



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 21 FEBRUARY 2013 COMMENCING AT 5.00PM

14 February 2013

Dear

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 21 FEBRUARY 2013**, commencing at **5.00* PM** and your attendance is requested.

Yours faithfully

***Note: 4.00pm – address by CENTROC**

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 December 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Ctee Mtg, 15/01/13
- Rural Works Ctee Mtg, 29/01/13
- Tourism Ctee Mtg, 07/02/13
- Heritage Ctee Mtg, 07/02/13
- Art Gallery Ctee Mtg, 07/02/13
- Noxious Weeds Ctee Mtg, 07/02/13
- Bushfire Local Matters Ctee Mtg, 07/02/13
- Town Works Ctee Mtg, 18/02/13
- Manex Ctee Mtg, 20/02/13
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Clr M J Liebich in the Chair, Crs J C Niven, G B Halls, G McClelland, N W Hughes, A C Griffiths, P H Best, C Brown and J E Parlett. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and General Manager's Secretary (L Baker).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

287 **RESOLVED:** Cr Halls and Cr Parlett that the Minutes of the Ordinary Meeting, held on 20 December 2012 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Nil

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 21 FEBRUARY 2013

CORRESPONDENCE

1. Division of Local Government, A3.9.3: Advising councils of the new Model Code of Conduct framework and implementation arrangements.

The new Model Code of Conduct for Local Councils in NSW, Procedures for the Administration of the Model Code and Summary of the Model code are now available on the Division of Local Government (the Division) website at www.dlg.nsw.gov.au.

The code and procedures are supported by new provisions in the Local Government Act 1993 to more effectively deal with serious or repeated breaches of the Code through expanded and strengthened penalties. Key changes to the code are summarised at Appendix A

The proposed commencement dated for the new model code framework is 1 March 2013.

Transitional arrangements will apply.

Councils should make the following administrative arrangements in preparation for commencement of the Code:

- Adopt the new Model Code and Procedures by 1 March 2013
- Appoint members of staff other than the General Manager to act as a complaints coordinator and alternate complaints coordinator before 1 March 2013
- Ensure panels of conduct reviewers, appointed using the selection process prescribed under the new procedures, are in place by 30 September 2013. Councils without existing panels should establish a panel by 1 March 2013

Note: Copy of Appendix A forwarded to Councillors.

See report by General Manager.

Noted

2. Local Government Shires Association, A3.19.4 Concerning Constitutional Recognition of Local Government – contribution of funds.

Copy forwarded to Councillors

Note: Council resolved at its February 2012 meeting:

“that the levy be included in Council’s budget for the next three years”

Accordingly funds for this levy are included in the 2012/2013 budget.

RECOMMENDATION: that payment be deferred pending further advice.

288 RESOLVED: Cr Hughes and Cr Brown that payment be deferred pending further advice.

3. Australian Local Government Association, A3.19.4 Forwarding an update on the progress of constitutional recognition.

Copy forwarded to Councillors

Noted

4. Department of Premier and Cabinet, C2.10.7: Regarding Integrated Planning and Reporting. The Council's suite of planning documents was reviewed as part of a peer review program facilitated by the Division.

I would like to acknowledge the Council's significant effort in transitioning to the framework. The Council's effort is reflected in the planning process undertaken and in the plans themselves.

Attached is a summary of the findings from the Division's review. I trust that Council will find this feedback useful, and will use this information to inform future reviews of these planning documents.

Note: copy of summary forwarded to Councillors

Noted

5. Roads and Maritime Services, R2.54.4: Concerning the Roads and Maritime Services Council Contract for works on roads and bridges on State Roads and forwarding your Contractor Performance Report for the four monthly period ending 1 December 2012.

Note: Council was rated as "Superior" in one category (cooperative relationship) and "Good" in the other eleven, as well as being classed as "suitable for further work". This is the first time a "Superior" rating has been achieved and reflects very well on the Engineering Department.

Noted

6. Warrumbungle Shire Council, C2.9.1 Concerning the Warrumbungle Shire Mayor's Bushfire Appeal.

The Wambelong fire that started on 12 January in the Warrumbungle National Park has destroyed many homes and 43,000 hectares of land. The extent of the fire and the destruction in terms of loss of property, stock and destruction of wildlife is unprecedented in the area.

Warrumbungle Shire Council has set up a Warrumbungle Shire Mayor's Bushfire Appeal and will be taking donations from members of the public who wish to assist residents who have suffered, and in many cases lost everything as a result of the fire.

All funds received will be allocated to locally based registered charities who will provide direct assistance to victims of the two bushfires on behalf of Warrumbungle Shire Council.

Council will ensure that all funds donated to charities will be used to assist victims and no monies will be used by selected charities to cover administration or other management costs.

RECOMMENDATION:

For Council's consideration

289 **RESOLVED:** Cr Halls and Cr Griffiths that the letter be noted.

7. NSW Rural Doctors Network, H1.1.6 Concerning the 2013 Bush Bursary/Country Women's Association Scholarship Scheme.

I am writing to invite your council to consider participating in the scheme in 2013. The Bush Bursaries and CWA scholarship are offered annually to selected medical students in NSW and the ACT, and are financially supported by the rural councils of country NSW, the Country Women's Association and the NSW Rural Doctors Network (RDN).

If your Council wishes to participate in the Scheme, RDN will invoice you for \$3,300 (\$3,000 plus GST) which will be provided to the medical student who, in return, will agree to spend two weeks of rural placement in your council area in the University holidays during the year or over the Christmas break.

Your financial contribution and support is significant in providing a positive experience of rural health, which is a known contributor to choosing a rural career.

Note: Council has not participated in recent years.

RECOMMENDATION:

For Council's consideration

290 **RESOLVED:** Cr McClelland and Cr Halls that the letter be noted.

8. Phillip Diprose, R2.10.58 Advising that since we purchased our property in 2003 I've been periodically endeavouring to locate one or more of the living descendants of William George Good as part of my research into the history of our farm and the local area. WG Good and three of his brothers came to this area in 1898-9 and had adjoining properties as follows:

Cleveland, Rutland, Wilga, Warburton

Goodes Lane was named after the brothers Good and currently runs:

- Along the north of what was known then as Cleveland
- Along the north of what was then known as Wilga
- Along the south of what was then known as Rutland

In all of the research I've done so far none of the brother's surnames were ever spelt with the inclusion of the letter 'e'.

I ask that in light of the above Council consider renaming Goodes Lane to Goods Lane. This will then properly reflect the families that the Lane was named after and avoid future confusion.

RECOMMENDATION: that Council agree to the correction subject to no contrary submissions being received.

291 **RESOLVED:** Cr Halls and Cr Parlett that Council agree to the correction subject to no contrary submissions being received.

9. ALGA, A3.8.3 Inviting you to participate in the 2013 National General Assembly of Local Government (NGA) which will be held at the National Convention Centre in Canberra between 16-19 June.

The NGA typically attracts more than 700 mayors, councillors and senior officers from councils across Australia.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2013 NGA under this year's theme 'Foundations for the Future – Twenty 13'

Noted

10. Dennis Hughes, C1.4.1: First of all thanking you and the Council for the great night presented to us and the other retiring Councillors last Tuesday. Julie and I were overwhelmed at the proceedings that took place. My clock and Certificate will be hung in a prominent place in our home.

Secondly I have attached a letter concerning the position of the Statue of Henry Lawson just floating a few old ideas.

Copy of letter forwarded to Councillors.

292 **RESOLVED:** Cr Niven and Cr Brown that the letter be noted.

11. ALGA, A3.8.3 Advising that the Prime Minister has set 14 September as the date for the 2013 federal election. In doing so, the Prime Minister also set 14 September 2013 as the date for a possible referendum to recognise local government in the Constitution. While the Government has yet to commit to holding a referendum in 2013 we now have a firm date which councils and local government associations can factor into their planning should the referendum go ahead.

The Parliamentary Joint Select Committee on Constitutional Recognition of Local Government has already issued a preliminary report in which the majority of members, recommended that a referendum on the financial recognition of local government be held at the same time as the 2013 federal election.

Minister Crean issued a press release on 24 January welcoming the Committee's preliminary report but indicating that the Government would wait for the Committee's final report, expected to be delivered at the end of March 2013.

ALGA's position on a 2013 referendum remains unchanged; ALGA is committed to supporting a referendum on the financial recognitions of local government at a time which maximises the chances of success.

ALGA has expressed its strong concerns that time is running out for the actions necessary to meet the preconditions and for local government to be able to run a successful campaign.

ALGA is working closed with state and territory local government associations on constitutional recognition.

Noted

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 FEBRUARY 2013

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

293 **RESOLVED:** Cr Halls and Cr Griffiths that the late correspondence be received and dealt with because of the urgency of the matters.

12. Secretary, WBC Alliance, C2.9.1: Advising that the Chairman (Clr Gosper from Cabonne) and the board of the WBC Alliance would be pleased to meet with delegates from Weddin Shire Council should Weddin wish to better understand the WBC.

RECOMMENDATION:

For Council's consideration

294 **RESOLVED:** Cr Hughes and Cr Best that the Mayor and General Manager be granted delegated authority to meet with the WBC Alliance.

13. LGSA, A3.8.2: Advising the new One Association to represent Local Government in NSW will come into being on 1st March 2013.

The formal name of the new Association is the Local Government and Shires Association of New South Wales. However the Association will operate for all practical purposes under its registered business name.....Local Government NSW.

The first Annual Conference of Local Government NSW will be held in the Sydney Town Hall from 1st to 3rd October 2013. Elections for the President, other Office Bearers and Board Members, will be held at the Conference.

From 1st March 2013 until the elections in October, an interim ten member Board will be responsible for the affairs of the new association.

Noted

14. CENTROC C2.7.15: Requesting a letter of support for the Review of NSW Aeromedical (Rotary Wing)

RECOMMENDATION: that a letter of support be provided.

295 **RESOLVED:** Cr Hughes and Cr Brown that a letter of support be provided.

296 **RESOLVED:** Cr McClelland and Cr Best that the Correspondence be noted except where otherwise resolved.



NOTICE OF MOTION

1. Bogolong Dam

I hereby give notice of the following motion for Council's next meeting:

"that Council accept the offer from Central Tablelands Water to purchase Bogolong Dam".

Signed: _____ Cr John Niven

Supporting Comments

- i) So the community may use the area for recreation.

Comments by General Manager

- (i) Council has not been informed of any offer from Central Tablelands Water
- (ii) Council resolved at its November 2011 meeting:

Resolution 203: that:-

- i) *Council request Central Tablelands Water to defer any action on the expressions of interest pending negotiations with this council,*
- ii) *the Executive be delegated to negotiate with Central Tablelands Water for the acquisition of the property,*
- iii) *a letter of support be provided to the proposed Bogolong Aquatic Club, in the event that Council decides not to proceed to acquire.*

- (iii) Council resolved at its December 2012 meeting:

Resolution 263: that Council:-

- (a) *accept the fee proposal from the Department for a Bogolong Desktop Overview at a max cost of \$23,817 incl. GST.*
- (b) *fund the work from the Rural Roads vote.*

- (iv) The desktop study by the Department of Finance and Services has been commissioned. It is hoped the report will be available by the March Meeting.

MOTION: Cr Niven and Cr Griffiths that Council accept the offer from Central Tablelands Water to purchase Bogolong Dam.

AMENDMENT: Cr McClelland and Cr Best that Council meet with Central Tablelands Water to negotiate to purchase the Bogolong Dam for \$1.

The amendment was put to the meeting and was **CARRIED**, and so became the **MOTION**.

297 RESOLVED: that Council meet with Central Tablelands Water to negotiate to purchase the Bogolong Dam for \$1.

2. Clayneys Road Causeway and Adelargo Road Causeway at Wandoo

I hereby give notice of the following motion for Council's next meeting:

“that the upgrading with box culverts of the two causeways on Clayneys Road and Adelargo Road at Wandoo be listed for consideration in next year's estimates”.

Signed: Cr Alan Griffiths

Supporting Comments

- i) The existing causeways are breaking up, the patch truck has filled holes but the holes keep sinking and cracking. The pipes on the Adelargo causeway are way too small for the amount of water going through creating a dam effect. Clayneys Road is worse, as it actually pushes the water down the Adelargo Road causing thousands of dollars damage which have to be repaired. The shire is looking at a 1 in 100 year flood on Emu Creek, but after nearly every heavy rain event families get flooded in.

298 **RESOLVED:** Cr Griffiths and Cr Parlett that the upgrading with box culverts of the two causeways on Clayneys Road and Adelargo Road at Wandoo be listed for consideration in next year's estimates”.

14 February 2013

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Retirement of General Manager, P4.10041/3

As councillors are aware, General Manager Trevor Lobb has submitted his resignation as from 5 July 2013. This is two months before his current contract terminates, but Mr Lobb believes it will be preferable for his replacement to commence as early as possible into the 2013/2014 financial year.

Mr Lobb was appointed as General Manager in 1995 and will have been in the role for 18 years. Prior to this term he was Shire Engineer/Planner for over 9 years.

Arrangements for recruiting his replacement are being separately reported.

For Information

299 **RESOLVED:** Cr McClelland and Cr Niven that the resignation be accepted.

CR M J LIEBICH
MAYOR

14 February 2013

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Model Code of Conduct, C2.4.1

Correspondence Item 1 refers.

The key changes are listed in the appendix attached to that correspondence.

The following actions are now required:

- (i) **General Manager** - appoint members of staff other than the General Manager to act as a complaints coordinator and alternate complaints coordinator before 1 March 2013.
- (ii) **Council** - adopt the new Model Code and Procedures by 1 March 2013
- (iii) **Council** - ensure panels of conduct reviewers, appointed using the selection process prescribed under the new procedures, are in place by 30 September 2013.
Councils without existing panels should establish a panel by 1 March 2013.

In relation to (i), I have made the following appointments:

- Complaints Coordinator – Glenn Carroll
- Alternate – Bill Twohill

In relation to (ii), a new draft Code of Conduct incorporating the Division's Model Code has been separately forwarded. The draft Code includes the Division's "Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (March 2013)" as an appendix.

In relation to (iii), Council has in place an existing panel (or pool) of conduct reviewers which can operate up until 30 September 2013 or until a new panel is appointed (whichever comes first). However this panel may be appointed on a shared or regional basis and it may be preferable to do this in conjunction with other councils.

