



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
Camp Street or P.O. Box 125
GRENFELL NSW 2810

Tel: (02) 6343 1212
Fax: (02) 6343 1203
Email: mail@weddin.nsw.gov.au
website: weddin.local-e.nsw.gov.au
A.B.N. 73 819 323 291

MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 22 JANUARY 2009 COMMENCING AT 5.00 PM.

15 January 2009

«Name»

«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 22 JANUARY 2009**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB
GENERAL MANAGER

B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 18 December 2008
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST (if any)
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Grenfell Business Development Ctee Mtg, 4/12/08
- Australia Day Ctee Mtg, 18/12/08
- Manex Ctee Mtg, 19/01/09
- Town Works Ctee Mtg, 19/01/09
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cllr M A Simpson in the Chair, Cllrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Acting Director Corporate Services (J Finn), Director Engineering (W Twohill) and Director Environmental Services (S Wilson).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

357 **RESOLVED:** Cllr Atchison and Cllr Lobb that the Minutes of the Ordinary Meeting, held on 18 December 2008 be taken as read and **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Cllr Atchison	Director Engineering Item No. 12	Employee of AR Penrose and Son	Pecuniary
Cllr N Hughes	Correspondence Item 8	Client of Grenfell Commodities	Pecuniary
Cllr Simpson	Correspondence Item 8	Client of Grenfell Commodities	Pecuniary
Cllr D Hughes	Director Environmental Services Item B1 CD 15/2008	Member of Grenfell Rugby Club	Non Pecuniary (non-significant)

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 22 JANUARY 2009.

CORRESPONDENCE

1. Grenfell Business Development Committee, C2.6.33: Advising that at its meeting on 4 December 2008, one item that was raised was the possibility of having the road train route extended east from the Newell Highway at Marsden to Grenfell.

If the road train route could be extended to just west of Grenfell there would be depots with yards and sheds constructed, increased demand for fuel stations, mechanics and tyre stores, additional truck drivers, offices workers and cleaners.

The members of the GBDC discussed the proposal and agreed to write to the Weddin Shire Council requesting your support for this idea and requesting that you actively investigate the suggestion.

RECOMMENDATION: that the suggestion be referred to the RTA for advice.

358 **RESOLVED:** Clr McClelland and Clr N Hughes that the suggestion be referred to the RTA for advice.

2. NSW Rural Doctors Network, H1.7.9: Concerning the 2009 Bush Bursary/Country Women's Association Scholarship Scheme.

I am writing to invite Weddin Shire Council to consider participating in the scheme in 2009. The Bush Bursaries and CWA Scholarships are offered annually to selected medical students in NSW and the ACT, and are financially supported by the rural shires of country NSW, the Country Women's Association and the NSW Rural Doctors Network (RDN).

If your Shire wishes to participate in the Scheme, RDN will invoice you for \$3,000 (+ GST) which will be provided to the medical student who, in return, will agree to spend two weeks of "rural replacement" in your Shire in the University holidays during the year or over the Christmas break.

Note: Council has declined to participate in recent years.

359 **RESOLVED:** Clr McClelland and Clr Atchison that Council decline the offer.

3. Arts OutWest, C1.3.16: Advising we would be delighted to have Weddin Shire back on board and believe that this would provide many mutual benefits.

The Board of Arts OutWest will respond to you in due course with information about the current cost of membership and the benefits of being part of the Arts OutWest regional arts development program.

If appropriate, we would be interested in making a brief and lively powerpoint presentation for staff and councillors at a Weddin Shire Council meeting early in the New Year.

360 **RESOLVED:** Clr Hinde and Clr Crutcher that Council invite Arts Outwest to present a brief powerpoint presentation for staff and councillors at a Council meeting at a suitable time.

361 **RESOLVED:** Clr Atchison and Clr Niven that the Correspondence be noted except where otherwise resolved.

362 **RESOLVED:** Clr N Hughes and Clr D Hughes that Late Correspondence be received and dealt with.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 22 JANUARY 2009.

4. 'E' Division of the Shires Association of NSW, A3.18.2: Advising of that the 2009 'E' Division meeting will be held at Blayney on Friday 6th February, 2009.

If you are intending to submit motions please do so in time for inclusion on the Business Paper.

Note: there are no draft motions at this stage.

363 **RESOLVED:** Clr D Hughes and Clr N Hughes that Council submit a submission for the closure of branch lines of railways.

5. Department of Water and Energy, A3.6.48: In September 2007 the then Minister for Water announced an Independent Inquiry into Secure and Sustainable Urban Water Supply and Sewerage Services for Non-Metropolitan NSW. The Minister appointed the Hon Ian Armstrong OBE and Dr Colin Gellatly AO to head the Inquiry.

On 14 January 2009 Minister Costa formally launched the Report for public consideration.

Submissions will be accepted by the Department of Water and Energy until close of business on Friday 20 March 2009. All submissions will be posted on the Department of Water and Energy website.

Following consideration of submissions the NSW Government is expected to release its response to the Inquiry's report in mid 2009.

Noted

6. Forbes Shire Council, U1.6.1: Concerning the Inquiry into secure and sustainable urban water supply and sewerage services for non-metropolitan NSW.

Forbes Shire Council extends an invitation to you and your Mayor to discuss and review the Inquiry report recommendations.

This meeting will be held at the Forbes Services Memorial Club on Friday 23 January 2009 commencing at 10.00 am.

Noted

7. Clr Dennis Hughes, C2.2.6: Advising I would like to apply for leave for the February Council meeting.

RECOMMENDATION: that leave be approved as requested.

364 **RESOLVED:** Clr Halls and Clr Hinde that leave be approved as requested.

8. Grenfell Commodities Pty Ltd, T2.13.2: Concerning complaints about the operations of Grenfell Commodities.

Copy forwarded to Councillors

Clrs Simpson and N Hughes previously submitted written declarations and did not leave the room as the matter was not discussed.

Noted

365 **RESOLVED:** Clr Atchison and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

NOTICE OF MOTIONS

Nil

22 January 2009

Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

Closure of Branch Rail Lines, T3.8.1

On 19 January 2009 Clr D Hughes, the General Manager and I attended a meeting at Cowra convened by the Lachlan Regional Transport Committee to discuss the State Government's proposal to close five branch lines in the area. The meeting was attended by Cowra, Young, Boorowa, Harden, Cabonne and Lachlan Councils as well as representatives of GrainCorp, Lachlan Valley Railway, the Junee Rail Group and other organisations.

There was widespread opposition to the closure of the lines, although the GrainCorp representative advised that almost all grain from the region was currently being consumed within the region.

The outcome of the meeting was an agreement that the affected councils meet with the major users and consider establishing a not-for-profit incorporated body to lobby for the retention of the lines. In the opinion of the Weddin delegates and others, this may be best done as a sub-committee of Lachlan Regional Transport Committee. It may also be necessary to engage a project officer to carry out the work of the committee, at a cost to be shared between the member councils.

This matter will be further discussed at the next meeting of Lachlan Regional Transport Committee at Dubbo on 14 February, and it would be advantageous to know Council's viewpoint beforehand.

RECOMMENDATION:

It is recommended that:-

- i) Council support the establishment of a suitable body to oppose the rail closures, preferably within Lachlan Regional Transport Committee,**
- ii) Council agree in principle to a shared contribution of, say, \$10,000 towards engaging a project officer.**

366 RESOLVED: Clr N Hughes and Clr D Hughes that:-

- i) Council support the establishment of a suitable body to oppose the rail closures, preferably within Lachlan Regional Transport Committee,
- ii) Council agree in principle to a shared contribution of, say, \$10,000 towards engaging a project officer.

CLR MA SIMPSON
MAYOR

THE GENERAL MANAGER'S ORDINARY REPORT

15 January 2009

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Mayoral Round Table, C2.7.9

The Mayor and General Manager attended the Mayoral Round Table at Forbes on 17 December 2008 with their counterparts from many Councils between Condobolin and Crookwell.

Speaker at the meeting was the Hon Phil Costa MP, Minister for Water, Rural Affairs and Regional Development. Matters of significance from his address were as follows:-

- as Minister for Water he was continuing with previous programs,
- the Water Inquiry report has been to cabinet and would be released in early January.
Components are:
 - alliances are recommended but are not mandatory,
 - released on public exhibition until March,
 - Government not looking to take over utilities from Local Government,
- the Government's Building the Country Fund will become available in January ,
with components for:-
 - infrastructure/employment projects,
 - broadband development for rural areas,
 - country libraries fund,
 - country water reform fund,
 - small chambers of commerce fund,
 - country halls renewal package,
 - small community fund for tourism website development
- the amalgamation of ACCs with Regional Development Boards into a single unit for State and Federal grants,
- questions were also taken on rate pegging, building surveyor accreditation, training for enrolled nurses, rail line closures and noxious weeds on unwanted TSRs.

It was an informative session and several of the new grants may be applicable for Weddin Shire. These will be pursued when the guidelines are released.

For Information

Noted

2. Promoting Better Practice Review, C2.10.8

Previous reports refer.

The Department of Local Government has requested a further progress report on the implementation of the Action Plan, to be submitted by 6 February 2009.

THE GENERAL MANAGER'S ORDINARY REPORT

A review of the Action Plan was carried out as at 31 December 2008 and the updated report is being forwarded to the Department. A copy is available for perusal if desired.

For Information

Noted

3. Declaration of Political Donations, A3.27.3

As previously reported, Councillors are now required to submit half yearly declarations of political donations and associated contributions.

The return for the period up to 31 December 2008 is now due and must be lodged with the Election Funding Authority by 25 February 2009. Forms for this purpose are being separately forwarded.

For Information

Noted

4. Delegations from Council (General), C2.5.2

Council is required under section 380 of the Local Government Act to review its delegations during the first 12 months of a term of office.

The following recommendation has been prepared by compiling a number of separate delegations into a single authority, with alterations and additions shown in italics. Once determined, it is proposed to sub-delegate certain specific responsibilities to Directors and some other staff.

RECOMMENDATION:

It is recommended that the General Manager, Mr Trevor Vincent Lobb, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise or perform on behalf of Council the following powers, authorities, duties and functions:

Administration

- 1. To determine matters which are included in the Business Papers of the Council and its Committees, subject to the inclusion of the following items when they arise, namely:**
 - (i) reports on matters which cannot be determined under delegated authority;**
 - (ii) reports required to be submitted under any Act or Regulation;**
 - (iii) matters requiring a determination of Policy;**
 - (iv) reports directed by the Council to be submitted;**
 - (v) matters essential for the Council's information;**
 - (vi) matters requested by the Mayor.**
- 2. To invite a group or individual to address any Council Committee.**

THE GENERAL MANAGER'S ORDINARY REPORT

3. To *appoint*, approve and implement recommendations of *operational committees such as the Award Restructuring, Occupational Health and Safety and management committees*.
4. To affix the Council's Common Seal to documents in accordance with the Local Government Act 1993 pursuant to a resolution of Council.
5. To disclose Council records pursuant to Section 12(6) of the Local Government Act 1993 in accordance with any legal obligations of any Act or Regulations and any resolution of the Council.
6. To designate an employee of Council as the responsible accounting officer in accordance with Clause 4 of the Local Government Act.
7. To decide each parcel of rateable land in the Weddin Council area to be within one or other of the following categories:
 - ◆ farm land
 - ◆ residential
 - ◆ mining
 - ◆ business
8. To accept payment of rates and charges due and payable by a person in accordance with an agreement made with the person and to write off or reduce interest accrued on the rates or charges if the person complies with the agreement, with all such instances to be duly reported.
9. To invest money in accordance with Section 625 of the Local Government Act, 1993.
10. To approve the submission of tenders and quotations by Council for private or contract works.
11. To authorise the release of any bond or bank guarantee where the required works or services, have been completed in accordance with approvals granted by Council.
12. To reject applications for approval pursuant to Section 85 of the Local Government Act, 1993 as unclear or illegible.
13. To give approval to "approved forms" as defined by the Local Government Act, 1993.
14. To arrange suitable presentations for long serving employees (over 20 years).
15. To *approve the loan of bunting, barrier mesh and rubbish bins to community organisations for community projects*.

THE GENERAL MANAGER'S ORDINARY REPORT

Building

- 16. To approve places of public entertainment pursuant to the Building Code of Australia and the *Environmental Planning and Assessment Act, 1979*.**
- 17. To approve the re-location and re-positioning of buildings.**
- 18. To approve the classification or re-classification of buildings under the provision of the *Environmental Planning and Assessment Act, 1979* and the issue of appropriate certificates and statements.**
- 19. To approve or refuse the issue of Building Certificates pursuant to Section 149 of the *Environmental Planning and Assessment Act, 1979*, as amended.**
- 20. To authorise the service of orders on owners, builders or other persons to correct any breach of any approval or defects in buildings and structures.**
- 21. To approve unconditionally or subject to conditions or refuse applications received in respect to the construction of fences, advertising signs and street banners.**
- 22. To approve, subject to the payment of fees fixed by Council from time to time, *all matters* under Section 68 of the Local Government Act, 1993.**
- 23. To consider applications and to issue unconditionally or subject to conditions or refuse applications for the occupation of caravans or other temporary accommodation on building sites.**
- 24. To grant or refuse the extension/renewal of approvals issued by Council.**
- 25. To approve the variation of building lines and building zones where such variation is of a minor significance.**
- 26. To accept or reject certifications submitted under Section 93 of the Local Government Act, 1993.**
- 27. To issue approvals for restaurants and structures on footways pursuant to Sections 125 and 126 of the Roads Act, 1993.**

Development Control

- 28. To determine the amount of any bond required to be lodged by developers as security for completion of works.**
- 29. To approve development applications for subdivisions in accordance with Council's planning instruments provided that no new infrastructure is created or existing infrastructure adversely affected.**
- 30. To approve and sign subdivision certificates and plans provided that all conditions have been complied with.**

THE GENERAL MANAGER'S ORDINARY REPORT

- 31. To deal with all matters relating to the alteration or deletion of easements or restrictions as to use pursuant to Section 88(b) of the Conveyancing Act.**
- 32. To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant.**
- 33. To determine any objections received in respect of adjoining owner notification for any development applications.**
- 34. To grant consent pursuant to Sections 91, 91A, 92AA and 91AB of the Environmental Planning and Assessment Act, either unconditionally or subject to conditions, to development applications for dwellings and other domestic structures, or non-domestic works up to \$50,000, which are:**
 - (1) In accordance with the Council's Planning instruments or consistent with the State Environmental Planning policies and requirements of various State instrumentality's, and;**
 - (2) In accordance with Council's adopted policies, codes and Development Control Plans, and;**
 - (3) Where any objections received are of a minor nature or can be overcome by a condition on the consent.**
- 35. To approve development applications for Council developments on Council owned lands or land for which Council is Trustee.**
- 36. *To approve and sign certificates issued under the EP and A Act, including construction, occupation and complying development certificates, subject to the development complying with all relevant conditions.***
- 37. To implement the provisions relating to Weddin Local Environmental Plan, 2002.**
- 38. To assume:**
 - (a) the concurrence of the NSW Director of Planning in accordance with the provisions of Section 81 of the Environmental Planning and Assessment Act; in respect of specific development applications as set out in Department of Planning Circular No. D4,**
 - (b) the function conferred on the NSW Director of Planning by Section 65 of the Environmental Planning and Assessment Act and Clause 17(6) of the Regulation, and Section 69 of the Environmental Planning and Assessment Act.**
- 39. To reject a development application pursuant to Section 77(3B) of the Environmental Planning and Assessment Act, 1979.**

Emergency Management

- 40. In relation to the Rural Fires Act 1997 (as amended), to issue any notice, direction or order by or on behalf of the Council; to lay information and to make complaints in respect of any offence; to institute and carry on any proceedings and to represent the Council in any Local Court.**

THE GENERAL MANAGER'S ORDINARY REPORT

- 41. To enter upon land and do any such acts, matters and things as the owner or occupier was required to do in satisfaction of the provisions of the Rural Fires Act, 1997.**
- 42. To authorise the release of Council plant and other resources to assist fire fighting and emergency work.**
- 43. To authorise the use of Council's resources to support the Weddin Shire Local Emergency Management Committee, and the Weddin Shire Local Emergency Operations Controller, and the Local Controller of the State Emergency Services.**

Legal

- 44. To exercise the power of entry under Section 191 of the Local Government Act, 1993, and to authorise other employees of Council to have the power of entry.**
- 45. To lay information, to make application for search warrants, to make complaints, to initiate and carry on any proceedings and to represent Council in any court on any matter.**
- 46. To appoint Impounding Officers and authorised persons to impound and /or destroy certain animals and articles pursuant to the Impounding Act, 1993.**
- 47. To issue or serve approvals and orders under the provision of Chapter 7 of the Local Government Act, 1993 and regulations thereunder including the extension, renewal, modification and revocation of any approval granted.**
- 48. To implement the provisions of the Companion Animals Act and Regulations and serve any notice for breaches of the subject Act and Regulations, and to declare dogs to be dangerous.**
- 49. To exercise the power of entry under:**
 - (a) the provisions of the Local Government Act, 1993.**
 - (b) the provisions of Section 117A of the Environmental Planning and Assessment Act, 1979.**
 - (c) the provisions of the Swimming Pools Act, 1992.**
 - (d) the provisions of the Rural Fires Act, 1997.**
 - (e) the provisions of the Food Act, 2003.**
 - (f) the provisions of the Public Health Act, 1991.**
 - (g) the provisions of the Environmentally Hazardous Chemicals Act, 1985.**
 - (h) the provisions of the Roads Act, 1993.**
 - (i) the provisions of the Impounding Act, 1993.**
 - (j) the provision of the Noxious Weeds Act, 1993.**
 - (k) the provisions of the Companion Animals Act, 1998.**
 - (l) *the provisions of the Protection of the Environment Operations Act 1997.***
- 50. To exercise the powers of an authorised officer/person/servant/impounding officer/inspector and appoint such persons, under:**
 - (a) the Local Government Act, 1993.**
 - (b) the Impounding Act, 1993;**
 - (c) the Roads Act, 1993;**

THE GENERAL MANAGER'S ORDINARY REPORT

- (d) the Food Act, 2003;**
- (e) the Protection of the Environment Operations Act, 1997;**
- (f) the Swimming Pools Act, 1992;**
- (g) the Public Health Act, 1991;**
- (h) the Environmental Offences and Penalties Act, 1989;**
- (i) the Rural Fires Act, 1997;**
- (j) the Noxious Weeds Act, 1993;**
- (k) the Recreational Vehicles Act, 1983;**
- (l) the States Emergency Services Management Act, 1989.**
- (m) the Companion Animals Act, 1998.**

