



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 FEBRUARY 2011 COMMENCING AT 5.00 PM

10 February 2011

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 FEBRUARY 2011**, commencing at ***5.00 PM** and your attendance is requested.

*** Note: 4.00 pm – address by Senior Constable Pat Smith
(NSW Police) on Main Street parking.
Sgt Michael Madgwick may also attend.**

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 16 December 2010
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
10. MINUTES - Manex Ctee Mtg 20/1/11
- Bushfire Local Matters Ctee Mtg 8/2/11
- Tourism Ctee Mtg 8/2/11
- Heritage Ctee Mtg 8/2/11
- Manex Ctee Mtg, 14/2/11
- Noxious Weed Ctee 14/2/11
- Town Works Ctee Mtg, 14/2/11
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Deputy Mayor Clr N W Hughes in the Chair, Clrs G B Halls, J C Niven, D W Hughes, C M Lobb, B R Hinde and G McClelland. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

The Deputy Mayor wished everyone a belated Happy New Year and also on behalf of Council wished the Mayor well.

APOLOGIES: Clrs M A Simpson, M R Crutcher and R W Atchison.

268 RESOLVED: Clr McClelland and Clr Halls that the apologies be accepted.

CONFIRMATION OF MINUTES:

269 RESOLVED: Clr McClelland and Clr Lobb that the Minutes of the Ordinary Meeting, held on 16 December 2010 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

Main Street Parking – Senior Constable Pat Smith of the Cootamundra Highway Patrol addressed Councillors prior to the meeting on the possible benefits of nose – in parking in Main Street.

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type	Left the Room
Clr N Hughes	Correspondence Item 7	Member of Rotary	Pecuniary	No*
Clr Lobb	Correspondence Item 7	Board Member of Rotary	Pecuniary	No*

(*Councillors did not leave the room as this would have resulted in no quorum)

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 FEBRUARY 2011.

CORRESPONDENCE

1. Local Government & Shires Associations of NSW, C1.5.1: Concerning the Local Government Cultural Awards, which have recently opened for applications.

Please consider what Weddin Shire Council has done in 2010, and make an entry to the Cultural Awards.

The Cultural Awards are grouped by population divisions, with councils of similar size judged together. There are also a wide range of categories.

Entries close 14 March 2011.

270 **RESOLVED:** *Clr Lobb and Clr Halls that the possibility of submitting an entry be investigated.*

2. Association of Mining Related Councils, E2.2: Concerning The Royalties for Regions program which is an initiative of the Association of Mining Related Councils to work with the NSW State Government to assist communities across the state to provide additional services and community infrastructure by returning 30% of all royalties received by the State Government back to Local Government.

The Association is writing to your Council to seek support for this project and would request that at every opportunity you have to meet with your Local Member and any future political candidates, that you ask them about their position on Royalties for Regions. It is in the interests of all Local Governments to request that a percentage of royalties is returned to local and regional government.

Copy of attached paper forwarded to Councillors.

271 **RESOLVED:** *Clr Niven and Clr Halls that the letter be noted.*

3. Mary Hunter, P2.2.1: Suggesting a “Memorial Wall” at the Grenfell Cemetery.

Copy forwarded to Councillors.

Refer to Town Works Minutes

4. Local Government Association & Shires Association of NSW, A3.8.2: Concerning Legal Assistance to Ballina Shire Council.

The Associations received an application for legal assistance from Ballina Shire Council regarding the matter of SJ Connelly Pty Limited v Ballina Shire Council [2010] NSWLEC 128.

The question that the Court was required to answer was whether the development proposed is designated development within the meaning of the Environmental Planning and Assessment Act 1979.

Council's application for legal assistance was based on the legal assistance policy requirement that this was a test case as to the definition interpretation of designated development in an industrial context and will have significant implications for all councils.

Ballina Shire Councils costs in this matter were \$90,000 of which the first \$20,000 must be borne by it.

Your Council's contribution in this matter is \$277.22 although there is no obligation on any council to contribute.

RECOMMENDATION: that Council contribute \$277.22 as requested.

272 **RESOLVED:** Clr Hinde and Clr Lobb that Council contribute \$277.22 as requested.

5. NSW Rural Doctors Network, H1.1.6: Concerning the 2011 Bush Bursary/Country Women's Association Scholarship Scheme and inviting Weddin Shire Council to consider participating in the scheme in 2011. The Bush Bursaries and CWA Scholarships are offered annually to selected medical students in NSW and the ACT, and are financially supported by the rural shires of country NSW, the Country Women's Association and the NSW Rural Doctors Network (RDN).

Note: Council has not participated in this scheme in recent years.

273 **RESOLVED:** Clr McClelland and Clr D Hughes that the letter be noted.

6. Central Tablelands Water, U1.6.7: Concerning Water Bottle Filling Stations & Drinking Fountains.

Central Tablelands Water (CTW) has resolved as follows:

"That Central Tablelands Water become a member of the Bottled Water Alliance and adopt a policy of promoting the advantages of drinking clean safe tap water against the disadvantages and environmental damage with the use of bottled water".

In a further report to Council's December meeting, Council resolved as follows:

"That Council seek the endorsement of the three constituent councils to enter into a joint annual project with Central Tablelands Water (CTW) to install at least one water bottle filling station in a suitable location within a town or village in their Shire and to encourage each of the three Councils to join CTW by becoming members of the Bottled Water Alliance".

Accordingly, Council seeks your Council's consideration to endorse the joint annual project and to become members of the Bottled Water Alliance.

274 **RESOLVED:** Clr Hinde and Clr McClelland that the matter be deferred until the next Council Meeting to allow possible locations to be further investigated.

7. Rotary Club of Grenfell Inc, C1.3.6: Advising that, with the support of Council, an application was submitted in the name of the Grenfell Rotary Club under the Community Building Partnerships program, for shade sails over the new playground equipment at Rotary Park.

The Club has been advised by the Premier that a grant of \$19,300 has been approved for this work.

The Grenfell Rotary Club respectfully requests the Council to carry out this work on its behalf.

- Note:**
1. **The Director Engineering's report to Council's July 2010 Meeting refers.**
 2. **The General Manager declares a pecuniary interest in this as an office bearer of the Grenfell Rotary Club.**

RECOMMENDATION: It is recommended that Council agree to undertake the work and provide any shortfall in funds by review.

Clr N Hughes and Clr Lobb previously submitted written declarations of interest but stayed in the room as a quorum could not be achieved if they left. The matter was not discussed.

Noted

8. Ken Neville, Rural Fire Services NSW, E1.3.11: Concerning the 2011/2012 Estimates.

I have discovered that the tanker being replaced at Quandialla falls into the age group that can be traded in through the estimates system. The value of this vehicle is stated as \$75,000. This allows us to add more money to the Caragabal Station build and still significantly reduce Weddin Council's net contribution from \$96k back to \$89k. I would think this will be more palatable to Council and ask that you put forward these estimates rather than the ones tabled at the meeting yesterday morning.

275 RESOLVED: Clr Hinde and Clr Niven that the letter be deferred to the Bushfire Local Matters Committee Minutes for consideration.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 17 FEBRUARY
2011**

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

276 **RESOLVED:** Clr Halls and Clr D Hughes that the late correspondence be received and dealt with because of the urgency of the matters.

9. Grenfell Lions Club Inc, P2.3.12: Forwarding a Development Application for the erection of a picnic shelter in the grounds of the Railway Station.

The Grenfell Lions Club will bear the cost of this as an ongoing commitment to our restoration of the Railway Station.

In view of this, could we please ask that Council waive the expenses involved in the Development Application.

Also would it be possible for Council to provide and prepare the gravel base to take the cement slab for the structure.

RECOMMENDATION: that Council:-

- i) pay for the Development Application (\$353), and
- ii) construct the gravel base at Council's cost.

277 **RESOLVED:** Clr McClelland and Clr D Hughes that Council:-

- i) pay for the Development Application (\$353), and
- ii) construct the gravel base at Council's cost.

10. ARTC, T3.5.6: Advising the Australian Rail Track Corporation (ARTC) intends to introduce revised operating speeds on the track section between Cootamundra and Parkes.

The maximum train speed is presently 100 km/h. This will be increased to 115 km/h where conditions are suitable.

Prior to the introduction of the new working, ARTC will be displaying temporary advisory signage at many of the affected level crossings. Advertisements will also be placed in local print media, and a press release is being issued.

ARTC intend to implement the increased train speeds from 1 March 2011.

I would be pleased if you could assist in publicising the need for extra vigilance at level crossings in the area.

Referred to Director Engineering

Noted

278 **RESOLVED:** Clr Lobb and Clr Halls that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

Nil

MAYORAL MINUTE

Nil

10 February 2011

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Integrated Planning & Reporting Framework, A3.4.10

In response to a survey of all councils by the Division of Local Government, Council resolved at its November 2009 meeting to nominate for Group 3, thereby undertaking to complete the Community Strategic Plan and Delivery Program by 30 June 2012.

The Division has now circularised all councils again to confirm or amend the earlier decision. At this late stage Group 3 is the only achievable group for this council and there is no reason or need to seek a change.

RECOMMENDATION:

It is recommended that the previous decision to nominate for Group 3 be confirmed.

279 **RESOLVED:** [Clr D Hughes and Clr Niven that the previous decision to nominate for Group 3 be confirmed.](#)

2. Rural Fire Fighting Fund 2010/2011, E1.3.4

The Mid Lachlan Valley Team Strategic Plan 2009/2019 was considered by the Weddin Bushfire Local Matters Committee on 14 September 2009 and then adopted at Councils meeting on 17 September 2009.

The Weddin Shire 2010/2011 Rural Fire Fighting Fund Estimates were prepared in accordance with this Plan and adopted at Council's Meeting on 15 December 2009 in the net amount of \$85,783.81.

The Rural Fire Service Commissioner advised Council in a letter dated 14 December 2010 that its contribution for 2010/2011 would be \$130,112.31 net, an increase of 51.7% which had not been budgeted for. In response to this letter I authorised the payment of the same quarterly amount as previously, forwarded a letter of objection to the Commissioner and the Minister for Emergency Services, with copies to CENTROC and Katrina Hodgkinson MLA, and advised councillors accordingly.

The Commissioner has now responded with a letter dated 25 January 2011 (previously forwarded to Councillors) in which Council's contribution is recalculated to be a net \$104,917.29, still being an increase of \$19,133.48 or 22.3%. This amount has not been budgeted and will need to be provided from available sources.

It is noted that the Commissioner refers to a prior meeting with the Presidents of the LGSA: the Presidents' attitude to further opposition is not known and may be compromised.

THE GENERAL MANAGER'S ORDINARY REPORT

A motion of objection has been prepared for the forthcoming "E" Division Conference.

RECOMMENDATION: It is recommended that:

- (i) the action to date be confirmed
- (ii) Council determine its response to the Commissioner's latest letter and amended contribution.

280 **RESOLVED:** Clr McClelland and Clr Niven that:-

- (i) the action to date be confirmed
- (ii) Council continue to object and the same quarterly fee be paid as last payment unless a satisfactory response is received.

3. "E" Division Conference, A3.18.2

The annual "E" Division Conference is to be held in Cowra on 11 February 2011.

No motions were proposed by councillors. However following limited consultation the following motions were submitted:

- (i) Contributions to the Rural Fire Service

"That the Shires Association and constituent councils continue to object strongly to the large increase in councils' contributions for the 2010/2011 Rural Fire Fighting Fund".

- (ii) ARTC Interface Agreement with road authorities (level crossings)

"That the Local Government and Shires Association obtain a legal opinion on the area of responsibility of a road authority with respect to maintenance and construction of roads adjacent to, and across, rail level crossings and the associated risk to the road authority."

The outcomes of the Conference will be separately reported.

For Information

Noted

4. Policy 1.10.2 for Records Management, C2.4.15

The current policy was adopted 18 June 2009, with clause 6.5 Disposal of Records being:

"The Council intends to obtain an approved Retention and Disposal Authority covering records relating to its core functions and activities. Records of Council can only be disposed of in accordance with the State Records Authority's General Retention and Disposal Authority for Local Government which covers both core and administrative functions. Records cannot be disposed of without the concurrence of the General Manager or delegate".

THE GENERAL MANAGER'S ORDINARY REPORT

The State Records Authority has released General Disposal Authority 39 (GDA39) – Local Government Records which covers all the records of council business and administration.

It is proposed to replace clause 6.5 with the following:

“Records of Council can only be disposed of in accordance with the State Records Authority’s General Disposal Authority 39 (GDA39) – Local Government Records.

Records cannot be disposed of without the concurrence of the General Manager or delegate”.
Other minor alterations are also required.

Note: Council’s retained records far exceed the available space and planning has begun for the culling of disposable files and the transfer of the remainder to safe storage. Funding will be required in 2011/2012.

RECOMMENDATION:

It is recommended that Policy 1.10.2 be amended by:

- (i) substitution of clause 6.5 as above,
- (ii) updating of Appendix A by inclusion of GDA 39,
- (iii) updating of clauses 8 (Review and Amendment), 9 (Adoption) and 10 (History) to reflect the changes.

281 **RESOLVED:** Clr Halls and Clr McClelland that Policy 1.10.2 be amended by:

- (i) substitution of clause 6.5 as above,
- (ii) updating of Appendix A by inclusion of GDA 39,
- (iii) updating of clauses 8 (Review and Amendment), 9 (Adoption) and 10 (History) to reflect the changes.

5. One Association Conference, A3.8.1

My late report to Council’s August 2010 Meeting refers.

A draft constitution has been prepared by the Taskforce and a copy has been previously forwarded to councillors. Council’s comments are invited up until 18 February 2011.

The Shires Association has convened a Special Conference in Sydney for 23 February 2011 to consider the outcomes of the August 2010 Convention and to provide direction to the Executive. The draft constitution will be part of this discussion.

Council is entitled to one voting delegate, but any number of councillors may attend.

RECOMMENDATION:

It is recommended that the Mayor and General Manager attend the Special Conference, and the Mayor be appointed as Council’s voting delegate.

282 **RESOLVED:** Clr McClelland and Clr Niven that the Mayor and General Manager attend the Special Conference, and the Mayor be appointed as Council’s voting delegate.

6. Human Resources Package, P1.5.6

The Local Government Association Queensland (LGAQ) has engaged an industrial relations consultant to prepare a suite of templates for policies, procedures, checklists, correspondence and contracts which conform to best practice and minimise councils' risk of non-compliance with legislation and awards. The tool kit is utilised by 62 of the 73 Queensland councils.

The LGSA (NSW) has circulated councils to ascertain interest in developing an equivalent package for councils in NSW. At this point 91 NSW councils have expressed interest. The cost of the package is anticipated to be approximately \$3000 in Year 1, dropping to under \$2000 in Year 2 and beyond.

Senior staff have witnessed a demonstration of the web-based package and consider it would be very advantageous for a small council like Weddin which does not have the capacity to engage a specific HR person. It should also enable bigger councils to make staff savings.

RECOMMENDATION: It is recommended that:

- (i) Council apply for the HR package through LGSA, and
- (ii) funding (\$3000 approximately) be provided in the 2011/2012 budget.

283 **RESOLVED:** Clr Niven and Clr D Hughes that:

- (i) Council apply for the HR package through LGSA, and
- (ii) funding (\$3000 approximately) be provided in the 2011/2012 budget.

7. Consultancy for Integrated Planning and Reporting, A3.4.10

As previously advised, assistance will be required to cope with the demands of preparing the 10 year Community Strategic Plan and the 4 year Delivery Program. Council has allocated an initial vote of \$25,000 in the 2010/2011 Management Plan for the anticipated consultancy. The documents are required to be submitted to the Division of Local Government by June 2012 and further funding will be required in 2011/2012.

To provide this assistance I have engaged Mr Phillip Diprose as the consultant strategic planner. Mr Diprose has previously been employed with NAB in a range of positions including Planning and Control Co-ordinator for NSW/ACT, and group Manager Strategic Planning for Strategic Development for Australia. He holds a degree in Agricultural Economics and Diploma in Project Management. Mr Diprose's qualifications and experience are considered suitable for this consultancy, and his local knowledge and ready availability should be an advantage over the extended period of the work.

Mr Diprose will be liaising with Directors and the General Manager, preparing documentation and consulting with the local community as necessary. Ongoing reporting to Council and occasional workshops will be required to ensure the desired direction at critical stages.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

8. Australia Day Awards, C1.5.2

The annual Australia Day awards were presented at ceremonies in Grenfell and the villages and appeared to be well received. All schools submitted nominations for their Youth Awards.

For the second year the selection committee made separate awards for the Community Event of the Year and the Community Organisation of the Year. It would be preferable to formalise this arrangement for future years.

RECOMMENDATION:

It is recommended that Council approve separate awards in future for Community Event of the Year and Community Organisation of the Year.

284 **RESOLVED:** Cllr McClelland and Cllr Lobb that Council approve separate awards in future for Community Event of the Year and Community Organisation of the Year.

9. Grenfell Doctor Situation, H1.1.2/H1.1.10

Previous reports refer.

Dr Varejka closed his practice before Christmas and the premises are currently vacant.

An enquiry has been received from a Russian doctor which was referred for assessment.

The doctor's experience was considered to be insufficient for appointment as a General Practitioner and there would be a lengthy delay whilst the many entrance examinations were undertaken.

Dr Al Badran has enquired whether Council is able to assist with the engagement of a locum for a six week break during March and April. A request for suitable accommodation has been publicised at this stage.

The application for declaration as a District of Workforce Shortage was submitted prior to Christmas but no response has been received at the time of writing. The application is being followed up on several fronts, and has also been referred to Federal Member for Hume Alby Schultz.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

10. 2011/2012 Management Plan, A3.4

The annual draft Management Plan is normally presented to Council's May Meeting (19/5/11) and submitted for adoption at Council's June Meeting (16/6/11). There is a four week gap between the May and June meetings and an Extra-ordinary meeting in June may be necessary if the statutory four weeks public exhibition period cannot be complied with.

It has been customary to hold an Extra-ordinary meeting to determine priorities for various works and programmes, and to give staff time to prepare the estimates and the draft Management Plan. Last year this meeting was held on 29 March 2010.

A workshop to discuss the various projects (but not the priorities) prior to the Extra-ordinary meeting has been suggested. Suggested dates are:

17 March	-	closing date for projects
28 March	-	workshop
4 April	-	Extra-ordinary meeting for priorities

If the workshop is not required, the Extra-ordinary meeting could be held on 28 March 2011.

RECOMMENDATION: For Council's consideration.

285 **RESOLVED:** Cllr McClelland and Cllr Niven that the dates for the annual Management Plan process be set as follows:-

17 March	-	closing date for projects
28 March	-	workshop
4 April	-	Extra-ordinary meeting for priorities

11. Management Plan 2010/2011 – December 2010 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 31 December 2009 are as follows:

Part A - Management Plan

1. **Administration**
 - a) Management Plan programme for 2010/2011 in progress. Office equipment upgraded. Contractor arranged for Electrical and plumbing to be completed first half of 2011. Quotation accepted with air conditioning system to be installed in February.
 - b) Annual Report and Annual Statements for 2009/2010 completed and forwarded to Division of Local Government.
 - c) Ongoing training arranged by CENTROC as required. Consultative Committee meeting held on 9 November 2010. Local Government State Award and Salary Structure ratified. Annual assessments completed by December 2010.
 - d) All plant maintained in good order. Repairs carried out expediently, downtime minimised.
 - e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.

