

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs J C Niven, G B Halls, N W Hughes, M J Liebich, G McClelland, J E Parlett, A C Griffiths, C Brown and P H Best.
General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Engineering (W Twohill).

Mayor Simpson welcomed all the new Councillors to their first meeting and congratulated all the Councillors on their election to Council.

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

067 **RESOLVED:** Clr Halls and Clr Hughes that the Minutes of the Ordinary Meeting, held on 16 August 2012 be taken as read and **CONFIRMED.**

GENERAL MANAGER'S REPORT FOR ANNUAL ELECTIONS OF MAYOR, DELEGATES AND COMMITTEES

The Mayor & Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

On behalf of the staff I offer congratulations to all councillors.

1. Order of Business

In accordance with the Local Government Act, the election by Councillors of the Mayor (and Deputy Mayor) is to be held during the month of September. Appointments of delegates and committee members are also usually made at this time.

In accordance with Council's Code of Meeting Practice, the elections are the first item of business.

For Information

Noted

2. Election of Mayor and Deputy Mayor, C2.1.3

a) General:

Information to assist Councillors is as follows:-

- the former Mayor retains his role until a successor is elected, and he may preside at the meeting until this time;
- it is suggested that the first item of business after determining the method of voting, be the election of the Mayor;
- the Mayoral Allowance has been fixed at \$21,770 pa (Councillor \$9,970 pa) for 2012/2013.
- the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer preferably before the meeting commences;
- where only one Councillor is nominated, the Councillor is elected;
- where there is more than one candidate the election is to proceed by ballot;
- the Council must resolve that the election proceed by either preferential ballot, ordinary ballot or open voting;
- the election procedure for the Deputy Mayor is the same as for the Mayor.

RECOMMENDATION: that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

068 **RESOLVED:** Clr Niven and Clr Parlett that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual.

b) Election of Mayor:

The written nominations are dealt with as above.

The General Manager acted as the Returning Officer

There were three nominations for the position of Mayor being Clrs Niven, Hughes and Liebich. The election was held by ordinary ballot as follows:

- first ballot – Clr Niven eliminated
- second ballot – Clr Liebich elected.

The outgoing Mayor Maurice Simpson then vacated the Chair with the incoming Mayor Clr Liebich taking the chair.

It would now be appropriate for Council to recognise the service of Maurice Simpson as Mayor. Maurice has given strong leadership to Council for 13 years and has played a pivotal role in overseeing many of the changes which have been foisted upon local government.

His dedication, commitment and the time and energy devoted to the job were exemplary. On behalf of the staff and myself I express appreciation for his support and wish him well in his (semi) retirement from public life.

Clr Liebich thanked Council for their support, advised he looked forward to working with Council in his new role and acknowledged the outstanding efforts of Maurice Simpson during his role as Mayor.

The General Manager also acknowledged and thanked Maurice Simpson for his service to Council and the community during his time on Council.

069 RESOLVED: Clr Hughes and Clr Brown that Maurice Simpson's outstanding service to Council be acknowledged and recorded in the minutes.

070 RESOLVED: Clr Niven and Clr Griffiths that Council adjourn for a short break.

071 RESOLVED: Clr Niven and Clr McClelland that council resume.

c) Election of Deputy Mayor:

The written nominations are dealt with as above.

There were three nominations being Clrs Liebich, Hughes, and Niven.

Clr Liebich withdrew his nomination as he was previously elected Mayor.

An election was held by ordinary ballot with Clr Niven elected as Deputy Mayor.

The Mayor Clr Liebich congratulated Clr Niven on behalf of Council.

Clr Niven thanked Council and advised he will give the Mayor and Council his full support.

3. Election of Central Tablelands County Council Members, U1.6.7

a) General

Information to assist councillors is as follows:-

- the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer, preferably before the meeting commences;
- two councillors are to be elected for the full four year term;
- where only one or two Councillors are nominated, those Councillors are elected;
- where there is more than two candidates the election is to proceed by preferential ballot;
- the allowance for members has been set at \$8,530 pa for 2012/2013;
- the previous members were Clr McClelland and Clr Hinde;
- the next scheduled meeting of Central Tablelands Water is on 10 October 2012;
- Central Tablelands Water has previously advised Council of their resolution that all appointed members should preferably be consumers of the county council.

b) Election of Members

The written nominations are dealt with as above.

There were four nominations being Clrs McClelland, Best, Liebich and Griffiths.

Clr Liebich withdrew his nomination as he was previously elected mayor.

An election was held using the preferential voting system with Clr McClelland and Clr Griffiths elected as Council's representatives on the Central Tablelands County Council for the four year period.

4. Election of Delegates:

Under the Local Government Act Council may only delegate to the General Manager. Where a staff member* is to be selected as a delegate, the appointment should be for the "General Manager or delegate(s)".

(a) Arts OutWest, C1.3.16

Delegate: Clr Lobb
Comment: Meets quarterly, usually in Bathurst.

RECOMMENDATION:

It is recommended that Council's delegate be determined.

072 RESOLVED: Clr McClelland and Clr Niven that Clr Brown be appointed.

(b) **Bland Creek Catchment Committee, E3.9.4**

Delegate: Clr Niven
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

073 **RESOLVED:** Clr Hughes and Clr McClelland that Clr Niven be appointed.

(c) **CENTROC (Central West Regional Organisation of Councils), C2.7.3**

Delegates: Mayor, General Manager (alternate – Deputy Mayor)
Comment: Meets quarterly. An important example of local government cooperation. Delegates are one elected and one staff member.

RECOMMENDATION:

It is recommended that the Mayor and General Manager be appointed.

074 **RESOLVED:** Clr Niven and Clr McClelland that the Mayor and General Manager be appointed.

(d) **CENTROC Health Workforce Group, H1.7.12**

Delegates: Clrs Atchison, N Hughes
Comment: Meets quarterly to discuss health and doctor related matters with health personnel and other councils.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

075 **RESOLVED:** Clr McClelland and Clr Griffiths that Clr Hughes be appointed.

076 **RESOLVED:** Clr Niven and Clr Best that Clr Parlett be appointed.

(e) **CENTROC Weight of Loads Group, C2.7.16**

Delegates: General Manager (Director Engineering*), (alternate - Clr Simpson)
Comment: Usually attended by technical officer ie Director Engineering.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) and Council's alternate delegate be appointed.

077 **RESOLVED:** Clr Hughes and Clr Parlett that the General Manager (or delegate) be appointed with Clr Liebich appointed as the alternative delegate.

(f) **Inter-Agency Health, C1.3.9**

Delegate: Clr Lobb
Comment: Meets every two months or intermittently.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

078 RESOLVED: Clr McClelland and Clr Hughes that Clr Parlett be appointed.

(g) **Joint Council Rail Alliance, T3.8.5**

Delegates: Mayor and General Manager
Comment: Working with the Councils of Blayney, Cowra, Harden and Young to re-open the Blayney – Cowra – Demondrille rail line.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

079 RESOLVED: Clr Hughes and Clr Griffiths that the Mayor and General Manager be appointed.

(h) **Lachlan CMA Local Government Reference Group, E3.9.2**

Delegates: Clr Niven, General Manager (Director Environmental Services*)
Comment: Established by Lachlan Catchment Management Authority with one elected and one technical representative. Meets 2 – 3 times per year.

RECOMMENDATION:

It is recommended that Council's delegate be appointed with the General Manager (or delegate) as the staff member.

080 RESOLVED: Clr Hughes and Clr McClelland that Clr Niven and the General Manager (or delegate) be appointed.

(i) **Lachlan Regional Transport Committee, T3.5.2**

Delegates: Clrs Simpson, D Hughes
Comment: Meets quarterly on Saturdays at centres throughout the region. Rail reopening is a priority.

RECOMMENDATION:

It is recommended that Council's two delegates be appointed.

081 RESOLVED: Clr Niven and Clr Brown that Clrs Griffiths and Best be appointed.

(j) **Lachlan Valley Noxious Plants Advisory Committee, C2.7.5**

Delegate: Clr Halls

Comment: Meets twice a year, with other Councils and some Government Authorities.

RECOMMENDATION:

It is recommended that Council's delegate be appointed.

082 RESOLVED: Clr Hughes and Clr McClelland that Clr Halls be appointed.

(k) **Local Emergency Management Committee, E1.1.6**

Delegate: General Manager (Director of Engineering*)

Comment: Established by State Emergency Management Committee. The Director Engineering has been appointed as the Local Emergency Management Officer and Chair of the LEMC although some legislative changes are currently occurring.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

083 RESOLVED: Clr McClelland and Clr Niven that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

(l) **Local Traffic Committee, C2.6.3**

Delegate: General Manager (Director Engineering*)

Other members: Police, RTA, Local Member's representative.

Comment: Established by RTA. Meets as required, generally quarterly.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

084 RESOLVED: Clr Halls and Clr McClelland that the General Manager (or delegate) be re-appointed.

(m) **Mid Lachlan Alliance (Forbes, Parkes, Lachlan, Weddin), C2.9.7**

Delegates: Mayor, Deputy Mayor and General Manager (alternates permissible).

Comment: Meets quarterly. This Alliance has been valuable to Council.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

085 RESOLVED: Clr Hughes and Clr Parlett that the Mayor, Deputy Mayor and General Manager be appointed.

(n) **Mid Lachlan Valley Team Bushfire Management Committee, E1.3.8**

Delegates: Mayor, General Manager (Director Engineering*)
Comment: Established by Rural Fire Service. Meets two or three times a year with representatives of Rural Lands Protection Board, Country Energy, SRA, Department Bushfire Services, NPWS, Department Land and Water Conservation, Weddin Bush Fire Service and other bodies. Representative Rural Fire Service acts as Executive Officer. Combined committee with Forbes, Parkes and Lachlan Councils.

RECOMMENDATION:

It is recommended that the Council delegate be appointed with the General Manager (or delegate) as the staff member.

086 **RESOLVED:** Clr Niven and Clr Hughes that Clr Halls and the General Manager (or delegate) be appointed.

(o) **NetWaste, C2.7.4**

Delegate: General Manager (Director Environmental Services*)
Comment: Meets at venues around the region with other council environmental officers. Joint waste tenders have been successfully arranged.

RECOMMENDATION:

It is recommended that the General Manager (or delegate) be re-appointed.

087 **RESOLVED:** Clr McClelland and Clr Best that the General Manager (or delegate) be re-appointed.

(p) **Weddin Landcare Committee, E3.7.5**

Delegate: Clr D Hughes (alternative - Clr Niven)
Comment: Meets as required.

RECOMMENDATION:

It is recommended that Council's delegates be appointed.

088 **RESOLVED:** Clr Halls and Clr McClelland that Clr Niven be appointed with Clr Griffiths appointed as the alternate delegate.

(q) **Weddin Rural Fire Service Captains Meeting, E1.3.13**

Delegates: Mayor, General Manager (Director of Engineering*)
Comment: Meets two or three times a year as arranged by Rural Fire Service.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

089 **RESOLVED:** Clr Halls and Clr Brown that Clr Hughes and the General Manager (or delegate) be appointed.

(r) **Weddin Rural Fire Service Senior Management Team, E1.3.22**

Delegates: Mayor and Deputy Mayor, General Manager (Director of Engineering*)
Comment: Established by Rural Fire Service. Meets once or twice a year to consider local resources.

RECOMMENDATION:

It is recommended that Council's delegates be appointed with the General Manager (or delegate) as the staff member.

090 **RESOLVED:** Clr McClelland and Clr Best that Clrs Liebich, Niven and the General Manager (or delegate) be appointed.

(s) **PACT**

091 **RESOLVED:** Clr McClelland and Clr Hughes that the Mayor and General Manager be appointed.

5. **Appointment of Council Committee Members (under Clause 260 of the Local Government Act)**

For Council committees of which all the members are councillors, the Mayor has the right to attend as a member, and to chair if he so desires. In addition, any councillor may attend these committee meetings as an observer. These arrangements do not apply to committees with staff or community members.

Charters stipulating memberships have been adopted by Council for all committees. However several committees were composed of one councillor per ward which is no longer applicable. A maximum of four councillors is suggested for all committees. It may be necessary to amend some charters to correspond with the new appointments.

(a) **Council Property & Development Committee, C2.6.11**

Structure: 5 councillors, one per ward.
Current appointees: Clrs Halls, N Hughes, Atchison, Crutcher, and Hinde.
Comment: This committee covers all assets such as offices, residences, library, depot etc and economic development.
This committee has played an important role in the past but did not have to meet in the last year. Establishment of the committee could be deferred until a need arises.

RECOMMENDATION:

for Council's consideration

092 **RESOLVED:** Clr Halls and Clr Hughes that the appointment of the committee members be deferred for the time being.

(b) Town Works Committee, C2.6.8

Structure: All councillors from the town wards, (C, D and E wards).
Current appointees: Clrs Simpson, Hinde, McClelland, Crutcher, Lobb and Atchison
Comment: Meets monthly to deal with Grenfell matters prior to the Council Meeting. General Manager and Directors also attend.
The Town Works Committee has met only seven times in the past year. As councillors are no longer elected to represent wards, all councillors have an equal interest in Grenfell matters and this committee can be dispensed with.

RECOMMENDATION:

It is recommended that the Town Works Committee be discontinued.

093 **RESOLVED:** Clr McClelland and Clr Niven that there be a Town Works and Rural Works Committee.

094 **RESOLVED:** Clr McClelland and Clr Niven that the structure of the committees be deferred to the next Council meeting for consideration.

6. Appointment of Advisory Committee Members (under Section 355 of Local Government Act)

The following committees contain representatives of external agencies or community representatives. Councillor and community representatives need to be determined.

(a) Bush Fire Local Matters Committee, C2.6.17

Structure: 1 representative from each ward (co-councillor to deputise), 2 staff and Rural Fire Service representative.
Current appointees: Clrs Simpson, N Hughes, Halls, Crutcher and Hinde, General Manager, Director Engineering* and representative Rural Fire Service.
Comment: Meets as required to consider brigade requests, equipment allocations and grant programmes.
Note: The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

095 **RESOLVED:** Clr Halls and Clr McClelland that the committee consist of three council members.

096 **RESOLVED:** Clr McClelland and Clr Parlett that Clrs Halls, Hughes and Griffiths be appointed.

(b) Floodplain Committee, C2.6.38

Structure:	3 councillors, 3 staff* and 5 agency representatives
Current appointees:	Clrs Simpson, Niven, Atchison General Manager, Director Environmental Services*, Director Engineering*. Representatives Catchment Management Board, State Emergency Service, Department of Planning, Grenfell Landcare Group, Office of Environment and Heritage.
Comment:	Meets as required to review consultancy.
Note:	The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that the Council members be appointed.

097 **RESOLVED:** Clr Halls and Clr McClelland that Clrs McClelland, Hughes and Niven be appointed.

(c) Heritage Committee, C2.6.22

Structure:	5 councillors (one from each ward), 1 staff* 1 representative Historical Society, 3 community representatives Heritage Advisor (non-voting)
Current appointees:	Clrs Simpson, McClelland, N Hughes, Lobb and Niven Director Environmental Services* 1 representative Historical Society (I Pitt) Pam Livingstone, J Hetherington, A Hodgson Heritage Advisor.
Nominations:	Pam Livingstone, John Hetherington, Alan Hodgson
Comment:	This committee meets on a bi-monthly basis, to coincide with the visit of the Heritage Advisor.
Note:	The same staff member is being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.

098 **RESOLVED:** Clr McClelland and Clr Hughes that the council members be altered to three.

099 **RESOLVED:** Clr McClelland and Clr Griffiths that Clrs Brown, Hughes and Parlett be appointed.

(d) Internal Audit Committee, A1.2.2

Structure: 1 councillor,
2 independent representatives (1 with financial expertise).
Current Appointees: Clr Crutcher (Clr Halls – alternate), Mr Ted Pickwell (chair), Ms Danni Millynn.
Comment: Meetings are attended by the Internal Auditor and possibly the External Auditor (non-voting). The Chief Financial Officer (Director Corporate Services) should attend all meetings, as may the General Manager (non-voting).
This committee only commenced in 2012 and it would be advantageous to re-appoint the same independent community members for continuity.

RECOMMENDATION:

It is recommended that:-

- i) the Council member (and alternate) be appointed,
- ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

100 RESOLVED: Clr Hughes and Clr Niven that:

- (i) Clr Halls be appointed with Clr Hughes appointed as the alternate delegate.
- (ii) Mr Pickwell and Ms Millynn be reappointed as the independent community members.

(e) Noxious Weeds Committee, C2.6.13

Structure: 1 representative from each ward (co-councillor to deputise),
1 representative Weddin Landcare Group.
Current appointees: Clrs McClelland, Crutcher, Halls, D Hughes and Atchison and Mr K Starr (Weddin Landcare Group).
Comment: Meets monthly or as required. Director Engineering and Noxious Weeds Officer also attend.
Acting on a recommendation from this committee, Council resolved at its February 2012 Meeting to suggest the consideration of two additional community members. This may be best discussed at the committee's first meeting.

RECOMMENDATION:

It is recommended that the Council members be appointed.

101 RESOLVED: Clr Hughes and Halls that the committee consist of three councillors and two community organisation representatives.

102 RESOLVED: Clr McClelland and Clr Parlett that Clrs Halls, Niven and Griffiths be appointed.

(f) Tourism Committee, C2.6.26

Structure:	5 councillors (1 per ward), 2 staff, 3 community representatives, 1 village representative (optional)
Current Appointees:	Clrs Simpson, N Hughes, McClelland, Lobb and Niven, Director Corporate Services and TPO*, Mrs L Eastaway, Mr J Hetherington, Mr P Diprose, Mr D Allen (Greenethorpe).
Nominations:	Lisa Eastaway, Phillip Diprose, Terry Galvin, Denise Galvin.
Comment:	This committee meets on a bi-monthly basis to coincide with the Heritage Committee.
Note:	The same staff members are being re-appointed by the General Manager.

RECOMMENDATION:

It is recommended that:-

- i) the Council members be appointed,
- ii) the community members be appointed.

103 **RESOLVED:** Clr Niven and Clr Brown that the community representatives be increased to four, being the nominees above.

104 **RESOLVED:** Clr Brown and Clr McClelland that Clrs Parlett, Brown, Hughes, Best and Niven be appointed.

7. Appointment of Operational Committees (under Section 355 of the Local Government Act)

On advice from the then Department (now Division) of Local Government, operational committees report to the General Manager and should not include councillors as members. These committees deal with operational matters only. Minutes of meetings are referred to council meetings for information, not for adoption.

Appointments to the following committees are being made under delegated authority where applicable:

(a) Art Gallery Management Committee, C2.6.35

Structure:	up to 3 community members, 1 staff*
Current appointees:	Mrs C Lobb, Mrs J Mitton, Staff – General Manager
Nominations:	Mrs C Lobb, Mrs J Mitton
Comment:	Meets as required to organise exhibitions at the Grenfell Art Gallery.
Note:	The two community nominees and the staff member are being appointed by the General Manager

(b) Australia Day Committee, C2.6.34

Structure: 1 staff* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets.
Current appointees: Council – TPO*,
Other representatives as nominated by clubs.
Comment: Meets as required to organise the annual Australia Day ceremony and activities.
Note: The same staff member is being re-appointed by the General Manager.

