



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

Tel: (02) 6343 1212  
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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 16 SEPTEMBER 2010 COMMENCING AT 5.00 PM

9 September 2010

«Name»  
«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 16 SEPTEMBER 2010**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 19 August 2010
3. ELECTIONS – Mayor, Deputy & Committees
4. QUESTIONS FROM THE PUBLIC
5. DECLARATIONS OF INTEREST
6. CORRESPONDENCE (As per Precis attached)
7. MOTIONS WITH NOTICE
8. MAYORAL MINUTE
9. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
10. MINUTES - Grenfell Henry Lawson Festival of Arts 20/07/10  
- LEMC Ctee Mtg 06/09/10  
- Noxious Weeds Ctee Mtg 13/09/10  
- Town Works Ctee Mtg, 13/09/10  
- Manex Ctee Mtg, 13/09/10
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

**PRESENT:** The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.  
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

**APOLOGIES:** Nil

**CONFIRMATION OF MINUTES:**

**088** **RESOLVED:** Clr Atchison and Clr Lobb that the Minutes of the Ordinary Meeting held 19 August 2010 be taken as read and **CONFIRMED**.

# GENERAL MANAGER'S REPORT FOR ANNUAL ELECTIONS OF MAYOR, DELEGATES AND COMMITTEES

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The Mayor & Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

## 1. Order of Business

In accordance with the Local Government Act, the election by Councillors of the Mayor (and Deputy Mayor) is to be held during the month of September. Appointments of delegates and committee members are also usually made at this time.

In accordance with Council's Code of Meeting Practice, the elections are the first item of business.

**For Information**

**Noted**

## 2. General

Information to assist Councillors is as follows:-

- the former Mayor retains his role until a successor is elected, and he may preside at the meeting until this time;
- it is suggested that the first item of business after determining the method of voting, be the election of the Mayor;
- the Mayoral Allowance has been fixed at \$20,280 pa (Councillor \$9,290 pa) for 2010/2011.
- the General Manager is the Returning Officer (as nominated in the Act).
- a nomination is to be made in writing by two or more Councillors (one of whom may be the nominee): suitable forms have been forwarded with the Business Paper;
- the nominee must indicate his consent to the nomination in writing;
- nominations should be handed to the Returning Officer before the meeting commences;
- where only one Councillor is nominated, the Councillor is elected;
- where there is more than one candidate the election is to proceed by ballot;
- the Council must resolve that the election proceed by either preferential ballot, ordinary ballot or open voting;
- the election procedure for the Deputy Mayor is the same as for the Mayor.

**RECOMMENDATION:** that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual and other elections by open voting.

**089** **RESOLVED:** Clr Lobb and Clr Atchison that the elections for Mayor and Deputy Mayor be determined by ordinary ballot as usual and other elections by open voting.

The current Mayor Clr Simpson vacated the chair for the elections with the General Manager then acting as the Returning Officer.

**3. Election of Mayor:**

The written nominations are dealt with as above.

As there was only one nomination for the position of Mayor, that being Clr Simpson, the General Manager then declared **Clr Simpson** duly elected as Mayor unopposed.

Mayor Clr Simpson here resumed the chair and thanked Council for their vote of confidence and advised that he looked forward to working with Council for the next twelve months.

**4. Election of Deputy Mayor:**

The written nominations are dealt with as above.

As there was only one nomination for the position of Deputy Mayor, that being Clr N Hughes, the General Manager then declared **Clr N Hughes** duly elected as Deputy Mayor unopposed.

Clr N Hughes thanked Council for their vote of confidence and advised that he looked forward to working with Council for the next twelve months.

**5. Election of Delegates:**

Under the Local Government Act Council may only delegate to the General Manager. Where a staff member\* is to be selected as a delegate, the appointment should be for the “General Manager or delegate(s)”.

I have given recommendations on the presumption that most delegates will be the same.

**(a) Central Tablelands County Council (Central Tablelands Water):**

Delegates: Clrs McClelland, Hinde  
Comment: meets bi-monthly in Blayney, Cabonne and Weddin Shires by rotation. The delegates are appointed until the next local government election and receive an additional allowance of \$7,980 pa.

**For Information**

**Noted**

**(b) Arts OutWest**

Delegate: Clr Lobb  
Comment: Meets quarterly in Bathurst.

**RECOMMENDATION:**

It is recommended that Council’s delegate be re-appointed.

(c) **CENTROC (Central West Regional Organisation of Councils)**

Delegates: Mayor, General Manager (alternate – Deputy Mayor)  
Comment: Meets quarterly. An important example of local government cooperation.

**RECOMMENDATION:**

It is recommended that the delegates as listed be re-appointed.

(d) **CENTROC Health Workforce Group**

Delegates: Clrs Atchison, N Hughes  
Comment: Meets quarterly to discuss health and doctor related matters with health personnel and other councils.

**RECOMMENDATION:**

It is recommended that Council's delegates be re-appointed.

(e) **CENTROC Weight of Loads Group**

Delegates: General Manager (Director Engineering\*), (alternate - Clr Simpson)  
Comment: Usually attended by technical officer ie Director Engineering.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed and Council's alternate delegate be re-appointed.

(f) **Inter-Agency Health**

Delegate: Clr Lobb  
Comment: Meets quarterly or intermittently.

**RECOMMENDATION:**

It is recommended that Council's delegate be re-appointed.

(g) **Lachlan CMA Local Government Reference Group**

Delegates: Clr Niven, General Manager (Director Environmental Services\*)  
Comment: Established by Lachlan Catchment Management Authority with one elected and one technical representative. Meets 2 – 3 times per year.

**RECOMMENDATION:**

It is recommended that Council's delegates be re-appointed with the General Manager (or delegate) as the staff member.

**(h) Lachlan Regional Transport Committee**

Delegates: Clrs Simpson, D Hughes  
Comment: Meets quarterly on Saturdays at centres throughout the region. Rail reopening is a priority.

**RECOMMENDATION:**

It is recommended that Council's two delegates be re-appointed.

**(i) Lachlan Valley Noxious Plants Advisory Committee**

Delegate: Clr Halls  
Comment: Meets twice a year, with other Councils and some Government Authorities.

**RECOMMENDATION:**

It is recommended that Council's delegate be re-appointed.

**(j) Local Emergency Management Committee**

Delegate: General Manager (Director of Engineering\*)  
Comment: Established by State Emergency Management Committee. The Director Engineering has been appointed as the Local Emergency Management Officer and Chair of the LEMC.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed as the LEMO and chair of the LEMC.

**(k) Local Traffic Committee**

Delegate: General Manager (Director Engineering\*) (Clr Simpson - observer)  
Other members: Police, RTA, Local Member's representative.  
Comment: Established by RTA. Meets as required, generally quarterly.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed, and the Mayor be re-appointed as an observer.

**(l) Mid Lachlan Alliance (Forbes, Parkes, Lachlan, Weddin)**

Delegates: Mayor, Deputy Mayor and General Manager  
(alternates permissible).  
Comment: Meets quarterly. This Alliance is valuable to Council.

**RECOMMENDATION:**

It is recommended that the delegates as listed be re-appointed.

**(m) Mid Lachlan Valley Team Bushfire Management Committee:**

Delegates: Clr Simpson, General Manager (Director Engineering\*)  
Comment: Established by Rural Fire Service. Meets two or three times a year with representatives of Rural Lands Protection Board, Country Energy, SRA, Department Bushfire Services, NPWS, Department Land and Water Conservation, Weddin Bush Fire Service and other bodies. Representative Rural Fire Service acts as Executive Officer. Combined committee with Forbes, Parkes and Lachlan Councils.

**RECOMMENDATION:**

It is recommended that the Council delegate be re-appointed with the General Manager (or delegate) as the staff member.

**(n) NetWaste**

Delegate: General Manager (Director Environmental Services\*)  
Comment: Meets at venues around the region with other council environmental officers. Joint tenders have been successfully arranged.

**RECOMMENDATION:**

It is recommended that the General Manager (or delegate) be re-appointed.

**(o) Weddin Landcare Committee**

Delegate: Clr D Hughes (alternative - Clr Clr Niven)  
Comment: Meets as required.

**RECOMMENDATION:**

It is recommended that Council's delegates be re-appointed.

**(p) Weddin Rural Fire Service Captains Meeting**

Delegates: Clr Simpson, General Manager (Director of Engineering\*)  
Comment: Meets two or three times a year as arranged by Rural Fire Service.

**RECOMMENDATION:**

It is recommended that Council's delegates be re-appointed with the General Manager (or delegate) as the staff member.

**(q) Weddin Rural Fire Service Senior Management Team**

Delegates: Clrs Simpson and N Hughes, General Manager (Director of Engineering\*)  
Comment: Established by Rural Fire Service. Meets once or twice a year to consider local resources.

**RECOMMENDATION:**

It is recommended that Council's delegates be re-appointed with the General Manager (or delegate) as the staff member.

**RESOLVED:** Clr Crutcher and Clr Atchison that the recommendations from (b) to (q) be adopted.

**6. Appointment of Council Committee Members (under Clause 260 of the local Government Act)**

For Council committees of which all the members are councillors, the Mayor has the right to attend as a member, and to chair if he so desires. In addition, any councillor may attend these committee meetings as an observer. These arrangements do not apply to committees with staff or community members.

Charters stipulating memberships have been adopted by Council for all committees. Any proposal to alter the composition of a committee should be submitted with notice.

**(a) Council Property & Development Committee:**

Structure: 5 councillors, one per ward.  
Current appointees: Clrs Halls, N Hughes, Atchison, Crutcher, and Hinde.  
Clr Simpson also attends as Mayor.  
Comment: This committee covers all assets such as offices, residences, library, depot etc and economic development.

**RECOMMENDATION:**

It is recommended that the committee members be appointed with the ward co-councillors able to deputise.

**(b) Town Works Committee:**

Structure: All councillors from the town wards, (C, D and E wards).  
Current appointees: Clrs Simpson, Hinde, McClelland, Crutcher, Lobb and Atchison  
Comment: Meets monthly to deal with Grenfell matters prior to the Council Meeting. General Manager and Directors also attend.

**RECOMMENDATION:**

It is recommended that the six Council members be re-appointed.

**090 RESOLVED:** Clr Lobb and Clr Hinde that the recommendations from (a) – (b) be adopted.

**7. Appointment of Advisory Committee Members (under Section 355 of Local Government Act)**

Councillor and community appointees to the following committees need to be determined.

**(a) Noxious Weeds Committee:**

Structure: 1 representative from each ward (co-councillor to deputise), 1 representative Weddin Landcare Group.  
Current appointees: Clrs McClelland, Crutcher, Halls, D Hughes and Atchison and Mr K Starr (WLG).  
Comment : Meets monthly or as required. Director Engineering and Noxious Weeds Officer also attend.

**RECOMMENDATION:**

It is recommended that the Council members be re-appointed.

**(b) Bush Fire Local Matters Committee:**

Structure: 1 representative from each ward (co-councillor to deputise), 2 staff and Rural Fire Service representative.  
Current appointees: Clrs Simpson, N Hughes, Halls, Crutcher and Hinde, General Manager, Director Engineering\* and representative Rural Fire Services.  
Comment: Meets as required to consider brigade requests, equipment allocations and grant programmes.  
Note: The same staff members are being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that the Council members be appointed,

**(c) Floodplain Committee:**

Structure: 3 councillors, 3 staff\* and 5 agency representatives  
Current appointees: Clrs Simpson, Niven, Atchison  
General Manager, Director Environmental Services\*, Director Engineering\*.  
Representatives Catchment Management Board, State Emergency Service, Department Infrastructure Planning and Natural Resources (2), Grenfell Landcare Group.  
Comment: Meets as required to review consultancy.  
Note: The staff members are being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that the Council members be re-appointed.

**(d) Heritage Committee**

Structure: 5 councillors (one from each ward), 1 staff\*  
1 representative Historical Society, 3 community representatives  
Heritage Advisor (non-voting)  
Current appointees: Clrs Simpson, McClelland, N Hughes, Lobb and Niven  
Director Environmental Services\*

1 representative Historical Society (I Pitt)  
 Pam Livingstone, J Hetherington, A Hodgson  
 Heritage Advisor.  
 Nominations: Pam Livingstone, John Hetherington, Alan Hodgson  
 Comment: This committee now meets on a bi-monthly basis, to coincide with the visit of the Heritage Advisor.  
 Note: The same staff member is being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council members be re-appointed,
- ii) the community members be re-appointed,

**(e) Tourism Committee**

Structure: 5 councillors (1 per ward), 2 staff, 3 community representatives, 1 village representative (optional)  
 Current Appointees: Clrs Simpson, N Hughes, McClelland, Lobb and Niven, Director Corporate Services and TPO\*, Mrs L Eastaway, Mr J Hetherington, Ms T Silvester, Mr D Allen (Greenethorpe).  
 Nominations: Lisa Eastaway, John Hetherington, Phillip Diprose, Doug Allen (Greenethorpe).  
 Comment: Meets every month or as arranged.  
 The meeting frequency is usually bi-monthly to coincide with the Heritage Committee.  
 Note: The same staff members are being re-appointed by the General Manager.

**RECOMMENDATION:**

It is recommended that:-

- i) the Council members be re-appointed,
- ii) the community representatives be appointed,

**091** **RESOLVED:** Clr Atchison and Clr N Hughes that the recommendations from (a) – (e) be adopted.

**8. Appointment of Operational Committees (under Section 355 of the Local Government Act)**

Appointments to the following committees have been made under delegated authority where applicable:

**(a) Lawson Festival Committee**

Structure: s.355 committee with separate constitution (adopted January 2006).  
 Membership: Financial members in accordance with constitution.  
 Comment: Functions as an independent committee under the approved constitution.

