



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 JUNE 2011 COMMENCING AT 5.00 PM

9 June 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 JUNE 2011**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 19 May 2011
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 17/05/11
- Tourism Ctee Mtg, 7/06/11
- Heritage Ctee Mtg, 7/06/11
- Noxious Weeds Ctee Mtg, 14/06/11
- Manex Ctee Mtg, 14/06/11
- Town Works Ctee Mtg, 14/06/11
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGIES: Clr D Hughes

474 **RESOLVED:** Clr Atchison and Clr Lobb that the apology be accepted.

CONFIRMATION OF MINUTES:

475 **RESOLVED:** Clr Halls and Clr N Hughes that the Minutes of the Ordinary Meeting, held on 19 May 2011 taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr McClelland	Director Corporate Services Report Item 5	Real Estate Agent for Sale	Pecuniary	Yes
	Director Environmental Services Report Item B3	Real Estate Agent for Ratepayer.	Pecuniary	Yes
Clr Atchison	Mayoral Minute Item 2	Employee of Local Funeral Director	Pecuniary	Yes
	Manex Committee Meeting Item 5 (i)	Employee of Local Funeral Director	Pecuniary	Yes

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 16 JUNE 2011.

CORRESPONDENCE

1. Keep Australia Beautiful, E3.4.5: Thanking Weddin Shire Council for their long term support as a member and inviting Weddin Shire Council to renew their membership of KABNSW for the 2011/2012 financial year.

Copy forwarded to Councillors

RECOMMENDATION: that the membership of KABNSW for 2011/2012 financial year be renewed.

476 **RESOLVED:** Clr N Hughes and Clr McClelland that the membership of KABNSW for 2011/2012 financial year be renewed.

2. Division of Local Government, A3.6.54: Concerning a workshop of all Mayors and General Managers.

I am pleased to advise that the Division of Local Government is currently making preparations for a two-day workshop: Local Government – Destination 2036.

The primary objective of the workshop will be to produce a roadmap for an effective and sustainable local government sector through to the year 2036 (ie a 25 year horizon). Of particular emphasis is the requirement to develop a shared action plan for local government, with a strong focus on the next four years.

The workshop will be held on 17 and 18 August 2011 in Dubbo and will be independently facilitated.

Please RSVP by Friday 10 June 2011.

Note: the Mayor and General Manager have submitted acceptances for the workshop.

RECOMMENDATION:

Confirm Action

477 **RESOLVED:** Clr N Hughes and Clr Atchison that the action be confirmed.

3. Division of Local Government, A3.6.54/C2.4.1: Advising of a review of the Model Code of Conduct for local Councils and forwarding a request for submissions on discussion paper.

The purpose of this circular is:-

1. to advise councils of the Division of Local Government's review of the Model Code of Conduct for local councils in NSW (the Model Code) and
2. to invite submissions on a discussion paper the Division has prepared in relation to its review.

Copy forwarded to Councillors. Submissions close on 15 July 2011.

RECOMMENDATION: that Councillors submit any comments by 30 June 2011.

478 **RESOLVED:** Clr McClelland and Clr Lobb that Councillors submit any comments by 30 June 2011.

4. Division of Local Government, A3.6.54: Regarding assistance in asset management and financial planning available to you under the Commonwealth Local Government Reform Fund.

The Local Government Reform Fund aims to support the accelerated implantation of the Local Government Financial Sustainability Frameworks for asset management and financial planning.

The funding to NSW will enable the delivery of outputs.

While overall responsibility rest with the Division of Local Government, responsibility for delivery of individual project items has been agreed as follows:-

1. Capacity building program for elected members – LGSA
2. Technical training for council professionals in asset management and long-term financial planning – IPWEA and LGMA
3. Target assistance to approx. 40 councils - IPWEA
4. Regional mentoring - LGMA

In regards to the targeted assistance, the Division, in cooperation with the LGSA. IPWEA and LGMA, has assessed all councils for eligibility for assistance. The assessment examined each council's financial and technical capacity to implement adequate asset management and long-term financial planning systems. The assessment also considered the size of councils and their capability in implementing Integrated Planning and Reporting.

The LGSA, LGMA and IPWEA will be in contact with NSW Councils to provide further detail for each of the above project areas.

Noted

5. Division of Local Government, A3.6.54: Regarding the Commonwealth Local Government Reform Fund. A component of the Reform Fund is to provide specific assistance to approximately 40 councils which have been identified as having limited resources and capability.

Following an assessment of all councils by a taskforce committee your Council has been identified as being offered assistance.

Copy forwarded to Councillors

RECOMMENDATION: that the grant offer be accepted.

479 RESOLVED: Clr N Hughes and Clr Niven that the grant offer be accepted.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 16 JUNE 2011**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

480 **RESOLVED:** Clr Halls and Clr Atchison that the late correspondence be received and dealt with because of the urgency of the matters.

6. LGSA, C2.10.7: Advising that Learning Solutions has been appointed the Project Manager of a Federal Government initiative called Local Government Reform Funding to fund 16 Asset Management and 16 Long Term Financial Planning workshops.

The funding allows three Councillors and one senior staff member to attend from each council in NSW. Each Workshop will hold Asset Management training in the morning and Long Term Financial Planning in the afternoon with a limit of 30 participants per half day workshop.

Note: the nearest workshop is at Cowra Shire Council on Thursday 28 July.

RECOMMENDATION: that any interested Councillors please advise.

481 **RESOLVED:** Clr N Hughes and Clr Atchison that Clrs Simpson, N Hughes and Atchison attend and the General Manager investigate the rationale for the Councillors/staff ratio.

7. Division of Local Government, A3.26.6: Writing in relation to concerns that have been raised with the Division of Local Government regarding the consideration of two matters under Weddin Shire Council's Code of Conduct.

A concern has been raised that the conduct reviewer appointed to consider matters under the code of conduct last year concerning you and your wife was not independent of the Council.

Council must resolve to appoint persons independent of council to comprise the members of a conduct review committee and/or to act as sole conduct reviewers.

Given that Mr Holmes has been engaged to provide the Council with services in a capacity other than as a conduct reviewer subsequent to his appointment under clause 12.12, he may no longer have met the requirement of being "a person independent of Council" for the purposes of that clause.

However, the Division has reviewed Mr Holmes' assessment and findings made in relation to the matters in question. The Division agrees that it was arguably reasonably open to Mr Holmes to make the findings he made in relation to the matters referred to him on the facts disclosed in his reports. On this basis, the Division does not consider that grounds exist that would warrant the Council to revisit the matters in question or for the Division to take any further action in relation to this matter.

I would like to make it clear that nothing in this letter should be interpreted as implying that anyone has acted inappropriately. The Division has noted that in dealing with the matters in question, you and the Mayor had sought and relied on the advice of others and there is no evidence to suggest that anyone has not acted in good faith in relation to the matters. A mere failure to comply with a technical procedural requirement of the code does not, on its own, constitute a breach of a council's code of conduct.

Noted

8. Parkes Shire Council, C2.9.1: Forwarding an invitation on behalf of the PORTS (Promote Our Regional Towns and Shires) Working Group to a meeting in Sydney on Friday 8 July 2011.

An indication of your Council's intention to attend the Sydney meeting would be appreciated by Monday 4 July 2011.

482 RESOLVED: Clr McClelland and Clr Atchison that the letter be noted.

9. Office of Water, T2.1.9: Concerning the draft Weddin Local Environmental Plan 2011.

On review of the documentation the NSW Office of Water is supportive of the outcomes of the draft LEP and reiterates the following key points which were included in our previous response.

Note: The correspondence was submitted after the closing date, however it should be read in conjunction with Director Environmental Services' report item B3.

Noted

483 RESOLVED: Clr Atchison and Clr Hinde that the Correspondence be noted except where otherwise resolved.

9 June 2011

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Constitutional Recognition of Local Government, A3.19.4

The Australian Local Government Association has been urging all councils in Australia to pass a motion in support of financial recognition of local government. This would entail a minor addition of the words “and local government” to a section of the constitution which would legitimise the direct payment of funds from the Commonwealth to councils. This action, typified by the Roads to Recovery Programme, is currently in doubt because of a recent case in the High Court.

The need for a motion of support was reinforced at the recent Shires Conference in Sydney. It is considered beneficial that Weddin Shire Council follow this course.

RECOMMENDATION:

It is recommended that Weddin Shire Council declare its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution if one is proposed, and call on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition.

484 **RESOLVED:** Clr Simpson and Clr N Hughes that Weddin Shire Council declare its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution if one is proposed, and call on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition.

2. Maintenance of Grenfell Cemetery, P2.2.1

I have been advised by Mayors and Councillors from other shires that they have established s.355 committees of community members to maintain sections of their cemeteries. In most cases a church group has accepted responsibility for their particular section.

I have discussed this arrangement with local representatives of the Uniting, Catholic, Anglican and Presbyterian Churches, and all have indicated interest. I believe this sort of arrangement may help improve the maintenance of the Grenfell Cemetery without increasing costs.

RECOMMENDATION:

I recommend that Council invite representatives of all local churches to a meeting with the Executive to discuss the establishment of a s.355 committee (or committees) for the Grenfell Cemetery.

MAYORAL MINUTE

Clr Atchison previously submitted a written declaration of interest and left the room.

485 RESOLVED: Clr Simpson and Clr Crutcher that Council invite representatives of all local churches to a meeting with the Executive to discuss the establishment of a s.355 committee (or committees) for the Grenfell Cemetery.

Clr Atchison returned to the room.

3. Complaint about General Manager, A3.26.6

This report deals with a personnel matter which could be dealt with in Closed Council, however the General Manager has agreed to have it dealt with it in Open Council.

A written complaint was made to me alleging discrimination by the General Manager, in the referral of a matter to the Conduct Review Committee. The complaint alleged that the same process had not been followed in another matter involving another person, being a Councillor.

In accordance with Council's Code of Conduct I referred the matter to Mr Paul Crennan, a solicitor from Bathurst and one of Council's approved sole reviewers.

Mr Crennan has completed his assessment and has concluded that the General Manager was correct in the several points of his consideration. Mr Crennan therefore declined to make enquiries into the complaint for the detailed reasons which are set out in his report.

A copy of the report has been provided to the complainant and the General Manager.

I am advised that any discussion on the report should be referred to Closed Council

RECOMMENDATION:

It is recommended that the matter be referred to Closed Council on the grounds of possible litigation (section 10(a)(2)(e)).

Clr Lobb declared a pecuniary interest as wife of the General Manager and left the room.

486 RESOLVED: Clr Crutcher and Clr N Hughes that the matter be referred to Closed Council on the grounds of possible litigation (section 10(a)(2)(e)).

Clr Lobb returned to the room.

CLR M A SIMPSON
MAYOR

9 June 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Meeting, C2.7.3

The quarterly meeting of CENTROC was held at Condobolin on 26 May 2011, attended by the Mayor and General Manager.

Matters discussed and/or decided are summarised as follows:-

- a planning session for future advocacy,
- an address on the Federal Government's new Medicare Local organisation which will replace the Division of General Practice,
- an address on CSU's proposal to establish a Medical and Health School at Orange, to train rural students who are then more likely to practice in a rural area,
- an address on the CENTROC Water Study,
- advocacy for the Bells Line of Expressway corridor with the NSW Government,
- an update on priorities for infrastructure including water and transport projects,
- an update on the urban sustainability program including the possible development of an Electric Vehicle Recharge Network: one loop includes Grenfell,
- an update on the "Beyond the Range" project for attracting and retaining the health workforce which will cost Weddin Shire \$11,000 over three years,
- progress on developing a regional economic development strategy,
- new joint tenders for fuel and road signs,
- updated savings report, with Weddin achieving a total of \$49,000 out of \$1.2 million for CENTROC Councils,
- preliminary announcement of Cate Blanchett as ambassador for Filmcentral NSW,
- rejection of a report concerning the possible amalgamation of Central NSW Tourism with its counterparts from New England and the Outback.