(c) Caragabal Recreation Ground Committee, C2.6.40

Structure: s.355 committee with a separate constitution.
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee.

(d) Caragabal Water Supply Committee, U1.6.11

Structure: s.355 committee under a separate constitution (under preparation).
Purpose: to provide raw water supply for garden use to residents of Caragabal.
Membership: Financial members in accordance with the constitution.
Comment: Functions as an independent committee under historical arrangements.

(e) Cinema Management Committee, C2.6.36

Structure: up to 4 community members, 1 staff*
Current appointees: Nil
Staff – Director Corporate Services*
Nominations: Mrs J Hodgson
Comment: Meets as required to organise showings at the Cinema.
Note: The community nominee and the staff member are being appointed by the General Manager.

(f) Conduct Review Committee, C2.6.37

Structure: sole reviewer, or minimum 3 appointees, from approved pools
Current appointees: appointed as and when required
Pool of sole reviewers: Messrs Gerry Holmes, David Clarke, Gary Byrne, Paul Crennan.
Pool of panel members: As above, and also:-
Mesdames Alicia Hendy, Rosemary Walter, Messrs Doug Freudenstien, Graham Grimm, David Taylor, Ted Franks, Barry Jones (senior), Keith Engelsman.
Comment: Appointed by General Manager from the approved pools as required. Changes to the Code of Conduct may replace these members with a regional panel.

(g) Consultative Committee, C2.6.12

Structure: 1 employer representative (staff)
5 employee representatives (DEPA 1, LGEA 1, USU 3.)
Previous appointees: employer – Director Corporate Services*
DEPA – Director Environmental Services
LGEA – Director Engineering
USU – D Strange, W Schneider and V Carter
Comment: Required by Local Government (State) Award 2010. Meets 3-4 times per year.
Note: The same employer representative is being re-appointed by the General Manager.

(h) Health & Safety Committee, C2.6.14

Structure: 3 employer representatives (staff),
3 employee representatives (staff).
Previous appointees: employer – Director Corporate Services*, Director Engineering*,
Director Environmental Services*
employee - N Baker, D Strange, D McCue.
Comment: Required under the new Work Health and Safety Act. Meets three or four times per year.
Note: The same employer representatives are being re-appointed by the General Manager.

(i) Lawson Festival Committee, C2.6.32

Structure: s.355 committee with separate constitution (adopted January 2006).
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved constitution.

(j) Manex Committee, C2.6.10

Structure: 4 staff members*.
Current appointees: General Manager and all 3 Directors.
Comment: Meets monthly to review the management plan, consider corporate and organisational matters affecting all departments and advise Council where appropriate.
Note: The four staff members are being re-appointed by the General Manager.

(k) Quandialla Pool Committee, C2.6.39

Structure: s.355 committee with separate constitution.
Membership: Financial members in accordance with constitution.
Comment: Functions as an independent committee under the approved constitution, with appropriate delegations from the General Manager.

(I) Grenfell Business Development Committee (GBDC), C2.6.33

Structure: s.355 committee with separate constitution (adopted September 2006).
Membership: Financial members in accordance with constitution.
Comment: Council resolved at its July 2011 Meeting to approve the GBDC's decision to discontinue as a s355 Committee. This committee can now be dispensed with.

RECOMMENDATION:

It is recommended that the General Manager's actions be confirmed, and the pools of sole reviewers and panel members for the Conduct Review Committee be also re-confirmed.

105 **RESOLVED:** Cllr Hughes and Cllr Halls that the General Manager's actions be confirmed, and the pools of sole reviewers and panel members for the Conduct Review Committee be also re-confirmed.

8. Community Organisations as Section 355 Committees or agents:

Organisations: Grenfell Historical Society (for Grenfell Museum)
Grenfell Rotary Club (for Rotary Park, Rest Area)

New committees: Nil

Comments: - the Grenfell Historical Society and Grenfell Rotary Club are incorporated bodies and are not covered under Council's insurances.

RECOMMENDATION: it is recommended that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum;
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area;

Cllr Hughes declared a conflict of interest as a member of Rotary and stayed in the room.

The General Manager declared a conflict of interest as a member of Rotary.

106 **RESOLVED:** Cllr McClelland and Cllr Halls that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum;
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area.

9. Nomination of Voluntary Workers, C1.3.0

RECOMMENDATION: it is recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Mr A Stien (Iris Gardens)
Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee
Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group
Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers

107 **RESOLVED:** Cllr McClelland and Cllr Griffiths recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Mr A Stien (Iris Gardens)
Caragabal Tidy Village Committee
Grenfell Tidy Towns Committee
Greenethorpe Tidy Towns Committee
Quandialla Tidy Towns Committee
Bimbi Tidy Towns Committee
Quandialla Progress Association
Greenethorpe Hall Committee
Endemic Garden Committee
Quandialla Pool Committee
Grenfell Historical Society
Caragabal Recreation Ground Committee
Grenfell Rotary Club
Grenfell Lions Club
Caragabal Promotions Group
Grenfell Urban Landcare Group
Friends of Grenfell Library
Mens Shed Committee
Art Gallery Committee and Volunteers
Cinema Committee and Volunteers
Caragabal Water Committee and Volunteers

10. Weddin Shire Council Crown Reserves Trust, P2.8.6

The Weddin Shire Council Crown Reserves Trust is comprised of all the members of the Council but is established under the Crown Lands Act, not the Local Government Act.

Council is responsible for a number of crown reserves spread around the shire, several of which are leased to members of the public for periods of one year, usually from 1 October to 30 September. Longer leases are held by the Grenfell Country Club and the Caragabal Country Golf Club, under formal arrangements approved by the Minister for Lands.

Rentals collected for these leases are applied to the maintenance of reserves.

From time to time it will be necessary to arrange a meeting of the Trust. These meetings are usually quite short and have been held immediately following a monthly Council Meeting.

For Information

Noted

T V LOBB
GENERAL MANAGER

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
 - Requests to be accompanied by a copy of any questions.
 - Each speaker to be allowed three minutes.
-

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr Parlett	Late Correspondence Item No.12	Local Business Owner	Pecuniary	Yes
	Late Correspondence Item No.14	Husband employed at School	Pecuniary	Yes
Clr Hughes	Late Correspondence Item No 14	Member of Rotary	Non Pecuniary	Yes
Clr Best	DES Report. B1.24/2012	Direct relationship	Non Pecuniary	Yes
Clr Griffiths	Late Correspondence Item No 13	Daughter in Law involved	Non Pecuniary	Yes
	Late Correspondence Item No 14	Daughter in Law Teacher at School	Non Pecuniary	Yes
Clr Halls	Correspondence Item No 6	Director of Caragabal Country Club	Non Pecuniary	Yes
Clr Brown	Late Correspondence Item No 14	Child attends HLH School	Non Pecuniary	Yes

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 20 SEPTEMBER 2012

CORRESPONDENCE

1. Department of Local Government, Premier & Cabinet, A3.9.3: Advising the Hon Don Page MP has appointed the LGA Taskforce to review the Local Government Act 1993 and the City of Sydney Act 1988 as per the Destination 2036 Action Plan earlier this year.

The Taskforce members are:

- Mr John Turner (Chair)
- Mrs Gabrielle Kibble AO
- Clr Dr Ian Tiley
- Mr Stephen Blackadder

The Taskforce will commence work in September this year, and will report back to the Minister by September 2013.

Noted

2. Shires Association of NSW, A3.8.2: Concerning advice from the NSW Grants Commission that a national overpayment of \$52.9 million had been made by the Australian Government to the Financial Assistance Grants in 2011/12. The NSW share of the national overpayment amounts to \$15.7 million. The letter indicated each council's overpayment in NSW is to be deducted from the second instalment of the 2012/13 payment.

The Associations have objected strongly to Australian Minister for Local Government, the Hon Simon Crean MP about this money being taken from councils 2012/13 budgets as expenditure has already been planned in consultation with communities.

To assist our representation to the Minister we suggest your council write to Minister Crean indicating the amount that you have been advised will be withdrawn and indicating the effect it will have on your community's programmes.

Note: the overpayment to Weddin Shire was approximately \$55,000.

RECOMMENDATION: It is recommended that Council write to Minister Crean as requested.

108 **RESOLVED:** Clr Halls and Clr Best that Council write to Minister Crean as requested.

3. Local Government and Shires Associations of NSW, A3.8.22: Concerning assistance in establishing a positive, constructive framework for General Manager Performance Reviews.

Local Government Management Solutions (LGMS) was established in 1992 and for 20 years we have been assisting councils to meet their legislated obligations. As part of our service offering, we assist around 50 councils annually by advising them on the review process and facilitating the performance review assessment.

We have developed a half day workshop to inform and educate councillors on the performance review process.

The cost for the workshop will be \$2000 + GST and any travel expenses. We welcome an opportunity to conduct this workshop with your council.

RECOMMENDATION:

for Council's consideration.

109 RESOLVED: Clr Niven and Clr Parlett that the letter be noted.

4. CENTROC, C2.7.3: Forwarding an invoice for fees for 2012/2013 as agreed at the Board meeting of Centroc February 2012.

Besides the annual savings accruing to you from the training program, our grant funded activities, the Centroc Water Utilities Alliance and procurement, the Compliance and Cost Savings Program goes from strength to strength whereas recent savings on the electricity contract are up to 33% on existing prices.

Centroc has been growing in its capacity in the delivery of energy efficiency culminating in the recent grant success of up to \$1.12m through the Australian Government's Community Energy Efficiency Program. These works have an average of 44% electricity savings across the sites specified.

Note: A breakdown of the account is as follows:

Membership and Administration	\$7035.00
Training Service	\$499.00
OHS/HR	\$741.00
Water Utilities Alliance	\$2000.00
Screen Central NSW	<u>\$1000.00</u>
Total	\$11,225.00 excl. GST

For Information

Noted

5. Grenfell Men's Shed, C1.3.31: Advising our Grenfell Shed is to celebrate 10 years since the official opening next year and there is to be an official special event in celebration on Saturday 3rd November.

Please advise us of any relevant procedures or information to assist in making this a successful and significant event for Grenfell.

We are seeking assistance from Weddin Shire for:

Barricades/Car Parking Signs
Safety/Danger Tape
Public toilets
Garbage bins
Printing of Invitations

RECOMMENDATION: That Council assistance be provided as requested.

110 **RESOLVED:** Clr Hughes and Clr McClelland that Council assistance be provided as requested with the provision of toilets to be negotiated.

6. Caragabal Country Golf Club, C1.2.9: Advising it has hosted the Caragabal Sheep Races for the past 5 years in an effort to provide a fun family day and raise funds to support the club and local Community projects.

The 2012 Caragabal Sheep Races will be held on the 15th September. The Caragabal Country Golf Club would like to request the use of the Weddin Shire Council cool room and 10 rolls of barrier mesh for the event.

Note: Council provided this assistance at no cost in 2011. In view of the impending date, the same offer has been made for 2012.

RECOMMENDATION:

Confirm action.

Clr Halls previously submitted a written declaration of interest and left the room.

111 **RESOLVED:** Clr Niven and Clr McClelland that Council confirm action.

Clr Halls returned to the room.

7. Division of Local Government, Premier & Cabinet, A3.9.3: Forwarding Circular No. 12-33 concerning 2012 Councillor Workshops.

The Division of Local Government, supported by the Local Government and Shires Association, is holding a series of Councillor Workshops for all councillors.

The Councillor Workshops are designed to help councillors hit the ground running following the September elections. They are a not-to-be missed event to support them in serving their community and fulfilling their responsibilities as a councillor. All councillors and General Managers are strongly encouraged to attend.

The program has been designed so that the morning session is tailored to first-time councillors and the afternoon session provides crucial information for all councillors on the Model Code of Conduct, Integrated Planning and Reporting framework introduction and the support available to all councillors during their term.

Note: see report by General Manager.

Noted

8. CENTROC,T3.6.1: Forwarding an invitation to discuss the draft NSW Long Term Transport Master Plan.

The State is seeking feedback and would like to meet with 2 representatives per Council: Thursday 25th October from 10am to 12 noon in Bathurst.

RECOMMENDATION: that the Mayor and General Manager attend.

112 **RESOLVED:** Clr Niven and Clr Hughes that the Mayor and General Manager attend.

9. Shires Association of NSW, A3.8.2: Concerning the review of Funding Emergency Services in NSW and writing to encourage your council's participation.

The discussion paper was released in July 2012. The review covers funding of Fire and Rescue NSW, the NSW Rural Fire Service and the NSW State Emergency Service. The review is to identify a better, fairer and more efficient way of funding emergency services in NSW. It will consider a wide range of alternative funding options including a property based levy.

The introduction of a broad based property levy to replace the Emergency Services Levy on councils and insurance policies has been a long standing policy position of the Associations and this review is an important step towards this goal.

Submissions are due by Monday 8 October 2012.

RECOMMENDATION: that the matter be referred to Council's executive.

113 RESOLVED: Clr McClelland and Clr Best that the matter be referred to Council's executive.

10. Minister for the Environment, E2.9.4: Referring to Weddin Shire Council's application requesting financial assistance under the 2012/13 Floodplain Management Program.

I am pleased to advise that your application has been successful and I am making the following offer of financial assistance under the Program;

Investigations & Designs for Emu Creek/O'Brien Tributary Drainage Improvements	\$92,000
---	----------

Congratulations on your successful application and I wish you every success in your project.

Note: Council has budgeted \$20,000 for this work in 2012/2013.

Referred to Director Engineering

Noted

11. Life Education NSW, C1.7.4: Forwarding a copy of the 2012 Life Education van-moving schedule for the South West region for term 4.

Grenfell: 9-15 October 2012
Quandialla: 16 October 2012

Thank you again for your continued support in providing the Life Education program.

Referred to Director Engineering

RECOMMENDATION: that approval to transport the Life Education Van be given as requested.

114 RESOLVED: Clr McClelland and Clr Hughes that approval to transport the Life Education Van be given as requested.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 20 SEPTEMBER
2012**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

115 **RESOLVED:** Clr Griffiths and Clr Brown that the late correspondence be received and dealt with because of the urgency of the matters.

12. Forbes Shire Council, C1.3.0: Writing in relation to the Lachlan Division of the Mitchell Conservatorium. The Lachlan Division covers Forbes, Parkes, Weddin, Bland, Lachlan and Cabonne Shire Council areas and presently services 500 students. For some time the Lachlan Division has considered branching out and becoming a Conservatorium in their own right.

It is in my view that the Lachlan Division has grown to a reasonable size to stand on its own two feet and not be run from Bathurst.

It is timely that if we are to have our own conservatorium that we gain support now in order to apply for funding in the new trimester. Hence I would appreciate a letter of support for this application from your Council as this will assist in political support in the future.

Note: the Lachlan Division has been based in Forbes for many years.

RECOMMENDATION: that a letter of support be provided.

116 **RESOLVED:** Clr Hughes and Clr Niven that a letter of support be provided.

13. Central West BEC, T4.3.1: Concerning a Shop Local Promotion – Growing the Business Community in Grenfell.

The Central West Business Enterprise Centre would like to assist in a shop local promotion for Grenfell in the lead up to the Christmas period. The BEC has been involved in this type of event in other areas and we believe that the promotion has a positive outcome for the business community and helps promote awareness of what the town has to offer.

I have reviewed the Weddin Shire Economic Development Strategic plan and have noted that many of the points raised in this plan relate to small business management and support. The shop local campaign aims to help maintain and grow the business community in Grenfell by showing people that if you support local business they can support the community through growth and employment. Also an added benefit is that the money stays in the town and is spent in the town on local services further improving the local economy.

To aid in this endeavour I am requesting a contribution of \$500 from the Weddin Shire Council towards the advertising of the shop local promotion in the Grenfell Record. With councils support of the promotion I intend to encourage local businesses to contribute \$20 each to participate in the event. I am hoping for the promotion to be able to offer \$1000 in open orders as the major prize (dependent on the support received from local business). The Grenfell Record has been approached and has committed to supporting the promotion by publishing entry forms.

I think this is a great opportunity to support and promote local business and give them a leg up leading into Christmas.

RECOMMENDATION: that Council contribute \$500 towards advertising costs.

Clr Parlett previously submitted a written declaration of interest and left the room.

Clr Best declared a pecuniary interest as a Main Street business owner and left the room.

117 RESOLVED: Clr Hughes and Clr Brown that Council contribute \$500 towards advertising costs.

Clrs Parlett and Best returned to the room.

14. Can Assist, C1.3.0: Asking for your support in ensuring that country people in NSW with cancer are able to access essential cancer services. We seek your endorsement for our application for future government funding to deliver on our goal of a new accommodation facility in Sydney.

Can Assist has a branch in your community run by local people who volunteer their time and expertise to fundraise and ensure constituents with cancer are provided with the support they need when their lives are impacted by cancer. We seek the support of community leaders to allow us to continue to help them.

The accommodation service is based at the Jean Colvin Centre (JCCC). The JCCC has provided many years of service to country people, however there is a need to upgrade our accommodation to meet current community needs and expectations. Can Assist is seeking additional funds to assist with this purchase.

RECOMMENDATION: that a letter of support be provided.

Clr Griffiths previously submitted a written declaration of interest and left the room.

118 RESOLVED: Clr Hughes and Clr McClelland that a letter of support be provided.

Clr Griffiths returned to the room

15. Henry Lawson High School, C1.1.3/C1.8.3: Advising that The Henry Lawson High School's Science and Engineering Challenge Team are going to the National Finals in Geelong in October!

In New South Wales this year there were 39 challenge days involving 312 schools and up to 12,000 students and almost 800 schools and 32,000 students nationally.

This year students from The Henry Lawson High School travelled to Young for the 'Upper Lachlan Challenge', competed, and won.

On Tuesday 31st August, the team travelled to Sydney to compete in the Super Challenge (Southern New South Wales State Finals) held at Ausgrid in Silverwater. The students worked very well together and won very convincingly.

Now The Henry Lawson Team has been invited to attend the National Finals, to be held at Deakin University in Geelong, Victoria on Tuesday 30 October 2012.

This is a great opportunity for the students from Grenfell to compete at a national level in an academic field. The students will also have the opportunity to meet and discuss careers in science and engineering with engineers and university students.

To enable our team to compete at the national finals, we will have to provide travel to Geelong and organise two nights accommodation for our team of thirty students at a cost of \$4500 for travel and \$4500 for accommodation plus meals.

I would like to take this opportunity to invite Weddin Shire Council to make a financial contribution to support our national finalists, The Henry Lawson High School Science and Engineering Challenge Team to compete in the national finals.

Note: The General Manager declares a conflict of interest as a member of Rotary, one of the organising bodies.

RECOMMENDATION:

for Council's Consideration

Clrs Brown, Hughes, Parlett and Griffiths previously submitted written declarations of interest and left the room.

119 RESOLVED: Clr McClelland and Clr Halls that Council donate \$500.

Clrs Parlett, Brown, Hughes and Griffiths returned to the room.