THE GENERAL MANAGER'S ORDINARY REPORT

f) New depot – operating well. Beautification ongoing. Part of Old depot sold, eastern section under offer.

2. Public Order and Safety

a) Attended meetings when scheduled with Rural Fire Service. Slashing and grading works completed prior to bushfire season 1 October 2010. Equipment maintained as requested by Rural Fire Service. Review of the Service Level Agreement completed as required.

b) Animal Control Officer actively policing Companion Animals Act and carrying out public education in accordance with Council's Animal Management Plan. Complaints dealt with as received.

c) Provide assistance to SES as required. Meeting not held on 29 November 2010 due to Floods. To be held in February 2011.

3. Health

a) Public nuisances attended to as required. Complaints dealt with as received. Inspections being undertaken as required to ensure continuing compliance.

b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received. Inspections conducted as required by the Food Act and Food Authority Partnership.

c) Pool regulations and editorials have been publicised in local media.

d) Inspections and enforcement for noxious weeds continuing as required.

e) New Dental surgery planned within proposed medical centre design, replacement dentist to be sought.

f) Doctors surgeries maintained as required. Maintenance review to be conducted and works prioritised.

4. Community Services and Education

a) No funding identified for aged housing.

b) Funding application for internet course submitted for Seniors Week. Funding for movies received to be shown during Seniors Week.

c) Youth on Line facilities continue to operate from the Internet Centre, now reinstated to Community Hub.

d) Social Plan elements reported in Part B.

5. Housing and Community Amenities

a) Development applications processed as received and continuing in accordance with legislative requirements. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted.

b) State of Environment report for 2009/2010 submitted by 20 November 2010. Monitor environment concerns and take appropriate action.

c) Efficient domestic kerbside collection services at Grenfell and Greenethorpe with trade (commercial) service in Grenfell. All waste collections occurring as per schedules. Recycling continues to be collected with all being transferred to Cowra, with random bin inspections being undertaken.

d) Maintenance of cemeteries continuing. All graves excluding the general cemetery have been verified in the field. Records maintained as required. Funeral Director to check new Catholic and new Anglican sections with Council staff.

e) Public conveniences maintained satisfactorily.

f) Pollution complaints attended to as received.

g) Repairs and minor maintenance carried out at Council's residences as required.

THE GENERAL MANAGER'S ORDINARY REPORT

h) Floodplain Risk Management Study continuing. Verification of levels carried out, taken by consultant following flood in Grenfell on 29 November 2010. Warraderry Street drainage to be completed following Flood. Integrated Water Cycle Management Strategy Study (Stage 2) ongoing. Regular meetings occurring . Project Reference Group Meeting occurred on 15 December 2010.

6. Sewerage

- a) Sewer mains breaks and blockages repaired as required. Rehabilitation of mains to be carried out in 2011. Extension of mains as required. Main to be extended along Lawson Drive to new Soccer amenities block and change rooms. Due to some very heavy rain events and local flooding one report of by-pass was reported.
- b) Soil and water samples analysed and annual report submitted.
- c) All employees accredited for sewer works and mains maintenance. Flood events have resulted in some equipment requiring urgent attention. A full review of operations and future works are planned for early 2011.

7. Recreation and Culture

- a) Library operating well. New books and equipment being purchased. New Art Gallery in operation with volunteer management committee. Good quality exhibitions being well received by the public. New conference room in use. Also utilised as cinema with volunteer management committee appointed.
- b) Tourism and Internet Centre Officers assisting local committees.
- c) Grenfell and Quandialla Pools opened in October 2010 with a slow start due to wet weather. All upgrade works at both pools are operating well. Repair options for the Grenfell amenities block still being explored with cracking being monitored.
- d) Parks and ovals satisfactorily maintained. Taylor Park completed. Vaughn Park nearing completion. Effluent irrigation working well. Inspections and required maintenance completed.
- e) O'Briens Hill upgrade – Final designs and engineering complete for viewing shelter and amenities. Owners consent now being obtained from Department of Lands.

8. Mining, Manufacturing and Construction

- a) Construction Certificates processed. Staged inspections as per requirement of Act. All critical stage inspections are being conducted as per legislative requirements. All applications assessed to ensure compliance with all legislative requirements. General building advice given as requested. All critical stage inspections being conducted on all building works.

9. Transport and Communications

- a-i) All programmes in progress, Rural Local Roads program to continue.
- g) Tree planting - minimal trees planted
- i) Streetlighting provided and maintained by Country Energy.

THE GENERAL MANAGER'S ORDINARY REPORT

10. Economic Affairs

- a) Caravan Park facilities promoted and maintained. Current operations under review with a facility upgrade proposed for next four years. Amenities block upgrade and structural checks being planned and costed.
- b) Breakfast meetings of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Installation of sound system of Henry Lawson Bust commenced. Open Day/Market Day held on 24 October 2009. Policies adopted by Council to encourage developers.
- c) Bank building residence occupied by Council staff member. Leasing of commercial area under consideration.
- d) Industrial blocks offered for sale as enquiries received. Industrial Estate master plan being prepared.
- e) New equipment and software being obtained for the Internet Centre to provide state-of-the-art equipment and a higher standard of service. Training to continue in new building. Regular Internet Centre columns in local paper making people aware of service available. Photographic printing, computer repairs and sales in progress.
- g) Taxi service operating well. Lease extended for a further twelve months.

11. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly. Sale of Land for overdue rates held on 26 November 2010.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

Part B - Social Plan

- a) Suitable range of children's books purchased for the new Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi lease renewed. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement. Disabled toilets in Main Street upgraded and publicised.
- g) Internet Centre has obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

286 **RESOLVED:** Clr Halls and Clr Lobb that the following report be received and dealt with because of the urgency of the matters therein.

12. Rail Branch Lines, T3.8.5

Previous reports refer.

The Mayor and General Manager attended a meeting of the Working Group with the consultant at Cowra on 7 February, where a preliminary report was tabled. This report had some significant differences from the previous report by SAMRON in that freight quantities were reduced and some costs were increased, making the break – even point more difficult to achieve. A number of areas were identified for further investigation by the consultant.

In response to this report a meeting of the five councils was called for 11 February 2011. The attendees resolved to prepare a list of questions for attention by the consultant, and the five Mayors will forward a letter to all local candidates for the pending State election, seeking support for the rail re-opening.

For Information

Noted

13. “E” Division Conference, A3.18.2

The Mayor, Deputy Mayor and General Manager attended the Shires Association's 'E' Division Conference at Cowra on 11 February 2011. Council McClelland also attended as a delegate of Central Tablelands Water.

Shires Association President Clr Bruce Miller spoke on a number of matters including:-

- opposition to the recent report by Infrastructure Australia, which was done without any consultation with local government,
- discussion on the One Association Conference, including membership for county councils and land councils,
- problems with the emergency services levy and the Associations' proposal to replace it with a broad – based property levy,
- canvassing the major parties on election issues,
- progress with the Modernisation project,
- progress with constitutional recognition which may require contributions to fund a media campaign.

THE GENERAL MANAGER'S LATE REPORT

The General Manger of Local Government Procurement also addressed the meeting, advising the service was now used by all Councils and has grown from \$10M turnover to \$100M turnover in four years. In a private discussion after the meeting, the General Manager advised that he had received a legal opinion from the Department of Local Government that local preference policies were unlawful and Council should seek its own legal opinion.

All submitted motions were passed, with subjects including the MDBA, Local Government elections, Rural Fire Service, road work funding, extension to EC, rates for crown land, State Emergency and Rescue Management Act, variation of rates, water supply and level crossings.

These will now proceed to the annual Shire Conference in June except that Clr Miller undertook to get an early answer on Weddin's motion regarding the interface agreement for level crossings.

For Information

Noted

14. Grenfell Doctor Situation, H1.1.2

My report item 9 refers.

The Department of Health and Ageing has notified Council of its approval as a District of Workforce Shortage. This opens the way for overseas trained doctors to apply for the position.

The Greater Western Area Health Service and the DGP have been informed accordingly and they are arranging to include this information in the current advertising.

In relation to Dr Varejka, his patient records have been transferred to Grenfell Community Health Service who have agreed to make them available on written request from another doctor. By arrangement with Community Health Service, I have agreed to cover the mailing costs of these transfers which are not anticipated to be very great.

For Information

Noted

T V LOBB
GENERAL MANAGER

287 **RESOLVED:** Clr Niven and Clr McClelland that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

10 February 2011

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2011:

Bank Account	
Westpac	<u>\$206,772.78</u>
Investments	
LGIS	
Total Investments	<u>\$4,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2011.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of January follows:

Rates Receipts	40,880.58
Accounts Receivable	35,010.64
Government Grants	20,000.00
Agency Collections	15,169.08
Caravan Park Fees	6,280.00
Grenfell Baths Entry Fees	5,197.50
Metal Recycling Income	10,436.25
Sale of Land Proceeds	29,850.61
Other Income	4,823.24
Total	<u>\$167,647.90</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2009/2010:

Following are the up to date maintenance figures as at 31 January 2011.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	286,082
Grenfell Town Streets Maintenance	167,492	57,465
Village Maintenance - Caragabal	6,000	3,410
Village Maintenance - Greenethorpe	8,690	2,113
Village Maintenance - Quandialla	6,000	4,197
Garbage/Recycling Collection	106,760	62,961
Greenethorpe Collections	8,500	3,386
Trade Waste Collection	23,000	5,575
Grenfell Waste Depot Manning/Plant Hire	105,000	57,614
Tips Working Expenses	29,000	13,270
Noxious Plants	75,000	32,206
Parks & Gardens	183,460	87,295
Library Expenditure	109,169	50,566
Baths Income	-24,000	16,612
Baths Expenditure	123,976	53,184
Caravan Park Income	-46,000	34,760
Caravan Park Expenditure	66,465	36,892

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	186,248
2010/11 National Roads (SH 17)	1,074,171	1,074,171
2010/11 Regional Roads Block Grant	292,000	183,803
2010/2011 REPAIR Program MR237	300,000	17,841
2010/2011 REPAIR Program MR398	300,000	179,160
3 x 3 Program - MR 398	68,000	68,000

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	156,192
Martins Lane	54,000	4,909
Pinnacle Road	91,000	16,235
Driftway Road	248,000	22,545
Grenfell Streets Construction	61,000	6,363
Grenfell Kerb and Gutter	43,000	2,454
Grenfell Streets - Footpaving	17,000	1,090
Warraderry Street Drainage	22,000	2,000
Reconstruct Village Streets	11,000	545
Gravel Resheeting	111,000	122,290
Total	820,000	334,623

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	44,845
Rural Roads Reseals	100,000	116,351
Total	450,876	161,196

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the December 2010 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates and debtors will begin upon the finalisation of the Sale of Land for unpaid rates.

For Information

Noted

5. Sale of Land for Unpaid Rates, R1.9

Advice has been received from Councils Solicitors Gordon Garling Moffitt that matters pertaining to the sale are currently being finalised.

An issue has arisen with a particular purchaser who failed to settle on settlement date. It is anticipated the purchaser intends to settle in the next two weeks. At this stage rather than terminate or cancel the sale it may be best to wait to see if settlement occurs in the timeframe mentioned above.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

If this occurs then councils rates clerk will then apportion the monies as appropriate and write the remaining rates off to finalise the matter.

For Information

Clr McClelland declared a pecuniary interest as a Real Estate Agent who conducted the sale and left the room.

Noted

Clr McClelland returned to the room.

6. New Land Valuations – Rating, R1.6

The new land valuations which will come into effect from 1 July 2011 for rating purposes have been received by Council from the Valuer General's Office.

A more comprehensive report detailing variations in the land values on various areas of the shire will be presented to the March 2011 Council Meeting.

For Information

Noted

7. Budget Review, 31 December 2010, A1.6

The budget review for the period ended 31 December 2010 is now presented for Council adoption with the variations to the original budget summarised.

RECOMMENDATION: that the budget review for the period ending 31 December 2010 be adopted as presented including the variations therein.

288 RESOLVED: Clr Lobb and Clr D Hughes that the budget review for the period ending 31 December 2010 be adopted as presented including the variations therein.

8. Budget Review Variances – Administration, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 December 2010 for the administration department. The variances that are self-explanatory have not been reported on, however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- General Rates – reduced income of \$4928 due to the reversal of rates that were levied on non-rateable land due to a valuer general error.

For Information

Noted

9. Open Day/Market Day/Economic Development Strategic Plan Review, T4.3.7

Reference is made to my report to the November 2010 Council meeting in regard to the above whereby it was resolved that a full review of the Open Day/Market Day be conducted and submitted to the March 2011 Council meeting.

To facilitate the review process it is planned to invite Councillors and various community representatives to a debriefing session to be held tentatively at 7.30 am on Friday 4 March 2011 at the Grenfell Community Hub. The debrief session will review last year's event and assist in identifying various ways of improving the event should Council resolve to proceed in 2011. It is also planned to review the draft Economic Development Strategic Plan which has recently been reviewed by Ian Mackay from Cre8 Community Growth and Development.

The full review of the Open Day/Market Day Campaign together with the Strategy would then be presented to the March 2011 Council meeting. A final decision can then be made on whether or not we conduct the Open Day/Market Day Campaign in 2011 as well as formally adopting the Economic Development Strategic plan.

RECOMMENDATION: Confirm Action

289 **RESOLVED:** Clr D Hughes and Clr Lobb that the action be confirmed.

10. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Fifty-two children registered for the Summer Reading Club. Thirty-four returned reading records and of those twenty-eight met the challenge of reading ten books during the Club period. Attendance at the two craft/StoryTime sessions was consistent with available space, but attendance at the two performances by visiting entertainers was very disappointing. However comment on both by those who did attend was very positive. A cash prize of \$20 will be given to all those meeting the challenge and an Awards Afternoon Tea will be held later at which all participants will receive certificates.
- The annual Seniors Morning Tea will be held on Tuesday, 22nd March, 2011.
- The Findmypast genealogical database has proved popular and it is planned to set up a subscription closer to the end of the three month free trial period.
- Over \$550 was spent on adult paperback fiction utilizing Local Priority Projects funding.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

11. Economic Development, C2.6.21

Council's Economic Development Officer has been involved in the following activities:

- Council's Economic Development Strategy review has been received and will be reviewed prior to it being submitted to Council for adoption.
- Currently pursuing people interested in relocating to the Weddin Shire who have emanated from the Open Day campaign.
- Attended the EDO forum at Orange on 7 December 2010.
- Organizing a Grenfell Business Development Committee (GBDC) meeting to be held on Thursday 24 February 2011.

For Information

Noted

12. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- The funding application for the Gold Trail Project is to be resubmitted when the programme re-opens in 2011. Gold trail brochure nearly finalised.
- Ben Hall Trail brochures continues to be delivered to various outlets.
- John Larkin from Aurora Research in Dubbo will conduct a diagnostic review of Tourism in the Weddin Shire. This review will assist Council in its future Tourism strategic direction. Currently pursuing Mr Larkin.
- Cobb & Co sign on the Cowra Road upgraded. To be erected.
- Assisted in facilitation and arrangements for Australia Day. Very good day. Xmas lights and other village competitions finalised.
- The "Whats On" in Grenfell newsletter for February/March has been produced and sent.
- Application for "Enterprising Regions" grant funding in progress to obtain part funding for the O'Briens Hill project.
- The application to become an RV friendly town has been submitted. Development Application to be submitted for Council approval.
- Currently part of a working group which is documenting and categorising by market segments the existing and potential tourism attractions, events and facilities in the Shire. This will provide invaluable information and allow more focussed strategic marketing.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

13. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Excellent recent sales.
- Continuing to develop other income streams such a designing and printing funeral service booklets and various cards. Examples to be featured in a window display.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Shopping online v Shopping locally" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

14. Half Yearly Audit, A1.6

Council's auditors Morse Group of Orange have been contacted with a view to conducting the half yearly audit during March 2011.

