL BUSINESS**

##### **9.1 Lisa Schaefer – Volunteer work one day per week**

**Noted**

**10. NEXT MEETING:** Thursday, 5 February 2015 at 8.30 am at the Council Chambers.

**11. MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.42 am.

**307 RESOLVED:** Cr Hughes and Cr Niven that the Minutes of the Art Gallery Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 4th DECEMBER 2014 AT 3.30PM AT THE COUNCIL CHAMBERS**

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1. **PRESENT:** Clr N. Hughes, Clr J. Parlett, Clr C Brown, Clr P Best, M. Aspin, P. Diprose, L. Gibson, A. Carr.
2. **APOLOGY:** W Crampton

**Resolved:** Clr C Brown/ Clr N Hughes that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** 2<sup>nd</sup> October 2014, 6<sup>th</sup> November 2014

**Resolved:** Clr N Hughes/ Clr C Brown that the minutes of the 2<sup>nd</sup> October 2014 meeting be adopted.

**Resolved:** Clr J Parlett/ Clr C Brown that the minutes of the 6<sup>th</sup> November subcommittee meeting be adopted.

3.34pm P Diprose entered the room.

4. **MATTERS ARISING:**

P Diprose- Len Wallace Statue- Council to receive letter from Men's Shed and RSL regarding future direction of this project.

5. **CORRESPONDENCE:**

In: Nil

Out: T&D Carroll- Melbourne Cup

**Noted**

6. **PROJECTS:**

- Visitor Information Centre- Subcommittee report has been reviewed to assess more options within Community Hub. Difficult to quantify disruption to other service providers. Recommended option is not the cheapest, but causes minimal disruption to other services.

**Resolved:** Clr J Parlett/ Clr C Brown that the spare office in the Community Hub Building be recommended for the Level 2 Accredited VIC.

**3.40pm Clr P Best entered the room**

- Gold Fest- Review to be held December 9<sup>th</sup> at 8am in the Community Hub Building.
  - Website – A tourism website brief has been distributed to three website design companies. Quotes to be received by December 22nd. Brief to be circulated to committee.
  - Tourism “Mapping” exercise. Could tie in with sesquicentenary book on homesteads.
  - Social Media – Page is building, approximately 800 likes, currently 4 posts per month..
- Central NSW Tourism Update- Destination Management Plan to be updated to mention O'Brien's Hill and Gold Trails. DMP to be circulated to committee. Visitor Economy Industry Action Plan to be circulated to committee. Can data on visitation be sourced from accommodation providers and retail businesses? 2014 Unearthed campaign features wedding and food and wine. 2015 campaign to feature heritage focus. Final date in 2015 for contributions to Unearthed campaign to be determined.

**Resolved:** Clr N Hughes/ Clr C Brown that council write to the WDC encouraging them to contribute to the Unearthed heritage campaign.

**Resolved:** Clr C Brown/ P Diprose that council participate in the 2015 Unearthed campaign.

**Not Carried**

7. **PRIORITISING PROJECTS:**

- Priorities Attached

Sloan's Cottage- Include Sloan's Cottage within the short term high priority O'Brien's Hill project

Grenfell Men's Shed to consider hosting arm wrestling competition in April 2015.

8. **UPCOMING EVENTS:**

- Go Kart Race December 6 & 7 2014
- Christmas Carols in Taylor Park December 13th 2014
- Combined Services Clubs Christmas Fete December 19<sup>th</sup> 2014
- ANZAC Centenary 2015
- Grenfell's Sesquicentenary 2016

**Noted**

9. **REPORTS:**

Nil

10. **BUSINESS WITH NOTICE:**

L Gibson- From the February 2015 meeting, a report should be submitted for all business with notice, so all committee members can be familiar with the topic at hand.

C Brown- Geocaching- an online GPS treasure hunt active in Grenfell, many visitors are coming for this reason. For information only.

C Brown- Caravan parking in Forbes Street to be further promoted in various caravan and camping magazines. Forbes Street parking needs more signage on each entrance to town, Weddin Street, Forbes Street and each approach to Main Street. Signage is also required on Bradley Street near Caravan Park.

**Resolved:** Clr J Parlett / M Aspin that a review of signage is undertaken with any shortfalls remedied so the Forbes Street parking can have a fair trial.

