



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 22 NOVEMBER 2012 COMMENCING AT 5.00 PM

15 November 2012

«Name»  
«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 22 NOVEMBER 2012**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 18 October 2012
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS:(a)General Manager  
(b)Director Corporate Services  
(c)Director Engineering  
(d)Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Ctee Mtg, 16/10/12  
- Henry Lawson Ctee AGM, 16/10/12  
- Town Works Ctee Mtg, 19/11/12
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor C/r M J Liebich in the Chair, C/rs J C Niven, G B Halls, N W Hughes, G McClelland, A C Griffiths, P H Best, C Brown and J E Parlett.  
General Manager (T Lobb), Director Corporate Services (G Carroll) and Director Engineering (W Twohill).

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**190** **RESOLVED:** Cr Halls and Cr Hughes that the Minutes of the Ordinary Meeting, held on 18 October 2012 be taken as read and **CONFIRMED**.

### **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Liz Robinson, R2.4.4.1: On behalf of the resident group from the Quondong/Brickfield Road area and requesting that we each be allowed 3 minutes to speak at question time at the commencement of the November 22 Council Meeting to address each of the following concerns.

**Copy forwarded to Councillors – see Correspondence item 10.**

**Note: the group has requested four speakers which will require Council’s consent.**

**191** **RESOLVED:** Cr Hughes and Cr Niven that a fourth speaker be allowed to address Council.

Representatives from the Quondong/Brickfield Road residents group addressed Council regarding the traffic/road conditions, speed limits and garbage service in their area.

**The Mayor thanked the speakers for bringing the matters to councils attention and advised all the matters will be referred to the Director Engineering.**

## **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Cr Brown	Correspondence Item 5	Children attending school	Non-Pecuniary	Yes
Cr Liebich	Correspondence Item 7	President of Show Society	Pecuniary	Yes
Cr Griffiths	Correspondence Item 6	Member of Lawson Festival	Non-Pecuniary Not on Festival Committee	No

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 22 NOVEMBER 2012**

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**CORRESPONDENCE**

1. Division of Local Government, A3.9.3: forwarding Circular No.12-40. Advising that the Swimming Pools (Amendment) Act 2012 commenced on Monday, 29 October 2012.

**Copy forwarded to Councillors**

**Noted**

2. Minister for Planning and Infrastructure, A3.6.57: Advising that in April 2012 the NSW Government called for public submissions on a draft policy statement to improve the local plan making process by returning local planning decisions to local councils and their communities, and by making the process more accountable.

Having considered the submissions received by the Department of Planning & Infrastructure, I now propose to introduce the changes.

The changes will commence on 1 September 2012.

To implement the new policy I have delegated to councils all my functions under section 59 of the Environmental Planning and Assessment Act, 1979 for the making of Local Environmental Plans (LEPs). The delegations will operate in respect of draft LEPs for local matters where council received an authorisation following the Gateway determination.

To be able to exercise these delegations, your council must write to the department, advising that they are accepted. Councils are also requested in their response to nominate the officers or employee of council who will be granted the proposed delegation. The name and position of the employee is required.

Council is asked to respond to this letter advising if it wishes to accept the delegation and identify the nominated council officers by Friday 30 November, 2012.

**RECOMMENDATION:** that Council nominate the General Manager or in his absence, the Acting General Manager for this delegation.

**192** **RESOLVED:** Cr McClelland and Cr Parlett that Council nominate the General Manager or in his absence, the Acting General Manager for this delegation.

3. Roads and Maritime Services, T3.6.1 concerning the 2012/13 Grain Harvest Season Mass Concession Scheme.

**Copy forwarded to Councillors.**

**Referred to Director Engineering**

**Noted**

4. Australian Local Government Association, A3.8.3 forwarding an update on the progress of constitutional recognition.

**Copy forwarded to Councillors**

**Noted**

5. The Henry Lawson High School, C1.8.3: Advising the Annual Presentation Day Ceremony will be held on Friday 14 December 2012 at 11.30am

The School relies almost entirely on generosity of parents, interested citizens, business houses and other organisations to provide these student awards, and is very appreciative of support given in the past. Your donation will be acknowledged in the school's Annual Presentation Day program.

Any assistance in this way will be greatly appreciated.

**Note: Similar letters have been received from Greenethorpe Public School, and Grenfell Public School.**

**RECOMMENDATION:** It is recommended that Council contribute \$100 to each of the Shire's six schools for their Presentation Days, as in previous years.

**Cr Brown previously submitted a written declaration of interest and left the room, with Deputy Mayor Cr Niven taking the chair**

- 193 RESOLVED:** Cr Hughes and Cr Best that Council contribute \$100 to each of the Shire's six schools for their Presentation Days, as in previous years.

**Cr Brown returned to the room and resumed the chair**

6. Henry Lawson Festival, C1.4.1: Advising at the October meeting it was resolved to pursue the offer made by Gillie and Marc sculptors to design and make a life-size statue of Henry Lawson.

It was decided at the meeting that a letter be written to Council to inform you of this decision and to seek Council's assistance with choosing a suitable site to place the statue and also assistance with the installation itself.

The Festival committee is investigating other work that has been performed by Gillie and Marc in order to establish their suitability to be engaged to undertake this project.

**RECOMMENDATION:** that Council offer no objection to the proposal and assist in locating and placing the statue.

**Cr Griffiths previously submitted a written declaration of interest and stayed in the room**

- 194 RESOLVED:** Cr Brown and Cr Parlett that Council offer no objection to the proposal and assist in locating and placing the statue.

7. Grenfell PAH & I Association, C1.1.3: Advising it pays the sewerage costs on the show ground and we are given a discount each year from council.

The President and Committee would like you to consider the possibility of waiving the sewerage cost altogether as we are a non profit organisation and are holding public events that benefit the town of Grenfell.

**Note: Council resolved in October 2002: “that Council adopt a standard 25% rate rebate on the total amount of rates levied for the year for approved organisations.”**

**RECOMMENDATION:** that the Grenfell PAH&I Association be advised of Council’s policy and a 25% rebate be arranged as usual.

**Cr Liebich previously submitted a written declaration of interest and left the room, with Deputy Mayor Cr Niven taking the chair**

- 195** **RESOLVED:** Cr Brown and Cr Hughes that the sewerage charges be ascertained and reported back to the December Council meeting whereby the request can be reconsidered.

**Cr Liebich returned to the room and resumes the chair**

8. Grenfell Rugby Union Club, C1.1.3: Advising that 2012 was a mixed year for the Grenfell Rugby Club. Each year it is getting harder to attract players, sponsors and supporters.

The Rugby Club has a number of projects for the forthcoming year. The first is a joint project with the Junior Rugby Club to build a children’s playground. Ground improvement and extra work on the clubhouse is also planned.

We have recently paid our annual rates. We are writing to request that council could consider refunding in part or waiver the complete cost of these annual rates as a contribution in kind to this major community facility. This would be greatly appreciated by the Grenfell Rugby Club players and committee members.

**Note: Council has previously donated 25% of the rates (2011/12 - \$341.40).**

**RECOMMENDATION:** that Council donate 25% of the 2012/13 rates in accordance with its policy.

- 196** **RESOLVED:** Cr Halls and Cr Brown that Council donate 25% of the 2012/13 rates in accordance with its policy.

9. Gloria Stien, C1.3.11: Regarding Iris Garden in O’Brien Street Grenfell. Would you please leave Allen Stien on the list of voluntary workers and add:

Ann Gault	Pip Wood
Jan Parlett	Graham Bevins
Astrid Bevins	Gloria Stien

**Note: Council’s list of voluntary workers for approved projects was adopted by Council at the September 2012 Council meeting.**

**RECOMMENDATION:** that the following individuals be authorised as voluntary workers for approved projects and their names be added to the list of volunteers for insurance purposes.

Ann Gault	Pip Wood
Jan Parlett	Graham Bevins
Astrid Bevins	Gloria Stien

**197** **RESOLVED:** Cr Hughes and Cr McClelland that the following individuals be authorised as voluntary workers for approved projects and their names be added to the list of volunteers for insurance purposes.

Ann Gault	Pip Wood
Jan Parlett	Graham Bevins
Astrid Bevins	Gloria Stien

10. Liz Robinson, R2.4.4.1: on behalf of the resident group from the Quondong/Brickfield Road area and requesting that we each be allowed 3 minutes to speak at question time at the commencement of the November 22 Council Meeting to address each of the following concerns.

**Copy forwarded to Councillors**

**198** **RESOLVED:** Cr McClelland and Cr Parlett that the matters raised by the speakers be referred to the Director Engineering, the Local Traffic Committee and the Town Works Committee.

11. Liz Robinson, R2.4.4.1: forwarding a petition (11 signatures) to seal the remainder of Brickfield Rd.

**Copy forwarded to Councillors**

**199** **RESOLVED:** Cr Hughes and Cr McClelland that the petition be referred to the Director Engineering, the Local Traffic Committee and the Town Works Committee.

12. Fair Trading, A3.6.14 concerning the delegation to Council of functions under the Plumbing and Drainage Act 2012.

**Copy forwarded to Councillors**

**RECOMMENDATION:** It is recommended that:-

- (i) Council accept the delegated responsibilities and sign the required acknowledgement under seal, and;
- (ii) Council sub-delegate these responsibilities to the General Manager

**200** **RESOLVED:** Cr Best and Cr Brown that:-

- (i) Council accept the delegated responsibilities and sign the required acknowledgement under seal, and;
- (ii) Council sub-delegate these responsibilities to the General Manager

13. NSW Rural Fire Service, E1.3.4: advising the 2012/2013 Allocations for the NSW Rural Fire Fighting Fund.

The Minister for Police and Emergency Services, The Honourable Michael Gallacher MLC, has recently approved allocation for the 2012/2013 Rural Fire Fighting Fund.

The Rural Fire Fighting Fund for 2012/13 is \$263.7M. (Weddin Shire gross contribution - \$153,787.85).

The NSW Government has accepted the recommendation from the Independent Pricing and Regulatory Tribunal regarding fees associated with the operation of the Government Radio Network (GRN). The 2012/13 budget incorporates the reduced contribution of \$7.699M in this respect.

**Note: Council has previously agreed to a programme totalling \$171,382.90 (gross). The differences will be separately reported.**

**Noted**

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 22 NOVEMBER 2012**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**201** **RESOLVED:** Cr McClelland and Cr Niven that the late Correspondence be received and dealt with because of the urgency of the matters therein.

14. Henry Lawson Festival Committee, C2.6.32: Inviting all councillors to the December meeting. We have moved the date forward by one week due to Christmas. The December meeting will be held on December 11<sup>th</sup> at 7.30pm in the Community Hub Building.

John Allen the consultant who has recently reviewed the festival's business plan will be in attendance to answer questions about the plan and in particular questions related to how other communities coordinate their festivals.

