



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 18 NOVEMBER 2010 COMMENCING AT 5.00 PM.

11 November 2010

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 18 NOVEMBER 2010**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

**T V LOBB**  
GENERAL MANAGER

### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 October 2010
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Acting General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES- Henry Lawson Festival of Arts AGM 19/10/10  
- Henry Lawson Festival of Arts 19/10/10  
- OHS Ctee Mtg 09/11/10  
- Award Restructuring Consult Ctee Mtg 09/11/10  
- Manex Ctee Mtg, 15/11/10  
- Town Works Ctee Mtg, 15/11/10
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**PRESENT:** The Deputy Mayor Clr N Hughes in the Chair, Clrs G B Halls, D W Hughes, R W Atchison, C M Lobb, Clr M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGY:** Clr Simpson

**172** **RESOLVED:** Clr Crutcher and Clr Lobb that the apology be accepted.

**Note:** Clr Niven had leave of Absence Resolution No.138

**CONFIRMATION OF MINUTES:**

**173** **RESOLVED:** Clr Atchison and Clr Hinde that the Minutes of the Ordinary Meeting held 21 October 2010 be taken as read and **CONFIRMED**.

## QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
  - Requests to be accompanied by a copy of any questions.
  - Each speaker to be allowed three minutes.
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The following requests have been received:-

### **The Henry Lawson High School Students re: Engineering/Science Challenge and Hawkesbury Eisteddfod.**

Representatives from The Henry Lawson High School addressed and thanked Council for the donations to the school to assist students attend the Hawkesbury Eisteddfod and the Engineering/Science Challenge.

Clr N Hughes on behalf of Council congratulated the students on their achievements and advised that Council was very pleased to support the students in their endeavours.

## DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Clr D Hughes	Correspondence Item 1	Rugby Union Club Member	Non-Pecuniary	Yes
Clr Atchison	Director Engineering's Ordinary Report Item 10	Member State Emergency Service	Non-Pecuniary	No <b>Reason:</b> No Executive position.

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 18 NOVEMBER 2010.**

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**CORRESPONDENCE**

1. Grenfell Rugby Union Club Inc, C1.2.4: Advising the Grenfell Rugby Club have spent the last year upgrading the facilities at R B Bembrick field. This renovation program is a great benefit to the sporting facilities of the town and members of the shire.

We are writing to request that the council could consider refunding in part or waiver the complete cost of these annual rates as a contribution in kind to this major community facility. This would be greatly appreciated by the Grenfell Rugby club players and committee members.

Thank-you for your time and consideration of this matter.

**Clr D Hughes previously submitted a written declaration of interest and left the room.**

**174 RESOLVED:** Clr Crutcher and Clr Atchison that Council reimburse 25% of the Grenfell Rugby Union Clubs general rates.

2. Returned and Services League of Australia, C1.3.26/P2.1.1: Advising at the recent meeting of the RSL Sub-branch it was agreed that the Bofors gun in Vaughan Park needs a coat of paint. This would be a good project for the cadets and a lesson in maintaining all things military.

Prior to commencing the work it was thought advisable to notify Council of their intention. Lt. Batkin and cadet's parents will no doubt be on hand to ensure that the job will be completed in a work like manner.

Please notify me if there is any problem with this arrangement or rules preventing their doing so.

**RECOMMENDATION:** that Council accept the offer subject to the colour scheme being agreed upon and the RSL providing Council with a copy of their Public Liability policy.

**175 RESOLVED:** Clr Lobb and Clr Atchison that Council accept the offer subject to the colour scheme being agreed upon and the RSL providing Council with a copy of their Public Liability policy.

3. Department of Local Government, C2.2.4: Encouraging all councillors to attend one of the upcoming information seminars to be conducted by the Division of Local Government in 26 locations across NSW during November and early December 2010.

The seminars are an opportunity for councillors to be provided with key information about current issues and are designed to encourage group discussion and sharing of ideas.

**Note: nearby venues are:**

**Bathurst 7 December (pm)**

**Cootamundra 8 November (pm)**

**Molong 8 December (am)**

**RECOMMENDATION:** For Council's consideration.

**176** **RESOLVED:** Clr Hinde and Clr Atchison that Clrs Simpson, N Hughes, Atchison and Lobb be registered to attend the Councillors information seminar at Bathurst on 7 December 2010.

4. Cabonne Council, A2.39: Advising that at a recent consultation meeting organised by the Office of Information Commissioner, Deidre O'Donnell, at Dubbo, the issue of the impact of the Government Information Public Access (GIPA) Act on Councillors was raised which resulted in a number of concerns being identified.

As a result of ongoing discussions with Deidre O'Donnell, an Information and Briefing Session has been organised specifically for Councillors to highlight their responsibilities and risk.

The session will cover a range of aspects in relation to GIPA including:

- Councils responsibility
- Responsibility of individual councillors
- Risk for individual councillors
- Practical tips in dealing with GIPA requirements
- Open Q&A forum

The session will be held, commencing at 9am on Friday 26 November at the Orange City Council Chambers.

**RECOMMENDATION:** For Council's consideration.

**Noted**

5. Quandialla Central School, C1.8.8: Advising we are presently planning for our 2010 Presentation Evening and once again we are seeking support from organisations and businesses for donations.

If you are able to make a contribution towards prizes for our students it would be greatly appreciated and will be acknowledged in our Presentation Evening Program.

Our Presentation Evening will be held on Tuesday, 14 December 2010 at 5.30 pm in the Quandialla Memorial Hall.

**RECOMMENDATION:** that Council donate \$100 to all six schools in the Shire as a contribution towards their presentation days.

**177** **RESOLVED:** Clr McClelland and Clr Hinde that Council donate \$100 to all six schools in the Shire as a contribution towards their presentation days.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 21 OCTOBER 2010**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**178 RESOLVED:** Clr Hinde and Clr Halls that Late Correspondence be received and dealt with because of the urgency of the matters.

6. Murray River Group of Councils & Greater Shepparton City Council, E3.9.1: Forwarding an invitation for the Mayor to attend a meeting of Murray Darling Basin Councils in Canberra.

We are pleased that the Federal Government has recognised the need for an inquiry; however, we need to ensure that the government truly understands the importance of getting this Plan right – the future of our communities depends on it.

The meeting will be in the Theatrette in Parliament House from 10.00 am – 2.00 pm on Monday 22 November 2010.

If you cannot attend but want to support the Declaration, please indicate this on the RSVP form so your Council can be added to the list of signatories.

**179 RESOLVED:** Clr Hinde and Clr Lobb that the letter be noted.

7. Parkes Shire Council, C2.9.6: Inviting the Mayor or representative to the inaugural meeting to consider the PORTS promotion (Promoting Our Regional Towns & Shires) at Parkes on Monday, November 29, 2010.

**180 RESOLVED:** Clr Atchison and Clr D Hughes that Clr McClelland be Council's representative at the PORTS promotion at Parkes on Monday 29 November 2010.

**181 RESOLVED:** Clr Atchison and Clr D Hughes that the Correspondence be noted except where otherwise resolved.

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Annual Report 2009/2010, C2.3.1**

The 2009/2010 Annual Report is required to be submitted to the Department of Local Government by 30 November 2010.

The report is currently being prepared and a draft copy will be on display at the Council meeting. A copy of the final Annual Report will be provided to all Councillors after adoption.

The comprehensive State of Environment Report has also been prepared as an Appendix to the Annual Report.

The Financial Statements for 2009/2010 will also be an Appendix but completion has been delayed while the roads depreciation calculation is finalised.

Copies of the State of Environment Report and the Annual Statements will be available on request.

**RECOMMENDATION:** It is recommended that the Annual Report for 2009/2010 be adopted, with the Annual Statements to be separately considered.

**182** **RESOLVED:** Clr D Hughes and Clr Crutcher that the Annual Report for 2009/2010 be adopted, with the Annual Statements to be separately considered.

**2. Acquisition from Country Energy, R2.1.3/U1.3.9**

My report to Council's March 2010 Meeting refers.

Unfortunately the resolution contained an incorrect DP number which needs to be rectified.

**RECOMMENDATION:**

It is recommended that lots 2 and 3 DP 1132001 be dedicated as public road under section 10 of the Roads Act 1993.

**183** **RESOLVED:** Clr McClelland and Clr Atchison that lots 2 and 3 DP 1132001 be dedicated as public road under section 10 of the Roads Act 1993.

### 3. Rail Branch Lines, T3.8.5

The second meeting of the Ministerial Taskforce was held at Cowra on 5 November. Local representatives included Clr Simpson (Weddin), Clr West (Cowra), Mr Tony Madden (Harden) and the General Manager (Observer).

Four consultants submitted expressions of interest for the study, and these had been assessed by the Working Group. The Working Group's recommendation, supported by the Department of Transport, was that Booz & Co be appointed.

A representative of Booz & Co gave a presentation to the Taskforce on their proposal and the intended methodology to advance the study. At the conclusion of this presentation the Taskforce accepted the recommendation to appoint Booz & Co.

The proposed timeline allows for completion of the majority of the line analysis within 6-8 weeks, with a Final Report by April 2011.

**For Information**

**Noted.**

### 4. Utilisation of RTA bonus, A3.4

Previous reports refer.

The projects suggested by Councillors are:

- (a) Heritage building fund
- (b) Tourist sign replacement
- (c) Gravel resheeting (shire roads)

**RECOMMENDATION:** For Council's consideration.

**MOVED:** Clr D Hughes that the bonus be spent on gravel resheeting on Shire Roads.

**Motion lapsed for want of a seconder.**

**184** **RESOLVED:** Clr Hinde and Clr Lobb that the matter be deferred to the December Council Meeting for further consideration with further submissions able to be submitted in the meantime.

### 5. Comparative Information on Councils 2008/2009, C2.10.1

The Department of Local Government has released its annual report giving comparative information on a number of key performance indicators for all councils in NSW. The councils are separated into like groups according to the Australian Local Government Classification System, with Weddin falling into Group 9 with another 22 councils.

Other councils in this group are:

## THE GENERAL MANAGER'S ORDINARY REPORT

Balranald	Gloucester
Bogan	Gundagai
Bombala	Guyra
Boorowa	Harden
Bourke	Hay
Brewarrina	Lockhart
Carrathool	Murrumbidgee
Central Darling	Tumbarumba
Coolamon	Wakool
Coonamble	Walcha
Gilgandra	Warren

A summary of this council's performance compared with the group average follows. As a general comment, Weddin performs well in most measures, but was again the second lowest in the State for Community Services Expenses per capita (behind Tenterfield).

The full report is available on the Department's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

### Comparative Information 2008/2009

Key Performance Indicator	Unit	Weddin	Group Average
Average rate per residential assessment	\$	330	304
Average rate per farmland assessment	\$	1042	2085
Average rate per business assessment	\$	870	610
Outstanding rates, charges and fees	%	9.65	8.90
Summary of total revenue	\$'000	9,076	10,335
Total operating income per capita	\$	2,084	2,823
Total operating expense per capita	\$	2,149	2,758
Current Ratio	no	4.40	3.78
Debt Service Ratio	%	0	3.09
Capital Expenditure Ratio	no	1.52	11.52
Equivalent full time staff	no	65	67
Environmental and Health Costs per capita	\$	84	88
Recreation expenses per capita	\$	125	146
Community Services Expenses per capita	\$	0	187

For Information

Noted

### 6. Local Preference Policy for Purchasing, T1.6.1

As described in my report to Council's August Meeting, a local preference policy requires careful drafting and justification so as not to breach the relevant legislation.

All councils in the CENTROC region have been surveyed. From the responses received three councils have policies which have a local supplier preference **where all other matters are**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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**equal.** Bathurst City was the only respondee with a specified preference, being 5% for locally manufactured "goods" (not services).

The following comments are considered relevant:

- (i) as a general rule, only a small proportion of contract payments would be retained within the shire eg wages, profit. The largest proportion would go towards goods, parts, plant, fuel, depreciation, etc.
- (ii) the amount of any local preference increases Council's costs and requires additional funds from the ratepayer.
- (iii) it appears that the practice is not widespread throughout the industry and is quite a low figure where adopted.
- (iv) the Division of Local Government advises councils to seek legal opinion that a proposed local preference policy does not breach either the Trade Practices Act or the NSW Fair Trading Act, or any other trade agreements.

**Recommendation:** It is recommended that:

- (a) Council consider the percentage amount of a draft local preference policy, if any; and
- (b) the draft policy be referred for legal opinion.