**(b) Grenfell Business Development Committee (GBDC)**

Structure: s.355 committee with separate constitution (adopted September 2006).  
Membership: Financial members in accordance with constitution.  
Comment: This committee functions independently of Council to encourage business participation. The previous constitution of the GDDO has been adopted as an interim constitution for the GBDC, except where this may conflict with the Local Government Act or a Council resolution.  
Council's Economic Development Officer performs the secretarial role for this committee.

**(c) Quandialla Pool Committee**

Structure: s.355 committee with separate constitution (see report by Director Environmental Services).  
Membership: Financial members in accordance with constitution.  
Comment: Functions as an independent committee under the approved constitution, with appropriate delegations from the General Manager.

**(d) Caragabal Recreation Ground Committee**

Structure: s.355 committee with a separate constitution.  
Membership: Financial members in accordance with constitution.  
Comment: Functions as an independent committee.

**(e) Caragabal Water Supply Committee**

Structure: s.355 committee under a separate constitution (under preparation).  
Purpose: to provide raw water supply for garden use to residents of Caragabal.  
Membership: Financial members in accordance with the constitution.  
Comment: Functions as an independent committee under historical arrangements.

**(f) Occupational Health & Safety Committee**

Structure: 3 employer representatives (staff),  
3 employee representatives (staff).  
Previous appointees: employer – Director Corporate Services\*, Director Engineering\*,  
Director Environmental Services\*  
employee - M Martens, W Schneider, N Baker.  
observer – Clr D Hughes.  
Comment: Required under OH & S legislation. Meets three or four times per year.  
Note: The same employer representatives are being re-appointed by the General Manager.  
Council is invited to nominate an observer.

**RECOMMENDATION:**

It is recommended that that the Council observer be nominated.

**(g) Award Restructuring Consultative Committee**

Structure:	1 employer representative (staff) 6 employee representatives (HABSA 1, LGEA 1, USU 3, LGMA 1)
Previous appointees:	employer – Director Corporate Services* HABSA – Director Environmental Services LGEA – Director Engineering USU – M Martens, W Schneider and V Carter IM/LGMA – General Manager or Director Corporate Services observer – Clr Atchison
Comment:	Required by Award. Meets 3-4 times per year.
Note:	The same employer representative is being re-appointed by the General Manager. Council is invited to nominate an observer.

**RECOMMENDATION:**

It is recommended that the Council observer be nominated.

**(h) Manex Committee**

Structure:	4 staff members*, Mayor as observer.
Current appointees:	General Manager and all 3 Directors, Clr Simpson (observer).
Comment:	Meets monthly to review the management plan, consider corporate and organisational matters affecting all departments and advise Council where appropriate.
Note:	The same four staff members are being re-appointed by the General Manager. The Mayor is invited to attend as an observer.

**(i) Australia Day Committee**

Structure:	1 staff* and representatives of Historical Society, CWA, Rotary Club, Lions Club, Cadets.
Current appointees:	Council – TPO*, Other representatives as nominated by clubs.
Comment:	Meets as required to organise the annual Australia Day ceremony and activities.
Note:	The same staff member is being re-appointed by the General Manager.

**(j) Art Gallery Management Committee**

Structure:	3 community members, 1 staff*
Current appointees:	Mrs J Bolton OAM, Mrs C Lobb, Mrs J Mitton, Staff – General Manager
Nominations:	Mrs C Lobb, Mrs J Mitton

Comment: Meets monthly or as required to organise exhibitions at the Grenfell Art Gallery.  
Note: The nominees are being re-appointed by the General Manager

**(k) Cinema Management Committee**

Structure: 4 community members, 1 staff\*  
Current appointees: Mrs M Moffitt, Mr W McSpadden (2 vacancies)  
Staff – Director Corporate Services\*  
Nominations: Mrs M Moffitt, Mr W McSpadden, Mr J Dawes  
Comment: Meets monthly or as required to organise showings at the Cinema.  
Note: The nominees are being re-appointed by the General Manager.

**For Information**

**Noted**

**092** **RESOLVED:** Clr Crutcher and Clr Atchison that Clr D Hughes be Council's observer on the Occupational Health & Safety Committee and Clr Atchison be Council's observer on the Award Restructuring Consultative Committee.

**9. Community Organisations as Section 355 Committees or agents:**

Organisations: Grenfell Historical Society (for Grenfell Museum)  
Grenfell Rotary Club (for Rotary Park, Rest Area)

New committees: Nil

Comments: - the Grenfell Historical Society and Grenfell Rotary Club are incorporated bodies and are not covered under Council's insurances.

**RECOMMENDATION:** it is recommended that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum;
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area;

**Clrs Simpson and N Hughes referred to written declarations of interest and stayed in the room.**

**Clr Lobb referred to a written declaration of interest for 9 and 10 and left the room.**

**093** **RESOLVED:** Clr Hinde and Clr N Hughes that the following community organisations be reappointed under Section 355 of the Local Government Act, to act as Council's agents for the general purposes as stated:

- i) Grenfell Historical Society - to operate, manage and maintain the Grenfell Museum;
- ii) Grenfell Rotary Club - to assist with the provision and maintenance of equipment and facilities at Rotary Park and the Grafton Street Rest Area;

**10. Nomination of Voluntary Workers:**

**RECOMMENDATION:** it is recommended that the following individuals, or members of the following organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted:

Mr A Stien (Iris Gardens)  
Caragabal Tidy Village Committee  
Grenfell Tidy Towns Committee  
Greenethorpe Tidy Towns Committee  
Quandialla Tidy Towns Committee  
Bimbi Tidy Towns Committee  
Quandialla Progress Association  
Greenethorpe Hall Committee  
Endemic Garden Committee  
Quandialla Pool Committee  
Grenfell Historical Society  
Caragabal Recreation Ground Committee  
Grenfell Rotary Club  
Grenfell Lions Club  
Caragabal Promotions Group  
Grenfell Urban Landcare Group  
Friends of Grenfell Library  
Mens Shed Committee  
Art Gallery Committee and Volunteers  
Cinema Committee and Volunteers

**Clrs Simpson, N Hughes, and D Hughes referred to written declarations of interest and stayed in the room.**

**094 RESOLVED:** Clr Hinde and Clr N Hughes that the above individuals, or members of the above organisations, be authorised as voluntary workers for approved projects and Council's insurance policies be so noted.

**Clr Lobb returned to the room.**

**T V LOBB**  
**GENERAL MANAGER**

**095 RESOLVED:** Clr Atchison and Clr D Hughes that except where otherwise dealt with the General Manager's Report for Annual Elections be adopted.

## **QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
  - Requests to be accompanied by a copy of any questions.
  - Each speaker to be allowed three minutes.
- 

The following requests have been received:-

**Nil**

## **DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>	<b>Left the Room</b>
Clr Simpson	GM Election Report Items 9 & 10	Member of Rotary	Non- Pecuniary	No <b>Reason:</b> Ordinary member of Rotary
Clr N Hughes	GM Election Report Items 9 & 10	Member of Rotary	Non- Pecuniary	No <b>Reason:</b> Ordinary member of Rotary
Clr Hinde	Late Correspondence Item 9	Employee of Broula King Joint Venture	Pecuniary	Yes
	Manex Committee Item 13(i)	Employee of Broula King Joint Venture	Pecuniary	Yes, if discussed
	Director Environmental Services Closed Council Report Item 1	Employee of Broula King Joint Venture	Pecuniary	Yes
	General Manager's Closed Council Report Item 1	Employee of Broula King Joint Venture	Pecuniary	Yes
Clr D Hughes	Correspondence Item 3	Member of Rugby Union Club	Pecuniary	Yes
	General Manager's Election Report Item 10	Member of Greenethorpe Hall and Tidy Towns Committee	Non- Pecuniary	No <b>Reason:</b> Committee Member
Clr Lobb	Correspondence Item 6	Applicant	Non- Pecuniary	Yes
	General Manager's Item 3	Wife of General Manager	Pecuniary	Yes
	General Manager's Election Report Items 9 and 10	Board member of Rotary	Non- Pecuniary	Yes
Clr Atchison	Late Correspondence Item 7	Member of SES	Non- Pecuniary	No <b>Reason:</b> Not an executive position
	Late Correspondence Item 10	Relative applying for position	Pecuniary	Yes
	LEMC Minutes Item 5.1	Member of SES	Non- Pecuniary	No <b>Reason:</b> Not an executive position

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 16 SEPTEMBER 2010.**

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**CORRESPONDENCE**

1. Environment, Climate Change & Water E2.9.4: Referring to the recent letter from the Minister for Climate Change and the Environment offering you funding up to \$16,000 under the 2010/11 Floodplain Management Program based on a 2:1 (State:Council) funding ratio for the Grenfell Floodplain Management Study.

You may accept this offer by signing both copies of the enclosed Agreement and returning one copy to the address noted at the bottom of the Agreement by 5 October 2010.

**RECOMMENDATION:** that the offer be accepted and the Agreement be signed on behalf of Council.

**096** **RESOLVED:** Clr D Hughes and Clr N Hughes that the offer be accepted and the Agreement be signed on behalf of Council.

2. Planning NSW, T2.1.6: Concerning the Standard Local Environmental Plan for Weddin.  
**Copy forwarded to Councillors**  
**See Report Item 8 by Director Environmental Services**

**Noted**

3. Grenfell Rugby Union Club Inc, C1.2.4/C1.1.3: Advising it has been undertaking a renovation project on the clubhouse.

This project has included many players past and present, committee members, supporters, local tradesmen and volunteers who have all donated much valued time, experience, skills and equipment to help us achieve this goal.

The final step to complete the clubhouse is the purchasing of the floor coverings.

We have purchased the tiles, but our budget does not stretch far enough to cover the carpet (quoted price \$3,740). It is with this issue that we are writing to you in hope that you would consider any sort of donation towards this final step in our project.

**Note:** The club has paid the development application fee in full, including \$920 in non-statutory fees.

**RECOMMENDATION:** that Council donate the amount of non-statutory fees (\$920)

**Clr D Hughes previously submitted a written declaration of interest and left the room.**

**097** **RESOLVED:** Clr Atchison and Clr Halls that Council donate the amount of non-statutory fees (\$920).

**Clr D Hughes returned to the room.**

4. The Henry Lawson High School, C1.1.3/C1.8.3: Advising that The Henry Lawson High School's Science and Engineering challenge Team are going to the National Finals of the Central Coast in October.

**Copy forwarded to Councillors.**

**RECOMMENDATION**: For Council's consideration.

**098 RESOLVED**: Clr N Hughes and Clr Niven that Council donate \$1,000.

5. Roads & Traffic Authority, T1.6.34: Forwarding the Particle Size Distribution (grading) results for DGB20 samples taken from existing stockpiles at the Tarrallie Quarry, Wirrinya and Miller Metals, West Wyalong on Tuesday 17 August 2010. In summary the material from the Tarrallie Quarry failed the grading analysis and the material from Millers Metals passed.

**See Report Item 10 by Director Engineering**

**Noted**

6. Clr Chris Lobb, C2.2.6: Applying for leave of absence from the October Ordinary Meeting.

**Note: the General Manager declares a conflict of interest as a relative of the writer.**

**RECOMMENDATION**: for Council's consideration.

**Clr Lobb previously submitted a written declaration of interest and left the room.**

**099 RESOLVED**: Clr Crutcher and Clr Atchison that the leave of absence be granted as requested.

**Clr Lobb returned to the room.**

**100 RESOLVED**: Clr D Hughes and Clr Lobb that the Correspondence be noted except where otherwise resolved.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 16 SEPTEMBER 2010**

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**RECOMMENDATION:**

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

**101 RESOLVED:** Clr Atchison and Clr Niven that the Late Correspondence be received and dealt with because of the urgency of the matters therein.

7. State Emergency Service, E1.5: Concerning SES Funding.

I refer to the attached invoice and your letter in relation to the on going funding of the Grenfell Unit of the NSW State Emergency Service.

I can advise you that clarification has been sought from the Crown Solicitors Office in relation to the ongoing funding of SES units by Local Government and the advice the SES has received is that under current Legislation "Local councils are required to provide facilities to the Local Controller at no cost".

I also wish to advise you that under the current "Public Finance and Audit Act 1983" the SES is not able to pay the ongoing or maintenance costs of non-government fleet vehicles. I am prepared to meet and discuss the transfer of the Grenfell SES Unit response vehicles to the SES fleet if the Weddin Shire Council wishes to pursue this course of action.

**RECOMMENDATION:** that this matter be referred to Local Government and Shires Associations to seek a resolution on behalf of all councils.

**Clr Atchison previously submitted a written declaration of interest and stayed in the room.**

**102 RESOLVED:** Clr Crutcher and Clr Atchison that this matter be referred to Local Government and Shires Associations to seek a resolution on behalf of all councils.

8. Department of Health & Ageing, H1.1.2: Concerning your request for reconsideration of a Preliminary Assessment of District of Workforce Shortage (PADWS) previously declined for Grenfell in New South Wales.

Based on the information you have provided and the current DWS status of the Grenfell area, I advise that I am unable to grant favourable consideration to your request to engage the services of an OTD to work in the Grenfell area.

**Noted**

9. Roads & Traffic Authority, T5.26.2005/R2.8.1: Concerning the Broula King Joint Venture Mining Operation Access road.

As you are aware there appears to be sediment building up at the entrance to the Broula King Joint Venture mine operation. This sediment is being transported onto the road from the Broula King Joint Venture mine operation access road and from the property located at 2715 Mid-Western Highway, Bumbaldry.

