



## WEDDIN SHIRE COUNCIL

To Avoid Delay when  
Replying or Telephoning

Please Quote:

Your Ref:

All Correspondence to be addressed to:  
The General Manager  
Camp Street or P.O. Box 125  
GRENFELL NSW 2810

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A.B.N. 73 819 323 291

### MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 17 JULY 2008 COMMENCING AT 5.00 PM.

10 July 2008

«Name»

«Title»

Dear «Intro»

**NOTICE** is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 17 JULY 2008**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

T V LOBB  
GENERAL MANAGER

#### B U S I N E S S

1. APOLOGIES
2. CONFIRMATION OF MINUTES- Ordinary Mtg 19 June 2008
3. QUESTIONS FROM THE PUBLIC (if any)
4. DECLARATIONS OF INTEREST (if any)
5. CORRESPONDENCE (As per Precipis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTES
8. REPORTS: (a) General Manager  
(b) Director Corporate Services  
(c) Director Engineering  
(d) Director Environmental Services  
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 17/06/08  
- Weddin Local Traffic Ctee Mtg, 27/6/08  
- Tourism Ctee Mtg, 8/07/08  
- Heritage Ctee Mtg, 8/07/08  
- Property and Development Ctee Mtg, 9/07/08  
- Manex Ctee Mtg, 14/07/08  
- Town Works Ctee Mtg, 14/07/08
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS (if any)
12. QUESTIONS
13. CLOSED COUNCIL (if any)
14. REPORT ON CLOSED COUNCIL (if any)
15. CLOSURE

**PRESENT:** The Mayor Clr M A Simpson in the Chair, Clrs D W Hughes, N W Hughes, G B Halls, J C Niven, G A Grimm, R Atchison, G McClelland and B R Hinde. General Manager (T Lobb), Director Corporate Services (G Carroll), Director Engineering (W Twohill) and Director Environmental Services (C Slade).

**LEAVE:** Nil

**APOLOGY:** Clr D Taylor

**001** **RESOLVED:** Clr N Hughes and Clr Halls that the apology be accepted.

**CONFIRMATION OF MINUTES:**

**002** **RESOLVED:** Clr McClelland and Clr Niven that the Minutes of the Ordinary Meeting, held on 19 June 2008 be taken as read and **CONFIRMED**

**QUESTIONS FROM THE PUBLIC**

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

- Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.
- Requests to be accompanied by a copy of any questions.
- Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

**DECLARATIONS OF INTEREST**

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Declaration forms were submitted as follows:-

<b>Councillor</b>	<b>Item No.</b>	<b>Nature of Interest</b>	<b>Type</b>
Clr Atchison	Correspondence Item 6	Relative is an employee of Resource Base Ltd	Pecuniary
	Manex Item 8.1	Relative is an employee of Resource Base Ltd	Pecuniary
Clr Hinde	Correspondence Item 6	Employee of Resource Base Ltd	Pecuniary
	Manex Item 8.1	Employee of Resource Base Ltd	Pecuniary
Clr Simpson	Correspondence Item 3	Committee Member of the Grenfell PAH & I	Conflict

Councillor	Item No.	Nature of Interest	Type
Clr McClelland	Director Environmental Services Report Item B1 (DA 26/2008)	Applicant for DA 26/2008	Pecuniary

**SUMMARY OF CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 17 JULY 2008.**

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**CORRESPONDENCE**

1. Weddin Mountain Muster Committee, C1.4.13: Advising it will be commencing its usual activities on Monday 29<sup>th</sup> September 2008 and will finish on Friday evening the 3<sup>rd</sup> October 2008.

We have had full support from the Weddin Shire Council in the past years by way of usage of Council equipment at no cost eg usage of portaloos, flashing warning signals and the printing of various advertising and registration forms.

It would be most appreciated by the committee if these arrangements could be extended once again this year.

**RECOMMENDATION:** that Council offer the assistance as requested.

**003 RESOLVED:** Clr McClelland and Clr Atchison that Council offer the assistance as requested.

2. IM & WJ Taylor, A3.23.1: Advising that in August this year local identity Clive James McAlister known as Jim will have completed his 50<sup>th</sup> year of consecutive shearing.

I would like to take this opportunity to invite you and your wife to attend a celebration recognising Jim's contribution to the shearing industry and local community to be held on Saturday 9 August 2008 at Quandialla. We would also ask that you might present Jim with a certificate acknowledging his achievement and contribution to the community.

**RECOMMENDATION:** that a suitable certificate be presented.

**004 RESOLVED:** Clr Hinde and Clr D Hughes that a suitable certificate be presented by Clr Grimm and Clr Niven.

3. Grenfell PAH & I Association, C1.4.6: Advising it is preparing for the competitive and enjoyable Grenfell Show to be held on Friday 29<sup>th</sup> and Saturday 30<sup>th</sup> August 2008.

There are three levels of sponsorship that we are offering:

Gold Sponsors - \$250  
Silver Sponsors - \$150  
Bronze Sponsors - \$100

We would be most appreciative of your support in being a vital link in creating another successful Grenfell Show whilst working with your business.

**Note: 2007 donation was \$250.**

**RECOMMENDATION:** that a donation of \$250 be approved.

**Clr Simpson left the room, having previously submitted a written declaration of interest.**

**Clr N Hughes took the chair.**

**005 RESOLVED:** Clr Grimm and Clr Hinde that a donation of \$250 be approved.

**Clr Simpson returned to the room and resumed the chair.**

4. The National Trust of Australia (New South Wales), H2.7: Concerning Heritage Advocacy and advising that for over sixty years, the National Trust of Australia (NSW) has been the leading environmental heritage organisation in New South Wales. The Trust provides advice, assistance, historical research, assessments of significance and physical descriptions relating to heritage places and heritage management at the local, state and national level.

The Trust is now seeking funding directly from local government through an annual retainer of \$5,000 from each council to counter the trend to reduced government support for the identification, conservation and improved management of heritage at a local level.

**Copy forwarded to Councillors**

**006 RESOLVED:** Clr N Hughes and Clr Atchison that the letter be deferred pending further investigation.

5. Australian Paralympic Committee, C1.1.3: Advising it needs the support of our local communities to get our athletes to the Games in Beijing, China in September.

The cost to the APC to send our team of athletes and team staff to the Beijing Games is \$3,500,000. We are therefore seeking the support of Weddin Shire Council in donating \$500 to the team.

**007 RESOLVED:** Clr Halls and Clr N Hughes that the letter be noted.

6. Parkes Shire Council, T5.26.2005: Forwarding the Review of Broula King Mine Development Application.

**Copy forwarded to Councillors**

**Clrs Hinde and Atchison previously submitted written declarations of interest, but did not leave the room as there was no discussion.**

**Noted**

**008 RESOLVED:** Clr D Hughes and Clr Niven that the Correspondence be noted except where otherwise resolved.

**009 RESOLVED:** Clr Halls and Clr Grimm that Late Correspondence be received and dealt with.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD 17 JULY 2008.**

7. Central NSW Area Consultative Committee, A3.7.12: Extending an invitation for you to attend our Community Forums being held throughout the Central NSW Region.

The purpose of these forums is to consult with and gather the views of business, community and government stakeholders to provide advice to the Australian Government on:-

1. Improving the engagement of regional communities with the Australian Government;
2. Principles and priorities for the new Regional and Local Community Infrastructure Program, announced in the 2008 Budget; and
3. Priorities for the types of local community infrastructure that could encourage economic development in local communities.

The consultation dates and times are:-

Grenfell Tuesday 5 August 11.00 am – 1.00 pm Council Chambers

**Copy of the Terms of Reference forwarded to Councillors.**

**Noted**

8. Clr David Taylor, C2.2.6: Advising that I am currently hospitalised and do not expect to return home for at least six weeks.

I wish to apologise for not attending the July Council meeting.

I also wish to apply for leave of absence from the August Council meeting.

**010 RESOLVED:** Clr Atchison and Clr Halls that leave of absence be granted as requested.

9. Weddin Health Council, C1.7.8: Concerning the Young Crisis Accommodation Centre.

Community Health has indicated that the victims of domestic violence and the homeless of the Weddin Shire community, are referred either to Forbes or Young for alternate accommodation.

It seems to me therefore it would be appropriate for your Council to give some assistance to Young Shire Council in its quest for funds.

**Clr N Hughes declared a pecuniary interest as a member of the Weddin Health Council and left the room.**

**011 RESOLVED:** Clr Hinde and Clr Atchison that the letter be noted.

**012 RESOLVED:** Clr D Hughes and Clr McClelland that a letter of support be provided.

**Clr Hughes returned to the room.**

**013 RESOLVED:** Clr Grimm and Clr Niven that the Late Correspondence be noted except where otherwise resolved.

### **NOTICE OF MOTIONS**

We the undersigned hereby give notice of intention to move the following motions at the July Council meeting:

**1. Rescission Motion**

*“that resolution 643 be rescinded.”*

**2. New Motion (if rescission motion is passed):**

*“that the wording for the constitutional referendum be:*

*‘Currently Weddin Shire Council is divided into five wards. Do you favour Weddin Shire Council abolishing wards so that all electors would vote for all councillors?’*

Signed:           Clr Maurice Simpson          

          Clr Dennis Hughes          

          Clr Nevin Hughes          

Note: Resolution 643 is as follows:-

*“that the wording “Do you support the abolition of all wards in the Weddin Shire Local Government Area” be adopted by Council as the wording to appear on the Constitutional Referendum ballot paper.”*

**014 RESOLVED:** Clr Simpson and Clr Grimm that resolution 643 be rescinded.

**015 RESOLVED:** Clr Grimm and Clr D Hughes that the wording for the constitutional referendum be:

*“Currently Weddin Shire Council is divided into five wards. Do you favour Weddin Shire Council abolishing wards so that all electors would vote for all councillors?”*

10 July 2008

The Mayor and Councillors  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

**1. Code of Conduct, C2.4.1**

Councillors were previously forwarded a copy of the revised Model Code of Conduct which came into effect as from 30 June 2008 (correspondence item B1).

The model code has been adapted as a document of Council and a copy is available for inspection. Council has to adopt the provisions of the model code but can adopt more stringent provisions if desired, however this option hasn't been exercised previously.

**RECOMMENDATION:**

**It is recommended that the amended Code of Conduct (Version 5) be adopted by Council.**

**016 RESOLVED:** Clr McClelland and Clr Atchison that the amended Code of Conduct (Version 5) be adopted by Council.

**2. Conduct Review Committee, A3.26.6**

The Conduct Review Committee was previously established as the Mayor, Deputy Mayor and General Manager. Mr Terry Carroll was co-opted to the committee for its only hearing to date.

The new model Code of Conduct now defines this committee as:

*“a committee of three or more persons independent of council who are selected from those appointed by council to review allegations of breaches of the code of conduct by councillors or the General Manager .....”*

A Conduct Reviewer is also defined as:-

*“a person independent of council who is solely selected from those appointed by council to review allegations of breaches of the code of conduct by councillors or the General Manager.....”*

The Department's Questions and Answers brochure states, inter alia, that “conduct reviewers must be independent, qualified persons of high standing in the community who are appointed by council.”

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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Council now needs to appoint a minimum of three people as conduct reviewers, for possible formation of a conduct review committee.

### **RECOMMENDATION:**

**It is recommended that Council appoint conduct reviewers for the conduct review committee, subject to their acceptance.**

- 017 RESOLVED:** Clr N Hughes and Clr Atchison that Councillors forward nominations to the General Manager in regards to possible appointments to the Conduct Review Committee, for a further report.

### **3. Policy for Records Management (1.10.1), A3.16.2**

A draft Records Management Policy has been prepared utilising the sample policy of State Records NSW. This policy is a requirement under the State Records Act 1998.

A copy of the draft policy has been forwarded to Councillors.

### **RECOMMENDATION:**

**It is recommended that the Policy for Records Management be adopted.**

- 018 RESOLVED:** Clr D Hughes and Clr Niven that the Policy for Records Management be adopted.

### **4. Dagmar Street Residence, P2.12.2**

Council resolved at the March 2008 meeting that the Executive be given authority to determine the listing price and to negotiate with any interested purchasers. The agreed listing price was \$140,000 - \$145,000.

