

FORM 1.1.4: Certificate Application

1. **FORM NUMBER:** 1.1.4
2. **FORM NAME:** Certificate Application
3. **VERSION DATE:** 1 July 2023

WEDDIN SHIRE COUNCIL CERTIFICATE APPLICATION

This form is to be lodged with Weddin Shire Council to request the issue of property Certificates as per the following legislation.

- Section 10.7 (formerly 149) (2 & 5) of *Environmental Planning & Assessment Act 1979*
- Section 735a of *Local Government Act 1993*
- Section 121zp of *Environmental Planning & Assessment Act 1979*
- Section 603 *Local Government Act 1993*

DIRECTIVES

Please ensure all fields have been completed with the correct information provided.

A separate form is to be submitted for each individual Certificate (i.e. ONE Certificate per form).

Forms are to be submitted as follows:

Delivered in person to Weddin Shire Council Administration Office
73 Camp Street
GRENFELL NSW 2810

Mailed to Weddin Shire Council
PO BOX 125
GRENFELL NSW 2810

Emailed to mail@weddin.nsw.gov.au

Once your application has been received it will be processed within 5 business days.

For further information regarding your application please contact Council on (02) 6343 1212 or email: mail@weddin.nsw.gov.au

APPLICATION FORM

PART 1: Certificate Details

Check the relevant box

- | | | |
|--------------------------|---------------|----------|
| <input type="checkbox"/> | s10.7 (2) | \$67.00 |
| <input type="checkbox"/> | s10.7 (5) | \$101.00 |
| <input type="checkbox"/> | s10.7 (2 & 5) | \$168.00 |

- | | | |
|--------------------------|---------------|---------|
| <input type="checkbox"/> | s735a | \$80.00 |
| <input type="checkbox"/> | s603 | \$95.00 |
| <input type="checkbox"/> | Sewer Diagram | \$42.00 |

☐ ADDITIONAL
48hr Urgency Fee \$45.00

☐ ADDITIONAL
48hr Urgency Fee \$45.00

Preferred method of delivery:

☐ Email ☐ Post

FORM 4: Certificate Application

PART 2: Applicant Details

Note: Your Certificate will be sent to the postal address below unless another method of delivery is specified in Part 1. Your postal address and at least one telephone number MUST be supplied before this application can be lodged.

Name

Address

Postal Address (if different from above)

Phone Number

Mobile Number

Business Phone Number

Company Reference

Email Address

PART 3: Property Identification Details

Property Owner Name

Property Address

Property Lot Number

Strata Plan Number

Deposited Plan Number

PART 4: Applicant Declaration

In submitting this application, I acknowledge that:

- Council responds to applications for property related Certificates based on the information provided.
- Applicants are responsible for providing correct and complete information and instructions to Council in order for Certificates to be issued.
- Applications and payments, once received by Council will be acted upon even if the instructions received result in inappropriate Certificates being issued.
- I declare that all the information I have provided is true and correct.

Applicant Name

Applicant Signature

Date

Office Use Only

Receipt Date

Amount

Receipt Number

Generated Date

Generation
Officer