



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
Fax: (02) 6343 1203  
Email: mail@weddin.nsw.gov.au  
website: weddin.local-e.nsw.gov.au  
A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD FRIDAY, 19 AUGUST 2011 COMMENCING AT 9.00 AM

11 August 2011

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **FRIDAY NEXT, 19 AUGUST 2011**, commencing at **9.00 AM** and your attendance is requested.

Yours faithfully

**T V LOBB**  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 July 2011  
- Extra Ordinary Mtg 11 August 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Floodplain Ctee Mtg, 4/08/11  
- Tourism Ctee Mtg, 9/08/11  
- Heritage Ctee Mtg, 9/08/11  
- Local Traffic Ctee Mtg, 10/08/11  
- Town Works Ctee Mtg, 15/08/11  
- Manex Ctee Mtg, 16/08/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

**PRESENT:** The Mayor Clr M A Simpson in the Chair, Clrs J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGIES:** Clrs G B Halls and B R Hinde.

**050** **RESOLVED:** Clr N Hughes and Clr Atchison that the apologies be accepted.

**CONFIRMATION OF MINUTES:**

**051** **RESOLVED:** Clr Lobb and Clr Atchison that the Minutes of the Ordinary Meeting, held on 21 July 2011 and the Minutes of the Extra Ordinary Meeting, held on 11 August 2011 be taken as read and **CONFIRMED.**

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

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The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Clr Simpson	Correspondence Item 2	Member of Grenfell PAH & I Association	Non-Pecuniary	Yes
	Correspondence Item 12	Member of Grenfell PAH & I Association	Non-Pecuniary	Yes
Clr D Hughes	General Manager’s Report Item 7	Report on Clr D Hughes	Pecuniary	Yes
	Director Environmental Services Report Item B3	Relative of Applicant	Pecuniary	Yes
Clr N Hughes	General Manager’s Report Item 7	Relative of Clr D Hughes	Non-Pecuniary	Yes
	Director Environmental Services Report Item B3	Relative of Applicant	Pecuniary	Yes

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 AUGUST 2011.**

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**CORRESPONDENCE**

1. The Hon Jillian Skinner MP, Minister for Health, H1.7.1: Referring to the Orange aeromedical retrieval service and in particular whether it should be extended to a 24 hour service.

**Copy forwarded to Councillors**

**Note: a recent petition conducted by Orange City Council has received over 30,000 signatures.**

**RECOMMENDATION:** that Council write to the State Member for Burrinjuck Katrina Hodgkinson expressing concern in regard to the report findings and the timeframe for the state wide review.

**052 RESOLVED:** Clr McClelland and Clr Lobb that Council write to the State Member for Burrinjuck Katrina Hodgkinson expressing concern in regard to the report findings and the timeframe for the state wide review.

2. Grenfell PAH & I Association, C1.3.19: Asking as a non profit organisation that we receive a rebate on our sewer charges of \$1,617.00.

**2010 Contribution \$394.25**

**RECOMMENDATION:** that Council donate \$404.25 (25%) as per Council's Donations to Community Organisations Policy.

**Clr Simpson previously submitted a written declaration of interest and left the room.**

**Clr N Hughes took the Chair.**

**053 RESOLVED:** Clr McClelland and Clr D Hughes that Council donate \$404.25 (25%) as per Council's Donations to Community Organisations Policy.

**Clr Simpson returned to the room and resumed the Chair.**

3. Grenfell Preschool and Long Day Care Centre, C1.8.5: Advising it is a community based non profit service catering for the families of the shire.

Our children at the centre are keen artists and love seeing their work displayed for their parents, however we are proud of their work too and would like to show their art to the community and thank the community for their support they give us.

The gallery would be an ideal place, but it is booked for the year and we have decided that the Conference Room opposite the gallery would be the next best thing to use for our Art Exhibition.

The Exhibition would run for the week starting 7 November 2011 and we are hoping the Shire would consider reducing the price for us to rent as we are a community based not for profit organisation.

**Note: daily cost \$30 per day.**

**RECOMMENDATION:**

For Council's Consideration

**054 RESOLVED:** Clr N Hughes and Clr Atchison that Council charge the Grenfell Preschool and Long Day Care Centre \$30 for the week.

4. Clr John Davis, Mayor of Orange, C1.7.8: Concerning NSW Government funding for the Rural Financial Counselling Service NSW – Central West Inc.

The Rural Financial Counselling Service NSW – Central West Inc (RFCS NSW – CW) does a great job supporting farm businesses with the development of enterprise action plans, preparation for succession planning and preparation for business debt mediation and debt negotiation. You and your community know only too well the important role they play.

The Federal Government has committed to combine funding over the next four years. The RFCS NSW – CW has yet to get a commitment from the NSW State Government. Please consider writing to your local MP, the State Premier and the NSW Minister responsible, the Hon Katrina Hodgkinson MP.

**RECOMMENDATION:**

For Council's Consideration

**055 RESOLVED:** Clr N Hughes and Clr Atchison that Council support the letter writer as requested.

5. Electoral Commission NSW, C2.1.9: Concerning the September 2012 Local Government Elections.

**Copy forwarded to Councillors**

**Noted**

6. Forbes Shire Council, E3.7.7: concerning a series of Field Days in late August and an Expo on 3 September in the Forbes/Lachlan area, to showcase the recently completed Mallee Biomass Trial by Delta Electricity, Aurora Research and others.

A letter of invitation to all rural landowners in the shire was requested.

**Note: a letter signed by the Mayor is being distributed by the companies.**

**056 RESOLVED:** Clr Lobb and Clr Atchison that the action be confirmed.

**057 RESOLVED:** Clr N Hughes and Clr D Hughes that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE  
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 19 AUGUST 2011**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**058** **RESOLVED:** Clr Atchison and Clr D Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

7. Australian Local Government Association, A3.8.3: Inviting you to the 2011 National Local Roads and Transport Congress, the theme of which is Better Roads are Safer Roads, in Mount Gambier, South Australia from 16-18 November.

The Congress features a strong line-up of road safety experts, an international speaker from Canada and political speakers from across the spectrum.

The ALGA Board will use the Congress to launch local government's campaign to renew Roads to Recovery, the primary source of Federal funding for local roads.

I recently wrote to all Councils asking them to pass a resolution on Roads to Recovery as part of that campaign. We will build on those resolutions with the Roads to Recovery renewal campaign launch at the Congress.

Each delegate will be personally involved in the launch of the campaign – so we need as many delegates as possible to show Canberra the importance of Roads to Recovery to our communities.

**RECOMMENDATION:** that the Mayor and a staff member be Council's delegates to the 2011 National Local Roads Conference to be held at Mount Gambier, South Australia from 16 – 18 November 2011.

**059** **RESOLVED:** Clr N Hughes and Clr D Hughes that the Mayor and a staff member be Council's delegates to the 2011 National Local Roads Conference to be held at Mount Gambier, South Australia from 16 – 18 November 2011.

8. Local Government Shires Association, C2.1.9: Concerning the 2012 Local Government Elections.

**Copy forwarded to Councillors**

**Noted**

9. Division of Local Government, A3.9.3: Forwarding Circular No 11-15 advising that the Minister for Local Government has determined that the maximum rate of interest payable on overdue rates and charges for 2011/2012 rating year will be 11%.

**Note: the 2011/2012 Management Plan was prepared with last year's figure of 9%. No change is proposed.**

**Noted**

10. Riverina Smiles, H1.9.1: Advising we are currently in the process of creating a mobile dental clinic, the role of which will be to follow a route through regional areas every 3 – 6 months to perform emergency and basic dental treatment including fillings, extractions, check-ups and dentures on both public and private fee paying patients. As we are in the process of applying for funding from the government to set up the mobile clinic, we are asking for expressions of interest from councils and regional health services to support our application.

**RECOMMENDATION:** that Council express interest in the proposal.

**060 RESOLVED:** Clr McClelland and Clr Atchison that Council express interest in the proposal.

11. The Grenfell Jockey Club, C1.1.3: Advising that the eighth running of the Henry Lawson "Loaded Dog" Handicap is set down for Saturday 24 September.

Council has assisted in past years by provision of litter-bins and sponsorship towards an actual race.

Would Council continue this or similar assistance for 2011?

**Note: 2010 sponsorship was \$200.**

**Clr Simpson declared a non-pecuniary non-significant interest as a member of the Grenfell Jockey Club and stayed in the room.**

**061 RESOLVED:** Clr N Hughes and Clr Lobb that Council donate \$200 towards a race and provide the litter bins as requested.

12. Weddin Mountain Muster, C1.4.13: Advising that the Weddin Mountain Muster will be running from Monday 26<sup>th</sup> through to the 30<sup>th</sup> of September 2011.

We were wondering if we could please use the Port-a-loo trailer for the week of the Muster. The committee has greatly appreciated your assistance with this matter in previous years, as it has been a very handy resource.

**Clr Simpson previously submitted a written declaration of interest and left the room.**

**Clr N Hughes took the Chair.**

**062 RESOLVED:** Clr McClelland and Clr Lobb that the Port-a-loo trailer be provided as requested.

**Clr Simpson returned to the room and resumed the chair.**

**063 RESOLVED:** Clr D Hughes and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

18 August 2011

Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Roads to Recovery Program**

We achieved the Roads to Recovery Program because of strong and united local government campaigning in 2000. Further campaigns by local government have been very successful with two extensions to the Program and a funding increase of \$350 million per annum in 2009. By the time the current program ends in 2014 more than \$4.5 billion in additional funding will have been provided for local roads.

It is now time for local government to again mount a campaign for increased and ongoing Roads to Recovery Program Funding. Research shows that the national shortfall in the level of funding for local roads amounts to about \$1.2 billion annually.

ALGA will be launching local government's Roads to Recovery campaign at the 2011 National Local Roads and Transport Congress being held in Mount Gambier from 16 – 18 November, and it is asking Council to pass a resolution of support.

The motion calls for the Roads to Recovery Program to be made permanent at a rate that recognises the backlog of needs on local roads and a continuation of the current popular and successful arrangements.

The ALGA also requests that Council write to the Prime Minister, the Leader of the Opposition, Minister for Infrastructure and Transport, Opposition spokesperson for Transport and the local Federal Member of Parliament to advise them of council's support for a new Roads to Recovery Program.

