

WEDDIN SHIRE COUNCIL



ANNUAL REPORT 2011/2012

"WEDDIN COUNCIL - WORKING FOR AND WITH THE COMMUNITY"

COUNCIL'S MISSION STATEMENT

For the future as in the past Weddin Council and Staff will endeavour to achieve:-

- Proper maintenance and improvement of all services
- Assets and finances managed in a proper manner
- Improve communication with residents
- Promote tourism and development in a balanced manner
- Seek high productivity and morale with a well trained, motivated and safe workforce

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1. Council Offices & Facilities

Council Chambers	Camp Street, Grenfell open 8.30am - 4.00pm Mon-Fri (Ph) 6343 1212 (Fax) 02 - 6343 1203 email: mail@weddin.nsw.gov.au website: www.grenfell.org.au
Library	Main Street, Grenfell (Ph/Fax) 6343 1334
Technology Centre	Main Street, Grenfell (Ph/Fax) 6343 1720 email: grentech@grenfell.org.au
Art Gallery	Main Street, Grenfell (Ph) 6343 1864 email: gallery@grenfell.org.au
Economic Development/ Tourism Office	Main Street, Grenfell (Ph)6343 2855 (Fax) 6343 2546 email: edo@grenfell.org.au
Caravan Park	Grafton Street, Grenfell (Ph) 6343 1194, email: caravanpark@grenfell.org.au
Swimming Pool	Forbes Street, Grenfell (Ph) 6343 1756
Swimming Pool	Second Street, Quandialla (Ph) 63471304
Works Depot	South Street, Grenfell (Ph) 6343 1748 (Fax) 63431651
Noxious Weeds	South Street, Grenfell (Ph) 6343 2999 (Fax) 6343 1203
Sewage Treatment Works	Memory Street, Grenfell (Ph) 6343 1578
Bushfire Headquarters	Melyra Street, Grenfell (Ph) 6343 1027
SES Headquarters	Dalton Street, Grenfell (Ph) 6343 1027

2. Council and Committee Meetings

Council: meets on the third Thursday of the month at 5.00 pm.

Correspondence for Meetings: Correspondence for consideration by Council must be received by the Wednesday in the week preceding the Meeting.

Public Attendance: members of the public are welcome to attend Council and certain Committee meetings except when otherwise resolved by Council to permit discussion of confidential matters.

Noxious Plants Committee: meets at 3.30 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to public.

Tourism Committee: meets at 4.00 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to the public.

Heritage Committee: meets at 5.00 pm on the Tuesday in the week preceding the Council Meeting. (not every month)

Not open to the public.

Manex Committee: meets at 2.30 pm on the Monday immediately preceding the Council Meeting.

Not open to the public.

Town Works Committee: meets at 5.00 pm on the Monday immediately preceding the Council Meeting.

Open to the public.

Lawson Festival Committee: meets at 7.30 pm EST (or 8.00 pm DST) on the third Tuesday of the month.

Open to the public.

Other Committees: meet as and when required. Meetings are advertised when members of the public may attend.

Note: Meeting times and days may vary on occasions. Some committees may not meet every month.

For confirmation please contact Council's office on 6343 1212.

3. MESSAGE FROM THE MAYOR 2011/12

The financial position of the Shire of Weddin is the envy of many of our neighbours.

The Shire remains debt free with the funding of major capital works projects being through Councils Future Capital Projects reserve. This has enabled the construction of a new four bedroom residence for the doctor coming to our town. The re-construction of the Burrangong Street Surgery is now complete and the equipment is stored waiting for the doctor to decide his own layout of the floor plan.

Council has been a strong supporter of the long standing Henry Lawson festival which is run by s.355 Council committee of the Weddin Shire.

Council also provides strong support for other major events such as the Tour de Greenethorpe, the Caragabal Sheep Races, a most unique event, the Grenfell Annual Show, the Weddin Mountains Muster, the Gulgong to Grenfell Annual Henry Lawson Pilgrimage Horse Ride, the Grenfell Open Day, the Grenfell Goldfest and the Grenfell Picnic races.

The Economic Development office arranges many workshops for business people allowing participants the opportunity to meet with business leaders and industry experts. The Orange Business Enterprise Centre (BEC) works in well with Council conducting the seminars.

The Grenfell Internet Centre continues to provide strong support and training for local residents

The new house for the doctor is completed and the surgery renovations are also finished. We are still applying for a grant to build a new medical centre for the town and it is a great mystery as to the real reason why the grants are being knocked back all the time. The cost of applying is becoming concerning when little results are forthcoming.

The Annual Heritage Grant Program was conducted with all monies being distributed to the successful applicants, and the State of the Environment Report has been prepared for the years 2011 /2012 year.

A big concern is the Grenfell Pool. There is a future program in train to carry out a major overhaul but it may need a total replacement, if water leaks cannot be rectified. In either event, both options will be very expensive.

The Engineering Section of Council reports strong and continuing work within the Shire with the repair of major flood damage caused by the Nov/Dec 2010 floods to the tune of \$1.5 m. The footbridge in Melyra Street has been replaced with a new steel structure and a bridge on Millars Lane has been replaced.

The staff have submitted claims to the RMS for a total of \$1,615,000 for flood damage incurred on roads during February 2012

The last section of the narrow lanes on the Driftway have been widened and all heavy patching and reseals on the SH 6 and SH 17 have been completed in a most satisfactory manner, and the widening of MR 237 and MR 398 is on going under the REPAIR programme.

Work has been carried out in the Bimbi township to improve drainage in sections of the low lying areas, and kerb and gutter work has continued in the Grenfell town area. The Flood Plain Risk Management Study and Plan for Grenfell has also been completed.

There have been 500 m of sewer mains relined which will extend the life of the mains by many years.

There has been a grant provided by the National Disaster Resilience Grants Scheme to provide back up power to the main emergency management areas of the town.

Council staff have been particularly busy carrying out the work required for the State Government's new Integrated Planning and Reporting system. This process required the engagement of local strategic planner Phil Diprose for extensive community consultation which eventually resulted in the

production of the 11 year Community Strategic Plan and the 4 year Council Delivery Plan, followed by the 1 year Operational Plan.

In conjunction with these plans it was necessary to prepare Asset Management plans for a range of assets, a Long Term Financial plan and a Workforce Management plan.

Council was able to complete all the components of this new system by the end of the financial year, and they are now all available to the community as reference documents.

This Annual Report will be the last one in the present format, so it is fitting I take my leave and wish the staff and the new council all the best for the next 4 years. I have enjoyed my time as a councillor and mayor, and I look back with pleasure at the many achievements of the Council during this period.

CLR M A SIMPSON
MAYOR 2011/2012

4. Personnel and Professional Agents 2011/2012

Councillors

Mayor: Clr M A Simpson

Deputy: Clr N Hughes

Councillors "A" Ward: J C Niven
G B Halls
"B" Ward: N W Hughes (Deputy Mayor)
D W Hughes
"C" Ward: M A Simpson (Mayor)
R W Atchison
"D" Ward: M R Crutcher
C M Lobb
"E" Ward: G McClelland
B R Hinde

Meeting Attendances

Meeting	Council	Town Works	Heritage	Tourism	Noxious Weeds
Total Held	13	6	5	4	4
Clr Niven	13	-	5	4	-
Clr Halls	12	-	-	-	4
Clr N Hughes	13	-	2	1	-
Clr D Hughes	12	-	-	-	4
Clr Simpson	13	6	4	3	(3)
Clr Atchison	12	6	-	-	3
Clr Crutcher	10	4	-	-	0
Clr Lobb	12	5	4	3	-
Clr McClelland	12	4	-	0	1
Clr Hinde	11	5	-	-	-

Note: numbers in brackets “()” indicate attendances as observers.

Executive Staff

General Manager	T V Lobb
Director Engineering	W Twohill
Director Environmental Services	S Wilson
Director Corporate Services	G Carroll

Professional Agents

Auditors:	Morse Group PO Box 885 Orange NSW 2800
Solicitors:	Gordon Garling Moffitt 129 Main Street Grenfell NSW 2810
Banker:	Westpac 124 Main Street Grenfell NSW 2810

5. Statutory Disclosures – Local Government Act

The following matters are required to be reported by Council under Section 428(2) of the Local Government Act 1993, and are listed with the corresponding clause number. Figures given are for 2011/2012

- (a) Expenses, Revenue & Assets:
See Appendix A.

- (b) Performance of Principal Activities:
See Appendix B.

A summary of works completed is given in Appendix C.

- (c) Report on the State of the Environment:
See Appendix D.

- (d) Condition of Public Works:
See Appendix E.

- (e) Summary of Legal Proceedings:
Council costs in regard to legal proceedings for 2011/2012 amounted to \$6,103.27.