120 RESOLVED: Clr Hughes and Clr Niven that the Correspondence be noted except where otherwise resolved.



13 September 2012

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Meeting with Western Local Health District, H1.7.10

On 15 August 2012 the Mayor (Clr Simpson), Deputy Mayor (Clr N Hughes), and General Manager met with Ms Lyn Weir and Ms Pauline Rowston of the Western Local Health District and the Chair of the Weddin Health Council (Peter Moffitt).

The meeting was initially in response to advice that Dr Akhiwu was unable to work in Grenfell. However Ms Weir made the following announcements:-

- Dr Akhiwu had refused to accept alternative positions at other towns and had insisted on Grenfell,
- the Australian College of General Practitioners had agreed on a mentoring model for Dr Akhiwu involving full time then part time work at Cowra,
- Dr Akhiwu may now apply to sit for his fellowship exam,
- Dr Akhiwu would reside in Grenfell from the start, and may require assistance with travel,
- Western Local Health District had decided to pay the full cost of the recruitment agency: Council would no longer be required to contribute its agreed \$10,000.

Council's executive accepted the arrangements as the only reasonable option, short of starting again from the beginning.

Following on from this, email contact has been resumed with Dr Akhiwu who has requested photographs of the interior of the Burrangong Street surgery.

Dr Akhiwu also advises that he has obtained the passport for his newborn child and is now applying for his visa to migrate to Australia. Contact will continue to be maintained up until his eventual arrival.

For Information

Noted

2. Meeting with Western Medicare Local, H1.7.14

Western NSW Medicare Local held an information session at the Grenfell Hospital on 18 August 2012 which was attended by Clr Simpson, Clr N Hughes and the General Manager.

THE GENERAL MANAGER'S ORDINARY REPORT

The newly appointed CEO Dr Jenny Beange gave a presentation on the role of the new federal organisation, which replaces the former Division of General Practice. The focus now seems to be more on community needs than GP assistance. However Dr Beange stated that assistance to our new doctor would still be available to help set up his office and train a receptionist.

For Information

Noted

3. Review of Local Government, C2.10.9

The Independent Local Government Review Panel conducted a hearing at Orange on 16 August 2012 as part of a state-wide "listening tour". Two members of the panel, Jude Munro and Glenn Inglis, were present, and Council was represented by the Mayor and General Manager. Most CENTROC councils attended.

After an introductory session by the panel, Cllr Phyllis Miller gave a presentation on behalf of CENTROC, and this was followed by short presentations by most of the Mayors present. A brief workshop was then conducted to identify the major needs for reform.

One thing that became clear was that local government is about to undergo substantial change, whether or not amalgamations occur. Apart from the work of this Review Panel other current government initiatives are:-

- review of the Local Government Act,
- review of the Environmental Planning & Assessment Act,
- infrastructure backlog audit,
- financial sustainability audit.

The outcome of all these reviews and how they interact, is going to have a substantial affect right across NSW, although the panel members did emphasise that it was unlikely to be a "one size fits all" result for them.

It is highly unlikely that local government at the end of the new council's term, is going to resemble local government now at the beginning.

For Information

Noted

4. CENTROC, C2.7.3

The quarterly CENTROC meeting was held at Orange on 16 August 2012, and was attended by the Mayor and General Manager.

Matters addressed or resolved at the meeting were as follows:-

- political support to secure the corridor for the Bells Line of Expressway to be pursued,
- assessment of the CENTROC Regional Drought Management Plan,
- responses to the NSW Long Term Transport Master Plan,
- progress with rail interface agreements,
- success of the Community Energy Efficiency Program (CEEP) grant application of approximately \$1.1M, of which Weddin has a share to replace old lighting,

THE GENERAL MANAGER'S ORDINARY REPORT

- organisation of the CENTROC Summit to be held in Bathurst on 7 and 8 November 2012,
- tabling of ABS population figures for the region, with Weddin having 3563 (3565 in 2001),
- joint contracts for fuel, road signs and bitumen emulsion,
- anticipated savings from the regional electricity contract,
- cost savings of \$1.2M for members from other joint ventures since December 2009 (Weddin \$61,799),
- setting of a recommended fee structure for Central NSW Tourism for 2012/2013 (Weddin - \$1,500),
- invoicing of members for 2012/13 (Weddin - \$13,086),
- dissatisfaction with streetlight charges for energy and lamp replacement.

The next meeting will be held in Grenfell on 22 November 2012. All councillors may attend as observers.

For Information

Noted

121 **RESOLVED:** Clr Hughes and Clr McClelland that the council meeting adjourn for dinner at 7.03pm

122 **RESOLVED:** Clr McClelland and Clr Halls that the council meeting resume at 7.33pm.

5. Annual Returns of Disclosure of Interest, C2.2.2

The annual returns are required under the Act to be lodged by 30 September 2012 by all past councillors and other designated persons.

Draft forms have been separately forwarded. To date, completed returns for the 2011/2012 financial year have been received from:-

Clrs Halls, N Hughes, Simpson, Niven, Atchison, Hinde, D Hughes, Lobb, McClelland and Messrs Lobb, Twohill, Wilson and Carroll.

New councillors are also required to submit declarations as at the commencement of their term. Forms for this purpose will be forwarded to all new councillors shortly.

The returns once received are available for inspection by the public.

For Information

Noted

6. Induction Session for New Councillors, C2.2.4

As previously advised, an Induction Session will be held for all new councillors on Monday 17 September 2012 at 2.00 pm. The main purpose of this session is to give new councillors an understanding of the local government system, including meeting procedure, prior to the first meeting.

THE GENERAL MANAGER’S ORDINARY REPORT

A brief summary of matters to be dealt with is as follows:

- Local Government Act
- Environmental Planning & Assessment Act
- Code of Conduct
- Code of Meeting Practice
- Business Paper
- Policies
- Integrated Planning & Reporting
- Associations & Alliances.

New councillors are requested to advise their attendance to Lisa for catering purposes.

For Information

Noted

7. Recognition of Past Councillors, C2.2.1

A number of former councillors have completed their terms, as follows:

Maurice Simpson	-	17 years
Dennis Hughes	-	17 years
Barry Hinde	-	13 years
Bill Atchison	-	8 years
Chris Lobb	-	4 years
Mark Crutcher	-	4 years

It may be appropriate to consider a dinner (with spouses) to acknowledge their service to the community and to present certificates of service. Members of the public and representatives of other councils may be interested in attending.

RECOMMENDATION:

It is recommended that the Executive be authorised to organise a suitable dinner.

123 **RESOLVED:** Clr McClelland and Clr Brown that the Executive be authorised to organise a suitable dinner.

8. Council Policies, C.2.4.3

Council has adopted many policies covering a wide range of activities. These policies provide guidance and direction to staff in the day-to-day running of the council.

A folder containing the current policies was previously provided to all prior councillors and is being provided to all new councillors. It would be advantageous for councillors to familiarise themselves with the range of policies.

It is a requirement under the Local Government Act that all policies be reviewed within the first year of a new council. This process will commence progressively as time permits.

For Information

Noted

9. Committee Meetings, C2.8.1

In accordance with the adopted Code of Meeting Practice, council meetings are held on the third Thursday of the month.

The committees which conduct regular meetings are:

- Heritage Committee
 - Tourism Committee
 - Noxious Weeds Committee
 - Town Works Committee
- (Other committees meet intermittently).

Apart from the Town Works Committee, it has been usual for these committees to meet bi-monthly on the Tuesday week prior to a council meeting. This often conflicts with the preparation of the business paper by staff.

RECOMMENDATION:

It is recommended that the Noxious Weeds, Tourism and Heritage Committees meet in February, April, June, August, October and December on the first Thursday of the month, to begin at 3.30 pm, 3.30 pm (concurrent) and 5.00 pm respectively.

124 **RESOLVED:** Cllr McClelland and Cllr Hughes that the Noxious Weeds, Tourism and Heritage Committees meet in February, April, June, August, October and December on the first Thursday of the month, to begin at 3.30 pm, 3.30 pm (concurrent) and 5.00 pm respectively.

10. Communications with Councillors, C2.11.1

Communications with previous councillors has taken place in the following manner:

- | | | |
|------------------------|---|----------------------|
| business paper | - | paper copy, mailed |
| minutes | - | paper copy, mailed |
| weekly correspondence | - | paper copy, mailed |
| policies | - | paper copy, mailed |
| construction program | - | faxed |
| miscellaneous messages | - | faxed and/or emailed |

The commencement of a new Council would be a good time to modernise the communication system. Whilst some councils are providing laptop computers to councillors, the current trend is towards iPads or similar. These would enable all the above communications to be forwarded by email except perhaps the business paper where a paper copy may still be preferable for making notes before and during the meeting.

Where councillors already have access to the internet at home, it would be possible to set up Wi-Fi systems (wireless) so that the iPads would work anywhere in the house. Additional facilities would be required where access was not available.

WiFi is also available at the Council Chambers and certain other business centres.

Use of iPads for these particular operations would not be very difficult and staff would provide a training course and assistance until all councillors were suitably proficient.

THE GENERAL MANAGER'S ORDINARY REPORT

Advantages of the iPads would be:

- considerable paper saving,
- ready availability of all minutes for all meetings,
- ready availability of codes, procedures and policies,
- “instant” transmissions to and from council,
- all messages recorded for compliance with State Records Act.
- no need for additional storage.

The estimated cost of purchasing and setting up the system and training is \$6,500 which can be funded from current budgets.

RECOMMENDATION:

It is recommended that Council agree to the implementation of an electronic communications system as outlined above.

125 **RESOLVED:** Clr Hughes and Clr Brown that Council agree to the implementation of an electronic communications system as outlined above.

11. Councillor Workshops, C2.2.4

The Discussion of Local Government has organised a series of Councillor Workshops across NSW. The Division is encouraging all councillors to attend these workshops, not just those newly elected.

The closest workshops to Grenfell are:

Yass (151 km)	10 October
Blayney (124 km)	23 October
Dubbo (215 km)	13,14 November

It would be preferable that all councillors attend the same workshop, probably Blayney.

RECOMMENDATION:

It is recommended that a preferred workshop be selected and nominations be advised for registration purposes.

126 **RESOLVED:** Clr Niven and Clr Best that Blayney be selected as the preferred workshop and nominations be advised for registration purposes.

12. Resignation of Shane Wilson, P4.10225

As previously advised, Mr Wilson has submitted his resignation as from 20 September. Unfortunately he has been absent on sick leave over the last few weeks.

During his time with this council Mr Wilson ably coordinated a number of important tasks including the contracting of the Grenfell tip, the recycling collection service, the construction of the new doctor's house and the renovation of the Burrangong street surgery. Upgrading of the sewerage treatment works and the two pools also occurred. He also oversighted the new Weddin LEP and the Rural Lands Study which is still in progress.

THE GENERAL MANAGER'S ORDINARY REPORT

The position is currently being advertised. In the interim period arrangements have been made with Cowra Shire Council for part-time assistance with inspections and reporting. Whilst every effort will be made to handle the workload, there will be some unavoidable delays with certain activities.

For Information

Noted

13. Rail Branch Lines, T3.8.5

Since 2009 Weddin Shire has been part of a joint project with Blayney, Cowra, Harden and Young Councils to reopen the Blayney-Cowra-Demondrille rail line, including the spur line to Greenethorpe from Koorawatha. Former Mayor Maurice Simpson was appointed as a member of the Ministerial Taskforce and the General Manager has acted as the secretariat for the group.

After a study by SAMROM P/L was commissioned by the councils, the NSW Government commissioned a Cost Budget Analysis by Booth & Co in 2011. Since that time the councils have identified freight volumes which have far exceeded the quantity nominated in the Booth & Co report for viability.

Current action is centred around:

- negotiation with Transport for NSW for a Memorandum of Understanding, to be followed by a call for Expressions of Interest from potential rail operators/investors
- discussions with potential rail operators/investors to inform them of the project and ascertain their level of interest
- preparation for a grant application under the next round of the Regional Development Australia Fund
- ongoing liaison with other affected bodies such as the Port Kembla Authority and the Wollongong Trades and Labour Council, both of which have given strong support to the project.

Several meetings have been held with a succession of NSW Transport Ministers, and a meeting with the Federal Minister for Regional Development is currently awaited.

This is a project aimed at reducing heavy vehicle traffic and road maintenance, and although Weddin Shire does not have as much to gain as the other four councils it is still considered a very worthwhile exercise. The impact of a five council alignment has been considerable and quite effective.

RECOMMENDATION:

It is recommended that approval be given to continue with the rail re-opening project, with the Mayor and General Manager having delegated authority to take action on behalf of council (excluding financial commitments).

127 **RESOLVED:** Clr Hughes and Clr McClelland that approval be given to continue with the rail re-opening project, with the Mayor and General Manager having delegated authority to take action on behalf of council (excluding financial commitments).

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

128 **RESOLVED:** Clr Halls and Clr Best that the General Manager's late report be received and dealt with because of the urgency of the matters.

14. Delegations under Noxious Weeds Act, C2.5.2/C2.5.3

Under the Local Government Act 1993, Council may delegate to the General Manager various powers, authorities, duties and functions to exercise or perform on behalf of Council. The General Manager in turn may sub-delegate to other staff.

The current delegations include the power of entry and power to appoint authorised officers/inspectors under the Noxious Weeds Act 1993. However a recent amendment to this Act no longer permits sub-delegations, say from the General Manager to the Noxious Weeds Inspector. This amendment makes it necessary to amend Council's current delegations as below.

RECOMMENDATION 1:

It is recommended that the following powers, authorities, functions and duties be delegated to the General Manager, Mr Trevor Lobb, and in his absence the Acting General Manager Mr Glenn Carroll in accordance with section 68 of the Noxious Weeds Act 1993:

- authority to initiate prosecutions under sections 12,19,28,29,30,32,54 & 55,
- power to issue weed control notices under section 18,
- power to authorise work under section 20,
- responsibility to issue notices to land owners prior to action under section 20,
- power to appoint inspectors under the Noxious Weeds Act for the local control authority under section 41,
- power to authorise the use of force to gain entry to premises under section 46,
- responsibility to notify an occupier of the use of force under section 47,
- power to use Certificate of Authority for Inspectors under the Noxious Weeds Act, under section 50,
- power to issue certificates under section 64.

129 **RESOLVED:** Clr Niven and Clr McClelland that the following powers, authorities, functions and duties be delegated to the General Manager, Mr Trevor Lobb, and in his absence the Acting General Manager Mr Glenn Carroll in accordance with section 68 of the Noxious Weeds Act 1993:

- authority to initiate prosecutions under sections 12,19,28,29,30,32,54 & 55,
- power to issue weed control notices under section 18,
- power to authorise work under section 20,
- responsibility to issue notices to land owners prior to action under section 20,
- power to appoint inspectors under the Noxious Weeds Act for the local control authority under section 41,
- power to authorise the use of force to gain entry to premises under section 46,
- responsibility to notify an occupier of the use of force under section 47,

THE GENERAL MANAGER'S LATE REPORT

- power to use Certificate of Authority for Inspectors under the Noxious Weeds Act, under section 50,
- power to issue certificates under section 64.

RECOMMENDATION 2:

It is recommended that the following powers, authorities, functions and duties be delegated to the Noxious Weeds Officer Mrs Kellie Frost in accordance with section 68 of the Noxious Weeds Act 1993 and with the consent of the General Manager:

- authority to carry out work under section 20,
- authority to impose temporary restrictions under section 36A,
- responsibility to give occupiers notice prior to entry under section 45.

130 **RESOLVED:** Clr Niven and Clr McClelland that the following powers, authorities, functions and duties be delegated to the Noxious Weeds Officer Ms Kelly Frost in accordance with section 68 of the Noxious Weeds Act 1993 and with the consent of the General Manager:

- authority to carry out work under section 20,
- authority to impose temporary restrictions under section 36A,
- responsibility to give occupiers notice prior to entry under section 45.

131 **RESOLVED:** Clr Hughes and Clr McClelland that except where otherwise dealt with the General Manager's Report be adopted

T V LOBB
GENERAL MANAGER

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

13 September 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. **Statement of Bank Balances as at 31 August 2012:**

Bank Account	
Westpac	<u>\$755,776.50</u>
Investments	
Westpac	<u>6,500,000.00</u>
Total Investments	<u>\$6,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. **A Summary of Income For The Month of August follows:**

Rates Receipts	792,477.12
Accounts Receivable	45,717.75
Government Grants	223,044.80
Agency Collections	40,138.07
Caravan Park Fees	5,449.00
LSL Contribution	4,966.90
Insurance Claim Refund	5,304.55
Other Income	28,993.96
Total	<u>\$1,146,092.15</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are final maintenance figures as at 30 June 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	578,306
Grenfell Town Streets Maintenance	206,196	150,917
Village Maintenance - Caragabal	7,948	7,948
Village Maintenance - Greenethorpe	9,592	8,320
Village Maintenance - Quandialla	2,782	2,782
Garbage/Recycling Collection	102,880	113,608
Greenethorpe Collections	8,500	6,308
Commercial Waste Collection	29,000	12,349
Grenfell Waste Depot Manning/Plant Hire	105,000	125,800
Tips Working Expenses	29,000	30,271
Grenfell Cemetery Maintenance	27,000	25,125
Grenfell Lawn Cemetery Maintenance	13,500	13,450
Noxious Plants	76,000	80,175
Parks & Gardens	184,872	199,755
Library Expenditure	99,322	98,200
Baths Income	-24,500	20,568
Baths Expenditure	126,829	109,958
Caravan Park Income	-46,000	64,610
Caravan Park Expenditure	67,947	73,668

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	1,175,193	1,175,193
2011/12 National Roads (SH 17)	783,815	783,815
2011/12 Regional Roads Block Grant	309,000	309,000
2011/2012 REPAIR Program MR237	439,995	439,995
2011/2012 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	48,942
Martins Lane	110,000	99,954
Pinnacle Road	100,000	32,467
Driftway Road	87,000	8,302
Grenfell Streets Construction	77,000	44,212
Grenfell Kerb and Gutter	28,000	30,141
Grenfell Streets - Footpaving	11,000	16,986
Nowlans Road	157,000	17,367
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	13,626
Total	854,000	312,433

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	306,497	306,497
Gerrybang Road	47,000	47,000
Rural Roads Reseals	100,000	79,742
Total	453,497	433,239

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2012/2013

Item	2011/2012 Vote	2011/2012 Exps	Surplus	Deficit	2012/2013 Vote	Carry- Over	2012/2013 Revised
Rural Roads	723,223	578,306	144,917		591,766	144,917	736,683
Grenfell Town Streets Maintenance	206,196	150,917	55,279		177,007	55,279	232,286
Caragabal Village M&R	7,948	7,948	0		6,000	0	6,000
Caragabal Village Reconstruction	621	0	621		0	621	621
Greenethorpe Village M&R	9,592	8,320	1,272		6,000	1,272	7,272
Greenethorpe Village Reconstruction	16,000	0	16,000		0	16,000	16,000
Quandialla Village M&R	2,782	2,782	0		6,000	0	6,000
Quandialla Village Reconstruction	711	0	711		0	711	711

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

4. Roads and Other Expenditure 2012/2013:

Following are final maintenance figures as at 31 August 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	736,683	74,789
Grenfell Town Streets Maintenance	232,286	21,911
Village Maintenance - Caragabal	6,000	5,975
Village Maintenance - Greenethorpe	7,272	1,183
Village Maintenance - Quandialla	6,000	2,562
Garbage/Recycling Collection	105,399	20,081
Greenethorpe Collections	8,500	1,189
Commercial Waste Collection	30,000	2,093
Grenfell Waste Depot Manning/Plant Hire	115,000	12,469
Tips Working Expenses	32,000	5,899
Grenfell Cemetery Maintenance	28,000	4,105
Grenfell Lawn Cemetery Maintenance	14,000	1,898
Noxious Plants	79,000	13,369
Parks & Gardens	185,366	29,427
Library Expenditure	102,341	18,083
Baths Income	25,000	0
Baths Expenditure	129,949	10,678
Caravan Park Income	47,000	9,594
Caravan Park Expenditure	70,570	16,645

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	606,000	55,801
2012/13 National Roads (SH 17)	606,000	27,193
2012/13 Regional Roads Block Grant	400,000	153,342
2012/2013 REPAIR Program MR237	300,000	104,752
2012/2013 REPAIR Program MR398	300,000	72,348
3 x 3 Program - MR 398	68,000	0

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	184,000	5,684
Old Young Road	222,000	0
Pinnacle Road	33,000	8,899
Quandialla Drainage	180,000	0
Grenfell Streets Construction	75,000	0
Grenfell Kerb and Gutter	28,000	0
Grenfell Streets - Footpaving	10,000	0
Weddin/Camp/Church - Footpaving	30,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	120,000	0
Total	888,000	14,583

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	350,896	0
Rural Roads Reseals	100,000	0
Total	450,896	0

For Information

Noted

5. Budget Review – 30 June 2012, A1.6

The budget review for the period ended 30 June 2012 is now presented for Council adoption.

