



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 15 DECEMBER 2011 COMMENCING AT 8.30 AM

8 December 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY, 15 DECEMBER 2011**, commencing at ***8.30 AM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 November 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg 15/11/11
- Local Emergency Management Ctee Mtg 28/11/11
- Tourism Ctee Mtg, 6/12/11
- Heritage Ctee Mtg, 6/12/11
- Manex Ctee Mtg, 12/12/11
- Town Works Ctee Mtg, 12/12/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Nil

CONFIRMATION OF MINUTES:

243 **RESOLVED:** Clr Atchison and Clr Niven that the Minutes of the Ordinary Meeting, held on 21 November 2011 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr Simpson	Correspondence Item No. 5	Member of Rotary	Non-Pecuniary Insignificant Rotarian only.	No
Clr Lobb	General Manager's Report Item No. 12	Nominee	Non-Pecuniary No decision to be made at Meeting	No
	General Manager's Report Item No. 13	Wife of General Manager	Pecuniary	Yes
Clr McClelland	Correspondence Item No. 2	Agent for Masonic Lodge	Pecuniary	Yes
	Director Environmental Report Item No. B3	Agent for Masonic Lodge	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING
OF THE WEDDIN SHIRE COUNCIL HELD, 15 DECEMBER 2011**

CORRESPONDENCE

1. Division of Local Government, A3.9.3: Advising the State Government would like to work in partnership with Local Government to localise NSW 2021.

Copy forwarded to Councillors

Noted

2. NSW Planning and Infrastructure, T2.1.9: Advising that I have made the Weddin Local Environmental Plan 2011, (LEP) which will update and rationalise planning controls by providing a principal LEP for the Weddin local Government area.

Please note that local heritage item “Grenfell Masonic Lodge” remains within Schedule 5 of the Weddin LEP 2011 as its removal has not been justified at this time. However, should Council wish to pursue the removal of this item, a separate planning proposal should be prepared with the appropriate reports and justification for its removal.

The Department commends Council for the work undertaken to prepare the Weddin Local Environmental Plan 2011 and appreciates Council’s co-operation in delivering this Plan.

Note: the LEP was gazetted on 5 December 2011.

RECOMMENDATION: that the Masonic Lodge trustees be advised as above.

Clr McClelland previously submitted a written declaration of interest and left the room.

- 244 RESOLVED:** Clr D Hughes and Clr Atchison that the Masonic Lodge trustees be advised as above.

Clr McClelland returned to the room.

3. NSW Planning System Review, A3.6.57: Concerning the community forums that we were conducting as part of the listening and scoping process for the Planning System Review. Following completion of that process, we have now released an issues paper for comment.

Submissions on the issues paper will be received until Friday, 17 February 2012.

I enclose a copy of the issues paper for consideration by your council and invite your council to make a submission on those questions contained in it that are of interest to your council.

Note: the Issues Paper is available on request.

RECOMMENDATION: that the document be reviewed and submissions made where appropriate.

The Mayor requested that Councillors peruse the issue paper and provide comments for inclusion in a submission.

245 RESOLVED: Clr Atchison and Clr Halls that the document be reviewed and submissions made where appropriate.

4. NSW Rural Fire Service, E1.3.22: Concerning the amendment to the Rural Fire District Service Agreement.

The NSW Rural Fire Service has successfully negotiated a new centrally managed insurance arrangement for mobile assets under the Rural Fire Service Red Fleet program. Therefore, the NSW Rural Fire Service is prepared to take responsibility for covering those motor vehicles which form part of the district equipment and are listed on the register of "Red Fleet" vehicles.

It is therefore proposed that, until such time as the current agreement is reviewed the Service and Council agree that the current Rural Fire District Service Agreement be amended by way of an exchange of this letter between Council and the Commissioner.

RECOMMENDATION: that Council agree to the proposed amendment and advise the Rural Fire Service accordingly.

246 RESOLVED: Clr N Hughes and Clr Halls that Council agree to the proposed amendment and advise the Rural Fire Service accordingly.

5. Grenfell Lions Club, C1.3.7: Advising last year the Grenfell Lions Club purchased and erected 20 Festive Christmas banners in the Main Street.

The Club has been approached by other businesses to have a banner erected outside their premises this year. To cater for this we have ordered ten extra banners at a cost of \$660.

Last year Weddin Shire Council contributed towards the cost of the banners. Would Council assist with a similar donation this year.

Note: Council donated \$500 towards the cost of the Christmas banners in 2010.

RECOMMENDATION:

For Council's Consideration

Clr Simpson previously submitted a written declaration of interest and stayed in the room.

247 RESOLVED: Clr Crutcher and Clr McClelland that Council donate \$330 towards the cost of the Christmas banners.

6. Cowra/Grenfell Meals on Wheels Food Service Inc, C1.1.3: Advising it has an ongoing initiative to provide a Christmas hamper to assist all of our clients.

This year we are seeking and hoping that your organisation would help alleviate the costs of these hampers as we are a non profit organisation by suppling a monetary donation towards these hampers.

RECOMMENDATION:

For Council's Consideration

248 **RESOLVED:** Clr N Hughes and Clr Halls that the request be declined.

7. The Grenfell Henry Lawson Festival of Arts Committee, C1.4.1: Thanking you once again for the Council's generous sponsorship of the Festival Art Competition in 2011.

The Committee is seeking your support once again in 2012 by sponsoring the Acquisitive Prize of \$1,500.

We appreciate your consideration of this request and look forward to your reply at your earliest convenience.

Note: 2011 sponsorship was \$1,500

RECOMMENDATION:

For Council's Consideration

249 **RESOLVED:** Clr Hinde and Clr Atchison that Council donate \$1,500 towards the 2012 Acquisitive Prize.

8. IPART, NSW, R1.4: Advising it has determined that councils' general income may be increased by 3.6% under section 506 of the Local Government Act 1993 for the rating year commencing 1 July 2012.

We have announced the rate peg decision earlier than in past years to help councils to undertake their planning and budgeting with greater certainty.

Councils may decide to apply for a further special variation to raise income depending on local requirements for additional revenue.

Noted

250 **RESOLVED:** Clr Atchison and Clr D Hughes that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Statewide Smoke-Free Outdoor Area Legislation,

I hereby give notice of the following motion for Council's next meeting:

"That Council lobbies the NSW Government to introduce and enforce legislation that uniformly prohibits smoking:

- (i) Within 10 metres of children's playgrounds*
- (ii) Within 10 metres of sporting fields*
- (iii) In all Outdoor dining areas on public land*
- (iv) In covered bus shelters and taxi ranks*
- (v) In reserves",*

"And, that Council demonstrates its call on the NSW Government to introduce and enforce smoke-free outdoor area legislation by:

- (i) Writing to the local MP, Minister for Local Government, the Minister for Health and the Premier, alerting them to Council's desire for legislation and requesting they take steps to progress it.*
- (ii) Publicising the resolution to the community through Council's website and relevant communication channels. Promote the Cancer Council campaign website www.canceraction.com.au.*
- (iii) Tabling the issue for discussion at a ROC meeting to encourage other Councils to give their support.*
- (iv) Advising Cancer Council NSW of Council's actions."*

Supporting Comments:

Cancer Council NSW has requested Council to endorse and support their current campaign called 'Clear the air: Why wouldn't you?' that is calling on the NSW Government to bring in smoke-free legislation covering particular public outdoor areas, including children's playgrounds and outdoor dining areas. Council is asked to demonstrate its support for this legislation by the end of March 2012. Other organisations that have formally endorsed the campaign for legislation include: National Heart Foundation of Australia, Australian Medical Association (NSW), Action on Smoking and Health, Asthma Foundation NSW, and SIDS and Kids NSW.

The Local Government & Shires Associations of NSW has confirmed that it supports the call for uniform smoke-free outdoor area legislation. As a further demonstration of the widespread support from Local Government for such legislation, Cancer Council encourages individual councils across the State to formally resolve that their own council calls on the NSW Government to enact the much needed legislation, for the benefit of their community.

There is increasingly strong community support for some form of ban to be implemented in outdoor areas, particularly in playgrounds and outdoor dining areas. There is substantial evidence linking the exposure to second-hand cigarette smoke with a wide range of serious and life threatening health impacts such as heart disease, cancer, asthma and other respiratory problems. There is also emerging evidence on how smoking negatively affects air quality in busy outdoor locations.

8 December 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Rail Branch Line, T3.8.5

Previous reports refer.

A meeting of the Ministerial Taskforce was held at Cowra on 21 November 2011 and attended by the Mayor and General Manager. Representatives of Cowra, Blayney, Harden and Young Councils were also in attendance as well as officers from NSW Transport and NSW Investment and Industry.

Matters discussed and/or decided were:-

- the effect of the IPART Review of Access Pricing on the NSW Grain Line Network (considered not too significant),
- acceptance of the Booz & Co final report, with qualifications as to additional freight, governance and competing road costs,
- advice from Vizy of 20 year demand for 200,000 tonnes per annum of logs from Oberon to Tumut using rail from Kelso to Cootamundra. Need to know by June 2012. Class 3 line would be satisfactory,
- advice from Cowra that the Broula limestone/magnetite mine had been purchased by Abterra who also desire rail from Cowra to Port Kembla. Total 370,000 tonne per annum for 20 years,
- other mines were foreshadowed in the Bathurst/Blayney areas.