The majority of legal expenses were incurred in legal action taken for the recovery of outstanding rates. This legal action is still in progress.

- (f) Payments to Councillors:
Fees: Fees for Councillors of the Weddin Shire were determined by Council within the limits approved by the Local Government Remuneration Tribunal as:-

Councillor	\$9,970 pa
Mayor	\$21,770 pa extra

The total expenditure during the year was:-

Councillors fees	\$99,700
Mayoral fees	\$21,770

Expenses: Under its policy for payment of expenses as adopted on 16 June 2011, Council paid the cost of accommodation, meals, conference fees and travel expenses. Travel expenses by car were calculated at 64c/km under 2.5 litres and 73c/km 2.5 litres and over.

Amounts paid during the year were:-

Delegates expenses	\$5,794
Travel, subsidence	\$8,321
Insurance	\$1,999

Council made available an office with telephone for official use by the Mayor and Councillors as and when required.

(g) Senior Staff:

Council's only designated "Senior Staff" position is that of the General Manager.

Payments for the year totalled \$150,700 including fringe benefits. Payments for superannuation, fringe benefits tax and running costs for private vehicle use were made from the total package.

(h) Contracts:

Council awarded the following contracts over \$150,000 during 2011/2012:

Dib Group T/as Hill & Co Mobil Distributor	- Supply of fuel	\$275,590 Incl GST
Boral Asphalt	Bulk emulsion	\$160,000

(i) Bush Fire Hazard Reduction Activities: There are 12 Rural Fire brigades in the shire under the control of the Rural Fire Service.

The township of Grenfell is covered by the NSW Fire and Rescue. Vacant allotments were inspected for excessive growth and owners encouraged to slash, mow or graze to reduce vegetation.

Rural property owners are required by public notice to establish and maintain 3 metre wide fire breaks appropriate to the Rural Fires Act. Residential properties in villages are required to keep grass and weed growth below 150 mm.

No Section 66 Notices were issued to those not complying with the public notice. However, 29 letters were sent to owners of blocks requiring treatment.

Council carried out its annual hazard reduction programme on firebreaks around the villages of Bimbi and Caragabal as well as burning off in conjunction with Rural Fire Brigades around the rubbish tips at Grenfell, Quandialla and Caragabal, including spraying and clearing with heavy machinery. Firebreaks were inspected around the Company Dam Reserve north of Grenfell and upgraded where necessary.

On going maintenance was carried out on all tankers and equipment during the year.

- (j) Multicultural Services: Weddin Shire has a relatively low population of indigenous and ethnic residents, and there is no known population which does not speak English. Consequently, there was no demand throughout the year for additional services from people with diverse cultural and linguistic backgrounds. Brochures in various languages containing information on such matters as social security, immunisation and building services, are available for members of the public but are rarely if ever used.

One Citizenship Ceremony was carried out in 2011/2012.

- (k) Subsidised Works on Private Land:
Council has a policy of hiring plant to approved local community organisations for fuel costs only. No work was carried out under this policy.

No work was carried out for private people or other organisations during the year.

(l) Donations and Contributions under Section 356:

A total of \$9,749.72 was donated or contributed by Council during the year, as follows:

Organisation	Description	Amount
Grenfell Henry Lawson Fest of Arts	Donation - Art Acquisition Prize	\$1,500.00
Grenfell PAH & I Assoc	Donation - Rates	\$367.50
The Grenfell Gunyah Craft Shop	Donation - Rates	\$477.12
Grenfell Public School	Donation - Presentation Day	\$100.00
Quandialla Central School	Donation - Presentation Day	\$100.00
Greenethorpe Public School	Donation - Presentation Day	\$100.00
Caragabal Public School	Donation - Presentation Day	\$100.00
St Josephs Catholic School	Donation - Presentation Day	\$100.00
The Henry Lawson High School	Donation - Presentation Day	\$100.00
Grenfell Country Women's Assn	Donation - Rates	\$326.58
Grenfell Jockey Club	Donation - The Grenfell Guineas	\$200.00
Western Regional Academy Sports	Donation	\$180.00
Grenfell Rugby Club	Donation – Clubhouse	\$341.40
Christian Bookshop	Donation – Rates	\$227.12
Grenfell Lions Club	Donation – Festival Season Banners	\$330.00
Grenfell Soccer Club	Donation – Facilities	\$5000.00
Grenfell Picnic Race Club	Donation – Races	\$200.00
		\$9749.72

(m) Human Resource Activities:

Industrial Relations at the council remain good and there is close and constant liaison between management and union representatives.

During the year Council operated under the Local Government (State) Award 2010.

The three Directors have 5 year contracts of employment. The Director Engineering commenced a new contract on 9 October 2010.

The **Award Consultative Committee** met on four occasions during the year.

The annual **staff assessments** for the majority of the staff were completed by the end of December 2011, with the remaining assessments being completed promptly after the employees' return from leave.

The **Organisation Structure** was reviewed and adopted unchanged in May 2012 (see following page). The structure shows the functional roles relating to each department below the level of Director.

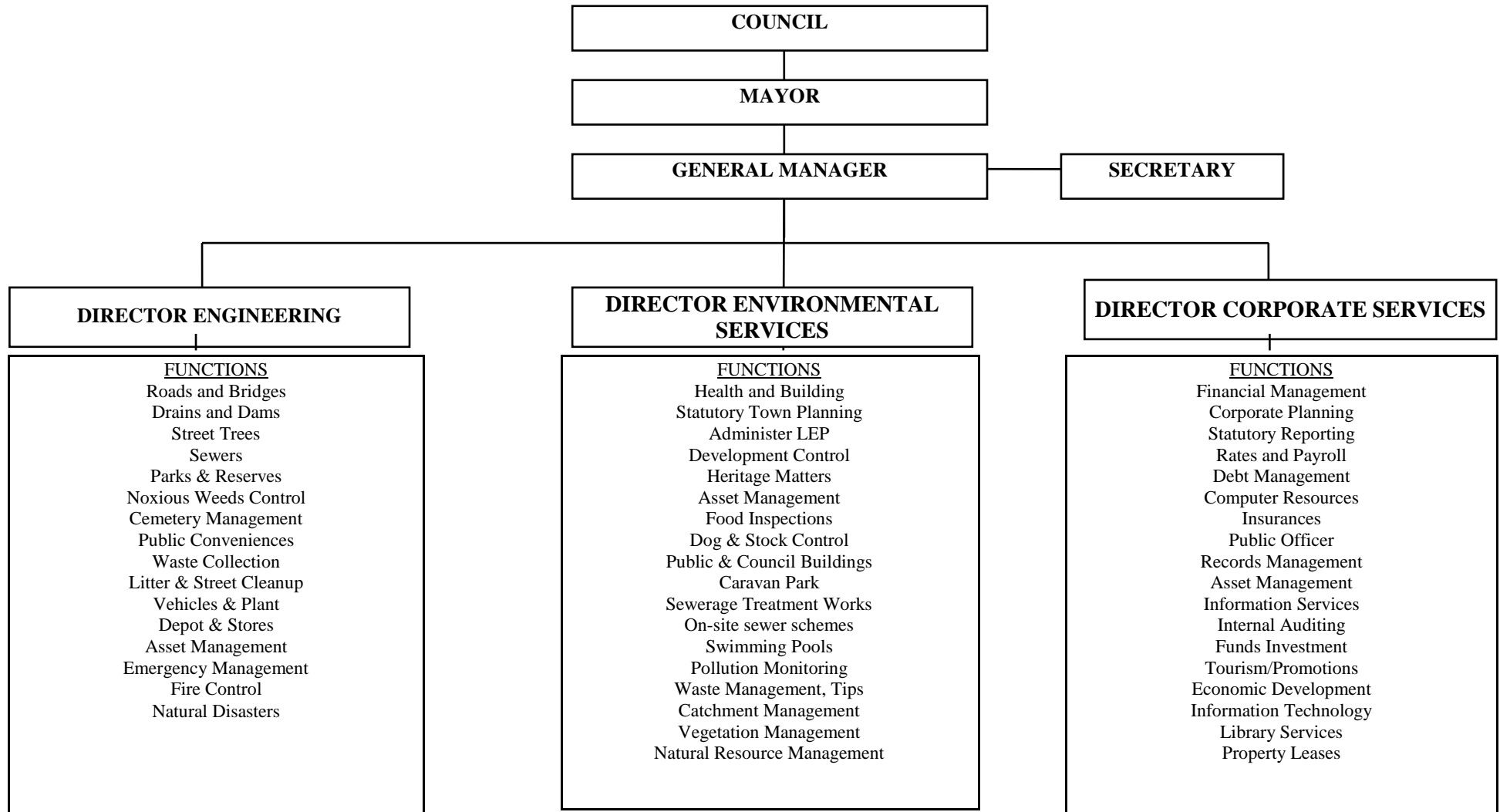
The **workforce** at Weddin Shire is traditionally very stable and turnover is usually minimal. Changes to indoor staff include:-

- staff rotation in the Administration Department to prepare for possible retirement,
- appointment of a full-time Environmental Services Assistant,

Changes to the outdoor staff as a result of resignations include:-

- appointment of two Labourers.
- appointment of a Noxious Weeds Officer
- appointment of a Plant Mechanic
- appointment of a Loader Operator
- appointment of a Wastewater Operator

WEDDIN SHIRE COUNCIL - ORGANISATION STRUCTURE



Adopted: 17 May 2012

Staff **training** is a major investment for Council. Council also employs trainees and apprentices to offer local youths an opportunity to gain experience or a trade. At the end of 2011/2012 there were:-

- a trainee IT Officer at the Grenfell Internet Centre (fourth year)
- an apprentice Gardener (first year January 2012)
- a school based trainee (left school and traineeship after first year)
- a school based trainee (Certificate II in Automotive Mechanical)

Training courses attended by Council staff are listed below.