Following a period of negotiation, the Executive accepted an offer for the Dagmar Street residence. However the intending purchaser passed away before contracts were exchanged and the house has been placed back on the market.

**For Information**

**Clr McClelland declared a pecuniary interest as a Real Estate Agent that the property is listed with and left the room.**

**Noted**

**Clr McClelland returned to the room.**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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### **5. Official Opening – New Depot, A3.3.2**

The official opening of the new works depot in South Street has been scheduled for 3.30 pm on Monday 28 July 2008, to be followed by light refreshments at the Railway Hotel at 4.30 pm.

Invitations have been issued to:

- councillors
- former councillors
- retired employees
- representatives of surrounding Councils
- representatives of Hawkesbury City Council
- media personnel
- all current employees.

The public have also been invited to attend the opening ceremony.

#### **RECOMMENDATION:**

**It is recommended that:**

- i) **the official opening be performed by the Mayor, and;**
- ii) **the proposal for light refreshments be endorsed at an overall cost of approximately \$500.**

**019 RESOLVED:** Clr Halls and Clr N Hughes that:-

- i) **the official opening be performed by the Mayor, and;**
- ii) **the proposal for light refreshments be endorsed at an overall cost of approximately \$500.**

### **6. Annual Returns of Disclosure of Interest, C2.2.2**

The annual returns are required under the Act to be lodged by 30 September 2008 by all Councillors and other relevant persons. Draft forms are being separately forwarded.

It would be appreciated if the returns could be completed and returned prior to the election on 13 September 2008.

**For Information**

**Noted**

### **7. School Exchange Proposal, C1.8.1**

A submission has been received to implement a school exchange program for city youths to attend country schools. The submission seeks support from regional councils to prepare a business plan for the program, at an estimated cost of \$800 - \$1000 each. Councils listed as having expressed interest are Palerang, Cooma, Coolamon, Cowra, Dubbo, Harden, Leeton, Nyngan, Temora, Oberon, Orange and Central Darling. Copies of the submission (called the "Regional Bound" Program) have been forwarded separately to Councillors.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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The submission has been forwarded to the Henry Lawson High School whose principal has responded very positively provided there are reciprocal visits. The program could also apply to Quandialla Central School.

It is possible that the proposed exchanges could work by identifying interested schools in the Hawkesbury City area.

There is a need to work through many of the proposals in the submission, including whether the same result could be obtained by direct liaison between interested schools.

### **RECOMMENDATION:**

**It is recommended Council express interest “in principle” to the “Regional Bound” Program subject to:-**

- i) review and modification of the guidelines to suit local circumstances, and;**
- ii) further information on the overall cost of the Program.**

**020 RESOLVED:** Clr N Hughes and Clr Atchison that:-

Council express interest “in principle” to the “Regional Bound” Program subject to:-

- i) review and modification of the guidelines to suit local circumstances, and;
- ii) further information on the overall cost of the Program.

### **8. Cancer Council – Community Partnership, H1.7.13**

The Cancer Council NSW has been working with Local Government across NSW on an informal basis for several years through a range of activities, including Relay for Life, Smoke-free playgrounds, advice on sun-safety for workers, and the provision of free cancer information through local libraries.

The Cancer Council NSW has approached Council to enter into a community partnership: a formal relationship between the Cancer Council NSW and Weddin Shire Council. This involves Council undertaking to help reduce the impact of cancer in the local community by:-

- adopting policies that will lead to a reduction in the incidence of cancer;
- supporting Cancer Council advocacy campaigns that benefit the residents of the Shire;
- using Council communications channels, venues, staff and networks to disseminate Cancer Council health promotion and patient support materials;
- helping the Cancer Council to support patients and their families in the community by allowing use of Council venues for support group meetings and education programs; and
- supporting Cancer Council efforts to raise money in the local area.

If Council becomes a Community Partner, the Cancer Council NSW will provide materials, draft policies, and a range of activities free of charge.

The Cancer Council NSW will also provide free health – related copy for use in Council columns in newspapers and in Council newsletters.

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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The Cancer Council NSW will provide information updates on a quarterly basis, so that Council may decide which programs to participate in.

### **RECOMMENDATION:**

**It is recommended that Council agree to a Community Partnership with the Cancer Council for an initial period of two years. Further, that the associated ceremony be scheduled immediately prior to a future Council meeting.**

**021 RESOLVED:** Clr D Hughes and Clr Atchison that Clr N Hughes be Council's representative at a meeting regarding the matter at Dubbo on Saturday 2 August 2008 and that consideration of this matter be deferred until after the meeting.

### **9. Promoting Better Practice Review, C2.10.8**

Previous reports refer.

The Department of Local Government has requested a further progress report on the implementation of the Action Plan, to be submitted by 15 July 2008.

A review of the Action Plan was conducted as at 30 June 2008 and the updated report has been forwarded to the Department. A copy is available for perusal if required.

**For Information**

**Noted**

### **10. Membership of Council Committees, C2.6.1**

Council is required to conduct the Mayoral elections at its September meeting. It is usual at this meeting to also re-appoint all committees, (including community representatives) and delegates.

Since 2005 Council has invited community members to nominate (or renominate) for the available position on the following committees:

Library	- 3 positions
Heritage	- 3 Positions
Tourism	- 3 positions plus 1 village representative
Economic Development	- 2 positions

### **RECOMMENDATION:**

**It is recommended that applications be invited for the positions of community members on Council committees for 2008/2009.**

**022 RESOLVED:** Clr McClelland and Clr Niven that applications be invited for the positions of community members on Council committees for 2008/2009.

## THE GENERAL MANAGER'S ORDINARY REPORT

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### **11. Application for Leave, P4.10041**

Application is made for leave from Friday 18 July to Tuesday 22 July 2008 inclusive.

#### **RECOMMENDATION:**

**It is recommended that the leave be approved.**

**023 RESOLVED:** Clr Atchison and Clr Grimm that the leave be approved.

### **12. Management Plan 2007/2008 – June 2008 Quarterly Report, A3.4**

In accordance with Section 407 of the Local Government Act a review of the annual Management Plan is to be presented each quarter.

Comments on significant matters relating to the principal activities as at 30 June 2008 are as follows:

#### **Part A - Management Plan**

##### **1. Administration**

- a) Management Plan including three year programme budget for 2008/2009 completed and adopted by Council. New server purchased. Parapet wall and brickwork repairs completed in Council Chambers.
- b) Annual Statements for 2006/2007 completed and forwarded to the Department within the required timeframe.
- c) Ongoing training arranged by CENTROC as required. All job assessments have been completed and training plans have been implemented as required. Four Consultative Committee meeting held during 2007/2008.
- d) All plant maintained in good order. New grader received, but there are some problems which are being addressed under warranty.
- e) Weekly staff meetings held to program engineering work. Equipment maintained regularly.
- f) New depot substantially completed. Open Day held on 26 March 2008. Relocation from old depot commenced in early May. Employees officially started work at the new depot on 1 July 2008.

##### **2. Public Order and Safety**

- a) Attend meetings when scheduled with Rural Fire Service. Funds available for upgrade/replacement (as required) to be reviewed 1 July 2009.
- b) Animal Control Officer actively policing Companion Animals Act and carrying out usual pound keeping and stock duties. Complaints dealt with as received.
- c) Provide assistance to SES as required. Three LEMC meeting held.

##### **3. Health**

- a) Public nuisances attended to as required. Complaints dealt with as received.
- b) Food premises have been inspected and follow up action is continuing. Complaints dealt with as received.
- c) Notices complied with for unauthorised pools.
- d) Inspections and enforcement for noxious weeds continuing. Council participated in recent TV publicity campaign in conjunction with Orange City Council. Pesticide Use Notification Plan gazetted.

## THE GENERAL MANAGER'S ORDINARY REPORT

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- e) Dentist's equipment relocated to Councils Burrangong Street surgery. Replacement dentist to be sought.
  - f) Doctors surgeries maintained as required. Preliminary investigation for possible Medical Centre commenced.
4. Community Services and Education
- a) No funding identified.
  - b) Youth on Line facilities continue to operate from the Community Technology Centre, temporarily relocated to the old Commonwealth Bank building. Youth Week activities organised by The Henry Lawson High School
  - c) Social Plan elements reported in Part B.
5. Housing and Community Amenities
- a) Development applications processed as received. Heritage Advisory service continuing. Bi-monthly meetings and consultation with ratepayers and committee, twelve month strategy adopted. Local building funds work completed and report submitted. Application has been made for LEP funding, not approved.
  - b) State of Environment Report for 2006/2007 completed and forwarded to the Department within the required time frame. Regional report being considered for 2007/2008.
  - c) Interim recycling scheme continuing at Grenfell. Landfill Management Plans to be implemented. Action Plan adopted and opening times have been adopted. Grenfell Landfill has been fenced.
  - d) Maintenance of cemeteries continuing. Old plans being converted to spreadsheet (90% complete). A new cemetery beam was commenced.
  - e) Public conveniences maintained satisfactorily.
  - f) Pollution complaints attended to as received.
  - g) Electrical work has been attended to in Star Street residence.
6. Sewerage
- a) Soil and water samples analysed and annual report submitted. Sewer mains breaks and blockages repaired as required. Some sewer mains have been inspected by camera.
  - c) All employees accredited for sewer works and mains maintenance. Department of Commerce OH &S audit conducted. Department of Commerce report submitted. Funding approved in Management Plan.
7. Recreation and Culture
- a) Refurbishment and upgrade of Library building commenced by contract January 2008 and currently in progress. New books and equipment being purchased.
  - b) Museum Advisor working well with local committee. Tourism Officer assisting local committees.
  - c) Funding for upgrading works has been approved. Grenfell and Quandialla pools closed.
  - d) Parks and ovals satisfactorily maintained. 50,000 L concrete tank constructed in part to complete Taylor Park upgrade by 30 June 2008. 101,000 L concrete tank constructed at Lawson Oval. Commenced painting of the Grandstand, weather is not allowing progress.
  - e) Grant funding application again submitted for O'Brien Hill upgrade, not successful. To be submitted when the Australian Tourism Development Program (ATDP) reopens.
9. Mining, Manufacturing and Construction
- a) Construction Certificates processed. Staged inspections as per requirement of Act.

## THE GENERAL MANAGER'S ORDINARY REPORT

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### 10. Transport and Communications

- a-i) All programmes undertaken, Rural Local Roads program to carryover.
- g) Tree planting - minimal trees planted due to continuing drought.
- i) Streetlighting provided and maintained by Country Energy.

### 11. Economic Affairs

- a) Caravan Park facilities maintained. Overall strategy required for Caravan Park upgrade reported to Property and Development Committee.
- b) Meeting of Grenfell Business Development Committee (GBDC) attended by Councillors, Senior Staff and Development Officer. Tourist attractions such as the Weddin Mountains being promoted. Bird routes project launched. Erection of signs and the development of a website and brochure completed. Planning for Open Days/Market Day to be held on 24-25 October 2008 commenced. Policies adopted by Council to encourage developers. Festival plaques brochure and booklet completed.
- c) Bank building residence occupied by Council staff member. Commercial area temporarily occupied by council staff and CTC.
- d) Sale of industrial blocks in progress. Purchase of additional industrial land to be considered as land is sold. Industrial Estate drainage plan being prepared.
- e) Grant funding has been approved to investigate remediation of old gasworks site.
- f) New equipment being purchased and software obtained at the CTC to provide a higher standard of service and to also enable training to continue.
- g) Taxi service operating well. Lease extended for a further twelve months.
- h) Henry Lawson Festival plaques installed in Main Street with grant assistance from Premiers Department.

### 12. General Purpose Revenues

- a) Rate notices determined and issued on time. Rating classifications reviewed. Property transfers attended to promptly.
- b) Grant funding constantly being sought. Surplus funds invested to maximise return and preserve capital.