The next meeting will be held at Orange on 20 August 2011 in conjunction with the summit.

For Information

Noted

2. Shires Association Conference 2011, A3.18.3

The annual Shires Association Conference was held in Sydney on 31 May and 1 June 2011 and was attended by Clr Simpson, Clr N Hughes, General Manager and Director Engineering.

Matters of significance raised at the conference were as follows:-

- official opening by Premier O'Farrell who spoke of using superannuation investments for infrastructure, changes to the planning system, an infrastructure audit of every council, the development of 20 year strategy, decentralisation and the slowing of Sydney's growth,
- an address by Shires President Clr Bruce Miller on wide ranging matters including Part 3A of the EPA Act, local water utilities, a broad based property tax for emergency services, a referendum for financial recognition in the Constitution, the modernisation campaign and the One Association negotiations,
- an address by Rural Fire Service Commissioner Shane Fitzsimmons on planning controls in bushfire prone areas, the Victorian Coroners report, fleet insurance and standard station designs,
- an address by the Minister for Local Government, Don Page on changes to planning, decentralised decision making, sustainability, an intergovernmental agreement, cost shifting, council conducted elections, the upcoming workshop at Dubbo, a review of the Local Government Act in the first year, removal of the "body politic" legislation, infrastructure and asset management funding, review of the model code of conduct, "no forced amalgamations", and rate pegging to continue with special variations,
- an address by the Minister for Primary Industries Katrina Hodgkinson on decreasing red tape, strategic land use, water security, noxious weeds funding and land use competition between agriculture and mining,
- an address by Chair of the Murray Darling Basin Authority , Hon Craig Knowles, on the need to look beyond science and seek a process of adoptive management: his target date is 2019,
- an address by the Minister for Roads, Duncan Gay, on the Pacific Highway, the Hunter Expressway, speed limits on the Newell Highway, Black Spot funding, flood damage and timber bridges,
- an address by an officer of NBN on the optic fibre rollout,
- an address on constitutional recognition by President of the ALGA, Genia McCaffery, and Professor George Williams, placing priority on financial recognition and inclusion in any Preamble. There was confidence that a referendum on these grounds would succeed,
- withdrawal of the Shires Association insistence on a divisional structure for the non-metropolitan councils in the One Association Constitution.

A total of 105 motions were dealt with by the Conference, with Weddin's motions on the Rural Fire Service fund, SES contributions, rail level crossings and accommodation for Police all being adopted without dissent.

For Information

Noted

3. Ministerial Deputations, A3.19.2

A number of meetings with State Government Ministers and staff were arranged while the Executive were attending the Shires Conference. These meetings are summarised below:-

Minster for Primary Industries, Katrina Hodgkinson

- attended by Mayor,
- also representatives of Forbes, Parkes and Lachlan Councils,
- need for extension of EC stressed,
- tapering off period suggested,
- mice plague problems discussed, including bird kills from home-made baits.

Minister for Roads, Duncan Gay

- attended by Mayor, General Manager and Director Engineering,
- also representatives of Forbes, Parkes and Lachlan Councils,
- Newell Highway speed limits are being reviewed and will change where possible,
- supported corridor for Bells Line Expressway,
- considering bridge and culvert assessments for Heavy Vehicle Mass Limits,
- shortage of funding for flood damage repair.

Minister for Transport, Glady Berejklian

- attended by Mayor and General Manager,
- also representatives of Blayney, Cowra, Harden and Young Councils,
- some reorganisation of departments still in progress,
- will advise on future of Ministerial Taskforce within two weeks,
- concerns about consultant's report acknowledged,
- agreement to a media release.

Parliamentary Secretary for Health, Melinda Pavey

- attended by Mayor, Deputy Mayor and General Manager,
- also representatives of Forbes, Parkes and Lachlan Councils,
- also member of Dubbo, Troy Grant,
- upgrading of Forbes Hospital,
- replacement of Parkes Hospital,
- need for helipad at Condobolin Hospital,
- doctor/VMO problems
- outlays by Councils in rural areas to attract and retain doctors,
- restrictions on registration by AMA and medical colleges,
- need to keep Minister and local member informed.

There was a constant stream of council officials between the conference and Parliament House and time was limited as a consequence. However, whilst none of the meetings produced immediate outcomes, there was great benefit in making personal contact with the Ministers and staff, and informing them of the specific problems in our part of the State. In every case the door is open to further discussions as the needs arise.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

4. Meeting with Western Local Health Network, H1.1.2

At Council's request, a meeting was held on 6 June between the Mayor, Deputy Mayor, General Manager and Mr Peter Moffitt, and Ms Lyn Weir (Acting CEO) and Ms Jenny McParlane of Western Local Health Network (WLHN).

Matters discussed concerning Ochre Health are summarised as follows:-

- WLHN had already had discussions with Ochre Health about Grenfell,
- funding for two 24/7 VMOs was still available as before,
- Ochre Health required a premium on these payments which would have to be negotiated,
- WLHN was happy to work with Ochre Health providing a satisfactory financial arrangement could be agreed on,
- WLHN would be having a further meeting with Ochre Health in about two weeks time.

Other matters discussed included:-

- WLHN was actively recruiting in the USA, UK and New Zealand,
- WLHN was currently engaging locums as weekend VMOs in Forbes, Parkes, Cowra and Mudgee,
- it was likely that relief VMOs would still be required for Grenfell even if two full-time VMOs were appointed,
- a nurse practitioner was not an option as they have to work under supervision,
- the Grenfell Hospital contains an aged care wing and was required as a recovery facility to ease the pressure on the base hospital, so the Area Health representatives could see no value in its closure.

There seemed to be genuine motivation on the part of the Area Health representatives to fill the VMO position at Grenfell.

The situation will continue to be monitored by the Executive and political representations will be made if necessary as previously resolved by Council.

For Information

Noted

5. August Council Meeting, C2.8.1

The August Council Meeting is programmed to fall on Thursday 18 August 2011. This date coincides with the second day of the Division of Local Government workshop in Dubbo which will be attended by the Mayor and General Manager. It is considered unlikely that the attendees could return prior to 7.00 pm.

In the circumstances Council could consider changing the date of the meeting. A daytime meeting on the following day may suit.

RECOMMENDATION:

It is recommended that the August Council Meeting be deferred until 9.00 am on Friday 19 August 2011.

487 **RESOLVED:** Cllr McClelland and Cllr Atchison that the August Council Meeting be deferred until 9.00 am on Friday 19 August 2011.

6. Policy for Fees, Expenses & Facilities for Councillors 2011/12, C2.4.10

The adopted policy for 2010/11 is included in Councillors' Policy Folders. At the May Meeting Council resolved to publicly exhibit the annual policy for 2011/12 with increased fees and other administrative changes.

At this stage, no submissions from the public have been received: should a submission be received, it will need to be considered at the meeting.

A copy of the policy as finally adopted will be forwarded to Councillors after the Meeting.

RECOMMENDATION:

It is recommended that:

- (i) all submissions from the public be considered, if any,
- (ii) Council consider any amendments,
- (iii) the draft policy for 2011/12 be adopted.

488 **RESOLVED:** Cllr McClelland and Cllr Lobb that the draft policy for 2011/12 be adopted.

7. Neighbourhood Centre, C1.3.35

The Cowra Neighbourhood Centre has received funding to establish a presence at Grenfell and is looking to set up an office for one day per week, possibly two in time.

The Centre is primarily a referral centre assisting customers to identify their needs and directing them to the appropriate organisation. It also acts as a networking hub between other community organisations to improve communications and information flow.

The office in Council's Community Hub has been offered as a venue if desired.

For Information

Noted

8. Integrated Planning and Reporting, C2.10.7

Council's consultant (Phil Diprose) has conducted workshops in Grenfell and three villages as follows:-

Caragabal	31 May	(24 attendees)
Greenethorpe	2 June	(15 attendees)
Quandialla	7 June	(20 attendees)
Grenfell	8 June	(total 20 attendees)

Interested residents may continue to make submissions up until 24 June, either on paper or on the web.

THE GENERAL MANAGER'S ORDINARY REPORT

Mr Diprose reports he has been well received at every venue and has been given some useful information for the report. He will begin to collate the responses once they close and a report will be prepared for Council to begin the prioritisation process.

Other work continues on the LEP, the asset management plan and the workforce management plan. A long term financial plan is also required and suitable software is being investigated.

For Information

Noted

9. Draft Management Plan 2011/2012, A3.4

The draft Management Plan for 2011/2012 was placed on public exhibition on 22 May 2011 up until 16 June 2011 and submissions from the public were invited.

a) Submissions and Amendments

To date no submissions have been received. Any submission received between the time of writing and 16 June 2011 will be required to be considered by Council prior to adoption, in accordance with the Local Government Act.

Council may make alterations to the rates, the budget, the proposed works or the fees and charges if it so desires, or it may decide to adopt the items as advertised.

RECOMMENDATION

It is recommended that any amendments be here considered, if required.

Noted

b) Adoption

The recommendation below is offered on the premise that the relevant components of the draft Management Plan are to be adopted in the following report item.

RECOMMENDATION:

It is recommended that the draft Management Plan for 2011/2012 as approved for public exhibition by Council at its meeting held 21 May 2011 and amended as above, be now adopted as the 2011/2012 Management Plan subject to any further amendments in the following report items.

489 **RESOLVED:** Clr Atchison and Clr N Hughes that the draft Management Plan for 2011/2012 as approved for public exhibition by Council at its meeting held 21 May 2011, be now adopted as the 2011/2012 Management Plan subject to any further amendments in the following report items.

THE GENERAL MANAGER'S ORDINARY REPORT

10. Making of Rates and Charges, R1.4

(a) General Rate:

The names and descriptions of the various rate categories are given in Section 12 of the draft Management Plan.