**RECOMMENDATION:**

It is recommended that Council call on the Federal Government to:-

- recognise the successful delivery of the Roads to Recovery Program by local government since 2000,
- continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities,
- continue the Roads to Recovery Program with the current administrative arrangements, and
- provide an increased level of funding under a future Roads to Recovery Program that recognises the shortfall of funding on local roads of \$1.2 billion annually.

Further, that Council advise the Prime Minister, the Leader of the Opposition, Minister for Infrastructure and Transport, Opposition spokesperson for Transport and the local Federal Member of Parliament accordingly.

CLR MA SIMPSON  
MAYOR

**Clr Crutcher entered the room at this point 9.19 am.**

**064** **RESOLVED:** Clr Simpson that Council call on the Federal Government to:-

- recognise the successful delivery of the Roads to Recovery Program by local government since 2000,
- continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities,
- continue the Roads to Recovery Program with the current administrative arrangements, and
- provide an increased level of funding under a future Roads to Recovery Program that recognises the shortfall of funding on local roads of \$1.2 billion annually.

Further, that Council advise the Prime Minister, the Leader of the Opposition, Minister for Infrastructure and Transport, Opposition spokesperson for Transport and the local Federal Member of Parliament accordingly.

11 August 2011

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Meeting with Division of General Practice, H1.7.2**

On 21 July 2011 the Director Environmental Services and General Manager met with Ms Sandra Christensen, Executive Officer of the Division of General Practice.

Ms Christensen gave advice on the utilisation of the Burrangong Street surgery including:-

- possible works for accreditation,
- instrument and equipment inventories,
- computer systems.

Ms Christensen also offered professional assistance with the installation of the software programs and training of a practice manager if required.

The necessary instruments and equipment are being priced and will be separately reported.

**For Information**

**Noted**

**2. Integrated Planning Reforms, C2.10.7**

On 3 August 2011 the General Manager, Director Corporate Services and consultant Phil Diprose attended a workshop at Dubbo conducted by the Division of Local Government for practitioners.

Matters addressed included:-

- legislative requirements,
- community engagement,
- the 10 Year Community Strategic Plan,
- asset management planning,
- long term financial planning, including the new reporting requirements,
- workforce planning,
- the 4 Year Delivery Program,
- the 1 Year Operational Plan,
- the Annual Report.

Presentations were also given by representatives of Auburn and Parkes Councils on their completed Group 1 plans.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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There will be ongoing courses funded under the Local Government Reform fund, and staff will continue to attend these as appropriate.

Council's consultant is compiling information from the public consultation meetings and is liaising with senior staff as required.

**For Information**

**Noted**

### **3. Local Government Elections, C2.1.9**

An Officer of the NSW Electoral Commission met with the General Manager and Director Corporate Services on 27 July 2011 to discuss the Commission's role with the Local Government Elections in September 2012.

As reported to the July Meeting, Council has to decide by 31 October 2011 whether or not to engage the Electoral Commission by 31 October 2011. The Division of Local Government has since advised that this deadline has been extended to 30 November 2011.

In brief outline, Council's two options are:-

#### **a) Engage Electoral Commission:**

- the Electoral Commission handles all matters relating to the election,
- responsibility transfers from the General Manager to the Electoral Commissioner,
- a shared Returning Officer would be appointed,
- Council will be charged approximately \$25,000.

#### **b) Do In House:**

- the Electoral Commission will offer no assistance,
- this includes legal advice, telephone support, printing,
- Council has to source its own computer software,
- Council has to appoint and train its own Returning Officer and Officials,
- Council has to develop its own manual of procedures and policies which satisfy the Act and would stand up in court,
- the General Manager retains all responsibility for the election, even if a commercial firm is used,
- Council has to pay all staff (including training), accommodation and printing costs.

The LGSA has been alerted to the attitude of the Electoral Commission and negotiations are happening at that level. Advice from the LGSA is to await the outcome of these talks.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **4. DA 75/2002 – Poultry Farm (Baiada Pty Ltd), T5.75.2002**

Consent for this development on Gooloogong Road was issued on 27 May 2002. The approval was extended until 27 May 2008 on 4 May 2007.

Council subsequently resolved at its February 2008 meeting to agree that the work had been “physically commenced”. This action removed any deadline for the development.

A staff member has contacted representatives of Baiada who advised that other sites have been a higher priority to them in recent years and they will be considering the Grenfell site within the next six months.

Contact with Baiada will be maintained to monitor progress and provide assistance where possible.

**For Information**

**Noted**

### **5. Electric Vehicle Route, C2.7.3**

CENTROC staff have been negotiating with Charge Point, a supplier and installer of recharge points for electric vehicles (EVs), to consider the establishment of tourist loops between Sydney and Canberra through the Central West.

Identified options are:-

- i) (Sydney), Katoomba, Lithgow, Bathurst, Cowra, Boorowa, Yass 530 km.
- ii) Bathurst, Orange, Parkes, Grenfell, Cowra, Bathurst, (Sydney) 411 km.
- iii) (Sydney), Katoomba, Lithgow, Bathurst, Orange, Parkes, Grenfell, Cowra, Bathurst 647 km.

The costs of these options are estimated at up to \$65,000 depending on distance and the number of recharge points per town. A confidential detailed report is available for perusal by councillors but is, not available for copying.

CENTROC is requesting in principle support to seek grant funding for the development and implementation of the network in conjunction with Central NSW Tourism and other relevant stakeholders. As two of the identified options include Grenfell, there appears no reason not to express interest and agreement in principle at this stage, for the development of a business case.

### **RECOMMENDATION:**

It is recommended that Council advise its in principle agreement for the preparation of a business case for an EV network through the Central West, with no commitment of funds at this stage.

**065 RESOLVED:** Clr Niven and Clr D Hughes that Council advise its in principle agreement for the preparation of a business case for an EV network through the Central West, with no commitment of funds at this stage.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **6. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by 30 September 2011 by all Councillors and other designated persons. Draft forms have been separately forwarded.

To date, completed returns for the 2010/2011 have been received from:-

Clrs McClelland, N Hughes, Lobb, Atchison, Hinde and Crutcher and Messrs Lobb, Carroll, Twohill and Wilson.

The returns once received are available for inspection by the public.

**For Information**

**Noted**

### **7. Garbage Service - Clr Dennis Hughes, A3.26.6**

At Council's June Meeting in closed session, a councillor stated that a complaint he had made against the General Manager had been referring to a matter involving Clr Dennis Hughes' garbage service.

Whilst the councillor in his complaint about the General Manager declined to make a formal complaint about Clr D Hughes, the fact that he made this statement at a Council Meeting gives me as General Manager little option but to enquire into it. Accordingly I have treated the statement as an unspecified administrative complaint.

Following enquiries of relevant employees and Clr D Hughes I ascertained in relation to his property in Star Street:-

- the sewer rate was correctly levied by staff on occupation (August 2008),
- the garbage rate was not levied until the oversight was realised in September 2010,
- when raised with him, Clr D Hughes voluntarily requested to be charged back to the date of occupation (August 2008),
- this charge has been paid in full,
- the back charge was incorrectly calculated to February 2008 and a refund for the overpayment is being arranged.

On consideration of all these matters, I have determined to take no further action as there is no evidence of any wrong doing by Clr Dennis Hughes, nor is there any evidence of a breach of the Code of Conduct which would justify referral to the Conduct Review Committee.

A copy of my detailed report on this matter is being forwarded separately to all councillors.

It was Clr D Hughes' request that the report be tabled in Open Council so that any slurs on his reputation could be cleared.

**For Information**

## THE GENERAL MANAGER'S ORDINARY REPORT

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Clr D Hughes and Clr N Hughes previously submitted written declarations of interest and left the room.

Noted

Clr D Hughes and Clr N Hughes returned to the room.

### 8. Code of Conduct Complaints – Annual Report, C2.4.1

Clause 12.33 of Council's Code of Conduct requires the General Manager to report annually on code of conduct complaints.

A summary of complaints for 2010/2011 is as follows:-

Subject	Nature of Complaint	Outcome
Staff Member(s)	Contractor's price disclosed to competitor.	Investigated by General Manager, not upheld. Complainant notified 8 September 2010.
Clr McClelland	Failure to declare conflict of interest with Sewer Contributions Plan.	Referred to Division of Local Government, discretion exercised for no action. Complaint withdrawn
Clr Crutcher	Failure to declare conflict of interest with Sewer Contributions Plan	Referred to Division of Local Government, clarifying letter issued. Complaint withdrawn.
Clr Hinde	Receiving garbage collection services without proper approval and without payment of the set charge	Reported to Council Meeting 21 April 2011. Breach of Code of Conduct determined.
Mr Trevor Lobb General Manager	Discrimination against Clr Hinde in referring a matter to Conduct Review Committee.	Assessed by sole reviewer, dismissed. Reported to Council Meeting 16 June 2011.
Staff Member	Job applicant discriminated against, not selected for interview.	Investigated by General Manager, not upheld. Complainant notified 21 June 2011.

For Information

Noted

**T V LOBB**  
**GENERAL MANAGER**

**066** **RESOLVED:** Clr Atchison and Clr Lobb that except where otherwise dealt with the General Manager's Report be adopted.

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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11 August 2011

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

## 1. Statement of Bank Balances as at 31 July 2011:

Bank Account	
Westpac	<u>\$843,949.62</u>
Investments	
Westpac	<u>5,000,000.00</u>
<b>Total Investments</b>	<b><u>\$5,000,000.00</u></b>

## CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 July 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

## 2. A Summary of Income For The Month of July follows:

Rates Receipts	22,422.84
Accounts Receivable	16,016.15
Government Grants	1,010,361.49
Agency Collections	14,501.72
Caravan Park Fees	3,421.00
Other Income	6,966.16
<b>Total</b>	<b><u>\$1,073,689.36</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### 3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 30 June 2011.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	513,518	361,498
Grenfell Town Streets Maintenance	167,492	132,153
Village Maintenance - Caragabal	6,000	4,052
Village Maintenance - Greenethorpe	8,690	5,098
Village Maintenance - Quandialla	6,000	9,090
Garbage/Recycling Collection	106,760	106,916
Greenethorpe Collections	8,500	5,906
Trade Waste Collection	23,000	15,831
Grenfell Waste Depot Manning/Plant Hire	105,000	103,591
Tips Working Expenses	29,000	28,342
Grenfell Cemetery Maintenance	15,000	19,170
Grenfell Lawn Cemetery Maintenance	13,000	16,851
Noxious Plants	75,000	55,380
Parks & Gardens	183,460	175,860
Library Expenditure	109,169	94,209
Baths Income	-24,000	19,563
Baths Expenditure	123,976	102,142
Caravan Park Income	-46,000	56,911
Caravan Park Expenditure	66,465	65,369

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	526,842	526,842
2010/11 National Roads (SH 17)	1,441,317	1,441,317
2010/11 Regional Roads Block Grant	292,000	268,894
2010/2011 REPAIR Program MR237	300,000	59,490
2010/2011 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	10,437
Grenfell Kerb and Gutter	43,000	13,062
Grenfell Streets - Footpaving	17,000	545
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	124,023
<b>Total</b>	<b>820,000</b>	<b>350,493</b>

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	350,876
Rural Roads Reseals	116,352	116,352
<b>Total</b>	<b>467,228</b>	<b>467,228</b>

For Information

Noted

#### 4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the July 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing with statements of liquidated claims or summons' being prepared to be served with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

The outstanding rates percentage as at 30 June 2011 should be known by the October 2011 Council Meeting.

