



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD MONDAY, 21 NOVEMBER 2011 COMMENCING AT 5.00 PM

10 November 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **MONDAY, 21 NOVEMBER 2011**, commencing at ***5.00 PM** and your attendance is requested.

***Note: 4.30 pm – Presentation on the Annual Financial Statements by Morse Group**

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 20 October 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival AGM, 25/10/11
- Henry Lawson Festival Ctee Mtg 25/10/11
- Floodplain Ctee Mtg, 1/11/11
- Consultative Ctee Mtg, 8/11/11
- Occupational Health and Safety Ctee Mtg, 8/11/11
- Manex Ctee Mtg, 14/11/11
- Town Works Ctee Mtg, 14/11/11
- Australia Day Ctee Mtg, 15/11/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb and G McClelland. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Clrs Crutcher and Hinde.

194 **RESOLVED:** Clr Atchison and Clr D Hughes that the apologies be accepted.

CONFIRMATION OF MINUTES:

195 **RESOLVED:** Clr Halls and Clr D Hughes that the Minutes of the Ordinary Meeting, held on 20 October 2011 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

- 1. Greg Oliver, DA 24/2009**
(see correspondence item B6 and report by Director Environmental Services)

Mr Greg Oliver addressed Council in regard to DA 24/2009.

The Mayor advised the matter will be considered in the Director Environmental Services’ report.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr McClelland	Director Environmental Services’ Report Item B4	Agent for property in question	Pecuniary	Yes
	Director Environmental Services’ Report Item B7	Agent for applicant	Pecuniary	Yes
Clr D Hughes	Director Environmental Services’ Report Item B7	Relative is an employee of applicant	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF THE WEDDIN SHIRE COUNCIL HELD, 21 NOVEMBER 2011**

CORRESPONDENCE

1. Division of Local Government, A3.9.3: Concerning the Review of the Model Code of Conduct for local councils and requesting submissions on position paper.

Advising the purpose of this circular is:-

1. to advise councils of the progress of the Division of Local Government's review of the Model Code of Conduct for Local Councils in NSW (the Model Code),
2. to invite submissions on a position paper prepared by the Division in relation to its reform proposal,
3. to invite registrations from persons interested in participating in regional workshops to be held to discuss the Division's reform proposal, and
4. to advise of other events the Division will be participating in for the purposes of seeking stakeholder feedback.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

Noted

2. NSW Rural Fire Service, E1.3.1: Advising the Rural Fire Service will again be conducting a series of Local Government Forums across the State to address a number of current and emerging issues of mutual interest between the Rural Fire Service and Local Government.

I would like to extend an invitation to all Mayors and General Managers to attend one of the six Local Government Forums that will be held during November and December.

RECOMMENDATION: that the Mayor and General Manager be Council's delegates to the Local Government Forum to be held in Orange on 6 December 2011.

196 **RESOLVED:** Clr Atchison and Clr D Hughes that the Mayor and General Manager be Council's delegates to the Local Government Forum to be held in Orange on 6 December 2011.

3. Alby Schultz MP, Federal Member for Hume, H1.1.2: Regarding the advice you received from the Grenfell Combined Pensioners and Superannuants Association that the Grenfell Medicare Station previously housed at the Grenfell Pharmacy has been closed.

I raised the issue back on 3 June 2011 and issued a press release condemning the Gillard Government's act of abolishing this vital service for rural Australians. Please find enclosed a copy of that press release for you to distribute.

Copy forwarded to Councillors

Correspondence Item No. 12 to Council's October Meeting refers.

RECOMMENDATION: that a copy of Mr Schultz's reply be forwarded to the Grenfell Combined Pensioners and Superannuants Association.

197 **RESOLVED:** Clr Niven and Clr N Hughes that a copy of Mr Schultz's reply be forwarded to the Grenfell Combined Pensioners and Superannuants Association.

4. Bogolong Aquatic Club, E3.6.4: Advising on 23 October 2011 a group of residents of the Weddin Shire held a meeting concerned with the future of Bogolong Dam.

Copy forwarded to Councillors

See report by General Manager

Noted

5. Local Government and Shires Association, C2.1.9: Forwarding an appalling response from the NSW Premier in relation to representations made to him by the Association's Presidents on 19 September 2011 concerning the conduct of the 2012 Local Government elections, and a copy of the Associations response sent today and signed jointly by both Presidents.

You will note that the Premier's letter does not address our concerns.

Copies forwarded to Councillors

Noted

6. Division of Local Government, A3.9.3: Forwarding Circular No. 11-35 concerning Council administered election 2012.

Copy forwarded to Councillors

Noted

7. Ian Brothers, R2.4.90: Advising 2012 will mark 100 years when Tom Sinclair started work as a pharmacist, later to give great service to this to this shire as has his daughter Roma.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

See Town Works Committee Minutes

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 NOVEMBER
2011**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

198 **RESOLVED:** Clr N Hughes and Clr D Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

8. Local Government Procurement, T1.8.7: Concerning a request for tender for supply of electricity.

Local Government Procurement Pty Ltd (LGP) is pleased to have been invited to assist CENTROC councils in sourcing electricity supply. The current CENTROC councils' electricity supply agreements expire on 30 June 2012 and the LGP process will enable a new contract to take effect from 1 July 2012.

All CENTROC councils wishing to participate will be asked to have their General Manager sign a commitment form. This will bind the participants to accept LGP's recommended tender outcome where that outcome equals or betters a pre-agreed target price.

Note: Council has benefitted from the current joint tender and the proposal to utilise LGP should also be of benefit.

RECOMMENDATION: that Council agree to commit to the tender process through Local Government Procurement.

199 **RESOLVED:** Clr N Hughes and Clr McClelland that Council agree to commit to the tender process through Local Government Procurement.

9. Crown Lands, R2.1.4: Advising that applications has been received to close roads within and adjoining properties of:-

- "Yarraglen" RMB8459 Barmedman-Grenfell Road (Mary Gilmore Way) Grenfell; within and adjoining the property at RMB239 Eualdrie Road, Grenfell; within and adjoining the property of "Lauriceville" RMB160 Eualdrie Road, Grenfell (File ref: 11/12003)
- "Inverness" RMB288 Adelargo Road, Grenfell and within and adjoining the property of "Woodcrest Park" RMB224 Adelargo Road, Grenfell and within and adjoining the property at RMB5248 Mid Western Highway, Grenfell and within and adjoining the property of "Clare Park" RMB4868 Mid Western Highway, Grenfell and the property of "Tanamera" Mid Western Highway, Grenfell (File ref: 11/11276)

Would you please consider whether Weddin Shire Council has any interests which may be affected by the closing of the roads.

RECOMMENDATION: that subject to satisfactory inspection, Council have no objections to the closing of the road.

200 **RESOLVED:** Clr Halls and Clr McClelland that subject to satisfactory inspection, Council have no objections to the closing of the road.

201 **RESOLVED:** Clr Atchison and Clr Lobb that the Correspondence be noted except where otherwise resolved.

10 November 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. NSW State Budget, G2.50.2

The NSW Budget for 2011/2012 has been brought down. Matters affecting local government in general of relevance to this council are summarised as follows:-

Integrated Planning and Reporting	-	no allocation
Renewal Scheme	-	\$3.5 million to pay half the interest on significant loans for large infrastructure projects.
Transport	-	\$159 million for the Country Regional Rail Network.
Roads	-	overall increase of \$596 million (10.4%)
	-	capital increase of \$3.2 million (14.6%)
	-	\$119 million towards Great Western Highway (Blue Mountains)
Regional Development	-	\$130 million to attract industry and develop businesses.
Mining	-	no announcement of Resources for the Regions Program.
Health	-	overall increase of \$1.3 billion (8.6%)
	-	regional and rural increase of \$800 million (19.4%).
Public Libraries	-	overall increase of \$1 million (3.9%)
	-	extra \$1 million pa to revitalise regional libraries.
Arts and Culture	-	overall increase of \$1.6 million (2.8%).
Noxious Weeds	-	overall increase of \$1.5 million (15.8%)
Climate Change	-	\$19 million for matters including floodplain management.
Environmental Trust	-	reduction of \$21 million (21.9%).
Emergency Services		
NSW Fire Brigade	-	increase of \$55.6 million (8.74%)
SES	-	increase of \$5.6 million (8.72%)
Rural Fire Service	-	significant increase, under assessment

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

2. Comparative Information on Councils 2009/2010, C2.10.1

The Department of Local Government has released its annual report giving comparative information on a number of key performance indicators for all councils in NSW. The councils are separated into like groups according to the Australian Local Government Classification System, with Weddin falling into Group 9 with another 21 councils.

Other councils in this group are:

Balranald	Gundagai
Bogan	Guyra
Bombala	Harden
Boorowa	Hay
Bourke	Lockhart
Carrathool	Murrumbidgee
Central Darling	Tumbarumba
Coolamon	Wakool
Coonamble	Walcha
Gilgandra	Warren
Gloucester	

A summary of this council's performance compared with the group average follows. As a general comment, Weddin performs well in most measures, but was again the second lowest in the State for Community Services Expenses per capita (behind Tenterfield).

The full report is available on the Department's website at www.dlg.nsw.gov.au.

Comparative Information 2009/2010

Key Performance Indicator	Unit	Weddin	Group Average
Average rate per residential assessment	\$	351	315
Average rate per farmland assessment	\$	1,078	2,156
Average rate per business assessment	\$	911	631
Outstanding rates, charges and fees	%	9.57	8.48
Summary of total revenue	\$'000	8,859	11,210
Total operating income per capita	\$	2,080	2,810
Total operating expense per capita	\$	2,180	3,188
Current Ratio	no	5.49	4.06
Debt Service Ratio	%	0	3.47
Building and Infrastructure Renewal Ratio	no	92.77	93.69
Equivalent full time staff	no	66	69
Environmental and Health Costs per capita	\$	89	99
Recreation expenses per capita	\$	125	158
Community Services Expenses per capita	\$	0.3	215

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

3. Number of Councillors, C2.2.1

My report to Council's September Meeting refers.

Notice of Council's intention to reduce the number of councillors from ten to nine was placed on public exhibition for the prescribed 42 days, with no submissions being received from the public.

Council may now proceed to finalise this matter which must be notified to the Minister for Local Government by 28 November 2011.

RECOMMENDATION:

It is recommended that in accordance with section 224A of the Local Government Act, Weddin Shire Council apply to the Minister for Local Government for approval to reduce the number of councillors from ten to nine.

202 **RESOLVED:** Clr Atchison and Clr N Hughes that in accordance with section 224A of the Local Government Act, Weddin Shire Council apply to the Minister for Local Government for approval to reduce the number of councillors from ten to nine.

4. Bogolong Dam T3.6.4

Central Tablelands Water has invited expressions of interest closing 2 December for the purchase of Bogolong Dam. A group of local community members has indicated their intention to respond and has requested a letter of support from this Council (see correspondence item 4).

A copy of the Central Tablelands business paper report regarding this matter is being forwarded to councillors. The General Manager states that Bogolong Dam is no longer listed by the Dams Safety Committee which removes much (but possibly not all) of the need to carry out expensive studies, inspections and upgrades. In the light of this advice, it may be appropriate for this council to reconsider whether the best option for the local community is to acquire the dam itself and set up a section 355 committee to operate the facility.

Prior to a decision, it will be necessary to ascertain any likely liabilities including defects, repairs, annual maintenance and any additional insurance costs.

RECOMMENDATION:

It is recommended that:-

- i) Council request Central Tablelands Water to defer any action on the expressions of interest pending negotiations with this council,
- ii) the Executive be delegated to negotiate with Central Tablelands Water for the acquisition of the property,
- iii) a letter of support be provided to the proposed Bogolong Aquatic Club, in the event that Council decides not to proceed to acquire.

203 **RESOLVED:** Clr Atchison and Clr Halls that:-

- i) Council request Central Tablelands Water to defer any action on the expressions of interest pending negotiations with this council,
- ii) the Executive be delegated to negotiate with Central Tablelands Water for the acquisition of the property,
- iii) a letter of support be provided to the proposed Bogolong Aquatic Club, in the event that Council decides not to proceed to acquire.

THE GENERAL MANAGER'S ORDINARY REPORT

5. Annual Report 2010/2011, C2.3.1

The 2010/2011 Annual Report is required to be submitted to the Department of Local Government by 30 November 2011.

The report is currently being finalised and a draft copy will be on display at the Council meeting. A copy of the final Annual Report will be provided to all Councillors after adoption.

The comprehensive State of Environment Report has also been prepared as an Appendix to the Annual Report.

The Financial Statements for 2010/2011 have also been prepared as an Appendix.

Copies of the State of Environment Report and the Annual Statements will be available on request.

RECOMMENDATION:

It is recommended that the Annual Report for 2010/2011 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

204 **RESOLVED:** Clr N Hughes and Clr D Hughes that the Annual Report for 2010/2011 including the State of Environment Report be adopted, with the Annual Statements to be separately considered.

6. Grenfell Doctor Situation, H1.1.2

Previous reports refer.

The Area Health Service has advised that Dr Patrick is collating the documentation for his visa and for submission to the College of General Practitioners. It is understood that obtaining some of the formal documentation can be a lengthy process in African countries.

An enquiry has been received from Dr Patrick regarding the furnishing of the house as he may prefer to ship his own possessions. Negotiations on this matter are proceeding.

At this stage no commencement date has been advised.

For Information

Noted

7. Enquiry from Doctor, H1.1.2

On 20 October the Acting General Manager received a telephone call from a Penrith based doctor, enquiring about the position at Grenfell. A report of this conversation was forwarded to all councillors on 21 October 2011. As reported by the Acting General Manager, the doctor had not been made aware that one doctor was already currently practicing in Grenfell and another doctor had been engaged and he lost interest once this was explained.

THE GENERAL MANAGER'S ORDINARY REPORT

I spoke to the doctor on 8 November and he confirmed the matters reported by the Acting General Manager. He was not interested in being the third doctor or taking on a short-term position until Dr Patrick arrives. Cancellation of Dr Patrick was not an option as this would have wasted all the effort put in by the Area Health Service and, more importantly, would have put future cooperation at risk.

It is possible that this doctor may have been able to fill the position had he contacted the Area Health Service prior to the engagement of Dr Patrick. However there were many aspects to be resolved including accommodation, surgery and equipment rental, VMO accreditation, and any necessary support from Council, and residents may not have been happy with the prospect of a pool of doctors rotating from shift to shift. Nevertheless his contact details have been referred to the Area Health Service should another need arise in the future.

Mr Brian Thoroughgood has forwarded a copy of a letter sent to the Federal local member Alby Schultz and the State local member Katrina Hodgkinson in which he makes unsubstantiated claims about the handling of this matter. I have spoken to both electoral offices and been assured that the claims have not been accepted.

RECOMMENDATION:

It is recommended that the actions of the Acting General Manager be confirmed, an explanatory letter for forwarded to both the State and Federal local members, and Mr Thoroughgood be so advised.

205 **RESOLVED:** [Clr D Hughes and Clr N Hughes that the actions of the Acting General Manager be confirmed, an explanatory letter for forwarded to both the State and Federal local members, and Mr Thoroughgood be so advised.](#)

8. Claims about Grenfell Businesses, T4.5.1

A local businessman handed the Mayor a copy of a letter by Mr Brian Thoroughgood to the Member for Burrinjuck, Katrina Hodgkinson, which claims, inter alia;

“ there has (sic) been 8 shops close in 8 months with at least another 4 on the brink”

The letter attributes the cause for these closures to the lack of a doctor.

The letter appears to hold the local member responsible in her role as Minister for Small Business, for not doing more to obtain a doctor for Grenfell. In reality, our local member has played a strong role in applying pressure to the Minister for Health and the Area Health Service.

I subsequently wrote to Mr Thoroughgood requesting the name of the specific businesses concerned. Copies of my letter and Mr Thoroughgood's were forwarded to all councillors on 28 September 2011.

I also contacted Katrina Hodgkinson's office and was advised that a letter had been received from Mr Thoroughgood. Apparently the final letter differed slightly from the one handed to the Mayor, mainly by being countersigned by 14 local business people.

THE GENERAL MANAGER'S ORDINARY REPORT

Mr Thoroughgood responded to my request with a lengthy diatribe which has been discussed with Council's solicitor and may contain a number of libellous statements. It also misquotes advice from Ms Hodgkinson's office which he was requested by them to correct. However no names of closed businesses were advised.

There is no argument that the absence of a doctor has affected sections of the town, some more than others. However it is highly counterproductive to have local business people running down the town and saying that it is "crumbling around you". Grenfell has just endured a prolonged drought and is yet to fully recover, but it has fared no worse by comparison with other towns and will be immeasurably helped by a good season.

Council has established a good relationship with the Member of Burrinjuck since joining her electorate. Ms Hodgkinson has been responsive to Council's requests and has been actively engaged in the doctor situation, in particular attending meetings in Grenfell and organising meetings with health officials and parliamentary representatives at Parliament House. Letters of abuse from local residents are not in the best interests of Council or the local community.