RECOMMENDATION:

It is recommended that:

- (a) Council adopt the draft Code of Conduct including the Division's Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (as from 1 March 2013),
- (b) appointment of the panel of conduct reviewers be deferred pending liaison with other councils.

300 RESOLVED: Cr Griffiths and Cr Best that:

- (a) Council adopt the draft Code of Conduct including the Division's Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (as from 1 March 2013),
- (b) appointment of the panel of conduct reviewers be deferred pending liaison with other councils.

2. Rail Branch Lines, T3.8.5

Previous reports refer.

The group of councils has received a draft MOU from Transport for NSW. The draft was discussed at a joint meeting at Forbes on 17 January and changes are being sought. A meeting with the Minister is also being requested to try to expedite the process and remove some of the bureaucratic delays.

Discussions have continued with interested rail operators, some of whom may be considering an unsolicited proposal for the line. This form of approach has the potential to avoid some of the red tape and shorten the process.

Preparations for an application under the next RDA round continue.

For Information

Noted

3. Meeting at Forbes on Local Land Services, A3.6.65

On 17 January the Mayor and General Manager attended a meeting at Forbes called by the Mayor of Forbes to discuss the State Government's proposal to amalgamate the services of the Department of Primary Industry, the Catchment Management Authorities and the Livestock Health and Pest Authorities into a single service (the Local Land Service).

The meeting was attended by many councils including Forbes, Parkes, Cabonne, Orange, Cowra, Young, Harden, Weddin, Lachlan, Bland, Carrathoul and Temora.

Many representatives expressed concern about the level of service of the new organisation and the probably disadvantage to local landowners. However most discussion took place about the proposed boundaries for the new districts.

At the conclusion of the meeting a motion was passed to:

- support in principle that district boundaries should follow catchment boundaries (inland areas)
- hold a further meeting at Grenfell on 12 February immediately following the Local Land Services workshop.
- issue an abbreviated media release.

For Information

Noted

4. Local Land Services Workshop – Grenfell, A3.6.65

The Grenfell workshop on 12 February was attended by approximately 125 people including many landowners, representatives of several councils and Crs Liebich, Niven, Hughes, Halls, Brown and Griffiths, the General Manager, the Director Engineering and the Noxious Weeds Officer.

THE GENERAL MANAGER'S REPORT

The workshop was addressed by the Minister and local Member for Burrinjuck Katrina Hodgkinson and the chair of the Local Land Services Reference Panel, Dr John Keniry. A summary of the information conveyed is as follows:

- the budget will be cut by \$30 million equating to 300 jobs,
- the panel is seeking cuts at the top to maintain funding on the ground,
- there is a need to integrate rural services,
- Local Land Services will commence 1 January 2014
- there are currently 11 districts
- each district will have an elected board
- half of the board members (4) will be appointed by the Minister
- there will be a “council of chairs” as the peak body
- each board may establish Local Community Advisory Groups
- boundary maps are still drafts
- the Lachlan area is a hotspot for boundaries
- an alternative map was tabled at the Yass Workshop which is gaining community support.
- there is the potential for local government to collect the rates.

A copy of the Yass Workshop map is being sought and will be displayed on the notice board if possible.

The main issues affecting Weddin appear to be the boundaries and the future of the local Lachlan Catchment Management Authority office.

RECOMMENDATION:

It is recommended that Council consider any further submissions on the Local Land Services proposals.

301 **RESOLVED:** Cr Parlett and Cr Hughes that Council forward a further submission in regards to the Local Land Services proposals.

5. Replacement of DES, P1.4.146/147

Previous reports refer.

The position was again readvertised closing 12 December 2012, with a further four applications being received.

A letter of offer was forwarded to one of the applicants previously interviewed, however the offer was declined.

The position was then readvertised again, closing 30 January 2013, with six applications being received.

Three applicants were selected for interview on 8 February 2013. A further report may be submitted to the meeting.

For Information

Noted

THE GENERAL MANAGER'S REPORT

6. IPR Workshop, A3.4.11/A3.4.12

A workshop was held at the Community Hub on 31 January 2013 to initiate the review of the Community Strategic Plan (CSP) and the Delivery Plan (DP). The process for developing the Operational Plan was also discussed. The workshop was facilitated by Council's consultant Phil Diprose. A summary of the main points discussed is as follows:

Community Strategic Plan 2013/2023

- The CSP for 2012/2023 is required to be reviewed and a CSP for 2013/2023 prepared and endorsed.
- The previous Overarching Objective was confirmed
- The previous Vision Statement was adopted with the addition of "and business"
- The previous list of Values was adopted
- The six Strategic Objectives were reviewed with modifications, additions and deletions to the Strengths, Opportunities and Threats, the Strategies and the Measures.

Delivery Plan 2013/2017

- A new DP for 2013/2017 is required to be prepared and adopted
- The list of Big Ideas was reviewed and amended

RECOMMENDATION: It is recommended that:-

- (i) Council confirm that the community consultation and feedback for the 2012/2023 CSP is still considered relevant for the 2013/2023 CSP,
- (ii) a new draft CSP and draft DP be prepared as discussed at the IPR workshop.

302 **RESOLVED:** Cr Halls and Cr Brown that:-

- (i) Council confirm that the community consultation and feedback for the 2012/2023 CSP is still considered relevant for the 2013/2023 CSP,
- (ii) a new draft CSP and draft DP be prepared as discussed at the IPR workshop.

7. Delivery Plan, 2013/2017, A3.4.13

Report item 6 refers.

The list of Big Ideas was reviewed with the following items being rated "A", for inclusion within the four year Delivery Plan.

1. Provision of Quality Medical Facilities and Services

	Idea
a)	Establish a Medical / Wellness Centre that has: <ul style="list-style-type: none">• Doctors• Nurse practitioners• Extra health care services e.g. dentist, mental health
b)	Provide additional aged care facilities and services
d)	Support our local TAFE in developing and delivering health industry vocation courses

2. Beautification of Grenfell and the villages

a)	Main Street upgrade – heritage, seating, streetscape
b)	Upgrade and maintain on an equitable basis public facilities in Grenfell and the villages – public parks and spaces, public dams, picnic spots, footpaths, street lighting, derelict houses in Quandialla
d)	Upgrade and maintain drainage in villages and Grenfell

3. Position the Weddin Shire to maximise tourism potential

a)	Visitor Information Centre – Create a cultural centre / museum that would meet minimum tourist information centre requirements (including staffing), train volunteers, improved information maps, signage and web presence
b)	Partner with neighbouring Shires & NPWS to leverage our local natural landscape and tourism attractions (existing and potential) by arranging (initially) day trips / tours /walking trails. Eg. Weddin Mountains NP, State Forests, potential attractions on private land
c)	Leverage historical sites: <ul style="list-style-type: none"> • heritage buildings in Grenfell & villages • historical sites in the Shire – O'Briens Hill, landra, old woolsheds and sawmills • better tap excellent historical records and local knowledge • access to indigenous sites
d)	Develop / encourage agri-tourism – tours and farmstays
e)	Encourage improved accommodation
f)	Maintain and support existing events and develop Shire-wide program

4. Supporting existing and new businesses to create new jobs

b)	– progressive upgrade of roads to B Double + standards
f)	Promote availability of industrial land and incentives offered by Council and refine incentives to target favoured industry operators
g)	Complete and implement findings from rural land use strategy
h)	Promote and invite businesses not dependent on agriculture e.g on-line, speciality retailers, industry
j)	Partner with NSW Government business support departments to encourage local businesses in offering employment to locals

5. Foster partnerships to build the local economy and population

a)	Support TAFE in offering additional vocation based courses
b)	Partner with Local Land Services to encourage sustainability and environment projects – e.g. habitat connectivity, wetlands at sewerage treatment works
e)	Assist village progress societies with implementing their ideas
f)	Facilitate grants to assist local business development

THE GENERAL MANAGER'S REPORT

6. Develop Grenfell as a Centre for High Performance Sports

Nil

The items included will depend upon the funds available which can be augmented by borrowings or an application to increase rates.

To assist this process, a separate listing of the category A Big Ideas is being forwarded to councillors for prioritisation and return at the Council Meeting for inclusion in the minutes.

RECOMMENDATION:

It is recommended that:

- (i) all councillors nominate priorities for the projects listed above, and;
- (ii) Council's draft Delivery Plan 2013/2017 be prepared with these projects in overall priority order.

303 RESOLVED: Cr McClelland and Cr Brown that:

- (i) all councillors nominate priorities for the projects listed above, and;
- (ii) Council's draft Delivery Plan 2013/2017 be prepared with these projects in overall priority order, as follows:

PRIORITY TABLE AS VOTED

Priority	Item	Description (abbreviated)
1	1a	Medical/Wellness Centre
2	3a	Visitor Information Centre
3	2b	Upgrade public facilities
4	2a	Main Street upgrade
5	1b	Aged care facilities
6	3e	Encourage improved accommodation
7	3c	Leverage historical sites
8	3f	Support existing events
9	4h	Promote non-agricultural businesses
10	4f	Promote industrial land
11	4b	Upgrade roads to B Double + standards
12	5e	Assist village progress societies
13	2d	Upgrade drainage
14	5f	Grants for local business development
15	3b	Day trips Eg. Weddin Mountains NP
16	1d	TAFE health industry courses
17	5a	TAFE vocation based courses
18	4j	Encourage local businesses
19	3d	Develop/encourage agri-tourism
20	4g	Implement rural land use strategy
21	5b	Local Land Services projects

8. **PACT Meeting, A3.6.25.3**

The Mayor and General Manager attended a Police and Community Team meeting at Tumut on 6 February 2013 with representatives of several other councils.

Matters discussed included the following:

- the foreshadowed amalgamations of Police Local Area Commands (LACs) will occur only in the metropolitan area,
- Highway Patrol staff are now supervised from Head Office,

THE GENERAL MANAGER'S REPORT

- Council depots are a target for break and enters,
- damage to property is currently a problem throughout the LAC,
- the Grenfell area was at full strength, with less demands to work at Young
- the Grenfell liquor accord was working well
- Grenfell crime statistics were the lowest in the LAC
- several other towns continue to have serious problems.

The next PACT meeting will be in Grenfell on a date to be advised.

For Information

Noted

9. Presentation by CENTROC, C2.7.3

CEO Jenny Bennett will give an update on CENTROC'S activities at 4.00pm on Thursday 21 February, immediately prior to the Council Meeting.

Regional cooperation is being heavily emphasised by the Independent Local Government Review Panel so it is now more important than ever for councillors to have an appreciation of what CENTROC can offer.

For Information

Noted

10. Development of Industrial Estate, P2.5.3

I refer to my report to Council's May 2010 Meeting in which a layout plan for the remainder of the Industrial Estate was proposed, including a new internal road between South Street and the southern end of Memory Street. The cost of this road and other charges were included in an estimate for the residual land, with Council resolving as follows:

- the amended layout plan be adopted in principle, with details for the intersections, cul-de-sac and landscaping reserve to be determined as development occurs.*
- the price for unserviced land for 2010/2011 be set at \$22.50 per m² including GST.*

The current price for unserviced land in the 2012/2013 Operational Plan is \$25.00per m² including GST.

Whilst this price reflects the overall cost of developing the area, it is probably too high to encourage further development. Accordingly the estimate has been reviewed for a lower standard development with mainly overland drains and excluding kerb and guttering and lot charges.

A comparison of the two estimates is as follows:

	May 2010	Revised
Land (7.0ha)	\$100,000	\$100,000
roadworks	\$607,000	\$345,000
drainage	\$305,000	\$60,000
S64 water (28 lots)	\$226,800	\$0*
S64 sewer (28 lots)	\$78,200	\$0*
Survey and legal (28 lots)	\$56,000	\$0*
Landscaping	\$40,000	\$10,000

THE GENERAL MANAGER'S REPORT

Contingencies (5%)	\$68,000	\$25,000
GST (10%)	\$142,000	\$54,000
	<hr/>	<hr/>
	\$1,567,000	\$584,000*
Unit rate (unserviced)	22.38/m ²	8.34*/m ²
	say 22.50/m ²	
	for 2012/13 25.00/m ²	say 9.00*/m ²

* plus s64 charges, legal and survey.

The revised estimate results in a significantly lower cost which would be much more acceptable and encouraging to potential developers.

RECOMMENDATION:

It is recommended that the cost of unserviced land within the Industrial Estate be revised to \$9.00 per m² plus s64 charges, legal and survey costs.

304 **RESOLVED:** Cr Hughes and Cr Halls that the cost of unserviced land within the Industrial Estate be revised to \$9.00 per m² plus s64 charges, legal and survey costs.

11. Review of Council Policies – Governance, C2.4.15

My report item 5 to Council's December 2012 meeting refers.

No comments on the five listed policies were received and new drafts have been prepared which are basically unchanged. These drafts have been included in Councillors iPad Policy Register as "Draft Policies".

RECOMMENDATION:

It is recommended that the following draft policies be adopted:

- 15.3.3 – Statement of Values
- 15.4.3 – Statement of Business Ethics
- 15.6.2 – Customer Service Charter
- 15.7.2 – Internal Audit
- 16.1.1 – Equal Employment Opportunity Management Plan

305 **RESOLVED:** Cr Brown and Cr Griffiths that the following draft policies be adopted:

- 15.3.3 – Statement of Values
- 15.4.3 – Statement of Business Ethics
- 15.6.2 – Customer Service Charter
- 15.7.2 – Internal Audit
- 16.1.1 – Equal Employment Opportunity Management Plan

THE GENERAL MANAGER'S REPORT

12. Review of Council's Policies – Administration, Public Order and Safety

It is proposed to review the following policies which are included in two further sections of the policy index:

Administration		
1.2.2	Street Stalls	(13/12/2007)
1.4.3	Legal Action for Outstanding Debts	(13/12/2007)
1.5.1	Enforcement	(20/11/2008)
1.8.3	Purchase and Replacement of Motor Vehicles	(13/12/2007)
1.9.3	Undertaking Private Works	(13/12/2007)
1.10.3	Records Management	(17/02/2011)
1.11.2	Privacy Management Plan	(21/09/2008)
1.13.1	Credit Card Use	(20/08/2009)
1.14.1	Email Communications with Council	(20/08/2009)
1.15.1	Information Services Usage	(20/08/2009)
1.16.1	Communication & Consultation	(19/08/2010)
1.17.1	Investment	(19/08/2010)
1.18.1	Asset Management	(21/07/2012)
Public Order and Safety		
2.2.4	Keeping of Animals	(17/09/2009)
2.3.1	Travelling Stock in Grenfell	(18/12/2008)

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at a future meeting.

