



WEDDIN SHIRE COUNCIL

To Avoid Delay when
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:
The General Manager
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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 23 OCTOBER 2008 COMMENCING AT 5.00 PM.

16 October 2008

«Name»
«Title»

Dear «Intro»

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 23 OCTOBER 2008**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
ACTING GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 25 September 2008
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST (if any)
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
10. MINUTES - Henry Lawson Festival Ctee Mtg, 18/09/08
- Property and Development Ctee Mtg, 30/09/08
- Noxious Weeds Ctee Mtg, 7/10/08
- Bushfire Local Matters Ctee Mtg, 14/10/08
- Tourism Ctee Mtg, 16/10/08
- Heritage Ctee Mtg, 16/10/08
- Town Works Ctee Mtg, 20/10/08
- Manex Ctee Mtg, 22/10/08
11. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
12. TENDERS AND QUOTATIONS
13. QUESTIONS
14. CLOSED COUNCIL
15. REPORT ON CLOSED COUNCIL
16. CLOSURE

PRESENT: The Mayor Clr M A Simpson in the Chair, Clrs G B Halls, J C Niven, D W Hughes, N W Hughes, R W Atchison, C M Lobb, M R Crutcher, B R Hinde and G McClelland.
General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Acting Director Environmental Services (A Lindsay).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

212 **RESOLVED:** Clr Hinde and Clr McClelland that the Minutes of the Ordinary Meeting, held on 25 September 2008 be taken as read and **CONFIRMED**

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

Councillor	Item No.	Nature of Interest	Type
Clr Lobb	General Manager Item 3(b)	Wife of General Manager	Pecuniary
Clr Hinde	Manex Committee Meeting Item 8.1	Employee of Resource Base Pty Ltd	Pecuniary
Clr Atchison	Director Engineering Item 11	Employee of AR Penrose and Son	Pecuniary
	Manex Committee Meeting Item 1A(v)	Member of SES	Non-Pecuniary
	Manex Committee Meeting Item 2(iii)	Member of SES	Non-Pecuniary
	Manex Committee Meeting Item 8.1	Relative of an employee of Resource Base Pty Ltd	Pecuniary

SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL, HELD 23 OCTOBER 2008.

CORRESPONDENCE

1. RTA, R2.51.12: The 2008/09 Block Grant Agreement is enclosed in duplicate for Council's signature and prompt return.

The Block Grant Agreement as agreed with the Local Government and Shires Associations remains substantively unchanged from the 2007/2008 version.

Note: total grant is \$634,000

RECOMMENDATION: that the Agreement be signed on behalf of Council.

- 213** **RESOLVED:** Clr D Hughes and Clr N Hughes that the Agreement be signed on behalf of Council.

2. Grenfell RSL, C1.3.26: Concerning the Display of RSL Memorabilia.

Copy forwarded to Councillors

RECOMMENDATION: that the matter be reconsidered on completion of the Community Hub and finalisation of its management.

Clr Simpson declared a non-pecuniary interest as a member of the RSL and left the room.

Clr N Hughes took the chair.

- 214** **RESOLVED:** Clr McClelland and Clr Lobb that the matter be reconsidered on completion of the Community Hub and finalisation of its management.

Clr Simpson returned to the room and resumed the chair.

3. Grenfell Rifle Club Inc, C1.1.3: Writing to you on behalf of the Grenfell Rifle Club to request a reduction in the Club's shire rates. As we are only a small club, any reduction in our rates will be greatly appreciated.

RECOMMENDATION: that the request be approved as per Council's policy.

- 215** **RESOLVED:** Clr Halls and Clr Niven that the request be approved as per Council's policy.

4. Margaret Thorncraft, C1.6.7: Writing to request permission to donate a clock to be placed in the new library building.

Copy forwarded to Councillors

RECOMMENDATION:

For Council's Consideration

216 RESOLVED: Clr Crutcher and Clr Lobb that the request to donate a clock and a plaque be approved.

5. Department of Local Government, A3.9.3: Forwarding circular 08-63 concerning updated guidelines for the model code of conduct for local councils in NSW. The revised model Code of Conduct for Local Councils in NSW came into effect from 27 June 2008.

The department has now revised and updated the guidelines that support the model code.

The information contained in the guidelines is designed to achieve two objectives:

- a. To assist in the interpretation of the standards in the model code in each topic area
- b. To provide councils with suggestions for enhancing their codes of conduct.

The guidelines contain interpretive information and, in some cases, suggestions for additional information that councils could include in their codes. Where appropriate, case studies, examples and further reference material on the topic are provided.

The guidelines also provide information on the reporting of alleged breaches and dealing with complaints.

Noted

6. Quandialla Sports and Events Committee Inc, C1.3.34: Concerning the possibility of holding a Rodeo on the first weekend in April 2009 at the Quandialla Showground.

The Quandialla Rodeo presents a unique tourism initiative in the Weddin Shire that generally draws a crowd of more than 600 people. The rodeo has been in recess for the past two years due to the drought and lack of sponsorship.

With this in mind, we request assistance from the Weddin Shire council by way of sponsorship dollars, advertisement on your website and help from the CTC to produce flyers, posters, tickets etc.

Referred to Director Corporate Services and Tourism Committee

Noted

217 RESOLVED: Clr Hinde and Clr McClelland that Late Correspondence be received and dealt with.

SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 23 OCTOBER 2008.

7. Gordon Garling Moffitt, P2.4.3: Concerning your lease to Albadran for the premises 3 Weddin Street, Grenfell.

The following are enclosed for Council’s approval and signature:-

- 1. Commercial Lease (relating to 2 surgeries and waiting room)
- 2. Residential Tenancy Agreement

RECOMMENDATION: that the lease documents be signed on behalf of Council.

218 RESOLVED: Clr Hinde and Clr Atchison that the lease documents be signed on behalf of Council.

NOTICE OF MOTIONS

1. Motion of Alteration – Committee Membership, C2.6.1

We hereby give notice of intention to move the following motion at the October Council meeting:

Motion: that action under Resolution 132 be deferred until after the Councillor Information Seminar on 6 November 2008, following which it be reconsidered.

Signed: _____ Clr Maurice Simpson

_____ Clr Nevin Hughes

_____ Clr Bill Atchison

Notes:

- 1. Resolution 132 reads as follows:
“that Council write to the Premier, Minister for Local Government, Department of Local Government, Local State Member and CENTROC objecting to the diminishing role of Councillors in operational committees.”
- 2. The resolution may draw undue notice to Council at the political level.
- 3. This Council is out of step with most other CENTROC councils and support from that quarter is unlikely.

4. The forthcoming Councillor Information Seminar would provide a good forum for a round-table discussion with other councillors, following which the matter can be reconsidered at the November meeting.

219 RESOLVED: Clr Simpson and Clr Atchison that action under Resolution 132 be deferred until after the Councillor Information Seminar on 6 November 2008, following which it be reconsidered.

Clrs McClelland, Niven and Hinde requested that their names be recorded as being against the motion.

MAYORAL MINUTE

Nil

16 October 2008

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. Central NSW Transport Study, T3.6.4

Previous reports refer.

The Mayor and General Manager attended the final meeting with the consultant Sinclair Knight Merz at Cowra on 1 October 2008.

The meeting was mainly a review of the work to date and an explanation of the methodology being used for the study. Whilst the participating councils will not be given a copy of the final report, the consultant has agreed to provide a summary of the road and rail projects as prioritised by the group.

The consultant did not provide specific information to the meeting, but from questions asked it appears that the existing crossings of the Blue Mountains will feature highly as major bottlenecks for both road and rail.

The final report is to be submitted to the Federal Department of Infrastructure by mid October, but there is no indication as to when it may be publicly released.

For Information

Noted

2. Australia Day Awards, C1.5.2

For many years Council has presented a number of awards at the annual Australia Day ceremony.

Nominations are normally invited during November, and reported to the December Meeting. Selection of the winners can be by the usual committee of Mayor, Deputy Mayor and General Manager, unless otherwise decided.

As reported to Council's February 2008 Meeting, difficulties arise with the Youth Awards, particularly when comparing students from different schools, or when a school makes multiple nominations. Council resolved at that time:

“that all school Principals be invited to comment on the value of the present Youth Awards, and to suggest alternatives which may be more suitable.”

Unfortunately no responses have been received and a follow-up letter has now been forwarded.

THE GENERAL MANAGER'S ORDINARY REPORT

RECOMMENDATION:

It is recommended that:

- i) nominations be invited for the annual senior awards,**
- ii) nominations be invited for the annual Youth awards, as modified by the Executive following input from the school Principals,**
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.**

220 RESOLVED: Clr McClelland and Clr Niven that:

- i) nominations be invited for the annual senior awards,**
- ii) nominations be invited for the annual Youth awards, as modified by the Executive following input from the school Principals,**
- iii) winners be selected by the usual committee of the Mayor, Deputy Mayor and General Manager.**

3. Christmas Arrangements, P1.5.1

- a) The Christmas Function for Councillors, staff and partners in recent years has been held on a Thursday in late November to precede a general RDO for staff.

The corresponding date this year would be 20 November 2008. This is moving further away from Christmas and it again appears preferable to defer until the following Friday, 28 November 2008.

Last year's function was held at the Country Club so this year's will be at the Bowling Club by rotation.

RECOMMENDATION:

It is recommended that a combined Christmas Function be held on 28 November 2008 at the Bowling Club.

221 RESOLVED: Clr N Hughes and Clr Halls that a combined Christmas Function be held on 28 November 2008 at the Bowling Club.

- b) Council's offices are normally closed over the Christmas-New Year Period, with office staff granted leave-in-lieu for overtime worked during the year. These days would be 29, 30 and 31 December 2008.

It is considered that the office should also be closed on 2 January 2009 rather than open just for the Friday. Affected staff will be able to take this additional day as leave.

RECOMMENDATION:

It is recommended that the Council offices be closed from 25 December 2008 to 2 January 2009 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

Clr Lobb previously submitted a written declaration of interest and left the room.

222 **RESOLVED:** Cllr McClelland and Cllr Atchison that the Council offices be closed from 25 December 2008 to 2 January 2009 (inclusive) and office staff be granted 3 days special leave in lieu of overtime worked.

Cllr Lobb returned to the room.