The final result for the year showed a surplus of \$479,633 which when compared to the original balanced budget is an excellent result. The result is also quite good considering we incurred additional expenditures in areas such as public conveniences. Interest on Investments, State Highway income and plant income were the major areas where additional revenue was generated to contribute to the result.

While we are endeavouring to monitor our roads expenditure very closely further emphasis on income maximisation and expenditure control will ensure that budgets are obtained for income and adhered to for expenditure which will further strengthen our financial position.

It may be again prudent to transfer a portion Council's unrestricted cash reserves (spare cash) to reserves to assist in funding future capital works. As Councillors are aware a Future Capital Projects account has been set up in Council's internal reserves. There was a balance of \$600,000 in this reserve at the beginning of the financial year. A further \$626,081 has been transferred to this reserve and \$426,081 transferred from the reserve leaving a balance of \$800,000 as at the 30 June 2012. The Doctors new house and land were funded from this reserve as well as the O'Brien Hill project. With Council's cash at the 30th June 2012 being

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

\$7,378,278.25 the opportunity to transfer further funds to the internal reserves has been taken. \$520,000 has been transferred to the Grenfell Swimming pool upgrade (full funding) and \$500,000 to the Grenfell Main Street upgrade (part funding), which will assist in facilitating the commencement of both of these projects. Both projects have been listed in Councils 2012/2013 operational plan and four year delivery program respectively. As in past years a report on Council's internal reserves position will be submitted to the November 2012 Council meeting for Councillors information.

It is imperative that Council continue to adopt a strategic planned approach to our future capital projects which will ensure the projects are able to be funded from a specific source. This will alleviate the need for Council to borrow externally in the short term which will benefit Council financially in the long term. This has been previously demonstrated with the New Depot, Community Hub, New Residence, Grenfell Tip upgrade works, New Doctors residence and the O'Brien's Hill project funding sourced from the Future Capital Projects account.

The Rural, Town Works and Village carry over amounts are presented as a separate attachment culminating in revised budgets for 2012/2013.

Listed below is an updated list of the miscellaneous "carry over" works detailing uncompleted works as at 30 June 2012. Funding will be sourced from reserves when works are completed in 2012/2013.

List of Uncompleted Works as at 30 June 2012

	\$
• Grenfell Flood Study	3,083
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Sloanes Cottage Upgrade	12,984
• Stormwater Funds	25,598
• Consultancy Fee – Business Continuity Plan	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	321
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	8,000
• Rural Heritage Study	10,000
• Housing M & R	6,647
• Town Planning – Prepare LEP	9,522
• Stormwater Drainage – Warraderry Street	30,000
• Company Dam Upgrade – Surveillance Report	2,000
• Caravan Park – Upgrade Residence/Provide New Office	20,000
• Grenfell Pool Upgrade – Plans and Specifications	20,000
• Greenethorpe Recycling Station	8,000
• IWCM Study – Stage 2	12,232
• Tourism Signs Upgrade	11,374
• Administration Building – Structural repairs	10,000
• Floodplain policy	20,000
• Quandialla Drainage – Feasibility Study	5,000

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

• Grenfell Cemetery – Master Plan	10,000
• Grenfell Cemetery – Tree Maintenance	12,000
• Grenfell Tip – Rework cells	15,000
• Community Hub – Underfloor shelving	15,000
• Information Bay Signage upgrade	7,120
Total	<u>\$329,364</u>

RECOMMENDATION: that the budget review for the period ended 30 June 2012 be adopted and Council authorise the transfer of funds to and from reserves as presented.

132 RESOLVED: Clr Niven and Clr McClelland that the budget review for the period ended 30 June 2012 be adopted and Council authorise the transfer of funds to and from reserves as presented.

6. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the August 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

It was reported that the debt recovery process was in progress with ten (10) liquidated claims or summons' served with seven (7) of these ten (10) having responded by paying in full or making arrangements to pay. Two (2) of the remaining ratepayers who have not responded have had the outstanding amounts referred to the next sale of land for overdue rates while action was taken against the remaining debtor with no response. This round of debt recovery has now been exhausted and a new round will commence in due course.

The outstanding rates percentage as at 30 June 2012 should be known by the November 2012 Council meeting.

For Information

Noted

7. Local Government Elections, C2.1.9

The Local Government Elections were held on Saturday 8 September 2012 with the successful candidates listed below:

- Mark Liebich
- Nevin Hughes
- Geoff McClelland
- John Niven
- Graeme Halls
- Paul Best
- Carly Brown
- Jan Parlett
- Alan Griffiths

The administration of the election was conducted in an excellent manner with a number of Council staff directly involved in the process.

Congratulations to the successful candidates and all the very best in your endeavours during the next four years.

For Information

Noted

8. Open Day – Terms and Conditions, T4.3.7

The Weddin Shire Open Day has been scheduled for Saturday 27 October 2012. Listed below are the plans already in place together with information regarding the day and the proposed alterations which will assist in continuing the revitalisation of the day:-

- endeavour to ensure interviews are held with high profile people.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure the town and other facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business that may be associated with agriculture.
- target residents and businesses in Western Sydney.
- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- arranging a meeting place in the Community Hub where visitors can meet and obtain information.
- The action plan and itinerary for the day is currently being prepared and the promotional campaign will begin in due course.
- The budget for the Open Day was approved at the March 2012 Council meeting and is \$16,500 with \$1,500 to be funded from internal reserves.
- The website is being updated which will also allow people to download registration forms for submission on-line. Registered participants will be eligible to obtain various benefits during the Open Day and the terms and conditions have been forwarded separately, which will require endorsement from Council.

The Open Day event has in the past been an outstanding success and it is important to realise that we need to keep changing or fine tuning the event and incentives to ensure the Open Day concept remains effective and we continue to achieve our goals. The focus will still be on increasing our population (which will assist in maintaining our services) and attracting new business (which will create employment) however, we will need to maintain our strategy of targeting the type of people and businesses we are endeavouring to attract.

In the past few years additional incentives for tradespeople have been developed which is working very well. Council also previously offered a \$1,000 cash incentive to any registered participant of the Open Day who buys a block of land and builds a new dwelling which they reside in when it is completed. Although this offer has not yet been taken up it is certainly worthwhile persevering with. It is critical that we continue to be positive, proactive, innovative and prepared to continually change to realise the key objectives of the campaign.

The planning process is well underway for the Open Day and more specific information regarding the event will be provided in due course.

RECOMMENDATION:

- i) that Council endorse the draft terms and conditions for the 2012 Weddin Shire Open Day.
- ii) that Council endorse the draft additional incentives for Tradespeople and the construction of new residences for the 2012 Weddin Shire Open Day.

Clr McClelland declared a pecuniary conflict of interest as a real estate agent and left the room.

133 RESOLVED: Clr Niven and Clr Hughes;

- i) that Council endorse the draft terms and conditions for the 2012 Weddin Shire Open Day.
- ii) that Council endorse the draft additional incentives for Tradespeople and the construction of new residences for the 2012 Weddin Shire Open Day.

Clr McClelland returned to the room.

9. Grenfell Goldfest Festival, T4.3.7

The 2nd annual Grenfell Goldfest Festival has been scheduled for Saturday 27 October 2012 to be held in conjunction with the Open Day. Listed below are comments highlighting the tremendous potential of the Festival:-

- The Goldfest Festival is a new innovation and will be an excellent opportunity to “tell the story” of the history of the gold and bushrangers in the Shire similar to what the Henry Lawson Festival weekend does for Henry Lawson. The Festival will be held in conjunction with the Open Day and will assist in ensuring the Open Day event is able to continue to maintain its relevance by helping to promote Grenfell and the Weddin Shire as a vibrant and progressive area which will encourage people and businesses to relocate.
- The Festival will also give local businesses a tremendous boost and enable us to become an integral part of the Gold Trail Project. It will also attract people particularly people travelling in motorhomes to Grenfell and allow us to promote the Weddin Mountains, the O’Briens Hill Project as well as various sites and walks in the Shire.
- As previously advised the Festival will be a low key event for the first few years and if successful will eventually become one of our major events in the Shire.
- The budget for the Goldfest was approved at the March 2012 Council meeting and is \$12,100 with \$2,100 to be funded from internal reserves

The planning process is well underway for the Goldfest Festival and more specific information regarding the event will be provided in due course.

For Information

Noted

10. Annual Risk Management Conference, A3.11.3

The annual Statewide Mutual Conference was held in Sydney on Thursday 30 - Friday 31st August 2012.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

The theme of the conference was “RISK – its your call” with the major programme items detailed below:

- Terry Kiss – chairman of Statewide opened the conference and discussed the importance of risk management in organisations.
- Darryl Hair – former international cricket umpire emphasised the importance of ethical decision making.
- David Macallister – CEO of Royal Life Saving of NSW discussed the “Keep watch @ public pools programme” aimed at reducing the number of drownings in public swimming pools and backyards.
- Rebecca Hardy – from Wagga Wagga City Council discussed Emergency Disaster planning in view of their recent floods.
- John Starr – discussed Bathurst City Council’s role in managing the challenges and risks associated with the Bathurst 1000 car race.
- Helen Carroll – shared Narrabri Councils experience with a fatal accident at their saleyards and how they have undertaken increased risk management practices to ensure the incident is not repeated.
- Tracie West-Booth – discussed Gold Coast City Councils business continuity model which integrates elements such as incident management, prevention, preparedness, response and recovery.
- Karen Legge – Division of Local Government - discussed the integrated planning process and how this initiative can strengthen the NSW Local Government Sector.
- The GIPA Act – Bill Warne discussed the complexities of the Act and advised that the Act is intended to make Councils more open and transparent.

The opportunity to attend the conference was much appreciated and highlighted the importance of risk management in Local Government Authorities. It is critical that we identify and reduce risk to minimise incidents which will ultimately decrease our public liability insurance premium.

For Information

Noted

11. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- The upgrade of the library’s automated system is in progress.
- Six photos were received for the National Year of Reading Photography Competition and were of a very high standard. After judging in Young the photos were displayed in the Library and were well received. The prize money was shared between all entrants.
- All prize-winning titles in the Australian Children’s Book of the Year Awards were displayed in the library for a fortnight.
- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local “reading ambassador”, and the unfurling of the NYR logo one “petal” per month in the Community Information window – have continued.

For Information

Noted

12. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Breakfast Seminar held 9 August titled "Budget for the New Financial Year". This is part of a series of training workshops for local business owners with the next workshop to be held on September 27th titled "A shop local promotion for Grenfell".
- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club.
- Commenced planning for the Open Day to be held on Saturday 27 October 2012. Website being updated, advertising arranged, Loaders Coaches guided tour organised and the online registration form has been activated. Arrangements ongoing.
- ANZ seeds of renewal funding being applied for to produce a business and residential prospectus for Grenfell. Awaiting outcome.
- Planning to attend a grant writing workshop in Parkes on September 20.

For Information

Noted

13. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Further TQUAL grant funding of \$100,000 being sought to progress Gold Trail project. The group has been incorporated as a necessary step to receive funding and are now known as Gold Trails NSW Incorporated
- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Sign designs have been submitted to Destination NSW for approval. Gold Trail Branding and logo developed to be used on signs.
- The replacement Gold and Grenfell has been submitted to Destination NSW for approval. Part of the Product Development Funding project. Awaiting a response.
- The Weddin Shire Tourism brochure is currently being reviewed and updated now that Weddin Shire branding has been determined. Advertising being sold to cover costs with \$2,010 sold to date.
- Pursuing alternative Grenfell bumper sticker designs. Currently being developed incorporating Weddin Shire Branding.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. No recent bird groups have visited Weddin Shire. Possible expansion of the South West Slopes Bird Trails to cover a third of NSW. The cost to join will be \$1,000 per Local Government Area. Tourism Officer to pursue.
- The application to become an RV friendly town re-submitted and approved. Five signs have been delivered and are to be erected.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- The 2nd annual Gold Fest Festival to be held on 27 October 2012. Sponsorship application submitted. Awaiting outcome. Blacksmith and Leather work demonstrations booked. Prizes on offer for businesses that embrace the theme of the goldfest. Best dressed competitions also to be held. Arrangements ongoing.
- a B & B networking session was held on 23 July. Excellent session. Next session to be held 8 October.
- Submitted Prime TV Regional Achievement and Community Awards funding application for "Community of the Year under 15,000" and Events and Tourism Awards (The Henry Lawson Festival) categories. Advised we have made the top 10. Further notified on September 17 if we have made the top 3.
- Promotion of Bald Archy exhibition being held in September.

For Information

Noted

14. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during August. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on E-Mail recently submitted. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

15. Diesel and Alternative Fuel Grants Scheme, A3.20.3

As at 30 June 2012 \$27,066.45 was received in Diesel Fuel Rebate Grants. The scheme was introduced on 1 July 2000 as part of the Federal Government's Tax reform package and will certainly assist in reducing Council's fuel costs.

Council now claims the grant monies on an annual basis through our Business Activity Statement (BAS) in an attempt to gain efficiencies in the new taxation system.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

16. 2011/2012 Financial Statements, A1.6

As reported to the August 2012 Council Meeting the 2011/2012 Financial Statements are currently in the process of being prepared and will be completed in due course.

Council's external auditors Morse Group have indicated that they will conduct the audit mid October 2012. Following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

It is anticipated a formal presentation of the accounts will be made by Council's auditors at the November 2012 Council Meeting.

For Information

Noted

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

134 **RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the Director Corporate Services' Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND

RESERVE	BALANCE AS AT 1/07/2011	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 30/06/2012	VARIATION
E.L.E.	1,072,345.00	20,013.00	4,547.00	1,087,811.00	-15,466.00
OFFICE EQUIPMENT	45,505.00	10,000.00		55,505.00	-10,000.00
PLANT	299,695.37	392,346.36	397,995.13	294,046.60	5,648.77
RURAL/TOWN/VILLAGE FUNDS	210,231.00	19,940.00	11,371.00	218,800.00	-8,569.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	12,954.61		1,118.00	11,836.61	1,118.00
SHIRE WORKS - Internal Loan Repayment	32,948.98	20,965.00	24,022.00	29,891.98	3,057.00
GRAVEL PIT MAINTENANCE	23,482.80	2,111.00		25,593.80	-2,111.00
RLR PROGRAMME -2009/2010	92,130.00			92,130.00	0.00
RLR PROGRAMME -2010/2011	463,759.00			463,759.00	0.00
RLR PROGRAMME -2011/2012	0.00	541,567.00		541,567.00	
RLR PROGRAMME - Advance Payment	578,599.00	1,201,497.00	578,599.00	1,201,497.00	-622,898.00
MISCELLANEOUS WORKS	330,948.00	138,120.00	139,704.00	329,364.00	1,584.00
LOCAL DEVELOPMENT ASSISTANCE	80,679.00		2,613.64	78,065.36	2,613.64
FUTURE CAPITAL PROJECTS	600,000.00	626,081.00	426,081.00	800,000.00	-200,000.00
GRENFELL MAIN STREET UPGRADE	0.00	500,000.00		500,000.00	-500,000.00
GRENFELL SWIMMING POOL UPGRADE	0.00	520,000.00		520,000.00	-520,000.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53		73,381.00	5,408.53	73,381.00
TOTAL	4,042,372.29	3,992,640.36	1,659,431.77	6,375,580.88	-1,791,641.59

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

STATEMENT OF EXTERNAL RESTRICTIONS - GENERAL FUND

RESERVE	BALANCE AS AT 1/07/2011	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 30/06/2012	VARIATION
LCMA - LAND & BIODIVERSITY GRANT	2,628.00		2,628.00	0.00	2,628.00
LCMA - ROADSIDE ENVIRONMENT GRANT	4,275.00		4,275.00	0.00	4,275.00
2011/2012 BLOCK GRANT MR 237	115,908.00	23,002.00	115,908.00	23,002.00	92,906.00
2011/2012 REPAIR PROGRAMME MR 237	115,908.00		115,908.00	0.00	115,908.00
2011/2012 REPAIR PROGRAMME MR 398	0.00	199,629.00	0.00	199,629.00	-199,629.00
3 x 3 PROGRAM MR 398	0.00	24,519.00	0.00	24,519.00	-24,519.00
ROADS TO RECOVERY	0.00	20,258.00	0.00	20,258.00	-20,258.00
LIBRARY DEVELOPMENT GRANT	0.00	16,000.00	0.00	16,000.00	-16,000.00
ROADSIDE VEGETATION MANAGEMENT PLAN	0.00	15,000.00	0.00	15,000.00	-15,000.00
FLOOD DAMAGE - REGIONAL/RURAL/URBAN	134,666.00		134,666.00	0.00	134,666.00
VAUGHN PARK UPGRADE	5,747.00		5,747.00	0.00	5,747.00
TOTAL	379,132.00	298,408.00	379,132.00	298,408.00	80,724.00

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

STATEMENT OF EXTERNAL RESTRICTIONS - SEWERAGE FUNDS

RESERVE	BALANCE AS AT 1/07/2011	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 30/06/2012	VARIATION
SEWER - ELE	14358.00		3197.00	11161.00	3197.00
SEWER IWCM STUDY - STAGE 2	15000.00		15000.00	0.00	15000.00
SEWER - ASSETS/MAINS RENEWAL	390282.00	126778.00	121703.00	395357.00	-5075.00
SEWER - Sec 64 DEVELOPER CHARGES	16800.00	30800.00		47600.00	-30800.00
REVIEW STRATEGIC PLAN	0.00	13000.00		13000.00	-13000.00
TOTAL	436440.00	170578.00	139900.00	467118.00	-30678.00