2011/2012

Name of Training Course	Days	No. Attending	Cost of Training	Knowledge/skills Acquired.
NSW Rating Professionals	3	1	\$360.00	Rates Conference
Countryco Training	1	8	\$2,210.00	Chemical Use Training
TAFE	1 yr	1	\$492.73	IT Certificate IV
TC Training	1	2	\$340.00	Stop/Slow Course (Blue Ticket)
Asset Edge	2	4	\$2,400.00	User Group Conference
G Eppelstun		1	\$939.68	Course Fees
LGMA	1	2	\$222.73	Integrated Planning and Reporting Forum
Local Government Training Institute		1	\$1,000.00	Certificate IV – Local Government Health and Environment
CENTROC	1	20	\$3,297.50	Traffic Control (Yellow Ticket)
CENTROC	2	8	\$2,320.00	Traffic Control (Red Ticket)
CENTROC	1	5	\$1,268.00	Stop/Slow Course (Blue Ticket)
Central West Community College	1	2	\$520.00	OH & S (Blue Card)
F Forsyth	3	1	\$900.00	Rates Training
Statewide Mutual	2	1	\$440.91	Risk Management Conference
Australian Institute Local Government Rangers		1	\$190.91	
CENTROC	1	2	\$600.00	Consultative Committee Training
CENTROC	2	1	\$260.00	iPad course G Carroll
Royal Life Savings	1	1	\$525.00	Cert IV Assessment & Workplace Training
Central West Community College	1	1	\$200.00	White card
Local Government Super	2	1	\$381.82	Super Liaison conference
Chifley Business School	2	4	\$3340.91	Center for pavement engineering Stabilisation course
Local Government Managers Association	3	1	\$1,754.55	LGMA Conference
Cowra Council	1	1	\$27.27	Energise Central NSW Fuel Energy Conference
LGMA	1	1	\$122.73	Integrated Planning and Reporting Workshop
Royal Life Saving	1	1	\$150.00	Licence and Accreditation
IPWEA	2	1	\$550.00	Infrastructure Financial Workshop
IPWEA	1	2	\$240.00	Regional Conference Registration
LGMA	1	1	\$122.73	IPRRWGRI/ workshop
TAFE		1	\$546.00	Certificate III in Parks and Gardens
E.D.A.P	3	1	\$400.00	Regional Conference
CENTROC	1	1	\$395.00	Social Media Training
Statewide Mutual	2	1	\$450.00	Risk Management Conference
Asset Edge	1	3	\$1090.91	Reflect Training Course
AccessUTS	3	1	\$1900.00	Outdoor Playground Inspections

				course
CENTROC	1	1	\$163.64	Construction Induction (White card)
LGMA	1	1	\$40.91	Regional Roadshow
LGSA	3	2	\$697.65	Shire Association Annual Conference
Total Training Fees			\$30,861.58	

The total cost of training including wages was \$55,503.26

Council's **OH & S Committee** met four times during the year, pursuant to its role of identifying risks and improving employee safety.

(n) Equal Employment Opportunity:

An Equal Employment Opportunity Management Plan was adopted by Council in August 2009 to guide the consideration of Equal Employment Opportunity matters.

Council observes the guidelines of this Plan in conjunction with recruitment, promotion and training activities. Vacancies are advertised internally and externally, and interview panels include an independent community member as well as gender balance where appropriate.

Council has adopted a Policy for Resolution of Grievances which is applied to any complaints by staff to ensure a speedy and fair resolution.

Oversight of the implementation of the Equal Employment Opportunity Plan is the responsibility of the Award Consultative Committee, which comprises representatives of management and staff.

(o) Delegations to External Bodies:

External bodies which exercised functions delegated by the Council were:

- Central Tablelands Water - water supply to Grenfell, Quandialla and some rural areas;
- Cowra Council - water supply to Greenethorpe and nearby rural areas;
- Grenfell Historical Society - operation of the Grenfell Museum;
- Grenfell Rotary Club - approved maintenance and upgrading of Rotary Park.
- Rural Fire Service – activities in accordance with the Service Level Agreement.

(p) Controlling Interests:

NIL

(q) Partnerships, Co-operatives and Joint Ventures:

Council was a member of three local government strategic alliances during the year, as follows:-

- Mid Lachlan Alliance – with the councils of Forbes, Lachlan and Parkes.
- City/Country Alliance – with Hawkesbury City Council
- Joint Rail Alliance – with the councils of Blayney, Cowra, Harden and Young.

Council is also a member of the Central West Regional Organisation for Councils (CENTROC), together with thirteen other councils. This organisation has developed a strong training arm and offered a number of joint tenders such as signage and linemarking. Council's representatives regularly attend meetings of the board of management and other sub-groups, to demonstrate support for the arrangement.

Netwaste

There was one organisation in which Council (in conjunction with other Councils) held a joint interest during the year which was NetWaste. NetWaste is a collaborative waste management project originally sponsored by the Central West (CENTROC) and Orana (OROC) regional organizations of councils. It emerged as a response to the challenges to change solid waste planning and service delivery amongst local councils.

NetWaste covers over 30 members. It has a view to improve the planning and delivery of waste management services across the region. To this end, a Subregional Strategic Plan has been compiled and an Action Plan formulated.

Council was not involved in any other partnership, co-operatives and joint ventures during the year.

(r) Additional Information

a) Expenses and Facilities for Councillors:

There were no overseas visits undertaken by councillors this year.

The total cost of expenses and the provision of facilities to councillors for 2011/2012 was \$26,916. Details of this cost are given below:-

(i)	equipment and telecommunications	Nil
(ii)	telephone calls	Nil
(iii)	conference and seminars	Nil
(iv)	training	Nil
(v)	interstate visits	Nil
(vi)	overseas visits	Nil
(vii)	expenses for spouses	Nil
(viii)	child care	Nil
(ix)	travelling expenses	\$6,025
(x)	council meeting sustenance	\$2,511
(xi)	Insurance	\$1,999

b) Total Remuneration for Senior Staff:

The only member of council staff designated as “senior staff” is the General Manager, with details of this position being given in item (g) above.

c) Activities for Children:

Local activities for children provided or supported by council include:

- Assistance with the Youth Week project at The Henry Lawson High School
- Donations to school presentation days,
- The financing and operation of public swimming pools at Grenfell and Quandialla,
- Provision and maintenance of playground equipment in the parks at Grenfell, Caragabal, Greenethorpe and Quandialla,
- Maintenance of a number of playing fields and ovals for general sporting use,
- Provision of two free computers at the Grenfell Internet Centre in conjunction with Inspire Foundation,
- Story telling, craft activities and playgroups at Library,
- Maintenance of a Skatepark in Vaughn Park,

d) General:

- i) The statement of Access and Equity Activity for 2011/2012 is included in Appendix F.
- ii) Council does not have any Category 1 business activities.
- iii) Council has one Category 2 business activity - Grenfell Sewerage.
- iv) Council does not have any Category 1 business activities.
- v) Council has only one Category 2 business activity - Grenfell Sewerage and as such the principles of Competitive Neutrality do not apply.
- vi) Council does not have any Category 1 business activities.
- vii) Council has only one Category 2 business activity - Grenfell Sewerage and a competitive neutrality complaints mechanism has not been required.
- viii) Council does not have any Category 1 business activities.
- ix) There were no competitive neutrality complaints received during the year.

e) Stormwater Management:

Council has not levied an annual charge for stormwater management services.