The Taskforce's report to the Minister is currently being drafted and local politicians are being lobbied to raise awareness of the project. The Council representatives agreed that the logging freight gave the project a great opportunity if the timeline can be met.

For Information

Noted

2. CENTROC Meeting, C2.7.3

The quarterly CENTROC Board Meeting was held at Oberon on 25 November and was attended by the Mayor and General Manager.

The meeting began with a number of addresses:-

- Shires President Ray Donald spoke on support for ROCs, the Local Government elections, the review of the Code of Conduct, road funding cutbacks and One Association,

THE GENERAL MANAGER'S ORDINARY REPORT

- Bathurst TAFE Director Andrew Crowley spoke on TAFE's new Western Connect initiative for videoconferencing courses to distant classes,
- Lachlan CMA General Manager Chris Glennon spoke on the effect of carbon legislation,
- NSW Public Works Manager Dave Cullen spoke on National Disaster relief and recovery,

Other matters addressed or resolved were as follows:-

- continued pressure for the route for the Bells Line of Expressway,
- a meeting with Parliamentary Secretary for Health Melinda Pavey on 15 December,
- concern at possibly incorrect statistics from NSW Planning which show generally decreasing populations in the Central West,
- agreement to undertake an ongoing Sustainability Programme at a cost (for Weddin) of \$3,720 in 2012/2013,
- advice that analogue TV will finish in June 2012,
- agreement for training in carbon requirements,
- good acceptance of the electricity tender proposal.

The next meeting will be held in Parkes on 23 February 2012.

For Information

Noted

3. CENTROC Annual General Meeting, C2.7.3

The Annual General Meeting was held immediately following the quarterly board meeting.

The important decisions made were:-

Chair	-	Clr Phyllis Miller (Forbes)
Deputy	-	Clr John Davies (Orange)
Past President	-	Clr Neville Castle (Lithgow)
Secretary/Treasurer	-	Ms Carissa Bywater (General Manager – Forbes)
Executive	-	Clr Greg Westman (Bathurst)
	-	Clr Ken Keith (Parkes)
	-	Clr Bill West (Cowra)
	-	Mr Gary Styles (General Manager – Orange)
	-	Mr Kent Boyd (General Manager – Parkes)
	-	Mr David Sherley (General Manager – Bathurst)
	-	Mr Paul Devery (General Manager – Cowra)
	-	Mr Roger Bailey (General Manager – Lithgow)

Meetings 2012	-	23 February	Parkes
	-	24 May	Upper Lachlan
	-	23 August	Weddin
	-	22 November	Wellington

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

4. Grenfell TAFE College, C1.8.7

On 1 December 2011 I attended the launch of the TAFE Western Connect programme which aims at opening up many courses to students in the smaller centres.

Using video conferencing, online courses and mobile learning units, the programme will enable a small number of local students to participate in a class conducted in a large centre, and does away with the need to travel to that centre.

The programme should be of great assistance to local students wishing to undertake specialised courses which could never be held in Grenfell otherwise. Possible assistance to Council with Trainees and Apprentices will be examined.

For Information

Noted

5. Visit by Shires Association President, A3.8.2

President of the Shires Association Ray Donald visited Grenfell on 6 December with three officers of the LGSA. Councillors Niven, Atchison and Lobb attended as well as the General Manager, Director Corporate Services and Director Environmental Services.

Matters raised by the President and staff included the following:-

- progress with Destination 2036,
- rate pegging of 3.6% announced for 2012/13,
- simplification of the Code of Conduct,
- problems with the Electoral Commission,
- the "E" Division Conference in Forbes on 17 February,
- consultation for the Murray – Darling Basin plan,
- waning support at State level for constitutional recognition,
- reduction in RMS (RTA) funds for road contracts which may necessitate joint contracts,
- status of One Association,
- review of the EP & A Act,
- ongoing drought support,
- changes to natural disaster eligibility,
- the emergency services levy increases,
- industrial representation and associated assistance.

An information sheet on Key Rural Affairs and Emergency Services Policy Issues was handed out and has been distributed to Councillors.

The meeting provided some interesting background on a number of important issues.

For Information

Noted

6. National Local Roads and Transport Congress 2011, C2.7.13

The Mayor and General Manager attended the above conference at Mount Gambier from 16-18 November 2011. Over 300 delegates attended from councils all over Australia.

The theme of the conference was "Better Roads are Safer Roads" and it had a strong emphasis on road safety matters. Speakers represented the National Transport Commission, the Centre for Automotive Safety Research, the Australasian College of Road Safety, the Australian Road Research Board, the National Heavy Vehicle Regulator and the Federal Department of Infrastructure and Transport, as well as several State Government Departments.

Some of the statistics (which tended to be repeated by many speakers) were:-

- compliance with road rules would reduce fatalities by 50%, but this still leaves 50%,
- media focus on dramatic crashes but there are many more accidents,
- Australia has done well with behavioural issues such as alcohol and speed,
- passive safety devices are nearing the end eg seatbelts, air bags,
- now working on active safety eg ABS, electronic stability, intelligent cruise control,
- people should not be killed for making a mistake on the road,
- council roads have:-
 - 37% of all travel
 - 51% of crashes
 - 40% of fatal crashes
 - these are not reducing
- heavy vehicle have:-
 - 3% of all vehicles
 - 18% of crashes
- traffic accidents will be the fifth major reason for loss of health by 2030,
- traffic accidents are already the number one cause of death for young people,
- State and Federal agencies are working on harmonising road rules,
- heavy vehicle permits will be issued by local government for local roads.

No Federal Government politicians attended but the conference was addressed by Warren Truss, the Leader of the National Party and Senator Barnaby Joyce. Statements made included:-

- strong support for rail (and shipping),
- commitment to continue the Roads to Recovery Program,
- need to support constitutional recognition to ensure the future of Roads to Recovery,
- commitment to the Black Spot programme,
- reinstatement of the Strategic Regional Roads programme,
- retention of the Bridge Replacement Programme.

At the conclusion of the congress a communiqué was adopted by the delegates, to support and increase funding for the Roads to Recovery Programme. This was probably the main outcome of the congress as the loss of this funding would have catastrophic consequences for many councils, Weddin included.

THE GENERAL MANAGER'S ORDINARY REPORT

The Australian Local Government Association will now take this communiqué to the Federal Minister for Transport to strengthen its negotiating hand for increased grants.

For Information

Noted

7. Delegation to Council – Regulation of Traffic, C2.5.4/C2.5.2

The RTA previously issued a Delegation to Councils – Regulation of Traffic dated 23 February 2009 which was sub-delegated to the General Manager at Council's Meeting on 19 March 2009.

With the replacement of the RTA with the Roads and Maritime Services (RMS), a new delegation dated 31 October 2011 has been issued which is effectively unchanged. It comprises:-

The exercise of all the functions of the RMS under:-

- 1. Division 2 or Part 8 (Regulation of traffic by road authorities) of the Roads Act 1993.*
- 2. Division 1 of Part 4 (Traffic control devices) of the Road and Transport (Safety and Traffic Management) Act 1999.*
- 3. Division 2 of Part 5 (Special event parking schemes) of the Road Transport (Safety and Traffic Management) Regulation 1999.*

This delegation should again be sub-delegated to the General Manager for administrative purposes including speed of response.

RECOMMENDATION:

It is recommended that the functions described in the RMS instrument of delegation dated 31 October 2011 be sub-delegated to the General Manager, subject to the prescribed limitations.

253 RESOLVED: Clr Atchison and Clr D Hughes that the functions described in the RMS instrument of delegation dated 31 October 2011 be sub-delegated to the General Manager, subject to the prescribed limitations.

8. Development Enquiry, P2.5.4

An enquiry has been received from a potential developer for a block in the Industrial Estate.

The developer is interested in a large shed with access for B-double trucks, at an estimated overall cost of around \$0.5 million. The developer has requested consideration of a package deal where Council constructs the shed and supplies the land for his ultimate purchase on terms.

Matters to be resolved include:-

- negotiations with the developer
- consideration of the DA and the business plan
- financial terms and conditions including security
- provision of the funding (from reserves)
- acceptance of the arrangements by Council's auditor and solicitor

THE GENERAL MANAGER'S ORDINARY REPORT

RECOMMENDATION:

It is recommended that Council agree in principle with the developer's request and negotiations proceed accordingly.

254 **RESOLVED:** Clr N Hughes and Clr D Hughes that Council agree in principle with the developer's request and negotiations proceed accordingly.

9. Integrated Planning and Reporting, C2.10.7

Previous reports refer.

Council's consultant has completed the round of community consultation including a survey by staff, and is currently preparing the first draft of the Community Strategic Plan.

A forum for consideration of the draft plan will be arranged in the New Year, possibly separate from a Council Meeting.

For Information

Noted

10. Destination 2036, C2.10.9

The draft Action Plan has been released by the Division of Local Government and a copy is being forwarded to councillors.

The key points of the Action Plan are:-

- Efficient and Effective Service Delivery
- Quality Governance
- Financial Sustainability
- Appropriate Structures
- Strong Relationships

At this stage the Action Plan includes assurances that different arrangements may be needed for different councils, and that one size doesn't fit all. It is suggested that all councillors familiarise themselves with the Plan so that the best decisions can be made for the local community.