RECOMMENDATION: THAT WHEREAS a draft management plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2011 AND THAT after taking into consideration any submissions that have been made regarding the draft management plan prepared and exhibited the Council adopted the management plan on 16 June 2011 IT IS HEREBY RECOMMENDED THAT ordinary general purpose rates be now made for the year 1 July 2011 to 30 June 2012 on the land value of all rateable land in the Shire in accordance with the categories of rates named and defined as in the Management Plan with the rate name, rate in the \$, base rate, percentage of total yield and rate yield as in the Table following:-

Rate Name	Ad Valorem Amount Cents in \$	Base Charge \$	Base Charge % of Total per category	Rate Yield \$
Grenfell Residential	0.8040	240	48.13	495,625
Ordinary Residential	0.4140	200	36.08	101,440
Main Street Business	2.0733	255	30.84	61,185
Ordinary Business	1.8323	250	24.46	61,300
Bimbi Residential	0.8428	70	42.12	2,825
Caragabal Residential	1.1323	70	49.91	8,835
Greenethorpe Residential	0.7837	80	40.64	21,260
Quandialla Residential	1.3489	80	46.34	13,120
Farmland Rate	0.2420	190	16.17	1,152,420
Mining	5.6815	590	14.75	4,000
Total				1,922,000

THE GENERAL MANAGER'S ORDINARY REPORT

(b) Sewer Rate

RECOMMENDATION: THAT WHEREAS a draft management plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2011 AND THAT after taking into consideration any submissions that have been made regarding the draft management plan prepared and exhibited the Council adopted the management plan on 16 June 2011 IT IS HEREBY RECOMMENDED THAT Sewerage charges be now made for the year 1 July 2011 to 30 June 2012 on rateable land except land which is more than 75 metres from a sewer of the Council and is not connected to the sewer and land from which sewage could not be discharged into any sewer of the Council charge as in the following table:-

Rate Name	Ad Valorem Amount Cents in \$	Annual Charge \$	% of Total Charge	Yield \$
Sewerage Charges				
- Connected	Nil	272	96.73%	260,848
- Unconnected	Nil	90	3.27%	8,820

c) Sewerage Service Charges

RECOMMENDATION: THAT WHEREAS a draft management plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2011 AND THAT after taking into consideration any submissions that have been made regarding the draft management plan prepared and exhibited the Council adopted the management plan on 16 June 2011 IT IS HEREBY RECOMMENDED THAT Sewerage Service charges be now made for the year 1 July 2011 to 30 June 2012 on land which is not rateable to the sewer charge as in the following table:-

Properties not Rateable to the Sewer Charge

	Each Water Closet per annum	Each Urinal Cistern Per annum
• School lands and lands used as a playground in connection with such school or as the residence of a caretaker, servant or teacher of any such school	\$53	\$46
• Land which belongs to a religious body and which is occupied and used in connection with any church or other building used or occupied for public worship	\$53	\$46
• Other land	\$87	\$46

THE GENERAL MANAGER'S ORDINARY REPORT

(d) Waste Management/Recycling Charges:

RECOMMENDATION: THAT WHEREAS a draft management plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2011 AND THAT after taking into consideration any submissions that have been made regarding the draft management plan prepared and exhibited the Council adopted the management plan on 16 June 2011 IT IS HEREBY RECOMMENDED THAT waste management/recycling service charges be now made for the year 1 July 2011 to 30 June 2012 for each parcel of rateable land for which the service is available with the charge name, and charge per service as in the following table:-

- Domestic Waste/Recycling - Grenfell: \$227 per annum/bin (\$2.91 per service)
- Domestic Waste - Greenethorpe: \$212 per annum/bin (\$8.15 per service)
- Commercial Waste/Recycling Grenfell: \$187 per annum/bin bulk (\$3.60 per service)
- Vacant Land Charge \$25

(e) Rural Garbage Charge

RECOMMENDATION: THAT WHEREAS a draft management plan incorporating a statement with respect to each ordinary rate and each special rate and each charge proposed to be levied was adopted by Council and advertised in the Grenfell Record newspaper on 22 May 2011 AND THAT after taking into consideration any submissions that have been made regarding the draft management plan prepared and exhibited the Council adopted the management plan on 16 June 2011 IT IS HEREBY RECOMMENDED THAT the rural garbage charge be now made for the year 1 July 2011 to 30 June 2012 for each parcel of rateable land not paying a domestic waste charge, with the charge per service as in the following table:-

	Per annum \$
Farmland	\$25.00
Ordinary Residential	\$25.00
Villages (Caragabal, Bimbi, Quandialla)	\$25.00
Vacant Land Charge - Villages	\$25.00

f) Extra Charges:

RECOMMENDATION: that extra charges on rates and charges that remain unpaid after they become due and payable be charged on a daily basis at the rate of 9% per annum for the year 1 July 2011 to 30 June 2012.

(g) Fixing of Fees and Charges:

RECOMMENDATION: that the list of fees and charges as incorporated in Section 14 of the adopted Management Plan be now fixed as the fees and charges for the year 1 July 2011 to 30 June 2012.

THE GENERAL MANAGER'S ORDINARY REPORT

(h) Voting of Expenditure:

RECOMMENDATION: that Council votes for expenditure for the year 1 July 2011 to 30 June 2012 be now approved as the sums itemised in the estimates for the year incorporated in the adopted management plan totalling \$10,908,037.

490 **RESOLVED:** Clr Crutcher and Clr Atchison that the recommendations in items (a) – (h) be adopted.

T V LOBB
GENERAL MANAGER

491 **RESOLVED:** Clr Crutcher and Clr N Hughes that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9 June 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 May 2011:

Bank Account	
Westpac	<u>\$285,441.04</u>
Investments	
Westpac	<u>5,000,000.00</u>
Total Investments	<u>\$5,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 May 2011.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of May follows:

Rates Receipts	279,862.23
Accounts Receivable	47,763.63
Government Grants	682,442.04
Agency Collections	30,819.40
Caravan Park Fees	4,729.00
Sale of Land Proceeds	4,260.00
Sale of Bushfire Tankers – Forbes sale	47,003.31
Interest on Investments	11,880.82
Other Income	17,300.84
Total	<u>\$1,126,061.27</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 31 May 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	309,619
Grenfell Town Streets Maintenance	167,492	95,309
Village Maintenance - Caragabal	6,000	4,010
Village Maintenance - Greenethorpe	8,690	4,825
Village Maintenance - Quandialla	6,000	8,576
Garbage/Recycling Collection	106,760	101,974
Greenethorpe Collections	8,500	5,459
Trade Waste Collection	23,000	9,608
Grenfell Waste Depot Manning/Plant Hire	105,000	99,700
Tips Working Expenses	29,000	19,808
Grenfell Cemetery Maintenance	15,000	18,624
Grenfell Lawn Cemetery Maintenance	13,000	14,999
Noxious Plants	75,000	52,741
Parks & Gardens	183,460	148,910
Library Expenditure	109,169	81,971
Baths Income	-24,000	19,563
Baths Expenditure	123,976	95,366
Caravan Park Income	-46,000	53,048
Caravan Park Expenditure	66,465	59,166

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	377,611
2010/11 National Roads (SH 17)	1,252,943	1,252,943
2010/11 Regional Roads Block Grant	292,000	243,865
2010/2011 REPAIR Program MR237	300,000	17,841
2010/2011 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	6,363
Grenfell Kerb and Gutter	43,000	1,227
Grenfell Streets - Footpaving	17,000	1,090
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	124,023
Total	820,000	335,129

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	281,938
Rural Roads Reseals	116,352	116,352
Total	467,228	398,290

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the May 2011 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates and debtors is continuing. Letters of demand have been sent out to ratepayers and debtors.

For ratepayers who have not responded, a statement of liquidated claim or summons is being arranged to be served with judgement date 28 days later. Once judgement has been obtained further legal action will be undertaken in the form of a writ of execution or a garnishee.

For Information

Noted

5. Sale of Land for Unpaid Rates, R1.9

As reported last meeting matters pertaining to the sale are currently being finalised.

The issue that rose with a particular purchaser failing to settle on settlement date has been resolved with Council's Solicitor instructed to terminate the contracts and forfeit the purchasers deposits to Council which has been carried out. Negotiations by both local real estate agents are continuing whereby these properties can be sold by private treaty with the sale price to be negotiated upon and agreed to by the General Manager.

In regard to the blocks that were sold at the sale Council's rates clerk is now apportioning the monies as appropriate and writing the remaining rates off or refunding money as appropriate to finalise the matter.

For Information

Clr McClelland previously submitted a written declaration of interest and left the room.

Noted

Clr McClelland returned to the room.

6. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- The Seniors Magical Morning on 9th May attracted an attendance of twelve, and those that did attend had a most enjoyable morning.
- The library will be involved again in the Wrap With Love knitted squares project. It is anticipated that a catered knit-in session will be held once a week in the library following the same pattern as last year.
- Plans to upgrade the library system to version 6 are in progress. Suppliers of the Libero library system, Insight Informatics, have advised it will occur in August/September and that training in the new system is essential.
- Erection of two additional bays of shelving has allowed the audiobook and DVD/video collections to be re-shelved, improving appearance and accessibility.
- A successful first meeting of a new Writers' Group was held in the library on the third Saturday afternoon in May. The group will operate independently of the library but use it as a meeting place to co-incide with the existing third Saturday afternoon of the month opening to facilitate family history research.
- The autumn meeting of Public Libraries NSW Central West Zone at Bourke scheduled for 2nd and 3rd June has been cancelled. In lieu the librarian is attending a Librarians' Meeting at Orange on 2 June 2011.

For Information

Noted

7. Economic Development, C2.6.21

Council's Economic Development Officer has been involved in the following activities:

- Council's Economic Development Strategic Plan review has been completed and formally adopted by Council at the May 2011 Council Meeting. Strategies from the plan to be implemented.
- Two grant applications are currently in progress emanating from the Economic Development Strategic Plan Review. The first is an Enterprising Regions grant for tourism marketing (including a new website, Weddin Shire Brochure and a Virtual Visitor Information Centre) and the second is for business development.
- Attended the Grenfell Business Development Committee (GBDC) meeting held May 26th in the Community Hub Building. The committee decided to separate from council and no longer be a Sec 355 Committee of Council. Council to be formally advised.
- Planning to attend the Economic Development Forum in Harden on 14 June 2011.
- The Baidia Chicken Farm has confirmed they will recommence works at the Grenfell site within 6-12 months.
- Planning to attend an 'Introduction to Grant writing workshop' in Orange on 27 June 2011.
- Facilitated meetings between Business Enterprise Centre representatives and local business people.
- Assisted Sydney University student Elisabeth Fryer with her interviews with local business owners on the spending habits of farmers. Report on results to be obtained.
- Met with Peter Morris the Business Adviser from the NSW Manufacturing Centre and provided contact details for businesses in town that may be eligible for his manufacturing business assistance provided they fit the criteria.

For Information

Noted

8. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. Invitations to be followed up.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- Ben Hall Trail brochures continue to be delivered to various outlets.
- A Gold Trail brochure has been delivered and is being well received. Next Gold Trail meeting on 21 June 2011 in Young.
- Application for "Enterprising Regions" grant funding in progress to obtain part funding for the O'Briens Hill interpretative signage.
- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval upon agreement from ARTC. Verbal advice received that they will sign the Development Application.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

-
- Grenfell Goldfest Festival arrangements continuing. A band and entertainment tentatively booked. The date will be 1 October 2011. Various groups will be invited including National Trust groups, Historical Societies, Car Clubs, Old Time Dancing groups, etc from the region. Essential Energy agreed to sponsor the best dressed in period costume competition to an amount of \$1,000. They will also contribute \$250 towards a face painter to provide free face painting for children.
- Henry Lawson Festival promotion.
- Assisting with the production of an Iandra Castle flyer.
- Pursuing alternative Grenfell bumper sticker designs.
- Attended the Hawkesbury Show from 13 – 15 May to promote the Weddin Shire's attractions and events particularly the Henry Lawson Festival. 370 e-mail addresses were added to the contacts database. Level of interest and awareness of the Weddin Shire increasing.

For Information

Noted

9. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent sales during May.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Purchasing Online" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A further flyer mail out to households promoting the services available in progress. This strategy previously resulted in improved daily custom.
- Developing websites for various customers.
- Telstra Connected Seniors Grant Funding Application submitted.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

10. Half Yearly Audit, A1.6

Council's auditors Morse Group of Orange conducted the half yearly audit from Wednesday 1 to Friday 3 June 2011.

The half yearly audit report will be presented to the July 2011 Council Meeting.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' LATE REPORT

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 492** **RESOLVED:** Clr N Hughes and Clr Atchison that the following report be received and dealt with because of the urgency of the matters therein.