If this sediment were to be tracked out on to the Mid-Western Highway it could pose a risk to motorists. As the maintenance contractor to the Roads and Traffic Authority NSW I request that you investigate this matter and carry out any maintenance repairs as a matter of urgency.

**Referred to Director Engineering and Director Environmental Services**

**Clr Hinde previously submitted a written declaration of interest and left the room.**

**Noted**

**Clr Hinde returned to the room.**

10. Bureau of Meteorology, A3.7.17: Concerning Grenfell Weather Observations.

Having looked at the suggested sites in association with aerial photography and topo maps – the O'Brien Street site is preferred when various factors are considered (including proximity to more recent site in Quondong Road).

I will conduct interviews over the phone – then come spend a few days in Grenfell to install instruments and provide the successful applicant with training.

I have attached a Licence agreement between the Bureau and Weddin Council.

**RECOMMENDATION**: that the agreement be signed on behalf of Council.

**Clr Atchison previously submitted a written declaration of interest and left the room.**

**103 RESOLVED:** Clr N Hughes and Clr Halls that the agreement be signed on behalf of Council.

**Clr Atchison returned to the room.**

**104 RESOLVED:** Clr Lobb and Clr Halls that the Late Correspondence be noted except where otherwise resolved.

## NOTICE OF MOTIONS

### **1. Utilisation of RTA Bonus, C2.8.1**

I hereby give notice of my intention to move the following motion at the September Council Meeting:

“that the \$43,626.49 Bonus from RTA Contract at “Warrakimbo” Caragabal granted to Weddin Shire be equally divided to The Heritage Fund for more building improvement grants in our main CBD area and the Tourism Signs be replaced throughout the Shire”.

Signed: *Clr G McClelland*

#### **Note:**

**(i) Resolution 085 is as follows:**

*“that the bonus of \$43,626.49 for the Warrakimbo Project be transferred to general revenue for the time being”.*

**(ii) Council may wish to compile a list of possible jobs for prioritisation.**

**MOVED:** Clr McClelland and Clr Hinde that the \$43,626.49 bonus from RTA Contract at “Warrakimbo” Caragabal granted to Weddin Shire be equally divided to The Heritage Fund for more building improvement grants in our main CBD area and the Tourism Signs be replaced throughout the Shire.

**AMENDMENT:** Clr Niven and Clr McClelland that the \$43,626.49 bonus from RTA Contract at “Warrakimbo” Caragabal granted to Weddin Shire be equally divided to The Heritage Fund for more building improvement grants in the Shire at the Heritage Committees discretion and the Tourism Signs be replaced throughout the Shire.

Upon being put to the meeting the motion was **LOST**.

**AMENDMENT:** Clr Atchison and Clr D Hughes that the \$43,626.49 bonus be spent on Roads Maintenance and gravel resheeting throughout the Shire.

Upon being put to the meeting the motion was **LOST**.

**AMENDMENT:** Clr N Hughes and Clr Halls that Councillors prepare a list of possible projects to be considered at a future meeting.

Upon being put to the meeting the amendment was **CARRIED** and became the motion.

**105** Upon being put to the meeting the motion was **CARRIED**.

**2. Minimum Rural Lot Sizes, C2.8.1**

I hereby give notice of my intention to move the following motion at the September Council Meeting:

*“that the Department of Planning be canvassed to alter our current LEP, prior to the rollover – to allow dwelling rights to 40 ha Lots, as the current restriction of 400 ha is not in keeping with surrounding Shires and is holding the Grenfell District from advancement:*

Signed: *Clr G McClelland*

**Note: this matter might be best considered in conjunction with the Director Environmental Services Report Item 8.**

**106** **RESOLVED:** Clr McClelland and Clr Atchison that the notice of motion be deferred for consideration with Item 8 of the Director Environmental Services’ report.

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by 30 September 2010 by all Councillors and other designated persons. Draft forms have been separately forwarded.

Further to my report to Council's August Meeting, a completed return for 2009/2010 has now been received from Clr Halls.

The returns once received are available for inspection by the public.

**For Information**

**Noted**

**2. Code of Conduct Complaints – Annual Report, C2.4.1**

Clause 12.33 of Council's Code of Conduct requires the General Manager to report annually on code of conduct complaints.

A summary of complaints for 2009/2010 is as follows:

<b>Subject</b>	<b>Nature of Complaint</b>	<b>Outcome</b>
Clr Lobb	Failing to declare a conflict of interest relating to a rescission motion.	Reported to Council Meeting 20 May 2010 Dismissed.
	Failing to declare a conflict of interest relating to a motion to expel a councillor	Reported to Council Meeting 20 May 2010 Dismissed.
Trevor Lobb General Manager	Misleading Council in relation to contribution charges of Central Tablelands Water	Reported to Council Meeting 20 May 2010 Dismissed.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **3. Leave Application, P4.10041/4, P4.10015/3**

Application is made for annual leave from 18 October to 5 November 2010.

#### **RECOMMENDATION:**

It is recommended that the application be approved.

It is further recommended that Mr Glenn Carroll be appointed as the Acting General Manager with full delegations from Council.

**Clr Lobb previously submitted a written declaration of interest and left the room.**

**107 RESOLVED:** Clr Atchison and Clr Hinde that:

- (i) the application be approved.
- (ii) Mr Glenn Carroll be appointed as the Acting General Manager with full delegations from Council.

**Clr Lobb returned to the room.**

**T V LOBB**  
**GENERAL MANAGER**

## **THE GENERAL MANAGER'S LATE REPORT**

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### **RECOMMENDATION:**

It is recommended that the following report be received and dealt with because of the urgency of the matters therein.

**108** **RESOLVED:** Cllr D Hughes and Cllr Niven that the following report be received and dealt with because of the urgency of the matters therein.

#### **4. VMO Situation, H1.7.10**

Previous reports refer.

An impromptu meeting with a selection of community representatives was held on Friday 10 September to discuss issues concerning the VMO situation at the Grenfell Hospital.

The meeting did not reach consensus but there was a clear majority in favour of:

- (i) retaining the present two doctors,
- (ii) liaising with GWAHS and other bodies for improved VMO services,
- (iii) proceeding with a Medical Centre if grant funding becomes available.

Subsequent to the meeting, Council was advised by the Federal Department of Health and Ageing that its second application for Preliminary Assessment as a District of Workforce Shortage had been declined. This means that it is not permissible to engage an overseas – trained doctor whilever the current doctors are still practicing in Grenfell.

In these circumstances Council will have to continue to liaise with GWAHS to obtain the best available VMO services for the hospital and the MPS. It is extremely unfortunate that the elderly and the unwell will have to continue to be disadvantaged by this prolonged dispute.

**For Information**

**Noted**

#### **5. Lease of Weddin Street Premises, P2.4.3**

As previously reported, the leases on the surgery and residence expire on 12 November 2010 and Dr Al Badran has requested the renewal of the leases for a further two year period. However both leases contain a clause where the lessee agrees to provide full medical services including VMO services, and as this is unlikely to be fulfilled, they should be renegotiated.

Council has also been advised that its application for a Medical Centre reached the final stages of consideration in the last round of grants and has a good chance of success in the next round which closes on 30 September. Should a grant be approved, Council will need to ensure that it can access the premises for renovation, and will have to undertake to provide alternative premises, for the surgery for the period involved. A replacement residence will also be required.

Council's solicitor advises that a new lease can be easily prepared to incorporate these changes.

**RECOMMENDATION** It is recommended that:

- (i) the lessee be advised that the existing lease cannot be renewed unless he agrees to comply with all conditions including provision of VMO services,
- (ii) Council then offer a new lease for a two year period on similar terms except for the following changes:
  - removal of the condition requiring VMO services;

## **THE GENERAL MANAGER'S LATE REPORT**

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- insertion of a condition requiring temporary vacation of the premises for conversion to a Medical Centre, should funding become available.
- Council to provide premises for a temporary surgery and a replacement residence at that time.

-

**109 RESOLVED:** Clr Crutcher and Clr Atchison that:

- (i) the lessee be advised that the existing lease cannot be renewed unless he agrees to comply with all conditions including provision of VMO services,
- (ii) Council then offer a new lease for a two year period on similar terms except for the following changes:
  - removal of the condition requiring VMO services;
  - insertion of a condition requiring temporary vacation of the premises for conversion to a Medical Centre, should funding become available.
  - Council to provide premises for a temporary surgery and a replacement residence at that time.

**T V LOBB**  
**GENERAL MANAGER**

**110 RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the General Manager's Report be adopted.

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9 September 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

## **1. Statement of Bank Balances as at 31 August 2010:**

Bank Account	
Westpac	<b><u>\$805,301.94</u></b>
Investments	
LGFS	
<b>Total Investments</b>	<b><u>\$4,000,000.00</u></b>

## **CERTIFICATE OF RECONCILIATION**

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 August 2010.

The investments shown above are made with the Local Government Financial Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

## **2. A Summary of Income For The Month of August follows:**

Rates Receipts	801,831.71
Accounts Receivable	66,335.87
Government Grants	350,000.00
Agency Collections	37,893.86
Caravan Park Fees	4,992.00
Interest on Investments	2,260.27
Other Income	18,016.65
<b>Total</b>	<b><u>\$1,281,330.36</u></b>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### 3. Roads and Other Expenditure 2009/2010:

Following are the final maintenance figures as at 30 June 2010.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,565	583,692
Grenfell Town Streets Maintenance	161,993	160,705
Village Maintenance - Caragabal	6,000	6,000
Village Maintenance - Greenethorpe	6,000	3,310
Village Maintenance - Quandialla	6,000	6,000
Garbage/Recycling Collection	92,400	84,823
Greenethorpe Collections	8,500	6,385
Trade Waste Collection	23,000	11,805
Grenfell Waste Depot Manning/Plant Hire	84,000	96,559
Tips Working Expenses	29,000	37,727
Noxious Plants	74,000	55,634
Parks & Gardens	178,028	186,278
Library Expenditure	110,755	97,049
Baths Income	-22,000	23,436
Baths Expenditure	106,514	97,652
Caravan Park Income	-32,000	59,149
Caravan Park Expenditure	64,691	71,203

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6)	1,315,456	1,315,456
2009/10 National Roads (SH 17)	410,000	244,167
2009/10 Regional Roads Block Grant	425,000	425,000
2009/2010 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	22,707
Reseals	99,000	92,792
Caragabal - Quandialla	33,000	3,308
Gerrybang Road	64,000	69,480
Pinnacle Road	67,000	105,972
Driftway Road	90,000	114,071
Grenfell Streets Construction	39,000	47,879
Grenfell Kerb and Gutter	29,000	13,751
Grenfell Streets - Footpaving	33,000	27,660
Warraderry Street Drainage	111,000	9,990
Reconstruct Village Streets	5,864	527
Taylor Park Playground Equipment	9,000	9,988
Manganese Road Drainage	27,000	36,755
Burrett/Vaughn Streets	5,000	4,450
Gravel Resheeting	110,000	92,399
Overexpenditure 2008/2009	53,096	53,096
<b>Total</b>	<b>796,960</b>	<b>704,825</b>

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	78,584
Gerrybang Road	122,000	123,412
Rural Roads Reseals	120,000	120,761
Old Young Road	128,876	128,119
<b>Total</b>	<b>450,876</b>	<b>450,876</b>

**For Information**

**Noted**

**THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

**RURAL/TOWN/VILLAGE EXPENDITURE AND CARRY-OVER WORKS 2010/2011**

<b>Item</b>	<b>2009/2010 Vote</b>	<b>2009/2010 Exps</b>	<b>Surplus</b>	<b>Deficit</b>	<b>2010/2011 Vote</b>	<b>Carry- Over</b>	<b>2010/2011 Revised</b>
Rural Roads	541,565	583,692	0	42,127	555,645	0	513,518
Grenfell Town Streets Maintenance	161,993	160,705	1,288		166,204	1,288	167,492
Caragabal Village M&R	6,000	6,000	0		6,000	0	6,000
Caragabal Village Reconstruction	621	0	621		0	621	621
Greenethorpe Village M&R	6,000	3,310	2,690		6,000	2,690	8,690
Greenethorpe Village Reconstruction	16,000	0	16,000		0	16,000	16,000
Quandialla Village M&R	6,000	6,000	0		6,000	0	6,000
Quandialla Village Reconstruction	711	0	711		0	711	711
Main Street Project	118	0	118		0	118	118

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### 4. Roads and Other Expenditure 2010/2011:

Following are the up to date maintenance figures as at 31 August 2010.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	513,518	67,481
Grenfell Town Streets Maintenance	167,492	15,781
Village Maintenance - Caragabal	6,000	1,681
Village Maintenance - Greenethorpe	8,690	1,371
Village Maintenance - Quandialla	6,000	554
Garbage/Recycling Collection	106,760	15,941
Greenethorpe Collections	8,500	705
Trade Waste Collection	23,000	1,661
Grenfell Waste Depot Manning/Plant Hire	105,000	12,144
Tips Working Expenses	29,000	3,996
Noxious Plants	75,000	7,216
Parks & Gardens	183,460	28,183
Library Expenditure	109,169	17,153
Baths Income	-24,000	0
Baths Expenditure	123,976	7,531
Caravan Park Income	-46,000	9,144
Caravan Park Expenditure	66,465	10,776

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2010/11 State Roads (SH 6)	497,500	37,843
2010/11 National Roads (SH 17)	497,500	18,472
2010/11 Regional Roads Block Grant	292,000	124,774
2010/2011 REPAIR Program MR237	300,000	0
2010/2011 REPAIR Program MR398	300,000	5,695
3 x 3 Program - MR 398	68,000	0

2010/2011 Rural Local Roads	VOTE	EXPENDITURE
Reseals	162,000	0
Martins Lane	54,000	0
Pinnacle Road	108,000	6,417
Driftway Road	248,000	0
Grenfell Streets Construction	70,000	0
Grenfell Kerb and Gutter	27,000	0
Grenfell Streets - Footpaving	12,000	0
Warraderry Street Drainage	22,000	0
Reconstruct Village Streets	6,000	0
Gravel Resheeting	111,000	0
<b>Total</b>	<b>820,000</b>	<b>6,417</b>

2010/2011 Roads to Recovery	VOTE	EXPENDITURE
Gerrybang Road	350,876	0
Rural Roads Reseals	100,000	0
<b>Total</b>	<b>450,876</b>	<b>0</b>

For Information

Noted

### 5. Budget Review - 30 June 2010, A1.6

The budget review for the period ended 30 June 2010 is now presented for Council adoption.