**185 RESOLVED:** Clr Crutcher and Clr Hinde that:

- (a) a draft local preference policy be prepared with a 7% advantage to local businesses, and
- (b) the draft policy be referred for legal opinion.

### **7. Lease of Weddin St premises, P2.4.3**

Previous reports refer.

A meeting with Dr Al Badran was finally arranged on 9 November 2010 and was attended by the Mayor, Deputy Mayor, General Manager and Mr Peter Moffitt.

After extended discussion, Dr Al Badran reaffirmed that he would not return to the hospital as a VMO unless GWAHS met his conditions. However he then agreed to the offer of a new lease with the conditions as resolved at Council's September Meeting.

The formal lease will be prepared on receipt of his written agreement.

### **RECOMMENDATION:**

It is recommended that the new lease be prepared and signed on behalf of Council.

**186 RESOLVED:** Clr Atchison and Clr Lobb that the new lease be prepared and signed on behalf of Council.

## **THE GENERAL MANAGER'S LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

- 187** **RESOLVED:** Clr Halls and Clr D Hughes that the report be received and dealt with because of the urgency of the matters therein.

### **8. Grenfell Doctor Situation, H1.1.2/H1.1.4**

Dr Varejka has advised that he will be retiring as from 16 December 2010. This will cause a difficult situation for the local community as most people will have to travel to other towns for basic medical services until a replacement is available.

Discussions have already commenced with GWAHS to resurrect the previous advertising program. This will also involve the Division of General Practice which has been very helpful in the past.

A fresh application for assessment as a District of Workforce Shortage is being prepared for resubmission to the Federal Department of Health and Ageing. The loss of one doctor should give this fresh application every chance of success.

**For Information**

- 188** **RESOLVED:** Clr Lobb and Clr McClelland that Dr Varejka be invited to a farewell morning tea.

**T V LOBB**  
**GENERAL MANAGER**

- 189** **RESOLVED:** Clr Hinde and Clr Atchison that except where otherwise dealt with the General Manager's Report be adopted.

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Centroc Health Workforce Forum – “Beyond our horizons in health in Central NSW”, H1.7.12**

The Centroc Health Workforce forum titled “Beyond our horizons in health in Central NSW” was held at Young on Wednesday 27 October and Council was represented by Clrs Simpson, N Hughes, Atchison and the Acting General Manager.

Various speakers spoke on a variety of topics which included the following:

- Federal Health Reform
- Challenges of Attracting and Retaining Health Professionals in Rural NSW
- Recruitment challenges and Strategies

While Centroc will continue to advise coastal health professionals that beyond the Great Dividing Range there are a vast range of career opportunities there appears to be further emphasis on developing medical schools to train Doctors and further developing training for nurses in regional areas.

Statistics have proven that if health professionals are trained locally in regional areas there is a very good chance that they will remain in rural areas when they graduate. A retired vet advised the forum that the retention rate for recent graduates of a veterinary science degree in a rural university was 100%. Consequently, if we can train our doctors and continue to train our nurses and vets regionally the number of these health professionals remaining in rural and regional areas such as the Weddin Shire should be drastically increased.

The forum requested that a letter be written to the Prime Minister and a press release be issued supporting a medical school at Charles Sturt University to train doctors regionally. The letter and the press release have both been issued.

**RECOMMENDATION:** Confirm action.

**190** **RESOLVED:** Clr Crutcher and Clr Lobb that the action be confirmed.

**2. Grenfell Doctor Option, H1.7.10**

A meeting was held on Monday 25 October 2010 with Richard Elligett and Pauline Rowston from GWAHS in regard to another option for a doctor in Grenfell. Council was represented by Clrs Simpson, N Hughes and the Acting General Manager with Peter Moffitt representing the Weddin Health Council.

## **THE ACTING GENERAL MANAGER'S ORDINARY REPORT**

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The meeting essentially discussed the possibility of a different option or arrangement in which a doctor could be engaged to provide General Practice (GP) and Visiting Medical Officer (VMO) services to residents of the Weddin Shire. A further meeting was convened in Cowra on Thursday 4 November 2010 which I attended to discuss the viability of the proposal and to assist in formulating a business plan.

We are currently awaiting a formal submission from Mr Elligett together with a business plan which will then allow the proposal to be formally considered by Council.

**For Information**

**Noted**

**GLENN CARROLL**  
**ACTING GENERAL MANAGER**

**191** **RESOLVED:** Clr Atchison and Clr McClelland that except where otherwise dealt with the Acting General Manager's Ordinary Report be adopted.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

11 November 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

### **1. Statement of Bank Balances as at 31 October 2010:**

Bank Account	
Westpac	<b><u>\$131,608.61</u></b>
Investments	
LGFS	
<b>Total Investments</b>	<b><u>\$4,500,000.00</u></b>

### **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 October 2010.

The investments shown above are made with the Local Government Financial Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

### **2. A Summary of Income For The Month of October follows:**

Rates Receipts	32,096.69
Accounts Receivable	9,388.39
Government Grants	606,865.50
Agency Collections	12,527.80
Caravan Park Fees	7,044.00
Interest on Investments	6,443.84
Other Income	13,527.05
<b>Total</b>	<b><u>\$687,893.27</u></b>

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **3. Roads and Other Expenditure 2010/2011:**

Following are the up to date maintenance figures as at 31 October 2010.

<b>ITEM</b>	<b>VOTE</b>	<b>EXPENDITURE</b>
Rural Roads Maintenance	513,518	153,738
Grenfell Town Streets Maintenance	167,492	39,982
Village Maintenance - Caragabal	6,000	2,817
Village Maintenance - Greenethorpe	8,690	1,709
Village Maintenance - Quandialla	6,000	2,375
Garbage/Recycling Collection	106,760	34,942
Greenethorpe Collections	8,500	1,527
Trade Waste Collection	23,000	3,062
Grenfell Waste Depot Manning/Plant Hire	105,000	32,350
Tips Working Expenses	29,000	9,167
Noxious Plants	75,000	20,052
Parks & Gardens	183,460	47,773
Library Expenditure	109,169	29,943
Baths Income	-24,000	2,143
Baths Expenditure	123,976	27,909
Caravan Park Income	-46,000	21,551
Caravan Park Expenditure	66,465	19,726

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	85,705
2010/11 National Roads (SH 17)	497,500	271,537
2010/11 Regional Roads Block Grant	292,000	292,000
2010/2011 REPAIR Program MR237	300,000	0
2010/2011 REPAIR Program MR398	300,000	12,588
3 x 3 Program - MR 398	68,000	0

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	80,530
Martins Lane	54,000	0
Pinnacle Road	91,000	6,417
Driftway Road	248,000	0
Grenfell Streets Construction	61,000	0
Grenfell Kerb and Gutter	43,000	0
Grenfell Streets - Footpaving	17,000	0
Warraderry Street Drainage	22,000	0
Reconstruct Village Streets	11,000	0
Gravel Resheeting	111,000	44,134
<b>Total</b>	<b>820,000</b>	<b>131,081</b>

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	12,948
Rural Roads Reseals	100,000	19,192
<b>Total</b>	<b>450,876</b>	<b>32,140</b>

**For Information**

**Noted**

#### **4. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the October 2010 Council Meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for rates will begin in the near future while a new round for debtors is continuing.

The outstanding rates percentage as at 30<sup>th</sup> June 2010 should be now known by the December Council Meeting.

**For Information**

**Noted**

#### **5. Sale of Land for Overdue Rates, R1.9**

Reference is made to the report to the October 2010 Council Meeting in regard to the sale of land for overdue rates to be held at the Grenfell Community Hub on Friday, 26 November 2010 at 10.30 am.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Council Staff are currently continuing with the arrangements and an up to date list for the sale is attached.

A final report will be submitted to the December 2010 Council Meeting.

**For Information**

**Clr McClelland declared a pecuniary interest in the matter as a Real Estate Agent and left the room.**

- 192 RESOLVED:** Clr Crutcher and Clr Lobb that delegated authority be granted to the General Manager or his delegate to refuse any offer and sign the contracts on Council's behalf.

**Clr McClelland returned to the room.**

### **6. Budget Review, 30 September 2010, A1.6**

The budget review for the period ended 30 September 2010 is now presented for Council adoption with the variations to the original budget summarised.

**RECOMMENDATION:** that the budget review for the period ending 30 September 2010 be adopted as presented including the variations therein.

- 193 RESOLVED:** Clr McClelland and Clr Hinde that the budget review for the period ending 30 September 2010 be adopted as presented including the variations therein.

### **7. Budget Review Variances – Administration, A1.6**

Please find detailed below explanations regarding variances in the budget review dated 30 September 2010 for the administration department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Valuation Fees** – additional expenditure of \$508 due to more properties valued than originally estimated.

**For Information**

**Noted**

### **8. Council's Internal Reserves Review, A1.6**

With the 2009/2010 Financial Statements being nearly completed a review of the level of Council's reserves has been carried out and is listed below:

<b>Year</b>	<b>Total Cash Balance \$'000</b>	<b>Internal Restrictions \$'000</b>	<b>External Restrictions \$'000</b>	<b>Balance Unrestricted Cash \$'000</b>
2010	4,051	3,383	567	101

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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2009	<b>4,205</b>	3,335	539	331
2008	<b>4,356</b>	3,121	890	345
2007	<b>5,925</b>	4,610	1,062	253
2006	<b>5,840</b>	4,446	1001	393

Council's overall cash position and level of reserves increased over the two years prior to 2008 with decreases in 2008, 2009 and 2010. However, Council is still in a very healthy financial position with our reserves and in particular our employee leave entitlements 100% fully cash backed.

While our total cash has decreased as at 30 June 2010 our current financial situation is particularly pleasing as we have funded in cash the New Depot, Library, Tip Upgrade, the purchase of a new dwelling and the Railway Station upgrade works from the Future Capital Projects account in our internal reserves. An amount of \$100,000 has been transferred to this reserve to fund future capital projects. The amount in this account as at 30 June 2010 was \$300,000 which will assist Council in funding future capital projects.

We are currently in an excellent financial position and our cash level is beginning to increase after the completion of the above projects. The following projects that are proposed for the current financial year are to be also funded from reserves:

	\$
O'Briens Hill Development	95,000
Sewer Mains Rehabilitation	100,000
	<u>\$195,000</u>

Council has in the past funded our capital works in a planned and systematic manner secure with the knowledge that the projects can be funded from the Future Capital Projects Account in our internal reserves. It is critical that we continue with our strategic approach to funding future capital projects and it is also critical that we maintain a strict financial control over our expenditure to ensure we obtain an internal surplus at the end of the financial year to enable us to transfer monies to the Future Capital Projects reserve.

Council's auditor will be in attendance at the December Meeting to comment on Council's strategic direction in regard to its financial resources and answer any queries Councillors may have.

**For Information**

**Noted**

### **9. Open Day/Market Day, T4.3.7**

The Weddin Shire Open Day/Market Day was held on Saturday 30 October. From Council's perspective the Open Day was reasonably successful with 16 people registering for the day and approximately 8 attending while the Market Day will require a serious review.

The number of people attending the Open Day is what we now expect as we have deliberately refocused our campaign to attract business people, tradespeople, retirees and people that are

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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interested in buying a block of land to build a new home. People that expressed an interest in relocating to the Weddin Shire included an:-

- Engineer
- Welder
- Chef
- Truck Driver

While the Market Day will need to be reviewed the 2LF live broadcast was excellent giving our Shire tremendous publicity. The Customer Service Awards and voucher draws also proved very popular.

There were quite a few people who assisted in organising the event particularly Councils Economic Development Officer. The assistance and participation from businesses, organisations, individuals and Councillors on the day was also very much appreciated.

The Economic Development Officer will now pursue all the people interested in relocating to the Weddin Shire and it is proposed to undertake a full review of the day to be presented to Council at the March 2011 Council Meeting.

### **RECOMMENDATION:**

- i) that a full review of the 2010 Open Day/Market Day be conducted and submitted to the March 2011 Council Meeting together with final costings for 2010.
- ii) that Council adopt the attached list of registered participants in the 2010 Open Day/Market Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day/Market Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

### **194 RESOLVED:** Clr Crutcher and Clr Atchison that:

- i) a full review of the 2010 Open Day/Market Day be conducted and submitted to the March 2011 Council Meeting together with final costings for 2010.
- ii) that Council adopt the attached list of registered participants in the 2010 Open Day/Market Day Campaign as the people eligible to obtain certain concessions which were offered by Council in the Open Day/Market Day package. Further, that if participants are subsequently approved by the executive to receive concessions since the Open Day weekend they also be submitted to Council for adoption.

