



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 FEBRUARY 2009 COMMENCING AT 5.00 PM.

12 February 2009

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 FEBRUARY 2009**, commencing at **5.00 PM*** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES (Note: Clr D Hughes has leave of absence)
2. CONFIRMATION OF MINUTES- Ordinary Mtg 22 January 2009
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precipis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Australia Day Ctee Mtg, 15/09/09
- The Henry Lawson Festival Ctee Mtg, 20/01/09
- Local Traffic Ctee Mtg, 6/01/09
- Consultative Ctee Mtg, 9/02/09
- Property and Development Ctee Mtg, 10/02/09
- Tourism Ctee Mtg, 10/02/09
- Heritage Ctee Mtg, 10/02/09
- Manex Ctee Mtg, 16/02/09
- Town Works Ctee Mtg, 16/02/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

Note: * Country Energy Presentation commencing at 4.15 pm.

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

LEAVE: Clr D W Hughes (Res 364)

APOLOGY: Nil

CONFIRMATION OF MINUTES:

390 **RESOLVED:** Clr Halls and Clr Lobb that the Minutes of the Ordinary Meeting, held on 22 January 2009 be taken as read and **CONFIRMED.**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Clr Simpson	Property and Development Committee Meeting Item 5.4	Member of SES	Non – Pecuniary

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 FEBRUARY 2009.

CORRESPONDENCE

1. The Grenfell Henry Lawson Festival of Arts, C1.4.1: Advising it is again organising the Henry Lawson Festival of Arts, to take place on the 6th, 7th and 8th of June. We are seeking the usual generous assistance of the Weddin Shire Council.
 1. Underwriting the Award's Dinner on the Saturday night.
 2. Erecting the lights and bunting in the Main Street for the festival week.
 3. Arranging for the closure of the Main Street and the relevant sections of Burrangong Street on Saturday 6th June.
 4. Cleaning the Main Street footpaths and gutters.
 5. Sponsoring the acquisitive prize in the Open Traditional Section of the Art for \$1,000 as it was last year.

RECOMMENDATION: that Council agree to the requested assistance subject to the approval of the Local Traffic Committee and the Police.

391 **RESOLVED:** Clr Atchison and Clr N Hughes that Council agree to the requested assistance subject to the approval of the Local Traffic Committee and the Police.

2. RTA, T3.6.1: Concerning the extension of road train route on the Mid Western Highway.

The Roads and Traffic Authority (RTA) has a long-established policy that Road Train access will remain restricted to that area of the state, west of the Newell Highway. In certain circumstances, where the RTA deems it appropriate, sections of the Newell Highway are made accessible to Road Trains.

The policy deems it inappropriate for larger combinations such as Road Trains to access areas east of the Newell Highway due to factors including terrain, traffic volumes and population density.

In this instance the request for Road Train access from West Wyalong to Grenfell is denied.

RECOMMENDATION: that the Grenfell Business Development Committee be advised accordingly.

392 **RESOLVED:** Clr Lobb and Clr McClelland that the Grenfell Business Development Committee be advised accordingly.

3. Department of Lands, R2.1.4: Concerning the unformed road within the Industrial Estate.

Approval has been given to the sale of the road in accordance with the terms and conditions as agreed by you.

You should now execute the attached Road Transfer dealing form where indicated and arrange for the Road Transfer dealing form to be stamped by the Office of State Revenue.

After the document has been stamped and returned to you by the Office of State Revenue, send it to this Office so that sale of the land can be finalised.

RECOMMENDATION: that the Road Transfer form be signed on behalf of Council and attended to as required.

393 RESOLVED: Clr McClelland and Clr Hinde that the Road Transfer form be signed on behalf of Council and attended to as required.

4. Department of Local Government, C2.2.4: Writing in regard to the Department's Councillor Information Seminars.

The following councillors from your Council completed the attendance form at one of the seminars:-

Clr Maurice Simpson	Clr Nevin Hughes
Clr Mark Crutcher	Clr Graeme Halls
Clr Barry Hinde	Clr Dennis Hughes
Clr Chris Lobb	Clr Geoff McClelland
Clr John Niven	Clr Bill Atchison

Attached is a report providing feedback from the seminars provided by councillors who completed a feedback form. The report also provides information about the various resources that have been released as part of the Councillor Development Strategy. These resources are the Councillor Guide, the Councillor Information Directory and the Councillor Induction and Professional Development Guide.

Copy of report forwarded to Councillors

Noted

5. Brian O'Connor, P2.1.3/E3.5.1: Advising it is proposed to have an O'Connor Family Reunion on weekend 21-22 February 2009 to coincide with my 70th birthday.

I hereby apply for permission to plant a suitable shade tree in Taylor Park (alternatively Rotary Park) to mark this occasion. These are public parks and the community will benefit from such a tree.

It is hoped that Council will approve this as part of our towns community spirit.

Noted

6. Young Shire Council, T4.4.3: Introducing you to the Gold Trail project which I believe could become our opportunity to strike it rich with a new tourism concept to embrace a number of Shires in our region.

Young Shire Council is making the investigation of this tourism concept a high priority and would like to invite your Shire to be part of the process to see if a Gold Trail is commercially viable.

All that we are asking at this stage is the commitment of time by the Mayor, other interested Councillors, relevant staff and other members of your community who you would like to attend at a special presentation jointly hosted by Young Shire Council and Young District Chamber of Commerce at 11 am, Southern Cross Cinema, Young on Tuesday, March 3 2009.

If there is consensus between the shires to further investigate this could lead to the joint funding of a feasibility study.

Referred to Director Corporate Services

Noted

7. The University of Newcastle, C1.8.1: Inviting Weddin Shire Council to participate in an effort to increase the number of local rural secondary school students enrolling in undergraduate health courses at Australian Universities.

Research suggests that rural students are more likely to return to practice in rural communities following graduation. To address the difficulties rural communities experience in recruiting and retaining a health workforce, there is increasing interest in attracting rural students to complete undergraduate health courses.

We are currently preparing a grant submission for the Australian Research Council (ARC) to evaluate whether or not we can increase the number of rural students who apply for and gain admission to undergraduate health courses. If funded this project would commence in 2010.

If you are interested in participating we will need a formal letter of support indicating a capacity to contribute \$2,000 per year from 2011 until 2013 inclusively as a Partner Organisation on the research grant. Any funds you agree to contribute would be offered as scholarships for secondary school students in your area if they were successful in gaining entry to university health courses. It should be noted that you will only be asked for these funds if our application is successful, and if Grenfell is selected as an intervention community for the study.

394 **RESOLVED:** Clr Atchison and Clr Niven that the proposal be adopted “in principle” pending further information and that funding be considered in conjunction with the 2009/2010 estimates process.

395 **RESOLVED:** Clr McClelland and Clr Hinde that the Correspondence be noted except where otherwise resolved.

396 **RESOLVED:** Clr N Hughes and Clr McClelland that Late Correspondence be received and dealt with.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 19 FEBRUARY 2009.

8. The Hon Anthony Albanese MP, A3.6.39: Advising that the Rudd Government has secured an extra \$500 million for local community infrastructure.

The Government will give local councils and shires the opportunity to submit new or revised applications for the Regional and Local Community Infrastructure Program – Strategic Projects.

Councils and shires will have until 4 pm AEDST, Friday 6 March 2009 to submit new or revised applications.

Existing Guidelines for the Community Infrastructure Program – Strategic Projects will continue to apply. They include:

- Applications are limited to one application per council;
- Projects must be ready to go within six months;
- Projects must be seeking a Commonwealth contribution of at least \$2 million;

Note: possible projects discussed by Manex were:-

- Lawson Oval extension
- new heated swimming pool
- Medical Centre

RECOMMENDATION:

For Council's Consideration

397 **RESOLVED:** Clr Atchison and Clr Crutcher that Council submit a funding application for a new heated swimming pool ,that approval be granted to seek the required assistance, and the cost of the work be reported when known

9. Department of Local Government, A3.9.3: Forwarding Circular No. 09-07 advising on applications for Ministerial approval for a special variation to general income.

The Minister for Local Government may approve a percentage increase that is greater than the rate peg for each year, up to a maximum of 7 years.

To enable the Department of efficiently and effectively process the applications, it is requested that applications be submitted by 31 March 2009, or within two weeks of the announcement of the rate peg limit – whichever is later.

It is expected that all special variation applications will relate to initiatives of a specific and strategic nature, which require funding beyond any identifiable sources available to council over either the shorter or longer term.

Councils are required to demonstrate that adequate communication and consultation has been carried out on these initiatives, including the impact upon its ratepayers. Councils must also provide details of the level of community support for the initiatives and any proposal to address issues of common concern.

398 **RESOLVED:** Cllr Halls and Cllr Niven that Council not apply for a rate variation.

NOTICE OF MOTIONS

Nil

MAYORAL MINUTES

Nil

THE GENERAL MANAGER'S ORDINARY REPORT

12 February 2009

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Meeting re Water Inquiry Report, C2.9.13

The Mayor and General Manager attended a meeting at Forbes on 23 January 2009 to discuss the recommendations of the Water Inquiry Report. Clr McClelland also attended for Central Tablelands Water. Representatives of the 14 councils between Upper Lachlan and Carrathool were invited with most attending.

Somewhat surprisingly, there was general agreement on a number of issues, summarised as follows:-

- the status quo is no longer an option if government grants are desired,
- it was in the best interests of councils to seek the best of the available options,
- Option 1 (9 councils) was preferred to Option 2 (14 councils),
- an alliance was preferable to a county council,
- a council-owned corporation was not favoured,
- uniform pricing with a transitional period was accepted in time,
- assets should be retained by the councils,
- financial reserves should be retained by the councils,
- board representatives should be councillors,

The meeting agreed that the General Managers meet to consider how the entity for a mandatory alliance could be structured, and report back to the next meeting of the Mayors on 20 February 2009.

For Information

Noted

2. "E" Division Conference, A3.18.2

The Mayor and General Manager travelled to Blayney on 6 February 2009 to attend the annual conference of "E" Division councils of the Shires Association.

Matters of note were as follows:-

- an address by Minister for Local Government Barbara Perry which included the "Building the Country" fund, integrated planning, water reform, alliances, investments and councillor training,
- the announcement of Director General Garry Payne's impending retirement on 16 February 2009,

THE GENERAL MANAGER'S ORDINARY REPORT

- an address by Shires Association President Bruce Miller in which he praised the Water Inquiry Report, reported a better relationship with the State Government except in Planning, and reported his appointment to the steering committee of the Australian Council of Local Government,
- an address by newly appointed Industrial Officer Lillian Tiddy on the current award, referral agreements, and councillor expenses,
- an address by RTA Regional Manager Peter Dearden on the need for councils to expend funds earlier in the financial year, and some alarming statistics on road fatalities and seat belts,
- a brief presentation from Local Government Procurement on available contracts,
- presentations by Country Energy on electricity usage and Telstra on the national broadband network and the CENTROC contract,
- a presentation by Mayor Maurice Simpson on the Mid Lachlan Alliance drought committee.

Motions were adopted for:-

- supporting the Regional and Local Community Infrastructure Programme,
- urging Local Government Financial Service to support councils affected by its failed products,
- opposing the need for accreditation of council building surveyors,
- supporting the re-introduction of enrolled nurse training,
- supporting local involvement in local hospital and health service facilities,
- objecting to rail branch line closures,
- seeking funding for strategic reviews of waste management.

