



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 DECEMBER 2009 COMMENCING AT 5.00 PM.

10 December 2009

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 DECEMBER 2009**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 19 November 2009
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Australia Day Ctee Mtg, 17/11/09
- Henry Lawson Festival Ctee Mtg, 17/11/09
- Crown Reserves Trust Ctee Mtg, 19/11/09
- Local Emergency Management Ctee Mtg, 7/12/09
- Tourism Ctee Mtg, 8/12/09
- Heritage Ctee Mtg, 8/12/09
- Manex Ctee Mtg, 14/12/09
- Town Works Ctee Mtg, 14/12/09
- Australia Day Ctee Mtg, 15/12/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher and B R Hinde.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

308 **RESOLVED:** Cllr Hinde and Cllr Atchison that the Minutes of the Ordinary Meeting, held on 19 November 2009 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Cllr Lobb	General Manager's Report Item 10	Wife of General Manager	Pecuniary

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 DECEMBER 2009.

CORRESPONDENCE

1. CENTROC, C2.7.3: Concerning a regional tribute to Robert Wilson OAM.

At the CENTROC Board Meeting of 26 November 2009 it was resolved to ascertain willingness to participate in three options:-

- a) a regional bursary or scholarship for students in the local government sector
- b) reference to the Shires conference for an annual award
- c) a local annual award for Councillors in this region who have provided outstanding service.

With regards to the bursary, the Board were interested to hear if your Council would be willing to make a contribution to this fund on an ongoing basis. The suggestion from Forbes was for around \$5,000 per member to establish a bursary fund and a report be developed about its management.

309 **RESOLVED:** Clr Lobb and Clr Hinde that Council decline the request.

Clr McClelland entered the meeting at this point 5.03 pm.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 17 DECEMBER 2009.

RECOMMENDATION:

It is recommended that the late correspondence be received and dealt with because of the urgency of the matters.

310 **RESOLVED:** Clr Halls and Clr Atchison that the late correspondence be received and dealt with because of the urgency of the matters.

2. ARTC, P2.4.1: Advising it is prepared to offer in principle a lease to Weddin Shire Council of land at Grenfell subject to the following terms and conditions:-

Address: Land at Grenfell being Railway Station surrounds
Permitted Use: Community purpose
Rental: \$418.00 per annum plus GST
Lease Term: Five (5) years less One (1) day.

RECOMMENDATION: that the offer be accepted and the lease be prepared.

311 **RESOLVED:** Clr Atchison and Clr Crutcher that the offer be accepted and the lease be prepared.

3. Emergency Management New South Wales, E1.4: Advising that the Minister for Emergency Services has approved the amounts of the budgets of the agencies which are subject to contribution for 2009/10.

Councils are required to pay 11.7% of the Estimated Expenditure Applicable in the Local Government Area. For Weddin Shire Council, this contribution rate equates to the total contribution amounts shown for each of the agencies in the table below:-

	NSWFB Contribution	RFS Contribution	SES Contribution	Total Contribution
Total	\$20,728.00	\$120,236.58	\$16,161.84	\$157,126.42

- Note:**
- 1) the NSWFB Contribution has increased by 1.35%.
 - 2) the RFS Contribution will be offset by a reimbursement of \$36,978.
 - 3) the SES Contribution was previously nil.
 - 4) the Total Contribution has increased by \$8,890 or 6%.

Clr Atchison declared a non significant conflict of interest as a member of the SES and stayed in the room.

Noted

- 312 RESOLVED:** Clr Atchison and Clr McClelland that the Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

Nil

MAYORAL MINUTE

Nil

10 December 2009

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Newell Highway Task Force Meeting, R2.8.2

On 20 November 2009 the General Manager and Director Engineering attended a special meeting of the Newell Highway Task Force at Parkes, to hear RTA Road Safety Director Dr Soames Job explain the reasons behind the change of the Newell Highway speed limit from 110 km/h to 100 km/h.

Dr Job presented many statistics to support the decision, the most telling being a graph showing how fatalities increase with speed and decrease with less speed. Whilst his presentation was comprehensive and left the delegates little to argue about, his reception was far from enthusiastic and the delegates were strongly critical of the lack of consultation and the absence of any supporting information in the RTA's Newell Highway Safety Review.

It was also clear that when speed is identified as a "factor" in an accident that it is usually in terms of severity, not cause.

Despite the statistical evidence about the effects of speed, there was concern amongst the delegates about the ability to pass long trucks and about increased drowsiness driving a high standard road at a lesser speed.

The new speed limit is scheduled to be implemented by the RTA in early December.

For Information

- 313** **RESOLVED:** Clr McClelland and Clr Hinde that a letter of support be forwarded to Cabonne Shire Council regarding their objection to the proposed decrease in the speed limit between Orange/Cargo and also suggest that their objection include a request for public consultation process to be undertaken.
- 314** **RESOLVED:** Clr N Hughes and Clr D Hughes that the RTA be requested to forward a copy of the presentation to Council.

THE GENERAL MANAGER'S ORDINARY REPORT

2. CENTROC Meeting, C2.7.3

The Mayor and General Manager attended the quarterly CENTROC Board meeting at Boorowa on 26 November 2009.

A summary of the major matters decided or discussed is as follows:-

- an address by Telstra on videoconferencing and mobile phone coverage,
- the involvement of environmental organisations in the Bells Line of Expressway,
- the adoption of the CENTROC Water Security Study,
- a suggestion that members contribute \$3,000 each towards a consultancy for a gap analysis of better practice requirements for water management,
- difficulties by member councils and CENTROC in reaching the Greater Western Area Health Service Chief Executive (Mr Danny O'Connor),
- an invitation for Mr O'Connor to address the next meeting,
- options for recognising the late Robert Wilson's contribution to be circulated for the next meeting,
- funding for the new Regional Tourism Organisation to be withheld until representation is resolved (70% increase proposed).
- RTA to be requested to consult prior to implementing changes such as the Newell Highway speed limit.

The Board meeting was followed by the Annual General Meeting where the following positions were uncontested:-

Chair:	Clr Neville Castle (Lithgow)
Deputy Chair:	Clr Phyllis Miller (Forbes)
Past Chair:	Clr John Davis (Orange)
Board:	Clr Bill West (Cowra)
	Clr Paul Toole (Bathurst)
Secretary/Treasurer:	Roger Bailey (Lithgow)

The next CENTROC meeting will be held in Cabonne Shire on 25 February 2010.

For Information

Noted

3. Meeting with Health Minister's Staff, H1.7.10

The Mayor, Deputy Mayor and General Manager travelled to Sydney at short notice to meet with the Health Minister's staff on 3 December in response to Katrina Hodgkinson's request to meet with the Minister.

The staff present were:-

Scott Gartrell, Chief of Staff
Carmel McKeough, Policy Advisor

THE GENERAL MANAGER'S ORDINARY REPORT

Mr Gartrell was well briefed and quite cooperative and gave undertakings on a number of matters:-

- a meeting with the Greater Western Area Health Service Chief Executive,
- encouragement for the mediation process,
- review of hospital vs doctor relationships,
- review of the complaints procedures at hospitals,
- advice of advertising for a new VMO,
- advice of the process for possible funding for a medical centre,
- a Code of Conduct for Health Councils.

These matters will continue to be followed up, possibly through Katrina Hodgkinson MLA

For Information

Noted

4. Sustainable Procurement, T1.2.6

The LGSA has established a sustainable procurement programme with funding from the NSW Department of Environment, Climate Change and Water. The programme is free and has a current membership of 47 councils. It gives these councils access to a database of suppliers listing over 1,000 products and services which are not compulsory but will help local government achieve triple bottom line outcomes through procurement.

Sustainable products are defined as those that:-

- contain recycled content,
- are recyclable,
- reduce greenhouse gas emissions,
- save water or energy,
- are non – toxic
- help protect bio – diversity and habitat,
- are produced locally.

A familiarisation course was attended earlier this year by the Director Engineering and Director Environmental Services who support the programme as a convenient way of demonstrating commitment to sustainability and the environment.

The programme is considered to offer advantages to Council, both practically and politically, in its procurement activities and I have agreed to join it so that Council may have access to these benefits.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

5. Review of Code of Meeting Practice, C2.4.2

An updated Meeting Practice Note was issued by the Division of Local Government under cover of Circular No. 09/32 on 31 August 2009 and forwarded to Councillors as correspondence item 8 for Council's September Meeting.

Council's Code of Meeting Practice has been reviewed in the light of this Practice Note and a Summary of Changes has been separately forwarded to Councillors. This summary shows all additions and deletions and can be compared with the current Code of Meeting Practice. It also includes updates from amendments to the Local Government Act and Local Government Regulation.

Amendment of the Code requires public exhibition in accordance with section 361 of the Act.

RECOMMENDATION:

It is recommended that:-

- i) Council adopt the draft amendments of the Code of Meeting Practice as listed in the Summary of Changes, and;
- ii) the amended Code be placed on public exhibition, and;
- iii) the amended Code be considered for adoption at a future meeting after consideration of any submissions from the public.

315 RESOLVED: Clr Atchison and Clr Halls that:-

- i) Council adopt the draft amendments of the Code of Meeting Practice as listed in the Summary of Changes, and;
- ii) the amended Code be placed on public exhibition, and;
- iii) the amended Code be considered for adoption at a future meeting after consideration of any submissions from the public.

6. Rail Branch Lines, T3.8.5

Previous reports refer.

The draft report for Stage 2 has been received from the consultants and a copy of the Executive Summary is being forwarded to Councillors on a confidential basis. A copy of the full report is available for perusal by Councillors if desired. It was a decision of the joint council representatives that the report be kept confidential until presented to the Minister after which it will be released to the public.

A meeting of the joint council representatives is being held on 18 December to discuss and finalise the report. The meeting will also be attended by the primary consultant.

The draft report is supportive of the re-opening and utilisation of the full length of the line, and demonstrates significant community, economic and environmental benefits over road transport.

RECOMMENDATION:

It is recommended that the draft report be accepted in principle subject to any amendments as agreed to by the joint council representatives.

It is further recommended that the final report be released to the public after presentation to the Minister for Transport.

THE GENERAL MANAGER'S ORDINARY REPORT

- 316 RESOLVED:** Clr D Hughes and Clr N Hughes that the draft report be accepted in principle subject to any amendments as agreed to by the joint council representatives.
It is further recommended that the final report be released to the public after presentation to the Minister for Transport.

7. Australia Day Awards, C1.5.2

My report to Council's October meeting refers.