- 51. To authorise the use of Council's resources and exercise the powers conferred under Section 36 of the Environmentally Hazardous Chemicals Act, 1985.**
- 52. To implement the provisions of the Environmental Trust Act, 1998 as an authorised delegate under such Act.**
- 53. To authorise the carrying out of work by Council pursuant to Section 678 of the Local Government Act, 1993.**
- 54. To issue, on Council's behalf, Self Enforcement Infringement Notices.**
- 55. To serve any notices or orders or intention of any notice under the provisions of the Local Government Act and Regulations, Food Act and Regulations, the Protection of the Environment Operations Act and Regulations, the Companion Animals Act and Regulations, Swimming Pool Act and Regulations, Public Health Act and Regulations and Environmental Planning and Assessment Act and Regulations.**
- 56. *To seek legal or other advice from suitably qualified persons or establishments, when considered appropriate for Council business.***

Roads, Reserves, etc

- 57. To close roads temporarily or impose load limits subject to the provisions of the Roads Act 1993, for repair or construction where necessary.**
- 58. To approve applications for permission to open roads or streets, subject to the proviso that applications received from private individuals ie other than from State, Federal or Local Government authorities, shall not be approved until the cost of reinstatement has been paid.**
- 59. To determine applications for the use of public roads for street stalls, walkathons, charitable collections, motor car trials, bicycle races and the like where the involvement of the Weddin Local Traffic Committee is not specifically required.**
- 60. To give direction to remove obstructions or encroachments on a public road pursuant to Section 107 of the Roads Act, 1993.**
- 61. To require the lodgement of a cleaning deposit for the hiring of Council's parks, ovals or sporting facilities.**

THE GENERAL MANAGER'S ORDINARY REPORT

- 62. To determine the conditions of use of Council's parks, gardens and reserves and other public places in accordance with Section 632 of the Local Government Act 1993.**
- 63. To vary the dates of opening and closing of the Pool Complex.**
- 64. To appoint by instrument in writing a specified person or persons of a specified class who is employed by a local council and who is an authorised person (within the meaning of the Local Government Act 1993) as an authorised officer for the purposes of the following sections of the Road Transport (General) Act 2005:**
 - Section 136: Direction to stop vehicle or combination: to enable exercise of other powers**
 - Section 137: Direction to move vehicle or combination: to enable exercise of other powers**
 - Section 138: Direction to move vehicle or combination: where danger or obstruction**
 - Section 140: Manner of giving directions under this Division**
 - Section 171: Authorised officer may require production of driver licence and name and address from driver or rider**
 - Section 173: Authorised officer may require responsible person for vehicle and others to disclose identity of driver who commits offence**

Public Health

- 65. Pursuant to *Council's Food Partnership Agreement with the NSW Food Authority*, to issue clean up notices and closure notices under the Food Act, 2003.**
- 66. To approve or refuse applications for the installation of waste treatment devices and human waste storage facilities (Section 68 LGA).**
- 67. To appoint authorised officers under Section 114 of the Food Act 2003.**
- 68. To serve Prohibition Orders under Section 60 of the Food Act 2003.**
- 69. Pursuant to Section 378 (2) of the Local Government Act 1993 and conditional upon advice from the NSW Food Authority to sub-delegate the power to serve Prohibition Orders under Section 60 of the Food Act 2003 to the Director Environmental Services.**
- 70. Pursuant to Section 381(3) of the Local Government Act 1993, to approve the NSW Food Authority's delegation to the General Manager to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).**
- 71. Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority, to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental Services.**

THE GENERAL MANAGER'S ORDINARY REPORT

367 RESOLVED: Cllr Atchison and Cllr Crutcher that the General Manager, Mr Trevor Vincent Lobb, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise or perform on behalf of Council the following powers, authorities, duties and functions:

Administration

1. To determine matters which are included in the Business Papers of the Council and its Committees, subject to the inclusion of the following items when they arise, namely:
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 - (iv) reports directed by the Council to be submitted;
 - (v) matters essential for the Council's information;
 - (vi) matters requested by the Mayor.
2. To invite a group or individual to address any Council Committee.
3. To *appoint*, approve and implement recommendations of *operational committees such as the Award Restructuring, Occupational Health and Safety and management committees.*
4. To affix the Council's Common Seal to documents in accordance with the Local Government Act 1993 pursuant to a resolution of Council.
5. To disclose Council records pursuant to Section 12(6) of the Local Government Act 1993 in accordance with any legal obligations of any Act or Regulations and any resolution of the Council.
6. To designate an employee of Council as the responsible accounting officer in accordance with Clause 4 of the Local Government Act.
7. To determine each parcel of rateable land in the Weddin Council area to be within one or other of the following categories:
 - ◆ farm land
 - ◆ residential
 - ◆ mining
 - ◆ business
8. To accept payment of rates and charges due and payable by a person in accordance with an agreement made with the person and to write off or reduce interest accrued on the rates or charges if the person complies with the agreement, with all such instances to be duly reported.
9. To invest money in accordance with Section 625 of the Local Government Act, 1993.
10. To approve the submission of tenders and quotations by Council for private or contract works.

THE GENERAL MANAGER'S ORDINARY REPORT

11. To authorise the release of any bond or bank guarantee where the required works or services, have been completed in accordance with approvals granted by Council.
12. To reject applications for approval pursuant to Section 85 of the Local Government Act, 1993 as unclear or illegible.
13. To give approval to “approved forms” as defined by the Local Government Act, 1993.
14. To arrange suitable presentations for long serving employees (over 20 years).
15. *To approve the loan of bunting, barrier mesh and rubbish bins to community organisations for community projects.*

Building

16. To approve places of public entertainment pursuant to the Building Code of Australia and the *Environmental Planning and Assessment Act, 1979*.
17. To approve the re-location and re-positioning of buildings.
18. To approve the classification or re-classification of buildings under the provision of the *Environmental Planning and Assessment Act, 1979* and the issue of appropriate certificates and statements.
19. To approve or refuse the issue of Building Certificates pursuant to Section 149 of the *Environmental Planning and Assessment Act, 1979*, as amended.
20. To authorise the service of orders on owners, builders or other persons to correct any breach of any approval or defects in buildings and structures.
21. To approve unconditionally or subject to conditions or refuse applications received in respect to the construction of fences, advertising signs and street banners.
22. To approve, subject to the payment of fees fixed by Council from time to time, *all matters* under Section 68 of the Local Government Act, 1993.
23. To consider applications and to issue unconditionally or subject to conditions or refuse applications for the occupation of caravans or other temporary accommodation on building sites.
24. To grant or refuse the extension/renewal of approvals issued by Council.
25. To approve the variation of building lines and building zones where such variation is of a minor significance.
26. To accept or reject certifications submitted under Section 93 of the Local Government Act, 1993.
27. To issue approvals for restaurants and structures on footways pursuant to Sections 125 and 126 of the Roads Act, 1993.

THE GENERAL MANAGER'S ORDINARY REPORT

Development Control

28. To determine the amount of any bond required to be lodged by developers as security for completion of works.
29. To approve development applications for subdivisions in accordance with Council's planning instruments provided that no new infrastructure is created or existing infrastructure adversely affected.
30. To approve and sign subdivision certificates and plans provided that all conditions have been complied with.
31. To deal with all matters relating to the alteration or deletion of easements or restrictions as to use pursuant to Section 88(b) of the Conveyancing Act.
32. To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant.
33. To determine any objections received in respect of adjoining owner notification for any development applications.
34. To grant consent pursuant to Sections 91, 91A, 92AA and 91AB of the Environmental Planning and Assessment Act, either unconditionally or subject to conditions, to development applications for dwellings and other domestic *structures, or non-domestic works up to \$50,000*, which are:
 - (1) In accordance with the Council's Planning instruments or consistent with the State Environmental Planning policies and requirements of various State instrumentality's, and;
 - (2) In accordance with Council's adopted policies, codes and Development Control Plans, and;
 - (3) Where any objections received are of a minor nature or can be overcome by a condition on the consent.
35. To approve development applications for Council developments on Council owned lands or land for which Council is Trustee.
36. *To approve and sign certificates issued under the EP and A Act, including construction, occupation and complying development certificates, subject to the development complying with all relevant conditions.*
37. To implement the provisions relating to Weddin Local Environmental Plan, 2002.
38. To assume:
 - (a) the concurrence of the NSW Director of Planning in accordance with the provisions of Section 81 of the Environmental Planning and Assessment Act; in respect of specific development applications as set out in Department of Planning Circular No. D4,

THE GENERAL MANAGER'S ORDINARY REPORT

(b) the function conferred on the NSW Director of Planning by Section 65 of the Environmental Planning and Assessment Act and Clause 17(6) of the Regulation, and Section 69 of the Environmental Planning and Assessment Act.

39. To reject a development application pursuant to Section 77(3B) of the Environmental Planning and Assessment Act, 1979.

Emergency Management

40. In relation to the Rural Fires Act 1997 (as amended), to issue any notice, direction or order by or on behalf of the Council; to lay information and to make complaints in respect of any offence; to institute and carry on any proceedings and to represent the Council in any Local Court.

41. To enter upon land and do any such acts, matters and things as the owner or occupier was required to do in satisfaction of the provisions of the Rural Fires Act, 1997.

42. To authorise the release of Council plant and other resources to assist fire fighting and emergency work.

43. To authorise the use of Council's resources to support the Weddin Shire Local Emergency Management Committee, and the Weddin Shire Local Emergency Operations Controller, and the Local Controller of the State Emergency Services.

Legal

44. To exercise the power of entry under Section 191 of the Local Government Act, 1993, and to authorise other employees of Council to have the power of entry.

45. To lay information, to make application for search warrants, to make complaints, to initiate and carry on any proceedings and to represent Council in any court on any matter.

46. To appoint Impounding Officers and authorised persons to impound and /or destroy certain animals and articles pursuant to the Impounding Act, 1993.

47. To issue or serve approvals and orders under the provision of Chapter 7 of the Local Government Act, 1993 and regulations thereunder including the extension, renewal, modification and revocation of any approval granted.

48. To implement the provisions of the Companion Animals Act and Regulations and serve any notice for breaches of the subject Act and Regulations, and to declare dogs to be dangerous.

49. To exercise the power of entry under:

(a) the provisions of the Local Government Act, 1993.

(b) the provisions of Section 117A of the Environmental Planning and Assessment Act, 1979.

(c) the provisions of the Swimming Pools Act, 1992.

(d) the provisions of the Rural Fires Act, 1997.

(e) the provisions of the Food Act, 2003.

THE GENERAL MANAGER'S ORDINARY REPORT

- (f) the provisions of the Public Health Act, 1991.
 - (g) the provisions of the Environmentally Hazardous Chemicals Act, 1985.
 - (h) the provisions of the Roads Act, 1993.
 - (i) the provisions of the Impounding Act, 1993.
 - (j) the provision of the Noxious Weeds Act, 1993.
 - (k) the provisions of the Companion Animals Act, 1998.
 - (l) *the provisions of the Protection of the Environment Operations Act 1997.*
50. To exercise the powers of an authorised officer/person/servant/impounding officer/inspector and appoint such persons, under:
- (a) the Local Government Act, 1993.
 - (b) the Impounding Act, 1993;
 - (c) the Roads Act, 1993;
 - (d) the Food Act, 2003;
 - (e) the Protection of the Environment Operations Act, 1997;
 - (f) the Swimming Pools Act, 1992;
 - (g) the Public Health Act, 1991;
 - (h) the Environmental Offences and Penalties Act, 1989;
 - (i) the Rural Fires Act, 1997;
 - (j) the Noxious Weeds Act, 1993;
 - (k) the Recreational Vehicles Act, 1983;
 - (l) the States Emergency Services Management Act, 1989.
 - (m) the Companion Animals Act, 1998.
51. To authorise the use of Council's resources and exercise the powers conferred under Section 36 of the Environmentally Hazardous Chemicals Act, 1985.
52. To implement the provisions of the Environmental Trust Act, 1998 as an authorised delegate under such Act.
53. To authorise the carrying out of work by Council pursuant to Section 678 of the Local Government Act, 1993.
54. To issue, on Council's behalf, Self Enforcement Infringement Notices.
55. To serve any notices or orders or intention of any notice under the provisions of the Local Government Act and Regulations, Food Act and Regulations, the Protection of the Environment Operations Act and Regulations, the Companion Animals Act and Regulations, Swimming Pool Act and Regulations, Public Health Act and Regulations and Environmental Planning and Assessment Act and Regulations.
56. *To seek legal or other advice from suitably qualified persons or establishments, when considered appropriate for Council business.*
- Roads, Reserves, etc
57. To close roads temporarily or impose load limits subject to the provisions of the Roads Act 1993, for repair or construction where necessary.

THE GENERAL MANAGER'S ORDINARY REPORT

58. To approve applications for permission to open roads or streets, subject to the proviso that applications received from private individuals ie other than from State, Federal or Local Government authorities, shall not be approved until the cost of reinstatement has been paid.
59. To determine applications for the use of public roads for street stalls, walkathons, charitable collections, motor car trials, bicycle races and the like where the involvement of the Weddin Local Traffic Committee is not specifically required.
60. To give direction to remove obstructions or encroachments on a public road pursuant to Section 107 of the Roads Act, 1993.
61. To require the lodgement of a cleaning deposit for the hiring of Council's parks, ovals or sporting facilities.
62. To determine the conditions of use of Council's parks, gardens and reserves and other public places in accordance with Section 632 of the Local Government Act 1993.
63. To vary the dates of opening and closing of the Pool Complex.
64. To appoint by instrument in writing a specified person or persons of a specified class who is employed by a local council and who is an authorised person (within the meaning of the Local Government Act 1993) as an authorised officer for the purposes of the following sections of the Road Transport (General) Act 2005:
 - Section 136: Direction to stop vehicle or combination: to enable exercise of other powers
 - Section 137: Direction to move vehicle or combination: to enable exercise of other powers
 - Section 138: Direction to move vehicle or combination: where danger or obstruction
 - Section 140: Manner of giving directions under this Division
 - Section 171: Authorised officer may require production of driver licence and name and address from driver or rider
 - Section 173: Authorised officer may require responsible person for vehicle and others to disclose identity of driver who commits offence

Public Health

65. Pursuant to *Council's Food Partnership Agreement with the NSW Food Authority*, to issue clean up notices and closure notices under the Food Act, 2003.
66. To approve or refuse applications for the installation of waste treatment devices and human waste storage facilities (Section 68 LGA).
67. To appoint authorised officers under Section 114 of the Food Act 2003.
68. To serve Prohibition Orders under Section 60 of the Food Act 2003.
69. Pursuant to Section 378 (2) of the Local Government Act 1993 and conditional upon advice from the NSW Food Authority to sub-delegate the power to serve Prohibition Orders under Section 60 of the Food Act 2003 to the Director Environmental Services.

THE GENERAL MANAGER'S ORDINARY REPORT

70. Pursuant to Section 381(3) of the Local Government Act 1993, to approve the NSW Food Authority's delegation to the General Manager to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and Standard 3.2.3 (clauses 10 and 14).
71. Pursuant to Section 109E(3) of the Food Act 2003, and conditional upon approval from the NSW Food Authority, to sub-delegate the power to provide written approvals for dispensations and alternative methods of compliance in regard to the Food Standards Code's Standard 3.2.2 (clauses 15 and 17) and standard 3.2.3 (clauses 10 and 14) to the Director Environmental Services.

5. Delegations from Council (Purchasing), C2.5.2

Tendering in local government is controlled by s55 of the Local Government Act and the Local Government (General) Regulation 2005: this covers work in excess of \$150,000. Council is not able to delegate the acceptance of such tenders.

It is desirable for efficiency and convenience that staff be empowered to arrange purchases up to this amount, subject to any relevant policies. Following is my recommendation for ongoing delegations from Council to the General Manager, based on delegations previously approved. Any changes are shown in italics. I then propose to sub-delegate lesser authorities to Directors and some other staff.

RECOMMENDATION:

It is recommended that the General Manager, Mr Trevor Vincent Lobb, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise on behalf of Council the following functions:-

1. **to purchase goods, materials or services up to \$5,000 with a minimum of one quotation (see also 7 and 8 below).**
2. **to purchase goods, materials or services up to \$50,000 with a minimum of two quotations (see also 7 and 8 below).**
3. **to purchase goods, materials or services over \$50,000 (up to \$150,000) subject to:-**
 - i) **formal specification and public advertising, or:**
 - ii) **written request to all known suppliers**
(see also 8 below).
4. **to purchase new vehicles as approved in the annual Plant Replacement Program, through the State Government Contract system or at Local Government industry prices if superior (see also 8 below).**
5. **to purchase minor plant items up to \$15,000 provided funding is available in the annual Plant Replacement Program (see also 7 and 8 below).**
6. **to dispose of replaced or surplus vehicles, minor plant items, *equipment and materials*, by trade-in, action or sale, to Council's best advantage (see also 8 below).**

THE GENERAL MANAGER'S ORDINARY REPORT

7. where applicable, quotations are to be sought from all known suppliers from within the shire.
8. the accepted quotation is to be to Council's best overall advantage in terms of price, workmanship, quality and reliability, with due to any relevant policies of Council.

368 RESOLVED: Clr Atchison and Clr Crutcher that the General Manager, Mr Trevor Vincent Lobb, or the person acting in that position for the time being, be delegated authority under Section 377(i) of the Local Government Act 1993, to exercise on behalf of Council the following functions:-

1. to purchase goods, materials or services up to \$5,000 with a minimum of one quotation (see also 7 and 8 below).
2. to purchase goods, materials or services up to \$50,000 with a minimum of two quotations (see also 7 and 8 below).
3. to purchase goods, materials or services over \$50,000 (up to \$150,000) subject to:-
 - i) formal specification and public advertising, or:
 - ii) written request to all known suppliers (see also 8 below).
4. to purchase new vehicles as approved in the annual Plant Replacement Program, through the State Government Contract system or at Local Government industry prices if superior (*see also 8 below*).
5. to purchase minor plant items up to \$15,000 provided funding is available in the annual Plant Replacement Program (see also 7 and 8 below).
6. to dispose of replaced or surplus vehicles, minor plant items, *equipment and materials*, by trade-in, action or sale, to Council's best advantage (see also 8 below).
7. where applicable, quotations are to be sought from all known suppliers from within the shire.
8. the accepted quotation is to be to Council's best overall advantage in terms of price, workmanship, quality and reliability, with due to any relevant policies of Council.