P Best – Parking in Main Street by staff makes parking difficult for customers and visitors.

**Resolved:** Clr P Best/ Clr J Parlett that Council writes to the Weddin Development Committee asking their thoughts on staff parking in Main Street.

P Diprose- Forbes Shire Council agri tourism promotion is currently running. A Forbes Shire Council initiative, not a Central NSW Tourism campaign. For information only.

P Diprose– Sloan's Cottage is a historical site in close proximity to town. It is included in the O'Brien's Hill redevelopment project.

11. **QUESTIONS WITH NOTICE:**

Nil

12. **NEXT MEETING:** Thursday 5<sup>th</sup> February 2015 3.30pm at the Council Chambers

13. **CLOSURE:** 4.55pm

**308 RESOLVED:** Cr Brown and Cr Parlett that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 4  
DECEMBER 2014 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

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**ELECTION OF CHAIR:**

**Resolved:** Clrs Parlett and Hughes that Mr Hayes (DES) be elected as Chairperson.

1. **PRESENT:** Clr N Hughes, Clr J Parlett, Clr Brown, Mr I Pitt, Mr J Hetherington, Mrs P Livingstone, Mr M Aspin, Mr B Hayes (DES) and Mrs S Jackson-Stepowski (HA)  
Observer: Mrs I Holmes
2. **APOLOGIES:** Nil
3. **CONFIRMATION OF MINUTES:** Thursday, 2 October 2014

**Resolved:** Clr Parlett and Clr Hughes that the minutes 2 October 2014 be adopted.

**4. MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that Council still has not received a response from the Heritage Office.

**Noted**

4.2 DCP – Heritage Status

Mr Hayes advised the DCP was adopted by Council at its November Ordinary Meeting.

**Noted**

4.3 Display – Date their Shop Building

Mrs Jackson-Stepowski and Mr Pitt are still discussing the Dates of Shop Buildings.

4.4 2015 Heritage Festival (Conflict & Compassion)

Mr Hayes advised that submissions to be made to the Heritage Office regarding activities need to be in by 12 December 2014. Organisations/Schools will be notified of closing date.

**Noted**

4.5 Grenfell Maternity Cottage

Mr Hayes advised that he attended a site meeting with hospital representatives. Mrs Jackson-Stepowski spoke about the previous work done by Pip Giovanelli regarding an application for State Heritage Listing. Mrs Jackson-Stepowski will expand on ground work, going from private into the formal hospital system.

**Resolved:** Clr Hughes and Mrs Livingstone that an application for state register be submitted to the Heritage Office.

**5. CORRESPONDENCE:**

5.1 Heritage Referral Memo – August Visit

**Noted**

5.2 Sign – ANZ Bank

Mrs Jackson-Stepowski to review sign.

**Noted**

5.3 R & B Kershaw

Mr Hayes to advise Mr and Mrs Kershaw of current NSW Heritage Grants.

**Resolved:** Clr Brown and Mrs Livingstone that a letter for support be given to Iandra (Mr and Mrs Kershaw) for grant funding applications submitted for required works.

5.4 National Trust of Australian (NSW) – Lachlan Branch

Mr Hayes spoke about an article in the Lachlan Branch newsletter regarding a Quandialla rural property called “Richmond” Homestead. **Noted**

5.5 Heritage Referral Memo – 53 Camp Street

**Noted**

**6. BUSINESS WITH NOTICE**

Nil

**7. HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Spoke with Auburn (Tourism Officer)
- Site visit to Mr T & Mrs C Lobb’s house at 51 Forbes Street
- Colour scheme (Mr S & Mrs D Howell)
- Discussions with Mr Pitt regarding Date of Buildings

**8. QUESTIONS WITH NOTICE:**

**9. NEXT MEETING:** Thursday 5 February 2015 at 5.00pm

**10. CLOSURE:** There being no further business the meeting closed at 5.40pm.

**309 RESOLVED:** Cr Brown and Cr Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 10 DECEMBER 2014 COMMENCING AT 8.00 AM (C2.6.27)**

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1. **Present:** Messrs Glenn Carroll (WSC), Brendan Hayes (WSC), Mylvaganam Nirupan (observer) (WSC), Crs Liebich, Niven, Hughes and Brown, Siva Varathan (Office of Environment and Heritage), Bill Atchison (SES) and Ray Cawthorne (SES).