f) Companion Animals Act

Activities under the Companion Animals Act and Regulation were as follows:

- Pound data collection returns were submitted to the Department on 1 July 2012.
- There were four dog attacks reported for 2011/2012.
- Expenditure relating to companion animals management and activities totalled \$42,535.00.
- There were two education programs carried out in 2011/2012 via the local print media.
- If animals are impounded or surrendered, the animals must be microchipped and registered prior to their release. Council encourages the desexing of animals with reduced fees and education of potential pet owners.
- Animals surrendered to Council are advertised in the local newspaper for sale. A list of people wanting particular breeds of dogs is kept by the Animal Control Officer. If these dogs come into Council's possession these people are contacted by telephone.
- Council provides two off leash areas. One at Lawson Oval and the other at Grenfell Arboretum (Gooloogong Road).
- Enforcement of an impounding fee has encouraged pet owners to be more responsible.
- Details on the use of the Companion Animals Fund are as follows:-

	Income (\$)	Expenses (\$)
Dog Registration	555.00	
Companion Animals Registration	760.00	
Impounding Fees	2245.00	
Staff		33,419.00
Vet Fees		19.00
Vehicle		9,116.00
Total	3,560.00	42,535.00

g) Community Consultation and Communication

Council continues to provide a weekly column in the local newspaper (The Grenfell Record) which provide commentary on matters of importance or relevance, and is accompanied by the advertisements and public notices for that week. Some additional advertising is occasionally required.

The weekly column and notices are also forwarded to the six schools of the shire for inclusion of relevant sections within their school newsletters. This is particularly important in the villages of Greenethorpe, Caragabal and Quandialla where the school newsletter acts as the local information bulletin.

All this information is also available on the Council's website.

Council also utilised its computerised mapping records to circularise all landowners potentially affected by the Heritage schedule in the new standard Local Environmental Plan. The subsequent public meetings were very well attended and generated excellent feedback.

It is recognised locally that topical news spreads quite quickly through the local community via the many social, recreational and business networks which are in place. This process is assisted by the councillors and senior staff being well known and able to be approached by the public.

6. Statutory Disclosures – Government Information (Public Access) Act

Council received no applications under the Government Information (Public Access) Act during 2011/2012.

7. Statutory Disclosures - Privacy and Personal Information Protection Act

Council adopted its Privacy Management Plan on 21 August 2008. This plan was based on the Local Government Model Plan prepared by the Department of Local Government.

Council staff continue to observe the twelve (12) Information Protection Principles in their daily routine.

There were no reviews conducted under Part 5.

8. Statutory Disclosures - Environmental Planning and Assessment Act

Council had no planning agreements in force during 2011/2012.

Appendix A: Financial Reports 2011/2012

INTRODUCTION

Council is required under the Local Government Act to prepare financial reports for each year which must comply with the prescribed standards which include the “Local Government Code of Accounting Practice and Financial Reporting” and the “Local Government Asset Accounting Manual”, both published by the Department of Local Government.

Council must also refer the annual financial reports for external audit, and this is carried out by Morse Group.

A full copy of the 2011/2012 Financial Reports may be obtained from the Council Chambers or on Council’s website www.weddin.local-e.nsw.gov.au.