The public exhibition period concludes on 15 February 2012, immediately prior to the next Council Meeting. In these circumstances, councillors may elect to forward any submissions directly to the Division. A corporate response will be forwarded if submissions are forwarded to the office.

RECOMMENDATION:

For Council's Consideration

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

11. One Association, A3.8.5

As previously advised, the Local Government Association and the Shire Association have agreed in principle to form One Association to represent Local Government in New South Wales.

A draft constitution has been prepared, based on the 27 principles which have been agreed to. The draft constitution has been reviewed by Fair Work Australia and some amendments made to produce the current version. A copy of this constitution is available to councillors on request.

Some of the important features of the draft constitution are:-

Board of Directors	-	1 President
	-	1 Vice President (metro/urban)
	-	1 Vice President (rural/regional)
	-	1 Treasurer
	-	10 Directors (metro/urban)
	-	10 Directors (rural/regional)
Membership	-	general purpose councils
(*optional Associate membership)	-	country councils*
Voting	-	Aboriginal and Land Rights Act Regions*
	-	proportional to population
	-	metro/regional and rural/regional areas to be equal in total
Quorum	-	half of membership plus 1
Interim Board	-	current office bearers

Special conferences may be called by both Associations to approve the change.

The Shires Association is inviting member councils to advise any concerns or further issues by 16 December 2011.

RECOMMENDATION:

For Council's Consideration

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

12. Australia Day Awards, C1.5.2

My report to Council's October meeting refers.

The following nominations have been received:-

Nominations For Awards:

Category	Nominee	By
Citizen of the Year	Doug Freudenstein Deidre Carroll Phyllis Martens Chris Lobb	Lorette Walmsley Grenfell CWA Joan Smith Roma Sinclair
Senior Citizen of the Year	Doug Freudenstein Deidre Carroll Phyllis Martens	Lorette Walmsley Grenfell CWA Joan Smith
Community Service Award	Phyllis Martens John Grogan Peter Mitton	Joan Smith RF Reynolds NW Hughes
Emergency Service Award	Nil	
Community Event of the Year	Bald Archy Exhibition	Grenfell Art Galley Committee
Organisation of the Year	Nil	
Youth Awards	TBA TBA Caitlin Dixon Chloe Wilson TBA Joseph Hodges Shannon Best	The Henry Lawson High School Quandialla Central School (Secondary) Quandialla Central School (Primary) Grenfell Public School Caragabal Public School Greenethorpe Public School St Josephs Catholic School

Winners of the various awards will be determined by the nominated committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

For Information

Clr Lobb previously submitted a written declaration of interest and stayed in the room

255 RESOLVED: Clr N Hughes and Clr Crutcher that Councillors be permitted to make late nominations for Australia Day Awards.

13. Leave Application, P4.10041/P4.10015

Application is made for annual leave from 3 to 6 January 2012.

RECOMMENDATION:

It is recommended that the application for leave be approved.

It is further recommended that Mr Glenn Carroll be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

Clr Lobb previously submitted a written declaration of interest and left the room.

THE GENERAL MANAGER'S ORDINARY REPORT

- 256** **RESOLVED:** Clr N Hughes and Clr Atchison that:-
- i) the application for leave be approved.
 - ii) Mr Glenn Carroll be appointed as the Acting General Manager with the same delegations from Council as for the General Manager.

Clr Lobb returned to the room.

14. Season's Greetings

On behalf of the Directors and staff I wish all councillors and their families a Merry Christmas and a happy New Year.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

257 **RESOLVED:** Clr Atchison and Clr N Hughes that the following report be received and dealt with because of the urgency of the matters therein.

15. Grenfell Doctor Situation, H1.1.2

Previous reports refer.

The Area Health Service has yet to advise a date of arrival for Dr Akhiwu but liaison is ongoing. There will probably be a need to arrange temporary accommodation for the family once this date is known and options for this are being investigated.

Once the doctor's arrival date is known, it is proposed to reform the previous community committee to help the family assimilate into the town.

Representatives of the Grenfell Citizens Health Action Committee have advised that some changes of personnel are occurring at the moment, and they have indicated the committee will be more inclined to work with Council in future. This is welcome news.

For Information

Noted

16. Western Care Lodge, H1.7.1

The Western Care Lodge at Orange was officially opened on Monday 12 December 2011. The opening was attended by the Mayor and General Manager on behalf of Council as well as Clr Lobb on behalf of the local fundraising committee, and Jack and Bernadette Dykhoff to acknowledge their contribution to the project.

The facility contains 13 guest rooms and a number of service or common rooms. In acknowledgment of local fundraising, one room has been named the Grenfell – Weddin Room, and two rooms have been furnished by the Grenfell – Weddin community. Plaques have been installed in the respective rooms.

It is a high class facility to accommodate people undergoing cancer treatment who have to travel away from town.

For Information

Noted

T V LOBB
GENERAL MANAGER

258 **RESOLVED:** Clr Atchison and Clr D Hughes that except where otherwise dealt with the General Manager's Report be adopted.

THE GENERAL MANAGER'S LATE REPORT

259 RESOLVED: Clr Hinde and Clr Crutcher that Council adjourn for morning tea.

Council adjourned for morning tea: 10.00 am

Council resumed at: 10.15 am

260 RESOLVED: Clr Atchison and Clr McClelland that Council resume.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

8 December 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 November 2011:

Bank Account	
Westpac	<u>\$257,341.74</u>
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of November follows:

Rates Receipts	324,057.96
Accounts Receivable	51,579.98
Government Grants	828,983.03
Agency Collections	54,359.63
Caravan Park Fees	6,510.00
Interest on Investments	51,255.34
Grenfell Baths Entry Fees	5,112.40
Other Income	18,563.23
Total	<u>\$1,340,421.57</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2011/2012:

Following are the up to date maintenance figures as at 30 November 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	723,223	173,316
Grenfell Town Streets Maintenance	206,196	37,433
Village Maintenance - Caragabal	7,948	3,519
Village Maintenance - Greenethorpe	9,592	2,009
Village Maintenance - Quandialla	2,782	303
Garbage/Recycling Collection	102,880	46,999
Greenethorpe Collections	8,500	2,399
Commercial Waste Collection	29,000	5,807
Grenfell Waste Depot Manning/Plant Hire	105,000	52,987
Tips Working Expenses	29,000	16,172
Grenfell Cemetery Maintenance	27,000	10,361
Grenfell Lawn Cemetery Maintenance	13,500	6,942
Noxious Plants	76,000	20,610
Parks & Gardens	184,872	76,408
Library Expenditure	99,322	41,466
Baths Income	-24,500	12,684
Baths Expenditure	126,829	45,165
Caravan Park Income	-46,000	25,259
Caravan Park Expenditure	67,947	26,926

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2011/12 State Roads (SH 6)	497,500	244,883
2011/12 National Roads (SH 17)	497,500	44,270
2011/12 Regional Roads Block Grant	309,000	45,378
2011/2012 REPAIR Program MR237	300,000	185,171
2011/2012 REPAIR Program MR398	300,000	704
3 x 3 Program - MR 398	68,000	0

2011/2012 Rural Local Roads	VOTE	EXPENDITURE
Reseals	168,000	0
Martins Lane	110,000	72,080
Pinnacle Road	100,000	0
Driftway Road	87,000	0
Grenfell Streets Construction	77,000	23,748
Grenfell Kerb and Gutter	28,000	23,214
Grenfell Streets - Footpaving	11,000	0
Nowlans Road	157,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	110,000	0
Total	854,000	119,042

2011/2012 Roads to Recovery	VOTE	EXPENDITURE
Old Young Road	303,876	1,536
Gerrybang Road	47,000	46,931
Rural Roads Reseals	100,000	0
Total	450,876	48,467

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the November 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing with statements of liquidated claims or summons' being prepared to be served after Christmas with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

For Information

Noted

5. Internal Audit, A1.2.2

Reference is made to the November 2011 Council Meeting whereby Council's internal audit requirements were detailed.

Mr Ian Melville from IAB Services attended Council on the 5-6 December 2011 to undertake an initial risk assessment. The risk assessment details and priorities Council's risk areas and will facilitate the development of the audit plan and program.

A draft internal audit policy and audit committee charter will also be developed and submitted to the inaugural Internal Audit Committee Meeting together with the draft audit plan. All of these documents will require formal adoption by Council.

As part of the internal audit process or function Council is also required to establish an audit committee. The audit committee plays a pivotal role in the governance framework to provide Council with independent oversight and monitoring of Council's audit processes including Councils internal control activities.

The Internal Audit Guidelines issued by the Division of Local Government states that the structure and membership of an audit committee in the NSW local government environment will depend on the size of the council. Membership should have between 3 and 5 members with a majority of independent members. Good practice in governance is that council staff should not be members of the committee. The chair should also be an independent member. A suggested structure for smaller councils is as follows:-

- one councillor (excluding the Mayor)
- two independents – at least one with financial expertise

The internal auditor and Chief Financial Officer should be invited to attend all meetings. The external auditor should also be invited to attend as an independent advisor.