RECOMMENDATION:

It is recommended that Councillors submit written comments on the listed policies by 28 February 2013.

306 **RESOLVED:** Cr Best and Cr Brown that Councillors submit written comments on the listed policies by 28 February 2013.

13. 2013/2014 Operational Plan, A3.4

The annual draft Operational Plan is normally presented to Council's May Meeting (16th) and submitted for adoption at Council's June Meeting (20th). There is a five week gap between the May and June meetings and it will be possible to comply with the statutory four weeks public exhibition period in this time.

It has been recent practice to hold a workshop and an Extra-Ordinary Council Meeting in late March/early April to commence the prioritising for the annual Plan. At this stage it is proposed to follow the same process as follows:

- Nomination of new projects – 1 March
- Workshop – 18 March (Hub)
- Extraordinary Meeting – 25 March (Chambers)

These dates were discussed at Council's recent IPR Workshop.

RECOMMENDATION:

It is recommended that the following dates be adopted for the 2013/2014 Operational Plan: _

1 March – closing date for new projects

18 March – workshop (5.00pm)

25 March – Extraordinary meeting for priorities (5.00pm)

- 307** **RESOLVED:** Cr Niven and Cr Brown that the following dates be adopted for the 2013/2014 Operational Plan:_
1 March – closing date for new projects
18 March – workshop (5.00pm)
25 March – Extraordinary meeting for priorities (5.00pm)

14. Australia Day Awards, C1.5.2

The annual ceremonies in Taylor Park and the villages were conducted in fine weather despite some afternoon storms.

The Australia Day Ambassador Matthew Donovan was well received by a good crowd in Grenfell, and mixed well after the ceremony.

Winners of the main awards were:

Citizen of the Year	- Nancy McClelland
Senior Citizen of the Year	- Bill Rudd
Community Achievement	- Peter Mitton
	- Mikla Lewis OAM
	- John Gorman
	- Dr Al Badran
	- Jarrod Amery
Community Organisation of the Year	- Weddin Community Transport Volunteer Drivers

A special award for Civic Leadership was presented to former mayor Maurice Simpson. A number of Youth Awards were also presented.

For Information

Noted

15. Pollution Incident Response Management Plan (16.2.1)

Notification was received from the Environmental Protection Authority that all EPA licence holders were required to prepare and implement Pollution Incident Response Management Plans by 1 September 2012. These plans are required to be exhibited on Council's website.

In addition, pollution monitoring results must be published on the web and be available for 4 years.

A draft Pollution Incident Response Management Plan (no 16.2.1) has been prepared for the Grenfell Sewerage Treatment Plant and is available in Councillor's iPad Policy Register.

RECOMMENDATION:

It is recommended that the draft Pollution Incident Response Management Plan be adopted.

- 308** **RESOLVED:** Cr Hughes and Cr McClelland that the draft Pollution Incident Response Management Plan be adopted.

THE GENERAL MANAGER'S REPORT

16. Grenfell Doctor Situation, H1.1.11

Previous reports refer.

As Councillors are aware, Dr Akhiwu has advised he will fly into Sydney on 27 February. He will spend the first day attending the offices of the Australian Health Practitioner Regulation Agency for the obligatory presentation of original documents, following which he will be free to travel to Grenfell with his family. The Area Health Service has been liaising with him regularly and is looking to arrange assistance with transport.

Under the terms of his registration, Dr Akhiwu is required to work full time at a Cowra Surgery for the first month, then part-time for a further three months during which he will be able to practice in Grenfell on a part-time basis. This may have to be at The Grenfell MPS.

The main outstanding work at the Burrangong Street surgery is the installation of the office computer system which will be carried out in consultation with the doctor on his arrival.

The new residence has been complete and furnished, and the grounds are well established. The property is now ready for immediate occupation.

The Doctors Support Committee has met twice and has been helpful in locating children's items for their arrival. Car seats are still being sought.

The Committee has proposed a low key welcoming function with two representatives of each organisation to introduce the doctor and his family to Grenfell. It is also proposed to invite Dr Al Badran to this function.

As in the past, Dr Akhiwu and his wife will be invited to join councillors for supper one meeting night.

For Information

Noted

17. Alteration to Shire Boundary – Young Shire, R2.1.0

My report item 16 to Council's October 2012 meeting refers.

Council resolved at its December Meeting to confirm arrangements for the Mayor and General Manager to meet with their counterparts from Young Shire. This occurred on 31 January 2013.

An officer of Land and Property Information has advised that it was usual for the old parish maps to show the shire boundary on the further side of any joint road reserves. Accordingly there is a length of 1.2km of Henry Lawson Way and 1.25km of Martins Lane where the two adjoining parish maps of Tyagong and Coolegong show these roads as being in the shires of Weddin and Young respectively.

The existing shire boundary sign is located immediately south of the intersection with the Tyagong Hall Road, and marks the changeover point for road maintenance with the RMS. The sign has always been at this location within living memory. It is reasonable to assume that it was placed there by agreement between the two shire councils in the early 1900s as a negotiated compromise.

THE GENERAL MANAGER'S REPORT

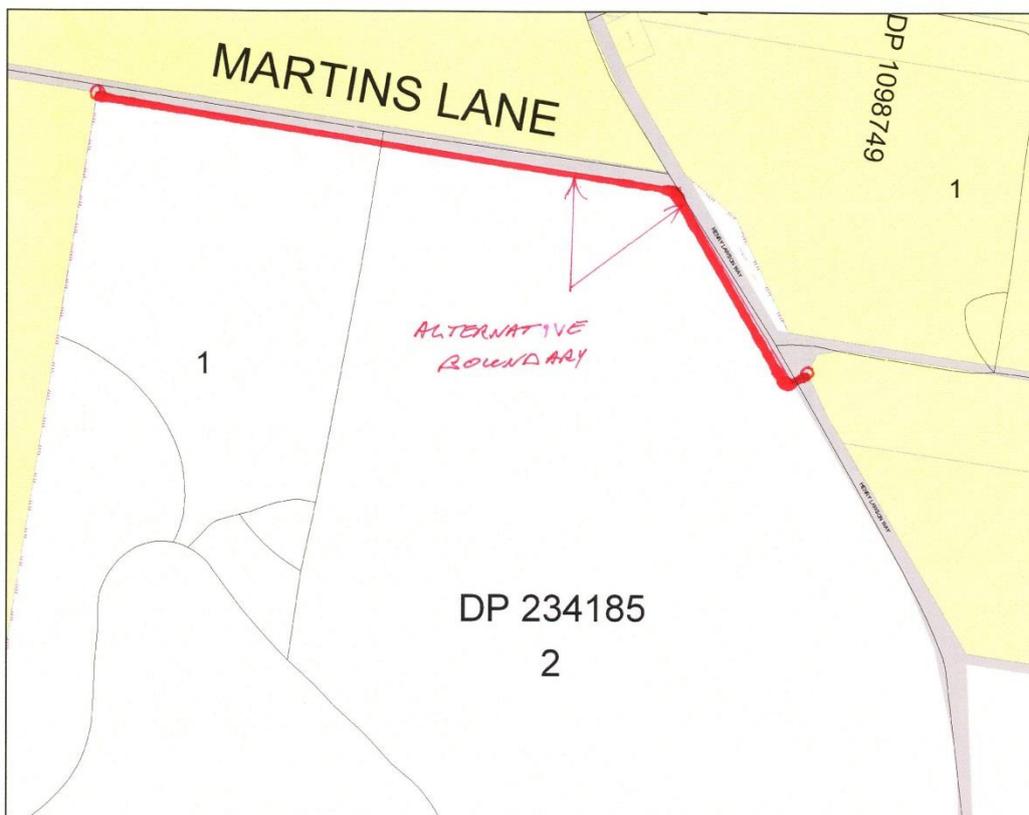
Council received a letter from the Division of Local Government prior to Christmas which proposes an alteration to the shire boundary to correct an anomaly for Mr Geoff Cunningham, something both councils have already agreed to. However the proposed amended description of the shire boundary will subsequently change the status quo.

The two executives agreed on site to apply for the shire boundary to follow what has been in place for so long in the field, as shown on the accompanying map.

RECOMMENDATION:

It is recommended that the Division of Local Government be requested to alter the proposed shire boundary to conform to the map, as agreed by the two councils.

309 **RESOLVED:** Cr Brown and Cr Griffiths that the Division of Local Government be requested to alter the proposed shire boundary to conform to the map, as agreed by the two councils.



18. Inquiry into Electoral Matters, C2.1.9

The State Government has established a committee to inquire into the 2012 Local Government Elections. A copy of the Terms of Reference was forwarded to councillors with item A14 of Weekly Correspondence for 10 January 2013.

In view of the closing date of 8 February 2013, a submission was forwarded commenting on:

- (i) the increased cost of elections,
- (ii) the need to simplify the process to make it easier for councils to conduct their own elections, and;
- (iv) the stringent requirements of the Electoral Funding Act which can deter candidates from standing.

RECOMMENDATION:

310 **RESOLVED:** Cr Hughes and Cr Griffiths that the action be confirmed.

19. Councillor Appreciation Dinner, C2.2.1

The Councillor Appreciation Dinner held on 5 February 2013 was a successful function with approximately 85 attendees including the Mayors and other representatives of Blayney, Cowra, Young, Forbes, Parkes, Lachlan and Central Tablelands Water. The Shires Association was also represented.

Whilst this was a function with particular emphasis on long serving former mayor Maurice Simpson, former councillors Chris Lobb, Mark Crutcher, Bill Atchison and Dennis Hughes were also able to attend. All recipients expressed appreciation for their gifts.

The function was well supported by the local community and showed the Shire in a good light.

For Information

Noted

20. Review of Local Government, C2.10.9

In November 2012 the Independent Local Government Review Panel released a discussion paper title "Better, Stronger Local Government" which proposed a broad range of measures to strengthen the "strategic capacity" of councils across NSW.

The Panel is considering options for rural, regional and coastal councils, and expects a blend of boundary changes, new regional organisations and shared services may provide the answer.

A copy of the Panel's paper was forwarded with the December Business Paper (correspondence item 1).

CENTROC is conducting a meeting of Mayors and General Managers at Blayney on 15 February to seek feedback and attempt to agree on a draft position statement. A more detailed report may be available after this meeting.

The issue is a clear threat to the Weddin Shire in its present form despite its many years of careful and prudent management. It is suggested that councillors familiarise themselves with the Panel's discussion paper with the view of formulating a response in the areas that may affect this council.

RECOMMENDATION:

For Council's consideration

311 **RESOLVED:** Cr Halls and Cr Best that the report be noted.

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following reports be received and dealt with because of the urgency of the matters.

312 **RESOLVED:** Cr Halls and Cr Parlett that following reports be received and dealt with because of the urgency of the matters.

21. Reform of Local Government, C2.10.9

A workshop on reform of local government was held at Blayney on 15 February for CENTROC Councils, and was attended by the Mayor and General Manager.

Discussion took place on a wide range of issues including shared services, regional collaboration, boundary changes and amalgamation. Attitudes varied widely depending on whether a council saw itself as a possible centre or satellite.

General agreement was reached for Centroc to support the “shared services” model at this stage. However a preliminary report from the Local Government Independent Review Panel is expected in late March /early April and the matter will be reviewed once that report is available.

The preliminary report is expected to give a clear indication of the Panel’s direction and Council may need to decide upon its future direction at this time.

RECOMMENDATION:

It is recommended that an Extra-ordinary Meeting be held to consider the preliminary report from the Local Government Independent Review Panel.

313 **RESOLVED:** Cr Niven and Cr Best that an Extra-ordinary Meeting be held to consider the preliminary report from the Local Government Independent Review Panel.

22. Delegations to General Manager, C2.5.2

Council gave approval to a list of delegations to the General Manager at its January 2009 Meeting (Resolution 367). These delegations are required to be reviewed by the current Council by September 2013.

Included within the delegations was the following:

34. To grant consent pursuant to Sections 91, 91A, 92AA and 91AB of the Environmental Planning and Assessment Act, either unconditionally or subject to conditions, to development applications for dwellings and other domestic structures, or non-domestic works up to \$50,000, which are:

- (1) In accordance with the Council’s Planning instruments or consistent with the State Environmental Planning policies and requirements of various State instrumentality’s, and;*
- (2) In accordance with Council’s adopted policies, codes and Development Control Plans, and;*
- (3) Where any objections received are of a minor nature or can be overcome by a condition on the consent.*

THE GENERAL MANAGER'S LATE REPORT

This delegation effectively limits my ability to approve DAs for farm sheds to structures under \$50,000, which has the potential to cause delays to the applicant when the application has to be reported to the next Council Meeting. An interim change is considered desirable.

RECOMMENDATION:

It is recommended that the approved limit for non-domestic works under delegation no.34 be increased to, say, \$200,000.

- 314** **RESOLVED:** Cr McClelland and Cr Hughes that the approved limit for non-domestic works under delegation no.34 be increased to, say, \$200,000.

T V LOBB
GENERAL MANAGER

- 315** **RESOLVED:** Cr Brown and Cr McClelland that except where otherwise dealt with the General Manager's report be adopted.