The following nominations have been received:-

Nominations For Awards:

Category	Nominee	By
Citizen of the Year	Thurston Skinner Gail Weekes	Anne Frampton Grenfell MPS Residents
Senior Citizen of the Year	Esma May Baker Merv McDonald	Grenfell CWA Caragabal Community Group
Community Service Award	Sarah Nowlan	Shirley Martens
Emergency Service Award	Nil	
Community Event of the Year	Caragabal Sheep Races Grenfell Can Assist	Caragabal Community Group Can Assist Committee
Youth Awards	Stuart Taylor - - Bailie Pursehouse William Hodges Amelia Bradley Finlay Johnson	The Henry Lawson High School Quandialla Central School (secondary) Quandialla Central School (primary) Grenfell Public School Greenethorpe Public School Grenfell Public School St Josephs Catholic School

Winners of the various awards will be determined by the nominated committee and will be announced at the Australia Day ceremony in Grenfell. Some awards may be presented at village ceremonies where these are held.

For Information

Noted

8. Young to Wellington Gas Pipeline, U1.5.1

Council resolved at its October meeting to request consideration of a route to service Grenfell.

A representative of ERM Power has subsequently offered to meet with Council to discuss the pipeline, and a tentative arrangement has been made for the January Council meeting.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

9. Retirement of Employee, P4.20152

Long serving employee John Dumbrell (commenced 26 June 1978) has recently retired after a prolonged period on workers compensation.

A short presentation is being arranged for the meeting, to acknowledge his service.

For Information

Noted

10. Leave Application, P4.10041/P4.10015

Application is made for annual leave from 4 to 8 January 2010.

RECOMMENDATION:

It is recommended that the application be approved.

It is further recommended that Mr Glenn Carroll be appointed as the Acting General Manager during this period, with full delegations from Council.

Clr Lobb previously submitted a written declaration of interest and left the room.

317 RESOLVED: Clr Hinde and Clr McClelland that the application be approved.

It is further recommended that Mr Glenn Carroll be appointed as the Acting General Manager during this period, with full delegations from Council.

Clr Lobb returned to the room.

11. Season Greetings

On behalf of all the staff I offer Season Greetings to all Councillors and their families, with the prospect of a more prosperous New Year for all concerned.

For Information

Noted

THE GENERAL MANAGER'S LATE REPORT

RECOMMENDATION:

It is recommended that the following reports be received and dealt with because of the urgency of the matters therein.

318 RESOLVED: Clr N Hughes and Clr Atchison that the following reports be received and dealt with because of the urgency of the matters therein.

THE GENERAL MANAGER'S LATE REPORT

12. Grenfell Hospital/MPS, H1.7.10

The Mayor, Deputy Mayor, General Manager and Mr Peter Moffitt met with Dr AlBadran on 14 December 2009 to discuss the dispute and seek a resolution. At that meeting Dr AlBadran agreed to a further meeting with Greater Western Area Health Service.

This meeting was held on 16 December 2009 and involved Mr Moffitt, the General Manager and Mr Richard Elligett of Greater Western Area Health Service. The doctor's problems were discussed in detail and various options explored before an agreement was reached between Dr AlBadran and Mr Elligett under which Dr AlBadran would return to VMO duties as from 4 January 2010.

RECOMMENDATION:

It is recommended that:-

- i) Dr AlBadran be thanked for his agreement to return to the hospital/MPS, and;
- ii) Greater Western Area Health Service be thanked for their cooperation and willingness to compromise to achieve the desired outcome.

319 RESOLVED: Clr Crutcher and Clr Atchison that:-

- i) Dr AlBadran be thanked for his agreement to return to the hospital/MPS, and;
- ii) Greater Western Area Health Service be thanked for their cooperation and willingness to compromise to achieve the desired outcome.

13. Visit by Grants Commission, A3.6.4

The NSW Grants Commission met with Council in Grenfell on 11 December 2009, represented by:-

Mr Richard Colley, Chair
Mr Grahame Gibbs, Deputy Chair
Mr Frank Pangallo, Commissioner
Mr Bruce Wright, Executive Officer

A comprehensive presentation was given on the basis of the grant distribution, how Council's grant is calculated, the general methodology and answers to common questions. The information in the presentation was well delivered and appreciation was expressed by several councillors.

A copy of the presentation is available if desired.

RECOMMENDATION:

It is recommended that Council advise the LGSA of its concern about decreasing grants and request ongoing liaison with the Federal Government to maintain a level of at least 1% of Commonwealth revenue.

320 RESOLVED: Clr Halls and Clr McClelland that Council advise the LGSA of its concern about decreasing grants and request ongoing liaison with the Federal Government to maintain a level of at least 1% of Commonwealth revenue.

THE GENERAL MANAGER'S LATE REPORT

T V LOBB
GENERAL MANAGER

321 **RESOLVED:** Clr Atchison and Clr D Hughes that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

10 December 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 November 2009:

Bank Account	
Westpac	<u>\$657,337.19</u>
Investments	
LGIS	
Total Investments	<u>\$3,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 November 2009.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of November follows:

Rates Receipts	245,922.90
Accounts Receivable	39,031.96
Government Grants	653,959.38
Agency Collections	70,493.25
Caravan Park Fes	10,125.00
Grenfell Baths Entry Fees	13,895.20
Interest on Investments	19,071.23
Other Income	22,588.31
Total	<u>\$1,075,087.23</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2009/2010:

Following are the up to date maintenance figures as at 30 November 2009.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,565	250,219
Grenfell Town Streets Maintenance	161,993	52,362
Village Maintenance - Caragabal	6,000	3,442
Village Maintenance - Greenethorpe	6,000	1,280
Village Maintenance - Quandialla	6,000	4,511
Garbage/Recycling Collection	92,400	24,825
Greenethorpe Collections	8,500	2,535
Trade Waste Collection	23,000	5,053
Grenfell Waste Depot Manning/Plant Hire	84,000	29,611
Tips Working Expenses	29,000	16,625
Noxious Plants	74,000	13,421
Parks & Gardens	178,028	92,959
Library Expenditure	110,755	48,394
Baths Income	-22,000	15,094
Baths Expenditure	106,514	39,648
Caravan Park Income	-32,000	28,671
Caravan Park Expenditure	64,691	27,933

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2009/10 State Roads (SH 6) Maintenance	200,000	61,045
2009/10 National Roads (SH 17) Maintenance	200,000	25,912
2009/10 State Road (SH6) Ordered Work	210,000	148,406
2009/10 National Road (SH17) Ordered Work	210,000	102,451
2009/10 Regional Roads Block Grant	425,000	101,434
2009/2010 REPAIR Program MR398	300,000	191,023
3 x 3 Program - MR 398	68,000	0

2009/2010 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	22,000	3,550
Reseals	99,000	32,798
Caragabal - Quandialla	33,000	0
Gerrybang Road	64,000	0
Pinnacle Road	67,000	99,942
Driftway Road	90,000	105,971
Grenfell Streets Construction	39,000	33,341
Grenfell Kerb and Gutter	29,000	11,216
Grenfell Streets - Footpaving	33,000	23,907
Warraderry Street Drainage	111,000	0
Reconstruct Village Streets	5,864	0
Taylor Park Playground Equipment	9,000	0
Manganese Road Drainage	27,000	29,742
Burrett/Vaughn Streets	5,000	0
Gravel Resheeting	110,000	16,886
Overexpenditure 2008/2009	53,096	53,096
Total	796,960	410,449

2009/2010 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	3,060
Gerrybang Road	122,000	1,790
Rural Roads Reseals	120,000	9,172
Old Young Road	128,876	110,591
Total	450,876	124,613

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the November 2009 Council meeting advising of the status of debt recovery in regard to rates and debtors.

As reported to the November meeting the debt recovery process is ongoing and a new round of debt recovery for both debtors and rates has commenced which is following the same debt recovery process as has previously occurred.

Statement of Liquidated claims or summonses are currently being served for outstanding rates. After twenty eight (28) days judgement on these debtors will be obtained before proceeding with further legal action.

The sale of land for overdue rates will be conducted in 2010.

For Information

Noted

5. Medical Centre Upgrade Funding, H1.7.1

Reference is made to my reports to the November Council meeting (items 7 and 8) in regard to the above.

Since writing the reports the Department of Health and Ageing have released the National Rural and Remote Health Infrastructure Program to enable Council to apply for grant funding up to \$500,000. As grant funding was one of the options listed for consideration to fund the proposed works it was decided to prepare a funding application. It has been confirmed that the grant funding is only available to upgrade existing medical centres and not to construct new dwellings or purchase land.

Mrs Sarah Clifton has been engaged to prepare the application on Council's behalf and will be in contact with various people to obtain information required in the funding application.

Applications for funding close on Friday 29 January 2010 and it is expected Council will be advised of the outcome of the application late April early May 2010.

RECOMMENDATION: that Council endorse the actions to date and approve the submission of a grant funding application under the National Rural and Remote Health Infrastructure Programme.

322 **RESOLVED:** Cllr McClelland and Cllr Atchison that Council endorse the actions to date and approve the submission of a grant funding application under the National Rural and Remote Health Infrastructure Programme.

6. Government Information (Public Access) Act 2009, A2.39

The Government Information (Public Access) Act 2009 (the GIPA Act) will commence in early 2010 and introduces a new 'Right to Information' regime in NSW, replacing the existing Freedom of Information (FOI) system which has been operating since 1989.

The new regime which is designed to meet community expectations for more open and transparent government applies to all NSW government agencies, including local councils and county councils (in accordance with the Act). It requires proactive information disclosure through mandatory publication and authorised release of 'open access information'. It also provides for disclosure in response to informal requests and a revised system of response to formal access applications. There is a general presumption under the Act in favour of disclosure, subject to a public interest test whereby information may only be withheld where there is an overriding public interest, on balance, against disclosure.

A key objective of the Act is "to maintain and advance a system of responsible and representative democratic Government that is open, accountable, fair and effective. In this regard the Act establishes four ways for the public to access government information:-

- **Mandatory Disclosure** – certain information must be published on an agency's website free of charge.
- **Proactive Release** – agencies are encouraged to take the initiative to release as much government information as possible, in an appropriate manner and free of charge (or at lowest reasonable cost).
- **Informal Release** – agencies are encouraged to release information without the need for a formal application, unless there are good reasons to require one.
- **Formal Access** – in limited circumstances, access to information will require formal access applications.

The Office of the NSW Information Commission (OIC) is seeking to engage all stakeholders, including key user groups such as the media and non-government organisations. A public awareness campaign is scheduled for early 2010, immediately prior to commencement of the new Act.

The acting Information Commissioner is currently liaising with councils and will issue further guidance about the new regime as soon as practicable.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

7. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Two further Grenfell StoryTimes were held in November with an attendance of twelve children with their carers.
- Christine Yeats from State Records has accepted the invitation to attend the Family History Research Seminar on 20th February 2010. Unfortunately a representative from the National Library was not available. Representatives from the Parkes Library (where a State Archives kit is located) and Cowra Family History Group will attend. Invitations have been sent to the Forbes, Bland and Young Family History Groups to participate in the afternoon panel presentation. A draft programme has been prepared. Arrangements are being made to set up a subscription to Ancestry.com to commence from 1st January 2010.
- A travelling exhibition of recipe books from the State Library will be on display in the library during December with a supporting display of vintage cooking equipment and a Recipe Exchange.
- The traditional Summer Reading Club will commence on Wednesday 16th December. The theme this year is "Read on the Wild Side".
- The upgrade of Libero and the Cache operating system will occur on 11 March 2010.
- Following on from the Web 2.0 Internet-based course presented by the State Library in 2008 a similarly organized course in Web 2.1 has recently commenced and the librarian has completed three (3) units. It is a free self-paced course.
- Usage statistics from YourTutor show no-one used the service during October and one student in November. A full page of information about the service was attached to The Henry Lawson High School November student newsletter.