RECOMMENDATION:

It is recommended that Council advise the Member for Burrinjuck, Katrina Hodgkinson, that:

- it appreciates her assistance in helping resolve the Grenfell doctor situation, and;
- it dissociates itself from the adverse comments made by Mr Brian Thoroughgood.

It is further recommended that Mr Thoroughgood's letter be referred to Council's solicitor for advice.

206 RESOLVED: Clr D Hughes and Clr N Hughes that:-

- i) Council advise the Member for Burrinjuck, Katrina Hodgkinson, that:
 - it appreciates her assistance in helping resolve the Grenfell doctor situation, and;
 - it dissociates itself from the adverse comments made by Mr Brian Thoroughgood.
- ii) Mr Thoroughgood's letter be referred to Council's solicitor for advice.
- iii) Council write to the Weddin Development Committee making them aware of the claims made in Mr Thoroughgood's letter.

Clr Niven requested his name be recorded as being against the resolution.

9. Stockpiling of Gravel, E2.3.307

Council resolved at the September Meeting that costings for the removal of gravel from Phillips Pit (now Cliftons') be reported to the next Council Meeting. This report was deferred at the October Meeting to the November Meeting.

Engineering staff have advised as follows:-

- a signed Agreement to Property Access and Operation of Gravel Pit or Quarry was received from the new landowners through their solicitor on 28 June 2006,
- this agreement was terminated by the landowners by letter dated 15 June 2011 (see correspondence item 10 to Council's July 2011 Meeting),
- the letter also advised that an agreement had been entered into with Mitton Bros Pty Ltd and future requirements should be directed to that firm,
- at this time a total of approximately 9,000 tonnes of gravel was stockpiled at the pit.

THE GENERAL MANAGER'S ORDINARY REPORT

Following discussions with the Director Engineering, it was agreed that it was in Council's best interests in terms of retaining the full value of its previous work and minimising the risk of having to rely on other parties, to remove the stockpiled gravel as soon as possible. Accordingly the Director Engineering contacted the landowners and was given approval to remove the stockpiled gravel before having to deal with Mitton Bros as the pit operator.

The initial work involved with this operation was carried out by contractor. Costs are as follows:-

Gaults Pit		
- clear stockpile area		\$1,317.50
Phillips Pit		
- clear and drain		\$310.00
- load		\$930.00
- haul to pit (total 900 tonnes)		\$2,266.56

The contractor was replaced by Council's gravel gang and flood damage repairs commenced on various nearby shire roads. At the end of each shift when the trucks were no longer required, a final round was hauled to Gaults Pit within the normal working day while the grader and roller finished the road surface. Costs for this work were:-

- load	nil extra
- haul (total 150 t)	\$532.00
- flood damage work	\$82,525 (still in progress)

Any surplus gravel (if any) after completion of flood damage repairs will also be stockpiled at Gaults Pit: this quantity and cost are unknown at this stage.

Comments

The majority of the gravel is being used for approved flood damage repairs.

The gravel stockpiled at Gaults Pit is now available for use when required for the Driftway, without the involvement of any other party. The cost of hauling this gravel is part of the estimate for the Driftway. Similarly the clearing of the stockpile areas would have been required for these other jobs and entails no additional cost.

There has been a minor extra cost of \$930 in securing this gravel, but the benefits of independent action far outweigh the cost.

For Information

Noted

T V LOBB
GENERAL MANAGER

207 **RESOLVED:** Clr Atchison and Clr D Hughes that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

10 November 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 October 2011:

Bank Account	
Westpac	<u>\$876,717.74</u>
Investments	
Westpac	<u>5,000,000.00</u>
Total Investments	<u>\$5,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of October follows:

Rates Receipts	51,997.67
Accounts Receivable	57,414.12
Government Grants	296,175.00
Agency Collections	15,615.15
Caravan Park Fees	8,015.00
Kerb and Gutter Contribution	15,092.00
Interest on Investments	2,356.16
Grenfell Baths Entry Fees	8,840.70
Other Income	10,986.52
Total	<u>\$466,492.32</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 31 October 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	143,901
Grenfell Town Streets Maintenance	206,196	35,737
Village Maintenance - Caragabal	7,948	3,519
Village Maintenance - Greenethorpe	9,592	1,426
Village Maintenance - Quandialla	2,782	169
Garbage/Recycling Collection	102,880	36,556
Greenethorpe Collections	8,500	1,969
Commercial Waste Collection	29,000	4,633
Grenfell Waste Depot Manning/Plant Hire	105,000	38,385
Tips Working Expenses	29,000	10,539
Grenfell Cemetery Maintenance	27,000	9,868
Grenfell Lawn Cemetery Maintenance	13,500	5,967
Noxious Plants	76,000	13,541
Parks & Gardens	184,872	51,167
Library Expenditure	99,322	33,828
Baths Income	-24,500	8,037
Baths Expenditure	126,829	39,185
Caravan Park Income	-46,000	19,340
Caravan Park Expenditure	67,947	18,997

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	497,500	174,845
2011/12 National Roads (SH 17)	497,500	29,303
2011/12 Regional Roads Block Grant	309,000	41,366
2011/2012 REPAIR Program MR237	300,000	185,171
2011/2012 REPAIR Program MR398	300,000	203
3 x 3 Program - MR 398	68,000	0

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	0
Martins Lane	110,000	3,748
Pinnacle Road	100,000	0
Driftway Road	87,000	0
Grenfell Streets Construction	77,000	23,565
Grenfell Kerb and Gutter	28,000	16,152
Grenfell Streets - Footpaving	11,000	0
Nowlans Road	157,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	110,000	0
Total	854,000	43,465

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	1,536
Gerrybang Road	47,000	46,931
Rural Roads Reseals	100,000	0
Total	450,876	48,467

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the October 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing with statements of liquidated claims or summons' being prepared to be served with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

The outstanding rates percentage as at 30 June 2011 was 9.39% (2010: 8.61%)

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

5. Budget Review, 30 September 2011, A1.6

The budget review for the period ended 30 September 2011 is now presented for Council adoption with the variations to the original budget summarised.

RECOMMENDATION: that the budget review for the period ending 30 September 2011 be adopted as presented including the variations therein.

208 RESOLVED: Cllr Lobb and Cllr N Hughes that the budget review for the period ending 30 September 2011 be adopted as presented including the variations therein.

6. Budget Review Variances – Administration, A1.6

Please find detailed below explanations regarding variances in the budget review dated 30 September 2011 for the administration department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **CENTROC Beyond the Range Project** – additional expenditure required previously reported to and approved by Council at its July 2011 Council Meeting.

For Information

Noted

7. Council's Internal Reserves Review, A1.6

With the 2010/2011 Financial Statements completed a review of the level of Council's reserves has been carried out and is listed below:

Year	Total Cash Balance \$'000	Internal Restrictions \$'000	External Restrictions \$'000	Balance Unrestricted Cash \$'000
2011	5,763	4,042	816	905
2010	4,051	3,383	567	101
2009	4,205	3,335	539	331
2008	4,356	3,121	890	345
2007	5,925	4,610	1,062	253

Council's overall cash position and level of reserves increased significantly in 2011. Council is in a very healthy financial position with our reserves and in particular our employee leave entitlements 100% fully cash backed.

Our current financial situation is particularly pleasing as we have funded in cash the New Depot, Library, Tip Upgrade, the purchase of a new dwelling and the Railway Station upgrade works from the Future Capital Projects account in our internal reserves. An amount of \$300,000 has been transferred to this reserve to fund future capital projects. The amount in this account as at 30 June 2011 was \$600,000 which will assist Council in funding future capital projects.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

As previously stated we are currently in an excellent financial position and our cash level is beginning to increase after the completion of the above projects. The following projects that are proposed for the current financial year are to be also funded from reserves:

	\$
O'Briens Hill Development	95,000
Sewer Mains Rehabilitation	100,000
Doctors Residence	300,000
Land – Doctors Residence	50,000
Burrangong Street Surgery Upgrade	25,000
Burrangong Street Medical	75,000
Equipment/IT/Office Furniture	
	<u>\$645,000</u>

These capital works will be funded in a planned and systematic manner secure with the knowledge that the projects can be funded from the Future Capital Projects Account in our internal reserves. It is critical that we continue with our strategic approach to funding future capital projects and it is also critical that we maintain a strict financial control over our expenditure to ensure we obtain an internal surplus at the end of the financial year to enable us to transfer monies to the Future Capital Projects reserve.

Council's auditor will be in attendance prior to the November Meeting to comment on Council's strategic direction in regard to its financial resources and answer any queries Councillors may have.

For Information

Noted

8. Internal Audit, A1.2.2

As previously reported the NSW Division of Local Government (DLG) have advised that a professional Internal Audit function is one of the key components of effective governance of any council.

Internal audit is described as “an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.”

Internal audit's role is primarily one of providing independent assurance over the internal controls and risk management framework of the council. Internal audit's core competencies are in the area of internal control, risk and governance.

Internal audit's scope will include some or all of the following areas:

- Reliability and integrity of financial and operational information
- Effectiveness and efficiency of operations and resource usage
- Safeguarding of assets
- Compliance with laws, regulations, policies, procedures and contracts
- Adequacy and effectiveness of the risk management framework.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

All Councils in NSW are being advised to develop an internal audit function for the following reasons:

- it supports good internal governance
- to ensure consistency with other levels of government
- to improve the effectiveness of risk management, control and governance processes
- helps to instil public confidence in an organisation's ability to operate effectively.

In accordance with the Division of Local Governments Internal Audit Guidelines the appointment of the internal auditor is the responsibility of the General Manager. Consequently, the General Manager intends to appoint IAB Services as Council's internal auditors.

Internal Audit Bureau (IAB Services) – is a professional government agency specialising in providing internal audit services to both State and Local Government authorities. "IAB" Services were awarded the Centroc Tender to provide internal audit services to Centroc Councils who wish to utilise their services. Apart from the Saving in the initial set up costs their would be a distinct advantage in utilising IAB Services as Council would be able to receive the benefits from economies of scale, knowledge sharing and benchmarking against other alliance and Centroc Councils.

Council has budgeted \$20,000 in the 2011/2012 estimates and IAB have indicated that after the initial set up costs the works they undertake will be within the confines of Council's budget.

Once the appointment of Councils internal auditor is made the auditor will then undertake and assist Council in the following functions:

- Determine structure of and establish an audit committee
- developing a charter/policy/audit plan
- develop and deliver the audit program

These functions when developed will be submitted to Council for formal adoption.

For Information

Noted

9. Conduct of 2012 Local Government Elections, C2.1.9

The NSW Parliament has passed the Local Government (Amendment) Elections Act 2011, which now provides that council elections are to be administered by the General Manager of the Council as per Sec 296 of the Act.

However, Council may make arrangements with the Electoral Commissioner for the NSW Electoral Commission to administer the Council election.

Council staff have conducted Council elections in the past, however, in a marked departure from arrangements Council would now be required to conduct the election entirely of their own resources with no support provided by the NSW Electoral Commission. This would require Council to:-

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- appoint an independent returning officer
- appoint a substitute returning officer
- appoint polling places
- develop training packages
- develop procedures
- develop policies
- develop all stationary including stationary for the vision impaired
- prepare report on the conduct of the elections

No access would be provided to the specialised software to electronically analyse the election data. This would be extremely difficult for the General Manager to administer particularly if various candidates formed a 'ticket' and nominated as a group.

For Council to conduct an election without the support of the Electoral Commission would be highly risky. Aside from all other aspects mentioned in this report it would require expertise in the legal interpretation of the recently amended Electoral and Local Government Acts. For this reason alone it would be prudent that the Commissioner be retained for that purpose.

The NSW Electoral Commission also has the following advantages:-

- Impartiality
- Operational Expertise
- Legal Expertise
- Access to training manuals, forms, etc
- Access to electronic voting for the aged and vision impaired
- Electoral Commissioner manages any tribunal matters
- Sophisticated software is used to analyse all votes received. Votes are "triple" entered to ensure complete integrity of data entry.

Additionally, the NSW Electoral Office advise that Council would share a returning officer with approximately three (3) other councils which will improve the speed of the election result and defray the cost of the returning officer and substitute returning officer.

The 2008 election cost was approximately \$24,000 which included a referendum. The NSW Electoral Commission will not advise the cost until they are aware of how many Council's will utilise them to conduct their elections. However, they have indicated that as a guide it should be a similar figure to the previous election.

The Australian Electoral Company (AEC) a Queensland based company have also provided the Mid Lachlan Alliance Councils with a quote to conduct the election which was above the Electoral Commission's indicated cost. AEC have previously administered elections in Queensland however at this stage they have no experience in NSW.

It may be prudent to engage the Electoral Commission to conduct the 2012 Local Government Elections with further consideration given to the conduct of future elections prior to the 2016 election.

RECOMMENDATION: that Council engage the NSW Electoral Commission to conduct the 2012 NSW Local Government election.

209 **RESOLVED:** Clr Niven and Clr N Hughes that Council engage the NSW Electoral Commission to conduct the 2012 NSW Local Government election.

10. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Attended the New South Wales Public Libraries Central West Zone Spring Meeting at Bourke on 28th October. Main business was discussion regarding the 2012 National Year of Reading. Cr Les Lambert from Narromine was re-elected Zone Chairperson, with Cr Julian Gregory from Warren Deputy Chairperson.
- The Librarian was absent on long service leave from 29 September to 17 October 2011.

For Information

Noted

11. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan being implemented.
- Arranging Business Workshops emanating from the successful grant application. \$4,800 available. First workshop will be held on 8 November titled "Retailing and Customer Service in a Tourist Town".
- Advice received that grant application submitted emanating from the Economic Development Strategic Plan Review for tourism marketing (including a new website, Weddin Shire Brochure and a Virtual Visitor Information Centre) is no longer available through NSW Trade and Investment. Funding now may be available through the Regional Tourism Development Fund. Economic Development Officer pursuing.
- Open Day conducted on 1 October 2011. Interested people now being pursued. Two families showing very strong interest.
- Planning to attend the next Economic Development Officer's Forum in Cowra on 9 November 2011.
- Facilitated the visit to Grenfell by the Small Business Commissioner Ms Yasmin King.

For Information

Noted

12. Tourism/Promotions, C2.8.11

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Invitations to be followed up now for spring time visits.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- A Gold Trail brochure has been delivered and is being well received. Now proposed to rename the trail to the NSW Gold Trail and still endeavouring to obtain corporate funding.
- Advice received that "Enterprising Regions" grant funding to obtain part funding for the O'Briens Hill interpretative signage is now available through Central NSW Tourism under the Product Development Funding Programme. Funding being pursued.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- The application to become an RV friendly town has been submitted. Development Application to be now submitted to Council for approval as agreement to sign the DA has been formally received from ARTC.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Application for flagship funding of \$10,000 for the Henry Lawson Festival successful. Festival website to be upgraded.
- Christmas Lights competition promotion commenced. Sponsorship of \$300 confirmed.
- Registration submitted for 2012 Australia Day Ambassador. Awaiting notification.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.

For Information

Noted

13. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during October with a good customer base being developed.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

14. 2010/2011 Financial Statements, A1.6

The 2010/2011 Financial Statements have been completed and audited with the reports sent to the Division of Local Government. A copy of the audit report is being forwarded separately for Councillors information with a copy of the Annual Statements being tabled at the meeting.

Section 418 of the Local Government Act (1993) requires that as soon as practical after Council receives a copy of the audit report it must fix a date for the meeting at which it proposes to present its audited financial reports together with the audit report to the public. Furthermore, Council must give notice of the date fixed. The Financial Statements have been advertised in the Grenfell Record with the date of the presentation to the public being 21 November 2011.

Mr John O'Malley of Morse Group will be in attendance prior to the meeting at 4.30 pm to deliver a presentation in regard to the reports and answer any queries Councillors may have.

RECOMMENDATION: that Council formally adopt the Auditors Report and present the 2010/2011 Financial Statements to the public.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

210 **RESOLVED:** Clr Halls and Clr Atchison that Council formally adopt the Auditors Report and present the 2010/2011 Financial Statements to the public.