The final result for the year showed a surplus of \$244,360 which when compared to the original balanced budget is an excellent result. The result is also quite good considering we incurred additional expenditures in areas such as the Grenfell Tip and public conveniences while Interest on Investments revenue was down although it is beginning to improve.

While we are endeavouring to monitor our roads expenditure very closely further emphasis on income maximisation and expenditure control will ensure that budgets are obtained for income and adhered to for expenditure which will further strengthen our financial position.

It may be again prudent to transfer a portion Council's unrestricted cash reserves (spare cash) to reserves to assist in funding future capital works. As Councillors are aware a Future Capital Projects account has been set up in Council's internal reserves. There was a balance of \$200,000 in this reserve at the beginning of the financial year with \$31,121 transferred from this reserve to fund the Railway Station upgrade works. A further \$131,121 has been

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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transferred to this reserve leaving a balance of \$300,000 as at the 30 June 2010. As in past years a report on Council's internal reserves position will be submitted to the November 2010 Council meeting for Councillors information.

It is imperative that Council continue to adopt a strategic planned approach to our future capital projects which will ensure the projects are able to be funded from a specific source. This will alleviate the need for Council to borrow externally which will benefit Council financially in the long term. This has been previously demonstrated with the New Depot, Community Hub, New Residence and Grenfell Tip upgrade works funding sourced from the Future Capital Projects account.

The Rural, Town Works and Village carry over amounts are presented as a separate attachment culminating in revised budgets for 2010/2011.

Listed below is an updated list of the miscellaneous "carry over" works detailing uncompleted works as at 30 June 2010. Funding will be sourced from reserves when works are completed in 2010/2011.

### **List of Uncompleted Works as at 30 June 2010**

	\$
• Grenfell Flood Study	36,227
• Environmental Assistance (Septic Tanks)	6,544
• Heritage Operations - George Street Plan	5,000
• Quandialla Pool Upgrade	102
• Sloanes Cottage Upgrade	12,984
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• Administration Building – Replace Air Conditioners	15,000
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• Taylor Park Upgrade	12,958
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Consultancy Fee – Asset Valuation	13,000
• Rural Heritage Study	10,000
• Sale of Land Overdue Rates	12,000
• Dog Pound Upgrade	5,512
• Housing M & R	6,647
• Town Planning – Prepare LEP	10,000
• Stormwater Drainage – Warraderry Street	30,000
• Grenfell Swimming Pool – OHS	21,627
• Company Dam Upgrade – Surveillance Report	20,000
• Consultancy Fees – Provision for 10 yr Strategic Plan	25,000
• Grenfell Swimming Pool – Leak Repairs	8,200
• Grenfell Swimming Pool – Amenities Block Investigation	10,000
• Caravan Park Upgrade – Stage 1	20,000
<b>Total</b>	<b><u>\$398,321</u></b>

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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**RECOMMENDATION:** that the budget review for the period ended 30 June 2010 be adopted and Council authorise the transfer of funds to and from reserves as presented.

- 111** **RESOLVED:** Clr Crutcher and Clr Niven that the budget review for the period ended 30 June 2010 be adopted and Council authorise the transfer of funds to and from reserves as presented.

### **6. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the August 2010 Council Meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery process is ongoing and a new round of debt recovery for both debtors and rates will begin in the near future.

The outstanding rates percentage as at 30<sup>th</sup> June 2010 should be known by the October 2010 Council Meeting.

**For Information**

**Noted**

### **7. Sale of Land for Overdue Rates, R1.9**

Reference is made to the report to the August 2010 Council Meeting in regard to the sale of land for overdue rates to be held at the Grenfell Community Hub on Friday, 26 November 2010 at 10.30 am.

The sale has been advertised in the Grenfell Record and the Government Gazette. Gordon Garling Moffitt – Solicitors have been engaged to act on Council's behalf and both Grenfell Real Estate Agencies have been appointed to conduct the sale.

Title searches are being obtained and the owners have all been notified in writing of Councils intentions to sell their land for overdue rates. Council Staff are currently in the process of obtaining valuations for blocks which should contain a recommended reserve price for the sale.

Council will need to consider if this reserve price is to be adopted or whether the blocks are to be sold for the price the market determines.

A further report will be submitted to the October 2010 Council Meeting.

**RECOMMENDATION:** that the blocks of land be sold for the price the market determines.

**Clr McClelland declared a pecuniary conflict of interest as a Real Estate Agent co-conducting the sale and left the room.**

- 112** **RESOLVED:** Clr Lobb and Clr Atchison that the blocks of land be sold for the price the market determines.

**Clr McClelland returned to the room.**

### **8. Preparation of Financial Reports, A1.6**

In preparing the 2009/2010 Financial Reports Section 413(2)(c) of the Local Government Act 1993 requires Council to prepare a statement in the approved form as to its opinion on the general purpose financial reports.

The Statement basically states that the accounts have been prepared in accordance with the Australia Accounting Standards and present fairly Council's financial position and operating result for the year.

**RECOMMENDATION:** that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

**113** **RESOLVED:** Clr D Hughes and Clr Niven that Council endorse the Mayor, Deputy Mayor, General Manager and Director of Corporate Services to sign the statement on Council's behalf.

### **9. Open Day/Market Day - Terms and Conditions, T4.3.7**

The Weddin Shire Open Day/Market Day has been scheduled for Saturday 30 October 2010. Listed below are the plans already in place together with information regarding the day and the proposed alterations which will assist in continuing the revitalisation of the day:-

#### **Open Day**

- in regard to publicity endeavour to ensure interviews are held with high profile people such as Alan Jones, Steve Price or Ray Hadley and our TV coverage to again include A Current Affair if possible.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure the town and other facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business that may be associated with agriculture or mining.
- target residents and businesses in Western Sydney.
- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- arranging a meeting place in the Community Hub where visitors can meet and obtain information.
- The action plan and itinerary for the day is currently being prepared and the promotional campaign is about to begin.
- The budget for the Open Day/Market Day is \$20,000 with \$5,000 to be funded from internal reserves.
- The website will be updated allowing people to download registration forms for submission on-line. Registered participants will be eligible to obtain various benefits during the Open Day and the terms and conditions have been forwarded separately, which will require endorsement from Council.

#### **Market Day**

- The Market Day is a relatively new innovation and is designed to afford local businesses the opportunity to showcase the goods and services they have on offer. The Market Day will be held in conjunction with the Open Day and assist in ensuring the

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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Open Day event is able to continue to maintain its relevance by helping to promote Grenfell and the Weddin Shire as a vibrant and progressive area which will encourage people and businesses to relocate.

- A public meeting was held on Monday 23 August 2010 to advise business people of the arrangements, encourage participation and answer any questions that they may have had.
- A letter has also been written to all business people explaining the Market Day concept and inviting them to participate ie sales discounts, displays, joint advertising program.
- encouraging greater business participation particularly in the Market Day by again conducting a competition amongst business people which was launched on Wednesday 1 September 2010. The competition will entail shop presentation, quality of products and customer service. The competition will be judged by people shopping in the local shops with three separate cash prizes totalling \$1,000 on offer.
- again conduct the draw for everybody to enter that is in attendance on the day and registered to go in the draw. The prizes total \$1,000 worth of vouchers to be spent in local stores.
- closing the Main Street off between the Forbes Street Roundabout and the Railway Hotel to have bands, jumping castles etc to make it more of a family friendly event.
- again invite the local town band, local performers and schools to provide the entertainment.
- endeavouring to arrange a live broadcast from the Main Street.

The Open Day event has in the past been an outstanding success and it is important to realise that we need to keep changing or fine tuning the event and incentives to ensure the Open Day/Market Day concepts remain effective and we continue to achieve our goals. While the focus will still be on increasing our population (which will assist in maintaining our services) and attracting new business (which will create employment) we will need to maintain our strategy of targeting the type of people and businesses we are endeavouring to attract.

In the past few years additional incentives for tradespeople have been developed which is working very well. In February 2006 Council offered a \$1,000 cash incentive to any registered participant of the Open Day who buys a block of land and builds a new dwelling which they reside in when it is completed. Although this offer has not yet been taken up it is certainly worthwhile persevering with.

It is critical that we continue to be positive, proactive, innovative and prepared to continually change to realise the key objectives of the campaign.

### **RECOMMENDATION:**

- i) that Council endorse the draft terms and conditions for the 2010 Weddin Shire Open Day/Market Day.
- ii) that Council endorse the draft additional incentives for Tradespeople and the construction of new residences for the 2010 Weddin Shire Open Day/Market Day.

### **114 RESOLVED: Clr Crutcher and Clr N Hughes that:**

- i) Council endorse the draft terms and conditions for the 2010 Weddin Shire Open Day/Market Day.
- ii) Council endorse the draft additional incentives for Tradespeople and the construction of new residences for the 2010 Weddin Shire Open Day/Market Day.

### **10. Grenfell Library**

Activities by the Librarian over the last month include the following:-

- Six people from Grenfell including the Librarian attended the Cowra Family History Group's one-day workshop on Saturday 21<sup>st</sup> August. Two people have worked individually researching in the library assisted by Mrs Agnes Besant during the month.
- Two further PreSchool Story Time sessions were offered during the month and two more will take place in September.
- The Easy books were lightly weeded. The weeded books will be offered to the Pre-School in the first instance.
- Children's Book Week displays and/or activities were not offered this year as the local schools showed no interest last year. However, St Joseph's school did make contact during Book Week so that may need review.
- The librarian has completed two-thirds of the course, "Promote Client Access to Literature", presented by Ultimo TAFE via the Internet.

**For Information**

**Noted**

### **11. Economic Development, C2.6.21**

Council's Economic Development Manager has been involved in the following activities:

- Council's Economic Development Strategy review is in progress. Ian Mackey from Cre8 Community Growth and Development has completed the draft report and the final report will be completed during September 2010.
- Samantha Hain conducted the final Customer Service Session on 30 August 2010 with eighteen people attending. Very good session.
- Preparations for Open Day/Market Day have commenced with a community consultation meeting held Monday 23 August 2010 at the Grenfell Bowling Club. Letters have been issued to all businesses in the Shire inviting them to participate. Other arrangements in progress.
- Grenfell will host the next EDO forum on 14 September 2010 at the Grenfell Community Hub.

**For Information**

**Noted**

### **12. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Sending all bird groups in Australia invitations and flyers to encourage them to visit the Weddin Shire. A bird fair will be held at Leeton on 18 September 2010 and Rankin Springs in October 2010. Tourism Officer to attend the Bird Fair at Leeton.
- The Weddin Shire Tourism brochures are being distributed to surrounding areas on an ongoing basis.
- The funding application for the Gold Trail Project is to be resubmitted. Gold trail brochure to be developed.
- Ben Hall Trail brochures have been delivered to various outlets.
- The Grenfell Henry Lawson Festival of Arts has applied for the Prime TV Regional Achievement awards for the community and event of the year. The festival also submitted an EOI for Flagship Funding and has since been invited to submit a grant funding application. Application to be submitted by 17 September 2010.
- John Larkin from Aurora Research in Dubbo will conduct a diagnostic review of Tourism in the Weddin Shire when the Economic Development Strategic Plan is completed which has Tourism implications. This review will assist Council in its future Tourism strategic direction.
- **Upcoming events:** There are several events coming up in the Shire in September and a tourism feature on country towns has been included in Go55 magazine. This features mentions, the male Voice Choir on September 12, the Caragabal Sheep Races September 18, Jockey Club Races September 25, Melbourne Scottish Fiddle Club concert on October 1 and Iandra Castle on October 10.

**For Information**

**Noted**

### **13. Grenfell Internet Centre, C2.6.28**

Council's Internet Centre Manager has been involved in the following activities:-

- Developing other income streams such as designing and printing funeral service booklets and various cards. Examples to be featured in a window display.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on Facebook to be submitted in due course. They are being well received by the public.
- Window displays addressed and constantly changing.
- A second computer game "Need For Speed Shift" has been sourced and loaded on all of the computers. Promotion of the game in progress via an article in the Grenfell Record and a window display. Further purchase of games currently being investigated.
- A flyer mail out to households promoting the services available conducted. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **14. Diesel and Alternative Fuel Grants Scheme, A3.20.3**

As at 30 June 2010 \$35,358 was received in Diesel Fuel Rebate Grants. The scheme was introduced on 1 July 2000 as part of the Federal Government's Tax reform package and will certainly assist in reducing Council's fuel costs.

Council now claims the grant monies on an annual basis through our Business Activity Statement (BAS) in an attempt to gain efficiencies in the new taxation system.