For Information

Noted

8. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Arranging Council's Economic Development Strategy review. Funding application approved for \$5,252.50 (GST Inc). Accepted quote for \$11,000 (GST Inc) from Ian Mackay from Cre8 Community Growth and Development. Review to commence in February 2010.
- Facilitated the Open Day/Market Day held on Saturday 24 October 2009 and currently pursuing people interested in relocating to the Weddin Shire.
- Mr Peter Gordon from the BEC held a breakfast session on 9 December regarding a review of 2009 and planning for 2010. The session was very well received with twelve (12) business people attending. Further one on one and breakfast sessions will be held in 2010.
- The Communities in Transition Community Economic Development Conference will be held in Broken Hill from the 4-6 May 2010.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- Attended the Leeton Bird Fair on 14 November to further promote the Weddin Bird Trails. Quite a deal of interest was generated as quite a few bird watchers visited the Weddin Shire after the fair. All bird groups in Australia are being sent invitations and flyers to encourage them to visit the Weddin Shire.
- The Weddin Shire Tourism brochure is currently being printed with significant internal changes. Advertising sold to cover full printing costs.
- Regional funding of \$500,000 being sourced for the Gold Trail Project of which 10% must come from the local region. Awaiting result of funding application which should be announced in January 2010. Next meeting to be held in Yass after the funding announcement.
- Awaiting further information on the "Embrace the Lachlan" tourism proposal.
- The Henry Lawson Bust project is progressing with works expected to commence in January 2010.
- Advice has been received that the grant funding application for tourism "information bay" signage was successful with \$5,000 allocated. Quotes currently being obtained.
- The "What's On in Grenfell" newsletter for December/January has been forwarded to recipients on the mailing list.
- Australia Day planning is well underway.

For Information

Noted

10. Grenfell Internet Centre, C2.6.28

Council's Internet Centre Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and various cards. Christmas cards are selling slowly.
- Tech Talk articles submitted in the Grenfell Record on a regular basis. An article on Google Earth will be published in December. They are being well received by the public.
- Window displays addressed and constantly changing.
- A flyer mail out to households promoting the services available conducted. Still resulting in improved daily custom. Further mail out being considered.
- Visiting local businesses to discuss services available at the Internet Centre.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

323 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Corporate Services' Report be adopted.

10 December 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (6 December 2009)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

SH6 - general maintenance
- commenced and completed urban heavy patching and line marking
- completed drainage repair at Greenethorpe – Bumbaldry Road intersection

SH17 - general maintenance

MR398 - general maintenance
- sealed next 1 km widening

MR236 - general maintenance

MR237 - general maintenance
- removed fallen tree

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

- commence 1.8 km of widening on Gerrybang Road
- gravel resheeted 1.7 km on Arramagong Road

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- reshaped and sealed 200 metres of Holy Camp Road
- repaired and sealed 500 metres of Eualdrie Road edges
- remove fallen tree on Major West Road

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

- remove fallen tree on Adelargo Road
- repair batter at Broula King Mine entrance
- maintenance graded Arramagong Road, Martens Lane, Stewarts Lane, Deans Malloy Road and Mittons Road
- repaired wash out at Manganese Road
- graded fire breaks at various locations.

1.4 Urban Maintenance/Construction

- general maintenance
- completed Manganese Road drainage
- gravel area around Railway Station toilets and constructed footpath with a pipe culvert
- widened corner in back lane behind Vaughn Street
- fitted new grate for drainage in Melyra Street
- Grenfell town area inspected for Blue Thistle and Scotch Thistle
- sprayed out Council paddock at gasworks for Patersons Curse prior to leasing
- sprayed Council paddock next to Top Lawson Oval for Scotch Thistle
- sprayed local Grenfell Town Area footpath for Blue Heliotrope
- sprayed Grenfell Cemetery for Spiney Burrgrass and vegetation control

For Information

Noted

2. Other Works

2.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- lifted trees in Memory Street, Melyra Street, Brundah Street and Camp Street
- removed palm street in Vaughn Street
- replaced timer and sprinklers at Henry Lawson Oval
- re-oiled Rotunda deck in Taylor Park
- topped up soft fall in play areas

2.2 Cemeteries

The following graves have been prepared from 2 November 2009 to 6 December 2009:-

Grenfell Lawn	– 2
Grenfell	– 1
Bimbi	– 1
Caragabal	– Nil

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

2.3 Sewer Mains

Six (6) sewer chokes have been attended to during the month.

2.4 Private Works

- sealed ratepayer's driveway
- slashed block for Department of Lands
- supplied and spread gravel for ratepayers
- slashed two private blocks for ratepayers
- hired compressor and operator to ratepayer

2.5 Vandalism

Vaughn Park and Taylor Park toilets littered with burnt toilet paper, graffiti and broken glass.

Skate Park - graffiti in texta making it hard to remove from the smooth surface \$1,220.

Sloanes Cottage – smashed Perspex window, one window ripped out \$600.

Cost: \$1,220.00

Progressive Cost (Urban): \$2,890.00

Progressive Cost (Rural): \$100.00

(from 1/7/2009 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- continue Gerrybang Road tabledrain maintenance prior to road widening being carried out in the New Year.

3.2 Urban

- general maintenance
- reshape and seal lane behind Vaughn Street
- continue Warraderry Street drainage design
- reconstruct Vaughn Street/Burrett Lane

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected two breaches totalling \$1,154.

For Information

Noted

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance.
PI No. 4052	Cat 12G Grader	Major service.
PI No. 3933	Low Loader	Repair brakes, seals, lights prior to registration check.
PI No. 4058	Massey Ferguson (Proline)	Major service.
PI No. 3229	Daihatsu Tipper	Remove and replace radiator, air conditioner condenser.
PI No. 3957	Main Garbage Truck	Powerbox repairs, overhaul actuators, overhaul bin lifter.
PI No. 4082	Case Vibromax Roller	Replace handbrake linings, radiator hose.
PI No. 4098	Jetpatcher	Remove and replace radiator.
PI No. 4059	Case Backhoe	Replace radiator.
	Art Gallery Sign	Modify and repair

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

Approximately 40% of the information for the Roads Asset Management Plan has been collected.

Council has engaged a local university student for approximately four to six weeks over the Christmas period to assist with the asset data collection and to input the data.

The Fair Value for Roads is still on track to be completed by 30 June 2010.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continue.

The heavy patching in Grenfell has now been completed.

The seal designs for the reseals have been submitted to the RTA for approval and the issue of a Work Order.

It is planned to carry out the reseals in January 2010.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

The RTA has advised that funds have been allocated to rehabilitate on either side of the "S" bends west of Caragabal on SH6 (total about 3 km). This work is planned to be commenced in March 2010.

For Information

Noted

8. Noxious Weed Report – November, C2.6.16

- continued spraying St Johns Wort on rural roads around Quandialla
- sprayed Boxthorn and pine suckers on the roadside of Gambarra Road
- sprayed SH17 roadside vegetation growth for reseals
- carried out two re inspections on local properties with one to be further assessed on progress,
- roadside inspections carried out around Greenethorpe
- sprayed shoulder widening on Bimbi Road for Bathurst Burr and Devils Claw
- sprayed Silver Night Shade and St Johns Wort on Young Road

For Information

Noted

9. Vaughn/Burrett Street, E3.3.1

Council has now completed the gravelling of the proposed land to be acquired and has removed the palm tree half way down the lane. This has allowed the garbage truck to use the lane again for pickups. The affected residents have been advised to that effect by mail.

It is proposed to reconstruct the lane with a V shortly.

For Information

Noted

10. Grenfell Scavenging Area, E3.3.1

Council resolved at the September 2009 meeting as follows:-

“that the Council extend the garbage service along North Street to the end of the bitumen, Abbotts Lane and Holy Camp Road (between Mary Gilmore Way and Abbotts Lane), east of Lawson Drive (between Young Road and the railway line), SH6 (west) up to the intersection of the radio tower road and upper Melyra Street.”

Letters were written to the two residents living along the radio tower road advising of the garbage service at the intersection of SH6 (west) and asking if they wished to use it.

Both residents declined the service. The other resident living adjacent to the Mid Western Highway has written to Council advising that she was also not interested in the service.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

It is now pointless to continue the service along SH6 (west) up to the intersection of the radio tower road.

RECOMMENDATION: that Council:-

- a) delete the garbage service along SH6 (west) up to the intersection of the radio tower road,
- b) refund the new garbage rate charges to the owner of lot 699 in DP 754578.

324 **RESOLVED:** Clr McClelland and Clr Hinde that the matter be deferred to the next Council meeting for further consideration.

11. Closure of Level Crossings, T3.4.5

ARTC has advised it is proposing to formally close three level crossings on the Grenfell – Koorawatha rail line. The crossings were inspected by the Director Engineering and Clr D Hughes. Comments are made on the crossings as follows:-

- i) 407.506 km - private land crossing into “Uppingham”, approximately 8 km east of Greenethorpe. This crossing is still in use as an access via double gates into a paddock.
- ii) 410.584 km - public level crossing on disused unnamed laneway approximately 4 km east of Greenethorpe. This crossing is still in use as an access to paddocks off the disused laneway.
- iii) 437.178 km - public level crossing on Griffins Lane, Wirega, (opposite Grahams Lane). This crossing is also still in use as an access to paddock(s) on the northern side of Dodds Lane.

RECOMMENDATION: that Council not agree to the closure of:-

- i) 407.506 km - private land crossing into “Uppingham”, approximately 8 km east of Greenethorpe.
- ii) 410.584 km - public level crossing on disused unnamed laneway approximately 4 km east of Greenethorpe.
- iii) 437.178 km - public level crossing on Griffins Lane, Wirega, (opposite Grahams Lane).

325 **RESOLVED:** Clr D Hughes and Clr N Hughes that Council not agree to the closure of:-

- i) 407.506 km - private land crossing into “Uppingham”, approximately 8 km east of Greenethorpe.
- ii) 410.584 km - public level crossing on disused unnamed laneway approximately 4 km east of Greenethorpe.
- iii) 437.178 km - public level crossing on Griffins Lane, Wirega, (opposite Grahams Lane).

12. Land and Property Management Authority – Road Closure Application, R2.1.4

The Land and Property Management Authority has advised that several unformed Council roads in Greenethorpe traversing properties “Ellenslie”, “Glenholm” and “Lone Pine” which are proposed to be closed and sold in conjunction with proposed closure of Crown Roads on these properties.

