



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 APRIL 2013 COMMENCING AT 5.00PM

11 April 2013

Dear Councillor

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 APRIL 2013**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 March 2013  
- Extra Ordinary Mtg 26 March 2013
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Ctee Mtg, 19/03/13  
- Local Emergency Ctee Mtg, 25/03/13  
- Tourism Ctee Mtg, 04/04/13  
- Heritage Ctee Mtg, 04/04/13  
- Rural Works Ctee Mtg, 09/04/13  
- Manex Ctee Mtg, 15/04/13  
- Town Works Ctee Mtg, 15/04/13
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Clr M J Liebich in the Chair, Crs J C Niven, G B Halls, G McClelland, A C Griffiths, P H Best, C Brown and J E Parlett.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and General Manager's Secretary (L Baker).

**At this point a minutes silence was held in memory of Weddin Shire Council staff member Ian Curl who recently passed away.**

**APOLOGY:** Nil

**CONFIRMATION OF MINUTES:**

**415 RESOLVED:** Cr McClelland and Cr Niven that the Minutes of the Ordinary Meeting, held on 21 March 2013 be taken as read and **CONFIRMED.**

**416 RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Extra-Ordinary Meeting, held on 26 March 2013 be taken as read and **CONFIRMED.**

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute "question time" be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-  
Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr McClelland	Mayoral Minute – Closed Council	Agent for Sale	Pecuniary	Yes

## **CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 APRIL 2013**

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### **WEEKLY CORRESPONDENCE**

A summary of weekly correspondence forwarded to councillors since the last meeting is listed below for record purposes only.

#### **WEEK ENDING THURSDAY, 21 MARCH 2013**

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 11/2013.
- A2. Division of Local Government, A3.9.3: Informing councils of the publication of the revised Integrated Planning and Reporting (IP&R) Manual and Guidelines.
- A3. Liz Robinson, Quondong & Brickfield Roads residents group, R2.4.4.1: Concerning the council meeting of 22 November 2012 where the residents of the Quondong and Brickfield Road area addressed the council.
- A4. Stewart Hetherington, T3.4.7: I am applying to Transport NSW to extend the route of the Caragabal School bus service.
- A5. Division of Local Government, A3.9.2: forwarding circular No.13-09. Providing information on implementation of the Swimming Pools Amendment Act 2012.

#### **WEEK ENDING THURSDAY, 28 MARCH 2013**

- A6. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 12/2013.
- A7. RMS, T3.6.6: Advising that the NSW Minister for Roads and Ports has announced new mass limits for two axle buses as from 19 April 2013.
- A8. Reconciliation Australia, C1.4.5: Concerning National Reconciliation Week 2013 and inviting you to engage your community in reconciliation this year.

#### **WEEK ENDING THURSDAY, 4 APRIL 2013**

- A9. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 13/2013.
- A10. Local Government NSW, A2.2: Concerning the Local Government Amendment (Early Intervention) Bill.
- A11. Local Government NSW, A3.8.2: Advising that the Local Government Association of NSW and the Shires Association of NSW merged to become one single and united association called Local Government NSW (LGNSW) on 1 March 2013.
- A12. Department of Premier and Cabinet, A3.9.3: forwarding Circular No. 13-12 with information about rating for 2013/14.
- A13. Local Government NSW, E3.7.1: Advising the Natural Resources Commission (NRC) is seeking submissions on the proposed listing of Yellow Mimosa (*Vachellia farnesiana*) as a feral native species.

A14. Grenfell Historical Society Inc, C1.1.3/C1.3.15: Writing on behalf of the President and members of the Grenfell Historical Society to thank the Weddin Shire Council.

WEEK ENDING THURSDAY, 11 APRIL 2013

A15. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 14/2013.

A16. Local Land Services Stakeholder Reference Panel, A3.6.65: Concerning Local Land Services and forwarding the latest update from the Stakeholder Reference Panel.

A17. Hon. George Souris MP, T4.1.6: Advising he has announced the new \$7.2 million Regional Visitor Economy Fund which will commence on 1 July 2013.

A18. Kristie Simpson, P2.1.3: requesting permission to hold a World's Greatest Shave Event for the Leukaemia Foundation at Taylor Park on the 20<sup>th</sup> of April 2013.

A19. Carol Harkins, E3.5.1: forwarding a copy of a letter to Country Energy concerning the lopping of street trees in Grenfell.

A20. Mary Hunter, C1.3.26: Concerning the trees planted from Camp to Rose Streets, in the middle of Forbes Street, dedicated to those who served in WWII.

A21. Henry Lawson Festival, C1.4.1: Advising that The Henry Lawson Festival is quickly approaching. This year we would like to stimulate a Henry Lawson Mo look-a-like feel for the Festival.

A22. Julie Ridley, P2.2.3: Asking if we can have discussions in relation to beautifying the entrance and ground of Caragabal cemetery.

A23. Division of Local Government, A3.9.3: forwarding Circular No.13-14 informing councils that the Intergovernmental Agreement to Guide NSW State-Local Government Relations on Strategic Partnerships has been signed.

A24. Essential Energy, U1.3.11: forwarding an information brief for the Cowra to Grenfell Electricity Network Upgrade on 5 May 2013.

**For Information**

**Noted**

A précis of correspondence to be considered at the meeting is as follows:

## **CORRESPONDENCE FOR COUNCIL**

1. Division of Local Government, A3.9.3: forwarding circular No. 13-13. Announcing the release of the Local Government Acts Taskforce (LGAT) Discussion Paper “*A New Local Government Act for NSW*”

**A copy of this paper has been forwarded to Councillors iPads under Reference documents.**

**Noted**

2. Department of Planning and Infrastructure, A3.9.2 forwarding Planning circular: PS 13-002 Calculating the genuine estimated cost of development.

The purpose of this circular is to advise consent authorities, applicants and the community what costs associated with a development proposal are to be considered when calculating or providing genuine estimated costs of works under the Environmental Planning and Assessment Regulation 2000 when charging development application fees.

**Referred to Director Environmental Services**

**Noted**

3. Office of Water, P2.1.7 forwarding the 2013 Inspection Report in respect of the dam safety inspection carried out on 20<sup>th</sup> February 2013 at Company Dam by our Urban Water Branch Dam Safety Unit engineers

The inspection evaluation indicated that the dam’s overall appearance has deteriorated since the previous inspection in September 2011 with the standard of regular routine maintenance still of concern.

**Referred to Director Engineering**

**Noted**

4. Bogolong Aquatic Club Inc, E3.6.4: requesting if the Bogolong Aquatic Club Incorporated would be able to form a section 355 committee to assist council with the running and development of Bogolong Dam as a recreational facility.

**Copy forwarded to Councillors  
See report by General Manager**

**Noted**

5. Grenfell Picnic Race Club, C1.2.3: Advising our 2013 races are drawing closer and we are now down to the final stages. Once again we would like to put forward the following matters for your consideration:

1. Extra bins for race day
2. 2 x Portal-toilets for race day
3. Cool room
4. Donation from Weddin Shire Council to pay for Lions Club children’s rides

**Note: Council agreed in 2012 to provide extra bins, portable toilets, approval for a banner and a donation of \$200.**

**RECOMMENDATION:**

For Council's consideration

**417** **RESOLVED:** Cr Halls and Cr Parlett that Council donate \$200 and supply the items as requested by the Grenfell Picnic Race Club.

6. Henry Lawson Festival, C1.4.1 Advising that, to promote and advertise the annual Henry Lawson Festival, the committee has moved to purchase street banners similar to the Christmas banners that have adorned the Main Street for the past three years.

The committee has been quoted an attractive price of \$63 each plus GST. A quantity of 40 banners would cost \$2520 plus GST.

Would the Weddin Shire Council be prepared to assist with the initial cost of these banners?

Note: Council has already allocated a budget of \$6,500 for the 2013 Festival.

**RECOMMENDATION:**

For Council's consideration

**418** **RESOLVED:** Cr McClelland and Cr Best that Council contribute half of the initial cost of the banners.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 APRIL 2013**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**419 RESOLVED:** Cr McClelland and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

7. NSW Treasury Corporation: Concerning the TCorp Assessment of Weddin Council. Please find attached a letter which sets out the Financial Sustainability rating (FSR) and Outlook for your Council.

The FSR and Outlook have been prepared as part of TCorp's overall assessment of each Council's financial capacity, and sustainability.

The letter and Appendix attached to the letter provides further information as to the basis of the FSR and Outlook. Council should also read this letter in conjunction with the Report that TCorp will provide to Council shortly, in respect of its assessment of Council.

**Copy of letter forwarded to Councillors with attached Appendix**

**Noted**

8. Lachlan Regional Transport Committee, T3.5.2: Advising the Institute for Land, Water and Society at Charles Sturt University, together with Blayney Shire Council and the Lachlan Regional Transport Committee, is holding a seminar titled 'Regional Rail Revival' at Blayney on 10 May.

We would like to invite you to participate in the seminar and workshop.

**RECOMMENDATION:** that the Mayor and General Manager be Councils representatives at the Seminar to be held at Blayney on 10 May, 2013.

**420 RESOLVED:** Cr Niven and Cr McClelland that the Mayor and General Manager be Councils representatives at the Seminar to be held at Blayney on 10 May, 2013.

9. Lachlan Catchment Management Authority, E3.9.2: extending an invitation to all Weddin Shire Councillors to the Weddin Birds Forum at the Grenfell Country Club next Saturday 20<sup>th</sup> April from 4pm to 7pm.

If any Councillors were attending on Saturday week and would like to give a welcome speech, we would be most grateful.

**Noted**

10. Royal Far West, C1.1.1: Advising on 4 May the Royal Far West Caremobile will be visiting Grenfell. We would like to be able to have the caremobile in the Main Street from approximately 9-12am. We would like to site the vehicle around the NAB bank area.

**Referred to Director Engineering**

**RECOMMENDATION:** that the request be approved subject to the concurrence of the police and a copy of their public liability policy being forwarded to Council.

**421** **RESOLVED:** Cr Halls and Cr McClelland that the request be approved subject to the concurrence of the police and a copy of their public liability policy being forwarded to Council.

11. Katrina Hodgkinson, C2.10.9: forwarding a media release concerning council amalgamations.

**Copy forwarded to Councillors**

**Noted**

12. Minister for Local Government, C2.10.9: forwarding a media release concerning council amalgamations.

**Copy forwarded to Councillors**

**Noted**

13. Division of Local Government, A3.9.3 announcing a series of workshops to be held by the Local Government Acts Taskforce during May 2013.

The Taskforce has recently released its Discussion Paper “A New Local Government Act for NSW”. The paper is available on the Taskforce webpage – ([www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)).

Details of the workshops are as follows:

Dubbo – Wednesday 15 May 2013

Orange – Thursday 16 May 2013

**RECOMMENDATION:** it is recommended that interested councillors nominate for registration.

**422** **RESOLVED:** Cr McClelland and Cr Niven that the Mayor and General Manager be Councils representatives at one of the workshops detailed above.

14. Department of Primary Industries, G2.3: Concerning new innovative projects for Weeds 2013-2015.

I write to notify you that \$1 Million is now available for innovative projects addressing high priority weeds in NSW.

Eligible projects will prevent and manage new weed incursions, contain existing weeds, build effective partnerships and address research, training and education and community awareness priorities.

Projects submissions must be lodged electronically with the Department of Primary Industries by Friday 3 May 2013.

**Referred to Director Engineering**

**Noted**

**423** **RESOLVED:** Cr Brown and Cr Best that the Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTION

### 1. Unlisted Property Trust Prospectus

I hereby give notice of the following motion for Council's next meeting:

*“that the General Manager investigates the feasibility of issuing an Unlisted Property Trust Prospectus”.*

Signed:           Cr Alan Griffiths          

### Comments by General Manager

- (i) Unlisted property trusts directly own and manage real estate. Their relevance to local government and council in particular is not clear.

**424**     **RESOLVED:** Cr Best and Cr Brown that the notice of motion be deferred until the Questions section of the meeting.