4. Disclosure of Political Donations for Planning Matters, A3.27.3

Councillors would be aware of the need to submit six monthly returns disclosing any political donations (as prescribed) which may be received from time to time.

Advice has now been received that the Local Government and Planning Legislation Amendment (Political Donations) Act 2008 came into force on Wednesday, 1 October 2008. Under this Act a person or associate lodging a planning application (such as a DA) must also complete a declaration, as must any other person or associate making a submission about a planning application.

In accordance with the new Act, a disclosure form has been prepared and a register for these forms has been established.

For Information

Noted

5. Management Plan 2008/2009 – September 2008 Quarterly Report, A3.4

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 30 September 2008 are as follows:

Part A - Management Plan

1. Administration

- a) Management Plan including three year programme in progress.
- b) Annual Statements for 2007/2008 in progress.
- c) Ongoing training arranged by CENTROC as required. All job assessments have been completed and training plans have been implemented as required. Consultative Committee meeting held on 22 July 2008.
- d) All plant maintained in good order.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.
- f) New depot - emulsion tank installed and in operation. Beautification commenced. Relocation from old depot almost completed. Old emulsion area to be relocated and tank disposed. Employees officially started work at the new depot on 1 July 2008.

2. Public Order and Safety

- a) Attend meetings when scheduled with Rural Fire Service. 2009/2010 budget presented on 10 October 2008 for consideration by October meeting. Upgrade/replacement (as required) to be reviewed 1 July 2009.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out usual pound keeping and stock duties. Complaints dealt with as received.

THE GENERAL MANAGER'S ORDINARY REPORT

c) Provide assistance to SES as required. One LEMC meeting held n 8 October 2008

3. Health

- a) Public nuisances attended to as required. Complaints dealt with as received.
- b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received.
- c) Notices complied with for unauthorised pools.
- d) Inspections and enforcement for noxious weeds continuing.
- e) Replacement dentist to be sought.
- f) Doctors surgeries maintained as required. Lease for Weddin Street surgery expires on 12 November 2008. Preliminary investigation for possible Medical Centre commenced.

4. Community Services and Education

- a) No funding identified.
- b) Youth on Line facilities continue to operate from the Community Technology Centre, temporarily relocated to the old Commonwealth Bank building.
- c) Social Plan elements reported in Part B.

5. Housing and Community Amenities

- a) Development applications processed as received. Heritage Advisory service continuing with bi-monthly meetings of committee, twelve month strategy adopted. New local heritage grants being assessed.
- b) State of Environment Regional report being considered for 2007/2008.
- c) Efficient domestic collection services provided at Grenfell and Greenethorpe with a trade waste service at Grenfell. Interim recycling scheme continuing at Grenfell. Landfill Management Plans to be implemented. Action Plan adopted and opening times have been adopted. Grenfell Landfill has been fenced.
- d) Maintenance of cemeteries continuing. Old plans being converted to spreadsheet (90% complete). A new cemetery beam was completed.
- e) Public conveniences maintained satisfactorily.
- f) Pollution complaints attended to as received.
- g) Repairs and minor maintenance carried out at Council's residences.

6. Sewerage

- a) Sewer mains breaks and blockages repaired as required. Some sewer mains have been inspected by camera. Sewer mains to be rehabilitated progressively and extended as per annual programme.
- b) Soil and water samples analysed and annual report submitted.
- c) All employees accredited for sewer works and mains maintenance. Department of Commerce conducted OH &S audit with report submitted.

7. Recreation and Culture

- a) Refurbishment and upgrade of Library building commenced by contract January 2008 and currently in progress. New books and equipment being purchased.
- b) Museum Advisor working well with local committee. Tourism Officer assisting local committees.
- c) Grenfell Pool to open 20 November 2008.
- d) Parks and ovals satisfactorily maintained. Commenced painting of the Grandstand, weather is not allowing progress.
- e) Grant funding application again submitted for O'Brien Hill upgrade, not successful. To be submitted when the Australian Tourism Development Program (ATDP) reopens.

THE GENERAL MANAGER'S ORDINARY REPORT

9. Mining, Manufacturing and Construction

- a) Construction Certificates processed. Staged inspections as per requirement of Act.

10. Transport and Communications

- a-i) All programmes undertaken, Rural Local Roads program to continue.
- g) Tree planting - minimal trees planted due to continuing drought.
- i) Streetlighting provided and maintained by Country Energy.

11. Economic Affairs

- a) Caravan Park facilities maintained. Strategy and Consultant's report regarding Caravan Park upgrade reported to Property and Development Committee.
- b) Meeting of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Planning for Open Day/Market Day to be held on 25 October 2008 in progress. Policies adopted by Council to encourage developers.
- c) Bank building residence occupied by Council staff member. Commercial area temporarily occupied by council staff and CTC.
- d) Industrial blocks offered for sale as enquires received. Purchase of additional industrial land to be considered as land is sold. Industrial Estate drainage plan being prepared.
- e) Investigation and testing of old gasworks site in progress.
- f) New equipment being purchased and software obtained at the CTC to provide state-of-the-art equipment and a higher standard of service. Training to continue when centre relocated to new building. Regular CTC column in local paper making people aware of government service available. Photographic printing, computer repairs and sales in progress.
- g) Taxi service operating well. Lease extended for a further twelve months.
- h) Henry Lawson Festival plaque for 2008 guest received, awaiting installation.

12. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

Part B - Social Plan

- a) Suitable range of children books to be purchased for the Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi continuing to operate well. IT communications improved with broadband now available in Grenfell.
- d) Dentist equipment relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement.
- g) CTC obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. New printer purchased for printing tourism brochures. Operating well.

THE GENERAL MANAGER'S ORDINARY REPORT

- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

For Information

Noted

The General Manager reminded Councillors that Councillor training will be held at Forbes on 6th November 2008.

→Councillors to advise General Manager of availability.

The General Manager advised that Council has received an invitation to inspect Lake Cowal Gold Mine.

→ Clr D Hughes expressed an interest in attending.

T V LOBB

GENERAL MANAGER

- 223 RESOLVED:** Clr Atchison and Clr Crutcher that except where otherwise dealt with the General Manager's Report be adopted.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

16 October 2008

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 September 2008:

Bank Account	
Westpac	<u>\$701,505.77</u>
Investments	
LGIS	
Total Investments	<u>\$4,000,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 September 2008.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income For The Month of September follows:

Rates Receipts	182,829.54
Accounts Receivable	46,569.55
Government Grants	-
Agency Collections	12,117.75
Interest on Investments	-
Workers Compensation Reimbursement	3,744.92
Metal Recycling Income	14,267.88
Diesel Fuel Rebate Grant	15,524.00
Other Income	18,745.49
Total	<u>\$293,799.13</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

3. Roads and Other Expenditure 2008/2009:

Following are the up to date maintenance figures as at 30 September 2008.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	541,824	187,830
Grenfell Town Streets Maintenance	146,536	65,723
Village Maintenance - Caragabal	7,118	3,661
Village Maintenance - Greenethorpe	6,000	2,638
Village Maintenance - Quandialla	6,000	5,355
Garbage Collection	51,000	11,203
Greenethorpe Collections	8,500	1,526
Trade Waste Collection	23,000	2,625
Tips Working Expenses	82,000	22,181
Noxious Plants	73,000	11,672
Parks & Gardens	163,000	39,781
Library Expenditure	108,090	26,086
Baths Income	-21,000	0
Baths Expenditure	112,127	14,316
Caravan Park Income	-31,500	-8,660
Caravan Park Expenditure	67,113	13,501

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2008/09 State Roads (SH 6) Maintenance	100,000	27,268
2008/09 National Roads (SH 17) Maintenance	100,000	20,434
2008/09 State Road (SH6) Ordered Work	308,081	907
2008/09 National Road (SH17) Ordered Work	308,081	104,717
2008/09 Regional Roads Block Grant	496,393	31,497
2008/2009 REPAIR Program MR398	300,000	5,778
3 x 3 Program - MR 398	68,000	0

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	84,969
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	0
Sandy Creek Road	186,000	79,203
Bimbi - Quandialla	55,000	0
Pinnacle Road	29,000	13,754
Gravel Resheeting	108,000	108,000
Total	736,543	437,060

2008/2009 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	30,000	28,499
Reseals	95,000	0
Caragabal - Quandialla	95,000	0
Nowlans Road	65,000	17,356
Sandy Creek Road	180,000	0
Bimbi - Quandialla	35,000	0
Pinnacle Road	60,000	1,264
Driftway Road	42,521	10,912
Grenfell Streets Construction	55,000	14,360
Grenfell Kerb and Gutter	20,000	15,235
Grenfell Streets - Footpaving	8,000	0
Reconstruct Village Streets – Ex - Reserves	0	0
Gravel Resheeting	100,000	93,292
Total	785,521	180,918

2008/2009 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	80,000	0
Greenethorpe – Gambara Road 4 km	72,000	29
Rural Roads Reseals	150,000	0
Gerrybang Road Causeway	100,000	37,870
Total	402,000	37,899

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

4. Grenfell Community Hub, C1.6.7

Work is continuing on the Community Hub with the contractors still on schedule and making excellent progress.

The relocation of the Library to the new area is complete with the Library re-opening on Tuesday 7 October 2008.

Most of the Library services are available however there is still a considerable amount of work to do to finalise the works. A local computer consultant is currently installing the computer system, a compactus is to be installed and additional shelving has been ordered which will arrive late November.

The relocation of the Library allowed the builder to commence work on the Art Gallery and public amenities area which has been gutted ready for renovation. The conference/cinema room has been completed except for the installation of the audio visual equipment which will be carried out in due course.

The project has been ongoing for over seven years and to see it finally coming to fruition is very exciting. The persistence, perseverance and patience displayed is a credit to all concerned which has certainly paid off with Council receiving approximately \$500,000 in grant funding towards the project. This funding will assist in the provision of a State-of-the-Art facility that will service Weddin Shire residents for many years to come.

For Information

Noted

5. Debt Recovery – Rates and Debtors, A1.7

Reference is made to the report to the September 2008 Council meeting advising of the status of debt recovery in regard to rates and debtors.

The new round of debt recovery for both rates and debtors is continuing with legal action now in progress for ratepayers and debtors who have not responded. A statement of liquidated claim or summons has been served for outstanding debtors with similar action for outstanding rates currently in progress.