## **10. Grenfell Library**

Activities by the Librarian over the last month include the following:-

- Adult fiction books and CDs were purchased at the end of the month and may attract more borrowers.
- Outdated stock was weeded from the adult fiction, junior paperback fiction and video collections.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Local Priority Projects for 2010/11 have been identified as renewing the library's subscription to the Ancestry.com genealogical database and purchasing additional adult paperback fiction and audiobooks in CD and MP3 format. The funding application has been submitted.
- Planning to attend the NSW Libraries – Country Central West Zone spring meeting at Nyngan on 10<sup>th</sup> and 11<sup>th</sup> November, 2010.
- The librarian completed the online “Promoting Client Access to Literature” TAFE course – results are not yet known.

**For Information**

**Noted**

### **11. Economic Development, C2.6.21**

Council's Economic Development Officer has been involved in the following activities:

- Council's Economic Development Strategy review has been received and forwarded to Alvaro Marques from the DSRD for review prior to it being submitted to Council for adoption. Alvaro has suggested various changes before the document is endorsed.
- facilitated the Open Day/Market Day on Saturday 30 October 2010 and currently pursuing people interested in relocating to the Weddin Shire.
- planning to attend the next EDO forum at Young on November 30, 2010.

**For Information**

**Noted**

### **12. Tourism/Promotions, C2.6.2**

Council's Tourism Officer has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- The funding application for the Gold Trail Project is to be resubmitted when the programme re-opens. Gold trail brochure being developed.
- Ben Hall Trail brochures continues to be delivered to various outlets.
- Flagship Funding grant application submitted. Awaiting outcome.
- John Larkin from Aurora Research in Dubbo will conduct a diagnostic review of Tourism in the Weddin Shire when the Economic Development Strategic Plan (which has Tourism implications) has been adopted by Council. This review will assist Council in its future Tourism strategic direction.
- A counter has been installed at the CWA craft centre and volunteers are now recording visitor numbers. Minor problems being experienced.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Cobb & Co sign on the Cowra Road currently being upgraded.
- Australia Day Committee to meet on November 16.
- Arrangements for Xmas lights, other competitions about to get underway.
- Arranging CWA Craft Shop thankyou afternoon tea to be held on November 25 at the Community Hub.
- the "Whats On" in Grenfell newsletter for October/November has been produced and sent.
- arranging for a group of twenty seven (27) caravaners to visit Grenfell on November 8. Frank Freudenstein will recite poetry and George Walker will provide a guided tour of the town.
- the application process to become an RV Friendly town has commenced.
- WIN News will be in Grenfell on November 16 and 17 to film various stories.

**For Information**

**Noted**

### **13. Grenfell Internet Centre, C2.6.28**

Council's Internet Centre Manager has been involved in the following activities:-

- excellent sales during October.
- Continuing to develop other income streams such as designing and printing funeral service booklets and various cards. Examples to be featured in a window display.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on "Backing up Data" to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Further mail out to be conducted in November.
- Developing websites for various customers.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information**

**Noted**

### **14. 2009/2010 Financial Statements, A1.6**

The 2009/2010 Financial Statements are in the process of being completed and it is anticipated they will be finalised in the near future.

As reported last meeting following receipt of the auditors report a date has to be fixed for the presentation of the audited financial statements together with the auditor's report to the public.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are submitted to Council.

It is anticipated that a formal presentation of the accounts will be made by Council's auditors at the December 2010 Council meeting.

**For Information**  
**Noted**

### **15. The Henry Lawson Festival Committee, C2.6.32**

The Annual General Meeting of the Henry Lawson Festival Committee was held on Tuesday, 19 October 2010.

As the Committee is now a Sec 355 Committee of Council the audited financial statements for the period ending 31 August 2010 are attached for Councillors information.

**For Information**  
**Noted**

**GLENN CARROLL**  
**DIRECTOR CORPORATE SERVICES**

**195** **RESOLVED:** Clr Crutcher and Clr Atchison that except where otherwise dealt with the Director Corporate Services Ordinary Report be adopted.

**THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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**STATEMENT OF INTERNAL RESTRICTIONS - GENERAL FUND**

<b>RESERVE</b>	<b>BALANCE AS AT 1/07/2010</b>	<b>TRANSFER TO RESERVES</b>	<b>TRANSFER FROM RESERVES</b>	<b>BALANCE AS AT 30/09/2010</b>	<b>VARIATION</b>
E.L.E.	1,096,885.00			1,096,885.00	0.00
OFFICE EQUIPMENT	74,349.00			74,349.00	0.00
PLANT	499,309.72			499,309.72	0.00
RURAL/TOWN/VILLAGE FUNDS	21,428.00			21,428.00	0.00
NEW DEPOT	6,683.00			6,683.00	0.00
GRENFELL TIP IMPROVEMENTS	30,553.00		6,845.00	23,708.00	6,845.00
SHIRE WORKS - Internal Loan Repayment	15,981.98			15,981.98	0.00
GRAVEL PIT MAINTENANCE	22,539.80			22,539.80	0.00
RLR PROGRAMME	92,130.00			92,130.00	0.00
RLR PROGRAMME - Advance Payment	550,910.00			550,910.00	0.00
MISCELLANEOUS WORKS	398,321.00		13,339.00	384,982.00	13,339.00
LOCAL DEVELOPMENT ASSISTANCE	81,179.00		500.00	80,679.00	500.00
FUTURE CAPITAL PROJECTS	300,000.00			300,000.00	0.00
SUPERANNUATION - DIVISION 'B'	113,622.00			113,622.00	0.00
ECONOMIC DEVELOPMENT FUND	78,789.53			78,789.53	0.00
<b>TOTAL</b>	<b>3,382,681.03</b>	<b>0.00</b>	<b>20,684.00</b>	<b>3,361,997.03</b>	<b>20,684.00</b>

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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### List of Uncompleted Works as at 30 September 2010

	\$
• Grenfell Flood Study	36,227
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Quandialla Pool Upgrade	102
• Sloanes Cottage Upgrade	12,984
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Administration Building – Replace Air Conditioners	15,000
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	11,784
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	13,000
• Rural Heritage Study	10,000
• Sale of Land Overdue Rates	12,000
• Housing M & R	6,647
• Town Planning – Prepare LEP	10,000
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	14,974
• Company Dam Upgrade – Surveillance Report	20,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	25,000
• Grenfell Swimming Pool – Leak Repairs	8,200
• Grenfell Swimming Pool – Amenities Block Investigation	10,000
• Caravan Park Upgrade – Stage 1	20,000
<b>Total</b>	<b><u>\$384,982</u></b>

**SUMMARY OF VARIANCES TO 30th SEPTEMBER 2010**

**2010/2011 Budget Estimated Result** 0.00

**Additional Revenue /Savings**

DWM/Recycling Charges	1,289.00
Sewerage Rates	660.00
Library - Other	800.00
	<b>2,749.00</b>

**Additional Expenditure/Costs**

Administration Building Insurance	1,612.00
Valuation Fees	508.00
Subscription to Shires Association	285.00
Accident Pay	155.00
SES Working Expenses	997.00
Other Land & Buildings	1,940.00
	<b>5,497.00</b>

**Deficit as at 30/09/10** -2,748.00

11 November 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (7 November 2010)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

SH6 - General Maintenance  
- Remove trees after storm & high winds

SH17 - General Maintenance  
- Start culvert extensions  
- Stabilize 1.35km North Weddin Rehab

MR398 - General Maintenance  
- Remove fallen trees

MR236 - General Maintenance

MR237 - General Maintenance  
- Remove fallen trees

MR239 - General Maintenance  
- Remove fallen trees

**1.2 Rural Local Roads Programme**

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- Resheeted 3kms Barrs Lane
- Resheeted 2kms Dunkleys Lane
- Resheeted 1.5kms Greenthorpe-Wirega Road

**1.3 Rural Maintenance**

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month.

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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- General Maintenance
- Remove debris & trees from various local roads
- Crushed Simpson Pit (completed)
- Crushed Eppelstun's Pit (completed)
- Maintenance graded Hunters Road
- Cleared culvert Gerrybang Road & Heathcotes Lane

### 1.4 Urban Maintenance/Construction

- General maintenance
- Remove 3 Oleanders East Street
- Cut off tree roots to smooth pavement in East Street
- Ground trip hazards on footpaths in the GTA
- Constructed drainage outlet in Forbes Street
- Cleared drainage lines at Grenfell Pool
- Repaired pavement and footpath in Star Street
- Remove 2 trees from outside Motel because of root invasion into sewer
- Slashed and mowed GTA for open weekend
- Lifted trees in Weddin Street

**For Information**

**Noted**

## 2. Other Works

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General Maintenance

### 2.2 Cemeteries

The following graves have been prepared to 7 November 2010:

-	Grenfell Lawn	- 1
-	Grenfell	-Nil
-	Bimbi	- Nil
-	Caragabal	-Nil

- Removed waste material from Grenfell cemetery and sprayed for weeds

### 2.3 Sewer Mains

Four (4) sewer chokes have been attended to during the month.

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### 2.4 Private Works

- Sold 2 Loads gravel to a ratepayer
- Hired a roller to a ratepayer

### 2.5 Vandalism

- Vaughn Park graffiti attack on skate park & toilets – rubbish & broken glass spread over park area 4 hrs to clean \$200.00
- Rotary Park broken glass found against toilet wall & in the soft fall around new play equipment 2 hrs to search the soft fall to pick up all glass \$100.00

**Total Cost: \$300.00**  
**Progressive Cost Urban: \$1,295.00**  
**Progressive Cost Rural: \$0.00**  
(from 1/7/2010 to date)

**For Information**

**MOTION:** Clr D Hughes and Clr Lobb that the vandalism be publicised.

Upon being put to the meeting the motion was **LOST**.

**Noted**

## **3. Future Works**

### 3.1 Rural

- General Maintenance
- Erect signs Lynchs Road/SH6 intersection & Holy Camp Road/MR398
- Complete Newell Highway Rehab
- Grade Shire roads in most need
- Linemark Holy Camp Rd/MR398 intersection

### 3.2 Urban

- General Maintenance
- Line mark Weddin Street & Holy Camp Road
- Vaughn Park erect fence
- Complete Railway car park beautification
- Construct school crossing Weddin Street
- Erect Cobb & Co Sign on approach to town.

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected Nil breaches.

For Information  
Noted

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
	Quandialla Pool	Remove pump, blower & small pump
PI 4083	Dynapac Self propelled roller	Repair air conditioner, repair wiring, lights.
PI 1083	Taxi	Service, fit new exhaust system, fit new front end bushes, brakes and wheel bearings.
PI 4096	VP2400 multi tyred roller	Fit new seal & gasket to motor & sump
PI 3951	Iveco truck	Remove tipping body, reweld crossmember and replace, repair electrical fault.
PI 3952	Kenworth	Repairs to rear axle, wheel hub & stud.
PI 4102	Cat 120M Grader	Fit Trimble UTS to grader
BFO 2056	Twin cab ute	Repair electrical fault

It is proposed to replace PI 1098 (Overseer's vehicle) and keep this old vehicle as a spare (approximately 50,000 km) and trade-in PI 1091 (Holden Commodore ute) on a new sedan for the new Design Engineer. The Director Environmental Services' vehicle will also be replaced.

For Information  
Noted

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management Plan has been prepared for checking.

For Information  
Noted

### 7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Council has commenced the rehabilitation of approximately 1.35km of the Newell Highway (North Weddin). Problems were encountered with the saturated subgrade and the RTA proposed to remove and replace the material with DGB which was not successful. At the request of the RTA, Council then removed the DGB and stabilized the subgrade which appeared to work. The extra work will be covered by a further claim on the RTA for payment.

Council has commenced the main overlay over the now complying base.

For Information  
Noted

### 8. Noxious Weed Report – October, C2.6.16

The Noxious Weeds Officer has carried out the following works in the last month:-

- Attended the Lachlan Valley Noxious Weed Committee meeting at Orange (Field Day)
- Resprayed road shoulders on SH6, SH17
- Sprayed St Johns Wort in Abbots Lane, rest area SH6, Walshs Lane, Quondong Road.
- Sprayed a small patch of grasshoppers on Bimbi Road.

For Information

Noted

### 9. Road Closure Application R2.1.4:

The owner of “Belbowrie” (Pinnacle Road) has applied to close a Road on his property.

The Land and Property Management Authority has been advised of Council’s previous decision.

