



To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

WEDDIN SHIRE COUNCIL

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 OCTOBER 2012 COMMENCING AT 5.00 PM

11 October 2012

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 OCTOBER 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 September 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Environmental Services
(e) Delegates
9. MINUTES - Tourism Ctee Mtg, 09/10/12
- Heritage Ctee Mtg, 09/10/12
- Manex Ctee Mtg, 15/10/12
- Noxious Weeds Ctee Mtg, 15/10/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M J Liebich in the Chair, Crs J C Niven, G B Halls, N W Hughes, G McClelland, A C Griffiths, and P H Best. (J E Parlett – 5.11pm).
General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Engineering (W Twohill).

APOLOGY: Cr C Brown

142 **RESOLVED:** Cr Hughes and Cr McClelland that the apology be accepted.

CONFIRMATION OF MINUTES:

143 **RESOLVED:** Cr Halls and Cr Niven that the Minutes of the Ordinary Meeting, held on 20 September 2012 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cr Griffiths	Correspondence Item 10	Wife is Volunteer	Non-Pecuniary	Yes
	GM Item No 3	President of Car Club.	Non-Pecuniary	Yes

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 OCTOBER 2012

CORRESPONDENCE

1. Local Government Grants Commission, G2.50.1: Advising that the NSW Minister for Local Government, the Hon Don Page MP and the Commonwealth Minister for Regional Australia, Regional Development and Local Government, the Hon Simon Crean MP, have approved the Grants Commission's recommendations for the 2012-2013 financial assistance grants.

The 2012-13 estimated payment for Council is **\$2,300,109** (net). This consists of two components:

- a general purpose component of **\$1,416,990** (net)
- a local roads component of **\$883,119** (net)

The payments consist of the 2012-13 estimated grants **LESS** an adjustment for 2011-12. The adjustment for Weddin Shire Council amounts to **\$54,274**.

For Information

Noted

2. Local Government Shires Association of NSW, E3.7.1: Advising significant reform to agricultural and NRM services in NSW

Copy forwarded to Councillors

Noted

3. Division of Local Government, A3.9.3 writing to invite you and your Councillors to participate in a workshop about the rewriting of the Local Government Act 1993.

The Taskforce is conducting an initial round of workshops across NSW to hear from councillors and council officials who work within the framework of the Acts on a regular basis.

Workshops are being held in various locations across NSW. It is planned to hold two workshops at each location:

- one for elected mayors and councillors; and
- one for general managers and appropriate council staff.

Copy of letter and discussion paper forwarded to Councillors.

The workshop for the Central West is programmed for Dubbo on Tuesday 27 November 2012.

RECOMMENDATION: that interested Councillors nominate for attendance.

144 **RESOLVED:** Cr Halls and Cr Best that Cr Liebich and Cr Niven be Council's representatives at the Local Government Review workshop.

4. Planning and Infrastructure, T2.1.10: Concerning the Weddin Shire draft Primary Production Strategy and draft Rural Settlement Supply and Demand analysis.

The Department appreciates the opportunity to provide additional comments on the post exhibition version of the draft strategy. A review of the draft strategy has been undertaken and it is considered that the Department's comments, made during exhibition have sufficiently been taken into consideration.

The draft strategy is at a level of completeness that an assessment by the Department can be undertaken upon Council's submission of the draft Strategy for the Director General's final endorsement.

See Environmental Services report item B.2

Noted

5. Booth Associates, T2.1.10: Forwarding feedback from Department of Primary Industries on the redrafted Primary Production Strategy.

"I have had a look at your report and noted the changes. The only areas that I wish to highlight are as follows;

1. The Maintenance of ag land policy (Page 7 include the new version of the policy). You may want to include that young farmers has been removed as it has been recognised that the planning system should not be used for other extraneous purposes that threatens policy intent.

2. Page 10 (c) Flexibility in the planning system to encourage any farmer but those especially interested in part time and hobby farms are already catered for in the planning system, as well as lots that are already in the landscape that can serve this purpose. The Maintenance of Ag Land policy supports the change in focus of the former rural zone changing to the Primary Production zone with the introduction of the Standard LEP.

3. Page 16 Climate change – the first paragraph – it would be good to note that increasing off farm income is a strategy to deal with climate change but the other strategies particularly having holdings that can respond to changes through management are also valid.

Otherwise the work is good so I will be interested to see the reaction from Council. Needless to say The Department will maintain the previous position at this point.

See Environmental Services report item B.2

Noted

6. Booth Associates, T2.1.10: Forwarding the final versions of:
- Primary Production Strategy;
 - Rural Settlement Project – Supply and Demand Analysis; and
 - Rural Settlement Project – Constraints and Opportunities Analysis for Large Lot Residential (R5) and Village (RU5) Lands.

Copy forwarded to Councillors

See Environmental Services Report item B2

Noted

7. Environment, Climate Change & Water E2.9.4: Referring to the recent letter from the Minister for Climate Change and the Environment offering you funding up to \$92,000 under the 2012/2013 Floodplain Management Program based on a 6:1 (State:Council) funding ratio for the Grenfell Floodplain Management Study.

You may accept this offer by signing both copies of the enclosed Agreement and returning one copy to the address noted at the bottom of the Agreement by 29 October 2010.

RECOMMENDATION: that the offer be accepted and the Agreement be signed on behalf of Council.

145 **RESOLVED:** Cr Hughes and Cr Halls that the offer be accepted and the Agreement be signed on behalf of Council.

8. Business Enterprise Centre, T4.3.1: Advising I regret to inform you that due to unforeseen circumstances with an existing local business already running a Christmas promotion in Grenfell the Central NSW Business Enterprise Centre has decided to postpone their “shop Local” promotion in Grenfell in the lead up to Christmas 2012 as we do not want to clash with an existing local promotion.

The BEC is currently working with Councils Economic Development Officer Auburn Carr to find an additional time in the 2013 Calendar we can implement this promotion so that it can still be run in the current financial year.

On behalf of the BEC I would like to thank council for their support of this concept by the monetary contribution of \$500 and look forward to contacting Council in the near future with details of our new timeline for a shop local promotion.

For Information

Noted

Cr Parlett entered the meeting at this point 5.11pm

9. Cr John Niven,

In the event of approval to attend the Roads to Recovery Conference in Hobart 14th, 15th and 16th November, I apply for a leave of absence from November monthly meeting.

RECOMMENDATION: that this matter be considered with General Manager's report item 14.

146 RESOLVED: Cr Best and Cr McClelland that this matter be considered with General Manager's Report item 14.

10. Meals on Wheels, C1.3.35/C1.1.3: Advising it has an ongoing initiative to provide a Christmas hamper to all of our clients.

This year we are seeking and hoping that your organisation would help alleviate the costs of these hampers by making a monetary donation.

Note: Council declined this request in 2011

RECOMMENDATION:

for Council's consideration

Cr Griffiths previously submitted a written declaration of interest and left the room.

147 RESOLVED: Cr Halls and Cr Niven that the request be declined.

Cr Griffiths returned to the room.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 18 OCTOBER
2012**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

- 148** **RESOLVED:** Cr Hughes and Cr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

11. Grenfell Association of Churches, P2.1.3: seeking Council's permission to conduct carols in the park on Sunday December 16tg 2012, from 6.00pm – 10.00pm in Taylor Park; weather permitting.

RECOMMENDATION: that the request be approved subject to evidence of insurance.

- 149** **RESOVLED:** Cr Hughes and Cr Best that the request be approved subject to evidence of insurance.

12. Office of Communities, C1.4.8 Concerning Youth Week 2013 – Friday 5 April to Sunday 14 April 2013.

I am writing to invite your Council to participate in Youth Week 2013 and to offer funding on a dollar for dollar basis up to \$1230.00 as a contribution towards the cost of staging local Youth Week activities and events.

Please return the signed agreement and contact form by Friday 2 November 2012.

RECOMMENDATION: that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

- 150** **RESOLVED:** Cr McClelland and Cr Halls that the grant be accepted in conjunction with The Henry Lawson High School as in previous years.

13. LGSA, A3.8.2: Concerning One Association. A secret postal ballot of members was undertaken in July and August this year to decide if the amalgamation between the Local Government Association of NSW and the Shires Association of NSW was approved by those members. The ballot returned large majorities from both Associations in favour of amalgamation.

That result meant that the amalgamation of the two associations registered under Federal law will definitely take place, hopefully about 1 March 2013.

To fully complete the process of amalgamation, an amalgamation of the State registered associations also needs to occur.

An amalgamation between two State registered associations does not have to be approved by a ballot of members of the amalgamating association if the NSW Industrial Registrar gives the associations an exemption.