6. Conduct Review Committee, A3.26.6:

In response to my report to Council's December 2008 meeting, Council resolved that suitable local people be nominated as members of the Conduct Review Committee pool and that suitable independent professional people also be nominated. A memorandum seeking nominations was subsequently forwarded to all councillors.

Nominations have been received for the following people:

THE GENERAL MANAGER'S ORDINARY REPORT

Ms Alicia Hendy
Mr Doug Freudenstein
Mr Graham Grimm
Mr David Taylor
Mrs Rosemary Walter

Nominations previously reported to Council's August 2008 meeting were:-

Mr Terry Carroll
Mr Ted Franks
Mr Barry Jones (Snr)

The legal firm of Holmes and Reynolds Pty Ltd (Solicitors) has also offered the following people as being "independent appropriately qualified persons":

Mr Gerry Holmes, lawyer
Mr David Clarke, lawyer
Mr Gary Byrne, consultant (previously LGSA)

When required, a panel can consist of either a single reviewer, or three or more people. Panel candidates are appointed by Council but the actual panel is generally appointed by the General Manager from the approved panel members.

Discussions are currently taking place between the councils of the Mid Lachlan Alliance to see whether suitable persons from one shire might be prepared to sit on the panel for another shire.

RECOMMENDATION:

It is recommended that, subject to their concurrence:-

- i) the eleven people listed above be appointed as members of Council's Conduct Review Committee pool,**
- ii) the eight local people listed above be advised to Forbes, Parkes and Lachlan Councils for consideration for their committees.**

It is further recommended that Messrs G Holmes, A Clarke and G Byrne be appointed to the pool of possible sole reviewers.

369 RESOLVED: Clr Crutcher and Clr Simpson that Keith Englesman be appointed as a member of Council's Conduct Review Committee pool.

370 RESOLVED: Clr N Hughes and Clr Atchison that, subject to their concurrence:-
i) the twelve people listed above be appointed as members of Council's Conduct Review Committee pool,
ii) the nine local people listed above be advised to Forbes, Parkes and Lachlan Councils for consideration for their committees.

It is further recommended that Messrs G Holmes, A Clarke and G Byrne be appointed to the pool of possible sole reviewers.

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7. Comparative Information on Councils 2006/2007, C2.10.1

The Department of Local Government has released its annual report giving comparative information on a number of key performance indicators for all councils in NSW. The councils are separated into like groups according to the Australian Local Government Classification System, with Weddin falling into Group 9 with another 22 councils.

A summary of this council's performance compared with the group average follows. As a general comment, Weddin performs well in most measures, but is the third lowest in the State for Community Services Expenses per capita (behind Tenterfield and Cowra).

The full report is available on the Department's website at www.dlg.nsw.gov.au.

Comparative Information 2006/2007

Key Performance Indicator	Unit	Weddin	Group Average
Average rate per residential assessment	\$	293	283
Average rate per farmland assessment	\$	978	1,922
Average rate per business assessment	\$	804	556
Outstanding rates, charges and fees	%	9.2	9.7
Summary of total revenue	\$'000	7,586	11,342
Total operating revenue per capita	\$	1,762	2,374
Total operating expense per capita	\$	1,786	2,349
Current Ratio	no	4.53	3.88
Debt Service Ratio	%	0	3.40
Capital Expenditure Ratio	no	1.26	1.28
Equivalent full time staff	no	62	65
Environmental and Health Costs per capita	\$	57.45	68.92
Recreation expenses per capita	\$	94.62	110.36
Community Services Expenses per capita	\$	0.78	133.66

For Information

Noted

8. Organisation Structure, C2.5.1

In accordance with section 333 of the Local Government Act, Council is required to redetermine its organisational structure within 12 months of an election.

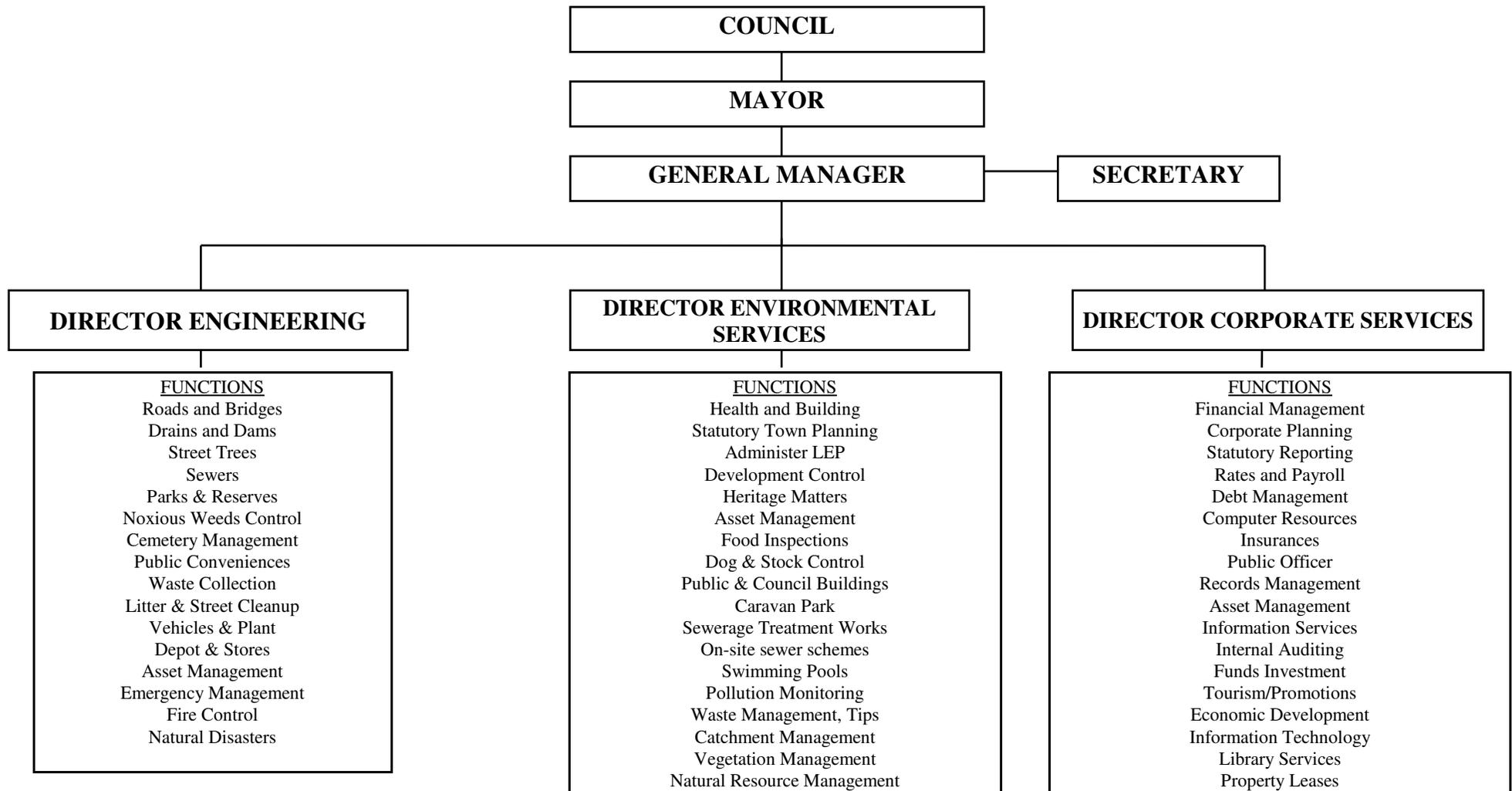
A copy of the current structure is shown on the following page, as adopted by Council 15 May 2008. No changes are proposed.

RECOMMENDATION:

It is recommended that the Organisational Structure be confirmed unchanged.

371 RESOLVED: Clr Hinde and Clr McClelland that the Organisational Structure be confirmed unchanged.

WEDDIN SHIRE COUNCIL - ORGANISATION STRUCTURE (as at 15 May 2008)



Adopted: 15 May 2008

THE GENERAL MANAGER'S ORDINARY REPORT

9. DA 14/2008 – Shed in Weddin Street, T5.14.2008

Previous reports to Council's November and December meetings (Closed Council) refer.

There has been no further contact at the time of writing. Further information may be available at the Council meeting.

For Information

Noted

10. Sale of Industrial Land, P2.5.4

My report to Council's December 2008 meeting (Closed Council) refers.

Clr Crutcher and the General Manager met with Mr Peter Mawhinney on 19 December 2008 and discussed several options relating to the industrial estate, including:-

- extension of the speed limit,
- cost of road widening,
- pre-lodgement meetings,
- residual activities in Grafton Street after possible transfer.

Mr Mawhinney is preparing an access plan for consideration and will contact Council when completed, for further discussions.

For Information

Noted

11. Land Community Infrastructure Fund, G2.18.1

The application form is now available and details of the selected projects are being compiled for submission to the Department of Infrastructure.

It is possible that some projects may require additional funding but this will need to be addressed once the programme is finalised.

For Information

Noted

12. Management Plan 2008/2009 – December 2008 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 31 December 2008 are as follows:

THE GENERAL MANAGER'S ORDINARY REPORT

Part A - Management Plan

1. Administration

- a) Management Plan including three year programme in progress.
- b) Annual Statements for 2007/2008 completed, audited and submitted.
- c) Ongoing training arranged by CENTROC as required. Job assessments in progress. Consultative Committee meeting held on 18 November 2008. Meeting held with Statecover 4 November 2008 to consider Council's Risk Management Strategies.
- d) All plant maintained in good order. New sewer cleaning machine purchased as part of program.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.
- f) New depot – relocation completed. Beautification ongoing old steel to be removed.

2. Public Order and Safety

- a) Attend meetings when scheduled with Rural Fire Service. 2009/2010 budget presented on 10 October 2008 for consideration by October meeting. Upgrade/replacement (as required) to be reviewed 1 July 2009.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out usual pound keeping and stock duties. Complaints dealt with as received.
- c) Provide assistance to SES as required. One LEMC meeting held on 1 December 2008.

3. Health

- a) Public nuisances attended to as required. Complaints dealt with as received.
- b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received.
- c) Notices complied with for unauthorised pools.
- d) Inspections and enforcement for noxious weeds continuing. Noxious Weeds advertisements on TV in conjunction with the Orange City Council.
- e) Dental equipment relocated to Burrangong Street Surgery, replacement dentist to be sought.
- f) Doctors surgeries maintained as required. Lease for Weddin Street surgery expires on 12 November 2008 and is being renewed. Preliminary investigation for possible Medical Centre commenced.

4. Community Services and Education

- a) No funding identified.
- b) Youth on Line facilities continue to operate from the Community Technology Centre, temporarily relocated to the old Commonwealth Bank building.
- c) Social Plan elements reported in Part B.

5. Housing and Community Amenities

- a) Development applications processed as received. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted. New local heritage grants being assessed.
- b) State of Environment Regional report prepared for 2007/2008.
- c) Efficient domestic collection services provided at Grenfell and Greenethorpe with a trade waste service at Grenfell. Interim recycling scheme continuing at Grenfell. Landfill Management Plans to be implemented. Action Plan adopted and opening times have been adopted. Grenfell Landfill has been fenced.
- d) Maintenance of cemeteries continuing. About 80% of graves excluding the general cemetery has been verified in the field.

THE GENERAL MANAGER'S ORDINARY REPORT

- e) Public conveniences maintained satisfactorily.
 - f) Pollution complaints attended to as received.
 - g) Repairs and minor maintenance carried out at Council's residences.
6. Sewerage
- a) Sewer mains breaks and blockages repaired as required. Some sewer mains have been inspected by camera. Sewer mains to be rehabilitated progressively and extended as per annual programme.
 - b) Soil and water samples analysed and annual report submitted.
 - c) All employees accredited for sewer works and mains maintenance. Department of Commerce conducted OH &S audit with report submitted.
7. Recreation and Culture
- a) Refurbishment and upgrade of Library building completed, furnishings in progress. New books and equipment being purchased.
 - b) Museum Advisor working well with local committee. Tourism Officer assisting local committees.
 - c) Grenfell Pool opened 20 November 2008. All pools operating with no problems. Majority OHS issues completed for the season. Repainting of the Quandialla pool completed.
 - d) Parks and ovals satisfactorily maintained. Upgrade of Taylor Park playground equipment to commence shortly. New tanks concreted in Taylor Park and Henry Lawson Oval and are operational. Inspections and required maintenance completed.
 - e) Grant funding application again submitted for O'Brien Hill upgrade, not successful. To be submitted when the Australian Tourism Development Program (ATDP) reopens.
9. Mining, Manufacturing and Construction
- a) Construction Certificates processed. Staged inspections as per requirement of Act.
10. Transport and Communications
- a-i) All programmes undertaken, Rural Local Roads program to continue.
 - g) Tree planting - minimal trees planted due to continuing drought.
 - i) Streetlighting provided and maintained by Country Energy.
11. Economic Affairs
- a) Caravan Park facilities maintained. Strategy and Consultant's report regarding Caravan Park upgrade reported to Property and Development Committee.
 - b) Meeting of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Open Day/Market Day held on 25 October 2008 with two telecasts by "A Current Affair". Policies adopted by Council to encourage developers.
 - c) Bank building residence occupied by Council staff member. Commercial area temporarily occupied by council staff and CTC.
 - d) Industrial blocks offered for sale as enquires received. Purchase of additional industrial land to be considered as land is sold. Industrial Estate drainage plan being prepared.
 - e) Investigation and testing of old gasworks site in progress.
 - f) New equipment and software obtained at the CTC to provide state-of-the-art equipment and a higher standard of service. Training to continue when centre relocated to new building. Regular CTC column in local paper making people aware of government service available. Photographic printing, computer repairs and sales in progress.

THE GENERAL MANAGER'S ORDINARY REPORT

- g) Taxi service operating well. Lease extended for a further twelve months.
 - h) Henry Lawson Festival plaque for 2008 guest installed.
12. General Purpose Revenues
- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly.
 - b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

Part B - Social Plan

- a) Suitable range of children books to be purchased for the Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi continuing to operate well. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement.
- g) CTC obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. New printer purchased for printing tourism brochures. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

T V LOBB
GENERAL MANAGER

372 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the General Manager's Report be adopted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

(Presented by Acting Director Corporate Services Julie Finn)

15 January 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 31 December 2008:

Bank Account	
Westpac	<u>\$239,220.09</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 31 December 2008.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of December follows:

Rates Receipts	124,790.29
Accounts Receivable	55,946.76
Government Grants	-
Agency Collections	4,363.61
Interest on Investments	15,536.99
Other Income	18,868.34
Total	<u>\$219,505.99</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2008/2009:

Following are the up to date maintenance figures as at 31 December 2008.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,824	289,160
Grenfell Town Streets Maintenance	146,536	109,200
Village Maintenance - Caragabal	7,118	6,282
Village Maintenance - Greenethorpe	6,000	5,163
Village Maintenance - Quandialla	6,000	7,289
Garbage Collection	51,000	23,391
Greenethorpe Collections	8,500	2,765
Trade Waste Collection	23,000	5,562
Tips Working Expenses	82,000	50,397
Noxious Plants	73,000	31,436
Parks & Gardens	163,000	81,040
Library Expenditure	108,090	49,951
Baths Income	-21,000	13,082
Baths Expenditure	112,127	44,660
Caravan Park Income	-31,500	23,329
Caravan Park Expenditure	67,113	28,982

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2008/09 State Roads (SH 6) Maintenance	100,000	44,605
2008/09 National Roads (SH 17) Maintenance	100,000	28,721
2008/09 State Road (SH6) Ordered Work	308,081	70,658
2008/09 National Road (SH17) Ordered Work	308,081	136,056
2008/09 Regional Roads Block Grant	496,393	110,382
2008/2009 REPAIR Program MR398	300,000	42,724
3 x 3 Program - MR 398	68,000	0

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	109,000
Sandy Creek Road	186,000	98,586
Bimbi - Quandialla	55,000	6,717
Pinnacle Road	29,000	20,472
Gravel Resheeting	108,000	108,000
Total	736,543	578,878

2008/2009 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	30,000	70,217
Reseals	95,000	3,561
Caragabal - Quandialla	95,000	9,025
Nowlans Road	65,000	22,584
Sandy Creek Road	180,000	0
Bimbi - Quandialla	35,000	0
Pinnacle Road	60,000	0
Driftway Road	42,521	14,777
Grenfell Streets Construction	55,000	31,022
Grenfell Kerb and Gutter	20,000	31,059
Grenfell Streets - Footpaving	8,000	0
Reconstruct Village Streets – Ex - Reserves	0	0
Gravel Resheeting	100,000	159,158
Total	785,521	341,403

2008/2009 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	7,612
Greenethorpe – Gambara Road 4 km	72,000	6,574
Rural Roads Reseals	150,000	9,090
Gerrybang Road Causeway	100,000	106,133
Total	402,000	129,409

For Information

Noted

4. Grenfell Community Hub, C1.6.7

Work is continuing on the Community Hub with the contractors still on schedule and making excellent progress.

The public amenities area upgrade has been completed and open to the public. The Art Gallery is nearing completion and the vinyl has been laid in the 'Arcade' area.

It is anticipated the works will be completed early 2009 with the official opening date to be determined.

For Information

373 **RESOLVED:** Clr Halls and Clr D Hughes that the Executive be authorised to select the date and the official guest for the official opening.

5. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the December 2008 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The new round of debt recovery for both rates and debtors is continuing with legal action now in progress for ratepayers and debtors who have not responded. A statement of liquidated claim or summons has been served for outstanding debtors with the judgement date for these debtors being Friday 16 January 2009. Similar action for outstanding rates is currently in progress with thirty one (31) summons currently being served. The judgement date for these debtors is also Friday 16 January 2009.

After judgement day further legal action will proceed for debtors who have not responded. This action will be in the form of a writ of execution or a garnishee.

The sale of land for overdue rates will be conducted in 2009.

For Information

Noted

6. Budget Review, 31 December 2008, A1.6

The budget review for the period ended 31 December 2008 is now presented for Council adoption with the variations to the original budget summarised.

RECOMMENDATION: that the budget review for the period ending 31 December 2008 be adopted as presented including the variations therein.