Appendix B: Performance of Principal Activities 2011/2012

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>1 <u>Administration</u></p> <p><u>Goal</u> To develop financial, administrative and engineering policies and procedures to ensure all activities of Council are properly managed to obtain effective and efficient utilisation of all resources</p> <p><u>Programmes</u> a. <u>Administration and General Management</u> To provide and maintain effective administrative support and co-ordinate strategic/long term planning</p>	<ol style="list-style-type: none"> 1. Provide information and advice to Council to enable sound decisions to be made. 2. Preparation of Operational, 4 year Delivery and 10 year Community Strategic Plan. 3. Upgrade office equipment. 4. Construct purpose built computer room 5. Undertake structural repairs to Administration building 6. Continuously pursue resource sharing and improvements through alliance. 	<p>Completed to Council's satisfaction.</p> <p>Completed by 31 May 2012.</p> <p>Equipment upgraded whereby it is operating reliably and efficiently. Completed by June 2012</p> <p>Not commenced.</p> <p>Membership of CENTROC actively maintained, activities with Mid Lachlan Alliance and Hawkesbury City Council minimal this year.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>b. <u>Financial Services</u> To provide sound financial planning and reporting.</p>	<ol style="list-style-type: none"> 1. Preparation of a one year programme Operational Plan 2. Preparation of a four year Delivery Plan and four year Community Strategic Plan including budgets. 3. Accounting work to be kept current <ul style="list-style-type: none"> - Annual Statements - Quarterly Statements 	<p>Completed by 30th June 2012</p> <p>Completed by 30th June 2012</p> <p>Annual Statements competed by due date. Quarterly Statements submitted to Council within two months.</p>
<p>c. <u>Human Resources</u> To develop a highly motivated and skilled workforce capable of delivering quality service to all residents.</p>	<ol style="list-style-type: none"> 1. Complete annual job competency assessment, refine as appropriate. 2. Develop staff training plans. 3. Conduct Award Restructuring Consultative Committee Meetings. 4. Develop and implement risk management strategies 	<p>Completed by February 2012.</p> <p>Completed by March 2012</p> <p>Quarterly Meetings</p> <p>Completed by June 2012</p>
<p>d. <u>Plant and Vehicles</u> To maintain an efficient public works and vehicle fleet.</p>	<ol style="list-style-type: none"> 1. The submission of the annual plant replacement programme. 2. Review long term replacement programme. 3. Repair and maintain fleet in good condition. 	<p>Completed by June 2012</p> <p>Completed by March 2012</p> <p>Repairs carried out expeditiously, down time minimised.</p>
<p>e. <u>Engineering Advice and Design</u> To maintain efficient and effective Engineering Services.</p>	<ol style="list-style-type: none"> 1. The forward preparation of engineering plans. 2. To hold regular engineering staff planning meetings. 3. Update and replace computer and survey equipment. 	<p>Plans available prior to work commencing, all consents obtained. Weekly meetings</p> <p>By 30 June 2012, in accordance with replacement program</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>2. <u>Public Order and Safety</u></p> <p><u>Goal</u> To promote public safety in emergency situations and control animals in public places.</p> <p><u>Programmes</u> a. <u>Fire Protection</u> To control and manage the activities of this Council's Bushfire Brigades.</p>	<ol style="list-style-type: none"> 1. Conduct meetings with RFS Superintendent. 2. Provide brigade equipment in accordance with Rural Fire Service. 3. Review Service Level Agreement, in liaison with NSW Rural Fire Service. 	<p>As required</p> <p>Completed by June 2012</p> <p>Completed by June 2012</p>
<p>b. <u>Animal Control</u> To suppress any nuisance within the community caused by noisy or straying animals.</p>	<ol style="list-style-type: none"> 1. Patrol for and impound straying animals. 2. Respond to complaints of noisy or straying animals. 3. Implement requirements for Companion Animals Act. 	<p>Decrease in number of reports of straying dogs. Problems investigated and remedial action taken within two working days.</p> <p>Implement micro-chip registration system and monitor and report on animal control activities</p>
<p>c. <u>Emergency Services</u> To ensure local emergency units are coordinated and operationally efficient.</p>	<ol style="list-style-type: none"> 1. Assist local units including SES as funds permit. 2. Conduct Local Emergency Management Meetings as required by legislation. 	<p>Approved requests are not within agreed timetable.</p> <p>At least 3 meetings per year, all planning carried out to agreed schedule.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>3. <u>Health</u> <u>Goal</u> To promote public and community health and control of noxious plants</p> <p><u>Programmes</u> a. <u>Public Health Nuisances</u> To control and eliminate public health nuisances.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of locations involving potential public health nuisances. 2. Respond to complaints from the public. 	<p>Annual inspections completed and scheduled for 2012/13 year.</p> <p>All complaints investigated.</p>
<p>b. <u>Surveillance of food Premises</u> To ensure all places of residential and public accommodation and food premises are properly equipped and maintained.</p>	<ol style="list-style-type: none"> 1. Carry out regular inspections of food premises. 2. Respond to complaints from the public. 	<p>Inspections carried out as per the Food Partnership.</p> <p>All complaints investigated.</p>
<p>c. <u>Swimming Pool Safety</u> To promote home swimming pool safety.</p>	<ol style="list-style-type: none"> 1. Publicise swimming pools regulations. 	<p>Posters displayed, press releases issued. Compliance inspections conducted as required.</p>
<p>d. <u>Control of Noxious Plants</u> To ensure the control of noxious plants on both public and private land</p>	<ol style="list-style-type: none"> 1. Publicise noxious weeds. 2. Inspect for noxious weeds on private property. 3. Enforce action to control noxious weeds. 4. Inspect and spray noxious weeds on public land. 	<p>Information distributed to landowners. 215 property inspections carried out.</p> <p>No legal action required.</p> <p>Roadside spraying attended to.</p>
<p>e. <u>Dental Services</u> To facilitate dental services to residents.</p>	<ol style="list-style-type: none"> 1. Provide suitable premises for a dental surgery. 	<p>Dentist deferred pending confirmation of new Medical Centre.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>f. <u>Medical Services</u> To facilitate medical services to residents</p>	<ol style="list-style-type: none"> 1. Provide suitable premises for medical services. 2. Provide a multiuser medical centre. 3. Doctors Surgeries – improvements. 	<p>One doctor in full time practice, second doctor located overseas by Local Area Health Service, to commence shortly. Grant applications submitted by unsuccessful so far. Burrangong Street surgery upgraded, equipment purchased for new doctor.</p>
<p>4 <u>Community Services and Education</u> <u>Goal</u> To continually improve available services for residents, in particular the young and the aged.</p> <p>a. To improve facilities for housing the aged.</p>	<ol style="list-style-type: none"> 1. Investigate further funding for additional units. 	<p>No suitable funding identified.</p>
<p>b. To provide opportunities for the aged.</p>	<ol style="list-style-type: none"> 1. Support Seniors Week activities by acting as sponsor for annual grant application, arrange functions at Library, Grenfell Internet Centre and Cinema. 	<p>Free Computer classes were conducted at the Grenfell Internet Centre. Free films were shown as the Cinema</p>
<p>c. To provide opportunities and improve facilities for local youths.</p>	<ol style="list-style-type: none"> 1. Support Youth Week Activities by submitting an annual application for funding in conjunction with local school(s). 2. Maintain Weddin Youth on Line facilities. 	<p>Youth week supported in conjunction with the Henry Lawson High School. Maintained within the Grenfell Internet Centre.</p>
<p>d. To review and monitor community profile and needs.</p>	<ol style="list-style-type: none"> 1. Progressively implement recommendations of Social/Community Plan. 2. Social/Community Plan. 	<p>Progressive implementation in progress. Community Strategic Plan</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>5 <u>Housing And Community Amenities</u></p> <p><u>Goal</u> To protect and enhance the natural environment, to control waste disposal and to provide amenities for the public.</p> <p><u>Programs</u></p> <p>a. <u>Town Planning</u> To plan and regulate the orderly arrangement and use of land.</p>	<ol style="list-style-type: none"> 1. Ensure compliance with current planning instruments and standards. 2. Provide advice and financial assistance on heritage to property owners and developers. 3. Preserve heritage through Local Building Funds 4. Encourage local businesses to adopt “best practice” operations. 5. Monitor environmental features and any degradation. 6. Prepare appropriate State of Environment Report 	<p>41 DAs, 2 Sec 96 applications and 26 Complying Development Consents processed. Ongoing.</p> <p>Local Heritage Funds completed by May 2012.</p> <p>Publicise “best practice” to Landcare and catchment management groups.</p> <p>As required, to Council’s satisfaction.</p> <p>Completed by October 2011.</p>
<p>b. <u>Environmental Management</u> To manage and minimise damage to the environment</p>	<ol style="list-style-type: none"> 1. Ensure local developments and businesses comply with environmental regulations. 2. Encourage local businesses to adopt “best practice” operations. 3. Monitor environmental features and any degradation. 4. Prepare appropriate State of Environment Report 5. Implement sustainability action as identified in the RESAP 	<p>Compliance monitored satisfactorily.</p> <p>Operations publicised.</p> <p>Ongoing.</p> <p>Supplementary Report submitted by October 2011.</p> <p>Programme implementation in hand.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Waste Management</u> To efficiently collect and landfill dispose of domestic, commercial and industrial waste.</p>	<ol style="list-style-type: none"> 1. Provide efficient collection services for domestic and trade waste, at Grenfell and Greenethorpe and well-maintained garbage depots at Grenfell, Quandialla and Caragabal. 2. Progressively implement Management Plans for Grenfell and village tips. 3. Continue and review recyclables collection for Grenfell. 	<p>Weekly (Grenfell) and fortnightly (Greenethorpe) collections provided. Bi-weekly trade waste collection in Grenfell.</p> <p>Grenfell tip operations contracted for a further three years. Operations of village tips being reviewed.</p> <p>Kerbside recycling continued at Grenfell and drop off facilities provided at Quandialla, Caragabal and Greenethorpe. Increasing quantity of materials recycled in Grenfell and Greenethorpe and transferred to Cowra for sorting.</p>
<p>d. <u>Cemeteries</u> To manage all cemeteries within the Council area.</p>	<ol style="list-style-type: none"> 1. Maintain and enhance the Council cemeteries. 2. Maintain accurate and up to date cemetery records. 	<p>All interments satisfactorily conducted, grounds regularly maintained. The Grenfell Cemetery is operating satisfactorily. The General Cemetery is yet to be verified in the field. The Bimbi Cemetery has been entered onto a spreadsheet and is still to be verified in the field. The project is planned to be completed by June 2013. The Caragabal Cemetery is operating satisfactory.</p>
<p>e. <u>Public Conveniences</u> To provide clean and well maintained public conveniences.</p>	<ol style="list-style-type: none"> 1. Implement programmes of regular cleaning, maintenance and inspection. 	<p>All public toilets inspected daily and cleaned if required. Otherwise, toilets are cleaned at least twice per week. New toilet blocks at Railway Station and O'Briens Hill cleaned daily.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>f. <u>Pollution Monitoring</u> To identify and minimise sources of pollution in order to preserve and improve the natural environment.</p>	<p>1. Carry out regular inspections of potential and reported sources of pollution.</p>	<p>All complaints or concerns investigated but relatively uncommon. Continued monitoring of application of biosolids from Sydney Water onto a number of agricultural properties.</p>
<p>g. <u>Housing</u> To provide and maintain staff housing.</p>	<p>1. Maintain and repair cottages.</p>	<p>Repairs and minor improvements carried out as required.</p>
<p>h. <u>Stormwater</u> To make adequate provision for urban stormwater.</p>	<p>1. Improve drainage of Warraderry Street. 2. Finalise Grenfell (Emu Ck) Floodplain Risk Management Study and Plan. 3. Complete IWCM Study .</p>	<p>By 30 June 2012. By 30 June 2012. By 30 June 2012.</p>