11 April 2013

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Bogolong Dam - acquisition, E3.6.4**

Council resolved at its February meeting as follows:

*“that Council meet with Central Tablelands Water to negotiate to purchase Bogolong Dam for \$1”. (Resolution 297)*

On 27 March 2013 the Mayor and General Manager met with Central Tablelands Water Deputy Chair Cr McClelland and General Manager Tony Perry to discuss the dam. Also in attendance were Crs Niven, Parlett, Hughes and Griffiths.

The following in principle agreements were reached:

- Central Tablelands Water to transfer Bogolong Dam to Weddin Shire Council for the amount of \$1.
- Central Tablelands Water to transfer the current water licence to Weddin Shire Council.
- Central Tablelands Water to close off the existing water main from Lake Rowlands, leaving open the option of purchasing water in the future if required.

A letter of offer along these lines has since been forwarded to Central Tablelands Water for consideration at their next Meeting. The outcome of this offer should be known by the April meeting.

A site inspection was also carried out. Obvious defects included at least one leak, extensive longitudinal cracking and a disabled scour valve inlet, as well as a section of collapsed channel protection downstream of the spillway. Council at its March Meeting received the report from the NSW Public Works which estimated the cost of the recommended works at up to \$3.2m, a figure which would be a significant ongoing financial burden to Council and the ratepayers.

As stated in the Director Engineering's report item 8 to the March Meeting, a decision not to carry out the recommended works should be supported by a reasons policy outlining the level of risk Council is prepared to accept, as a demonstration of due diligence by the owner of the dam. Council also needs to ensure there is a satisfactory public liability insurance cover and be aware of the possibility of personal liability if decisions are made without regard to available information.

In the circumstances it may be beneficial for Council to discuss these matters with an experienced dam engineer to ensure there is a good understanding of the implications of ownership.

Alternatively, it may be preferable for Council to withdraw and allow Bogolong Aquatic Club to negotiate directly with Central Tablelands Water. In this event, Council could support the club with an annual donation and civil works as approved.

## **THE GENERAL MANAGER'S REPORT**

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### **RECOMMENDATION:**

It is recommended that Council meet with an experienced dam engineer to work through the implications of the report by the NSW Public Works.

Alternatively, it is recommended that Council not proceed to acquire Bogolong Dam, but support ownership passing to the Bogolong Aquatic Club.

Alternatively, if Council wishes to proceed with this acquisition, then it is recommended that:

- (i) Council pass a resolution to that effect, and;
- (ii) the Mayor and General Manager be authorised to sign the requisite contracts and other documents, under seal if necessary.

**425** **RESOLVED:** Cr Niven and Cr Parlett that:

- (i) Council proceed with the acquisition of Bogolong Dam.
- (ii) the Mayor and General Manager be authorised to sign the requisite contracts and other documents, under seal if necessary.

### **2. Bogolong Dam – operations, E3.6.4**

If Council resolves to acquire Bogolong Dam there are a number of important requirements before it should be opened to the public. These include:

- Addressing the recommendations in the report from NSW Public Works,
- development and adoption by Council of management plans for maintenance and operation of the facility, including health and safety, swimming areas, and blue-green algae testing,
- training of additional engineering staff for the inspectorial role,
- ensuring appropriate insurance cover
- ascertaining at what level (if any) the dam may become prescribed by the Dams Safety Committee,
- development and adoption by Council of a charter and constitution for a committee of management under section 355,
- training of volunteers for those duties delegated to them,
- legalising the public access to the site.

Funding for work in 2013/2014 is uncertain at this stage.

The Bogolong Aquatic Club has requested appointment as a section 355 committee to assist Council in various ways including volunteer labour. Until the matters above are attended to, it would be preferable to list the members of the organisation as volunteer workers, with Council's insurance policies duly noted. This would enable them, after appropriate training, to be utilised for approved duties at the site.

### **RECOMMENDATION:**

It is recommended that the members of the Bogolong Aquatic Club be added to Council's list of volunteer workers, and Council's insurances be so noted. Further, that appropriate training be carried out for these volunteers.

**426** **RESOLVED:** Cr McClelland and Cr Best that the members of the Bogolong Aquatic Club be added to Council's list of volunteer workers, and Council's insurances be so noted. Further, that appropriate training be carried out for these volunteers.

## THE GENERAL MANAGER'S REPORT

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### 3. New draft Policies, C2.4.15

The following new draft policies have been prepared for consideration by council:

- Policy 3.6.1 – Weeds Inspection Programme
  - prepared in conjunction with recommendations of the Lachlan Valley Weeds Advisory Committee.
- Policy 5.7.1 – Management of Asbestos
  - prepared in accordance with the model asbestos policy issued by the Division of Local Government in November 2012.
  - this draft policy also requires referral to Council's Work, Health and Safety Committee.
- Policy 11.5.7 – Management of Trees and Tree Roots
  - prepared in conjunction with Council's insurer, Statewide Mutual.

Copies of these draft policies have been forwarded for Councillors' information and review, for possible adoption at the May Meeting.

#### **RECOMMENDATION:**

It is recommended that Councillors submit written comments on the listed draft policies by 30 April 2013.

**427** **RESOLVED:** Cr Niven and Cr Brown that Councillors submit written comments on the listed draft policies by 30 April 2013.

### 4. Proposed Review of Council's Policies, C2.4.15

It is proposed to review policies in the:

- Transport and
  - Economic Development
- sections of the policy index as follows:

#### Transport

11.1.6	Construction of Kerb and Gutter, Footways, Accesses and Driveways
11.2.5	Design Standards for Rural Roads
11.3.2	Management of Street Trees
11.4.2	Public Gates and Motor Bypasses

#### Economic Development

12.3.3	Incentives for New Businesses (Shops)
12.4.3	Incentives for New Businesses (General)
12.5.3	Incentives for Expansion of Existing Businesses
12.6.2	Retention of Grain Handling Facilities in Grenfell

Copies of these policies are available on Councillors' iPads and also their policy registers.

Councillors are invited to submit comments on any or all of these policies, to assist with the review process. Updated drafts will be presented for consideration at a future meeting.

## THE GENERAL MANAGER'S REPORT

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### **RECOMMENDATION:**

It is recommended that Councillors submit written comments on the listed policies by 30 April 2013.

**428** **RESOLVED:** Cr McClelland and Cr Niven that Councillors submit written comments on the listed policies by 30 April 2013.

### **5. Adoption of Council's Policies, C2.4.15**

My report item 10 to Council's March 2013 meeting refers. No comments were received from Councillors.

New drafts have been prepared for the listed policies with only minor changes including updating for the Weddin LEP 2011 and the new zonings therein.

The new drafts have been included in Councillor's iPad Policy Register under "Draft Policies".

### **RECOMMENDATION:**

(i) It is recommended that the following draft policies be adopted:

3.2.2	No Smoking – Public Places and Council Owned Land
3.5.5	Management of Noxious Weeds on Private Property
5.4.3	Footpath, Restaurants and Street Trading
5.5.2	Cemetery Operations Plan
5.6.2	Waste and Recycling Service
7.1.4	Sewer Extensions and Connections
7.4.3	On-Site Sewage Management
8.3.6	Use of Parks, Reserves and Sporting Grounds
10.1.11	Building and Development
10.2.3	Notification of Development
10.4.4	General Boundary Fencing
10.5.3	Boundary Fencing in Heritage Conservations Areas

(ii) It is recommended that the following draft documents:

- 16.6.1 - Local Companion Animals Management Plan
- 16.7.1 – Management Plan for Community Lands

be placed on public exhibition.

**429** **RESOLVED:** Cr Best and Cr Parlett that:

(i) the following draft policies be adopted:

3.2.2	No Smoking – Public Places and Council Owned Land
3.5.5	Management of Noxious Weeds on Private Property
5.4.3	Footpath, Restaurants and Street Trading
5.5.2	Cemetery Operations Plan
5.6.2	Waste and Recycling Service
7.1.4	Sewer Extensions and Connections
7.4.3	On-Site Sewage Management
8.3.6	Use of Parks, Reserves and Sporting Grounds
10.1.11	Building and Development
10.2.3	Notification of Development
10.4.4	General Boundary Fencing
10.5.3	Boundary Fencing in Heritage Conservations Areas

(ii) the following draft documents:

- 16.6.1 - Local Companion Animals Management Plan
- 16.7.1 – Management Plan for Community Lands

be placed on public exhibition.

## **THE GENERAL MANAGER'S REPORT**

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### **6. Picnic Day, P1.2.2/P1.5.1**

The United Services Union has applied to hold the union picnic day on Friday 26 April 2013, as provided under the Local Government (State) Award 2010.

Arrangements are usually made with employees to roster the office staff so that the main office remains open, however it is considered preferable this year to close the office for everyone.

Accordingly the office and Technology Centre will be closed for Picnic Day, although the Library will remain open.

Appropriate advertising is being arranged.

**For Information**

**Noted**

### **7. Councillor Professional Development, C2.2.4**

The following workshops are being conducted by Local Government NSW Learning Solutions:

Dubbo:

13 May – Managing Time and Stress

14 May – Good Governance

20 May – Conflict of Interest/Model Code of Conduct

Queanbeyan

23 May – Handling Difficult People for Councillors

### **RECOMMENDATION:**

It is recommended that interested councillors nominate for those courses.

**Noted**

### **8. Reserve for Energy Savings, U1.3.12/A1.6**

Council is participating in a CENTROC project under a Federal Community Energy Efficiency Program (CEEP) grant to replace lighting in Council buildings with more efficient lights. At the completion of the project CENTROC staff will calculate the annual savings obtained for each council.

As part of the grant application process CENTROC undertook for each council to set up a reserve for these savings and for the funds to be utilised for further future energy saving projects. The scheme was described during Ms Jenny Bennett's address prior to the February Meeting.

## **THE GENERAL MANAGER'S REPORT**

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It is considered desirable that Council agree to establish an energy saving reserve to demonstrate solidarity with and support for CENTROC's grant success. The amounts of savings are not expected to be large and could initially be used to reimburse the sources of Council's contribution.

### **RECOMMENDATION:**

It is recommended that a reserve for energy savings be established, with annual funding as calculated by CENTROC. Further, that CENTROC be requested to advise the annual savings from the CEEP project.

**430** **RESOLVED:** Cr Brown and Cr Parlett that a reserve for energy savings be established, with annual funding as calculated by CENTROC. Further, that CENTROC be requested to advise the annual savings from the CEEP project.

### **9. Council Chambers, A3.16.3**

The need for a proper projection system in the Council Chambers has been identified for some time. The present practice of using a wall is unsatisfactory and makeshift.

The room has been inspected by an electronics technician who recommends a retractable screen and wireless projection system fitted over a window on the south-western wall.

With the present seating arrangement, this may still be inconvenient for two councillors until a new table arrangement is implemented.

The cost for supply and installation is estimated to be less than \$4,000 which can be funded from administration votes.

### **RECOMMENDATION:**

It is recommended that a proper projection system as above be installed in the Council Chambers.

**431** **RESOLVED:** Cr Brown and Cr Halls that a proper projection system as above be installed in the Council Chambers.

### **10. Memorandum of Understanding - Rail Group, T3.8.5**

Previous reports refer.

As verbally reported to Council's March Meeting, the meeting with Minister Gay on 20 March went very well and resulted in a discussion session on an amended draft MOU which incorporates nearly all the points previously requested by the five councils.

The draft MOU has been referred to the councils' legal advisor who has confirmed that it is now a satisfactory document for the councils to sign. Transport for NSW has been advised accordingly and the final draft is now awaited. However in the interests of saving time the council representatives are seeking approval to sign on the basis of the current draft.

The main elements of the draft MOU are:

- A commitment "to work cooperatively together..."
- To agree on a "strategic joint governance framework...."

## **THE GENERAL MANAGER'S REPORT**

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- To provide a “coordinated investment framework...”
- To recognise that freight is to be subject to “commercial contracts...”
- To ensure that “supporting road pricing/regulatory initiatives” are designed.
- To obtain prior approval for media comment mentioning Transport for NSW.

A copy of the amended draft MOU will be available for inspection at the meeting, and may also be inspected beforehand. The document is confidential at this stage.