15. The Henry Lawson Festival committee, C2.6.32

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday, 25 October 2011.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2011 are attached for Councillors information.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

211 **RESOLVED:** Clr N Hughes and Clr Lobb that except where otherwise dealt with the Director Corporate Services' Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND					
RESERVE	BALANCE AS AT 1/07/2011	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 30/09/2011	VARIATION
E.L.E.	1,072,345.00			1,072,345.00	0.00
OFFICE EQUIPMENT	45,505.00			45,505.00	0.00
PLANT	299,695.37			299,695.37	0.00
RURAL/TOWN/VILLAGE FUNDS	210,231.00			210,231.00	0.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	12,954.61		1,118.00	11,836.61	1,118.00
SHIRE WORKS - Internal Loan Repayment	32,948.98		24,022.00	8,926.98	24,022.00
GRAVEL PIT MAINTENANCE	23,482.80			23,482.80	0.00
RLR PROGRAMME -2009/2010	92,130.00			92,130.00	0.00
RLR PROGRAMME -2010/2011	463,759.00			463,759.00	0.00
RLR PROGRAMME - Advance Payment	578,599.00			578,599.00	0.00
MISCELLANEOUS WORKS	330,948.00		34,553.00	296,395.00	34,553.00
LOCAL DEVELOPMENT ASSISTANCE	80,679.00			80,679.00	0.00
FUTURE CAPITAL PROJECTS	600,000.00		167,169.00	432,831.00	167,169.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53		9,995.00	68,794.53	9,995.00
TOTAL	4,042,372.29	0.00	236,857.00	3,805,515.29	236,857.00

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List of Uncompleted Works as at 30 September 2011

	\$
• Grenfell Flood Study	13,436
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Sloanes Cottage Upgrade	12,984
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	321
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	8,000
• Rural Heritage Study	10,000
• Housing M & R	6,647
• Town Planning – Prepare LEP	9,522
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	12,070
• Company Dam Upgrade – Surveillance Report	2,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	10,791
• Grenfell Swimming Pool – Amenities Block Investigation	10,000
• Caravan Park Upgrade – Stage 2	11,328
• Greenethorpe Recycling Station	4,000
• IWCM Study – Stage 2	12,232
• Tourism Signs Upgrade	14,000
Total	<u>\$296,395</u>

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

WEDDIN SHIRE COUNCIL							
BUDGET REVIEW AS AT 30 September 2011							
	2011/2012 ESTIMATES			AS PER REVIEW			
	Income	Expenses	NET	Income	Expenses	NET	
Operating Income & Expenditure							
Administration - Corporate Services	33,160	1,097,413	(1,064,253)	40,233	1,105,617	(1,065,384)	
Administration - Engineering	211,948	896,268	(684,320)	212,448	896,268	(683,820)	
Public Order and Safety	74,900	599,520	(524,620)	101,402	626,022	(524,620)	
Health	55,400	250,433	(195,033)	55,400	250,433	(195,033)	
Community Services and Education	1,800	26,800	(25,000)	1,730	26,730	(25,000)	
Housing and Community Amenities	481,113	857,094	(375,981)	481,113	857,094	(375,981)	
Sewerage Service	281,793	300,042	(18,249)	283,335	300,042	(16,707)	
Recreation and Culture	76,500	733,277	(656,777)	77,500	750,101	(672,601)	
Mining, Manufacture & Construction	1,200	23,000	(21,800)	1,200	23,000	(21,800)	
Transport and Communication	3,414,376	5,378,476	(1,964,100)	4,552,305	6,516,405	(1,964,100)	
Economic Affairs	105,927	326,153	(220,226)	105,927	332,153	(226,226)	
General Purpose Revenues	3,566,783	0	3,566,783	3,566,783	0	3,566,783	
TOTAL OPERATING BUDGET	8,304,900	10,488,476	(2,183,576)	9,479,376	11,683,865	(2,204,489)	
Capital Funding & Expenditure							
Administration - Corporate Services	51,037	35,000	16,037	51,037	35,000	16,037	
Administration - Engineering	0	290,000	(290,000)	0	290,000	(290,000)	
Public Order and Safety	390,000	390,000	0	428,334	447,501	(19,167)	
Health	800,000	800,000	0	800,000	800,000	0	
Community Services and Education	0	0	0	0	0	0	
Housing and Community Amenities	40,000	110,965	(70,965)	110,965	181,930	(70,965)	
Sewerage Service	184,000	193,000	(9,000)	202,820	197,820	5,000	
Recreation and Culture	5,100	40,100	(35,000)	135,767	170,767	(35,000)	
Mining, Manufacture & Construction	0	0	0	0	0	0	
Transport and Communication	1,128,000	1,110,000	18,000	1,128,000	1,110,000	18,000	
Economic Affairs	5,000	46,500	(41,500)	19,958	61,458	(41,500)	
General Purpose Revenues	0	0	0	0	0	0	
TOTAL CAPITAL BUDGET	2,603,137	3,015,565	(412,428)	2,876,881	3,294,476	(417,595)	
OPERATING RESULT	10,908,037	13,504,041	(2,596,004)	12,356,257	14,978,341	(2,622,084)	
ADD : Total Depreciation		2,596,004	2,596,004		2,596,004	2,596,004	
CONSOLIDATED BUDGET RESULT	10,908,037	10,908,037	0	12,356,257	12,382,337	(26,080)	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
CORPORATE SERVICES		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Certificate Fees - Sec. 603	1/350	8,000		4,213	3,787	8,000	
Sundry Income	1/1250	12,000		3,656	8,344	12,000	
Lease of Council Property	1/1251	2,400		1,030	1,370	2,400	
Merchant Service Fee Recovery	1/1252	500		277	223	500	
Tsf from Reserves - Integrated Planning		0		1,630	0	1,630	1,630
Sale of Land for Overdue Rates Income		0		0	5,443	5,443	5,443
Tsf from Reserves - HR Package (Policy Consultancy)		2,000		0	2,000	2,000	
Agency Fee Commission	1/600	8,260		2,268	5,992	8,260	
TOTAL OPERATING REVENUE		33,160	0	13,074	27,159	40,233	7,073
OPERATING EXPENSES							
Administration Buildings M & R	1/2500	7,300		221	7,079	7,300	
Furniture M & R	1/2550	1,000		0	1,000	1,000	
Office Equipment M & R	1/2600	46,000		36,015	9,985	46,000	
Map Info - Annual Maintenance & Licence Fee		9,700		0	9,700	9,700	
Administration Buildings Cleaning	1/2850	15,000		5,414	9,586	15,000	
Administration Buildings Rates	1/3000	2,240		1,681	559	2,240	
Administration Building Light & Power	1/3050	17,500		843	16,657	17,500	
Administration Building Insurance	1/3100	11,500		10,424	1,076	11,500	
Depreciation - Buildings,F&F,Office Equipment		61,750		0	61,750	61,750	
Salaries & Allowances	1/3400	507,039		172,048	334,991	507,039	
Travelling	1/3420	16,500		0	16,500	16,500	
Accrual of Leave	1/3430	60,454		12,121	48,333	60,454	
HR Package (Ex-Reserves)		2,000		0	2,000	2,000	
Advertising	1/3500	19,000		4,358	14,642	19,000	
Printing & Stationery	1/3510	16,100		5,198	10,902	16,100	
Postages	1/3520	10,900		2,807	8,093	10,900	
Telephone	1/3530	14,400		3,295	11,105	14,400	
Bank Charges	1/3580	6,000		2,597	3,403	6,000	
Valuation Fees	1/3590	19,500		20,317	0	20,317	
Integrated Planning Expenses	1/3596	15,000		16,630	0	16,630	1,630
Audit Fees	1/3600	28,000		0	28,000	28,000	
Internal Audit Expenses		20,000		0	20,000	20,000	
Legal Expenses	1/3620	14,000		331	13,669	14,000	
Sundry Administration Expenses	1/3610	12,100		9,342	2,758	12,100	
Sale of Land for Overdue Rates - Ex-Reserves		0		5,443	0	5,443	5,443
Insurance : Fidelity Guarantee	1/3650	860		610	250	860	
Insurance : Misc, Members' Accident	1/3660	9,600		16,067	1,033	17,100	7,500
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,500		0	0	0	(7,500)
Interest on Overdraft	1/3900	500		0	500	500	
Mayoral Allowance	1/4000	20,500		5,442	15,058	20,500	
Members Fees	1/4010	93,000		24,848	68,152	93,000	
Members Travelling & Subsistence	1/4020	6,100		920	5,180	6,100	
Delegates Expenses	1/4030	7,900		358	7,542	7,900	
Members Insurances	1/4040	2,000		1,999	1	2,000	
Members Training		2,100		0	2,100	2,100	
Subscription to Shires Association	1/4050	14,670		14,984	0	14,984	314
Hawksebury City Council Alliance		2,500		0	2,500	2,500	
Miscellaneous Expenses -Donations	1/5600	9,700		1,971	7,729	9,700	
Operating Expenses		1,109,913	0	376,284	741,833	1,118,117	8,204
Less : Contribution by Other Functions		(12,500)		0	(12,500)	(12,500)	
TOTAL OPERATING EXPENSES		1,097,413	0	376,284	729,333	1,105,617	8,204
CAPITAL REVENUE							
Internal Loan Repayment -No.2 Grenfell Tip		13,448		0	13,448	13,448	
Internal Loan Repayment -No.3 Grenfell Tip		4,622		0	4,622	4,622	
Internal Loan Repayment -No.4 Grenfell Tip		2,895		0	2,895	2,895	
Transfer from Reserves -Office Equipment		10,000		0	10,000	10,000	
Income from Loans Repaid	1/2302	20,072		5,818	14,254	20,072	
TOTAL CAPITAL REVENUE		51,037	0	5,818	45,219	51,037	0
CAPITAL EXPENSES							
Office/ IT Equipment	1/6400	10,000		0	10,000	10,000	
Office Equipment - Provision for Replacement		10,000		0	10,000	10,000	
Computer Room - Construction		5,000		0	5,000	5,000	
Administration Building - Structural Repairs		10,000		0	10,000	10,000	
TOTAL CAPITAL EXPENSES		35,000	0	0	35,000	35,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,048,216)	0	(357,392)	(691,955)	(1,049,347)	(1,131)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
ENGINEERING & WORKS		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Private Works	1/2000	120,000		68,798	51,202	120,000	
Apprenticeship Subsidy	1/1350	1,500		2,000	0	2,000	500
Diesel Fuel Rebate Grant	1/1351	15,000		0	15,000	15,000	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		0	4,000	4,000	
Tsf from Reserves - Superannuation		56,500		0	56,500	56,500	
Vehicle Lease Back	1/5908	12,948		5,272	7,676	12,948	
TOTAL OPERATING REVENUE		211,948	0	76,070	136,378	212,448	500
OPERATING EXPENSES							
Engineering Staff Salaries	1/5010	310,442		115,591	194,851	310,442	
Engineering Leave Entitlements	1/5040	46,221		13,210	33,011	46,221	
Less : contbn by Domestic Waste M'ment	1/5060	(7,500)		0	(7,500)	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		0	(8,000)	(8,000)	
Engineering Office Expenses	1/5100	10,000		952	9,048	10,000	
Engineering Travel Expenses	1/5450	47,000		2,647	44,353	47,000	
Depreciation - Buildings,F&F,Equipment		54,320		0	54,320	54,320	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000		41,028	70,972	112,000	
Works Depot Expenses -South Street	1/5315	135,000		64,132	70,868	135,000	
LESS : charges to works (overheads)	1/5907	(300,000)		0	(300,000)	(300,000)	
Engineers Other Expenses	1/5460	3,000		231	2,769	3,000	
ELE - Annual Leave	1/5710	80,000		22,093	57,907	80,000	
ELE - Sick Leave	1/5720	48,000		19,784	28,216	48,000	
ELE - Long Service Leave	1/5730	50,000		4,511	45,489	50,000	
Superannuation	1/5760	425,000		120,062	304,938	425,000	
Public Holidays	1/5770	51,000		6,787	44,213	51,000	
Workers' Compensation	1/5790	60,000		22,957	37,043	60,000	
OHS Requirements	1/5795	28,000		2,665	25,335	28,000	
Accident Pay	1/5780	5,000		0	5,000	5,000	
Fringe Benefits Tax	1/5810	8,400		5,505	2,895	8,400	
Staff Training	1/5900	46,000		11,861	34,139	46,000	
LESS : charges to works (oncost)	1/5906	(280,000)		(110,046)	(169,954)	(280,000)	
Plant Running Expenses	1/6010	790,000		261,312	528,688	790,000	
Plant Depreciation		258,000		0	258,000	258,000	
LESS : Plant Hire charged to works	1/1700	(1,160,000)		(383,120)	(776,880)	(1,160,000)	
Sundry Expenses	1/5550	500		0	500	500	
TOTAL OPERATING EXPENSES		896,268	0	306,047	590,221	896,268	0
CAPITAL REVENUE							
Transfer from Reserves - Plant Purchases		0		0	0	0	
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
Plant Replacement	1/6500	290,000		130,248	159,752	290,000	
TOTAL CAPITAL EXPENSES		290,000	0	130,248	159,752	290,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(974,320)	0	(360,225)	(613,595)	(973,820)	500