The sale of land for overdue rates will be conducted in 2009.

For Information

Noted

6. Open Day/Market Day, T4.3.7

As Councillors are aware the Weddin Shire Open Day/Market Day has been scheduled for Saturday 25 October 2008 and arrangements are well underway.

The proposed changes to the day as reported to and approved by Council last month have been implemented. The shop local promotion and the “Back to Grenfell” draws are creating a lot of interest and excitement and will hopefully give the day a tremendous boost.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

If any Councillors are able to offer assistance on the day it would be appreciated if you could contact Council's Economic Development Manager, Ms Auburn Carr.

For Information

Noted

7. Grenfell Library, C2.6.29

Arrangements are continuing for the Central West Zone meeting to be held at the Grenfell Bowling Club on Friday, 31 October 2008.

The Bowling Club has been booked for the meeting, Fettle's Restaurant for the Thursday night dinner, and the Friends of Grenfell Library will cater on Friday.

Relocation of the Library took place during the week commencing 22 September 2008 and the Library re-opened on Tuesday 7 October with most services available. Public reaction to the new library has been very positive.

A thank you note has been sent to the three community representatives who served on the Library Committee.

For Information

Noted

8. Economic Development, C2.6.21

Council's Economic Development Manager has been involved in the following activities:-

- Reviewing Council's Economic Development Strategy
- Issued invitations to Country Week attendees to attend the Open Day/Market Day
- Making arrangements for Open Day/Market Day
- Visiting local businesses to encourage them to participate in the Market Day to be held 25 October 2008.

For Information

Noted

9. Tourism/Promotions, C2.6.2

Council's Tourism Manager has been involved in the following activities:-

- The advertisement for Wingspan Magazine has been published. The article is still to be written. Council will possibly have a Weddin Bird Trail stand at the Leeton Bird Fair on Saturday 15 November 2008. Other bird groups will now be invited to the Weddin Shire.
- Council has been notified of the final outcome of the grant applications submitted under the Regional Achievements Awards program for the Community of the Year and Event of the Year for the Spirit of the Bush concert and the 50th Henry Lawson Festival. The 50th Henry Lawson Festival made it into the final ten for the "Event of the Year".

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Awaiting the outcome of an application for funding submitted under the Regional Flagship Events Programme for the Henry Lawson Festival.

- Weddin Shire Tourism brochures will be printed commercially. Advertising sold to local businesses. Awaiting payment before printing. Nearly all paid.

For Information

Noted

10. Community Technology Centre (CTC), C2.6.28

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- The CTC has printed approximately 200 Grenfell brochures. Currently investigating other printing income streams such as Christmas calendars and cards.
- Verbal advice received that grant funding of \$2,200 (GST Inc) to conduct mobile phone classes has been approved. Require eighty (80) participants. Local organisations and individuals to be contacted.
- Tech Talk articles submitted in Grenfell Record on a regular basis.
- Visited local businesses to discuss services available at the CTC.

For Information

Noted

11. 2007/2008 Financial Statements, A1.6

The 2007/2008 Financial Statements are in the process of being completed and it is anticipated they will be audited by Council's Auditors Alan Morse and Co of Orange the week commencing 27 October 2008.

As reported last meeting following receipt of the auditors report a date has to be fixed for the presentation of the audited financial statements together with the auditor's report to the public.

Public notice of this date must be given and the date fixed for the meeting must be at least seven days after advertising but not more than five weeks after the auditors reports are submitted to Council.

It is anticipated that a formal presentation of the accounts will be made by Council's auditors at the November 2008 Council meeting. Council's auditor Mr John O'Malley also conducts presentations on the same day at Forbes and Orange Councils. To allow Mr O'Malley to attend all three (3) Councils on the one day Council commenced last years November Meeting at 9.00 am. Council may consider doing the same this year to allow all the presentations to take place.

Mr O'Malley had morning tea with Council last year before attending Forbes Shire to conduct their presentation in the afternoon. He then went back to Orange to conduct their presentation during the evening.

THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

RECOMMENDATION: that the ordinary November 2008 Council meeting commence at 9.00 am to allow a formal presentation of the Financial Statements to be made by Council's auditors.

- 224** **RESOLVED:** Clr McClelland and Clr Niven that the ordinary November 2008 Council meeting commence at 9.00 am to allow a formal presentation of the Financial Statements to be made by Council's auditors.

GLENN CARROLL
DIRECTOR
CORPORATE SERVICES

- 225** **RESOLVED:** Clr N Hughes and Clr Halls that except where otherwise dealt with the Director Corporate Services' Report be adopted.

16 October 2008

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (12 October 2008)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month.

1.2 Classified Roads Reconstruction

Line marking on SH17 has been carried out at the turning lanes.

1.3 Rural Local Roads Programme

Gerrybang Road causeways completed and 1.4 kms of road widening sealed and signposted.

1.4 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

- general maintenance
- gravel resheeted 2.5 kms of Adelargo Road, 500 metres of Claneys Road, 500 metres of Gerrybang Road and Griffiths Street in Greenethorpe
- cleared tabledrains and suckers from rural roads where required
- maintenance grading has been carried out in Hancock-Flynns, Lewis Lane, stock route, Back Piney Range Road, Grahams Lane, Gap Road, Boundary Road and Mittons Lane
- fire trails have been graded in the Bimbi and Caragabal area
- gravel crushing has commenced in Phillips Pit
- slashing of various roads

1.5 Urban Maintenance - Grenfell

- general maintenance
- intersections have been swept
- cedar tree berries have been cleared
- poured and backfilled Melyra Street kerb and gutter

For Information

Noted

THE DIRECTOR ENGINEERING ORDINARY REPORT

2. Future Works

2.1 Rural

- general maintenance
- finish clearing Nowlans Road of trees close to the road edge, construct and seal to 7 metres 2.5 kms
- commence last section of Caragabal – Quandialla Road widening

2.2 Urban - Grenfell

- general maintenance
- construct and seal Melyra Street shoulders when gravel is available
- resweep cedar berries
- commence West Street kerb and gutter

For Information

Noted

3. Other Works

3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- Industrial block tree line cleaned up and trees lifted
- South Street tree line lifted
- Rygate Square gutters and area cleared of rubbish and debris
- Greenethorpe - Edward Square cleaned up
- Hospital footpath - cleared of weeds and finished
- Company Dam toilets maintenance and repairs

3.2 Cemeteries

The following graves have been prepared:

Grenfell Lawn	– 2
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

3.3 Sewer Mains

One (1) sewer choke have been attended to during the month.

3.4 Private Works

- hired Patch Truck to Forbes Shire Council

THE DIRECTOR ENGINEERING ORDINARY REPORT

3.5 Vandalism

Vaughn Park toilets again blocked with paper and paper burnt on the floor and some minor graffiti had to be removed.

Total: \$150

Progressive Cost: \$1950

(from 1/7/2008 to date)

For Information

Noted

4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected nil breaches.

For Information

Noted

5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
PI. 3826	Old Garbage Truck	Replace king pins and one stub axle.
PI. 1093	Toyota Aurion	Fit up new vehicle.
PI. 4070	Cat Grid Roller	Remove radiator for repairs.
	Town Pool	Start of season repairs.
PI. 4052	Cat 12G Grader	Service, repairs.
PI. 4102	Cat 120M Grader	Fit phone kit.
	Truck Wash	Maintenance training.
PI. 3951	Iveco Truck	Replace two front springs, repairs to brakes.
PI. 4100	Bomag BW20 Roller	Service.

For Information

Noted

6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9

The Asset Management Plan for roads is still being prepared.

For Information

Noted

THE DIRECTOR ENGINEERING ORDINARY REPORT

7. RTA SIM Contract, R2.54.1/R2.54.4

Routine maintenance works on SH6 and SH17 continues.

The RTA SIMC was completed on 30 September 2008 and the Road Maintenance Council Contract commenced on 1 October 2008. The RTA advised in writing that the insurance would be carried by the RTA with no conditions. The new contract was signed on this basis.

The heavy patching program has been finalised and forwarded to the RTA for a Works Order. Council plans to commence the work in November 2008.

The reseals for 2008/2009 have been finalised and Council is awaiting a Works Order. The work is planned for January/February 2009.

For Information

226 **RESOLVED:** Clr Atchison and Clr Lobb that the formal Road Maintenance Council Contract (RMCC) documents be signed on behalf of Council.

8. Noxious Weed Report, C2.6.16

- Spraying for St John's Wort, Wild Radish and Scotch Thistle commenced
- Bio-control on Horehound spreading
- LVNPAC has changed its constitution and is now known as Lachlan Valley Weeds Advisory Committee
- First aid training refresher completed
- LVWAC meeting at Orange Field Days , Wednesday 22 October 2008
- Plague locust hatchings reported in Weddin Shire

For Information

227 **RESOLVED:** Clr N Hughes and Clr D Hughes that Clr Halls and Clr Niven be Council's representatives at the Noxious Weeds meeting on Tuesday 28 October 2008 at Forbes.

9. Elmore Driving Club Inc, T4.3.1

Weddin Shire Local Traffic Committee 8 August 2008 refers.

Council has now received written approval from NSW Police for the staging of the Elmore Driving Club Inc Event on 18 – 19 October 2008.

Insurance details, a traffic control plan and rating matrix has also been submitted by the Club. A letter of approval has been forwarded to the Club.

RECOMMENDATION:

Confirm Action

228 **RESOLVED:** Clr Atchison and Clr D Hughes that the action be confirmed.

THE DIRECTOR ENGINEERING ORDINARY REPORT

10. New Depot, P2.6.4

The emulsion tank has been commissioned and is operating satisfactorily.

The aggregate bins are still under construction.

Grass has been laid outside the amenities room and some planting has been carried out. This work will continue.

The emulsion yard is yet to be decommissioned.

For Information

Noted

11. Grenfell Cemetery, P2.2.1

Director Engineering report to May 2007, January 2008 and July 2008 refers.

Council was advised at the January 2007 meeting that Mr Penrose wished to raise a matter of unmapped graves. Mr Penrose addressed the February 2007 meeting and advised that his records were limited and requested support from Council by taking responsibility for their maintenance.