The Land and Property Management Authority has since written to Council advising that both Mr RI Frost and Mr DW Frost have been requested to discuss the matter between themselves and put something to the LPMA in writing – which they are yet to do.

**RECOMMENDATION:** that subject to the Land and Property Management Authority reaching a satisfactory agreement with the two landholders, Council

- a) support the application from the owner of “Belbowrie” (Pinnacle Road) for the closure of the Crown Public Road south of Lot 91 and west of Lot 92 DP 752944.
- b) object to the closure of the Council public road south of Lot 91, DP 752944 unless the Authority makes satisfactory arrangements with the affected landholders.

**196** **RESOLVED:** Clr Halls and Clr D Hughes that subject to the Land and Property Management Authority reaching a satisfactory agreement with the two landholders, Council

- a) support the application from the owner of “Belbowrie” (Pinnacle Road) for the closure of the Crown Public Road south of Lot 91 and west of Lot 92 DP 752944.
- b) object to the closure of the Council public road south of Lot 91, DP 752944 unless the Authority makes satisfactory arrangements with the affected landholders.

### 10. Budget Review Variances - Engineering - A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 October 2010 for the engineering department. The variances that are self-explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### Additional Revenue/Savings

Nil

### Additional Expenses/Costs

SES Working expenses - \$500 budgetted - \$1,497.00 spent due to fuel, vehicle insurance, telephone account booked to this ledger number.

Trying to recoup funds.

**For Information**

**Noted**

### **11. National Local Roads & Transport Congress 2010, R2.56**

The Director Engineering and the Mayor attended the 11<sup>th</sup> National Local Roads and Transport Congress 2010 in Bunbury, Western Australia on 13 to 15 October 2010.

The following speakers presented as follows:-

- Geoff Lake – address on roads and road user charges
- Jeff Roorda – road assets in Australia are being run down. There needs to be a continual commitment to the whole of Government approach to asset and financial management.
- Greg Smith (member of Henry Tax Review Panel) – gave update on Henry Tax Review
- Warren Truss (Leader of Nationals) – supports Roads to Recovery extension beyond 2014, blackspot programme, Auslink, and the timber bridge reconstruction programme.
- Jeff Roorda – Gosford road tragedy (documentation).
- Malcolm Hole, Chair Tinbertowns – described how 1 timber truck every 17 seconds enters Portland, Victoria from the forest.
- Patrick Hill – spoke on the Winton-Laverton road needing an upgrade.
- Scott Ludlam (Senator for WA) truck use in WA has increased from 25.4B tonne km in 1971 to 182B Tonne km in 2007 and estimated at 360B Tonne km in 2030.

A communiqué was developed from the Congress to present to the Australian Government.

The congress did take some time to attend, but the number of delegates present from all over Australia indicated to the Australian Government that councils are very keen for the Roads to Recovery Program to continue, and with an increase in funding to address the renewal gap.

**For Information**

**Noted**

### **12. Road Maintenance, R2.52.1**

Requests have been received from a number of ratepayers for Wilsons Lane and McNamaras Road (beyond the two houses) to be graded and/or gravelled prior to harvest. Both of these roads are not formed. Neither of these roads have been graded or gravelled by Council in recent history, but they may have been graded as a firebreak many years ago. Whilst these roads are Council roads, they are not on Council's adopted maintenance list.

Longterm employees have advised that both roads have been graded as fire trails only.

Council may wish to add these two roads to the approved list for maintenance, but as they are unformed roads, they would need to be included for funding in Council's construction programme (FAG) by review.

Alternatively, Council could consider using the Warrakimbo bonus for funding some of the works.

The estimated cost to upgrade Wilsons Lane to a 5m wide gravelled road is \$200,000 and McNamaras Road is \$130,000.

**RECOMMENDATION:** That Council determine if it wishes to include the construction of Wilsons Lane and McNamaras Road in the FAG programme (by review) and/or using the Warrakimbo bonus.

**197 RESOLVED:** Clr D Hughes and Clr Crutcher that Wilsons Lane and McNamaras Road be maintained as fire trails.

### **13. Revised Kerb & Gutter, Road Construction and Footpath Programme, G2.50.1**

Director Engineering report item 14 to October Council Meeting refers.

It is proposed to revise the 2010/2011 Grenfell Streets Construction, Grenfell Kerb and Gutter and Grenfell Footpaving programme to reflect the changes made to the adopted 2010/2011 Rural Local Roads Programme (FAG).

It is noted that the following approved works from 2009/2010 are yet to be completed:-

Forbes Street Kerb & Gutter and road shoulder (west side) from North Street northerly to end.

Parkes Street Kerb & Gutter and Road shoulders (west side) from Emu Ck Lodge northerly (200m). This job is proposed to be deferred so as to allow Brundah, Camp and Tyagong Streets Kerb & Gutter to be completed.

It is proposed to include these works in the 2010/2011 revision.

The proposed revision is as follows:

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

Rank	Description of Works	Street	Kerb & Guttering	Footpath
1.	<b>Forbes Street (west side) from North Street northerly to end (200m)</b>	<b>\$20,000</b>	<b>\$13,000</b>	
2.	<b>Brundah Street (east side) from Grafton Street to Camp Street (120m)</b>	<b>\$5,500</b>	<b>\$8,000</b>	
3.	<b>Camp Street (north side) from Brundah Street to Tyagong Street (120m)</b>	<b>\$10,000</b>	<b>\$8,000</b>	
4.	<b>Tyagong Street (west side) from Grafton Street to Camp Street (38m)</b>	<b>\$5,000</b>	<b>\$10,000</b>	
5.	<b>Warraderry Street (side) from Young Street to Camp Street (263 m) (west side)</b>			<b>\$15,800</b>
6.	<b>Lane between Melyra and North (East/Warraderry Streets) 250 m x 4m</b>	<b>\$12,000</b>		
7.	Parkes Street (west side) from Emu Ck Lodge northerly (120m)	\$8,000	\$8,000	
8.	Lane between Melyra and North (East/Bogolong Streets) 250 m x 4 m	\$12,000		
9.	Lane between Melyra and North (Bogolong/Cross Streets) 250 m x 4 m	\$12,000		
10.	Lane between Melyra and North (Dalton/Alexandra Streets) 250 m x 4 m	\$12,000		
11.	Forbes Street (west side) from North Street northerly to end (200 m)	\$20,000	\$25,000	
12.	Parkes Street (west side) from Emu Creek Lodge northerly for 120 m	\$5,000	\$15,000	
13.	Murrays Lane	\$66,300		
14.	Melyra Street (north side) from Brundah Street to Alexandra Street	\$14,500	\$36,000	
15.	Brundah Street (east side) from No. 12 to Melyra Street	\$52,000	\$16,300	
16.	Tyagong Street (west side) from Grafton Street to Melyra Street	\$5,500	\$17,000	
17.	Alexandra Street (west side) from North Street northerly to end 93 metres	\$4,000	\$11,800	
18.	North Street (south side) from Warraderry Street to East Street (137 metres kerb and gutter - 137m x 2m)	\$3,000	\$17,200	
19.	North Street (south side) from East Street to Bogolong Street (98 metres kerb and gutter – 98m x 2m)	\$2,500	\$12,500	
20.	North Street (south side) from lane behind Clarice Johnson carpark to Bogolong Street ( 58 metres kerb and gutter – 108m x 2m)	\$2,500	\$7,300	
21.	Wood Street (east side) from Camp Street to Young Street (760 metres footpaving)			\$38,800
22.	Wood Street (east side) from Young Street to Damgar Street (125 metres footpaving)			\$18,000
23.	Wood Street (east side) from Dagmar Street to Rose Street (122 metres footpaving)			\$18,000
24.	Palmer Street (south side) from Gooloogong Road to Parkes Street (210 metres kerb and gutter 210m x 2m)	\$4,500	\$26,000	
25.	Fitches Lane (west side) frontage to No. 52 Melyra Street and Melyra Street (north side) frontage to No. 52 Melyra Street	\$3,500	\$16,900	
26.	North Street (south side) from Bradley Street to last new house		\$15,000	
27.	Melyra Street (north side) from Forbes Street to Cross Street			\$13,800
28.	Weddin Street (west side) from Middle Street to Camp Street (replace concrete footpath)			\$47,000
29.	Camp Street (south side) from Weddin Street to Church Street (replace concrete footpath)			\$56,000
30.	Church Street (east side) from Camp Street to Middle Street (replace concrete footpath)			\$47,000
31.	Forbes Street (east side) outside No. 2 Forbes Street (old bank building)	\$2,000	\$3,500	
32.	Lane between Melyra and North (Alexandra/Tyagong Streets) 250 m x 4 m	\$12,000		
33.	Tyagong Street south of North Street to Emu Creek 7 m x 80 m	\$8,400		
34.	Lane between Rose and South Streets (Wood/West Streets) 120 m x 4 m	\$6,000		
35.	Lane between Young and Camp Streets(Wood/West Streets) 260 m x 4 m	\$12,500		
36.	Lane off Young Street northerly to Emu Creek (Tyagong/MR 398) 145 m x 4 m	\$7,000		
37.	Lane off Young Street southerly to Grenfell (Tyagong/MR 398) 120 m x 4 m	\$5,800		
38.	Memory Street construct and seal 216 m x 7 m plus cul-de-sac	\$22,700		
39.	Lane between Forbes and Wood Streets (Camp/Middle Streets) 210 m x 4 m	\$11,000		
40.	Lane between Camp and Young Streets ( Wood and West Streets) 270 m x 4 m	\$13,000		
41.	Lane between Camp and Melyra Streets (East/Warraderry Street) 250 m x 4 m	\$12,000		

Item 5 may require a small amount of extra funds which will have to be funded by review.

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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**RECOMMENDATION:** That Council adopt Items 1-6 as the amended 2010/2011 Works Program for Kerb & Gutter, roadworks and footpath works and note the proposals as per items 8 – 41 for future programmes.

- 198** **RESOLVED:** Clr McClelland and Clr Crutcher that Council adopt the amended 2010/2011 Works Program for kerb and gutter, roadworks and footpath works with item 41 replacing item 6 and item 6 becoming item 7 and note the proposals as per items 8-40 for future programmes.

### **W TWOHILL** **DIRECTOR ENGINEERING**

- 199** **RESOLVED:** Clr Lobb and Clr D Hughes that except where otherwise dealt with the Director Engineerings' Ordinary Report be adopted.

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

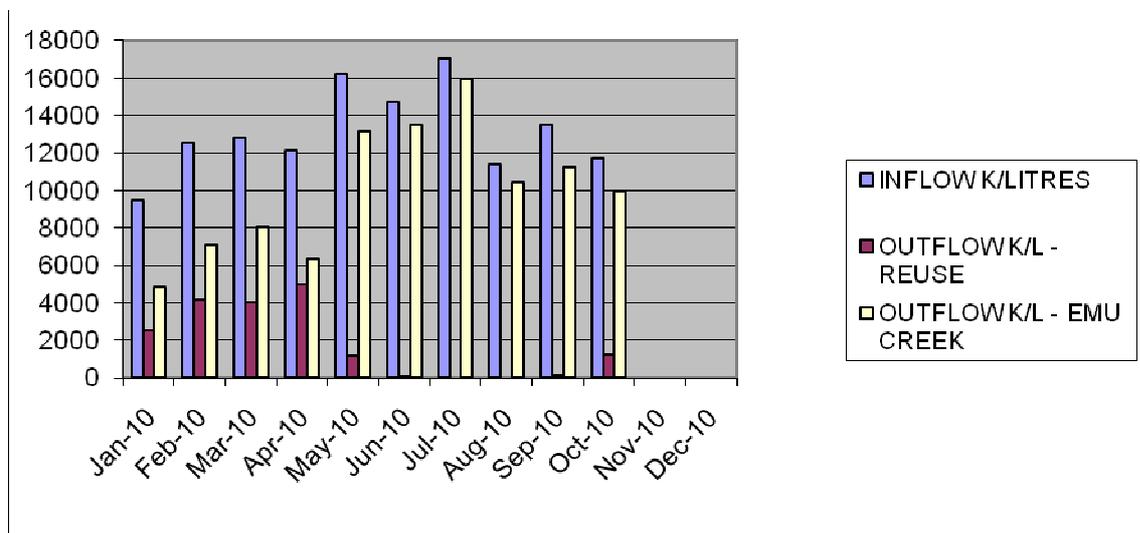
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during October 2010 was 11758 k/litres with the daily average of 379.29 k/litres. With outflow for irrigation for reuse being 1228 k/litres and discharge to Emu Creek being 9958 k/litres.