The Minister’s staff undertook to arrange to invite expressions of interest to operate the line within two weeks of receipt of the completed final MOU, signed by all councils.

### **RECOMMENDATION:**

On the proviso that the final MOU follows the format and wording of the draft MOU, it is recommended that approval be given for the Mayor and General Manager to sign the final MOU, under seal if necessary.

**432** **RESOLVED:** Cr McClelland and Cr Brown that on the proviso that the final MOU follows the format and wording of the draft MOU, approval be given for the Mayor and General Manager to sign the final MOU, under seal if necessary.

### **11. Design for possible Medical Centre, H1.1.7**

It was resolved at Council’s March Meeting that:

*“a meeting be arranged with the Heritage Advisor and the Architects to discuss the points proposed in the Mayoral Minute”.*

On site meetings were organised on 4 April and attended by Crs Liebich, Griffiths, Best, McClelland, Brown and Halls.

A draft report by the Heritage Advisor was discussed but the final report is yet to be received. During the inspection the Advisor was particularly concerned about the stability of the façade and whether remediation work for possible contamination around the old fuel tanks would adversely affect it.

The Architects explained the reasons for their design, particularly the location of the entrance and the use of the adjoining shop. A number of important points need to be clarified to enable the design to proceed:

- (i) the location of the entrance
  - this may adversely affect the internal design
- (ii) the utilisation of the adjoining shop
  - can it be incorporated?
  - should it be consolidated?
- (iii) the dental surgery
  - should it be kept remote?
- (iv) the ambulance bay
  - is it required?
- (v) on-site parking
  - provide 6 spaces for staff?
  - there is no parking for clients

## **THE GENERAL MANAGER'S REPORT**

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### **RECOMMENDATION:**

It is recommended that the matters above be discussed and determined.

- 433** **RESOLVED:** Cr Griffiths and Cr Parlett that the report be deferred until the May 2013 Council meeting.

**T V LOBB**

**GENERAL MANAGER**

- 434** **RESOLVED:** Cr Griffiths and Cr Niven that except where otherwise dealt with the General Manager's report be adopted.

# THE DIRECTOR CORPORATE SERVICES' REPORT

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11 April 2013

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 March 2013:**

Bank Account	
Westpac	<b><u>\$18,003.95</u></b>
Investments	
Westpac	<u>6,000,000.00</u>
<b>Total Investments</b>	<b><u>\$6,000,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 March 2013.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of March follows:**

Rates Receipts	78,927.04
Accounts Receivable	93,001.09
Government Grants	286,364.00
Agency Collections	35,803.08
Caravan Park Fees	5,417.24
Interest on Investments	5,375.34
Grenfell Baths Entry Fees	1,074.90
Section 64 Developer Charges	14,000.00
Other Income	25,382.65
<b>Total</b>	<b><u>\$545,345.34</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 31 March 2013.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	736,683	338,474
Grenfell Town Streets Maintenance	232,286	162,514
Village Maintenance - Caragabal	6,000	5,792
Village Maintenance - Greenethorpe	7,272	4,862
Village Maintenance - Quandialla	6,000	5,687
Garbage/Recycling Collection	105,399	94,957
Greenethorpe Collections	8,500	4,516
Commercial Waste Collection	30,000	8,489
Grenfell Waste Depot Manning/Plant Hire	115,000	90,810
Tips Working Expenses	32,000	28,035
Grenfell Cemetery Maintenance	28,000	20,700
Grenfell Lawn Cemetery Maintenance	14,000	12,671
Noxious Plants	79,000	55,546
Parks & Gardens	185,366	133,674
Library Expenditure	102,341	78,455
Baths Income	25,000	22,493
Baths Expenditure	129,949	108,198
Caravan Park Income	47,000	55,076
Caravan Park Expenditure	70,570	56,619

## THE DIRECTOR CORPORATE SERVICES' REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	612,717	612,717
2012/13 National Roads (SH 17)	1,545,743	1,545,743
2012/13 Regional Roads Block Grant	368,002	368,002
2012/2013 REPAIR Program MR237	300,000	173,742
2012/2013 REPAIR Program MR398	499,629	455,486
3 x 3 Program - MR 398	92,519	8,088

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	308,866	56,015
Martins Lane	59,137	85,450
Pinnacle Road	175,298	68,853
Driftway Road	304,153	255,578
Old Young Road	222,000	104,818
Grenfell Streets Construction	156,272	12,645
Grenfell Kerb and Gutter	54,824	22,156
Grenfell Streets - Footpaving	20,409	0
Nowlans Road	139,633	0
Reconstruct Village Streets	22,019	0
Weddin/Camp/Church Footpaving	30,000	0
Quandialla Drainage	180,000	0
Gravel Resheeting	200,715	800
<b>Total</b>	<b>1,873,326</b>	<b>606,315</b>

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	411,054	73,984
Rural Roads Reseals	100,000	21,375
<b>Total</b>	<b>511,054</b>	<b>95,359</b>

**For Information**

**Noted**

#### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the March 2013 Council meeting advising of the status of debt recovery in regard to rates and debtors.

Twelve (12) statement of claims or summons were recently issued with six (6) responses received. Further legal action was undertaken for the six (6) ratepayers who did not respond. Four have responded and further legal action is being undertaken for the two who have not.

A new round of debt recovery is also being undertaken with six (6) statements of claims issued. Further legal action is being undertaken for the three (3) ratepayers who have not responded. After 28 days judgement will be obtained and further legal action will continue in the form of a writ of execution or a garnishee.

**For Information**

**Noted**

### 5. Quarterly Budget Review Statement (QBRS) – 31 March 2013, A1.6

The QBRS is a financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRS is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

The budget review for the period ended 31 March 2013 is now presented for Council adoption.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 31<sup>st</sup> March 2013 be adopted as presented.

**435** **RESOLVED:** Cr McClelland and Cr Best that the Quarterly Budget Review Statement to the 31<sup>st</sup> March 2013 be adopted as presented.

### 6. Credit Card Facility, A1.3

An application is currently being made to obtain a credit card for the Director Engineering.

Council currently has two cards with a credit limit of \$20,000 in total. An acknowledgement and acceptance form to increase the credit limit to \$30,000 needs to be signed with the Common Seal of council affixed to the form which requires Council approval.

**RECOMMENDATION:** that Council endorse the signing of the acknowledgement and acceptance form and authorise the affixing of the Common Seal of Council to same.

**436** **RESOLVED:** Cr Niven and Cr Parlett that Council endorse the signing of the acknowledgement and acceptance form and authorise the affixing of the Common Seal of Council to same.

### 7. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The Seniors Morning Tea held on 19th March was an outstanding success with approximately sixty guests attending. The performances by the Year 12 Music students from T.H.L.H.S. was a highlight and the innovation of serving the food in two courses and offering lucky door prizes rather than category awards proved popular. A special award was made to Mr Ron Lamkin.
- The Carved Trees travelling exhibition from the State Library was on display in the library for two weeks with one class from St Josephs School attending.
- Establishing online access to the catalogue is waiting on the installation of a new modem.
- The talking book collection was weeded during the month as part of the gradual process of replacing cassette editions with CD and MP3 formats.

**For Information**

**Noted**

### 8. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. A business training breakfast titled "Using Social Media to promote your business" was recently held. Further workshops being organised.
- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club. Last session held on 13 March.

**For Information**

**Noted**

### 9. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Grenfell has been allocated a Goldtrail ipad which is being planned to be installed in the Community Hub.  
The gold trails website [www.goldtrails.com.au](http://www.goldtrails.com.au) went live on 9 March 2013. The Goldtrails committee will conduct a full scale launch of the Goldtrails in late April which will coincide with the launch of our O'Briens Hill signage.
- Statue of Henry Lawson is being pursued by the Festival Committee.
- The Weddin Shire Tourism brochure is currently being distributed locally and to surrounding areas. Excellent result.
- Grenfell bumper stickers incorporating Weddin Shire Branding are available from the Grenfell Visitors Centre.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Assisting the Probus club with promotion of their Regional Friendship day to be held on 20 May, 2013.
- Social media site facebook is now active to promote events.  
[www.facebook.com/tourismgrenfell](http://www.facebook.com/tourismgrenfell)
- Arranging the next informal meeting of the B&B networking group.
- Planning a bus tour of the town and a visit to the local B&B's to assist the CWA volunteers.

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Steady sales during March as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. Next article to be on ipads, tablets and kindles. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.
- Classes held during Seniors Week from 18-22 March 2013. Five free classes were held on various topics. Classes were all nearly full. Very successful week.

**For Information**

**Noted**

**11. Half Yearly Audit, A1.6**

Council's external auditors Morse Group of Orange have been contacted with a view to conducting the half yearly audit.

Advice has been received that the audit will be conducted from the 22-24 May, 2013.

**For Information**

**Noted**

**GLENN CARROLL  
DIRECTOR  
CORPORATE SERVICES**

**437** **RESOLVED:** Cr Niven and Cr McClelland that except where otherwise dealt with the Director Corporate Services report be adopted.

**Quarterly Budget Review Statement – 31 March 2013**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Weddin Shire Council for the quarter ended 31/03/12 indicates that Council's projected financial position at 30/6/13 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  \_\_\_\_\_ date: 11/04/13

Glenn Carroll  
Responsible Accounting Officer  
Weddin Shire Council

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

Budget review for the quarter ended - 31st March 2013

### Income & Expenses

	ORIGINAL	Revotes	Approved Changes			REVISIED Budget (000's)	Recommended	PROJECTED	ACTUAL YTD (000's)
	Budget 1/07/2012 (000's)		Sept Review (000's)	Dec Review (000's)	Mar Review (000's)		changes for Council Resolution (000's)	year end Result 30/06/2013 (000's)	
<b>Income</b>									
<i>Rates and Annual Charges</i>	2,391					2,391	2,391	2,390	
<i>User Charges and Fees</i>	3,370					3,370	3,370	2,831	
<i>Interest and Investment Revenue</i>	330					330	330	187	
<i>Other Revenues</i>	160					160	160	30	
<i>Grants &amp; Contributions - Operating</i>	3,770					3,770	3,770	2,959	
<i>Grants and Contributions - Capital</i>	830					830	830	548	
<i>- Contributions (S94)</i>	0					-	-	0	
<i>Net gain from the disposal of assets</i>	120					120	120	0	
<i>Share of interests in joint ventures</i>	0					-	-	0	
<b>Total Income from continuing operations</b>	<b>10,971</b>	-	-	-		<b>10,971</b>	-	<b>10,971</b>	<b>8,945</b>
<b>Expenses</b>									
<i>Employee costs</i>	3,700					3,700	3,700	2,780	
<i>Borrowing Costs</i>	0					-	-	0	
<i>Materials &amp; Contracts</i>	3,350					3,350	3,350	2,630	
<i>Depreciation</i>	3,583					3,583	3,583	2,687	
<i>Legal Costs</i>	0					-	-	0	
<i>Consultants</i>	0					-	-	0	
<i>Other Expenses</i>	750					750	750	452	
<i>Interest and Investment Losses</i>	0					-	-	0	
<i>Net Loss from Disposal of Assets</i>	0					-	-	0	
<i>Share of interests in joint ventures</i>	0					-	-	0	
<b>Total Expenses from continuing operations</b>	<b>11,383</b>	-	-	-		<b>11,383</b>	-	<b>11,383</b>	<b>8,549</b>
<b>Net Operating Result from continuing operations</b>	<b>- 412</b>	-	-	-		<b>- 412</b>	-	<b>- 412</b>	<b>396</b>
<b>Net Operating Result before capital items</b>	<b>- 1,242</b>	-	-	-		<b>- 1,242</b>	-	<b>- 1,242</b>	<b>152</b>