Mr Penrose subsequently provided the old handwritten plans of the Old Catholic section (1, 2, 3, 4) and the Old Anglican sections (10, 11, 12) to Council, and the information in these plans was transferred onto a spreadsheet. The Plans were then given back to Mr Penrose. This information equated to about 25% of the Grenfell Cemetery then.

Initially Council planned to reconcile Mr Penrose's information with Council's records, then to carry out a field check to confirm, as far as possible, the accuracy of the new plans. Once this step had taken place, it was proposed to resolve any discrepancies with Mr Penrose.

To date, all of the Grenfell Cemetery graves have been entered on a spreadsheet and on a plan including the Lawn Cemetery and Columbarium, but excluding the old General Cemetery. Also, about 70% of these graves have been verified in the field.

For Information

Clr Atchison previously submitted a written declaration and left the room.

Noted

Clr Atchison returned to the room.

12. Bimbi Bridge, R2.11.7

The Bimbi Bridge planks have been poured, commencing on 4 September 2008 at Young (Southcon Pty Ltd), and completed 9 September 2008.

Some piles were poured on 11 October 2008, with the remainder to be completed (total 15 piles).

The five headstocks will be precast following the pile casting.

The bridge contractor has advised that the bridge construction is planned to commence in mid November 2008.

For Information

Noted

13. Kerb and Gutter - North Street, R2.5.26

Kerb and gutter has been completed in North Street, (north and south side) from Forbes Street westerly and Forbes Street (west side from North Street to Emu Creek).

The length of the work was 299.7 lineal metres.

Kerb and gutter notices were issued to residents in accordance with Council's determination and the half share contribution was estimated at \$58 per metre including GST based on previous works.

Following the finalising of the work and the assessment of actual costs, the rate per metre incurred was \$113.28 or \$56.64 per metre half share including GST.

RECOMMENDATION: that approval be given to charge out the kerb and gutter works to the residents at the rate of \$56.64 per lineal metre including GST and debit notices be issued accordingly.

229 **RESOLVED: Clr McClelland and Clr Hinde that approval be given to charge out the kerb and gutter works to the residents at the rate of \$56.64 per lineal metre including GST and debit notices be issued accordingly.**

14. Stock Routes within Grenfell, A4.3.5

The Forbes Rural Lands Protection Board's Ranger Kim Rogers inspected the existing stock routes in Grenfell with the Director Engineering on 18 September 2008 to determine if there were any changes/deletions that could be made to the routes. These routes were originally created to move stock around and through Grenfell and to the saleyards, which now do not exist.

It was agreed that a number of existing stock routes could be deleted as per the attached plan.

This will be incorporated into a policy.

RECOMMENDATION: that Council agree to the deletion of the stock routes through Grenfell as per the attached plan and advise the Forbes Rural Land Protection Board accordingly.

THE DIRECTOR ENGINEERING ORDINARY REPORT

- 230 **RESOLVED:** Clr D Hughes and Clr N Hughes that the route between Adelargo Road and Gooloogong Road via the Melyra Street extension be reinstated.
- 231 **RESOLVED:** Clr Atchison and Clr D Hughes that Council agree to the deletion of the other stock routes coloured green through Grenfell as per the attached plan. Further, that the stock routes coloured red be adopted and the Forbes Rural Lands Protection Board be advised accordingly.

15. Quandialla Progress Association, P2.1.40

Director Engineering item 12 report to August Council meeting refers.

The Secretary of the Quandialla Progress Association has advised Council that it is seeking funding for the construction of a shade sail in Blamey Park through the NSW Sport and Recreation Capital Assistance Programme.

The deadline is 14 November 2008. The Secretary advised that the Association will advise Council when the grants are released.

The Secretary has also investigated Cancer Council grants, but they are not available just yet.

For Information

Noted

16. Warraderry Retention Basin, P2.1.12, R2.4.23

Director Engineering report item 10 to August Council meeting refers.

Council requested a design of a proposed retention basin at the southern end of O'Brien Street from Soil Conservation. A final design and estimate of the construction of the embankment and the construction of a concrete flume was prepared and submitted to Council. Council would have to construct a 300 mm dia concrete pipe and pits at its cost.

Soil Conservation also provided a copy of the Dams Safety Committee requirements that it is required to consider the proposal for comment and possible prescription.

Council resolved at the February 2002 Council meeting as follows:-

- a) *seek approval from the Mine Subsidence Board for the construction of the Warraderry Street Retention Basin over the O'Briens Hill Mine Workings.*
- b) *Seek approval from the Lands Department for the construction of the basin on Crown Land, including any Aboriginal and other requirements such as Threatened Species Act*
- c) *Submit the proposal to the Dam Safety Committee for their comments*
- d) *Consider the funding of the proposal in its 2002/2003 Estimates.*
- e) *Council's Heritage Advisor be requested to comment on the proposal.*

The Department of Lands has revised the design of the proposed retention basin at O'Briens Hill to include:

THE DIRECTOR ENGINEERING ORDINARY REPORT

- reducing the height of the wall
- reducing the capacity of the basin
- the possibility of retaining some storage in the structure as a wetland feature.

The Dams Safety Committee in November 2004 advised as follows:-

“Following a meeting on 27 October 2004 between Mr Twohill, Weddin Shire Council’s Engineering Director and Mr Hizbas, a DSC Staff member, an inspection of the proposed detention basin site and the catchment behind the proposed structure was made.

After consideration of this information, the Committee advises that it will prescribe the detention basin with a Sunny Day Consequence Category of “High C”, if the structure proceeds to construction.

The Committee requires that all dams/detention basins be designed by suitably qualified persons (eg engineering consultant experienced in the design of dams/detention basins and acceptable to the Committee) and that appropriate design concepts are employed. Given the fact that the proposed detention basin on the eastern side of Warraderry Street is over the old O’Brien’s Hill Mine workings, detailed geotechnical information of the sub-surface conditions is also needed to assist with the design of a proper structure. The Committee requests submission of the designer’ CVs, Detailed Design Drawings and a Design Report before construction commences.”

The Department of Mineral Resources inspected the proposed works and advised as follows:-

- The proposal dam and dam wall appears to be over shafts which may have to be further investigated to determine whether they may affect the structural integrity on the dam wall and indeed the capacity for the dam to hold water.
- There could be larger shafts and mine workings under the proposed dam which could cause construction problems.

Mr Freeman suggested that, as the mine records for the area were not very good, Council should consider engaging a geotechnical firm to carry out drilling so as to ascertain the extent of the mine and shafts under the proposed dam wall and dam proper. As some of the shafts and drives are up to some 220 metres deep, the cost of the drilling may become prohibitive.

It may be more economical for Council to consider the construction of the retention basin closer to Brickfield Road where there is a lesser likelihood of mining activity having taken place.

Council was advised at the July 2005 Council meeting that:-

A search was conducted of properties fronting on the western side of Brickfield Road between the Mid Western Highway and Quondong Road, with all properties being privately owned which could be affected by a future retention basin.

For Information

Noted

17. Main Street Truck Parking, R2.4.19

Director Engineering item 10 to September 2008 Council meeting refers.

An investigation has been carried out on proposed loading zones in the centre of Main Street.

The kerb to kerb width of Main Street is 22.8 metres.

The 45° angle parking on either side of the street requires a width of 5.75 metres each (parking width 2.75 metres) (Austroads Guide to Traffic , Engineering Practice 1994 Part II).

The minimum lane width for a traffic lane is 3.5 metres.

However for 45° parking, the manoeuvring width to reverse into the park is 3.7 metres (Austroads Guide to Traffic Engineering Practice 1994 Part II). Therefore, the available width for proposed centre loading zones is $22.8 \text{ m} - 2 \times 5.75 \text{ m} - 2 \times 3.7 \text{ m} = 3.9 \text{ metres}$.

The maximum width a truck is 2.5 metres excluding mirrors (RTA Road Design Guide 1991). This leaves 700 mm clear width on either side of the truck to allow the driver to alight from the truck, walk around the truck and to unload on the passenger side of the truck. This assumes that the truck is centrally parked within the loading zone. The truck and the unloading of the truck is considered to be a worksite.

If the truck is rear opening and the doors open out onto the side of the truck, the door(s) (1.2 metres wide normally) encroach into the traffic lane by 0.5 metres, which may not be acceptable from a safety point of view.

The RTA “Traffic Control at Worksites” manual specifies that if a worksite is within 1.2 metres of the travelling lane, the speed of the travelling lane must be reduced to 40 km/h or less and signs must be placed and cones etc must be placed to delineate the worksite.

There is no written RTA standard for the width of a loading zone in the centre of the road.

RECOMMENDATION: that the proposed centre loading zones in the Main Street be referred to the Weddin Local Traffic Committee for comment.

232 RESOLVED: Clr N Hughes and Clr Lobb that the proposed centre loading zones in the Main Street be referred to the Weddin Local Traffic Committee for comment.

THE DIRECTOR ENGINEERING ORDINARY REPORT

18. Proposed Construction Schedules - 2008/09, 2009/010, 2010/11 and onwards

The following future kerb and gutter, road shoulder and footpath programme is proposed as follows, subject to available funds:

Rank	Description of Works	Street	Kerb & Guttering	Footpath
1.	West Street (east side) from South Street to Rose Street 105 metres	\$6,000	\$11,000	
2.	Warraderry St (west side) from South St to Rose St (120 m)			\$14,400
3.	Weddin St (east side) from Rose St (102 m x 1.2 m wide)			\$12,300
4.	Lane behind Dalton Street (West Side 200 m x 4 m x \$12 - \$9,600)	\$9,600		
5..	Lane between Camp Street and Melyra Street (Warraderry Street and East Street) 246 m x 4 m	\$10,000		
6.	Wood St (west side) Young St to Rose St 260 m	\$26,000	\$26,000	
7.	South St (north side) from East St to Warraderry St (120 m)			\$14,400
8.	Lane between Weddin Street and Forbes Street (Dagmar to Rose Street) (160 m x 4 m x \$8.00 = \$5,200)	\$5,200		
9.	Warraderry Street (side) from Rose Street to Young Street (254 m) (west side)			\$15,240
10.	Warraderry Street (side) from Young Street to Camp Street (263 m) (west side)			\$15,800
11.	Forbes Street (west side) from North Street northerly to end (200 m)	\$20,000	\$21,000	
12.	Parkes Street (west side) from Emu Creek Lodge northerly for 120 m	\$5,000	\$12,600	
13.	Murrays Lane (510 m x 3.6 m x \$14 = \$25,700, 510 - 860 m (Young Road)= \$33,600, clear trees = \$7,000)	\$66,300		\$15,800
14.	Melyra Street (north side) from Brundah Street to Alexandra Street	\$14,500	\$30,000	
15.	Brundah Street (east side) from No. 12 to Melyra Street	\$52,000	\$13,700	
16.	Tyagong Street (west side) from Grafton Street to Camp Street	\$5,000	\$13,200	
17.	Tyagong Street (west side) from Grafton Street to Melyra Street	\$5,500	\$14,200	
18.	Alexandra Street (west side) from Melyra Street northerly to end 93 metres	\$4,000	\$98,000	

Jobs 1-3 were previously approved at the October 2007 Council meeting. Jobs 4-8 can now also be funded using carry over funds and funds allocated in the 2008/2009 Management Plan.