For Information

Noted

**5. Reconciliation of Rate Levies, R1.4**

Tabled at the meeting will be the reconciliation of rate levies for the year ended 30 June 2011 and the financial year commencing 1 July 2011.

A resolution of Council is required to formally adopt the reconciliations, to affix the common seal of Council and to authorise the signature of the Mayor, Deputy Mayor and General Manager.

**RECOMMENDATION:** that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

**067** **RESOLVED:** Clr Atchison and Clr Niven that Council adopt the Rate Reconciliations as presented, the common seal of Council be affixed and that they be signed by the Mayor, Deputy Mayor and General Manager.

**6. Open Day/Grenfell Goldfest Festival, T4.3.7**

Reference is made to my report to the March 2011 Council meeting whereby it was resolved to conduct the Open Day/Grenfell Goldfest Festival on Saturday 1 October 2011. The planning process is well underway for both events and more specific information regarding the Goldfest is available in the Tourism/Promotions report.

The Open Day is designed to increase our population and attract new business while the Festival will be an excellent opportunity to "Tell the Story" of the history of gold and bushrangers in the Shire as well as allowing us to become an integral part of the Gold Trail Project. It will also give local businesses a tremendous boost.

We are still endeavouring to source grant funding from the Department of State and Regional Development (DSRD) to assist in off setting expenses associated in conducting the event.

**For Information**

**Noted**

**7. Grenfell Library, C2.8.15**

Activities by the Librarian over the last month include the following:-

- The "One Hundred Years" travelling exhibition from the State Library is currently on display in the library and is attracting interest. The visit by Paul Brunton, chief curator and Acting Chief Librarian at the Mitchell Library, organized in association with the exhibition was a great success. Paul presented two catered sessions for adults and two for primary school students and a high level of satisfaction has been expressed with all sessions.
- Weekly "Knit, Natter and Nibble" sessions with participants knitting squares for the Wrap with Love charity were held in the library in July. Brooke Daniels from 2CR was again the special guest at the final session on Tuesday, 26<sup>th</sup>. 440 squares including five completed wraps were sent away.
- The Year 11 Community and Family Studies class from The Henry Lawson High School visited the Library on 21<sup>st</sup> July to look at picture books from the viewpoint of gender role portrayal and inculcation.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- The librarian met with Mrs Margaret Lynch from The Henry Lawson High School on 18<sup>th</sup> July to discuss possible Shire-wide events for the 2012 National Year of Reading. There will be another planning meeting on 15<sup>th</sup> August.
- Young Adults Library Newsletter was published and left for display at the T.H.L.H.S. library.
- The Public Library Statistics for 2009/10 have been received and show that on key per capita performance indicators Grenfell had a similar ranking to previous years. In library expenditure per capita the Grenfell Public Library ranked 23<sup>rd</sup> out of 99 (28<sup>th</sup> in 2008/9), 16<sup>th</sup> in library stock per capita (13<sup>th</sup>), 27<sup>th</sup> in acquisitions (34<sup>th</sup>), 53<sup>rd</sup> in discards (67<sup>th</sup>), 86<sup>th</sup> in stock turnover (85<sup>th</sup>) and 56<sup>th</sup> in circulation per capita (62<sup>nd</sup>).

**For Information**

**Noted**

### **8. Economic Development, C2.8.13**

Council's Economic Development Officer has been involved in the following activities:

- Strategies from the Economic Development Strategic Plan being implemented.
- Two grant applications have been submitted emanating from the Economic Development Strategic Plan Review. The first is an Enterprising Regions grant for tourism marketing (including a new website, Weddin Shire Brochure and a Virtual Visitor Information Centre) and the second is for business development. Awaiting outcome.
- The Grenfell Business Development Committee (GBDC) have been advised that Council approved their decision to discontinue as a Sec 355 Committee of Council.
- Attended the Economic Development Forum in Harden on 7 July 2011.
- Arrangements for the 2011 Open Day commenced. The \$7,000 Regional Relocation grant offered by the State Government will be incorporated into the promotion.

**For Information**

**Noted**

### **9. Tourism/Promotions, C2.8.11**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Invitations to be followed up.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- A Gold Trail brochure has been delivered and is being well received. Now proposed to rename the trail to the NSW Gold Trail and also endeavouring to obtain corporate funding.
- Application for "Enterprising Regions" grant funding to obtain part funding for the O'Briens Hill interpretative signage submitted. Awaiting outcome.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval upon agreement from ARTC. Verbal advice received that they will sign the Development Application. Awaiting formal advice.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.
- Arrangements for the Grenfell Goldfest Festival to be held 1 October 2011 continuing. Various groups have been invited including National Trust groups, Historical Societies, Car Clubs, Old Time Dancing groups, etc from the region. Various tours being arranged. Cobb & Co Coach and Lachlan Living History Group Re-enactment booked. Website and advertising schedule being developed.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.

**For Information**

**Noted**

### **10. Grenfell Internet Centre, C2.8.14**

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during July.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Online Scams" submitted. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. This strategy resulted in improved daily custom and sales towards the end of the financial year. To be instigated again this financial year.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information**

**Noted**

### **11. 2010/2011 Financial Statements, Audit, A1.2**

Work on the 2010/2011 Financial Statements has commenced and Council's external auditors have indicated they will be attending Council mid October 2011 to conduct the audit.

The audit will entail a comprehensive review of Council's systems and procedures as well as the Financial Statements and associated works.

**For Information**

**Noted**

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

- 068** **RESOLVED:** Clr N Hughes and Clr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

The Mayor advised that Clr Lobb and the General Manager will be leaving the meeting to attend the General Manager's father's funeral and on behalf of Council expressed his condolences to the General Manager and his family.

Clr Lobb and the General Manager left the meeting at this point (9.50 am) and did not return.

- 069** **RESOLVED:** Clr N Hughes and Clr Niven that the Director Corporate Services be appointed Acting General Manager.

**Clr Atchison also left the meeting at this point and did not return.**

11 August 2011

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (7 August 2011)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6           - general maintenance  
              - clean up stockpile sites  
              - removed saplings for sight distance  
              - painted rest area furniture

SH17          - general maintenance  
              - supplied traffic control for RTA to dig test holes

MR398        - general maintenance  
              - laid a pipe culvert to Emu Creek for drainage

MR236        - general maintenance

MR237        - general maintenance  
              - prepared first 3.5 kms for primer seal

MR239        - general maintenance

**1.2 Rural Local Roads Programme**

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of rural local roads during the last month.

- sealed and swept 1km Gerrybang Road
- started repairs on Martins Lane and Bald Hills Road
- flood damage has been completed on Wheatleys Road, Stumpy Lane, Grants Lane, Barkers Road, Hunters Road and Roberts Road

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- general maintenance
- cleared limbs on Martins Lane
- cleaned gutters in Caragabal and Quandialla
- cleaned Gambarra pit and burnt excess timber
- cleaned Gaults pit and burnt excess timber in preparation for removal of previously won gravel from Phillips Pit
- started crushing at Simpsons pit
- removed saplings New Forbes Road
- gravel patched Lynches Road
- cleaned drains Gerrybang Road

### 1.4 Urban Maintenance/Construction

- general maintenance
- removed footbridge damaged by flood in North Street in preparation for new footbridge
- lifted Oleanders in East Street and Alexandra Street
- planted Claret Ash and erected bollards in Forbes Street
- removed dead trees in Dagmar Street

**For Information**

**Noted**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- replaced trees in Taylor Park
- removed trees in Vaughn Park
- repaired and painted park seats

### 2.2 Cemeteries

The following graves have been prepared from 11 July 2011 to 7 August 2011.

Grenfell Lawn	– 3
Grenfell	– nil
Bimbi	– 2
Caragabal	– nil

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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The following maintenance had been carried out during the last month:-

- mowed Grenfell Cemetery
- lifted Oleanders in Grenfell Cemetery

### 2.3 Sewer Mains

One (1) sewer choke has been attended to during the month.

### 2.4 Private Works

- repaired access for a ratepayer
- constructed a driveway for ratepayer
- rolled a driveway for ratepayer

### 2.5 Vandalism

Urban - broken window at Commonwealth Bank \$250.00

Rural - remove dumped rubbish from Dodds and Walshs Lanes \$900.00

**Progressive Cost Urban: \$250.00**

**Progressive Cost Rural: \$900.00**

(from 1/7/2011 to date)

### 2.6 Other

- pruned hedge in Grenfell Pool grounds
- cleared area on O'Briens Hill for new viewing platform

**For Information**

**Noted**

## 3. Future Works

### 3.1 Rural

- general maintenance
- continue flood damage repairs
- complete Gooloogong Road widening (5kms)
- commence Martins Lane flood damage repairs in conjunction with 2011/2012 FAG widening (approximately 2kms)

### 3.2 Urban

- general maintenance
- continue Brundah/Camp/Tyagong Streets kerb and gutter

**For Information**

**Noted**

**4. CENTROC Weight of Loads Group, C2.7.16**

In the last month the CENTROC Weight of Loads Group detected nil breaches

**For Information**

**Noted**

**5. Plant Report**

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

<b>Plant No</b>	<b>Plant Item</b>	<b>Maintenance</b>
	General plant	General maintenance
PI 4098	Jetpatcher	Repair fuel system in auxiliary motor, repair edger.
PI 4094	Case Backhoe	Replace planetary bearings and seals on near side back wheel.
PI 4102	Cat 120M Grader	500 hour service, replace engine and compressor seals.
PI 3953	Garbage Truck	Full service.
PI 4105	Cat 120M Grader (new)	Training, fitout
	Bushfire Trucks	Annual service.