14 February 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2013:

Bank Account Westpac	<u>\$534,724.00</u>
Investments Westpac	<u>6,500,000.00</u>
Total Investments	<u>\$6,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of January follows:

Rates Receipts	25,319.41
Accounts Receivable	100,025.14
Government Grants	-
Agency Collections	1,189.82
Caravan Park Fees	9,063.00
Interest on Investments	35,505.06
Metal Recycling Income	7,370.88
Grenfell Baths Entry Fees	5,653.80
Other Income	19,932.86
Total	<u>\$204,059.97</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 31 January 2013.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	736,683	235,712
Grenfell Town Streets Maintenance	232,286	132,447
Village Maintenance - Caragabal	6,000	5,307
Village Maintenance - Greenethorpe	7,272	3,115
Village Maintenance - Quandialla	6,000	5,687
Garbage/Recycling Collection	105,399	75,455
Greenethorpe Collections	8,500	3,712
Commercial Waste Collection	30,000	6,553
Grenfell Waste Depot Manning/Plant Hire	115,000	66,543
Tips Working Expenses	32,000	27,015
Grenfell Cemetery Maintenance	28,000	17,650
Grenfell Lawn Cemetery Maintenance	14,000	11,660
Noxious Plants	79,000	43,460
Parks & Gardens	185,366	89,669
Library Expenditure	102,341	58,944
Baths Income	25,000	19,385
Baths Expenditure	129,949	71,334
Caravan Park Income	47,000	46,094
Caravan Park Expenditure	70,570	47,786

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	606,000	480,059
2012/13 National Roads (SH 17)	641,525	641,525
2012/13 Regional Roads Block Grant	345,000	300,861
2012/2013 REPAIR Program MR237	300,000	173,742
2012/2013 REPAIR Program MR398	499,629	387,495
3 x 3 Program - MR 398	68,000	8,088

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	308,866	8,382
Martins Lane	281,137	5,072
Pinnacle Road	175,298	28,951
Driftway Road	484,153	195,338
Grenfell Streets Construction	156,272	12,645
Grenfell Kerb and Gutter	54,284	22,156
Grenfell Streets - Footpaving	20,409	0
Nowlans Road	169,633	0
Reconstruct Village Streets	22,559	0
Gravel Resheeting	200,715	800
Total	1,873,326	273,344

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	350,896	32,553
Rural Roads Reseals	100,000	9,090
Total	450,896	41,643

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the December 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

Twelve (12) statement of claims or summons were recently issued with six (6) responses received. Further legal action in the form of a writ of execution or garnishee will be undertaken for the six (6) ratepayers who have not responded.

A new round of debt recovery has also commenced with six (6) statements of claims issued. After 28 days judgement will be obtained and further legal action will be undertaken for ratepayers who have not responded.

For Information

Noted

5. Quarterly Budget Review Statement (QBRS) – 31 December 2012, A1.6

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRS is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

The budget review for the period ended 31 December 2012 is now presented for Council adoption.

RECOMMENDATION: that the Quarterly Budget Review Statement to the 31st December 2012 be adopted as presented.

316 **RESOLVED:** Cr Parlett and Cr Niven that the Quarterly Budget Review Statement to the 31st December 2012 be adopted as presented.

6. Open Day/Grenfell Goldfest Review, T4.3.7

Reference is made to my report to the November 2012 Council meeting in regard to the above whereby it was resolved that a full review of the Open Day/Goldfest be conducted and submitted to the March 2013 Council meeting.

To facilitate the review process it is planned to invite Councillors and various community representatives to a debriefing session to be held at 8.00 am on Friday 1 March 2013 at the Grenfell Community Hub. The debrief session will review last year's event and assist in identifying various ways of improving the event should Council resolve to proceed in 2013.

The full review of the Open Day/Goldfest would then be presented to the March 2013 Council meeting. A final decision can then be made on whether or not we conduct the Open Day/Goldfest in 2013.

RECOMMENDATION:

Confirm Action

317 **RESOLVED:** Cr Best and Cr McClelland that the action be confirmed and the debriefing session be held at 8.00am on Wednesday 6 March 2013 at the Grenfell Community Hub.

7. Bachelor of Business Accounting Degree, P4.10031

Council's Assistant rates clerk Mr Graham Eppelstun has recently advised he has obtained the above qualification from Charles Sturt University and graduated in Bathurst on Friday 14 December 2012.

This is a remarkable achievement by Mr Eppelstun whereby he displayed a great deal of dedication and perseverance in achieving his goal.

Councils training and education policy assisted Mr Eppelstun who has indicated he certainly appreciated Councils assistance.

A letter of congratulations will be forwarded to Mr Eppelstun.

For Information

Noted

8. Certificate IV – Information Technology, P4.10217

Councils Grenfell Internet Centre Officer Mr Joshua Dawes has recently advised he obtained the above qualification on 21 December 2012.

This is an excellent achievement by Mr Dawes and this current qualification is in addition to Certificate III which he has previously obtained.

Councils training and education policy assisted Mr Dawes who has indicated he certainly appreciated Councils assistance.

A letter of congratulations will be forwarded to Mr Dawes.

For Information

Noted

9. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The 2012/13 Summer Reading Club has concluded. 61 members registered (38 adults, 23 juniors) and 42 reading records were returned. The visit by Sydney children's author and entertainer Andy Jones on 9th January was very well received by those who attended and there was very good coverage in the local media.
- Development of the new library website has continued with fine-tuning of the E-resources page to be completed. Access to the library catalogue has yet to be achieved. The usual updating of the library area on Council's website is continuing.
- The librarian was briefly interviewed on air on 2CR on Wednesday, 30th January as part of a new "In the Libraries" morning show segment, speaking about the new library website.

For Information

Noted

10. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Planning for a business training breakfast titled "The internet in your business" to be held on Thursday 14 March is in progress.
- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club. Last session held on 13 February.
- Still pursuing attendees of the Open Day held on Saturday 27 October 2012.
- Planning to attend the next Economic Development Officers Forum in Bathurst on 20 February, 2013.

For Information

Noted

11. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- A Gold Trail meeting was held in Grenfell on 7 February. Grenfell has been allocated a Goldtrail ipad which is being planned to be installed in the Community Hub.
- Statue of Henry Lawson is being pursued by the Festival Committee.
- The Weddin Shire Tourism brochure is currently being updated. Advertising sold to cover costs. Brochures currently being printed and should be available on 13 February.
- Grenfell bumper stickers incorporating Weddin Shire Branding have been received and are available from the Grenfell Visitors Centre.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.

THE DIRECTOR CORPORATE SERVICES' REPORT

- Regional Flagship Funding Application was unsuccessful.
- Assisting the Probus club with promotion of their Regional Friendship day to be held on 20 May, 2013.
- Australia Day ceremony was held in Taylor Park on January 26th. Very successful day.
- Christmas competitions in Grenfell and the villages finalised.
- Arranging the next informal meeting of the B&B networking group to be held in February.
- Arranging an afternoon tea on 15 February to thank the CWA volunteers.

For Information

Noted

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during December/January as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on backup and recovery of data recently submitted. Next article to be on iPads, tablets and kindles. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.
- Planning for classes to be held during Seniors Week from 18-22 March 2013.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

318 **RESOLVED:** Cr Niven and Cr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

Quarterly Budget Review Statement – 31 December 2012

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/12/12 indicates that Council's projected financial position at 30/6/13 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____ date: 11/02/13

Glenn Carroll
Responsible Accounting Officer
Weddin Shire Council

THE DIRECTOR CORPORATE SERVICES' REPORT

Weddin Shire Council

Budget review for the quarter ended - 31st December 2012

Income & Expenses

	ORIGINAL Budget 1/07/2012 (000's)	Revotes	Approved Changes			REVISSED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL YTD (000's)
								year end	
			Sept Review (000's)	Dec Review (000's)	Mar Review (000's)			Result 30/06/2013 (000's)	
Income									
<i>Rates and Annual Charges</i>	2,391				2,391		2,391	2,390	
<i>User Charges and Fees</i>	3,370				3,370		3,370	807	
<i>Interest and Investment Revenue</i>	330				330		330	111	
<i>Other Revenues</i>	160				160		160	0	
<i>Grants & Contributions - Operating</i>	3,770				3,770		3,770	2,478	
<i>Grants and Contributions - Capital</i>	830				830		830	588	
<i>- Contributions (\$94)</i>	0				-		-	0	
<i>Net gain from the disposal of assets</i>	120				120		120	0	
<i>Share of interests in joint ventures</i>	0				-		-	0	
Total Income from continuing operations	10,971	-	-	-	10,971	-	10,971	6,374	
Expenses									
<i>Employee costs</i>	3,700				3,700		3,700	1,820	
<i>Borrowing Costs</i>	0				-		-	0	
<i>Materials & Contracts</i>	3,350				3,350		3,350	1,245	
<i>Depreciation</i>	3,583				3,583		3,583	1,790	
<i>Legal Costs</i>	0				-		-	0	
<i>Consultants</i>	0				-		-	0	
<i>Other Expenses</i>	750				750		750	310	
<i>Interest and Investment Losses</i>	0				-		-	0	
<i>Net Loss from Disposal of Assets</i>	0				-		-	0	
<i>Share of interests in joint ventures</i>	0				-		-	0	
Total Expenses from continuing operations	11,383	-	-	-	11,383	-	11,383	5,165	
Net Operating Result from continuing operations	- 412	-	-	-	- 412	-	- 412	1,209	
Net Operating Result before capital items	- 1,242	-	-	-	- 1,242	-	- 1,242	621	

THE DIRECTOR CORPORATE SERVICES' REPORT

Weddin Shire Council

Budget review for the quarter ended - 31st December 2012

Income & Expenses

	ORIGINAL	Revotes	Approved Changes			REVISED	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL
	Budget 1/07/2012 (000's)		Sept Review (000's)	Dec Review (000's)	Mar Review (000's)			year end Result 30/06/2013 (000's)	
Income									
<i>Administration</i>	3,911					3911		3,911	2,560
<i>Public Order & Safety</i>	490					490		490	72
<i>Community Services & Education</i>	52					52		52	34
<i>Housing & Community Amenities</i>	502					502		502	429
<i>Water Supplies</i>	0					0		-	0
<i>Sewer Services</i>	316					316		316	307
<i>Recreation and Culture</i>	65					65		65	40
<i>Transport and Communication</i>	5,533					5533		5,533	2,843
<i>Economic Affairs</i>	102					102		102	89
Total Income	10971	0	0	0	0	10971	0	10971	6374
Expenses									
<i>Administration</i>	2,139					2139		2,139	1,715
<i>Public Order & Safety</i>	597					597		597	160
<i>Community Services & Education</i>	315					315		315	103
<i>Housing & Community Amenities</i>	1,039					1039		1,039	331
<i>Water Supplies</i>	0					0		-	0
<i>Sewer Services</i>	280					280		280	88
<i>Recreation and Culture</i>	743					743		743	242
<i>Transport and Communication</i>	5,897					5897		5,897	2,309
<i>Economic Affairs</i>	373					373		373	217
Total Expenses	11,383	-	-	-	-	11,383	-	11,383	5,165

THE DIRECTOR CORPORATE SERVICES' REPORT

Weddin Shire Council

Budget review for the quarter ended - 31st December 2012

Capital Budget

	ORIGINAL	Revotes	Approved Changes		REVISED Budget (000's)	Recommended	PROJECTED	ACTUAL YTD (000's)
	Budget 1/07/2012 (000's)		Sept Review (000's)	Dec Review (000's)		changes for Council Resolution (000's)	year end Result 30/06/2013 (000's)	
Capital Funding								
<i>Rates and other untied funding</i>	0				0		0	
<i>Capital Grants & Contributions</i>	395				395		395	354
<i>Internal Restrictions</i>								
- renewals	750				750		750	380
- new assets	1,600				1600		1600	620
<i>External Restrictions</i>	160				160		160	20
<i>Other Capital Funding Sources</i>	0				0		0	50
<i>Income from sale of assets</i>								
- plant and equipment	50				50		50	0
- land and buildings	0				0		0	0
Total Capital Funding	2955	0	0	0	2955	0	2955	1424
Capital Expenditure								
<i>New Assets</i>								
- Plant and Equipment	290				290		290	81
- Land and Buildings	0				0		0	0
- IT Equipment	60				60		60	67
<i>Renewals (Replacement)</i>								
- Plant and Equipment	0				0		0	0
- Land and Buildings	0				0		0	0
- Roads, Bridges, Footpaths	1,800				1800		1800	917
- Recreation and Culture	590				590		590	15
- Sewerage	165				165		165	12
- Other	50				50		50	21
<i>Loan Repayments (principal)</i>	0				0		0	
Total Capital Expenditure	2,955	-	-	-	2,955	-	2,955	1,113

Weddin Shire Council

Budget review for the quarter ended - 31st December 2012

Cash & Investments

	ORIGINA L Budget 1/07/2012 (000's)	Revotes	Approved Changes			REVIS ED Budget (000's)	Recommende d changes for Council Resolution (000's)	PROJECTE D year end Result 30/06/2013 (000's)	ACTUAL YTD (000's)
			Sept Review (000's)	Dec Review (000's)	Mar Review (000's)				
Unrestricted	191					191	191	1,246	
Externally restricted						0	0		
<i>RTA Contributions</i>	0					0	0	289	
<i>Developer contributions</i>	6					6	6		
<i>Domestic waste management</i>	0					0	0		
<i>Special Rates</i>	0					0	0		
<i>Sewerage Services</i>	490					490	490	426	
<i>Special purpose grants</i>	0					0	0	0	
Total Externally restricted	496	-	-	-	-	496	-	715	
Internally restricted									
<i>Employee Leave entitlements</i>	1,183					1183	1183	1085	
<i>Replacement of Plant and Vehicles</i>	300					300	300	294	
<i>Future Capital Projects</i>	1,900					1900	1900	1796	
<i>Local Development Assistance</i>	50					50	50	42	
<i>Town and Shire Works</i>	2,766					2766	-1098	1795	
<i>Superannuation</i>	114					114	114	114	
Total Internally restricted	6313	0	0	0	0	6313	-1098	5126	
Total Restricted	6809	0	0	0	0	6809	-1098	5841	
Total cash and investments	7000					7000	7000	7087	
Available cash	-191	0	0	0	0	-191	-1098	-1246	

PART B - Consultancy and Legal expenses

Weddin Shire Council

Budget review for the quarter ended - 31st December 2012

Consultancy and Legal expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	<u>0</u>	<u></u>
Legal Fees	<u>0</u>	<u></u>
-		

14 February 2013

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (10 February 2013)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - line marked reseals
 - removed fallen trees

SH17 - general maintenance
 - completed replacement 2 multi cell pipe culverts
 - started Kiobah rehabilitation project.
 - line marked reseals

MR398 - general maintenance
 - removed fallen trees

MR236 - general maintenance
 - removed fallen branches
 - replaced signs
 - cleared rubbish from roadway

MR237 - general maintenance
 - removed fallen branches after storm
 - removed a fallen tree
 - removed dumped rubbish

MR239 - general maintenance
 - remove a dangerous tree
 - repaired road failures

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Sealed 1km of widening on Old Young Road, preparing 1 km of widening
- Martens Lane preparing next 1km of widening
- Sealed 3.1kms of Driftway Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- General Maintenance
- Repaired broke septic line Quandialla Pool
- Maintenance graded Browns Lane, Quondong Road, Dodds Lane and Stock Route
- Removed fallen trees Schneiders Lane, Gerrybang Road, Iandra Road, Tyagong Creek Road and Hunters Road.
- Winning and crushing gravel in Simpsons Pit, Eppelstuns Pit, Mathews Pit and Brundah School Pit

1.4 Urban Maintenance/Construction

- general maintenance has been carried out
- prepared and sealed Melyra Street
- extending box culvert in Melyra Street
- repaired pumping problems at Grenfell Pool
- place Henry Lawson (2012) plaque in the Main Street footpath
- replaced 3 trees in Cross Street under power lines
- continuing tree lifting
- sprayed back lanes

1.5 Flood Damage March 2012

- flood damage repairs have been carried out on Bembricks Lane, Yambira Road, Greenethorpe-Wirega Road, Andersons Lane, Schneiders Lane, Grahams Lane, Thompsons Lane and The Stock Route

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- replaced old plants in Memorial Park
- removed branches in front of signs
- replace slates on park benches
- repaired water pipe Taylor Park
- removed Grevillias in Forbes Street median

THE DIRECTOR ENGINEERING'S REPORT

2.2 Cemeteries

The following graves have been prepared from 10 December 2012 to 10 February 2013:-

Grenfell Lawn	– 2
Grenfell	– 3
Bimbi	– nil
Caragabal	– 1

The following maintenance has been carried out during the last month:-

- resprayed new lawn cemetery
- sprayed noxious weeds
- mowed cemetery
- topped up graves with top soil
- new tap installed

2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last 2 months.