Note: available funds for 2008/2009 as follows:-

- Town Streets Construction \$66,104
- Kerb and Guttering \$45,336
- Footpaths \$52,000

Cost of proposed program for 2008/2009 is:-

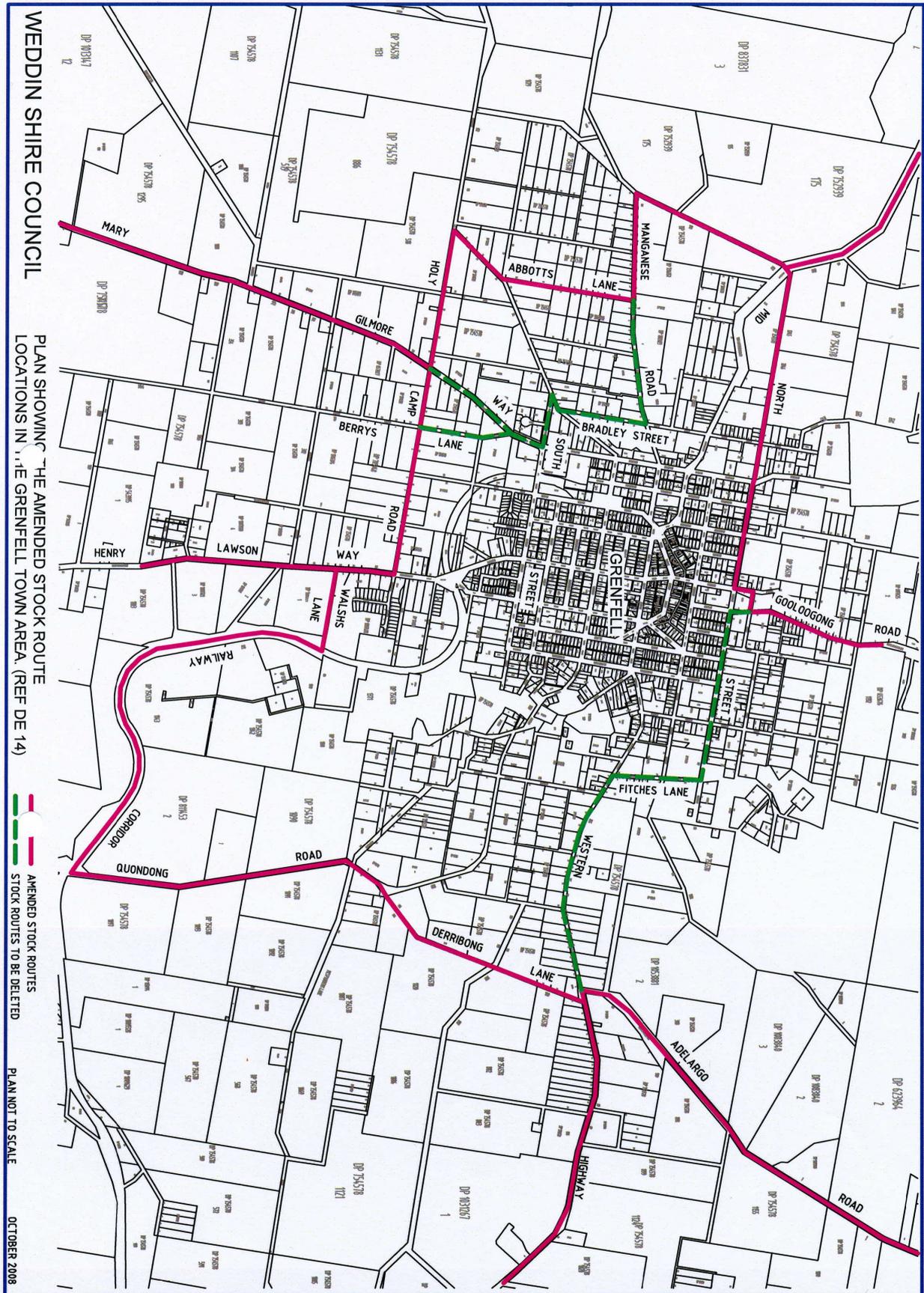
- Town Streets Construction \$56,800
- Kerb and Guttering \$37,000
- Footpaths \$41,100

RECOMMENDATION: That Council adopt the 2008/2009 Works Programme for kerb and guttering, roadworks and footpaths (jobs 1-8) and note the future programme (jobs 9-18).

Noted

W TWOHILL
DIRECTOR ENGINEERING

233 **RESOLVED:** Clr Atchison and Clr Crutcher that except where otherwise dealt with the Director Engineering's Report be adopted.



16 October 2008

The General Manager
Weddin Shire Council
PO Box 125
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

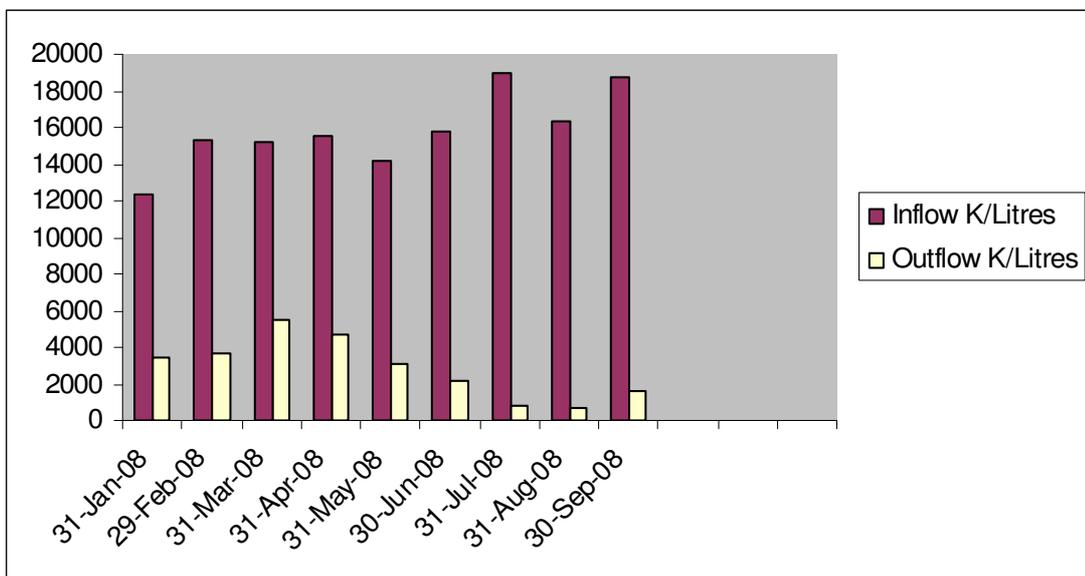
A. Public Health and Environmental Matters.

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during September was 18,793 K/Litres with the daily average of 626 k/litres. With outflow for irrigation being 1636.96 k/litres.

The highest daily recording of 946 k/litres occurred for the 24 hours ending 6.30 am on 23 September 2008 and the lowest of 504 k/litres for the 24 hours ending 6.30 am on 5 September 2008.

A total rainfall of 43.5 mm was recorded for the month.



For Council's Information

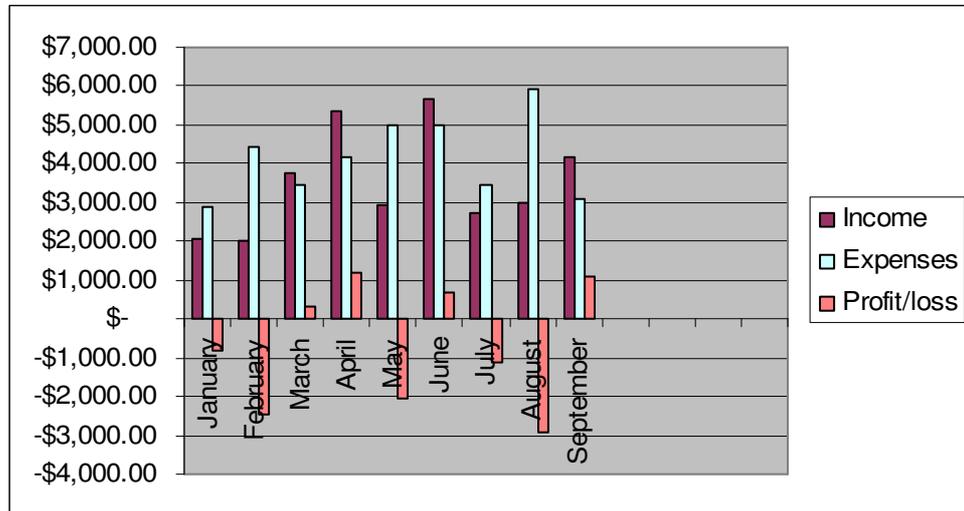
Noted

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

2. Caravan Park Operations, P2.3.3

Income for the month of September 2008 was \$4,173.00 with expenditure of \$3,096.80 resulting in an operational profit of \$1,076.20 for the month.

There were 134 sites occupied for the month of September 2008.



For Council's Information

Noted

3. Animal Control, A4.4.4

Animal control activities for September 2008 were:

a. Companion Animals

Animals Impounded: 1 Cat

Animals Sold: 1 Dog

Animals Surrendered: 2 Dogs

Animals Destroyed: 0

Animals Released: 0

Note: 2 dogs remain impounded

For Council's Information

Noted

4. Grenfell Swimming Pool, P2.3.1

The pool is ready for 2008/09 season commencing 20 October 2008.

