



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 MARCH 2009 COMMENCING AT 5.00 PM.

12 March 2009

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 MARCH 2009**, commencing at **5.00 PM*** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

BUSINESS

1. APOLOGIES (Note: Clr Halls has leave of absence)
2. CONFIRMATION OF MINUTES- Ordinary Mtg 19 February 2009
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - The Henry Lawson Festival Ctee Mtg, 17/02/09
- Australia Day Ctee Mtg, 19/02/09
- Occupational Health and Safety Ctee Mtg, 2/03/09
- Local Emergency Management Ctee Mtg, 2/03/09
- Manex Ctee Mtg, 16/03/09
- Town Works Ctee Mtg, 16/03/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

Note: * Arts OutWest presentation commencing at 4.15 pm

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

LEAVE: Clr G B Halls (Res 435)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

439 **RESOLVED:** Clr Atchison and Clr N Hughes that the Minutes of the Ordinary Meeting, held on 19 February 2009 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Clr Hinde	Director Environmental Services Report Item B2	Member of Car Club	Non – Pecuniary
Clr D Hughes	Director Corporate Services Report Item 7	Taxi operator is father-in-law	Non-Pecuniary
Clr N Hughes	General Manager’s Report Item 5	Member of Grenfell Rotary Club	Non-Pecuniary
	Director Environmental Services Report Item B2	Member of Grenfell Rotary Club	Non-Pecuniary
Clr Lobb	General Manager’s Report Item 5	Related to General Manager	Pecuniary

Councillor	Item No.	Nature of Interest	Type
Clr Simpson	General Manager's Report Item 5	Member of Grenfell Rotary Club	Non-Pecuniary
	Director Engineering's Report Item 11	Member of SES	Non-Pecuniary
	Director Environmental Services Report Item B2	Member of Grenfell Rotary Club	Non-Pecuniary

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 MARCH 2009.

CORRESPONDENCE

1. Department of Infrastructure, Transport, Regional Development and Local Government, G2.18.1: Concerning the funding agreement for the Regional and Local Community Infrastructure Program.

I am pleased to advise you that I am able to offer you funding as described in Schedule 1 to this letter totalling \$100,000.

The Funding Agreement between you and the Commonwealth shall consist of this letter signed and dated by both parties, Schedules 1 and 2 and the annexures (if any). These documents form the entire agreement relating to the Funding and can only be varied by written agreement.

Note: all submitted projects have been approved.

RECOMMENDATION: that the Funding Agreement be signed on behalf of Council.

440 **RESOLVED:** Clr Lobb and Clr Atchison that the Funding Agreement be signed on behalf of Council.

2. Netwaste, E3.3.12: Concerning the NetWaste Scrap Metal Contract. The existing scrap metal contract with Sims Metal expired on 4 March 2009. Following discussions with Sims Metal and in consideration of the current commodity values, it was agreed to retain the existing contract arrangement until 30 June 2009.

A Netwaste regional tender will be called in April 2009 with the intention for a new contract to be in place commencing 1 July 2009. Please return the attached Expression of Interest form by Wednesday 25 March 2009.

RECOMMENDATION: that Council express interest in the joint tender.

441 **RESOLVED:** Clr Hinde and Clr D Hughes that Council express interest in the joint tender.

- 442 **RESOLVED:** Clr N Hughes and Clr Niven that Late Correspondence be received and dealt with.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 19 MARCH 2009.

3. Gordon Garling Moffitt, P2.6.1: Concerning the sale of the property corner George and Dalton Streets, Grenfell.

We understand that you have agreed to sell Lots 11, 11A and 11B, Section 17 DP 758473 to Anthony Norman Walsh for the sum of \$12,000.00.

We enclose a draft of the front page of the Contract.

RECOMMENDATION: that the sale be confirmed at \$12,000 and the Contract be executed under seal.

Clr McClelland declared a pecuniary interest as the real estate agent that conducted the sale and left the room.

- 443 **RESOLVED:** Clr Hinde and Clr Crutcher that the sale be confirmed at \$12,000 (GST Inc) if applicable and the contract be executed under seal.

Clr McClelland returned to the room.

4. Local Government Superannuation Scheme, P1.7.4: Advising Councils on the impact that the global financial crisis has had upon the Scheme's financial position.

Copy forwarded to Councillors

Note: the estimated increase in Councils contribution for the 2009/2010 financial year is approximately \$197,000.

- 444 **RESOLVED:** Clr D Hughes and Clr Atchison that Council write to the Local Government Superannuation Scheme expressing disappointment in the proposed increases and advise Council will be exploring their options.

5. DITRDLG – Western NSW Regional Office, C1.6.7: Advising it has received confirmation from National Office that Senator Hutchins has been nominated as the Australian Government representative and the date proposed is Friday 3 April at 9.00 – 9.30 am.

Note: the date has been confirmed by the Executive and arrangements are now in hand.

Noted

- 445 **RESOLVED:** Clr Atchison and Clr N Hughes that the Late Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

1. Heated Swimming Pool Complex,

Notice is hereby given of the following motion:

“that a feasibility study be conducted into the establishment and running of the Heated Swimming Pool complex if Council is successful in winning the grant from Government.”

Signed: CLR MR CRUTCHER

Comments by Clr Crutcher:

- i) Whilst the winning of the grant would be an enormous boost, Council still needs to be aware of associated running costs of the venture so that we can make sensible and practical decisions going forward with the project.

446 **RESOLVED:** Clr Crutcher and Clr Atchison that a feasibility study be conducted into the establishment and running of the Heated Swimming Pool complex if Council is successful in winning the grant from Government

2. Future Projects,

Notice is hereby given of the following motion:

“that an amount of at least \$70,000.00 be allocated in budget for consultation in regards to a ten year plan for future projects of Council.”

Signed: CLR MR CRUTCHER

Comments by Clr Crutcher:

- i) Whilst Council has achieved many goals over the past five years (rubbish tip project, upgrade of library and new council depot) I feel there is a need for a ten year plan going forward so that we can make informed strategic decisions in the best interest of the town. This will enable us to prioritise projects and would enable us to form committees and pursue grants and engage consultants to begin work on the nominated projects.
- ii) Residents of Grenfell should be engaged for their opinion on what they would like to see established in the next ten years. This could be done through the local media and public meetings.
- iii) Councillors and Council have achieved some terrific results in the past five years and I believe by allocating funds for a ten year planning process this would help keep Council strategic in its decision making and continue with the strong platform of growth that has been put in place.

Note by General Manager:

The Department of Local Government is anticipated to release the draft Bill and Regulation for Integrated Planning and Reporting in early 2009, and to put it to Parliament in autumn 2009.

Weddin Shire is likely to be placed in Group 3 which will require all documents to be completed by 2012.

MOTION: Clr Crutcher and Clr McClelland that an amount of at least \$70,000.00 be allocated in the budget for consultation in regards to a ten year plan for future projects of Council.

AMENDMENT: Clr N Hughes and Clr D Hughes that an amount of up to \$70,000.00 be allocated in the budget for consultation in regards to a ten year plan for future projects of Council.

Upon being put to the meeting the amendment was **CARRIED** and became the motion.

447 The new **MOTION** was put to the meeting and was **CARRIED**.

3. Water Inquiry Report, U1.6.1

Notice is hereby given of the following motion:-

“that the Weddin Shire Council supports and wishes to have the control of water at Grenfell and Quandialla remain with Central Tablelands Water.

Further, that a letter to this effect and addressed to the Minister for Water and Energy, be forwarded to Central Tablelands Water for inclusion in its submission to retain the status quo.”

Signed: CLR G McCLELLAND

Comments by Clr McClelland:

- i) The fact that the Central Tablelands Water complies with all the guidelines set down by the Sustainable Urban Water Inquiry is proof that the Weddin Shire is more than satisfied with the supply and delivery.

MOTION: Clr McClelland and Clr Hinde that the Weddin Shire Council supports and wishes to have the control of water at Grenfell and Quandialla remain with Central Tablelands Water.

Further, that a letter to this effect and addressed to the Minister for Water and Energy, be forwarded to Central Tablelands Water for inclusion in its submission to retain the status quo.

AMENDED MOTION: the mover with the consent of the seconder amended the motion as follows:-

That the Weddin Shire Council supports the Central Tablelands Water having control of water at Grenfell and Quandialla.

Further, that a letter to this effect and addressed to the Minister for Water and Energy, be forwarded to Central Tablelands Water for inclusion in its submission to retain the status quo.

448 The amended motion was put to the meeting and was **CARRIED**.

MAYORAL MINUTE

Nil

THE GENERAL MANAGER'S ORDINARY REPORT

12 March 2009

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. CENTROC Meeting, C2.7.3

The Mayor, Deputy Mayor and General Manager attended the recent CENTROC meeting at Young on 26 February 2009.

Matters of significance from the meeting are summarised below:-

- an address by CancerCare West on the proposed new lodge at Orange Base Hospital,
- an address by the Young Community Health Committee,
- advice that the Central West Transport Study may be released to CENTROC shortly,
- a decision to budget for but not forward the annual BLEG contribution, pending advice of intentions,
- after extensive debate, a decision to utilise CENTROC as the interim entity to examine possible governance structures for a new voluntary water alliance,
- a Memorandum of Understanding to be prepared with Filmcentral to continue previous work,
- setting of the draft budget for 2009/2010 as follows:-

Membership	\$6,404	(\$5,663)
Training and OHS	\$1,190	(\$1,270)
Filmcentral	\$1,000	(\$704)
BLEG	<u>\$1,430</u>	<u>(\$1,430)</u>
	<u>\$10,024</u>	<u>\$9,067</u>

- a “Summit on the Mount” to be conducted in Bathurst on 22 May, with Country Labour members,
- concern at the State Government’s SEPP for exempt and complying development, because of its adverse affect on councils and the community.

The next meeting will be held at Bathurst on 22 May 2009.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

2. Good Sports Meeting, C1.2.1

The long – awaited presentation by Good Sports to local sporting clubs was held on 26 February 2009. The meeting was attended by representatives of junior and senior soccer, junior and senior league, squash, golf, Grenfell Bowling Club and Grenfell Country Club, as well as the Mayor and General Manager.