11. Enterprising Regions Grant Funding Applications, C2.6.2

Reference is made to report Item No. 7 dot point number two whereby we are currently in the process of submitting two grant funding applications which will require \$ for \$ funding.

The matching funding will only be required if the grant funding applications are successful. The funding required is illustrated below:-

Tourism Marketing (Touch screen, new website and tourism brochure)	\$ 23,373
Business Development and Retention (Business prospectus, seminars and training sessions)	9,599
Total Funding	<u>32,972</u>

The required funding of \$32,972 is able to be funded from the Economic Development Fund in Council's reserves which currently has a balance of \$78,789.53. It is imperative that we now implement initiatives and strategies that were identified in the Economic Development Strategic Plan that will assist business development and retention as well as developing our tourism marketing to increase tourism in the Weddin Shire.

RECOMMENDATION: that Council approve the submission of the grant funding applications on a \$ for \$ basis with Council's required funding sourced from the Economic Development Fund in Council's internal reserves if required.

- 493** **RESOLVED:** Clr Crutcher and Clr Lobb that Council approve the submission of the grant funding applications on a \$ for \$ basis with Council's required funding sourced from the Economic Development Fund in Council's internal reserves if required.

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 494** **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

9 June 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (5 June 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month.

SH6 - general maintenance
- stabilised and sealed four major heavy patches in the flood damage programme
- replaced a water main at Bogolong and then stabilised and sealed 80 metres of roadway over the top of repair

SH17 - general maintenance
- stabilised and sealed 97 heavy patches

MR398 - general maintenance
- erected guideposts and signs on the widened section

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- sealed 2 kms of Gerrybang Road widening

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the last month.

- general maintenance
- repaired play equipment at Caragabal and Quandialla parks
- burnt green waste at the Grenfell tip

1.4 Urban Maintenance/Construction

- general maintenance
- cleaned footpaths and pavers in the Main Street
- constructed 200 metres of kerb and gutter in Forbes Street
- back filled and reopen closed section of Forbes Street roadway
- lifted various trees around GTA

1.5 Flood Damage

- continuing flood damage repairs on Roberts Road, Andersons Road, Martens Lane, Rumbles Lane, Thuddungra Lane, Schnieders Lane, Arramagong Road and Hamptons Lane

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last month such as gardening, weeding, mowing and spraying

- general maintenance
- repaired leaking water pipe at the old cricket pitch on Henry Lawson Oval
- painted seats in Taylor Park and Memorial Park

2.2 Cemeteries

The following graves have been prepared from 9 May 2011 to 5 June 2011.

Grenfell Lawn	– 2
Grenfell	– nil
Bimbi	– nil
Caragabal	– nil

The following maintenance had been carried out during the last month:-

- slashed cemetery area, topped up graves

2.3 Sewer Mains

Nine (9) sewer chokes have been attended to during the month.

2.4 Private Works

- sold gravel to a ratepayer
- slashed a block for a ratepayer

2.5 Vandalism

Urban - toilet roll holder ripped from the wall in the Main Street toilets again, replaced with stronger attachments to try and prevent vandalism, \$300.00.

Rural – nil.

Progressive Cost Urban: \$2,835.00

Progressive Cost Rural: \$650.00

(from 1/7/2010 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue flood damage repairs
- complete Gerrybang Road widening
- crush gravel in several pits
- start Gooloogong Road widening (5kms)
- alter SH6 rest area entrance

3.2 Urban

- general maintenance
- start Brundah Street kerb and gutter

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected one (1) breach totalling \$344.00

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4103	New Holland Tractor	Replace air conditioner compressor and re-gas. Replace broken windscreen.
PI 4099	CAT 518 C Tip Compactor	Diagnose overheating problems, replace water pump.
PI 4098	Jetpatcher	Major Service
	Treatment Works	Overhaul effluent reuse pump, repair pump in wet well.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management plan has been prepared for checking.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Linemarking for the reseals on SH6 has been completed.

The major heavy patching work on SH17 totalling 10,500 m² have been completed to the RTA's satisfaction, with the exception of several small remedial works to be carried out (approximately 20 m²).

The heavy patching on SH6 due to flooding and repairs at Bogolong has been completed satisfactorily. All heavy patching is still to be linemarked.

The North Weddin Rehabilitation project is still wet along the edges, but it is hoped to complete the remaining works by 30 June 2011.

These works will complete Council's planned works for the RTA for 30 June 2011.

Planning works have commenced for the 2011/2012 RTA programme.

For Information

Noted

8. Noxious Weed Report – May, C2.6.16

The Noxious Weed Officer has carried out the following works in the month:-

- Property inspections completed
- Road inspections and spot spraying of noxious weeds carried out.

For Information

Noted

9. Civenex 2011

The Director Engineering, Overseer, Plant Foreman and Storeman attended Civenex 2011 at Eastern Creek on 18 and 19 May 2011. An inspection was carried out on a number of tendered plant, which is reported separately.

New products were also inspected and a number of contacts were made.

For Information

Noted

10. Shire Association of NSW Annual Conference, A3.18.3

The Director Engineering, General Manager, Mayor and Deputy Mayor attended the Shires Association of NSW annual conference 2011 from 30 May 2011 to 1 June 2011 in Sydney.

The theme of the conference was “Modernisation – It’s Our Time”.

The General Manager has reported on the greater part of the Conference. However he was required to attend several meetings at Parliament House and the following report summarises activities during his absence.

A number of speakers discussed the following topics:-

- AR Bluett Award – Upper Hunter Shire Council,
- Paul Watson, Essential Energy – spoke on the fact that Essential Energy looked after the retail business only,
- Bill Gillooly – Shires Association – proposed amalgamation with Local Government Association.

I found that, as this is the first Shires Association Conference I have attended, it was most informative and gave me insight into the political workings of Local Government in NSW.

For Information

Noted

11. 2011 NSW Local Government in Emergency Management Conference, A3.18.1

The Director Engineering and Mayor attended the 2011 NSW Local Government in Emergency Management Conference on 2 June 2011 following the Shires Conference.

The theme of the conference is "Helping Your Community – Enhanced NSW Disaster Recovery Arrangements".

A number of speakers discussed the following topics:-

- Les Tree AM, Ministry for Police and Emergency Services – spoke on the review of the current funding model,
- Jason Collins, Ministry for Police and Emergency Services – spoke on a simple disaster plan which is not prescriptive but will suffice,
- Ross O'Sheen, Department of Premier and Cabinet – spoke on the recent Wagga flood and the positive Local Government response to the emergency,
- Rachel Squires, Ministry for Police and Emergency Services – spoke on the Lockyer Valley, Coffs Harbour and Bellingen floods and the agencies involved in the recovery, including the associated problems,
- Sally McKay, Lockyer Valley Regional Council – spoke on how to get up to date and factual information on the event from the taxi driver, hairdresser, the pubs etc,
- Jason Collins Brian Cheney (NSW Treasury) and Dave Cullen (Department of Finance and Services) spoke on disaster arrangements and a proposal for councils to fund a recovery facility with beds, showers, toilets, a crèche etc similar to the ones set up for the Lockyer Valley flood victims but did not quite understand that Local Government would not foot the bill at the end of the day for recovery arrangements as it is an unfunded mandate.

Both the Mayor and I voiced our concerns that the various Departments were trying to foist the cost of recovery onto Local Government.

For Information

Noted

12. NSW Rural Fire Service Bushfire Management Committee Meeting, E1.3.8

The Director Engineering attended the NSW Rural Fire Service Bushfire Management Committee Meeting on 11 May 2011 at Forbes Fire Control.

The following matters were discussed:-

- each Council to provide a list of heavy plant hire rates for fire fighting,
- neighbourhood Safer Places signage not available,
- hazard reduction proposals for 2011/2012 for each Council to be submitted to the Rural Fire Service
- Weddin Mountain burn not carried out this year as it was too wet, but is planned for next year,

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- Operations plan received and adopted,
- Maintenance of fire trails behind showground completed.

For Information

Noted

W TWOHILL DIRECTOR ENGINEERING

495 **RESOLVED:** Clr McClelland and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

9 June 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

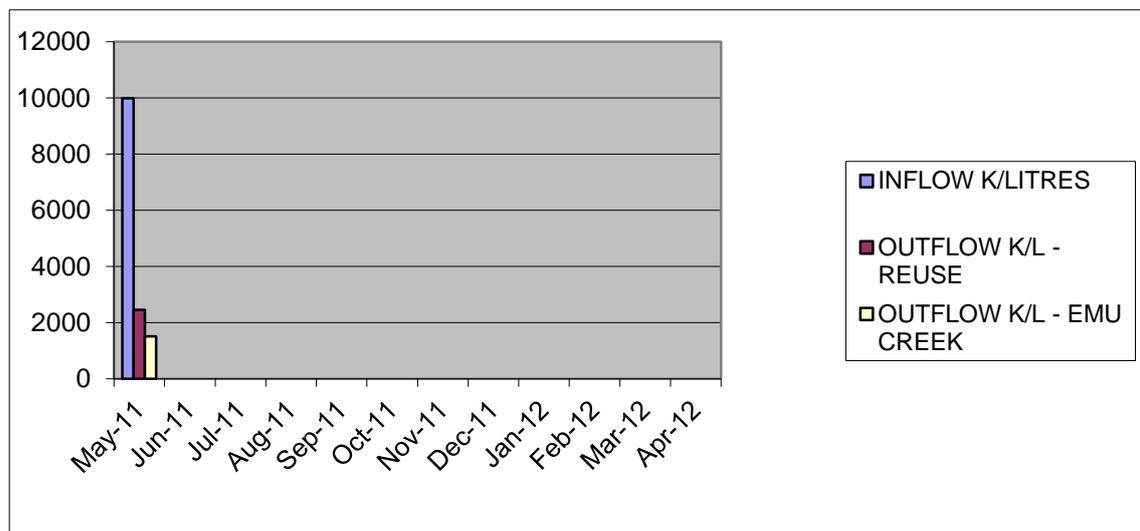
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during May 2011 was 9984 kl with the daily average of 322.06 kl. With outflow for irrigation for reuse being 2454 kl and discharge to Emu Creek being 1508 kl.

The highest daily recording of 451 kl occurred for the 24 hours ending 6.30 am on 24 May 2011 and the lowest of 259 kl for the 24 hours ending 6.30 am on 3 May 2011.

A total rainfall of 50.5 mm was recorded for the month.



