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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 AUGUST 2014 COMMENCING AT 5.00 PM.

14 August 2014

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 AUGUST 2014**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 24 July 2014
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Local Emergency Management Ctee Mtg, 5/8/2014
- Local Traffic Ctee Mtg, 5/8/2014
- Art Gallery Ctee Mtg, 7/8/2014
- Tourism Ctee Mtg, 7/8/2014
- Heritage Ctee Mtg, 7/8/2014
- Noxious Weeds Ctee Mtg, 18/8/2014
- Town Works Ctee Mtg, 18/8/2014
- Property & Development Ctee Mtg, 18/8/2014
- Manex Ctee Mtg, 19/8/2014
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (G Carroll), Director Corporate Services (L Gibson), Director Engineering (W Twohill) and Director Environmental Services (B Hayes)

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

057 **RESOLVED:** Cr Hughes and Cr Parlett that the Minutes of the Ordinary Meeting, held on 24 July 2014 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Liebich	C8	President of the Show Society	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 AUGUST 2014.

SECTION A - Matters for Information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 27/2014.
- A2. Small Business NSW Commissioner, T4.5.1: Advising the Office of the NSW Small Business Commissioner (OSBC) in partnership with the NSW Business Chamber has developed a program to proactively work with and support business in our Local Government Area, and to enhance the business relationship with your Council.
- A3. The Hon Pru Goward MP, A3.6.57: Writing about the new notification requirements for residential complying development applications under clauses 130AB and 136AB of *Environmental Planning and Assessment Regulation 2000* (the Regulation) that were introduced on 22 February 2014.
- A4. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 28/2014.
- A5. Angus Taylor MP, Member for Hume, A3.19.3: Advising Federal Member for Hume Angus Taylor has launched a series of community forums outlining Budget changes affecting retirees and pensioners.
- A6. NSW EPA, A3.6.17: Advising the EPA is commencing the Local Government Waste and Resource Recovery data survey for the financial year 2013-2014.
- A7. Mid-Western Regional Council, P2.3.5: Advising from November 11th to 14th, Mid-Western Regional Council will be hosting the NSW Public Libraries Conference in Mudgee.
- A8. Department of Health, Office of the Gene Technology Regulator, H1.6.6: Advising on 27 February 2014, the former Gene Technology Regulator, Dr Joe Smith, issued a Notification of Application for licence application DIR127 and sought your advise on matters relevant to the preparation of a Risk Assessment and Risk Management Plan (RARMP) for this application.
- A9. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 29/2014.
- A10. Foundation for Rural & Regional Renewal (FRRR), T4.5.1: Referring to your recent application for the Spending Time Weddin project, to Round 4 of FRRR's Culture, Arts, Tourism and Community Heritage (CATCH) program 2014.
- A11. NSW Government, Building Professionals Board, P4.10237: Referring to Mr Hayes' application for renewal of his certificate of accreditation under the *Building Professionals Act 2005* (BP Act) which was received by the Board on 11 July 2014.
- A12. NSW Rural Fire Service, E1.3.22: Enclosing the signed copy of the Service Agreement between Weddin Shire Council and the Commissioner of the NSW Rural Fire Service for your records.

- A13. Local Government NSW, A3.8.2: Advising Local Government NSW (LGNSW) today announced the appointment of the highly-experienced Donna Rygate as its new Chief Executive.
- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 30/2014.
- A15. Central NSW Councils (Centroc), C2.7.3: Attaching an invoice for fees for 2014/2015 as agreed at the Board meeting of Centroc February, 2014.
- A16. NSW Scientific Committee, E3.7.8: The Scientific Committee, established by the Threatened Species Conservation Act, has made Preliminary Determinations NOT to support proposals to list the following species as vulnerable under the Act.

SECTION B - Matters for report

- B1. Kristy Cosier, Netwatse, E3.3.14: Re: Household Chemical Cleanout – pricing schedule and draft timetable.
- B2. NSW Government, Transport RMS, R2.51.18: The NSW State Budget was released on 17 June 2014 and formal advice on approved allocations under the 2014/2015 REPAIR Program are now able to be provided.
- B3. NSW Government, The Hon. Duncan Gay MLC, R2.11.8: Advising the NSW Government's *Country Bridge Solutions* is a program to deliver an innovative standard bridge design, making it cost-effective and easier for Councils to replace ageing bridges on Regional and Local Roads.
- B4. Intentus Chartered Accountants, A1.2.1: Advising as part of our statutory audit for the year ended 30 June 2014, we advise having completed our first interim review of Council's operations.
- B5. Weddin Development Committee, C2.6.33: Writing on behalf of the Weddin Development Committee to request Weddin Shire Council's assistance with a street closure on December 11, from 6 – 9pm in the Main Street between Teston Street and the roundabout near the motel for the inaugural Weddin Development Committee Christmas Street Carnival.

058 **RESOLVED:** Cr Brown and Cr McClelland that Correspondence Sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Australian Local Government, C2.7.13: Writing to invite you to register for the 2014 National Local Roads and Transport Congress that will be held in Tamworth, NSW from 12-14 November.

Our Congresses have a reputation for influencing significant change. For example, the very first Congress resulted in the establishment of the Roads to Recovery program in 2000. The 2011 Congress' campaign to renew the Roads to Recovery program was instrumental in securing the renewal of the program from 2014-2019.

Given the outcomes for local government in the Federal Government's recent budget, it is important that local government stakeholders present a united front when dealing with the new Government on road and transport issues.

I hope you will take this opportunity to engage with your colleagues and experts in their fields to discuss the current and emerging issues in the transport and infrastructure field.

RECOMMENDATION: that the Mayor and Director Engineering be Council's representatives at the 2014 National Local Roads and Transport Congress to be held in Tamworth, NSW from 12-14 November, 2014.

059 **RESOLVED:** Cr McClelland and Cr Hughes that the Deputy Mayor and Director Engineering be Council's representatives at the 2014 National Local Roads and Transport Congress to be held in Tamworth, NSW from 12-14 November, 2014.

2. Arts OutWest, C1.3.16: Enclosing the 2013 Annual Report including financial statements for Arts OutWest.

The year saw us do some new projects, venture into international collaboration as well as deliver our core services locally.

In addition to the Arts OutWest Annual report and financial statement we have included a separate page outlining in more detail the activities and services which we provided directly to Weddin Shire Council. We have conservatively calculated the value of the services provided within the Weddin LGA at a return of 345% of the council contribution to Arts OutWest; I believe that Arts OutWest again offers very good value for the Council's annual investment.

We have also included the invoice for the 2014-2015 financial year.

RECOMMENDATION: that membership of Arts OutWest be renewed for the 2014/2015 financial year.

Note: The full report is available by contacting Nichola or Katherine if required.

The Weddin Shire page has been forwarded separately for Councillors information.

Cr Brown declared a conflict of interest as a Board Member of Arts OutWest and left the room.

060 RESOLVED: Cr Parlett and Cr Best that membership of Arts OutWest be renewed for the 2014/2015 financial year.

Cr Brown returned to the room.

3. Grenfell Sub-Branch of the RSL, C1.3.26: Forwarding suggestions to mark the historic event.

Copy forwarded to Councillors

RECOMMENDATION: that Council nominate a representative to be a member of the citizens committee upon its formation.

061 RESOLVED: Cr Parlett and Cr Halls that Cr Hughes be nominated as Councils representative on the citizens committee upon its formation.

4. The Salvation Army, Grenfell, E3.3.1: Advising upon arriving at our church on Monday morning, we discovered that our wheelie bin had been stolen.

After reporting it stolen, we were advised that it would cost us \$90 to have it replaced.

As we are a small struggling Corps, trying to assist the less fortunate in the area, we feel this would place a heavy burden on us, reducing what we are able to assist others with.

I am writing to ask if you would consider waiving the fee for the replacement bin.

Note: A new bin was delivered to the Salvation Army at no charge.

RECOMMENDATION:

Confirm Action

062 RESOLVED: Cr Hughes and Cr Best that the action be confirmed.

5. The Grenfell Jockey Club (Inc), C1.2.3: Advising the eleventh running of the Henry Lawson "Loaded Dog" Handicap is set down for Saturday September 20, 2014.

Council has assisted in past years by provision of litter-bins and sponsorship towards an actual race. Would Council continue this or similar for 2014?

Last year the Jockey Club hired from Council their large cool room to use on the day and Council generously reimbursed us the hire charges. The club is again seeking this cool room and checking on its availability.

Any assistance the Council could offer in the charge for the day would be greatly appreciated.

Note: In 2013 Council donated \$200 towards a race, the cool room and litter bins.

RECOMMENDATION:

For Council's consideration

063 RESOLVED: Cr Best and Cr Parlett that Council donate \$200 towards a race, the cool room and litter bins.

6. Brendan and Krystle Hewen, E3.5.4: Advising we have recently obtained approval to build on Lot 9 Henry Lawson Way Grenfell and have found it difficult to gain access to our block as there is a tree in the middle of our driveway that is an obstruction to us getting materials and access to the block.
We are requesting the removal of the tree on the condition that we will replace the tree at the end of construction.

Referred to Director Engineering and Town Works Committee

064 RESOLVED: Cr Brown and Cr Griffiths that Council trim two limbs from the tree then re-evaluate the situation thereafter.

7. Grenfell Rugby League Football Club Inc, P2.1.6: Advising the Grenfell Goannas Rugby League Club are pleased to announce that Henry Lawson Oval has been chosen as the venue for this years 2014 Woodbridge Cup Grand Final to be held on Sunday 7th September 2014. Depending on the teams involved and the weather conditions on the day we expect a crowd of between 1200 - 2000 people.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

065 RESOLVED: Cr Brown and Cr Best that Council support the Grenfell Goannas Rugby League Club and approve the requests as per their letter.

8. Grenfell P.A.H & I Association Inc., T5.33.2014: Writing to you on behalf on the Grenfell P.A.H & I Association regarding a Development Application we recently submitted for renovations we are planning to the Administration Offices and Toilet facilities at the showground.

As you no doubt are aware the P.A.H & I Association is a volunteer based organisation and we rely heavily on donations and fundraising in the local community. As an association we would appreciate if Council could look at the possibility of waiving the fee attached to our submission of the Development Application.

Your consideration on this matter would be greatly appreciated.

RECOMMENDATION: that the non-statutory fees be waived.

The Mayor Cr Liebich previously submitted a written declaration of interest and left the room.

The Deputy Mayor Cr Niven took the chair.

066 RESOLVED: Cr Hughes and Cr Parlett that the non-statutory fees be waived.

The Mayor Cr Liebich returned to the room and resumed the chair.

9. Grenfell Historical Society Inc., C1.3.15: Advising two members of the Grenfell Historical Society Inc., Margaret Nowlan-Jones and Bruce Robinson, have spent more than fifteen years researching the history of the Bimbi World War I monument and the stories of the men whose names appear on that monument.

We do not ask your Council for direct financial assistance, but would appreciate a letter of support when we apply for a Government grant to help us publish the book.

Copy forwarded to Councillors

RECOMMENDATION: that a letter of support be provided when requested.

067 RESOLVED: Cr Brown and Cr McClelland that a letter of support be provided when requested.

10. Gunyah Craft Shop Inc., C1.1.3: Advising that the Gunyah Craft Shop Inc. being a not for profit business are asking if you will once again this year consider a rebate on our council rates.

Thank you for your consideration.

RECOMMENDATION: that the request be approved as per Council's policy.

068 RESOLVED: Cr Halls and Cr Parlett that the requests be approved as per Council policy.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21AUGUST 2014

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

069 **RESOLVED:** Cr Hughes and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

11. Sarah Clifton, P2.1.6: Writing regarding an application to use Lawson Oval for The Breakfast Table.

We would like to host the markets up in the top corner of the soccer oval near the canteen and toilet facilities. I have contacted the Grenfell Soccer Club and they are very happy to support The Breakfast Table markets.