**Resolved:** Cr Hughes and Cr Niven that Glenn Carroll act as chair in the absence of Bill Twohill.

2. **Apology:** Bill Twohill

**Resolved:** Cr Brown and Cr Hughes that the apology be accepted.

3. **Minutes:**

**Resolved:** Cr Hughes and R Cawthorne that the minutes of the last meeting held on 10 July 2014 be adopted.

4. **Matters Arising:** Nil

5. **Variation for O'Brien Tributary Drainage Improvement:**

The consultant previously requested a variation for the further investigation (including hydraulic analysis) of the proposed drainage scheme through the Oliver Court units, including the preparation of additional plans and the holding of a public information session.

A variation of \$20,000 was sought from the Office of Environment and Heritage with \$13,000 approved. Consultant is now requesting \$4,000 to re-familiarise himself with the project.

An application for another variation of \$4,000 submitted. Awaiting outcome.

**Noted**

**Nicole Richardson entered the meeting at this point 8.06am.**

6. **Draft Stream Management Plan for Emu Creek and some of its tributaries:**

**Resolved:** Cr Hughes and Cr Brown that the Draft Stream Management Plan for Emu Creek and some of its tributaries be adopted.

**Resolved:** Cr Brown and Cr Niven that all priority 1's be adopted as per the priority table.

**Resolved:** Cr Brown and Cr Niven that Council investigate the Green Army Grant funding programme to seek funding to assist in funding projects in the priority table.

The Director Environmental Services advised that Council has adopted a Development Control Plan (DCP) of which one chapter is dedicated to Flood Control.

7. **Mutual Agreement – Peter Moffitt**

Document reviewed and forwarded to solicitor.

To be resubmitted to the next Floodplain meeting in a two page format.

**Noted**

8. **Questions:** Nil

9. **Next Meeting:** 11 March 2015.

10. **Closure:** there being no further business to discuss the meeting closed at 8.28am.

**310 RESOLVED:** Cr Hughes and Cr Brown that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 11 DECEMBER 2014 COMMENCING AT 5.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)**

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- 1. PRESENT:** P Moffitt (Chair), G Carroll, J Hetherington, T Robinson, P Grossman, L Thomas, J Black, J Mitton, L Eastaway, K Starr, P Starr, S Ryder and A Carr.

Peter welcomed Keith and Pene Starr to the meeting and advised they would like to join the committee.

**Resolved:** L Eastaway and L Thomas that Keith and Pene Starr be added to the Grenfell Sesquicentenary committee as members.

- 2. APOLOGIES:** L Carroll and H Moffitt

**Resolved:** T Robinson and J Hetherington that the apologies be accepted.

- 3. MINUTES**

**Resolved:** P Grossman and L Thomas that the minutes of 30 October 2014 be adopted.

**P Livingstone, M Nicoll and G Nicoll entered the meeting at this point 5.32pm.**

- 4. BUSINESS ARISING:**  
Nil

- 5. CORRESPONDENCE:**

**Inwards**

- Nil

**Outwards**

- Nil

**Noted**

**G McClelland entered the meeting at this point 5.33 pm.**

- 6. WEBSITE AND LOGO DESIGN QUOTE**

**G McClelland declared a conflict of interest as his daughter submitted a quote, left the room and did not return to the meeting.**

**Resolved:** T Robinson and G Carroll that option 2 be adopted at a total cost (not including photography) of \$2,904.00.

- 7. GENERAL BUSINESS:**

The Action Plan was reviewed with the following comments:

- Book in progress- history of old homesteads to be featured in book. Sponsorship to be pursued.
- Tree planting – L Thomas to pursue.
- Monument/Time Capsule – L Thomas and B Twohill to pursue.
- Beard growing competition – L Thomas to pursue.
- People to write about Grenfell – T Robinson to arrange.
- Large photos of Grenfell – P Grossman to arrange.

- Coin collection – B Twohill pursuing.
- Reinstate turntable - B Twohill pursuing.
- Bushdance with a folk band and an old fashioned supper to be held on the Saturday night.