Note: The graph above has been altered to follow our licensing year.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for May 2011 were:

a. **Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	4 (Dogs)	Animals Destroyed:	4 (Dogs)
Animals Sold:	2 (Dogs)	Animals Released:	2 (Dogs)
Animals Surrendered:	4 (Dogs)		

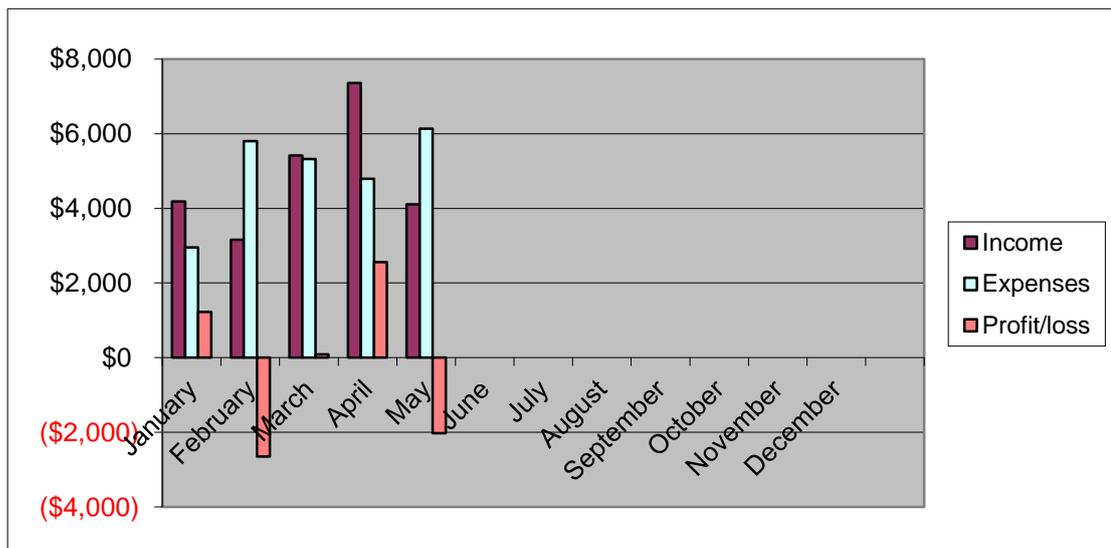
For Council's Information

Noted

3. Caravan Park Operations, P2.3.3

Income for the month of May 2011 was \$4,112.00 with expenditure of \$6,134.31 resulting in an operational loss of \$2,022.31 for the month.

There were 154 sites occupied for the month of May 2011.



For Council's Information

Noted

4. Building Professionals Board (BPB) Accredit Council Building Surveyors, A3.34

As Council is aware from 1 September 2010 all building inspections and construction or complying development certificates could only be carried out by accredited Building Surveyors.

I reapplied for accreditation and was again approved by the Building Professional Board to retain a category A1- Accredited Certifier – Building Surveying Grade 1 unconditional accreditation.

The requirement to undertake all required continue Professional Development training over the next year has been increased and remains a major part of the accreditation process.

For Council's Information

Noted

5. Mid Lachlan Alliance - Environment Professional Sub Committee, C2.9.7

I attended the meeting of the Mid Lachlan Alliance - Environment Professional Sub Committee (Forbes, Lachlan, Parkes & Weddin) which was held in Condobolin on 2 June.

Matters of importance discussed were:

- Conflict of interest for Council Building Surveyors,
- Code SEPP – Housing code,
- Premises standards & AS1248,
- Standard LEP progress,
- Changes to Part 3A provisions,
- Plumbing & Drainage Reforms,
- Warren SC court case – re: dangerous dogs.

The next meeting is scheduled for 8th September at Forbes.

For Council's Information

Noted

6. O'Briens Hill – Stage 1 Viewing Deck and Amenities, H2.8.2

Quotations for the construction of the viewing deck and amenities closed on the 8th June 2011, with some fourteen (14) quotation packages requested and a total of nine (9) quotations being received prior to the closing time.

Evaluation of the quotations will be undertaken over the next week and the selected company engaged under the General Managers delegation, with a verbal update to be given at the meeting.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
14/2011	A & J Hodgson	Shed and Workshop & Tank	\$22,000	Lot: 4 DP: 855481 34 Henry Lawson Way GRENFELL NSW 2810
17/2011	CC & P Wood	22,000L Water Tank	\$3,000	Lot: 1 DP: 1097834 "Wondiligong" Hilder Road GRENFELL NSW 2810
18/2011	D Houston T/F Yellowbox Family Trust	Relocate Dwelling	\$4,500	Lot: 79 DP: 754587 Main Street GREENETHORPE 2809
19/2011	Andys Design & Drafting	Alterations/Additions to existing Dwelling	\$294,000	Lot: 5 DP: 111761 83 Langfields Road GREENETHORPE 2809

For Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
5/2011	Ms LA Baker	Addition to Dwelling & Verandah	\$28,000	Lot: 2 DP: 524647 26 Grafton Street GRENFELL NSW 2810

For Council's Information

Noted

3. Draft Weddin Local Environmental Plan 2011, T2.1.6

Public Exhibition/ Community consultation and stakeholder of the Planning Proposal including the draft LEP 2011 has been conducted in accordance with the Gateway determination conditions and as detailed within the WLEP 2011 - Community Consultation Strategy.

At the conclusion of the Community consultation and stakeholder period Council has received one (1) public submission and two (2) Government Agency submissions, these submissions are detailed separately below:

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

A. Community consultation (One (1) public submission)

Submission

The submission refers to the Grenfell Masonic Lodge building at Lot 23 Sec 6 DP 758473 Burrangong Street, Grenfell, being listed as a building of local heritage significance (schedule 5, draft item I70).

The reasons given to support the submission are:

- Such listing may result in difficulties in maintenance issues and future sale of the building.
- Since the building was erected in 1902 many alterations have made it totally different in appearance to its original state, which in the writer opinion makes it of no real heritage significance.
- The listing as heritage significant has obviously devalued the worth since a registered valuer has this year valued the building at a far greater amount than has been offered in the recent attempt to sell the property.

Consideration

Council first advised the property owners of the intention to list this very high significant building in October 2010 at which time members of the Masonic Lodge attended the public information sessions that were held to inform parties about Heritage listing. At no time in the initial period, prior to the exhibition period of the LEP were any concerns raised.

Council heritage advisor has reviewed the submission and made the following comments:

Heritage Status: Tropman & Tropman study 1992 ref. 3.23, and Gionvanelli Grenfell Study 2007. Architectural style: Inter-war Georgian Revival in face brick with rendered pilasters and gables. "The Masonic Hall" is important as it contributes to an understanding of the changing influences that have impacted on the development of the town. It reflects the growth and decline between 1913-1933, and the growth in friendly societies in country towns. Its position in Main Street is important as it helps to define the edge of the street to the east and the core of the town"

Proposal issues: The building has long been recognised as having historic, aesthetic, social and representative values as well as for its contribution to the setting and context of the commercial heart of Grenfell. It has been designed to suit its island position. The design, with external windows on its primary elevation and Greek temple-inspired classical presentation, together with its unique location enable opportunities not normally afforded to most masonic lodges. Both aspects open possible avenues for adaptive re-use and which may comply with a wider range of otherwise non-permissible uses. Many former lodges have been convert for new uses.

An assessment of heritage significance is a separate action to how a place may be managed into the future. Such management may include periodic maintenance that should occur with any structure to ensure its sustainability and functionality irrespective of being included in a LEP schedule. An added bonus for places on a schedule is access to grants to assist with maintenance, and may enable wider consideration of potential uses for the site.

The building is highly prominent in the streetscape and as an entry statement into Grenfell CBD. It sits amongst a cluster of other specifically designed service buildings which line the highway route through the town, several of which also dated from the inter-war era, such as the Council Building, the Fire Station and the Post Office.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Advice - Heritage significance has been recognised since at least 1992 and this is supported.

In conclusion this building is considered to be of substantial historical and aesthetical significance to the local area and may be adapted to many future uses. Therefore inclusion a listed building within the Local Environmental Plan is believed to be warranted and important to retain the heritage values of the area.

Recommendation: that the Grenfell Masonic Lodge building at Lot 23 Sec 6 DP 758473 Burrangong Street, Grenfell, be retained as listed as a building of local heritage significance and included in Schedule 5, item I70 of the Draft Weddin Local Environmental Plan 2011.

Clr McClelland previously submitted a written declaration of interest and left the room.

Clr Atchison declared a non-significant conflict of interest as a member only of the Masonic Lodge and stayed in the room.

MOTION: Clr Lobb and Clr N Hughes that the Grenfell Masonic Lodge building at Lot 23 Sec 6 DP 758473 Burrangong Street, Grenfell, be retained as listed as a building of local heritage significance and included in Schedule 5, item I70 of the Draft Weddin Local Environmental Plan 2011.

Upon being put to the meeting the motion was **LOST**.

DIVISION REQUIRED:

Councillors For: Clrs Simpson, N Hughes and Lobb.

Councillors Against: Clrs Halls, Niven, Atchison, Crutcher and Hinde

496 RESOLVED: Clr Crutcher and Clr Hinde that the Grenfell Masonic Lodge building be removed from the register of buildings of local heritage significance.

DIVISION REQUIRED:

Councillors For: Clrs Halls, Niven, Atchison, Crutcher and Hinde.

Councillors Against: Clrs Simpson, N Hughes and Lobb.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. State Agency consultation (Two (2) agency submissions)

As identified two submissions were received at the completion of the consultation, these submissions are detailed within the table below and the proposed Responses are shown in the right column.

Issues raised	Proposed response
NSW Industry & Investment (Primary Industry)	
Forests NSW	
1. Change the former Bendick Murrell State Forest from RU3 to reflect its National Park status as of 1 January 2011.	Mapping to be amended to reflect the new use - E1 zone.
2. To avoid ambiguity and unintended restriction, "Forestry" should be listed as: <ul style="list-style-type: none"> • Permitted without consent for zones RU1, RU2, RU4 • Permitted with consent for zones RE1, RE2, E2 & E3 	Council acknowledges the concerns raised, however it is believed that the provisions of the <i>Forestry Act 1916, Forestry and National Park Estate Act 1998 and Plantations and Reafforestation Act 1999</i> adequately allow for forestry activities to be undertaken in the Shire. No modification to the LEP proposed.
3. Beekeeping should be permitted without consent in the RU3 zone.	Beekeeping and other activities in the RU3 zones are already permitted under separate State legislation such as <i>Forestry Act 1916, Forestry and National Park Estate Act 1998 and Plantations and Reafforestation Act 1999</i> and are not considered to require specific mention in the LEP. No modification to the LEP proposed.
4. Log processing should be permitted without consent in the RU3 zone.	Forestry operations which include logging are already permitted in State legislation as above. No modification to the LEP proposed.
5. Section 5.9 should be amended so that tree preservation does not apply to "forestry" undertaken in accordance with the LEP.	<i>Forestry Act 1916, Forestry and National Park Estate Act 1998 and Plantations and Reafforestation Act 1999</i> again cover the provision of tree removal from forests. Clause 5.9 (8)(c) states that the previous clause does not apply to land prescribed in the <i>Forestry Act 1916</i> . No modification to the LEP proposed.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Minerals NSW	
<p>Mining and extractive industries should be permissible in the R5 zone.</p>	<p>Council acknowledges that the mining and extractive industries are not permitted; this relates to any new applications and does not affect the current operations of the Grenfell Gravel Quarry. Any activity prescribed under the State Planning Policies will be not be effected by the LEP provisions.</p> <p>No modification to the LEP proposed.</p>
Aquatic Habitat Protection & Fisheries	
<p>Natural Resource – water maps be amended to include Warraderry Creek which has been omitted.</p>	<p>Mapping to be amended to include the Warraderry Creek.</p>
<p>The department strongly recommends that “roads” only be included in the “permitted with consent” category in all zones.</p>	<p>Council concur with your concerns and as roads in some areas are still permissible without consent under the <i>State Environmental Planning Policy (Infrastructure) 2007</i>, the LEP will be amended to have Roads included in the “permitted with consent” category in all zones.</p>
Roads & Traffic Authority	
<p>Objecting to the inclusion of the Ironpot Creek Bridge being listed as a local heritage item.</p>	<p>After consultation with the NSW Heritage Branch and the fact that this item was included on the Heritage register by the RTA, Council concurs with its heritage importance. The inclusion is to ensure that clarity and transparency is available to all neighbouring properties. Inclusion of the Local Heritage list does not restrict the RTA or other authorities from undertaking work which would fall under the <i>State Environmental Planning Policy (Infrastructure) 2007</i>.</p> <p>No modification to the LEP proposed.</p>

Recommendation: that the amendments and agency responses be endorsed and included in the Draft Weddin Local Environmental Plan 2011 as shown above and the agencies advised of the response.