374 **RESOLVED:** Clr Lobb and Clr Atchison that the budget review for the period ending 31 December 2008 be adopted as presented including the variations therein.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

7. Budget Review Variances - Administration - A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 December 2008 for the administration department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Income from Loans Repaid** – additional revenue of \$7,640 due to a deferred debtor repaying their outstanding amount in full.
- **Financial Assistance Grant** – additional revenue of \$54,685 due to additional grant monies.

For Information

Noted

8. Open Day/Market Day Review, T4.3.7

Reference is made to my report to the November 2008 Council meeting in regard to the above whereby it was resolved that a full review of the Open Day/Market Day be conducted and submitted to the February 2009 Council meeting.

To facilitate the review process it is planned to invite Councillors and various community representatives to a debriefing session to be held late February 2009. The debrief session will review last years event and assist in identifying various ways of improving the event should Council resolve to proceed in 2009. It is also planned to discuss the merits of attending Country Week in 2009.

The full review of the Open Day/Market Day Campaign and Country Week would then be presented to the March 2009 Council meeting. A final decision can then be made on whether or not we conduct the Open Day/Market Day Campaign and attend Country Week in 2009.

RECOMMENDATION:

Confirm Action

375 RESOLVED: Cllr Atchison and Cllr Lobb that the action be confirmed.

9. Grenfell Library, C2.6.29

Activities by the Librarian over the last month include the following:-

- Replacement of the library server is in progress.
- The Summer Reading Club programme met with a good response this year with thirty-two children registering and a significant increase in junior book loans.
- Exchanges of stock were made with all three Deposit Stations during the month.
- The Librarian spoke about the new library development at a Rotary Club meeting.
- Senior students from St Josephs School visited the library on 12th December to inspect the development and learn more about the Summer Reading Club programme.
- Opening of the library between Christmas and New Year proved worthwhile with 76 people using the facility.

For Information

10. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Reviewing Council's Economic Development Strategy.
- Pursuing people interested in relocating to the Weddin Shire emanating from the Open Day Campaign.
- Attended the Grenfell Business Development Committee (GBDC) meeting on Thursday 4 December 2008.
- The shop local promotion which was conducted by the Grenfell Record.
- Submitted a proposal to Council to investigate the possibility of establishing a road train depot in the Weddin Shire.

For Information

Noted

11. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- The advertisement for Wingspan Magazine has been published and enquiries are being received requesting brochures. The article is still to be written. Bruce Ward has expressed an interest in writing the article. Other bird groups will now be invited to the Weddin Shire.
- The Weddin Shire Tourism brochure has been received and distribution to local and surrounding Visitor Information Centres has commenced.
- The shooting of the Bollywood film "Sach" to commence in the near future. Local identities have been recruited to feature in the film. Should be a terrific promotion for Grenfell.
- Planning is underway for Australia Day to be held in January 2009. The Ambassador is Valerie Parv an author.
- Facilitated Christmas Lights/Mailbox competitions.
- Received a copy of the DVD filmed in Grenfell during the Henry Lawson Festival by the Caravan and Motorhome Association.
- Information/Thankyou Day – being organised for the CWA ladies in the Visitor Information Centre.

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

12. Community Technology Centre (CTC), C2.6.28

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- Currently developing other income streams such as funeral service booklets and Christmas cards which are selling well. Grenfell themed calendars are being investigated.
- Mobile Phone classes in progress and proving to be very popular.
- Tech Talk articles submitted in the Grenfell Record on a regular basis.
- Visiting local businesses to discuss services available at the CTC.

For Information

Noted

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

376 **RESOLVED:** Clr Atchison and Clr Halls that except where otherwise dealt with the Director Corporate Services' Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

List of Uncompleted Works as at 31 December 2008

	\$
• Grenfell Flood Study	36,227
• Environmental Assistance (Septic Tanks)	6,816
• Heritage Operations - George Street Plan	5,000
• Quandialla Pool Upgrade	4,698
• Sloanes Cottage Upgrade	14,292
• Medical Centre Improvements	37,653
• Stormwater Funds	25,598
• Caravan Park – Upgrade Facilities	10,330
• AJ & MP Ray – Derribong Road Upgrade	0
• Administration Building – Replace Air Conditioner	3,000
• Consultancy Fee – Policy Formation	20,000
• Administration Building – Repair and Repaint	8,939
• OHS Consultancy	25,000
• Town Planning – Prepare DCP	5,000
• Lawn Cemetery Beam	0
• Recycling – Upgrade Collection Points	3,000
• Grenfell Swimming Pool Recycling Project	23,180
• Quandialla Swimming Pool Recycling Project	17,650
• Taylor Park Upgrade	30,000
• Industrial Area – Contingency Survey	5,000
• Industrial Area – Drainage Improvement	10,000
• Henry Lawson Oval – Grandstand Upgrade	14,960
• Museum Roof Upgrade	0
• Consultancy Fee – Asset Valuation	6,500
• Rural Heritage Study	10,000
• Integrated Water Cycle Management (IWCM)	10,400
• Purchase Industrial Land	25,000
Total	<u>\$358,243</u>

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

SUMMARY OF VARIANCES TO 31st DECEMBER 2008

	\$
<u>2008/2009 Budget Estimated Result</u>	0.00
September Quarterly Result B/F	-6,912.00
<u>Additional Revenue /Savings</u>	
Income from Loans Repaid	7,640.00
Housing - Sundry Income	345.00
Subsidy To Band	30.00
K & G Contributions	8,269.00
Financial Assistance Grant	54,685.00
	<u>70,969.00</u>
<u>Additional Expenditure/Costs</u>	
MAP Info - Annual Licence Fee	1,045.00
Works Depot - Dalton Street	12,404.00
Workers Compensation	46,242.00
Health Office Expenses	861.00
State of Environment Report	1,000.00
Library M & R	437.00
Quandialla Baths - Repainting	113.00
Company Dam - Surveillance Report	20,000.00
Main Street - HLF Plaques	284.00
	<u>82,386.00</u>
Deficit as at 31/12/08	<u><u>-18,329.00</u></u>

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

WEDDIN SHIRE COUNCIL							
BUDGET REVIEW AS AT 31st DECEMBER 2008							
	2008/2009 ESTIMATES			AS PER REVIEW			
	Income	Expenses	NET	Income	Expenses	NET	
Operating Income & Expenditure							
Administration - Corporate Services	27,960	1,006,700	(978,740)	31,460	1,011,847	(980,387)	
Administration - Engineering	85,660	683,583	(597,923)	107,160	765,279	(658,119)	
Public Order and Safety	60,900	445,598	(384,698)	60,900	445,598	(384,698)	
Health	55,700	189,268	(133,568)	75,031	209,515	(134,484)	
Community Services and Education	1,000	1,000	0	1,000	1,000	0	
Housing and Community Amenities	410,738	699,087	(288,349)	413,098	700,546	(287,448)	
Sewerage Service	216,914	297,397	(80,483)	220,525	297,397	(76,872)	
Recreation and Culture	48,500	632,217	(583,717)	48,500	633,921	(585,421)	
Mining, Manufacture & Construction	1,200	23,000	(21,800)	1,200	23,000	(21,800)	
Transport and Communication	3,403,340	5,243,113	(1,839,773)	3,659,734	5,499,501	(1,839,767)	
Economic Affairs	86,427	318,767	(232,340)	91,635	321,312	(229,677)	
General Purpose Revenues	3,225,615	0	3,225,615	3,280,300	0	3,280,300	
TOTAL OPERATING BUDGET	7,623,954	9,539,730	(1,915,776)	7,990,543	9,908,916	(1,918,373)	
Capital Funding & Expenditure							
Administration - Corporate Services	125,085	127,000	(1,915)	138,054	127,000	11,054	
Administration - Engineering	0	290,000	(290,000)	125,140	415,140	(290,000)	
Public Order and Safety	360,000	370,000	(10,000)	360,000	370,000	(10,000)	
Health	0	0	0	0	0	0	
Community Services and Education	0	0	0	0	0	0	
Housing and Community Amenities	200,000	259,214	(59,214)	330,747	398,469	(67,722)	
Sewerage Service	239,105	230,000	9,105	239,105	230,000	9,105	
Recreation and Culture	5,500	45,500	(40,000)	659,719	727,897	(68,178)	
Mining, Manufacture & Construction	0	0	0	0	0	0	
Transport and Communication	1,121,000	1,110,000	11,000	1,129,269	1,110,000	19,269	
Economic Affairs	10,000	12,000	(2,000)	72,608	74,892	(2,284)	
General Purpose Revenues	0	0	0	0	0	0	
TOTAL CAPITAL BUDGET	2,060,690	2,443,714	(383,024)	3,054,642	3,453,398	(398,756)	
OPERATING RESULT	9,684,644	11,983,444	(2,298,800)	11,045,185	13,362,314	(2,317,129)	
ADD : Total Depreciation		2,298,800	2,298,800		2,298,800	2,298,800	
CONSOLIDATED BUDGET RESULT	9,684,644	9,684,644	0	11,045,185	11,063,514	(18,329)	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
ADMINISTRATION CORPORATE SERVICES		Budget 1/7/08	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUE							
Certificate Fees - Sec. 603	1/350	7,000		4,780	2,220	7,000	
Sundry Income	1/1250	11,000		9,676	1,324	11,000	
Lease of Council Property	1/1251	1,200		871	329	1,200	
Merchant Service Fee Recovery	1/1252	500		266	234	500	
Tsf from Reserves - Office Equipment		0		0	0	0	
Tsf from Reserves - Asset Valuation		0		3,500	0	3,500	3,500
Agency Fee Commission	1/600	8,260		3,870	4,390	8,260	
TOTAL OPERATING REVENUE		27,960	0	22,963	8,497	31,460	3,500
OPERATING EXPENSES							
Administration Buildings M & R	1/2500	7,000		744	6,256	7,000	
Furniture M & R	1/2550	1,000		0	1,000	1,000	
Office Equipment M & R	1/2600	43,000		36,078	6,922	43,000	
Map Info - Annual Maintenance & Licence Fee		7,000		8,045	0	8,045	1,045
Administration Buildings Cleaning	1/2850	15,000		6,568	8,432	15,000	
Administration Buildings Rates	1/3000	2,100		1,466	634	2,100	
Administration Building Light & Power	1/3050	12,200		3,723	8,477	12,200	
Administration Building Insurance	1/3100	9,000		8,644	356	9,000	
Depreciation - Buildings, F&F, Office Equipment		56,000		0	56,000	56,000	
Salaries & Allowances	1/3400	455,867		216,468	239,399	455,867	
Travelling	1/3420	16,100		4,346	11,754	16,100	
Accrual of Leave	1/3430	54,133		13,960	40,173	54,133	
Consultancy Fees - Asset Valuation		10,000		13,500	0	13,500	3,500
Advertising	1/3500	18,100		10,987	7,113	18,100	
Printing & Stationery	1/3510	14,600		7,551	7,049	14,600	
Postages	1/3520	10,600		4,856	5,744	10,600	
Telephone	1/3530	14,100		5,983	8,117	14,100	
Bank Charges	1/3580	6,000		2,562	3,438	6,000	
Valuation Fees	1/3590	16,000		15,348	652	16,000	
Audit Fees	1/3600	22,650		0	22,650	22,650	
Legal Expenses	1/3620	12,000		10,186	1,814	12,000	
Sundry Administration Expenses	1/3610	12,000		6,199	5,801	12,000	
Sale of Land for Overdue Rates		12,000		0	12,000	12,000	
Insurance : Fidelity Guarantee	1/3650	860		603	257	860	
Insurance : Misc, Members' Accident	1/3660	9,200		7,748	1,452	9,200	
Insurance : Statutory Liability (Clrs & Staff)	1/3670	7,200	18	7,218	0	7,218	
Interest on Overdraft	1/3900	500		24	476	500	
Mayoral Allowance	1/4000	19,000		8,245	10,755	19,000	
Members Fees	1/4010	86,440		37,750	48,690	86,440	
Members Travelling & Subsistence	1/4020	3,800		2,731	1,069	3,800	
Delegates Expenses	1/4030	7,600		5,421	2,179	7,600	
Members Insurances	1/4040	1,950		1,785	165	1,950	
Members Training		5,000		0	5,000	5,000	
Subscription to Shires Association	1/4050	12,000	584	12,584	0	12,584	
Election Expenses	1/4070	30,000		1,511	28,489	30,000	
Miscellaneous Expenses - Donations	1/5600	9,200		2,041	7,159	9,200	
Operating Expenses		1,019,200	602	464,875	559,472	1,024,347	4,545
Less : Contribution by Other Functions		(12,500)		(12,500)	0	(12,500)	
TOTAL OPERATING EXPENSES		1,006,700	602	452,375	559,472	1,011,847	4,545
CAPITAL REVENUE							
Internal Loan Repayment -No.1 Grenfell Tip		7,358		0	7,358	7,358	
Internal Loan Repayment -No.2 Grenfell Tip		11,856		0	11,856	11,856	
Transfer from Reserves -Office Equipment		84,000		13,056	70,944	84,000	
Income from Loans Repaid	1/2302	21,871	5,329	34,840	0	34,840	7,640
TOTAL CAPITAL REVENUE		125,085	5,329	47,896	90,158	138,054	7,640
CAPITAL EXPENSES							
Office Equipment	1/6400	84,000		13,056	70,944	84,000	
Office Equipment - Provision for Replacement		40,000		0	40,000	40,000	
Council Chambers - Replace Airconditioners		3,000		0	3,000	3,000	
TOTAL CAPITAL EXPENSES		127,000	0	13,056	113,944	127,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(980,655)	4,727	(394,572)	(574,761)	(969,333)	6,595