2.4 Private Works

- constructed a layback for a ratepayer
- cleared a sewer line for a ratepayer

2.5 Other

- cleaned up the garden of Council house in Warraderry Street

2.6 Vandalism

Urban – broken slates on park bench in Memorial Park	\$300.00
– graffiti in Main Street toilets	\$50.00

Rural – Nil

Total Cost: \$350.00

Progressive Cost Urban: \$1,905.00

Progressive Cost Rural: \$2,210.00

(from 1/7/2012 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening on MR398
- continue flood damage works
- continue widening Driftway Road

THE DIRECTOR ENGINEERING'S REPORT

- continue widening Martins Lane
- complete Old Young Road

3.2 Urban

- general maintenance
- complete irrigation for new Lawn Cemetery
- repair Brundah Street and Alexandra Street wing walls at Emu Creek
- sewer mains smoke testing
- widen culvert in Melyra Street

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance Prepare plant for registration
PI 3953	Garbage Truck	Replace tie rod ends, king pins for registration (defects), 's' cam bushes
PI 4100	Bomag BW20 Roller	Replace brake master cylinder
PI 4102	Cat 120M grader	Set up Trimble system for Newell Highway job. Replace ripper potentiometer
	Grenfell Pool	Replace suction line following the failure of the underground suction line
PI 5226	Traffic Lights	Replace motor with second hand motor, send auto start unit for repairs.
PI 3952	Kenworth Truck	Remove and repair airtanks, z air bags, rear brakes and replace oil cooler.
PI 3933	Rocklea Low Loader	Repairs prior to registration check
PI 4098	Isuzu Jetpatcher Rear Motor	Repairs prior to registration check

Two sets of Traffic lights were purchased in 2001. Another set was purchased in about 2002. One of these first sets has failed several years ago and has been used for spare parts to keep the others going. The second set has now failed and efforts are in train to repair these lights with parts from the old lights. As traffic lights are an important part of Council's road works, it is proposed to purchase a new set of solar powered lights at a cost of \$26,400.

Following Council's resolutions to accept the quotation from JP Trailers for the supply of a new tri-axle trailer at the March 2012 meeting, an order was placed on 28 March 2012. The quotation included a delivery time of 6-8 weeks.

The manufacturer was unable to supply the unit until 12 February 2013. However, the trailer appears to be well built. It is proposed to sell the old Rocklea low loader (PI3933) through the auctions as sales of previous plant items through the auctions have been very good.

Council's workshop is now an authorised inspection station for Council's light vehicles. An application to RMS has also been prepared for the workshop to be registered as a heavy vehicle inspection station for Council, SES and RFS vehicles.

THE DIRECTOR ENGINEERING'S REPORT

The new Isuzu Jetpatcher is planned to be delivered on Monday 25 February 2013. This will mean that Council's existing Jetpatcher (PI 4098) will be available for sale after this date.

RECOMMENDATION: That Council:

- a) purchase a set of new solar powered lights at a cost of \$26,400, and
- b) the purchase be funded from the plant fund by review,
- c) sell the Rocklea low loader (PI 3933) through the auctions or privately, whichever is to the best advantage of Council,
- d) sell the Isuzu Jetpatcher (PI 4098) through the auctions or privately, whichever is to the best advantage of Council.
- e) delegate authority to the General Manager to accept the offers considered to be to Council's best advantage.

319 **RESOLVED:** Cr Hughes and Cr McClelland that Council:

- a) purchase a set of new solar powered lights at a cost of \$26,400, and
- b) the purchase be funded from the plant fund by review,
- c) sell the Rocklea low loader (PI 3933) through the auctions or privately, whichever is to the best advantage of Council,
- d) sell the Isuzu Jetpatcher (PI 4098) through the auctions or privately, whichever is to the best advantage of Council.
- e) delegate authority to the General Manager to accept the offers considered to be to Council's best advantage.

5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

RMS has at last issued a work order for the rehabilitation of 2.3km of the Newell Highway near "Kiobah". The work commenced on 11.02.2013.

For Information

Noted

6. Noxious Weed Report – December and January C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, Scotch Thistle, Bathurst Burr, St Johns Wort, Sweet Briar, Silverleaf Nightshade, Spiny Burrgrass, Golden Dodder, Blue Heliotrope.
- Areas sprayed – Weddin, Bimbi, Euroka, Bribbaree, Berendebba, Brundah, Bungalong, Yambira, Marsden, Trigalana, Berrigan, Caragabal, Bumbaldry, Wheoga, Wallah Wallah, Grenfell town area
- 3 property inspections (2 re-inspections)
- Railway staff arrived and started spraying. Discussed with them about slashing, burning and spraying earlier next season
- Inspected high risk roadsides, TSRs, Council owned land, rail and other high risk sites
- Second person assisting the Noxious Weeds Officer when spraying St Johns Wort

THE DIRECTOR ENGINEERING'S REPORT

- Weeds sprayed – African Boxthorn, Sweet Briar, Bathurst Burr, St Johns Wort,
- Silverleaf Nightshade, Spiny Burrgrass, Blue Heliotrope.
- Areas sprayed – Warraderry, Walla Walla, Yambira, Bumbaldry, Bungalong, Cudgymaguntry, Iandra, Coba, Tyagong, Grenfell Town area
- 4 property inspections (1 re-inspection)
- Inspected high risk roadsides, TSRs, Council owned land, rail and other high risk sites

For Information

Noted

7. Flood Damage March 2012, E1.9.4

Council continues to carry out flood damage repairs on roads as follows:

- State Roads – completed
- Regional Roads – 56% completed
- Local Roads – 68% completed

For Information

Noted

8. Bogolong Dam, E3.6.4

The external report will be available to the March 2013 meeting.

For Information

Noted

9. Grenfell Pool, P2.3.1

On Thursday 31.1.2013 the Grenfell Pool pump lost all of its suction after several days of partial malfunction. The pool was closed to the public. A pressure test on the suction line showed that there was a malfunction in the line. It was proposed to relay the line overland from the pump to the balance tank. Suction line and a new foot valve was sourced from Orange and installed on Saturday 2.2.2013. The system operated within the pump's capacity and the pool was reopened on Monday 4.2.2013.

For Information

Noted

10. State Emergency Service – Operational Vehicle Fleet, E1.5

Director Engineering Report Item 10 to September 2012 Council Meeting refers.

Council resolved to seek reimbursement of \$15,000 from SES for the 2009 Nissan Navara, being Council's original contribution towards the purchase of the vehicle.

The SES has since advised Council that \$15,000 was not acceptable, but it would be prepared to offer \$10,000 (including GST), being 30% of the current market value of the vehicle which is between \$27,000 and \$30,000 including GST.

THE DIRECTOR ENGINEERING'S REPORT

As the vehicle is now four years old, the SES offer appears reasonable.

RECOMMENDATION: That Council:

- a) accept the offer from SES for the reimbursement of \$10,000 (including GST) for the 2009 Nissan Navara.
- b) request that the Nissan Navara and the SES Isuzu FRR crew cab rescue truck remain based in Weddin Shire.

320 **RESOLVED:** Cr McClelland and Cr Parlett that Council:

- a) accept the offer from SES for the reimbursement of \$10,000 (including GST) for the 2009 Nissan Navara.
- b) request that the Nissan Navara and the SES Isuzu FRR crew cab rescue truck remain based in Weddin Shire.

11. Road Closure Applications, R2.1.4

Council has received advice from NSW Department of Primary Industries, Crown Lands Division, that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- a) "Les Fleurs" Wilsons Lane, BUMBALDRY – *Application W406640*; within and adjoining the property at 151 Browns Lane, BUMBALDRY; adjoining the property at RMB 3157 Mid-Western Highway, BUMBALDRY; within and adjoining the property of "Tinga" 282 Bumbaldry Road, BUMBALDRY (ref: 13/00108)
- b) Within and adjoining the property of "Yarranook" 278 Haynes road, GLENELG – *Application W399365*; within and adjoining the property of "Nangwarrie" GLENELG – *Application W395002*; within and adjoining the property of DB Scott, New Forbes Road, WARRADERRY (ref: 12/08425)
- c) Within and adjoining the property of "Cumnock Farm" 4283 Henry Lawson Way and within the property of "Greenhills" Quondong Road, GRENFELL – *Application W407219*; within and adjoining the property of "Closeburn" and "South Closeburn" Henry Lawson Way GRENFELL; adjoining the property at 120 Lynchs Lane, GRENFELL; within and adjoining the property of CI Crossingham Henry Lawson Way, GRENFELL (ref: 13/00098)

The Roads have been inspected by the Director Engineering. Councillors may inspect the roads where possible.

No objection is offered to the closure of the roads in a) and b). However a copy of a letter to NSW Department of Primary Industries has been received from Stuart Schneider objecting to the closure of the Council road from Lynchs Lane to lot 2 in DP 1079750 through lot 2 in DP 625892 as this is the safest access from his property onto Henry Lawson Way.

Further the department proposes to close portion of Rumbles Lane between lot 149 DP 754583 and Lot A DP 420350 which is currently used as a public road. An objection should be lodged against this closure.

RECOMMENDATION: That Council:-

- i) offer no objection to the closing of roads in a) and b),

THE DIRECTOR ENGINEERING'S REPORT

- ii) object to the closure of the Council road from Lynchs Lane to lot 2 in DP 1079750 through lot 2 in DP 625892,
- (iii) object to the closure of the sections of Rumbles Lane between Mary Gilmore Way and Arramong Road (between Lot 149 DP754583 and Lot A DP 420350).

321 **RESOLVED:** Cr Niven and Cr Best that Council:-

- i) offer no objection to the closing of roads in a) and b),
- ii) object to the closure of the Council road from Lynchs Lane to lot 2 in DP 1079750 through lot 2 in DP 625892,
- (iii) object to the closure of the sections of Rumbles Lane between Mary Gilmore Way and Arramong Road (between Lot 149 DP754583 and Lot A DP 420350).

12. Lawson Oval – Cricket Wicket, P2.1.6

In September 2004, Council was advised by the Secretary Grenfell District Cricket Association that they had lost their curator for the turf wicket on Henry Lawson Oval, and requesting that they use the top Lawson Oval synthetic wicket for their matches. The secretary Grenfell District Cricket Association advised that it was unlikely that the turf wicket on Henry Lawson Oval would be used again.

In September 2006 a request was received from Grenfell Senior Rugby League for Council to level the pitch.

In October 2006 the Town Works Committee recommended to remove the turf cricket pitch. At the October 2006 Council Meeting, Council resolved to adopt the minutes of the Town Works Committee.

RECOMMENDATION: That James Hunt for the Grenfell District Cricket Association be so advised.

322 **RESOLVED:** Cr Halls and Cr Niven that James Hunt for the Grenfell District Cricket Association be so advised.

13. Financial Assistance Grants 2009/2010, 2010/2011, 2011/2012 and 2012/2013, G2.50.1

Director Engineering Report No 10 to November Council meeting refers. In consideration of that report, Council resolved to transfer \$112,130 to a specific reserve for the Warraderry Street Drainage and to amend the programmes above, and finalise the 2009/2010, 2010/2011, and 2011/2012 programmes.

The 2012/2013 VOTE column was incorrect in the table presented to Council in November, which made the 2012/2013 Revised FAG column also incorrect.