It would be appreciated if all councillors would be informed of this invitation.

**Noted**

**202** **RESOLVED:** Cr Niven and McClelland that the Correspondence be noted except where otherwise resolved.



## NOTICE OF MOTIONS

### 1. Roof of Surgery in Main Street

I hereby give notice of the following motion for Council's next meeting:

*"that Council discuss the problem with the roof on the surgery in Main Street".*

Signed:                     Cr Nevin Hughes                    

#### Comments by General Manager:

- i) The nature of the proposed motion means that Council will need to form into a committee of the whole for the discussion.
- ii) Item A.6 – the Environmental Services Report refers.

**203**     **RESOLVED:** Cr Hughes and Cr Halls that this matter be dealt with in the Environmental Services Report Item 6.

### 2. CENTROC Weight of Loads Group (WOLG)

I hereby give notice of the following motion for Council's next meeting:

*"I move that the Weddin Shire remove itself from the CENTROC Weight of Loads Group (WOLG)."*

Signed:                     Cr Paul Best and Cr Geoff McClelland                    

#### Supporting Comments:

- i) The widening of Mary Gilmore Way will not be completed before this year's grain harvest allowing for gazetting of the road for B double use.
- ii) Last month all fines handed out were for this stretch of road.
- iii) If the purpose of this group is for asset protection fining for vehicles being off route is unproductive in light of the Roads and Maritime Services assessment guidelines which state;
  - a) Two B-double are equivalent to three conventionally articulated vehicles, thereby reducing total lane occupation, accident exposure and environmental impact while improving transport productivity;
  - b) B-doubles result in a reduction in the extent of pavement damage potential per tonne of road freight moved, when compared to conventionally articulated vehicles;
  - c) The double articulation makes B-doubles more stable than conventionally articulate vehicles, contributing to improved safety performance;
  - d) B-doubles are subject to vehicle and operating conditions over and above those imposed on conventionally articulated vehicles, resulting in an improved safety and environmental performance.

**Comments by General Manager:**

- i) The formal agreement does not terminate until 30 June 2013.
- ii) It would be desirable for this matter to be reported prior to Council making a decision.

**204** **RESOLVED:** Cr Best and Cr McClelland that the Weddin Shire remove itself from the CENTROC Weight of Loads Group.(WOLG)

**205** **RESOLVED:** Cr Parlett and Cr McClelland that Council request a 50% rebate on membership fees already paid for the 2012/2013 financial year.

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

### **1. Joint Regional Planning Panel, T2.3.14**

In June 2009 Council nominated Messrs Peter Moffitt (Solicitor) and Geoff Cunningham (Natural Resource Consultant) as its representative for the Western Region Joint Regional Planning Board. Should a development application be received which falls above the threshold, a JRPP will be established to determine it independently of council.

JRPPs have five members as follows:

- 3 State members appointed by the Minister, and
- 2 council members appointed by the council, one of whom is to have expertise in relevant planning fields.

The Department has now advised that those appointments expired after three years and it is necessary to again nominate two representatives. The previous representatives were accepted as eligible professionals and undertook the stipulated training course, and are eligible for reappointment.

### **RECOMMENDATION:**

It is recommended that Council re-nominate Messrs Peter Moffitt and Geoff Cunningham as its representatives for the JRPP, for a further three year term, subject to their acceptance.

**206** **RESOLVED:** Cr McClelland and Cr Hughes that Council re-nominate Messrs Peter Moffitt and Geoff Cunningham as its representatives for the JRPP, for a further three year term, subject to their acceptance.

### **2. Regional Development Australia, G2.11.5**

The chair (Sandy Morrison) and Executive Officer (Sharon Rabey) of the Central West RDA met with the Mayor and General Manager on 18 October 2012.

Matters discussed included the following:

- acknowledgement that Weddin was one of the few shires in the Central West not to have negative growth in the last census,
- funding for infrastructure, including the 17 bridges under the Bridges for the Bush program (includes Gooloogong Bridge),
- the 30% grant funding allocated to “regional” areas includes Newcastle and Wollongong areas,
- an offer to review the Medical Centre application,
- agreement to enquire into funding for a dentist,
- acknowledgement that the Cowra Rail Lines are included in the Infrastructure Plan,
- agreement that a lead Council and RDA needs to be nominated.

## **THE GENERAL MANAGER'S REPORT**

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Rounds 3 & 4 of the Regional Development Australia Fund were subsequently announced on 25 October 2012.

**For Information**

**Noted**

### **3. Councillor Induction Session, C2.2.4**

The Division of Local Government conducted a Councillor Induction Session at Blayney on 23 October 2012 which was attended by Crs Liebich, Niven, Parlett, Brown, Griffiths and Best together with the General Manager. Also present were representatives of most other Central West Councils.

The sessions were aimed at assisting new councillors in a variety of fields:-

- civic leadership
- meeting procedures
- planning and managing resources
- appropriate conduct and ethical decision making
- learning and professional development

Pleasingly, many of the matters addressed had been included in the local induction session previously conducted.

It was also noticeable that the intention of the presentations was more aimed at assistance rather than regulation as in 2008.

A booklet of handouts was distributed to all attendees as reference documents for the future.

A publication titled "Councillor Handbook" is also available from the website of the Division of Local Government ([www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)).

**For Information**

**Noted**

### **4. Annual Report 2011/2012, C2.3.1**

The 2011/2012 Annual Report is required to be submitted to the Department of Local Government by 30 November 2012.

The report is currently being finalised and a draft copy will be on display at the Council meeting. A copy of the final Annual Report will be provided to all Councillors after adoption.

The supplementary State of Environment Report has been prepared as an Appendix to the Annual Report.

The Financial Statements for 2011/2012 have also been prepared as an Appendix.

Copies of the State of Environment Report and the Annual Statements will be available on request.

**RECOMMENDATION:** It is recommended that the Annual Report for 2011/2012 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

## **THE GENERAL MANAGER'S REPORT**

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**207** **RESOLVED:** Cr Hughes and Cr Brown that the Annual Report for 2011/2012 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

### **5. Councillor Appreciation Dinner, C2.2.1**

My report item 7 to Council's September meeting refers.

A dinner was arranged for 13 November at the Grenfell Bowling Club but unfortunately had to be postponed owing to the illness of former mayor Maurice Simpson

A new date will be arranged at a suitable time in the future.

**For Information**

**Noted**

### **6. Grenfell Doctor Situation, H1.1.12**

Dr Akhiwu's application for registration as a GP is still somewhere within the system but will hopefully emerge soon.

The majority of the furnishings for the house have been purchased and have been delivered, with former councillor Chris Lobb having offered to assist with organising this work.

A meeting of the Doctor Support Committee was held on 12 November 2012 with representatives present from several local community organisations. These organisations will assist in introducing the doctor's family to the town, and may also be able to provide articles for the children.

**For Information**

**Noted**

### **7. Rail Branch Lines, T3.8.5**

Previous reports refer.

Rounds 3 & 4 of the Regional Development Australia Fund (RDAF) have been announced by the Federal Government and close on 6 December 2012.

The Mayors and General Managers of the group have interviewed two consultants, and decided to appoint the Canberra based Section 51 to prepare the necessary application.

The cost to this council could be approximately \$3,000, but if successful a grant of up to \$15 million may be forthcoming.

The councils are also continuing to liaise with Transport for NSW to finalise the necessary MOU and campaign for an early expression of interest to identify a potential rail operator. It will be important that the two projects work in parallel, and a meeting of the mayors with Minister Duncan Gay is being sought to emphasise this need.

## **THE GENERAL MANAGER'S REPORT**

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The opportunity was taken at the recent CENTROC summit to brief Mr Paul Toole, Member for Bathurst, and Mr Andrew Gee, Member for Orange, on action to date and the proposed actions of the group. Both parliamentarians were supportive and should be good allies, together with the Member for Burrinjuck.

**RECOMMENDATION:** It is recommended that funding for the RDAF consultant be provided from the 2012/2013 Financial Assistance Grants Programme in the approximate amount of \$3000.

**208 RESOLVED:** Cr Parlett and Cr Brown that funding for the RDAF consultant be provided from the 2012/2013 Financial Assistance Grants Programme in the approximate amount of \$3000.

### **8. CENTROC Summit, C2.7.3**

The annual CENTROC Summit was held at Mount Panorama, Bathurst on 7 & 8 November and was attended by the Mayor, Deputy Mayor and General Manager.

Presentations were made on a range of topics including:

- a solar energy residential programme at Victor Harbor, SA
- a similar programme by Parkes Council
- comparisons of different types of sustainable energy,
- state-wide health issues (by Parliamentary Secretary Melinda Pavey)
- power savings from soft starters and power factor corrections on pumps.
- regional tourism initiatives, including arts, culture, and heritage
- organisational culture and how to address change.

The meeting was given a short presentation by Minister for Local Government, Hon Don Page, who touched on the following topics:

- the reform process: Destination 2036
- the review of the Local Government Act
- a new Intergovernmental Agreement
- procurement issues
- the Infrastructure Renewal Scheme
- the need for more women in local government.

The meeting was also addressed by the Member for Bathurst, Paul Toole, and the Member for Orange, Andrew Gee.

The three Parliamentarians then formed a panel for a discussion on CENTROC's priority issues, including:

- water utilities
- Bells line corridor
- transport planning

## THE GENERAL MANAGER'S REPORT

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The Summit was a worthwhile exercise in discussing important issues and networking with other councillors. Action will be ongoing on many of the matters raised.

**For Information**

**209** **RESOLVED:** Cr Niven and Cr Brown that Council contact CENTROC to investigate the possibility of a presentation to Council and senior staff as well as ascertaining the cost.

### **9. Disclosure of Interest – New Councillors, C2.2.2**

New councillors are required to submit a Disclosure of Interest declaration in accordance with section 449 of the Local Government Act within three months of becoming a councillor ie. by 8 December 2012.

Declarations to date have been received from:

Crs Liebich, Parlett, Brown and Griffiths

The returns once received are available for inspection by the public.

**For Information**

**Noted**

### **10. Replacement of Director Environmental Services, P1.4.141**

As reported to Council's October Meeting, fresh applications closing 24 October were invited for this position. An additional five applications were received.

Two applicants were selected for interview by a panel comprising the Mayor, Ms Roma Sinclair, Mr Alan Lindsay and the General Manager. At the time of writing the panel is considering further interviews.

**For Information**

**Noted**

### **11. Ronald Lamkin - Centenarian, A3.23.1**

Mrs Kath Smith has written advising that Mr Ron Lamkin will celebrate his 100<sup>th</sup> birthday on 3 December 2012. Congratulatory messages are expected from the Queen, the Governor General and others.

#### **RECOMMENDATION:**

It is recommended that a letter of congratulations be forwarded to Mr Lamkin on the occasion of his 100<sup>th</sup> birthday.