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

Budget review for the quarter ended - 31st March 2013

### Income & Expenses

	ORIGINAL Budget 1/07/2012 (000's)	Revotes	Approved Changes			REVISIED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL YTD (000's)
			Sept Review (000's)	Dec Review (000's)	Mar Review (000's)			year end Result 30/06/2013 (000's)	
<b>Income</b>									
<i>Administration</i>	3,911					3911	3,911	2,948	
<i>Public Order &amp; Safety</i>	490					490	490	74	
<i>Community Services &amp; Education</i>	52					52	52	37	
<i>Housing &amp; Community Amenities</i>	502					502	502	448	
<i>Water Supplies</i>	0					0	-	0	
<i>Sewer Services</i>	316					316	316	307	
<i>Recreation and Culture</i>	65					65	65	52	
<i>Transport and Communication</i>	5,533					5533	5,533	4,959	
<i>Economic Affairs</i>	102					102	18 120	120	
<b>Total Income</b>	<b>10971</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10971</b>	<b>18</b> <b>10989</b>	<b>8945</b>	
<b>Expenses</b>									
<i>Administration</i>	2,139					2139	2,139	1,715	
<i>Public Order &amp; Safety</i>	597					597	597	160	
<i>Community Services &amp; Education</i>	315					315	315	103	
<i>Housing &amp; Community Amenities</i>	1,039					1039	1,039	733	
<i>Water Supplies</i>	0					0	-	0	
<i>Sewer Services</i>	280					280	280	88	
<i>Recreation and Culture</i>	743					743	743	542	
<i>Transport and Communication</i>	5,897					5897	5,897	4,991	
<i>Economic Affairs</i>	373					373	373	217	
<b>Total Expenses</b>	<b>11,383</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,383</b>	<b>-</b> <b>11,383</b>	<b>8,549</b>	

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

Budget review for the quarter ended - 31st March 2013

### Capital Budget

	ORIGINAL Budget 1/07/2012 (000's)	Revotes	Approved Changes		REVISED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED year end Result 30/06/2013 (000's)	ACTUAL YTD (000's)
			Sept Review (000's)	Dec Review (000's)				
<b>Capital Funding</b>								
<i>Rates and other untied funding</i>	0				0		0	
<i>Capital Grants &amp; Contributions</i>	395				395		395	384
<i>Internal Restrictions</i>								
- renewals	750				750		750	585
- new assets	1,600				1600		1600	1,322
<i>External Restrictions</i>	160				160		160	40
<i>Other Capital Funding Sources</i>	0				0		0	60
<i>Income from sale of assets</i>								
- plant and equipment	50				50		50	0
- land and buildings	0				0		0	0
<b>Total Capital Funding</b>	<b>2955</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2955</b>	<b>0</b>	<b>2955</b>	<b>2391</b>
<b>Capital Expenditure</b>								
<i>New Assets</i>								
- Plant and Equipment	290				290		290	556
- Land and Buildings	0				0		0	0
- IT Equipment	60				60		60	67
<i>Renewals (Replacement)</i>								
- Plant and Equipment	0				0		0	0
- Land and Buildings	0				0		0	0
- Roads, Bridges, Footpaths	1,800				1800		1800	1,006
- Recreation and Culture	590				590		590	29
- Sewerage	165				165		165	12
- Other	50				50		50	32
<i>Loan Repayments (principal)</i>	0				0		0	
<b>Total Capital Expenditure</b>	<b>2,955</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,955</b>	<b>-</b>	<b>2,955</b>	<b>1,702</b>

# THE DIRECTOR CORPORATE SERVICES' REPORT

## Weddin Shire Council

Budget review for the quarter ended - 31st March 2013

### Cash & Investments

	ORIGINAL Budget 1/07/2012 (000's)	Revotes	Approved Changes			Mar Review (000's)	REVISIED Budget (000's)	Recommended	PROJECTED	ACTUAL YTD (000's)
			Sept Review (000's)	Dec Review (000's)	changes for Council Resolution (000's)			year end Result 30/06/2013 (000's)		
<b>Unrestricted</b>	191			1,098		1,289	1,098	191	561	
<b>Externally restricted</b>						0		0		
<i>RTA Contributions</i>	0					0		0	133	
<i>Developer contributions</i>	6					6		6	67	
<i>Domestic waste management</i>	0					0		0		
<i>Special Rates</i>	0					0		0		
<i>Sewerage Services</i>	490					490		490	372	
<i>Special purpose grants</i>	0					0		0	80	
<b>Total Externally restricted</b>	496	-	-	-	-	496	-	496	652	
<b>Internally restricted</b>										
<i>Employee Leave entitlements</i>	1,183					1183		1183	1085	
<i>Replacement of Plant and Vehicles</i>	300					300		300	27	
<i>Future Capital Projects</i>	1,900					1900		1900	1782	
<i>Local Development Assistance</i>	50					50		50	42	
<i>Town and Shire Works</i>	2,766			(1,098)		1668	1098	2766	1812	
<i>Superannuation</i>	114					114		114	57	
<b>Total Internally restricted</b>	6313	0	0	-1098	0	5215	1098	6313	4805	
<b>Total Restricted</b>	6809	0	0	-1098	0	5711	1098	6809	5457	
<b>Total cash and investments</b>	7000					7000		7000	6018	
<b>Available cash</b>	-191	0	0	-1098	0	-1289	1098	-191	-561	



**PART B - Consultancy and Legal expenses**

**Weddin Shire Council**

**Budget review for the quarter ended - 31st March 2013**

**Consultancy and Legal expenses**

<b>Expense</b>	<b>Expenditure YTD \$</b>	<b>Budgeted (Y/N)</b>
Consultancies	<u>11</u>	<u>Y</u>
Legal Fees	<u>0</u>	<u></u>

11 April 2013

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (7 April 2013)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance  
- trimmed trees on town approaches

SH17 - general maintenance  
- primer sealed 1.1km of rehabilitation at the causeways  
- preparing 1.2kms of rehabilitation for sealing

MR398 - general maintenance

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Preparing 3kms of widening on Martins Lane
- Constructed 2 pipe culverts and extended 1 on Martins Lane

**1.3 Rural Maintenance**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- General Maintenance
- Maintenance graded Dunkleys Lane, McKays Lane, Barkers Road, Browns Lane, Sunnyside Lane, Barrs Lane, Gerrybang Road & Parnells Lane
- Replaced broken box culvert in second street Quandialla

**1.4 Urban Maintenance/Construction**

- general maintenance has been carried out
- removed 3 trees in Young Street
- Replaced faded parking town signs

## THE DIRECTOR ENGINEERING'S REPORT

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### 1.5 Flood Damage March 2012

- flood damage repairs have been carried out in numerous locations

For Information

Noted

Cr Hughes entered the room at this point, 6.20pm.

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance

### 2.2 Cemeteries

The following graves have been prepared from 11 March 2013 to 7 April 2013:-

Grenfell Lawn	– 2
Grenfell	– nil
Bimbi	– nil
Caragabal	– nil

The following maintenance has been carried out during the last month:-

- mowed cemetery
- topped up new graves

### 2.3 Sewer Mains

Three (3) sewer chokes have been attended to during the last month.

### 2.4 Private Works

- cleared a sewer choke for a ratepayer

### 2.5 Other

- constructed a garden at the rear of the Main Street surgery

### 2.6 Vandalism

Urban –Nil  
Rural –Nil

**Total Cost: \$00.00**  
**Progressive Cost Urban: \$2,205.00**  
**Progressive Cost Rural: \$2,210.00**  
(from 1/7/2012 to date)

For Information

Noted

## THE DIRECTOR ENGINEERING'S REPORT

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### 3. Future Works

#### 3.1 Rural

- general maintenance
- continue widening MR398
- complete flood damage works
- complete widening Martins Lane

#### 3.2 Urban

- general maintenance
- complete irrigation for new Lawn Cemetery
- repair Brundah Street and Alexandra Street wing walls at Emu Creek
- widen culvert in Melyra Street

**For Information**

**Noted**

### 4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 3952	Kenworth Truck	New mudguards, clean radiator, mud flaps. Wheel alignment
PI 4098	Old Patch Truck	Repair stone feed, sensors
PI 4100	Bomag BW 20 roller	Hand brake, axle locks, door, dash repairs
PI 3955	Isuzu culvert truck	45000km service, repair lifting arm
PI 3953	Garbage Truck	Wheel alignment

**For Information**

**Noted**

### 5. RMS RMCC Contract, R2.54.4

Routine Maintenance on SH6 and SH17 continues.

The two causeways on SH17 have been primer sealed in readiness for asphaltic concrete to be laid on 9 – 11 April 2013.

Work is progressing on the final layer of the DGB on the remainder of the job, and it is hoped that the work can be completed by the end of April. Compaction test results on the DGB are well above the contract requirements.

**For Information**

**Noted**

### **6. Noxious Weed Report – March C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, Sweet Briar, Bathurst Burr, Blackberry, St Johns Wort, Silverleaf Nightshade, Spiny Burrgrass, Green Cestrum, Devils Claw, Noogoora burr, Johnson Grass.
- Areas sprayed – Bumbaldry, Bungalong, Yambira, Brundah, Eualdrie, Bogalong, Yuline, Bolungerai, Wheoga, Barbingal, Pullabooka, Caragabal, Berrigan, Tirranna, Tyagong, Coba
- 2 property inspections
- Inspected high risk roadsides, TSRs, Council owned land, rail and other high risk sites
- Attended the Lachlan Valley Noxious Weeds Committee meeting at Wyangala on Wednesday 13 March 2013.

**For Information**

**Noted**

### **7. Flood Damage March 2012, E1.9.4**

Council continues to carry out flood damage repairs on roads as follows:

- State Roads – completed
- Regional Roads – 48% completed
- Local Roads – 94% completed

**For Information**

**Noted**

### **8. Grenfell Pool, P2.3.1**

The Grenfell pool closed on Sunday 24 March 2013.

On Wednesday 27 March 2013 some joint sealing was carried out on the scum gutter, in preparation for longitudinal resealing of the joint under the scum gutter.

The pool will then be topped up and assessed for further leaks.

**For Information**

**Noted**

### **9. Weddin Senior Management Team and Service Agreements Meeting, E1.3.17**

The Director Engineering attended the Weddin Senior Management Team and Service Agreement meeting on Friday 5 April 2013. The Mayor was an apology.

The following matters were discussed:

- Quarterly Performance Review – generally progressing well.
- 13/14 Estimates – as approved by Council. The 11.7% may not come back to Council this year (could be 10%) and the Service has ruled out tanker stations for 13/14. We will have to wait for official confirmation.

## **THE DIRECTOR ENGINEERING'S REPORT**

---

The M& R vote is over budget for 12/13 but will be adjusted accordingly. There will be an internal audit conducted by Rural Fire Service but Weddin should be fine.

- There will be an exercise at Bimbi in August/September.
- There are still problems with automatic exhaust burns on the 800 series tanker in the team area.
- The Charter for the Senior Management Teams and position description for the Group officer were tabled for comment.
- Annual General Meetings to happen shortly.
- Bush fire danger period finished on 1 April 2013.
- 11/12 Annual Report tabled.
- Work Health and Safety

Rural Fire Service will supply an official set of minutes in due course.

**For Information**

**Noted**

### **10. Triple Bottom Line (TBL) report for Sewerage Performance, S1.1.3**

Council has received the 2011-2012 TBL Sewerage Performance Report from NSW office of water for the Weddin Sewerage system. The report notes that Council is yet to implement the Trade Waste fees and charges and thus is 78% compliant with Best Practice. At some stage Council will need to address this issue.

Residential growth for 2011-2012 was 0.6% which is similar to the statewide median. Weddin Shire Council achieved 78% implementation of Best Practice requirements. The 2012-13 typical residential bill was \$297 which was much less than the statewide median of \$600. The economic real rate of return was 0.8% which was less than the statewide median. The operating cost per property (OMA) was \$178 which was much less than the statewide median of \$410. Sewage odour complaints were less than the statewide median of 0.5. Weddin Council reported no public health incidents. Council complied with the requirements of the environmental regulator for effluent discharge.

The economic rate of return is showing a positive return. In previous years the economic real rate of return was negative, which indicated that the typical residential bill was too low.

**For Information**

**Noted**

### **11. Proposed Extension Garbage Scavenging Area, E3.3.1**

Following an approach by local residents to Council's November meeting, an assessment has been made of the proposed extension of the garbage service along Quondong Road from Brickfield Road. In response to a previous request, the assessment has included a proposed garbage service along Derribong Lane and the Mid Western Highway. (Map attached)

There are 12 existing properties able to be connected to the proposed service and four available services.