The highest daily recording of 605 k/litres occurred for the 24 hours ending 6.30 am on 16 October 2010 and the lowest of 303 k/litres for the 24 hours ending 6.30 am on 10 October 2010.

A total rainfall of 100.5mm was recorded for the month.



**For Council's Information**

**Noted**

**DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

**2. Animal Control, A4.4.4**

Animal control activities for October 2010 were:

**a. Companion Animals**

Animals Seized:	0	Animals Returned to Owners:	0
Animals Impounded:	2 (1 Dog) (1 Cat)	Animals Destroyed:	1 Cat
Animals Sold:	1 Cat	Animals Released:	1 Dog
Animals Surrendered:	0		

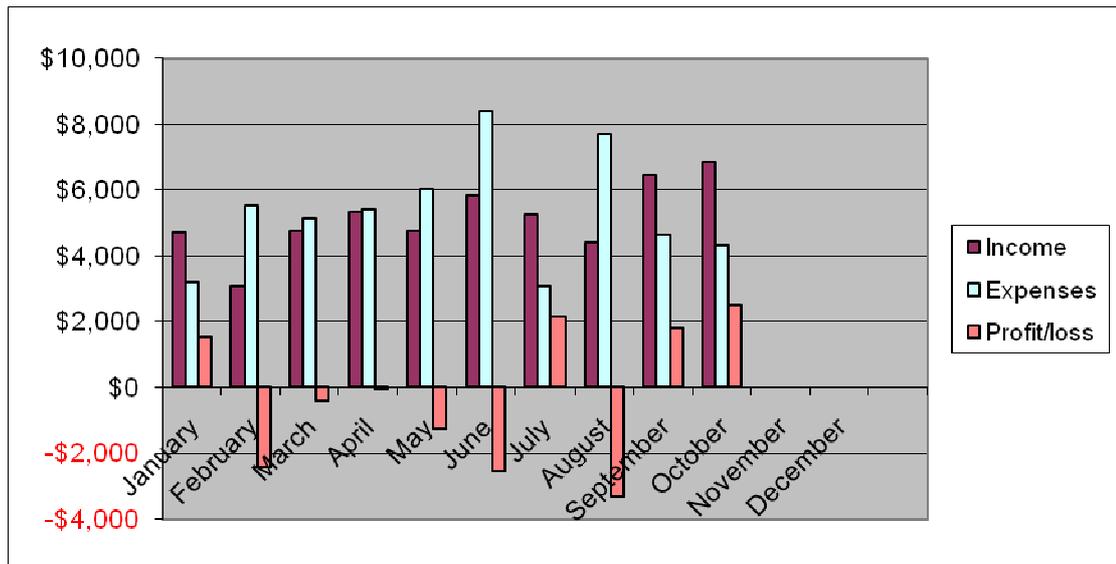
**For Council's Information**

**Noted**

**3. Caravan Park Operations, P2.3.3**

Income for the month of October 2010 was \$6,830.00 with expenditure of \$4,326.46 resulting in an operational profit of \$2,503.54 for the month.

There were 271 sites occupied for the month of October 2010.



**For Council's Information**

**Noted**

**4. Quandialla Swimming Pool, P2.3.2**

As reported last month, a new filtration and chlorination systems have been installed at the pool. The final stage in the commissioning process was to start the pump and operate the system. Once the pump was started there was an obvious problem with the pump, as it seemed to be working less than half of its designed capacity.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

The pump was removed and sent for service, with the initial estimate being around to \$1,800 with a time delay on parts of 6 -8 weeks, but even if repaired it was still an old pump which is 15-20 years old. Having this information I requested a quote for a new pump, this quotation came back at \$4,000 for a pump that is appropriately designed and treated against the chlorine environment.

Having consideration to the above I decided the best long term financial decision for council was to purchase a new system and due to the urgency of the works the order was placed. Although there was no vote for these works, this will be addressed within the December quarterly budget review.

The pool is scheduled to open in mid November.

**RECOMMENDATION:** that: - Council confirm action.

**200** **RESOLVED:** Clr Halls and Clr Crutcher that the action be confirmed.

### **5. Grenfell Swimming Pool, P2.3.1**

**Total Attendance 318**

Daily Average 23

#### **Gate Entries**

Adult 0

Child 30

#### **Season Ticket Attendance**

Adult 100

Child 158

**School Usage 0**

**Other Usage 30 (Swimming Club)**

#### **Season Ticket Sales**

Adult 6

Pensioner 1

Family 18

Child 1

We have had a poor start to the season due to poor weather conditions. Investigations are still in progress as to pinpointing the water loss.

There have been no accidents or incidents this month.

**For Council's Information**

**Noted**

### **6. Heritage Listings, H2.4.1/H2.4.5**

As Council is aware as a part of the new LEP process and subsequent to the previous public meeting, some 191 properties have now been formally approached to either be individually listed or included within a conservation area.

The letter that has been set to the property owners has a return slip on the bottom that asked the parties to either accept or reject the proposed listing, and should they choose to reject as reason must be given. All returns close at 4pm on the 30 November 2010, after which a draft list of items can be prepared to be included in the Draft LEP.

**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **7. Hawkesbury Council – City/Country alliance C2.7.26**

On the 25 & 26 October 2010, the Director Environmental Services went on a staff exchange to Hawkesbury Council. The purpose of the visit was to continue relations between the two Councils at a staff level and to explore options of increased resource sharing.

Over the two days, I was shown around a number of the Councils facilities and meet staff from all departments, who are all very keen to skill/information share.

Discussions were held in relation to possible secondment/sharing of services in such areas as:

- Building certification (Council developments)
- Internal auditing,
- Community consultation,
- Food safety inspections.

I believe the time spent in the Hawkesbury was very worthwhile and explored possibilities to better enhance the alliance for both councils.

**For Council's information**

**Noted**

### **8. Unauthorised development – Scrubby Plains, T2.13.1**

As reported to the September 2010 Council meeting, unauthorised building works had been undertaken at a property on the Gap Road around 17km from Caragabal and the Owner – Mr Pickard elected to have the matters to be heard in Court.

This matter was set for mention on Thursday 21 October 2010 at the Grenfell Local Court, with the Police prosecutor represented Council with the Director Environmental Services being present.

Mr Pickard pleaded not guilty to all five penalties at the mention, but was put on notice by the Magistrate that he should not look at defending himself at the hearing which was set down for 24 February 2011 at Cowra. It was believed by the court that half a day would be required to have the matter fully heard, in which Council would need to pay for its legal representation in the matter.

Heeding the advice given by the magistrate, Mr Pickard sought to have a discussion with the Police prosecutor. Prior to this and after discussions with the Police prosecutor and GGM, it was decided to withdraw one of the notices (\$1,500), subject to Mr Pickard pleading guilty to the remaining four notices.

Mr Pickard accepted the offer made and the court was asked if it would reopen to have the matter finalised, this was agreed. The Magistrate accepted the plea of guilty on all four notices and under Section 10 (1a) of the Crimes (Sentencing Procedure) Act 1999, convicted Mr Pickard and dismissed the proceedings without imposing any other penalty.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

In conclusion, this matter although not without total cost was deemed to have been a fair outcome as the costs associated with running a half day hearing at the Court, would have far outweighed the financial penalties involved.

**For Council's Information**

**Noted**

### **9. O'Briens Hill – Stage 1 Viewing Deck and Amenities, H2.8.2**

As Council is aware preparation for Stage 1 of the O'Brien's Hill - Landscape and Conservation Master Plan being the viewing deck and amenities is well underway, with the documentation now being complete prior to going to tender.

Council has previously expressed a desire to see the final design prior to quotations being called, with funds already having been voted for this project. A copy of the design plans have been displayed in the Chambers for the Councillors to perusal.

**For Council's Information**

**Noted**

### **10. Compost Workshop & Compost Cook-off, E3.3.15**

On Saturday 16 October 2010, a free backyard compost workshop was conducted at the Community HUB, with 15 community members in attendance. Most of these attendees had either, a small backyard compost or a farm compost and wanted to learn more about making a better compost and helping the environment.

The workshop consisted of a theory and practical component. Some of the things covered were:

- Purpose of the Workshop
- What is Composting
- Why Compost
- What to Compost
- Practical (How to make a Compost)

As a lucky door prize at the workshop Mrs Leonie Fanning won her own compost bin.

Two workshops were also conducted at the Grenfell Public School with other Schools to follow.

As apart of the home composting program Centroc has donated \$750 in prize money for a Compost Cook-off to each of the participating Shires being Weddin, Cabonne, Dubbo, Lachlan, Lithgow and Parkes. Weddin's Community Compost Cook-off will be held at Taylor Park at

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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5.30pm December 10, 2010. All Councillors are encouraged to come along and support this event.

**For Council's Information**

**Noted**

### **11. NetWaste – Regional environmental Sustainability Action Plan (ReSAP), E3.7.7**

As previously reported Council has been involved with seven local councils in preparing a Regional environmental Sustainability Action Plan (ReSAP), through NetWaste.

This plan has now reached a point that it is nearing public exhibition. A copy has been forward to Councillors for review.

The draft plan covers six key environmental areas:

- Water
- Waste
- Planning and Development
- Climate Change and Energy Efficiency
- Community Engagement and Council Culture Change
- Biodiversity and Vegetation

Prior to the public exhibition commencing early in the new year, Council must adopt the draft plan for public exhibition, with a view of being able to fully adopt the plan in March 2011.

**RECOMMENDATION:** that Council adopt the draft Regional environmental Sustainability Action Plan (ReSAP) for public exhibition.

**201 RESOLVED:** Clr Atchison and Clr McClelland that Council adopt the draft Regional environmental Sustainability Action Plan (ReSAP) for public exhibition.

### **12. NSW Heritage Grants - Local Government Heritage Management G2.2.2/G2.2.1**

Council has received advice from NSW Planning - Heritage Branch that 3-year heritage funding has been approved for Weddin Shire Council for the 2011-2014 financial years through the NSW Heritage Grants Local Government Heritage Management program.

The funding is offered to Council as a Development grant as follows:

- \$1 for \$2 grant of up to \$7,500 per year for 3 years for Council's heritage advisory service, and
- \$1 for \$2 grant of up to \$8,500 per year for 3 years for Council's local heritage fund.

This new offer is for three years and replaces the previous single year offers. The NSW Government provides financial assistance through the NSW Heritage Grants Local Government

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Heritage Management Program to local government across NSW to establish, develop and implement a program for the management of its local heritage.

The long term intention of this program is to provide seed funding to assist and encourage local Councils to develop their capacity and resources to implement their local government heritage management program.

### **Funding available to meet a council's 'need'**

As limited funding is available, the measure of funding provided by the NSW Heritage Grants Local Government heritage management program has been assessed on the performance of the council in the development, delivery and reporting on a heritage strategy for its local government heritage management program, based on whether a council:

- has comprehensive and good quality heritage planning studies, including Aboriginal heritage studies, landscape studies, heritage development control plans and archaeological management plans;
- has adequate Local Environment Plan provisions and policies and guidelines to ensure that those provisions are applied appropriately; and
- provides sufficient assistance (given the extent of its heritage identification and inventory) to owners and managers via heritage advisory services and a local heritage grant programs.

As the acceptance was required to be returned by the 6 November 2010, the Director Environmental Services accepted the offer as detailed above.

**RECOMMENDATION:** that Council confirm action, of the acceptance of the 2011-2014 NSW Heritage Grants Local Government Heritage Management program.

**202** **RESOLVED:** Clr Crutcher and Clr D Hughes that Council confirm action, of the acceptance of the 2011-2014 NSW Heritage Grants Local Government Heritage Management program.

### **13. Standard Local Environmental Plan (LEP), T2.1.6**

The new Standard LEP is well underway with the Western Regional office of the Department of Planning having now completed to first draft of the LEP and associated documentation, which have been reviewed by the Director Environmental Services at this point.

There is an external Government Stakeholder focus meeting scheduled on the 18 November 2010 at Dubbo, the purpose of this meeting is to allow any Government agency to raise their concerns and have them discussed.

It is hoped to have the draft Local Environmental Plan and associated mapping complete for Council to review and workshop within a week of the focus meeting, this will then allow for the Draft LEP to be presented for adoption for Public exhibition at the December 2010 Council meeting.

It is suggested that a Council workshop is the best way to review the Draft LEP, although it is a simple conversion, some of the information is new and more detailed than the previous instrument.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

It is proposed that a workshop be held for councillors on Tuesday 30<sup>th</sup> November 2010 at a time to be decided, with a copy of the draft documentation to be forwarded to Councillors a week prior to this workshop.