The Good Sports presenter explained that it operated as part of the Australian Drug Foundation and had strong personal support from the Prime Minister. The programme is aimed at responsible drinking of alcohol, and nil for juniors. There is an acceptance that sponsorship from clubs and pubs is a fact of life in the smaller towns, as long as alcohol is not distributed irresponsibly.

An important outcome of the programme is the reassurance to parents that their children will not be exposed to under-age drinking whilst a part of the team. This can be used to encourage more children to participate.

The presenter has offered to speak to individual clubs on request, and to help them join the programme. The Grenfell Goannas have already joined.

For Information

Noted

3. LGMA General Manager's Forum, P1.2.4

The LGMA General Manager's Forum was held in Sydney on 2 March 2009.

Presentations were made as follows:-

- Sutherland Shire Council – economic development strategy and business networking,
- Local Government Superannuation – the global financial crisis and the effect on superannuation,
- McArthur Management Services – women in local government,
- Department of Lands – new services and web based access,
- Department of Local Government – integrated planning and reporting, better practice reviews, draft investment guidelines,
- Department State and Regional Development – business downturn and joint assistance with local government.

Other panel discussions carried a range of issues based around improving economic development.

The forum contained some useful information and offered good opportunities for networking with other councils.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

4. Arts OutWest, C1.3.16

As resolved at Council's January meeting representatives of Arts OutWest have been invited to address councillors prior to the March meeting. It is understood that the representatives will be the Chair Mr Brandon Wilson and the newly appointed Executive Officer, Ms Tracey Callinan.

The presentation will commence at 4.15 pm and will include information on membership.

For Information

449 **RESOLVED:** Clr Hinde and Clr Lobb that Council offer to join Arts OutWest on a pro-rata basis for the remainder of the 2009 calendar year

5. Bushfire Appeal Concert, C1.4.5

A local musician, Mr Bob Jackman, has proposed a concert to raise funds for the Victorian bushfire appeal. Colin Buchanan has agreed to perform but he is only available on Thursday 16 April which is the day of the next ordinary Council meeting. The concert will commence at about 6.00 pm so there will be a clash.

The Grenfell Lions Club and Grenfell Rotary Club are organising the concert with Mr Jackman and some individual members of Council and staff have been requested to carry out specific tasks. This will not be possible with the normal time of the Council meeting.

It is requested that Council consider changing the commencement time of the April meeting to 1.00 pm, preceded by a light lunch. This will not only enable service club members to be available to assist on the night, but will also enable other members of Council and staff to attend and support this very worthy cause.

Note: the General Manager has a pecuniary interest in this matter as an officer of the Rotary Club.

RECOMMENDATION:

For Council's Consideration

Clrs Simpson and Lobb previously submitted written declarations of interest and left the room.

Clr N Hughes previously submitted a written declaration of interest and stayed in the room.

450 **RESOLVED:** Clr Niven and Clr Atchison that Clr McClelland act as the interim chair.

451 **RESOLVED:** Clr Crutcher and Clr Atchison that the April 2009 Council meeting commence at 8.00 am.

Clrs Simpson and Lobb returned to the room.

Clr Simpson resumed the chair.

THE GENERAL MANAGER'S ORDINARY REPORT

6. Closure of Branch Lines, T3.8.1

Following a Mayoral Minute to Council's January meeting, Council resolved as follows:-

“that:-

- i) Council support the establishment of a suitable body to oppose the rail closures, preferably within Lachlan Regional Transport Committee,*
- ii) Council agree in principle to a shared contribution of, say, \$10,000 towards engaging a project officer.”*

The resolution was conveyed to the Lachlan Regional Transport Committee's meeting at Dubbo on 14 February 2009, where it was agreed that a sub-committee of interested councils be formed to oppose the rail closures, and the councils consider whether to fund a project officer/consultant.

Council's resolution and the Lachlan Regional Transport Committee decision have been circulated to member councils but it is not known at this stage whether any other councils have decided to join the sub-committee.

For Information

Noted

7. NSW Grain Freight Review, T3.6.1

As advised in weekly correspondence item B2, the Federal Government with the support of the NSW Government has announced the commissioning of the NSW Grain Freight Review, with four main issues to be considered:-

- Changes in production patterns and in domestic and export markets for grain
- Deregulation of the bulk wheat export market
- Enhancing the efficiency of grain transport, storage and handling
- Implications for regional communities and the environment

Most likely the review will set great store on “efficiencies” and “economies”, however these can often vary depending on the how broad the view is taken. As Council is aware, it is possible to agree that the high cost of rail infrastructure can make it uncompetitive with road, but this comparison can change if accelerated road damage and the community costs of accidents are taken into account. As Council is also aware, the local council often has to pick up the bill for someone else's savings.

The Chair of the Review will be holding a forum at Parkes on Tuesday 17 March to discuss the issues of importance to local government. Unfortunately this is also the date that submissions close, which raises questions about the sincerity of the consultation.

It is proposed to prepare a submission to the Review based around the following points:-

- i) the need to examine historic grain receipts to discount the effect of the drought,
- ii) the need to take an holistic view to include all the indirect as well as direct costs associated with road transport,

THE GENERAL MANAGER'S ORDINARY REPORT

- iii) the need to include costs that are shifted to local government, and to include reimbursement of these costs,
- iv) the ability to utilise grain rail lines for other purposes such as mining and construction materials or fertiliser.

RECOMMENDATION:

Confirm Action

452 **RESOLVED:** Clr McClelland and Clr D Hughes that the action be confirmed.

8. Policy for Staff Recruitment and Selection No. 14.16.1, C2.4.15

The Department of Local Government's Better Practice Review Report includes recommendation 45, that Council should develop a policy for the recruitment and selection of staff. Model policies prepared by the LGSA were suggested.

After examination of these model policies a draft Policy has been prepared and a copy has been forwarded to councillors.

RECOMMENDATION:

It is recommended that the Policy for Staff Recruitment and Selection be adopted.

453 **RESOLVED:** Clr N Hughes and Clr Atchison that the Policy for Staff Recruitment and Selection be adopted.

9. Delegation to Council – Regulation of Traffic, C2.5.4

The RTA issued a Delegation to Councils – Regulation of Traffic dated 26 October 2001, as follows:-

The exercise of all the functions of the RTA under:-

1. *Division 2 of Part 8 (Regulation of traffic by road authorities) of the Roads Act 1993.*
2. *Division 1 of Part 4 (Traffic control devices) of the Road and Transport (Safety and Traffic Management) Act 1999.*
3. *Division 2 of part 5 (Special event parking schemes) of the Road Transport (Safety and Traffic Management) Regulation 1999.*

This Delegation was subject to prescribed limitations.

The RTA has now advised that the Delegation dated 26 October 2001 has been revoked and replaced with an identical Delegation dated 23 February 2009, but with different prescribed limitations. The major changes are:-

- a broadening of the roads covered by the Delegation to include all Regional Roads.
- a change in the reference source for determining which signs can be authorised by Councils under the Delegation.

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The Delegation permits Council to sub-delegate the functions (subject to the prescribed limitations) to a Councillor, the General Manager or an employee. There is uncertainty about the legality of sub-delegate to an employee and the General Manager is considered to be the best option.

RECOMMENDATION:

It is recommended that the functions described in the RTA's instrument of delegation dated 23 February 2009 be sub-delegated to the General Manager, subject to the prescribed limitations.

454 **RESOLVED:** Clr Crutcher and Clr Lobb that the functions described in the RTA's instrument of delegation dated 23 February 2009 be sub-delegated to the General Manager, subject to the prescribed limitations.

10. Meeting with Country Energy, U1.3.9

Following the presentation by Country Energy before Council's February Meeting, the Regional Manager Chas McPhail and other staff meet with Clrs Simpson, N Hughes, McClelland, Lobb and Atchison on 13 March 2009. Also in attendance were the General Manager, Director Engineering and Director Environmental Services.

Matters of significance discussed included the following:-

- a proportion of consumers' charges go towards network maintenance including incremental improvement,
- other upgrades are carried out in accordance with the Capital Contributions Policy,
- upgrade costs are apportioned according to use,
- a \$4B upgrade programme will commence shortly which will include work on sub-stations and automatic re-closers,
- Grenfell will be included in the upgrade,
- Country Energy will be employing 300 more apprentices in the next five years,
- there is a mature age apprentice based in Grenfell.

Mr McPhail undertook to carry out the following tasks within the next few months:-

- to fit load-loggers around the commercial area to check on demand,
- to forward examples of alternative "heritage" light standards for the Main Street,
- to forward options on festoon lighting for the Main Street,
- to prepare a press release on County Energy's activities for insertion in the local paper.