**For Information**

**Noted**

### **15. 2009/2010 Financial Statements, A1.6**

As reported to the August 2010 Council Meeting the 2009/2010 Financial Statements are currently in the process of being prepared and will be completed in due course.

As previously advised Council's external auditors Morse Group have indicated that they will conduct the audit from 20-22 October 2010. Following receipt of the auditor's report a date has to be fixed for the presentation of the audited financial reports together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are forwarded to Council.

It is anticipated a formal presentation of the accounts will be made by Council's auditors at the November 2010 Council Meeting.

**For Information**

**Noted**

**GLENN CARROLL**  
**DIRECTOR**  
**CORPORATE SERVICES**

**115** **RESOLVED:** Clr Atchison and Clr Crutcher that except where otherwise dealt with the Director Corporate Services' Report be adopted.

9 September 2010

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

**1. Works Report (5 September 2010)**

**1.1 Classified Roads Maintenance**

Routine maintenance such as Slashing, Patching and Guide-posting has continued on a majority of classified roads during the month

- SH6 - General Maintenance
- Inspected Culverts
  - Replaced wooden guardrail end posts
  - Repaired Broula King Mine entrance batter
  - Repaired a parted culvert
  - Repaired large amount of broken seal due to wet weather
  - Removed fallen tree
- SH17 - General Maintenance
- Inspected culverts
  - Repaired a large amount of broken seal due to wet weather
- MR398 - General Maintenance
- Removed fallen tree
- MR236 - General Maintenance
- MR237 - General Maintenance
- Removed fallen tree
  - Cleared table drains
- MR239 - General Maintenance
- Repaired a large amount of broken seal due to wet weather

**1.2 Rural Local Roads Programme**

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- Holy Camp intersection progressing slowly due to wet weather
- Gravel patching has started on some gravel roads

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### 1.3 Rural Maintenance

Routine maintenance such as Slashing, Patching & Guide Posting has continued on a majority of classified roads during the month

- General Maintenance
- Maintenance graded Bald Hills Road, Mogogong Road, Dunkleys Road, Gerrybang Road, Lewis Road, Bakers Lane, Arramagong Road, Major West Road, Stanifords Lane, Watts Lane, Kangaroooby Road, Martins Lane, Hampton Lane, Manganese Road, Browns Lane, Grimms Lane, Heathcote Lane, Thuddungra Road, Nowlans Road, Mittons Lane, Nealons Lane, Maddens Lane & Napiers Lane.
- Removed fallen trees on Holy Camp Road, Roberts Road, Major West Road Kangaroooby Lane, Adelargo Road, Clay Pit Road.
- Erected Water Over Road Signs Adelargo Road
- Cleared causeways Bumbaldry-Greenthorpe Road
- Cleared Company dam wall & plug of unwanted growth
- Pushed up 10,000T of gravel at Claphams Pit for Gerrybang Road widening

### 1.4 Urban Maintenance/Construction

- General maintenance
- Redesign stormwater grate Cnr. Camp & West Street
- Erected signs at the Railway Station
- Relaid pavers in Taylor Park because of tree roots
- Lifted sewer manhole in Grafton Street
- Erected Road Closed signs in Bradley Street Causeway due to flooding
- Constructed dog pound
- sprayed Bushfire Depot at Grenfell
- spraying shoulders in George Street.
- sprayed tree line on Lawson Drive, North Street
- sprayed fence line on Holy Camp Road
- sprayed creek in North Street

**For Information**

**Noted**

## **2. Other Works**

### 2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- General Maintenance
- Moved a tree from Grafton Street to Forbes Street
- Planted shrubs in the Main Street & the beautification of the Depot
- Supplied trees for the Young Road & the Arboretum for planting by the Catholic & Public School children
- Lifted various trees for sight distance
- Spread bark chips on industrial tree line
- Exchanged roses in Main Street roundabout Pink for Red

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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### 2.2 Cemeteries

The following graves have been prepared from: 09-08-10 to 05-09-10

- Grenfell Lawn – 2
- Grenfell –1
- Bimbi – Nil
- Caragabal–Nil

### 2.3 Sewer Mains

Seven (7) sewer chokes have been attended to during the month.

### 2.4 Private Works

- Sold 1 load of crushed gravel to a Ratepayer
- Graded a Ratepayers access

### 2.5 Vandalism

- Broken toilet seat Vaughn Park & SH6 toilets \$80.00
- Replaced vandalised tap SH6 Rest Area \$120.00

**Total Cost: \$200.00**

**Progressive Cost Urban: \$575.00**

**Progressive Cost Rural: \$750.00**

(from 1/7/2010 to date)

**For Information**

**Noted**

## **3. Future Works**

### 3.1 Rural

- General Maintenance
- Heavy patching on SH17 subject to the provision of an RTA Work Order
- Maintenance grading on shire roads
- Gravelling Shire Roads
- Complete Holy Camp Rd/MR398 intersection when it dries out.

### 3.2 Urban

- General Maintenance
- Vaughn Park – erect fence
- Complete linemarking and beautification at Railway Carpark
- Carry out reseals in town
- Erect shadecloth in Taylor Park and Vaughn Park.

**For Information**

**Noted**

## THE DIRECTOR ENGINEERING'S ORDINARY REPORT

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### 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected One (1) breach totalling \$1031.00.

**For Information**

**Noted**

### 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 1103	Director Engineering Vehicle	Fit up radio and C Rally
PI 1104	N Perera Vehicle	Fit radio & C Rally
PI 5156	Portable toilet	Replace toilet unit
PI 1083	Taxi	Service, repair exhaust, replace wheel bearing
PI 4096	Multipac 2400 Roller	Remove engine and transmission (noise in transmission)
	Grenfell Pool	Remove main pump for service
PI 3826	Old Garbage Truck	Replace diff and brakes
	Treatment Works	Remove & replace pump in well
PI 3244	Toyota Dyna	Replace clutch booster assembly
PI 5248	Sewer Camera	Repair wires

**For Information**

**Noted**

### 6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The draft Road Asset Management Plan has now been prepared for checking.

**For Information**

**Noted**

### 7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

Council is awaiting a work order for the heavy patching on SH17. The heavy patching is planned to commence in mid September 2010.

A estimate has been prepared for the rehabilitation projection SH17 Council is awaiting a Works Order from the RTA. It is proposed to commence works in mid October 2010.

**For Information**

**Noted**

### **8. Noxious Weed Report – August, C2.6.16**

The Noxious Weeds Officer has carried out the following works:-

- sprayed industrial block
- sprayed Bimbi roadside from Grenfell to Bimbi including Bimbi village
- sprayed new tree line on Bimbi Road
- sprayed Simpsons Drive and removal of suckers

Carried out 100 property inspections in total to date.

**For Information**

**Noted**

### **9. Statewide Mutual Risk Management Conference, A3.11.3**

The annual Statewide Mutual Risk Management Conference was held on the 26<sup>th</sup> and 27<sup>th</sup> August and was attended by Ben Gibbons. Presentations were as follows:

- Terry Kiss (Chairman) – Opening conference
- Lew Short – “Dealing with the number of extreme fire days” spoke of the importance of local DISPLAN and developing community resilience.
- Prof Jonathan Carmody, speaking on business practice and governance within the management framework.
- Mick Franco and James Mattson, on the Kirk case and National Reforms on OH&S.
- Mark Edy, ICAC – Corruption in local government and need to identify risk areas for possible corruption and implement controls.
- Ian Hawkins, Affiliated FM – how to maintain business continuity through implementing proper building loss prevention from fire.
- Michael Dow – Famous Five Cases. Reviews recent court cases involving Councils and their outcomes.

**For Information**

**Noted**

### **10. Tender 4/2010 – Supply of DGB20, T1.6.34**

The RTA conducted tests on the DGB20 onsite at Tarrallie pit (M Mitton) and the Wyalong Quarry (P Miller) on Tuesday 17 August 2010. The RTA has advised Council that the tests on the Millers quarry material did comply with RTA QA Specification 3051 and that the Tarrallie pit tests did not comply.

## **THE DIRECTOR ENGINEERING'S ORDINARY REPORT**

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Millers Metals also supplied a complying Quality System by 31 August 2010 but Mitton Bros did not supply a Quality System.

In accordance with the Council resolution from the August 2010 meeting, the tender from Millers Metals has been accepted.

Mitton Bros is being advised that its tender was unsuccessful.

**For Information**

**Noted**

### **11. Street Bin Surrounds, R2.4.19**

Council's staff have requested a price from the Mens Shed and from Bromar Engineering to construct street bin surrounds.

The Director Engineering has also spoken to Susan Jackson-Stepowski at her last to Grenfell regarding the most appropriate design which would be sympathetic to the Main Street precinct. Mrs Jackson-Stepowski will probably provide advice at her next visit to Grenfell.

A further report will be submitted to a future meeting.

**For Information**

**Noted**

### **12. Third Street, Quandialla, A3.30.10**

Clr Halls, the Director Engineering, Ben Gibbons and the Overseer met in Quandialla on Wednesday 8 September 2010 at 4 pm to inspect the kerb and gutter issues outside the Quandialla School and outside the residences.

Clr Niven was not able to attend.

It was agreed that further levels would be taken and several designs prepared for consideration. This work is to be carried out shortly.

**For Information**

**Noted**

**W TWOHILL**  
**DIRECTOR ENGINEERING**

**116 RESOLVED:** Clr McClelland and Clr Lobb that except where otherwise dealt with the Director Engineering's Report be adopted.

9 September 2010

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

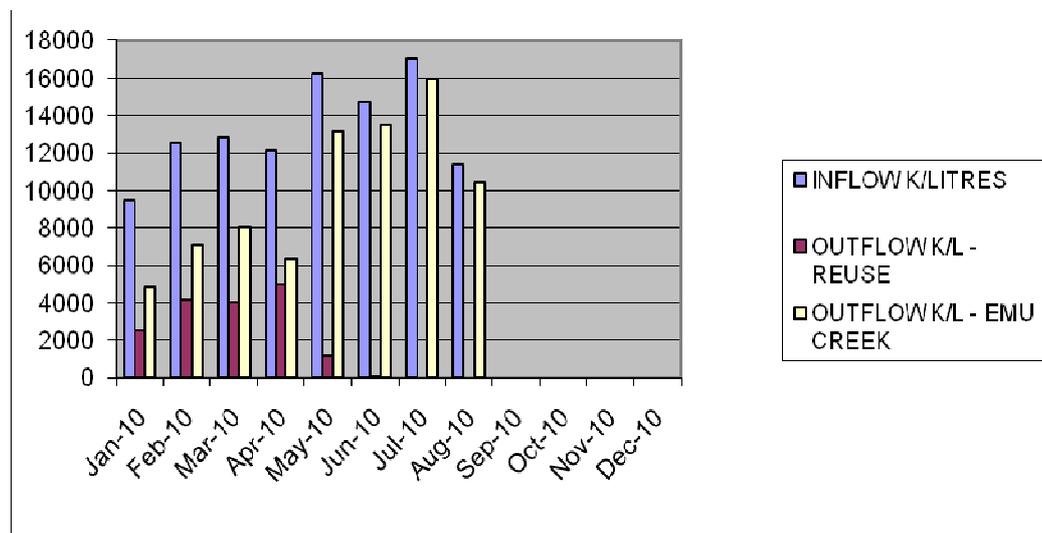
**A. Public Health and Environmental Matters**

**1. Sewerage Treatment Works, S1.1.1**

Total inflow through the Works during August 2010 was 11,385 k/litres with the daily average of 367.25 k/litres. With outflow for irrigation for reuse being Nil k/litres and discharge to Emu Creek being 10,463 k/litres.

The highest daily recording of 489 k/litres occurred for the 24 hours ending 6.30 am on 1 August 2010 and the lowest of 250 k/litres for the 24 hours ending 6.30 am on 9 August 2010.

A total rainfall of 76.5mm was recorded for the month.



New inflow meter installed at start of August as old sensor, ceased to function after a storm event.

The new unit is believed to provide a more accurate reading as it will allow for greater variances in flow.

**For Council's Information**

**Noted**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

### 2. Animal Control, A4.4.4

Animal control activities for August 2010 were:

#### a. Companion Animals

Animals Seized:	4 (Dogs)	Animals Returned to Owners:	2
Animals Impounded:	2	Animals Destroyed:	0
Animals Sold:	0	Animals Released:	2
Animals Surrendered:	0		

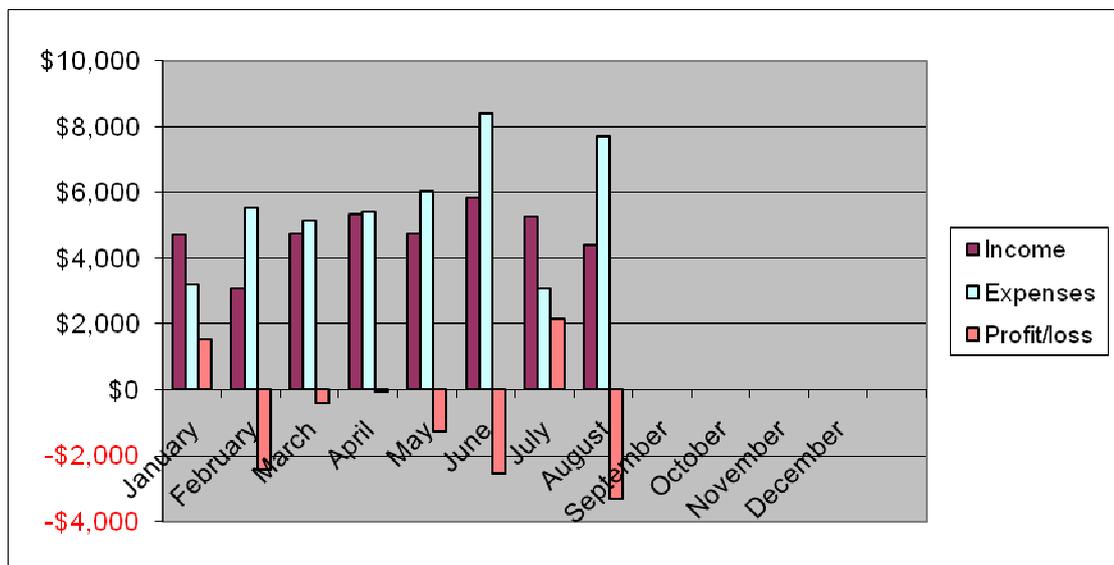
For Council's Information

Noted

### 3. Caravan Park Operations, P2.3.3

Income for the month of August 2010 was \$4,405.00 with expenditure of \$7,705.06 resulting in an operational loss of \$3,300.06 for the month. A substantial expense for the month was the annual rates of some \$3300.