For Information

Noted

3. CENTROC GMAC Meeting, C2.7.15

On 5 February 2009 I attended a meeting with other CENTROC General Managers at Orange. Matters discussed were as follows:-

- concerns about the lack of a business plan and budget for the Bells Line of Expressway Group,
- an extension of time for responding to the Water Inquiry Report,
- receipt of a grant of \$780,000 over three years for climate change adaptation,
- an address by Charles Sturt University on the Local Government Education Network,
- arrangements to continue the work of Filmcentral,
- a Compliance and Cost Savings team to be established if funding is available,
- the foreshadowed membership increase of 20% to be reduced to 5%,
- a regional fuel contract to be investigated.

For Information

Noted

THE GENERAL MANAGER'S ORDINARY REPORT

4. 2009/2010 Management Plan, A3.4

The annual draft Management Plan is normally presented to Council's May Meeting (21/05/09) and submitted for adoption at Council's June Meeting (18/06/09). There is a four week gap between the May and June meetings and an Extra-ordinary meeting in June may be necessary to enable the statutory four weeks public exhibition period to be complied with.

It has been customary to hold a special meeting in early April to determine priorities for various works and programmes, and to give staff time to prepare the estimates and the draft Management Plan. Last year this meeting was held on 7 April 2008.

Suitable dates for this year appear to be Thursday 2nd or Monday 6th April 2009.

RECOMMENDATION: It is recommended that:

- i) Councillors advise the General Manager as soon as possible of any new projects for consideration,**
- ii) a date in early April be determined for an Extra-ordinary Meeting commencing at 6.00 pm to consider priorities for 2009/2010 Management Plan.**

399 RESOLVED: Clr N Hughes and Clr McClelland that:

- i) Councillors advise the General Manager as soon as possible of any new projects for consideration,**
- ii) the Extra-ordinary Meeting to consider priorities for the 2009/2010 Management Plan be held on Monday 6 April 2009 at 6.00 pm.**

5. Council Photograph, C2.2.1

It has been customary to have a photograph taken of each council at the beginning of the term. It is suggested that a photograph be organised immediately prior to one of the next few meetings when all Councillors will be in attendance.

RECOMMENDATION:

It is recommended that the General Manager arrange for a Council photograph and advise Councillors accordingly.

400 RESOLVED: Clr Atchison and Clr McClelland that the General Manager arrange for a Council photograph and advise Councillors accordingly.

6. Presentation by Country Energy, U1.3.9

As reported to Council's August 2008 meeting, the Regional General Manager of Country Energy Mr Chas McPhail, has requested the opportunity to address Council.

The first mutually convenient date since then has been the February 2009 meeting, and Mr McPhail has been allocated the period from 4.15 to 4.45 pm, immediately prior to the meeting.

Matters which Councillors may wish to raise could include:-

- the future of the Grenfell depot,
- local apprenticeships,
- CENTROC electricity tender,

THE GENERAL MANAGER'S ORDINARY REPORT

- landscaping at the electricity substation,
- connection of power to the tip,
- sponsorship for the Lawson Festival,
- alternative light standards for Main Street,
- exhibition of the Country Energy Art Show.

For Information

401 **RESOLVED:** Clr N Hughes and Clr Atchison that Council arrange a meeting with representatives from Country Energy to discuss various issues affecting the Weddin Shire.

7. Mid Lachlan Alliance, C2.9.7

The Mayor, Deputy Mayor and General Manager attended a meeting of the Mid Lachlan Alliance board at Parkes on 30 January 2009.

Matters discussed or attended to included the following:-

- all councils are considering possible attendance at Country Week,
- the initial Drought Committee is to be reformed,
- the government's intentions with the Rural and Regional Taskforce Report are to be requested,
- each council is to nominate two or three people prepared to work for the Alliance on conduct review committees.

The next meeting will be held at Condobolin on 24 April 2009.

For Information

Noted

T V LOBB
GENERAL MANAGER

402 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the General Manager's Report be adopted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

12 February 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 January 2009:

Bank Account	
Westpac	<u>\$233,481.48</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 January 2009.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of January follows:

Rates Receipts	30,406.38
Accounts Receivable	70,985.76
Government Grants	117,963.00
Agency Collections	10,110.11
Interest on Investments	2,911.64
Workers Compensation Refund	6,452.49
Other Income	16,023.67
Total	<u>\$254,853.05</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2008/2009:

Following are the up to date maintenance figures as at 31 January 2009.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,824	317,934
Grenfell Town Streets Maintenance	146,536	122,804
Village Maintenance - Caragabal	7,118	6,425
Village Maintenance - Greenethorpe	6,000	5,263
Village Maintenance - Quandialla	6,000	7,470
Garbage Collection	51,000	27,446
Greenethorpe Collections	8,500	3,362
Trade Waste Collection	23,000	6,277
Tips Working Expenses	82,000	55,477
Noxious Plants	73,000	38,984
Parks & Gardens	163,000	91,755
Library Expenditure	108,090	51,073
Baths Income	-21,000	16,679
Baths Expenditure	112,127	53,143
Caravan Park Income	-31,500	25,266
Caravan Park Expenditure	67,113	36,051

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2008/09 State Roads (SH 6) Maintenance	100,000	64,539
2008/09 National Roads (SH 17) Maintenance	100,000	34,599
2008/09 State Road (SH6) Ordered Work	308,081	132,013
2008/09 National Road (SH17) Ordered Work	308,081	142,718
2008/09 Regional Roads Block Grant	496,393	125,073
2008/2009 REPAIR Program MR398	300,000	50,014
3 x 3 Program - MR 398	68,000	0

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	109,000
Sandy Creek Road	186,000	98,586
Bimbi - Quandialla	55,000	53,021
Pinnacle Road	29,000	20,472
Gravel Resheeting	108,000	108,000
Total	736,543	625,182

2008/2009 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	30,000	76,370
Reseals	95,000	7,336
Caragabal - Quandialla	95,000	9,025
Nowlans Road	65,000	27,031
Sandy Creek Road	180,000	0
Bimbi - Quandialla	35,000	0
Pinnacle Road	60,000	0
Driftway Road	42,521	14,777
Grenfell Streets Construction	66,104	40,226
Grenfell Kerb and Gutter	61,964	31,203
Grenfell Streets - Footpaving	44,000	0
Reconstruct Village Streets – Ex - Reserves	0	0
Gravel Resheeting	100,000	159,158
Total	874,589	365,126

2008/2009 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	7,612
Greenethorpe – Gambara Road 4 km	72,000	6,574
Rural Roads Reseals	150,000	9,090
Gerrybang Road Causeway	100,000	106,133
Total	402,000	129,409

For Information

Noted

4. Grenfell Community Hub, C1.6.7

Work is continuing on the Community Hub with the contractors currently finalising the project.

The sound system is currently being installed in the Conference/Cinema room and Art Gallery with the internet and telephone lines being connected to the CTC to allow occupation. The chairs for the Cinema have been ordered and should arrive in the week commencing 23 February 2009.

It is anticipated the works will be completed this month with the official opening to be conducted during March 2009.

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the January 2009 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The debt recovery for both rates and debtors is continuing with legal action now in progress for ratepayers and debtors who have not responded. A statement of liquidated claim or summons has been served for outstanding debtors with judgement for these debtors currently being obtained. Similar action for outstanding rates is currently in progress with thirty one (31) summons served. Judgement is also currently being obtained for the twenty one (21) ratepayers who have not responded.

After judgement day further legal action will proceed for debtors who have not responded. This action will be in the form of a writ of execution or a garnishee.

The sale of land for overdue rates will be conducted in 2009.

For Information

Noted

6. Open Day/Market Day/Country Week Review, T4.3.7

Reference is made to my report to the January 2009 Council meeting advising that it is planned to conduct a debriefing session at the Council Chambers to review the above events.

At this stage a tentative date for the session to be held is Friday, 6th March 2009 at 8.30 am.

This date will need to be confirmed to allow an agenda to be developed and invitations issued.

RECOMMENDATION:

For Council's Consideration

403 RESOLVED: Clr N Hughes and Clr Hinde that the debriefing session be held on Friday 6th March 2009 commencing at 7.30 am.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

7. Museum Advisor Review C1.3.15

As Councillors are aware Ms Linda Raymond has been engaged by both Forbes and Weddin Shire Councils on a shared basis to offer advice and give direction to the two (2) respective local museums.

Ms Raymond has been engaged on the basis that various reviews of her progress will be held. The results of the 2007/2008 review are summarised over page:

Table 1

Key Objectives	Comment
Work with the museums and their councils to develop sustainable museums.	Policy Development and Strategic Planning in progress to assist in developing sustainable museums.
Work Collaboratively with all museum volunteers to strengthen cooperation and build momentum for the development of their museums.	Working very well. All volunteers are very enthusiastic. Momentum building to further develop museum.
Provide expert advice to museums and Councils on aspects of museum planning.	Advice being given in regard to achieving goals outlined in Strategic Plan.
Improve exterior museum signage.	Banner proposed by Heritage Advisor. Yet to be designed/installed. Signage to be considered.
Collate existing catalogues to improve collection.	Well underway although Mosaic (Programme to develop computerised catalogue) not yet in use.
Redevelop reception area to feature merchandise and engage with visitors.	Work carried out. Excellent result.
Explore avenues for developing well-designed booklets and guides.	Research nearly completed for brochure on street name origins. Brochure to accompany "Above the Shaft" designed but not yet printed. Funding to be sourced.
Identify themes that can be drawn out of the collection.	Themes emerging as projects progress.
Redevelop displays and commence new interpretation project Above the Shaft.	Above the Shaft project completed.
Identification of further sources of funding grants and sponsorship.	Digital recording equipment grant received.
Continue to develop policies to support museum activities	Workshop to be held in Grenfell during March 2009.
Support the Henry Lawson Festival.	Annual commitment.

From the review it can be seen that during the last twelve (12) months Ms Raymond has been engaged there has been definite progress made. The implementation of the Strategic Plan has given the museum a definite direction and with other achievements such as the completion of the "Above the Shaft" project members are maintaining their enthusiasm and are embracing the various changes being implemented by Ms Raymond.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

8. Taxi Service, T3.6.3

Mr Jack Grogan's lease of the taxi service expires on the 17 March 2009.

In a bid to maintain the service it is suggested Council offer Mr Grogan a further twelve (12) month extension of the lease based on the same terms and conditions which are detailed over page:-

Variation	Current Agreement
Lease fee	Nil
Fuel - Council Depot	95c/litre
Servicing	Council
Repairs - Minor body damage	Council
- Tyres	Council
Advertising/Publicity	Council
Bond (Refundable)	Nil

Mr Grogan together with his son John is providing an excellent service which many ratepayers in our shire are dependant on. Having the service available also exhibits a perception of a town "on the move" and that the town is part of a progressive shire.

RECOMMENDATION: that Council formally offer Mr Jack Grogan a one (1) year lease of the Taxi Service which will expire on 17 March 2010 with the terms and conditions as listed above.

404 **RESOLVED:** Clr Crutcher and Clr Hinde that Council formally offer Mr Jack Grogan a one (1) year lease of the Taxi Service which will expire on 17 March 2010 with the terms and conditions as listed above.

9. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Replacement of the library server completed.
- Additional shelving arrived during the month with the majority erected.
- Exchanges of stock were made with all three Deposit Stations during the month.
- Twenty one children met the Summer Reading Club Challenge of reading ten books within the designated period. Feedback from parents has been very positive.
- Annual Report completed. Copies are available for Councillor's perusal if so desired.