Works Carried Out:

- i) Installation of hot water system, hand basin & tap in kiosk.
- ii) All repairs completed in disabled toilet block.
- iii) Electrical repairs in pump room completed.
- iv) Chemigem has been serviced.

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

All general maintenance and repairs has been done.

Bracing of the Swimming Club building should be finished by the end of the week and a structural engineer has been engaged for a report on settlement cracks to the amenities block.

For Council's Information

Noted

B1. Development Applications – Building Matters:

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 17 January 2002 (Res. No. 369):

DA NO.	Applicant	Construction	Value (\$)	Address
52/2008	NJ & EA Budge	Shed	\$26,000	Lot: 2 in DP: 874404 Yambira Ph GRENFELL NSW 2810
53/2008	Joshua Dawes	Shed	\$12,000	Lot: 2 Sec: 29 in DP: 758473 27 Grafton Street GRENFELL NSW 2810
55/2008	SJ & RL Grace	Shed	\$7,580	Lot: 2 in DP: 553487 58 East Street GRENFELL NSW 2810
58/2008	DA Barratt & LA Baker	Shed	\$12,000	Lot: 2 in DP: 524647 26 Grafton Street GRENFELL NSW 2810
CD 7/2008	AJ Wright	Shed	\$9,000	Lot: 9 in DP: 513844 61 Melyra Street GRENFELL NSW 2810

For Council's Information

Noted

C. Other Matters

1. Grenfell Sewer Contribution Plan S1.4.7

The contribution plan was publicly exhibited for a period of 28 days in the Grenfell Record. No submissions were received and only one enquiry.

To clarify the current connection fee at Lawson estate will lapse on 30 June 2009. The contribution plan charges will be effective from 1 July 2009.

Normal connection fees will also apply for all developments currently \$315.00.

RECOMMENDATION: that Council adopts the Grenfell Contributions Plan

DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

- 234** **RESOLVED:** Clr Crutcher and Clr Atchison that Council adopt the Grenfell Sewer Contributions Plan as from 1 July 2009 with minor reformatting.



ALAN LINDSAY
ACTING DIRECTOR
ENVIRONMENTAL SERVICES

- 235** **RESOLVED:** Clr N Hughes and Clr Niven that except where otherwise dealt with the Director Environmental Services' Report be adopted.

Delegates' Report - Central Tablelands Water

The following is a précis of the Special Meeting and the October 2008 ordinary meeting of Central Tablelands Water, held in Blayney on 8 October 2008, submitted for Council's information:

Election of Chairman & Deputy Chairman

Cr. John Farr from Cabonne Shire was re-elected unopposed as Chairman and Cr. Geoff McClelland from Weddin Shire was re-elected unopposed as Deputy Chairman.

This represents the thirteenth (13th) consecutive term for Cr. Farr as Chairman and Cr. McClelland as Deputy Chairman.

Meeting Dates

Council meeting dates will continue to be held on the 2nd Wednesday of alternate months. Meetings in Weddin Shire are as follows:-

- February-Grenfell
- August-Grenfell

Council's Investments

The General Manager reported that, at 31 August 2008, the valuation of Council's investments through Lehman Bros had further deteriorated from \$1,620,000 to \$1,040,045. The General Manager advised Council that this was a valuation only and that no losses would be incurred until such time as the investments are liquidated for less than the invested value. Together with a number of Councils across NSW, legal advice is currently being received.

Integrated Water Cycle Management (IWCM)

The General Manager reported that the IWCM Evaluation Study, currently being conducted by HydroScience Consulting on behalf of CTW, Blayney, Weddin and Cabonne Councils, has proven to be quite complex .

The completion date for this study has been re-evaluated to January 2009.

Service Connections – Policy for Multiple Units

Council resolved to adopt as policy that the water supply to all multiple residential units must be supplied through an individually metered service connection.

Lake Rowlands Enlargement Proposal

The General Manager reported to the August 2008 meeting of Council, that the Lake Rowlands enlargement proposal has been basically put on hold pending the outcome of the Centroc Water Security Feasibility Study, which includes the Lake Rowlands proposal.

Tenders for this \$500,000.00 study closed on 3 October 2008 and it is anticipated to be completed within 6 to 12 months.

Cr G McClelland

Cr. B Hinde

236 **RESOLVED:** Clr McClelland and Clr Crutcher that the Delegates Report – Central Tablelands Water be adopted.

Minutes of the Monthly Meeting of the Henry Lawson Festival of Art held Tuesday 16th September 2008

Welcome: President Jenny Smith thanked everyone for attending the meeting.

Present: G. England, P. Brind, J. Graham, E. Needham, C. Brown, G. Rolls, J. Hetherington, A. Carr, J. Smith, M. Griffiths and J. Milton.

Apologies: were received from J. Black, G. Carroll, T. Lobb, C. Lobb, K. Smith, M. Roper, Maurice Simpson, Merle Simpson. Moved E. Needham / G. Rolls. Carried.

Minutes of the Previous meeting: were confirmed. Moved G. Rolls / E. Needham. Carried.

Business arising;

N.S.W. Fire Brigade Band: President Jenny is still negotiating with the Band and will report back at the next meeting.

Correspondence: Moved M. Griffiths / P. Brind that the inwards correspondence be dealt with as read and that a letter of thanks be written to Pat Soley on her resignation as Street Activities Co-ordinator. Carried.

Moved E. Needham / J. Hetherington that a letter be sent to Geoffrey Graham stating that he will be contacted after the Annual General Meeting. Carried.

Co-ordinators Reports:

V.S.S. Gaynor has everything ready and Judges organised.

Poetry on the Boards: Carly had been in contact with Deidre Carroll re the Railway Station and Carly will be co-ordinating from the Railway Station next year and it will now be called Poetry on the Boards just off the Rails". Carly will approach Western Wool for sponsorship. Carly has now put photos on the Website.

Window Dressing: Elaine has a few suggestions, Scarecrow, Funny Figure, Something from something old, or Open Theme the same as 2008.

Procession: Gordon said he had invited members of the Grenfell Car Club to attend our meeting to discuss what they want in the programme.

Children's Competition: Jenny said next year will be Art / Writing and will get in touch with the School's Principles.

Queen Competition: Madeline has no thoughts at the moment, but still likes the Queen Competition.

Publicity / Promotions: Auburn reported that the festival is in the top ten per cent of the Regional Achievement and Community Awards and will know further results next week. Auburn is doing a grant for the Regional Flagship Events Program and asked the meeting four questions.

1. Is there a clear name for the event? Is it easy to say and read?

Answer: Yes we have a clear name. Yes it's long and not easy to say / write but has historical significance so we don't want to change it.

2. Is there a strong logo design consistently used does this need fixing?

Answer: Yes we have Henry's Head.

3. Does the event need or have a positioning statement-slogan to use with the logo?

Answer: Yes the logo needs the line "A Poet's Home, A Bushranger's Haunt."

4. Are you working with a professional design or advertising agency, freelance graphic artist or other appropriate professional, if so who?

Answer: No we are not willing to change our logo as we have too much history with the existing logo

General Business:

Official Guest: Names were put forward for Official Guest. 1. Max Cullen, 2. Laurie Laurence, 3. Belinda Alexandra, then Ernie Dingo, and the Governor General. A letter to be sent to Max Cullen inviting him to be our Official Guest stating that he has to reply by the 7th October, if not available then the next on the list, to reply by 28th October, the next one by 17th November.

Aboriginal Art: President Jenny spoke about an aboriginal art group from Cowra coming to the festival, she will get in touch but as long as we get some very good advice on them. **Patron:** President Jenny suggested that we think of another Patron to be elected at the Annual General Meeting.

Concert: President Jenny will see if the Westpac Bank at Cowra would like to sponsor the concert, suggested \$2000.00 for the next three years, being a major sponsor would take the pressure off fundraising.

Community Hub Centre: President Jenny spoke about having film as an art form into the festival. Schools around the district could do a mini short film before the festival. Jenny will get in touch with Bill McSpadden about it.

Open Afternoon: President Jenny stated that it was a very interesting afternoon things talked about were a three year business plan, audit, sponsorship for three years, Arts Out West. Jenny will ask Trevor Lobb to talk about joining Art Out West.

There being no further business the meeting closed at 9.30 pm

Next meeting is the Annual General Meeting to be held on Tuesday 21st October.

237 RESOLVED: Clr Niven and Clr McClelland that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON TUESDAY, 30 SEPTEMBER 2008 COMMENCING AT 4.00 PM

1. **PRESENT:** Clrs Simpson (Chair), Halls, N Hughes, Crutcher, Hinde and Atchison. Messrs T Lobb, G Carroll, W Twohill and C Slade (observers).

2. **APOLOGIES:** Nil

3. **MINUTES:** of meeting 9 July 2008.

Resolved: Clr Atchison and Clr N Hughes that the minutes be adopted as circulated.

4. **MATTERS ARISING**

4.1 Museum Roof – completed. Very good result.

4.2 Dagmar Street Residence – contract completed for sale at a price of \$135,000.

5. **GENERAL BUSINESS**

5.1 Grenfell Waste Depot – draft layout plan tabled.

Resolved: Clr N Hughes and Clr Atchison that the layout plan be adopted “in principle” and action commence.

5.2 Caravan Park – report from consultant considered.

Resolved: Clr N Hughes and Clr Atchison that the report be adopted and a report on the implementation of the recommendations be submitted to Council.

5.3 Dalton Street Depot

Clrs Simpson, N Hughes and Halls declared non-pecuniary interests as members of the Rural Fire Service and stayed in the room as they held no official position.

Clrs Simpson and Atchison and Mr Twohill declared non-pecuniary interests as members of the SES and stayed in the room as they held no official position.

The meeting adjourned at 4.29 pm to allow an inspection of the Melyra and Dalton Street depots.

The meeting resumed at 5.17 pm.

MOVED: Clr Simpson that the back portion of the block be offered to a local contractor for \$75,000 and Council spend \$15,000 upgrading the block. Further, that if the offer is not accepted by 9.00 am Wednesday, 1 October 2008 the block be offered to the SES.

MOTION WITHDRAWN

Resolved: Clr Halls and Clr N Hughes that the back portion of the Dalton Street depot be offered to the SES with the front portion to be offered for sale.