There were 125 sites occupied for the month of August 2010.



For Council's Information

Noted

### 4. Unauthorised development – Scrubby Plains, T2.13.1

As reported to the June 2010 Council meeting unauthorised building works had been undertaken at a property on the Gap Road around 17km from Caragabal. A number of orders had been issued on the property and due to the serious nature of the unauthorised works and associated occupation, a number of infringement penalty notices had been issued with a total value of nearly \$4,000 had been issued against the owner.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

---

The Owner has now elected to have the matters to be heard in Court, this has been set down for Thursday 21<sup>st</sup> October 2010 at the Grenfell Local Court. There are no legal costs to council for this matter as representation is provided through the services of the Office of State Revenue.

**For Council's Information**

**Noted**

### **5. Gravel Pit 306 - Beach's Pit, E2.3.306**

As detailed in August 2010 weekly correspondence, item B8. Council had received a letter from the property owner Mr Wayne Fraser advising that he entered into a new agreement with Mitton Bros Pty Ltd for the use of Gravel Pit 306, known as Beach's Pit, therefore removing Council's ability to access the site and remove gravel.

Legal advice was sought about this matter and after some detailed consideration it was determined that given the particulars in case, Council were unable to prevent the owner from transferring the authority to operate the pit to another entity.

Mr Fraser and Mitton Bros Pty Ltd have been advised that Council no longer has any legal responsibilities in relation to the pit and the owner and the current operator must abide by all condition of consent for the pit, including all remediation works that are required at the end of the pits use.

**For Council's Information**

**Noted**

### **6. Meeting with Director General - NSW Planning, A3.6.36**

On the 1<sup>st</sup> September 2010, the General Manager and I attended a meeting in Orange with the Director General of NSW Planning, Mr Sam Haddad. The meeting was well attended by General Managers and Planning Directors from nine councils with the region.

The Director General gave a brief update on the following with general discussion and comments welcomed:

- Update on the current LEP status,
- LEP Acceleration program, this will see many Councils converting to the current Standard LEP framework, with any required strategic reviews to be undertaken at a later stage.
- Revised local infrastructure contribution plans,
- EP & A Regulation review is being completed with exhibition expected to start early in 2011,
- Building Professionals Board & Accreditation of Council Building Surveyors,
- Village SEPP, with a suggested forum in late September 2010,
- General discussion on current planning related issues.

**For Council Information**

**Noted**

### **7. Planning & Development Folders, T2.3.1**

Several months ago, Council was approached by Australian Innovation Media (AIM), who offered Council the opportunity to be provided with localised Planning & Development Folders at no cost to Council. After careful consideration and talking with a number of local Councils that have taken up the offer, it was decided that Weddin Council should be involved. A copy of the completed folder will be available for perusal at the meeting.

The system is cost neutral to Council as the company AIM, sells the internal covers to local companies that choose to purchase the space. In this process a majority of Businesses within the Local Government area were contacted to be involved, but only three accepted the offer.

#### **For Council's Information**

**MOVED:** Clr Crutcher and Clr Hinde that the Planning and Development Folders not be utilised.

Upon being put to the meeting the motion was **LOST**.

**Noted**

### **8. Standard Local Environmental Plan, T2.1.6**

At the August Council meeting, concern was raised and questions asked about the current Local Environmental Plan (LEP) being converted into the Standard Instrument without having the ability to make changes to the rural minimum lot sizes, without having a full land use strategy prepared and what the estimated costs are in association with the preparation.

On the 25<sup>th</sup> August 2010, I had a lengthy telephone conversation with Ms Lois Gray, Western Regional Director of Planning NSW about the requirements for changing minimum lot sizes, land zoning and other such changes. In short she advised "any substantial change to the current controls will require substantial investigation and justification, which are generally by way of Land Use Strategies."

The suggestion was made that Council undertake a conversion of the current LEP as is, with only minor anomaly changes. A strategic review can occur at a later stage should the need to make major changes become justified. This message was also echoed in a letter from NSW Planning dated 1 September 2010, which has been provided to councillors.

In proposing any changes to rural zonings, lots sizes or dwellings within rural areas, consideration and justification must satisfy the provisions of the State Environmental Planning Policy (Rural Lands) 2008. As previously advised, undertaking a land use strategy could result in recommendations that are not considered desirable to Council or the general community, such as reducing the quantity of undeveloped land (back zoning) or detailing minimum lot sizes that are above what is currently in place. Local strategic land use studies have been undertaken in surrounding local government areas, with the consultant recommending in the study that the minimum lot areas for general rural agriculture be set at 400ha, and intensive agriculture being 40ha. This type of distinction requires that each of the particular zones and lot sizes be identified and mapped.

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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Detailed within the letter was an offer from Department of Planning to provide substantial conditional assistance to Council in preparing the Standard LEP. These conditions relate to converting the current plan with any substantial changes. The offer provided would be estimated to save Council around \$15,000 in the documentation preparation.

The cost associated with preparing the Standard LEP varies depending on the type and number of strategic studies that are required to be undertaken; below is a table that indicates the estimated costs.

<b>Conversion LEP</b>		<b>Full LEP – Strategic Review</b>	
Prepare Standard LEP documentation	\$ 15,000	Strategic Studies (Land Use Study)	\$ 100,000 min
Prepare LEP Mapping	\$ 50,000	Prepare Standard LEP documentation	\$ 15,000
Public/Agency consultation	\$ 5,000	Prepare LEP Mapping	\$ 50,000
		Public/Agency consultation	\$ 5,000
<b>Total Cost</b>	<b>\$ 70,000</b>	<b>Total Cost – min Cost to Council</b>	<b>\$ 170,000</b>
Cost to Council (less NSW Planning's Offer)	<b>\$ 55,000</b>		

The figures above don't take into account the possible grant funding for mapping under Round 7 of the Planning Reform Fund grants that are expected to be opened shortly, this will however not cover the costs associated with a full strategic review. It is believed that Councils that nominate to participate in the LEP acceleration program will be given some priority in this round of funding.

Council currently has voted \$10,000 for the LEP preparation which should get very close to covering all Council costs, with support of the NSW Planning's offer and Round 7 grant funding.

As can be seen above the process and associated costs for changing zones or minimum lot sizes and alike are substantially different from the conversion of the current LEP in the standard format. The offer from NSW Planning is well above the standard type of assistance offered to other Councils, but is conditional and is aimed at ensuring Weddin Shire is involved in the LEP acceleration program.

Council needs to carefully consider whether there is currently enough demand and or community or market pressures that justify a strategic review (land use study).

### **RECOMMENDATION:** that:

Council resolve to accept the offer from NSW Planning for their conditional assistance and undertake a simple conversion of the existing Local Environmental Plan, with no substantial changes or alteration.

- 117** **RESOLVED:** [Clr Crutcher and Clr N Hughes that Council resolve to accept the offer from NSW Planning for their conditional assistance and undertake a simple conversion of the existing Local Environmental Plan, with no substantial changes or alteration.](#)

### **Consideration of Notice of Motion 2 – Minimum Rural Lot Sizes**

**Clr McClelland withdrew his Notice of Motion in regard to the Matter.**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

118 **RESOLVED:** Clr Crutcher and Clr Niven that Council adjourn for supper at 7.01 pm.

119 **RESOLVED:** Clr Atchison and Clr Crutcher that Council resume at 7.26 pm.

### B. Development Applications – Building Matters:

1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
19/2010	LP & L DeValk	2 x Colourbond Sheds, 1 Brick Shed	\$30,000	Lot: 386 DP: 754578 Young Road GRENFELL NSW 2810
20/2010	BM Ward	2 x Studio (Granny Flat)	\$36,000	Lot: 1034 DP: 754578 "Chiltern Park" Quondong Road GRENFELL NSW 2810
21/2010	WL & PM Smith	Garage	\$10,000	Lot: 10 DP: 875781 6 Warraderry Street GRENFELL NSW 2810
22/2010	CJ Pickard	Shed & Amenities	\$0	Lot: 511 DP: 1082458 Pullabooka Ph GRENFELL NSW 2810

For Council's Information

Noted

2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
7/2010	GR Gravenmaker	Shed	\$9,000	Lot: 18 DP: 790026 36 Forbes Street GRENFELL NSW 2810

For Council's Information

Noted

3. Development Applications for the Consideration of Council  
DA 27/2010 –Canteen, Change Room and Pavilion

Applicant: Grenfell Soccer Club  
Owner: Weddin Shire Council  
Site: Lot 375 DP: 754578 Lawson Drive, Grenfell  
Top Lawson Oval  
Zone: 2(T) - Township

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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### **Precis**

On the 31 August 2010 Council received a development application for the construction of a Canteen, Change Room and Pavilion at Top Lawson Oval.

The application has been referred to Council for consideration as it falls outside the delegated authority of the General Manager.

The proposed alterations and addition have been recommended for Approval.

### **DESCRIPTION OF THE PROPOSAL**

The proposed construction of a 200m<sup>2</sup> single storey Canteen, Change Room and Pavilion. The structure will be masonry clad on a concrete slab with a skillion roof and celestial light panel facing the south.

Plans will be displayed at the meeting for Councillors perusal.

### **DESCRIPTION OF THE SITE**

The site is part of the Top Lawson Oval area, with the new building to be located east of the existing amenity building and in line with the existing timber log railings.

The proposed development site is located with the 2(t) – township zone.

### **PLANNING ASSESSMENT**

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environmental Planning and Assessment Act 1979. The full assessment is available by request from the Director Environmental Services.

### **Weddin LEP 2002**

The proposed development has been assessed in accordance with development standards and requirements of the Weddin LEP 2002.

### **Permissibly**

The proposed development is permissible under Weddin Local Environmental Plan 2002 subject to development consent from the Council. The establishment of such a development is considered to meet the objectives of the zone and is consistent with existing developments in the location.

### **DCP's or Policies**

*Building and Development Policy:* the proposed development complies with the specific requirements of the policy.

*Grenfell Sewer Contribution plan:* this development is required to pay contributions as detailed within the policy. The entire development equals 3 ET's, therefore a total contribution of \$8,400 is payable.

Clause 1.8 of the Plan allows for three methods of payment, one of which allows for "provision of a material public benefit (i.e. works in kind)". Considering that the facility is upon Council land for the use of the community and funded by a not for profit organisation, it is considered that the payment provision as above is suitable for this type of situation and thus payment will be deemed to have been made at the completion of the works.

**Suitability of the site for the development**

***Does the proposal fit in the locality?***

The proposed development site is not effected by and Section 88B restrictions that disallows such a development. This location allows access to the proposed sewer main to service the building, with adequate fall and is best placed to reduce conflict of uses between vehicles and pedestrians.

Consideration has been given to the relationship of the existing amenities and particular public safety and security. The location proposed allows for unrestricted visual access to the area from most parts, thus retaining a safe point of access.

The proposed location allows for the existing trees to be retained and does not interfere with any existing uses or future of the grounds as it does not encroach any closed than the current railing.

***Are the site attributes conducive to development?***

The site is considered to be suitable to this development as its location is proposed development site is located with the 2(t) - Township zone and is located on the area of the property that has the least visual impact as viewed for the public place and adjoining areas.

**CONCLUSION**

The proposed subdivision complies with the intent of the LEP and based on the information provided with the application and having consideration for all relevant matters of consideration pursuant to section 79c of the EPA Act 1979, approval of the subdivision is recommended, subject to standard and specific conditions of the consent.

**RECOMMENDATION:** that Development Application 27/2010 for the Canteen, Change Room and Pavilion at Lot 375 DP: 754578 being Top Lawson Oval, Lawson Drive, Grenfell, be APPROVED, subject to the draft Development Consent conditions presented to the 16 September 2010 Council meeting.

**Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.***

**1. BUILDING**

- (1) The development shall be carried out in accordance with the plans as submitted with the Development Application and any supporting documentation, as stamped and approved by Council, except as otherwise provided by conditions of this consent.

*Reason: to ensure the development is carried out in accordance with the submitted application as assessed by Council.*

**2. PRINCIPAL CERTIFYING AUTHORITY**

- (1) A final **Occupation Certificate** must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (2) The building works are to be inspected during construction by the Council or by an “Accredited Certifier” (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council’s established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-
- (i) *Footings and Concrete Slabs: When the footings have been excavated and all steel reinforcement has been placed in position.*
  - (ii) *Sub floor bearers and joists: Prior to the laying of the floor and when ant caps are in place.*
  - (iii) *Structural framework: When complete, all external walls and roof cladding must be in place prior to inspection. Internal plumbing should be in place and under pressure.*
  - (iv) *Roof frame: Prior to the installation of the ceiling lining and eaves soffit lining.*
  - (v) *Internal House Drainage: When all internal drainage work is installed and prior to concealment. Drainage should be under water test.*
  - (vi) *External House Drainage: When all external drainage work is installed and prior to concealment.*
  - (vii) *Wet area waterproofing: prior to lining or laying tiles.*
  - (viii) *Stormwater Drainage: When the stormwater and roofwater drainage system has been completed.*
  - (ix) *Completion: Upon compliance with all conditions of approval and prior to occupation.*

***Note: 48 Hours notice is required prior for all inspections***

***Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.***

### **3. LIMITATIONS OF THE CONSENT**

- (1) All building work must be carried out in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Building Code of Australia.