It is proposed to replace the following tray tops under the 2011/2012 Plant Replacement Program:-

- PI 2073 (various)
- PI 2078 (Grader ute)
- PI 2066 (Workshop ute)
- PI 2068 (Noxious Weeds)

The traffic lights PI 5210 which were purchased reconditioned in January 2011 are now at the end of their operating lives and, whilst this item is not on the approved Plant Replacement Program for 2011/2012, will now have to be replaced this year. It is proposed to consider a solar system rather than a diesel motor and generator charging system. The purchase will be funded by deferring the replacement of one of the small tipping trucks.

**RECOMMENDATION:** that Council replace tray tops, PI 2073, 2078, 2066, 2068 and PI 5210 traffic lights with the purchases to be funded from the Plant Fund.

**070 RESOLVED:** Clr N Hughes and Clr Crutcher that Council replace tray tops, PI 2073, 2078, 2066, 2068 and PI 5210 traffic lights with the purchases to be funded from the Plant Fund.

**6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9**

The draft Road Asset Management plan has been prepared for checking.

**For Information**

**Noted**

**7. RTA RMCC Contract, R2.54.4**

Routine maintenance works on SH6 and SH17 continue.

Planning for heavy patching, resealing and the rehabilitation project on the Newell Highway is progressing.

**For Information**

**Noted**

**8. Noxious Weed Report – July C2.8.12**

Interviews for the position of Noxious Weeds Officer were carried out on 27 July 2011. Subsequently Kellie Frost was offered the position, which she accepted. Kellie commenced Noxious Weeds Officer duties on 8 August 2011.

**For Information**

**Noted**

**9. Flood Damage, R2.70.2**

Council continues to carry out flood damage repairs on roads as follows:-

State Roads	-	completed
Regional Roads	-	20% completed
Local Roads	-	28% completed

In order to complete the flood damage works before 31 December 2011, the following resources are being used:-

- one contract grader has been engaged,
- two Council construction crews are being utilised,
- Council's third grader is carrying out the rough tabledrain grading in preparation for the main road repairs,
- culvert crew is cleaning out and repairing blocked culverts,
- patch truck is carrying out road edge repairs and road failures.

At this stage I see no need for any further crews to be engaged.

**For Information**

**Noted**

**10. Flood Damage – Millars Lane Bridge over Caragabal Creek, R2.10.102**

The Millars Lane bridge was damaged beyond repair during the storm events in November/December 2010. The approved flood damage claim included the cost of replacement of this bridge.

As the bridge is over a named creek and is a key fish habitat, approval will need to be sought from NSW Industry and Investment to carry out the construction works.

The site survey has now found that the portion of roadway and the old bridge was not in the road reserve.

It will be necessary for Council to create a road reserve over the existing road and bridge and to convert the obsolete road reserve to freehold land.

The owners of the land in question have given in principle support to create the new road reserve and to take ownership of the obsolete road reserve (plan of proposal will be on the notice board).

It is proposed that a development application be lodged for the subdivision of the land into two lots, with lot 1 to be dedicated to the public as road, and lot 2 to be the residue.

The estimated cost to carry out the subdivision is \$3,500.

**RECOMMENDATION:** that:-

- i) Council proceed to resume approximately 1.2 ha for road reserve from lot 4 in DP 753099 and lot 4 in DP 750577 and convert the existing road reserve to freehold land on lot 1 in DP 593888 and lot 7303 in DP 1152545,
- ii) funding totalling approximately \$3,500 for the work to be from the Rural Roads Unsealed Vote.

**071 RESOLVED:** Clr N Hughes and Clr Niven that:-

- i) Council proceed to resume approximately 1.2 ha for road reserve from lot 4 in DP 753099 and lot 4 in DP 750577 and convert the existing road reserve to freehold land on lot 1 in DP 593888 and lot 7303 in DP 1152545,
- ii) funding totalling approximately \$3,500 for the work to be from the Rural Roads Unsealed Vote.

**11. Sewer Relining – Grenfell, S1.2.6**

Interflow Pty Ltd has now completed the cleaning, videoing (CCTV) and relining of 594.3 metres of sewer mains in Grenfell. A small section of 200 mm dia pipe was also cleaned, videoed and relined between the balance tank and a pit at the Grenfell Pool.

**For Information**

**Noted**

**12. Road Closure Application, R2.1.4**

Mr Ian James Ray (Mid Western Highway, Caragabal) has applied to close a public road on his property off Millars Lane.

The road has been inspected and has not been used or maintained as a road. This road would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

**RECOMMENDATION:** that Council support the application from Ian James Ray for the closure of the public road through the property.

**072** **RESOLVED:** Clr Niven and Clr D Hughes that Council support the application from Ian James Ray for the closure of the public road through the property.

**13. Road Closure Application, R2.1.4**

Mr Andrew Kenneth Harris (Wards Lane, Quandialla) has applied to close a public road on his property.

The road has been inspected and has not been used or maintained as a road. This road would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

**RECOMMENDATION:** that Council support the application from Andrew Kenneth Harris (Wards Lane, Caragabal) for the closure of the public road through the property.

**073** **RESOLVED:** Clr Niven and Clr N Hughes that Council support the application from Andrew Kenneth Harris (Wards Lane, Caragabal) for the closure of the public road through the property.

**14. Weddin Mountain Muster, C1.4.13**

The Weddin Mountain Muster will again be held from Monday 26 September 2011 to Friday 30 September 2011.

The Weddin Local Traffic Committee offered no objection to the Muster subject to Police and RTA approval.

**RECOMMENDATION:** that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 26 to 30 September 2011 subject to the conditions set down by the RTA and Police.

**074** **RESOLVED:** Clr D Hughes and Clr Niven that Council approve the use of the nominated Council roads for use by the Weddin Mountain Muster from 26 to 30 September 2011 subject to the conditions set down by the RTA and Police.

**15. 2011 Le Tour De Greenethorpe, T3.4.1**

Council has received advice that the 2011 le Tour de Greenethorpe will be held on 18 September 2011.

This event occurred in 2010, but as the organisers did not provide the necessary details for the event early, the Police were unable to approve the event. Under delegated authority, the General Manager did provide approval on the day before the event following last minute receipt of the necessary information.

Despite several requests from Council for the necessary details, the information is still not forthcoming. Under the circumstances the General Manager may have to approve the event under delegation once the required information is received.

**For Information**

**Noted**

**16. Glenelg Brigade Long Service Medal Presentation, E1.3.1**

The Director Engineering attended the Glenelg Brigade Long Service Medal Presentation at the Weddin Fire Control on Friday 29 July 2011. The Mayor was an apology.

Deputy Commissioner Dominic Lane, Paul Smith and Ken Neville were in attendance to present medals to brigade members who have provided service from between 10 years to 54 years. There was certainly a wealth of bushfire fighting experience in the room.

**For Information**

**Noted**

**17. Bushfire Management (Executive Committee) Committee Meeting, E1.3.8**

The Director Engineering attended the Bushfire Management Committee Meeting at Forbes Fire Control Centre on Monday 25 July 2011. The Mayor was an apology. Representatives from Weddin, Forbes, Parkes and Lachlan Shires were present.

The following matters were discussed:-

- Hazard reduction funding (Tony Place (NSW Rural Fire Services) has a crew to assist brigades, other agencies and Councils to carry out HR burns if required, using State mitigation support),
- Heavy plant document – councils are not prepared to provide a list as councils are concerned that Council plant and operators are not adequately equipped to assist in fire fighting, Ken Neville to follow up,
- Fire breaks in the four shires still a problem,
- North Grenfell crown land to be burnt this year when conditions are right (behind Showground),

- Wall to wall crops an issue (no fire breaks),

The Rural Fire Service has prepared official minutes.

**For Information**

**Noted**

**18. Weddin District Senior Management Team Meeting, E1.3.8**

The Director Engineering and Mayor attended the Weddin Senior Management Team Meeting at the Weddin Fire Control Centre on Friday, 22 July 2011.

The following matters were discussed:-

- Quarterly Performance Review,
- Incident activities
- Group Captains Reports
- next workshop – dealing with Solar Power in relation to house and shed fires.

**For Information**

**Noted**

**19. Caravan Parking in Grenfell, T3.4.6**

The Weddin Local Traffic Committee at its last meeting considered the upgrading of the caravan parking signs on the Mid Western Highway.

The RTA will carry out an assessment of the existing and proposed caravan parking signage on the Mid Western Highway.

Council will need to determine the location of proposed caravan parking in Grenfell.

Some locations proposed are as follows:-

- Melyra Street north side, two spaces from Forbes Street easterly, either as a shared zone with existing 45 rear to kerb parking, or a dedicated parking area, say with a timed zone of three hours to limit caravans staying for longer periods. (note that policing could be an issue). However, usage by Blood Bank, Breastsreen Van and pool carnivals could be compromised,
- Melyra Street, behind the Band Hall, timed parking to limit parking for long periods (policing could be an issue),
- Forbes Street adjacent to the Royal Hotel, timed zone (policing an issue),

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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- Melyra Street north side on the boundary with Grenfell Plumbing. This area could be available for two caravans,
- Melyra Street south side from Forbes Street easterly, would probably affect existing residents.

From the above, the land behind the Band Hall would seem to be the most appropriate place for caravan parking, with the least disruption to existing parking areas.

**RECOMMENDATION:** that Council advertise the area behind the Band Hall as the nominated caravan parking areas for comment.

- 075** **RESOLVED:** Clr D Hughes and Clr McClelland that Council advertise the area behind the Band Hall, the Railway Station and the north side of Melyra Street as the nominated caravan parking areas for comment.

### **W TWOHILL** **DIRECTOR ENGINEERING**

- 076** **RESOLVED:** Clr D Hughes and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

- 077** **RESOLVED:** Clr N Hughes and Clr D Hughes that Council adjourn for morning tea.

**Council adjourned for morning tea: 10.26 am**

**At this point the Mayor on behalf of Council made a presentation to Lawrence Howell for his 25 years of service to Council.**

**Lawrence thanked Council for the gift and advised that he enjoyed his years of service with Council.**

**Council resumed at: 10.50 am**

- 078** **RESOLVED:** Clr McClelland and Clr N Hughes that Council resume.