6. **NEXT MEETING:** To be advised.

7. **CLOSED:** There being no further business the meeting closed at 5.50 pm.

238 RESOLVED: Clr Hinde and Clr D Hughes that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES FOR THE NOXIOUS WEEDS COMMITTEE MEETING HELD AT
3.00 PM ON TUESDAY, 7 OCTOBER 2008 (C2.6.13)**

1. **APOLOGIES:** Clrs Crutcher, D Hughes, Atchison and Starr.

As there was no quorum, no meeting occurred.

Noted

MINUTES OF THE BUSHFIRE LOCAL MATTERS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 14 OCTOBER 2008 COMMENCING AT 8.00 AM (C2.6.17)

1. **PRESENT:** Clrs N Hughes, G Halls, M Crutcher, B Hinde, K Neville (RFS), A Neilsen (RFS) and W Twohill.

2. **APOLOGIES:** Nil

3. **MINUTES:**

Resolved: Clr Halls and K Neville that the minutes of meeting held on 21 November 2007 be adopted as read.

4. **MATTERS ARISING**
Nil

5. **OTHER MATTERS**

a) Charter for Bushfire Local Matters Committee
Chair – W Twohill.

Noted

b) Estimates 2009/2010 - will include:-

- Extra staff - one in Grenfell
- one in Condobolin
- Two used tankers in 2009/2010 for Caragabal and Greenethorpe (Cat 1) (dual cab) or one new tanker (Cat 1) if the two used tankers are not available.
- \$20,000 troop carrier
- one station

Resolved: Clr Crutcher and Clr N Hughes that Council approve the estimates of \$106,460.63 for 2009/2010 including two extra staff positions in the Weddin, Forbes, Parkes and Condobolin shires.

c) Schedule 3 of Service Level Agreement for 2008/2009

Resolved: Clr Crutcher and Clr Halls that the Schedule 3 of the Service Level Agreement for 2008/2009 be adopted.

6. **OTHER BUSINESS**
Nil

7. **QUESTIONS**

a) Second hand tankers – Coolamon very slow.

b) Firebreaks – no policy as yet but will be part of Risk Management Plan

NEXT MEETING: To be advised.

CLOSURE: There being no further business to discuss the meeting closed at 8.40 am.

239 **RESOLVED:** Clr Crutcher and Clr Halls that the Minutes of the Bushfire Local Matters Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING HELD ON THURSDAY 16 OCTOBER 2008 AT 4pm AT THE COUNCIL CHAMBERS.

Present: Clr John Niven, Clr N Hughes, Sadie Mearns, Lisa Eastaway, Colleen White, A Carr, G Carroll

1. Apologies: Clr M Simpson, Clr C Lobb, J Hetherington

Resolved: L Eastaway/ S Mearns that the apologies be accepted.

2. Election of Chairperson:

Resolved: N Hughes/L Eastaway that Glenn Carroll be elected chairperson.

3. Charter for Committee: Noted

4. Adoption of Minutes:

Resolved: J Niven/L Eastaway that the minutes of the 9 September 2008 meeting be adopted.

5. Business Arising: - Nil

6. Correspondence:

In

- Quandialla Sports & Events Committee Inc.

Resolved: Clr J Niven/Clr N Hughes that Council consider a donation of \$500 towards the event subject to a major sponsor being sourced and the event proceeding.

Out

- Nil

7. Projects:

- **Grenfell brochure** - reprint currently being undertaken at the CTC. Brochures to be printed commercially. Advertising to be included in brochure upon payment. Advertising Squares cost \$77.00. Nearly all paid. Printing of brochure to commence when payments received.
- **Weddin Mountains Tours** - tours to be arranged by contacting Matthew Makeham, Ranger for Weddin Mountains National Park. Pam Livingstone available as a tour guide.
- **O'Brien's Hill funding application** - funding application to be re-submitted when programme re-opens.

- **Sound for Henry Lawson's Bust** - Funding of \$7000 approved by Council. Require an additional \$13000 to commence project. Federal Government Funding programme re-opens 1 July 2009. Lisa advised that funding through the NSW Arts Council was not available. It was suggested that Council revert back to the original plan to enable the project to proceed.

Resolved: Clr McClelland/L Eastaway that Council revert back to the original plan to enable the project to proceed.

- **Bird Routes** - Advertisement submitted in Wings Magazine. Article to be submitted. Auburn to pursue.
A Weddin Bird Trails stand may possibly be erected at the Leeton Bird Fair on 16 November 2008. Other bird watching groups to be now invited to the Weddin Shire.
- **Railway Station Development** - The Australian Rail Track Corporation (ARTC) have provided funding for the refurbishment of the toilet block. The project has commenced and is being undertaken in conjunction with Council and the Lions Club.
- **Website** - attractions and events to be promoted utilising the www.grenfell.org.au site.

8. Prioritising Events:

9. Upcoming Events:

- Open Day/Market Day - 25 October 2008
- Jan Lehane Tennis Tournament - 18/19 October 2008
- Elmore Carriage Club Drive Event - 18/19 October 2008

Resolved: N Hughes/L Eastaway that a letter be forwarded to Terry & Deidre Carroll congratulating them on the outstanding success of the Melbourne Cup visit and thanking them for their efforts.

Resolved: G McClelland/N Hughes that a letter be forwarded to the Weddin Mountain Muster Committee congratulating them on the outstanding success of the muster and thanking them for their efforts.

10. Tourism Strategic Plan - the twelve month review of the Tourism Strategic Plan is in progress.

The plan with the required alterations as resolved at the August 2008 Council Meeting to be submitted to a future Tourism Meeting. The plan to be then submitted to Council for formal adoption.

11. General business:

- Sadie Mearns advised of an excellent Tourism lookout that could be developed. Clr McClelland to investigate and report back to the next meeting.
- Clr Niven advised that the Grenfell and Village entrance signs require attention.

- Clr Niven advised the Weddin Shire recently had an excellent promotion on the ABC.
- Clr N Hughes advised the area outside the Tourism office requires attention.
- L Eastaway advised that we should ensure the public toilets are clean for the Open Day.
- Clr McClelland requested that a grant funding application be submitted under the NSW Sport & Recreation Capital Assistance Programme (CAP) to develop Lawson Oval Sports Oval/Park.
- The Endemic Garden at O'Brien's Hill requires attention.

Next Meeting: February 2009.

Meeting Closed: 4.59 pm

240 RESOLVED: Clr Hinde and Clr McClelland that the Minutes of the Weddin Shire Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON THURSDAY,
16 OCTOBER 2008 at 5.00 PM at the COUNCIL CHAMBERS (C2.6.22).**

1. **PRESENT:** Clrs N Hughes, J Niven, G McClelland, Mrs P Livingstone, Mr I Pitt and
Mrs S Jackson-Stepowski (HA)
Observers: Mrs I Holmes and Mr G Carroll

2. **APOLOGIES:** Clrs C Lobb, M Simpson and Mr J Hetherington

Resolved: Clr G McClelland and Mrs P Livingstone that the apologies be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 9 September 2008.

Resolved: Clr G McClelland and Mrs P Livingstone that the minutes of 9 September 2008 be adopted.

ELECTION OF CHAIR: Deferred to the next meeting.

4. **MATTERS ARISING:**

4.1 Old Morgue

No correspondence has been received to date.

4.2 Village Heritage Study

Report received. Mrs S Jackson- Stepowski to review. DES to report to next Heritage meeting with the Study to be submitted.

4.3 “Canoe” Tree

No correspondence has been received to date.

4.4 Sloane’s Cottage

Slashing was completed at Cottage. Mrs S Jackson-Stepowski and Mr A Lindsay (Acting DES) to inspect and advise what work is needed to maintain cottage.

4.5 Judy Bryant – Historic School Sign

Clr N Hughes received a fax from Mrs Bryant and will forward to Mr Lindsay re suggested wording of sign.

4.6 Village Signs

Require maintenance. Refer to Director Engineering.

5. CORRESPONDENCE:

- 5.1 HA Referral Memo – 4 Weddin Street **Noted**
- 5.2 HA Referral Memo – Crypt, 1560 Pinnacle Road **Noted**
- 5.3 HA Referral Memo – “Birangan” G & M Amery **Noted**
- 5.4 HA Referral Memo – 11 Dagmar Street **Noted**
- 5.5 HA Referral Memo – 18 Second Street, Quandialla **Noted**
- 5.6 HA Referral Memo – Iandra Castle **Noted**
- 5.7 Grant Application – Hope Grave, I & B Donges **Noted**

Resolved: Clr G McClelland and Mrs P Livingstone that each grant be dealt with on its own merit.

Resolved: Clr N Hughes and Clr G McClelland that Council fund up to \$500 for a metal palisade fence for the grave.

- 5.8 The National Trust of Aust (NSW) Heritage Advocacy

Resolved: Mrs P Livingstone and Mr Ian Pitt that Council consider allocating a contribution for membership of the National Trust Advocacy.

- 5.9 Charter for Heritage Committee **Noted**

6. GENERAL BUSINESS

- 6.1 Funding Cap for Graves **Noted**

7. QUESTIONS

Nil

8. NEXT MEETING: To be advised

9. CLOSURE: There being no further business the meeting closed at 6.00 pm.

241 RESOLVED: Clr Lobb and Clr Niven that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,
20 OCTOBER 2008 AT 5.00 PM (C2.6.8).**

1. **PRESENT:** Clrs Simpson, Atchison, McClelland and Hinde.
Messrs G Carroll, W Twohill and A Lindsay.

2. **ELECTION OF CHAIR:**

Resolved: Clr Simpson and Clr McClelland that W Twohill be elected Chairperson.

3. **APOLOGIES:** Clr Lobb

Resolved: Clr Simpson and Clr Atchison that the apology be accepted.

4 **CONFIRMATION OF MINUTES:**

Resolved: Clr Hinde and Clr Atchison that the minutes of 18 August 2008 be adopted.

5. **MATTERS ARISING:**
Nil

6. **CHARTER FOR COMMITTEE**

Noted

7. **CORRESPONDENCE:**
Nil

8. **REPORTS**

8.1 **General Manager's Report**
Nil

8.2 **Director Corporate Services' Report**
Reports on Town Costings and Grenfell Community Hub.