The Director Engineering and Clr D Hughes inspected the unformed Council roads and offered no objection to the closing these unformed Council roads.

The Land and Property Management Authority has advised that Roberts Road is within a dedicated road reserve.

RECOMMENDATION: that Council consents to the closure and sale of the unformed Council roads traversing “Ellenslie”, “Glenholm” and “Lone Pine”, Greenethorpe.

326 **RESOLVED:** Clr D Hughes and Clr N Hughes that Council consents to the closure and sale of the unformed Council roads traversing “Ellenslie”, “Glenholm” and “Lone Pine”, Greenethorpe.

13. Sewer Relining, S1.2.6

In accordance with the Weddin Shire Council Strategic Business Plan for Sewer, Interflow has been engaged to reline nine of the worst lengths of sewer main in Grenfell at a total cost of \$101,612.43 following the calling of quotations.

The work commenced on Monday 8 December 2009 and is planned to be completed by the end of December 2009.

For Information

Noted

14. Footpath – Warraderry Street, R2.4.39

A concrete footpath has been completed in Warraderry Street (west side) from Rose Street to Young Street.

The length of the work was 243.8 lineal metres.

Footpath construction notices were issued to residents in accordance with Council’s determination and the half share contribution was estimated at \$55.00 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$110 or \$55 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the concrete footpath construction works to the residents at the rate of \$55.00 per lineal metre including GST and debit notices be issued accordingly.

327 **RESOLVED:** Clr Crutcher and Clr McClelland that approval be given to charge out the concrete footpath construction works to the residents at the rate of \$55.00 per lineal metre including GST and debit notices be issued accordingly.

15. Footpath – South Street, R2.4.33

A concrete footpath has been completed in South Street (north side) from East Street to Warraderry Street.

The length of the work was 225.6 lineal metres.

Footpath construction notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$55.00 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$110 or \$55 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the concrete footpath construction works to the residents at the rate of \$55.00 per lineal metre including GST and debit notices be issued accordingly.

328 **RESOLVED:** Clr Crutcher and Clr McClelland that approval be given to charge out the concrete footpath construction works to the residents at the rate of \$55.00 per lineal metre including GST and debit notices be issued accordingly.

16. Kerb and Gutter – Wood Street, R2.4.42

Kerb and gutter has been completed in Wood Street (west side) from Young Street to Rose Street.

The length of the work was 256 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$62.50 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$114.10 or \$57.05 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents of Wood Street (west side) from Young Street to Rose Street at the rate of \$57.05 per lineal metre including GST and debit notices be issued accordingly.

329 **RESOLVED:** Clr Crutcher and Clr McClelland that approval be given to charge out the kerb and gutter works to the residents of Wood Street (west side) from Young Street to Rose Street at the rate of \$57.05 per lineal metre including GST and debit notices be issued accordingly.

THE DIRECTOR ENGINEERING'S ORDINARY REPORT

17. 2010/2011 Rural Fire Service Estimates, C2.6.17/E1.3.4

The NSW Rural Fire Service has provided the Weddin Shire Council 2010/2011 estimates to Council.

The items are substantially the same as submitted in the Mid Lachlan Valley Team Strategic Plan 2009 – 2019. Accordingly, the estimates have been authorised.

A copy of the 2010/211 estimates have been forwarded to the members of the Bushfire Local Matters Committee for information.

RECOMMENDATION:

Confirm Action

330 **RESOLVED:** Clr Halls and Clr Niven that the action be confirmed.

18. Draft Policy for Closed Circuit Television Workplace Surveillance, C2.4.15

Minutes of Consultative Committee meeting 11 November 2009 refers.

Council resolved to accept the minutes of the Consultative Committee meeting held on 11 November 2009 which included the Policy for CCTV Workplace Surveillance.

RECOMMENDATION: that Council adopt the Policy for Closed Circuit Television Workplace Surveillance.

331 **RESOLVED:** Clr N Hughes and Clr Atchison that the policy be deferred to the next Council meeting for further consideration.

19. Main Street Roundabout, R2.4.19:

There are 25 roses in the roundabout and blister gardens to be replaced by the supplier at no charge to Council.

Unfortunately it is too late in the season to replace the roses. The replacement will be carried out in the winter months.

For Information

Noted

20. Christmas Greetings

My wife and I would like to wish Councillors and their families a safe and joyous Christmas and a prosperous New Year.

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

- 332** **RESOLVED:** Clr Lobb and Clr N Hughes that except where otherwise dealt with the Director Engineering's Report be adopted.

10 December 2009

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

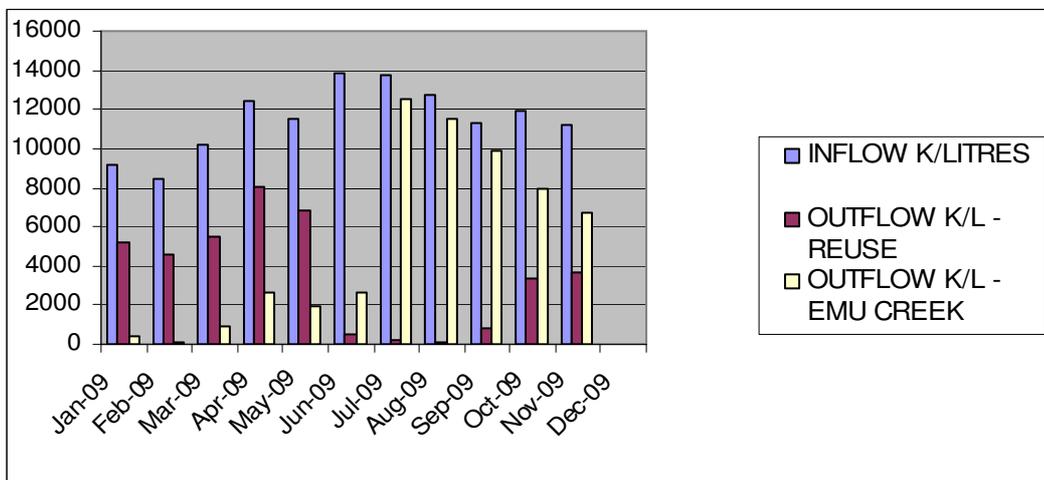
A. Public Health and Environmental Matters.

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during November 2009 was 11174 k/litres with the daily average of 372.46 k/litres. With outflow for irrigation for reuse being 3678 k/litres and discharge to Emu Creek being 6755 k/litres.

The highest daily recording of 537 k/litres occurred for the 24 hours ending 6.30 am on 27 November 2009 and the lowest of 337 k/litres for the 24 hours ending 6.30 am on 26 November 2009.

A total rainfall of 25mm was recorded for the month.



For Council's Information

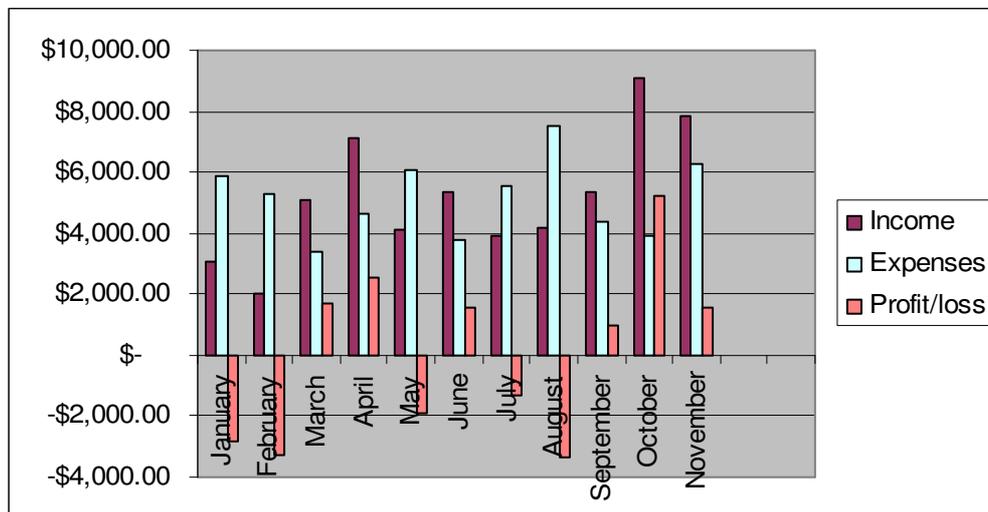
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of November 2009 was \$7,824.00 with expenditure of \$6,266.69 resulting in an operational profit of \$1,557.31 for the month.

There were 328 sites occupied for the month of November 2009.



For Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for November 2009 were:

a. **Companion Animals**

Animals Impounded:	16 (3 Dogs, 13 Cats)	Animals Destroyed:	18 (2 Dogs, 16 Cats)
Animals Sold:	1 (Dog)	Animals Released:	2 (Dogs)
Animals Surrendered:	3 (3 Dogs, 3 Cats)		

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

The Pool opened for the season on Sunday 1st November. The unseasonably hot weather made for a busy start to the season. The pool opens each day except Mondays.

Total Patrons - 1508

Daily Average - 56

80% of patrons were season pass holders

Family Season Tickets Sales- 33

Single Season Tickets Sales - 10

A grant of \$4,980 was received from Grain Corp for nonslip matting at toddler's pool.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Swimming Club is held on Wednesday & Friday nights. Aqua exercises were held on Tuesdays & Wednesdays. Morning Lap Swimming was held on Tuesdays & Thursdays.

Bribbaree Public School and Quandialla Central School came to the pool for organised activities during the month

Quandialla, Caragabal & Bribbaree Schools began their intensive swimming programs on the 24th for 10 days.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance 5264

Daily Average 175

School Usage 1727

Other usage 286

Cash Entries

Adult 255

Child 348

Monthly Water Usage 817Kl

Daily Average 27Kl

Season Ticket Attendance

Adult 1050

Child 1598

Season Ticket Sales

Family 32

Adult 17

Children 14

Pensioner 3

The facility has been well utilized with various programmes, plus the high temperatures that were experienced throughout the month, resulting in the highest attendance numbers that the facility has experienced for a great number of years.

Grenfell Primary attended a 10 day Swimsafe Programme with 132 students enrolled.

Henry Lawson High commenced school swimming for sport, as well as holding a SRC Fun Day, plus in conjunction with St George Diving Centre a Scuba Diving Introduction day. This programme was really impressive. As a result I have arranged to hold this programme again on 10th January 2010.

St Josephs have also begun swimming for sport.

The new opening hours commenced 14 November; early evaluation of this shows little support to the new time frames, with the exception of lunch time trade on Saturday.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

6. Environmental Development & Allied Professionals (EDAP) – Forum, P1.2.9

I attended the meeting of the Environmental Development & Allied Professionals (EDAP) – Forum that was held in Forbes on 3 December 2009.

This was an open discussion type forum held once a year, that allowed for idea sharing among the 60 or so attendees.

Matters of importance discussed were:

- Accreditation of Council Building Surveyors,
- Plumbing & Drainage Reform,
- Private Certifiers – how they work,
- BCA Part J assessments,
- Building inspection techniques,
- OSSMS – local approval policy exemptions.