Gaby Capra and I as the event organisers have insurance to host the event and we require that all stall holders have their own stall holder insurance. We will also require extra bins and guarantee that we will leave the site free from rubbish at the end of the event.

The Breakfast Table operates from 8 am to 12 pm, all stall holders are setup by 7.30 am and packed up before 1.00 pm.

We look forward to another successful Breakfast Table on Sunday 31 August 2014.

RECOMMENDATION: that approval be granted as requested subject to the provision of a copy of their Public Liability Policy to Council.

070 **RESOLVED:** Cr Best and Cr Niven that:

- i) approval be granted as requested subject to the provision of a copy of their Public Liability Policy to Council.
- ii) the extra bins be approved as requested.

12. Grenfell Community Health, H1.7.1: Advising Grenfell Community Health, together with Medicare Local have come up with an initiative to help Weddin Shire residents to Quit smoking. The initiative is called QUIT-TEMBER-Quit smoking this September!

We will be offering a free community information session with guest speaker Sally Bembrick – Western NSW Local Health District Smoking Cessation Coordinator. I propose we will conduct this free seminar at the Community Hub and we will offer a supper which will be provided by Grenfell Pharmacy.

The date set down for this seminar will be Wednesday 27 August from 6 pm till 8 pm. We are hoping that you may consider waiving the usual fee for using the hub.

Smoking remains the leading cause of preventable death and disease in NSW. I have a strong commitment to trying to make my community have better health outcomes.

I trust the Weddin Shire Council will support us in this endeavour.

RECOMMENDATION: For Council's Consideration

071 RESOLVED: Cr Best and Cr Brown that approval be granted and the fees be waived.

13. NSW Government, Roads and Maritime Services, R2.51.18: Attaching the duplicate agreement for Block Grant Assistance to Council for Regional Roads 2014-2015.

It is requested that council sign and return both copies of the Agreement to this office by no later than 1 September 2014 as per clause 6.1.1.

RECOMMENDATION: that the agreement be signed on behalf of Council and returned to Roads and Maritime Services (RMS) as requested.

072 RESOLVED: Cr Griffiths and Cr Best that the agreement be signed on behalf of Council and returned to Roads and Maritime Services (RMS) as requested.

14. Le Tour de Greenethorpe, T3.4.1: Advising the Greenthorpe Hall association will again be holding the Le Tour de Greenethorpe bike ride and family fun day this year Sunday, 21 September 2014.

This event aims to showcase our town and provides an opportunity to promote healthy living and active communities.

It also doubles as the major fundraising activity for the year to enable the hall to function as the vital town hub that it is.

Sponsorship partners are being sought to contribute \$200 each to the advertising costs, insurance and running costs on the day.

Note: 2013 Donation was \$200

RECOMMENDATION:

For Council's consideration

073 RESOLVED: Cr Hughes and Cr Niven that Council donate \$200 towards the advertising costs, insurance and running costs of the day.

074 RESOLVED: Cr Best and Cr Niven that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. **Delivery and spreading of Bio Solids, Reference July 2014 Correspondence A3, C2.8.1**

I hereby give notice of the following motion for Council's next meeting:

- i) *“that the letter from Keith and Pene Starr regarding the delivery, storage and spreading of Bio Solids be discussed by Council.”*

Signed: _____ Cr Graeme Halls

Comments: Rate payers around Weddin Shire are very concerned about the smell and hygiene of Bio Solids next to their properties and homes.

075 **RESOLVED:** Cr Halls and Cr Hughes that the letter from Keith and Pene Starr regarding the delivery, storage and spreading of Bio Solids be discussed by Council.

MOVED: Cr Halls and Cr Parlett that Council write to the local State Member for Burrinjuck the Hon Katrina Hodgkinson MP to express concern regarding the spreading of Bio Solids within the Weddin Shire Council area.

Upon being put to the meeting the motion was **LOST**.

076 **RESOLVED:** Cr Niven and Cr Best that Council write to the Environmental Protection Authority (EPA) and request they ensure that companies spreading Bio Solids are complying with the specific guidelines and recommend lime be incorporated into the solids to be spread in the Weddin Shire Council area.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION: That the Director Environmental Services' Report be read before the General Manager's report.

077 RESOLVED: Cr Parlett and Cr Brown that the Director Environmental Services' Report be read before the General Manager's report.

14 August 2014

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir,

I wish to report as follows:-

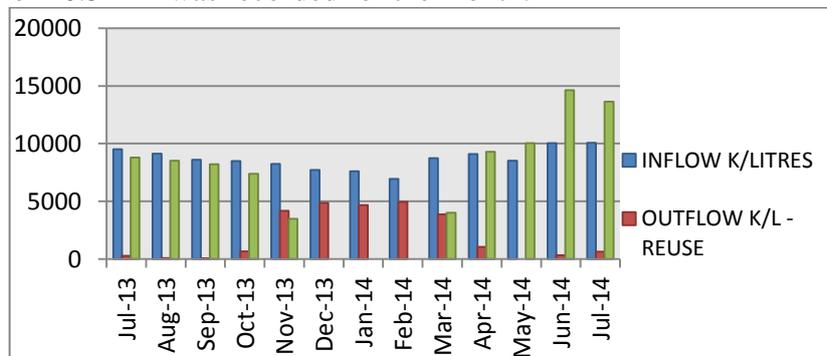
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during July 2014 was 10,055 kl with the daily average of 324.35kl. Outflow for irrigation for reuse was 638 kl and discharge to Emu Creek 13,645.7 kl.

The highest daily recording of 460 kl occurred for the 24 hours ending 6.30 am on 17 July 2014 and the lowest of 269 kl for the 24 hours ending 6.30 am on 10 July 2014.

A total rainfall of 40.5 mm was recorded for the month.



For Information

Noted

2. Animal Control, A4.4.4

Animal control activities were:

a. Companion Animals

Animals Seized: 5 (Dogs)
Animals Impounded: 2 (Dogs)
14 (Goats)
Animals Sold: 0
Animals Surrendered: 1 (Dog)

Animals Returned to Owners: 0
Animals Destroyed: 1 (Dog)
Animals Released: 7 (Dogs)
14 (Goats)
Animals handed to Rescue Org: 1 (Dog)

For Information

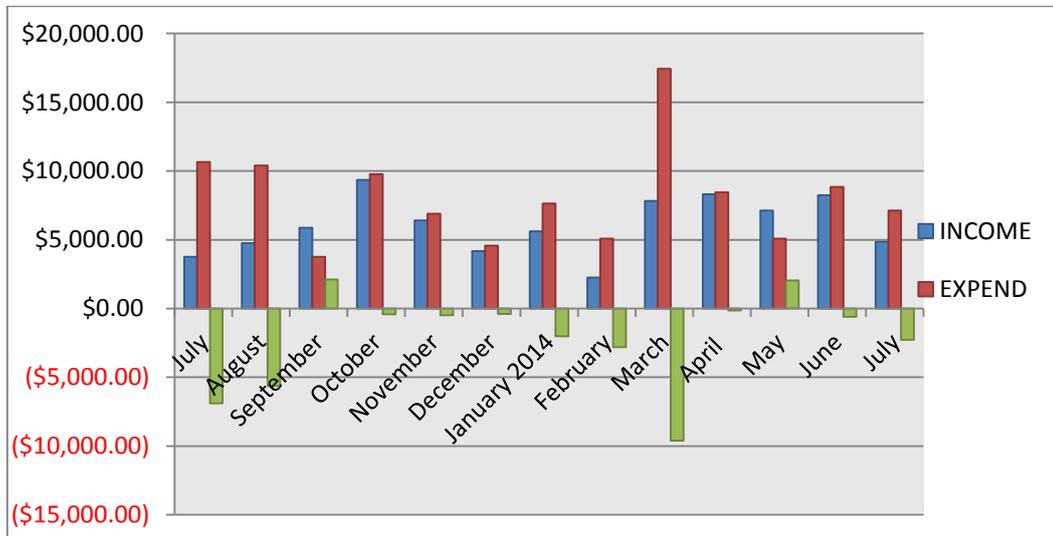
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of July 2014 was \$4,854.00 with expenditure of \$7,128.27 resulting in an operational loss of \$2,274.27 for the month.

There were 148 sites occupied for the month of June 2014.



For Information

Noted

4. Australian Institute Building Surveyors NSW/ACT Conference 2014, A3.6.55

The AIBS State Conference was held from 21/7/14 to 22/7/14 in Sydney with the Theme 'Moving with Change'.

The program covered aspects of the role such as legal responsibilities accreditation issues, product development, legislation updates and the direction of accredited certifiers and their role in the changing building environment.

The conference was an excellent opportunity to advance knowledge, increase continual professional development and interact with peers.

For Information

Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
57/2013 – Modification	Mr TA Brenner	New Dwelling	\$270,000	Lot: 799 DP: 754578 Mid Western Highway GRENFELL NSW 2810
22/2014	Ms M D'Ombra	Studio & Triple Garage	\$50,000	Lot: 6 Sec: 22 DP: 758473 13 East Street GRENFELL NSW 2810
25/2014	Mr IR Donges	New Dwelling	\$400,000	Lot: 210 DP: 754579 Bumbaldry Road BUMBALDRY NSW 2810
28/2014	Mr R Reeves	Commerative Brick Wall	\$3,000	Lots: 10/11 Sec: 1 DP: 7763 Second Street QUANDIALLA NSW 2721

For Information

Noted

2. Electronic Housing Code and Electronic Development Application Tracking, T2.3.1

The Electronic Housing Code (EHC) is an online system for the end-to-end processing of complying development applications under the NSW Housing Code for lots 200m2 and above.

The EHC is designed for project home builders, Certifiers, planners, builders, and developers; however members of the community can also use the system.

The aim of the EHC is to speed up planning decisions and reduce holding costs, helping to lower the cost of building homes.

The EHC enables the end user to do the following:

- Investigate the exempt and complying development options available to them on an individual lot;
- Prepare a complying development application online with guidance as to the relevant documentation needed, and;
- Lodge a complying development application online;
- Generate an exempt or complying development report, and;
- Monitor their application.

It also provides a platform for the assessment and determination of these applications by Councils and Accredited (Private) Certifiers involved with the project.

Application Tracking enables people to track development applications online

This tool has been developed primarily for NSW residents and professionals such as architects, builders, certifiers, developers and planners. It will also be of benefit to NSW councils.

The system allows the public to track development applications online – either their own or those in an area of interest, conduct searches State-wide, without worrying about local government Boundaries, access real-time information on development applications and provides access to information that supports decision making.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council applied for and received grants of \$15000.00 for the EHC program and \$10,000.00 for the provision of the Development Application Tracking Program respectively, from Planning NSW to deliver this system to Weddin shire Council. Council has commenced this process through an external provider and would envisage the systems to be available in 2015.

For Information

Noted

B J HAYES

DIRECTOR ENVIRONMENTAL SERVICES

078 **RESOLVED:** Cr Best and Cr Hughes that except where otherwise dealt with the Director Environmental Services' report be adopted.

At this point the Director Environmental Services' left the meeting and did not return.

14 August 2014

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by all Councillors and other designated persons by 30 September, 2014.

Draft forms have been separately forwarded. To date, completed returns for the 2013/2014 financial year have been received from:-

Crs Niven, Griffiths, McClelland, Parlett, Hughes and Messrs Carroll, Twohill, Gibson, Hayes and Lobb.

The returns once received are available for inspection by the public.

For Information

Noted

2. NSW Local Government Week 2013, C1.4.3

NSW Local Government Week was held from 4 August – 10 August 2014.