**210** **RESOLVED:** Cr Brown and Cr McClelland that a letter of congratulations be forwarded to Mr Lamkin on the occasion of his 100<sup>th</sup> birthday.

### **12. December Council Meeting, A3.8.1**

In recent years Council has held the December meeting in the morning to enable those councillors involved in harvesting to make best use of the day.

## **THE GENERAL MANAGER'S REPORT**

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Last year the meeting commenced at 8.30am and concluded by 11.30am. This should also enable Council's auditor to present his report on the Annual Statements for 2011/2012 at about 10.00am.

### **RECOMMENDATION:**

For Council's consideration

**211** **RESOLVED:** Cr Hughes and Cr McClelland that the December Council meeting commence at 8:00am.

### **13. Communications with Councillors, C2.11.1**

Council resolved at its September Meeting to implement an electronic communications system in accordance with my report item 10.

New iPads have been purchased and loaded with Goodreader, a programme which enables office staff to forward files to councillors and places them in the appropriate folder or "drop box" in the iPad. This system is relatively simple and fool proof to operate, and also enable highlighting and notes to be added to the documents.

A training session was held on 14 November with most councillors either present or represented. The session was well received by those present. Any ongoing problems are able to be referred to Council's I.T. Officer or the General Manager's secretary.

It is proposed to continue to forward paper copies of meeting agendas for the November and December meetings, before going to a fully electronic system early next year.

During this time it will be necessary to arrange for wireless systems to be installed in any councillor's homes which do not already have them.

**For Information**

**Noted**

### **14. Integrated Planning and Reporting, A3.4.10**

As previously advised, the 11 year Community Plan and the 4 year Delivery Programme are due to be reviewed within 12 months of the election.

The Community Plan was prepared following extensive consultation with the local communities right across the shire. Council does not determine this plan, only endorses it, so a new council does not have the right to amend it. It being only 6 months old, it would be desirable to retain it relatively unchanged without going through the full consultation exercise again.

The Delivery Plan sets out the work which council proposes to do from the Community Plan over the next 4 years. This plan can be changed by the new council, although the draft document requires public exhibition.

A workshop was conducted on 20 January 2012 to consider and prioritise the "Big Ideas" identified in the community consultation process. A similar workshop, probably early next year, would enable the new council to assess and amend these projects.

I propose to again utilise Mr Phil Diprose to assist with this task.

## **THE GENERAL MANAGER'S REPORT**

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### **RECOMMENDATION:**

It is recommended that a workshop be held in early 2013 to review the Community Plan and the Delivery Programme for 2012/2016.

- 212** **RESOLVED:** Cr Parlett and Cr Griffiths that a workshop be held in early 2013 to review the Community Plan and the Delivery Programme for 2012/2016.

**T V LOBB**

**GENERAL MANAGER**

- 213** **RESOLVED:** Cr Halls and Cr Hughes that except where otherwise dealt with the General Manager's report be adopted.

# THE DIRECTOR CORPORATE SERVICES' REPORT

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15 November 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

**1. Statement of Bank Balances as at 31 October 2012:**

Bank Account	
Westpac	<b><u>\$262,572.94</u></b>
Investments	
Westpac	<u>6,500,000.00</u>
<b>Total Investments</b>	<b><u>\$6,500,000.00</u></b>

**CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2012.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

**2. A Summary of Income For The Month of October follows:**

Rates Receipts	46,878.56
Accounts Receivable	120,149.98
Government Grants	227,381.48
Agency Collections	11,824.29
Caravan Park Fees	11,590.00
Interest on Investments	33,620.42
Public Liability Incentive Payment	5,892.40
Other Income	20,168.00
<b>Total</b>	<b><u>\$477,505.13</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' REPORT

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### 3. Roads and Other Expenditure 2012/2013:

Following are the up to date maintenance figures as at 31 October 2012.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	736,683	136,303
Grenfell Town Streets Maintenance	232,286	48,159
Village Maintenance - Caragabal	6,000	8,110
Village Maintenance - Greenethorpe	7,272	1,655
Village Maintenance - Quandialla	6,000	4,622
Garbage/Recycling Collection	105,399	43,754
Greenethorpe Collections	8,500	1,930
Commercial Waste Collection	30,000	4,412
Grenfell Waste Depot Manning/Plant Hire	115,000	41,308
Tips Working Expenses	32,000	13,306
Grenfell Cemetery Maintenance	28,000	7,600
Grenfell Lawn Cemetery Maintenance	14,000	5,881
Noxious Plants	79,000	25,019
Parks & Gardens	185,366	67,559
Library Expenditure	102,341	31,067
Baths Income	25,000	0
Baths Expenditure	129,949	31,573
Caravan Park Income	47,000	26,470
Caravan Park Expenditure	70,570	25,416

## THE DIRECTOR CORPORATE SERVICES' REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2012/13 State Roads (SH 6)	606,000	301,819
2012/13 National Roads (SH 17)	606,000	369,952
2012/13 Regional Roads Block Grant	400,000	196,250
2012/2013 REPAIR Program MR237	300,000	153,905
2012/2013 REPAIR Program MR398	300,000	162,358
3 x 3 Program - MR 398	68,000	0

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	48,942
Martins Lane	110,000	99,954
Pinnacle Road	100,000	61,418
Driftway Road	87,000	97,935
Grenfell Streets Construction	77,000	56,857
Grenfell Kerb and Gutter	28,000	52,207
Grenfell Streets - Footpaving	11,000	16,986
Nowlans Road	157,000	17,367
Reconstruct Village Streets	6,000	436
Gravel Resheeting	110,000	14,426
<b>Total</b>	<b>854,000</b>	<b>466,528</b>

2012/2013 Rural Local Roads	VOTE	EXPENDITURE
Reseals	184,000	6,319
Old Young Road	222,000	0
Pinnacle Road	33,000	0
Quandialla Drainage	180,000	0
Grenfell Streets Construction	75,000	0
Grenfell Kerb and Gutter	28,000	0
Grenfell Streets - Footpaving	10,000	0
Weddin/Camp/Church - Footpaving	30,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	120,000	0
<b>Total</b>	<b>888,000</b>	<b>6,319</b>

2012/2013 Roads to Recovery	VOTE	EXPENDITURE
Martins Lane	350,896	0
Rural Roads Reseals	100,000	0
<b>Total</b>	<b>450,896</b>	<b>0</b>

For Information

Noted

### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the October 2012 Council meeting advising of the status of debt recovery in regard to rates and debtors.

A new round of debt recovery is in progress with twelve (12) statements of claims or summons currently being issued with judgement date 28 days later. Once judgement is obtained further legal action in the form of a writ of execution or garnishee will be undertaken for ratepayers who have not responded.

The outstanding rates percentage as at 30 June 2012 should be known by the December 2012 Council meeting.

**For Information**

**Noted**

### 5. Quarterly Budget Review Statement (QBRS) – 30 September 2012, A1.6

The QBRS is a new financial reporting system that presents a summary of Councils financial position at the end of each quarter of the financial year.

The QBRS consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRS is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

The QBRS is prepared strictly on an accrued accounting basis and in a format that is consistent with the Annual Financial Statements.

As at 30<sup>th</sup> September 2012 there were no variations to Councils original budget.

**RECOMMENDATION:** that the Quarterly Budget Review Statement to the 30<sup>th</sup> September 2012 be adopted as presented.

**214** **RESOLVED:** Cr Hughes and Cr McClelland that the Quarterly Budget Review Statement to the 30<sup>th</sup> September 2012 be adopted as presented.

### **6. Open Day, T4.3.7**

The Weddin Shire Open Day was held on Saturday 27 October in conjunction with the Grenfell Goldfest Festival. From Councils perspective the Open Day was reasonably successful with 28 people registering for the day and 15 attending.

The number of people attending the Open Day is what we now expect as we have deliberately refocussed our campaign to attract business people, tradespeople, retirees and people that are interested in buying a block of land to build a new home. People that expressed an interest in relocating to the Weddin Shire included an:-

- Electrical Contractor
- Book keeper
- Welder
- Retirees
- Painter

Council's Economic Development Officer is now pursuing all the people interested in relocating to the Weddin Shire and a full review of the day will be undertaken and presented to Council in early 2013.

### **RECOMMENDATION:**

- i) that a full review of the 2012 Open Day be conducted and submitted to the March 2013 Council Meeting together with final costings for 2012.
- ii) that Council adopt the attached list of registered participants in the 2012 Open Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

### **215 RESOLVED: Cr Niven and Cr Best:**

- i) that a full review of the 2012 Open Day be conducted and submitted to the March 2013 Council Meeting together with final costings for 2012.
- ii) that Council adopt the attached list of registered participants in the 2012 Open Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

### **7. Grenfell Goldfest Festival T4.3.7**

The Grenfell Goldfest was held on Saturday 27 October in conjunction with Open Day.

From Councils perspective the Goldfest Festival went off reasonably well with approximately 1000 people in attendance. The festival appears to be gaining momentum and it was evident that it is well worthwhile persevering with. Highlights of the Festival included the Folk Band, Steve and Jane Ryder, Dennis Burns, David Walker and Mark Thurtells magnificent historical collections, colonial dancing, costume competitions, blacksmith demonstration and a cemetery tour being the highlights.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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All the people who assisted in organising the event particularly Councils Economic Development/Tourism Officer Auburn Carr and Lisa Eastaway who provided assistance prior to the events have been thanked. Other thankyou's have been issued to the exhibitors, businesses, organisations, individuals and Councillors who participated in the day.

While this was only the second year of the Festival as previously mentioned it was very evident that this event has potential and real significance to our shire as the event assists in "telling the story" of the history of the gold and bushrangers in the Weddin Shire. The event can be certainly built upon to be one of the major events on our Tourism Events calendar for the year.

### **RECOMMENDATION:**

- i) that a full review of the 2012 Goldfest Festival be conducted and submitted to the March 2013 Council Meeting together with final costings for 2012.

**216** **RESOLVED:** Cr Hughes and Cr Griffiths that a full review of the 2012 Goldfest Festival be conducted and submitted to the March 2013 Council Meeting together with final costings for 2012.

### **8. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

- Regular National Year of Reading events - the weekly NYR News column in the Grenfell Record, a monthly NYR article by a local "reading ambassador", and the unfurling of the NYR logo one "petal" per month in the Community Information window continued.
- Eight librarians touring the state on motorbikes as a promotional exercise will be visiting the library on Thursday, 8<sup>th</sup> November. Notice of the visit has been placed in local school newsletters and attendees are being canvassed at the front desk. A general invitation has been extended to all to come and meet the librarians.
- A survey has commenced to ascertain interest in an all-age as opposed to the more traditional children's Summer Reading Club in 2012/3.
- The backup procedures and anti-virus installation has been completed for the upgraded computer system.
- Shelf ends for the public library space have been ordered which will be funded from the 2012 Local Priority Projects grant.
- General weeding of the videos, adult paperbacks and YA paperbacks was completed during the month.