497 RESOLVED: Clr Atchison and Clr N Hughes that the amendments and agency responses be endorsed and included in the Draft Weddin Local Environmental Plan 2011 as shown above and the agencies advised of the response.

DIVISION REQUIRED:

Councillors For: Clrs Simpson, Halls, Niven, N Hughes, Atchison, Lobb, Crutcher and Hinde.

Councillors Against: Nil

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

C. Conclusion

Upon the completion of the above recommendations, Council will be in the position to submit the plan for making with the Department of Planning.

RECOMMENDATION:

1. That the Draft Weddin Local Environmental Plan 2011, Matrix and maps (as amended above) be adopted and submitted to the Department of Planning for drafting under Section 59 of the Environmental Planning & Assessment Act.
2. That the General Manager be authorised to request the plan be made under Section 59 of the Environmental Planning & Assessment Act.

498 **RESOLVED:** Clr Halls and Clr Atchison that:-

1. the Draft Weddin Local Environmental Plan 2011, Matrix and maps (as amended above) be adopted and submitted to the Department of Planning for drafting under Section 59 of the Environmental Planning & Assessment Act.
2. the General Manager be authorised to request the plan be made under Section 59 of the Environmental Planning & Assessment Act.
3. correspondence item No. 9 (Office of Water) be acknowledged and no changes to the draft Weddin LEP be made.

DIVISION REQUIRED:

Councillors For: Clrs Simpson, Halls, Niven, N Hughes, Atchison, Lobb, Crutcher and Hinde.

Councillors Against: Nil

Clr McClelland returned to the room.

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

499 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Delegates Report - Central Tablelands Water

The following is a précis of the items discussed at the April 2011 meeting of Central Tablelands Water (CTW) and is submitted for Council's information:

2011/2012 Management Plan

The Finance Manager presented the 2011/2012 draft Management Plan which provides for an increase of 14 cents per kilolitre (8%) in water consumption charges and a \$36.00 increase in the annual

The 2011/2012 draft Management Plan reflects an estimated net overall deficit of \$46,409 and an operating deficit of \$675,914 after provision for depreciation of \$1,745,320.

Council's trunk main replacement programme was due to start in 2012/2013 with the design works for Trunk Main 'K', however, due to a significant reduction in revenues, Council's reserves are not expected to reach the previously predicted levels and, as a result, the commencement of the Trunk Main 'K' renewal has once again been pushed out one year to 2013/2014.

Integrated Planning and Reporting Framework

Council resolved to advise the Department of Local Government that it has resolved to amend its original advice and will now nominate for Group 3 which requires the Long-term Strategic Plan and delivery program to be adopted by 30 June 2012.

Lake Rowlands Dam - Enlargement Proposal

The General Manager reported on a recent Centroc delegation to Canberra seeking support for funding from the Regional Development Australia infrastructure fund and was disappointed to be advised that the funding guidelines stipulate that projects need to be "shovel ready" to qualify.

Further lobbying will continue both at federal and state government levels.

Reservoir Levels

All reservoir levels have been maintained between 50% and 100% capacity.

Lake Rowlands level at 1 April was at 95% of capacity.

Cr. G McClelland

Cr. B Hinde

500 **RESOLVED:** Clr McClelland and Clr Hinde that the Delegates Report – Central Tablelands Water be noted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday 17 May 2011 at the Grenfell Community Hub at 7.30 pm

Welcome: Gai Lander welcomed everyone to the meeting.

Present: Mary Moffitt, Maurice Simpson, E Needham, G Howell, R Murphy, D Yates, A Carr, Jenny Hetherington, T Matthews, J Graham, C Brown, G MacDonald, G Lander, D Fennell

Apologies: Merle Simpson, A Griffith, B Johnson, P Moffitt

Confirmation of previous minutes:

Motion: That the minutes of the April meeting be confirmed. Moved M Moffitt/C Brown.

Business Arising from Minutes:

Nothing received back from Rotary re: VSS sponsorship

Truck stage – Gai has phoned Andy & Lynda Stevens and explained that we will be hiring a stage this year – they were relieved

Treasurer's Report:

The \$10K flagship funding is in the bank. So far \$6138 in donations, sponsorship etc banked. Cash book balance \$30,927.72.

Motion: that the treasurer's report be adopted. Moved G MacDonald/J Graham.

Correspondence In:

Grenfell Showground Trust – Fun run

WSC – re threats of violence against Committee members

Artspeak – Arts OutWest – Issue 104, May 2011

Chris Lobb – Art official opening not included in Festival program

Cootamundra Police LAC – acceptance of invitation to Festival opening

Email from Chris Lobb re: art opening omitted from Festival program

Email from John Allen to Gai

Motion: That the incoming correspondence be received. Moved M Simpson/G MacDonald

Correspondence Out:

WSC – request for meeting with councilors re: fees and charges

WSC – re: erecting lights & bunting, closure of Main Street, providing port-a-loos etc

Andy Stevens re: truck no longer required

Murray Mitton re: announcing on Saturday

Peter Mitton re: sound on Saturday

Mr & Mrs Wong – sponsorship of fun run

Grenfell Cadets – re: official opening moved to Friday night therefore no flag raising

Mrs K Smith – invitation to opening/awards night

Mrs H Lindsay – invitation to opening/awards night

Invitations to Tourism NSW – David Moretti, Diane Glasson, Mandy Bellingham

Ian Armstrong – invitation to Festival

Supt of Cootamundra Police LAC – invitation

Torsion Dancers

Katrina Hodgkinson – invitation

Fiona Nash – invitation

WSC – letter re: threats/fees and charges

Motion: That the outgoing correspondence be endorsed. Moved J Graham/M Moffitt.

Coordinators reports:

Jenny H – good response from schools with entries for children’s competitions

Carly – has asked Red Cross to provide tea/coffee at the poetry. Carly also asked about getting Henry’s ‘mo’ on this years’ trophies which will incur a \$65 setup fee.

Motion: that we pay the \$65 setup fee to have the logo changed on trophies to Henry’s mo. Moved C Brown/M Moffitt.

Denise – closing date for Photography entries is 30 May 2011.

Robyn Murphy – all going well – not many entrants so far.

Glenda – procession - Peter Galvin our horse whisperer has been unwell. May need to pursue someone to take his place – Terry Galvin a possibility?

Glenda asked whether Henry’s Head was in or out for the procession.

Motion: that Henry’s Head be placed in the roundabout for Saturday. Moved M Simpson/E Needham

Motion: that we discuss Henry’s Head again in 2012. Moved D Yates/C Brown.

Maurice advised that he is trying to secure a vet for the duration of the procession as per our Safety Plan.

Unregistered cars/vehicles/go-karts CANNOT be in the procession under their own power – must be pulled or on the back of a truck/trailer.

Elaine – window dressing – all going well – judging to take place on 7th June.

Mary – VSS – winning entries posted on website/FaceBook. Winner of Verse was Irene Wilkine – Short Story was Jim Kent. Thanks to Chris Simpson for producing certificates for those entries that received awards.

Tanya – street activities – Gai received an email from Tanya advising that street activities were organised

Gai – street stalls – 40 applications received/approved so far.

General Business

Gai, Mary, Denise F and Denise Y met with Trevor Lobb, Maurice Simpson, Glenn Carroll, Dennis Hughes, Nevin Hughes and Bill Atchison at Weddin Shire Council re: fees and charges. Trevor advised that under local govt rules and regs an entry fee cannot be charged for the Festival by the Council (as we are a S355 committee of WSC) unless it is advertised for a minimum period as well as passed by the Council and there was now insufficient time remaining before the Festival for this due process to occur. It was agreed to therefore have a donation to the Festival.

Letter from Chris Lobb re: omission of art opening from Festival program and request that we make sure that it is included in any advertising leading up to the Festival.

Motion: that a letter is written to Chris to advise that the Art opening has been advertised on the FaceBook page for some months and that it will be promoted in Festival Focus in the Grenfell Record on 27th May. Also to assure Chris that we would welcome her input into the preparation of next years' program. Moved C Brown/E Needham.

Festival program – layout looks fantastic

Auburn suggested to think about businesses in surrounding towns who have some connection with the Festival – such as Adrian Capra/Art of Espresso – who might be receptive to displaying posters and having programs at their business.

Complimentary tickets policy – Tris needs clarification as to who does/does not need to pay to attend the Opening/Awards night. Tris to email coordinators to ask who they intend to give complimentary tickets to.

Motion: that the complimentary tickets policy be ratified. Moved D Yates/E Needham.

Volunteers will be needed for donation collection. It was suggested that we each contact a few clubs to ask if they would be able to provide volunteers for a share in 10% of the donations received.

Prime 7 will be filming the Festival

Information booth – will have the survey and programs

Next meeting – debrief for Coordinators only at the Grenfell Bowling Club at 7.30 pm.

Meeting closed at 10 pm.

501 **RESOLVED:** Clr McClelland and Clr Crutcher that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON
TUESDAY 7 JUNE 2011 AT 3.30 PM AT THE COUNCIL CHAMBERS.**

Apologies were received from Ctrs McClelland, N Hughes, Lobb and Mr J Hetherington

As there was no quorum, the meeting was not held.

Noted

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON
TUESDAY 7 JUNE 2011 AT 5.00 PM AT THE COUNCIL CHAMBERS (C2.6.22).**

Apologies were received from Clrs McClelland, Hughes and Lobb, Mr J Hetherington and Mr A Hodgson.

As there was no quorum, the meeting was not held.

Noted

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 14 JUNE 2011 AT 2.00 PM
(C2.6.10)**

Present: T Lobb, G Carroll, W Twohill and S Wilson.

Apology: Nil

Minutes:

Resolved: G Carroll and W Twohill that the minutes of 16 May 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – consultation sessions held in Grenfell and villages. Further reported in General Manager's report.
- (ii) Asset and Financial Management – financial assistance to assist with the Integrated Planning process to be made available to Council under the Commonwealth Local Government reform fund. A gap analysis to be undertaken in the next two weeks to ascertain status of Council's Stewardship, Asset Management Planning and Financial Planning. General Manager and Directors pursuing.
- (iii) Shires Association Conference – reported in General Manager's and Director Engineering's reports.
- (iv) 2011/2012 Management Plan – no submissions received. Reported in General Manager's report.
- (v) Private Vehicle Use – reconciliations in progress. Increased FBT rates effective from 10 May 2011 to affect lease payments.
- (vi) Reports on Tenders – changed procedure to be instituted. General Manager pursuing.

1B Human Resources

- (i) Vacancies
 - Engineering – Workshop Mechanic, Noxious Weeds Officer and Ganger positions to be advertised.
 - Environmental – appointment made for the Sewer Treatment Plant Operators position.

2. Public Order and Safety

Nil

3. Health

- (i) Medical Centre – Council not eligible for the PCIG grant as advised by Ochre Health. Unsuccessful grant funding application to be resubmitted when new funding round opens late 2011.
- (ii) Doctors Situation – reported in General Manager's report.
- (iii) Weddin Street Residence – gas heater supplied and installed.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Grenfell Cemetery – consideration to be given to establishing a Sec 355 committee to maintain the Grenfell Cemetery. Further reported in a Mayoral Minute.
- (ii) LEP – reported in Director Environmental Services' report. Late submission received from Department of Water. Late verbal report to be submitted by Director Environmental Services.