The revised table is as follows:-

THE DIRECTOR ENGINEERING'S REPORT

Rural Local Roads Projects	2009/2010 RLR	2010/2011 RLR	2011/2012 RLR	2012/13 approved FAG Budget	2012/13 Revised FAG
	\$	\$	\$	\$	\$
Reseals	0	5,808	119,058	184,000	308,866
Martins Lane	0	49,091	10,046		59,137
Pinnacle Road	0	74,765	67,533	33,000	175,298
Driftway Road	0	225,455	78,698		304,153
Old Young Road	0			222,000	222,000
Grenfell Streets Construction	0	48,484	32,788	75,000	156,272
Grenfell Kerb and Gutter	0	28,965	-2,141	28,000	54,824
Grenfell Streets – Footpaving	0	16,395	-5,986	10,000	20,409
Nowlans Road	0	0	139,633		139,633
Reconstruct Village Streets	0	10,455	5,564	6000	22,019
Gravel Resheeting	0	-15,659	96,374	120,000	200,715
Quandialla Drainage				180,000	180,000
Weddin/Camp/Church Foot paving				30,000	30,000
Total	0	443,759	541,567	\$ 888,000	1,873,326

RECOMMENDATION: That Council transfer the balance of 2009/2010, 2010/2011, and 2011/2012 Financial Assistance Grants Program into the 2012/2013 Revised Financial Assistance Grants Program as follows,

Rural Local Roads Projects	2012/13 Revised FAG
	\$
Reseals	308,866
Martins Lane	59,137
Pinnacle Road	175,298
Driftway Road	304,153
Old Young Road	222,000
Grenfell Streets Construction	156,272

THE DIRECTOR ENGINEERING'S REPORT

Grenfell Kerb and Gutter	54,824
Grenfell Streets – Footpaving	20,409
Nowlans Road	139,633
Reconstruct Village Streets	22,019
Gravel Resheeting	200,715
Quandialla Drainage	180,000
Weddin/Camp/Church Foot paving	30,000
Total	1,873,326

323 RESOLVED: Cr McClelland and Cr Parlett that Council transfer the balance of 2009/2010, 2010/2011, and 2011/2012 Financial Assistance Grants Program into the 2012/2013 Revised Financial Assistance Grants Program as follows,

Rural Local Roads Projects	2012/13 Revised FAG \$
Reseals	308,866
Martins Lane	59,137
Pinnacle Road	175,298
Driftway Road	304,153
Old Young Road	222,000
Grenfell Streets Construction	156,272
Grenfell Kerb and Gutter	54,824
Grenfell Streets – Footpaving	20,409
Nowlans Road	139,633
Reconstruct Village Streets	22,019
Gravel Resheeting	200,715
Quandialla Drainage	180,000
Weddin/Camp/Church Foot paving	30,000
Total	1,873,326

14. School Based Traineeships, P1.3.9

Following an approach from the principal of The Henry Lawson High School, Council has offered Michael Walker, a year 11 student at The Henry Lawson High School, a school based traineeship in Horticulture for 2013 and 2014 (2 year traineeship).

This is the equivalent to completing 1 year of a 4 year apprenticeship. He joins Curtis Johnson who is in his second year of a school based traineeship in Automotive (workshop). At the end of 2 years, the students employer to continue the apprenticeship.

This is a great program for young students to gain the first year of an apprenticeship whilst still at school.

For Information

Noted

Cr Hughes acknowledged the efforts of the Engineering Department and outdoor staff in regards to the RMS contract and requested that they be congratulated.

W TWOHILL
DIRECTOR ENGINEERING

324 RESOLVED: Cr Halls and Cr McClelland that the except where otherwise dealt with the Director Engineering's report be adopted.

14 February 2013

Councillors
 Weddin Shire Council
 PO Box 125
 GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows:-

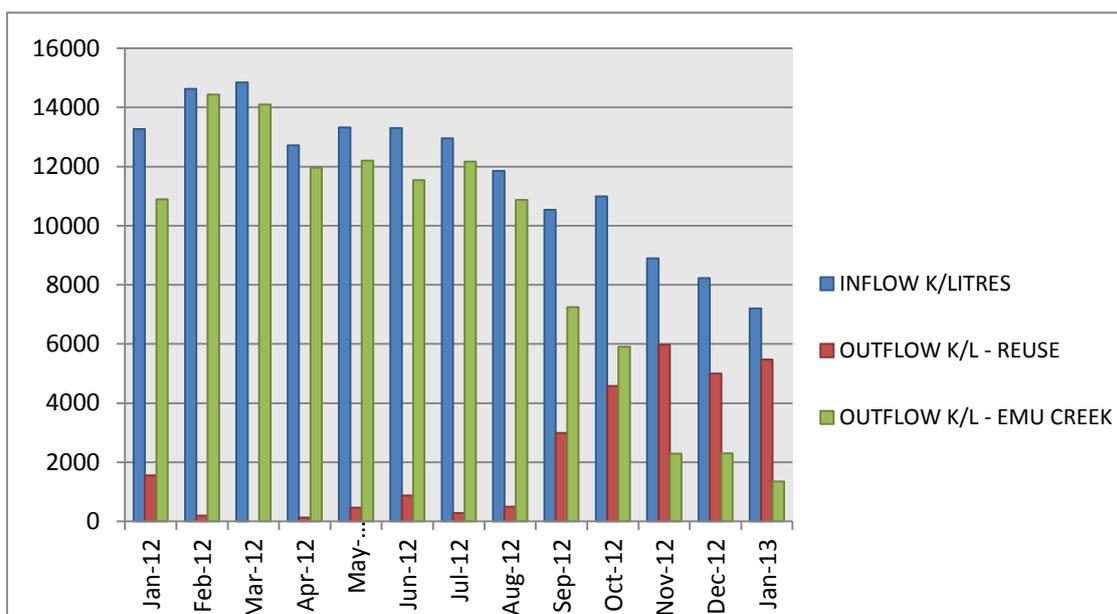
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Inflow and outflow at the Works during December 2012 and January 2013 are shown below:

December 2012 (Readings ending 6.30am)						
Inflow	Daily Average	Irrigation for Reuse	Discharge to Emu Creek	Highest	Lowest	Rainfall
8,224 kl	265.29	5,005 kl	2,302 kl	288 kl	239 kl	31mm

January 2013 (Readings ending 6.30am)						
Inflow	Daily Average	Irrigation for Reuse	Discharge to Emu Creek	Highest	Lowest	Rainfall
7,201 kl	232.29	5,472 kl	1,352 kl	253 kl	198 kl	5.5 mm



For Council's Information

Noted

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for December 2012 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	3 (Dogs)	Animals Destroyed:	1 (Dog)
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	0	Animals handed to Rescue Org:	1 (Dog)

Animal control activities for January 2013 were:

Animals Seized:	1 (Dog)	Animals Returned to Owners:	1 (Dog)
Animals Impounded:	3 (Dogs)	Animals Destroyed:	2 (1 Dog, 1 Cat)
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	2 (1 Dog, 1 Cat)		

For Council's Information

Noted

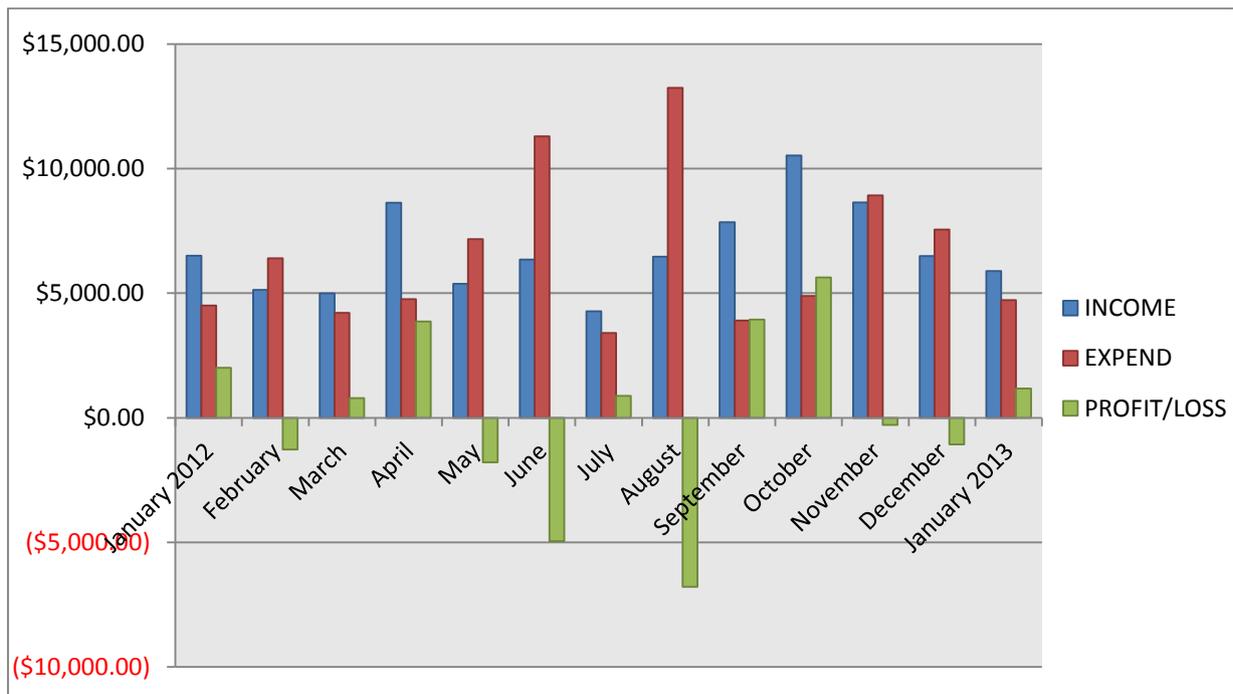
3. Caravan Park Operations, P2.3.3

Income for the month of December 2012 was \$6,487.00 with expenditure of \$7,557.49 resulting in an operational loss of \$1,070.49 for the month.

There were 213 sites occupied for the month of December 2012.

Income for the month of January 2013 was \$5,893.00 with expenditure of \$4,725.04 resulting in an operational profit of \$1,167.96 for the month.

There were 211 sites occupied for the month of January 2013.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

December 2011/January 2012

Total Attendance:	3770	Season Ticket Sales
		Family 6
Daily Average:	Dec 80, Jan 55	Child 3

Quandialla held the following during December and January:

- Bribbaree Public School completed their intensive swimming
- Quandialla Swim School held lessons on the 8th, 9th, 15th & 16th December and also between the 7th - 11th January.
- Swimming Club held on Tuesday, Wednesday & Friday evenings
- Early morning lap swimmers held on Tuesday & Thursday mornings
- Aqua exercises held on Friday mornings
- Australia Day celebrations
- Quandialla Swimming Club hosted a South West District Carnival on 21 January.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

December 2012/January 2013

Total Attendance:	9203	School Usage:	1084
		Other Usage Groups	542

Daily Average:	Dec 148, Jan 152	Season Ticket Sales
		Adult 10
Cash Attendance:	912 (Child)	Pensioner 1
	744 (Adult)	Family 14
		Child 4

Season Ticket Attendance:	3616 (Child)
	2305 (Adult)

A recirculation failure occurred on 31 January which required the pool to be closed to the public. Workshop staff very commendably obtained and installed a temporary suction line between the balance tank and the main pump over the weekend which enabled the pool to be reopened on 4 February. The new line is working well and has actually improved circulation at the pool.

Leakage around the scum gutter area will now be attended to later in the season.

For Council's Information

Noted

6. ChemClear Chemical Collection, E3.3.14

A collection of agricultural and veterinary chemicals was carried out by ChemClear in late 2012, with the Grenfell collection being 2 November.

A total of 11,383 litres of chemical was collected throughout the state, with only one local farmer taking advantage of the opportunity for free disposal.

Another collection is being organised for late 2013.

**For Council's Information
Noted**

7. Inspections of Food Premises, H1.6.7

As part of Council's ongoing commitments under the Food Regulation partnership with the NSW Food Authority, Council has employed a health surveyor/contractor to conduct routine food inspections on all retail food premises within the Weddin Shire.

The inspections have commenced in January and will be completed over the next couple of months to ensure compliance with the requirements of the NSW Food Act 2003 and the National Food Standards Codes.

**For Council's Information
Noted**

8. Clean Up Australia Day 2013, E3.3.8

The 2013 Clean Up Australia Day event will be held on Sunday 3rd March 2013 with details to be finalised.

Other Clean Up Days are: Schools – 1st March 2013 and Businesses 26th February 2013.

Clean Up Australia Day is the perfect opportunity for everyone to come together and help clean up our local parks and waterways and think about how we can reduce our impact on the environment.

**For Council's Information
Noted**

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

December 2012/January 2013

DA NO.	Applicant	Construction	Value (\$)	Address
40/2012	Mr CP & M Moore C/- Mellross Homes Pl 4/326 Boorowa Street YOUNG 2594	New Dwelling	\$309,500.00	Lot: 1 DP: 1087920 Murrays Lane GRENFELL NSW 2810
41/2012	Mr RJ & Mrs LC Roberts 76 Gooloogong Road GRENFELL 2810	Extension/Additions to Dwelling	\$35,000.00	Lot: 1076 DP: 754578 76 Gooloogong Road GRENFELL NSW 2810
43/2012	Mr LJ Miller 37 South Street GRENFELL 2810	3 Bay Shed	\$7,000.00	Lot: 817 DP: 754578 Hilder Road GRENFELL NSW 2810
44/2012	Mr GI Kape & Ms DP Glasheen	Carport	\$3,500.00	Lot: 4 DP: 785948 61 Holy Camp Road GRENFELL NSW 2810
45/2012	Mr J Heathcote 2 Makins Street GRENFELL 2810	Additions to Dwelling & New BBQ Area	\$12,000.00	Lot: 2 DP: 263310 2 Makins Street GRENFELL NSW 2810
47/2012	Mr MW & Mrs MM Horne	Patio	\$7,694.00	Lot: 12 DP: 844482 Lot 12 Cowra Road GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 19/2012	Mr TR Hinde & Ms E Troy	New Dwelling	\$329,091.00	LOT: 126 DP: 1081488 11 Huckel Close GRENFELL NSW 2810

For Council's Information

Noted

T V LOBB
GENERAL MANAGER

325 RESOLVED: Cr McClelland and Cr Niven that except where otherwise resolved the Environmental Services report be adopted.

Delegate's Report on Interagency Meeting held 13 February 2013

Matters discussed included:

Domestic Violence awareness, budget to spend \$300 thought they might get coasters made up. Approaching the pubs to see if they would be happy to do this and approaching the schools to see if they could be involved with designing the coasters. There is also a banner being purchased and they intend to approach Churches and also Council for placement of banner.

Domestic Violence Against Women.

Centre Care no longer responsible for Weddin

Lifeline no longer coming, for one particular service. Refer to minutes from this meeting to confirm.

Libby Noble Student Welfare Worker - Employed by Henry Lawson High School P&C to work with and support students.

Centerlink and Medicare moving to new premises in Cowra across from Primary (Public) School - outlink Grenfell Courthouse.

National Program: Smith Family established and sponsored.
Intensive triple P programs coming up.

Cr Carly Brown

326 RESOLVED: Cr Niven and Cr Parlett that the delegates report – Interagency meeting be adopted.

Porcelain:

C Lobb will take on the position of Porcelain coordinator for this year. She has contacted President of the Regional Porcelain Society, Robyn Moore and has their support. Robyn is also willing to help in any way she can.