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

June
2011/2012
Budget Review

WEDDIN SHIRE COUNCIL							
BUDGET REVIEW AS AT 30th June 2012							
	2011/2012 ESTIMATES			AS PER REVIEW			
	Income	Expenses	NET	Income	Expenses	NET	
Operating Income & Expenditure							
Administration - Corporate Services	33,180	1,097,413	(1,064,253)	86,630	1,148,834	(1,062,204)	
Administration - Engineering	211,948	896,288	(684,320)	202,869	573,345	(370,476)	
Public Order and Safety	74,900	569,520	(524,620)	109,361	632,018	(522,657)	
Health	55,400	250,433	(195,033)	59,711	240,531	(180,820)	
Community Services and Education	1,800	28,800	(25,000)	1,730	26,945	(25,215)	
Housing and Community Amenities	481,113	857,094	(375,981)	501,734	844,465	(342,731)	
Sewerage Service	281,793	300,042	(18,249)	302,240	317,068	(14,828)	
Recreation and Culture	78,500	733,277	(658,777)	67,071	749,580	(682,509)	
Mining, Manufacture & Construction	1,200	23,000	(21,800)	125	21,667	(21,542)	
Transport and Communication	3,414,376	5,378,476	(1,964,100)	5,960,617	7,895,992	(1,935,375)	
Economic Affairs	105,627	326,153	(220,228)	146,382	363,667	(217,285)	
General Purpose Revenues	3,568,783	0	3,568,783	3,610,958	0	3,610,958	
TOTAL OPERATING BUDGET	8,304,900	10,488,476	(2,183,576)	11,049,428	12,814,112	(1,764,684)	
Capital Funding & Expenditure							
Administration - Corporate Services	51,037	35,000	16,037	74,637	22,218	52,419	
Administration - Engineering	0	290,000	(290,000)	5,648	295,648	(290,000)	
Public Order and Safety	390,000	390,000	0	323,194	345,335	(22,141)	
Health	800,000	800,000	0	383,671	383,671	0	
Community Services and Education	0	0	0	0	0	0	
Housing and Community Amenities	40,000	110,965	(70,965)	25,140	94,720	(69,580)	
Sewerage Service	184,000	193,000	(9,000)	152,593	144,703	7,890	
Recreation and Culture	5,100	40,100	(35,000)	176,707	191,651	(14,944)	
Mining, Manufacture & Construction	0	0	0	0	0	0	
Transport and Communication	1,128,000	1,110,000	18,000	28,435	0	28,435	
Economic Affairs	5,000	46,500	(41,500)	27,283	70,959	(43,676)	
General Purpose Revenues	0	0	0	0	0	0	
TOTAL CAPITAL BUDGET	2,603,137	3,015,565	(412,428)	1,197,218	1,548,905	(351,687)	
OPERATING RESULT	10,908,037	13,504,041	(2,596,004)	12,246,646	14,363,017	(2,116,371)	
ADD : Total Depreciation		2,596,004	2,596,004		2,596,004	2,596,004	
CONSOLIDATED BUDGET RESULT	10,908,037	10,908,037	0	12,246,646	11,767,013	479,633	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

June
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Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
		Budget	Variation	Actual	Revised	Revised	Variation
ADMINISTRATION		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
CORPORATE SERVICES							
OPERATING REVENUE							
Certificate Fees - Sec. 603	1/350	8,000	5,000	14,281	0	14,281	1,281
Sundry Income	1/1250	12,000		7,625	0	7,625	(4,375)
Lease of Council Property	1/1251	2,400		1,263	0	1,263	(1,137)
Merchant Service Fee Recovery	1/1252	500	100	739	0	739	139
Integrated Planning Grant		0	30,000	30,000	0	30,000	
Tsf from Reserves - Integrated Planning		0	1,630	12,421	0	12,421	10,791
Sale of Land for Overdue Rates		0	12,577	12,577	0	12,577	
Tsf from Reserves - HR Package (Policy Consultancy)		2,000		0	0	0	(2,000)
Agency Fee Commission	1/600	8,280		7,724	0	7,724	(538)
TOTAL OPERATING REVENUE		33,160	49,307	86,630	0	86,630	4,163
OPERATING EXPENSES							
Administration Buildings M & R	1/2500	7,300		5,757	0	5,757	(1,543)
Furniture M & R	1/2550	1,000		383	0	383	(617)
Office Equipment M & R	1/2600	46,000		51,798	0	51,798	5,798
Map Info - Annual Maintenance & Licence Fee		9,700		9,010	0	9,010	(690)
Administration Buildings Cleaning	1/2850	15,000		14,974	0	14,974	(28)
Administration Buildings Rates	1/3000	2,240		1,882	0	1,882	(358)
Administration Building Light & Power	1/3050	17,500		13,282	0	13,282	(4,218)
Administration Building Insurance	1/3100	11,500		10,424	0	10,424	(1,078)
Depreciation - Buildings,F&F,Office Equipment		61,750		61,750	0	61,750	
Salaries & Allowances	1/3400	507,039		508,866	0	508,866	1,817
Travelling	1/3420	18,500		12,620	0	12,620	(3,880)
Accrual of Leave	1/3430	60,454		58,746	0	58,746	(3,708)
HR Package (Ex-Reserves)		2,000		0	0	0	(2,000)
Advertising	1/3500	19,000		19,695	0	19,695	695
Printing & Stationery	1/3510	18,100		22,735	0	22,735	6,835
Postages	1/3520	10,900		9,631	0	9,631	(1,269)
Telephone	1/3530	14,400		10,792	0	10,792	(3,608)
Bank Charges	1/3580	8,000		6,333	0	6,333	333
Valuation Fees	1/3590	19,500	817	20,317	0	20,317	817
Integrated Planning Expenses	1/3598	15,000	31,630	60,663	0	60,663	14,033
External Audit Fees	1/3600	28,000		27,740	0	27,740	(260)
Internal Audit Fees	1/3605	20,000		24,710	0	24,710	4,710
Legal Expenses	1/3620	14,000		8,103	0	8,103	(7,897)
Sundry Administration Expenses	1/3610	12,100		12,784	0	12,784	684
Sale of Land for Overdue Rates - Ex-Reserves		0	12,577	13,044	0	13,044	467
Insurance : Fidelity Guarantee	1/3850	880		810	0	810	(250)
Insurance : Misc, Members' Accident	1/3860	9,600	7,500	18,067	0	18,067	(1,033)
Insurance : Statutory Liability (Cirs & Staff)	1/3870	7,500	(7,500)	0	0	0	
Interest on Overdraft	1/3900	500		177	0	177	(323)
Mayoral Allowance	1/4000	20,500		19,955	0	19,955	(545)
Members Fees	1/4010	93,000		101,649	0	101,649	8,649
Members Travelling & Subsistence	1/4020	6,100		8,321	0	8,321	2,221
Delegates Expenses	1/4030	7,900		5,794	0	5,794	(2,106)
Members Insurances	1/4040	2,000		1,999	0	1,999	(1)
Members Training		2,100		0	0	0	(2,100)
Subscription to Shires Association	1/4050	14,670	314	14,984	0	14,984	314
Hawksebury City Council Alliance		2,500		0	0	0	(2,500)
Miscellaneous Expenses -Donations	1/5600	9,700		9,749	0	9,749	49
Operating Expenses		1,109,913	45,338	1,161,334	0	1,161,334	6,083
Less : Contribution by Other Functions		(12,500)		(12,500)	0	(12,500)	
TOTAL OPERATING EXPENSES		1,097,413	45,338	1,148,834	0	1,148,834	6,083
CAPITAL REVENUE							
Internal Loan Repayment -No.2 Grenfell Tip		13,448		13,448	0	13,448	
Internal Loan Repayment -No.3 Grenfell Tip		4,622		4,622	0	4,622	
Internal Loan Repayment -No.4 Grenfell Tip		2,895		2,895	0	2,895	
Transfer from Reserves -Office Equipment		10,000		0	0	0	(10,000)
Income from Loans Repaid	1/2302	20,072		53,672	0	53,672	33,800
TOTAL CAPITAL REVENUE		51,037	0	74,637	0	74,637	23,600
CAPITAL EXPENSES							
Office/ IT Equipment	1/6400	10,000		0	0	0	(10,000)
Office Equipment - Provision for Replacement		10,000		10,000	0	10,000	
Computer Room - Construction		5,000		2,218	0	2,218	(2,782)
Administration Building - Structural Repairs		10,000		10,000	0	10,000	
TOTAL CAPITAL EXPENSES		35,000	0	22,218	0	22,218	(12,782)
Funds Available to/(Required from)							
Rates & General Revenue		(1,048,216)	3,969	(1,009,785)	0	(1,009,785)	34,462

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

June
2011/2012
Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012		Budget	Variation	Actual	Revised	Revised	Variation
ADMINISTRATION		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
ENGINEERING & WORKS							
OPERATING REVENUE							
Private Works	1/2000	120,000	10,000	157,158	0	157,158	27,158
Apprenticeship Subsidy	1/1350	1,500	500	4,500	0	4,500	2,500
Diesel Fuel Rebate Grant	1/1351	15,000		27,068	0	27,068	12,068
Sundry Income	1/1900	2,000		0	0	0	(2,000)
Sale of Old Materials	1/2100	4,000		89	0	89	(3,911)
Tsf from Reserves - Superannuation		56,500		0	0	0	(56,500)
Vehicle Lease Back	1/5008	12,948		14,056	0	14,056	1,108
TOTAL OPERATING REVENUE		211,348	10,500	202,869	0	202,869	(19,579)
OPERATING EXPENSES							
Engineering Staff Salaries	1/5010	310,442		275,903	0	275,903	(34,539)
Engineering Leave Entitlements	1/5040	46,221		37,961	0	37,961	(8,260)
Less : contrib by Domestic Waste M'tment	1/5080	(7,500)		(7,500)	0	(7,500)	
Less : contrib by Sewer Fund	1/5081	(8,000)		(8,000)	0	(8,000)	
Engineering Office Expenses	1/5100	10,000		5,112	0	5,112	(4,888)
Engineering Travel Expenses	1/5450	47,000		34,377	0	34,377	(12,623)
Depreciation - Buildings,F&F,Equipment		54,320		54,320	0	54,320	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000	10,000	96,182	0	96,182	(25,818)
Works Depot Expenses -South Street	1/5315	135,000		135,462	0	135,462	462
LESS : charges to works (overheads)	1/5607	(300,000)		(803,882)	0	(803,882)	(303,882)
Engineers Other Expenses	1/5480	3,000		1,451	0	1,451	(1,549)
ELE - Annual Leave	1/5710	80,000		86,996	0	86,996	6,996
ELE - Sick Leave	1/5720	48,000		51,214	0	51,214	3,214
ELE - Long Service Leave	1/5730	50,000		59,685	0	59,685	9,685
Superannuation	1/5780	425,000		371,091	-	371,091	(53,909)
Public Holidays	1/5770	51,000		56,086	-	56,086	5,086
Workers' Compensation	1/5790	60,000	10,344	90,684	-	90,684	20,340
OHS Requirements	1/5795	28,000		22,351	-	22,351	(5,649)
Accident Pay	1/5780	5,000		4,944	-	4,944	(56)
Fringe Benefits Tax	1/5810	8,400		11,011	-	11,011	2,611
Staff Training	1/5900	46,000		55,503	0	55,503	9,503
LESS : charges to works (oncost)	1/5906	(260,000)		(313,338)	0	(313,338)	(33,338)
Plant Running Expenses	1/6010	790,000		881,377	0	881,377	91,377
Plant Depreciation		258,000		258,000	0	258,000	
LESS : Plant Hire charged to works	1/1700	(1,160,000)		(1,168,434)	0	(1,168,434)	(8,434)
Sundry Expenses	1/5550	500		904	0	904	404
TOTAL OPERATING EXPENSES		896,268	20,344	573,345	0	573,345	(343,267)
CAPITAL REVENUE							
Transfer from Reserves - Plant Purchases		0		5,648	0	5,648	5,648
TOTAL CAPITAL REVENUE		0	0	5,648	0	5,648	5,648
CAPITAL EXPENSES							
Plant Replacement	1/6500	290,000		295,648	0	295,648	5,648
TOTAL CAPITAL EXPENSES		290,000	0	295,648	0	295,648	5,648
Funds Available to/(Required from)							
Rates & General Revenue		(974,320)	(9,844)	(660,476)	(0)	(660,476)	323,688

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
PUBLIC ORDER & SAFETY		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUES							
Fire Protection							
Grants & Subsidies	1/7050	69,000	(500)	68,500	0	68,500	
Sundry Income	1/7300	1,000		0	0	0	(1,000)
Grenfell Flood Study Grant		0	20,000	20,447	0	20,447	447
Grenfell Flood Study - Tsf from Reserves		0	13,385	16,855	0	16,855	3,470
Animal Control							
Dog Registration Fees	1/7400	3,200		1,315	0	1,315	(1,885)
Dog Impounding Fees	1/7420	1,600		2,244	0	2,244	644
Livestock Impounding Fees	1/7530	100		0	0	0	(100)
TOTAL OPERATING REVENUE		74,900	32,885	109,361	0	109,361	1,576
OPERATING EXPENSES							
Fire Protection							
Board of Fire Commissioners Levy	1/8050	23,670		22,661	0	22,661	(1,019)
RFS : Fire Fighting Fund Contribution	1/8100	89,500		87,936	0	87,936	(1,564)
Bush Fire Equipment M & R	1/8200	69,000		72,418	0	72,416	3,416
Bushfire Expenses - Council Responsibility	1/8210	5,000		3,005	0	3,005	(1,995)
Bush Fire Depreciation		316,850		316,850	0	316,850	
Fire Trail Maintenance	1/8205	3,000		0	0	0	(3,000)
Animal Control							
Impounding Expenses	1/8550	38,000		43,766	0	43,766	5,766
Straying Livestock	1/8600	1,000		736	0	736	(264)
Emergency Services							
Grenfell Flood Study		0	33,385	37,302	0	37,302	3,917
Floodplain Policy		20,000		20,000	0	20,000	
S.E.S. Working Expenses	1/8930	3,500		0	0	0	(3,500)
SES Contribution	1/8950	16,000		13,366	0	13,366	(2,634)
S.E.S. Depreciation		14,000		14,000	0	14,000	
TOTAL OPERATING EXPENSES		599,520	33,385	632,018	0	632,018	(887)
CAPITAL REVENUE							
Auxiliary Disaster Resilience Grant		0	38,334	38,334	0	38,334	
Bushfire Equipment	1/7055	390,000		284,860	0	284,860	(105,140)
TOTAL CAPITAL REVENUE		390,000	38,334	323,194	0	323,194	(105,140)
CAPITAL EXPENSES							
Emergency Operations Centre Upgrade		0	57,501	60,475	0	60,475	2,974
Bushfire Equipment	1/8297	390,000		284,860	0	284,860	(105,140)
TOTAL CAPITAL EXPENSES		390,000	57,501	345,335	0	345,335	(102,166)
Funds Available to/(Required from)							
Rates & General Revenue		(524,620)	(19,667)	(544,798)	0	(544,798)	(511)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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2011/2012
Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
HEALTH		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Fines & Costs							
Licenses & Fees	1/9350	3,000		0	0	0	(3,000)
Septic Tank Inspection Fees		10,000		1,454	0	1,454	(8,546)
Tsf from Reserves - Septic Tank Inspections		5,000		0	0	0	(5,000)
Tsf from External Restrictions - Land & Biodiversity Audit		0	8,903	8,903	0	8,903	
Noxious Plants & Environmental Protect.							
Grant	1/9700	28,000	54	28,054	0	28,054	
Fees & Fines	1/9750	1,000		0	0	0	(1,000)
Roadside Vegetation Management Plan Grant	1/9783	0		15,000	0	15,000	15,000
Medical Centres							
Rent	1/9950	10,400		10,300	0	10,300	(100)
TOTAL OPERATING REVENUE		55,400	6,957	59,711	0	59,711	(2,646)
OPERATING EXPENDITURE							
Health Department Salaries	1/10210	143,619		143,890	0	143,890	271
Health Surveyor Travel	1/10220	8,500		7,068	0	7,068	(1,432)
Leave Entitlements	1/10230	17,054		9,067	0	9,067	(7,987)
Environmental Assistance - Septic Tanks	1/10240	15,000		0	0	0	(15,000)
Health Office Expenses	1/10250	3,600		2,807	0	2,807	(793)
Less : contribution by other functions							
-- Building Inspections	1/10283	(20,000)		(20,000)	0	(20,000)	
-- Garbage	1/10284	(5,000)		(5,000)	0	(5,000)	
-- Sewerage	1/10286	(10,000)		(10,000)	0	(10,000)	
-- Town Planning	1/10282	(15,000)		(15,000)	0	(15,000)	
Destruction of Noxious Plants	1/10410	76,000		71,564	0	71,564	(4,436)
Land & Biodiversity Audit	1/10430	0	8,036	8,036	0	8,036	
Roadside Vegetation Management Plan -Tsf to Ext. Restrictions		0		15,000	0	15,000	15,000
Destruction of Noxious Pests	1/10350	2,500		0	0	0	(2,500)
Waste Oil Collection Expenses	1/10351	1,000		0	0	0	(1,000)
Medical Centre Expenses -Weddin Street	1/10766	5,300		4,510	0	4,510	(790)
Medical Centre Expenses - Main Street		5,300		6,029	0	6,029	729
Medical Centre Depreciation		22,560		22,560	0	22,560	
TOTAL OPERATING EXPENSES		250,433	8,036	240,531	0	240,531	(17,938)
CAPITAL REVENUE							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	0	0	(500,000)
Tsf from Reserves - Burrangong Street Upgrade		0	62,777	62,812	0	62,812	35
Doctors Residence Land - Tsf from Reserves		0	48,207	48,207	0	48,207	
New Residence - Doctor (Ex- Reserves)		300,000		272,652	0	272,652	(27,348)
TOTAL CAPITAL REVENUE		800,000	110,984	383,671	0	383,671	(527,313)
CAPITAL EXPENSES							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	0	0	(500,000)
Medical Centre Upgrade/Equipment - Burrangong Street		0	62,777	62,812	0	62,812	35
Doctors Residence Land - Huckel Close		0	48,207	48,207	0	48,207	
New Residence - Doctor (Ex- Reserves)		300,000		272,652	0	272,652	(27,348)
TOTAL CAPITAL EXPENSES		800,000	110,984	383,671	0	383,671	(527,313)
Funds Available to/(Required from)							
Rates & General Revenue		(195,033)	(1,079)	(180,820)	0	(180,820)	15,292