The garbage truck is able to pick up the services on the northern side of Quondong Road, and the western side of Derribong Lane and the southern side of the Mid Western Highway satisfactorily.

All of the property owners within the proposed extension will be required to place their bins adjacent to the constructed roads.

**RECOMMENDATION:** That Council advertise the following proposed extension of the garbage service for comment:

- a) along Quondong Road from Brickfield Road to Derribong Lane
- b) from along Derribong Lane from Quondong Road to SH6
- c) along SH6 from Derribong Lane to Brickfield Road

**438** **RESOLVED:** Cr Hughes and Cr Brown that Council advertise the following proposed extension of the garbage service for comment:

- a) along Quondong Road from Brickfield Road to Derribong Lane
- b) from along Derribong Lane from Quondong Road to SH6
- c) along SH6 from Derribong Lane to Brickfield Road

**12. Railway Park Playground, P2.1.10**

Council resolved at its March Meeting:

*“that Council donate the soft fall material subject to a satisfactory inspection of the playground equipment”.*

The equipment has been inspected by a qualified assessor. The design and installation appears to be generally in accordance with the Australian Standard, however a number of discrepancies were noted in relation to connecting devices, the perimeter fence and the soft fall containment. The swings are not installed and are yet to be checked.

A copy of the detailed site report is being forwarded to the Grenfell Lions Club to attend to the non-compliant matters.

**RECOMMENDATION:**

Confirm action

**439** **RESOLVED:** Cr Niven and Cr Halls that the action be confirmed.

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**RESOLVED:** Cr McClelland and Cr Niven that except where otherwise dealt with the Director Engineering's report be adopted.

### 2013 Scavenging Area Extension



WEDDIN SHIRE COUNCIL  
Amended Plan April 2013

Legend  
— Proposed New Area



Figure 1

11 April 2013

Councillors  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows:-

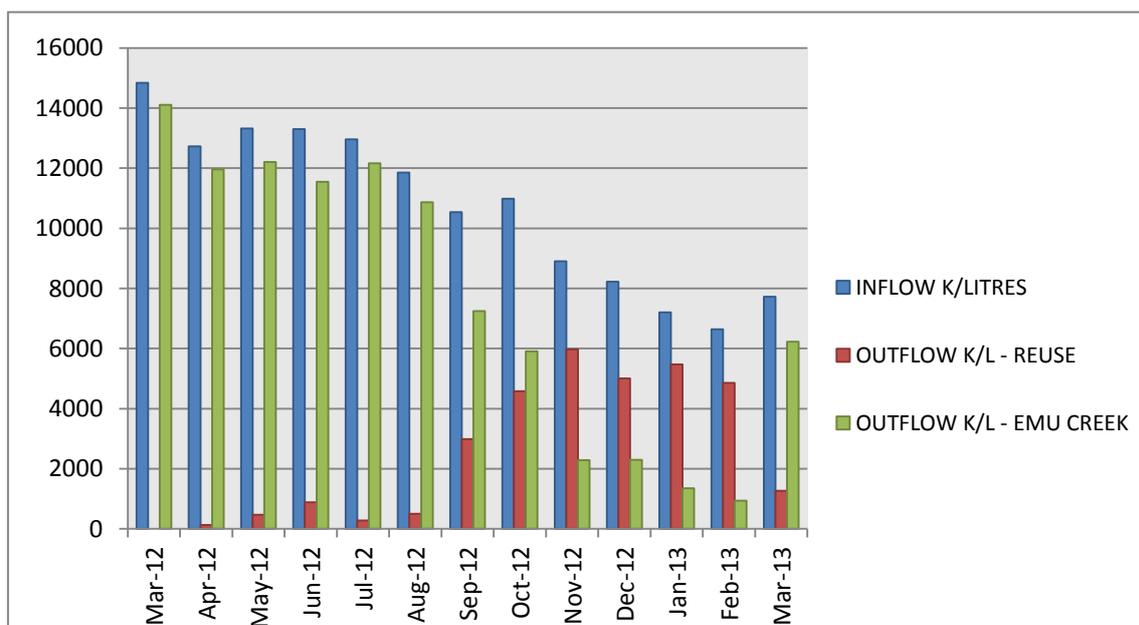
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during March 2013 was 7,721 kl with the daily average of 249.07 kl. Outflow for irrigation for reuse was 1,263 kl and discharge to Emu Creek 6,223 kl.

The highest daily recording of 500 kl occurred for the 24 hours ending 6.30 am on 1 March 2013 and the lowest of 223 kl for the 24 hours ending 6.30 am on 28 March 2013.

A total rainfall of 76 mm was recorded for the month.



**For Council's Information**

**Noted**

**Cr McClelland left the room at this point. 6.35pm**

**2. Animal Control, A4.4.4**

Animal control activities for March 2013 were:

**a. Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (Dogs)	Animals Destroyed:	2 (Cats)
Animals Sold:	0	Animals Released:	2 (Dogs)

**ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

Animals Surrendered: 2 (Cats)

Animals handed to Rescue Org: 0

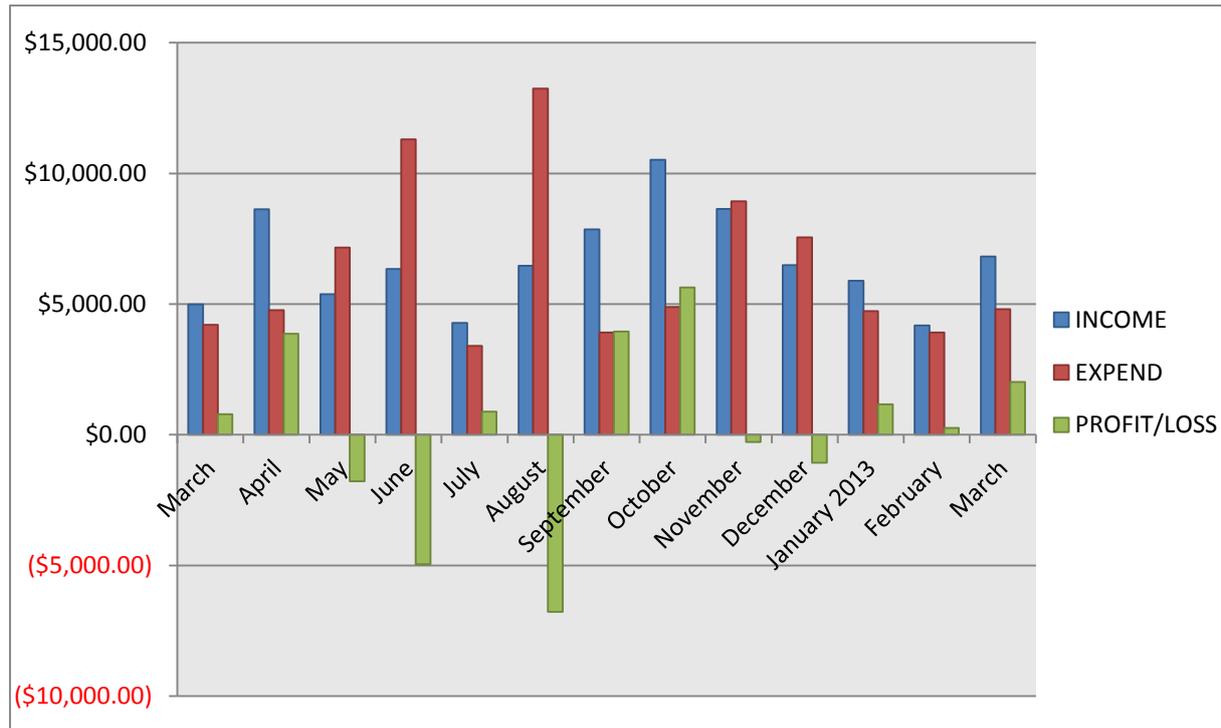
**For Council's Information**

**Noted**

**3. Caravan Park Operations, P2.3.3**

Income for the month of March 2013 was \$6,820.00 with expenditure of \$4,800.15 resulting in an operational profit of \$2,019.85 for the month.

There were 245 sites occupied for the month of March 2013.



**For Council's Information**

**Noted**

**4. Quandialla Swimming Pool, P2.3.2**

**Total Attendance: 689**

**Season Ticket Sales**

Family 0

**Daily Average: 53**

Child 0

Activities during the month were:

- Quandialla Swim Club trained on Tuesdays, Wednesdays and Fridays
- Caragabal Public had sport on Friday mornings and Bribbaree Public School was on Friday afternoons
- Quandialla Central School on Wednesdays
- Aqua classes Friday 9-10am

## ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

- The club held its annual presentation night on Friday 15<sup>th</sup> with the recently finished clubhouse being dedicated to Bryson Troy. Former club members, parents and representatives from Southern Inland Swimming were present.

The pool closed on 17 March 2013.

**For Council's Information**

**Noted**

### **5. Grenfell Swimming Pool, P2.3.1**

<b>Total Attendance:</b>	<b>1343</b>	<b>School Usage:</b>	495
		<b>Other Usage Groups</b>	480
<b>Daily Average:</b>	55	<b>Season Ticket Sales</b>	
		Adult	0
<b>Cash Attendance:</b>	55 (Child)	Pensioner	0
	44 (Adult)	Family	3
		Child	1
<b>Season Ticket Attendance:</b>	559 (Child)		
	685 (Adult)		

The pool closed on 24 March 2013 for the season.

### **2012/13 Season Report**

<b>Total Attendance:</b>	<b>18402</b>	<b>School Usage:</b>	3776
		<b>Other Usage:</b>	2301
<b>Daily Average:</b>	141	<b>Season Ticket Sales:</b>	
		Adult:	30
<b>Cash Attendance:</b>	1436 (Child)	Pensioner:	6
	1108 (Adult)	Family:	64
		Child:	14
<b>Season Ticket Attendance:</b>	6341 (Child)		
	7405 (Adult)		

The pool opened on the 5 November 2012 and closed 24 March 2013.

Swimming Club had a very strong registration and attendance throughout the season.

We offered and had high registrations for all our Learn to Swim programs. Our swim school received a Certificate of Appreciation for our support, dedication and commitment made to life saving education to our community from The Royal Lifesaving.

Other community groups utilized the facility quite well with various activities throughout the season.

There were no accidents or major incidents during the season.

**For Council's Information**

**Noted**

**6. Clean Up Australia Day 2012, E3.3.8**

The 2013 Clean Up Australia Day event was held on Sunday 8th March 2013. The event was supported by 23 volunteers, who managed to collect 45 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, and a letter of appreciation has been forwarded to Mrs Pat Soley for volunteering her time to be co-ordinator.

**For Council's Information**

**Noted**

## ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 18 March 2013 (Res. No. 368):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
42/2012	Mr CL Latham	American Barn Shed	\$41,451.00	LOTS: 4 & 5 SEC: D DP: 7915 Caragabal Street CARAGABAL NSW 2810
49/2012	Mr TG Mawhinney	New Shed	\$14,360.00	LOT: 4 DP: 1060910 Manganese Road GRENFELL NSW 2810
10/2013	Mr CP & Mrs M Moore	New Shed	\$9,400.00	LOT: 1 DP: 1087920 Murrays Lane GRENFELL NSW 2810

**For Council's Information**

**Noted**

**Cr McClelland returned to the room. 6.40pm**

#### **2. Fire Damaged Building, B1.11.1**

My report to Council's March Meeting refers.

A Structural Certification has been received from a consulting engineer, certifying that the temporary columns will safely support the verandah until the building is rebuilt.

Accordingly approval was given to remove the pedestrian bypass once some minor works were attended to. This was performed on Thursday 4th April.

**For Council's Information**

**Noted**

#### **3. Environmental Services duties, P1.3.5**

During the prolonged period that Council has been without a Director, assistance has been provided by Cowra Shire Council with development assessments and building inspections. However because of conflict of work some long delays have occurred.

Accordingly I have engaged the consulting firm of Procort for 2 days a week as from 15 April to carry out assessments of development applications and some other duties. Building inspections will continue to be carried out by Cowra Council.