The meeting was very productive and quite amicable, and may have helped to benefit the commercial centre.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

T V LOBB
GENERAL MANAGER

455 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the General Manager's Report be adopted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

12 March 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 28 February 2009:

Bank Account	
Westpac	<u>\$804,559.33</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 28 February 2009.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of February follows:

Rates Receipts	221,971.31
Accounts Receivable	71,731.79
Government Grants	849,043.77
Agency Collections	79,098.54
Interest on Investments	31,111.64
Other Income	18,206.30
Total	<u>\$1,271,163.35</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2008/2009:

Following are the up to date maintenance figures as at 28 February 2009.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,824	387,945
Grenfell Town Streets Maintenance	146,536	134,963
Village Maintenance - Caragabal	7,118	8,629
Village Maintenance - Greenethorpe	6,000	10,536
Village Maintenance - Quandialla	6,000	11,232
Garbage Collection	51,000	31,138
Greenethorpe Collections	8,500	3,757
Trade Waste Collection	23,000	6,781
Tips Working Expenses	82,000	60,021
Noxious Plants	73,000	41,684
Parks & Gardens	163,000	113,586
Library Expenditure	108,090	74,188
Baths Income	-21,000	19,127
Baths Expenditure	112,127	72,680
Caravan Park Income	-31,500	26,820
Caravan Park Expenditure	67,113	41,359

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2008/09 State Roads (SH 6) Maintenance	100,000	66,608
2008/09 National Roads (SH 17) Maintenance	100,000	39,299
2008/09 State Road (SH6) Ordered Work	308,081	148,072
2008/09 National Road (SH17) Ordered Work	308,081	144,469
2008/09 Regional Roads Block Grant	496,393	128,539
2008/2009 REPAIR Program MR398	300,000	74,162
3 x 3 Program - MR 398	68,000	0

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	109,000
Sandy Creek Road	186,000	98,586
Bimbi - Quandialla	55,000	55,000
Pinnacle Road	29,000	20,559
Gravel Resheeting	108,000	108,000
Total	736,543	627,248

2008/2009 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	30,000	80,093
Reseals	95,000	7,336
Caragabal - Quandialla	95,000	9,025
Nowlans Road	65,000	78,974
Sandy Creek Road	180,000	0
Bimbi - Quandialla	35,000	18,400
Pinnacle Road	60,000	0
Driftway Road	42,521	14,777
Grenfell Streets Construction	66,104	48,312
Grenfell Kerb and Gutter	61,964	31,211
Grenfell Streets - Footpaving	44,000	0
Reconstruct Village Streets – Ex - Reserves	0	0
Gravel Resheeting	100,000	159,158
Total	874,589	447,286

2008/2009 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	7,612
Greenethorpe – Gambara Road 4 km	72,000	6,574
Rural Roads Reseals	150,000	9,090
Gerrybang Road Causeway	100,000	106,133
Total	402,000	129,409

For Information

Noted

4. Grenfell Community Hub, C1.6.7

Work is continuing on the Community Hub with the contractors currently finalising the project.

The sound system is currently being installed in the Conference/Cinema room and Art Gallery with the internet and telephone lines connected to the CTC to allow occupation which occurred on Tuesday 17 February 2009. The chairs for the Cinema have been received. The contractor is currently finalising various minor works.

The date for the official opening will be set once advice on the availability of the Minister is received.

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the February 2009 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery for both rates and debtors is continuing with legal action now in progress for ratepayers and debtors who have not responded. A statement of liquidated claim or summons has been served for outstanding debtors with judgement for these debtors obtained and further legal action continuing. Similar action for outstanding rates is currently in progress with thirty one (31) summons served. Judgement has been obtained for the twenty one (21) ratepayers who had not responded. Since judgement day nine (9) of the twenty one (21) ratepayers have responded leaving twelve (12) ratepayers who have legal action continuing against them. This action is in the form of eight (8) writs of execution and four (4) garnishees.

The sale of land for overdue rates will be conducted in 2009.

For Information

Noted

6. Open Day/Market Day/Country Week Review, T4.3.7

Reference is made to the November 2008 Council meeting whereby it was resolved to conduct the 2009 Open Day/Market Day “in principle” subject to a full review of the event being conducted by Council.

A comprehensive review which also included Country Week was conducted by the majority of Councillors, Mr Peter Moffitt, Ms Auburn Carr and the Director Corporate Services on Friday 6 March 2009.

After reviewing the events the general consensus was that the Open Day/Market Day should proceed with various changes and Council not attend Country Week in 2009 after conducting a cost/benefit analysis.

From the review various ways of improving the Open Day/Market Day were identified and are detailed over page:-

Open Day

- in regard to publicity endeavour to ensure interviews are held with high profile people such as Alan Jones, Steve Price or Ray Hadley and our TV coverage to again include A Current Affair if possible.
- encourage further use of the on-line computer facilities for registrations.
- need to encourage people that register to actually attend.
- ensure website is updated regularly.
- ensure the town and other facilities are clean and of an acceptable standard.
- have less emphasis on attracting tradespeople and more emphasis on attracting a new business that may be associated with agriculture or mining.
- continue to encourage retirees and families with children to relocate to the Weddin Shire.
- arrange a meeting place in the Community Hub where visitors can meet and obtain information.
- arrange the showing of films in the cinema depicting local heritage and tourism attractions and events.
- encourage farmers to rent out vacant farm houses (particularly in areas surrounding our villages) to new residents with school children which will directly benefit our schools.
- encourage Council to consider building ready made custom built sheds at the industrial area to encourage new businesses to relocate.
- encourage Council to extend its sewerage infrastructure to facilitate the relocation of residents and businesses to the Weddin Shire.
- encourage Council or the private sector to consider building “Spec Homes” to allow people relocating to the Shire the option of buying or renting a home.
- encourage workers such as truck drivers to live in the Weddin Shire.

Market Day

- encourage greater business participation particularly in the Market Day by creating a competition amongst business people which would entail shop presentation, quality of products and customer service. The competition could be judged by people attending the Open Day/Market Day with three separate cash prizes totalling \$1,000 on offer.
- change the \$1,000 “Back to Grenfell” Cash Draw to vouchers totalling \$1,000 to be spent in local stores. Also change the draw to a draw for everybody to enter that is in attendance on the day.
- close the Main Street off between the Forbes Street Roundabout and Teston Street to have bands, jumping castles etc to make it more of a family friendly event.
- cancel the Jazz band from Wagga and invite the local town band, local performers and schools to provide the entertainment.

The review proved to be very beneficial and recognised that if we are prepared to continually change the Open Day/Market Day campaigns are well worth persevering with as the potential benefits to the Shire are enormous. The campaigns in the past have been very successful with the key objectives such as increasing our population, attracting new business and raising awareness of our Shire by promoting our lifestyle, location and cheaper housing prices are being achieved in an outstanding manner.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RECOMMENDATION: that Council:-

- i) proceed with the Open Day/Market Day Campaign on Saturday 24 October 2009 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) not attend Country Week in 2009.**

Clr McClelland declared a pecuniary interest as a Real Estate Agent and left the room.

456 RESOLVED: Clr N Hughes and Clr Hinde that Council:-

- i) proceed with the Open Day/Market Day Campaign on Saturday 24 October 2009 and approve the draft budget as presented**
- ii) endorse the suggested changes to the campaign as detailed above**
- iii) defer the decision on Council's attendance at Country Week in August 2009 until after Mr Peter Bailey addresses Council at the April 2009 Council meeting.**

Clr McClelland returned to the room.

7. Taxi Service, T3.6.3

Mr Jack Grogan has accepted Council's offer to extend his lease of Council's Taxi service for a one year period based on the terms and conditions as detailed in my report to the February 2009 Council meeting.

The lease will expire on 17 March 2010.

For Information

Clr D Hughes previously submitted a written declaration of interest and stayed in the room as the matter was not discussed.

Noted

8. Gold Trail Project, T4.4.3

The Gold Trail Project which is an initiative to encourage a tourism drive from Binalong to Forbes was launched at Young on Tuesday 3 March 2009 and Council was represented by the Tourism Manager, Director Corporate Services as well as various community representatives.

At this stage the concept is in its infancy however there is a tremendous amount of enthusiasm being shown to exploit the gold fields, bushrangers and early European settler history of the various towns and regions along the proposed drive.

It is proposed to conduct a feasibility study to ascertain the feasibility of the project as well as determining the proposed cost to each Shire before councils will be requested to commit to the proposal.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

9. Local Business Promotion, T4.1.11

The Orange Business Enterprise Centre (BEC) in conjunction with the Grenfell Business Development Committee (GBDC) held a Local Business Promotion Breakfast meeting on 11 March 2009 at the Grenfell Bowling Club with approximately forty (40) people attending.

The breakfast meeting was the first of a series of workshops for business people and the Chief Executive Officer of the BEC Mr Bruce Buchanan delivered an excellent presentation which ensured the session was an outstanding success.

It is planned to hold these sessions on a regular basis which will certainly benefit our local business people.

For Information

Noted

10. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- The two compacters have been installed.
- Additional shelving arrived during the month with the majority erected. More shelving to come.
- Exchanges of stock were made with all three Deposit Stations during the month.
- Maintenance of the Community Noticeboard has been handed over to the Tourism Officer.
- Grenfell playgroup visited the Library on 20th February 2009.
- The traditional Seniors Week morning tea will be held in the Uniting Church Hall on 17 March 2009.

For Information

Noted

11. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Updating Council's Economic Development Strategy. Review to be arranged.
- Pursuing people interested in relocating to the Weddin Shire emanating from the Open Day Campaign.
- Arranging for Bruce Buchanan from the Orange Business Enterprise Centre (BEC) to attend the Grenfell Business Development Committee (GBDC) breakfast meeting on Wednesday 11 March 2009 as guest speaker.
- Held a meeting with Alvario Marques, Community Economic Development Manager with the Department of State and Regional Development (DSRD) to discuss Economic Development/Tourism Initiatives for the Weddin Shire.
- Attended an Economic Development Managers Networking meeting in Young on Thursday 26 February 2009.

For Information

Noted

12. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- The advertisement for Wingspan Magazine has been published and enquiries are being received requesting brochures. The article is still to be written. Bruce Ward has expressed an interest in writing the article. Other bird groups will now be invited to the Weddin Shire.
- The Weddin Shire Tourism brochure is currently being distributed to local and surrounding Visitor Information Centres.
- Arrangements for the 2009 Henry Lawson Festival continuing.
- Information/Thankyou Day conducted on Thursday 26 February 2009 for the CWA ladies from the Visitor Information Centre.
- Arranging to attend a workshop in Parkes on 16-17 March in regard to event management and sponsorship.
- Tourism Strategic Plan reviewed to be presented to the April Tourism meeting before being submitted to Council for formal adoption.
- Australia Day debrief meeting held.
- Assisting in the promotion of the upcoming Grenfell Picnic Races to be held on Easter Saturday 11 April 2009.
- Attended the Gold Trail Project meeting at Young on Tuesday 3 March 2009.