<p>6. <u>Sewerage</u> <u>Goal</u> To provide a cost effective, safe and environmentally responsible sewerage system to Grenfell. <u>Programs</u> a. <u>Operations</u> To manage the Sewerage Scheme to meet or exceed minimum levels of service.</p>	<p>1. Implement best practice procedures. 2. Ensure staff are adequately trained. 3. Repair broken or leaking mains 4. Implement OH&S / upgrade improvements. 5. Rehabilitate sewer mains. 6. Extend sewer mains. 7. Operate effluent recycling scheme in accordance with licence. 8. Complete IWCM Study</p>	<p>All DECC testing satisfactory. All staff fully trained. All operations faults identified and corrected, within one day of detection. Improvements and upgrades continue to extend Plant Replacement until 2030 Completed by September 2011. Not required. Minimal outflow to Emu Creek. Awaiting consultant's report</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>b. <u>Environmental Impact</u> To provide an ecologically sustainable scheme with minimal adverse environmental impacts</p>	<p>1. Review of and response to testing results and relevant reports.</p>	<p>Although constructed over 60 years ago, the scheme operates in a satisfactory manner with minimal defects or breakdowns. Wetland treatment has been designed for further enhancement in the future. Treated effluent is recycled to parks and playing fields in Grenfell. Effluent reuse flow is now recorded as part of the licensing requirements.</p>
<p>c. <u>Health and Safety</u> To attain a high level of occupational health and safety, particularly in the area of entry into confined spaces.</p>	<p>1. By provision of the necessary confined spaces training and adequate equipment. 2. Upgrade works to progressively eliminate OHS problem areas and extend operational plant life</p>	<p>All necessary training carried out and Certificates held. Programmed works completed by 30 June 2012, with continued improvements planned for 2012/2013.</p>
<p>7. <u>Recreation and Culture</u> <u>Goal</u> to provide a range of facilities which enables shire residents to pursue both active and passive recreational and cultural activities. <u>Programs</u> a. <u>Library Service</u> To provide a facility which largely satisfies the needs of the Community.</p>	<p>1. Provide good stock, trained staff and an adequate building. 2. Purchase new books and equipment to budget.</p>	<p>Continued regular use by public. State of the Art building. Nil complaints. Completed by 30 June 2012.</p>
<p>b. <u>Culture</u> To provide for and support local cultural organisations.</p>	<p>1. Contribute to approved organisations.</p>	<p>Donations provided to approved organisations.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Swimming Pools</u> To ensure that the Council swimming pools are managed and maintained in a manner which enables and encourages frequent use.</p>	<ol style="list-style-type: none"> 1. Provide for regular maintenance, testing and promotion of facilities. (Grenfell) 2. Repair amenities block (Grenfell). 3. Continue to see funding opportunities for a major upgrade/replacement of pool and amenities (Grenfell). 	<p>Superintendents continued for the 2011/2012 swimming season in Grenfell. Attendance figures were down on previous seasons due to inclement weather conditions. Completed</p> <p>No grant opportunities available.</p>
<p>d. <u>Parks, Reserves and Sporting facilities</u> To manage and maintain Parks, Reserves and Sporting facilities in a safe and attractive condition which encourages frequent use by residents and visitors.</p>	<ol style="list-style-type: none"> 1. Implement regular maintenance programmes. 2. Maintain and continue upgrading as funds permit 3. Maintain effluent irrigation system. 4. O'Briens Hill improvements (Stage 1) 	<p>Grounds maintained under a regular program to suit both summer and winter seasons in passive and active areas. All parks maintained to a high degree. Lawson Oval continues to be used for many sports. Skatepark continues to be used extensively. No complaints</p> <p>No complaints</p> <p>Completed</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p><u>Programs</u> a. <u>Building Control</u> To ensure all building work meets relevant codes and standards with regard to aesthetics and the areas heritage.</p>	<ol style="list-style-type: none"> 1. To assess development applications received to ensure that building codes and standards are being met. 2. Provide advice to intending Builders 3. Ensure by regular inspections that the required building standards are met. 4. Ensure Building Surveying accreditation is retained at the highest possible level 	<p>Monitoring and assessment of building works continue within the development assessment process. Complying and exempt development promoted and implicated.</p> <p>Regular enquiries dealt with as they arise.</p> <p>Critical stage inspections carried out as required by a BPB accredited building surveyor.</p> <p>Accreditation maintained.</p>
<p>9. <u>Transport and Communication</u></p> <p><u>Goal</u> To develop and maintain a safe and effective road system that provides all weather access for all residents.</p> <p><u>Programs</u> a. <u>Planning</u> To provide a management system to determine standards and priorities for a safe and effective road network.</p>	<ol style="list-style-type: none"> 1. Develop long term priorities for the road system within the Council area. 	<p>Completed by 31 May 2012</p>
<p>b. <u>Classified Roads - Maintenance and Construction</u> To maintain and improve the classified road network in association with the Roads and Traffic Authority.</p>	<ol style="list-style-type: none"> 1. Seek all available funding, provide all necessary resources and implement programmed works. 	<p>Programmes completed by 30 June 2012 to RTA satisfaction. State Roads were maintained under October 2008 – 2012 Road Maintenance Contract which has been extended by 1 year to 30.6.13. Regional Roads such as MR236, MR237, MR239 and MR398 were maintained and improved under Block Grant Funding, RTA Repair Programme and ex 3X3 programme. Road widening on MR398 and MR237 continued.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>c. <u>Town/Village Streets - Maintenance and Construction</u> To maintain and improve Town/Village streets in accordance with Council's priorities.</p>	<p>1. Provide all necessary resources and complete programmed works.</p>	<p>Programmed maintenance and construction works for Grenfell and villages roads for 2011/2012 were carried out.</p>
<p>d. <u>Rural Roads - Maintenance and Construction</u> To maintain and improve roads in accordance with Council's priorities</p>	<p>1. Seek all available funding and provide all necessary resources and complete programmed works</p> <p>2. Carry out gravel resheeting programme to limit of funds.</p>	<p>Major improvements were continued to sections of various roads, (See Appendix C) Resealing works and road construction were undertaken using financial assistance funding and Roads to Recovery funding. By June 2012. Maintenance carried out using ward funds. Major flood damage in November 2010 occurred to shire and urban roads and infrastructure. Repairs to be completed in March 2012. Major flood damage occurred in February/March 2012 to shire and urban roads and infrastructure. Repairs to be completed by 30.6.2013</p>
<p>e. <u>Bridges and Culverts</u> To provide and maintain a network of safe and effective bridges, culverts and causeways in accordance with Council's adopted standards.</p>	<p>1. Seek all available funding, provide all necessary resources and complete programmed works.</p>	<p>Routine maintenance carried out. Widening and replacement of various culverts on shire roads carried out for safety reasons.</p>
<p>f. <u>Footpath Construction and Maintenance</u> To provide and maintain a network of safe and effective footpaths in accordance with Council's adopted standards.</p>	<p>1. Provide all necessary resources and complete programmed works.</p>	<p>Footpaving maintenance was carried out to eliminate slips and trips.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>g. <u>Tree Planting and Maintenance</u></p> <p>To carry out a programme of street tree planting and maintenance in order to preserve and enhance the natural environment.</p>	<p>1. Provide all necessary resources and complete programmed works.</p>	<p>Some tree replacement was carried out. Efforts were concentrated on removal of dead and dangerous trees.</p>
<p>h. <u>Town and Shire Works</u></p> <p>To provide a programme of major improvements to town and shire areas.</p>	<p>1. Prepare and implement designs and/or programmes for major improvement projects to streets and roads.</p>	<p>Deferred.</p>
<p>i. <u>Street Lighting</u></p> <p>To provide and maintain a safe and effective street lighting network to cater for the current and future development of Grenfell and the Villages.</p>	<p>1. Provide all necessary resources and implement programmed works.</p>	<p>Street lighting was operated and maintained as programmed.</p>
<p>10. <u>Economic Affairs</u></p> <p><u>Goal</u></p> <p>To manage the various Business Undertakings of Council in an efficient and profitable manner.</p> <p><u>Programs</u></p> <p>a. <u>Grenfell Caravan Park</u></p> <p>To provide a well maintained and efficiently managed facility to cater for the requirements of visitors to the area.</p> <p>Requirements of visitors to the area.</p>	<p>1. Promote, maintain and continuously improve the Caravan Park</p> <p>2. Upgrade facilities (Stage 2).</p>	<p>Promotions undertaken, and general improvements, or equipment replacement as required.</p> <p>Completed.</p>
<p>b. <u>Tourism and Industry Promotion</u></p> <p>To actively promote Grenfell and the surrounding area as an attractive and interesting location for tourism, business and industry.</p>	<p>1. Promote attractions and activities of area.</p> <p>2. Encourage developers to take advantage of potential business opportunities.</p> <p>3. Co-operate and liaise with the Weddin Development Committee.</p>	<p>Promotions continuing. Brochure in process of being printed.</p> <p>Policies developed to encourage developers. Business interest in the area still affected by the drought. Weddin Development Committee now operating independently of Council.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
b. <u>Tourism and Industry Promotion (continued)</u>	<ol style="list-style-type: none"> 4. Conduct Open Day to promote Grenfell. 5. Install 2012 plaque in Main Street. 	<p>Conducted in October 2011.</p> <p>Plaque to be installed by March 2013.</p>
c. <u>Bank Building</u> To maximise income from the Main Street premises.	<ol style="list-style-type: none"> 1. Lease commercial premises to suitable business. 2. Lease or rent residential flat. 	<p>Premises available on application.</p> <p>Rented to staff member for full year.</p>
d. <u>Industrial Area</u> To provide a specific area for industrial development.	<ol style="list-style-type: none"> 1. Sale of industrial lots to developers. 2. Construct infrastructure. 	<p>No sales this year</p> <p>Deferred through lack of demand.</p>
e. <u>Internet Centre</u> To provide high standard IT facilities.	<ol style="list-style-type: none"> 1. Access to State-of-the Art Information Technology services and equipment to all community members and visitors. 2. Provision of opportunities to raise awareness of and provide access to on-line government and non-government services and information in line with community needs. eg centrelink. 3. Development of economies, environments, cultures and people of Rural and Regional NSW through the provision of access to technology and telecommunications facilities eg Development of Information Technology equipment youth can utilise to assist in gaining employment in an IT environment. 	<p>Services and equipment being utilised.</p> <p>Nil complaints from internet café customers received. IT equipment operating in an efficient manner. Customer revisits.</p> <p>Community members able to access services on-line.</p> <p>Needs to be developed further.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
e. <u>Internet Centre (continued)</u>	<p>4. Provision of Information Technology (IT) training based on customer needs. Encourage attendees to then attend TAFE to gain formal qualifications.</p> <p>5. Provision of Printing Services to businesses and community members including photographic printing.</p> <p>6. Provision of computer repairs to businesses and community members.</p> <p>7. Provide access to computer hardware, software and ancillary sales ie inks.</p>	<p>People are attending training at the internet centre, then attending TAFE to gain formal qualifications. Nil complaints from customers.</p> <p>Quality printing achieved. Evidenced by repeat customers. Nil complaints from customers.</p> <p>Customer satisfaction with repairs as evidenced by number of repeat customers. Nil complaints from customers.</p> <p>A number of computers sold. Sales of inks and cartridges. Very successful.</p>
g. <u>Taxi Service</u> To provide a taxi service for Grenfell and District.	1. Maintain and monitor service.	Operated for the full year. New Operator commenced in May 2012. Nil complaints received.
<p>12. <u>General Purpose Revenues</u></p> <p><u>Goal</u> To raise income through rates and grants to fund Council's operations.</p> <p><u>Programs</u></p> <p>a. <u>Rates</u> To manage an efficient rates system based on an up-to-date property information base.</p>	<p>1. Up-date property transfers and valuations.</p> <p>2. Determine annual rates subject to statutory limits.</p> <p>3. Issue rate notices to all property owners</p>	<p>Actioned within 1 week of receipt. Completed by 31 May 2012</p> <p>Notices issued quarterly as required by the Local Government Act.</p>