The Executives of both Associations have considered this matter and have resolved to seek an exemption from the requirement to hold a ballot. All the required documentation has now been lodged with the Registrar.

Noted

151 RESOLVED: Cr McClelland and Cr Niven that the Correspondence be noted except where otherwise resolved.



11 October 2012

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. **Australia Day Awards, C1.5.2**

Council traditionally presents a number of awards at the annual Australia Day ceremony in Grenfell.

Nominations are normally invited during November, and reported to the December Meeting.

The previous Youth Awards have been replaced with a general Achievement Award for each primary and secondary school in the shire. These awards may be for citizenship, community involvement, attitude or general achievement in any field. The Academic Award for best HSC pass for a local student has been retained.

The current open awards are for:-

Citizen of the Year
Senior Citizen of the Year
Community Event/Organisation of the Year
Community Service
Emergency Services

The selection committee has been concerned for some time that there are often several good nominations for some open categories, but only one winner. It may be preferable to delete the Community Service and Emergency Service Awards, and create "Community Achievement Awards" (say) for deserving nominations in any category. Whilst the "XXX of the Year" awards are intended for a calendar year period, the new awards should be for a longer period, say 5 years.

Selection of all winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

RECOMMENDATION:

It is recommended that:-

- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
- (ii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
- (iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.
- (iv) the selection committee be authorised to award "Community Achievement Awards" to deserving nominations in any category.

THE GENERAL MANAGER'S REPORT

- 152 RESOLVED:** Cr Hughes and Cr Parlett that:-
- i) nominations be invited for the annual open awards for Citizen, Senior Citizen and Community Event/Organisation of the Year.
 - (ii) nominations be invited for the Achievement Award from each primary and secondary school in the shire, and the HSC Academic Award from The Henry Lawson High School.
 - (iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.
 - (iv) the selection committee be authorised to award “Community Achievement Awards” to deserving nominations in any category.

2. Australia Day 2013 Ceremonies, C1.4.2

The Grenfell ceremony will be organised by the appointed Australia Day Committee and will take place in Taylor Park as usual. Catering will be by the local service clubs, the CWA, Cadets and the historical society.

In recent years Council has donated \$250 to each of the Greenethorpe, Quandialla and Caragabal Hall committees as a contribution towards Australia Day celebrations in the three villages. It is anticipated that these organisation will again organise the village ceremonies.

RECOMMENDATION:

It is recommended that:-

- (i) the arrangements outlined above for Grenfell be confirmed,
- (ii) Council offer a donation of \$250 towards the 2013 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
- (iii) the village organising committees be appointed as section 355 committees of council for this purpose.

- 153 RESOLVED:** Cr McClelland and Cr Niven that:-
- (i) the arrangements outlined above for Grenfell be confirmed,
 - (ii) Council offer a donation of \$250 towards the 2013 Australia Day ceremonies in Caragabal, Greenethorpe and Quandialla,
 - (iii) the village organising committees be appointed as section 355 committees of council for this purpose.

3. Christmas Lights Competition – Grenfell, T4.3.1

Prizes of \$100, \$50 and \$25 have been awarded for the three best Christmas light displays in Grenfell over the last few years, with some prizes being privately sponsored. Loaders Coaches has also donated one or two coaches for the Christmas Lights tour prior to Christmas, with these passengers carrying out the judging.

The competition has been keenly contested and adds to the season's festivities.

RECOMMENDATION:

It is recommended that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

Cr Griffiths previously submitted a written declaration of interest and left the room.

154 RESOLVED: Cr Hughes and Cr Best that:-

- i) Council offer prizemoney of \$100, \$50 and \$25 from the town maintenance vote for the three best Christmas light displays in Grenfell, unless otherwise sponsored,
- ii) prizes be presented at the Australia Day ceremony.

Cr Griffiths returned to the room.

4. Christmas Competitions – Villages, T4.3.1

In recent years Council has donated \$100 prize money for Christmas competitions to be held in each of the four villages. No competition was held in Bimbi last year, and it appears preferable to combine Bimbi with the Quandialla competition.

RECOMMENDATION:

It is recommended that:-

- (i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Bimbi/Quandialla,
- (ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate.
- (iii) the competitions be locally judged as arranged by the committees,
- (iv) prizes be presented at the Australia Day or other local ceremony.

155 RESOLVED: Cr Halls and Cr Niven that:-

- (i) Council offer \$100 prize money from the village maintenance votes for Christmas competitions in Greenethorpe, Caragabal, and Bimbi/Quandialla,
- (ii) the organising committees be appointed as Section 355 committees of council for this purpose if appropriate.
- (iii) the competitions be locally judged as arranged by the committees,
- (iv) prizes be presented at the Australia Day or other local ceremony.

5. Christmas Arrangements, P1.5.1

- (a) The Christmas Function for Councillors, staff and partners in recent years has usually been held on a Thursday in late November or early December to precede a general RDO for staff.

The corresponding date this year would be 29 November 2012.

The 2011 function was due to be held at the Country Club (by rotation) but was cancelled due to poor attendance.

RECOMMENDATION:

It is recommended that a combined Christmas Function be held on 29 November 2012 at the Grenfell Country Club.

156 RESOLVED: Cr Hughes and Cr Niven that a combined Christmas Function be held on 29 November 2012 at the Grenfell Country Club.

THE GENERAL MANAGER'S REPORT

- (b) Council offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 27,28 and 31 December 2012.

This would leave Christmas Eve (a Monday) as a working day. This would probably be a wasteful day and staff would prefer to take this day as leave or an RDO, enabling the office to be closed for the full week.

RECOMMENDATION:

It is recommended that Council offices be closed from 24 December 2012 until 1 January 2013 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

- 157** **RESOLVED:** Cr Niven and Cr Griffiths that Council offices be closed from 24 December 2012 until 1 January 2013 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

6. Delegations under Noxious Weeds Act, C2.5.2/C2.5.3

My late report (item 14) to Council's September meeting refers.

Some additional delegations are required to cover all the possibilities under the Noxious Weeds Act, as below.

RECOMMENDATION 1:

It is recommended that the following powers, authorities, functions and duties be delegated to the General Manager, Mr Trevor Lobb, and in his absence the Acting General Manager Mr Glenn Carroll in accordance with section 68 of the Noxious Weeds Act 1993:

- authority to issue notices under section 12,
- authority to initiate prosecutions under sections 15,
- authority to initiate prosecutions under section 16A,
- authority to amend or revoke weed control notices under section 18.
- authority to issue prior notices and consider submissions under section 18A,
- authority to recover expenses under section 26,
- responsibility for monitoring and reporting under section 37,
- power to authorize draining of swamps under section 38.

- 158** **RESOLVED:** Cr Hughes and Cr Griffiths that the following powers, authorities, functions and duties be delegated to the General Manager, Mr Trevor Lobb, and in his absence the Acting General Manager Mr Glenn Carroll in accordance with section 68 of the Noxious Weeds Act 1993:

- authority to issue notices under section 12,
- authority to initiate prosecutions under sections 15,
- authority to initiate prosecutions under section 16A,
- authority to amend or revoke weed control notices under section 18.
- authority to issue prior notices and consider submissions under section 18A,
- authority to recover expenses under section 26,
- responsibility for monitoring and reporting under section 37,
- power to authorize draining of swamps under section 38.

THE GENERAL MANAGER'S REPORT

RECOMMENDATION 2:

It is recommended that the following powers, authorities, functions and duties be delegated to the Noxious Weeds Officer Ms Kelly Frost in accordance with section 68 of the Noxious Weeds Act 1993 and with the consent of the General Manager:

- authority to give oral or written emergency weed control notices under section 18A
- authority to require occupier to remove livestock under section 36A.

159 **RESOLVED:** Cr Halls and Cr McClelland that the following powers, authorities, functions and duties be delegated to the Noxious Weeds Officer Ms Kelly Frost in accordance with section 68 of the Noxious Weeds Act 1993 and with the consent of the General Manager:

- authority to give oral or written emergency weed control notices under section 18A
- authority to require occupier to remove livestock under section 36A.

7. Town Works Committee, C2.6.8

Council resolved at its September Meeting as follows:

(Resolution 093) "that there be a Town Works and Rural Works Committee."

(Resolution 094) "that the structure of the committees be deferred to the next Council meeting for consideration."

A copy of the charter for the Town Works Committee is being separately forwarded, together with a draft amended charter for the new council.

The only difference to note is the deletion of the words "and assess" significant development applications as this is and always has been a function of the full council under the Environmental Planning and Assessment Act.

Council needs to determine the membership of this committee.