For Information

Noted

13. Community Technology Centre (CTC), C2.6.28

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and Christmas cards which are selling well. Grenfell themed calendars are being investigated.
- Mobile Phone classes successfully completed. \$2,560 grant to be secured.
- Seniors Week funding of \$520 secured through CTC Association to conduct additional mobile phone classes during Seniors Week.
- Tech Talk articles submitted in the Grenfell Record on a regular basis.
- Customers have increased dramatically since relocation to the Community Hub.
- Visiting local businesses to discuss services available at the CTC.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

457 RESOLVED: Cllr Atchison and Cllr McClelland that except where otherwise dealt with the Director Corporate Services' Report be adopted.

19 March 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 March 2009)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

SH6 - general maintenance
- removed fallen trees
- completed culvert inspections (RTA RMC Contract)
- repaired various driveways and rest area with RTA Work Orders

SH17 - general maintenance
- completed culvert inspections (RTA RMC Contract)

MR 398 - removed trees
- general maintenance
- started 2 kms of widening including the approaches to Bimbi Bridge

MR 236 - general maintenance
- removed fallen trees

MR 237 - general maintenance

1.2 Rural Local Roads Programme

1 km of Nowlans Road widening has been completed.

Pipe culverts have been extended at Bimbi for the last 400m of widening on the Bimbi – Quandialla Road.

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- maintenance graded Dunkleys Road, Watts Lane, Wilsons Lane, Stock Route, Manganese Road, McSpaddens Lane, Lynches Lane, Murrays Lane, Abbots Lane and Brundah Hall Road

THE DIRECTOR ENGINEERING ORDINARY REPORT

- replaced village welcome signs at Caragabal, Quandialla, and Greenethorpe. Bimbi will be re-erected after roadworks are complete

1.4 Urban Maintenance

- general maintenance
- conducted and sealed West Street shoulders in front of new kerb and gutter
- constructed and sealed lane off O'Brien Street in front of new kerb and gutter
- completed George Street drainage outside Grenfell Community Hub
- started clearing kerb and gutter and drains.

For Information

Noted

2. Future Works

2.1 Rural

- general maintenance
- complete Bimbi Road widening
- complete Bimbi – Quandialla Road widening
- construct and seal Mogongong and Lynches Road intersections on SH6

2.2 Urban

- general maintenance
- complete Melyra Street roadworks between Dalton and Alexandra Street
- repair and seal Teston Street

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- lopped trees in Taylor Park
- weeded and tidied up gardens at Grenfell welcome signs

3.2 Cemeteries

The following graves have been prepared from 9 February to 8 March 2009:-

Grenfell Lawn	– 2
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

THE DIRECTOR ENGINEERING ORDINARY REPORT

One (1) interment at the Bimbi Cemetery was reported at the February 2009 Council meeting (period 12 January 2009 to 8 February 2009). There were no other interments in this period.

The Grenfell Cemetery Operations Management Plan is being prepared and will be reported to a future Council meeting. Management Plans for other Councils are being referred to.

3.3 Sewer Mains

Two (2) sewer choke has been attended to during the month.

3.4 Private Works

- slashed a block for a ratepayer
- sealed a driveway for a ratepayer
- patching was carried out for a ratepayer
- graded an internal road for a ratepayer
- hired roller and operator for a ratepayer

3.5 Vandalism

Several signs and posts pushed over and damaged near Greenethorpe.

Total Cost: \$400.00

Progressive Cost: \$7,235.00

(from 1/7/2008 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected one (1) breach (for court action).

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4083	Smooth Drum Roller	Change over drum to pad foot.
PI 3952	Kenworth	Repair oil leaks.
PI 4070	Grid Roller	Add oil to drum.
PI 3953	New Garbage Truck	Replace cab jack, repair electronic fault.
PI 4059	Case 580 Super K Backhoe	Repaired air conditioner and fuel sensor.
	Rural Fire Service Trailer (P80822)	Remove canopy.

THE DIRECTOR ENGINEERING ORDINARY REPORT

It is proposed to call tenders for the replacement of PI 4052 Caterpillar 12G grader which was purchased in 1996, and has worked 11,630 hours.

This purchase has been previously approved as part of the Plant Replacement Programme.

RECOMMENDATION: that Council call tenders for the replacement of PI 4052.

458 **RESOLVED:** Clr Atchison and Clr D Hughes that Council call tenders for the replacement of PI 4052.

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Asset Management Plan for roads is still being prepared.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continues.

All planned reseals on SH6 and SH17 have been completed, with the linemaking to be carried out.

The RTA verbally advised on 2 March 2009 that \$750,000 was available under the Federal Government Stimulus Package to rehabilitate approximately 1 km on the northern end of SH17 by 20 June 2009. However, the RTA have since advised that funds may not be available until July 2009.

This will entail an overlay of some 350 mm of Dense Graded Base 20 (DGB 20) over about a 1 km length of road near the Forbes boundary, and will be required to be completed by 30 June 2009.

As the quantity of DGB 20 will cost in excess of \$150,000, tenders are being called for the supply and delivery of approximately 10,000 tonnes of DGB 20 to the site. Tenders will close on 31 March 2009.

Due to the short time frame to complete the works, it is proposed to present the tenders to Council at the Special Meeting on 6 April 2009 for consideration.

RECOMMENDATION: that tenders for the supply and delivery of approximately 10,000 tonnes of DGB 20 be considered at the Special Council Estimates Meeting on 6 April 2009.

459 **RESOLVED:** Clr Crutcher and Clr N Hughes that tenders for the supply and delivery of approximately 10,000 tonnes of DGB 20 be considered at the Special Council Estimates Meeting on 6 April 2009.

8. Noxious Weed Report – February 2009, C2.6.16

Blue Heliotrope sprayed on Quondong Road, Railway Yard and Bald Hills Road.

The Noxious Weeds Officer has been on leave for part of this period.

For Information

Noted

9. Bimbi Bridge, R2.11.7

Council commenced the construction of the approaches to the Bimbi Bridge on 23 February 2009. The work is progressing well.

Council has been in touch with the RTA in relation to the opening. Suggested dates are Thursday 23 April 2009 (pm) or Friday 24 April 2009 (am).

For Information

Noted

Note: The RTA's suggested date for the opening is now Friday 24 April 2009 at 10.00 am.

10. Sewer Manholes, S1.2.6

Council's contractor Interflow cleaned and carried out CCTV on approximately 3.8 km of sewer mains in Grenfell just prior to Christmas.

During the work, some 10 manholes were located which were below surface level. These are required to be raised so as to minimise infiltration of stormwater and sediment into the sewerage system.

There are also a number of old style double lidded concrete manhole covers which need to be replaced.

The total estimated cost of the works is \$20,000.

RECOMMENDATION: that \$20,000 be allocated from the sewer fund by review for the repair of sewer manholes in Grenfell.

460 **RESOLVED:** Clr Lobb and Clr Niven that \$20,000 be allocated from the sewer fund by review for the repair of sewer manholes in Grenfell.

11. New SES Ute, E1.5

The new Nissan Navara has now been delivered to the Grenfell SES. The SES has advised that the vehicle is generally satisfactory. The equipment fit out is proceeding by the SES.

For Information

Clr Simpson previously submitted a written declaration of interest and stayed in the room.

Clr Atchison declared a non-pecuniary conflict of interest as a non-executive member of the SES and stayed in the room.

The Director Engineering declared a non-pecuniary conflict of interest as a member of the SES and stayed in the room.

Noted

12. CENTROC Weight of Loads Group Meeting, C2.7.16

The Mayor and the Director Engineering attended the CENTROC Weight of Loads Group meeting on Friday 27 February 2009.

The following matters were discussed:-

- a) a letter from Wellington Council to the Minister for Roads regarding the loss of some member councils and the fact that the membership costs for the remaining councils is going up to cover the fixed overhead and operational costs for the group and suggested that the Block Grant and Repair Programme be weighted to those member councils.
- b) a letter from the Minister advising that the LGSA agreed to the current funding arrangements.
- c) CENTROC Weight of Loads Group lobbying those Councils which are not members, or have resigned, to rejoin.
- d) doubtful debts – shown on books but the courts record a nil fine, thus causing an income anomaly.
- e) audited Financial Statements – noted.
- f) 2009/2010 Estimates tabled – noted.
- g) statistical data and graphs. The date was tabled and noted. Information may be available to Councillors if required.

RECOMMENDATION: that Council request the RTA to actively encourage Councils to join CENTROC Weight of Loads Group.

461 RESOLVED: Clr Crutcher and Clr Atchison that Council request the RTA to actively encourage Councils to join CENTROC Weight of Loads Group.

13. Draft Management Plan for Community Lands, P2.8.1

The draft Management Plan for Community Lands has been advertised.

No comments were received.

RECOMMENDATION: that Council adopt the draft Management Plan for Community Lands with a review date of September 2013.

462 RESOLVED: Clr McClelland and Clr N Hughes that Council adopt the draft Management Plan for Community Lands with a review date of September 2013.

THE DIRECTOR ENGINEERING ORDINARY REPORT

14. Integrated Water Catchment Management Study, U1.6.10

Council has now received the final version of the Integrated Water Catchment Management Study prepared for Central Tablelands, Cabonne, Blayney and Weddin Councils by Hydro Science Consulting.

As a result, there are 31 data groups in the report which this Council will need to address over the next few years.

This report forms part of Local Government Best Practice Guidelines and is supported by the Department of Water and Energy.

For Information

Noted

W TWOHILL **DIRECTOR ENGINEERING**

463 RESOLVED: Clr McClelland and Clr D Hughes that except where otherwise dealt with the Director Engineering's Report be adopted.