Local Government week affords Councils the opportunity to showcase the range of services provided, the achievements of Councils, the breadth of work undertaken and Councils plans for the future.

For Information

Noted

3. Local Government NSW Annual Conference, A3.18.3

As reported to the July 2014 Council meeting the 2014 Local Government NSW Annual Conference will be held in Coffs Harbour from 19 - 21 October 2014.

At the July 2014 Council Meeting the Mayor, Deputy Mayor and General Manager were authorised to attend.

Since the meeting it has been revealed that the costs and additional time away to attend Coffs Harbour will be quite exorbitant and after discussions with Councils executive it is now proposed that we do not attend the conference this year.

RECOMMENDATION:

Confirm Action

079 RESOLVED: Cr Brown and Cr Griffiths that the action be confirmed.

THE GENERAL MANAGER'S REPORT

4. Rail Branch Lines, T3.8.5

As previously reported the Hon Duncan Gay Minister for Roads and Ports approved the calling of open tenders for the restoration, operation and maintenance of the Demondrille to Blayney and Koorawatha to Greenethorpe rail lines with tenders closing at 2pm Friday 25 July, 2014.

Two tenders were received which is great news and these are detailed below:

- Australian Rail Partners Pty Ltd based in Tumut
- Cowra Rail Company Pty Ltd based in Miranda

The tender evaluation panel will now evaluate the tenders before a further meeting of the five Councils will be held.

For Information

Noted

5. Grenfell Doctor Situation, H1.1.11

As Councillors are aware Dr Patrick Akhiwu has been operating full time since Monday 3 February, 2014 from the Main Street Surgery and providing VMO services to the Grenfell MPS.

A meeting with Dr Patrick, Council's solicitor Mr Peter Moffitt and myself has been arranged for Monday 18 August, 2014 to finalise a couple of minor issues which will allow the lease to be signed effective from 3 February, 2014.

For Information

Noted

6. Weddin Street Surgery – Upgrade Works H1.1.10

Council's Mayor and General Manager have previously held meetings with Dr Ishmael to discuss the works required at the Weddin Street Surgery.

A meeting was previously tentatively arranged however due to the unavailability of an attendee it had to be rescheduled.

It is now planned to contact Dr Ishmael to arrange a suitable date for a further meeting.

For Information

Noted

7. Grenfell Chiropractor Services, H1.10.1

As previously reported Dr Adam Wild from Aligned Health and Wellbeing is currently being engaged to provide Chiropractor Services in Grenfell.

Dr Wild will conduct his business from the old Commonwealth Bank building initially two days per week from the first week of September 2014 with his goal to eventually provide Chiropractor Services full time in Grenfell.

THE GENERAL MANAGER'S REPORT

Dr Wild met with myself and the Director Environmental Services on Tuesday 12 August, 2014 in Grenfell to discuss various issues and confirm arrangements for the commencement of his business.

The lease has been prepared by Councils solicitor and signed by Mr Wild. We are currently awaiting the arrival of the lease so it can be signed as resolved by Council at the June 2014 Council meeting.

For Information

Noted

8. Quandialla Centenary 2014, C1.3.12

The arrangements for the Quandialla Centenary celebration to be held on the October 2014 long weekend are continuing.

Mr Robert Reeves a Centenary committee member met with myself and the Director Engineering on Tuesday 12 August, 2014 to discuss various issues and confirm arrangements from Councils perspective for the event.

This event together with the 2014 NSW Go-Kart State Titles to be held at the Bogalong race track will see a massive influx of people which will be an excellent opportunity to promote and showcase the Weddin Shire to these visitors.

Council has previously resolved to support both these events where possible which will hopefully assist in the outstanding success of both events.

For Information

Noted

9. Discharge of Mortgage –Lot 970 Makins Street, Grenfell, P2.5.4

A request has been received from Council's solicitor to sign a discharge of mortgage to allow the title deeds for the above property to be returned to AB and DG Bembrick.

The discharge was signed by the Mayor and General Manager as the deferred debtor outstanding amount has been paid in full to Council.

RECOMMENDATION:

Confirm Action

080 RESOLVED: Cr Best and Cr Griffiths that the action be confirmed.

GLENN CARROLL
GENERAL MANAGER

081 RESOLVED: Cr Niven and Cr McClelland that except where otherwise dealt with the General Manager's report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

14 August 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 July 2014:

Bank Account	
Westpac	\$293,826.60
Investments	
Westpac	<u>5,000,000.00</u>
Total Investments	<u>\$5,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2014.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of July follows:

Rates Receipts	43,897.16
Accounts Receivable	64,160.31
Government Grants	218,750.00
RMS Income	265,597.12
Agency Collections	607.20
Caravan Park Fees	4,700.00
Interest on Investments	4,275.75
CTC Income	3,837.75
Other Income	9,693.98
Total	<u>\$615,519.27</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2013/2014:

Following are the up to date maintenance figures as at 30th June 2014.

ITEM	VOTE	EXPENDITURE	NOTES
Rural Roads Maintenance	765,006	716,084	
Grenfell Town Streets Maintenance	165,568	193,666	Extra trees had to be removed from a risk point of view. Some seals are aged & required extra patching due to wet weather.
Village Maintenance - Caragabal	4,551	7,638	
Village Maintenance - Greenethorpe	7,525	5,054	
Village Maintenance - Quandialla	3,542	8,390	
Garbage/Recycling Collection	107,152	121,981	
Greenethorpe Collections	8,500	6,017	
Commercial Waste Collection	31,000	10,712	
Grenfell Waste Depot Manning/Plant Hire	125,000	132,722	
Tips Working Expenses	32,000	49,347	
Grenfell Tip Green Waste Processing	20,000	13,494	
Grenfell Cemetery Maintenance	29,000	7,551	
Grenfell Lawn Cemetery Maintenance	14,000	21,057	Most internments are now in the lawn cemetery (approx. 70%). Income is also above budget (Refer below)
Grenfell Lawn Cemetery Sites etc. Income	30,500	(40,077)	Refer expense item above
Noxious Plants	82,000	82,977	
Noxious Plants Extra	20,000	20,986	
Parks & Gardens	188,262	249,336	Light globes replaced, R&M done to building & guttering, replacement of shower fittings, tree trimming, white ant treatment all completed at Henry Lawson Oval. New park signs erected as required by Statewide as park of risk management. Pump replaced at Taylor Park.
Library Expenditure	105,172	75,893	
Baths Income	25,000	(23,918)	
Baths Expenditure	132,616	161,343	
Baths – Leakage Repairs	0	22,660	
Caravan Park Income	57,000	(66,251)	
Caravan Park Expenditure	79,449	106,271	

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2013/2014 State Roads (SH 6)	805,658	1,306,755
2013/2014 National Roads (SH 17)	1,605,638	464,614
2013/2014 Regional Roads Block Grant	556,000	501,032
2013/2014 REPAIR Program MR398	200,000	181,805
3 x 3 Program - MR 398	68,000	68,000

2013/2014 Rural Local Roads	VOTE	EXPENDITURE
LOCAL ROAD RESEALS	215,606	168,036
BALLANDENE ROAD	89,776	87,295
MARTINS LANE	59,137	55,214
PINNACLE ROAD	231,529	32,879
DRIFTWAY ROAD	160,193	208,345
OLD YOUNG ROAD	78,706	14,713
GRENFELL STREETS CONSTRUCTION	153,697	107,979
GRENFELL KERB & GUTTER	51,584	1,476
GRENFELL STREETS - FOOTPAVING	41,381	0
NOWLANS ROAD	118,025	857
RECONSTRUCT VILLAGE STREETS	26,856	0
WEDDIN/CAMP/CHURCH FOOTPAVING	192,156	0
QUANDIALLA DRAINAGE	163,637	355
GRAVEL RESHEETING	284,946	290,118
ROADSIDE VEGETATION MGMT PLAN	21,608	17,000
Total	1,888,837	967,267

2013/2014 Roads to Recovery	VOTE	EXPENDITURE
Pinnacle Road	331,885	331,885
Rural Roads Reseals	100,000	100,000
Total	431,885	431,885

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

The current round of debt recovery action is ongoing.

The Rates Clerk has implemented use of Debt Recovery Software to streamline our processes and provide more efficient follow up of outstanding debts.

Reference is made to the Outstanding Rates Report to be considered in closed council.

For Information

Noted

5. Reconciliation of Rate Levies, R1.4

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2014 and the financial year commencing 1 July 2014.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager

RECOMMENDATION: that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

082 **RESOLVED:** Cr Best and Cr McClelland that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

6. Interim Audit, A1.6

Council's external auditors Intentus Chartered Accountants have completed their first interim review of council's operations after visiting the council chambers on 7th & 8th July 2014.

The auditor's report stated that:

"Generally, our audit confirmed that the financial management procedures and systems have been controlled effectively in a manner relevant to Council's structure and resources."

The auditor also provided information on some matters to allow council the opportunity to further improve its internal control environment which can only be seen as a positive outcome. The recommendations of the auditors have been implemented with all relevant staff instructed of the modified procedures in all three matters identified. Work to improve our internal reporting and review of council's plant running costs and profitability is ongoing.

The audit report is a good result and a credit to council staff as it reflects the manner in which they perform their duties.

For Information

Noted

7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

"Knit, Natter and Nibble" sessions were held each Wednesday morning in July. An average of eight people attended each session but with the addition of wraps donated by non-attendees a total of 884 square equivalents including 32 completed wraps were sent away. As is traditional Brooke Daniels from 2CR ABC radio attended the final session. The whole programme was well-covered in the Grenfell Record and aroused considerable interest on Facebook.

THE DIRECTOR CORPORATE SERVICES' REPORT

The **Public Library Statistics** for 2012/13 were received late in the month. These allow per capita comparison of key performance indicators for public libraries across the state. Of the 102 libraries covered by the statistics Grenfell ranked 22 for library expenditure per capita, 28 for expenditure on library stock, 15 for the number of stock items per capita, 21 for acquisitions, 61 for discards of old stock, 74 for circulation per capita (at least that's an improvement on last year) and 90 for stock turnover (a measure of how often items are borrowed).

Stock exchanges with both **village deposit stations** were made during the month.

The **cost of photocopying and printing** was raised at the start of the month but there has been minimal negative reaction.

The presenter of a **writing workshop** has been invited to come to Grenfell later in the year and an invitation extended to Helen Moulder to make a return visit with her new production after the success of her one-act play last year.

Otherwise activities have been of a routine nature.

For Information

Noted

8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Distributed agendas and took minutes for the Weddin Development Committee meeting on July 1st. Sent correspondence as secretary of the WDC.

Proofread Business and Relocation Prospects, liaised with preparer regarding changes to be made and approved for printing.

Finalised Country NSW Expo arrangements including accommodation, vehicles, uniform, site layout, giveaway bags and holiday prize.

Attended ED forum in Orange on July 15th.

Nominated Weddin Shire Council for the Small Business Friendly Council Program with the Office of the NSW Small Business Commissioner.

Attended graduation of the Certificate III in Micro Business Operations. Sent media release and photo caption to Grenfell Record.

Registered an expression of interest in training funded by NSW Department of Education & Training for the business community.

Distributed funding opportunities to interested community groups.

Coordinated guest speaker from Fair Trading for the November meeting of the Weddin Development Committee.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Assisting with the update of Facebook (www.facebook.com/tourismgrenfell) and twitter (www.twitter.com/tourismgrenfell) accounts.

Distributed agendas and prepared minutes for the Henry Lawson Festival committee meeting on July 15th. Wrote 104 items of correspondence to thank sponsors, supporters and judges.

Applied for The NSW/ACT Regional Achievement & Community Awards for the 2014 Henry Lawson Festival. Applied for Arts and Cultural New Projects funding for Architects of Air- a walk through light show at the 2015 Henry Lawson Festival.