**For Information**

**Noted**

### **9. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan such as conducting business workshops being implemented. A business training breakfast titled "Setting Business Strategies for 2013" is to be held on 6 December and is being arranged by the Orange BEC .

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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- Mr Bruce Buchanan from the BEC in Orange is conducting a training course with nine (9) sessions titled "Certificate 4 in OHS" at the Grenfell Bowling Club. Last session held on October 10. The next session will be held on 14 November.
- The Open Day was held on Saturday 27 October 2012. Twenty eight people registered with fifteen attending. The bus tour of town and the meet and greet sessions were very successful. Prospective new residents are currently being pursued.
- ANZ seeds of renewal funding has been applied for to produce a business and residential prospectus for Grenfell. Awaiting outcome.
- Planning to attend the next Economic Development Officer Forum to be held in Canowindra on November 14th, 2012.

**For Information**

**Noted**

### **10. Tourism/Promotions, C2.8.11**

Council's Tourism Officer has been involved in the following activities:-

- Product Development Funding of \$14,240 through Central NSW Tourism for O'Brien's Hill interpretive signage received. Signs have been erected and brochures delivered. The project is now complete.
- The next Gold Trail meeting will be held in Grenfell on December 6 with an inspection of the O'Briens Hill signage to be conducted.
- The Henry Lawson Festival Committee has advised they are pursuing an offer to design and construct a life sized statue of Henry Lawson. The Festival Committee is requesting assistance from Council in regards to the identification of a suitable location and installation.
- The Weddin Shire Tourism brochure is currently being reviewed and updated incorporating the Weddin Shire branding. Advertising being sold to cover costs with \$8,450 sold to date. Aiming to make brochures available prior to Christmas.
- Pursuing alternative Grenfell bumper sticker designs. Currently being developed incorporating Weddin Shire Branding.
- A bird group visited the Weddin Shire on the 3/4 November 2012 and conducted a bird watching forum which attracted 60 people.
- Five RV Friendly Town signs have been erected. A promotional article has been submitted to the RV Friendly magazine and Grenfell Record for publication.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- The 2<sup>nd</sup> annual Grenfell Gold Fest was held on 27 October 2012. Blacksmith and Leather work demonstrations, best dressed competitions, bush dancing and folk music were conducted together with an artefact display and a cemetery tour. Prizes were on offer for businesses that embraced the theme of the goldfest with Louisa's Locker and Grenfell Shoes winning advertising packages in the Grenfell Record.
- Submitted Expression of Interest (EOI) for 2013 Regional Flagship Funding. Expression of Interest was successful and funding application to be submitted by 17 November, 2012.

- Assisted in the promotion of the Grenfell Mens Shed 10<sup>th</sup> birthday celebrations held on the 3/4 November 2012.

**For Information**

**Noted**

### **11. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Officer has been involved in the following activities:-

- Strong sales during October as well as computer repairs being undertaken. A good customer base being developed which includes businesses, farmers and local residents.
- Tech Talk articles submitted in the Grenfell Record on a regular basis with an article on internet security recently submitted for publication. Next article will be on back up and recovery of data. They are being well received by the public.
- Window displays addressed and constantly changing. Two flat screen TV's purchased with funding from the EDU one programme to upgrade window displays and promote the NBN rollout have certainly been of assistance.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Several commercial printing jobs being undertaken including invitations, business cards and funeral booklets.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.
- The Internet Centre will be an advocate for the NBN roll out. Options are wireless or satellite.
- Investigating strategies to entice younger customers back to the centre ie computer games.

**For Information**

**Noted**

### **12. 2011/2012 Financial Statements, A1.6**

The 2011/2012 Financial Statements have been completed and will be audited by Council's auditors Morse Group from the 26-29 November 2012.

As reported last meeting, following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

## **THE DIRECTOR CORPORATE SERVICES' REPORT**

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It is anticipated a formal presentation of the accounts will be made by Council's auditors at the December 2012 Council Meeting.

**For Information**

**Noted**

### **13. The Henry Lawson Festival Committee, C2.6.32**

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday 16 October 2012.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2012 are separately forwarded for Councillors information.

**For Information**

**Noted**

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

**217** **RESOLVED:** Cr Niven and Cr Halls that except where otherwise dealt with the Director Corporate Services report be adopted.

15 November 2012

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (11 November 2012)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

- SH6           - general maintenance  
              - cleared table drains west at Ooma Creek  
              - sealed rest area East and 2 driveways  
              - heavy patching completed  
              - repaired a water main rupture (west)  
              - completed widening in reseal area
- SH17          - general maintenance  
              - widening completed in reseal area  
              - replaced minor signage  
              - heavy patching completed  
              - provide traffic control for truck accident
- MR398        - general maintenance  
              - preparing 2.5kms of widening for sealing
- MR236        - general maintenance
- MR237        - general maintenance
- MR239        - general maintenance  
              - remove dangerous tree  
              - provide traffic control for a truck accident

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide posting has continued on a majority of rural roads during the month.

- preparing Old Young Road for sealing
- started widening of Driftway Road

## **THE DIRECTOR ENGINEERING'S REPORT**

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- General Maintenance
- Swept Quandialla and Caragabal Streets with a Street Sweeper
- Mowed Bimbi Cemetery
- Repaired edges on Bimbi – Thuddungra Road
- Maintenance graded Stewarts, Gap, Mittons, Boundary & Taroona Roads

### 1.4 Urban Maintenance/Construction

- general maintenance has been carried out
- erected new information signs on O'Brien's Hill
- ground trip hazards on footpath in various locations
- gravelled Memory Street
- prepared for Goldfest Festival

### 1.5 Flood Damage March 2012

- flood damage has been carried out on a majority of rural local roads, being Berendebba Road and Wards Lane
- fire breaks have been cleared at various locations

**For Information**

**Noted**

## **2. Other Works**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general Maintenance
- lifted various trees and removed several dead or dying trees
- repaired tables and seating in Council's Parks

### 2.2 Cemeteries

The following graves have been prepared from 8 October 2012 to 11 November 2012:-

Grenfell Lawn	– nil
Grenfell	– nil
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- complete new beam
- topped up graves
- set out new Lawn Cemetery

## THE DIRECTOR ENGINEERING'S REPORT

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- purchased new trees for new lawn cemetery surrounds
- received new planting plan for main cemetery
- engaged a contractor to remove dangerous large trees
- sprayed new area for noxious weeds
- slashed cemetery

### 2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the last month.

### 2.4 Private Works

- slashed several private blocks

### 2.5 Grenfell Pool

- temporary repairs to be carried out on the scum gutter

### 2.6 Other

- purchased trees and lawn for new Doctors residence

### 2.7 Vandalism

Urban – burnt paper rolls Vaughn Park	\$50.00
– drippers and toilet Rotary Park	\$300.00
– swimming pool fence cut	\$100.00
Rural – SH6 rest area damage by truck to barrier fence and shelter	\$2,000.00
– burning of Garbage bins at Company Dam	\$60.00

**Total Cost: \$2,510.00**  
**Progressive Cost Urban: \$1,475.00**  
**Progressive Cost Rural: \$2,210.00**  
(from 1/7/2012 to date)

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue widening on MR398
- flood Damage – continued
- SH17/SH6 Maintenance
- continue widening Driftway Road

## THE DIRECTOR ENGINEERING'S REPORT

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### 3.2 Urban

- general maintenance
- plant trees and irrigation for new Lawn Cemetery
- repair Brundah Street wing walls at Emu Creek
- gravel and seal Melyra Street shoulders adjacent to new kerb and gutter

**For Information**

**Noted**

### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected 3 breaches totalling \$3,573.

**For Information**

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4098	Isuzu Jetpatcher	Repair rear engine cylinder head. Renew main emulsion hose.
	Grenfell Pool	Pump Repairs
PI 3953	Garbage Truck	Repair Hydraulics

**For Information**

**Noted**

### 6. RMS RMCC Contract, R2.54.4

Routine Maintenance was carried out on SH6 & SH17. Heavy patching was completed on SH17 and on SH6 prior to resealing later this year. There was also widening on SH6 & SH17 in the reseal areas to achieve the route width standard.

Planning is proceeding with the 2.3km rehabilitation works on SH17 near "Kiobah". It is planned to commence this work early in the new year.

**For Information**

**Noted**

**7. Noxious Weed Report – September C2.8.12**

The Noxious Weeds Officer has carried out the following works in the month:-

- Weeds sprayed –African Boxthorn, Bridal Creeper, Scotch Thistle, Wild Radish, St Johns Wort, Sweet Briar
- Areas sprayed – Caragabal, Tirranna, Trigalana, Marsden, Melyra, Walla Walla, Bumbaldry, Cudgymaguntry, Berrendebba, Euroka, Bimbi, Bribaree, Eurabba, Yambira, Coba, Birangan
- 16 property inspections carried out
- Pesticide use notification plan being finalised
- Inspected high risk roadsides, TSRs, Council owned land & other high risk sites
- Second person assisting the Noxious Weeds Officer when spraying St Johns Wort

**For Information**

**Noted**

**8. Flood damage March 2012, E1.9.4**

Council continues to carry out flood damage repairs on road as follows:

- State Roads – completed
- Regional Roads – 47% completed
- Local Roads – 47% completed

**For Information**

**Noted**

**9. Bogolong Dam, E3.6.4**

Council is still waiting on the external report.

**For Information**

**Noted**

**10. Financial Assistance Grants 2009/2010, 2010/2011, 2011/2012 and 2012/2013, G2.50.1**

The 2009/2010 Financial Assistance Grant unspent allocation was previously transferred to reserves. There is \$92,130 allocated to the Warraderry Street drainage. A study will shortly be commenced to determine the scope of works for the project. It is proposed to finalise the 2009/10 program and to prioritise the works as the Warraderry Street drainage \$92,130.

Similarly in the 2010/11 Financial Assistance Grants program, funds were set aside to continue funding the Warraderry Street drainage project, totalling \$20,000. It is proposed to reduce the 2010/2011 Financial Assistance Grants program by this amount and to add this amount to the Warraderry Street drainage job.