PRINCIPAL ACTIVITY AND PERFORMANCE TARGET	STRATEGY AND ACTIONS	OUTCOME AND REMARKS
<p>b. <u>Grants and Investments</u> To maximise untied income from government and investment sources.</p>	<ol style="list-style-type: none"> 1. Seek all available funding, lobby for increases. 2. Invest available funds in secure optimum accounts. 	<p>All identified applications submitted.</p> <p>Funds invested with Westpac with interest maximised with minimal risk of loss.</p>

Appendix C: Completed Works of Note 2011/2012:

Road Name	Start Chainage	End Chainage	Length (km)	Nos	Description	Date
HIGHWAYS						
SH 6					Remove saplings for sight distance	Jul-11
SH 6					Remove and sealed shoves along entire length	Jul-11
SH 6					Repair damaged pavement	Aug-11
SH 6	30.917	33.889	2.922		Road Widening and Intersection works	Sept-11
SH 6	30.917	33.889	2.922		Complete Road Widening and Intersection works	Oct-11
SH 17					Commence Heavy Patching	Oct -11
SH 6					Commence Heavy Patching	Oct -11
SH 17					Seal Heavy Patching	Nov-11
SH 6					seal Heavy Patching	Nov-11
SH 6					Carried out pavement shape repairs	Dec-11
SH 17	36.60	37.80	1.2		Completed Concrete Pavement repairs at Marsden intersection	Jan-12
SH 6					Carried our Edge Grading and spraying	Feb-12
SH 17					Carried our Edge Grading and spraying	Feb-12
SH 6					Road closed due to flooding at Lignum Creek. Temporary flood damage repairs completed	Mar-12
SH 17					Road closed due to flooding at Marsden. Temporary flood damage repairs completed	Mar-12
SH 6					Start heavy patching	Apr-12
SH 17					Start heavy patching	Apr-12
SH 6			8.5		Reseal	Apr-12
SH 17			4.5		Reseal	Apr-12
SH 6					Complete heavy patching	May-12
SH 17					Complete heavy patching	May-12
MAIN ROADS						
MR 237	13.77	18.77	5.0		Continue road widening	Jul-11
MR 237	13.77	16.27	3.5		Primer seal widened section	Aug-11
MR 398	0.250				Construct relief drainage for Camp St	Aug-11
MR 237	16.27	18.77	1.5		Primer seal widened section	Sept-11
MR 239					Heavy Patching and Edge repairs completed	Dec-11
MR 237	18.77	20.27	1.5		Start road widening	Feb-12
MR 236					Road closed due to flooding at Forbes	Mar-12
MR 237					Road closed due to flooding at Gooloogong	Mar-12
MR 398					Road closed due to	Mar-12

Road Name	Start Chainage	End Chainage	Length (km)	Nos	Description	Date
					flooding at Bimbi	
MR 236					Repair major flood damage	Mar-12
MR 237					Repair major flood damage	Mar-12
MR 239					Repair major flood damage	Mar-12
MR 398					Repair major flood damage	Mar-12
MR 398	26.99	28.99	2.0		Reseal	Apr-12
MR 237			1.4		Reseal various sections	Apr-12
MR 237	18.77	20.27	2.5		Primer seal widened section	Apr-12
MR 237	28.80	30.30	1.5		Stabilise base with lime and seal	Jun-12
MR 237	18.77	20.27	2.5		Repair poor seal	Jun-12
MR 239					Repair edges for line marking	Jun-12
MR 236					Repair edges for line marking	Jun-12
SHIRE ROADS						
Gerrybang Road	12.029	12.418	0.389		Completed Primer Sealing	Jul-11
Gerrybang Road	11.110	11.750	0.650		Prepared for Primer Sealing	Jul-11
Martins Lane	0.05	2.05	2.0		Start road widening, limb clearing, culvert installation	Jul-11
Caragabal					Clear drainage	Jul-11
Quandialla					Clear drainage	Jul-11
Martins Lane	0.05	2.05	2.0		Primer seal	Sep-11
Martins Lane	2.05	3.05	1.0		Start road widening and limb clearing	Oct-11
Beazleys Lane Intersection					Reconstruct Intersection and seal	Oct-11
Millars Lane	2.6			1	Start bridge reconstruction	Oct-11
Martins Lane	2.05	3.05	1.0		Primer seal	Nov-11
Arramagong Road			1.000		Gravel Resheet	Feb-12
Back Piney Range Road			2.000		Road widening	Feb-12
Millars Lane	2.6			1	Complete bridge reconstruction	Feb-12
Old Young Road	5.44	7.44	2.00		Start road widening	Mar-12
Caldwell Street				1	Installed 3 Cell Culvert, relief drainage	Mar-12
Pinnacle Road					Start road widening	Mar-12
Gerrybang Road	2.35	4.07	1.72		Reseal	Apr-12
Gerrybang Road	6.1	10.13	4.03		Reseal	Apr-12
Driftway Road	0.00	1.45	1.45		Reseal	Apr-12
Bimbi-Quandialla Rd	5.35	8.89	3.54		Reseal	Apr-12
Old Young Road	5.44	7.44	2.00		Primer seal	Apr-12
Hazells Road				1	Replace culvert	Apr-12
Napiers Road				1	Repair culvert	Apr-12
Euraldrie Road				1	Repair culvert	May-12
Old Young Road	0.00	0.20	0.2		Intersection widening	May-12
Old Young	7.44	8.44	1.00		Start road widening	May-12

Road Name	Start Chainage	End Chainage	Length (km)	Nos	Description	Date
Road						
Pinnacle Road					Construct access pipes	Jun-12
Greenethorpe-Bumbaldry Road				1	Repaired a Culvert	Jun-12
GRENFELL TOWN AREA						
Brundah, Camp and Tyagong Street			.37		Start kerb and gutter construction	Jul-11
North Street				1	Remove damaged footbridge	Jul-11
Forbes Street					Planted trees and erected bollards	Jul-11
Dagmar Street				1	Remove Tree	Jul-11
Vaughn Park					Remove Trees	Jul-11
Taylor Park					Replace Trees	Jul-11
Camp Street				1	Repair damaged rock retaining wall	Aug-11
North Street					Cleared debris in creek	Aug-11
Forbes Street				3	Removed trees	Sep-11
Wood Street				2	Removed trees	Sep-11
Grenfell Cemetery				2	Removed trees	Sep-11
Brundah, Camp and Tyagong Street			.37		Completed kerb and gutter construction	Sep-11
George, Weddin, Dagmar, Rose, South, Young Streets			0.606		Relining of Various Sewer Mains	Sep-11
Cross Street			.20		Repair footpath	Oct-11
Forbes Street					Constructed plaques and Plinths for memorial tree line	Oct-11
Short Street			0.03		Completed footpath, kerb and gutter and driveway works	Oct-11
Lawson Drive				1	New BBQ at Henry Lawson Birthplace	Nov-11
Melyra Street				3	Remove trees	Nov-11
Grenfell Pool				2	New seats installed at pool	Dec-11
O'Briens Hill				2	New seats and tables installed at Lookout	Dec-11
Rotary Park				1	Completed Play Equipment modifications	Dec-11
Main Street				10	Installed new bins and covers	Jan-12
Grenfell Cemetery				1	Removed tree	Jan-12
North Street				1	Started construction on replacement footbridge	Feb-12
Melyra Street			0.1		Footpath construction between Cross and Forbes Streets	Mar-12
Warraderry Street			0.36		Footpath construction between Camp and Young Streets	Mar-12

Road Name	Start Chainage	End Chainage	Length (km)	Nos	Description	Date
North Street				1	Completed footbridge	Apr-12
Brundah Street	0.000	0.152	0.152		Resealed	Apr-12
Forbes Street	0.130	0.455	0.325		Resealed	Apr-12
Brickfield Road	0.000	0.809	0.809		Resealed	Apr-12
Berrys Lane	0.000	0.518	0.518		Resealed	Apr-12
Tyagong Street	0.000	0.145	0.145		Resealed	Apr-12
Young Street	0.000	0.123	0.123		Resealed	Apr-12
Dalton Street	0.000	0.150	0.150		Resealed	Apr-12
Company Dam					Filled large scour at Company Dam	Jul-12

Flood Damage repairs were completed throughout the financial year across the majority of the Shire. \$1.5million worth of repairs have been completed from the Dec 2010-Jan 2011 flood event, on State Highways, Local and Regional Roads. Repairs have begun for the March 2012 flood event, with an estimated damage bill of as well as \$1.6million for the State Highways, Local and Regional Roads.