### Part B - Social Plan

- a) Suitable range of children books have been purchased for the Library. Maintenance of skatepark ongoing.
- b) Cycleways – publicised in Social Plan.
- c) Taxi continuing to operate well. IT communications improved with broadband now available in Grenfell.
- d) Dentist to be recruited and relocated to Burrangong Street Surgery. Ongoing consultation with doctors. Assistance provided to Mens Shed.
- e) Letters of welcome issued to all new landowners on arrival.
- f) Shop accesses being considered for improvement.
- g) CTC obtained new software for training courses. People from culturally and linguistically diverse backgrounds welcome. New printer purchased for printing tourism brochures. Operating well.
- h) Vandalism reported as required. Vandalism cost recorded. Ongoing reporting to Police. Community service workers given meaningful work beneficial to ratepayers when with the Weddin Shire.

**For Information**

**Noted**

## **THE GENERAL MANAGER'S ORDINARY REPORT**

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**T V LOBB**  
**GENERAL MANAGER**

**024**    **RESOLVED:** Clr Grimm and Clr Niven that except where otherwise dealt with the General Manager's Report be adopted.

# THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

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10 July 2008

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

## 1. Statement of Bank Balances as at 30 June 2008:

Bank Account	
Westpac	<u>\$352,985.22</u>
Investments	
LGIS	
<b>Total Investments</b>	<u><b>\$4,000,000.00</b></u>

## CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 June 2008.

The investments shown above are made with the Local Government Investment Service. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

**For Information**

**Noted**

## 2. A Summary of Income For The Month of June follows:

Rates Receipts	93,315.60
Accounts Receivable	122,989.45
Government Grants	34,703.00
Agency Collections	4,450.95
Interest on Investments	53,230.68
Capital Contribution – Central Fire Brigade	21,933.12
Other Income	25,166.32
<b>Total</b>	<u><b>\$355,789.12</b></u>

**For Information**

**Noted**

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### 3. Roads and Other Expenditure 2007/2008:

Following are the up to date figures as at 30 June 2008.

ITEM	VOTE	EXPENDITURE
"A" Ward	314,236	257,013
Gravel Resheeting "A" Ward	0	0
"B" Ward	226,913	194,225
Gravel Resheeting "B" Ward	0	0
"C" Ward	219,660	195,788
Gravel Resheeting "C" Ward	0	0
"D" & "E" Ward	126,580	121,351
Village Maintenance - Caragabal	6,000	4,829
Village Maintenance - Greenethorpe	6,932	12,354
Village Maintenance - Quandialla	6,000	16,977
Reconstruct Village Streets - Caragabal	621	0
Reconstruct Village Streets - Greenethorpe	16,000	0
Reconstruct Village Streets - Quandialla	711	0
Town Streets Construction	88,754	70,011
Kerb & Gutter Construction	93,519	46,656
Footpath Construction	36,000	0
Main Street Project	118	0
Garbage Collection	49,000	44,517
Greenethorpe Collections	8,500	5,144
Trade Waste Collection	22,000	10,728
Tips Working Expenses	80,000	80,061
Noxious Plants	72,000	68,149
Parks & Gardens	152,930	139,186
Library Expenditure	105,472	90,720
Baths Income	-24,000	18,614
Baths Expenditure	106,327	68,086
Caravan Park Income	-33,500	40,911
Caravan Park Expenditure	59,294	51,105

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

### RTA GRANT WORKS

DESCRIPTION	VOTE	EXPENDITURE
2007/08 State Roads (SH 6) Maintenance	100,000	75,981
2007/08 National Roads (SH 17) Maintenance	100,000	29,441
2007/08 State Road (SH6) Ordered Work	710,524	710,524
2007/08 National Road (SH17) Ordered Work	308,081	166,013
2007/08 Regional Roads Block Grant	441,387	347,806
2007/2008 REPAIR Program MR398	300,000	300,000
3 x 3 Program - MR 398	68,000	68,000

2006/2007 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	250,163	250,163
Reseals	81,000	81,000
Caragabal - Quandialla	70,000	70,000
Gambara Road	33,000	33,000
Nowlans Road	55,000	52,615
Sandy Creek Road	55,000	55,000
Bimbi - Quandialla	55,000	22,475
Pinnacle Road	36,000	36,000
Gravel Resheeting	70,000	46,046
<b>Total</b>	<b>705,163</b>	<b>646,299</b>

2007/2008 Rural Local Roads	VOTE	EXPENDITURE
Maintenance general	21,543	57,302
Reseals	85,000	94,061
Caragabal - Quandialla	97,000	21,725
Gambara Road	46,000	72,107
Nowlans Road	109,000	0
Sandy Creek Road	186,000	138,066
Bimbi - Quandialla	55,000	199
Pinnacle Road	29,000	13,754
Gravel Resheeting	108,000	0
<b>Total</b>	<b>736,543</b>	<b>397,214</b>

2007/2008 Roads to Recovery	VOTE	EXPENDITURE
Grenfell Reseals	100,000	109,404
Greenethorpe – Gambara Road 2 km	100,000	124,230
Caragabal Reseals	10,000	4,991
Greenethorpe Reseals	10,000	9,587
Rural Roads Reseals	140,000	130,127
Gerrybang Road Causeway	42,000	14,566
<b>Total</b>	<b>402,000</b>	<b>392,905</b>

2006 - 2009 Roads to Recovery – Supplementary Programme	VOTE	EXPENDITURE
Caragabal – Quandialla Road	56,700	34,800
Bimbi – Quandialla Road	56,700	48,756
Tyagong Creek Road	18,307	12,279
Sandy Creek Road	118,000	118,000
Gambara Road	60,000	60,936
Derribong Lane	40,000	48,128
Ballendene Road	50,000	76,808
<b>Total</b>	<b>399,707</b>	<b>399,707</b>

**For Information  
Noted**

**4. Grenfell Community Hub, C1.6.7**

Work is continuing on the Community Hub with the contractors making excellent progress.

The Library brickwork for the second level has been completed and the roof trusses have been erected. The Community Technology Centre (CTC) and the conference room are nearing completion with the painting and electrical work undertaken.

The contractor is still on schedule and the project is going very well at this stage.

**For Information**

**Noted**

**5. Debt Recovery – Rates and Debtors, A1.7**

Reference is made to the report to the June 2008 Council meeting advising of the status of debt recovery in regard to rates and debtors.

A new round of debt recovery for both rates and debtors has commenced with letters issued requesting payment of outstanding monies.

Legal action is now in progress for ratepayers and debtors who have not responded. The process will begin with the issue of a statement of liquidated claim or summons.

Preparations for the sale of land for overdue rates to be held later this year are underway.

**For Information**

**Noted**

**6. Insurance Renewals 2008/2009 A3.11.1**

Quotations were received on the 24 June 2008 for Council's Insurance Renewals for the 2008/2009 financial year.

Councillors may be aware that Insurance cover for Public Liability/Professional Indemnity, Fidelity Guarantee and Industrial Special Risks (property) classes of insurance is provided through "Statewide" Mutual Liability Scheme which is administered through Jardine Lloyd Thompson Insurance Brokers. There are now no recognised Insurance Companies willing to underwrite Primary Liability Insurance for the Local Government Sector in New South Wales. This is a major concern for Local Government Authorities with our premium increasing by approximately 3.5% from last year (3.2% in 2007).

In the past the continuation of premium increases may have resulted from the continuing escalation of claims incurred by Councils, the generous attitude of the Courts in handing down favourable awards to plaintiffs and more recently insurance companies endeavouring to recoup monies from previous massive payouts. However, with the introduction of the new State Government Legislation in regard to Public Liability Insurance effective from 1 July 2002 and a refreshing change in attitude of the courts it is anticipated that a reduction in Council's premium increase may be expected in future years with the new legislation taking effect.

## THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT

Council also qualified for the bonus under Statewides "Risk Management Bonus System" introduced in the 2004/2005 financial year which resulted in a reimbursement of \$5,200. It is anticipated we will again qualify for the bonus in the 2008/2009 financial year. With the Public Liability/Professional Indemnity excess remaining at \$10,000 Council staff certainly need to ensure that all proper Risk Management Practices are in place.

Renewal terms offered to Council for the 2008/2009 financial year are detailed below:

Class of Insurance	Insurer	2007/2008 Premium (GST Incl)	2008/2009		
			Premium	GST	Total
Public Liability/ Professional Indemnity	Statewide Mutual	93,775.00	88,300.00	8,830.00	97,130.00
Fidelity Guarantee	Statewide Mutual	632.43	603.80	60.38	664.18
Councillors and Officers Liability	Comm of Australia/St Pauls International	9,880.72	7,748.15	774.82	8,522.97
Members Accident	Mercantile Mutual	1,870.00	1,785.00	178.50	1,963.50
Industrial Special Risks (property)	Statewide Mutual	40,502.12	43,411.55	4,341.16	47,752.71
Motor Vehicles	Zurich	39,236.08	35,669.16	3,566.92	39,236.08
Workers Compensation	StateCover Mutual	50,172.27	TBA	TBA	TBA

In regard to Motor Vehicle Insurance the premium has remained the same as the previous year which is a very good result. Council's Property Insurance premium has increased by \$7,250.59 which is due to an increase in insurance valuation for the Library and the addition of the New Depot and new Residence as well as the retention of the old Depot and the Dagmar Street Residence. The Mutual schemes are generally working very effectively as they are returning bonuses to Council as well as keeping premiums to a reasonable level.

Workers Compensation is the one class of insurance where Council has in the past made significant savings with the introduction of State Cover Mutual Limited effective from July 2001. However with an increase in claims in the last twelve (12) months it is expected there will be a dramatic increase in Council's premium in the 2008/2009 financial year.

StateCover is a mutual self insurance scheme for Workers Compensation and has been implemented by the Local Government and Shires Association of NSW (LGSA) to establish a specialised insurer for Local Government Authorities. This has the benefit of:

- The delivery of a wider range of services on an integrated and coordinated basis tailored to suit the industry's needs;
- A more responsive and consultative level of service;
- The provision of in-house and external loss management services, including the development of accident prevention strategies to tackle industry specific problems and the sharing of such solutions amongst all member Councils;
- The provision of in-house and external rehabilitation services, specialising in local government and the development of industry based rehabilitation strategies;
- The establishment of a local government specific workers compensation claims data base and a comprehensive Occupational Health and Safety information data base, accessible to all member councils;
- Greater "ownership" and accountability towards the costs of work related injuries by participating Councils; and

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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- Real and sustainable cost savings arising out of a reduction in claims frequency and severity.

**RECOMMENDATION: that Council endorse the actions of the Director Corporate Services in accepting the Insurance Premium Renewals as listed above for the 2008/2009 financial year.**

**025** **RESOLVED:** Clr Atchison and Clr Halls that Council endorse the actions of the Director Corporate Services in accepting the Insurance Premium Renewals as listed above for the 2008/2009 financial year.

### **7. Country Week T4.3.7**

Arrangements for Country Week to be held from 8<sup>th</sup> - 10<sup>th</sup> August 2008 at the Rosehill Racecourse are well underway with plans for various Councillors, Staff, a Real Estate Agent and a Community Representative to attend to promote the Weddin Shire. At this stage the possible attendees are as listed below:-

<b>Council Representatives:</b>	<b>Clr Simpson - Clr N Hughes</b>
<b>Staff Representatives:</b>	<b>Ms A Carr - Mr G Eppelstun</b>
<b>Real Estate Representative:</b>	<b>Mr G McClelland</b>
<b>Community Representative:</b>	<b>Mr K Huckel</b>
<b>Reserve:</b>	<b>Clr Niven</b>

Council will have their own 3x3 area as in previous years as well as the required equipment and promotional materials.

Ms Auburn Carr will undertake a business and skills audit to ascertain if there any business opportunities and job vacancies as well as enabling us to identify where the skills shortages are. The results of this audit will be invaluable when we attend Country Week.

The timing of Country Week is excellent as it will be a perfect lead into our Open Days/Market Day to be held in October whereby we can follow up the prospective new residents, tradespeople or business people and issue an invitation to them to attend the event.

**RECOMMENDATION: that Council authorise the representatives as listed above to attend Country Week from 8<sup>th</sup> – 10<sup>th</sup> August 2008 at the Rosehill Racecourse.**

**026** **RESOLVED:** Clr Hinde and Clr D Hughes that Council authorise the representatives as listed above to attend Country Week from 8<sup>th</sup> – 10<sup>th</sup> August 2008 at the Rosehill Racecourse.