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Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
COMMUNITY SERVICES & EDUCATION		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Youth Services							
Seniors Week Grant	1/10949	500		500	0	500	
Youth Week Grant	1/10950	1,300	(70)	1,230	0	1,230	
TOTAL OPERATING REVENUE		1,800	(70)	1,730	0	1,730	0
OPERATING EXPENSES							
Youth Services							
Seniors Week Expenses	1/11599	500	215	715	0	715	
Youth Week Expenses	1/11600	1,300	(70)	1,230	0	1,230	
Contribution to Library		5,000		5,000	0	5,000	
Contribution to Swimming Pool		10,000		10,000	0	10,000	
Contribution to Sporting Grounds	1/11800	10,000		10,000	0	10,000	
TOTAL OPERATING EXPENSES		26,800	145	26,945	0	26,945	0
CAPITAL REVENUE							
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(25,000)	(215)	(25,215)	0	(25,215)	0

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DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
HOUSING & COMMUNITY AMENITIES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Dwellings							
Dwelling Rents	1/12200	12,385		12,905	0	12,905	520
Town Planning							
Development Application Fees	1/12310	18,000		21,447	0	21,447	5,447
Construction Certificate Fees		19,000		24,922	0	24,922	5,922
Planning Certificates	1/12320	7,000		8,690	0	8,690	1,690
Subdivision Fees	1/12330	2,500		1,408	0	1,408	(1,094)
Local Heritage Fund -Grant	1/12250	9,000		4,285	0	4,285	(4,715)
Local Heritage Advice		7,500		4,127	0	4,127	(3,373)
Garbage Services							
Domestic Waste/Recycling Charges	1/12500	250,948		249,655	0	249,655	(1,293)
Commercial Waste/Recycling Collection Charges	1/12700 et al	44,880		44,831	0	44,831	(49)
Other Tip Income - Tip Fees		15,000		13,222	0	13,222	(1,778)
Rural Garbage Levy		30,350		30,200	0	30,200	(150)
Waste Management Sundry Income	1/12850	2,500		0	0	0	(2,500)
Tip Recycling Revenue		15,000	10,618	25,618	0	25,618	
Cemeteries							
Site Fees	1/13600	4,800		2,013	0	2,013	(2,787)
Gravedigging	1/13615	12,800		12,314	0	12,314	(486)
Lawn Cemetery	1/13630	30,000	7,086	45,781	0	45,781	8,695
Sundry							
Waste to Art Grant	1/13799	450		0	0	0	(450)
Sundry Income	1/13800	1,000		318	0	318	(682)
TOTAL OPERATING REVENUE		481,113	17,704	501,734	0	501,734	2,917
OPERATING EXPENSES							
Dwellings							
Housing M & R	1/14010	12,500		3,433	0	3,433	(9,067)
Housing Insurance & Rates	1/14020	6,000		4,394	0	4,394	(1,606)
Housing Depreciation	1/14030	13,037		13,037	0	13,037	
Town Planning							
Salaries (Contribution to Health Salaries)	1/14100	15,000		15,000	0	15,000	
Office Expenses	1/14150	3,000		0	0	0	(3,000)
Heritage Operations - Local Building Fund	1/14159	18,000		11,687	0	11,687	(6,313)
Heritage Costs - Advice	1/14158	15,000		10,611	0	10,611	(4,389)
Town Planning - Consultantcy Fees	1/14170	12,000		4,968	0	4,968	(7,032)
Sundry Expenses	1/14160	100		0	0	0	(100)
Waste Management							
Administration (Contribution to Admin.)	1/14500	4,000		4,000	0	4,000	
Supervision (Contribution to Health)	1/14510	5,000		5,000	0	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		7,500	0	7,500	
Garbage/Recycling - Employee Costs	1/14610	44,820		39,707	0	39,707	(5,113)
Leave Entitlements/On Cost Charged	1/14615	19,980		22,838	0	22,838	2,878
Garbage/Recycling Vehicle Running Expenses	1/14650	38,100	956	51,064	0	51,064	12,005
Greenethorpe Collections	1/14723	8,500		6,308	0	6,308	(2,192)
Domestic Waste Depreciation	1/14680	21,519		21,519	0	21,519	
Grenfell Depot Manning/Plant Hire		105,000		125,800	0	125,800	20,800
Grenfell Depot Maintenance	1/14700	18,000		20,664	0	20,664	2,664
Depot (Tip) - Caragabal	1/14710	5,500		5,469	0	5,469	(31)
Depot (Tip) - Quandialla	1/14730	5,500		4,468	0	4,468	(1,034)
Interest on Internal Loan -No.2		8,808		8,808	0	8,808	
Interest on Internal Loan -No.3		3,027		3,027	0	3,027	
Interest on Internal Loan -No.4		2,800		2,800	0	2,800	
Recycling Expenses	1/14565	8,000		6,672	0	6,672	(1,328)
Greenethorpe - Recycling Station		4,000		4,000	0	4,000	
Clean Up Australia Campaign	1/14690	1,000		14	0	14	(986)
Waste to Art Programme	1/14691	450		0	0	0	(450)
Street Cleaning	1/15000	18,000		6,672	0	6,672	(11,328)
Commercial Waste : Labour Costs	1/15500	17,000		7,466	0	7,466	(9,534)
Commercial Waste : Plant Costs	1/15510	12,000		4,883	0	4,883	(7,117)

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HOUSING & COMMUNITY AMENITIES (Continued)		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc/(Dec)
Drainage Assets Depreciation	1/16010	206,140		206,140	0	206,140	
Pollution Control	1/16600	16,000		7,163	0	7,163	(8,837)
Quandialla Drainage - Feasibility Study		5,000		5,000	0	5,000	
Cemeteries							
M & R	1/16800	17,000		17,000	0	17,000	
M & R Extra		10,000		9,663	0	9,663	(337)
Lawn Cemetery	1/16830	13,500		13,450	0	13,450	(50)
Grave Digging	1/16815	13,500	(4,000)	8,131	0	8,131	(1,369)
Lawn Cemetery Grave Digging	1/16835	7,500	4,000	12,089	0	12,089	589
Grenfell Cemetery - Master Plan		10,000		10,000	0	10,000	
Grenfell Cemetery - Tree Maintenance		12,000		12,000	0	12,000	
Cemeteries Depreciation	1/16850	6,295		6,295	0	6,295	
Sundry							
Public Conveniences	1/17000	74,000	4,995	105,190	0	105,190	26,195
Public Clock	1/17500	500		619	0	619	119
Public Clock Depreciation		38		38	0	38	
Tidy Towns	1/16610	1,000		460	0	450	(550)
Other Land & Buildings	1/17700	9,500		8,592	0	8,592	(908)
State of Environment Report	1/16850	2,000		840	0	840	(1,160)
TOTAL OPERATING EXPENSES		857,094	5,954	844,465	0	844,465	(18,583)
CAPITAL REVENUE							
Grenfell Tip Improvements - Tsf from Reserves		0	1,118	1,118	0	1,118	
Internal Loans - Commercial Waste & Recycling Bins		40,000		24,022	0	24,022	(15,978)
TOTAL CAPITAL REVENUE		40,000	1,118	25,140	0	25,140	(15,978)
CAPITAL EXPENSES							
Grenfell Tip Improvements		0	1,118	1,118	0	1,118	
Grenfell Tip - Rework Cells		15,000		15,000	0	15,000	
Purchase MGB's - Commercial Waste & Recycling		40,000		24,022	0	24,022	(15,978)
Main Street Bins		25,000		23,615	0	23,615	(1,385)
Transfer to Reserves -Compactor Replacement		10,000		10,000	0	10,000	
Internal Loan Repayment - No.2 Principal		13,448		13,448	0	13,448	
Internal Loan Repayment - No.3 Principal		4,622		4,622	0	4,622	
Internal Loan Repayment - No.4 Principal		2,895		2,895	0	2,895	
TOTAL CAPITAL EXPENSES		110,965	1,118	94,720	0	94,720	(17,363)
Funds Available to/(Required from)							
Rates & General Revenue		(446,946)	11,750	(412,311)	0	(412,311)	22,885

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SEWERAGE SERVICES		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Rates	3/81001	269,668	1,542	271,210	0	271,210	
LESS : Pensioner Rebates	3/81003	(35,000)		(28,309)	0	(28,309)	6,691
Charges : Non-Ratable Properties	3/81201	16,000		15,342	0	15,342	(658)
Interest on Investments, etc	3/81305	8,500		8,093	0	8,093	(407)
Fees & Fines	3/81740	1,000		1,302	0	1,302	302
Sewer Connection Fees	3/81745	1,875		0	0	0	(1,875)
Transfer from Reserves - ELE		0	8,701	3,197	0	3,197	(5,504)
Transfer from External Restrictions - IWCM Study		0		15,000	0	15,000	15,000
Sundry Income	3/81755	500		0	0	0	(500)
Pensioner Rate Subsidy	3/81820	19,250		18,405	0	18,405	(2,845)
TOTAL OPERATING REVENUE		281,793	10,243	302,240	0	302,240	10,204
OPERATING EXPENSES							
Management							
Administration (Contribution)	3/82100	8,000		8,000	0	8,000	
Health (Contribution)	3/82200	10,000		10,000	0	10,000	
Engineering (Contribution)	3/82250	8,000		8,000	0	8,000	
Operations							
Treatment Works : Energy Costs	3/82301	7,000		7,163	0	7,163	163
Treatment Works: Repairs, etc	3/82305	15,300		23,599	0	23,599	8,299
Treatment Works : Wages	3/82303	58,044		54,836	0	54,836	(3,208)
Treatment Works : Other Costs	3/82309	4,300		4,782	0	4,782	482
Mains : M & R	3/82321	30,000		15,054	0	15,054	(14,946)
Mains : Other Expenses	3/83325	3,000		0	0	0	(3,000)
Sewerage System Depreciation	3/83323	130,806		130,806	0	130,806	
Miscellaneous							
Rates	3/83531	4,500		3,222	0	3,222	(1,278)
Integrated Water Cycle Management (IWCM) Study		0		27,817	0	27,817	27,817
Other	3/83571	500		0	0	0	(500)
Employment							
Employee's Leave Entitlement	3/83591	6,892	8,701	10,089	0	10,089	(5,504)
Workers' Compensation	3/83594	5,000		5,000	0	5,000	
Superannuation	3/83600	6,200		6,200	0	6,200	
Staff Training	3/83595	2,500		2,500	0	2,500	
TOTAL OPERATING EXPENSES		300,042	8,701	317,068	0	317,068	8,325
LESS : Depreciation		130,806		130,806	0	130,806	
Net Operating Result		112,557	1,542	115,978	0	115,978	1,879
CAPITAL REVENUE							
Sec 84 Developer Charges		14,000	16,800	30,800	0	30,800	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		80,420	0	80,420	(19,580)
Transfer from Reserves - OHS Improvements		60,000		26,463	0	26,463	(33,537)
Transfer from Reserves -Sewer Mains Extensions		10,000	4,820	14,820	0	14,820	
TOTAL CAPITAL REVENUE		184,000	21,620	152,503	0	152,503	(53,117)
CAPITAL EXPENSES							
Sewer Mains - Rehabilitate		100,000		80,420	0	80,420	(19,580)
Sewerage Treatment Works - Provision for Upgrading		10,000		10,000	0	10,000	
Sewerage Treatment Works - OHS Improvements		60,000		26,463	0	26,463	(33,537)
Sewerage Treatment Works - Review Strategic Plan		13,000		13,000	0	13,000	
Sewer Mains Extension	3/84001	10,000	4,820	14,820	0	14,820	
TOTAL CAPITAL EXPENSES		193,000	4,820	144,703	0	144,703	(53,117)
Net Capital Result		(9,000)	16,800	7,800	0	7,800	0
Funds Available to							
Rates & General Revenue		103,557	18,342	123,778	0	123,778	1,879

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DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Library							
Grants/Subsidy	1/20100	19,500	(553)	18,947	0	18,947	
User Charges & Fines	1/20200	4,000		2,563	0	2,563	(1,437)
Other	1/20300	1,500		0	0	0	(1,500)
Transfer from Reserves - Gold Fest Festival		15,000		10,569	0	10,569	(4,431)
Museum							
Sundry Income	1/20750	500		150	0	150	(350)
Art Gallery Income		4,000	321	5,044	0	5,044	723
Tsf from Reserves - Art Gallery Bald Archie Sponsorship		0	3,800	2,800	0	2,800	(1,000)
Conference Room/Cinema Income		5,000		4,390	0	4,390	(610)
Baths							
Baths Fees	1/20801	24,500		20,568	0	20,568	(3,932)
Parks, Gardens & Open Space							
Parks, Gardens & Sporting Grounds	1/20900	2,500		2,040	0	2,040	(460)
TOTAL OPERATING REVENUES		76,500	3,568	67,071	0	67,071	(12,997)
OPERATING EXPENSES							
Library							
Administration (Contribution)	1/23000	500		500	0	500	
Printing, Stationery & Advertising	1/23010	1,500		187	0	187	(1,313)
Telephone & Postage	1/23020	2,700		1,267	0	1,267	(1,433)
Salaries	1/23050	47,752		46,317	0	46,317	(1,435)
Temporary Assistants	1/23055	3,000		8,389	0	8,389	5,389
Staff Training		1,500		0	0	0	(1,500)
Travel Expenses	1/23060	2,000		0	0	0	(2,000)
Leave Entitlements	1/23065	5,670		1,965	0	1,965	(3,705)
Furniture & Fittings M & R	1/23120	2,000		158	0	158	(1,842)
Equipment M & R	1/23125	7,000		5,957	0	5,957	(1,043)
Depreciation - Building,Books,Equipment	1/23130	118,383		118,383	0	118,383	
Maintenance of Books	1/23200	1,400		110	0	110	(1,290)
Purchase of Periodicals	1/23220	1,500		1,483	0	1,483	(17)
Other	1/23260	2,800		2,021	0	2,021	(779)
Sundry							
Subsidy to Band	1/24500	500		500	0	500	
Community Arts Centre Expenses	1/24502	500		0	0	0	(500)
Arts Out West Expenses		1,900		1,814	0	1,814	(86)
Community Hub M & R,Insurance,Rates,Electricity etc		17,000	3,000	28,081	0	28,081	6,081
Art Gallery Expenses		3,000	3,800	5,062	0	5,062	(1,738)
Conference Room/Cinema Expenses		5,000	(3,000)	666	0	666	(1,334)
Railway Station Expenses	1/23810	5,000		3,728	0	3,728	(1,272)
Festival Expenses	1/25000	8,500		8,155	0	8,155	1,655
Gold Fest Festival Expenses		15,000		10,569	0	10,569	(4,431)
Museum							
Museum Building M & R, Rates	1/23510	4,850		1,802	0	1,802	(3,048)
Museum Depreciation	1/23530	19,134		19,134	0	19,134	
Swimming Pools							
Wages	1/26000	64,831		51,211	0	51,211	(13,620)
Leave Entitlements		7,698		4,083	0	4,083	(3,615)
Buildings M & R	1/26010	8,800		9,122	0	9,122	322
Operating Expenses	1/26025	45,500		50,330	0	50,330	4,830
Grenfell Swimming Pool - Leak Repairs		0	19,380	19,380	0	19,380	
Quandialla Baths Subsidy	1/26100	22,000		22,000	0	22,000	
Depreciation - Buildings,Pools	1/26015	47,458		47,458	0	47,458	
Parks & Gardens							
Expenses	1/27500	176,000		199,755	0	199,755	23,755
Employee Leave Entitlements	1/27875	8,872		5,964	0	5,964	(2,908)
Contribution to Library by Community Services		(5,000)		(5,000)	0	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		(10,000)	0	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		(10,000)	0	(10,000)	
Depreciation - Buildings,Equipment	1/27900	101,029		101,029	0	101,029	
TOTAL OPERATING EXPENSES		733,277	23,180	749,580	0	749,580	(6,877)

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RECREATION & CULTURE (Continued)		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
CAPITAL REVENUE							
Local Special Projects Grant	1/20120	5,100	50	5,150	0	5,150	
Library Development Grant		0		16,000	0	16,000	16,000
Capital Contribution - Grenfell Rotary Club		0	16,125	16,125	0	16,125	
Capital Contribution - Grenfell Community Arts		0		17,000	0	17,000	17,000
Local Community Infrastructure - Tsf from Ext/Int Restrictions		0	17,210	17,210	0	17,210	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0	105,222	105,222	0	105,222	
		5,100	138,607	176,707	0	176,707	33,000
CAPITAL EXPENSES							
Library Books Purchase	1/29100	17,000		17,817	0	17,817	817
Local Special Projects	1/29106	5,100		4,277	0	4,277	(823)
Library Equipment Purchase	1/29110	3,000		0	0	0	(3,000)
Community Hub - Underfloor file shelving		15,000		15,000	0	15,000	
Tsf to External Restrictions - Library development Grant		0		16,000	0	16,000	16,000
Local Community Infrastructure - Rotary Park Sun Shade		0	16,125	16,125	0	16,125	
Local Community Infrastructure - Rotary Park Sun Shade		0	17,210	17,210	0	17,210	
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0	105,222	105,222	0	105,222	
TOTAL CAPITAL EXPENSES		40,100	138,557	191,651	0	191,651	12,994
Funds Available to/(Required from)							
Rates & General Revenue		(691,777)	(19,562)	(697,453)	0	(697,453)	13,886
DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
MINING, MANUFACTURING & CONSTRUCTION		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Building Certificates	1/30060	1,000		125	0	125	(875)
Sundry Income	1/30200	200		0	0	0	(200)
TOTAL OPERATING REVENUES		1,200	0	125	0	125	(1,075)
OPERATING EXPENSES							
Building Control Staff (Contribution)	1/31050	20,000		20,000	0	20,000	
Building Office Expenses	1/31200	3,000		1,667	0	1,667	(1,333)
TOTAL OPERATING EXPENSES		23,000	0	21,667	0	21,667	(1,333)
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(21,800)	0	(21,542)	0	(21,542)	258