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
ADMINISTRATION		Budget	Variation	Actual	Revised	Revised	Variation
ENGINEERING & WORKS		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Private Works	1/2000	60,000		47,286	32,714	80,000	20,000
Apprenticeship Subsidy	1/1350	0	1,500	1,500	0	1,500	
Diesel Fuel Rebate Grant	1/1351	14,200		0	14,200	14,200	
Sundry Income	1/1900	2,000		0	2,000	2,000	
Sale of Old Materials	1/2100	4,000		0	4,000	4,000	
Vehicle Lease Back	1/5908	5,460		2,871	2,589	5,460	
TOTAL OPERATING REVENUE		85,660	1,500	51,657	55,503	107,160	20,000
OPERATING EXPENSES							
Engineering Staff Salaries	1/5010	338,507		140,954	197,553	338,507	
Engineering Leave Entitlements	1/5040	47,645		8,708	38,937	47,645	
Less : contbn by Domestic Waste M'tment	1/5060	(7,500)		(7,500)	0	(7,500)	
Less : contbn by Sewer Fund	1/5061	(8,000)		(8,000)	0	(8,000)	
Engineering Office Expenses	1/5100	10,000		7,439	2,561	10,000	
Engineering Travel Expenses	1/5450	44,000		18,665	25,335	44,000	
Depreciation - Buildings,F&F,Equipment		13,350		0	13,350	13,350	
Insurance : Public Liability & Indemnity	1/5200	85,250	3,050	88,300	0	88,300	
Private Works	1/5540	52,000		69,554	2,446	72,000	20,000
Works Depot Expenses -Dalton Street	1/5300	0		12,404	0	12,404	12,404
Works Depot Expenses -South Street	1/5315	80,000		53,239	26,761	80,000	
LESS : charges to works (overheads)	1/5907	(285,000)		(214,230)	(70,770)	(285,000)	
Engineers Other Expenses	1/5460	3,000		628	2,372	3,000	
ELE - Annual Leave	1/5710	73,631		63,465	10,166	73,631	
ELE - Sick Leave	1/5720	40,000		16,717	23,283	40,000	
ELE - Long Service Leave	1/5730	50,000		41,553	8,447	50,000	
Superannuation	1/5760	270,000		168,533	101,467	270,000	
Public Holidays	1/5770	46,000		20,253	25,747	46,000	
Workers' Compensation	1/5790	52,000		98,242	-	98,242	46,242
OHS Requirements	1/5795	26,000		13,458	12,542	26,000	
Accident Pay	1/5780	5,000		0	5,000	5,000	
Fringe Benefits Tax	1/5810	14,200		2,348	11,852	14,200	
Staff Training	1/5900	43,000		24,456	18,544	43,000	
LESS : charges to works (oncost)	1/5906	(265,000)		(150,722)	(114,278)	(265,000)	
Plant Running Expenses	1/6010	560,000		358,144	201,856	560,000	
Plant Depreciation		290,000		0	290,000	290,000	
LESS : Plant Hire charged to works	1/1700	(895,000)		(564,317)	(330,683)	(895,000)	
Sundry Expenses	1/5550	500		0	500	500	
TOTAL OPERATING EXPENSES		683,583	3,050	262,291	502,988	765,279	78,646
CAPITAL REVENUE							
Transfer from Reserves - South Street Depot		0	104,956	125,140	0	125,140	20,184
Transfer from Reserves - Plant Purchases		0			0	0	
TOTAL CAPITAL REVENUE		0	104,956	125,140	0	125,140	20,184
CAPITAL EXPENSES							
Plant Replacement	1/6500	290,000		31,142	258,858	290,000	
New Depot South Street		0	104,956	125,140	0	125,140	20,184
TOTAL CAPITAL EXPENSES		290,000	104,956	156,282	258,858	415,140	20,184
Funds Available to/(Required from)							
Rates & General Revenue		(887,923)	(1,550)	(241,776)	(706,343)	(948,119)	(58,646)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
PUBLIC ORDER & SAFETY		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUES							
Fire Protection							
Grants & Subsidies	1/7050	55,000		0	55,000	55,000	
Sundry Income	1/7300	1,000		0	1,000	1,000	
Animal Control							
Dog Registration Fees	1/7400	3,200		1,487	1,713	3,200	
Dog Impounding Fees	1/7420	1,600		470	1,130	1,600	
Livestock Impounding Fees	1/7530	100		0	100	100	
TOTAL OPERATING REVENUE		60,900	0	1,957	58,943	60,900	0
OPERATING EXPENSES							
Fire Protection							
Board of Fire Commissioners Levy	1/8050	20,500		15,198	5,302	20,500	
RFS : Fire Fighting Fund Contribution	1/8100	92,548		63,857	28,691	92,548	
Bush Fire Equipment M & R	1/8200	55,000		27,761	27,239	55,000	
Bushfire Expenses - Council Responsibility	1/8210	5,000		2,098	2,902	5,000	
Bush Fire Depreciation		232,000		0	232,000	232,000	
Fire Trail Maintenance	1/8205	3,000		0	3,000	3,000	
Animal Control							
Impounding Expenses	1/8550	25,000		17,077	7,923	25,000	
Straying Livestock	1/8600	4,000		46	3,954	4,000	
Emergency Services							
S.E.S. Working Expenses	1/8930	7,700		1,644	6,056	7,700	
S.E.S. Depreciation		850		0	850	850	
TOTAL OPERATING EXPENSES		445,598	0	127,681	317,917	445,598	0
CAPITAL REVENUE							
Bushfire Equipment	1/7055	360,000		0	360,000	360,000	
TOTAL CAPITAL REVENUE		360,000	0	0	360,000	360,000	0
CAPITAL EXPENSES							
Dog Pound Upgrade		10,000		0	10,000	10,000	
Bushfire Equipment	1/8297	360,000		0	360,000	360,000	
TOTAL CAPITAL EXPENSES		370,000	0	0	370,000	370,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(394,698)	0	(125,724)	(268,974)	(394,698)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
HEALTH		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Fines & Costs							
Licenses & Fees	1/9350	3,000		0	3,000	3,000	
Septic Tank Inspection Fees		20,000		3,272	16,728	20,000	
Tsf from Reserves - Septic Tank Inspections		0	14,247	15,056	0	15,056	809
LCMA - Roadside Environment Grant	1/9761	0	4,275	4,275	0	4,275	
Noxious Plants & Environmental Protect.							
Grant	1/9700	22,000		20,000	2,000	22,000	
Fees & Fines	1/9750	1,000		0	1,000	1,000	
Dental Surgery							
Rent -Dental Surgery	1/10050	0		0	0	0	
Medical Centres							
Rent	1/9950	9,700		4,845	4,855	9,700	
TOTAL OPERATING REVENUE		55,700	18,522	47,448	27,583	75,031	809
OPERATING EXPENDITURE							
Health Department Salaries	1/10210	117,693		60,988	56,705	117,693	
Health Surveyor Travel	1/10220	8,000		6,288	1,712	8,000	
Leave Entitlements	1/10230	13,975		10,491	3,484	13,975	
Environmental Assistance - Septic Tanks	1/10240	0	14,247	15,056	0	15,056	809
Health Office Expenses	1/10250	3,500	55	4,416	0	4,416	861
Less : contribution by other functions							
-: Building Inspections	1/10283	(20,000)		(20,000)	0	(20,000)	
-: Garbage	1/10284	(5,000)		(5,000)	0	(5,000)	
-: Sewerage	1/10286	(10,000)		(10,000)	0	(10,000)	
-: Town Planning	1/10282	(15,000)		(15,000)	0	(15,000)	
Destruction of Noxious Plants	1/10410	73,000		31,436	41,564	73,000	
Destruction of Noxious Pests	1/10350	2,500		0	2,500	2,500	
Waste Oil Collection Expenses	1/10351	1,000		0	1,000	1,000	
Tsf to External Restrictions - LCMA Grant		0	4,275	4,275	0	4,275	
Dental Premise Expenses	1/10810	0		0	0	0	
Medical Centre Expenses -Weddin Street	1/10766	4,500		2,650	1,850	4,500	
Medical Centre Expenses - Main Street		4,500		3,484	1,016	4,500	
Medical Centre Depreciation		10,600		0	10,600	10,600	
TOTAL OPERATING EXPENSES		189,268	18,577	89,084	120,431	209,515	1,670
CAPITAL REVENUE							
Medical Centre Improvements -Tsf from Reserves		0		0	0	0	
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
Medical Centre Improvements		0		0	0	0	
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(133,568)	(55)	(41,636)	(92,848)	(134,484)	(861)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
COMMUNITY SERVICES & EDUCATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Youth Services							
Youth Week Grant	1/10950	1,000		0	1,000	1,000	
TOTAL OPERATING REVENUE		1,000	0	0	1,000	1,000	0
OPERATING EXPENSES							
Youth Services							
Youth Week Expenses	1/11600	1,000		0	1,000	1,000	
TOTAL OPERATING EXPENSES		1,000	0	0	1,000	1,000	0
CAPITAL REVENUE							
TOTAL CAPITAL REVENUE		0	0	0	0	0	0
CAPITAL EXPENSES							
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		0	0	0	0	0	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
HOUSING & COMMUNITY AMENITIES							
		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Dwellings							
Dwelling Rents	1/12200	12,272		6,310	5,962	12,272	
Town Planning							
Development Application Fees	1/12310	30,000		8,716	21,284	30,000	
Construction Certificate Fees		35,000		8,351	26,649	35,000	
Planning Certificates	1/12320	12,500		4,535	7,965	12,500	
Subdivision Fees	1/12330	5,000		330	4,670	5,000	
Local Heritage Fund -Grant	1/12250	8,200		0	8,200	8,200	
Local Heritage Advice		7,000		0	7,000	7,000	
Garbage Services							
Domestic Waste Management Charges	1/12500	188,554	15	188,569	0	188,569	
Commercial Waste Collection Charges	1/12700 et al	26,332		26,332	0	26,332	
Rural Garbage Levy		24,380		24,260	120	24,380	
Waste Management Sundry Income	1/12650	500	2,000	2,214	286	2,500	
Tip Recycling Revenue		15,000		12,970	2,030	15,000	
Cemeteries							
Site Fees	1/13600	4,500		2,183	2,317	4,500	
Gravedigging	1/13615	12,500		9,172	3,328	12,500	
Lawn Cemetery	1/13630	28,500		20,054	8,446	28,500	
Sundry							
Sundry Income	1/13800	500		845	0	845	345
TOTAL OPERATING REVENUE		410,738	2,015	314,841	98,257	413,098	345
OPERATING EXPENSES							
Dwellings							
Housing M & R	1/14010	12,000		3,594	8,406	12,000	
Housing Insurance & Rates	1/14020	5,000	459	5,459	0	5,459	
Housing Depreciation	1/14030	7,000		0	7,000	7,000	
Town Planning							
Salaries (Contribution to Health Salaries)	1/14100	15,000		15,000	0	15,000	
Office Expenses	1/14150	3,000		0	3,000	3,000	
Heritage Operations - Local Building Fund	1/14159	16,400		0	16,400	16,400	
Heritage Costs - Advice	1/14156	14,000		7,302	6,698	14,000	
Town Planning - Prepare LEP		10,000		0	10,000	10,000	
Town Planning - Consultancy Fees	1/14170	12,000		0	12,000	12,000	
Sundry Expenses	1/14160	100		0	100	100	
Waste Management							
Administration (Contribution to Admin.)	1/14500	4,000		4,000	0	4,000	
Supervision (Contribution to Health)	1/14510	5,000		5,000	0	5,000	
Supervision (Contribution to Engineering)	1/14520	7,500		7,500	0	7,500	
Employee Costs	1/14610	26,000		7,415	18,585	26,000	
Leave Entitlements	1/14615	6,500		6,028	472	6,500	
Vehicle Running Expenses	1/14650	25,000		9,480	15,520	25,000	
Greenethorpe Collections	1/14723	8,500		2,765	5,735	8,500	
Domestic Waste Depreciation	1/14680	10,000		0	10,000	10,000	
Grenfell Depot Maintenance	1/14670	63,000		45,884	17,116	63,000	
Depot (Tip) - Caragabal	1/14710	9,500		2,355	7,145	9,500	
Depot (Tip) - Quandialla	1/14730	9,500		2,158	7,342	9,500	
Interest on Internal Loan -No.1	1/14990	987		0	987	987	
Interest on Internal Loan -No.2		10,400		0	10,400	10,400	
Recycling Expenses	1/14565	37,000		11,482	25,518	37,000	
Greenethorpe - Recycling Station		4,000		1,000	3,000	4,000	
Clean Up Australia Campaign	1/14690	1,000		0	1,000	1,000	
Street Cleaning	1/15000	18,000		2,935	15,065	18,000	
Trade Waste Employee Costs	1/15500	14,000		2,813	11,187	14,000	
Trade Waste Vehicle Running Expenses	1/15510	9,000		2,749	6,251	9,000	

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

HOUSING & COMMUNITY AMENITIES (Continued)		Budget 1/7/08	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
Drainage Assets Depreciation	1/16010	205,000		0	205,000	205,000	
Pollution Control	1/16600	15,500		4,996	10,504	15,500	
Cemeteries							
M & R	1/16800	15,000		4,370	10,630	15,000	
Lawn Cemetery	1/16830	13,000		5,608	7,392	13,000	
Grave Digging	1/16815	13,000		5,884	7,116	13,000	
Lawn Cemetery Grave Digging	1/16835	7,000		2,679	4,321	7,000	
Cemeteries Depreciation	1/16850	5,000		0	5,000	5,000	
Sundry							
Public Conveniences	1/17000	53,000		27,908	25,092	53,000	
Public Clock	1/17500	500		21	479	500	
Public Clock Depreciation		200		0	200	200	
Tidy Towns	1/16610	1,000		0	1,000	1,000	
Other Land & Buildings	1/17700	6,500		987	5,513	6,500	
State of Environment Report	1/16650	1,000		2,000	0	2,000	1,000
TOTAL OPERATING EXPENSES		699,087	459	199,372	501,174	700,546	1,000
CAPITAL REVENUE							
Internal Loan No.2 - Grenfell Depot Improvements		150,000		10,185	139,815	150,000	
Sale of Residence - Dagmar Street		0	129,710	129,710	0	129,710	
Tsf from Reserves - Lawn Cemetry Beam		0	1,037	1,037	0	1,037	
Recycling - Internal Loan		50,000		0	50,000	50,000	
TOTAL CAPITAL REVENUE		200,000	130,747	140,932	189,815	330,747	0
CAPITAL EXPENSES							
Grenfell Tip Improvements -Internal Loan No. 2		150,000		10,185	139,815	150,000	
Recycling - Kerbside Pickup & Bins		50,000		0	50,000	50,000	
Transfer to Reserves -Compactor Replacement		10,000		0	10,000	10,000	
Stormwater Drainage Warraderry Street - Step 1		30,000		0	30,000	30,000	
Tsf to Reserves - Sale of Residence		0	129,710	129,710	0	129,710	
Lawn Cemetry Beam		0	9,545	9,545	0	9,545	
Internal Loan Repayment - No.1 Principal		7,358		0	7,358	7,358	
Internal Loan Repayment - No.2 Principal		11,856		0	11,856	11,856	
TOTAL CAPITAL EXPENSES		259,214	139,255	149,440	249,029	398,469	0
Funds Available to/(Required from)							
Rates & General Revenue		(347,563)	(6,952)	106,961	(462,131)	(355,170)	(655)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
SEWERAGE SERVICES		Budget	Variation	Actual	Revised	Revised	Variation
		17/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Rates	3/81001	201,414	478	201,892	0	201,892	
LESS : Pensioner Rebates	3/81003	(30,000)		(28,132)	(1,868)	(30,000)	
Charges : Non-Ratable Properties	3/81201	14,500		13,694	806	14,500	
Interest on Investments, etc	3/81305	13,000		0	13,000	13,000	
Fees & Fines	3/81740	1,000		558	442	1,000	
Sewer Connection Fees	3/81745	0	3,133	3,133	0	3,133	
Sundry Income	3/81755	500		0	500	500	
Pensioner Rate Subsidy	3/81820	16,500		14,227	2,273	16,500	
TOTAL OPERATING REVENUE		216,914	3,611	205,372	15,153	220,525	0
OPERATING EXPENSES							
Management							
Administration (Contribution)	3/82100	8,000		8,000	0	8,000	
Health (Contribution)	3/82200	10,000		10,000	0	10,000	
Engineering (Contribution)	3/82250	8,000		8,000	0	8,000	
Operations							
Treatment Works : Energy Costs	3/82301	6,700		1,932	4,768	6,700	
Treatment Works: Repairs, etc	3/82305	15,000		4,619	10,381	15,000	
Treatment Works : Wages	3/82303	36,397		19,106	17,291	36,397	
Treatment Works : Other Costs	3/82309	4,000		470	3,530	4,000	
Treatment Works : Develop Sec 64 Plans		5,000		0	5,000	5,000	
Mains : M & R	3/82321	27,000		10,590	16,410	27,000	
Mains : Other Expenses	3/83325	3,000		0	3,000	3,000	
Sewerage System Depreciation	3/83323	139,000		0	139,000	139,000	
Miscellaneous							
Rates	3/83531	4,100		3,286	814	4,100	
Other	3/83571	500		0	500	500	
Employment							
Employee's Leave Entitlement	3/83591	20,000		18,875	1,125	20,000	
Workers' Compensation	3/83594	2,000		0	2,000	2,000	
Superannuation	3/83600	6,200		0	6,200	6,200	
Staff Training	3/83595	2,500		0	2,500	2,500	
TOTAL OPERATING EXPENSES		297,397	0	84,878	212,519	297,397	0
LESS : Depreciation		139,000		0	139,000	139,000	
Net Operating Result		58,517	3,611	120,494	(58,366)	62,128	0
CAPITAL REVENUE							
Contributions to Sewer Extensions		9,105		0	9,105	9,105	
Transfer from Reserves -Sewer Mains Rehabilitate		100,000		0	100,000	100,000	
Transfer from Reserves -Sewer Treatment Works Rehabilitate		10,000		0	10,000	10,000	
Transfer from Reserves -Pump Station		10,000		0	10,000	10,000	
Transfer from Reserves - OHS Improvements		100,000		0	100,000	100,000	
Transfer from Reserves -Sewer Mains Extensions		10,000		0	10,000	10,000	
TOTAL CAPITAL REVENUE		239,105	0	0	239,105	239,105	0
CAPITAL EXPENSES							
Sewer Mains - Rehabilitate		100,000		0	100,000	100,000	
Sewerage Treatment Works - Rehabilitate		10,000		0	10,000	10,000	
Sewerage Scheme - Pump Station		10,000		0	10,000	10,000	
Sewer Treatment Works - OHS Improvements		100,000		0	100,000	100,000	
Sewer Mains Extension	3/84001	10,000		0	10,000	10,000	
TOTAL CAPITAL EXPENSES		230,000	0	0	230,000	230,000	0
Net Capital Result		9,105	0	0	9,105	9,105	0
Funds Available to							
Rates & General Revenue		67,622	3,611	120,494	(49,261)	71,233	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
RECREATION & CULTURE		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Library							
Grants/Subsidy	1/20100	20,000		0	20,000	20,000	
User Charges & Fines	1/20200	4,000		653	3,347	4,000	
Other	1/20300	500		15	485	500	
Museum							
Sundry Income	1/20750	500		0	500	500	
Baths							
Baths Fees	1/20801	21,000		13,082	7,918	21,000	
Parks, Gardens & Open Space							
Parks, Gardens & Sporting Grounds	1/20900	2,500		0	2,500	2,500	
TOTAL OPERATING REVENUES		48,500	0	13,750	34,750	48,500	0
OPERATING EXPENSES							
Library							
Administration (Contribution)	1/23000	500		500	0	500	
Printing, Stationery & Advertising	1/23010	1,500		216	1,284	1,500	
Telephone & Postage	1/23020	2,600		1,102	1,498	2,600	
Salaries	1/23050	43,702		24,088	19,614	43,702	
Temporary Assistants	1/23055	3,000		0	3,000	3,000	
Staff Training		1,500		0	1,500	1,500	
Travel Expenses	1/23060	2,000		0	2,000	2,000	
Leave Entitlements	1/23065	5,188		312	4,876	5,188	
Buildings M & R, Insurance, Rates etc	1/23110	5,800		6,237	0	6,237	437
Furniture & Fittings M & R	1/23120	2,000		292	1,708	2,000	
Equipment M & R	1/23125	7,000		4,806	2,194	7,000	
Depreciation - Building,Books,Equipment	1/23130	58,000		0	58,000	58,000	
Maintenance of Books	1/23200	1,400		261	1,139	1,400	
Purchase of Periodicals	1/23220	1,500		388	1,112	1,500	
Lighting Power & Heating	1/23240	4,900		1,211	3,689	4,900	
Cleaning Expenses	1/23250	2,700		1,298	1,402	2,700	
Other	1/23260	2,800		1,235	1,565	2,800	
Sundry							
Subsidy to Band	1/24500	500		470	0	470	(30)
Community Arts Centre Expenses	1/24502	500		0	500	500	
Railway Station Expenses	1/23610	3,000		2,218	782	3,000	
Festival Expenses	1/25000	5,000		70	4,930	5,000	
Museum							
Museum Building M & R, Rates	1/23510	4,200		1,339	2,861	4,200	
Museum Advisor (Shared)		2,000		0	2,000	2,000	
Museum Depreciation	1/23530	4,800		0	4,800	4,800	
Swimming Pools							
Wages	1/26000	54,192		20,982	33,210	54,192	
Leave Entitlements		6,435		0	6,435	6,435	
Buildings M & R	1/26010	8,500		6,379	2,121	8,500	
Operating Expenses	1/26025	43,000		17,298	25,702	43,000	
Quandialla Baths Subsidy	1/26100	17,000		17,000	0	17,000	
Quandialla Baths - Repainting	1/26110	25,000	1,184	26,297	0	26,297	113
Depreciation - Buildings,Pools	1/26015	85,000		0	85,000	85,000	
Parks & Gardens							
Expenses	1/27500	155,000		77,631	77,369	155,000	
Employee Leave Entitlements	1/27875	8,000		2,250	5,750	8,000	
Depreciation - Buildings,Equipment	1/27900	64,000		0	64,000	64,000	
TOTAL OPERATING EXPENSES		632,217	1,184	213,880	420,041	633,921	520