RECOMMENDATION

It is recommended that:-

- (i) Council determine the membership of the Town Works Committee, and;
- (ii) the draft amended charter be adopted.

160 **RESOLVED:** Cr Parlett and Cr McClelland that the Town Works Committee membership be the Mayor and four councillors.

161 **RESOLVED:** Cr McClelland and Cr Niven that Crs Liebich, McClelland, Parlett, Best and Brown be appointed to the Town Works Committee.

162 **RESOLVED:** Cr McClelland and Cr Parlett that the draft amended charter be adopted.

THE GENERAL MANAGER'S REPORT

8. Rural Works Committee, C2.6.1

Council resolved at its September Meeting as follows:

(Resolution 093) "that there be a Town Works and Rural Works Committee."

(Resolution 094) "that the structure of the committees be deferred to the next Council meeting for consideration."

A copy of a draft charter for the proposed Rural Works Committee is being separately forwarded. Council needs to determine the membership of the committee.

The main function included in the draft charter is:

"to determine the annual programmes for roadworks in the villages and rural areas, subject to endorsement by Council".

The rural roadworks programmes are quite large and are some of the most important programmes in the annual budget. These programmes have been determined by the full council for over 20 years, ever since they ceased to be allocated on a (then) riding basis. It is not considered good practice to have them initially decided by a committee. It would be preferable to have all grants programmes excluded from this committee's charter.

RECOMMENDATION

It is recommended that:-

- (i) Council determine the membership of the Rural Works Committee, and;
- (ii) the draft amended charter be adopted with the exclusion of grant programmes.

163 **RESOLVED:** Cr McClelland and Cr Hughes that the Rural Works Committee membership be the Mayor and four councillors.

164 **RESOLVED:** Cr McClelland and Cr Griffiths that Crs Liebich, Niven, Halls, Hughes and Griffiths be appointed to the Rural Works Committee.

165 **RESOLVED:** Clr Niven and Cr Best that the draft amended charter be adopted with the exclusion of grant programmes.

9. Charter for Heritage Committee, C2.6.22

Following decisions about the Heritage Committee at Council's September Meeting, the charter has been reviewed and a draft amended copy has been separately forwarded, together with the current charter.

RECOMMENDATION:

It is recommended that the draft amended charter be adopted.

166 **RESOLVED:** Cr McClelland and Cr Best that the draft amended charter be adopted.

10. Draft NSW Long Term Transport Master Plan, T3.6.1

Correspondence item 8 to Council's September Meeting refers, concerning a meeting at Bathurst on 25 October 2012.

The draft plan can be accessed at <http://haveyoursay.nsw.gov.au/article/draft-master-plan-released>.

I have prepared a draft response to the draft plan and a copy has been separately forwarded by email to all councillors.

RECOMMENDATION:

It is recommended that Council forward a submission on the draft NSW Long Term Transport Master Plan, based on the draft response (as amended).

167 **RESOLVED:** Cr McClelland and Cr Hughes that Council forward a submission on the draft NSW Long Term Transport Master Plan, based on the draft response.

11. CENTROC Summit, C2.7.3

The 2012 CENTROC Summit, titled "Central NSW – The Space To Be" will be held at Mount Panorama on 7 & 8 November 2012.

The summit will feature presentations on renewable energy, revitalisation through tourism, and visions and actions for new councils.

The cost for the two days including the dinner is \$200.

The Summit has been well received in the past, and provides the opportunity for gaining an understanding of key issues and for networking with other councillors about common problems.

RECOMMENDATION:

It is recommended that interested councillors be nominated to attend the CENTROC Summit.

168 **RESOLVED:** Cr McClelland and Cr Halls that Crs Liebich, Niven and Hughes be nominated as Councils representatives to attend the 2012 CENTROC Summit to be held at Mount Panorama on 7/8 November 2012.

12. PACT Meeting, A3.6

The Mayor and General Manager attended a Police and Community Team meeting at Cootamundra on 10 October, together with their counterparts from Gundagai, Cootamundra, Harden and Young Councils.

Matters discussed included the following;

- a programme on domestic violence has been very successful,
- children exposed to domestic violence tend to be future offenders,
- complaints from males are increasing,
- support agencies are heavily involved,
- councils were recommended to attend "Keep Them Safe" meetings of agencies,
- Police are still transporting people refused bail,

THE GENERAL MANAGER'S REPORT

- licensed events are being required to engage Police on a user-pays basis,
- mid strength beer is being stipulated,
- overall crime is the second lowest in the State,
- councils were requested to consider employing Crime Prevention Officers – grants may be available.
- Highway patrol vehicles are being equipped with Automatic Number Plate Recognition (ANPR) cameras, capacity 2000 per day.

The next meeting will be held at Tumut on 6 February 2013.

For Information

Noted

13. Code of Conduct Complaints – Annual Report, C2.4.1

Clause 12.33 of Council's Code of Conduct requires the General Manager to report annually on code of conduct complaints.

A summary of complaints for 2011/2012 is as follows:-

Subject	Nature of Complaint	Outcome
Clr D Hughes	Garbage service received but not paid for.	Investigated by General Manager, dismissed. Reported to Council Meeting 18 August 2011.
Mr Trevor Lobb General Manager	Discrimination against Clr Hinde in referring a matter to the Conduct Review Committee.	Assessed by sole reviewer, dismissed. Reported to Council Meeting 13 October 2011.
Clr McClelland	Inappropriate interaction with staff and giving advice to member of the public	Investigated by General Manager, unproven, terminated. Complainant notified 22 December 2011
Clr Crutcher	Failure to declare pecuniary interest involving a relative.	Referred to Division of Local Government, confidential letter issued 20 March 2012. No further action proposed.
Staff Member	Job applicant discriminated against on basis of family members.	Investigated by General Manager, not upheld. Complainant notified 14 May 2012.

For Information

Noted

THE GENERAL MANAGER'S REPORT

14. November Council Meeting

The report by the Director Engineering on the National Roads Congress refers.

The Congress is scheduled for 14-16 November and coincides with the date of the November Council Meeting (scheduled for 15 November).

Anticipating that Cr Niven and the Director Engineering will attend the Congress as representatives of Council, it would be reasonable for Council to consider deferring the meeting for one week until the 22 November, as has been done in the past.

RECOMMENDATION:

It is recommended that the November Council Meeting be deferred until 22 November 2012.

169 **RESOLVED:** Cr Hughes and Cr McClelland that the November Council Meeting be deferred until 22 November 2012.

15. Replacement of Director Environmental Services, P1.4.141

Initial applications closing 25 September 2012 were invited with six applications being received.

After reviewing the submissions fresh applications were invited, closing 24 October 2012.

In the meantime Cowra Shire Council has agreed to make staff available when possible for building inspections and for assessment of development applications. As previously advised, this may lead to some delays but it will be sufficient to keep the department functioning.

Day-to-day supervision of outdoor staff has been transferred to the Engineering Department for the time being.

For Information

Noted

16. Closed Road – MR239, R2.1.0

My report to Council's April 2012 meeting refers. The report refers to a small portion of closed road (lot 110DP 820957) on the shire's southern boundary with Young Shire, which was disposed of in about 1990 to an adjoining landowner as being within Weddin Shire. The Valuer – General has now advised the landowner that the portion is within the Shire of Young, which renders him liable for the minimum rate of a very small portion of land (7,444 square meters).

Council resolved at the April Meeting as follows:

Resolution 413 – that:-

- 1. Council request the appropriate authority (possible the Boundaries Commission), to have lot 110 DP 820957 placed within Weddin Shire.*
- 2. the location of the shire boundary be clarified along Henry Lawson Way (MR239) between Martins Lane and the Tyagong Hall Road.*

The Division of Local Government has advised it can carry out such a minor boundary adjustment with the agreement of both councils. The subsequent location of the shire boundary will be a matter for the Department of Lands.

THE GENERAL MANAGER'S REPORT

Young Shire Council resolved at its September Meeting as follows;

Resolution 379/12: that Council agree to the boundary adjustment and propose that the whole of Lot 110 DP 820975 be placed within the Weddin Shire, and further that the Shire boundary be declared as the western most boundary of Lot 110 DP 820975 adjacent to the Henry Lawson Way re-joining the existing boundary at Tyagong Hall Road, and that all costs incurred by Young Shire Council in the boundary adjustment be borne by the applicant.

Application has now been made to the Division of Local Government to carry out the necessary boundary adjustment for lot 110 DP 820957, with advice that Council does not require an adjustment for rates. The issue of the shire boundary in relation to the adjacent roads has been referred to the Department of Lands and is still unresolved.