Prepared the agenda for the Weddin Shire Council Tourism Committee meeting, distributed agendas and minutes to the Tourism Committee members. Sourced strategic planning assistance and prepared report for Tourism Committee. Actioned items from tourism minutes - Ben Halls Cave sign, Commonwealth Bank sign.

Distributed agendas and prepared minutes for the B&B Networking Group on July 8th. Assisted the Art Gallery coordinator.

Commenced Gold Fest marketing in "The Senior". Program to include two re-enactments, gold panning, artefact display, live music and demonstrations of hand spinning and lace making.

Planned Melbourne Cup visit on September 10th. Cup will visit all schools in Grenfell, Ben Hall's Cave for picnic lunch with the village schools, drive length of Main Street in a horse drawn carriage and dinner at the Railway Hotel with guest speaker race caller Bryan Martin.

Took Community Hub bookings, distributed and collected paperwork from clients. Assisted clients to redesign the space in the Community Hub Building.

Researched and recorded 4 radio interviews, wrote 6 Facebook and twitter posts and updated the community TV screen 5 times.

Devised itinerary for Wood family decedents visit. Devised day trip itinerary for non-riding members of the Weddin Mountain Muster.

Printed, distributed and collected Central NSW Tourism visitor surveys.

For Information

Noted

10. Arts and Events Officer, C2.6.43

Arts & Events Officer position has been advertised with applications for the position closing on 4.00pm Friday 22 August 2014.

Further information regarding this position will be provided in due course.

For Information

Noted

11. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 49 residential customers and 4 business customers.

Sold computers and accessories to 42 residential customers and 8 business customers.

Delivered 9 individual lessons and 4 Seniors Computer Club group lessons.

Delivered access to Centrelink and Medicare services for 5 residents.

For Information

Noted

12. Procurement Road mapping Workshop, P1.6.1

On 30 July 2014 eight (8) members of council staff and Meredith Macpherson of Centroc attended a procurement road mapping workshop at the council chambers held by Chris Newman of ArcBlue.

The objectives of participating in the procurement road mapping program are as follows:

- Make sustainable savings & create efficiencies
- Stimulate local and regional economic and social development
- Improve probity and reduce risk
- Build staff and organisational capability in procurement

A further workshop is to be held on Monday 18 August with key procurement and senior management staff. This next workshop will provide us with actions to be taken over the next 6, 12 and 24 months to improve our procurement capability.

Participation in the procurement road mapping program is a positive step towards council improving our capabilities and will support the special rate variation application.

For Information

Noted

13. Country NSW Expo, C2.8.13

On August 2nd and 3rd four representatives from Grenfell (Geoff McClelland, Graham Eppelstun, Michael Yates and Auburn Carr) attended the Country Living Expo at the Southee Complex at Olympic Park in Sydney.

There were eight stands from organisations including the Nationals, NRMA, Office of State Revenue, Trade and Investment, Small Business Bus, Rural Doctor Network, The Epoch Times, CWA and Department of Primary Industry. In addition there were 15 towns/ regional areas represented.

THE DIRECTOR CORPORATE SERVICES' REPORT

Weddin was one of five with a single stand (Bega, Narrandera, Deniliquin and Urana), most towns either had a double or triple stand (Inverell, Armidale, Orange/ Cabonne, Parkes, Temora, Bellingen/ Nambucca, Gloucester) or were on a combined stand with their region (Hunter, Liverpool Plains, Country Change- Riverina). Towns exhibiting at the expo that were geographically closest to Grenfell were Parkes and Temora.

Suburbs attendees were from West Pennant Hills, Liverpool, Willoughby, Chatswood, Camden, Blaxland, North Richmond, Bundeena, Castle Hill, Eastwood, Surry Hills, Dee Why, Central Coast, Windsor, Hebersham, Sandy Point, Milperra, Chifley and Vineyard. These suburbs are generally west of Sydney.

Occupations of attendees were nurses, aged care, school teachers, truck drivers, retail, IT, social worker, hydroponics farmer, national parks officer, gym instructor, bushland officer and engineers.

There were fewer exhibitors and attendees at the expo than in previous years however the quality of the attendees was very high. There were a high proportion of families with children in school/ university or about to enter school. There were also a high proportion of couples about to retire who were looking for their final home.

The block size most popular with attendees was between two and five acres as retirees lose their pension if they own a block over five acres. Even families didn't want the responsibility of a large block. Residents in Sydney are aware of bushfire risk and don't want to live close to national parks/ scrub, or have large blocks to mow or slash. Two acre blocks on the edge of town were very popular. We had no blocks of this size to offer.

Many attendees have a time frame during which they plan to move, in most cases 2-3 years; they are waiting until their older children finish university or high school. In many cases people were not looking for a specific dream house, they were looking for a town they want to live in. They will leave finding a specific house until their time frame was drawing to an end.

A comment we received several times is people will visit the town to gain a 'feel' for it. People felt the appearance of the town reflected closely on the attitude of the community. Things that visitors admitted noticing were garden beds, mowed lawns, shop windows and shop fronts.

There has already been one person come to Grenfell to inspect a property as a result of the attending the expo.

182 information bags were distributed over the two days- 98 on Saturday and 84 on Sunday. We gave out 96 flyers on Gold Fest to people who wanted to visit the town for a weekend.

The new relocation prospectus was very popular with visitors and was useful to demonstrate the sense of community in the town.

Grenfell has 22 direct leads supply contact details. These will be pursued during August with phone calls or individual emails, depending on the contact details provided.

Grenfell was marketed on its lifestyle and central location. We did not market the town as being cheap or mention that council offers free incentives. This was a deliberate strategy to attract the 'right' type of people who would make a positive contribution and who are a good fit with the existing community.

THE DIRECTOR CORPORATE SERVICES' REPORT

There were many positive experiences at the expo that made attending worthwhile. Even if no one ends up moving to Grenfell directly as a result of the expo, we promoting the town and many people learnt where Grenfell was on a map.

A holiday in Grenfell was offered as a prize at the expo. The prize was accommodation at Grenfell Hall, a farm tour to Ochre Arch, Grenfell Museum, Grenfell Art Gallery and Patina Gallery and a meal at the Railway Hotel. 352 people entered the free holiday draw and the winner of our prize was Faye Buchanan, Bruce Buchanan's wife.

The Official Expo Report will be available on August 19th.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

083 **RESOLVED:** Cr Best and Cr Griffiths that except where otherwise dealt with the Director Corporate Services' report be adopted.

14 August 2014

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (10 August 2014)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6	-	general maintenance
	-	replaced culvert, gravelled and sealed road
	-	shoulder repairs
	-	cleared tabledrains
SH17	-	general maintenance
MR398	-	general maintenance
MR236	-	general maintenance
	-	replaced brass naming plaque stolen at Nags Head Bridge on a new concrete plinth
MR237	-	general maintenance
MR239	-	general maintenance
	-	removed fallen tree

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching & guide posting has continued on a majority of Council roads during the month

- finish clearing and removing excess unsuitable material from Nowlans Road
- started next 2 kms of widening on Pinnacle Road

1.3 Rural Maintenance

Routine maintenance such as slashing, patching & guide posting has continued on a majority of Council roads during the month

- general maintenance
- maintenance graded Major West Road, Kangaroo Road, Stanfords Lane, Watts Lane, Wilsons Lane, Dykes Lane, Greenethorpe-Wirega Road, Sunnyside Lane, Adams Lane, Freebains Lane, Griffiths Lane, Wheatleys Road and Bald Hills Road.

THE DIRECTOR ENGINEERING'S REPORT

- replaced pipe culverts at Nowlans Road and Kangaroo Lane.
- Repaired shoulder on Holy Camp Road at Racecourse entrance

1.4 Urban Maintenance/Construction

- general maintenance
- replaced deteriorated signs
- replaced light lenses at Henry Lawson Statue under warranty
- repaired a broken water pipe at the Railway Station
- starting the construction of Forbes Street Caravan Parking trial
- mapped the Grenfell Town area trees for State Cover Risk Assessment
- tree lifting in various locations
- sprayed Grenfell Town area back lanes

For Information

Noted

2. Other Works

- removed furniture from Doctor's house

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance

2.2 Cemeteries

The following graves have been prepared from: 6 July 2014 to 10 August 2014

Grenfell Lawn	–	1
Grenfell	–	2
Bimbi	–	Nil
Caragabal	–	Nil

The following maintenance has been carried out in the last month:

- topped up graves
- remove excavated soil
- sprayed cemetery

2.3 Sewer Mains

Fourteen (14) sewer chokes have been attended to during the last month. None of these were in the relined sections of the sewer mains.

2.4 Private Works

- sealed a back entrance for a ratepayer
- slashed a block for a ratepayer
- graded an access road for a ratepayer
- cleared a sewer choke for a ratepayer

THE DIRECTOR ENGINEERING'S REPORT

2.5 Village Maintenance

- added soft fall to Quandialla and Caragabal Playgrounds

2.6 Other

Nil

2.7 Vandalism

Urban – repair dog pound \$300.00

Rural – repaired stolen brass plaque at Nags Head Bridge,
including a new concrete plinth \$800.00

Total Cost: \$1,100.00

Progressive Cost Urban: \$300.00

Progressive Cost Rural: \$800.00

(from 1/7/2014 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening Pinnacle Road
- continue widening Nowlans Road and Bimbi – Caragabal Road (subject to weather)

3.2 Urban

- general maintenance
- Cemetery beam construction
- Kerb and Gutter construction

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
BFO 4412	Bushfire Truck	Front end and brake overhaul.
PI 4101	Volvo Loader	Repair oil leak and replace air compressor.
PI 4096	Multi Pac Roller	Electrical issues repaired. Replace injector pump solenoid and turbo pipe return line.

THE DIRECTOR ENGINEERING'S REPORT

Plant No	Plant Item	Maintenance
PI 4102	Cat 120M Grader	Fit Trimble system, reshim bushes and rebush circle drive in preparation for checking hydraulic valves by Westrac.
BFO 6085	Bushfire Truck (Bumbaldry)	Registration check, rebuild water pump.
PI 3244	Toyota Dyna	Replace handbrake shoes, electrical repairs, replace belts.
	Various Bushfire Trucks	Preseason checks.
PI 5105	Pump and Trailer	Replace wheel bearings, repair trailer, replace motor mounts, lights and wiring.
PI 3950 and PI 3951	Iveco Trucks	Remove Council radios etc prior to trade – in
PI 4107	Isuzu Jetmaster Patch Truck	Major Service
	Emulsion Tank	Fit new volume sensor

It is proposed to replace two Toyota Dynas as per the Plant Replacement Programme.

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Preliminary planning for the 2014 reseals works and heavy patching is continuing.

Replacement of a large culvert on SH6E is being planned.

For Information

Noted

6. Noxious Weed Report – July, C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – Bridal creeper, Prickly Pear, Scotch Thistle, Wild Radish, African Boxthorn
- Areas sprayed – Yuline, Brundah, Bungalong, Grenfell town area, Bolungerai, Wheoga, Barbingal, Pullabooka, Caragabal, Berrigan, Tirrana and Marsden
- Bio control-transfer Bridal Creeper rust
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.
- 45 property inspections and 2 re-inspections
- Weeds Action Plan – 2013/2014 reporting completed

For Information

Noted

7. Weddin Senior Management Team and Service Agreement Committee Meeting, E1.3.22

The Mayor and Director Engineering attended the Weddin Senior Management Team and Service Agreement Committee meeting on Friday 25 July 2014. The following matters were discussed:

- Quarterly Performance Review
- Financial report
- Incident Summary – Brigade reporting
- Most AGMs completed
- Tip fires an issue for the 4 Councils
- Claim for \$30,000 to be put in before Christmas 2014
- Quandialla tip to be sprayed shortly.