**RECOMMENDATION:** Council resolve to hold the LEP workshop on Tuesday 30 November 2010 at a time to be decided.

**203 RESOLVED:** Clr Atchison and Clr Halls that the LEP workshop be held on Tuesday 30 November 2010 at 7.00 am.

### **B. Development Applications – Building Matters:**

**1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
28/2010	A Fenech	Extensions to existing Dwelling	\$53,890	Lot: 12 DP: 12368 13 Monger Street GRENFELL NSW 2810
29/2010	M McCann & K Loader	3 x Additional Storage Sheds	\$60,000	Lot: 649 DP: 754578 Grafton Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

**2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.**

<b>CDC NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
11/2010	R Small & S McAvoy	Internal Additions to Shed	\$4,800	Lot: 319 DP: 754578 319 Mary Gilmore Way GRENFELL NSW 2810
12/2010	A Dixon	Inground SwimmingPool	\$34,604	PTL: 133 DP: 750614 "Lurline" 650 Dixons Lane QUANDIALLA NSW 2721
13/2010	G Halloran	Rear Verandah	\$8,000	Lot: 11 Sec: 21 DP: 758473 13 Warraderry Street GRENFELL NSW 2810

**For Council's Information**

**Noted**

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **3. Development Applications for the Consideration of Council DA 30/2010 – relocation of 5 grain silos and the construction of a 13m high tower conveyor system**

Applicant: Grenfell Commodities  
Owner: PG & SA Mawhinney  
Site: Lot: 461 & 462 DP: 754578 Grafton Street, Grenfell  
Zone: 1(c)(i) - Rural Residential

#### Précis

This application was lodged on the 5 October 2010 and has been referred to Council for consideration due to the submission/concerns received during the neighbourhood notification period.

The development application for the relocation of 5 grain silos and the construction of a 13m high tower conveyor system have been recommended for conditional approval.

#### Description of the Proposal

The proposed development involves the relocation of five (5) grain silos and the construction of a 13m high tower conveyor system on the eastern end of the southern most shed.

#### Description of the Site

The site is a level area on the south eastern corner of the existing development. The ground level of the development site is some 1.0 m below the majority of the site and is accessed via a gravel ramp. The entire area is currently gravelled, with trees skirting the boundary fences.

#### Zoning

The site is on the eastern fringe of the 1(c)(i) - Rural Residential zone.

#### Planning Assessment

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environment Planning and Assessment Act 1979, full assessment is available on request; the key issues of the proposal in this report are for Council's consideration.

#### Planning & Development controls

*Weddin Local Environmental Plan 2002* – the current LEP, identifies the establishment of this type of industry within the 1(c)(i) - Rural Residential zone as prohibited. However as the development was approved and established prior to the current LEP, existing use provisions as prescribed in Division 10 – Existing uses of the Environmental Planning and Assessment Act 1979 are applicable to this application. The proposed works do not increase the physical size of the current operation and are consistent with the existing use of the land.

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

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### Suitability of the development

The proposed works will result in a reduction in the required manual grain handling that currently takes place on the site. The new works will see a drive over grain delivery area, with dust suppression structures installed as per the existing collection areas.

Relocation of the five silos is consistent with the use of the land and will not result in any additional storage capacity being created. Construction of the proposed tower and grain conveyor on the south-eastern corner of the site is expected to only have minor visual impact to any of the adjoining properties and is consistent with similar grain conveyors already on site. The conveyor system is an entirely enclosed proprietary unit that is powered by electric motors.

Access to and from the new area will be via the existing roadway, with the unsealed section requiring sealing or alike prior to the area being used. As previously mentioned there is expected to be no increase in traffic volumes as a result of these works.

### Submissions

At the close of the public notification period one submission was received. The submission raised *concerns/questions* about the following matters, with comments below:

- *Grain dust coming off the conveyor.*  
As the conveyor system is totally sealed this is not considered to be a substantial concern.
- *Will augers be electric?*  
Yes – all motors on the new conveyor system are electric driven motors.
- *Dust pollution from new roadways*  
Access to and from the new area will be via the existing roadway, with the unsealed section requiring sealing or alike prior to the area being used. This will be a specific condition placed upon the consent if granted.
- *Will any additional storage facilities be erected?*  
No additional storage is included in this application and any further storage would require a further application to be submitted to Council for consideration.
- *Could regular inspection be conducted?*  
As per all other environmental monitoring, Council will continue to ensure compliance with the consent and environmental legislation as warranted.

A copy of the submission was forwarded to all Councillors.

### Commentary

The issues raised within the submission have been of a concern to neighbouring properties for a long period of time. It is believed that the concerns raised have been considered as above, with most of the concerns being mitigated by condition of subsequent information gained. All concerns will be addressed in writing once the determination has been made.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### Conclusion

Having considered the 79C evaluation as required by the Environment Planning and Assessment Act 1979 and public submission, it is my belief that the proposed relocation of five (5) grain silos and the construction of a 13m high tower conveyor system are consistent with the operation of the existing site and business and are likely to reduce some of the current noise and dust issues being experienced on the site. Therefore it is recommended that the application be conditionally approved as detailed below.

**RECOMMENDATION:** that Development Application 30/2010 for the relocation of five (5) grain silos and the construction of a 13m high tower conveyor system at Lots: 461 & 462 DP: 754578, Grafton Street, Grenfell, be conditionally APPROVED subject to the conditions outlined below.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

### **1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

### **2. PRINCIPAL CERTIFYING AUTHORITY**

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

- (2) The building works are to be inspected during construction by the Council or by an "Accredited Certifier" (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council's established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) **Footings and Concrete Slabs:** *When the footings have been excavated and all steel reinforcement has been placed in position.*
- (ii) **Sub floor bearers and joists:** *Prior to the laying of the floor and when ant caps are in place.*
- (iii) **Structural framework:** *When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (iv) **Roof frame:** Prior to the installation of the ceiling lining and eaves soffit lining.
- (v) **Internal House Drainage:** When all internal drainage work is installed and prior to concealment. Drainage should be under water test.
- (vi) **External House Drainage:** When all external drainage work is installed and prior to concealment.
- (vii) **Wet area waterproofing:** prior to lining or laying tiles.
- (viii) **Stormwater Drainage:** When the stormwater and roofwater drainage system has been completed.
- (ix) **Completion:** Upon compliance with all conditions of approval and prior to occupation.

*Note: 48 Hours notice is required prior for all inspections*

*Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.*

### **3. LIMITATIONS OF THE CONSENT**

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### **4. CONSTRUCTION**

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
  - stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.

This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

- (2) Prior to any work commencing on the site it is the responsibility of the owner to contact WorkCover Authority in writing in respect to any demolition or use of any crane, hoist, plant or scaffolding.

*Reason: to meet acceptable minimum standards for health and safety.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

### **6. SPECIAL CONDITIONS**

#### **Advice to applicant**

The conditions contained within this consent by no way remove the need to comply with any other conditions applied to the site by any previous development consents that may have been issued.

- (1) The proposed development area and associated roadways must be sealed with concrete or asphalt or another agreed treatment to prevent dust generation during traffic movements around the site.

*Reason: to reduce the dust problems on the site.*

- (2) The operator is to ensure compliance with the Protection of the Environment Operations Act 1997 and associated regulations at all time, with special attention to dust and noise emissions.

*Reason: to ensure that minimum compliance levels are achieved and to reduce impact on adjoining properties and the environment.*

- 204** **RESOLVED:** Clr Atchison and Clr Lobb that Development Application 30/2010 for the relocation of five (5) grain silos and the construction of a 13m high tower conveyor system at Lots: 461 & 462 DP: 754578, Grafton Street, Grenfell, be conditionally APPROVED subject to the above conditions.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**For:** Clrs N Hughes, G Halls, D Hughes, W Atchison, G McClelland, C Lobb, M Crutcher and B Hinde.

**Against:** Nil

S WILSON

**DIRECTOR ENVIRONMENTAL SERVICES**

- 205** **RESOLVED:** Clr Atchison and Clr Lobb that except where otherwise dealt with the Director Environmental Services Ordinary Report be adopted.

## **DELEGATES REPORT ON CENTRAL TABLELANDS WATER MEETING HELD IN BLAYNEY ON 13 OCTOBER 2010**

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The following is a précis of the Special Meeting and the October 2009 ordinary meeting of Central Tablelands Water, held in Blayney on 13 October 2010.

### **Election of Chairman & Deputy Chairman**

Cr. John Farr from Cabonne Shire was re-elected unopposed as Chairman and Cr. Geoff McClelland from Weddin Shire was re-elected unopposed as Deputy Chairman, both for their sixteenth consecutive term.

### **Meeting Dates**

Council meeting dates will continue to be held on the 2<sup>nd</sup> Wednesday of alternate months.

### **Annual Financial Statements – 30/6/2010**

Mr John O'Malley, partner with Council's Auditors Morse Group, presented the 2009/2010 Annual Financial Statements to Council together with his Auditors Report.

John O'Malley reported that Council was in a sound and stable financial position.

### **Council's Investments**

The General Manager reported that legal processes were still continuing in regards to Council's CDO investments through Lehman Bros and that the valuation of these investments had received further slight increases since as at 31 August 2010.

Council's remaining investment portfolio of approximately \$2.33 million is all capital guaranteed, primarily in term deposits.

### **Budget Review Statement – 30 September 2010**

The Finance Manager presented the Budget Review Statement for the period ending 30 September 2010 with a revised estimated deficit of \$126,184.00 for the year compared to the original budget surplus of \$33,392.00. The main contributing factor to this revised estimate is a significant reduction in water sales to Cadia Valley Operations.

### **Lake Rowlands Enlargement Proposal**

The Centroc Infrastructure Committee (the General Manager is a member) met on 6 October to plan further progress on the recommendations of the study and making the necessary arrangements and contacts for the proposed delegation to Canberra.

The General Manager wrote to Minister Costa on 27 August seeking an update from the July meeting with the Centroc Executive but as yet there has been no reply.

The Centroc Water Security Study has now won three awards the most recent being an award for Engineering for Regional communities at the Engineers Australia Awards in Sydney.

### **Draft Strategic Business Plan**

Council resolved to formally adopt the draft 2010 Strategic Business Plan incorporating a 30 year Capital Works Programme and Financial Plan.

### **Reservoir Levels**

All reservoir levels have been maintained at or near 100% of capacity.

The level of Lake Rowlands increased from 93% to 100% on 11 August 2010 and has remained at 100% since that date.

**CLR G MCCLELLAND**  
**DELEGATE**

**CLR B HINDE**  
**DELEGATE**

**206** **RESOLVED:** Clr Crutcher and Clr McClelland that the Central Tablelands Water Delegates report be adopted.

**REPORT ON THE LACHLAN REGIONAL TRANSPORT COMMITTEE MEETING  
HELD AT YOUNG ON SATURDAY 6 NOVEMBER 2010**

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1. A very large number of persons attended. The new emergency operations room at the refurbished Young Council Chambers was filled to capacity.  
The catering for the large group was excellent and thanks should go to the Young Shire for that effort.
2. A lengthy address by Phil Socon, Director of Government Relations, Australasian Rail Association.  
This address was a power point presentation including videos of rail systems all over the world. He was unaware of the five Councils actions on line re-opening.  
It is apparent that the five councils need to spread the word on what is being attempted with the rail intended to go to Port Kembla via the new link, Maldon-Dombarton
3. The notice of motion to change the name of the committee lapsed after some discussion.
4. The new system of one vote per financial member was in operation.
5. Cootamundra Council GM accepted the invitation to attend and the incidence of log truck accidents from Oberon to Tumut through the area attracted unfavourable comment.
6. The generous gift by the State Government of rolling stock and locos to PN has resulted in Pacific National scrapping twenty four 48 class locos in July/August.
7. Bell's Line of Road came into discussion and a Roads Sub-Committee has been formed under the Chairmanship of Rob Staples to provide accurate info on road costings which will also be required for the consultants for the Blayney/Demondrille line.
8. Life Membership was bestowed upon Maxwell Duffey, the long time Secretary of the LRTC.
9. There was some disunity starting to arise from the ARA presentation and the Cowra Lachlan Valley Rail regarding the actual figures shown on graphs.
10. Dom Figliomeni, the Federal Govt. consultant working on the re-development of Port Kembla said that even at the present level of readiness he could handle 1.2 million tonnes of wheat through the system. That all depends on rail being capable of delivering that amount to Port Kembla in a timely fashion.
11. The next meeting is set down for Mudgee on Saturday 12th February 2011

**CLR DENNIS HUGHES**  
**DELEGATE**

**CLR MAURICE SIMPSON**  
**DELEGATE**

**207** **RESOLVED:** Clr D Hughes and Clr Atchison that the Lachlan Regional Transport Committee Delegates Report be adopted.