To preserve the independence of the Audit Committee the General Manager should not be a voting member of the Audit Committee. In accordance with section 376(2) of the Local Government Act the General Manager is entitled to attend meetings of the Audit Committee. However, the General Manager is not automatically entitled to be, nor should the General Manager be a member of the audit committee.

It is proposed to conduct the inaugural meeting of the Internal Audit committee on Monday 6 February 2012 as the internal auditor from IAB Services will be attending Forbes Shire on the same day. As this is prior to the February Council Meeting Council may grant delegated authority to the executive to appoint the two independent members of the committee. If Councillors have any suggestions in regard to the appointments please contact a member of the executive.

The development of the internal audit function for Weddin Shire is a requirement of the Division of Local Governments previous review and will certainly enhance Councils governance framework as well as its risk management culture.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RECOMMENDATION: that Council:

- i) appoint the internal audit committee as a Sec 355 advisory committee of Council.
- ii) adopt the structure of the internal audit committee as follows:-
 - one councillor (excluding the Mayor)
 - two independents – at least one with financial expertise.
- iii) appoint a Councillor to the internal audit committee.
- iv) grant delegated authority to the executive to appoint two independent members to the audit committee.

261 **RESOLVED:** Clr Hinde and Clr Niven that Clr Crutcher be Council's representative on the internal audit committee.

262 **RESOLVED:** Clr Atchison and Clr N Hughes that Council:

- i) appoint the internal audit committee as a Sec 355 advisory committee of Council.
- ii) adopt the structure of the internal audit committee as follows:-
 - one councillor (excluding the Mayor)
 - two independents – at least one with financial expertise.
- iii) grant delegated authority to the executive to appoint two independent members to the audit committee.

6. Grenfell Library, C2.8.15

Activities by the Librarian over the last month included the following:-

- Preparation of reading kits for this year's Summer Reading Club. There has been preliminary promotion in the local press.
- Local Priority Project grant funding application submitted.
- Council was represented at the COGS (Community Organisations, Groups and Services) Expo at the Uniting Church Hall on Wednesday, 30th November 2011 to promote the Grenfell Library Service.
- Pursuing all members with items overdue prior to mid-year.
- Weeding of nonfiction and CD collections during the month.
- The library was unsuccessful in the recent Public Library Marketing Awards.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan being implemented.
- First business workshop held on 8 November titled "Retailing and Customer Service in a Tourist Town". 15 business people attended.
- Funding for other initiatives emanating from the Economic Development Strategic Plan (new website and brochure) now not available through the Regional Tourism Development Fund. Economic Development Officer pursuing other funding opportunities.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- Interested people from the 2011 Open Day being pursued. Two families still showing very strong interest.
- Attended the Economic Development Officer's Forum in Cowra on 9 November 2011.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Invitations being followed up now for summer time visits.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis. Brochure to be reviewed and updated.
- A Gold Trail brochure has been delivered and is being well received. Now proposed to rename the trail to the NSW Gold Trail and still endeavouring to obtain corporate funding.
- Product Development grant funding application submitted to Central NSW Tourism to obtain funding for the O'Briens Hill interpretative signage. Awaiting a response.
- The application to become an RV friendly town has been submitted. DA process in progress. Department of Planning requirements currently being considered.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Christmas Lights competition promotion in progress. Sponsorship of \$300 confirmed.
- Facilitating arrangements for Australia Day in conjunction with Australia Day Committee. Registration submitted for 2012 Australia Day Ambassador. Awaiting notification.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.
- Planning afternoon tea for CWA volunteers to be held on 7 December 2011.

For Information

Noted

9. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

- Excellent sales during November with a good customer base being developed.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available recently conducted. Resulting in improved daily custom and sales.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

263 **RESOLVED:** Clr Lobb and Clr Hinde that except where otherwise dealt with the Director Corporate Services' Report be adopted.

8 December 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (4 December 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
 - sealed heavy patches (completed)
 - removed fallen tree (East)

SH17 - general maintenance
 - sealed heavy patches (completed)
 - removed fallen tree near Bewleys Road
 - dug test holes for next rehab section

MR398 - general maintenance
 - remove fallen tree

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance
 - flood damage repairs started

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- completed 1km of widening on Martins Lane

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural roads during the last month.

- general maintenance
- sealed Beasleys Lane intersection
- clearing fire breaks on Porters Mount Road, Millers Lane, Beasleys Lane, Taylors Lane and Gibraltar Rocks Road
- repairing flood damage on Kangaroooby Road, Greenethorpe-Bumbaldry Road, Pullabooka Road, Schneiders Lane, Hancock-Williams Road, Hancock-Flynns Road, Hectors Lane, Goodes Lane, Dixons Lane and Boundary Lane.
- removed fallen trees on Bland Road and Gaults Lane.
- conducted road pavement testing on local roads.

1.4 Urban Maintenance/Construction

- general maintenance
- new BBQ installed at Henry Lawson birthplace.
- conduct road pavement testing in some streets.
- removed two dead trees in Melyra Street and replaced with grevillea's
- removed one elm tree from under power lines in Melyra Street

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- trimmed a large limb from pine tree in Vaughn Park
- lifted Palm trees in Taylor Park

2.2 Cemeteries

The following graves have been prepared from 7 November 2011 to 4 December 2011

Grenfell Lawn	– 4
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The following maintenance had been carried out during the last month:-

- slashed Cemetery
- mowing
- topped up sunken graves
- delivered topsoil for new graves

2.3 Sewer Mains

Two (2) sewer chokes have been attended to during the month.

2.4 Private Works

- erected sign for the Rural Fire Service in Greenethorpe
- completed footpath and kerb and gutter in Short Street

2.5 Vandalism

Urban - seat in female toilet at the rest area broken \$50.00

Rural - hose and tap replaced at Greenethorpe \$70.00

Progressive Cost Urban: \$900.00

Progressive Cost Rural: \$1,830.00

(from 1/7/2011 to date)

2.6 Other

- erected shade cloth at Grenfell Pool

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage
- complete Millars Lane culvert

3.2 Urban

- general maintenance
- start North Street bridge foundations
- seal shoulders Forbes Street, Camp Street, Tyagong Street and Brundah Street
- tidy both cemeteries prior to Christmas

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4082	Case Vibromax Smooth Drum Roller	Repair cracks, wiring, rubbers, hydraulics.
	Caragabal Bushfire Truck	Repair pump starter.
PI 3953	Main Garbage Truck	Service, exhaust repairs
PI 1083	Ford Taxi	Service, repair alternator, engine mounts, new brakes, handbrake, front sway bushes, exhaust system.
PI 4102	Cat 120 M Grader	Repair steering fault (sensor replacement).
	New Caragabal Rural Fire Service Truck	Fit out radios, side steps.
PI 4098	Isuzu Jetpatcher	Repair radios and electrics in dash, repair gates and auger, tarp repairs.
PI 5220	Noxious Weeds Sprayer Unit	Replace pump motor.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

For Information

Noted

7. RMS RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Heavy patching on SH6 and SH17 has been completed satisfactorily.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

RMS conducted a two year external audit with Weddin Shire on Wednesday 30 November 2011. As a result, Council will amend some of its contract documentation to comply with the requirements. The RMS is again lifting the bar.

For Information

Noted

8. Noxious Weed Report – November C2.8.12

The Noxious Weeds Officer has carried out the following works in the month:-

- 37 farm inspections carried out
- Weeds sprayed –African Boxthorn, Silverleaf Nightshade, St John's Wort, Scotch/Illyrian Thistle, Tree of Heaven & blackberry
- Areas sprayed – Euroka, Brundah, Coba, Tyagong, Bogalong, Marsden , Grenfell town area, Bolungerai, Barbingal, Caragabal, Berrigan, Berendebba, Bimbi, Weddin, Yuline & Pullabooka
- Updated Chemcert Certificate
- Throughout part of November an extra person has helped with the spraying. The use of an extra person and running two spray vehicles will be planned every year from November to January, which is the busiest time of year.

For Information

Noted

9. Flood Damage, R2.70.2

Council continues to carry out flood damage repairs on roads as follows:-

State Roads	- completed
Regional Roads	- 23% completed
Local Roads	- 66% completed

For Information

Noted

10. NSW Rural Fire Service Local Government Forum, E1.3.1

The Mayor and Director Engineering attended the Local Government Forum conducted by the Rural Fire Service at Orange on 6 December 2011. Commissioner Shane Fitzsimmons and Dominic Lane were the presenters.

The following topics were discussed:-

- Local Government Mitigation Funding (Weddin's allocation is \$30,000 this year)
- Red Fleet Insurance now arranged by Rural Fire Service
- Radio and paging network – upgrading work proceeding well

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- 2011/2012 funding \$271.7 million for NSW (up 5% from previous year)
- Funding for brigade stations well down on previous years,
- Hazard reduction in NSW behind due to inclement weather,
- First letter from Rural Fire Service regarding the 2011/2012 allocations an embarrassment to the Rural Fire Service as it was wrong, and a second letter had to be sent out. This is the second time in two years that this has happened,
- Rural Fire District Service Agreements working well.

At the end of the briefing the Mayor raised the issue of the onerous requirements of the Registration for Heavy Plant Contractors. Five councils voiced their concerns regarding the signing of the document.