## THE DIRECTOR ENGINEERING'S REPORT

It is also proposed to reallocate the 2012/2013 Financial Assistance Grants program to include the unspent funds in 2010/2011 and 2011/2012 and to finalise the 2010/2011 and 2011/2012 programmes as follows:

<b>Rural Local Roads Project</b>	<b>2009/2010 RLR</b>	<b>2010/2011 RLR</b>	<b>2011/2012 RLR</b>	<b>2012/2013 VOTE</b>	<b>2012/13 Total Available</b>
Reseals	0	5,808	119,058	184,000	308,866
Martins Lane	0	49,091	10,046	222,000	281,137
Pinnacle Road	0	74,765	67,533	33,000	175,298
Driftway Road	0	225,455	78,698	180,000	484,153
Grenfell Streets Construction	0	48,484	32,788	75,000	156,272
Grenfell Kerb and Gutter	0	28,965	-2141	28,000	54,284
Grenfell Streets - Footpaving	0	16,395	-5986	10,000	20,409
Nowlans Road	0	0	139,633	30,000	169,633
Reconstruct Village Streets	0	10,455	5,564	6,000	22,019
Gravel Resheeting	0	-15,659	96,374	120,000	200,715
<b>Total</b>	<b>0</b>	<b>443,759</b>	<b>541,567</b>	<b>888,000</b>	<b>1,873,326</b>

### **RECOMMENDATION:** That Council:-

- a) transfer the balance of 2009/2010, 2010/2011, and 2011/2012 Financial Assistance Grants Program into the 2012/2013 Financial Assistance Grants Program as follows,

<b>Rural Local Roads Project</b>	<b>2012/13 Total Available</b>
Reseals	308,866
Martins Lane	281,137
Pinnacle Road	175,298
Driftway Road	484,153
Grenfell Streets Construction	156,272
Grenfell Kerb and Gutter	54,284
Grenfell Streets - Footpaving	20,409
Nowlans Road	169,633
Reconstruct Village Streets	22,019
Gravel Resheeting	200,715
<b>Total</b>	<b>1,873,326</b>

- b) finalise the 2009/2010, 2010/2011 and 2011/2012 Financial Assistance Programs.  
c) transfer \$112,130 to a specific reserve for the Warraderry Street drainage.

**218 RESOLVED:** Cr McClelland and Cr Hughes that Council:-

- a) transfer the balance of 2009/2010, 2010/2011, and 2011/2012 Financial Assistance Grants Program into the 2012/2013 Financial Assistance Grants Program as follows,

<b>Rural Roads Project</b>	<b>Local Project</b>	<b>2012/13 Total Available</b>
Reseals		308,866
Martins Lane		281,137
Pinnacle Road		175,298
Driftway Road		484,153
Grenfell Streets Construction		156,272
Grenfell Kerb and Gutter		54,284
Grenfell Streets - Footpaving		20,409
Nowlans Road		169,633
Reconstruct Village Streets		22,019
Gravel Resheeting		200,715
<b>Total</b>		<b>1,873,326</b>

- b) finalise the 2009/2010,2010/2011 and 2011/2012 Financial Assistance Programs.  
 c) transfer \$112,130 to a specific reserve for the Warraderry Street drainage.

**11. Sewer Main Relining and Smoke Testing, G1.2.1**

The Weddin Shire Strategic Business Plan for Sewer allows for an expenditure of \$100,000 per annum for sewer main relining. Council has relined, over the last 2 years, approximately 1200 linear metres of sewer main in Grenfell.

CENTROC has called tenders for smoke testing of properties which will determine which properties have illegal storm water connections to the sewer system.

It is proposed to allocate \$20,000 out of the \$100,000 sewer relining vote for property smoke testing which are connected to the sections of relined sewer mains. This will leave approximately \$80,000 for sewer relining in 2012/2013. CENTROC has also engaged a contractor for sewer relining. Council will use this contractor for this work.

**RECOMMENDATION:**

That Council:-

- (a) reallocate \$20,000 from the 2012/2013 sewer relining vote of \$100,000 for smoke testing of properties which are connected to the relined sewer mains,  
 (b) complete \$80,000 sewer relining work.

**219 RESOLVED:** Cr Hughes and Cr Griffiths that Council:-

- (a) reallocate \$20,000 from the 2012/2013 sewer relining vote of \$100,000 for smoke testing of properties which are connected to the relined sewer mains,  
 (b) complete \$80,000 sewer relining work.

**12. Tender T9/2012 Gravel winning and crushing,T9/2012**

Tenders close at 12 Noon on Friday 16 November 2012 for the winning and crushing of gravel as follows:

- a) Simpsons Pit
- b) Matthews Pit
- c) Eppelstun's Pit
- d) Brundah School Pit

A late report will be submitted for the November Council Meeting.

**RECOMMENDATION:**

That the late report be received and dealt with.

**220** **RESOLVED:** Cr Halls and Cr McClelland that the late report be received and dealt with.

**13. Tenders – Dense graded mix (DGB) and asphaltic concrete AC, T10/2012**

The RMS proposes to provide a work order for the rehabilitation of SH17 at Kiobah, with the main works to commence in about January/February 2013.

This work will include the provision of approximately 20,000 Tonnes of DGB and 1300 Tonnes of Asphaltic concrete. Each of these products will have a value in excess of \$150,000.

Tenders have been called for the supply and delivery of both of these products, with the tenders to be presented to the December Council meeting.

**RECOMMENDATION:**

Confirm Action

**221** **RESOLVED:** Cr McClelland and Cr Best that the action be confirmed.

**14. Kerb and Gutter, R2.4.15**

Kerb and gutter has been completed in Melyra Street (north side) from Brundah Street to Alexandra.

The length of the work was 301 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$66.00 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$131.83 or \$65.91 per metre half share including GST.

**RECOMMENDATION:** that approval be given to charge out the kerb and gutter works to the residents at the rate of \$65.91 per lineal metre including GST and debit notices be issued accordingly.

## **THE DIRECTOR ENGINEERING'S REPORT**

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**222** **RESOLVED:** Cr McClelland and Cr Hughes that approval be given to charge out the kerb and gutter works to the residents at the rate of \$65.91 per lineal metre including GST and debit notices be issued accordingly.

### **15. Road Closure Applications, R2.1.4**

Council has received advice from NSW Department of Primary Industries, Crown Lands Division, that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- All those adjoining the property at RMB 1980 Nowlans Road, Piney Range – *Application W393055*: adjoining 299 Napiers Road, Piney Range; adjoining property of RJ Lynch, Piney Range; within and adjoining the property of “Weddin View”, RMB 1229 Back Piney Range Road, Piney Range; within the property of “Red Hill”, 979 Back Piney Range Road, Piney Range (**Ref: 12/05952**)
- All those adjoining “Binda Walla”, 998 Quandialla-Caragabal Road, Caragabal – *Application W400239*; adjoining the property of RG Noble, Quandialla – Caragabal Road, Caragabal; within the property at 239 Berendebba Lane, Quandialla (**Ref: 12/05983**)
- Within and adjoining the property of “Burrabeena” Caragabal and within and adjoining the property of “Myall Park” 130 Beazleys Lane Caragabal and within and adjoining the property of “Myrtle Vale” Caragabal – *Application W451741*; adjoining the property at 220 Pullabooka Road, Caragabal; within and adjoining the property at 169 Quandialla – Caragabal Road, Caragabal (**Ref: 12/05989**)

The roads will be inspected by the Director Engineering and Councillors when possible. A copy of all the plans will be available at the meeting.

### **RECOMMENDATION:**

It is recommended that, subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

**223** **RESOLVED:** Cr Hughes and Cr Brown that subject to satisfactory inspection, Council have no objections to the closing of the above listed roads.

### **W TWOHILL** **DIRECTOR ENGINEERING**

**224** **RESOLVED:** Cr Halls and Cr Griffiths that except where otherwise resolved the Director Engineering's report be adopted.

**225** **RESOLVED:** Cr McClelland and Cr Halls that the council meeting adjourn for dinner at 7.00pm

**226** **RESOLVED:** Cr McClelland and Cr Best that the council meeting resume at 7.35pm.

15 November 2012

Councillors  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Councillors,

I wish to report as follows:-

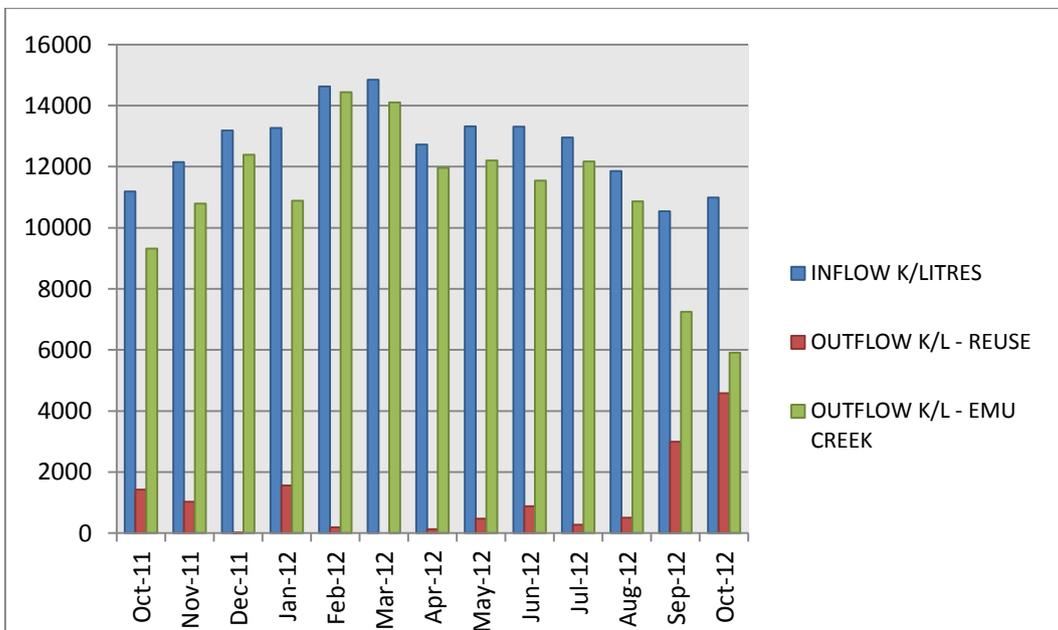
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during October 2012 was 10,989 kl with the daily average of 354.48 kl. With outflow for irrigation for reuse being 4,582 kl and discharge to Emu Creek being 5,905 kl.

The highest daily recording of 400 kl occurred for the 24 hours ending 6.30 am on 11 October 2012 and the lowest of 300 kl for the 24 hours ending 6.30 am on 31 October 2012.

A total rainfall of 11 mm was recorded for the month.