RECOMMENDATION:

Confirm action

170 **RESOLVED:** Cr Hughes and Cr Griffiths that the action be confirmed.

T V LOBB
GENERAL MANAGER

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

- 171** **RESOLVED:** Cr McClelland and Cr Niven that the following reports be received and dealt with because of the urgency of the matters therein.

17. Rail Branch Lines, T3.8.5

Previous reports refer.

The group was unable to meet with Minister Crean (Regional Development) but representatives were able to meet with two of his Senior Advisors on 16 October.

The Advisors were given information about the project and agreed that it appeared eligible under the Regional Development Australia Fund (RDAF). They advised that a single council was required to submit the application with supporting information from the other councils and other interested parties.

Further meetings are now being arranged with the Central West RDA office to prepare the application. At this stage round 3 of the RDAF has not been announced, but there are indicators it could be soon,

Concurrently with this activity, negotiations have continued with Transport for NSW over a Memorandum of Understanding (MOU). Once the group is satisfied with the draft, the MOU will be submitted to all councils for adoption. TfNSW advises that departmental resources will then be able to be committed to the project.

For Information

Noted

18. Grenfell Doctor Situation, H1.1.12

Previous reports refer.

Dr Akhiwu advised this week that he is continuing to progress his application. He has been interviewed by the Cowra doctors who have agreed to act as his mentor, and he is now awaiting the outcome of his application for registration which can take several weeks. Once obtained, he will then be able to submit his visa application.

Dr Akhiwu advises he is ready to travel as soon as everything is in place. At this stage he is still hopeful of arriving before the end of the year if the necessary paperwork is finalised.

For Information

Noted

- 172** **RESOLVED:** Cr Halls and Cr McClelland that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' REPORT

11 October 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. **Statement of Bank Balances as at 30 September 2012:**

Bank Account	
Westpac	<u>\$398,174.37</u>
Investments	
Westpac	<u>6,500,000.00</u>
Total Investments	<u>\$6,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. **A Summary of Income For The Month of September follows:**

Rates Receipts	172,517.39
Accounts Receivable	88,816.23
Government Grants	384,653.00
Agency Collections	29,404.46
Caravan Park Fees	6,794.00
Interest on Investments	5,986.30
Workers Compensation Refund	39,664.41
Other Income	14,175.13
Total	<u>\$742,010.92</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 30 September 2012.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	736,683	95,239
Grenfell Town Streets Maintenance	232,286	37,117
Village Maintenance - Caragabal	6,000	7,564
Village Maintenance - Greenethorpe	7,272	1,298
Village Maintenance - Quandialla	6,000	3,152
Garbage/Recycling Collection	105,399	28,571
Greenethorpe Collections	8,500	1,728
Commercial Waste Collection	30,000	3,240
Grenfell Waste Depot Manning/Plant Hire	115,000	26,645
Tips Working Expenses	32,000	7,449
Grenfell Cemetery Maintenance	28,000	6,200
Grenfell Lawn Cemetery Maintenance	14,000	4,423
Noxious Plants	79,000	18,142
Parks & Gardens	185,366	45,407
Library Expenditure	102,341	24,683
Baths Income	25,000	0
Baths Expenditure	129,949	17,796
Caravan Park Income	47,000	15,334
Caravan Park Expenditure	70,570	20,553

THE DIRECTOR CORPORATE SERVICES' REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	606,000	151,692
2012/13 National Roads (SH 17)	606,000	91,758
2012/13 Regional Roads Block Grant	400,000	176,528
2012/2013 REPAIR Program MR237	300,000	125,586
2012/2013 REPAIR Program MR398	300,000	128,797
3 x 3 Program - MR 398	68,000	0

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	48,942
Martins Lane	110,000	99,954
Pinnacle Road	100,000	61,418
Driftway Road	87,000	71,936
Grenfell Streets Construction	77,000	44,212
Grenfell Kerb and Gutter	28,000	30,141
Grenfell Streets - Footpaving	11,000	16,986
Nowlans Road	157,000	17,367
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	13,626
Total	854,000	405,018

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	184,000	6,319
Old Young Road	222,000	0
Pinnacle Road	33,000	0
Quandialla Drainage	180,000	0
Grenfell Streets Construction	75,000	7,109
Grenfell Kerb and Gutter	28,000	24,770
Grenfell Streets - Footpaving	10,000	0
Weddin/Camp/Church - Footpaving	30,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	120,000	0
Total	888,000	38,198

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	350,896	0
Rural Roads Reseals	100,000	0
Total	450,896	0

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the September 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported the debt recovery process for the previous round has been exhausted and a new round will commence in due course.

The outstanding rates percentage as at 30 June 2012 should be known by the November 2012 Council meeting.

For Information

Noted

5. Preparation of Financial Statements, A1.6

In preparing the 2011/2012 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare a statement in the approved form as to its opinion on the general purpose financial reports.

The Statement basically states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

RECOMMENDATION: that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

173 **RESOLVED:** Cr McClelland and Cr Hughes that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

6. Open Day, T4.3.7

Arrangements for the Weddin Shire Open Day to be held on Saturday 27 October are continuing.

The proposed arrangements previously reported to and approved by Council are currently in progress such as advertising and promotion, meet and greet session, website upgrading and online registrations.

Council's Economic Development Officer is currently contacting local organisations and Councillors seeking participation and assistance on the day.

For Information

Noted

7. Grenfell Goldfest, T4.3.7

Arrangements for the Grenfell Goldfest to be held on Saturday 27 October are continuing.

The proposed arrangements and budget has previously been approved by Council. Arrangements in regards to advertising, the artefact display in the community hub, street entertainment and various competitions on the day are currently in progress.

Council's Tourism Officer is currently contacting local organisations and Councillors seeking participation and assistance on the day.

For Information

Noted

8. Discharge of Mortgage – Makcrete Pty Ltd, Lot 4 South Street, Grenfell, P2.5.4

A request was received from Council's solicitor to sign a discharge of mortgage to allow the title deeds for the above property to be returned to Makcrete Pty Ltd.

The discharge was signed by the Mayor and General Manager subject to the deferred debtor outstanding amount being paid to Council.

The deferred debtor amount has been subsequently paid in full to Council.

RECOMMENDATION:

Confirm Action

174 **RESOLVED:** Cr Halls and Cr Niven that the action be confirmed.

9. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local "reading ambassador", and the unfurling of the NYR logo one "petal" per month in the Community Information window continued.

The planned visit by Ms Jan Richards had to be abandoned due to minimal bookings. This was the final event planned for the National Year of Reading.

- General weeding of the adult nonfiction was completed during the month.

For Information

Noted

10. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. Breakfast Seminar being arranged by the Orange BEC

titled "A shop local promotion for Grenfell" postponed due to a local promotion already arranged.

- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club. Last session held on October 10.
- Arrangements continuing for the Open Day to be held on Saturday 27 October 2012. Website being updated, advertising arranged, Loaders Coaches guided tour organised and the online registration form has been activated.
- ANZ seeds of renewal funding has been applied for to produce a business and residential prospectus for Grenfell. Awaiting outcome.
- Attended a grant writing workshop in Parkes on September 20, 2012.
- Planning to attend the next Economic Development Officer Forum to be held in Canowindra on October 18th, 2012.

For Information

Noted

11. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Further TQUAL grant funding of \$100,000 being sought to progress Gold Trail project. The group has been incorporated as a necessary step to receive funding and are now known as Gold Trails NSW Incorporated
- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Sign designs have been submitted to Destination NSW for approval. Signs should be produced and erected prior to Goldfest. Gold Trail Branding and logo developed to be used on signs.
- The replacement Gold and Grenfell brochure has been approved by Destination NSW. Brochures should be printed and received prior to Goldfest. Part of the Product Development Funding project.
- The Weddin Shire Tourism brochure is currently being reviewed and updated incorporating the Weddin Shire branding. Advertising being sold to cover costs with \$5,290 sold to date.
- Pursuing alternative Grenfell bumper sticker designs. Currently being developed incorporating Weddin Shire Branding.
- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. A bird group will visit the Weddin Shire on the 3/4 November 2012. Mikla Lewis is co-ordinating the visit.
- The application to become an RV friendly town approved. Five signs have been erected. A promotional article has been submitted to the RV Friendly magazine and Grenfell Record for publication.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- The 2nd annual Grenfell Gold Fest is to be held on 27 October 2012. Sponsorship received. Advertising campaign commenced and Blacksmith and Leather work demonstrations booked. Best dressed competitions, bush dancing and folk music

arranged. Prizes on offer for businesses that embrace the theme of the goldfest. Arrangements ongoing.