For Council's Information

Noted

7. Mid Lachlan Alliance - Environment Professional Sub Committee, C2.9.10

I attended the meeting of the Mid Lachlan Alliance - Environment Professional Sub Committee (Forbes, Lachlan, Parkes & Weddin) held in Forbes on 3 December 2009.

Matters of importance discussed were:

- Accreditation of Council Building Surveyors
- Food Regulation Partnership
- Plumbing & Drainage Reform
- Heritage Advisor – Joint Appointment (Weddin not involved)
- NSW Housing Codes – checklists and equivalent zones
- NSW Commercial Industrial Code
- LEP Review updates
- Draft Planning Assessment Guidelines

The next meeting is scheduled for 9 April 2010.

For Council Information

Noted

8. Regional and Local Community Infrastructure Program – Strategic Projects, A3.6.39

Council resolved at the November Meeting to re-submit a funding application for a new heated swimming pool and associated upgrades, through the Regional and Local Community Infrastructure Program – Strategic Projects, Round 2.

The new application has now been completed and was submitted on 25 November 2010, which is well before the closing date. It is now a matter of waiting for the next 4-6 months to see if this attempt is successful.

For Council's Information

Noted

9. Natural Resource Management – Wetland Feasibility Study/Concept Design, T1.6.32

As reported to the November meeting, a consultant's brief was prepared and seven suitably qualified and experienced parties invited to submit a quotation to develop a feasibility study and Wetlands Concept Plan for the Improvement Storm Water in Township of Grenfell.

Quotations closed on the 26 November 2009, with four quotations being received. After careful consideration of all submission, the project was awarded to Woodlots & Wetlands P/L from Sydney.

The study and subsequent design process will commence in January 2010 and is expected to be finalised for consideration in March 2010.

For Council's Information

Noted

10. Lachlan CMA Local Government Reference Group, E3.9.2

Clr Niven and I attended the Lachlan CMA Local Government Reference Group meeting held in Forbes on the 18th November 2009.

The main topics discussed were:

- The storm water and effluent reuse project and environmental audit being conducted by Orange City Council.
- Caring for Country Funding – which the Lachlan CMA is proposing to lodge an application on a regional level. It is hoped that there may be funding secured by which the NRM delivery plans, educational programs or biodiversity studies may be prepared or undertaken.
- Urban salinity Monitoring projects that are being conducted within parks and recreation areas in Parkes and Forbes.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

- Strengthening the Basin Communities Program – Fred Harrop from DWEHA gave a presentation of the program, which is for water saving initiatives and planning with a minimum project cost of \$500,000.
- NRM delivery plan general discussion.
- The afternoon session was project updates from Cowra Council that involved NRM outcomes.

For Council's Information

Noted

11. Local Community Infrastructure Program, G2.18.1

In accordance with the Local Community Infrastructure Program funding conditions an Official Opening has been arranged for 9:45 am 15th December 2009 at Taylor Park, Grenfell.

Regrettably no Federal Government representation will be available for the event.

The event is a joint opening that will recognise all of the projects funded by the Local Community Infrastructure Program, being:

- Taylor Park – New Play Ground
- Vaughn Park - Shade Cover
- Grenfell Swimming Pool – Pool blankets
- Blamey Park, Quandialla – Shade cover
- Edward Square, Greenethorpe – BBQ & Shelter
- Sportsground, Caragabal – New Change Rooms

For Council's Information

Noted

12. Grenfell Waste Depot Contract/Operations, T1.6.31

As previously reported Carrion Enterprises P/L commenced the manning of the tip on Tuesday 10 November 2009 for a period of six months. In the short time they have been at the facility improvements in the general condition of the area and quantity and types wastes have been very noticeable.

Public feedback on the improvements and new operations has been very favorable, with opening hours appearing to be generally accepted at this point.

Carrion Enterprises P/L has established a reclaim shop, which has been well received by many people who have taken the opportunity to purchase a pre-owned bargain. This has however lead to some out of hours visitors deciding to help them self's to the goods.

Improvement works are nearing completion with the following nearing completion:

- CCTV system has been installed to record all activities day and night,
- Permanent signage to be installed,
- Additional hungry boards are to be fitted to the transfer trailer,
- House hold hazardous waste and e-waste shed to be constructed.

For Council's Information

Noted

13. O'Briens Hill – Landscape and Conservation Master Plan, H2.8.2

Preparation has commenced to deliver stage 1 of the O'Brien's Hill - Landscape and Conservation Master Plan being the viewing deck and amenities.

The process of turning the architectural concept drawings into working documents has commenced, with concerns being identified once the original concept have been drawn to scale and accurately depicted.

The roof pitch was the main area of concern with a couple of alternatives drawn, it was decided after review and recommendation from Council Heritage Advisor that a skillion roof with a pitch not exceeding 10 degrees would be best suited in the prominent location. A copy of the proposed design will be displayed at the meeting.

Further design and costing are now being prepared, with the expectation of works commencing in the first half of next year.

For Council's Information

Noted

14. Grenfell Sewer Contribution Plan, S1.4.7

Council resolved at the November meeting to review the Grenfell Sewer Contribution Plan, Policy No: 7.2.1.

History

August 2008

Council resolved to advertise the draft Grenfell Sewer Contribution Plan. Council was required to prepare a contributions plan as a result of conditions imposed under the Country Towns Water Supply and Sewerage Program Financial Assistance for the Company Dam construction safely upgrade in June 2003. The Strategic Business Plan for Sewerage April 2004, also states that a contribution plan is required.

The draft plan was prepared in accordance with the NSW Water Directorate Guidelines "Section 64 Determination of Equivalent Tenements". The draft plan set a contribution rate of \$2800.00.

The purpose of the Developer charges was to provide a source of funding for infrastructure.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The contribution plan was publicly exhibited for a period of 28 days in the Grenfell Record. No submissions were received and only one enquiry.

October 2008

The Council resolved to adopt the Grenfell Sewer Contribution Plan, with a commencement date of 1 July 2009. The deferred commencement was to coincide with the lapsing of the connection fee at Lawson Estate on 30 June 2009.

1 July 2009

A number of applications have been received and conditionally approved, with the Sewer Contribution condition being applied to the consent. One request for review has been received and conducted, this review resulted in the request to have the condition modified refused.

The Plan

The current Grenfell Sewer Contribution Plan applies generally to all 2(t) – Township zoned land which is limited to the Grenfell area.

The overall aims and objectives of this Plan are to:

- Enable Council to require contributions towards the provision of sewerage infrastructure needs in Grenfell which creates a demand for those facilities.
- Enable Council to recoup funds, which it has spent in the provision of public infrastructure in anticipation of development.
- Ensure that adequate public infrastructure is provided for, as part of any new development.
- Provide a comprehensive strategy for the assessment, collection, expenditure, accounting and review of contributions on an equitable basis.
- Provide developers with clear guidance as to the contributions payable for sewerage infrastructure.

The Contribution Plan relates primarily to development involving;

- (i) subdivision of land resulting in the creation of new allotments, and
- (ii) the erection of dwellings on existing allotments.

Each attracts contributions levied in accordance with this Plan and all other development proposals may also attract contributions levied in accordance with this Plan.

Commentary

The requirement for Developer charges comes from the following areas:

- Country Towns Water Supply and Sewerage Program Financial Assistance Program, requires that developer charges be imposed.
- Department of Water & Energy – Best Practice Management sets developer charges as a performance indicator for achieving best practice for financial management. Weddin Shire has been rated low in this area, as there have been no developer charges and our sewer rates are very low. There is expected to be some improvement now that the charges have been implemented.
- The charges enable Council to recoup some expenditure for previous and future infrastructure works to the sewer system.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

The plan was prepared in accordance with the NSW Water Directorate Guidelines "Section 64 Determination of Equivalent Tenements", which was the base model used to calculate the rate of contribution.

A question that has been raised is whether there is the ability to allow for multiple dwellings to be included in a single contribution:

- Council cannot just vary the current plan to allow for multiple equivalent tenements as the contribution modelling methodology does not support these types of variations, and any such change would require a full recalculation that would result in the contribution rate being raised to cover the lesser ET's.
- Any such variation could be seen as providing help to the developer at the detriment to single home builders that could build a number of dwellings on separately titled vacant land in a house and land type package.

It is worth remembering that multi lot or multi dwelling developments usually occur by developers for the purpose of investment, with these costs passed onto the purchaser. Whereas an owner builder or Mum and Dad developer as they are known, that builds their dream home will also have to pay the contribution.

Should the Grenfell Sewer Contribution Plan be substantially varied then the policy need to be advertised for a period not less than 28 days, after which it would return to Council for formal adoption.

Conclusion

After reviewing the plan, I am satisfied that the Grenfell Sewer Contribution Plan has been correctly established under Section 64 of the Local Government Act 1993 and the Water Management Act 2000.

The modelling methodology used to create the nexus and subsequent contribution rate is fair and equitable for all new developments within the 2(t) – Township zone, and therefore the Policy should remain unchanged at this time.

RECOMMENDATION: that the Grenfell Sewer Contribution Plan, Policy No: 7.2.1. be retained as adopted on 23 October 2008.

333 **RESOLVED:** Clr Crutcher and Clr Hinde that the current Sewerage Contribution Plan be amended to allow three developments per application fee.

15. Seasons Greetings

I take this opportunity to wishes all Councillors and their families a very Merry Christmas and a Happy and Prosperous New Year.

For Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Development Applications – Building Matters:

1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):

DA NO.	Applicant	Construction	Value (\$)	Address
42/2009	BM Ward	Shed for the purpose of a Studio	\$15,000	Lot: 1034 DP: 754578 "Chiltern Park" Quondong Road GRENFELL NSW 2810
43/2009	M & A Norrie	Swimming Pool	\$42,099	Lot: 898 DP: 754578 Adelargo Road GRENFELL NSW 2810
44/2009	PR Smith	Shed	\$12,000	Lot: 1 DP: 1095476 11 Tyagong Street GRENFELL NSW 2810
46/2009	JR & MA Anderson	New Dwelling (Dual Occupancy)	\$362,000	Lot: 3 DP: 710198 50 Morans Road BRIBBAREE NSW 2594

For Council's Information

Noted

2. The undermentioned applications were received and determined as Complying Development subject to standard conditions.

CDC NO.	Applicant	Construction	Value (\$)	Address
21/2009	SM Hazell	Garage & Water Tank	\$4,580	Lot: 112 DP: 1081488 2 Guy Crescent GRENFELL NSW 2810
22/2009	MR & SO Abbott	Inground Swimming Pool	\$12,000	Lot: 338 DP: 754578 Lot 338 Berrys Lane GRENFELL NSW 2810
23/2009	A Baker	Extension to Dwelling	\$40,000	Lot: 21 DP: 603601 "Greendale" Young Road GRENFELL NSW 2810

For Council's Information

Noted

S WILSON
DIRECTOR ENVIRONMENTAL SERVICES

334 **RESOLVED:** Clr D Hughes and Clr McClelland that except where otherwise dealt with the Director Environmental Services' Report be adopted.