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
PUBLIC ORDER & SAFETY		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUES							
Fire Protection							
Grants & Subsidies	1/7050	69,000		0	69,000	69,000	
Sundry Income	1/7300	1,000		0	1,000	1,000	
Grenfell Flood Study Grant		0		0	20,000	20,000	20,000
Grenfell Flood Study - Tsf from Reserves		0		6,502	0	6,502	6,502
Animal Control							
Dog Registration Fees	1/7400	3,200		880	2,320	3,200	
Dog Impounding Fees	1/7420	1,600		269	1,331	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
TOTAL OPERATING REVENUE		74,900	0	7,651	93,751	101,402	26,502
OPERATING EXPENSES							
Fire Protection							
Board of Fire Commissioners Levy	1/8050	23,670		11,271	12,399	23,670	
RFS : Fire Fighting Fund Contribution	1/8100	89,500		72,444	17,056	89,500	
Bush Fire Equipment M & R	1/8200	69,000		36,179	32,821	69,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		1,689	3,311	5,000	
Bush Fire Depreciation		316,850		0	316,850	316,850	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
Animal Control							
Impounding Expenses	1/8550	38,000		15,451	22,549	38,000	
Straying Livestock	1/8600	1,000		147	853	1,000	
Emergency Services							
Grenfell Flood Study		0		26,502	0	26,502	26,502
Floodplain Policy		20,000		0	20,000	20,000	
S.E.S. Working Expenses	1/8930	3,500		0	3,500	3,500	
SES Contribution	1/8950	16,000		6,194	9,806	16,000	
S.E.S. Depreciation		14,000		0	14,000	14,000	
TOTAL OPERATING EXPENSES		599,520	0	169,877	456,145	626,022	26,502
CAPITAL REVENUE							
Auxillary Disaster Resilience Grant		0		38,334	0	38,334	38,334
Bushfire Equipment	1/7055	390,000		0	390,000	390,000	
TOTAL CAPITAL REVENUE		390,000	0	38,334	390,000	428,334	38,334
CAPITAL EXPENSES							
Emergency Operations Centre Upgrade		0		57,501	0	57,501	57,501
Bushfire Equipment	1/8297	390,000		0	390,000	390,000	
TOTAL CAPITAL EXPENSES		390,000	0	57,501	390,000	447,501	57,501
Funds Available to/(Required from)							
Rates & General Revenue		(524,620)	0	(181,393)	(362,394)	(543,787)	(19,167)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
HEALTH		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Fines & Costs							
Licenses & Fees	1/9350	3,000		0	3,000	3,000	
Septic Tank Inspection Fees		10,000		0	10,000	10,000	
Tsf from Reserves - Septic Tank Inspections		5,000		0	5,000	5,000	
Noxious Plants & Environmental Protect.							
Grant	1/9700	26,000		0	26,000	26,000	
Fees & Fines	1/9750	1,000		0	1,000	1,000	
Medical Centres							
Rent	1/9950	10,400		3,400	7,000	10,400	
TOTAL OPERATING REVENUE		55,400	0	3,400	52,000	55,400	0
OPERATING EXPENDITURE							
Health Department Salaries	1/10210	143,619		44,915	98,704	143,619	
Health Surveyor Travel	1/10220	8,500		0	8,500	8,500	
Leave Entitlements	1/10230	17,054		2,689	14,365	17,054	
Environmental Assistance - Septic Tanks	1/10240	15,000		0	15,000	15,000	
Health Office Expenses	1/10250	3,600		345	3,255	3,600	
Less : contribution by other functions							
-: Building Inspections	1/10283	(20,000)		0	(20,000)	(20,000)	
-: Garbage	1/10284	(5,000)		0	(5,000)	(5,000)	
-: Sewerage	1/10286	(10,000)		0	(10,000)	(10,000)	
-: Town Planning	1/10282	(15,000)		0	(15,000)	(15,000)	
Destruction of Noxious Plants	1/10410	76,000		14,827	61,173	76,000	
Destruction of Noxious Pests	1/10350	2,500		0	2,500	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Medical Centre Expenses -Weddin Street	1/10766	5,300		2,865	2,435	5,300	
Medical Centre Expenses - Main Street		5,300		4,022	1,278	5,300	
Medical Centre Depreciation		22,560		0	22,560	22,560	
TOTAL OPERATING EXPENSES		250,433	0	69,663	180,770	250,433	0
CAPITAL REVENUE							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	500,000	500,000	
New Residence - Doctor (Ex- Reserves)		300,000		0	300,000	300,000	
TOTAL CAPITAL REVENUE		800,000	0	0	800,000	800,000	0
CAPITAL EXPENSES							
Medical Centre Upgrade - (Ex-Reserves/Loan)		500,000		0	500,000	500,000	
New Residence - Doctor (Ex- Reserves)		300,000		0	300,000	300,000	
TOTAL CAPITAL EXPENSES		800,000	0	0	800,000	800,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(195,033)	0	(66,263)	(128,770)	(195,033)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
COMMUNITY SERVICES & EDUCATION		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Youth Services							
Seniors Week Grant	1/10949	500		0	500	500	
Youth Week Grant	1/10950	1,300		1,230	0	1,230	(70)
TOTAL OPERATING REVENUE		1,800	0	1,230	500	1,730	(70)
OPERATING EXPENSES							
Youth Services							
Seniors Week Expenses	1/11599	500		0	500	500	
Youth Week Expenses	1/11600	1,300		0	1,230	1,230	(70)
Contribution to Library		5,000		0	5,000	5,000	
Contribution to Swimming Pool		10,000		0	10,000	10,000	
Contribution to Sporting Grounds	1/11600	10,000		0	10,000	10,000	
TOTAL OPERATING EXPENSES		26,800	0	0	26,730	26,730	(70)
CAPITAL REVENUE							
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(25,000)	0	1,230	(26,230)	(25,000)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
HOUSING & COMMUNITY AMENITIES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Dwellings							
Dwelling Rents	1/12200	12,385		2,127	10,258	12,385	
Town Planning							
Development Application Fees	1/12310	16,000		5,871	10,129	16,000	
Construction Certificate Fees		19,000		3,900	15,100	19,000	
Planning Certificates	1/12320	7,000		3,218	3,782	7,000	
Subdivision Fees	1/12330	2,500		973	1,527	2,500	
Local Heritage Fund -Grant	1/12250	9,000		0	9,000	9,000	
Local Heritage Advice		7,500		0	7,500	7,500	
Garbage Services							
Domestic Waste/Recycling Charges	1/12500	250,948		250,588	360	250,948	
Commercial Waste/Recycling Collection Charges	1/12700 et al	44,880		44,831	49	44,880	
Other Tip Income - Tip Fees		15,000		2,989	12,011	15,000	
Rural Garbage Levy		30,350		30,200	150	30,350	
Waste Management Sundry Income	1/12650	2,500		0	2,500	2,500	
Tip Recycling Revenue		15,000		11,614	3,386	15,000	
Cemeteries							
Site Fees	1/13600	4,800		1,606	3,194	4,800	
Gravedigging	1/13615	12,800		7,539	5,261	12,800	
Lawn Cemetery	1/13630	30,000		18,613	11,387	30,000	
Sundry							
Waste to Art Grant	1/13799	450		0	450	450	
Sundry Income	1/13800	1,000		109	891	1,000	
TOTAL OPERATING REVENUE		481,113	0	384,178	96,935	481,113	0
OPERATING EXPENSES							
Dwellings							
Housing M & R	1/14010	12,500		978	11,522	12,500	
Housing Insurance & Rates	1/14020	6,000		4,394	1,606	6,000	
Housing Depreciation	1/14030	13,037		0	13,037	13,037	
Town Planning							
Salaries (Contribution to Health Salaries)	1/14100	15,000		0	15,000	15,000	
Office Expenses	1/14150	3,000		0	3,000	3,000	
Heritage Operations - Local Building Fund	1/14159	18,000		0	18,000	18,000	
Heritage Costs - Advice	1/14156	15,000		2,414	12,586	15,000	
Town Planning - Consultancy Fees	1/14170	12,000		0	12,000	12,000	
Sundry Expenses	1/14160	100		0	100	100	
Waste Management							
Administration (Contribution to Admin.)	1/14500	4,000		0	4,000	4,000	
Supervision (Contribution to Health)	1/14510	5,000		0	5,000	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		0	7,500	7,500	
Garbage/Recycling - Employee Costs	1/14610	44,820		11,953	32,867	44,820	
Leave Entitlements/On Cost Charged	1/14615	19,960		7,410	12,550	19,960	
Garbage/Recycling Vehicle Running Expenses	1/14650	38,100		18,640	19,460	38,100	
Greenethorpe Collections	1/14723	8,500		1,969	6,531	8,500	
Domestic Waste Depreciation	1/14680	21,519		0	21,519	21,519	
Grenfell Depot Manning/Plant Hire		105,000		43,235	61,765	105,000	
Grenfell Depot Maintenance	1/14700	18,000		7,899	10,101	18,000	
Depot (Tip) - Caragabal	1/14710	5,500		1,572	3,928	5,500	
Depot (Tip) - Quandialla	1/14730	5,500		1,510	3,990	5,500	
Interest on Internal Loan -No.2		8,808		0	8,808	8,808	
Interest on Internal Loan -No.3		3,027		0	3,027	3,027	
Interest on Internal Loan -No.4		2,800		0	2,800	2,800	
Recycling Expenses	1/14565	8,000		690	7,310	8,000	
Greenethorpe - Recycling Station		4,000		0	4,000	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Waste to Art Programme	1/14691	450		0	450	450	
Street Cleaning	1/15000	18,000		1,341	16,659	18,000	
Commercial Waste : Labour Costs	1/15500	17,000		2,911	14,089	17,000	
Commercial Waste : Plant Costs	1/15510	12,000		1,862	10,138	12,000	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES (Continued)		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
Drainage Assets Depreciation	1/16010	206,140		0	206,140	206,140	
Pollution Control	1/16600	16,000		3,405	12,595	16,000	
Quandialla Drainage - Feasibility Study		5,000		0	5,000	5,000	
Cemeteries							
M & R	1/16800	17,000		10,844	6,156	17,000	
M & R Extra		10,000		0	10,000	10,000	
Lawn Cemetery	1/16830	13,500		6,017	7,483	13,500	
Grave Digging	1/16815	13,500		4,377	9,123	13,500	
Lawn Cemetery Grave Digging	1/16835	7,500		3,873	3,627	7,500	
Grenfell Cemetery - Master Plan		10,000		0	10,000	10,000	
Grenfell Cemetery - Tree Maintenance		12,000		0	12,000	12,000	
Cemeteries Depreciation	1/16850	6,295		0	6,295	6,295	
Sundry							
Public Conveniences	1/17000	74,000		31,421	42,579	74,000	
Public Clock	1/17500	500		0	500	500	
Public Clock Depreciation		38		0	38	38	
Tidy Towns	1/16610	1,000		450	550	1,000	
Other Land & Buildings	1/17700	9,500		3,016	6,484	9,500	
State of Environment Report	1/16650	2,000		0	2,000	2,000	
TOTAL OPERATING EXPENSES		857,094	0	172,181	684,913	857,094	0
CAPITAL REVENUE							
Grenfell Tip Improvements - Tsf from Reserves		0		1,118	0	1,118	1,118
Doctors Residence - Tsf from Reserves		0		21,640	0	21,640	21,640
Doctors Residence Land - Tsf from Reserves		0		48,207	0	48,207	48,207
Internal Loans - Commercial Waste & Recycling Bins		40,000		24,022	15,978	40,000	
TOTAL CAPITAL REVENUE		40,000	0	94,987	15,978	110,965	70,965
CAPITAL EXPENSES							
Grenfell Tip Improvements		0		1,118	0	1,118	1,118
Grenfell Tip - Rework Cells		15,000		0	15,000	15,000	
Purchase MGB's - Commercial Waste & Recycling		40,000		24,022	15,978	40,000	
Main Street Bins		25,000		0	25,000	25,000	
Doctors Residence - Huckel Close		0		21,640	0	21,640	21,640
Doctors Residence Land - Huckel Close		0		48,207	0	48,207	48,207
Transfer to Reserves -Compactor Replacement		10,000		0	10,000	10,000	
Internal Loan Repayment - No.2 Principal		13,448		0	13,448	13,448	
Internal Loan Repayment - No.3 Principal		4,622		0	4,622	4,622	
Internal Loan Repayment - No.4 Principal		2,895		0	2,895	2,895	
TOTAL CAPITAL EXPENSES		110,965	0	94,987	86,943	181,930	70,965
Funds Available to/(Required from)							
Rates & General Revenue		(446,946)	0	211,997	(658,943)	(446,946)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
SEWERAGE SERVICES		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Rates	3/81001	269,668		271,210	0	271,210	1,542
LESS : Pensioner Rebates	3/81003	(35,000)		(28,244)	(6,756)	(35,000)	
Charges : Non-Ratable Properties	3/81201	16,000		15,342	658	16,000	
Interest on Investments, etc	3/81305	8,500		0	8,500	8,500	
Fees & Fines	3/81740	1,000		464	536	1,000	
Sewer Connection Fees	3/81745	1,875		0	1,875	1,875	
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	19,250		0	19,250	19,250	
TOTAL OPERATING REVENUE		281,793	0	258,772	24,563	283,335	1,542
OPERATING EXPENSES							
Management							
Administration (Contribution)	3/82100	8,000		0	8,000	8,000	
Health (Contribution)	3/82200	10,000		0	10,000	10,000	
Engineering (Contribution)	3/82250	8,000		0	8,000	8,000	
Operations							
Treatment Works : Energy Costs	3/82301	7,000		261	6,739	7,000	
Treatment Works: Repairs, etc	3/82305	15,300		1,822	13,478	15,300	
Treatment Works : Wages	3/82303	58,044		18,701	39,343	58,044	
Treatment Works : Other Costs	3/82309	4,300		637	3,663	4,300	
Mains : M & R	3/82321	30,000		2,381	27,619	30,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	130,806		0	130,806	130,806	
Miscellaneous							
Rates	3/83531	4,500		3,222	1,278	4,500	
Other	3/83571	500		0	500	500	
Employment							
Employee's Leave Entitlement	3/83591	6,892		567	6,325	6,892	
Workers' Compensation	3/83594	5,000		0	5,000	5,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
TOTAL OPERATING EXPENSES		300,042	0	27,591	272,451	300,042	0
LESS : Depreciation		130,806		0	130,806	130,806	
Net Operating Result		112,557	0	231,181	(117,082)	114,099	1,542
CAPITAL REVENUE							
Sec 64 Developer Charges		14,000		28,000	0	28,000	14,000
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		80,420	19,580	100,000	
Transfer from Reserves - OHS Improvements		60,000			60,000	60,000	
Transfer from Reserves -Sewer Mains Extensions		10,000		14,820	0	14,820	4,820
TOTAL CAPITAL REVENUE		184,000	0	123,240	79,580	202,820	18,820
CAPITAL EXPENSES							
Sewer Mains - Rehabilitate		100,000		80,420	19,580	100,000	
Sewerage Treatment Works - Provision for Upgrading		10,000		0	10,000	10,000	
Sewerage Treatment Works - OHS Improvements		60,000		0	60,000	60,000	
Sewerage Treatment Works - Review Strategic Plan		13,000		0	13,000	13,000	
Sewer Mains Extension	3/84001	10,000		14,820	0	14,820	4,820
TOTAL CAPITAL EXPENSES		193,000	0	95,240	102,580	197,820	4,820
Net Capital Result		(9,000)	0	28,000	(23,000)	5,000	14,000
Funds Available to							
Rates & General Revenue		103,557	0	259,181	(140,082)	119,099	15,542

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Library							
Grants/Subsidy	1/20100	19,500		0	19,500	19,500	
User Charges & Fines	1/20200	4,000		781	3,219	4,000	
Other	1/20300	1,500		0	1,500	1,500	
Transfer from Reserves - Gold Fest Festival		15,000		9,995	5,005	15,000	
Museum							
Sundry Income	1/20750	500		150	350	500	
Art Gallery Income		4,000		2,443	1,557	4,000	
Tsf from Reserves - Art Gallery Bald Archie Sponsorship		0		1,000	0	1,000	1,000
Conference Room/Cinema Income		5,000		1,197	3,803	5,000	
Baths							
Baths Fees	1/20801	24,500		8,280	16,220	24,500	
Parks, Gardens & Open Space							
Parks, Gardens & Sporting Grounds	1/20900	2,500		0	2,500	2,500	
TOTAL OPERATING REVENUES		76,500	0	23,846	53,654	77,500	1,000
OPERATING EXPENSES							
Library							
Administration (Contribution)	1/23000	500		0	500	500	
Printing, Stationery & Advertising	1/23010	1,500		34	1,466	1,500	
Telephone & Postage	1/23020	2,700		291	2,409	2,700	
Salaries	1/23050	47,752		19,482	28,270	47,752	
Temporary Assistants	1/23055	3,000		0	3,000	3,000	
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		0	2,000	2,000	
Leave Entitlements	1/23065	5,670		1,017	4,653	5,670	
Furniture & Fittings M & R	1/23120	2,000		0	2,000	2,000	
Equipment M & R	1/23125	7,000		5,067	1,933	7,000	
Depreciation - Building,Books,Equipment	1/23130	118,383		0	118,383	118,383	
Maintenance of Books	1/23200	1,400		0	1,400	1,400	
Purchase of Periodicals	1/23220	1,500		114	1,386	1,500	
Other	1/23260	2,800		1,087	1,713	2,800	
Sundry							
Subsidy to Band	1/24500	500		0	500	500	
Community Arts Centre Expenses	1/24502	500		0	500	500	
Arts Out West Expenses		1,900		1,814	86	1,900	
Community Hub M & R,Insurance,Rates,Electricity etc		17,000		11,113	5,887	17,000	
Art Gallery Expenses		3,000		3,819	181	4,000	1,000
Conference Room/Cinema Expenses		5,000		313	4,687	5,000	
Railway Station Expenses	1/23610	5,000		2,116	2,884	5,000	
Festival Expenses	1/25000	6,500		569	5,931	6,500	
Gold Fest Festival Expenses		15,000		9,995	5,005	15,000	
Museum							
Museum Building M & R, Rates	1/23510	4,850		1,802	3,048	4,850	
Museum Depreciation	1/23530	19,134		0	19,134	19,134	
Swimming Pools							
Wages	1/26000	64,831		12,707	52,124	64,831	
Leave Entitlements		7,698		1,286	6,412	7,698	
Buildings M & R	1/26010	8,800		1,237	7,563	8,800	
Operating Expenses	1/26025	45,500		7,495	38,005	45,500	
Grenfell Swimming Pool - Leak Repairs		0		15,824	0	15,824	15,824
Quandialla Baths Subsidy	1/26100	22,000		22,000	0	22,000	
Depreciation - Buildings,Pools	1/26015	47,458		0	47,458	47,458	
Parks & Gardens							
Expenses	1/27500	176,000		54,156	121,844	176,000	
Employee Leave Entitlements	1/27875	8,872		299	8,573	8,872	
Contribution to Library by Community Services		(5,000)		0	(5,000)	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		0	(10,000)	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		0	(10,000)	(10,000)	
Depreciation - Buildings,Equipment	1/27900	101,029		0	101,029	101,029	
TOTAL OPERATING EXPENSES		733,277	0	173,637	576,464	750,101	16,824