**For Council's Information**

**Noted**

**ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

**2. Animal Control, A4.4.4**

Animal control activities for October 2012 were:

**a. Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (Dogs)	Animals Destroyed:	1 (Dog)
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	0		

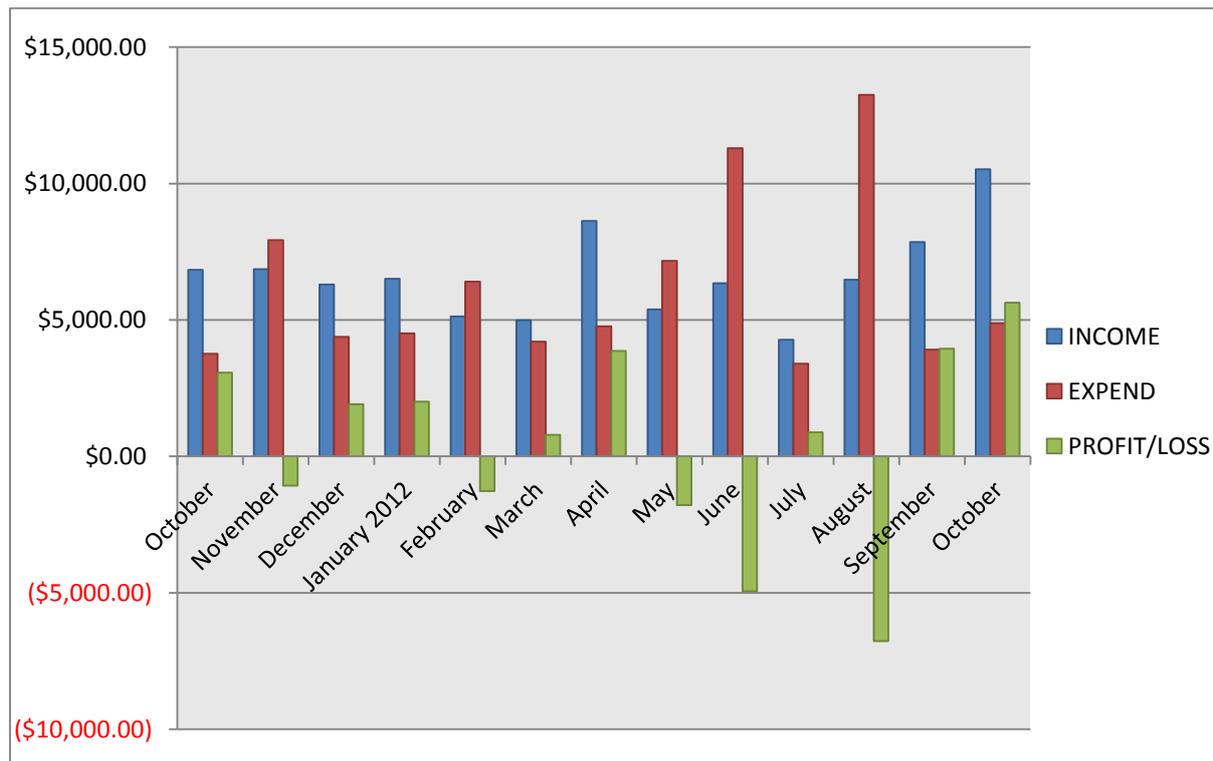
**For Council's Information**

**Noted**

**3. Caravan Park Operations, P2.3.3**

Income for the month of October 2012 was \$10,521.00 with expenditure of \$4,885.66 resulting in an operational profit of \$5,635.34 for the month.

There were 412 sites occupied for the month of October 2012.



**For Council's Information**

**Noted**

**4. Quandialla Swimming Pool, P2.3.2**

The pool opened on Friday 2<sup>nd</sup> November. The plant is up and running and so far working well.

A service on the Chlorinator has been arranged.

**For Council's Information**

**Noted**

**5. Grenfell Swimming Pool, P2.3.1**

During October there were a number of assessments carried out on the pool for water loss and pumping issues. The Wave vacuum cleaner had been repaired with a new motor fitted. Chemigem has been serviced.

Investigation is continuing to locate the leaks.

Facility has been sprayed for spiders.

**For Council's Information**

**Noted**

**6. Burrangong Street Surgery, P2.12.9**

A local builder was engaged to locate and repair leaking roof sections which have been a problem for several years. The builder identified the probable causes of the problem and has taken the appropriate action to seal them. Deteriorated flyscreens have been replaced and damaged ceiling panels are being attended to. Repainting of the ceiling will be arranged in due course.

**For Council's Information**

**Noted**

**7. Doctor's Residence – Huckel Close, CD 6/1011**

Boundary fencing has been completed and concrete paths have been constructed around the perimeter of the building.

Turfing has been carried out near the house and other areas are being seeded. Limited tree planting has been established.

Blinds have been ordered and a TV antenna is being erected.

**For Council's Information**

**Noted**

**8. Household Chemical Cleanout, E3.3.14**

NetWaste recently coordinated the regional Household Chemical Cleanout (HCC) on behalf of 16 Councils with collections conducted on a milkrun schedule by Chemsal between 15 – 22 October 2012.

A total of 20.92 tonnes was collected through this year's campaign.

## **ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

Weddin Shire's collection date was on the 16 October 2012 between 8am – 11am.

The collection was well supported. Council also took the opportunity for Chemsal to clean out the Household Chemical cage with a total volume of 2,938.6kg being removed. A few notable items were Gas Cylinders (Propane) volume 393kg, Household Batteries 9.5kg and Fluorescent Tubes 116kg.

**For Council's Information**

**Noted**

## ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL

### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
30/2012	ML Breed	Garage	\$3,500	Lot: 18 Sec: 4 DP: 758473 2 Middle Street GRENFELL NSW 2810
31/2012	KS Baty	3 Bay Garage	\$11,000	Lot: 5 Sec: 4 DP: 758473 & Lot: 6A DP: 929298 49 Camp Street GRENFELL NSW 2810
36/2012	RJ Anderson & A Forde	New Shed and Pool	\$41,500	Lot: 4 DP: 1072519 60 Quondong Road GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### **2. Section 96 Modification Application for minor alterations to two storage sheds approved under DA 13/2012**

Applicant: GD & L Sinclair  
Owner: 'as above'  
Site: Lot 2 DP 1142374, 164 Quondong Road Grenfell  
Zone: The subject land is zoned part RU1 Primary Production Zone and part R5 Large Lot Residential zone under Weddin Local Environmental Plan 2011.

### **PRÉCIS**

Development Application No. 10/2012 for the erection of two storage sheds and associated earthworks on Lot 2 DP 1142374, 164 Quondong Road Grenfell was granted consent on 13 May 2012. A Section 96 Modification Application was lodged on 5 October 2012, proposing to modify the plans approved under Development Consent No. 10/2012 by enclosing the western end of shed one with metal wall sheeting and enclosing the western end and one side bay wall (south-west corner) of shed two with metal wall sheeting. The modification application is reported to Council given two submissions were received as a result of neighbour notification.

### **DESCRIPTION OF PROPOSAL**

On 5 October 2012 Council received a Section 96 Modification Application, proposing to modify the plans approved under Development Consent No. 10/2012 for the erection of 2 x storage sheds on Lot 2 DP 1142374, 164 Quondong Road Grenfell was granted consent on 13

## **ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

May 2012. The proposed modification to Development Consent No. 10/2012 involves the following:

- **Shed 1** – modify the approved farm machinery and motor vehicle storage shed by enclosing the western end of shed one with metal wall sheeting.
- **Shed 2** – modify the approved hay shed by enclosing the western end and one side bay wall (south-west corner) of the shed with metal wall sheeting.

### **REPORT**

The application for modification has been assessed by Mr Michael Carter, a qualified Town Planner with Cowra Shire Council. The report provides a thorough assessment of the modification application.

Relevant extracts from Mr Carter's report follow.

### **NEIGHBOUR NOTIFICATION**

Adjoining landholders were notified of the proposed modification application. As a result of neighbour notification, two written submissions were received. A summary of the issues raised in the submissions, followed by an assessment comment, is detailed below:

<b>Submission Issue</b>	<b>Assessment Comment</b>
No problems with shed one modification.	Noted.
By further enclosing the smaller of the two sheds (shed two), the visual impact of the shed on neighbours and community of Grenfell will be increased.	The visual impact of the sheds was assessed as part of the original assessment of DA 10/2012 and found to be acceptable in the context and setting of the locality. The proposed modification to partly enclose the already approved sheds has again been assessed to be acceptable in the context and setting of the locality. No significant visual impacts will result from the proposed modifications. The applicant advises that approximately 125 trees have been planted around the perimeter of the site, which will assist in minimising visual impacts.
Questions whether the enclosing of the sheds is in keeping with the zoning laws.	The land on which the sheds will be located is zoned R5 Large Lot Residential zone under Weddin Local Environmental Plan 2011. The erection of the two storage sheds (as modified) is permissible on land zoned R5 Large Lot Residential zone with the consent of Council.
Questions whether the developer is proposing to change the use of the sheds for other purposes, including commercial bus storage.	No changes to the approved use of the sheds have been proposed in the modification application.

### **ASSESSMENT**

Development consents granted under the Environmental Planning and Assessment Act 1979 may be modified on application made pursuant to Section 96 of the Environmental Planning and Assessment Act 1979. This application has been assessed under Section 96(1A) which is as follows:

#### **Section 96 – Modification of Consents – Generally:**

1(A) Modifications involving minimal environmental impact:

A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and
- (c) it has notified the application in accordance with:
  - (i) the regulations, if the regulations so require, or
  - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and
- (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.

Having regard to item (a) above, it is assessed that the proposed modification will be of minimal environmental impact. The location of the sheds and the building dimensions remain unaltered. The enclosure of some walls on the sheds will not significantly alter the appearance of the buildings, as viewed from adjoining and adjacent private land holdings and public roads. The proposed building alterations involve the use of new building materials that will be consistent throughout the buildings. No impacts will result on the adjoining public roads and neighbouring properties.

In relation to item (b), the proposed modification is considered to be substantially the same development as the development for which consent was originally granted. The modified proposal reflects the original approved development as the only changes involve the enclosure of some walls on the sheds. The proposed modifications do not change the nature or intensity of the use. The proposed modification will have minimal impact on the streetscape and has no impact on the scale of the development or the character of the locality.

In relation to items (c) and (d) above, the modification application was notified to adjoining land owners. Two submissions were received raising the issue of visual impacts of the proposal and questioning whether the use of the buildings will be changed. The issues raised in the submissions have been carefully considered in the assessment of the modification application. No major impacts or issues have been identified as a result of neighbour notification that would warrant not acceding to the applicant's request to modify DA 10/2012.

## **ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

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It is assessed that the development as modified will be substantially the same development for which the consent was originally granted and proposes to modify the development in a manner that is of minimal environmental impact. As such, the Modification Application can proceed in accordance with Section 96(1A) of the Environmental Planning and Assessment Act, 1979.