REPORT FROM THE ARTS OUTWEST BOARD MEETING HELD TUESDAY 17 NOVEMBER 2009 AT THE CHARLES STURT UNIVERSITY - BATHURST

An induction and information session for new Board Members was held from 1 pm followed by Board Meeting at 5 pm

1. Welcome
2. Minutes of previous meeting
3. Business arising

Draft changes to Arts Out West Constitution lodged with NSW Dept of Fair Trading.

Draft copy of Conditions of Use of the Cultural Fund to be circulated to Board Members.

A summary of RANSW activities and the RANSW Board to be distributed.

Finance

Finance report tabled (copy available)

2010 budget and loss of Mid-Western income discussed

Arts and Health proposal discussed

General Business

A significant development for AOW was the decision by Mid Western Council to change to Orana Arts as they felt they would be better served by the smaller and more project focused style of Orana Arts. This means a sizeable reduction in income for AOW and consequently AOW will need to rework the budget.

Funding from Arts NSW along with some reshaping should allow AOW to keep the Art Start coordinator on for one day a week and hopefully also keep the Arts and Health Coordinator on for one day a week as well.

Creative Industry work continues and there has been support for trying to develop artist spaces, cooperatives and creative industry centres.

The potential partnership with creating an arts business skills offer with TAFE has developed further.

Arts Out West applied to the Regional Arts Fund to run a mentoring program that would develop specific areas of expertise.

The Indigenous program has made progress with the hosting of a visit from Ruben Allas who is currently conducting research across the state into arts Aboriginal training and education.

Arts Out West can see the need to be connected to the communities they serve and forums and consultations are held regularly.

Arts Out West website is up and running and effectively promotes all activities in region.

Strategic Plan – available if requested

CLR C LOBB
DELEGATE

335 **RESOLVED:** Clr Lobb and Clr Atchison that the Report from the Arts Outwest Board Meeting be noted.

REPORT FROM THE INTERAGENCY MEETING HELD WEDNESDAY 18 NOVEMBER 2009 AT THE GRENFELL COURT HOUSE

Interagency Expo: Due to only a small number attending meetings, Interagency will hold a service information day in the grounds of the Court House to regenerate some interest in Interagency and promote services within the town and the visiting service providers. Proposed date for the expo is late March or early April 2010. Further discussions to be held at the February meeting.

Reconnect

Discussions continue between Catholic Care Management and local services about the possibility of Cowra Reconnect relocating their office to Grenfell. This is not seen to be ideal as it is not central to the surrounding service areas such as Blayney.

Reconnect are currently developing a marketing plan for 2010.

Outreach provided to Grenfell from Young and Cowra.

Carewest

Reminder to all that the respite services is offering assistance to carers needing respite in relation to events leading up to Christmas.

Access Centre

Closing for Christmas from 24th Dec to 4th Jan 2010.

Community Health Services

- Aqua Gentle Exercises has commenced
- Heart Moves continue weekly
- Heart Foundation Pole Walking continues on Monday 8am at Showground
- Tai Chi continues
- Story Time fortnightly at Grenfell Library – this is run in conjunction with Centacare and Child and Family Health nurses
- Children's Service Network Group has been developed recently and will meet monthly to plan activities and coordinate early childhood services in the Grenfell and surrounding district
- Plans to implement Domestic Violence Program for Young People (LoveBites) into the High School in 2010

HACC Services

Weddin Community Transport AGM has been held.

Next Meeting Wednesday 17th Feb 2010

CLR C LOBB
DELEGATE

336 **RESOLVED:** Clr Lobb and Clr Hinde that the report from the Interagency Committee Meeting be noted.

MINUTES OF THE AUSTRALIA DAY COMMITTEE MEETING HELD TUESDAY 17 NOVEMBER 2009 IN THE COUNCIL COMMITTEE ROOM COMMENCING AT 9.05 AM

Present: Peter Batkin (Cadets), Philip Peterson (Rotary), Esma Baker (CWA) and Auburn Carr (WSC)

1. Apologies

2. Correspondence

In: Grenfell Rotary Club 1-10-09, Australia Day Council Guides 09.

Out: Forms for participation in Australia Day and Ambassador Program to Australia Day Council from EDO Weddin Shire Council.

3. 2009 Debriefing Auburn gave a brief run down on the 2009 Australia Day ceremony.

4. Program for 2009

- Set up: Assemble at Taylor Park from 7am, Breakfast from 8am, Ceremony 9-10.30am
- Peter Mitton to be approached about PA.
- Rotary- BBQ, CWA- damper, Cadets- drinks, Historical Society set up tables and chairs and decorate rotunda with flags/bunting.
- Rotary to source chairs & tables for public and CWA from Masonic Hall, Auburn to approach Bill Atchison for permission.
- Theme- 'mateship' but will wait until we know the ambassadors background before confirming.

Ceremony

- Master of Ceremonies, Auburn to approach Danny Joyce, Peter Moffitt, Darryl Knapp in that order.
- Awards – Nominees- Weddin Shire Council are organising.
- National Anthem- Amanda Livingstone, Catherine Fennell, Phil to ask about a condensed version of the school choir?
- Flag raising- Cadets
- Prayer of thanks- Auburn to approach Peter Hall, Allen Crowe, Thurston Skinner in that order.

Entertainment

- Music –Auburn to approach Town Band
- Poetry- Auburn to Approach Allan Drogumuller, John Hetherington in that order
- Children's Competition, to be confirmed at the December meeting. A painting competition on the day on butchers paper with the theme of Native Australian Animals. Roma may donate a prize from the newsagent. **Best face painting?**

Catering

- BBQ quantities etc all under the control of Rotary
- Damper/Tea & Coffee quantities etc all un the control of Cadets and CWA

5. General Business

Woolworths to be approached about donating coloured pencils/paper, lollies or a hamper to raffle off to raise money for charity.

Australia Day merchandise to be purchased:-

- 20 meters of Australian flag bunting
- 200 Australian flag stickers
- 50 Australia day balloons
- Pack of Australia day toothpicks
-

Accommodation for the Ambassador at Livingstone's B&B, Auburn to tentatively book.

Letters to go out immediately to all relevant parties.

Council (Bill Twohill) approached to organize turning sprinklers off, extra bins and unlocking electricity box for PA.

Auburn to approach Soldiers Memorial Hall as wet weather back up.

Rostrum/lectern for the Rotunda from Anglican Church, Auburn to approach.

Ian Pitt to return to Taylor Park at 4 pm to lower flag after ceremony.

6. Next Meeting 15 December 9.00 am council meeting room

Meeting closed 9.55 am

337 RESOLVED: Clr Atchison and Clr N Hughes that the Minutes of the Australia Day Committee Meeting be noted.

**Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on
Tuesday 17 November 2009 in the Weddin Shire Council chambers at 8 pm**

Welcome: President Gai Lander welcomed everyone to the meeting.

Present: Gai Lander, Maurice Simpson, Glen Carroll, Tim Wood, Merle Simpson, Len Wallace, Denise Fennell, Tristen Matthews, Margret Roper, Will Shone, Robyn Munck, Auburn Carr, Tanya Silvester, Carly Brown, Trevor Lobb, Ray Cawthorne

Apologies: were received from Judy Mitton, Jenny Hetherington, Chris Lobb, Jenny Smith, Elaine Needham

Minutes of the previous meeting: were confirmed. **Moved** Maurice Simpson/Len Wallace. Carried.

Business Arising: Change of venue for festival meetings. Options considered Grenfell Bowling Club, Grenfell Country Club (not open Tuesday night) or Community Hub (costs \$25.00 for each use.) It was suggested that the Hub may be less informal and more of a 'community' venue so may encourage more people to come to meetings. Also some discussion around having nibbles/sausage sizzle/social event prior to February meeting.

Motion: that we trial the use of the Hub for next festival committee meeting. **Moved** Len Wallace/Carly Brown. Carried.

Treasurer's Report: As per attached sheet. Glenn also presented the 2009/2010 draft budget. Please review this so that it can be formally adopted at February meeting. Glenn also advised that Gai and Denise need to go to NAB to organize new signatories on bank account. **Moved** Glenn Carroll/Maurice Simpson

Correspondence In: Three year Business Plan by John Allen (deferred to General Business) Cheerio the Clown (Jeff Williams), Arts OutWest November issue, Western Riding Proposal (J McKew). This is a proposal to provide horse-riding activities at the festival. Meeting considered this worth consideration for next festival.

Coordinators Reports: Carly Brown advised still no response re: grant. Carly will follow up and contact them.

Maurice Simpson – Blue Mountains Radio Players based in Leura. Maurice suggested Margaret Bradshaw-Jones as possible liaison person. **Motion:** Maurice to find out more and ask them for a proposal to come to next festival. **Moved** Carly Brown/ Margret Roper. Carried.

General Business: Gai presented 3 year business plan and asked the meeting to consider whether the festival could go ahead in 2010 in light of the suggested timeline by John Allen in the business plan for strategies to be implemented and also in light of a dwindling volunteer base.

The meeting considered the pros and cons of not having a festival in 2010. One concern was the repercussions of breaking the record of the longest continuous running festival in NSW and the loss of momentum from holding the festival over for a year. Also discussion around the festival being a heritage festival vs an arts festival and that Henry Lawson should be the main theme of the festival. Will Shone discussed a proposal for the festival to become part of the festival folk music circuit. Discussion re: need for more involvement from business houses.

Motion: That we hold the festival in 2010. **Moved** Maurice Simpson/Len Wallace. Carried.

Motion: That we adopt 'in principle' the Strategic Action Plan and Draft Three Year Business Plan.
Moved Glenn Carroll/Trevor Lobb.

Meeting then discussed having next meeting on Tuesday 8th December at the Hub. Gai to put together some publicity to advertise this meeting and to encourage people from the community to attend.

Discussion re: official guest Gregory Bryan to be held over until next meeting.

Next meeting: Tuesday 8th December at 8 pm at the Hub.

Meeting closed: 9.45 pm.

338 **RESOLVED:** Clr Hinde and Clr Niven that the Minutes of the Henry Lawson Festival of Arts Committee Meeting be noted.

**MINUTES OF THE WEDDIN SHIRE COUNCIL CROWN RESERVES TRUST MEETING
HELD IN THE COUNCIL CHAMBERS, THURSDAY 19 NOVEMBER 2009 AT 12.25 PM**

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

1. CHAIR:

CRT 1 Resolved: Clr N Hughes and Clr McClelland that Clr Simpson be the Chair.

2. APOLOGY: Clr Halls

CRT 2 Resolved: Clr N Hughes and Clr McClelland that the apology be accepted.

3. MINUTES:

CRT 3 Resolved: Clr D Hughes and Clr Atchison that the minutes of the meeting held 17 August 2006 be adopted.