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
(Continued)		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
CAPITAL REVENUE							
Local Special Projects Grant	1/20120	5,100		0	5,100	5,100	
Capital Contribution - Grenfell Rotary Club		0		16,125	0	16,125	16,125
Local Community Infrastructure - Tsf from Ext/Int Restrictions		0		17,210	0	17,210	17,210
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0		97,332	0	97,332	97,332
		5,100	0	130,667	5,100	135,767	130,667
CAPITAL EXPENSES							
Library Books Purchase	1/29100	17,000		4,056	12,944	17,000	
Local Special Projects	1/29106	5,100		0	5,100	5,100	
Library Equipment Purchase	1/29110	3,000		0	3,000	3,000	
Community Hub - Underfloor file shelving		15,000		0	15,000	15,000	
Local Community Infrastructure - Rotary Park Sun Shade		0		16,125	0	16,125	16,125
Local Community Infrastructure - Rotary Park Sun Shade		0		17,210	0	17,210	17,210
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		0		97,332	0	97,332	97,332
		40,100	0	134,723	36,044	170,767	130,667
Funds Available to/(Required from)							
Rates & General Revenue		(691,777)	0	(153,847)	(553,754)	(707,601)	(15,824)
DIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
MINING, MANUFACTURING & CONSTRUCTION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Building Certificates	1/30060	1,000		25	975	1,000	
Sundry Income	1/30200	200		0	200	200	
		1,200	0	25	1,175	1,200	0
OPERATING EXPENSES							
Building Control Staff (Contribution)	1/31050	20,000		0	20,000	20,000	
Building Office Expenses	1/31200	3,000		188	2,812	3,000	
		23,000	0	188	22,812	23,000	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(21,800)	0	(163)	(21,637)	(21,800)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
TRANSPORT & COMMUNICATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Regional Roads (Block Grant)	1/35410	690,000		304,500	385,500	690,000	
RLR (FAG Component)-2011/2012	1/83001	854,000		167,784	686,216	854,000	
Roads to Recovery Programme		450,876		140,892	309,984	450,876	
State Highway 6 - M & I	1/35310	497,500		80,683	416,817	497,500	
State Highway 17 - M & I	1/35210	497,500		80,683	416,817	497,500	
Repair Program(MR 237)		160,000		0	160,000	160,000	
Repair Program(MR 398)		160,000		0	160,000	160,000	
3x3 Council Determined Works	1/35700	68,000		34,000	34,000	68,000	
Flood Damage Grant Funding		0		100,000	850,570	950,570	950,570
Tsf from Reserves - Rural Roads/Town Streets		0		187,359	0	187,359	187,359
Street Lighting Subsidy	1/32100	34,000		0	34,000	34,000	
Sundry Sales(Royalties)	1/49000	2,500		0	2,500	2,500	
TOTAL OPERATING REVENUE		3,414,376	0	1,095,901	3,456,404	4,552,305	1,137,929
OPERATING EXPENSES							
Regional Roads (Block Grant)	1/50973	690,000		134,054	555,946	690,000	
Rural Local Roads (FAG Component)- 2010/2011		854,000		43,467	810,533	854,000	
Roads to Recovery Programme		450,876		48,467	402,409	450,876	
State Highway 6 - M & I	1/50970	497,500		102,075	395,425	497,500	
State Highway 17 - M & I	1/50972	497,500		102,075	395,425	497,500	
Repair Program(MR 237)		160,000		92,585	67,415	160,000	
Repair Program(MR 398)		160,000		102	159,898	160,000	
3x3 Council Determined Works		68,000		0	68,000	68,000	
Flood Damage - Regional Roads		0		1,435	44,641	46,076	46,076
Flood Damage - Rural Roads		0		419,182	401,213	820,395	820,395
Flood Damage - Urban Roads		0		13,625	70,474	84,099	84,099
Town Streets	1/53110	170,857		35,737	170,459	206,196	35,339
Rural Roads	1/53310	571,203		143,901	579,322	723,223	152,020
Village Streets	1/53110	18,000		5,114	12,886	18,000	
Street Lighting Charges	1/53190	70,000		19,878	50,122	70,000	
Footpaths M & R	1/53140	3,000		0	3,000	3,000	
Car Park Maintenance	1/69000	1,500		1,398	102	1,500	
Depreciation - Roads,Bridges,Footpaths		1,156,040		0	1,156,040	1,156,040	
Tree Planting M & R	1/53170	10,000		2,011	7,989	10,000	
TOTAL OPERATING EXPENSES		5,378,476	0	1,165,106	5,351,299	6,516,405	1,137,929
CAPITAL REVENUE							
K & G Contributions	1/34006	20,000		0	20,000	20,000	
Footpath Contribution		8,000		0	8,000	8,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL REVENUE		1,128,000	0	0	1,128,000	1,128,000	0
CAPITAL EXPENSES							
Tree Planting Construction	1/63170	10,000		0	10,000	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL EXPENSES		1,110,000	0	0	1,110,000	1,110,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,946,100)	0	(69,205)	(1,876,895)	(1,946,100)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
ECONOMIC AFFAIRS		Budget 1/7/11	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Caravan Park							
Income	1/70050	46,000		19,340	26,660	46,000	
Tourism & Industry Promotion							
Sundry Income	1/70300	100		0	100	100	
Sale of Books, etc	1/70310	100		0	100	100	
Other							
Bank Building Rent	1/70750	4,727		1,636	3,091	4,727	
Open Day -Transfer From Reserves		5,000		0	5,000	5,000	
Grenfell Internet Centre - Revenue		50,000		21,562	28,438	50,000	
TOTAL OPERATING REVENUE		105,927	0	42,538	63,389	105,927	0
OPERATING EXPENSES							
Caravan Park							
Wages	1/72000	35,868		14,788	21,080	35,868	
Employee Leave Entitlements	1/72011	4,259		0	4,259	4,259	
Electricity & Gas	1/72050	8,500		143	8,357	8,500	
Rates & Insurance	1/72060	5,320		3,729	1,591	5,320	
Working Expenses	1/72040	14,000		1,312	12,688	14,000	
Depreciation - Buildings,Other Structures	1/72030	15,405		0	15,405	15,405	
Tourist & Industry Promotion							
Advertising Advantages of Area	1/72130	17,000		9,769	7,231	17,000	
Contribution to Tourist Association	1/72300	3,000		1,625	1,375	3,000	
Office Expenses	1/72120	1,000		0	1,000	1,000	
Development/Tourism Officer		59,023		22,120	36,903	59,023	
Leave Entitlements		7,008		0	7,008	7,008	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Grenfell Open Day		16,000		15,478	522	16,000	
Centroc Contribution		10,820		9,055	1,765	10,820	
Centroc - Joint Initiatives		10,000		0	10,000	10,000	
Centroc - Beyond the Range Project		0		6,000	0	6,000	6,000
Grenfell Internet Centre - Expenses		55,000		19,967	35,033	55,000	
Bank Building							
M&R, Insurance, Rates	1/10760	13,900		5,953	7,947	13,900	
Depreciation	1/10762	33,240		0	33,240	33,240	
Industrial Subdivision							
Rates & Current Costs	1/72601	3,810		3,751	59	3,810	
Other							
Taxi - Operating Expenses	1/70800	8,000		4,512	3,488	8,000	
TOTAL OPERATING EXPENSES		326,153	0	118,202	213,951	332,153	6,000
CAPITAL REVENUE							
Net Income - Sales of Industrial Land	1/70700	5,000		0	5,000	5,000	
Caravan Park Upgrading - Tsf from Reserves	1/70700	0		14,958	0	14,958	14,958
		5,000	0	14,958	5,000	19,958	14,958
CAPITAL EXPENSES							
Main Street Promotion - Henry Lawson Festival Plaques		500		0	500	500	
Tourism Signs Upgrade		6,000		2,626	3,374	6,000	
Industrial Area - Infrastructure		40,000		0	40,000	40,000	
Caravan Park Upgrading - Stage 2		0		14,958	0	14,958	14,958
TOTAL CAPITAL EXPENSES		46,500	0	17,584	43,874	61,458	14,958
Funds Available to/(Required from)							
Rates & General Revenue		(261,726)	0	(78,290)	(189,436)	(267,726)	(6,000)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

PDIN SHIRE COUNCIL BUDGET REVIEW AS AT 30.09.2011							
GENERAL PURPOSE REVENUES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/11	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUES							
General Rates	1/81001	1,922,248		1,919,539	2,709	1,922,248	
LESS : Pensioner Rebates	1/81003	(108,000)		(105,916)	(2,084)	(108,000)	
Extra Charges	1/81101	12,500		1,996	10,504	12,500	
Legal Fees Raised	1/81201	6,000		0	6,000	6,000	
Interest on Investments	1/82020	250,000		68,361	181,639	250,000	
Interest from Internal Loan - No.2		8,808		0	8,808	8,808	
Interest from Internal Loan - No.3		3,027		0	3,027	3,027	
Interest from Internal Loan - No.4		2,800		0	2,800	2,800	
FAG (General Purpose Component)	1/83000	1,410,000		268,968	1,141,032	1,410,000	
Pension Rate Subsidy	1/83500	59,400		0	59,400	59,400	
TOTAL OPERATING REVENUES		3,566,783	0	2,152,948	1,413,835	3,566,783	0
OPERATING EXPENSES							
		0	0	0	0	0	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		3,566,783	0	2,152,948	1,413,835	3,566,783	0

10 November 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 November 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
- completed 3 km widening near Driftway Road
- started heavy patching traffic control and setup

SH17 - general maintenance
- started heavy patching traffic control and setup

MR398 - general maintenance
- constructed drainage pits in Camp Street

MR236 - general maintenance
- constructed new garbage bin lid

MR237 - general maintenance
- sealed 1.5kms of widening

MR239 - general maintenance
- cleared drainage opposite Henry Lawson Oval

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- flood damage has been attended to on Dixons Lane, Stuarts Road, Talooma Lane, Grimms Lane, Muffets Lane, Penfolds Lane, Beasleys Lane and McAlisters Lane.
- started the next 1km of widening on Martins Lane

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- prepared Beasleys Lane intersection for sealing
- slashed Greenethorpe area
- started Millars Lane creek crossing
- clearing fire breaks on Hunters Lane, Mongers Lane, Caragabal Village, Scotts Lane, Handstocks, Quandialla Village, Berrendebba Lane and McNamaras Lane.
- repaired haul roads with patch truck for harvest
- completed roadside spraying on all sealed roads
- cleared suckers on rural roads for sight distance

1.4 Urban Maintenance/Construction

- general maintenance
- removed footpath in Cross Street
- repaired broken seat in Main Street
- cleared Tyagong Street, Alexander Street and Dalton Street
- constructed plaques and plinths for Forbes Street memorial tree line
- lifted trees in Warraderry Street

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- inspected playground equipment for wear and damage
- fertilized parks and ovals
- painted seats on O'Briens Hill
- placed large rocks at the old entrance to the Railway Station
- removed fruit tree near the railway station(fruit fly)

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.2 Cemeteries

The following graves have been prepared from 10 October 2011 to 6 November 2011

Grenfell Lawn	- 2
Grenfell	- 3
Bimbi	- nil
Caragabal	- 2

The following maintenance had been carried out during the last month:-

- slashed Cemetery
- more trimming around graves
- topped up sunken graves

2.3 Sewer Mains

One (1) sewer chokes have been attended to during the month.

2.4 Private Works

- sold gravel to 4 Rate payers
- constructed 2 concrete driveways for 2 Rate payers
- slashed private blocks for 9 Rate payers
- cleared several blocks in Quandialla for Department Lands
- hired patch truck to Temora Shire
- complete footpath and kerb and gutter replacement in Short Street

2.5 Vandalism

Urban - SH6 rest area walls graffiti \$60.00
Broken glass on Skate Park \$50.00

Progressive Cost Urban: \$850.00
Progressive Cost Rural: \$1,760.00
(from 1/7/2011 to date)

2.6 Other

- erected shade cloth at Grenfell Pool

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage
- continue fire breaks
- complete heavy patching SH6 and SH17
- complete 1km widening Martins Lane
- complete Millars Lane culvert and approaches

3.2 Urban

- general maintenance

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 3950	Iveco Tipper	Replace air bag, new front brakes and wheel bearings.
PI 5292	Sweeper Road Broom	Repair driveline.
PI 4104	Bad Boy Mower	Repair rear brake, axles and replace wheel rims.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

7. RMS RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Construction of the widening of the last narrow section of the Mid Western Highway east of Caragabal near the Driftway Road has been completed, with edgeline marking to be carried out.

Heavy patching on SH6 and SH17 commenced on Monday 7 November 2011. Unfortunately, the truck spreading the lime broke down and the heavy patching was stood down. It is hoped to recommence the work in two days time.

For Information

Noted

8. Noxious Weed Report – October C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- Three property inspections carried out
- Weeds sprayed – African Boxthorn, Wild Radish, St John's Wort, Scotch/Illyrian Thistle,
- Prickly Pear, Dodder and Blackberry
- Areas sprayed – Eualdrie, Bumbaldry, Coba, Tyagong, Bungalong, Melyra, and Grenfell town area
- Attended Lachlan Valley Weeds Advisory Committee meeting at Wyangala Dam
- Attended National Field Days to investigate spray equipment
- Registered for Legal Stage 2 and 3

For Information

212 **RESOLVED:** [Clr N Hughes and Clr McClelland that Council write to the ARTC and the Livestock Health and Pest Authority advising various weeds on their lands require attention.](#)

9. Flood Damage, R2.70.2

Council continues to carry out flood damage repairs on roads as follows:-

State Roads	- completed
Regional Roads	- 23% completed
Local Roads	- 63% completed

For Information

Noted

10. Road Closure Applications, R2.1.4

Council has received advice from Crown Lands that the Minister for Lands proposes to consider the closing of the roads in the following areas:-

- All those east of, within and adjoining property of Daryl & Elizabeth Barnett, Bumbaldry and west of Kangaroo Road and within and north of the property of "Tamcory" 2626 Mid Western Highway, Bumbaldry (File ref: 11/10833),
- Those South of Town of Cowra; located East of Lachlan Valley Way and South of Lachlan River and West of Neila Road and Mountain View Road; inclusive of roads within and adjoining properties of "Dalroy", "The Grange" and "Avoca". (File Ref: 11/11600)
- Those North-West of Town of Wattamondara; located East of property of "Avonmore" and South of property of "Welivere" and Oakville Road and West of Broula Road and North of property of "Clarendon", including roads adjoining and situated within the property of "Oakville"; also road located East of Broula Road and adjoining the North-Western boundary of property of "Springview". (File Ref: 11/10873)
- Those West of Town of Cowra; located South of Barryrennie Road and West of Tallarook Road and North of property of "Welcome Springs" and East of property of "Rigadoon". (File Ref: 11/12055)
- Those West of Town of Koorawatha; located South of Watts Lane and West of Warrendale Road and North of Koorawatha Road and East of Greenethorpe-Koorawatha Road, inclusive of roads adjoining and within properties of "Glenview", "Springvale", "Pinkenton", "Warrendale", "Warrangong" and "Hillcrest"; also road East of Waterfall Road and South of property of "Pine Hill" and West of Koorowatha or Back Creek, within the property of "Carana". (File Ref: 11/11089)

There is a section of Council road reserve which is on the eastern end of Adams Lane and which is not over the existing constructed road. Council should consider the creation of a road reserve over the existing constructed road.

The other roads have been inspected and are either in Cowra Shire, or have not been used or maintained as a road. These roads would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

RECOMMENDATION: that Council:-

- i) object to the closure of the road east of Adams Lane unless the Authority creates a road reserve over the existing constructed road.
- ii) have no objection to the closure of the remainder of the above listed roads.

213 **RESOLVED:** Clr Lobb and Clr Atchison that Council:-

- i) object to the closure of the road east of Adams Lane unless the Authority creates a road reserve over the existing constructed road.
- ii) have no objection to the closure of the remainder of the above listed roads.

11. Little Athletics, C1.2.10/P2.1.6

The request by Little Athletics has again been referred to Grenfell Junior Cricket Club and the Grenfell Junior Rugby League Club requesting comments on the proposed upgrade of Top Lawson Oval. No replies have been received to date. However the Secretary of both Clubs verbally advised no objection to the proposal and was supportive of the extra use of Top Lawson Oval.

As previously advised, Grenfell Junior Soccer Club Inc has offered support for the project, with the request to be involved in the process of making plans of the layout.

No Development Consent is required as the proposed upgrade is consistent with the current use of the land.

RECOMMENDATION: that Council approve the proposal in principle subject to the plans being formally accepted by the Grenfell Junior Soccer Club Inc and final plans being submitted to Council for approval.

214 **RESOLVED:** Clr Atchison and Clr D Hughes that Council approve the proposal in principle subject to the plans being formally accepted by the Grenfell Junior Soccer Club Inc and final plans being submitted to Council for approval.

12. Long Term Financial Plan for Assets, C2.10.7

Council's staff have attended training in Griffith and Albury under the IPWEA's Asset Management for Small, Regional and Remote Communities course.

Mr Jeff Roorda from JPA was engaged under the Commonwealth Local Government Reform Fund assistance program to complete Council's Asset Management Improvement Programme.

The key objectives are:-

1. Facilitate Councils completion of Council's Asset Management Policy, Asset Management Strategy and Asset Management Plans using NAMS templates models and tools.
2. Provide an online asset management system that links to the NAMS.PLUS models and tools to enable Council to keep the asset register up to date and provides an audit trail and documented business process for changes to the asset register.
3. Provide support services as needed for predictive modelling for asset management plans and financial reporting.

Mr Roorda visited Council on 24 and 25 October 2011. Council's staff have provided Council asset registers for transport (roads) and plant, drainage, sewer, buildings, parks and waste with replacement cost, renewal cost, useful life and remaining life for those components.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

Mr Roorda will complete the asset management plans strategy and policy based on the long term financial plan.

Mr Roorda has indicated that this work will be completed in a few weeks time.

For Information

Noted

13. Bushfire Management Committee Meeting, E1.3.8

The Deputy Mayor and the Director Engineering attended the Bushfire Management Committee Meeting in Forbes on 26 October 2011.

The following matters were discussed:-

- Bushfire danger period commenced on 1 October 2011,
- Land behind Grenfell Showground - hazard reduction burn 70% completed,
- Councils to submit the hazard reduction program for 2011/2012 to Rural Fire Service (Weddin has previously submitted its programme),
- Rural Fire Service requires environmental approval for activities such as bushfire hazard reduction, clearing, fire trail construction and maintenance etc,
- Heavy Plant Register Agreement not signed by Council as yet as Council's insurer is not happy with the wording. Rural Fire Service is reinvestigating the document,
- All four Councils are carrying out roadside slashing, spraying, grading fire trails, and carrying out hazard reduction on blocks in the towns and villages.

For Information

215 RESOLVED: Clr N Hughes and Clr Atchison that the issue with the Heavy Plant Register Agreement be referred to CENTROC for their consideration and comment.

14. Budget Review Variances – Engineering, A1.6

Please find detailed below explanations regarding variances in the budget review dated 30 September 2011 for the engineering department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Emergency Operations Centre Upgrade**– additional expenditure required previously reported to and approved by Council at its July 2011 Council Meeting.