**For Council's Information**

**Noted**

**T V LOBB  
GENERAL MANAGER**

**440 RESOLVED:** Cr Best and Cr Halls that except where otherwise dealt with the Environmental Services Department report be adopted.

## Delegate's Report on Interagency Meeting held 10 April 2013

Matters discussed included:

### **Violence Against Women.**

NSW Rape Crisis Centre 'Dunny Door Campaign' Stickers 1800 Respect National Sexual Assault Domestic Violence Counselling Service [www.1800respect.org.au](http://www.1800respect.org.au). The Violence Against Women Meeting requests that Council Consider placing the stickers in Public Toilets or Staff toilets from this campaign across the Shire.

### **RECOMMENDATION:**

**For Councils consideration.**

Pubs happy to put coasters in. Obtaining some more quotes.

Approaching each organisation to have them sponsor the coasters and have their name Inscribed on the coaster. Bec Knight to call.

### **Interagency.**

Ageing Disability and Home Care Service administration unavailable in Grenfell. Staff on maternity leave, nil replacement. Having a negative flow-on effect.

### **RECOMMENDATION:**

I recommend that Council consider writing to The Hon. Katrina Hodgkinson to request that she write to the Ageing Disability and Home Care Service to try and obtain a suitable replacement level of service for the Grenfell area while the staff member from Cowra who attends Grenfell two days a week is on 12 months maternity leave which commenced on April 27th.

The Home Care service itself is still operational but due to the fact that there is no face of Home Care based in Grenfell over this period the service is falling down. The other Community Care Services that operate from the same building are having to deal with the flow on effects of the absence of the Home Care administrator and have noticed a decline in the level of service provided.

Interagency are also considering Gold Fest Weekend Oct 26 for Combined Interagency Stalls. Questions were raised re what type of age bracket or demographic were being targeted. Interagency to write to Council.

Leanne Walsh: Greenethorpe Morning Tea's to inform about what services are available. Greenethorpe International Families Day 15th May 2013

Youth Week Motivational Media Henry Lawson High School SRC activities Week 3.

Libby Noble: Family Dispute Mediation Operating from Grenfell, Forbes, West Wyalong Condo Parkes.

**Cr Carly Brown**  
**Delegate**

- 441** **RESOLVED:** Cr Parlett and Cr Hughes that the 'Dunny Door campaign' stickers be placed in the Weddin Shire public toilets.
- 442** **RESOLVED:** Cr McClelland and Cr Niven that the delegate's report be adopted excluding the other recommendation.

**MINUTES OF THE MONTHLY MEETING OF THE HENRY LAWSON FESTIVAL OF ARTS  
HELD ON TUESDAY, 19 MARCH 2013 AT 7.30 PM**

---

**Welcome:** President John Hunter welcomed everyone to the meeting.  
The P.A. system as requested, was in place.

**Present:** *E Needham, J Hetherington, J Kelly, A Hunter, C Brown, A Brenner,  
B Day, V Hughes, N Hughes, G Rolls, J Black, J Niven, T Carroll, G  
England, M Moffitt, D Millynn, J Hunter, P Livingstone, A Carr*

**Apologies:** *D Carroll, J Mitton, P Moffitt, M Bucknell, B Fittler*  
It was moved by E Needham and seconded by G England that the apologies be  
accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.  
Moved: M Moffitt Seconded : G England Carried.

**Business Arising:** *carried over to General Business*  
*T Carroll advised that D Carroll is the co-ordinator of the woodchop event*

**Communication:**

**Inwards:** Alby Schultz will be at the awards dinner  
Police will be represented by Michael Madgewick  
Nick Cater, editor of The Australian, would like to use our Festival to launch his book “The  
Lucky Culture” Motel dining room at 10.30 suggested as a possible venue. Book launch could be  
included in program.  
The Gulgong Drive will be participating in the procession  
Peter Mitton will co-ordinate the PA system  
Information about “Tent City” which could assist with our problem of lack of local  
accommodation {to be circulated amongst committee for consideration}  
Merchandise:

**Motion:** That 500 cloth bags printed with festival logo @ \$2.36 each & 500 stubby [holders @\\$3.76](#) each be  
ordered. Items will not be dated & can be sold throughout the year at CWA and/or hotels  
**Moved:** G England **Seconded:** A Horne **Carried**

**Motion** :“That the inwards communication be received.”  
**Moved:** A Carr **Seconded:** G England **Carried**

**Outwards:** Sponsorship requests  
All politicians  
Local Area Commander  
Michael Mandelc Statuette acquisition

**Motion** “That the outwards communication be endorsed.”  
**Moved** : A Carr **Seconded** J Hetherington **Carried**

**Treasurer’s Report:** Treasurer has drawn up a budget for each co-ordinator & welcomed comment on proposed  
budget.

**Motion:** “That the treasurer’s report be received.”  
**Moved** :D Millynn **Seconded:** C Brown **Carried**

**Coordinator’s Reports:**

**Promotions:** A Carr presented 2013 Festival Budget for Grenfell Record, Southern Weekly, TV Orange, 2LF &  
Rocky FM, 2CA, posters, & The Wanderer magazine.

**VSS:** M Moffitt reported 99 entries received to date. Entries close 28<sup>th</sup> March

**Busking:** Belinda Day will be encouraging all busking genres – prizes awarded to best 3.

Schools to be contacted requesting busking competition information be published in their newsletters

**Awards Dinner:** V Hughes advised negotiations underway with Bowling Club

**Street Activities:** A Brenner has booked unicyclist, magician, Milo the clown, an organ recital, blade shearing  
demonstration, Cobb & Co rides, “Feathered Friends” show, as well as continuing to liaise with some musical  
performers.

Requested letters to Town Band, Canobolas Pipe Band & Vintage Motorcycle club to clarify their participation

**Street Stalls:** G England has 46 sites booked for Saturday & 26 sites for Sunday

Gave a resume of food stalls that will be available

**Woodchop:** T Carroll indicated that all is in place. Terry & Deidre will fill in the application for sponsorship from Country Energy available from 1<sup>st</sup> April

**Raffle:** Prizes are organised & Bill Rudd has commenced selling

**Children's Competition:** J Hetherington has arranged for Stage 1 to present Art Works & Stages 2 & 3 will write about bushrangers on the theme "Baled Up!"

**Window Dressing:** E Needham will not initiate competition until closer to Festival & J Eppelstun will assist.

**Poetry on the Boards:** C Brown advised that Paint Place Cowra is willing to be a sponsor for the amount of \$500. Venue : possibly Uniting Church Hall.

Carly left the room.

Motion: *that Bob McMillan be invited to be MC & Performance Poet at the 2013 HLFestival Poetry on the Boards at a fee of \$350*

Moved: J Hetherington Seconded: G England

Carried

Carly returned to the room.

**Social Engagement:** C Brown requested that co-ordinators send information to her so that the social media site can be used: [carly@weddin.nsw.gov.au](mailto:carly@weddin.nsw.gov.au)

**Concert:** J Kelly reported that The Henry Lawson High School Hall has been booked for half price, Tony Holz is willing to co-ordinate the performance, the format is to be the same as last year, ie performances from the schools, 7.00pm for 7.15 start, over by 10.00. It is anticipated that the winners of the Queen competition will be announced during the evening. Jennifer requested that committee members let her know of any local adult entertainers who could be included in the program.

### **General Business:**

**Banners:** T Carroll quoted price for 40 banners

Banners designs were entered from local primary schools, with the prize money to be awarded as advertised. No banner entered in this competition was believed to be suitable for use in the street, although some great ideas were produced.

Motion: *that letters of thanks be written to the participating schools & that the executive & T Carroll work together to make decisions about the banner proposal.*

Moved: N Hughes

Seconded: G Rolls

Carried

**Official Guest :** Invited guests had declined. Several names were put forward.

C Brown to approach Ben Quiltie, Archibald prize winner.

**Henry Lawson Statue:** a photo was on display showing Henry seated on a park bench. Sculptors Gillie & Marc have indicated that to craft the seat in the same material as the statue would cost an extra \$7,000.

Motion: *That the additional cost of \$7,000 to have Henry Lawson seated be approved.*

Moved: M Moffitt Seconded: G England

Carried

**Welcome to Country:** T Carroll advised that a suitable performer "Mark" had been discovered who would play didgeridoo at the opening ceremony as well as performing 3 workshops on Saturday & one on Sunday. He is able to provide his own accommodation.

C Brown welcomed the performer to use the Uniting church hall as a venue & prelude to the Poetry on the boards

Motion: *That Mark be engaged to perform the Welcome ceremony as well as workshops for a fee of \$750*

Moved: C Brown

Seconded: M Moffitt

Carried

### **Bank Signatories:**

Motion: *that the only people able to sign cheques be John Hunter, Auburn Carr, Dani Millynn & Pam Livingstone. Former signatories Judy Mitton, Oriel Draffin, Denise Fennell & Jan Diprose be removed*

Moved: G Rolls

Seconded: J Black

Carried

**Meeting closed:** 9.15 pm

**Next meeting date:** The next meeting will be held at 7.30pm on Tuesday 16<sup>th</sup> April at the Community Hub.

**443** **RESOLVED:** Cr Hughes and Cr Griffiths that the minutes of the Henry Lawson Festival Committee Meeting be noted and the Treasurer's Report be included in future.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS AT 4.30 PM ON MONDAY, 25 MARCH 2013 (E1.1.5)**

---

1. **PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Michael Madgwick (NSW Police LEOCON), Keith White (Fire Rescue NSW), Bill Atchison (State Emergency Services), Andrew Noble (NSW Ambulance) and Karen Hancock (Grenfell MPS).
2. **APOLOGIES:** Maurice Simpson (State Emergency Services), Craig Johnson (Fire and Rescue NSW), David Sheehan (State Emergency Services), Warren Goodall ( NSW Police, DEMO), and Ray Cawthorne (State Emergency Service).

**Resolved:** M Madgwick and K White that the apologies be accepted.

3. **MINUTES:**

**Resolved:** K White and M Madgwick that the minutes of meeting held on 26 November 2012 be adopted as read.

4. **MATTERS ARISING**

4.1 **Local Displan**

To be updated when new pro-forma is available

**Noted**

4.2 **Draft Recovery Document**

To be included in Local Displan.

**Noted**

4.3 **Bimbi**

Investigate a Flood study for Bimbi. Floor levels of houses to be taken as a starting point.

**Noted**

5. **CORRESPONDENCE**

5.1 **NSW SEMC**

The Committee agreed that the current arrangement with the LEMO chairing the meeting, rather than the General Manager, was working very well.

**Noted**

5.2 **Neighbourhood Safer Places (NSP)**

The Committee deemed that the Greenethorpe School was not appropriate as a NSP as there are gum trees around. The Committee again agreed that the most appropriate site for a NSP in Greenethorpe is at the Fire Shed which is next to the Hall.

The Group Captain for Greenethorpe also agrees. The Community Protection Planning and NSP officer be so advised.

**Noted**

5.3 **Next Meeting Date**

The next meeting date to try to align with the Young and Harden meeting

## **MEMBERS REPORTS**

### **6.1 Police**

- Michael Madgwick was LEOCON for Boorowa fire (December)
- Michael Madgwick was LEOCON for Boorowa fire (January)

### **6.2 Fire and Rescue NSW**

- Silo fire near Caragabal
- Full crew

### **6.3 Ambulance**

- One new staff member (full roster)

### **6.4 SES**

- number of trees across roads
- one crash
- tree across house

### **6.5 Health**

- have updated Local Emergency Management Plan for Grenfell MPS.
- desktop exercise on 17 May 2013

**7. NEXT MEETINGS:** To be held Monday 24 June 2013 commencing at 4.30 pm

**8. CLOSURE:** There being no further business to discuss the meeting closed at 5.14 pm.

## **W TWOHILL (LEMO)**

**444 RESOLVED:** Cr Brown and Cr McClelland that the minutes of the Local Emergency Management Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE RESCUE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 25 MARCH 2013 COMMENCING AT 5.14 PM (E1.1.5)**

---

1. **PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Michael Madgwick (NSW Police LEOCON), Keith White (Fire Rescue NSW), Bill Atchison (State Emergency Services), and Andrew Noble (NSW Ambulance)
2. **APOLOGIES:** Maurice Simpson (State Emergency Services), Craig Johnson (Fire and Rescue NSW), David Sheehan (State Emergency Services), Warren Goodall (NSW Police, DEMO), and Ray Cawthorne (State Emergency Service).