For Information

Noted

10. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Updating Council's Economic Development Strategy. Review to be arranged.
- Pursuing people interested in relocating to the Weddin Shire emanating from the Open Day Campaign.
- Arranging for Bruce Buchanan from the Orange Business Enterprise Centre (BEC) to attend the Grenfell Business Development Committee (GBDC) breakfast meeting on Wednesday 11 March 2009 as guest speaker.
- Submitted a proposal to Council to investigate the possibility of establishing a road train depot in the Weddin Shire. Awaiting response.
- Arranging a meeting with Alvario Marques, Community Economic Development Manager with the Department of State and Regional Development (DSRD) to discuss Economic Development Initiatives for Weddin Shire.

For Information

Noted

11. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- The advertisement for Wingspan Magazine has been published and enquiries are being received requesting brochures. The article is still to be written. Bruce Ward has expressed an interest in writing the article. Other bird groups will now be invited to the Weddin Shire.
- The Weddin Shire Tourism brochure is currently being distributed to local and surrounding Visitor Information Centres.
- The shooting of the Bollywood film "Sach" occurred on the 10th and 11th January 2009. Local identities featured in the film. Terrific promotion for Grenfell.
- Australia Day held on Monday 26 January 2009. The Ambassador Valerie Parv was well received and enjoyed her stay in Grenfell.
- Prizes awarded for Christmas Lights/Mailbox competitions.
- Received a copy of the DVD filmed in Grenfell during the Henry Lawson Festival by the Caravan and Motorhome Association. Viewing to be organised for Council.
- Arrangements for 2009 Henry Lawson Festival underway. Max Cullen confirmed as the official guest.
- Information/Thankyou Day to be conducted on Thursday 26 February 2009 for the CWA ladies in the Visitor Information Centre.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

12. Community Technology Centre (CTC), C2.6.28

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- Currently developing other income streams such as designing and printing funeral service booklets and Christmas cards which are selling well. Grenfell themed calendars are being investigated.
- Mobile Phone classes still in progress and proving to be very popular. \$2,560 grant secured to conduct classes.
- Seniors Week funding of \$520 secured through CTC Association to conduct additional mobile phone classes during Seniors Week.
- Tech Talk articles submitted in the Grenfell Record on a regular basis.
- Visiting local businesses to discuss services available at the CTC.

For Information

Noted

**GLENN CARROLL
DIRECTOR
CORPORATE SERVICES**

405 **RESOLVED:** Clr Lobb and Clr Crutcher that except where otherwise dealt with the Director Corporate Services' Report be adopted.

12 February 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 February 2009)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

SH6 - a culvert inspection programme has started

Removed fallen trees from SH6, MR236 and MR239,

1.2 Rural Local Roads Programme

1 km of Bimbi-Quandialla Road has been completed with construction, sealing and guide posting finished.

The next 1 km of Nowlans Road has been started with shaping and gravel carting under way.

Heavy patching has been started on Iandra Road before resealing programme starts

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- removed fallen tree from Gerrybang Road
- cleared stockpile sites ready for resealing programme
- erected intersections signs on New Forbes Road for Barkers Road
- Crushed Epplestun's pit for future gravel needs
- replaced Weddin Shire signs
- Village signs powdercoated and ready for signwriting

1.4 Urban Maintenance

- general maintenance
- repaired footpath at the Post Office
- repaired drainage in Forbes Street
- started George Street drainage for the Community Hub
- swept intersections after rain
- replaced lane ropes holder at Grenfell Pool

For Information

THE DIRECTOR ENGINEERING ORDINARY REPORT

2. Future Works

2.1 Rural

- general maintenance
- crush Simpson's Pit for future gravel needs
- complete heavy patching Iandra Road
- complete Nowlans Road construction
- start Bimbi Bridge approaches
-

2.2 Urban

- general maintenance
- construct and seal Melyra Street between Dalton and Alexandra Streets
- complete George Street drainage
- complete O'Brien Street kerb and gutter
- lop gum trees in Taylor Park adjacent to rotunda

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- general maintenance
- burnt Grenfell Cemetery for spiny burr grass
- removed a large fallen limb from Grenfell Cemetery
- remove a large dangerous pine tree from Weddin Street Doctor's residence
- Cleaned out gutters on the Taylor Park rotunda

3.2 Cemeteries

The following graves have been prepared:

Grenfell Lawn	– nil
Grenfell	–nil
Bimbi	– 1
Caragabal	–nil

3.3 Sewer Mains

One (1) sewer choke has been attended to during the month. 3 kms of sewer mains have been cleaned.

THE DIRECTOR ENGINEERING ORDINARY REPORT

3.4 Private Works

- kerb and gutter is being constructed in O'Brien Street for a rate payer
- reconstructed a concrete driveway in Dagmar Street for a rate payer
- erected fire trail signs and removed old car bodies from forest behind Company Dam for Dept of Lands
- sealed two driveways for rate payers
- slashed several blocks for rate payers

3.5 Vandalism

Removed graffiti at various locations in the Grenfell Town area 2 ½ hrs \$125.00

Total Cost: \$125.00

Progressive Cost: \$6,835.00

(from 1/7/2008 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected one (1) breach totalling \$972.00.

The CENTROC Weight of Loads Group spent three visits in Weddin Shire since 30 January 2009.

Other statistics such as the number of intercepts will be sought on a quarterly basis.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI 4097	Toro Mower	Remove radiator, clean and replace.
PI 3952	Kenworth	Replace hydraulic hose, repair fuel leak.
PI 3826	Old Garbage Truck	Replace sump and side plate gaskets, fit second hand spring and shackle bushes, registration check.
PI 4102	Cat 120M	Full service, training with Westrac mechanic.
PI 4098	Jetpatcher	Service, repair hydraulic leaks.
	Heavy Plant	Registration checks.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Asset Management Plan for roads is still being prepared.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continues.

Council has received a Work Order for sealing works on SH6 and SH17. This work will commence in the week commencing 9 February 2009 and will be a total service by Downer EDI. The work is planned to be carried out for one week.

For Information

Noted

8. Noxious Weed Report – January 2009, C2.6.16

- Spraying for St Johns Wort, Silver Leaf Nightshade, Johnson Grass, Bathurst Burr, Blue Heliotrope and African Boxthorn continued during January.
- Conditions due to hot, dry weather were poor for spraying and results will more than likely ordinary.
- Grenfell Cemetery resprayed for late growth of weeds and Spiny Burr Grass.
- Inspections for Chilean Needle Grass.
- Traffic Control Course completed.

For Information

Noted

9. Bimbi Bridge, R2.11.7

The deck was poured on Wednesday 21 January 2009. The pour commenced at 6.00 am and concluded at 2.00 pm. The Contractor had a problem with the last concrete truck which did not arrive for two hours, thus causing a “cold joint” to occur.

The Contractor was requested to provide a NCR for the non-complying work.

The bridge rail was placed on 9th and 10th February 2009.

Council will commence the Mary Gilmore Way widening and will carry out approach works in about three weeks when the concrete approach slabs have cured. The approach guardrail will also be erected.

THE DIRECTOR ENGINEERING ORDINARY REPORT

It is proposed to open the bridge in about six week's time and arrangements are being made for the official opening.

For Information

- 406 **RESOLVED:** Clr N Hughes and Clr Halls that the Executive liaise with representatives from the RTA to organise the opening of the Bimbi Bridge.

10. Kerb and Gutter, R2.4.21

Kerb and gutter has been completed in West Street, (east side) from Rose Street to South Street.

The length of the work was 131 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$58 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$114.40 or \$57.20 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents at the rate of \$57.20 per lineal metre including GST and debit notices be issued accordingly.

- 407 **RESOLVED:** Clr McClelland and Clr Crutcher that approval be given to charge out the kerb and gutter works to the residents at the rate of \$57.20 per lineal metre including GST and debit notices be issued accordingly.

11. Kerb and Gutter, R2.4.21

Kerb and gutter has been completed in Melyra Street, (north side) from Alexandra Street to Dalton Street.

The length of the work was 118 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$58 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$115.00 or \$57.50 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents at the rate of \$57.50 per lineal metre including GST and debit notices be issued accordingly.

- 408 **RESOLVED:** Clr McClelland and Clr Crutcher that approval be given to charge out the kerb and gutter works to the residents at the rate of \$57.50 per lineal metre including GST and debit notices be issued accordingly.

12. Kerb and Gutter, R2.4.21

Kerb and gutter has been completed in Melyra Street, (south side) from Alexandra Street to Dalton Street.

The length of the work was 166 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$62.50 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$123.40 or \$61.70 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents at the rate of \$61.70 per lineal metre including GST and debit notices be issued accordingly.

409 **RESOLVED:** Clr McClelland and Clr Crutcher that approval be given to charge out the kerb and gutter works to the residents at the rate of \$61.70 per lineal metre including GST and debit notices be issued accordingly.

13. Main Street Roundabout, R2.4.19

A technical meeting was convened at 4.00 pm on Wednesday 28 January 2009 between the Director Engineering, Susan DeBritt, Clr Chris Lobb and Clr Bill Atchison to discuss the future planting out of the roundabout at the intersection of Forbes Street and Main Street, following the vandalism to the roundabout.

It was agreed that the existing plantings of natives, which were planted in about 1996, were at the end of their lives. It was now an opportune time to prepare a new planting schedule for the roundabout and kerb blisters which would complement the existing planting in Main Street.

It was agreed that several landscape architects be requested to provide a planting schedule which would provide both colour and freshen up the intersection. This work is currently being carried out.

For Information

Noted

THE DIRECTOR ENGINEERING ORDINARY REPORT

14. South Street Depot – Budget and Expenditure, P2.6.4

This report summarised the Council approved budget and expenditure (actual and proposed) for the new Works Depot in South Street.

WORKS	ESTIMATED COST AS AT JANUARY 2007	ACTUAL COST TO DATE
T4/06 - Amenities and Storage Building	\$315,665.90	\$320,000
T5/06 – Workshop and Stores Building	\$351,508.00	\$351,508.00
T6/06 – Plant Parking Structure	\$60,936.00	\$79,000.00
T7/06 – Amenities and Workshop Building Fitout	\$285,215.70	\$285,215.70
fencing (previously approved)	\$30,000	\$30,000.00
electrical connections	\$40,000	*
sewer connection	\$18,000	*
truck wash fit out and connection	\$60,000	\$95,000.00
stormwater connection to rainwater tanks	\$15,000	*
supply and erection of rainwater tanks	\$20,000	\$21,000
fuel	\$150,000	\$153,000.00
emulsion (tank, bund, bays, electrical connection)	\$40,000	\$45,000
beautification	\$10,000	\$23,000
fire service	\$45,000	\$50,000
gravel and seal site	\$90,000	\$110,000
project management	\$39,000	\$53,000
contract contingencies (nominal 5%)	\$50,000	
*total services		\$68,070.30
Total	\$1,620,325.60	\$1,683,794.00
AL Banks extras 17 May 2007	\$4,888	
Statewide Sheds 17 May 2007	\$18,700	
Grand Total	\$1,643,913.60	

Expenditure to date \$1,683,794

Works to complete	-	projector	\$5,000	
	-	blinds	\$2,000	
	-	beautification	\$10,000	
	-	security	\$24,000	
		Total		<u>\$41,000</u>

Total expend to complete project -	\$1,724,794.00
Less approved budget	\$1,643,913.60
Over expenditure	<u>\$ 80,880.40</u>

RECOMMENDATION: that the over expenditure of \$80,880.40 for the new South Street Depot be funded by review.