For Information

Noted

15. John Holland – Rail Interface Agreement, T3.5.7

Letter B3 refers.

John Holland Rail Pty Ltd (JHRP/L) has advised that it will take over from Australia Rail Track Corporation (ARTC) as the rail infrastructure manager of the rail country regional network as from 00:01 hours on 15 January 2012 for a period of ten years.

JHRP/L will seek to enter into a rail interface agreement with Council. To date this Council has not entered into an interface agreement with ARTC as the proposed agreement has a number of flaws and insurance issues. This agreement is currently being assessed by CENTROC as most CENTROC councils will need to sign the agreement at some stage.

A further report will be submitted when the agreement proforma is finalised.

For Information

Noted

16. B-Double Access in Weddin Shire, T3.6.2

Council has received a request from Brooks Logistics Pty Ltd for B-Double route approvals in the Weddin Shire. Mary Gilmore Way from the Morans Road intersection westerly to the Bland Shire boundary.

There is also a request from Bribbaree Silo Committee for a trial of road trains into Bribbaree, Quandialla and Caragabal roads in Weddin Shire.

The route standard for MR 398 is a 7 metre seal on an 8 metre pavement. Council has been progressively widening MR 398 for the last 10 – 12 years using Roads and Maritime Services (RMS) Repair Program and the Block Grant funds on a 1:1 basis. In recent years Council has been successful in obtaining Repair funding of \$150,000 to carry out up to a 5 km length of widening. Also, the Bimbi Bridge was replaced using the Timber Bridge Replacement Programme funding and Block Grant funding about 2 years ago. This has allowed the road to be opened for B-Double use as far as the Morans Road turnoff and including Morans Road to the Young Shire boundary. The distance between Morans Road turn off along MR 398 to the Bland boundary is 12.4 km. 2.5 km has been widened to be route standard from the Bland boundary towards Bimbi, leaving 9.9 km to widen and strengthen over an existing poor subgrade. This section is approximately 5.2 metres wide which is insufficient width for two B-Doubles to pass safely without travelling on the unconstructed shoulder.

Council has recently accepted a Repair Grant of \$150,000 (1:1 grant) from RMS to widen a further 4-5 km in this financial year. If funding is available next year, the road will be at the route standard, and can be assessed for B-Double usage.

Discussions with Council's insurer have indicated that all proposed B-Double routes must be assessed using the RMS assessment criteria and cannot be approved on a Council wide basis. Many of Council's roads would not comply due to width, culvert and gravel and curve issues and would require significant funds to upgrade these roads to B-Double standards.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

Advice from the RMS on road train usage is that road trains are not approved east of the Newell Highway.

RECOMMENDATION: that:-

- i) Council advise Brooks Logistics Pty Ltd that it is not prepared to approve the extension of the B-Double route along MR398 (Mary Gilmore Way) from Morans Road to the Bland boundary until the route standard was achieved,
- ii) Council advise Bribbaree Silo Committee that road trains are not currently allowed east of the Newell Highway, and that each Council road would require an assessment to be carried out prior to Council approving the use of the road by B-Doubles.

216 **RESOLVED:** Clr Lobb and Clr Atchison that:-

- i) Council advise Brooks Logistics Pty Ltd that it is not prepared to approve the extension of the B-Double route along MR398 (Mary Gilmore Way) from Morans Road to the Bland boundary until the route standard was achieved,
- ii) Council advise Bribbaree Silo Committee that road trains are not currently allowed east of the Newell Highway, and that each Council road would require an assessment to be carried out prior to Council approving the use of the road by B-Doubles.

W TWOHILL **DIRECTOR ENGINEERING**

217 **RESOLVED:** Clr Atchison and Clr Lobb that except where otherwise dealt with the Director Engineering's Report be adopted.

10 November 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

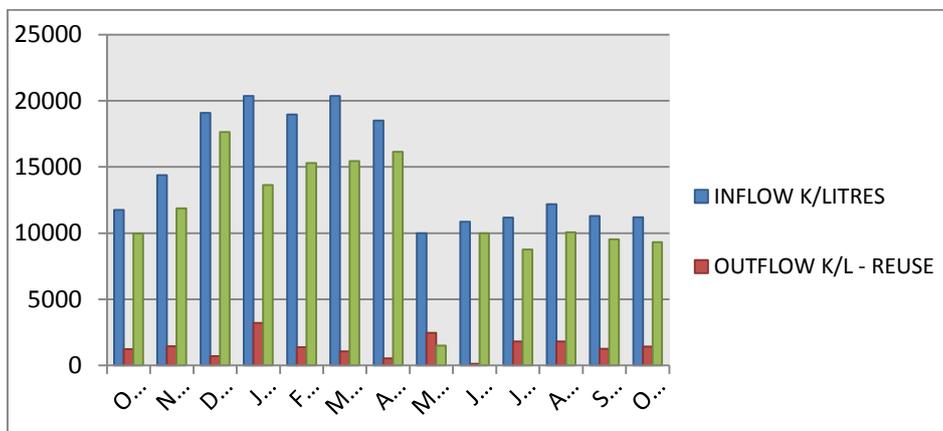
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during October 2011 was 11,192 kl with the daily average of 361.03 kl. With outflow for irrigation for reuse being 1,420kl and discharge to Emu Creek being 9,322 kl.

The highest daily recording of 495 kl occurred for the 24 hours ending 6.30 am on 2 October 2011 and the lowest of 297 kl for the 24 hours ending 6.30 am on 29 October 2011.

A total rainfall of 61mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for October 2011 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	4 (3Dogs, 1 Cat)	Animals Destroyed:	0
Animals Sold:	1 (Dog)	Animals Released:	1 (Dog)
Animals Surrendered:	0	Animals to Org. for Rehoming:	0

For Council's Information

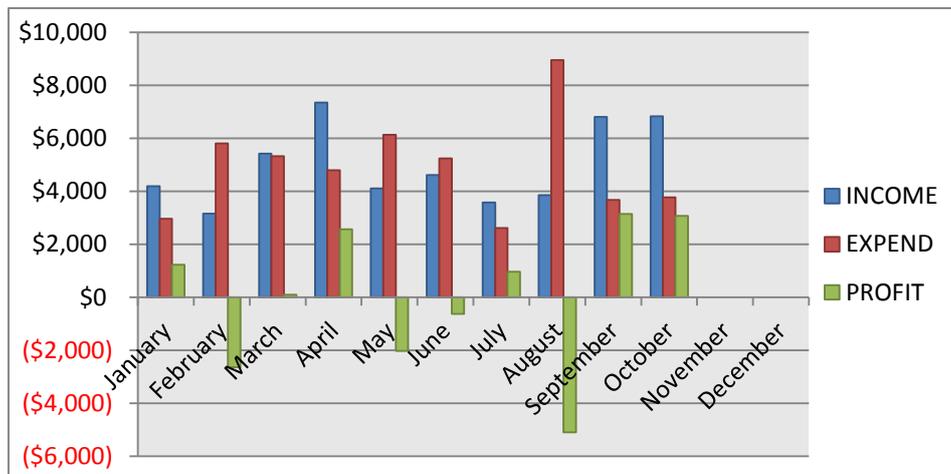
Noted

3. Caravan Park Operations, P2.3.3

Income for the month of October 2011 was \$6,834.00 with expenditure of \$3,763.75 resulting in an operational profit of \$3,070.25 for the month.

The park access has been upgraded with a concrete driveway crossing being installed.

There were 261 sites occupied for the month of October 2011.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

4. Grenfell Swimming Pool, P2.3.1

Total Attendance:	899	Other Usage	58
Daily Average:	59	Season Ticket Sales	
Cash Attendance:	129 (Child) 23 (Adult)	Adult 6 Pensioner 2 Family 40 Child 8	
Season Ticket Attendance:	508 (Child) 181 (Adult)		

The pool opened 17 October 2011 and has been well utilised. Swimming Club commenced 27 November 2011 with 108 registered swimmers already.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

The pool opened on the 4th November 2011, with all plant and equipment operating well.

For Council's Information

Noted

6. Burrangong Street Doctors Surgery – Upgrades, P2.12.9

As previously resolved by Council upgrade works have commenced on preparing the Burrangong Street Doctors Surgery in readiness for the new Doctor.

These works include minor internal renovation to incorporate a treatment area, disabled access and amenities, painting and installation of air conditioning.

In addition to the physical works, orders have been placed for the required office furniture and medical equipment to create a fully operational facility.

All works and equipment is expected to be in place by Christmas and ready for operation early in the New Year.

For Council's Information

Noted

7. Construction of "Huckel Close – Doctors Residence"– CD 6/2011

As Council resolved at the October meeting, contracts have now been signed with Hotondo Homes (SR & LN Gilmore) for the construction of a Brick Veneer Dwelling at Lot 117 No. 8 Huckel Close, Grenfell.

Works are expected to commence on the site in mid-November, with many of the materials now selected and ordered by the builder.

The required consents have been obtained, with the buildings Home Owners Warranty pending.

Regular updates will be reported throughout the construction phase.

For Council's Information

Noted

8. National Rural & Remote Health Infrastructure Program: Round Six, G2.9.1

It has come to Council's attention that round six of the National Rural & Remote Health Infrastructure Program opened on the 8th October 2011.

Council has previously applied for funding for the creation of a Medical Centre at the Weddin Street Surgery under this program, with each time being unsuccessful.

It is proposed that a new application be prepared for the Weddin Street Surgery and submitted prior to the 15th December 2011 closing date.

For Council's Information

Noted

9. Grenfell Waste Depot, E3.3.2

Earthworks are currently being undertaken at the Grenfell Waste Depot to construct additional smaller buildings and green waste cells within the public access areas.

On the tip face main general waste cell is going to be temporarily covered and a smaller cell to the south increased for future use.

For Council's Information

Noted

10. Budget Review Variances - Environmental, A1.6

Please find detailed below explanations regarding variances in the budget review dated 30 September 2011 for the Environmental Services Department. The variances that are self-explanatory have not been reported on; however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

Saving

- Sec 64 Developer charges: \$14,000 above budget – payment of charges from large development.

Additional expenditure

- **Grenfell Pool – leak repairs:** \$15,824 – works to reduce water leakage (including renewal of pipe work and concreting) and installation of reclaim system. A large portion of these costs will be covered by a re-election of under expended Pool OH & S funds.

For Information

Noted

11. Grenfell Swimming Pool, P2.3.1

As reported to the October Council meeting, continuing water leaks at the pool could not be located however a reuse system for the lost water has been installed as an interim measure.

It was noted that a full review of all available improvement options would need to be prepared for Council's consideration in the future.

Due to the specialist nature of aquatic design and technology it is recommended that an appropriately skilled consultant be engaged to provide a report of suitable options, including estimated costs.

Initial discussions have been held with Mr Stephen Johansson from Facility Design Group (FDG) about their ability to provide such a report. FDG are very experienced in aquatic and recreational facility design, having designed and managed all of the upgrades of the pools in the surrounding Councils and they understand that money is a very important consideration.

FDG have provided a quotation for the investigation and report, with the cost being \$6,000.

It is believed that this report will provide direction to Council on the most sustainable long term option and would be completed for consideration prior to the 20012/13 estimates period.

RECOMMENDATION: that:-

1. Council engage the Services of Facility Design Group to prepare an options report for the future upgrade of the Grenfell Pool,
2. the report be funded in a future quarterly budget review.

218 RESOLVED: Clr Atchison and Clr Halls that:-

1. Council engage the Services of Facility Design Group to prepare an options report for the future upgrade of the Grenfell Pool,
2. the report be funded in a future quarterly budget review.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
36/2011	BJ Virtue & A Ladlow	Subdivision	\$0	Lot: 1 DP: 1115420 & Lot: 1 DP: 338500 North & Star Street GRENFELL NSW 2810
37/2011	J & A Wright	New Dwelling	\$600,000	Lot: 174 DP: 754580 405 Brundah Hall Road GRENFELL NSW 2810
38/2011	Grenfell Go-Kart Club Inc	Shed/Office	\$30,000	Lot: 219 DP: 752939 Henry Lawson Way GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
15/2011	Weddin Shire Council	New Dwelling and attached Garage	\$250,000	Lot: 117 DP: 1081488 8 Huckel Close GRENFELL NSW 2810
16/2011	Neridah Randall	Shed	\$3,900	Lot: 1 DP: 35239 6 South Street GRENFELL NSW 2810

For Council's Information

Noted

3. Local Environmental Plan (LEP) Acceleration Fund, T2.1.6

As previously reported, the tender for the Rural Lands Use Study under the Local Environmental Plan (LEP) Acceleration Fund was to be called again as the previous costs were well above budget.

Department of Planning obtained a quotation for the works and invited the Director Environmental Services to be on the assessment panel for the Weddin tender, in Sydney on the 16th November 2011 with all costs cover by the Department.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The invitation has been accepted and it is hoped that a verbal update will be able to be given at the meeting, with the project to start prior to Christmas.

For Council's Information

Noted

4. DA 2/2011 – New dwelling and Associated Earthworks

Applicant:	Andys Design & Drafting
Owner:	Newcastle Commodities
Site:	Lot: 3 DP: 1134749 O'Brien Street, Grenfell

As previously advised the Order 15 as prescribed under the provision of Section 121B of the Environmental Planning & Assessment Act 1979, requiring the works to comply with the development consent was issued.

Some rectification works have been undertaken in accordance with the order and an application for modification for an altered retaining/fencing design has been submitted. It is expected that the modification will be able to be determined under delegation as the changes now appear to comply with Council policy and development controls.

The Order as issued still remains enforced on the property and will do so until Council is satisfied that all matters identified have been made compliant.

For Council's Information

Clr McClelland previously submitted a written declaration of interest and left the room.

Noted

Clr McClelland returned to the room.

5. Review of Policy No. 10.4.2 – Policy for Fencing General, C2.4.15

Council resolved at the October ordinary meeting, that the Policy for General Fencing be deferred for consideration to the November 2011 Council Meeting. Further, that Councillors be reissued with a copy of the policy and written submissions from Councillors be forwarded to the Director Environmental Services prior to the next Council meeting.

Further to this resolution, the policy was reissued and a memorandum sent to all Councillors requesting that any submissions be made by the 9th November 2011. As at this date no submissions had been received.

The change of wording from solid masonry to solid construction has been now included in the final draft policy and as there have been no submissions during the Councillor or public exhibition periods; the policy is again tabled for final adoption.

RECOMMENDATION: that Council resolve to adopt the Policy 10.4.3 – Policy for Fencing General.

219 RESOLVED: Clr Atchison and Clr Lobb that Council resolve to adopt the Policy 10.4.3 – Policy for Fencing General.

6. Fencing Application – 85 Cowra Road, Grenfell, B1.11.3

History

An application to erect fencing at 85 Cowra Road, Grenfell was lodged on the 26th August 2011.

Upon review the height and style of the proposed fence were found not to comply with the requirements of the Policy for General Fencing 10.4.2.

The applicant was given the opportunity to either modify the application or provide detailed justification as to why compliance with the policy cannot be achieved.

The applicant has submitted a letter seeking further consideration (copy forwarded to Councillors), therefore requiring Council to consider modifying the current fencing policy.

The site

The property is located nearly at the bottom of the hill on Cowra Road, which also is the transition point of a slight bend. The current frontage is landscaped with a number of bushes that are up to 8m high, with the distance from the property boundary to the kerb & gutter is less than 3.5m.

This section of the road is signposted at 50km/h and has the southern side of the road identified as a No-Parking area.

The vacant adjoining land to the west has a 1.2m high solid metal fence erected along the frontage of lot; however the access to the site appears to be secondary to the main driveway on O'Brien Street. No records can be found which identify this section of fence every being formally approved by Council.

The proposal

The proposed fence is to be located on the Cowra Road frontage of the property and would be solid construction at 1.3m high and be approximately 14m long.

The Policy

The *Policy for General Fencing 10.4.2* requires that:

6.1 d) Fencing erected along the street frontage shall be of an open design and shall not exceed 1.2 metres in height above the finished level of the public footway OR may be of solid masonry to a height of 0.9 metres above the finished level of the public footway. Corner allotments shall comply with clause i) of this Part.

Applicants Submission

D & M Troth provide the following justification as to why variation to the policy is warranted (full details in submission):

- Privacy – property is situated on a major road and the current landscaping creates issues.
- Noise – highway traffic noise will be reduced with a higher fence.

- Aesthetic – the fence is stylish and if shortened would reduce the appeal of the fence.

Although the justification given by the applicant is not without some merit, they are not considered to provide valid reasons as to why the policy should be varied in this case. The claims of privacy loss and noise reduction are considered to be marginal as the house is set nearly 15m from the boundary and is already screened by a high and more effective barrier than the proposed fence.

Consideration

There are two major factors to be considered for this fence in this location, these include egress safety and aesthetical suitability.