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TRANSPORT & COMMUNICATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Regional Roads (Block Grant)	1/35410	890,000		809,000	0	609,000	(81,000)
RLR (FAG Component)-2011/2012	1/83001	854,000		655,885	0	655,885	(198,115)
RLR (FAG Component)-2011/2012 - Tsf from Reserves		0		221,721	0	221,721	221,721
RLR (FAG Component)-2012/2013 - Advanced Payment		0		482,311	0	482,311	482,311
Roads to Recovery Programme		450,878		453,497	0	453,497	2,621
State Highway 6 - M & I	1/35310	497,500		1,175,193	0	1,175,193	677,693
State Highway 17 - M & I	1/35210	497,500		783,815	0	783,815	286,315
SH Flood Damage Grant Funding - 2012		0	40,800	40,800	0	40,800	
Repair Program(MR 237)		160,000	(10,000)	150,000	0	150,000	
Repair Program(MR 398)		160,000	(10,000)	150,000	0	150,000	
3x3 Council Determined Works	1/35700	68,000		68,000	0	68,000	
Flood Damage Grant Funding - 2010		0	950,570	788,925	0	788,925	(163,645)
Flood Damage Grant Funding - 2012		0	66,257	180,000	0	180,000	113,743
Tsf from Reserves - Rural Roads/Town Streets		0	187,359	187,359	0	187,359	
Street Lighting Subsidy	1/32100	34,000		34,000	0	34,000	
Sundry Sales(Royalties)	1/46000	2,500		2,111	0	2,111	(389)
TOTAL OPERATING REVENUE		3,414,376	1,224,986	5,960,617	0	5,960,617	1,321,256
OPERATING EXPENSES							
Regional Roads (Block Grant)	1/50973	890,000		809,000	0	609,000	(81,000)
Rural Local Roads (FAG Component)- 2011/2012		854,000		312,433	0	312,433	(541,567)
Rural Local Roads - 2011/2012 Tsf to Reserves		0		541,567	0	541,567	541,567
RLR (FAG Component)-2012/2013 - Tsf to Reserves		0		482,311	0	482,311	482,311
Roads to Recovery Programme		450,878		433,239	0	433,239	(17,637)
Tsf to External Restrictions - Roads to Recovery		0		20,258	0	20,258	
State Highway 6 - M & I	1/50970	497,500		1,175,193	0	1,175,193	677,693
State Highway 17 - M & I	1/50972	497,500		783,815	0	783,815	286,315
Flood Damage - SH 6 2011/2012		0	31,121	31,121	0	31,121	
Flood Damage - SH 17 2011/2012		0	9,679	9,679	0	9,679	
Repair Program(MR 237)		160,000	(10,000)	150,000	0	150,000	
Repair Program(MR 398)		160,000	(10,000)	150,000	0	150,000	
3x3 Council Determined Works		68,000		68,000	0	68,000	
Flood Damage - Regional Roads - 2010/2011		0	46,076	46,076	0	46,076	
Flood Damage - Rural Roads - 2010/2011		0	849,395	849,395	0	849,395	
Flood Damage - Urban Roads - 2010/2011		0	55,099	55,099	0	55,099	
Flood Damage - Regional Roads - 2011/2012		0	15,076	20,426	0	20,426	
Flood Damage - Rural Roads - 2011/2012		0	48,676	191,520	0	191,520	142,844
Flood Damage - Urban Roads - 2011/2012		0	2,505	6,243	0	6,243	3,738
Town Streets	1/53110	170,857	35,339	150,917	0	150,917	(55,279)
Rural Roads	1/53310	571,203	152,020	578,306	0	578,306	(144,917)
Village Streets	1/53110	18,000		19,050	0	19,050	1,050
Street Lighting Charges	1/53190	70,000		67,860	0	67,860	(2,140)
Footpaths M & R	1/53140	3,000		1,950	0	1,950	(1,050)
Car Park Maintenance	1/69000	1,500		1,398	0	1,398	(102)
Depreciation - Roads,Bridges, Footpaths		1,158,040		1,158,040	0	1,158,040	
Tree Planting M & R	1/53170	10,000		5,096	0	5,096	(4,904)
TOTAL OPERATING EXPENSES		5,378,476	1,224,986	7,895,992	0	7,895,992	1,292,530
CAPITAL REVENUE							
K & G Contributions	1/34006	20,000	8,435	28,435	0	28,435	
Footpath Contribution		8,000		0	0	0	(8,000)
Town & Shire Works	1/2303	1,100,000		0	0	0	(1,100,000)
TOTAL CAPITAL REVENUE		1,128,000	8,435	28,435	0	28,435	(1,108,000)
CAPITAL EXPENSES							
Tree Planting Construction	1/63170	10,000		0	0	0	(10,000)
Town & Shire Works	1/63126	1,100,000		0	0	0	(1,100,000)
TOTAL CAPITAL EXPENSES		1,110,000	0	0	0	0	(1,110,000)
Funds Available to/(Required from)							
Rates & General Revenue		(1,946,100)	8,435	(1,906,940)	0	(1,906,940)	30,725

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

June
2011/2012
Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
ECONOMIC AFFAIRS		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Caravan Park							
Income	1/70050	46,000	737	64,610	0	64,610	17,873
Tourism & Industry Promotion							
Sundry Income	1/70300	100		0	0	0	(100)
Sale of Books, etc	1/70310	100		0	0	0	(100)
Other							
Small Chamber Of Commerce Grant	1/70328	0	4,690	4,690	0	4,690	
Bank Building Rent	1/70750	4,727		4,727	0	4,727	
Open Day -Transfer From Reserves		5,000		0	0	0	(5,000)
Grenfell Internet Centre - Revenue		50,000	5,000	72,355	0	72,355	17,355
TOTAL OPERATING REVENUE		105,927	10,427	146,382	0	146,382	30,028
OPERATING EXPENSES							
Caravan Park							
Wages	1/72000	35,888		46,194	0	46,194	10,326
Employee Leave Entitlements	1/72011	4,259		5,930	0	5,930	1,671
Electricity & Gas	1/72050	8,500		11,521	0	11,521	3,021
Rates & Insurance	1/72060	5,320		3,729	0	3,729	(1,591)
Working Expenses	1/72040	14,000		10,740	0	10,740	(3,260)
Depreciation - Buildings,Other Structures	1/72030	15,405		15,405	0	15,405	
Tourist & Industry Promotion							
Advertising Advantages of Area	1/72130	17,000		22,820	0	22,820	5,820
Contribution to Tourist Association	1/72300	3,000		1,625	0	1,625	(1,375)
Office Expenses	1/72120	1,000		30	0	30	(970)
Development/Tourism Officer		59,023		60,237	0	60,237	1,214
Leave Entitlements		7,008		7,008	0	7,008	
Tourism - Clerical Assistance		5,000		0	0	0	(5,000)
Grenfell Open Day		16,000		15,493	0	15,493	(507)
Small Chamber Of Commerce Workshops		0	4,690	4,950	0	4,950	290
Centroc Contribution		10,820		15,439	0	15,439	4,619
Centroc - Joint Initiatives		10,000		0	0	0	(10,000)
Centroc - Beyond the Range Project		0	6,000	6,000	0	6,000	
Local Development Assistance		0	2,613	2,613	0	2,613	
Grenfell Internet Centre - Expenses		55,000		66,236	0	66,236	11,236
Bank Building							
M&R, Insurance, Rates	1/10760	13,900		9,473	0	9,473	(4,427)
Depreciation	1/10762	33,240		33,240	0	33,240	
Industrial Subdivision							
Rates & Current Costs	1/72601	3,810		4,582	0	4,582	772
Other							
Taxi - Operating Expenses	1/70800	8,000	10,000	20,402	0	20,402	2,402
TOTAL OPERATING EXPENSES		326,153	23,303	363,667	0	363,667	14,211
CAPITAL REVENUE							
Net Income - Sales of Industrial Land	1/70700	5,000		0	0	0	(5,000)
Information Bay Signage Grant		0	14,240	7,120	0	7,120	(7,120)
Caravan Park Upgrading - Tsf from Reserves	1/70700	0	20,163	20,163	0	20,163	
		5,000	34,403	27,283	0	27,283	(12,120)
CAPITAL EXPENSES							
Main Street Promotion - Henry Lawson Festival Plaques		500	550	1,050	0	1,050	
Information Bay Signage Upgrade -Tsf to Reserves		0	14,240	7,120	0	7,120	(7,120)
Tourism Signs Upgrade		6,000		2,626	0	2,626	(3,374)
Industrial Area - Infrastructure Tsf to Reserves		40,000		40,000	0	40,000	
Caravan Park Upgrading - Stage 2		0	20,163	20,163	0	20,163	
TOTAL CAPITAL EXPENSES		46,500	34,953	70,959	0	70,959	(10,494)
Funds Available to/(Required from)							
Rates & General Revenue		(261,726)	(13,426)	(260,961)	0	(260,961)	14,191

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

June
2011/2012
Budget Review

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.06.2012							
GENERAL PURPOSE REVENUES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUES							
General Rates	1/81001	1,022,248		1,919,361	0	1,919,361	(2,887)
LESS : Pensioner Rebates	1/81003	(108,000)		(106,812)	0	(106,812)	1,188
Extra Charges	1/81101	12,500		9,709	0	9,709	(2,791)
Legal Fees Raised	1/81201	8,000		0	0	0	(8,000)
Interest on Investments	1/82020	250,000		303,438	0	303,438	53,438
Interest from Internal Loan - No.2		8,808		8,808	0	8,808	
Interest from Internal Loan - No.3		3,027		3,027	0	3,027	
Interest from Internal Loan - No.4		2,800		2,800	0	2,800	
FAG (General Purpose Component)	1/83000	1,410,000		1,051,420	0	1,051,420	(358,580)
FAG Advance Payment - Tsf from Reserves		0		356,878	0	356,878	356,878
FAG Advance Payment - 2012/2013		0		739,186	0	739,186	739,186
FAG Advance Payment - Tsf to Reserves		0		(739,186)	0	739,186	(739,186)
Pension Rate Subsidy	1/83500	59,400	2,929	62,329	0	62,329	
TOTAL OPERATING REVENUES		3,566,783	2,929	3,610,958	0	3,610,958	41,246
OPERATING EXPENSES							
		0	0	0	0	0	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		3,566,783	2,929	3,610,958	0	3,610,958	41,246

13 September 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (9 September 2012)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - cleared drainage down Broula Hill
 - cleared suckers

SH17 - general maintenance
 - repaired and replaced minor signs

MR398 - general maintenance
 - widening continuing

MR236 - general maintenance
 - cleared suckers

MR237 - general maintenance
 - resealed Old Forbes Road intersection

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Sealed 1km of Pinnacle Road widening
- preparing 1.3km of widening on Driftway Road

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

1.4 Urban Maintenance/Construction

- routine maintenance has been carried out
- complete back fill and drainage for Melyra Street kerb and gutter.

1.5 Flood Damage March 2012

- flood damage has been carried out on a majority of rural local roads, being Dykes Lane, Adams Lane, Fishers Lane, Langfields Lane, Watts Lane, Lewis Lane, Bobelar Lane and Greenethorpe-Wirega Road.

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

2.2 Cemeteries

The following graves have been prepared from 13 August 2012 to 10 September 2012:-

Grenfell Lawn	– 5
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- general mowing and whipper snipping
- stockpile filled
- rotary hoed and seeded rows between graves

2.3 Sewer Mains

Three (3) sewer chokes have been attended to during the last month.

2.4 Private Works

- sold 6 loads of gravel to a rate payer
- cleared a sewer for a ratepayer

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.5 Vandalism

Urban – Rotary Park and Henry Lawson Oval damaged by unauthorised vehicles	\$250.00
Graffiti in Rotary Park: Tank, Toilet, Play Equipment & Side of Council Office cleaning	\$300.00
Vaughn Park toilet roll holders burnt – repaired	\$60.00
Company Dam garbage bin burnt out 3 times – repair	\$175.00

Rural - Nil

Total Cost:	\$785.00
Progressive Cost Urban:	\$1025.00
Progressive Cost Rural:	\$150.00
(from 1/7/2012 to date)	

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- complete seal on MR237
- complete seal on Old Young Road
- complete widening on MR398
- complete widening Driftway Road

3.2 Urban

- general maintenance
- construct new Lawn cemetery beam
- set out for new lawn cemetery

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	15 RFS Vehicles	Annual maintenance
PI 3950	Iveco Tipper	Brakes, seals, remove front differential
PI 4053	Grader-Caterpillar 12H	Clutch slip, oil leaks, steps, lights.
PI 4102	Caterpillar 120M Grader	Clutch repairs
PI 3826	Truck-Garbage Compactor	Fuel mix problems
PI 4094	Case Backhoe	Rear drive failure, remove & strip assembly
PI 4101	Wheel Loader- Volvo L60E	1600 hour major service, oil leaks.
PI 4098	Isuzu Jetpatcher	Spray bar front bar repairs
PI 4082	Case Vibromax Mower	Test battery, refit exhaust pipe and air intake
PI 3951	Iveco Tipper	Replace rear shocks, diesel fuel pump problems
PI 4069	Tractor – Ford 3000	2000 hour service, pressure clean (School based trainee)
PI 4067	Toyota Forklift	Major service
PI 4097	Toro Groundmaster Mower	Vehicle creeping forward – adjust linkages.

The Overseers vehicle has been replaced with a Toyota Kluger 4X2 at a cost price of \$38,809.39 less trade in of 2006 Ford Falcon wagon (old taxi) unregistered \$2,520. The Overseers old vehicle travelled 52,000km and has been converted to the new taxi which is now a Toyota Aurion.

The Contracts Engineer's vehicle has been replaced with a Toyota Aurion at a price of \$29,908.27 less trade in of Contract's Engineers Toyota Aurion \$13,211.00, change over price \$16,697.27

For Information

Noted

6. RMS RMCC Contract, R2.54.4

Council has now received advice of a 2.3km rehabilitation on SH17 (Newell Highway) south of the Forbes Boundary (subject to work being able to be carried out due to the flooding adjacent to the road), and a rehabilitation which will join the previous rehabilitation west of the S-Bends on SH6.

For Information

Noted

7. Noxious Weed Report – July C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bridal Creeper, Scotch Thistle, Wild Radish
- Areas sprayed – Maudry, Yuline, Wheoga, Bogalong, Bolungerai, Pullabooka, Brundah, Bungalong, Yambira, Bumbaldry, Coba, Tyagong, Caragabal
- 42 property inspections
- 1 property re-inspection
- Biological control – transferred Bridal Creeper rust & leaf hoppers to other bio control free areas
- Hosted the Lachlan Valley Weeds Advisory Committee meeting at the Community hub on 1.8.2012
- Inspected high risk roadsides, TSR's, Council owned land & other high risk sites.

For Information

Noted

8. Flood damage March 2012, E1.9.4

Work is continuing on the repair works on local roads.

For Information

Noted

9. Statewide Mutual Risk Management Conference, A3.11.3

The Annual Statewide Mutual Risk Management Conference was held on the 30th and 31st August and was attended by Glenn Carroll and Adrian Milne. Provided below is a summary of the most relevance presentations for the Weddin Shire. More details on presentations can be provided if requested.

- David McAllister – CEO Royal Life Saving Australia spoke on future training aiming to prevent drowning accidents- "*Keep watch @public pools*". Combined with local Councils, the intention is to raise awareness of safety in public pools, educating adults to supervise their children and complete an Aquatic Facility Safety Assessment on each public pool.
- Rebecca Hardy – Wagga Wagga City Council spoke on the importance of Business Continuity Plan during disaster events. December 2010 floods highlighted issues the Wagga Wagga Council needed to address.
- Karen Legge – Division of Local Government, spoke on the Integrated Planning and Reporting programs that Council's are now required undertake. This program is designed to assist Councils to see what their Community would like, what resources are available and what areas Council is vulnerable or exposed to risks.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

10. Council of Australian Governments Agreement to Implement a Modular B-Triple Network, A3.6.61

The Mayor, C/r Halls and the Director Engineering attended a presentation about improving access for higher productivity vehicles in the Central West Region of NSW, as part of the National Transport Commission's proposal for a nationally consistent framework for Modular B-triple operations. The meeting was held at the Forbes Services Club on 20 August 2012.

It is proposed to allow B-triples to operate generally west of the Newell Highway where road trains are allowed to operate, but not, at this stage, on the Newell Highway itself.

However, Councils east of the Newell Highway could request to have particular routes approved for B-Triple operation, if there was a specific need.

There was no mention made of the effects of B-Triples on existing thin and narrow pavements.

Bridges with spans of 20-35 m could also have loading issues with B-Triples.

It is proposed to implement the B-Triple use by 1 October 2012.

For Information

Noted

11. State Emergency Service – Operational Vehicle Fleet

The Mayor, Acting General Manager and Director Engineering met with Nichole Richardson (SES) on Thursday 26 July 2012 to discuss the SES proposal to centralise the ownership and management of the Operational Vehicle Fleet in NSW and in particular Weddin Shire Council over a 5 year period, as part of the Strategic Disaster Readiness Package. This means that SES would take total control of these vehicles and would pay all running costs associated with the vehicles.

The Grenfell SES has two (2) vehicles based in Grenfell which were partly funded by Weddin Shire Council and the local community. The monetary input of the purchase of the two vehicles are as follows:

Isuzu FRR Crew Cab Chassis (2002 model) Rescue truck (cab-chassis purchased in 2003)

Council	\$30,000 ex GST
SES	\$35,000 ex GST
TOTAL	\$65,000 ex GST
Book Value	NIL

Nissan Navara (2009 Model) plus body

Council	\$15,000 ex GST
SES	\$49,954.45 ex GST
TOTAL	\$64,954.45 ex GST
Book Value	\$40,989

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

SES has offered three options to take over the two vehicles in Weddin Shire.

- a) By gift
- b) Nominal Fee eg depreciated value
- c) Market Value

It is to be noted that the community has also contributed to the purchase of capital items in both vehicles over a number of years. It is felt certain that the community would want both vehicles to remain based in Grenfell.

Council will continue to offer annual servicing of the vehicles on a sundry debtor basis as in previous years.

RECOMMENDATION: That Council:

- (i) gift the SES ISUZU FRR Crew Cab Chassis Rescue Truck to the State Emergency Services.
- (ii) seek reimbursement of \$15,000 from SES for the Nissan Navara, being Councils original contribution in 2009 towards the purchase of the vehicle.
- (iii) request that the two units remain based in Weddin Shire.

135 **RESOLVED:** Clr McClelland and Clr Halls that Council:

- (i) gift the SES ISUZU FRR Crew Cab Chassis Rescue Truck to the State Emergency Services.
- (ii) seek reimbursement of \$15,000 from SES for the Nissan Navara, being Councils original contribution in 2009 towards the purchase of the vehicle.
- (iii) request that the two units remain based in Weddin Shire.

Clr Hughes requested that his name be recorded as being against the motion.

12. Manganese Road Tree Removal, R2.10.091

Submissions have been made to the Commonwealth and NSW Environment Departments to remove two Yellow Box (*Eucalyptus melliodora*) trees on Manganese Road.

The Commonwealth Department of Sustainability, Environment, Water, Population and Communities requested that the application be withdrawn; as they saw no reason for objection and therefore no requirement for a full assessment of the application.

NSW Office of Environment and Heritage requested further information on the potential impacts to surrounding habitat and species. This information has been provided. A decision on the application is yet to be received.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

13. Naming of Road, R2.1.5

Director Engineering report to June council meeting refers Council resolved to name the sealed road off O'Brien Street as Sloane Street.

The Department of Lands has advised that it does not object to the naming of the road as Sloane Street.

The proposed naming of the road was advertised for comment, and closed on 27 August 2012. No comments were received.

The road will now be signposted accordingly.

RECOMMENDATION:

- a) that Council formally adopt the naming of the road as Sloane Street
- b) the statutory procedures be completed.

- 136** **RESOLVED:** Clr Hughes and Clr Halls that;
- a) Council formally adopt the naming of the road as Sloane Street
 - b) the statutory procedures be completed.

14. Bogolong Dam, E3.6.4

An investigation of works required on Bogolong Dam is continuing.

For Information

Noted

W TWOHILL DIRECTOR ENGINEERING

- 137** **RESOLVED:** Clr McClelland and Clr Halls that except where otherwise dealt with the Director Engineering's Report be adopted.

13 September 2012

Councillors
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

The General Manager presented the report in the absence of a Director Environmental Services.