- a B & B networking session was held on 4 October. Excellent session. Contact details and information on each B & B formulated and distributed.
- Submitted Prime TV Regional Achievement and Community Awards funding application for "Community of the Year under 15,000" and Events and Tourism Awards (The Henry Lawson Festival) categories. Advised we have made the top 10. Further notified that we did not make the top 3. Excellent achievement nevertheless.
- Submitted Expression of Interest (EOI) for 2013 Regional Flagship Funding.
- Promotion of Bald Archy exhibition held in September.
- Assisting in the promotion of the Grenfell Mens Shed 10th birthday celebrations to be held on the 3/4 November 2012.

For Information

Noted

12. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during September as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on E-Mail recently submitted. Next article will be on internet security. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.

For Information

Noted

13. 2011/2012 Financial Statements, A1.6

The 2011/2012 Financial Statements are currently in the process of being completed and it is anticipated they will be audited by Council's auditors Morse Group towards the end of October.

THE DIRECTOR CORPORATE SERVICES' REPORT

As reported last meeting, following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

It is anticipated a formal presentation of the accounts will be made by Council's auditors at the November 2012 Council Meeting.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 175** **RESOLVED:** Cr Niven and Cr Griffiths that except where otherwise dealt with the Director Corporate Services' Report be adopted.

11 October 2012

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (7 October 2012)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
- widening and sealing shoulders (east) near Brundah Creek

SH17 - general maintenance
- widening of shoulders in reseal area
- started establishing and sealing heavy patching

MR398 - general maintenance
- sealed 1.5km of widening

MR236 - general maintenance

MR237 - general maintenance
- sealed 2kms of widening

MR239 - general maintenance
- repaired and sealed shoves

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- Sealed intersection widening of Old Forbes Road and MR398
- preparing 1.3km of widening on Driftway Road

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- General Maintenance
- Slashed Caragabal Oval for School Carnival
- Cleared table drains at Caragabal
- signs and guide posts are being replaced/repaired on Rural Roads

THE DIRECTOR ENGINEERING'S REPORT

1.4 Urban Maintenance/Construction

- general maintenance has been carried out
- replace signage

1.5 Flood Damage March 2012

- flood damage has been carried out on a majority of rural local roads, being Chappels Lane, Wilsons Lane, Langfields Lane, Hardsmans Lane, Stanifords Lane, O'Briens Lane, Brundah Hall Road, Yambira Road, Barkers Road, Bald Hills Road and Goodes Lane.

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general Maintenance
- mulched blisters and rose gardens
- sprayed Caravan Park for broad leaf.
- repaired cricket nets Henry Lawson Oval

2.2 Cemeteries

The following graves have been prepared from 10 September 2012 to 7 October 2012:-

Grenfell Lawn	– 2
Grenfell	– 2
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- removed a fallen tree and repaired the fence
- started a new beam in the Lawn Cemetery
- sprayed between the graves with Roundup
- mowed and slashed Cemetery

2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the last month.

THE DIRECTOR ENGINEERING'S REPORT

2.4 Private Works

- slashed Bogolong Dam
- removed drainage trap from the Henry Lawson High School

2.5 Grenfell Pool

- repaired swimming pool concourse

2.6 Other

- top dressed and seeded new Doctors Residence.

2.7 Vandalism

Urban – extra cleaning required during holiday period \$250.00

Rural - Nil

Total Cost: \$250.00
Progressive Cost Urban: \$1275.00
Progressive Cost Rural: \$150.00
(from 1/7/2012 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue widening on MR398
- continue widening Driftway Road

3.2 Urban

- general maintenance
- construct new Lawn cemetery beam
- set out and plant trees and irrigation for new lawn cemetery
- gravel and seal Melyra Street shoulders adjacent to new kerb and gutter

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last several months the CENTROC Weight of Loads Group detected 11 breaches totalling \$12,837.

For Information

Noted

THE DIRECTOR ENGINEERING'S REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4053	Grader-Caterpillar 12H	Repair oil leaks
	Bushfire trucks	Annual service
PI 3950	Iveco Tipper	Repair engine oil leaks, clutch adjustments, replaced diff and brakes
PI 3952	Kenworth Truck	Replaced burnt out wiring
PI 3953	Garbage Truck	Replaced turbo
PI 3951	Iveco Tipper	Replace brakes and bearings on new diff.
PI 4098	Isuzu Jetpatcher	Removed radiator and clean
PI 3933	Low Loader	Free up brakes

For Information

Noted

6. RMS RMCC Contract, R2.54.4

Routine Maintenance was carried out on SH6 & SH17. Heavy patching is continuing on SH17 and on SH6.

For Information

Noted

7. Noxious Weed Report – September C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed – African Boxthorn, Bridal Creeper, Scotch Thistle, Wild Radish
 - Areas sprayed – Maudry, Yuline, Wheoga, Barbingal, Bolungerai, Pullabooka, Bungalong, Caragabal, Berrigan, Marsden, Trigilana, Euroka, Bimbi and Weddin
 - 4 property inspections carried out
 - Biological control – transferred Bridal Creeper rust & leaf hoppers to other bio control free areas
 - Attended Cudal for weeds risk assessment on Bidens Pilosa
 - Attended field day at Peak Hill learnt about weed control on an Organic farm & weed control & I.D native grasses at Bulgandramine mission
 - Inspected high risk roadsides, TSRs, Council owned land & other high risk sites
 - Organised to have a second person during busy St Johns Wort & other weed control. Although having extra help is essential, control is very difficult due to the time frame, amount & cost of control.
- LHPA has been requested to control St Johns Wort on their land again this year. Messages have been left and emails sent to John Holland and ARTC requesting them to control St Johns Wort and other weeds on their land, but they do not return calls. We will continue to try to contact them.

For Information

176 **RESOLVED:** Cr Hughes and Cr Parlett that Council write to the Minister for Transport requesting they control St Johns Wort and other weeds on their land.

8. Flood damage March 2012, E1.9.4

Council continues to carry out flood damage repairs on road as follows:

- State Roads – completed
- Regional Roads – 47% completed
- Local Roads – 44% completed

For Information

Noted

9. Manganese Road Tree Removal, R2.10.091

NSW Office of Environment and Heritage has since advised that it offers no objection to the removal of the two trees in question as Council has previously carried out an assessment of the trees. This assessment shows that the removal of the trees would not have a significant impact on the endangered species.

The estimated cost to remove the two trees including the smaller trees, and forming the tabledrain, is \$10,000.

RECOMMENDATION: That Council:-

- (a) remove the two yellow box trees on Manganese Road, including the smaller trees, and form the tabledrain at an estimated cost of \$10,000.
- (b) funding be provide from the Town Maintenance vote.

177 **RESOLVED:** Cr Griffiths and Cr McClelland that Council:-

- (a) remove the two yellow box trees on Manganese Road, including the smaller trees, and form the tabledrain at an estimated cost of \$10,000.
- (b) funding be provide from the Town Maintenance vote.

10. Bogolong Dam, E3.6.4

An investigation of works required on Bogolong Dam is continuing. A report on the condition of the dam is being commissioned from the Department of Finance and Services.

For Information

Noted

11. Cemetery Master Plan, P2.2.1

A final master plan has been received from Council's Consultant for the beautification of the Grenfell Cemetery.

It is proposed to commence the planting of the approaches using the current vote of \$12,000 and to continue the upgrade in subsequent years. Council will need to consider the funding of these works in future budgets.

A vote of \$10,000 was allocated to carry out the Master plan. It is proposed to use the balance of these funds to increase the planting for 2012/2013.

THE DIRECTOR ENGINEERING'S REPORT

RECOMMENDATION: That the unspent balance of funds from the cemetery Master plan vote be transferred to the cemetery planting.

178 **RESOLVED:** Cr Parlett and Cr McClelland that the unspent balance of funds from the cemetery Master plan vote be transferred to the cemetery planting.

12. 2012 National Local Roads and Transport Congress, R2.56

In previous years, the Mayor and Director Engineering have attended the National Local Roads and Transport Congress. This congress is attended by delegates from all over Australia and has in the past sent a clear message to the Australian Government to continue to address the road renewal gap by funding the Roads to Recovery programme.

The congress will be held from 14 - 16 November 2012. The Mayor has indicated that he may not be able to attend and has nominated the Deputy Mayor as his nominee. The Deputy Mayor and the Director Engineering have both registered.

RECOMMENDATION:

Confirm action

179 **RESOLVED:** Cr McClelland and Cr Griffiths that the action be confirmed.

W TWOHILL DIRECTOR ENGINEERING

180 **RESOLVED:** Cr Halls and Cr Griffiths that except where otherwise dealt with the Director Engineering's Report be adopted.