Porcelain entry form ready – draft form

Conditions same as last year

Change in Sections – Only 2 sections / restricted and open

Prize money - \$100 per section

Entry fee per piece - \$2

Porcelain judge – Joan Bolton

C Lobb moved and G England seconded the motion “That the changes to the Art and Porcelain competition be ratified.” Carried

VSS

The entry forms for VSS are available on the festival website or by contacting the coordinator.

The competition closes on 28th March 2013. Entries to be post marked by this date.

A verse judge has been appointed. (Leanne Wicks)

Waiting for a response from a prospective short story judge

Writing groups, all previous adult entrants for the last two years and many schools have been contacted about the competition either by email or hard copy.

This the novice section from both verse and short story have been eliminated. This will result in a saving of \$1,000 in prize money awarded. Therefore it will be requested that a few more Highly Commended awards be given in each section if warranted.

M Moffitt moved and C Lobb seconded the motion “That the changes to the Verse and Short Story competition be ratified.” Carried

Social Engagement:

Carly mentioned that if she is informed about any updates she can also keep the festival Face book updated.

Street Stalls:

G England moved and N Hughes seconded the motion “That the Street Stall sites be organised in the same way as in 2012.” Carried

T Carroll moved and D Millynn seconded the motion “That G England contact Steve Karaitiana to sort out any problems that occurred in 2012 and make arrangements for the 2013 festival.” Carried

Henry Lawson Look Alike Competition

A Hunter moved and C Lobb seconded the motion “That A Hunter organise a Henry Lawson look alike competition for the 2013 Festival which will include a “grow a mou” (moustache) competition.” Carried

General Business:**1. Minute and Correspondence Secretary**

M Moffitt moved and A Hunter seconded the nomination of Pam Livingston as minute secretary.

A Carr will be correspondence secretary as per the request to Council and their reply.

Other coordinator positions will be sorted by the president in the next few weeks.

2. Official Guest

The executive will follow up on the suggestions for an official guest that have been given previously as well as the following suggestions:-

Nathan Lyon, Brad Haddin, Tom Raudonikis and Jack Thompson

T Carroll also informed the meeting that he had written to Russell Crowe to invite him to be an official guest.

3. Performers Rain on the Mountain

V Hughes moved and C Brown seconded the motion “That the festival committee ask Christine Wheeler from Rain on the Mountain to perform on the Saturday afternoon and the Saturday night after the awards dinner and the duo Georgia White and Hannah Smith to perform on the Saturday afternoon and the Sunday morning.” Carried

4. Statue

Before the contract is signed all details concerning the statue need to be decided e.g. pose as further adjustments aren't possible once the work has begun. Council is considering the corner of Forbes St and Main St, near the State Bank building as a possible site. The Roads and Maritime Services will need to approve traffic changes before this site can be finalised.

T Carroll moved and G England seconded the motion “That the festival committee ask the artists Gillie and Marc to sculpt the statue of Henry Lawson in a sitting position and request that the artists get back to the committee with proposals for that pose.”

Carried

5. Banners

T Carroll to obtain another quote for the banners as the price may have changed from last year. Terry will also find out from the company the format for the submission of designs.

P Livingston moved and T Carroll seconded the motion “That a competition, open to school children and the community, be run for four banner designs which will be used during the Henry Lawson Festival.” Carried

6. Feedback on Special Meeting

It was generally agreed by the members present that the committee aren't ready yet to take the next step of a paid event coordinator.

T Carroll moved and J Mitton seconded the motion “That the festival committee send a letter to Council thanking them for their assistance this year by providing a correspondence secretary and that the committee will ask for further assistance in the future if it is needed but at this stage the committee intend to continue as a community run festival.” Carried

Meeting closed 9.30 pm.

Next meeting date: The next meeting will be held at 7.30pm on Tuesday 19th February 2013 at the Community Hub.

327 **RESOLVED:** Cr Brown and Cr Griffiths that the minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE INAUGURAL MEETING OF THE RURAL WORKS COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 29 JANUARY 2013 AT 8.00 AM
(C2.6.42)**

1. **PRESENT:** Crs Liebich, Halls, Niven, Griffiths and Hughes.
Messrs T Lobb, W Twohill and A Milne.

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** Nil

4. **CORRESPONDENCE:**

4.1 Quandialla Progress Association regarding burnt blocks (Item B2, WC 6 December 2012)

4.2 Quandialla Progress Association regarding meeting (Item C6, Council Meeting 20 December)

Resolved: Cr Niven and Cr Griffiths that the correspondence be noted.

5. **BUSINESS**

5.1 Charter – adopted at October 2012 Council Meeting.

Noted

5.2 Yearly Meetings at Villages –resolution number 278 at the December 2012 Council Meeting refers.

Noted

5.3 Quandialla Drainage

A proposal was tabled for the draining of Third Street and Margaret Street to the existing dam via pits and spigot and socket rubber ringed pipes located in the road shoulder (Stage 1), with a further extension (Stage 2) along Margaret Street and Second Street to drain the low point near Blamey Park. There is to be a large pit and submersible pump near the dam to drain the pit. Funds are available in the 2012/2013 FAG programme to construct the first stage of the project.

Noted

A Milne left the meeting at 8.30am

5.4 Quandialla Recycling

Resolved: Cr Halls and Cr Hughes that the preferred location of the recycling centre be the western side of the Rural Fire Service shed.

5.5 Caragabal Recycling

Resolved: Cr Hughes and Cr Niven that the recycling centre be set up at Hayson Park fronting the Highway.

5.6 Dilapidated buildings in Quandialla

Discussion took place on action to date, the situation with the landowners, and the likelihood that any work would have to be funded by Council.

Resolved: Cr Hughes and Cr Griffiths that Council initiate notices for the remediation action to clean up the two blocks in Quandialla

5.7 Meeting with Quandialla Progress Association

Resolved: Cr Griffiths and Cr Halls that Council write to Quandialla Progress Association inviting them to nominate representatives and to supply agenda items and a suitable date for a meeting of the committee at Quandialla.

NEXT MEETING: To be advised

CLOSURE: There being no further business to discuss the meeting closed at 8.58am.

328 RESOLVED: Cr Hughes and Cr Griffiths that the minutes of the inaugural Rural Works Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON THURSDAY 7 FEBRUARY AT 10.00AM AT THE COUNCIL CHAMBERS (C2.6.26)

1. **PRESENT:** Clr C. Brown, Clr N. Hughes, Clr J. Parlett, Clr J. Niven, Clr P. Best, Phil Diprose, Auburn Carr, Glenn Carroll

Observer: Clr M Liebich

2. **APOLOGY:** Lisa Eastaway

Resolved: Clr Niven/ Clr Best that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Brown/ P Diprose that the minutes of the 11 December 2012 meeting be adopted.

4. **MATTERS ARISING:**

Big Tree Competition: Cowra, Forbes and Young shires are all interested in a local competition, possibly involving schools. P Diprose to pursue a meeting with stakeholders in Grenfell.

Henry Lawson Statue: The festival committee has chosen for the statue to be in a sitting position. Festival committee working with the designers to prepare a sketch.

5. **CORRESPONDENCE:**

In: Nil

Out: Henry Lawson Festival Committee- Statue

Noted

6. **PROJECTS:**

- **Grenfell brochure** – 15000 printed copies to be delivered on Wednesday 13th February. Promotion of new brochure to commence once they arrive. Majority of the cost of production has be recovered from advertising.
- **Gold Trails-** Signage erected and brochure completed. Project ongoing. Stage 2 of O'Brien's Hill to be considered once Tourism and Heritage plans developed. Goldtrails ipad kiosk available which requires internet access.

Resolved: Clr N Hughes/ Clr C Brown that the Goldtrails ipad kiosk be installed in the Community Hub Building using the existing wifi network.

- **Railway Station Development** – A joint project between Lions, Council and ARTC. Ongoing project.
- **Gold Fest-** A successful event for Grenfell. Review to be undertaken on 1st March 2013.
- **Website** –Working well.
- **Tourism Committee 'Grenfell Record' updates** – next update to include the new brochure and bumper sticker.

- **Tourism “Mapping” exercise** – In progress. Access database to be created with all identified attractions included. To be promoted to various market segments ie Grey Nomads.
- **Grenfell Bumper Stickers** –Stickers now available from CWA Craft shop. Suggested price \$2 per sticker.
- **Social Media Policy** – Lithgow policy tabled. Social media to be used to promote local events and facilities. Guidelines to be formulated immediately ‘Grenfell Tourism’ facebook page to be then activated. Policy to be developed in due course.

Resolved: Clr J Parlett/ Clr C Brown that approval be granted to promote events and facilities through social media with promotional material to be signed off by the General Manager. If complaints are received they be referred to Councils internal complaints system. Further, that social media guidelines be developed and uploaded on to the social media webpage.

7. **PRIORITISING PROJECTS:**

- Priorities attached.

Noted

8. **UPCOMING EVENTS:**

- Grenfell Picnic Races 20th April 2013
- Birding NSW 20th April 2013
- Driftway School Reunion 28th April 2013
- Henry Lawson Festival 6-10th June 2013
- Quandialla Centenary Reunion 4-6th October 2014

Noted

9. **REPORTS:**

Nil

10. **BUSINESS WITH NOTICE:**

Nil

11. **QUESTIONS WITH NOTICE:**

Nil

12. **NEXT MEETING:** 4th April 2013 at 3.30pm

13. **MEETING CLOSED:** 10.40am

329 **RESOLVED:** Cr McClelland and Cr Brown that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY 7 FEBRUARY 2013 at 9.00 AM at the COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clr N Hughes (Chair), Clr C Brown, Clr Parlett, Mr I Pitt, Mr A Hodgson, Mr J Hetherington, Mr TV Lobb (GM) and Mrs S Jackson-Stepowski (HA)
Observers: Mrs I Holmes and Clr M Liebich (Mayor) (Arrived at 9.15am)

2. **APOLOGIES:** Mrs P Livingstone

Resolved: Mr Hetherington and Mr Pitt that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 11 December 2012

Resolved: Clr Brown and Mr Hetherington that the minutes of 11 December 2012 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Still pending due to the absence of a Director Environmental Services.

4.2 DCP – Heritage Status

Yet to be reviewed by staff and presented to the meeting.

4.3 Heritage Editorial – Grenfell Record

Still pending due to the absence of a Director Environmental Services.

4.4 Building – 30 Main Street

Still pending in the absence of a Director Environmental Services.

4.5 Heritage Referral – Demolition by neglect research project

A letter for the “Grenfell Maternity Cottage” was emailed to LaTrobe University Masters of Urban Planning student who is conducting research into the issue of demolition by neglect.

4.6 Payment – P.A.H. & I Show Society

Mrs Jackson-Stepowski advised that work was completed satisfactorily. Payment has been organised.

4.7 Payment – 20 Young Street

Mrs Jackson-Stepowski advised that work was completed satisfactorily. Payment has been organised.

4.8 Mr & Mrs McKee – 3 Chapple Street

Clr Hughes advised that a site meeting was held with Mr and Mrs McKee.

Resolved: Mr Hodgson and Mr Pitt that grant funding be withdrawn.

4.9 ANZ Building - Painting

Mrs Jackson-Stepowski spoke with the relevant parties and has approved their works. An approval letter has been forwarded to them.

5. CORRESPONDENCE:

5.1 Heritage Referral Memo – Salvation Army **Noted**

5.2 Heritage Referral Memo – 12 Forbes Street **Noted**

5.3 Heritage Referral Memo – 10 Forbes Street **Noted**

5.4 Heritage Referral Memo – ANZ Building, Painting **Noted**

5.5 Heritage Referral Memo – O’Brien’s Hill, Garbage Bins **Noted**

6. BUSINESS WITH NOTICE

6.1 Payment – Greenethorpe Soldiers Memorial Hall

Works have been completed and require Heritage Advisor to inspect for completion.

Resolved: Clr Brown and Mr Hodgson that subject to Mrs Jackson-Stepowski’s approval that payment be made as per grant funding.

6.2 Grenfell Maternity Cottage

Mrs Jackson-Stepowski advised that Mr Giovanelli (Council’s past Heritage Advisor) prepared a State Heritage Register nomination in 2003/4 which lapsed in 2007. Mrs Jackson-Stepowski spoke about the significance of re-nominating the site.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Spoke to NSW Heritage Council regarding Regional meetings
- Spoke to the NSW Heritage Office regarding Grenfell Maternity Cottage
- Spoke with the Tourism Officer in regard to O’Brien’s Hill Project regarding interpretation, strategy/scope brief, fencing and OH&S.
- Site meeting with property owners in Brundah Street regarding possible demolition.
- Inspection Heritage Listed property regarding tree removal

8. QUESTIONS WITH NOTICE:

Nil

9. NEXT MEETING: Thursday 4 April 2013 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 9.55am.

330 RESOLVED: Cr Niven and Cr Griffiths that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE ART GALLERY COMMITTEE MEETING HELD AT THE GALLERY ON THURSDAY 7 FEBRUARY 2013 AT 10.30 AM. (C2.6.35)

1. **PRESENT:** Chris Lobb (Chair), Judy Mitton, Trevor Lobb (General Manager).
2. **APOLOGIES:** Nil
3. **MINUTES:** of meeting 8 December 2010.

RESOLVED: Judy Mitton/Trevor Lobb that the minutes be adopted.

4. **BUSINESS ARISING:**

- a) LGSA – re Darling Harbour Art loan - noted
- b) LGSA – re National Awards – to be considered.