RFS will supply official minutes in due course.

For Information

Noted

8. NSW Rural Fire Service Local Government Forum, E1.3.1

Cr N Hughes and the Director Engineering attended the 2014 Rural Fire Service Local Government Forum in Temora on Friday 1 August, 2014.

Commissioner Shane Fitzsimmons highlighted the following topics:

- Hazard reduction – some Councils do not spend their annual allocation
- 2014/2015 funding and priorities – emphasis on tanker stations and Fire Control Centre construction. (\$17m carried over from 2013/2014)
- Section 44 Funding – Councils have only 90 days to submit claim.
- Pre-season briefing
- Increased public use of technology
- 10/50 vegetation clearing legislation – clear all trees within 10m of a home and clearing vegetation (shrubs) within 50m of a house without approval.

There was an opportunity to view a new Cat 6 Tanker at Temora.

For Information

084 **RESOLVED:** Cr Hughes and Cr Parlett that a letter be forwarded to the NSW Rural Fire Service Commissioner requesting the processing of payments by the RFS be completed in a more timely fashion.

THE DIRECTOR ENGINEERING'S REPORT

9. Iris Gardens, C1.3.11

Director Engineering report item 12 October 2013 Council Meeting and Director Engineering report item 11 November 2013 Council Meeting refers.

Council advertised for nominations from interested residents to maintain the Iris Gardens on a voluntary basis and received one verbal offer on the basis that Council deliver and pick up a hose, shovel etc to the Gardens and to remove the piles of weeds.

Council did also receive a list of voluntary workers from Mrs Stien in late 2012 but this list may not now be current.

Council has not allocated a budget for maintenance works at the Iris Gardens in 2014/2015.

In light of the fact that volunteer numbers are small, Council should determine if it wishes to maintain the Iris Gardens to a proper standard, and promote the Iris Gardens as a tourist attraction during the flowering season, or whether it wishes not to maintain the Iris Garden, but revert the area to a mown area.

The estimated cost to maintain the Iris Garden to a proper state is \$16,000 per annum. Mowing of the area can be funded from the existing Parks and Gardens vote.

If Council elects to maintain the gardens, it needs to determine where these funds can be sourced.

RECOMMENDATION:

For Council's Consideration

085 RESOLVED: Cr Parlett and Cr Hughes that:

- i) Council thank Mr and Mrs Stien for the work they have done and advise them they are welcome to take any Iris's they would like.
- ii) Council request Mr and Mrs Stien to select Iris' for Council to consider relocating the Iris gardens to the triangle garden at O'Brien Street and also suggest other locations the Iris' may be used.
- iii) That the Iris garden area be reverted to a mown area.
- iv) The Director Engineering report back to the September Council meeting.

10. 2014/2015 Regional Roads REPAIR Program, R2.51.18

Council submitted a proposal to carry out widening on the Gooloogong Road (MR 237) for approximately 3 km under the above program, totalling \$352,000, with Council's share from the Block Grant being \$176,000.

The proposal was assessed at 21 points by the RMS Technical sub-committee. The cut off points for 2014/2015 was 24 points.

THE DIRECTOR ENGINEERING'S REPORT

Unfortunately, Council's project was not successful in attracting funding, mainly due to lack of roughness, number of heavy vehicles, community access (already sealed) and cost benefit ratio.

There were another 18 projects from other shires not funded in the 21-23 points bracket.

It is to be noted that as Council's proposal was not funded in 2014/2015, three points will be added to the project in 2015/2016, and in future years, until it is funded.

For Information

Noted

11. NSW Country Bridge Solutions, R2.11.8

Letter B3 refers.

The Hon Duncan Gay MLC has advised that, under the NSW Government Country Bridge Solutions program, it is proposed to replace ageing timber bridges on Regional and Local Roads with cost-effective bridge replacements.

The Director Engineering will attend a Technical Bridge Design Workshop in Wagga Wagga on Wednesday 20 August 2014 to provide input into technical solutions for bridge replacement.

This program ties in with the NSW Government Fixing Country Roads and The Australian Governments Bridges Renewal Programme.

For Information

Noted

12. Weddin Mountain Muster, C1.4.13

The Weddin Mountain Muster will again be held from Sunday 21 September through to Friday 26 September 2014.

The matter was referred to the Weddin Local Traffic Committee for comment and conditions.

RECOMMENDATION: that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 21 to 26 September, 2014 subject to the Weddin Local Traffic Committee comments and conditions.

The Mayor Cr Liebich declared a conflict of interest as President of the Show Society and left the room.

The Deputy Mayor Cr Niven took the chair.

086 RESOLVED: Cr Hughes and Cr Halls that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 21 to 26 September, 2014 subject to the Weddin Local Traffic Committee comments and conditions.

The Mayor Cr Liebich returned to the room and resumed the chair.

13. Weddin Development Committee Christmas Street Carnival, C2.6.33

Letter B5 refers.

The Weddin Development Committee Christmas Street Carnival is planned for 11 December 2014 and will require Council approval to close Main Street from Teston Street to the roundabout in Forbes Street.

The matter will be referred to the Weddin Local Traffic Committee for comment and conditions.

RECOMMENDATION: that Council approve the closure of Main Street between Teston Street and the Forbes Street roundabout from 6.00pm to 9.00pm on 11 December 2014.

087 **RESOLVED:** Cr Brown and Cr Niven that Council approve the closure of Main Street between Teston Street and the Forbes Street roundabout from 6.00pm to 9.00pm on 11 December 2014.

14. Forbes Street - Caravan Parking, R2.4.15

Council has commenced the caravan parking works in Forbes Street between Camp Street and Melyra Street. The proposed works have been advertised for public information.

It is proposed to have the caravan parking operable in two to three weeks time.

For Information

Noted

15. Crown Roads in Grenfell, R2.1.4

Discussions have been held with NSW Trade and Investment (Department of Lands) about converting constructed Town Streets and adjoining roads which are currently under control of the Crown into Council's ownership.

Council has now been advised that the Department of Lands will transfer the ownership of these roads to Council at no cost to Council. The transfer will involve advertising and gazettal.

The length of time for the process will depend on the number of roads to be transferred.

The transfer of roads will not be an increase asset burden as they are currently on Council's asset register.

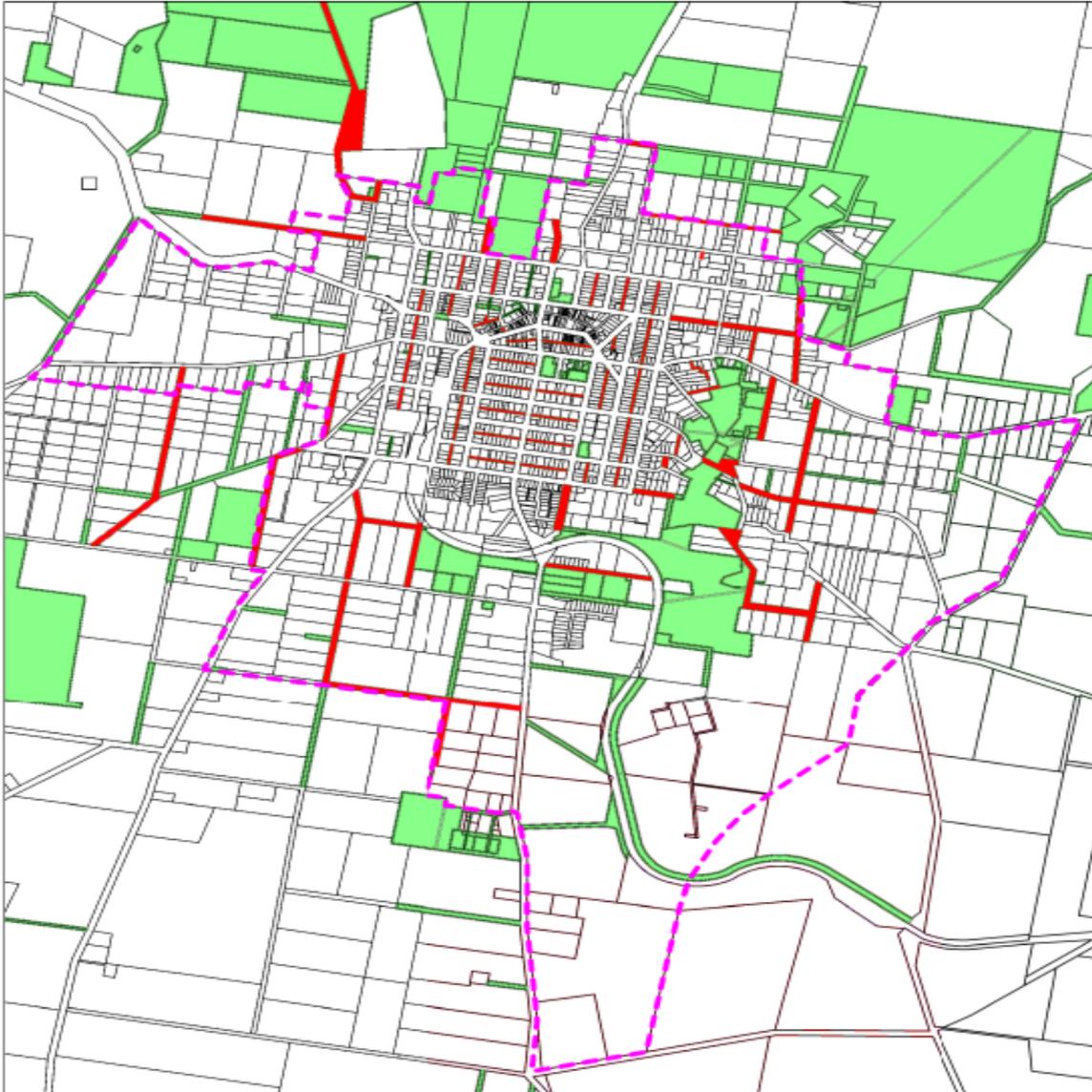
A plan of the proposed Crown roads to be transferred is appended to this business paper and in the Council Chambers.

The transfer of these constructed roads will formalise the ownership of the roads.

There are a number of shire roads which are constructed Crown Roads and which will have to go through the same process in due course.

RECOMMENDATION: That Council request the NSW Trade and Investment (Department of Lands) to transfer the ownership of the Crown Roads nominated in appendix A to Council at no cost to Council.

Appendix A



- 088 **RESOLVED:** Cr Hughes and Cr Halls that Council request the NSW Trade and Investment (Department of Lands) to transfer the ownership of the Crown Roads nominated in appendix A to Council at no cost to Council.

THE DIRECTOR ENGINEERING'S REPORT

16. Flagpole at Memorial Park, C1.6.26

Letter C15 July Council Meeting refers.

The estimated cost to supply and erect a 7.5m tapered aluminium flagpole which will fly a 2yd flag in Memorial Park is \$1,300 Inc GST.

The location will be determined in due course in conjunction with the Grenfell RSL.

RECOMMENDATION:

For Council's Consideration

- 089** **RESOLVED:** Cr Best and Cr Parlett that Council purchase and erect the flagpole. Further, that the height and positioning of the flagpole be referred to the Grenfell RSL Sub-Branch for their consideration and advice.

W TWOHILL
DIRECTOR ENGINEERING

- 090** **RESOLVED:** Cr Brown and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

DELEGATES REPORT FROM CENTROC HEALTH WORKFORCE MEETING HELD IN PARKES ON 22 JULY 2014

This proved to be a very worthwhile meeting attended by most councils within the region and some outside. It highlighted the necessity for councils to be involved with health even though it is not really our “duty”. Weddin Shire has been in forefront and now most Councils realise the need for such a venture.