**Resolved:** P Livingstone and T Robinson that the bush dance be held on Saturday evening and the November Shorn band be engaged at a cost of \$1,650.00.

- Link up with the Grenfell Gold Fest, dress up prizes etc.
- Bus tour on Saturday – G McClelland and L Eastaway to pursue.
- Iandra – request it to be open Sunday. A Carr to pursue.
- Guinea pigs at the Railway station on Sunday – J Black to pursue.

**Resolved:** L Eastaway and G Nicoll that the Guinea Pig Races be held on the Sunday at the Railway Station.

- Theme – ‘Come Home to Grenfell’ to be the theme. To be implemented for all major events in 2016 leading up to the celebrations.
- Website to be developed.
- Logo to be developed.
- Branding to be developed.
- Social media to be initiated/developed ie Facebook.
- Grants to be pursued where possible.

**Resolved:** T Robinson and L Eastaway that :

- i) a letter be written to the Hon Angus Taylor MP and the Hon Katrina Hodgkinson MP seeking grants.
  - ii) they be requested to ‘Save the Date’ to enable them to attend the event.
- Budget to be developed ie income/expenditure.
  - Bank A/C to be opened. Receipt, deposit and cheque books to be obtained.
  - Crowd Sourcing- ‘Start Some Good’ is a platform worth investigating. Geoff Nicoll to liaise with Carly Brown over Arts Out West crowd sourcing platform.

**Glenn Carroll left the meeting at this point and did not return 6.08 pm.**

- An additional book to be developed- Peter Grossman’s book progressing well. To be printed October 2015.
- People who have left Grenfell to be invited back- Use reunions column in Telegraph, Herald and possibly Melbourne papers. Write to local schools and sporting groups encouraging them to hold reunions on the October long weekend in 2016. Promote on Facebook.
- Sub Committee Structure – tabled. Auburn to distributed to committee. To be further investigated in February. Possibly need a Community Liaison Officer to work with local community.
- Artefacts- ongoing, theme to be determined in February.
- Art Gallery – decision deferred to February meeting. Consider the ‘come home to Grenfell’ theme, ie locally made lace.
- Procession- Must ensure the procession is thematically different from the Henry Lawson Festival procession. Consider not having a procession to avoid affecting the HLF procession. Consider basing the sesquicentenary celebration in Taylor Park and O’Brien’s Hill to force an obvious difference between the HLF, ongoing.
- Stage Coach Hold Up - Decision to be made at the February meeting.

- Literature- Consider incorporating into the HLF, to be further discussed with HLF president John Hunter. Consider liaising with librarian Anne Gault.
- Bottle collection to be combined with artefact display.
- Old Days clothing to be highlighted- consider dressing up in old uniforms or costume-ongoing.
- Official Launch- to be at Australia Day Ceremony in 2016

**Resolved:** P Livingstone/ J Hetherington that the official launch of the sesquicentenary celebrations take place at the Australia Day Ceremony in 2016 with the Australia Day committee to be notified in due course.

- Special Guest- more names to be presented at February meeting. Consider a big name that is a drawcard, than someone with a local connection. ie an international act. Peter Moffitt to approach Marie Bashir
- Calendar of events- deferred to February meeting.
- Robert Reeves to be invited to February meeting. Peter Moffitt to pursue.

## **8. ACTION PLAN**

**9. DATE OF NEXT MEETING:** Thursday, 12 February 2015, 5.30 pm at the Council Chambers.

**8. MEETING CLOSED:** There being no further business to discuss the meeting closed at 6.40 pm.

**311 RESOLVED:** Cr McClelland and Cr Best that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 15 DECEMBER, 2014 COMMENCING AT 4.30 PM (C2.6.8).**

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1. **PRESENT:** Clrs Liebich (Chair), Parlett and Brown.  
Messrs Carroll, Twohill, Hayes and Gibson (observers).

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 17 November 2014

**Resolved:** Clr Brown and Clr Parlett that the minutes of 17 November 2014 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**

**Clr McClelland entered the meeting at this point 4.32 pm.**

5.1 Anne Phillips, P2.2.6 (C6)

**Resolved:** Clr McClelland and Clr Parlett that approval be granted as requested and it be noted that Mr Huckel was a prisoner of war in Changi.