410 **RESOLVED:** Clr Crutcher and Clr Halls that the over expenditure of \$80,880.40 for the new South Street Depot be funded by review.

15. Management Plan – Hire of Council Plant, A3.4

There have been several recent requests for weekly hire of Council's toilets.

Council's Management Plan 2008/2009 has a daily rate of \$98 but not a weekly rate. The daily rate includes the cleaning and stocking of the toilet. Hirers pick up the toilet and tow it to the location, then return it.

The weekly rate for skid mounted toilets is \$110 per week from an adjoining town, with the hirer to pick up and return the toilet after having cleaned and emptied it.

In view of the fact that Council cleans and stocks the toilet prior to hire, and after use, it is proposed to set a per week rate of \$200 per week, with a deposit of \$98.

RECOMMENDATION: that the matter be considered in 2009/2010 Management Plan.

411 RESOLVED: Clr N Hughes and Clr Lobb that the matter be considered in 2009/2010 Management Plan.

THE DIRECTOR ENGINEERING ORDINARY REPORT

16. Replacement of Vehicles, P2.10.3

Plant Item	Waugoola Motors			Bathurst Motors			Frank Spice Autos		
	New Vehicle Cost (\$)	Trade-in (\$)	Change Over Costs (\$)	New Vehicle Cost (\$)	Trade-in (\$)	Change Over Costs (\$)	New Vehicle Cost (\$)	Trade-in (\$)	Change Over Costs (\$)
PI. 1090 S Wilson (59,000 km) Toyota Aurion	30,687	15,400	15,287*	30,560	14,180	16,380	30,657	Trade in price not offered	30,657

* denotes purchase

Several Toyota dealers advised that they were not interested in offering a trade in price.

For Information

Noted

W TWOHILL
DIRECTOR ENGINEERING

412 RESOLVED: Clr Niven and Clr Atchison that except where otherwise dealt with the Director Engineering’s Report be adopted.

12 February 2009

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

A. Public Health and Environmental Matters.

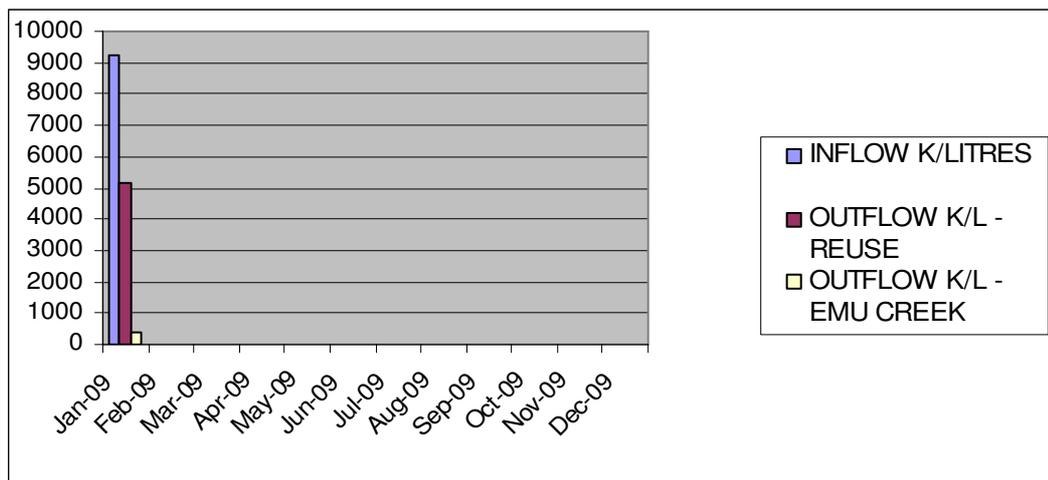
1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during January 2009 was 9220 K/Litres with the daily average of 297.41 k/litres. With outflow for irrigation for reuse being 5186.09 k/litres and discharge to Emu Creek being 394 k/litres.

The highest daily recording of 443 k/litres occurred for the 24 hours ending 6.30 am on 1 January 2009 and the lowest of 134 k/litres for the 24 hours ending 6.30 am on 2 January 2009.

A total rainfall of 64.5mm was recorded for the month.

The storm events and subsequent power outages during the month create problems, which required back up measures put into operation.



For Council's Information

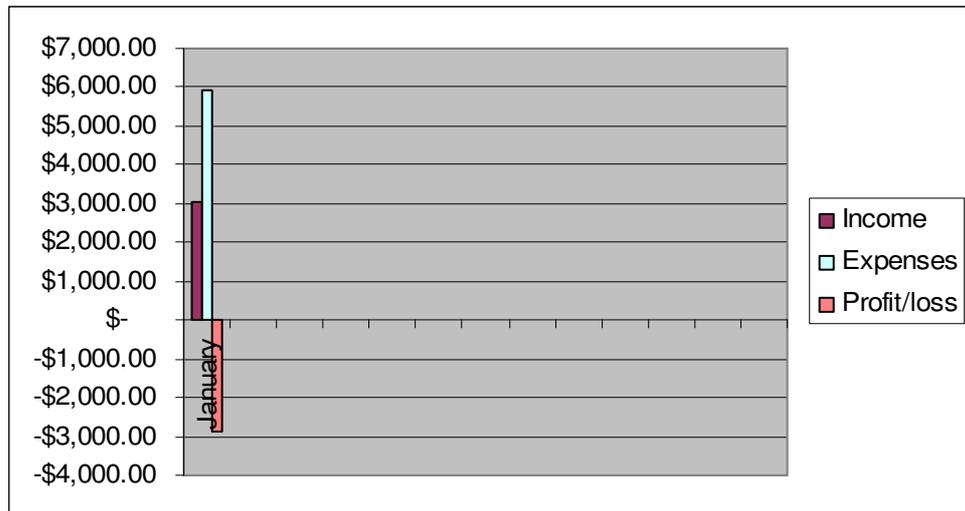
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of January 2009 was \$3,051.00 with expenditure of \$5,900.62 resulting in an operational loss of \$2,849.62 for the month.

There were 126 sites occupied for the month of January 2009.



For Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for January 2009 were:

a. Companion Animals

Animals Impounded: 3 (2 Dogs and 1 Cat)

Animals Sold: 0

Animals Surrendered: 1

Animals Destroyed: 1 (Cat)

Animals Released: 0

For Council's Information

Noted

4. Quandialla Swimming Pool, P2.3.2

The hot weather in January made the pool a popular place to be.

Total patrons - 1928	3 family season tickets sold
Daily Average - 62	2 single season tickets sold
70% season ticket holders	8 family month passes sold

Australia Day celebrations were held at the pool, presentations to community members were made by the Progress Association. A BBQ tea was provided by the Progress Association with approx 200 people attending the pool throughout the afternoon.

For Council's Information

Noted

5. Grenfell Swimming Pool, P2.3.1

Total Attendance: 4471	Season Ticket Sales:
Daily Average: 144	Family: 1
	Adult: 2
Season Ticket Attendance:	Child: 2
Adult: 1427	Pensioner: 0
Child: 1992	

Cash Attendance:	Usage Groups: 223
Adult: 261	
Child: 568	

The facility conducted a Swim Safe and Preschool Water Confidence programme this month for the Department of Sport & Recreation. The facility has been well supported during the month due to school holidays and the increased temperatures.

For Council's Information

Noted

6. Round 6 - Preparation of New LEP, T2.1.6

We have submitted an application for \$63,500 in grant funding in the Round 6 - Planning Reform Fund grants as offered by the Department of Planning. Council is required to have a standard LEP template in place by 2010. The department has informed all councils of minimum requirements for information to be included on GIS mapping systems.

The funding is proposed to be for the preparation and implementation of the:

1. Conversion of Weddin LEP 2002 plan to standard LGA wide principal LEP,
2. Standardise LEP GIS mapping to meet technical requirements for the new standard LEP.
3. Weddin shire local heritage is appropriately represented in the LEP

For Council's Information

Noted

7. Clean Up Australia Day 2009, E3.3.8

Council has again registered to support the 2009 Clean Up Australia Day event to be held Sunday 1 March 2009.

Pat Soley has generously volunteered to co-ordinate the day as she has done in the past.

Clean-up locations have not yet been determined but will be advertised in the near future.

For Council's Information

Noted

8. DWE – NSW Performance Report 2006/2007, C2.10.1

The Department Water and Energy has released its annual report giving comparative information on a number of key performance indicators for all local water utilities NSW. The local water utilities are separated into like groups based upon the number of properties, with Weddin falling into Group 4 with another 30 local water utilities.

Before considering the figures as shown it is important to understand what the performance is marks against. The key performance indicators are as follows:

- Utility Characteristics – number of connections, business planning etc,
- Social (charges/bills) – best practice pricing on all sewer services,
- Social (Health) – population connected to sewer,
- Social (level of service) – complaints,
- Environmental – water usage and reuse,
- Environmental – effluent management,
- Economic (financial) – return on asset,
- Economic (efficiency) – operational and management costs.

A summary of this Council's performance compared with the group average and State median follows. As a general comment, Weddin performs well in the operational compliance, but is well behind in charging and return on assets. This is reflected in the fact that Weddin has the lowest residential access charge in the state and is the second lowest on return of asset.

It is however notable that Weddin was not represented in a couple of the tables and the recycled water usage was show as nil. Some of the areas of low rating have been reviewed since the completion on of the 06/07 financial year, such as the implementation of Developer charging.

The full report is available on the Department's website at www.dwe.nsw.gov.au.

COMPARATIVE INFORMATION 2006/2007

Key Performance Indicator	Unit	Weddin	Group Average	State Median
Rate per residential assessment	\$	195	379	405
Rate per non-residential assessment	c/kl	0	46	90
Complaints odour – per 1000 properties	no	0	0.75 (10 no report)	0.4
Compliance with licence	%	100	90 (6 no report)	71
Return on asset	%	-10.2	1.2	1.4
Management cost per property	\$	28	70 (2 no report)	110
Compliance with Best Practice	%	22	50	72

For Council's Information**Noted****9. Berrys Road Dogs, A3.22.6**

An inspection was conducted of the property and it was found that the order as previously issued had not been complied with at the time of the visit, with the number of dogs remaining unchanged. Subsequently a penalty notice of \$220 was issued for failing to comply with the order. Council's Solicitors have been advised and the actions commenced, as per the copy of the letter forwarded to Councillors for information.

For Council's Information**Noted****10. Stormwater Warraderry Street, DA 17/2004**

Council resolved at its meeting in September 2008, to negotiate with the owners of the property at 26-28 Warraderry Street to establish stormwater controls that are capable of handling a one in fifty year ARI storm event.

A letter was sent to Dowling Management Services who is the property manager, with a response being received in December 2008 (of which a copy was forwarded to the Councillors at that time), claiming that they had no case to answer as Council had issued an occupation certificate for the development.

A further letter has been sent requesting a meeting be held with the Dowling Management Services and the property owners. This meeting will involve discussion about viable options (as detailed below) to rectify the situation and Council right of access to easement.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

As the easement was created under Section 88B of the Conveyancing Act 1919 for the purpose of draining water, certain rights are extended to Council as a party entitled to benefit from the easement. These include the provision to undertake required works in relation to the drainage of water subject to taking all reasonable precautions to ensure as little disturbance as possible to the surface of the effected properties and restore that surface as nearly as practicable to its original condition.