*Reason: to ensure compliance with the legislation and standards.*

### **4. CONSTRUCTION**

- (1) Before commencement of any work, a sign is required to be erected in a prominent, visible position:
- stating that unauthorised entry to the work site is not permitted,
  - showing the name of the person in charge of the work site and a telephone number at which that person can be contacted outside working hours, and
  - the house and lot number of the property.
- This sign must be removed when the building work has been completed.

*Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (2) The structure is to be protected from damage by subterranean termites in accordance with Australian Standard 3660 Part 1-2000.

*Reason: to ensure compliance with the Building Code of Australia.*

- (3) In accordance with Clause 3.1.3.2(b) of the Building Code of Australia a durable notice must be permanently fixed to the building in a prominent location, such as a meterbox or the like, indicating:-

- The method of protection;
- The date of installation of the system; and
- Where a chemical is used, its life expectancy, as listed on the National Registration Authority label; and
- The installer's or manufacturer's recommendations for the scope and frequency of future inspections for termite activity.

*Reason: to ensure compliance with the Building Code of Australia*

### **(4) Protection of Public Places**

- (a) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or building involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place.
- (b) If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.
- (c) The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.
- (d) Any such hoarding, fence or awning is to be removed when the work has been completed.

*Reason: to ensure that public safety is maintained during the construction period.*

## **5. HEALTH & SAFETY**

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

*Reason: to minimise nuisance to adjoining neighbours.*

- (2) The building shall not be used or occupied for industrial, commercial or habitable purposes without the prior approval of Council.

*Reason: to ensure compliance with the requirements of the Environmental Planning and Assessment Act 1979.*

## **DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL**

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- (3) The premises are to comply with the relevant provisions of the Food Act 2003, Food Regulations 2004 and Australian Food Safety Standards.

*Reason: to ensure compliance with the relevant legislation*

- (4) All goods and materials must be stored wholly within the confines of the building site at all times.

*Reason: to minimise nuisance and reduce risk to the public*

- (5) All plumbing and draining being in accordance with Council's Plumbing and Drainage Code, and to the requirements of NSW Code of Practice for House Drainage. Plumbers and Drainers carrying out the work are to hold a current licence.

*Reason: To protect the health and safety of the occupants.*

### **6. STORMWATER**

- (1) The stormwater being discharged to open drain (Lawson Drive).

*Reason: to prevent damage to the building, nuisance, and to comply with the requirements of Part 3.1.2 of the Building Code of Australia.*

### **7. EXTERNAL FINISHES**

- (1) All colours and materials must be complimentary to the existing buildings and landscape, with full details to be provided to Council prior to those works being undertaken.

**120** **RESOLVED:** Clr Crutcher and Clr Atchison that Development Application 27/2010 for the Canteen, Change Room and Pavilion at Lot 375 DP: 754578 being Top Lawson Oval, Lawson Drive, Grenfell, be APPROVED, subject to the above Development Consent conditions.

**Division required** *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

**Division Required:**

**For:** Clrs M Simpson, N Hughes, G Halls, D Hughes, W Atchison, G McClelland, C Lobb, J Niven, M Crutcher and B Hinde.

**Against:** Nil

**S WILSON**

**DIRECTOR ENVIRONMENTAL SERVICES**

**121** **RESOLVED:** Clrs Atchison and Clr D Hughes that except where otherwise dealt with the Director Environmental Services' Report be adopted.

## **DELEGATES REPORT ON THE CENTRAL TABLELANDS WATER MEETING HELD 11 AUGUST 2010 IN GRENFELL**

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The following is a précis of the items discussed at the August 2010 meeting of Central Tablelands Water and is submitted for Council's information:

The Chairman tabled details of Council's achievements over the past 2 years:

1. Eight (8) water mains extensions in Blayney, Canowindra, Grenfell, Manildra and Millthorpe
2. Completion of Stage I and commencement of Stage 2 of an IWCM Plan carried out as a joint arrangement with Blayney Cabonne and Weddin Councils.
3. Completion of a draft update of the 2005 Strategic Business Plan.
4. Significant upgrade of the telemetry communication network in the Grenfell areas.
5. Significant achievement with recognition finally being given to the enlargement of Lake Rowlands through the Centroc Water Security Study

### **Budget Review Statement to 30 June 2010**

The Finance Manager reported that the Budget Review Statement for the period ending 30 June 2010 revealed a surplus for the year of \$293,374.00, which is an increase of \$267,489.00 on the original budget surplus of \$25,885.00.

### **Council's Investments**

The Finance Manager reported that Council's CDO investments through Lehman Bros reduced in value at 30 June 2010 to 47.37% of par value.

The Finance Manager further advised that whilst Council's CDO investments are well below par value, Council's remaining investment portfolio of approximately \$2.45 million is all capital guaranteed, primarily in term deposits.

### **Audit Committee and Internal Audit**

Council resolved to approve the appointment of the Mayor (or delegate) and Director of Finance & Corporate Services of Blayney Shire Council as the independent external members on the Audit Committee.

### **Strategic Business Plan**

Council endorsed the draft Strategic Business Plan for public exhibition for a period of 28 days.

### **Centroc Water Security Study – Lake Rowlands Augmentation**

The General Manager reported on his visit to Sydney as a member of the Centroc delegation to Minister Phillip Costa. The Minister advised the delegation that, whilst he fully supported the findings of the Study and congratulated Centroc on its initiatives in this regard to date, his support and endorsement of the Study was only Ministerial and that he could not at this stage commit full government support.

### **Reservoir Levels**

All reservoir levels have been maintained at or near 100% capacity.  
The level of Lake Rowlands on 3 August was 93%.

**Cr. G McClelland**

**Cr. B Hinde**

**122 RESOLVED:** Clr Hinde and Clr McClelland that the Delegates report on the Central Tablelands Water Meeting be adopted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on  
Tuesday 20<sup>th</sup> July 2010 at the Grenfell Community Hub at 7.30 pm**

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**Welcome:** President Gai Lander welcomed everyone to the meeting.

**Present:** T Silvester, C Brown, R Munck, A Carr, J Hetherington, J Fennell, D Fennell, K Smith, J Mitton, G Rolls, E Needham, T Matthews, G Lander, G Carroll

**Apologies:** Maurice Simpson, Merle Simpson, C Lobb, T Lobb, M Moffitt

**Minutes of the previous meeting:** were confirmed. Moved G Rolls/J Hetherington. Carried

**Business Arising:**

Getaway – Jenna Hocking will contact us prior to the date that segment goes to air. Likely to be used as a promotion just before next years' festival.

**Treasurer's Report:**

Some discussion about uncollected fees/sponsorship. Gai will present a proposal to September meeting for a policy in regard to monies to be paid to the Festival by people who bring attractions to the Festival and make money by charging for them, for example, the helicopter rides.

Treasurer's report: Moved G Carroll/G Rolls. Carried

**Correspondence Out:**

Letter to Ted Weber

**Motion:** That correspondence out be endorsed. **Moved** D Fennell/J Mitton. Carried

**Correspondence In:**

Lynette Lawry – Tasmania

The Lawsonian – Number 558 – June 2010

Artspeak – Arts OutWest – Issue 94

Words Out West – Autumn 2010

Newsletter – Central West Writers' Centre

Tim and Amy Wood

Pam Livingstone

Grenfell Car Club Inc

Caroline Schneider

Robyn Moore – President South West Porcelain Artists Assoc. Inc.

**Motion:** Secretary to send thank you letters to those people who wrote to us with feedback.

**Moved:** C Brown/T Silvester. Carried.

**Motion:** Secretary to write letter of appreciation to Tim and Amy Wood.

**Moved** E Needham/J Hetherington. Carried.

**Motion:** That committee consider recommendations from coordinators for 2011 at September meeting. Secretary to include all coordinators recommendations in July meeting minutes for committee's consideration before September meeting.

**Moved:** K Smith/C Brown. Carried.

Flagship application for funding – Auburn advised that this funding is worth \$60,000 over 3 years for marketing. We applied for it 2 years ago without success. An expression of interest has been submitted and if we pass this first stage we are then invited to apply for funding.

Branding/Marketing/Sponsorship Committees

Gai believes that we have to get policies/plans organised for each of these areas as soon as possible as they will need to be included in the 2<sup>nd</sup> stage of the Flagship funding application.

Branding – Rachel Galvin has expressed her interest in being involved in the branding committee. Carly to contact Rachel.

Gai suggested forming the branding committee then they approach Angela Pearce (Spedding) about a logo design/brand.

Marketing – Jenny Hetherington & Tristen interested in working on this committee.

Sponsorship – the policy needs an overhaul. We need to differentiate between donations and sponsorship. Gai and Denise will work on this area.

Gai asked that coordinators please submit guidelines/policy for each of their areas of responsibility by September meeting.

Melbourne Scottish Fiddlers fundraiser – performing on Friday 1<sup>st</sup> October – need to be able to billet out about 40 people of mixed ages.

Taste Canowindra fundraiser – no date set as yet – Gai has asked Loaders to give a quote for the 24 seater bus. Anyone interested contact Gai.

Carly advised Bathurst Entertainment Centre Cabaret night on 27<sup>th</sup> August with Geoffrey Graham.

**Next meeting:** Tuesday 21<sup>st</sup> September at 7.30 pm.

Meeting closed at 9.15 pm.

### **Coordinator's Recommendations for 2011**

#### **Poetry Slam (Carly)**

- Get Miles Merrill back
- Get Help!
- Move Helicopter
- Have lead-up music again
- Have our own video footage & photography & don't let others film without permission
- Look into further sponsorship & negotiation with Country Energy

#### **Poetry on the Boards (Carly)**

- Reverse layout/tarps/gas heaters
- MC myself
- If someone to open event review their speech first
- Get rid of helicopter!

#### **Procession (Joy)**

- Scrap business houses category

### **Verse and Short Story (Mary)**

- A small V & SS committee should review the rules, guidelines and prizes to ensure that these are very clear to everyone involved including judges
- Information regarding the 2011 V & SS comp. Should be sent out to schools and writing groups in late 2010

### **Concert (Nevin)**

- A mix of local and visiting artists should be included
- King/Queen competition – crowning of the Festival King/Queen on the night of the concert – charity crowned on Saturday night
- King/Queen competition promotes the Festival & is the lead-up of events prior to the long weekend

### **Children's Competition ( Jenny H)**

- get suggestions from schools for theme/changes needed

### **Street Stalls (Tanya)**

- total reworking of application package needed
- stricter guidelines as to what the coordinators position involves

### **Street Entertainment (Tanya)**

- all performers from 2010 to be invited back as well as some new & different ones

### **Youth Events (Tanya)**

- Iron person competition
- Concert on Saturday night targeted at youth
- Reps from schools appointed as coordinators and to attend meetings
- A budget

### **Saturday Night Awards (Tristen)**

- More seating
- All 'awards' on display ie including Art
- Some attraction event eg Kings/Queen/Fun
- Complimentary tickets to be reviewed/clarified

### **Window Dressing (Elaine)**

- Another coordinator please!
- New ideas
- A thank you letter to judge Delia Lennane and also Joan Eppelstun for assisting on judging day and for writing out the prize tickets

### **Photography (Tim and Amy)**

- Digitally enhanced section
- Buy a specialised projector
- Invite George and Gail Hardy to judge 2011
- Buffer area around venue

**123** **RESOLVED:** Clr Lobb and Clr N Hughes that the Minutes of the Henry Lawson Festival Committee be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE  
MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 6 SEPTEMBER  
2010 COMMENCING AT 4.30 PM (E1.1.5)**

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**1. PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), Ray Cawthorne (State Emergency Service), Maurice Simpson (WSC/SES/RFS/Citizen) Shane Wilson (Weddin Shire Council), Karen Hancock (Grenfell Hospital), Dylan Hopkins (NSW Police Force) and Angus Nielsen (Rural Fire Service MLVT).

**2. APOLOGIES:** John Connell and Mark Blacker

**Resolved:** A Nielsen and R Cawthorne that the apologies be accepted.

**3. MINUTES:**

**Resolved:** A Nielsen and S Wilson that the minutes of meeting held on 31 May 2010 be adopted as read.

**4. MATTERS ARISING**

**4.1 Local Displan**  
To be updated.

**Noted**

**4.2 Natural Disaster Resilience Grants Scheme**  
Grant unsuccessful.

**Noted**

**5. MEMBERS REPORTS**

**5.1 SES**

- 1139 hours of service (1.7.2009 – 30.6.2010, 300 hours of service to date)
- Storms have caused some issues
- 15 members

**5.2 Police - Nil**

**5.3 Rural Fire Services**

- Bushfire Survival Plans being advertised
- upgrade several units
- could be a large fire season

**5.4 Hospital – Nil**

**Noted**

## **6. GENERAL BUSINESS**

### **6.2 HENRY LAWSON FESTIVAL 2010**

Festival went well.