The five Council engineers met with the Commissioner and Dominic to discuss the problems with the document and in particular the timing required to deliver PPE to an item of plant being used for initial firebreaks.

The Commissioner agreed to reassess the document and come back to the five councils.

For Information

- 264** **RESOLVED:** Clr N Hughes and Clr Hinde that any Rural Fire Service issues be referred to the 2012 Shires Association Conference for consideration.

11. Draft Floodplain Risk Management Study, C2.6.27

Council resolved at the November Council Meeting to undertake a Councillor information workshop with the consultant facilitating the workshop. This will be a closed meeting at the Community Hub.

The Consultant is tentatively available on the morning of the 1 February 2012. Confirmation will be available at the Meeting.

The Consultant will hold an information session for sustainability affected property owners and stakeholders in the afternoon on the same day.

For Information

- 265** **RESOLVED:** Clr Atchison and Clr D Hughes that the Councillor information workshop be held at 11.00 am on 1 February 2012.

W TWOHILL **DIRECTOR ENGINEERING**

- 266** **RESOLVED:** Clr Lobb and Clr Halls that except where otherwise dealt with the Director Engineering's Report be adopted.

8 December 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

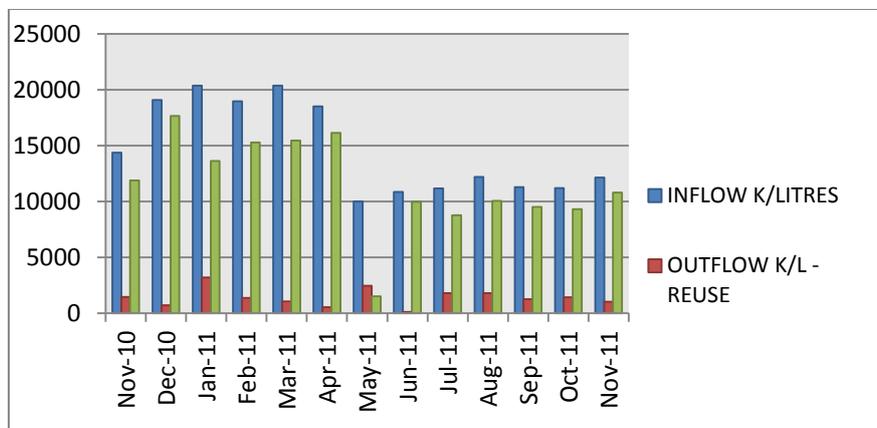
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2011 was 12,150 kl with the daily average of 405 kl. With outflow for irrigation for reuse being 1,025kl and discharge to Emu Creek being 10,791 kl.

The highest daily recording of 647 kl occurred for the 24 hours ending 6.30 am on 21 November 2011 and the lowest of 341 kl for the 24 hours ending 6.30 am on 2 November 2011.

A total rainfall of 190.5mm was recorded for the month.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for November 2011 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (Dogs)	Animals Destroyed:	1 (Cat)
Animals Sold:	1 (Dog)	Animals Released:	1 (Dog)
Animals Surrendered:	0	Animals Escaped/Stolen:	1 (Dog)

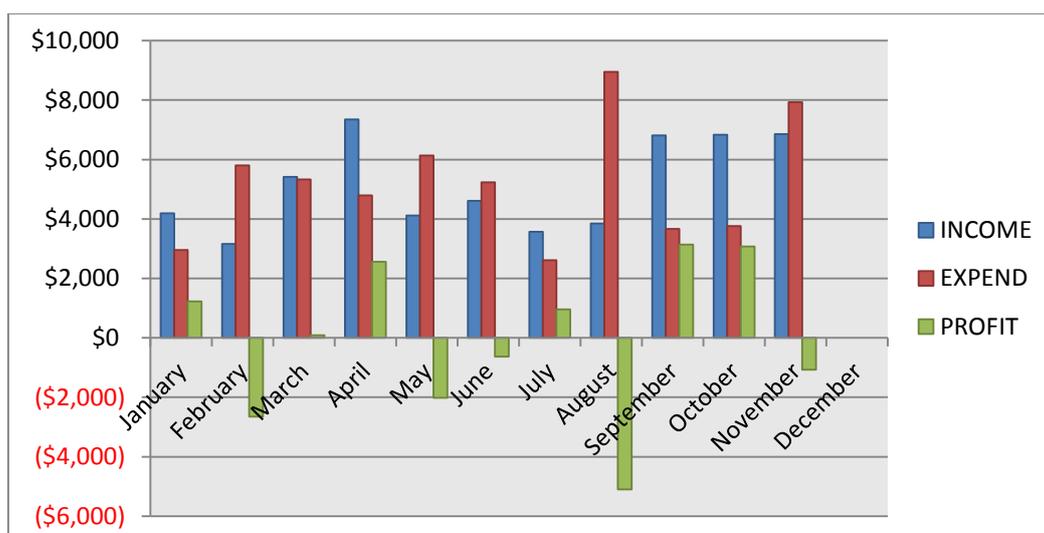
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of November 2011 was \$6,857.00 with expenditure of \$7,928.91 resulting in an operational loss of \$1,071.91 for the month.

There were 233 sites occupied for the month of November 2011.



For Council's Information

Noted

4. Grenfell Swimming Pool, P2.3.1

Total Attendance:	3469	School Usage:	1130
		Other Usage:	288
Daily Average:	115		
Cash Attendance:	145 (Child) 99 (Adult)	Season Ticket Sales:	Adult 13 Pensioner 3 Family 16 Child 1
Season Ticket Attendance:	673 (Child) 1134 (Adult)		

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Activities during the month were:

- Students from the Grenfell Public (144) and St Joseph's (36) commenced a 10 day Swim & Survive program
- Community Health commenced Aqua Gentle Exercise
- Henry Lawson High commenced sport
- Squad training (39 swimmers participating in first block)
- Swimming Club (113 swimmers registered)

Repairs for the month were wiring to south end light, girl's cistern and the wave vacuum was serviced.

There were no accidents or incidents.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

Total Attendance: 1055 **Daily Average:** 44

Season Ticket Sales: 22 (Family)
5 (Single)

The pool season started on the 4 November opening from Tuesday through to Sunday.

The pool celebrated its 40th Birthday on the 19th November. Lunch was held at the Bland Hotel for members of the original committee and former council employees, who worked with the community to make the project a success. Mayor and Mrs Simpson and Councillor Niven represented the current Council with Jennifer Kelly and Robyn Armitage representing the current committee. Many interesting stories were told with afternoon tea held at the pool. Games and activities were held during the afternoon concluding with a BBQ dinner and Birthday Cake.

Other activities during the month were:

- Swimming Club held on Tuesday, Wednesday & Fridays
- Early morning lap swimming held on Tuesdays & Fridays
- Quandialla Central School sport on Wednesdays
- Quandialla and Caragabal Schools combined for intensive swimming lessons

There were no accidents or incidents.

For Council's Information

Noted

6. Construction of "Huckel Close – Doctors Residence" – CD 6/2011

Works for the construction of a Brick Veneer Dwelling at Lot 117 No. 8 Huckel Close, Grenfell have commenced, however due to the heavy rains the site works have been delayed.

It is hoped that the site works can now be completed before Christmas, with the actual construction to commence immediately after the New Year.

For Council's Information

Noted

7. National Rural & Remote Health Infrastructure Program: Round Six, G2.9.1

As reported last month round six of the National Rural & Remote Health Infrastructure Program was to close on the 15th December 2011.

Council has again submitted the grant application for the creation of a Medical Centre at the Weddin Street Surgery. The total value of the grant as applied is \$391,361.37 (excluding GST) which includes additions and alteration of the building and the purchase of office and medical equipment.

It is expected that the grants will be determined in the first half of 2012, at which a further report will be prepared.

For Council's Information

Noted

8. Natural Resource Management – Wetland Concept Design, E3.9.2

As previously reported the Water & Carbon Group was engaged to undertake a design for a manmade wetland on the western side of the STP. The final design and associated documentation has now been received and internally reviewed.

The Concept Design therefore is based on integrating an ecological water treatment and reuse scheme with the Grenfell STP, and diverting and using currently untreated stormwater from the South Street urban area. The recommended strategy is to install two flowpaths across the project site.

The design report concludes that the project is practical and will satisfy the project objectives in a cost-effective manner. The site topography is suitable for a treatment wetland system, with the addition of a constructed mudflat as invertebrate habit to increase feeding opportunities for resident and migratory bird species. The constructed wetlands will treat pollutants, and provide nesting material and habitat values. The wetlands have been sized and costed, water quality modelled, and hydraulics assessed.

The wetlands will provide opportunities for residents and visitors for reconnecting to nature by visiting a healthy wetland and woodland system that employs the community's wastewater and runoff in a productive way.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The estimated costs of the system are outlined in the table below.

Item	Design	Construction	Planting	Project Management	15% Contingency	Total
Constructed STP Wetland	\$22,000	\$108,602	\$18,500	\$14,910	\$24,6021	\$188,613
Stormwater Wetland	\$11,000	\$10,975	\$2,000	\$2,398	\$3,955	\$30,328
Biodiversity Wetland	\$9,000	\$46,562	\$8,500	\$6,406	\$10,570	\$81,038
Woodland	\$8,000	\$15,000	\$5,000	\$2,800	\$4,620	\$35,420

A copy of the plan is displayed on the notice board and the entire design report is available for perusal upon request to the Director Environmental Services.