If this eventuates the half yearly audit report will be presented to the April 2011 Council Meeting.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

290 **RESOLVED:** Clr Hinde and Clr McClelland that except where otherwise dealt with the Director Corporate Services' Ordinary Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND

RESERVE	BALANCE AS AT 1/07/2010	TRANSFER TO RESERVES	TRANSFER FROM RESERVES	BALANCE AS AT 31/12/2010	VARIATION
E.L.E.	1,096,885.00		162.00	1,096,723.00	162.00
OFFICE EQUIPMENT	74,349.00		28,844.00	45,505.00	28,844.00
PLANT	499,309.72			499,309.72	0.00
RURAL/TOWN/VILLAGE FUNDS	21,428.00			21,428.00	0.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	30,553.00		7,248.00	23,305.00	7,248.00
SHIRE WORKS - Internal Loan Repayment	15,981.98			15,981.98	0.00
GRAVEL PIT MAINTENANCE	22,539.80			22,539.80	0.00
RLR PROGRAMME	92,130.00			92,130.00	0.00
RLR PROGRAMME - Advance Payment	550,910.00			550,910.00	0.00
MISCELLANEOUS WORKS	398,321.00	728.00	28,483.00	370,566.00	27,755.00
LOCAL DEVELOPMENT ASSISTANCE	81,179.00		500.00	80,679.00	500.00
FUTURE CAPITAL PROJECTS	300,000.00			300,000.00	0.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53			78,789.53	0.00
TOTAL	3,382,681.03	728.00	65,237.00	3,318,172.03	64,509.00

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

List of Uncompleted Works as at 31 December 2010

	\$
• Grenfell Flood Study	36,227
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Quandialla Pool Upgrade	102
• Sloanes Cottage Upgrade	12,984
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Administration Building – Replace Air Conditioners	15,000
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	11,784
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	13,000
• Rural Heritage Study	10,000
• Sale of Land Overdue Rates	5,499
• Housing M & R	6,647
• Town Planning – Prepare LEP	9,557
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	15,702
• Company Dam Upgrade – Surveillance Report	20,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	25,000
• Grenfell Swimming Pool – Amenities Block Investigation	10,000
• Caravan Park Upgrade – Stage 1	20,000
Total	<u>\$370,566</u>

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

SUMMARY OF VARIANCES TO 31st DECEMBER 2010

<u>2010/2011 Budget Estimated Result</u>		0.00
	September Quarterly Result B/F	-2,748.00

Additional Revenue /Savings

Vehicle Lease Back	385.00
RFS - Grants & Subsidies	570.00
Art Gallery Income	1,159.00
Quandialla Pool - Pool Cleaner	837.00
Grenfell Information Signage Grant	1,250.00
	<hr/>
	4,201.00

Additional Expenditure/Costs

Map Info - Annual Licence Fee	692.00
SES Working Expenses	379.00
Dog Pound Upgrade	2,591.00
DVVM/Recycling Charges	100.00
Other Land & Buildings	156.00
Sewer Rates	430.00
Treatment Works - Other Costs	86.00
Sewerage - Wet Well Water Pump	9,716.00
Grenfell Pool - Leak Repairs	3,679.00
Library Local Special Projects Grant	200.00
Quandialla Pool - Liquid Dosing	3,470.00
Quandialla Pool - Replace Pump	4,415.00
Quandialla Pool - OHS Upgrade	3,092.00
Flood Damage - Rural Roads	29,000.00
Tourism Signs Upgrade	14,000.00
General Rates	4,928.00
	<hr/>
	76,934.00

Deficit as at 31/12/10	<hr/>	-75,481.00
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THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

WEDDIN SHIRE COUNCIL							
BUDGET REVIEW AS AT 31st DECEMBER 2010							
	2010/2011 ESTIMATES			AS PER REVIEW			
	Income	Expenses	NET	Income	Expenses	NET	
Operating Income & Expenditure							
Administration - Corporate Services	43,160	1,088,534	(1,045,374)	43,160	1,091,631	(1,048,471)	
Administration - Engineering	204,160	968,012	(763,852)	204,707	968,329	(763,622)	
Public Order and Safety	73,900	515,665	(441,765)	102,631	545,202	(442,571)	
Health	49,700	240,762	(191,062)	50,850	241,912	(191,062)	
Community Services and Education	1,750	26,750	(25,000)	1,730	26,730	(25,000)	
Housing and Community Amenities	459,543	801,599	(342,056)	461,175	804,138	(342,963)	
Sewerage Service	255,824	299,594	(43,770)	256,054	299,680	(43,626)	
Recreation and Culture	58,700	761,393	(702,693)	68,859	773,272	(704,413)	
Mining, Manufacture & Construction	1,200	23,000	(21,800)	1,200	23,000	(21,800)	
Transport and Communication	3,209,376	5,056,225	(1,846,849)	4,321,376	6,197,225	(1,875,849)	
Economic Affairs	100,927	309,231	(208,304)	103,817	310,871	(207,054)	
General Purpose Revenues	3,375,909	0	3,375,909	3,370,981	0	3,370,981	
TOTAL OPERATING BUDGET	7,834,149	10,090,765	(2,256,616)	8,986,540	11,281,990	(2,295,450)	
Capital Funding & Expenditure							
Administration - Corporate Services	110,398	87,033	23,365	110,398	87,033	23,365	
Administration - Engineering	0	290,000	(290,000)	0	290,000	(290,000)	
Public Order and Safety	380,000	380,000	0	385,512	388,103	(2,591)	
Health	0	0	0	0	0	0	
Community Services and Education	0	0	0	0	0	0	
Housing and Community Amenities	27,231	66,430	(39,199)	34,479	73,678	(39,199)	
Sewerage Service	148,000	135,000	13,000	148,000	144,716	3,284	
Recreation and Culture	100,200	136,200	(36,000)	137,099	183,439	(46,340)	
Mining, Manufacture & Construction	0	0	0	0	0	0	
Transport and Communication	1,128,000	1,110,000	18,000	1,128,000	1,110,000	18,000	
Economic Affairs	5,000	20,450	(15,450)	5,000	34,450	(29,450)	
General Purpose Revenues	0	0	0	0	0	0	
TOTAL CAPITAL BUDGET	1,898,829	2,225,113	(326,284)	1,948,488	2,311,419	(362,931)	
OPERATING RESULT	9,732,978	12,315,878	(2,582,900)	10,935,028	13,593,409	(2,658,381)	
ADD : Total Depreciation		2,582,900	2,582,900		2,582,900	2,582,900	
CONSOLIDATED BUDGET RESULT	9,732,978	9,732,978	0	10,935,028	11,010,509	(75,481)	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DJIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
CORPORATE SERVICES		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Certificate Fees - Sec. 603	1/350	8,000		3,800	4,200	8,000	
Sundry Income	1/1250	12,000		9,209	2,791	12,000	
Lease of Council Property	1/1251	2,400		1,380	1,020	2,400	
Merchant Service Fee Recovery	1/1252	500		326	174	500	
Tsf from Reserves - Sale of Land for Overdue Rates		12,000		6,501	5,499	12,000	
Agency Fee Commission	1/600	8,260		3,616	4,644	8,260	
TOTAL OPERATING REVENUE		43,160	0	24,832	18,328	43,160	0
OPERATING EXPENSES							
Administration Buildings M & R	1/2500	7,200		524	6,676	7,200	
Furniture M & R	1/2550	1,000		0	1,000	1,000	
Office Equipment M & R	1/2600	45,000		38,877	6,123	45,000	
Map Info - Annual Maintenance & Licence Fee		9,000		9,692	0	9,692	692
Administration Buildings Cleaning	1/2850	15,000		7,563	7,437	15,000	
Administration Buildings Rates	1/3000	2,190		1,531	659	2,190	
Administration Building Light & Power	1/3050	15,000		5,026	9,974	15,000	
Administration Building Insurance	1/3100	9,500	1,612	11,112	0	11,112	
Depreciation - Buildings,F&F,Office Equipment		88,500		0	88,500	88,500	
Salaries & Allowances	1/3400	507,646		251,571	256,075	507,646	
Travelling	1/3420	16,300		0	16,300	16,300	
Accrual of Leave	1/3430	64,463		17,966	46,497	64,463	
Advertising	1/3500	18,500		9,890	8,610	18,500	
Printing & Stationery	1/3510	16,000		7,204	8,796	16,000	
Postages	1/3520	10,800		4,484	6,316	10,800	
Telephone	1/3530	14,300		5,703	8,597	14,300	
Bank Charges	1/3580	6,000		3,248	2,752	6,000	
Valuation Fees	1/3590	18,600	508	19,108	0	19,108	
Audit Fees	1/3600	26,000		0	26,000	26,000	
Legal Expenses	1/3620	12,500		5,796	6,704	12,500	
Sundry Administration Expenses	1/3610	12,000		7,876	4,124	12,000	
Sale of Land for Overdue Rates - Ex-Reserves		12,000		6,501	5,499	12,000	
Insurance : Fidelity Guarantee	1/3650	860		614	246	860	
Insurance : Misc, Members' Accident	1/3660	9,530		7,844	1,686	9,530	
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,400		7,343	57	7,400	
Interest on Overdraft	1/3900	500		100	400	500	
Mayoral Allowance	1/4000	20,000		8,450	11,550	20,000	
Members Fees	1/4010	91,500		38,710	52,790	91,500	
Members Travelling & Subsistence	1/4020	6,000		1,573	4,427	6,000	
Delegates Expenses	1/4030	7,800		5,956	1,844	7,800	
Members Insurances	1/4040	1,960		1,910	50	1,960	
Members Training		2,000		0	2,000	2,000	
Subscription to Shires Association	1/4050	13,985	285	14,270	0	14,270	
Hawkebury City Council Alliance		2,400		1,372	1,028	2,400	
Miscellaneous Expenses -Donations	1/5600	9,600		6,272	3,328	9,600	
Operating Expenses		1,101,034	2,405	508,086	596,045	1,104,131	692
Less : Contribution by Other Functions		(12,500)		(12,500)	0	(12,500)	
TOTAL OPERATING EXPENSES		1,088,534	2,405	495,586	596,045	1,091,631	692
CAPITAL REVENUE							
Internal Loan Repayment -No.2 Grenfell Tip		12,627		0	12,627	12,627	
Internal Loan Repayment -No.3 Grenfell Tip		4,340		0	4,340	4,340	
Transfer from Reserves -Office Equipment		77,033		28,844	48,189	77,033	
Income from Loans Repaid	1/2302	16,398		11,200	5,198	16,398	
TOTAL CAPITAL REVENUE		110,398	0	40,044	70,354	110,398	0
CAPITAL EXPENSES							
Office/ IT Equipment	1/6400	77,033		28,844	48,189	77,033	
Council Chambers - Repair Retaining Walls		5,000		0	5,000	5,000	
Council Chambers - Replace Airconditioners		5,000		0	5,000	5,000	
TOTAL CAPITAL EXPENSES		87,033	0	28,844	58,189	87,033	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,022,009)	(2,405)	(459,554)	(565,552)	(1,025,106)	(692)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
ENGINEERING & WORKS		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Private Works	1/2000	120,000		8,159	111,841	120,000	
Apprenticeship Subsidy	1/1350	1,500		0	1,500	1,500	
Diesel Fuel Rebate Grant	1/1351	14,700		0	14,700	14,700	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		40	3,960	4,000	
Tsf from Reserves - Employees Leave		0		162	0	162	162
Tsf from Reserves - Superannuation		56,500		0	56,500	56,500	
Vehicle Lease Back	1/5908	5,460		5,845	0	5,845	385
TOTAL OPERATING REVENUE		204,160	0	14,206	190,501	204,707	547
OPERATING EXPENSES							
Engineering Staff Salaries	1/5010	379,270		164,287	214,983	379,270	
Engineering Leave Entitlements	1/5040	54,157		25,590	28,567	54,157	
Less : contbn by Domestic Waste M'ment	1/5060	(7,500)		(7,500)	0	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		(8,000)	0	(8,000)	
Engineering Office Expenses	1/5100	10,000		2,286	7,714	10,000	
Engineering Travel Expenses	1/5450	46,000		6,741	39,259	46,000	
Depreciation - Buildings,F&F,Equipment		61,000		0	61,000	61,000	
Insurance : Public Liability & Indemnity	1/5200	83,885		83,885	0	83,885	
Private Works	1/5540	112,000		10,486	101,514	112,000	
Works Depot Expenses -South Street	1/5315	132,000		59,181	72,819	132,000	
LESS : charges to works (overheads)	1/5907	(295,000)		(229,719)	(65,281)	(295,000)	
Engineers Other Expenses	1/5460	3,000		267	2,733	3,000	
ELE - Annual Leave	1/5710	80,000		34,175	45,825	80,000	
ELE - Sick Leave	1/5720	40,000		40,162	0	40,162	162
ELE - Long Service Leave	1/5730	35,000		32,510	2,490	35,000	
Superannuation	1/5760	420,000		204,082	215,918	420,000	
Public Holidays	1/5770	50,000		14,398	35,602	50,000	
Workers' Compensation	1/5790	60,000		35,682	24,318	60,000	
OHS Requirements	1/5795	27,500		7,343	20,157	27,500	
Accident Pay	1/5780	5,000	155	4,245	910	5,155	
Fringe Benefits Tax	1/5810	8,200		2,383	5,817	8,200	
Staff Training	1/5900	45,000		16,974	28,026	45,000	
LESS : charges to works (oncost)	1/5906	(275,000)		(169,587)	(105,413)	(275,000)	
Plant Running Expenses	1/6010	780,000		382,003	397,997	780,000	
Plant Depreciation		271,000		0	271,000	271,000	
LESS : Plant Hire charged to works	1/1700	(1,150,000)		(581,830)	(568,170)	(1,150,000)	
Sundry Expenses	1/5550	500		0	500	500	
TOTAL OPERATING EXPENSES		968,012	155	130,044	838,285	968,329	162
CAPITAL REVENUE							
Transfer from Reserves - Plant Purchases		0		0	0	0	
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
Plant Replacement	1/6500	290,000		79,801	210,199	290,000	
TOTAL CAPITAL EXPENSES		290,000	0	79,801	210,199	290,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,053,852)	(155)	(195,639)	(857,983)	(1,053,622)	385