11 October 2012

Councillors
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

The General Manager presented the report in the absence of a Director Environmental Services.

Dear Councillors,

I wish to report as follows:-

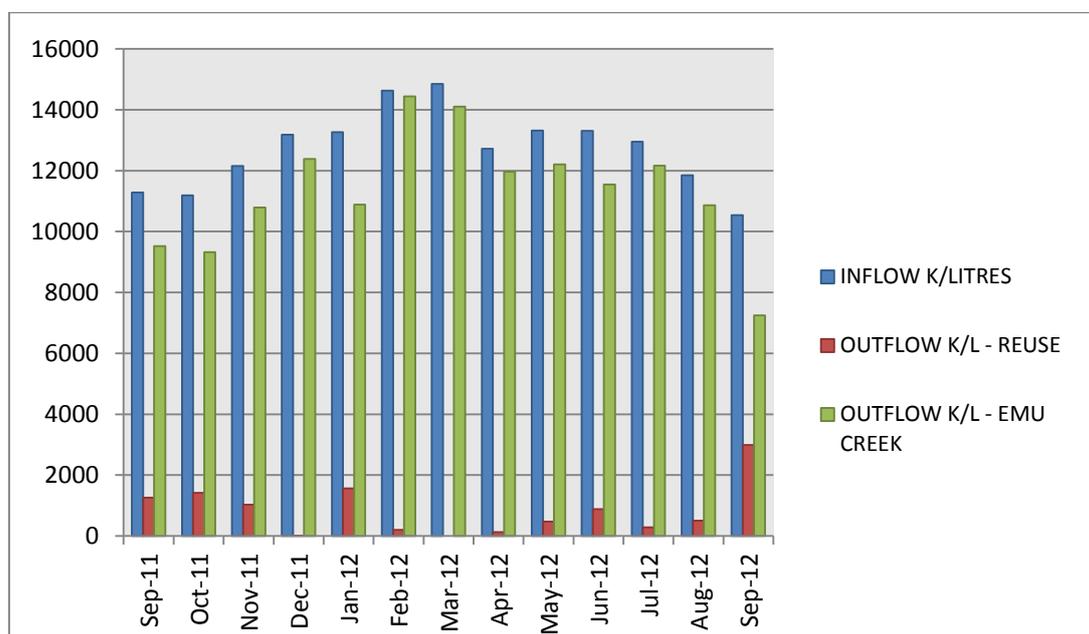
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September 2012 was 10,536 kl with the daily average of 351.2 kl. With outflow for irrigation for reuse being 2,988 kl and discharge to Emu Creek being 10,864 kl.

The highest daily recording of 684 kl occurred for the 24 hours ending 6.30 am on 18 September 2012 and the lowest of 313 kl for the 24 hours ending 6.30 am on 7 September 2012.

A total rainfall of 35.5mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

Animal control activities for September 2012 were:

a. Companion Animals

Animals Seized: 0
Animals Impounded: 2

Animals Returned to Owners: 0
Animals Destroyed: 2

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

Animals Sold: 1
Animals Surrendered: 1

Animals Released: 1

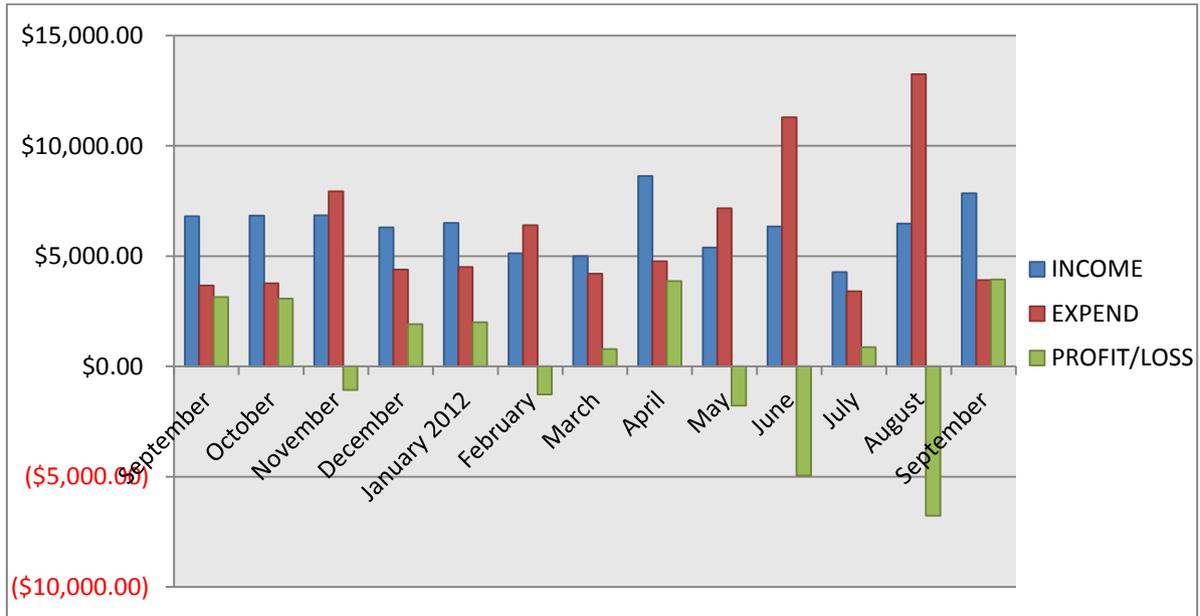
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of September 2012 was \$7,853.00 with expenditure of \$3,908.30 resulting in an operational profit of \$3,944.70 for the month.

There were 257 sites occupied for the month of September 2012.



For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

The Quandialla Swimming Pool will open for the season on Friday 2nd November 2012.

Chemicals have been delivered and a technician is due to service the chlorinator before starting up the plant, which should happen by mid-October.

Repairs to seating, tidying up of grounds and general maintenance are being carried out.

The Swimming Club is currently lining the clubhouse and the work should be completed shortly.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Preparation for 2012/13 season has commenced. The opening date has not been finalised however it is anticipated to be around late October.

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

Repairs have been carried out on the western side of the 50m pool, some sections of concrete have been replaced and an extension to the holding tank also completed.

The system was started and worked for a period 16 hours until the main pump shut down. The pump is undergoing repairs.

The hot water system in the disabled shower block has been replaced.

Pool water loss is still substantial at this stage.

For Council's Information

Noted

6. Construction of "Huckel Close – Doctors Residence", CD 6/2011

Previous reports refer:

Whilst the structure is completed, work is currently in progress constructing concrete paving following which topsoil and seeding will be carried out. An order for boundary fencing has also been placed.

Window coverings will be arranged shortly and the purchase of furnishings has commenced.

For Council's Information

Noted

7. Household Chemical Cleanout, E3.3.14

Netwaste, the NSW Environmental Protection Authority (EPA) and local Councils are working together to provide a safe and easy disposal service for unwanted or out-of-date chemicals at home.

This is a free service for the safe disposal of a range of common household chemicals, many of which could cause harm if not disposed of correctly.

Chemicals accepted during cleanout are:

- Paint & paint related products (strippers, thinners, varnish etc)
- Pesticides, herbicides and poisons
- Solvents and household cleaners
- Household batteries (not lead acid)
- Gas bottles
- Fire Extinguishers
- Pool chemicals
- Acids and alkalis; hobby chemicals (eg. Photography chemicals)
- Fluorescent tubes and smoke detectors
- Pharmaceuticals

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

Up to 20kg/litres will be accepted FREE – this service is for household quantities only and is not available to businesses or for commercial quantities.

Collection will take place at the Grenfell Waste Depot on Tuesday 16 October between 8am – 11am.

For Council's Information

Noted

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
16/2010 Modified	MJ & K McCann	Shed & Office to Shed Only	\$70,000	Lot: 4 DP: 1155022 Memory Street GRENFELL NSW 2810
33/2012	CR Bembrick	Change of Use – Fruit Shop to Gym	\$0	Lot: A DP: 359001 132 Main Street GRENFELL NSW 2810

For Council's Information

Noted

2. Rural Lands Use Study, T2.1.10

Summary of Action

A brief summary of action to date is as follows:

- at the direction of the Department of Planning, Council prepared a new Local Environmental Plan (LEP) in 2011,
- as part of this process, the Department agreed to sponsor a Rural Lands Use Study to review the minimum rural lot size and the availability of small rural residential lots,
- consultants Booth & Associates were appointed in December 2011,
- the consultant conducted an explanatory workshop for Councillors on 20 January,
- the consultancy is to be carried out in three parts:
 - (i) Primary Production Strategy (RU1)
 - (ii) Supply & Demand Analysis (R5 & RU5)
 - (iii) Constraints and Resources Assessment (R5 & RU5)
- initial reports were received and commented on in March 2012,
- draft reports were adopted in April 2012 for public exhibition,
- council and public workshops were held on 7 May,
- the eight submissions received (including comments by Department of Planning (DoP) and Department of Primary Industries (DPI) were forwarded to the consultant in June 2012, to finalise the reports.