Having considered the desired outcomes and possible solutions for the drainage problems that are occurring in this location, the following options are available:

1. Council construct a grass lined drain within the established drainage easement on each of the side boundaries of the property, to collect the runoff from the catchment area at the rear. This will result in loss of private amenity and substantial interference to the use of the land, which forms the back yards of the effected units.
2. Council design and install a subsurface drainage system within the established drainage easement on each of the side boundaries of the property to discharge into the Warraderry Street drainage. This will include surface catchment treatment that will be best undertaken upon the adjoining properties at the rear and may require the creation of drainage easements. This option will result in a long term solution to the drainage issues without causing extended interference to the occupants of the property. The estimated cost for the works within the property are \$58,500 and subsequent drainage of Warraderry Street is around \$75,000 of which \$30,000 has been voted in the current 08/09 management plan. The Warraderry Street drainage will be required in either of the above options.

The second option as detailed above is considered to be the most suitable long term solution to the current and future drainage of the O'Brien's Hill area, as the design of the system will allow for future growth upstream of the property.

For Council's Information

Noted

11. Donation – Grenfell Men's Shed, C1.3.31

During the past couple of months volunteers from the Grenfell Men's Shed have undertaken some small maintenance and carpentry jobs around the Council office. These jobs have included the repair of a timber window screen and the installation of the canite panels in the Chambers.

These tasks have taken volunteers around 8 hours to complete by which never any request for payment was made. It is expected that should these tasks have been charges at market rate then a fee in the range of \$600 would be payable.

RECOMMENDATION: that Council donate \$300 to the Grenfell Men's Shed in recognition to the volunteers works undertaken at the Weddin Shire Council Office.

413 RESOLVED: Clr Niven and Clr Hinde that Council donate \$300 to the Grenfell Men's Shed in recognition to the volunteers works undertaken at the Weddin Shire Council Office.

12. Weddin Shire Council Waste Delivery Agreement with Cowra Shire Council, E3.3.7

Council resolved at its meeting in September 2008 to agree "in principle" to enter into an agreement with Cowra.

One of the requirements of the proposed agreement was that Weddin Shire would deliver the waste sort into paper/card board and other recyclables.

I have been verbally advised that the Cowra Shire Council resolved to purchase a sorting table, which means that our deliveries are able to be co-mingled. This will allow for a mixed recycle bin to be emptied directly into the truck and delivered to the Cowra MRF, thus reducing labour cost and alike. It is expected that Cowra will have the new system in operation by around November 2009.

For Council's Information

Noted

13. DA 14/2008 – Shed at 6 Weddin Street, DA 14/2008

Further to the report in December 2008, which it was advised that Mrs Bradley was going to discuss with her builder the available options.

I contacted Mrs Bradley on the 6 February 2009 and she advised that costings to rectify the works had been prepared and forwarded to her solicitor, who is going to write to Council about the matter.

Copy of letter to be forwarded to Councillors once received.

For Council's Information

Noted

14. Netwaste to Art, E3.3.15

Council was approached by Netwaste to be involved in the 2008-2009 community art exhibition and competition called Waste to Art. This initiative of Netwaste is sponsored by Sims Metal.

The local Schools have been approached to participate, with workshops to be held at each school, with a local competition to be held approx end of March, which will then lead into a Regional Exhibition to be held during May 2009 in Gilgandra.

Competition Categories will be –

Primary School & High School

2 Dimensional – Poster/Painting/Collage/Drawing

3 Dimensional – Sculpture/Installation/ Video/Soundscape

Craftworks – Furniture/functional objects made from recycled materials

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Centroc have given funds to Netwaste which we have received \$400 to use for the project and prize monies.

For Council's Information

Noted

15. Contaminated site investigation of former Grenfell Gasworks Site, E3.2.2

Further to my report in December 2008, by which Council resolved to "Draft Contaminated Site Investigation prepared by URS Australia Pty Ltd and advise URS to prepare and submit the Final Report" of former Grenfell Gasworks Site.

The final report has now been completed (No changes were made between the draft and final reports) and is available to be viewed and tabled at the meeting.

The conclusion of the report is that "in the current condition and land use, the site is unlikely to present a Significant Risk of Harm as determined by the NSW DECC.

The Final report must be submitted to the Department of Environment & Climate Change by 20th February 2009, as per the agreement for funding. Thus the final report will have been forwarded prior to the Council meeting.

RECOMMENDATION: that:-

- 1. Council resolves to adopt the Contaminated Site Investigation report as prepared by URS Australia Pty Ltd and,**
- 2. Acknowledge that the Final Report has been submitted to DECC as per the agreement.**

414 RESOLVED: Clr N Hughes and Clr Atchison that:-

- 1. Council adopt the Contaminated Site Investigation report as prepared by URS Australia Pty Ltd and,**
- 2. Council acknowledge that the Final Report has been submitted to DECC as per the agreement.**

16. Caravan Park Operations, P2.3.3

Council resolved at the Property and Development Committee Meeting held 30 September 2008 to receive a report on the recommendations of the report prepared by W McLean.

A review of the report has been conducted and recommended actions or status have been made against each of the eleven report recommendations, which have been included below in italics.

Recommendations from report

- 1) Compliance with LG (MHE, CP & CG) Regulations
*Council review the caravan park's compliance with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Movable Dwellings) Regulation 2005 and implement any changes required to comply.
Issues to be addressed should include fire hose reels, additional washing machine and dryer and site identification.***

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Action: A review has been undertaken with the following items requiring attention ASAP.

- (a) Fire hose reels are required to cover entire park, 2 fire hose reels are required at an estimated cost of \$2500.
- (b) Site identification, including boundaries and numbering. Estimated cost \$250.

Note: Laundry and toilet facilities have adequate numbers of fixtures and cubicles for a park of less than 30 sites. Works identified above to be included in March budget review.

2) Install awnings

Council install awnings to cabins with side entry doors to provide weather protection for guests.

Action: This treatment would be required for two cabins and is considered to be appropriate. Estimated cost of \$500 to be included in 09/10 Management Plan.

3) Linen Fee

Council immediately introduce a linen fee for the cabins and consider having the laundry function undertaken by the commercial laundry in Grenfell.

Action: Implement a linen fee into the 09/10 Management Plan fees and charges.

(4) Drive through sites

Council relocate the BBQ/Picnic Table facility to area adjacent to clothes lines and convert the existing area to drive through powered sites.

Action: The current configuration allows for vans to enter the sites on the eastern boundary in a forward direction from the rear of the sites. Should another option be required the existing clothes drying area could be converted at minimal cost.

(5) Park fees to be reviewed

Park use fees be increased/reviewed annually in accordance with CPI movements

Action: To be undertaken during the preparation of the 09/10 Management Plan.

(6&7) Staffing

Action: Under separate consideration.

(8) Amenities

In view of the limited patronage of the Caravan Park, Council consider upgrading the existing amenities block rather than demolishing the existing block and replacing it with a new structure.

Action: A rolling upgrade program be undertaken over the next four years and included in the preparation of the 09/10 Management Plan.

(9) Upgrade of other facilities

Council consider adopting the upgrade of other facilities as outlined in Annexure

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Action: Other facility upgrades to be considered annually, however, the cabins are not considered to require replacement in the foreseeable future, should maintenance be maintained.

(10) Weekly Fees

Council implement weekly fees that require visitors to pay for the first 5 nights accommodation before being entitled to any free nights (as outlined in the Councils Management Plan).

Action: Although desirable, patrons staying for periods of > 5 days are unlikely. It is recommended that incentives be: Cabins and sites – stay & pay for 3 nights and get the 4th free. These changes are to be included in 09/10 Management Plan.

(11) Star Rating

Council implement recommendations of Australian Star Rating Scheme reports to ensure retention of existing star ratings.

Action: Council to continue to implement star rating report requirements.

Note: this report was tabled at the Property and Development Committee meeting on 10 February 2009.

RECOMMENDATION: that Council endorses the actions as detailed within the report.

415 **RESOLVED:** Clr Atchison and Clr Lobb that Council endorse the actions as detailed within the report.

17. Grenfell Waste Depot, E3.3.2

A draft layout plan of the proposed upgrade of the Grenfell Waste Depot was tabled at the Property & Development Committee meeting held on the 30th September 2008, by which it was resolved that the layout plan be adopted “in principle” and action commence.

The final design is now complete and the budgetary estimates have been prepared, with a copy of which was forwarded under separate cover.

The general configuration of the site is very similar to the previous plan. With the publicly accessible areas of the waste depot will allow for all general waste and recycling to be undertaken in an area that removes the need for entry to the tip face or other operational areas and the placement of the office will allow for all loads to be checked upon arrival and the entire waste depot will be able to be seen by the operator at all times.

There is adequate funding voted in the current 2008/09 budget to undertake all of the physical works as shown on the design.

Note: this report was tabled at the Property and Development Committee meeting on 10 February 2009.

RECOMMENDATION: that:-

- 1. Council approve the final layout plan of the Grenfell Waste Depot as shown on drawing TIP-B dated Dec 2008, and**
- 2. All necessary actions be undertaken to implement the plan and new operations.**

416 RESOLVED: Clr Halls and Clr N Hughes that:-

1. Council approve the final layout plan of the Grenfell Waste Depot as shown on drawing TIP-B dated Dec 2008, and
2. All necessary actions be undertaken to implement the plan and new operations.

18. Stormwater Warraderry Street, DA 17/2004

Further to my previous report for the Council meeting dated 19 February 2009.

A meeting was held on the 17th February 2009 with the Dowling Management Services, the property owners and senior Council staff to discuss the options available to rectify the current stormwater problems.

The general consensus was that the most suitable long term solution would involve a modified approach to option two as reported, with a subsurface drainage system being installed along the southern boundary only. It was also acknowledged that a short term solution should be installed to stop any waters entering the properties. A suggested short term solution will be prepared for the body corporate, which they will arrange as an interim measure.

Council is now in the position to undertake a detailed design and costing of the drainage solution identified below, with the estimates to be included for consideration in the 09/10 management plan.

Proposal: a subsurface drainage system within the established drainage easement on the southern boundary of the property to discharge into the Warraderry Street drainage. This will include surface catchment treatment that will be best undertaken upon the rear of the effected lot, which is to be done via written agreement with the property owner.

This option will result in a long term solution to the drainage issues without causing extended interference to the occupants of the property. Preliminary estimated cost for the works within the property are \$58,500 and subsequent drainage of Warraderry Street is around \$75,000 of which \$30,000 has been voted in the current 08/09 management.

RECOMMENDATION:

Confirm Action

417 RESOLVED: Clr N Hughes and Clr Lobb that the action be confirmed.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

B. Development Applications – Building Matters:

- 1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 17 January 2002 (Res. No. 369):**

DA NO.	Applicant	Construction	Value (\$)	Address
79/2005	Mr MJ Liebich	2 Lot Subdivision	0	Lot: 7 DP: 832349 Grafton Street GRENFELL NSW 2810
72/2008	Mr B White	Garage/Shed	\$25,000	Lot: 330 DP: 754578 Berry's Road GRENFELL NSW 2810
1/2009	Mr D Parkin	POPE	0	Lot: 2 DP: 1089059 Main Street GRENFELL NSW 2810
CD 1/2009	Mr CJ Eppelstun	Garage	\$11,800	Lot: 2 DP: 584498 Fitches Lane GRENFELL NSW 2810

For Council's Information

Noted



SHANE WILSON
DIRECTOR ENVIRONMENTAL SERVICES

- 418** **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Minutes of the Australia Day meeting held on Thursday 15th January 2009, 9 am.