### **8. Open Days/Market Day T4.3.7**

Reference is made to my report to the February 2008 Council meeting whereby it was resolved to conduct the Open Days/Market Day from the 24-25 October 2008.

Prior to the planning process commencing for the Market Day a community consultation process will be undertaken to obtain feedback from the local business people in regards to conducting the event.

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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If the responses are positive when they are received it is planned to re-activate the sub-committee of the Grenfell Business Development Committee (GBDC) to assist in organising the event.

Both the Open Days/Market Day events will compliment each other as when people arrive for the Open Days they will be greeted by a vibrant business community and conversely the local business people will be able to showcase their goods and services to not only the local people but visitors as well.

**For Information**

**Noted**

### **9. Grenfell Library, C2.6.29**

The Public Library Statistics for 2006/2007 have been received and indicate that on a per capita basis Grenfell is performing consistently in all areas except circulation.

Results of the main performance indicators were as follows (2005/2006 results in brackets): 48<sup>th</sup> in library expenditure per capita (42<sup>nd</sup>), 32<sup>nd</sup> in expenditure on library materials (14<sup>th</sup>), 13<sup>th</sup> in stock items per capita (10<sup>th</sup>), 20<sup>th</sup> in acquisitions (22<sup>nd</sup>), 15<sup>th</sup> in discards (88<sup>th</sup>), 7<sup>th</sup> in discards as a percentage of acquisitions (86<sup>th</sup>), 84<sup>th</sup> in stock turnover (83<sup>rd</sup>) 60<sup>th</sup> in circulation per capita (49<sup>th</sup>).

An acquittal report for the 2007/2008 Local Priority Projects grant funding (spent on new display equipment and other furniture for the new library) has been forward to the State Library.

Seventeen entries were received for the Drug Week @ Your Library quiz sponsored by and utilizing prizes provided by the State Library's Drug Information Service. The entries with all the correct answers were pooled and the winners were drawn by Mayor Maurice Simpson at the library on 25<sup>th</sup> June. The Grenfell Record provided excellent coverage of the event.

Results of the Friends groups survey across the Central West Zone have been compiled and the report sent to our keynote speaker. The results will be further discussed at the Zone meeting to be held in Grenfell on 31<sup>st</sup> October 2008.

The librarian has completed half of a six week Internet-delivered course in family history research offered by the library training CAVAL Institute from Victoria.

The librarian has continued to prepare for relocation.

**For Information**

**Noted**

### **10. Economic Development, C2.6.21**

Council's Economic Development Manager has been involved in the following activities:-

- Reviewing Council's Economic Development Strategy
- Making arrangements for Country Week to be held 8-10 August 2008
- Perusing the Open Days/Market Day review in preparation for this years event
- Arranging a visit to local businesses to encourage greater participation in the Market Day to be held in October 2008 and conduct the business and skills audit.

**For Information**

**Noted**

### **11. Tourism/Promotions, C2.6.2**

Council's Tourism Manager has been involved in the following activities:-

- Henry Lawson Festival publicity and promotion. Festival website redesigned and is now located at [www.grenfell.org.au/henrylawsonfestival](http://www.grenfell.org.au/henrylawsonfestival). Attended a workshop in Mudgee on marketing volunteer organised events.
- The Bird Trails brochure has been redesigned with the feedback from Weddin Landcare who have also provided sponsorship. Currently writing an article and designing an advertisement for Wingspan Magazine as well as arranging for our bird routes to be listed on the Birds Australia website. Other bird groups will now be invited to the Weddin Shire.
- Grant applications under the Regional Achievements Awards program have been submitted for the Community of the Year and Event of the Year for the Spirit of the Bush concert and the 50<sup>th</sup> Henry Lawson Festival. An application for funding has also been submitted under the Regional Flagship Events Programme for the Henry Lawson Festival.
- Consideration to be given to printing the Weddin Shire Tourism brochure commercially due to the cost of printing the brochures internally at the CTC.
- Arranging a visit to local businesses to discuss advertising in the Tourism Brochure.

**For Information**

**Noted**

### **12. Community Technology Centre (CTC), C2.6.28**

Council's Community Technology Centre (CTC) Manager has been involved in the following activities:-

- Michael Roe ran 2 free classes for locals covering computer basics. Council will receive \$1000 from the CTC association for conducting these classes.
- A Government Access Grant of \$200 has also been received to allow residents access to government services on-line.
- The CTC has printed approx 200 Grenfell brochures, 100 Bird Trail brochures.
- Arranging a visit to local businesses to discuss services available at the CTC.

**For Information**

**Noted**

## **THE DIRECTOR CORPORATE SERVICES' ORDINARY REPORT**

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### **13. Local Government Elections, C2.1.7**

Reference is made to my report to the June 2008 Council meeting whereby Council resolved to adopt the following wording to appear on the constitutional referendum ballot paper:

*“Do you support the abolition of all wards in the Weddin Shire Local Government Area?”*

However, since the last Council meeting the NSW Electoral Commission have forwarded two further examples of wording that may be used on the constitutional ballot paper for the consideration of Council which are detailed below:-

*“Do you favour Weddin Shire Council abolishing wards where all electors would vote for all councillors?”*

*“Currently Weddin Shire Council is divided into five wards. Do you favour Weddin Shire Council abolishing all wards?”*

After discussions with Council's Executive it was agreed that a combination of option two and three may be the best option being:

*“Currently Weddin Shire Council is divided into five wards. Do you favour Weddin Shire Council abolishing wards so that all electors would vote for all Councillors?”*

Other information in regard to the Local Government Election to be held on Saturday 13 September 2008 is detailed below:-

- Returning Officer appointed.
- Councillor nominations open from Monday 4 August 2008 – Noon Wednesday 13 August 2008.
- Rolls close Monday 4 August 6.00 pm.
- Pre-poll voting will be conducted from the Council Chambers from Monday 1 September – Friday 12 September 2008.
- Postal vote applications close 5.00 pm Monday 8 September 2008.
- Postal votes close Monday 15 September 2008.

Further information will be reported to the August 2008 Council meeting.

**RECOMMENDATION: that the wording “Currently Weddin Shire Council is divided into five wards. Do you favour Weddin Shire Council abolishing wards so that all electors would vote for all Councillors?” be adopted by Council as the wording to appear on the Constitutional Referendum ballot paper.**

**Noted, dealt with in Motions with Notice.**

**GLENN CARROLL  
DIRECTOR  
CORPORATE SERVICES**

**027 RESOLVED:** Clr Niven and Clr Halls that except where otherwise dealt with the Director Corporate Services' Report be adopted.

# THE DIRECTOR ENGINEERING ORDINARY REPORT

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10 July 2008

The General Manager  
Weddin Shire Council  
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

## 1. Works Report (6 July 2008)

### 1.1 Classified Roads Maintenance

Routine maintenance such as slashing and patching has continued on a majority of classified roads during the month

### 1.2 Classified Roads Reconstruction

MR398 - sealed 2 kms widening

SH17 - started construction of Bewleys Lane turning lanes

### 1.3 Rural Local Roads Programme

Continuing Derribong Lane construction.

Gerrybang Road causeways improvement continuing.

### 1.4 Ward Activities

Routine maintenance such as slashing, patching and guide posting has continued on a majority of classified roads during the month.

“A” - general maintenance

“B” - general maintenance  
- maintenance graded Mogogong Road, Major West and Kangaroooby Road

“C” - general maintenance  
- replaced culvert Campbells Road  
- repair washout on Arramagong Road

“D&E” - general maintenance  
- repaired street bollards  
- repaired back lanes with gravel

**For Information**

**Noted**

# THE DIRECTOR ENGINEERING ORDINARY REPORT

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## 2. Future Works

### 2.1 Wards

#### “A” Ward

- general maintenance
- SH17/Bewleys Road intersection upgrade
- gravel resheeting – Bradfords Lane

#### “B” Ward

- general maintenance
- gravel and seal Derribong Road
- Gerrybang Road causeway upgrade

#### “C” Ward

- general maintenance
- MR 398 - widening

#### “D&E” Wards

- general maintenance
- commence kerb and gutter North and Melyra Streets

**For Information**

**Noted**

## 3. Other Works

### 3.1 Parks and Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying.

- lifted overgrown Pepper tree in Grafton Street
- clean up after Henry Lawson Festival
- repaired Main Street furniture
- repaired large hole in Henry Lawson Oval 2 caused by a broken sprinkler

### 3.2 Cemeteries

The following graves have been prepared:

Grenfell Lawn	– 2
Grenfell	– 1
Bimbi	– nil
Caragabal	– nil

### 3.3 Sewer Mains

One (1) sewer choke has been attended to during the month.

## THE DIRECTOR ENGINEERING ORDINARY REPORT

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### 3.4 Private Works

- Sealed K Johnstone driveway
- Buried sheet asbestos for Bowling Club
- Sold 14m<sup>3</sup> crushed gravel to S Eppelstun

### 3.5 Vandalism

Nil

**Progressive Cost: \$0.00**

(from 1/7/2008 to date)

**Note: total cost for 2007/2008 - \$4,155.00.**

**For Information**

**Noted**

## 4. CENTROC Weight of Loads Group, C2.7.16

In the last month the CENTROC Weight of Loads Group detected one (1) breach totalling \$1,908.00.

**For Information**

**Noted**

## 5. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the month:-

Plant No	Plant Item	Maintenance
	General plant	General maintenance
	New Depot	Relocate workshop.
PI. 4103	New Holland Tractor	Fit broom.
PI. 3951	Iveco Tipper	Major service.
PI. 3950	Iveco Tipper	Major service.
PI. 3953	Town Garbage Truck	Training/service with McDonald Johnson
PI. 4102	Cat 120M Grader	Take delivery, carry out diagnostic inspection with Westrac Dubbo. Finally send grader back to Dubbo for repairs.

**For Information**

**Noted**

**6. Engineers Alliance – Weddin, Forbes, Parkes and Lachlan, C2.9.9**

The Asset Management Plan for roads is still being prepared.

**For Information**

**Noted**

**7. RTA SIM Contract, R2.54.1**

Routine maintenance works on SH6 and SH17 continues.

Council received a Work Order for the SH17/Bewleys Road intersection widening. Work commenced on 23 June 2008. As anticipated, difficult conditions were encountered, with the subgrade being very wet and difficult to compact. A significant amount of material was removed and replaced with a rock bearing layer, which will attract an “extras” claim under the contract.

It is hoped that the work will take up. It is planned to complete the work in two to three weeks time if no further problems are encountered.

The RTA SIM Contract has been extended to 30 September 2008, with a new contract to be entered into between Council and the RTA.

To date, the new contract has not been sighted.

**For Information**

**Noted**

**8. Noxious Weed Report, C2.6.16**

- Help move to new depot and set up
- Shifted chemical cage and built required bunding
- OHS requirements at new depot
- Did Statecover OHS audit

**For Information**

**Noted**

**9. New Depot, P2.6.4**

The boundary fence has been completed, and the employees’ carpark has also been completed and sealed. Some large bare rooted trees (2-3 metres high) will soon be delivered and planted in the employees’ carpark so as to provide some shade next summer.

Beautification will commence shortly.

A Certificate of Occupancy was obtained prior to Council moving to the new depot.

## **THE DIRECTOR ENGINEERING ORDINARY REPORT**

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Plant, equipment and tools have been progressively moved to the new depot and on Tuesday 1 July 2008, the employees officially started and finished work at the new depot.

The fuel system is now fully operational.

The emulsion tank has been ordered from Boral, being at a cost of \$45,000. The cost of the tank and fittings will be amount over approximately two years, with the cost being an extra 10c/litre of emulsion over this time. At the end of about two years the ownership of the tank and fitting will revert to Council.

The official opening will be at 3.30 pm Monday 28 July 2008 with some planned celebrations afterwards at the Railway Hotel. This opening will coincide with Local Government Week.

This has been a long and time consuming project but it shows how a relatively small council can achieve a major goal within budget.