11 August 2011

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

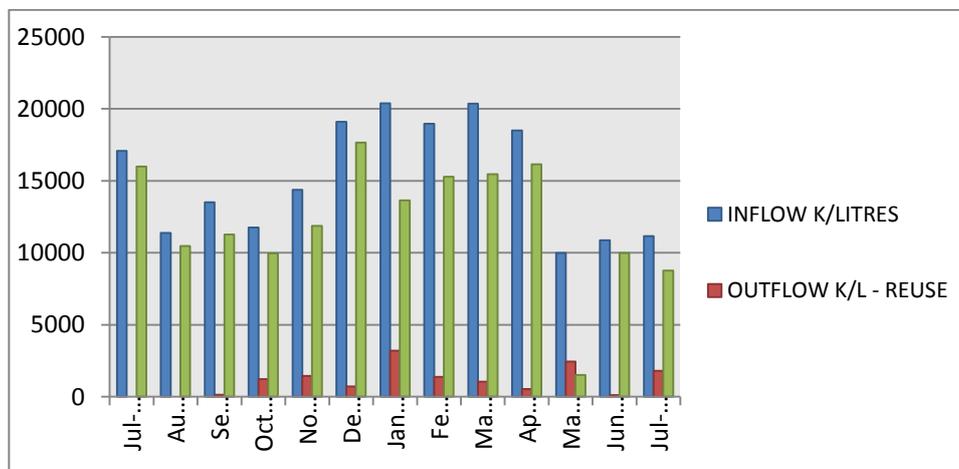
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during July 2011 was 11,167 kl with the daily average of 360.22 kl. With outflow for irrigation for reuse being 1,808 kl and discharge to Emu Creek being 8,759 kl.

The highest daily recording of 395 kl occurred for the 24 hours ending 6.30 am on 23 July 2011 and the lowest of 333 kl for the 24 hours ending 6.30 am on 13 July 2011.

A total rainfall of 17mm was recorded for the month.



**For Council's Information**

**Noted**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

### 2. Animal Control, A4.4.4

Animal control activities for July 2011 were:

#### a. **Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (Dogs)	Animals Destroyed:	2
Animals Sold:	0	Animals Released:	0
Animals Surrendered:	0		

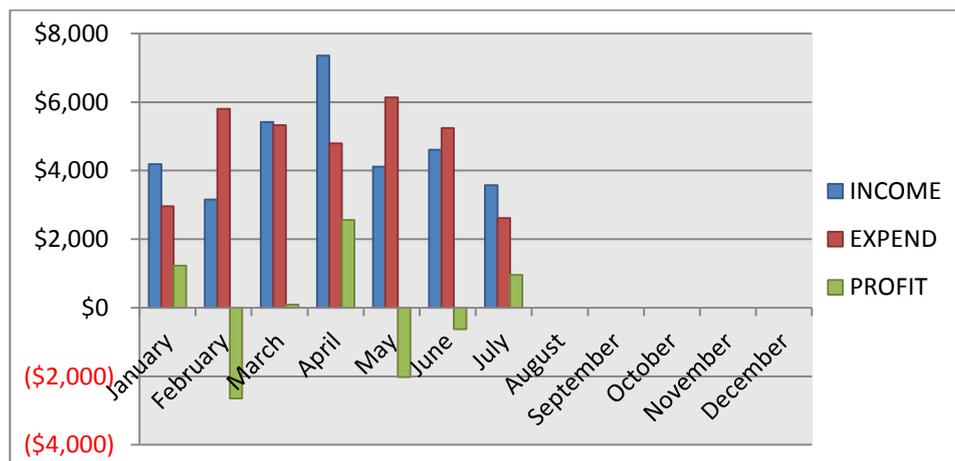
**For Council's Information**

**Noted**

### 3. Caravan Park Operations, P2.3.3

Income for the month of July 2011 was \$3,572.00 with expenditure of \$2,613.32 resulting in an operational profit of \$958.68 for the month.

There were 114 sites occupied for the month of July 2011.



**For Council's Information**

**Noted**

### 4. Grenfell Swimming Pool, P2.3.1

As Council is aware the Grenfell Pool continued to lose water since major works prior to last season. The opportunity was taken to have the static drainage lines checked with CCTV while the sewer mains were being done. This investigation identified a major break in a 200mm pipe, which has now been repaired by relining the pipe.

One other pipe was not able to be fully inspected due to a very heavy build-up of 70 plus years of scale and accumulated matter coating the inside of the pipe. A hydrostatic test will be undertaken in the near future to see if any leaks are present.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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An inspection of the internal surface of the pool has been conducted with some cracks being identified. Options for repairs are being reviewed, with some interim repairs expected to be conducted prior to the pool being refilled for the upcoming swim season. This will allow 12 months to monitor the repairs prior to the scheduled repainting next year.

**For Council's Information**

**Noted**

### **5. Australian Institute of Building Surveyors State conference, A3.18.1**

Director Environmental Services attended the Australian Institute of Building Surveyors NSW/ACT State conference in Sydney on 1 & 2 August 2011.

The conference was very well attended with approximately 750 accredited building surveyors from both private and local government sectors attending each day. Attendance to this conference allowed me to gain the required professional development points for the entire year, thus complying with my accreditation requirements.

Speakers and major topics were as follows:

- The Hon Brad Hazzard MP – Minister for Planning & Infrastructure: opened the conference and discussed the upcoming review of the planning legislation in NSW over the next 18 months.
- Brendan Nelson – GM, Land Use Planning, Queensland Reconstruction Authority: gave a presentation on the problems and changes that have occurred since the Queensland floods.
- Dave Brunsdon – Director, Kestrel Group Ltd: the Canterbury NZ Earthquakes and the issues and implications for building surveyors.
- Sue Holliday – President, Building Professionals Board: enhancing professionalism in the building surveying industry.
- Many other presentations that covered, fire safety, disciplinary proceedings affecting the industry, changes to building codes and standards and many more.

The conference highlighted the ever changing environment in which building surveyors work and the increasing importance to ensure due process is followed. Further information and copies of some of the presentations can be obtained from the Director Environmental Services.

**For Council's Information**

**Noted**

### **6. Alternate Fuel and Energy Conference, A3.18.1**

Director Environmental Services and Phillip Diprose attended the Energise Central NSW - Alternate Fuel and Energy Conference held at Cowra on the 5th August 2011.

Speakers and major topics were as follows:

- Grant Christopherson, Regional Coordinator Renewable Energy, Office of Environment and Heritage: wind turbines rather than solar generation will be favoured within the Centroc area and this will result in some \$10 billion being spent in the region in the future. This will create in the order of 1,700 new jobs for the region.
- Dan Cass, Hepburn Community Wind Farm: Community around Daylesford have combined to purchase and install 2 large wind turbines that will produce 4.1 mw, enough for 2,300 homes
- Yale Carden, Managing Director, Geo Exchange: methods used to access temperature differential for heating (in winter) or cooling (in summer) from the earth's surface.
- John Larkin, Managing Director, Aurora Research: Mallee trees are being grow on 11 farms in the region, which will be harvested every 3 years are being pelletised which will be directly fed into the Wallerawang power station.
- Many other technologies and renewable options discussed.

The conference highlighted the importance to explore and accept alternate energy option both now and in the future. Further information and copies of some of the presentations can be obtained from the Director Environmental Services.

**For Council's Information**

**Noted**

### **7. NSW Office of Water – NSW Performance Report 2009/2010, C2.10.1**

The NSW Office of Water has released its annual report giving comparative information on a number of key performance indicators for all local water utilities NSW.

Before considering the figures as shown it is important to understand what the performance marks against. Best Practice involves a triple bottom line (TBL) approach that includes, the social, environmental and economic factors which form together to create the Best-Practice Management module used by the department to assess the performance of water and sewer operations. The key performance indicators of the TBL are as follows:

- Utility Characteristics – number of connections, business planning etc,
- Social (charges/bills) – best practice pricing on all sewer services,
- Social (Health) – population connected to sewer,
- Social (level of service) – complaints,
- Environmental – natural resource management
- Environmental – environmental performance,
- Economic (financial) – return on asset,
- Economic (efficiency) – operational and management costs.

Weddin Shire Council has a compliance of 67% with all requirements of Best Practice, this is the same as the previous year.

**DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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As a general comment, Weddin performs very well in the operational compliance, with the financial return, non-residential charging and chokes and breaks to mains being the areas of lowest score.

A summary of this Council's performance compared with the State median follows, with further details available from the Director Environmental Services.

**COMPARATIVE INFORMATION 2009/2010**

<b>Key Performance Indicator</b>	<b>Unit</b>	<b>Weddin</b>	<b>State Median</b>
Rate per residential assessment	\$	247	530
Rate per non-residential assessment	c/kl	0	105
Operating cost per property	\$	127	360
Economic real rate of return	%	-1.0	1.3
Chokes/breaks – per 100km	no	239	39
Recycled Water – % of effluent recycled	%	21	11

**For Council's Information**

**Noted**

**8. O'Brien's Hill – Stage 1 Viewing Deck and Amenities, H2.8.2**

Clover Hill Carpentry & Building has commenced construction of the viewing deck and amenities at O'Brien's Hill. The frame (floor & roof) of the structure has now been installed and the decking and amenities will be constructed shortly.

The project is scheduled for completion by October 2011.

**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **B. Planning and Development Matters:**

#### **1. Development Applications**

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
25/2011	DG Gibbins	2 Carports & 1 Garage, 3Bay Open Shed	\$20,000	Lot: 1 DP; 315914 2 Tyagong Creek Road GREENETHORPE 2809
26/2011	Gary Halloran	Front Deck & Awning	\$6,500	Lot: 1 DP: 583024 11 Middle Street GRENFELL NSW 2810
27/2011	Joan Bolton	Sunroom & Patio to existing Dwelling	\$60,000	Lot: 4 SP: 41686 32-34 Warraderry Street GRENFELL NSW 2810
28/2011	Madeline R Walsh	Home Occupation – Beauty Therapy	\$0	Lot: 6 Sec: 22 DP: 758473 13 East Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

#### **2. Review of Policy No. 10.4.2 –Policy for Fencing General, C2.4.15**

Council at the July 2011 ordinary meeting resolved that the report be deferred until the August 2011 Council Meeting to allow further consideration of the Policy and an inspection by Town Councillors.