Present: Auburn Carr (Weddin Shire Council) Roma Sinclair (Rotary) Keith Engelsman (Lions Club) Peter Batkin (Cadets) Ian Pitt (Historical Society).

1. Apologies:

2. Correspondence

In: Australia Day Council ambassador allocation list, Flagworld 08 brochure.

Out: letters to Sing Australia, John Smith, Uniting Church Hall, Bern Merchant, Sheree Loan, Steven Griffin.

3. Program for 2009

Setup

- Historic society to set up Rotunda with flags, bunting, awards table etc, Roma to provide table cloth for awards table. No balloons as ambassador has a phobia.
- Peter Mitton organising PA.
- Uniting Church Hall confirmed as wet weather alternative.
- Lectern still available from Anglican Church, Steven Griffin to unlock the church and a Lion/ Ian will bring the lectern over in the morning.
- 4 Trestle tables for CWA damper stall and drawing competition need to come from the Masonic Lodge. 50 Chairs will be organized by lions.
- Roma to supply blutak to attach children's drawings and 'Australia' posters to rotunda.
- Historic society to supply clips to attach flags on the rotunda.
- Auburn to remind Bill Twohill about power box, sprinklers and 4 extra bins in Taylor park.

Ambassador

- Valerie Parv made contact with Auburn in early January to confirm travel details. Will be arriving in Grenfell on 25th with sister Maureen. They are staying at Sally Jackman's 'The Calico Duck' B&B and will be taken to dinner at the Railway Hotel by the Mayor on the Sunday night.

Theme

- "droving days/ Australiana"

Ceremony

- Master of ceremony –Darryl Knapp has a copy of the itinerary and is planning his presentation.
- Awards – Weddin Shire Council are organizing.
- National Anthem – Sing Australia accepted and will do two other songs, 'Lookin Forward, Lookin Back' and 'I am Australian'.
- Flag Raising – Guides.
- Prayer of Thanks – George Walker accepted after Bern Merchant declined.
- School Captain Amanda Livingstone was nominated by Matthew Lynch to thank the ambassador for her speech.

Entertainment

- Music –Weddin Town Band Sing Australia will do two songs
- Poetry –John Hetherington.

- Children's Competition –gold theme confirmed. A drawing competition on the day on butchers paper. Ambassadors companion to judge. Roma to supply another 20 pages of butches paper as well as gift vouchers, textas and possibly crayons. Lions and Rotary will provide supervisors for children's competition.
- Whip cracking -John Smith and Sheree Logan will give a demonstration.
- Roma to check how long the whips are with Frank Freudenstein.
- Auburn to check with Trevor Lobb about safety requirements of the demonstration.
- **NB** Trevor has since advised we will need an area with bunting to keep the crowd a safe distance from the whips. This area will be on the grass and brick path down hill from the rotunda. Equipment will be organized by council and will be placed inside the Council Office so it can be collected and erected on the 26th. Darryl will ask for people to stand back from the fenced area and that there will be loud noise so people with sensitive hearing can move away.

Catering – Each club to be completely self-sufficient in regards to power cords, tea, coffee, sugar, serviettes, jam, sauce, salt and pepper etc.

- BBQ by Lions Club of Grenfell.
- Damper by CWA
- Tea / Coffee / soft drink – by Cadets

4. General Business

- Itinerary was finalised. Stick very closely to last years. No packing up until all official parts of the ceremony is complete.
- Itineraries to go out immediately to all relevant parties. Darryl has been notified of particular people to thank in his speech.
- Auburn to remind Bill Twohill to organize turning sprinklers off, 4 extra bins and unlocking electricity box for PA.
- Auburn sourced 2 'Australia the film' promotional posters to display on rotunda, Ian will collect from the CTC on Friday 23rd.
- Ian Pitt will return to Taylor Park at 4 pm to lower flag after ceremony.

5. Next Meeting: Thursday 19th February– Council Chambers 9 am.

6. Meeting closed: 9.45 am

419 RESOLVED: Clr McClelland and Clr Atchison that that the Minutes of the Australia Day Committee Meeting be noted.

420 RESOLVED: Clr Crutcher and Clr Niven that Council adjourn for supper.

Council adjourned for supper: 6.51 pm

Council resumed at: 7.19 pm

421 RESOLVED: Clr Lobb and Clr Atchison that Council resume.

Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held 20th January 2009

Welcome: President Jenny Smith thanked everybody for attending and welcomed Julie Grattan, Jan Richardson and Lain Thiel to the meeting.

Present: A. Carr, C. Lobb, S. Jackman, Merle Simpson, J. Richardson, J. Grattan, L. Thiel, R. Cawthorne, E. Needham, T. Lobb, G. Rolls, Maurice Simpson, R. Cawthorne, G.Lander, J. Hetherington, R. Murphy, K.Brus, J. Smith, J. Black and G. England.

Apologies: were received from T. Silverster, J. Milton, R. and C. Gardner, Tristen Matthews and G. Carroll. Moved E. Needham / R. Cawthorne. Carried.

Minutes of the previous meeting: were confirmed. Moved S. Jackman / G. Rolls. Carried.

Business arising:

N.S.W. Fire Brigade Band: Not coming.

Arts Out West — Council Membership: Letter in Correspondence.

Treasurer's Report: No report — Treasurer unable to attend.

Correspondence: See list. Moved Merle Simpson / G. England that the Inwards correspondence be received as read and the Outwards correspondence be endorsed. Carried.

Co-ordinator's Reports:

Art: Chris Lobb reported that, all exhibitors information and contact list updated, new book written up, entry forms completed and sent out, sponsors contacted, judge Anne O'Hehic. Porcelain entry forms completed and given to Joan to send out. All sponsors contacted by Chris, writing up new subscribers book. Art safety plan given to Ray. Art Gallery inspected re space to hang, will be tight but a great venue.

V.S.S.: Sally Jackman advised that twenty seven entries received to date and advised that Gaynor England has organised sponsors.

Busking: Robyn Murphy has nothing to report.

King / Queen Competition: Cate Gardener is working on it. Gaynor England to write up on what is happening.

Award's Dinner: Tristen Matthews contacted Chris Lobb who passed on Tristen's apology and advised that the books are ready.

Street Activities: Tanya Silvester apology — no report.

Craft Activities: Jenn Graham — absent — no report.

Procession: Lengthy discussions were held regarding the cars in the parade. As a result of a request by Procession Coordinator Pam Fletcher, it was Moved C. Lobb Seconded E. Needham that the Car Clubs be invited to participate in our parade as in the past. Carried.

Keith Brus suggested that cars be parked in Forbes Street after the parade rather than at the Railway Station. It was Moved G. England Seconded K. Brus that the cars be displayed in Forbes Street after the procession. Carried.

The need to allow the Cobb & Co Coach room to get through that area was discussed. An amendment was Moved K. Brus Seconded R. Cawthorne that cars be displayed in Forbes Street, but allow room for Cobb & Co to get through. Carried. Motion was withdrawn with consent of seconder. Amendment became the motion.

Sunday Car and Bike Display: Keith Brus reported that he has been liaising with the Car Club and advised that the Car Club have their own sponsors and that their takings on the day are distributed between the Clubs.

Safety: Ray Cawthorne enquired about alterations to safety plans by co-ordinators.

Street Stalls: Gaynor suggested that there was a danger with power cords from buildings being used by stallholders, being unplugged and left live in the street. Gaynor moved that the shop owners be present when the plugs are disconnected and that \$10 be paid to the shop owners by the user and that all users of power suppliers by the shop owners be advised accordingly seconded E. Needham. Gaynor also moved that street stall fees be \$35 seconded K. Brus. Carried.

Emails: Gaynor England advised that Josh Dawes at the CTC has arranged email address for festival and a preference was for all co-ordinators to forward their emails to Josh.

Photography: Julie Grattan advised the meeting that last year's venue was excellent and that a meeting is to be arranged with Jenn Graham, the Craft Co-ordinator, to see if this year's exhibition can be held there. Maurice Simpson advised that he would email Mr. Fox regarding the above.

Major Raffle: Chris Lobb advised that Bill Rudd is available and is happy to organise and run the raffle. Bill has recommended that the usual groceries etc. be the prize.

Advertising for the Festival: Auburn Carr suggested that the advertising for the festival was the same thing year after year and that everybody knows what is on so they don't come. A suggestion was that part of the \$40,000.00 secured money be used for the advertising. Maurice Simpson advised that any thoughts along that line should be put in writing for next meeting when the Treasurer will be present.

There being no further business the meeting closed at 9.28pm.

Next meeting Tuesday 17th February 2009 at 8.00pm

422 RESOLVED: Clr Hinde and Clr McClelland that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON FRIDAY, 6
FEBRUARY 2009 (C2.6.3)**

1. PRESENT: W Twohill, David Vant (RTA) Sharon Grierson (RTA observer), Doug Freudenstein (Local Member's Representative) and Patrick Smith (NSW Police).

2. APOLOGIES: M Simpson (observer)

Resolved: D Freudenstein and P Smith that the apology be accepted.

3. MINUTES:

Resolved: D Vant and P Smith that the minutes of the meeting held 5 December 2009 be adopted as read.

4. MATTERS ARISING

4.1 Glasson Street Quandialla

Traffic counters have been placed in Glasson Street.

Noted

4.2 Quandialla Progress Association – 40 Km/h Zone on Bland Road

RTA to carrying out an assessment today.

Noted

4.3 Main Street – Truck Parking

Trial in operation from 4 August 2008

Noted

4.4 Warraderry Street School Crossing

a) Elderly sign should be mother and child sign (W6-3).

b) Refuge sign should be children's crossing sign.

c) four extra posts required.

d) bus zone times should be 8.00 - 9.30 am and 2.30 - 4.00 pm.

e) RTA to provide advertising.

Noted

4.5 MR 239

Classifier to be placed in 80km/h zone.

Noted

4.6 Signs – Approaches to Roads (Rotary)

Request referred to RTA for comment.

Noted

4.7 Rest Area

Plan and costings to be submitted to RTA for concurrence and possible funding.

Noted

5. CORRESPONDENCE

5.1 Grenfell Business Development Committee

Requesting road train access from Marsden to Grenfell. Has been referred to the RTA.

Noted

6. PROPOSED B-DOUBLE ROUTES

To be assessed and submitted to next meeting:-

- South Street from MR 398 to West Street
- West Street from South Street to Camp Street
- Camp Street from SH6 to MR 398
- Caragabal – Quandialla Road.

Noted

7. OTHER BUSINESS

Nil

8. NEXT MEETING: Friday 3 April 2009

CLOSURE: there being no further business to discuss the meeting closed 10.55 am.

4. MATTERS ARISING

4.3 Main Street – Truck Parking

423 RESOLVED: Clr Hinde and Clr Atchison that the matter of Main Street – Truck Parking be advertised for public comment.

424 RESOLVED: Clr Atchison and Clr Niven that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF CONSULTATIVE COMMITTEE MEETING HELD ON MONDAY,
9 FEBRUARY 2009 IN THE COMMITTEE ROOM AT THE 3.00 PM (C2.6.12)**

1. PRESENT: M Martens, W Twohill, G Carroll, S Wilson, W Schneider and Clr Atchison (observer).

2. APOLOGIES: V Carter

Resolved: G Carroll and S Wilson that the apology be accepted.