Appendix D: State of Environment Report 2011/2012

1. INTRODUCTION:

Weddin Shire Council is required under the Local Government Act to prepare a State of the Environment Report for the year ending 30th June, 2012.

These eight environmental sectors are:

- [i] land,
- [ii] air,
- [iii] water,
- [iv] biodiversity,
- [v] waste,
- [vi] noise
- [vii] Aboriginal heritage, and
- [viii] non – Aboriginal heritage,

In relation to each such environmental sector, the report must consider any

- management plans relating to the environment,
- special council projects relating to the environment, and
- the environmental impact of council activities.

The 2009 State of Environment Report was a fully comprehensive report, so the 2012 Report is a Supplementary Report.

Copies of the 2012 State of Environment Report will be separately available from the Council Chambers.

Appendix E: Condition of Public Works (30/6/12)

Assets	Quantity	Remaining Life (%) = Remaining Life/Useful Life		Estimates to Bring to as New – Rehab/Reconstruction on cost (Renewal Cost)	Annual Expenditure to Maintain at Standard (Annual Depreciation)	Renewal Programme 2011/2012 (Excluding Flood Damage Restoration)
		Base	Seal			
National Highways - SH 17 - Newell	22 km	45%	45%	\$28.64 M	\$2.12 M	\$1.35 M
State Highways - SH 6 - Mid Western	103 km	48%	48%	\$42.65 M	\$1.28 M	\$2.07 M
Regional Roads - MR 236,237,239,398	122 km	51%	70%	\$11.82 M	\$0.40 M	\$0.36 M
Local Roads						
1. Urban - Sealed	29 km	68%	63%	\$4.17 M	\$0.342M	\$0.06 M
2. Urban - Unsealed	7 km	47%	-	\$0.06 M	\$0.004 M	-
3. Rural - Sealed	383 km	66%	62%	\$27.86 M	\$0.701 M	\$0.67 M
4. Rural - Unsealed	510 km	42%	-	\$4.85 M	\$0.323 M	\$0.01 M
1. Bridges						
1.1 Regional - Concrete	4 Nos		79%	\$2.71 M	\$0.027 M	-
1.2 Local - Concrete	5 Nos		57%	\$1.81 M	\$0.018 M	-
1.3 Local – Timber	2 Nos		33%	\$0.33 M	\$0.006 M	-
1.4 Local - Composite	1 No		100%	\$0.03M	\$0.001M	-
2. Culverts						
2.1 Regional	228 Nos		81%	\$10.00M	\$0.125 M	\$0.02 M
2.2 Local	1243 Nos		70%	\$13.34 M	\$0.167 M	\$0.02 M
Drainage (Storm water)	4991 m		60%	\$36.65 M	\$0.46 M	-
Sewer Mains	31278 m		29%	\$8.70 M	\$0.07 M	\$0.08 M
Sewer Treatment Works	1		39%	\$2.70 M	\$0.03 M	\$0.05 M
Swimming Pools	2 each		78%	\$1.11 M	\$0.05 M	\$0.07 M
Parks, sporting fields	12 each		62%	\$1.80 M	\$0.26 M	\$0.16 M
Cemeteries	3 each		88%	\$0.23 M	\$0.06 M	\$0.05 M
Public Toilets	7 each		67%	\$0.38 M	\$0.02 M	\$0.02 M
Street Lighting	Total		84%	\$0.45 M	\$0.34 M	\$0.02 M
Caravan Park	1		82%	\$0.85 M	\$0.33 M	\$0.03 M
Dwellings	4 each		68%	\$0.59 M	\$0.05 M	\$0.01 M
Council Chambers	1 each		83%	\$0.69 M	\$0.05 M	\$0.01 M
Library and Offices	3 each		93%	\$0.02 M	\$0.01 M	\$0.01 M
Depots	1 each		96%	\$0.22 M	\$0.07 M	\$0.07 M

Notes:

Council's public works assets, including stormwater drainage pipes and structures have been evaluated as required under AAS-27.

Roads to Recovery funding from the Federal Government has continued to be used to accelerate council's resealing programme as in previous years, thus prolonging the life of Council's bitumen roads.

Generally significant lengths of all sealed road networks require reconstruction and strengthening. Council's gravel road network requires a programme of regravelling which is beyond the capacity of maintenance funds.

Council uses most of its Financial Assistance Grant (Roads Component) to widen and rehabilitate existing sealed local roads and to resheet gravel roads, as well as for minor general maintenance.

Appendix F: Access and Equity Activity Statement 2011/2012

PROGRAMME	PERFORMANCE TARGET	REMARKS
a. <u>Children 0-11 yrs</u>	<ol style="list-style-type: none"> 1. Provide suitable range of books and materials. 2. Maintain pro-active involvement with Preschool/Long Day Care Centre. 3. Maintain Skatepark in safe condition. 	<ol style="list-style-type: none"> 1. New books purchased throughout the year. All ages summer reading club held. Toy library proving popular. Gift packs for babies program conducted. National Year of Reading program events commenced. 2. Ongoing liaison with Preschool executive. 3. Skatepark safely maintained and monitored throughout the year. Minimal vandalism.
b. <u>Young People 12-24 yrs</u>	<ol style="list-style-type: none"> 1. Maintain Skatepark in safe condition. 2. Publicise existence of cycle ways. 	<ol style="list-style-type: none"> 1. Skatepark safely maintained and monitored throughout the year. Minimal graffiti. 2. Cycleway markings generally satisfactory.
c. <u>Women</u>	<ol style="list-style-type: none"> 1. Maintain taxi service in Grenfell. 2. Continually seek improved IT communications, engage local co-ordinator. 3. Publicise existence of cycle ways. 	<ol style="list-style-type: none"> 1. Taxi service operating 7 days per week with new operator. Excellent service provided. 2. Internet Centre providing excellent service to customers. Broadband internet service now available at affordable cost. 3. Cycleway markings generally satisfactory and remarked as required.
d. <u>Persons 55 and over</u>	<ol style="list-style-type: none"> 1. Maintain dental service in Grenfell. 	<ol style="list-style-type: none"> 1. Dentist to be recruited.

PROGRAMME	PERFORMANCE TARGET	REMARKS
d. <u>Persons 55 and over (continued)</u>	2. Liaise and consult with local doctors. 3. Maintain taxi service in Grenfell. 4. Assist and promote the Mens Shed	2. Ongoing liaison with remaining doctor whilst recruiting second doctor. 3. Taxi service operating 7 days per week with new operator. Excellent service provided. 4. Assisted Mend Shed with grounds maintenance, representative included in Open Days promotion.
e. <u>Socio-economic Disadvantaged</u>	1. Issue letter of welcome to all new landowners. 2. Request agents to distribute information packages to new residents.	1. Letters issued to all new landowners on receipt of property transfer. 2. Request made to agents.
f. <u>People with Disabilities</u>	1. Encourage owners to improve access to shops, offices. 2. Publicise disabled toilets in Main Street.	1. Owners encourages as application received. 2. Signage erected
g. <u>People from Culturally and Linguistically Diverse Backgrounds</u>	1. Encourage TAFE to provide English courses for adults 2. Publicise	1. Ongoing discussions with TAFE however demand is very low. 2. Not publicised as not yet available at this time.
h. <u>Police</u>	1. Encourage citizens to report all problems. 2. Liaise with Police re problems 3. Provide suitable duties for Community Service Order Offenders.	1. Announcements made in weekly newspaper column. 2. Regular liaison. Mayor attends PACT meetings with Local Area Commander on quarterly basis. 3. CSO offenders engaged when possible to carry out worthwhile works in the community.