Noted

8.3 **Director Engineering's Report**
Reports on Works Report, Future Works, Other Works, Plant Report, Elmore Driving Club, New Depot, Grenfell Cemetery, Kerb and Gutter – North Street, Stock Routes within Grenfell and Main Street Parking.

Noted

Warraderry Retention Basin

Resolved: Clr Hinde and Clr Simpson that a meeting be arranged on site with representatives from the Department of Works and Energy to discuss the Warraderry Street Drainage when they visit Grenfell.

Proposed Construction Schedules – 2008/09, 2009/2010, 2010/2011 and onwards

Resolved: Clr Simpson and Clr Atchison that an inspection be held with the town Councillors at 8.00 am on Thursday 30 October 2008 to re-prioritise the Town Capital Works Programmes and the report be re-submitted to the November Town Works Committee meeting.

8.4 Director Environmental Services' Report

Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Town DAs and Grenfell Sewer Contribution Plan.

Noted

9. BUSINESS WITH NOTICE:

Nil

10. QUESTIONS:

Clr McClelland - requested that a grant funding application be submitted under the NSW Sport and Recreation's Capital Assistance Programme (CAP) to develop the Lawson Oval Sports Oval/Park.

→ Director Engineering to investigate.

Clr Atchison - advised there is a stormwater problem at the top end of Bradley Street.

→ Director Engineering to investigate.

- thanked the Director Engineering for the work carried out at the Grenfell Cemetery.

Clr Simpson - enquired if Council has a Cemetery Management Plan.

→ Director Engineering to pursue.

Clr Hinde - enquired if the garbage truck route along Burrett/Vaughn Streets could be diverted to the rear lane and requested the condition of the lane be inspected.

→ Director Engineering to investigate.

NEXT MEETING: Monday, 17 November 2008 at 5.00 pm.

CLOSURE: There being no further business to discuss the meeting closed at 6.09 pm.

The General Manager pointed out that the Chair of the committee needed to be a member.

242 RESOLVED: Clr Hinde and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

243 RESOLVED: Clr Lobb and Clr Niven that Council adjourn for supper.

Council adjourned for supper: 6.59 pm

Council resumed at: 7.24 pm

244 RESOLVED: Clr Atchison and Clr Niven that Council resume.

MINUTES OF MANEX MEETING HELD ON WEDNESDAY, 22 OCTOBER 2008 AT 9.15 AM (C2.6.10).

Present: Messrs T Lobb, G Carroll, W Twohill and A Lindsay.

Apologies: Nil

Minutes:

Resolved: W Twohill and G Carroll that the minutes of 22 September 2008 be adopted as circulated.

Review of Job List

Noted

General Business:

1A Administration

- (i) Inter Council Friendship Agreement – two staff members have expressed an interest in participating. Staff are to be encouraged to participate where they may benefit. Heritage Committee to consider visiting the Hawkesbury City Council area.
- (ii) Annual Statements – in progress. Reported in Director Corporate Services' report.
- (iii) Business Continuity Plan – development of plan commenced 10 July 2008. Awaiting further contact from consultant.
- (iv) Councillor Training – Councillors and General Manager registered to attend training at Forbes on Thursday 6 November 2008.
- (v) Dalton Street Depot – resolution in recent Property and Development Committee meeting to offer the SES the back portion with the front portion to be offered for sale. To be pursued.
- (vi) Annual Report - to be completed and submitted to the Department by 30 November 2008 together with State of Environment Report. General Manager and Directors to pursue.
- (vii) New Depot – computer link to Administration building being considered.

1B Human Resources

- (i) Vacancies
 - Engineering – three labourers commenced Monday 13 October 2008. Another labourer to be appointed.
 - Director Environmental Services - re-advertised. Closes 31 October 2008. A Lindsay currently undertaking duties in short term.

2. Public Order and Safety

- (i) Berrys Lane (Dogs) – correspondence received from Council's Solicitor. To be pursued.
- (ii) Dagmar Street (Dogs) – Legal action to be considered pending Berrys Lane outcome.
- (iii) SES Vehicle – SES has requested Council to purchase the vehicle and will reimburse Council the balance of the purchase amount (less \$15,000).

Resolved: W Twohill and G Carroll that Council approve the purchase of the SES vehicle with Council to be reimbursed the balance of the purchase amount.

- 3. Health**
 - (i) Grease Traps – installation by businesses ongoing.
 - (ii) Weddin Street Surgery – new lease currently being arranged.

- 4. Community Services and Education**

Nil

- 5. Housing and Community Amenities**
 - (i) Dagmar Street Residence – settlement date 22 October 2008.
 - (ii) Recycling Options – Council agreed “in principle” to enter into an agreement with Cowra Shire Council to receive recyclable materials and consider a kerbside collection of cardboard and paper subject to cost. Director Environmental Services to pursue.
 - (iii) Warraderry Street Drainage – reported in Director Engineering’s report.

- 6. Sewerage**
 - (i) Water Grant for Effluent – work to commence end of October 2008. Director Engineering to pursue.
 - (ii) Mains Investigation – requirement of Sewerage Strategic Business Plan. To commence in near future.

- 7. Recreation and Culture**
 - (i) Library Upgrading – reported in Director Corporate Services’ report.
 - (ii) Company Dam Surveillance – initial surveillance report required. Director Engineering to submit report to Council on funding.
 - (iii) Quandialla Pool – shade cloth over toddlers pool demolished in a recent storm. Insurance claim submitted.

- 8. Mining Manufacture and Construction**
 - (i) Broula King Mine – Lands Department dealing with easement application.

- 9. Transport and Communication**
 - (i) RTA Contract – reported in Director Engineering’s report.
 - (ii) Bimbi Bridge – reported in Director Engineering’s report.
 - (iii) Other Programs – noted.

- 10. Economic Affairs**
 - (i) Country Week – reported in Director Corporate Services’ report.

- 11. General Purpose Revenues**

Nil

- 12. Other Matters**
 - (i) Energy Audit – additional information to be returned to Planet Footprint.
 - (ii) Grenfell Tip – layout plan discussed.

Next Meeting: Monday, 17 November 2008.

Closure: There being no further business to discuss the meeting closed at 10.51 am.

Note by General Manager:

RECOMMENDATION:

It is recommended that the minutes of the Manex Committee meeting be noted, and that Council approve the purchase of the SES vehicle with Council to be reimbursed the balance of the purchase amount (as described in Item 2(iii))

8. Mining Manufacture and Construction

(i) Broula King Mine

Clrs Hinde and Atchison previously submitted written declarations of interest and stayed in the room as the matter was not discussed.

Noted

245 RESOLVED: Clr N Hughes and Clr Niven that approval be granted for Clrs Simpson, N Hughes, D Hughes, Lobb, Atchison and the General Manager to attend Hawkesbury City Council's official opening of the Richmond Pool on 2 November 2008.

246 RESOLVED: Clr Crutcher and Clr Niven that the minutes of the Manex Committee meeting be noted, and that Council approve the purchase of the SES vehicle with Council to be reimbursed the balance of the purchase amount (as described in Item 2(iii))

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- | | | |
|----------------|--|---------------------|
| October 2007 | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). | In Progress |
| August 2008 | 2. <u>Council Meetings:</u> defer September and October meetings by one week (GM). | Carried Out |
| September 2008 | 3. <u>Broula King Gold Mine:</u> meetings with Minister for Primary Industries and Minister for Lands to be arranged if required (GM). | Not Required |

2. DEFERRED ACTIVITIES:

- | | | |
|----------------|---|--------------------|
| February 2008 | 1. <u>Grenfell Open Days:</u> organise for 25 October 2008 (DCS). | In Progress |
| April 2008 | 2. <u>Good Sports Office:</u> consider contribution on acceptance of proposal (GM). | In Progress |
| | 3. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES). | In Progress |
| July 2008 | 4. <u>CENTROC Tender for Signs:</u> defer for further investigation (DE). | In Progress |
| August 2008 | 5. <u>SES Depot:</u> invite fresh expressions of interest for Dalton Street depot (GM). | Carried Out |
| | 6. <u>School Exchange Proposal:</u> refer to High School Principals (GM). | Carried Out |
| September 2008 | 7. <u>Dalton Street Depot/SES Depot:</u> refer to Property and Development Committee (GM). | Carried Out |
| | 8. <u>Councillors Information Seminars:</u> all Councillors to attend seminar at Forbes (GM). | In Progress |

9. Recognition of Past Councillors: dinner to be organised (GM).

In Progress

10. Main Street Parking: Main Street centre parking report to be submitted to Council (DE).

Carried Out

11. Development Approvals Landscaping: issue Notice of Intention to serve an Order (DES).

Carried Out

12. Stormwater Warraderry Street: negotiate with owners and occupiers to establish stormwater controls (DES/DE).

In Progress

13. Berrys Lane - Keeping of Dogs: Council's solicitor to prepare draft pleadings (DES).

Carried Out

QUESTIONS

Questions maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*
(a) may, through the chairperson, put a question to another councillor, and
(b) may, through the chairperson and the General Manager, put a question to a council employee.
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3), business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*
(a) a motion is passed to have the business transacted at the meeting, and
(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.
- Such a motion can be moved without notice.*
- (4), only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- | | | |
|----------------|---|--|
| Clr Niven | - | advised the give way sign at the Bimbi Bypass requires attention.
→ Director Engineering to investigate. |
| Clr D Hughes | - | enquired if a reply has been received from Central Tablelands Water in regard to a possible water supply to Caragabal.
→ To be pursued. |
| Clr Atchison | - | enquired if a meeting had been held about a drainage problem at Manganese Road.
→ Director Engineering to expedite. |
| Clr Lobb | - | enquired in regard to the status of the proposal to purchase playground equipment from city Councils.
→ Director Engineering to pursue. |
| | - | advised gardens in Main Street and the roundabouts require attention.
→ Director Engineering to investigate. |
| Clr McClelland | - | enquired if Council has received a letter from John Skelton.
→ General Manager advised no. |
| | - | advised the Cowra Street Sweeper did an excellent job. |

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

10C Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

10D (1)[Record of grounds for closure] The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

Other items may be referred to closed council during the course of the meeting.

CLOSURE: There being no further business the meeting closed at 7.39 pm

Taken as read and confirmed as a true record this day 20 November 2008.

.....General Manager.....Mayor