5.2 Grenfell Men's Shed Incorporated and Grenfell Branch RSL, C1.3.26/C1.3.31 (C7)

**Resolved:** Clr Brown and Clr Parlett that approval be granted as requested subject to ARTC approval.

**Clr Best entered the meeting at this point 4.36 pm.**

6. **REPORTS:**

6.1 **General Manager:**  
Nil

**Noted**

6.2 **Corporate Services Department:**  
Report on Town Costings for 2014/2015.

**Noted**

6.3 **Director Engineering:**  
Reports on Works Report, Other Works, Future Works, Memory Street – Industrial Land, Memory Street – Removal of Trees, Sewer CEEP 2 Programme and Grenfell CBD – Tactile Markers.

**Noted**

**Forbes Street Caravan Parking, R2.4.15**

**Resolved:** Clr Brown and Clr Parlett that the parking bay be shortened at the northern end of Forbes Street by approximately 10 metres to improve sight distance.

**6.4 Director Environmental Services’:**

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Sewerage Treatment Plant, Swimming Pool Information Evening, Weddin Community Native Nursery, Grenfell Medical Centre, Grenfell Aquatic Centre and Town DA’s.

**Noted**

**7. BUSINESS WITH NOTICE:**

Nil

**8. QUESTIONS WITH NOTICE:**

Nil

**9. NEXT MEETING:** Monday, 16 February 2015 at 4.30 pm.

**10. CLOSURE:** There being no further business to discuss the meeting closed at 5.20 pm.

**312 RESOLVED:** Cr Best and Cr Parlett that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 15 DECEMBER 2014 COMMENCING AT 5.21 PM (C2.6.11)**

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1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths, McClelland, Best and Brown (observer).  
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers)

2. **Apology:** Nil

3. **Minutes:**

**Resolved:** Clr Griffiths and Clr Hughes that the minutes of the 17 November be adopted.

4. **Matters Arising:**  
Nil

5. **General Business:**

**5.1 Medical Centre – Burrangong Street**

- Plans and specifications currently being finalised.
- Grant funding application under the National Stronger Regions Fund (NSRF) submitted.
- Preliminary works can commence upon grant funding being exhausted.
- Construction of footpath to be considered.
- Future operations – information to be obtained in regards to the operation of Medical Centres in surrounding towns. Future operational aspects to be determined.

**Noted**

**5.2 Grenfell Pool Upgrade**

- Grant funding application submitted under ClubGRANTS Category 3 Programme.
- Tenders close 19 December 2014.
- Funding options to be considered and reported to Council.
- Construction to commence mid March 2015 subject to tender process.

**Resolved:** Clr Parlett and Clr Best that approval for an application for loan funding of up to \$5M be authorised.

**5.3 Bogolong Dam Purchase**

- Operational aspects such as inspections, maintenance and signage being undertaken and arranged.
- Meeting to be arranged with representatives from RMS and Mr Paul Heinrichs to discuss upgrade requirements, structural issues, risk management, environmental and safety issues regarding various activities.
- Risk Management Plan to be developed
- Sec 355 Committee currently being established. Currently advertising for community representatives.
- Council to then consider future uses of the dam.

## 6. Development Enquiries

Over the last month Council has had enquiries for development at the following premises:

- |   |                         |
|---|-------------------------|
| • 83 Camp Street, GRENFELL -                      | Petrol Storage          |
| • Lot 149 DP 657756, Warraderry Way<br>GRENFELL - | Grain Handling Facility |
| • 39 Rose Street GRENFELL -                       | Swimming Pool           |
| • Lot 1224/1225 Hilder Road GRENFELL -            | Dwelling                |
| • Alexandra Street GRENFELL -                     | Weighbridge & Loader    |
| • Holy Camp/Memory Street GRENFELL -              | Industrial Development  |
| • 56 North Street GRENFELL -                      | Carport                 |
| • Tyagong Street GRENFELL -                       | Shed                    |
| • Camp Street GRENFELL -                          | Colour Scheme           |
| • Kangaroo Road GRENFELL -                        | Dwelling                |
| • Bumbaldry Parish BUMBALDRY -                    | Subdivision             |
| • Lawson Estate -                                 | Subdivision             |

**Noted**

**Clr McClelland left the meeting at this point and did not return 6.05 pm.**

7. **Next Meeting:** Monday, 16 February 2015 at 5.00 pm.