Current Position

The consultant has been liaising with DoP and DPI regarding the draft final report. Copies of the departments' latest responses have been included in correspondence.

The consultant has reviewed the draft reports in the light of all comments made and has now submitted the draft final reports. Copies of these reports are being forwarded by CD.

The main findings are summarised in the consultants' covering letter, also included in correspondence.

ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

A comparison of the recommended minimum lot size of 250ha with surrounding councils is:

Bland	200ha
Forbes	200ha
Cowra	400ha (in dispute)
Young	170ha

Further Action

Council now has two main options:

- (i) accept the consultant's reports for submission to the DoP, or
- (ii) not accept the consultant's reports and undertake a political campaign to seek
 - (a) different outcome(s).

Option (ii) will be difficult to substantiate in the light of this study.

RECOMMENDATION:

It is recommended that the draft final reports by Booth & Associates for the Primary Production Strategy, Supply and Demand Analysis, and Constraints and Opportunities Analysis, be endorsed by Council and submitted to the Department of Planning for adoption.

It is further recommended that action be commenced to amend the Weddin LEP accordingly.

181 **RESOLVED:** Cr Niven and Cr Griffiths that:-

- (i) the draft final reports by Booth & Associates for the Primary Production Strategy, Supply and Demand Analysis, and Constraints and Opportunities Analysis, be endorsed by Council and submitted to the Department of Planning for adoption.
- (ii) action be commenced to amend the Weddin LEP accordingly

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

FOR: Crs Liebich, Parlett, Griffiths, Niven, and Halls.

AGAINST: Crs McClelland, Hughes and Best

T V LOBB

GENERAL MANAGER

182 **RESOLVED:** Cr Hughes and Cr McClelland that except where otherwise dealt with the Environmental Services' Report be adopted.

MINUTES OF TOURISM COMMITTEE MEETING HELD ON TUESDAY, 9 OCTOBER 2012 AT 3.30 PM (C2.6.3)

1. **PRESENT:** Clr C. Brown, Clr N. Hughes, Clr J. Parlett, Clr J. Niven, Clr P. Best, Phil Diprose, Lisa Eastaway, Denise Galvin, Auburn Carr, Glenn Carroll

Observer: Clr Mark Liebech

2. **APOLOGY:** Terry Galvin

Resolved: L Eastaway/ P Diprose that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: L Eastaway/ P Diprose that the minutes of the 10 April 2012 meeting be adopted.

4. **ELECTION OF CHAIR:**

Resolved: L Eastaway/ N Hughes that G Carroll be elected chair.

5. **CHARTER FOR TOURISM COMMITTEE**

It was noted that the charter requires updating. The General Manager is currently pursuing.

Noted

6. **MATTERS ARISING:** Nil

7. **CORRESPONDENCE:**

In: Nil

Out: Carly Brown

Noted

Late Correspondence

Resolved: J Niven/ N Hughes that the correspondence from the Grenfell Art Gallery Committee be dealt with because of the urgency of the matter.

C Lobb – Bald Archy Exhibition report

Noted

8. **PROJECTS:**

- **Grenfell brochure** – branding concept tabled. New brochure tabled in draft form with various alterations suggested. Draft brochure to be perused by various committee members prior to printing.
- **Gold Trails-** O'Brien's Hill signage to be erected and brochure to be produced and delivered by the Gold Fest weekend. Grenfell used as a test case by the gold trails committee. Stage 2 of O'Brien's Hill to be considered once Tourism and Heritage plans developed.
- **Railway Station Development** – A joint project between Lions, Council and ARTC. Ongoing project.
- **Gold Fest-** To be held Saturday October 27th 2012. Program tabled. Arrangements continuing. To be now promoted.
- **Website** –Working well. Calendar of events to be updated with community events.

- **RV Friendly town accreditation** –Approval confirmed. Signs erected on entrance to town. Grenfell’s status as an RV Friendly town is now being promoted.
- **Tourism Committee ‘Grenfell Record’ updates** – up to date with all projects. Copies of previous updates to be distributed to new members.
- **Tourism “Mapping” exercise** –Access database to be created with all identified attractions included. To be promoted to various market segments ie Grey Nomads.
- **Grenfell Bumper Stickers** –Draft sticker designs tabled. ‘Have you been?’ design on a burgundy background favoured by committee members. To be developed and tabled at next meeting.
- **Tourism Signs Upgrade** - Completed.

9. PRIORITISING PROJECTS:

- Priorities to be assessed at the December meeting.

10. UPCOMING EVENTS:

- Grenfell Gold Fest -27th October 2012
- Men’s Shed 10th Birthday Celebration -3rd November 2012
- Weddin Shire Bird Group Visit -3rd November 2012

11. REPORTS:

Nil

12. BUSINESS WITH NOTICE:

P Diprose - IPR presentation on how tourism is incorporated in Council’s future strategic plans.

Noted

P Diprose – Taste Orange video

To be emailed to committee members for consideration. P Diprose to pursue.

Noted

13. QUESTIONS WITH NOTICE:

Nil

14. NEXT MEETING: 11th December 2012 @ 3.30pm

15. MEETING CLOSED: 5pm

183 RESOLVED: Cr Hughes and Cr Best that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY, 9 OCTOBER 2012 AT 5.00 PM (C2.6.3)

1. **PRESENT:** Clr N Hughes, Clr C Brown, Clr Parlett, Mr I Pitt, Mr A Hodgson, Mr J Hetherington, Mr TV Lobb (GM) and Mrs S Jackson-Stepowski (HA)
Observers: Clr M Liebich (Mayor) and Mrs I Holmes

ELECTION OF CHAIR:

Resolved: Mr Hetherington and Clr Parlett that Clr Hughes be elected as Chairperson.

2. **APOLOGIES:** Mrs P Livingstone

Resolved: Mr Hetherington and Mr Hodgson that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 7 August 2012

Resolved: Mr Pitt and Mr Hetherington that the minutes of 7 August 2012 be adopted.

4. MATTERS ARISING:

4.1 NSW Heritage Council

Mr Lobb advised that due to the absence of having a Director Environmental Services that it is a pending item.

4.2 DCP – Heritage Status

Mrs Jackson-Stepowski advised that she had prepared and forwarded a Draft Heritage DCP to Mr Wilson for his comments and input. The draft will be reviewed by staff and presented to the next meeting.

4.3 Heritage Editorial – Grenfell Record

Mr Lobb advised that due to the absence of having a Director Environmental Services that it is a pending item.

4.4 HR Memo – Who’s Been Sleeping in my House?

Mr Lobb advised that a copy had been forwarded to the owner and caretaker of Iandra Castle.

4.5 HR Memo – Empty Spaces

Mr Lobb advised that a copy had been forwarded to Grenfell Business Development Committee for their consideration.

4.6 Grant Applications 2012/13

Mr Lobb advised that all grant funding offers had been forwarded to the successful applicants. A letter was also forwarded to the unsuccessful applicant.

4.7 Building – 30 Main Street

Mr Lobb advised that in the absence of having a Director Environmental Services that this will be pending.

5. CORRESPONDENCE:

- 5.1 Funding Acceptance – 3 Chapple Street, Greenethorpe (B & J McKee) **Noted**
- 5.2 Funding Acceptance – 65 Camp Street, Grenfell (PAH&I Show Office) **Noted**

- | | | |
|------|--|--------------|
| 5.3 | <u>Funding Acceptance – Grenfell Street, Bimbi (Bimbi Post Office)</u> | Noted |
| 5.4 | <u>Funding Acceptance – 64 Main Street, Grenfell (S & J Eppelstun)</u> | Noted |
| 5.5 | <u>Funding Acceptance – Greenethorpe Soldiers Memorial Hall</u> | Noted |
| 5.6 | <u>Funding Acceptance – 20 Young Street, Grenfell (J Ryan)</u> | Noted |
| 5.7 | <u>Heritage Referral Memo – Advisors Network Meeting</u>
Mrs Jackson-Stepowski spoke about the NSW Government’s White Paper and encouraged Council to make a submission during the submission period. | Noted |
| 5.8 | <u>Heritage Referral Memo – 24 Weddin Street, Grenfell</u> | Noted |
| 5.9 | <u>Heritage Referral Memo – 130 Main Street, Grenfell</u> | Noted |
| 5.10 | <u>Heritage Referral Memo – August Visit</u> | Noted |
| 5.11 | <u>Heritage Referral Memo – 72 East Street, Grenfell</u> | Noted |

6. BUSINESS WITH NOTICE

- 6.1 DA 35/2012
Mr Lobb advised that Council has received an application to – demolish existing dwelling and build a multi dwelling housing (6 units). The existing dwelling is a Heritage Item however, was structurally unsound. The development has been approved.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her activities:

- Spoke with Mrs Holmes and Mr Lobb
- Spoke with the Tourism Officer
- Attended a NSW Heritage Advisors Network Meeting in August
- Is a member of the ICOMOS and what it is
- Will be contacting heritage grant applicants in regard to suitable colour schemes

Discussions were had on the value of the Main Street and buildings for long term marketing of the town.