464 RESOLVED: Clr McClelland and Clr Lobb that Council adjourn for supper.

Council adjourned for supper: 6.51 pm
Council resumed at: 7.19 pm

465 RESOLVED: Clr Hinde and Clr Atchison that Council resume.

12 March 2009

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

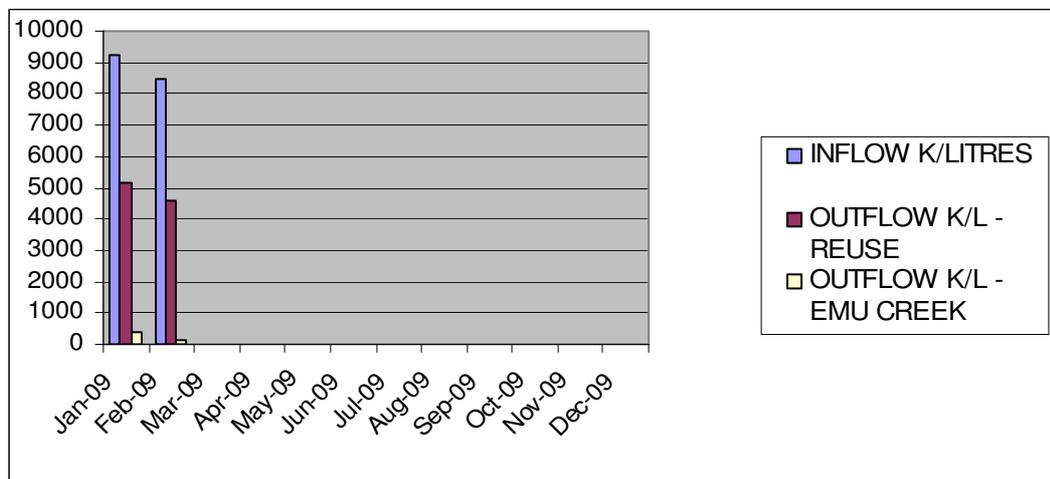
A. Public Health and Environmental Matters.

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during February 2009 was 8499 K/Litres with the daily average of 303.53 k/litres. With outflow for irrigation for reuse being 4584.99 k/litres and discharge to Emu Creek being 115 k/litres.

The highest daily recording of 353 k/litres occurred for the 24 hours ending 6.30 am on 24 February 2009 and the lowest of 286 k/litres for the 24 hours ending 6.30 am on 21 February 2009.

A total rainfall of 15mm was recorded for the month.



For Council's Information

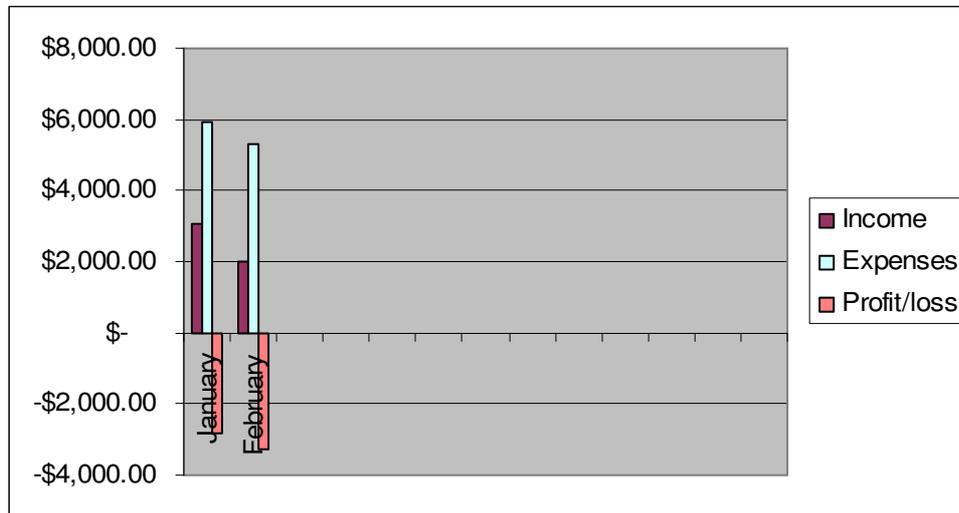
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of February 2009 was \$2,028.00 with expenditure of \$5,307.90 resulting in an operational loss of \$3,279.90 for the month.

There were 64 sites occupied for the month of February 2009.



For Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for February 2009 were:

a. Companion Animals

Animals Impounded: 8 (4 Dogs, 4 Kittens)

Animals Sold: 3 (2 Dogs, 1 Kitten)

Animals Surrendered: 0

Animals Destroyed: 7 (4 Dogs, 3 Kittens)

Animals Released: 1 (Dog)

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

4. Quandialla Swimming Pool, P2.3.2

Total patrons - 1255

Daily Average - 45

80% season ticket holders

- Quandialla Central School held a twilight swimming carnival on the 3rd & came for sport on Wednesday afternoons.
- Caragabal Public School came for sport on Friday afternoons
- Quandialla Swimming Club hosted a Southwest District Carnival on the 15th. Training nights were held on Wednesdays & Fridays.
- Aqua exercises were held on Tuesday nights & Friday mornings.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance: 3476

Daily Average: 124

Season Ticket Attendance:

Adult: 640

Child: 1135

Season Ticket Sales:

Family: 1

Adult: 1

Child: 1

Pensioner: 1

Cash Attendance:

Adult: 275

Child: 384

Usage Groups: 190

School Usage Groups: 852

During the month the facility hosted Henry Lawson High, Grenfell Primary and St Josephs schools swimming carnivals, all of which were well attended.

Central Western Districts championship carnival was also held over 2 days.

There has been high usage into the facility overnight. This is not a new issue when it is hot, but as yet nothing has been done to address this problem and it will only be a matter of time before a serious accident occurs.

For Council's Information

Noted

6. Netwaste to Art, E3.3.15

As Council was informed at the last meeting, Weddin Shire is co-ordinating the Netwaste - Waste to Art project within the shire.

All of the local Schools have been approached to participate, with all fully supporting the project.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Arrangements have now been made for the local competition and subsequent display and judging. This is to be held at the Grenfell Railway Station on Friday 27 March between 3.00 - 6.30pm, with the presentation of winners to occur at 5.30pm. Each of the winners will receive a \$50 variety gift voucher.

Three judges have volunteered their time to review and select the category winners they are Mrs Chris Lobb, Mrs Pat Soley and Mr Ray Cawthorne.

Light refreshments will be provided on the day and it is hoped that the event is well supported.

For Council's Information

Noted

7. Clean Up Australia Day 2009, E3.3.8

The 2009 Clean Up Australia Day event was held on Sunday 1 March 2009.

The event was supported by 30 volunteers, who managed to collect 40 bags of rubbish from a number of areas within Grenfell.

Thanks were given to all that participated, with certificates of thanks provided to all the children and supporting schools.

For Council's Information

Noted

8. Regional and Local Community Infrastructure Program – Strategic Projects, A3.6.39

Further to the February Council meeting at which council resolved to submit a funding application for a new heated swimming pool, that approval be granted to seek the required assistance, and the cost of the work be reported when known.

Designs, costs and associated documents were completed and submitted on Thursday 5th March 2009. A copy of the design and costs brief had been forwarded to all Councilors for information, with all other documents available for viewing upon request.

For Council's Information

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

9. Hawkesbury City Council, C2.7.26

On Monday 9th March Isabel Holmes and Allison Knowles travelled to Hawkesbury City Council to participate in a sister staff exchange program. The primary object of this was to broaden our knowledge and experience in how a larger Council operates. In the three days we worked with Administration, Compliance Officers and other Animal Control Officers. We both found this experience to be extremely beneficial and have numerous new ideas to move forward in our areas.

All staff and management of Hawkesbury City Council were extremely obliging throughout the entire visit.

We both would like to thank Council for allowing us the opportunity in participating in the staff exchange program.

For Council's Information

Noted

B. Development Applications – Building Matters:

1. **The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 22 January 2009 (Res. No. 367):**

DA NO.	Applicant	Construction	Value (\$)	Address
46/2008	Newcastle Commodities Pty Ltd	Strata Subdivision	0	Lot: 1 DP: 1134749 14 O'Brien Street GRENFELL NSW 2810
CD 2/2009	DC Smith	Extension/Additions to Dwelling – Deck	\$4,865	Lot: 10 DP: 112286 51A Forbes Street GRENFELL NSW 2810
CD 3/2009	TJ & LE Wood	Double Garage	\$10,210	Lot: 1 Sec: 32 DP: 758473 34 Brundah Street GRENFELL NSW 2810
CD 5/2009	DA Buttenshaw	Carport	\$8,000	Lot: 1340 DP: 754578 57 Rose Street GRENFELL NSW 2810
CD 6/2009	GJ Beasley	Double Garage	\$4,700	Lot: 5 DP: 839227 50 Melyra Street GRENFELL NSW 2810

For Council's Information

Noted

B2. Development Applications for the Consideration of Council

DA 2/2009 – Change of Use - Mechanical Workshop

Applicant: R F Reynolds
Owner: RF & GD Reynolds
Site: Lot: 365 DP: 754578
Forbes Street, Grenfell
Zone: 2(T) Township

Precis

The existing shed was approved under DA/CC 78/2004, as a storage shed in association with a residential property, hence the requirement for the application for change of use. The applicant currently operates a business from a small workshop in the commercial area of the township and is now looking at downsizing and operating from home.

The application is recommended for approval with conditions specifically to provide access and sanitary facilities for persons with a disability to and within the workshop. All weather surface is required to be provided to and within the site for access and parking.

The development was notified to adjoining and adjacent land owners for a period of 21 days and advertised in the Grenfell Record as per Council policy, with no submissions being received at the completion of the required period.

Background

The existing shed was approved and constructed in 04/05 and has been used as a storage shed for this period, with home repairs a being undertaken. The applicant has operated a similar business in Grenfell for some nineteen years and now wished to downsize to a home based business.

Description of the Proposal

The development application proposes the existing storage shed be changed to a mechanical workshop, the shed is 240m² and located well clear of any of the property boundaries. The building is of metal framed construction with metal cladding (trim deck profile) colorbond mist green. The application identifies that only minor mechanical repairs will be undertaken, with the majority of the work consisting of vehicle inspections.

Description of the Site

The site currently consists of 4 old portions with a total area of approximately 19500m². The majority of the site houses fruit tree, with train line located on the southern side of the property. The shed is setback some 200m from Forbes Street and some 300m from any other dwelling on the adjoining sites.

Zoning

The site is located within the 2T township zoning. The proposed development would be in accordance with the objectives of the Weddin LEP 2002 and is permissible with Council consent.