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
RECREATION & CULTURE (Continued)		Budget 1/7/08	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
CAPITAL REVENUE							
Local Special Projects Grant	1/20120	5,500		0	5,500	5,500	
Library Development Grant		0	118,040	118,040	0	118,040	
Tsf from Reserves - Museum Roof Upgrade		0	20,000	20,000	0	20,000	
Tsf from Reserves - HLO Grandstand Upgrade		0		7,040	0	7,040	7,040
Tsf from External Reserves - Water Recycling Project				5,423	0	5,423	5,423
Tsf from Internal Reserves - Library Refurbishment			207,105	192,676	0	192,676	(14,429)
Tsf from External Reserves - Library Refurbishment		0	209,426	311,040	0	311,040	101,614
		5,500	554,571	654,219	5,500	659,719	99,648
CAPITAL EXPENSES							
Library Books Purchase	1/29100	17,000		7,488	9,512	17,000	
Local Special Projects	1/29106	5,500	2,063	7,563	0	7,563	
Library Equipment Purchase	1/29110	3,000		1,792	1,208	3,000	
Grenfell Swimming Pool - OHS Improvements		20,000		3,373	16,627	20,000	
Museum - Roof Upgrade		0	26,115	26,115	0	26,115	
Company Dam Upgrade - Surveillance Report	1/29120	0		20,000	0	20,000	20,000
Henry Lawson Oval - Grandstand Upgrade	1/29122	0		7,040	0	7,040	7,040
Parks & Gardens - Water Recycling Project		0		5,423	0	5,423	5,423
Tsf to Reserves - Library Development Grant		0	118,040	118,040	0	118,040	
Library Refurbishment		0	416,531	503,716	0	503,716	87,185
TOTAL CAPITAL EXPENSES		45,500	562,749	700,550	27,347	727,897	119,648
Funds Available to/(Required from)							
Rates & General Revenue		(623,717)	(9,362)	(246,461)	(407,138)	(653,599)	(20,520)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
MINING, MANUFACTURING & CONSTRUCTION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Building Certificates	1/30060	1,000		20	980	1,000	
Sundry Income	1/30200	200		10	190	200	
TOTAL OPERATING REVENUES		1,200	0	30	1,170	1,200	0
OPERATING EXPENSES							
Building Control Staff (Contribution)	1/31050	20,000		20,000	0	20,000	
Building Office Expenses	1/31200	3,000		2,142	858	3,000	
TOTAL OPERATING EXPENSES		23,000	0	22,142	858	23,000	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		(21,800)	0	(22,112)	312	(21,800)	0

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
TRANSPORT & COMMUNICATION		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Regional Roads (Block Grant)	1/35410	570,000		283,000	287,000	570,000	
Bimbi Bridge Construction Grant		454,000		250,000	204,000	454,000	
Transfer from External Restrictions - Bimbi Bridge		130,000		0	130,000	130,000	
Tsf from Reserves -2007/2008 FAG Programme		0	108,000	249,818	0	249,818	141,818
RLR (FAG Component)-2008/2009	1/83001	769,678	15,842	392,760	392,760	785,520	
Roads to Recovery Programme		402,000		85,000	317,000	402,000	
State Highway 6 - M & I	1/35310	408,081		40,537	367,544	408,081	
State Highway 17 - M & I	1/35210	408,081		40,537	367,544	408,081	
Repair Program(MR 398)		160,000	(10,000)	30,000	120,000	150,000	
3x3 Council Determined Works	1/35700	68,000		34,000	34,000	68,000	
Street Lighting Subsidy	1/32100	31,000		0	31,000	31,000	
Tsf from Reserves - Village Streets		0		734	0	734	734
Sundry Sales(Royalties)	1/49000	2,500		838	1,662	2,500	
TOTAL OPERATING REVENUE		3,403,340	113,842	1,407,224	2,252,510	3,659,734	142,552
OPERATING EXPENSES							
Regional Roads (Block Grant)	1/50973	170,000		110,382	59,618	170,000	
Bimbi Bridge Construction		984,000		388,711	595,289	984,000	
Rural Local Roads (FAG Component)- 2007/2008		0	108,000	249,818	0	249,818	141,818
Rural Local Roads (FAG Component)- 2008/2009		769,684	15,836	341,407	444,113	785,520	
Roads to Recovery Programme		402,000		129,410	272,590	402,000	
State Highway 6 - M & I	1/50970	408,081		140,021	268,060	408,081	
State Highway 17 - M & I	1/50972	408,081		140,021	268,060	408,081	
Repair Program(MR 398)		160,000	(10,000)	42,724	107,276	150,000	
3x3 Council Determined Works		68,000		533	67,467	68,000	
Town Streets	1/53110	156,515		109,200	47,315	156,515	
Rural Roads	1/53310	523,252		289,160	234,092	523,252	
Village Streets	1/53110	18,000		18,734	0	18,734	734
Street Lighting Charges	1/53190	64,000		27,769	36,231	64,000	
Footpaths M & R	1/53140	3,000		517	2,483	3,000	
Car Park Maintenance	1/69000	1,500		1,119	381	1,500	
Depreciation - Roads,Bridges,footpaths		1,100,000		0	1,100,000	1,100,000	
Tree Planting M & R	1/53170	7,000		667	6,333	7,000	
TOTAL OPERATING EXPENSES		5,243,113	113,836	1,990,193	3,509,308	5,499,501	142,552
CAPITAL REVENUE							
K & G Contributions	1/34006	15,000		23,269	0	23,269	8,269
Footpath Contribution		6,000		0	6,000	6,000	
Town & Shire Works	1/2303	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL REVENUE		1,121,000	0	23,269	1,106,000	1,129,269	8,269
CAPITAL EXPENSES							
Tree Planting Construction	1/63170	10,000		0	10,000	10,000	
Town & Shire Works	1/63126	1,100,000		0	1,100,000	1,100,000	
TOTAL CAPITAL EXPENSES		1,110,000	0	0	1,110,000	1,110,000	0
Funds Available to/(Required from)							
Rates & General Revenue		(1,828,773)	6	(559,700)	(1,260,798)	(1,820,498)	8,269

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
ECONOMIC AFFAIRS		Budget	Variation	Actual	Revised	Revised	Variation
		1/7/08	Approved	To Date	Estimate	Budget	Inc-(Dec)
OPERATING REVENUE							
Caravan Park							
Income	1/70050	31,500		23,329	8,171	31,500	
House Rent	1/70060	0		0	0	0	
Tourism & Industry Promotion							
Sundry Income	1/70300	100		0	100	100	
Tourism - New Brochure Contributions	1/70307	0	2,660	2,660	0	2,660	
Sale of Books, etc	1/70310	100		0	100	100	
Other							
Bank Building Rent	1/70750	4,727		2,454	2,273	4,727	
Local Development Assistance -Tsf from Reserves		10,000		0	10,000	10,000	
Open Day/Country Week -Transfer From Reserves		5,000	2,348	2,548	5,000	7,548	200
Grenfell Technology Centre -Revenue		35,000		29,199	5,801	35,000	
TOTAL OPERATING REVENUE		86,427	5,008	60,190	31,445	91,635	200
OPERATING EXPENSES							
Caravan Park							
Wages	1/72000	35,945		18,159	17,786	35,945	
Employee Leave Entitlements	1/72011	4,268		1,252	3,016	4,268	
Electricity & Gas	1/72050	8,000		2,021	5,979	8,000	
Rates & Insurance	1/72060	4,900		2,868	2,032	4,900	
Working Expenses	1/72040	14,000		4,680	9,320	14,000	
Depreciation - Buildings,Other Structures	1/72030	15,000		0	15,000	15,000	
Tourist & Industry Promotion							
Advertising Advantages of Area	1/72130	12,000		8,340	3,660	12,000	
Contribution to Tourist Association	1/72300	1,580	(3)	1,577	0	1,577	
Office Expenses	1/72120	1,000		528	472	1,000	
Development/Tourism Officer		51,440		29,253	22,187	51,440	
Leave Entitlements		6,107		0	6,107	6,107	
Tourism - Clerical Assistance		5,000		0	5,000	5,000	
Local Development Assistance		20,000		0	20,000	20,000	
Grenfell Open Day		20,000		10,840	9,160	20,000	
Country Week Expenses		8,000	2,348	10,548	0	10,548	200
Tsf to Reserves - Economic Development Initiatives		25,000		0	25,000	25,000	
Centroc Contribution		10,927		9,685	1,242	10,927	
Community Technology Centre (CTC) Expenses		50,000		30,975	19,025	50,000	
Bank Building							
M&R, Insurance, Rates	1/10760	12,900		8,180	4,720	12,900	
Depreciation	1/10762	3,000		0	3,000	3,000	
Industrial Subdivision							
Rates & Current Costs	1/72601	3,200		3,111	89	3,200	
Other							
Taxi - Operating Expenses	1/70800	6,500		3,323	3,177	6,500	
TOTAL OPERATING EXPENSES		318,767	2,345	145,340	175,972	321,312	200
CAPITAL REVENUE							
Tsf from Ext.Restrictions - Old Gas Works Site		0		62,608	0	62,608	62,608
Sales of Industrial Land	1/70700	10,000		0	10,000	10,000	
		10,000	0	62,608	10,000	72,608	62,608
CAPITAL EXPENSES							
Industrial Subdivision	1/72600	5,000		0	5,000	5,000	
Old Gas Works Site Remediation		0		62,608	0	62,608	62,608
Main Street Promotion - Henry Lawson Festival Plaques		0		284	0	284	284
Henry Lawson Bust - Sound System		7,000		0	7,000	7,000	
TOTAL CAPITAL EXPENSES		12,000	0	62,892	12,000	74,892	62,892
Funds Available to/(Required from)							
Rates & General Revenue		(234,340)	2,663	(85,434)	(146,527)	(231,961)	(284)

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

DDIN SHIRE COUNCIL BUDGET REVIEW AS AT 31.12.2008							
GENERAL PURPOSE REVENUES		Budget 1/7/08	Variation Approved	Actual To Date	Revised Estimate	Revised Budget	Variation Inc-(Dec)
OPERATING REVENUES							
General Rates	1/81001	1,751,747		1,749,881	1,866	1,751,747	
LESS : Pensioner Rebates	1/81003	(102,000)		(101,591)	(409)	(102,000)	
Extra Charges	1/81101	11,600		7,047	4,553	11,600	
Legal Fees Raised	1/81201	5,000		3,210	1,790	5,000	
Interest on Investments	1/82020	285,000		149,182	135,818	285,000	
Interest from Internal Loan - No.1	1/82050	987		0	987	987	
Interest from Internal Loan - No.2		10,400		0	10,400	10,400	
Interest on Advances/Loans		1,040		0	1,040	1,040	
FAG (General Purpose Component)	1/83000	1,205,741		630,213	630,213	1,260,426	54,685
Pension Rate Subsidy	1/83500	56,100		51,410	4,690	56,100	
TOTAL OPERATING REVENUES		3,225,615	0	2,489,352	790,948	3,280,300	54,685
OPERATING EXPENSES							
		0	0	0	0	0	0
CAPITAL REVENUE							
		0	0	0	0	0	0
CAPITAL EXPENSES							
		0	0	0	0	0	0
Funds Available to/(Required from)							
Rates & General Revenue		3,225,615	0	2,489,352	790,948	3,280,300	54,685

15 January 2009

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (11 January 2009)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

SH6 - heavy patching has been completed with the exception of line marking.

1.2 Rural Local Roads Programme

1 km of Bimbi-Quandialla Road from the end of the last widening to the Bimbi Town limits has been commenced. The final section will be completed in conjunction with the Bimbi Bridge approach construction.

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month

- general maintenance
- removed two (2) lots of fallen trees from New Forbes Road
- removed fallen trees from Gambarra Road, Gerrybang Road and Morangarell Road
- repaired pipe on Barkers Road

1.4 Urban Maintenance

- general maintenance
- removed trees in Memory Street
- replaced coloured lights in Main Street as part of Christmas celebrations
- cleared drainage traps
- connected new tanks to the parks and ovals watering system

For Information

Noted

2. Future Works

2.1 Rural

- general maintenance
- gravel crushing to start at Eppelstun's and Simpson's Pits
- SH6 and SH17 linemarking on heavy patching
- complete Bimbi-Quandialla 1 km of widening
- resume Nowlans Road construction
- maintenance grade gravel roads
- replace faded Weddin Shire signs on boundaries

2.2 Urban

- general maintenance
- construct drainage for new Library in George Street
- construct and seal Melyra Street between Dalton and Alexandra Streets
- commence kerb and gutter in lane off O'Brien Street (Sundry Debtor)
- re-erect and repainted village welcome signs

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- installed new timer at Henry Lawson Oval for watering system
- repaired broken sprinkler at Henry Lawson Oval
- lifted and trimmed suckers on street trees
- planted annuals in roundabouts and blisters

3.2 Cemeteries

The following graves have been prepared:

Grenfell Lawn	– 1
Grenfell	– Nil
Bimbi	– Nil
Caragabal	– Nil

3.3 Sewer Mains

One (1) sewer choke has been attended to during the month. 4 kms of sewer mains have been cleaned.

THE DIRECTOR ENGINEERING ORDINARY REPORT

3.4 Private Works

- five accesses have been sealed for rate payers
- patched potholes for the Mobil Service Station

3.5 Vandalism

- Plants and beautification were destroyed by fire in the Main Street roundabout \$2,100.00
- Graffiti was removed from play equipment in Taylor Park \$100.00
- Tables had to be painted in Vaughn Park to cover graffiti \$150.00

Total Cost: \$2,350.00

Progressive Cost: \$6,710.00

(from 1/7/2008 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected one (1) breach totalling \$972.00.

CENTROC Weight of Loads Group has written to Council (December Council meeting) advising that the current CENTROC Weight of Loads Deed of Agreement will expire on 30 June 2009, and requesting that, accordingly to the agreement, it is necessary for each member council to indicate its intention to continue the membership of the group for another four years.

As reported to the November 2007 Council meeting, the purpose of the Weight of Loads Group is to extend the life of Council's road assets by monitoring the weight of heavy vehicles using the road network to ensure their compliance with statutory mass limits.

The group also monitors over dimensional vehicle eg B-doubles on non B-double designated routes.

Whilst there is not a perceived short-term result in having the CENTROC Weight of Loads Group in Weddin Shire, there is a long term benefit in the control management of our road assets through the deduction of overloaded trucks on our roads which severely reduce the life of the roads. There is also a commitment to the membership of CENTROC as a whole.

Whilst there have been a low number of breaches in Weddin Shire over the period that this Council has been a member, this would indicate that generally truck drivers and machinery operators are abiding by the law.

Funding for the membership will be from the Block Grant and Financial Assistant Grant as in previous years.

The member contribution for Weddin is 2009/2010 is \$23,955.

RECOMMENDATION: that Council continue its membership of the CENTROC Weight of Loads Group for four years from 1 July 2009.

THE DIRECTOR ENGINEERING ORDINARY REPORT

- 377 **RESOLVED:** Clr N Hughes and Clr Crutcher that Council continue its membership of the CENTROC Weight of Loads Group for four years from 1 July 2009.

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI. 3933	Float	Replace boards, wiring, prepare for annual registration check.
PI. 3952	Kenworth Truck	Prepare for annual registration check.
PI. 3951	Iveco Truck	Prepare for annual registration check.
PI. 3826	Old Garbage Truck	Check oil leaks, prepare for annual registration check.
PI. 4082	Case Roller	Repair steering and oil leaks.
PI. 3950	Iveco Truck	Electrical repairs, prepare for annual registration check.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Asset Management Plan for roads is still being prepared.

For Information

Noted

7. RTA RMCC Contract, R2.54.4

Routine maintenance works on SH6 and SH17 continues.

Council is still waiting on a Works Order for the sealing works which must be completed by 31 March 2009 under the Contract.

For Information

Noted

8. Noxious Weed Report, C2.6.16

- Spraying has continued for St John's Wort, Scotch Thistle, Bathurst Burr, Blue Heliotrope and African Boxthorn.
- Silverleaf Nightshade sprayed in Arramagong area after 20 ml storm.
- Most weeds severely moisture stressed at the moment.
- Grenfell Cemetery burnt and most seeding Spiny Burr Grass which was missed when spraying was burnt with flame thrower.

For Information

Noted

9. Bimbi Bridge, R2.11.7

The Contractor placed the planks from 5 January 2009. These are now completed and the deck will be poured in the next several weeks. The project is now progressing satisfactorily.

For Information

Noted

10. Water Hydrant at Bogolong for Rural Fire Service, U1.6.7/E1.3.1

At the Annual Captains and Brigade Members meeting held on 14 August 2008, it was requested that the Director Engineering contact Central Tablelands Water regarding the availability of water in the vicinity of Bogolong for fire fighting purposes.

Central Tablelands has advised as follows:-

“That Weddin Shire Council be advised that Council will only provide a water hydrant in the Bogolong area under the following conditions:-

- 1) the hydrant would be metered*
- 2) the service must feed directly to an overhead tank*
- 3) cost of providing this service and the infrastructure, along with all water consumed for non fire fighting would be the responsibility of the Rural Fire Service.”*

A copy of the letter has been sent to the Rural Fire Service for inclusion in correspondence at the next meeting.

For Information

Noted

11. Draft Management Plan for Community Lands, P2.8.1

A draft Management Plan for Community Lands in the Weddin Shire has been recently updated as part of the Action Plan for the Department of Local Government's Promoting Better Practice Program.

The Plan is generic in nature, covering all areas of community lands which are then categorised in accordance with present and future uses.

It is proposed to advertised the draft Plan for public comment, prior to adoption by Council.

RECOMMENDATION: that Council advertise the draft Plan for Community Lands in the Weddin Shire.

378 **RESOLVED:** Clr Hinde and Clr Crutcher that Council advertise the draft Plan for Community Lands in the Weddin Shire.

12. Grenfell Cemetery, P2.2.1

Director Engineering report to October 2008 refers.

Council's staff has spent several hours discussing with Mr Penrose various discrepancies in the cemetery records, particularly the Old Catholic Section.

Approximately 80% of the graves, excluding the General Cemetery, have been verified in the field.

Arrangements have been made with Mr Penrose to check the New Anglican and New Catholic Section of the Cemetery in the next few weeks.

For Information

Clr Atchison previously submitted a written declaration and left the room.

Noted

Clr Atchison returned to the room.

13. Budget Review Variances - Engineering - A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 December 2008 for the engineering department. The variances that are self explanatory have not been reported on, however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

Additional Revenue

- **Kerb and Gutter Contributions** - \$8,269 due to contributions from rate payers.

THE DIRECTOR ENGINEERING ORDINARY REPORT

Additional Expenses/Costs

- **Works Depot – Dalton Street** - \$12,404 due to preparation for sale of land and work carried out prior to SES moving to new site.
- **Workers Compensation** - \$46,242 due to increase in premium from claims.
- **Company Dam Surveillance Report** - \$20,000 approved by Council but not acted upon as yet.

For Information

Noted

14. Department of Lands – Licence, E2.3.452

Director Engineering's report to February 2008, April 2008 Council meeting refer.