**REPORT ON THE POLICE ACCOUNTABILITY AND COMMUNITY TEAM (PACT)  
MEETING HELD IN BOOROWA ON 3 NOVEMBER 2010.**

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I attended this meeting at the Council Chambers in Boorowa on Nov. 3 and briefly report as follows.

1. The crime rate in Grenfell and surrounding villages remains very low. It may be unacceptable to some residents even at this low level which may not improve due to shortage of local Police in Grenfell.
2. The crime rate in the larger towns is out of control with unacceptable truancy levels in the schools and a lack of parent commitment to keep an eye on the whereabouts of their children. This has resulted in an ever increasing drawing off of local Police to do duty in the larger town.
3. Unless the crime rate in the larger towns is reduced we in the smaller towns of Boorowa, Harden and Grenfell are unlikely to have enough police presence to satisfy our residents.
4. The smaller towns have offered political support to press for a trained Community Youth Worker in the towns where the crime rate is out of control with the idea that if the reduction in crime rates is achieved, then we may get our local Police back into our smaller towns.
5. The position of Sergeant of Police in Grenfell will be advertised.
6. The Police have made a request to address the Weddin Shire Council on parking in the Main Street of Grenfell and this verbal request has been forwarded to the GM for consideration.

**CLR. MAURICE SIMPSON**  
**MAYOR**

**208** **RESOLVED:** Clr McClelland and Clr Crutcher that the Police Accountability and Community Team Delegates Report be adopted.

## **REPORT OF THE ARTS OUT WEST MEETING HELD 9 NOVEMBER 2010 AT ORANGE REGIONAL GALLERY**

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### **Business Arising** from previous meeting:

Constitution Working Party consisting of three Board Members plus Executive Officer formed to investigate constitutional models

Four Cultural Fund Trustees appointed

Car purchased for newly appointed Aboriginal Arts Development Officer, Ted Budd

**Treasurer's Report:** available on request.

### **General Report**

#### **Communications and Promotions**

Weddin's coverage of events continue with Henry Lawson Festival and the Grenfell Art Gallery being the major events covered (Radio, TV, newsletter articles and newspapers) Total coverage of events via AOW radio promotions (Jan to Sept) 76

Grenfell Music Club, Len's Sculpture Garden and Dramatic Society (Grenfell Curtain) are also making use of AOW for promotion

#### **Creative Industries:**

AOW now delivering training and professional development program, which included three mentorships for a TAFE course on marketing for artists

Also included is Creative Industries Forum, consultation sessions, an Art Law workshop and a workshop on Finding Work in the Arts

#### **Arts and Health:**

Central West program selected for Regional Arts Australia book on Arts and Health (10 projects selected nationally)

AOW continues to work in partnership with GWAHS and grants applied for (Arts and Health)

AOW managing \$76k of project money for Orange from GWAHS Mental Health Drug and Alcohol Services

Mental Health project with Panorama Clinic now commenced

Ken Hutchinson sculpture and stained glass window installed at Bathurst Hospital

#### **Young People:**

AOW are now developing a project working with CSU students to deliver film-making workshops in the region

ArtStart grant application for 2011 completed

#### **Aboriginal Program:**

Ted Budd currently scoping and developing relationships across the region and building partnerships

#### **National Conference**

The National Conference 2010 was held in Launceston. Board Delegates report available

### **CLR CHRIS LOBB**

#### **DELEGATE**

**RESOLVED:** Clr Lobb and Clr Crutcher that the Arts Out West Delegate Report be adopted.

**Minutes of the Annual General Meeting of The Grenfell Henry Lawson Festival of Arts  
held on Tuesday 19<sup>th</sup> October 2010 at the Grenfell Community Hub at 7.30 pm**

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**Welcome:** President Gai Lander welcomed everyone to the meeting.

**Present:** Merle Simpson, Bruce Clifford, Kathleen Smith, Judy Mitton, Auburn Carr, Jack Black, Maurice Simpson, Jenny Hetherington, Tristen Matthews, Denise Fennell, Gai Lander, Mary Moffitt, Glenn Carroll, Carly Brown, Alan Griffith, Brian Johnson

**Apologies:** Chris Lobb, Trevor Lobb, Peter Soley

**Minutes of the previous meeting:** were confirmed. Moved Maurice Simpson, G Carroll.  
Carried

**Business Arising:** Nil

**President's Report:** The President's report was read by Gai Lander. Moved G Lander/Maurice Simpson. Carried

**Treasurer's Report:** As per attached sheet. Glenn Carroll reported a profit for the 2010 Festival of \$6,004.16. He thanked the coordinators for the good job they did of controlling their expenditure. He also thanked Bruce Clifford for his work as Auditor. Bruce commended Glenn on the presentation of the books. Moved G Carroll/J Hetherington

**Election of Office Bearers:** President Gai declared all positions vacant and invited Mayor Maurice Simpson to conduct the election of Office Bearers.

<b>Patrons:</b>	Mrs H Lindsay Mrs K Smith	Nominated by J Hetherington – S.T.A. Nominated by J Hetherington
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<b>President:</b>	Gai Lander	Nominated by Mary Moffitt
<b>Vice President:</b>	Maurice Simpson	Nominated by G Lander
<b>Secretary:</b>	Denise Fennell	Nominated by G Lander
<b>Minute Secretary:</b>	Tristen Matthews	Nominated by J Hetherington
<b>Treasurer:</b>	Gail McDonald	Nominated by G Carroll
<b>Publicity Officer:</b>	vacant	
<b>Promotions:</b>	Auburn Carr	Nominated by G Lander
<b>Honorary Auditor:</b>	Bruce Clifford	Nominated by Merle Simpson

**Co-ordinators:**

<b>Art:</b>	Chris Lobb	Nominated by D Fennell
<b>VSS</b>	Mary Moffitt	Nominated by J Hetherington
<b>Busking:</b>	Robyn Murphy	Nominated by C Brown
<b>King/Queen/Fundraiser:</b>	vacant	
<b>Awards Dinner:</b>	Tristen Matthews	Nominated by M Moffitt
<b>Street Activities:</b>	vacant	
<b>Street Stalls:</b>	vacant	
<b>Procession:</b>	vacant	
<b>Procession Marshall:</b>	Glenda Howell	Nominated by Maurice Simpson -S.T.A.
<b>Woodchop:</b>	Deidre Carroll	Nominated by J Mitton – S.T.A.
<b>Raffle:</b>	John Niven Bill Rudd	Nominated by G Lander – S.T.A.

<b>Children's Competition:</b>	Jenny Hetherington	Nominated by G Lander
<b>Window Dressing:</b>	Elaine Needham	Nominated by K Smith – S.T.A.
<b>Fun Run:</b>	Peter Moffitt	Nominated by M Moffitt
<b>Drama/Recitation Day:</b>	Stephen Griffin	Nominated by J Mitton – S.T.A.
<b>Safety Officer:</b>	G Lander	Nominated by MA Simpson
	Trevor Lobb	Nominated by G Carroll
	Maurice Simpson	Nominated by D Fennell
<b>Poetry on the Boards:</b>	Carly Brown	Nominated by G Lander
<b>Concert:</b>	vacant	
<b>Sunday Car Show:</b>	Brian Johnson/	Nominated by MA Simpson
	Alan Griffith	
<b>Damper Breakfast/Poetry</b>	John & Betty Fittler	Nominated by G Lander –S.T.A
<b>Photography:</b>		vacant

**Subscriptions:Moved** that subscriptions be \$2.00. Moved Maurice Simpson/J Mitton. Carried

**General Business:Moved** that two of the three signatures of Treasurer, President and Secretary to sign cheques. Moved K Smith/J Mitton. Carried.

There being no further business the meeting closed at 8.40 pm.

**210 RESOLVED:** Clr Atchison and Clr Halls that the minutes of the Annual General Meeting of the Henry Lawson Festival Committee Meeting be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on  
Tuesday 19 October 2010 at the Grenfell Community Hub at 8.45 pm**

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**Welcome:** Re-Elected President, Gai Lander welcomed everyone to the meeting.

**Present:** M, Moffitt, D Fennell, B Clifford, T Matthews, J Hetherington, A Carr, C Brown, Merle Simpson, M Simpson, K Smith, J Mitton, A Griffith, B Johnson, J Black, G Lander, G Carroll

**Apologies:** C Lobb, T Lobb, N Hughes

**Minutes of the previous meeting:** were confirmed. Moved Mary Moffitt/Jenny Hetherington.

**Business Arising:**

*Working group for policies* – Gai recommended to the meeting that a working group be formed to discuss the issues regarding having external attractions at the Festival, dealing with negative publicity and sponsorship. This working committee could work externally and formulate some policies to be presented to the Festival Committee, with the possibility of being ratified or adopted by the Committee in the future. She advised Rachel Galvin and Philip Diprose had expressed interest in participating in this working group. The idea would be that research and discussion would create statements of intent, which in turn would formulate policies for the Festival Committee to consider. Other interested people in this working group included Jenny Hetherington and Gail McDonald.

It was confirmed that the working committee come back to the Festival Committee with suggested policies for discussion and ratification.

*Branding/logo for Festival – Michael Agzarian, Advision (Wagga Wagga)* – has contacted Gai and would like to present to the Festival Committee at the November meeting his proposal for branding and a logo for the Henry Lawson Festival of Arts. Discussion was based around the original proposal from Angela Pearce being forwarded to him as she is unable continue and costings (approximately \$1200). We look forward to his ideas and suggestions.

**Treasurer's Report:** Treasurer presented his report at the AGM.

**Correspondence:**

- October edition of The Lawsonian
- Artspeak Magazines

Moved: 'That the incoming correspondence be adopted' – Denise Fennell/Mary Moffitt

**Coordinators reports:**Gai requested any further reports to be passed to her.

**General Business**

- Vacant Coordinator positions: discussion regarding advertising and promoting the positions that are currently available – spreading the word by school newsletters, local paper advertising, word of mouth, positive recruitment from Festival committee, possibility of roles of school students in the committee/Festival (with the success of their involvement in the 2010 Festival). With the theme for 2011 being 'mateship' the Committee discussed the possibilities of promoting youth and young people in this theme, their inclusion in different sections of the Festival program, as well as promoting the concept of being on a Committee as providing an opportunity to pick up valuable and useful skills. Also considered revamping or re-naming the King/Queen section of the

Festival. The Committee are open to new ideas and suggestions, and look towards youth ideas/involvement.

Geoffrey Brown – Professor of Literature has indicated he would like to attend the Festival and promote his Hungerford to Bourke walk, as well as participate in other activities. Committee discussed him as being a welcome ‘guest of the Festival’.

Motion: ‘That Geoffrey Brown be invited as a guest of the Henry Lawson Festival in 2011’ Maurice Simpson/Mary Moffitt Carried

Next meeting will be 16 November 2010, 8.00 pm at The Hub.  
Meeting closed at 9.20 pm.

**211 RESOLVED:** Clr Crutcher and Clr Lobb that the minutes of the October monthly meeting of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE AWARD RESTRUCTURING CONSULTATIVE COMMITTEE MEETING HELD ON TUESDAY 9 NOVEMBER 2010 IN THE COMMITTEE ROOM AT THE 3.02 PM (C2.6.12)**

1. **PRESENT:** G Carroll (Chair), V Carter, D Strange, S Wilson, W Schneider and W Twohill.

2. **APOLOGIES:** Nil

3. **MINUTES:**

**Resolved:** D Strange and W Twohill that the minutes of the meeting held on 3 August 2010 be adopted as read.

4. **MATTERS ARISING:**

4.1 **Induction Manual** – in progress.

**Noted**

**3.05 pm Vicki Carter left the room.**

4.2 **Job Re-evaluation** – completed.  
Re-evaluation completed, no change to grade.

**Noted**

**3.06 pm Vicki Carter returned to the room.**

4.3. **Review of Caravan Park Operations**  
No further action at this time.

**Noted**

4.4 **Grenfell Tip**  
Tender awarded to Carrion Enterprises as resolved by Council..

**Noted**

4.5 **Training for Code of Conduct**  
Remaining employees to be trained as time permits.