- 6. Sewerage**
- (i) Sewer Mains Lining – quotations being obtained. Director Engineering pursuing.
 - (ii) IWCM Study – awaiting final draft from consultant including possible options for sewerage of villages. Director Engineering and Director Environmental Services pursuing.
- 7. Recreation and Culture**
- (i) Art Gallery – Henry Lawson Festival Art Exhibition held. Waste to Art Exhibition being set up. To be held from 25 June 2011 to 9 July 2011.
 - (ii) Cinema – in recess during Henry Lawson Festival and Waste to Art Exhibitions.
 - (iii) Henry Lawson Festival – comments regarding Festival activities discussed.
- 8. Mining Manufacture and Construction**
- (i) Gravel Pit Agreement – response received from Council’s solicitor. Director Engineering pursuing.
- 9. Transport and Communication**
- (i) RTA Contract – reported in Director Engineering’s report.
 - (ii) Flood Damage – funding approval received from RTA. Works in progress.
 - (iii) Other Programs – noted.
 - (iv) Rail Branch Lines – no further action to date although a meeting was held in Sydney with the Transport Minister as reported in General Manager’s report.
- 10. Economic Affairs**
- (i) Economic Development Strategic Plan – adopted at May Council Meeting. Initiatives and strategies currently being implemented.
- 11. General Purpose Revenues**
- (i) Sale of Land – sales proceeding by private treaty. Further reported in Director Corporate Services report.
- 12. Alliances**
- (i) Hawkesbury City Council – no recent activities.
 - (ii) Mid Lachlan Alliance – board meeting scheduled for 26 May 2011 deferred. Environmental Services meeting held Friday 2 June 2011.
 - (iii) CENTROC – meeting held 26 May 2011 at Condobolin. Further reported in General Manager’s report.
- 13. Other Matters**
Nil
- 14. Job List:** Reviewed.

Next Meeting: Monday, 18 July 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 3.18 pm.

Clr Atchison previously submitted a written declaration of interest in relation to item 5 (i) and did not leave the room as the matter was not discussed.

502 RESOLVED: Clr Crutcher and Clr Halls that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD ON TUESDAY,
14 JUNE 2011, AT 4.00 PM (C2.6.13)**

An apology was received from Clr D Hughes.

As there was no quorum, the meeting was not held.

Noted

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON TUESDAY, 14 JUNE 2011 AT 5.00 PM (C2.6.8)

1. **PRESENT:** Clrs McClelland, Hinde, Atchison and Crutcher.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

Resolved: Clr McClelland and Clr Hinde that Clr Atchison be elected Chair.

2. **APOLOGIES:** Clr Lobb.

Resolved: Clr McClelland and Clr Hinde that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Crutcher that the minutes of 16 May 2011 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS**

- 6.1 **General Manager's Report**
Report on Neighbourhood Centre.

Noted

- 6.2 **Director Corporate Services' Report**
Report on Town Costings.

Noted

- 6.3 **Director Engineering's Report**
Reports on Works Report, Other Works and Future Works.

Noted

- 6.4 **Director Environmental Services' Report**
Reports on Sewerage Treatment Works, Caravan Park, Animal Control, O'Briens Hill – Stage 1 Viewing Deck and Amenities and Town DAs.

Noted

7. **BUSINESS WITH NOTICE:**
Nil

8. **QUESTIONS:**
Nil

NEXT MEETING: Monday, 18 July 2011 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.11 pm.

503 **RESOLVED:** Clr Crutcher and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|--------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). | In Progress |
| April 2011 | 2. <u>Shires Association Conference:</u> Clrs Simpson and N Hughes to attend 31 May to 1 June 2011 (GM). | Carried Out |
| | 3. <u>Local Government in Emergency Management Conference:</u> Mayor and Director Engineering to attend 2 June 2011 (DE). | Carried Out |
| | 4. <u>National General Assembly of Local Government:</u> Mayor to attend 19 - 22 June 2011. | In Progress |
| May 2011 | 5. <u>Weeds Information Session:</u> arrange for July (DE). | In Progress |

2. DEFERRED ACTIVITIES:

- | | | |
|-------------|--|--------------------|
| August 2010 | 1. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE). | In Progress |
| May 2011 | 2. <u>Policy for Fees, Expenses and Facilities for Councillors 2011/2012:</u> resubmit to June Meeting after public exhibition (GM). | Carried Out |
| | 3. <u>Draft Management Plan 2011/2012:</u> resubmit to June Meeting after public exhibition (GM). | Carried Out |
| | 4. <u>Medical Centre:</u> resubmit grant application with assistance from Ochre Health (DES). | In Progress |

TENDERS

1. Purchase of Backhoe/Front End Loader – T1/2011, T1.6.36

Tenders closed at 2.00 pm on Tuesday, 12 April 2011 for the supply of one backhoe/front end loader to replace PI 4059 Case 580 Super K backhoe/front end loader. Ten (10) tenderers responded.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

504 **RESOLVED:** Clr Crutcher and Clr Atchison that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

2. Purchase of Grader – T1/2011, T1.6.35

Tenders closed at 2.00 pm on June 12 April 2011 for the Supply of one (1) ERG Class MG7 Articulated Motor Grader. Four (4) tenders were received and two (2) offers to purchase outright were received.

RECOMMENDATION: that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

505 **RESOLVED:** Clr N Hughes and Clr Crutcher that, due to commercial in confidence reasons, the tender prices report will be referred to closed council.

3. Hire of Plant – T2/2011

Tenders closed at 12 noon on 4 May 2011 for the Hire of Plant for 2011/2012. See attached Table.

RECOMMENDATION: that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2011/2012 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

506 **RESOLVED:** Clr Atchison and Clr Lobb that approval be given to the acceptance of the tenders received excluding the truck rates for the use of this plant on Council's works where required during 2011/2012 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

4. Maintenance Grading – T3/2011

Tenders closed at 12 noon on 4 May 2011 for Maintenance Grading.

One (1) tender was received for maintenance grading for 2011/2012. See attached table.

RECOMMENDATION: that approval be given to the acceptance of the tender received for maintenance grading when required during 2011/2012 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

507 **RESOLVED:** Clr Lobb and Clr Halls that approval be given to the acceptance of the tender received for maintenance grading when required during 2011/2012 when the rates are most advantageous to Council and the lowest rate not necessarily given priority.

W TWOHILL
DIRECTOR ENGINEERING

HIRE OF PLANT 2011/2012							(T2/2011)		
SCHEDULE OF OFFERS								6/6/2011 JW	
<i>Note that all rates shown include GST</i>							* OP = operator; if this is N, the quoted rate is for "dry hire"		
CONTRACTOR	OP*	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS		
Backhoe									
Stevens Sand&Gravel	Y	Case 580 SK	XKV 096	\$ 80.00			300, 450, 600 bucket		
Mitton Bros	Y	Case 580 SK	UBF 990	not quoted			4:1, sideshift, extendahoe		
R Nealon	Y	Case 580 SLE	CGG0168437	not quoted			Ex hoe, Air cab		
Sherrin Rentals	Y	6.5 metre backhoe		n/a	\$556.87	\$2,902	dry hire		
Bobcats									
Troth Equipment	Y	Toyota 4SDK8	35728-C	\$ 75.00			1/3 m3 bkt, 4 in 1 bkt		
	N	Toyota 4SDK8	70967-C	\$ 75.00			ditto		
	Y	Road Broom		\$ 75.00			6ft broom, hydro power		
	Y	Posthole Borer		\$ 75.00			6", 12", 18", 24" augers		
	Y	Trench Digger		\$ 75.00			8" chain, hydro power		
	Y	Hoe-attach		\$ 75.00			12" & 18" buckets		
Sherrin Rentals	Y	S205 bobcat		n/a	\$322	\$1,559	dry hire		
Mitton Bros	Y	Case 1845C bobcat	57227-C	\$ 87.00			4 in 1 bucket, borer, trencher		
Dozers									
Mitton Bros	Y	Cat D8N	9TC3078	\$ 240.00			EROPS, m/s ripper		
	Y	Cat D9N	1JD3078	\$ 278.00			EROPS, m/s ripper		
	Y	Cat D9N	1JD2989	\$ 285.00			EROPS, m/s ripper		
R Nealon	Y	Cat D6D		not quoted			rear rippers		

For information of:
 Director Engineer
 Contracts Engineer
 Works Engineer
 Overseer

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Excavator							
Mitton Bros	Y	Hitachi EX220-5	15SP001717	\$ 154.00			quick hitch, various buckets ripper
	Y	Hitachi ZX-350 + hammer	6HK1501007	\$ 180.00	plus \$35/hr for hammer		hammer, various buckets
Troth Equipment	Y	Takeuchi TB153R	TBA	\$ 88.00			all buckets + ripper
		with hydraulic hammer		\$ 110.00			
	Y	IHI 45J	43215C	\$ 77.00			300,450,600,1200 mud buckets
R Nealon	N	Komatsu PC220		not quoted			batter & dig buckets
Sherrin Rentals	Y	Excavators 2t to 45t		n/a	\$588	\$2,902	dry hire - rates shown are for 7t or 8t
Kennards Hire (Wagg)	N	Takeuchi TB016 1.5t	78064C	n/a	\$296.00	\$1,165	4 buckets included <i>Transp.additional</i>
Graders							
R Nealon	Y	Cat 12G	72113C	\$ 110.00			rear rippers
Mitton Bros	Y	Cat 12G	3WL1208	\$ 143.00			artic, 12' blade, scarifier, rippers
	Y	Cat 140H	2ZK8083	\$ 159.00			14' blade, scarifier, rippers
Grenfell Contractors	Y	Cat 140G	71658C	\$ 148.50			14' blade, rear rippers, A/C cab, ROPS
					<i>shire roadworks only</i>		
Sherrin Rentals	Y	12ft or 14ft grader		n/a	\$928	\$5,414	dry hire
Loaders - Wheeled & Tracked							
Mitton Bros	Y	Cat 928F	8AK00954	\$ 120.00			EROPS, 2 m3 bucket, scales & printer
	Y	Komatsu WA-420	54138	\$ 148.00			EROPS, 3.5m3 bucket, scales & printer
R Nealon	N	Case 621B	RVH 094	\$ 110.00			2 m3 bkt, scales
Grenfell Contractors	Y	Case 721B	60358-C	\$ 143.00			2.3 m3 bucket, r/rippers, scales
WT & GE Mendham	Y	Fiat FL14E traxcavator	70789	\$ 155.00			2.5 m3 4-in-1 bucket, 3 tyne rippers, load scales, stick rake
Sherrin Rentals	Y	Various track loaders and wheel loaders (1.7 to 5.6)		n/a	\$866	\$4,808	dry hire 3.2 wheel loader

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Rollers - Drawn							
Mitton Bros	N	Hyster 14t drawn			not quoted	not quoted	drawn grid roller
Grenfell Contractors	N	Hyster 14t drawn			\$275		drawn grid roller
Rollers - Self-propelled							
Mitton Bros	Y	Hamm 3414	H160865	\$ 99.00	\$385	\$1,540	EROPS, smooth, vib. 15t
Rollers Australia (Orange)	Y	>100 rollers - some examples:					<i>Transport is additional</i>
		Bomag padfoot roller BW214D-3		\$ 122.50	\$417.45	\$1,834	ROPS cabin & air conditioner
		Bomag smooth drum roller BW214D-3		\$ 122.50	\$417.45	\$1,834	ROPS cabin & air conditioner
		Bomag multityred roller BW24R		\$ 122.50	\$455.40	\$1,898	ROPS cabin & air conditioner
Sherrin Rentals	Y	Various multi-tyred, padfoot, smooth drum rollers, etc eg 15t smooth drum roller		n/a	\$ 365.07	\$1,992	<i>dry hire</i>
Kennards Hire (Wagg)	Y	Dynapac CC900 ride-on roller	76588C	n/a	\$293	\$958	<i>Transport is additional</i>