8. **Closed:** There being no further business to discuss the meeting closed at 6.06 pm.

**313 RESOLVED:** Cr McClelland and Cr Griffiths that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 16 DECEMBER 2014  
COMMENCING AT 8.25 AM (C2.6.10)**

**Present:** Messrs G Carroll, W Twohill, B Hayes and L Gibson

**Apology:** Nil

**Minutes:** of meeting 18 November 2014

**Resolved:** B Hayes and W Twohill that the minutes of 18 November 2014 be adopted.

**General Business:**

**1A Administration**

- (i) NSW Government's – "Fit for the Future" Proposal – Council to submit a submission or proposal by 30 June 2015 detailing how Council will be "Fit for the Future". Currently awaiting final template for the Rural Council Model. Further reported in General Manager's report.
- (ii) Christmas Closedown – arrangements to be made for respective departments. Emergency call out list to be compiled and distributed to Councillors and Senior Staff. Director Engineering to pursue.
- (iii) January Council Meeting – consideration to be given to cancelling the January 2015 Council Meeting. Proposed to hold an Extra-Ordinary Meeting on Friday 30 January 2015 to deal with the Swimming Pool Tenders and Special Rate Variation (SRV).

**1B Human Resources**

- (i) Vacancies
  - Patch Truck Driver/Operator – to be re-advertised.
  - School Based Trainee/Parks and Gardens - to be readvertised in the new year.
- (ii) Appointments  
Nil
- (iii) Annual Assessments
  - Administration – in progress.
  - Engineering – in progress.
  - Environmental – in progress.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Grenfell Medical Centre – grant funding application submitted by 30 November 2014 under the National Stronger Regions Fund (NSRF) Programme. Awaiting outcome. Tenders to be then called and preliminary works can commence.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Rural Land Use Study – possible land rezoning opportunities identified. Community consultation currently being undertaken. Director Environmental Services pursuing.
- (ii) Development Control Plan (DCP) – plan formally adopted by Council. Excellent result.

- (iii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in the future.
- (vi) Emu Creek Storm Management Plan – endorsed at the Floodplain Committee Meeting. To be submitted to Council for formal adoption.  
Director Engineering liaising with Council’s solicitor and consultant in regards to obtaining written agreements to gain access to private land along Emu Creek.

**6. Sewerage**

- (i) Smoke Testing – properties being re-inspected by Contractor. Two properties remaining to be inspected. Repairs to be then undertaken. Very good result.

**7. Recreation and Culture**

- (i) Art Gallery – current exhibition in progress until the 20 December 2014.
- (ii) Cinema – next film to be held 12 January 2015.
- (iii) O’Briens Hill Upgrade - grant funding application submitted. Outcome should be known early 2015.
- (iv) Henry Lawson Oval Master Plan – plan currently being developed. Director Engineering pursuing.
- (v) Club Grants Category 3 Funding – grant funding application submitted for the Grenfell Swimming Pool upgrade. Outcome should be known early March 2015.
- (vi) Grenfell Swimming Pool – operating satisfactorily. Further reported in Director Environmental Services report.
- (vii) Quandialla Swimming Pool – operating satisfactorily. Further reported in Director Environmental Services report.

**8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

**9. Transport and Communication**

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – two tenders evaluated by the tender evaluation panel (TEC) with a preferred tenderer selected at this stage. However, TEC advised there are still potential issues and risks in a number of evaluation areas. Consultant subsequently engaged by TfNSW to complete the process resulting in a delay of approximately 12 weeks.
- (iv) Caravan Parking Forbes Street – operating very well. To be reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

**10. Economic Affairs**

Nil

**11. General Purpose Revenues**

- (i) Special Rate Variation – application for a Special Rate Variation (SRV) to be submitted for the 2015/2016 financial year. Community consultation plan reassessed and further developed with a community survey conducted as part of the process. Community consultation session to be conducted on Friday 19 December 2014 at the Grenfell Community Hub.

**12. Alliances**

- (i) Mid Lachlan Alliance – no recent meetings.