Egress safety – this site is located on a busy main road, on the bottom of a slight bend and downhill gradient. The distance from the boundary to the traffic lane is approximately 5m this creates major risks when a vehicle is reversing from the property, especially if vision is restricted due to the fence. In most cases a driver of a sedan can see over a fence to a height of 900mm; however a solid fence at 1.3m high in this location will restrict vision of approaching cars and pedestrians in most cases.

Aesthetics – the fence design and photos supplied with the application, actually appear to be of a fence that is far greater height than the proposed 1.3m and the fact that only detail type photos have been provided. This makes the assessment of suitability difficult and does not really support the claims that the appearance will be lost if reduced a further 400mm.

Having considered all of the facts for this type of fence in this location and the policy, I believe that the construction of this fence as proposed may obstruct vision of vehicles reversing out onto the main road, which could result in a major accident.

RECOMMENDATION: that Council resolve to:

Refuse the request to vary the Policy for General Fencing 10.4.2 for the proposed 1.3m high solid metal fence to be located on the Cowra Road frontage as the structure will obstruct the vision of drivers reversing out of the property.

220 **RESOLVED:** Cllr McClelland and Cllr D Hughes that Council **refuse** the request to vary the Policy for General Fencing 10.4.2 for the proposed 1.3m high solid metal fence to be located on the Cowra Road frontage as the structure will obstruct the vision of drivers reversing out of the property.

7. Review of determination (Condition) DA 24/2009 Proposed Staged development – 12 Lot Neighbourhood Title Subdivision and Construction of 12 dwelling units

Background

- 20 Aug 2009 - Council conditionally approved a development application for a Staged development – 12 Lot Strata Subdivision and Construction of 12 dwellings units.
- 19 Nov 2009 - Amended by review of conditions
- 18 Feb 2010 – Modification conditionally approved to change vehicular access from Melyra Street to Grafton Street.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

15 Sep 2011 – Modification conditionally approved to change from Strata Title to Neighbourhood Title.

27 Oct 2011 – Subdivision Certificate for Neighbourhood Title issues.

On the 4th November 2011, Council received a written request for one condition to be reviewed.

The Request and Review

Section 96AB of the Environmental Planning and Assessment Act 1979, allows an applicant to request a review the modification of consent or parts thereof, and if Council changes a determination (as detailed in this report) then the earlier determination is automatically replaced, meaning that no rescission motion is required.

So should Council resolve to alter or remove the specific condition being challenged within this review, then the consent would be reissued and the review date placed upon the consent.

The condition requested for review is detailed below, with the review following the condition.

Condition # 7 – Road Construction

Prior to the release of the subdivision certificate for stage 1, kerb, gutter and sealing of the shoulder of the existing road along the frontage Melyra Street, to be provided in accordance with the standards of Council, with all costs to be paid by applicant. The applicant is to liaise with Council's Engineering staff, to determine the design standard and levels prior to the works commencing.

Reason: To ensure that the road is constructed in accordance with Council's specifications.

Reason for Review

The applicant has requested that the conditioned requirement for undertakings works in Melyra Street be removed.

The reason for the request is that the kerb & gutter and associated works are not required as the vehicular access was transferred to Grafton Street by DA modification and the foot path and driveways have been constructed along that frontage.

Consideration/discussion

The condition kerb, gutter and sealing of the shoulder of the existing road along the frontage Melyra Street has been identified within each report that has been presented to Council throughout the entire time this development has been up for consideration.

The applicants claims they only became aware of the condition when they requested release of the Subdivision Certificate for Neighbourhood Title issues, as they were required to either undertake the works or make arrangements with Councils Engineering section for the works to be done.

The applicant has paid monies in trust to Council for the Melyra Street works and subsequently the Subdivision certificate was released. The costs of the works and associated claims are not matters of consideration

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The requirements have been imposed in an attempt to provide Council and the applicant the opportunity to beautify and complete both the vehicular and pedestrian access points of this development. It is worth noting that no requirements were imposed upon the longest boundary being Tyagong Street.

The requirement for kerb & gutter and associated works for subdivision is a requirement that has been consistently applied to development consents in the Weddin Shire LGA and often is imposed on corner lots or entire road frontages. This development is considered to be substantial enough to warrant the requirement for treatment outside the property as specified.

The claims that changing the vehicular access to Grafton Street, would remove the requirement for works on Melyra Street are incorrect, as can be seen by the modified condition that was presented to Council and issued to the applicant.

Below is an extract from the previous report presented to the February 2010 Council meeting that clearly identified that the works were still proposed.

INFRASTRUCTURE WORKS

The proposed development requires some infrastructure works to be undertaken by and at the full cost of the applicant, these include:

- *Construction of kerb and gutter along the entire Melyra Street frontage and sealing of the road shoulder adjacent to the new kerb.*
- *Construction of a concrete foot path across the entire Grafton Street frontage.*
- *Construction of a new layback to the kerb and concrete driveway on the Grafton Street frontage, with the minimum width of 5m.*
- *Head & wings walls at stormwater discharge point with the existing open drain on Tyagong Street.*

Council's Director of Engineering is satisfied with the proposal subject to conditions contained in the draft consent.

CONCLUSION

The requirement for kerb, gutter and sealing of the shoulder of the existing road along the frontage Melyra Street is believed to be consistent and appropriate and the fact that the applicant thought they would not need to undertake these works as they changed vehicular access does not warrant the removal of this condition.

By Council enforcing the previous condition it is consistently applying the requirements and it will not financially impact the development any more than they would have originally expected, however it beautifies the development and improves access around the development.

It is the responsibility of the applicants to read, understand and acknowledge all conditions when they receive the consent.

The condition that was requested to be reviewed is detailed above. It is however noted that once this report and review have been considered that no further review can be conducted by Council and an appeal to the Court would need to be sought by the applicant for further review.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

RECOMMENDATION: that the request for the alteration or removal of Condition 7 – Road Construction be **REFUSED**, as the required works are consistent with Councils approach to other similar development and the condition has been legally applied to the consent.

Clr McClelland and Clr D Hughes previously submitted written declarations of interest and left the room.

MOTION: Clr Niven and Clr Halls that the matter be deferred for consideration to the December 2011 Council Meeting.

- 221** **AMENDMENT:** Clr Lobb and Clr Atchison that item B7 from the Town Works Committee Meeting be brought forward and discussed here.

Upon being put to the meeting the amendment was carried and became the motion.

The motion was then put to the meeting and was **CARRIED**.

B7. Modification of DA 24/2009 Proposed Staged Development – 12 lot Strata Subdivision and Construction of 12 Dwelling Units

The Director Engineering delivered an explanation of how the cost of the kerb and gutter was calculated.

Noted

- 222** **RESOLVED:** Clr Atchison and Clr N Hughes that Council return to the Director Environmental Services' report item B7.

MOTION: Clr Niven and Clr Halls that the matter be deferred for consideration to the December 2011 Council Meeting.

Upon being put to the meeting the motion was **LOST**.

- 223** **RESOLVED:** Clr Lobb and Clr Atchison that the request for the alteration or removal of Condition 7 – Road Construction be refused, as the required works are consistent with Councils approach to other similar development and the condition has been legally applied to the consent.

DIVISION REQUIRED:

For: Clrs Simpson, Halls, Niven, N Hughes, Atchison and Lobb.

Against: Nil

Clr McClelland and Clr D Hughes returned to the room.

S WILSON
DIRECTOR ENVIRONMENTAL SERVICES

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

224 RESOLVED: Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

225 RESOLVED: Clr Halls and Clr N Hughes that Council adjourn for supper.

Council adjourned for supper: 7.00 pm

Clr McClelland left the meeting at this point and did not return.

Council resumed at: 7.30 pm

226 RESOLVED: Clr Atchison and Clr Halls that Council resume.

REPORT ON THE ARTS OUT WEST BOARD MEETING HELD TUESDAY, 10 NOVEMBER 2011 AT MOLONG

Attendance: The CEO of Regional Arts NSW, Elizabeth Rogers attended this meeting as well as representatives from all councils

Minutes of previous meeting confirmed (copy available to Councillors)

Business arising: Salary Review – The Board Executive has met with the Executive Officer and continues to work on a review of the salary and the conditions of Executive Officer

Financial Report: Copy available to Councillors

Executive Officer's Report:

Funding:

- Received notification from Northparkes Mines of \$7,500 toward the Aboriginal Arts Development Program
- Submitted application for an Aboriginal Health Program of \$91,000
- Waiting to hear on submission to Arts NSW and RAF
- Investing having a partnership ready to apply for NBN project money when it becomes available
- 2012 will be final year of current triennial funding agreement with Arts NSW; expecting to receive the same amount plus a modest CPI increase
- All councils have now paid their 2011-2012 contributions

Arts & Health:

- EO and Arts & Health coordinator have written their conference papers to be presented at the National Gallery in Canberra at the Australian Arts & Health Conference (November)
- A workshop on writing for the media was organised
- Marramarra Aboriginal Art Exhibition has been very successful. **Note:** (After liaising with the coordinator, Ted Budd, I have secured this exhibition for the Grenfell Art Gallery in July 2012, together with an aboriginal dance demonstration)
- Workshops for young people have been organised throughout the region
- Arts Media work progressing well
- Film Central is being re-launched as Screen Central. EO is chairing steering committee and AOW active in supporting the event and connecting to practitioners. Some funding from CENTROC
- AOW has now established Arts Sunday, a new partnership with Fairfax/Rural Press. The first Sunday of each month sees the website feature the front page of local press with five art stories, as submitted by AOW
- Continued reporting of events happening each month in AOW magazine and radio

AOW Business Plan discussed. Available to Councillors

Meeting closed at 7.15 pm

CLR LOBB
DELEGATE

227 **RESOLVED:** Clr Lobb and Clr Atchison that the Report on the Arts OutWest Board Meeting be noted.

**Minutes of the Annual General Meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday
25th October 2011 at the Grenfell Community Hub at 7.30 pm**

Welcome: President Gai Lander welcomed everyone to the meeting.

Present: G Lander, D Fennell, J Niven, C Brown, A Carr, K Smith, C Mitton, J Mitton, T O'Byrne, J Meier, C Gorman, J Gorman, G England, M Roper, P Mitton, G Carroll, H Pickwell, L Thiel, D Thiel, J Richardson, G Grattan, J Grattan, A Richardson, T Richardson, N Hughes, V Hughes, O Draffin, D Millynn, J Hunter, A Hunter, M Bucknell, D Joyce, T Carroll, D Carroll, D Yates, T Wood, E Needham, J Graham, T Matthews, B Clifford, A Griffiths, B Johnson, M Moffitt, J Heathcote, A Corey, G Howell, M Griffiths

Apologies: G Clarke, Maurice Simpson, Merle Simpson, T Silvester, Jenny Hetherington, R Munck, C Lobb, T Lobb, A Hooper, S O'Byrne, N Mitton, T Pickwell, P Soley, A Wood, P Moffitt

Minutes of the previous meeting: were confirmed. Moved D Fennell/C Brown. Carried

Business Arising: Nil

President's Report: The President's report was read by Gai Lander. Moved G Lander/D Fennell. Carried

Treasurer's Report: As per attached sheet. Denise Fennell as acting treasurer reported a deficit for the 2011 Festival of \$1,869.75. She reported however that the 2011 CASP grant for \$2,980.00 was not included in the income for the year as it had been received after 31 August 2011. There is also \$2,300.00 in photography sponsorship outstanding for 2011 which is expected to be received in the next month. Denise thanked Bruce Clifford for his work as honorary auditor over the past 13 years. Moved D Fennell/M Moffitt. Carried

Election of Office Bearers: President Gai declared all positions vacant and invited A Griffiths to conduct the elections.

President:	John Hunter	Nom. G England/J Gorman.
Vice President:	Mardi Bucknell	Nom. G England/K Smith.
Secretary:	Denise Fennell	Nom. K Smith/N Hughes.
Minute Secretary:	Oriel Draffin	Nom. M Bucknell/E Needham.
Treasurer:	Danielle Millynn	Nom. M Bucknell/G England.
Publicity Officer:	vacant	
Promotions:	vacant	
Honorary Auditor:	Terry Carroll	Nom. J Mitton/D Yates.

Co-ordinators:

Art:	Chris Lobb	Nom. G England/J Mitton.
VSS	Mary Moffitt	Nom. M Bucknell/K Smith
Porcelain:	vacant	
Busking:	Robyn Murphy	Nom. K Smith/E Needham
Awards Dinner:	Trudi O'Byrne	Nom. J Graham/J Meier
Street Activities:	vacant	
Street Stalls:	Gaynor England	Nom. M Bucknell/A Richardson.
Procession:	vacant	
Procession Marshall:	vacant	
Woodchop:	Deidre Carroll	Nom. M Bucknell/M Griffiths
Raffle:	Bill Rudd John Niven	Nom. G Lander/D Yates
Children's Competition:	Jenny Hetherington	Nom. G England/G Lander
Window Dressing:	Elaine Needham	Nom. D Yates/D Fennell

Fun Run:	Peter Moffitt	Nom. J Mitton/M Moffitt
Poetry on the Boards:	vacant	
Photography:	Colleen Gorman	Nom. G England/J Grattan
Program Coordinator:	Judy Mitton	Nom. G England/C Mitton
Sponsorship:	Nevin Hughes	Nom. A Hunter/O Draffin
Social Engagement: (ie FaceBook/Twitter)	Juanita Meier	Nom. J Gorman/C Gorman
Patrons:	Mrs H Lindsay	Nom. J Mitton/G England
	Mrs K Smith	Nom. G England/M Bucknell

Subscriptions: **Moved** that subscriptions be increased to \$5.00. Moved A Griffiths/M Roper. Carried

General Business: **Moved** that two of the three signatures of Treasurer, President and Secretary to sign cheques. Moved M Bucknell/M Moffitt. Carried

Motion: that ballot papers from election of office bearers be destroyed. Moved B Clifford/M Moffitt. Carried.

There being no further business the meeting closed at 9.15 pm.

228 **RESOLVED:** Clr N Hughes and Clr D Hughes that the Minutes of the Annual General Meeting of the Henry Lawson Festival Committee Meeting be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on
Tuesday 25th October 2011 at the Grenfell Community Hub at 7.30 pm.**

Welcome: The president John Hunter welcomed everyone and thanked the new coordinators for taking on their positions.

Present: J Hunter, O Draffin, D Fennell, D Millynn, B Johnson, A Griffiths, M Moffitt, T Mathews, G England, E Needham, T Carroll, D Carroll, G Howell, C Mitton, J Mitton, T O'Byrne, J Meier, C Gorman, J Gorman, D Joyce, M Roper, P Mitton, G Carroll, D Yates, M Bucknell, A Hunter, H Pickwell, L Theil, D Theil, J Richardson, G Grattan, J Grattan, J Heathcote, N Hughes, V Hughes, A Carr, C Brown,

Apologies: P Moffitt, P Soley, R Murphy, A Hooper, J Hetherington, G Clarke, Maurice Simpson, Merle Simpson, T Sylvester, C Lobb, T Lobb, S O'Byrne, N Mitton, T Pickwell, A Wood,

It was moved by C Brown and seconded by D Joyce that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed. Moved D Joyce Seconded J Meier Carried.

Communication:

Inwards: Nil

Outwards: Nil

Treasurer's Report: It was moved by J Mitton and seconded by E Needham that the treasurer's report be waived for this meeting. Carried

Coordinator's Reports: It was moved by M Roper and seconded by B Johnson that the coordinator's reports be waived for this meeting. Carried.

General Business:

1. Jo Wilson – Ridley and John Moyes winners of the Grenfell heat of the Australian Poetry Slam will represent Grenfell at the Sydney Theatre Company on 4th November. C Brown moved and N Hughes seconded that Carly Brown will publish this information in the Festival Focus on Wednesday 2nd November. Carried
2. C Brown moved and D Joyce seconded that Carly Brown will post a photo of the new executive on facebook. Carried
3. M Bucknell moved and D Carroll seconded that Mardie Bucknell will write the publicity about the AGM and the new executive for the local paper. Carried
4. D Yates asked the president to clarify Auburn Carr's role re promotion and publicity of THLF. As Auburn is employed by the Weddin Shire Council it was suggested that T Lobb, WSC General Manager, be asked for further information at the next meeting.
5. Everyone was reminded that annual subscriptions of \$5 are due tonight.

Meeting closed at 9.45 pm.

Next meeting date: The next meeting will be held at 7.30 pm on Tuesday 15th November at the Community Hub.

229 RESOLVED: Clr Atchison and Clr N Hughes that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 1 NOVEMBER 2011 COMMENCING AT 8.00 AM (C2.6.27)

1. **Present:** Clr Atchison, Messrs W Twohill (WSC), S Wilson (WSC), M Nirupan (WSC), S Varathan (Office of the Environment and Heritage) and D Sheehan (SES).

2. **Apology:** K Jones (SES).

Resolved: D Sheehan and S Wilson that the apology be accepted.

3. **Minutes:**

Resolved: Clr Atchison and S Wilson that the minutes of the last meeting held on 4 August 2011 be adopted.

4. **Matters Arising:**
Nil

5. **Extra Works**
Have been incorporated into Draft Report.