RECOMMENDATION: that:-

- i) the Wetlands Concept Design for the Grenfell STP as prepared by the Water & Carbon Group be adopted,
- ii) grant funding opportunities be investigated for the implementation of the project.

267 **RESOLVED:** Clr Crutcher and Clr Atchison that:-

- i) the Wetlands Concept Design for the Grenfell STP as prepared by the Water & Carbon Group be adopted,
- ii) grant funding opportunities be investigated for the implementation of the project.

9. Burrangong Street Doctors Surgery – Upgrades, P2.12.9

As previously reported upgrade works at the Burrangong Street Doctors Surgery is well underway. All medical and office equipment has arrived and the internal renovation has nearly been completed.

The new main entrance door will be installed in the very near future and the premises are expected to be ready for operation early in the New Year.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
39/2011	P & G Stafford	Shed	\$25,000	Lot: 8 DP: 1063500 8 Simpson Drive GRENFELL NSW 2810
40/2011	TC Wood	Demolish existing & reconstruct new Awning	\$15,000	Lots: 1 & 2 DP: 931724 97-99 Main Street GRENFELL NSW 2810

For Council's Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
17/2011	J Neal	Garage	\$4,800	Lot: B : 382944 11 Alexandra Street GRENFELL NSW 2810
18/2011	PA Neal	Garage & Open Bay	\$4,800	Lot: B DP: 961231 15 O'Brien Street GRENFELL NSW 2810
19/2011	J Marsh	Shed	\$11,800	Lot: 1 DP: 305971 6 Young Street GRENFELL NSW 2810
20/2011	M Loader	Shed	\$8,000	Lot: 128 DP: 1081488 7 Huckel Close GRENFELL NSW 2810

For Council's Information

Noted

3. Weddin Local Environmental Plan 2011, T2.1.6

On the 5th December 2011, official notification was published advising that the Weddin Local Environmental Plan 2011 had been made. The Weddin LEP 2011 is now in force and is the planning control that will be used when assessing any development applications submitted now and in the future.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

In a media release from the Department of Planning and Infrastructure, Deputy Director-General Tom Gellibrand commended Council for the work undertaken to prepare the Weddin Local Environmental Plan 2011 and appreciate Council's co-operation in delivering this plan.

In review of the final LEP document it has been noted that the Grenfell Masonic Lodge has been listed as a building of local heritage significance under Schedule 5. In discussions with the Department of Planning and Infrastructure, they have verbally advised at this time that insufficient evidence was provided to justify the removal of the item and it has therefore been relisted. Formal correspondence will follow, and will contain information that will allow the property owners to submit a planning proposal in the future should they wish to have the matter reconsidered.

The next stage of the LEP process is the requirement to complete a comprehensive Development Control Plan, within the next 6 months, this will again require a great deal of Councillor input.

I think it is timely to thank the Department of Planning and Infrastructure, especially the Western Region office for their assistance in the LEP process, as without their support the cost and workload on Council would have been very difficult to manage.

For Council Information

Noted

4. Local Environmental Plan (LEP) Acceleration Fund, T2.1.6

As previously reported, the Department of Planning recalled tenders for the Weddin Shire Council – Primary Production Strategy & Rural Settlement Project (Rural Lands Use Study) under the Local Environmental Plan (LEP) Acceleration Fund.

The Department of Planning have now finalised the tender evaluations, with the project being awarded to Booth Associates Pty Ltd. This company is based in Griffith and have a great deal of experience in the rural sector, having undertaken many similar projects in the central western area in the past.

The inception meeting will occur prior to Christmas, with a Councillor and public workshop to be planned in the first quarter of 2012.

The project is scheduled to be completed by mid-2012, with the full report to be presented to Council at the completion.

For Council's Information

268 RESOLVED: Clr Lobb and Clr Atchison that a workshop be conducted on Friday 20 January 2012 at 11.00 am.

5. Season's Greetings

I take this opportunity to wishes all Councillors and their families a very Merry Christmas and a Happy and Prosperous New Year.

For Information

Noted

S WILSON
DIRECTOR ENVIRONMENTAL SERVICES

269 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on 15th
November 2011 at the Grenfell Community Hub at 7.30 pm.**

Welcome: President John Hunter welcomed everyone to the meeting. He thanked the outgoing committee again for their efforts in running the 2011 Festival. He has also been very thankful and humbled by the support he has been given so far as the new president

Present: M Moffitt, G Howell, E Needham, B Johnson, G England, C Matchett, J Hetherington, C Lobb, M Roper, A Corey, J Heathcote, D Yates, A Carr, T Carroll, T Wood, V Hughes, N Hughes, C Gorman, O Draffin, J Hunter

Apologies: D Millynn, D Fennell, P Moffitt, A Griffiths, K Smith, M Bucknell, B Matchett, T Lobb, J Mitton, D Carroll, A Wood, J Meier, J Gorman
It was moved by E Needham and seconded by G England that the apologies be accepted. Carried.

Minutes: The minutes from the previous meeting were confirmed. Moved M Moffitt Seconded G England Carried

Business Arising:

A letter clarifying Auburn's role was written by the WSC last year.

Communication:

Inwards:

1. Australia Post – Information re stationery website.
2. Arts Outwest - Artspeak.
3. Darren Stones – A proposal to conduct a travel photography workshop as part of 2012 HLF.
4. Regional Achievement and Community Awards – Certificate of achievement 2011 Semi Finalist.
5. T Lobb General Manager WSC – A letter listing the support that WSC gives the Festival and assuring Festival committee of strong support in the future.

Motion "That the inwards communication be received." Moved C Lobb Seconded M Moffitt Carried

Outwards:

Nil

Treasurer's Report:

The treasurer's report was presented by J Hunter in D Millynn's absence.

Motion "That the treasurer's report be received." Moved M Moffitt Seconded T Wood Carried

Coordinator's Reports:

Art

Entry Form to be re-vamped

Sections to remain same as 2011

Conditions of Entry to remain same as 2011

Entry fee: \$10 & \$5 students

Prize money same as 2011

Letters to be written to sponsors to ascertain their support for 2012

Secretary to write letter to WSC re acquisitive (Traditional section) and seek sponsorship of \$1500 as per last year

Official Opening to be held on the Thursday night prior to Festival and to be advertised in program

Art Judge to be sought and engaged for 2012

Porcelain

Sections as determined by Porcelain Group
Porcelain Judge being sought

Festival Envelopes (500) and Letter Heads required

C Lobb moved and G England seconded “That the Art and Porcelain reports be adopted.” Carried

Sponsorship

M Roper moved and G England seconded “That T Wood becomes co- coordinator with N Hughes”.
Carried

Both T Wood and N Hughes asked the co-ordinators to keep them informed of any sponsorship they have obtained.

C Lobb informed the sponsorship co-ordinators that there are set sponsors for the Art and Porcelain.

M Moffitt asked for clarification on whether the 2011 Sponsorship Document should be used as the guidelines for obtaining sponsorship for 2012 Festival. J Hunter confirmed that although the 2011 Sponsorship Document is in draft form it is to be used.

N Hughes and T Wood would like to meet with the executive at some time in the future to go through the draft Sponsorship Document

The committee were also reminded that there is a difference between a donation and sponsorship.

There was a general discussion about whether judges’ names should appear on entry forms. It was concluded that it is up to the judge to decide whether they wish to be named on the entry form.

General Business:

1. Co-ordinator vacancies

Porcelain: Pam Livingston was nominated by C Lobb, seconded by M Moffitt. Carried

Poetry on the Boards: vacant

It was suggested that university students of local families may be able to work as a group through the internet to fill this position. President J Hunter asked C Matchett to contact some of these students to see if there was any interest.

Procession: vacant

Procession Marshall: Glenda Howell was nominated by C Lobb and seconded by M Moffitt. Carried

Publicity: Arianne Corey was nominated by M Moffitt seconded by J Hughes. Carried

Street Activities: Clemence Matchett was nominated by G England seconded by B Johnson. Carried

2. Festival Format

Guest Luncheon

G England moved and J Hetherington seconded the motion “That the official guest luncheon and welcome be held at the Salvation Army Hall from 11.30 am – 1 pm on the Saturday of the Festival.”
Carried

Wendy Anderson is prepared to organise the luncheon with J Mitton also helping.

Concert

There was considerable discussion re a concert: when and where it should be held and what format it should take. A Corey said she was prepared to present some ideas for a concert perhaps involving younger people (teens and twenties) at the next meeting.

King/ Queen

J Meier had expressed an interest in coordinating a king or queen competition. J Meier was nominated by C Gorman and seconded by G England as King/Queen coordinator. Carried

N Hughes suggested that the king or queen be crowned at an event that is held on the Friday night so that they can carry out their duties for the rest of the weekend.

Award Presentations

M Roper moved and D Yates seconded the motion “That the opening and awards presentation be the same as 2011 on the Friday night.”