Planning Assessment

The proposal has been assessed in accordance with the matters for consideration under section 79C of the Environment Planning and Assessment Act 1979; the key issues of the proposal in this report are for Councils consideration.

The building has been classed against the Building Code classification as 10a for a storage building and the new use would result in a re-classification to a Class 8 building. This will require the building to comply with the deemed to satisfy provisions of the BCA, and must be accessible to persons with a disability to and within all areas normally used by the occupants including provision of sanitary facilities.

The development application plan does not show compliance with this requirement and proposed conditions of consent have been imposed to ensure that if the proposal proceeds to construction certificate that compliance is achieved.

As the applicant intends to have heavy vehicles accessing the site it has become evident that the current driveway access is not suitable for the increased loads. A condition requiring an upgrade of the existing driveway has been included to form part of any consent if issued.

The Grenfell and Environs Policy Clause 16 (e) requires "all industrial buildings shall be constructed with a brick or similar frontage, at least 3.6 metres high" as the building is existing this has not been achieved and it is suggested that due to the large setbacks and shielded position as seen from the public roads, this requirement is considered unnecessary in this instance and it is recommended that the requirement be varied.

Comment: The brickwork does not add to the visual appearance of the building or serve any practical purpose.

Conclusion

The variation to the exterior cladding is recommended for the following reasons:

- The Grenfell and Environs Policy is dated and places limitations on other materials which conform to the BCA it excludes a range of new products which are all suitable for use.
- The building does not dominate a street frontage.
- Imposes an unnecessary cost which requires the replacement of an existing wall that is adequate under the BCA requirement.

RECOMMENDATION: That Development Application No 2/2009 Change of Use - Mechanical Workshop is recommended for approval subject to the conditions outlined in the draft consent.

1. SPECIAL CONDITIONS

- (1) This consent grants approval to operate a Mechanical works as detailed for a period not exceeding five (5) years or upon change of ownership which ever is the lessor. Upon those occurring the operation must cease and will be subject to a further development application with Weddin Shire.

Reason : To ensure the business remains consistent with the surrounding land use.

- (2) Provide Vehicle Access –
Vehicular access from the road to the property boundary must be modified to meet the AS2890 and be a minimum width of the 3.6m and constructed of a sealed surface with a 200mm compacted base, with a contoured causeway design to allow free flow of water.

Reason: To ensure appropriate vehicle access to and from the property.

- (3) Prior to commencement of operations an inspection must be requested as to allow Council to ensure compliance with all conditions.

Reason: Ensure compliance with conditions.

2. HEALTH & SAFETY

- (1) Work shall be confined to normal working hours, namely 7.00 am to 5.00 pm Monday to Friday, and 7.00 am to 1.00 pm Saturdays. (No work is permitted on Sundays or public holidays).

Reason: to minimise nuisance to adjoining neighbours.

- (2) The emission of sound from the premises shall be controlled at all times so as to not cause unreasonable impact upon nearby owners/occupants.

Reason: to minimize nuisance to nearby owners/occupants.

- (3) All outdoor lighting is to be directed away from neighbouring dwellings and street.

Reason: to minimize nuisance to nearby owners/occupants.

- (4) Access for disabled people shall be provided in the building or portion of the building in accordance with Clause D3.2, D3.3 and Table D3.2 of the BCA and to the standards set out in AS 1428.1.
BCA D3.2 (NSW).

Reason: To facilitate access to and circulation within the Building by people with disabilities

- (5) Car parking spaces provided for people with Disabilities shall be designed and constructed to comply with requirements of AS 2890.1 (off-street car parking).

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Reason: To facilitate access to and circulation to and within the building by people with disabilities.

3. SITE MANAGEMENT

- (1) The applicant must provide an adequate receptacle to store all waste generated by the development pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle. Consideration should be given to the source separation of recyclable and reusable materials.

Reason: to ensure that any possible soil erosion and runoff is contained on the site to prevent pollution of drainage lines.

4. FIRE SAFETY

- (1) On completion of the proposed building work, the owner shall provide Council with a certificate from a competent person in respect of each Essential Service installed in the building. The owner of the building shall provide Council with a further Certificate (with respect to each Essential Service installed in the building) at least once in every twelve (12) months thereafter.

Reason: To ensure the compliance with relevant legislation and risk to occupants is minimised.

- (2) Portable fire extinguishers containing an extinguishing agent suitable for the risk being protected must be installed in accordance with Australian Standard 2444 and Table E1.6 of the Building Code of Australia.

Reason: to ensure the compliance with relevant legislation and minimise risk to occupants.

- (3) Exit signs are to be installed over each required exit in accordance with Australian and New Zealand Standard 2293.1.

Reason: to ensure the compliance with relevant legislation and minimise risk to occupants.

Other Approvals:NIL

Listed local government act 1993

Approvals granted under Sec. 78A(5)

General terms of other approvals:NIL

Integrated as part of the consent (list approvals)

If you are dissatisfied with this decision section 97 of the Environmental Planning and Assessment Act 1979 gives you the right to appeal to the Land and Environment Court within 12 months after the date on which you receive this notice.

*Section 97 of the Environmental Planning and Assessment Act 1979 does not apply to the determination of a development application for State significant development or local designated development that has been the subject of a Commission of Inquiry.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

Clrs Simpson, N Hughes and Hinde previously submitted written declarations of interest and stayed in the room.

466 RESOLVED: Clr N Hughes and Clr Niven that Development Application No 2/2009 for a change of use - mechanical workshop be approved subject to the conditions outlined above.

DIVISION REQUIRED:

Councillors For: Clrs Simpson, Niven, D Hughes, N Hughes, Atchison, Lobb, Crutcher, Hinde and McClelland.

Councillors Against: Nil



SHANE WILSON
DIRECTOR ENVIRONMENTAL SERVICES

467 RESOLVED: Clr Atchison and Clr N Hughes that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Delegates' Report - Central Tablelands Water

The following is a précis of the items discussed at the February 2009 meeting of Central Tablelands Water and is submitted for Council's information:

Budget Review Statement to 31 December 2008

The Budget Review Statement (BRS) to the 31st December 2008 was presented to Council with a forecast estimated surplus for the year of \$472,756.

Investments

The General Manager advised that, as reported to the December meeting of Council, with Lehman Bros (Australia) currently under Administration, he has not been able to obtain updated values on the above investments. Council's legal advice to date continues to be positive in regards to a successful outcome.

Review of Water Utilities

Following a Special Council meeting on 22 January 2009 and a subsequent meeting of mayors and general managers in Forbes, Council resolved at this meeting as follows:

- a) if the local water utilities within the Lachlan region agree to enter into a binding alliance, Council will support the alliance only as a member council;
- b) Council should make a submission to the Minister for Water advising that, while CTW still favours the County Council model, if the Minister's decision is for a binding alliance with the local water utilities in the Lachlan area, as depicted on Map 5, Council will support the alliance model providing CTW is retained as a member council;
- c) Council's submission to the Minister for Water should outline the success of CTW as a local water utility and its current compliance with best practice.

Integrated Water Cycle Management (IWCM)

The General Manager reported that the joint IWCM evaluation study had been completed and an overview of the study's report was given to council. Council resolved *"that the Report of the Joint Integrated Water Cycle Management Evaluation Study, prepared by HydroScience Consulting, be received and that no further action be taken in regards to proceeding with a detailed Strategy Plan until such time as a determination has been made by the NSW Government into the future of Local Water Utilities in NSW."*

General Manager – Contract Renewal

Council resolved to renew the General Manager's contract of employment for a further five years, effective from 12 August 2008.

Reservoir Levels

All reservoir levels have been maintained between 50% and 100% capacity. Lake Rowlands level was at 92% of capacity as at 2 February.

Cr. G McClelland

Cr. B Hinde

468 **RESOLVED:** Clr Hinde and Clr McClelland that the Delegates Report – Central Tablelands Water be noted.

**Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held
Tuesday 17th February 2009**

Welcome: President Jenny welcomed everyone to the meeting.

Present: Merle Simpson, R. Murphy, C. Brown T. Silvester, K. Smith, J. Wood, M. Roper, C. Lobb, A. Carr, J. Hetherington, G. Rolls, Maurice Simpson, J. Smith J. Milton, G. Carroll. J. Black, T. Matthews, A. Wood, K. Brus, C. Gardner, R. Gardner and J. Richardson.

Apologies: were received from G. England, J. Graham and R. Cawthorne. **Moved** C. Brown / J. Wood. Carried.

Minutes of the previous meeting: were confirmed. **Moved** J. Hetherington / K. Brus. Carried.

Business Arising: To be left for General Business.

Treasurer's Report: As per attached sheet. Glenn was asked to speak on the question raised at the January meeting regarding using part of the fixed deposit money for advertising. He suggested that the current \$6000.00 advertising budget should be sufficient. Sponsorship was also discussed. Auburn Carr asked co-ordinators to advise her of their sponsors. **Moved** G. Carroll / M. Simpson. that the Treasurer's report be adopted Carried.

Correspondence: As per attached list. **Moved** C. Brown / J. Wood that the inwards correspondence be received as read and the outwards correspondence be endorsed. Carried. Secretary read a letter received from Mardi Bucknell re concerns about the T. V. Award's. President Jenny to reply to the letter.

Co-ordinator's Reports:

Art: Chris reported everything was in hand for the Art, and has received a number of calls and email for entry forms. Entry forms have been left at the C.W.A., Gonyah and the Library. Entry forms for next year need to be amended to include two declarations. The new Art Gallery is almost complete. Council is very supportive of the Henry Lawson Festival of Arts Art Exhibition. A concern was raised re Maleisha's Gallery also holding a competition, exhibition & Opening Night in Festival week and also using the Festival Web address on her letters requesting sponsorship which was thought to be misleading. President Jenny to contact her and discuss

Busking: Robyn has nothing to report.

Luncheon: Merle Simpson advised everything is under control.

Children's Competition: Jenny Hetherington advised this year's theme will be "Fire". The Art sector of the theme will be contested by the Kinder to Second class children and the writing sector by Third to Sixth class.