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
PUBLIC ORDER & SAFETY		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUES							
Fire Protection							
Grants & Subsidies	1/7050	68,000		68,570	0	68,570	570
Sundry Income	1/7300	1,000		0	1,000	1,000	
Tsf from External Restrictions - Grenfell Flood Study		0	13,021	28,161	0	28,161	15,140
Animal Control							
Dog Registration Fees	1/7400	3,200		1,550	1,650	3,200	
Dog Impounding Fees	1/7420	1,600		401	1,199	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
TOTAL OPERATING REVENUE		73,900	13,021	98,682	3,949	102,631	15,710
OPERATING EXPENSES							
Fire Protection							
Board of Fire Commissioners Levy	1/8050	21,350		16,453	4,897	21,350	
RFS : Fire Fighting Fund Contribution	1/8100	89,565		52,939	36,626	89,565	
Bush Fire Equipment M & R	1/8200	68,000		27,289	40,711	68,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		1,768	3,232	5,000	
Bush Fire Depreciation		264,600		0	264,600	264,600	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
Animal Control							
Impounding Expenses	1/8550	32,000		22,518	9,482	32,000	
Straying Livestock	1/8600	1,000		240	760	1,000	
Emergency Services							
Grenfell Flood Study		0	13,021	28,161	0	28,161	15,140
S.E.S. Working Expenses	1/8930	500	997	1,876	0	1,876	379
SES Contribution	1/8950	16,650		11,447	5,203	16,650	
S.E.S. Depreciation		14,000		0	14,000	14,000	
TOTAL OPERATING EXPENSES		515,665	14,018	162,691	382,511	545,202	15,519
CAPITAL REVENUE							
Dog Pound Upgrade - Tsf from Reserves		0	5,512	5,512	0	5,512	
Bushfire Equipment	1/7055	380,000		0	380,000	380,000	
TOTAL CAPITAL REVENUE		380,000	5,512	5,512	380,000	385,512	0
CAPITAL EXPENSES							
Dog Pound Upgrade		0	5,512	8,103	0	8,103	2,591
Bushfire Equipment	1/8297	380,000		0	380,000	380,000	
TOTAL CAPITAL EXPENSES		380,000	5,512	8,103	380,000	388,103	2,591
Funds Available to/(Required from)							
Rates & General Revenue		(441,765)	(997)	(66,600)	(378,562)	(445,162)	(2,400)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
HEALTH		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Fines & Costs							
Licenses & Fees	1/9350	3,000		176	2,824	3,000	
Septic Tank Inspection Fees		10,000		454	9,546	10,000	
Tsf from Reserves - Septic Tank Inspections		5,000		0	5,000	5,000	
Noxious Plants & Environmental Protect.							
Grant	1/9700	21,000		0	21,000	21,000	
Fees & Fines	1/9750	1,000		0	1,000	1,000	
Net Waste Grant - Compost Funding		0		1,150	0	1,150	1,150
Medical Centres							
Rent	1/9950	9,700		3,880	5,820	9,700	
TOTAL OPERATING REVENUE		49,700	0	5,660	45,190	50,850	1,150
OPERATING EXPENDITURE							
Health Department Salaries	1/10210	136,637		67,795	68,842	136,637	
Health Surveyor Travel	1/10220	8,000		1,151	6,849	8,000	
Leave Entitlements	1/10230	16,225		5,679	10,546	16,225	
Environmental Assistance - Septic Tanks	1/10240	15,000		0	15,000	15,000	
Health Office Expenses	1/10250	3,500		843	2,657	3,500	
Less : contribution by other functions							
- Building Inspections	1/10283	(20,000)		(20,000)	0	(20,000)	
- Garbage	1/10284	(5,000)		(5,000)	0	(5,000)	
- Sewerage	1/10286	(10,000)		(10,000)	0	(10,000)	
- Town Planning	1/10282	(15,000)		(15,000)	0	(15,000)	
Destruction of Noxious Plants	1/10410	75,000		31,509	43,491	75,000	
Destruction of Noxious Pests	1/10350	2,500		0	2,500	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Netwaste Compost Cookoff	1/10353	0		1,039	111	1,150	1,150
Medical Centre Expenses -Weddin Street	1/10766	5,200		3,339	1,861	5,200	
Medical Centre Expenses - Main Street		5,200		4,555	645	5,200	
Medical Centre Depreciation		22,500		0	22,500	22,500	
TOTAL OPERATING EXPENSES		240,762	0	65,910	176,002	241,912	1,150
CAPITAL REVENUE							
Medical Centre Improvements -Tsf from Reserves		0		0	0	0	
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
Medical Centre Improvements		0		0	0	0	
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(191,062)	0	(60,250)	(130,812)	(191,062)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010		Budget	Variation	Actual	Revised	Revised	Variation
COMMUNITY SERVICES & EDUCATION		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Youth Services							
Seniors Week Grant	1/10949	450		500	0	500	50
Youth Week Grant	1/10950	1,300	(70)	1,230	0	1,230	
TOTAL OPERATING REVENUE		1,750	(70)	1,730	0	1,730	50
OPERATING EXPENSES							
Youth Services							
Seniors Week Expenses	1/11599	450		0	500	500	50
Youth Week Expenses	1/11600	1,300	(70)	0	1,230	1,230	
Contribution to Library		5,000		5,000	0	5,000	
Contribution to Swimming Pool		10,000		10,000	0	10,000	
Contribution to Sporting Grounds	1/11600	10,000		10,000	0	10,000	
TOTAL OPERATING EXPENSES		26,750	(70)	25,000	1,730	26,730	50
CAPITAL REVENUE							
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(25,000)	0	(23,270)	(1,730)	(25,000)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
HOUSING & COMMUNITY AMENITIES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Dwellings							
Dwelling Rents	1/12200	12,385		4,774	7,611	12,385	
Town Planning							
Development Application Fees	1/12310	16,000		9,892	6,108	16,000	
Construction Certificate Fees		19,000		12,747	6,253	19,000	
Planning Certificates	1/12320	7,000		2,805	4,195	7,000	
Subdivision Fees	1/12330	2,500		0	2,500	2,500	
Local Heritage Fund -Grant	1/12250	8,500		0	8,500	8,500	
Local Heritage Advice		3,750		0	3,750	3,750	
Tsf from Reserves - Standard LEP		0		443	0	443	443
Garbage Services							
Domestic Waste/Recycling Charges	1/12500	244,658	1,289	245,847	0	245,847	(100)
Commercial Waste/Recycling Collection Charges	1/12700 et al	34,500		34,500	0	34,500	
Other Tip Income - Tip Fees		15,000		6,039	8,961	15,000	
Rural Garbage Levy		30,400		30,293	107	30,400	
Waste Management Sundry Income	1/12650	2,500		0	2,500	2,500	
Tip Recycling Revenue		15,000		157	14,843	15,000	
Cemeteries							
Site Fees	1/13600	4,700		1,945	2,755	4,700	
Gravedigging	1/13615	12,700		3,941	8,759	12,700	
Lawn Cemetery	1/13630	29,500		15,622	13,878	29,500	
Sundry							
Waste to Art Grant	1/13799	450		0	450	450	
Sundry Income	1/13800	1,000		232	768	1,000	
TOTAL OPERATING REVENUE		459,543	1,289	369,237	91,938	461,175	343
OPERATING EXPENSES							
Dwellings							
Housing M & R	1/14010	12,000		9,397	2,603	12,000	
Housing Insurance & Rates	1/14020	5,800		4,647	1,153	5,800	
Housing Depreciation	1/14030	15,300		0	15,300	15,300	
Town Planning							
Salaries (Contribution to Health Salaries)	1/14100	15,000		15,000	0	15,000	
Office Expenses	1/14150	3,000		11	2,989	3,000	
Heritage Operations - Local Building Fund	1/14159	17,000		2,400	14,600	17,000	
Heritage Costs - Advice	1/14156	15,000		6,422	8,578	15,000	
Town Planning - Consultancy Fees	1/14170	12,000		0	12,000	12,000	
Standard LEP Expenses		0		443	0	443	443
Sundry Expenses	1/14160	100		0	100	100	
Waste Management							
Administration (Contribution to Admin.)	1/14500	4,000		4,000	0	4,000	
Supervision (Contribution to Health)	1/14510	5,000		5,000	0	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		7,500	0	7,500	
Garbage/Recycling - Employee Costs	1/14610	48,700		22,620	26,080	48,700	
Leave Entitlements/On Cost Charged	1/14615	19,960		10,632	9,328	19,960	
Garbage/Recycling Vehicle Running Expenses	1/14650	38,100		21,213	16,887	38,100	
Greenethorpe Collections	1/14723	8,500		2,473	6,027	8,500	
Domestic Waste Depreciation	1/14680	14,000		0	14,000	14,000	
Grenfell Depot Manning/Plant Hire		105,000		48,203	56,797	105,000	
Grenfell Depot Maintenance	1/14700	18,000		8,544	9,456	18,000	
Depot (Tip) - Caragabal	1/14710	5,500		1,780	3,720	5,500	
Depot (Tip) - Quandialla	1/14730	5,500		2,126	3,374	5,500	
Interest on Internal Loan -No.2		9,629		0	9,629	9,629	
Interest on Internal Loan -No.3		3,310		0	3,310	3,310	
Recycling Expenses	1/14565	8,000		0	8,000	8,000	
Greenethorpe - Recycling Station		4,000		0	4,000	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Waste to Art Programme	1/14691	450		0	450	450	
Street Cleaning	1/15000	18,000		3,697	14,303	18,000	
Trade Waste Employee Costs	1/15500	14,000		2,627	11,373	14,000	
Trade Waste Vehicle Running Expenses	1/15510	9,000		2,458	6,542	9,000	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES (Continued)		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
Drainage Assets Depreciation	1/16010	205,500		0	205,500	205,500	
Pollution Control	1/16600	16,000		4,884	11,116	16,000	
Cemeteries							
M & R	1/16800	15,000		7,907	7,093	15,000	
Lawn Cemetery	1/16830	13,000		10,035	2,965	13,000	
Grave Digging	1/16815	13,000		2,861	10,139	13,000	
Lawn Cemetery Grave Digging	1/16835	7,000		5,093	1,907	7,000	
Cemeteries Depreciation	1/16850	6,200		0	6,200	6,200	
Sundry							
Public Conveniences	1/17000	72,000		44,481	27,519	72,000	
Public Clock	1/17500	500		0	500	500	
Public Clock Depreciation		50		0	50	50	
Tidy Towns	1/16610	1,000		0	1,000	1,000	
Other Land & Buildings	1/17700	7,000	1,940	9,096	0	9,096	156
State of Environment Report	1/16650	3,000		780	2,220	3,000	
TOTAL OPERATING EXPENSES		801,599	1,940	266,330	537,808	804,138	599
CAPITAL REVENUE							
Tsf from Reserves - Grenfell Tip Improvements		0	6,845	7,248	0	7,248	403
IWCM Grant - Stage 2		27,231		0	27,231	27,231	
TOTAL CAPITAL REVENUE		27,231	6,845	7,248	27,231	34,479	403
CAPITAL EXPENSES							
Grenfell Tip Improvements		0	6,845	7,248	0	7,248	403
Transfer to Reserves -Compactor Replacement		10,000		0	10,000	10,000	
IWCM Study - Stage 2		39,463		0	39,463	39,463	
Internal Loan Repayment - No.2 Principal		12,627		0	12,627	12,627	
Internal Loan Repayment - No.3 Principal		4,340		0	4,340	4,340	
TOTAL CAPITAL EXPENSES		66,430	6,845	7,248	66,430	73,678	403
Funds Available to/(Required from)							
Rates & General Revenue		(381,255)	(651)	102,907	(485,069)	(382,162)	(256)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
SEWERAGE SERVICES		Budget 1/7/10	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Rates	3/81001	244,249	660	244,479	0	244,479	(430)
LESS : Pensioner Rebates	3/81003	(34,000)		(27,206)	(6,794)	(34,000)	
Charges : Non-Ratable Properties	3/81201	15,500		14,894	606	15,500	
Interest on Investments, etc	3/81305	8,000		0	8,000	8,000	
Fees & Fines	3/81740	1,000		363	637	1,000	
Sewer Connection Fees	3/81745	1,875		0	1,875	1,875	
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	18,700		15,161	3,539	18,700	
TOTAL OPERATING REVENUE		255,824	660	247,691	8,363	256,054	(430)
OPERATING EXPENSES							
Management							
Administration (Contribution)	3/82100	8,000		8,000	0	8,000	
Health (Contribution)	3/82200	10,000		10,000	0	10,000	
Engineering (Contribution)	3/82250	8,000		8,000	0	8,000	
Operations							
Treatment Works : Energy Costs	3/82301	6,900		2,357	4,543	6,900	
Treatment Works: Repairs, etc	3/82305	15,200		12,416	2,784	15,200	
Treatment Works : Wages	3/82303	60,808		31,290	29,518	60,808	
Treatment Works : Other Costs	3/82309	4,000		4,086	0	4,086	86
Mains : M & R	3/82321	29,000		13,788	15,212	29,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	125,000		0	125,000	125,000	
Miscellaneous							
Rates	3/83531	4,360		3,451	909	4,360	
Other	3/83571	500		0	500	500	
Employment							
Employee's Leave Entitlement	3/83591	11,126		3,194	7,932	11,126	
Workers' Compensation	3/83594	5,000		0	5,000	5,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
TOTAL OPERATING EXPENSES		299,594	0	96,582	203,098	299,680	86
LESS : Depreciation		125,000		0	125,000	125,000	
Net Operating Result		81,230	660	151,109	(69,735)	81,374	(516)
CAPITAL REVENUE							
Sec 64 Developer Charges		28,000		5,600	22,400	28,000	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		0	100,000	100,000	
Transfer from Reserves -Sewer Treatment Works Upgrade		10,000		0	10,000	10,000	
Transfer from Reserves -Sewer Mains Extensions		10,000		0	10,000	10,000	
TOTAL CAPITAL REVENUE		148,000	0	5,600	142,400	148,000	0
CAPITAL EXPENSES							
Sewer Mains - Rehabilitate		100,000		0	100,000	100,000	
Sewerage Treatment Works - Provision for Upgrading		10,000		0	10,000	10,000	
IWCM Study - Stage 2		15,000		0	15,000	15,000	
Wet Well Water Pump		0		9,716	0	9,716	9,716
Sewer Mains Extension	3/84001	10,000		0	10,000	10,000	
TOTAL CAPITAL EXPENSES		135,000	0	9,716	135,000	144,716	9,716
Net Capital Result		13,000	0	(4,116)	7,400	3,284	(9,716)
Funds Available to							
Rates & General Revenue		94,230	660	146,993	(62,335)	84,658	(10,232)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Library							
Grants/Subsidy	1/20100	19,000		18,380	620	19,000	
User Charges & Fines	1/20200	4,000		1,080	2,920	4,000	
Other	1/20300	700	800	1,500	0	1,500	
Museum							
Sundry Income	1/20750	500		0	500	500	
Art Gallery Income		3,000		4,159	0	4,159	1,159
Conference Room/Cinema Income		5,000		2,926	2,074	5,000	
Baths							
Baths Fees	1/20801	24,000		11,796	12,204	24,000	
Tsf from Reserves - Grenfell Swimming Pool - Leak Repairs		0		8,200	0	8,200	8,200
Parks, Gardens & Open Space							
Parks, Gardens & Sporting Grounds	1/20900	2,500		0	2,500	2,500	
TOTAL OPERATING REVENUES		58,700	800	48,041	20,818	68,859	9,359
OPERATING EXPENSES							
Library							
Administration (Contribution)	1/23000	500		500	0	500	
Printing, Stationery & Advertising	1/23010	1,500		0	1,500	1,500	
Telephone & Postage	1/23020	2,600		496	2,104	2,600	
Salaries	1/23050	46,543		23,408	23,135	46,543	
Temporary Assistants	1/23055	3,000		2,784	216	3,000	
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		74	1,926	2,000	
Leave Entitlements	1/23065	5,526		92	5,434	5,526	
Buildings M & R, Insurance, Rates etc	1/23110	7,300		2,060	5,240	7,300	
Furniture & Fittings M & R	1/23120	2,000		0	2,000	2,000	
Equipment M & R	1/23125	7,000		4,660	2,340	7,000	
Depreciation - Building,Books,Equipment	1/23130	114,500		0	114,500	114,500	
Maintenance of Books	1/23200	1,400		175	1,225	1,400	
Purchase of Periodicals	1/23220	1,500		622	878	1,500	
Cleaning Expenses	1/23250	4,000		2,559	1,441	4,000	
Other	1/23260	2,800		1,076	1,724	2,800	
Sundry							
Subsidy to Band	1/24500	500		0	500	500	
Community Arts Centre Expenses	1/24502	500		0	500	500	
Arts Out West Expenses		1,838		1,800	38	1,838	
Community Hub M & R,Insurance,Rates,Electricity etc		14,000		9,483	4,517	14,000	
Art Gallery Expenses		3,000		1,001	1,999	3,000	
Conference Room/Cinema Expenses		5,000		654	4,346	5,000	
Railway Station Expenses	1/23610	5,000		4,461	539	5,000	
Festival Expenses	1/25000	6,000		0	6,000	6,000	
Museum							
Museum Building M & R, Rates	1/23510	4,700		1,969	2,731	4,700	
Museum Depreciation	1/23530	19,000		0	19,000	19,000	
Swimming Pools							
Wages	1/26000	62,697		23,198	39,499	62,697	
Leave Entitlements		7,579		5,033	2,546	7,579	
Buildings M & R	1/26010	8,700		3,887	4,813	8,700	
Grenfell Swimming Pool - Leak Repairs		42,000		53,879	0	53,879	11,879
Operating Expenses	1/26025	45,000		12,851	32,149	45,000	
Quandialla Baths Subsidy	1/26100	20,000		20,000	0	20,000	
Depreciation - Buildings,Pools	1/26015	56,000		0	56,000	56,000	
Parks & Gardens							
Expenses	1/27500	175,000		76,268	98,732	175,000	
Employee Leave Entitlements	1/27875	8,460		3,868	4,592	8,460	
Contribution to Library by Community Services		(5,000)		(5,000)	0	(5,000)	
Contribution to Swimming Pool by Community Services		(10,000)		(10,000)	0	(10,000)	
Contribution to Sporting Grounds by Community Services		(10,000)		(10,000)	0	(10,000)	
Depreciation - Buildings,Equipment	1/27900	97,750		0	97,750	97,750	
TOTAL OPERATING EXPENSES		761,393	0	231,858	541,414	773,272	11,879

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
RECREATION & CULTURE							
(Continued)		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
CAPITAL REVENUE							
Local Special Projects Grant	1/20120	5,200		5,000	0	5,000	(200)
Local Community Infrastructure Program Grant		0		10,000	20,000	30,000	30,000
Tsf from Reserves - Taylor Park Upgrade		0	1,174	1,174	0	1,174	
Tsf from Reserves - Grenfell Swimming Pool OHS		0		5,925	0	5,925	5,925
Tsf from External Restrictions - Vaughan Park Upgrade		0	5,747	0	0	0	(5,747)
Tsf from External Restrictions -Taylor Park Sunshade		0	12,980	0	0	0	(12,980)
Tsf from Reserves -Quandialla Swimming Pool Upgrade		0	6,653	0	0	0	(6,653)
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		95,000		0	95,000	95,000	
		100,200	26,554	22,099	115,000	137,099	10,345
CAPITAL EXPENSES							
Library Books Purchase	1/29100	17,000		6,383	10,617	17,000	
Local Special Projects	1/29106	5,200		209	4,991	5,200	
Library Equipment Purchase	1/29110	3,000		1,802	1,198	3,000	
Taylor Park Upgrade		0	1,174	1,174	0	1,174	
Vaughan Park Upgrade		0	5,747	0	0	0	(5,747)
Taylor Park Sun Shade		0	12,980	0	0	0	(12,980)
Local Community Infrastructure Program		0		29,730	270	30,000	30,000
Grenfell Swimming Pool - OHS Upgrade		0		5,925	0	5,925	5,925
Quandialla Swimming Pool - Liquid Dosing		10,000	6,653	13,470	0	13,470	(3,183)
Quandialla Swimming Pool - Replace Pool Cleaner		6,000		5,163	0	5,163	(837)
Quandialla Swimming Pool - Replace Pump		0		4,415	0	4,415	4,415
Quandialla Swimming Pool - OHS Upgrade		0		3,092	0	3,092	3,092
O'Briens Hill (Stage 1) - Toilets Ex-Reserves		95,000		0	95,000	95,000	
TOTAL CAPITAL EXPENSES		136,200	26,554	71,363	112,076	183,439	20,685
Funds Available to/(Required from)							
Rates & General Revenue		(738,693)	800	(233,081)	(517,672)	(750,753)	(12,860)
DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
MINING, MANUFACTURING & CONSTRUCTION							
(Continued)		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Building Certificates	1/30060	1,000		63	937	1,000	
Sundry Income	1/30200	200		0	200	200	
TOTAL OPERATING REVENUES		1,200	0	63	1,137	1,200	0
OPERATING EXPENSES							
Building Control Staff (Contribution)	1/31050	20,000		20,000	0	20,000	
Building Office Expenses	1/31200	3,000		0	3,000	3,000	
TOTAL OPERATING EXPENSES		23,000	0	20,000	3,000	23,000	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(21,800)	0	(19,937)	(1,863)	(21,800)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
TRANSPORT & COMMUNICATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Regional Roads (Block Grant)	1/35410	580,000	12,000	296,000	296,000	592,000	
RLR (FAG Component)-2010/2011	1/83001	820,000		324,275	495,725	820,000	
Roads to Recovery Programme		450,876		350,000	100,876	450,876	
State Highway 6 - M & I	1/35310	547,500		157,016	390,484	547,500	
State Highway 17 - M & I	1/35210	547,500		953,379	94,121	1,047,500	500,000
Repair Program(MR 398)		160,000		50,000	110,000	160,000	
3x3 Council Determined Works	1/35700	68,000		34,000	34,000	68,000	
Flood Damage Funding		0		600,000	0	600,000	600,000
Street Lighting Subsidy	1/32100	33,000		0	33,000	33,000	
Sundry Sales(Royalties)	1/49000	2,500		107	2,393	2,500	
TOTAL OPERATING REVENUE		3,209,376	12,000	2,764,777	1,556,599	4,321,376	1,100,000
OPERATING EXPENSES							
Regional Roads (Block Grant)	1/50973	580,000	12,000	353,730	238,270	592,000	
Rural Local Roads (FAG Component)- 2010/2011		820,000		334,626	485,374	820,000	
Roads to Recovery Programme		450,876		161,197	289,679	450,876	
State Highway 6 - M & I	1/50970	497,500		157,016	340,484	497,500	
State Highway 17 - M & I	1/50972	497,500		953,379	44,121	997,500	500,000
Repair Program(MR 398)		160,000		40,764	119,236	160,000	
3x3 Council Determined Works		68,000		8,088	59,912	68,000	
Flood Damage - Regional Roads		0		6,992	193,008	200,000	200,000
Flood Damage - Rural Roads		0		54,941	274,059	329,000	329,000
Flood Damage - Urban Roads		0		11,322	88,678	100,000	100,000
Town Streets	1/53110	166,204		53,170	113,034	166,204	
Rural Roads	1/53310	555,645		273,156	282,489	555,645	
Village Streets	1/53110	18,000		8,856	9,144	18,000	
Street Lighting Charges	1/53190	68,000		27,683	40,317	68,000	
Footpaths M & R	1/53140	3,000		2,448	552	3,000	
Car Park Maintenance	1/69000	1,500		1,222	278	1,500	
Depreciation - Roads,Bridges,Footpaths		1,160,000		0	1,160,000	1,160,000	
Tree Planting M & R	1/53170	10,000		5,856	4,144	10,000	
TOTAL OPERATING EXPENSES		5,056,225	12,000	2,454,446	3,742,779	6,197,225	1,129,000
CAPITAL REVENUE							
K & G Contributions	1/34006	20,000		0	20,000	20,000	
Footpath Contribution		8,000		0	8,000	8,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL REVENUE		1,128,000	0	0	1,128,000	1,128,000	0
CAPITAL EXPENSES							
Tree Planting Construction	1/63170	10,000		1,725	8,275	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL EXPENSES		1,110,000	0	1,725	1,108,275	1,110,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,828,849)	0	308,606	(2,166,455)	(1,857,849)	(29,000)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
ECONOMIC AFFAIRS		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Caravan Park							
Income	1/70050	46,000		29,050	16,950	46,000	
Tourism & Industry Promotion							
Sundry Income	1/70300	100		0	100	100	
Sale of Books, etc	1/70310	100		0	100	100	
Other							
Bank Building Rent	1/70750	4,727		2,272	2,455	4,727	
Open Day/Country Week -Transfer From Reserves		5,000		0	5,000	5,000	
Local Development Assistance - Tsf from Reserves		0	500	500	0	500	
Grenfell Information Bay Signage Grant		0		1,250	0	1,250	1,250
Small Chamber of Commerce Grant		0		1,140	0	1,140	1,140
Grenfell Internet Centre - Revenue		45,000		29,544	15,456	45,000	
TOTAL OPERATING REVENUE		100,927	500	63,756	40,061	103,817	2,390
OPERATING EXPENSES							
Caravan Park							
Wages	1/72000	34,864		22,050	12,814	34,864	
Employee Leave Entitlements	1/72011	4,139		0	4,139	4,139	
Electricity & Gas	1/72050	8,300		3,461	4,839	8,300	
Rates & Insurance	1/72060	5,162		3,341	1,821	5,162	
Working Expenses	1/72040	14,000		5,081	8,919	14,000	
Depreciation - Buildings, Other Structures	1/72030	15,000		0	15,000	15,000	
Tourist & Industry Promotion							
Advertising Advantages of Area	1/72130	17,000		8,811	8,189	17,000	
Contribution to Tourist Association	1/72300	3,000		1,625	1,375	3,000	
Office Expenses	1/72120	1,000		104	896	1,000	
Development/Tourism Officer		57,528		33,071	24,457	57,528	
Leave Entitlements		6,831		0	6,831	6,831	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Grenfell Open Day/Market Day		20,000		17,462	2,538	20,000	
Small Chamber of Commerce Workshops		0		351	789	1,140	1,140
Centroc Contribution		10,307		8,807	1,500	10,307	
Local Development Assistance		0	500	500	0	500	
Grenfell Internet Centre - Expenses		50,000		33,749	16,251	50,000	
Bank Building							
M&R, Insurance, Rates	1/10760	13,500		6,309	7,191	13,500	
Depreciation	1/10762	33,000		0	33,000	33,000	
Industrial Subdivision							
Rates & Current Costs	1/72601	3,700		2,889	811	3,700	
Other							
Taxi - Operating Expenses	1/70800	6,900		4,348	2,552	6,900	
TOTAL OPERATING EXPENSES		309,231	500	151,959	158,912	310,871	1,140
CAPITAL REVENUE							
Net Income - Sales of Industrial Land	1/70700	5,000		0	5,000	5,000	
		5,000	0	0	5,000	5,000	0
CAPITAL EXPENSES							
Main Street Promotion - Henry Lawson Festival Plaques		450		0	450	450	
Tourism Signs Upgrade		0		0	14,000	14,000	14,000
Caravan Park Upgrading - Stage 2		20,000		0	20,000	20,000	
TOTAL CAPITAL EXPENSES		20,450	0	0	34,450	34,450	14,000
Funds Available to/(Required from)							
Rates & General Revenue		(223,754)	0	(88,203)	(148,301)	(236,504)	(12,750)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2010							
GENERAL PURPOSE REVENUES		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/10	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUES							
General Rates	1/81001	1,871,170		1,866,242	0	1,866,242	(4,928)
LESS : Pensioner Rebates	1/81003	(106,000)		(99,930)	(6,070)	(106,000)	
Extra Charges	1/81101	12,500		6,462	6,038	12,500	
Legal Fees Raised	1/81201	6,000		0	6,000	6,000	
Interest on Investments	1/82020	200,000		120,601	79,399	200,000	
Interest from Internal Loan - No.2		9,629		0	9,629	9,629	
Interest from Internal Loan - No.3		3,310		0	3,310	3,310	
FAG (General Purpose Component)	1/83000	1,321,000		526,456	794,544	1,321,000	
Pension Rate Subsidy	1/83500	58,300		56,506	1,794	58,300	
TOTAL OPERATING REVENUES		3,375,909	0	2,476,337	894,644	3,370,981	(4,928)
OPERATING EXPENSES							
		0	0	0	0	0	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		3,375,909	0	2,476,337	894,644	3,370,981	(4,928)