Representatives from Health Services:

- Jamie Newman - CEO Aboriginal Medical service
- Dr Jenny Beange - Western Medicare Local
- Mr Nik Todorovski - Western Medicare Local
- Mr Scott McLaughlin - Western NSW Local Health District
- Ms Annie Dwyer - Western NSW Local Health District
- MS Melanie Lewis - NSW Rural Doctors Network
- Miss Rose Ellis - NSW Rural Doctors Service
- Dr Heather Robinson - Charles Sturt University
- Ms Alison Morgan - Dept of Premier Cabinet
- Mr Dave Karlson - Rural Doctors Network
- Dr Roslyn Bullock - Canowindra GP

There was a very interesting presentation given by Forbes Council “How Forbes took a proactive approach to long term health workforce issues”. This presentation was done by the General Manager, Mr Brian Steffen. His final words were when he first came to Forbes as the new General Manager he couldn’t work out why Council was involved in health matters, but has come to realise it is a very necessary commitment. I am hoping that Council will take up the offer from Forbes Council to come over and show the presentation to us.

Following the invitation from Medicare Local the visiting student Doctors to Grenfell were impressed by the friendliness and hospitality of locals. Hopefully they may keep us in mind in the future.

CLR N HUGHES
DELEGATE

091 RESOLVED: Cr Hughes and Cr Parlett that the Centroc Health Workforce Meeting report be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 5 AUGUST 2014 COMMENCING
AT 4.30 PM (E1.1.5)**

1. **PRESENT:** Bill Twohill (LEMO Chair - Weddin Shire Council), Michael Madgwick (NSW Police LEOCON), Warren Goodall (REMO), Ray Cawthorne (State Emergency Service), Angus Neilson (NSW Rural Fire Service), Craig Johnson (Fire & Rescue NSW) Jeremy Hood (Observer - Fire & Rescue NSW), Maurice Simpson (Observer - State Emergency Service), Andrew Noble (NSW Ambulance) and Brendan Hayes (Director Environmental Services – Public Health).

The Committee formally welcomed Craig Johnson as Fire and Rescue NSW Captain who replaced Keith White.

2. **APOLOGIES:** Bill Atchison and David Sheehan.

Resolved: R Cawthorne and A Neilson that the apologies be accepted

3. **MINUTES:**

Resolved: M Madgwick and C Johnson that the minutes of meeting held on 6 May 2014 be adopted as read.

4. **MATTERS ARISING**

- 4.1 **Local Displan – Now EMPLAN**

Rollout template in October this year more user friendly and a living document.

Noted

- 4.2 **Draft Recovery Document**

To be included in EMPLAN.

Noted

- 4.3 **Bimbi**

Levels forwarded to State Emergency Service for comment.

Noted

- 4.4 **Training – Exercise for EOC**

Will be a field exercise and held at 1600hrs on Thursday 23 October, 2014 in Grenfell.

Noted

5. **GENERAL BUSINESS**

Nil

6. **CORRESPONDENCE**

Nil

7. **MEMBERS REPORT**

- 7.1 **Police – Nil**

- 7.2 **Ambulance – Nil**

7.3 RFS – Nil

7.4 SES – Nil

7.5 Fire and Rescue NSW - New Captain – Craig Johnson replaces Keith White.

7.6 REMO – training programme tabled.

7.7 Brendan Hayes – Nil from Public Health.

8. NEXT MEETING: To be held Tuesday 7 October 2014 commencing at 4.30 pm

9. CLOSURE: There being no further business to discuss the meeting closed at 5.01 pm.

**W TWOHILL
(LEMO)**

092 RESOLVED: Cr Hughes and Cr Best that a letter be written to the outgoing Fire and Rescue Captain Mr Keith White thanking him for his service to the Grenfell Fire Brigade.

093 RESOLVED: Cr Halls and Cr Griffiths that the Minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE
MEETING HELD IN THE COMMITTEE ROOM AT 10.00 AM ON TUESDAY, 5 AUGUST
2014 (C2.6.3)**

1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Jackie Barry (RMS) and Maurice Simpson (Local Member's Representative)

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: J Barry and M Madgwick that the minutes of the meeting held 5 March 2014 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**

Signs to be changed to fluoro.

Noted

4.2 **SH6 – Rygate Square**

RMS to investigate improvements to the intersection. Two “No Stopping” repeater signs be erected on either side of Caltex entrances (existing “No Stopping” zone).

Noted

4.3 **Berrys Lane, Murrays Lane, Bimbi Road and Quondong Road**

Speed zones assessments completed by RMS

Noted

4.4 **Quondong Road – New Bus Stop**

Bus Proprietor to provide location in due course for Council to assess.

Noted

4.5 **Hospital Car Parking**

“Hospital Outpatient Carparking” zone is operating well.

Noted

4.6 **Quandialla 2014 Centenary**

Traffic Control Plan provided to Committee.

Noted

4.7 **Forbes Street – Trial**

Committee considered the final engineering drawings and offered no objection to the proposal. It was noted the proposal to change the give way signs in Melyra Street would not occur at this stage but will be assessed as part of the trial.

Noted

4.8 **MSM Milling – Mill to Mill**

Send a letter to MSM Milling requesting more details.

Noted

4.9 **Grenfell Kart Club**

Traffic Control Plan for October Meeting to be emailed to committee members.

Noted

5. CORRESPONDENCE

5.1 le Tour de Greenethorpe – 21 September 2014

Traffic Control Plan required. Road closures to be implemented by authorised persons.

Noted

5.2 Kristie Hodges – Bumbaldry Bus Interchange

Requesting a slip lane on the northern side of the road for turning school buses.

Slip lane to be investigated by RMS.

Noted

5.3 Weddin Mountain Muster – 22 September 2014 – 26 September 2014

The committee offers no objection to the muster as in previous years.

Noted

5.4 Kath Sullivan and Craig Day

i) SH6 Greenethorpe – Bumbaldry Road Intersection Need for Improvement

To be investigated by RMS

ii) Bridge over Brundah Creek (Hunts Creek) Requires Safety Improvements

Signage to be updated.

Noted

5.5 RMS – Weddin Speed Zone Reviews

Reviews to be completed by September 2014

Noted

5.6 Rebecca Squires

Requesting approval of a coffee trailer to sell food and drink on road shoulder outside Grenfell Caravan Park on SH6.

SH6 and Main Street – Weddin Local Traffic Committee not in support due to traffic safety concerns, safety for seating etc.

Noted

5.7 2014 Grenfell Goldfest - 27 September 2014

To be conducted in Main Street between Teston Street and the Forbes Street roundabout on Saturday 27 September 2014 and requesting closure of this section of Main Street.

The committee offered no objection to the Goldfest 2014 road closures as in previous years.

Noted

5.8 Best Automotive Services – Proposed Bus Depot in Camp Street rear of 9 Main Street

Refer to RMS as it is a change of use.

Noted

6. GENERAL BUSINESS:

Nil

7. NEXT MEETING: Date to be advised

CLOSURE: There being no further business to discuss the meeting closed at 11.13 am

094 RESOLVED: Cr Niven and Cr Brown that the Minutes of the Local Traffic Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE INAUGURAL MEETING OF THE GRENFELL ART GALLERY COMMITTEE MEETING HELD THURSDAY 7 AUGUST, 2014 AT THE COUNCIL CHAMBERS COMMENCING AT 8.35 AM (C2.6.35)

1. **PRESENT:** Mary Moffitt, Lisa Schaefer, Cr Parlett, Cr Brown and Glenn Carroll,

2. **APOLOGIES:** Hugh Moffitt

Resolved: M Moffitt and Clr Parlett that the apology be accepted.

Clr Griffiths entered the meeting at this point 8.36 am.

3. **ELECTION OF CHAIRPERSON:**

Resolved: Clr Brown and M Moffitt that Glenn Carroll be elected Chairperson.

4. **ART GALLERY CHARTER**

Noted

5. **ART GALLERY CO-ORDINATOR'S REPORT**

Resolved: Clr Brown and Clr Parlett that a letter be forwarded to Kerry L'Estrange thanking her for her support and assistance at the Art Gallery.

Resolved: L Schaefer and Clr Griffiths that Art Gallery Co-ordinators report be adopted as presented.

6. **GENERAL BUSINESS**

6.1 New Gallery title: Grenfell Regional Gallery

The following three options to be considered by conducting a survey amongst volunteers and community members:-

- Grenfell Regional Gallery (GRG)
- Grenfell District Art Gallery (GDAG)
- Other suggestions

Survey form detailing options to be placed on the website and at the Art Gallery.

6.2 New Branding/Logo

To be further considered once title determined.

6.3 Facebook page for the Gallery

To be further considered together with website upgrade.

6.4 Policy for Taking Photographs in the Gallery

Draft policy tabled.

Resolved: Clr Brown and M Moffitt that the policy as tabled be adopted.

6.5 Bathurst Regional Gallery Holtermann Collection and Steven Cavanagh REWARD Exhibit

- To be exhibited at the Grenfell Goldfest.

6.6 Letter to Hawkesbury Regional Gallery (City - Country Alliance)

Noted

6.7 Art Gallery Volunteers Thank You Morning Tea – 22 May 2014

Noted

6.8 Gallery Volunteers Meeting to Discuss Future Operational Aspects of Art Gallery

Noted

6.9 Recruitment of additional volunteers

- To be advertised in due course.

7. NEXT MEETING: Thursday, 2 October 2014 at 8.30 am at the Council Chambers.

6. MEETING CLOSED: There being no further business to discuss the meeting closed at 9.51 am.

6.4 Policy for Taking Photographs in the Gallery

Draft policy tabled.

095 RESOLVED: Cr Parlett and Cr Griffiths that the word Coordinator (number six, dot point two), in the Draft Policy for taking photographs in the Grenfell Art Gallery, be altered to Committee.

096 RESOLVED: Cr Parlett and Cr McClelland that the minutes from the inaugural meeting of the Grenfell Art Gallery Committee be adopted as amended.

MINUTES OF THE WEDDIN SHIRE COUNCIL TOURISM COMMITTEE MEETING HELD ON THURSDAY 7th AUGUST 2014 AT 3.30 PM AT THE COUNCIL CHAMBERS

1. **PRESENT:** Clr N. Hughes, Clr G. McClelland, Clr J. Parlett, Clr C. Brown, P. Diprose, M. Aspin, L. Gibson, A. Carr.

2. **APOLOGY:** Clr M. Liebich, J. Hetherington

Resolved: Clr C Brown/ Clr G McClelland that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** 5th June 2014

Clr C Brown: The word deferred is changed to referred, Nowlands is changed to Nowlans and the word frosting be removed.

Resolved: Clr C Brown/ Clr N Hughes that the minutes of the 5th June 2014 meeting be adopted subject to the identified edits.

4. **MATTERS ARISING:**

Report on VIC model- Report tabled outlining a low cost option for an accredited VIC. The Business Enterprise Centre has offered to assist a working group to create a strategic plan.

Resolved: Clr C Brown/ M Aspin that council accepts the Business Enterprise Centre's offer to assist a working group to form a strategic plan to be completed by February 2015 to facilitate a transition to an accredited level 2 VIC by July 1st 2015.

Resolved: Clr C Brown/ M Aspin that funding of a temporary accredited VIC be considered at the 2015/2016 estimates meeting.

Prioritising Projects Workshop- A workshop will be held on 14th August 2014 at 3.30 pm in Council's meeting room.

Amend list of projects- Gold Trails, Railway Station Development and 'Grenfell Record' Updates to be temporarily removed from the list of projects. To return in February 2015.