**For Information**

**Noted**

### **10. Warraderry Street Drainage,**

Due to staff absences and the new depot move a report on the Warraderry Street drainage was not able to be prepared for this meeting.

It is anticipated that a report will be available at the August Council meeting.

**For Information**

**Noted**

### **11. Rural Fire Service Senior Management Team Conference,**

The Mayor and Director Engineering attended the NSW Rural Fire Service Senior Management Team Conference on 3 July 2008 at Forbes. Attendees from Forbes, Parkes, Lachlan and Weddin Shire Councils, and Bushfire Captains attended.

The Commissioner, Shane Fitzsimmons spoke on the future direction of the Rural Fire Service.

Updates on operations, community safety, learning and development were provided by the Mid Lachlan Valley Team.

There was an interesting workshop on mental health, plant security, risk management/hazards and other issues.

The volunteer to career programme was outlined.

Warwick McIntosh gave a presentation on Blipmaps for weather prediction.

Both the Mayor and the Director Engineering considered the conference to be beneficial to the four Shires as the Shires could offer comments on escalating contribution costs to the Rural Fire Service Commissioner directly without prejudice, and the Rural Fire Service Commission in turn listened to the Shires' concerns.

**For Information**

**Noted**

### **12. National Local Roads and Transport Congress, R2.56**

The Mayor and the Director Engineering attended the 2008 National Local Roads and Transport Congress at Shepparton, Victoria from 15 – 17 June 2008. The theme of the Congress was “Securing the First Mile”.

The Mayor and the Director Engineering have attended previous Congresses and have found them to be an important venue to show solidarity, with other Local Government representatives, to the Federal Government that the Roads to Recovery funding is vital for local roads.

However, this Congress was a little different in that it was brought forward by several weeks from last year's date. The Parliament was still sitting at that time and the Federal Transport Minister Anthony Albanese was unable to attend the Congress. This was unfortunate in that the Minister could not personally attend the Congress. Instead Richard Marles, MP, delivered a speech on behalf of the Minister on Sunday night prior to the commencement of the Congress.

Mr Marles said that the Federal Government was committed to funding the Roads to Recovery up to 2009-2010 only at this stage (note that the current Roads to Recovery round ends on 30 June 2009). Mr Marles also advised that depreciation had not been taken into account since the programme started in 2001, but the Government would consider the issue.

Other speakers include:-

- Tim Fischer, former Deputy Prime Minister - spoke on advocating more rail usage,
- Warren Truss, Nationals Leader – spoke on the history of Roads to Recovery,
- Nick Dimopoulos – road pricing,
- Stewart McLeod, Director Engineering Dubbo City Council – construction of a dedicated truck route to Dubbo Industrial Estate,
- Various speakers – Regional Transport Plan,
- Chris Koniditsiotis – Higher Mass Limits access,
- Patrick Pile – The Outback Highway

Other speakers gave comments on:-

- road assessment
- review of disability standards (not relevant to the Congress)
- Regional Transport Plan
- fuel watch – country councils can opt to use fuel watch if they wish

## **THE DIRECTOR ENGINEERING ORDINARY REPORT**

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A communiqué was developed. Unfortunately, the Congress has drifted from the original concept of lobbying the Federal Government for funds to improve local roads, to other transport issues.

**For Information**

**Noted**

### **13. Grenfell Cemetery, P2.2.1**

All of the Grenfell Cemetery graves have been entered on a spreadsheet with the exception of the old general cemetery section.

About 40% of the graves have been verified in the field.

**For Information**

**Noted**

## **W TWOHILL DIRECTOR ENGINEERING**

**028** **RESOLVED:** Clr Atchison and Clr Niven that except where otherwise dealt with the Director Engineering's Report be adopted.

10 July 2008

The General Manager  
Weddin Shire Council  
PO Box 125  
GRENFELL NSW 2810

Dear Sir

I wish to report to Council as follows:-

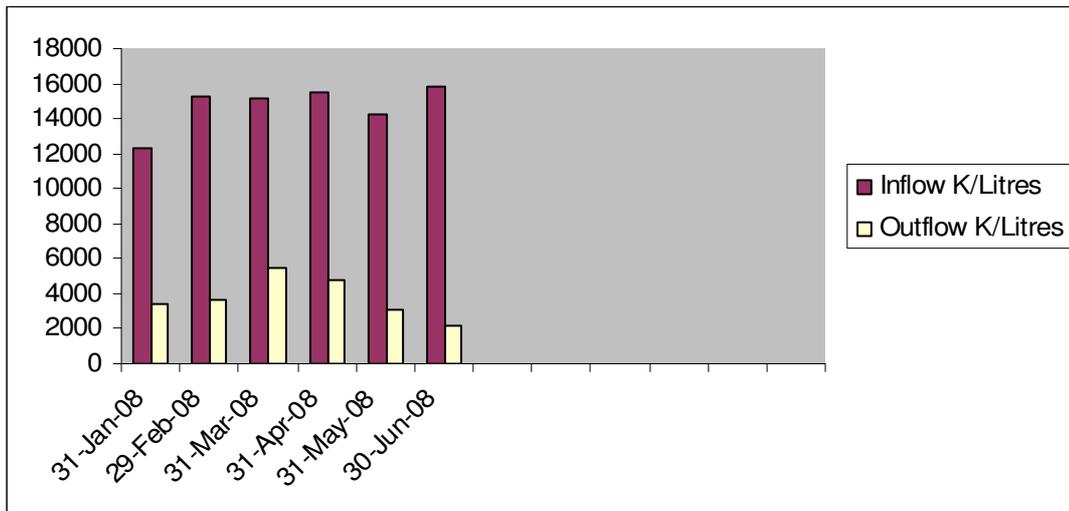
**A. Public Health and Environmental Matters.**

**1. Sewerage Treatment Works, S1.1.1:**

Total inflow through the Works during June was 15803 K/Litres with the daily average of 527 k/litres. With outflow for irrigation being 2122 k/litres.

The highest daily recording of 878 k/litres occurred for the 24 hours ending 6.30 am on 9 June 2008 and the lowest of 405 k/litres for the 24 hours ending 6.30 am on 28 June 2008.

A total rainfall of 39.5 mm was recorded for the month.



An Annual Report was submitted to Environment Protection Authority for the year ended 31<sup>st</sup> May 2008.

**For Council's Information**

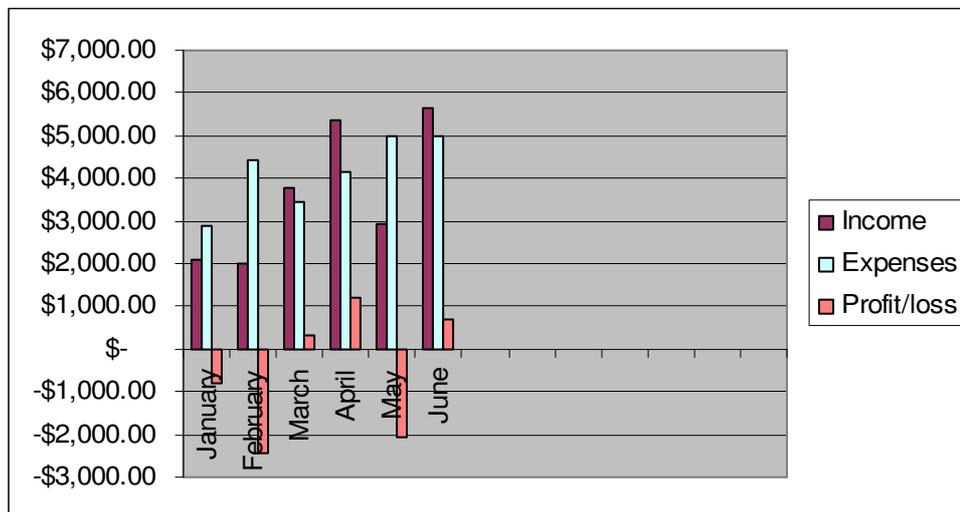
**Noted**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

### 2. Caravan Park Operations, P2.3.3:

Income for the month of June 2008 was \$5,656.00 with expenditure of \$4,985.21 resulting in an operational profit of \$670.79 for the month.

There were 208 sites occupied for the month of June 2008.



In line with the recommendations from AAA Tourism 3 cabins were fitted out with new bedspreads, pillows and pillow protectors, cutlery sets, steak knives, cooking utensils, dinner sets, fry pans, teapots, drinking glasses, chopping boards & colanders.

**For Council's Information**

**Noted**

### 3 Animal Control, A4.4.4

Animal control activities for June 2008 were:

#### **a. Companion Animals**

Animals impounded:- 2

Animals Sold:- 1

Animals surrendered:- 1

Animals destroyed:- 0

NOTE: Surrendered dog was released back to owner \$100.00 fee was charged, other impounded dog were released back to owner.

**For Council's Information**

**Noted**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

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### **B. Development Applications – Building Matters:**

**B1 The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 17 January 2002 (Res. No. 369):**

**Clr McClelland left the room, having previously submitted a written declaration of interest.**

<b>DA NO.</b>	<b>Applicant</b>	<b>Construction</b>	<b>Value (\$)</b>	<b>Address</b>
26/2008	Mr G & Mrs N McClelland	New Dwelling		Lot 33 in DP 754578 Berry's Road GRENFELL NSW 2810
31/2008	Mr RC & Mrs PA Graham	Alterations/Additions to Dwelling		Lot 4 in DP 739523, Gooloogong Road GRENFELL NSW 2810
32/2008	Lachlan Catchment Management	Alterations/Additions to Office		Lot 1026 in DP 652196, Warraderry Street GRENFELL NSW 2810
36/2008	Ms KM O'Connell	New Dwelling		Lot 1 in DP 364179, Wood Street GRENFELL NSW 2810
38/2008	Mr MJ & Mrs BM Liebich	New Shed		Lot 7 in DP 832349, Grafton Street GRENFELL NSW 2810
42/2008	GR Waugh, HM Hamilton & Others	POPE Licence		Lot 1 in DP 479216, Main Street GRENFELL NSW 2810
CDC 3/2008	Mr BC & Mrs RJ Matson	Garden Shed		Lot 3 in DP 758473, Melyra Street GRENFELL NSW 2810
CDC 4/2008	Mr BH & Mrs WA Johnson	Verandah		Lot 1 in DP 785948, Berry's Lane GRENFELL NSW 2810

**For Information**

**Noted**

**Clr McClelland returned the room.**

## DIRECTOR ENVIRONMENTAL SERVICES' REPORT TO COUNCIL

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### **C. Other Matters**

#### **1. Keeping of Dogs – Mr B Jones, A4.4.3.9**

Gordon Garling Moffitt have advised that a report from Mr Richard Sergei will be available for Council's consideration at the meeting. This matter will be discussed in Closed Council.

**For Information**

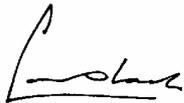
**Noted**

#### **2. Trade Waste Approvals S1.4.5**

Nine applications have been received and approved with conditions for liquid trade waste pre treatment devices. There are two outstanding premises which have not submitted an application and are being followed up.

**For Information**

**Noted**



**COLIN SLADE**  
**DIRECTOR**  
**ENVIRONMENTAL SERVICES**

**029 RESOLVED:** Clr Halls and Clr Grimm that except where otherwise dealt with the Director Environmental Services' Report be adopted.

**Minutes of the Monthly Meeting of the Henry Lawson Festival of Arts held  
Tuesday 17<sup>th</sup> June 2208**

**Welcome:** President Jenny Smith welcomed all present and thanked very body for a job well done. Jenny advised of a few problems here and there and considered that the number present as visitors may have been down on previous year probably because of other activities being held elsewhere.

**Present:** J. Mitton, J. Black, R. Murphy, E. Needham, R. Cawthorne, T. Lobb, C. Brown, A. Carr, J. Hetherington, J. Graham, P. Soley, J. Smith and P. Brind.

**Apologies:** were received from G. Carroll, C. Lobb, G. England, M. Roper, M. Griffiths and M. Simpson. Moved J. Graham / C. Brown Carried.