5. **REPORT ON EXHIBITIONS**

- | | |
|---|---|
| a) “Shades of Dreams” <ul style="list-style-type: none">• Sales - \$2,957.50• total visitors 305 | b) “Harmony” <ul style="list-style-type: none">• Sales - \$890,• total visitors 292 |
| c) “Radiance” <ul style="list-style-type: none">• Sales - \$2090,• total visitors 404 | d) “Waste to Art” <ul style="list-style-type: none">• total visitors 531 |
| e) “Lawson Festival 2011” <ul style="list-style-type: none">• Sales - Nil• total visitors 523 | f) “Our Country” <ul style="list-style-type: none">• Sales - Nil• total visitors 259 |
| g) “Bald Archy” 2011 <ul style="list-style-type: none">• Sales - Nil• total visitors 1200 | h) “Grounded” <ul style="list-style-type: none">• Sales - \$854• total visitors 713 |
| i) “The Viewer” <ul style="list-style-type: none">• Sales - Nil• total visitors 382 | j) “Songs of Solitude” <ul style="list-style-type: none">• Sales - \$8,500• total visitors 416 |
| k) “Local Dreams” <ul style="list-style-type: none">• Sales - \$1,980• total visitors 317 | l) “Retrospective” <ul style="list-style-type: none">• Sales - \$1,194• total visitors 314 |
| m) “The Keep” <ul style="list-style-type: none">• Sales - \$450• total visitors 355 | n) “The Beginning” <ul style="list-style-type: none">• Sales - Nil• total visitors 417 |
| o) “Lawson Festival 2012” | p) “Second Nature” |

- Sales - Nil
 - total visitors 1160
- q) “Indigenous Collection”
- Sales - \$215
 - total visitors 257
- s) “Golden Gift”
- Sales - \$700
 - total visitors 417
- u) “Our Land, Our People” (Current)
- extends until 16 February 2013.
- Sales - \$200
 - total visitors 408
- r) “Bald Archy 2012”
- Sales - Nil
 - total visitors 667
 - sponsorship & takings - \$4,263
 - expenses (Part) - \$4,081
- t) “Flourish”
- Sales - \$1,860
 - total visitors 245

6. GENERAL BUSINESS

- a) Programme
- compiled for period 12 January to 10 June including Lawson Festival 2013
- b) Volunteers
- Christmas party held at Railway Hotel, 30 attended,
 - roster prepared until 2 March
 - currently 39 Volunteers
- c) Fundraiser
- raffled painting won by Barbara Bean
- d) Administration
- exhibitors forms updated
- e) Budget 2012/2013
- budgeted income exceeded to date
 - expenditure on track
- f) Historical Society
- exhibition of early Grenfell memorabilia being considered 26 – 30 March (conference room?)
 - formal request to follow

7. Next Meeting: To be advised.

8. Closure: There being no further business the meeting closed at 11.30 am.

331 **RESOLVED:** Cr McClelland and Cr Hughes that the minutes of the Art Gallery Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON THURSDAY,
7 FEBRUARY 2013 AT 2.00 PM (C2.6.13)**

1. **PRESENT:** Crs Halls, Niven, Griffiths and Liebich (observer).
Messrs W Twohill (Director Engineering), K Frost (Noxious Weeds Officer), K Starr and H Matthews.

Resolved: Cr Hughes and Halls that the Director Engineering be elected chair.

- 2 **APOLOGY:** Nil

3. **MINUTES:** 15 October 2012

Resolved: K. Starr and Cr Halls that the minutes be adopted.

4. **MATTERS ARISING:**

- 4.1 The Committee noted that K.Starr (Grenfell Landcare) and H.Matthews (NSWFA) were the representatives on the Committee.

Noted

- 4.2 LVNWAC – The education trailer is on hold for the time being.

Noted

- 4.3 Email addresses – To chase up

Noted

5. **CORRESPONDENCE:**

- 5.1 Letter from Keith Starr and others dated 31.10.2012 – request for meeting

Noted

- 5.2 Letter from Keith Starr dated 07.11.2012

Noted

- 5.3 Letter from Keith Starr and others dated 30.01.2013
Discussions were held regarding the letter.

Resolved: Cr Niven and Director Engineering that Harvey Matthews (NSW Farmers Association) liaise with the Director Engineering with respect to farmers spraying adjacent to their properties on the road reserves.

- 5.4 Letter from Katrina Hodgkinson regarding railway corridors.

Noted

6. **NOXIOUS WEEDS OFFICERS REPORTS:**

October - November 2012

Noted

7. **NOXIOUS WEEDS BUDGET**

2011/2012 Vote \$79,000

Final Expenditure to 30 June 2012 - \$80,175

Noted

NEXT MEETING: Thursday, 2 May 2013

CLOSURE: There being no further business to discuss the meeting closed at 2.58 pm.

332 **RESOLVED:** Cr Niven and Cr Griffiths that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY 7 FEBRUARY 2013 COMMENCING AT 3.00 PM (C2.6.9)

1. **PRESENT:** Crs Hughes, Halls and Griffiths
Messrs T V Lobb (General Manager), W Twohill (Chair - Director Engineering) and K Neville (RFS)

Resolved: Cr Hughes and Halls that the Director Engineering be elected as Chair.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: Cr Hughes and Mr Neville that the minutes of 17 April 2012 be adopted.

4. **MATTERS ARISING:**

- 4.1 **Revised Estimates 2012/2013**

Resolved: Cr Halls and Cr Hughes that Council adopt the revised Rural Fire Service estimates of \$99,827.84 for 2012/2013.

- 4.2 **LGSA Review**

The Committee noted that at the 2012 Shires Conference the delegates voted overwhelmingly to accept Option 1 – retract Local Government Operation involvement with the Rural Fire Service.

5. **WEDDIN SHIRE 2013/2014 RURAL FIRE FIGHTING FUND ESTIMATES**

Ken Neville discussed the Weddin Council approved 12/13 budget (\$109,288.94), the final allocated 2012/13 budget (\$99,827.84) and the Weddin submitted budget for 2013/2014 (\$109,175.05).

Resolved: Cr Hughes and Cr Halls that Council adopt the 2013/2014 estimates of \$109,175.05

6. **NEXT MEETING:** To be advised.

7. **CLOSURE:** There being no further business to discuss the meeting closed at 3.39 pm.

333 RESOLVED: Cr Hughes and Cr Halls that the minutes of the Bushfire Local Matters Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 18 FEBRUARY 2013 AT 5.00 PM

1. **PRESENT:** Crs Liebich (Chair), McClelland, Brown and Best.
Messrs T Lobb and A Milne.

2. **APOLOGY:** Cr Parlett

Resolved: Cr McClelland and Cr Best that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Cr McClelland and Cr Best that the minutes of 17 December 2012 be adopted.

4. **MATTERS ARISING:**
Bogolong Dam – status of desktop report was queried. In progress.

5. **CORRESPONDENCE:**
Nil

6. **REPORTS**

6.1 **General Manager's Report**
Report on Industrial Estate, PIR Management Plan and Grenfell Doctor

Noted

6.2 **Director Corporate Services' Report**
Report on Town Costings and Open Day review

Noted

6.4 **Director Engineering's Report**
Reports on Works Report, Other Works, Future Works, Grenfell Pool and Lawson Oval.

Noted

6.5 **Environmental Services' Department Report**
Reports on Sewerage Treatment Works, Caravan Park, Animal control, Grenfell Pool, Inspection of Food premises, clean up Australia Day and town DAs.

Noted

7. **BUSINESS WITH NOTICE:**
Nil

8. **QUESTIONS:**
Nil

NEXT MEETING: Monday, 18 March 2013 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.33 pm.

334 RESOLVED: Cr McClelland and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON WEDNESDAY, 20 FEBRUARY 2013 AT 8.25 AM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill

Apology: Nil

Minutes:

Resolved: G Carroll and W Twohill that the minutes of 17 December 2012 be adopted as circulated.

General Business:

1A Administration

(i) Communications (iPads) – all councillors and senior staff currently utilising the technology. Working reasonably well.

The Mayor Cr Liebich entered the meeting as an observer at this point 8.31am

(ii) Notice of Motions – discussion took place in regards to two motions. In regard to Bogolong Dam the Director Engineering advised we are awaiting a Desktop overview from the Department of Finance and Services (Public Works) which will address various issues and risks for Council to then consider.

(iii) Policy Reviews – two reports submitted in General Manager’s report.

(iv) Asbestos Policy – currently being prepared. The policy is being based on the Government’s template.

(v) Delivery Plan – six monthly review for 2012/2013 financial year to be submitted to the March Council Meeting.

(vi) CEEP Tender – tenders currently being called to undertake energy efficiency works in Council buildings. ie. upgrade Council office lights.

(vii) IPR – workshop held to review and update the Community Strategic Plan and Delivery Plan. Councils Consultant is currently pursuing. Workshop and Extra-ordinary Council meeting arranged to develop operational plan. Asset Management and Long Term Financial plans to be reviewed and updated. General Manager and Directors pursuing.

(viii) Local Government Review – reported in General Manager’s report.

1B Human Resources

(i) Vacancies

- Director Environmental Services – offer to applicant made. Awaiting response.
- Sewer Attendant/Yardman – currently being advertised.

(ii) Appointments

- Patch Truck operator – Brett Biddle appointed.
- School based Traineeship – Michael Walker appointed.

2. Public Order and Safety

Nil

3. Health

(i) Doctor Situation – reported in General Managers report.

(ii) New Doctor’s Residence – completed. Minor works to be undertaken.

4. Community Services and Education

Nil

5. Housing and Community Amenities

(i) Rural Land Use Study – awaiting Department of Planning acceptance of Study. Change to rural land minimum lot size in LEP to be then amended.

(ii) Used Oil Collection – Centroc contract available where contractor is able to pick up at Collection sites in Grenfell and villages on a six week cycle. Director Engineering pursuing.

- (iii) Development Control assistance – agreement with Cowra Shire expires 28/2/13. May continue on a short term basis or a contractor will be engaged to assist for an interim period while DES position is being filled.

6. Sewerage

- (i) Pollution Incident Response Management Plan (PIRMP) – to be submitted to Council for formal adoption. Reported in General Manager’s report.

7. Recreation and Culture

- (i) Art Gallery – new exhibition commenced 19 February 2013.
- (ii) Cinema – next film to be held 28 February 2013. Film being arranged for Seniors Week.
- (iii) Bogolong Dam – awaiting report from the Department of Finance and Services (Public Works) ascertaining risks. Director Engineering pursuing.
- (iv) Grenfell Swimming Pool – reported in General Manager’s and Director Engineering’s reports.
- (v) Recycled Water – review into the process of recycling water underway. Director Engineering pursuing.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Requirement for a Development Application or a determination whether they are exempt/complying developments to be ascertained.

9. Transport and Communication

- (i) RMS Contract - reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs –
- (iv) Rail Branch Lines – reported in General Manager’s report.

Noted

10. Economic Affairs

- (i) Henry Lawson Festival – directors to make arrangements for their respective departments in regards to 2013 Festival.
- (ii) Industrial Estate – reported in General Manager’s report. Signage upgrade to be considered. Director Engineering to pursue.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – no recent meetings. Informal gathering to be arranged in Grenfell for Hawkesbury representatives.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC - next meeting scheduled for 28 February in Wellington.
- (iv) WBC Alliance – request for discussion submitted to Council for consideration.

13. Other Matters

- (i) Regional Action Plan – released by State Government.

14. Job List Review:

Noted

Next Meeting: Monday, 18 March 2013 at 2.00 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 9.49 am.

335 RESOLVED: Cr Hughes and Cr Parlett that the minutes of the Manex meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | | |
|---------------|----|---|--------------------|
| April 2012 | 1. | <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE). | In Progress |
| November 2012 | 2. | <u>IPR Workshop</u> : to be held in early 2013. (GM) | Carried Out |
| December 2012 | 3. | <u>January Council Meeting</u> : to be cancelled. (GM) | Carried Out |
| | 4. | <u>Greenethorpe residence</u> : Cr Hughes, A Hodgson and GM to meet with owners re heritage grant (GM). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | | |
|----------------|----|--|--------------------|
| September 2011 | 1. | <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE). | In Progress |
| November 2011 | 2. | <u>Bogolong Dam</u> : investigate, negotiate with Central Tablelands Water (GM). | Carried Out |
| April 2012 | 3. | <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES). | In Progress |
| | 4. | <u>ARTC Interface Agreement</u> : to be further reported (DE). | In Progress |
| August 2012 | 5. | <u>Greenethorpe Soldiers Memorial Hall</u> : consider toilet upgrade in 2013/14 estimates (DES). | In Progress |
| September 2012 | 6. | <u>Councillor Recognition Dinner</u> : referred to Executive to arrange (GM). | Carried Out |
| November 2012 | 7. | <u>Grenfell Open Day</u> : review to be conducted and reported to March Meeting (DCS). | In Progress |
| | 8. | <u>Grenfell Goldfest</u> : review to be conducted and reported to the March Meeting (DCS). | In Progress |
| December 2012 | 9. | <u>Caravan Parking Signs</u> : defer until RMS advise re alteration to Main Road 237 (DE) | In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) *business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) *only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

336 RESOLVED: Cr McClelland and Cr Parlett that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

GENERAL MANAGER'S REPORT

1. **Incentives for Doctors, H1.1.2/H1.1.11**
Reason for confidentiality: personnel matter (Section 10A(2)(a))
2. **Industrial Estate – Offer to Purchase, P2.5.4**
Reason for confidentiality: commercial information (section 10A(2)(d))

MAYORAL MINUTE

1. **Purchase of Building**
Reason for confidentiality: commercial information (Section 10A(2)(d))
2. **Recruitment of General Manager**
Reason for confidentiality: commercial information (Section 10A(2)(d))

Other items may be referred to closed council during the course of the meeting.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

GENERAL MANAGER’S REPORT

1. Incentives for Doctors, H1.1.2/H1.1.11

RESOLUTION: that approval be delegated to the Executive to negotiate with Dr Akhiwu on the amount of incentives to be provided, for inclusion in the lease documents.

2. Industrial Estate – Offer to Purchase, P2.5.4

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLUTION: that:

- (i) the offer from Rays be declined and the industrial land be offered to them at the amended price as adopted by Council,
- (ii) the cost of gravelling be added to the price, as agreed with the buyer,
- (iii) the Mayor and General Manager be granted delegated authority to negotiate with the buyer outside of Council’s policy for incentives if necessary.

MAYORAL MINUTE

1. Purchase of Building

RESOLUTION: that delegated authority be granted to the executive to purchase Lot 2 DP 223485 and Lot 10 Section 20 DP 758473 Burrangong Street Grenfell for the price up to \$50,000.

RESOLUTION: that authority be granted for an architect to be engaged to undertake preliminary planning works.

2. Recruitment of General Manager, P4.10041/3

RESOLUTION: that:

- (i) my action in engaging Blackadder Associates as the recruitment consultant be confirmed, and;
- (ii) Crs Hughes, Parlett, Niven and the Mayor be appointed as the recruitment committee.
- (iii) the Mayor be given delegated authority to select replacement members if any are unavailable.

CLOSURE: There being no further business the meeting closed at 8.30 pm.

Taken as read and confirmed as a true record this day 21 March 2013.

..... General Manager.....Mayor