As previously reported a review of this policy has been undertaken and below is a list of the proposed major changes.

- Previous section 6.2 - Fencing of Vacant Residential Land has been removed and included within 6.1 – Fencing for Residential Land.
- General wording changes as required for clarity or explanation.
- Section 6.1 (g) – splayed angle defined as 45 degrees.
- Section 6.1 (h) – secondary frontages changed to include further options.

The changes made to the policy now allow for greater flexibility for corner allotments that desire to fence the secondary frontage. It allows for a balance between general impact and private amenity.

A copy of the reviewed draft policy has been previously provided to all Councillors for information.

As the changes to the policy are more than minor, it would require public consultation in accordance with legislative requirements.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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As Council is soon to prepare a comprehensive Development Control Plan which will include fencing and alike, any changes will be included within the DCP, this will then require Development Applications to be submitted instead of a basic fencing application.

**RECOMMENDATION:** that Council resolve to adopt the Draft Policy 10.4.3 – Policy for Fencing General and advertise it in the local media in accordance with the legislative requirements.

**079 RESOLVED:** Cllr McClelland and Cllr Crutcher that consideration of the report be deferred until the September 2011 Council Meeting to allow further consideration of the policy.

### **3. Development Applications for the Consideration of Council DA 30/2011 – Proposed Deck & Awning**

Applicant:	M Hughes
Owner:	MG & ML Hughes
Site:	Lot: 2 DP: 532117 53 Melyra Street, Grenfell
Zone:	2(t) – Township

#### **Precis**

On the 28/7/11 Council received a development application for the construction of a 33m<sup>2</sup> deck and awning at the front of the existing dwelling. The placement of the structure will result in the primary front setback being 3m; therefore a variation to the development control plan is required.

The development was notified to adjoining and adjacent land owners for a period of 14 days and advertised in the Grenfell Record as per Council policy, with no submissions being received at the time this report was prepared.

The application is referred for Council consideration, as the proposed works require a variation to the Development Control Plan for the primary setback.

Approval of the application is recommended.

#### **DESCRIPTION OF THE PROPOSAL**

The construction of a 11.3m x 3.5m (33m<sup>2</sup>) steel framed open deck and awning with a colorbond roof. The finished floor level of the deck will be around 1.2m above existing ground level.

Plans of the site and proposed structure will be displayed at the meeting.

#### **DESCRIPTION OF THE SITE**

The site is a 1012m<sup>2</sup> block with the existing dwelling located on the north-west side. The site falls south to north around 3m rear to front.

The proposed development site is located with the 2(t) – Township zone and is not identified as having any easements or restrictions.

Photos of the site will be displayed at the meeting.

### **PLANNING ASSESSMENT**

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environmental Planning and Assessment Act 1979. The full assessment is available by request from the Director Environmental Services.

#### **Weddin LEP 2002**

The proposed deck & awning has been assessed in accordance with development standards and requirements of the Weddin LEP 2002.

#### **Permissibly**

The proposed development is permissible under Weddin Local Environmental Plan 2002 subject to development consent from the Council. The construction of the structure in the proposed location will result in the primary front setback being 3m, therefore a variation to the Development Control Plan is required.

#### **DCP's or Policies**

*Notification of Development Policy:* the proposed development was advertised and notified in accordance with the policy.

*Building & Development Policy:* this proposal requires a variation to Part 2.1 – building setback, which is detailed further below.

The applicant has sighted the following reasons why the variation to the setback is required:

- Previous works at the rear of the property have resulted in limited ability for further expansion.
- The current open space in the rear is located upon the southern side of the house and has poor solar access, thus it is cold and damp for much of the year. Whereas the proposed open recreation area will have full solar access all year round.

In assessing the suitability of the proposed structure in this location, the main factors to consider include:

- Impact of the existing streetscape – the existing streetscape is generally irregular, with areas of heavy landscaping and screening. The adjoining property to the west is a large corner lot with the house substantially setback and placed diagonally on the site. The fact that the proposed structure is open and will only extend 1.5m in front of the existing dwelling will reduce the impact, along with the wide road reserve.
- Impact and any loss of amenity for the neighbouring properties – due to the placement of the structure the impact and any loss of private amenity will be reduced as all private areas are located within the rear of the surrounding properties.

Having considered that proposed structure and its location the request for variation to the setback requirements are considered reasonable.

#### **Public participation**

Notification was conducted for this development in accordance with Council's Notification policy for an initial period of 14 days in the local news media and also directly notified to all adjoining properties.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### ***Public submissions:***

At the preparation of this report, no written submission had been received. The notification period was not due to close until the 17<sup>th</sup> August 2011; however submissions will be verbally advised should any be received.

### **CONCLUSION**

The proposed design is sympathetic to many of the buildings within the street and is not expected to detract from the streetscape.

The proposed structure satisfies the objectives of the LEP and having considered the type of structure and its proposed location the request for variation to the primary setback is supported. Based on the information provided with the application and having consideration for all relevant matters of consideration pursuant to section 79c of the EPA Act 1979, approval of the open deck and awning is recommended, subject to standard and specific conditions of the consent.

**RECOMMENDATION:** that Development Application 30/2011 for the construction of a 11.3m x 3.5m (33m<sup>2</sup>) steel framed open deck and awning at Lot: 2 DP: 532117, 53 Melyra Street, Grenfell, be APPROVED, subject to the draft Development Consent conditions presented to the 19 August 2011 Council meeting.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### **1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### **2. PRINCIPAL CERTIFYING AUTHORITY**

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (2) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) ***Footings and Concrete Slabs:*** *When the footings have been excavated and all steel reinforcement has been placed in position.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (ii) **Sub floor bearers and joists:** Prior to the laying of the floor and when ant caps are in place.
- (iii) **Structural framework:** When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.
- (iv) **Roof frame:** Prior to the installation of the ceiling lining and eaves soffit lining.
- (v) **Internal House Drainage:** When all internal drainage work is installed and prior to concealment. Drainage should be under water test.
- (vi) **External House Drainage:** When all external drainage work is installed and prior to concealment.
- (vii) **Wet area waterproofing:** prior to lining or laying tiles.
- (viii) **Stormwater Drainage:** When the stormwater and roofwater drainage system has been completed.
- (ix) **Completion:** Upon compliance with all conditions of approval and prior to occupation.

Note: 48 Hours notice is required prior for all inspections

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### **3. LIMITATIONS OF THE CONSENT**

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### **4. CONSTRUCTION**

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
  - stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.

This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

### **5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (2) All goods and materials must be stored wholly within the confines of the building site at all times.

*Reason: to minimise nuisance and reduce risk to the public*

- (3) All outdoor lighting is to be directed away from neighbouring dwellings and street.

*Reason: to minimize nuisance to nearby owners/occupants.*

### **6. STORMWATER**

- (1) The stormwater being discharged to street gutter.

*Reason: to prevent damage to the building, nuisance, and to comply with the requirements of Part 3.1.2 of the Building Code of Australia.*

**Clr N Hughes and Clr D Hughes previously submitted written declarations of interest however the report was not able to be considered as a quorum could not be achieved if they left the room.**

**Noted**

**S WILSON**

**DIRECTOR ENVIRONMENTAL SERVICES**

- 080 RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the Director Environmental Services' Report be adopted.

## **REPORT ON IPR WORKSHOPS HELD AT COWRA ON THURSDAY 28 JULY 2011**

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The LGSA conducted the above workshops for Councillors on Asset Management and Long Term Financial Planning which were attended by the Mayor & Cllrs N. Hughes & W. Atchison. The following is a précis of the day's proceedings.

- Infrastructure should be a collective responsibility and, as such, should be jointly funded by all spheres of government
- Councils are now facing the renewal of assets that were constructed 30 – 50 years ago
- 80% of asset registers have not been indexed or revalued since 1995 – 1998
- \$14.6b is needed over the next 15 years for renewal or double existing expenditure
- Council must prepare a long term financial plan & it must be for a minimum of 10 years
- Benefits of asset management include improved risk management, improved financial accountability & improved communication & understanding by whole of government on long term & cumulative consequences of policy decision across the whole of government
- Councils are often the largest & most complex business in town & community relies on council services
- Community service levels determine cost & risk. Extent & severity of defects (roads, paths, buildings) with the consequence on safety & maintenance cost
- The provision of infrastructure is essential when viewed from a whole of government perspective – infrastructure provides for the local, regional, state & national public good. Infrastructure should therefore be a collective responsibility and, as such, be jointly funded by all spheres of government.
- Capital renewal – expenditure on renewing assets at their end of life
- Capital expansion or upgrade – additional assets providing new services, or assets providing service at a higher standard
- Can we maintain, improve or reduce standard of living outputs based on existing levels of revenue & expenditure?
- What if we have a funding gap or a service gap between the services we would like to provide & what we can fund?

M. A. Simpson

N. W. Hughes

R. W. Atchison

**081**    **RESOLVED:** Cllr Niven and Cllr Crutcher that the Report on IPR Workshop be noted.

**MINUTES OF THE GRENFELL FLOODPLAIN COMMITTEE HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 4 AUGUST 2011 COMMENCING AT 8.00 AM (C2.6.27)**

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**1. Chairman:**

**Resolved:** Clr Atchison and S Wilson that W Twohill be elected as chair.

**2. Present:** Clr Atchison, Messrs W Twohill (WSC), T V Lobb (WSC), S Wilson (WSC), M Nirupan (WSC), S Varathan (Department Environmental Climate Change and Water), K Jones (SES), Brian Lyall and A Milne (observer WSC).

**3. Apology:** T Deverell and N Richardson.

**Resolved:** S Varathan and Clr Atchison that the apologies be accepted.

**4. Minutes:**

**Resolved:** Clr Atchison and S Wilson that the minutes of the last meeting held on 14 September 2010 be adopted.

**5. Matters Arising:**  
Nil

**6. Extra Works**  
Incorporated into Draft Report.

**Noted**

**7. Draft Floodplain Risk Management Study**

Presentation by Brian Lyall as follows:-

- Community Consultation process
- Flood characteristics
- Damage from floods
- Flood planning level
- Possible Floodplain Management procedures
- Selection procedures for Floodplain Risk Management Plan

**8.53 am M Simpson entered the room.**

B Lyall requested the Committee to look at the scoring matrix and provide comments back to B Lyall. B Lyall will incorporate comments from the Committee and include those comments into the final draft Floodplain Risk Management Study.