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 February 2011)

1.1 Classified Roads Maintenance

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

- SH6
 - General Maintenance
 - Road flooded in several areas
 - Removed fallen trees
 - Painted bench in Rest Area

- SH17
 - General Maintenance
 - Sealed 1.4 km rehab
 - Repairing shoves caused by moisture

- MR398
 - General Maintenance
 - Remove fallen trees
 - Road flooded in several areas
 - Road closed due to flooding for extended periods
 - Flood damage repairs have been carried out in several areas

- MR236
 - General Maintenance
 - Remove fallen trees
 - Road closed for extended period due to flooding in the Forbes Shire

- MR237
 - General Maintenance
 - Remove storm debris & fallen trees

- MR239
 - General Maintenance
 - Road closed due to flooding for a short period
 - Remove fallen trees

1.2 Rural Local Roads Programme

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the last two months.

- Commenced widening of Gerrybang Road

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

1.3 Rural Maintenance

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the last two months.

- General Maintenance
- Graded numerous Local Roads to make them trafficable after flooding
- Flood damage repairs have been carried out on some local gravel roads
- Drained Bimbi by cutting Bimbi-Quandialla Road to remove flood water
- Repaired Roads in Bimbi after flooding
- Removed fallen trees
- Cleared blocked culverts
- Erected fire danger sign at Greenethorpe

1.4 Urban Maintenance/Construction

- General maintenance
- Removed flood debris from streets, fences logs etc.
- Removed fallen trees
- Repaired some flood damage on Town Streets
- Repaired Street signs
- Commenced Weddin Street School crossing
- Painted benches in Main Street

For Information

Noted

2. Other Works

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the last two months such as gardening, weeding, mowing and spraying

- General Maintenance
- Painted benches in Parks and the Rotunda floor
- Repaired water sprinklers HLO, Vaughn Park & the main pipeline in Rotary Park
- Lifted trees for sight distance
- Sprayed Grenfell & Bimbi Cemeteries
- Repaired Rotunda brickwork and foundation.

2.2 Cemeteries

The following graves have been prepared from: 06-12-10 to 06-02-11

- Grenfell Lawn	-	1
- Grenfell	-	1
- Bimbi	-	Nil
- Caragabal	-	1

Large pine tree has fallen in the middle of the Grenfell Cemetery due to being top heavy and wet soil

Sprayed Grenfell Cemetery for Spiny Burr grass.

Sprayed Bimbi Cemetery.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.3 Sewer Mains

Eight (8) sewer chokes have been attended to during the month.

2.4 Private Works

- Slashed a block for a ratepayer
- Sold Gravel to a ratepayer
- Sprayed a block for a ratepayer
- Supplied traffic control for M Mitton to blast Beaches Pit

2.5 Vandalism

- Repaired brickwork in the Rotunda \$350.00
 - Toilet roll holders ripped from Main Street toilets \$200.00
- Total Cost: \$550.00**
Progressive Cost Urban: \$2,035.00
Progressive Cost Rural: \$150.00
(from 1/7/2010 to date)

For Information

Noted

3. Future Works

3.1 Rural

- General Maintenance
- Continue flood damage repairs
- Continue Gerrybang Road widening

3.2 Urban

- General Maintenance
- Erect fence at Vaughn Park
- Complete Weddin Street School Crossing

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last two months the CENTROC Weight of Loads Group detected two (2) breaches totalling \$688.00.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last two months:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 3950	Iveco Tipper	Full service, shock reports
PI 3951	Iveco Tipper	Full service, replace axle seals and diff seals
PI 1083	Taxi	Full service, replace door handles, auto transmission repairs, replace brakes
PI 3933	Low Loader	Repair lights and tyres for rego check
PI 3952	Kenworth Prime Mover	Full service, rego repairs brakes, lights, air leaks
PI 4099	Tip Compactor	Remove motor which was overheating
PI 4098	Patching Truck	Repairs to sensors, auger, shute
	Town Pool	Remove & replace pump
PI 4102	Cat 120M grader	Major service, remove UTS equipment
PI 3953	Garbage truck	Repairs to bin lifter, engine bracket and chassis mount, rego check

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Asset Management plan has been prepared for checking.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Council has now completed the sealing of the North Weddin rehabilitation on SH17. Batter works and the clean-up of the site is still to be completed. These works were deferred as a result of urgent flood damage repairs which had to be carried out.

A work order for the reseals on SH6 has been received and is planned to be completed by the end of March 2011 as per the contract.

The RTA is still planning the 2011 heavy patching programme. Council will prepare a work proposal when the programme is finalised.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

8. Noxious Weed Report – December, C2.6.16

The Noxious Weed Officer has carried out the following works in the last two months:-

- sprayed grasshoppers in the Bimbi area
- sprayed Blue Heliotrope in the Piney Range area
- sprayed scotch thistle on O'Briens Hill
- followed up owners whose properties were previously inspected for noxious weeds.
- carried out property inspection on Adelargo Road.

For Information

Noted

Two Road Closure applications were inadvertently missed from being presented to the December Meeting and are now presented for Council to confirm approval.

9. Road Closure Application R2.1.4:

The owners of "Parkside", Adelargo and J H Best (Adelargo Rd) have applied to close Crown Roads on their properties.

The roads have been inspected and have not been used or maintained as a road. Both Crown and Council roads would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

The Land & Property Management Authority required advice by 28 December 2010 on the matter following discussion with the relevant Ward Councillors. A letter has been forwarded to support the application.

RECOMMENDATION: Confirm Action.

291 **RESOLVED:** Clr D Hughes and Clr Lobb that the action be confirmed.

10. Road Closure Application R2.1.4:

The owners of "Yeronga" (Gooloogong Road) have applied to close several Crown Roads and a Council Public Road on their property.

The roads have been inspected and have not been used or maintained as a road. Both Crown and Council roads would not be required by Weddin Shire Council. A copy of the plan will be available at the meeting.

The Land & Property Management Authority required advice by 28 December 2010 on the matter following discussion with the relevant Ward Councillors. A letter has been forwarded to support the application.

RECOMMENDATION: Confirm Action.

292 **RESOLVED:** Clr D Hughes and Clr Lobb that the action be confirmed.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

11. Rural Fire Service, E1.3.1

The Deputy Mayor and the Director Engineering attended the Rural Fire Service Local Government Forum in Dubbo on Friday 19 November 2010. Shane Fitzsimmons (Commissioner), Rob Rogers (Operational) and Dominic Lane (Regional) were in attendance from the Rural Fire Service.

The following matters were discussed:

- Victorian Bushfires Royal Commission findings (67 recommendations)
- Funding arrangements and Section 44 reimbursements (minor reference only of extra payments required)
- Pre-season briefing
- Red Fleet Insurance – from 1.7.2011, Treasury managed Fund to provide insurance as Councils have no control over the Fleet.
- District and Regional realignment – under review, including recruiting system to be same as NSW Public Sector.
- Roadside vegetation Management – trials being carried out on using herbicide, then burning.

As stated previously, there was only a minor reference to the funding increases.

For Information

Noted

12. Proposed Kerb and Gutter & Footpath Construction, R2.4.15, R2.4.5, R2.4.8, R2.4.37, R2.4.39

The adopted 2010/2011 construction programme refers.

RECOMMENDATION: That kerb and gutter and footpath works listed below be carried out:-

- Forbes Street (west side) from North Street northerly to end (200m) (K&G)
- Brundah Street (east side) from Grafton Street to Camp Street (120m) (K&G)
- Camp Street (north side) from Brundah Street to Tyagong Street (120m) (K&G)
- Tyagong Street (west side) from Grafton Street to Camp Street (120m) (K&G)
- Warraderry Street (side) from Young Street to Camp Street (263m) (west side) (Footpath)

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter or footpath an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

Refer to Town Works Committee Minutes

13. Grenfell Country Club – Lighting upgrade, C1.2.2

A request was received from the Grenfell Country Club for Council to install a street light on an existing pole at the southern end of the Club. The additional lighting will throw some light on the windows near the attempted break-in, increase the security of the southern carpark as well as ensuring safety for patrons.

Country Energy has since advised quotations as follows:

- a) Install 1 x 70w High Pressure Sodium Luminaire – Capital Installation
Cost approximately \$3,200.

Annual maintenance electricity and network charges \$140 - \$150.

OR

- b) install 1 x 250 W HPS light

Vision Flood light – no capital installation cost but a monthly fee of \$37 + GST to be paid to cover installation, maintenance, use of system and energy cost. This type of light system is normally used to light private yards etc.

RECOMMENDATION: For Council's decision.

Refer to Town Works Committee Minutes

14. Sale of Surplus Bushfire Trucks, E1.3.11

Director Engineering report to March 2010 refers.

Council resolved to offer no objection to the proposed joint auction of the old tankers subject to the advertisement being placed in "Glowing Embers" so as to notify local landholders.

The auction is planned for 26 February 2011 in Forbes.

RECOMMENDATION: That:

- a) the General Manager or his delegate be given delegated authority to accept or refuse any offer for the two tankers (Brundah and Piney Range) during or after the auction.

293 **RESOLVED:** **Clr McClelland and Clr Halls that the General Manager or his delegate be given delegated authority to accept or refuse any offer for the two tankers (Brundah and Piney Range) during or after the auction.**

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

15. Cemetery Trees, P2.2.1

The Director Engineering is engaging a tree surgeon to inspect and assess the remainder of the trees in the Grenfell Cemetery for safety reasons.

The assessment will be carried out in the next several weeks and will be reported to the March 2011 Council Meeting.

Following this assessment, a tree removal and replacement planting programme will be formulated for the cemetery using a consultant.

An item will be included for consideration in the 2011/2012 Management Plan.

For Information

Noted

16. Flood & Storm Event 28-29 November 2010, E1.9.3

Staff have now assessed about 90% of the flood damage to roads, culverts, bridges, etc and will complete the assessment shortly.

The assessment will be submitted to the RTA for verification and the processing of the Grant. Staff have carried out repairs to the worst affected roads, cleared culvert debris, school bus routes and grain haulage roads. Once the RTA verification has been completed, and the Grant approved, Council will effect the final repairs.

For Information

Noted

17. Purchase of Vehicle, P6.1.5.

The General Manager's Report to November 2009 Meeting refers.

A vehicle was purchased for the Design Engineer. The following quotes were received:

<u>FIRM</u>	<u>MAKE</u>	<u>PRICE</u> (incl. GST)
Frank Spice Nissan*	Nissan X-Trail	\$31,531
Oliver Toyota	Toyota Aurion	\$29,510
Jeffery Toyota	Toyota Aurion	\$30,818
Watson Toyota	Toyota Aurion	\$29,359
West Orange Motors	Toyota Aurion	\$28,987
Marlo Motors	Nissan X-Trail	\$32,175
Nepean Motor Group	Nissan X-Trail	\$31,915.32

*** Denotes Purchase**

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

On the basis of published information, the Nissan X-Trail shows a better resale price than other vehicles.

For Information

Noted

18. CENTROC Weight Of Loads Group, C2.7.16

The Director Engineering attended the Centroc Weight of Loads Group Management Committee meeting at Wellington on Friday 2 February 2011. The Mayor was an apology.

The following matters were discussed:-

- Due to some Councils dropping out, the viability of the group is becoming questionable.
- RTA has been requested to provide additional funding for 2010/2011 to cover the shortfall from the councils which have dropped out.
- RTA has completed a review of all Weight of Loads Groups and wants to have a strategic meeting with the Centroc Weight of Loads Group by end of March 2011 to discuss options. Member Councils will be invited to attend.
- The audited financial statements for 2009/2010 were adopted by the Committee
- There was a loss of \$64,111 for the year, mainly due to member councils not rejoining, and less infringement notices being issued (more people being compliant).
- The end of financial year results show that it has reduced substantially from 2009/10 (\$106,247) to 2010/2011 (\$59,925), and the projected figure for 2011/12 based on current trends, is \$5,917. It was noted that \$50,000 is insufficient funding for Centroc Weight of Loads Group to remain viable.
- The draft budget and member contribution levies for 2011/2010 (Weddin \$25,315) were adopted subject to a formal and adequate funding commitment being received from the Roads and Traffic Authority by 4 April 2011.
- The Committee resolved to a timetable to disband the Group to be activated by formal correspondence to each member Council if adequate funding commitment has not been received from the Roads & Traffic Authority by 4 April 2011.
- The Committee resolved to investigate options for alternative works for the existing staff in the event that the group ceases operation.

The next meeting will be called following the Roads and Traffic Authority meeting.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

19. Melyra Street and Brundah Street, R2.4.21

Council has received advice from the Roads and Traffic Authority that it is not prepared to fund the upgrade of Melyra Street between Forbes Street and Brundah Street, and Brundah Street between Grafton Street and Melyra Street as they are local roads. There is no mechanism for funding available from the NSW Government. The estimated cost of the upgrade is \$114,425.

Both roads are approved as B-Double routes but to date have not been signposted as a heavy vehicle bypass.

Council could consider the following options:

- a) retain the status quo – do not sign post the route as a heavy vehicle bypass or upgrade the route but maintain only using town street maintenance funds.
- b) upgrade the two roads using Council's FAG funds and signpost the route as a heavy vehicle bypass.

If Council chose option (b) it could consider making application to the Roads and Traffic Authority to declassify Forbes Street between Camp Street and Melyra Street from a Regional Road to a local road, and request that the sections of Melyra and Brundah Streets be reclassified to Regional Road status.

RECOMMENDATION: For Council's consideration.

Noted

20. Railway Station Precinct, P2.3.12

Director Engineering's report to December Council Meeting refers.

The Heritage Advisor has since commented on the proposal by the Grenfell Lions Club to improve the undeveloped area east of the existing railway line to West Street, based on heritage aspects only.

The Heritage Advisor offered no objection on heritage grounds subject to:

- Rose garden to be in keeping with what may have been in a front garden of the former station masters' cottage, with a decorative "twisted wire" fence.
- turntable to be placed as per plan.
- miniature rail should not compete with the original railway elements with the structures to accompany the miniature rail to be approved in size and location.
- Picnic shelter – to be very simple and utilitarian without any adornments.

The request by the Lions Club for a floral arrangement in the Rose garden should be refused as it may give precedence to other requests. Any insignia should be limited to a small sign on the end of the proposed picnic shelter.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The Heritage Advisor's report will be tabled for consideration at the next Heritage Committee Meeting.

The Turntable will require significant funds to install.

RECOMMENDATION: That the Grenfell Lions Club be advised that Council offer no objection to the proposal for the improvement of the undeveloped section of the railway area subject to the Heritage Advisor's comments, and a small sign at the end of the proposed picnic shelter in lieu of a floral sign.

Refer to Town Works Committee Minutes

21. ARTC Interface Agreement, T3.5.6

The Director Engineering attended a meeting with ARTC on Wednesday 2 February 2011 at Orange to discuss the proposed Interface Agreement between ARTC and Councils. The agreement states that Councils are responsible for the maintenance of the roadway, shoulders, drainage etc up to 1m from the rail track but ARTC does not accept any responsibility for the road maintenance for the 1m section on either side of the tracks, or between the tracks. It is not clear whether the road authority is shouldering the risk for this section of roadway.

The motion from the meeting is as follows:

That the Local Government and Shires Association obtain a legal opinion on the area of responsibility of a road authority with respect to maintenance and construction of roads adjacent to, and across, rail level crossings and the associated risk to the road authority.

For Information

Noted

22. Weddin Mountains National Park Signs, P2.8.3

Letter B1 refers.

NSW National Parks and Wildlife Service have requested assistance in erecting approximately 7 new Weddin National Park signs on the existing posts. The Service will supply the signs.

The estimated cost to remove the old signs and replace the new signs is \$3000.

The work can be funded from available votes.

RECOMMENDATION: That Council assist the NSW National Parks and Wildlife Service in the erection of the new National Parks signs in Weddin Shire with the work to be funded from available votes.

294 **RESOLVED:** Cllr McClelland and Cllr Hinde that Council assist the NSW National Parks and Wildlife Service in the erection of the new National Parks signs in Weddin Shire with the work to be funded from available votes.

23. School Based Traineeship (Gardener/Horticulturist), P1.3.9

Following a meeting with the Henry Lawson High School Principal and the Careers Adviser late last year, it was agreed to work with the School on a School based Traineeship, initially for a Gardener/Horticulturist and Automotive Heavy Vehicle (Mechanical) position.

The traineeship is for 100 days over 2 years (Years 11 & 12), and at the end of this time the trainee has completed 1 year equivalent of the traineeship. The trainee then seeks another employer so as to complete the training.

One person applied for the position of Gardener/Horticulturist and no one applied for the position of mechanic.

An interview was conducted, and Mr Dylan Whiting of Greenethorpe was offered the position.

Mr Whiting will work for Council one day per week for 2 years, and commences duties on Wednesday 9 February 2011.

This is a great way for Council to assist young local people to obtain trade qualifications and improve their chances of gaining employment in their chosen fields.