Mr Hetherington suggested that a letter of appreciation be forwarded to Mr Wilson for his enthusiasm, work and knowledge he brought to the Heritage Committee.

8. QUESTIONS WITH NOTICE:

- 8.1 Nil

9. NEXT MEETING: 11 December 2012 at 5.00pm

10. CLOSURE: There being no further business the meeting closed at 5.50pm.

184 RESOLVED: Cr Parlett and Cr Niven that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 15 OCTOBER 2012 AT 2.00 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill

Apology: Nil

Minutes:

Resolved: W Twohill and G Carroll that the minutes of 17 September 2012 be adopted as circulated.

General Business:

1A Administration

- (i) Internal Audit – meeting to be arranged. The report and action plan for the Internal Audit plan's Item number 1 to be endorsed before being submitted to Council for formal adoption.
- (ii) 2011/2012 Annual Report – in progress. To be completed and submitted to the Division of Local Government by 30 November 2012. General Manager and Directors pursuing.
- (iii) Communications – iPads purchased. To be set up. Training to be organised. Director Corporate Services to pursue.
- (iv) Private Works – payment to be made in advance by developers for works to enable them to comply with DA conditions of consent.
- (v) November Council Meeting – to be possibly deferred. Further reported in General Manager's report.
- (vi) Christmas Closedown - arrangements to be made for respective departments. Directors to pursue.

1B Human Resources

- (i) Vacancies
 - Director Environmental Services – currently being re-advertised.
 - Patch Truck Labourer – currently being advertised. Closes 24/10/12.
 - School Based Traineeship – to be appointed in Parks and Garden section. Applications closed 12/10/12. Interviews to be arranged.
- (ii) Appointments
Nil

2. Public Order and Safety

Nil

3. Health

- (i) Doctor Situation – Dr Patrick Akhiwu currently applying for Visas. Date of arrival still to be determined.
- (ii) New Doctor's Residence – ancillary works currently being undertaken to complete the project. Furnishings progressively being purchased. General Manager pursuing.
- (iii) Noxious Plants – additional delegations reported in General Manager's report.

4. Community Services and Education

- (i) Pollution Incident Response Management Plan (PIRMP) – required for licenced premises. ie Sewerage treatment works.

5. Housing and Community Amenities

- (i) Rural Land Use Study – reported by General Manager in Environmental Services section.

6. Sewerage

Nil

7. Recreation and Culture

- (i) Art Gallery – Bald Archy exhibition completed. New exhibition in progress.
- (ii) Cinema – movie for Pre-school very successful with over forty adults and children in attendance. Next film scheduled for 25 October 2012.
- (iii) O’Briens Hill Upgrade – interpretive signage expected to arrive in next two weeks. To be erected prior to Goldfest if possible.
- (iv) Bogolong Dam – interim report in Director Engineering’s report. Public works Department engaged to ascertain risks.
- (v) Grenfell Swimming Pool – preparatory works in progress for pool opening. Opening date currently being determined.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – surveys completed for Mathews Pit. Process continuing to secure pit. Other surveys also completed. Negotiations also continuing to secure these pits.

9. Transport and Communication

- (i) RMS Contract - reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – Noted
- (iv) Rail Branch Lines – General Manager to attend meeting in Canberra on Tuesday 16 October to ascertain the availability of Federal Government Grants.

10. Economic Affairs

Nil

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – meeting currently being arranged tentatively for 5th November at Parkes.
- (iii) CENTROC - next meeting scheduled for 22 November 2012 in Grenfell. Summit scheduled for 7-8 November in Bathurst.

13. Other Matters

Nil

14. Job List Review:

Noted

Next Meeting: Monday, 19 November at 2.00 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 3.27 pm.

185 **RESOLVED:** Cr McClelland and Cr Hughes that the Minutes of the Manex Committee Meeting be noted

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON MONDAY, 15 OCTOBER 2012 AT 3.33 PM (C2.6.10)

1. **PRESENT:** Clrs Halls, Niven, Griffiths and Liebich (observer).
Messrs W Twohill (Director Engineering), K Frost (Noxious Weeds Officer) and K Starr.

2. **APOLOGY:** Nil

3. **MINUTES:** 14 May 2012

Resolved: Clr Halls and K. Starr that the minutes be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORTS:**
May - September 2012

Noted

7. **NOXIOUS WEEDS BUDGET**
2011/2012 Vote \$76,000
Final Expenditure to 30 June 2012 - \$80,175

Noted

8. **BUSINESS WITH NOTICE:**

8.1 Weeds Information Night – went well.

Noted

8.2 Noxious Weeds Committee Meeting 13.2.2012

Resolved: Clr Griffiths and Clr Halls that Council:-

- a) write to NSW Farmers requesting that they nominate a representative to the Weddin Noxious Weeds Committee,
- b) write to Landcare to request they nominate a representative to the Weddin Noxious Weeds Committee.

9. **QUESTIONS WITH NOTICE:**
Nil

10. **LVNWAC** – report by Clr Halls. Meeting held 10 October 12 at Forbes.
John Holland to contact Shires in the next 6 weeks regarding weeds. An educational trailer is planned to be constructed. Council may be required to contribute to the cost of the trailer. There are 7 Councils and Lachlan Catchment Authority eligible to contribute. The estimated cost is \$15000- \$18,000.
Peter Gray will be leaving employment shortly.
Invoice to Cowra Shire for 2011/2012 grant sent.
Clr Halls tabled the Weeds of the Riverina Identification and Control guide (200 Books).

Resolved: Clr Halls and K.Starr that Council contribute towards the cost of the education trailer up to \$3000 if required with funding from the 2012/2013 Noxious Weeds budget subject to determination of ownership.

11. EMAIL ADDRESSES

Resolved: Clr Niven and Clr Griffiths that Council investigate obtaining email addresses of all rural landowners so that weeds information and alerts can be issued.

NEXT MEETING: Thursday, 7 February 2013 at 3.30 pm.

CLOSURE: There being no further business to discuss the meeting closed at 4.41 pm.

186 **RESOLVED:** Cr Halls and Cr Griffiths that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | | |
|----------------|----|--|--------------------|
| April 2012 | 1. | <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE). | In Progress |
| September 2012 | 2. | <u>Councillor Workshops:</u> councillors to attend at Blayney on 23 October (GM). | In Progress |
| September 2012 | 3. | <u>NSW Long Term Transport Master Plan:</u> Mayor and General Manager to attend at Bathurst on 25 October 2012 (GM). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | | |
|----------------|----|---|--------------------|
| September 2011 | 1. | <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| November 2011 | 2. | <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM). | In Progress |
| April 2012 | 4. | <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES). | In Progress |
| | 5. | <u>ARTC Interface Agreement:</u> to be further reported (DE). | In Progress |
| August 2012 | 6. | <u>Greenethorpe Soldiers Memorial Hall:</u> consider toilet upgrade in 2013/14 estimates (DES). | In Progress |
| September 2012 | 7. | <u>Emergency Services Funding:</u> referred to Executive to respond (GM). | Carried Out |
| | 8. | <u>Councillor Recognition Dinner:</u> referred to Executive to arrange (GM). | In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Cr McClelland declared a conflict of interest as a person connected to the closed council business, left the room and did not return to the meeting.

187 RESOLVED: Cr Hughes and Cr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

GENERAL MANAGER’S REPORT

- 1. Pecuniary Interest Complaint, A3.26.6**

Noted

RESOLUTION: that the General Manager’s report to Closed Council be adopted.

CLOSURE: There being no further business the meeting closed at 6.54pm.

Taken as read and confirmed as a true record this day 22 November 2012.

..... General Manager.....Mayor