M Roper moved and D Yates seconded the amendment “That the word ‘opening’ be deleted.” Carried

J Hetherington moved and T Wood seconded the amendment “That the words ‘on the Friday night’ be replaced with ‘at a time to be decided’ Carried

M Roper’s motion as amended “That the awards presentation be the same as 2011 at a time to be decided.” was put and carried.

Opening

C Lobb moved and E Needham seconded “That the official opening be on the stage at 1 pm on the Saturday.” Carried.

Entrance fee/ Donation

C Lobb moved and G England seconded the motion” That there be no entrance fee charged for the 2012 Festival. Carried

3. Tourism Grant

A Carr read out the conditions for the agreement for the Tourism grant. The grant applied for this year will be for marketing and promotions with the main component being used to make a new Festival web site.

N Hughes moved and M Moffitt seconded the motion” That we sign the contract and accept the grant if we are approved.” Carried

A Carr stressed that if we are successful in getting the grant that she is to be the only point of contact for matters concerning the website and promotions.

4. Special Guest

T Carroll moved and T Wood seconded the motion “That M Bucknell ask Dick Smith to be the special guest for the 2012 Festival.” Carried

5. 2012 Budget

The 2012 budget will be put in process by D Millynn at the next meeting.

6. E mails

T Wood asked the secretary if the emails of Committee Members could be distributed to all members. Committee Members agreed to this proposal.

Meeting closed: The meeting closed at 9.45 pm

Next meeting date: The next meeting will be held on 20th December at 7.30 pm at the Community Hub.

270 **RESOLVED:** Clr N Hughes and Clr Lobb that the Minutes of the Henry Lawson Festival Committee Meeting be noted

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY, 28 NOVEMBER 2011
COMMENCING AT 4.57 PM (E1.1.5)**

The Committee welcomed Warren Goodall to his first LEMC Meeting at Grenfell as DEMO.

1. PRESENT: Bill Twohill (Chair - Weddin Shire Council, LEMO), Michael Madgwick (NSW Police LEOCON), Shane Wilson (Weddin Shire Council), Ray Cawthorne (State Emergency Service), Warren Goodall (NSW Police, DEMO), Keith White (Fire Rescue NSW), Angus Nielsen (NSW Rural Fire Service) and Karen Hancock (Grenfell MPS).

2. APOLOGIES: Ashley Holmes

Resolved: M Madgwick and R Cawthorne that the apologies be accepted.

3. MINUTES:

Resolved: R Cawthorne and A Nielsen that the minutes of meeting held on 5 September 2011 be adopted as read.

4. MATTERS ARISING

4.1 Local Displan

To be updated.

Noted

4.2 Natural Disaster Resilience Grants Scheme

Gensets, laptop and overhead projector delivered.

Noted

4.3 Draft Recovery Document

To be included in Local Displan.

Noted

4.4 Annual Exercise

Not carried out in October/November. To be reconvened.

Noted

5. MEMBERS REPORTS

5.1 Police

- Caragabal and Greenethorpe position filled
- Grenfell – at full strength

5.2 SES

- training ongoing

5.3 Rural Fire Service

- units all at almost full strength
- fire at Bumbaldry

5.4 Fire and Rescue NSW

- renovations to commence January/February 2012
- needs extra people

5.5 Health

- have completed a Bushfire Sub Plan

6. OTHER MATTERS

6.1 Exercise – February 2012

Hospital exercise – W Goodall to assist. Committee write up scenario.

Red Cross to be invited.

Noted

6.2 Water Rescue – Static Line Rescue

Training required at local level

Noted

6.3 Henry Lawson Way – between Grenfell and Bogolong

Name to be checked.

Noted

7. FUTURE MEETINGS:

Monday, 5 March 2012 – desktop exercise at 10.0 am

Monday, 26 May 2012

Monday, 24 September 2012

Monday, 26 November 2012

8. NEXT MEETINGS: To be held Monday, 5 March 2012 commencing at 4.30 pm

9. CLOSURE: There being no further business to discuss the meeting closed at 5.53 pm.

**W TWOHILL
(LEMO)**

271 RESOLVED: Clr McClelland and Clr Halls that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 6th DECEMBER 2011 AT 3.30 PM AT THE COUNCIL CHAMBERS.

1. **PRESENT:** Clr J. Niven, Clr C. Lobb, L. Eastaway, J. Hetherington, A. Carr, G. Carroll.
2. **APOLOGY:** Clr N. Hughes, Clr G. McClelland, P. Diprose

Resolved: Clr C. Lobb/ J. Hetherington that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr J. Niven / J Hetherington that the minutes of the 11th October 2011 meeting be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

Inwards: Nil.

Outwards: NPWS waiving of eco-pass fees.

Noted

6. **PROJECTS:**

- **Grenfell brochure** –second small print run completed. To be reviewed and updated with advertising sold to cover costs. Branding to also be developed and implemented.

Resolved: L. Eastaway/ Clr C. Lobb that the tourism brochure be reviewed and updated with advertising sold to fund the cost.

- **Weddin Mountains Tours** – Awaiting response from National Parks.
- **O'Brien's Hill Status** – Project complete. Awaiting outcome of the application for Demand Funding for interpretive signage. Draft Gold and Grenfell brochure tabled.
- **Railway Station Development-** Project ongoing as funds permit. Lions Club recently officially opened new barbeque.
- **Gold Fest** –Review to be undertaken.
- **Virtual Visitor Information Centre** –Funding not currently available.
- **Website** – Michael Yates webmaster. New arrangement is working well. Updates can be made as required.
- **RV Friendly Town Accreditation** –Meeting held with Director of Environmental Services in regard to the submission of the DA. Department of Planning regulations governing camping sites mean the proposed Railway Station site will be very expensive to make compliant. Consideration to be given to a new ‘primitive’ camping site where fewer regulations will apply, possibly at Company Dam or leave as currently is.

Resolved: L. Eastaway/ Clr C. Lobb that the matter be deferred to the February 2012 tourism meeting for further consideration.

- **Tourism Committee 'Grenfell Record' Updates** –P Diprose produced final update for 2012. To be submitted to Grenfell Record.
- **Tourism "Mapping" Exercise** – Next working group meeting to be held in January 2012.
- **Grenfell Bumper Stickers:** A. Carr to source quotes for bumper stickers incorporating branding.
- **Tourism Signs Upgrade-** In progress.

7. PRIORITISING EVENTS:

L. Eastaway suggested the Escort Rock Centenary be modified to Centenary of Dan Charters Arrest with an event in August 2012.

J. Hetherington commended installation of bin covers at Bogolong truck stop.

Clr C. Lobb reported online reviews of the Grenfell Motel.

Noted

8. UPCOMING EVENTS:

- Australia Day January 26th 2012
- Grenfell Picnic Races- 21st April 2012

9. REPORTS:

Nil

10. BUSINESS WITH NOTICE:

Nil

11. QUESTIONS WITH NOTICE:

Nil

12. NEXT MEETING: 7th February 2012

MEETING CLOSED: 4.29 pm.

272 RESOLVED: Clr McClelland and Clr Niven that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY 6 DECEMBER 2011 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clrs M Simpson, J Niven, C Lobb, Mr J Hetherington, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES)(Chair)
Observer: Mrs I Holmes

2. **APOLOGIES:** Clrs G McClelland, N Hughes and Mrs S Jackson-Stepowski (HA)

Resolved: Clr Simpson and Mr Hetherington that apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 11 October 2011

Resolved: Mrs Livingstone and Clr Niven that the minutes of 11 October 2011 be adopted.

4. **MATTERS ARISING:**

4.1 Main Street – Bin Enclosures

Mr Wilson advised that the bin enclosures have been ordered with Engineering staff to install.

4.2 National Trust Heritage Festival

Mr Wilson advised that National Parks and Wildlife was contacted however the closing date for advertisement has now closed.

4.3 Heritage Office – Heritage Listing (Masonic Lodge)

Mr Wilson advised that Council gave justification for the listing removal to the Department of Planning however the Grenfell Masonic Lodge has been included in the new LEP with a formal letter to follow.

4.4 Memorial Tree Drive – Bimbi

Mr Wilson advised that the Engineering Department is looking into an appropriate landscape.

4.5 EOI Funding – Heritage DCP's

Mr Wilson advised that an expression of interest was lodged with the Heritage Office.

4.6 Grant Application – DA Yates Photography

Mr Wilson advised that a letter was forwarded to the applicant advising that currently there is no funding available at this time.

5. **CORRESPONDENCE:**

5.1 HA Referral Memo – October Visit

Noted

5.2 Grenfell Historical Society

Noted

5.3 HA Referral Memo – J Hetherington

Noted

Mr Hetherington declared a pecuniary interest as a property owner and stayed in room as the matter was not discussed.

5.4 HA – Colours for historic town street furniture

Noted

5.5 Grant Funding – M Nowlan

Noted

Mr Wilson advised that the Bimbi Post Office is unable to complete works and requested funding to be rolled over until next year.

Resolved: Clr Simpson and Mr Pitt that applicant be advised to resubmit funding application for the 2012/13 year for consideration.

5.6 2011 NSW Government Heritage Volunteer Awards

Noted

Mr Wilson advised that the nomination of Bruce Robinson for the award was successful. An Award Ceremony is to be held in Sydney 9 December 2011 of which Mr Robinson is unable to attend. Mr Wilson to discuss with the Heritage Office in regard to a suitable day for the award to be presented.