**Minutes of the previous minutes:** were confirmed. Moved J. Hetherington / E. Needham. Carried.

**Business arising:**

Ray Cawthorne, who was an apology for the May meeting, advised that the minutes contained an erroneous statement under the subheading procession in the General Business. The statement "that if participants are re<sup>e</sup>gistered to go in the procession then they are covered by the festival insurance is incorrect. President Jenny expressed disappointment that the NSW Fire Bri<sup>e</sup>gade had not been in touch with her. Jenn<sup>y</sup> is to follow up on the matter.

**Treasurer's Report:** Not available as Glenn was not able to be in attendance for this meeting.

**Correspondence:** As per list. Moved C. Brown r' R. Cawthorne that the inwards correspondence be received as read and the outwards correspondence be endorsed. Carried.

**Co-ordinator's Reports: Promotions and Publicity:**

Auburn Carr reported that all went well and she had received several suggestions, which she will take on board for next year. Auburn also advised that she had been made aware of the poster on display in Canberra, did not include "Grenfell" as the location of the Henry Lawson Festival of Arts, also she had been quoted \$300.00 to add "Grenfell" to the TV ad, an amount she considered to be beyond the budget.

**Poetry on the Boards:**

Carly Brown reported that she had a great time, the Boards were a success and the wool bales made great seating. Carly advised that there were thirteen participants, pants, four of whom were locals. Roundabout traffic was a problem. Requested an official letter of thanks to be sent to Peter Brown from the committee.

**Street Stalls:**

Pamela Brind reported that fifty five stall holders attended, three didn't turn up and \$1680.00 was received from collection. Pam advised that the attendees were spread out more down the Main Street than in the past.

**Buskers:**

Robyn reported that on a lovely sunny day ten buskers partook in the competition, those successful in the festival prize money and trophies were : First – Kerry Summerfield (Young), Second: Ritchie by 4 (Yeoval), Third: Derek Thompson (Orange). Best Australian Song: Paddy Mallo<sup>y</sup>, Ray Lassere, Keith Noakes, Best Group or Duo: Max Mustonen, Trudy Summerfield, Best Gospel Song: Tristan Severs, Best Original Song: Bret Galt-Smith, Encouragement Award: Billie Rose Holder.

**Window Dressing:**

Elaine reported there were twenty one entries and the "Choose your own Theme" was popular. Some entries were outstanding and some were the same as before. The Children's section was well patronised and will be conducted again.

**Children's Art:**

Jenny Hetherington stated that "Topic Trees" was ver<sup>y</sup> worthwhile with high standard, outstanding entries, could have been in open art section. Next year's topic (writing) may not be as attractive.

**Craft Activities:**

Jenn Graham reported that nobody advised that they wouldn't come. The Grenfell Camera Club filled the vacancy and will be happy to exhibit again next year. Dermont Rodwell and Peter Larsen who done air- brush paintin<sup>g</sup> was very popular and indicated that they will be back next year.

**Street Activities:**

Pat Soley advised that everything went very well except for some complaints about the noise generated by the Living History Group. C. Brown commented about Elvis and Marilyn being in the act but the committee thought that they were well received by the crowd. The Bolivian Dancers were great and want to come back next year for a longer stay.

**Safety:**

Ray Cawthorne suggested that after the next election of the committee, a meeting needs to be held with the coordinators to update the safety plan, which needs to be abided by to offset trouble with insurance. Ray also noted that "BBQ'S" in the Main Street constitute a problem also, conditions on entry forms need revision for vehicles which are required to have RTA registration or permit.

**V.S.S.:**

Gaynor reported that so far thirty-one anthologies have been sold and there are four left. There were six verse prize winners which included three firsts and Statuette to Max Merckenschlager, two second prize winners and a highly commended Primary School winner from Nevertire all of whom attended the Award's Dinner, another two second prize winners failed to show. There were two first prize winners in the Short Story and one second prize winner and an encouragement award. Gaynor expressed that the following opinions.

1. A ruling needs to be set down in writing regarding who gets complimentary tickets.
2. Winners including Highly Commended who travel long distances be entitled to a complimentary dinner ticket.
3. Concert to be made locally orientated, School choirs and all as too many were overlooked this time and it could be difficult to get their support in the future.

Gaynor extended her congratulations to all the coordinators for making a great festival.

**Awards Dinner:**

Chris gave a comprehensive report on the attendance at the Award's Dinner, total booked into caterer initially one hundred and sixty. Total attendance one hundred and forty five adults, nine children including thirty three complimentary tickets. Chris advised that she will have some recommendations to put to the July meeting which will include looking at what Award Winner's should get complimentary tickets.

**Woodchop:**

Deidre Carroll has submitted a comprehensive report on the Country Energy sponsored woodchop results.

**Secretary's Note:** The reports received from Busking Co-ordinator V.S.S. Coordinator, The Award's Dinner Co-ordinator and the Woodchop are available for perusal upon request.

**General Business:**

President Jenny Smith during the meeting commented on the following.

1. The need for better signage to assist visitors, locals and the travelling public to find their way out of town to the surrounding towns.
2. That it was her opinion that there were just enough cars in the procession to make it pleasing.
3. That Tim Wood has reported one hundred and twenty six entries in the Photography Competition and a profit of \$900.00. Some people unhappy about Grenfell using National Rules.
4. Good reports received about the concert, some problems with sound system and people entering while acts in progress.

There being no further business the meeting closed at 8.40 pm

Next meeting to be held on 15 July 2008 at 7.30 pm

**030 RESOLVED:** Clr Hinde and Clr Halls that the Minutes of the Henry Lawson Festival Committee Meeting be noted.

**MINUTES OF THE MEETING OF THE WEDDIN LOCAL TRAFFIC COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS AT 10.00 AM ON FRIDAY, 27 JUNE 2008 (C2.6.3)**

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1. **PRESENT:** W Twohill, Patrick Smith (Police), David Vant (RTA), Greg Lynch (Police), Doug Freudenstein (Local Member's Representative) and Clr M Simpson (Observer).

2. **APOLOGIES:** Nil

3. **MINUTES:**

**Resolved:** D Freudenstein and W Twohill that the minutes of the meeting held 18 April 2008 be adopted as read.

4. **MATTERS ARISING**

4.1 **SH17 - Lows Road Intersection**

Intersection currently being upgraded by Council at RTA cost.

**Noted**

4.2 **SH6 – No Parking Required**

MR 337 form to be completed.

**Noted**

4.3 **Proposed Directional Sign – Cowra**

Sign in depot to be erected.

**Noted**

4.4 **Henry Lawson Festival**

Traffic arrangements worked well.

**Noted**

4.5 **Glasson Street Quandialla**

Traffic counters to be placed on Glasson Street.

**Noted**

4.6 **Higher Mass Limits (HML) Routes Approval**

Contact RTA.

**Noted**

5. **CORRESPONDENCE**

5.1 **Suzie Maslin – school bus stop on SH6**

The committee noted that this was not a multiple pick up point.

**Resolved:** D Freudenstein and D Vant that the committee not accede to her request for extra gravelled area for the bus as it is not dangerous and is workable as a school bus stop. Council to provide a quote to provide extra gravel if required.

5.2 **Grenfell Tyre and Brake Specialists**

Before the committee can consider the proposal to erect a street sign, the Company be requested to provide a copy of the RTA approval.

5.3 **R & E Garwood – Greenethorpe-Tyagong school bus service**

An assessment to be made. If it is safe, the committee offers no objection to the extension of the route.

**Noted**

#### **5.4 Weddin Mountain Muster**

The proposal is to be referred to Police and RTA for conditions.

**Resolved:** P Smith and D Vant that the committee has no objection in principle based on Conditions. This will be a Class 3 event.

#### **5.5 Quandialla Progress – 40km/h sign on Bland Road**

To be referred to Sharon Grierson (RTA).

**Noted**

#### **5.6 Richard Rozyn – school bus route extension Iandra Road**

Inspection required, photos emailed to Police.

**Resolved:** D Freudenstein and D Vant that no objection to be made to the proposed bus route extension if it is safe.

#### **5.7 Main Street – truck parking**

The committee inspected Main Street, Forbes Street and Teston Street and made the following observations:-

- Main Street (eastern end) – a loading zone could easily be accommodated outside Hargraves (six month trial) (15 metres long)
- Teston Street – the 5 minute parking zone be deleted and the loading zone be extended over this zone (permanent)
- Main Street (western end) – just south of Bob’s Autos (six month trial) (15 metres long)

It is proposed to limit the loading zone operation times as 8.00 am to 5.00 pm Monday to Friday.

The delivery operators should be advised that they can legally park parallel to the kerb in Main Street if a vacancy is available and if the vehicles are over 6 metres long.

The committee felt that the temporary changes should be advertised for comment.

**Resolved:** D Freudenstein and P Smith that:-

- a loading zone be erected outside Hargraves store in Burrangong Street east side on a six month trial (15 metres long)
- Teston Street – 5 minute parking zone be deleted and the existing loading zone be extended over this zone (permanent)
- Main Street just south of Bob’s Autos - a loading zone be erected 15 metres long on a six month trial basis
- the three loading zones to operate 8.00 am to 5.00 pm Monday to Friday
- The proposed changes be advertised for comment.

### **6. GENERAL BUSINESS**

#### **6.1 Lanes in Grenfell - unnamed**

Police advised that the Local Magistrate commented that it is very difficult to describe the location of an offence if the lanes are not named.

**Noted**

**6.2** Police advised that Main Streets in towns in the Police southern region are being considered for 40 km/h speed limits – Council to contact Jacqueline Anderson (RTA) for further details.

**Noted**

**NEXT MEETING:** Friday, 8 August 2008.

**CLOSURE:** there being no further business to discuss the meeting closed 12.55 pm.

## **5.7 Main Street – Truck Parking**

**Note: three representatives of the Local Area Police addressed Council prior to the Council meeting in regards to this issue.**

- 031 RESOLVED:** Clr N Hughes and Clr D Hughes that the recommendations in 5.7 be adopted.
- 032 RESOLVED:** Clr McClelland and Clr Atchison that an engineering report be prepared on centre parking, including locations at IGA and Murrays Store from 6.30 am to 1.30 pm, for submission to the Local Traffic Committee.
- 033 RESOLVED:** Clr N Hughes and Clr Atchison that the Minutes of the Weddin Local Traffic Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE WEDDIN SHIRE TOURISM COMMITTEE MEETING  
HELD ON TUESDAY 8 JULY 2008 AT 4pm AT QUANDIALLA CWA  
ROOMS.**

**Present:** Clr John Niven, Clr N Hughes, Auburn Carr, Sadie Mearns, Lisa Eastaway, John Hetherington,  
Pam Livingstone, Clr M Simpson, Clr G Grimm, G Carroll (Observers)

**1. Apologies:** Clr G McClelland

**Resolved:** L Eastaway/ Clr Niven that the apology be accepted.

**2. Adoption of Minutes:**

**Resolved:** Clr Niven/J Hetherington that the minutes of 10 June 2008 meeting be adopted.

**3. Business Arising:** - Nil

**4. Correspondence:**

**In**

- Nil

**Out**

- Nil

**5. Projects:**

- **Grenfell brochure** - reprint currently being undertaken at the CTC on an ongoing basis. Cost analysis undertaken to ascertain whether the brochures should be printed commercially or at the CTC. Quotes obtained and comparisons made.

**Resolved:** J Hetherington/L Eastaway that the quote from Condobolin Progress Printing be accepted at a cost of \$1955 (GST Inc.) for 5,000 brochures subject to a sample being provided.

Advertising to be included in brochure upon payment. Advertising Squares cost \$77.00. Auburn to visit local businesses to source advertising.

- **Weddin Mountains Tours** - tours to be arranged by contacting Matthew Makeham, Ranger for Weddin Mountains National Park. The Ben Hall Cave Road is to be sealed which will assist tourists. Pam Livingstone available as a tour guide.
- **O'Brien's Hill funding application** - funding application to be re-submitted when programme re-opens.
- **Sound for Henry Lawson's Bust** - Funding of \$7000 approved by Council.

The result of the application for funding submitted on behalf of the Henry Lawson Festival will be known in due course.