Window Dressing: Elaine is yet to approach the business houses. Moved Elaine/ M. Roper that the sponsors be asked for increased prize money, from \$50 to \$100 for 1st prize, \$25 to \$50 for 2nd prize and \$10 to \$20 for 3rd prize Carried.

Central West Credit Union (Sponsor) Logo to be updated.

Street Activities: Tania has obtained quotes from some of last years entertainers and has also found a new contact in Canberra. Tania also spoke about a Chinese Group of approx. 50, who may be interested in attending the Festival. **Moved** M. Roper / J.Wood that they be invited to attend. Carried **Moved** Tania/ J. Wood that a quote be obtained for the Bolivian Dancers Carried.

Darryl Knapp to be consulted re Circus Art.

Award's Dinner: Tristen advised that she has booked the Bowling Club for the function.

Photography: Amy advised that she is writing to sponsors and working towards her budget. Amy said they will help in the removal of things at the Masonic Hall.

Poetry on the Boards: Carly advised she has completed a risk management statement for Ray Cawthorne and updated her web page. She has contacted Deidre Carroll re information relating to the history of the Railway Station. Lion's will be providing tea and coffee. Pam Hudson designing cards with art work on them. Microphone and bunting needed for the station.

King Queen Competition: Cate advised that all was in hand with local communities being invited to reply by next meeting.

Procession: Joy said that she was pleased about the cars being in the procession and advised that letters will be sent out in March.

Sunday Car and Bike Show: Keith advised that he has contacted Brian O'Conner regarding, Car Club attendance. Brian is well organised. **Moved** Maurice Simpson / G. Rolls that Hot Rods be allowed in the procession providing they are registered Carried. The Bathurst Club to be contacted.

Safety: Maurice Simpson stated that a problem could exist with shopkeeper's needing to be in attendance to provide power to stalls etc and is still looking at the general electrical safety with the power cords. It was Moved Maurice Simpson / J. Wood that Maurice contact the owners of the Exhibition Centre re rent as sponsorship and that the meter be read Carried.

Promotions Auburn spoke about articles and entry forms in magazines "Markets and Fairs" and "Better Homes and Gardens". Cate Gardner suggested a highlighted adv on the festival website with contact details. Radio and Television advertising was discussed in length. Auburn suggested advertising in "Style Magazine". One page ad \$500 Radio advertisement to be adjusted to pay for this. **Moved** E. Needham / C. Brown that as Promotions Coordinator, Auburn go ahead with "Style" and other advertisements as required. Carried.

General Business:

Programmes: The printing of the programmes was discussed in length with many suggestions put forward. The feeling of the meeting was to keep program on paper similar to last years to cut down on costs and to outlay more on a promotional flyer. Auburn to report back to the next meeting **Moved** C. Lobb / C. Brown that Auburn get a costing, on printing of a promotional flyer. Carried.

Roadside Signage: Auburn advised that Sharon Fenson quoted for three signs each 1.8m x 1.2m (6' x 4') and each quoted at \$3)41 excluding GST. **Moved** M Simpson / J Wood that the size and siting of the signs be forwarded to the Weddin Shire Council to a meeting of the traffic committee to obtain RTA approval. Carried

Fun Raiser: President Jenny mentioned the Melbourne Scottish Fiddler Club and is to obtain a quote for the next meeting

Geoffrey Graham: Moved C. Brown / M. Roper that Geoffrey Graham be invited to perform at the festival where required, for a fee of \$400 plus GST. Carried Carly to accommodate him. His show is to be reviewed annually.

There being no further business the meeting closed at 9.40 pm.

Next meeting to be held on Tuesday 17th March at 8.00 pm

469 RESOLVED: Clr McClelland and Clr Atchison that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

Minutes of the Australia Day debrief meeting held on Thursday 19th February 2009, 9 am.

Present: Auburn Carr (Weddin Shire Council) Keith Engelsman (Lions Club) Ian Pitt (Historical Society) Elaine Needham (Guides) Gloria Wilder (CWA).

1. Apologies: Roma Sinclair, Peter Batkin

2. Correspondence

In: Ambassadors final travel documents, Australia Day evaluation.

Out: Thank you letters to Sing Australia, John Smith, Sheree Logan, John Hetherington, Darryl Knapp, Mo Simpson, George Walker, Guides, Valerie Parv, Peter Mitton, Amanda Livingston, Town Band, Rotary, Lions, CWA, Guides, Cadets, Historical Society, Rosemary Jones-Cowra Woolworths, Brad Galvin, Grenfell Record, Steven Griffin.

3. Program for 2009

- Set up- Worked well
- Ambassador- Well received.
- Theme- Worked well.

Ceremony

- Master of Ceremonies -Well researched and prepared as always.
- Awards nominees -Would like the winners to have made a short speech. In future the MC to prompt the winners to at least say thank you. Should ensure nominees are always mentioned in the paper leading up to Australia day. Ambulance and fire brigade should be nominated at every Australia Day ceremony regardless.
- National Anthem -Sing Australia was well received.
- Flag raising -In the past the flag raising and the anthem were at the same time. In future the singers will be prompted to start and not wait for the flag. The wiggling of the ropes on the flag pole needs to be attended to before the ceremony.
- Prayer of thanks- Needs to be earlier in the ceremony, directly after the anthem and flag raising.

Entertainment

- Music – band and Sing Australia did a good job. Pleasing to see everyone stayed around at the end to hear Sing Australia's final songs. It takes longer for the group to move on and off stage, than it takes a solo singer.
- Poetry – Good choice of poems, fitting with the theme
- Children's Drawing Competition- Best turn out of children ever. In future will ensure the drawing is done on the day, not bought from home for judging. The theme of gold was broad enough to allow all ages to enter.
- Whip cracking- just long enough, well suited to the theme and was nice to have something new at the ceremony. To be considered again next year depending on the theme.

Catering

Not too much left over and no run outs, well managed with groups knowing what to expect from the day.

- BBQ-Went well.
- Damper- Went well.
- Tea & Coffee & cool drinks- Urn didn't work, but pleased with sales anyway.

4. General Business

Woolworths need to be more involved in the ceremony with the representative not even making a speech. For example can they be asked to contribute the coloring pencils and drawing paper for the children's competitions? Also could they provide bags of lollies for the children who enter the competition?

Next Meeting November 2009

470 RESOLVED: Clr McClelland and Clr D Hughes that that the Minutes of the Australia Day Committee Meeting be noted.

OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING HELD IN THE COMMITTEE ROOM ON MONDAY, 2 MARCH 2009 COMMENCING AT 3.30 PM (C2.6.14)

1 PRESENT: Messrs W Twohill (chair), S Wilson, W Schneider and N Baker.

2 APOLOGIES: G Carroll and M Martens

Resolved: W Schneider and S Wilson that the apologies be accepted.

3 MINUTES:

Resolved: M Martens and G Carroll that the minutes of the meeting held on 2 December 2008 were adopted as read.

4 MATTERS ARISING

4.1 Gas Leaks

Investigating alternate heating arranging.

Noted

4.2 Evacuation plans

Commonwealth Bank, new Depot and new Community Hub to be drawn up.

Noted

4.3 Business Continuity Plan

In progress.

Noted

4.4 Sewer Machine

Has been purchased.

Noted

4.5 Volunteers – training, SWMs

Still occurring.

Noted

4.6 SWM 39

To be reviewed (three employees).

Noted

4.7 CENTROC OH & S Working Party Peer Group Audit – Weddin Shire

Asbestos policy to be finalized.

Noted

4.8 Major Inspections of Playground Equipment Annually

Report findings to be tabled.

Noted

4.9 Charter

Election in New Year (two outdoor and one indoor employees).

Noted

4.10 Welding

Workshop staff advised no problems with fumes.

All welding should be undertaken in the designated area of the workshop.

Noted

5. GENERAL BUSINESS

5.1 Injury Forms

- Susan De Britt – bitten by red back spider. New depot sprayed routinely by Contractor.

Noted

- Jim Fisher – sprained ankle in excavation in lane off O'Brien Street. Excavation backfilled.

Noted

- Jeremy Hall – dented door and tore mirror from door of PI 2349. This is the second time that an item of plant has been damaged. The Committee is concerned that the frequency of vehicular accidents may result in further damage to property, plant or personnel/public. A letter to be written to Mr Hall.

Noted

5.2 INSPECTION

Community Hub

6. OTHER BUSINESS

6.1 Gloves

Gloves for garbage operator ordered.

Noted

6.2 Sharps Training - Netwaste

Director Environmental Services to investigate training in Grenfell.

6.3 Sharp Containers

To be picked up by Netwaste.

Noted

7. NEXT MEETING: Tuesday, 5 May 2009 at 3.30 pm.

8. CLOSURE: There being no further business the meeting closed at 4.10 pm.

471 RESOLVED: Clr Niven and Clr Atchison that the Minutes of the Occupational Health and Safety Committee Meeting be noted with the resolution in Item 3 to be corrected at the next meeting.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON MONDAY, 2 MARCH 2008 COMMENCING
AT 4.30 PM (E1.1.5)**

1. **PRESENT:** Bill Twohill (Chair - Weddin Shire Council, LEMO), David Lee (NSW Ambulance), Ray Cawthorne (SES), Dylan Hopkins (NSW Police), Keith White (NSW Fire Brigades), Shane Wilson (Weddin Shire Council) David Sheehan (SES), M Simpson (Weddin Shire Council).
2. **APOLOGIES:** John Connell (DEMO), Angus Nielsen (RFS), Ken Neville (RFS), Nichole Richardson (RFS) and Allan O'Neill (NSW Police)

Resolved: R Cawthorne and D Lee that the apologies be accepted.

3. **MINUTES:**

Resolved: K White and S Wilson that the minutes of meeting held on 1 December 2008 be adopted as read.

4. **MATTERS ARISING**

4.1 **Local Displan**

To be reviewed by W Twohill and A O'Neill when time permits.

Noted

4.2 **Local EOC SOPs Review**

Each member to review for next meeting.