Resolved: Mr Hetherington and Mr Pitt that a letter of congratulations be forwarded to Mr Robinson on his success.

Resolved: Mrs Livingstone and Clr Lobb that a thank you letter be forwarded to Historical Society for their efforts in making the application a success.

6. BUSINESS WITH NOTICE

6.1 Grant Application – DA Yates Photography

Mr Wilson advised that funding was now available and the applicant was advised and has accepted offer of \$970.00.

Resolved: Clr Lobb and Mr Hetherington that action is confirmed.

6.2 Remaining Heritage Funding

Mr Wilson advised that there was \$1,030 remaining in grant funding.

Resolved: Clr Simpson and Mr Hetherington that the remaining funds be offered to T & A Wood for verandah restoration in the Main Street.

7. HERITAGE ADVISORS REPORT

Nil

8. QUESTIONS:

Nil

9. NEXT MEETING: 7 February 2012 at 5.00 pm

10. CLOSURE: There being no further business the meeting closed at 5.27 pm.

6.1 Grant Application – DA Yates Photography

Clr McClelland declared a pecuniary interest as a relative of the applicant and left the room.

Clr Crutcher declared a pecuniary interest as a relative of the applicant and left the room.

Noted

273 RESOLVED: Clr Lobb and Clr Atchison that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

Clrs McClelland and Crutcher returned to the room.

MINUTES OF THE MANEX MEETING HELD ON MONDAY, 12 DECEMBER 2011 AT 3.45 PM (C2.6.10)

Present: T Lobb, G Carroll, W Twohill and S Wilson.

Apology: Nil

Minutes:

Resolved: G Carroll and S Wilson that the minutes of 14 November 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – process continuing. Awaiting report by Consultant.
- (ii) Asset and Financial Management – development of Asset Management system required for Integrated Planning process in progress. Financial Management system to be obtained and implemented. General Managers and Directors pursuing.
- (iii) Destination 2036 – Outcomes Report – draft action plan released for comment. Submissions close 15 February 2012.
- (iv) Internal Audit – reported in Director Corporate Services report.

1B Human Resources

- (i) Vacancies
 - Plant Mechanic and two labourers appointed. Patch Truck Operator, Loader Operator, Ganger and Apprentice Gardener positions to be advertised.
- (ii) Graduate Engineer – to be appointed on a short term basis in the New Year.

2. Public Order and Safety

Nil

3. Health

- (i) Doctors Situation – new doctor confirmed via email that he is coming to Grenfell. General Manager pursuing.
- (ii) New Doctor's Residence – reported in Director Environmental Services' report.
- (iii) Burrangong Street Surgery – reported in Director Environmental Services' report.
- (iv) Medical Centre – round 6 now open for the submission of funding applications. Council's application submitted.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Grenfell Cemetery – church groups representatives have been invited to a meeting. Two responses received. Director Engineering pursuing.
- (ii) Draft Flood Study Report – reported in Director Engineering report. Consultant available on 1 February to conduct workshops.
- (iii) LEP – gazetted. Reported in Director Environmental Services' report.
- (iv) Rural Land Use Study – reported in Director Environmental Services' report.

- 6. Sewerage**
 (i) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
- 7. Recreation and Culture**
 (i) Art Gallery – Bald Archy exhibition confirmed again for 2012. Sponsorship from Essential Energy also obtained.
 (ii) Cinema – films to be reactivated in the New Year.
 (iii) Grenfell Swimming Pool – reported in Director Environmental Services’ report.
 (iv) O’Briens Hill Upgrade – nearly completed. Awaiting furniture.
 (v) Bogolong Dam – reported in General Manager’s report.
- 8. Mining Manufacture and Construction**
 (i) Gravel Pit Leases –surveys in progress. Negotiations continuing to secure pits.
- 9. Transport and Communication**
 (i) RTA Contract – reported in Director Engineering’s report.
 (ii) Flood Damage – reported in Director Engineering’s report.
 (iii) Other Programs – noted.
 (iv) Rail Branch Lines – reported in General Manager’s report.
- 10. Economic Affairs**
 (i) Industrial Estate – reported in General Manager’s report.
- 11. General Purpose Revenues**
 (i) Sale of Land – sales proceeding by private treaty. Two blocks remaining.
- 12. Alliances**
 (i) Hawkesbury City Council – no recent activities.
 (ii) Mid Lachlan Alliance – next meeting to be held in Grenfell early 2012.
 (iii) CENTROC – meeting held at Oberon on 25 November 2011. Reported in General Manager’s report.
- 13. Other Matters**
 Nil
- 14. Job List Review:** **Noted**

Next Meeting: Monday, 13 February 2012 at 2.30 pm unless otherwise arranged.

Closure: There being no further business the meeting closed at 4.56 pm.

5. Housing and Community Amenities

- (i) Grenfell Cemetery

274 RESOLVED: Clr Hinde and Clr McClelland that Council invite expressions of interest from volunteers interested in maintaining the old cemetery, and form a Section 355 Committee.

275 RESOLVED: Clr Atchison and Clr D Hughes that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
12 DECEMBER 2011 AT 5.00 PM (C2.6.8)**

1. **PRESENT:** Clrs Simpson, McClelland, Atchison, Lobb and Crutcher.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGIES:** Clr Hinde

Resolved: Clr McClelland and Clr Atchison that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Lobb that the minutes of 14 November 2011 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 NSW Planning and Infrastructure, T2.1.9 (C2):

Clr McClelland declared a pecuniary conflict of interest as a real estate agent and left the room.

Clr Atchison declared a conflict of interest as a member of the Masonic Lodge and stayed in the room.

Noted

Clr McClelland returned to the room.

5.2 Grenfell Lions Club, C1.3.7 (C5):

Clr Simpson declared a conflict of interest as a member of Grenfell Rotary and stayed in the room.

Noted

6. **REPORTS**

6.1 General Manager's Report
Nil

Noted

6.2 Director Corporate Services' Report
Report on Town Costings.

Noted

6.3 Director Engineering's Report
Reports on Works Report, Other Works, Future Works and Draft Floodplain Risk Management Study.

Noted

6.4 Director Environmental Services' Report

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Construction of Huckel Close – Doctors Residence, Natural Resource Management – Wetland Concept Design, Burrangong Street Doctors Surgery – Upgrades, Town DAs, Local Environmental Plan (LEP) Acceleration Fund.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

Nil

NEXT MEETING: Monday, 13 February 2012 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.21 pm.

276 RESOLVED: Clr Crutcher and Clr Lobb that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). | Deleted |
| May 2011 | 2. <u>Grenfell Cemetery Maintenance:</u> meeting to be arranged with church representatives (DE). | In Progress |
| November 2011 | 3. <u>December Council Meeting:</u> to commence at 8.30 am (GM). | Carried Out |
| | 4. <u>January Council Meeting:</u> cancelled (GM). | Carried Out |
| | 5. <u>Floodplain Study:</u> conduct workshop (DE). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|---|--------------------|
| May 2011 | 1. <u>Medical Centre:</u> resubmit grant application with assistance from Ochre Health (DES). | Carried Out |
| July 2011 | 2. <u>Fundraiser for Beyond Blue:</u> details to be ascertained (DCS). | Deleted |
| September 2011 | 3. <u>Lawson Oval:</u> Cricket Association proposal to be referred to other users (DE). | In Progress |
| October 2011 | 4. <u>DA 16/2007 – FEG Entertainment:</u> defer contribution until completed and operating (DCS). | In Progress |
| | 5. <u>Streetlight at Bimbi:</u> deferred for further consideration (DE). | Carried Out |
| November 2011 | 6. <u>Bogolong Dam:</u> investigate, negotiate with Central Tablelands Water (GM). | In Progress |

TENDERS

1. CENTROC Tender 8/2011 – Bitumen Emulsion, T1.8.2

The current CENTROC contract for bitumen emulsion expires on 28 February 2012 and the CENTROC Supply Management Team has invited fresh tenders on behalf of the member councils, for a two year contract with an optional one year extension.

Three tenders were received, from:-

- Boral Asphalt
- Downer EDI
- Fulton Hogan Industries

Following assessment by the Team the tender of Boral Asphalt was recommended as the preferred provider of bitumen emulsion. The annual cost for Weddin Shire is estimated to be \$160,000. Boral has been Council's supplier for the last two contracts and is considered satisfactory.

RECOMMENDATION:

It is recommended that:-

- i) Council accept the tender of Boral Asphalt as recommended by CENTROC,
- ii) the contract be amended if necessary as required by Council's insurer,
- iii) CENTROC be so advised.

277 **RESOLVED:** Clr Crutcher and Clr Atchison that:-

- i) Council accept the tender of Boral Asphalt as recommended by CENTROC,
- ii) the contract be amended if necessary as required by Council's insurer,
- iii) CENTROC be so advised.

T V LOBB
GENERAL MANAGER

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

The Mayor wished Councillors, Staff and their families a Merry Christmas and a Happy New Year. The Mayor also congratulated Emily Crutcher on her recent sporting achievements.

CLOSURE: There being no further business the meeting closed at 11.31 am.

Taken as read and confirmed as a true record this day 16 February 2012.

..... General Manager.....Mayor