For Information

Noted

24. Emu Creek Maintenance, E2.9.5

The Director Engineering has contacted NSW Fisheries Department regarding the cleaning out of Emu Creek.

The Department has advised that before it can assess the application it requires the type and location of work proposed to be carried and photos of the area.

Following the assessment, the Department issues a licence to carry out the work.

RECOMMENDATION: That a further report be prepared on the scope of works and estimate for the maintenance works in Emu Creek.

295 **RESOLVED:** Clr Lobb and Clr McClelland that any action be deferred until the Grenfell Flood Study report is received.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

25. Car Rally, T3.4.13:

Director Engineering report Item 19 to December Council Meeting refers.

To date the organiser of the car rally has not provided Council with the details so that the Executive can consider the event. The organiser has been given a deadline of 18 February 2011 to provide the necessary details.

For Information

Noted

W TWOHILL **DIRECTOR ENGINEERING**

- 296** **RESOLVED:** Cllr Hinde and Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

10 February 2011

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

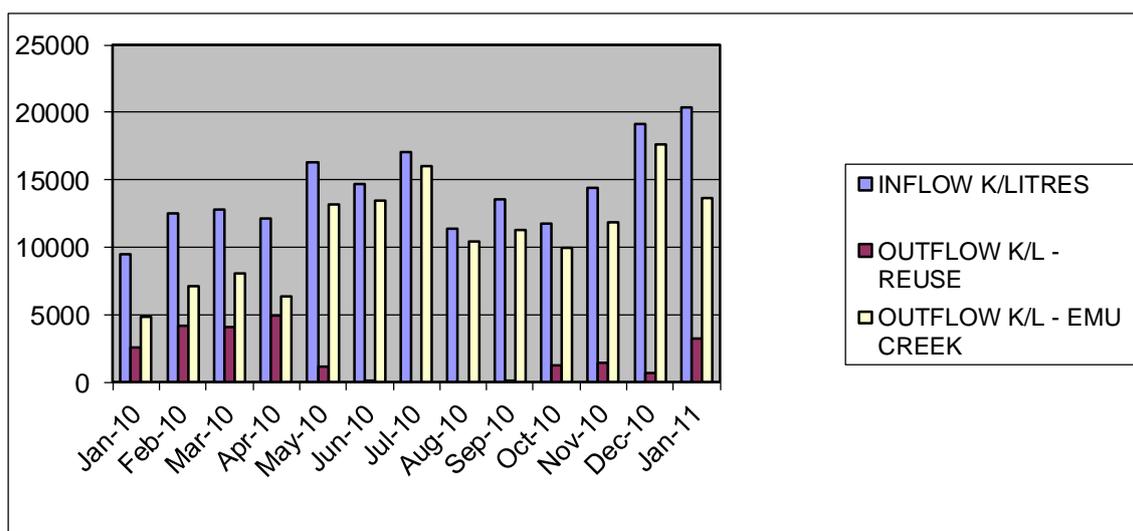
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Inflow and outflow at the Works during December 2010 and January 2011 are shown below:

December 2010 (Readings ending 6.30am)						
Inflow	Daily Average	Irrigation for Reuse	Discharge to Emu Creek	Highest	Lowest	Rainfall
19088 kl	615.74 kl	709 kl	17642 kl	1219 kl 29/12/2010	453 kl 23/12/2010	140mm

January 2011 (Readings ending 6.30am)						
Inflow	Daily Average	Irrigation for Reuse	Discharge to Emu Creek	Highest	Lowest	Rainfall
20372 kl	657.16 kl	3207 kl	13632 kl	864 kl 02/01/2011	623 kl 27/01/2011	23mm



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Animal Control, A4.4.4

Animal control activities for December 2010 were:

a. Companion Animals

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	3 (Dogs)	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	2 (Dogs)
Animals Surrendered:	0		

Animal control activities for January 2011 were:

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	3 (Dogs)	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	0
Animals Surrendered:	0	Animals Stolen:	1

For Council's Information

Noted

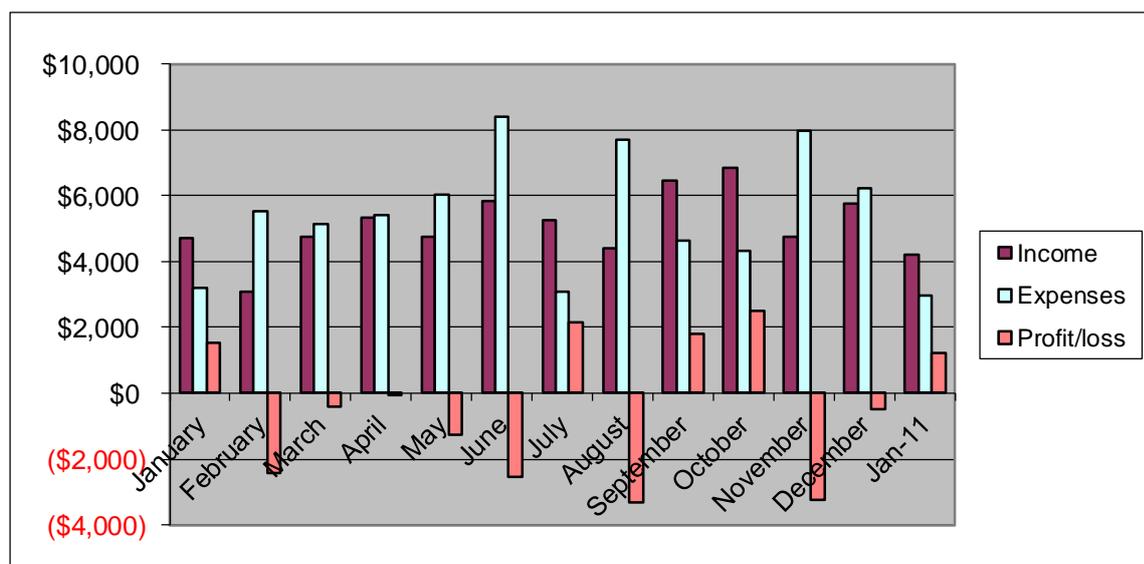
3. Caravan Park Operations, P2.3.3

Income for the month of December 2010 was \$5,744.00 with expenditure of \$6,234.41 resulting in an operational loss of \$490.41 for the month.

There were 189 sites occupied for the month of December 2010.

Income for the month of January 2011 was \$4,187.00 with expenditure of \$2,957.37 resulting in an operational profit of \$1,229.63 for the month.

There were 161 sites occupied for the month of January 2011.



For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

4. Grenfell Swimming Pool, P2.3.1

December 2010/January 2011

Total Attendance:	8130	Other Usage Groups	306
Daily Average:	Dec 113, Jan 148	Season Ticket Sales	
Cash Attendance:	775 (Child) 273 (Adult)	Adult 8	
Season Ticket Attendance:	3355 (Child) 1753 (Adult)	Pensioner 3	
		Family 8	
		Child 2	

There was a Health Department check 10/1/11 with a good verbal report given.
Overall facility is being well utilised.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

December 2010/January 2011 –

Total Attendance: 2880	Season Ticket Sales
Daily Average: Dec 45, Jan 54	Adult: 0
	Family: 7

Quandialla held the following during December and January:

- Schools held there last week of intensive swimming
- Sport and Recreation Lessons were held from 10th to 20th January
- Quandi Pool Swim School was held on 22, 23, 24 & 25 January with 14 students participating
- Australia Day was celebrated at the Pool with a BYO breakfast and extended opening hours in the evening

NSW Health Department inspected the pool on the 10th January; the new system was met with approval.

For Council's Information

Noted

6. Budget Review Variances - Environmental, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 December 2010 for the Environmental Services Department. The variances that are self-explanatory have not been reported on; however Councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

Saving

- **Quandialla Pool – Pool Cleaner** - \$837 saving – better price obtained than budgeted.

Additional expenditure

- **Dog pound Upgrade** - \$2,591 – higher than expected costs for the internal cages and modification to existing compound.
- **Sewerage – Wet well water pump** – \$9,716 – a new pump was required as one of the old units failed and therefore a new pump was fitted. The reason for this decision was the fact that the cost of repair was not justifiable and continued requirement for staff to enter the wet wells to pump out leaks and undertake repairs was considered an OH&S problem. There are sewer funds within reserve that could be used to fund this upgrade.
- **Grenfell Pool – leak repairs** – \$3,679 – additional works required to renew some of the damaged stormwater drainage and remove and replace water logged additional water logged soil.
- **Quandialla Pool – Liquid dosing and OHS Upgrade** – \$6,562 – chemical tanks and change of the filtration system as reported and resolved at the October 2010 meeting.
- **Quandialla Pool – pump replacement** – \$4,415 – new pump as reported and resolved at the November 2010 meeting.

RECOMMENDATION: that Council resolve to:

1. Note all variances as detailed, and
2. Transfer from reserves the \$9,716 for the replacement of the Sewerage – Wet well water pump.

297 RESOLVED: Clr McClelland and Clr Niven that Council:

1. Note all variances as detailed, and
2. Transfer from reserves the \$9,716 for the replacement of the Sewerage – Wet well water pump.

7. Disability Program and Accessible Communities Activity Grant C1.7.7

Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) have called for applications for funding under the services and support for people with disability program and accessible communities activity grants.

These grants are open to Local Government only and are a matching grant up to \$100,000 and are aimed to improve disabled access and amenity around the community.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The grants close on the 25th February 2011, so preparation has commenced on the application with the following projects being applied for.

- Construction of a new disabled amenity block at Lawson Oval, including spectator viewing and access paths. (Total estimated cost \$80,000)
- Supply and installation of a pool hoist and wet area wheel chair. (Total estimated cost \$15,000)

Should the grants be awarded Council would need to provide matching funding which has not been budgeted at this time and the projects must commence within 6 months of the grant agreement being signed.

RECOMMENDATION: that Council resolves to:

Submit the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) disabled grants for the:

- Construction of a new disabled amenity block at Lawson Oval
- Supply and installation of a pool hoist and wet area wheel chair.

Refer to Town Works Committee Minutes

8. Waste & Recycling Services Policy, E3.3.1

For some time there has been confusion about garbage and recycling bins and who is responsible for replacement and maintenance. The current arrangement has the property being entirely responsible for the garbage bin and the new recycling bins being owned by Council but maintained by owner. There are also no arrangements in place for the commercial side of waste or the provision for rural properties to obtain a recycling bin in which they can use and swap over at the waste depot once full.

Major features of the policy include:

1. That all the privately owned general waste MGB's be replaced by new Council owned bins, thus ensuring that a reasonable quality of bin is being used.
2. Council will remain the owner of any of the bins with the property owner responsible with maintenance and replacement.
3. All commercial and industrial businesses are to receive and be charged for a waste service.
4. Rural households may nominate to receive a recycling bin, which will be registered against the property and exchanged at the Grenfell Waste depot.
5. Each school will receive a designated number of free recycling bins and collection.

A draft policy (as enclosed) has been prepared to address all of the above matters in an attempt to formalize the current arrangements and give clear guidance on what services are available and who is responsible.

It is proposed that the commercial waste and recycling and the introduction of the rural recycling be implemented in the coming financial year 2011/12, with the cost of required bins estimated around \$40,000, which will be included in the draft management plan considerations.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The replacement of the general MGBs will be deferred until 2012/13 or beyond and be included in future budget considerations, and will require a replacement program that may take up to 3 years.

RECOMMENDATION: that Council resolve to:

1. Adopt the Draft Waste & Recycling Services Policy for public exhibition,
2. Permit the schools to be supplied with recycling bins as per the policy immediately.

298 RESOLVED: Clr Lobb and Clr Niven that Council:

1. Adopt the Draft Waste & Recycling Services Policy for public exhibition,
2. Permit the schools to be supplied with recycling bins as per the policy immediately.

9. Grenfell STP, S1.1.1

As Councilors are aware the Strategic Business Plan for Sewerage is soon to be updated. The current 2004 plan identifies that a new STP will be commissioned in 2020 at a cost of over \$2,500,000. The recent floods and increased rain events have identified a critical need for the sewer mains to be continued to be upgraded and all relevant investigation to reduce stormwater infiltration to occur.

It is expected that at the current rate of reticulated mains re-habilitation and time required to rectify all illegal stormwater connections to the sewer, substantial reductions to the stormwater infiltration will not occur for many years and it will be some 15 - 20 plus years before the mains re-habilitation is nearing completion.

As a result of the stormwater infiltration during rain events, it would be very difficult to have a new economic treatment plant designed to cater for the additional water that needs to be treated during these times. Having consideration of the current and projected loadings, quality of effluent being released and the high level of stormwater infiltration, it is recommended that the replacement of the STP be deferred until 2030, with the following essential maintenance/improvements to be done in the coming year.

• Continue OH & S improvements	\$ 40,000
• Trickling Filter repairs	\$ 25,000
• Dosing Syphon repairs	\$ 20,000
• Shower & WC replacement	\$ 10,000
• Replace pumps	\$ 28,000
• Fit new by-pass pump	\$ 10,000
• Decant & clean/repair all tanks	\$ 10,000
• Miscellaneous	\$ 7,000
Total	\$150,000

The current budget has some \$90,000 for OH & S improvements held in reserve, therefore an additional \$60,000 will need to be voted in the 11/12 estimates.

It is believed that these works will allow for the existing plant to operate with the licensing provisions and cater for demands until 2030, allowing time for the remediation of the reticulated mains to be sustainably completed.

Note: just prior to this report being printed I was advised that one of the pumps proposed to be replaced above had failed and must be replaced immediately.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

RECOMMENDATION: that Council resolves to:

1. Modify the Strategic Business Plan for Sewerage, identifying the new plant to be proposed for 2030,
2. Release from reserve \$40,000 to continue the OH&S Improvements,
3. Reallocate the remaining OH&S improvement reserves to partially fund other improvements as above,
4. Consider the allocation for the remaining \$60,000 in the 11/12 budget estimates.

299 **RESOLVED:** Clr McClelland and Clr Halls that Council:

1. Modify the Strategic Business Plan for Sewerage, identifying the new plant to be proposed for 2030,
2. Release from reserve \$40,000 to continue the OH&S Improvements,
3. Reallocate the remaining OH&S improvement reserves to partially fund other improvements as above,
4. Consider the allocation for the remaining \$60,000 in the 11/12 budget estimates.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

December 2010/January 2011

DA NO.	Applicant	Construction	Value (\$)	Address
33/2010	G Sinclair	Garage & Carport	\$8,000	Lot: 820 DP: 754578 93 Cowra Road GRENFELL NSW 2810
34/2010	IC Brenner	Garage	\$25,000	Lot: 1 DP: 1072519 Cnr Quondong & Brickfield Rd GRENFELL NSW 2810
35/2010	RZ & M Gora	Dwelling (Second)	\$323,850	Lot: 2 DP: 1122689 "Brundah Falls" 293 Yambira Road GRENFELL NSW 2810
36/2010	SF & JE Ryder	Machinery/Hay Shed	\$6,000	Lot: 4 DP: 857827 10 Berrys Road GRENFELL NSW 2810
37/2010	J & K Willmington	Dwelling (Manufactured)	\$105,000	Lot: 4 DP: 263310 Makins Street GRENFELL NSW 2810
38/2010 (Jan 11)	CE Drady	New Dwelling	\$210,557	Lot: 20 DP: 1039387 13 Short Street GRENFELL NSW 2810

For Information

Noted

2. Complying Development Applications

The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
CD 17/2010	SM Hazell	Shed	\$4,899	Lot: 112 DP: 1081488 2 Guy Crescent GRENFELL NSW 2810
CD 18/2010	CD Baker	Deck/Patio	\$4,200	Lot: 1 DP: 373577 25 South Street GRENFELL NSW 2810

For Information

Noted

3. Changes to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

On the 25th February 2011 there will be a number of changes occur to the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (the Codes SEPP).

In order to expand these benefits, the Codes SEPP is being amended to:

- include additional types of low risk and low impact developments permissible as complying development
- reduce the areas that are excluded from the Codes SEPP (flood, rural and bushfire areas)
- simplify some of the existing development standards

Some of the major changes include:

- Inclusion of 9 new exempt development types
- new standards for limited complying development in heritage conservation areas
- allowing walls to be built to boundaries under certain conditions, particularly the protecting adjoining properties from any damage
- New Rural Housing Code –description and overview of the new development standards and development types for new houses, alterations and additions to existing houses and ancillary development carried out in rural zones.
- New General Development Code – outlines the development standards for Bed and Breakfast accommodation.
- Provision for Complying Development to be conducted in low risk bush fire prone land and low risk flood control lots.

Some fourteen (14) fact sheets have been prepared by the Department of Planning that details the new provisions; these will be available for viewing at the meeting.

For Council Information

Noted

4. Draft Weddin Local Environmental Plan 2011, T2.1.6

Council resolved at the December 2010 meeting to submit the Planning Proposal, including the draft WLEP 2011 and associated maps to the Department of Planning in order to obtain a gateway determination which will authorise public exhibition of the draft Plan.

It is expected that the determination and authorisation to commence Public Exhibition will occur in the next couple of weeks. In preparation Council needs to adopt a specific community consultation strategy that specifies how the community will be engaged due the exhibition period.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The WLEP 2011 - Community Consultation Strategy (copy provided to Councillors) has been prepared in accordance with the legislative controls and guidelines.

RECOMMENDATION: that Council resolve to:

Adopt the WLEP 2011 - Community Consultation Strategy for the draft Weddin Local Environmental Plan 2011 Planning Proposal.

300 **RESOLVED:** Cllr McClelland and Cllr Hinde that Council adopt the WLEP 2011 - Community Consultation Strategy for the draft Weddin Local Environmental Plan 2011 Planning Proposal.

5. Development Applications for the Consideration of Council **DA 1/2011 – Proposed Shed**

Applicant:	M & B Liebich
Owner:	M & B Liebich
Site:	Lot 10 DP: 1016394 Murray's Lane, Grenfell
Zone:	1(c)(1) – Rural Residential

Precis

On the 12/1/11 Council received a development application for the construction 18m x 11mm colorbond shed with a wall height of 4m.

The development was notified to adjoining and adjacent land owners for a period of 14 days and advertised in the Grenfell Record as per Council policy, with only one submission being received at the completion of the required period.

The application is referred for Council consideration, as an objection was received.

Approval of the application is recommended.

DESCRIPTION OF THE PROPOSAL

The construction 18m x 11mm colorbond shed with a wall height of 4m, with the shed to be used for the storage of equipment used to maintain the property and the northern side of the roof will house an array of photovoltaic cells for the 10 kilowatt solar system proposed.

Plans of the site and shed will be displayed at the meeting.

DESCRIPTION OF THE SITE

The site currently consists of one lot with a total area of 8.09ha. The site currently has a large dwelling and detached garaged located centrally. The proposed development are has been planted out with small trees that are to be used to screen the structure in the future.

The surrounding land is predominantly large style rural residential allotments, with the nearest dwelling being some 150m away.

The proposed development site is located with the 1(c)(1) – Rural Residential zone and is not identified as having any easements or restrictions.

Photos of the site will be displayed at the meeting.