**Noted**

5. **GENERAL BUSINESS:**

a) **Local Government State Award 2010 and Salary Structure**

**Resolved:** S Wilson and D Strange that the November 2010 Salary Structure be ratified.

6. **CORRESPONDENCE**  
Nil

b) **Alcohol & Drug Procedure**  
Policy tabled – Director Engineering to pursue.

**Noted**

c) **Training – Swab testing**  
Training - Director Engineering to pursue.

**Noted**

7. **NEXT MEETING:** Tuesday, 8 March 2011.

8. **CLOSURE:** There being no further business the meeting closed at 3.20 pm.

**212 RESOLVED:** Clr D Hughes and Clr Crutcher that the minutes of the Award Restructuring Consultative Committee Meeting be noted.

**MINUTES OF THE OCCUPATIONAL HEALTH AND SAFETY COMMITTEE  
MEETING HELD IN THE COMMITTEE ROOM ON TUESDAY, 9 NOVEMBER 2010  
COMMENCING AT 3.38 PM (C2.6.14)**

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**1 PRESENT:** Messrs G Carroll (chair), G Eppelstun, W Schneider, S Wilson and W Twohill.

**2 APOLOGIES:** Mark Horne.

**Resolved:** W Schneider and G Eppelstun that the apology be accepted.

**3 MINUTES:**

**Resolved:** G Eppelstun and W Twohill that the minutes of the meeting held on 3 August 2010 be adopted with the exclusion of D Strange in the list of attendees.

**4 MATTERS ARISING**

**4.1 Business Continuity Plan**

In progress.

**Noted**

**4.3 Volunteers – training, SWMs**

Volunteer policy in progress.

**Noted**

**4.4 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire**

Asbestos Policy to be finalised.

**Noted**

**4.5 Cable Covers**

Director Environmental Services to pursue.

**Noted**

**4.6 Depot**

Spiders spraying - ongoing.

**Noted**

**5. GENERAL BUSINESS**

a) Review of OHS & R Consultation Policy.

**Resolved:** W Twohill and G Eppelstun that the OHS&R Consultation Policy be adopted with a review date of August 2012.

**5.1. INJURY REPORTS**

a) W Schneider – repetitive strain injury – matter finalized.

**Noted**

**5.2. INSPECTIONS**

Nil.

**5.3. FUTURE INSPECTIONS**

- Tip – Director Environmental Services to advise.
- Depot
- Community Hub
- Sewerage Treatment Works
- Pool

**Noted**

**6. CORRESPONDENCE:**

Nil.

**7. NEXT MEETING:** Tuesday, 8 March 2011 at 3.30 pm.

**8. CLOSURE:** There being no further business the meeting closed at 3.41 pm.

**213 RESOLVED:** Cllr McClelland and Cllr Halls that the minutes of the Occupational Health & Safety Committee Meeting be noted.

**MINUTES OF THE MANEX MEETING HELD ON MONDAY 15 NOVEMBER 2010 AT 2.30 PM (C2.6.10)**

**Present:** T Lobb, G Carroll, W Twohill, S Wilson and Clr M Simpson (Observer).

**Apology:** Nil

**Minutes:**

**Resolved:** S Wilson and W Twohill that the minutes of 15 October 2010 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – preliminary schedule of implementation and action list developed by General Manager. Action on Workforce Plan and LEP commenced. Further training courses to be attended. Assistance may be available through Mid-Lachlan Alliance. General Manager and Directors pursuing.
- (ii) Annual Report – nearing completion. To be submitted to the Department by 30 November 2010 together with Supplementary State of Environment report. General Manager and Directors pursuing.
- (iii) Financial Statements – amended due to changes in road valuations. Awaiting auditors report. Statements to be then submitted to Department.
- (iv) Telstra – handset subsidies do not apply to purchasers through the Telstra Shop. Subsidy available through Centroc tender. Director Engineering to consider purchasing options.
- (v) Purchasing – local preference policy reported in General Managers' Report.
- (vi) December Meeting – Council to be requested to consider altering starting time of December meeting to suit auditors presentation.

**Resolved:** G Carroll and W Twohill that Council consider commencing the December Council Meeting at 8.00 am to allow auditor's presentation.

**1B Human Resources**

- (i) Vacancies
  - Environmental - Sewer Attendants' position to be advertised in due course.
- (ii) New Award – Local Government State Award (2010) commenced.

**2. Public Order and Safety**

Nil.

**3. Health**

- (i) Medical Centre – grant funding application resubmitted. Director Environmental Services pursuing.
- (ii) Weddin St Surgery – reported in General Manager's report.
- (iii) Options for Doctors – reported in Acting General Manager's report.

**4. Community Services and Education**

Nil.

**5. Housing and Community Amenities**

- (i) LEP, Mapping – reported in Director Environmental Services' Report.
- (ii) Quandialla and Caragabal Recycling – currently awaiting responses.
- (iii) Locusts – several minor sightings reported. Chemical obtained for use on Council land if required. Landowners to report any sightings to local Lachlan Livestock Health & Pest Authority (LHPA). Director Engineering monitoring.

- 6. Sewerage**  
 (i) Strategic Plan Review - process to be undertaken in July 2011 following IWCM strategy study. Director Environmental Services and Director Engineering pursuing.
- 7. Recreation and Culture**  
 (i) Art Gallery – new exhibition in progress.  
 (ii) Cinema – next film to be shown Friday, 19 November 2010.  
 (iii) O’Briens Hill – reported in Director Environmental Services’ Report.
- 8. Mining Manufacture and Construction**  
 (i) Gravel pits - new draft agreement being prepared.
- 9. Transport and Communication**  
 (i) RTA Contract – reported in Director Engineerings’ report.  
 (ii) Other Programs – road maintenance report submitted by Director Engineering.  
 (iii) Rail Branch Lines – Ministerial taskforce meeting held 5 November. Working group to meet with consultant on 17 November. Five Councils to then meet on 19 November in Grenfell. It is anticipated the final report will be received April 2011.
- 10. Economic Affairs**  
 Nil.
- 11. General Purpose Revenues**  
 Nil
- 12. Alliances**  
 (i) Hawkesbury City Council - reported in Director Environmental Services’ report.  
 (ii) Mid Lachlan Alliance – various meetings currently being arranged.  
 (iii) CENTROC – Annual General Meeting to be held at Harden on 25 November 2010. Mayor and General Manager to attend. Director Engineering to attend infrastructure meeting on 23 November 2010.
- 13. Other Matters**  
 (i) Camper Trailer visit – currently under investigation. Proposed visit to occur in September 2011. To be referred to Showground Trust for their consideration. General Manager and Directors pursuing.
- 14. Job List:** **Noted**

**Next Meeting:** 13 December 2010 at 2.30 pm

**Closure:** There being no further business the meeting closed at 3.49 pm.

**214 RESOLVED:** Clr D Hughes and Clr Atchison that the minutes of the Manex Committee Meeting be noted and the December Council meeting commence at 8.00 am to allow the auditors presentation.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 15 NOVEMBER AT 5.00 PM (C2.6.8).**

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1. **PRESENT:** Clrs M Simpson (Chair), G McClelland, B Hinde, C Lobb, M Crutcher and W Atchison,  
Messrs T Lobb, G Carroll, W Twohill, S Wilson and M Nirupan.

2. **APOLOGY:** Nil.

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr McClelland and Clr Atchison that the minutes of 13 September 2010 be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

The General Manager tabled plans received from the Lions Club in regard to the Railway Station development. To be further considered by the Heritage Committee and Council.

6. **REPORTS:**

General Manager's Report

Nil

**Noted**

Director Corporate Services Report

Report on Town Costings 2010/2011.

**Noted**

Director Engineering's Report

Reports on Other Works and Future Works.

**Noted**

DE1. Works Report

**Resolved:** Clr McClelland and Clr Hinde that the Roads & Traffic Authority be contacted to obtain funding for the upgrade of the Melyra/Brundah Streets intersection.

**Resolved:** Clr McClelland and Clr Hinde that the area at the front of John Grogan's property in Melyra Street and Lance Logan's property in North Street be attended to.

DE13. Revised Kerb & Gutter, road Construction and Footpath Programme, G2.50.1

**Resolved:** Clr McClelland and Clr Crutcher that Council adopt the amended 2010/2011 Works Program for kerb and gutter, roadworks and footpath works with item 41 replacing item 6 and item 6 becoming item 7 and note the proposals as per items 8-40 for future programmes.

Director Environmental Services Report

Reports on Sewerage Treatment Works, Caravan Park, Grenfell Swimming Pool, O'Briens Hill – Stage 1 Viewing Deck and Amenities and Town Development Applications.

**Noted**

**DES.B3. DA 30/2010**

**Resolved:** Clr McClelland and Clr Simpson that DA 30/2010 for the relocation of five (5) grain silos and the construction of a 13m high tower conveyor system at Lots: 461 & 462 DP: 754578, Grafton Street, Grenfell, be conditionally APPROVED subject to the conditions listed.

**7. BUSINESS WITH NOTICE**

Nil

**8. QUESTIONS WITH NOTICE**

Nil

**9. NEXT MEETING:** Monday 13 December 2010 at 5.00pm or as otherwise arranged.

**10. CLOSURE:** There being no further business the meeting closed at 5.31 pm.

**215 RESOLVED:** Clr McClelland and Clr Lobb that the minutes of the Town Works Committee Meeting be adopted including the recommendations therein.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |                |  |                    |
|----------------|--|--------------------|
| October 2007   | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).<br>(Initial Meeting Carried Out). | <b>In Progress</b> |
| July 2010      | 2. <u>VMO situation:</u> arrange Extra-ordinary meeting if appropriate<br>(Mayor/GM).  | <b>In Progress</b> |
| September 2010 | 3. <u>Broula King Mine:</u> Executive to meet with Mr Fraser (request<br>forwarded 24/9/10 – GM)   | <b>In Progress</b> |

### 1. DEFERRED ACTIVITIES:

- |                |  |                    |
|----------------|--|--------------------|
| June 2010      | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted<br>(GM).  | <b>In Progress</b> |
| August 2010    | 2. <u>Little Athletics:</u> consider the development of an athletics facility<br>at Top Lawson Oval after investigation (DE).  | <b>In Progress</b> |
|                | 3. <u>Blamey Park:</u> consider contribution to plaque after liaison with<br>QPA (DE).   | <b>In Progress</b> |
|                | 4. <u>Internal Audit:</u> consider funding after further investigation<br>(DCS).   | <b>In Progress</b> |
|                | 5. <u>Recycling Collection – Quandialla &amp; Caragabal:</u> supported in<br>principle pending clarification of details (DES). | <b>In Progress</b> |
| September 2010 | 6. <u>RTA Bonus:</u> Councillors to prepare a list of possible projects to<br>be considered at a future meeting (GM).          | <b>Carried Out</b> |
| October 2010   | 7. <u>RTA Bonus:</u> consider at November 2010 Meeting (GM).   | <b>Carried Out</b> |
|                | 8. <u>Road Closure Application (“Belbowrie”):</u> reconsider after<br>liaison with landusers (DE).                             | <b>Carried Out</b> |

## QUESTIONS

**Questions** may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor, and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
*(a) a motion is passed to have the business transacted at the meeting, and*  
*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

### Clr Atchison

I would like clarification on the following:

1. We are four months into the financial year, so when are we going to see the position of Cemetery Caretaker filled?  
*The Director Engineering advised that there is no funding in the current financial year to fill the position.*
2. If not, why not?  
*As above.*
3. If not, then when are we going to see a vast improvement to the whole area.  
*The Director Engineering advised he will do what he can within the current budget.*

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A1 Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**216 RESOLVED:** Clr Atchison and Clr Lobb that Council form a Closed Council to consider the listed items, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

**At this point the Director Corporate Services, Director Engineering and Director Environmental Services left the meeting and did not return.**

218 **RESOLVED:** Cllr Crutcher and Cllr D Hughes that Council return to Open Council.

**REPORT FROM CLOSED COUNCIL**

The Chair read out the following resolution from the Closed Council:

- |   |              |
|---|--------------|
| 1. <b><u>Performance Review – Director Corporate Services, P4.10015/2</u></b>   | <b>Noted</b> |
| 2. <b><u>Performance Review – Director Environmental Services, P4.10225</u></b> | <b>Noted</b> |
| 3. <b><u>Performance Review – Director Engineering, P4.10059/2</u></b>          | <b>Noted</b> |

**RESOLVED:** that the General Manager’s report to Closed Council be adopted.

**CLOSURE:** There being no further business the meeting closed at 6.52 pm.

Taken as read and confirmed as a true record this day 16 December 2010.

.....General Manager.....Mayor.