S Varathan's comments to be incorporated into the final documents.

M Simpson and B Lyall to look at Bogolong Street at the end of the meeting.

**Noted**

**8. Next Meeting:** to be advised.

**9. Closure:** there being no further business to discuss the meeting closed at 9.37 am.

**082 RESOLVED:** Clr McClelland and Clr N Hughes that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 9 AUGUST 2011 AT 3.38 PM AT THE COUNCIL CHAMBERS.**

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1. **PRESENT:** Clr M Simpson, Clr C Lobb, Clr J. Niven, J. Hetherington, L. Eastaway, A. Carr and G. Carroll.

2. **APOLOGY:** Clr N. Hughes

**Resolved:** L. Eastaway/ Clr J Niven that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

**Resolved:** L. Eastaway/ J Hetherington that the minutes of the 12 April 2011 meeting be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

**P Diprose arrived at this point 3.39 pm**

**Inwards:** Phil Diprose – Aboriginal sites in the Weddin Shire.

**Noted**

**Outwards:** Richard Loader -tours at Weddin Mountains.

Auburn to investigate the National Parks costs. Council to then consider writing to the National Parks requesting the costs be waived.

Rod Kershaw -offer of promotional assistance.

Mr Kershaw advised that the offer will be accepted once the new Iandra website is working well.

6. **PROJECTS:**

- **Grenfell brochure** -Funding application in progress. Small print run has been completed.
- **Weddin Mountains Tours** – National Parkes costs to be ascertained. Auburn to pursue.
- **O'Brien's Hill Status** – Construction works commenced with the viewing platform progressing well. Grant funding application for interpretive signage submitted under the 'Enterprising Regions Program'. Awaiting outcome.
- **Bird Trails** – new trail on Pinnacle Road has been installed. Brochure and website have been updated to reflect this.
- **Railway Station Development-** project ongoing between Council, the Lions Club and the ARTC.
- **Gold Trail Project** –brochures completed. Trail expanded. Alternative funding sources being investigated.
- **Gold Fest** –arrangements commenced. Logo to be confirmed with various changes. Program and website being developed.

- **Virtual Visitor Information Centre**- funding application in progress. P Diprose addressed the CWA meeting regarding their suggestions for tourism and has suggested they be supplied with a map of the shire. Phil to investigate the cost of framing the map and will report back to the October meeting.
- **Website** – Michael Yates webmaster. New arrangement is working well.
- **RV Friendly Town accreditation** – awaiting formal response from ARTC before DA can be submitted to Council.
- **Tourism Committee ‘Grenfell Record’ Updates** –Up to date. Another update will be submitted in the coming months.
- **Tourism "Mapping" Exercise** – Visit to Caragabal completed. Another visit to another destination to be undertaken. Data to be then compiled.
- **Grenfell Bumper Stickers**: Six entries from two local residents were received. Advice received from a resident advising that the bumper sticker competition should be delayed until consistent branding for Grenfell was devised. The branding is dependent on the outcome of the Tourism grant application.  
The committee decided to postpone a decision on the bumper sticker competition until the branding is finalised. Entrants to be contacted and advised that the competition has been temporarily postponed. Auburn to pursue.
- **Tourism Signs Upgrade**- \$20000 available. National Parkes signs have been upgraded and the engineering department is working on replacing the Tourism Signs throughout the shire.  
The next phase of sign upgrading could possibly include upgrading street signs in heritage colours as well as upgrading the blue information signs.

**At this point P Diprose left the meeting. 4.10 pm**

#### **7. PRIORITISING EVENTS:**

Lisa advised that Grenfell’s 150th celebration will be in 5 years time and that consideration should be given to forming a section 355 committee to plan for the celebrations. Priorities to be updated to reflect this event.

#### **8. UPCOMING EVENTS:**

Grenfell Show -September 2<sup>nd</sup> & 3<sup>rd</sup> 2011  
 Caragabal Sheep Races -September 17<sup>th</sup> 2011  
 Tour De Greenethorpe -September 18<sup>th</sup> 2011  
 Shamrock Hotel Centenary – September 24th 2011  
 HLHS reunion – September 24th 2011  
 Jockey Club Races – September 24<sup>th</sup> 2011  
 Weddin Mountain Muster -September 25<sup>th</sup>-30<sup>th</sup> 2011  
 Grenfell Open Day/ Grenfell Gold Fest - October 1<sup>st</sup> 2011  
 Iandra Castle Open Day – October 2nd 2011

#### **9. REPORTS:**

- Clr Lobb reported that the Bald Archy exhibition is currently in progress. Excellent promotion.
- Clr Lobb reported that Grenfell is now involved in an Arts Trail with Parkes, Forbes and Peak Hill which is funded by Arts Out West.

- Clr Simpson enquired why Grenfell events no longer appear in the NRMA Open Road magazine. Auburn advised that the NRMA now excludes events from its calendar that do not offer deals for NRMA members.
- Clr Simpson enquired why tourist attractions are not referenced on the Grenfell website with GPS coordinates and requested this be investigated. Auburn to pursue.

**10. BUSINESS WITH NOTICE:**

Shamrock Hotel Greenethorpe Centenary -P Diprose  
ED review tourism stream -P Diprose

**Noted**  
**Noted**

**11. QUESTIONS WITH NOTICE:**

Nil

**12. NEXT MEETING:** 11<sup>th</sup> October 2011

**MEETING CLOSED:** 4.30 pm.

**6. Projects**

**RV Friendly Town Accreditation**

**083 RESOLVED:** Clr N Hughes and Clr McClelland that the ARTC be contacted to expedite a formal response.

**084 RESOLVED:** Clr Niven and Clr Atchison that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON  
TUESDAY 9 AUGUST 2011 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

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1. **PRESENT:** Clrs C Lobb, J Niven, M Simpson, Mr J Hetherington, Mr I Pitt, Mr A Hodgson, Mrs P Livingstone, Mr S Wilson (DES)(Chair), Mrs S Jackson-Stepowski (HA) and Mr W Twohill (DE) (Left at 5.15pm)  
Observers: Mrs I Holmes

2. **APOLOGIES:** Clr G McClelland and Clr N Hughes

**Resolved:** Clr Simpson and Clr Lobb that apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 12 April 2011 (7 June not held).

**Resolved:** Clr Lobb and Clr Niven that the minutes of 12 April 2011 be adopted.

4. **MATTERS ARISING:**

4.1 Grenfell & Village Heritage Studies/Expansion of the Grenfell Heritage Conservation Area  
Mr Wilson (DES) advised that the LEP was advertised and property owners were notified. Mr Wilson (DES) advised that the Masonic Lodge was removed from the listing and the Department of Planning has the LEP for final making.

4.2 Grant – B Maroney (150/152 Burrangong Street)  
Mr Wilson (DES) advised that unsatisfactory works were rectified to Council's satisfaction.

4.3 Grenfell Lions Club – Picnic Shelter  
Mr Wilson (DES) advised that the grant offer was accepted and substantial works were completed by 30 May 2011.

4.4 Railway Hotel Shed – Structural failure  
Mr Wilson (DES) advised that the shed had been demolished.

5. **CORRESPONDENCE:**

5.1	<u>HA Referral Memo – April Visit</u>	<b>Noted</b>
5.2	<u>HA Referral Memo – 4 Weddin Street, 8/5/11</u>	<b>Noted</b>
5.3	<u>HA Referral Memo – Christian Bookshop, June 11</u>	<b>Noted</b>
5.4	<u>HA Referral Memo – Grenfell Masonic Lodge, June 11</u>	<b>Noted</b>
5.5	<u>HA Referral Memo – Grenfell Masonic Lodge, Draft Chronology</u>	<b>Noted</b>
5.6	<u>HA Referral Memo – Weddin Shire Council Chamber</u>	<b>Noted</b>
5.7	<u>HA Referral Memo – June Visit</u>	<b>Noted</b>

## 6. BUSINESS WITH NOTICE

### 6.5 Main Street – Bin Enclosures

Mr Twohill (DE) tabled 3 suggested bin enclosures. Mr Twohill advised that bins need to be non-intrusive and to fit in with street furniture.

**Resolved:** Clr Lobb and Mrs Livingstone that the Draffin 900 Series with powder coated steel frame and vertical timber be endorsed.

### 6.1 Payment – Grenfell Town & District Band

Mr Wilson (DES) advised that payment was made.

**Resolved:** Clr Niven and Clr Simpson that payment be endorsed.

### 6.2 Heritage Strategy Annual Report 2010-11

Mr Wilson (DES) advised that the Report was completed and forwarded to the Heritage Office by 30 May 2011.

**Resolved:** Mr Hetherington and Mrs Livingstone that actions be endorsed.

### 6.3 Payment – Grenfell Lions Club

Mr Wilson (DES) advised that payment was made.

**Resolved:** Mrs Livingstone and Clr Lobb that payment be endorsed.

### 6.4 2011/12 Grant Application – Assessment and Approvals

Mr Wilson (DES) presented a grant funding table (attached) for consideration, with assessments completed by Mrs Jackson-Stepowski and Mr Wilson (DES). Discussions were had on each grant application.

Clr Lobb – requested to be excused from meeting and left at 5.55 pm

**Resolved:** Clr Simpson and Mr Pitt that the grant funding table be endorsed.

**Resolved:** Mrs Livingstone and Clr Simpson that Council consider increasing the current Council vote from \$8,500 to \$17,000 for the 2012/13 financial year.