PLANNING ASSESSMENT

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environmental Planning and Assessment Act 1979. The full assessment is available by request of the Director Environmental Services.

Weddin LEP 2002

The proposed shed has been assessed in accordance with development standards and requirements of the Weddin LEP 2002.

Permissibility

The proposed development is permissible under Weddin Local Environmental Plan 2002 subject to development consent from the Council. The establishment of such a development is considered to meet the objectives of the zone and is consistent with existing developments in the location.

DCP's or Policies

Rural residential Development Control Plan: the proposed development complies with the specific requirements of the policy and is considered to meet all of the objectives of the zone.

Notification of Development Policy: the proposed development was advertised and notified in accordance with the policy.

Public participation

Notification was conducted for this development in accordance with Council's Notification policy for an initial period of 14 days in the local news media and also directly notified to all adjoining properties.

Public submissions:

At the completion of the notification period One (1) written submission was received. A copy has been forward to Councillors.

The submission strongly objects to the proposed development on the following grounds:

- serious compromise to available views of Weddin Mountains,
- shed not within keeping with the integrity of the structures already on the property,
- the proposed use of the shed (commercial activity)

Submission considerations:

Impact on view

The Land and Environment Court of New South Wales has set Planning Principles for view sharing, to this there are four parts that need to be considered when assessing the loss of a view:

1. Assessment of views to be affected: the current view is toward the west and is predominantly a rural landscape with the Weddin Mountain range visible in the distance. This view is not uncommon within the area with many properties experiencing similar views. (Photo displayed at meeting)

The principle identifies that water views are valued more highly than land views. Iconic views (eg of the Opera House, the Harbour Bridge or North Head) are valued more highly than views without icons. Whole views are valued more highly than partial views, eg a water

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view in which the interface between land and water is visible is more valuable than one in which it is obscured.

2. Consider from what part of the property the views are obtained: the views as claimed have been entirely restricted from the lower level of the property, with only partial or limited standing views available from the upper floor, as a result of the substantial vegetative screening. The views that are compromised are over the side boundary of the development site and would substantially restrict any development option on the site.

The principle identifies, that the protection of views across side boundaries is more difficult than the protection of views from front and rear boundaries. In addition, whether the view is enjoyed from a standing or sitting position may also be relevant. Sitting views are more difficult to protect than standing views. The expectation to retain side views and sitting views is often unrealistic.

3. Assess the extent of the impact: the views that are lost from the western side of the dwelling are considered to be negligible, due to the use of the rooms the view is available from, the nature contours of the land results in the Weddin Mountain view as remaining unrestricted and the fact that the loss would be only a very small part of the entire view.
4. Assess the reasonableness of the proposal that is causing the impact: the proposed development complies with all planning controls associated with this development and the local area, it is therefore reasonable to expect some views may be impeded or reduced by permissible development. The proposed design of the shed is consistent with most sheds in the local area, with the orientation being such that placement have reduced view loss. It is not believed at an alternate design will not reduce any view sharing opportunity. Therefore the view impacted from this compliant development is considered acceptable and the view sharing reasonable.

Shed not within keeping with the integrity of the structures

The submission makes that above statement, with no further detail provided.

The scale, roof pitch and colouring of the proposed are considered similar to the existing dwelling on the site and therefore the proposed design is considered to be compatible.

The proposed use of the shed (commercial activity)

As per any similar development Council can only consider the statements that have been made by the applicant and ensure relevant conditions are placed on the consent to restrict any unauthorised use. The applicant has advised that the proposed use is for storing of agricultural type equipment for maintaining the property.

CONCLUSION

As detailed above the loss of view has been argued many times in the courts, with the planning principle setting the due considerations, which have been used whilst assessing this application. Although the submission identifies a number of concerns about the proposed development and the impact that it is going to have on their property, I don't believe that there are adequate planning grounds to refuse or alter the application.

The proposed structure complies with the prescribed standards and objectives of the LEP and associated development controls, based on the information provided with the application and having consideration for all relevant matters of consideration pursuant to section 79c of the EPA

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Act 1979, approval of the shed is recommended, subject to standard and specific conditions of the consent.

RECOMMENDATION: that Development Application 1/2011 for the construction 18m x 11mm colorbond shed at Lots 10 in DP 1016394 No. 60 Murray's Lane, Grenfell, be APPROVED, subject to the draft Development Consent conditions presented to the 17 February 2011 Council meeting, as follows:

1. BUILDING

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.

2. PRINCIPAL CERTIFYING AUTHORITY

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979

- (2) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) **Footings and Concrete Slabs:** *When the footings have been excavated and all steel reinforcement has been placed in position.*
- (ii) **Sub floor bearers and joists:** *Prior to the laying of the floor and when ant caps are in place.*
- (iii) **Structural framework:** *When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.*
- (iv) **Roof frame:** *Prior to the installation of the ceiling lining and eaves soffit lining.*
- (v) **Internal House Drainage:** *When all internal drainage work is installed and prior to concealment. Drainage should be under water test.*
- (vi) **External House Drainage:** *When all external drainage work is installed and prior to concealment.*
- (vii) **Wet area waterproofing:** *prior to lining or laying tiles.*
- (viii) **Stormwater Drainage:** *When the stormwater and roofwater drainage system has been completed.*
- (ix) **Completion:** *Upon compliance with all conditions of approval and prior to occupation.*

Note: 48 Hours notice is required prior for all inspections

Reason: to comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.

3. LIMITATIONS OF THE CONSENT

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

Reason: to ensure compliance with the legislation and standards.

4. CONSTRUCTION

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
- stating that unauthorised entry to the work site is not permitted,
 - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
 - the house and lot number of the property.

This sign must be removed when the building work has been completed.

Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.

5. HEALTH & SAFETY

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

Reason: to minimise nuisance to adjoining neighbours.

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- (2) The building shall not be used or occupied for industrial, commercial or habitable purposes without the prior approval of Council.

Reason: to ensure compliance with the requirements of the Environmental Planning and Assessment Act 1979.

6. STORMWATER

- (1) The edge of the driveway shall be provided with a hob or dish drain to prevent surface water flows from entering the adjoining property.

Reason: to prevent damage to the building, nuisance, and to comply with the requirements of Part 3.1.2 of the Building Code of Australia.

SITE MANAGEMENT

- (1) An all-weather stabilised access point should be provided to the site to prevent sediment leaving the site as a result of vehicular movement. Vehicular movement should be limited to this single accessway.

Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.

- (2) The applicant must provide an adequate receptacle to store all waste generated by the development pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle. Consideration should be given to the source separation of recyclable and reusable materials.

Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

301 **RESOLVED:** Clr Hinde and Clr D Hughes that Development Application 1/2011 for the construction 18m x 11mm colorbond shed at Lots 10 in DP 1016394 No. 60 Murray's Lane, Grenfell, be APPROVED, subject to the above draft Development Consent conditions.

Division under Local Government and Planning Legislation Amendment (Political Donations) Act 2008.

FOR: Ctrs N Hughes, G Halls, D Hughes, G McClelland, B Hinde, C Lobb and J Niven.

AGAINST: Nil

S WILSON

DIRECTOR ENVIRONMENTAL SERVICES

- 302** **RESOLVED:** Clr D Hughes and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

**DELEGATES REPORT ON THE CENTRAL TABLELANDS WATER MEETING
HELD AT MOLONG ON 8 DECEMBER 2010**

The following is a précis of the items discussed at the December 2010 meeting of Central Tablelands Water and is submitted for Council's information:

Council's Investments

Council's CDO investments through Lehman Bros increased in value at 31 October 2010 to 53.37% of par value.

Council's remaining investment portfolio of approximately \$2.33 million is all capital guaranteed, primarily in term deposits.

Lake Rowlands Proposed Augmentation

The General Manager presented a report which included the results of an independent review of the costings for the construction of a new dam to enlarge the existing Lake Rowlands.

The estimates, which include detailed design, contract administration & engineering supervision, are as follows:

1.	Project Total with 5% contingency	\$56.31 million
2.	Project Total with 25% contingency	\$66.55 million
3.	Project Total with 50% contingency	\$79.35 million

Water Bottle Filling Station & Drinking Fountain

Council resolved to seek the endorsement of the three constituent councils to enter into a joint annual project with Central Tablelands Water (CTW) to install at least one water bottle filling station in a suitable location within a town or village in their Shire and to encourage each of the three Councils to join CTW by becoming members of the Bottled Water Alliance.

Reservoir Levels

All reservoir levels have been maintained at or near 100% capacity.

The level of Lake Rowlands has remained at 100% during the past two months.

Cr. G McCLELLAND
DELEGATE

Cr. B HINDE
DELEGATE

303 **RESOLVED:** Clr McClelland and Clr Hinde that the Delegates Report – Central Tablelands Water be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on
Tuesday 14th December 2010 at the Grenfell Community Hub at 8 pm**

Welcome: President Gai Lander opened the meeting and introduced Gail MacDonald and welcomed her as our new treasurer. Gail gave a brief account of her background.

Present: G Lander, G Howell, A Carr, J Hetherington, M Moffitt, G MacDonald, D Fennell, C Brown.

Apologies: T Matthews, Maurice Simpson

Minutes of the previous meeting: were confirmed. Moved DFennell/MMoffitt

Business Arising:

Letter from Grenfell Showground Trust re: showground charges for 2011. The meeting believes that any charges for the use of the showground should be met by those people using it not by the festival committee.

Motion: that Denise write to the Grenfell Showground Trust stating the above. Moved D Fennell/C Brown.

Treasurer's Report:

See attached. Gail expressed concern over the age of some unpresented cheques that have become staled. Motion: that any cheques greater than 12 months old be cancelled. Moved GMacDonald/DFennell.

Gail also advised that the term deposit matures on 14th January 2011.

Motion: that executive make a decision before 14 January re: reinvesting options or not for term deposit ie how much and for how long. Moved G MacDonald/MMoffitt.

Correspondence In:

Artspeak – Arts OutWest – Issue 100 – December 2010/January 2011

Motion: That correspondence in be received. Moved DFennell/CBrown.

Correspondence Out:

WSC – street stall dates for 2011.

Motion: that correspondence out be endorsed. Moved DFennell/JHetherington.

Coordinator's Reports:

Gai to contact Madeleine about advertising the vacancies that exist on the committee. Gai will document position descriptions including roles and responsibilities over January. Carly suggested an application process as in 'positions vacant' may inspire more interest.

Carly gave an update on the Facebook page. She has advertised the photography coordinators position and has received some feedback.

General Business:

Logo design quote from Advision – quote received for \$1445.00 + GST for logo design/production/mock ups.

Feedback from the meeting that the concept is good but needs some tweaking. The ‘Henry Lawson’ font needs to be changed to a simpler block font. ‘Grenfell NSW’ needs to be in a black font rather than a white font on a coloured background as it cannot be seen when produced in smaller fonts.

Motion: that Gai advise Michael Agzarian of Advision that we accept his quote for the logo design with changes as described and also after she has sought clarification from him about what is included in the quote. Moved CBrown/GMacDonald.

Sponsorship policy – has been circulated.

Motion: that the draft sponsorship policy be adopted. Moved J Hetherington/MMoffitt.

Negative publicity policy – draft was presented by Gai.

Auburn advised that the festival event manual must be provided to Tourism NSW – including these two policies – before we receive the \$10K flagship funding.

Motion: that the draft negative publicity policy be adopted. Moved GLander/JHetherington.

Meeting closed: 9.10 pm.

Next meeting date: 15th February at 7.30 pm.

- 304 RESOLVED:** Clr Hinde and Clr McClelland that the Henry Lawson Festival Committee be requested to liaise with the Federation Drive Committee to discuss the proposed Grenfell Showground charges.
- 305 RESOLVED:** Clr Hinde and Clr McClelland that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE MANEX MEETING HELD ON THURSDAY 20 JANUARY 2011 AT 8.00 AM
(C2.6.10)**

Present: T Lobb, J Finn, W Twohill, S Wilson.
Clr Simpson (Observer)

Apology: G Carroll.

Resolved: W Twohill and J Finn that the apology be accepted.

Minutes:

Resolved: S Wilson and W Twohill that the minutes of 14 December 2010 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – no recent action.
- (ii) Financial Statements – finalised.
- (iii) Corruption Risks in Lobbying – extracts forwarded to all councillors.
- (iv) Electricity Review – CENTROC presentation scheduled for 7 February, may replace Planet Footprint.
- (v) Australia Day – arrangements in hand.
 - Greenethorpe garbage collection deferred to next day.
 - Director Engineering to check village tips.

1B Human Resources

- (i) Vacancies
 - Environmental - Sewer Attendants' position to be advertised in due course.
- (ii) Annual Performance Assessments – completed.
- (iii) HR Package – demonstration of LGSA proposal requested.
- (iv) Director Environmental Services – leave deferred.

2. Public Order and Safety

Nil

3. Health

- (i) Medical Centre – outcome of grant funding application awaited.
- (ii) Options for Doctors – awaiting response to PADWS application.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Quandialla & Caragabal Recycling – no responses received.
- (ii) Locusts – few reports of sitings.
- (iii) Garbage Collection – new systems and bin policy to be considered and reported.
- (iv) Commercial Waste – new systems and bin policy to be considered and reported.
- (v) Cardboard Collection – not currently charged for. To be reconsidered.
- (vi) Main Street bins – Director Engineering to follow up.

6. Sewerage

- (i) Strategic Plan Review - scheduled for July 2011 following IWCM strategy study.
- (ii) Sewer Mains upgrade – quotations to be called later in year.
- (v) Sewer Manholes – no recent action.

- 7. Recreation and Culture**
- (i) Art Gallery – new exhibition commences 25 January 2011.
 - (ii) Cinema – films to resume shortly.
 - (iii) O’Briens Hill – design finalised and tender documents being prepared. Grant application in hand with I & I NSW. Lands Department approval to be obtained.
 - (iv) Disability Grant – may be opportunity for pool hoist or Henry Lawson Oval toilets.
- 8. Mining Manufacture and Construction**
- (i) Gravel pits – Director Engineering to pursue new draft agreement.
- 9. Transport and Communication**
- (i) RTA Contract
 - Newell Highway primed prior to Christmas. Repair work being negotiated.
 - (ii) Flood Damage – roads claim in progress.
 - Separate claim for cemetery, headstones not eligible.
 - Replanting scheme to be prepared.
 - (iii) Other Programs – Regional Roads programme to be attended to.
 - (iv) Rail Branch Lines - Working Group to meet with consultant 7 February.
 - flood damage eligibility to be ascertained.
 - Rail interface agreement meeting 2 February, Director Engineering to attend.
- 10. Economic Affairs**
Nil
- 11. General Purpose Revenues**
Nil
- 12. Alliances**
- (i) Hawkesbury City Council - no recent activities.
 - (ii) Mid Lachlan Alliance – no recent activities.
 - (iii) CENTROC – next meeting 24 February at Harden.
- 13. Other Matters**
Nil
- 14. Job List:**
Reviewed

Next Meeting: 14 February 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 9.15 am.

306 RESOLVED: Clr Lobb and Clr D Hughes that the Minutes of the Manex Committee Meeting be noted.

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY 8 FEBRUARY 2011 COMMENCING AT 8.00 AM (C2.6.9)

1. **PRESENT:** Clrs Simpson, N Hughes, Hinde, and Halls
Messrs T V Lobb (General Manager), W Twohill (Director Engineering)
K Neville (RFS)

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: M Simpson and G Halls that the minutes of 14 September 2009 be adopted.

4. **MATTERS ARISING:**

4.1 Water Tanks – To go onto stations and also at Iandra airstrip. **Noted**

5. **OTHER MATTERS:**

5.1 2010/11 Rural Fire Fighting Fund – adjusted allocation

The General Manager tabled a report which will go to the February Council Meeting. **Noted**

5.2 Proposed estimate for 2011/2012 Rural Fire Fighting Fund

K Neville explained the proposed budget which includes a net \$10,000 increase from the 2009/2010 budget.

Resolved: N Hughes and B Hinde that the draft estimates for 2011/2012 be accepted with the amount \$20,000 being transferred out of the troop carrier allocation and into the Brigade Station Allocation, totalling \$60,000.

6. **OTHER BUSINESS:**

6.1 Auction 26.2.2011 at Forbes SES – for tankers. **Noted**

6.2 The last Senior Management Team cancelled. The next scheduled meeting will be in March 2011.

7. **NEXT MEETING:** To be advised.

8. **CLOSURE:** There being no further business to discuss the meeting closed at 8.40 am.

5.2 Proposed estimate for 2011/2012 Rural Fire Fighting Fund

307 **RESOLVED:** Clr Hinde and Clr Halls that the draft estimates for 2011/2012 be accepted with the amount \$20,000 being transferred out of the troop carrier allocation and into the Brigade Station Allocation, totalling \$60,000 and also the reduced Council contribution from the original estimates be accepted.

308 **RESOLVED:** Clr Hinde and Clr McClelland that the Minutes of the Bushfire Local Matters Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 8 FEBRUARY 2011 AT 3.30PM AT THE COUNCIL CHAMBERS.

1. **Present:** Clr M. Simpson, Clr N. Hughes, Clr C. Lobb, Clr J. Niven, Clr G. McClelland, D. Allen, P. Diprose, G. Carroll.

2. **Apology:** A. Carr

Resolved: Clr Niven/ Clr McClelland that the apology be accepted.

3. **Confirmation of Minutes:**

Resolved: P.Diprose/ Clr Lobb that the minutes of the 7 December 2010 meeting be adopted.

4. **Matters Arising:**

- Council recently allocated \$14,000 towards the upgrade of Tourism signs in the Shire. Engineering Department to be contacted in regard to upgrading of the Tourism signs as well as Caravan and Motor Home parking areas. Auburn to pursue.

5. **Correspondence:**

In - Yambira Road Residents – advising of problems being experienced with the bird trail at Yambira Road.

Resolved: Clr Niven/Clr Lobb that the Yambira Road bird trail and sign be removed and relocated.

Out - R. Kershaw – Invitation to address the Tourism Committee. Awaiting a reply.

Noted

6. **Projects:**

L.Eastaway arrived at the meeting at this point. 3.59pm.

- **Grenfell brochure** – being distributed to surrounding areas. Excellent feedback. Project completed.

Resolved: L.Eastaway/Clr McClelland that a tourism brochure stand be erected in the foyer of the Community Hub.

- **Weddin Mountains Tours** – the National Parks new ranger will act as a tour guide on 12 March 2011. Auburn pursuing.

Resolved: Clr McClelland/Clr Simpson that the tour be approved and that a fee of \$10 be set for this particular tour.

- **O'Brien's Hill Status** – design finalised, tender documents being prepared and approval obtained from the Lands Department. Grant Funding application being submitted under the “Enterprising Regions Program” but not for the Toilet Block. Project to then commence.

- **Bird Routes** - bird watching groups are being invited to the Weddin Shire. Review of bird routes to be held in due course.

- **Railway Station Development** – car park works completed. Lines to be marked. Excellent result. Overall project with ARTC, Lions Club and Council on going.