5. **TOURISM COMMITTEE CHARTER & CODE OF MEETING PRACTICE:**

Noted

6. **CORRESPONDENCE:**

In: Nil

Out: Art Gallery volunteers- invite to meeting on June 27th
Steve O'Byrne- continuing as VIC

Noted

7. **PROJECTS:**

- Visitor Information Centre- working group meetings to be scheduled with the BEC.
- Gold Fest- advertising commenced, program includes re-enactments, gold panning, lace making, spinning and live music. A concurrent art exhibition will be held.
- Website – a tender document is being prepared that will call for new website quotes.
- Tourism "Mapping" exercise –Dot Lampkin involved in recording the history of Main Street.
- Social Media – facebook and twitter updated regularly.
- Central NSW Tourism- regional survey being conducted. Current Wedding promotion.

8. PRIORITISING PROJECTS:

- Priorities Attached- carried over to meeting on August 14th 2014.

9. UPCOMING EVENTS:

- Carriage Driving August 16th and 17th
- Grenfell Show August 29th & 30
- Kitchen Table Pop Up Market August 31st
- Go Kart Race September 6 & 7
- Woodbridge Cup September 7th
- Melbourne Cup Visit September 10th
- Caragabal Sheep Races September 13th
- Grenfell Jockey Club Races September 20th
- Tour De Greenethorpe 21st September
- Weddin Mountain Muster September 22nd- 26th
- Bird Watching Survey September 26-28th
- Grenfell Gold Fest September 27th
- Go Kart State Championships October 2-5th
- Quandialla Centenary Reunion, 4-6 October
- Dodge Car Club National Meet- 13th October
- Carriage Driving 18&19th October
- Go Kart Race December 6 & 7
- ANZAC Centenary 2015
- Grenfell's Sesquicentenary 2016

Resolved: M Aspin/ Clr J Parlett that a summary of events is prepared, showing major and minor events each month.

10. REPORTS:

P Diprose- Wood family gathering. Three day visit by 19 people. Phil planned itinerary for the trip including accommodation, visits, meals etc. The assistance was appreciated by the visitors.

11. BUSINESS WITH NOTICE:

P. Diprose- Len Wallace statue. Jan Wallace will donate the 'Tyranny of War', or possibly another statue, to commemorate Len Wallace. Tentative location for statue is near Men's Shed.

Resolved: P Diprose/ Clr C Brown that a feasibility study is undertaken and an engineer consulted over the possible installation of a statue to recognise Len Wallace.

Resolved: Clr C Brown/ Clr J Parlett that a letter is written to Jan Wallace thanking her for her generous offer and advising that Council will conduct a feasibility study after which they will provide further advice on the project.

P Best – Main Street parking- deferred to next meeting.

G McClelland- Ben Hall Festival- To possibly take place in the Weddin Mountains National Park in May, awaiting response from National Parks.

G McClelland-Signage on empty shops- Investigate empty shops and the possible removal of their out of date signage. This may be legally enforceable but will start with a gentle approach. Investigate changing window displays in empty shop windows so Main Street looks cared for.

Resolved: Clr G McClelland/ Clr N Hughes that council identify empty shops in Main Street and write to the owners encouraging them to remove their old signage.

P Diprose- Hawkesbury-Weddin Alliance tourism opportunities- the tourism value of the alliance was discussed with mixed response.

12. **QUESTIONS WITH NOTICE:**
Nil

13. **NEXT MEETING:** Thursday 2nd October 2014 3.30 pm at the Council Chambers

14. **CLOSURE:** 4.50 pm

4. **MATTERS ARISING:**

097 **RESOLVED:** Cr Brown and Cr Parlett that the reference to temporary in relation to the VIC be deleted.

11. **BUSINESS WITH NOTICE:**

098 **RESOLVED:** Cr Brown and Cr Parlett that both of the resolutions in reference to a Len Wallace statue be deleted.

099 **RESOLVED:** Cr Brown and Cr McClelland that the Minutes of the Tourism Committee Meeting be adopted as amended including the recommendations therein, except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 7 AUGUST 2014 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clr N Hughes, Clr J Parlett, Clr C Brown, Mr I Pitt, Mrs P Livingstone
Mrs S Jackson-Stepowski (HA) & Brendan Hayes (DES)(Chair)
Observer: Mrs I Holmes

2. **APOLOGIES:** Mr J Hetherington

Resolved: Clr Hughes & Clr Pitt that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Thursday, 5 June 2014

Resolved: Clr Hughes and Clr Parlett that the minutes of 5 June 2014 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mr Hayes advised that the letter has not yet been forwarded.

4.2 DCP – Heritage Status

Mr Hayes advised that a draft Development Control Plan (DCP) Workshop will be held before the August meeting for the Councillors.

Noted

4.3 O'Brien's Hill & Environs Brief

Mr Hayes advised that the Heritage Advisor's comments have been forwarded to the consultant.

Noted

4.4 Display – Date their Shop Building

Mrs Jackson-Stepowski advised that she has not yet completed the Dates of Buildings. Dates will be presented to the next meeting.

Noted

4.5 2014/2015 Heritage Advisement

Mr Hayes advised that grants together with an article were advised in the Grenfell Record.

Noted

5. **CORRESPONDENCE:**

5.1 Heritage Referral Memo – June Visit

Noted

6. **BUSINESS WITH NOTICE**

6.1 Heritage Festival (Conflict & Compassion) – April 2015

After some discussion it was decided to support the Heritage Festival.

Resolved: Clr Brown & Mrs Livingstone that a letter be forwarded to the Art Gallery locking in dates for the Heritage Festival NSW to support the theme "Conflict & Compassion".

A letter also to be forwarded to the Grenfell Museum, Grenfell Hospital, RSL, Red Cross, Dramatic Society and local schools.

6.2 2014/15 Local Heritage Grants

Resolved: Cllr Hughes & Mr Pitt that the grant table as submitted by Mr Hayes be approved.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Discussed with Mr Hayes local heritage grants
- Inspection on a few grant applicants – Uniting Church, Old Bakery (Burrangong St), Grenfell Pre-School & LDC (Colours schemes etc)

8. QUESTIONS WITH NOTICE:

9. NEXT MEETING: Thursday 2 October 2014 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 6.00pm.

100 RESOLVED: Cr Hughes and Cr Brown that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**WEDDIN HERITAGE ASSISTANCE PROGRAM
APPLICATIONS 2014 - 2015**

	APPLICANT	PROPERTY ADDRESS			PROPOSAL	COSTS		
	Name	St No.	Street/Road or Property Name	Town	Description	Est. Total Cost – exc gst	Grant Request	Grant Subject to
1	Mr George Walker – Heritage Item No. 37	29	East Street	Grenfell	Repair & paint handrail, beam, posts on front verandah & front walls on house	\$2,500.00	\$1,250.00	Approved
2	Ms Diane Donohue	18	Dagmar Street	Grenfell	Reconstruction & restoration of original detail of building. Veranda decorative brackets	\$3,066.00	\$1,533 .00	Concentration of Entry, Agreement for style of fretwork.
3	Grenfell Preschool & LDC	35	Forbes Street	Grenfell	Painting of the Preschool	\$8,800.00	\$4,400.00	Subject to agreed colour scheme
4	Uniting Church – Heritage Item No. 96 & in Conservation Area		Camp Street	Grenfell	Fix visible leaks and repair/clean tiles	\$4,000.00	\$2,000	Approved
5	Ms Lynda Brenner – Heritage Item 76	64	Camp Street	Grenfell	Restoration of Verandah & Painting	Waiting for a quote	50%	Subject to quote
6	TF Armstrong PL – Urban Conservation Area	47	Main Street	Grenfell	Repair & paint the exterior of original building, both storeys.	\$3,050.00	\$1,525.00	Subject to agreed colour scheme
7								
8								
9								
					TOTALS	\$21,416.00	\$10,708.00 plus 1 quote to be provided	

Criteria: As per Heritage Office Template

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 18 AUGUST 2014 COMMENCING AT 3.33 PM (C2.6.13)

1. **PRESENT:** Clrs Niven, Griffiths and Liebich (observer)
K Frost (Noxious Weeds Officer), H Matthews (NSW Farmers Assoc), K Starr (Weddin Landcare) and A Milne.

2 **APOLOGY:** Clr Halls and W Twohill

Resolved: Clr Niven and H Matthews that the apologies be accepted.

3. **MINUTES:** 12 May 2014

Resolved: Clr Griffiths and K Starr that the Minutes of 12 May be adopted.

4. **MATTERS ARISING:**

4.1 Noxious Weeds Trailer

The Noxious Weeds Trailer was used at the Henry Lawson Festival. It was not well attended by public but will still proceed with trailer for the Grenfell Show. Director Engineering to discuss with K Starr regarding the pickup and drop off and manning of the trailer.

Resolved: H Matthews and K Starr to arrange a roster for the manning of the trailer on Saturday, 30 August 2014.

4.2 Addition Funds from Council

The Committee would like to see the additional funds from Council of \$20,000 for the hiring of an extra noxious weeds person to assist during the noxious weeds growth period to extend longer than three months. (Note: the employment contract is subject to Local Government (State) Award 2014 conditions and pay rates).

Resolved: K Starr and H Matthews that Council investigate the possibility of a traineeship for Noxious Weeds extra person. (Director Engineering Note: this will be considered in the 2015/16 estimates).

4.3 Landcare Grants

The Committee to consider grants available from Landcare and the Local Land Services. Information to be prepared early in order to submit grant applications on time.

4.5 TSR Ranger

The Local Land Services have recently employed a new TSR Ranger.

4.6 Review Inspections Policy

The Committee to prepare an Inspection and Remote Working Policy following the recent shooting in Moree.

5. **CORRESPONDENCE:**

Nil

6. NOXIOUS WEEDS OFFICERS REPORT:

June 2014 Reports

July 2014 Report

Noted

7. NOXIOUS WEEDS BUDGET

2013/2014 Vote - \$82,000

Expenditure to 30 June 2014 - \$82,977

2013/2014 Noxious Plants Extra Vote - \$20,000

Expenditure to 30 June 2014 - \$20,986

2014/2015 Vote - \$82,000

Expenditure to 31 July 2014 - \$5,384

2014/2015 Noxious Plants Extra Vote - \$20,000

Expenditure to 31 July 2014 - Nil

Noted

8. BUSINESS WITH NOTICE

Nil

9. QUESTIONS WITH NOTICE

Nil

NEXT MEETING: Monday, 15 September 2014 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 4.20 pm.

101 **RESOLVED:** Cr Griffiths and Cr Best that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved

THE MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY 18 AUGUST, 2014 COMMENCING AT 4.30 PM (C2.6.8).

1. **PRESENT:** Clrs Liebich (Chair), Best, Parlett and Brown.
Messrs Carroll, Hayes, Gibson and Milne (observers).

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:** 21 July 2014

Resolved: Clr Parlett and Clr Best that the minutes of 21 July 2014 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

Clr McClelland entered the meeting at this point 4.32 pm.

5.1 **Brendan and Krystle Hewen, E3.5.4 (C6):**

Noted

6. **REPORTS:**

6.1 **General Manager:**

Reports on Grenfell Doctor Situation, Weddin Street Surgery – Upgrade Works and Grenfell Chiropractor Services.

Noted

6.2 **Corporate Services Department:**

Report on Town Costings.

Noted

6.3 **Director Engineering:**

Reports on Works Report, Other Works, Future Works, Iris Gardens, Forbes Street – Caravan Parking, Crown Roads in Grenfell and Flagpole at Memorial Park.

Noted

6.4 **Director Environmental Services’:**

Reports on Sewerage Treatment Works, Caravan Park, Electronic Housing Code and Electronic Development Application Tracking and Town DA’s

Noted

7. **BUSINESS WITH NOTICE**

Nil

8. **QUESTIONS WITH NOTICE**

Nil

9. **NEXT MEETING:** Monday, 15 September 2014 at 4.30 pm.