Council will recall that the Department of Lands offered Council a licence to use the old granite pit on Gooloogong Road. (Lot 1119 in DP 754578)

Council currently uses the land as a granite pit, storage for aggregate etc.

The cost of the licence is \$2,247.30 pa.

Council resolved to investigate the cost of the purchase of the granite pit.

Council has now received two valuations from local Real Estate Agents for the purchase of Lot 1119 in DP 754578 being Aston and Joyce \$81,000 and Clive J Anderson and Co \$12,000.

Council has also received a letter from the Department of Lands advising that Council is required to take up a licence for the land in order to authorise its occupation and use of the land. However, as the existing gravel pit spread into lot 1263 many years ago, lot 1263 and possibly some other Crown Land will have to be included in the lease (presumably at extra cost).

Council also requested to advise on the proposed use of the land Part lot 1119 was used many years ago as a municipal rubbish dump. In view of this fact, the Department favours Council's proposal to purchase lot 1119, but should Council not proceed with the purchase of the land, then Council should provide details of land rehabilitation proposals.

The Department also advised that native title is considered to be extinguished over lots 1119 and 1263.

RECOMMENDATION: that Council:-

- advise the Department of Lands of the proposed use of lots 1119 and 1263 in DP 754578 including other Crown Land deemed necessary, including roads,**
- offer to purchase the land for \$20,000,**
- agree in principle to the leasing of the land in the interim period.**

379 RESOLVED: Clr Crutcher and Clr Atchison that Council:-

- advise the Department of Lands of the proposed use of lots 1119 and 1263 in DP 754578 including other Crown Land deemed necessary, including roads,**
- offer to purchase the land for \$12,000,**
- agree in principle to the leasing of the land in the interim period.**

THE DIRECTOR ENGINEERING ORDINARY REPORT

15. Apprentice Horticulturist, P4.20163

Council's Apprentice Horticulturist Jeremy Hall has received his end of first year results which shows that he is competent in all of his subjects.

A letter of congratulations has been forwarded to Jeremy Hall.

For Information

Noted

W TWOHILL **DIRECTOR ENGINEERING**

380 **RESOLVED:** Cllr Hinde and Cllr N Hughes that except where otherwise dealt with the Director Engineering's Report be adopted.

14 January 2009

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

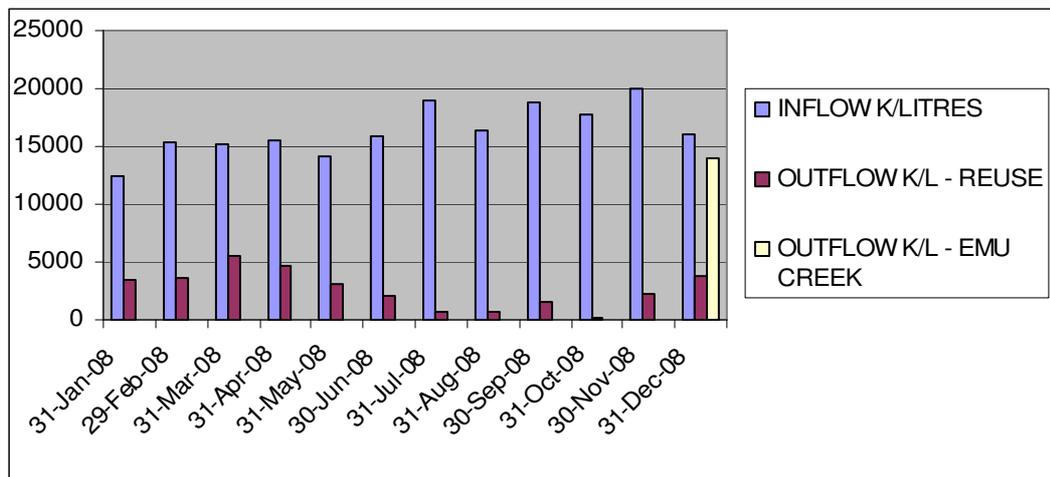
A. Public Health and Environmental Matters.

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during December was 16000 K/Litres with the daily average of 516 k/litres. With outflow for irrigation for reuse being 3750 k/litres and discharge to Emu Creek being 13983 K/Litres.

The highest daily recording of 1691 k/litres occurred for the 24 hours ending 6.30 am on 2 December 2008 and the lowest of 209 k/litres for the 24 hours ending 6.30 am on 27 December 2008.

A total rainfall of 58mm was recorded for the month.



For Council's Information

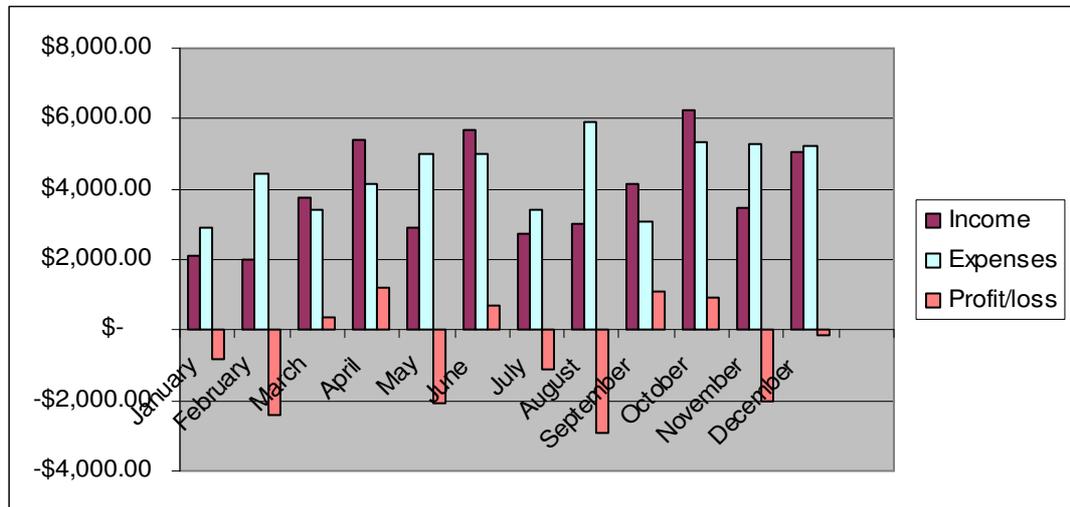
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of December 2008 was \$5,059.00 with expenditure of \$5,200.25 resulting in an operational loss of \$141.25 for the month.

There were 168 sites occupied for the month of December 2008.



For Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for December 2008 were:

a. Companion Animals

Animals Impounded: 5 (4 Dogs and 1 Cat)

Animals Sold: 0

Animals Surrendered: 0

Animals Destroyed: 4 (3 Dogs and 1 Cat)

Animals Released: 1 (Dog)

For Council's Information

Noted

4. Grenfell Swimming Pool, P2.3.1

Total Attendance: 3760

Daily Average: 121

Season Ticket Sales:

Family: 4

Adult: 9

Child: 4

Pensioner: 1

Season Ticket Attendance

Adult: 855

Child: 1610

Cash Attendance

Adult: 127

Child: 289

School Usage: 712

Other Usage: 167

Water Usage: 253 KL

St Josephs conducted a 10 day Swimsafe program.

The facility hosted a number of Christmas break-up parties.

There have been no accidents or incidents this month.

For Council's Information

Noted

5. Quandialla Swimming Pool, P2.3.2

1233 Patrons

40 Per day average

\$1113 Takings Banked

As of 31/12/08

35 Family passes

1 Monthly pass

14 Single passes

85% patrons season ticket holders

Bribbaree, Caragabal and Quandialla Schools continued active swimming the first 2 Fridays of December. Bribbaree and Quandialla Schools held end of year parties at the pool the last week of term.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

Swimming Club continues on Wednesday and Friday.

Aqua classes are held on Tuesday evenings and Friday mornings.

The pool is open on Mondays as of the 29th December.

The replacement shade structure is being installed at the present time and should be completed in early February.

For Council's Information

Noted

6. NSW Housing Code (SEPP – Exempt and Complying Development), T2.5

In May 2008, the draft NSW Housing Code and NSW Commercial Building Code were placed on an eight week exhibition period accompanied by a road show of 26 workshops across the State to present in detail the content of the NSW Housing Code. At the change of Planning Ministers the codes were believed to have been placed on hold?

To our surprise Council was advised in December 2008 that the new State Environmental Planning Policy (Exempt and Complying Development Code) 2008 was gazette on the 12th December 2008, and will come into force on the 27th February 2009.

The aim of the SEPP is simplify the assessment process by implementing a standardized set of standards that seek to increase the uptake of complying development from 11% to 50% over the next four years across NSW. This will result in faster approvals – 10 days compared with 121 days (the average time councils take to process DAs for single dwellings in Metropolitan Sydney) and 53 days (the average time councils take to process DAs for single dwellings in regional NSW). A State code provides simpler controls and certainty for home owners. This also improves efficiency throughout the system by reducing the time spent by council planners on smaller applications. Reducing the costs associated with gaining planning approval assists housing affordability.

The SEPP sets the framework for a series of codes for complying development including the codes of new single and two storey dwellings, ancillary structures and alterations and additions to existing houses on varying lot sizes. Future additions to the Code will include smaller lot sizes for dwellings, rural residential and small-scale development to commercial and industrial properties.

A complying development certificate does not involve merit based Development Application (DA) approval and therefore simplifies the approval process.

The new SEPP replaces the existing Exempt and Complying Development SEPP as at 27th February 2009 and all relevant provisions for existing Local Development Controls after twelve months.

Development within Weddin Shire should not be dramatically impacted upon by the new SEPP, as we have no local control in place and some 23% of all applications for the 2008 year were handled as complying development.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

It will however result in some developments occurring without pre-approval neighbour notification or a merit based assessment being conducted. This could include the erection of a double storey dwelling with a wall height of 7.4m having a compliant side boundary setback of 1.8m.

A copy of the Introduction fact sheet has been distributed to all councillors, with further details available from the Director Environmental Services.

For Council's Information

Noted

381 RESOLVED: Clr Crutcher and Clr Atchison that Council adjourn for supper.

Council adjourned for supper: 6.52 pm
Council resumed at: 7.23 pm

382 RESOLVED: Clr Crutcher and Clr Atchison that Council resume.

7. Netwaste, E3.3.12

As reported at the September 2008 meeting, Netwaste had called for expressions of interest from potential contractors for the collection of used oil and optional collection of used filters and containers. Three submissions were received, with a selective tender process about to be undertaken.

Weddin Shire Council expressed interest to take part in the project and we have signed the "agreement" to participate in the Netwaste tendering project. The Tenders have now closed and Netwaste have prepared the report below for Council's consideration.

"Tender T024/2009 Northern Inland Regional Waste and NetWaste Regional Tender for Collection and Disposal of Used Motor Oil

SUMMARY

The thirteen (13) member Councils of the Northern Inland Regional Waste Group (NIRW) and the twenty eight 28 member Councils of the NetWaste Group recently participated in a joint tendering initiative for the collection and removal (for beneficial reuse) of used motor oil from storage facilities located at respective Council landfills.

The tender also provided options for the management and recycling of oil filters as well the disposal of oil contaminated containers.

Used oil storage facilities are located at most landfills and waste transfer facilities for the convenience of the public. Most of the used oil facilities have been funded under the Product Stewardship for Oil program and the facilities are provided as an essential part of the product stewardship strategy aimed at minimising environmental impacts from the inappropriate disposal of used oil.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

A further report on this subject is included for determination in Closed Council which deals with confidential matters and information which is recommended for determination by Council in a meeting closed to the public.

COMMENTARY

The purpose of the joint tender was to focus on three key outcomes:

- *Commitment to servicing all used oil collection sites – both remote and city based.*
- *A sustainable and cost effective contractual service.*
- *Beneficial reuse of the collected oil.*

Tenders were invited from all three companies who had responded to an open Expression of Interest for providing the services. The tenders were invited on 13 October 2008 and three responses have been received from:

- *Transpacific Industries Group Ltd – trading as Nationwide Oils*
- *CD & JR Newcombe trading as Northern Lubequip*
- *Triple R Waste Management*

The Executive Officers of NIRW and NetWaste have met and conducted an evaluation of the respective tenders. The outcomes of the evaluation process are detailed in the report to the closed meeting of Council.

(a) Policy Implications

This matter will have no policy implications.

(b) Financial Implications

Any costs for the provision of this service are included in the Council's 2008/2009 Management Plan and Budget.

(c) Legal Implications

Awarding a tender will result in a 2 year term contract with the successful Tenderer.

(d) Community Consultation

Not required for this matter"

A report on Tenders has been prepared for this work.

For Information

Noted

8. Budget Review Variances - Environmental, A1.6

Please find detailed below explanations regarding variances in the budget review dated 31 December 2008 for the environmental department. The variances that are self explanatory have not been reported on; however councillors are certainly able to make enquiries if they have concerns in any area that has not been reported:

- **Health Office Expenses** - \$861.00 – partial reimbursement of removal cost to previous DES.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

- **State of Environment Report** - \$1,000.00 – preparation for combined regional report by Central West Catchment Management Authority.

For Council's Information

Noted

B. Development Applications – Building Matters:

1. The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 17 January 2002 (Res. No. 369):

DA NO.	Applicant	Construction	Value (\$)	Address
67/2008	WSC Property: JA Smith	Rural Fire Tanker Shed	\$25,000	Lot: 2 DP: 500842 "Mirrabooka" GRENFELL NSW 2810
68/2008	WSC Property: S McKellar	Rural Fire Tanker Shed	\$25,000	Lot: 21 DP: 657620 "Girrahween" GRENFELL NSW 2810
70/2008	East Trivalana Water Users	Subdivision	\$0	Lot: 1 DP: 217896 "Warangla" Wirrinya VIA FORBES NSW 2871
71/2008	DR & MD Robinson	Temporary Dwelling – Granny Flat in existing shed	\$11,990	Lot: 518 DP: 754578 "Glenore" Holy Camp Road GRENFELL NSW 2810
CD 15/2008	G. Oliver - Grenfell Rugby Union Club	Storage Shed	\$6,150	Lot: 2 DP: 1126750 Grafton Street GRENFELL NSW 2810
CD 16/2008	TI Hazell	New Dwelling	\$195,000	Lot: 8 DP: 1113505 Lot 8 Lawson Drive GRENFELL NSW 2180
CD 17/2008	D & M Buttenshaw	New Carport	\$4,000	Lot: 14 DP: 711213 7A East Street GRENFELL NSW 2810

For Council's Information

Clr D Hughes previously submitted a written declaration and did not leave the room as the matter was not discussed.

Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Telecommunication Tower, DA 69/2008

26 November 2008 Council received an application for the erection of a telecommunication tower at the Telstra exchange in Camp Street, Grenfell. In accordance with Council policy this application was advertised and surrounding properties notified.

At the completion of the notification period Council received four objections, with the general appearance being the main concern.

Discussions were had with the applicant about the general issues of the submission, with subsequent written advise received that the application for the Camp Street site will be withdrawn and alternate siting options investigated.

For Council's Information

Noted



SHANE WILSON
DIRECTOR ENVIRONMENTAL SERVICES

383 **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Delegates' Report - Central Tablelands Water

The following is a précis of the items discussed at the December 2008 meeting of Central Tablelands Water and is submitted for Council's information:

Annual Financial Statements – 30/06/2008

Mr John O'Malley, partner with Alan Morse & Co, presented the 2007/2008 Annual Financial Statements to Council together with his Auditors Report.

The Income Statement shows a net operating deficit for the year of \$416,000 with Council's Net Assets and Total Equity increasing from \$49,087,000 to \$52,674,000.

Council Investments

As previously reported to Council, the total investment through Lehman Bros is \$1,620,000 and has suffered a reduction in value of approximately 40%. Fortunately, \$700,000 of the investments through Lehman Bros is capital guaranteed at maturity. The remaining \$920,000 is invested in what is called CDO's (collatorised debt obligations) and are not capital guaranteed.

The General Manager advised that Council is continuing to receive legal advice and, together with the other councils, various options are being considered.

Budget Review Statement to 30 September 2008

The Budget Review Statement for the period ending 30 September 2008 was presented to Council estimating a revised surplus for the year of \$306,501.00, which represents a reduction of \$11,904.00 to the original budget surplus of \$318,405.00.

Integrated Water Cycle Management Plan

The General Manager reported on the Project Reference Group workshop that was held in Blayney on 13 November as part of the Integrated Water Cycle Management Plan (IWCM) Evaluation Study currently being conducted as a joint study for Central Tablelands Water, and the shires of Blayney, Weddin and Cabonne. The workshop was very well attended and canvassed a number of far ranging issues in regards to water supply across the region.

The General Manager further reported that the evaluation study is scheduled for completion in late January 2009 and the results of the study will determine whether either of the four councils will need to progress to Stage 2 of the IWCM process which is the Strategy Plan.

Operations

The Operations Manager reported on routine maintenance activities. As well, the Operations Manager reported on the following:

Mains Renewal and Extensions

Two mains extensions were completed during the past two months, included 72 metres of 100mm main in O'Brien Street, Grenfell.

Reservoir Levels

All reservoir levels have been maintained at between 50% and 100% capacity.

Lake Rowlands level is at 101% (4/12/08) of capacity.

Cr. G McClelland

Cr. B Hinde

384 **RESOLVED:** [Clr McClelland and Clr Hinde that the Delegates Report – Central Tablelands Water be noted.](#)

**MINUTES OF THE GRENFELL BUSINESS DEVELOPMENT COMMITTEE (GBDC)
GENERAL MEETING THURSDAY, DECEMBER 4, 2008 AT THE GRENFELL
BOWLING CLUB 6pm.**

Present: Auburn Carr, Bill McSpadden, Ray Cawthorne, Geoff McClelland, Jack Black, Ruth Jackson, Margaret Cuddihy, Glenn Carroll.

1. Apologies - P Moffitt, M Crutcher, J Ingrey, L Wallace.

Resolved: B McSpadden/J Black that the apologies be accepted.

2. Adoption of Minutes -

Resolved: R Jackson/M Cuddihy that the minutes of the meeting held on the 28th August, 2008 be adopted as presented.

3. Business Arising - Nil

4. Financial Statement - Nil

5. Charter for Committee Noted

6. Correspondence

-Incoming

- Cathy Gilbert

Resolved: B McSpadden/A Carr that a reply be forwarded.