4. GENERAL MANAGER'S REPORT:

1. Lease of Reserve 91163, Greenethorpe

CRT 4 Resolved: Clr N Hughes and Clr D Hughes that Shannon's Reserve be leased to Justin Wright for five years at the rate of \$860 pa plus GST.

2. Annual Report 2008/2009

Noted

5. CLOSURE: There being no further business to discuss the meeting closed at 12.30 pm.

339 RESOLVED: Clr McClelland and Clr Atchison that the Minutes of the Weddin Shire Council Crown Reserves Trust Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY, 7 DECEMBER 2009
COMMENCING AT 4.30 PM (E1.1.5)**

1. **PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), John Connell (DEMO), Craig Livingstone (NSW Ambulance), Ray Cawthorne (SES), Keith White (NSW Fire Brigades), Angus Nielsen (RFS), Shane Wilson (Weddin Shire Council) and Dylan Hopkins (NSW Police).

2. **APOLOGIES:** David Lee (NSW Ambulance)

Resolved: C Livingstone and A Nielsen that the apology be accepted.

3. **MINUTES:**

Resolved: A Nielsen and R Cawthorne that the minutes of meeting held on 7 September 2009 and minutes from the special meeting held 21 October 2009 be adopted as read.

4. **MATTERS ARISING**

4.1 **Local Displan**

John Connell to send a new template.

Noted

4.2 **SES Fitout**

Telstra still to provide new connection.

Noted

4.3 **Weddin Emergency Risk Management Plan**

John Connell to follow up Echelon regarding the final plan.

Noted

4.4 **Weddin Shire Local Flood Plan**

SES to provide final copy.

Noted

4.5 **Police Radio**

Phone numbers provided and system to be tested.

Noted

5. **SPECIAL MEETING HELD 21 OCTOBER 2009**

Tenure of Greenethorpe Community Hall to be checked.

Council has adopted the remainder of the Neighbourhood Safer Places.

6. **MEMBERS REPORTS**

- a) NSW Police – understaffed at this stage.
- b) SES – audit completed satisfactory.
- c) NSW Fire Brigades – Optus equipment removed from yard.
- d) NSW Ambulance – one extra staff (3), one more to come.
- e) NSW Rural Fire Service – nil

7. OTHER MATTERS

7.1 EOC

Check SOPs for phones

EOC - update required.

- to be tested by John Connell on 8 March 2010 at 4.30. The EOC to be set up.

7.2 Future Exercise

Alert and activation exercise to be carried out in the future.

Noted

7.3 John Connell

- Stuart Campbell – new LEOCON for the time being,
- Displan template to come,
- Impact Statement for each incident by LEOCON,
- emergency alert NSW
- Recovery Management – new system www.emergency.nsw.gov.au
- training programmes on web

8. NEXT MEETING: Monday, 8 March 2010.

9. CLOSURE: There being no further business to discuss the meeting closed at 5.44 pm.

**BILL TWOHILL
(LEMO)**

340 RESOLVED: Clr Atchison and Clr D Hughes that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING
HELD ON TUESDAY 8 DECEMBER 2009 AT 4pm AT THE COUNCIL
CHAMBERS.**

Present: Clr J Niven, Clr N Hughes, Clr G McClelland, Clr C Lobb, J Hetherington, D. Allen, A Carr, G Carroll.

1. Apologies: L Eastaway, T. Silvester.

Resolved: Clr J Niven / Clr N Hughes that the apologies be accepted.

2. Adoption of Minutes:

Resolved: Clr J Niven / Clr N Hughes that the minutes of the 6 October 2009 meeting be adopted.

At this point Glenn welcomed Doug to his first meeting, congratulated him on his appointment and wished him all the very best in his endeavours.

3. Business Arising: - Nil

4. Correspondence:

In Nil

Out Nil

5. Projects:

- **Grenfell brochure** - New brochure format was tabled and reprinting currently being arranged. Advertising sold to fund full cost of the brochure. Excellent result.

Resolved: Clr Lobb / J Hetherington that the reprinting of the brochure be approved.

- **Weddin Mountains Tours** - tours to be arranged by contacting National Parks. Pam Livingstone is available as a tour guide to select areas. The new ranger is able to conduct occasional tours however they would prefer a local tour guide to also be available.
- **O'Brien's Hill funding application** - funding application not submitted under the Heritage projects (Job Fund) as we did not meet the criteria of jobs development. Pursuing other funding options. If not successful the project to commence in early 2010.
- **Sound for Henry Lawson's Bust** - project commenced with three poems selected. Accepted quote for supply and installation of equipment. Awaiting Company to commence works which is expected to be in January 2010. Ancillary works to be undertaken after the equipment is installed.

- **Bird Routes** - Auburn attended the Bird Fair at Leeton on Saturday November 14, 2009. Very successful. Article written in Wingspan magazine. Copies to be distributed. Bird watching groups are being invited to the Weddin Shire.
- **Railway Station Development** - funding for works to seal access and carpark formally approved in the 2009/2010 budget. Works to commence in near future.
- **Gold Trail Project** - Regional grant funding application for \$500,000 submitted. Awaiting outcome.
- **Embrace the Lachlan Project** - Awaiting further information.
- **Website** - attractions and events to be promoted utilising the www.grenfell.org.au site.

6. Prioritising Events: Noted.

7. Upcoming Events:

- Australia Day - arrangements well underway. Auburn pursuing.

8. General business:

- Auburn advised that the Tourism Newsletter for December/January has been forward to recipients on the mailing list. List to be reviewed to ensure Councillors and Tourism Committee members receive a copy.
- Auburn advised an article regarding the Henry Lawson Festival was recently featured in the GO55 Senior Magazine - Copy to be distributed to Tourism Committee members.
- Auburn advised that the funding for the Tourism signs has been approved. Quotes currently being obtained.
- Doug stressed the importance of having quality accommodation for our major events such as the picnic races.
- Clr Lobb advised the CWA ladies require further training and information sessions. Auburn to pursue.

Next Meeting: 9 February 2010

Meeting Closed: 5.06 pm

341 RESOLVED: Clr N Hughes and Clr Lobb that the Minutes of the Weddin Shire Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY 8 DECEMBER 2009 AT 5.10 PM AT THE COUNCIL CHAMBERS (C2.6.22).

1. **PRESENT:** Clrs N Hughes, J Niven, M Simpson, C Lobb and G McClelland
Mr S Wilson (DES)(Chair), Mr I Pitt, Mr A Hodgson, Mrs P Livingstone and Mrs S Jackson-Stepowski (HA)
Observers: Mr TV Lobb & Mrs I Holmes

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** Tuesday, 6 October 2009.

Resolved: Clr M Simpson and I Pitt that the minutes of 6 October 2009 be adopted with mention that Mr A Hodgson was welcomed by Mr S Wilson (DES) (Chair).

4. **MATTERS ARISING:**

4.1 Grenfell Heritage Study/Expansion of the Grenfell Heritage Conservation Area

Advertising has been completed with no submissions received. Property owners will be advised.

4.2 Brick Maintenance & Re-Pointing Course

Mrs S Jackson-Stepowski (HA) to advise if there is funding still available.

4.3 Otto Bins

Mr S Wilson (DES) advised that a response had not yet been received from the Engineering Department.

4.4 National Trust – Heritage Festival 9-24 April 2010

Local event details have been lodged for with the National Trust:

- Sloane's Cottage Art/Photographic competition (Saturday 17 April 2010)
- Historic Guided Bus Tour (17 April 2010)
- Greenethorpe Historic Guided Walk (Sunday 4 April 2010).

4.5 Village Studies

Advertising has been completed with two (2) submissions received.

Resolved: Clrs M Simpson and N Hughes that properties for Village and Grenfell Heritage Study/Conservation Area are entered on a list and a meeting with properties owners be held to explain pros and cons.

4.6 Sloane's Cottage

Mr S Wilson (DES) advised a general clean up has been undertaken recently, with gravel paths to be established. Heritage Advisor to inspect.

4.7 Ben Hall's Cave and Sites

Mr S Wilson (DES) advised he has not yet approached Forbes Shire Council about sourcing any local information. Mr S Wilson (Des) to check with ABC TV about recent programme.

4.8 Heritage Walk – Signs

Mr S Wilson (DES) showed examples of Young Shire's signs which are sponsored by local businesses. Mr S Wilson (DES) to look into pricing on similar signs for next meeting.

5. **CORRESPONDENCE:**

5.1 Judy Bryant – Village Study **Noted**

5.2 Allan Hodgson – Village Study **Noted**

5.3 HA Referral Memo – Grenfell Fire Station **Noted**

6. GENERAL BUSINESS

6.1 Heritage Grant – Payments

G & K Hancock, Holy Trinity Hall and Cowra Road Church have been completed.

Resolved: Mrs P Livingstone and Clr J Niven that after inspection and approval from Mrs S Jackson-Stepowski (HA) that grant monies be paid to applicants.

6.2 Heritage Grant Application – Bimbi Post Office

Clr M Simpson moved that the application be refused due to being late. Motion LAPSED through want of a seconder

Resolved: Mrs P Livingstone and Clr G McClelland that the application be accepted and taken into consideration. Clr M Simpson wishes to be recorded against the motion

Resolved: Clr J Niven and M Simpson that the grant funding of \$2000.00 be approved subject to:

- owners removing the four (4) ironbark trees on the road reserve at their own expense
- galvanised gutters and external brackets being used.

6.3 Grenfell Cemetery

Resolved: Clrs M Simpson and G McClelland that the National Heritage Trust be contacted in regard to available funding for a Cemetery Improvement Study.

6.4 Heritage Advisors Report

Mrs S Jackson-Stepowski gave a verbal report on the following matters:

- that an agreement was resolved with Mr R Holland (NAB) in regard to erecting a fence
- she is going to compile a handout for local heritage property owners
- she is looking at the artefacts at Sloane's Cottage
- has done an inspection on the Shell Depot building back of McClintocks
- has done an inspection on Forbes Street renovations (Mawhinney & Oliver)

7. QUESTIONS

- Clr G McClelland asked if a thank you letter could be forwarded to Mr Baty (49 Camp Street) and Mr P Mawhinney/Mr G Oliver (6-8 Forbes Street) for their recent renovation.

Resolved: Clrs G McClelland and C Lobb that appreciation letters are written to the above owners and that Mr Mawhinney/Mr Oliver be approached about nominating their building into the National Trust Heritage Festival Awards 2010.

- Mrs P Livingstone commented on her recent Heritage Bus Tour with Clr G McClelland and Mrs L Eastaway's Cemetery Tour and if information could be found in relation to the historic building opposite the cemetery and could it possibly be preserved.

8. **NEXT MEETING:** 9 February 2010

9. **CLOSURE:** There being no further business the meeting closed at 6.00 pm.

342 RESOLVED: Clr N Hughes and Clr Atchison that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON MONDAY, 14 DECEMBER 2009 AT 2.30 PM (C2.6.10).