**Noted**

### **6.2 Evacuation Centres**

- Grenfell Bowling Club
- Showground Simpson Pavilion – Grenfell
- Primary School Hall
- Uniting Church Hall
- Scout Hall
- Greenethorpe Soldiers Memorial Hall
- Caragabal Country Club
- Quandialla Soldiers Memorial Hall

**Resolved:** M Simpson and R Cawthorne that letters be written to the owners seeking their approval to the use of the premises.

Subject to approval, the Committee has no objection to the finalisation of the paperwork.

**7. NEXT MEETING:** Monday, 29 November 2010 2010

**8. CLOSURE:** There being no further business to discuss the meeting closed at 5.04 pm.

**W TWOHILL  
(LEMO)**

### **Item 5.1**

**Clr Atchison previously submitted a written declaration of interest and did not leave the room.**

**Noted**

**124 RESOLVED:** Clr Atchison and Clr Halls that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein.

**MINUTES OF THE MANEX MEETING HELD ON MONDAY 13 SEPTEMBER 2010 AT 2.00 PM (C2.6.10)**

**Present:** T Lobb, G Carroll, W Twohill, S Wilson and Clr Simpson (Observer)

**Apology:** Nil

**Minutes:**

**Resolved:** G Carroll and S Wilson that the minutes of 18 August 2010 be adopted as circulated.

**General Business:**

**1A Administration**

- (i) Integrated Planning – preliminary schedule of implementation developed by General Manager. Action on Workforce Plan and LEP commenced. Further training courses to be attended. Assistance may be available through Mid-Lachlan Alliance. General Manager and Directors pursuing.
- (ii) Fuel Cards – Suppliers being sourced. Director Engineering pursuing.
- (iii) Carry-over Expenditures – reported in Director Corporate Services' report.
- (iv) Annual Report – to be completed and submitted to the Department by 30 November 2010 together with Supplementary State of Environment report. General Manager and Directors to pursue.
- (v) Statecover – advised that the Statecover board has approved the establishment of a Grant Fund for utilisation by member Councils for specific OHS and Workers Compensation related projects. Director Engineering to pursue.

**1B Human Resources**

- (i) Vacancies
  - Engineering - Quandialla Village Maintenance position to be advertised.  
- Engineering Assistant/Design Engineer currently being advertised.
  - Environmental - Sewer Attendants' position to be advertised in due course.
- (ii) School based traineeships – Director Engineering planning to engage Parks & Gardens and Mechanic trainees. Other departments to consider implementing similar plans.
- (iii) Employment Screening – ICAC have advised of the importance of employment screening and dealing effectively with pre-emptive resignations to avoid investigation of serious misconduct.

**2. Public Order and Safety**

Nil.

**3. Health**

- (i) Medical Centre – grant funding application to be resubmitted by 30 September 2010. Director Environmental Services pursuing.
- (ii) Hospital Dispute – late report to be submitted by General Manager.

**4. Community Services and Education**

Nil

**5. Housing and Community Amenities**

- (i) LEP – Round 7 grant funding for mapping now open. Department of Planning have offered substantial conditional assistance to Council in preparing the Standard LEP. Further reported in Director Environmental Services' report.
- (ii) Quandialla and Caragabal Recycling – Director Environmental Services awaiting responses.

**6. Sewerage**

- (i) Strategic Plan Review -process in progress however currently on hold as advice received the review can be undertaken in conjunction with the IWCM strategy study. Director Environmental Services and Director Engineering pursuing.

**7. Recreation and Culture**

- (i) Art Gallery – new exhibition now open.
- (ii) Cinema – screening 20 August 2010 very successful with thirty (30) people attending. Next screening Friday 17 September 2010.
- (iii) O’Briens Hill – design for Stage 1 construction currently being finalised. Quotes to be obtained. Works to then commence. Director Environmental Services pursuing.

**8. Mining Manufacture and Construction**

- (i) Gravel pits – reported in Director Environmental Services’ report.

**9. Transport and Communication**

- (i) RTA Contract – reported in Director Engineerings’ report.
- (ii) Other Programs: Noted.
- (iii) Rail Branch Lines – draft brief received. Awaiting further brief for consultant with required changes. General Manager pursuing.

**10. Economic Affairs**

Nil

**11. General Purpose Revenues**

Nil

**12. Alliances**

- (i) Hawkesbury City Council - no recent activities.
- (ii) Mid Lachlan Alliance –Mayor and Acting General Manager attended meeting at Forbes on Thursday 26 August, 2010. Minutes available.
- (iii) CENTROC – Mayor and Acting General Manager attended meeting at Forbes on Thursday 26 August, 2010. Minutes available.

**13. Other Matters**

- (i) Legal Action (Sutton) – currently being withdrawn. Report submitted to Council.
- (ii) Grenfell Weather Station – excellent response to the position of weather reader. Options for site include area south of O’Briens Hill and the Old Gas Works. General Manager pursuing.
- (iii) October Long Weekend – garbage arrangements to be considered. Director Engineering to pursue. Other Directors to consider arrangements for respective departments.
- (iv) Court Attendance – for unauthorised development – Scrubby Plains. Reported in Director Environmental Services’ report.
- (v) The Mayors comments on Free to Air Digital Satellite TV. **Noted.**

**Next Meeting:** Monday, 18 October 2010, 2.30 pm

**Closure:** There being no further business the meeting closed at 3.26 pm.

**Item 13(i)**

**Clr Hinde previously submitted a written declaration of interest for item 13(i) but did not leave the room as the matter was not discussed.**

**Noted**

**125 RESOLVED:** Clr Atchison and Clr Niven that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE NOXIOUS WEEDS COMMITTEE HELD IN THE COUNCIL CHAMBERS AT 4 PM ON MONDAY 13 SEPTEMBER 2010**

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1. **PRESENT:** W Twohill (Director Engineering) and Clrs G Halls, D Hughes, M Simpson, M Crutcher, K Starr and J O'Loughlin.

2. **APOLOGY:** Clr Atchison.

**RESOLVED:** Clr Halls and Clr D Hughes that the apology be accepted.

3. **MINUTES:**

**RESOLVED:** Clr D Hughes and Clr M Crutcher that the Minutes of 17 May 2010 be adopted.

4. **MATTERS ARISING:**

4.1 **NSW Weeds Action Plan:**  
Now signed.

**For Information**

4.2 **Sifton Bush, Caltrops and Khaki Weed:**

**RESOLVED:** D Hughes and K Starr that the positioning of Sifton Bush, Caltrops and Khaki Weed when found in the Weddin Shire be included on the Tablet.

4.3 **Pamphlets** – to rural properties.

**Noted**

5. **CORRESPONDENCE:**  
Nil.

6. **NOXIOUS WEED OFFICERS REPORTS:**

May 2010 Report (see Director Engineering's report item 8 – May Council Meeting)

June 2010 Report (see Director Engineering's report item 8 – June Council Meeting)

July 2010 Report (see Director Engineering's report item 8 – July Council Meeting)

August 2010 Report (see Director Engineering's report item 8 – August Council Meeting)

**Noted**

7. **GENERAL BUSINESS:**  
Nil.

8. **NEXT MEETING:** To be held on 18 October 2010.

9. **CLOSURE:** There being no further business the meeting closed at 4.20 pm.

**126** **RESOLVED:** Clr Crutcher and Clr Halls that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY, 13 SEPTEMBER AT 5.07 PM (C2.6.8).**

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1. **PRESENT:** Clr M Simpson (Chair), Clrs G McClelland, B Hinde, C Lobb and W Atchison, Messrs T Lobb, G Carroll, W Twohill, S Wilson and M Nirupan.

2. **APOLOGY:** Clr Crutcher

**Resolved:** Clr Atchison and Clr McClelland that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

**Resolved:** Clr Hinde and Clr Lobb that the minutes of 16 August 2010 be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

Nil

6. **REPORTS:**

General Manager's Report

Nil

**Noted**

Director Corporate Services Report

Report on Town Costings 2009/2010 & 2010/2011.

**Noted**

Director Engineering's Report

Report on Works Report, Other Works, Future Works and Street Bin surrounds.

**Noted**

Director Environmental Services Report

Reports on Sewerage Treatment Works, Caravan Park and Town Development applications.

**Noted**

7. **BUSINESS WITH NOTICE**

Nil

8. **QUESTIONS WITH NOTICE**

Nil

9. **NEXT MEETING:** Monday 18 October 2010 at 5.00pm or as otherwise arranged.

10. **CLOSURE:** There being no further business the meeting closed at 5.19 pm.

**127** **RESOLVED:** Clr Hinde and Clr McClelland that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE INCEPTION MEETING OF THE GRENFELL FLOODPLAIN COMMITTEE MEETING HELD TUESDAY 14 SEPTEMBER 2010 IN THE COUNCIL CHAMBERS COMMENCING AT 2.30 PM, C2.6.27**

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**1. CHAIRMAN:**

**RESOLVED:** M Simpson and S Wilson that the Director Engineering, W Twohill be elected.

**2. PRESENT:** W Twohill (Chairman), Shane Wilson, Trevor Lobb, M Simpson, M Nirupan, Clr W Atchison (Weddin Shire Council/Landcare), Nichole Richardson (NSW State Emergency Service), Ray Cawthorne (Grenfell State Emergency Service), S Varathan (Department of Environment, Climate Change and Water), Brian Lyall (Lyall & Associates Consulting Water Engineers)

**3. APOLOGIES:** Lois Gray, Department of Planning.

**RESOLVED:** R Cawthorne and W Atchison that the apology be accepted.

**4. MINUTES:**

**RESOLVED:** M Simpson and W Atchison that the Minutes of 9 June 2010 be adopted with the addition that R Cawthorne was an apology.

**5. MATTERS ARISING:**

Nil

**6. PRESENTATION BY BRIAN LYALL:**

Brian gave a brief rundown of the Grenfell Flood Study 2007 and the proposed Emu Ck Floodplain Risk Management Study.

A handout was distributed.

**Noted**

**7. COMMUNITY SURVEY:**

Brian Lyall proposed that a Community Survey be carried out as well as a notice in the local paper and on Council's website to advise residents of the proposed study.

**Noted**

**8. EXTENSION OF WORKS:**

Lyall & Associates proposes to carry out the following extra works:

- a) Property Services
- b) Drainage investigation Warraderry Street to Emu Creek
- c) identifying the Flooding Area (100 yr flood + 500m)

totalling \$16,500.

The Department has advised that it will fund the work under the current funding ratio.

**RESOLVED:** R Cawthorne and W Atchison that the extra works totalling \$16,500 be accepted.

**9. NEXT MEETING:** To be advised.

**10. CLOSURE:** There being no further business the meeting closed at 3.37 pm.

**128 RESOLVED:** Clr Crutcher and Clr Atchison that the Minutes of the Grenfell Floodplain Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |   |                    |
|---------------|---|--------------------|
| October 2007  | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). (Initial Meeting Carried Out). | <b>In Progress</b> |
| December 2009 | 2. <u>Grenfell and Village Heritage Studies:</u> arrange meetings with affected property owners (DES).                                  | <b>In Progress</b> |
| July 2010     | 3. <u>VMO situation:</u> arrange Extra-ordinary meeting if appropriate (Mayor/GM).  | <b>In Progress</b> |
| August 2010   | 4. <u>ALGA National Local Road Congress:</u> Mayor and Director Engineering to attend (DE).   | <b>In Progress</b> |

### 1. DEFERRED ACTIVITIES:

- |             |   |                    |
|-------------|---|--------------------|
| June 2010   | 1. <u>Public Meeting for Hospital:</u> defer until all efforts are exhausted (GM).  | <b>In Progress</b> |
| August 2010 | 2. <u>Little Athletics:</u> consider the development of an athletics facility at Top Lawson Oval after investigation (DE).  | <b>In Progress</b> |
|             | 3. <u>Blamey Park:</u> consider contribution to plaque after liaison with QPA (DE).   | <b>In Progress</b> |
|             | 4. <u>Internal Audit:</u> consider funding after further investigation (DCS).   | <b>In Progress</b> |
|             | 5. <u>Recycling Collection – Quandialla &amp; Caragabal:</u> supported in principle pending clarification of details (DES). | <b>In Progress</b> |

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor, and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
*(a) a motion is passed to have the business transacted at the meeting, and*  
*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Nil

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A] Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**Note:** A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**129** **RESOLVED:** Clr Crutcher and Atchison that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

### **MATTERS FOR CONSIDERATION - CLOSED COUNCIL**

#### **THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

1. **Summons for Land & Environment Court, A3.22.1/T5.26.2005**  
Reason for confidentiality: advice concerning litigation (Section 10A(2)(g))

#### **GENERAL MANAGER'S REPORT**

1. **Complaint from Broula King, T5.5.2006**  
Reason for confidentiality: personnel matter (Section 10A(2)(a))

Other items may be referred to closed council during the course of the meeting.

132 **RESOLVED:** Cllr Niven and Cllr N Hughes that Council return to Open Council.

**REPORT FROM CLOSED COUNCIL**

The Mayor read out the following resolutions from the Closed Council:

**THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT**

1. **Summons for Land & Environment Court, A3.22.1/T5.26.2005**

**RESOLVED** that Council endorse the current and proposed actions by Council's legal representation as detailed in the letter to Mr. Sutton.

**GENERAL MANAGER'S REPORT**

1. **Complaint from Broula King, T5.5.2006**

**RESOLVED:** that:

- (i) Council endorse the action to date, and
- (ii) The Mayor, Deputy Mayor and General Manager be nominated to meet with Mr Fraser.

**CLOSURE:** There being no further business the meeting closed at 7.54 pm.

Taken as read and confirmed as a true record this day 21 October 2010.

.....General Manager .....Mayor.