10. **CLOSURE:** There being no further business to discuss the meeting closed at 5.05 pm.

102 **RESOLVED:** Cr Brown and Cr Parlett that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 18 AUGUST 2014 COMMENCING AT 5.06 PM (C2.6.11)

1. **Present:** Clrs Liebich (Chair), Parlett, Hughes, Griffiths. Best, McClelland and Brown (observer).
Messrs G Carroll, B Hayes and L Gibson (observers)

2. **Apology:** Nil

3. **Minutes:**

Resolved: Clr Hughes and Clr Griffiths that the minutes of the 21 July 2014 be adopted.

4. **Matters Arising:**
Nil

5. **General Business:**

5.1 Medical Centre – Burrangong Street

- Awaiting details to be announced in regards to the Federal Governments grant funding programme.
- Preliminary works can commence upon grant funding being exhausted.
- Tenders to be then called.
- Director Environmental Services tabled draft plans of the Medical Centre building. Bricks to be reconsidered.
- Meeting with adjoining owner went very well.
- Arrangements for other building requirements in progress.
- Construction of footpath to be considered.
- Future operations – information is being obtained in regards to the operation of Medical Centres in surrounding towns.
- Medical centre training aspect – information is currently being obtained from Forbes Shire Council. Forbes Shire to be invited to Grenfell to conduct a presentation regarding their health arrangements.

Noted

5.2 Grenfell Pool Upgrade

- Facility Design Group forwarded alternative plans which were not accepted by the committee.
- Plan to call tenders September 2014.
- Construction to commence mid March 2015

Noted

5.3 Bogolong Dam Purchase

- Contract for sale and transfer signed. Awaiting settlement date.
- Operational aspects such as inspections, maintenance and signage to be considered upon purchase.
- Meeting to be arranged with representatives from RMS to discuss risk management, safety issues and requirements for various activities.
- Council to then consider future use of the dam.

Noted

6. **Next Meeting:** Monday, 15 September 2014 at 5.00 pm.

7. **Closed:** There being no further business to discuss the meeting closed at 5.53 pm.

103 **RESOLVED:** Cr Parlett and Cr Hughes that the Minutes of the Property and Development Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 19 AUGUST 2014 COMMENCING AT 8.15 AM (C2.6.10)

Present: Messrs G Carroll, W Twohill, B Hayes and L Gibson

Apology: Nil

Minutes: of meeting 22 July 2014

Resolved: L Gibson and W Twohill that the Minutes of 22 July 2014 be adopted.

General Business:

1A Administration

- (i) Policy reviews – remaining policies to be reviewed.
- (ii) 2014/2015 Operational Plan – in progress. Capital projects now being instigated.
- (iii) 2013/2014 Annual Financial Statements – to be forwarded to Division of Local Government by 7 November 2014. Director Corporate Services pursuing.
- (iv) 2013/2014 Annual Report – to be forwarded to Division of Local Government by 30 November 2014. General Manager pursuing.

1B Human Resources

- (i) Vacancies
 - Patch Truck Driver/Operator – interviews held. To be re-advertised.
 - Arts and Events Officer – currently being advertised.
 - Noxious Weeds Temporary Casual Labourer – to be advertised.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – meeting held with the General Manager and Dr Akhiwu to discuss the lease. Council's Solicitor met with Dr Akhiwu on Monday 18 August. Upon Dr Akhiwu signing the lease the Mayor and General Manager to then also sign the lease effective from 3 February 2014.
- (ii) Grenfell Medical Centre – final plans completed and received. Awaiting possible grant funding programme to be announced prior to a grant funding application being submitted. Tenders to be then called and preliminary works can commence.
- (iii) Chiropractor – lease signed by Dr Wild and Council. To commence practice early September 2014.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified and considered at a workshop on Friday 13 June 2014. Director Environmental Services has arranged a bus tour of various sites at 1.00 pm on Thursday 21 August 2014. Further report to be then resubmitted to Council.
- (ii) Development Control Plan (DCP) – Town Planner currently providing assistance to develop DCP. Draft in final stages of completion. Workshop arranged for 3.30 pm on Thursday, 21 August 2014. Director Environmental Services pursuing.
- (iii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (v) EP & A Act Review – Minister has agreed to various amendments to the white paper which will be debated in Parliament again in 2014.

- (vi) Emu Creek Storm Management Plan – draft study finalised. Currently on public exhibition seeking comments before being resubmitted to the next Floodplain Meeting for endorsement prior to being submitted to Council for formal adoption. Director Engineering liaising with Council’s solicitor and consultant in regards to obtaining written agreements to gain access to private land along Emu Creek. .

6. Sewerage

- (i) Smoke Testing –properties re-inspected by Contractor. Repairs currently being undertaken. Director Environmental Services pursuing.
- (ii) Community Energy Efficiency Program (CEEP) Round 2 – Centroc obtained a \$2m grant to assist Councils to undertake sewer relining and smoke testing. Available to councils on a \$ for \$ basis. A contractor has been engaged. Works to be completed in September. Director Engineering pursuing.

7. Recreation and Culture

- (i) Art Gallery – current exhibition in progress until the 23 August 2014.
- (ii) Cinema – next film to be held Thursday 28 August 2014.
- (iii) O’Briens Hill Upgrade Draft Plans – public exhibition period closed. Comments received from Council’s Heritage Advisor. Plans sent back to consultant to address. To be submitted to a future Heritage meeting being being resubmitted to Council for formal adoption.
- (iv) Henry Lawson Oval Master Plan – responses received from other users. Plan can now be developed.
- (v) Bogolong Dam Purchase – contract for sale and transfer executed. Awaiting settlement date.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering’s report.
- (ii) Other Programs – **Noted**
- (iii) Rail Branch Lines – two tenders received. To be now evaluated by the tender evaluation panel.
- (iv) Caravan Parking Forbes Street – trial currently being instigated. To be then reconsidered after 1 July 2015.
- (v) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land Sales – two (2) Contracts for Sale and transfers signed. Awaiting settlement dates.

11. General Purpose Revenues

- (i) Special Rate Variation – planning to re-submit application for a Special Rate Variation (SRV) for the 2015/2016 financial year. Community consultation plan to be reassessed and further developed.
- (ii) Interest Rate Subsidy – application submitted under the Local Government Infrastructure Renewal Scheme. Outcome should be known in the near future.

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.
- (ii) Centroc – next meeting to be held at Parliament House in Canberra on 26 August 2014.

13. Other Matters

- (i) Community Building Partnership Programme 2014 – application submitted. Awaiting outcome.

14. Job List: review

Noted

Next Meeting: To be Advised.

Closure: There being no further business to discuss the meeting closed at 9.37 am.

104 RESOLVED: Cr Griffiths and Cr Best that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- April 2012
1. Grenfell Cemetery Maintenance: further meeting to be held in May (DE).
In Progress
 2. The Hon Angus Taylor MP: arrange meeting to discuss various health grant funding opportunities at the appropriate time (GM).
In Progress
- July 2014
3. Grenfell Art Gallery Committee: arrange inaugural meeting of Committee (GM).
Carried Out

2. DEFERRED ACTIVITIES:

- September 2011
1. Lawson Oval: Cricket Association proposal to be referred to other users (DE).
In Progress
- April 2012
2. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).
In Progress
- October 2013
3. Caravan Parking Signs: defer until Forbes Street proposal determined (DE).
In Progress
- November 2013
4. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).
In Progress
- February 2014
5. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).
In Progress
 6. Quandialla Drainage: resubmit plans to Council upon receipt of comments from the Quandialla Progress Association (DE).
In Progress
 7. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).
In Progress
 8. Plastic Shopping Bags: investigate feasibility of having Weddin Shire a plastic bag free shire (DES).
Carried Out

- | | |
|------------|--|
| April 2014 | <p>9. <u>O'Briens Hill - Tourism Interpretation and Asset Management Plan</u>: place on public exhibition for comment. Resubmit to Council for formal adoption (DES).</p> <p style="text-align: right;">In Progress</p> |
| May 2014 | <p>10. <u>Country NSW Expo</u>: participate in Expo to be held 2 – 3 August, 2014 (DCS).</p> <p style="text-align: right;">Carried Out</p> |
| June 2014 | <p>11. <u>LEP 2011 – Identification of Large Lot Residential Land</u>: arrange bus tour (DES).</p> <p style="text-align: right;">Carried Out</p> <p>12. <u>Special Rate Variation Application</u>: reapply at appropriate time (DCS/GM).</p> <p style="text-align: right;">In Progress</p> |
| July 2014 | <p>13. <u>Sam Myers – Civic Reception</u>: to be held in October 2014 (GM).</p> <p style="text-align: right;">In Progress</p> <p>14. <u>Henry Lawson Statue</u>: advertise and seek comments in regard to security camera (DE).</p> <p style="text-align: right;">In Progress</p> <p>15. <u>Pigeon Control – Main Street</u>: investigate further options. Funding to be considered in the 2015/2016 estimates process (DES).</p> <p style="text-align: right;">In Progress</p> <p>16. <u>Development Control Plan</u>: arrange workshop (DES).</p> <p style="text-align: right;">Carried Out</p> <p>17. <u>Draft Stream Management Plan – Emu Creek</u>: place on public exhibition for comment and resubmit to the next Floodplain Committee meeting for endorsement before being submitted to Council for formal adoption.</p> <p style="text-align: right;">In Progress</p> <p>18. <u>Grenfell RSL</u>: obtain quote for purchase and erection of flagpole. Submit report to Council (DE).</p> <p style="text-align: right;">Carried Out</p> |

TENDERS

1. **Tender T6/2014 Supply of two (2) 3 axle Tipping Dogs, T1.6.45**

Tenders closed at 12 noon on Tuesday 5 August, 2014 for the supply of two (2) 3 axle Tipping Dogs.

Six (6) conforming tenders and one late (non-conforming) tender were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

105 **RESOLVED:** Cr Niven and Cr McClelland that due to commercial in confidence reasons, the tender prices report will be referred to closed council.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

106 **RESOLVED:** Cr Brown and Cr Hughes that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

MAYORAL MINUTE

1. **General Manager – Review of Performance Agreement, P4.10015**
Reason for confidentiality – staff matter (Section 10A(2)(a))

DIRECTOR CORPORATE SERVICES' REPORT

1. **Outstanding Rates, A1.7**
Reason for confidentiality: personal hardship of ratepayer (Section 10A(2)(b))

DIRECTOR ENGINEERING REPORT

1. **Tender T6/2014 Supply of two (2) 3 axle Tipping Dogs, T1.6.45**
Reason for confidentiality – commercial information (Section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

MAYORAL MINUTE

1. General Manager – Review of Performance Agreement, P4.10015

Reason for confidentiality – staff matter (Section 10A(2)(a))

RESOLVED: that the Mayoral minute be adopted and a wage increase of 2.6% be granted effective from the 6 July, 2014.

DIRECTOR CORPORATE SERVICES' REPORT

1. Outstanding Rates, A1.7

Reason for confidentiality: personal hardship of ratepayer (Section 10A(2)(b))

RESOLVED: that \$1,682.93 be waived providing the outstanding amount is paid in full.

DIRECTOR ENGINEERING REPORT

1. Tender T6/2014 Supply of two (2) 3 axle Tipping Dogs, T1.6.45

Reason for confidentiality – commercial information (Section 10A(2)(d))

RESOLVED: that:

- a) Council accept the tender from Nixons Wagga for the supply of two (2) Nixons Engineering 3 axle Tipping Dog Trailers at a total cost of \$158,994.00 Inc GST.
- b) The purchase be funded from the future capital projects account in Council's internal reserves.

CLOSURE: There being no further business the meeting closed at 7.26 pm.

Taken as read and confirmed as a true record this day 18 September 2014.

..... General Manager.....Mayor