Noted

4.3 **SES**

Desktop draft Weddin Shire Local Flood Plan forward to members to comment.

Noted

4.4 **New Vehicle**

Has been delivered to Grenfell SES.

Noted

4.5 **SES – Refit Old Depot**

Power, water, phone and access to be provided when final plans drawn up.

Noted

5. **OTHER MATTERS**

5.1 **Members Reports**

- a) NSW Police – still being trained, Hazmat training, Dylan Hopkins acting LEOCON in Allan O'Neill's absence.
- b) SES – new vehicle to be stocked, training being carried out. Callouts this year included Victoria bushfires. Some new vehicles self lock with the key in ignition – R Cawthorne to investigate.

Resolved: D Lee and R Cawthorne that a letter be written to vehicle manufacturers if required.

- c) NSW Ambulance – four officers as normal as of next week.
- d) NSW Fire Brigades – two rotations of Grenfell crews at Victoria bushfires.

6. GENERAL BUSINESS

6.1 Weddin Emergency Risk Management Plan

Echelon to provide final plan which satisfies the State Emergency Management Committee's requirements.

Noted

6.2 Trees Over Road

SES and Weddin Shire Council to contact each other when a request is received so as to not duplicate services.

6.3 Rural Fire Service

Strike teams available for 3 March 2009.

7. NEXT MEETING: Monday, 1 June 2009.

8. CLOSURE: There being no further business to discuss the meeting closed at 5.15 pm.

**BILL TWOHILL
(LEMO)**

472 RESOLVED: Clr Lobb and Clr Atchison that the Minutes of the Local Emergency and Management Committee meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON MONDAY, 16 MARCH 2009 AT 2.30 PM (C2.6.10).

Present: Messrs T Lobb, G Carroll, W Twohill, S Wilson and Clr Simpson (observer).

Apologies: Nil

Minutes:

Resolved: G Carroll and S Wilson that the minutes of 16 February 2009 be adopted as circulated.

General Business:

1A Administration

- (i) Assets – Fair Valuation – deferral of road valuations to be verified. Director Engineering and Director Corporate Services to pursue.
- (ii) 2009/2010 Management Plan – extra-ordinary estimates meeting to be held on Monday 6 April 2009 at 6.00 pm. General Manager currently conducting meetings with Directors prior to estimates meeting.
- (iii) Superannuation – advice received that Councils liability for the Defined Benefit Scheme will increase by \$197,000 for the 2009/2010 financial year. Local Government and Shires Association currently objecting to the increase. Council may need to budget for a deficit or curtail certain areas of expenditure.
- (iv) Complaints Register – working well. However, very time consuming.
- (v) Integrated Planning – Social/Community Plan and comprehensive State of Environment Report to be completed this year. Director Corporate Services and Director Environmental Services to pursue.

1B Human Resources

- (i) Vacancies
 - Engineering – staffing restructure of the department currently being undertaken.
 - Environmental – a decision to be made on maternity leave position. Director Environmental Services to pursue.
- (ii) Job Re-evaluations – program operational. Assistance may be sourced through Mid Lachlan Alliance or by utilising a local consultant.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – action continuing in Land and Environment Court. Hearing date to be confirmed.

3. Health

Nil

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Recycling Collection Options – Director Environmental Services to report to April 2009 Council meeting.
- (ii) Grenfell Tip – Director Environmental Services currently arranging the commencement of works as per the layout plan approved by Council at the February 2009 Council meeting.
- (iii) Clean Up Australia Day - reported in Director Environmental Services report.

6. Sewerage

- (i) Mains Investigation – sewerage mains inspection report received from Interflow on 16 March 2009. Director Engineering to peruse and report to April 2009 Council meeting. Report on proposed maintenance of sewer manholes emanating from the inspection in Director Engineering's report. Sewerage Strategic Business Plan to be reviewed in accordance with licence conditions issued by DECC. Director Engineering and Director Environmental Services to pursue.

- (ii) Water and Sewerage Inquiry – CENTROC currently formulating an Alliance proposal. Central Tablelands Water endeavouring to maintain the status quo similar to Goldenfields Water County Council. General Manager to pursue.

7. Recreation and Culture

- (i) Community Hub – reported in Director Corporate Services report.
- (ii) Art Gallery – arrangements well underway. To open Friday 20 March 2009.
- (iii) Cinema – awaiting installation of equipment and sound system. Cinema committee meeting to be then organised.
- (iv) Infrastructure Program – application submitted for strategic project at Grenfell Pool. Community projects approved at \$100,000.

8. Mining Manufacture and Construction

Nil

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering’s report.
- (ii) Bimbi Bridge – official opening to be held Friday 24 April 2009 at 10.00 am.
- (iii) Other Programs – noted.

10. Economic Affairs

- (i) Industrial Estate – to facilitate and expedite development Council’s solicitor currently exploring various special conditions and incentives that could be entered into future contracts for the purchase of Council’s industrial land.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – reported in Director Environmental Services report.
- (ii) Mid Lachlan Alliance – next meeting scheduled for 24 April 2009. May need to be altered due to the opening of the Bimbi Bridge.
- (iii) CENTROC – meeting held 26 February 2009. Reported in General Manager’s report.
- (iv) Hawkesbury Show – to be held 1-3 May 2009. Promotion for Shire and festival being considered.

13. Other Matters

- (i) Community Broadband Development Fund – expressions of interest submitted for Caragabal and Greenethorpe. Quandialla already connected to Broadband. Awaiting further advice.
- (ii) Bushfire Appeal Concert – to be held Thursday 16 April 2009. Council meeting may need to commence at 8.00 am or 1.00 pm to allow attendance by various Councillors and staff. For Council’s consideration.
- (iii) Library Automatic Door – still to be installed.
- (iv) NSW Fire Brigade Station – matter of heritage listing to be determined. Director Environmental Services to pursue.

14. Review of Job List

Noted

Next Meeting: Tuesday, 14 April 2009 at 9.00 am

Closure: There being no further business to discuss the meeting closed at 4.21 pm.

473 RESOLVED: Clr Atchison and Clr Crutcher that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
16 MARCH 2009 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs Simpson (Chair), McClelland, Atchison, Lobb, and Hinde.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGY:** Clr Crutcher

Resolved: Clr Atchison and Clr Hinde that the apology be accepted.

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Hinde and Clr Lobb that the minutes of 16 February 2009 be adopted.

4. **MATTERS ARISING:**

Nil

5. **CORRESPONDENCE:**

5.1 Department of Infrastructure, Transport, Regional Development and Local Government,
G2.18.1 (C1):

Noted

6. **REPORTS**

6.1 **General Manager's Report**

Good Sports Meeting

Noted

6.2 **Director Corporate Services' Report**

Reports on Town Costings, Grenfell Community Hub and Taxi Service.

Noted

6.3 **Director Engineering's Report**

Reports on Works Report, Future Works, Other Works, Sewer Manholes, Draft Management Plan for Community Lands, Integrated Water Catchment Management Study.

Noted

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Grenfell Swimming Pool, Regional and Local Community Infrastructure Program – Strategic Projects, Town DA's and DA 2/2009 – Change of Use – Mechanical Workshop

Noted

7. **BUSINESS WITH NOTICE:**

Nil

8. QUESTIONS:

- Clr Atchison
- advised the culvert on the Brundah Street and Manganese Road intersection requires attention.
→ Director Engineering to investigate.
 - enquired in regard to the status of the Bradley Street drainage problem.
→ Director Engineering advised that the only option to fix the problem is to kerb and gutter the area.
- Clr Lobb
- enquired if the planting schedule for the Main Street roundabout has been prepared.
→ Director Engineering to pursue.
 - advised the garbage bins in the Main Street always appear full.
→ Director Engineering to investigate.
- Clr Hinde
- enquired in regards to the status of the Vaughn/Burrett Streets garbage route.
→ Director Engineering advised he is awaiting a response from landowners.

NEXT MEETING: Tuesday, 14 April 2009 at 8.00 am.

CLOSURE: There being no further business to discuss the meeting closed at 5.33 pm.

474 RESOLVED: Clr Atchison and Clr Hinde that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|---------------|--|--------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). | In Progress |
| November 2008 | 2. <u>DA 14/2008:</u> negotiate mutually acceptable outcome with applicant (GM). | In Progress |
| December 2008 | 3. <u>Good Sports Office:</u> cooperate with public meeting (organised for 26 February) (GM). | Carried Out |
| January 2009 | 4. <u>Arts OutWest:</u> invite presentation to March meeting (GM). | Carried Out |
| February 2009 | 5. <u>2009/2010 Management Plan:</u> consider priorities at Extraordinary meeting on 6 April 2009 (GM). | In Progress |
| | 6. <u>Country Energy:</u> arrange further meeting to discuss problem areas (GM). | Carried Out |
| | 7. <u>Gold Trail Project:</u> representatives to attend meeting in Young 3 March (DCS). | Carried Out |

2. DEFERRED ACTIVITIES:

- | | | |
|---------------|---|--------------------|
| April 2008 | 1. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES). | In Progress |
| November 2008 | 2. <u>Arts Out West:</u> ascertain membership cost and consider re-joining (GM). | Carried Out |
| | 3. <u>Open Day/Membership:</u> review and report to February Council meeting (DCS). | Carried Out |
| | 4. <u>Village Heritage Study:</u> arrange public exhibition before adoption (DES). | In Progress |
| January 2009 | 5. <u>Community Hub:</u> arrange official opening (Exec). | In Progress |

February 2009

6. Council Photograph: arrange prior to future Council meeting (GM).

In Progress

7. Bimbi Bridge: arrange official opening with RTA (Exec).

In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- Clr Hinde - enquired if RTA funding is available for clearing the edges of highways.
→ Director Engineering advised funding is available under the Road Maintenance Council Contract (RMCC).
- Clr Atchison - enquired when leave of absence for the April meeting could be applied for.
→ General Manager advised prior to the April meeting.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 7.39 pm

Taken as read and confirmed as a true record this day 16 April 2009.

.....General Manager.....Mayor