### **Section 96 – Modification of Consents – 79C Assessment:**

In determining the modification application Council must have regard to the matters for consideration under Section 79C of the Environmental Planning and Assessment Act, 1979. The following matters are considered to be relevant to the assessment of the Section 96(1A) Modification Application under Section 79C of the Environmental Planning and Assessment Act 1979:

- s79(C)(1)(A)(I) Any Environmental Planning Instruments

Lot 2 DP 1142374, 164 Quondong Road Grenfell is part RU1 Primary Production Zone and part R5 Large Lot Residential zone under Weddin Local Environmental Plan 2011. The land on which the sheds will be located is zoned R5 Large Lot Residential zone under Weddin Local Environmental Plan 2011. The erection of sheds for the storage of hay, farm machinery and other motor vehicles is permitted on land zoned R5 with the consent of Council. There are no special Clauses of Weddin Local Environmental Plan 2011 which are considered to be directly applicable to the proposed development.

- S79(C)(1)(A)(II) Any draft Environmental Planning Instrument

There are no draft Environmental Planning Instruments that apply to the subject land.

- S79(C)(1)(A)(III) Any Development Control Plan (DCP)

The original DA 10/2012 for the erection of 2 x storage sheds on Lot 2 DP 1142374, 164 Quondong Road Grenfell was assessed to comply with all relevant Council Development Control Plans. The proposal to modify the originally approved plans by enclosing some walls on the sheds is assessed to comply with all relevant Council Development Control Plans.

- S79(C)(1)(A)(IIIA) Any Planning Agreement

There is no planning agreement that has been entered into under Section 93F of the Environmental Planning and Assessment Act 1979 by the applicant in relation to the development proposal. Similarly, the applicant has not volunteered to enter into a draft planning agreement for the development proposal.

- S79(C)(1)(A)(IV) The EP & A Regulations

Section 79C(1)(a)(iv) requires the Council to also consider Clauses 92, 93, 94 and 94A of the Environmental Planning and Assessment Regulation. The following provides an assessment of the relevant Clauses of the Regulation:

- Clause 92 – The Government Coastal Policy does not apply to Weddin Shire and therefore Clause 92(1)(a) and (b) are not applicable to this development proposal.

## **ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

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The proposal does not involve demolition of a building and therefore the requirements of AS 2601 do not need to be considered in accordance with Clause 92(2).

- Clause 93 – No change of use is proposed.
  - Clause 94 – The approved sheds are not required to be upgraded to conform with the Building Code of Australia.
  - Clause 94A – The proposal does not involve the erection of a temporary structure and therefore the requirements to consider fire safety and structural adequacy is unnecessary.
- S79(C)(1)(B) The likely impacts of the Development

Section 79(C)(1)(b) requires the Council to consider the likely impacts of the development, including environmental impacts on both the natural and built environments as well as the social and economic impacts in the locality.

The proposed alterations to the approved sheds do not alter the original assessment that the proposal does not have any unsatisfactory impacts on the development site or on surrounding land. The original assessment also concluded that the proposal was satisfactory with regard to its compatibility within the existing context and setting of the locality. It is assessed that the proposed modification does not alter this assessment outcome. There are no adverse environmental, social or economic impacts identified in association with this application.

- S79(C)(1)(C) The suitability of the site for the Development

It is assessed that the characteristics of the site are suitable to accommodate the proposal without unsatisfactory impacts on the environment or adjoining properties.

- S79(C)(1)(D) Any submissions received

### Public Consultation

The modification application was notified to adjoining landholders. Two submissions were received. The issues and questions raised in the submissions have been carefully considered. No major impacts or issues have been identified as a result of neighbour notification that would warrant not acceding to the applicant's request to modify DA 10/2012.

### Public Authority Consultation:

There are no public authority consultation requirements with the modification application.

- S79(C)(1)(D) The public interest

### Community Interest

The original assessment remains valid, in that it is considered that the sheds will support the rural use of the land as well as any future rural-residential of the land. No significant adverse impacts have been identified that would warrant not acceding to the applicant's request to modify DA 10/2012.

### **CONCLUSION**

The application proposes a Section 96 Modification to two approved storage sheds on Lot 2 DP 1142374, 164 Quondong Road Grenfell. The application was supported by development plans which provide sufficient information to allow assessment of the proposal.

The proposed modification is considered to be of a minor nature and consists of design amendments to some of the shed walls. It has been assessed to be consistent with the requirements of Weddin Local Environmental Plan 2011 relating to development in the RU5 Large Lot Residential zone and remains consistent with existing land-use activities of the locality.

Having considered the documentation supplied by the applicant, the findings of site inspection(s) and the comments made from consultation, it is assessed that the impacts of the proposal and the likely environmental interactions between the proposed development and the environment are such that Council should not refuse to accede to the applicant's request to modify DA 10/2012. Accordingly, it is recommended that Council accede to the proposed modification application.

### **RECOMMENDATION:**

That Council accedes to the modification of Development Consent No. 10/2012 in accordance with Section 96 of the Environmental Planning and Assessment Act 1979, proposing amendments to the approved storage sheds on Lot 2 DP 1142374, 164 Quondong Road Grenfell, as detailed below:

- That Condition No. 1 included in the original Notice of Consent granted under DA 10/2012 be deleted and replaced with the following condition:
  1. The development shall be carried out in accordance with the approved plan(s) numbered 10/2012 and stamped by Weddin Shire Council and attached to this consent, except where amended by any of the following conditions. A current and approved copy of the building approval/consent and stamped plans is to be maintained on site for constructional and reference purposes.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

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**RESOLVED:** Cr Best and Cr Halls that:

That Council accedes to the modification of Development Consent No. 10/2012 in accordance with Section 96 of the Environmental Planning and Assessment Act 1979, proposing amendments to the approved storage sheds on Lot 2 DP 1142374, 164 Quondong Road Grenfell, as detailed below:

- That Condition No. 1 included in the original Notice of Consent granted under DA 10/2012 be deleted and replaced with the following condition:
  1. The development shall be carried out in accordance with the approved plan(s) numbered 10/2012 and stamped by Weddin Shire Council and attached to this consent, except where amended by any of the following conditions. A current and approved copy of the building approval/consent and stamped plans is to be maintained on site for constructional and reference purposes.

**ENVIRONMENTAL SERVICES DEPARTMENT'S REPORT TO COUNCIL**

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**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**FOR:** Crs Liebich, Parlett, Griffiths, Niven, Best, Hughes, Halls, McClelland, Brown.

**AGAINST:** Nil

T V LOBB

**GENERAL MANAGER**

**228 RESOLVED:** Cr Hughes and Cr Best that except where otherwise resolved the Environmental Services report be adopted.

## **MINUTES OF THE MONTHLY MEETING OF THE HENRY LAWSON FESTIVAL OF ARTS HELD ON TUESDAY, 16 OCTOBER 2012 AT 7.30 PM**

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**Welcome:** President John Hunter welcomed everyone to the meeting.

**Present:**

J Hetherington, C Lobb, J Mitton, R Munck, G Howell, C Brown, T Carroll, B Johnson, J Niven, A Hunter, A Carr, J Black, M Moffitt, J Hunter, D Fennell, D Millynn, O Draffin

**Apologies:** T Wood, C Matchett, D Yates, M Carter, G England, K Smith, D Carroll, A Griffiths, N Hughes, V Hughes, G Rolls, M Bucknell, C Gorman, J Meier, P Moffitt, K Smith, J Kelly, C Gorman

It was moved by B Johnson and seconded by A Hunter that the apologies be accepted. Carried.

**Minutes:** The minutes from the previous meeting were confirmed.

Moved T Carroll

Seconded B Johnson

Carried.

### **Business Arising**

#### **1. Statue**

Auburn Carr informed the meeting that a life size statue of Henry Lawson would cost THLF Committee \$18,000 for the materials for a bronze statue. This amount excludes delivery costs. The cost for moulding and sculpting would be donated. There are cheaper versions available such as fibreglass.

Judy Mitton informed the meeting that the original intention for the savings which are now in the Term Deposit account was for a statue of Henry Lawson.

Chris Lobb also spoke for the purchasing of the statue as the Committee is now in a good financial position.

J Mitton moved and J Niven seconded the motion "That the secretary write a letter to the Weddin Shire Council informing them that THLF Committee would like to proceed with purchasing a bronze statue of Henry Lawson and that the Committee would appreciate their assistance in the erection of the statue and in providing a suitable location for it." Carried

C Lobb moved and C Brown seconded the motion "That the Committee proceed with the purchase of materials for a bronze statue at a cost of \$18,000." Carried

J Niven moved and J Hetherington seconded the motion "That the executive be given the authority to make a decision before the next meeting regarding the statue if necessary and providing that all the information given to date is correct." Carried

J Mitton moved and C Brown seconded the motion "That Auburn Carr has the authority to let Gillie and Marc know that THLF Committee wish to proceed with the purchase of a bronze statue of Henry Lawson and to thank them for their generous offer." Carried

#### **2. Website**

J Niven moved and D Fennell seconded the motion "That THLF Committee accept the quote given by M & D Yates for updating THLF website." Carried

### **Communication:**

#### **Inwards:**

The Lawsonian No 10 July/August 2012,

The Lawsonian No 11 September/October 2012

ArtSpeak – Issue 118 August 2012

ArtSpeak – Issue 119 September 2012

ArtSpeak – Issue 120 October 2012

Countrylink Parkes Elvis Festival

Motion “That the inwards communication be received.”

Moved D Fennell

Seconded C Brown

Carried

**Outwards:**

Conobolas Highland Pipe Band

Broula King Gold Mine

Barrick Gold Corporation Lake Cowal

Newcrest Orange

Rio Tinto North Parkes Mine

Motion “That the outwards communication be endorsed.”

Moved D Fennell

Seconded T Carroll

Carried

**Treasurer’s Report:** N/A

**General Business:**

**1. Suggestions for official guest**

The following people were suggested:-

- Leo Sayer
- Ray Martin
- Steve Moneghetti
- Scott Cam

After some discussion it was decided to approach Scott Cam first because of local connections with the production of his TV show.

T Carroll moved and C Lobb seconded the motion “That S & J Armstrong be approached re contact details so that an official letter can be written to invite Scott Cam to be THLF official guest for 2013.” Carried

**2. Grant**

A Carr has applied for a grant for 2013 for THLF. To be successful the Committee need to have a professional business plan. A Carr has written to J Allen who prepared the original business plan for the Committee. He has quoted \$2,000 for a business plan for the next 3 years.

T Carroll moved and M Moffitt seconded the motion “That we employ J Allen to prepare a 3 year business plan for THLF at a cost of \$2,000.” Carried

**3. Art and Porcelain Report**

**PORCELAIN SECTION**

- One Section only
- \$200 prize money
- One only winner
- \$2 per piece entry fee
- All must be for sale
- Entry form – same conditions as 2012
- Entry form to be sent out ASAP

**ART**

- Same conditions as 2012
- Entry form revised
- Sponsors to be notified early 2013

- Prize money same as 2012
- Entry fee \$10 adult - \$5 School Student
- Sections to be reviewed

C Lobb moved and J Mitton seconded the motion “That an entry form for porcelain be sent out as soon as possible.” Carried

#### **4. Letters of appreciation**

C Lobb moved and C Brown seconded the motion “That a letter of appreciation be written to E Needham and R Murphy for all their years of service to the festival.”