Present: Messrs T Lobb, G Carroll, W Twohill, S Wilson and Clr M Simpson (observer).

Apologies: Nil

Minutes:

Resolved: G Carroll and S Wilson that the minutes of 16 November 2009 be adopted as circulated.

General Business:

1A Administration

- (i) Promoting Better Practice Review – status report submitted to the Department by due date. Action ongoing. General Manager and Directors pursuing.
- (ii) Integrated Planning – guidelines and manuals not yet released.
- (iii) GIPA Act – workshop attended by Director Corporate Services. Reported in Director Corporate Services report.
- (iv) Annual Report – forwarded to Division of Local Government by due date together with the comprehensive State of Environment Report.
- (v) Social Plan – forwarded to the Division of Local Government by due date.
- (vi) Sustainable Procurement – proposal submitted to join programme. Awaiting acceptance. Reported in General Manager's report.

1B Human Resources

- (i) Vacancies
 - Engineering – in process of making an appointment for Project Engineer's position.
 - Administration – Payroll/Customer Service Officer position – six applications received. Two applicants interviewed. Freuin Forsyth was offered and subsequently accepted the position. Formally commenced duties Monday 30 November 2009 on a permanent basis.
 - Cashier/Customer Service Officer position – nineteen applications received. Four applicants interviewed. Lisa Bernard was offered and subsequently accepted the position. Formally commenced duties on Monday 7 December 2009 on a permanent basis.
- (ii) Workers Compensation Claim – termination process to be verified. Director Engineering pursuing.
- (iii) Annual Performance Assessments
 - Administration – completed.
 - Engineering – in progress.
 - Environmental – in progress.
- (iv) Christmas Closedown – Directors to ensure arrangements are in place for respective departments. Emergency call out list developed. Copy to be forwarded to Councillors.
- (v) Presentation – to be made to John Dumbrell at Thursday's Council meeting.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – recent inspection revealed landowner complying with court order to reduce number of dogs. Legal fees due to be reimbursed to council on 1 December 2009 not paid. Extension of one week requested. Director Environmental Services pursuing.

3. Health

- (i) Medical Centre – reported in Director Corporate Services report.
- (ii) Hospital Dispute – no change.

4. Community Services and Education

Nil

5. **Housing and Community Amenities**
 - (i) Recycling Collection – sorting table ordered by Cowra Shire should be operating in the first half of 2010. Director Environmental Services pursuing.
 - (ii) Grenfell Tip Management – reported in Director Environmental Services report.
 - (iii) Collection Services – arrangements for the Christmas period advertised.
6. **Sewerage**
 - (i) Mains Investigation – rehabilitation works commenced. Reported in Director Engineering’s report.
 - (ii) Contributions Plan – reported in Director Environmental Services report.
7. **Recreation and Culture**
 - (i) Art Gallery – new exhibition opening 15 December 2009.
 - (ii) Cinema – “Australia” proved very popular and was well patronised. Movies being organised for the Christmas holiday period.
 - (iii) Railway Park – Director Engineering liaising with Lions Club regarding the toilet block and footpath. Landscaping completed. Design currently being done for sealing of access and carpark. Director Engineering pursuing.
 - (iv) O’Briens Hill – reported in Director Environmental Services report.
8. **Mining Manufacture and Construction**

Nil
9. **Transport and Communication**
 - (i) RTA Contract – reported in Director Engineering’s report.
 - (ii) Other Programs – Director Engineering advised water availability for works is becoming a problem.
 - (iii) Rail Branch Lines – draft report received. Reported in General Manager’s report.
10. **Economic Affairs**
 - (i) Industrial Estate – two applications received. Negotiations in progress. Reported in General Manager’s report.
 - (ii) Australia Day – committee meetings being held. Arrangements well in hand.
11. **General Purpose Revenues**

Nil
12. **Alliances**
 - (i) Hawkesbury City Council – no recent activities.
 - (ii) Mid Lachlan Alliance – Environmental Services meeting recently held.
 - (iii) CENTROC – meeting held 26 November at Boorowa. Reported in General Manager’s report.
13. **Other Matters**
 - (i) Roundabout – landscaping advice to be obtained. Director Engineering to pursue.
 - (ii) January Meeting – need for January meeting queried.
14. **Review of Job List**

Noted

Next Meeting: Monday, 18 January 2010 at 2.30 pm

Closure: There being no further business to discuss the meeting closed at 4.00 pm.

343 RESOLVED: Clr Atchison and Clr McClelland that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
14 DECEMBER 2009 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs Simpson (Chair), McClelland, Hinde, Atchison, Lobb and Crutcher.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGY:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Lobb and Clr McClelland that the minutes of 16 November 2009 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS**

6.1 **General Manager's Report**

Reports on Meeting with Health Minister's Staff and Young to Wellington Gas Pipeline.

Noted

6.2 **Director Corporate Services' Report**

Report on Town Costings and Medical Centre Upgrade Funding.

Noted

6.3 **Director Engineering's Report**

Reports on Works Report,

Clr Crutcher left the meeting at this point.

Other Works, Future Works, Noxious Weeds Report, Vaughn/Burrett Street, Grenfell Scavenging Area, Sewer Relining, Footpath – Warraderry Street, Footpath – South Street and Kerb and Gutter – Wood Street.

Clr Crutcher returned to the meeting.

Noted

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Grenfell Swimming Pool, Regional and Local Community Infrastructure Program – Strategic Projects, Natural Resource Management – Wetland Feasibility Study/Concept Design, Local Community Infrastructure Program, Grenfell Waste Depot Contract/Operations, O'Briens Hill – Landscape and Conservation Master Plan, and Town DAs.

Grenfell Sewer Contribution Plan – this item was extensively discussed. The General Manager is to contact the General Manager of Central Tablelands Water to clarify their assistance policy.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

- Clr Lobb - advised the garbage bins in front of the Community Hub are filling up quickly on a regular basis and are unsightly.
→ Director Environmental Services to investigate.
- Clr Atchison - enquired in regard to the status of the long grass on the corner of Bradley Street and Newton Road.
→ Director Engineering to investigate.
- enquired in regard to the status of the erection of the caravan parking signage.
→ Director Engineering pursuing.

NEXT MEETING: Monday, 18 January 2010 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 6.09 pm.

344 RESOLVED: Clr Crutcher and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE AUSTRALIA DAY COMMITTEE MEETING HELD TUESDAY 15
DECEMBER 2009 IN THE COUNCIL COMMITTEE ROOM COMMENCING AT
9.00 AM**

Present Peter Batkin (Cadets), Ian Pitt (Historic Society), Auburn Carr (WSC)

1. Apologies:

2. Correspondence

In: Australia Day Council Ambassador Allocation list, Town Band confirming their involvement, Amanda Livingstone declining involvement, Peter Mitton confirming involvement, Soldier Memorial Hall confirming hall available as a wet weather option, Keith White confirming Fire Engine demonstration, Bill Twohill confirming requests.

Out: Letters to Allan Drogemuller, Peter Hall, Peter Mitton, Town Band, Bill Twohill, Danny Joyce, Mo Simpson, Keith White, Soldiers Memorial Hall, Woolworths, Peter Batkin, Ian Pit, Amanda Livingstone .

3. Program for 2009

- **Set up:** Assemble at Taylor Park from 7am, Breakfast from 8am, Ceremony 9-10.30am
 - Peter Mitton agreed to provide PA.
 - Rotary- BBQ, CWA- damper, Cadets- drinks, Historical Society-card table, decorate rotunda, set up flag pole, Lions-chairs and tables (to be collected by arrangement with Bill Atchison)for public and CWA from Masonic Hall. Auburn to source tablecloth for the card table.
 - Auburn to remind Bill Atchison RE permission to use tables.
- **Theme:** ‘mateship’ has been confirmed, as we can’t wait until we know who the ambassador is.

Ceremony

- Master of Ceremonies, Auburn to remind Danny Joyce, then approach Peter Moffitt, Darryl Knapp in that order.
- Awards – Nominees- Weddin Shire Council are organising.
- National Anthem- High school to provide a condensed version of the school choir
- Flag raising- Cadets
- Prayer of thanks- Peter Hall failed to respond, Auburn to approach Clyde Appleby, Thurston Skinner, Allen Crowe in that order.
- Ambassador- yet to be confirmed.

Entertainment

- Music –Town Band are confirmed
- Poetry- Allan Drogemuller failed to respond, Auburn to approach John Hetherington Children’s Competition. A painting competition on the day on butchers paper with the theme of Native Australian Animals. Roma to be asked to donate a prize and to judge.

Catering

- BBQ quantities etc all under the control of the organizations.
- Damper/Tea & Coffee quantities etc all un the control of Cadets and CWA

4. General Business

Woolworths failed to respond to Auburn's approach about donating coloured pencils/paper, lollies or a hamper to raffle off to raise money for charity.

Australia Day merchandise purchased

- 20 meters of Australian flag bunting
- 200 Australian flag stickers
- 50 Australia day balloons
- Pack of Australia day toothpicks

Accommodation for the Ambassador at The Calico Duck tentatively booked.

Letters to go out immediately to all relevant parties.

Rostrum/lectern for the Rotunda from Anglican Church Auburn to approach Stephen Griffin, Councils lectern to be used as the backup?

Consider not having an ambassador as its becoming too late to organize (Auburn to discuss with Trevor). Consider finding someone locally to talk on the 'mateship' theme- possibly someone involved in military- Peter Batkin has a contact at Yass.

Auburn to send out minutes ASAP after meetings but to send out agenda separately to act as a reminder to committee members. The full committee should endeavor to attend the January meeting as it's the last one before Australia Day.

6. Next Meeting 19 January 9.00 am council meeting room

Meeting closed 9.35 am

345 **RESOLVED:** Clr Hinde and Clr Niven that the Minutes of the Australia Day Committee Meeting be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- October 2007 1. Payne's Gravel Pit: Ward Councillors and Director Engineering to meet with new landowner (DE).
In Progress
- October 2009 2. Grenfell Hospital: request meeting with Chief Executive of Greater Western Area Health Service, then the Minister (GM).
In Progress

2. DEFERRED ACTIVITIES:

- November 2008 1. Village Heritage Study: arrange public exhibition before adoption (DES).
In Progress
- July 2009 2. Code of Conduct Training: defer until New Year (GM).
In Progress
- November 2009 3. Open Day/Market Day: submit review to February Council meeting (DCS).
In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- Clr D Hughes - requested an inspection of the tip.
→ Director Environmental Services to arrange.
- Clr Crutcher - enquired if a January meeting will be held.
→ General Manager advised it is for Council's determination.

346 RESOLVED: Clr N Hughes and Clr Atchison that a Council meeting be held on 21 January 2010.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

- (2) **[Details to be specified]** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A council, or a committee of a council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 7.04 pm

Following the meeting a presentation was made to John Dumbrell who has recently retired from Weddin Shire Council after 31 years service.

Taken as read and confirmed as a true record this day 21 January 2010.

.....General Manager.....Mayor