3. MINUTES:

Resolved: G Carroll and W Twohill that the minutes of the meeting held on 18 November 2008 be adopted as read.

4. MATTERS ARISING:

4.1 Induction Manual – in progress.

Noted

4.2 Adjustment to Pay

- Grader Operator
- IT/Finance Officer

Noted

4.3. Security at New Depot
Council to proceed.

Noted

4.4 Salary System

The Alliance is looking at engaging a person to look at the salary systems for the four shires.

5. CORRESPONDENCE:
Nil

6. OTHER BUSINESS:
Nil

7. SALARY SYSTEM – 2008 ASSESSMENTS

Resolved: G Carroll and S Wilson that the 2008 annual assessments be ratified.

8. CHARTER FOR COMMITTEE

Election of Chair for twelve months – M Martens

Resolved: W Twohill and G Carroll that M Martens be elected the Chair for the next twelve months.

Resolved: G Carroll and W Schneider that the Charter be recommended for adoption and reviewed as required or by 9 February 2011.

9. CONSTITUTION

Amend membership of the Constitution to be the same as the Charter.

Resolved: S Wilson and G Carroll that the Constitution be recommended for adoption with the amendments and reviewed as required or by 9 February 2011.

10. FUTURE MEETINGS:

12 May 2009

11 August 2009

11 November 2009

NEXT MEETING: Tuesday, 12 May 2009 at 3.00 pm.

CLOSURE: There being no further business the meeting closed at 3.43 pm.

425 **RESOLVED:** Clr Atchison and Clr McClelland that the Minutes of the Consultative Committee Meeting be noted.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON TUESDAY, 10 FEBRUARY 2009 COMMENCING AT 2.30 PM

1. **PRESENT:** Clrs Simpson (Chair), Halls, N Hughes, Hinde and Atchison.
Messrs T Lobb, G Carroll, W Twohill and S Wilson (observers).

2. **APOLOGIES:** Nil

3. **MINUTES:** of meeting 30 September 2008.

Resolved: Clr Atchison and Clr N Hughes that the minutes be adopted as circulated.

4. **MATTERS ARISING**

4.1 Museum Roof – Clr N Hughes enquired if there was a problem with the roof.
→ Director Environmental Services explained that there was a blockage with the guttering which has to be rectified.

5. **GENERAL BUSINESS**

5.1 Community Hub – nearing completion. Various works currently being finalised. Date for official opening to be determined depending on availability of Minister.

Resolved: Clr N Hughes and Clr Halls that Council consider an additional plaque which includes the names of all Councillors.

Resolved: Clr N Hughes and Clr Hinde that Council consider an additional plaque to recognise past librarians.

5.2 Caravan Park – report by Director Environmental Services

Resolved: Clr N Hughes and Clr Hinde that Council endorse the actions as detailed within the report.

5.3 Grenfell Waste Depot – report by Director Environmental Services

Resolved: Clr Atchison and Clr Halls that:-

- i) Council approve the final layout plan of the Grenfell Waste Depot as shown on drawing Tip-B dated December 2008, and
- ii) all necessary actions be undertaken to implement the plan and new operations.

5.4 Dalton Street Depot

Clr Atchison declared a non pecuniary interest (not significant) as a member and remained in the room.

Works in progress for SES area. Electricity and water to be connected. Phone lines to be installed.

The front portion to be offered for sale. Second valuation received. Executive to determine sale price. To be then placed on the market.

6. **NEXT MEETING:** To be advised.

7. **CLOSED:** There being no further business the meeting closed at 3.24 pm.

5. GENERAL BUSINESS

5.1 Community Hub

426 RESOLVED: Clr McClelland and Clr N Hughes that Council install an additional plaque which includes the names of all Councillors.

427 RESOLVED: Clr Crutcher and Clr Lobb that Council not install an additional plaque to recognise past librarians.

5.4 Dalton Street Depot

Clrs Simpson and Clr Atchison declared non pecuniary interests (not significant) and did not leave the room as the matter was not discussed.

Noted

428 RESOLVED: Clr Lobb and Clr N Hughes that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON TUESDAY 10 FEBRUARY 2009 AT 4pm AT THE COUNCIL CHAMBERS.

Present:Clr G McClelland, Clr J Niven, Clr N Hughes, Clr C Lobb, Sadie Mearns, Lisa Eastaway, J Hetherington, A Carr, G Carroll.

1. Apology: C White

Resolved: L Eastaway/ Clr G McLelland that the apology be accepted.

2. Adoption of Minutes:

Resolved: L Eastaway / S Mearns that the minutes of the 16 October 2008 meeting be adopted.

3. Business Arising: - Nil

4. Correspondence:

In

- **Young Shire Council - Gold Trail Project**

Noted

Note: Director Corporate Services, Tourism Officer and L Eastaway to attend meeting. Other interested tourism committee members to advise if interested in attending.

Out

- **Quandialla Sports & Events Committee Inc.**

Noted

5. Projects:

- **Grenfell brochure** - new brochure received. Excellent result.
- **Weddin Mountains Tours** - tours to be arranged by contacting Matthew Makeham, Ranger for Weddin Mountains National Park. Pam Livingstone available as a tour guide. Status of Seaton's Farm as a tourist destination to be investigated. Auburn to pursue.
- **O'Brien's Hill funding application** - funding application to be re-submitted when programme re-opens.
- **Clr Simpson entered the meeting at 4.15pm.**
- **Sound for Henry Lawson's Bust** - quote for \$8,100 (GST exc) received.

Resolved: Clr McClelland/L Eastaway that Council accept the quote and proceed with the project with the additional funding required to be sourced at the March 2009 Quarterly budget review.

- **Bird Routes** - Advertisement submitted in Wings Magazine. Article to be submitted. Other bird watching groups now being invited to the Weddin Shire. Auburn to pursue.

- **Railway Station Development** - The Australian Rail Track Corporation (ARTC) have provided funding for the refurbishment of the toilet block. The project has commenced and is being undertaken in conjunction with Council and the Lions Club. Status to be determined. Glenn to pursue.
- **Website** - attractions and events to be promoted utilising the www.grenfell.org.au site.

6. Prioritising Events:

- Priorities to be reconsidered.

Noted

7. Upcoming Events:

- Grenfell Rugby League Reunion - 14 March 2009
- Grenfell Picnic Races - 11 April 2009
- Henry Lawson Festival - 5-8 June 2009

8. Tourism Strategic Plan - the twelve month review of the Tourism Strategic Plan is in progress.

The plan with the required alterations to be submitted to the March 2009 Tourism Meeting for endorsement. The plan to be then submitted to Council for formal adoption.

9. General business:

- L Eastaway tabled a New Gold Display brochure developed by the Museum and enquired if Council could assist in funding the production of the brochure. Glenn advised that Lisa should initially contact our Museum Advisor Linda Raymond to request assistance in sourcing grant funding.
- L Eastaway advised that the National Museum of Australia currently has a display featuring Lachlan Bushrangers and that they are keen to develop a partnership with the Grenfell Museum.
- Clr Lobb advised Rotary is undertaking a project to upgrade community notice boards at the town entrances.
- Clr Lobb advised that Rotary is attending to the maintenance of the Endemic Gardens.
- J Hetherington advised that entrance signs to our towns require upgrading similar to surrounding towns with the Heritage theme maintained.
- Clr McClelland advised that street direction and information signs require upgrading.

Resolved: Clr G McClelland / J Hetherington that Council be advised that the town entrance signs and street direction and information signs require upgrading in heritage style.

- Auburn advised there is a Heritage Guide Workshop at Forbes on Sunday 15 February 2009.

- Auburn advised that Weddin Shire has been offered the 2010 Bush Poetry State Championships.

Resolved: Clr G McClelland / Clr N Hughes that the offer be accepted.

- Glenn suggested that in order to further promote Henry Lawson we write to the Henry Lawson Festival Committee requesting they consider an “in principle” contribution to the establishment of a Henry Lawson Statue to be possibly erected in Rygate Square.

Resolved: Clr N Hughes / L Eastaway that Council be requested to write to the Henry Lawson Festival Committee requesting they consider an “in principle” contribution to the establishment of a Henry Lawson Statue.

Next Meeting: 10 March 2009

Meeting Closed: 5.01 pm

429 **RESOLVED:** Clr Atchison and Clr Niven that the Minutes of the Weddin Shire Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY, 10 FEBRUARY 2009
at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clrs N Hughes, J Niven, G McClelland, C Lobb, M Simpson,
Mr S Wilson (DES), Mrs P Livingstone, Mr J Hetherington, Mr I Pitt and
Mrs S Jackson-Stepowski (HA)
Observers: Mr TV Lobb & Mrs I Holmes

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:** Thursday, 16 October 2008.

Resolved: Clr G McClelland and Mrs P Livingstone that the minutes of 16 October 2008 be adopted.

ELECTION OF CHAIR:

Resolved: Clr M Simpson and Mrs P Livingstone that Mr S Wilson (DES) be elected as Chairperson.

4. **MATTERS ARISING:**

4.1 Old Morgue

No correspondence has been received to date, staff to follow-up.

4.2 Grenfell Heritage Study

After a lengthy discussion.

Resolved: Clr M Simpson and Mr J Hetherington that more information is required with clearer property details to be resubmitted to next meeting.

4.3 “Canoe” Tree

Correspondence was received from NSW National Parks and Wildlife Service dated 9 February. The recommendations were read to the meeting.

4.4 Sloane’s Cottage

Resolved: Clr G McClelland and Clr M Simpson that water and vandalism proofing be completed with a further report to be submitted at the next meeting, detailing other works not funded or required.

4.5 Judy Bryant – Historic School Sign

Mr S Wilson advised that sign has been ordered.

4.6 Village Signs

Mr S Wilson advised that signs have been repainted.

5. **CORRESPONDENCE:**

5.1 HA Referral Memo – Soldiers Memorial Hall, Quandialla

Noted

5.2 NSW Heritage Grants, Offer for 2009-10

Noted

5.3 Memo from Acting DES – Inter Council Friendship Agreement
Committee Members are interested in visiting Hawkesbury’s Heritage Sites. Staff to contact Hawkesbury Council.

5.4 Ian Donges – re grant for A Hope, Grave

Resolved: Clr M Simpson and Mr I Pitt that the grant offer be withdrawn and the applicant advised.

5.5 HA Memo – Weddin Village Heritage Study **Noted**

5.6 HA (Mrs S Jackson-Stepowski) – Brick Maintenance & Repointing Course

Resolved: Clr M Simpson and Clr G McClelland that agree “in principle” until further information is obtained and local trades people be contacted to ascertain interest in possible upcoming course.

5.7 Heritage Guide Workshop **Noted**

5.8 NSW National Parks & Wildlife Service **Noted**

5.9 R Livingstone (Holy Trinity Retirement) **Noted**

5.10 Men’s Shed **Noted**

6. GENERAL BUSINESS

6.1 Brick Maintenance and Repointing Course
Addressed in correspondence.

6.2 Heritage related DA’s
Mr S Wilson advised Committee of Telstra’s application for a Tower, the Fire Brigade’s possible application for the fire station, and Iandra’s application for toilets.

6.3 Housing Code **Noted**

7. QUESTIONS

Mr J Hetherington asked about signs (RTA and Hospital) being sympathetic to the Heritage significance of the area.