## 7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her recent activities and grant assessments on the day.

## 8. QUESTIONS:

Nil

## 9. NEXT MEETING: 11 October 2011 at 5.00 pm

## 10. CLOSURE: There being no further business the meeting closed at 6.15 pm.

**Clr McClelland and Clr Crutcher declared a conflict of interest in item 6.4, however the matter was not determined as a quorum could not be achieved if they left the room.**

**Noted**

**WEDDIN HERITAGE ASSISTANCE PROGRAM  
APPLICATIONS 2011/12**

	APPLICANT	PROPERTY ADDRESS			PROPOSAL	COSTS		Assessed Score	Grant Approval	Conditions
	Name	St No.	Street/Road or Property Name	Town	Description	Est. Total Cost	Grant Request			
1	M Kemp & L Nowlan-Kemp		"Wentworth Homestead" Bimbi	Via GRENFELL 2810	Complete restoration, waterproofing & exterior painting (front & side)	\$11,450	\$5,000	30.8	NIL	
2	A Hunt	31	Grafton Street	GRENFELL	1. Repin, prepare & paint roof, replace guttering & paint, Prepare & paint all fascias and bargeboards, or 2. Repin, prepare & paint roof	\$6,490 \$3,740	1. \$3,245 2. \$1,870	42.5	\$1,306	
3	M Nowlan-Jones & A Nowlan Old Bimbi Post Office		Grenfell Street	BIMBI	New Guttering	\$5,720	\$2,000	57	\$2,000	Subject to: removal of trees on footpath
4	J & K Hancock	4	Weddin Street	GRENFELL	Front Fencing	\$5,525	\$2,750	51.5	\$1,000	
5	D Yates	42	Main Street	GRENFELL	<b>Works Completed</b> Restore Frontage – Paint	\$12,767	\$4,000		NIL	
6	T & A Wood	97-99	Main Street	GRENFELL	Re-do Awning and verandah posts and paint	\$14,159	\$7,079	60.15	\$4,000	
7	L Baker	26	Grafton Street	GRENFELL	Replace roofing iron, flashings and some guttering to house	\$3,681.43	\$1840.00	48.75	\$1,306	Subject to: galvanised materials being used
8	Grenfell Christian Bookshop	52	Main Street (Rear)	GRENFELL	Restore bakery building, direct ground water away from building by installing guttering & downpipes etc	\$4,150	\$2,075	65.4	\$2,075	
					TOTALS				<b>\$11,687</b>	

Criteria: As per Heritage Office Template

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS AT 3.00 PM ON WEDNESDAY, 10  
AUGUST 2011 (C2.6.3)**

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1. **PRESENT:** W Twohill, (Director Engineering), Sgt Michael Madgwick (NSW Police), Inspector Ashley Holmes (NSW Police), Jackie Barry (RTA), Doug Freudenstein (Local Member's Representative)

2. **APOLOGIES:** M Simpson (observer). **Noted**

3. **MINUTES:**

**Resolved:** D Freudenstein and J Barry that the minutes of the meeting held 13 April 2011 be adopted as read.

4. **MATTERS ARISING**

4.1 **Warraderry Street School Crossing**  
Director Engineering to finalise with RTA. **Noted**

4.2 **Major Events.**  
To be followed up by Director Engineering. **Noted**

4.3 **Main Street Parking**  
The Committee noted that Council voted against the proposal for nose in parking. **Noted**

4.4 **Henry Lawson Festival**  
No traffic issues except for the Karitannas ride in Main Street which was very slow to pack up.

**Resolved:** A Holmes and D Freudenstien that Council advise the Henry Lawson Festival Committee that all rides/attractions on the road are to be packed up by 5.30 pm when the roads are reopened, or be relocated to the Railway Precinct.

4.5 **Open Day**  
Police and RTA to provide comments. **Noted**

5. **CORRESPONDENCE**

5.1 **Loaders Coaches – Country Link Bus Stop at Bumbaldry**  
An assessment to be carried out. **Noted**

**5.2 Weddin Mountain Muster**

The Committee offered no objection to the Muster subject to approval by RTA, Police and Council.

**Noted**

**5.3 Le Tour De Greenethorpe**

The Committee offered no objection to the proposed event subject to RTA, Police and Council comments.

**Noted**

**6. GENERAL BUSINESS**

**6.1 MR398 – Proposed B – Double Route**

The Committee accepted the B-Double route assessment for the extension of the B-Double route from Bimbi to Bribbaree via Morans Road.

**Resolved:** D Freudenstien and W Twohill that Council request the RTA to gazette the extension.

**Noted**

**6.2 MR398 – Speed Zone at Holy Camp Road Intersection**

The RTA be requested to review the speed zone at MR398 between Berrys Lane and Holy Camp Road.

**Noted**

**6.3 Caravan Parking Signs in Grenfell**

The Committee to carry out an assessment on caravan parking signs in Grenfell prior to the next meeting.

**Noted**

**7. NEXT MEETING: To be advised.**

**CLOSURE:** There being no further business to discuss the meeting closed 4.36 pm.

**085 RESOLVED:** Clr D Hughes and Clr N Hughes that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 16 AUGUST 2011 AT 8.30 AM (C2.6.10)**

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**Present:** T Lobb, G Carroll, W Twohill and S Wilson.

**Apology:** Nil

**Minutes:**

**Resolved:** G Carroll and S Wilson that the minutes of 18 July 2011 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – General Manager, Director Corporate Services and P Diprose attended an Integrated Planning Workshop in Dubbo on 3 August 2011. Mayor, Deputy Mayor and Clr Atchison attended a course at Cowra on 28 July 2011. Further reported in General Manager’s report.
- (ii) Asset and Financial Management – Jeff Roorda from IPWEA will visit on 29 August 2011 to conduct an Asset Management and Maturity Assessment. General Manager and Directors to attend.
- (iii) 2010/2011 Annual Report – to commence in near future.
- (iv) Tender Package – received. General Manager and Directors to utilise.

**1B Human Resources**

- (i) Vacancies
  - Engineering – Noxious Weeds Officer appointed. Workshop Mechanic and Ganger positions to be advertised. Apprentice Mechanic being considered.
- (ii) HR Package – received. General Manager and Directors to utilise.
- (iii) Directors Annual Assessments – in progress.

**2. Public Order and Safety**

Nil

**3. Health**

- (i) Doctors Situation – prospective part time doctor visited Grenfell on Monday 15 August 2011 and inspected facilities. Practice arrangements currently being considered. Overseas doctor still being pursued. Draft plan for Burrangong Surgery and construction plans for new dwelling at Lawson Park in progress. Arrangements for purchase of a block of land also in progress.
- (ii) Extra Ordinary Meeting – conducted Thursday 11 August 2011. Various outcomes being instigated. Further press releases to be issued.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) Grenfell Cemetery – meetings being arranged with church groups representatives. Director Engineering pursuing.

- 6. Sewerage**
- (i) Sewer Mains Lining – reported in Director Engineering’s report.
  - (ii) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
- 7. Recreation and Culture**
- (i) Art Gallery – Bald Archy Exhibition official opening very successful. Exhibition receiving excellent response from locals and visitors. Exhibition concludes end of August 2011.
  - (ii) Cinema – films to be now reactivated after winter recess.
  - (iii) Grenfell Swimming Pool – no static water loss apparent after relining process. It appears as if main leakage issues may have been resolved. Excellent outcome.
- 8. Mining Manufacture and Construction**
- (i) Gravel Pit Agreements – lease agreements currently being prepared. Director Engineering pursuing.
- 9. Transport and Communication**
- (i) RTA Contract – reported in Director Engineering’s report.
  - (ii) Flood Damage – works in progress.
  - (iii) Other Programs – noted.
  - (iv) Rail Branch Lines – final report released by Booz & Co. Taskforce meeting to be held early September to consider report. Working Group meeting to be held 17 August 2011.
- 10. Economic Affairs**  
Nil
- 11. General Purpose Revenues**
- (i) Sale of Land – sales proceeding by private treaty.
- 12. Alliances**
- (i) Hawkesbury City Council – no recent activities.
  - (ii) Mid Lachlan Alliance – board meeting scheduled for 19 September 2011 at Grenfell.
  - (iii) CENTROC – next meeting to be held at Lithgow on 25 August 2011.
- 13. Other Matters**  
Nil
- 14. Job List Review:** **Noted**

**Next Meeting:** Monday, 12 September 2011 at 2.30 pm.

**Closure:** There being no further business the meeting closed at 9.49 am.

**Clr McClelland declared a pecuniary interest in item 3(i) and 11(i) however the matters were not discussed as a quorum could not be achieved if he left the room.**

**086 RESOLVED:** Clr Niven and Clr N Hughes that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
15 AUGUST 2011 AT 5.00 PM (C2.6.8)**

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As there was no quorum, the meeting was called off.

**Noted**

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |              |    |   |                    |
|--------------|----|---|--------------------|
| October 2007 | 1. | <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br>(Initial Meeting Carried Out). | <b>In Progress</b> |
| May 2011     | 2. | <u>Weeds Information Session:</u> arrange for July (DE).  | <b>In Progress</b> |
|              | 3. | <u>Destination 2036 Workshop:</u> Mayor and General Manager to attend at Dubbo 17 – 18 August 2011 (GM).                                | <b>Carried Out</b> |
|              | 4. | <u>LG Reform Funding Workshops:</u> Mayor, Deputy Mayor and Clr Atchison to attend at Cowra 28 July 2011 (DE and DCS).                  | <b>Carried Out</b> |
|              | 5. | <u>Grenfell Cemetery Maintenance:</u> meeting to be arranged with church representatives (DE).  | <b>In Progress</b> |
| June 2011    | 6. | <u>August Council Meeting:</u> deferred to 9.00 am on Friday 19 August 2011 (GM).   | <b>Carried Out</b> |

### 2. DEFERRED ACTIVITIES:

- |           |    |  |                    |
|-----------|----|--|--------------------|
| May 2011  | 1. | <u>Medical Centre:</u> resubmit grant application with assistance from Ochre Health (DES). | <b>In Progress</b> |
| July 2011 | 2. | <u>New Council:</u> report to be prepared on number of Councillors (GM).                   | <b>In Progress</b> |
|           | 3. | <u>Fundraiser for Beyond Blue:</u> details to be ascertained (DCS).                        | <b>Carried Out</b> |
|           | 4. | <u>Council Elections:</u> report to be prepared on conduct of elections (DCS).             | <b>In Progress</b> |
|           | 5. | <u>Little Athletics:</u> Top Lawson Oval users to be consulted (DE).                       | <b>In Progress</b> |
|           | 6. | <u>Alcohol Free Zones:</u> to be advertised for public comment and reported (DES).         | <b>Carried Out</b> |
|           | 7. | <u>Fencing Policy:</u> deferred for reconsideration at August Council Meeting (DES).       | <b>Carried Out</b> |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:  
(a) may, through the chairperson, put a question to another councillor, and  
(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:  
(a) a motion is passed to have the business transacted at the meeting, and  
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.  
Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

Nil

Other items may be referred to closed council during the course of the meeting.

**CLOSURE:** There being no further business the meeting closed at 11.49 am.

Taken as read and confirmed as a true record this day 15 September 2011.

.....General Manager.....Mayor.