- Outgoing

- Nil

7. Council Business

- **2008 Open Day/Market Day** - held 25th October 2008. 150 people registered with 30 attending. Formal review to be submitted to Council early 2009. Glenn to pursue.
- **A Current Affair Visits** - recently visited Grenfell twice. Excellent promotion of our shire & certainly gave the Open Day Weekend a tremendous boost. Free publicity valued at approximately \$265,000 per visit.
- **Henry Lawson Festival** - held June 2008. Very successful. Plans already in place for 2009. Major event in our shire. Excellent weekend for business people.
- **Dental Service** - new dentist to be recruited and possibly located in the Burrangong Street surgery.
- **Taxi Service** - operating very well.

- **Broula King Goldmine** **Noted**
- **New Council Depot** - Excellent facility. Future meeting of GBDC to be held at the New Depot if possible. Glenn to pursue.
- **New Community Hub** - in progress. Contractor making excellent progress.
- **Grenfell Tip Upgrade** - in progress. Tip fenced and specific opening times introduced. Master plan currently being reviewed.
- **Railway Station Development** - in progress. Project being under taken by Council, ARTC & Grenfell Lions Club. Development has massive potential as a tourism destination.
- **O'Briens Hill Project** - funding application to be re-submitted when programme re-opens.
- **CTC Services ie Business Stationary Printing** - Letter heads, Business Cards, Advertising Flyers, Computer Repairs and Training are all available at the CTC.
Mobile phone classes currently being run. Excellent response.
- **Bird Routes** - Brochure and website developed. Signs erected at various sites. An advertisement inserted in the Wings Magazine. Article to be written. Other bird groups to be now invited to the Weddin Shire.
- **Henry Lawson Festival Plaques** - Brochure & supporting information developed. Project completed. 51st plaque installed.
- **Economic Development Managers visit to local businesses** - Auburn reported that she visited local businesses to discuss the market day held Saturday 25th October 2008, advertising in the Tourism Brochure and CTC services that are available.
- **Council Elections** - held Saturday 13 September 2008.
- **Inter Council Friendship Agreement** - Hawkesbury City Council - community groups, schools, Councillors, staff and residents encouraged to participate in the agreement. To be pursued.
- **Food Premises Inspection** - excellent result. All businesses comply that were inspected.
- **Proposal to investigate the extension of the Road Train Route to the western side of Grenfell** - Auburn outlined the proposal. It was suggested that we write to Council to request that an investigation be undertaken.

Resolved: R Cawthorne/B McSpadden that Council be requested to investigate the proposal.

8. Business Forum
Noted

9. General Business

- Possible Future Workshop - Local Business Promotion breakfast to be organized early in 2009. Auburn to pursue.
- Shop Local/Christmas Promotion 2008 - being conducted by Grenfell Record.
- Ruth Jackson supported Auburn's proposal to extend the Road Train Route and congratulated Auburn on her initiative.
- Bill McSpadden advised that rubbish is escaping through the gate at the rubbish tip. To be investigated.

Meeting Closed: 6.59 pm

Next Meeting: To be advised.

385 **RESOLVED:** Clr McClelland and Clr Atchison that the Minutes of the Grenfell Business Development Committee Meeting be noted.

Minutes of the Australia Day meeting held on Thursday 18th December 2008, 9 am.

Present: Auburn Carr (Weddin Shire Council) Roma Sinclair (Rotary) Keith Engelsman (Lions Club) Peter Batkin (Cadets) I Pitt (Historical Society) Gloria Wilder (CWA) Elaine Needham (Guides).

1. Apologies:

2. Correspondence

In: Australia Day Council ambassador allocation list, Flagworld 08 brochure.

Out: letters to John Hetherington, John Phillips, Peter Mitton, Sing Australia, Bill Twohill, Guides, Danny Joyce, Darryl Knapp, Mo Simpson, Town Band, John Smith, Peter Soley-street stall enquiries, Soldiers Memorial Hall.

3. Program for 2009

Setup

- Historic society to set up Rotunda with flags, bunting, awards table etc, Roma to provide table cloth for awards table. No balloons as ambassador has a phobia.
- Peter Mitton happy to assist with PA.
- Anglican Hall not available as wet weather emergency, Auburn to approach the Uniting Church Hall
- Lectern still available from Anglican Church, Steven Griffin to be approached by Auburn to ensure the church is unlocked so a Lion can bring the lectern over in the morning to set up.
- Trestle tables for CWA damper stall, public and drawing competition need to come from the Masonic Lodge. Roma (Rotary) to organize with Bill Atchison how many were used last year and how many we will need this year.

Ambassador

- Valerie Parv, a romance writer, biography provided to members. Ambassador to contact Auburn in early January to confirm travel details.

Theme

- "droving days/ Australiana"

Ceremony

- Master of ceremony – Danny Joyce said no, Darryl Knapp said yes.
- Awards – Weddin Shire Council are organizing. Mo has been invited to attend and present awards.
- National Anthem – Sing Australia accepted.
- Flag Raising – Guides accepted.
- Prayer of Thanks – Tony Cavanaugh will not be in Grenfell in January and Joan is not back in Grenfell until mid January, if she said no in mid January we may be stuck with nobody. It was decided for Auburn to approach Bern Merchant the Canadian from the Presbyterian Church.

Entertainment

- Market stalls to be disbanded as no interest
- Music –Weddin Town Band said yes, to be given a free choice of songs. John Phillips said no, Sing Australia will do two songs of an appropriate nature 'Lookin' Forward Lookin' Back' and 'I am Australian' were selected.
- Poetry –John Hetherington said yes, will be a free choice but keeping with the theme.
- Children's Competition –gold theme confirmed. A drawing competition on the day on butchers paper. Ambassadors companion to judge. Roma to donate textas and prizes from newsagent. Number of prizes will depend on the number of entries in each class. Butchers paper to be acquired from somewhere??

- Whip cracking -John Smith accepted the offer and offered his performing dog. Granddaughter of Frank Freudenstein (Sheree Logan) was suggested and will join in demonstration. Auburn to decline the dog offer and confirm the whip cracking demonstration with John and Sheree.

Catering –

- BBQ by Lions Club of Grenfell.
- Damper by CWA
- Tea / Coffee / soft drink – by Cadets

General Business

- Accommodation for the Ambassador at Livingstone’s B&B tentatively booked, not sure what the ambassadors plans are yet.
- If ambassador stays the night, Auburn, Trevor, Mo and Nevin to take her to tea. Auburn to tentatively approach Trevor, Mo and Nevin about this.
- Letters to go out immediately to all relevant parties.
- Council (Bill Twohill) approached to organize turning sprinklers off, extra bins and unlocking electricity box for PA. Auburn will remind him in mid January.
- Auburn sourced 2 ‘Australia the film’ promotional posters to display to add to the droving theme.
- Ian Pitt will return to Taylor Park at 4pm to lower flag after ceremony.
- Draft timetable for the day was discussed. Stick very closely to last years. Don’t allow any packing up until all official parts of the ceremony are complete. Sing Australia to perform anthem near the start of the ceremony and then do the other two songs near the end of the ceremony. Children’s competition to be judged at 10am and awards presented shortly after to give the children plenty of time on their entry.
- Auburn to begin promoting the children’s competition, Valerie Parv and the droving/Australiana theme in the local paper and a display in the library window.

8. Next Meeting: Thursday 15th January– Council Chambers 9am.

9. Meeting closed: 9.50am

386 RESOLVED: Clr Crutcher and Clr Lobb that the Minutes of the Australia Day Committee Meeting be noted.

MINUTES OF MANEX MEETING HELD ON MONDAY, 19 JANUARY 2009 AT 2.30 PM (C2.6.10).

Present: Messrs T Lobb, J Finn, W Twohill and S Wilson.
Observer: Clr Simpson.

Apologies: G Carroll

Resolved: W Twohill and S Wilson that the apology be accepted.

Minutes:

Resolved: W Twohill and S Wilson that the minutes of 15 December 2008 be adopted as circulated.

General Business:

1A Administration

- (i) Dalton Street Depot – Awaiting another valuation. To be then placed on the market for sale.
- (ii) New Depot – computer link to Administration building completed. Director Engineering to report on final cost.
- (iii) Department of Local Government Better Practice Review – report is completed to draft stage and will be finalised and submitted to the Department by 6 February 2009.
- (iv) Australia Day Ceremony – Director Engineering advised preparations in hand for Taylor Park.
- (v) Assets – Fair Valuation – awaiting confirmation from Department regarding deferral of road valuations. Director Engineering to contact Morse Group for more information.

1B Human Resources

- (i) Vacancies - no current vacancies. Employee on maternity leave due to resume in April, manning of the Caragabal Tip to be advertised.
- (ii) Annual Assessments - Administration – completed.
- Engineering – one to be resolved.
- Environmental – completed.
- (iii) Job Re-evaluations – program operational, consultant to be engaged possibly through Mid Lachlan Alliance.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – Director Environmental Services and Animal Control Officer to inspect premises on 20 January 2009, penalty notice to be issued if order has not been complied with and report will be forwarded to Council's solicitor for further action.

3. Health

- (i) Doctors - VMO position at Grenfell hospital discussed, long term arrangements to be clarified.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Recycling Collection Options – Director Environmental Services to pursue. Netwaste advised assistance will be provided if necessary.

- (ii) Grenfell Tip – master plan has been revised. Director Environmental Services and Director Engineering to liaise and prepare report for Property and Development Committee meeting shortly.
- (iii) Clean Up Australia Day - to be held 1 March 2009. Council has registered.

6. Sewerage

- (i) Mains Investigation – initial inspection program completed, awaiting report to view results.
- (ii) Water and Sewerage Inquiry - Department investigating creating a formalised alliance extending from Orange to Condobolin.

7. Recreation and Culture

- (i) Community Hub – Library shelving has not yet been received. Official opening in March to be considered with the Gallery and Cinema operating.
- (ii) Infrastructure Program – applications due 30 January 2009. Quote received for shadecloth at Skatepark, other prices being obtained.

8. Mining Manufacture and Construction

Nil

9. Transport and Communication

- (i) RTA Contract – reported in Director Engineering’s report. No change to previous report, awaiting official confirmation from RTA for resealing program.
- (ii) Bimbi Bridge – reported in Director Engineering’s report.
- (iii) Other Programs – noted.

10. Economic Affairs

Nil

11. General Purpose Revenues

Nil

12. Alliances

- (i) Hawkesbury City Council – Council received an invitation to Australia Day Ceremony, apology sent.
- (ii) Mid Lachlan Alliance – General Manager to arrange meeting in next few weeks.
- (iii) CENTROC Weight of Loads Group – reported in Director Engineering’s report. Membership considered very beneficial to Council’s roads.

13. Other Matters

- (i) Energy Audit – streetlighting and fuel details forwarded to Planet Footprint.
- (ii) Community Broadband Development Fund – General Manager to investigate requirements and express an interest.
- (iii) Director Environmental Services requested the votes in the estimates be entered into the computer system. Director Corporate Services to arrange.

14. Review of Job List

Noted

Next Meeting: Monday, 16 February 2009 at 2.30 pm.

Closure: There being no further business to discuss the meeting closed at 4.40 pm.

387 **RESOLVED:** Clr Crutcher and Clr Atchison that the minutes of the Manex Committee meeting be noted.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
19 JANUARY 2009 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs Simpson, Atchison, Lobb, Crutcher, McClelland and Hinde.
Messrs T Lobb, W Twohill and S Wilson.

2. **APOLOGIES:** Nil

3. **CONFIRMATION OF MINUTES:**

Resolved: Clr McClelland and Clr Atchison that the minutes of 15 December 2008 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS**

6.1 **General Manager's Report**

Reports on Shed in Weddin Street and Sale of Industrial Land.

Noted

6.2 **Director Corporate Services' Report**

Reports on Town Costings and Grenfell Community Hub.

Noted

6.3 **Director Engineering's Report**

Reports on Works Report, Future Works, Other Works, Draft Management Plan for Community Lands and Department of Lands Licence.

Noted

Grenfell Cemetery

Clr Atchison declared a pecuniary interest as the cemetery manager is his employer and left the room.

Noted

Clr Atchison returned to the room.

6.4 **Director Environmental Services' Report**

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Grenfell Swimming Pool, NSW Housing Code, development applications approved and DA 69/2008 for Telecommunications Tower.

Noted

7. **BUSINESS WITH NOTICE:**

Nil

8. QUESTIONS:

- Clr McClelland
- advised that town streets and the Council Chambers need attention.
→ Director Engineering to arrange.
 - referred to forthcoming meetings about the Government's Water and Sewer Inquiry report.
→ Mayor and General Manager to attend two meetings this week.
- Clr Atchison
- advised the verandah of the Exchange Hotel was deteriorating over the footpath.
→ Director Environmental Services to follow up.
- Clr Lobb
- requested a clean up of the highway blisters.
→ Director Engineering to arrange.
- Clr Hinde
- enquired about the VMO situation at the hospital and whether Council should be seeking a doctor.
→ General Manager to seek information.

NEXT MEETING: Monday, 16 February 2009 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 5.48 pm.

388 RESOLVED: Clr Lobb and Clr Hinde that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | |
|----------------|--|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE).
In Progress |
| September 2008 | 2. <u>Stormwater Warraderry Street:</u> negotiate with owners and occupiers to establish stormwater controls (DES/DE).
In Progress |
| November 2008 | 3. <u>January Council Meeting:</u> defer until 22 January 2009 (GM).
Carried Out |
| | 4. <u>DA 14/2008:</u> negotiate mutually acceptable outcome with applicant (GM).
In Progress |
| December 2008 | 5. <u>Good Sports Office:</u> cooperate with public meeting (GM).
In Progress |

2. DEFERRED ACTIVITIES:

- | | |
|---------------|---|
| April 2008 | 1. <u>Good Sports Office:</u> consider contribution on acceptance of proposal (GM).
In Progress |
| | 2. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES).
In Progress |
| November 2008 | 3. <u>Arts Out West:</u> ascertain membership cost and consider re-joining (GM).
In Progress |
| | 4. <u>Open Day/Membership:</u> review and report to February Council meeting (DCS).
In Progress |
| | 5. <u>Company Dam:</u> allocate funding of \$20,000 at budget review if possible (DCS/DE).
Carried Out |
| | 6. <u>Village Heritage Study:</u> arrange public exhibition before adoption (DES).
In Progress |
| December 2008 | 7. <u>Conduct Review Committee:</u> seek and report nominations (GM).
Carried Out |

TENDERS

1. Tender T024/2009 – Northern Inland Regional Waste And Netwaste Regional Tender For Collection and Disposal of Used Motor Oil, E3.3.12

SUMMARY

The purpose of this report is to seek Council's endorsement to engage a contractor to collect and dispose of used oil from Council's collection facilities which are located at landfills and waste transfer Stations.

COMMENTARY

The Regional tender for collection and disposal of motor oil resulted in three tenders being received, including:

Tenderer Name	Head Office	Cost for Removal of used oil	Optional Service Cost for Removal of Oil Filters
Transpacific Industries	Wetherill Park, NSW	\$0 (zero cost)	\$2.50 per filter plus transport \$99.00/drum
CD & JR Newcombe T/A Northern Lubequip	Tamworth, NSW	\$0 (penalty cost applies for water content above 20%)	Not offered
Triple R Waste Management	Hoppers Crossing, VIC	\$0 (penalty cost applies for water content above 10% plus \$385 servicing charge if per site volume is less than 1000 litres)	\$185.00 per drum

In each case the tenderers have included a "qualifying" condition or pricing structure that is proposed to be included in the contract; hence it is considered that all tenders are technically non-conforming in accordance with the tendering regulation and conditions of tender.

Transpacific Industries have proposed changes to conditions of contract affecting insurance provisions.

CD & JR Newcombe have proposed a conditional pricing structure which is difficult to quantify and therefore untenable for a regional service contract.

Triple R Waste Management have proposed a conditional pricing structure which is difficult to quantify and therefore untenable for a regional service contract.

The Executive Officers of NIRW and NetWaste have conducted an evaluation of the respective tenders and have determined that all three tenders, although non-conforming, address the intent of the tendering process and offer the services sought. Accordingly NIRW and Net Waste recommend that all tenders be rejected and that the member Councils endorse engagement of the Tenderer offering the least cost service.

Based on the evaluation by the NIRW and NetWaste executive, it is recommended that Council authorise the execution of a contract with Transpacific Industries trading as Nationwide Oils for a contract period of two years, on the basis that they are offering the cheapest service for used oil waste collection and also on the basis that the changes they are proposing to the insurance provisions will have minimal impact.

(a) Policy Implications

This matter has no policy implications to report.

(b) Financial Implications

Engagement of Transpacific Industries will result in a zero cost service for collection of used motor oil.

(c) Legal Implications

A two year contract will result from the appointment of the successful tenderer.

(d) Community Consultation

Not required.

RECOMMENDATION: that in relation to the report Tender T024/2009 – Northern Inland Regional Waste and NetWaste Regional Tender for Collection and Disposal of Used Motor Oil, Council:

(i) reject all tenders as non-conforming; and

(ii) authorise the General Manager to negotiate a contract with Transpacific Industries Group based on their non- conforming tender.

389 RESOLVED: Clr N Hughes and Clr Atchison that in relation to the report Tender T024/2009 – Northern Inland Regional Waste and NetWaste Regional Tender for Collection and Disposal of Used Motor Oil, Council:

(i) reject all tenders as non-conforming; and

(ii) authorise the General Manager to negotiate a contract with Transpacific Industries Group based on their non- conforming tender.

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- | | | |
|----------------|---|---|
| Clr McClelland | - | enquired why there hadn't been any Noxious Weeds Committee meetings since September?
→ Director Engineering replied the committee meets six times a year and he will be notified. |
| Clr Crutcher | - | enquired whether Council could compel contractors to use local tradespeople?
→ General Manager advised this was done by encouragement. |
| Clr Lobb | - | enquired if Forbes Street (south) is a B-double route?
→ Director Engineering explained where the route began in Forbes Street. |
| Clr D Hughes | - | enquired if the B-Double route was approved along Alexandra Street?
→ Director Engineering advised no.
- extended an invitation to Councillors and Directors to the Greenethorpe Australia Day Ceremony commencing at 6.00 pm.
→ Ward Councillors and Mayor to attend. |
| Clr Niven | - | extended an invitation to Councillors and Directors to the Quandialla Australia Day Ceremony commencing at 7.00 pm.
→ Clrs Niven and Lobb to attend. |

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Nil

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 7.47 pm

Taken as read and confirmed as a true record this day 19 February 2009.

.....General Manager.....Mayor