- **Bird Routes** - Funding from Weddin Landcare received to assist in advertising in Wingspan Magazine.

Advertising in Wingspan Magazine to be undertaken and Birds Australia to be contacted to invite other bird watching groups to Grenfell.

- **Railway Station Development** - The Australian Rail Track Corporation (ARTC) have provided funding for the refurbishment of the toilet block. The project is being undertaken in conjunction with Council and the Lions Club. Materials have been purchased and works have commenced.

- **Brochure for Henry Lawson Festival Plaques Noted**
- **Website** – attractions and events to be promoted utilising the [www.grenfell.org.au](http://www.grenfell.org.au) site.

**6. Prioritising Events: Noted**

**7. Upcoming Events: Noted**

- Grenfell Show
- Weddin Mountain Muster
- Grenfell Guineas
- Open Gardens
- Open Days/Market Day
- Quandialla Rodeo – Paul Harris to be contacted to ascertain status of event and enquire if they require assistance in staging any other event. Auburn to pursue.

**8. Tourism Strategic Plan** – the twelve month review of the Tourism Strategic Plan is to be conducted. Copies of plan distributed to committee members for perusal. Submissions to be forwarded to Auburn. Plan to be submitted to the August 2008 Tourism meeting and then submitted to Council for formal adoption.

**9. Self Contained Camping on TSR's** – Discussion took place in regard to the correspondence tabled by Clr Niven at the June 2008 meeting in regard to self contained camping in designated areas on TSR's.

**Resolved:** N Hughes/L Eastaway that a letter be forwarded to Katrina Hodgkinson enquiring if TSR's are able to be utilized for camping by Motorhomes and Caravans.

**10. General business:**

- It was suggested that lanes adjacent to the Main Street be named after Henry Lawson Festival special guests that are featured on plaques near the laneway.

**Resolved:** J Hetherington/L Eastaway that the possibility of naming unnamed lanes after Henry Lawson Festival special guests featured on plaques adjacent to the laneway be investigated.

- It was suggested that a letter be forwarded to Mr Bernie Huxtable thanking him for the information he supplied during the establishment of the bird routes as well as his overall contribution.

**Next Meeting:** 12 August, 2008 at 4 pm.

**Meeting Closed:** 4.01 pm

**034 RESOLVED:** Clr McClelland and Clr N Hughes that the Minutes of the Weddin Shire Tourism Committee Meeting be adopted including the recommendations therein except where otherwise resolved with the exclusion of the recommendation in No. 10 General Business - that the possibility of naming unnamed lanes after Henry Lawson Festival special guests featured on plaques adjacent to the laneway be investigated.

**MINUTES OF HERITAGE COMMITTEE MEETING HELD ON TUESDAY, 8 JULY 2008  
AT 4.20 PM AT THE C.W.A ROOMS QUANDIALLA (C2.6.22).**

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1. **PRESENT:** Clrs M Simpson, D Taylor, G Grimm, N Hughes,  
Mr C Slade (DES)(Chair), Mrs S Jackson-Stepowski (Heritage Advisor),  
Mr J Hetherington, Mr I Pitt and Mrs P Livingstone  
Observers: TV Lobb, I Holmes, W Deery, T Deery and K Deery

2. **APOLOGIES:** Clr G McClelland

**Resolved:** Clr M Simpson and Clr N Hughes that the apology be accepted.

3. **CONFIRMATION OF MINUTES:** Tuesday, 10 June 2008.

**Resolved:** Clr G Grimm and Clr M Simpson that the minutes of 10 June 2008 be adopted.

4. **MATTERS ARISING:**

- 4.1 Old Morgue

G.W.A.H.S met with the Executive on 11 June at 9.30am. G.W.A.H.S is preparing a report for Council.

- 4.2 Village Heritage Study

A draft of the village studies has been received from Mr Pip Giovanelli. Heritage Advisor Mrs S Jackson to review studies.

- 4.3 “Canoe” Tree

Mr C Slade met with the Cowra Land Council Representative (Jenny) today. After an inspection of the tree, another 6 trees were found around the same area. National Parks & Wildlife to be approached to document the scar trees in the area.

- 4.4 Development Application 10/2008 Mr and Mrs M Oliver

Mr C Slade and Mr TV Lobb (General Manager) met with Mr and Mrs Oliver to discuss options and show computer images. Mr and Mrs Oliver requested that the DA to be determined as submitted and it was refused at the June meeting of Council.

- 4.5 NSW Ambulance

An appreciation letter was forwarded to NSW Minister Health for painting the Ambulance Station in keeping with heritage.

- 4.6 Gibraltar Rocks Road – Private Cemetery

The cemetery queried by Clr Taylor is a private cemetery listed by the National Trust. It does not appear to have public access.

4.7 Quandialla Café

The approved grant for restoration was presented to the owners on site prior to the meeting.

**5. CORRESPONDENCE:**

5.1 Mrs S Jackson – Preparing a Maintenance Plan

Mrs S Jackson distributed guidelines which can be given to any Heritage House/Building as a guide for maintenance work to be carried out.

**6. GENERAL BUSINESS**

6.1 Heritage Advisor's – Report

Mrs Jackson has had 3 site visits today:

(i) Men's Shed

Talked about; expanding for more space, move office, have a display area, another shed, having a conservation plan keeping in with plans.

A report will be completed by the end of the week.

(ii) 86 George Street

Took pictures of building, Owner did not show.

(iii) 18 Dalton Street

Talked to owners about extensions to their dwelling and keeping in with Heritage.

More detailed reports will be available at next meeting.

6.2 Presentation – Quandi Café

Clr M Simpson made a cheque presentation to owners Mrs K Deery and Mrs M Deery being for the 2007/08 Heritage Grant. Photo was taken for Grenfell Record.

**7. QUESTIONS**

- Mrs P Livingstone asked about a Cottage cnr of Forbes and North Streets. Several years ago it was discussed that the Cottage was to be preserved and she noticed it had been demolished.

- Clr Hughes asked about Sloane's Cottage at O'Brien's Lookout; DES to check.

**8. NEXT MEETING:** Tuesday, 12 August at 5.00 pm

**9. CLOSURE:** There being no further business the meeting closed at 5.20 pm.

**035 RESOLVED:** Clr Grimm and Clr Niven that the Minutes of the Heritage Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE PROPERTY AND DEVELOPMENT COMMITTEE MEETING HELD ON WEDNESDAY, 9 JULY 2008 COMMENCING AT 4.30 PM**

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1. **PRESENT:** Clrs Simpson, N Hughes, Grimm and Atchison.  
Messrs T V Lobb, W Twohill and C Slade.

2. **APOLOGIES:** Clr D Taylor

**Resolved:** Clr N Hughes and Clr Atchison that the apology be accepted.

3. **MINUTES:** of meeting 7 March 2008.

**Resolved:** Clr Grimm and Clr Atchison that the minutes be adopted as circulated.

4. **MATTERS ARISING**

4.1 **Medical Centre** – meeting with Anglican Church held 15 April 2008, previously reported.

4.2 **New Depot** – official opening scheduled for Monday 28 July 2008.

4.3 **Museum Roof** – tender accepted at June Council meeting. Director to check availability.

4.4 **New Residence** – purchased 16 May 2008.

4.5 **Dagmar Street Residence** – agreement for sale reached but purchaser has passed away. The property has been placed back on the market.

5. **GENERAL BUSINESS**

5.1 **Caravan Park** – the draft report was discussed.

**Resolved:** Clr N Hughes and Clr Atchison that the draft report be adopted.

5.2 **Community Hub** – colour schemes and floor coverings were discussed.

**Resolved:** Clr Atchison and Clr N Hughes that the colour schemes be adopted.

**Resolved:** Clr N Hughes and Clr Atchison that the floor coverings be adopted with a 48 oz pile carpet.

**Resolved:** Clr Atchison and Clr Grimm that the meeting be adjourned at 4.55 pm.

**Clr McClelland arrived at 5.00 pm**

**Resolved:** Clr Grimm and Clr McClelland that the meeting resume (5.12 pm).

### 5.3 Broula King Mine

Clr Atchison declared a pecuniary interest as a relative is an employee at the mine and left the room.

Clr N Hughes declared a pecuniary interest as a relative has an offer of employment at the mine and left the room.

The report from Parkes Shire Council was discussed.

**Resolved:** Clr McClelland and Clr Grimm that Council obtain a legal opinion on the matters raised.

**6. NEXT MEETING:** To be advised.

**7. CLOSED:** There being no further business the meeting closed at 5.22 pm.

**036 RESOLVED:** Clr Niven and Clr Halls that the Minutes of the Property and Development Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**037 RESOLVED:** Clr McClelland and Clr Hinde that Council adjourn for supper.

**Council adjourned for supper: 6.49 pm**  
**Council resumed at: 7.23 pm**

**038 RESOLVED:** Clr Atchison and Clr D Hughes that Council resume.

**MINUTES OF MANEX MEETING HELD ON MONDAY, 14 JULY 2008 AT 2.30 PM (C2.6.10).**

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**Present:** Clrs Simpson, N Hughes, Messrs T Lobb, G Carroll, W Twohill and C Slade.

**Apologies:** Nil

**Minutes:**

**Resolved:** C Slade and W Twohill that the minutes of 13 June 2008 be adopted as circulated.

**Review of Job List**

**Noted**

**General Business:**

**1A Administration**

- (i) New Depot – reported in General Manager’s and Director Engineering’s reports. Official opening scheduled for 28 July 2008.
- (ii) PBPR Action Plan – status report submitted to the Department of Local Government by due date of Tuesday 15 July 2008.
- (iii) Planning Workshop – date to be determined.

**Resolved:** Clr Simpson and Clr N Hughes that the Planning Workshop be held Thursday 24 July 2008 at 6.00 pm.

- (iv) Inter Council Friendship Agreement – letters forwarded to staff and schools advising the agreement has been formally signed. Other groups and service clubs to be notified in due course. Opportunities to be pursued.
- (v) ICAC Course – scheduled for 8 July 2008. Staff unable to attend as the Tourism and Heritage Committee meetings were held in Quandialla on the same day.
- (vi) Annual Statements – valuations of property, land and buildings at fair value to commence Wednesday 16 July 2008. Sewerage Assets valued internally. To be forwarded to Council’s Auditors for verification. Director Corporate Services and Director Engineering to pursue.
- (vii) Business Continuity Plan – development of plan commenced 10 July 2008.

**1B Human Resources**

- (i) Vacancies
  - Administration – one position vacant. Director Corporate Services to pursue.
  - Engineering – three positions vacant. Director Engineering to pursue.

**2. Public Order and Safety**

- (i) Berrys Lane (Dogs) – legal advice anticipated prior to Council meeting.

**3. Health**

Nil

**4. Community Services and Education**

Nil

- 5. Housing and Community Amenities**
  - (i) Dagmar Street Residence – reported in General Manager’s report.
  - (ii) Recycling Options – Netwaste and Cowra options considered. Director Environmental Services to pursue.
  
- 6. Sewerage**
  - (i) Water Grant for Effluent – mains design in progress. Quote for fencing being sought.
  
- 7. Recreation and Culture**
  - (i) Library Upgrading – reported in Director Corporate Services’ report.
  
- 8. Mining Manufacture and Construction**
  - (i) Broula King Mine – considered in Property and Development Committee meeting.
  
- 9. Transport and Communication**
  - (i) RTA Contract – reported in Director Engineering’s report.
  - (ii) Heavy Vehicle Routes – no recent action.
  - (iii) Bimbi Bridge – awaiting bridge design.
  - (iv) Other Programs – noted
  
- 10. Economic Affairs**
  - (i) Country Week – reported in Director Corporate Services’ report.
  - (ii) Taxi – fuel costs to be renegotiated when lease renewed.
  
- 11. General Purpose Revenues**  
Nil
  
- 12. Other Matters**
  - (i) Energy Audit – Planet Footprint engaged. Further information to be forwarded.
  - (ii) Clr Simpson comments on proposed Canberra waste transported to Morangell area, Quandialla Hall presentation, possible new site for Fire Station and Broula King Mine Consultant.

**Noted**

- (iii) Clr N Hughes enquired if a repayment system for grease traps could be investigated and commented on parking at Beaurepaires.