- **Gold Trail Project** – regional grant funding application to be resubmitted. The gold trail brochure promoting the trail is nearing completion. Weddin Shire sites to include O'Brien's Hill,

Company Dam, Dan Charters grave and “Above the Shaft” exhibition at the Museum. The Gold Trail has been expanded to include Sydney and Canberra which may assist in the funding application. Auburn to attend next Gold Trail Meeting.

At this point P.Diprose advised that Mary Hunter would like Council to construct a memorial wall at the Grenfell Cemetery to allow commemoration of people who have died and do not have a marked grave. A letter has been submitted to Council which is currently being considered.

- **Ben Hall Trail Project** – brochure developed depicting the Grenfell Historical Museum, Ben Halls Cave and Mt Wheoga. Very good outcome. Trail to now be further promoted. Project completed.
- **Visitor Information Centre (VIC) accreditation** – Mr John Larkin has proposed to undertake a diagnostic review of Tourism in the Weddin Shire. Grant funding may be available for the review. The review will assist Council in its future Tourism strategic direction. Auburn to contact Mr Larkin to determine timeframe for review.

Other regions such as Newcastle are utilising touch screens, websites and brochures to promote their areas rather than have a VIC, which have accreditation issues and are very expensive to run.

Resolved: Clr Simpson/ D.Allen that the possibility of having a TV screen placed permanently in the Community Hub building playing DVD’s to promote the Weddin Shire be investigated.

- **Website** – attractions and events to be promoted utilising the www.grenfell.org.au site. Site needs reviewing.

Resolved: Clr N Hughes/D.Allen that the possibility of a permanent webmaster to maintain the website be investigated.

- **RV Friendly Town accreditation** – application to become an RV Friendly town submitted. DA to be submitted for Council approval after approval obtained from ARTC.
- **Tourism Committee Update** – two updates submitted to Grenfell Record. Working very well.
- **Tourism “Mapping” Exercise** – meeting of working group held to document and categorise by market segments the existing and potential tourism attractions, events and facilities which will provide invaluable information and allow more focused marketing. Survey also being undertaken (copy forwarded).

A further informal brain storming session to be organised to include various community members.

On behalf of the Committee Glenn thanked Phillip and his team for the undertaking work that is critical to future Tourism Strategic Planning.

7. **Prioritising Events:**

- Lisa advised that the 150th Anniversary of the Escort Rock Robbery at Eugowra (which included participants from the Weddin Mountains) will be held during 2012. To be further considered and resubmitted to next meeting for inclusion in the priorities.

8. **Upcoming Events:**

- Henry Lawson Festival – June 2011
- Shamrock Hotel Centenary – August/September 2011

9. **Reports:**

Nil

10. Business with Notice:

• **Grenfell Bumper Stickers**

Resolved: Clr Simpson/ L.Eastaway that the stickers be redesigned and resubmitted to the next Tourism Meeting for further consideration.

11. Questions with Notice:

Nil

12. Next Meeting: 12 April 2011

Meeting Closed: 4.54 pm.

309 **RESOLVED:** Clr McClelland and Clr Lobb that that the Minutes of the Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

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MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY 8 FEBRUARY 2011 AT 5.00 PM IN THE COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clrs Clr M Simpson, N Hughes, C Lobb, J Niven
Mr S Wilson (DES)(Chair), Mrs S Jackson-Stepowski (HA),
Mr J Hetherington, Mr I Pitt and Mrs P Livingstone
Observers: Mr TV Lobb & Mrs I Holmes

2. **APOLOGIES:** Clr G McClelland

Resolved: Clr Hughes and Mr Hetherington that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 7 December 2010.

Resolved: Clr Lobb and Mr Hetherington that the minutes of 7 December 2010 be adopted.

4. **MATTERS ARISING:**

4.1 Grenfell Heritage Study/Expansion of the Grenfell Heritage Conservation Area
Mr Wilson (DES) advised that Council's Draft LEP has been submitted to Department of Planning (DoP) for review, after which time Council's LEP will be advertised and property owners notified.

4.2 Brick Maintenance & Re-Pointing Course
Mr Wilson (DES) advised no approval to date.

4.3 Village Studies
As discussed in 4.1.

4.4 Grant Applications – Distribution
Mr Wilson (DES) advised that a further funding offer was made to the Grenfell District Town Band for \$3,400, at which time the Town Band are unsure of the amount they can accept based on the \$1 for \$1.

Mr Wilson (DES) advised that verbal advice has been received in regard to the Cowra Road Blue Church unable to fulfil their funding conditions.

Mr Wilson (DES) advised that N & A York may not be able to carry out works.

5. **CORRESPONDENCE:**

5.1 HA Referral Memo – Grenfell Railway Station **Noted**

5.2 HA Referral Memo – Bollards, parking in Main Street Mrs Jackson-Stepowski advised she is waiting for advice from Engineering Australia (Heritage Sub-Group) and a lengthy discussion ensued.

Resolved: Mr Hetherington and Clr Lobb that the Heritage Advisor's Report be accepted and further advice be sought in relation to insurance and road regulations.

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| 5.3 | <u>Branch Cuttings Newsletter</u> | Noted |
| 5.4 | <u>Carved Trees of Central NSW</u> | Noted |
| 5.5 | <u>HA Referral Memo - DA 38/2010 - Drady</u> | Noted |

Mr Wilson (DES) advised that a meeting is to be held with the Applicant, Builder, Mrs Jackson-Stepowski (HA) and himself in regard to the DA Conditions.

6. BUSINESS WITH NOTICE

- 6.1 Payment – B Maroney (150/152 Burrangong Street)
Mrs Jackson-Stepowski (HA) advised works were completed according to grant application.

Resolved: Clr Hughes and Mrs Livingstone that payment be made.

- 6.2 Red Shed – Structural failure and possible demolition (George Street)
Mr Wilson (DES) advised that an Order was issued on the property to cease use until further notice. Discussions were had on possible demolition with archival records/photos to be taken.

Resolved: Clr Hughes and Mr Pitt that committee support the recommendation to demolition building and to endorse the Heritage Advisor’s report.

7. HERITAGE ADVISORS REPORT

Mrs Jackson-Stepowski gave a verbal report on her appointments. Mrs Jackson-Stepowski commented on what was a good outcome on R & P Holland’s fence and would like to place on the NSW Heritage Branch’s portal.

Mrs Jackson-Stepowski spoke about creating a guide for Councils on Shopfronts and is applying for a grant from the NSW Heritage Branch.

Resolved: Clr Lobb and Clr Hughes that a letter be written to Mrs Jackson-Stepowski (HA) in support of the grant application.

Resolved: Clr Simpson and Mrs Livingstone that committee give “in principle” support the Shopfront Guide and \$500 contribution, if grant is successful.

8. QUESTIONS:

Nil

9. **NEXT MEETING:** 12 April 2011 at 5.00 pm

10. **CLOSURE:** There being no further business the meeting closed at 6.07 pm.

310 RESOLVED: Clr Lobb and Clr Niven that that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON MONDAY 14 FEBRUARY 2011 AT 2.00 PM
(C2.6.10)**

Present: T Lobb, G Carroll, W Twohill and S Wilson.
Clr Simpson (Observer).

Apology: Nil

Minutes:

Resolved: W Twohill and S Wilson that the minutes of 20 January 2011 be adopted as circulated.

General Business:

1A Administration

- (i) Integrated Planning – Phillip Diprose engaged as consultant strategic planner. Further reported in General Manager’s report.
- (ii) Asset Management Plan – roads asset management plan in progress. To be expanded to include the whole of the shire. To be developed.
- (iii) Electricity Review (e21) – CENTROC representative delivered a presentation on 7 February 2011. The program provides information that can save Council money in reviewing electricity consumption. Approximate initial cost is \$5,000 which will be recovered from savings.

Resolved: S Wilson and W Twohill that Council subscribe to the CENTROC e21 project at an initial cost of \$5,000.

- (iv) One Association Conference – Mayor and General Manager to attend in Sydney on 23 February 2011. Council to consider options. Reported in General Manager’s report.
- (v) Records Management – demonstration of a smart stack system by the Smart Records Group Company held recently. Quote to be obtained. To be deferred for consideration as part of the 2011/12 estimates process. Further reported in General Manager’s report.
- (vi) Management Plan 2011/12 – workshop proposed. Reported in General Manager’s report.

1B Human Resources

- (i) Vacancies
 - Administration – General Manager’s Secretary returned from maternity leave on Monday 14 February 2011. Acting Secretary returned to her original position.
 - Environmental - Sewer Attendants’ position to be advertised in due course.
- (ii) HR Package – demonstration conducted on 2 February 2011 on-line. Reported in General Manager’s report.

2. Public Order and Safety

Nil

3. Health

- (i) Medical Centre – outcome of grant funding application awaited.
- (ii) Options for Doctors – PADWS application approved. Doctor advertising to be modified as overseas trained doctors now eligible to apply.
- (iii) Burrangong Street Surgery – has been cleaned out. Interest to hire rooms on a daily basis received from private individuals. Patient records have been transferred to Community Health. Records are able to be transferred upon request from residents new doctor.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Garbage Collection – reported in Director Environmental Services report.
- (ii) Commercial Waste – reported in Director Environmental Services report.

- (iii) LEP Update – may be returned to Council this week from Department of Planning. Director Environment Services to submit late report to Council if required to facilitate advertising process.

6. Sewerage

- (i) Sewer Mains upgrade – quotations to be called later in year.
- (ii) Sewer Treatment Plant – planned to extend to 2030. Reported in Director Environmental Services report.

7. Recreation and Culture

- (i) Art Gallery – new exhibition commenced 25 January 2011.
- (ii) Cinema – films to recommence Friday 18 February 2011.

8. Mining Manufacture and Construction

- (i) Gravel pits - new draft agreement to be prepared. Director Engineering to pursue.

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering’s report.
- (ii) Flood Damage – emergency work on roads being undertaken. Roads claim estimate being prepared currently over \$1M. Claim for parks and cemetery to be submitted to Public Works Department. Director Engineering pursuing.
- (iii) Other Programs – shire road works will have to be deferred.
- (iv) Rail Branch Lines – working group met with consultant on 7 February 2011. Flood damage eligibility to be confirmed. Late report to be submitted to Council.

Noted

10. Economic Affairs

- (i) Grenfell Business Development Committee (GBDC) – meeting to be held Thursday 24 February 2011.

11. General Purpose Revenues

- (i) Sale of Land – sixteen lots still to be finalised. Reported in Director Corporate Services report.

12. Alliances

- (i) Hawkesbury City Council - their Mayor and General Manager may attend the 2011 Henry Lawson Festival.
- (ii) Mid Lachlan Alliance – board meeting to be held at Forbes on 22 February 2011.
- (iii) CENTROC – meeting to be held at Harden on 24 February 2011.

13. Other Matters

- (i) Local Government Procurement – advice received that local preference policies are not permissible however a legal opinion was recommended.

14. Job List:

Noted

Next Meeting: 14 March 2011 at 2.30 pm.

Closure: There being no further business the meeting closed at 3.46 pm.

311 RESOLVED: Clr Hinde and Clr McClelland that the Minutes of the Manex Committee Meeting be noted.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING TO BE HELD AT 4.00 PM ON MONDAY 14 FEBRUARY 2011, C2.6.13

1. **PRESENT:** Ctrs Simpson, Halls, Atchison, D Hughes and McClelland
Messrs W Twohill (Director Engineering), J O'Loughlin (Noxious Weeds Officer) and K Starr.

2 **APOLOGY:** Nil

3. **MINUTES:** 18 October 2010

RESOLVED: Ctr D Hughes and K Starr that the minutes be adopted.

4. **MATTERS ARISING:**

4.1 Notice to Grenfell Record last week – could consider four reminders per year.

Noted

4.2 The next round of property inspections to commence shortly.

Noted

5. **CORRESPONDENCE:**

5.1 NSW Farmers Association, Grenfell, E3.1.6:

Resolved: Ctr D Hughes and Ctr Halls that Council to write to NSW Farmers Association to advise that Council is conducting property inspections throughout the Shire and road reserves for weed incursion and encourages the farmers to formulate plans and act to combat the weeds on their properties.

Resolved: K Starr and Ctr Atchison that the Weddin Shire Council consider additional funding for the suppression and control of noxious weeds throughout the Shire. This matter could be considered at a future Council workshop.

5.2 Weddin Landcare Steering Committee, E3.1.6:

4.30 pm K Starr declared an interest as being a member of the Weddin Landcare Steering Committee and left the room.

Ctr D Hughes declared an interest as he is a delegate to the Committee and stayed in the room.

The Committee felt that as the letter was in the same vein as the previous letter Council could respond in a similar manner.

The Committee noted that the General Manager or his delegate was authorised to exercise powers under the Noxious Weeds Act, including issuing notices.

4.41 pm K Starr returned to the room.

6. **NOXIOUS WEEDS OFFICERS REPORT:**

October 2010 Report
November 2010 Report
December 2010 Report
February 2011 Report

Noted

7. **BUSINESS WITH NOTICE:**
Nil.

8. **QUESTIONS:**

The response to a question about the Cemetery. The Noxious Weeds Officer advised that the Spiney Burr Grass has been sprayed and burnt.

Noted

NEXT MEETING: To be determined.

CLOSURE: There being no further business the meeting closed at 4.55 pm.

312 **RESOLVED:** Clr D Hughes and Clr Lobb that that the minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 14 FEBRUARY 2011 AT 5.00 PM (C2.6.8).

1. **PRESENT:** Clrs M Simpson (Chair), G McClelland, B Hinde, C Lobb and W Atchison, Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGY:** Clr Crutcher

Resolved: Clr McClelland and Clr Atchison that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Lobb and Clr Atchison that the minutes of 13 December 2010 be adopted.

4. **MATTERS ARISING:**

Clr McClelland enquired in regard to the status of the enquiry regarding who controls the creeks and watercourse in Grenfell.

The General Manager advised that the matter has been reported in the Director Engineering's report.

5. **CORRESPONDENCE:**

5.1 **Mary Hunter, P2.2.1 (C3):**

Resolved: Clr Atchison and Clr McClelland that the matter be deferred for consideration to the 2011/12 estimates process.

5.2 **Central Tablelands Water, U1.6.7 (C6):**

Resolved: Clr Atchison and Clr Lobb that Council's delegates to Central Tablelands Water obtain further information in regard to the matter and report back to Thursday's Council meeting.

5.3 **Rotary Club of Grenfell Inc, C1.3.6 (C7):**

Clr Lobb declared a conflict of interest as a board member of Rotary and left the room.

Clr Simpson declared a conflict of interest as a member of Rotary and stayed in the room as a quorum could not be achieved if he left. The matter was not discussed.

Noted

Clr Lobb returned to the room.

5.4 **Grenfell Lions Club P2.3.12** - the General Manager tabled a letter that had just been received from the Lions Club requesting Council to waive the DA fees and establish a gravel base for the picnic shelter at the Railway Station.

Noted

6. REPORTS:

6.1 General Manager's Report

Grenfell Doctors Situation

Resolved: Clr Atchison and Clr Lobb that Council's Executive be granted delegated authority to arrange accommodation for a locum if required.

6.2 Director Corporate Services Report

Report on Town costings.

Noted

6.3 Director Engineering's Report

Reports on Works Report, Other Works, Future Works, Cemetery Trees and Flood and Storm Event 28 – 29 November 2010.

Noted

12. Proposed Kerb and Gutter and Footpath Construction

Resolved: Clr McClelland and Clr Atchison that kerb and gutter and footpath works listed below be carried out:-

- Forbes Street (west side) from North Street northerly to end (200m) (K&G)
- Brundah Street (east side) from Grafton Street to Camp Street (120m) (K&G)
- Camp Street (north side) from Brundah Street to Tyagong Street (120m) (K&G)
- Tyagong Street (west side) from Grafton Street to Camp Street (120m) (K&G)
- Warraderry Street (side) from Young Street to Camp Street (263m) (west side) (Footpath)

and that the owner for the time being of the land on the same side of the road and the adjacent to the work be charged for work of the kerb and gutter or footpath an amount to be fixed by Council not exceeding one half of the cost of so much of the work (and any other work incidental thereto) as is opposite and adjacent to the land.

13. Grenfell Country Club – Lighting Upgrade

Resolved: Clr McClelland and Clr Hinde that Council liaise with the Country Club to ascertain whether or not they intend to pay the monthly fee as per option (b).

19. Melyra Street and Brundah Street

Resolved: Clr McClelland and Clr Lobb that Council make application to the RTA to declassify Forbes Street between Camp Street and Melyra Street from a Regional Road to a local road, and request that the sections of Melyra and Brundah Streets be reclassified to Regional Road status.

20. Railway Station Precinct

Resolved: Clr Hinde and Clr Atchison that the Grenfell Lions Club be advised that Council offer no objection to the proposal for the improvement of the undeveloped section of the railway area subject to the Heritage Advisor's comments, and a small sign at the end of the proposed picnic shelter in lieu of a floral sign.

21. Emu Creek Maintenance

Resolved: Clr McClelland and Clr Lobb that a further report be prepared on the scope of works and estimate for the maintenance works in Emu Creek.

6.4 Director Environmental Services Report

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, Grenfell STP and Town Development Applications.

Noted

7. Disability Program and Accessible Communities Activity Grant

Resolved: Clr McClelland and Clr Hinde that Council submit to the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) disabled grants for the:

- Construction of a new disabled amenity block at Lawson Oval
- Supply and installation of a pool hoist and wet area wheel chair.

7. BUSINESS WITH NOTICE

Nil

8. QUESTIONS WITH NOTICE

Nil

9. NEXT MEETING: Monday 14 March 2011 at 5.00 pm.

10. CLOSURE: There being no further business the meeting closed at 6.01 pm.

313 RESOLVED: Clr Lobb and Clr McClelland that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|----------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
(Initial Meeting Carried Out). | In Progress |
| September 2010 | 2. <u>Broula King Mine:</u> Executive to meet with Mr Fraser (request forwarded 24/9/10) (GM). | Deleted |
| December 2010 | 3. <u>January Council Meeting:</u> To be cancelled (GM). | Carried Out |

1. DEFERRED ACTIVITIES:

- | | | |
|---------------|---|--------------------|
| June 2010 | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM). | In Progress |
| August 2010 | 2. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE). | In Progress |
| | 3. <u>Internal Audit:</u> consider funding after further investigation (DCS). | In Progress |
| | 4. <u>Recycling Collection – Quandialla & Caragabal:</u> supported in principle pending clarification of details (DES). | In Progress |
| December 2010 | 5. <u>Verandah Posts – Racmejac P/L:</u> Deferred pending referral to Heritage Advisor (DES). | In Progress |

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
Such a motion can be moved without notice.
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

NIL

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A] Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)**[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

NIL

CLOSURE: There being no further business the meeting closed at 7.16 pm

Taken as read and confirmed as a true record this day 17 March 2011.

.....General ManagerMayor.

I hereby certify that I have authorised the use of my signature stamp on pages **1 – 92** of the Minutes, following the formal adoption.

Signed: _____
Mayor

Date: _____