3. **MINUTES:**

**Resolved:** K White and A Noble that the minutes of meeting held on 26 November 2012 be adopted as read.

4. **MATTERS ARISING:**

- 4.1 Car Accident- no problems with agencies. Worked well.

5. **MEMBERS REPORTS**

5.1 **Police** – nil

5.2 **Fire and Rescue NSW** – nil

5.3 **SES**- nil

5.4 **Ambulance** - nil

6. **NEXT MEETING:** To be held Monday 24 June 2013 after the LEMC Meeting.

7. **CLOSURE:** There being no further business the meeting closed at 5.18 pm.

**MICHAEL MADGWICK  
LEOCON**

**445** **RESOLVED:** Cr Hughes and Cr Halls that the minutes of the Rescue Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 4 APRIL 2013 COMMENCING AT 3.30 PM (C2.6.26)**

---

1. **PRESENT:** Clr P Best, Clr C. Brown, Lisa Eastaway, Denise Galvin, Phil Diprose, Glenn Carroll

Observer: Clr M Liebich

2. **APOLOGIES:** **Clrs J. Niven and N. Hughes, A. Hetherington.**

**Resolved:** L. Eastaway/ Clr Brown that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr Best/ Clr Brown that the minutes of the 7 February 2013 meeting be adopted.

4. **MATTERS ARISING:**

NIL

5. **CORRESPONDENCE:**

In: Nil

Out: Nil

6. **PROJECTS:**

- **Grenfell brochure** – Excellent Result. Being very well received. Copies being distributed to various outlets.
- **Gold Trails**- Project ongoing. Official launch to be held in April 2013. Stage 2 of O'Brien's Hill to be considered once Tourism and Heritage plans developed. Goldtrails ipad kiosk to be installed in the Community Hub.
- **Railway Station Development** – A joint project between Lions, Council and ARTC. Ongoing project.
- **Gold Fest**- Review undertaken on 1st March 2013. Council subsequently resolved to conduct the event on Saturday 26<sup>th</sup> October 2013. Event has huge potential.
- **Website** –Working well.
- **Tourism Committee 'Grenfell Record' updates** – next update to be undertaken as required.
- **Tourism "Mapping" exercise** – In progress. Access database to be created with all identified attractions included. To be promoted to various market segments ie Grey Nomads.
- **Grenfell Bumper Stickers** –Stickers being sold from CWA Craft shop for \$2 per sticker.
- **Social Media Policy** – Social media being used to promote local events and facilities. Utilising guidelines as adopted by Council. Auburn pursuing.
- **Big Tree Competition** – meeting to be held in Grenfell on Thursday 9 May 2013 to arrange competition. Generating a lot of interest.

7. **PRIORITISING PROJECTS:**

**Resolved:** L. Eastaway/P. Diprose that Grenfell's 150<sup>th</sup> Celebrations be reprioritised to a short term project - medium priority.

**Noted**

**Clr Griffiths entered the meeting at this point as an observer.**

8. **UPCOMING EVENTS:**

- Grenfell Picnic Races 20<sup>th</sup> April 2013
- Birding NSW 20<sup>th</sup> April 2013
- Driftway School Reunion 26-28<sup>th</sup> April 2013
- Henry Lawson Festival 6-10<sup>th</sup> June 2013
- Quandialla Centenary Reunion 4-6<sup>th</sup> October 2014

9. **REPORTS:**

Nil

10. **BUSINESS WITH NOTICE:**

Nil

11. **QUESTIONS WITH NOTICE:**

Nil

12. **NEXT MEETING:** 6<sup>th</sup> June 2013 at 3.30pm

13. **MEETING CLOSED:** 4.57 pm

**446 RESOLVED:** Cr Brown and Cr Best that that the minutes of the Tourism Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE HERITAGE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 4 APRIL 2013 COMMENCING AT 5.00 PM (C2.6.22)**

---

1. **PRESENT:** Clr C Brown, Mr I Pitt, Mr A Hodgson, Mr J Hetherington, Mrs P Livingstone, Mr TV Lobb (GM) and Mrs S Jackson-Stepowski (HA)  
Observers: Mrs I Holmes and Clr M Liebich (Mayor)

**ELECTION OF CHAIR FOR MEETING:**

**Resolved:** Mr Hetherington and Mrs Livingstone that Mr Lobb be elected as Chairperson in the absence of Clr Hughes.

2. **APOLOGIES:** Clr N Hughes

**Resolved:** Mr Hetherington and Clr Brown that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 7 February 2013

**Resolved:** Mr Pitt and Mr Hodgson that the minutes of 7 February 2013 be adopted.

4. **MATTERS ARISING:**

4.1 NSW Heritage Council

Mrs Jackson-Stepowski advised they she has spoken to Browyn Hanna from the Heritage Office and that the rural meeting has been decided for 2013. Mrs Jackson-Stepowski suggested that "Iandra Castle" in concurrence with owners would be a significant place to have the meeting.

**Resolved:** Mr Hetherington and Mrs Livingstone that owners of Iandra Castle are consulted and if agreed that a letter be submitted to the NSW Heritage Council.

4.2 DCP – Heritage Status

Yet to be reviewed by staff and presented to the meeting.

4.3 Heritage Editorial – Grenfell Record

Still pending due to the absence of a Director Environmental Services.

4.4 Building – 30 Main Street

Still pending in the absence of a Director Environmental Services.

4.5 Heritage Referral – Demolition by neglect research project

A letter for the "Grenfell Maternity Cottage" was emailed to LaTrobe University Masters of Urban Planning student and to date no correspondence has been received.

4.6 Payment – Greenethorpe Soldiers Memorial Hall

Payment has been made.

- 4.7 Grenfell Maternity Cottage  
Mrs Jackson-Stepowski advised that re-nominating the site for the State Heritage Register will require owners consent.

**5. CORRESPONDENCE:**

- 5.1 National Trust Heritage Festival – Iandra Castle Open Day **Noted**

**6. BUSINESS WITH NOTICE**

- 6.1 Heritage Funding – Caragabal Hall  
Mr Lobb advised that Hall Committee has advised it is unable to complete the original project works. The Hall Committee is preparing a new application outlining new works and will submit for approval.

**Resolved:** Clr Brown and Mr Hetherington that upon the application being received that Council staff process application accordingly.

- 6.2 68 George Street, Grenfell  
Mrs Holmes advised that a stop work letter was issued to the owners. The property is within the Urban Heritage Conservation Area and approval was not given for the work. Discussions are underway with the owners and builder.

- 6.3 64 Main Street, Grenfell (S & J Eppelstun)  
Mrs Jackson-Stepowski to inspect works for completion and payment be made.

**Resolved:** Mrs Livingstone and Mr Hetherington that subject to Heritage Advisor's inspection that payment be made.

**7. HERITAGE ADVISORS REPORT**

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Spoke with Councillors, Architects and Staff on site about the proposed Medical Centre.
- Scholarship opportunities for Trades persons (35yrs and under)
- Has various appointments over the 2 days

**8. QUESTIONS WITH NOTICE:**

Nil

- 9. NEXT MEETING:** Thursday 6 June 2013 at 5.00pm

- 10. CLOSURE:** There being no further business the meeting closed at 5.36pm.

**447 RESOLVED:** Cr McClelland and Cr Niven that the minutes of the Heritage Committee be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE RURAL WORKS COMMITTEE MEETING HELD ON TUESDAY, 9 APRIL 2013 AT 5.00 PM (C2.6.42)**

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- 1. PRESENT:** Crs Liebich, Halls, Niven, Griffiths, and Hughes  
Cr Best, Messrs T Lobb, and W Twohill.  
16 Community members from Quandialla represented by Mr Robert Reeves,  
Mrs Marlene Taylor and Mrs Sue Priestley.

The Mayor welcomed the Quandialla community members and explained that Council had decided this committee should meet in the villages once per year to discuss local problems.

- 2. APOLOGIES:** Nil

- 3. CONFIRMATION OF MINUTES:**

**Resolved:** Cr Halls and Cr Niven that the minutes of the meeting of 29 January 2013 be adopted.

- 4. MATTERS ARISING:** Nil

- 5. CORRESPONDENCE:**

- 5.1 Email message from Quandialla Progress Association (agenda items)

**Noted**

- 6. BUSINESS**

The Mayor invited the representatives to speak on the nominated agenda items. President Robert Reeves acted as spokesperson.

- 6.1 Tidiness of Town

Matters raised included weeds in the town and the tip, vacant blocks, burnt buildings, deserted houses, slashing roadsides, suitability of mower, tree planting, footpaths, garbage disposal and the tip.

Comments in reply were:

- location of weeds requested,
- burnt houses were not Council's responsibility but action was being considered,
- maintenance and improvement work around the town could be arranged.

**Noted**

- 6.2 Drainage

Matters raised included Third Street, Second Street, roadside drainage, delays in repairs, and notice of street sweeping.

Comments in reply were:

- the design for the drainage scheme was well in hand for Second and Third Streets,
- funding is available for this work,
- prior notice of street sweeping will be given in future

**Noted**

- 6.3 Roads

Matters raised included gravel roads, B-double access, roadside growth, truck parking area, road at Graincorp entrance.

Comments in reply were:

- specific road problems should be reported,
- a continuous B-double programme was in hand,
- the Graincorp entrance would be assessed for rehabilitation

**Noted**

- 6.4 **General Support**  
Matters raised included identification of grant programmes, improved communications, tourism signage, business assistance and the 10 year plan.
- Comments in reply were:
- grant programmes were monitored and applications could be supported,
  - responses should not be unduly delayed,
  - new National Park signage had recently been erected,
  - business enquiries should be referred to Council staff,
  - the Community Strategic Plan had been adopted by Council and was available on the website.
- Noted**
- 6.5 **Recycling/tip/garbage**  
Matters raised included the recycling depot, tip cleaning, tip access, CCTV, garbage collection for Quandialla (and rural area)
- Comments in reply were:
- the recycling site had not been agreed to (committee representatives here advised that they have agreed to the RFS block),
  - original site plan would be located,
  - key access for the tip would be considered,
  - a garbage collection for Quandialla could be considered if the truck had time, charge to be determined.
- Noted**
- 6.6 **Recreation**  
Matters raise included a handball wall, skatepark, funding for the hall, Centenary celebrations in 2014, hall insurances, children's facilities and barbecue at the tennis courts.
- Comments in reply were:
- funding for improvements depended on priorities with other works,
  - Council's insurance would not cover the hall committee as it was incorporated,
  - the Progress Association could be covered for approved functions, eg Centenary
- Noted**

**NEXT MEETING:** To be advised

**CLOSURE:** The Mayor thanked the Quandialla Progress Association members for attending and participating in the meeting. There being no further business to discuss the meeting closed at 6.15pm.

**448 RESOLVED:** Cr Griffiths and Cr Hughes that the minutes of the Rural Works Committee be adopted including the recommendations therein, except where otherwise resolved.

## MINUTES OF THE MANEX MEETING HELD ON MONDAY, 15 APRIL 2013 AT 2.40 PM (C2.6.10)

**Present:** T Lobb, G Carroll, W Twohill

**Apology:** Nil

**Minutes:**

**Resolved:** G Carroll and W Twohill that the minutes of 18 March 2013 be adopted as circulated.

### **General Business:**

#### **1A Administration**

- (i) Policy Reviews – further draft policies reported in General Manager’s report. Grenfell Sewer Contribution Plan to be submitted for consideration to the May Council Meeting.
- (ii) CEEP Tender – proposed establishment of a reserve reported in General Manager’s report. Contractor engaged by Centroc to undertake energy efficiency works in Council buildings.
- (iii) Integrated Planning & Reporting (IPR) – Councils consultant currently updating Community Strategic Plan. Delivery Plan to be then updated. Extra-ordinary meeting held 26 March 2013 to develop operational plan. General Manager and Directors pursuing.
- (iv) Resourcing Strategy – in progress. Asset Management Plan(AMP) and Long Term Financial Plan (LTFP) to be updated by 30 June 2013. Director Corporate Services and Director Engineering pursuing.
- (v) Delegations – issued to Directors by General Manager.
- (vi) Business Paper – weekly correspondence summaries now included in Business Paper.
- (vii) Council Chambers Technology – planning to install a projector in the Council Chambers. Reported in General Manager’s report.