Carried

#### **5. Theme**

C Brown suggested the Committee think of a theme for the 2013 festival.

6. G Howell put forward the idea of decorated umbrellas as a possible feature of 2013 festival. She will give more details at the next meeting.

7. A Hunter moved and C Brown seconded the motion “That the Committee have a Henry Lawson look alike competition.” Carried A Hunter is prepared to organise this.

**Meeting closed 9.40pm.**

**Next meeting date:** The next meeting will be held at 7.30pm on Tuesday 20<sup>th</sup> November 2012 at the Community Hub.

**229** **RESOLVED:** Cr Niven and Cr Best that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE HENRY LAWSON  
FESTIVAL OF ARTS HELD ON TUESDAY, 16 OCTOBER 2012 AT 7.30 PM**

---

**Welcome:** President John Hunter welcomed everyone to the meeting.

**Present:** J Hetherington, C Lobb, J Mitton, R Munck, G Howell, C Brown, T Carroll, B Johnson, J Niven, A Hunter, A Carr, J Black, M Worthington, M Moffitt, J Hunter, D Fennell, D Millynn, O Draffin

**Apologies:** T Wood, C Matchett, D Yates, M Carter, G England, K Smith, D Carroll, A Griffiths, N Hughes, V Hughes, G Rolls, M Bucknell, C Gorman, J Meier, P Moffitt, K Smith, J Kelly, C Gorman

It was moved by C Brown and seconded by J Hetherington that the apologies be accepted. Carried

**Minutes of the previous meeting:** were confirmed.

Moved C Brown      Seconded B Johnson      Carried

**President's Report:** The President's report was read by John Hunter.

It was moved by D Fennell and seconded by C Lobb that the President's report be accepted. Carried

**Treasurer's Report:** Dani Millynn gave a detailed treasurer's report with a break down of expenses and profit/loss for each co-ordinator. The overall profit was \$12,808.47 with \$9,277.47 being profit for 2012 and \$3,531.00 being profit attributable to prior years. Dani thanked T Carroll for auditing the books.

It was moved by D Millynn and seconded by T Carroll that the treasurer's report be accepted. Carried

**Election of Office Bearers:** President John declared all positions vacant and invited B Johnson to conduct the elections.

<b>President:</b>	John Hunter	Nom. J Hetherington/ M Moffitt
<b>Vice President:</b>	Mardi Bucknell	Nom. T Carroll/M Moffitt
<b>Secretary:</b>	vacant	
<b>Minute Secretary:</b>	vacant	
<b>Treasurer:</b>	Danielle Millynn	Nom. J Hetherington/M Moffitt
<b>Publicity Officer:</b>	vacant	
<b>Promotions:</b>	Auburn Carr	Nom. J Mitton/C Brown
<b>Honorary Auditor:</b>	Terry Carroll	Nom. C Lobb/J Hunter

**Co-ordinators:**

<b>Art:</b>	Chris Lobb	Nom. J Hetherington/M Moffitt
<b>Porcelain:</b>	vacant	
<b>Photography:</b>	vacant	
<b>VSS:</b>	Mary Moffitt	Nom. J Mitton/ C Lobb

<b>Awards Dinner:</b>	Verona Hughes	Nom A Hunter/J Mitton
<b>Busking:</b>	vacant	
<b>Children's Competition:</b>	Jenny Hetherington	Nom. M Moffitt/C Brown
<b>Concert:</b>	J Kelly & A Hooper	Nom. D Fennell/ C Brown
<b>Fun Run:</b>	Peter Moffitt	Nom. M Moffitt/ J Hetherington
<b>Indigenous welcome:</b>	Terry Carroll	Nom C Brown/D Fennell
<b>King/Queen:</b>	Juanita Meier	Nom C Lobb/B Johnson

<b>Official Luncheon:</b>	Judy Mitton	Nom. C Lobb/ J Hetherington
<b>Poetry on the Boards:</b>	Carly Brown	Nom. M Moffitt/A Hunter
<b>Poetry Slam:</b>	vacant	
<b>Procession:</b>	vacant	
<b>Procession Marshall:</b>	Glenda Howell	Nom. C Brown/ B Johnson
<b>Program</b>	Judy Mitton	Nom. C Lobb/T Carroll
<b>Raffle:</b>	J Niven & B Rudd	Nom. M Moffitt/ C Brown
<b>Social Engagement:</b>	Carly Brown	Nom. M Moffitt/J Mitton
<b>Sponsorship:</b>	Nevin Hughes	Nom. A Hunter/C Lobb
<b>Street Activities:</b>	vacant	
<b>Street Stalls:</b>	Gaynor England	Nom. J Mitton/C Brown
<b>Window Dressing:</b>	vacant	
<b>Woodchop:</b>	Deidre Carroll	Nom. J Mitton/B Johnson
<b>Festival Patrons:</b>	Mrs H Lindsay	Nom. J Mitton/ C Brown
	Mrs K Smith	Nom. C Lobb/ J Hetherington

**Subscriptions:** It was moved by B Johnson and seconded by D Fennell that the subscriptions remain at \$5 per person. Carried

**Signatories:** It was moved by T Carroll and seconded by J Niven that the President, Treasurer, Minute Secretary and Correspondence Secretary be able to sign cheques on behalf of THLF with any two of the above signatures needed on each cheque. Carried

**Meeting closed**

The meeting closed at 8.35pm.

**230** **RESOLVED:** Cr Hughes and Cr Niven that the Minutes of the Henry Lawson Festival Committee Annual General Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 19  
NOVEMBER 2012 AT 5.00PM (C2.6.8)**

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Present: Crs Brown and McClelland

As there was no quorum, the meeting was not held.

**For Information**

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |                |    |   |                    |
|----------------|----|---|--------------------|
| April 2012     | 1. | <u>Grenfell Cemetery Maintenance:</u> further meeting to be held in May (DE).   | <b>In Progress</b> |
| September 2012 | 2. | <u>Councillor Workshops:</u> councillors to attend at Blayney on 23 October (GM).   | <b>Carried Out</b> |
| September 2012 | 3. | <u>NSW Long Term Transport Master Plan:</u> Mayor and General Manager to attend at Bathurst on 25 October 2012 (GM).                    | <b>Carried Out</b> |
| October 2012   | 4. | <u>Workshop on Local Government Act:</u> Mayor, Deputy Mayor and General Manager to attend at Dubbo on 27 November 2012. (GM)           | <b>In Progress</b> |
|                | 5. | <u>CENTROC Summit:</u> Mayor, Deputy Mayor and General Manager to attend at Bathurst 7, 8 November 2012. (GM)                           | <b>Carried Out</b> |
|                | 6. | <u>November Council Meeting:</u> deferred until 22 November. (GM)   | <b>Carried Out</b> |
|                | 7. | <u>National Local Roads and Transport Congress:</u> Deputy Mayor and Director Engineering to attend at Hobart 14-16 November 2012. (DE) | <b>Carried Out</b> |
|                | 8. | <u>CENTROC Meeting:</u> Mayor and General Manager to attend at Grenfell 22 November 2012. Observers welcome. (GM)                       | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |                |    |   |                    |
|----------------|----|---|--------------------|
| September 2011 | 1. | <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE).            | <b>In Progress</b> |
| November 2011  | 2. | <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM).                 | <b>In Progress</b> |
| April 2012     | 4. | <u>Main Street Master Plan:</u> consider inclusion of heritage building signs (DE/DES).         | <b>In Progress</b> |
|                | 5. | <u>ARTC Interface Agreement:</u> to be further reported (DE).                                   | <b>In Progress</b> |
| August 2012    | 6. | <u>Greenethorpe Soldiers Memorial Hall:</u> consider toilet upgrade in 2013/14 estimates (DES). | <b>In Progress</b> |
| September 2012 | 7. | <u>Councillor Recognition Dinner:</u> referred to Executive to arrange (GM).                    | <b>In Progress</b> |

## **TENDERS**

### **1. Tender T9/2012 Winning and Crushing of Gravel, T1.6.141**

Tenders closed at 2.00pm on Friday 16 November 2012 for the winning and crushing of gravel in various gravel pits within the Shire. Seven information packages were sent out, with 5 tenders received.

**RECOMMENDATION:** that due to commercial in confidence reasons, the tender prices report will be referred to closed council.

**231** **RESOLVED:** Cr Halls and Cr Parlett that due to commercial in confidence reasons, the tender prices report will be referred to closed council.

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*  
    (a) *may, through the chairperson, put a question to another councillor, and*  
    (b) *may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ..... , *business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
    (a) *a motion is passed to have the business transacted at the meeting, and*  
    (b) *the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*  
    *Such a motion can be moved without notice.*
- (4) ..... , *only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

### Cr Best - Question to the Director of Engineering

As of last month's October meeting there appears to be:

\$1,605,639 of unspent RTA grants funding, \$448,982 of unspent fund of 2011/2012 Rural Local Roads vote, \$849,802 of unspent funds for 2012/2013 Rural Local Roads, and \$405,896 of unspent funds from 2012/2013 Roads to Recovery. Why doesn't the council allow private contractors to tender for some of these uncompleted road works, especially when there is a possibility of further RMS work on the Newell Highway?

The Director Engineering gave a detailed explanation of the reasons why contracts are not being invited for various projects which are detailed below:

- require detailed plans and specifications
- require a public tender process to be undertaken
- require supervision
- may effect Council's workforce particularly when the flood damage programs are completed.
- not all RMS works are being approved.

The Director Engineering also explained that plant contractors are used on Council's road projects in conjunction with Council's workforce.

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**232** **RESOLVED:** Cr Best and Cr McClelland that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

### **REPORT ON CLOSED COUNCIL**

The Mayor read out the following decisions from the Closed Council:

#### **GENERAL MANAGER'S REPORT**

**1. General Manager's Contract**

**Noted**

**RESOLUTION:** that the General Manager's report to Closed Council be adopted.

#### **DIRECTOR ENGINEERING'S REPORT**

**2. Tender T9/2012 Winning and Crushing of Gravel, T1.6.141**

**RESOLUTION:** that council accept the Tender from:

- a) Calvani Crushing Pty Ltd the winning and crushing of Brundah School and Eppelstun's gravel Pits, to the amount of \$65,000 and \$75,000 respectively.
- b) Mitton Brothers the winning and crushing of Simpsons and Mathew's gravel Pits, to the amount of \$74,700 and \$74,700 respectively.

**CLOSURE:** There being no further business the meeting closed at 8.27pm

Taken as read and confirmed as a true record this day 20 December 2012.