					HRLY	DAILY	WEEKLY		
Scrapers									
Mitton Bros	Y	Caterpillar 615 CII	9XG1056	\$ 249.00				EROPS 15m3 elevating	laser
	Y	K-TEL 1233		\$ 320.00				30 m3 open bowl	
Slashers & Tractors									
Mitton Bros	Y	Case 7110; Jarrett	QQQ 801	not quoted				tractor slasher, A/C cab, 2m cut	
Alan J Langhorn	Y	New Holland T6030	84450C	\$ 98.00				tractor slasher + front-end loader	
Tractors									
Mitton Bros	Y	Case 7110	QQQ 801	not quoted	not quoted	not quoted		a/c cabin, 3PL, h/d drawbar	
R Nealon	N	Case MX110	34874C	\$ 60.00			air cab	draw bar to pull cncl roller for maint.grading	
Water Tankers									
Grenfell Contractors	Y	International Acco 1830B	PSQ 588	\$ 71.50				8,000 L, 3" pump	
	Y	International Acco 2250D	OIL 360	\$ 88.00				12,000 L, 3" pump	S66638
	Y	Mack R688 semi tanker	TWA 605	\$ 143.00				24,000 L, 3" pump	F87639
R Nealon	N	Volvo F7	AL93UT	\$ 70.00				14,000 L 3" pump	
	Y	International 1950C	AU61ZK	not quoted	as watercart			10,000 L or 10 m3 gravel truck	
Mitton Bros	Y	International 2250D	UXW 868	\$ 85.00				11,000 L, 3" pump, fan, bar	
	Y	Mitsubishi FV458 (self-fill)	TCG 144	not quoted				10,000 L, 3" pump, fan, bar	
Troth Equipment	Y	Mitsubishi FM515 (self-fill)	PIW 720	\$ 70.00				7,000 L	
	Y	Mitsubishi FM515 (self-fill)	WZJ 764	\$ 70.00				7,000 L	
	Y	Ford HN80 FV458 (self-fill)	AH 75 KG	\$ 75.00				11,000 L,	
Sherrin Rentals	Y	9000 L water truck	various	n/a	\$ 495.00	\$3,032		dry hire	
	Y	16000 L water truck	various	n/a	\$ 587.82	\$3,249		dry hire	
	Y	25000 L water truck	various	n/a	\$ 1,175.63	\$6,930		dry hire	
	Y	35000 L water truck	various	n/a	\$ 1,361.25	\$8,229		dry hire	

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS	
Miscellaneous								
Mitton Bros	Y	Cat 815B compactor	17Z00235	\$ 180.00	not quoted	not quoted	soil (not landfill) compactor	
	Y	Komatsu BR350 crusher	1151	\$ 330.00			mobile jaw crusher	
	Y	Pegson 42425R crusher	420167CKSR	\$ 495.00			mobile impactor & 2-deck screen	
Troth Equipment		JLG K12 cherry picker	J23132	\$44.00	\$240	\$1,100		
Sherrin Rentals	Y	20 t soil compactor		n/a	\$990	\$4,894	<i>dry hire</i>	
	Y	30 t soil compactor		n/a	\$1,485.00	\$8,749	<i>dry hire</i>	
Coates Hire	Y	See Coates' Equipment Price List for a large range of plant and equipment						
Miller's Metals		Quotations for Crushed Aggregate (quote no.1104 dated 13 May 2011):-					<i>NB.This quote does NOT include GST</i>	
		Gravel Crushing in various pits Weddin Shire		\$3.50	per tonne		Establishment fee:	
		Winning of Gravel by Dozer		\$270.00	per hour		Nil if over 10,000 tonnes	
		Drill & Blast Dry		\$4.20	per BCM		\$1,500 if under 10,000 tonnes	
		Drill & Blast Wet		\$4.50	per BCM			

CONTRACTOR	OP	MAKE & MODEL	REGO.No	"A"RATE HRLY	"C"RATE DAILY	"C"RATE WEEKLY	COMMENTS
Trucks (including gravel trucks)							
Mitton Bros	Y	Mack CHR 14t rigid tipper	AG 97 MA	WSC rates			retractable tarp 13t payload
	Y	Mack CHR 14t rigid tipper	BF 61 TI	WSC rates			retractable tarp 13t payload
	Y	Isuzu FVZ rigid tipper	AG 85 MA	WSC rates			13t payload
	Y	Isuzu NPR 4t tipper	XKF 957	WSC rates			
	Y	Sloan 20t superdog trailer	W-68571	WSC rates			3-axle dog 20.5t payload
	Y	Hercules 20t superdog trailer	S-71932	WSC rates			3-axle dog 19.5t payload
	Y	Cat 730 AGF dump truck		\$148.00			artic, 30t, 2 units
	Y	Kenworth C501 & Drake low loader	YFD803 & P89164	\$198			hydr.widening quad axle trailer
	Y	Kenworth C501 semitipper	YFD803 & N99209	WSC rates			tri-axle chassis tipper, gravel body
Y	Kenworth T404 & Drake low loader	BJ49NJ & 911-q35	\$187			deck widening tri-axle trailer	
WT & GE Mendham	Y	Volvo NL12 24t tipper	ZKW 251	WSC rates			low loader or tipper
	Y	688 low loader	ULF 118	WSC rates			
Troth Equipment	Y	Mitsubishi FM515 8t tipper	WZJ 764	\$40.00	plus \$1 / km		12 ft 2-way tail
	N	Mitsubishi FM515 8t tipper	PIW 720	\$40.00	plus \$1 / km		14 ft 2-way tail
	Y	Mitsubishi FV417 15t tipper	QTQ 946	\$55.00	plus \$1.20/km		fixed cover, 2-way gate
	Y	Plant trailer	F61422	see truck rates			8t Beaver with ramps
R Nealon	Y	Inter 1950C 12.5t tipper	AU 61 ZK	WSC rates			10 m3 tipper
Grenfell Contractors	Y	Mack R688 semi-tipper	TWA 605	WSC rates		trailer rego N42540	24 t, 26 ft tipper
	Y	Mack R688 low loader	TWA 605	\$143.00		trailer rego K75327	43 ft tri-lowloader, hydraulic ramp
Allan Davis (Orange)	Y	Hino 13t tipper	AA32IT	WSC rates	or \$88/hr		
S Ballantyne(G'thrp)	Y	White 12.5t rigid tipper		WSC rates			
Sherrin Rentals	Y	Dump trucks 25 to 40 t		n/a	\$1,114	\$8,446	dry hire - rates shown are for 25 t truck
Kennards Hire (Wagg)	N	Toyota 1t Hilux ute	AP 70 KO	n/a	\$86	\$441	A/C, auto <i>transp.addit.</i>
	N	Toyota 1t Hilux ute	AF 20 JG	n/a	\$86	\$441	A/C, auto <i>transp.addit.</i>
	N	Hino 2t tipper	AH 92 XG	n/a	\$170	\$1,023	<i>transp.addit.</i>
	N	Isuzu 5t tipper	AT 28 PE	n/a	\$246	\$1,475	<i>transp.addit.</i>
Stevens Sand&Gravel	Y	Iveco 12.5t tipper	YRK 521	WSC rates			
	Y	Iveco tipper + dog trailer 30t	YRK 521	WSC rates			
	Y	Tipper trailer 18t	H 56587	WSC rates			
	Y	Mitsubishi Canter 3t tipper	FS 149				
End of Schedule	JW						

MAINTENANCE GRADING TENDER T3/2011 (for the year 2011/2012)

SCHEDULE OF OFFERS

Description of Work	Grader only			Extra for Water Cart			Extra for Roller		
	Nealon	Flett Earth-moving (Young)	Grenfell Contractors (Jones)	Nealon	Flett Earth-moving (Young)	Grenfell Contractors (Jones)	Nealon <small>(cncl flat drum)</small>	Flett Earth-moving <small>(cncl flat drum)</small>	Grenfell Contractors <small>(cncl flat drum)</small>
<i>Note: All rates are per km and include GST</i>									
Area No.1 (hilly)									
Full Grade	\$ 240.00	no quote	no quote	\$ 174.00	no quote	no quote	\$ 180.00	no quote	no quote
3/4 Grade	\$ 220.00			\$ 156.00			\$ 155.00		
Top Grade	\$ 207.00			\$ 156.00			\$ 155.00		
Shoulder Grade (2 sides)	\$ 161.00			\$ 133.00			\$ 115.00		
Area No.2 (undulating)									
Full Grade	\$ 223.00			\$ 174.00			\$ 169.00		
3/4 Grade	\$ 207.00			\$ 156.00			\$ 145.00		
Top Grade	\$ 157.00			\$ 147.00			\$ 145.00		
Shoulder Grade (2 sides)	\$ 161.00			\$ 130.00			\$ 115.00		
Area No.3 (flat)									
Full Grade	\$ 216.00			\$ 156.00			\$ 165.00		
3/4 Grade	\$ 184.00			\$ 146.00			\$ 145.00		
Top Grade	\$ 155.00			\$ 130.00			\$ 145.00		
Shoulder Grade (2 sides)	\$ 156.00			\$ 140.00			\$ 110.00		

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) *A councillor:*
- (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) *However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) *The councillor must put every such question directly, succinctly, and without argument.*
- (4) *The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) *business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
- (a) a motion is passed to have the business transacted at the meeting, and*
 - (b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) *only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

508 RESOLVED: Clr McClelland and Clr Atchison that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT FROM CLOSED COUNCIL

The Mayor read out the following resolutions from the Closed Council:

DIRECTOR ENGINEERING REPORT

1. Purchase of Backhoe/Front End Loader – T1/2011, T1.6.36

RESOLUTION: that:-

- i) Council accept the tender from Westrac for the supply of one (i) new Caterpillar 432E2 backhoe loader less trade in Case 580 Super K for a total price of \$133,100,
- ii) the purchase be funded from the Plant Fund.

2. Purchase of Grader – T1/2011, T1.6.35

RESOLUTION: that:-

- i) accept the tender from Westrac for the supply of one only new Caterpillar 120M motor grader for the sum of \$324,500 including GST,
- ii) accept the tender from Mitton Bros for the purchase of Council's Caterpillar 12G for the tendered price of \$73,400, with the offer to be valid for seven (7) consecutive days only,
- iii) should Mitton Bros not proceed, then Council accept the offer from AT & K Haulage for the purchase of Council's Caterpillar 12G for the tendered price of \$63,690, with the offer to be valid for seven (7) consecutive days only,
- iv) should AT & K Haulage not proceed, within two weeks of notification, then Council accept the offer from Westrac to supply one new Caterpillar 120M motor grader less trade in Caterpillar 12G motor grader for a total price of \$269,500.
- v) the purchase be funded from the Plant Fund.

MAYORAL MINUTE

3. Complaint about General Manager, A3.26.6

Noted

CLOSURE: There being no further business the meeting closed at 7.59 pm

Taken as read and confirmed as a true record this day 21 July 2011.

.....General Manager.....Mayor