#### **1B Human Resources**

- (i) Vacancies
  - Director Environmental Services – reported in General Manager’s report. Further update to be provided.
  - Labourers position – to be advertised.
- (ii) Appointments
  - Sewer Attendant/Yardman – J. Fisher appointed.
- (iii) Picnic Day – reported in General Manager’s report. Directors to make arrangements for their respective departments.

#### **2. Public Order and Safety**

Nil

#### **3. Health**

- (i) Doctor Situation – supervised sessions in progress. Arrangements such as obtaining Medicare provider number being made. General Manager monitoring.
- (ii) Burrangong Street Surgery – Dr Akhiwu currently preparing to move in. Additional minor works required at surgery. Director Engineering pursuing.
- (iii) Hargraves Building – purchase proceeding. Fuel tanks to be removed. Quotes to be obtained. Remediation works to be then undertaken.

#### **4. Community Services and Education**

Nil

#### **5. Housing and Community Amenities**

- (i) Rural Land Use Study – reminder sent to Department of Planning regarding the acceptance of the Study. Change to rural land minimum lot size in LEP to be amended when acceptance received.

- (ii) Development Control assistance – Procort engaged to provide assistance with Development Applications while a Director Environmental Services is being appointed. Cowra Shire will still conduct inspections in the meantime.
- (iii) Scavenging Area Extension – reported in Director Engineering’ report.

**6. Sewerage**

- (i) Smoke testing – completed. Awaiting reports.
- (ii) Strategic Business Plan Review – planning workshop conducted on 3 – 4 April 2013. Information to update plan obtained.

**7. Recreation and Culture**

- (i) Art Gallery – new exhibition to commence 20/21 April 2013.
- (ii) Cinema – films to be held on Saturday 27 and Tuesday 30 April 2013.
- (iii) Bogolong Dam – reported in General Manager’s report.
- (iv) Grenfell Swimming Pool – reported in Director Engineering’s report.

**8. Mining Manufacture and Construction**

- (i) Gravel Pit Leases – process continuing to secure pits. Requirement for a Development Application or a determination whether they are exempt/complying developments to be ascertained.

**9. Transport and Communication**

- (i) RMS Contract – new works on SH 17 recently sealed. Further reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – **Noted**
- (iv) Rail Branch Lines – reported in General Manager’s report.
- (v) Bridge Testing – conducted on Regional and Rural Roads for Higher Mass Limits. (HML). Awaiting results.
- (vi) Caravan Parking Forbes Street – no response received from RMS. Director Engineering has pursued. Awaiting response.

**10. Economic Affairs**

- (i) Henry Lawson Festival – to be held 7-9 June 2013. Directors to make arrangements for their respective departments.

**11. General Purpose Revenues**

Nil

**12. Alliances**

- (i) Hawkesbury City Council – no recent meetings.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC - next meeting to be held in Parliament House on 24 May 2013.
- (iv) WBC Alliance – discussions deferred by Central Tablelands Water.

**13. Other Matters**

Nil

**14. Job List Review:**

**Noted**

**Next Meeting:** Monday, 13 May 2013 at 2.30 pm unless otherwise arranged.

**Closure:** There being no further business the meeting closed at 3.51 pm.

**449 RESOLVED:** Cr McClelland and Cr Griffiths that except where otherwise dealt with the Manex Committee minutes be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 15 APRIL 2013 AT 5.00 PM (C2.6.8)**

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1. **PRESENT:** Crs Liebich (Chair), Parlett, Brown and Best.  
Messrs T Lobb and G Carroll

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Cr Brown and Cr Best that the minutes of 18 March 2013 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

6. **REPORTS**

6.1 **General Manager's Report**  
Nil

**Noted**

6.2 **Director Corporate Services' Report**  
Reports on Roads and other expenditure.

**Noted**

6.3 **Director Engineering's Report**  
**The General Manager presented the report in the absence of the Director Engineering.**

Reports on Other Works, Future Works, Grenfell Pool and Triple bottom line report for sewerage performance.

**Noted**

**Works Report**  
1.4 Urban Maintenance Construction

**Resolved:** Cr Brown and Cr Parlett that a list of unsatisfactory trees be compiled and referred to Essential Energy for rectification or removal at their cost.

**W Twohill entered the meeting at this point and continued with his report.**

Reports on Garbage Scavenging area and Railway park playground.

**Noted**

6.4 **Environmental Services' Department Report**  
Reports on Sewerage Treatment Works, Caravan Park, Animal control, Grenfell Pool, fire damaged building, Clean up Australia Day, Environmental Services duties and Town DAs.

**Noted**

7. **BUSINESS WITH NOTICE:**  
Nil

8. **QUESTIONS:**  
Nil

**NEXT MEETING:** Monday, 13 May 2013 at 5.00 pm.

**CLOSURE:** There being no further business to discuss the meeting closed at 5.46 pm.

**450 RESOLVED:** Cr McClelland and Cr Best that the minutes of the Town Works Committee be adopted including the recommendations therein, except where otherwise resolved.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

### 1. INSPECTIONS AND MEETINGS:

- |               |    |                                                                                                            |                    |
|---------------|----|------------------------------------------------------------------------------------------------------------|--------------------|
| April 2012    | 1. | <u>Grenfell Cemetery Maintenance</u> : further meeting to be held in May (DE).                             | <b>In Progress</b> |
| February 2013 | 2. | <u>Bogolong Dam</u> : negotiate with CTW to purchase for \$1. (GM)                                         | <b>Carried Out</b> |
|               | 3. | <u>Estimates 2013/14</u> : arrange Extraordinary Meeting for 25 March (GM)                                 | <b>Carried Out</b> |
|               | 4. | <u>Local Government Review Panel</u> : arrange Extra-ordinary Meeting to consider preliminary report (GM). | <b>In Progress</b> |
| March 2013    | 5. | <u>National General Assembly</u> : nominate Mayor for 16-19 June (GM).                                     | <b>In Progress</b> |
|               | 6. | <u>Medical Centre</u> : arrange meeting with Heritage Advisor and Architect (GM).                          | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |                |     |                                                                                                  |                    |
|----------------|-----|--------------------------------------------------------------------------------------------------|--------------------|
| September 2011 | 1.  | <u>Lawson Oval</u> : Cricket Association proposal to be referred to other users (DE).            | <b>In Progress</b> |
| April 2012     | 2.  | <u>Main Street Master Plan</u> : consider inclusion of heritage building signs (DE/DES).         | <b>In Progress</b> |
|                | 3.  | <u>ARTC Interface Agreement</u> : to be further reported (DE).                                   | <b>In Progress</b> |
| August 2012    | 4.  | <u>Greenethorpe Soldiers Memorial Hall</u> : consider toilet upgrade in 2013/14 estimates (DES). | <b>Carried out</b> |
| December 2012  | 5.  | <u>Caravan Parking Signs</u> : defer until RMS advise re alteration to Main Road 237 (DE)        | <b>In Progress</b> |
| February 2013  | 6.  | <u>Constitutional Recognition</u> : defer payment pending further advice. (DCS)                  | <b>In Progress</b> |
|                | 7.  | <u>Native Dog Creek Causeways</u> : consider upgrade in 2013/14 estimates (DE).                  | <b>Carried Out</b> |
| March 2013     | 8.  | <u>Parking at Hospital</u> : refer to hospital for comment before consideration by Council (GM). | <b>In Progress</b> |
|                | 9.  | <u>Policy for Councillors Fees and Expenses</u> : exhibit when annual fees are known (GM).       | <b>In Progress</b> |
|                | 10. | <u>Goldfest</u> : consider street closures at future meeting (DCS/DE).                           | <b>In Progress</b> |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
  - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ..... , *business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
  - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) ..... , *only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

### Cr Griffiths

Question 1. What is the individual value of the auxiliary properties that the shire owns and what is their current value?

Question 2. What is the rental income from these properties, property by property?

**451** **RESOLVED:** Cr Griffiths and Hughes that Cr Griffiths questions and Notice of Motion be deferred to Closed Council as they include personal information

### Cr Brown

Question 3. Is recycled material being collected with household waste and combined in the one pick-up of Councils Mobile Garbage Bin? If so why is this being done? Is this a regular Occurrence?

**The Director Engineering explained this did occur as a “one off” prior to Easter due to extenuating circumstances.**

Question 4. From what I understand this type of collection happens only on the busy periods (eg Christmas and Easter)...If this happens only on specific dates can it please be explained why our ratepayers are not being informed prior to collection via a public broadcast of some sort?

**The Director Engineering advised the situation rarely occurs.  
The General Manager advised that in future he will explain the situation in the weekly newsletter.**

**452 RESOLVED:** Cr Brown and Cr McClelland that the council meeting adjourn for supper.

**Council adjourned for supper: 7.05 pm**

**Council resumed at: 7.39pm**

**453 RESOLVED:** Cr McClelland and Cr Best that the council meeting resume.

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
  - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
    - (i) should not be deferred (because of the urgency of the matter), and
    - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**454 RESOLVED:** Cr Niven and Cr Hughes that Council form a Closed Council to consider the item listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **MAYORAL MINUTE**

1. **Purchase of Burrangong Street Property, P2.12.17**  
Reason for confidentiality: commercial information (Section 10A(2)(d))

#### **GENERAL MANAGER'S REPORT**

1. **Replacement of Director Environmental Services, P1.4.147**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))

Other items may be referred to closed council during the course of the meeting.

## **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

### **MAYORAL MINUTE**

1. **Purchase of Burrangong Street Property, P2.12.17**

Reason for confidentiality: commercial information (Section 10A(2)(d))

**RESOLUTION:** to remain confidential

### **GENERAL MANAGER'S REPORT**

1. **Replacement of Director Environmental Services, P1.4.147**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**Noted**

### **GENERAL MANAGER'S LATE REPORT**

**RESOLUTION:** that the General Manager's Late Report be received and dealt with because of the urgency or importance of the matters therein.

2. **Death of Employee, P4.20142**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLUTION:** that a letter of condolence be forwarded to Ian's family and that the cemetery fees be waived.

3. **Appointment of Director Environmental Services, P1.4.147**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**Noted**

**RESOLUTION:** that except where otherwise dealt with the General Manager's report be adopted.

### **QUESTION**

#### **Cr Griffiths**

Question 1. What is the individual value of the auxiliary properties that the shire owns and what is their current value?

Question 2. What is the rental income from these properties, property by property?

**The Director Corporate Services provided financial statistics including asset value and rental income on the auxiliary properties owned by Weddin Shire Council, with totals of \$2.55m and \$810 per week respectively.**

**NOTICE OF MOTION**

**1. Unlisted Property Trust Prospectus**

I hereby give notice of the following motion for Council's next meeting:

*“that the General Manager investigates the feasibility of issuing an Unlisted Property Trust Prospectus”.*

Signed: \_\_\_\_\_ Cr Alan Griffiths \_\_\_\_\_

The **MOTION** lapsed for want of a seconder.

**At this point the Director Corporate Services, Director Engineering and General Manager's Secretary left the meeting and did not return.**

**THE MAYOR HERE TABLED ANOTHER MAYORAL MINUTE**

**2. Recruitment and Appointment of General Manager, P1.4.148**

Reason for confidentiality: personnel matter (Section 10A(2)(a))

**RESOLUTION:** that an extra-ordinary meeting be held on Saturday 4 May 2013 (commencing 8.30am) to interview the candidates and appoint a new General Manager.

**CLOSURE:** There being no further business the meeting closed at 8.20 pm.

Taken as read and confirmed as a true record this day 16 May 2013.

..... General Manager.....Mayor