Resolved: Mr J Hetherington and Clr C Lobb that Council consider preparing a standard for signposting suitable for heritage areas.

8. **NEXT MEETING:** 14 April 2009

9. **CLOSURE:** There being no further business the meeting closed at 6.28 pm.

430 RESOLVED: Clr McClelland and Clr N Hughes that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF MANEX MEETING HELD ON MONDAY, 16 FEBRUARY 2009 AT 2.30 PM (C2.6.10).

Present: Messrs T Lobb, G Carroll, W Twohill and S Wilson.

Apologies: Nil

Minutes:

Resolved: S Wilson and W Twohill that the minutes of 19 January 2009 be adopted as circulated.

General Business:

1A Administration

- (i) Dalton Street Depot – second valuation received for front portion. Executive has determined sale price and placed on the market as three (3) separate blocks.
- (ii) Assets – Fair Valuation – deferral of road valuations to be verified. Director Engineering and Director Corporate Services to pursue.
- (iii) 2009/2010 Management Plan – extra-ordinary estimates meeting to be arranged. General Manager to arrange meeting with Directors prior to estimates meeting.
- (iv) Minutes – General Manager and Directors to receive final version of minutes electronically. One Councillor currently receiving minutes in this manner. Other Councillors encouraged to do likewise.

Clr Simpson entered the meeting at this point as an observer 2.43 pm

- (v) Photocopier – new Canon iR5075 copier obtained on a rental/lease agreement for a four (4) year term. No upfront capital cost. Monthly fee less than maintenance fee of old copier. Old copier has been retained in the Administration Department.

1B Human Resources

- (i) Vacancies - no current vacancies.
- (ii) Annual Assessments - completed.
- (iii) Job Re-evaluations – program operational. Assistance may be sourced through Mid Lachlan Alliance or by utilising a local consultant.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – reported in Director Environmental Services report.

3. Health

- (i) Hospital VMO's – Dr McLachlan currently approved and working as a VMO. Arrangements for VMO back up in place if required.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Recycling Collection Options – reported in Director Environmental Services report.
- (ii) Grenfell Tip – committee meeting held.
- (iii) Clean Up Australia Day - reported in Director Environmental Services report.
- (iv) Old Gasworks Site – determined as a low risk site. Consequently, remediation costs to be met by Council. Future use to be determined. Reported in Director Environmental Services report.

- 6. Sewerage**
- (i) Mains Investigation – report not yet received. Director Engineering to pursue.
 - (ii) Water and Sewerage Inquiry – reported in General Manager’s report.
- 7. Recreation and Culture**
- (i) Community Hub – official opening date to be determined. Awaiting Ministers response. Reported in Director Corporate Services report.
 - (ii) Infrastructure Program – application submitted for \$100,000 funding program. Additional funding announced for Strategic projects valued at \$2m or more. Possible projects may be Lawson Oval extension, a new heated swimming pool or a medical centre.
- 8. Mining Manufacture and Construction**
Nil
- 9. Transport and Communication**
- (i) RTA Contract – reported in Director Engineering’s report.
 - (ii) Bimbi Bridge – reported in Director Engineering’s report.
 - (iii) Other Programs – noted.
- 10. Economic Affairs**
- (i) Industrial Estate – sewer connection approved for local businessman as a private line within the road reserve. Director Engineering to pursue.
- 11. General Purpose Revenues**
- (i) Investments – interest revenue reducing due to interest rate reductions. To be considered in current year and when preparing 2009/2010 estimates as it may affect our ability to carry out various projects.
- 12. Alliances**
- (i) Hawkesbury City Council – proposed trip by Heritage Committee members reported in Heritage minutes. Staff visit to Hawkesbury City Council organised for two (2) employees. Director Environmental Services to pursue.
 - (ii) Mid Lachlan Alliance – meeting held Friday 30 January 2009. Professional groups’ meetings to be organised. Directors to pursue.
 - (iii) CENTROC – electricity tender currently being prepared. Telephone tender may also be due for consideration. Southern Phone Co to be considered.
- 13. Other Matters**
- (i) Community Broadband Development Fund – expression of interest submitted for Caragabal and Greenethorpe. Quandialla already connected to Broadband.
 - (ii) Bushfire Appeal – contribution to be considered by Council.
 - (iii) Director Environmental Services advised that an expression of interest will be submitted for a climate change grant.
 - (iv) Director Engineering advised he will be attending the IPEWA Conference in May and will present a paper. A submission for an Excellence Award for the New Depot will also be prepared and submitted.
- 14. Review of Job List**

Noted

Next Meeting: Monday, 16 March 2009 at 2.30 pm.

Closure: There being no further business to discuss the meeting closed at 3.59 pm.

13. Other Matters

(ii) Bushfire Appeal

- 431 RESOLVED:** Clr N Hughes and Clr Atchison that Council donate \$5,000 to the Municipal Association of Victoria Local Government Bushfire Recovery Fund, to be funded equally from each ward.
- 432 RESOLVED:** Clr Atchison and Clr Halls that the Minutes of the Manex Committee Meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
16 FEBRUARY 2009 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs Simpson (Chair), Atchison, Lobb, Crutcher, and Hinde.
Messrs T Lobb, G Carroll, W Twohill and S Wilson.

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr Atchison and Clr Crutcher that the minutes of 19 January 2009 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**

5.1 Department of Lands, R2.1.4 (C3):

Noted

Clr McClelland entered the meeting at this point 5.04 pm.

5.2 Brian O'Connor, P2.1.3/E3.5.1 (C5):

RESOLVED: Clr Atchison and Clr Lobb that Mr O'Connor be advised as follows:-

- permission is granted to plant a suitable tree in the Arboretum,
- the type of tree to be decided upon in conjunction with the Director Engineering,
- that he will be responsible for the maintenance of the tree,

6. **REPORTS**

6.1 **General Manager's Report**
Nil

Noted

6.2 **Director Corporate Services' Report**
Reports on Town Costings and Grenfell Community Hub.

Noted

Taxi Service

Resolved: Clr Crutcher and Clr Atchison that Council formally offer Mr Jack Grogan a one (1) year lease of the Taxi Service which will expire on 17 March 2010 with the terms and conditions as listed in the Director Corporate Services report.

6.3 **Director Engineering's Report**
Reports on Works Report, Future Works, Other Works, Kerb and Gutter, Main Street Roundabout and South Street Depot.

Noted

6.4 Director Environmental Services' Report

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Grenfell Swimming Pool, Clean Up Australia Day 2009, Berrys Road Dogs, Stormwater Warraderry Street, Weddin Shire Council Waste Delivery Agreement with Cowra Shire Council, DA 14/2008 – Shed at 6 Weddin Street, Contaminated Site Investigation of Former Gasworks Site, Caravan Park Operations, Grenfell Waste Depot and Town DAs.

Noted

7. BUSINESS WITH NOTICE:

Nil

8. QUESTIONS:

- Clr McClelland - tabled evidence of flooding in various parts of town.
→ Director Engineering to investigate and report back to a future meeting.
- Clr Atchison - enquired regarding the status of the Exchange Hotel verandah.
→ Director Environmental Services advised he has inspected the verandah and will pursue the matter further in the near future.
- Clr Hinde - enquired in regard to the situation with the Hospital VMO's.
→ General Manager advised Dr McLachlan is currently approved and working as a VMO. Arrangements for VMO backup in place if required.

NEXT MEETING: Monday, 16 March 2009 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.37 pm.

433 RESOLVED: Clr McClelland and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES FOR THE NOXIOUS WEEDS COMMITTEE MEETING HELD AT 3.30 PM ON TUESDAY, 17 FEBRUARY 2009 (C2.6.13)

1. **PRESENT:** Clrs Simpson (Chair), Crutcher, McClelland and Halls.
Messrs W Twohill and M Martens.

2. **APOLOGIES:** K Starr, Clrs D Hughes and Atchison.

Resolved: Clr Halls and Clr McClelland that the apologies be accepted.

3. **MINUTES:** 9 September 2008

Resolved: Clr Halls and W Twohill that the minutes be adopted.

4. **MATTERS ARISING**

4.1 Notice placed in Grenfell Record

Noted

4.2 Spiney Burrgrass on SH17

Noted

5. **CORRESPONDENCE**

Nil

6. **NOXIOUS WEEDS REPORT**

Weed Map consultant to be chased up.

Noted

7. **CHARTER FOR NOXIOUS WEEDS COMMITTEE**

Meeting to be held on Monday 4.00 pm preceding monthly Council meeting unless otherwise arranged. The Committee accepted the charter with that amended.

Noted

8. **GENERAL BUSINESS**

8.1 Quondong Road Area – Scotch Thistle sprayed this year.

Noted

NEXT MEETING: Monday, 18 May at 4.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 3.49 pm.

434 RESOLVED: Clr Crutcher and Clr Halls that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | |
|----------------|--|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
In Progress |
| September 2008 | 2. <u>Stormwater Warraderry Street:</u> negotiate with owners and occupiers to establish stormwater controls (DES/DE).
Carried Out |
| November 2008 | 3. <u>DA 14/2008:</u> negotiate mutually acceptable outcome with applicant (GM).
In Progress |
| December 2008 | 4. <u>Good Sports Office:</u> cooperate with public meeting (organised for 26 February) (GM).
In Progress |
| January 2009 | 5. <u>Arts OutWest:</u> invite presentation to March meeting (GM).
In Progress |

2. DEFERRED ACTIVITIES:

- | | |
|---------------|---|
| April 2008 | 1. <u>Good Sports Office:</u> consider contribution on acceptance of proposal (GM).
Delete |
| | 2. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES).
In Progress |
| November 2008 | 3. <u>Arts Out West:</u> ascertain membership cost and consider re-joining (GM).
In Progress |
| | 4. <u>Open Day/Membership:</u> review and report to February Council meeting (DCS).
In Progress |
| | 5. <u>Village Heritage Study:</u> arrange public exhibition before adoption (DES).
In Progress |
| January 2009 | 6. <u>Community Hub:</u> Executive to arrange official opening (Exec).
In Progress |

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

Clr Halls - applied for leave of absence from the March 2009 Council meeting.

435 RESOLVED: Clr Niven and Clr N Hughes that the leave be approved as requested.

Clr N Hughes - enquired in regard to the legal consequence of a pool caretaker staying overnight at the pool.
→ General Manager advised the caretaker was there to protect equipment and depending on the circumstances Council may have been liable if any injury was sustained.

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

436 RESOLVED: Clr Crutcher and Clr Atchison that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

REPORT FROM CLOSED COUNCIL

The Mayor read out the following resolutions from the Closed Council:

GENERAL MANAGER’S REPORT

1. Grenfell Country Club, C1.2.2

that:-

- i) the Grenfell Country Club be advised to seek a grant from Department State and Regional Development to immediately prepare a business plan for ongoing trading, or possible merger with the Bowling Club,
- ii) the club be advised that other assistance as suggested is either not permissible or not favoured,
- iii) Council reconsider possible assistance on completion of an appropriate business plan.
- iv) Council invite representatives from the Country Club to attend the Business Enterprise Centre (BEC) breakfast presentation at the Grenfell Bowling Club on Wednesday 11 March 2009 commencing at 7.00 am.

CLOSURE: There being no further business the meeting closed at 8.19 pm

Taken as read and confirmed as a true record this day 19 March 2009.

.....General Manager.....Mayor