Dear Councillors,

I wish to report as follows:-

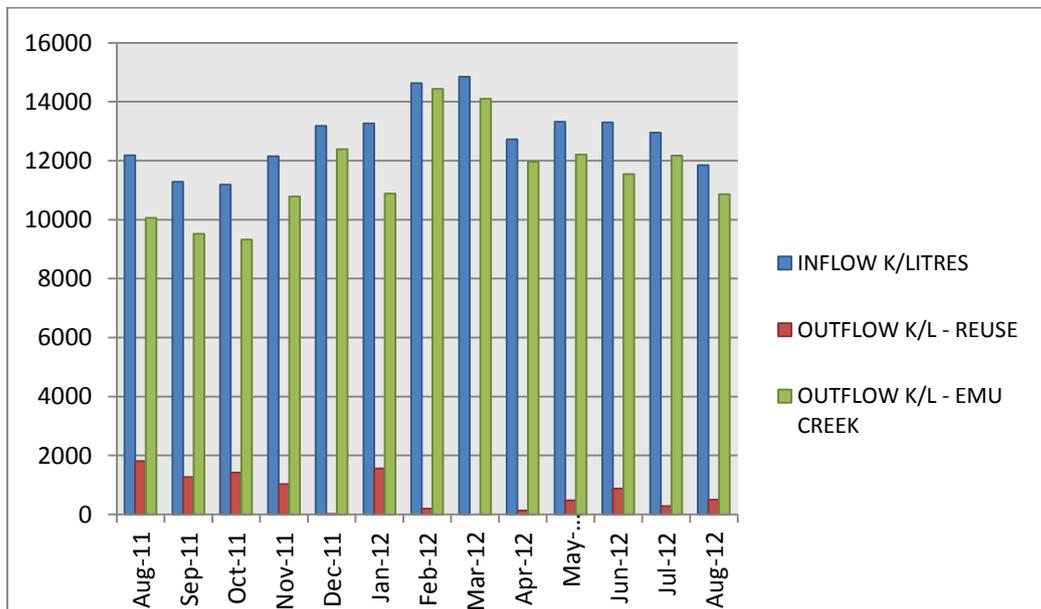
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during August 2012 was 11,852 kl with the daily average of 382.32 kl. With outflow for irrigation for reuse being 500 kl and discharge to Emu Creek being 10,864 kl.

The highest daily recording of 448 kl occurred for the 24 hours ending 6.30 am on 17 August 2012 and the lowest of 323 kl for the 24 hours ending 6.30 am on 29 August 2012.

A total rainfall of 32mm was recorded for the month.



For Council's Information

Noted

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for August 2012 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	3 (2 Dogs, 1 Cat)	Animals Destroyed:	1 (Cat)
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	1 (Dog)		

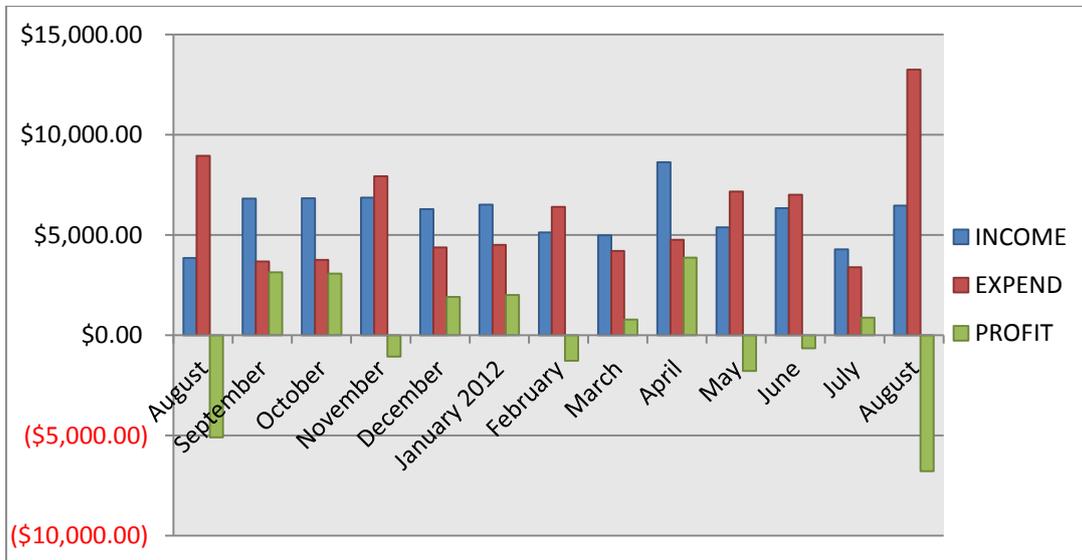
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of August 2012 was \$6,469.00.00 with expenditure of \$13,246.90 resulting in an operational loss of \$6,777.90 for the month.

There were 246 sites occupied for the month of August 2012.



A new coin operated commercial clothes dryer was purchased this month at a cost of \$1,835.00. Rates were also due being \$4,063.73 for the park.

For Council's Information

Noted

4. P & V Mellon – Keeping of Dogs, A4.4.1

The Director Environmental Services' report item 5 to Council's July 2012 Meeting refers. In response to this report Council resolved as follows:

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

(Resolution 022)

RESOLVED: *that:*

1. *The application to vary Council's Local Orders Policy "Keeping of Animals" to allow nine (9) dogs at the Lot 582 DP 754578, 30 Star Street, Grenfell be REFUSED for the following reasons:*
 - *The noise of the barking dogs has and may continue to be offensive to surrounding properties, which may cause a loss to private amenity*
 - *The dogs by virtue of not being desexed and/or not registered in most cases, fails to satisfy the variation requirements of the policy,*
2. *Endorse the actions required in seeking compliance under the provisions of Section 124 of the Local Government Act 1993.*

The Notice of Intention to Serve an Order was issued on 1 August 2012 and a letter from Longman Hill Solicitors was received on behalf of the Mellons. The letter made several submissions but none of them would have alleviated the situation except a reference to having the dogs put down. Hopefully there will be an alternative to this.

Having considered the submissions, Order No 18 to reduce the number of dogs to two, was issued on 7 September 2012. At the time of writing two of the nine dogs had been given away.

A separate enquiry was made about the need to microchip and register some of the dogs. Mr and Mrs Mellon have cooperated with this enquiry and all nine dogs are now properly listed on the NSW Pet Registry.

For Council's Information

Noted

5. Construction of "Huckel Close – Doctors Residence", CD 6/2011

Works for the construction of a Brick Veneer Dwelling at 8 Huckel Close, Grenfell are completed internally with the carpet being laid. Furniture and furnishings will be purchased shortly and work on the grounds will be undertaken in the near future.

For Council's Information

Noted

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

Clr Best previously submitted a written declaration of interest and left the room.

The undermentioned applications were received and determined subject to specified conditions, by the Acting General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
15/2012 (Modified)	K & P Bhandara	2 Storey (Barn Style) Dwelling & detached Garage with Temporary Occupancy	\$315,078	Lot: 2 DP: 1072519 56 Quondong Road GRENFELL NSW 2810
24/2012	MA Bucknell	Replace existing Garage with new Garage & include a B&B	\$23,490	Lot: 53 DP: 829604 42 Warraderry Street GRENFELL NSW 2810
25/2012	MG Mitton	Storage Shed, Weighbridge & Silo	\$137,000	Lot: 1 DP: 818797 19 Gerrybang Road GRENFELL NSW 2810
26/2012	DV Smith	Subdivision	\$0	Lot: 130 DP: 752929 Bogalong Parish GRENFELL NSW 2810
27/2012	DM & KL Nealon	Subdivision (Boundary Adjustment)	\$0	Lot: 1 DP: 119856, Lot: 1 DP: 430238 & Lot: 1 DP: 373871 2351 Adelargo Road GRENFELL NSW 2810

For Council's Information

Noted

Clr Best returned to the room.

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 13/2012	SM Hazell	Above ground Pool and Fencing	\$4,793	Lot: 112 DP: 1081488 2 Guy Crescent GRENFELL NSW 2810
CD 16/2012	MF Dodd	Internal Alterations – New Ensuite	\$11,900	Lot: 4 Sec: 28 DP: 758473 18 Brundah Street GRENFELL NSW 2810

For Council's Information

Noted

3. Rural Lands Use Study, T2.1.10

Previous reports by the Director Environmental Services refer.

Previous Action: A brief summary of action to date is as follows:

- council has received a grant of \$75,000 to carry out a rural lands use study,
- the outcome of this study may enable Council to reduce the minimum rural lot size with a dwelling from the current figure of 400 ha,
- the appointed consultant was Booth Associates of Griffith,
- draft Report No1 (Primary Production Strategy) and draft Report No 2 (Rural Settlement Project) were presented to a Council workshop on 20 January 2012,
- after further work the two reports were placed on public exhibition up until 25 May 2012,
- eight submissions were received, from government agencies and local residents,
- the submissions were forwarded to the consultant for consideration and inclusion in the final reports.

Current Status

The consultant has modified Report No 1 in the light of the submissions received and has prepared Report No 3 – Constraints and Opportunities Analysis for large lot Residential and Village lands.

These reports are currently being referred to the Department of Planning and Department Primary Industries (Agriculture) to seek concurrence in principle.

If accepted, Council will be able to use the study to seek a change in the minimum lot size.

If not accepted, Council will have to consider what other options it has to achieve the desired result.

The consultant will forward the final draft reports for Council's consideration once departmental liaison is completed.

For Council's Information

Noted

4. Development Applications for the Consideration of Council DA 35/2012 – Demolish existing Dwelling (HI 43) & build a Multi Dwelling Housing (6 Units)

Applicant:	Walsh & Rose Super Fund
Owner:	Walsh & Rose Pty Ltd
Site:	Lot: 5 Sec: 42 DP: 758473 72 East Street, Grenfell
Zone:	R1 – General Residential

Précis

Council has received a development application for the demolition of existing Dwelling (Heritage Item 43) and build a Multi Dwelling Housing (6 Units).

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

The development was notified to adjoining and adjacent land owners for a period of 14 days and advertised in the Grenfell Record as per Council policy, with no submissions being received at the completion of the notification period.

The development exceeds the delegated authority of the General Manager and will need to be referred to Council for determination. However the application is not able to be assessed before the September Meeting and this would mean reporting to the October Meeting. Council may wish to consider delegating DA 35/2012 for the General Manager to determine as there are no objections.

DESCRIPTION OF THE PROPOSAL

The proposal is for the demolition of Heritage Item 43 within Council's LEP 2011 and for the phased construction of six (6) residential units. Phase 1 being for the construction of Units 1 and 2, phase 2 being Units 3 and 4, and phase 3 being Units 5 and 6.

Floor Area per Unit

	Living	Garage	Verandahs	Total
Unit 1 131.70 m ²	101.25 m ²	25.35 m ²	5.2 m ²	
Unit 2 143.55 m ²	102.50 m ²	25.35 m ²	15.7 m ²	
Unit 3 131.70 m ²	101.25 m ²	25.35 m ²	5.2 m ²	
Unit 4 143.55 m ²	102.50 m ²	25.35 m ²	15.7 m ²	
Unit 5 140.3 m ²	101.8 m ²	22.8 m ²	15.7 m ²	
Unit 6 140.3 m ²	101.8 m ²	22.8 m ²	15.7 m ²	

Plans of the proposed units and photos of the existing dwelling will be displayed at the meeting.

DESCRIPTION OF THE SITE

The site has an area of 2023 square metres. Access will be via East Street with rear lane access also.

The proposed development site is located within the R1 – General Residential zone.

PLANNING ASSESSMENT

To date the proposal has not been assessed in accordance with the matters for consideration under Section 79C of the Environmental Planning and Assessment Act 1979.

Weddin LEP 2011

The proposed will be assessed in accordance with development standards and requirements of the Weddin LEP 2011.

Permissibility

The proposed development is permissible under Weddin Local Environmental Plan 2011 subject to development consent from the Council.

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

DCPs or Policies

Notification of Development Policy: the proposed development was advertised and notified in accordance with the policy, with submissions closing on 12 September 2012.

Building & Development Policy: this proposal will be assessed in accordance to all relevant sections of this policy.

Heritage

The property is listed in the Heritage Schedule of Council's LEP (Heritage Item 43). The report by Council's Heritage Advisor is being forwarded separately.

Public participation

Notification was conducted for this development in accordance with Council's Notification policy for a period of 14 days in the local newspaper and also directly notified to all adjoining properties.

Public submissions:

At the completion of the notification period, no written submission had been received.

CONCLUSION

Subject to the above development complying with the prescribed standards and objectives of the LEP and associated development controls and all relevant matters of consideration pursuant to section 79c of the EPA Act 1979, it is recommended that the General Manager be given delegation for the determination of the application.

RECOMMENDATION: It is recommended that delegation for the determination of Development Application 35/2012 be given to the General Manager.

- 138** **RESOLVED:** Clr McClelland and Clr Hughes that delegation for the determination of Development Application 35/2012 be given to the General Manager with authority granted to negotiate a setback less than 6m.

T V LOBB

GENERAL MANAGER

- 139** **RESOLVED:** Clr McClelland and Clr Halls that except where otherwise dealt with the Environmental Services Department's Report be adopted.

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD ON
WEDNESDAY, 5 SEPTEMBER 2012 AT 5.00 PM (C2.6.3)**

1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Jackie Barry (RTA), Doug Freudenstein (Local Member's Representative)

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: M Madgwick and D Freudenstein that the minutes of the meeting held 9 August 2012 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**

RMS to investigate crossing.

Noted

4.2 **Caravan Parking Signs in Grenfell**

Council has written to RMS requesting an upgrade of caravan parking signs on SH6 at the intersections of Burrangong Street, Forbes Street and Rygate Square.

Noted

4.3 **Loaders Coaches – School Bus Stops**

The proprietor be requested to provide details of the designated school bus stops at Bumbaldry and Ministry of Transport approval before the matter can be further considered.

Noted

4.4 **Henry Lawson Festival**

Director Engineering and Sgt M Madgwick to meet with committee.

Noted

5. **GENERAL BUSINESS**

5.1 **Loaders Coaches – Countrylink Bus Stop Bumbaldry**

The plan of sight distances was tabled. It was noted that the Countrylink bus crossed over double lines from Cowra to pick up and drop off passengers, which was not acceptable.

Noted

5.2 **Loaders Coaches – School Bus Turning Signs**

An investigation be carried out into the school bus change over location at the existing stockpile site on the Greenethorpe – Bumbaldry Road and refer to RMS.

Noted

5.3 **Loaders Coaches School Bus Stops**

It was agreed that the stockpile site at the intersection of Greenethorpe-Bumbaldry Road and SH6 was not appropriate as a school bus pick up/drop off area due to use of the site as a stockpile site and also sight distance along SH6. An inspection to be carried out by Director Engineering and Roads & Maritime Services of the combined use of Tyagong Ck Rest Area by School buses and Countrylink.

Noted

5.4 MR398 – Speed zone at Holy Camp Road Intersection
Provide traffic counters on Bimbi Road (MR 398) and Holy Camp Road.

Noted

6. NEXT MEETING: To be advised.

CLOSURE: There being no further business to discuss the meeting closed 10:55 am.

140 RESOLVED: Clr McClelland and Clr Halls that that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 17 SEPTEMBER 2012 AT 2.00 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill

Apology: S Wilson

Resolved: G Carroll and W Twohill that the apology be accepted.

Minutes:

Resolved: W Twohill and G Carroll that the minutes of 15 August 2012 be adopted as circulated.

General Business:

1A Administration

- (i) Internal Audit – meeting to be arranged. The report and action plan for the Internal Audit plan's Item number 1 to be endorsed before being submitted to Council for formal adoption.
- (ii) Local Government Elections – reported in Director Corporate Service's report.
- (iii) 2011/2012 Annual Report – to be completed and submitted to the Division of Local Government by 30 November 2012. General Manager and Directors pursuing.
- (iv) Mobile Telephones – usage to be reviewed and monitored. Director Engineering pursuing.
- (v) Maturity Assessment Report – response to initial report submitted. Next report due in twelve months.
- (vi) Induction Session – to be conducted by General Manager on 17 September 2012 at 5.00pm.
- (vii) Communications – reported in General Manager's report.

1B Human Resources

- (i) Vacancies
 - Director Environmental Services – currently advertised.
 - Patch Truck Labourer – to be advertised.
- (ii) Appointments
 - B. Scott – appointed Labourer.
 - J. Brandt – appointed Labourer.

2. Public Order and Safety

- (i) SES Vehicle – reported in Director Engineering's report.

3. Health

- (i) Doctor Situation – Dr Patrick Akhiwu currently applying for Visas. Further reported in General Manager's report.
- (ii) New Doctor's Residence – completed. Waiting to purchase furniture.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – reported in Environmental Services' report.

6. Sewerage

- (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – Bald Archy exhibition currently in progress.
- (ii) Cinema – movies reactivated. Another screening currently being arranged together with a screening for the Pre-School.
- (iii) O’Briens Hill Upgrade – heritage and tourism plans to be undertaken. Interpretative signage to be organised.
- (iv) Bogolong Dam – Director Engineering submitted interim report to Council.
- (v) Grenfell Swimming Pool - General Manager and Director Engineering inspected pool. Preparatory works in progress for pool opening.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases –surveys in progress. Negotiations continuing to secure pits.

9. Transport and Communication

- (i) RMS Contract - reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – noted.
- (iv) Rail Branch Lines – reported in General Manager’s report.
- (v) Shire Inspection – Councillors and Senior Staff to consider undertaking a tour of the Shire early March 2013 prior to the 2013/2014 estimates process. General Manager and Director Engineering to pursue.

10. Economic Affairs

Nil

11. General Purpose Revenues

- (i) Budget Review – reported in Director Corporate Service’s report.

12. Alliances

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – no recent meetings.
- (iii) CENTROC - next meeting scheduled for 22 November 2012 in Grenfell.

13. Other Matters

Nil

14. Job List Review:

Noted

Next Meeting: Monday, 15 October at 2.00 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 3.31 pm.

141 RESOLVED: Clr Niven and Clr Halls that the Minutes of the Manex Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | |
|-------------|---|
| April 2012 | 1. <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).
In Progress |
| July 2012 | 2. <u>SES:</u> Meeting to be held with SES controller (AGM/DE).
Carried Out |
| August 2012 | 3. <u>RMS Transport Forum:</u> Mayor and Director Engineering to attend at Forbes on 28 August 2012 (DE).
Carried Out |

2. DEFERRED ACTIVITIES:

- | | |
|----------------|--|
| September 2011 | 1. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).
In Progress |
| November 2011 | 2. <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM).
In Progress |
| February 2012 | 3. <u>Noxious Weeds Committee:</u> new Council to consider two additional external members (DE).
Carried Out |
| April 2012 | 4. <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).
In Progress |
| | 5. <u>ARTC Interface Agreement:</u> to be further reported (DE).
In Progress |
| | 6. <u>Naming of Road:</u> implement process for "Sloane Street" (DE).
Carried Out |
| August 2012 | 7. <u>Greenethorpe Soldiers Memorial Hall:</u> consider toilet upgrade in 2013/14 estimates (DES).
In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 8.54pm

Taken as read and confirmed as a true record this day 18 October 2012.

..... General Manager.....Mayor