**13. Other Matters**

- (i) Community Building Partnership Programme 2014 – grant funding application successful.
- (ii) Overgrown Blocks – approvals to slash blocks being received. Works in progress.
- (iii) Village/Roadside Slashing/Spraying – in progress.

**14. Job List:** review

**Noted**

**Next Meeting:** To be advised.

**Closure:** There being no further business to discuss the meeting closed at 9.52 am.

**314 RESOLVED:** Cr Niven and Cr McClelland that the Minutes of the Manex Committee Meeting be noted.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |   |                    |
|---------------|---|--------------------|
| April 2012    | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).                        | <b>In Progress</b> |
| November 2014 | 2. <u>Office of Local Government:</u> attend 'Fit for the Future' Council Workshop in Dubbo (GM/DCS).   | <b>Carried Out</b> |
|               | 3. <u>Private Swimming Pools:</u> conduct public meeting on 2 December 2014 at the Community Hub (DES). | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |                |  |                    |
|----------------|--|--------------------|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).  | <b>In Progress</b> |
| April 2012     | 2. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).   | <b>In Progress</b> |
| November 2013  | 3. <u>O'Brien's Tributary – Drainage Improvement:</u> refer matter back to floodplain committee for further consideration and other possible options (DE). | <b>In Progress</b> |
| February 2014  | 4. <u>Lawson Oval Master Plan:</u> write to other users to assist in developing master plan (DE).  | <b>In Progress</b> |
|                | 5. <u>Quandialla Drainage:</u> resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).                           | <b>In Progress</b> |
|                | 6. <u>ARTC Road Interface Agreement:</u> awaiting response from LGNSW and John Holland in regards to signing agreement (DE).                               | <b>In Progress</b> |
| June 2014      | 7. <u>Special Rate Variation Application:</u> reapply at appropriate time (DCS/GM).  | <b>In Progress</b> |
| July 2014      | 8. <u>Henry Lawson Statue:</u> advertise and seek comments in regard to security camera (DE).  | <b>In Progress</b> |

9. Pigeon Control – Main Street: investigate further options. Funding to be considered in the 2015/2016 estimates process (DES).  
**In Progress**
10. Draft Stream Management Plan – Emu Creek: place on public exhibition for comment and resubmit to the next Floodplain Committee meeting for endorsement before being submitted to Council for formal adoption (DE).  
**Carried Out**
- August 2014 11. Memorial Park – Flagpole: purchase and erect flagpole (DE).  
**In Progress**
- September 2014 12. Grenfell Community Health: repair visitors entrance (DE).  
**Carried Out**
- October 2014 13. Grenfell Medical Centre: submit grant funding application (DES/DCS/GM).  
**Carried Out**
14. Grenfell Goldfest: conduct review and report back to March 2015 Council Meeting (DCS).  
**Carried Out**
- November 2014 15. Bogolong Dam Committee: advertise community representative vacancies and report back to Council (GM).  
**In Progress**
16. Southern Phone Grant Funding Scheme: submit grant funding application (GM).  
**Carried Out**
17. Railway Fence: seek John Holland Pty Ltd approval and then remove fence (DE).  
**In Progress**
18. Greenethorpe Off Leash Area: consult with Greenethorpe community and report back to Council (DES).  
**In Progress**
19. Bogolong Dam: invite RMS and Paul Heinrichs to address Council (DE).  
**In Progress**

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

**315** **RESOLVED:** Cr Halls and Cr Parlett that Council form a Committee of the Whole to consider various matters before Council. AND THAT the Press and the public be excluded from the Meeting of the Committee of Whole because of the confidential nature of the business to be transacted.

**REPORT ON COMMITTEE OF THE WHOLE**

**RESOLVED:** that additional information be forwarded to Councillors on a regular basis and forward planning in regards to operational matters be instigated.

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**At this point Cr Hughes advised that Roma Sinclair has received a NSW Premiers Award for Community Service.**

**318 RESOLVED:** Cr Hughes and Cr Parlett that Council write to Roma Sinclair congratulating her on her NSW Premiers Award for Community Service.

**CLOSURE:** There being no further business the meeting closed at 11.31am.

Taken as read and confirmed as a true record this day 19 February 2015.

..... General Manager.....Mayor