**Resolved:** Clr N Hughes and Clr Simpson that options for assistance with grease traps be investigated.

**Next Meeting:** Monday, 18 August 2008.

**Closure:** There being no further business to discuss the meeting closed at 3.46 pm.

Clrs Hinde and Atchison previously submitted written declarations of interest regarding Item 8 but did not leave the room as there was no discussion.

**039 RESOLVED:** Clr Atchison and Clr Halls that the Minutes of the Manex Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

**MINUTES OF THE TOWN WORKS COMMITTEE MEETING HELD ON MONDAY,  
14 JULY 2008 AT 5.00 PM (C2.6.8).**

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1. **PRESENT:** Clrs Simpson, McClelland, Hinde and Atchison.  
Messrs T Lobb, G Carroll, W Twohill and C Slade.

2. **APOLOGIES:** Nil

3 **CONFIRMATION OF MINUTES:**

**Resolved:** Clr McClelland and Clr Atchison that the minutes of 14 April 2008 be adopted.

4. **MATTERS ARISING:**  
Nil

5. **CORRESPONDENCE:**  
Nil

6. **REPORTS**

6.1 **General Manager's Report**  
Nil

6.2 **Director Corporate Services' Report**  
Reports on Town Costings and Grenfell Community Hub.

**Noted**

6.3 **Director Engineering's Report**  
Reports on Works Report, Future Works, Other Works, New Depot, Warraderry Street Drainage and Grenfell Cemetery.

**Noted**

Clr McClelland enquired in regard to the status of the footpaving works programme.  
→ Director Engineering advised he will be calling tenders in due course.

6.4 **Director Environmental Services' Report**  
Reports on Sewerage Treatment Works, Caravan Park, Animal Control, Town DAs, Keeping of Dogs – Mr B Jones and Trade Waste Approvals.

**Noted**

**DA 26/2008 – G & N McClelland**

**Clr McClelland declared a conflict of interest as the applicant and left the room.**

**Noted**

**Clr McClelland returned to the room.**

7. **BUSINESS WITH NOTICE:**  
Nil

## 8. QUESTIONS:

- Clr Atchison
- enquired if the fees for business inspections could be waived to reduce the burden on ratepayers.  
→ General Manager advised the fees have not been charged for a number of years and that businesses are now being charged in accordance with the Management Plan as inspections are carried out, to recover the cost to Council.
  - enquired in regard to the status of the footpath in front of Spannerman's shop.  
→ Director Engineering to investigate.
  - advised George Street behind T & D's requires attention.  
→ Director Engineering to investigate.
- Clr Hinde
- enquired if garden staff numbers will be increased as the town needs attention.  
→ Director Engineering to consider.
- Clr Simpson
- enquired if there is a requirement to inspect hairdresser businesses.  
→ Director Environmental Services advised it is a requirement under the skin penetration regulations.
- Clr McClelland
- expressed concern in regard to the Traffic Committee's recommendations regarding loading zones in the Main Street.  
→ The Mayor advised that the Police will be addressing Council in regard to the matter on Thursday 17 July 2008 prior to the Council meeting.

**NEXT MEETING:** Monday, 18 August 2008 at 5.00 pm

The General Manager suggested that future meetings of the committee could be on an "as required" basis rather than monthly.

**CLOSURE:** There being no further business to discuss the meeting closed at 5.41 pm.

**040 RESOLVED:** Clr McClelland and Clr Atchison that the Minutes of the Town Works Committee Meeting be adopted including the recommendations therein except where otherwise resolved.

## LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

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### 1. INSPECTIONS AND MEETINGS:

- |               |  |
|---------------|--|
| October 2007  | 1. <u>Payne's Gravel Pit:</u> Ward Councillors and Director Engineering to meet with new landowner (DE). |
| February 2008 | 2. <u>Workshop:</u> consider issues including regulations and stormwater levy (DES/DE)                   |
| June 2008     | 3. <u>Southern Sports Academy:</u> arrange a small reception (GM).                                       |

### 2. DEFERRED ACTIVITIES:

- |               |   |
|---------------|---|
| June 2007     | 1. <u>Dalton Street Depot:</u> defer consideration (GM).  |
| February 2008 | 2. <u>Grenfell Open Days:</u> organise for 24, 25 October 2008 (DCS).                                     |
| April 2008    | 3. <u>Young Shire Council:</u> refer Crisis Accommodation Centre request to Weddin Health Council (GM).   |
|               | 4. <u>Good Sports Office:</u> consider contribution on acceptance of proposal (GM).                       |
|               | 5. <u>Keeping of Dogs – Dagmar Street:</u> reconsider after current legal action has been resolved (DES). |
| May 2008      | 6. <u>Country Week:</u> again participate 8-10 August 2008 (DCS).   |
| June 2008     | 7. <u>DA 25/2006 (Broula King):</u> refer report to Property and Development Committee (GM/DES).          |
|               | 8. <u>Netwaste Chipping Contract:</u> refer to Executive after clarification (GM/DES).                    |

#### (a) **List of Inspections and Deferred Activities.**

### 1.INSPECTIONS AND MEETINGS:

- |     |                                |                    |
|-----|--------------------------------|--------------------|
| 1.1 | <u>Payne's Gravel Pit</u>      | <b>In Progress</b> |
| 1.2 | <u>Workshop</u>                | <b>In Progress</b> |
| 1.3 | <u>Southern Sports Academy</u> | <b>Carried Out</b> |

### 2.DEFERRED ACTIVITIES:

- |     |  |                    |
|-----|--|--------------------|
| 2.1 | <u>Dalton Street Depot</u>             | <b>In Progress</b> |
| 2.2 | <u>Grenfell Open Days:</u>             | <b>In Progress</b> |
| 2.3 | <u>Young Shire Council</u>             | <b>Carried Out</b> |
| 2.4 | <u>Good Sports Office</u>              | <b>In Progress</b> |
| 2.5 | <u>Keeping of Dogs – Dagmar Street</u> | <b>In Progress</b> |
| 2.6 | <u>Country Week</u>                    | <b>In Progress</b> |
| 2.7 | <u>DA 25/2006</u>                      | <b>Carried Out</b> |
| 2.8 | <u>Netwaste Chipping Contract</u>      | <b>Carried Out</b> |

## TENDERS

### 1. Sale of Bushfire tanker, E1.3.11

Tenders were called for the disposal of one (1) fire tanker (BFO 5550 Pullabooka 2) closing at 4.00 pm on Thursday 26 June 2008.

The following tender was received:-

Trent West (“Bellevue”, Young)	\$1,800.00
--------------------------------	------------

**RECOMMENDATION: that Council accept the tender from Trent West for the BFO 5550 Pullabooka 2 tanker totalling \$1,800.00.**

**041** **RESOLVED:** Clr Grimm and Clr N Hughes that Council accept the tender from Trent West for the BFO 5550 Pullabooka 2 tanker totalling \$1,800.00.

### 2. Joint CENTROC Tender – Bitumen Emulsion, T1.8.2

The bitumen emulsion contract with Boral has been in place successfully in conjunction with CENTROC. However, this contract has now expired and members wanted to test the market for ongoing good deals.

CENTROC has reviewed its contract document proforma in the past twelve months. The current contract includes a no-fault option for termination and opting in and out of contracts is at the member Councils’ behest.

The combined annual spend on bitumen in the region for the past three years has been \$1.6m where no individual Council has spent more than \$150,000 per year on bitumen.

Three companies have submitted tenders for consideration being Boral, EDI and Pioneer

Having conducted an assessment of the tenders, CENTROC commend to members that they sign the contract for bitumen emulsion with Boral.

It was agreed that the service provided by Boral to date was flawless.

Boral has supplied this Council with bitumen emulsion since 2004.

**RECOMMENDATION: that Council accept the tender from Boral Asphalt – Bitupave Limited for the supply of bitumen emulsion for a period of three years with an extension of twelve months if agreed in writing by both parties.**

**042** **RESOLVED:** Clr Atchison and Clr Grimm that Council accept the tender from Boral Asphalt – Bitupave Limited for the supply of bitumen emulsion for a period of three years with an extension of twelve months if agreed in writing by both parties.

### 3. Joint CENTROC Tender – Signs, T1.8.3

HVS Solutions has held the signs contract with CENTROC and this council until recently. However, this contract has now expired and members wanted to test the market for ongoing good deals.

CENTROC has reviewed its contract document proforma in the past twelve months. The current contract includes a no-fault option for termination and opting in and out of contracts is at the member Councils' behest.

The combined annual spend on signs and associated hardware in the region for the past three years has been \$1m where no individual Council has spent more than \$150,000 per year on signs.

Six companies have submitted tenders for consideration being HVS, DeNeefe, RMS, Artcraft and two others.

Having conducted an assessment of the tenders, CENTROC commend to members that they sign the contract for signs with Artcraft.

**RECOMMENDATION: that Council accept the tender from Artcraft for the supply of signs and associated hardware for a period of three years with an extension of twelve months if agreed in writing by both parties.**

**043 RESOLVED:** Clr Atchison and Clr Niven that consideration of the contract for signs be deferred.

**W TWOHILL**  
**DIRECTOR ENGINEERING**

## QUESTIONS

**Questions** maybe put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:*  
*(a) may, through the chairperson, put a question to another councillor, and*  
*(b) may, through the chairperson and the General Manager, put a question to a council employee.*
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**, as follows:-

- “(3) ....., business may be transacted at a meeting of a Council even though due notice of the business has not been given to the councillors. However, this can happen only if:*  
*(a) a motion is passed to have the business transacted at the meeting, and*  
*(b) the business proposed to be brought forward is ruled by the chairperson to be of great urgency.*
- Such a motion can be moved without notice.*
- (4) ....., only the mover of a motion referred to in subclause (3) can speak to the motion before it is put.”*

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

- |                |   |   |
|----------------|---|---|
| Clr Atchison   | - | thanked the Director Engineering for the completion of works at Camp Street.  |
| Clr McClelland | - | advised Central Tablelands Water will require Council's support at the next CENTROC meeting in regards to the enlargement of Lake Rowlands.   |
| Clr N Hughes   | - | advised Lee Kernaghan's recent comments to the Prime Minister in regards to the drought would assist the drought cause.   |
| Clr D Hughes   | - | enquired if the extensions to the Library adjacent to George Street are taking into account Council's heritage requirements.<br>→ General Manager advised that the previous Heritage Advisor's recommendations were taken into account. |
|                | - | advised the Grenfell Cemetery requires attention.<br>→ Director Engineering to investigate.   |

## CLOSED COUNCIL

### THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

**[s 10A1 Which parts of a meeting can be closed to the public?**

**10A**

- (1) **[Meetings may be closed]** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
  - (b) the receipt or discussion of any of the information so listed.
- (2) **[Grounds for closure]** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
  - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) **[Closure of Resolution to close]** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) **[Public's right to make representations]** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

**[s 10C] Notice of likelihood of closure not required in urgent cases**

**10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
- (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
  - (i) should not be deferred (because of the urgency of the matter), and
  - (ii) should take place in a part of the meeting that is closed to the public.

**[s 10D] Grounds for closing part of meeting to be specified**

**10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.

(2) **[Details to be specified]** The grounds must specify the following:

- (a) the relevant provision of section 10A(2),
- (b) the matter that is to be discussed during the closed part of the meeting,
- (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

**RECOMMENDATION:** That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

**044 RESOLVED:** Clr McClelland and Clr Atchison that Council form a Closed Council to consider the items listed below AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

**REPORT FROM CLOSED COUNCIL**

The Mayor read out the following resolutions from the Closed Council.

**1. Keeping of Dogs – Mr B Jones, A4.4.3.9**

**RESOLVED:** that Council delegate authority to the executive to review the legal advice in consultation with the Director Environmental Services and recommence legal action if appropriate.

**2. General Manager – Review of Performance Agreement**

**RESOLVED:** that the Mayor’s recommendation on behalf of the Review Panel be adopted.

**CLOSURE:** There being no further business the meeting closed at 8.15 pm

Taken as read and confirmed as a true record this day 21 August 2008.

.....General Manager.....Mayor