Noted

6. **Matrix**
No adverse comments were received. B Lyall then adopted his Matrix in the final draft.

7. **Draft Floodplain Risk Management Study**
The Committee considered the Draft Floodplain Risk Management Study and the proposed measures to be carried out such as:

- Implement flood related controls over future development in Grenfell
- SES to update flood data
- Implement flood awareness
- Emu Creek Management Scheme
- Improve drainage at Oliver Court
- Upgrade drainage from Oliver Court to Emu Creek (Concept Design and Detailed design)
- Upgrade Star Gully drainage from Sullivan Street to Star Gully (feasibility study)
- Upgrade Star Gully drainage from Sullivan St to Star Gully (Design and construction)

The Committee felt that the Floodplain Risk Management Study and Plan was a very beneficial document from both a planning and works point of view. The document will provide protection for the Council in the future. The Plan will be provided to Councillors on a CD.

Council would consider having a workshop prior to the document going onto public display with the consultant in attendance.

RECOMMENDED: that

- a) Council adopt the Draft Floodplain Risk Management Study and Plan for public exhibition.
- b) Council undertake a Councillor information workshop with the Consultant facilitating the workshop.
- c) An invitation be given to substantially affected property owners and stakeholders to an information session during the public exhibition, work out dates for consultant and Siva.

Resolved: Clr Atchison and S Wilson that the recommendation be adopted.

8. **Next Meeting:** to be advised.

9. **Closure:** there being no further business to discuss the meeting closed at 8.56 am.

230 **RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Floodplain Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING HELD ON TUESDAY 8 NOVEMBER 2011 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)

1. **PRESENT:** G Carroll (Chair), S Wilson, W Twohill, D Strange, W Schneider and V Carter.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: D Strange and W Schneider that the minutes of the meeting held on 12 July 2011 be adopted as read.

4. **MATTERS ARISING:**

4.1 Induction Manual – in progress.

Noted

4.2 Training for Code of Conduct
Remaining employees to be trained as time permits.

Noted

4.3 Alcohol and Drug Procedure
Awaiting review from Shires Association.

Noted

4.4 Training – Swab Testing
Pursue following review of Alcohol and Drug Procedure.

Noted

4.5 Training for Consultative Committee
V Carter and D Strange to be booked in.

Noted

4.6 Fourth Year Apprentice as a Ganger
Permissible under the Award.

Noted

4.7 Training Plan

Resolved: V Carter and D Strange that a proforma be developed to ascertain staff training needs.

4.8 Review of Consultative Committee

4.9 Review of Positions

- Mechanic – interviews to be held
- Ganger – position to be assessed using WYCOMP
- Roller Driver – to be reviewed

5. GENERAL BUSINESS:

5.1 Policy for Public Interest Disclosure
- tabled

5.2 Assessments
To be commenced by 1 December 2011 if possible.

Noted

5.3 3 Constitutions from other councils tabled

Noted

5.4 Salary Structure
To be reviewed.

Noted

6. CORRESPONDENCE

Nil

7. MATTERS ARISING

Nil

8. NEXT MEETING: Tuesday, 7 February 2012 at 3.00 pm.

9. CLOSURE: There being no further business the meeting closed at 3.47 pm.

231 **RESOLVED:** Clr N Hughes and Clr Atchison that the Minutes of the Consultative Committee Meeting be noted.

**MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM ON TUESDAY, 8 NOVEMBER 2011 COMMENCING
AT 3.50 PM (C2.6.14)**

1. **PRESENT:** G Carroll, S Wilson, W Twohill, and N Baker.

Note: W Schneider verbally advised that he was resigning from the Committee prior to the meeting, with a formal letter to follow.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: N Baker and S Wilson that the minutes of the meeting held on 12 July 2011 be adopted.

4. **MATTERS ARISING:**

4.1 Business Continuity Plan
In progress.

Noted

4.2 Volunteers – training, SWMs
After further consideration, the SWMs and policy will be developed as required.

Noted

4.3 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire
Asbestos Policy to be finalised.

Noted

4.4 Sewerage Treatment Plant
OH & S upgrade in progress.

Noted

4.5 Future Inspections
Tip completed, but inspection sheet has not been submitted.

Inspections of the following have not been completed as yet.

- Depot
- Community Hub
- Pool

Noted

5. **GENERAL BUSINESS:**

5.1 Injury Reports

a) W Schneider – straining knee. More care to be taken.

Noted

b) M Hewen – sore right shoulder from slipping on step. Replaced timber. Apply anti-slip coating if required.

Noted

c) L Logan – bruised leg. Pool blanket rollers to be bolted down.

Noted

6. **FUTURE INSPECTIONS:**

- Depot – S Wilson/N Baker
- Community Hub – W Twohill/M Horne
- Pool – N Baker/G Carroll

Noted

7. **GENERAL BUSINESS**

7.1 Counter Door

The lift up door at the counter needs action. The Director Environmental Services advised that it will be attended to when the Computer Room is renovated.

Noted

8. **NEXT MEETING:** Tuesday, 7 February 2012 at 3.30 pm.

9. **CLOSURE:** There being no further business the meeting closed at 4.10 pm.

232 **RESOLVED:** Clr Niven and Clr Halls that the Minutes of the Occupational Health and Safety Committee Meeting be noted.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 14 NOVEMBER 2011 AT 2.30 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill and S Wilson.

Apology: Nil

Minutes:

Resolved: G Carroll and W Twohill that the minutes of 17 October 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – process continuing. Awaiting report by Consultant.
- (ii) Asset and Financial Management – Jeff Roorda from IPWEA attended Council on 24 – 25 October 2011 to set up the Asset Management system required for the Integrated Planning process. Financial Management system to be obtained and implemented. Director Corporate Services to attend training in Wagga.
- (iii) 2010/2011 Annual Financial Statements – completed and forwarded to Division of Local Government within the required timeframe. Councils auditor to deliver a presentation in regard to the financial reports prior to the Council meeting.
- (iv) 2010/2011 Annual Report – nearing completion. To be submitted to Council for formal adoption and then submitted to the Division by 30 November 2011 together with the Supplementary State of Environment Report. General Manager and Directors pursuing.
- (v) Destination 2036 – Outcomes Report – draft action plan to be released for comment on Monday 21 November 2011. Submissions due Friday 30th December 2011.
- (vi) Public Interest Disclosures Act – is being amended to clarify responsibilities.
- (vii) Local Government Act – amendment has now reverted Councils back to a body corporate from a body politic.
- (viii) Internal Audit – reported in Director Corporate Services report.
- (ix) Local Government Elections – reported in Director Corporate Services report.
- (x) Future Council Meetings – consideration may be given to altering the December Meeting start time to assist farmers with harvesting and to also cancelling the January 2012 Council Meeting.

Resolved: W Twohill and S Wilson that Council consider commencing the December 2011 Council Meeting in the early morning and cancel the January 2012 Council Meeting.

1B Human Resources

- (i) Vacancies
 - Plant Mechanic, Driver/Operator – Patch Truck and Labourers interviews to be held Wednesday 16 November 2011.
- (ii) Directors Performance Reviews – Director Engineering’s performance review reported to Council.

2. Public Order and Safety

Nil

3. Health

- (i) Doctors Situation – reported in General Manager’s report.
- (ii) New Doctor’s House – reported in Director Environmental Services’ report.
- (iii) Burrangong Street Surgery – upgrade commenced. Further reported in Director Environmental Services’ report.
- (iv) Medical Centre – round 6 now open for the submission of funding applications. Council application to be resubmitted utilising a company to review the application before submission.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Grenfell Cemetery – church groups representatives have been invited to a meeting. Two responses received. Director Engineering pursuing.

- (ii) Policy for Fencing General – draft policy to be re-submitted to Council.
- (iii) Draft Flood Study Report – Floodplain Committee meeting held whereby it was resolved to place the draft study on public exhibition for comment. To be re-submitted to future Council meeting for adoption.
- (iv) Land Use Study – agricultural land suitability map supplied by NSW Industry and Investment. Director Environmental Services appointed to tender panel to consider consultants to conduct Rural Land Use studies.
- (v) DA 24/2009 – review of a consent condition requested. Applicant to address Council prior to Council meeting. Reported in Director Environmental Service’s report.

6. Sewerage

- (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.

7. Recreation and Culture

- (i) Art Gallery – exhibitions currently in progress and close 26 November 2011.
- (ii) Cinema – films reactivated. No nominations received for committee.
- (iii) Grenfell Swimming Pool – reported in Director Environmental Services report.
- (iv) O’Briens Hill Project – nearly completed except for minor works.
- (v) Bogolong Dam – reported in General Manager’s report.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – surveys in progress. Negotiations continuing to secure pits.

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering’s report.
- (ii) Flood Damage – reported in Director Engineering’s report.
- (iii) Other Programs – noted.
- (iv) Rail Branch Lines – Taskforce meeting to be held at Cowra on Monday 21 November 2011. Mayor and General Manager to attend.

10. Economic Affairs

- (i) Open Day/Goldfest Festival – review to be completed.
- (ii) Industrial Estate – enquiry received. General Manager pursuing.

11. General Purpose Revenues

- (i) Sale of Land – sales proceeding by private treaty. Two blocks remaining.

12. Alliances

- (i) Hawkesbury City Council – no recent activities.
- (ii) Mid Lachlan Alliance – next meeting to be held in Grenfell on a date to be determined.
- (iii) CENTROC – next meeting to be held at Oberon on 25 November 2011.

13. Other Matters

Nil

14. Job List Review:

Noted

Next Meeting: Monday, 12 December 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 4.02 pm.

1A Administration

- x) Future Council Meetings

233 RESOLVED: Cllr Halls and Cllr D Hughes that the December Council Meeting commence at 8.30 am and the January 2012 Council Meeting be cancelled.

234 RESOLVED: Cllr Atchison and Cllr Niven that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
14 NOVEMBER 2011 AT 5.00 PM (C2.6.8)**

1. **PRESENT:** Clrs Simpson, McClelland, Hinde, Atchison, Lobb and Crutcher.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Lobb that the minutes of 12 September 2011 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 Ian Brothers, R2.4.90 (C7):

Resolved: Clr Atchison and Clr Lobb that the letter be noted.

5.2 Abbey Foregate, R2.4.27 (A25):

Resolved: Clr McClelland and Clr Atchison that Council initially advertise for community volunteers to maintain the area with Council assistance and if unsuccessful Council consider maintaining the area.

6. **REPORTS**

6.1 **General Manager's Report**

Reports on Grenfell Doctor Situation, Enquiry from Doctor, Claims about Grenfell Businesses.

Noted

6.2 **Director Corporate Services' Report**

Report on Town Costings.

Noted

6.3 **Director Engineering's Report**

Reports on Works Report, Other Works, Future Works and Flood Damage.

Noted

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Burrangong Street Doctors Surgery, Construction of Huckel Close – Doctors Residence, Grenfell Waste Depot, Grenfell Swimming Pool, Town DAs, DA 2/2011 New Dwelling and Associated Earthworks and Fencing Application 85 Cowra Road Grenfell.

Noted

B7. Modification of DA 24/2009 Proposed Staged Development – 12 lot Strata Subdivision and Construction of 12 Dwelling Units

Clr McClelland declared a pecuniary of interest as a real estate agent, left the room and did not return to the meeting.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

Nil

NEXT MEETING: Monday, 12 December 2011 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.53 pm.

235 RESOLVED: Clr Lobb and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE AUSTRALIA DAY COMMITTEE MEETING HELD TUESDAY 15 NOVEMBER 2011 COMMENCING AT 9.00 AM

Present: M Bradshaw Jones, E Needham, E Baker, A Carr

1. **Apologies:** I Pitt, K Englesman, R Sinclair
2. **Correspondence**
In: Australia Day Council
Out: Australia Day Ambassador Program
3. **2011 Debrief:** 2011 ceremony was very successful with all organizations completing their allotted tasks.
4. **Program for 2012**
 - **Set up** Set up for BBQ and ceremony from 7am, breakfast served from 8am, ceremony commencing 9am. Pack up to commence at the end of the ceremony at 10.30am. Lions to provide 8 tables and 150 chairs. Rotary providing the BBQ.
 - **Theme** Year of the Farmer, Year of Reading and Make your Mark Australia were discussed with Year of reading selected.

Ceremony

- **Master of Ceremonies** A Carr to approach in the following order 1)Margaret Carey 2)Peter Moffitt 3)Mark Crutcher
- **Awards – Nominees** Council to coordinate
- **National Anthem** A Carr to approach in the following order 1)Ellie Oliver 2)Grenfell Community Choir 3)Jennifer Kelly and son
- **Flag raising** To be offered to Cadets as there are insufficient Guides. Anthem singing and Town Band playing concurrent with flag raising.
- **Prayer of thanks** A Carr to approach in the following order 1)Kim Whitechurch 2) Thurston Skinner 3)Murray Walker

Entertainment

- **Music** Grenfell Town Band. Anthem singer will be asked to perform an additional song as part of the program's entertainment.
- **Poetry** A Carr to approach in the following order 1)Allan Drogumulla, 2) John Hetherington, 3) Carly Brown.
- **Children's Competition** Roma Sinclair and Chris Lobb offered to coordinate the children's drawing competition with the theme being "draw your favourite book character". R Sinclair will provide prizes for the drawing competition. Age groups will be under 5 years, 5-8 years, 8-12 years.
Children will also be requested to dress as their favorite book character on the day. The classes will be under 5 years, 5-8 years, 8-12 years. M Bradshaw Jones will request Rotary to provide prize money for the costume classes. The ambassador's partner will be requested to judge both competitions.

Catering

- **BBQ** Rotary to provide bacon and egg rolls in hamburger boxes.
- **Damper/Tea & Coffee** Damper by CWA, drinks by Cadets.

5. General Business

- Peter Mitton to be contacted regarding the provision of the PA system
- Bill Twohill to be requested to provide additional bins and to unlock chain in Taylor Park driveway.
- Request the lectern from the Church of England Hall, Steven Griffin
- I Pitt to provide the Australian flag and a card table
- Wet weather venue to be the Anglican Church Hall. Ceremony will be moved to the hall if it is raining at 6am on Australia Day.
- E Needham is to provide the flagpole for the wet weather venue.
- Thank you gift for the ambassador to be organized

6. Next Meeting 13th December 9.00 am Council meeting room

236 **RESOLVED:** Clr Atchison and Clr D Hughes that the Minutes of the Australia Day Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- October 2007 1. Payne's Gravel Pit: Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out).
In Progress
- May 2011 2. Grenfell Cemetery Maintenance: meeting to be arranged with church representatives (DE).
In Progress
- August 2011 3. National Local Roads and Transport Congress: Mayor and staff member to attend (Mt Gambier) 16 – 18 November 2011 (DE).
Carried Out

2. DEFERRED ACTIVITIES:

- May 2011 1. Medical Centre: resubmit grant application with assistance from Ochre Health (DES).
In Progress
- July 2011 2. Fundraiser for Beyond Blue: details to be ascertained (DCS).
Deleted
3. Council Elections: report to be prepared on conduct of elections (DCS).
Carried Out
4. Little Athletics: Top Lawson Oval users to be consulted (DE).
Carried Out
- September 2011 5. Lawson Oval: Cricket Association proposal to be referred to other users (DE).
In progress
6. Number of Councillors: reconsider after public exhibition (GM).
Carried Out
- October 2011 7. DA 16/2007 – FEG Entertainment: defer contribution until completed and operating (DCS).
In Progress
8. Streetlight at Bimbi: deferred for further consideration (DE).
In Progress
9. Policy for Fencing (General): written submissions from councillors to be considered at the next meeting (DES).
Carried Out

TENDERS

1. Tender T7/2011 – Bitumen Surfacing, T1.3.6

Tenders closed at 4.00 pm on Tuesday 25 October 2011 for bitumen surfacing of roads at various locations within the Weddin Shire for three years with a possible two extensions of 12 months.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

237 **RESOLVED:** Clr D Hughes and Clr N Hughes that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:
 - (a) a motion is passed to have the business transacted at the meeting, and*
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.**

Such a motion can be moved without notice.
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

238 **RESOLVED:** Clr Atchison and Clr Niven that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT ON CLOSED COUNCIL

The Mayor read out the following resolutions from the Closed Council:

DIRECTOR ENGINEERING'S REPORT

1. **Tender T7/2011 – Bitumen Surfacing, T1.3.6**

RESOLUTION: that a late report be received.

2. **Tender T7/2011 – Bitumen Surfacing, T1.3.6**

RESOLUTION: that Council accept the tender from State Asphalt Services Pty Ltd for the bitumen surfacing of roads at various locations within the Weddin Shire for three years with two possible extensions of one year at a tendered price of \$816,165 including GST per year.

GENERAL MANAGER'S REPORT

1. **Performance Review – Director Engineering, P4.10059/3**

Noted

CLOSURE: There being no further business the meeting closed at 8.10 pm.

Taken as read and confirmed as a true record this day 15 December 2011.

..... General Manager.....Mayor